



# PARKES SHIRE COUNCIL

*Our Vision:*

*In 2022 the Parkes Shire will be a progressive regional centre,  
embracing a national logistics hub with vibrant communities,  
diverse opportunities, learning and healthy lifestyles.*

## MINUTES

TUESDAY 15 OCTOBER 2013

Minutes of the Ordinary Meeting of Parkes Shire Council held at the Council Administration Centre, 2 Cecile Street, Parkes, commencing at 2.00 pm for the purpose of considering the items included on the Agenda.

**GENERAL MANAGER:** Kent Boyd

## Ordinary Meeting

**Minutes of the Ordinary Meeting held in the Council Chambers, 2 Cecile Street on Tuesday 15 October 2013 at 2.00pm.**

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### **PRESENT**

Councillor K J Keith, (in the Chair)  
Councillor R C Haddin  
Councillor B F Newton  
Councillor G W Pratt

Councillor M J Greenwood  
Councillor B J McCorkell  
Councillor L A O'Leary

### **IN ATTENDANCE**

General Manager - K Boyd  
Director Technology and Corporate Services - L Finn  
Director Engineering Services - S Barry  
Senior Development Officer - H Orr  
Manager Governance and Corporate Strategy - B Byrnes  
Acting Tourism Manager – K Dwyer  
Library Services Manager – S Buckle  
Minutes Secretary - S Henry

### **MEETING COMMENCEMENT**

The Meeting commenced at 2.00pm.

#### **1 PRAYER**

The Mayor asked the General Manager to open proceedings with a prayer.

#### **2 APOLOGIES**

##### **13 - 446 Resolution**

That

Councillor Ken McGrath be granted leave of absence (REASON: Absent from Parkes).

Councillor Pat Smith be granted leave of absence (REASON: Absent from Parkes).

Councillor Alan Ward be granted leave of absence (REASON: Absent from Parkes).

Moved Councillor Belinda McCorkell, seconded Councillor George Pratt.

**CARRIED**

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### **3 CONFIRMATION OF MINUTES OF PREVIOUS MEETING**

#### **13 - 447 Resolution**

That the Minutes of the Ordinary Meeting of Parkes Shire Council held on Tuesday 17 September 2013 copies of which have been forwarded to Councillors, be confirmed.

Moved Councillor Bob Haddin, seconded Councillor George Pratt.

**CARRIED**

### **4 DECLARATIONS OF INTEREST**

Councillor Louise O'Leary declared an interest in Item 13.7 (REASON Executive member of organisation mentioned in report).

Councillor George Pratt declared an interest in Item 9.5 (REASON Executive member of organisation mentioned in report).

### **5 NOTICES OF MOTION/RESCISSION**

#### **6 LATE BUSINESS**

In accordance with Council's Code of Meeting Practice 3.7(c) a decision is now required to determine which, if any Late item/s submitted to the meeting will be dealt with at the meeting or deferred for further consideration at a future Ordinary Meeting of Parkes Shire Council.

#### **13 - 448 Resolution**

That Late Item/s 9.5, 15.1 and 15.2 be considered at this Council meeting.

Moved Councillor Barbara Newton, seconded Councillor Michael Greenwood.

**CARRIED**

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## **7 MAYORAL MINUTES**

### **7.1 Mayoral Minute - Functions Attended by Mayor and Councillors**

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#### **Executive Summary**

A report on the functions recently attended by the Mayor, Councillors or Senior Staff in relation to community events or civic matters.

#### **Recommendation**

1. That the report of recent functions attended by the Mayor, Councillors or Senior Staff be received and noted.

#### **13 - 449 Resolution**

1. That the information be received and noted.
2. That the Peak Hill Luge organising committee be congratulated on the success of the event

Moved Councillor Louise O'Leary, seconded Councillor Barbara Newton.

**CARRIED**

### **7.2 Mayoral Minute - Coming Known Events for Mayor and Councillors**

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#### **Executive Summary**

A report on the upcoming functions requiring the attendance of the Mayor, Councillors or Senior Staff in relation to community events or civic matters.

#### **Recommendation**

1. That the report of upcoming functions for the Mayor, Councillors or Senior Staff be received and noted.

#### **13 - 450 Resolution**

That the information be received and noted.

Moved Councillor George Pratt, seconded Councillor Michael Greenwood.

**CARRIED**

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### **7.3 Mayoral Minute - Newell Highway Task Force Meeting held 9 October 2013**

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#### **Executive Summary**

A Newell Highway Task Force meeting was held on Wednesday 9 October 2013 hosted by Narrandera Shire Council.

#### **Recommendation**

1. That the information be received and noted.

#### **13 - 451 Resolution**

That the information be received and noted.

