



# PARKES SHIRE COUNCIL

*Our Mission: To Deliver Progress and Value to our Community*

*Our Communities Vision:*

*In 2022 the Parkes Shire will be a progressive regional centre,  
embracing a national logistics hub with vibrant communities,  
diverse opportunities, learning and healthy lifestyles.*

## MINUTES

TUESDAY 15 DECEMBER 2015

Minutes of the Ordinary Meeting of Parkes Shire Council held at the Council Administration Centre, 2 Cecile Street, Parkes, commencing at 2.00 pm for the purpose of considering the items included on the Agenda.

**GENERAL MANAGER:** Kent Boyd

## Ordinary Meeting

**Minutes of the Ordinary Meeting held in the Council Chambers, 2 Cecile Street on Tuesday 15 December 2015 at 2.00pm.**

---

### PRESENT

Councillor K J Keith OAM, (in the Chair)  
Councillor M J Greenwood OAM  
Councillor B J McCorkell  
Councillor L A O'Leary  
Councillor P J Smith

Councillor B F Newton  
Councillor R C Haddin  
Councillor K M McGrath  
Councillor G W Pratt  
Councillor AJ Ward

### IN ATTENDANCE

General Manager - K Boyd  
Director Technology and Corporate Services - L Finn  
Director Planning and Environment - S Campbell  
Director Engineering Services - B Howard  
Director Infrastructure - A Francis  
Manager Governance and Corporate Strategy - B Byrnes  
Chief Financial Officer - O Jensen  
Economic and Business Development Manager - A Wyllie  
Culture, Education and Library Services Manager - S Buckle  
Marketing and Brand Manager - K Dwyer  
Minutes Secretary - S Henry

### MEETING COMMENCEMENT

The Meeting commenced at 2.00pm.

### 1 PRAYER

The Mayor asked the General Manager to open proceedings with a prayer.

### 2 APOLOGIES

#### 15 - 514 Resolution

That Councillor Belinda McCorkell be granted leave of absence until 4.40pm (REASON: Work Commitments).

Moved Councillor Ken McGrath, seconded Councillor Louise O'Leary.

**CARRIED**

---



General Manager

---



Mayor



### **3 CONFIRMATION OF MINUTES OF PREVIOUS MEETING**

#### **15 - 515 Resolution**

That the Minutes of the Ordinary Meeting of Parkes Shire Council held on Tuesday 01 December 2015 copies of which have been forwarded to Councillors, be confirmed.

Moved Councillor Ken McGrath, seconded Councillor Pat Smith.

**CARRIED**

### **4 DECLARATIONS OF INTEREST**

Councillor Bob Haddin declared an interest in Item 14.1 (REASON Related entity to an individual mentioned in the report).

### **5 NOTICES OF MOTION/RESCISSION**

Nil.

### **6 LATE BUSINESS**

In accordance with Council's Code of Meeting Practice 3.7(c) a decision is now required to determine which, if any Late item/s submitted to the meeting will be dealt with at the meeting or deferred for further consideration at a future Ordinary Meeting of Parkes Shire Council.

#### **15 - 516 Resolution**

That Late Items 7.4, 11.4, 14.2, 16.1, 16.2 and 17.2 be considered at this Council meeting.

Moved Councillor Louise O'Leary, seconded Councillor Pat Smith.

**CARRIED**

---



General Manager

---



Mayor

---

## **7 MAYORAL MINUTES**

### **7.1 Mayoral Minute - Functions Attended by Mayor and Councillors**

---

#### **Executive Summary**

A report on functions recently attended by the Mayor, Councillors or Senior Staff in relation to community events or civic matters.

#### **Recommendation**

1. That the report of upcoming functions for the Mayor, Councillors or Senior Staff be received and noted

#### **15 - 517 Resolution**

That the information be received and noted.

Moved Councillor Barbara Newton, seconded Councillor George Pratt.

**CARRIED**

### **7.2 Mayoral Minute - Coming known events for Mayor and Councillors**

---

#### **Executive Summary**

A report on the upcoming functions requiring the attendance of the Mayor, Councillors or Senior Staff in relation to community events or civic matters.

#### **Recommendation**

1. That the report of upcoming functions for the Mayor, Councillors or Senior Staff be received and noted

#### **15 - 518 Resolution**

That the information be received and noted.

Moved Councillor Ken McGrath, seconded Councillor Pat Smith.

**CARRIED**

---



General Manager

---



Mayor

---

### **7.3 Mayoral Minute - Centroc Board and Annual General Meeting held 26 November 2015**

---

#### **Executive Summary**

I attended the Centroc Board meeting and AGM at the Molong RSL Club 26 November 2015.

Following is a report of the meeting for Councillors information.

#### **Recommendation**

1. That the report be received and noted.

#### **15 - 519 Resolution**

That the information be received and noted.

Moved Councillor Bob Haddin, seconded Councillor Michael Greenwood.

**CARRIED**

---

### **7.4 Mayoral Minute - Council Agreement to take control of Old Hospital Site**

---

#### **Executive Summary**

I am very pleased to report that earlier today Andrew Gee MP, Member for Orange announced the agreement struck between Health Infrastructure, (on behalf of the Ministry of Health and Western NSW Local Health Council) and Parkes Shire Council, in relation to the divestment of the old Parkes Hospital.

The General Manager and I executed the Heads of Agreement which sets a decisive path for the old hospital to avoid the buildings falling into disrepair.

#### **Recommendation**

1. That the information be received and noted

#### **15 - 520 Resolution**

That the information be received and noted.

Moved Councillor Bob Haddin, seconded Councillor George Pratt.

**CARRIED**

---



General Manager

---



Mayor

## **8 COUNCILLORS' REPORTS**

Nil.

## **9 INWARDS CORRESPONDENCE**

Nil.

## **10 GENERAL MANAGER'S REPORT**

### **10.1 (GM) State of the Shire Update**

---

#### **Executive Summary**

In response to Council's request at its last meeting, a condensed version of the Parkes Shire Council Annual Report 2014/15 has been designed. It has been titled Parkes Shire Council State of the Shire Report and aims to provide a quick, visual account of our 2014/15 year for distribution throughout the community. This new report was displayed through our recent community engagement campaign "State of the Shire" at the Peak Hill "Meet You Up the Street" and the Parkes "Sparkle in the Park" Christmas Markets. These recent community events provided a great opportunity to present Council's operations and achievements from the previous financial year (2014/15) and reiterate our commitment to community engagement within the Shire.

#### **Recommendation**

1. That the information be received and noted.

### **15 - 521 Resolution**

That the information be received and noted.

Moved Councillor Louise O'Leary, seconded Councillor Barbara Newton.

**CARRIED**

---



General Manager

---



Mayor

## 10.2 (GM) Council Priorities for Federal Election

---

### Executive Summary

As Council is aware there will be a Federal Government election prior to January 2017. As has been the previous practice of this Council a list of priority infrastructure has been prepared to inform the incumbent government and prospective candidates of our priorities.

The priorities have been extracted from various sources and are listed below in no particular order. Council's review is now sought.

Inland Rail and the Parkes National Logistics HUB  
Parkes Heavy Vehicle Bypass  
Parkes Southern Ring Road  
Telecommunication Upgrade  
Agriculture Value Adding - Parkes Demonstration Project  
Bells Line Expressway  
Parkes Airport Business Park  
Parkes CBD Vibrancy Project

### Recommendation

1. That Council review the proposed priorities and accept or amend as considered appropriate.

### 15 - 522 Resolution

That the information be received and noted.

Moved Councillor Pat Smith, seconded Councillor Bob Haddin.

**CARRIED**

---



General Manager

---



Mayor

At this stage being 2.36pm the Mayor adjourned the meeting and welcomed Bronwyn Colman from Sport & Rec Orange to the Meeting. Bronwyn presented certificates and vouchers to Sport Volunteer 2016 Award winners Trevor Whittaker and Niamh Dixon. The Volunteer Awards program recognises outstanding volunteers, making a difference in local sporting clubs on thon

Open Runners Up:

Trevor Whittaker, long standing member of Parkes Rugby Union Club, has dedicated countless hours to the success of the club, as coach, committee duties, ground maintenance, cleaning dressing rooms, bus driving, or helping out other volunteers. A true sports volunteer champion.

Youth Winners:

Niamh Dixon, 17 year old Parkes Hockey youth dedicating hours to coach pre-schoolers hockey each week and well as coach an Under 11's teams. Niamh displays enthusiasm and is a great advocate and ambassador for junior volunteers in sport.

A representative of Neone then held a presentation for Councillors on the proposed Parkes Solar Farm project.

At the conclusion of the presentation the Mayor invited all in the public gallery to join Councillors for afternoon tea.

Afternoon tea 3.13pm.

Meeting resumed 3.42pm.

---



General Manager

---



Mayor

### 10.3 (GM) Procurement of Commercial Properties

---

#### Executive Summary

As previously discussed in confidential reports to Council, several commercial premises have been offered or sought as long-term strategic investments.

Negotiations have now concluded in accordance with Council's directions in relation to the former Commonwealth Bank building in Clarinda Street and the former Parkes Picture Palace Theatre in Dalton Street. A formal resolution to complete the acquisitions is now required.

#### Recommendation

1. That Council agree to purchase the former Commonwealth Bank Building at 203 Clarinda Street Parkes, being Lot 41 DP787512 for \$450,000.
2. That Council agree to purchase the former Parkes Picture Palace Theatre at 25 Dalton Street Parkes, being Lot 14 & 20 DP758827 for \$390,000.
3. That the seal of Council be applied as required to effect the acquisition.
4. That all land be declared operational land on acquisition.

#### 15 - 523 Resolution

That the recommendations be adopted.

Moved Councillor Pat Smith, seconded Councillor Bob Haddin.

**CARRIED**

---



General Manager

---



Mayor

## 10.4 (GM) Declaration of Public Holidays for Parkes Shire Show Day in 2016 and 2017

---

### Executive Summary

At its meeting of 17 November 2015, Council considered correspondence from the NSW Government Treasury outlining the administrative process and providing information guidelines for local Councils to apply to the Minister for Industrial relations for the declaration of any local public holidays and local event days for 2016 and 2017 under the Public Holidays Act 2010.

### Recommendation

1. That Council make application to the Department of Industrial Relations for the gazettal of public holidays and half holidays for the Shows in the Parkes district for 2016 and 2017 as requested by the various P A & H Associations with the respective times and boundaries defined as follows

#### **Trundle**

*Public Holiday from 9.00am - 5.00pm Wednesday 17 August 2016 and Wednesday 16 August 2017 to be declared for Suburb of Trundle along with neighbouring Suburb of Bogan Gate and Suburb Bruie Plains. As per boundaries detailed on the Parkes Shire Council website.*

#### **Peak Hill**

*Public Holiday from 9.00am - 5.00pm Wednesday 24 August 2016 and Wednesday 23 August 2017 to be declared for Suburb of Peak Hill. As per boundaries detailed on the Parkes Shire Council website.*

#### **Parkes**

*Public Holiday from 12 noon - 5.00pm Tuesday 30 August 2016 and Tuesday 29 August 2017 to be declared for Parkes Suburb, Suburb Tichborne, Suburb Nelungaloo, Suburb Gunningbland, Suburb Cooks Myall, Suburb Goonumbla, Suburb Alectown: along with neighbouring part Suburb Mandagery and part Suburb Cookamidgera within the Parkes Local Government Area. As per boundaries detailed on the Parkes Shire Council website.*

## 15 - 524 Resolution

That the recommendation be adopted.

Moved Councillor Louise O'Leary, seconded Councillor George Pratt.

**CARRIED**

---



General Manager

---



Mayor



## **11 DIRECTOR TECHNOLOGY AND CORPORATE SERVICES REPORT**

### **11.1 (DTCS) Financial Information as at 30 November 2015**

---

#### **Executive Summary**

A regular report is provided to Council in relation to a number of financial indicators, including investments, total monthly repayments, receipting and collection of rate revenue.

#### **Recommendation**

1. That the report detailing accounts paid, rate revenue collected, receipts received and the bank reconciliation to 30 November 2015 be received and noted.

#### **15 - 525 Resolution**

That the recommendation be adopted.

Moved Councillor Barbara Newton, seconded Councillor Michael Greenwood.

**CARRIED**

### **11.2 (DTCS) Investments as at 30 November 2015**

---

#### **Executive Summary**

The carrying value of Council's investments at 30 November 2015 was \$ 59,034,225

#### **Recommendation**

1. That the information in relation to investments held at 30 November 2015 be received and noted.

#### **15 - 526 Resolution**

That the information be received and noted.

Moved Councillor Bob Haddin, seconded Councillor George Pratt.

**CARRIED**

---



General Manager

---



Mayor

### 11.3 (DTCS) Marketing and Destination Development Update - December 2015

---

#### Executive Summary

Promotion and Marketing of the Parkes Shire as an attractive tourism, business and investment destination and desirable place to live is one of the main objectives of the Parkes Shire Council Community Strategic Plan and Economic Development Plan.

It is important to promote the Parkes Shire as a business investment destination in order to attract investment. Promoting the region by highlighting the strengths, assets and potential opportunities for growth can create interest from potential, visitors, and investors and initiate the investment process.

#### Recommendation

1. That the Marketing and Destination Development Update be received and noted.

#### 15 - 527 Resolution

That the information be received and noted.

Moved Councillor George Pratt, seconded Councillor Barbara Newton.

**CARRIED**

### 11.4 (DTCS) Library Service Statistics and Monthly Update

---

#### Executive Summary

Library usage statistics for the month of October and November 2015 and recent activities are provided for the information of Council.

#### Recommendation

1. That the information be noted.

#### 15 - 528 Resolution

That the information be received and noted.

Moved Councillor Louise O'Leary, seconded Councillor Bob Haddin.

**CARRIED**

---



General Manager

---



Mayor

## **12 DIRECTOR PLANNING AND ENVIRONMENT'S REPORT**

### **12.1 (DPE) Progress of the Contamination Central Project**

---

#### **Executive Summary**

The purpose of this report is to advise Council of the progress of the Contamination Central Project.

#### **Recommendation**

1. That the progress of the Contamination Central Project be noted. Further, that the draft Contaminated Land Policy will be presented to Council in early 2016.

#### **15 - 529 Resolution**

That the information be received and noted.

Moved Councillor George Pratt, seconded Councillor Michael Greenwood.

**CARRIED**

---



General Manager

---



Mayor

## 12.2 (DPE) Spicer Park Grandstand

---

### Executive Summary

Spicer Park Grandstand is structurally unstable and public access is currently restricted. The Sporting Fields Master Plan, adopted by Council in November 2014, recommended that the Grandstand be upgraded.

Funds were allocated in the 2015/2016 budget for the restoration of Spicer Grandstand.

A Heritage Impact Statement has been prepared which explores six options for the future of the Grandstand, including the integration of new amenities into to the building.

### Recommendation

1. Place the Heritage Impact Statement on public exhibition to gain feedback on the six options presented in the report.
2. Make available the Sporting Fields Master Plan to provide a comprehensive background and context to the matter.
3. Write to the following stakeholders as part of the exhibition process:
  - Sports Council
  - Parkes Spacemen Senior Rugby League
  - Parkes Marist Junior Rugby League
  - Parkes Boars Rugby Union Club
  - Parkes Little Athletics Centre
  - Parkes & District Cricket Association and Parkes District Junior Cricket Association.
4. Following public exhibition relating to the future management of the Grandstand, a further report be tabled that records the outcomes of the public exhibition period and provides recommendations for future management.

## 15 - 530 Resolution

That the recommendations be adopted.

Moved Councillor Barbara Newton, seconded Councillor Michael Greenwood.

**CARRIED**

---



General Manager

---



Mayor

### **12.3 (DPE) DA15106: Proposed Truck Depot at Lot 45 DP 850408 Woolstore Place, Parkes**

---

#### **Development Application Information**

**Application No:** DA15106

**Applicant:** Mr Allan Magill

**Property:** Lot 45 DP 850408 Woolstore Place, Parkes

**Proposal:** Truck Depot

#### **Executive Summary**

Development Application No. DA15106 proposes a Truck Depot on «legaldescription», Woolstore Place, Parkes. The Development Application has been lodged by Allan Magill.

The application has been presented to Council for determination as the proposed building is setback from the front property boundary 5 metres, rather than 10 metres as prescribed in the Parkes Development Control Plan 2013.

#### **Recommendation**

It is recommended that the application be approved subject to the conditions contained in the report.

#### **15 - 531 Resolution**

That the recommendation be adopted.

Moved Councillor Alan Ward, seconded Councillor Bob Haddin.

All in favour

**CARRIED**

FOR: Cr KJ Keith, Cr BJ Newton, Cr MJ Greenwood, Cr RC Haddin, Cr KM McGrath, Cr LA O'Leary, Cr GW Pratt, Cr PJ Smith, Cr AJ Ward.

AGAINST: Nil.

Cr McCorkell did not vote - absent from meeting.

---



General Manager

---



Mayor

## **13 DIRECTOR ENGINEERING SERVICES REPORT**

### **13.1 (DES) Regional Road REPAIR Program 2016/2017**

---

#### **Executive Summary**

Submissions have been lodged for inclusion in the 2016/2017 Regional Road REPAIR Program. Projects that have been submitted include the widening of sections of Renshaw McGirr Way (MR233) and also for seal extension on the Peak Hill - Tullamore Road (MR348).

#### **Recommendation**

1. That the submissions for funding under the 2016/2017 Regional Road REPAIR Program be noted.

#### **15 - 532 Resolution**

That the information be received and noted.

Moved Councillor Louise O'Leary, seconded Councillor George Pratt.

**CARRIED**

### **13.2 (DES) Removal of Street Tree at Thornbury Street**

---

#### **Executive Summary**

Following recent asset inspections along Councils footpath and kerb network, several trees within Parkes have been identified as creating significant ongoing maintenance works resulting in damage of Councils assets and infrastructure.

In preparation for footpath and children's crossing works at Parkes East Public School, a eucalyptus tree highly affected by fungus has been identified for removal.

#### **Recommendation**

1. That Council remove the one (1) street tree in Thornbury Street, opposite Parkes East Public School in order to improve safety at the children's crossing.

#### **15 - 533 Resolution**

That the recommendation be adopted.

Moved Councillor George Pratt, seconded Councillor Pat Smith.

**CARRIED**

---



General Manager

---



Mayor

At this stage and with the leave of the Mayor, Cr O'Leary left the meeting and did not return.

## **14            DIRECTOR INFRASTRUCTURE REPORT**

Cr Haddin left the meeting temporarily.

### **14.1    (DI) Central West Lachlan Landcare Community Garden Project**

---

#### **Executive Summary**

Central West Lachlan Landcare (CWLL) are seeking approval from Parkes Shire Council for their support to pursue funding for a Community Demonstration Garden to be established in the unused portion of Kelly Reserve to the south of the play equipment (map attached).

In addition to Council support, CWLL are also seeking confirmation that the proposed area of Kelly Reserve can be utilised for this project.

#### **Recommendation**

1.    That Council provide in-principle support to the concept of a Community Demonstration Garden.
2.    That the portion of land in Kelly Reserve shown be set aside for such usage.

## **15 - 534        Resolution**

That the recommendations be adopted.

Moved Councillor Pat Smith, seconded Councillor Ken McGrath.

**CARRIED**

Councillor Bob Haddin rejoined the meeting.

Councillor Belinda McCorkell joined the meeting.

---



General Manager

---



Mayor

---

## 14.2 (DI) WTP and STP Ministerial Approval

---

### Executive Summary

Council has received approval from the Minister for Primary Industries and Water to award tenders and sign contracts for the Water and Sewage Treatment Plant projects. The Stage 3 funding offer has also been received for the Sewage Treatment Plant project. The funding percentage amounts to 38% being a total value of \$9M of the total \$24M project.

The contract for both projects has been signed with John Holland Pty Ltd.

### Recommendation

1. That the seal of Council be applied to the acceptance for the subsidy offer.
2. That a letter of thanks be forwarded to the Minister for the funding offer and the approval to award tenders.

## 15 - 535 Resolution

That the recommendations be adopted.

Moved Councillor Ken McGrath, seconded Councillor George Pratt.

**CARRIED**

---



General Manager

---



Mayor



## **15 CONSIDERATION OF COMMITTEE MINUTES**

### **15.1 Committee Minutes - Heritage Advisory Committee Meeting held 8 December 2015**

---

#### **Executive Summary**

The Heritage Advisory Committee held a meeting on Tuesday 8 December 2015.

The purpose of the meeting was to consider community member nominations to join the Committee and a late local heritage grant application and provide a heritage review study update.

#### **Recommendation**

1. That the Minutes of Heritage Advisory Committee held on 8 December 2015 be received and noted and the recommendations be endorsed by Council.

#### **15 - 536 Resolution**

That the recommendation be adopted.

Moved Councillor Alan Ward, seconded Councillor George Pratt.

**CARRIED**

---



General Manager

---



Mayor

---

**15.2 Committee Minutes - Parkes Shire Project and Infrastructure Naming (Sunset)  
Committee Meeting held 15 December 2015**

---

This meeting was postponed and held during the Council meeting.

Included as Item No. 16.3

---

**15.3 Committee Minutes - Road Naming Committee Meeting 15 December 2015**

---

**Executive Summary**

A Parkes Shire Council Road Naming Committee meeting was held on Tuesday 15 December 2015.

**Recommendation**

1. That the Minutes of the Parkes Shire Council Road Naming Committee held 15 December 2015 be adopted.

**15 - 537 Resolution**

That the information be received and noted.

Moved Councillor Ken McGrath, seconded Councillor Pat Smith.

**CARRIED**

---



General Manager

---



Mayor

## **16 QUESTIONS AND MATTERS OF URGENCY**

In accordance with Clause 17(4) of Council's Code of Meeting Practice the following business was allowed by the Chairperson.

### **16.1 Q&M ABC Radio Restructure**

---

#### **Councillor Michael Greenwood**

ABC Radio Restructure.

Cr Greenwood has expressed concern at the ongoing reduction in local content of ABC Regional radio emanating from the Orange and Dubbo studios.

Over the weekend it emerged that no local news would now be provided on Saturday mornings, a significant erosion in the level, of service traditionally provided by the national broadcaster on which thousands of regional people are so reliant.

It is ludicrous that no local news is provided for our region between Friday evening and Monday morning.

The cutbacks, the full extent of which remain to be rolled out, follow closely the Fairfax media decision to reduce the number of weekly editions of many papers including Parkes.

Council representations opposing the service reductions to the Federal Member would, I am sure, reflect community expectations on such a sensitive and important community welfare issue.

#### **Recommendation**

1. That Council forward a letter to the Federal Member the Hon John Cobb expressing Council's concerns over the ABC cutbacks which will impact local regional news broadcasts over the weekend periods.
2. That a letter be forwarded to Fairfax Media expressing Council's disappointment that Council's suggestion for a shared employee between the Parkes and Forbes local papers was not implemented in changes.

### **15 - 538 Resolution**

1. That the recommendations be adopted.

Moved Councillor Michael Greenwood, seconded Councillor George Pratt.

**CARRIED**

---



General Manager

---



Mayor

---

## 16.2 Q&M Painting by Rebecca Wilson

---

### Councillor Alan Ward

Councillor Alan Ward was presented with a painting from local Forbes artist Rebecca Wilson for display at the Parkes Shire Council offices. The painting has been presented on loan for a 3 month period with an option for Council to purchase the artwork as an addition to Council's art collection.

Further information and the artwork will be available at today's Council meeting.

### Recommendation

For the information of Council.

## 15 - 539 Resolution

1. That Council notes the loan and will display the painting with a decision to be made regarding purchase to be made at a future date.

Moved Councillor Alan Ward, seconded Councillor Bob Haddin.

**CARRIED**

---



General Manager

---



Mayor

At this stage the Mayor adjourned the Meeting and called the Project and Infrastructure Naming (Sunset) Committee meeting to be held.

The Minutes of that meeting were then endorsed by Council.

### **16.3 Committee Minutes - Project and Infrastructure Naming (Sunset) Committee**

---

#### **Executive Summary**

The Parkes Shire Projects and Infrastructure Naming (Sunset) Committee will hold its inaugural meeting on 15 December 2015.

The Committee has been established to allow Council to consider naming opportunities for new infrastructure projects within the Shire.

Minutes of the meeting will be tabled at the Council meeting.

#### **Recommendation**

1. That the Minutes of Parkes Shire Projects and Infrastructure Naming (Sunset) Committee held on 15 December 2015 be received and noted and the recommendations contained therein be endorsed by Council.

#### **15 - 540 Resolution**

That the recommendation be adopted.

Moved Councillor Pat Smith, seconded Councillor George Pratt.

**CARRIED**

---



General Manager

---



Mayor

## 17 CONSIDERATION OF CONFIDENTIAL BUSINESS ITEMS

The meeting of the Ordinary Council meeting was closed to the public at 5.30pm.

The Mayor asked the Meeting whether it agreed that the items listed by the General Manager appeared to be items which should be discussed in closed session for the reasons given.

The General Manager advised that there were no written representations from the public on the proposed closure of the Council Meeting.

### 15 - 541 Resolution

That the meeting be closed for consideration of the listed items as they involve: information that would, if disclosed confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business, personnel matters concerning particular individuals (other than Councillors) and commercial information of a confidential nature that would if disclosed prejudice the commercial position of the person who supplied it.

Moved Councillor Pat Smith, seconded Councillor Belinda McCorkell.

**CARRIED**

### 17.1 (DPE) Former Gasworks Site

**Prepared By: Director Planning & Environment**

---

#### Executive Summary

The NSW EPA has received notification under Section 60 of the Contaminated Land Management Act 1997 regarding contaminated material identified as gasworks waste in the rail corridor adjoining the former Parkes Municipal Council East Street Gasworks.

The EPA has invited Council to apply for the maximum funding of \$200,000 to investigate and assess whether the contamination is significant and for the preparation of remediation documentation.

Council must now decide whether to submit a grant application under the EPA's Council Gasworks Program for funds to investigate the legacy site and the adjoining site as identified.

#### Recommendation

1. Council make application under the Gasworks Program for the maximum grant of \$200,000.
2. An amount of \$20,000 be set aside as Council's contribution for project management and implementation should the application be successful.

### 15 - 542 Resolution

That the recommendation be adopted.

Moved Councillor Ken McGrath, seconded Councillor Bob Haddin..

**CARRIED**

---



General Manager

---



Mayor

## 17.2 (DTCS) Ron Harrison Bursary and Jack Scoble Scholarship Funding

**Prepared By: Director Technology and Corporate Service**

---

### Executive Summary

The Rotary Club of Parkes Inc. have advised that the incoming Board have reviewed their Donations Plan as part of a process to plan for future donations. The Review will have an impact on the Ron Harrison OAM Memorial Bursary and the Jack Scoble Scholarship awarded annually.

### Recommendation

1. That a letter of appreciation be forwarded to the Rotary Club of Parkes Inc. for their contribution to the Scholarships.
2. That funds be allocated from the Donations and Appeals fund to cover any shortfall in the current round of scholarships and that the matter be reviewed prior to the next round of Scholarships.

### 15 - 543 Resolution

That the recommendations be adopted.

Moved Councillor Michael Greenwood, seconded Councillor Ken McGrath.

**CARRIED**

There being no further business the Mayor declared the meeting closed at 5.50pm.

---



General Manager

---



Mayor

- 1 PRAYER**
- 2 APOLOGIES**
- 3 CONFIRMATION OF MINUTES OF PREVIOUS MEETING**
- 4 DECLARATIONS OF INTEREST**
- 5 NOTICES OF MOTION/RESCISSION**
- 6 LATE BUSINESS**

---



General Manager

---



Mayor



## 7 MAYORAL MINUTES

### 7.1 Mayoral Minute - Functions Attended by Mayor and Councillors

#### Executive Summary

A report on functions recently attended by the Mayor, Councillors or Senior Staff in relation to community events or civic matters.

#### Background Information

Nil.

#### Legislative or Policy Implications

Nil.

#### Budget & Financial Aspects

Nil.

#### Recommendation

1. That the report of upcoming functions for the Mayor, Councillors or Senior Staff be received and noted

#### Report

Date	Function
Tuesday 01 December 2015	Council Meeting <b>All Councillors and Senior Staff</b>  Meetings prior to Council meeting Tour to Lachlan River Pumping Station and Bore Fields and Parkes Regional Airport to view progress on works being undertaken. <b>All Councillors &amp; Senior Staff</b> <i>(Apologies Cr's BJ McCorkell and AJ Ward)</i>  Presentation of Draft HPC Master Plan <b>All Councillors &amp; Senior Staff</b> <i>(Apologies Cr's BJ McCorkell and AJ Ward)</i>  <b>142nd anniversary of name change from Bushmans to Parkes 01.12.1873</b>
Wednesday 02 December 2015	Parkes College for Seniors End of year Christmas Luncheon <b>Mayor KJ Keith, Deputy Mayor BF Newton, Councillors GW Pratt, RC Haddin and PJ Smith</b>



General Manager



Mayor

Date	Function
Friday 04 December 2015	Peak Hill Meet you up the Street and Parkes 'Sparkles' UpMarkets  <i>(These were both Community Events which included a Council stand manned by State of the Shire Engagement Team of Director Technology and Community Services L Finn, Manager Governance and Corporate Strategy B Byrnes, Governance Officer J Jones, Economic and Business Development Manager A Wyllie and Community Engagement Officer J Howard)</i>
Sunday 06 December 2015	Parkes School of Dance End of Year performance <b>Deputy Mayor BF Newton</b>
Monday 07 December 2015	Welcome - Parkes Elvis Festival Volunteers <b>Mayor KJ Keith</b>
Monday 07 December 2015	Middleton Public School Presentation Evening <b>Mayor KJ Keith &amp; Mrs. Sue Keith</b>
Monday 07 December 2015	Elvis Revival Committee meeting <b>Deputy Mayor BF Newton</b>
Tuesday 08 December 2015	Heritage Advisory Committee Meeting <b>Deputy Mayor BF Newton, Councillor AJ Ward</b>
Tuesday 08 December 2015	Lachlan Health Council Dinner and Meeting <b>Mayor KJ Keith &amp; Mrs. Sue Keith</b>
Tuesday 08 December 2015	Parkes Sports Council meeting <b>Councillor MJ Greenwood</b>
Tuesday 08 December 2015	Parkes Chamber of Commerce meeting <b>Councillor AJ Ward and Economic and Business Development Manager A Wyllie</b>
Wednesday 09 December 2015	Elvis Festival Committee Meeting <b>Mayor KJ Keith and Deputy Mayor BF Newton</b>
Wednesday 09 December 2015	Tullamore & District Community Consultative Committee meeting <b>Councillor GW Pratt</b>
Thursday 10 December 2015	Parkes Life Action Group meeting <b>Mayor KJ Keith and Cr BJ McCorkell</b>
Friday 11 December 2015	Parkes High School End of Year Assembly <b>Mayor KJ Keith</b>
Friday 11 December 2015	Parkes Ministers Association Christmas lunch <b>Mayor KJ Keith</b>



General Manager



Mayor

Date	Function
Friday 11 December 2015	Lachlan Shire Mayor's Christmas Dinner <b>Mayor KJ Keith and Mrs. Sue Keith</b>
Sunday 13 December 2015	Carols in the Park Parkes Community Event - Mayor KJ Keith will be MC for the evening <b>All Councillors</b>
Monday 14 December 2015	Morning tea at Parkes Hospital Maternity Unit <b>Mayor KJ Keith</b>
Monday 14 December 2015	Parkes High School Annual Presentation Evening <b>Mayor KJ Keith and Mrs. Sue Keith</b>
Monday 14 December 2015	Parkes Australia Day Committee <b>Deputy Mayor BF Newton, Councillors AJ Ward (Chair) and MJ Greenwood</b>

## Attachments

Nil.



General Manager



Mayor

## 7.2 Mayoral Minute - Coming known events for Mayor and Councillors

---

### Executive Summary

A report on the upcoming functions requiring the attendance of the Mayor, Councillors or Senior Staff in relation to community events or civic matters.

### Background Information

Nil.

### Legislative or Policy Implications

Nil.

### Budget & Financial Aspects

Nil.

