



# PARKES SHIRE COUNCIL

*Our Vision:*

*In 2022 the Parkes Shire will be a progressive regional centre,  
embracing a national logistics hub with vibrant communities,  
diverse opportunities, learning and healthy lifestyles.*

## MINUTES

TUESDAY 16 DECEMBER 2014

Minutes of the Ordinary Meeting of Parkes Shire Council held at the Council Administration Centre, 2 Cecile Street, Parkes, commencing at 2.00 pm for the purpose of considering the items included on the Agenda.

**GENERAL MANAGER:** Kent Boyd



## Ordinary Meeting

**Minutes of the Ordinary Meeting held in the Council Chambers, 2 Cecile Street on Tuesday 16 December 2014 at 2.00pm.**

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### **PRESENT**

Councillor K J Keith OAM, (in the Chair)  
Councillor M J Greenwood  
Councillor B J McCorkell  
Councillor B F Newton  
Councillor G W Pratt

Councillor A J Ward  
Councillor R C Haddin  
Councillor K M McGrath  
Councillor L A O'Leary  
Councillor P J Smith

### **IN ATTENDANCE**

General Manager - K Boyd  
Director Technology and Corporate Services - L Finn  
Director Planning and Environment - S Campbell  
Acting Director Engineering Services - B Howard  
Manager Governance and Corporate Strategy - B Byrnes  
Chief Finance Officer - O Jensen  
Acting Tourism Manager – B Link  
Culture, Education and Library Services Manager – S Buckle  
Minutes Secretary - S Henry

### **MEETING COMMENCEMENT**

The Meeting commenced at 2.00pm.

#### **1 PRAYER**

The Mayor asked the General Manager to open proceedings with a prayer.

#### **2 APOLOGIES**

Nil

#### **3 CONFIRMATION OF MINUTES OF PREVIOUS MEETING**

##### **14 - 586 Resolution**

That the Minutes of the Ordinary Meeting of Parkes Shire Council held on Tuesday 02 December 2014 copies of which have been forwarded to Councillors, be confirmed.

Moved Councillor Alan Ward, seconded Councillor Belinda McCorkell.

**CARRIED**

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**4            DECLARATIONS OF INTEREST**

Nil

**5            NOTICES OF MOTION/RESCISSION**

Nil

**6            LATE BUSINESS**

Nil

**7            MAYORAL MINUTES**

**7.1          Mayoral Minute - Functions attended by Mayor and Councillors**

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**Executive Summary**

A report on functions recently attended by the Mayor, Councillors or Senior Staff in relation to community events or civic matters.

**Recommendation**

1. That the report of upcoming functions for the Mayor, Councillors or Senior Staff be received and noted.

**14 - 587      Resolution**

That the information be received and noted.

Moved Councillor Ken McGrath, seconded Councillor George Pratt.

**CARRIED**

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## **7.2            Mayoral Minute - Coming Known Events for Mayor and Councillors**

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### **Executive Summary**

A report on the upcoming functions requiring the attendance of the Mayor, Councillors or Senior Staff in relation to community events or civic matters.

### **Recommendation**

1. That the report of upcoming functions for the Mayor, Councillors or Senior Staff be received and noted.

### **14 - 588        Resolution**

That the information be received and noted.

Moved Councillor Bob Haddin, seconded Councillor Belinda McCorkell.

**CARRIED**

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## **7.3            Mayoral Minute - Launch of Regional Development Australia Central West Freight Study - 11 December 2014**

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### **Executive Summary**

Regional Development Australia Central West (RDACW) launched their Central West Freight Study on Thursday 11 December at Linfox in Parkes.

Council Representatives from around the region were in attendance including the Mayor of Orange, Mayor of Forbes and Councillors from Lachlan Shire Council.

The study was officially launched by the NSW Deputy Premier the Hon Troy Grant MP, the member for Calare the Hon John Cobb MP was also in attendance.

### **Recommendation**

1. That the information be received and noted

### **14 - 589        Resolution**

That the information be received and noted.

