



# PARKES SHIRE COUNCIL

## MINUTES

TUESDAY 21 JULY 2009

Minutes of the Ordinary Meeting of Parkes Shire Council held at the Council Administration Centre, 2 Cecile Street, Parkes, commencing at 2.00 pm for the purpose of considering the items included on the Agenda.

**GENERAL MANAGER:** Alan McCormack



---

## Ordinary Meeting

**Minutes of the Ordinary Meeting held in the Council Chambers, 2 Cecile Street on 21 July 2009 at 2.00pm.**

---

### **PRESENT**

Councillor K J Keith, (in the Chair)  
Councillor R C Haddin  
Councillor B F Newton  
Councillor G W Pratt  
Councillor P J Smith

Councillor J H Magill  
Councillor K M McGrath  
Councillor O'Leary  
Councillor W W Scott  
Councillor A J Ward

### **IN ATTENDANCE**

General Manager - A McCormack  
Director Corporate Service - L Finn  
Director Planning & Environment - S Campbell  
Director Operations - S Barry  
Director Infrastructure - K Boyd  
Administration Manager - B Byrnes  
Finance Manager - P McFarlane  
Tourism Manager – K Hendry  
Minutes Secretary - S Henry

### **MEETING COMMENCEMENT**

The Meeting commenced at 2.00pm.

### **1 PRAYER**

The Mayor asked the General Manager to open proceedings with a prayer.

### **2 APOLOGIES**

Nil.

### **3 CONFIRMATION OF MINUTES OF PREVIOUS MEETING**

#### **Resolution**

That the Minutes of the Ordinary Meeting of Parkes Shire Council held on 7 July 2009, copies of which have been forwarded to Councillors, be confirmed.

Moved Councillor Alan Ward, seconded Councillor Pat Smith.

**CARRIED**

### **4 DECLARATIONS OF INTEREST**

The Director Infrastructure declared an interest in Item 10.2 of the agenda REASON: (Executive Member of Organisation mentioned in report)

### **5 MAYORAL MINUTES**

#### **5.1 Mayoral Minute - Functions Attended**

---

#### **Executive Summary**

A report on the functions recently attended by the Mayor, Councillors or Senior Staff in relation to community events or civic matters.

#### **Recommendation**

1. That the report of recent functions attended by the Mayor, Councillors or Senior Staff be received and noted.

#### **Resolution**

That the information be received and noted.

Moved Councillor George Pratt, seconded Councillor Barbara Newton.

**CARRIED**

## **5.2 Mayoral Minute - Coming Known Events**

---

### **Executive Summary**

A report on the upcoming functions requiring the attendance of the Mayor, Councillors or Senior Staff in relation to community events or civic matters.

### **Recommendation**

1. That the report of upcoming functions for the Mayor, Councillors or Senior Staff be received and noted.

### **Resolution**

That the information be received and noted.

Moved Councillor Barbara Newton, seconded Councillor George Pratt.

**CARRIED**

## **5.3 Mayoral Minute - Trundle Public Meeting on Community Services - July 16**

---

### **Executive Summary**

In my absence, Deputy Mayor, Councillor John Magill, represented Council at a public meeting in Trundle on July 16 convened by the Trundle Community Consultative Committee to address the decline of public services and facilities in the Trundle district. The Member for Dubbo (Mrs Dawn Fardell MP) also attended the forum to promote the Government's role in retaining the range of community infrastructure.

### **Recommendation**

1. That the information be received and noted and that Council provide letters of support in relation to:
  - a) The retention of adequate ambulance facilities to service Trundle and district; and
  - b) The need for the urgent long term upgrade of canteen facilities at Berryman Park.
2. That the executive of Trundle CCC be commended for the manner in which the public meeting was co-ordinated and conducted.

## Resolution

1. That the information be received and noted and that Council provide letters of support in relation to:
  - a) The retention of adequate ambulance facilities to service Trundle and district; and
  - b) The need for the urgent long term upgrade of canteen facilities at Berryman Park.
2. That the executive of Trundle CCC be commended for the manner in which the public meeting was co-ordinated and conducted.
3. That Council make representations to the Minister for Communications regarding mobile phone coverage in the Trundle/Tullamore area.

Moved Councillor John Magill, seconded Councillor Bob Haddin.

