



PARKES SHIRE COUNCIL

MINUTES

TUESDAY 19 JULY 2005

Minutes of the Ordinary Meeting of Parkes Shire Council held at the Council Administration Centre, 2 Cecile Street, Parkes, commencing at 1:30 pm for the purpose of considering the items included on the Agenda.

GENERAL MANAGER: Alan McCormack

Ordinary Meeting

Minutes of the Ordinary Meeting held in the Council Chambers, 2 Cecile Street on 19 July 2005 at 1.30pm.

PRESENT

Councillor R I Wilson, (in the Chair)
Councillor P Byrne
Councillor J H Magill
Councillor B J Laing
Councillor W Scott

Councillor K J Keith
Councillor Y Hutton
Councillor K McGrath
Councillor G Pratt
Councillor B Newton

IN ATTENDANCE

General Manager - A McCormack
Director Corporate Service - B Matthews
Director Planning & Environment - S Campbell
Director Operations - S Barry
Director Infrastructure - K Boyd
Administration Manager - L Finn
Economic Development Manager – M Greenwood
Tourism Coordinator – M Kronk
Library Services Manager – M Barker
Minutes Secretary - T Prior

MEETING COMMENCEMENT

The Meeting commenced at 1.30pm.

1 PRAYER

The Mayor asked the General Manager to open proceedings with a prayer.

2 APOLOGIES

Nil.

3 CONFIRMATION OF MINUTES OF PREVIOUS MEETING

Resolution

That the Minutes of the Ordinary Meeting of Parkes Shire Council held on 5 July 2005, copies of which have been forwarded to Councillors, be confirmed.

Moved Councillor Ken McGrath, seconded Councillor John Magill.

CARRIED

4 DECLARATIONS OF INTEREST

Councillor Ken Keith declared an interest in Item 8.13 (REASON Executive member of organisation mentioned in report).

Councillor Ken Keith declared an interest in Item 10.9 (REASON Executive member of organisation mentioned in report).

5 MAYORAL MINUTES

5.1 Mayoral Minute - Parkes Police Station

Executive Summary

Recent publicity has been given to a proposal to cease 24 hour manning of the Parkes Police Station. A likely outcome will be removal of Officers from the station at some times, although Police will still operate from vehicles.

Recommendation

1. That the information be noted.
2. That Council continue its endeavours to have prisoner transfer duties removed from local police.

Resolution

1. That the information be noted.
2. That Council continue its endeavours to have prisoner transfer duties removed from local police.
3. That Council continue to lobby to ensure that the Parkes Police Station remains a twenty four hour Police Station.

Moved Councillor Ken Keith, seconded Councillor Wayne Scott.

CARRIED

5.2 Mayoral Minute - Austop Closure

Executive Summary

Discussions with State and Regional Development and TAFE at regional executive level on 14 July 2005 confirmed that over 70 of the 108 employees affected by the Austop closure had either secured, or were in the process of securing, permanent employment, mostly in the Parkes area.

Recommendation

1. That the information be received and noted.
2. That Council continue its representations to secure replacement industry for Parkes; to access training programs for displaced staff and to assist in providing suitable alternative employment for those affected by the closure of Austop.

Resolution

That the recommendations be adopted.

Moved Councillor Ken Keith, seconded Councillor Wayne Scott.

CARRIED

5.3 Mayoral Minute - Functions Attended

Executive Summary

A report on the functions recently attended by the Mayor, Councillors or Senior Staff in relation to community events or civic matters.

Recommendation

That the report of recent functions attended by the Mayor, Councillors or Senior Staff be received and noted.

Resolution

That the recommendation be adopted.

Moved Councillor Yvonne Hutton, seconded Councillor George Pratt.

CARRIED

5.4 Mayoral Minute - Coming Known Events

Executive Summary

A report on the upcoming functions requiring the attendance of the Mayor, Councillors or Senior Staff in relation to community events or civic matters

Recommendation

That the report of upcoming functions for the Mayor, Councillors or Senior Staff be received and noted.

Resolution

That the recommendation be adopted.

Moved Councillor Yvonne Hutton, seconded Councillor George Pratt.

CARRIED

6 NOTICES OF MOTION/RESCISSION

Nil.

7 COUNCILLORS' REPORTS

Nil.

8 INWARDS CORRESPONDENCE

8.1 (ICR) Dubbo RSL Aged Care Association - Closure of Kooringle Nursing Home, Tullamore

Executive Summary

Advising that the Kooringle Nursing Home in Tullamore will cease operations on 15 July 2005.

Recommendation

1. That the information be received and noted.

Resolution

1. That the information be received and noted.
2. That Council congratulate Dubbo RSL Aged Care Association thanking them for the professional and caring manner in which the handover has taken place.

Moved Councillor Barbara Newton, seconded Councillor Bev Laing.

CARRIED

8.2 (ICR) Minister for Police - Prisoner Transfer

Executive Summary

Replying to Council's earlier correspondence relating to the need to reappraise the use of general duty Police Officers for prisoner transfers.

Recommendation

1. That the information be received and noted.

Resolution

That the information be received and noted.

Moved Councillor Ken Keith, seconded Councillor Wayne Scott.

CARRIED

8.3 (ICR) Legislative Council - Inquiry into Skills Shortages

Executive Summary

Advising that the Inquiry established to examine skills shortages in rural and regional NSW will receive submissions up to 5 August 2005. Public hearings will be held.

Recommendation

1. That information be received and noted.

Resolution

1. That the information be received and noted.
2. That an invitation be extended to the Inquiry to hold hearings in Parkes.

Moved Councillor Ken McGrath, seconded Councillor Patrick Byrne.

CARRIED

8.4 (ICR) The Hon Fran Bailey, Minister for Small Business & Tourism

Executive Summary

Advising that the Federal Government has made grant funds available to assist Local Government involvement in "Regulation Reduction" and the minimisation of red tape for small and home based businesses.

Recommendation

1. That the matter be referred to the Director of Planning and Environment and if thought appropriate, an application made under terms of the Fund.

Resolution

1. That the matter be referred to the Director of Planning and Environment and if thought appropriate, an application made under terms of the Fund.
2. That consideration be given to applying for grant funds for a third party audit of the level of 'red tape' currently applied.

Moved Councillor Ken Keith, seconded Councillor Ken McGrath.

CARRIED

8.5 (ICR) Premier of Victoria - Melbourne to Brisbane Rail Link

Executive Summary

Providing information in reply to Council's correspondence of June this year.

