



PARKES SHIRE COUNCIL

LATE AGENDA

TUESDAY 18 MARCH 2008

Notice is hereby given that an Ordinary Meeting of Parkes Shire Council will be held at the Council Administration Centre, 2 Cecile Street, Parkes, commencing at 2.00 pm for the purpose of considering the items included on the Agenda.

GENERAL MANAGER: Alan McCormack

Ordinary Meeting Late Agenda

Order Of Business: Tuesday 18 March 2008

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9 GENERAL MANAGER'S REPORT

9.3 (GM) Amended Draft Plan of Management - Henry Parkes Centre

Executive Summary

An amended Draft Plan of Management for the Henry Parkes Centre has been prepared.

Background Information

The amended Draft Plan has been prepared by Council's Staff and Solicitor following a decision by Council.

The Draft Plan is available for Councillors.

Legislative, Policy & Management Planning Implications

Management Plans are required for all Community Land.

Budget & Financial Aspects

Some costs in obtaining the legal input.

Recommendation

1. That the Draft Management Plan be advertised for comment.
2. That the three respondents to the initial Plan be advised that an amended Plan is now under consideration.
3. That a public hearing, as required by the Local Government Act, be organised after the closing period for submissions.

Attachments

Nil.

14 CONSIDERATION OF COMMITTEE MINUTES

14.2 Minutes of Access Committee Meeting held on 12 February 2008

Executive Summary

A meeting of the Parkes Shire Council Access Committee was held on Tuesday, 12 February 2008.

Background Information

The committee was formed as part of the implementation of the Parkes Shire Council Community Plan.

Legislative, Policy & Management Planning Implications

Parkes Shire Community Plan 2005 - 2009.

Budget & Financial Aspects

The Access Incentive Scheme will draw on funds of \$5,000 from the Long Term Financial Plan for Kerb and Gutter, Footpaths and Roads.

Recommendation

1. That the Minutes of the Parkes Shire Council Access Committee held on 12 February 2008 be adopted.

Report

A meeting of the Parkes Shire Council Access Committee was held on Tuesday, 12 February 2008. The minutes of the meeting are attached. The committee was formed as part of the implementation of the Parkes Shire Council Community Plan.

Attachments

1. Minutes of the Parkes Shire Council Access Committee held on 12 February 2008.



PARKES SHIRE COUNCIL ACCESS COMMITTEE

HELD IN THE COUNCILLORS MEETING ROOM, PARKES SHIRE COUNCIL, 2 CECILE STREET, PARKES ON TUESDAY, 12 FEBRUARY 2008, COMMENCING AT 11.00 AM.

ATTENDANCE

Cr Bev Laing, Steven Campbell, Pam Symonds, Scott Page, Kim Shambrook, Kent Boyd, Lisa Martin, Michelle Williams (Guide Dogs NSW/ACT - Orientation and Mobility Instructor) and Andrew Johns.

1 APOLOGIES

Melanie Suitor

RESOLVED

Steven Campbell/Kim Shambrook

That the apologies be accepted and leave of absence granted to Cr Robert Wilson from the Parkes Shire Access Committee meeting held on 12 February 2008.

2 CONFIRMATION OF MINUTES OF PREVIOUS MEETING

That the Minutes of the meeting of Parkes Shire Council Access Committee held on 27 November 2007, copies of which have been forwarded to members, be confirmed.

RESOLVED

Kim Shambrook/Scott Page

3 MATTERS ARISING FROM MINUTES

- 3.1** Pam raised concerns about parking signs out the front of the neighbourhood centre being ripped out regularly by vandals. Steven provided the telephone number for the Engineering Department's secretary, Liz Thornhill (6861 2343) and advised that they should call them when a sign has been removed or tampered with.
- 3.2** In respect of item 3.10 from the last meeting's minutes, Lisa indicated that the intersection of Bushman and Currajong Streets was much better with the recent works being completed. She is still concerned with one of the laybacks as it is difficult for Lisa to differentiate between footpath and road. Kent indicated that these types of issues will be considered in the context of the Pedestrian Access and Mobility Plan (PAMP).

- 3.3 Kim thanked Council for the letter in respect of the 'photo board' at the RTA's Motor Registry Office.
- 3.4 MLAK Key System - Andrew advised that he would tour the amenities suggested to be fitted with the key system with Council Building Maintenance Officer, Jeffrey Cunningham, to ascertain any impediments. (NOTE: this inspection was carried out on 21 February 2008 and it will not be possible to fit locks on the Cooke Park amenities as they are secured nightly with a steel grate to prevent vandalism. The Lions Park toilet on the Orange Road are never locked (thus allowing access) and may need some modifications to make them accessible. The modifications will be undertaken shortly. The bus shelter in Church Street are able to be fitted with the locking system and these facilities include separate female and male disabled facilities and also a baby change room. The disabled toilet at the Tourist Information Centre is also able to be fitted with the system. Fitting of the system at the Church Street bus shelter and at the Tourist Centre will provide facilities in both the central business district and also the highway. Fitting of the locks at the other amenities can be considered at a later date should circumstances allow it.)
- 3.5 Kim indicated that she will write to the Ex-Services Club in relation to the evacuation of disabled people from the facility in the event of an emergency like a fire.

4 General Business

- 4.1 Michelle indicated that she had a client who has an issue with access to Woolworths across Bushman Street between Clarinda Street and Currajong Street. Michelle asked if a mid-block crossing was possible. Kent indicated that there were some issues with such a crossing. Kent would consider the options and report back to the next meeting.
- 4.2 Lisa mentioned the gutter along Clarinda Street in the vicinity of the Curves Gym is very steep and thus difficult to negotiate. Kent indicated that this problem would be rectified when this section of Clarinda Street was 'beautified' in line with Clarinda Street from Welcome Street north to Bushman Street.

