

Ordinary Meeting

Minutes of the Ordinary Meeting held in the Council Chambers, 2 Cecile Street on Tuesday 18 November 2014 at 2.00pm.

PRESENT

Councillor K J Keith OAM, (in the Chair)
Councillor M J Greenwood
Councillor B J McCorkell
Councillor B F Newton
Councillor G W Pratt

Councillor A J Ward
Councillor R C Haddin
Councillor K M McGrath
Councillor L A O'Leary

IN ATTENDANCE

General Manager - K Boyd
Director Technology and Corporate Services - L Finn
Director Planning and Environment - S Campbell
Acting Director Engineering Services - B Howard
Manager Governance and Corporate Strategy - B Byrnes
Chief Finance Officer - O Jensen
Business and Economic Development Manager - A Wyllie
Acting Tourism Manager – K Dwyer
Acting Tourism Manager - B Link
Culture, Education and Library Services Manager – S Buckle
Minutes Secretary - C O'Brien

MEETING COMMENCEMENT

The Meeting commenced at 2.00pm.

1 PRAYER

The Mayor asked the General Manager to open proceedings with a prayer.

2 APOLOGIES

14 - 532 Resolution

That

Councillor Pat Smith be granted leave of absence (REASON: Absent from Parkes).

Moved Councillor Belinda McCorkell, seconded Councillor George Pratt.

CARRIED



General Manager



Mayor

3 CONFIRMATION OF MINUTES OF PREVIOUS MEETING

14 - 533 Resolution

That the Minutes of the Ordinary Meeting of Parkes Shire Council held on Tuesday 4 November 2014 copies of which have been forwarded to Councillors, be confirmed.

Moved Councillor Alan Ward, seconded Councillor Bob Haddin.

CARRIED

4 DECLARATIONS OF INTEREST

Councillor Belinda McCorkell declared an interest in Item 13.6 (REASON Executive member of organisation mentioned in report).

5 NOTICES OF MOTION/RESCISSION

Nil.

6 LATE BUSINESS

In accordance with Council's Code of Meeting Practice 3.7(c) a decision is now required to determine which, if any Late item/s submitted to the meeting will be dealt with at the meeting or deferred for further consideration at a future Ordinary Meeting of Parkes Shire Council.

14 - 534 Resolution

That Late Item/s 10.3 and 15.1 be considered at this Council meeting.

Moved Councillor Barbara Newton, seconded Councillor Bob Haddin.

CARRIED



General Manager



Mayor

7 MAYORAL MINUTES

7.1 Mayoral Minute - Coming Known events for Mayor and Councillors

Executive Summary

A report on the upcoming functions requiring the attendance of the Mayor, Councillors or Senior Staff in relation to community events or civic matters.

Recommendation

1. That the report of upcoming functions for the Mayor, Councillors or Senior Staff be received and noted.

14 - 535 Resolution

That the information be received and noted.

Moved Councillor Barbara Newton, seconded Councillor Alan Ward.

CARRIED

7.2 Mayoral Minute - Functions attended by Mayor and Councillors

Executive Summary

A report on functions recently attended by the Mayor, Councillors or Senior Staff in relation to community events or civic matters.

Recommendation

1. That the report of recently attended functions for the Mayor, Councillors or Senior Staff be received and noted.

14 - 536 Resolution

That the information be received and noted.

Moved Councillor Ken McGrath, seconded Councillor George Pratt.

CARRIED



General Manager



Mayor

8 COUNCILLORS' REPORTS

8.1 Councillors Report - NSW Association of Mining Related Councils Meeting held 7 November

Executive Summary

Councillor Michael Greenwood represented Council at the annual meeting of the Association of Mining Related Councils in Cessnock on 7 November. The attendance was one of the best on record, especially from Western NSW Councils and membership of the group continues to expand. Meeting outcomes are included in the report.

Recommendation

1. That the information be received and noted.
2. A letter of appreciation be forwarded to Councillor Col Mitchell on his successful two year term as Chair of the Association of Mining Related Councils.
3. A letter of congratulations be forwarded to Councillor Peter Shinton on his election as Chair of the AMRC.

14 - 537 Resolution

That the recommendation be adopted.

Moved Councillor Michael Greenwood, seconded Councillor Alan Ward.

CARRIED

9 INWARDS CORRESPONDENCE

9.1 (ICR) Letters of Appreciation

Executive Summary

During the exercise of its various functions, Council frequently receives letters of appreciation for services rendered or actions taken by Councillors and staff. The most recently received are from Gary Jones, Geopeko Supervising Geologist, .

Recommendation

1. That the information be received and noted.

14 - 538 Resolution



General Manager



Mayor

That the information be received and noted.

Moved Councillor Michael Greenwood, seconded Councillor Belinda McCorkell.

CARRIED

10 GENERAL MANAGER'S REPORT

10.1 (GM) Joint Organisation of Councils

Executive Summary

Council would recall agreeing to be part of an Expression of Interest (Eoi) for Centroc to be a pilot "Joint Organisation", which is a major component of the NSW Governments Fit for the Future package.

As indicated in the attached letter from the Minister for Local Government, the Centroc Eoi was successful. The Mayor and GM (as Chair and Secretary) of Centroc were invited to attend the initiation meeting in Sydney on 17 November 2014.

Recommendation

1. That the information be noted and the Centroc Executive Officer be congratulated on compiling the successful Eoi.

14 - 539 Resolution

That the recommendation be adopted.

Moved Councillor Barbara Newton, seconded Councillor Alan Ward.

CARRIED



General Manager



Mayor

10.2 (GM) Local Government Reform "Fit for the Future - Release of Templates"

Executive Summary

The NSW State government has released two (2) templates to assist councils in assessing their "Fit for the Future" status. The two information documents associated with the templates are attached. As can be seen Template 1 is for Councils contemplating Mergers, Template 2 is for Councils undertaking an improvement plan to retain their existing structure.

Initially Council must decide which template "path" to proceed along. However before any decision can be made in that regard considerable baseline analysis must be completed, which is currently underway.

Once the baseline data is finalised a workshop will be held with councillors to discuss the next steps.

Recommendation

1. That the information be noted.

14 - 540 Resolution

That the information be received and noted.

Moved Councillor George Pratt, seconded Councillor Bob Haddin.

CARRIED



General Manager



Mayor

10.3 (GM) - Parkes Shire Council Annual Report Submission to Office Local Government

Executive Summary

Under Section 428 of the Local Government Act, 1993, Council is required to furnish its Annual Report to the Department of Local Government within five months of the end of the financial year, being November 30th. Council is also required to place the document on public display at this time. Parkes Shire Council has prepared it's 2013-14 Annual Report in accordance with the legislation and presents the report to Council.

Recommendation

1. That the information be received and noted.

14 - 541 Resolution

That the information be received and noted.

Moved Councillor Alan Ward, seconded Councillor Belinda McCorkell.

CARRIED

At this stage, being 3.09pm, the Mayor welcomed guests to the Meeting and invited Culture, Education and Library Services Manager Shellie Buckle and the Library Staff to conduct their presentation on REaDtember. The presentation gave the Councillors and staff an insight into the work the library staff undertake and the activities they run through REaDtember.

At this stage, being 3.22pm, the Mayor adjourned the Meeting for Afternoon Tea.

The Meeting resumed at 3.53pm.



General Manager



Mayor

11 DIRECTOR TECHNOLOGY AND CORPORATE SERVICES REPORT

11.1 (DTCS) Budget Review as at 30 September 2014

Executive Summary

The quarterly budget review to 30 September 2014 is submitted for Council's consideration.

Recommendation

1. That the Budget Review report to 30 September 2014 be adopted and the variations to income and expenditure be voted.

14 - 542 Resolution

That the recommendation be adopted.

Moved Councillor Bob Haddin, seconded Councillor Michael Greenwood.

CARRIED

At this stage being 4.15pm, Councillor Belinda McCorkell left the meeting temporarily.

11.2 (DTCS) Financial Information as at 31 October 2014

Executive Summary

A regular report is provided to Council in relation to a number of financial indicators, including investments, total monthly repayments, receipting and collection of rate revenue.

Recommendation

1. That the report detailing accounts paid, rate revenue collected, receipts received and the bank reconciliation to 31 October 2014 be received and noted.

14 - 543 Resolution

That the information be received and noted.

Moved Councillor George Pratt, seconded Councillor Bob Haddin.

CARRIED



General Manager



Mayor

11.3 (DTCS) Investments as at 31 October 2014

Executive Summary

The carrying value of Council's investments at 31 October 2014 was \$ 61,395,479.

Recommendation

1. That the information in relation to investments held at 31 October 2014 be received and noted.

14 - 544 Resolution

That the information be received and noted.

Moved Councillor Barbara Newton, seconded Councillor Bob Haddin.

CARRIED

11.4 (DTCS) Presentation of General Purpose Financial Statement 2013/14

Executive Summary

Council's Auditors Intentus will present the Annual General Purpose and Special Financial Statements to Council at the meeting. The presentation was publicly advertised in accordance with the Local Government Act, 1993 and the public have until the close of business on Friday 28 November 2014 to make further comment on the statements following the presentation.

Recommendation

1. That the information in relation to the presentation of the General Purpose Financial Statements be received and noted.

14 - 545 Resolution

That the information be received and noted.

Moved Councillor Barbara Newton, seconded Councillor Alan Ward.

CARRIED



General Manager



Mayor

11.5 (DTCS) Tourism and Event Update October/November 2014

Executive Summary

A brief update of general Shire tourism and event activities.

Recommendation

That the Tourism and Event Update be received and noted.

14 - 546 Resolution

That the information be received and noted.

Moved Councillor Ken McGrath, seconded Councillor George Pratt.

CARRIED

11.6 (DTCS) Library Services Statistics and Monthly Update

Executive Summary

Library usage statistics for the months of September and October 2014 and recent activities are provided for the information of Council.

Recommendation

1. That the information be noted.

14 - 547 Resolution

That the information be received and noted.

Moved Councillor Bob Haddin, seconded Councillor Barbara Newton.

CARRIED



General Manager



Mayor

11.7 (DTCS) NSW Public Library Funding Campaign

Executive Summary

The NSW Public Libraries Associations are seeking continuing support from Council for the ongoing public library funding campaign to seek additional funding for public libraries.

Recommendation

1. That Council continue its support to the campaign mounted by the NSW Public Library Associations for increased State funding to local government for public libraries by supporting the Day of Action in libraries across the state on 5 December 2014 with the primary objective of engaging community members and attracting the attention of local media.

14 - 548 Resolution

That the recommendation be adopted.

Moved Councillor Alan Ward, seconded Councillor Ken McGrath.

CARRIED

11.8 (DTCS) Sport and Recreation Western Region 14th Annual Sport Recreation Forum

Executive Summary

The 14th Annual Sport and Recreation Forum was held in Lightning Ridge on 29 -30 October 2014. Council was represented by two representatives including Councillor Michael Greenwood and council's Chief Financial Officer and Treasurer of Parkes Sports Council, Owen Jensen.

Recommendation

1. That the information in relation to the Sport and Recreation Western Region 14th Annual Sport Recreation Forum held at Lightning Ridge on 29-30 October 2014 be received and noted.

14 - 549 Resolution

That the information be received and noted.

Moved Councillor Michael Greenwood, seconded Councillor George Pratt.

CARRIED



General Manager



Mayor

11.9 (DTCS) Community Infrastructure Projects Policy - Parkes & Districts Amateur Soccer Association

Executive Summary

The Parkes & Districts Amateur Soccer Association has applied to Council to have the purchase and installation for the upgrade of lighting at Harrison Park which will enhance the facility administered under Council's Community Infrastructure Projects Policy (CIPP).

Recommendation

1. That Council agree to proceed with the infrastructure improvement proposed by the Parkes & Districts Amateur Soccer Association.

14 - 550 Resolution

That the recommendation be adopted.

Moved Councillor Ken McGrath, seconded Councillor Barbara Newton.

CARRIED

11.10 (DTCS) - Parkes Musical and Dramatic Society - Community Infrastructure Projects Policy

Executive Summary

The Parkes Musical and Dramatic (M & D) Society has applied to Council to have the renovations to the extension of the shed at the rear of the theatre be administered under Council's Community Infrastructure Projects Policy (CIPP). The renovations will incorporate constructing a Green room on the mezzanine floor, and a change room within the M&D shed.

Recommendation

1. That Council agree to proceed with works proposed by the Parkes M & D Society pursuant to the Community Infrastructure Projects Policy.

14 - 551 Resolution

That the recommendation be adopted.

Moved Councillor Ken McGrath, seconded Councillor Barbara Newton.

CARRIED



General Manager



Mayor

12 DIRECTOR PLANNING AND ENVIRONMENT'S REPORT

12.1 (DPE) October 2014 Building Statistics

Executive Summary

During the month of October 2014 there were six (6) Development Applications received totalling \$638,700.00 and four (4) consents were issued. Seven (7) Complying Development Certificates were received totalling \$851,891.00 and five (5) consents were issued.

Recommendation

1. That the information be received and noted.

14 - 552 Resolution

That the information be received and noted.

Moved Councillor George Pratt, seconded Councillor Bob Haddin.

CARRIED



General Manager



Mayor

12.2 (DPE) DA14112: Additions to Swimming Pool - Deck and Privacy Screen/ Fence, Lot 54 DP 238599, 9 Lorking Street Parkes

Development Application Information

Application No: DA14112

Applicant: Mr L Wakefield

Property: Lot 54 DP 238599, 9 Lorking Street, Parkes

Proposal: Addition to Swimming Pool - Deck and Privacy Screen / Fence

Executive Summary

An application has been received for the erection of a deck and privacy screen/fence extension as an addition to an existing aboveground swimming pool at 9 Lorking Street, Parkes.

The proposed development of a deck is to improve the amenity and use of the existing aboveground pool. However, the provision of the deck necessitates the increase in height of the existing boundary fence to a minimum 1800mm above the finished surface of the pool deck so as to comply with the current requirements of the Swimming Pools Act 1992 and the Building Code of Australia.

The height of the pool deck at the rear NE corner, compared with the existing fence, along with the slope of the land, results in a fence height of 2.8 m above existing ground level at 11 Lorking Street, Parkes. Clause 5.6.7 Fencing of the Parkes Shire Development Control Plan 2013 stipulates a maximum height of 1.8 metres for side boundary fences.

It is considered that the proposed additions to the existing above ground pool should be approved. The departure from the performance criteria is justified in this circumstance due to the lessened impact arising from the height of existing surrounding structures and the requirement for the existing pool barrier to be brought into compliance with the current requirements of the Swimming Pools Act 1992.

Recommendation

1. That the application be approved subject to the conditions contained in the report,
2. That the General Manager be delegated the authority to approve an increase in the height of the side boundary fence of a property where the fence forms part of the existing swimming pool barrier, the increase in height is a direct result of ensuring compliance with the Swimming Pools Act 1992 and there is no objection from adjoining property owners received.



General Manager



Mayor

14 - 553 Resolution

That the recommendation be adopted.

Moved Councillor Ken McGrath, seconded Councillor Alan Ward.

CARRIED

For: Cr KJ Keith, Cr AJ Ward, Cr MJ Greenwood, Cr RC Haddin, Cr KM Mc Grath,
 Cr BF Newton, Cr LA O'Leary and Cr GW Pratt.

Against: Nil

Absent from meeting: Cr PJ Smith and Cr BJ McCorkell (temporarily)



General Manager



Mayor

12.3 (DPE) DA14103: Proposed Additions to Dwelling-house at 77-79 Molong Road, Parkes

Development Application Information

Application No: DA14103

Applicant: Ms KM Stone

Property: Lot 3 DP 1112408, 77-79 Molong Road, Parkes

Proposal: Additions to dwelling-house

Executive Summary

An application has been received for additions to the existing dwelling-house at the 77-79 Molong Road, Parkes.

The proposed development will include the construction of a new verandah on the northern side of the existing dwelling-house and additions to the south east corner expanding the family living areas. The additions will make the dwelling-house a uniform square shape.

The existing dwelling-house is approximately 60 years old and setback 14.3 metres from the primary frontage in lieu of the prescribed 20 metre setback as stipulated in Council's Development Control Plan. The existing side setback to the eastern property boundary is 1.5 metres in lieu of the prescribed 10 metre setback as stipulated in Council's Development Control Plan 2013.

The verandah on the northern side will further encroach the primary building line setback. The primary building line setback will be revised to 11.9 metres. The proposed additions will have no implications on the side setback which will remain 1.5 metres.

It is considered that the proposed additions are consistent with the objectives of the Development Control Plan and the departures from the performance criteria are justified in the circumstances due to the existing location of the dwelling-house and the existing established building line in the street.

Recommendation

That the development be approved subject to conditions contained in the report.



General Manager



Mayor

14 - 554 Resolution

That the recommendation be adopted.

Moved Councillor George Pratt, seconded Councillor Bob Haddin.

CARRIED

For: Cr KJ Keith, Cr AJ Ward, Cr MJ Greenwood, Cr RC Haddin, Cr KM Mc Grath,
 Cr BF Newton, Cr LA O'Leary and Cr GW Pratt.

Against: Nil

Absent from meeting: Cr PJ Smith and Cr BJ McCorkell (temporarily)



General Manager



Mayor

13 DIRECTOR ENGINEERING SERVICES REPORT

13.1 (DES) Road Safety and Injury Prevention Officer Report - July to September 2014

Executive Summary

The attached reports outline the quarterly activities and programs of the Lachlan, Parkes, Forbes Road Safety and Injury Prevention Officer (RSIPO) for the months of July to September 2014.

Recommendation

The information be received and noted.

14 - 555 Resolution

That the information be received and noted.

Moved Councillor Bob Haddin, seconded Councillor George Pratt.

CARRIED



General Manager



Mayor

13.2 (DES) Restart NSW Funding Water Security

Executive Summary

Council would be aware of a previous report detailing an Expression of Interest for funding from Restart NSW Fund's Water Security for Regions Program, for local infrastructure to improve water security.

Council has been successful in obtaining grant funding for an upgrade to the Lachlan River pump station site and refurbishment of Bore 8. These critical asset upgrades will be delivered in conjunction with the new Water Treatment Plant as a whole of system upgrade to further secure the water supply of the Parkes and Peak Hill townships into the future. The value of the grant is \$2.1M, with a total project cost of \$2.6M. The balance is to be funded from the Water Fund.

Council is required to enter into a funding agreement with Infrastructure NSW for the delivering of the project and expenditure of the funds. The Seal of Council is required to be fixed to this agreement.

Recommendation

1. That Council agree to enter into the funding agreement with Infrastructure NSW.
2. Further, that the seal of Council be applied to the agreement.

14 - 556 Resolution

That the recommendation be adopted.

Moved Councillor Alan Ward, seconded Councillor Ken McGrath.

CARRIED



General Manager



Mayor

13.3 (DES) Rural Roads Advisory Group Meeting

Executive Summary

A meeting of the Rural Road Advisory Group was held Wednesday 22 October 2014 at Trundle. The Minutes of the meeting are attached for Council's consideration.

Recommendation

1. That the information on the Rural Roads Advisory Group meeting be noted.

14 - 557 Resolution

That the information be received and noted.

Moved Councillor Alan Ward, seconded Councillor George Pratt.

CARRIED



General Manager



Mayor

13.4 (DES) Use of Sporting Oval - Destination NSW Home Ground Cricket Tour

Executive Summary

A request has been received from the Minister for Small Business and Minister for Regional Tourism, The Hon. John Barilaro MP for the use of a sporting oval within Parkes, on Tuesday 27 January 2015.

Recommendation

1. That Council investigate suitable locations to host the Destination NSW Home Ground Cricket Tour 2015.
2. That permission to use facilities relating to the specified sporting field, Tuesday 27 January 2015 be granted, for the Destination NSW Home Ground Cricket Tour complying to the following conditions:
 - Obtaining approval under Part D Community Land, Section 68 of the Local Government Act 1993;
 - Obtain approval for the Local Area Command - Schedule 1 - Notice of intention to hold a public gathering;
 - Complete a Risk Assessment and Management Plan to the satisfaction of Council;
 - Meet all obligations imposed by Council staff in relation to the abovementioned matters;
 - That no pegs or stakes be driven into the earth without prior consultation with the Parks and Gardens Supervisor;
 - Possess sufficient insurance (not less than \$20 million coverage) for the activities proposed and providing proof of same;
 - Leaving the field in a clean and tidy condition at the conclusion of the event.
3. That Council provide support in obtaining any licensing and vending approvals or permits
4. That Council provide support through the Tourism Department to assist promoting of the event to our community and outlying areas

14 - 558 Resolution

That the recommendations be adopted.

Moved Councillor Michael Greenwood, seconded Councillor Barbara Newton.

CARRIED



General Manager



Mayor

13.5 (DES) Request for Naming of Playing Field at Harrison Park, Parkes

Executive Summary

A request has been received from Parkes and District Amateur Soccer Association inc. Requesting that the existing Field 6 at Harrison Oval, be changed to either S.E Memorial Park or Shannon Elliot Memorial Park.

Recommendation

1. That Council proceed with investigations to name Field 6 at Harrison Park as either S.E Memorial Park, or the Shannon Elliott Memorial Park.
2. That Council follow due process and formally write to the family of the Late Shannon Elliott requesting their support for the re naming.

14 - 559 Resolution

1. That Council move this report to be discussed in Committee as a confidential item.

Moved Councillor Bob Haddin, seconded Councillor Alan Ward.

CARRIED



General Manager



Mayor

13.6 (DES) Formation of Skate Park Committee

Executive Summary

Council has received a request to form a Skate Park Committee in order to rejuvenate the existing facility adjacent to the Parkes Railway Bowling Club.

Recommendation

1. That a Committee to be known as the Skate Park Rejuvenation Committee be formed in accordance with Clause 260(1) of the Local Government (General) Regulation 2005 and the Parkes Shire Council Code of meeting Practice.
2. That the functions of the Committee as specified in accordance with Clause 261 of the Local Government (General) Regulation 2005 be as follows:
 - Oversee the rejuvenation of the Parkes Skate Park Precinct
 - To ensure the project is managed in accordance with a Master Planning exercise to guide progress and execution.
 - To allow the various stakeholders and the community to have the opportunity to contribute to the Masterplan.
 - To explore funding options and opportunities aligned with grants available for works particularly in keeping with the memorial status of the area.
 - To utilise community resources where possible to assist in the fulfilment of the project.
3. That the Committee be a Sunset Committee.
4. That membership of the Committee be:

Councillors:	The Mayor (by Code of Meeting Practice) Two Councillors, one being Cr Belinda McCorkell
Community:	Representatives from Community, to be decided.
Support Staff	Acting Director Engineering Services Ben Howard Shire Presentation Officer David Ramsay.
Standing Invitations	Representative Northparkes Mines Grants Officer Sally Chapman.
5. That the voting rights for recommendations emanating from the Committee rest with the elected Councillors and the representatives of the core community groups.
6. That the Quorum be a majority of the members of the voting Committee.



General Manager



Mayor

7. That the Committee meet as required.
8. That Council endorse the Executive elected at its first meeting held Tuesday 11 November 2014.
9. That Council fund the corporation costs associated with setting up of the Rejuvenation Committee.

14 - 560 Resolution

That the recommendations be adopted.

Moved Councillor Barbara Newton, seconded Councillor Alan Ward.

CARRIED



General Manager



Mayor

13.7 (DES) Request for Use of Cooke Park - Annual Christmas Carnival and Night Upmarkets

Executive Summary

At its meeting held on 19 August 2014, Council adopted to grant permission to use Cooke Park and Pholeros Lane, on Friday 5 December 2014 for the Parkes Chamber of Commerce Christmas Carnival subject to the Parkes Chamber of Commerce complying to the relevant conditions.

A further request has been received from the Parkes Chamber of Commerce (PCC) seeking assistance at the upcoming Parkes Christmas Night Upmarkets in Cooke Park, on Friday 5 December 2014.

The event supersedes the previously run Christmas Street Parade and Market Night held annually in Cooke Park.

Recommendation

1. That permission to use Cooke Park and Pholeros Lane, on Friday 5 December 2014 be granted, for the Parkes Chamber of Commerce Christmas Carnival subject to the Parkes Chamber of Commerce complying to the following conditions:
 - Obtaining approval under Part D Community Land, Section 68 of the Local Government Act 1993;
 - Obtain Approval for the use of footpaths under Section 68 of the Local Government Act 1993;
 - Obtain approval for the Local Area Command - Schedule 1 - Notice of intention to hold a public gathering;
 - Complete a Risk Assessment and Management Plan to the satisfaction of Council;
 - Meet all obligations imposed by Council staff in relation to the abovementioned matters;
 - That no pegs or stakes be driven into the earth without prior consultation with the Parks and Gardens Supervisor;
 - Possess sufficient insurance (not less than \$20 million coverage) for the activities proposed and providing proof of same;
 - Leaving the Park in a clean and tidy condition at the conclusion of the event.
2. That Council make available Parks and Gardens staff to mark stall sites in Cooke Park.
3. That Council waive the fee for the hire of the portable stage.

14 - 561 Resolution

That the recommendations be adopted.

Moved Councillor Alan Ward, seconded Councillor Bob Haddin.

CARRIED



General Manager



Mayor

At this stage, being 5.14pm, Councillor Belinda McCorkell returned to the meeting.

14 CONSIDERATION OF COMMITTEE MINUTES

14.1 Committee Minutes - Parkes Local Traffic Committee Meeting - 12 November 2014

Executive Summary

The Parkes Local Traffic Committee Meeting was held on 12 November 2014 at 9:00am. The Minutes of the meeting are attached.

Recommendation

1. That the Minutes of the Parkes Shire Local Traffic Committee Meeting held on 12 November 2014 be adopted.

14 - 562 Resolution

That the recommendation be adopted.

Moved Councillor Ken McGrath, seconded Councillor Bob Haddin.

CARRIED

14.2 Committee Minutes - Road Naming Committee Meeting 18 November 2014

Executive Summary

A Parkes Shire Council Road Naming Sub Committee meeting was held on Tuesday 18 November 2014.

At this stage, the Council was informed the Meeting of the Road Naming Committee did not take place due to the quorum not being satisfied.

The Committee informed the Council the meeting will be rescheduled and the Minutes reported to another meeting of Council.



General Manager



Mayor

15 QUESTIONS AND MATTERS OF URGENCY

In accordance with Clause 17(4) of Council's Code of Meeting Practice the following business was allowed by the Chairperson.

15.1 Q & M - Parkes Cemetery - Working Bee

15.1 (Q & M) Parkes Cemetery - Working Bee

Councillor McGrath would like to raise the following *Question and Matter of Urgency* in regards to a possible working bee at Parkes Cemetery.

I have been approached by numerous community members in regards to holding a working bee at the Parkes Cemetery. The community members have expressed their concern over the current state of the graves and overall look of the cemetery. The community members feel a working bee will allow them to repair the graves among other tasks.

Can you advise if a working bee for Parkes Cemetery is possible and how the community group begin this process? What does the community group need to do it? Do they need insurance to hold a working bee and if so, what kind?

Director Planning and Environment's Response

A meeting with community members would be beneficial in order to appreciate the extent of the problem and to scope the work required.
The matter of insurance liability and work health and safety will need to be addressed.

Recommendation

That a meeting be held with community members to scope the extent of works required at Parkes Cemetery.

14 - 563 Resolution

1. That the recommendation be adopted.

Moved Councillor Ken McGrath, seconded Councillor Alan Ward.

CARRIED



General Manager



Mayor

16 CONSIDERATION OF CONFIDENTIAL BUSINESS ITEMS

The meeting of the Ordinary Council meeting was closed to the public at 5.29pm.

The Mayor asked the Meeting whether it agreed that the items listed by the General Manager appeared to be items which should be discussed in closed session for the reasons given.

The General Manager advised that there were no written representations from the public on the proposed closure of the Council Meeting.

14 - 564 Resolution

That the meeting be closed for consideration of the listed items as they involve: information that would, if disclosed confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business, personnel matters concerning particular individuals (other than Councillors) and commercial information of a confidential nature that would if disclosed prejudice the commercial position of the person who supplied it.

Moved Councillor George Pratt, seconded Councillor Alan Ward.

CARRIED



General Manager



Mayor

16.1 Ordinary Council Meeting Minute Book 18.11.2014

Prepared By: Director Engineering Services

Executive Summary

A request has been received from Parkes and District Amateur Soccer Association inc. Requesting that the existing Field 6 at Harrison Oval, be changed to either S.E Memorial Park or Shannon Elliot Memorial Park.

Recommendation

1. That Council proceed with investigations to name Field 6 at Harrison Park as either S.E Memorial Park, or the Shannon Elliott Memorial Park.
2. That Council follow due process and formally write to the family of the Late Shannon Elliott requesting their support for the re naming.

14 - 565 Resolution

1. That Council not accede to the request due to the proposal not meeting current Council practice.
2. Further consideration will be given to the naming of the field once the final corridor for the Southern Ring Road Project is clarified.

Moved Councillor Alan Ward, seconded Councillor George Pratt.

CARRIED

There being no further business the Mayor declared the meeting closed at 6.01pm.



General Manager



Mayor

7 MAYORAL MINUTES

7.1 Mayoral Minute - Coming Known events for Mayor and Councillors

Executive Summary

A report on the upcoming functions requiring the attendance of the Mayor, Councillors or Senior Staff in relation to community events or civic matters.

Background Information

Nil.

Legislative or Policy Implications

Nil.

Budget & Financial Aspects

Nil.

Recommendation

1. That the report of upcoming functions for the Mayor, Councillors or Senior Staff be received and noted.

Report

Date	Function
Wednesday 19 November 2014	Launch of the Community Health Hub Website for Parkes and Forbes Mayor KJ Keith and General Manager K Boyd
Friday 21 November 2014	Oberon Council - Annual Local Government Golf Day Mayor KJ Keith
Saturday 22 November 2014	Parkes High School Graduation Dinner 2014 Mayor KJ Keith
Sunday 23- 27 November 2014	Australian Airports Association (AAA) National Conference program Deputy Mayor AJ Ward, Director Technology and Corporate Services L Finn. Acting Director Operations B Howard
Monday 24 November 2014	White Ribbon Event - Kirrily's White Ribbon Run & Dinner Mayor KJ Keith



General Manager



Mayor

Date	Function
Monday 24 November 2014	Peak Hill Community Consultative Committee Meeting Cr LA O'Leary
Monday 24 November 2014	Parkes Early Childhood meeting Councillor PJ Smith
Tuesday 25 November 2014	Meals on Wheels, Parkes Neighborhood Centre Councillor PJ Smith
Wednesday 26 November 2014	Life Education Australia Board meeting and Annual General Meeting Mayor K Keith
Thursday 27 November 2014	Centroc Board Meeting at Boorowa Shire Council Mayor KJ Keith and General Manager K Boyd
Thursday 27 November 2014	Trundle Community Consultative Committee Meeting at Trundle Memorial Hall Councillor BF Newton
Saturday - Sunday 29 - 30 November 2014	LGNSW Inaugural Mayors' Weekend Seminar Mayor KJ Keith and Deputy Mayor AJ Ward
Monday 01 December 2014	Parkes' 141st birthday (name change from Bushman's to Parkes)
Monday 1 December 2014	Elvis Revival Committee meeting Mayor KJ Keith, Deputy Mayor AJ Ward

Attachments

Nil.



General Manager



Mayor

7.2 Mayoral Minute - Functions attended by Mayor and Councillors

Executive Summary

A report on functions recently attended by the Mayor, Councillors or Senior Staff in relation to community events or civic matters.

Background Information

Nil.

Legislative or Policy Implications

Nil.

Budget & Financial Aspects

Nil.

Recommendation

1. That the report of recently attended functions for the Mayor, Councillors or Senior Staff be received and noted.

Report

Date	Function
Tuesday 4 November 2014	Parkes Shire Council Meeting All Councillors and Senior Staff
Tuesday 4 November 2014	Lake Endeavour and proposed Water Treatment Plant Site Inspections (Including Various inspections around Parkes) Mayor KJ Keith, Deputy Mayor AJ Ward, Councillors MJ Greenwood, RC Haddin, BF Newton and PJ Smith, Director Technology and Corporate Services L Finn, Acting Director Infrastructure A Francis and Director Planning and Environment S Campbell
Wednesday 5 November 2014	Inaugural Central West Planners Meeting Mayor KJ Keith and Director Planning and Environment S Campbell
Wednesday 5 November 2014	Meeting with John Cobb Member for Calare Mayor KJ Keith, Director Technology and Corporate Services L Finn and Business and Development Manager A Wyllie



General Manager



Mayor

Date	Function
Wednesday 5 November 2014	Elvis Festival Committee Meeting Mayor KJ Keith, Deputy Mayor AJ Ward, Councillors KM McGrath, Economic and Business Development Manager A Wyllie and Chief Financial Officer O Jensen
Thursday 6 November 2014	Internal Auditors Local Government Conference (Risk Review Committee) Deputy Mayor AJ Ward, Director Technology and Corporate Services L Finn and Manager Governance and Corporate Planning B Byrnes
Thursday 6 November 2014	Parkes Action Club Annual Changeover Dinner Mayor KJ Keith and Mrs. Sue Keith
Friday 7 November 2014	Wiradjuri Council of Elders Mayor KJ Keith
Saturday 8 November 2014	Official Opening of Mitchell Conservatorium New Studio Councillors KM McGrath and BF Newton
Tuesday 11 November 2014	Parkes, Forbes and Lachlan Shire Councils' Road Safety Steering Committee Meeting Councillor GW Pratt and Acting Director Operations B Howard
Tuesday 11 November 2014	Newell Highway Task Force meeting Mayor KJ Keith
Tuesday 11 November 2014	Parkes RSL Remembrance Day 2014 Councillor GW Pratt
Tuesday 11 November 2014	NSW Addressing Roadshow Various Council Staff members
Tuesday 11 November 2014	Parkes Sports Council meeting Councillors MJ Greenwood and LA O'Leary
Tuesday 11 - 14 November 2014	Library Conference Councillors PJ Smith and BF Newton, Director Technology and Corporate Services L Finn and Manager Culture Education and Library Service S Buckle



General Manager



Mayor

Date	Function
Wednesday to Friday 12 - 14 November 2014	National Local Road and Transport Congress Mayor KJ Keith and B Howard
Wednesday 12 November 2014	Community Awareness of Policing Program in Lachlan Local Area Command Councillor MJ Greenwood
Wednesday 12 November 2014	NSW Office of Water (Sydney) General Manager K Boyd and Acting Director Infrastructure A Francis
Wednesday 12 November 2014	Parkes Chamber of Commerce meeting Deputy Mayor AJ Ward
Wednesday 12 November 2014	Traffic Committee meeting Councillor KM McGrath
Wednesday 12 November 2014	Tullamore & District Community Consultative Committee meeting Councillor BF Newton
Saturday 15 November 2014	Rural Arts and Culture Symposium Mayor KJ Keith
Monday 17 November 2014	Office of Local Government, CENTROC Joint Organisation of Councils (Sydney) Mayor KJ Keith and General Manager K Boyd
Monday 17 November 2014	Lachlan Community Safety Precinct meeting Deputy Mayor AJ Ward and Director Technology and Corporate Services L Finn

Attachments

Nil.



General Manager



Mayor

8 COUNCILLORS' REPORTS

8.1 Councillors Report - NSW Association of Mining Related Councils Meeting held 7 November

Executive Summary

Councillor Michael Greenwood represented Council at the annual meeting of the Association of Mining Related Councils in Cessnock on 7 November. The attendance was one of the best on record, especially from Western NSW Councils and membership of the group continues to expand. Meeting outcomes are included in the report.

Background Information

Aspiring to be the leading advocate for local communities on mining related issues, the Association of Mining Related Councils represents mining related Councils and their communities throughout New South Wales.

The Association's mission is to advocate on behalf of members and their communities on mining related issues and to ensure that mining activity is conducted in accordance with the principles of Ecologically Sustainable Development.

Council is one of 23 in the state to be affiliated with the group, with Dubbo City and Mid Western Councils among the latest to join the ranks.

Legislative or Policy Implications

Nil.

Progressive Delivery Program Implications

The resolution in this report will primarily effect the Delivery Program Future Direction relating to: 3. *Promote, Support and Grow our Communities*

Predicted positive effect / opportunity for the Delivery Program: *Good*

Predicted negative / challenge to the Delivery Program: *Low*

Quadruple Bottom Line



Economic ★★☆☆☆



Social ★★☆☆☆



Environmental ★★☆☆☆



Civic Leadership ★★☆☆☆

Budget & Financial Aspects

The membership fee for 2014/2015 for the Association of Mining Related Councils is \$7,630 (GST Inclusive)

General Manager

Mayor

Recommendation

1. That the information be received and noted.
2. A letter of appreciation be forwarded to Councillor Col Mitchell on his successful two year term as Chair of the Association of Mining Related Councils.
3. A letter of congratulations be forwarded to Councillor Peter Shinton on his election as Chair of the AMRC.

Report

The Association's Annual Meeting elected a new look executive reflecting a more strategic approach and direction for the group. The election resulted as follows:

Chairman	Cr Peter Shinton, Mayor, Warrumbungle Shire Council, succeeding Cr Col Mitchell (Wollondilly Shire Council)
Vice Chairman	Cr Lilian Brady OAM, Mayor, Cobar Shire Council
Executive Members	Cr Col Connor, Wollongong Council Cr Col Mitchell (Wollondilly) Cr Owen Hasler (Gunnedah) Cr John Martin (Singleton)

Salient points to emerge from the meeting included the following;

NSW Government's Resource Regions Program

Not surprisingly, this on-going issue was prominent in the meeting's deliberations. Reference was made in the Executive's Annual reports that "the criteria for allocation of funding under Regional Resources is currently under review and it is hoped that the Association's current representations are considered in any new programs in 2015.

Local Government NSW Conference

The success of an AMRC exhibition at the Local Government Conference in Coffs Harbour in October was recognised.

2015 Meetings Schedule

The next meeting is scheduled for Sydney on February 12, 2015 with regional meetings planned later in the year at Quirindi and Cabonne.

Annual Reports

Copies of the Chairperson's Annual Report and Executive's Annual Report are attached for Council's information.

Given the Association's key lobbying role, it is clear that ongoing support of its endeavours is warranted. Appreciation is extended to Council for the opportunity to attend another productive Association meeting.

Attachments

1. NSW AMRC Chairperson's Annual Report 2013-2014.
2. NSW AMRC Executive Officer's Annual Report 2013-2014



General Manager



Mayor

Chairperson's Annual Report

It is with pleasure that I present my second annual report in relation to the Association's activities for the current year.

The Association has completed its first year under its restructure where the Executive Committee was reduced in size from eleven delegates to six. In my opinion, the smaller committee has worked very successfully and has allowed major policy issues to be carefully examined prior to recommendations being made to the ordinary meetings. All four Executive Meetings have been held in Sydney which has allowed efficiency and effectiveness in procedures for the six delegates attending, as well as allowing key NSW government departmental representatives to attend meeting for preliminary discussions on current issues prior to recommendations/ discussions at ordinary meetings.

Under the Association's current policy, two meetings have been held this year in Sydney and two in regional areas (West Wyalong and Cessnock). The first Sydney meeting was addressed by The Honourable Andrew Stoner, the then Deputy Premier, Minister for Trade and Investment and Minister for Regional Infrastructure and Services. The Minister for Resources and Energy and Special Minister of State, The Honourable Anthony Roberts also spoke at this meeting.

In May 2014, Mr Steve Galilee, Chief Executive NSW Minerals Council attended the West Wyalong meeting and discussed mining industry issues with delegates.

Guest speaker at the August 2014 meeting was Councillor John Coulton, Chairperson, Australian Rural Roads Group. The meeting was also attended by representatives from the NSW Department of



General Manager



Mayor

Planning and Infrastructure with discussions centring on voluntary planning agreements.

At the ordinary meeting to be held in Cessnock, invitation have been extended to Mr Jock Laurie, Land and Water Commissioner, M/S Taniya Stark, Stakeholder Engagement Manager, NSW Division of Resources and Energy and M/S Liz Web, Independent Hydro Geologist Specialist for discussions on underground aquifers and related industrial use of water. Edward Couriel, Principal Engineer, Public Works has also been invited to address delegates on current activities.

I believe having regular presentations by key government and industry representatives makes meetings more interesting and allows delegates to express their views on current issues concerning their councils and communities.

The Association this year was represented with a booth at the Local Government NSW conference held in Coffs Harbour. The booth attracted member and potential member council delegates and allowed the Association's profile to be increased in the local government arena. It was disappointing that time did not permit Councillor Chris Conner to make his presentation on behalf of the Association.

Key policy issues under discussion this year have been the adoption of a coal seam gas (CSG) positions statement and policy and the eventual development of a voluntary planning agreement (VPA) positions statement and policy.

I am hopeful after a year of consultation with member councils and lengthy discussion and at four meetings that the draft CSG policy will be adopted at today's ordinary meeting.



General Manager



Mayor

Considerable progress is being made with the VPA issue including meetings in October 2014 with the Department of Planning and Infrastructure and the NSW Minerals Council. With a workshop to be held in February 2015 for further discussion on related issues, I am hopeful by the end of 2015, this matter will have progressed to a point where the positions statement/ policy will be in at least a draft form. I wish to record (on behalf of the Association) appreciation to Wollongong City Council, Councillor Chris Connor and Mr Ron Zwicker for past and present generous support in assisting with the document's developments with this matter. It has allowed the Association to be in a very strong position in negotiations towards a matter that is critical for the establishment of local physical and social infrastructure where mining companies are required to make a contribution.

The NSW Government's Resources for Region's program has been a source of funding for some member councils to improve local infrastructure. However, some member councils continue to miss out on funding under the current criteria. This matter has been the subject of representations by the Association and the Executive Officer who is an invited member of the Independent Advisory Panel which makes recommendations to the NSW government on the allocation of related grants. The criterion is currently under review and it is hoped that the Association's current representations are considered in any new programs in 2015.

In conclusion I wish to express my appreciation to my two Deputy Chairpersons Councillor Chris Connor and Councillor Lilliane Brady and the three other members of the Executive Committee, Councillor John Martin, Councillor Sharon Wilcox and Councillor Peter Shinton for their support to my role as Chairperson. I also wish to thank the



General Manager



Mayor

Association's Executive Officer Don Tydd for his support and advice
on the many issues dealt with by this organisation.

Councillor Col Mitchell

Chairperson.

■


General Manager



Mayor

Executive Officer Annual Report

The Association has once again completed a successful year. Under its current policies, there have been four quarterly meeting, two in Sydney and two in regional NSW (West Wyalong and Cessnock). Many delegates have expressed the view that the Association currently has the right "balance" with meeting locations, however the matter is always open for discussion if sentiment changes. Where possible, visiting places of interest and a dinner have been features of the Thursday prior to the regional meetings and again, delegates have appreciated the extra time to catch up with each other.

There has been a net gain of one (1) member council this year to bring the number to twenty three. A welcome to Wentworth Shire Council, (a new member) and Mid Western Regional Council (re-joining after an absence of two years). Gloucester Shire Council withdrew from the Association on 30 June 2014. I am pleased to report that arising from the Association's recent attendance at the 2014 Local Government NSW conference, three councils have expressed interest in receiving information on the activities of the organisation and possibly joining.

In 2014, the Association has continued to increase its profile across the mining industry and related NSW government departments. This has resulted in this organisation being invited to numerous forums and briefing sessions as the preferred local government organisation to provide current information and opinions as to regional and local areas affected by mining and coal seam gas(CSG).

Financially, the Association continues to be in a very strong position with reserve funds available for any project which may be developed for the benefit of member councils. My thanks to M/S Julie Goodwin, Accounting Administrator, who continues to provide expert help and



General Manager



Mayor

advice with the day to day financial operations of the organisation which allows me to concentrate on administration matters.

Regular media releases have been utilised by the Association to ensure the government and NSW regional communities are aware of the Association's views on current issues affecting member councils with mining in their areas. During 2014 I have received enquiries from many regional media organisation's seeking further comment on mining or financial matters surrounding the establishment of social and physical infrastructure to accommodate mining companies and their employees.

I am aware member councils are entering a time of change in relation to their operations within their local and regional spheres of influence. What long term effects (if any) the proposed changes have on this organisation, remain to be seen. In the meantime, the Association will continue to represent the interests of its member councils as the extractive industries continue under their state licences to explore, mine minerals and drill for gas.

In conclusion I wish to thank the Chairperson, Councillor Col Mitchell for his support and advice during the year. I also appreciated the support given by members of the now smaller Executive Committee which has meant the Association's business moves at an efficient and manageable pace. To member councils and their delegates my appreciation for the continued contact with the management of a well-recognised and respected organisation within government and the mining industry.

Don Tydd

Executive Officer



General Manager



Mayor

9 INWARDS CORRESPONDENCE

9.1 (ICR) Letters of Appreciation

Executive Summary

During the exercise of its various functions, Council frequently receives letters of appreciation for services rendered or actions taken by Councillors and staff. The most recently received are from Parkes Swimming Club, Parkes Garden Club and Gary Jones, Geopeko Supervising Geologist.

Background Information

Nil.

Legislative or Policy Implications

Nil.

Budget & Financial Aspects

Nil.

Recommendation

1. That the information be received and noted.

Attachments

1. Letter from Parkes Swimming Club dated 23 October 2014
2. Letter from Parkes Garden Club dated 24 October 2014
3. Email from Gary Jones dated 4 November 2014



General Manager



Mayor



PARKES SWIMMING CLUB INC.

P.O. BOX 247,
PARKES, N.S.W. 2870

President: Mark Neilsen

Secretary: Barbara Weaver

6862 5282

0400 626 014

barbaracharolee@hotmail.com

23rd October 2014

The General Manager
Parkes Shire Council
Cecile St
Parkes NSW 2870

Dear Kent

The Parkes Swimming Club wishes to thank the Parkes Shire Council for helping us with the GST fee relief and the freight for our major purchase of a new timing system for the Club.

We would like to say a special thank you for their assistance to Owen Jenson and Luke Nash.

Yours sincerely

Barbara Weaver

A handwritten signature in black ink, appearing to be 'Ken' or similar, written over a horizontal line.

General Manager

A handwritten signature in black ink, appearing to be 'Ken Keith', written over a horizontal line.