Moved Councillor Bob Haddin, seconded Councillor Michael Greenwood.

**CARRIED**

### **8 COUNCILLORS' REPORTS**

Nil

### **9 INWARDS CORRESPONDENCE**

#### **9.1 (ICR) Letters of Appreciation**

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#### **Executive Summary**

During the exercise of its various functions, Council frequently receives letters of appreciation for services rendered or actions taken by Councillors and staff. The most recently received are from Cancer Care Western NSW Incorporated and Parkes Golf Club Limited.

#### **Recommendation**

That the information be received and noted.

#### **13 - 452 Resolution**

That the information be received and noted.

Moved Councillor Louise O'Leary, seconded Councillor Michael Greenwood.

**CARRIED**

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## **9.2 (ICR) Parkes Ministers Association - Community Carols in Cooke Park 8 December 2013**

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### **Executive Summary**

The Ministers Association has written requesting permission to hold the annual community Carols in the Park on Sunday 8 December 2013.

### **Recommendation**

1. That approval be given for the staging of the annual Carols in the Park event on Sunday 8 December 2013 subject to the area being left in a clean and tidy condition at the end of the event and the requirements of the Parks and Gardens Supervisor being adhered to.
2. That Council make a contribution equivalent to the public liability costs associated with staging the event from the Section 356 Vote.
3. That Council make a contribution equivalent to the cost of stage hire for the event from the Section 356 Vote.
4. That the Ministers Association be advised that it is a requirement to seek permission from the (Parkes) Lachlan Area Command for a public gathering in relation to the event.
5. That Council assist the Association by photocopying the programs for the evening.
6. That the Ministers Association submit a Risk Management Plan to the satisfaction of Council at least one week before the event taking place.

### **13 - 453 Resolution**

That the recommendation be adopted.

Moved Councillor Michael Greenwood, seconded Councillor Bob Haddin.

**CARRIED**

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### **9.3 (ICR) Request For Assistance - Parkes Tennis Club Inc.**

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#### **Executive Summary**

The Parkes Tennis Club Inc have requested assistance from Council in hosting a stage of the Tennis Australia AO Blitz Roadshow in Parkes on Saturday 16 November 2013.

#### **Recommendation**

1. That approval be given to the Parkes Tennis Club Inc for the staging of Tennis Australia's AO Blitz in lower Clarinda Street on Saturday 16 November 2013 from 8.00am to 4.00pm subject to:
  - Approval being obtained for the temporary closure of Clarinda Street between Browne Street and Short Street;
  - That a Section 68 application be submitted to Council for the conduct of entertainment in a public area;
  - The erection of all temporary structures is conducted in accordance with State Environmental Planning Policy (Temporary Structures) 2007 to the satisfaction of Council's Department of Planning & Environment;
  - a "Notice of Intent to Hold a Public Assembly" form be completed and forward to the (Parkes) Lachlan Area Command to notify them of the event
  - Consumption of alcohol is not allowed.
  - A Risk Assessment and Management Plan being completed to the satisfaction of Council;
  - No pegs or stakes driven into the earth without prior consultation with the Parks and Gardens Supervisor;
  - Leaving the area in a clean and tidy condition at the conclusion of the event;
  - Meeting all obligations imposed by Council staff in relation to the abovementioned matters;
2. That Council make a contribution equivalent to the costs of providing labour for road closures, public signage and associated works required to stage the event.
3. That the assistance of the Tourism and events staff be provided to promote the event including assistance in co-ordinating the world record attempt and the provision of tourism information packs.
4. That the assistance of Council staff be provided in completing any approvals required to stage the event.

#### **13 - 454 Resolution**

That the recommendation be adopted.

Moved Councillor Belinda McCorkell, seconded Councillor George Pratt.

**CARRIED**

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## **9.4 (ICR) 2013 NSW Redistribution of Electoral Districts**

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### **Executive Summary**

The NSW Electoral Commission have announced the final determination in the redistribution of NSW Electoral Boundaries.

### **Recommendation**

1. That the information be received and noted.

### **13 - 455 Resolution**

That the information be received and noted.

Moved Councillor Bob Haddin, seconded Councillor Barbara Newton.

**CARRIED**

At this stage being 2.45pm Councillor George Pratt left the meeting temporarily.

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## **9.5 (ICR) Request for Assistance - Parkes Antique Motor Club**

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The General Manager advised he had received a late request from the Parkes Antique Motor Club seeking a donation of \$300.00 from Council to assist with the staging of the National Veteran Motorcycle Rally which was held in Parkes 29.09.13 to 04.10.13.

