



PARKES SHIRE COUNCIL

MINUTES

TUESDAY 15 JANUARY 2013

Minutes of the Ordinary Meeting of Parkes Shire Council held at the Council Administration Centre, 2 Cecile Street, Parkes, commencing at 2.00 pm for the purpose of considering the items included on the Agenda.

GENERAL MANAGER: Kent Boyd

Ordinary Meeting

Minutes of the Ordinary Meeting held in the Council Chambers, 2 Cecile Street on Tuesday 15 January 2013 at 2.00pm.

PRESENT

Councillor K J Keith, (in the Chair)
Councillor M J Greenwood
Councillor B J McCorkell
Councillor B F Newton
Councillor G W Pratt

Councillor A J Ward
Councillor R C Haddin
Councillor K M McGrath
Councillor L A O'Leary
Councillor P J Smith

IN ATTENDANCE

General Manager - K Boyd
Director Technology and Corporate Services - L Finn
Director Planning and Environment - S Campbell
Director Engineering Services - S Barry
Manager Governance and Corporate Planning - B Byrnes
Library Services Manager – S Buckle
Minutes Secretary - S Henry

MEETING COMMENCEMENT

The Meeting commenced at 2.15pm.

1 PRAYER

The Mayor asked the General Manager to open proceedings with a prayer.

2 APOLOGIES

Nil.

3 CONFIRMATION OF MINUTES OF PREVIOUS MEETING

13 - 001 Resolution

That the Minutes of the Ordinary Meeting of Parkes Shire Council held on Tuesday 18 December 2012 copies of which have been forwarded to Councillors, be confirmed.

Moved Councillor George Pratt, seconded Councillor Pat Smith

CARRIED

4 DECLARATIONS OF INTEREST

General Manager Kent Boyd declared an interest in Item 7.3 (REASON Executive member of organisation mentioned in report).

Councillor Ken Keith declared an interest in Item 16.1 (REASON Related entity to an individual mentioned in the report).

5 NOTICES OF MOTION/RESCISSION

Nil

6 LATE BUSINESS

In accordance with Council's Code of Meeting Practice 3.7(c) a decision is now required to determine which, if any Late item/s submitted to the meeting will be dealt with at the meeting or deferred for further consideration at a future Ordinary Meeting of Parkes Shire Council.

13 - 002 Resolution

That Late Item/s 7.3, 7.4 and 14.4 be considered at this Council meeting.

Moved Councillor Ken McGrath, seconded Councillor Belinda McCorkell.

CARRIED

7 MAYORAL MINUTES

7.1 Mayoral Minute - Functions Attended by Mayor and Councillor

Executive Summary

A report on the functions recently attended by the Mayor, Councillors or Senior Staff in relation to community events or civic matters.

13 - 003 Resolution

That the information be received and noted.

Moved Councillor Bob Haddin, seconded Councillor Alan Ward.

CARRIED

7.2 Mayoral Minute - Coming Known Events for Mayor and Councillors

Executive Summary

A report on the upcoming functions requiring the attendance of the Mayor, Councillors or Senior Staff in relation to community events or civic matters.

Recommendation

1. That the report of upcoming functions for the Mayor, Councillors or Senior Staff be received and noted.

13 - 004 Resolution

That the information be received and noted.

Moved Councillor Barbara Newton, seconded Councillor George Pratt.

CARRIED

General Manager Kent Boyd left the meeting temporarily at 2.26pm.

7.3 Late Mayoral Minute - Paddock to Plate

Executive Summary

On Friday 11 January 2013 The Unger Family along with Currajong Disabilities held "Paddock to Plate", an attempt to break the World Record at converting a standing crop of wheat into 13 loaves of bread.

Recommendation

1. That Council write to Neil Unger and his committee to congratulate them on their success.

13 - 005 Resolution

That the recommendation be adopted.

Moved Councillor Michael Greenwood, seconded Councillor Ken McGrath.

CARRIED

General Manager Kent Boyd rejoined the meeting at 2.30pm.

7.4 Late Mayoral Minute - 2013 Elvis Festival Report

Executive Summary

The 2013 Elvis Festival has concluded and as in past years, it was a successful weekend.

Recommendation

1. That Council write to Elvis Revival Inc, thanking the committee for their efforts and congratulating them on a successful event.
2. That Council write to our distinguished guests, thanking them for attending the 2013 Parkes Elvis Festival.

13 - 006 Resolution

1. That Council write to Elvis Revival Inc, thanking the committee for their efforts and congratulating them on a successful event.
2. That Council write to our distinguished guests, thanking them for attending the 2013 Parkes Elvis Festival.
3. That Council write to the organisers of the Gospel Service congratulating them on the continuing success of the Service.

Moved Councillor Alan Ward, seconded Councillor George Pratt.

CARRIED

8 COUNCILLORS' REPORTS

Nil.