Mayor



Parkes Garden Club Inc

PO Box 326
PARKES NSW 2870

President 2013: Wayne Rogers
Email: lynnandwayne@bigpond.com Phone: 0268 634667

24 October 2014

Mr Kent Boyd
General Manager
Parkes Shire Council
Cecile Street
PARKES NSW 2870

Dear Kent

RE: OPEN GARDENS – GARDENING FROM THE GROUND UP

Please pass on our thanks to your staff members who assisted the Club prior to our big gardening event and fundraising activity on 12 October 2014.

Chia designed and kept updating our flyer through about 8 slight changes, and other members of staff were involved in printing some copies for us as well as ensuring the Visitors' Centre always had copies available. We also appreciate that they "sell" the events held in Parkes verbally as visitors come into the Centre.


Spreading the word through the Visitors' Centre networks is also a great service that they offer and is one that we would be unable to access, so that assistance is significant.

The very professional map that we use was designed by your staff member, Steven Evans, and we appreciate his generosity in doing this for us. The map is beautifully labelled with each garden, the town's local facilities, etc and we are very proud to hand it to our visitors.

And last, but not least, we were delighted to be able to use those fabulous coffee mugs from the Library. A big thank you to Shellie and all Library staff – they also promoted our event. We really appreciate the huge effort that the various departments/sections of the Shire put in to support organisations such as ours.

I'm sure that you and your staff would like to know that day has resulted in our being able to donate \$4,500 to Currajong Disabilities Services; \$1,500 to Companions Through Cancer in Parkes; \$300 to the local SES who helped us on the day; and \$670 to the Relay for Life team at Parkes East Public School.

With sincere appreciation


Wayne Rogers
President

We meet every 2nd Saturday of the month and welcome visitors



General Manager



Mayor

The following email was received from Gary Jones, Geopeko Supervising Geologist, dated 4 November 2014.

Dear Parkes Shire Councillors, Mayor Ken Keith and Belinda McCorkell,

I would like to personally thank both of you for the support you and the Shire Council provided to the Geopeko Reunion that was held in Parkes over the weekend of 17 –21st of October. This was a fantastic event that received high praise without exception from all of the 200 odd participants that attended. Even though I left Geopeko before the decision to commence mining was made, I am well aware of the significant on-going contribution that the council has made towards the success of the Northparkes mine project. I have very fond memories of the 12 years our family lived in Parkes, starting out as a “one man band” exploration team in 1971 and building up to a team of 43 staff by 1983 with an annual budget of \$2.9 million, much of which was spent in the local community. It was like returning home for us to visit again and see how well the town is thriving and to renew our friendships with many of the local people. Having another game on the Parkes golf course topped off a great weekend.

I was especially honoured to receive the medal you presented to me on behalf of the Council Belinda. This came as a complete surprise that was sprung on me just before the dinner. Many thanks once again for this. It is something I will treasure for the rest of my life.

Good luck for the future and we hope to visit again soon.

Best regards,
Gary Jones
Geopeko Supervising Geologist NSW 1971-1983



General Manager



Mayor

10 GENERAL MANAGER'S REPORT

10.1 (GM) Joint Organisation of Councils

Executive Summary

Council would recall agreeing to be part of an Expression of Interest (EoI) for Centroc to be a pilot "Joint Organisation", which is a major component of the NSW Governments Fit for the Future package.

As indicated in the attached letter from the Minister for Local Government, the Centroc EoI was successful. The Mayor and GM (as Chair and Secretary) of Centroc were invited to attend the initiation meeting in Sydney on 17 November 2014.

Background Information

See attached report to 16 September 2014 council meeting.

Legislative or Policy Implications

Consistent with Councils regional cooperation objectives and resolution of 16/9/2014.

Progressive Delivery Program Implications

The resolution in this report will primarily effect the Delivery Program Future Direction relating to: *Function 4: Governance*

Predicted positive effect / opportunity for the Delivery Program: *Good*

Predicted negative / challenge to the Delivery Program: *Minor*

Quadruple Bottom Line



Economic ★★☆☆☆



Social ★★★★★



Environmental ★★☆☆☆



Civic Leadership ★★★★★

Budget & Financial Aspects

Nil at this stage

Recommendation

1. That the information be noted and the Centroc Executive Officer be congratulated on compiling the successful EoI.

General Manager

Mayor

Attachments

1. Letter from the Hon Paul Toole MP
2. Fit for the Future, Joint Organisations - Report to Council 16 September 2014



General Manager



Mayor



The Hon Paul Toole MP
Minister for Local Government

Ref:
MIN:
Doc ID: A399226

Ms Jennifer Bennett
Executive Officer
Central NSW Councils (CENTROC)
PO Box 333
FORBES NSW 2871

jenny.bennett@centroc.com.au

12 NOV 2014

Dear Ms Bennett

I am writing in reply to your recent Expression of Interest made on behalf of councils in your region to pilot a Joint Organisation, a key component of the NSW Government's Fit for the Future package.

I am delighted to advise that your Expression of Interest has been successful and I would like to offer you the opportunity to work with the NSW Government on this exciting project.

Joint Organisations will enable councils to work together more effectively within their regions, as well as transforming the way State and local government collaborate on key community priorities that cut across traditional boundaries such as jobs, planning and infrastructure.

Given the importance of this initiative, the NSW Government is committed to working closely with and supporting your pilot to ensure that Joint Organisations are designed in such a way to best meet the needs of our communities.

I understand that the Office of Local Government has requested that you attend a meeting on Monday, 17 November 2014, to progress your proposal. This will take the form of a full day workshop to help initiate the pilot process. If you have any further queries about this, please contact Ms Wendy Forrester on telephone 02 4428 4172 or via email to wendy.forrester@olg.nsw.gov.au.

Thank you for your interest in helping to shape the future of Joint Organisations in NSW and congratulations on your successful proposal. I look forward to working with you on this vital project over the coming year to help create Fit for the Future councils and stronger intergovernmental relationships.

Yours sincerely

Paul Toole MP
Minister

GPO Box 5341, Sydney NSW 2001
Phone: (61 2) 8574 7000 Fax: (61 2) 9339 5552 Email: office@toole.minister.nsw.gov.au

General Manager

Mayor

Subject: (GM) Joint Organisation of Councils

Executive Summary

This report seeks concurrence of Council in being part of a pilot Joint Organisation of Councils (JOCs) to be managed through the existing Centroc resource and additional funding of up to \$300,000 as committed by the State Government's "Fit for the Future" reform package

Background Information

Council is a long standing member of Central NSW Councils, Centroc. For more advice regarding Centroc please go to the Centroc website at <http://centroc.com.au> or contact the General Manager.

Legislative or Policy Implications

Possibly significant

Progressive Delivery Program Implications

The resolution in this report will possibly effect all areas of the Delivery Program

Budget & Financial Aspects

There are no immediate implications for Council's budget. The State has offered \$300,000 per JOC. The State has also offered other resources to assist with pilot JOCs. A final budget for the JOC pilot will depend on the activities suggested and advice in this regard will be provided regularly to member Councils.

Council currently pays fees to Centroc, the current program of Centroc activity will continue throughout the pilot program period which is anticipated to take between 12 and 18 months.

Recommendation

That Council note the report and

1. advise both Centroc and the Office of Local Government of its concurrence to be part of a Pilot Joint Organisation of Councils (a Pilot) as mooted in the "Fit for the Future Joint Organisations a Roadmap for Intergovernmental Collaboration in NSW" using the existing resources of Centroc seeking State funding as required;
2. propose that the Pilot work as best as practicable within Centroc policy.



General Manager



Mayor

Report

Council will be aware that on 10 September 2014 the State provided a response to the Independent Local Government Review Panel and Local Government Acts Taskforce reports. On the same day expressions of interest (EOI) in becoming a pilot JOC were opened. It is understood from liaison with the Office of Local Government (OLG) that the EOI submission closure will be 17 October.

Centroc has lodged a series of submissions to the Local Government reform process and these are available on the Centroc website <http://www.centroc.com.au/> or by request.

The Centroc position to date with regard to reform is that it has supported the incremental evolution of voluntary ROCs offering services at the direction of member Councils. The Centroc Board has resolved the following as policy with regard to the mooted JOCs.

1. *should the State implement structures as outlined in these [the Panel and Taskforce] reports that:*
 - a. *Mandatory JOCs only be developed if there is a state wide commitment to support and resource State agencies to develop the regional activities that add value to local communities;*
 - b. *Should JOCs be mandatory and have mandatory boundaries for this region*
 - i. *While membership is mandatory, the only mandatory functions would be strategic planning, as per the suggestions of REROC;*
 - ii. *Local Councils would own the entity, that is, it cannot be separately constituted as is currently the case with County Councils;*
 - iii. *JOCs in this region would not have Council assets transferred to them though they may "grow their own," for example as does Hunter Councils, at the direction of the Board;*
 - iv. *There be the capacity to own subsidiaries or business entities in this region, but that they not include existing County Councils;*
 - v. *The Board be made up of Mayors and General Managers;*
 - vi. *In the circumstance of the roll out of Rural Councils in this region be reviewed subject to detailed advice on the costs of implementation to the region;*
 - c. *Building on the successes of the CWUA, advocacy, training and procurement capabilities and given the region's ongoing support for incremental change, it is currently*
 - i. *evolving its regional engineers group into a regional roads group, and*
 - ii. *a willing partner in growing State/Local relationships with a view to better more informed Regional Actions Plans and a regional review of Community Strategic*
 - d. *The region is ready willing and able to provide advice regarding the success and roll out of the Centroc Water Utilities' Alliance for those region's interested in such a model.*
2. *commencing working with State agencies with a view to trialling a regional roads group;*
3. *continuing to advocate regarding enabling procurement for the region;*
4. *advice be provided progressing the opportunity to develop a Shared Services Regional Roadmap and that this advice include its fit with activity being undertaken by WBC;*
5. *KPIs be developed in collaboration with DPC to measure the success of State/Local Government collaboration at the regional level;*

Centroc policy has a reasonable fit with the ideas mooted in the publication "Fit for the Future Joint Organisations a roadmap for Intergovernmental Collaboration in NSW," one of the suite of documents published 10 September 2014; and engaging in the piloting program offers scope for steering the development of JOCs towards the needs of Councils in this region.



General Manager



Mayor

At the request of the Chair of Centroc, Councillor Ken Keith OAM Mayor of Parkes, the Centroc Executive was asked to provide feedback as to the level of interest in becoming a pilot Council. The Executive responded enthusiastically citing reasons such as:

- Centroc has a good offering to inform other regional collaboration of Councils;
- Centroc is well experienced to provide this advice; and
- Engaging in shaping any future change betters positions Centroc members in being informed and ensuring best possible outcomes for the communities of Central NSW.

Given the tight timeframe for the EOI process and the need to seek Council concurrence, this report has been developed as the first action undertaken in the development of the EOI. More detailed advice regarding the current status of EOI is available upon request where the final version will be provided under the hand of the Centroc Executive, the Councils of Lithgow, Forbes, Parkes, Cowra, Bathurst and Orange.

Please see the mooted boundaries for JOCs to the right. The mooted Central West JOC fits broadly into the existing Centroc footprint.

What would Centroc pilot?

The anticipated EOI is predicated on three principles:

1. A strong network of Councils working collaboratively across NSW will offer this state competitive advantage;
2. Frank and fearless advice from experienced practitioners should be preferred to best position the workability of any reforms; and
3. The Centroc experience with water utilities makes the case for Councils retaining control over this asset and should be preferred through the reform process.



General Manager

Mayor

The following activities are anticipated for the mooted pilot in Central NSW, though concurrence from the OLG will need to be sought:

1. Building on the learning's from the existing Centroc structure, development of a new JOC that delivers-
 - a. regional planning and priority at a high level using a bottom up approach embedded in Integrated Planning and Reporting;
 - b. operational support;
 - c. advocacy support; and
 - d. instruments that facilitate collaboration with other key stakeholders in the region.
2. Development of model MoUs between the JOC and key agencies based on best practice and those already in use in Central NSW. Preliminary discussions with the Department of Premier and Cabinet have been held with a view to facilitating relationships with State agencies;
3. A membership model reflecting both mandatory boundaries but enabling engagement between multiple JOCs to facilitate boundary issues and opportunities;
4. Advice on the structural fit with an operational support entity offering cost savings and other benefits to members as well as an income stream to the JOC to keep costs to members to a minimum;
5. Development of the next tranche of work exploring shared services;
6. Assistance to the Office of Local Government in co-ordinating regular quarterly feedback and sharing of learning sessions; and
7. Packaging up the work undertaken by the national award winning Centroc Water Utilities' Alliance including the strategic work undertaken to inform the reform process be included in the pilot with a view to developing advice to other JOCs.

In the first instance, an Implementation Plan for the Pilot would need to be agreed on by Centroc and the Office of Local Government. This Pilot Implementation Plan would include:

- a. A Risk Management Plan;
- b. A Communications' Plan; and an
- c. Evaluation of Pilot Report Guidelines.

Council has an opportunity to help shape the future of regional collaboration between Councils in Central NSW through Centroc by taking up the offer of being part of a pilot JOC.

Attachments

Nil.



General Manager



Mayor

10.2 (GM) Local Government Reform "Fit for the Future - Release of Templates"

Executive Summary

The NSW State government has released two (2) templates to assist councils in assessing their "Fit for the Future" status. The two information documents associated with the templates are attached. As can be seen Template 1 is for Councils contemplating Mergers, Template 2 is for Councils undertaking an improvement plan to retain their existing structure.

Initially Council must decide which template "path" to proceed along. However before any decision can be made in that regard considerable baseline analysis must be completed, which is currently underway.

Once the baseline data is finalised a workshop will be held with councillors to discuss the next steps.

Background Information

The current round of Local Government reform commenced with the Mayor and General Manager attending the forum "Local Government - Destination 2036" in Dubbo on 17 and 18 August 2011. The forum was hosted by the Division of Local Government with the assistance of the Local Government and Shires Association and Local Government Managers Australia. Every Council in NSW was represented with over 350 delegates in attendance.

Legislative or Policy Implications

The Local Government reform package may have significant impact on council.

Progressive Delivery Program Implications

The resolution in this report will primarily effect the Delivery Program Future Direction relating to: *Function 4: Governance*

Predicted positive effect / opportunity for the Delivery Program: *Good*

Predicted negative / challenge to the Delivery Program: *Moderate*

Quadruple Bottom Line



Economic ★★☆☆☆



Environmental ★★☆☆☆



Social ★★☆☆☆



Civic Leadership ★★★★★

General Manager

Mayor

Budget & Financial Aspects

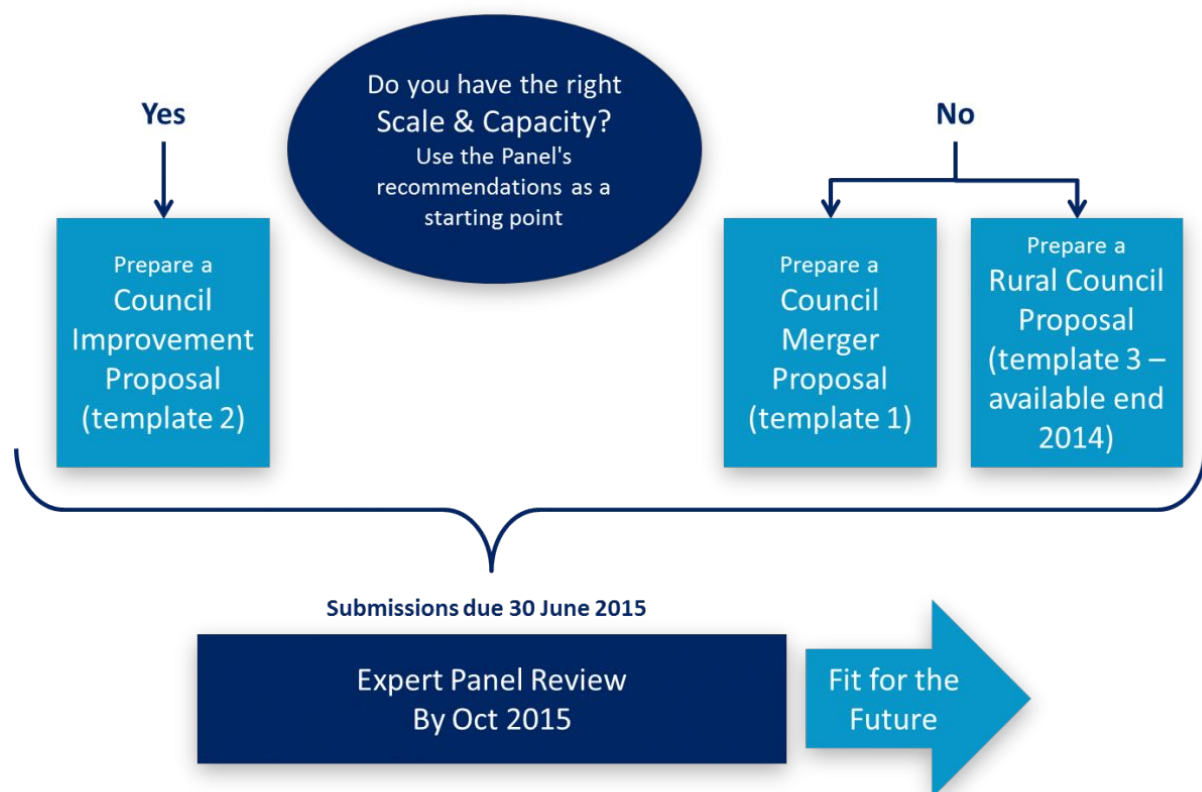
It will be necessary to fully analyse and have externally reviews completed on out Fit Fort the Future proposal. There is likely to be significant unbudgeted expense in the preparation of the submission.

Recommendation

1. That the information be noted.

Report

The decision logic for the "Fit for the Future" process is provided below.



Attachments

1. Office of Local Government, October 2014, Template 1 - Council Merger Proposal
2. Office of Local Government, October 2014, Template 2 - Council Improvement Proposal

General Manager

Mayor

Fit for the Future

Guidance material

Completing Template 1:

Council Merger Proposal



Office of
Local Government

October 2014

A stylized signature of the General Manager.

General Manager

A stylized signature of the Mayor, 'Ken Keith'.

Mayor

***“We need strong councils that
are ready to face the challenges
of the future . . .”***

Paul Toole MP

Minister for Local Government



A stylized, handwritten signature in black ink, likely belonging to the General Manager.

General Manager

A stylized, handwritten signature in black ink, likely belonging to the Mayor.

Mayor

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Publication details

Access to services

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General Manager

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Mayor

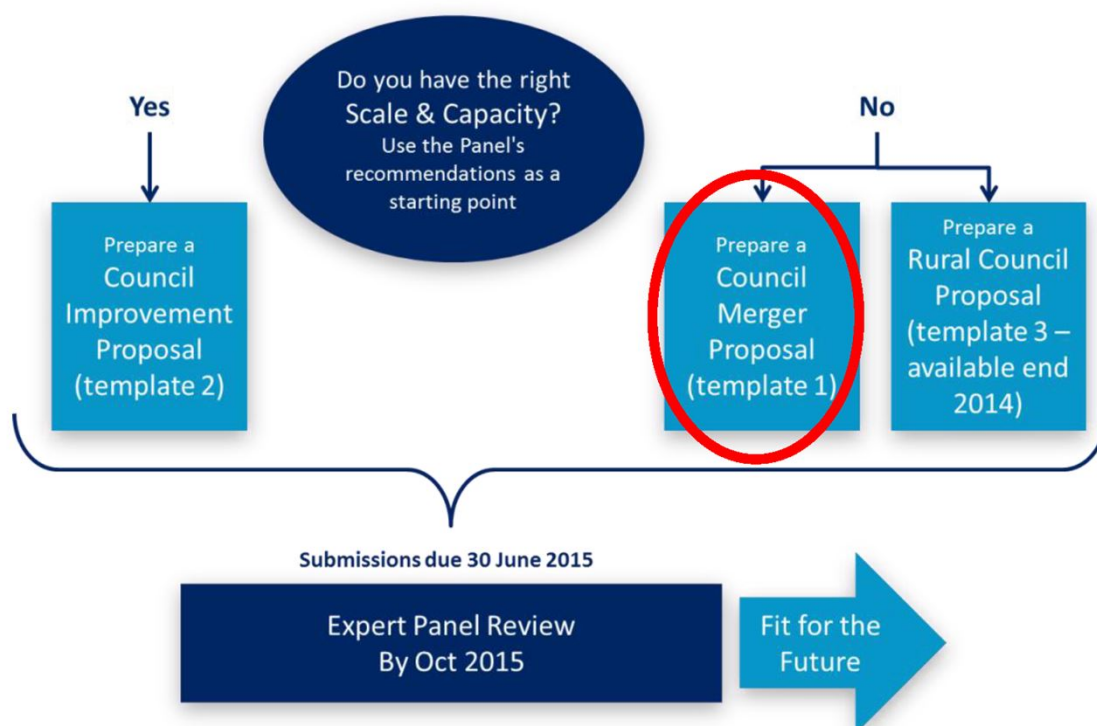
About this guide . . .

This guide will assist councils in preparing a plan to become Fit for the Future. It explains the process and support available, and provides guidance on completing Template 1. Councils completing Template 1 are asked to outline the agreed merger proposal, the benefits and costs of the proposal and explain how the community has been informed and involved. To assist the new entity to plan the change, councils are also asked to provide an estimate of how the new entity will work to-

wards achieving the Fit for the Future benchmarks.

The group of councils proposing the merger may choose one of their number to complete the Template on their behalf. However, the proposal must include information relevant to all group members, as well as the endorsement of each proposed merger partner.

Becoming Fit for the Future . . .



Is this the right template for our council?

This template is designed for councils that intend to undertake a voluntary merger.

You should only complete this template if you are satisfied that the newly merged council being proposed will be of the appropriate scale and capacity.

The recommendations of the Independent Panel are a starting point to help you with this assessment.

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General Manager

Mayor

What information will help us to prepare our proposal?



Your current Integrated Planning and Reporting (IP&R) documents should be the starting point for your Fit for the Future Proposal. IP&R draws your council's plans together to ensure issues are not regarded in isolation. It is important to maintain this integrated approach when preparing your Merger Proposal.

Community Strategic Plan

The priorities identified by your community, both locally and regionally should help to inform your Merger Proposal. How will the proposed merger help you to achieve your community's goals and priorities? The CSP also serves as a guide to your community's expectations regarding services and infrastructure. How will you continue to address these expectations in the newly-merged council?

Long Term Financial Plan

Preparing this plan has already given your council the opportunity to undertake financial modelling for the future, and prepare financial projections for the resourcing required to meet your community's needs. The financial analysis undertaken in the LTFP and the forward estimates and budgets prepared for your Delivery Program and Operational Plan will be important in completing your Merger Business Case and assessing the benefits of the proposal. If the Merger Proposal is approved, further planning will be required to help the new council meet the Fit for the Future benchmarks.

Asset Management Strategy

The Asset Management Strategy and Asset Management Plans prepared for IP&R should give you a clear understanding of the current state of your council's assets and the investment and works required to maintain them at the standards expected by your community. Councils with an infrastructure backlog will need to consider how they will continue to address this issue post merger. If the Merger Proposal is approved, further planning will be required to help the new council meet the Fit for the Future benchmarks.

Workforce Management Strategy

Your workforce planning will be helpful in completing your Merger Business Case. Your Merger Proposal will need to consider the new council's capacity to attract and maintain suitably qualified staff and to deal with your specific workforce challenges.

Delivery Program and Operational Plan

These documents give you a perspective of your community's current priorities and how your council is travelling in delivering these priorities within specification and budget. They will provide important information for your Merger Proposal.

Other useful documents

Other documents you may wish to reference in preparing your Merger Proposal include: Your council's TCorp analysis report and Infrastructure Audit results; the Sydney Metropolitan Strategy; regional plans, such as Regional Growth Strategies and Economic Development Strategies; your council's land use and environmental strategies and community development plans, and other research undertaken by the Independent Panel during the Review.

General Manager

Mayor

What support is available to our council?

Facilitators

- The NSW Government has assembled a Panel of fully-funded expert facilitators to help councils begin the discussions with their neighbours about structural change and provide support as they discuss the options and issues.

Relationship Managers

- Your Regional Relationship Manager is there to support your council through the Fit for the Future process. He or she can help you to access the services of Facilitators and arrange for a Merger Business Case to be prepared.

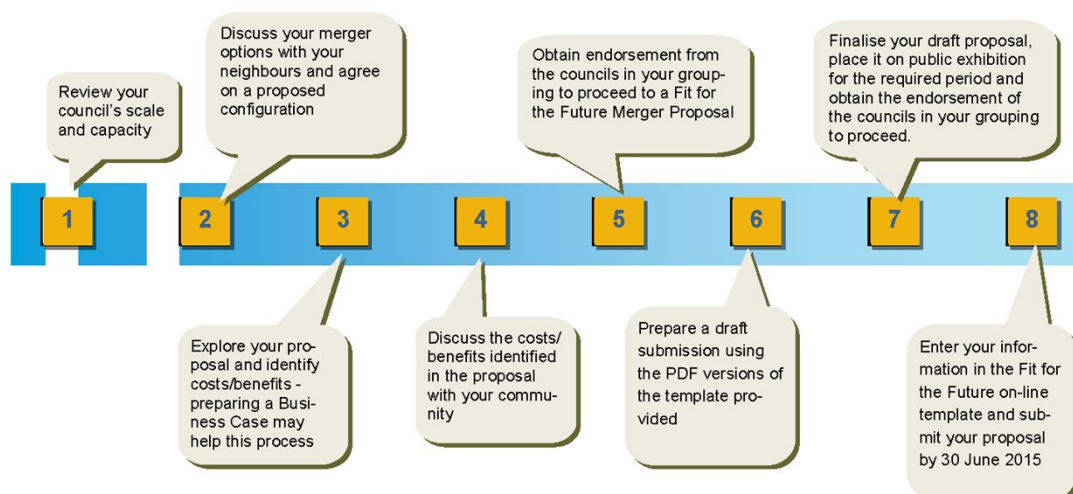
Self-Assessment Tool

- The OLG has prepared a Self Assessment Tool to help councils get a clearer picture of their current performance against the Fit for the Future criteria. Completing the Self-Assessment may improve your understanding of the challenges facing your council and how structural change may assist in overcoming them.

Business Case

- The NSW Government will provide 50% of the cost of preparing a Business Case for proposed mergers and provide access to a team of skilled professionals to carry out the work.

How do we prepare and submit our proposal?



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General Manager


Mayor

Step 1

Addressing the question of scale and capacity

Determining the appropriate scale for your council is a complex exercise. It involves considering a wide range of issues - some of which may be challenging for your community.

The Independent Pricing and Regulatory Tribunal recommended that councils should address Scale and Capacity before considering the other three criteria.

Your council's assessment of whether it has appropriate scale and capacity will determine which template you complete.

While it is important to acknowledge current views and attitudes when considering scale and capacity, it is also important to consider opportunities and options for the future.

The Independent Local Government Review Panel carried out extensive research and consultation on the question of scale and capacity and has made recommendations regarding each council in NSW.

In making its recommendations, the Panel did not take a "one size fits all" approach to scale and capacity. It did not set a minimum geographic or population size. It looked at the unique characteristics of each area—geography, economic and transport flows, communities of interest and local identity. The Panel made recommendations to ensure each council was able to meet the key elements of strategic capacity*:

- More robust revenue base and increased discretionary spending
- Scope to undertake new functions and major projects

- Ability to employ a wider range of skilled staff
- Knowledge, creativity and innovation
- Advanced skills in strategic planning and policy development
- Effective regional collaboration
- Credibility for more effective advocacy
- Capable partner for State and Federal agencies
- Resources to cope with complex and unexpected change
- High quality political and managerial leadership.

The starting point for all Fit for the Future proposals is therefore the Independent Panel's final report.

These recommendations should serve as a guide for your Fit for the Future proposal.

You do not have to adopt the exact recommendations of the Panel (in some cases, several options were presented) but your proposal should demonstrate how your council has scale and capacity.

If the Panel recommended a merger for your council, this should be the first option that you consider.

If you support the Panel's position - or an alternative merger proposal broadly consistent with the Panel's proposal, then you should proceed with Template 1 - the Merger Proposal.

The following pages explain how to work through each section of the template.

** Box 8, p 32 of Revitalising Local Government, Final Report of the Independent Local Government Review Panel.*



General Manager



Mayor

Step 2 Completing the template . . .

Section 1: The proposed merger

1.1 Forming a new council



Purpose

This section confirms which councils have agreed to be part of the Merger Proposal.



How to complete

- Identify the councils that have agreed to participate in the new structure.
- Nominate the date that each council resolved to support the merger.



Things to consider

- It is important that each council that is party to the merger fully participates in this process.
- The proposal should reflect an agreed position in terms of the merger and the anticipated outcomes (ie, costs and benefits of the merger and the impact of the merger on the residents and ratepayers).

1.2 Agreed boundary changes



Purpose

To clarify whether additional boundary changes are proposed as part of the new structure.



How to complete

- Identify any proposed external boundary changes associated with the proposal and explain the reasons for these proposed changes.
- You should attach maps indicating the boundary change proposals.
- Provide evidence that the affected councils have agreed to the proposal.



Things to consider

- How will the proposed boundary changes impact on the affected councils' Fit for the Future proposals?

General Manager

Mayor

1.3 Scale and capacity



Purpose

To confirm whether the proposed new structure will create sufficient scale and capacity broadly consistent with the recommendations of the Independent Local Government Review Panel.



How to complete

- Identify if your proposed new structure is the same as the recommendations of the Independent Local Government Review Panel.
- In some cases the Panel recommended several structural options for councils. Your proposal should be the same as one of these in order to answer 'Yes'.
- If your proposal is not the same as the Panel's recommendations, please explain why.



Things to consider

- You should refer to the guidance on Scale and Capacity on Pg 7 when making this assessment
- You may also wish to reference your Merger Business Case in addressing this section.

General Manager

Mayor

Section 2: The outcome

2.1 Delivering key priorities and addressing challenges



Purpose

This section defines the community, economic, social and environmental priorities for the new council and describes how the merger will assist in delivering these priorities and meeting the challenges the councils currently face.

This will provide a basis for Local Transition Committees, to be established once the merger is approved, to plan implementation.



How to complete

- Use the priorities already identified by each council in its Community Strategic Plan as a starting point.
- Describe how the merger will assist in achieving these priorities in terms of increased capabilities and resourcing, or increased strategic capacity.
- Consider the challenges facing the communities and what needs to be done to overcome them in implementing the merger.



Things to consider

- Consider the priorities outlined in the Community Strategic Plans, and in other relevant plans (e.g. Sydney Metropolitan Strategy) including:
 - economic priorities
 - environmental priorities
 - social priorities.
- Consider challenges faced in the past in delivering these priorities and identify how these challenges will be overcome through the merger.
- Consider any tensions between the current priorities of councils within the proposed grouping.
- You may also wish to draw on regional priorities previously identified in your CSP, or collaborative work with other councils and identify how the new structure will help you achieve these outcomes.
- You may wish to attach information from your Merger Business Case to support your submission.

If you need help to undertake a merger business case to support your proposal, contact the One Stop Shop or your council's regional Relationship Manager for details.

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General Manager

Mayor

2.2 & 2.3 Considering benefits and costs of the proposal



Purpose

These sections provide an overview of the financial and non-financial benefits and costs associated with the proposal.



How to complete

- List the anticipated benefits and costs that will occur as a result of the merger.
- Only include incremental benefits/costs that are a consequence of the merger (i.e. exclude any benefits/costs that were likely to occur without the merger)
- Describe in qualitative and quantitative (where possible) terms the estimated impact of the benefit/cost and any assumptions that underpin the achievement of these benefits/costs.
- Identify the overall net benefit or cost if possible.
- Highlight any potential risks associated and what could be done to mitigate these risks.
- You may wish to attach your Merger Business Case and/or other supporting material to demonstrate the benefits, how they will be achieved and how the costs will be addressed.



Things to consider

- Councils may wish to get funding from the Government to prepare a Merger Business Case or may wish to access existing tools to prepare a cost benefit analysis eg NSW Treasury Guidelines on cost-benefit analysis.
- You may also wish to refer to the guidance on Scale and Capacity on Pg 7 when identifying potential non-financial benefits.
- Consider the impact of the Government funding to support mergers in delivering the benefits and mitigating potential costs.
- Consider the costs that are likely to occur as a direct result of the merger, for example, implementation and consultation costs, impact on local employment and employee numbers. Ongoing costs should also be identified including qualitative and quantitative costs.
- Findings from your community consultation may assist in identifying benefits and costs associated with the proposed merger.

General Manager

Mayor

Section 3: Community involvement

3.1 - 3.2 Discussing the options and impact



Purpose

These sections identify the level of community awareness of the merger proposal.



How to complete

- Provide an overview of the strategies your councils used to discuss the merger proposal with their respective communities.
- Your response should include confirmation that the minimum public exhibition period for the proposal has been achieved by each of the participating councils.
- Describe how the benefits and costs of the proposal were explained to the community.
- What methodologies did your councils use to communicate the information? eg brochures, website, social media, public meetings etc.



Things to consider

- The Independent Panel conducted extensive consultation in determining the recommendations for mergers. Future consultation should build on this and focus on explaining the benefits to communities.
- You may wish to attach a copy of the communications plan your councils used during the community engagement process.
- You may also wish to attach examples of some of the material circulated by your councils to help the community participate in the discussions.
- Links to web-based information or results of community surveys/polls could also be included.
- Councils should also identify how council staff have been consulted on the proposal.

General Manager

Mayor

3.3 Community response



Purpose

To identify the benefits and concerns highlighted in the community response.



How to complete

- Provide an overview of the benefits and concerns identified by the community when considering the Merger Proposal.
- You may provide quantitative or qualitative information in your response, depending on the methodologies used to discuss the options with the community.



Things to consider

- You may wish to refer to any community surveys or polls undertaken when preparing your proposal, or provide references to on-line resources or relevant social media.
- If your councils have prepared a draft communications strategy for the transition period, you may wish to reference this document or attach the Executive Summary.

General Manager

Mayor

4

Section 4: Expected performance improvements



Purpose

The purpose of this section is to highlight the new council's anticipated performance against the Fit for the Future benchmarks, to support implementation planning.



How to complete

- Indicate your expected future performance (2016-17 to 2019-20) for each of the Fit for the Future benchmarks.
- Estimates are sufficient for this exercise - more detailed modelling will take place in the transition period.
- The new entity is not required to demonstrate it will meet the benchmarks by 2020. This section simply assists councils in identifying the possible strengths and challenges facing the new entity, to support implementation planning.



Things to consider

In describing what is driving your new council's performance against the Fit for the Future benchmarks, key considerations include:

- Timeframe for transitioning to the new organisation
- Resources available to implement action
- Demographic factors that make improvement challenging
- Off-sets and transition agreements that may affect performance improvement.

A handwritten signature in black ink, appearing to be 'V. Ray'.

General Manager

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Mayor



Completing Template 2:

Council Improvement Proposal

(Existing structure)



Office of
Local Government

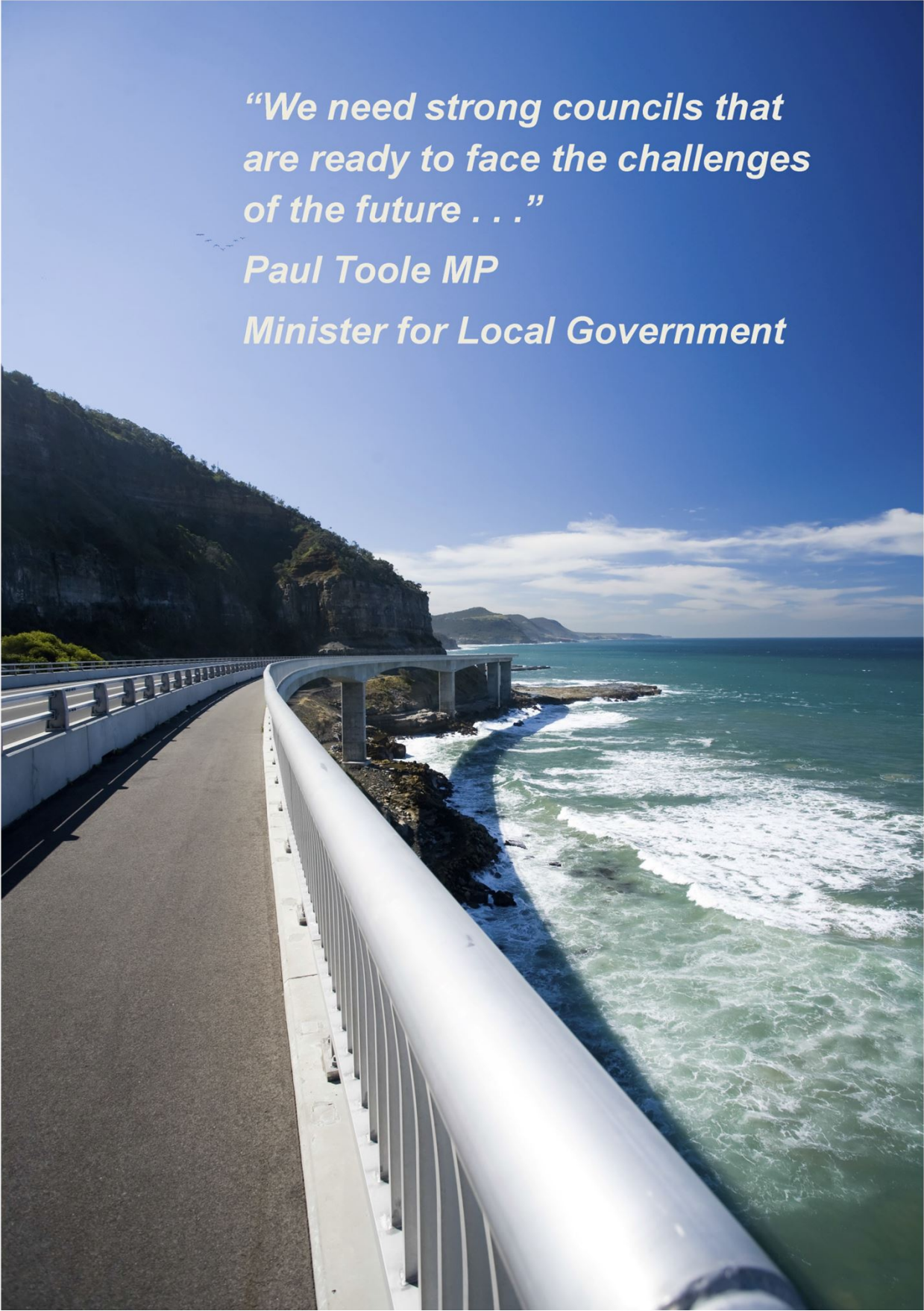
October 2014

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General Manager

A handwritten signature in black ink.

Mayor



***“We need strong councils that
are ready to face the challenges
of the future . . .”***

Paul Toole MP

Minister for Local Government



General Manager



Mayor

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Publication details

Access to services

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General Manager

A stylized signature in black ink, likely belonging to the Mayor.

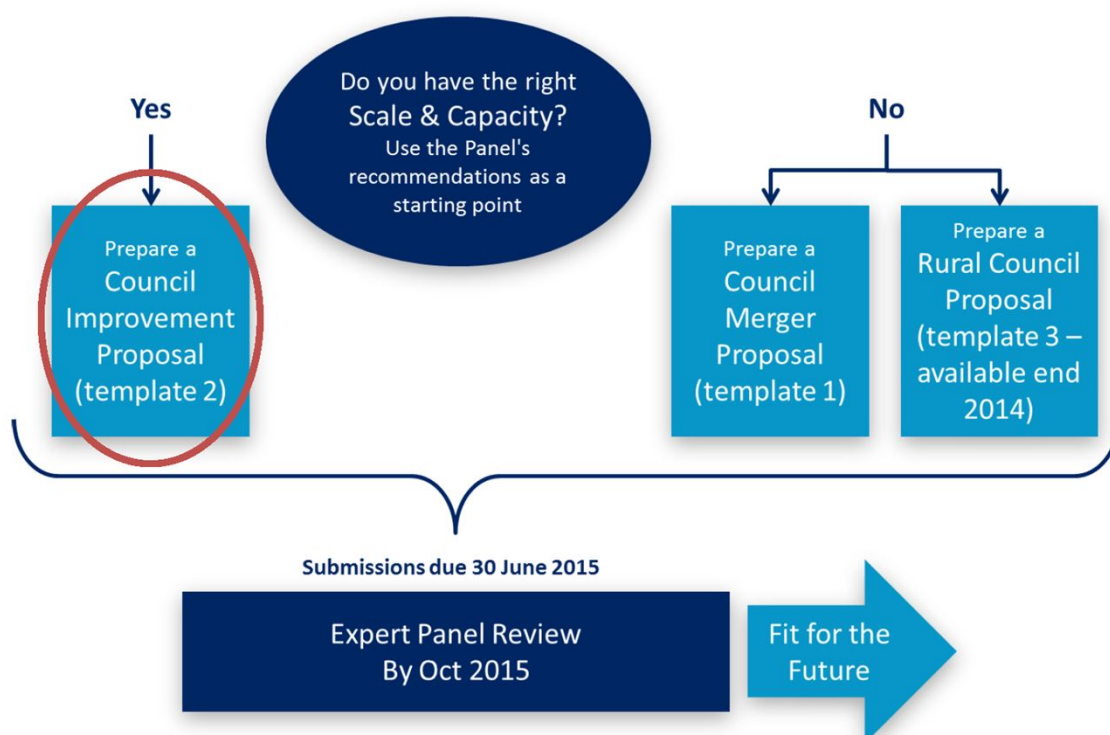
Mayor

About this guide . . .

This guide will assist councils in preparing a plan to become Fit for the Future. It explains the process and support available, and provides guidance on completing Template 2. Councils that have scale and capacity broadly consistent with the recommendations of the Independent Local Government Review Panel should read this guide and complete a Council Improvement Proposal (Template 2) - showing how they will become Fit for the Future within their existing structure.

Councils completing Template 2 are asked to assess their current and forecast performance against the Fit for the Future benchmarks, and develop strategies and actions to improve performance against the criteria of Sustainability, Infrastructure and Services and Efficiency, having already demonstrated they meet the Scale and Capacity criteria. This plan will put your council on a pathway to becoming Fit for the Future.

Becoming Fit for the Future . . .



Is this the right template for our council?

This template is designed for councils that will not be undertaking a voluntary merger, or adopting the Rural Council model.

You should only complete this template if you are satisfied that your council currently has sufficient scale and capacity to become Fit for the Future.

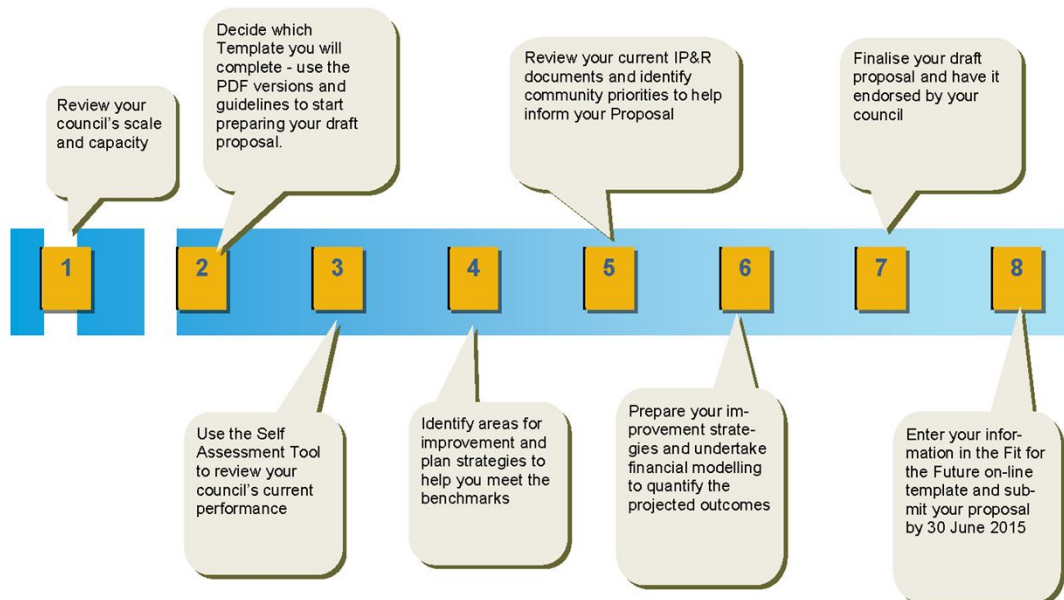
The recommendations of the Independent Panel are a starting point to help you with this assessment.

4

General Manager

Mayor

How do we prepare and submit our proposal?



General Manager

Mayor

How will completing a Fit for the Future Improvement Proposal help our council?