**CARRIED**

## 5.4 Mayoral Minute - Moonwalk 40th Anniversary

---

### Executive Summary

Parkes has again received worldwide prominence as part of 40<sup>th</sup> anniversary celebrations of the Apollo 11 moonwalk on July 21 in which the Parkes Radio Telescope played an integral role.

Council presented an appreciation plaque to Dish management at a dinner on July 18 during which the coveted David Malin astrophotography awards were announced.

At 3pm today I propose to present medallions to four key CSIRO personnel (Dave Cooke, Neil (Fox) Mason, Cliff Smith and Ben Lam) who were involved on that historic day in 1969 to ensure pictures from the moonwalk were sent around the world courtesy of Parkes.

### Recommendation

1. That the information be received and noted.

### Resolution

1. That the information be received and noted.
2. That Council acknowledge the work undertaken by both Council and Telescope staff for their efforts in the staging of a successful weekend.

Moved Councillor Barbara Newton, seconded Councillor Pat Smith.

**CARRIED**

---

## **6 NOTICES OF MOTION/RESCISSION**

Nil.

## **7 COUNCILLORS' REPORTS**

Nil.

## **8 INWARDS CORRESPONDENCE**

### **8.1 (ICR) Letters of Appreciation**

---

#### **Executive Summary**

During the exercise of its various functions, Council frequently receives letters of appreciation for services rendered or actions taken by Councillors and staff. The most recently received were from Mr Ian Armstrong and Country Women's Association of NSW.

#### **Recommendation**

That the information be received and noted.

#### **Resolution**

That the information be received and noted

Moved Councillor Barbara Newton, seconded Councillor Pat Smith.

**CARRIED**

## **8.2 (ICR) Request from Tullamore Multipurpose Health Service for Donation**

---

### **Executive Summary**

Sally McMahon from the Tullamore Multipurpose Health Service has written to Council requesting a donation towards the running of a Men's Health Night on the 19<sup>th</sup> of August, 2009.

### **Recommendation**

1. That Council donates \$200.00 towards the Tullamore Men's Health Night.

### **Resolution**

That the recommendation be adopted.

Moved Councillor George Pratt, seconded Councillor John Magill.

**CARRIED**

## **8.3 (ICR) State Governments Building the Country Package**

---

### **Executive Summary**

The Minister Phillip Costa MP has written to Council acknowledging an inquiry made regarding the State Government's Building the Country Package.

### **Recommendation**

1. For the information of Council.

### **Resolution**

That the information be received and noted.

Moved Councillor John Magill, seconded Councillor Bob Haddin.

**CARRIED**

---

## **9 GENERAL MANAGER'S REPORT**

### **9.1 (GM) Workers Compensation**

---

#### **Executive Summary**

Council's Workers Compensation claims for 2008/09 have been below average.

#### **Recommendation**

1. That the information be received and noted.

#### **Resolution**

That the information be received and noted.

Moved Councillor Ken McGrath, seconded Councillor Pat Smith.

**CARRIED**

### **9.2 (GM) Skate Park for Peak Hill**

---

#### **Executive Summary**

Dubbo City Council has donated its original Skate Park facilities to Parkes Council.

#### **Recommendation**

1. That Dubbo City be thanked for the gesture and dutifully acknowledged.
2. That Council's staff investigate the aspects of re-erection at Peak Hill and that a consultation process be put in place.

#### **Resolution**

1. That Dubbo City be thanked for the gesture and dutifully acknowledged.
2. That Council's staff investigate the aspects of re-erection and that a consultation process be put in place for future erection at one of the Shire Villages or Towns.
3. That Council call a meeting of the Parkes Council Youth Committee to discuss various issues relating to youth in the Shire.

Moved Councillor Ken McGrath, seconded Councillor John Magill.

**CARRIED**

### **9.3 (GM) Breastscreen Business House Challenge**

---

#### **Executive Summary**

Council Officers have been approached by Parkes Community Health and the Breastscreen service to participate in a Business House Challenge, to encourage employers of Parkes to allow their female staff over 40 years of age to attend the Breastscreen mobile service during business hours.

The Breastscreen service is free for women over 40 years of age and the screening takes approximately 15 minutes.

Media coverage and letters to large employers of women will be promoted throughout the challenge to raise awareness of the service provided by Breastscreen.

