



# PARKES SHIRE COUNCIL

## MINUTES

TUESDAY 15 JANUARY 2008

Minutes of the Ordinary Meeting of Parkes Shire Council held at the Council Administration Centre, 2 Cecile Street, Parkes, commencing at 2.00 pm for the purpose of considering the items included on the Agenda.

**GENERAL MANAGER:** Alan McCormack



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## Ordinary Meeting

**Minutes of the Ordinary Meeting held in the Council Chambers, 2 Cecile Street on 15 January 2008 at 2.00pm.**

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### PRESENT

Councillor R I Wilson, (in the Chair)  
Councillor P Byrne  
Councillor J H Magill  
Councillor B J Laing  
Councillor W Scott

Councillor K J Keith  
Councillor Y Hutton  
Councillor B Newton  
Councillor G Pratt

### IN ATTENDANCE

General Manager - A McCormack  
Director Corporate Service - B Matthews  
Assistant Town Planner - Andrew McIntyre  
Director Operations - S Barry  
Director Infrastructure - K Boyd  
Administration Manager - L Finn  
Economic Development Manager – M Greenwood  
Tourism Coordinator – K Hendry  
Library Services Manager – S Buckle  
Minutes Secretary - S Henry

### MEETING COMMENCEMENT

The Meeting commenced at 2.00pm.

## 1 PRAYER

The Mayor asked the General Manager to open proceedings with a prayer.

## 2 APOLOGIES

### 08 - 1 Resolution

That Councillor Ken McGrath be granted leave of absence (REASON: Absent from Parkes).

Moved Councillor Wayne Scott, seconded Councillor Ken Keith.

**CARRIED**

### **3 CONFIRMATION OF MINUTES OF PREVIOUS MEETING**

#### **08 - 2 Resolution**

That the Minutes of the Ordinary Meeting of Parkes Shire Council held on 18 December 2007, copies of which have been forwarded to Councillors, be confirmed.

Moved Councillor Wayne Scott, seconded Councillor Ken Keith.

**CARRIED**

### **4 DECLARATIONS OF INTEREST**

### **5 MAYORAL MINUTES**

#### **5.1 Mayoral Minute - Functions Attended**

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##### **Executive Summary**

A report on the functions recently attended by the Mayor, Councillors or Senior Staff in relation to community events or civic matters.

##### **Recommendation**

That the report of recent functions attended by the Mayor, Councillors or Senior Staff be received and noted.

#### **08 - 3 Resolution**

That the information be received and noted.

Moved Councillor John Magill, seconded Councillor Bev Laing.

**CARRIED**

## **5.2 Mayoral Minute - Coming Known Events**

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### **Executive Summary**

A report on the upcoming functions requiring the attendance of the Mayor, Councillors or Senior Staff in relation to community events or civic matters.

### **Recommendation**

That the report of upcoming functions for the Mayor, Councillors or Senior Staff be received and noted.

### **08 - 4 Resolution**

That the information be received and noted.

Moved Councillor John Magill, seconded Councillor Bev Laing.

**CARRIED**

## **5.3 Mayoral Minute - Passing of Mrs Betty Muzyczuk AM MBE**

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### **Executive Summary**

The Parkes Shire Community lost one its iconic and unique citizens with the passing of Mrs Frances Elizabeth (Betty) Muzyczuk AM, MBE, aged 84 on December 28, 2007. Given the quality and longevity of her community involvement, it is appropriate for Council to place on record its appreciation of that service and its impact not only on Parkes but on Western NSW.

### **Recommendation**

1. That Council formally acknowledge and place on record the half century community involvement provided by the late Mrs Betty Muzyczuk to Parkes and the Central West through her association with the Sunshine Club, Radio 2PK and the Royal Far West Childrens Hospital Scheme.

### **08 - 5 Resolution**

1. That Council formally acknowledge and place on record the half century community involvement provided by the late Mrs Betty Muzyczuk to Parkes and the Central West through her association with the Sunshine Club, Radio 2PK and the Royal Far West Childrens Hospital Scheme.

2. That Council also formally acknowledge Mr Aleks Muzyczuk on his published book on the history of Parkes Migrant camp and his co ordination of a migrant camp bi centennial reunion in 1988.
3. That the names of Aleks and Betty Muzycuk be placed on Councils list of suggested names for Streets and Parks for future consideration.

Moved Councillor Yvonne Hutton, seconded Councillor Ken Keith.

**CARRIED**

## **5.4 Mayoral Minute - Elvis Weekend**

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### **Executive Summary**

The Elvis Revival Weekend was a huge success with preliminary reports suggesting a greater attendance than ever before.

### **Recommendation**

1. That Council congratulate the organising committee in particular, but also acknowledge the efforts of volunteers and contributors to the Festival and offer a general thank you to the people of Parkes Shire who supported the Festival.
2. That Council thank its staff for their contribution.
3. That personnel from key Council departments involved with the Festival be invited to provide feedback on various issues for assessment at the Festival debrief.

### **08 - 6 Resolution**

That the recommendations be adopted.

Moved Councillor Bev Laing, seconded Councillor John Magill.

**CARRIED**

## **6 NOTICES OF MOTION/RESCISSION**

## **7 COUNCILLORS' REPORTS**

## **8 INWARDS CORRESPONDENCE**

### **8.1 (ICR) Letters of Appreciation**

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#### **Executive Summary**

During the exercise of its various functions, Council frequently receives letters of appreciation for services rendered or actions taken by Councillors and staff. The most recently received congratulatory letters are attached.

#### **Recommendation**

That the information be received and noted.

#### **08 - 7 Resolution**

1. That the information be received and noted.
2. That in relation to correspondence from Lachlan Shire Council, employees Douglas Miller, Geoffrey Delboux, Andrew Quirk, Brian Chislet and Graham Coleman be complemented on their assistance in the restoration of water at Lake Cargelligo.