Recommendation

1. That the information be received and noted.

Resolution

That the information be received and noted.

Moved Councillor Ken Keith, seconded Councillor Wayne Scott.

CARRIED

8.6 (ICR) CWA - Bogan Gate Branch - Opposition to Toxic Waste Incinerator

Executive Summary

The Bogan Gate Branch of the CWA has forwarded a copy of a letter sent to the Federal and State local members opposing the establishment of a toxic waste incinerator in the Bogan Gate area.

Recommendation

1. That the information be received and noted.

Resolution

That the information be received and noted.

Moved Councillor John Magill, seconded Councillor Wayne Scott.

CARRIED

8.7 (ICR) Kiama Municipal Council - Opposition to Whale Killing

Executive Summary

Advising that the Kiama Council has written to the Federal Governments of Australia and New Zealand thanking them for their opposition to the killing of whales.

Recommendation

1. That the information be received and noted.

Resolution

That the information be received and noted.

Moved Councillor Ken Keith, seconded Councillor George Pratt.

CARRIED

8.8 (ICR) Lachlan Catchment Management Authority

Executive Summary

Extending an invitation to Councillors and staff to attend the Lachlan Catchment Local Government Forum to be held in Forbes on 27 July 2005.

Recommendation

1. That interested Councillors and the appropriate staff members be authorised to attend the Catchment Management Forum on 27 July 2005.

Resolution

That the recommendation be adopted.

Moved Councillor George Pratt, seconded Councillor John Magill.

CARRIED

8.9 (ICR) Department of Local Government - Circular 05/28 - National Framework for Women in Local Government

Executive Summary

The Department advises by Circular 05/28 that it has launched the National Framework for Women in Local Government Information Kit.

Recommendation

1. That the information be received and noted.

Resolution

That the information be received and noted.

Moved Councillor Bev Laing, seconded Councillor Yvonne Hutton.

CARRIED

8.10 (ICR) Department of Local Government - Local Government Week 2005

Executive Summary

The Department has advised that Local Government Week will be held from 1 to 7 August 2005. The theme for this year is "Towards Sustainable Communities".

Recommendation

1. That Council supply relevant information to the local newspaper for a Local Government Week feature.
2. That a budget of \$120.00 be set for the feature.

Resolution

1. That Council supply relevant information to the local newspaper for a Local Government Week feature.
 2. That a budget of \$120.00 be set for the feature.
 3. That a 'school package' be prepared for distribution to the primary schools (Year 6) in which the role of Local Government in the community is highlighted.
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4. That the schools be advised of the availability of Councillors to give presentations which would also include information regarding employment opportunities in Local Government.

Moved Councillor Ken McGrath, seconded Councillor John Magill.

CARRIED

8.11 (ICR) Bush Bursary Placement - Request to host additional Student

Executive Summary

The NSW Rural Doctors Network advises that an additional student needs placing for this round of Bursaries and has asked Council to assist.

Recommendation

1. That Council offer to assist the Program by taking an additional student if required subject to no further cost to Council being incurred.

Resolution

1. That the recommendation be adopted.
2. That Council further its investigations with the Australian National University and the Sydney University relating to their possible involvement in a bursary scheme.

Moved Councillor Bev Laing, seconded Councillor Ken McGrath.

CARRIED

8.12 (ICR) Keep Australia Beautiful - Membership Renewal

Executive Summary

Inviting Council to renew its membership of Keep Australia Beautiful.

Recommendation

1. That Council renew its membership of Keep Australia Beautiful for the 2005/06 financial year at a total cost of \$599.50 (GST inclusive).

Resolution

That the recommendation be adopted.

Moved Councillor Ken Keith, seconded Councillor Wayne Scott.

CARRIED

Councillor Ken Keith left the meeting temporarily at 1.40 pm.

8.13 (ICR) Trundle P A & H Association - Donation Request

Executive Summary

The Trundle P A & H Association has requested Council's annual donation towards prizes for the 2005 Trundle Show.

Recommendation

1. That an amount of \$50.00 be contributed to the various P A & H Associations within the Shire to assist with the cost of prizes for the District's Annual Shows.

Resolution

That the recommendation be adopted.

Moved Councillor John Magill, seconded Councillor Barbara Newton.

CARRIED

Councillor Ken Keith rejoined the meeting at 1.41 pm.

8.14 (ICR) Parkes & District Landcare Steering Committee - Return of Contribution

Executive Summary

Advising that the contribution made by Council to assist the Committee in the staging of an Art Show in the Coventry Room has been returned as the Art Show did not go ahead.

Recommendation

1. That due to the circumstances involved, Council donate \$100.00 to the Parkes & District Landcare Steering Committee to assist with the costs of staging their inaugural Art Show.

Resolution

That the recommendation be adopted.

Moved Councillor John Magill, seconded Councillor George Pratt.

CARRIED

8.15 (ICR) Tullamore Preschool & Childcare Centre Inc - Waiver of Fees

Executive Summary

The Tullamore Preschool & Childcare Centre Inc has requested the waiver of the inspection fee levied as part of the Safe Foods Project. The Centre also wishes a change of category for their premises.

Recommendation

1. That Council adjust the classification of the premises to Category 2 and levy the associated fee of \$40.00.

Resolution

1. That Council adjust the classification of the premises to Category 2 and levy the associated fee of \$40.00.
2. That Council offer training free of charge as part of the inspection process.

Moved Councillor Barbara Newton, seconded Councillor Ken Keith.

CARRIED

9 GENERAL MANAGER'S REPORT

9.1 (GM) Great Australian Trunk Rail Corporation (GATR)

Executive Summary

The Great Australian Trunk Rail Corporation (GATR) is still active in the promotion of the Melbourne to Brisbane Rail Link.

The recent AGM saw Mr Vince O'Rourke (ex Queensland Rail) re-elected as Chairman.

Recommendation

1. That the information regarding GATR be noted

Resolution

That the information be received and noted.

Moved Councillor Patrick Byrne, seconded Councillor Wayne Scott.

CARRIED

9.2 (GM) Number of Councillors

Executive Summary

The Minister for Local Government has announced a 'one off' opportunity for Councils to reduce numbers.

It is known that a number of Councils are seeking to reduce numbers.

Recommendation

1. That Council not seek to reduce the number of its elected representatives.

Resolution

That the recommendation be adopted.