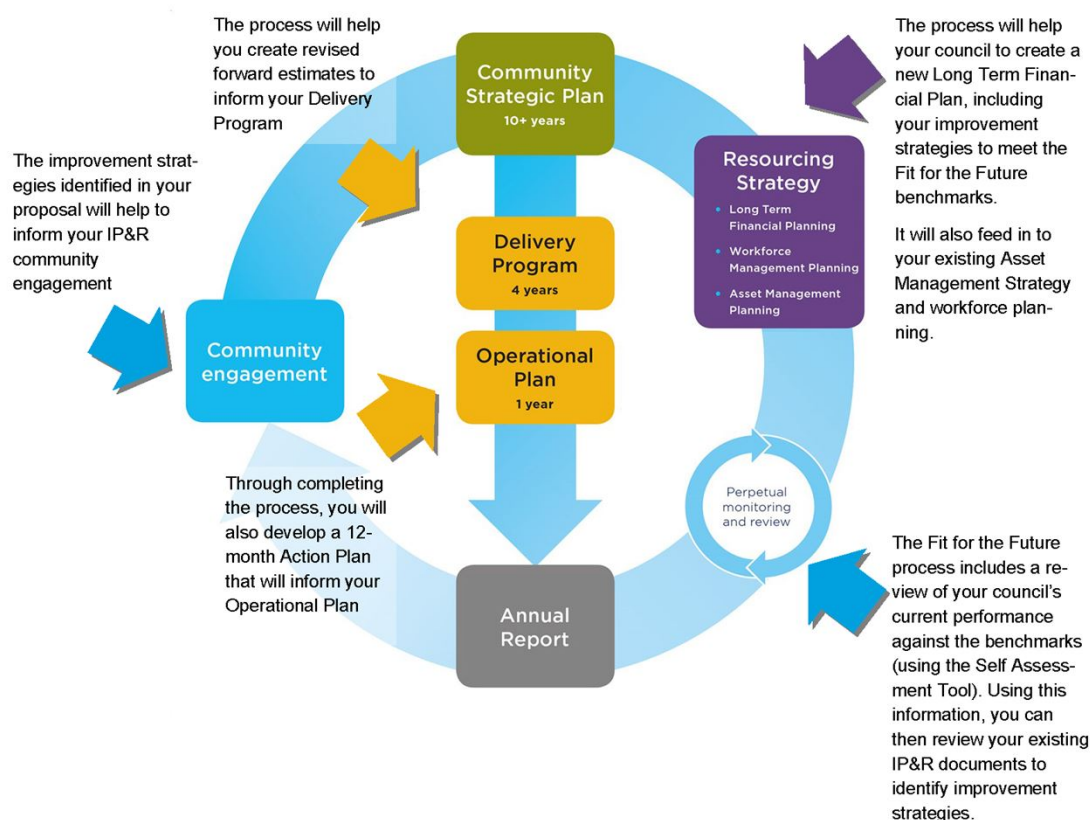
The process of creating your Fit for the Future Improvement Proposal will provide a series of strategies and plans that can be linked directly with the next iteration of your Integrated Planning and Reporting (IP&R) documents (see the diagram below).

The process involves looking critically at your existing IP&R documents and developing strategies for your

council to become more sustainable. It will help you to create a new Long Term Financial Plan to ensure your council is operating sustainably and efficiently and is able to deliver services and infrastructure the community wants and is willing to pay for. It will incorporate the strategies you will use to help you meet the Fit for the Future benchmarks.

Through completing the process,

you will also develop four-year forward estimates that integrate with your Delivery Program and a one-year action plan, that will be an important input to your council's Operational Plan.



General Manager

Mayor

What support is available to our council?

Technical Panel

- The NSW Government has assembled a panel of technical experts, with skills in financial analysis, asset management, service delivery and community engagement. Councils can access the Panel, at their own cost, to help them undertake analysis, or prepare studies that support their Improvement Proposal if necessary.

Relationship Managers

- Your regional Relationship Manager is there to support your council through the Fit for the Future process. You can access the services of the Technical Panel through your Relationship Manager. He or she is also there to help with general enquiries and information about the process.



Self-assessment tool

- The OLG has prepared a Self Assessment Tool to help councils get a clearer picture of their current performance against the Fit for the Future criteria. You should complete the Self-Assessment as a starting point for preparing your Improvement Proposal.

Regional workshops

- The OLG will be running a second series of regional workshops to assist practitioners in working with the self-assessment tool and templates. A webinar tutorial will also be available.

What are the requirements for water utilities?

Councils who have responsibilities for water and sewer management will need to consider these activities as separate when preparing their Fit for the Future Improvement Proposal.

Clause 206 of the *Local Government (General) Regulation 2005* requires

councils to maintain a separate Water and Sewer Fund.

Accordingly, the financial modelling required for Sections 2 - 4 of the Template addresses only the General Fund. This also ensures that councils are assessed on a consistent basis.

Financial modelling for water and sewer should not be included.

There are a number of general questions for water utilities to complete in Section 2 of the Template. See page 12 for further guidance.

General Manager

Mayor

Step 1

Addressing the question of scale and capacity

Determining the appropriate scale for your council is a complex exercise. It involves considering a wide range of issues - some of which may be challenging for your community.

The Independent Pricing and Regulatory Tribunal recommended that councils should address Scale and Capacity before considering the other three criteria.

Your council's assessment of whether it has appropriate scale and capacity will determine which template you complete.

While it is important to acknowledge current views and attitudes when considering scale and capacity, it is also important to consider opportunities and options for the future.

The Independent Local Government Review Panel carried out extensive research and consultation on the question of scale and capacity and has made recommendations regarding each council in NSW.

In making its recommendations, the Panel did not take a one size fits all approach to scale and capacity. It did not set a minimum geographic or population size. It looked at the unique characteristics of each area - geography, economic and transport flows, communities of interest and local identity. The Panel made recommendations to ensure each council was able to meet the key elements of strategic capacity*:

- More robust revenue base and increased discretionary spending
- Scope to undertake new func-

tions and major projects

- Ability to employ a wider range of skilled staff
- Knowledge, creativity and innovation
- Advanced skills in strategic planning and policy development
- Effective regional collaboration
- Credibility for more effective advocacy
- Capable partner for State and Federal agencies
- Resources to cope with complex and unexpected change
- High quality political and managerial leadership

The starting point for all Fit for the Future proposals is therefore the Independent Panel's final report.

These recommendations should serve as a guide for your Fit for the Future proposal.

You do not have to adopt the exact recommendations of the Panel (in some cases, several options were presented) but your proposal should demonstrate how your council has scale and capacity.

If the Panel recommended a merger for your council, this should be the first option that you consider.

If, after considering all the issues, you believe your council is of the appropriate scale, you should proceed with completing Template 2 - the Improvement Proposal. Your proposal will need to demonstrate

why you are not proceeding with the recommendation made by the Panel and show that your council has sufficient scale and strategic capacity.

Section 1.2 of the Template addresses the issue of scale and capacity.

The following pages explain how to work through each section of the Template.

** Box 8, p 32 of Revitalising Local Government, Final Report of the Independent Local Government Review Panel.*



General Manager



Mayor

Step 2 Completing the template . . .

Section 1: About your Proposal

1.1 Executive summary



Purpose

This section presents an overall summary (up to 500 words) of the key points of your proposal.



How to complete

The Executive summary will be drawn from the overall proposal, with a particular focus on:

- Council's current performance with reference to the Fit For the Future criteria
- Strategies aimed at improving your council's performance against the benchmarks
- Anticipated outcomes of the successful implementation of the action plan.



Things to consider

This section should focus on highlighting the most important matters included in your Proposal.

1.2 Scale and capacity



Purpose

To explain the rationale behind your council's decision on Scale and Capacity.



How to complete

- If the Panel did not recommend your council merge or become a Rural Council, answer 'Yes'.
- If the Panel recommended your council merge or become a Rural Council, provide a short summary (up to 500 words) on why you are not proposing to adopt the Independent Panel's recommendations for your council. You may wish to include other studies or documents that helped to inform your decision.
- If your council supported a merger but was unable to agree with the merger partner/s, please include this in your response and attach any supporting analysis.



Things to consider

- The Panel's recommendations should be the starting point for your discussion
- If you are not accepting the recommendation of the Panel for your council, your response should demonstrate how your council has strategic capacity in its current form. The guidance on Pg8 may assist in preparing your response.

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General Manager

Mayor

Section 2: Your council's current position

2.1 About your local government area



Purpose

This section provides an overview of the key characteristics of your local government area to assist the Expert Panel in understanding your local context.



How to complete

- The information presented here should be drawn from current data that helps to describe the economic, social and demographic profile of the council. You should draw from your council's Community Strategic Plan when completing this section.
- You may also wish to include data such as population figures, demographic trends, number and value of community assets etc.



Things to consider

- You may wish to draw on data from existing regional strategies and plans.
- The Planning NSW population projections and information from the Australian Bureau of Statistics may also assist.

2.2 Key challenges and opportunities



Purpose

Undertaking the Strengths, Weaknesses, Opportunities and Threats analysis will help councils to identify improvement actions and priorities based on a strong understanding of their current position.



How to complete

- Identify the positive and negative drivers working within your council and in the external environment.



Things to consider

- In preparing this section, you may wish to frame your response in terms of the Fit for the Future criteria. For example, what are your council's sustainability strengths/weaknesses? What are your asset/service management strengths/weaknesses? What environmental factors impact on your asset management strategies? What are the opportunities for improved efficiencies?
- Documents you may wish to reference in preparing your proposal include: Your council's Treasury Corporation (TCorp) analysis report and Infrastructure Audit results; the Sydney Metropolitan Strategy; regional plans, such as Regional Growth Strategies and Economic Development Strategies; your council's land use and environmental strategies and community development plans, and other research undertaken by the Independent Local Government Review Panel.

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General Manager

Mayor

2.3 Performance against the Fit for the Future benchmarks



Purpose

This section establishes your council's current position and where the council is currently forecast to be if nothing changes against the other three Fit for the Future criteria. It should assist in identifying potential areas for improvement.



How to complete

- Use the Self Assessment Tool provided by OLG as a guide to get you started and form a view of your current position. Enter the results from the tool in this section
- When entering data into the template **current performance** is defined as your 2013-14 (General Fund) financial results.
- **Forecast performance** is based on your forecast 2016-17 (General Fund) financial results. Your forecast performance should be based on your current financial plans and assumptions (as per your IP&R documents).
- The Template will automatically calculate whether your council meets the benchmark (as it does in the Self Assessment Tool).
- If your council currently doesn't meet the benchmarks, or there is a reason why you cannot achieve them in the future, there is space on the template to provide an explanation of why this is the case.
- In preparing your proposal, it is important to demonstrate the robustness of your current results and forecast performance. Your working sheets should be attached, along with details of the assumptions that underpin your results, and the process you used to develop these assumptions. Where possible, indicate any involvement of any third parties, such as consultants, who have helped you develop or review the estimates.



Things to consider

In describing what is driving your council performance against the Fit for the Future benchmarks, key considerations might include:

- Population base and density and the need to fund and maintain infrastructure
- Historical constraints/context
- Ability to attract, secure and retain appropriately skilled and experienced employees
- Council policies on financial management (eg "no borrowings" policy)
- Susceptibility to natural disasters (eg drought, floods, storms and bushfires)
- Population demographics and/or holiday population placing pressure on services and infrastructure
- Increases in costs (eg employee expenses)
- High existing infrastructure backlog and inability to reduce in the short term
- One-off adjustments or "trade offs" to reflect community priorities (eg reducing the spend on new assets to free up funds to address the backlog)
- Inter-generational equity (eg sharing the whole of life costs of major assets)
- Community expectations of services

If you need to undertake financial modeling, or prepare detailed forecasts to support your proposal, you can get help from members of the Fit for the Future Technical Panel. Contact the One Stop Shop or your council's regional Relationship Manager for details.

General Manager

Mayor

2.4 Water utility performance

This section should only be completed by councils who have direct responsibility for water supply and sewerage management



Purpose

This section aims to provide an overview of how councils that have responsibility for water supply and sewerage management are currently performing.



How to complete

- You should only complete this section if your council is directly responsible for water supply and sewerage (ie you are the reporting agency under the NSW Government Best Practice Management of Water Supply and Sewerage Framework).
- If you are responsible for sewerage only, please indicate this in your answers.
- Identify your current performance under the Best Practice Framework. You may wish to reference your council's most recent report.
- If your council is currently not meeting the requirements of the Framework, please identify the issues that are influencing that performance - eg water/sewer backlog works, aging infrastructure, lack of resourcing, pricing paths etc.
- Identify any major capital works (>\$1m) planned for your water and sewer operations over the 2016-19 to 2019-20 period and nominate any external funding that may be available to support these works - eg grants or developer contributions.
- Identify whether your council is currently managing its water and sewerage operations on at least a break-even basis and explain the factors that may be influencing this performance - eg pricing policies, extensive capital works program, backlog works etc.
- List some of the strategies your council has identified to improve its performance in water and sewer management in the 2016-17 to 2019-20 period and the anticipated outcomes. You need only provide a high level summary of these strategies, financial modeling is not required to support the outcomes.



Things to consider

- You may wish to refer to your council's current plans under the Best Practice Framework - eg your Integrated Water Cycle Management Strategy and your Strategic Business Plan.
- You do not need to attach any of your council's Best Practice Framework documents.

General Manager

Mayor

Fit for the Future Measures and Benchmarks

Measure	Definition	Benchmark
Sustainability		
Operating Performance Ratio	$\frac{\text{Total continuing operating revenue (exc. capital grants and contributions) less operating expenses}}{\text{Total continuing operating revenue (exc. capital grants and contributions)}}$	Greater than or equal to break-even - average over 3 years
Own Source Revenue Ratio	$\frac{\text{Total continuing operating revenue less all grants and contributions}}{\text{Total continuing operating revenue inclusive of capital grants and contributions}}$	Greater than 60% - average over 3 years
Building and Asset Renewal Ratio	$\frac{\text{Asset renewals (building and infrastructure)}}{\text{Depreciation, amortisation and impairment (building and infrastructure)}}$	Greater than 100% - average over 3 years

Infrastructure and Service Management

Infrastructure Backlog Ratio	$\frac{\text{Estimated cost to bring assets to a satisfactory condition}}{\text{Total (WDV) of infrastructure, buildings, other structures and depreciable land improvement assets}}$	Less than 2%
Asset Maintenance Ratio	$\frac{\text{Actual asset maintenance}}{\text{Required asset maintenance}}$	Greater than 100% - average over 3 years
Debt Service Ratio	$\frac{\text{Cost of debt service (interest expense \& principal repayments)}}{\text{Total continuing operating revenue (exc. capital grants and contributions)}}$	Greater than 0% and less than or equal to 20% - average over 3 years

Efficiency

Real Operating Expenditure	$\frac{\text{Operating expenditure}}{\text{Population}}$	A decrease in Real Operating Expenditure per capita over time
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About these measures

Measures are based on General Fund data and do not include water and sewer funds.

Operating Performance:-

- Consistent with Accounting Code/TCorp measure.
- Numerator and denominator excludes fair value adjustments, reversal of revaluation decrements, net gain/losses on sale of assets and net share/loss of interests in joint ventures.

Own Source Revenue:-

- Consistent with Accounting Code/TCorp measure.
- Numerator and denominator excludes fair value adjustments, reversal of revaluation decrements, net gain on sale of assets and net share of interests in joint ventures.

Building and Asset Renewal, Infrastructure Backlog and Asset Maintenance:-

- Consistent with Accounting Code/TCorp measures.

Debt Service:-

- Denominator excludes fair value adjustments, reversal of revaluation decrements, net gain on sale of assets and net share of interests in joint ventures.

Real Operating Expenditure per capita over time:-

- Expenditure is deflated by the Consumer Price Index (for 2009-11) and the Local Government Cost Index (for 2011-14) as published by IPART.
- The numerator excludes revaluation decrements, net loss from disposal of assets and net loss of interests in joint ventures.
- The denominator is population data from ABS, Regional Population Growth, Australia - Table 1. Estimated Resident Population, LGAs, NSW - Released 3.4.2014. The data has been averaged over 2 calendar years except for 2013-14 where population data for 2013 has been used.

For more information refer to the Self Assessment Tool.


General Manager


Mayor

Section 3: Becoming Fit for the Future

3.1 - 3.3 Improvement strategies and outcomes



Purpose

These sections map out your council's strategies to improve its performance against each of the other three Fit for the Future criteria - Sustainability, Infrastructure & Service Management, and Efficiency (having already met the first criterion, Scale and Capacity).



How to complete

Provide a detailed plan of how your council intends to improve its performance against the other three Fit For the Future criteria. For each criterion:

- Summarise the key strategies and outcomes
- Provide additional detail, in terms of objectives, strategies, milestones, outcomes and the impact on other measures
- Objectives should clearly align to the criteria and associated benchmarks
- Key milestones should indicate specific timeframes where appropriate
- Outcomes should be quantified wherever possible
- For each criterion, provide a summary of the key assumptions underpinning your improvement strategies, for example, the key assumptions that may be relevant for sustainability include the use of SRVs, growth in rates, wage increases, Financial Assistance and other operating grants, depreciation and other major expense or revenue items.
- Ensure that assumptions are realistic and are clearly defined. This information will be considered during the assessment process.



Things to consider

- Your strategies should clearly support your council's working towards achieving the benchmarks within a reasonable time period. What is reasonable for each council will vary based on its starting position and local circumstances.
- The template asks you to consider strategies, actions and impacts over the 2016-17 to 2019-20 timeframe, to align with the next cycle of IP&R.
- You may wish to refer to Chapter 3 of the Integrated Planning and Reporting Manual, which deals with the Resourcing Strategy, to help you develop your assumptions.
- You may wish to consult with your community and staff on your council's performance against the benchmarks and the proposed strategies.

General Manager

Mayor

3.4 Improvement Action Plan



Purpose

This section defines the specific actions that your council will undertake to deliver its improvement objectives and the process that you undertook in developing your Improvement Action Plan.



How to complete

- The template provides an overview of the first year of your council's Action Plan - ie key actions and timeframes.
- You should attach a more detailed plan to your submission, identifying the costs/benefits and risks associated with the actions and the assumptions that underpin these estimates.
- The financial modelling which supports your council's Action Plan should also be attached.
- The template includes space to explain how your council went about the process of preparing its Action Plan. You should include details of who was involved in the process, what consultation and collaboration took place, any external assistance you received and how your council reviewed and approved the Plan.



Things to consider

- The findings from Sections 3.1 to 3.3 should underpin your Action Plan.
- Your plan should outline realistic actions within a clear timeframe, supported by robust assumptions.
- You should also consider how these actions relate to your current Delivery Program and the objectives set out in your Community Strategic Plan.
- Explaining how the Plan was developed provides an insight into how your council arrived at its conclusions and how it determined priorities. If elected representatives, staff or community members were involved in the development process, it's important to highlight that involvement and how it influenced the final plan.

If your council needs help to prepare your plan, you can get support from members of the Fit for the Future Technical Panel. Contact the One Stop Shop or your council's Relationship Manager for details.

General Manager

Mayor

3.5 Other strategies considered



Purpose

This section seeks to determine how broadly your council considered its options when preparing its Improvement Action Plan.



How to complete

- List the actions that were considered and could have been pursued to achieve the improvement objectives of your council - for example, reducing services, selling/decommissioning assets etc.
- Provide an explanation as to why the action was deemed not appropriate for your council.



Things to consider

- There are a broad range of potential actions that councils could take to improve performance, but not all of them will be suitable for your council's situation, or in line with your community's values and priorities. Explaining the rationale behind these decisions helps to demonstrate how your council arrived at its final Action Plan.
- If one of the options you considered to improve performance was undertaking a merger but you could not reach agreement with your neighbours, attach any supporting information regarding this option, for example a Merger Business Case.

Resources

Documents that may assist your council in completing Section 3 of the template include:

- [Final Report of the NSW Independent Local Government Review Panel](#)
- [Fit for the Future – A Blueprint for the future of Local Government](#)
- [Fit for the Future – A Roadmap for Stronger, Smarter Councils](#)

- Your council's Integrated Planning and Reporting documents - Community Strategic Plan, Resourcing Strategy, Delivery Program and Operational Plan
- Your council's TCorp sustainability assessment
- Your council's Infrastructure Audit results
- Relevant regional plans



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General Manager

Mayor

4

Section 4: Expected outcomes

4.1 Expected performance improvements



Purpose

The purpose of this section is to highlight your council's anticipated improvement in performance against the Fit for the Future benchmarks.



How to complete

- Indicate your expected future performance (2016-17 to 2019-20) for each of the Fit for the Future benchmarks.
- Future performance estimates should reflect your council's performance following the successful implementation of your Improvement Action Plan.
- You should attach supporting information to verify your forecasts.
- The template will automatically calculate whether or not your council meets the benchmark for each criterion.
- If your council is still unlikely to meet the Fit for the Future benchmarks, describe what is driving this outcome - for example historical constraints, trade-off between criteria to achieve community outcomes, or the need for a longer timeframe to realise improvements.



Things to consider

Councils completing this template will have been required to consider whether the council has the scale and capacity broadly consistent with the recommendations of the Independent Panel and if not proceeding with a voluntary merger or Rural Council where this was recommended, explain why and demonstrate how they achieve scale and capacity. Councils may wish to reconsider this assessment if they do not meet the Fit for the Future benchmarks.

In describing what is driving your council performance against the Fit for the Future benchmarks, additional considerations may include:

- Timeframe for improvement in performance
- Resources available to implement action
- Demographic factors that make improvement challenging
- Environmental factors that affect performance improvement

General Manager

Mayor

Section 5: Implementation



Purpose

This section establishes your council's implementation plans for the proposal.



How to complete

- Outline the process your council will use to implement its improvement plans, for example, who will be responsible, how progress will be monitored, anticipated timeframes etc.



Things to consider

- The plan will result in a large number of actions to be undertaken. Consider how your council will manage delivery of these actions, to ensure that the desired result of improved performance is achieved.
- You may wish to outline your council's project or portfolio management methodologies and how they will be applied to implementing your improvement proposals.
- Also consider how you will ensure that the Action Plan is integrated with your Council's future Delivery Program and Operational Plans.

General Manager

Mayor

10 GENERAL MANAGER'S REPORT

10.3 (GM) - Parkes Shire Council Annual Report Submission to Office Local Government

Executive Summary

Under Section 428 of the Local Government Act, 1993, Council is required to furnish its Annual Report to the Department of Local Government within five months of the end of the financial year, being November 30th. Council is also required to place the document on public display at this time. Parkes Shire Council has prepared its 2013-14 Annual Report in accordance with the legislation which is now tabled for Council's information.

Legislative or Policy Implications

Section 428 of the Local Government Act, 1993

Progressive Delivery Program Implications

The resolution in this report will primarily effect the Delivery Program Future Direction relating to: *Function 4: Governance and all Future Directions*.

Predicted positive effect / opportunity for the Delivery Program: *Good*

The 2013-14 Annual Report reinforces the status of Council's progress towards meeting the priorities set in the Delivery Program.

Predicted negative / challenge to the Delivery Program: *Negligible*

Quadruple Bottom Line



Economic

★★★★☆



Environmental

★★★★☆



Social

★★★★★



Civic Leadership

★★★★★

Budget & Financial Aspects

Nil.

Recommendation

1. That the information be received and noted.

General Manager

Mayor

Report

The Annual Reporting process is a key component of the Local Government Integrated Planning and Reporting Framework.

Council's Annual Report must be published within 5 months of the close of the relevant financial year and is to include a copy of the audited financial statements. The preparation of the Annual Report is a statutory obligation and is to highlight Council's achievements in implementing its delivery program and the effectiveness of the principal activities undertaken to achieve the objectives under the plans.

As required, the Annual Report has been submitted to the Minister for Local Government by the due date of 30 November 2014. It has also been placed on Council's website.

Attachments

1. Parkes Shire Council 2013-14 Annual Report distributed under separate cover.



General Manager



Mayor

11 DIRECTOR TECHNOLOGY AND CORPORATE SERVICES REPORT

11.1 (DTCS) Budget Review as at 30 September 2014

Executive Summary

The quarterly budget review to 30 September 2014 is submitted for Council's consideration.

Background Information

In accordance with Clause 203 of the Local Government (General) Regulation 2005 not later than two months after the end of each quarter (except the June Quarter), the Responsible Accounting Officer must submit to Council a statement that shows by reference to the estimate of income and expenditure set out in the management plan that Council has adopted for the current year, a revised estimate of the income and expenditure for that year. The budget statement must include a note by the Responsible Accounting Officer as to whether or not he believes that the financial position of Council is satisfactory, having regard to the original estimate of income and expenditure.

Legislative or Policy Implications

Local Government (General) Regulation 2005 Clause 203

Progressive Delivery Program Implications

The quarterly budget review monitors the progress of the 2014/15 operation budget which programs the plan to achieve the actions and strategic objectives set within Council's progressive delivery plan.

The resolution in this report will primarily effect the Delivery Program Future Direction relating to: *Function 1: Financial Sustainability*

Predicted positive effect / opportunity for the Delivery Program: *Good*

Council is forecasted to have a minor working funds surplus in line with its budget forecasts for 2014/15.

Predicted negative / challenge to the Delivery Program: *Minor*

As council's working funds forecasts are close to break-even, it is critical to monitor programs against budget to avoid depending on savings from other programs and to utilise reserves that had been set aside for other specific purposes.

Quadruple Bottom Line



Economic ★★★★★



Environmental ★★★★★



Social ★★★★★



Civic
Leadership ★★★★★

General Manager

Mayor

The operational budget affects all indicators of the quadruple bottom line.

Budget & Financial Aspects

The Quarterly Budget Review reflects that Council is progressing well towards its planned budget and the revised budget indicates a working funds result of \$12,030.

This September review has incorporated the carried over 2013/14 projects which had been approved in quarterly review prepared at 30/06/2014.

Recommendation

1. That the Budget Review report to 30 September 2014 be adopted and the variations to income and expenditure be voted.

Report

The General Fund original budget surplus of \$28,287 has decreased slightly with a General Fund working funds surplus of \$12,030.

The detailed Budget Review document outlines in detail the significant variations from the original budget estimates. Included in the report is an additional \$80,000 being set aside from within the Operational Budget towards Workplace Health & Safety programme for Council to become nationally accredited. In addition \$10,000 has been set aside towards achieving pricing efficiencies through initiatives in improving procurement.

Council will be revaluing its roads Infrastructure in 2014/15, and preparations have commenced to assess the condition of the road network. A vehicle has been fitted with a roughness meter (\$13,150), and camera's to measure their condition.

Committed expenditure on the Southern Ring Road in 2014/15 amounts to \$1,170,687, and this has been funded from reserves built up for this purpose and funding has been re-allocated from urban construction and these programs will need to be deferred until these reserves have been replenished.

Council is currently examining its information system needs and requirements, as several systems are ageing, and by today's technological standards are not as efficient as what is currently available. Council has recently purchased Integrated Planning & Reporting software to prepare monthly/quarterly/six monthly/annual, and term reports reviewing progress against the progressive delivery program. In addition a fees and charges register database is currently being installed in readiness for the 2015/16 operational budget.

Council has been successful in receiving grants for a number of projects which have been included in this quarterly budget review. These include grants for additional cabins at Spicer caravan Park, and levelling of sites, footpath construction to the hospital precinct, pedestrian refuge Hill Street/Bushman Street, cycleway at Cheney Park, and Bike racks in & around town.



General Manager



Mayor

This review also reflects for the first time, the activity for the Elvis Festival. The attached budget has been review by the Elvis Festival Committee, and included in the forecasted results for the 2015 festival are one-off planned expenditure to avoid recurrent expenditure for future festivals. A monthly treasurer's report is provided to the committee to monitor the expenditure, and review income streams.

In addition Council was successful in its application under the Local Infrastructure Interest Subsidy (LIRS) scheme with a 3% subsidy being applied to the Interest being paid on the loan borrowings for the Parkes Regional Airport Redevelopment.

Water Fund

The original budget has been amended to include the grant being received to upgrade the river intake, and refurbish bore 8. In addition, the budget for the Lake Endeavour dam has been amended to reflect the updated progress forecasted for 2014/15, and planned works on the water treatment plant.

The Responsible Accounting Officer is of the opinion that the Water Fund's projected level of available working capital is considered satisfactory based upon the revised estimates of income and expenditure as at 30 June 2015.

Sewer Fund

The original budget has been amended to reflect the updated progress forecasted for planned works on the sewerage treatment plant.

The Responsible Accounting Officer is of the opinion that the Sewer Fund's projected level of available working capital is considered satisfactory based upon the revised estimates of income and expenditure as at 30 June 2015.

Statement by Responsible Accounting Officer

The following statement is made in accordance with Clause 203(2) of the Local Government (General) Regulation 2005:

It is my opinion that the Quarterly Budget Review Statement for Parkes Shire Council for the quarter ended 30/09/14 indicates that Council's projected financial position at 30/6/15 will be satisfactory at year-end, having regard to the projected estimates of income and expenditure and the original budgeted income and expenditure.

Attachments

1. Detailed Quarterly Budget Report as at 30th September 2014 has been distributed separately.



General Manager



Mayor

11.2 (DTCS) Financial Information as at 31 October 2014

Executive Summary

A regular report is provided to Council in relation to a number of financial indicators, including investments, total monthly repayments, receipting and collection of rate revenue.

Background Information

The supply of financial information on a regular basis fulfils statutory requirements and ensures prudent financial management.

Legislative, Policy & Management Planning Implications

Local Government Act, 1993

Local Government (Financial Management) Regulation, 1999

Budget & Financial Aspects

Nil

Recommendation

1. That the report detailing accounts paid, rate revenue collected, receipts received and the bank reconciliation to 31 October 2014 be received and noted.

Report

1. Accounts

The accounts cover the period 02/10/2014 to 30/10/2014:

Payment	From	To	Sub Total
Combined A/C Cheques and Deskbank	E041422	127715	\$5,309,377.27
Salaries & Wages	20/10/2014	30/10/2014	\$1,130,732.69
TOTAL			\$6,440,109.96

2. Revenue Statement due to 31 October 2014

A copy of the Revenue Statement for the period 1 October 2014 to 31 October 2014 is attached.



General Manager



Mayor

3. **Statement of Receipts -**

Statement of Receipts for the periods 1 September 2014 to 30 September 2014 and for 1 October 2014 to 31 October 2014 are attached.

4. **Bank Reconciliation as at 31 October**

The bank reconciliation for the month of October 2014 has been finalised and is submitted for the information of Council.

The reconciliation of the Cash Books of the Council and the Bank Accounts has been carried out. The accounts have been reconciled with a balance of \$322,735.39 as at 31 October 2014.

Attachments

1. Rates Revenue Statement for period 1 October 2014 to 31 October 2014
2. Statement of Receipt for period 1 September 2014 to 30 September 2014
3. Statement of Receipt for period 1 October 2014 to 31 October 2014



General Manager



Mayor

PARKES SHIRE COUNCIL
REVENUE STATEMENT RATES AND CHARGES DUE TO 31 OCTOBER 2014

	AMOUNT PAYABLE 1/7/2013	COLLECTIONS	AMOUNT DUE 31/10/2014	%COLLECTED THIS YEAR	3 Year Average %
COMBINED RATES	15,025,487	5,517,484	9,508,003	36.72%	37.98%
GARBAGE & OTHER SERVICE CHARGES	2,037,767	782,471	1,255,295	38.40%	39.43%
SUB TOTAL	17,063,254	6,299,955	10,763,299	36.92%	38.17%
WATER, SEWER & TRADE WASTE CONSUMPTION ARREARS & ACCOUNTS 2014/15					
WATER	1,462,011	1,076,338	385,673	73.62%	80.48%
SEWER USAGE	143,715	124,686	19,030	86.76%	86.80%
TRADE WASTE	32,649	24,373	8,276	74.65%	79.57%
SUB TOTAL	1,638,375	1,225,396	412,979	74.79%	80.95%
INTEREST, EXTRA CHARGES & LEGAL COSTS					
INTEREST, EXTRA CHARGES & LEGAL COSTS	151,366	119,415	31,951	78.89%	69.58%
SUB TOTAL	151,366	119,415	31,951	78.89%	69.58%
TOTAL	18,852,995	7,644,766	11,208,229	40.55%	42.04%



General Manager



Mayor



Parkes Shire Council
Local Government Management System

Receipt Summary

For the period from 1-Sep-2014 to 30-Sep-2014

GL Account	Description	Total Transactions	Amount
0110-1201-0000	Section 603 Certificate	27	1,890.00
0110-1402-0001	Sundry Income - GST Free	3	2,026.52
0110-1402-0003	Sundry Income - GST Inclusive	1	15.00
0110-1463-0000	Centrelink - Paid Parental Leave	4	5,128.40
0110-3002-0000	Bank Reconciliation Suspense	5	977.85
0110-3100-0000	Investments	3	4,600,000.00
0110-3200-0001	Rates Receivable - Consolidated	4,679	1,283,108.27
0110-3232-0001	Miscellaneous Debtors - Consolidated	165	560,431.91
0110-3238-0000	Sundry Debtor - Avdata	1	271.47
0110-3291-0000	S/Dr - Jardines Insurance Claims	2	3,606.36
0110-5003-0000	Superannuation - Retirement Scheme	1	810.18
0110-5005-0000	Building Construction LS Levy	4	2,502.50
0110-5007-0000	DA (Strategic Fee)	3	569.00
0110-5343-0000	Bond - K & G Building Wrks >1/7/14	3	1,070.00
0120-1202-0000	Construction Certificate Inspection	1	100.00
0120-1216-0000	Construction Plan Assess Fee	1	67.00
0120-1402-0003	Sundry Income	1	230.45
0130-1524-0000	Existing Worker Traineeship	2	2,000.00
0140-1351-0000	Interest on Investments	10	233,723.03
0220-1605-0000	Grant - RFS Capital (Cash)	2	30,522.54
0230-1207-0001	Dog Impounding - Deposits/Release	7	161.00
0230-1401-0000	Fines & Costs	1	24.00
0230-5008-0000	Dog Rego - Companion Animals Suspen	12	1,297.00
0230-5009-0000	Microchipping Suspense	3	186.00
0240-1458-0000	Animal Infringements - OSR	2	2,670.00
0240-1459-0000	Traffic Infringements - OSR	1	266.00
0270-1532-0001	Salary/Oncosts - GST Free	1	3,500.43
0270-1532-0002	Program costs - GST recoverable	1	702.64
0310-1402-0003	Sundry Income - Inc Copying/Scanning	5	173.00
0410-1402-0001	Sundry Income - GST Free	1	10.00
0410-1507-0000	Operational Grant	9	12,651.30
0410-1508-0000	Childcare Benefit Grant	4	53,860.27
0410-1510-0000	Educator Admin Levies	9	1,409.00
0410-1543-0000	D Sups Payments (ISS)	3	149.34
0410-1744-0000	FDC - Playgroup Fees	5	262.00
0410-1766-0000	FDC - Educator Receipt Books	10	195.00
0520-1211-0011	Development Fees	15	7,815.64
0520-1211-0012	DA Advertising Fee	1	800.00
0520-1212-0000	Subdivision Certificates	1	150.00
0520-1213-0000	Section 149 Certificates	51	3,485.00
0540-1101-0000	Other Waste Building	1	145.00
0570-1214-0000	Septic Tank Fees (Applications)	6	742.00
0580-1215-0015	Parkes Cemetery	1	415.00
0580-1215-0016	Parkes Lawn Cemetery	12	19,432.50
0580-1215-0017	Villages Cemetery	2	465.00
0610-1125-0000	Water Standpipe Sales	13	739.25
0610-1231-0000	Water Meter Reading Fee	27	1,465.00

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General Manager

Mayor

Receipt Summary

For the period from 1-Sep-2014 to 30-Sep-2014

GL Account	Description	Total Transactions	Amount
0610-1402-0003	Sundry Income	6	120.00
0610-5327-0000	Deposit - Standpipe Access Cards	3	60.00
0710-1251-0000	Sewer Plan Fees	20	972.00
0710-1252-0000	Sewer Inspection Fee	9	769.00
0710-1402-0003	Sundry Income - GST Inclusive	2	40.00
0810-1220-0021	Facsimile Sales	4	78.40
0810-1220-0022	Lost Books	1	38.50
0810-1220-0023	Photocopying/Printing - Parkes	17	826.90
0810-1220-0026	Inter Library Loans	3	72.00
0810-1220-0027	Lost Library Cards	3	20.80
0810-1220-0030	Sale of Library Bags	3	12.50
0810-1220-0031	Library Workshops	3	210.00
0810-1402-0003	Sundry Income - GST Inclusive	2	16.00
0810-1583-0000	Grant - Literacy Month	1	500.00
0820-1446-0004	HPC - Admissions	63	8,551.00
0820-1728-0000	Contribution - Parkes Hist Soc (Lic)	1	1,500.00
0830-1731-0000	Contribution Community Centre	2	220.00
0860-1255-0000	Parkes Admissions	30	11,700.50
0860-1257-0000	Peak Hill Admissions	1	240.00
0860-1259-0000	Trundle Admissions	1	240.00
0860-1261-0000	Tullamore Admissions	1	480.00
1010-1217-0000	Sec 68 Approval	3	800.00
1010-1235-0000	Construction Certificate	11	1,888.60
1010-1236-0000	Complying Development Certificate	5	3,989.50
1010-1237-0000	Inspection Fee	21	9,807.00
1010-1238-0000	Occupation Certificate	2	288.00
1010-1240-0000	Sec 735A & 12ZP Notices	9	1,135.00
1010-1266-0000	Drafting Fee	8	988.00
1010-1408-0000	Long Service Leave Commission	1	79.20
1220-1243-0042	Caravan Sites - 5.5% Adjust	5	1,008.53
1220-1243-0043	Caravan Sites - Fees	27	17,333.57
1220-1243-0045	Caravan Sites - Electricity	27	2,170.04
1220-1244-0044	Cabin Fees - Fees	20	6,677.42
1220-1244-0046	Cabin Fees - Electricity	20	377.29
1220-1247-0000	Multi Coin Washing Machine	2	97.00
1230-1445-0001	Visitor Info Ctr - Merchandise Sales	31	499.56
1230-1445-0003	Visitor Info Ctr - Merchandise Sales	59	3,891.31
1230-5400-0003	Merchandise on Consignment - T/Ctr	24	409.00
1295-1595-0000	Op. Contrib. - Elvis Merchandise	1	332.05
1295-1596-0000	Op. Contrib. - Elvis Sponsorships	1	1,000.00
		5,575	6,921,660.52



General Manager



Mayor



Parkes Shire Council
Local Government Management System

Receipt Summary

For the period from 1-Oct-2014 to 31-Oct-2014

GL Account	Description	Total Transactions	Amount
0110-1201-0000	Section 603 Certificate	41	2,944.00
0110-1402-0001	Sundry Income - GST Free	1	1.60
0110-1402-0003	Sundry Income - GST Inclusive	5	2,544.49
0110-1463-0000	Centrelink - Paid Parental Leave	4	5,128.40
0110-3100-0000	Investments	6	5,100,000.00
0110-3200-0001	Rates Receivable - Consolidated	6,612	702,088.91
0110-3232-0001	Miscellaneous Debtors - Consolidated	133	340,274.66
0110-3238-0000	Sundry Debtor - Avdata	1	52.54
0110-5005-0000	Building Construction LS Levy	2	1,371.50
0110-5007-0000	DA (Strategic Fee)	3	398.00
0110-5343-0000	Bond - K & G Building Wrks >1/7/14	3	1,080.00
0120-1202-0000	Construction Certificate Inspection	1	2,450.00
0120-1216-0000	Construction Plan Assess Fee	1	670.00
0120-1402-0003	Sundry Income	2	65.02
0120-1463-0000	Centrelink - Paid Parental Leave	2	5,128.40
0130-1524-0000	Existing Worker Traineeship	2	5,000.00
0140-1351-0000	Interest on Investments	5	142,090.41
0230-1205-0000	Dog Rego - Companion Animals Commiss	1	5,439.00
0230-1207-0001	Dog Impounding - Deposits/Release	18	469.00
0230-5008-0000	Dog Rego - Companion Animals Suspen	23	2,569.00
0230-5009-0000	Microchipping Suspense	5	310.00
0240-1458-0000	Animal Infringements - OSR	2	731.00
0240-1459-0000	Traffic Infringements - OSR	1	260.00
0310-1402-0003	Sundry Income - Inc Copying/Scanning	2	46.00
0350-1402-0003	Sundry Income - GST Inclusive	3	285.00
0410-1402-0001	Sundry Income - GST Free	2	170.00
0410-1507-0000	Operational Grant	14	16,115.91
0410-1508-0000	Childcare Benefit Grant	5	68,788.87
0410-1509-0000	FDC Levies	2	355.00
0410-1510-0000	Educator Admin Levies	8	1,095.00
0410-1537-0000	FDC - Family Registration	2	40.00
0410-1543-0000	D Sups Payments (ISS)	4	196.08
0410-1744-0000	FDC - Playgroup Fees	3	255.00
0520-1211-0011	Development Fees	9	2,257.05
0520-1211-0012	DA Advertising Fee	1	295.00
0520-1212-0000	Subdivision Certificates	1	150.00
0520-1213-0000	Section 149 Certificates	62	3,609.00
0540-1100-0000	Trade Waste Revenue	1	90.00
0540-1103-0051	Tipping Fees - Pks/Fbs Waste	1	40.00
0570-1214-0000	Septic Tank Fees (Applications)	2	269.00
0580-1215-0015	Parkes Cemetery	8	2,000.00
0580-1215-0016	Parkes Lawn Cemetery	5	12,210.00
0580-1215-0017	Villages Cemetery	5	1,445.00
0610-1125-0000	Water Standpipe Sales	19	2,764.71
0610-1231-0000	Water Meter Reading Fee	29	1,342.00
0610-1402-0001	Sundry Income	1	225.00
0610-1402-0003	Sundry Income	2	4,856.58

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General Manager

Mayor

Receipt Summary

For the period from 1-Oct-2014 to 31-Oct-2014

GL Account	Description	Total Transactions	Amount
0610-1807-0000	Developer Charges - Sec 64	2	79,100.00
0610-5327-0000	Deposit - Standpipe Access Cards	3	60.00
0710-1251-0000	Sewer Plan Fees	29	1,044.00
0710-1252-0000	Sewer Inspection Fee	8	1,866.00
0710-1402-0003	Sundry Income - GST Inclusive	1	20.00
0710-1807-0000	Developer Charges - Sec 64	1	16,725.00
0810-1220-0021	Facsimile Sales	5	85.30
0810-1220-0023	Photocopying/Printing - Parkes	17	1,340.77
0810-1220-0026	Inter Library Loans	1	9.00
0810-1220-0027	Lost Library Cards	4	26.00
0810-1220-0030	Sale of Library Bags	3	18.10
0810-1220-0031	Library Workshops	1	6.00
0810-1402-0003	Sundry Income - GST Inclusive	5	40.65
0820-1446-0004	HPC - Admissions	53	8,742.00
0860-1255-0000	Parkes Admissions	63	47,048.40
0860-1257-0000	Peak Hill Admissions	1	240.00
0860-1259-0000	Trundle Admissions	1	240.00
0880-1402-0003	P&G Sundry Income	1	750.00
1010-1217-0000	Sec 68 Approval	1	90.00
1010-1235-0000	Construction Certificate	7	1,979.20
1010-1236-0000	Complying Development Certificate	7	3,142.10
1010-1237-0000	Inspection Fee	17	7,192.00
1010-1238-0000	Occupation Certificate	2	2,111.00
1010-1240-0000	Sec 735A & 12ZP Notices	19	2,400.00
1010-1266-0000	Drafting Fee	4	527.00
1010-1408-0000	Long Service Leave Commission	1	59.40
1150-1242-0000	Landing Fees	1	22,915.20
1150-1402-0003	Sundry Income - GST Inclusive	1	45.60
1190-1355-0000	Rural Addressing Marker Fees	1	65.00
1220-1243-0042	Caravan Sites - 5.5% Adjust	6	1,176.63
1220-1243-0043	Caravan Sites - Fees	29	15,372.42
1220-1243-0045	Caravan Sites - Electricity	29	1,834.29
1220-1244-0044	Cabin Fees - Fees	19	5,879.43
1220-1244-0046	Cabin Fees - Electricity	19	334.93
1220-1247-0000	Multi Coin Washing Machine	2	142.00
1230-1356-0002	Open Cut Experience - Admission Fees	1	132.70
1230-1445-0001	Visitor Info Ctr - Merchandise Sales	23	400.05
1230-1445-0003	Visitor Info Ctr - Merchandise Sales	52	3,325.30
1230-2938-0000	Shire Events Promotion	1	200.00
1230-5400-0003	Merchandise on Consignment - T/Ctr	19	447.00
1295-1595-0000	Op. Contrib. - Elvis Merchandise	1	702.90
		7,526	6,667,801.50



General Manager



Mayor

11.3 (DTCS) Investments as at 31 October 2014

Executive Summary

The carrying value of Council's investments at 31 October 2014 was \$ 61,395,479.

Background Information

In accordance with Clause 212 of the Local Government (General) Regulation 2005, the following details are provided of Council's investments under Section 625 of the Local Government Act, 1993.

The carrying values of the investments outlined in this report have been those advised to Council by the arrangers, brokers or custodian of those securities.

Legislative or Policy Implications

- Parkes Shire Council Investment Policy, Clause 212 of the Local Government (General) Regulation 2005 and Section 625 of the Local Government Act, 1993.
- DLG Circular 10-11 - Investment Policy Guidelines
- DLG Circular 11-01 Ministerial Investment Order

Progressive Delivery Program Implications

The resolution in this report will primarily effect all of the Delivery Program Future Direction's.

Predicted positive effect / opportunity for the Delivery Program: *Excellent*

Predicted negative / challenge to the Delivery Program: *Negligible*

Quadruple Bottom Line



Economic ★★★★★☆



Environmental ★★★★★☆



Social ★★★★★★



Civic Leadership ★★★★★★

Budget & Financial Aspects

All returns on investments are included in Council's Operating Budget. Any amendment to budgeted interest income is effected through the Quarterly Budget Review process. Both the average level of funds invested and the rate of return determine returns.

General Manager

Mayor

In accordance with the Australian equivalent of International Accounting Standards, securities that are classified as held for trading are required to be valued at market value at each balance date. The balance of investments held includes market values that existed at the 31 October 2014. The custodians of the securities provide these valuations to Council. The custodian of Council's structured investment is the Westpac Bank.

Investments in the form of cash or cash equivalents and held to maturity investments are valued at cost. Floating Rate Notes acquired on the secondary market are valued at cost. Where the purchase consideration is different to face value the resulting premium or discount are amortised on a straight line basis over the life of the Note.

Recommendation

1. That the information in relation to investments held at 31 October 2014 be received and noted.

Report

The following securities held are currently rated less than the minimum required under the Ministerial Investment Order. Council is permitted to hold the securities under the grandfathering clause in the Ministerial Investment order dated 12 January 2011.

- Hickory Note CDO currently rated CCC-

Investment Rates as at 31 October 2014

Rate Range %	\$
2.50 to 4.00	51,246,000
4.01 to 6.00	10,149,479
Total	61,395,479

The weighted average interest rate of the investment portfolio as at 31 October 2014 is 3.67%
(3.77 % - 30 September 2014).