Moved Councillor George Pratt, seconded Councillor John Magill.

**CARRIED**

## **8.2 (ICR) Tullamore PA & H Association Inc - Tullamore Showground Multipurpose Facility**

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### **Executive Summary**

At its meeting held on 19 June 2007, Council considered a request from the Tullamore PA & H Association for funding assistance with the construction of a multipurpose facility at the Tullamore Showground. The Association has now advised that they have been successful with their grant application and would like to formalise Council's previous commitment.

### **Recommendation**

1. For the decision of Council.

### **08 - 8 Resolution**

1. That Council meet the shortfall from the Tullamore Town Improvement Vote subject to comment being sought from the Tullamore Community Consultative Committee.

Moved Councillor Barbara Newton, seconded Councillor Ken Keith.

**CARRIED**

### **8.3 (ICR) SydneyCare Drought Relief - Request to Provide Rate Assistance**

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#### **Executive Summary**

SydneyCare Pty Limited is a not-for-profit, volunteer-based organisation which co-ordinated the distribution of hampers during Christmas 2007 to farming families affected by drought. The hampers were stored at a local business storage shed for a period of 3 months on a rent free basis. SydneyCare Pty Limited requests that Council give consideration to providing rate relief to the business owner for the 3 month period for which the storage shed was used for the community service project.

#### **Recommendation**

1. That Council not accede to the request on this occasion due to precedence and that a congratulatory letter be sent to the business house involved thanking them for their philanthropic assistance and generosity on behalf of those families of the Parkes Shire and nearby districts who have been severely affected by drought in recent times.

#### **08 - 9 Resolution**

1. That Council not accede to the request on this occasion due to precedence and that a congratulatory letter be sent to the business house involved thanking them for their philanthropic assistance and generosity on behalf of those families of the Parkes Shire and nearby districts who have been severely affected by drought in recent times.
2. That Sydneycare be advised of the reasons for Councils decision and that they be thanked for the assistance provided to drought affected farming families throughout the Parkes Shire and nearby districts through the provision of hampers.

Moved Councillor John Magill, seconded Councillor Wayne Scott.

**CARRIED**

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## 8.4 (ICR) Yeoval Historical Society - Request for Loan Item

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### Executive Summary

The Yeoval Historical Society will be holding its annual Mulga Bill Festival on 28 July 2008 and has requested the loan of Council's High Ordinary Cycle (Penny Farthing) exhibition piece for the event.

### Recommendation

1. That permission be granted as requested subject to all costs associated with the conveying of the exhibition piece to and from the Mulga Bill Festival in Yeoval being met by the Yeoval Historical Society and the piece being cared for in an appropriate manner to prevent damage.

### 08 - 10 Resolution

1. That permission be granted as requested subject to all costs associated with the conveying of the exhibition piece to and from the Mulga Bill Festival in Yeoval being met by the Yeoval Historical Society and the piece being cared for in an appropriate manner to prevent damage.
2. That appropriate insurance arrangements be made to cover handling and transit of the cycle.

Moved Councillor Ken Keith, seconded Councillor Yvonne Hutton.

**CARRIED**

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## 8.5 (ICR) Parkes Swimming Club - Donation of Carnival Gate Takings

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### Executive Summary

The Parkes Swimming Club thanks Council for the exclusive use of the Parkes Pool for its annual qualifying carnival and requests the donation of the day's gate takings to the Club.

### Recommendation

1. That an amount of \$731.70 representing the gate takings on the day of the Parkes Swimming Club Carnival be donated to the Club.

### 08 - 11 Resolution

That the recommendation be adopted.

Moved Councillor Bev Laing, seconded Councillor Barbara Newton.

**CARRIED**

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## **8.6 (ICR) Natural Resources Advisory Council**

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### **Executive Summary**

The Forbes Lachlan Catchment Management Association have advised that they will be hosting a meeting of 20 - 25 delegates of the New South Wales Natural Resources Advisory Council in Forbes 10 - 12 February 2007. A field trip will be conducted on 12 February around the area with a short session at Council for Parkes Shire Councillors and representatives of relevant environmental organisations to highlight activities currently being undertaken in the region.

### **Recommendation**

1. That the information be received and that Councillors note their appointment diaries for Tuesday 12 February 2008

### **08 - 12 Resolution**

That the information be received and noted.

Moved Councillor Ken Keith, seconded Councillor George Pratt.

**CARRIED**

## **9 GENERAL MANAGER'S REPORT**

### **9.1 (GM) Staff Changes - 31 October 2007 to 31 December 2007**

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### **Executive Summary**

A periodic report on the movement in staff numbers as one of a number of measures of organisational health, stability and employee satisfaction.

### **Recommendation**

1. That the information regarding staff changes for the period 1 October 2007 to 31 December 2007 be received and noted.

### **08 - 13 Resolution**

That the information be received and noted.

Moved Councillor John Magill, seconded Councillor Barbara Newton.

**CARRIED**

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## 9.2 (GM) E Division Conference

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### Executive Summary

The Annual E Division Conference will be held at the Coventry Room, Parkes on 6<sup>th</sup> February, 2008.

### Recommendation

1. That the information be noted and the Mayor, Deputy Mayor and General Manager formulate pertinent motions.
2. That the Mayor host a dinner on the night preceding the Conference for those representatives who travel the day before the Conference.

### 08 - 14 Resolution

1. That the information be noted and the Mayor, Deputy Mayor and General Manager formulate pertinent motions including the need for a review of the proposed local government electoral process for the 2008 elections.
2. That the Mayor host a dinner on the night preceding the Conference for those representatives who travel the day before the Conference.

Moved Councillor John Magill, seconded Councillor Ken Keith.