### Recommendation

1. That the report of upcoming functions for the Mayor, Councillors or Senior Staff be received and noted

---



General Manager

---



Mayor

## Report

Date	Function
Tuesday 15 December 2015	Charles Sturt University - Dubbo campus Graduation Ceremony <b>Mayor KJ Keith and Councillor MJ Greenwood</b>
Tuesday 15 December 2015	Council Meeting <b>All Councillors and Senior Staff</b>
	<b>Meetings prior to Council meeting</b>
	Waste Facilities <b>Member Councillors: Cr KJ Keith, Cr BF Newton, Cr RC Haddin, Cr KM McGrath, Cr GW Pratt and Cr AJ Ward</b> <b>Together with Kent Boyd General Manager, Steven Campbell Director Planning and Environment, Manager Planning Service A Cummings, Senior Development Officer H Orr and Strategic Planner Michael Carter</b>
	Airport Sub Committee <b>Member Councillors: Cr KJ Keith, Cr AJ Ward, Cr RC Haddin, Cr M Greenwood and Cr B McCorkell</b> <b>Together with Kent Boyd General Manager, Steven Campbell Director Planning and Environment, Les Finn Director Technology &amp; Corporate Services, Director Engineering Services B Howard, Economic and Business Development Manager Anna Wyllie, Manager Support Services S Ross</b>
	Risk Review Committee <b>Member Councillors: Cr BF Newton, Cr RC Haddin</b> <b>Together with General Manager Kent Boyd, Director Technology and Corporate Services L Finn, Manager Governance and Corporate Strategy B Byrnes, Chief Financial Officer O Jensen, Management Accountant L Nash</b>
	Road Naming Committee <b>Member Councillors: Cr's BJ McCorkell, KM McGrath, PJ Smith and LA O'Leary</b> <b>Together with Director Engineering Services B Howard</b>
	Projects and Infrastructure Naming Committee meeting <b>All Councillors</b>
	HPC Masterplan Workshop <b>All Councillors</b>
Wednesday 16 December 2015	Rural Fire Service (Service Agreement) Meeting <b>Deputy Mayor BF Newton and Councillor RC Haddin</b>
Thursday 17 December 2015	Parkes Neighbourhood Central Board of Management Meeting <b>Deputy Mayor BF Newton</b>
Friday 18 December 2015	Skillset December Board Meeting <b>Councillor RC Haddin</b>



General Manager



Mayor

Date	Functions
Monday 21 December 2015	Indoor Pool Committee Meeting <b>Mayor KJ Keith, Councillor McCorkell (Chair), Councillors RC Haddin, KM McGrath, General Manager K Boyd, Director Engineering Services B Howard and manager Support Services S Ross</b>
Tuesday 22 December 2015	Meals on Wheels Committee meeting <b>Councillor PJ Smith</b>
Monday 28 December 2015	Peak Hill Community Consultative Committee Meeting <b>Councillor LA O'Leary</b>
Wednesday 06 January 2016	3.00pm - 2016 Wall of Fame - Robie Porter <b>Deputy Mayor BF Newton</b>  4.00pm - Meet & Greet - Parkes Elvis Festival 2016 - US Tribute Artist Donny Edwards <b>All Councillors</b>
Wednesday 06 January 2016	6.00pm - Opening Night - 2016 Photo Competition Exhibition <b>Deputy Mayor BF Newton</b>
Thursday 07 January 2016	6.30am - Elvis Express Departs from Central Station <b>Mayor KJ Keith and Manager Economic &amp; Business Development Manager A Wyllie</b>  7.00am Poets Breakfast <b>Deputy Mayor BF Newton</b>  2.00pm Elvis Express Orange East Fork <b>Mayor KJ Keith, Councillor GW Pratt and Manager Economic &amp; Business Development Manager A Wyllie</b>  4.00pm - Elvis Express arrives at Parkes Railway Station <b>All Councillors</b>  Sponsors and Official Guests Dinner <b>Mayor KJ Keith, General Manager K Boyd</b>  Miss Priscilla Dinner <b>Deputy Mayor BF newton and Dr Rick Newton</b>  ClubsNSW Keno Feature Concert 'Donny Edwards Live from Las Vegas' <b>Mayor KJ Keith and Mrs. Sue Keith, General Manager K Boyd</b>



General Manager



Mayor

Date	Functions
Friday 08 January 2016	Paddock to Plate <b>Councillor representative</b>
Friday 08 January 2016	Sponsors and Official Guests Reception <b>Mayor KJ Keith, Deputy Mayor BF Newton, General manager K Boyd</b>
Saturday 09 January 2016	10.00am Northparkes Mines Street parade <b>Mayor KJ Keith</b>
	11.30am Official Opening 2016 Parkes Elvis Festival <b>Mayor KJ Keith</b>
	12.30pm VIP Guests Luncheon <b>Mayor KJ Keith, Deputy Mayor BF Newton, General Manager K Boyd</b>
	2.00pm Ultimate Elvis Tribute Artist Final <b>Mayor K J Keith and Deputy Mayor BF Newton</b>
Sunday 10 January 2016	9.00am Gospel Service <b>Mayor KJ Keith</b>
	11.30am Elvis Renewal of Vows <b>Mayor KJ Keith</b>
	1.00pm The Winners Circle <b>Mayor KJ Keith</b>
Monday 11 January 2016	8.00am Farewell Elvis Express from Parkes Railway Station <b>All Councillors</b>
Tuesday 12 January 2016	Sports Council Meeting 2nd Tuesday of each month (except January and July) 8.00pm at the Parkes Leagues Club (7.00pm in summer months) <b>Councillors Greenwood and O'Leary</b>
Wednesday 13 January 2016	Parkes Chamber of Commerce meeting - various venues (Meets 2nd Tuesday of each month) <b>Councillor AJ Ward (Councillor McCorkell is alternate)</b>
Wednesday 13 January 2016	7.30pm Tullamore & District Community Consultative Committee meeting - meets second Wednesday of each month at the Tullamore Bowling Club <b>Deputy Mayor BF Newton (alternate is Cr GW Pratt)</b>



General Manager



Mayor

Date	Functions
Friday 15 January 2015	5.00pm Elvis Volunteers Thankyou at Parkes Bowling and Sports Club <b>Mayor KJ Keith</b>
Tuesday 19 January 2016	Ordinary Council meeting <b>All Councillors and Senior Staff</b>
	Meetings prior Waste Facilities Committee meeting <b>Member Councillors: Cr KJ Keith, Cr BF Newton, Cr RC Haddin, Cr KM McGrath, Cr GW Pratt and Cr AJ Ward.</b> <b>Together with Kent Boyd General Manager, Steven Campbell Director Planning and Environment, Manager Planning Service A Cummings, Senior Development Officer H Orr and Strategic Planner Michael Carter</b>
	Economic Development Committee Meeting <b>Member Councillors: Cr KJ Keith, Cr Newton, Cr AJ Ward, Cr RC Haddin, Cr M Greenwood and Cr B McCorkell</b> <b>Together with Kent Boyd General Manager, Steven Campbell Director Planning and Environment, Les Finn Director Technology &amp; Corporate Services, Economic and Business Development Manager Anna Wyllie</b>
	Economic Development - Airport Sub Committee Meeting <b>Member Councillors: Cr KJ Keith, Cr AJ Ward, Cr RC Haddin, Cr M Greenwood and Cr B McCorkell</b> <b>Together with Kent Boyd General Manager, Steven Campbell Director Planning and Environment, Les Finn Director Technology &amp; Corporate Services, Director Engineering Services B Howard, Economic and Business Development Manager Anna Wyllie, Manager Support Services S Ross</b>
	Cultural Committee meeting <b>Member Councillors: Cr BF Newton, Cr PJ Smith, Cr MJ Greenwood(Alternate)</b> <b>Together with Director Technology and Corporate Services L Finn, Chief Financial Officer O Jensen, Economic and Business Development Manager A Wyllie, Manager Culture, Education and Library Services S Buckle and Tourism and Economic Project Officer K Hendry</b>
	Workshop to Review Henry Parkes Centre Masterplan <b>All Councillors</b>
	Workshop to review draft Contaminated Lands Policy <b>All Councillors</b>



General Manager



Mayor



## Attachments

Nil.

---



General Manager

---



Mayor

### 7.3 Mayoral Minute - Centroc Board and Annual General Meeting held 26 November 2015

---

#### Executive Summary

I attended the Centroc Board meeting and AGM at the Molong RSL Club 26 November 2015.

Following is a report of the meeting for Councillors information.

#### Background Information

Centroc is a voluntary regional collaboration of councils in Central NSW. It exists to advocate for and improve operational efficiencies of its member councils - Bathurst, Blayney, Boorowa, Cabonne, Cowra, Forbes, Lachlan, Lithgow, Mid-Western Regional Council, Oberon, Orange, Parkes, Upper Lachlan, Weddin, Young and Central Tablelands Water.

#### Legislative or Policy Implications

Nil.

#### Budget & Financial Aspects

Nil.

#### Recommendation

1. That the report be received and noted.

#### Report

I attended the Centroc Board meeting and AGM at the Molong RSL Club 26 November 2015.

Following is a report of the meeting for Councillors information.

**Presentation** - Ms Alison Morgan, Senior Co-ordinator for the Department of Premier and Cabinet provided advice about her role and its fit with Joint Organisations.

**SEGRA Conference** – In October the Centroc Chair Cr Bill West attended the Sustainable Economic Growth for Regional Australia (SEGRA) Conference. Communities across Australia confront similar challenges to ours in Central NSW but they tackle them differently.

The speech by Warren Truss at the conference dinner was insightful in that it reflected his respect for SEGRA and understanding of the issues facing regional communities across Australia. His positive commentary regarding Inland Rail was received enthusiastically by the audience.

The Chair met Daniel Masters, responsible for the financial assessment of the dam on the Belubula. His presentation on the modelling his assessment team use for infrastructure projects is being followed up by Centroc staff.

---



General Manager

---



Mayor

**Transport Infrastructure** –On October 6 the Chair met with Fiona Simson, NRMA Board Member for Regional NSW and Wal Setkiewicz, Senior Economic Adviser NRMA Motoring + Services.

The NRMA provided advice that they are keen to see collaborative work on prioritisation across the State.

In an update from Transport for NSW on securing the corridor between the M7 and Kurrajong, it is anticipated that TfNSW will be in a position within the next few weeks to arrange a workshop with Centroc representatives to review the short-listing of corridor options.

The Transport for NSW Central Western JO region assessment of future cargo demand was received and provided to members.

Directors of Infrastructure/Engineering as well as Council Roads Engineers, met on the Regional Road Freight Transport in Orange on 27 October. The meeting was very successful with nine councils represented. A resolution of the meeting was to establish an ongoing team with a structure similar to that of REROC's successful Transport Group.

**Water Security** – The Board had resolved to adopt the Project Slippage Policy. The objective of this policy is to set out the approved guidelines for the management of project slippage when Centroc member Councils that are party to a regional contract, fail to meet project milestones as set out in a regional contract within the timeframe agreed.

A meeting was held in Blayney on 13 November with David Harris, CEO Water NSW, Andrew George, Executive Manager Strategic Engineering and Dan Berry, Manager Basin Planning. A tour of the proposed dam site also took place. State Members, Mr Andrew Gee and Ms Katrina Hodgkinson were notified of the meeting.

**Health** – Follow up continues in advocating to the Federal Government regarding the Funding for Beyond the Range, Funding for health and medical infrastructure for councils. Support is also being sought for Procedural General Practitioners and medical training positions in Central NSW. The Board will also undertake further advocacy for the (PGPPP) Prevocational General Practice Placements Program.

A formal Letter of thanks will be forwarded onto the Dean of Medicine for his advice to the Chair on the James Cook University, also to Ms Julia Andrews who has done a remarkable job getting the Beyond the Range Website, toolkit and social media sites up and running, and regrouping of the Centroc Health Workforce Group.

The Beyond the Range website was officially launched by the Hon Fiona Nash in Forbes 4 November.

**Telecommunications** - The determination of key telecommunications infrastructure priorities for the region (joint approach with Centroc) is in the Regional Development Australia Central West (RDACW) Annual Business Plan for the 2015-2016 financial year so there is a level of commitment to undertake this work subject to the issues raised in previous advice being satisfactorily addressed. Subject to confirmation from the RDACW Board and development of a workable resource plan, work is expected for early next year. This will include work on the Mobile Blackspot program.

---



General Manager

---



Mayor

Given the relative inflexibility of NBN on amending its roll-out program to better suit Centroc members, the Board resolved to reprioritise Telecommunications as a subset of Regional Development.

**Regional Development** –An Agriculture scoping meeting with an industry expert was held in Forbes on 10 November. The objective of this work was to identify what role, if any, Local Government has in supporting agriculture. Attendance included representatives from Councils, the Department of Primary Industry, the Department of Premier and Cabinet and RDA Central West. From this advice further activity will be undertaken under the auspices of the Executive.

The Regional Round Table 12 November being co-ordinated through the Hon Sarah Mitchell's office was unfortunately cancelled due to the Royal visit and a date in February is currently being pursued. In its stead, a meeting was held with the Hon John Barilaro and the Hon Sarah Mitchell with representatives from Centroc being Cr Bill West, Cr Gary Rush, Mr D Sherley, Ms J Bennett and Ms Meredith Macpherson. RDA Central West was represented by Mr Alan McCormack. Follow-up from this meeting is being undertaken on progressing the region's infrastructure priorities.

The "Invitation to Co-design," a project that identifies the data needs to inform investment in the region is a deliberative strategy to challenge notions of what "collaboration" is. It is hoped that this process will show key stakeholders the way Councils collaborate in their ROC with a view to informing future collaborative activities particularly with State partners where the experience throughout the JO Pilot is that there is poor shared understanding of what collaboration involves. This poor understanding carries with it the risk of poor outcomes for future JOs and their member Councils, as various stakeholders, think they are collaborating when in fact they are not. This will take place early in the new year. All member Councils have been invited to participate where the advice generated will inform the review of ABS and optimal data gathering in the region.

**Planning** - Everything has being done to optimise the Central West Regional Plan (the Plan). Centroc, working in collaboration with RDACW has had carriage of the Infrastructure Issues Paper. Please request an Inputs Paper which provides advice on the work Councils have undertaken to inform the Plan.

It would also appear that the scope for the Plan has stepped towards a more land use focus rather than a more regional development focus. Changes in time frames, scope, outputs and ultimately its name suggest further iterations of the Regional Plan will require a revised approach.

**JO Pilot** – At a meeting with Minister for Local Government, Paul Toole held 2 November, with Deputy Chair Cr Gary Rush and Ms J Bennett and the Chair. Key messages from the meeting were:

- Extra resources for the Department of Premier and Cabinet will not be needed when legislation brings the State to the table on intergovernmental collaboration to do the requisite planning etc.
- JO will be able to procure on behalf of members and the Minister would like written follow up.

---



General Manager

---



Mayor

- JO and Rural Councils – the Minister indicated that at this time he is not interested in this model and will not revisit it for 12 months.

At the recent OLG workshop on 8 October, there were three separate streams of activity at the Workshop and Centroc attendees spread themselves between them. These were: supporting Rural Councils, JO entity considerations and potential tools to support collaboration and JOs in the future. All outcomes are published documents and can be found on the OLG Fit for the Future website <http://www.fitforthefuture.nsw.gov.au/joint-organisations>

Development on the MoU with the Department of Premier and Cabinet will be progressed through the Executive.

**Member Council operational support** – In terms of new programming, Centroc and Office of Environment and Heritage (OEH) have contributed funds to the scoping of regional renewable energy projects. The progress to date is a formal Request for Quotation (RFQ) process which was undertaken to find a suitably experienced organisation to assist Centroc member Councils (and Dubbo City Council) to progress a regional scale renewable energy project to realise cost savings, environmental and other community benefits. The objective of the work is to attract innovation into the region and access ARENA (or other) funding.

The project will initially consist of two workshops, aiming to identify regional renewable energy projects. The first workshop was held on Friday 13 November in Orange.

There has been a substantial amount of ongoing activity being undertaken collaboratively in support of member operations. This includes:

- net savings to members under these programs since December 14 2009 of \$2,9m;
- an insurance review;
- a review of the way we collaboratively procure electricity;
- a growing number of regional contracts eg fuel suppliers, telecommunications;
- demonstrating that Local Government delivers best practice in providing quality secure water supply and sewerage services;
- tailoring training needs to members including growing the number of courses that offer cost effective compliance through the award online training service;
- providing advice to the screen industry; and
- substantive grant funding.

The collaborative activity going on in this region is valuable. This has been a busy year for our regional group with Local Government reform and it is always inspiring to see the degree of co-operation across the region at Centroc Board meetings.

### **Centroc AGM**

Cr Bill West, Mayor of Cowra was re-elected as Chair and Cr Gary Rush, Mayor of Bathurst was re-elected as Deputy Chair. Executive members are Cr M Statham, Mayor of Lithgow, Cr K Keith, Mayor of Parkes, Cr Phyllis Miller, Mayor of Forbes, Cr John Medcalf Mayor of Lachlan and Cr John Davis Mayor of Orange. Their respective General Managers form the General Manager Executive. Delegates were elected to various bodies such as the Bells Line Expressway Group and the Western Regional Sports Academy.

---



General Manager

---



Mayor

Cr West directed attention to the Annual Report which shows a growing amount of activity being undertaken by Centroc. He will be writing to all Councillors providing further advice on both the Annual Report and the Joint Organisation Pilot.

The dates for meetings next year were resolved with the Board resolving to receive a report on a potential Summit before the Federal election next year.

### **Executive Officer**

Finally, the Board endorsed the renewal of Ms Jennifer Bennett's contract for a further five year term. Ms Bennett has served the region very well over the past four and a half years and her experience and expertise will be invaluable as we charter uncertain waters over the next 12-18 months.

I commend this report to you for noting.

### **Attachments**

Nil.

---



General Manager

---



Mayor

## 7.4 Mayoral Minute - Council Agreement to take control of Old Hospital Site

### Executive Summary

I am very pleased to report that earlier today Andrew Gee MP, Member for Orange announced the agreement struck between Health Infrastructure, (on behalf of the Ministry of Health and Western NSW Local Health Council) and Parkes Shire Council, in relation to the divestment of the old Parkes Hospital.

The General Manager and I executed the Heads of Agreement which sets a decisive path for the old hospital to avoid the buildings falling into disrepair.

### Background Information

Council has been in discussions for some time with Health Infrastructure regarding the best method of managing the existing hospital site. Council would recall the report of 03 November 2015 and 1 December 2015 to closed Council outlining negotiations with Health Infrastructure.

As resolved on 1 December 2015, the Heads of Agreement has been signed.

### Legislative or Policy Implications

This project has not been forecast in Council's budgets or plans.

### Progressive Delivery Program Implications

The resolution in this report will primarily effect the Delivery Program Future Direction relating to: 3. *Promote, Support and Grow our Communities*

Predicted positive effect / opportunity for the Delivery Program: *Good*

Predicted negative / challenge to the Delivery Program: *Moderate*

### Quadruple Bottom Line



Economic ★★★★★



Environmental ★★★★★



Social ★★★★★



Civic Leadership ★★★★★

### Budget & Financial Aspects

Terms have been negotiated which do not disadvantage the community. We believe there will be a positive benefit in the long run.

### Recommendation

1. That the information be received and noted.

General Manager

Mayor

## Report

Andrew Gee MP, Member for Orange today announced the plans for the old Parkes hospital site, following the hospital's relocation to its new \$72.8M facility in November 2015.

As Council is aware the construction of the new Parkes Hospital is part of the \$113.7M Lachlan Health Service project which has been delivered on schedule, and brings to fruition the community's vision of a new hospital for the Parkes region. It also brings to a conclusion more than 20 years of lobbying by Council.

As part of the Lachlan Health Service project, Health Infrastructure conducted a comprehensive assessment and consultation process to determine the best use of the old hospital site.

Based on the results of the assessment and subsequent discussions between Health Infrastructure and Council, it has been determined that demolition of some of the hospital buildings allowing reuse of the site is the best option for the community.

The concept at this early stage is to convert the site to a residential subdivision with a community hall and a childcare service. Council's vision is to reuse the Community Health Service building located on the north-eastern side of the old hospital site to expand Council's Family Day Care Service which provides a valuable service to families across a very large region including Parkes, Forbes, Condobolin and Eugowra. Council also believes that the old Education Building on the south-eastern corner of the block could be reused as a community building by many community groups. All other buildings will be demolished.

As part of the agreement with Health Infrastructure, Parkes Shire Council will take full control and responsibility of the site. Appropriate approvals will be obtained for the reuse of the buildings and any subdivision work.

Site fences will be installed for security and safety reasons. Council will then endeavour to move as quickly as possible to demolish the old buildings and rehabilitate the site to ensure that it does not become an eye sore or derelict. A Review of Environmental Factors has been completed and approval granted for the demolition work.

NSW Health Infrastructure and Council appreciate the significance of the old hospital site and have ensured that plaques and other key historical items from the old hospital are displayed appropriately in the new hospital.

Council is aware of the deliberations and that the decision to take responsibility for the redevelopment of the old hospital site was not one that we took lightly. There was a comprehensive investigation that went into the process, but we feel we have reached the best decision for the community to ensure that we don't have empty buildings which may fall into disrepair sitting in the middle of a beautiful residential area. Council aims to move as quickly as possible, to clear the site, but the community will need to understand that it will take time to rehabilitate and the fences maybe in place for some time.

---



General Manager

---



Mayor



Health Infrastructure has been very professional and community minded in their development of the new hospital and with our negotiations to divest the old hospital site. The final result for our community will be a state of the art hospital on a site where it can be expanded or ancillary health services added, and the old hospital site appropriately managed for and adapted for the betterment of our community.

We believe this is a great result all round and we praise the State Government for a well-managed community project.

### **Attachments**

Nil

## **8 COUNCILLORS' REPORTS**

## **9 INWARDS CORRESPONDENCE**

---



General Manager

---



Mayor

## 10 GENERAL MANAGER'S REPORT

### 10.1 (GM) State of the Shire Update

#### Executive Summary

In response to Council's request at its last meeting, a condensed version of the Parkes Shire Council Annual Report 2014/15 has been designed. It has been titled Parkes Shire Council State of the Shire Report and aims to provide a quick, visual account of our 2014/15 year for distribution throughout the community. This new report was displayed through our recent community engagement campaign "State of the Shire" at the Peak Hill "Meet You Up the Street" and the Parkes "Sparkle in the Park" Christmas Markets. These recent community events provided a great opportunity to present Council's operations and achievements from the previous financial year (2014/15) and reiterate our commitment to community engagement within the Shire.

#### Background Information

Community workshops and engagement activities have been held around the Shire over the past 3 years to determine community wants and needs and report back to the community. The State of the Shire activities are also a key activity under Council's Community Engagement Continuum and represent an opportunity to further engage and inform our local community in Council's works.

At its meeting of 30 November 2015, Council resolved (res.15- 470) for an abbreviated document of Council's 2014/15 Annual Report be developed. This document was created to align with Council's State of the Shire Community Engagement activities

#### Legislative or Policy Implications

Nil

#### Progressive Delivery Program Implications

The resolution in this report will primarily effect the Delivery Program Future Direction relating to: 3. *Promote, Support and Grow our Communities*

Predicted positive effect / opportunity for the Delivery Program: *Excellent*

Predicted negative / challenge to the Delivery Program: *Minor*

#### Quadruple Bottom Line



Economic

★★★★☆



Environmental

★★★★☆



Social

★★★★☆



Civic Leadership

★★★★☆

General Manager

Mayor

## Budget & Financial Aspects

The community engagement budget was used to fund the information session costs including promotion and advertising for the sessions. Staff costs associated with the information sessions will be covered by the respective staff wages budgets. The costs associated with the State of the Shire Report have been funded from the Integrated Planning and Reporting budget.

## Recommendation

1. That the information be received and noted.

## Report

The State of the Shire campaign aimed to provide Council information to the community by "going to" the community and utilising existing community events rather than calling public meetings. Shire residents and community members were given the opportunity to converse with Council staff, receive information regarding Council's Delivery Program, operational works and programs as well as project and upcoming initiatives.

It is hoped by utilising this format into the future that Council will engage with a wider and more diverse audience.

Council set up stalls at the Peak Hill meet you up the Street and the "Sparkle in the Park" Christmas Markets. Over 300 people perused the two stands and interacted with Council Staff members.

Council's stalls included large infographic banners summarising the achievements for each future direction as well as an infographic banner for the 2015/16 Budget and Operational Plan. Copies of existing Council reports and the newly created State of the Shire report were available. At the Parkes Markets, the Main Street Issues Paper and feedback sheets were available to gather community feedback on how the main street can be improved.

Negotiations are continuing with the remaining townships regarding appropriate events to attend and present the "State of the Shire" information.

The State of the Shire Report received great feedback and as a result has been professionally printed, ready for circulation throughout the community.

---



General Manager

---



Mayor



Peak Hill "Meet You up the Street" exhibit  
Back Row: Mayor Ken Keith, Cr Louise O'Leary, Danny O'Leary. Front Row: Jane Jones, Brad Byrnes and Les Finn



Mayor Ken Keith, Anna Wyllie and John Kennedy at the Parkes "Sparkle in the Park" Christmas Markets Council exhibit.

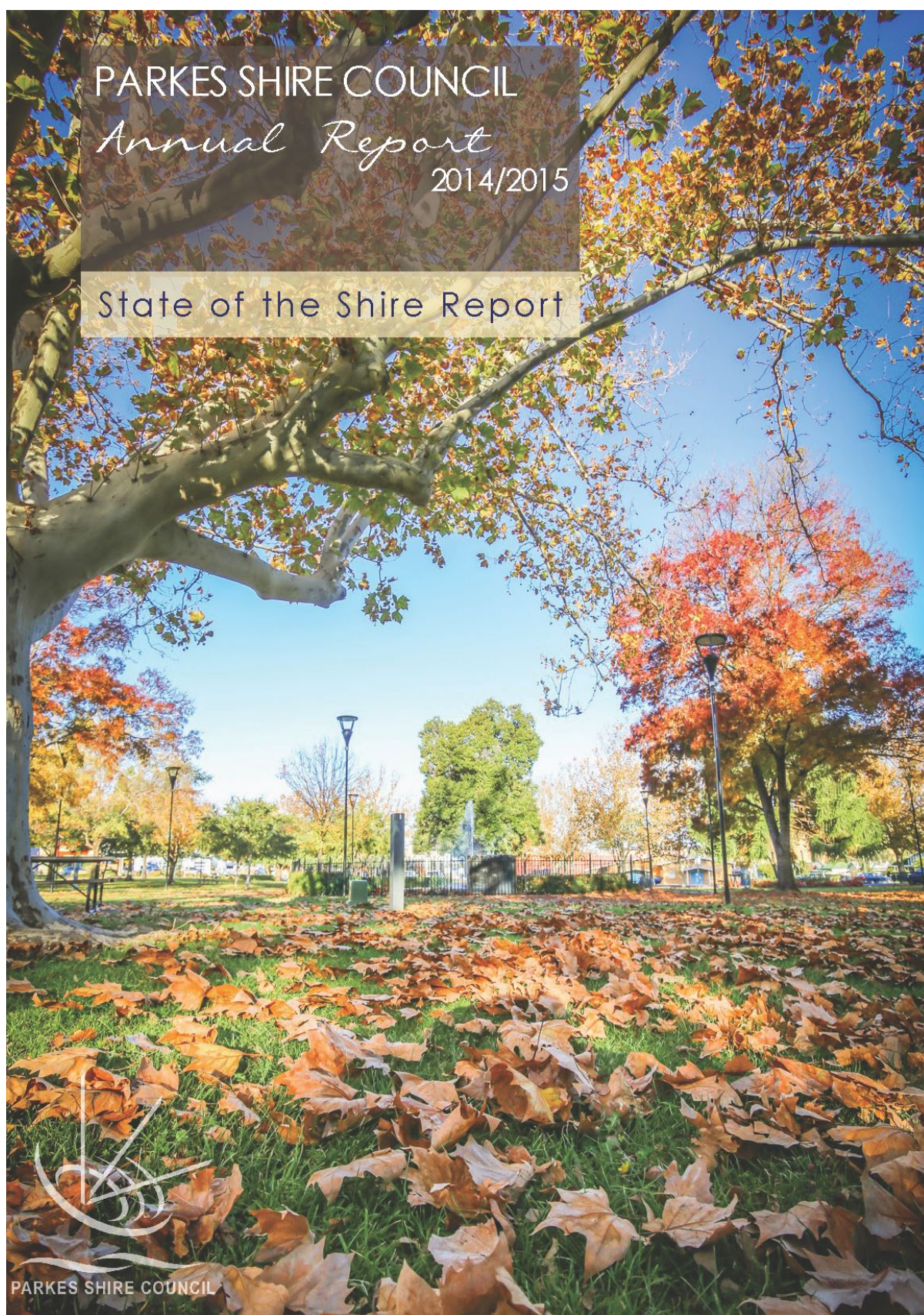
## Attachments

1. Parkes Shire Council State of the Shire Report 2014/15 is attached under separate cover.

General Manager

Mayor





General Manager

Mayor





Created by Parkes Shire Council November 2015

*We hope you enjoy reading our first State of the Shire Report. This report aims to provide the community of Parkes Shire with an easy to read summary of our progress throughout the year.*

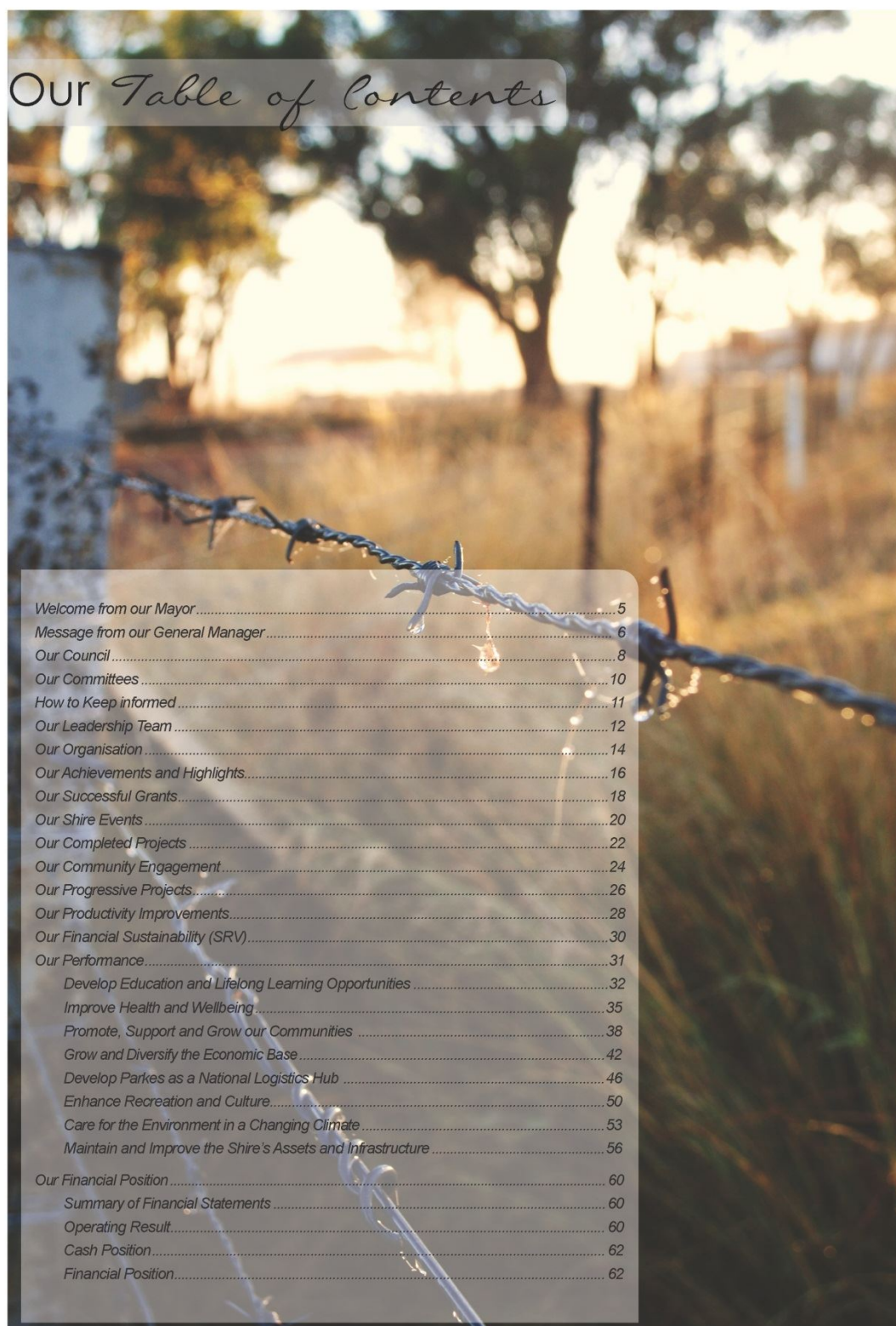
**Thank you to our Photographers:**

Denise Yates Photography+Design  
Christian Uhrig Photography  
Les Finn  
Armchair Safari

Sally Chapman Photography  
Carmen Sharah Photography  
Bill Jayet, Parkes Champion Post

General Manager

Mayor



## Our Table of Contents

Welcome from our Mayor .....	5
Message from our General Manager .....	6
Our Council .....	8
Our Committees .....	10
How to Keep informed .....	11
Our Leadership Team .....	12
Our Organisation .....	14
Our Achievements and Highlights.....	16
Our Successful Grants.....	18
Our Shire Events .....	20
Our Completed Projects .....	22
Our Community Engagement.....	24
Our Progressive Projects.....	26
Our Productivity Improvements.....	28
Our Financial Sustainability (SRV).....	30
Our Performance.....	31
Develop Education and Lifelong Learning Opportunities .....	32
Improve Health and Wellbeing .....	35
Promote, Support and Grow our Communities .....	38
Grow and Diversify the Economic Base .....	42
Develop Parkes as a National Logistics Hub .....	46
Enhance Recreation and Culture.....	50
Care for the Environment in a Changing Climate .....	53
Maintain and Improve the Shire's Assets and Infrastructure .....	56
Our Financial Position .....	60
Summary of Financial Statements .....	60
Operating Result.....	60
Cash Position.....	62
Financial Position.....	62



General Manager



Mayor



4

Parkes Shire Council State of the Shire 2014/15

A stylized, handwritten signature in black ink, likely belonging to the General Manager.