90-Day (Benchmark) Bank Bill Swap Rate as at 31 October 2014 – 2.7200
(2.6575 % - 30 September 2014)



General Manager



Mayor

1. Credit Quality Targets and Limits

The maximum holding limit in each rating category and the target credit quality weighting for Council's Term Deposit portfolio as at 31 October 2014 is as follows:

Long Term Rating Range	Short Term Credit Range	Maximum Holding	% Holding as at 31 October 2014	\$ Holding as at 31 October 2014
AAA Category	A-1+	100%	-	\$ -
AA Category	A-2	80%	64.53 %	\$ 39,976,000
A Category	A-2	60%	20.58 %	\$ 12,750,000
BBB Category & Unrated ADI's	A-3	40%	9.21 %	\$ 5,700,000

The maximum exposure to each counterparty / financial institution will be restricted by their rating so single entity exposure is limited. These limits with respect to Council's current Term Deposit portfolio are listed as follows:

Financial Institution	Long-Term Rating Range	Short-Term Credit Range	Limit	% Holding as at 31 October 2014
National Australia Bank	AA-	A1+	40%	37.23 %
Westpac	AA-	A1+	40%	23.07 %
ING	A-	A2	30%	18.40 %
Bendigo & Adelaide Bank	A-	A2	30%	1.71 %
Rabobank Direct	Aa2 Moody's	P-1 Moody's	40%	8.13 %
Central West Credit Union	Unrated	Unrated	20%	1.71 %
ME Bank	BBB	A2	20%	8.04 %
Bank of Queensland	BBB+	A2	20%	1.71 %

The holdings of Floating Rate Notes and Bonds, and trading securities, are listed as follows:

Description	Face Value	Carrying Value	% Holding as at 31 October 2014
Floating Rate Notes	\$ 1,520,000	\$ 1,520,000	2.45 %
Trading Securities	\$ 2,000,000	\$ 1,376,344	3.23 %



General Manager



Mayor

Summary

The Board of the Reserve Bank of Australia (RBA) at their last meeting of 4 November 2014 decided to leave the cash rate unchanged at 2.5 per cent. The 90 day Bank Bill Swap Rate (BBSW) closed the month at 2.7200%. The Australian dollar increased slightly considerably against the USD in October, buying 0.8805 USD at month end, an increase of 0.53 cents. The exchange rate has traded at lower levels recently, in large part reflecting the strengthening US dollar.

Financial conditions continue to remain accommodative, and long-term interest rates remain very low and continuing to edge lower over the past year. The growth in wages is expected to remain relatively modest over the period ahead, which should keep inflation consistent with the target even with lower levels of the exchange rate. Recent data confirms that inflation is still expected to be consistent with the 2-3 per cent target as expected, and this is likely to continue over the next two years.

In the Board's judgement, monetary policy is appropriately configured to foster sustainable growth in demand and inflation outcomes consistent with the target. On present indications, the most prudent course is likely to be a period of stability in interest rates.

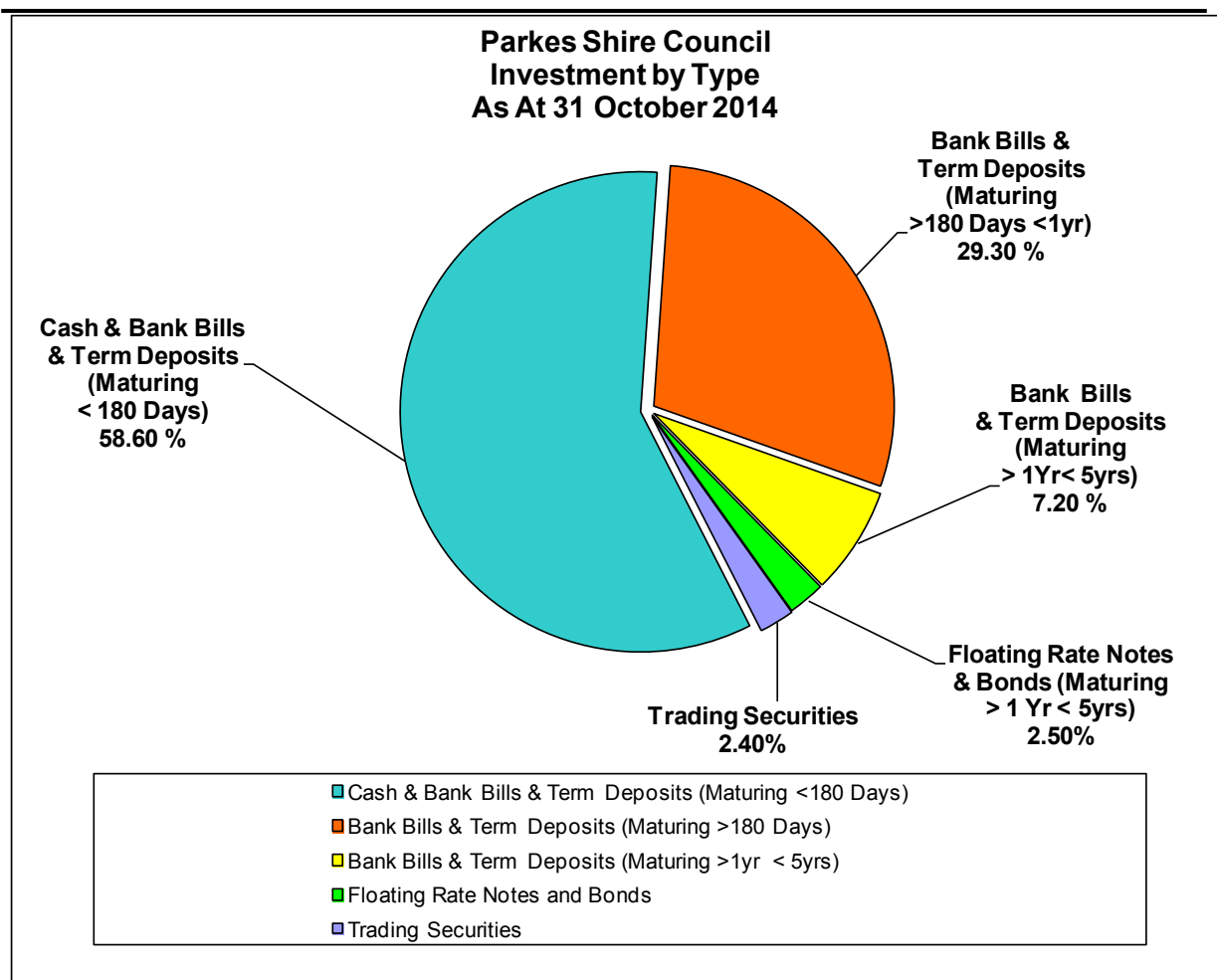
The following graphic displays the percentages of the portfolio by investment type with an aged breakdown of the Cash, Bank Bills & Term Deposits.



General Manager



Mayor



The movement in Investments for the month of October 2014 were as follows:

Opening Balance as at 30 September 2014	\$ 63,672,344
<u>Plus</u> New Investments – October 2014	\$ 2,750,000
<u>Less</u> Investments redeemed - October 2014	(\$ 5,100,000)
<u>Plus</u> Increase in CDO Valuations – October 2014	\$ 73,135
Closing Balance as at 31 October 2014	\$ 61,395,479

The latest valuations of the market value for the CDO's with Westpac have resulted in an increase in the Fair Value of the CDO's by \$ 73,135 as at 31 October 2014. Councillors would be aware that valuations fluctuate significantly each month due to the volatility of the market surrounding CDO's. This is represented by the following investment adjustments:

CDO Name	Fair Value Adjustment
Hickory	\$ 73,135


General Manager


Mayor

There were no credit events with respect to our remaining CDO portfolio reported during the month.

Certification - Responsible Accounting Officer

The Chief Financial Officer hereby certifies that the investments listed in the Investment Summary have been made in accordance with Section 625 of the Local Government Act, 1993, Clause 212 of the Local Government (General) Regulation 2005 and Council's Investment Policy.

Attachments

1. List of Investments held at 31 October 2014
2. Indicative Breakdown of Investments per Fund as at 31 October 2014.



General Manager



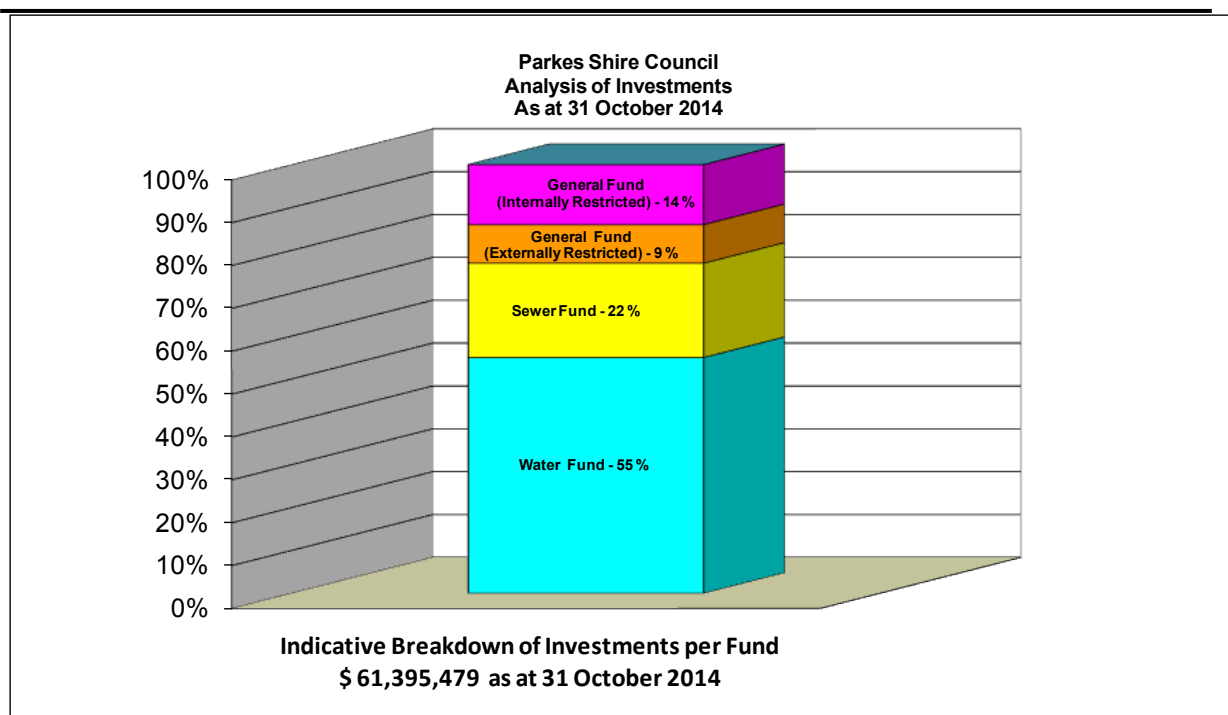
Mayor

Investments Summary 31/10/2014

Name	Ref	Face Value \$	Current Rate %	Expected Maturity	Maturity Profile from Summary Date	Carrying Value \$	Investment Type
Westpac Maxi-Direct General	1091	2,726,000	2.50	At Call	At Call	2,726,000	At Call Deposit
NAB	1893	1,000,000	3.65	3/11/2014	< 90 Days<1yr	1,000,000	Term Deposit
ING Bank	1883	1,500,000	3.80	20/11/2014	< 90 Days<1yr	1,500,000	Term Deposit
NAB	1870	1,500,000	3.85	26/11/2014	< 90 Days<1yr	1,500,000	Term Deposit
NAB	1897	1,000,000	3.63	1/12/2014	< 90 Days<1yr	1,000,000	Term Deposit
NAB	1898	1,000,000	3.63	1/12/2014	< 90 Days<1yr	1,000,000	Term Deposit
ME Bank	1874	2,000,000	3.83	6/01/2015	< 90 Days<1yr	2,000,000	Term Deposit
ING Bank	1890	1,000,000	3.67	7/01/2015	< 90 Days<1yr	1,000,000	Term Deposit
ING Bank	1875	1,000,000	3.80	7/01/2015	< 90 Days<1yr	1,000,000	Term Deposit
ING Bank	1876	1,250,000	3.76	13/01/2015	< 90 Days<1yr	1,250,000	Term Deposit
ING Bank	1901	1,000,000	3.46	27/01/2015	< 90 Days<1yr	1,000,000	Term Deposit
ING Bank	1878	750,000	3.66	30/01/2015	> 90 Days<1yr	750,000	Term Deposit
NAB	1902	2,000,000	3.63	1/02/2015	> 90 Days<1yr	2,000,000	Term Deposit
ING Bank	1879	2,000,000	3.73	5/02/2015	> 90 Days<1yr	2,000,000	Term Deposit
Bank of Queensland	1904	1,000,000	3.50	9/02/2015	> 90 Days<1yr	1,000,000	Term Deposit
Bendigo & Adelaide Bank	1894	1,000,000	3.76	9/02/2015	> 90 Days<1yr	1,000,000	Term Deposit
Rabobank Direct	1844	1,000,000	4.06	13/02/2015	> 90 Days<1yr	1,000,000	Term Deposit
NAB	1905	1,000,000	3.65	16/02/2015	> 90 Days<1yr	1,000,000	Term Deposit
NAB	1906	1,000,000	3.65	16/02/2015	> 90 Days<1yr	1,000,000	Term Deposit
NAB	1907	1,000,000	3.65	23/02/2015	> 90 Days<1yr	1,000,000	Term Deposit
ING Bank	1882	1,000,000	3.80	24/02/2015	> 90 Days<1yr	1,000,000	Term Deposit
NAB	1884	1,000,000	3.84	25/02/2015	> 90 Days<1yr	1,000,000	Term Deposit
NAB	1908	1,000,000	3.50	2/03/2015	> 90 Days<1yr	1,000,000	Term Deposit
Rabobank Direct	1849	1,000,000	3.96	12/03/2015	> 90 Days<1yr	1,000,000	Term Deposit
Rabobank Direct	1744	1,000,000	6.00	16/03/2015	> 90 Days<1yr	1,000,000	Term Deposit
ME Bank	1886	2,000,000	3.85	17/03/2015	> 90 Days<1yr	2,000,000	Term Deposit
ING Bank	1889	1,250,000	3.76	31/03/2015	> 90 Days<1yr	1,250,000	Term Deposit
CWCU	1891	1,000,000	3.75	14/04/2015	> 90 Days<1yr	1,000,000	Term Deposit
NAB	1900	1,000,000	3.65	17/04/2015	> 90 Days<1yr	1,000,000	Term Deposit
NAB	1903	1,000,000	3.65	5/05/2015	> 90 Days<1yr	1,000,000	Term Deposit
NAB	1909	1,250,000	3.65	2/06/2015	> 90 Days<1yr	1,250,000	Term Deposit
NAB	1910	1,000,000	3.60	9/06/2015	> 90 Days<1yr	1,000,000	Term Deposit
Westpac	1912	1,000,000	3.61	15/06/2015	> 90 Days<1yr	1,000,000	Term Deposit
Westpac Bank	1840	1,000,000	4.25	24/07/2015	> 90 Days<1yr	1,000,000	Term Deposit
NAB	1917	1,000,000	3.55	27/07/2015	> 90 Days<1yr	1,000,000	Term Deposit
Rabobank Direct	1854	1,000,000	4.06	30/07/2015	> 90 Days<1yr	1,000,000	Term Deposit
NAB	1845	1,000,000	4.32	22/08/2015	> 90 Days<1yr	1,000,000	Term Deposit
Westpac Bank	1843	2,000,000	4.20	7/09/2015	> 90 Days<1yr	2,000,000	Term Deposit
Westpac	1911	1,000,000	3.74	17/09/2015	> 90 Days<1yr	1,000,000	Term Deposit
Westpac	1913	2,000,000	3.74	18/09/2015	> 90 Days<1yr	2,000,000	Term Deposit
Westpac	1914	2,000,000	3.75	26/09/2015	> 90 Days<1yr	2,000,000	Term Deposit
Westpac	1915	1,000,000	3.70	15/10/2015	> 90 Days<1yr	1,000,000	Term Deposit
NAB	1916	1,000,000	3.63	21/10/2015	> 90 Days<1yr	1,000,000	Term Deposit
Westpac	1918	750,000	3.50	31/10/2015	> 90 Days<1yr	750,000	Term Deposit
NAB	1899	2,000,000	3.75	18/01/2016	>1yr<5yrs	2,000,000	Term Deposit
Rabobank Direct	1887	750,000	3.95	18/01/2016	>1yr<5yrs	750,000	Term Deposit
NAB	1881	1,000,000	4.20	22/02/2016	>1yr<5yrs	1,000,000	Term Deposit
ME Bank	1892	700,000	4.01	1/05/2016	>1yr<5yrs	700,000	Term Deposit
Cash & Term Deposits		58,426,000				58,426,000	
Commonwealth Senior - FRN	1362	1,020,000	3.7550	24/12/2015	>1yr<5yrs	1,020,000	Held to Maturity
Bendigo and Adelaide Bank Limited	1363	500,000	3.8350	17/05/2017	>1yr<5yrs	500,000	Held to Maturity
Floating Rate Notes and Bonds		1,520,000				1,520,000	
Westpac - Hickory Trust Notes	1356	2,000,000	4.4617	21/06/2016	>1yr<5yrs	1,449,479	Tradeable Security
Trading Securities		2,000,000				1,449,479	
Total Investments		61,946,000				61,395,479	

General Manager

Mayor



General Manager

Mayor

11.4 (DTCS) Presentation of General Purpose Financial Statement 2013/14

Executive Summary

Council's Auditors Intentus will present the Annual General Purpose and Special Financial Statements to Council at the meeting. The presentation was publicly advertised in accordance with the Local Government Act, 1993 and the public have until the close of business on Friday 28 November 2014 to make further comment on the statements following the presentation.

Background Information

At this meeting held on 18 November 2014, Council is advised of compliance with lodgement requirements in relation to the 2013/14 Financial Statements. The process is finalised with the presentation to Council of the Accounts and associated report by the Auditors, Intentus Chartered Accountants.

Legislative or Policy Implications

Section 416, 418, 419 and 420 Local Government Act, 1993
Local Government Code of Account Practice and Financial Reporting
Australian Accounting Standards

Progressive Delivery Program Implications

The resolution in this report will primarily effect all Delivery Program Future Direction as a baseline requirement. Specifically it affects Strategic Objective 8. *Maintain and improve the Shires Assets and Infrastructure*

Predicted positive effect / opportunity for the Delivery Program: Good

The presentation of the Financial Accounts completes the statutory requirements for Reporting of the financial year results. The process allows the public to comment on the outcomes.

Predicted negative / challenge to the Delivery Program: *Minor*

The reports underline the need for austerity in the Delivery Program going forward.

Quadruple Bottom Line



Economic ★★★★★☆



Environmental ★★★★★☆



Social ★★★★★★



Civic Leadership ★★★★★★

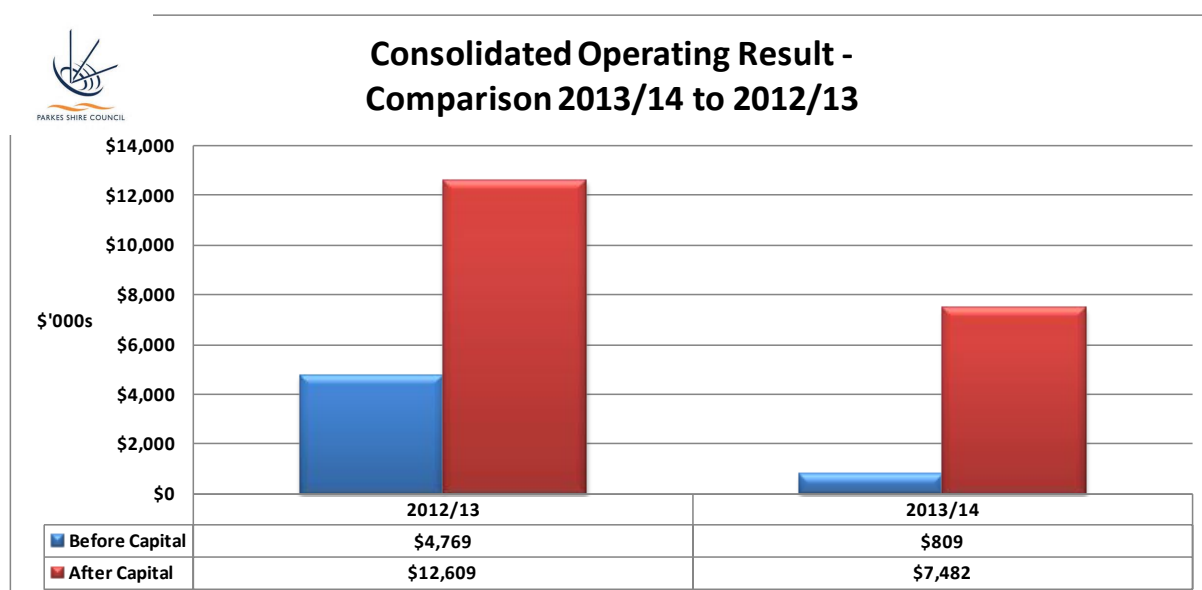
Council's financial position continues to remain sound, with Council's total equity increasing to \$579,524,000 (2014) from \$569,055,000 (2013).

General Manager

Mayor

Budget & Financial Aspects

The consolidated Statements (i.e. all funds) reveal an operating result from Continuing Operations in 2014 of \$7,482,000 for the year as compared to \$12,609,000 for 2013. This result was attributable to an Operating Result of \$4,735,000 within the Water Fund, \$906,000 within the Sewer Fund, and \$1,841,000 within the general Fund. These results include Grants and Contributions provided for Capital Purposes. After considering Grants and Contributions provided for Capital Purposes, Council still posted a strong result of \$809,000 and this was attributable to \$1,941,000 within the Water Fund, \$818,000 within the Sewer Fund, and (\$1,950,000) deficit was recorded within the General Fund. This deficit was \$184,000 favourable to budget. A surplus is used to fund capital expenditure and build up reserves for Council's assets to be renewed in accordance with Council's Asset Management Plans.



Recommendation

1. That the information in relation to the presentation of the General Purpose Financial Statements be received and noted.

Report

Intentus partner, John O'Malley will be present at the meeting to make a presentation of the financial results for 2013/14.

Mr O'Malley will provide an overview of key financial indicators as well as commenting on aspects of the conduct of the Audit.

A summarised outline of the operating result and financial position is attached.



General Manager



Mayor

Attachments

1. Parkes Champion Post Advertisement – Friday 7, Monday 10, Wednesday 12 November 2014, ***Public Notice - Presentation of Financial Statements***



General Manager



Mayor



PUBLIC NOTICE

PRESENTATION OF FINANCIAL STATEMENTS

(AS PER SECTION 418(3) Local Government Act 1993)

In accordance with section 418(3) of the Local Government Act, 1993 Parkes Shire Council advises that the Ordinary Council Meeting to be held on 18 November 2014 will include the presentation of the Audited Financial Statements and the Auditors Reports for the Financial Year Ending 30 June 2014.

A summary of the Financial Statements is provided below:

	2014 (\$'000)	2013 (\$'000)
--	------------------	------------------

Income Statement

Total Income from Continuing Operations	41,204	45,533
Total Expenses from Continuing Operations	<u>33,722</u>	<u>32,924</u>
Operating Result from Continuing Operations	<u>7,482</u>	<u>12,609</u>

Net Operating Result for the Year	7,482	12,609
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Net Operating Result before Grants and Contributions provided for Capital Purposes	809	4,769
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Statement of Financial Position

Total Current Assets	62,606	63,914
Total Current Liabilities	(8,262)	(7,288)
Total Non Current Assets	533,509	520,096
Total Non Current Liabilities	<u>(8,329)</u>	<u>(7,667)</u>
Total Equity	<u>579,524</u>	<u>569,055</u>

Other Financial Information

Operating Performance Ratio (%)	- 1.02%	7.13%
Own Source Operating Revenue Ratio (%)	64.45%	62.94%
Unrestricted Current Ratio	2.99 : 1	5.19 : 1
Debt Service Cover Ratio (%)	1241.75%	1224.29%
Rates & Annual Charges Outstanding Ratio (%)	5.21%	4.72%
Cash Expense Cover Ratio (times)	28.7 x	25.7 x

In accordance with Section 420 of the Local Government Act, 1993, any person may make a submission in writing to Council with respect to the Council's Audited Financial Statements or the Auditor's Reports. Council will receive written submissions until the close of business on Friday 28 November, 2014.

Copies of Council's audited Financial Statements and the Auditor's Report are available for inspection at Council's Administration Building, 2 Cecile Street, Parkes NSW 2870.

The Reports may also be viewed at the Council's website www.parkes.nsw.gov.au

Kent Boyd
General Manager

A handwritten signature in blue ink, appearing to read "Kent Boyd".

General Manager

A handwritten signature in blue ink, appearing to read "Ken Keith".

Mayor

11.5 (DTCS) Tourism and Event Update October/November 2014

Executive Summary

A brief update of general Shire tourism and event activities.

Background Information

Nil.

Legislative or Policy Implications

Nil.

Progressive Delivery Program Implications

The resolution in this report will primarily effect the Delivery Plan Future Direction relating to:
4.2 Grow and Diversify the Economic Base: Increase visitation and length of stay across the Parkes Shire.

Predicted positive effect / opportunity for the Delivery Plan: *Excellent*

Predicted negative / challenge to the Delivery Plan: *Low*

Quadruple Bottom Line



Economic ★★★★★



Social ★★★★★



Environmental ★★★★★



Civic Leadership ★★★★★

Budget & Financial Aspects

Nil.

Recommendation

That the Tourism and Event Update be received and noted.

Report

1. Central NSW Tourism Membership Renewal

Council has renewed it's membership with our Regional Tourism Organisation (RTO), Central NSW Tourism (CNSWT).

General Manager

Mayor

Central NSW Tourism (CNSWT) is a regional tourism organisation representing 11 Local Government Areas including Parkes Shire. CNSWT's goal is to raise the tourism profile of the Region amongst key target markets, internally and externally, by facilitating education programs, co-operative marketing and product development designed to maximise the social and economic benefits of tourism to the Region.

2. Major Partnerships secured for 2015 Parkes Elvis Festival

Council has been successful in securing two major sponsors for the 2015 Parkes Elvis Festival.

The National Roads and Motoring Association, (the NRMA) has been named as the Exclusive Event Partner which will see direct support for two of the Festival's major precincts: The NRMA Cooke Park Main Stage in the popular Cooke Park precinct and The NRMA Festival Boulevard.

Secondly, Destination NSW and the NSW Government have also confirmed their support as Strategic Event Partners after a successful funding application submitted by the Festival team. The NSW Government and Destination NSW will support the iconic event because of its economic and social value to NSW and the Central West.

The announcement of these two major partnerships will assist in ensuring the long term sustainability and future growth of the Festival and in attracting new markets both nationally and internationally.

3. Peak Hill Announced as RV Friendly

The Campervan and Motorhome Club of Australia (CMCA) has officially declared Peak Hill as an RV Friendly Town™. By promoting the partnership between mobile travellers and small towns, CMCA hopes to encourage the expansion of tourism related infrastructure and services, and also boost the economy of those small towns providing RV tourist specific amenities.

Being recognised as RV Friendly will provide many tourism benefits to the community of Peak Hill, including direct promotion as an RV Friendly destination to over 66,000 CMCA members.

RV Friendly Town signage has been installed at major town entrances and a media release distributed announcing Peak Hill's success.

4. Destination Website

Council's Marketing Taskforce and Tourism Team have progressed in developing a dedicated destination website for Parkes Shire. Web developers have been selected and the visitparkes.com.au website is in phase two of the design process. Content is being gathered and it is envisaged that within a fortnight the site will be up and running.

This is a key marketing initiative funded under the Special Rate Variation program which will assist in promoting Parkes Shire as a destination separate to that of Council's website.



General Manager



Mayor

5. Destination NSW Industry First Workshops

Following the success of the workshop program to support the development of the NSW tourism industry in 2013, Destination NSW recently held the NSW FIRST Workshop Program in 2014 in Parkes. Attendance was strong with representatives from nearby Councils and Tourism organisations attending, as well as local accommodation and hospitality operators.

Tourism is an important part of the NSW economy. In 2012-13, tourism contributed \$25.1 billion (Gross Value Added) to the NSW economy and employed 267,000 people. In the Parkes Local Government Area, tourism is estimated to contribute over \$58M in direct visitor expenditure with over 235,000 visitors to the region each year.

4. Parkes Elvis Festival - Planning Update

Council's Tourism and Marketing Manager and Parkes Elvis Festival Director have been fully focused on event planning and delivery for the 2015 Parkes Elvis Festival.

Souvenir programs now available

The 2015 Parkes Elvis Festival Souvenir Program has been completed and printed for distribution. Pre-made orders are being filled.

Elvis Central location secured

The Festival team has secured a site for the Elvis Central shopfront for the 2015 Parkes Elvis Festival. The Elvis Central store will be located in the old Betta Electrical store (formerly Tierney's Newsagency) at 238 Clarinda Street.

Cooke Park and CBD Markets - sites allocated

Applications have been received and processed and the Cooke Park and CBD Market sites have been allocated. Successful stallholders have been notified and sent information packs. Over 70 stall sites have been allocated in Cooke Park and a further 20 sites allocated in the Church Street market precinct in the new 'Festival Boulevard'.

Volunteer Induction Nights

Applications are still being invited for volunteers at the 2015 Parkes Elvis Festival. Festival Volunteers are required to participate in a Council delivered induction program which will be held over two separate occasions on the 17 November and the 8 December in the Coventry Room.

Festival Information and Promotional Stands

Information stands are being organised to promote and engage with the community about the 2015 Parkes Elvis Festival. There will be a stand at the inaugural VanFest event in Forbes on Saturday 6 December and the Parkes Christmas Markets on Friday 5 December.

Outdoor Dining and Trading Program

In another new initiative for the 2015 Parkes Elvis Festival, an outdoor dining and trading program for existing retailers has been developed and is now being rolled out. Existing businesses within the closure precinct of the Festival Boulevard in Clarinda Street are being invited to register to participate and sell or provide their current product or service on the footpath and roadway directly in front of the existing business's premises.



General Manager



Mayor

5. Events Update

Events Wrap Up:

SCT Logistics Parkes Open Golf Tournament - the annual Parkes Open Golf Tournament took place from the 20 - 21 September with a field of over 168 players participating in the two-day event with a large contingent of competitors from Sydney-based clubs. The weekend's tournament was played in perfect weather conditions and players were unanimous in their praise of the course conditions and the manner in which the Parkes Golf Club looks after its visiting golfers. This annual sporting event provides a solid injection into the local economy with the visitors keen to return for future golfing events.

2PK Country Music Festival 2014 - the annual Country Music Festival took place over the October Long Weekend with a diverse range of music talent on display. Council's Events Development Officer again been working closely with the Parkes & District Country Music Association creating marketing collateral and distributing media releases to promote the event. Council's Events Development Officer will continue to work with the committee to develop the event into future with emphasis on generating interest from the younger members of the community to get involved in the planning and delivery of the event. A certificate of appreciation is attached to this report acknowledging Council's support of the event in 2014.

Peak Hill Wiradjuri Festival 2014 - Peak Hill Aboriginal Community Working Party, the Bulgandramine Traditional Owners and Red Dust Creations held the inaugural Peak Hill Wiradjuri Festival 2014 over the October Long Weekend. This new Festival celebrated Wiradjuri Aboriginal culture showcasing grass root performances, dancers, singers, painters, carvers, story tellers, bush tucker experts and language exponents. Council's Events Development Officer assisted organisers in promotion of the event and will continue to liaise with organisers in planning for 2015.

Parkes Antique Motorcycle Rally 2014 - the annual rally took place once again over the October Long Weekend with strong participation. Visitors were presented with promotional gift packs from Council's Tourism Unit to encourage patronage at local attractions and increased spending during their stay.

Gardening from the Ground Up - the biennial Parkes Open Gardens Day event took place on the 12 October which once again a huge success. Council's Events Development Officer assisted the Parkes Garden Club with general promotions for the event including the design and print of their event pamphlet through the Visitor Information Centre. A letter of thanks is attached to this report from the Garden Club.

The Dodge Brothers Car Club of Australia Parkes visit; Friday 17th October

Around 80 Dodge vehicles, all built before 1939, recently held their annual Rally which included a trip to Parkes on Friday 17th October. The motoring group spent their day in Parkes visiting the CSIRO Telescope and the Museums Henry Parkes Centre where they displayed their vehicles for the public.



General Manager



Mayor

Central West Car Club's Annual Show 'n' Shine Car & Bike Show; Saturday 18

October. The Central West Car Club (CWCC) Incorporated held its 10th Annual Charity Show 'n' Shine on Saturday 18 October at Pioneer Oval, Parkes and was an outstanding success. This year's Show & Shine experienced perfect weather conditions and had 182 entrants (up 48 on last year), which together presented a grand display at Pioneer Oval. There were hundreds of spectators through the gate this year which also helped raise \$2,400.00 for Can Assist.

The Parkes Antique Motor Club's (PAMC) 20th Annual Swap Meet; 18 & 19 October

This event was again held at the Parkes Showgrounds and around 90 stall vendors from far and wide took part, some travelling from NSW coastal places, plus Victoria. Stalls offered a huge variety of goods including bric-a-brac, old bottles, car parts, vintage toys, pre-loved clothes and plants. The 2014 PAMC Swap Meet also experienced fine weather and started earlier this year, offering 24 hours of trade opening at 12 noon Saturday and finishing at 12 noon Sunday - crowd numbers remained similar to previous years.

Great Endeavour 2014 Rally visit to Tullamore; 24 & 25 October

Each year the Endeavour Foundation raises over \$300,000 (for people with disabilities) as a result of the Great Endeavour Rallies throughout Australia. This year around 30 vehicles took part in the 2014 NSW Rally which this year stopped over in Tullamore (booking out the hotel) and spent the night recovering after another big day's drive. Council's Events Development Officer prepared welcome packs for participants to encourage repeat visitation in the future.

NSW 2014 Country Men's Golf Tournament; Saturday 1 & Sunday 2 November

Accepting an invitation from NSW Golf, Parkes Golf Club hosted the 2014 NSW Country Men's Golf Championships over the weekend of 1 & 2 November. Around 70 players entered the annual tournament which was played over 36 holes - this event provided Parkes Golf Club with another great opportunity to showcase their friendly country hospitality to visiting golfers.

Event Planning Update:

Trundle ABBA Festival 2015

Trundle ABBA Festival have been successful in their Expression of Interest application for the Regional Event Flagship Funding Program administered by Destination NSW. The committee has now submitted a full application for \$10,000 in funding under the annual program which will support marketing and advertising campaigns to attract visitors from outside the event's local region.

Council's Tourism Manager, Events Development Officer and Grants Officer assisted in compiling the application which was submitted on 25 October 2014.

Tickets are now on sale for the event which will be held on Saturday 2nd May 2015 and feature the world-renowned tribute band 'Bjorn Again' which is a huge coup for Festival organisers. Tickets are now available from various outlets within the Shire including the Parkes Visitor Information Centre.



General Manager



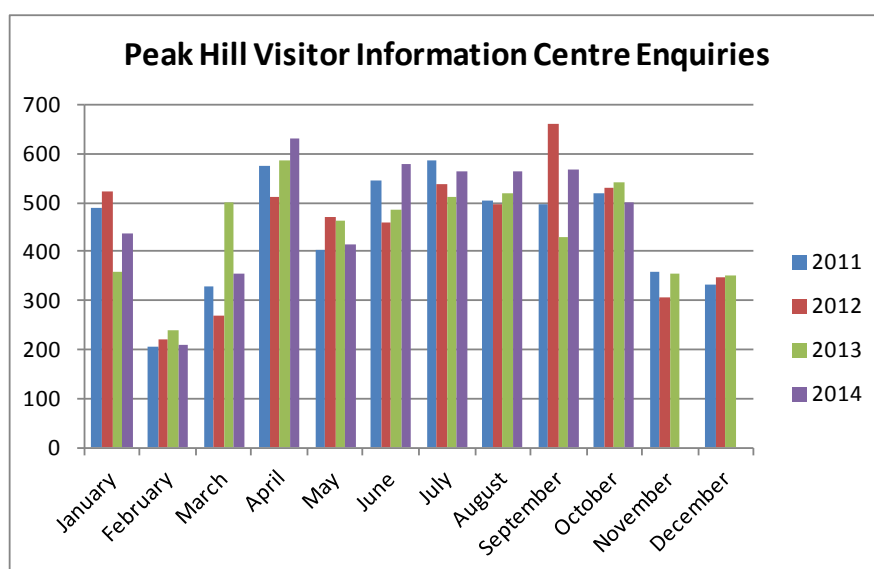
Mayor

Christmas Celebrations in Parkes Shire - planning is underway for a range of events celebrating the Christmas Spirit in Parkes Shire including the Parkes Christmas Carnival & Movie Night on Friday December 5 which includes the Parkes UpMarkets in Cooke Park coordinated by the Parkes Chamber of Commerce. Peak Hill's Annual Meet You Up the Street is also taking place on Friday 5th December which will see Caswell Street come alive with a range of events throughout the day. Parkes Carols in Cooke Park is also scheduled for Sunday evening 14 December.

Local Government Touch Carnival 2015 - Planning is underway for the 2015 Annual Local Government Touch Carnival. Council's Events Development Officer has been successful in securing JR Richards and Sons as the major event sponsor for the event. Team Nomination forms are now available and have been circulated to Councils throughout New South Wales, Queensland and Victoria along with allied organisations.

6. Peak Hill Visitor Information Centre Numbers

The volunteer managed Peak Hill Visitor Information Centre operated from Peak Hill Country Crafts has provided visitor statistics from 2011 to 2014 for the information of Council. 566 visitors were recorded during the month of September 2014, representing a 31% increase based on the same period in 2013. 501 visitors were recorded during the month of October 2014, representing a 7% decrease based on the same period in 2013.

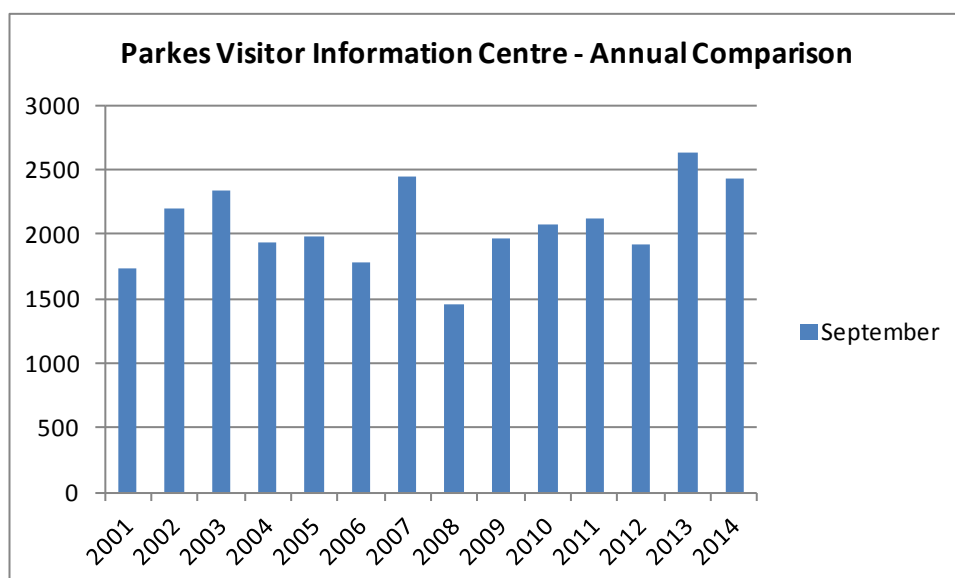
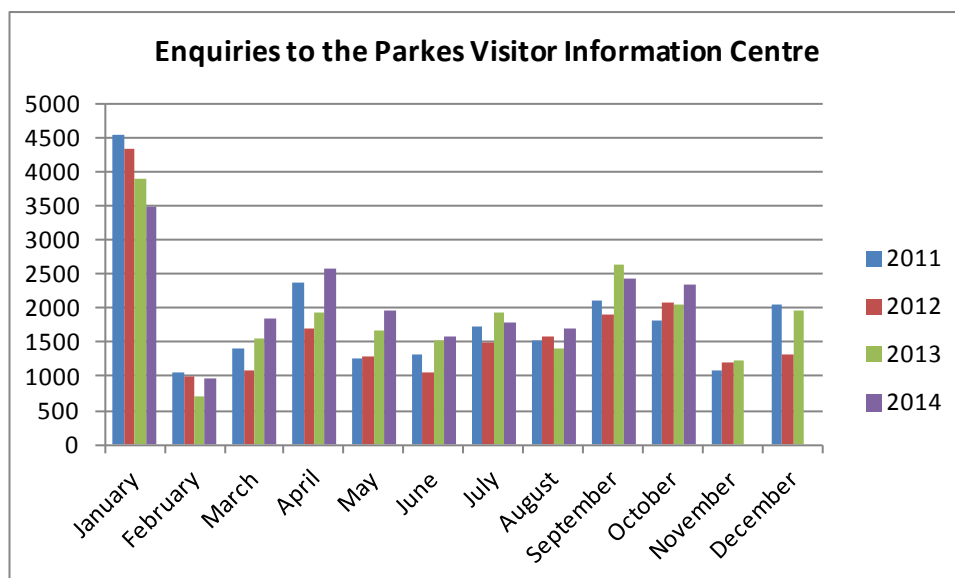


General Manager

Mayor

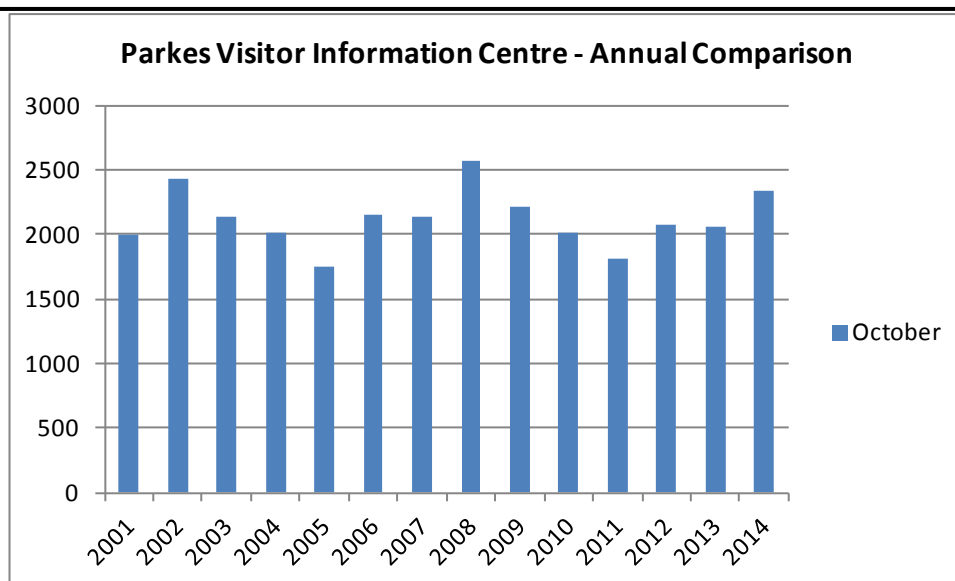
7. Parkes Visitor Information Centre Numbers

Enquiries to the Council managed Parkes Visitor Information Centre for the month of September 2014 totalled 2,436 visitors which represents an 11% decrease based on the same period in 2013 and 17% increase on the September average. Enquiries for the month of October 2014 totalled 2,347 visitors which represents an 14% increase on the same period in 2013 and and 11% increase on the October average.