#### **Recommendation**

1. That Council endorse the participation in the Business House Challenge with Parkes Community Health to encourage employers of Parkes and district to participate.

#### **Resolution**

That the recommendation be adopted.

Moved Councillor Pat Smith, seconded Councillor Louise O'Leary.

**CARRIED**

## **9.4 (GM) Spring into Women's Health**

---

### **Executive Summary**

Council Officers have been liaising with Parkes Community Health to provide a Women's Health Day in a similar format to the "Men's Health Pit Stop" held in June 2008.

It is proposed that the Day be held on 23 September 2009 in Council's Coventry Room and will incorporate six (6) stations which are: blood pressure and blood glucose, waist measurement and diet, mental wellbeing, alcohol and smoking and breast/cervical and sun cancers.

All female staff and Councillors will be encouraged to attend.

### **Recommendation**

1. That Council endorse the "Spring into Women's Health" Day.

### **Resolution**

That the recommendation be adopted.

Moved Councillor Barbara Newton, seconded Councillor Louise O'Leary.

**CARRIED**

## **10 DIRECTOR OF CORPORATE SERVICES' REPORT**

### **10.1 (DCS) Financial Information - June 2009**

---

#### **Executive Summary**

A regular report is provided to Council in relation to a number of financial indicators, including investments, total monthly payments, receipting and collection of rate revenue.

#### **Recommendation**

That the report detailing accounts paid, rate revenue collected, receipts received and the bank reconciliation to 30 June 2009 be received and noted.

#### **Resolution**

That the information be received and noted.

Moved Councillor George Pratt, seconded Councillor Ken McGrath.

**CARRIED**

---

Director of Infrastructure left the meeting temporarily at 2.43pm.

## **10.2 (DCS) Currajong Disability Services - Rate Rebate**

---

### **Executive Summary**

A request has been received from Currajong Disability Services Inc for a rebate on the rates and charges for 2009/10 for the Westview Group Home property situated at 59 High Street, Parkes.

### **Recommendation**

1. That Council make a contribution towards the rates on the Currajong Disability Services Inc's Westview Group Home at 59 High Street, Parkes for the amount of \$425.00 being equivalent to a pensioner rebate on the property for the 2009/10 financial year.

### **Resolution**

That the recommendation be adopted.

Moved Councillor John Magill, seconded Councillor Alan Ward.

**CARRIED**

Director of Infrastructure rejoined the meeting at 2.44pm.

## **10.3 (DCS) Peak Hill Advancement Association - Financial Assistance AIF Hall**

---

### **Executive Summary**

Requesting the use of Town Improvement Funds to finalise renovations to the A.I.F. Memorial Hall in Peak Hill.

### **Recommendation**

1. That Council approve the application to use \$3,000 from the Peak Hill Improvement Vote for the finalisation of repairs to the Peak Hill A.I.F. Memorial Hall.

### **Resolution**

That the recommendation be adopted.

Moved Councillor Louise O'Leary, seconded Councillor George Pratt.

**CARRIED**

---

---

## **10.4 (DCS) Enterprise Risk Management Plan**

---

### **Executive Summary**

Parkes Shire Council is developing an Enterprise Risk Management Program for implementation. The Parkes Shire Council Enterprise Risk Management Plan identifies the strategies to be adopted to facilitate the program. The adoption of the plan is an important first step in ensuring Council is in the best position to implement the program and comply with recommendations of the Department of Local Governments Best Practice Review.

### **Recommendation**

1. That Council endorse the Parkes Shire Council Enterprise Risk Management Plan
2. That Council endorse the commencement of the Parkes Shire Council Enterprise Risk Management Pilot
3. That Council give in principle support to undertaking an Enterprise Risk Management program

### **Resolution**

That the recommendations be adopted.

Moved Councillor John Magill, seconded Councillor Ken McGrath.

**CARRIED**

---

## **10.5 (DCS) Tourism and Event Update July 2009**

---

### **Executive Summary**

A brief update of general Shire tourism and event activities.

### **Recommendation**

1. That the Tourism and Event Update be received and noted.

### **Resolution**

That the information be received and noted.

Moved Councillor Ken McGrath, seconded Councillor Pat Smith.