Moved Councillor George Pratt, seconded Councillor Barbara Newton.

**CARRIED**

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## **7.4            Mayoral Minute - Appointment of New Chair of NSW Minerals Council**

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### **Executive Summary**

On 11 December 2014, Stefanie Loader, Managing Director Northparkes Mines, was elected new Chair of the NSW Minerals Council, becoming the first woman to hold this position.

### **Recommendation**

1. That the information be received and noted.
2. That Council write a letter to Stefanie Loader congratulating her on her appointment as new Chair of NSW Minerals Council.

### **14 - 590       Resolution**

That the recommendation be adopted.

Moved Councillor Pat Smith, seconded Councillor Barbara Newton.

**CARRIED**

## **8            COUNCILLORS' REPORTS**

Nil.

## **9            INWARDS CORRESPONDENCE**

### **9.1        (ICR) Letters of Appreciation**

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### **Executive Summary**

During the exercise of its various functions, Council frequently receives letters of appreciation for services rendered or actions taken by Councillors and staff. The most recently received is from City of Canada Bay.

### **Recommendation**

1. That the information be received and noted.

### **14 - 591       Resolution**

That the information be received and noted.

Moved Councillor Bob Haddin, seconded Councillor Alan Ward.

**CARRIED**

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## **10 GENERAL MANAGER'S REPORT**

### **10.1 (GM) Parkes Shire Council Business Improvement Plan**

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#### **Executive Summary**

Council has developed a formalised Business Improvement Plan to document and monitor the range of Business Improvement initiatives being undertaken across its areas of operations. This includes the adoption of a LEAN based efficiency program and working towards accreditation for Work Health and Safety under Australian New Zealand Standard 4801.

#### **Recommendation**

1. For the information of Council.

### **14 - 592 Resolution**

That the information be received and noted.

Moved Councillor Barbara Newton, seconded Councillor George Pratt.

**CARRIED**

## **11 DIRECTOR TECHNOLOGY AND CORPORATE SERVICES REPORT**

### **11.1 (DTCS) Financial Information as at 30 November 2014**

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#### **Executive Summary**

A regular report is provided to Council in relation to a number of financial indicators, including investments, total monthly repayments, receipting and collection of rate revenue.

#### **Recommendation**

1. That the report detailing accounts paid, rate revenue collected, receipts received and the bank reconciliation to 30 November 2014 be received and noted.

### **14 - 593 Resolution**

That the information be received and noted.

Moved Councillor George Pratt, seconded Councillor Alan Ward.

**CARRIED**

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## **11.2 (DTCS) Investments as at 30 November 2014**

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### **Executive Summary**

The carrying value of Council's investments at 30 November 2014 was \$ 61,866,697.

### **Recommendation**

1. That the information in relation to investments held at 30 November 2014 be received and noted.

### **14 - 594 Resolution**

That the information be received and noted.

Moved Councillor Bob Haddin, seconded Councillor Pat Smith.

**CARRIED**

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## **11.3 (DTCS) Tourism and Event Update December 2014**

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### **Executive Summary**

A brief update of general Shire tourism and event activities.

### **Recommendation**

That the Tourism and Event Update be received and noted.

### **14 - 595 Resolution**

That the information be received and noted.

Moved Councillor Ken McGrath, seconded Councillor Barbara Newton.

**CARRIED**



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## **11.4 (DTCS) Library Services Statistics and Monthly Update - December 2014**

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### **Executive Summary**

Library usage statistics for the month of November 2014 and recent activities are provided for the information of Council.

### **Recommendation**

1. That the information be noted.

### **14 - 596 Resolution**

That the information be received and noted.

Moved Councillor Pat Smith, seconded Councillor Barbara Newton.

**CARRIED**

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## **11.5 (DTCS) Grants Officer Report, June - November 2014**

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### **Executive Summary**

Council has entered into a Joint Funding Agreement with Northparkes Mines for the engagement of a Grants Officer for a period of three years. The aim of the position is to build capacity within the Parkes Shire, through the development of skills and resources to enable local organisations and Council achieve funding security and long term sustainability.