Moved Councillor Ken Keith, seconded Councillor John Magill.

CARRIED

9.3 (GM) Staff Changes - 1 April 2005 to 30 June 2005

Executive Summary

A periodic report on the movement in staff numbers as one of a number of measures of organisational health, stability and employee satisfaction.

Recommendation

1. That the information regarding staff changes for the period 1 April 2005 to 30 June 2005 be received and noted.

Resolution

That the information be received and noted.

Moved Councillor Ken McGrath, seconded Councillor Bev Laing.

CARRIED

9.4 (GM) Regional Express (Rex) Charges

Executive Summary

Regional Express (Rex) proposes an altered 'head tax' rate. A flat \$4.00 per head is proposed. This would allow the retention of the \$99.00 fare.

Recommendation

1. That Council agree to the \$4.00 (exclusive of GST) head tax, with a minimum annual charge for 2005/2006 to Rex of \$110,000.00.

Resolution

That the recommendation be adopted.

Moved Councillor John Magill, seconded Councillor Ken McGrath.

CARRIED

9.5 (GM) Invitations/Gifts - Gift Register

Executive Summary

Council now operates a gifts register in accordance with Council's Code of Conduct. Any offers to Councillors and staff should be recorded in the register.

Recommendation

1. That the information be noted and that Council finalise a policy on gifts, benefits and hospitality which includes attendances at functions.

Resolution

1. That the information be noted and that Council finalise a policy on gifts, benefits and hospitality which includes attendances at functions after Councillor Code of Conduct training on 16 August 2005

Moved Councillor John Magill, seconded Councillor Bev Laing.

CARRIED

9.6 (GM) Community Partnership Program Report

Executive Summary

Council was involved in a Community Partnerships Program, together with Blayney Council, Charles Sturt University, the Department of State and Regional Development and the Western Research Institute. The program has now been completed.

Recommendation

1. That the report be noted
2. That Council signify general concurrence with the report's recommendations.

Resolution

That the recommendations be adopted.

Moved Councillor John Magill, seconded Councillor Yvonne Hutton.

CARRIED

10 DIRECTOR OF CORPORATE SERVICES' REPORT

10.1 (DCS) Financial Information - June 2005

Executive Summary

A regular report is provided to Council in relation to a number of financial indicators, including investments, total monthly payments, receipting and collection of rate revenue.

Recommendation

That the report detailing accounts paid, rate revenue collected, receipts received and the bank reconciliation to 30 June, 2005 be received and noted.

Resolution

That the information be received and noted.

Moved Councillor Ken Keith, seconded Councillor George Pratt.

CARRIED

10.2 (DCS) Investments as at 30 June 2005

Executive Summary

As at 30 June 2005 Council held \$32,523,331.39 in investments

Recommendation

That the information be received and noted.

Resolution

That the information be received and noted.

Moved Councillor John Magill, seconded Councillor Patrick Byrne.

CARRIED

10.3 (DCS) Stocktake - Stores and Materials - May 2005

Executive Summary

A report to Council on variations in stores and materials following the half yearly stocktake. The stores reconciliation has been completed with variations detailed below. Deficiencies are identified as running costs of the store.

Recommendation

That the deficiencies be written off and surpluses written back.

Resolution

1. That the recommendation be adopted.
2. That the staff members responsible be congratulated on the internal control system which gives rise to this result.

Moved Councillor Ken McGrath, seconded Councillor Wayne Scott.

CARRIED

10.4 (DCS) Parkes Symphony Orchestra

Executive Summary

A report has been received from the Parkes Symphony Orchestra detailing the activities for the first half of 2005.

Recommendation

1. That the report from the Parkes Symphony Orchestra be received and noted.

Resolution

1. That the report from the Parkes Symphony Orchestra be received and noted.
2. That a letter be written to Mr Morehouse congratulating him on his commitment to the Symphony Orchestra

Moved Councillor Bev Laing, seconded Councillor Yvonne Hutton.

CARRIED

10.5 (DCS) Registration of Geographic Internet Domain Names

Executive Summary

Geographic Internet Domain Names (Internet web site addresses) corresponding to a suburb, town, place and city are now able to be registered in the .com.au and .net.au address space. The names are to be allocated using a ballot system conducted by the regulator. Council has applied to be entered into the ballot for the following Internet Domain Names:

parkes.com.au	parkes.net.au
peakhill.com.au	peakhill.net.au
trundle.com.au	trundle.net.au
tullamore.com.au	tullamore.net.au
bogangate.com.au	bogangate.net.au

Recommendation

1. That the information about the Internet domain names ballot be received and noted.
2. That Council decide which, if any domain names it should register if it is successfully drawn from the ballot.

Resolution

1. That the recommendations be adopted.

Moved Councillor Wayne Scott, seconded Councillor Barbara Newton.

CARRIED

10.6 (DCS) Rex Family Open Day

Executive Summary

Regional Express request Council permission to hold a Rex Family Open Day on 20th August at the Parkes Airport. Regional Express propose the event be co-hosted with Parkes Shire Council. Requesting use of airport, airport tarmac, terminal and surrounds.

Recommendation

1. That Council grant approval for use of the Parkes Airport for the Open Day.
2. That Council agree to co-host the event with Regional Express, with a representative to provide official welcome during proceedings on the day.

3. That Council advise Regional Express which local charity is to receive any financial proceeds from the day.
4. That Regional Express be requested to provide evidence of \$20 Million Public Liability Insurance being provided to cover sessions including an indemnity Clause protecting Council from liability.
5. That Council require Regional Express to make arrangements with Council's Director of Operations to ensure the activity maintains the security of the airside areas of the airport and to control access of the general public.

Resolution

1. That Council grant approval for use of the Parkes Airport for the Open Day.
2. That Council agree to co-host the event with Regional Express, with a representative to provide official welcome during proceedings on the day.
3. That Council advise Regional Express that Angel Flight is to receive any financial proceeds from the day.
4. That Regional Express be requested to provide evidence of \$20 Million Public Liability Insurance being provided to cover sessions including an indemnity Clause protecting Council from liability.
5. That Council require Regional Express to make arrangements with Council's Director of Operations to ensure the activity maintains the security of the airside areas of the airport and to control access of the general public.

Moved Councillor Barbara Newton, seconded Councillor Yvonne Hutton.