**CARRIED**

---

## 10.6 (DCS) Economic Development - CSU Regional Consultative Committee

---

### Executive Summary

The Economic Development Manager represented Council at a meeting of the CSU Dubbo Campus Regional Consultative Committee on 15 July.

### Recommendation

1. That the information be received and noted and that Dr Beverley Moriarty be commended by letter on her appointment as the new Head of Dubbo CSU Campus.

### Resolution

1. That the information be received and noted and that Dr Beverley Moriarty be commended by letter on her appointment as the new Head of Dubbo CSU Campus.
2. That Council acknowledge Gary Shipp for his time and leadership as head of the Dubbo CSU Campus.

Moved Councillor Barbara Newton, seconded Councillor Alan Ward.

**CARRIED**

## 11 DIRECTOR PLANNING AND ENVIRONMENT'S REPORT

### 11.1 (DPE) June 2009 Building Statistics

---

#### Executive Summary

During the month of June 2009 there were twelve (12) Development Applications received totalling \$747,000.00 and 8 consents issued.

Nine (9) Complying Development Certificates were received totalling \$2,520,322.00 and 6 consents issued.

#### Recommendation

1. That the information be received and noted.

#### Resolution

That the information be received and noted.

Moved Councillor Bob Haddin, seconded Councillor George Pratt.

**CARRIED**

---

## 11.2 (DPE) Development Activity 2008-2009

---

### Executive Summary

A total of 239 development approvals have been issued for the year 2008/2009 at a value of \$27.95 million. This represents a decrease in value of developments of \$2.33 million and a decrease in the overall number of approvals over the past year by 120.

There were 30 new dwellings approved at a value of \$6.48 million which demonstrates continued strong development activity in the Shire over the past twelve months.

A report has been included on Development Application approval times.

### Recommendation

1. That the information be received and noted.

### Resolution

That the information be received and noted.

Moved Councillor John Magill, seconded Councillor Ken McGrath.

**CARRIED**

At this stage being 3.00pm a short DVD was shown of news coverage of the 40<sup>th</sup> Anniversary of the Moon Walk and the role the Parkes Radio Telescope played in this historic event.

The Mayor and Deputy Mayor then made presentations to David Cooke, Ben Lam, Cliff Smith and Neil Mason acknowledging their role in the moon walk.

The Mayor then made a presentation to Andrew Lillington from REX Air Services acknowledging his dedicated service to passengers and visitors to the Parkes Regional Airport.

The Mayor then invited all guests to join Councillors for afternoon tea.

At this stage the meeting adjourned at 3.30pm for afternoon tea.

The meeting resumed at 3.50pm.

---

## **12 DIRECTOR OF OPERATIONS' REPORT**

### **12.1 (DO) Major Works Status as at July 2009**

---

#### **Executive Summary**

Other than routine maintenance, major works that have been carried out over the past month are reported below.

#### **Recommendation**

1. That the information on Major Works Status as at July 2009 be noted.

#### **Resolution**

That the information be received and noted.

Moved Councillor Ken McGrath, seconded Councillor Pat Smith.

**CARRIED**

### **12.2 (DO) Local Government Playgrounds Grants Program: Round 2 Funding Berryman Park Trundle**

---

#### **Executive Summary**

Council has been advised of the success of an application under the Local Government Playgrounds Grants Program, Round 2, for funding to replace the play equipment and carry out associated improvements at Berryman Park Trundle. The amount of the grant is \$20,000 from the total project cost of \$35,000. The difference is to be funded by Council.

#### **Recommendation**

1. That the project at Berryman Park under the Local Government Playgrounds Grants Programme be considered among other projects for funding from currently available sources.

#### **Resolution**

That the recommendation be adopted.

Moved Councillor George Pratt, seconded Councillor Barbara Newton.

**CARRIED**

### **12.3 (DO) Rural Fire Service - Parkes District Senior Management Team Meeting**

---

#### **Executive Summary**

The Senior Management Team of Parkes Fire District met on 30 April 2009. Minutes of the meeting are attached for Council's information. It is considered the SMT functions very well as a consultative forum between the RFS, brigades, and Council for fire fighting issues in Parkes District.

#### **Recommendation**

1. That the information on the Senior Management Team meeting held 30 April 2009 be noted.

#### **Resolution**

That the information be received and noted.