The Grants Officer Quarterly Reports are detailed in this report.

### **Recommendation**

1. That the information in this report is noted.

### **14 - 597 Resolution**

That the information be received and noted.

Moved Councillor George Pratt, seconded Councillor Alan Ward.

**CARRIED**

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## **12            DIRECTOR PLANNING AND ENVIRONMENT'S REPORT**

### **12.1           (DPE) November 2014 Building Statistics**

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#### **Executive Summary**

During the month of November 2014 there were thirteen (13) Development Applications received totalling \$246,550.00 and eleven (11) consents were issued. Five (5) Complying Development Certificates were received totalling \$270,667.00 and nine (9) consents were issued.

#### **Recommendation**

1.        That the information be received and noted.

#### **14 - 598       Resolution**

That the information be received and noted.

Moved Councillor Ken McGrath, seconded Councillor George Pratt.

**CARRIED**

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## **12.2 (DPE) Industrial Estate Planning Proposal**

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### **Executive Summary**

This report provides Council with a summary of the submissions received during the public exhibition period and demonstrate compliance with the Gateway Determination for the abovementioned Planning Proposal.

As Council is the proponent and the determining authority, this report has been peer reviewed by Bathurst Regional Council.

### **Recommendation**

1. Receive and note the submissions received during the public exhibition period.
2. Proceed to make the local environmental plan without any variation.
3. Send a request to the Parliamentary Counsel's Office that a draft instrument be prepared under section 59(1) of the Environmental Planning and Assessment Act 1979.
4. Prior to lodging a development application for the subdivision of land, undertake a review of the Newell Highway and Saleyards Road intersection to determine what upgrades would be required for increased usage as a result of the future subdivision; and
5. Prepare a staging plan for the future subdivision of the land, acknowledging timeframes for necessary upgrades to the Newell Highway and Saleyards Road intersection; and
6. Prepare a traffic management plan to identify the types of vehicles, origin and destination of traffic and major circulation routes for the subject land; and
7. Prepare an amendment to the Parkes Development Control Plan 2013 which incorporates the staging plan and appropriate controls relating to the traffic requirements of the site; and
8. Investigate mechanisms for funding the intersection upgrade and provide a report to Council detailing possible options and recommendations.

### **14 - 599 Resolution**

That the recommendations be adopted.

Moved Councillor Bob Haddin, seconded Councillor Alan Ward.

For: Cr KJ Keith, Cr AJ Ward, Cr MJ Greenwood, Cr RC Haddin, Cr BJ McCorkell, Cr KM McGrath, Cr BF Newton, Cr LA O'Leary, Cr GW Pratt Cr PJ Smith

Against: Nil

**CARRIED**

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**12.3 (DPE) DA14106: Temporary shade sail, stage, markets and associated structures and the use of land for the Parkes Elvis Festival - 'Cooke Park' 158-176 Clarinda Street, Parkes**

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**Development Application Information**

**Application No:** DA14106

**Applicant:** Parkes Elvis Festival

**Property:** Lots 15 - 19, 25 & 26 Section 5 DP 758827, Lots 1 & 2 Section 46 DP 758827, Lots 701 & 702 DP 1019977 & Lot 3 DP 507839, 'Cooke Park' 158-176 Clarinda Street, Parkes

**Proposal:** Temporary shade sail, stage, markets and associated structures and the use of land for the Parkes Elvis Festival

**Executive Summary**

Council received Development Application No. DA14106 on the 3 November 2014 seeking development consent for the erection of a temporary shade sail, stage, markets and associated structures and the use of land for the Parkes Elvis Festival upon Lots 15 - 19, 25 & 26 Section 5 DP 758827, Lots 1 & 2 Section 46 DP 758827, Lots 701 & 702 DP 1019977 & Lot 3 DP 507839, being known as 'Cooke Park' 158-176 Clarinda Street, Parkes.