CARRIED

At this stage of the meeting and with the leave of Council the Mayor invited John Sarkissian and Bishop Toohey to speak on the recent Astrofest Astronomy Conference held in the Coventry Room.

At this stage of the meeting and with the leave of Council the Mayor invited Michelle Sharpe, Northparkes Mines Community Liaison Officer, to present a cheque in the amount of \$1,500.00 to Council as a contribution towards the replacement of the diving board at the Parkes Pool.

At this stage the meeting adjourned at 3.07 pm for afternoon tea.

The meeting resumed at 3.32 pm.

10.7 (DCS) Library Services Monthly Update - June 2005

Executive Summary

Information submitted to Council on the activities of the Library during the month of June 2005.

Recommendation

1. That the information contained in the Library Services Monthly Update for June 2005 be received and noted.

Resolution

1. That the information contained in the Library Services Monthly Update for June 2005 be received and noted.
2. That the Library Manager investigate the holding of the Country Library Conference in Parkes in 2008.

Moved Councillor Ken Keith, seconded Councillor Bev Laing.

CARRIED

10.8 (DCS) Tourism Update June/July 2005

Executive Summary

A brief update of general Shire tourism activities.

Recommendation

1. That the Tourism Update be received and noted.

Resolution

That the information be received and noted.

Moved Councillor Yvonne Hutton, seconded Councillor Wayne Scott.

CARRIED

Councillor Ken Keith left the meeting temporarily at 3.45 pm.

10.9 (DCS) Tourism - Australian Bullride Spectacular

Executive Summary

The level of support to be provided to the Australian Bullride Spectacular by the Parkes PA & H Association has been determined. Council to determine response to Australian Bullride Spectacular's request for in-kind or financial sponsorship.

Recommendation

1. That Council support the Tourism Board in making a small financial contribution to the event in accordance with the Event Sponsorship Policy, which is in place to assist new events.
2. That Council consider the list of in-kind support requested and provide any event staging in-kind support as readily available.

Resolution

1. That Council support the Tourism Board in making a small financial contribution to the event in accordance with the Event Sponsorship Policy, which is in place to assist new events.
2. That Council assist in the removal of rubbish subject to it being centrally located
3. That the Mayor be authorised to finalise the level of assistance.

Moved Councillor Ken McGrath, seconded Councillor Patrick Byrne.

CARRIED

Councillor Ken Keith rejoined the meeting at 3.54 pm.

10.10 (DCS) Economic Development - Country Week 2005

Executive Summary

Parkes Shire will be represented at the 2005 Country Week promotion at Rosehill Racecourse from Friday, 5 August to Sunday, 7 August 2005. Council will join with Lithgow, Bathurst, Cabonne, Cowra, Weddin and Lachlan Councils to provide a central NSW regional cooperative presence costing around \$35,000.00. Some Councils (Orange, Forbes and Oberon) will attend in their own right.

Health, education and mineral resource interests across the region will also participate on the stand.

Recommendation

1. That Council be represented by the Economic Development Manager and Tourism Manager at the Country Week promotion from 5 to 7 August 2005.

Resolution

That the recommendation be adopted.

Moved Councillor John Magill, seconded Councillor Barbara Newton.

CARRIED

10.11 (DCS) Economic Development - Parkes Sports Council AGM

Executive Summary

Parkes Sports Council's annual meeting will be held on Tuesday, 9 August 2005 at the Parkes Leagues Club at 8.00 pm. A Council representative, apart from Councillors Keith and Scott, is asked to chair the annual meeting

Recommendation

1. That Council appoint a representative to chair the Sports Council annual meeting on 9 August 2005

Resolution

1. That Councillor Byrne chair the Sports Council annual meeting on 9 August 2005.

Moved Councillor Ken McGrath, seconded Councillor Yvonne Hutton.

CARRIED

10.12 (DCS) Economic Development - Jack Scoble Memorial Address

Executive Summary

Dual international sportsman (hockey and cricket) Brian Booth MBE has accepted the Mayor's invitation to present the inaugural Scoble Memorial Address in Parkes early in 2006. The address will honour the memory of the late J E Scoble MBE, OAM and his contribution to the Parkes community, particularly in youth affairs.

Recommendation

1. That the information regarding the Jack Scoble Memorial Address be received and noted.

Resolution

That the information be received and noted.

Moved Councillor Ken Keith, seconded Councillor Bev Laing.

CARRIED

10.13 (DCS) Economic Development - NSW Governor's Itinerary

Executive Summary

The Governor of New South Wales, Her Excellency Professor Marie Bashir AC, will visit Parkes on Tuesday, 30 August 2005 to officially open the 125th annual Parkes Show. As part of her itinerary for the day it is felt a morning tea/reception in the Coventry Room at 10.30 am would provide the ideal forum for her to meet a wide cross section of people from the Parkes Shire.

Recommendation

1. That Council extend a reception/morning tea in the Coventry Room on Tuesday, 30 August 2005 at 10.30 am to welcome to Parkes the Governor of New South Wales, Her Excellency Professor Marie Bashir AC, and that invitations be extended to a cross section of community representatives including School Captains.

Resolution

That the recommendation be adopted.

Moved Councillor John Magill, seconded Councillor Bev Laing.

CARRIED

10.14 (DCS) Economic Development - NSW Touch Titles

Executive Summary

Parkes has been allocated the 2005 NSW PSSA boys touch championships from 23 to 25 August 2005, providing an influx of 400 visitors from across the state. Facilities at the Northparkes/Pioneer complex will again be utilised. Given the status of the event, it would be appropriate for a civic reception to be extended by Council.

Recommendation

1. That Council extend a civic reception in the Coventry Room on Tuesday, 23 August 2005 at 5.00 pm to acknowledge the conduct in Parkes of the 2005 NSW PSSA boys touch championships.

Resolution

That the recommendation be adopted.

Moved Councillor Patrick Byrne, seconded Councillor George Pratt.

CARRIED

10.15 (DCS) Economic Development - Parkes Shire Business Awards

Executive Summary

Council has been asked to consider part sponsorship of the revitalised Parkes Shire Business Awards later this year. The project appears an overdue but genuine and concerted endeavour to recognise the quality of business operations/activities across the Shire and Council support and endorsement would appear most appropriate.

Recommendation

1. That Council approve in principle sponsorship of the 2005 Parkes Shire Business Awards, with the extent of sponsorship to be determined in due course by the Mayor and General Manager.

Resolution

That the recommendation be adopted.