5 REPORTS

- 5.1 Kent advised that that the draft brief for the PAMP has been circulated to Lachlan Shire Council, Forbes Shire Council and Parkes Shire Council. Kent indicated that the plan will also attempt to capture not only pedestrians but also special mobility vehicles (e.g. gophers) and bicycles. He indicated that he will use the Access Committee as the main liaison body for consultation.
- 5.2 Kent mentioned that the closure of Welcome Street near its intersection with the Newell Highway was progressing well. He said that they should have temporary closure in place in the next three to four months and this will act as a 'trial run'. If this trial is successful the closure may be 'tweaked' where necessary and permanent closure will then follow.

6 DATE OF NEXT MEETING

Tuesday, 22 April 2008 at **10.00am** in the Council Chambers, Parkes Shire Council, 2 Cecile Street, Parkes.

THERE BEING NO FURTHER BUSINESS THE MEETING CLOSED AT 11.35 AM

14.3 Minutes of Museum Development Committee Meeting held 4 March 2008

Executive Summary

The Parkes Shire Council Museum Development Committee meeting was held on Tuesday, 4 March 2008.

Background Information

The Committee is a 'Councillor Only' Committee and meets when necessary to discuss issues relating to the development of the Parkes Museum.

Legislative, Policy & Management Planning Implications

Nil.

Budget & Financial Aspects

Included in Management Plan.

Recommendation

1. That the information be received and noted

Attachments

1. Minutes of Museum Development Committee Meeting held 4 March 2008.



**MINUTES OF THE MUSEUM DEVELOPMENT COMMITTEE MEETING
HELD AT THE PARKES SHIRE COUNCIL ADMINISTRATION CENTRE CHAMBERS
AT 11.45AM ON TUESDAY, 4 MARCH 2008.**

PRESENT: Cr Ken Keith, (Chair)
Cr Robert Wilson OAM
Cr Bev Laing
Cr George Pratt
Cr John Magill

Also present were:
Mr Alan McCormack, General Manager
Mr Steven Campbell, Director Planning and Environment

1. **Apologies:** Nil
2. **Declaration of Interest:** Nil
3. **Henry Parkes Heritage Centre**

Recommendation

That as Council will require the current Museum Building for tourism purposes in the future the Parkes & District Historical Society be offered an alternative facility within Council's budget and that notice be given that the current license will not be renewed.

R Wilson/J Magill

Recommendation

That the design be endorsed and circulated to the other participants for comment on the favoured option within two weeks. Then refer to the Architect to develop the design and to have it costed.

B Laing/G Pratt

4. **Moat Cottage Prospectus**

Recommendation

That the Moat Cottage Prospectus be approved. **Further**, that the Mayor and General Manager seek to obtain sponsorship for the Exhibition Development.

J Magill/B Laing

5. **Management Committee**

Recommendation

That a delegate from the Tourism Board be added to the Management Committee. **Further**, that the initial meeting of the Management Committee be held on 17 March 2008.

The meeting closed at 12.45pm.

14.4 Minutes Museum Management Committee Meeting held on Monday, 17 March 2008

Executive Summary

A Museum Management Committee meeting was held on Monday, 17 March 2008.

Background Information

The Management Committee provides a base structure for the running of the Henry Parkes Centre.

Legislative, Policy & Management Planning Implications

Nil.

Budget & Financial Aspects

Administration support for the Committee is provided as part of Councils core costs.

Recommendation

1. That the Minutes of the Museum Management Committee held on Monday, 17 March 2008 be noted.

Attachments

1. Minutes of Museum Management Committee held Monday, 17 March 2008.



**MINUTES OF THE MUSEUM MANAGEMENT COMMITTEE MEETING
HELD AT THE PARKES SHIRE COUNCIL ADMINISTRATION CENTRE CHAMBERS
AT 4.00PM ON MONDAY, 17 MARCH 2008.**

PRESENT: Cr K Keith, (Chair)
Cr B Laing
Mr R Bradley, Parkes Antique Motor Club
Mrs M Jolly, Community Representative
Mrs J Kingham, Parkes & District Historical Society
Mrs Y Hutton, Parkes & District Historical Society
Mrs K Hendry, Parkes Tourism Board
Mr S Campbell, Director Planning and Environment

1. **Apologies:** Nil.
2. **Declaration of Interest:** Nil.
3. **The meeting discussed the following matters:**

Integrated Facilities Plan

The plans and options were tabled and the groups were advised that they would be circulated for comment following Councils meeting on 18 March 2008.

Operation of the Centre

Each group gave their view on how the centre would operate and how they would relate to each other on the site.

Financial Relationship

The meeting discussed financial relationships and the collection of entry fees. It was agreed that financial models should be developed, based on a single entry fee, for consideration at the next meeting.

Management Committee

It was agreed that the Committee should be known as HPC Management and that publicity should be sought to the inaugural meeting.

Operating Model

The group discussed the Operating Model as set out in page 21 of the Henry Parkes Centre Master Plan report by Convergence Design and Boyce Pizzey Strategic. It was agreed to discuss this further and to draw on other successful examples such as the Little Theatre Management Committee and the Neighbourhood Centre Management Committee. A constitution will be developed over time when the role and procedures for HPC Management have been established.

Parkes & District Historical Society

It was agreed that the Museum Liaison Committee should meet to discuss a formal agreement covering new arrangements as outlined in the Master Plan Report. A meeting date was set for Monday, 31 March 2008 at 4.00pm.

Next Meeting

That the next meeting of the Committee be held on Monday, 28 April 2008 at 4.00pm.

Meeting closed at 5.45pm