9 INWARDS CORRESPONDENCE

8.1 (ICR) Letters of Appreciation

Executive Summary

During the exercise of its various functions, Council frequently receives letters of appreciation for services rendered or actions taken by Councillors and Staff. The most recently received are from Kebby & Watson Tichborne Pty Limited and Parkes Community Services Centre.

Recommendation

1. That the information be received and noted

13 - 007 Resolution

That the information be received and noted.

Moved Councillor Ken McGrath, seconded Councillor Michael Greenwood.

CARRIED

8.2 (ICR) 2013 Australia Day Ambassador

Executive Summary

Australian television and radio presenter, Mr Mike Goldman has been announced as Parkes' Australia Day Ambassador for 2013.

Recommendation

1. That the information be received and noted.

13 - 008 Resolution

That the information be received and noted.

Moved Councillor Belinda McCorkell, seconded Councillor Alan Ward.

CARRIED

8.3 (ICR) Parkes Swimming Club - Donation of Swimming Carnival Gate Takings

Executive Summary

The Parkes Swimming Club has again written to Council thanking them for their ongoing support and requesting that the donation of the day's gate takings from the Swimming Carnival held on the 2nd December 2012 are donated to the Swimming Club.

Recommendation

1. That an amount of \$1,191.00 representing the gate takings on the day of the Parkes Swimming Club Carnival be donated to the Club.

13 - 009 Resolution

That the recommendation be adopted.

Moved Councillor Barbara Newton, seconded Councillor Ken McGrath.

CARRIED

10 GENERAL MANAGER'S REPORT

10.1 (GM) Council Meetings Schedule for 2013

Executive Summary

Council is required to determine its meeting schedule for 2013. Historically Parkes Shire Council meetings are held on the first and third Tuesday of each month at the Parkes Shire Council offices and commence at 2.00pm.

On a rotational basis, two meetings a year are held in the Shire villages, usually the first scheduled meeting in March and September

Recommendation

1. That Parkes Shire Council hold its ordinary meeting on the first and third Tuesday of each month unless otherwise resolved.

1. That Parkes Shire Council hold a meeting at Peak Hill on 5 March 2013 and Trundle on 3 September 2013 and that these meeting dates be advertised in the local media at the appropriate time.

13 - 010 Resolution

That the recommendations be adopted.

Moved Councillor Ken McGrath, seconded Councillor George Pratt.

CARRIED

10.2 (GM) Media Release - Local Land Services Stakeholder Reference Panel

Executive Summary

A media release (attached) has been issued by the Local Land Services Stakeholder Reference Panel announcing the final draft of regional boundaries for the new Local Land Services.

Recommendation

1. For the Information of Council.

13 - 011 Resolution

That the information be received and noted.

Moved Councillor Barbara Newton, seconded Councillor George Pratt.

CARRIED

10.3 (GM) Staff Changes - 1 October 2012 to 31 December 2012

Executive Summary

A periodic report on the movement in staff numbers as one of a number of measures of organisational health, stability and employee satisfaction.

Recommendation

1. That the information regarding staff changes for the period 1 October 2012 to 31 December 2012 be noted

13 - 012 Resolution

That the information be received and noted.

Moved Councillor Bob Haddin, seconded Councillor Pat Smith.

CARRIED

10.4 (GM) Policy Development - Rates and Charges Pensioner Rebate and Hardship Assistance Policy

Executive Summary

Council is required to have policies in place which refer to the collection and abandonment of rates and charges. Following an extensive community engagement process for the next Delivery Plan, Council resolved on 18 December, 2012 to agree in principle to the making of an application to the Independent Pricing and Regulation Tribunal (IPART) for a special rate variation for a 4 year period commencing 2013/14.

As part of that application it is prudent that the current rates and charges policy be revisited to enhance the hardship provisions for ratepayers in the event that the current special rate variation application is approved. Accordingly a Rates and Charges Pensioner Rebate and Hardship Assistance Policy has been developed to incorporate the terms of the hardship provisions within the Local Government Act and to facilitate the proposed additional pensioner rebate should a special rate variation application be successful.

Recommendation

1. That Council adopt the Rates and Charges Pensioner Rebate and Hardship Assistance Policy

13 - 013 Resolution

That the recommendation be adopted.

Moved Councillor Belinda McCorkell seconded Councillor George Pratt.

CARRIED

11 DIRECTOR TECHNOLOGY AND CORPORATE SERVICES REPORT

11.1 (DTCS) Financial Information as at 31 December 2012

Executive Summary

A regular report is provided to Council in relation to a number of financial indicators, including investments, total monthly repayments, receipting and collection of rate revenue.

Recommendation

1. That the report detailing accounts paid, rate revenue collected, receipts received and the bank reconciliation to 31 December 2012 be received and noted.

