



PARKES SHIRE COUNCIL

Our Vision:

*In 2022 the Parkes Shire will be a progressive regional centre,
embracing a national logistics hub with vibrant communities,
diverse opportunities, learning and healthy lifestyles.*

MINUTES

TUESDAY 21 JANUARY 2014

Minutes of the Ordinary Meeting of Parkes Shire Council held at the Council Administration Centre, 2 Cecile Street, Parkes, commencing at 2.00 pm for the purpose of considering the items included on the Agenda.

GENERAL MANAGER: Kent Boyd

Ordinary Meeting

Minutes of the Ordinary Meeting held in the Council Chambers, 2 Cecile Street on Tuesday 21 January 2014 at 2.00pm.

PRESENT

Councillor K J Keith, (in the Chair)
Councillor M J Greenwood
Councillor B J McCorkell
Councillor B F Newton
Councillor G W Pratt

Councillor A J Ward
Councillor R C Haddin
Councillor K M McGrath
Councillor L A O'Leary
Councillor P J Smith

IN ATTENDANCE

General Manager - K Boyd
Director Technology and Corporate Services - L Finn
Director Planning and Environment - S Campbell
Director Engineering Services - S Barry
Manager Governance and Corporate Strategy - B Byrnes
Acting Tourism & Marketing Manager – K Dwyer
Culture, Education and Library Services Manager – S Buckle
Minutes Secretary - S Henry

MEETING COMMENCEMENT

The Meeting commenced at 2.00pm.

1 PRAYER

The Mayor asked the General Manager to open proceedings with a prayer.

2 APOLOGIES

Nil

3 CONFIRMATION OF MINUTES OF PREVIOUS MEETING

14 - 001 Resolution

That the Minutes of the Ordinary Meeting of Parkes Shire Council held on Tuesday 17 December 2013 copies of which have been forwarded to Councillors, be confirmed.

Moved Councillor George Pratt, seconded Councillor Pat Smith.

CARRIED

4 DECLARATIONS OF INTEREST

Nil.

5 NOTICES OF MOTION/RESCISSION

Nil.

6 LATE BUSINESS

In accordance with Council's Code of Meeting Practice 3.7(c) a decision is now required to determine which, if any Late item/s submitted to the meeting will be dealt with at the meeting or deferred for further consideration at a future Ordinary Meeting of Parkes Shire Council.

14 - 002 Resolution

That Late Items 7.3 and 7.4 be considered at this Council meeting.

Moved Councillor Ken McGrath, seconded Councillor Alan Ward.

CARRIED

7 MAYORAL MINUTES

7.1 Mayoral Minute - Functions attended by Mayor and Councillors

Executive Summary

A report on the functions recently attended by the Mayor, Councillors or Senior Staff in relation to community events or civic matters

Recommendation

1. That the report of upcoming functions for the Mayor, Councillors or Senior Staff be received and noted.

14 - 003 Resolution

That the information be received and noted.

Moved Councillor Barbara Newton, seconded Councillor Bob Haddin.

CARRIED

7.2 Mayoral Minute - Coming Known Events for Mayor and Councillors

Executive Summary

A report on the upcoming functions requiring the attendance of the Mayor, Councillors or Senior Staff in relation to community events or civic matters.

Recommendation

1. That the report of upcoming functions for the Mayor, Councillors or Senior Staff be received and noted.

14 - 004 Resolution

That the information be received and noted.

Moved Councillor Barbara Newton, seconded Councillor George Pratt.

CARRIED

7.3 Mayoral Minute - Elvis Festival 2014

Executive Summary

The 2014 Elvis Festival has concluded and as in past years, it was a successful weekend.

Recommendation

1. That Council write to Elvis Revival Inc, thanking the committee for their efforts and congratulating them on a successful event.
2. That Council write to our distinguished guests Andrew Gee MP and Cynthia Pepper, thanking them for attending the 2014 Parkes Elvis Festival.
3. That Council staff be thanked for their effort and involvement in the preparation and delivery of the 2014 Parkes Elvis Festival

14 - 005 Resolution

That the recommendations be adopted.

Moved Councillor Ken McGrath, seconded Councillor Alan Ward.

CARRIED

7.4 Mayoral Minute - Tennis Australia AO Blitz

Executive Summary

As a result of AO Blitz Tennis event held recently in Parkes I was delighted to, on behalf of Council, accept the invitation from Tennis Australia to attend, with Helen Magill, the draw for the Australian Open and for a photo opportunity with tennis player Novak Djokovic.

Recommendation

1. That Council formally congratulates the Parkes Tennis Club and Helen Magill in particular for the hard work and dedication in promoting the AO Tennis Blitz campaign.