Moved Councillor Ken McGrath, seconded Councillor Barbara Newton.

CARRIED

11 DIRECTOR PLANNING AND ENVIRONMENT'S REPORT

11.1 (DPE) DA05125: Retail Distribution Outlet - Go Karts and associated parts and erection of two sheds

Development Application Information

Application No: DA05125

Applicant: Mr D & Mrs T Cunningham

Property: Lot 17 DP 1055871 Deep Lead Road, Parkes

Proposal: Retail Distribution Outlet - Go Karts and associated parts and erection of two sheds

Executive Summary

Council has received a Development Application for the erection of two sheds, one of which will house a Retail Distribution outlet of Go Karts and associated parts.

Recommendation

It is recommended that the application be approved subject to the conditions contained in the report.

Resolution

That the recommendation be adopted.

Moved Councillor Ken McGrath, seconded Councillor Patrick Byrne.

CARRIED

11.2 (DPE) DA05145: Proposed Brick and Timber Front Fence at 36 High Street, Parkes

Development Application Information

Application No: DA05145

Applicant: Mr P Fletcher

Property: Lot 10 Sec 14 DP 758827, 36 High Street, Parkes

Proposal: Brick and Timber Front Fence

Executive Summary

It is proposed to erect a brick and timber fence to the front of the dwelling on Lot 10, Sec 14, DP758827, 36 High Street, Parkes. The fence extends for the width of the property with side returns at an overall height of 1.8 metres.

The proposed development contravenes the requirements of Parkes Shire Councils' Residential Code Development Control Plan, 1998 with regard to the height of a front fence within the front 6 metre building line from the street

Recommendation

It is recommended that the application be refused due to non-compliance with the Parkes Shire Council Residential Code Development Control Plan 1998 and incompatibility with the existing streetscape.

Resolution

That a decision in this matter be deferred pending the applicant being requested to provide more information.

Moved Councillor Ken McGrath, seconded Councillor Yvonne Hutton.

CARRIED

11.3 (DPE) DA05113: Proposed Shed at Lots 685-686 DP 750152 Farrer Street, Parkes

Development Application Information

Application No: DA05113

Applicant: Mr M & Mrs L O'Shannessy

Property: Lots 685-686 DP 750152, Farrer Street, Parkes

Proposal: Steel-Framed Shed

Executive Summary

An application has been received for the erection of a steel-framed colourbond shed with concrete floor on Lots 685-686, DP750152, Farrer Street, Parkes. The shed has an eave height of approximately 2.700 metres, and an overall height of approximately 3.380 metres at the ridge of the roof.

An external corner of the proposed shed is intended to be constructed to within 2.000 metres of the neighbouring boundary line of the adjoining Crown Land road lease to the northern side of the applicants' dwelling.

The proposed development thereby encroaches 8 metres into the 10 metre setback from side boundary lines required by Parkes Shire Councils' Development Control Plan 1998, for land zoned 1(c) Rural Small Holdings.

Recommendation

1. It is recommended that the application be approved subject to the conditions contained in the report.

Resolution

That the recommendation be adopted.

Moved Councillor John Magill, seconded Councillor Wayne Scott.

CARRIED

11.4 (DPE) DA05085: Change of Use - Tradesmans Workshop, Lot 884 DP 750152, 6 Bogan Street, Parkes

Development Application Information

Application No: DA05085

Applicant: Mr M White

Property: Lot 884 DP 750152, 6 Bogan Street, Parkes

Proposal: Change of Use - Tradesmans Workshop

Executive Summary

An application has been received for the change of use of a steel-framed, part profiled-sheet steel, and part brick clad shed, with corrugated iron roof and concrete floor on Lot 884, DP750152, 6 Bogan Street, Parkes. The premises was previously used as a muffler and exhaust system fitting workshop.

The applicant proposes to change the use of the premises to a tradesmans workshop, predominantly engaged in the manufacture of kitchen cabinets, vanity units, wardrobes and general joinery work.

Recommendation

1. It is recommended that the application be approved subject to the conditions contained in the report.

Resolution

That the recommendation be adopted.

Moved Councillor Ken Keith, seconded Councillor Patrick Byrne.

CARRIED

11.5 (DPE) June 2005 Building Statistics

Executive Summary

During the month of June 2005 there were forty-one (41) Development Applications received totalling \$9,488,850.00 and seventeen consents issued. The new dwellings category is made up of 17 dwellings and 48 residential units.

Eight (8) Complying Development Certificates were received totalling \$232,646.00 and seven consents issued.

Recommendation

1. That the information be received and noted.

Resolution

That the information be received and noted.

Moved Councillor John Magill, seconded Councillor George Pratt.

CARRIED

11.6 (DPE) Immunisation Program Report

Executive Summary

The Parkes Community Health Centre has provided Council with an Immunisation Program Report in accordance with the original sponsorship agreement between Council and the Parkes Health Service.

The report demonstrates that the Parkes Health Service is outstanding in the provision of immunisation services and is achieving higher than state averages.

Recommendation

1. That the Parkes Community Health Centre staff be congratulated on the outstanding immunisation service that they provide.
2. That Council agree to continue the sponsorship at the same level for a further three (3) years.

Resolution

That the recommendation be adopted.

Moved Councillor Bev Laing, seconded Councillor Yvonne Hutton.

CARRIED

11.7 (DPE) Minutes of Museum Exhibition Development Working Group, 20 June 2005

Executive Summary

A Museum Exhibition Development Working Group meeting was held on Monday, 20 June 2005.

Recommendation

1. That the Minutes of the Museum Exhibition Development Working Group held on Monday, 20 June 2005 be noted.

Resolution

That the recommendation be adopted.

Moved Councillor John Magill, seconded Councillor Bev Laing.

CARRIED

12 DIRECTOR OF OPERATIONS' REPORT

12.1 (DO) Major Works Status as at July 2005

Executive Summary

Other than routine maintenance, major works that have been carried out over the past month are reported below.

Recommendation

1. That the information on Major Works Status as at July 2005 be noted.

Resolution

That the information be received and noted.

Moved Councillor Ken McGrath, seconded Councillor George Pratt.

CARRIED

12.2 (DO) Roads to Recovery Programme

Executive Summary

Parkes Shire Council has been allocated \$3,127,631 over the next four years under the extended Roads to Recovery Programme (R2R2). This equates to \$781,907 per year.