### **Recommendation**

That \$300.00 be forwarded to the Parkes Antique Motor Club from the Sec 356 fund to assist with costs associated with the staging of the National Veteran Motorcycle Rally held in Parkes 29.09.13 to 04.10.13.

### **13 - 456 Resolution**

1. That the recommendation be adopted.

Moved Councillor Belinda McCorkell, seconded Councillor Michael Greenwood.

**CARRIED**

Councillor George Pratt rejoined the meeting at 2.47pm.



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## **10 GENERAL MANAGER'S REPORT**

### **10.1 (GM) Local Mayor and Deputy Mayor Elections**

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#### **Executive Summary**

The results of local Mayor and Deputy Mayor elections held to date are shown below.

#### **Recommendation**

1. That letters of acknowledgement be forwarded to former Council Mayors and letters of congratulations be forwarded to the newly elected Mayors and Deputy Mayors.

#### **13 - 457 Resolution**

That the recommendation be adopted.

Moved Councillor George Pratt, seconded Councillor Belinda McCorkell.

**CARRIED**

### **10.2 (GM) Recognition of Long Service at Local Government NSW Conference**

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#### **Executive Summary**

Parkes Shire Council Mayor Councillor Ken Keith received an award for Outstanding Service for more than 30 years of service to Local Government at the Local Government NSW Annual Conference in Sydney.

#### **Recommendation**

1. That the information be received and noted.

#### **13 - 458 Resolution**

That the information be received and noted.

Moved Councillor Barbara Newton, seconded Councillor Bob Haddin.

**CARRIED**

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## **11            DIRECTOR TECHNOLOGY AND CORPORATE SERVICES               REPORT**

### **11.1    (DTCS) Financial Information as at 30 September 2013**

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#### **Executive Summary**

A regular report is provided to Council in relation to a number of financial indicators, including investments, total monthly repayments, receipting and collection of rate revenue.

#### **Recommendation**

1. That the report detailing accounts paid, rate revenue collected, receipts received and the bank reconciliation to 30 September 2013 be received and noted.

#### **13 - 459       Resolution**

That the information be received and noted.

Moved Councillor George Pratt, seconded Councillor Michael Greenwood.

**CARRIED**

### **11.2    (DTCS) Investments as at 30 September 2013**

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#### **Executive Summary**

The carrying value of Council's investments at 30 September 2013 was \$60,316,180.

#### **Recommendation**

1. That the information in relation to investments held at 30 September 2013 be received and noted.

#### **13 - 460       Resolution**

That the information be received and noted.

Moved Councillor Barbara Newton, seconded Councillor Belinda McCorkell.

**CARRIED**

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### **11.3 (DTCS) Division of Local Government - Comparative Information on NSW Local Government 2011/2012**

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#### **Executive Summary**

The Division of Local Government (DLG) has provided the Annual Review of Comparative Data for Councils as at the end of the 2011/12 financial year.

The report has been revamped and has moved away from the previous design. The new format is prefaced with an overall report relating to New South Wales Local Government generally, with a snapshot of key indicators for each Council as attachments.

#### **Recommendation**

1. That the information be received and noted.

#### **13 - 461 Resolution**

That the information be received and noted.

Moved Councillor George Pratt, seconded Councillor Bob Haddin.

**CARRIED**

At this stage Council adjourned at 3.04pm

At this stage the Mayor with the assistance of Council's Roads Safety Officer Melanie Sutor presented Certificates of Appreciation to participants in the 2013 Mock Crash presentation.

The Mayor then invited all in attendance to join Councillors for afternoon tea.

The meeting resumed at 3.38pm

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## **11.4 (DTCS) Annual Local Government Sport and Recreation Conference**

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### **Executive Summary**

The 14th Annual Sport and Recreation Forum is being held in Lightning Ridge on 30 - 31 October 2013. Council has previously sent two staff representatives including the Manager Works, Mr Ben Howard and the IT Manager, Mr Anthony McGrath through their roles as Sports Council Chairman and Secretary. Due to both being unavailable Councils Management Accountant, Mr Owen Jenson will be attending through his role as Sports Council Treasurer. As the Councillor delegate for the Sports Council, it is recommended that Cr Greenwood also attend.

### **Recommendation**

1. That Council authorise Cr Greenwood and Mr Owen Jenson to attend as Council representatives given their roles with the Parkes Shire Sports Council.

### **13 - 462 Resolution**

That the recommendation be adopted.

Moved Councillor Louise O'Leary, seconded Councillor Barbara Newton.

**CARRIED**

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## **11.5 (DTCS) Tourism and Event Update September 2013**

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### **Executive Summary**

A brief update of general Shire tourism and event activities.

### **Recommendation**

That the Tourism and Event Update be received and noted.

### **13 - 463 Resolution**

That the information be received and noted.