General Manager

Mayor

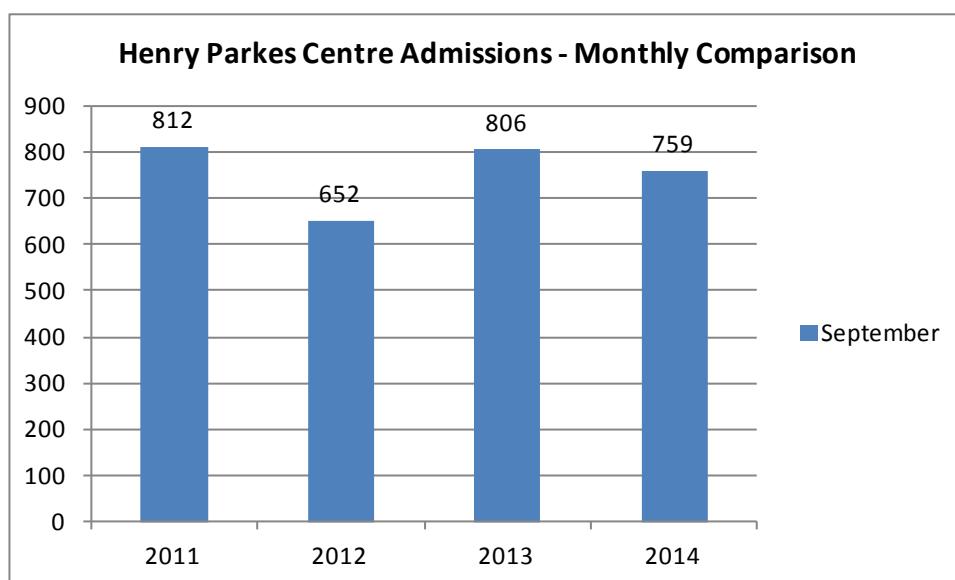
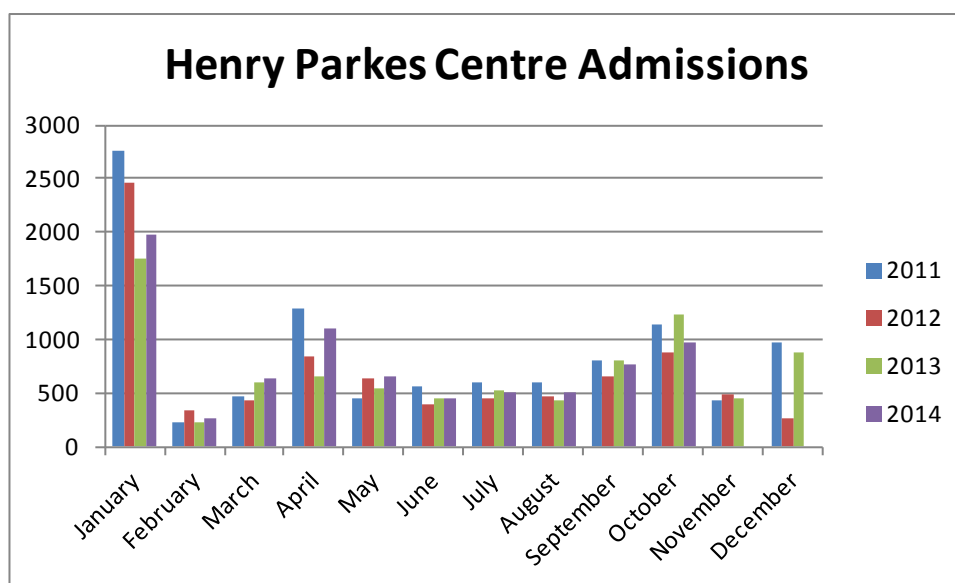


General Manager

Mayor

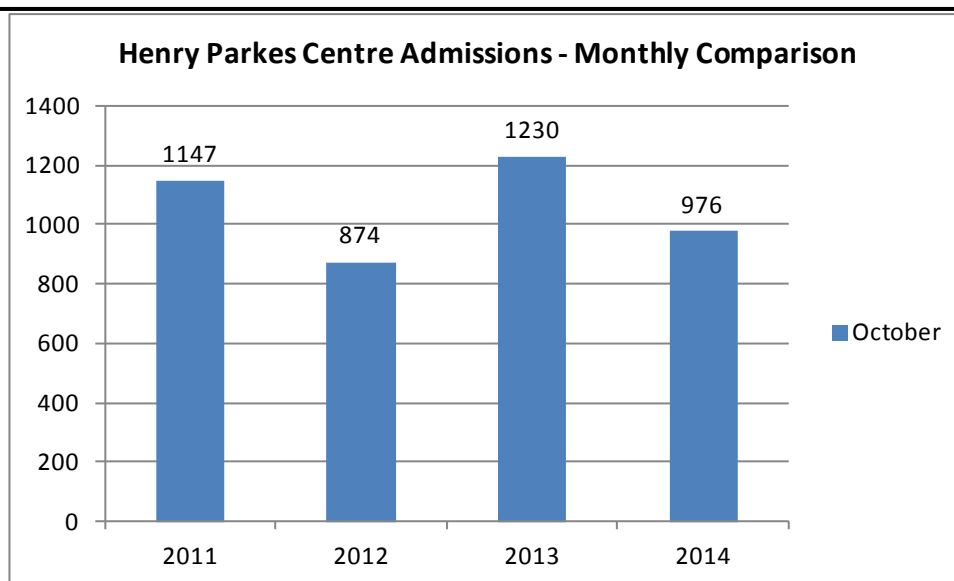
8. Henry Parkes Centre Visitor Numbers

Results from admissions to the Council managed Henry Parkes Centre for 2011-2013 are provided for the information of Council. Ticketed admissions for the month of September 2014 totalled 759 people. The paid admissions represent an 6% decrease on the same period in 2013 which is reflective of the decrease in enquiries to the Parkes Visitor Information Centre. Ticketed admissions for the month of October 2014 totalled 976 people. The paid admissions represent an 8% decrease on the same period in 2013 which is reflective of the decrease in enquiries to the Parkes Visitor Information Centre.



General Manager

Mayor



Attachments

1. Letter of thanks Parkes Garden Club
2. Certificate of Appreciation from the Parkes and District Country Music Association
3. Letter of thanks from Andrew Gee MP - Elvis Festival Launch

General Manager

Mayor



Parkes Garden Club Inc

PO Box 326
PARKES NSW 2870

President 2013: Wayne Rogers
Email: lynnandwayne@bigpond.com Phone: 0268 634667

24 October 2014

Ms Katrina Dwyer
Acting Manager
Parkes Visitors' Centre
Newell Highway
PARKES NSW 2870

Dear Katrina

RE: OPEN GARDENS – GARDENING FROM THE GROUND UP

Thank you for your generosity in assisting the Club prior to our big gardening event and fundraising activity on 12 October 2014.

Chia designed and kept updating our flyer through about 8 slight changes, and other members of your staff were involved in printing some copies for us as well as ensuring the Visitors' Centre always had copies available. We also appreciate that your staff "sell" the events held in Parkes verbally as visitors come into the Centre.

Spreading the word through your networks is also a great service that you offer and is one that we would be unable to access, so again your assistance is significant.

This year you also funded one of the \$60 advertisements which allowed us to have a double-page spread in the Champion Post – thank you so much for doing that.

I'm sure that you and your staff would like to know that our combined efforts have resulted in us being able to donate \$4500 to Currajong Disabilities Services; \$1500 to Companions Through Cancer, \$300 to the local SES who helped us on the day; and \$670 to the Relay for Life team at Parkes East Public School.

With sincere appreciation for the great job you do at the Visitors' Centre

Wayne Rogers
President

We meet every 2nd Saturday of the month and welcome visitors

General Manager

Mayor

2PK PARKES COUNTRY MUSIC FESTIVAL



Sponsor 2014

Parkes Shire Tourism Office

Thank you for your continued Sponsorship and Support of
the Parkes and District Country Music Assoc, throughout the
PARKES COUNTRY MUSIC FESTIVAL

We look forward to your continued support in the future

THANKYOU

*From the committee and Members of the Parkes and District
Country Music Association inc.*

President
Lindy Charlton

Secretary
Margaret Thurn

General Manager

Mayor



Andrew Gee MP
MEMBER FOR ORANGE

THE NATIONALS for Regional NSW

Our Ref: 14/09.80

Ms Emily Mann
Parkes Evis Festival Coordinator
Email: emily.mann@parkes.nsw.gov.au

SENT VIA EMAIL

Dear Emily

Thank you for your email and for inviting me to be a part of the program launch.

I really enjoyed it and I'm really looking forward to the Festival!

Yours faithfully

Andrew Gee MP
Member for Orange

27 October 2014

123 Byng Street, Orange NSW 2800 ph 02 6362 5199 fax 02 6361 3922 orange@parliament.nsw.gov.au



General Manager

Mayor

11.6 (DTCS) Library Services Statistics and Monthly Update

Executive Summary

Library usage statistics for the months of September and October 2014 and recent activities are provided for the information of Council.

Background Information

The statistics are provided to monitor service utilisation levels and to assist with the overall analysis of trends evolving over time. The information covers the areas of volume of items issued, Local History Resource Centre utilisation, visitation numbers and Internet resource usage.

Legislative or Policy Implications

Nil.

Progressive Delivery Program Implications

The resolution in this report will primarily effect the Delivery Program Future Direction relating to:

1.5.1 Develop Lifelong Learning Opportunities - Provide Lifelong learning opportunities for the community through Parkes Shire Library, and

6.4 Ensure the Library is an ongoing cultural, recreational, learning centre for the community.

Predicted positive effect / opportunity for the Delivery Program: *Excellent*

Parkes Shire Library administration, events and activities are continuing to meet the actions outlined in the Delivery Plan.

Predicted negative / challenge to the Delivery Program: *Negligible*

Quadruple Bottom Line



Economic ★★★★★☆



Environmental ★★★★★☆



Social ★★★★★★



Civic Leadership ★★★★★★

Budget & Financial Aspects

Nil.

General Manager

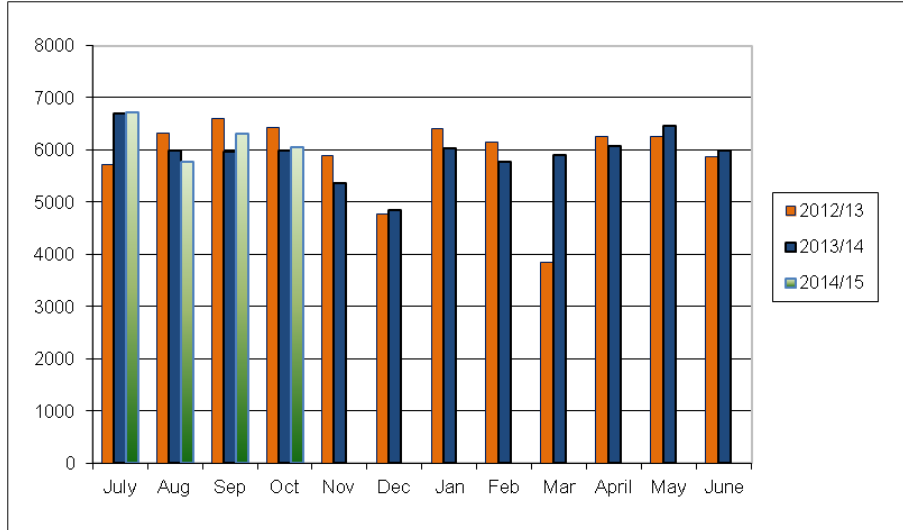
Mayor

Recommendation

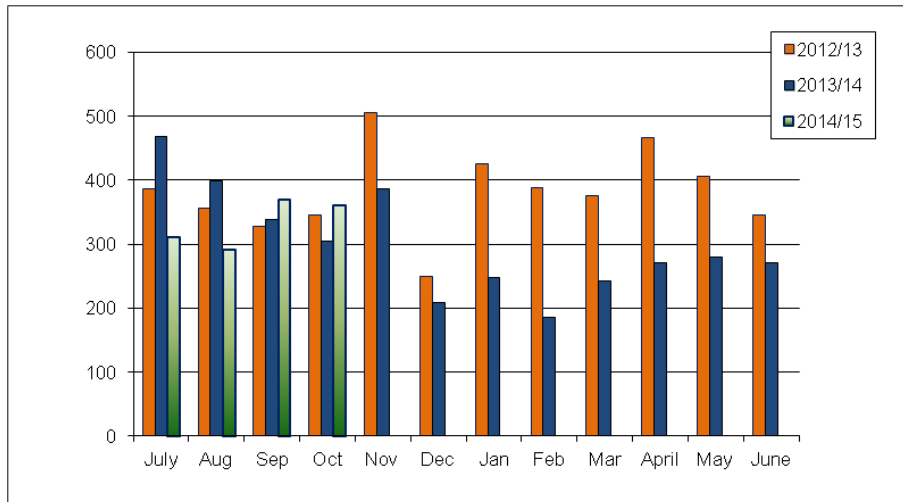
1. That the information be noted.

Report

Issue - Parkes



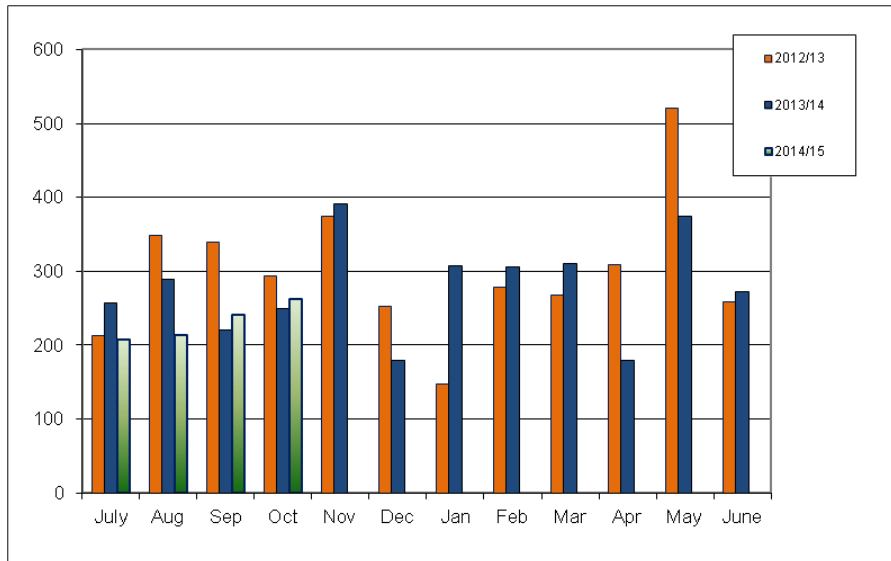
Issues - Peak Hill



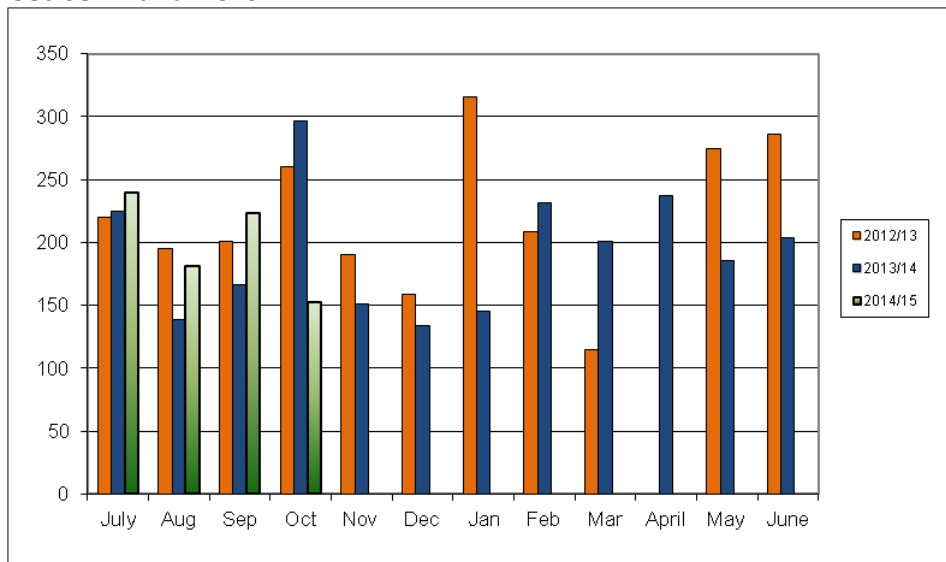
General Manager

Mayor

Issues - Trundle



Issues - Tullamore



	Parkes Visitor Count *		Parkes Internet Sessions		Parkes Wireless Count		Local History Count	
	13/14	14/15	13/14	14/15	13/14	14/15	13/14	14/15
July	5288	5621	699	709	81	135	20	25
August	4980	4442	684	583	68	87	21	21
September	5710	5459	580	769	84	127	15	30
October	5127	5403	585	722	43	++	28	22
November	4547		611		77		22	
December	3821		557		56		13	
January	4960		723		46		23	
February	4756		630		123		16	
March	5153		705		53		21	
April	5039		654		99		14	
May	5402		674		67		36	
June	4665		615		80		30	

General Manager

Mayor

TOTAL	59448	20925	7717	2783	877	349	259	98
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**Includes staff coming and going.*

++ New system introduced. Reporting information from November 2014.

New Members

	Parkes		Peak Hill		Trundle		Tullamore	
	13/14	14/15	13/14	14/15	13/14	14/15	13/14	13/14
July	70	98	3	8	1	0	1	3
August	58	175	2	7	2	0	4	4
September	180	65	1	2	0	0	4	0
October	56	47	1	2	0	1	0	1
November	42		4		2		2	
December	39		2		0		0	
January	54		3		1		1	
February	93		1		4		0	
March	62		4		3		2	
April	56		2		1		1	
May	78		3		1		0	
June	76		0		3		4	
TOTAL	864	98	26	8	18	0	19	3

Regular Activities and Events -

<i>October Activity</i>	<i>Attendees</i>	<i>No. of sessions</i>
Computer classes	2	2
School class visits	88	2 (2 Christian School, 2 St Pats Trundle)
Storytime	91	5
Rhyme Time *	247	8
PyjamaRama *	32	3
Currajong Disability Service	29	2
Author-ised, Writing Group	24	2

* (Adults and children are counted for Rhyme Time and PyjamaRama sessions as the session is equally about early literacy skills and giving parents the confidence to continue this effort at home.)

Author Visit - Customers who attended the Parkes Library Author Talk and morning tea, held on Thursday October 23, are still talking about the motivational session.

adventurous author Maggie Counihan has written two books, Backpacking to Freedom, Solo at Sixty and Bring on the Birthdays, Ageing with Adventure. She shared her travelling stories, working as a masseuse in Cambodia, being robbed in Mexico, teaching English in Vietnam and travelling to north Queensland to attend a ukulele festival.

The audience were entertained and inspired by Maggie's recounts of her many adventures.



General Manager



Mayor



REaDTEMBER 2014 - When John Cleese announced "And now for something completely different" it was to mark the beginning of each television episode of "Monty Python's Flying Circus". However he could also have been meaning the months of September and October in Parkes Library! Or REaDtember as library staff have renamed it.

Officially opened by former Governor of NSW, Her Excellency Marie Bashir, REaDtember was a flurry of activity, fun and doing things differently. Every Saturday in September saw families heading to the library to learn about "Our Town". Through songs, stories and craft, participants learnt about many of the people in their neighbourhood. Craft activities helped contribute to the giant mural in the children's section of the library - a year long reminder of four fabulous, fun-filled family days' entertainment!

A handwritten signature in black ink, appearing to be 'V. Ray'.

General Manager

A handwritten signature in black ink, appearing to be 'Ken Keith'.

Mayor

Prior to the first Saturday in September, staff were busy building removable sets to help create a town within the library. Children were able to play hairdressers, bakers (using play dough), and deliver mail to specially made red postboxes which were scattered throughout the non-fiction section. You might think that staff were reluctant to work every Saturday of the month. Not when you get to dress up, play with puppets and giant props; and see the smiles on children and adults who totally engaged with the activities. Our Town was definitely a fun town!



In the spirit of doing things differently, the staff made a "pop-up" library in the Metro Plaza just outside Woolworths. From September 16 to 19 staff ran two Storytime sessions and two Rhyme Time sessions; while also explaining the services available in the library and conducting surveys about Parkes Shire Library. Many people were unaware of all the services that their local library could offer them, and it was interesting to interact with people and listen to what they wanted in their library. Members of the public were pleasantly surprised to find the space, normally reserved for spruikers, occupied by people who were not trying to sell anything.

General Manager

Mayor



The end of September and early October were the school holidays. This again meant a variety of different activities being run for school-aged children who normally cannot make it into the library on a weekday. Activities provided ranged from craft, music, painting and three days of being a supervillain! The indefatigable staff encouraged the children to get in touch with their inner craftiness by creating sea scenes and musical shakers out of bits and bobs! Next up children were exposed to the features symphony orchestra in order to help them build their own orchestra, and made face masks to role play Prokofiev's "Peter and the Wolf". Finally children were able to play with some food - all in the sake of art! Amused children were introduced to the life and work of Pro Hart! They also signed their own artwork using their DNA, just like Australia's iconic artist!



The last week of the holidays was dedicated to making Louise Stowell's book The School for Supervillains come alive in a new and creative way. Ably assisted by Dr Matt Finch, the children made a variety of their own activities in keeping with the theme of superheroes clashing with supervillains. Cardboard boxes, disowned and broken toys plus other odds and ends became grand interactive game boards full of killer robots, mutant mazes and nightmares! These activities then became the foundational games for the long weekend's spectacular event "Fun Palaces"!

General Manager

Mayor



The Fun Palaces idea originated in England with the motto "Everyone an artist, everyone a scientist". The emphasis was on everyone is able to interact, explore and be creative. In another groundbreaking moment for Parkes Library, we were the first organisation in Australia to host a Fun Palace event - with record numbers joyfully entering the library on both Saturday and Sunday of the Labour Day weekend. Local children presented fiendish challenges devised at the School for Supervillains, customers/visitors had their chance at making art upside down 'Like Michelangelo' and the children absolutely loved the dinosaur dig archaeological activity.



General Manager

Mayor

Attachments

Nil.



General Manager



Mayor

11.7 (DTCS) NSW Public Library Funding Campaign

Executive Summary

The NSW Public Libraries Associations are seeking continuing support from Council for the ongoing public library funding campaign to seek additional funding for public libraries.

Background Information

There has been widespread support by councils across the state for the NSW Library Funding Campaign, which is being coordinated on behalf of NSW councils and their libraries by the NSW Public Libraries Association (NSWPLA), representing country and metropolitan libraries across the state.

Launched on 7 April 2014, this targeted campaign has benefited from exceptional community support and has also met with some success in bringing the critical library funding situation to the attention of politicians and funding decision makers to address the problem.

The better news is that the NSW Public Library Funding Campaign is clearly influencing state government funding decisions. Over 100 NSW councils have formally resolved to support the Campaign. In the 6 months between the launch of the Campaign and the end of September, over 67,000 NSW residents had signed the Campaign petition. This number provides irrefutable evidence of the interest, support and concern of residents across the state about the future of their libraries.

Local Government NSW (LGNSW) and the Australian Library and Information Association (ALIA) are assisting NSWPLA in this campaign, and local supporters of public libraries including Friends of the Library groups and library users have been engaged in the campaign to lobby State Members.

Legislative or Policy Implications

Nil.

Progressive Delivery Program Implications

The resolution in this report will primarily effect the Delivery Program Future Direction relating to:

1.5.1 Develop Lifelong Learning Opportunities - Provide Lifelong learning opportunities for the community through Parkes Shire Library, and

6.4 Ensure the Library is an ongoing cultural, recreational, learning centre for the community.

Predicted positive effect / opportunity for the Delivery Program: *Excellent*

If extra State Government funding is received this will enable the Library Service to continue to provide high quality services and programs.

Predicted negative / challenge to the Delivery Program: *Status Quo*



General Manager



Mayor

The Delivery program will not be negatively affected.

Quadruple Bottom Line



Economic Positive



Environmental Positive



Social Very Positive



Civic Leadership Very Positive

Budget & Financial Aspects

If the funding campaign is successful it will have a positive effect on the budget.

Recommendation

1. That Council continue its support to the campaign mounted by the NSW Public Library Associations for increased State funding to local government for public libraries by supporting the Day of Action in libraries across the state on 5 December 2014 with the primary objective of engaging community members and attracting the attention of local media.

Report

Recent and Upcoming Activities

A very successful NSWPLA trade stand was held at the Local Government NSW Conference in Coffs Harbour (19 – 21 October). This initiative provided an important opportunity to engage with councillors and council officers about the library funding issue. Representatives on the stand, Cr Veronique Marchandau (Joint President of NSWPLA), Carolyn Elmes (Information & Outreach Team Leader at Coffs Harbour Library) and Veronica Lunn (Campaign Coordinator) provided a broad cross-section of experience and perspectives for the benefit of conference delegates, many of whom called in to discuss this critical issue for Local Government. LGNSW and several councils, including Goulburn Mulwaree, Blacktown, Pittwater, Fairfield, Liverpool and Wyong, put motions to the Conference highlighting the concern across the state about the funding issue.

A Pre-Election Forum was held on Tuesday 28 October at Customs House, Sydney. Ms Sonia Hornery MP presented the Labor Party position on NSW public libraries, and Ms Jan Barham MLC presented the perspective of the Greens. Both speakers spoke of a strong commitment to advocate for a much better deal for NSW libraries, and answered questions from the floor. The Minister for the Arts declined the invitation to attend, choosing instead to address the NSWPLA Conference at Mudgee on 13 November.

The annual NSWPLA conference at Mudgee on 11-14 November provided an opportunity to further promote the Campaign. As noted in the previous paragraph, Minister for the Arts the Hon. Troy Grant, will be in attendance to address conference delegates. In addition, the NSWPLA Executive will provide a Campaign update and Campaign Committee members will be on hand to distribute promotional material for the proposed Day of Action (see below).

General Manager

Mayor

A Day of Action is proposed for Friday 5 December to draw attention to the urgent need for increased library funding at the local level. Council support to enable their libraries to be involved with the Day of Action will assist to aggregate capacity across the state. The Campaign Committee will develop a Day of Action Kit to provide a range of activities that could be undertaken in libraries. The primary objectives of this initiative are to aggregate the support of the community for their libraries, demonstrate statewide local government unity about the funding issue, and attract the attention of the State Government – especially local Members of Parliament. After all, they are the ones standing for election and who need to be convinced that library funding is an election issue.

Further Action Is Required

The NSW State budget, announced on 17 June 2014, delivered a \$15m infrastructure public library grant program over the 4 years from 2014-15 to 2017-18. Whilst this is welcome news, it only reinstates the grant funding program to the level that it was in 2005-06 and is a fixed-term program that needs to be recurrent to provide the certainty required for this all-important annual grants program.

Minister for the Arts, Hon. Troy Grant circulated a Letter to the Editor via media outlets across the state on 30 September 2014. The Minister's letter challenged the case put by the NSWPLA and LGNSW in relation to the state government shifting costs for the provision of public library services and the need for a more sustainable funding model. The response circulated by NSWPLA included the following information, which provides the real funding picture:

- Section 10 of the NSW Library Act 1939 specifies a number of services that "local libraries" must provide in order to be eligible for State Government funding. Whilst the exact number of NSW libraries that historically received 50% funding from the State Government may be debatable, this percentage was probably around 5 times higher on average than it currently is. Regardless of this early funding history, the fact remains that the State Government is currently contributing less than 7% of the total operating cost of libraries across the state to fulfill the requirements of its own library legislation.
- In 1980, the State Government contributed \$1.67 per capita (or 23.6% of total funding) to NSW libraries, whilst Local Government contributed \$5.43 per capita (or the remaining 76.4% of total funding).
- In 2012-13 (the most recent period for which both State Government and Local Government figures are available), the State Government contributed \$3.63 per capita (or 7.15% of total funding) to NSW libraries, whilst Local Government contributed \$47.23 per capita (or the remaining 92.85% of total funding). This means that in the 33 years between 1980 and 2013, State Government contributions increased 2.2 times whilst Local Government contributions increased 8.7 times.
- The current State Government funding model consists of three parts:
 - \$1.85 per capita (legislated);
 - Disability & Geographic Adjustment Fund (DGA), which is calculated on a combination of per capita funding and the application of 5 disability index factors;
 - Fixed term funding programs, including the recently announced 4-year Public Library Infrastructure Grants program (which provides \$416,123 less in 2014-15 than the previous Library Development Grants program, which it replaced, did in 2005/06).



General Manager



Mayor

-
- The amounts of \$1.85 per person and \$2.74 per person quoted in the Minister's Letter to the Editor refer to two different aspects of the funding model
 - The \$1.85 is the legislated amount that the State Government is required to provide for every person in NSW, and forms part of the total annual recurrent library funding for NSW Councils. This amount has not increased since it was introduced in 1997.
 - The \$2.74 is the average combined amount of recurrent funding per person that is provided to NSW Councils in 2014-15. It includes \$1.85 in per capita funding and \$0.89 in DGA funding. The amount of recurrent funding per person provided by the State Government to Local Government is 2 cents less than it was when the current Public Library Funding Strategy was implemented in 2005/06.

The next target for the Funding Campaign is to address the problem of the recurrent elements of library funding – the \$1.85 per capita legislated payment (both in quantum and indexation) as well as the Disability & Geographic Adjustment fund, which combine to form the annual funding that is provided directly to NSW councils. These allocations are not indexed to population growth or CPI, so there is no source to fund the annual increase resulting from additional NSW population. This will lead to the first actual reduction in direct funding to NSW councils (in 2015-16) if the attrition is not addressed.

The current pre-State Government election phase will be the most critical period for the NSW Library Funding Campaign. It is the time for all NSW councils to redouble their Campaign lobbying efforts. This really is the "last-ditch effort" to ensure that NSW public libraries achieve the sustainable state government funding base that they so badly need to continue providing current levels of service to communities across the state. We are seeing examples of library service reductions in many NSW councils, ranging from decreased levels or qualifications of staff; diminished collections budgets; shortened opening hours, less public programs, and reduced mobile library service schedules. Without increased state funding, the situation is likely to deteriorate further.

Between now and the 2015 NSW state election, the NSW Library Funding Campaign Committee will be contacting councils and libraries to ask for targeted support in specific areas to further strengthen this already successful campaign. A small amount of dedicated effort from each and every stakeholder will help to ensure that our libraries get the funding deal that they need and deserve. As the major beneficiaries of any State funding increase, Local Government is the primary stakeholder in this campaign.

The focus areas of the Campaign for November and December are:

- To ensure that councils across the state are updated on the status and progress of the Campaign. They are not only a major stakeholder in the library funding discussion, but also the major beneficiary of any funding increases resulting from the campaign.
- Supporting the Day of Action in libraries across the state on 5 December 2014 with the primary objective of engaging community members and attracting the attention of local media.
- Encouraging councils, community groups and individuals to make representations to their local Member of Parliament about supporting the urgent need for increased and sustainable funding for NSW libraries. Community agitation at the local level will ensure that the library funding issue



General Manager



Mayor

becomes a relevant issue for MPs – after all, it is them who are seeking re-election in March 2015.

Conclusion

There is currently a high degree of uncertainty as to the level of ongoing funding for public libraries in NSW from the State Government. The intent of the NSW Library Act in 1939 was for equal funding from state and local governments to provide library services. Since that time local government has increasingly carried the funding burden and the situation has deteriorated significantly over the past few decades. Without urgent action from local government and NSW Public Library Associations, this situation will continue and local councils will once again be forced to pick up the funding shortfall.

Attachments

Nil.



General Manager



Mayor

11.8 (DTCS) Sport and Recreation Western Region 14th Annual Sport Recreation Forum

Executive Summary

The 14th Annual Sport and Recreation Forum was held in Lightning Ridge on 29 -30 October 2014. Council was represented by two representatives including Councillor Michael Greenwood and council's Chief Financial Officer and Treasurer of Parkes Sports Council, Owen Jensen.

Background Information

Council has been represented at all 14 forums since their inception, and had hosted the second forum to be staged. The gathering affords an exceptional networking opportunity and the chance to profile the unique operations of the Sports Council.

Legislative or Policy Implications

Nil

Progressive Delivery Program Implications

The resolution in this report will primarily effect the Delivery Program Future Direction relating to: *6. Enhance Recreation and Culture*
Action 6.3.3 In Conjunction with the Shire's sports Council, maintain and develop sporting fields to meet the need of the Shire's strong sporting base.

Predicted positive effect / opportunity for the Delivery Program: *Good*

The forum provided an opportunity to network with other Council's and the Office of Sport and Recreation and learn from each other their approaches to improve and maintain their respective sporting facilities.

Predicted negative / challenge to the Delivery Program: *Minor*

Greater demands are being placed on Council to provide higher standards of sporting facilities. Development will be dependent on access to grant funding. Not attending would have been a missed opportunity to build on a partnership with the Office of Sport and Recreation who to date have contributed through their various funding programs quite regularly towards improving many of Council's sporting infrastructure and community assets.

Quadruple Bottom Line



Economic ★★☆☆☆



Environmental ★★☆☆☆



Social ★★★★★



Civic Leadership ★★☆☆☆

General Manager

Mayor

Budget & Financial Aspects

An individual delegate cost to attend the Forum was \$546 including two night's accommodation. This was paid for in the 2013/14 financial year.

Recommendation

1. That the information in relation to the Sport and Recreation Western Region 14th Annual Sport Recreation Forum held at Lightning Ridge on 29-30 October 2014 be received and noted.

Report

The Office of Sport & recreation - Western Region covers:

- 497,845 people (6.7% of NSW population)
- 497,577 square km (61.5% of NSW)
- 41 Local Government Areas
- 3500 Community Sporting organisations

In 2013/14 the office administered \$3.1m in grants to over 270 organisations. This included the following programs:

Community Building Partnership program	\$ 1,900,000	160 Community Organisations
Facility Grants	\$ 645,000	39 Local Government / Community / Sport Organisations
Sport & Recreation Events Program	\$ 240,000	30 Community Organisations
Participation grants	\$ 108,000	20 Community / Sport Clubs

One of the highlights of the forum was to learn how a small outback town like Lightning Ridge (Population of 2,602) built its own world class diving complex, and is an example of vision, community spirit and determination. When a group of 5 young girls and \$13 to their name decided in 1988 that they'd had enough of having to drive an hour to Walgett for swimming training, they decided to take on the challenge of raising money for a pool. The Lightning Ridge community got behind them, keeping costs down by volunteering time and equipment, and the town eventually got its own pool. The aquatic centre has continued to grow, with the Olympic standard indoor heated diving pool and diving tower (Refer image per attachment two) opened in May 2011. The aquatic centre also includes a theme park, and wave pool.



General Manager



Mayor

The forum included keynote sessions on the following items:

1. Overview and summary of core business of the Office of Sport and Recreation/ partnership and participation.
2. Workshop – asset based community development.
3. A community digging deep – community driven facility development.
4. Tour of the Lightning Ridge Swimming and Dive Centre.
5. Results based accountability in a regional community context.
6. The importance of sport and recreation on community mental health and wellbeing.
7. Selling the dream – marketing ambitions of communities.
8. Grants overview (Applying for Grants).

As identified in the Progressive Delivery Program Plan, greater demands are being placed on Council to provide higher standards of sporting facilities. The Office of Sport and Recreation has been a significant contributor to the improvement in the level of service Council has been able to provide to the community with respect to renewing its sporting infrastructure. Recently Council has received Grants of \$25,000 respectively for the renewal of the Duncan Macdonald Cricket Nets at Woodward Oval, and the upgrade of the lighting at Harrison Park. In addition they have administered providing Grant Funding from the Community Building Partnership Program from which council received \$111,000 in 2011/12, and this included funding towards the Parkes Regional Airport Redevelopment. Annual forums such as these are exceptional opportunities to build on the partnerships Council has with the department, and network with other Council's from the Western Region regarding the maintenance of their respective sporting facilities.

Attachments

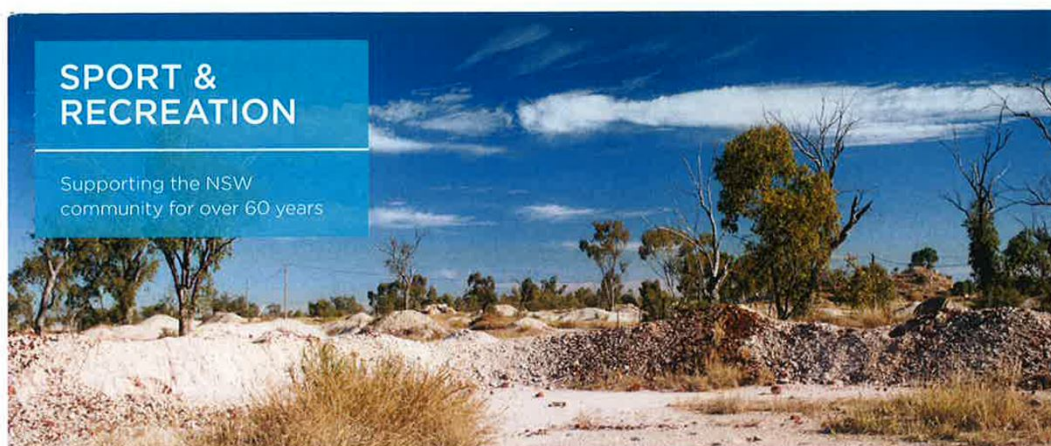
1. Western Region 14th Annual Sport and Recreation Forum Agenda
2. Lightning Ridge Diving Centre



General Manager



Mayor



WESTERN REGION 14TH ANNUAL SPORT AND RECREATION FORUM LIGHTNING RIDGE 29TH - 30TH OCTOBER 2014

Forum Topics

Keynote workshop
University of Newcastle – asset
based community development

A community digging deep
– community driven facility
development

Results based accountability
in a regional community context

The importance of sport and
recreation on community mental
health and wellbeing

Selling the dream – marketing
ambitions of communities

Grant updates

Forum packages

1. Black Opal – \$496.00

Two day forum with two nights
twin share accommodation.
28th – 29th October 2014.
All meals including dinner and
refreshments on the evening
of 29th October 2014.

2. White Opal – \$245.00

Day one forum with one night
twin share accommodation.
Including breakfast, morning
and afternoon tea and lunch.

Please note

- Upgrade to single
room accommodation
(available as requested
on the booking sheet)
- Optional activity –
Tour the Chambers
of the Black Hand
Opal Mine and Gallery
(additional \$25)
- All prices include GST



Lightning Ridge Tourism

lightningridgeinfo.com.au/lightning-ridge-visitor-information-centre.html



Office of
Communities
Sport & Recreation

General Manager

Mayor



WESTERN REGION 14TH ANNUAL SPORT AND RECREATION FORUM LIGHTNING RIDGE BOWLING CLUB, AGATE STREET

PROGRAM DAY 1 29TH OCTOBER 2014

8.30 am	Registration - tea and coffee
9.00 am	Introductions and program overview
9.05 am	Welcome to country
9.10 am	Indigenous dance - traditional welcome
9.15 am	Mayoral welcome - Walgett Shire Council
9.20 am	Directors welcome
9.35 am	Overview and summary of core business of the Office of Sport and Recreation/ partnerships and participation
10.45 am	Morning tea - meet and greet the delegates
11.15 am	Workshop Newcastle University - asset based community development
12.45 pm	Lunch
1.30 pm	Workshop continued
3.15 pm	Afternoon tea
3.30 pm	A community digging deep - community driven facility development
4.15 pm	Return to motel/s
5:00 pm	Sunset tour of town and facilities
6.00 pm	Dinner pick up
6.15 pm	Tour of the Lightning Ridge Swimming and Dive Complex
6.45 pm	Dinner at the Lightning Ridge Swimming and Dive Complex

PROGRAM DAY 2 30TH OCTOBER 2014

8.15 am	Chambers of the Black Hand: tour of mine and gallery \$25pp (including pick up and drop off from motel)
10.15 am	Morning tea Results based accountability in a regional community context
11:30 am	Short break
11.35 am	The importance of sport and recreation on community mental health and wellbeing
12:00 pm	Selling the dream - marketing ambitions of communities
1:00 pm	Lunch
1.30 pm	Grants overview
2.15 pm	Forum evaluation
2.45 pm	Afternoon tea and depart

Lightning Ridge Tourism

lightningridgeinfo.com.au/lightning-ridge-visitor-information-centre.html



General Manager

Mayor



General Manager

Mayor

11.9 (DTCS) Community Infrastructure Projects Policy - Parkes & Districts Amateur Soccer Association

Executive Summary

The Parkes & Districts Amateur Soccer Association has applied to Council to have the purchase and installation for the upgrade of lighting at Harrison Park which will enhance the facility administered under Council's Community Infrastructure Projects Policy (CIPP).

Background Information

The Community Infrastructure Projects Policy allows community and sporting groups to have Council manage and administer the GST in relation to the cost of projects and improvements subject to certain conditions being met.

This Policy is administered by Council's Finance Department.

Legislative or Policy Implications

Community Infrastructure Projects Policy

Progressive Delivery Program Implications

The resolution in this report will primarily effect the Delivery Program Future Direction relating to:

- 2. *Improve Health and Well Being*
- 6. *Enhance Recreation and Culture*
- 8. *Maintain and improve the Shires Assets and Infrastructure*

Predicted positive effect / opportunity for the Delivery Program: *Excellent*

Predicted negative / challenge to the Delivery Program: *Negligible*

Quadruple Bottom Line



Economic ★★★★★



Environmental ★★★★★



Social ★★★★★



Civic Leadership ★★★★★

This work presents an opportunity to improve the recreational assets of the shire, provide an enhanced sporting facility while promoting improved health and well being to the users of the facility.

General Manager

Mayor

Budget & Financial Aspects

The budget set for these works (\$72,000 GST Exclusive) will be funded through a number of bodies. Parkes Shire Council in conjunction with Parkes & Districts Amateur Soccer Association were successful in securing \$25,000 in grant funding through Sport & Recreation NSW. Parkes & Districts Amateur Soccer Association have indicated their financial commitment to the project through contributing \$30,000. In the 2014/15 adopted Parkes Shire Council Operational Budget there has been \$17,000 allocated towards the project as a contribution from Council. The costs of administering the arrangement will be funded from the Finance Department salary vote.

Recommendation

1. That Council agree to proceed with the infrastructure improvement proposed by the Parkes & Districts Amateur Soccer Association.

Report

The association plan to purchase and install upgraded lighting equipment. The proposal from the Parkes & Districts Amateur Soccer Association has been evaluated in accordance with Council's policy and found to comply in all aspects. The association has nominated a Project Manager, and indicated that it has the financial capacity to undertake the works and undertaken selection of the vendor in accord with Council's procurement policy.

Council has worked with the Parkes & Districts Amateur Soccer Association in planning for this project. This is the first occasion that the association has used this policy for projects.

Attachments

1. Correspondence from Parkes & Districts Amateur Soccer Association dated 5 November, 2014.



General Manager



Mayor



PARKES & DISTRICT AMATEUR SOCCER ASSOCIATION Inc.

PRESIDENT: Wayne Pearce

SECRETARY: Scott Lowe

PO Box 494

PARKES NSW 2870

PHONE/FAX: 02 6862 4593

TREASURER: Maryanne King

To Whom It May Concern,

I am writing on behalf of the Parkes and Districts Amateur Soccer Association requesting assistance from the Parkes Shire Council for the lighting upgrade at Harrison Park Soccer Fields under the Community Infrastructure Projects Policy.

We have in conjunction with the Parkes Shire Council and the Parkes Sports Council gained funding from the State Government with funding from the Parkes Shire Council and additional funds to come from the Parkes Soccer Association to make up the required funding for the project.

The lights have been quoted and put forward to the Sports council as well and so have the electrical company to do the installation.

The Parkes and Districts Soccer Association have agreed to have myself Scott Lowe as the project liaison on their behalf.

Regards

Scott Lowe

Secretary

General Manager

Mayor

11.10 (DTCS) - Parkes Musical and Dramatic Society - Community Infrastructure Projects Policy

Executive Summary

The Parkes Musical and Dramatic (M & D) Society has applied to Council to have the renovations to the extension of the shed at the rear of the theatre be administered under Council's Community Infrastructure Projects Policy (CIPP). The renovations will incorporate constructing a Green room on the mezzanine floor, and a change room within the M&D shed.

Background Information

The Community Infrastructure Projects Policy allows community and sporting groups to have Council manage and administer the GST in relation to the cost of projects and improvements subject to certain conditions being met.

This Policy is administered by Council's Finance Department.

Legislative or Policy Implications

Community Infrastructure Projects Policy

Progressive Delivery Program Implications

The resolution in this report will primarily effect the Delivery Program Future Direction relating to: *2. Improve Health and Well Being*

6. Enhance Recreation and Culture

8. Maintain and improve the Shire's Assets and Infrastructure

Predicted positive effect / opportunity for the Delivery Program: *Excellent*

The completion of this project will complete the shed extension, and mezzanine floor project which commenced in 2012/13. This will provide a comfortable room for performers to prepare for shows, and satisfactory change room facilities for M&D Society members to utilise through performances.

Predicted negative / challenge to the Delivery Program: *Minor*

Quadruple Bottom Line



Economic ★★★★★



Social ★★★★★



Environmental ★★★★★



Civic Leadership ★★★★★

General Manager

Mayor

This work presents an opportunity to improve the recreational and cultural assets of the Shire. The Parkes Musical and Dramatic Society contribute annually a Capital Contribution towards the capital improvements of the M & D Little Theatre. These funds are held in reserves until projects have been identified to be completed. These capital projects are discussed through the Little Theatre Management Committee. The social benefits to those living in the Shire are impacted greatly by the cultural activities available.

Budget & Financial Aspects

The cost of these works approximately (\$10,000 GST Inclusive) will be funded by the Parkes M & D Little Theatre Reserve funds. (Balance \$30,538) The costs of administering the arrangement will be funded from the Finance Department salary vote.

Recommendation

1. That Council agree to proceed with works proposed by the Parkes M & D Society pursuant to the Community Infrastructure Projects Policy.

Report

The proposal from the Parkes Musical and Dramatic Society has been evaluated in accordance with Council's policy and found to comply in all aspects. The Society has nominated a Project Manager, and indicated that it has the financial capacity to undertake the works and undertaken selection of the contractor in accord with Council's procurement policy.

Council has worked with the Parkes Musical and Dramatic Society with regular meetings of the Little Theatre Management Committee. It was agreed at the meeting of 7 October 2014, that the M & D Little Theatre Reserve funds be used to complete the mezzanine green room project.

Attachments

1. Correspondence from Parkes Musical and Dramatic Society dated 27 October, 2014.



General Manager



Mayor

To: Owen Jenson
Parkes Shire Council
Cecil Street
PARKES
NSW 29810

Parkes M & D Society
65 Rogers Lane
ALECTOWN
NSW 2870

27 th October 2014

Dear Owen,

I would like to inform you that the Parkes Musical and Dramatic Society is now in a position to proceed with the renovations to the shed at the rear of the theatre. These works will be carried out by Jason Mitchell Building & Carpentry Services.

Warwick Tom and myself have been acting on behalf of the Society in providing project supervision, and reporting back to members, and to Council (through the Management Committee meetings) the progress on this project. We would appreciate it if council would consider the handling of this renovation cost through the Council's Community Infrastructure Project's policy.

Funding of this project is to be sourced monies set aside by Council for capital works at the Little Theatre as discussed and noted in our last Management Committee meeting. Approximate cost is \$10,000. I have attached the original quote from Jason Mitchell.

Thankyou Owen for your consideration of this request.

Sincerely,



General Manager



Mayor

12 DIRECTOR PLANNING AND ENVIRONMENT'S REPORT

12.1 (DPE) October 2014 Building Statistics

Executive Summary

During the month of October 2014 there were six (6) Development Applications received totalling \$638,700.00 and four (4) consents were issued. Seven (7) Complying Development Certificates were received totalling \$851,891.00 and five (5) consents were issued.

Background Information

The report is furnished to Council on a monthly basis and provides a snapshot of development activity in the Shire during that period.

Legislative, Policy & Management Planning Implications

Nil.

Budget & Financial Aspects

Nil.

Recommendation

1. That the information be received and noted.

Report

The figures shown in the table below are for Development Applications received during October 2014 with respect to the specified building types.

The figures in the shaded area of the table are October 2013.

