



PARKES SHIRE COUNCIL

Our Vision:

*In 2022 the Parkes Shire will be a progressive regional centre,
embracing a national logistics hub with vibrant communities,
diverse opportunities, learning and healthy lifestyles.*

MINUTES

TUESDAY 6 AUGUST 2013

Notice is hereby given that an Ordinary Meeting of Parkes Shire Council will be held at the Council Administration Centre, 2 Cecile Street, Parkes, commencing at 2.00 pm for the purpose of considering the items included on the Minutes.

GENERAL MANAGER: Kent Boyd

Ordinary Meeting

Minutes of the Ordinary Meeting held in the Council Chambers, 2 Cecile Street on Tuesday 6 August 2013 at 2.00pm.

PRESENT

Councillor K J Keith, (in the Chair)
Councillor R C Haddin
Councillor K M McGrath
Councillor L A O'Leary
Councillor P J Smith

Councillor A J Ward
Councillor B J McCorkell
Councillor B F Newton
Councillor G W Pratt

IN ATTENDANCE

General Manager - K Boyd
Director Technology and Corporate Services - L Finn
Director Planning and Environment - S Campbell
Director Engineering Services - S Barry
Manager Governance and Corporate Planning - B Byrnes
Minutes Secretary - C Thompson

MEETING COMMENCEMENT

The Meeting commenced at 2.03pm.

1 PRAYER

The Mayor asked the General Manager to open proceedings with a prayer.

2 APOLOGIES

13 - 324 Resolution

That Councillor Michael Greenwood be granted leave of absence (REASON: Absent from Parkes).

Moved Councillor Belinda McCorkell, seconded Councillor George Pratt.

CARRIED

3 CONFIRMATION OF MINUTES OF PREVIOUS MEETING

13 - 325 Resolution

That the Minutes of the Ordinary Meeting of Parkes Shire Council held on Tuesday 6 August 2013 copies of which have been forwarded to Councillors, be confirmed.

Moved Councillor Alan Ward, seconded Councillor Barbara Newton.

CARRIED

4 DECLARATIONS OF INTEREST

Nil

5 NOTICES OF MOTION/RESCISSION

Nil

6 LATE BUSINESS

In accordance with Council's Code of Meeting Practice 3.7(c) a decision is now required to determine which, if any Late item/s submitted to the meeting will be dealt with at the meeting or deferred for further consideration at a future Ordinary Meeting of Parkes Shire Council.

13 - 326 Resolution

That Late Item 14.2 be considered at this Council meeting.

Moved Councillor Alan Ward, seconded Councillor Bob Haddin

CARRIED

7 MAYORAL MINUTES

7.1 Mayoral Minute - Functions Attended by Mayor and Councillors

Executive Summary

A report on the functions recently attended by the Mayor, Councillors or Senior Staff in relation to community events or civic matters.

Recommendation

1. That the report of recent functions attended by the Mayor, Councillors or Senior Staff be received and noted

13 - 327 Resolution

That the information be received and noted.

Moved Councillor George Pratt, seconded Councillor Bob Haddin

CARRIED

7.2 Mayoral Minute - Coming Known Events for Mayor and Councillors

Executive Summary

A report on the upcoming functions requiring the attendance of the Mayor, Councillors or Senior Staff in relation to community events or civic matters.

Recommendation

1. That the report of upcoming functions for the Mayor, Councillors or Senior Staff be received and noted

13 - 328 Resolution

That the information be received and noted.

Moved Councillor Pat Smith, seconded Councillor Barbara Newton.

CARRIED

7.3 Mayoral Minute - 24 Hour Medical Retrieval Service

Executive Summary

The Minister for Health and Medical Research The Hon. Jillian Skinner MP and Member for Orange Andrew Gee MP released a joint media statement announcing major reforms to aeromedical services in NSW Central West with the establishment of a 24 hour base at Orange as part of the Reform Plan for Aeromedical (Rotary Wing) Retrieval Service in NSW.

Recommendation

1. For the information of Council.
2. A letter of thanks be forwarded to the Minister and Local Member for their efforts in securing a 24 hour helicopter medical retrieval service for the NSW Central West community.

13 - 329 Resolution

That the recommendations be adopted.