Moved Councillor Barbara Newton, seconded Councillor George Pratt.

**CARRIED**

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## **11.6 (DTCS) Library Services Statistics and Monthly Update**

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### **Executive Summary**

Library usage statistics for the month of September 2013 and recent activities are provided for the information of Council.

### **Recommendation**

That the information be noted.

### **13 - 464 Resolution**

That the information be received and noted.

Moved Councillor Louise O'Leary, seconded Councillor Belinda McCorkell.

**CARRIED**

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## **11.7 (DTCS) Grants Officer Report - June to August 2013**

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### **Executive Summary**

Council has entered into a Joint Funding Agreement with Northparkes Mines for the engagement of a Grants Officer for a period of three years. The aim of the position is to build capacity within the Parkes Shire, through the development of skills and resources to enable local organisations and Council achieve funding security and long term sustainability.

The Grants Officer Quarterly Report is detailed in this report.

### **Recommendation**

1. That the information in this report is noted.

### **13 - 465 Resolution**

That the information be received and noted.

Moved Councillor Barbara Newton, seconded Councillor Belinda McCorkell.

**CARRIED**

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## **12 DIRECTOR PLANNING AND ENVIRONMENT'S REPORT**

### **12.1 (DPE) Building Statistics September 2013**

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#### **Executive Summary**

During the month of September 2013 there were five (5) Development Applications received totalling \$125,000.00 and seven (7) consents were issued. Five (5) Complying Development Certificates were received totalling \$157,850.00 and seven (7) consents were issued.

#### **Recommendation**

1. That the information be received and noted.

#### **13 - 466 Resolution**

That the information be received and noted.

Moved Councillor George Pratt, seconded Councillor Barbara Newton.

**CARRIED**

### **12.2 (DPE) Parkes Waste Facility Upgrade**

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#### **Executive Summary**

Council commissioned Geolyse Pty Ltd to prepare a specification for the Stage 1 upgrade for the Parkes Landfill facility. The conditions of contract have been progressed considerably and a draft set of tender schedules have been completed.

The consultants, Geolyse Pty Ltd, are working to finalise the documents so that they can progress to tender in November 2013 with scheduled practical completion in August 2014.

The finalised tender documents will be referred to Councils Waste Facilities Committee for endorsement at the next available meeting.

#### **Recommendation**

1. That the information be noted.

#### **13 - 467 Resolution**

That the information be received and noted.

Moved Councillor Belinda McCorkell, seconded Councillor Bob Haddin.

**CARRIED**

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## **12.3 (DPE) NetWaste Regional Tender for Waste Services**

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### **Executive Summary**

An updated Project Plan has been provided to Council outlining the progress of the procurement of waste services. The existing NetWaste contract expires on 11 December 2015 but the targeted commencement date of the waste services offered in the tender for operational reasons is specified as 1 February 2016.

An application was lodged on behalf of the participating Councils to the Australian Competition and Consumer Commission for authorisation to allow for the joint tendering of the services offered by the participating Councils. An interim authorisation was issued by the ACCC on 2 October 2013. Interim authorisation is granted to enable work to continue on the tender; and on the basis that no contracts will be entered into until the ACCC's final determination is made.

A second draft tender document is presently being developed.

### **Recommendation**

1. That the information be noted.

### **13 - 468 Resolution**

That the information be received and noted.

Moved Councillor George Pratt, seconded Councillor Barbara Newton.

**CARRIED**

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## **12.4 (DPE) Swimming Pool Fencing Inspection Policy**

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### **Executive Summary**

This report informs Councillors of the results of Council's recent survey in regards Swimming Pools in the Parkes Shire and recommends that Council adopt the draft Swimming Pool Fencing Inspection Policy, as exhibited during September and October 2013. No comments were received in relation to the Draft Swimming Pool Inspection Policy.

Council is required to develop an inspection programme, following community consultation of the intended programme, and implement the program for the inspection of pool barriers from 29 October 2013. Further changes will occur from 29 April 2014, requiring compliance certificates before premises are sold or rented. Council must also inspect pools in tourist and visitor accommodation and multi-occupancy developments at a maximum of three yearly intervals from 29 April 2014, irrespective of the inspection program developed by Council for other low risk private properties.

### **Recommendation**

1. That the draft swimming pool fence inspection policy, as placed on exhibition for public comment during September and October 2013, and attached at the end of this report be adopted.

### **13 - 469 Resolution**

That the recommendation be adopted.

Moved Councillor George Pratt, seconded Councillor Belinda McCorkell.