13 - 014 Resolution

That the information be received and noted.

Moved Councillor Bob Haddin, seconded Councillor Alan Ward.

CARRIED

11.2 (DTCS) Successful Application - Age-Friendly Community Local Government Grant Scheme

Executive Summary

Parkes Shire Council has been a successful applicant in the recent Age-Friendly Community Local Government Grants Scheme receiving \$21,500 to complete two age-friendly projects in Parkes; the relocation of the pedestrian crossing between Tara Jean's Coffee Shop and The Square and improvements to aged access to Rotaract Park.

Recommendation

1. That the information be received and noted.

13 - 014 Resolution

That the information be received and noted.

Moved Councillor Barbara Newton, seconded Councillor George Pratt.

CARRIED

11.3 (DTCS) Library Services and Statistics Monthly Update

Executive Summary

Library usage statistics for the month of December 2012 and recent activities are provided for the information of Council.

Recommendation

That the information be noted.

13 - 015 Resolution

That the information be received and noted.

Moved Councillor Ken McGrath, seconded Councillor Michael Greenwood.

CARRIED

12 DIRECTOR PLANNING AND ENVIRONMENT'S REPORT

12.1 (DPE) December 2012 Building Statistics

Executive Summary

During the month of December 2012 there were thirteen (13) Development Applications received totalling \$1,487,275.00 and sixteen (16) consents issued.

Eight (8) Complying Development Certificates were received totalling \$147,044.64 and eleven (11) consents issued.

Recommendation

1. That the information be received and noted.

13 - 016 Resolution

That the information be received and noted.

Moved Councillor Alan Ward, seconded Councillor Pat Smith.

CARRIED

13 DIRECTOR ENGINEERING SERVICES REPORT

13.1 (DES) Major Works Status as at January 2013

Executive Summary

Other than routine maintenance, major works that have been carried out over the past month are reported below. The impact of the March flood event on Council's works program continues to be the major focus following the \$5,584,860 grant received for repairs.

Recommendation

1. That the information on Major Works Status as at January 2013 be noted.

13 - 017 Resolution

That the information be received and noted.

Moved Councillor George Pratt, seconded Councillor Barbara Newton.

CARRIED

13.2 (DES) Asset Management Plans - Stormwater, Building, Airport

Executive Summary

Parkes Shire Council is custodian of a large number of Assets. Asset Management Plans provide information on what assets Council has and how Council intends to manage those assets. Considerable data has been collected regarding what council owns and what condition these assets are in, and this data has been utilised to model the asset groups.

These plans are the first Stormwater, Building and Parkes Regional Airport Asset Management Plans and will be part of a series of plans covering all asset groups utilised by the community.

- The Stormwater Asset Management Plan includes all the pipes, open channels, and structures owned or managed by Council.
- The Building Asset Management Plan includes all the buildings located on land owned or managed by Parkes Shire Council.
- The Airport Asset Management Plan includes all the structures and facilities other than buildings located at the Airport.

Recommendation

1. That the following asset management plans be adopted:

- Stormwater Asset Management Plan
- Building Asset Management Plan
- Parkes Regional Airport Asset Management Plan

13 - 018 Resolution

That the recommendation be adopted.

Moved Councillor Bob Haddin, seconded Councillor Michael Greenwood.

CARRIED

At this stage the meeting adjourned at 3.30pm for afternoon tea.

The meeting resumed at 3.54pm.

13.3 (DES) NSW Rural Fire Service - Mid Lachlan Valley Team Annual Report 2011/12

Executive Summary

The NSW Rural Fire Service Mid Lachlan Valley Team has provided its Annual Report for 2011/12 for Council's information. The Report outlines the achievements of the Mid Lachlan Valley Team encompassing the fire districts of Forbes, Lachlan, Weddin and Parkes Shires.

Recommendation

1. That the Mid Lachlan Valley Team Annual Report for 2011/12 be noted.

13 - 019 Resolution

1. That the Mid Lachlan Valley Team Annual Report for 2011/12 be noted.
2. That Council forward a letter of congratulations to the local Rural Fire Service on their efforts in containing the recent Bogan Gate fire.
3. That Council forward a letter of support to the Warrumbungle Shire in response to their recent fire emergency and offering support within the resources of Council .

Moved Councillor Bob Haddin, seconded Councillor George Pratt.

CARRIED

13.4 (DES) Service Agreement with Rural Fire Service - Liaison Committee Meeting

Executive Summary

A meeting of the Liaison Committee was held on Wednesday 5 December 2012 for the six monthly review of the Service Agreement between the Parkes Shire Council and the NSW Rural Fire Service. Minutes of the meetings are attached for Council's information.

Recommendation

1. That the Minutes of the Liaison Committee Meeting held 5 December 2012 be noted.

13 - 020 Resolution

1. That the Minutes of the Liaison Committee Meeting held 5 December 2012 be noted
2. A letter of appreciation be forwarded to Nichole Williams for her services to the Rural Fire Service and assistance to Council.