Moved Councillor Barbara Newton, seconded Councillor Belinda McCorkell

CARRIED

7.4 Mayoral Minute - Council Wins Major Tourism Award

Executive Summary

Council was announced as the winner of the Local Government Award for Tourism at 2013 CountryLink Inland Tourism Awards (INTA) held in Moree on Saturday 27 July.

I attended the Gala Dinner with Council's Tourism Manager, Katrina Dwyer and Tourism Support Officer, Tracy Ellery who joined me in accepting the award on Council's behalf.

Recommendation

1. That the information be received and noted.

13 - 330 Resolution

That the information be received and noted.

Moved Councillor Pat Smith, seconded Councillor Louise O'Leary.

CARRIED

8 COUNCILLORS' REPORTS

Nil.

9 INWARDS CORRESPONDENCE

9.1 (ICR) Letters of Appreciation

Executive Summary

During the exercise of its various functions, Council frequently receives letters of appreciation for services rendered or actions taken by Councillors and staff. The most recently received are from Parkes High School and Country Women's Association of NSW

Recommendation

That the information be received and noted.

13 - 331 Resolution

That the information be received and noted.

Moved Councillor Alan Ward, seconded Councillor George Pratt.

CARRIED

10 GENERAL MANAGER'S REPORT

10.1 (GM) Parkes Shire Council Solar PV Installation Update

Executive Summary

Since 2011 Council has installed Solar PV Systems across a number of its assets and over the last year (2012/2013) Council has reduced its Green House Gas emissions by in excess of 300 tons whilst also saving in excess of \$74,000 in electricity charges.

Recommendation

1. For the information of Council

13 - 332 Resolution

That the recommendation be adopted.

Moved Councillor Barbara Newton, seconded Councillor Bob Haddin.

CARRIED

11 DIRECTOR TECHNOLOGY AND CORPORATE SERVICES REPORT

11.1 (DTCS) Capital Expenditure Review - Turf 2 Hockey Field

Executive Summary

The Council is required to prepare a Capital Expenditure Review in relation to capital projects for infrastructure facilities that are expected to cost in excess of 10% of council's annual ordinary rate revenue or \$1 million, whichever is the greater (GST exclusive).

Recommendation

1. That the information in relation to the Capital Expenditure Review of the Hockey 'Turf 2' Project in Parkes be received and noted.
2. That Council submit the Capital Expenditure Review to the Division of Local Government in accordance with the Capital Expenditure Guidelines per Section 23A of the Local Government Act.

13 - 333 Resolution

That the recommendations be adopted.

Moved Councillor Belinda McCorkell, seconded Councillor George Pratt.

CARRIED

11.2 (DTCS) Sustainable Futures Day 2013

Executive Summary

Following the success of Sustainable Futures Day 2012, an event which promoted sustainability strategies and launched the Parkes Shire Council Solar Communities Program, Council is now organising a similar event this year to be titled Sustainable Futures Day 2013 held on Thursday the 17th of October 2013.

The event will focus on sustainability technologies and strategies aimed at businesses, land managers and urban home owners. In addition to this the Solar Communities Program Model will also be presented and is likely to attract interest from around the region due to the success of this program in Parkes and surrounding areas. High profile celebrity Michael Caton (*The Castle*) and Rob Stokes MP, the parliamentary secretary for renewable energy, have both expressed interest in attending.

Recommendation

1. That Council endorse holding the Sustainable Futures Day 2013 on Thursday the 17th of October 2013.
2. That Council send a letter to Centroc seeking support and inviting member Mayors and Senior Staff to attend the activities on the day.

13 - 334 Resolution

That the recommendations be adopted.

Moved Councillor Bob Haddin, seconded Councillor Alan Ward.

CARRIED

12 DIRECTOR PLANNING AND ENVIRONMENT'S REPORT

12.1 (DPE) June 2013 Building Statistics

Executive Summary

During the month of June 2013 there were eleven (11) Development Applications received totalling \$1,801,000.00 and nine (9) consents issued.

Six (6) Complying Development Certificates were received totalling \$995,323.00 and five (5) consents issued.

Recommendation

1. That the information be received and noted.

13 - 335 Resolution

That the information be received and noted.