**CARRIED**



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## **12.5 (DPE) DA13086 Proposed Shed, Lot 201 DP1150417, 243 Nash Street, Parkes**

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### **Development Application Information**

**Application No:** DA13086

**Applicant:** Mr RC & Mrs RA Neilsen

**Property:** Lot 201, DP 1150417, 243 Nash Street, Parkes

**Proposal:** Erection of Shed

### **Executive Summary**

An application has been received for the erection of a shed at the above property on Nash Street, Parkes.

It is proposed to locate a shed, dimensions 6 metres x 10 metres x 3.5 metres high (at the eave), to the eastern side of the property with a setback of 1.5 metres to what is effectively the rear boundary of the property, excluding a battleaxe handle to the creek. The 1.5 metre setback is not consistent with the 10 metre building setback stipulated in Council's Development Control Plan for Rural Small Holdings 1998. There are considered to be justifiable grounds for the departures from the setback requirements and the application is referred to Council for determination.

### **Recommendation**

It is recommended that the application be approved subject to the conditions contained in the report.

## **13 - 470 Resolution**

1. It is recommended that the application be approved subject to the conditions contained in the report.
2. Also subject to adjoining property owners being advised of the change in the setback variation and no objection being received.

Moved Councillor Barbara Newton, seconded Councillor Bob Haddin.

**CARRIED**

For: Cr KJ Keith, Cr MJ Greenwood, Cr RC Haddin, Cr BJ McCorkell, Cr BF Newton,  
Cr LA O'Leary, Cr GW Pratt.

Absent from meeting did not vote Cr AJ Ward, Cr KM McGrath, Cr PJ Smith

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## **13         DIRECTOR ENGINEERING SERVICES REPORT**

### **13.1    (DES) Major Works Status as at October 2013**

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#### **Executive Summary**

Other than routine maintenance, major works that have been carried out over the past month are reported below. The March 2012 flood event restoration works are nearing completion.

#### **Recommendation**

1.    That the information on Major Works Status as at October 2013 be noted.

#### **13 - 471         Resolution**

That the information be received and noted.

Moved Councillor George Pratt, seconded Councillor Bob Haddin.

**CARRIED**

### **13.2    (DES) Memorial Hill Restoration Project**

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#### **Executive Summary**

Works continued on the Memorial Hill Restoration Project on 1 and 2 October 2013. The contribution made by Northparkes Mine staff, Hays Hardware and Derrick Hoe Excavations, in conjunction with Council staff, on the Memorial Hill restoration project on those days was significant.

#### **Recommendation**

1.    That Council provide letters of thanks to the individuals involved in the project on 1 and 2 October 2013.
2.    That letters of thanks be sent to Northparkes Mine, Hays Hardware and Derrick Hoe Excavations for their material contributions.

#### **13 - 472         Resolution**

1.    That Council provide letters of thanks to all the individuals and groups involved in the project up to date.

Moved Councillor Michael Greenwood, seconded Councillor Belinda McCorkell.

**CARRIED**

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### **13.3 (DES) Learn to Swim Program at Parkes Pool**

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#### **Executive Summary**

Council has been approached by the Department of Sport and Recreation to consider providing Learn To Swim lessons at Parkes Pool rather than relying on the Departments' programme. Advice was provided that the programme offered by the Department is only for nine (9) consecutive days and that the ability to continue teaching a student to improve throughout the pool season is not available through their programme.

Coinciding with this request from the Department of Sport and Recreation is a request from a local private Learn to Swim Instructor for Council to train people to become accredited Learn to Swim Teachers.

#### **Recommendation**

1. That Council further explore the provision of swimming lessons at Parkes Pool and an appropriate fee arrangement be determined, with a view to trialling a program during February 2014.

#### **13 - 473 Resolution**

1. That Council would like to see the continuation of the Sport & Rec Learn to Swim program and further explore the provision of swimming lessons and the accreditation of additional providers/trainers.

Moved Councillor Barbara Newton, seconded Councillor Belinda McCorkell.

**CARRIED**

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### **13.4 (DES) Proposed Crown Road Closure - Parkes Shire**

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#### **Executive Summary**

The Department of Trade and Investment, Crown Lands have given notice that the Minister proposes to consider closing five Crown roads in the Parkes Shire.

The crown roads are identified as follows:

#### **Schedule 1**

\* Crown roads and unformed Council roads in Bogan Gate, bounded by Monumea Gap Road to the north and Carlachy Road to the west, within and adjoining the properties "Glenbrook", "Hillview", "Wombeyan", "Kaleena" and "Ballarat" (File Ref: 11/11780).

\* Roads in Trundle, bounded by Condobolin Trundle Road to the north, Black Range Road to the south and Byong Road to the west, including roads within and adjoining the properties "Yarrabundie", "Byong", "The Ranch", "Woodview" and "Backwater" (File Ref: 11/11805).