Moved Councillor John Magill, seconded Councillor Bob Haddin.

**CARRIED**

### **12.4 (DO) Mid Lachlan Valley Bush Fire Management Committee Meeting - May 2009**

---

#### **Executive Summary**

The Mid Lachlan Valley Bush Fire Management Committee (BFMC) met in Forbes on Tuesday 26 May 2009. Cr Magill and the Director of Operations attended. Minutes of the meeting are attached for Councillor's information. Main discussion points centred around the Risk Management Plan and its public exhibition, hazard reductions, and activities of the members of the Committee.

#### **Recommendation**

1. That the Minutes of the Mid Lachlan Valley Bush Fire Management Committee Meeting held 26 May 2009 be noted.

#### **Resolution**

That the information be received and noted.

Moved Councillor Barbara Newton, seconded Councillor George Pratt.

**CARRIED**

---

## **13 DIRECTOR OF INFRASTRUCTURE'S REPORT**

### **13.1 (DI) Loan of Sheep Yard Panels from Old Tullamore Saleyards**

---

#### **Executive Summary**

The Tullamore PA & H Association Inc have requested to borrow panels from the old Tullamore Sheep yards for their new facility at the Tullamore Showground.

The Tullamore & Districts Community Consultative Committee and the Tullamore NSW Farmers Association have indicated they would not object to the request (letters attached).

#### **Recommendation**

1. That Council agree to the Tullamore PA & H Association Inc borrowing (on a long term basis) panels from the old Tullamore Sheep yards for their new facility at the Tullamore Showground, providing they work cooperatively with the affected landowner and the area is left safe and tidy.

#### **Resolution**

That the recommendation be adopted.

Moved Councillor Alan Ward, seconded Councillor Barbara Newton.

**CARRIED**

## **13.2 (DI) Wiradjuri Signage Project**

---

### **Executive Summary**

As part of NAIDOC Celebrations in Parkes Shire, "Welcome to part of Wiradjuri Country" Signage was unveiled at a site adjacent to the Newell Highway north of Peak Hill on Thursday, 9 July 2009 by Wiradjuri Elders Mrs Rita Keed and Mr Stan Grant AM and Parkes Mayor, Councillor Ken Keith. The ceremony was very well attended.

In due course a second similar sign will be erected south of Tichbourne.

### **Recommendation**

1. That the information be noted.
2. That the attendance of Mrs Rita Keed and Mr Stan Grant AM, be formally acknowledged by Council with a letter of appreciation.

### **Resolution**

That the recommendations be adopted.

Moved Councillor Louise O'Leary, seconded Councillor Ken McGrath.

**CARRIED**

---

### **13.3 (DI) Peak Hill and Tullamore Television Retransmission**

---

#### **Executive Summary**

Parkes Shire Council operates two Television Retransmission sites located at Tullamore and Peak Hill. Residents at both Tullamore and Peak Hill are missing out on the digital television rollout as there is currently no access to digital transmissions. The current television advertisements 'Freeview' encourage all residents to purchase digital equipment to take full advantage of digital TV. As neither of the Council sites transmit a digital signal these purchases cannot be utilised. Additionally, the television additional channels (ABC2, SBS2, 'one HD' etc) are further disadvantaging these communities, as they do not have access to these channels.

The WIN channel at Peak Hill is currently of very poor quality. Council has engaged a technician to carry out maintenance work on the retransmission site at Peak Hill. No faults were found to explain the current problems with the WIN reception. The WIN technician at Mount Canobolas has investigated their site and has reported no problems. The current issue with WIN is therefore unresolved.

As can be expected, residents of both Peak Hill and Tullamore are becoming disgruntled at the current television services provide to them.

#### **Recommendation**

1. For Council information.
2. That Council send a letter requesting a time frame for upgrading of self help retransmission sites to digital.
3. Council develop a FAQ sheet for distribution to residents in Peak Hill and Tullamore.

#### **Resolution**

1. That the information be received and noted.
2. That Council make representations to the Federal Government through Senator Hutchins and John Cobb MP requesting a time frame for the upgrading of self help retransmission sites to digital.
3. That Council develop a FAQ sheet for distribution to residents in Peak Hill and Tullamore.