**CARRIED**

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## 9.3 (GM) CENTROC Fees

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### Executive Summary

Centroc has adopted a fee structure for its member Councils for the year 2008/2009. Centroc also suggests member Councils consider setting aside another round of funding for the Bells Line of Expressway Group.

### Recommendation

1. That the proposed fees be considered in the 2008/2009 budget.

### 08 - 15 Resolution

That the recommendation be adopted.

Moved Councillor Ken Keith, seconded Councillor Wayne Scott.

**CARRIED**

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## **9.4 (GM) Proposed Specific Plan of Management for Community Land - Henry Parkes Centre**

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### **Executive Summary**

Council has previously placed the specific Plan of Management for Community Land on public display. The period for receiving submissions closed on 20 November 2007. Three submissions were received.

### **Recommendation**

1. That a new draft Plan of Management be prepared for the Community Land at the Henry Parkes Centre.

### **08 - 16 Resolution**

That the recommendation be adopted.

Moved Councillor Ken Keith, seconded Councillor Bev Laing.

**CARRIED**

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## **9.5 (GM) Policy Development and Review**

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### **Executive Summary**

An important component of Council's corporate governance responsibility is the progressive development and review of Council's policies.

Under the rolling policy development program the Risk Assessment and Control Policy has been reviewed and updated. A Prescription Safety Glasses Policy has been developed.

### **Recommendation**

1. The following policies to be adopted in line with Council's Policy Review Program:
  - The Risk Assessment and Control Policy
  - The Prescription Safety Glasses Policy

### **08 - 17 Resolution**

That the recommendation be adopted.

Moved Councillor Barbara Newton, seconded Councillor Patrick Byrne.

**CARRIED**

## **10 DIRECTOR OF CORPORATE SERVICES' REPORT**

### **10.1 (DCS) Financial Information - December 2007**

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#### **Executive Summary**

A regular report is provided to Council in relation to a number of financial indicators, including investments, total monthly payments, receipting and collection of rate revenue.

#### **Recommendation**

That the report detailing accounts paid, rate revenue collected, receipts received and the bank reconciliation to 31 December 2007 be received and noted.

#### **08 - 18 Resolution**

That the information be received and noted.

Moved Councillor John Magill, seconded Councillor Wayne Scott.

**CARRIED**

### **10.2 (DCS) Investments as at 31 December 2007**

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#### **Executive Summary**

As at 31 December, 2007 Council held \$43,756,569.26 in investments.

#### **Recommendation**

That the information be received and noted.

#### **08 - 19 Resolution**

That the information be received and noted.

Moved Councillor Ken Keith, seconded Councillor Patrick Byrne.

**CARRIED**

### **10.3 (DCS) NSW Rural Doctors Network - 2008 Bush Bursary Scheme**

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#### **Executive Summary**

Council has again received a letter from the NSW Rural Doctors Network inviting participation in the Bush Bursary Scheme for 2008.

#### **Recommendation**

1. That Council agree to participate in the Bush Bursary/CWA Scholarship Scheme for 2008 and that an amount of \$3,300.00 (GST inclusive) be included in the 2008/2009 Revenue Policy to fund Council's participation in the Bush Bursary Scheme.

#### **08 - 20 Resolution**

That the recommendation be adopted.

Moved Councillor Ken Keith, seconded Councillor Bev Laing.

**CARRIED**

### **10.4 (DCS) Library Services Statistics and Monthly Update - December 2007**

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#### **Executive Summary**

Library usage statistics and activities for the month of December 2007 are provided for the information of Council.

#### **Recommendation**

1. That the information be noted

#### **08 - 21 Resolution**

That the information be received and noted.

Moved Councillor Wayne Scott, seconded Councillor George Pratt.

**CARRIED**

## **10.5 (DCS) Economic Development - Parkes History Book**

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### **Executive Summary**

An invitation has been extended by the Mayor to the Governor of NSW Her Excellency Professor Marie Bashir AC, CVO to launch the Parkes 125 history publication in May 2008. The Governor has also been invited to provide a Vice Regal Foreword to the publication.

### **Recommendation**

1. That the information be received and noted and that Council endorse the conduct of an appropriate civic function for the Governor of NSW once her availability for the book launch has been confirmed.

### **08 - 22 Resolution**

That the recommendation be adopted.

Moved Councillor Barbara Newton, seconded Councillor Yvonne Hutton.

**CARRIED**

## **10.6 (DCS) Economic Development - Dore Project**

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### **Executive Summary**

Almost \$8,000 was distributed prior to Christmas in rebates to around 30 Parkes Shire families in recognition of their ongoing involvement in the Parkes based Dore program.

The funds were provided in a Trust established by Council in 2004 with support from Rotary, Masonicare, Anglicare and Northparkes Mines.

Council received various expressions of appreciation from the families involved, given the timing of the gesture.

### **Recommendation**

1. That the information be received and noted.

### **08 - 23 Resolution**

That the information be received and noted.

Moved Councillor Wayne Scott, seconded Councillor Bev Laing.

**CARRIED**

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## **10.7 (DCS) Economic Development - Touch Titles**

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### **Executive Summary**

Parkes has been confirmed as the venue for the 2008 NSW Combined High Schools Open Boys Touch Titles from July 1 - 3.

It will be the second major touch carnival in Parkes this year with the National Local Government event to be held on February 23.

### **Recommendation**

1. That the information be received and noted and that Council extend a civic reception to recognise the staging of the 2008 NSW CHS Open Boys Touch Titles.

### **08 - 24 Resolution**

That the recommendation be adopted.

Moved Councillor Ken Keith, seconded Councillor Yvonne Hutton.