General Manager

A handwritten signature in black ink that reads "Ken Keith".

Mayor





## Message from our *Mayor*

It is with great pleasure that I welcome you to the first State of the Shire Report for the Progressive Delivery Program.

The Progressive Delivery Program was developed after an extensive campaign in 2012/13 to determine the needs and wants of the Shire's community and the importance of and satisfaction with council services. The community provided further feedback in 2014 and provided input on the prioritisation of projects for the 2014/15 financial year.

The aim of the Delivery Program is to achieve the vision for the Parkes Shire of being - "A progressive regional centre, embracing a national logistics hub, with vibrant communities, diverse opportunities, learning and healthy lifestyles."

Parkes Shire Council has made significant progress over the 2014/15 financial year in delivering many of the projects and initiatives of the Progressive Delivery Program. Also we have also implemented and are embedding many business improvement measures within the organisation. Council strives to deliver progress and value to our community. Through the Progressive Delivery Program and our internal focus on business improvement, we are on track to deliver our promise.

The past year has seen many significant projects completed including the Southern Ring Road Stage 1, upgrades to Peak Hill and Tullamore Pools as well as footpath works in Trundle, Peak Hill and Parkes. Our recreational facilities were enhanced by the installation of the Duncan McDonald Cricket Nets and the Henry Parkes Audio Visual Encounter which can be found at Moat Cottage.

The upgrade of Lake Endeavour Dam has progressed and is nearing completion. The project includes major improvements to strengthening the dam wall and extending the spillway. When completed it will not only provide enhanced safety but also be an idyllic passive recreation space.

We have also been delighted with the new Peak Hill Hospital completed and the advancement of the new Parkes Hospital due to be completed in November 2015.

Throughout the year Council also saw to the planning of the Parkes Regional Airport Terminal Redevelopment as well as the new Sewage and Water Treatment Plants. We will see these projects come to fruition during the upcoming year with the Sewage and Water Treatment Plants scheduled to be completed in 2017.

These projects as well as Council's work in improving community assets and service levels is set to ensure the continued prosperity of Parkes and cement Parkes Shire's position as a strong, progressive regional centre and help us achieve the community vision for the future.

A handwritten signature in black ink, reading "Ken Keith".

Cr Ken Keith OAM  
Mayor Parkes Shire Council

A handwritten signature in black ink, appearing to be "V. Ray".

General Manager

A handwritten signature in black ink, reading "Ken Keith".

Mayor



## Message from our *General Manager*

It is again a great pleasure to provide commentary on the 2014/15 financial year as outlined in this State of the Shire Report.

There have been a number of achievements during the year which I will highlight, however firstly and importantly I acknowledge our dedicated staff, from those in the field building and maintaining community infrastructure to our administration people providing support and services and all others. We cannot serve our community or achieve our goals without the dedication and efforts of our staff and gratefully acknowledge their efforts. The work they do is best reflected by our internal vision to "Deliver Progress and Value and to our Community" with values of being community focused, innovative, acting with integrity, being safe, respecting and caring for each other and teamwork.

It is also important to acknowledge the increasingly large portion of the community who work with us during the year to design the delivery programs. We have now completed our 6th year delivering programs under the Integrated Planning and Reporting Framework. It is our aim to work even more closely with the community in the future to ensure the work we do is aligned with the aspirations of the people we serve.

From an internal perspective we have been concentrating on our safety systems and further developing a framework of continuous improvement, from which business efficiencies are beginning to materialise. This work will continue, always ensuring our focus is on community value.

The 2014/15 financial year was also the second year of our special rate variation (SRV), which was crucial to protect the financial sustainability of the Council. Projects have started to flow from the SRV, most of which are directed towards improving existing assets, such as the numerous footpath repairs completed.

Lake Endeavour Dam Flood Security upgrade is our largest capital works project at around \$14m and is nearing completion, other major projects have included the airport terminal building upgrade which was helped by a \$1.5m grant from the Federal Government. Considerable work has also been completed on the new water and sewage treatment plants, particularly to identify the preferred contractor to do the construction work.

Roads is by far our biggest expenditure annually. To again do what we can to align the work we are doing on the road network to the desires of the community, the Engineers established the Rural Roads Advisory Group, who have participated in the prioritising of works. Their advice and support is greatly appreciated. Our Grants Team together with the Engineers have also been very successful with obtaining grants under the Fixing Country Roads program, and as a consequence our roads program will be one of our biggest on record.

A stylized, handwritten signature in dark ink, appearing to read 'K. Gray'.

General Manager

A handwritten signature in dark ink, clearly legible as 'Ken Keith'.

Mayor





The commencement of the Southern Ring Road has also been an important project for the future management of traffic around Parkes. It will, in time, link with the Western Ring Road to push heavy vehicles away from the centre of town while allowing them to operate efficiently and improving urban amenity. We are very excited to see the progress with the new hospital and greatly appreciate the efforts of our Local State Member, Andrew Gee MP, who has worked very hard for this electorate.

Considerable lobbying has also occurred in relation to the Melbourne to Brisbane Inland Rail, strongly led by our Mayor. This project has \$300m backing and an implementation group headed by former Deputy Prime Minister, the Hon John Anderson. The Federal Government has indicated they aim to have construction completed within 10 years, which will certainly drive the development of the Parkes National Logistics Hub, a very exciting prospect for the future of Parkes.

It would be remiss not to acknowledge the efforts of our hardworking Mayor Councillor Ken Keith OAM, who goes above and beyond what is expected at both a local and regional level. Aside from the large work load associated with being the Shire Mayor, Councillor Keith OAM is also the Chair of the Melbourne to Brisbane Inland Rail Alliance, a member of the Board of Life Education and the Chair of the Newell Highway Taskforce, to mention but a few.

Finally, Mayor Ken Keith OAM with the support of Deputy Mayor Councillor Alan Ward, led a team of dedicated hard working Councillors, who are undertaking tasks large and small across the Shire almost every day. As Councillors they make decisions and control the business of Council with great dedication and diligence.

Kent Boyd  
General Manager  
Parkes Shire Council

General Manager

Mayor



Cr Ken Keith OAM  
Mayor

Cr Keith was first elected as a councillor on Parkes Shire Council in 1983.

He served as Deputy Mayor for 17 terms before being elected as Mayor in July 2008.

Cr Keith has a regional approach to issues serving as Centroc Chairman, E Division Representative and BLEG member. He believes in regional cooperation to achieve the best outcomes, whilst still promoting all of the Shire of Parkes.



Cr Alan Ward  
Deputy Mayor

Cr Ward is a long term resident of Parkes.

Having been in local business for the past 29 years, Cr Ward brings good business acumen to the Council. Cr Ward takes special interest in the areas of education, medical and sporting facilities.

Cr Ward recognises the success and progress of the Parkes Shire and looks forward to a strong and exciting future for Parkes Shire and its communities.

A handwritten signature in black ink, appearing to be "V. Ray".

General Manager

A handwritten signature in black ink, appearing to be "Ken Keith".

Mayor



## Our *Councillors*

Parkes Shire Council elects 10 Councillors every four years.

The Mayor is the leader of the Council and is elected by the Council in September each year.

Our Councillors are here to represent your views.



Cr Michael Greenwood



Cr Robert Haddin



Cr Belinda McCorkell



Cr Ken McGrath



Cr Barbara Newton



Cr Louise O'Leary



Cr George Pratt



Cr Patricia Smith

A handwritten signature in black ink, appearing to be 'V. Gray'.

General Manager

A handwritten signature in black ink, appearing to be 'Ken Keith'.

Mayor



#### Councillor Only Committees

*The Mayor is automatically included in the membership of all Committees*

1. Parkes Heated Pool Planning Committee
2. Parkes Shire Library Committee
3. Plant Procurement & Replacement Committee
4. Road Naming Committee
5. Senior Staff Committee

#### Council Appointed Committees

*Committees which include community representation*

- |                                      |   |
|--------------------------------------|---|
| 1. Access Committee                  | 6. Parkes Pool Management Committee           |
| 2. Economic Development Committee    | 7. Parkes Shire Cultural Advisory Committee   |
| 3. Heritage Advisory Committee       | 8. Parkes Traffic Committee                   |
| 4. Elders Advisory Committee         | 9. Risk Review Committee                      |
| 5. Parkes Crime Prevention Committee | 10. Sporting Facilities Development Committee |
|                                      | 11. Waste Facilities Committee                |

General Manager

Mayor





#### Meetings

Council and Committee Meetings are held at Council's Administration Centre situated on the corner of Cecile and Bogan Streets.

Ordinary Council Meetings are held on the first and third Tuesdays of each month commencing at 2.00pm.

Twice per year Council Meetings are held the Shire's townships, on a rotating basis.

Correspondence to be considered at an Ordinary Meeting of Council is to be received by the Tuesday prior to the meeting. Council news, information and Public Notices are regularly reported in the media.

Business papers are available on the Monday preceeding the council meeting, at Council's Administration Building or on the Council Website.

#### Contact Us



Phone: 6861 2300 Fax: 6862 3946

PO Box 337, Parkes NSW 2870

Email: [council@parkes.nsw.gov.au](mailto:council@parkes.nsw.gov.au)

Website: [www.parkes.nsw.gov.au](http://www.parkes.nsw.gov.au)

#### Visit

Council's Administration Centre, corner Cecile and Bogan Streets, is opens weekdays from 8.30am to 5.00pm (Excluding public and local holidays)

#### Website

Council's webpage is updated frequently and messages and updates are regularly supplied via Facebook and twitter.



A handwritten signature in black ink.

General Manager

A handwritten signature in black ink.

Mayor

## Our Leadership Team

During 2014/2015 Parkes Shire Council expanded its leadership team to consist of a General Manager and four Directors.

Our leadership team oversees 4 departments; Planning and Environment, Technology and Corporate Services, Engineering Services and Infrastructure departments. Each department strives to deliver the priorities and aspirations identified in the Parkes Shire Community Strategic Plan and the subsequent objectives within the 2013-14 to 2016-17 Delivery Program.



Council's Leadership Team is led by the General Manager, Kent Boyd.

Kent commenced employment at Parkes Shire Council in 1992 as a Design Engineer and held the position of Director Infrastructure since 2001. He was appointed General Manager Parkes Shire Council on 1 November 2010. He is a strong advocate of long-term strategic planning.

Kent has a Bachelor of Civil Engineering (First Class Hons), a Graduate Diploma in Management, an MBA, a Masters of Government & Commercial Law and is a graduate of the Institute of Company Directors. He has worked both in the public and private sector.

Until recently Kent was active as an Executive Member and Deputy Chair of the NSW Local Government Water Directorate, a Member of the Regional Traffic Committee, and Treasurer of Currajong Enterprises (a disabilities service).

Kent's Professional affiliations include, CPEng NPER-3, Fellow Engineers Australia, Fellow IPWEA, Member APESMA, Member AWA, Member IWA, Member Red R Aust, Graduate Member of the Australian Institute of Company Directors and a Member of the Local Government Managers Australia.



Steven Campbell, Director Planning and Environment has been with Parkes Shire Council since August 1990. Steven holds qualifications in Health, Building and Local Government Management.

Steven has held a number of positions in Local Government over the past 26 years and currently serves on the following committees - Executive Officer, NetWaste a regional collaborative waste management group; Vice President of Environmental Development & Allied Professionals, Australian Institute Environmental Health, Australian Institute of Building Surveyors (Western Groups).

Steven also serves on the following community organisations - Treasurer, Parkes and District Information and Neighbourhood Centre; Chairman, Parkes/Forbes/Condobolin Community Transport Committee; and Chairman, Parkes Aged & Disabled Support Scheme Committee.

General Manager

Mayor





Les Finn has been employed with Parkes Shire Council since 1983, having held positions in Personnel, Rating, Information Technology, Finance and Administration/Governance.

Les possesses a Degree in Local Government Administration and is a Qualified Local Government Clerk under Ordinance 4 of the previous Local Government legislation. He is a member of the Local Government Managers Australia. Les also has Financial Industry experience having served on the Board of the Central West Credit Union for 17 years, holding various positions including Board Vice-Chair, Chairman Governance Committee and Vice-Chair Audit Committee.

Les heads the Corporate Services Division of Council which includes Finance, Information Services, Human Resources, Library Services, Family Day Care and Tourism/Economic Development.



Ben Howard has been with Parkes Shire Council since 2008, firstly as the Manager Works and as the Director Engineering Services since March 2015. His portfolio covers the areas of roads, parks and gardens, sporting fields, design, assets, swimming pools, airports, fleet management, stores and emergency management.

Ben possesses tertiary qualifications in Engineering, Project Management and Training. He began in local government in 1998 as a cadet engineer with Bathurst Regional Council, worked with the former Yarrawluma Shire Council, now known as Palarang Council and Blayney Shire Councils. Ben has also spent over 12 months working overseas in Scotland consulting to Stirling City Council.

Ben is currently an active member of Institute of Engineers Australia, IPWEA and APESMA.



Andrew Francis has been with Parkes Shire Council since 2005, moving on to the role of Manager Natural Resources in 2007. He has held the position of Director Infrastructure since March 2015 and in this role is responsible for Council's water, sewer and stormwater services, management of the natural environment including noxious weeds, sustainability and emergency management.

Andrew has tertiary qualifications in Bioprocess and Environmental Engineering, WHS, Project Management and Training and Assessment.

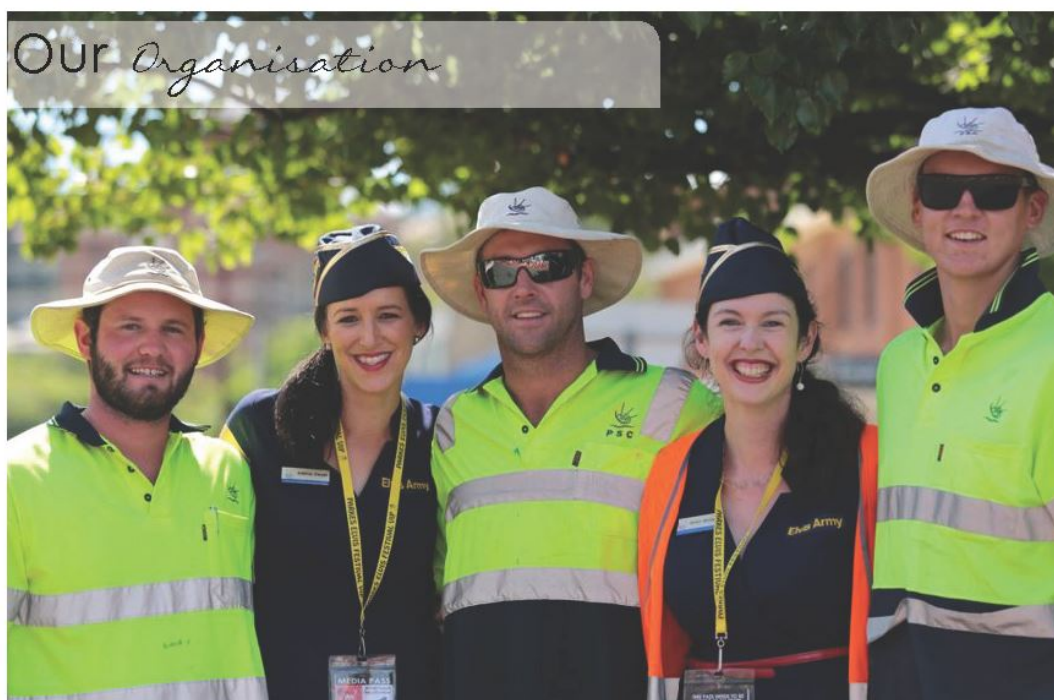
Andrew was the inaugural chair of the Centroc Water Utilities Alliance when the entity formed in 2010 and has held the role since that time. He has served as Secretary and Chair of the Central West IPWEA Group, is an active member of Engineers Australia, the Australian Water Association and the Local Government Engineers Association.

A handwritten signature in black ink, appearing to be 'V. Ray'.

General Manager

A handwritten signature in black ink, appearing to be 'Ken Keith'.

Mayor



### Community Vision

The Parkes Shire Council Community Strategic Plan outlines the vision that in 2022 the Parkes Shire will be:

*“A progressive regional centre, embracing a national logistics hub, with vibrant communities, diverse opportunities, learning and healthy lifestyles”*

### Parkes Shire Council's Organisation Mission

To guide Council's work in realising the vision for the Parkes Shire community, Parkes Shire Council has set the following mission:

*“Deliver progress and value to our community”*

### Future Directions

To achieve the vision for the Parkes Shire, Council has developed 8 Future Directions that are the strategic focus areas of Council's work.

1. Develop education and lifelong learning opportunities
2. Improve health and wellbeing
3. Promote, support and grow our communities
4. Grow and diversify the economic base
5. Develop Parkes as a National Logistics Hub
6. Enhance recreation and culture
7. Care for the environment in a changing climate
8. Maintain and improve the Shire's assets and infrastructure

### Staff Values

Proudly, our own staff have nominated the values for Parkes Shire Council they feel are important to them, our community and to the organisation as a whole:

#### Community Focus

We will respect and strive to do our best for our community. We will remember that it is the little things we do every day to help our community that can make a big difference to their lives.

#### Innovation

We will show leadership and promote and encourage innovative thinking in our day to day work and strive to think outside the square for ways to serve.

#### Integrity

We will show integrity by treating each other and the community with honesty, loyalty, openness and trust. We will display ethical behaviour in all things we do.

#### Safety

Safety is everyone's responsibility. We are obligated to speak up, stop and report if we feel that someone or something is unsafe.

#### Teamwork

We will promote open communication between departments and teams. We will respect and value each other's ideas, opinions and encourage innovation.

#### Respect & Caring

We recognise that to perform at our best and to be safe in our work, we need to respect and care for each other and have a healthy work life balance.

General Manager

Mayor





General Manager

Mayor



*Parkes Shire Council are proud to report the following highlights and achievements for the 2014/15 year:*

2015 IPWEA Local Government Excellence in Road Safety Award winner for "Free Cuppa for the Driver" scheme

Australia's National Library and Information Association 2014 National Bess Thomas Award Winner

Skillset Aboriginal and Torres Strait Islander Awards Trainee of Year 2015 awarded to Jordon Sloane, Certificate II in Local Government (Operational Works)  
Regional Finalist status to Hannah Harvey, Certificate III Business Administration

Skillset School Based Trainee of the Year 2014 winner, Ella Miller, Certificate II Business Services

2014 Parkes PA & H Annual Show "Most Attractive Exhibit" for Mid Term Reporting Campaign

2015 Certificate of Excellence from TripAdvisor to Parkes Shire Council's Henry Parkes Centre

Minister's Award for Women in Local Government awarded to Council's Manager of Support Services, Sharon Ross for Women in a Non-Traditional Role - Rural or Regional Council category as well as Council's Manager Culture, Education & Library Services, Shellie Buckle honoured with Non Senior Staff Member - Rural or Regional Council category

2015 National Award for Local Government Category Winner for Indigenous Reconciliation for the Bushman's Hill Indigenous Cultural Precinct

Parkes Welcomed Governor General Sir Peter Cosgrove in May 2015

200th Anniversary of the birth of Sir Henry Parkes

Her Excellency Professor The Honourable Dame Marie Bashir AD CVO visited attended Parkes in August 2015

Central West Lifestyle Magazine 100 page Parkes Feature

New Parkes Hospital Sod Turning

Peak Hill Multi Purpose Service Opened

Parkes Airport Terminal Upgrade project commenced

Successful CASA Technical and Lighting Inspections

State Library of NSW Travelling Exhibition "Flashback"

CMCA RV Friendly Town status accredited to Peak Hill and Tullamore

177 Development Applications and Complying Development Applications to the value of \$42 million

Memorial Hill and Look Out Rejuvenation Project

Parkes hosted Local Government Professionals Rural Management Challenge

Council's ERecruitment software implemented

General Manager

Mayor





General Manager

Mayor





*Throughout 2014/15 Parkes were successful in the following grant applications:*

NSW Trade & Investment for Weed control at Endeavour Dam - \$6,965 and Cumbungi - \$1,764

Australian Government for Restoration of War Memorial - \$5,800

Sport & Recreation for Lighting upgrade at Harrison Park - \$25,000

Destination NSW for Spicer Caravan Park - new cabins and site levelling. - \$79,570

NSW Government for Upgrade to the Lachlan River Intake Refurbish Bore No. 8. - \$2,160,000

NSW Government for Memorial Hill Grounds Rejuvenation Project - \$30,000

NSW Government for Community War Memorial Fund - Upgrade Memorial Hill - \$4,000

Australian Libraries and Information Assoc Ltd for Funding for REAdtember - \$500

Charles Sturt University for Fun Palace - \$1,000

Dept Infrastructure & Regional Development for Heavy Vehicle Safety and Productivity Programme - \$1,330,000

Australia Council for Festivals Australia - Regional Festivals Project - COMICS FEST - \$8,540

Australian Government for Roads to Recovery Program - \$886,188

Dept of Environment for Heritage Advisory Services - \$3,500

Dept of Environment for Local Heritage Places - \$7,500

NSW Trade & Investment for Park Reserve Management Fund Program (PRMFP)

PAC Park - \$50,000

Kelly Reserve upgrade - \$17,950

Berryman Oval upgrades - \$42,240

Armstrong Park - \$20,000

Regional Arts NSW for CASP - ComicsFest 2015 - \$2,700

Australian Government for 20 Million Trees Program - Akuna Road project - \$25,685

Sport & Recreation for Sport Facility Program - upgrade playing surface for Berryman Oval - \$17,113 and Lindner Oval upgrades - \$14,471

Dept Infrastructure & Regional Development for National Stronger Regions Fund - \$8,725,000

Transport for NSW for Fixing Country Roads

MR350 Gunningbland - \$300,000,

MR350 Trundle & Tullamore - \$600,000,

Middle Trundle Road - \$350,000

Muginoble Silos access - \$170,000

Australian Government for Blackspot for Middle Trundle Road - \$440,000

Australian Government for Blackspot for Nelungloo Road - \$160,000

Roads Maritime Services for Signs and benches for Keast Park learn to ride track - \$10,000

Australian School of Applied Management for Scholarship for local government employees - \$16,000

General Manager

Mayor





General Manager

Mayor





*Parkes Shire enjoyed the following events throughout 2014/2015*

#### **Shire Events and Festivals**

Elvis Festival  
Trundle ABBA Festival  
Trundle Bush Tucker Day  
Tullamore Irish Festival  
National Town Criers Championships  
Sir Henry's 200th Birthday  
6 Car Club Rallies  
Local Government Touch Football Competition  
June Long Weekend Events  
Classic Outback Trial  
Parkes Junior Tennis Open  
Peak Hill Wiradjuri Festival  
Cultural Dance & Music Festival  
Geopecko Mine Reunion  
CWA Astro Fest  
NSW Country Mens' Golf Championships  
Mountains & Plains Swimming Association Area Summer Championships  
Renault Car Club Annual Rally  
Cultural Dance & Music Festival  
Australian Airforce Balloon Visit  
Peak Hill Car Boot Sale

#### **Parkes Library Activities & Exhibitions**

Story Time, Rhyme Time and PyjamaRama  
School Visits  
Library Week Special Children's Sessions  
Picture Book Dramatic Performance  
Simultaneous Storytime  
REaDtember  
Author-ised (Parkes Writers Group) held monthly  
School Holiday Activities  
Central West Comics Festival  
People with a Disability Program  
Basic Computer Training  
Author Maggie Coulhain Visit  
Alison Lester picture book exhibit "Are We There Yet?"  
Local History Week Display  
Flashback Traveling Exhibition (*State Library of NSW*)  
Behind the Truth travelling exhibitions (*State Library of NSW*)  
Interdependence - Tribal Consciousness Local Exhibition

#### **Family Day Care Activities**

Crocodile Encounters Event  
Children & Family Graduation Evening  
Parkes Shire Show Exhibit  
Christmas & Easter Childrens Playgroups  
Retirement Home Visits  
Playgroups at Parkes, Forbes and Condobolin  
Regional Meetings with Area FDC services  
Educator Long Service Award Dinner  
Service Assessment & Ratings visit

General Manager

Mayor





General Manager

Mayor





*2014/15 saw the completion of many projects throughout the Shire:*

#### **Pedestrian Access and Cycling facilities**

Widening/replacement of existing 740m footpath along Newell Highway from railway crossing to Clarke Street intersection

Construction of 300m long and 2.5m wide shared path from the above path to new Parkes Hospital

Construction of 2.5m wide shared path along Baker Street, Newell Highway to Station Street

Installation of 10 custom bicycle racks "Design a Bike Rack"

Construction of two pedestrian refuges - Hill Street and Bushman Street intersection

Footpath renewal projects Peak Hill, Trundle and Bogan Gate

Gap Street and Hill Street intersection

#### **Forbes and Lachlan Shire Council's Road Safety Action Plan Projects**

Heavy Vehicle Safety

Free Cuppa for the Driver

Road Safety Audits & Observation Surveys

Learner Driver Parent Workshops

NOT A STATISTIC! Youth Driver Education Program

#### **Roads**

Wyatts Lane Intersection Upgrade

Roads to Recovery - Program Back Peak Hill Road

Roads to Recovery - Yarrabandai Road upgrade

Southern Ring Road Stage 1 Intersection

Bogan Road Rehabilitation at Goonumbla - Co-contribution with Northparkes Mine

Council's \$880,000 Resheeting Programme

Parkes Transport Interchange - including new bus shelter, passenger carparking, intersection channelisation and bicycle parking

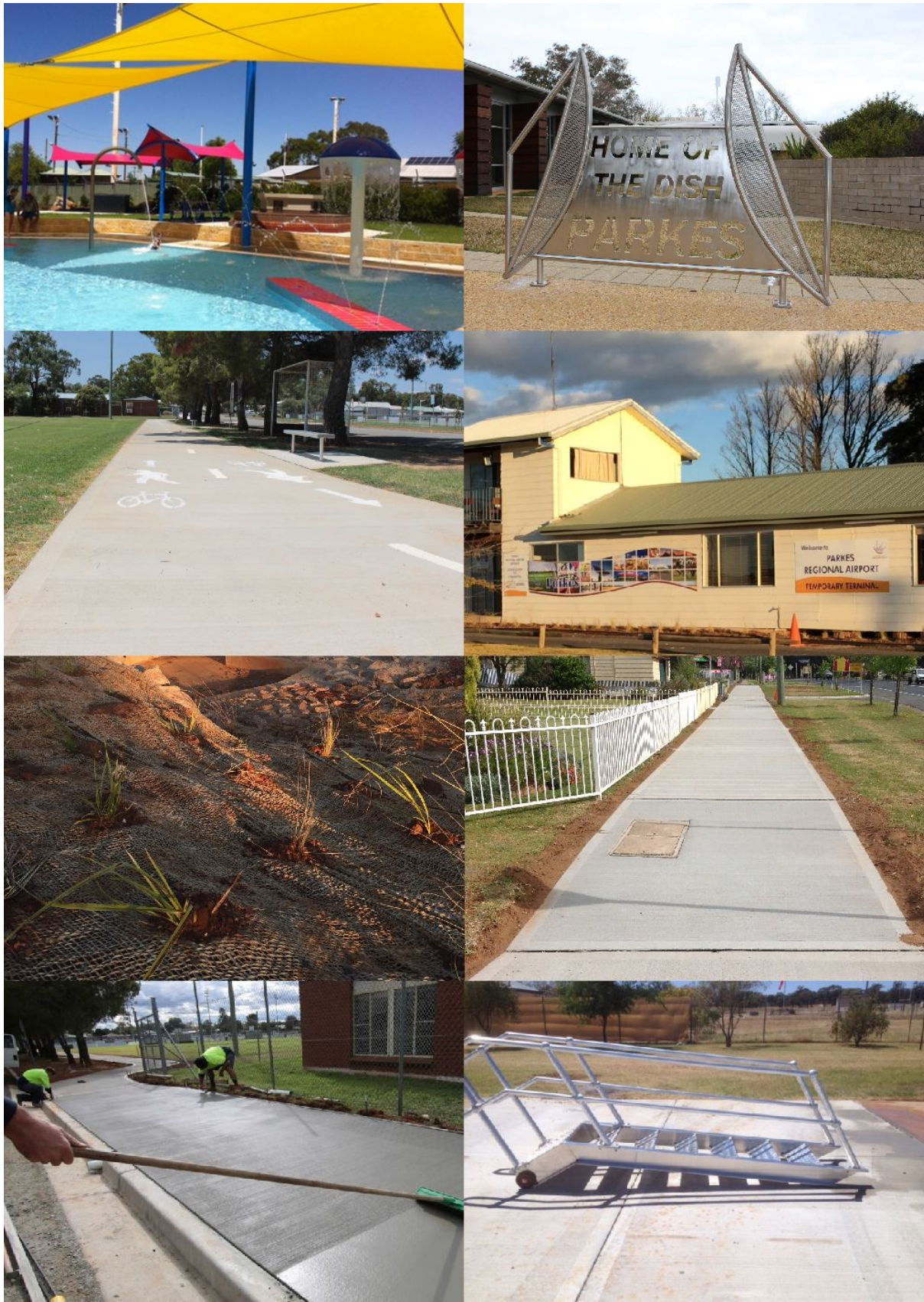
REPAIR (Grant Sealed roads) the rehabilitation of MR350N near Kadungla for approximately 9kms

REPAIR (Grant Unsealed roads) sealing of missing links in road network

General Manager

Mayor





General Manager

Mayor





*Parkes Shire Council has ingrained Community Engagement into the strategic planning and reporting framework. Throughout the 2014/15 year our Shire was involved in the following Community Engagement Activities:*

8 Master plans have been developed for sporting precincts across Parkes Shire. All were undertaken in conjunction with local sporting groups, community groups, Council representatives and other stakeholders.

Community Strategic Plans have been finalised for 3 of the Shire's townships. Tullamore and Bogan Gate Community Strategic Plans were completed in 2013/14 with the Trundle Strategic Plan completed during 2014/15. The Peak Hill Strategic Plan has been developed during the year, with approval for finalisation of the plan from the Community anticipated in the coming months.

Council has 14 targeted advisory groups and committees with community representatives to help us make more informed decisions. Councillors and staff also are involved in many more committees and advisory groups throughout the Shire to ensure that Council is involved in the local community.

Council placed on exhibition many documents and plans throughout the year for public comment. Council's Mid Term reporting campaign in May 2015 was structured to provide to the community an update on Council's progress towards meeting the targets of the Delivery Program. Workshops were held in all of the Shire's towns and villages and an exhibit was held at the Local Annual Show where the community was invited to vote for their priority projects. Innovative Infographic Banners were used to pictorialise a summary of the achievements made during the year.

Council as a whole has made a concerted effort to design all plans and documents in easy to read formats and embrace new methods of communication, ie. the use of infographic banners, in order to communicate more clearly and effectively with our community.

General Manager

Mayor





General Manager

Mayor

## Our Progressive Projects



The increased revenue from the Special Rate Variation (SRV) has been used to fund priority projects identified by the community. The expenditure of SRV funds is detailed below.

	Actual SRV Expenditure		Proposed Program of SRV Expenditure				
	Year 1 2013/14	Year 2 2014/15	Year 1 2013/14	Year 2 2014/15	Year 3 2015/16	Year 4 2016/17	Total
<b>Maintenance of current services</b>							
Village Maintenance (parks, gardens, streetscapes and amenity blocks)	60,000	70,000	60,000	70,000	80,000	80,000	290,000
<b>Enhanced services</b>							
Road Renewals	272,659	443,917	200,000	500,000	1,000,000	1,000,000	2,700,000
Infrastructure backlog (existing asset renewal - council buildings)	19,896	28,003	14,000	20,000	100,000	349,000	483,000
Footpath Renewals	64,244	197,307	100,000	200,000	350,000	400,000	1,050,000
Pensioner Rebate	31,825	49,890	36,000	58,000	101,000	151,000	346,000
Noxious Weeds/Pests/Toilets	0	100,000	0	100,000	100,000	100,000	300,000
<b>New projects/services</b>							
Village Drainage	58,632	116,067	100,000	100,000	300,000	500,000	1,000,000
Swimming Pools - Improvements/renewals	67,282	127,055	80,000	330,000	400,000		810,000
Sporting Infrastructure (renewals and plans)	36,141	41,369	50,000	50,000	100,000	200,000	400,000
IP&R - determined community infrastructure (village footpaths, historical cottage, museum, community contributions, etc)	0	252,737	50,000	100,000	100,000	265,000	515,000
Open Space Infrastructure					171,000	995,000	1,166,000
Airport Terminal Upgrade	110,000	200,000	110,000	200,000			310,000
<b>Total \$</b>	<b>720,679</b>	<b>1,626,345</b>	<b>800,000</b>	<b>1,728,000</b>	<b>2,802,000</b>	<b>4,040,000</b>	<b>9,370,000</b>
<b>Cumulative SRV Expenditure to date \$</b>	<b>720,679</b>	<b>2,347,024</b>	<b>800,000</b>	<b>2,528,000</b>	<b>5,330,000</b>	<b>9,370,000</b>	

Pictured Above: The opening of the Duncan McDonald Cricket Nets, a completed Progressive project for Parkes Shire

General Manager

Mayor



## Our Progressive Projects Status Update

More than 700 people provided input into the Progressive Delivery Program by telling Council the "things that would make the biggest difference to the Parkes Shire in the next four years."