The Parkes Elvis Festival is to be held annually in the second week of January, Wednesday to Sunday, between 8:00am and 11:00pm and is expected to attract between 15,000 and 20,000 people. Throughout the course of the festival, Cooke Park will be utilised as a central site for market stalls, amenities and entertainment. Temporary event parking is to be located in Keast Park with a free public bus service throughout Parkes.

A temporary stage, shaded sail, seating and sound system equipment is to be erected near the south-western corner of Cooke Park, and is to face east towards Clarinda Street. Market stalls and amusement devices are to be scattered on the balance of Cooke Park. It is proposed that site preparation and erection of temporary structures will occur on Monday and Tuesday prior to the festival and dismantling on the following Monday.

In accordance with Parkes Development Control Plan 2013 the application was notified to adjoining land owners from 4 November 2014 to 25 November 2014. As a result of the notification process no public submissions were received.

It is recommended that the application be approved subject to conditions in this report.

**Recommendation**

It is recommended that the application be approved subject to the conditions contained in the report.

**14 - 600      Resolution**

It is recommended that the application be approved subject to the conditions contained in the report for a period of five years commencing 2015.

Moved Councillor Alan Ward, seconded Councillor George Pratt.

For: Cr KJ Keith, Cr AJ Ward, Cr MJ Greenwood, Cr RC Haddin, Cr BJ McCorkell, Cr KM McGrath, Cr BF Newton, Cr LA O'Leary, Cr GW Pratt Cr PJ Smith

Against: Nil

**CARRIED**

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**12.4 (DPE) DA14107: Kiosk (Ice Vending Machine) Lot 3 DP 240738, 23 Forbes Road, Parkes**

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**Development Application Information**

**Application No:** DA14107

**Applicant:** Mr I Chambers

**Property:** Lot 3 DP 240738, 23 Forbes Road, Parkes

**Proposal:** Kiosk (Ice Vending Machine)

**Executive Summary**

Council received Development Application No. DA14107 on the 4 November 2014 seeking development consent for the erection of kiosk (ice vending machine) upon Lot 3 DP 240738, 23 Forbes Road, Parkes.

In accordance with Parkes Shire Development Control Plan 2013 the application was notified to adjoining land owners from 18 November 2014 to 2 December 2014. As a result of the notification process no public submissions were received.

The application is presented to Council for determination as dispensation is sought for 0.5 metre front setback in lieu 6 metres and 2.5 metre secondary street setback in lieu of 3 metres as required by the Parkes Shire Development Control Plan 2013. Justification provided by the applicant indicates that the dispensation is sought as the development is to be inline with an established commercial use with a nil front setback, complement an existing business, provides service for residents and passing highway traffic and is supported by the land and business owners.

**Recommendation**

It is recommended that the application be approved subject to the conditions contained in the report.

**14 - 601 Resolution**

That the recommendation be adopted.

Moved Councillor Ken McGrath, seconded Councillor Michael Greenwood.

For: Cr KJ Keith, Cr AJ Ward, Cr MJ Greenwood, Cr RC Haddin, Cr BJ McCorkell, Cr KM McGrath, Cr BF Newton, Cr LA O'Leary, Cr GW Pratt Cr PJ Smith

Against: Nil

**CARRIED**

At this stage being 3.30pm the Mayor introduced Ms Sarah Flynn 2015 Bush Bursary student to the Council. Sarah gave a brief presentation to Councillors on her experiences during her Bursary placement and thanked Council for providing the opportunity for her to experience medical services and practices in a rural area.

The Mayor adjourned the meeting at 3.35pm and invited all present to join Councillors for Afternoon tea.

The meeting resumed at 4.02pm

## **12.5 (DPE) DA14108: Carport, Lot 12 Section 2 DP 758832, 64 Euchie Street, Peak Hill**

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### **Development Application Information**

**Application No:** DA14108

**Applicant:** Picton Brothers

**Property:** Lot 12 Section 2 DP 758832, 64 Euchie Street, Peak Hill

**Proposal:** Carport

### **Executive Summary**

Development Application No. DA14108 proposes the erection of a carport at Lot 12 Section 2 DP 758832, 64 Euchie Street, Peak Hill. A copy of the site and elevation plans of the proposal are attached to this report.