\* Roads in Yarrabandai bounded by Condobolin Road to the south and Yarrabandai Road to the west, within and adjoining the properties "Overland", "Knockville", "Willawee", "Rosslea", "Benlomond", "Ellenvale" and "Yarrawong" (File Ref: 11/11097).

\* Roads in Parkes, bounded by Parkesborough Road to the north-west and Back Yamma Road to the east, including roads within and adjoining the property "Mandeville" (File Ref: 11/11778).

\* Roads in Peak Hill west of Bogan Road and south of Riverview Lane, within and adjacent to the property "Coraki" (File Ref: 13/10797).

#### **Recommendation**

1. That Council offer no objection to the closures of the Crown Roads listed in Schedule.

#### **13 - 474 Resolution**

That the recommendation be adopted.

Moved Councillor Bob Haddin, seconded Councillor George Pratt.

**CARRIED**

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## **13.5 (DES) Current Water Conservation Program**

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### **Executive Summary**

Since the end of the drought in late-2010, Council has applied a Level 1 Water Conservation Program. This is to allow for property amenity to be maintained while highlighting the notion of water conservation to users should drier periods again occur. The current conservation measures are as follows:

- Domestic Use - Microsprays, sprinklers and drip systems are not permitted between 10am and 5pm.
- Public/Commercial Use - Microsprays, sprinklers and drip systems are not permitted between 10am and 3pm.
- Industrial Use - No restriction for process and manufacturing.

### **Recommendation**

1. That the current Level 1 Water Conservation Program be continued.

### **13 - 475 Resolution**

That the recommendation be adopted.

Moved Councillor Louise O'Leary, seconded Councillor Michael Greenwood.

**CARRIED**

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## **13.6 (DES) Road Train Gazettal - Middle Trundle Road**

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### **Executive Summary**

Letters and applications have been received for B-Double and Road Train Vehicle Access to transport agricultural produce on Middle Trundle Road (SR83), Parkes Shire. Several causeways, and the intersection with The Bogan Way (MR350), have been found deficient in meeting the width and layout requirements of the RAV assessment guidelines and turning swept paths.

To allow for RAV access, the causeways and intersection will be brought to the required standard and re-assessed by Council staff, then the road will be submitted for Class 2 Road Train gazettal.

### **Recommendation**

1. That Council adopt the recommendation of Traffic Committee for RAV route approval to be granted for Middle Trundle Road, subject to the repair and widening the causeways and culvert to meet the required standards of the NSW Route Assessment Guide and improvement of MR350 intersection to meet the vehicle swept path requirements.
2. That the Class 2 Road Train Gazettal application be conditional on a speed restriction of 80km/h, no access during school times and a note to check with Council for road closures during periods of wet weather.

### **13 - 476 Resolution**

That the recommendation be adopted.

Moved Councillor Bob Haddin, seconded Councillor Barbara Newton.

**CARRIED**

At this stage being 5.01pm Cr LA O'Leary left the meeting temporarily.

### **13.7 (DES) Village Pool Bookings 2013/2014 Season**

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#### **Executive Summary**

The Village Pools (Peak Hill, Trundle and Tullamore) will open for the summer season on Saturday 2 November 2013.

Requests have been received from regular users of the Peak Hill, Trundle and Tullamore Pools for the 2013/2014 season.

#### **Recommendation**

1. That the requested use of the pools at Trundle, Tullamore and Peak Hill by the respective organisations be approved.
2. That Council approves the operation of the village pool week days to include the extra week day from 11:00am to 3:00pm at Peak Hill and 3:00pm to 7:00pm at Trundle and Tullamore during January 2014.
3. That the schools be advised that consecutive days and earlier opening times will only be facilitated **provided** relief staff can be arranged for the extra days.

#### **13 - 477 Resolution**

That the recommendation be adopted.

Moved Councillor George Pratt, seconded Councillor Barbara Newton.

**CARRIED**

Councillor LA O'Leary rejoined the meeting at 5.03pm

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## **13.8 (DES) Parkes Urban Construction Programme**

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### **Executive Summary**

Council considered a report at the 6 July 2010 meeting on road funding, where it was resolved that the Urban Construction Vote would be utilised for construction works such as laneway sealing, shoulder sealing and rehabilitation. Several sections of urban roads have been identified as "condition 5" and require rehabilitation. Harris Street and Coronation Avenue cul-de-sac were also identified previously by Council for construction. Thomas Street has been identified for wide load detours and requires widening.