The below table provides a more detailed update as to the progressive projects that have been identified and will be

implemented over the next four years.

The table shows the majority of works will be occurring from years two to four as this is when the majority of revenue will be realised.

The 2014/15 financial year is year two of the Delivery Program.

In addition to the works below, services across Council have been increased.

The Progressive Delivery Program and the Operational Plan for 2014/15 as well as 2015/2016 can be viewed on Council's website:

[www.parkes.nsw.gov.au](http://www.parkes.nsw.gov.au)

### Progressive Projects

ALECTOWN	YEAR	Improvements to Caravan Park		New entry and change room	
Town improvement*	1-4	Town Improvement	1-4	Master planning for sport facilities*	✓
<b>BOGAN GATE</b>		Master planning for parks and recreation areas*		Upgrade Middle Trundle Road*	✓
New transfer station at Bogan Gate tip	4	Keast Park	WORK	Improvements to footpaths in the main street*	✓
Stormwater management planning*	WORK	Pioneer Oval precinct	WORK	<b>TULLAMORE</b>	
Town improvement*	1-4	Woodward Oval	WORK	New transfer station at Tullamore tip	3
<b>COOKAMIDGERA</b>		Harrison Park	✓	Town improvement	1-4
Town improvement	1-4	Footpaths*		Renovation to Doctors Surgery*	4
Stormwater Management Planning*	2-3	Main street	3-4	Improvements to Tullamore pool*	
<b>GUNNINGBLAND</b>		School precincts	WORK	Pool blanket	✓
Town improvement	1-4	Aged care precincts	WORK	New entry and change room	✓
<b>PARKES</b>		New works program	4	Shade	✓
Town Entry points and main street beautification	1-4	Improvements to Parkes Cemetery*		Disabled access	✓
Henry Parkes Centre		Parking	1-3	Concourse	✓
Car park lighting	✓	Buried Ashes Garden	3	Stormwater management planning*	WORK
Moat cottage refurbishment*	WORK	Beautification	3	Master planning for sport facilities*	WORK
Parks and Recreation improvements		Maintenance of town drainage*	WORK	Improvements to footpaths in the main street*	WORK
Disabled access for Rotaract Park	✓	<b>PEAK HILL</b>		<b>SHIRE WORKS</b>	
Refurbishment of toilets at Bushman's Dam	✓	Signage for Peak Hill Open Cut Experience		Open space signage	✓
Woodward Oval cricket nets	✓	Town improvement*	1-4	Street trees	WORK
Maintenance of toilet block for Lions Park	✓	New transfer station at Peak Hill tip	✓	Drainage construction	WORK
New toilets for Cheney Park	3-4	Doctors Surgery		Drainage network enhancements*	2-3
Refurbishment of Cooke Park bus shelter	✓	Replace awning and ramp	✓	Sporting facilities capital works for villages*	WORK
New toilets for the arboretum*	WORK	Renovation*	4	Pool maintenance*	4
New Car Parking works	3	Stormwater management planning*	3	Implementation of sporting Master plans*	3-4
Refurbishments to buildings		Master planning for sport facilities	✓	Sports Oval maintenance*	WORK
Little Theatre	✓	Improvements to Peak Hill pool*		Open Space Improvements*	4
Neighbourhood Centre	1-4	Pool blanket	✓	Roads*	
Currajong Disability*	4	New change room	WORK	Resealing	WORK
Improvements to Parkes Regional Airport		Shade	✓	Pavement rehabilitation	WORK
Maintenance	1-4	Disabled access	✓	Unsealed maintenance	✓
Building and Lighting*	WORK	Concourse	✓	Resheeting	4
Improvements to Parkes pool		Refurbish main pool	3		
Fencing	✓	Refurbishment of Memorial Park building*	4		
Pool blanket	✓	Refurbishment of public toilet*	4		
Improvements to Parkes tip		Improvements to footpaths in the main street*	✓		
Tip shop	✓	<b>TRUNDLE</b>			
Weighbridge and site works	✓	New transfer station at Trundle tip	✓		
		Town improvement	1-4		
		Building work for Trundle Library*	✓		
		Improvements to Trundle pool*	✓		
		Pool blanket	✓		
		Disabled access	✓		

Progress signage identifies progressive projects and activities funded by the Progressive Delivery Program

Work in Progress  
Work Complete  
Work in Planning

**Progress**  
Delivering your priorities. Progressing the Parkes Shire.  
A Progressive Delivery Program Report  
Parkes Shire Council

\* Projects funded directly through increased rate revenue

General Manager

Mayor



Through the Special Rate Variation journey, Parkes Shire Council gave an undertaking to the elected Council and the community that we would continually work towards providing services and infrastructure as efficiently and effectively as possible. It is from this promise that Council has developed a comprehensive Business Improvement Program which was completed in 2014 to oversight Business Improvement and Service review. The Parkes Shire Council Business Improvement Program can be found at [www.parkes.nsw.gov.au](http://www.parkes.nsw.gov.au).

Council has invested heavily in the capability development of its staff with regard to continuous improvement, also articulated in the program. Council has chosen the long established and recognised philosophies of "Lean" and Training Within Industry (TWI) as the frameworks to drive and sustain improvement and efficiencies across the organisation.

Our Sustainability Pathway (pictured page 29) pictorialises the improvement journey Parkes Shire Council is travelling along. The pathway displays how Council is acting on its promise to become more efficient and to provide greater value to the community.

#### **Our Business Improvement Officer**

In early 2014, Council appointed a Business Improvement Officer to co-ordinate and assist Parkes Shire Council's commitment to best practice, leading Council's approach to Business Improvement Strategies across all functions and departments of the organisation. A key responsibility of this role is to drive the Lean Transformation.

Council is already proud to report many business improvements across the organisation and is confident that in the many months since beginning the Lean Transformation Journey, we have equipped the organisation with a solid foundation for further efficiencies to develop and expand across all areas of Parkes Shire Council.

We have put in place many different methods to enhance communication and to encourage staff to take a collaborative approach to their work such as regular team "Scrum Downs".

Visual Management Boards (VMB) are now present throughout Council's buildings allowing all staff to see project/department status at any given time.

A Business Improvement Forum is held weekly adhering to a strict 30 minute time limit. The forum aims to promote any business improvements occurring in the organisation and problem solve any issues.

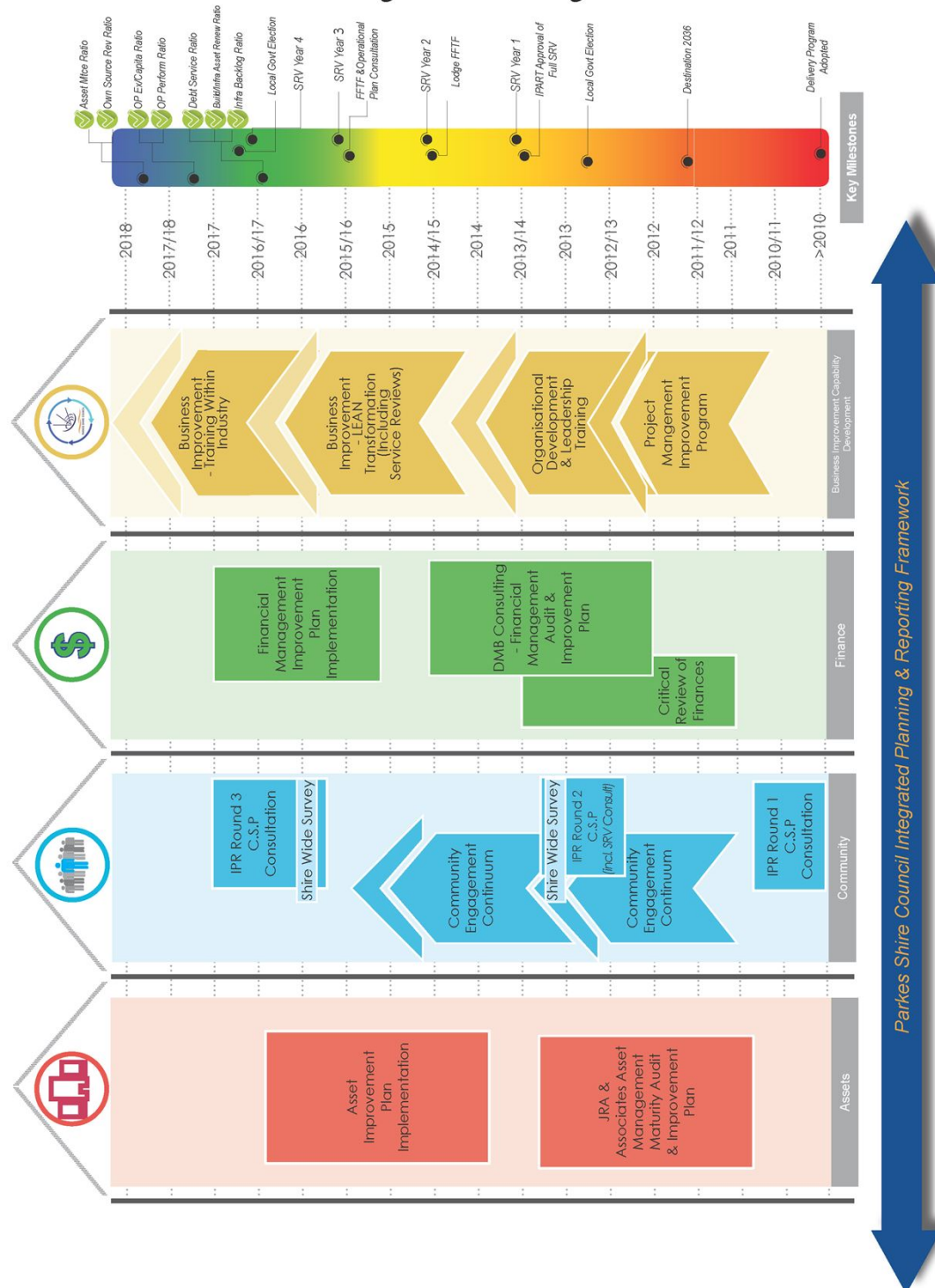
A weekly "Around the Grounds" one page information sheet is now distributed internally across the organisation. The information sheets contains safety information, human resources, business improvement and works announcements and updates.

General Manager

Mayor



## Our Sustainability Pathway



  
General Manager

  
Mayor



#### Developing the Delivery Program

In 2012 Parkes Shire Council consulted the community to develop the Delivery Program for 2013-2017. Over 700 people participated to the initial consultations. During consultations it became clear that the needs and wants of the community were greater than Council's budget could accommodate. Council conducted further community research into service levels to determine the importance of and satisfaction with its current services and found that there were no areas the community deemed as "over-served". To ensure Council's continued service to the community and to ensure its financial sustainability a special rate variation application was submitted to IPART in 2013.

#### Special Rate Variation

In 2013 Council received approval for a four year special rate variation to increase its general income in order to secure its long term financial sustainability and maintain the assets and deliver the level of service wanted and needed by our community.

The approved special rate variation funded the Progressive Delivery Program. A Delivery Program which is designed to improve services to the community in key areas and to address Council's maintenance backlog and improve Council's long term financial sustainability.

For the 2014/15 financial year, the Special Rate Variation raised \$1,728,000 additional revenue, creating a cumulative total of \$2,528,000 since the implementation of the Special Rate Variation. Council used these funds to maintain levels of service and invest in community infrastructure through renewal and key community projects identified during Delivery Program consultations.

#### Addressing financial hardship

To limit the financial burden of the rate increase on pensioners and those experiencing hardship, Council has increased its pensioner rebate over the next 4 years as per the following table

	Additional Pensioner Rebate
Year 1	\$25
Year 2	\$40
Year 3	\$70
Year 4	\$105

There was a 0.03% change in the percentage of rates and charges outstanding compared to the previous year. The outstanding rates and charges for 2014/15 was 5.24% compared to 5.21% for 2013/14.

To assist any ratepayers facing difficulty paying their rates satisfactory arrangements can be made as per Council's financial hardship policy or by contacting the Rates Team.

General Manager

Mayor





The Parkes Shire Council Delivery Program for a Progressive Parkes Shire 2013/14 to 2016-17 is a program which was developed through extensive community consultation, aiming to articulate what it is that our community want and need within the Shire. It has been arranged into 8 Future Directions and within each of these Future Directions, key strategic goals and priorities are defined. Delivering these goals and priorities is what drives us in our everyday activities.

1. Develop Lifelong Learning Opportunities
2. Improve Health and Wellbeing
3. Promote, Support and Grow our Communities
4. Grow Diversify the Economic Base
5. Develop Parkes as a National Logistics Hub
6. Enhance Recreation and Culture
7. Care For the Environment in a Changing Climate
8. Maintain and Improve the Shire Assets and Infrastructure

Parkes Shire Council has embraced the reforms to Local Government in NSW with regard to Integrated Planning and Reporting (IP&R). We have worked hard to increase levels of accountability both inside and outside the organisation since this time as reporting on performance is a fundamental element in the IP & R process.

The Parkes Shire Council Operational Plan Progress Report - Year 2 of Delivery Program 2013-17 is a review of how we are working towards meeting the goals set within our Future Directions. Our results show measurable progress toward achieving many of the goals and priorities set.

As part of Council's commitment to community engagement and communicating with our community, Council have also developed a series of infographics summarising the works and accomplishments of the past year. They are included within this section to provide quick and easy to read information.

General Manager

Mayor



General Manager

Mayor



<b>FUTURE DIRECTION:</b> 1. Develop Lifelong Learning Opportunities												
<b>STRATEGIC OBJECTIVE:</b> 1.1 Facilitate Access to Tertiary Education		<table border="1"> <tr> <td>Council Role</td> <td>Advocate - Facilitator</td> </tr> <tr> <td>Related Council Activity/s:</td> <td>Community Services &amp; Education</td> </tr> <tr> <td>Director Oversight:</td> <td>Director Technology Corporate Services</td> </tr> <tr> <td>Manager Responsible:</td> <td>Manager Library, Education and Cultural Services</td> </tr> </table>			Council Role	Advocate - Facilitator	Related Council Activity/s:	Community Services & Education	Director Oversight:	Director Technology Corporate Services	Manager Responsible:	Manager Library, Education and Cultural Services
Council Role	Advocate - Facilitator											
Related Council Activity/s:	Community Services & Education											
Director Oversight:	Director Technology Corporate Services											
Manager Responsible:	Manager Library, Education and Cultural Services											
<b>RISK/ DELIVERY CHALLENGE STATUS:</b>	<b>INITIAL</b>  MODERATE	<b>MOVEMENT</b> 	<b>CURRENT</b>  HIGH	<b>STATUS</b>  MANAGERIAL ACTION REQ'D								


Parkes University Study Centre is currently being assessed by partners, Council, Charles Sturt University and TAFE Western.

Eighteen applications received for the Jack Scoble Scholarship. The following Scholarships were presented at Council Meeting 17 February 2015 to:

- Illie Hewitt, (Bachelor of Medical Sciences, Sydney University)
- Amy Hart, (Bachelor of Exercise Physiology and Rehabilitation, University of Canberra)
- Lauren Davis, (Bachelor of Laws (Hons)/Bachelor of International Security studies, Australia National University)
- Vince Umbers, (Bachelor of Science/ Bachelor of Arts, Sydney University)



^ Jack Scoble Scholarship 2015 Recipients. Left to right: Cr Barbara Newton, Brett Davis (on behalf of daughter Lauren Davis), Ellen Hart (on behalf of daughter Amy Hart), Vince Umbers, Illie Hewitt, Cr Belinda McCorkell and Cr Michael Greenwood.

<b>FUTURE DIRECTION:</b> 1. Develop Lifelong Learning Opportunities												
<b>STRATEGIC OBJECTIVE:</b> 1.2 Support and promote TAFE		<table border="1"> <tr> <td>Council Role</td> <td>Advocate - Facilitator</td> </tr> <tr> <td>Related Council Activity/s:</td> <td>Community Services &amp; Education</td> </tr> <tr> <td>Director Oversight:</td> <td>Director Technology Corporate Services</td> </tr> <tr> <td>Manager Responsible:</td> <td>Manager Human Resources</td> </tr> </table>			Council Role	Advocate - Facilitator	Related Council Activity/s:	Community Services & Education	Director Oversight:	Director Technology Corporate Services	Manager Responsible:	Manager Human Resources
Council Role	Advocate - Facilitator											
Related Council Activity/s:	Community Services & Education											
Director Oversight:	Director Technology Corporate Services											
Manager Responsible:	Manager Human Resources											
<b>RISK/ DELIVERY CHALLENGE STATUS:</b>	<b>INITIAL</b>  MODERATE	<b>MOVEMENT</b> 	<b>CURRENT</b>  MODERATE	<b>STATUS</b>  ON TRACK								



^ Jordan Sloane receiving his award of Aboriginal and Torres Strait Islander Student of the Year for his completion of Cert II in Local Government (Operational Works)

TAFE is utilised predominately for Traineeship programs including School Based.

Workplace assessments performed on a regular basis with monitoring sessions with supervisors and Training & Development Advisor

Council Trainee Jordon Sloane was awarded the Skillset Aboriginal and Torres Strait Islander Student of the Year Award for his completion in Certificate II Local Government (Operational Works).

Business Administration Trainee Hannah Harvey was also a Regional Finalist in this category.

  
General Manager

  
Mayor

<b>FUTURE DIRECTION: 1. Develop Lifelong Learning Opportunities</b>				
<b>STRATEGIC OBJECTIVE:</b>	<b>1.3 Promote and support early childhood care and education</b>			
<b>RISK/ DELIVERY CHALLENGE STATUS:</b>	<b>INITIAL</b> MODERATE	<b>MOVEMENT</b> =	<b>CURRENT</b> MODERATE	<b>STATUS</b> ON TRACK
Council Role:		Advocate - Facilitator		
Related Council Activity/s:		Community Services & Education		
Director Oversight:		Director Technology Corporate Services		
Manager Responsible:		Manager Library, Education and Cultural Services		

The "Bess Thomas" Australian Library and Information Association (ALIA) award was received by Parkes Shire Library for innovative services and programs for children and youth during REaDtember 2014.

Family Day Care maintained accreditation throughout the reporting period.

To see a full listing of Family Day Care Activities refer to page 20.

Promotion of Early Literacy through 159 Early Childhood Literacy sessions with attendance of 3496 people (includes REaDtember).  
Special events held included;  
Family Our Town storytime  
School for Supervillains  
Themed writing group meetings  
Storytime at Parkes Metro Plaza  
Games night at Railway Hotel  
Fun Palace weekend



^ PSC Library's "Fun Palace"

<b>FUTURE DIRECTION: 1. Develop Lifelong Learning Opportunities</b>				
<b>STRATEGIC OBJECTIVE:</b>	<b>1.5 Provide lifelong learning opportunities</b>			
<b>RISK/ DELIVERY CHALLENGE STATUS:</b>	<b>INITIAL</b> MODERATE	<b>MOVEMENT</b> =	<b>CURRENT</b> MODERATE	<b>STATUS</b> ON TRACK
Council Role:		Advocate - Facilitator		
Related Council Activity/s:		Community Services & Education		
Director Oversight:		Director Technology Corporate Services Manager Library, Education and Cultural Services,		
Manager Responsible:		Manager Human Resources		

18 sessions held in Computer Basics - 46 participants.

5 Information sessions held on Facebook, eBooks and eMags - 93 participants.

Parkes History Blog launched in April 2015.

Family History Workshop held at Peak Hill a- 9 participants  
327 Family History research requests carried out.

10 Computers available for free public access at Parkes, Peak Hill and Tullamore Libraries - used by over 8,000 people.

Try a Trade Day supported at Parkes High School by Parks & Gardens.

Staff leadership development through the following training:

Certificate IV in Frontline Management (Management Consultancy Institute(MCI)) - 16 PSC Staff.

Diploma Project Management (MCI) - 10 PSC Staff  
Diploma Management (MCI) - 7 PSC Staff.

Diploma HR Management (MCI) - 3 PSC Staff.

TWI Leadership Series - 8 PSC Supervisory Staff.

Coaching & Managing Teams (MCI) - 5 PSC Staff.

PSC Training Needs Analysis complete.



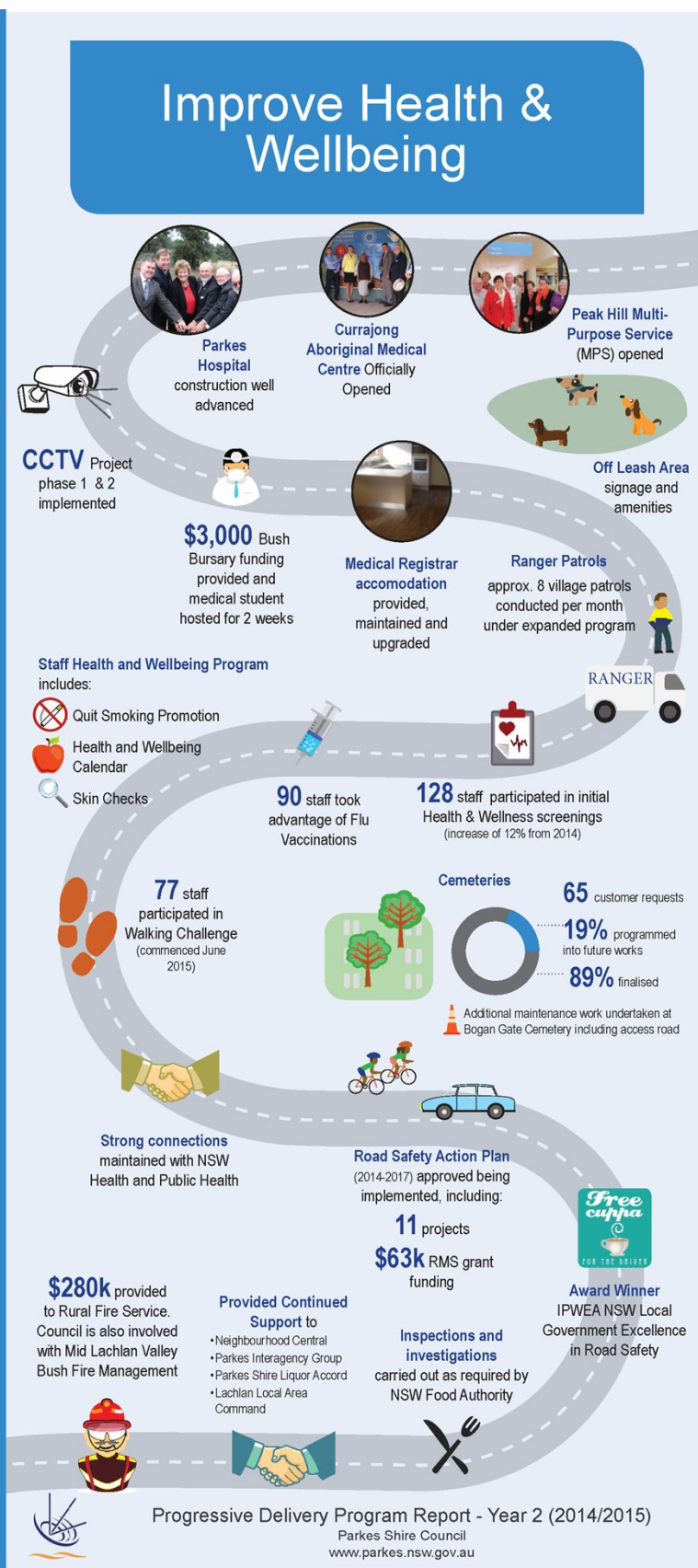
^ Eileen Newport assisting Library members with use of the public access computers

General Manager

Mayor



# Future Direction 2



General Manager

Mayor

<b>FUTURE DIRECTION:</b> 2. Improve Health and Wellbeing				
<b>STRATEGIC OBJECTIVE:</b> 2.1 Encourage the provision of medical facilities and services				
<b>RISK/ DELIVERY CHALLENGE STATUS:</b>	<b>INITIAL</b>  MODERATE	<b>MOVEMENT</b> 	<b>CURRENT</b>  MODERATE	<b>STATUS</b>  ON TRACK
Council Role		Advocate - Facilitator		
Related Council Activity/s:		Community Services & Education		
Director Oversight:		Director Planning Environment		
Manager Responsible:		N/A		

New Parkes Hospital development under construction and well advanced - Official unveiling with was held with the Governor of New South Wales, Her Excellency Dame Marie Bashir AAD CVO.

Council receives regular briefings from Health Infrastructure on the progress of the new Parkes hospital development.

Council again participated in the NSW Rural Doctors Network Bush Bursary Scheme hosting a medical student visit during December 2014.

The GP Cup Working Party made the decision to change the GP Cup to a bi-annual event.

Building assets maintained within Council's operational budget. A contractor was engaged for replacement of kitchen to unit 1 of Medical Registrar accommodation.



^ Medical Registrars Kitchen refurbishment

<b>FUTURE DIRECTION:</b> 2. Improve Health and Wellbeing				
<b>STRATEGIC OBJECTIVE:</b> 2.2 Promote and develop health education and encourage people to take personal responsibility for their health				
<b>RISK/ DELIVERY CHALLENGE STATUS:</b>	<b>INITIAL</b>  MODERATE	<b>MOVEMENT</b> 	<b>CURRENT</b>  MODERATE	<b>STATUS</b>  ON TRACK
Council Role		Advocate - Facilitator		
Related Council Activity/s:		Community Services & Education		
Director Oversight:		Director Planning Environment		
Manager Responsible:		Manager Support Services		



^ Council Staff Member Ben Millet attending his Health and Wellbeing Check

Council strives to promote healthy lifestyles to staff through:

- Fitness incentives
- Promotion of Quit smoking programs
- Implementation of Health and Wellbeing Calendar
- Skin Cancer Checks

As a result:

- 114 Staff completed Health and Wellness Screening program in 2014
- 84% participated in the 2015 initial Health and Wellness screening
- 90 Staff participated in Flu Vaccinations
- 77 Staff participated in Walking Challenge (started June 2015)

Council maintains connections with NSW Health and the Public Health unit and collaborates on any public health initiatives relevant to Parkes Shire.

  
General Manager

  
Mayor



FUTURE DIRECTION: 2. Improve Health and Wellbeing				
STRATEGIC OBJECTIVE: 2.5 Maximise Public Safety				
RISK/ DELIVERY CHALLENGE STATUS:	INITIAL	MOVEMENT	CURRENT	STATUS
	 MODERATE		 MODERATE	 ON TRACK
Council Role		Advocate - Facilitator		
Related Council Activity/s:		Community Services & Education		
Director Oversight:		Director Engineering Services, Director Planning Environment		
Manager Responsible:		Various		

The 2014-2017 Parkes, Forbes and Lachlan Shire Council's Road Safety Action Plan (11 projects, excess of \$63,000 RMS grant funding) was approved. Projects included the "Free Cuppa for the Driver" Scheme which won the IPWEA NSW's Local Government Excellence in Road Safety Award in October 2014. (For full list of projects refer page 22)

Council participated in both Mid Lachlan Valley Bush Fire Management and Senior Management Team Meetings. RFS Funding was allocated.

Public safety was enhanced by responding to customer complaints, completing NSW Food Authority inspections, meeting obligations under

Impounding Act as well as providing continued support to: *Neighbourhood Central*, *Parkes Interagency meetings*, *Parkes Shire Liquor Accord*, *Lachlan Local Area Command* and its *Safer by Design* and *Crime Prevention Through Environmental Design incentives*.

During the reporting period Council have also delivered:

- ✓ CCTV project -Phases 1 & 2
- ✓ Off Leash Animal Area signage and amenities

Council received 65 Customer request relating to cemeteries, with 81% being addressed, 19% programmed.

Additional maintenance work undertaken at Bogan Gate Cemetery including the access road.



^ "Free Cuppa for the Driver" scheme launch: Andrea Hamilton-Vaughan (Orange City & Cabonne Shire Councils), Jayne Bleachmore (Dubbo City, Gilgandra Shire and Wellington Councils), Ken Smith (Warumbungle Shire Council), Iris Dorsett (Bathurst Regional and Blayney Shire Councils) and Melanie Sutor (Parkes, Forbes and Lachlan Shire Council).



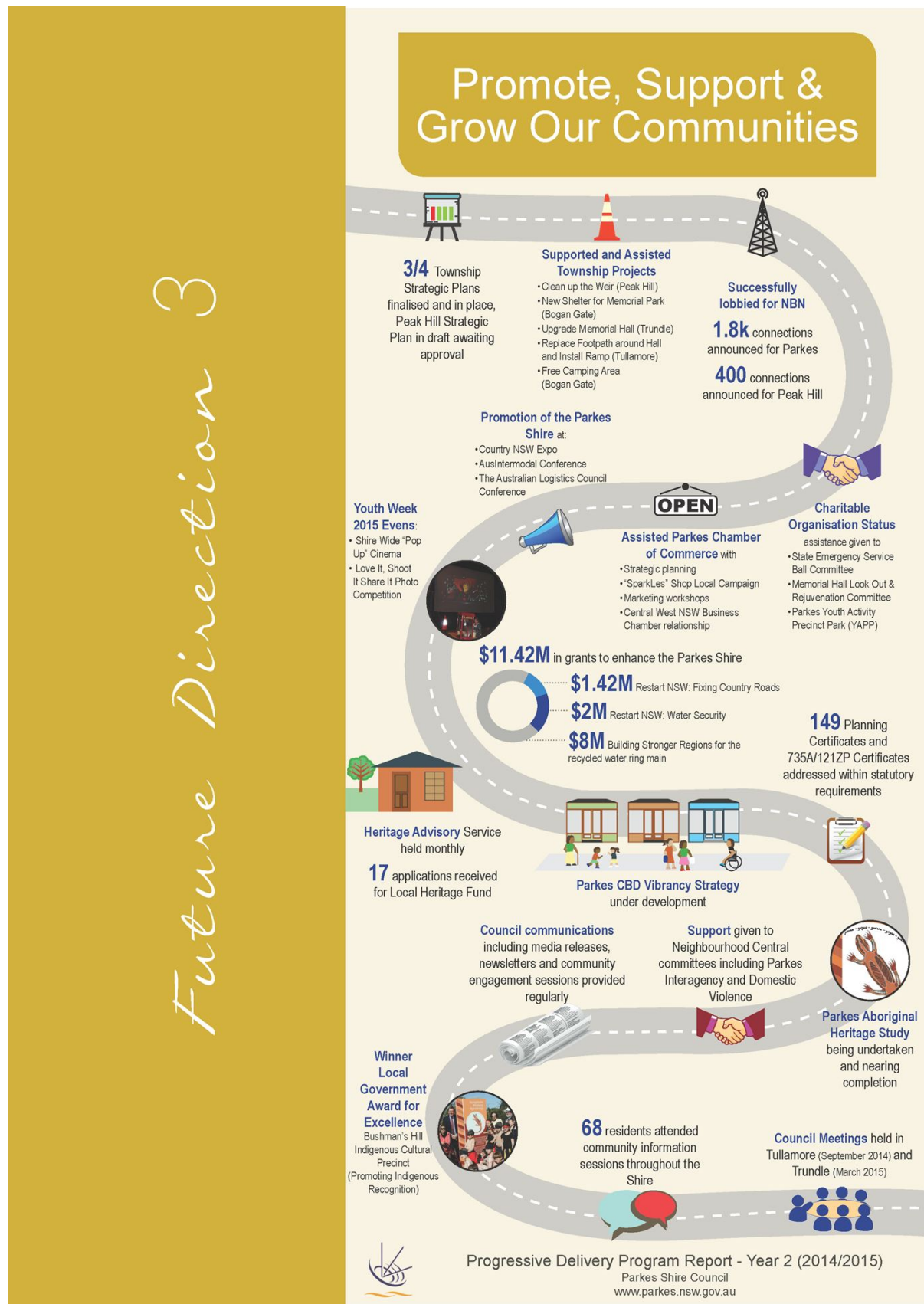
**Progress**  
Delivering your priorities.  
Progressing the Parkes Shire.  
Shire of Parkes Shire Council

**Additional Ranger patrols conducted.**  
An average of eight village patrols per month conducted under expanded patrol regime.



  
General Manager

  
Mayor



  
General Manager

  
Mayor



FUTURE DIRECTION: 3 Promote, Support and Grow our Communities						
STRATEGIC OBJECTIVE: 3.1 Develop and implement individual township plans					Council Role	Advocate - Facilitator
RISK/ DELIVERY CHALLENGE STATUS:	INITIAL	MOVEMENT	CURRENT	STATUS	Related Council Activity/s:	Community Services & Education
					Director Oversight:	Director Planning Environment
	MODERATE		MODERATE	ON TRACK	Manager Responsible:	Manager Support Services

Community Strategic Plans have been completed for: Tullamore, Bogan Gate Trundle with Peak Hill strategic plan currently in draft format awaiting final approval.

Council has actively supported and facilitated the following projects during the reporting period:

- Clean up the weir, Peak Hill
- New Shelter for Memorial Park - Bogan Gate
- Upgrade the Memorial Hall, Trundle
- Replace footpath around Hall and install Ramp, Tullamore
- Bogan Gate - Free Camping Area

Assistance was given to the following community groups in their progression to achieving Charitable Organisation status:

- State Emergency Ball Committee
- Memorial Hill Look Out and Rejuvenation Committee
- Parkes Youth Activity Precinct Park (YAPP)



below: The restored Memorial Hill Monument, part of the Memorial Hill and Look Out Rejuvenation Committee's efforts.