**CARRIED**

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## **10.8 (DCS) Economic Development - Rex Airlines Passenger Numbers**

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### **Executive Summary**

Rex Airlines have provided a summary of passenger numbers for 2007. The total passenger number of 33,309 represents a 10 per cent increase on the 2006 figure of 30,609. Every month of 2007 produced record numbers except for January and September. It should be noted that numbers for July to December totalled 17,900 suggesting the 35,000 benchmark should be realised for the 2007/2008 financial year.

### **Recommendation**

1. That the information be received.

### **08 - 25 Resolution**

That the information be received and noted.

Moved Councillor Wayne Scott, seconded Councillor John Magill.

**CARRIED**

## **10.9 (DCS) Tourism and Event Update - January 2008**

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### **Executive Summary**

A brief update of general Shire tourism and event activities.

### **Recommendation**

1. That the Tourism and Event Update be received and noted.

### **08 - 26 Resolution**

That the information be received and noted.

Moved Councillor Ken Keith, seconded Councillor Bev Laing.

**CARRIED**

## **11 DIRECTOR PLANNING AND ENVIRONMENT'S REPORT**

### **11.1 (DPE) December 2007 Building Statistics**

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#### **Executive Summary**

During the month of December 2007 there were fourteen (14) Development Applications received totalling \$982,140.00 and 16 consents issued.

Eleven (11) Complying Development Certificates were received totalling \$501,614.00 and 12 consents issued.

#### **Recommendation**

1. That the information be received and noted.

#### **08 - 27 Resolution**

That the information be received and noted.

Moved Councillor John Magill, seconded Councillor George Pratt.

**CARRIED**

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## **11.2 (DPE) Joint Waste and Recycling Contract**

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### **Executive Summary**

This report serves to provide an update on the performance of the Joint Waste and Recycling service contract with J R Richards and Sons now two years into its tenure. The gross recycling figures for the first eleven months this year for Parkes is 965.35 tonnes and a combined figure of 5921.88 tonnes.

### **Recommendation**

1. That the report from the Director Planning and Environment on the Joint Waste and Recycling Contract be noted.

### **08 - 28 Resolution**

That the information be received and noted.

Moved Councillor Wayne Scott, seconded Councillor Patrick Byrne.

**CARRIED**

## **11.3 (DPE) Proposed NSW Planning System Reforms on Exhibition**

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### **Executive Summary**

The NSW Government has proposed a series of reforms to the state's planning system. A discussion paper was released in late 2007 which outlines the proposed changes. All submissions in the proposed reforms are required to be lodged with the NSW Department of Planning by Friday, 8 February 2008.

### **Recommendation**

1. That Council prepare a submission on the discussion paper and a copy be tabled at the Council meeting on Tuesday, 5 February 2008.

### **08 - 29 Resolution**

That the recommendation be adopted.

Moved Councillor Barbara Newton, seconded Councillor Ken Keith.

**CARRIED**

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## **11.4 (DPE) DA07204: Proposed Garage at 52 Kelly Road, Parkes**

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### **Development Application Information**

**Application No:** DA07204

**Applicant:** Mr M Littlewood

**Property:** Lot 9 DP 1107361, 52 Kelly Road, Parkes

**Proposal:** Garage

### **Executive Summary**

An application has been received for the erection of a shed and garaport at the above property on Davids Lane.

It is proposed to locate the shed and garaport, dimensions 10.5 metres x 6.95 metres x 2.7 metres high (at the eave), on the western side of the dwelling under construction, with a setback of 6.5 metres to the western boundary. The 6.5 metre setback from the western boundary, is not consistent with the 10 metre building setback stipulated in Council's Development Control Plan for Rural Small Holdings 1998. There are considered to be justifiable grounds for the departures from the side setback requirements and the application is referred to Council for determination.

### **Recommendation**

It is recommended that the application be approved subject to the conditions contained in the report.

### **08 - 30 Resolution**

That the recommendation be adopted.

Moved Councillor Ken Keith, seconded Councillor John Magill.

**CARRIED**

At this stage the meeting adjourned at 3.35pm for afternoon tea.

The meeting resumed at 3.57pm.

## **11.5 (DPE) Modification to DA07146 for proposed Take-Away Food Outlet at 340 Clarinda Street, Parkes**

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### **Development Application Information**

**Application No:** DA07146

**Applicant:** Xu Xintai

**Property:** Lot 2 DP 524580, 340 Clarinda Street, Parkes

**Proposal:** Take-Away Food Outlet (Change of Use)

### **Executive Summary**

A modification application has been received for Development Consent No.DA07146. The proponent is seeking deletion of condition no.34 which requires a disabled toilet facility to be provided at the premises.

### **Recommendation**

It is recommended that condition no.34 of Development Consent No.DA07146 be amended to read

34. The proponent shall upgrade the existing toilet facility to a clean and hygienic standard.

### **08 - 31 Resolution**

That the recommendation be adopted.

Moved Councillor Ken Keith, seconded Councillor Yvonne Hutton.

**CARRIED**

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## **12 DIRECTOR OF OPERATIONS REPORT**

### **12.1 (DO) Major Works Status as at January 2008**

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#### **Executive Summary**

Other than routine maintenance, major works that have been carried out over the past month are reported below. Flood damage resulting from the storms of 21/22 December 2007 is currently being assessed and a claim will be lodged with the Roads and Traffic Authority. Urgent repairs are being carried out progressively.

#### **Recommendation**

1. That the information on Major Works Status as at January 2008 be noted.

#### **08 - 32 Resolution**

That the information be received and noted.

Moved Councillor George Pratt, seconded Councillor Ken Keith.

**CARRIED**

### **12.2 (DO) Resignation of Works Manager**

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#### **Executive Summary**

Council's Works Manager, Ray Graham, has tendered his resignation to take up the position of Director of Engineering and Technical Services with Forbes Shire Council. Ray's last day was 11 January 2008 and he commenced duties at Forbes on 14 January 2008.