14 - 006 Resolution

That the recommendation be adopted.

Moved Councillor Pat Smith, seconded Councillor Michael Greenwood.

CARRIED

8 COUNCILLORS' REPORTS

Nil.

9 INWARDS CORRESPONDENCE

9.1 (ICR) Letters of Appreciation

Executive Summary

During the exercise of its various functions, Council frequently receives letters of appreciation for services rendered or actions taken by Councillors and staff. The most recently received are from Parkes Country Music Festival, Dubbo School of Distance Education, Parkes High School, Blue Mountains City Council, NSW Health Western NSW Local Health District and Susan Ratcliffe and Marie Spencer.

Recommendation

That the information be received and noted.

14 - 007 Resolution

That the information be received and noted.

Moved Councillor Michael Greenwood, seconded Councillor Ken McGrath.

CARRIED

9.2 (ICR) Parkes Swimming Club - Donation of Annual Swimming Carnival Gate Takings

Executive Summary

The Parkes Swimming Club has again written to Council thanking them for their ongoing support and requesting that the donation of the day's gate takings from the Swimming Carnival held on the 1st December 2013 are donated to the Swimming Club.

Recommendation

1. That an amount of \$671.63 representing the gate takings on the day of the Parkes Swimming Club Carnival be donated to the Club.

14 - 008 Resolution

That the recommendation be adopted.

Moved Councillor Ken McGrath, seconded Councillor Louise O'Leary.

CARRIED

9.3 (ICR) Support for NAIDOC Week 2014 School Initiatives

Executive Summary

Mr Dylan Williams, Executive Director, NAIDOC Week School Initiatives has written to Council again requesting a donation in the amount of \$450.00 to support NAIDOC Week celebrations and competitions being held throughout NAIDOC Week 6th - 13th July 2014.

Recommendation

1. That Council donate \$450.00 to the NAIDOC Week School Initiatives 2014.

14 - 009 Resolution

That the recommendation be adopted.

Moved Councillor Belinda McCorkell, seconded Councillor George Pratt.

CARRIED

10 GENERAL MANAGER'S REPORT

10.1 (GM) Council Meeting dates for 2014

Executive Summary

Council is required to determine its meeting schedule for 2014. Historically Parkes Shire Council meetings are held on the first and third Tuesday of each month.

On a rotational basis, two meetings a year are held in the Shire villages, usually the first scheduled meeting in March and September

Recommendation

1. That Council meetings be held on the first and third Tuesday of each month in Parkes, subject to the amendments below.
2. That the Council meeting scheduled for 01 April 2014 be held in Bogan Gate and the Council meeting scheduled for 02 September 2014 be held in Tullamore.
3. That the first meeting in January continue to be abandoned in future years unless Council determines otherwise.
4. That the Council meeting scheduled for 21 October 2014 be abandoned.

14 - 010 Resolution

That the recommendations be adopted.

Moved Councillor Ken McGrath, seconded Councillor Alan Ward.

CARRIED

10.2 (GM) Bushman's Hill Indigenous Cultural Precinct and Master Plan - Progress Update

Executive Summary

The attached report provides a progress update on the Bushman's Hill Master plan project detailing the works completed to date and the future works scheduled at the site.

Recommendation

1. That the information in the report be received and noted.
2. That Council endorse the search for grants to provide more detail to precincts two and three and to complete works for these precincts.

14 - 011 Resolution

That the recommendations be adopted.

Moved Councillor Bob Haddin, seconded Councillor George Pratt.

CARRIED

10.3 (GM) Youth Week 2014

Executive Summary

The dates and theme for Youth Week 2014 have been announced. Youth Week will be held from the 4th to the 13th of April 2014 with the theme of: Our Voice, Our Impact.

Recommendation

1. That the information be received and noted
2. That Council endorse the re-formation of the Youth Committee to plan and organise Youth Week 2014.
3. An invitation to be involved in Youth Week 2014 be sent to all parties who were involved with organising previous Youth Week activities.
4. A public notice and media release be issued calling for interested parties to be a part of the Youth Week planning committee.
5. That Council be informed of the status and progress of Youth Week through monthly reports from the Youth Committee.

14 - 012 Resolution

1. That the information be received and noted
2. That Council endorse the re-formation of the Youth Week Committee to plan and organise Youth Week 2014.
3. An invitation to be involved in Youth Week 2014 be sent to all parties who were involved with organising previous Youth Week activities.
4. A public notice and media release be issued calling for interested parties to be a part of the Youth Week planning committee.
5. That Council be informed of the status and progress of Youth Week through monthly reports from the Youth Week Committee.