Moved Councillor Pat Smith, seconded Councillor Ken McGrath.

CARRIED

12.2 (DPE) Development Activity 2012/2013

Executive Summary

A total of 173 development approvals have been issued for the year 2012/2013 at a value of \$15,793,277.14. This represents a decrease in value of developments of \$17,206,723.00. This result is largely due to a reduction in large value projects approved over the year.

There were 36 new dwellings and 2 residential unit buildings approved at a value of \$9,385,082.00 confirming the residential construction activity forecast in 2011/12 and demonstrating the strength of diversity in the shires development industry.

A report has been included on Development Application approval times.

Recommendation

1. That the information be received and noted.

13 - 336 Resolution

That the information be received and noted.

Moved Councillor Louise O'Leary, seconded Councillor Barbara Newton.

CARRIED

12.3 (DPE) New Swimming Pool Fencing Legislative Requirements

Executive Summary

This report informs Councillors of proposed changes to the Swimming Pools Act 1992 and the Swimming Pools Regulation 2008. The proposed changes are staged and has commenced with the establishment of a State wide register for all privately owned swimming pools.

Owners will need to register their pools by 29 October 2013. Council will need to develop an inspection programme following community consultation of the intended programme and commence the routine inspection of pool barriers from 29 October 2013. Further changes will occur from 29 April 2014, requiring compliance certificates before premises are sold or rented. Council must also inspect pools in tourist and visitor accommodation and multi-occupancy developments at a maximum of three yearly intervals from 29 April 2014.

Recommendation

1. That the information be received and noted.

13 - 337 Resolution

That the information be received and noted.

Moved Councillor George Pratt, seconded Councillor Louise O'Leary.

CARRIED

13 DIRECTOR ENGINEERING SERVICES REPORT

13.1 (DES) Lake Endeavour Dam Safety Upgrade Tender Phase

Executive Summary

The detailed design and other tender documentation for Lake Endeavour are now ready. Following concurrence to proceed with construction from NSW Dam Safety Committee, Council will be ready to proceed with tenders for construction. A proposal has been received from NSW Public Works to assist with this process.

Recommendation

1. That Council proceed with tenders for the Safety Upgrade of Lake Endeavour, following the NSW Dam Safety Committees concurrence.
2. That Council engage NSW Public Works to manage the tender process via the NSW Government Contracts Framework.

13 - 338 Resolution

That the recommendations be adopted.

Moved Councillor Ken McGrath, seconded Councillor Pat Smith.

CARRIED

13.2 (DES) Parkes Water and Sewer Treatment Plant Upgrades

Executive Summary

The Parkes Water and Sewage Treatment plant upgrades have been progressing. A lack of availability of State Government funding has meant that the projects have progressed at a slower rate than would reasonably be expected. The Sewage Treatment plant upgrade is nearing approval stage and the Water Treatment plant upgrade is undergoing concept design.

Recommendation

For Council's information.

13 - 339 Resolution

That the information be received and noted.

Moved Councillor Alan Ward, seconded Councillor Barbara Newton.

CARRIED

13.3 (DES) Formation of Rural Road Advisory Group

Executive Summary

The development of the Transport Asset Management Plan has been a key step in better managing Council's road asset. To enhance the consultative aspect of delivering the objectives of the Plan, it is proposed to establish a "Rural Road Advisory Group" of key road users to provide a forum for discussion and advice on Council's proposed works programs.

Recommendation

1. That a Rural Road Advisory Group be created with relevant user groups being asked to nominate representatives.

13 - 340 Resolution

1. That a Rural Road Advisory Group be created with relevant user groups being asked to nominate representatives.
2. Councillors Newton and McGrath to be Councillor representatives on the Rural Road Advisory Group and Councillor Alan Ward as alternate representative.

Moved Councillor Alan Ward, seconded Councillor Bob Haddin.

CARRIED

13.4 (DES) NSW Grain Harvest Management Scheme 2013/14

Executive Summary

The CENTROC Infrastructure Group recently met with Transport for NSW to discuss its proposed NSW Grain Harvest Management Scheme 2013/14. The Scheme is planned to be trialled over this year's harvest period with objectives of increasing productivity, reducing number of trips and vehicles, provide a simple compliance regime for grain carriers, and provide outcomes to guide future development of the Scheme.