Ray commenced with Parkes Shire Council in March 1991 as a Design Engineer, progressed to the position of Works Engineer in February 1996, and to his current position as Works Manager in June 2007.

Ray's contribution to the Shire over the past 16 years and 9 months has been substantial, particularly in contract dealings with the Roads and Traffic Authority, and his services and knowledge will be difficult to replace.

#### **Recommendation**

1. That the information of the Works Manager's resignation be noted and that a letter be forwarded thanking him for his contribution to Council.

#### **08 - 33 Resolution**

That the recommendation be adopted.

Moved Councillor Bev Laing, seconded Councillor John Magill.

**CARRIED**

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## 12.3 (DO) Request for Sealing - Willaroo Street Peak Hill

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### Executive Summary

Council considered a request to seal Willaroo Street Peak Hill at the 6 November 2007 Council meeting, where it was resolved that Willaroo Street be closed to through traffic north of Whitton Park Road on a trial basis. A meeting was subsequently held on site with concerned residents and road users on 18 December 2007 to discuss the proposal. In attendance from Council were the Mayor, Cr Robert Wilson OAM, Cr John Magill, the Works Manager, and the Director of Operations.

The residents and road users were very strong in their opinion that the whole road should be sealed to solve the problem.

### Recommendation

1. That the Peak Hill Advancement Association be asked to comment on the allocation of \$30,000 from each of the 2007/08 and 2008/09 Town Improvement Allocations towards the sealing of Willaroo Street.
2. Subject to the concurrence of the Peak Hill Advancement Association, that Willaroo Street be constructed and sealed, funded as follows:
  - \$60,000 from the Peak Hill Town Improvement Vote (50% from 2007/08, 50% from 2008/09)
  - \$70,000 from the Financial Assistance Grant - Road Component, Road Construction allocation (\$34,000 from 2007/08, \$36,000 from 2008/09)

### 08 - 34 Resolution

1. That the Peak Hill Advancement Association be asked to comment on the allocation of \$30,000 from each of the 2007/08 and 2008/09 Town Improvement Allocations towards the sealing of Willaroo Street.
2. Subject to the concurrence of the Peak Hill Advancement Association, that Willaroo Street be constructed and sealed, funded as follows:
  - \$60,000 from the Peak Hill Town Improvement Vote (50% from 2007/08, 50% from 2008/09)
  - \$70,000 from the Financial Assistance Grant - Road Component, Road Construction allocation (\$34,000 from 2007/08, \$36,000 from 2008/09)
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3. That a traffic count be carried out to determine the traffic volume in the street.

Moved Councillor John Magill, seconded Councillor Wayne Scott.

**CARRIED**

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## 12.4 (DO) Road Naming - Road off Hartigan Avenue Parkes

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### Executive Summary

A letter has been received from the business operators located on the road off Hartigan Avenue Parkes, requesting that Council name the road "Billy Mac Place" in honour of the late William McInerney. The businesses concerned are Buckwheat Industries, Linfox FCL and Transtank. Council had previously resolved to advertise the name "Buckwheat Place" for public comment. On receipt of the letter the advertising of the name was deferred pending Council's consideration of the request.

It is considered that the name would be acceptable given the support of those operating on the road.

### Recommendation

1. That the name "Billy Mac Place" be advertised for the road off Hartigan Avenue Parkes

### 08 - 35 Resolution

That the recommendation be adopted.

Moved Councillor Ken Keith, seconded Councillor John Magill.

**CARRIED**

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## 12.5 (DO) Tullamore Irish Festival - Pool Opening Request

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### Executive Summary

A request has been received from the Irish Festival Committee for the Tullamore Swimming Pool to be opened on Good Friday during the Tullamore Irish Festival. The Committee advise that the pool being opened would be advantageous given the number of families attending the Festival and the light organised programme for the day.

### Recommendation

1. That approval not be given to the opening of Tullamore Pool on Good Friday due to staffing considerations.

### 08 - 36 Resolution

That the recommendation be adopted.

Moved Councillor George Pratt, seconded Councillor Bev Laing.

**CARRIED**

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## **12.6 (DO) Access to Band Room - Heraghty Park**

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### **Executive Summary**

Council has been requested to explore avenues to allow members of the Parkes Band to park off road to unload their instruments when attending practice at the band room above the entrance to Parkes Swimming Pool. One of the suggestions was to construct a concrete parking bay on Heraghty Park. The estimated cost to provide the parking bay is \$7,000.

It is considered that the provision of the parking bay is not a cost effective option.

### **Recommendation**

1. That a parking bay in Heraghty Park not be provided.

### **08 - 37 Resolution**

1. That a parking bay in Heraghty Park not be provided.
2. That Council continue to liaise with the Band committee in regards to relocation to a suitable facility.

Moved Councillor Bev Laing, seconded Councillor Yvonne Hutton.

**CARRIED**

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## **12.7 (DO) Parkes Regional Airport - Aerodrome Frequency Response Unit**

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### **Executive Summary**

A letter has been received for Regional Express advising that they are handing over ownership of the Aerodrome Frequency Response Unit (AFRU) at Parkes Regional Airport to Parkes Shire Council.

### **Recommendation**

1. That the information on the transfer of the Aerodrome Frequency Response Unit (AFRU) to Parkes Shire Council by Regional Express be noted.

### **08 - 38 Resolution**

1. That the information be received and noted
2. That the Aerodrome Frequency Response Unit (AFRU) is to be transferred to the control of Parkes Shire Council as the owner of the Parkes Regional Airport.

Moved Councillor John Magill, seconded Councillor Wayne Scott.