Council has generally used R2R funds to carry out works that would not be possible under normal circumstances from Council's funds. Projects have included new causeways, rehabilitation of failed sealed roads, widening of well trafficked narrow sealed roads. In future it is also planned to be used for the replacement of some old timber bridges.

However, allocation of a substantial part of the funding to gravel resheeting is considered necessary this year due to the decline of the Shire's unsealed roads through the drought period. This has been evidenced by the road conditions through the recent wet weather.

Whilst gravel resheeting works are the priority, it is also desirable to continue the reconstruction works on Telescope Road. The first section was done in conjunction with CSIRO on a 50/50 basis. It is suggested that funds be allocated over two years to complete the reconstruction, on the basis of a continued 50/50 cost sharing arrangement with CSIRO.

It is proposed that funds be allocated for 2005/06 only to a further stage of the Telescope Road reconstruction (subject to equal funding from the CSIRO) with the balance being allocated for gravel resheeting works.

Recommendation

1. That the Roads to Recovery allocation for 2005/06 of \$781,907 be allocated as follows:

- | | |
|---|-----------|
| • Reconstruction of Telescope Road Stage 2
(subject to CSIRO contribution) | \$143,750 |
| • Gravel resheeting | \$638,157 |

Resolution

That the recommendations be adopted.

Moved Councillor Ken Keith, seconded Councillor George Pratt.

CARRIED

12.3 (DO) Financial Assistance Grant - Roads Component

Executive Summary

The Financial Assistance Grant – Road Component, for 2005/06 will be approximately \$1,295,000. It is suggested that the FAG be allocated in line with strategies adopted in previous years to concentrate on preservation of existing assets by gravel resheeting and reseals. This is particularly important given the current state of the unsealed road network.

It should be noted that Council has previously committed funding from the Road Construction allocation to seal part of Cons Lane. It is proposed to utilise the allocation this year to complete the 800 m remaining to link to Henderson Street. It is considered that this component should be continued also in future years for sealing of developing areas surrounding Parkes as per the previously accepted priority listing.

Council has already committed \$301,500 of this year's gravel resheeting allocation.

Recommendation

1. That the 2005/06 Financial Assistance Grant - Road Component be allocated as follows:

Road Construction	\$120,000
Gravel Resheeting	\$855,000
Reseals – Urban	\$70,000
- Rural	\$200,000
- Villages	\$50,000
	<u>\$1,295,000</u>

Resolution

1. That the 2005/06 Financial Assistance Grant - Road Component be allocated as follows:

Road Construction	\$120,000
Gravel Resheeting	\$855,000
Reseals – Urban	\$70,000
- Rural	\$200,000
- Villages	<u>\$50,000</u>
	\$1,295,000

2. That the northern end of Cons Lane be included in the road construction allocation.

Moved Councillor Wayne Scott, seconded Councillor Patrick Byrne.

CARRIED

12.4 (DO) 2005 National Local Roads and Transport Congress

Executive Summary

The Deputy Mayor and the Director of Operations attended the 2005 National Local Roads and Transport Congress at Launceston from 3-5 July 2005. Over 430 local government representatives attended the Congress. Principle outcomes were to continue to seek fair funding for local government, and the development of a national roads and transport strategy for local government.

It was pleasing to see the importance placed on asset management by the Congress as a tool to justify the need for funding increases.

The Hon John Anderson MP also addressed the Congress for the last time as Deputy Prime Minister, Minister for Transport and Regional Services, and Leader of the Nationals.

The report on the Congress is detailed below.

Recommendation

1. That the information on the 2005 National Local Roads and Transport Congress be noted.

Resolution

That the information be received and noted.

Moved Councillor John Magill, seconded Councillor Barbara Newton.

CARRIED

12.5 (DO) Parkes Pool - Fencing

Executive Summary

Funding has been allocated in the 2005/06 Management Plan for fencing works at Parkes Pool. The current fence facing Bogan Street is in need of maintenance and it would be an opportune time to provide a lift in its appearance.

The options are:

- to replace the fence with chain wire to allow the pool grounds to be visible to attract possible additional users from passing traffic and to improve security after hours;
- to replace the fence with another colourbond fence to maintain it as a shield from outside influences;
- to repaint the existing fence, possibly in conjunction with local schools (note that this option involves ongoing maintenance)

The issue is an emotive one in that some feel that the removal of the fence will unduly expose the pool users to view from outside. Additionally, some users currently leave their belongings on the seat adjacent to the fence which may increase the possibilities for theft from outside.

It is considered that the replacement of the fence with chain wire would be most suitable if it was Council's desire to open up the pool to view to both attract passing travellers, showcase the grounds, as well as providing greater security by removing hiding opportunities for trespassers.

Recommendation

1. That the Parkes Pool fence facing Bogan Street be replaced with a suitable chain wire fence.

Motion

That the recommendation be adopted.

Moved Councillor Bev Laing, seconded Councillor Patrick Byrne.

Amendment

1. That the matter be deferred until further consultation and be referred to an August meeting.

Moved Councillor Ken Keith, seconded Councillor Yvonne Hutton.

The amendment was put and carried.

Resolution

1. That the matter be deferred until further consultation and be referred to an August meeting.
-

Moved Councillor Ken Keith, seconded Councillor Yvonne Hutton.

CARRIED

12.6 (DO) Memorial Hill Access Restriction - Gateway

Executive Summary

Council previously considered a report on the continual problems with vandalism, noise, and misuse of vehicles on Memorial Hill. It was resolved that a gate be installed on the access to Memorial Hill and that a key also be provided to Parkes Police.

The gate has been installed and appropriate signage made up to allow enforcement of the closure.

It is intended to commence restrictions on Friday 22 July 2005 with the closure being daily from 8pm until 7am the following morning. Council's security agent will lock and unlock the gate as part of their circuit of Council facilities.

Recommendation

1. That the information on the commencement of access restrictions to Memorial Hill on Friday 22 July 2005 be noted.

Resolution

That the information be received and noted.

Moved Councillor Ken McGrath, seconded Councillor Ken Keith.

CARRIED

12.7 (DO) Rural Fire Service - Appointment of Fire Control Officer

Executive Summary

The Region West Manager of the NSW Rural Fire Service has written to Council requesting approval for the Team Manager for the Mid Lachlan Valley Team, Ken Neville, to be appointed as the Fire Control Officer for Parkes Shire under the provisions of the Rural Fires Act 1997. The previous Fire Control Officers under the old structure would then become Deputy Fire Control Officers.