FUTURE DIRECTION: 3 Promote, Support and Grow our Communities							
STRATEGIC OBJECTIVE: 3.2 Develop strategies to work with and support the township endeavours							
RISK/ DELIVERY CHALLENGE STATUS:	INITIAL	MOVEMENT	CURRENT	STATUS			
							
	MODERATE		MODERATE	ON TRACK			
Council Role			Facilitator - Provider				
Related Council Activity/s:			Community Services & Education				
Director Oversight:			Director Technology Corporate Services				
Manager Responsible:			Manager Business and Economic Development				

Council has been successful in acquiring the following external funding to enhance the Shire:

**\$2 Million** - Restart NSW Water Security Grant

**\$1.420 Million** - Restart NSW Fixing Country Roads Grant (4 road upgrade projects)

**\$8 Million** - Building Stronger Regions Grant (Recycled Water Ring Main Project)

(For a full listing of PSC Grant funding for 2014/2015 refer page 18)

Council met with the Secretary of Communications the Hon Paul Fletcher MP regarding the Shire's telecommunications issues. Council have since welcomed the news of the NBN rollout with Parkes acquiring 1800 connections and 400 in Peak Hill.

Council assistance provided to the Parkes Chamber of Commerce with:

The implementation of their strategic plan.

Facilitation of a marketing workshop to set a Marketing Strategy.

The roll out the 2014 "Shop Local" Christmas Campaign.

Developing a relationship with Central West NSW Business Chamber.

Many opportunities were optimized to promote Parkes including attendance at;

- CountryNSW Expo Exhibit
- AusIntermodal Conference
- The Australian Logistics Council Conference



<sup>4</sup>Parkes Chamber of Commerce President Geoff Rice opens the Business Marketing Workshop



General Manager



Mayor

FUTURE DIRECTION: 3 Promote, Support and Grow our Communities				
STRATEGIC OBJECTIVE:	3.3 Strengthen Council's relationship with the smaller townships			
RISK/ DELIVERY CHALLENGE STATUS:	INITIAL	MOVEMENT	CURRENT	STATUS
				
	MODERATE		MODERATE	ON TRACK



^ Councillors tour the main street of Trundle with resident Andrew Rawsthorne before the township Council Meeting in March 2015.

Community awareness of Council activity has been increased by regular Media Releases, Progress Newsletters and Community Engagement.

Council Mid Term Reporting and Community Priority Workshops were held in September throughout all townships and at the Parkes Show. 68 residents throughout the Shire attended the workshops with 150 people visiting the show exhibit.

Community Engagement continued with Community Information Sessions held throughout the Shire in May 2015. The sessions provided information around the 2015/2016 Operational Plan and Budget.

A township Council Meeting held in Tullamore in September 2014 and another held in Trundle March 2015.

FUTURE DIRECTION: 3 Promote, Support and Grow our Communities				
STRATEGIC OBJECTIVE:	3.4 Utilise an integrated planning framework to guide the development of our communities			
RISK/ DELIVERY CHALLENGE STATUS:	INITIAL	MOVEMENT	CURRENT	STATUS
				
	MODERATE		MODERATE	ON TRACK

The Heritage Advisory Committee met to discuss the progression of Parkes Shire Heritage Review Study and to review Council's Local Heritage Fund Program.

Monthly Free Heritage Advisory service continues with 17 applications for the Local Heritage Fund 2014/2015 received so far. (May to May)

Parkes CBD Vibrancy Strategy is under development.

Free Pre-lodgement service is offered for planning applications. Weekly Initial Check Meetings for pre lodgement applications are held by development assessment staff which is strongly driving timeframe compliance.

149 Planning Certificates and 735A/121ZP Certificates addressed within statutory requirements.







^ Peak Hill Chemist newly painted facade - A Local Heritage Fund 2014/15 Project.

General Manager

Mayor



FUTURE DIRECTION: 3 Promote, Support and Grow our Communities					
STRATEGIC OBJECTIVE: 3.5 Provide equitable access to community services		Council Role		Advocate - Facilitator - Provider	
		Related Council Activity/s:		Community Services & Education	
RISK/ DELIVERY CHALLENGE STATUS:	INITIAL	MOVEMENT	CURRENT	STATUS	
					
	MODERATE		MODERATE	ON TRACK	
		Director Oversight:		Director Technology/ Corporate Services	
		Manager Responsible:		Manager Governance and Corporate Strategy	



^ PSC Staff Member & Aboriginal Artist Glenn Sloane, Aboriginal Project Officer, Amanda Corcoran, PSC Community Engagement Officer, Jodi Howard, The Hon. John Cobb MP and PSC Parks and Gardens Coordinator (Shire Presentation), David Ramsay with their National Award.

Council Continues to provide assistance to Neighbourhood Central through committees such as Parkes Interagency and Parkes Domestic Violence Committees.

Council has worked with the Parkes Aboriginal Community Working Party to develop and construct the Bushman's Hill Indigenous Precinct which was opened by Her Excellency Governor Dame Marie Bashir and won the National Award for Local Government in the category of Promoting Indigenous Recognition.

Council provided support to the formation of the Youth Activity Precinct Park (YAPP) Committee that will work to provide improvements to the Parkes Skate Park and associated area.

Youth Week 2015 was organised with collaboration from local stakeholders and youth representatives. Events held included a traveling "Pop Up Cinema" as well as a photo competition.



The Aboriginal Project Officer continues to report Quarterly to Parkes Shire Council. Strategic direction given by Council with operational guidance by Neighbourhood Central Manager.



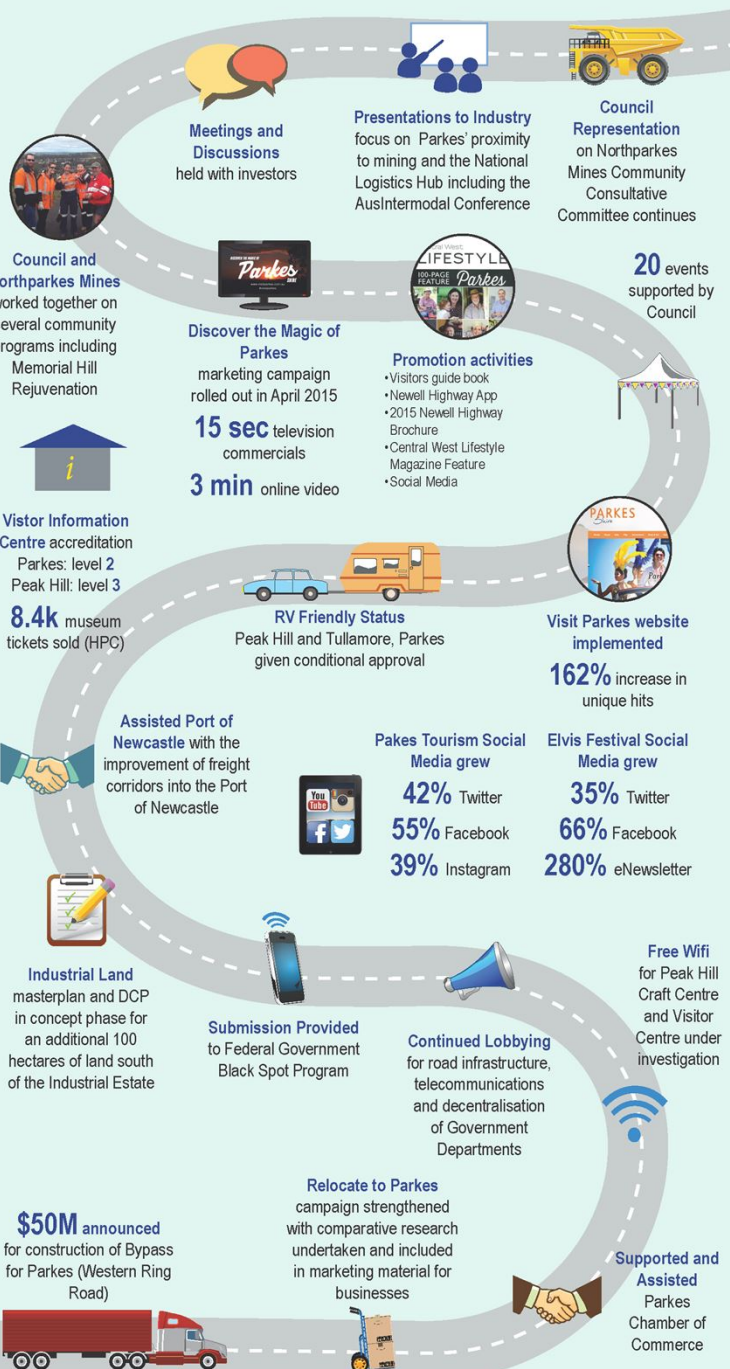
General Manager

Mayor



# Future Direction 4

## Grow & Diversify the Economic Base



Progressive Delivery Program Report - Year 2 (2014/2015)

Parkes Shire Council  
[www.parkes.nsw.gov.au](http://www.parkes.nsw.gov.au)

General Manager

Mayor

FUTURE DIRECTION: 4. Grow and Diversify the Economic Base				
STRATEGIC OBJECTIVE:	4.1 Support mining operations and development			
RISK/ DELIVERY CHALLENGE STATUS:	INITIAL	MOVEMENT	CURRENT	STATUS
				
	MODERATE		MODERATE	ON TRACK

Council Role:	Advocate - Facilitator
Related Council Activity/s:	Economic Development
Director Oversight:	Director Technology Corporate Services
Manager Responsible:	Manager Business and Economic Development

Council representation continues on Northparkes Mines Community Consultative Committee.

Council has met with various investors throughout the year including mining companies. All presentations to Industry promote Parkes' proximity to Mining in NSW.

Council continues to support Northparkes Mines activities and has worked together on several community programs including the Memorial Hill and Look Out Rejuvenation Committee project.

A presentation was developed for the National Logistics Hub and delivered by the General Manager at the AustIntermodal Conference in Melbourne.



^ Northparkes Mines Volunteer Leave Program participants give assistance to Cr K McGrath at Memorial Hill

FUTURE DIRECTION: 4. Grow and Diversify the Economic Base				
STRATEGIC OBJECTIVE:	4.2 Increase visitation and length of stay across the Parkes Shire			
RISK/ DELIVERY CHALLENGE STATUS:	INITIAL	MOVEMENT	CURRENT	STATUS
				
	MODERATE		MODERATE	ON TRACK

Council Role:	Advocate - Facilitator
Related Council Activity/s:	Economic Development
Director Oversight:	Director Technology Corporate Services
Manager Responsible:	Manager Tourism

Parkes Shire New Destination Website was implemented - increasing unique website hits by 162%.

"Discover the Magic of Parkes" marketing campaign rolled out in April 2015 - included 15 television commercials and a 3 minute online video.

Parkes Shire promotion has widened through:

- ▢ Visitors Guide ebook
- ▢ Newell Highway App
- ▢ 2015 Newell Hwy Brochure
- ▢ Social Media growth - Facebook 55%, Twitter - 42%, Instagram 39%

Council promoted Parkes Elvis Festival through the Festival Website and Social Media presence which is increasing dramatically - Facebook 66%, Twitter 35%, eNewsletter - 280%

Over local 20 events supported by Council (see page 20 for full listing).

A Master Plan was developed for Peak Hill Open Cut Mine.

Heritage Interpretation Plan is under development.

RV Friendly Towns Status was achieved for Peak Hill and Tullamore with Parkes given conditional approval. (Campervan and Motorhome Club of Australia)

HPC visitation levels steady - Over 8,400 tickets sold to the museums. HPC maintained Level 2 accreditation, Peak Hill maintained Level 3.

Council provided education and promotion opportunities for local businesses throughout the year.



^ His Excellency, Governor General, the Hon. Sir Peter Cosgrove officially opening The Henry Parkes Encounter, accompanied by school students from Parkes Shire.



The Henry Parkes Encounter, a new immersive theatre experience unveiled along with the refurbishment of Moat Cottage by His Excellency, Governor General, the Hon. Sir Peter Cosgrove in May 2015 in celebration of Sir Henry Parkes' 200th birthday.

General Manager

Mayor



FUTURE DIRECTION: 4. Grow and Diversify the Economic Base				
STRATEGIC OBJECTIVE:	4.3 Maintain a strong, innovative agricultural sector			
RISK/ DELIVERY CHALLENGE STATUS:	INITIAL	MOVEMENT	CURRENT	STATUS
				
	MODERATE		MODERATE	ON TRACK

Council has been working with a number of investors who are considered a suitable fit for the Parkes Shire.

An Asphalt plant has located to the Industrial Estate and is set to employ 20 people.

Council assisted with a visit by the Port of Newcastle in May 2015 regarding the improvement of freight corridors into the Port of Newcastle. The General Manager attended the National Farmers Federation Agricultural Infrastructure & Logistics conference in August 2014.

Agricultural Industry Media channels monitored through information systems such as Google Alert and Hoot Suite. Marketing material has been developed for Value Add agricultural companies.

Council is reviewing a strategic plan of potential industrial land with a successful application received from State Government to rezone 100 hectares south of current industrial estate. DCP and Master Plan for the zone is in concept phase.



^ Sod Turning at newly established asphalt plant "Civil Independence" Mayor Ken Keith and Bernie Peni (Manager Civil Independence) joined by Civil Independence Team.

FUTURE DIRECTION: 4. Grow and Diversify the Economic Base				
STRATEGIC OBJECTIVE:	4.4 Improve the availability and accessibility of new technology			
RISK/ DELIVERY CHALLENGE STATUS:	INITIAL	MOVEMENT	CURRENT	STATUS
				
	MODERATE		MODERATE	ON TRACK

Wireless links between Council administration building and the Parkes Airport will be added following the installation of the new UHF Radio.

The Mayor and Director Technology Corporate Services met with Parliamentary Secretary for Telecommunications and was informed that the fixed wireless NBN tower schedule for Hogan's Hill will be installed by May 2015.

Council submission was made to the Federal Government Black Spot Program.

Costs have been obtained to install free wifi at Peak Hill Craft Centre (Visitor Centre).

An announcement was made advising that Peak Hill will be receiving 400 NBN in the next 18 months.



^ Mt Coonambro radio repeater site



General Manager



Mayor

FUTURE DIRECTION: 4. Grow and Diversify the Economic Base				
STRATEGIC OBJECTIVE:	4.5 Increase the number of residents and work opportunities across the Parkes Shire			
RISK/ DELIVERY CHALLENGE STATUS:	INITIAL MODERATE	MOVEMENT =	CURRENT MODERATE	STATUS ON TRACK
Council Role:		Advocate - Facilitator		
Related Council Activity/s:		Economic Development		
Director Oversight:		Director Technology Corporate Services		
Manager Responsible:		Manager Business and Economic Development		

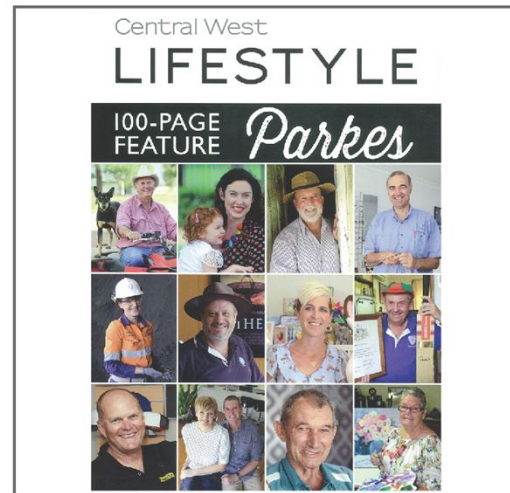
Council circulates economic development information through the Parkes Website, via the Chamber of Commerce, social media ie. Twitter, Council's "Discover the Magic" Video Campaign as well as the 100 page feature in Central West Lifestyle Magazine.

Research into logistical benefits for businesses to base themselves in Parkes has been carried out and used to reinforce the "Relocate to Parkes" campaign with the aim to generate new business development in the Shire.

Regular meetings held throughout reporting period with the Parkes Chamber of Commerce, Regional Development Australia, Parkes Business Enterprise Centre (BEC) and NSW Trade and Investment.

Council have supported the Chamber of Commerce by organising a marketing and social media workshop as well as assisting in the facilitation of a meeting between the Parkes Chamber of Commerce and the NSW Chamber of Commerce.

Council continues to lobby State Government for decentralisation.



^ Central West Lifestyle Magazine advertising the 100 page feature on Parkes

FUTURE DIRECTION: 4. Grow and Diversify the Economic Base				
STRATEGIC OBJECTIVE:	4.6 Promote and develop industry, retail and government services in the Parkes Shire			
RISK/ DELIVERY CHALLENGE STATUS:	INITIAL MODERATE	MOVEMENT =	CURRENT MODERATE	STATUS ON TRACK
Council Role:		Advocate - Facilitator		
Related Council Activity/s:		Economic Development		
Director Oversight:		Director Technology Corporate Services		
Manager Responsible:		Manager Business and Economic Development		



^ The announcement of Newell Highway funding. The Hon Duncan Gay MLC, Local Member for Calare Andrew Gee MP, Deputy Premier The Hon Troy Grant MP and Parkes Mayor Cr Ken Keith OAM.

Council continues to lobby Government for infrastructure such as telecommunications and road.

Positive results for Parkes in the reporting period for the area of industry, retail and government services include:

- The NSW Minister for Roads announcement of \$500 million for the Newell Highway which includes \$50 million towards the construction of a Parkes Heavy Vehicle bypass
- Successful State Government application for the rezoning of residential land
- Restart NSW Water Security fund application successful in securing \$8 million
- The sod turning of a new \$72.5 million hospital

General Manager

Mayor





General Manager

Mayor



<b>FUTURE DIRECTION: 5. Develop Parkes as a National Logistics Hub</b>				
<b>STRATEGIC OBJECTIVE: 5.1 Develop and promote the Parkes National Logistics Hub (PNL &amp; HUB)</b>				
<b>RISK/ DELIVERY CHALLENGE STATUS:</b>	<b>INITIAL</b>  MODERATE	<b>MOVEMENT</b> 	<b>CURRENT</b>  MODERATE	<b>STATUS</b>  ON TRACK
Council Role:		Advocate - Facilitator		
Related Council Activity/s:		Economic Development		
Director Oversight:		Director Technology Corporate Services		
Manager Responsible:		Manager Business and Economic Development		

Council have continued to meet with developers regarding the Inland Rail HUB, aiming to identify any challenges that may arise and ways forward.

The Shire's infrastructure has been reviewed over the reporting period, attempting to foresee any obstacles for businesses relating to the Parkes National Logistics Hub. Council has continually lobbied Government for gaps in infrastructure such as telecommunications, rail and airport upgrades.

Council representation made to the Government to highlight the importance of the Parkes National Logistics Hub, as well as meeting with the Inland Rail Implementation Group on several occasions.

Representatives from Council attending the ALC Logistics Industry Parliamentary gathering at Parliament House, Canberra where Inland Rail was high on the agenda. State Government funding of \$50 million towards the Newell Highway a major milestone in the development of the Parkes Logistics HUB.



Jim Armstrong - Logistics Manager ARTC, Mayor Ken Keith, Peter Winder ARTC Executive General Manager - Inland Rail, Nathan Koenig - PSC Manager Design and Traffic and Kent Boyd - PSC General Manager

<b>FUTURE DIRECTION: 5. Develop Parkes as a National Logistics Hub</b>				
<b>STRATEGIC OBJECTIVE: 5.2 Develop a ring road to divert heavy vehicle traffic to Parkes National Logistics Hub (PNL &amp; HUB)</b>				
<b>RISK/ DELIVERY CHALLENGE STATUS:</b>	<b>INITIAL</b>  MODERATE	<b>MOVEMENT</b> 	<b>CURRENT</b>  MODERATE	<b>STATUS</b>  ON TRACK
Council Role:		Advocate - Provider		
Related Council Activity/s:		Economic Development		
Director Oversight:		Director Engineering Services		
Manager Responsible:		Manager Design and Traffic		

Southern Ring Road:

- ✓ Newell Highway intersection completed in time for hospital construction access.
- ✓ Conceptual alignments in place for connection through to Eugowra Road.
- ✓ Second stage Land Aquisitions in progress (includes Link to HUB).
- ✓ Environmental Impact Statement (through to Eugowra Road) commencing.
- ✓ Environmental assessments undertaken for development (includes hospital project site) returned a positive assessment.
- ✓ Plan of Management for biodiversity offsetting prepared for lodgement with Office of Environment and Heritage.

Preliminary Environmental Assessments undertaken by Roads and Maritime Services for Parkes Bypass.

Council met with Senior Road and Rail Consultants regarding future development and planning phases of the ring roads and site development.  
Regular meetings with Roads and Maritime Service (RMS)








^ The progress achieved at the Southern Ring Road Intersection. - Lighting, medians, rock formation and drainage display continue.

Funding sought from numerous sources such as Fixing Country Roads and Heavy Vehicle Safety Productivity Program. Economic analysis in development for future grant opportunities.

General Manager

Mayor

<b>FUTURE DIRECTION:</b> 5. Develop Parkes as a National Logistics Hub				
<b>STRATEGIC OBJECTIVE:</b> 5.3 Promote development of the inland rail corridor				
<b>RISK/ DELIVERY CHALLENGE STATUS:</b>	<b>INITIAL</b>  MODERATE	<b>MOVEMENT</b>  MODERATE	<b>CURRENT</b>  MODERATE	<b>STATUS</b>  ON TRACK



**PARKES**  
and  
the Inland Rail Solution

Council maintains regular contact with Great Australian Trunk Rail (GATR) now known as National Trunk Rail (NTR) as well as membership of the Melbourne to Brisbane Inland Rail Alliance (MBIRA).

NTR and MBIRA are advocating to the Federal Government the importance of Inland Rail through submissions and conference attendances





Meetings held with;


- Minister for Industry and Science, Hon Ian Macfarlane MP
- Inland Rail Implementation Group Chair, Hon John Anderson (former Deputy PM), Deputy NSW Premier, Hon Troy Grant MP and Federal Member for Calare, Hon John Cobb MP.

^ "Parkes and the Inland Rail Solution" Video currently circulated the web

A new video has been produced linking the Parkes National Logistics Hub and and Inland Rail

Council made representation at the AusIntermodel Conference in September 2014.

<b>FUTURE DIRECTION:</b> 5. Develop Parkes as a National Logistics Hub				
<b>STRATEGIC OBJECTIVE:</b> 5.4 Make Parkes Regional Airport progressive and profitable				
<b>RISK/ DELIVERY CHALLENGE STATUS:</b>	<b>INITIAL</b>  MODERATE	<b>MOVEMENT</b>  MODERATE	<b>CURRENT</b>  MODERATE	<b>STATUS</b>  ON TRACK



Council's Airport Master Plan has been developed and used as a basis to initiate meetings with potential investors and apply for grants. The Parkes Airport Terminal Upgrade Project has had Architects design completed, the Development Application lodged and approved, and the project is underway, currently tracking on time and on budget.

The design for the new Airport aims to present the Airport as the "Gateway" to the Region. The recent entrance enhancements will reinforce this theme.

The Airport has received successful inspections reports from:

- Civil Aviation Safety Authority (CASA) - November
- Compulsory Technical Inspection - September 2014
- Lighting Inspection - October 2014

Inspections prompted maintenance work such as runway sealing and line marking.

Council continues to strive to increase flight passenger numbers by focusing on destination management campaigns.

^ Parkes Airport Temporary Terminal

  
General Manager

  
Mayor



<b>FUTURE DIRECTION:</b> 5. Develop Parkes as a National Logistics Hub				
<b>STRATEGIC OBJECTIVE:</b> 5.5 Improve road access to Sydney				
<b>RISK/ DELIVERY CHALLENGE STATUS:</b>	<b>INITIAL</b> MODERATE	<b>MOVEMENT</b> =	<b>CURRENT</b> MODERATE	<b>STATUS</b> ON TRACK
Council Role:		Advocate - Facilitator		
Related Council Activity/s:		Transport and Communication		
Director Oversight:		Director Technology Corporate Services Director Engineering Services		
Manager Responsible:		Manager Business and Economic Development		



^ New Guardrails installed along the Henry Parkes Way

Council continues its membership in Bells Line Expressway Group (BLEG) and in CENTROC initiatives.

Council worked with RMS within the Joint Planning Assessment to identify and rectify deficiencies along the Henry Parkes Way.

Henry Parkes Way Works completed in 2014/15 include:  
Major heavy patch program  
Revegetation and replenishment program at Yarrabandi  
Drainage infrastructure upgrades  
Pavement rehabilitation  
Extensive reseal program  
Guardrail safety upgrades

The Rural Roads Advisory Group has also questioned the status of Henry Parkes Way between Orange and Parkes for suitable inclusion as a future Road Train Route.

Works have commenced on Stage 1 of the Westlime and Brogan Road intersection.

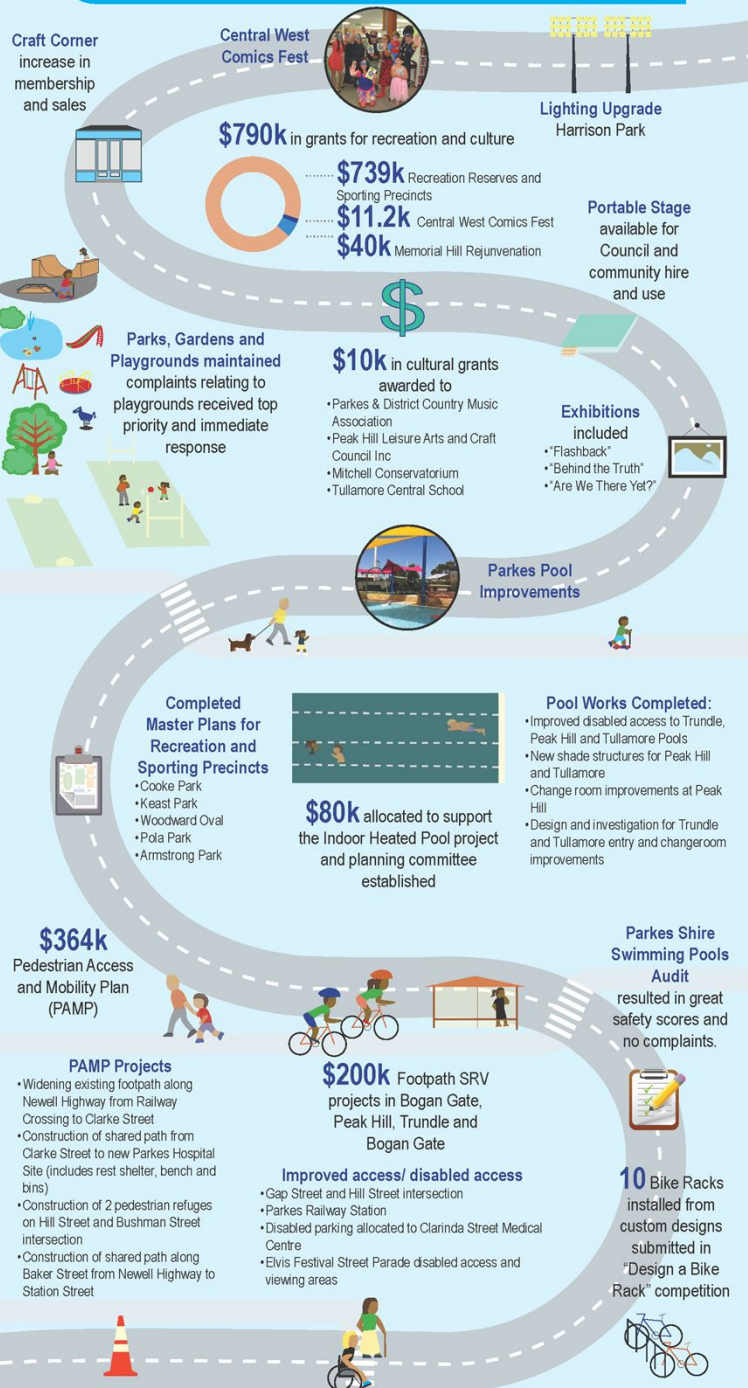


General Manager

Mayor

# Future Direction 6

## Enhance Recreation & Culture



Progressive Delivery Program Report - Year 2 (2014/2015)

Parkes Shire Council  
[www.parkes.nsw.gov.au](http://www.parkes.nsw.gov.au)

General Manager

Mayor



<b>FUTURE DIRECTION: 6. Enhance Recreation and Culture</b>				
<b>STRATEGIC OBJECTIVE: 6.1 Improve Aquatic Recreation Facilities</b>				
<b>RISK/ DELIVERY CHALLENGE STATUS:</b>	<b>INITIAL</b>  MODERATE	<b>MOVEMENT</b> 	<b>CURRENT</b>  MODERATE	<b>STATUS</b>  ON TRACK
Council Role:		Provider		
Related Council Activity/s:		Recreation and Culture		
Director Oversight:		Director Engineering Services		
Manager Responsible:		Manager Support Services		



<sup>A</sup> Parkes Swimming Pool/Indoor Heated Pool plan as per PSC Swimming Pool Strategy

All Shire Pools audited against Royal Life Savings Society standards (Dec 2014) with great safety scores and no customer complaints received during the reporting period.

Pool Planning Sub Committee Meeting was held during August 2014 for a review of Council's Pool Strategy as the need for an adjustment of scope to allow for future growth was identified.

Mid Term Reporting Workshops and Community Engagement illustrated a community desire for an indoor heated pool facility. In response, Council resolved on 2 September 2014 to establish a Indoor Heated Pool Planning Committee to investigate future options for the development of Council's facility with an allocation of \$80,000 to support the project.

A grant application to assist with Trundle Pool amenities upgrade is awaiting a determination.

<div><div><div>Progress</div><div>Delivering your priorities. Progressing the Parkes Shire.</div><div><a href="#">progress@parkesshire.nsw.gov.au</a></div><div>Parkes Shire Council</div></div></div>	<b>PSC Swimming Pool Strategy Projects completed</b>	
	Improved disabled access to Trundle, Peak Hill and Tullamore pools - \$30,000 New shade structures for Peak Hill & Tullamore - \$85,000	Change room improvements at Peak Hill Pool - \$25,000 Design & Investigation for Trundle & Tullamore Entry & Changerooms improvements Trundle Works Commenced

<b>FUTURE DIRECTION: 6. Enhance Recreation and Culture</b>				
<b>STRATEGIC OBJECTIVE: 6.2 Develop and implement pedestrian access and cycling mobility facilities</b>				
<b>RISK/ DELIVERY CHALLENGE STATUS:</b>	<b>INITIAL</b>  MODERATE	<b>MOVEMENT</b> 	<b>CURRENT</b>  MODERATE	<b>STATUS</b>  ON TRACK
Council Role:		Provider		
Related Council Activity/s:		Recreation and Culture Health, Housing & Community Amenities		
Director Oversight:		Director Engineering Services		
Manager Responsible:		Manager Support Services		

PAMP Projects undertaken in 2014/15 total \$363,852.00 and include; (For full listing refer to page 22)

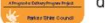
- Widening the existing 740m of footpath along Newell Highway from Railway Crossing to Clarke St
- 2.5m wide shared path - from Clarke St to the new Parkes Hospital includes rest shelter, bench and bins.
- 2.5m wide shared path along Baker Street from Newell Highway to Station Street.
- 2 pedestrian refuges constructed on the north and south side of Hill Street and Bushman streets intersection.
- 10 custom bicycle racks installed throughout Parkes - resulting from "Design a Bike Rack" competition.

Council works aimed at providing adequate pedestrian facilities/ improved access include;

- Gap and Hill Street intersection
- Parkes Railway Station
- Disabled parking allocated to Clarinda Street Medical Centre
- DA applications assessment for street side access adequacy.
- Disability Access and viewing areas provided for 2015 Elvis Festival. With records made throughout the Festival as to accessibility improvements for future events.



<sup>A</sup> Bicycle Rack located outside Parkes Australia Post, Welcome Street Parkes.

<b>Progress</b> Delivering your priorities. Progressing the Parkes Shire. 		Completed Footpath Projects in Peak Hill, Trundle and Bogan Gate total \$200,000. Consultation underway with Tullamore CCC to determine objectives for 15/16 SRV Footpath funding.
---	--	---

  
General Manager

  
Mayor

FUTURE DIRECTION: 6. Enhance Recreation and Culture				
STRATEGIC OBJECTIVE:	6.3 Maintain and Develop Sporting and Cultural Facilities			
RISK/ DELIVERY CHALLENGE STATUS:	INITIAL MODERATE	MOVEMENT =	CURRENT MODERATE	STATUS MANAGERIAL ACTION REQ'D
Council Role:	Provider			
Related Council Activity/s:	Recreation and Culture Health, Housing & Community Amenities			
Director Oversight:	Director Engineering Services			
Manager Responsible:	Manager Support Services Manager Works			

Parkes Shire Cultural Grants were reinstated with \$10,000 awarded to 4 recipients - Peak Hill Leisure Arts & Crafts Council Inc, Mitchell Conservatorium Inc., Parkes & District Country Music Association and Tullamore Central School.

Portable stage purchased and advertised as available for community hire with frequent bookings.

The relocation of Parkes Craft Corner to Clarinda Street has been a great success - sales and group membership increased.