**CARRIED**

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## 12.8 (DO) Parkes Regional Airport - Terminal Seating

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### Executive Summary

The passenger seating in the Parkes Regional Airport Terminal Building has been a concern for some time due to its age and possible stability if misused. It is intended to replace the single seat arrangement with a five seat beam arrangement. The estimated cost to provide 10 beams is \$20,000. Details of the seating style and fabric selected will be available at the meeting.

### Recommendation

1. That the seating in the Parkes Regional Airport Terminal Building be replaced at an estimated cost of \$20,000.

### 08 - 39 Resolution

1. That the seating in the Parkes Regional Airport Terminal Building be replaced up to an estimated cost of \$20,000 and that cheaper alternatives continue to be explored

Moved Councillor John Magill, seconded Councillor Yvonne Hutton.

**CARRIED**

## 12.9 (DO) Country Energy - Street Lighting Maintenance and Lamp Upgrade Programme

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### Executive Summary

The Director of Operations attended a meeting of central western Councils on 13 December 2007, convened by Country Energy, to discuss its "Street Lighting Maintenance and Lamp Upgrade Programme". Country Energy outlined the current programmes and changes that are being implemented that could assist Councils.

The meeting was beneficial and provided some useful information for Councils to assist in determining street lighting practices.

### Recommendation

1. That the information on the Street Lighting meeting be noted.

### 08 - 40 Resolution

That the information be received and noted.

Moved Councillor Patrick Byrne, seconded Councillor Wayne Scott.

**CARRIED**

## **12.10 (DO) Mid Lachlan Valley Bush Fire Management Committee Meeting - October 2007**

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### **Executive Summary**

The Mid Lachlan Valley Bush Fire Management Committee (BFMC) met in Forbes on Tuesday 16 October 2007. Cr Magill and the Director of Operations attended. Fire breaks continue to be a main topic of discussion with a policy proving difficult to finalise. It was pleasing to note that substantial work has occurred on fire trails through the National and State Forests, as well as increased fire breaks being put in across the four districts.

A presentation was also given on the "Bush Fire Management Committee Handbook" put out by the Bush Fire Coordinating Committee to provide guidance on a BFMC's roles and responsibilities. BFMCs are not Council committees or Rural Fire Service Committees. They are responsible to the Bush Fire Coordinating Committee and are subject to its directions.

### **Recommendation**

1. That the Minutes of the Mid Lachlan Valley Bush Fire Management Committee Meeting held 16 October 2007 be noted.

### **08 - 41 Resolution**

That the information be received and noted.

Moved Councillor John Magill, seconded Councillor Wayne Scott.

**CARRIED**

## **13 DIRECTOR OF INFRASTRUCTURE'S REPORT**

### **13.1 (DI) Welcome/Hartigan/Bogan/Grenfell Streets - Traffic Management Concept Plans**

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#### **Executive Summary**

As requested by Council resolution of 6 November 2007 the Roads and Traffic Authority have reviewed and commented on the issues raised in the public submissions on the Welcome/Hartigan/Bogan/Grenfell Street Traffic Management Plan. Comments are attached.

#### **Recommendation**

1. That the information on the Welcome/Hartigan/Bogan/Grenfell Street Traffic Management Plan be noted.

#### **08 - 42 Resolution**

That the recommendation be adopted.

Moved Councillor Ken Keith, seconded Councillor Wayne Scott.

**CARRIED**

### **13.2 (DI) Eugowra Road Erosion Control Works - Grant from Lachlan Catchment Management Authority**

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#### **Executive Summary**

An application was lodged with the Lachlan Catchment Management Authority to fund remedial drainage work along the Eugowra Road (MR238). We have recently been advised that the application was successful and a grant of \$57,960 would be provided.

#### **Recommendation**

1. That the offer of grant funding from the Lachlan Catchment Management Authority be accepted and authority signed under the seal of Council as required.

#### **08 - 43 Resolution**

That the recommendation be adopted.

Moved Councillor George Pratt, seconded Councillor Yvonne Hutton.

**CARRIED**

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### **13.3 (DI) Water Saving Initiative in Parkes - NSW Department of Housing**

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#### **Executive Summary**

A letter has been received from the NSW Department of Housing inviting Council to participate in sharing the cost of fitting water saving devices in 305 Departmental homes, see attached.

#### **Recommendation**

1. That Council commend the NSW Department of Housing for their water saving initiative.
2. That Council decline the invitation to participate in co-funding the roll-out of the project to Departmental homes.

#### **08 - 44 Resolution**

That the recommendations be adopted.

Moved Councillor Ken Keith, seconded Councillor Bev Laing.

**CARRIED**

### **13.4 (DI) Acquisition of Crown Land (formally Travelling Stock Reserve) Adjoining South Parkes Industrial Estate (Lot19 DP1047309, Lot 725 DP837505, and Lots 7022 and 7023 DP1054934)**

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#### **Executive Summary**

Council may recall advice from the Department of Local Government (2 February 2007) that Council's application to compulsorily acquire the above land for purposes of industrial and economic development was approved.

There has however since been a claim made on the land under the Aboriginal Land Rights Act 1983.

#### **Recommendation**

1. That the information be noted.

#### **08 - 45 Resolution**

1. That Council proceed with the acquisition as resolved at the February 2007 Ordinary meeting of Council
2. That the NSW Aboriginal Land Council be advised that Council's attempts to convene a meeting between the interested parties to discuss the acquisition issues has not been successful.

Moved Councillor John Magill, seconded Councillor Patrick Byrne.

**CARRIED**

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### **13.5 (DI) Noxious Weeds Report - October to December 07**

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#### **Executive Summary**

The report outlines the activities and programs of the Noxious Weeds Department for the months of October, November and December 2007

Noxious weed control is an important component of Council's Management Plan, which aims to reduce weed infestations and thereby increase the productivity and amenity of land for residents within Parkes Shire.