Building Type	No.	Estimated Value	No.	Estimated Value
New Dwellings	1	\$341,000.00	1	\$310,000.00
Residential Flat Building	1	\$250,000.00	-	-
Addition/Alteration to Dwelling	1	\$4,900.00	2	\$87,000.00
Outbuildings (carport, pergola, garages, sheds)	3	\$42,800.00	2	\$37,800.00
Swimming Pools	-	-	-	-
Class 10b – Structures	-	-	2	\$18,100.00



General Manager



Mayor

Building Type	No.	Estimated Value	No.	Estimated Value
Additions to Commercial Buildings	-	-	-	-
Additions to Industrial Buildings	-	-	-	-
New Commercial / Industrial Buildings	-	-	-	-
Subdivision/Boundary Adjustment	-	-	-	-
Home Industry	-	-	-	-
Home Occupation	-	-	-	-
Change of Use	-	-	1	\$0.00
Demolition	-	-	1	\$50,000.00
Boarding House - Class 1b	-	-	-	-
Totals	6	\$638,700.00	9	\$502,900.00
Total 01/07/14 - 31/10/14	34	\$4,242,224.00	39	\$2,958,075.00

The following list of Development Consents were issued in the month of October 2014.

Application No.	Address	Description
DA14070	3013 Back Peak Hill Road, Peak Hill	One Lot (1) in to Three Lot (3) Subdivision
DA14084	12-18 Reymond Street, Parkes	Outdoor Sculpture
DA14091	33 Blaxland Street, Parkes	Erection of Two Outbuildings
DA14094	12 Vaucluse Place, Parkes	Patio Cover

The figures shown in the table below are for Complying Development Certificates received during October 2014 with respect to the specified building types.



General Manager



Mayor

The figures in the shaded area of the table are for October 2013.

Building Type	No.	Estimated Value	No.	Estimated Value
Urban Dwellings	2	\$755,639.00	3	\$573,000.00
Addition/Alteration to Dwelling	3	\$72,110.00	2	\$59,500.00
Outbuildings (carport, pergola, garages, sheds)	2	\$24,142.00	4	\$46,900.00
Swimming Pools	-	-	1	\$30,000.00
Structures - Class 10b	-	-	-	-
Additions to Industrial/ Commercial Buildings	-	-	-	-
Commercial use and building alterations	-	-	-	-
Change of Use	-	-	-	-
Boundary Adjustment/Strata Subdivision	-	-	-	-
Demolition	-	-	-	-
Totals	7	\$851,891.00	10	\$709,400.00
Total 01/07/14 - 31/10/14	24	\$3,729,626.00	33	\$3,194,680.00

The following is a list of Complying Development Certificates which were issued in the month of October 2014.

Application No.	Address	Description	Certifying Authority
CDC14036	8 Caledonia Street, Parkes	Demolition of Existing Dwelling	PSC
CDC14037	20 Vaucluse Place, Parkes	Erection of Dwelling & Carport	PSC
CDC14038	77-79 Molong Road, Parkes	Alterations to existing Dwelling	PSC
CDC14041	18B Wangara Lane, Parkes	Dwelling with Attached Double Garage, Porch & Alfresco	PC
CDC14047	147B Gold Rush Road, Parkes	Dwelling with Attached Porch/ Verandah & Alfresco	PC

Note:

PSC - Parkes Shire Council; PC - Private Certifier

DA Processing Times for Approvals

It should be noted that a total of 36 Development Applications have been approved for the period 1 July 2014 to 31 October 2014.

N.B. Please note that the pie chart is not able to be provided at this time due to problems with application software. This problem will be rectified as soon as possible.



General Manager



Mayor

12.2 (DPE) DA14112: Additions to Swimming Pool - Deck and Privacy Screen/ Fence, Lot 54 DP 238599, 9 Lorking Street Parkes

Development Application Information

Application No: DA14112

Applicant: Mr L Wakefield

Property: Lot 54 DP 238599, 9 Lorking Street, Parkes

Proposal: Addition to Swimming Pool - Deck and Privacy Screen / Fence

Executive Summary

An application has been received for the erection of a deck and privacy screen/fence extension as an addition to an existing aboveground swimming pool at 9 Lorking Street, Parkes.

The proposed development of a deck is to improve the amenity and use of the existing aboveground pool. However, the provision of the deck necessitates the increase in height of the existing boundary fence to a minimum 1800mm above the finished surface of the pool deck so as to comply with the current requirements of the Swimming Pools Act 1992 and the Building Code of Australia.

The height of the pool deck at the rear NE corner, compared with the existing fence, along with the slope of the land, results in a fence height of 2.8 m above existing ground level at 11 Lorking Street, Parkes. Clause 5.6.7 Fencing of the Parkes Shire Development Control Plan 2013 stipulates a maximum height of 1.8 metres for side boundary fences.

It is considered that the proposed additions to the existing above ground pool should be approved. The departure from the performance criteria is justified in this circumstance due to the lessened impact arising from the height of existing surrounding structures and the requirement for the existing pool barrier to be brought into compliance with the current requirements of the Swimming Pools Act 1992.

Background Information

The allotment is an existing allotment in an older established area of the town. There is an existing dwelling-house and associated outbuildings on the site, including an existing aboveground Swimming Pool which has been partially excavated into the ground to accommodate the sloping block.

The pool was installed under Complying Development Certificate 06009 in February 2006. The perimeter pool fence at that time was only required to be a minimum height of 1.2 metres. The existing perimeter fence was 1.5m high and remained unaltered with the pool installation. No deck was indicated on the approved plans, although the owner extended the height of the swimming pool fence posts so as to allow the erection of a deck at a later date.



General Manager



Mayor

The owner had thought the deck could be erected as exempt development, however, as it does not meet the exempt criteria a development application was required for the deck installation.

Legislative, Policy & Management Planning Implications

The subject land is zoned R1 General Residential under the Parkes Local Environmental Plan 2012, which permits the development with the consent of Council.

Council's Development Control Plan for Residential Code 1998, applies to the land. The above development does not meet the performance standards of the Development Control Plan as it will exceed the specified 1.8m height for side boundary fences.

New building work is required to meet the requirements of the Building Code of Australia. The performance standard under the Building Code of Australia for pool safety barriers is AS1926-2012, which requires a 1.8m high boundary fence, measured inside the pool yard. The existing pool barrier erected in 2006 was subject to AS1926.1-1986 which only required a 1.2m high boundary fence.

Clause 23 of the Swimming Pools Regulation 2008 permits a complying swimming pool fence erected prior to 1 September 2008 to continue to comply with the earlier standard until the barrier is substantially altered or rebuilt, at which time it would then need to be upgraded to meet the current standard.

Budget & Financial Aspects

The required application fees have been paid. The cost of the deck development to the applicant has increased due to the legislative requirement to increase the height of the perimeter pool barrier to 1.8 metres above the floor of the deck to meet the new standards.

Recommendation

1. That the application be approved subject to the conditions contained in the report, and
2. That the General Manager be delegated the authority to approve an increase in the height of the side boundary fence of a property where the fence forms part of the existing swimming pool barrier, the increase in height is a direct result of ensuring compliance with the Swimming Pools Act 1992 and there is no objection from adjoining property owners received.

Report

Details of Proposed Development

An application has been received for the erection of a deck and privacy screen/fence extension as an addition to an existing aboveground swimming pool at 9 Lorking Street, Parkes.



General Manager



Mayor

The proposed development of a deck is to improve the amenity and use of the existing aboveground pool. However, the provision of the deck necessitates the increase in height of the existing boundary fence to a minimum 1800mm above the finished surface of the pool deck so as to comply with the current requirements of the Swimming Pools Act 1992 and the Building Code of Australia.

The height of the pool deck at the rear NE corner, compared with the existing fence, along with the slope of the land, results in a fence height of 2.8 m above existing ground level at 11 Lorking Street, Parkes. Clause 5.6.7 Fencing of the Parkes Shire Development Control Plan 2013 stipulates a maximum height of 1.8 metres for side boundary fences.

It is considered that the proposed additions to the existing above ground pool should be approved. The departure from the performance criteria is justified in this circumstance due to the lessened impact arising from the height of existing surrounding structures and the requirement for the existing pool barrier to be brought into compliance with the current requirements of the Swimming Pools Act 1992.

Location Map



Consultation

The neighbouring property owner impacted by the increased fence height and proposed privacy screen was notified of the proposed development and no objections were received by Council relating to the development. Council officers also consulted with the neighbour personally to ensure they understood the height of the pool fence/privacy screen and had no objection to the raising of the dividing fence as proposed.

General Manager

Mayor

BCA Assessment

The construction of the deck complies with the requirements of the Building Code of Australia. The Building Code of Australia requires safety barriers to comply with AS1926 Parts 1 - 2012 & 2 - 2007.

Engineering Assessment

The proposed deck will extend over the Council sewer main at the rear of the property. This is considered permissible subject to the footings of the deck being founded outside of the zone of influence of the sewer main. This can be achieved and is imposed as a condition of consent. The deck will be constructed such that the bearers are clear of the main and the joists that extend across the main will be able to be separately unbolted and removed should Council be required to carry out maintenance work on the main.

Environmental Assessment

79C Evaluation (1)(a) (i) any environmental planning instrument

Parkes Local Environmental Plan 2012

Lot 54 DP 238599 is zoned R1 General Residential under Parkes Local Environmental Plan 2012. Development proposing the construction of alterations and additions to a swimming pool on the subject land is permitted with the consent of Council. In considering whether or not to grant consent to the proposed development, Clause 2.3(2) of Parkes Local Environmental Plan 2012 provides that the Council shall have regard to the objectives for development in a zone when determining a development application in respect of land within the zone.

The objectives of this zone are:

- To provide for the housing needs of the community.
- To provide for a variety of housing types and densities.
- To enable other land uses that provide facilities or services to meet the day to day needs of residents.
- To provide attractive, affordable, well located and market-responsive residential land.
- To ensure that any non-residential land uses permitted within the zone are compatible with the amenity of the area.
- To ensure that housing densities are broadly concentrated in locations accessible to public transport, employment, services and facilities.

The proposed development is consistent with the objectives of the R1 General Residential zone and is permissible with the consent of Council as the height of the pool barrier is compatible with the amenity of the area.



General Manager



Mayor

S79C(1)(a) (iii) any development control plan (DCP)

Council's Development Control Plan - Parkes Shire Council, Development Control Plan 2013 applies to the land.

The proposed additions and alterations to the pool are consistent with the purpose of the allotment and the surrounding development. The proposed development is in keeping with the objectives of the DCP. There is one non-compliance with performance standards of the DCP relating to the height of the side boundary fence exceeding 1.8 metres.

The applicant has been required to increase the height of the side boundary fence so as to comply with the current pool barrier standards that are applied under AS1926-2012, therefore requiring a variation from the maximum height of 1.8 metres as required by Clause 5.6.7 of the Parkes Shire Council, Development Control Plan 2013. The side boundary fence when measured from ground level at 11 Lorking Street will be approximately 2.8 metres high at the rear corner, varying in height along the boundary due to the fall of the land. The height will be less adjacent to the front of the pool where it has been excavated into the ground and the deck will be closer to ground level.

Clause 1.5 of the Parkes Shire Council Development Control Plan 2013 permits Council to consider variation to the standards set in the DCP where a variation is warranted and the objectives of the development controls are achieved. A variation to the Development Control Plan must achieve the stated objectives of the development controls.

The objectives of section 5.0 - Residential Development are:

- provide for a wider range of residential development to improve choice living across the shire;
- encourage good design in residential development by providing and ensuring a comprehensive design orientated approach to new residential development;
- set appropriate criteria for energy efficiency, privacy, noise, vehicular access, parking, and open space; and,
- improve urban design and residential amenity in new housing developments.

It is proposed to increase the height of the side boundary fence to 1.8 metres above the pool deck, which equates to a height of 2.8m above ground level at the rear corner of 11 Lorking Street, Parkes.

The existing boundary fencing complies with the requirements of the DCP. The applicant is required to increase the height of the boundary fence as part of this development so as to meet the requirements of the current Swimming Pool Standards.

The resulting development will also have a positive impact in providing a privacy screen for the residents at 11 Lorking Street, Parkes, when residents are in the back yard and persons are on the swimming pool deck. A blue board wall is eventually also proposed on the inside of the fence to tidy up the rails that will be placed on the pool side of the fence, and to ensure the inside of the fence complies with the required non-climbing zones. The applicant will be placing the rails on the inside of the fence to improve the appearance from the neighbouring property, such that it looks more like the wall of a shed.



General Manager



Mayor

The impact of the 2.8 metre section of the fence is reduced by the height of the existing sheds along the rear boundary. At the rear corner the height of the fence will be just higher than the one roof and lower than the peak of the other shed.

The height and bulk of the dwelling at 11 Lorking Street, along with the slope of the land to the rear also reduce the impact of the additional fence height. The residents within the dwelling at 11 Lorking Street, Parkes currently overlook the swimming pool area at 9 Lorking and will look well over the top of the proposed fence. The fence will not be apparent on the streetscape.

There are considered to be justifiable grounds for the departures from the 1.8 metre maximum height requirements of the side boundary fence and it is considered that the variation is appropriate in this case.

Similar scenarios requiring the height of boundary fences to be increased to 1.8m above the pool concourse, as opposed to natural ground level, are likely to occur when Council commences a more rigorous swimming pool inspection programme in April 2015. Particularly where non-complying pool fences may be made to upgrade. It would be considered onerous and time consuming to report all these departures to Council and it is therefore recommended that the Director Planning & Environment be delegated to approve variations to the height of side boundary fences, where the height increase is required to ensure compliance of an existing pool barrier with the current standard called up under the Swimming Pools Act 1992. This would be subject to no objection from adjoining property owners and the development being compatible with the area and existing structures on site and surrounding properties which are standard considerations.

S79C(1)(a) (iia) any planning agreement that has been entered into under section 93F, or any draft planning agreement that a developer has offered to enter into under section 93F

The applicant has not entered into any form of planning agreement.

S79C(1)(a) (iv) the regulations (to the extent that they prescribe matters for the purposes of this paragraph)

Nothing in the regulations prevents the assessment and approval of the subject application.

S79C(1)(b) the likely impacts of that development, including environmental impacts on both the natural and built environments, and social and economic impacts in the locality

Context and Setting

The subject land is currently occupied by an existing dwelling-house and associated outbuildings. The proposed development is consistent with the nature of the surrounding residential area. The area is occupied by single and two storey dwelling-houses and large sheds. It is not considered that the impacts are such that consent should be refused. The proposed development will not have any negative impacts regarding limiting views or solar access to neighbouring properties.



General Manager



Mayor

Access, transport and traffic

The site is located on Lorking Street which is a sealed urban street. Kerb and gutter is constructed on the site. There are no public transport requirements as part of the proposed development. No additional traffic will be generated as a result of the proposed development. No further access' to the roadway will be created as part of the development.

Public Domain

The proposed development will not compromise the availability and enjoyment of public recreational opportunities in the locality. In this regard, it is assessed that minimal impact will result on the existing public domain.

Utilities

The existing dwelling-house is connected to the reticulated water supply, electrical supply and reticulated sewerage system. The proposed development will not contribute any additional impact on the system over and above the existing dwelling-house and the requirements of the systems capacity and design.

Heritage

Due to the urban uses of the subject property there is considered to be limited potential for the land to comprise sites, items or places of significant Aboriginal cultural heritage.

Site inspection did not identify any sites, items, or places of significant European heritage proposed to be disturbed or impacted on as part of the development. The information supplied by the application with the development application did not identify any sites items or places of cultural heritage.

Other land resources

The proposed development is located on land which has historically been used for residential purposes. The land is zoned R1 General Residential and is therefore appropriately located for residential development.

The development is not likely to have detrimental effects on conserving and using valuable land resources such as mineral and extractive resources and water supply catchments subsequent to the original subdivision approval to create dwelling-house allotments.

Water

The existing dwelling-house is connected to a reticulated water connection. The proposed development does not contain any additional facilities which contribute to an additional impact on the system over and above the existing dwelling-house and the requirements of the systems capacity and design.

Soils

The implications for soil erosion can be addressed through the imposition of conditions of consent requiring soil erosion and sedimentation control during the construction phase of the development. The on going use of the development is unlikely to create impacts to the site soils.



General Manager



Mayor

Air & Microclimate

There are no significant air quality or pollution issues arising from existing or proposed activities carried out on the site.

Flora and Fauna

The information in support of the application has not identified any threatened species of flora or fauna that may be affected by the development proceeding. The site has been utilised for urban purposes for many years and there is considered minimal possibility for any threatened species to be on site.

Waste

Council's reticulated sewer system is connected to the subject site. The proposed development will be constructed over Council's sewer main, however footings will be clear of the zone of influence of the sewer main. The structure will be capable of being removed should Council need to access the main for maintenance purposes. The development is clear of the house drainage lines and the point of connection to the main. Construction waste will be disposed of at Council's Waste landfill or other approved waste disposal site.

Energy

The proposed development is not required to be constructed in accordance with a BASIX certificate and will therefore comply with the NSW state government policy.

Noise and Vibration

The proposed development is located close enough to adjoining properties that construction noise could be a potential problem. It is not considered that the on going use of the development will cause any significant noise and vibration. It is considered appropriate to limit the times of construction activities by way of condition of consent.

Natural Hazards

The site is not flood prone or bush fire prone in accordance with the map prepared by the NSW Rural Fire Service and certified in accordance with Section 146 of the Environmental Planning and Assessment Act.

Technological Hazards

There is no known use of the land or incident that would cause the site to be contaminated. Site inspection does not reveal any evidence any contamination or any other land use activities that may give rise to concerns about soil contamination in relation to State Environmental Planning Policy No. 55 - Remediation of land. It does not appear warranted to condition further investigation into site contamination.

Safety Security and Crime Prevention

The building does not pose a safety security or crime prevention risk.

Social Impact in the Locality

Due to the type and scale of the proposed development, the social impacts of the development are not likely to be significant.

Economic Impact in the Locality

Due to the type and scale of the proposed development, the economic impacts of the development are not likely to be significant.



General Manager



Mayor

Site Design and Internal Design

The location of the development on the site will not detrimentally affect adjoining land as discussed previously. The proposed site does not comply with Council's Development Control Plan for the height of the side boundary fence on the northern property boundary however, it is considered that there are grounds to vary the requirements of the Development Control Plan. The size and scale of proposed fence extension are appropriate for the subject lot based on the surrounding structures and the proposed use.

Construction

The construction activities are unlikely to have any significant impacts on the location if conditions of consent are implemented in relation to time of construction and soil erosion and sedimentation. Conditions limiting the times of construction will be included to manage impacts during the construction phase. The building is able to be constructed to comply with the requirements of the Building Code of Australia.

Cumulative Impacts

The proposal is surrounded by residential allotments. The proposed development upon the subject allotment is generally consistent with the relevant provisions of Parkes Local Environmental Plan 2012. It is considered that adequate information has been provided in order for Council to satisfy itself that the location of the proposed development will be unlikely to significantly impact upon, or be impacted by, adjoining land uses.

Having regard to the considerations set out in this assessment the cumulative impact of the development are not such that the application should be refused.

S79C(1)(c) the suitability of the site for the development,

The proposed development is permissible in the zone. The allotment is surrounded by residential type developments and is not used for any other productive use. The proposed site is suitable and consistent with the objectives of the zone.

S79C(1)(d) any submissions made in accordance with this Act or the regulations,

The proposed development was notified to the adjoining property owner at 11 Lorking Street, Parkes, who has indicated no objection to the proposal.

S79C(1)(e) the public interest

The proposed development will have minimal impact on the shire generally. The minor nature and scale of the development and the proposed location will result in an acceptable development.

Conclusion

The proposed development has been assessed to be consistent with the requirements of Parkes Local Environmental Plan relating to development in the R1 General Residential zone and is consistent with existing land use activities of the locality.

A variation is required to Clause 5.6.7 of the Parkes Shire Council, Development Control Plan 2013, relating to the maximum 1.8m height of a side boundary fence. The requested variation is assessed to have merit and it is considered that the variation is appropriate in this case.



General Manager



Mayor

The owners of the property adjacent to the development that is impacted by the increased fence height has been notified of the proposed development and they have advised they have no objection to the proposed extension of the fence.

Having considered the documentation supplied by the applicant and the findings of site inspections it is assessed that the impacts of the proposal and the likely environmental interactions between the proposed development and the environment are such that Council should not refuse the development application.

The proposed development at Lot 54 DP238599, 9 Lorking Street, Parkes will include the construction of a deck around the existing above-ground swimming pool, the raising of the swimming pool fence to 1.2m above the pool deck internally and 1.8m above the pool deck on the northern boundary. The development also includes the lining of the inside of the 1.8m high fence with a decorative blue board wall that will ensure the inside of the fence is non-climbable for 900mm from the top of the inside of the fence.

The application was supported by sufficient information to allow assessment of the proposal.

The proposed development is permitted under the Parkes Local Environmental Plan 2012 and can be approved. It is considered that the proposed development will not adversely affect the general amenity and character of the locality, and that the building proposal will not have a negative impact on the area.

It is also considered that similar scenarios requiring the height of boundary fences to be increased to 1.8m above the pool concourse, as opposed to natural ground level, are likely to occur when Council commences a more rigorous swimming pool inspection programme in April 2015. Particularly where non-complying pool fences may be made to upgrade. It would be considered onerous and time consuming to report all these departures to Council and it is therefore recommended that the Director Planning & Environment be delegated to approve variations to the height of side boundary fences, where the height increase is required to ensure compliance of an existing pool barrier with the current standard called up under the Swimming Pools Act 1992. This would be subject to no objection from adjoining property owners and the development being compatible with the area and existing structures on site and surrounding properties which are standard considerations.

Conditions

Conditions imposed by Parkes Shire Council

Approved Plans and Documentation

1. The development shall be carried out in accordance with the approved plan(s) numbered DA14112 stamped by Parkes Shire Council and attached to this consent except where amended by any of the following conditions. A current and approved copy of the building approval/consent and stamped plans is to be maintained on site for constructional and reference purposes.
2. The erection of the deck over Council's sewer main is subject to the applicant agreeing to temporarily remove the deck at his own cost if any maintenance work is required in the sewer main at the subject lot.



General Manager



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Prior to Commencement

3. The Applicant is to obtain a Construction Certificate from either Council or an Accredited Certifying Authority, certifying that the proposed works are in accordance with the Building Code of Australia and applicable Council Development and Engineering Standards prior to any building and or subdivision works commencing.

Note 1. No building, engineering or excavation work is to be carried out in relation to this development until the necessary construction certificates have been obtained.

Note 2. It is the responsibility of the Applicant to ensure that the development complies with the Building Code of Australia and applicable Development and engineering standards in the case of building work and the applicable Council Engineering Standards in the case of subdivision works. This may entail alterations to the proposal so that it complies with these standards.
4. The applicant is to submit to Parkes Shire Council, at least two days prior to the commencement of any works, a 'Notice of Commencement of Building or Subdivision Works' and 'Appointment of Principal Certifying Authority'.
5. Prior to the commencement of construction works, an Erosion and Sediment Control Plan (ESCP) shall be prepared in accordance with Soils and Construction Managing Urban Stormwater. Such plan shall be implemented prior to, during and after the construction phase of the development.

During Construction

6. All loading, unloading and storage of goods, equipment, tools and building materials, or the carrying out of building operations related to the development proposal shall be carried out within the confines of the property. No loading, unloading and storage of goods, equipment, tools and building materials, or the carrying out of building operations related to the development proposal shall be carried out on the nature strip, footpath or public roadway system.
7. Throughout the course of building operations on the land, toilet facilities are to be provided, at or in the vicinity of the work site on which work involved in the erection or demolition of a building is being carried out. Toilet facilities are to be provided at a rate of one toilet for every 20 persons or part of 20 persons employed at the site.
8. All building rubbish and debris, including that which can be wind blown, shall be contained on site in a suitable container for disposal at an approved Parkes Shire Council Waste Landfill Depot. The container shall be erected on the building site prior to work commencing and shall be maintained for the term of the construction to the completion of the project.

Note 1: No building rubbish or debris shall be placed or permitted to be placed on any adjoining public reserve, footway or road.

Note 2: The waste container shall be regularly cleaned to ensure proper containment of the building wastes generated on the construction site.



General Manager



Mayor

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9. Building activities and excavation work involving the use of electric or pneumatic tools or other noisy operations shall be carried out only between 7.00 am and 6.00 pm on weekdays and 8.00 am and 1.00 pm on Saturdays. No work on Sundays or Public Holidays is permitted.
 10. Any damage caused to footpaths, roadways, utility installations and the like by reason of construction operations shall be made good and repaired to a standard equivalent to that existing prior to commencement of construction.

Note 1: The full cost of restoration/repairs of property or services damaged during the works shall be met by the Applicant.

11. The footings for the deck are to be founded outside of the zone of influence of the sewer main.

Prior to Occupation

12. Prior to the occupation or use of the pool deck an Interim or Final Occupation Certificate must be obtained from the Principal Certifying Authority for the subject development.

Prescribed conditions under the Environmental Planning and Assessment Regulation 2000

13. The works the subject of this development must be carried out in accordance with the requirements of the Building Code of Australia.
14. Residential building work for which the Home Building Act 1989 requires there to be a contract of insurance in force in accordance with Part 6 of that Act, The contract of insurance must be entered into and be in force before any building work authorised to be carried out by the Construction Certificate commences.

Erection of signs

15. A sign must be erected in a prominent position on any site on which building work, subdivision work or demolition work is being carried out:
 - (a) showing the name, address and telephone number of the principal certifying authority for the work, and
 - (b) showing the name of the principal contractor (if any) for any building work and a telephone number on which that person may be contacted outside working hours, and
 - (c) stating that unauthorised entry to the site is prohibited.

Any such sign is to be maintained while the building work, subdivision work or demolition work is being carried out, but must be removed when the work has been completed.

Note: This condition does not apply in relation to building work, subdivision work or demolition work that is carried out inside an existing building, that does not affect the external walls of the building.

Note: Principal certifying authorities and principal contractors must also ensure that signs required by this clause are erected and maintained (see clause 227A which currently imposes a maximum penalty of \$1,100).



General Manager



Mayor

Notification of Home Building Act 1989 requirements

16. Residential building work within the meaning of the Home Building Act 1989 must not be carried out unless the principal certifying authority for the development to which the work relates (not being the council) has given the council written notice of the following information:
- (a) in the case of work for which a principal contractor is required to be appointed:
 - (i) the name and licence number of the principal contractor, and
 - (ii) the name of the insurer by which the work is insured under Part 6 of that Act,
 - (b) in the case of work to be done by an owner-builder:
 - (i) the name of the owner-builder, and
 - (ii) if the owner-builder is required to hold an owner-builder permit under that Act, the number of the owner-builder permit.

If arrangements for doing the residential building work are changed while the work is in progress so that the information notified under the above condition becomes out of date, further work must not be carried out unless the principal certifying authority for the development to which the work relates (not being the council) has given the council written notice of the updated information.

Fulfilment of BASIX commitments

17. The commitments listed in each relevant BASIX certificate for the development must be fulfilled, for any BASIX affected development, or any BASIX optional development in relation to which a person has made an application for a complying development certificate that has been accompanied by a BASIX certificate or BASIX certificates.

Condition relating to shoring and adequacy of adjoining property

18. Where development involves an excavation that extends below the level of the base of the footings of a building on adjoining land, the person having the benefit of the certificate must at the person's own expense:
- (a) protect and support the adjoining premises from possible damage from the excavation, and
 - (b) where necessary, underpin the adjoining premises to prevent any such damage.

Note: This condition does not apply if the person having the benefit of the complying development certificate owns the adjoining land or the owner of the adjoining land has given consent in writing to that condition not applying.

Attachments

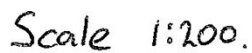
- 1. Site Plan
- 2. Elevation Plan
- 3. Plan view of deck
- 4. Statement of Environmental Effects
- 5. Photograph of Structures in the surrounding area
- 6. Photograph showing height of adjoining dwelling in relation to the development



General Manager

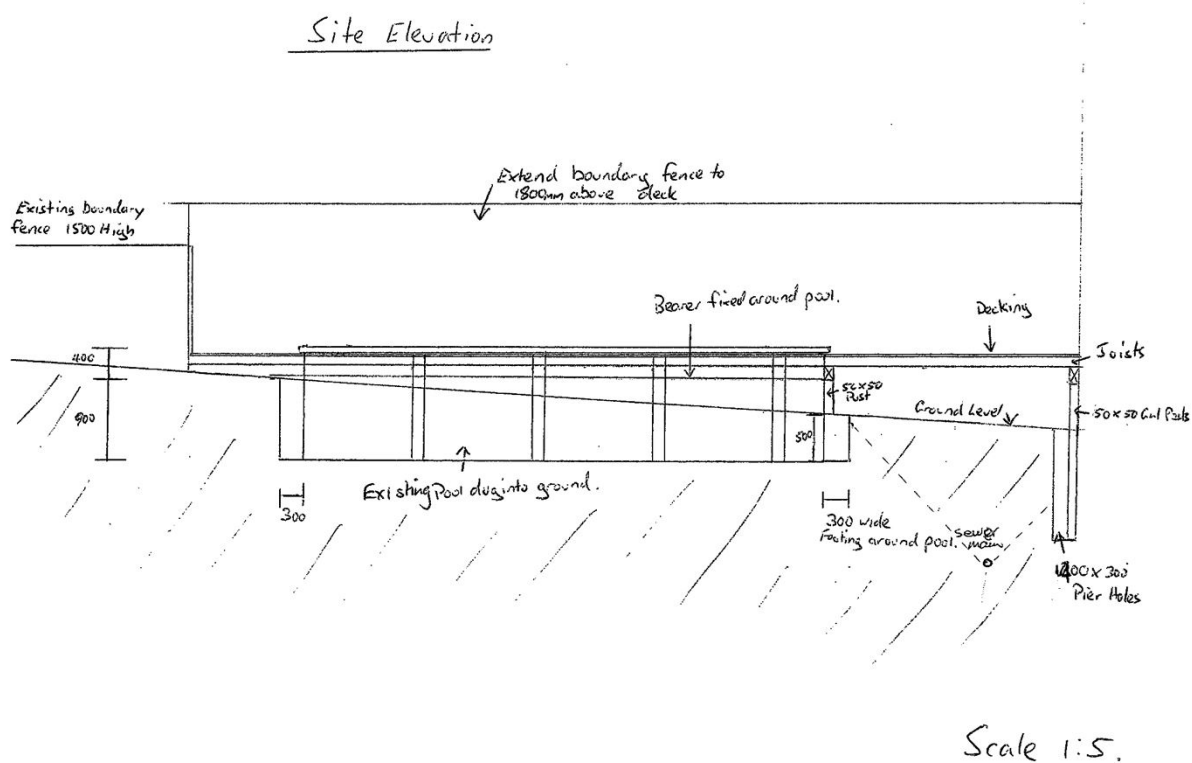


Mayor



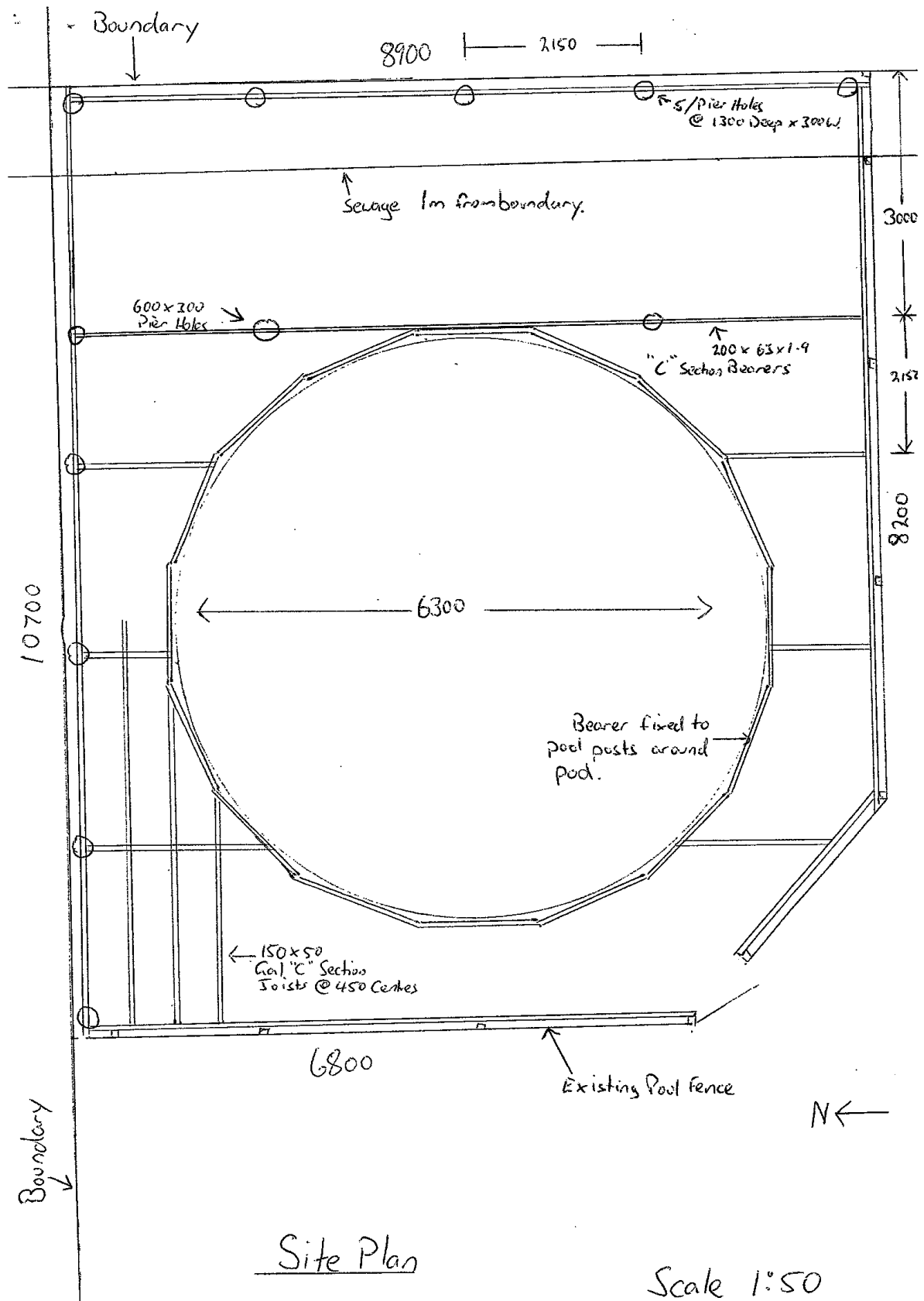
General Manager

Mayor



General Manager

Mayor



[Signature]

General Manager

Ken Keith

Mayor

Statement of Environmental Effects

Property Details

Lot: 54 DP238599
Address: 9 Lorking Street, Parkes 2870

1. Description of the Proposal

The proposed development involves the erection of a deck around an existing aboveground pool, which is located in the rear N/E Corner of the property.

The existing boundary fence is to be increased in height to 1.8m above the floor level of the proposed deck so as to comply with the requirements of the Building Code of Australia and the Swimming Pools Act 1992.

Stage 2 will involve the erection of a Decorative Blue Board wall to the inside of the raised boundary fence.

The proposed deck and wall are to be erected to enhance the current residential use of the existing pool. The fence extension will be framed on the inside of the pool area for the additional height to be in keeping with the existing fence and aesthetically pleasing to the neighbouring property.

It is noted that the maximum height for Boundary Fencing under Parkes Shire Council's Development Control Plan is 1.8m and it will be necessary for a variation of this development standard so as to comply with the requirements of the Swimming Pools Act 1992.

2. Description of the Site

The area of the site 873 m².

The site slopes from the front to the rear of the property. The slope of the site and the partial burial of the aboveground pool necessitate the need for a deck for a more functional pool area.

There is an existing dwelling and sheds on the property. The existing pool was erected in 2006. The fence posts were extended in height at that time to allow for the construction of a deck.

There is a Council sewer main located to the rear of pool approximately 1 m from the rear boundary and 2m from the rear of the pool. The house drainage lines extend down the southern side of the pool to the sewer connection to that main.

The footings for the deck will extend down below the zone of influence of Council's sewer main and will clear the main by approximately 1m to the east and 1.7m to the west.

Adjoining land uses are residential, with large sheds to the rear of the property screening the pool area from view of the rear properties. The existing northern fence will be extended to comply with the requirements of the Swimming Pools Act and to provide privacy to the property to the north. There is little privacy at present with the existing 1.5m high fence.



General Manager



Mayor



General Manager

Mayor



General Manager



Mayor

12.3 (DPE) DA14103: Proposed Additions to Dwelling-house at 77-79 Molong Road, Parkes

Development Application Information

Application No: DA14103

Applicant: Ms KM Stone

Property: Lot 3 DP 1112408, 77-79 Molong Road, Parkes

Proposal: Additions to dwelling-house

Executive Summary

An application has been received for additions to the existing dwelling-house at the 77-79 Molong Road, Parkes.

The proposed development will include the construction of a new verandah on the northern side of the existing dwelling-house and additions to the south east corner expanding the family living areas. The additions will make the dwelling-house a uniform square shape.

The existing dwelling-house is approximately 60 years old and setback 14.3 metres from the primary frontage in lieu of the prescribed 20 metre setback as stipulated in Council's Development Control Plan. The existing side setback to the eastern property boundary is 1.5 metres in lieu of the prescribed 10 metre setback as stipulated in Council's Development Control Plan 2013.

The verandah on the northern side will further encroach the primary building line setback. The primary building line setback will be revised to 11.9 metres. The proposed additions will have no implications on the side setback which will remain 1.5 metres.

It is considered that the proposed additions are consistent with the objectives of the Development Control Plan and the departures from the performance criteria are justified in the circumstances due to the existing location of the dwelling-house and the existing established building line in the street.



General Manager



Mayor

Background Information

The land is an older established area of the town and underwent further subdivision in 2007. There is an existing dwelling-house and multiple outbuildings on the site. An existing driveway provides access from Molong Road on the northern side of the property.

The Development Application was received by Council on the 17 October 2014. Additional information was requested from the applicant seeking further details on the development demonstrating the need for the departure from the development standards listed in Clause 5.8.2 Boundary Setbacks of the Parkes Shire Council Development Control Plan 2013.

The applicant subsequently submitted a statement of justification (see attachment 1) outlining the reasons as to why the proposal was designed with a variation to the prescribed standards listed in Council's Development Control Plan 2013. The photos submitted with the statement of justification indicate that the proposed new verandah will only replace a previously existing verandah.

Neighbouring property owners were notified of the proposed development and no objections have been received by Council relating to the development.

Legislative, Policy & Management Planning Implications

The subject land is zoned R5 Large Lot Residential under the Parkes Local Environmental Plan 2012, which permits the development with the consent of Council.

Council's Development Control Plan 2013, applies to the land. The above development is generally consistent with the performance standards of the Development Control Plan, with the exception of the location of the two additions in relation to the primary and secondary building line setback to the northern and eastern property boundary respectively.

Budget & Financial Aspects

Nil.

Recommendation

That the development be approved subject to conditions contained in the report.



General Manager



Mayor

Report

Details of Proposed Development

Description of Site:

The site is formally described as Lot 3 DP 1112408, 77-79 Molong Road, Parkes and has an area of 1.315 hectares.

The allotment contains a dwelling-house and associated outbuildings. It is connected to mains electricity supply and Council's reticulated water supply and is serviced by an onsite sewerage management system. Vehicular access to the site from Molong Road is gained via the existing sealed splay and gravel driveway.

Molong Road is a sealed street with no kerb and gutter. There is no footpath constructed along Molong Road. The subject site is approximately 2.5 kilometres from the centre of Parkes.

The allotment to the north west, is occupied by multiple commercial buildings which have a nil setback from the primary frontage (Molong Road). The allotment to the east and south are both vacant. The two allotments on the northern side of Molong Road directly opposite the subject site are occupied by dwelling-houses and associated outbuildings. The two dwelling-houses on the northern side of Molong Street are setback approximately 14 metres and 18 metres from the primary street frontage.

Description of Proposal:

The development application proposes the construction a verandah and additions to the rear of the existing dwelling-house. The verandah will be constructed the length of the front facade and will be 2.4 metres wide. The rear addition will not further encroach any side setbacks to what is existing. The additions will expand the family living areas, making the dwelling-house a uniform square shape and can be seen in attachment 3. The works are minor additions to the existing dwelling-house.

The stormwater accumulated from the development will be captured onsite through the proposed 22,000L rainwater tank. Any overflow can be directed onsite to a legal discharge point clear of all structure and to not impact any adjoining properties.



General Manager



Mayor

There have been no submissions made regarding the development.

The proposed additions are able to comply with the requirements of the Building Code of Australia.

79C Evaluation (1)(a) (i) any environmental planning instrument

Parkes Local Environmental Plan 2012

Lot 3 DP 1112408 is zoned R5 Large Lot Residential under the Parkes Local Environmental Plan 2012. Development for dwelling-house additions is permitted with the consent of Council. In considering whether or not to grant consent to the proposed development, Clause 2.3(2) of Parkes Local Environmental Plan 2012 provides that the Council shall have regard to the objectives for development in a zone when determining a development application in respect of land within the zone.

[Signature]

General Manager

Ken Keith

Mayor

The objectives of the R5 Large Lot Residential zone are:

- To provide residential housing in a rural setting while preserving, and minimising impacts on, environmentally sensitive locations and scenic quality.
- To ensure that large residential lots do not hinder the proper and orderly development of urban areas in the future.
- To ensure that development in the area does not unreasonably increase the demand for public services or public facilities.
- To minimise conflict between land uses within this zone and land uses within adjoining zones.

The development is consistent with the objectives of the R5 Large Lot Residential. The additions will not have any adverse impact on scenic quality and will not hinder the orderly development of urban areas in the future.

Clause 6.3 Groundwater Vulnerability

The subject site is identified on the groundwater vulnerability mapping in the Parkes Local Environmental Plan 2012. All relevant provisions of Clause 6.3 Groundwater Vulnerability in the Parkes LEP 2012 have been considered. The proposed development will not contain any additional fixtures or features that will have an adverse impact on the groundwater in the area.

S79C(1)(a) (iii) any development control plan (DCP)

Parkes Shire Council Development Control Plan 2013 applies to the land.

The objectives of Section 5.0 - Residential Development are:

- provide for a wider range of residential development to improve choice living across the shire;
- encourage good design in residential development by providing and ensuring a comprehensive design orientated approach to new residential development;
- set appropriate criteria for energy efficiency, privacy, noise, vehicular access, parking, and open space; and,
- improve urban design and residential amenity in new housing developments.

The proposed additions are consistent with the objectives of the zone and surrounding development. There are two non-compliances with performance standards of the DCP relating to the primary and side building line setbacks.

The applicant has requested a reduction in the primary and side boundary setback controls required by Clause 5.8.2 of the Parkes Shire Council, Development Control Plan 2013. It is proposed to locate the verandah at a setback of 11.9 metres to the Molong Road boundary and 1.5 metres from the eastern side boundary. The additions to the dwelling-house will be located 1.5 metres from the eastern side boundary.

The existing dwelling-house is setback 14.3 metres from the primary frontage and 1.5 metres from the eastern side boundary. The proposed front and side setback reductions to 11.9 metres and 1.5 metres respectively will be consistent with neighbouring properties that share the frontage to Molong Road.



General Manager



Mayor

The applicant submitted a statement of justification demonstrating that the dwelling-house has existed on the site for over 60 years. The dwelling-house has not been resited on the allotment. The applicant submitted photographs showing the dwelling-house with a previously existing verandah on the northern side of the building. The proposed verandah will replace a previously existing feature of the dwelling-house.

The neighbouring property to the north west of the subject site (immediately adjacent) features three buildings used for commercial purposes. Two of the buildings on the property are located with a nil setback to the primary road frontage facing Molong Road. One of the two buildings with a nil setback to the primary frontage is also non-compliant regarding the eastern boundary side setback. The property features a third outbuilding with a nil setback to the rear boundary.

On the northern side of the Molong Road in the R5 Large Lot Residential zone, multiple dwelling-houses encroach the 20 metre primary frontage setback which are located 14 metres and 18 metres from the primary street frontage.

A 30 metre wide travelling stock route adjoins Molong and the northern frontage of the property. The travelling stock route reduces the impact of the buildings with a reduced or nil setback along Molong Road.

Neighbouring property owners have been notified of the proposed development and no objections have been received by Council relating to the development.

Clause 1.5 of the Parkes Shire Council Development Control Plan 2013 permits Council to consider variation to the standards set in the DCP where a variation is warranted and the objectives of the development controls are achieved. A variation to the Development Control Plan must achieve the stated objectives of the development controls.

There are considered to be justifiable grounds for the departures from the front and side setback requirements and it is considered that the variation is appropriate in this case.

Given that the dwelling is already setback 1.5 metres from the side boundary, the front building line setback on the southern side of Molong Road is already reduced to zero metres and that two dwelling-houses opposite the site are only setback approximately 14 metres and 18 metres, it is considered that the proposed variations will result in an acceptable outcome and will not detract from the streetscape, have impacts on traffic safety or be out of character with the surrounding area.

S79C(1)(a) (iia) any planning agreement that has been entered into under section 93F, or any draft planning agreement that a developer has offered to enter into under section 93F

The applicant has not entered into any form of planning agreement.

S79C(1)(a) (iv) the regulations (to the extent that they prescribe matters for the purposes of this paragraph)

Nothing in the regulations prevents the assessment and approval of the subject application.



General Manager



Mayor

S79C(1)(b) the likely impacts of that development, including environmental impacts on both the natural and built environments, and social and economic impacts in the locality

Context and Setting

The subject land contains an existing dwelling-house and associated outbuildings. The proposed development is consistent with the development in the area. The area is occupied by single storey dwelling-houses and commercial sheds. The additions will not have any negative impacts regarding limiting views or solar access to neighbouring properties.

Access, transport and traffic

The site is located on Molong Road which is a sealed urban street but also constitutes the Henry Parkes Way at the site. There is no kerb or guttering constructed on the site. There are no public transport requirements as part of the proposed development. No additional traffic will be generated as a result of the development. No further access to the roadway will be created as part of the development.

Public Domain

The proposed development will not compromise the availability and enjoyment of public recreational opportunities in the locality. In this regard, it is assessed that minimal impact will result on the existing public domain.

Utilities

The existing dwelling-house is connected to electrical supply, Council's reticulated water supply and an onsite sewerage management system. The proposed development does not contain additional water using fixtures and therefore it will not contribute any additional impact on the system over and above the existing dwelling-house and the requirements of the systems capacity and design.