Moved Councillor Ken McGrath, seconded Councillor Louise O'Leary.

**CARRIED**

## 14 CONSIDERATION OF COMMITTEE MINUTES

### 14.1 Minutes of the Parkes Shire Council Road Naming Sub Committee Meeting Held 7 July 2009

---

#### Executive Summary

The Parkes Shire Council Road Naming Sub Committee meeting was held on Tuesday 7 July 2009. The Minutes are attached.

#### Recommendation

1. That the Minutes of the Parkes Shire Council Road Naming Sub Committee held 7 July 2009 be adopted.
2. That the following names be endorsed and submitted to the Government Gazette:
  - Slimbridge-Monomie Road (SR 74A) Change to Carlachy Road
  - Millers Lookout Road Shire Road 50
  - Rosser Road Road off Attenborough Rd Peak Hill
  - Attenborough Road  
(from Caswell Street Peak Hill to  
Sunnyside Lane) Change to Golf Club Road
3. That the proposed name change from Wattle Bank Lane to Ormonde Lane, not be endorsed.
4. That the following proposed names be advertised for public comment:
  - Middlefield Road (east of Alagala Rd) Change to Ormonde Lane
  - Cookapie Creek Road Shire Road 131
  - Kinsela Lane Lane off Nash St and Back Yamma  
Road, Parkes
  - McGirr Street lane between Station and Alluvial Street  
Parkes
  - Part Back Yamma Road  
(East of Lot 202 DP 865731) Change to Ernie Hodges Road
5. That Forbes Shire Council be advised that no objections are raised to the latest proposals:

#### Resolution

That the recommendations of the Road naming Committee be adopted.

Moved Councillor Ken McGrath, seconded Councillor Pat Smith.

**CARRIED**

## **15 QUESTIONS AND MATTERS OF URGENCY**

In accordance with Clause 17(4) of Council's Code of Meeting Practice the following business was allowed by the Chairperson.

### **15.1 Q & M Parking in Welcome Street**

---

Councillor KM McGrath has received expression of concern about the lack of parking available near the Valencia Flats in Welcome Street since the road upgrade.

*Note from Director of Infrastructure*

*As a consequence of the recent changed traffic conditions in Welcome, Short and Grenfell Streets the flats at 12-14 Welcome Street lost frontage parking. Discussions have been held with RTA Officers and the RTA are investigating how access might be safely restored.*

#### **Recommendation**

For the information of Council.

#### **Resolution**

1. That Council seek a meeting with the Department of Housing to discuss the removal of fencing panels and trees to assist parking at the rear of the Valencia flats in Welcome Street.

Moved Councillor Ken McGrath, seconded Councillor George Pratt.

**CARRIED**

---

## 15.2 Q & M Taxi Transport

---

Councillor KM McGrath has concerns regarding taxi transport for patrons of local hotels. Patrons have expressed concerns at the difficulty in getting taxis to pick them up.

*Note from Director of Infrastructure*

*The matter could be taken up directly with the Taxi Cooperative or placed on the agenda of the October 2009 Liquor Accord meeting for discussion. Taxis are invited to the Liquor Accord meetings; however the Liquor Accord is a consultation forum only.*

### **Recommendation**

For the information of Council.

### **Resolution**

1. That the matter be referred to the next Parkes Liquor Accord meeting for discussion.

Moved Councillor Ken McGrath, seconded Councillor Barbara Newton.

**CARRIED**

---

## 15.3 Q & M Dog Attacks in Town Area

---

Councillor GW Pratt has received complaints of dogs menacing persons walking in and around the Bushmans Dam area. Other areas are also of concern with a doctor being attacked as he walked to the hospital. People who are walking their dogs on leads have also been menaced by unleashed animals.

*Note from Director of Planning & Environment*

*Dog attacks should be promptly reported to the Police and/or Council's Ranger. In regard to straying dogs these should be reported to Council's Planning & Environment Department so the area can be patrolled.*

### **Recommendation**

For the information of Council.

### **Resolution**

1. That the information be received and noted.

Moved Councillor George Pratt, seconded Councillor Alan Ward.

**CARRIED**

---

## **16 CONSIDERATION OF CONFIDENTIAL BUSINESS ITEMS**

Nil.

There being no further business the Mayor declared the meeting closed at 4.38pm.