#### **Recommendation**

1. That Council receive and note the Noxious Weeds Officer Report for October to December 2007..
2. That Council note the increase in chemical costs of 60% at present, which will affect the weed budget.

#### **08 - 46 Resolution**

That the information be received and noted.

Moved Councillor Patrick Byrne, seconded Councillor John Magill.

**CARRIED**

### **13.6 (DI) Road Safety and Injury Prevention Officer Monthly Report - November 2007**

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#### **Executive Summary**

The attached report outlines the monthly activities and programs of the Lachlan, Parkes, Forbes Road Safety and Injury Prevention Officer (RSIPO) for the month of November 2007.

The RSIPO has predominantly been involved in planning and implementing the "Catch Ya Later" project.

#### **Recommendation**

That the information be received and noted.

#### **08 - 47 Resolution**

That the information be received and noted.

Moved Councillor Barbara Newton, seconded Councillor Patrick Byrne.

**CARRIED**

### **13.7 (DI) Quad Axle Semi-Trailer Access to Hartigan Avenue, London Road, Road Accessing Linfox Depot and Blaxland Street, Parkes**

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#### **Executive Summary**

A request has been received from Linfox Asset Management to allow the operation of Quad Axle Semi-Trailers on Hartigan Avenue, Linfox Depot Access Road, London Road and Blaxland Street..

#### **Recommendation**

That Council approve the operation of quad axle semi-trailers under the Roads and Traffic Authority's Intelligent Access Program and as part of the New South Wales Governments' trial Quad Axle Pilot Scheme on the following local roads:

- Hartigan Avenue, from Forbes Street to Linfox Depot Access Road.
- Linfox Depot Access Road, from Hartigan Avenue to Linfox Depot.
- London Road and Blaxland Street, from Hartigan Avenue to Westlime Depot.

#### **08 - 48 Resolution**

That Council approve the operation of quad axle semi-trailers under the Roads and Traffic Authority's Intelligent Access Program and as part of the New South Wales Governments' trial Quad Axle Pilot Scheme on the following local roads:

<b>Road</b>	<b>Road Segment</b>
Hartigan Avenue	From Forbes Street to Brolgan Road, Parkes
Billy Mac Place	From Hartigan Avenue to the end of Billy Mac Place, Parkes
Westlime Road	From Brolgan Road to MR61W, Parkes
London Road	From Blaxland Street to approximately 3.5km in a south-westerly direction to Westlime Depot, Parkes
Brolgan Road	From Hartigan Avenue for 3.5km west, Parkes

Moved Councillor Wayne Scott, seconded Councillor Ken Keith.

**CARRIED**

## **14 CONSIDERATION OF COMMITTEE MINUTES**

### **14.1 Minutes of Access Committee Meeting held on 27 November 2007**

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#### **Executive Summary**

A meeting of the Parkes Shire Council Access Committee was held on Tuesday, 27 November 2007. The minutes of the meeting are attached.

#### **Recommendation**

1. That the Minutes of the Parkes Shire Council Access Committee held on 27 November 2007 be adopted.

#### **08 - 49 Resolution**

That the information be received and noted.

Moved Councillor Bev Laing, seconded Councillor Yvonne Hutton.

**CARRIED**

## **15 QUESTIONS AND MATTERS OF URGENCY**

In accordance with Clause 17(4) of Council's Code of Meeting Practice the following business was allowed by the Chairperson.

### **15.1 Q & M - Village Funding**

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Councillor B Newton has enquired if there is any possibility of finding funds for skate parks in the villages of Peak Hill, Trundle and Tullamore. Councillor Newton has advised that the lack of activities within the villages during the school holidays is very obvious and without public transport to attend other holiday activities, many children are at a loose end.

*The Director of Corporate Services advises that the construction of skate parks in Peak Hill, Trundle and Tullamore were included in applications for funding under the NSW Sport and Recreation Grants. The application was unsuccessful for 2007/08. The Regional Partnership Program funding will be pursued for the projects.*

*There are no funds within Councils budget to provide for projects of this nature.*

#### **Recommendation**

That the information supplied by the Director of Corporate Services be received and noted.

#### **08 - 50 Resolution**

1. That Council investigate possible sources of funding in the next budget and that the local State member be approached to identify possible sources of government funding for the projects.

Moved Councillor Barbara Newton, seconded Councillor Wayne Scott.

**CARRIED**

## **16 CONSIDERATION OF CONFIDENTIAL BUSINESS ITEMS**

The meeting of the Ordinary Council meeting was closed to the public at 5.16pm.

The Mayor asked the Meeting whether it agreed that the items listed by the General Manager appeared to be items which should be discussed in closed session for the reasons given.

The General Manager advised that there were no written representations from the public on the proposed closure of the Council Meeting.

### **08 - 51 Resolution**

That the meeting be closed for consideration of the listed items as they involve: information that would, if disclosed confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business, personnel matters concerning particular individuals (other than Councillors) and commercial information of a confidential nature that would if disclosed prejudice the commercial position of the person who supplied it.

Moved Councillor Bev Laing, seconded Councillor George Pratt.

**CARRIED**

### **16.1 Mayoral Minute - Australia Day Awards**

**Prepared By: Economic Development Manager**

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#### **Executive Summary**

A Mayoral sub committee was formed to select recipients of the annual Parkes Shire Australia Day Awards in the three categories

#### **Recommendation**

1. That Council endorse the following as recipients of Parkes Shire Australia Day Awards for 2007:
  - Citizen of the Year
  - Young Citizen of the Year
  - Community Event of the Year

### **08 - 52 Resolution**

That the recommendation be adopted.

Moved Councillor John Magill, seconded Councillor Yvonne Hutton.