Moved Councillor Bob Haddin, seconded Councillor Barbara Newton.

CARRIED

13.5 (DES) Noxious Weeds Officer Report - November 2012 to January 2013

Executive Summary

This report outlines the activities and programs of the Noxious Weeds Section for the months of November 2012 to January 2013.

Noxious Weed control is an important component of Council's activities, which aims to reduce weed infestations and thereby increase the productivity and amenity of land for residents within the Parkes Shire.

Recommendation

That the Noxious Weeds Officer Report be received and noted.

13 - 021 Resolution

1. That the Noxious Weeds Officer Report for November 2012 to January 2013 be received and noted.
2. That Council note that Galvanised Burr is a non-declared noxious weed and accordingly Council cannot enforce owner occupiers to treat their properties.
3. That Council note the extensive work undertaken on St John's Wort in the Rifle Range area and note that this will be an ongoing project to be continually monitored by Council's weeds department.

Moved Councillor Bob Haddin, seconded Councillor George Pratt.

CARRIED

14 CONSIDERATION OF COMMITTEE MINUTES

14.1 Council Committee Minutes - Henry Parkes Centre Management Committee Meeting held 11 December 2012

Executive Summary

A Henry Parkes Centre Management Committee meeting was held on 11 December 2012
Minutes of that meetings are attached for Councillors information.

Recommendation

1. That the Minutes of the Henry Parkes Centre Management Committee meeting held
on 11 December 2012 be received and noted.

13 - 022 Resolution

That the Minutes be received and noted.

Moved Councillor Barbara Newton, seconded Councillor Pat Smith

CARRIED

14.2 Council Committee Minutes - Risk Review Committee Meeting held 18 December 2012

Executive Summary

A meeting of the Parkes Shire Council Risk Review Committee was held on 18 December 2012. Minutes are attached for Councillors information.

Recommendation

1. That the Minutes of the Risk Review Committee meeting held on 18 December 2012 be received and noted.

13 - 023 Resolution

That the Minutes be received and noted.

Moved Councillor Alan Ward, seconded Councillor George Pratt.

CARRIED

14.3 Council Committee Minutes - Road Naming Sub Committee Meeting held 15 January 2013

Executive Summary

A Parkes Shire Council Road Naming Sub Committee meeting was held on Tuesday 15 January 2013.

Recommendation

1. That the Minutes of the Parkes Shire Council Road Naming Sub Committee held 15 January 2013 be adopted.

13 - 024 Resolution

That the Minutes be received and noted.

Moved Councillor Pat Smith, seconded Councillor Ken McGrath.

CARRIED

14.4 Council Committee Minutes - Sporting Facilities Development Committee Meeting held 18 December 2012

Executive Summary

The Sporting Facilities Development Committee held a meeting on 18 December 2012. The Minutes of that meeting are attached for Councillors information.

Recommendation

1. That the Minutes of the Parkes Shire Sporting Ovals Development Committee held on 18 December 2012 be endorsed by Council.

13 - 025 Resolution

That the Minutes be received and noted.

Moved Councillor Michael Greenwood seconded Councillor Ken McGrath.

CARRIED

15 QUESTIONS AND MATTERS OF URGENCY

Nil.

16 CONSIDERATION OF CONFIDENTIAL BUSINESS ITEMS

The meeting of the Ordinary Council meeting was closed to the public at 4.20pm.

The Mayor asked the Meeting whether it agreed that the items listed by the General Manager appeared to be items which should be discussed in closed session for the reasons given.

The General Manager advised that there were no written representations from the public on the proposed closure of the Council Meeting.

13 - 026 Resolution

That the meeting be closed for consideration of the listed items as they involve: information that would, if disclosed confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business, personnel matters concerning particular individuals (other than Councillors) and commercial information of a confidential nature that would if disclosed prejudice the commercial position of the person who supplied it.

Moved Councillor Barbara Newton, seconded Councillor Belinda McCorkell

CARRIED

The Mayor invited the Deputy Mayor to take the Chair and temporarily left the meeting at 4.24pm

16.1 (DTCS) Australia Day Community Awards 2012

Executive Summary

Council has been asked to formally endorse recipients of the annual Australia Day Awards in the citizen, young citizen and community event categories to be presented at a ceremony in Cooke Park on Australia Day January 26, 2013 at 11.00am.

Recommendation

1. That Council endorse the recommended recipients of Australia Day awards as outlined.

13 - 027 Resolution

That the recommendation be adopted.

Moved Councillor Michael Greenwood, seconded Councillor Belinda McCorkell

CARRIED

The Mayor rejoined the meeting at 4.28pm

There being no further business the Mayor declared the meeting closed at 4.30pm.