The Scheme proposes to allow trucks to carry masses up to a Concession Mass Limit (CML) of 5% above existing General Mass Limits (GML) from farms to grain receival locations.

Council is asked to indicate whether they support the trial of the Scheme for 2013/14.

Recommendation

1. That Council support the trial of the Grain Harvest Management Scheme for the coming harvest period.
2. That Council request that consideration be given to suitable enforcement measures to ensure compliance.

13 - 341 Resolution

That the recommendations be adopted.

Moved Councillor Barbara Newton, seconded Councillor George Pratt.

CARRIED

13.5 (DES) National Heavy Vehicle Regulator - Heavy Vehicle National Law

Executive Summary

In May 2013, the COAG Standing Council on Transport and Infrastructure (SCOTI) agreed that the Heavy Vehicle National Law (HVNL) would commence from 1 September 2013 along with the full extent of National Heavy Vehicle Regulator (NHVR) functions.

The NHVR will then be the single point of contact throughout Australia for all heavy vehicle access permit applications.

Recommendation

1. That the information be noted.

13 - 342 Resolution

That the recommendation be adopted.

Moved Councillor George Pratt, seconded Councillor Ken McGrath.

CARRIED

14 CONSIDERATION OF COMMITTEE MINUTES

14.1 Committee Minutes - Sporting Facilities Development Committee Meeting held 16 July 2013

Executive Summary

The Parkes Shire Council Sporting Facilities Development Committee meeting was held on Tuesday 16 July 2013.

Recommendation

1. That the Minutes of the Parkes Shire Sporting Facilities Development Committee held on 16 July 2013 be endorsed by Council.
2. That Parkes Council investigate the possibility of consolidating its master key systems used with its buildings and facilities into one system.

13 - 343 Resolution

That the recommendations be adopted.

Moved Councillor Louise O'Leary, seconded Councillor Alan Ward.

CARRIED

14.2 Committee Minutes - Airport Sub Committee Meeting - 6 August 2013

Executive Summary

A Parkes Shire Council Airport Sub Committee Meeting was held on Tuesday 6 August 2013.

Recommendation

That the Minutes of the Parkes Shire Council Airport Sub Committee Meeting held 6 August 2013 be adopted.

13 - 344 Resolution

1. That the recommendation be adopted.

Moved Councillor Alan Ward, seconded Councillor Councillor Belinda McCorkell

CARRIED

15 QUESTIONS AND MATTERS OF URGENCY

Nil

At this stage the meeting adjourned at 3.32pm for afternoon tea.

The meeting resumed at 4.05pm.

16 CONSIDERATION OF CONFIDENTIAL BUSINESS ITEMS

The meeting of the Ordinary Council meeting was closed to the public at 4.05pm.

The Mayor asked the Meeting whether it agreed that the items listed by the General Manager appeared to be items which should be discussed in closed session for the reasons given.

The General Manager advised that there were no written representations from the public on the proposed closure of the Council Meeting.

13 - 345 Resolution

That the meeting be closed for consideration of the listed items as they involve: information that would, if disclosed confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business, personnel matters concerning particular individuals (other than Councillors) and commercial information of a confidential nature that would if disclosed prejudice the commercial position of the person who supplied it.

Moved Councillor Belinda McCorkell, seconded Councillor Alan Ward.

CARRIED

16.1 (DES) CENTROC Contract - Supply of Fuel

Prepared By: Director Engineering Services

Executive Summary

Tenders were called through CENTROC Supply Team for the supply of Fuel. Tenders were received from Reliance Petroleum, Oilsplus, Park Fuel and Dib Group and provision was made for the contract to be a Panel Contract.

Recommendation

1. That Council participate in the Centroc contract for the supply of fuel with the preferred panel supplier to be Reliance Petroleum for a period of two (2) years with a possible 12 month extension.

13 - 346 Resolution

That the recommendation be adopted.

Moved Councillor Ken McGrath, seconded Councillor George Pratt.

CARRIED

There being no further business the Mayor declared the meeting closed at 4.08pm.