**CARRIED**

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## **16.2 (DO) Parkes Regional Airport - Application for Air Transport Licence**

**Prepared By: Director of Operations**

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### **Executive Summary**

The Ministry of Transport have forwarded the application from Regional Express for the licence for the Parkes-Sydney air route for review and comment. Comments are requested to be submitted by 15 February 2008.

### **Recommendation**

1. That the information on the application be noted and comments provided as deemed appropriate.

### **08 - 53 Resolution**

1. That the information on the application be noted.
2. That the following comments be noted in Councils response:
  - That the current level of service be maintained
  - That the aircraft fleet used by the licensee be no less than the current fleet standard (ie SAAB 340B)

Moved Councillor Barbara Newton, seconded Councillor Patrick Byrne.

**CARRIED**

## **16.3 (DO) Damage to Internal Sewer Lines**

**Prepared By: Director of Operations**

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### **Executive Summary**

Correspondence has been received from a resident in Pearce Street Parkes requesting assistance with the replacement of internal sewer lines that are being continually choked by tree roots.

### **Recommendation**

1. That Council offer assistance with the repaving of the driveway due to the tree root damage, and install rootguard where considered appropriate.
  2. That Council inspect the exposed sewer lines when being replaced to ascertain whether tree roots had caused any structural damage to the pipe that may have contributed to the ongoing problem, and if so, appropriate action be taken.
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### **08 - 54 Resolution**

1. That legal advice be initially sought in relation to this issue and for future reference before instigating any actions in this matter and a further report be submitted to Council.

Moved Councillor Bev Laing, seconded Councillor Barbara Newton.

**CARRIED**

## **16.4 (DO) Property Damage - Armstrong Park Trees**

**Prepared By: Director of Operations**

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### **Executive Summary**

A letter has been received from a resident adjoining Armstrong Park enquiring whether they could be compensated for needing to replace the fascia and guttering on their house due to leaves, bark and branches falling from trees located in Armstrong Park.

### **Recommendation**

1. That the resident be advised that Council cannot assist with the replacement of the fascia or guttering on their house but that the tree adjoining their property will be removed due to structural damage.

### **08 - 55 Resolution**

1. That the resident be advised that Council cannot assist with the replacement of the fascia or guttering on their house but that the tree adjoining their property will be removed due to structural damage to the tree.
2. That legal advice be sought in relation to the matter.

Moved Councillor Ken Keith, seconded Councillor Patrick Byrne.

**CARRIED**

## **16.5 (DI) CENTROC Procurement Contracts**

**Prepared By: Director of Infrastructure**

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### **Executive Summary**

The CENTROC Procurement Team has recently called contracts for the provision of Road Signs and Associated Hardware and for the provision of Bitumen Emulsion across the region.

Council has participated previously in these contracts and have discovered the benefits of aggregated buying power leading to cost savings.

Correspondence from CENTROC's Executive Officer has been received recommending the Bitumen Emulsion and Road Signs and Associated Hardware contracts (copy attached).

### **Recommendation**

1. That Council participate in the CENTROC Bitumen Emulsion and Road Signs and Associated Hardware contracts.

### **08 - 56 Resolution**

That the recommendation be adopted.

Moved Councillor Ken Keith, seconded Councillor Patrick Byrne.

**CARRIED**

## **16.6 (DI) Lachlan Bore Field Pipeline Construction Development Application Lodged with Forbes Shire Council**

**Prepared By: Director of Infrastructure**

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### **Executive Summary**

As Council would be aware development approval has been sought from Forbes Shire Council to allow the construction of 1700 metres of water pipeline connecting Bore 5 to the Eugowra Road reservoir. The pipeline would allow Bores 5 and 6 to be pumped independently, these bores currently share a 1700 metre common section of pipe.

A consent with conditions, one of which prohibited the pipeline passing under the drip-line of trees, was issued in May 2007. However, as the pipeline is confined to an easement, which frequently passed completely under the drip line of trees, the condition was not capable of being met. A modification request was lodged on 19 October 2007 and remains undetermined.

The pipeline is necessary for the effective management of the borefield, and potentially to meet peak day demand.

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## **Recommendation**

1. That the information on the Lachlan Bore Field Pipeline Construction Development Application be received and noted.

## **08 - 57 Resolution**

1. That the information on the Lachlan Bore Field Pipeline Construction Development Application be received and noted.
2. That the Mayor be authorised to take any action deemed necessary to expedite the processing of the application.

Moved Councillor John Magill, seconded Councillor Ken Keith.

**CARRIED**

## **16.7 (DI) Tullamore Sewerage Scheme - Sewage Treatment Plant Tender and Design and Supply Tender**

**Prepared By: Director of Infrastructure**

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## **Executive Summary**

Council would recall considering tenders for the construction of the Tullamore Sewage Treatment Plant. As resolved additional information has now been obtained to facilitate the award of the tender.

Council would also recall awarding tender for Design and Supply of pressure units for Tullamore. The design was agreed to be instigated, however the supply component is now also needed to be activated as there is extensive lead time on the deliver of the pumping units and delay in ordering my delay the total project.

## **Recommendation**

1. That the offer of MAAS Contracting of Dubbo, to construct the Tullamore Sewage Treatment Plant be accepted, subject to Department of Water and Energy approval, and any variations arising from those approvals.
2. That the offer of Eone Sewer Systems Pty Ltd, to supply pressure pumping units boundary units and various appurtenances for Tullamore, be instigated, subject to Department of Water and Energy approval, and any variations arising from those approvals.

## **08 - 58 Resolution**

That the recommendations be adopted.

Moved Councillor Barbara Newton, seconded Councillor George Pratt.

**CARRIED**

At this time Council resumed open session of Council 5.59pm

There being no further business the Mayor declared the meeting closed at 6.00pm.