Successful Grant Applications for sporting and cultural included: (see page 18 for full listing)

¥ \$40,000 received for equipment upgrades/ improvements at Trundle and a BMX track for Peak Hill.

¥ \$500,000 received for Parkes Hockey field TURF2 project.



^ Mayor Ken Keith presents PSC Cultural Grants: Frances Charlton (Parkes & District Country Music Association), Jan Facey (Mitchell Conservatorium), Robyn Jobson, Shellie Buckle (PSC)

<b>Progress</b> Delivering your priorities Progressing the Parkes Shire. <small>Progressing the Parkes Shire</small>	Completed Master Plans for Sporting Precincts:		
	Cooke Park	Keast Park	Woodward Oval
		Pola Park	Armstrong Park
	Master Plans items already completed accomplished:		
	Harrison Lighting Upgrades	Turf 2 Grant Funding	Shared Path for Cheney Park

Council Parks and Gardens were maintained well with staff efforts placed on customer request response efficiency. 81% of requests completed, 19% deferred/reallocated in other programs. Complaints relating to playgrounds given high priority with immediate responses.

FUTURE DIRECTION: 6. Enhance Recreation and Culture				
STRATEGIC OBJECTIVE:	6.4 Ensure the library is an ongoing cultural, recreational, learning centre for the community			
RISK/ DELIVERY CHALLENGE STATUS:	INITIAL MODERATE	MOVEMENT =	CURRENT MODERATE	STATUS ON TRACK
Council Role:	Provider			
Related Council Activity/s:	Recreation and Culture Community Services and Education			
Director Oversight:	Director Technology Corporate Services			
Manager Responsible:	Manager Library, Education and Cultural Services			

2014/15 at Parkes Library saw:

- Special activities including Simultaneous Storytime, REaDtember, Central West Comics Festival and a visit from Author Maggie Coulhain. (For full listing refer to page 21)
- Exhibitions including the "Flashback", "Behind the Truth" and Alison Lester "Are We There Yet"
- Social Media presence through weekly updates to the Library section of [www.parkes.nsw.gov.au](http://www.parkes.nsw.gov.au), Dog-eared Blog, Parkes Shire Library Twitter account (300 followers) and Kids Read Fun Parkes Library Facebook account (290 likes).
- Library Usage by the community increase in Visitors by 6.5%, Computer usage by 5% and attendance at library events and programs by 3%.
- 7,270 Children, Youth and adults attend a range of Library events and activities.
- 4,412 new items added to the library collection.
- The introduction of a digital magazine collection.
- An increase in the Graphic novel collection



^ SUPERVILLAINS! aka. Parkes Library visitors and staff

- 43 residents and 4 retirement/nursing homes visited by the Housebound Library Service.
- Customer Service survey held - results to be included in July Review of Library Service.

General Manager

Mayor










General Manager

Mayor

FUTURE DIRECTION: 7. Care for the Environment in a Changing Climate						
STRATEGIC OBJECTIVE: 7.1 Improve the environmental outcomes of Council's operations					Council Role	Provider
					Related Council Activity/s:	Water Supplies, Sewerage Supplies
RISK/ DELIVERY CHALLENGE STATUS:	INITIAL	MOVEMENT	CURRENT	STATUS	Director Oversight:	Director Infrastructure
	 MODERATE		 MODERATE	 ON TRACK	Manager Responsible:	Manager Natural Resources
<p>Planning and Environment, Design and Works staff partnership to implement Environmental Management Plan.</p> <p>Erosion and Sediment Control standard drawings and information created based on Department of Housing Management of Stormwater Guidelines (The Blue Book) and Department of Environment and Heritage Soil and Water Management for Construction guideline series.</p> <p>Drawings delivered to Planning and Environment staff for implementation with external contacts.</p> <p>Council encountered 1 breach of environmental controls during the reporting period which was quickly contained and rehabilitated with collaboration from NSW EPA and NSW Fisheries.</p> <p>3 grants were applied for with 2 successful totalling \$75,000 to be matched by PSC by inkind contributions. Both grant funds seek to improve the riparian and remnant vegetation in a number of areas within the Shire contributing to the preservation of Endangered Ecological Communities.</p>					 <p><small>^ Parks and Gardens Shire Presentation Co-ordinator and Acting Director Engineering (Infrastructure) at PACC Park Wetlands.</small></p> <p>Sustainable Schools network, utilising NetWaste programs has increased engagement between Council and schools.</p> <p>Engineering Sustainability Officer continues with the LandCare committee projects and monthly steering committee meetings.</p> <p>Financial and inkind contributions made to LandCare tree planting and vegetation conservation programs.</p>	

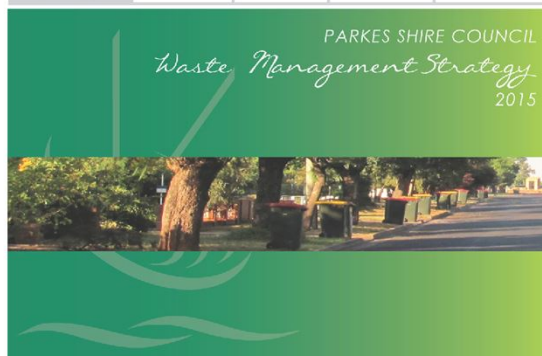
FUTURE DIRECTION: 7. Care for the Environment in a Changing Climate						
STRATEGIC OBJECTIVE: 7.2 Raise awareness of sustainable practices in the community					Council Role	Provider
					Related Council Activity/s:	Community Services and Education Water Supplies - Sewer Supplies
RISK/ DELIVERY CHALLENGE STATUS:	INITIAL	MOVEMENT	CURRENT	STATUS	Director Oversight:	Director Infrastructure
	 MODERATE		 MODERATE	 ON TRACK	Manager Responsible:	Manager Natural Resources
 <p>PSC solar installations are monitored monthly - anomalies identified and rectified as needed. The solar installations are now fully paid off in (under 4 years) due to volume of power produced.</p>					<p>Energy consumption at non-solar sites is monitored and potential savings are calculated through spreadsheet developed by ISF.</p> <p>2 renewable energy installations are pending at Trundle and Tullamore Pools utilising the City of Canada Bay Partnership money.</p> <p>Local Community Household and Small Business Energy Efficiency Toolkit was created by Engineering Sustainability Officer and Local Land Services.</p> <p>152 website hits for the Carbon reduction module of the Savewater page.</p> <p>School kits procured through Save Water Alliance for continued sustainability education.</p>	

  
General Manager

  
Mayor



<b>FUTURE DIRECTION: 7. Care for the Environment in a Changing Climate</b>				
<b>STRATEGIC OBJECTIVE: 7.3 Encourage recycling and the reduction of waste</b>				
<b>RISK/ DELIVERY CHALLENGE STATUS:</b>	<b>INITIAL</b>  MODERATE	<b>MOVEMENT</b> =	<b>CURRENT</b>  MODERATE	<b>STATUS</b>  ON TRACK
Council Role:		Advocator -Facilitator-Provider		
Related Council Activity/s:		Health Community Services and Education		
Director Oversight:		Director Planning Environment		
Manager Responsible:		N/A		



<sup>^</sup> Front Cover of the Parkes Shire Council Waste Management Strategy 2015

Grant funding relating to waste received includes:

- \$362,000.00 received for the implementation of an Organics Disposal Service.
- \$10,8315 received for environmental improvements to small town landfill sites.

Parkes Shire Council Waste Management Strategy 2015 was adopted by Council on 22 June 2015.

Documentation currently being prepared for the Development Application of Parkes Waste Landfill.

Council involvement in Netwaste regional initiatives including;

- Household hazardous waste collection
- Scrap steel collection
- Organics/Greenwaste
- Chipping/mulching program
- Landfill environmental monitoring program
- Cover your load grant funding project
- Regional Education Programs such as Waste to Art

During 2014/15

- 915 tonnes of were material recycled
- Contamination rates in recycled material maintained below 10% at 6.24%
- Waste, Recycling &Organics Service collection contract 2016-2026 was awarded
- The PSC Sustainability Action Plan was implemented

<b>FUTURE DIRECTION: 7. Care for the Environment in a Changing Climate</b>				
<b>STRATEGIC OBJECTIVE: 7.4 Implement environmental regulations and controls in Council's sphere of operations</b>				
<b>RISK/ DELIVERY CHALLENGE STATUS:</b>	<b>INITIAL</b>  MODERATE	<b>MOVEMENT</b> =	<b>CURRENT</b>  MODERATE	<b>STATUS</b>  ON TRACK
Council Role:		Advocate - Facilitator		
Related Council Activity/s:		Health		
Director Oversight:		Director Planning Environment Director of Infrastructure Manager Natural Resources		
Manager Responsible:				

110 formal private property weeds inspections undertaken with 11 followup letters identifying landholder issues.

100% of shire roads inspected for weeds for the first time.

As per Council's Annual Weed Control Program, all noxious outbreaks and outbreaks of WONS are mapped within the PSC Weed Mapper program.

34 complaints regarding overgrown/untidy properties investigated during reporting period.

Ranger activities have been implemented to investigate all complaints regarding pollution and overgrown/untidy Blocks and follow up accordingly.

Standard water quality management systems drawings adopted by Design staff for inclusion in project works as well as implementation with external contracts.



<sup>^</sup>An example of pest control signage Council install throughout the shire.

General Manager

Mayor



  
General Manager

  
Mayor



<b>FUTURE DIRECTION:</b> 8. Maintain and Improve the Shire's Assets and Infrastructure				
<b>STRATEGIC OBJECTIVE:</b> 8.1 Ensure that Shire water management is in line with Best Practice				
<b>RISK/ DELIVERY CHALLENGE STATUS:</b>	<b>INITIAL</b> 	<b>MOVEMENT</b> 	<b>CURRENT</b> 	<b>STATUS</b> 
	MODERATE		MODERATE	ON TRACK



^ Lachlan River Pump Station

Since commencement of construction of Lake Endeavour Dam Upgrade, regular inspections of the wall and surrounding structures have been undertaken by the Project contractor.





Council's Restart NSW Water Security Grant application was successful receiving - \$2.16M for the upgrade of the Lachlan River intake and refurbishment of Bore 8.

This upgrade coincides with the new Water Treatment Plant Project.

Recycled water ring main concept designs and business case have been incorporated into IWCM. A grant application has been submitted to Federal Community Grant Scheme - awaiting results.

**During 2014/2015:**

- PSC Golf Course water supply was maintained
- Online monitoring installed at the Water Treatment Plant to allow base flows to be monitored.
- Main break repairs rectified within 2 hour window in line with service level defined in the Asset Management Plan.
- CBD online monitoring project continuing with CEEP2 funding.
- Service Reservoirs Maintenance Program underway
- Water loss investigation resulted in water saved to date 200ML/an.
- No periods of bore unavailability during the period.
- No license condition breaches.
- Brick Pit High Pressure Pump inactive for only 1 week of the year. Low pressure pump remained in operation during this time.
- Water quality testing regime commenced by the Water Treatment Plant project delivery team.

<b>FUTURE DIRECTION:</b> 8. Maintain and Improve the Shire's Assets and Infrastructure				
<b>STRATEGIC OBJECTIVE:</b> 8.2 Manage Local Road Network to agreed service levels				
<b>RISK/ DELIVERY CHALLENGE STATUS:</b>	<b>INITIAL</b> 	<b>MOVEMENT</b> 	<b>CURRENT</b> 	<b>STATUS</b> 
	MODERATE		MODERATE	ON TRACK



^ Wyatt's Lane Intersection upgrade

Council was successful in securing grant funding through Transport for NSW "Fixing Country Roads" \$1.420 million and "Heavy Vehicle Safety and Productivity Program" a joint initiative between state and Federal government \$1.33 million.

Council effectively maintains 740km of sealed road network and 1314km of unsealed road network. Throughout 2014/15 320 customer requests were received relating to road conditions. 92% were responded to, 8% programed for or are under investigation.

80% of Shire's unsealed road network inspected utilising new Roughness meter and video device to allow more efficient data collection.

Many major works completed for the reporting period including; Wyatt's Lane intersection upgrade

Yarrabandai Road and Back Peak Hill Road widening.

Southern Ring Road Stage 1 intersection (for full listing refer to page 22)

All 2015/2016 REPAIR grant applications were successful.

Federal Black Spot Funding was received for works to Middle Trundle Road and Nelungaloo Rail Crossing.



Bedgerabong Rd SRV works finalised.

SRV program for 15/16 adopted include Coradgery & Bulgandramine Rds. Projects in Planning Phase.

Additional Street Cleaning delivered as per SRV commitment.


General Manager

Mayor



<b>FUTURE DIRECTION:</b> 8. Maintain and Improve the Shire's Assets and Infrastructure									
<b>STRATEGIC OBJECTIVE:</b> 8.3 Ensure that Sewer management is in line with best practice	<table border="1"> <tr> <td>Council Role</td> <td>Provider</td> </tr> <tr> <td>Related Council Activity/s:</td> <td>Water Supplies, Sewerage Supplies</td> </tr> <tr> <td>Director Oversight:</td> <td>Director Infrastructure</td> </tr> <tr> <td>Manager Responsible:</td> <td>Manager Natural Resources</td> </tr> </table>	Council Role	Provider	Related Council Activity/s:	Water Supplies, Sewerage Supplies	Director Oversight:	Director Infrastructure	Manager Responsible:	Manager Natural Resources
Council Role	Provider								
Related Council Activity/s:	Water Supplies, Sewerage Supplies								
Director Oversight:	Director Infrastructure								
Manager Responsible:	Manager Natural Resources								
<b>RISK/ DELIVERY CHALLENGE STATUS:</b> <table border="1"> <tr> <td>INITIAL </td> <td>MOVEMENT </td> <td>CURRENT </td> <td>STATUS </td> </tr> <tr> <td>MODERATE</td> <td></td> <td>MODERATE</td> <td>ON TRACK</td> </tr> </table>	INITIAL 	MOVEMENT 	CURRENT 	STATUS 	MODERATE		MODERATE	ON TRACK	 <p>Smoke Testing Program nearing completion.</p> <p>52 sewer chokes recorded.</p> <p>Treated effluent test results all within license limits.</p> <p>No Treatment Plant plant failures.</p> <p>Sewer Treatment Plant Community and Government Stakeholder Workshops held and incorporated into project REF's.</p> <p>Sewer Treatment Plant Planning progressing to Expressions of Interest for Design and construction tenders.</p> <p>No environmental incidents.</p> <p>No license breaches in the reporting period.</p>
INITIAL 	MOVEMENT 	CURRENT 	STATUS 						
MODERATE		MODERATE	ON TRACK						

^ Major Projects Planning Workshop

<b>FUTURE DIRECTION:</b> 8. Maintain and Improve the Shire's Assets and Infrastructure									
<b>STRATEGIC OBJECTIVE:</b> 8.4 Ensure Shire stormwater management minimises negative impacts and maximises reuse	<table border="1"> <tr> <td>Council Role</td> <td>Provider</td> </tr> <tr> <td>Related Council Activity/s:</td> <td>Water Supplies, Sewerage Supplies</td> </tr> <tr> <td>Director Oversight:</td> <td>Director Infrastructure</td> </tr> <tr> <td>Manager Responsible:</td> <td>Manager Natural Resources</td> </tr> </table>	Council Role	Provider	Related Council Activity/s:	Water Supplies, Sewerage Supplies	Director Oversight:	Director Infrastructure	Manager Responsible:	Manager Natural Resources
Council Role	Provider								
Related Council Activity/s:	Water Supplies, Sewerage Supplies								
Director Oversight:	Director Infrastructure								
Manager Responsible:	Manager Natural Resources								
<b>RISK/ DELIVERY CHALLENGE STATUS:</b> <table border="1"> <tr> <td>INITIAL </td> <td>MOVEMENT </td> <td>CURRENT </td> <td>STATUS </td> </tr> <tr> <td>MODERATE</td> <td></td> <td>MODERATE</td> <td>ON TRACK</td> </tr> </table>	INITIAL 	MOVEMENT 	CURRENT 	STATUS 	MODERATE		MODERATE	ON TRACK	<p>Consultants engaged for Storm Water Management Plan. Works planned and delivered.</p> <p>Continued communication between PSC staff and CW Catchment Management Authority regarding best practice in urban stormwater management and water quality outcomes.</p> <p>Best Practice Erosion and Sedimentation Control Guidelines purchased from IECA Australasia - to provide standard for Council's projects and development.</p> <p>MUSIC software being utilised by Council's design team.</p> <p>Installation of new rain garden and revegetation job at Southern Ring Road to appear in industry paper 2015.</p> 
INITIAL 	MOVEMENT 	CURRENT 	STATUS 						
MODERATE		MODERATE	ON TRACK						

^ Southern Ring Road Rain Garden

	<p>Bogan Gate and Tullamore Storm Water Management Planning works complete.</p> <p>Augmented Drainage Maintenance and Enhancement Program nearing completion.</p>
---	---

  
General Manager

  
Mayor

<b>FUTURE DIRECTION:</b> 8. Maintain and Improve the Shire's Assets and Infrastructure				
<b>STRATEGIC OBJECTIVE:</b> 8.5 Maintain and Operate Parkes Regional Airport				
<b>RISK/ DELIVERY CHALLENGE STATUS:</b>	<b>INITIAL</b> MODERATE	<b>MOVEMENT</b> =	<b>CURRENT</b> MODERATE	<b>STATUS</b> ON TRACK

Council Role: Provider  
Related Council Activity/s: Transport and Communication  
Director Oversight: Director Engineering Services  
Manager Responsible: Manager Support Services

Council was successful in its application for Regional Development Australia Grant funding for \$1.5 million towards the new Parkes Airport Terminal.

RESTART NSW Regional Tourism - Airport Infrastructure programs are currently being scoped for opportunity to submit grant applications. Council were successful in the Expressions of Interest phase.

Airport Emergency Exercise - 1 November 2014 completed with positive outcomes pertaining to inter-agency communication and Airport Site familiarisation.

Programmed works completed include:

- Airport entrance enhancements
- Airport boundary fencing replacement linemarking
- resealing of the cross runway and aprons

Transport Security Plan is in place.

Through the development of the Master Plan Council has identified future areas for industrial development and has endeavoured to expand business activities at the Airport. Currently a freight/charter company are operating at the Airport.



^ Upgraded footpaths at the Parkes Airport

**Progress** Delivering your priorities. Progressing the Parkes Shire. Airport Development

Terminal Development Application & Construction Certificate approved. Construction Tender awarded

<b>FUTURE DIRECTION:</b> 8. Maintain and Improve the Shire's Assets and Infrastructure				
<b>STRATEGIC OBJECTIVE:</b> 8.6 Manage, maintain and update Council owned property				
<b>RISK/ DELIVERY CHALLENGE STATUS:</b>	<b>INITIAL</b> MODERATE	<b>MOVEMENT</b> =	<b>CURRENT</b> MODERATE	<b>STATUS</b> ON TRACK

Council Role: Provider  
Related Council Activity/s: Administration Housing and Community Amenities  
Director Oversight: Director Planning Environment Director Technology Corporate Services  
Manager Responsible: Manager Building Certification, Manager Business and Economic Development

Assets improved and maintained in accordance with operational budget.

Building Maintenance Help System developed and implemented.

Marketing of Industrial Land is ongoing.

Caravan park operating in terms of lease. Upgrades to cabins include air conditioners and hot water systems to amenities.

Site clearing and levelling work for re-development of permanent sites carried out.

Two new cabins, (disabled & duplex) installed in Park and levelling for 5 new RV Friendly unpowered sites carried out.

**Progress** Delivering your priorities. Progressing the Parkes Shire. Airport Development

Cooke Park and Bus Shelter refurbishments complete



^ The new levelled sites at Spicer Caravan Park

  
General Manager

  
Mayor





### Financial Performance

Council's financial position continues to remain sound.

A summary of our performance is outlined below.

	2015 (\$'000)	2014 (\$'000)
<b>Income Statement</b>		
Total Income from Continuing Operations	44,872	41,204
Total Expenses from Continuing Operations	37,877	33,722
Operating Result from Continuing Operations	6,995	7,482
Net Operating Result for the Year	6,995	7,482
Net Operating Result before Grants and Contributions provided for Capital Purposes	327	809
<b>Statement of Financial Position</b>		
Total Current Assets	65,578	62,606
Total Current Liabilities	(9,018)	(8,262)
Total Non Current Assets	550,619	533,509
Total Non Current Liabilities	(7,855)	(8,329)
Total Equity	599,324	579,524
<b>Other Financial Information</b>		
Operating Performance Ratio (%)	0.44%	-1.02%
Own Source Operating Revenue Ratio (%)	62.7%	64.45%
Unrestricted Current Ratio	2.50x	2.99x
Debt Service Cover Ratio (%)	11.71x	1241.75%
Rates & Annual Charges Outstanding Ratio (%)	5.24%	5.21%
Cash Expense Cover Ratio (times)	21.99mnths	28.7 months

### Summary of Financial Statements

#### Operating Result

Council has had a strong financial result in 2015 of \$6,995,000 for the year as compared to \$7,482,000 for 2014. This result was attributable to an Operating Result of \$4,934,000 within the Water Fund, \$1,688,000 within the Sewer Fund and \$373,000 within the General Fund. These results include Grants and Contributions provided for Capital Purposes. After considering Grants and Contributions provided for Capital Purposes, Council still posted a surplus of \$327,000 and this was attributable to \$1,657,000 within the Water Fund, \$1,018,000 within the Sewer Fund and (\$2,348,000) deficit was recorded within the General Fund. This deficit within the General Fund was \$677,000 favourable to budget. A surplus is used to fund capital expenditure and build up reserves for Council's assets to be renewed in accordance with Council's Asset Management Plans.



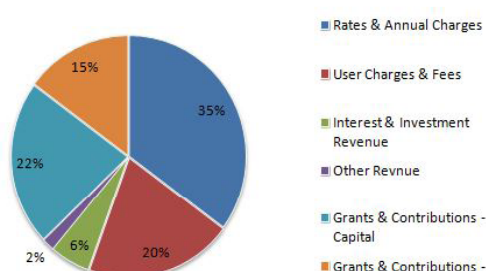
General Manager

Mayor



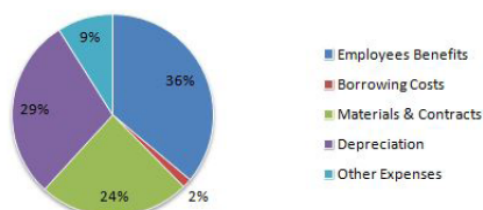
Rates and Annual Charges income grew by \$1,200,000 (13.7%) to \$9,972,000 (2014 - \$8,772,000). The increase follows Council's successful application to IPART for permission to increase general rates above the rate pegging limit for the next four years, from the 2013/14 financial year onward. User charges and fees income increase by \$931,000 (11.3%) to \$9,165,000 (2014 - \$8,234,000) mainly as a result of increase external roadwork performed for NSW Roads & Maritime Services. Interest and Investment Revenue is down on 2014, showing \$2,501,000 (2014 - \$3,495,000). The 2014 year experienced the realisation of \$949,000 in gains in the value of CDO investments as they matured. This year, with fewer remaining CDO investments and a lower interest rate environment the gain was only \$178,000.

#### Revenue - 2014.15



Employees Costs grew to \$19,667,000 (2014 - \$11,899,000) through a combination of growth in the number of employees and increases in training costs and workers compensation insurance premiums. Materials and Contract expenses also increased to \$9,163,000 (2014 - \$6,734,000) consistent with the growth in RMS income and a greater level of maintenance on council roads.

#### Expenses - 2014.15



Council has had a Special Rate Variation of 13.0% p.a. approved for the four years 2013/14 to 2016/17. These additional funds within the Progressive Delivery Program have been programmed towards renewing and maintaining Council's Asset Infrastructure and improving their condition and level of service. Council's Building and Infrastructure ratio 207.12% was significantly improved to 2014 (81.86%). The works for the previous year had been affected by the re-prioritisation of its works program to complete repair works and additional grant funded projects.

Highlights for the year include works mostly being completed at the Lake Endeavour Dam Safety Upgrade, and planning and preparations for the construction of the Water and Sewerage Treatment Plant in 2015/16. Projects achieved through the special rate variation included improvements to swimming pools in outer lying townships, sporting grounds masterplans, moat cottage fit-out for the 200th Anniversary of Henry Parkes birthday, and works associated with infrastructure backlog, drainage, renewal of footpaths, town improvements, and upgrades to Bedgerebong Road (\$397k). To be available for the Anzac Day Centenary Commemorations for the landing at Gallipoli, Council worked alongside community organisations to rejuvenate Parkes Memorial Hill with combined capital works and maintenance funds totaling \$174k. These works coincided with the 200th Anniversary of Sir Henry Parkes Birthday celebrations at Sir Henry Parkes Moat Cottage (253k) which were opened by the Governor-General His Excellency Sir Peter Cosgrove.

Council's depreciation expense has increased from the previous year affected by the revaluation of Buildings in 2013, and indexation of Council's infrastructure assets. Total Interest and Investment Revenue decreased in 2014 due to the low interest rate environment, and 2013 included \$1.2m with respect to a positive valuation change in relation to Council's holdings in Collateral Debt Obligations. During 2014, \$1,075,000 was reinstated costs with respect to the impaired assets, which had been recognised in 2012. This repair work had been funded from government grants. Council has had to re-prioritise its work program as a result of these repair works.

General Manager

Mayor

### Cash Position

Council had cash and investment holdings of \$58,399,000 at 30 June 2015. A decrease of \$3,365,000 from the previous year. Total cash holdings included \$50,829,000 of Externally Restricted Assets which restricts Council to commit those funds to the purposes from which they are provided and \$6,749,000 is subject to internal restrictions agreed upon by Council for designated purposes.

### Summary of Cash Flow for year ended 30 June 2015

	2015	2014
Cash flows from Operating Activities	\$19,759	\$13,923
Cash flows from Investing Activities	-\$21,465	-\$16,810
Cash flows from Financing Activities	-\$437	\$661
Net Increase/Decrease in cash held	-\$2,143	-\$2,226
Cash at beginning of the financial year	\$4,186	\$6,412
Cash at the end of the financial year	\$2,043	\$4,186
Additional Information	\$-	\$-
plus Investment on Land - end of year	\$58,356	\$57,578
Total Cash, Cash Equivalents & Investments	\$58,399	\$61,764

Council's overall cash and investment position has decreased during the year, and this is attributable to the ongoing construction of the Lake Endeavour Safety Upgrade (\$7.573m), planning, preparations and pre-construction costs associated with Parkes Water Treatment Plant (\$1.891m), and Sewerage Treatment Plant (\$1.424m). In addition Council renewed the secondary runway at Parkes Regional Airport at a cost of \$0.567m and expended \$1.652m on the Southern Ring Road which has enabled the new Parkes Hospital to commence construction. Council has significant amounts in Accrued Revenues (\$0.826m) and Government Debtors (\$1.118m) which when received should increase its level of cash backed reserves.

### Financial Position

Council's total equity increased to \$ 599,324,000 (2015) from \$ 579,552,000 (2014). Council's liquidity continues to be well maintained as indicated by an Unrestricted Current Ratio of 2.50 (2014 - 2.99), well above the benchmark of 1.50x. Council did not take out any additional borrowings in 2014/15. The debt service ratio (which is the cost of repaying principal and interest which expresses that cost as a percentage of revenue from ordinary activities) was 2.97% (2014 - 2.91%). Parkes Shire Council's ratio is well below the industry benchmarks and indicates manageable debt.

Council's operating performance ratio reflected a positive result of 0.44% or \$169,000 in 2014/15 (2014 - (1.02%) or (\$342,000)) which was affected by an increase in User Charges & Fees of \$931k and Grants and Contributions provided for operating purposes of \$2,447k. The decline in the previous year is predominantly due to the prepayment of the 2013/14 Federal Assistance Grant in June 2013, which suppressed the ratio in 2014.

Council's own source revenue remained steady at 62.68% (2014 - 64.45%) which is above the industry benchmark of 60.00%. With Council receiving approval to have a Special Rate Variation of 13.0% p.a. for the four years 2013/14 to 2016/17, the ratio is forecast to improve and remain above the benchmark through the life of the Long Term Financial Plan.

Council's rating staff have been concentrating on reducing outstanding rates, and with the second year of the special rate variation, the outstanding rates, interest and annual charges ratio still remains low by industry standards at 5.24% (2014 - 5.21%).

With Council's emphasis on renewal of its assets, the Infrastructure Backlog Ratio continues to improve from 0.14x (2012), 0.10x (2013), 0.04x (2014) to 0.02x (2015). With the works programmed in the Delivery Program, and 2015/16 Operational Budget, and the emphasis on renewal works in the revised Long term Financial Plan 2015/16 to 2024/25, it is forecast that the benchmark of 0.02x will continue to be realised. Council's program of asset maintenance ratio of 1.08x (2014 - 1.01x) indicates Council is investing enough funds to stop the infrastructure backlog increasing. The Capital Expenditure Ratio of 2.10x (1.29x - 2014) indicates the extent that Council is expanding its asset base through capital expenditure on both new and the replacement of existing assets.



General Manager



Mayor



General Manager

Mayor





General Manager

Mayor



## 10.2 (GM) Council Priorities for Federal Election

---

### Executive Summary

As Council is aware there will be a Federal Government election prior to January 2017. As has been the previous practice of this Council a list of priority infrastructure has been prepared to inform the incumbent government and prospective candidates of our priorities.

The priorities have been extracted from various sources and are listed below in no particular order. Council's review is now sought.

Inland Rail and the Parkes National Logistics HUB  
Parkes Heavy Vehicle Bypass  
Parkes Southern Ring Road  
Telecommunication Upgrade  
Agriculture Value Adding - Parkes Demonstration Project  
Bells Line Expressway  
Parkes Airport Business Park  
Parkes CBD Vibrancy Project

### Background Information

The House of Representatives expires three years after its first meeting but can be dissolved earlier. The latest possible date for the next House of Representatives election is 14 January 2017.

The terms of Senators elected for six years in 2010 expire on 30 June 2017. The earliest possible date for the next half-Senate election is 6 August 2016 and the latest possible date is 13 May 2017.

The earliest possible date for the next simultaneous House of Representatives and half-Senate election is 6 August 2016 and the latest possible date is 14 January 2017.

### Legislative or Policy Implications

Negligible

### Progressive Delivery Program Implications

The resolution in this report will primarily effect the Delivery Program Future Direction relating to:

3. *Promote, Support and Grow our Communities*

Predicted positive effect / opportunity for the Delivery Program: *Good*

Predicted negative / challenge to the Delivery Program: *Negligible*

---



General Manager

---



Mayor

### Quadruple Bottom Line



Economic ★★★★★



Environmental ★★★★★



Social ★★★★★



Civic Leadership ★★★★★

### Budget & Financial Aspects

Possibly favourable.

### Recommendation

1. That Council review the proposed priorities and accept or amend as considered appropriate.

### Report

The proposed federal infrastructure priority list is provided below for consideration;

#### Melbourne Brisbane Inland Rail and the Parkes National Logistics HUB

The Inland Rail continues to be one of the most important Infrastructure projects for Australia. Efficient supply chains are critical, particularly for inland Australia where for example freight can account for over 20% of farm gate value. Much of the freight moved on the eastern seaboard and from inland is by long-haul road, yet we know the cost of freight movement on a modern, efficient rail system is potentially less than half the cost of road and generates less than 30% of the greenhouse gas emissions per tonne kilometre, with an accident rate seven times safer than road freight.

Intrinsic with an efficient rail system is the nodes which provide inter-modal connectivity. The Parkes National Logistics Hub is a node of national significance with the potential to enable freight movements north, south, east and west, open up competition and put significant efficiencies in the supply chain. The Parkes Hub has the potential to create jobs and regional growth, it is one of the most exciting industrial developments in Australia as it is among the largest greenfield intermodal site in New South Wales and potentially Australia and has been identified as critical to realising the ultimate benefits of investment of Inland Rail.

#### Request

*Parkes Shire Council would like to see the Federal Government commit to funding the Melbourne Brisbane Inland Rail project.*

*Council would also like to work with the Federal Government to implement the recommendations from the Inland Rail Business Case, including the development of critical infrastructure such as the Parkes National Logistics Hub to ensure the Inland Rail's efficacy.*

General Manager

Mayor



### **Parkes Heavy Vehicle Bypass**

Around 1500 trucks move through the Parkes CBD every day. The State Government has recognised the impact and announced funding for a Heavy Vehicle Bypass.

The Parkes Western Ring Road Project (Heavy Vehicle Bypass) will facilitate the movement of freight more efficiently from Melbourne to Brisbane by extending access to high productivity vehicles (HPV). Importantly the route avoids four geometrically substandard intersections which currently limit the extension of access for HPV on the Newell Highway South of Dubbo.

The development of the Heavy Vehicle Bypass is estimated to remove around 1500 heavy vehicles per day from the Parkes retail district, significantly improving local access, amenity and safety.