Moved Councillor Ken McGrath, seconded Councillor Pat Smith.

CARRIED

11 DIRECTOR TECHNOLOGY AND CORPORATE SERVICES REPORT

11.1 (DTCS) Financial Information as at 31 December 2013

Executive Summary

A regular report is provided to Council in relation to a number of financial indicators, including investments, total monthly repayments, receipting and collection of rate revenue.

Recommendation

1. That the report detailing accounts paid, rate revenue collected, receipts received and the bank reconciliation to 31 December 2013 be received and noted.

14 - 013 Resolution

That the information be received and noted.

Moved Councillor George Pratt, seconded Councillor Barbara Newton.

CARRIED

11.2 (DTCS) Investments as at 31 December 2013

Executive Summary

The carrying value of Council's investments at 31 December 2013 was \$ 59,859,520.

Recommendation

1. That the information in relation to investments held at 31 December 2013 be received and noted.

14 - 014 Resolution

That the information be received and noted.

Moved Councillor Bob Haddin, seconded Councillor Alan Ward.

CARRIED

11.3 (DTCS) Request for Reduced Pool Entry for Intensive Learn to Swim Program

Executive Summary

A request has been received from Sport and Recreation for consideration of reducing pool entry for families to attend the Sport and Recreation Program.

Recommendation

1. That Council support the reduction of Pool entry fees for all participants in the Sport and Recreation Learn to Swim Programme, \$2.00 from the standard entry of \$4.50.

14 - 015 Resolution

That the recommendation be adopted.

Moved Councillor Alan Ward, seconded Councillor Belinda McCorkell.

CARRIED

11.4 (DTCS) Transport NSW - School Children Bus Subsidies

Executive Summary

Council considered an information item at its meeting held on 13 November 2013 in relation to this matter. Transport NSW has stopped bus subsidy to approximately 180 Parkes school students. This report updates the current status.

Recommendation

1. That Council support the Local Member, parents, bus operator and schools in calling for a stay of proceedings until the Guidelines used to assess subsidised travel to school are reviewed by the Minister and Transport NSW.

14 - 016 Resolution

1. That Council support the Local Member, parents, bus operator and schools in calling for a stay of proceedings until the Guidelines used to assess subsidised travel to school are reviewed by the Minister and Transport NSW.
2. That Council also write directly to the Minister for Transport The Hon Gladys Berejiklian outlining its concerns regarding the removal of the subsidised travel.

Moved Councillor Ken McGrath, seconded Councillor Belinda McCorkell.

CARRIED

11.5 (DTCS) Tourism and Event Update January 2014

Executive Summary

A brief update of general Shire tourism and event activities.

Recommendation

That the Tourism and Event Update be received and noted.

14 - 017 Resolution

That the information be received and noted.

Moved Councillor Pat Smith, seconded Councillor Barbara Newton.

CARRIED

11.6 (DTCS) 2014 Parkes Elvis Festival Wrap Up

Executive Summary

Celebrating its 22nd Anniversary, the 2014 NSW TrainLink Parkes Elvis Festival was once again a huge success with thousands of visitors flocking to Parkes over the five day event. The event continues to inject millions of dollars in to the regional economy and generates increased media coverage of Parkes both nationally and internationally.

Council continues to receive positive feedback on the overall event, and in particular Councils efforts in coordinating certain aspects of the event including road closures, visitor amenity and media.

Recommendation

1. That the information be received and noted

14 - 018 Resolution

That the information be received and noted.

Moved Councillor Barbara Newton, seconded Councillor Louise O'Leary.

CARRIED

At this stage being 3.07pm the meeting adjourned for afternoon tea

The Mayor Councillors and senior staff attended the official opening of the Powerhouse Museum exhibition 'Trainspotting' at the Parkes Shire Library.

The Meeting resumed 3.50pm

11.7 (DTCS) Library Services Statistics and Monthly Update

Executive Summary

Library usage statistics for the month of December 2013 and recent activities are provided for the information of Council.

Recommendation

1. That the information be noted.

14 - 019 Resolution

That the information be received and noted.

Moved Councillor Bob Haddin, seconded Councillor George Pratt.

CARRIED

11.8 (DTCS) Grants Officer Report - September - November 2013

Executive Summary

Council has entered into a Joint Funding Agreement with Northparkes Mines for the engagement of a Grants Officer for a period of three years. The aim of the position is to build capacity within the Parkes Shire, through the development of skills and resources to enable local organisations and Council achieve funding security and long term sustainability.

The Grants Officer Quarterly Report is detailed in this report.

Recommendation

1. That the information in this report is noted.

14 - 020 Resolution

That the information be received and noted.