Heritage

Due to the rural/ residential uses of the subject property there is considered to be limited potential for the land to comprise sites, items or places of significant Aboriginal cultural heritage.

Site inspection did not identify any sites, items, or places of significant European heritage proposed to be disturbed or impacted on as part of the development. The information supplied by the application with the development application did not identify any sites items or places of cultural heritage.

The additions will be in keeping with the existing dwelling-house with all proposed finishes matching the existing finishes as far as possible. The existing dwelling-house is not listed as having any heritage significance.

Other land resources

The proposed development is located on land which has historically been used for rural/ residential purposes. The land is zoned R5 Large Lot Residential and a dwelling has been located on the site for many years.



General Manager



Mayor

The development is not likely to have detrimental effects on conserving and using valuable land resources such as mineral and extractive resources and water supply catchments subsequent to the original subdivision approval to create dwelling-house allotments.

The additions will not have any adverse impact on the rural capacity of the land.

Water

The existing dwelling-house can be connected to Council's reticulated water supply. The additions do not contain any additional facilities which contribute to an additional impact on the system over and above the existing dwelling-house and the requirements of the systems capacity and design.

Stormwater can be disposed of to the proposed onsite 22,000L rainwater tank. Any overflow can be discharged clear of all onsite structures and to not impact upon any adjoining properties.

Soils

The implications for soil erosion can be addressed through the imposition of conditions of consent requiring soil erosion and sedimentation control during the construction phase of the development. The on going use of the development is unlikely to create impacts to the site soils.

Air & Microclimate

There are no significant air quality or pollution issues arising from existing or proposed activities carried out on the site.

Flora and Fauna

The information in support of the application has not identified any threatened species of flora or fauna that may be affected by the development proceeding. The site has been utilised for urban purposes for many years and there is considered minimal possibility for any threatened species to be on site.

Waste

The development will be connected to an upgraded onsite sewerage management system as part of another approved application. Construction waste will be disposed of at Councils Waste landfill or other approved waste disposal site.

Noise and Vibration

The development is located close enough to adjoining properties that construction noise could be a potential problem. The proposed development was notified and no objections were received. It is not considered that the on going use of the development will cause any significant noise and vibration. It is considered appropriate to limit the times of construction activities by way of condition of consent.

Natural Hazards

The site is not flood prone or bush fire prone in accordance with the map prepared by the NSW Rural Fire Service and certified in accordance with Section 146 of the Environmental Planning and Assessment Act.



General Manager



Mayor

Technological Hazards

The information supplied by the applicant indicates no known use of the land or incident that would cause the site to be contaminated. Site inspection does not reveal any evidence any contamination or any other land use activities that may give rise to concerns about soil contamination in relation to State Environmental Planning Policy No. 55 - Remediation of land. It does not appear warranted to condition further investigation into site contamination. Conditions of consent will be applied for asbestos removal in the instance that asbestos materials may be found during demolition of the rear section of the dwelling-house.

Safety Security and Crime Prevention

The building does not pose a safety security or crime prevention risk.

Social Impact in the Locality

Due to the type and scale of the proposed development, the social impacts of the development are not likely to be significant.

Economic Impact in the Locality

Due to the type and scale of the additions, the economic impacts of the development are not likely to be significant.

Site Design and Internal Design

The location of the development on the site will not detrimentally affect adjoining land. The proposed additions do not comply with Council's Development Control Plan for building line setbacks from the property boundary for a primary or side setback however it is considered that there are grounds to vary the requirements of the Development Control Plan. The primary building line setback will be encroached by a further 2.4 metres to the north of the existing setback. A site inspection of the locality has revealed two buildings on the neighbouring allotment with a zero (0) setback on the primary frontage. The development will not further encroach the eastern side setback rather infill the rear of the dwelling-house to create a consistent facade. The size and scale of building are appropriate for the subject lot and the proposed use.

Construction

The construction activities are unlikely to have any significant impacts on the location if conditions of consent are implemented in relation to time of construction and soil erosion and sedimentation. Conditions limiting the times of construction will be included to manage impacts during the construction phase. The building is able to be constructed to comply with the requirements of the Building Code of Australia.

Cumulative Impacts

The proposal is surrounded by vacant allotments to the east and west. The allotment to the north west features multiple buildings with a primary setback of zero (0) metres used for commercial purposes. The proposed development is consistent with the relevant provisions of Parkes Local Environmental Plan 2012. It is considered that adequate information has been provided in order for Council to satisfy itself that the location of the proposed development will be unlikely to significantly impact upon, or be impacted by, adjoining land uses.

It is assessed that the cumulative impact of the proposed development are not such that the application should be refused.



General Manager



Mayor

S79C(1)(c) the suitability of the site for the development,

The development is permissible in the zone. A dwelling-house has existed on the site for over 60 years.

S79C(1)(d) any submissions made in accordance with this Act or the regulations,

The proposed development was notified to property owners surrounding the subject property. The notification period closed at 5pm on 6 November 2014. There have been no submissions received regarding the development.

S79C(1)(e) the public interest

The additions will have minimal impact. The minor nature and scale of the development and the proposed location will result in an acceptable development.

Conclusion

The development will include the construction of a verandah extending the length of the front of the dwelling-house with a width of 2.4 metres. The additions to the rear of the dwelling-house will expand the family living areas making the house a uniform square shape.

The development is permitted under the Parkes Local Environmental Plan 2012 with consent from Council. It is considered that the proposed development will not adversely affect the general amenity and character of the locality, and that the building proposal will not have a negative impact on traffic safety or on the streetscape.

The additions have been assessed to be consistent with the requirements of Parkes Local Environmental Plan relating to development in the R5 Large Lot Residential zone and is consistent with existing land use activities of the locality.

A variation to Clause 5.8.2 of the Parkes Shire Council, Development Control Plan 2013, is proposed in relation to the proposed setbacks. The requested variation is assessed to have merit and it is considered that the variation is appropriate in this case.

The owners of the properties adjacent the development have been notified of the proposed development with no objection or submissions received.

Having considered the documentation supplied by the applicant and the findings of site inspections it is assessed that the impacts of the proposal and the likely environmental interactions between the proposed development and the environment are such that Council should not refuse the development application.

Conditions

Approved Plans and Documentation

1. The development shall be carried out in accordance with the approved plan(s) numbered DA14103 stamped by Parkes Shire Council and attached to this consent except where amended by any of the following conditions. A current and approved copy of the building approval/consent and stamped plans is to be maintained on site for constructional and reference purposes.



General Manager



Mayor

Prior to Commencement

2. The Applicant is to obtain a Construction Certificate from either Council or an Accredited Certifying Authority, certifying that the proposed works are in accordance with the Building Code of Australia and applicable Council Development and Engineering Standards prior to any building and or subdivision works commencing.

Note 1. No building, engineering or excavation work is to be carried out in relation to this development until the necessary construction certificates have been obtained.

Note 2. It is the responsibility of the Applicant to ensure that the development complies with the Building Code of Australia and applicable Development and engineering standards in the case of building work and the applicable Council Engineering Standards in the case of subdivision works. This may entail alterations to the proposal so that it complies with these standards.
3. The applicant is to submit to Parkes Shire Council, at least two days prior to the commencement of any works, a 'Notice of Commencement of Building or Subdivision Works' and 'Appointment of Principal Certifying Authority'.
4. Prior to the commencement of construction works, an Erosion and Sediment Control Plan (ESCP) shall be prepared in accordance with Soils and Construction Managing Urban Stormwater. Such plan shall be implemented prior to, during and after the construction phase of the development.

During Construction

5. All loading, unloading and storage of goods, equipment, tools and building materials, or the carrying out of building operations related to the development proposal shall be carried out within the confines of the property. No loading, unloading and storage of goods, equipment, tools and building materials, or the carrying out of building operations related to the development proposal shall be carried out on the nature strip, footpath or public roadway system.
6. All building rubbish and debris, including that which can be wind blown, shall be contained on site in a suitable container for disposal at an approved Parkes Shire Council Waste Landfill Depot. The container shall be erected on the building site prior to work commencing and shall be maintained for the term of the construction to the completion of the project.

Note 1: No building rubbish or debris shall be placed or permitted to be placed on any adjoining public reserve, footway or road.

Note 2: The waste container shall be regularly cleaned to ensure proper containment of the building wastes generated on the construction site.
7. Building activities and excavation work involving the use of electric or pneumatic tools or other noisy operations shall be carried out only between 7.00 am and 6.00 pm on weekdays and 8.00 am and 1.00 pm on Saturdays. No work on Sundays or Public Holidays is permitted.



General Manager



Mayor

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8. Any damage caused to footpaths, roadways, utility installations and the like by reason of construction operations shall be made good and repaired to a standard equivalent to that existing prior to commencement of construction.

Note 1: The full cost of restoration/repairs of property or services damaged during the works shall be met by the Applicant.

Fire Safety

9. The existing dwelling-house is to have smoke alarms installed in accordance with Clause 186A of the Environmental Planning and Assessment Regulation 2000.

Note: The new building work must have smoke alarms installed complying with Part 3.7.2 of the Building Code of Australia 2014.

Demolition and removal and disposal of asbestos

10. Demolition work is to comply with Australian Standard AS 2601—1991: *The Demolition of Structures*
11. All removal, transport and disposal of asbestos or other contaminated waste materials shall be controlled in accordance with the Work Health and Safety Act 2011 and the Protection of Environment Operations Act 1997.
12. Work involving asbestos removal work (of an area of more than 10 square metres) or friable asbestos removal work must be undertaken by a person who carries on a business of such removal work in accordance with a licence under clause 485 of the Work Health & Safety Regulation 2011.

Note: The delivery of asbestos waste to Parkes Shire Council's Waste Depot must be pre- booked.

13. The person having the benefit of the development consent must provide the Council with a copy of a signed contract with such a person before any development pursuant to the development consent commences.

Any such contract must indicate whether any bonded asbestos material or friable asbestos material will be removed, and if so, must specify the landfill site (that may lawfully receive asbestos) to which the bonded asbestos material or friable asbestos material is to be delivered.

Plumbing and Drainage

14. All roofed and paved areas are to be properly drained to comply with the following criteria in accordance with Australian Standard 3500.3 'National Plumbing and Drainage Code – Stormwater Drainage':

- (i) The point of discharge is to be three metres clear of any building/ structure in such a manner that does not cause soil erosion or nuisance to adjoining properties.

Storm water disposal drains shall be connected to all roof gutter down pipes within 14 days of installation of the down pipes and/or the construction of hard standing areas, as may be appropriate, to discharge roof-water to the approved method of disposal.



General Manager



Mayor

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15. The Applicant is to obtain all relevant approvals to carry out sewerage work, to carry out stormwater drainage work and to carry out water supply work from Parkes Shire Council prior to commencing such works and comply with any conditions of that approval.

Note 1: All work shall be carried out by a licensed plumber and drainer and to the requirements of the Plumbing Code of Australia.

Prior to Occupation

16. Prior to the occupation or use of the dwelling-house alterations and additions an Interim or Final Occupation Certificate must be obtained from the Principal Certifying Authority for the subject development.

Prescribed conditions under the Environmental Planning and Assessment Regulation 2000

17. The works the subject of this development must be carried out in accordance with the requirements of the Building Code of Australia.
18. Residential building work for which the Home Building Act 1989 requires there to be a contract of insurance in force in accordance with Part 6 of that Act, The contract of insurance must be entered into and be in force before any building work authorised to be carried out by the Construction Certificate commences.

Erection of signs

19. A sign must be erected in a prominent position on any site on which building work, subdivision work or demolition work is being carried out:
- (a) showing the name, address and telephone number of the principal certifying authority for the work, and
 - (b) showing the name of the principal contractor (if any) for any building work and a telephone number on which that person may be contacted outside working hours, and
 - (c) stating that unauthorised entry to the site is prohibited.

Any such sign is to be maintained while the building work, subdivision work or demolition work is being carried out, but must be removed when the work has been completed.

Note: This condition does not apply in relation to building work, subdivision work or demolition work that is carried out inside an existing building, that does not affect the external walls of the building.

Note: Principal certifying authorities and principal contractors must also ensure that signs required by this clause are erected and maintained (see clause 227A which currently imposes a maximum penalty of \$1,100).



General Manager



Mayor

Notification of Home Building Act 1989 requirements

20. Residential building work within the meaning of the Home Building Act 1989 must not be carried out unless the principal certifying authority for the development to which the work relates (not being the council) has given the council written notice of the following information:
- (a) in the case of work for which a principal contractor is required to be appointed:
 - (i) the name and licence number of the principal contractor, and
 - (ii) the name of the insurer by which the work is insured under Part 6 of that Act,
 - (b) in the case of work to be done by an owner-builder:
 - (i) the name of the owner-builder, and
 - (ii) if the owner-builder is required to hold an owner-builder permit under that Act, the number of the owner-builder permit.

If arrangements for doing the residential building work are changed while the work is in progress so that the information notified under the above condition becomes out of date, further work must not be carried out unless the principal certifying authority for the development to which the work relates (not being the council) has given the council written notice of the updated information.

Condition relating to shoring and adequacy of adjoining property

21. Where development involves an excavation that extends below the level of the base of the footings of a building on adjoining land, the person having the benefit of the certificate must at the person's own expense:
- (a) protect and support the adjoining premises from possible damage from the excavation, and
 - (b) where necessary, underpin the adjoining premises to prevent any such damage.

Note: This condition does not apply if the person having the benefit of the complying development certificate owns the adjoining land or the owner of the adjoining land has given consent in writing to that condition not applying.

Attachments

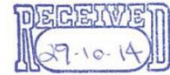
- 1. Statement of Justification
- 2. Statement of Environmental Effects
- 3. Site Plan.
- 4. Elevation Plan.



General Manager



Mayor



Kaye Stone
6 Metcalfe Street
PARKES NSW 2870

29 October 2014

General Manager
Parkes Shire Council
2 Cecile Street
PARKES NSW 2870

Dear Sir/Madam

77-79 Molong Road, Parkes

I recently purchased two parcels of land Lot 3 DP1112408 (77 Molong Road) and Lot 410 DP750179 (79 Molong Road) Parkes.

Located on Lot 3 DP1112408 are a dwelling and four sheds (one has only just been removed). I have recently engaged a builder to renovate the existing dwelling which I believe has been at its current location for over 60 years. (See attached)

I have been asked to submitted plans to Council for a Development Application (see attached plans). As you can see from the plans the new construction on the dwelling are for the squaring up on the north east corner and south eastern corner and a veranda upgraded on the northern side.

The dwelling is staying the same distance from the Lot Boundary which has been unchanged for over 60 years. I have included a photo showing the veranda which I believe was not safe and is going to be upgraded to meet building codes.

It is requested that the Building Development Application for Lot 3 DP1112408 be approved in its 'Just state' without alteration to any boundary due to age of the existing dwelling and that the distance between the new construction and the Lot boundary staying the same.

Thank you for your time in the consideration of the above request.

Kind regards

Kaye Stone

General Manager

Mayor

77-79 Molong



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Lot 3 DP 1112408
Lot 410 DP 750179

General Manager

Mayor



Reselling Showing Existing Veranda.



Area between Reselling and Lot boundary (Fence)
that has been unchanged for over
60 years

General Manager

Mayor

LAURA MILLER BUILDING DESIGN

STATEMENT OF ENVIRONMENTAL EFFECTS

PROPERTY DETAILS

Lot No/s: 3 Section: n/a DP No/s 1112408
Property No: LOT 3 Street/Road Name: Henry Parkes Way
Property Name: n/a Town/Locality: Parkes Postcode 2870

APPLICANT DETAILS

Name/s K. Stone

DESCRIPTION OF DEVELOPMENT

Proposed front verandah and proposed extension to rear left hand corner of dwelling

USE OF DEVELOPMENT

Residential use only

DEVELOPMENT STANDARDS

What is the zoning of the land ? R5
Is the proposal allowed within this zone ? Yes
Is the proposal consistent with the zone objectives ? Yes
Relevant Development Control Plans that apply to the development: Parkes Shire Council Development Control Plan 2013
Is the proposal consistent with the selected Development Control Plans ? No
The proposal is inconsistent with the Development control plans. The Development control plans require a 10m side setback on R5 large residential blocks, due the existing dwelling being only 1500 from the side boundary it is not possible to position the extensions 10m as required. The extension and the verandah will be in alignment with the side wall of the existing dwelling.

SITE SUITABILITY

Is the development in an area that would be prone to natural hazards such as bushfires or floods? No
Describe the physical features of the site such as, slope, vegetation, any waterways: The site consists of turfed yards and an existing brick veneer dwelling and slight land fall to the front of the block.

CURRENT AND PREVIOUS USES

What is the current use of the site? Residential Date present use commenced n/a
Previous Use: residential
What is the present use(s) of the adjoining land ? Residential to one side and a business to the other side



General Manager



Mayor

Is it possible that the site could be contaminated from current or previous usage ?	No
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OPERATIONAL DETAILS

N/A

ACCESS, TRAFFIC & UTILITIES

Will the development increase local traffic movements and volumes?	No
Has onsite parking been addressed in the design?	Yes
Is there vehicle access to a public road?	Yes
Are the following utilities readily available to the site?	
Water Yes	Telecommunications Yes
Electricity Yes	Sewer Yes
Comments:	

SOCIAL AND ECONOMIC IMPACTS

Will the proposal have any social or economic consequence for the area?	No
---	----

CONTEXT AND SETTING

Will the development:-	
• be visually prominent in the surrounding area ?	No
• be inconsistent with the existing streetscape or council setback policies ?	No
• be out of character with the surrounding area ?	No
Is there any impact on neighbouring properties relating to:	
<u>Visual Privacy</u>	No
<u>Acoustic Privacy</u>	No
<u>Views</u>	NO
<u>Overshadowing</u>	NO

ENVIRONMENTAL IMPACTS

<u>Air and Noise</u>	
• Will any form of air pollution be created from the development?	No
• Will the development create any noise impacts?	No
<u>Soil and Water</u>	
• Does the development have the potential to result in any form of water pollution?	No
• Will the development require any significant excavation or filling?	No
• During & after construction could the development cause erosion or sediment run-off?	No



General Manager



Mayor

ENVIRONMENTAL IMPACTS (cont'd)

Heritage

Is the development a heritage item as listed in Council's LEP or DCP?	No
Is the development located in a heritage conservation area?	No
Will the development be adjoining a heritage item?	No
Will the development have an impact on any heritage item or item of cultural significance?	No
Will the development disturb any known Aboriginal artefacts?	No

Flora and Fauna

Will the development:	
Result in any removal of vegetation on the site?	No
Be likely to have an impact on threatened species or a native habitat?	No
Be subject to any landscaping treatments?	No
Is the development in a koala habitat?	No

ENVIRONMENTAL IMPACTS (cont'd)

Waste

Will the development provide adequate waste facilities and controls?	Yes
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Comments:

Regular waste services. The builder will provide a large bin during construction that will be emptied by the provider

Energy

Is the development considered to be environmentally sustainable?

Comments: As per BASIX requirements



General Manager



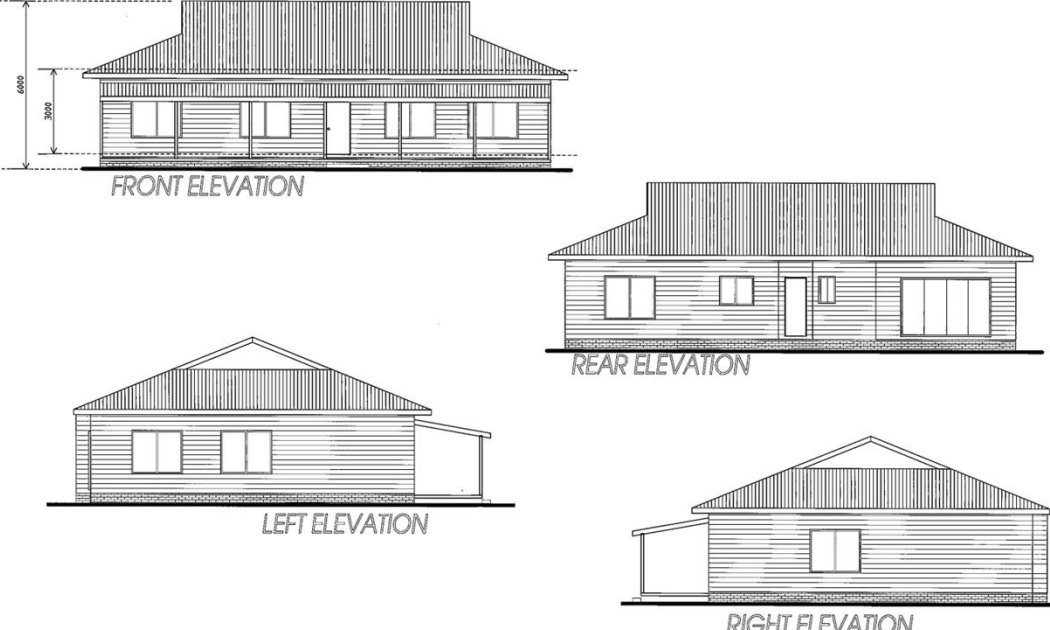
Mayor



General Manager

Ken Keith

Mayor

				
PROPOSED EXTENSION/VERANDAH AT LOT 3 HENRY PARKES WAY SUBURB PARKES COUNCIL PARKES SHIRE	FOR K. STONE <small>Copyright - All rights reserved. No part of this plan may be reproduced, stored in a retrieval system or transmitted in any form or by any means electronic, mechanical, photocopying, recording or otherwise without the written permission of Laura Miller.</small>	SMOKE DETECTOR AS 3786-1993 DWN BY LAURA MILLER DATE DWN 25/08/14 AMENDMENTS	SCALE 1:100 JOB No 2015-16 PAGE No. 1 OF 3 PAGE SIZE A3	BUILDING DESIGNER LAURA MILLER 0467624008



General Manager



Mayor

13 DIRECTOR ENGINEERING SERVICES REPORT

13.1 (DES) Road Safety and Injury Prevention Officer Report - July to September 2014

Executive Summary

The attached reports outline the quarterly activities and programs of the Lachlan, Parkes, Forbes Road Safety and Injury Prevention Officer (RSIPO) for the months of July to September 2014.

Background Information

The RSIPO has been engaged collectively by the Shires of Lachlan, Forbes and Parkes together with the Roads and Maritime Services.

Legislative or Policy Implications

Nil.

Progressive Delivery Program Implications

The resolution in this report will primarily effect the Delivery Program Future Direction relating to: 2. *Improve Health and Well Being*

2.5 *Maximise Public Safety*

2.5.1 *Continued support of the role and functions of a Road Safety and Injury Prevention Officer and implementation of the Road Safety Strategic Plan.*

Predicted positive effect / opportunity for the Delivery Program: *Good*

Continuing support of Road Safety initiatives meets the Delivery Plan's objectives in relation to improving the health and well being of the community.

Predicted negative / challenge to the Delivery Program: *Negligible*

Continuing the support of Road Safety initiatives has no negative impacts on the Delivery Plan's objectives.

Quadruple Bottom Line



Economic

★★★★☆



Environmental

★★★★☆



Social

★★★★☆



*Civic
Leadership*

★★★★☆

Supporting Road Safety has positive impacts in all areas of the Quadruple Bottom Line through working for a reduction in the incidence of road trauma.

General Manager

Mayor

Budget & Financial Aspects

Program expenditure is confined to approved budget.

Recommendation

The information be received and noted.

Attachments

1. Road Safety and Injury Prevention Officer Report - July to September 2014.



General Manager



Mayor

COUNCIL/S Parkes, Forbes and Lachlan Shire Councils

**Quarterly Report for
Local Government Road Safety Program**

QUARTER	One - July to September 2014
PROGRAMS	
COMPLETED SINCE LAST REPORT	<ul style="list-style-type: none"> ▪ Planning, implementing and evaluating the <i>NOT A STATISTIC! Youth Driver Education Program</i>. This has involved the RSIPO; <ul style="list-style-type: none"> ○ Organising and attending the cast/crew 'meet and greet' and table read. ○ Organising and attending the various rehearsals at Parkes PCYC - walk thru's, dressed rehearsals and technical rehearsals. ○ Liaising with Parkes PCYC about the 'Venue Hire Agreement'. ○ Liaising with the 10 local high schools that were attending demonstration day about suitable dates/times to conduct their pre-lessons. ○ Conducting the pre-lessons at the 10 local high schools involved in the program. ○ Liaising with Parkes Auto Wreckers about accessing crashed cars to use during rehearsals and on demonstration day. ○ Liaising with local bus companies to organise transport for the non-Parkes students to attend demonstration day. ○ Organising the resources and logistics for demonstration day. ○ Sending invitations to officials to attend demonstration day. ○ Writing and distributing to local media outlets a media release promoting demonstration day. ○ Updating the student feedback forms and distributing them to the teachers on demonstration day. ○ Holding the mock crash demonstration for 2014. ○ Writing and distributing to local media outlets a follow-up media release announcing another successful program. ○ Collating the results of the student feedback forms. ○ Organising and chairing the debrief to discuss what worked well and what can be improved in 2015. ○ Printing certificates of appreciation for the cast/crew and organising for the certificates to be signed by the three Council Mayors and then presented at the October Parkes Shire Council Meeting. ▪ Implementing the 2014 <i>Free Cuppa for the Driver</i> scheme. This has involved the RSIPO; <ul style="list-style-type: none"> ○ Co-writing a paper and co-developing a presentation about the evolution and expansion of the scheme for the IPWEA NSW State Conference in October. Also attending a rehearsal with the co-presenter in Wellington prior to the Conference. ○ Collating the results of phase four of the scheme and writing the final report. More than 1,000 free cuppas were redeemed. The BP Service Station in Condobolin, the Rabbit Trap Hotel in Albert and the Superbee Honey Shop in Forbes gave away more

Page 1 of 6



General Manager



Mayor

	<p>than 200 free cuppas each in their respective towns.</p> <ul style="list-style-type: none"> ○ Writing and distributing to local media outlets a media release promoting the results of phase four of the scheme. ○ Planning phase five of the scheme which will be operational from 1 March to 31 May 2015. A major innovation for 2015 will be the development of a free smartphone app that through GPS technology will guide visiting drivers to participating businesses in their vicinity. The app will also show photo's of the participating businesses and display their opening hours. This has involved the RSIPO; <ul style="list-style-type: none"> ▪ Attending a team briefing with the app developer to discuss the appearance and functionality of the app as well as the project timeline and other logistics/resources. ▪ Developing a service agreement letter to send to the app developer. The letter confirmed in writing issues that included the payment schedule, intellectual property ownership, the project timeline, deliverables and more. ▪ Successfully liaising with the Road Safety Officer for Bathurst Regional and Blayney Shire Councils about expanding the scheme. ▪ Liaising with RMS about Narrabri Shire Council applying for grant funding under the revamped Local Government Road Safety Program to continue their involvement in the scheme. ▪ Organising and chairing regular (monthly) planning teleconferences to discuss the scheme's development and timeline. ▪ Planning and implementing the <i>Heavy Vehicle Safety</i> program. This has involved the RSIPO; <ul style="list-style-type: none"> ○ Liaising with council staff to conduct pre and post speed surveys on 12 targeted roads. The roads are a mixture of urban and rural roads. Some of the targeted roads are the access roads to local silos and others are popular truck routes. The pre surveys will be conducted at the beginning of harvest and the post surveys at the end of harvest. ○ Updating the notices and other relevant information to be placed in the 'Moving Agricultural Machinery' information kits. This year's information kits will include national notices issued by the National Heavy Vehicle Regulator and also information about transporting livestock. ○ Liaising with RMS to book three courtesy speed monitor trailers to use (one in each shire) on the 12 targeted roads during harvest. ○ Developing and sending a save the date for the Central West NSW Heavy Vehicle Breakfast Forum, scheduled for 8 October 2014, in Forbes. ○ Liaising with Forbes Services Club about the date, times, catering and resources required for the breakfast forum. ○ Developing the program for the breakfast forum. Liaising with past presenters and new presenters. The program was developed based on the feedback from last year's attendees and topical heavy vehicle industry issues. ○ Sourcing a Chairperson for the breakfast forum. ○ Sending invitations to attend the breakfast forum to past attendees, the local transport industry and relevant associations
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General Manager



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	<p>and government agencies.</p> <ul style="list-style-type: none"> ○ Organising the breakfast forum logistics and resources, ○ Writing and distributing to local media outlets a media release promoting the Central West NSW Heavy Vehicle Breakfast Forum. ○ Seeking and selecting a Consultant to conduct a facilitated planning session at the breakfast forum to determine the priorities for the Parkes, Forbes and Lachlan Shire Councils' Heavy Vehicle Action Plan. The Consultant will also assist with the development of the Heavy Vehicle Action Plan. <ul style="list-style-type: none"> ▪ Planning the <i>Observation Surveys</i> program. This has involved the RSIPO; <ul style="list-style-type: none"> ○ Liaising with the Directors to determine if staff could conduct the quarterly surveys. ○ Developing observation survey tally sheets - one for mobile phones and one for seatbelts. ○ Selecting appropriate survey locations in Parkes, Forbes and Condobolin. ○ Organising the first surveys - dates/times in October. ▪ Implementing the <i>Road Safety Audit</i> program. This has involved the RSIPO: <ul style="list-style-type: none"> ○ Undertaking the Parkes LGA Road Safety Audit on the new access intersection for Northparkes Mine (Bogan Road and McClintock's Lane). Three potential designs were submitted for audit. This has involved the RSIPO; <ul style="list-style-type: none"> ▪ Organising and attending the client briefing. ▪ Attending a site inspection and taking photo's of existing identified safety deficiencies. ▪ Attending a team meeting to identify the safety deficiencies with each of the proposed designs and giving each issue a risk rating. ▪ Writing the Road Safety Audit Report and circulating it to team members for comment. ▪ Releasing the Draft Road Safety Audit Report to Northparkes Mines for their information. ▪ Liaising with Northparkes Mines to organise a completion meeting to discuss the Road Safety Audit Report findings. ○ Undertaking the Forbes LGA Road Safety Audit on the Northern Heavy Vehicle Bypass. This has involved the RSIPO; <ul style="list-style-type: none"> ▪ Attending the client briefing. ▪ Attending a site inspection and team meeting to identify the safety deficiencies with the design and giving each issue a risk rating. ▪ Reviewing the Draft Road Safety Audit Report. ▪ Attending a completion meeting with the client to discuss the Road Safety Audit Report findings. ○ Undertaking the Lachlan LGA Road Safety Audit on SR3 at Tottenham. This has involved the RSIPO; <ul style="list-style-type: none"> ▪ Organising and attending the client briefing. ▪ Attending a site inspection and taking photo's of existing identified safety deficiencies. ▪ Attending a team meeting to identify the safety
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General Manager



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	<p>deficiencies with the existing road and giving each issue a risk rating.</p> <ul style="list-style-type: none"> Finalising the <i>Slow down in my street</i> - Farnell Street (Forbes) program. This has involved the RSIPO: <ul style="list-style-type: none"> Liaising with council staff to conduct the follow-up speed surveys. Collating the results of the speed surveys. A 5% reduction in the number of vehicles speeding was recorded. Liaising with the Lachlan Highway Patrol about infringement figures for Farnell Street (Forbes) and Victoria Street (Parkes). NOTE - Follow-up letter's to residents will be written and delivered in October/November.
CURRENTLY IN PROGRESS	<ul style="list-style-type: none"> <i>Free Cuppa for the Driver</i> - Phase Five (planning) <i>Slow down in my street</i> <i>Road Safety Audits</i> <i>Heavy Vehicle Safety</i> <i>Observation Surveys</i>
DUE TO START WITHIN NEXT THREE MONTHS	<ul style="list-style-type: none"> <i>Choose right. Buckle right</i> <i>Get a Grip on Gravel Roads</i>
ACTION PLAN STATUS	<p>The 2014 - 2017 Parkes, Forbes and Lachlan Shire Councils' Road Safety Action Plan is on schedule, with the exception of the first child restraint checking days that were scheduled for July 2014. The July checking days were abandoned due to a heavy workload. The unspent funds have been redirected into the <i>Heavy Vehicle Safety</i> program.</p>



General Manager



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OTHER ACTIVITIES	<ul style="list-style-type: none"> ▪ Conducting six interactive road safety sessions with staff at Barrack Cowal Mine as part of their <i>RoadSafe September</i> campaign. The sessions were scheduled as part of staff training days. The sessions involved a road safety gameshow quiz, which asked team's questions about Police enforcement, road safety stats and facts and human factors that cause crashes. The session concluded with the use of the beer goggles. Feedback from staff was very positive - they felt that it was a fun and interactive way to deliver road safety education and messages. ▪ Mentoring the new Road Safety Officer for Temora, Cootamundra and Bland Shire Councils. This has involved the RSIPO providing advice about; the online RMS database, various project strategies, road safety resources and useful contacts as well as providing support and answering questions. ▪ Working with the Forbes/Parkes CDAT (Community Drug Action Team). This has involved the RSIPO: <ul style="list-style-type: none"> ○ Writing and sending thank-you letters to past student members. ○ Liaising with the President's of the Parkes Shire and Combined Forbes Liquor Accords to become members of the CDAT. ○ Working with other team members to prepare and submit a \$40,000 <i>Youth Opportunities</i> grant application, which if successful would allow the CDAT to conduct more regular movie nights and other youth events, fund training such as Save-A-Mate and Responsible Service of Alcohol and recruit more youth team members. ○ Planning and promoting parent information nights in Parkes and Forbes called <i>The Other Talk</i>. This has involved the RSIPO; promoting both sessions, making the room booking for the Parkes session, answering enquires and taking bookings as well as organising logistics. ▪ Attending Parkes United Emergency Services Fundraising Committee Meetings to plan the bi-annual ball. This has also involved the RSIPO; <ul style="list-style-type: none"> ○ Liaising with a graphic designer to organise a promotional poster for the ball. ○ Writing and distributing to local media outlets a media release announcing that tickets were on sale and the Committee were raising funds for phase three of the CCTV camera roll out in the Parkes CBD. A photo of the Committee was sourced to accompany the media release. ○ Liaising with the local radio station to secure community service announcements promoting the bi-annual ball. ▪ Liaising with the Parkes Elvis Festival Director and Parkes Shire SES Controller about the operation and safety of the Elvis shuttle bus service and car parking at Keast Park. ▪ Presenting the <i>Driving Facts</i> session at the Traffic Offenders Program at Parkes PCYC each month. ▪ Presenting the Community Safety and Mobility session at the most recent <i>Stepping On</i> program in Parkes. ▪ Booking flights to attend the second CEAP (Community Engagement Action Program) Advisory Board Meeting in Sydney. ▪ Registering to attend the IPWEA NSW State Conference in Coffs Harbour and booking accommodation. ▪ Working with the finance section of Parkes Shire Council to complete the monthly expenditure invoices for RMS.
MEDIA COVERAGE	<p>See attached newspaper clippings and advertising. The RSIPO also actively participated in road safety updates for 2PK/ROK-FM and Valley FM radio stations.</p>

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LEAVE TAKEN	<ul style="list-style-type: none">▪ 7 July - RDO▪ 18 July - RDO▪ 1 August - RDO▪ 4 August - RDO▪ 8 September - RDO▪ 17 September - RDO
MEETINGS ATTENDED	<ul style="list-style-type: none">▪ CEAP Board Meeting - Sydney▪ CDAT Regional Meeting - Dubbo▪ Road Safety Officers Quarterly Meeting - Parkes▪ Parkes United Emergency Services Meetings▪ Parkes Shire Council's Event Review Meetings▪ Forbes/Parkes CDAT Meetings
TRAINING & CONFERENCES	<ul style="list-style-type: none">▪ Norwest Heavy Vehicle Breakfast Forum - Moree▪ Livestock and Bulk Carriers Association/RMS workshop - Forbes▪ Natroad Conference - Adelaide▪ Regional Consultative Bicycle Forum - Bathurst
ISSUES OR COMMENTS	<ul style="list-style-type: none">▪ Nil



General Manager



Mayor

13.2 (DES) Restart NSW Funding Water Security

Executive Summary

Council would be aware of a previous report detailing an Expression of Interest for funding from Restart NSW Fund's Water Security for Regions Program, for local infrastructure to improve water security.

Council has been successful in obtaining grant funding for an upgrade to the Lachlan River pump station site and refurbishment of Bore 8. These critical asset upgrades will be delivered in conjunction with the new Water Treatment Plant as a whole of system upgrade to further secure the water supply of the Parkes and Peak Hill townships into the future. The value of the grant is \$2.1M, with a total project cost of \$2.6M. The balance is to be funded from the Water Fund.

Council is required to enter into a funding agreement with Infrastructure NSW for the delivering of the project and expenditure of the funds. The Seal of Council is required to be fixed to this agreement.

Background Information

The Restart NSW Fund was set up to improve economic growth and productivity in the State and, for that purpose, to fund infrastructure projects that will improve, in the case of the Water Security for Regions program, infrastructure required for the economic competitiveness of the State, including access to water. The Water Security for Regions

Program is to assist the Government to meet its 2021 target for access to potable water, and for other local NSW water security infrastructure projects. Projects must demonstrate that they will produce a net economic benefit and that they meet the objectives of the program and the Water Security for Regions projects are ready to proceed.

Legislative or Policy Implications

Given the nature of the project and noting Public Health & safety is the driver for the Water Treatment Plant upgrade project, there are numerous Legislative or Policy Implications. All of which will be addressed in the associated Design / Environmental Reports &/or the Project Management Documentation prepared by the PSC PMO. Such requirements / Obligations will be further auctioned during the Project Phases of the project and the execution principles adopted will be outlined in the Project Management Plan.

The PSC Project Steering Committee & Council will receive regular updates from the PMO on progress and all relevant stakeholders will be consulted with in accordance with Council's PIMP process. This process will ensure Council's obligations are complied with.



General Manager



Mayor

Progressive Delivery Program Implications

The resolution in this report will primarily effect the Delivery Program Future Direction relating to:

- 2. Improve Health and Well Being
- 2.5 Maximise Public Safety
- 8. Maintain and Improve the Shires Assets and Infrastructure
- 8.1.1 Ensure the security of Parkes Shire's sources for the benefit of the community.

Predicted positive effect / opportunity for the Delivery Program: *Excellent*

The river pump station upgrade is articulated in the Operational plan. The refurbishment of Bore 8 is an opportunity arisen due to the available funding.

Predicted negative / challenge to the Delivery Program: *Negligible*

Non-Compliance with current requirements has no negative impacts. Non-compliance would result in extreme impacts.

Quadruple Bottom Line



Economic ★★★★★



Social ★★★★★



Environmental ★★★★★



Civic Leadership ★★★★★

Grant funding will enable this project to be completed, and will result in better environmental outcomes for Parkes. There would be more efficient pumping operations from the river, reducing energy demand and increasing available supply during peak periods.

Budget & Financial Aspects

Estimated Budgeted project costs for the project is \$2.6M. The grant funded component is \$2.1M. The remaining \$0.5M has previously been budgeted within the Parkes-Peak Hill Water Treatment Plant upgrade project.

Recommendation

- 1. That Council agree to enter into the funding agreement with Infrastructure NSW.
- 2. Further, that the seal of Council be applied to the agreement.

General Manager

Mayor

Report

Council would be aware of a previous report detailing an Expression of Interest for funding from Restart NSW Fund's Water Security for Regions Program, for local infrastructure to improve water security.

Council has been successful in obtaining grant funding for an upgrade to the Lachlan River pump station site and refurbishment of Bore 8. These critical asset upgrades will be delivered in conjunction with the new Water Treatment Plant as a whole of system upgrade to further secure the water supply of the Parkes and Peak Hill townships into the future. The value of the grant is \$2.1M, with a total project cost of \$2.6M. The balance is to be funded from the Water Fund.

Council is required to enter into a funding agreement with Infrastructure NSW for the delivering of the project and expenditure of the funds. The Seal of Council is required to be fixed to this agreement.

Attachments

Nil.



General Manager



Mayor

13.3 (DES) Rural Roads Advisory Group Meeting

Executive Summary

A meeting of the Rural Road Advisory Group was held Wednesday 22 October 2014 at Trundle. The Minutes of the meeting are attached for Council's consideration.

Background Information

The intention of the Rural Road Advisory Group is to provide a forum for discussion on proposed programs in relation to whether they satisfactorily address the needs of the rural community on a priority basis utilising available funds. The inaugural meeting was held 23 October 2013. Members of the Group represent the following key user groups:

- Peak Hill, Trundle, Tullamore, and Bogan Gate communities
- NSW Farmers
- Parkes, Peak Hill, Trundle, and Tullamore rural school bus runs
- Transport industry
- Parkes Shire Council.

Legislative or Policy Implications

Nil.

Progressive Delivery Program Implications

The resolution in this report will primarily effect the Delivery Program Future Direction relating to: *8. Maintain and improve the Shires Assets and Infrastructure*
8.2 Manage Road Assets

Predicted positive effect / opportunity for the Delivery Program: *Good*

The opportunity provided by consultation with an advisory group for the improvement of the road network supports this key Delivery Plan action.

Predicted negative / challenge to the Delivery Program: *Negligible*

The Group has no negative impacts.

Quadruple Bottom Line



Economic ★★★★★



Social ★★★★★



Environmental ★★★★★



Civic Leadership ★★★★★

Establishing a forum for consultation with key users for the utilisation of funding on preservation of assets has positive impacts across the Quadruple Bottom Line, addressing environmental and social problems in the road system, showing strong Civic Leadership.

General Manager

Mayor

Budget & Financial Aspects

The Group makes comments and/or recommendations on projects and funding allocations to assist Council to best utilise road budgets.

Recommendation

1. That the information on the Rural Roads Advisory Group meeting be noted.

Attachments

1. Minutes from the Rural Road Advisory Group meeting held 22 October 2014.
2. NSW Grain Harvest Management Scheme information - Truck Configurations.



General Manager



Mayor

**MINUTES OF THE PARKES SHIRE COUNCIL RURAL ROAD ADVISORY GROUP
MEETING 22 OCTOBER 2014**

Meeting Opened: 6.00pm

Present:

Cr Ken McGrath
Cr Barbara Newton
Ben Howard - Acting Director Operations
Rob Staples - Assets Manager
Brian Byrne - Peak Hill Community Consultative Committee
Garry Parker - Peak Hill School Bus
Owen Miller - NSW Farmers, Parkes
Peter Kelly - Trundle Community Consultative Committee
Gary Langley - NSW Farmers, Tullamore
Robert Mortimer - Tullamore & District Community Consultative Committee

Apologies:

Cr Ken Keith (Chair)
Cr Alan Ward
Cr Louise O'Leary
Kent Boyd - General Manager
Alan Magill - Transport industry
Peter McQuie - Western Road Liners
Jeff Moody - Trundle School Bus
Viv Bolam - Tullamore School Bus, East
Rachel Swindell - Technical Officer
Andrew Rawsthorne - Trundle Community Consultative Committee.
Gavin Tom - NSW Farmers
Graeme Hunter - NSW Farmers, Parkes

Minutes of the Last meeting:

Accepted.

Matters Arising from the Minutes:

The 2014/15 program for resheeting was tabled and adopted.

Road #	Road Name	Length	Est. Cost	
SR15	Bindogundra Road	2km	\$60,000	
SR104	Adavale Lane	1.5km	\$45,000	
SR128	Alagala road	2.5km	\$75,000	
SR82	Back Trundle Road	3.5km	\$105,000	In progress
SR234	Baldry-Peak Hill Road	3km	\$90,000	Complete
SR122	Boorr Hill Road	2km	\$60,000	In progress
SR43	Millers Lane	2km	\$60,000	
SR127	Terowie Road	2km	\$60,000	Complete
SR20	Kittos Bridge Road	2km	\$60,000	Complete
SR8	Welcome Road	2.7km	\$81,000	
SR83	Middle Trundle Road	3km	\$90,000	Complete
	Total		\$786,000	



General Manager



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Update on Current programs:

Rural Construction (\$690,000 in total available)

Projects previously identified:

Middle Trundle Road	Replace causeway base	\$30,000 - Works Programmed Deferred to 2014/15
Adavale/Ascot Road	Various sections NPM/Tr route (inc new concrete causeway)	\$100,000 - Works Programmed In progress (45%)
Wyatts Lane (contribution)	Widening/intersection upgrade	\$150,000 - In progress
Total		\$280,000

Works to allow Road Train and/or B Double access:

Terowie Road	Replace causeway	Complete
New Park Lane/McGrane Way	Upgrade intersection (Eastern side towards Tullamore) Right into Newpark. Trees blocking view.	\$100,000 - Completed Awaiting Seal
Yethra Road	Replace damaged causeway	\$50,000 - Works Programmed Interim Works undertaken
Mamre Road	Intersection upgrades with Newell	\$200,000 - Completed
Total		\$660,000

Update on current Financial Assistance Grant - Road Component (assuming \$1,900,000)

Road Rehabilitation/Construction

Gravel Resheeting	Complete
Reseals - Rural	Complete
Reseals - Urban	Complete

General Business:

- The Traffic Committee be asked to review the restriction on RAV operation during school bus times. To go to the next Traffic Committee Meeting, scheduled for 21 August 2014. **Ben informed the group that this item went to the latest Traffic Committee Meeting where it was advised that if the route has had any changes since gazettal then a further inspection is to be undertaken, if conditions haven't changed (ie use, bus route, road conditions etc) then the restrictions remain in place.**
- MR350S south of Gunningbland be considered for resealing under the Block Grant programs. **Noted**
To be put to Council for next round of applications
- It was believed that MR348 west of Dunmore was to be resealed under the Block Grant programs. Ben to review and report back to meeting. **Noted**
- Ascot Road has an old concrete causeway edge creating a vehicle hazard near property entrance to "Ascot". **To be carried out under the current Rural Construction Program and resheet on SR104**
- Terowie Bridge **Update provided, with works coming to conclusion. Only guard rail and seal to go. Questions over Road Train route permissible - Ben to report back.**
- Blue Letter Box Lane needs suckers to be graded. **Completed**
Get RRAG minutes out to papers **Noted**
- Middle Trundle Road - Soft Spot in causeway - **Monitoring**
- MR348 tree roots west of railway line - **Monitoring possible future grant funding applications**
- MR354 causeway - every rain event, road is closed. This is disgusting considering this is a major road. Council to look at funding opportunities for upgrade. Possible signage in towns as advance warnings **Noted grant funding to be identified**
- Trundle distance markers from Tullamore - **BH advised this is RMS and would follow up. No further advice from RMS**



General Manager



Mayor

- No B-Double signage East of Parkes (East-West) - investigation required.
- MR354 at Newpark Road intersection, inspection of trees on eastern side of intersection - **Scheduled**

New General Business Items from previous meeting:

- Causeway SR137 - requires inspection - **further info required**
- Maintenance to be carried out on Burra Road SR164 **Complete**
- Causeway on SR164 - to be inspected and maintenance works planned - **Patched**
- SR126 requires maintenance - **Complete**
- Causeway on SR85 (Blowclear Road) requires inspection and maintenance. **Inspection carried out, report to follow on treatment options**
- Feedback on current grader operators, some good comments, some not so positive. To be followed up by Ben and Works Supervisors.
- Parkes Diesel and signal box. Loads of gravel. **Completed**

New General Business Items from this meeting:

- Rob Staples gave an overview of his temporary role as Assets Manager and also the upcoming Roads Revaluation. **Rob outlined the process involved along with changes to Councils road hierarchy and also levels of responsibility. Rob to table at next meeting the changes proposed with road classification and further discussion from group to be carried out.**
- Intersection of MR57 and MR354 with regards to state of road etc. **Ben to follow up with maintenance.**
- Ben tabled MR350 road safety report for discussion
- Peter Kelly questioned if Council had received letter about forming MR350 Committee. **Ben advised Peter that we had and that the Councils view was that we can assist and support the group however Council would not have a sitting member. Ben to formalise response**
- Brian Byrnes questioned when will Council begin to upgrade MR348 - **Ben outlined the REPAIR Program and the funding success which will be matched by Council. Ben to provide further update as money allocated will not be enough. Ben to explain further at next meeting**
- Grain Harvest Management Scheme (GHMS) **Ben to email configurations to group**
- Garry Langley requested for further harvests if grading on unsealed roads could begin earlier - **noted**
- Councillor Barb Newton - **congratulated staff on SR83 resheet and said it was a tremendous effort and one she said we should be proud of**
- Robert Mortimer raised MR57 Railway crossing again at Tullamore - **Ben advised the group we are continually chasing rail authority. Ben has received some further information since the 22nd October which he will table at next meeting**
- Garry parker mentioned if some maintenance work could be carried out on SR76 - **noted**

Next meeting:

6.00pm on Wednesday 3 December 2014 at Peak Hill.