Recommendation

1. That approval be granted for the appointment of Mr Ken Neville as the Fire Control Officer, and that Greg Jackson, Angus Nielsen, and Tony Place be appointed as Deputy Fire Control Officers for Parkes Shire under the provisions of the Rural Fires Act 1997.

Resolution

That the recommendation be adopted.

Moved Councillor John Magill, seconded Councillor Yvonne Hutton.

CARRIED

13 DIRECTOR OF INFRASTRUCTURE'S REPORT

13.1 (DI) Drinking Water Monitoring Program

Executive Summary

Council would be aware that funding for the NSW Health Drinking Water Monitoring Program was to be reduced (report to 17 May 2005 Meeting). A letter has been received from the Greater Western Area Health Service advising that the previously advised contribution costs will now not apply and the free-of-charge water testing services through NSW Health laboratories will be maintained from July 2005.

Recommendation

That the information of the free-of-charge water testing through NSW Health laboratories be noted.

Resolution

That the information be received and noted.

Moved Councillor Ken Keith, seconded Councillor Barbara Newton.

CARRIED

13.2 (DI) Approval of Government Subsidy for Trundle and Tullamore Sewerage

Executive Summary

The Hon Frank Sartor, Minister for Energy and Utilities has advised that as a special consideration Government financial assistance has been approved at the rate of 60% for the Tullamore and Trundle Sewerage Scheme. While less than originally anticipated (67%), sufficient funds should now be available to advance the Tullamore and Trundle sewerage scheme.

Recommendation

1. That the offer of financial assistance from the Minister for Energy and Utilities be accepted.
2. That preconstruction activities commence to ensure timely delivery of the Tullamore and Trundle sewerage project.
3. That a report be prepared and referred back to Council outlining the proposed delivery timetable and activity milestones.

Resolution

1. That the offer of financial assistance from the Minister for Energy and Utilities be accepted.
2. That preconstruction activities commence to ensure timely delivery of the Tullamore and Trundle sewerage project.
3. That a report be prepared and referred back to Council outlining the proposed delivery timetable and activity milestones.
4. That Minister Sartor be thanked for the provision of the grant which will allow the projects to go ahead.

Moved Councillor Ken Keith, seconded Councillor Barbara Newton.

CARRIED

13.3 (DI) Road Safety and Injury Prevention Officer Report for April to June 2005

Executive Summary

The attached report outlines the monthly activities and programs of the Parkes, Forbes and Lachlan Road Safety and Injury Prevention Officer (RSIPO) covering the months of April, May and June 2005.

Recommendation

That the information in the Road Safety and Injury Prevention Officer Report for April to June 2005 be received and noted.

Resolution

That the information be received and noted.

Moved Councillor Yvonne Hutton, seconded Councillor George Pratt.

CARRIED

14 CONSIDERATION OF COMMITTEE MINUTES

Nil.

15 QUESTIONS AND MATTERS OF URGENCY

Councillor Barbara Newton left the meeting temporarily at 5.05 pm.

15.1 Men's Health Van

Councillor Y Hutton enquired if Council would support the Parkes Health Council in endeavouring to gain support for a Men's Health Van to visit the Parkes Shire.

The Director Planning and Environment advises that Council would consider the matter on receipt of further information.

Recommendation

That the information supplied by the Director Planning and Environment be received and noted.

Resolution

1. That Council provide in-principle support for obtaining a visit from a Men's Health Van.
2. That Rotary be asked for their support for the proposition.

Moved Councillor Yvonne Hutton, seconded Councillor Barbara Newton.

CARRIED

Councillor Barbara Newton rejoined the meeting at 5.10 pm.

15.2 Condition of May Street, Parkes

Councillor Y Hutton advised that the condition of May Street, Parkes has deteriorated due to the road work in Short Street and will require extensive rehabilitation following completion of works.

The Director of Operations advises that restoration of May Street, upon completion of the Short Street work, is part of the project, but that the timeframe of the project has been extended due to wet weather.

Recommendation

That the information supplied by the Director of Operations be received and noted.

Resolution

1. That the information be received and noted.

Moved Councillor Yvonne Hutton, seconded Councillor John Magill.

CARRIED

15.3 Inwards Correspondence for Meetings

Councillor Y Hutton enquired if inwards correspondence could be divided between both meetings.

The General Manager advises that the altered system of a smaller first meeting is to be trialled until December of this year. A review will be made at that time.

Recommendation

That the information supplied by the General Manager be received and noted.

Resolution

1. That the information be received and noted.

Moved Councillor Yvonne Hutton, seconded Councillor Barbara Newton.

CARRIED

15.4 Parkes Pool

Councillor Y Hutton advises that in the April budget meeting she asked for a Committee to be formed to look into updating the Parkes Olympic Pool by inspecting and making decisions on the necessary pool repairs. Councillor Hutton advises that some areas of concern are:

- Flooding at front of pool
- Painting of entrance vestibule
- Dressing sheds
- Repairs to shade covers
- Repair to tiles

The Director of Operations advises that Council resolved:

'to form a Committee to commence planning for the eventual upgrading or replacement of the Parkes Pool.'

Council may wish to indicate likely representatives for the Committee and the possible need for external participation at this stage.

Recommendation

That Council indicate participation for the Committee.

Resolution

1. That the Committee consist of Councillors Keith and Hutton and the Director of Operations and the Pool Coordinator.

Moved Councillor Bev Laing, seconded Councillor John Magill.

CARRIED

15.5 Chemical Composition of Parkes Filtered Water

Council Y Hutton enquired as to the chemical composition of Parkes filtered water and does it have a build up of chemicals in the body of water over a period time?

The Director of Infrastructure advises that as a consequence of the different sources of raw water, namely the Lachlan River, Lachlan Bores and Lake Endeavour/Metcalf, the chemical composition of the Parkes water will vary proportionally to the raw water source used.

Water samples are collected monthly from various locations throughout the system and sent to the Department of Analytical Laboratories in Sydney for testing. The test results are then reviewed by NSW Health for compliance with the National Health and Medical Research Council Drinking Water Guidelines.

Any concerns or non compliance is then addressed by NSW Health.

Recommendation

That the information supplied by the Director of Infrastructure be received and noted.

Resolution

1. That the information be received and noted.

Moved Councillor Yvonne Hutton, seconded Councillor Wayne Scott.