Moved Councillor Louise O'Leary, seconded Councillor Michael Greenwood.

CARRIED

12 DIRECTOR PLANNING AND ENVIRONMENT'S REPORT

12.1 (DPE) December 2013 Building Statistics

Executive Summary

During the month of December 2013 there were eleven (11) Development Applications received totalling \$1,313,866.00 and seventeen (17) consents were issued. Eight (8) Complying Development Certificates were received totalling \$836,395.00 and eight (8) consents were issued.

Recommendation

1. That the information be received and noted.

14 - 021 Resolution

That the information be received and noted.

Moved Councillor George Pratt, seconded Councillor Belinda McCorkell.

CARRIED

13 DIRECTOR ENGINEERING SERVICES REPORT

13.1 (DES) Works Program Progress

Executive Summary

Other than routine maintenance, major works that have been carried out over the past month are reported below.

Recommendation

1. That the information on Works Program Progress as at January 2014 be noted.

14 - 022 Resolution

That the information be received and noted.

Moved Councillor Ken McGrath, seconded Councillor Barbara Newton.

CARRIED

13.2 (DES) RAV Approval - Woolstore Place, Parkes

Executive Summary

Council has received an application for Restricted Access Vehicle route approval for Road Train access to Woolstore Place, Parkes.

A route assessment for Road Train access has been conducted by Council officers where it was shown that the road width and turning swept paths are suitable for restricted access in accordance with the approval guidelines.

Recommendation

That the Road Train access request to Woolstore Place, Parkes be approved.

14 - 023 Resolution

That the recommendation be adopted.

Moved Councillor George Pratt, seconded Councillor Bob Haddin.

CARRIED

13.3 (DES) Service Agreement with Rural Fire Service - Liaison Committee Meeting

Executive Summary

A meeting of the Liaison Committee was held on Wednesday 4 December 2013 for the six monthly review of the Service Agreement between the Parkes Shire Council and the NSW Rural Fire Service. Council was represented by Cr Bob Haddin and the Director of Engineering Services. Minutes of the meeting is attached for Council's information.

Recommendation

1. That the Minutes of the Liaison Committee Meeting held 4 December 2013 be noted.
2. That Council raise concerns with the Rural Fire Service over the inconsistency of the allocations compared with the estimates and the impacts on Council's budgetary process.

14 - 024 Resolution

1. That the Minutes of the Liaison Committee Meeting held 4 December 2013 be noted.
2. That Council raise concerns with the Rural Fire Service over the inconsistency of the allocations compared with the estimates and the impacts on Council's budgetary process.
3. That Council make representations to Local Government NSW regarding Rural Fire Service reimbursements and funding model.

Moved Councillor Bob Haddin, seconded Councillor Barbara Newton.

CARRIED

13.4 (DES) Mid Lachlan Valley Bush Fire Management Committee Meeting

Executive Summary

The Mid Lachlan Valley Bush Fire Management Committee (BFMC) met in Forbes on Wednesday 9 October 2013. The meeting was attended by Cr Bob Haddin as Council's representative on the BFMC, and the Director Engineering Services. Minutes of the meeting are attached for Council's information.

Recommendation

1. That the information on the Mid Lachlan Valley Bush Fire Management Committee Meeting held 9 October 2013 be noted.

14 - 025 Resolution

That the information be received and noted.

Moved Councillor Bob Haddin, seconded Councillor Belinda McCorkell.

CARRIED

13.5 (DES) Noxious Weeds Officer Report - October 2013 to January 2014

Executive Summary

This report outlines the activities and programs of the Noxious Weeds Section for the months of October 2013 to January 2014.

Noxious Weed control is an important component of Council's activities, which aims to reduce weed infestations and thereby increase the productivity and amenity of land for residents within the Parkes Shire.

Recommendation

That the Noxious Weeds Officer Report be received and noted.

14 - 026 Resolution

1. That the Noxious Weeds Officer Report be received and noted.
2. That the owner of the rail land west of Tullamore be requested to attend to the weed infestation along the line.

Moved Councillor Alan Ward, seconded Councillor Bob Haddin.

CARRIED

14 CONSIDERATION OF COMMITTEE MINUTES

14.1 Committee Minutes - Henry Parkes Centre Management Committee meetings held in 2013

Executive Summary

Henry Parkes Centre Management Committee meeting are scheduled to be held bi monthly with the Minutes from those meetings tabled at a Council for information.

Meetings were held on 03 April 2013, 2 June 2013, 4 September 2013, 24 October 2013 and 12 December 2013. Minutes of those meetings are attached for Councillors information.