It will also provide direct Newell Highway access to the Parkes National Logistics Hub and avoid two railway level crossings. Construction of the Heavy Vehicle Bypass will;

1. Remove around 1500 heavy vehicle through-traffic from the town centre.
2. Improve motorist and pedestrian safety.
3. Improve traffic flow in Parkes, particularly east-west.
4. Improve the amenity of the retail district for shoppers, residents and workers.
5. Substantially reduce heavy vehicle noise and stock created odour
6. Substantially facilitate access of HPV on the Newell Highway from Dubbo to Victoria by avoiding four geometrically substandard intersections
7. Removes two railway level crossings for Heavy Vehicles travelling through Parkes reducing delays and improving level crossing safety
8. Removes the urban conflict of local traffic and trucks
9. Provides unimpeded Heavy vehicle access to the Parkes National Logistics Hub
10. Provides an alternative railway crossing point

#### ***Request***

*Federal financial support in conjunction with the State Government for the construction of the Parkes Heavy vehicle bypass would be very beneficial to this national transport route and the town of Parkes.*

### **Parkes Southern Ring Road**

The Parkes Southern Ring-Road project is part of the planned circulating road network around Parkes designed to optimise traffic movement while protecting urban amenity. The Southern Ring-Road will be a purpose-built Higher Mass Limit (HML), Restricted Access Vehicle (RAV) accessible route from the Newell Highway (A39) south of Parkes to the Henry Parkes Way (MR 61E) east of Parkes.

The Ring Road will facilitate circulating freight movement about and through Parkes complimenting Parkes industrial Estate, Regional Airport and intermodal Transport HUB and provide ease of access to regional productivity sites such as the GrainCorp silos at Mugincoble and Central West Livestock exchange. It is envisioned that the Southern Ring Road will complement the current planning of the Inland Rail and Parkes Bypass projects.

---



General Manager

---



Mayor

### **Request**

*The Southern Ring Road needs Federal and State Government support and funding, it is a greenfield site which has the potential to drive economic efficiencies in the logistics supply chain. Council would like government to invest in developing the Parkes Southern Ring Road to allow these efficiencies to be realised.*

### **Telecommunication Upgrade**

Technology has the power to address the tyranny of distance which is often spoken about as being a disadvantage to regional areas. Technology can enable businesses to operate in regional areas at lower overhead costs but businesses need their telecommunications to be fast and reliable.

In Parkes there is a lack of internet availability now. There is also limited mobile phone service to several areas in the shire.

### **Request:**

*Council welcomes the federal Government's announcement that NBN will be rolled out in Parkes and Peak Hill late in 2016 and their commitment to mobile phone black spot funding.*

*Council requests that the Federal continue their funding of mobile phone black spots in regional areas and expedite the roll out of the NBN to all areas.*

*In particular we would like the government to;*

- *Include the Parkes Regional Airport and the Parkes National Logistics HUB in the NBN hardwire service area.*
- *Address the mobile phone blackspot areas in the shire, particularly the eastern side of the Parkes township.*

### **Agriculture Value Adding - Parkes Demonstration Project**

Agriculture is the third largest employer within the Parkes Shire employing approximately 700 people or 11.8% of the workforce and contributes over \$170 million to the GRP. The Parkes Shire believes there is an opportunity to leverage from our competitive advantages in agriculture and seek opportunities to value add to agricultural sector including processing facilities and service centre activities such as a centralised storage and distribution point for fertiliser, chemicals and fuel.

The global population continues to grow, which is driving demand for food. The Department of Agriculture, Fisheries and Forestry project the real value of world agrifood demand in 2050 to be 77% higher. Most of the projected rise occurs in Asia, where agrifood demand is expected to double over the projection period, particularly driven by the expanding wealthy middle classes.

The projected increase in the real value of global agrifood demand is greatest for vegetables and fruit, meats, dairy products, cereals and fish. The real value of Australia's agrifood exports in 2050 is projected to be 140% higher than in 2007, equating to an annual average increase of 2.1%.

---



General Manager

---



Mayor

The governments agriculture white paper identifies we need to take advantage of the fact that we have a smart well developed agriculture sector, good food safety, good environmental credentials, leading edge technology and an educated/skilled workforce, capable of capitalising on the emerging megatrends as identified. The white paper puts it perfectly, *"With the right supply chains and product differentiation, a premium product gets a premium price. We may never be the food bowl for all of Asia but we do have an opportunity to be its favourite delicatessen."*

**Request:**

*Council believes that the Federal Government needs to support more research and development tailored to the community needs.*

*Government needs to encourage financially, creative agricultural thinking to ensure Regional communities such as Parkes can effectively position themselves to take advantage of these emerging markets and ensure as much as possible that the profits are kept locally. This means that more development needs to be done to ensure that value adding to agriculture products happens as close as possible to the "farm gate".*

*To achieve these goals regional agricultural communities need the assistance of the Federal Government to help connect our markets to Asia but also to invest in agricultural research and development.*

*Funding for a demonstration project centred on the Parkes Region would be a valued project.*

**Bells Line Expressway**

Access to Sydney is critical for the development and prosperity of the central west.

**Request:**

*Council believes that the Federal Government needs to work with the State Government to develop better access to Sydney from the west.*

**Parkes Airport Business Park**

Council has invested over \$5m in refurbishing the infrastructure at the Parkes Regional Airport. The airport services a large region extending beyond Forbes and Condobolin. Council is now very keen to further develop business activities at the Airport by delivering the masterplan objectives of an aerodrome business park.

**Request:**

*Council would like government to invest in developing the Parkes Regional Airport Business Park.*

---



General Manager

---



Mayor



### **Parkes CBD Vibrancy Project**

Council is well advanced with the Parkes CBD vibrancy strategy. The strategy aims to create urban renewal.

***Request:***

*Council would like government to invest in the Parkes CBD vibrancy project.*

### **Attachments**

Nil

---



General Manager

---



Mayor

## 10.3 (GM) Procurement of Commercial Properties

### Executive Summary

As previously discussed in confidential reports to Council, several commercial premises have been offered or sought as long-term strategic investments.

Negotiations have now concluded in accordance with Council's directions in relation to the former Commonwealth Bank building in Clarinda Street and the former Parkes Picture Palace Theatre in Dalton Street. A formal resolution to complete the acquisitions is now required.

### Background Information

Council would recall confidential reports guiding negotiation to meetings on 23 April 2014, 17 February 2015, 17 November 2015 and 1 December 2015.

### Legislative or Policy Implications

Council has a history of strategic investments.

### Progressive Delivery Program Implications

The resolution in this report will primarily effect the Delivery Program Future Direction relating to: 3. *Promote, Support and Grow our Communities*

Predicted positive effect / opportunity for the Delivery Program: *Good*

Predicted negative / challenge to the Delivery Program: *Minor*

### Quadruple Bottom Line



*Economic* ★★★★★



*Environmental* ★★★★★



*Social* ★★★★★



*Civic Leadership* ★★★★★

### Budget & Financial Aspects

The former Commonwealth Bank Building at 203 Clarinda Street Parkes, being Lot 41 DP787512, has an agreed price of \$450,000. The former Parkes Picture Palace Theatre, at 25 Dalton Street Parkes, being Lot 14 & 20 DP758827, has an agreed price of \$390,000.

Ongoing operational costs would directly impact Council's operational budgets. A two (2) year lease is in place for Council's Project Management office to occupy the former Commonwealth Bank Building and the Generocity Church lease the former Parkes Picture Palace Theatre, which will defray some of the operational costs.

General Manager

Mayor

Funds for the acquisition would be from the "Future Fund Works Reserve", being funds predominately recovered from legal proceedings against financial institutions responsible for Council losses during the Global Financial Crisis.

### **Recommendation**

1. That Council agree to purchase the former Commonwealth Bank Building at 203 Clarinda Street Parkes, being Lot 41 DP787512 for \$450,000.
2. That Council agree to purchase the former Parkes Picture Palace Theatre at 25 Dalton Street Parkes, being Lot 14 & 20 DP758827 for \$390,000.
3. That the seal of Council be applied as required to effect the acquisition.
4. That all land be declared operational land on acquisition.

### **Report**

#### **Former Parkes Picture Palace Theatre at 25 Dalton Street Parkes being Lots 14 & 20 DP758827**

This property, together with the adjacent property (purchased earlier in 2015) is situated in the civic precinct. Together they provide an envelope to expand the civic precinct as/if deemed necessary by the community in the future. Inquiry has indicated that asking price is fair market value.

#### **Former Commonwealth Bank Building at 203 Clarinda Street Parkes being Lot 41 DP787512**

Acquisition is proposed on the following basis;

- It is currently under lease by Council for approximately two years which would allow easy access for design development,
- Grants can be sought where a premises is owned,
- Council will have two years to consider the merit of developing the building into a cultural space, as per the delivery program strategy,
- If the building was not developed into a cultural space, it could be re-let as a commercial premise or used as a Council main street shop-front.
- It is in a prime CBD location
- It has rear parking and rear lane access
- It is at a commercially advantageous price of \$450,000 and therefore considered fair market value,
- It is a relatively modern building with architectural character
- It appears to be a sound commercial investment

---



General Manager

---



Mayor



## Attachments

[illegible]

*Ken Keith*  
Mayor

## 10.4 (GM) Declaration of Public Holidays for Parkes Shire Show Day in 2016 and 2017

---

### Executive Summary

At its meeting of 17 November 2015, Council considered correspondence from the NSW Government Treasury outlining the administrative process and providing information guidelines for local Councils to apply to the Minister for Industrial relations for the declaration of any local public holidays and local event days for 2016 and 2017 under the Public Holidays Act 2010.

### Background Information

In November of each year, the Department of Industrial Relations invites Councils to submit dates to be observed as public holidays and half holidays within the respective Council areas. All local holidays in New South Wales for the forthcoming calendar year are then considered and appointed by the Minister in the one Government Gazette notice. This notice is published in the Government Gazette in December. Confirmation advice of the Minister's approval is forwarded to Council in advance of the Gazette publication date.

NSW Government Treasury have advised that following a review of the current guidelines by NSW Industrial Relations, it is proposed to implement a number of amendments to reduce the administrative burden on Councils regarding the process for the making of annual applications under the Act. These amendments will enable applications to be made for the declaration of full or part-day public holidays and local event days for two consecutive years.

Historically, Council has sought the advice of local PA & H Associations for days to be gazetted as local public holidays for their respective show days.

Council resolved at its meeting of 17 November 2015 to seek comments from the respective Show Society's, Community Groups and local businesses on this issue. A public notice was also placed in the local media and on Council's website inviting comments from members of the public.

### Legislative or Policy Implications

Nil.

### Progressive Delivery Program Implications

The resolution in this report will primarily affect the Delivery Program Future Direction relating to:

3. *Promote, Support and Grow our Communities*
4. *Grow and Diversify the Economic Base*

Predicted positive effect / opportunity for the Delivery Program: *Status Quo*

Predicted negative / challenge to the Delivery Program: *Moderate*

---



General Manager

---



Mayor

### **Quadruple Bottom Line**



*Economic*

★★★★☆



*Environmental*

★★★★☆



*Social*

★★★★☆



*Civic Leadership*

★★★★☆

### **Budget & Financial Aspects**

Nil.

### **Recommendation**

1. That Council make application to the Department of Industrial Relations for the gazettal of public holidays and half holidays for the Shows in the Parkes district for 2016 and 2017 as requested by the various P A & H Associations with the respective times and boundaries defined as follows

#### **Trundle**

*Public Holiday from 9.00am - 5.00pm Wednesday 17 August 2016 and Wednesday 16 August 2017 to be declared for Suburb of Trundle along with neighbouring Suburb of Bogan Gate and Suburb Bruie Plains. As per boundaries detailed on the Parkes Shire Council website.*

#### **Peak Hill**

*Public Holiday from 9.00am - 5.00pm Wednesday 24 August 2016 and Wednesday 23 August 2017 to be declared for Suburb of Peak Hill. As per boundaries detailed on the Parkes Shire Council website.*

#### **Parkes**

*Public Holiday from 12 noon - 5.00pm Tuesday 30 August 2016 and Tuesday 29 August 2017 to be declared for Parkes Suburb, Suburb Tichborne, Suburb Nelungaloo, Suburb Gunningbland, Suburb Cooks Myall, Suburb Goonumbla, Suburb Alectown: along with neighbouring part Suburb Mandagery and part Suburb Cookamidgera within the Parkes Local Government Area. As per boundaries detailed on the Parkes Shire Council website.*

General Manager

Mayor



## Report

NSW Government Treasury have advised that *"following a review of the current guidelines by NSW Industrial Relations, it is proposed to implement a number of amendments to reduce the administrative burden on Councils regarding the process for the making of annual applications under the Act. These amendments will enable applications to be made for the declaration of full or part-day public holidays and local event days for two consecutive years"*.

Historically Council has applied, on behalf of the respective PA& H Associations for a full day public holiday for the Peak Hill Show and the Trundle Show and a half day public holiday for the Parkes Show. As Councillors are aware the annual Tullamore Show is also on the District Show circuit. The Tullamore Show is traditionally held on a Saturday.

The PA & H Associations in the Shire have advised of their proposed dates for 2016 and 2017, in anticipation of the amendment. They are as follows

	2016	2017	Public Holiday requested for
<b>Parkes</b>	Monday 29 August, Tuesday 30 August, Wednesday 31 August	Monday 28 August, Tuesday 29 August, Wednesday 30 August	1/2 day Tuesday 30 August 2016  1/2 day Tuesday 29 August 2017
<b>Peak Hill</b>	Tuesday 23 August Wednesday 24 August	Tuesday 22 August Wednesday 23 August	Full day Wednesday 24 August 2016  Full Day Wednesday 23 August 2017
<b>Trundle</b>	Tuesday 16 August Wednesday 17 August	Tuesday 15 August Wednesday 16 August	Full day Wednesday 17 August 2016  Full Day Wednesday 16 August 2017

In 2015 the boundaries of each Town area were gazetted and placed on Council's website for easier referencing. Maps of the boundaries are attached for Councillors information.

At its meeting of 17 November 2015, Council discussed this issue including the defining of the boundaries for any declaration submitted. Council resolved the following:

1. That Council forward letters to key stakeholders throughout the community proposing the following declaration of Public Holidays within the Parkes Shire for the staging of the respective annual Shows and inviting their comment. Comments to be received at Council by 4 December 2015.

### **Trundle**

*Public Holiday from 9.00am - 5.00pm Wednesday 17 August 2016 and Wednesday 16 August 2017 to be declared for Suburb of Trundle along with neighbouring Suburb of Bogan Gate and Suburb Bruie Plains. As per boundaries detailed on the Parkes Shire Council website.*

### **Peak Hill**

*Public Holiday from 9.00am - 5.00pm Wednesday 24 August 2016 and Wednesday 23 August 2017 to be declared for Suburb of Peak Hill. As per boundaries detailed on the Parkes Shire Council website.*



General Manager



Mayor

### **Parkes**

*Public Holiday from 12 noon - 5.00pm Tuesday 30 August 2016 and Tuesday 29 August 2017 to be declared for Parkes Suburb, Suburb Tichborne, Suburb Nelungaloo, Suburb Gunningbland, Suburb Cooks Myall, Suburb Goonumbla, Suburb Alectown: along with neighbouring part Suburb Mandagery and part Suburb Cookamidgera within the Parkes Local Government Area. As per boundaries detailed on the Parkes Shire Council website.*

In order to seek wider public comment on the issue Council past placed a public notice in the local media inviting public submission or comment on the granting of a public holiday for the Shire's Show days. Letters have also been forwarded, including a copy of boundaries of each town area, Parkes, Peak Hill and Trundle PA & H Associations, the Parkes Chamber of Commerce, Peak Hill Advancement Association, Trundle & District Progress Association as well as the local schools within the Shire, inviting their submissions or comments.

Seven responses were received from, all supporting the respective Show day applications:

- Parkes Chamber of Commerce
- Parkes P A & H Association
- Trundle & District Progress Association Inc.
- Trundle P A & H Association
- Bogan Gate Community Memorial Hall Inc.
- Peak Hill Community Consultative Committee
- Peak Hill P A & H Association

### **Attachments**

1. Maps outlining suburbs within Parkes Shire
2. Correspondence received supporting the declaration of the Shire Show Public Holidays

---

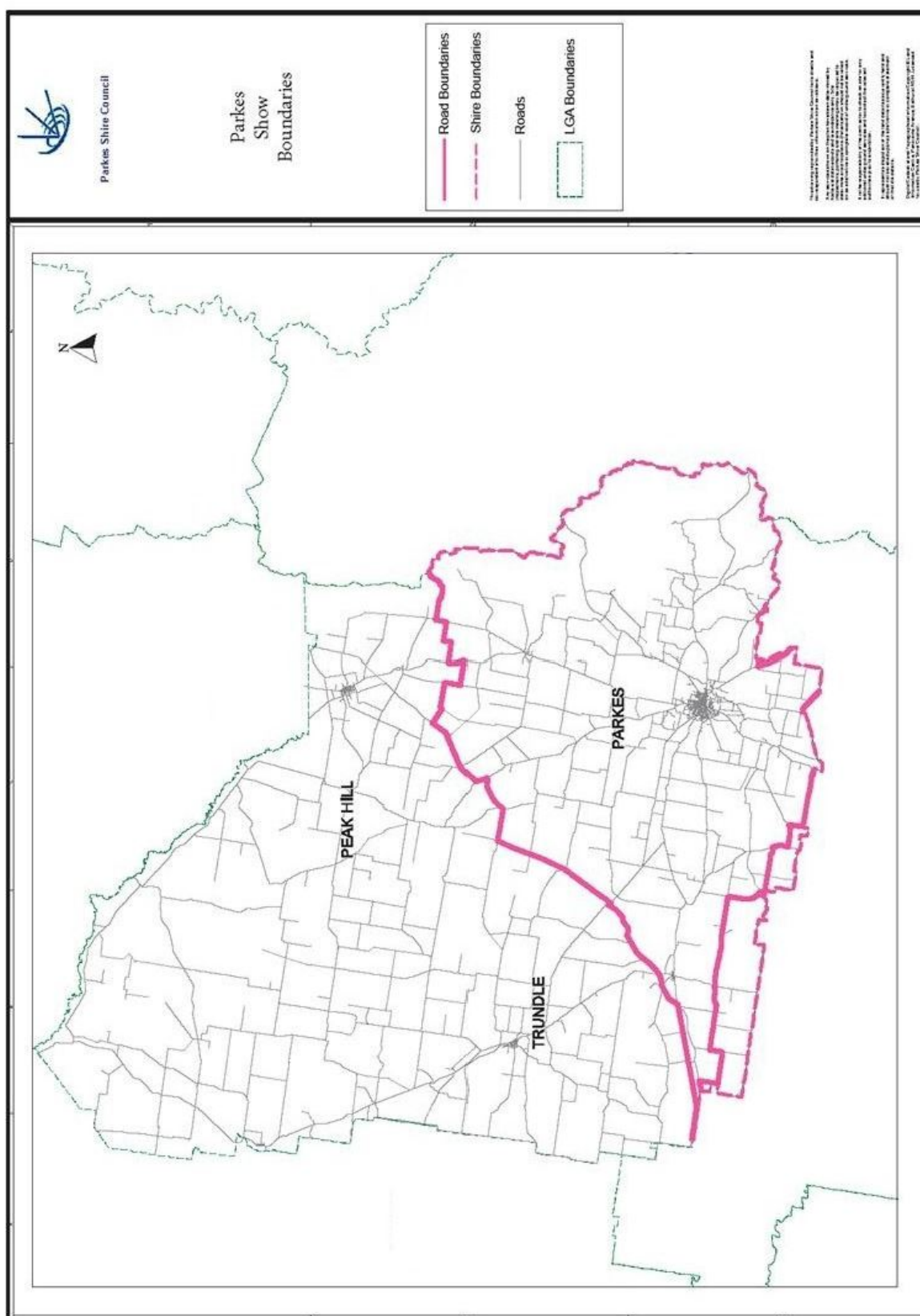


General Manager

---



Mayor



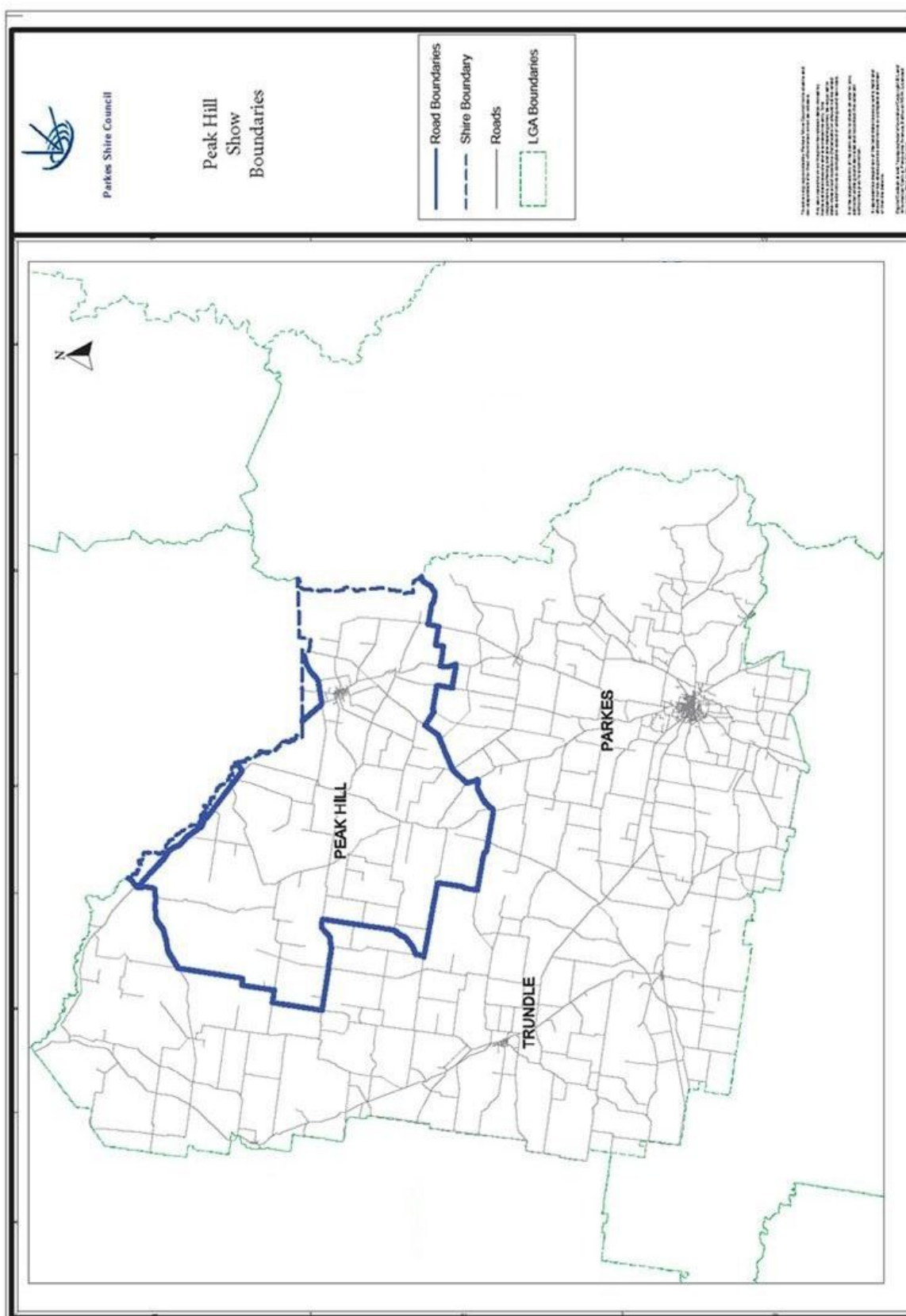
*[Signature]*

General Manager

*Ken Keith*

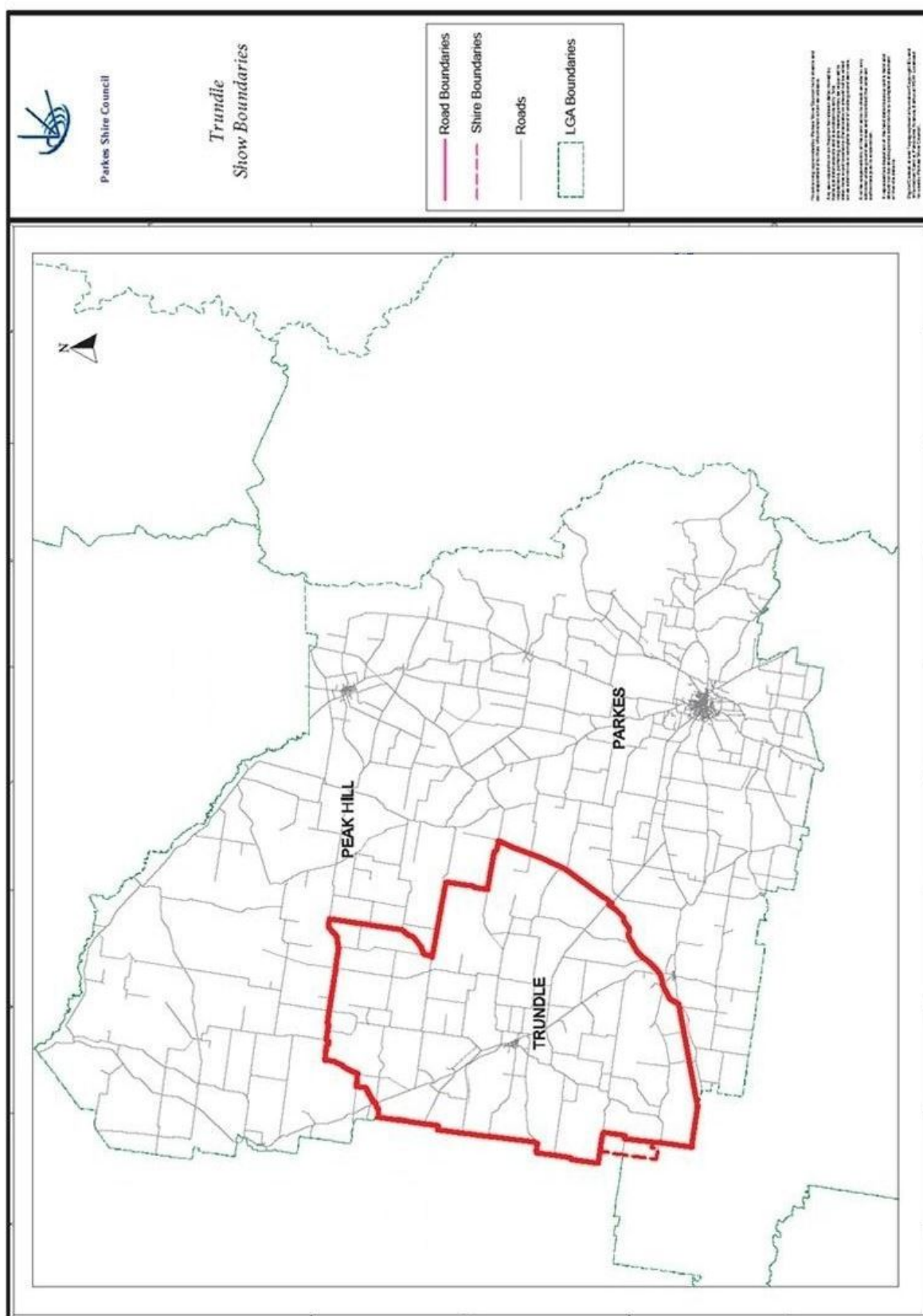
Mayor





General Manager

Mayor



*[Signature]*

General Manager

*Ken Keith*

Mayor

**BOGAN GATE COMMUNITY MEMORIAL HALL INC.**

59 Lachlan Street

BOGAN GATE NSW 2876

ABN 48616873901

'GATEWAY TO THE BOGAN' – Don't Shut the Gate

9 December 2015

To whom it may concern

Bogan Gate Community Memorial Hall Inc. is happy to lend its support for Parkes Shire Council in its application to the Department of Industrial Relations in regard to the granting of public holidays in 2016 and 2017 for the Shire Shows.

Regards

Shelley Nutley

Secretary

Bogan Gate Community Memorial Hall Inc.

---



General Manager

---



Mayor

**PARKES**



Chamber of Commerce

9 December 2015

Mr Brad Byrnes  
Manager Governance & Corporate Strategy  
Parkes Shire Council  
PO Box 337  
PARKES NSW 2870

Dear Brad,

**RE: GRANTING OF PUBLIC HOLIDAY FOR ANNUAL SHOW DAY**

I refer to your correspondence dated 19 November 2015 seeking support for the declaration of the 2016 and 2017 Parkes Show Public Holidays.

As in previous years, the Chamber supports the declaration of the half-day public holiday on the Tuesday of the annual Parkes Show. This promotes and encourages the attendance of local residents, businesses and visiting families to attend one of biggest annual events Parkes has to offer.

Kind regards,



Geoff Rice  
President

Parkes Chamber of Commerce  
PO Box 183  
PARKES NSW 2870  
[parkeschamber@gmail.com](mailto:parkeschamber@gmail.com)



General Manager



Mayor



"The Greatest Show West of the Blue Mountains"



Telephones:  
Office: (02) 6862 2580  
Showground: (02) 6863 4416  
Mobile: 0431 391 849

Secretary:  
KAYE BIRD  
P.O. BOX 126  
61 WELCOME ST., PARKES 2870  
Email: kaye@parkesshow.org.au

Mr Kent Boyd  
General Manager  
Parkes Shire Council  
P O Box 337  
PARKES NSW 2870

Dear Mr Boyd,

#### Parkes Show Holidays 2016 & 2017

I wish to confirm that the 2016 Parkes Show will be held from Monday the 29 August to Wednesday 31 August inclusive and the 2017 Parkes Show will be held 28 August to 30 August 2017. The Show Committee are seeking to have Tuesday 30 August 2016 and Tuesday 29 August 2017 declared as a public holiday from 1.00pm through to 5.00pm.

The Parkes Show is the only event that crosses all boundaries within the community, there is something of interest for everyone, whether it be entry to the many sections of competition, taking in the ring events, strolling through the pavilions and side show alley, checking out the livestock or simply catching up with friends. It showcases the community's achievement over the previous twelve months.

It really is a very special event in the community and one that continues to enjoy community support.

While we are mindful of the impost on local businesses of the half day holiday we firmly believe that the Show strengthens our town's sense of community, without which, we lose our identity and our loyalty to our community and its businesses.

We wish to apply for the Public Holiday to be granted from 1.00pm to 5.00pm on Tuesday 30 August 2016 and Tuesday 29 August 2017 for Parkes Parish along with neighbouring Parishes as per your correspondence of 19 November 2015 and look forward to your continued support of this application.

Yours sincerely

Kaye Bird  
Secretary  
25<sup>th</sup> November 2015

General Manager

Mayor

8. Dec. 2015 16:17

PeakhillMedicalCentre

No. 0436 P. 2

PEAK HILL COMMUNITY CONSULTATIVE COMMITTEE  
(PHCCC)

*President*  
Mrs Beverley Elliott

*Secretary*  
Ms Debbie Clatworthy  
PO Box 110  
Peak Hill 2869  
[cdclatworthy@gmail.com](mailto:cdclatworthy@gmail.com)

*Treasurer*  
Mrs Ellen Hart

---

Mr Brad Byrnes  
Manager of Governance & Corporate Strategy  
Parkes Shire Council  
PO Box 337  
Parkes NSW 2870

Dear Brad

**Re: Public Holiday for Annual Show Day**

Firstly my apologies for the lateness of my response. The Committee agree with the proposed dates for Peak Hill public holidays for our annual Show.

Thanking you

Yours sincerely



Debbie Clatworthy  
Secretary

---



General Manager

---



Mayor

08/12/2015 14:48 0258691434

PEAK HILL LPD

PAGE 01

Peak Hill P.A.H. Association

P.O. Box 53

Peak Hill

2869

President

Ian Westcott

Secretary

Sue Forrestal

Attention Elise

Parkes Shire Council

Dear Sir/Madame,

I am writing in connection  
with your letter dated 19/11/15 with  
regards to public holidays for the 2016  
and 2017 show dates.

We thank you for application  
on our behalf for these two dates.  
They are both correct.

Thank you.

Yours Sincerely

Sue Forrestal  
Secretary



General Manager



Mayor

TRUNDLE & DISTRICT PROGRESS ASSOCIATION INC

PO BOX 31

TRUNDLE NSW 2875

---

General Manager  
Parkes Shire Council  
Cecile St  
PARKES NSW 2870

8th December 2015

Dear Kent,

**Support for 2016/17 Trundle Show Holiday.**

We would like to express our support for Council's application for a declaration of a public holiday on the day of Trundle Show in 2016 & 2017.

Declaration of this holiday is essential to encourage and facilitate local participation in this important community event. We particularly value the support and input from local schools who encourage their students to exhibit and participate in many aspects of the show.

If you would like to discuss this further, please contact Peter Kelly on 0447 821098

Yours sincerely



Peter Kelly  
Chairman  
Trundle & District Progress Association Inc.

---



General Manager



Mayor





TRUNDLE PASTORAL AND AGRICULTURAL  
SOCIETY INCORPORATED

PO Box 16  
TRUNDLE NSW 2875

President: David Simmons  
Phone: 6892 7336

Assistant Secretary: Ian Leonard  
Phone: 6892 1173

TP&A 1-16

Parkes Shire Council  
2 Cecile Street  
PARKES NSW 2870

**106<sup>th</sup> TRUNDLE SHOW 2016**

1. The 106<sup>th</sup> Trundle Show will be conducted on 16<sup>th</sup> – 17<sup>th</sup> August 2016. We request a public holiday be allocated on Wednesday 17<sup>th</sup> August 2016.
2. Consultation about the public holiday has been conducted with business owners and they have no concerns about a Public Holiday being allocated for show day.
3. Most business operators were either involved in the conduct of the show or intended to have business displays on the day.
4. The Public Holiday requested for the 107<sup>th</sup> Trundle Show to be conducted on 15<sup>th</sup> – 16<sup>th</sup> August 2017 will be on Wednesday 16<sup>th</sup> August 2017.