### **Recommendation**

1. That the following construction and rehabilitation works be carried out under the Urban Construction Allocation:

- Harris Street construction, Webb to High Street East \$95,000
- Rosary Close rehabilitation \$15,000
- Coronation Cul-de-sac construction \$185,000
- Thomas Street widening, Farrer to Moulden \$135,000
- Barton Street rehabilitation \$15,000

### **13 - 478 Resolution**

That the recommendation be adopted.

Moved Councillor George Pratt, seconded Councillor Barbara Newton.

**CARRIED**



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## **14            CONSIDERATION OF COMMITTEE MINUTES**

### **14.1    Committee Minutes - Economic Development Committee - Airport Sub Committee meeting held 17.09.2013**

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#### **Executive Summary**

Please find attached the meeting minutes of the Economic Development Committee - Airport Sub Committee for the meeting held on the 17 September 2013.

#### **Recommendation**

1.     That the minutes be received and noted

### **13 - 479       Resolution**

That the information be received and noted.

Moved Councillor Michael Greenwood, seconded Councillor Bob Haddin.

**CARRIED**

### **14.2    Committee Minutes - Economic Development Committee held 17.09.2013**

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#### **Executive Summary**

Please find attached the meeting minutes of the Economic Development Committee held on the 17 September 2013

#### **Recommendation**

1.     That the minutes be received and noted.

### **13 - 480       Resolution**

That the information be received and noted.

Moved Councillor Bob Haddin, seconded Councillor Michael Greenwood.

**CARRIED**

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#### **14.3 Committee Minutes - Little Theatre Management Committee Minutes of Meeting held 17 09.2013**

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##### **Executive Summary**

The Parkes Shire Little Theatre Management Committee meet on 17 September 2013.

##### **Recommendation**

1. That the Minutes together with the Recommendations of the Little Theatre Management Committee meeting held on 17 September be adopted.

##### **13 - 481 Resolution**

That the information be received and noted.

Moved Councillor Barbara Newton, seconded Councillor George Pratt.

**CARRIED**

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#### **14.4 Committee Minutes - Parkes Shire Cultural Advisory Committee Meeting held 17.09.2013**

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##### **Executive Summary**

The Parkes Shire Cultural Advisory Committee met on 17 September 2013.

The Minutes of the meeting are attached.

##### **Recommendation**

1. That the Minutes together with the Recommendations of the Parkes Cultural Advisory Committee meeting held on 17 September be adopted.

##### **13 - 482 Resolution**

That the recommendation be adopted.

Moved Councillor Barbara Newton, seconded Councillor Bob Haddin.

**CARRIED**

## **15 QUESTIONS AND MATTERS OF URGENCY**

In accordance with Clause 17(4) of Council's Code of Meeting Practice the following business was allowed by the Chairperson.

### **15.1 Q&M Clarinda Street north - Carparking (between Bushman Street and Victoria Street)**

Cr Pratt has been asked by several businesses to try to renegotiate the extension of rear-to-kerb (RTK) parking in Clarinda Street north (Bushman Street to Victoria Street).

As you know the proposal to convert the current parallel parking to 45 degree RTK parking was recommended against by the Local Traffic Committee and that decision was ratified by Council, in essence on the basis that it doesn't meet the Australian Standard.

As you would also be aware the subject section is the same width as the rest of Clarinda Street where RTK parking appears to have operated successfully for decades, and in particular at the higher speeds of 60kph, 50kph and now 40kph (similar to many CBD's). If it hasn't operated successfully one would imagine it would have been made comply with the standard for safety purposes.

It is noted that the southern end of Clarinda Street (Brown Street to Short street) is very similar in nature to the subject area and safely accommodates RTK parking.

It is also noted the recently constructed section of Currajong Street (Bushman Street to Church Street) has been reduced to a width of approximately 9.5 metres and has been approved to accommodate RTK parking. This seems to be in stark contrast to the subject section of Clarinda Street, which is the same width, but proclaimed unsafe and non-compliant with the standard.

On the above basis I request that the matter be reconsidered on a risk analysis basis with the aim of developing a RTK parking arrangement, similar to the rest of the main street, which is safe even if not fully compliant with the dimensional exceptions of the advisory standard. This may for example require the extension of the 40kph precinct to Victoria Street in consultation with the businesses. The new risk based arrangement should then be submitted to the Traffic Committee for consideration.

The General Manager advised that the Clarinda Street is a main road under the control and maintenance of the Roads and Maritime Services.

The Director Engineering Services advised that the requested preliminary works will be undertaken and submitted to the next Traffic Committee meeting scheduled to be held on 13 November 2013.

### **Recommendation**

That the information be received and noted.

### **13 - 483 Resolution**

1. That the information be received and noted.

Moved Councillor George Pratt, seconded Councillor Belinda McCorkell.