The Minutes of the meeting held on 12 December 2013 are to be confirmed at the next meeting of the Committee scheduled to be held on 10 March 2014

Recommendation

1. That the Minutes of the Henry Parkes Centre Management Committee meetings held on 03 April 2013, 2 June 2013, 4 September 2013, 24 October 2013 and 12 December 2013 be received and noted.

14 - 027 Resolution

That the information be received and noted.

Moved Councillor Alan Ward, seconded Councillor Pat Smith.

CARRIED

14.2 Committee Minutes - Parkes Shire Cultural Advisory Committee Meeting Held 7 January 2014

Executive Summary

The Parkes Shire Cultural Advisory Committee met on 7 January 2014. The Minutes of the meeting are attached.

Recommendation

1. That the Minutes together with the Recommendations of the Parkes Cultural Advisory Committee meeting held on 7 January 2014 be adopted.
2. That the Draft "Cultural Spaces Plan - What's Next" be placed on public exhibition for comment, 28th January to 18th February.

14 - 028 Resolution

1. That the Minutes together with the Recommendations of the Parkes Cultural Advisory Committee meeting held on 7 January 2014 be adopted.
2. That the Draft "Cultural Spaces Plan - What's Next" be placed on public exhibition for comment, 28th January to 28th February.

Moved Councillor Barbara Newton, seconded Councillor Bob Haddin.

CARRIED

14.3 Committee Minutes - Risk Review Committee Meeting held 04 September 2013

Executive Summary

A meeting of the Parkes Shire Council Risk Review Committee was held on 04 September 2013. Minutes are attached for Councillors information.

Recommendation

1. That the Minutes of the Risk Review Committee meeting held on 04 September 2013 be received and noted.

14 - 029 Resolution

That the information be received and noted.

Moved Councillor Alan Ward, seconded Councillor Bob Haddin.

CARRIED

15 QUESTIONS AND MATTERS OF URGENCY

Nil

16 CONSIDERATION OF CONFIDENTIAL BUSINESS ITEMS

The meeting of the Ordinary Council meeting was closed to the public at 4.38pm.

The Mayor asked the Meeting whether it agreed that the items listed by the General Manager appeared to be items which should be discussed in closed session for the reasons given.

The General Manager advised that there were no written representations from the public on the proposed closure of the Council Meeting.

14 - 030 Resolution

That the meeting be closed for consideration of the listed items as they involve: information that would, if disclosed confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business, personnel matters concerning particular individuals (other than Councillors) and commercial information of a confidential nature that would if disclosed prejudice the commercial position of the person who supplied it.

Moved Councillor Barbara Newton, seconded Councillor Bob Haddin.

CARRIED

16.1 (GM) Australia Day 2014 - Awards

Prepared By: General Manager

Executive Summary

Council has been asked to formally endorse recipients of the annual Australia Day Awards in the citizen, young citizen and community event categories to be presented at a ceremony in Cooke Park on Australia Day Sunday January 26, 2014 at 11.00am.

Recommendation

1. That Council endorse the recommended recipients of Australia Day awards as outlined.
2. That the age restriction in the guidelines for nominees in the Young Citizen of the Year be raised to 25 years and under.

14 - 031 Resolution

1. That Council endorse the recommended recipients of Australia Day awards as outlined.
2. That an additional and an amended age category be included in the awards up to 18 (Junior Citizen), 18 - 30 (Young Citizen), over 30 (Citizen).
3. That the suggestion be forwarded to the Parkes Australia Day Committee.

Moved Councillor Louise O'Leary, seconded Councillor Ken McGrath.

CARRIED

16.2 (DTCS) Henry Parkes Centre

Prepared By: Director Technology and Corporate Services

Executive Summary

To provide an update on the current status of the Henry Parkes Centre operations.

Recommendation

1. That the report be received and noted.

14 - 032 Resolution

That the information be received and noted.

Moved Councillor Alan Ward, seconded Councillor George Pratt.

CARRIED

16.3 (DES) Tenders for Replacement of Terowie Bridge

Prepared By: Director Engineering Services

Executive Summary

Tenders closed on Monday 23 December 2013 for the Design, Demolition and Construction of Terowie Bridge over Genaren Creek on Terowie Road. Six (6) tenders were received.

Recommendation

1. That the tender for the Design, Demolition and Construction of Terowie Bridge over Genaren Creek on Terowie Road be awarded to DEARNU Constructions.

14 - 033 Resolution

That the information be received and noted.

Moved Councillor Ken McGrath, seconded Councillor Pat Smith.

CARRIED

There being no further business the Mayor declared the meeting closed at 5.30pm.