The application is supported by a Statement of Environmental Effects and supplementary documentation. The application was lodged on the 6 November 2014 by Picton Brothers.

The development application has been reported to Council for determination as Council received a submission during the neighbour notification period.

### **Recommendation**

It is recommended that the application be approved subject to the conditions contained in the report.

### **14 - 602 Resolution**

That the recommendation be adopted.

Moved Councillor Louise O'Leary, seconded Councillor Ken McGrath.

For: Cr KJ Keith, Cr AJ Ward, Cr MJ Greenwood, Cr RC Haddin, Cr BJ McCorkell, Cr KM McGrath, Cr BF Newton, Cr LA O'Leary, Cr GW Pratt Cr PJ Smith

Against: Nil

**CARRIED**

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## **13            DIRECTOR ENGINEERING SERVICES REPORT**

### **13.1           (DES) Rural Roads Advisory Group Meeting**

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#### **Executive Summary**

A meeting of the Rural Road Advisory Group was held Wednesday 3 December 2014 at Peak Hill. The Minutes of the meeting are attached for Council's consideration.

#### **Recommendation**

1. That the information on the Rural Roads Advisory Group meeting be noted.

### **14 - 603           Resolution**

That the information be received and noted.

Moved Councillor Ken McGrath, seconded Councillor Louise O'Leary.

**CARRIED**

### **13.2           (DES) NSW Rural Fire Service - Mid Lachlan Bushfire Management Committee**

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#### **Executive Summary**

The NSW Rural Fire Service Bushfire Management Committee met on 15 October 2014 in Forbes. Minutes of the meeting are attached for Council's information. It is considered the Bushfire Management Committee functions very well as a consultative forum between the RFS brigade, other District Agencies and Council for fire fighting issues in Parkes District.

#### **Recommendation**

1. That the minutes from the Mid Lachlan Bushfire Management Committee Meeting held on 15 October 2014 be noted.

### **14 - 604           Resolution**

That the information be received and noted.

Moved Councillor Bob Haddin, seconded Councillor George Pratt.

**CARRIED**



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### **13.3 (DES) Regional Road REPAIR Program 2014/2015**

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#### **Executive Summary**

Submissions have been lodged for inclusion in the 2015/2016 Regional Road REPAIR Program. Projects were submitted for the widening of two sections of The Bogan Way (MR350 North and South).

#### **Recommendation**

1. That the submissions for funding under the 2015/2016 Regional Road REPAIR Program be noted.

#### **14 - 605 Resolution**

That the information be received and noted.

Moved Councillor George Pratt, seconded Councillor Bob Haddin.

**CARRIED**

### **14 CONSIDERATION OF COMMITTEE MINUTES**

#### **14.1 Committee Minutes - Elvis Festival Committee Meeting held 3 December 2014**

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#### **Executive Summary**

A meeting of the Elvis Festival Committee was held at the Parkes Shire Council on 3 December 2014. Minutes of this meeting is attached for Council's information and endorsement.

#### **Recommendation**

1. That the Minutes of the Elvis Festival Committee held on 3 December 2014 be received and the recommendations of the Committee be endorsed by Council.

#### **14 - 606 Resolution**

That the information be received and noted and the recommendations contained in the Minutes be endorsed by Council.

Moved Councillor Ken McGrath, seconded Councillor Belinda McCorkell.

**CARRIED**

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**14.2      Committee Minutes - Henry Parkes Centre Management Committee Meeting  
held 10 November 2014 and 10 December 2014**

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**Executive Summary**

Meetings of the Henry Parkes Centre Management Committee were held at the Parkes Shire Council on 10 November 2014 and 10 December 2014. Minutes of these meetings are attached for Council's information and endorsement.