CARRIED

15.6 Water Recycling - Domestic Sewerage Systems

Councillor Y Hutton enquired as to water recycling in regard to domestic sewerage systems, in particular what is the amount of water necessary to flush the sewer pipes and the washing waste to keep the pipes clean to prevent clogging of the traps so that unnecessary odours do not invade homes, particularly older homes.

The Director of Infrastructure advises that the volume of water required to flush mains relates to the slope and diameter of the pipe. Odours however should not enter a home. Internal house plumbing should include an 'S' trap which should prevent odour entering the home.

Recommendation

That the information supplied by the Director of Infrastructure be received and noted.

Resolution

1. That the information be received and noted.

Moved Councillor Yvonne Hutton, seconded Councillor George Pratt.

CARRIED

15.7 Infringement Officer

Councillors G Pratt and K McGrath enquired as to the role of the Law Enforcement Officer.

The Director of Infrastructure advises that Councils Law Enforcement Officer's delegations currently extend to breaches of the following Acts.

- *Companion Animals Act 1998; Companion Animals Amendment Act 2001; Companion Animals Regulation 1999*
- *Impounding Act 1993*
- *Noxious Weeds Act 1993; Noxious Weeds Regulations 1997*

- *Protection of the Environment Operations Act 1997; Protection of the Environment Operations Amendment (littering) Act 2000; Protection of the Environment Operations Regulations 2000*
- *Roads Act 1993*
- *Local Government Act 1993*
- *Crown Lands Act 1989*
- *Road Transport (Safety and Traffic Management) Act 1999; Road Transport (General) Act 1999; Road Transport (Safety and Traffic Management) (Road Rules) Regulation 1999; Australian Road Rules.*

Duties are currently restricted to parking and traffic offences identified in the Australian Road Rules, littering and water restriction breaches. From time to time the Law Enforcement Officer has been requested to address other issues such as illegal tree clearing, illegal access to dams, vandalism and other such matters. Without an officer authorised to address these issues Council staff have limited opportunity act.

Recommendation

That the information supplied by the Director of Infrastructure be received and noted.

Resolution

1. That the Director of Infrastructure liaise with the Law Enforcement Officer in relation to areas of concentrated activity.

Moved Councillor George Pratt, seconded Councillor Ken McGrath.

CARRIED

15.8 Council Contractors

Councillor K McGrath enquired as to Council's requirements when employing contractors.

The Director of Operations advises that all contractors are required to provide proof of insurance cover to reduce Council's exposure, and that incorporation is required to ensure contractor's employees are covered by workers compensation otherwise they are deemed to be Council employees.

Recommendation

That the information supplied by the Director of Operations be received and noted.

Resolution

1. That the information be received and noted.

Moved Councillor Ken McGrath, seconded Councillor Patrick Byrne.

CARRIED

Councillor Bev Laing left the meeting temporarily at 5.36 pm.

15.9 Lighting of Thornbury Street Park

Councillor G Pratt advises that a resident has expressed appreciation for the lighting of the Thornbury Street Park.

Recommendation

That the information supplied by Councillor Pratt be received and noted.

Resolution

1. That the information be received and noted.

Moved Councillor George Pratt, seconded Councillor Barbara Newton.

CARRIED

Councillor Bev Laing rejoined the meeting at 5.37 pm.

15.10 Leave of Absence - Councillor Newton

Councillor B Newton seeks leave of absence for the Council meetings of 2 and 16 August 2005.

Recommendation

That leave of absence for Councillor B Newton be granted.

Resolution

1. That the recommendation be adopted.

Moved Councillor Barbara Newton, seconded Councillor Wayne Scott.

CARRIED

The meeting of the Ordinary Council meeting was closed to the public at 5.41 pm.

The Mayor asked the Meeting whether it agreed that the items listed by the General Manager appeared to be items which should be discussed in closed session for the reasons given.

The General Manager advised that there were no written representations from the public on the proposed closure of the Council Meeting.

Resolution

That the meeting be closed for consideration of the listed items as they involve: information that would, if disclosed confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business, personnel matters concerning particular individuals (other than Councillors) and commercial information of a confidential nature that would if disclosed prejudice the commercial position of the person who supplied it.

Moved Councillor John Magill, seconded Councillor Bev Laing.

CARRIED

16 CONSIDERATION OF CONFIDENTIAL BUSINESS ITEMS

16.1 (GM) Dealings with Alkane

Prepared By: General Manager

Recommendation

1. That Council endeavour to have the Working Party meet to work out how Alkane should exit the operation of the tourism licence in favour of Council.

Resolution

1. That Council endeavour to have the Working Party meet to negotiate the terms and conditions of the transfer of the Tourism Licence to Council.

Moved Councillor Ken Keith, seconded Councillor Yvonne Hutton.

CARRIED

16.2 (GM) Expressions of Interest - Fisher Street, Parkes Land Development Opportunity

Prepared By: General Manager

Executive Summary

Expressions of interest were invited for the development of Council land bounded by Park and Fisher Streets, Parkes for a larger lot style residential subdivision.

At the meeting of Council held 5 July 2005 a Committee was appointed to consider the submissions received. The Committee met on Tuesday, 19 July 2005. The minutes of the meeting will be available at the Council meeting.

Recommendation

1. That the recommendation from the Committee appointed to consider the expressions of interest received for the development of the Fisher/Park Street site be adopted.

Resolution

That the recommendation be adopted.

Moved Councillor Yvonne Hutton, seconded Councillor George Pratt.

CARRIED

16.3 (DCS) Lot 8 Carey Street, Tullamore - Offer to Purchase

Prepared By: Director of Corporate Service

Executive Summary

An offer has been received for the purchase of Lot 8 Carey Street, Tullamore.

Recommendation

1. That Council advertise Lot 8 Carey Street, Tullamore for sale at a price of \$2,500.00 and that the necessary documentation be completed under the seal of Council.

Resolution

1. That Council take action to have the rubbish removed from Lot 8 Carey Street, Tullamore.
-

2. That Council advertise Lot 8 Carey Street, Tullamore for sale at a price of \$2,500.00 and that the necessary documentation be completed under the seal of Council.

Moved Councillor John Magill, seconded Councillor Barbara Newton.

CARRIED

17 QUESTIONS AND MATTERS OF URGENCY - CONFIDENTIAL

Nil.

There being no further business the Mayor declared the meeting closed at 7.00 pm.