**CARRIED**

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## **15.2 Q&M Veteran Bikes Rally**

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The 9th National Veteran's Motorcycle Rally was held in Parkes from 29 September through to 4th October 2013. The Rally is held every two years in a different State.

Cr Pratt on behalf of the Veteran Motorcycle rally organising committee would like to thank Council and the Parkes Tourism staff for the tremendous work and assistance received to make this national rally a huge success

### **Recommendation**

That the information be received and noted

## **13 - 484 Resolution**

1. That Council write a letter congratulating the Parkes Antique Motorcycle Club on the successful staging of the event.

Moved Councillor Michael Greenwood, seconded Councillor Belinda McCorkell.

**CARRIED**

## **16 CONSIDERATION OF CONFIDENTIAL BUSINESS ITEMS**

The meeting of the Ordinary Council meeting was closed to the public at 5.42pm.

The Mayor asked the Meeting whether it agreed that the items listed by the General Manager appeared to be items which should be discussed in closed session for the reasons given.

The General Manager advised that there were no written representations from the public on the proposed closure of the Council Meeting.

## **13 - 485 Resolution**

That the meeting be closed for consideration of the listed items as they involve: information that would, if disclosed confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business, personnel matters concerning particular individuals (other than Councillors) and commercial information of a confidential nature that would if disclosed prejudice the commercial position of the person who supplied it.

Moved Councillor Bob Haddin, seconded Councillor Barbara Newton.

**CARRIED**

## **16.1 (DPE) Netwaste Integrated Infrastructure Plan**

**Prepared By: Director Planning & Environment**

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### **Executive Summary**

NetWaste recently undertook a selective quotation process for the regional project *NetWaste Integrated Infrastructure Plan (NW 1/2013)*.

Parkes Shire Council administered the quotation process on behalf of NetWaste, with the quotation period closing on Wednesday 2 October 2013. One submission was received, with three of the remaining consultants advising they were not in a position to quote due to availability, resourcing and/or budget constraints.

### **Recommendation**

1. That Impact Environmental Consulting is endorsed as the preferred Consultant to undertake the regional project *NetWaste Integrated Infrastructure Plan*.
2. That NetWaste fund the project costs from the existing allocation of \$67,000 with the remaining budget to be used for the peer review process.
3. That Parkes Shire Council sign a contract agreement with Impact Environmental Consulting on behalf of the participating Councils to ensure project completion in accordance with the quotation submission.

### **13 - 486 Resolution**

That the recommendation be adopted.

Moved Councillor Michael Greenwood, seconded Councillor George Pratt.

**CARRIED**

## **16.2 (DPE) Draft Development Control Plan for Public Exhibition**

**Prepared By: Director Planning & Environment**

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### **Executive Summary**

Councillors will remember attending a workshop on the Development Control Plan in August 2013. A draft Development Control Plan (DCP) has been attached and endorsement to publicly exhibit the DCP is sought.

### **Recommendation**

1. That Council endorse the Parkes Development Control Plan for public exhibition.

## **13 - 487 Resolution**

1. That Council endorse the Parkes Development Control Plan for public exhibition with a workshop to be held at the conclusion of the public exhibition period to consider any comments received and suggested amendments included.

Moved Councillor Bob Haddin, seconded Councillor George Pratt.

**CARRIED**

## **16.3 (DES) Contract OD5/2011 - Request for Extension**

**Prepared By: Director Engineering Services**

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### **Executive Summary**

Council at its meeting on 20 September 2011 awarded the Sprayed Bituminous Surfacing Contract to SRS Roads Pty Ltd for a 2 year period with an option to extend for two (2) periods of twelve (12) months each. SRS Roads Pty Ltd have written to Council requesting that Council approve the extension under the existing contract agreement.

### **Recommendation**

1. That the contract for Council's Sprayed Bituminous Surfacing OD5/2011 be extended for a 12 month period from 1 November 2013 to 31 October 2014.

## **13 - 488 Resolution**

That the recommendation be adopted.

Moved Councillor George Pratt, seconded Councillor Belinda McCorkell.

**CARRIED**

## **16.4 (DES) Annual Clothing Contract**

**Prepared By: Director Engineering Services**

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### **Executive Summary**

Tenders were sought for the supply to Council of workwear clothing for the twelve (12) month period commencing 1 October 2013.

Eight (8) companies responded to the tender and a summary of their proposals are provided within the report.

### **Recommendation**

1. That Council accept the Tender from Totally Workwear Parkes for the provision of workwear clothing for the period 1 October 2013 to 30 September 2014.

### **13 - 489 Resolution**

That the recommendation be adopted.

Moved Councillor Bob Haddin, seconded Councillor Michael Greenwood.

**CARRIED**

There being no further business the Mayor declared the meeting closed at 6.20pm.