**Recommendation**

1. That the Minutes of the Henry Parkes Centre Management Committee Meetings held on 10 November 2014 and 10 December 2014 be received and the recommendations of the Committee be endorsed by Council.

**14 - 607      Resolution**

That the information be received and noted and the recommendations contained in the Minutes be endorsed by Council.

Moved Councillor Alan Ward, seconded Councillor Barbara Newton.

**CARRIED**

**15            QUESTIONS AND MATTERS OF URGENCY**

Nil.

## **16            CONSIDERATION OF CONFIDENTIAL BUSINESS ITEMS**

The meeting of the Ordinary Council meeting was closed to the public at 4.37pm.

The Mayor asked the Meeting whether it agreed that the items listed by the General Manager appeared to be items which should be discussed in closed session for the reasons given.

The General Manager advised that there were no written representations from the public on the proposed closure of the Council Meeting.

### **14 - 608            Resolution**

That the meeting be closed for consideration of the listed items as they involve: information that would, if disclosed confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business, personnel matters concerning particular individuals (other than Councillors) and commercial information of a confidential nature that would if disclosed prejudice the commercial position of the person who supplied it.

Moved Councillor George Pratt, seconded Councillor Bob Haddin.

**CARRIED**

### **16.1            (DTCS) Lease of Council Land - 'Tallawalla West', Forbes - Eugowra Road**

**Prepared By:    Chief Financial Officer Owen Jensen**

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#### **Executive Summary**

On 11 November 2014 Council sought expressions of interest for the commercial lease of the Council owned property "Tallawalla West". The land is situated on the Lachlan River 15 kilometres east of Forbes and is approximately 24 hectares in area. The tender closed on 10 December, 2014, and 5 responses were received.

#### **Recommendation**

1. That the submission from Mr A.C. Goldsworthy be accepted to lease "Tallawalla West" for a period of 3 years with an option for a further 3 years.

### **14 - 609            Resolution**

That the recommendation be adopted.

Moved Councillor Bob Haddin, seconded Councillor Barbara Newton.

**CARRIED**

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## **16.2 (DES) Contract OD5/2011 - Request for Extension**

**Prepared By: Director Engineering Services**

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### **Executive Summary**

Council at its meeting on 20 September 2011 awarded the Sprayed Bituminous Surfacing Contract to SRS Roads Pty Ltd for a 2 year period with an option to extend for two (2) periods of twelve (12) months each. SRS Roads Pty Ltd have written to Council requesting that Council approve the extension under the existing contract agreement.

### **Recommendation**

1. That the contract for Council's Sprayed Bituminous Surfacing OD5/2011 be extended for a 12 month period from 1 November 2014 to 31 October 2015.

## **14 - 610 Resolution**

That the recommendation be adopted.

Moved Councillor George Pratt, seconded Councillor Bob Haddin.

**CARRIED**

## **16.3 Committee Minutes - Economic Development Committee - Airport Sub Committee Meeting**

**Prepared By: Director Technology and Corporate Services**

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### **Executive Summary**

Please find attached the meeting minutes of the Economic Development Committee - Airport Sub Committee for the meeting held on the 18 November 2014.

### **Recommendation**

1. That the minutes of the Airport Committee meeting held on the 18 November 2014 be received and noted.

## **14 - 611 Resolution**

That the information be received and noted.

Moved Councillor Alan Ward, seconded Councillor Michael Greenwood.

**CARRIED**

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**16.4 Committee Minutes - Economic Development Committee - Airport Sub Committee Meeting**

**Prepared By: Director Technology and Corporate Services**

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**Executive Summary**

Please find attached the meeting minutes of the Economic Development Committee - Airport Sub Committee for the meeting held on the 18 November 2014.

**Recommendation**

1. That the minutes of the Airport Committee meeting held on the 18 November 2014 be received and noted.

**14 - 612 Resolution**

That the information be received and noted.

Moved Councillor Alan Ward, seconded Councillor Michael Greenwood.

**CARRIED**

There being no further business the Mayor declared the meeting closed at 4.51pm.