Meeting closed: 7:25pm.

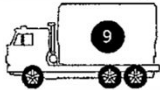

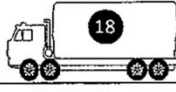
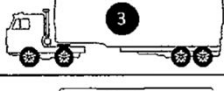
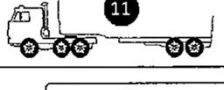
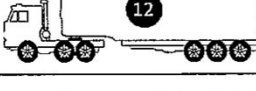
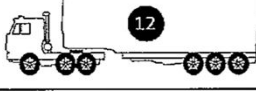
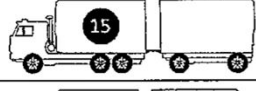
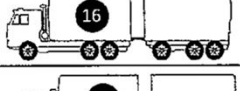
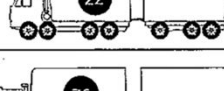
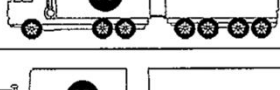
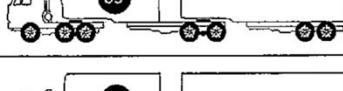
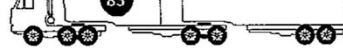


General Manager



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NSW GRAIN HARVEST MANAGEMENT SCHEME TRUCK CONFIGURATIONS

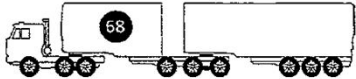
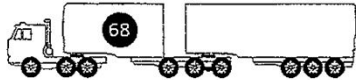
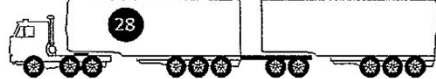
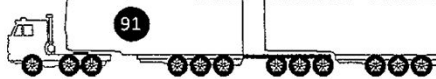
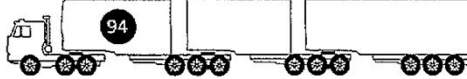
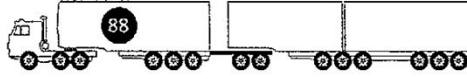
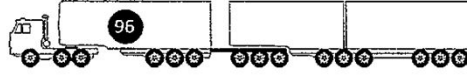
Truck Type Code / Vehicle Configuration	Description	GML (t)	CML (t)	GHMS (t)	Exclusion Limit (t)	Extra	SAA
	Rigid Truck – 3 axles	22.5	23.0	23.0	24.15	No	Yes
	Rigid Truck Twin Steer Non-load sharing	26.5	27.0	27.0	28.35	No	Yes
	Rigid Truck Twin Steer Load sharing	27.5	28.0	28.0	29.4	No	Yes
	Short combination (Semi Trailer) – 4 axles	31.5	32.0	32.0	33.6	No	Yes
	Short combination (Semi Trailer) – 5 axles	39.0	40.0	40.0	42.0	Yes	Yes
	Short combination (19m Semi Trailer) – 6 axles	42.5	43.5	44.63	46.86	Yes	Yes
	Short combination (19m Semi Trailer) – 6 axles with CML/NHVAS	42.5	43.5	44.83	46.86	Yes	Yes
	Rigid Truck and DOG Trailer – 5 axles	40.5	N/A	41.0	43.05	No	Yes
	Rigid Truck and DOG Trailer – 6 axles	42.5	N/A	44.63	46.86	Yes	Yes
	Rigid Truck and DOG Trailer – 7 axles	42.5	N/A	44.63	46.86	Yes	Yes
	Rigid Truck and DOG Trailer – 7 axles	42.5	N/A	44.63	46.86	Yes	Yes
	B-Double (up to 19m) – 7 axles – General Access Vehicle	50	51	52.5	55.13	Yes	No
	B-Double (up to 19m) – 7 axles – Restricted Access Vehicle	55.5	57.0	57.0	59.85	Yes	No



General Manager



Mayor

	25/6 metre B-double – 9 axles	62.5	64.5	65.63	68.91	No	Yes
Truck Type Code / Vehicle Configuration	Description	GML (t)	CML (t)	GHMS (t)	Exclusion Limit (t)	Extra	SAA
	25/6 metre B-double – 9 axles with CML/NHVAS	62.5	64.5	66.44	69.76	No	Yes
	Type 1 A-double Road Train – 11 axles	79	81	83	87.15	No	Yes
	Type 1 A-double Road Train – 12 axles	82.5	84.5	86.63	90.96	No	Yes
	B-Triple – 12 axles	82.5	84.5	86.63	90.96	No	Yes
	AB-Triple with Tandem Axle Dolly – 14 axles	99.0	101.1	104.0	109.2	No	Yes
	AB-Triple with Tri-axle Dolly – 15 axles	102.5	104.5	107.63	113.01	No	Yes

Extra - Extra allowance: Includes RFS, Airbag, B-Doubles and operating under a Gazettal Notice.

SAA - Steer axle allowance: Includes FUPS, Load Share + Non-load Share twin steer trucks and others.

Notes:

1. Participating vehicles that deliver gross mass above the GHMS but less than the Exclusion Limits will skim off mass until it is within the GHMS limits. The excess grain and its value will be lost to the grower. RMS and TfNSW will be notified within the same day and the occurrence will incur a strike record against the vehicle.
2. Participating vehicles that deliver gross weight at or above the Exclusion Limits will skim off mass until it is within the GHMS limits. The excess grain and its value will be lost to the grower. RMS and TfNSW will be notified immediately and the vehicle will be excluded from the Scheme. Thereafter, it can only carry mass to the General Mass Limits.
3. Trucks that do not fit into the GHMS will not be able to carry GHMS masses.



General Manager



Mayor

13.4 (DES) Use of Sporting Oval - Destination NSW Home Ground Cricket Tour

Executive Summary

A request has been received from the Minister for Small Business and Minister for Regional Tourism, The Hon. John Barilaro MP for the use of a sporting oval within Parkes, on Tuesday 27 January 2015.

Background Information

See Report.

Legislative or Policy Implications

Approval is required under Part D Community Land, Section 68 of the Local Government Act 1993

Progressive Delivery Program Implications

The resolution in this report will primarily effect the Delivery Program Future Direction relating to: *6. Enhance Recreation and Culture*

Predicted positive effect / opportunity for the Delivery Program: *Good*

Predicted negative / challenge to the Delivery Program: *Negligible*

Quadruple Bottom Line



Economic ★★★★★



Social ★★★★★



Environmental ★★★★★



Civic Leadership ★★★★★

Budget & Financial Aspects

Nil.

General Manager

Mayor

Recommendation

1. That Council investigate suitable locations to host the Destination NSW Home Ground Cricket Tour 2015.
2. That permission to use facilities relating to the specified sporting field, Tuesday 27 January 2015 be granted, for the Destination NSW Home Ground Cricket Tour complying to the following conditions:
 - Obtaining approval under Part D Community Land, Section 68 of the Local Government Act 1993;
 - Obtain approval for the Local Area Command - Schedule 1 - Notice of intention to hold a public gathering;
 - Complete a Risk Assessment and Management Plan to the satisfaction of Council;
 - Meet all obligations imposed by Council staff in relation to the abovementioned matters;
 - That no pegs or stakes be driven into the earth without prior consultation with the Parks and Gardens Supervisor;
 - Possess sufficient insurance (not less than \$20 million coverage) for the activities proposed and providing proof of same;
 - Leaving the field in a clean and tidy condition at the conclusion of the event.
3. That Council provide support in obtaining any licensing and vending approvals or permits
4. That Council provide support through the Tourism Department to assist promoting of the event to our community and outlying areas

Report

A request has been received from the Minister for Small Business and Minister for Regional Tourism, The Hon. John Barilaro MP for the use of a sporting oval within Parkes, on Tuesday 27 January 2015.

The aim of the tour is to promote and celebrate cricket with the people of NSW with also the opportunity to promote the upcoming World Cup.

Stopping at 27 towns along the way, the Home Ground Cricket Tour is a roadshow of cricket themed entertainment. Some of the activities that the tour will include are:

- Travelling cricket museum featuring items from the world famous Bradman Museum and other collections
- Cricket themed activities including promotions and give aways
- Opportunity to meet cricket legends
- Live cricket action from a unique video truck.

The request was presented to Parkes Sports Council meeting held 11 November 2014, where it was voted unanimously to support the event.

Attachments

1. Request received from the Ministers Department.



General Manager



Mayor



The Hon. John Barilaro MP

Minister for Small Business
Minister for Regional Tourism

MOC14/4871

7 NOV 2014

Mr Kent Boyd
General Manager
Parkes Shire Council
PO Box 337
Parkes NSW 2870
Email: council@parkes.nsw.gov.au

Dear Mr Boyd,

In February 2015, a global television audience of more than one billion people will tune in to watch the ICC Cricket World Cup – the world's biggest sporting event of the year. In addition, tens of thousands of international and interstate visitors will join fans from New South Wales to watch the cream of world cricket compete in Sydney.

As part of the New South Wales Liberal & Nationals' support for the event, we will be undertaking a Community Engagement Program across the State.

A major part of this program will be the *Destination NSW Home Ground Cricket Tour*, a travelling summer celebration of cricket and community in the lead up to the 2015 ICC Cricket World Cup in Sydney.

Stopping at 27 towns along the way, the Home Ground Cricket Tour is a roadshow of cricket themed entertainment. Some of the must do things the Tour includes:

- A travelling cricket museum featuring items from the world famous Bradman Museum and other collections
- Cricket-themed activities and family fun with promotions and giveaways
- Opportunities to meet cricket legends
- Live cricket action from a unique video truck.

I am pleased to advise that Parkes has been selected as one of the host locations and we are seeking your support for the visit on 27th January 2015.

Although there is no cost to host a visit, we are seeking your support to deliver the following requirements:

- Access to a local cricket field for cricket related activity (eg coaching clinics, T20 mini games etc)
- Access to a site adjoining the cricket field for the tour elements (preferably on grass)
- Lighting for night time activity
- Advice and support in obtaining any licencing and vending approvals or permits
- Use of amenities on event day and afterhours access
- Support in promoting the event to your local community and any outlying centres.

Level 17, 52 Martin Place, Sydney NSW 2000
Phone: (61 2) 8574 5150 Fax: (61 2) 9339 5530 Email: office@barilaro.minister.nsw.gov.au

General Manager

Mayor

Ms Cheryl McCormack at Destination NSW will be in touch with your office to discuss your involvement in this exciting tour. Ms McCormack can be contacted at cheryl.mccormack@dnsw.com.au.

We look forward to bringing this celebration of cricket to Parkes and involving your community celebrations in the lead up to the ICC Cricket World Cup 2015.

Yours sincerely



The Hon. John Barilaro MP
Minister for Small Business
Minister for Regional Tourism



General Manager



Mayor

13.6 (DES) Formation of Skate Park Committee

Executive Summary

Council has received a request to form a Skate Park Committee in order to rejuvenate the existing facility adjacent to the Parkes Railway Bowling Club.

Background Information

See Report.

Legislative or Policy Implications

Parkes Shire Council Code of Meeting Practice
Local Government Act, 1993
Local Government (General) Regulation, 2005

Progressive Delivery Program Implications

The resolution in this report will primarily effect the Delivery Program Future Direction relating to: 3. *Promote, Support and Grow our Communities*
6. *Enhance Recreation and Culture*

Predicted positive effect / opportunity for the Delivery Program: *Good*

Predicted negative / challenge to the Delivery Program: *Low*

Quadruple Bottom Line



Economic ★★★★★



Social ★★★★★



Environmental ★★★★★



Civic Leadership ★★★★★

Budget & Financial Aspects

That Council fund the Corporation Costs associated with the setting up of the Rejuvenation Committee, totalling \$167.00 from the Parkes Town Improvement Vote.

General Manager

Mayor

Recommendation

1. That a Committee to be known as the Skate Park Rejuvenation Committee be formed in accordance with Clause 260(1) of the Local Government (General) Regulation 2005 and the Parkes Shire Council Code of meeting Practice.
2. That the functions of the Committee as specified in accordance with Clause 261 of the Local Government (General) Regulation 2005 be as follows:
 - Oversee the rejuvenation of the Parkes Skate Park Precinct
 - To ensure the project is managed in accordance with a Master Planning exercise to guide progress and execution.
 - To allow the various stakeholders and the community to have the opportunity to contribute to the Masterplan.
 - To explore funding options and opportunities aligned with grants available for works particularly in keeping with the memorial status of the area.
 - To utilise community resources where possible to assist in the fulfilment of the project.
3. That the Committee be a Sunset Committee.
4. That membership of the Committee be:

Councillors:	The Mayor (by Code of Meeting Practice) Two Councillors, one being Cr Belinda McCorkell
Community:	Representatives from Community, to be decided.
Support Staff	Acting Director Engineering Services Ben Howard Shire Presentation Officer David Ramsay.
Standing Invitations	Representative Northparkes Mines Grants Officer Sally Chapman.
5. That the voting rights for recommendations emanating from the Committee rest with the elected Councillors and the representatives of the core community groups.
6. That the Quorum be a majority of the members of the voting Committee.
7. That the Committee meet as required.
8. That Council endorse the Executive elected at its first meeting held Tuesday 11 November 2014.
9. That Council fund the corporation costs associated with setting up of the Rejuvenation Committee.



General Manager



Mayor

Report

Council has received a request to form a Skate Park Committee in order to rejuvenate the existing facility adjacent to the Parkes Railway Bowling Club.

A meeting was held on Tuesday 11 November 2014 where 11 people were in attendance.

Appointments of the Executive and Non Executive Committee were as follows:

- President - Christie Berry
- Vice President - Aaron Christian
- Secretary - Peter Guppy
- Treasurer - Keily Baker
- Publicity Officer - Matt Simpson
- Non Executive persons - Mark Kelly, Katie Hay and Cr Belinda McCorkell.

The Executive decided that meetings will be held on the second Tuesday of each month with the 1st meeting to be scheduled for the 9th December at 5:30.

Attachments

1. Attendance for Meeting held 11 November 2014



General Manager



Mayor



PARVESH SHIRE COUNCIL

**WOULD YOU
LIKE TO RECEIVE
MORE
INFORMATION?**

[illegible]

Ken Keith

Mayor

13.7 (DES) Request for Use of Cooke Park - Annual Christmas Carnival and Night Upmarkets

Executive Summary

At its meeting held on 19 August 2014, Council adopted to grant permission to use Cooke Park and Pholeros Lane, on Friday 5 December 2014 for the Parkes Chamber of Commerce Christmas Carnival subject to the Parkes Chamber of Commerce complying to the relevant conditions.

A further request has been received from the Parkes Chamber of Commerce (PCC) seeking assistance at the upcoming Parkes Christmas Night Upmarkets in Cooke Park, on Friday 5 December 2014.

The event supersedes the previously run Christmas Street Parade and Market Night held annually in Cooke Park.

Background Information

The Christmas Carnival has been held in Cooke park since 2009 and is a family event offering a range of fundraising opportunities for community groups.

Legislative or Policy Implications

Approval is required under Part D Community Land, Section 68 of the Local Government Act 1993

Progressive Delivery Program Implications

The resolution in this report will primarily effect the Delivery Program Future Direction relating to: 3. *Promote, Support and Grow our Communities*

Predicted positive effect / opportunity for the Delivery Program: *Status Quo*

Predicted negative / challenge to the Delivery Program: *Negligible*

Quadruple Bottom Line



Economic ★★☆☆☆



Social ★★★★★



Environmental ★★☆☆☆



Civic Leadership ★★★★★

Budget & Financial Aspects

There are sufficient funds in the Section 356 vote to cover the request for Council to fund the additional public liability costs.

General Manager

Mayor

Recommendation

1. That permission to use Cooke Park and Pholeros Lane, on Friday 5 December 2014 be granted, for the Parkes Chamber of Commerce Christmas Carnival subject to the Parkes Chamber of Commerce complying to the following conditions:
 - Obtaining approval under Part D Community Land, Section 68 of the Local Government Act 1993;
 - Obtain Approval for the use of footpaths under Section 68 of the Local Government Act 1993;
 - Obtain approval for the Local Area Command - Schedule 1 - Notice of intention to hold a public gathering;
 - Complete a Risk Assessment and Management Plan to the satisfaction of Council;
 - Meet all obligations imposed by Council staff in relation to the abovementioned matters;
 - That no pegs or stakes be driven into the earth without prior consultation with the Parks and Gardens Supervisor;
 - Possess sufficient insurance (not less than \$20 million coverage) for the activities proposed and providing proof of same;
 - Leaving the Park in a clean and tidy condition at the conclusion of the event.
2. That Council make available Parks and Gardens staff to mark stall sites in Cooke Park.
3. That Council waive the fee for the hire of the portable stage.

Report

At its meeting held on 19 August 2014, Council adopted to grant permission to use Cooke Park and Pholeros Lane, on Friday 5 December 2014 for the Parkes Chamber of Commerce Christmas Carnival subject to the Parkes Chamber of Commerce complying to the relevant conditions.

A further request has been received from the Parkes Chamber of Commerce (PCC) seeking assistance at the upcoming Parkes Christmas Night Upmarkets in Cooke Park, on Friday 5 December 2014.

The event supersedes the previously run Christmas Street Parade and Market Night held annually in Cooke Park.

With the cancellation of the annual the street parade, there has been significant wage reductions for Council with the erection of the temporary fencing along the main street no longer required to be installed along with the set up and manning of traffic control services during the parade.

A further request for the use of additional bins has also been received within this application however this was adopted previously by Council at its meeting held 19 August 2014.

Attachments

1. Request from Parkes Chamber of Commerce.



General Manager



Mayor



Parkes Chamber of Commerce
PO Box 183
PARKES NSW 2870

10 November 2014

Mr Kent Boyd
General Manager
Parkes Shire Council
2 Cecile Street
PARKES NSW 2870

Dear Kent

RE: Request to Parkes Shire Council for assistance at the upcoming Parkes Christmas Night Upmarkets.

The Parkes Chamber of Commerce is seeking the assistance of Parkes Shire Council at the upcoming Parkes Christmas Night Upmarkets on Friday 5th December 2014.

This event supercedes the previously run Christmas Street Parade and Market Night held annually in Cooke Park on the first Thursday of December.

Due to public consultation, this new event has been tabled for the first Friday in December to be more suitable to the needs of families. We have indefinitely postponed the street parade and subsequent closure of Clarinda Street to focus on a fun-family event in Cooke Park.

We have received fantastic support for the event in the Park and have applied for the Council portable stage to showcase our young local talent.

Northparkes Mines has also offered their inflatable movie screen and we will be hosting a movie night in Cooke Park for families to enjoy.

We have received very strong support from our stallholders who participate in our Upmarkets throughout the year and look forward to a great array of wares, food and refreshments being available on the night.

The night will also include a fund-raiser for Life Education and donation tins will be taken around on the night. The movie screening will culminate a great evening of activities and this will be free to anyone that wishes to bring a blanket or chair or happy to sit on the grassed area.

There was considerable cost incurred by the Council in previous years with the closure of Clarinda Street for the street parade and this will not have to be borne by Council this year with no street parade taking place.

A handwritten signature in black ink, appearing to be "K. Boyd".

General Manager

A handwritten signature in black ink, appearing to be "Ken Keith".

Mayor

In lieu of this, we are requesting that consideration be given to general assistance be provided by Council, additional bins be made available and that Parkes & Garden may mark stall sites in Cooke Park to allow good traffic flow and easy management of Cooke Park on the night.

We are also seeking that the cost of hire of the portable stage be waived in this instance as this is a Christmas event that is for the benefit of the community. Local people are performing at no cost and doing it for the enjoyment of the audience present.

We have sought funding from the Northparkes Mines Community Grants Fund for the cost of the movie screening.

We would like to meet with your staff at your earliest convenience to facilitate the organization of this event.

Yours sincerely

Belinda McCorkell
Secretary



General Manager



Mayor

14 CONSIDERATION OF COMMITTEE MINUTES

14.1 Committee Minutes - Parkes Local Traffic Committee Meeting - 12 November 2014

Executive Summary

The Parkes Local Traffic Committee Meeting was held on 12 November 2014 at 9:00am. The Minutes of the meeting are attached.

Background Information

The Parkes Local Traffic Committee meetings are held quarterly and membership consists of a Council Representative, Roads and Maritime Services Representative, NSW Police Representative and a Representative of the Local Member of State Parliament. The Committee is an advisory body only, having no decision making powers. It is, primarily, a technical review committee that is required to advise the Council on traffic related matters referred to it by Council.

Legislative or Policy Implications

Under the Road Transport (Safety & Traffic Management) Act 1999, the Roads and Maritime Services (RMS) is legislated as the organisation responsible for the control of traffic on all roads in New South Wales. In order to deal with the large number and range of traffic related matters effectively, the RMS has delegated certain aspects of the control of traffic on local roads to Councils.

The RMS delegation imposes certain conditions on Councils. One of these conditions requires Councils to obtain the advice of the RMS and the Police prior to proceeding with any proposal. This is achieved by Councils establishing a Local Traffic Committee

Progressive Delivery Program Implications

The resolution in this report will primarily effect the Delivery Program Future Direction relating to: 2. *Improve Health and Well Being*

2.5. *Maximise Public Safety*

8. *Maintain and Improve the Shire's Assets and Infrastructure.*

8.2 *Manage Road Assets.*

Predicted positive effect / opportunity for the Delivery Program: *Good*

The Parkes Local Traffic Committee provides a forum for discussion of traffic management and safety issues supporting the Future Directions as per the Delivery Plan.

Predicted negative / challenge to the Delivery Program: *Negligible*



General Manager



Mayor

Quadruple Bottom Line



Economic ★★☆☆☆



Environmental ★★☆☆☆



Social ★★★★★



*Civic
Leadership* ★★★★★

The consultations undertaken as part of the Traffic Committee process enhances the Quadruple Bottom Line aspects of Social and Civic Leadership as they relate to public safety and traffic matters.

Budget & Financial Aspects

Signage and road related expenditure.

Recommendation

1. That the Minutes of the Parkes Shire Local Traffic Committee Meeting held on 12 November 2014 be adopted.

Attachments

1. Parkes Shire Local Traffic Committee Meeting Minutes.

General Manager

Mayor



PARKES TRAFFIC COMMITTEE

MINUTES

WEDNESDAY 12 NOVEMBER 2014

Notice is hereby given that the Traffic Committee of Parkes Shire Council will be held at the Council Administration Centre, 2 Cecile Street, Parkes commencing at 9.00am for the purpose of considering the items included on the Agenda.

GENERAL MANAGER: Kent Boyd

General Manager

Mayor

Voting Members of the Committee are invited to attend, namely:

Cr Ken McGrath (Chairperson - Council Representative)
Mr David Vant (Roads and Maritime Services Representative)
Sergeant Dearne Jeffree - NSW Police - Lachlan Area Command (Police Representative)
Mr Peter McQuie (Nominee of State Member)

And non voting representatives

Cr Robert Haddin (substitute Council Representative)

Council staff:

Ben Howard, Acting Director Operations
Melanie Sutor, Road Safety and Injury Prevention Officer
Nathan Koenig, Manager Design and Traffic
Mohammed Islam, Design Engineer
Joel Cowling, Engineering Cadet
Liz Thornhill, Engineer's Admin Team Leader

NOTE:

Each formal member has one vote, the quorum being one (1) Council representative, one (1) NSW Police Force representative and one (1) Roads and Traffic Authority representative.

All enquiries relating to the items appearing on this Agenda are to be directed to Mr Ben Howard, Acting Director Operations on 02 6861 2343.



General Manager



Mayor

Traffic Meeting Minutes

Order Of Business: Wednesday 12 November 2014

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4.1	November 2014 - Traffic Committee Outstanding Matters	2
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6.3	Intersection Mitchell and Clarinda Street, Parkes	11
7	NEXT MEETING	11
8	CLOSE OF MEETING	11



General Manager



Mayor

Parkes Shire Council
Local Traffic Committee Meeting - 12 November 2014

Minutes

PRESENT

Cr Ken McGrath (Chairperson - Council Representative)
Mr David Vant (Roads and Maritime Services Representative)
Sergeant Dearne Jeffree - NSW Police - Lachlan Area Command (Police Representative)
Mr Peter McQuie (Nominee of State Member)
Cr Robert Haddin (substitute Council Representative)
Nathan Koenig, Manager Design and Traffic
Mohammed Islam, Design Engineer
Liz Thornhill, Engineer's Admin Team Leader.

MEETING COMMENCEMENT

The Meeting commenced at 09.05am.

Item 5.12 was dealt with as the first matter of the meeting due to Mr Peter McQuie having to leave the meeting early.

Peter McQuie left the meeting at 9.22am.

1 APOLOGIES

Committee Recommendation:

That the apologies for non-attendance be accepted and that Ben Howard, Acting Director Operations and Melanie Sutor, Road Safety and Injury Prevention Officer be granted leave of absence from the meeting.

Support Resolution: Unanimous

2 DECLARATION OF PECUNIARY INTERESTS

Nil.

3 CONFIRMATION OF MINUTES OF PREVIOUS MEETING

Committee Recommendation:

That the Minutes of the Parkes Traffic Committee held on 21 August 2014 copies of which have been forwarded to Committee Members, be confirmed.

Support Resolution: Unanimous

■


General Manager



Mayor

4 OUTSTANDING BUSINESS

4.1 November 2014 - Traffic Committee Outstanding Matters

Executive Summary

The following matters are outstanding from previous meetings of the Parkes Traffic Committee.

Date	Item No	Description	Comment
30 August 2012	5.2	Lachlan / May Street intersection and Laneway beside McDonalds	Complete. See report in this Agenda.
13 February 2013	5.7	Intersection - Grenfell / Bogan Street	Discussed at RMS /PSC 6 monthly liaison meeting. Problem with lights is the interface with rail crossing, and potential for queuing blocking the intersection. Other issue raised - traffic avoiding lights and causing congestion at other intersections.
14 August 2013	5.10	Intersection - Want/East Streets	Concept design for review.
12 February 2014	5.5	Jansen Lane, Metro Plaza	Shared zones to be reviewed.
12 February 2014	5.9	Speeding MR350N	Speed Trailer programmed for September. Monitor resulting effect, investigation of linemarking. Restricted Access Vehicle audit underway.
21 August 2014	5.8	Woodward Street - traffic issues	Letter to residents/businesses. Traffic Classifiers to be installed. Report to a future meeting.
21 August 2014	5.9	Intersection - Bushman and East Streets - linemarking	Plan to RMS for comment.
21 August 2014	5.10	Clarinda/Forster/Short/Currajong Streets precinct	Key issues identified.
21 August	5.11	Removal of Curfews on RAV routes	Letter to Rural Road Advisory Group.
21 August 2014	6.1	Intersections Bogan and Cecile & Bogan and Bushman Streets	RMS report. Council to undertake audit of median vegetation with view to replace
21 August 2014	6.2	Access/Egress Police Stn - Court Street	Linemarking Gap/Hill intersection to reduce lane width
21 August 20014	6.3	Heavy Vehicle parking - Bogan Street	RMS report in this Agenda.

Staff Recommendation

That the information be received and noted.

Committee's Recommendation

That the information be received and noted.

Support Resolution: Unanimous



5 COMMITTEE BUSINESS

5.1 Road Safety and Injury Prevention Officer Reports - May/June and July - September 2014

Executive Summary

The Road Safety & Injury Prevention Officer (RSIPO) has been working on various projects since the April 2014 Parkes Shire Traffic Committee Meeting. Projects and activities undertaken are in the report for the Committee's information.

Staff Recommendation

That the information be received and noted.

Committee's Recommendation

That the Road Safety and Injury Prevention Officer reports for May/June and July-September 2014 be received and noted.

Support Resolution: Unanimous

5.2 Transport Interchange - Completion of Works

Executive Summary

Council has recently completed the upgrade works to the Parkes Transport interchange. The works consisted of improved parking, bus manoeuvring, disabled access, lighting and wayfinding while also improving circulating traffic and traffic safety.

The change to the laneway access beside McDonalds has caused some confusion with motorists and instances of non-compliance with one-way direction in the lane have been noted.

Staff Recommendation

1. The Committee recommend the use of "Way Out" signage to direct motorists back to the road local road network and Newell Highway.
2. That Council approach the RMS to consider a revision of signage and line-marking around the precinct to assist navigation of through-traffic who blindly drive through Welcome Street, missing the turn onto Grenfell Street.

Committee's Recommendation

That the Committee recommend:

1. The installation of "Way Out" signage to direct motorists back to the local road network and Newell Highway.
2. Further, that Council approach the RMS to consider a revision of signage and line-marking around the precinct to assist navigation of through-traffic who blindly drive through Welcome Street, missing the turn onto Grenfell Street.

Support Resolution: Unanimous



General Manager



Mayor

5.3 Road Closure Approvals

Executive Summary

Council officers have raised the probability of introducing 5-year approvals for annual standard road closures, such as the ANZAC Day commemorative services, and festivals.

Staff Recommendation

For the Committee's discussion.

Committee's Recommendation

That the Committee recommend to not accede to the request of Council officers, with the process for road closures to remain as is, ie. For each road closure request to be presented to the Parkes Shire Local Traffic Committee for consideration..

Support Resolution: Unanimous

5.4 Road Closure - Jansen Lane

Executive Summary

A request has been received from Parkes Uniting Church to close Jansen Lane, adjacent to the Big W car park, to facilitate the safe conduct of the 2015 Elvis Gospel Service on Sunday 11 January 2015 from 7:00am to 11:30pm.

Staff Recommendation

1. That the Committee recommend the temporary closure of Jansen Lane between Court St and The Big W car park on Sunday 11 January 2015 between 7:00am and 11:30am for the purpose of conducting the Elvis Gospel Service.
2. That the applicant be informed of their requirement to complete a Notice of Intention to Hold a Public Assembly form and submit to the Lachlan Area Command.

Committee's Recommendation

1. That the Committee recommend the temporary closure of Jansen Lane between Court Street and The BigW car park on Sunday 11 January 2015 between 7:00am and 11:30am for the purpose of conducting the Elvis Gospel Service.

Support Resolution: Unanimous

■


General Manager



Mayor

5.5 Big Ride for Parkinson's 2015

Executive Summary

Council has received correspondence from Parkinson's NSW Inc. advising of their intention to hold the second annual "The Big Ride 4 Parkinson's" Sydney to Parkes event on 14 - 15 March 2015. A report was presented to Council on 7 October 2014 resolving to support the event, subject to organisers submitting all the required documentation.

The 2015 Ride will commence at Sydney Olympic Park on Saturday 14 March 2015 with participants travelling up the Great Western Highway, passing through Bathurst, Lithgow and Orange. The Ride will then proceed to "The Dish" for a photo opportunity and finish at Parkes Showground where the riders will stay for the night. The organisers have estimated 500 participants for the 2015 Ride.

Staff Recommendation

That the Committee raise no objection to Council's support of Parkinson's NSW Inc "The Big Ride 4 Parkinson's" Sydney to Parkes event on 14 & 15 March 2015.

Committee's Recommendation

That the Committee raise no objection to Council's support of Parkinson's NSW Inc "the Big Ride 4 Parkinson's" Sydney to Parkes event on 14 and 15 March 2015.

Support Resolution: Unanimous

5.6 Temporary Car Parking at Keast Park

Executive Summary

In conjunction with the implementation of the Parkes CBD closure for the 2015 Elvis Festival, a temporary car park will utilise Keast Park with a shuttle service connecting to the festival locations. This temporary arrangement will require some way finding signage and some temporary parking regulation on Grenfell Street and Hooley Street, Parkes.

Staff Recommendation

That the Committee recommend the implementation of the temporary signage plan to facilitate car parking and shuttle bus operations for the 2015 Parkes Elvis Festival.

Committee's Recommendation

That the Committee recommend the implementation of the temporary signage plan to facilitate car parking and shuttle bus operations for the 2015 Parkes Elvis Festival.

Support Resolution: Unanimous



General Manager



Mayor

5.7 Sight Distance - Bogan Street, Parkes

Executive Summary

Council has received correspondence from Roads and Maritime Services, forwarding concerns regarding sight distance at intersections along Bogan Street, Parkes.

Staff Recommendation

1. That Roads and Maritime investigate other instances of this activity along the Newell Highway and report on any successful treatments that could be implemented.
2. The Council staff produce sight triangle diagrams to determine the extent that trucks should be excluded from parking at the identified intersections.

Committee's Recommendation

That the Committee recommend:

1. That Council staff produce sight triangle diagrams to determine the extent that trucks should be excluded from parking at the identified intersections.
2. Further, that Council investigate the foliage to facilitate parallel parking, and investigate no stopping signage along Bogan Street, Parkes.

Support Resolution: Unanimous

5.8 Forster Street Precinct

Executive Summary

Previously the Committee was alerted to the increasing issues surrounding the intersection of Forster Street and Clarinda Street, Parkes. The configuration of the intersection and the adjoining road network has resulted in driver confusion and safety issues to pedestrians. Council officers will work with the Roads and Maritime Services to determine the most suitable solution to the perceived safety issues present.

Staff Recommendation

1. For the Committee's discussion.

Committee's Recommendation

That the Committee recommend further investigation on the issues surrounding the precinct, and possible solutions and funding opportunities.

Support Resolution: Unanimous



General Manager



Mayor

5.9 Nash Street Safety - Speed Zone Review

Executive Summary

Council has received correspondence from Parkes Sport Council requesting consideration for implementing a "Shared Zone" between Harrison Park soccer ovals along Nash Street. The justification for a 40km speed limit is the high pedestrian numbers and volume of children crossing between facilities during soccer season.

Staff Recommendation

1. Temporary signage be researched and purchased for erection during sporting events.
2. Suitable formal crossing points and facilities be identified for implementation.

Committee's Recommendation

That the Committee recommend:

1. That temporary signage be researched and purchased for erection in Nash Street, by the sporting organisations during their sporting events.
2. Further, that suitable formal crossing points and facilities be identified.
3. Further, that Council write to the Parkes Sports Council advising that their request for a 'Shared Zone' cannot be acceded to as the situation does not meet the guidelines stipulated by Transport for NSW.

Support Resolution: Unanimous

5.10 Rawson Street - Speeding Issue

Executive Summary

Council has been notified from residents of Rawson Street that speeding between Coleman Road and the Newell Highway is increasing in frequency. It has been requested that a letter box drop, public notice campaign and speed trailer be implemented, similar to the program addressing speed along Victoria Street, Parkes.

Staff Recommendation

That the Committee recommend the installation of traffic classifiers to monitor speed and report results to the Lachlan Area Command. Also, when available, the speed monitoring trailer be placed in Rawson Street to alert motorists to keep to the speed limit.

Committee's Recommendation

That the Committee recommend the installation of traffic classifiers to monitor speed and report results to the Lachlan Area Command. Also, when available, the speed monitoring trailer be placed in Rawson Street to alert motorists to keep to the speed limit.

Support Resolution: Unanimous

■


General Manager



Mayor

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5.11 Traffic Safety - Westlime Road and Brolgan Road Intersection

Executive Summary

Council has received complaints of collisions and near misses at the intersection of Westlime Road and Brolgan Road, Parkes. Roads and Maritime Services (RMS) confirms that 6 reported crashes have been recorded between 2009-14 with a further accident occurring 26 September 2014. Traffic Committee is requested to review the safety of the intersection.

Staff Recommendation

1. All existing line marking be repainted. The TB line (Holding line) needs to be extended as TB1 up to the right edge of line marking.
2. The Cross Road Ahead sign be replaced by Give Way Ahead signs on both minor approaches to the intersection (Westlime Road-Hartigan Avenue).
3. Further investigation into re-prioritising the intersection be undertaken jointly by Parkes Shire Council and Roads and Maritime Services.

Committee's Recommendation

That the Committee recommend:

1. All existing line marking be repainted. The TB line (Holding line) needs to be extended as TB1 up to the right edge of line marking.
2. The Cross Road Ahead sign be replaced by Give Way Ahead signs on both minor approaches to the intersection (Westlime Road-Hartigan Avenue).
3. Further investigation into re-prioritising the intersection be undertaken jointly by Parkes Shire Council and Roads and Maritime Services.

Support Resolution: Unanimous

5.12 Grey Dove Lane

Executive Summary

Council has received correspondence recounting a near-miss accident on the Newell Highway at Tichbourne. The near-miss occurred as a south-bound vehicle attempted to make a right-hand turn into a private property, stopping on the highway to give way to oncoming traffic. A south-bound cattle-truck, attempting to overtake the stationary vehicle on the left, failed to slow and brake in time before skidding and losing control on the roadway. The incident occurred as the complainant's children were walking in the area after alighting from the school bus. The complainant appears to suggest that a dedicated turning bay be provided for the right-hand manoeuvre being performed at the time of the incident.

Staff Recommendation

1. That the Committee recommend Roads and Maritime review the location of the school bus stop for the safety of children on foot.

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General Manager



Mayor

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2. Further, that the Committee write to Roads and Maritime requesting investigation in providing a "run-off" area to the south of Grey Dove Lane Intersection for vehicles who misinterpret the road surface travelling south on the Newell Highway.
3. That the Committee write to the complainant to suggesting alternative access for vehicles larger than a passenger vehicle by turning right into Wyatt's Lane to the south, performing a u-turn when safe and entering the property by left hand turn.

Committee's Recommendation

That the Committee recommend:

1. That the Committee write to Roads and Maritime requesting investigation in providing "concealed access" signage on the Newell Highway.
2. Further, that the Committee write to the complainant suggesting alternative access for vehicles larger than a passenger vehicle travelling south, by turning right into Warregal Road to the south, performing a u-turn when safe and entering the property by a left hand turn.
3. Further, that Council write to both the complainant and the bus company, reiterating the previous agreed location of the bus stop, located in Grey Dove Lane.

Support Resolution: Unanimous

Cr Haddin left the meeting at 10.25am.

5.13 The Bogan Way (MR350) Freight Route Assessment

Executive Summary

In response to community concerns, Council have undertaken an independent review on the short- and long-term access provision for Road-Trains on The Bogan Way (Mr350) through Parkes Shire. The assessment was undertaken by Crossroads Civil Design and a number of recommendations were made to rectify deficiencies encountered.

Staff Recommendation

That the Committee recommend the implementation of the recommendations in report "Freight Route Investigation: MR350 'The Bogan Way' from Tullamore to Forbes Shire Boundary" in order to ensure the continued and safe operation of Road Train vehicles along this route.

Committee's Recommendation

That the Committee recommend the implementation of the recommendations in the report by Crossroads Civil Design Pty Ltd in October 2014 "Freight Route Investigation: MR350 'The Bogan Way' from Tullamore to Forbes Shire Boundary" to ensure the continued and safe operation of Road Train vehicles along this route.

Support Resolution: Unanimous

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General Manager



Mayor

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6 GENERAL BUSINESS

6.1 Application to Extend Road Closure - Elvis Festival

Council has received an application from Elvis Festival manager requesting an extension of the road closure to facilitate the Cars of the Era and Classic and Heritage Car Shows during the Elvis Festival on Saturday 10 January 2015, extending the closure until 4:00pm.

Committee's Recommendation

That the Committee recommend that the request for the extension of the road closure to hold the "Cars of the Era and Classic and Heritage Car Shows" in Short and Caledonia Streets, following the Elvis Festival street parade on Saturday 10 January 2015, extending the closure until 4:00pm, be approved.

Support Resolution: Unanimous

6.2 Pedestrian Activity - Bogan Street, Parkes

A request has been received by Council and the Roads and Maritime Services for a pedestrian crossing in Bogan Street, Parkes.

A reply was sent acknowledging that pedestrian movements across Bogan Street are a concern for some residents. Bogan Street, being the Newell Highway, is a Classified Road under the jurisdiction of the Roads and Maritime Services.

Committee's Recommendation

That the Committee recommend that Council write to the original complainant indicating that the matter has been finalised, and no further action will be taken.

Support Resolution: Unanimous



General Manager



Mayor

6.3 Intersection Mitchell and Clarinda Street, Parkes

Cr McGrath has received requests from Heavy Vehicle operators for the installation of a stop sign in Clarinda Street, at the Mitchell Street intersection (heading north), to allow heavy vehicles heading south right of way.

This issue has previously come to the Traffic Committee twice before (2008 and 2010) and was not acceded to after advice from the Roads and Traffic Authority.

"crossing Clarinda Street may increase the crashes at this intersection, It is preferable that intersections with standard geometry should have priority for straight through movements so as not to confuse motorists with inconsistent practices. Also, changing the priority to south bound vehicles may encourage excessive entry speed into Mitchell St, potentially introducing heavy vehicle roll over crashes,

Council's proposal has been considered carefully, however the RTA consider that the current intersection configuration is the most suitable".

Discussion ensued and Police and Roads and Maritime Services representatives opposed the suggestions citing the previous recommendations.

Committee's Recommendation

That the Committee recommend that the request again not be acceded to, and Cr McGrath inform those requesting changes to the priorities of the reasoning behind the refusal.

Support Resolution: Unanimous

7 NEXT MEETING

If there are no objections, the date for the next meeting of the Parkes Local Traffic Committee will be scheduled for 9am on Wednesday 11 February 2015.

The proposed dates for further 2015 meetings are:

13 May 2015
12 August 2015, and
11 November 2015.

8 CLOSE OF MEETING

There being no further business, the meeting closed at 10.55am.



General Manager



Mayor

14.2 Committee Minutes - Road Naming Committee Meeting 18 November 2014

Executive Summary

A Parkes Shire Council Road Naming Sub Committee meeting was held on Tuesday 18 November 2014.

Background Information

The Parkes Shire Council Road Naming Sub Committee was formed in 1998 to work through the process of naming the Shire's rural roads that had previously only been identified by numbers. The Committee considers all road naming requests and makes recommendations to Council.

Legislative or Policy Implications

Road naming is carried out in accordance with the requirements of the Roads Act 1993 and Roads Regulation 2008 and the NSW Road Naming Policy.

Progressive Delivery Program Implications

The resolution in this report will primarily effect the Delivery Program Future Direction relating to:

- 2. *Improve Health and Well Being*
- 2.5. *Maximise Public Safety*

Predicted positive effect / opportunity for the Delivery Program: *Good*

The naming of the Shire's road system has improved the safety of the rural residents by making it easier to provide directions to properties.

Predicted negative / challenge to the Delivery Program: *Negligible*

Quadruple Bottom Line



Economic ★★☆☆



Environmental ★★☆☆



Social ★★★★★



Civic Leadership ★★★★★

The positive outcomes resulting from the implementation of road naming indicate Council's strong Civic Leadership in its commitment to the Social needs of the community.

Budget & Financial Aspects

Cost of advertising and erection and ongoing maintenance of signage. Developers of subdivisions pay a fee to cover these costs.

General Manager

Mayor

Recommendation

1. That the Minutes of the Parkes Shire Council Road Naming Sub Committee held 18 November 2014 be adopted.

Attachments

1. Minutes of the Parkes Shire Council Road Naming Sub Committee held 18 November 2014 will be circulated at the meeting.

15 QUESTIONS AND MATTERS OF URGENCY

15.1 (Q & M) Parkes Cemetery - Working Bee

Councillor McGrath would like to raise the following *Question and Matter of Urgency* in regards to a possible working bee at Parkes Cemetery.

I have been approached by numerous community members in regards to holding a working bee at the Parkes Cemetery. The community members have expressed their concern over the current state of the graves and overall look of the cemetery. The community members feel a working bee will allow them to repair the graves among other tasks.

Can you advise if a working bee for Parkes Cemetery is possible and how the community group begin this process? What does the community group need to do it? Do they need insurance to hold a working bee and if so, what kind?

Director Planning and Environment's Response

A meeting with community members would be beneficial in order to appreciate the extent of the problem and to scope the work required.

The matter of insurance liability and work health and safety will need to be addressed.

Recommendation

That a meeting be held with community members to scope the extent of works required at Parkes Cemetery.

16 CONSIDERATION OF CONFIDENTIAL BUSINESS ITEMS

Nil.



General Manager



Mayor