I.B. LEONARD  
Assistant Secretary  
(02) 6892 1173  
trundleshows@gmail.com

23 Nov 2015

General Manager

Mayor

## **11 DIRECTOR TECHNOLOGY AND CORPORATE SERVICES REPORT**

### **11.1 (DTCS) Financial Information as at 30 November 2015**

---

#### **Executive Summary**

A regular report is provided to Council in relation to a number of financial indicators, including investments, total monthly repayments, receipting and collection of rate revenue.

#### **Background Information**

The supply of financial information on a regular basis fulfils statutory requirements and ensures prudent financial management.

#### **Legislative or Policy Implications**

Local Government Act, 1993  
Local Government (Financial Management) Regulation, 1999

#### **Budget & Financial Aspects**

Nil.

#### **Recommendation**

1. That the report detailing accounts paid, rate revenue collected, receipts received and the bank reconciliation to 30 November 2015 be received and noted.

---



General Manager

---



Mayor

## Report

### 1. Accounts

The accounts cover the period 02/11/2015 to 30/11/2015:

Payment	From	To	Sub Total
Combined A/C	128441	E047565	\$6,855,534.24
Cheques and Deskbank			-
Salaries & Wages	02/11/2015	30/11/2015	\$1,028,476.33
<b>TOTAL</b>			<b>\$7,884,010.57</b>

### 2. Revenue Statement due to 30 November 2015

A copy of the Revenue Statement due to 30 November 2015 is attached.

### 3. Statement of Receipts - 02 November 2015 to 30 November 2015

A Statement of Receipts for the period 02 November 2015 to 30 November 2015 is attached.

### 4. Bank Reconciliation as at 30 November 2015

The bank reconciliation for the month of November 2015 has been finalised and is submitted for the information of Council.

The reconciliation of the Cash Books of the Council and the Bank Accounts has been carried out. The accounts have been reconciled with a balance of \$1,069,764.94 as at 30 November 2015.

## Attachments

1. Rates Revenue Statement
2. Statement of Receipts



General Manager



Mayor

# PARKES SHIRE COUNCIL

## REVENUE STATEMENT RATES AND CHARGES DUE TO 30 NOVEMBER 2015

	AMOUNT PAYABLE 1/7/2015	COLLECTIONS	AMOUNT DUE 30/11/2015	%COLLECTED THIS YEAR	3 Year Average %
COMBINED RATES	16,353,195	8,473,196	7,879,999	51.81%	51.63%
GARBAGE & OTHER SERVICE CHARGES	2,319,938	1,179,766	1,140,172	50.85%	52.09%
<b>SUB TOTAL</b>	<b>18,673,133</b>	<b>9,652,962</b>	<b>9,020,172</b>	<b>51.69%</b>	<b>51.69%</b>
<b>WATER, SEWER &amp; TRADE WASTE CONSUMPTION ARREARS &amp; ACCOUNTS 2015/16</b>					
WATER	1,744,891	1,421,124	323,768	81.44%	83.18%
SEWER USAGE	144,767	129,784	14,983	89.65%	91.92%
TRADE WASTE	38,347	29,083	9,263	75.84%	84.44%
<b>SUB TOTAL</b>	<b>1,928,005</b>	<b>1,579,991</b>	<b>348,014</b>	<b>81.95%</b>	<b>83.93%</b>
<b>INTEREST, EXTRA CHARGES &amp; LEGAL COSTS</b>					
INTEREST, EXTRA CHARGES & LEGAL COSTS	188,212	144,717	43,494	76.89%	75.14%
<b>SUB TOTAL</b>	<b>188,212</b>	<b>144,717</b>	<b>43,494</b>	<b>76.89%</b>	<b>75.14%</b>
<b>TOTAL</b>	<b>20,789,350</b>	<b>11,377,670</b>	<b>9,411,680</b>	<b>54.73%</b>	<b>54.66%</b>



General Manager



Mayor





Parkes Shire Council  
Local Government Management System

## Receipt Summary

For the period from 2-Nov-2015 to 30-Nov-2015

GL Account	Description	Total Transactions	Amount
0110-1201-0000	Section 603 Certificate	25	1,875.00
0110-1402-0001	Sundry Income - GST Free	1	36.40
0110-1402-0003	Sundry Income - GST Inclusive	3	868.34
0110-3100-0000	Investments	8	4,755,000.00
0110-3200-0001	Rates Receivable - Consolidated	8,157	2,860,772.56
0110-3232-0001	Miscellaneous Debtors - Consolidated	181	921,456.71
0110-3238-0000	Sundry Debtor - Avdata	1	76.03
0110-3243-0001	LG Touch Footy - GST Free	1	90.00
0110-5005-0000	Building Construction I S Levy	2	1,902.25
0110-5007-0000	DA ( Strategic Fee )	1	320.00
0110-5343-0000	Bond - K & G Building Wrks >1/7/14	4	31,110.00
0120-1402-0003	Sundry Income	4	514.87
0130-1524-0000	Existing Worker Traineeship	1	1,500.00
0140 1351 0000	Interest on Investments	7	112,592.28
0140-1501-0000	Financial Assistance Grant - Gen Pur	1	456,554.00
0199-4505-0000	Sales Clearing Account	2	31,433.00
0230-1207-0001	Dog Impounding - Deposits/Release	1	24.00
0230-5008-0000	Dog Rego - Companion Animals Suspen	7	364.00
0240-1458-0000	Animal Infringements - OSR	2	1,523.00
0240-1459-0000	Traffic Infringements - OSR	1	124.00
0310-1402-0003	Sundry Income - Inc Copying/Scanning	2	47.80
0410-1402-0003	Sundry Income - GST	2	62.50
0410-1507-0000	Operational Grant	5	6,820.62
0410-1508-0000	Childcare Benefit Grant	15	63,116.51
0410-1510-0000	Educator Admin Levies	6	1,306.00
0410-1538-0000	FDC - Educator Registration	1	50.00
0410-1542-0000	RTAG - FDC Transport Assistance	1	4,712.81
0410-1543-0000	D Sups Payments (ISS)	2	23.10
0410-1718-0001	Contri - FDC In Home - Admin Levy	1	79.38
0410-1718-0003	Contribution - FDC In Home Care	1	56.01
0410-1744-0000	FDC - Playgroup Fees	4	171.00
0410-1766-0000	FDC - Educator Receipt Books	2	37.50
0520-1211-0011	Development Fees	8	2,647.00
0520-1211-0012	DA Advertising Fee	1	800.00
0520-1212-0000	Subdivision Certificates	1	150.00
0520-1213-0000	Section 149 Certificates	45	2,466.00
0580-1215-0015	Parkes Cemetery	5	2,130.00
0580-1215-0016	Parkes Lawn Cemetery	3	5,325.40
0580-1215-0017	Villages Cemetery	1	470.00
0610-1121-0000	Water User Charges (Combined)	2	2,229.80
0610-1125-0000	Water Standpipe Sales	6	491.02
0610-1231-0000	Water Meter Reading Fee	17	828.00
0610-1267-0000	Water Meter Connection Fee	1	1,740.00
0610-1402-0003	Sundry Income	6	374.00
0610-1807-0000	Developer Charges - Sec 64	2	143,870.40
0610-5327-0000	Deposit - Standpipe Access Cards	2	40.00
0710-1251-0000	Sewer Plan Fees	24	888.00

Report Printed on 1/12/2015 at 10:01:03AM

Page 1 of 2

General Manager

Mayor

## Receipt Summary

For the period from 2-Nov-2015 to 30-Nov-2015

GL Account	Description	Total Transactions	Amount
0710-1252-0000	Sewer Inspection Fee	3	271.00
0710-1402-0003	Sundry Income - GST Inclusive	3	63.00
0710-1807-0000	Developer Charges - Sec 64	2	42,855.80
0799-4505-0000	Sales Clearing Account	1	11,334.00
0810-1220-0020	Use of Mult-Media Computer	1	3.00
0810-1220-0021	Facsimile Sales	4	97.00
0810-1220-0022	Lost Books	2	62.10
0810-1220-0023	Photocopy ng/Printing - Parkes	10	845.45
0810-1220-0026	Inter Library Loans	2	47.00
0810-1220-0027	Lost Library Cards	3	13.50
0810-1220-0030	Sale of Library Bags	1	2.50
0810-1402-0001	Sundry Income - GST Free	1	1,707.59
0810-1402-0003	Sundry Income - GST Inclusive	3	21.20
0820-1446-0004	HPC - Admissions	60	4,497.00
0830-1731-0000	Contribution Community Centre	1	195.00
0860-1255-0000	Parkes Admissions	76	14,176.80
0860-1257-0000	Peak Hill Admissions	12	3,221.80
0860-1259-0000	Trundle Admissions	6	5,590.00
0860-1261-0000	Tullamore Admissions	4	7,422.50
0860-1466-0001	Poolside Cafe - Sales - Ex GST	24	236.60
0860-1466-0003	Poolside Cafe - Sales - nc GST	62	7,520.20
0870-1402-0003	Hire Fees - GST Inclusive	1	20.00
0870-1944-0000	Capital Contribution Crown Lands	1	40,000.00
0880-1402-0003	P&G Sundry Income	2	2,787.89
0880-1804-0000	Sec 94 Cont - Open Space	2	5,395.00
*010-1234-0001	Compliance Certificates	1	150.00
*010-1235-0000	Construction Certificate	7	2,626.20
*010-1236-0000	Complying Development Certificate	7	1,393.80
*010-1237-0000	Inspection Fee	11	4,680.00
*010-1238-0000	Occupation Certificate	5	404.00
*010-1240-0000	Sec 735A & 122P Notices	6	804.00
*010-1266-0000	Drafting Fee	3	384.00
*010-1408-0000	Long Service Leave Commission	2	277.20
*130-1520-0000	Financial Assistance Grant - Roads	1	233,466.00
*131-1635-0000	Roads to Recovery (Capital)	1	1,009,887.00
*150-1242-0000	Landing Fees	1	23,336.70
*220-1243-0042	Caravan Stes - 5.5% Adjust	3	784.40
*220-1243-0043	Caravan Stes - Fees	22	10,342.29
*220-1243-0045	Caravan Stes - Electricity	22	1,248.29
*220-1244-0044	Cabin Fees Fees	17	7,107.10
*220-1244-0046	Cabin Fees - Electricity	16	300.32
*220-1247-0000	Multi Coin Washing Machine	2	108.00
*230-1445-0001	Visitor Info Ctr - Merchandise Sales	20	777.60
*230-1445-0003	Visitor Info Ctr - Merchandise Sales	63	5,788.86
*230-5400-0003	Merchandise on Consignment - T/Ctr	12	241.00
*295-1595-0000	Op. Contrib. - Elvis Merchandise	1	540.80
*295-1597-0000	Op. Contrib. - Elvis Ticket Sales/Re	5	216.00
*295-1598-0000	Op. Contrib. - Elvis Accom Programs	21	15,420.00
9000-5468-0000	Great Australian Truck Rail Corporat	1	400.00
		<b>9,113</b>	<b>10,888,140.78</b>

Report Printed on 1/12/2015 at 10:01:03AM

Page 2 of 2



General Manager



Mayor

## 11.2 (DTCS) Investments as at 30 November 2015

### Executive Summary

The carrying value of Council's investments at 30 November 2015 was \$ 59,034,225

### Background Information

In accordance with Clause 212 of the Local Government (General) Regulation 2005, the following details are provided of Council's investments under Section 625 of the Local Government Act, 1993.

The carrying values of the investments outlined in this report have been those advised to Council by the arrangers, brokers or custodian of those securities.

### Legislative or Policy Implications

- Parkes Shire Council Investment Policy, Clause 212 of the Local Government (General) Regulation 2005 and Section 625 of the Local Government Act, 1993.
- DLG Circular 10-11 - Investment Policy Guidelines
- DLG Circular 11-01 Ministerial Investment Order

### Progressive Delivery Program Implications

The resolution in this report will primarily effect all of the Delivery Program Future Direction's.

Predicted positive effect / opportunity for the Delivery Program: *Excellent*

Predicted negative / challenge to the Delivery Program: *Negligible*

### Quadruple Bottom Line



Economic ★★★★★



Environmental ★★★★★



Social ★★★★★



Civic Leadership ★★★★★

### Budget & Financial Aspects

All returns on investments are included in Council's Operating Budget. Any amendment to budgeted interest income is effected through the Quarterly Budget Review process. Both the average level of funds invested and the rate of return determine returns.

In accordance with the Australian equivalent of International Accounting Standards, securities that are classified as held for trading are required to be valued at market value at each balance date. The balance of investments held includes market values that existed at the 30 November 2015. The custodians of the securities provide these valuations to Council. The custodian of Council's structured investment is the Westpac Bank.

General Manager

Mayor

Investments in the form of cash or cash equivalents and held to maturity investments are valued at cost. Floating Rate Notes acquired on the secondary market are valued at cost. Where the purchase consideration is different to face value the resulting premium or discount are amortised on a straight line basis over the life of the Note.

### Recommendation

1. That the information in relation to investments held at 30 November 2015 be received and noted.

### Report

The following securities held are currently rated less than the minimum required under the Ministerial Investment Order. Council is permitted to hold the securities under the grandfathering clause in the Ministerial Investment order dated 12 January 2011.

Hickory Note CDO currently rated CCC-

#### **Investment Rates as at 30 November 2015**

Rate Range %	\$
1.35 to 4.00	57,334,225
4.01 to 6.00	1,700,000
<b>Total</b>	<b>59,034,225</b>

**The weighted average interest rate of the investment portfolio as at 30 November 2015 is 2.92%**  
(3.07 % - 31 October 2015).

**90-Day (Benchmark) Bank Bill Swap Rate as at 30 November 2015 – 2.2200 %**  
(2.1500 % - 31 October 2015).

### Credit Quality Targets and Limits

*The maximum holding limit in each rating category and the target credit quality weighting for Council's Term Deposit portfolio as at 30 November 2015 is as follows:*

<b>Long Term Rating Range</b>	<b>Short Term Credit Range</b>	<b>Maximum Holding</b>	<b>% Holding as at 30 November 2015 (at % of Face Value)</b>	<b>\$ Holding as at 30 November 2015</b>
AAA Category	A-1+	100%	-	\$ -
AA Category	A-2	80%	60.47 %	\$ 35,696,000
A Category	A-2	60%	28.03 %	\$ 16,550,000
BBB Category & Unrated ADI's	A-3	40%	4.57 %	\$ 2,700,000



General Manager



Mayor



*The maximum exposure to each counterparty / financial institution will be restricted by their rating so single entity exposure is limited. These limits with respect to Council's current Term Deposit portfolio are listed as follows:*

<b>Financial Institution</b>	<b>Long-Term Rating Range</b>	<b>Short-Term Credit Range</b>	<b>Limit</b>	<b>% Holding as at 30 November 2015 (at % of Face Value)</b>
National Australia Bank	AA-	A1+	40%	31.76 %
Westpac	AA-	A1+	40%	11.77 %
Commonwealth Bank	AA-	A1+	40%	1.69 %
Rabobank Australia	Aa2 Moody's	P-1 Moody's	40%	6.35 %
AMP Bank	A+	A1	30%	8.13 %
Rabobank Direct	Aa2 Moody's	P-1 Moody's	40%	8.89 %
Central West Credit Union	Unrated	Unrated	20%	1.69 %
ING	A-	A2	30%	2.12 %
Bank of Queensland	A-	A2	30%	6.78 %
Bendigo & Adelaide Bank	A-	A2	30%	1.69 %
Suncorp Bank	A1 Moody's	P-1 Moody's	40%	9.32 %
ME Bank	BBB	A2	20%	2.88 %

The holdings of Floating Rate Notes and Bonds, and trading securities, are listed as follows:

<b>Description</b>	<b>Face Value</b>	<b>Carrying Value</b>	<b>% Holding as at 30 November 2015 (at % of Face Value)</b>
Floating Rate Notes	\$ 2,520,000	\$ 2,520,000	4.27 %
Trading Securities	\$ 2,000,000	\$ 1,568,225	2.66 %

### **Summary**

The Board of the Reserve Bank of Australia (RBA) at their last meeting of 1 December 2015 decided to leave the cash rate unchanged at 2.0 per cent.

The 90 day Bank Bill Swap Rate (BBSW) closed the month at 2.2200%. The Australian dollar increased slightly against the USD in November, buying 0.7189 USD at month end, an increase of 0.90 cents. The Australian Dollar has declined noticeably against a rising US dollar over the past year, though less so against a range of currencies. Further depreciation seems both likely and necessary, particularly given the significant declines in key commodity prices.

The global economy is expanding at a moderate pace, with some further softening in conditions in China and East Asia of late, but stronger US growth. Key commodity prices are much lower than a year ago, in part reflecting increased supply, including from Australia. Australia's terms of trade are falling. The Federal Reserve is expected to start increasing its policy rate later this year, but some other major central banks are continuing to ease policy. Long-term borrowing rates for most sovereigns and creditworthy private borrowers remain remarkably low. Overall, global financial conditions remain very accommodative.



General Manager

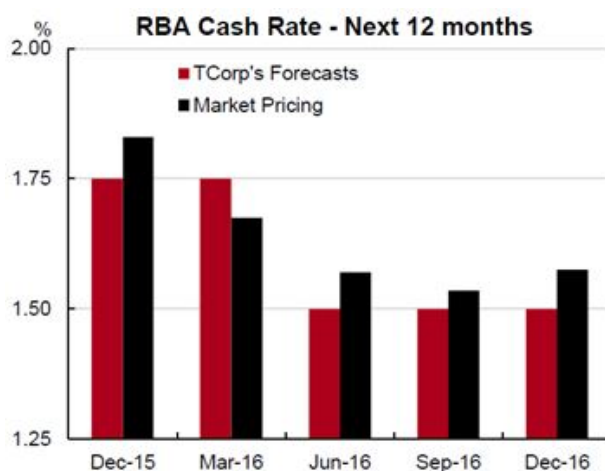
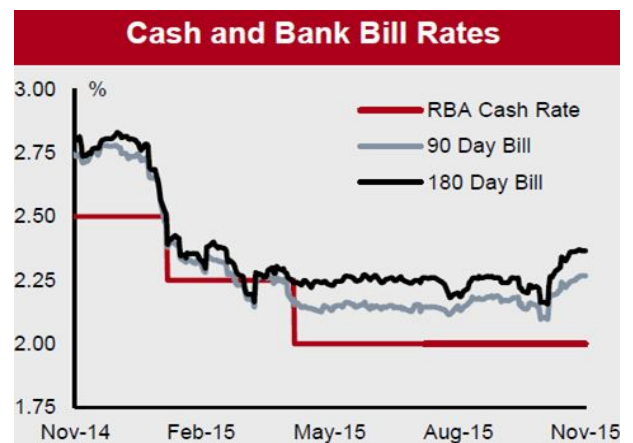
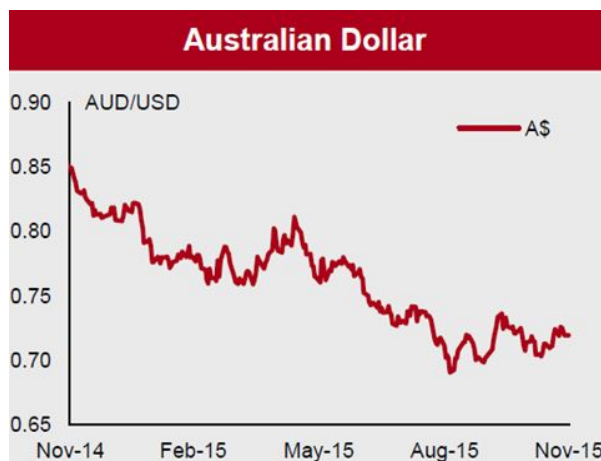


Mayor

In Australia, the available information suggests that moderate expansion in the economy continues. While GDP growth has been somewhat below longer-term average for some time, business surveys suggest a gradual improvement in conditions over the past year. This has been accompanied by somewhat stronger growth in employment and a steady rate of unemployment.

In the Board's judgement, the prospect for an improvement in economic conditions had firmed a little over recent months and that leaving the cash rate unchanged was appropriate at this meeting. The Board will continue to assess the outlook, and hence whether the current stance of policy will most effectively foster sustainable growth and inflation consistent with the target.

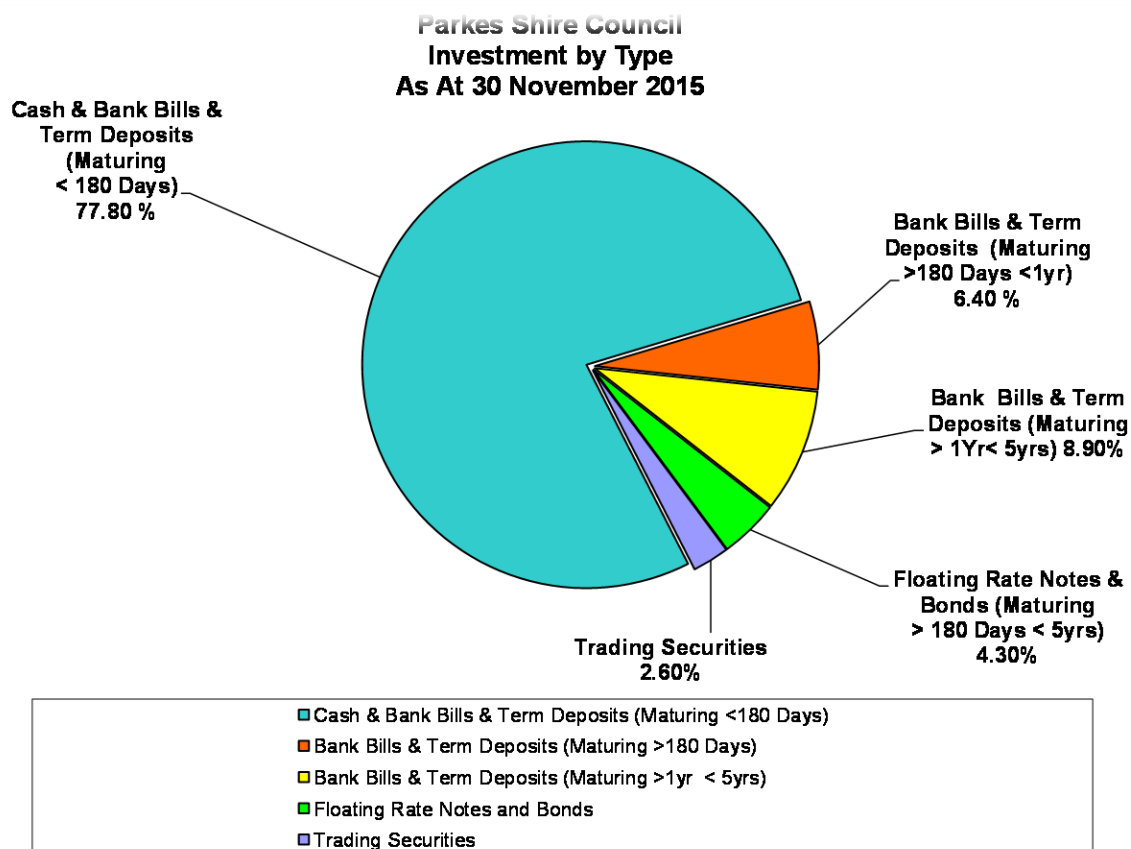
The following graphics display key Financial and Economic Indicators and data released by New South Wales Treasury Corporation.



General Manager

Mayor

The following graphic displays the percentages of the portfolio by investment type with an aged breakdown of the Cash, Bank Bills & Term Deposits.



The movement in Investments for the month of November 2015 were as follows:

Opening Balance as at 31 October 2015	\$ 57,749,240
<u>Plus</u> New Investments – November 2015	\$ 8,600,000
<u>Less</u> Investments redeemed (as per November 2015 receipt summary report)	(\$ 4,755,000)
<u>Less</u> Investments redeemed on 26 & 27 November 2015	(\$ 2,500,000)
<u>Less</u> decrease in CDO Valuations - November 2015	(\$ 60,015)
<u>Closing Balance as at 30 November 2015</u>	<u>\$ 59,034,225</u>

General Manager

Mayor

The latest valuations of the market value for the CDO's with Westpac have resulted in a decrease in the Fair Value of the CDO's by \$ 60,015 as at 30 November 2015. Councillors would be aware that valuations fluctuate significantly each month due to the volatility of the market surrounding CDO's.

**Certification - Responsible Accounting Officer**

The Chief Financial Officer hereby certifies that the investments listed in the Investment Summary have been made in accordance with Section 625 of the Local Government Act, 1993, Clause 212 of the Local Government (General) Regulation 2005 and Council's Investment Policy.

**Attachments**

1. List of Investments held at 30 November 2015.

---



General Manager

---



Mayor



<b>Investments Summary 30/11/2015</b>						
<b>Name</b>	<b>Face Value \$</b>	<b>Current Rate %</b>	<b>Expected Maturity</b>	<b>Maturity Profile from Summary Date</b>	<b>Carrying Value \$</b>	<b>Investment Type</b>
Westpac Maxi-Direct General	6,946,000	1.35	At Call	At Call	6,946,000	At Call Deposit
NAB	1,000,000	2.96	9/12/2015	< 90 Days<1yr	1,000,000	Term Deposit
BOQ	1,000,000	2.90	4/01/2016	< 90 Days<1yr	1,000,000	Term Deposit
BOQ	500,000	2.95	6/01/2016	< 90 Days<1yr	500,000	Term Deposit
NAB	2,000,000	3.75	18/01/2016	< 90 Days<1yr	2,000,000	Term Deposit
Rabobank Direct	750,000	3.95	18/01/2016	< 90 Days<1yr	750,000	Term Deposit
NAB	1,000,000	2.95	27/01/2016	< 90 Days<1yr	1,000,000	Term Deposit
Suncorp	2,000,000	2.90	28/01/2016	< 90 Days<1yr	2,000,000	Term Deposit
CBA	1,000,000	3.05	2/02/2016	< 90 Days<1yr	1,000,000	Term Deposit
AMP Bank	1,800,000	3.30	5/02/2016	< 90 Days<1yr	1,800,000	Term Deposit
AMP Bank	2,000,000	3.30	9/02/2016	< 90 Days<1yr	2,000,000	Term Deposit
Suncorp	1,500,000	2.90	15/02/2016	< 90 Days<1yr	1,500,000	Term Deposit
Suncorp	500,000	2.90	16/02/2016	< 90 Days<1yr	500,000	Term Deposit
NAB	1,000,000	3.18	16/02/2016	< 90 Days<1yr	1,000,000	Term Deposit
NAB	1,000,000	3.18	16/02/2016	< 90 Days<1yr	1,000,000	Term Deposit
NAB	1,000,000	4.20	22/02/2016	< 90 Days<1yr	1,000,000	Term Deposit
NAB	1,000,000	2.93	24/02/2016	< 90 Days<1yr	1,000,000	Term Deposit
NAB	1,000,000	2.90	29/02/2016	> 90 Days<1yr	1,000,000	Term Deposit
Rabobank Direct	1,000,000	2.90	7/03/2016	> 90 Days<1yr	1,000,000	Term Deposit
Rabobank Direct	1,000,000	3.00	12/03/2016	> 90 Days<1yr	1,000,000	Term Deposit
Rabobank Direct	1,000,000	3.00	15/03/2016	> 90 Days<1yr	1,000,000	Term Deposit
ME Bank	1,000,000	2.90	16/03/2016	> 90 Days<1yr	1,000,000	Term Deposit
Suncorp	1,000,000	2.95	21/03/2016	> 90 Days<1yr	1,000,000	Term Deposit
BOQ	1,000,000	2.90	24/03/2016	> 90 Days<1yr	1,000,000	Term Deposit
NAB	1,500,000	3.03	28/03/2016	> 90 Days<1yr	1,500,000	Term Deposit
NAB	1,000,000	2.90	29/03/2016	> 90 Days<1yr	1,000,000	Term Deposit
NAB	1,000,000	2.99	6/04/2016	> 90 Days<1yr	1,000,000	Term Deposit
BOQ	500,000	2.90	11/04/2016	> 90 Days<1yr	500,000	Term Deposit
CWCU	1,000,000	3.00	11/04/2016	> 90 Days<1yr	1,000,000	Term Deposit
NAB	1,000,000	2.91	18/04/2016	> 90 Days<1yr	1,000,000	Term Deposit
Suncorp	500,000	2.85	26/04/2016	> 90 Days<1yr	500,000	Term Deposit
ME Bank	700,000	4.01	1/05/2016	> 90 Days<1yr	700,000	Term Deposit
NAB	2,000,000	2.86	2/05/2016	> 90 Days<1yr	2,000,000	Term Deposit
NAB	1,000,000	2.85	5/05/2016	> 90 Days<1yr	1,000,000	Term Deposit
ING	750,000	2.90	9/05/2016	> 90 Days<1yr	750,000	Term Deposit
BOQ	500,000	2.95	13/05/2016	> 90 Days<1yr	500,000	Term Deposit
BOQ	500,000	2.95	19/05/2016	> 90 Days<1yr	500,000	Term Deposit
NAB	1,000,000	2.93	20/05/2016	> 90 Days<1yr	1,000,000	Term Deposit
NAB	1,250,000	2.96	2/06/2016	> 90 Days<1yr	1,250,000	Term Deposit
Bendigo & Adelaide Bank	1,000,000	2.90	27/07/2016	> 90 Days<1yr	1,000,000	Term Deposit
AMP Bank	1,000,000	2.90	14/11/2016	> 90 Days<1yr	1,000,000	Term Deposit
ING	500,000	2.90	21/11/2016	> 90 Days<1yr	500,000	Term Deposit
Rabobank Direct	1,000,000	3.15	13/02/2017	>1yr<5yrs	1,000,000	Term Deposit
Rabobank Australia	1,000,000	2.95	31/07/2017	>1yr<5yrs	1,000,000	Term Deposit
Rabobank Australia	500,000	3.15	22/11/2018	>1yr<5yrs	500,000	Term Deposit
Rabobank Australia	1,000,000	3.30	27/08/2019	>1yr<5yrs	1,000,000	Term Deposit
Rabobank Australia	1,000,000	3.20	9/09/2019	>1yr<5yrs	1,000,000	Term Deposit
Rabobank Australia	750,000	3.30	1/11/2019	>1yr<5yrs	750,000	Term Deposit
<b>Cash &amp; Term Deposits</b>	<b>54,946,000</b>				<b>54,946,000</b>	
Commonwealth Senior - FRN	1,020,000	3.6000	24/12/2015	< 90 Days<1yr	1,020,000	Held to Maturity
Bendigo and Adelaide Bank Limited	500,000	3.3500	17/05/2017	>1yr<5yrs	500,000	Held to Maturity
Commonwealth Bank - FRN	500,000	2.8900	19/10/2018	>1yr<5yrs	500,000	Held to Maturity
Bank of Queensland - FRN	500,000	3.2600	29/04/2019	>1yr<5yrs	500,000	Held to Maturity
<b>Floating Rate Notes and Bonds</b>	<b>2,520,000</b>				<b>2,520,000</b>	
Westpac - Hickory Trust Notes	2,000,000	3.9850	21/06/2016	> 90 Days<1yr	1,568,225	Tradeable Security
<b>Trading Securities</b>	<b>2,000,000</b>				<b>1,568,225</b>	
<b>Total Investments</b>	<b>59,466,000</b>				<b>59,034,225</b>	

  
General Manager

  
Mayor

## 11.3 (DTCS) Marketing and Destination Development Update - December 2015

### Executive Summary

Promotion and Marketing of the Parkes Shire as an attractive tourism, business and investment destination and desirable place to live is one of the main objectives of the Parkes Shire Council Community Strategic Plan and Economic Development Plan.

It is important to promote the Parkes Shire as a business investment destination in order to attract investment. Promoting the region by highlighting the strengths, assets and potential opportunities for growth can create interest from potential, visitors, and investors and initiate the investment process.

### Background Information

Nil.

### Legislative or Policy Implications

Nil.

### Progressive Delivery Program Implications

The resolution in this report will primarily effect the Delivery Plan Future Direction relating to: *4.2 Grow and Diversify the Economic Base: Increase visitation and length of stay across the Parkes Shire.*

Predicted positive effect / opportunity for the Delivery Plan: *Excellent*

Predicted negative / challenge to the Delivery Plan: *Low*

### Quadruple Bottom Line



*Economic* ★★★★★



*Environmental* ★★★★★



*Social* ★★★★★



*Civic Leadership* ★★★★★

### Budget & Financial Aspects

Nil.

### Recommendation

1. That the Marketing and Destination Development Update be received and noted.

General Manager

Mayor

## Report

### 1. Parkes Elvis Festival Finalist Wins Bronze at the NSW Tourism Awards

Parkes Elvis Festival has won the Bronze Award in the Festivals & Events category at the 2015 NSW Tourism Awards, a celebration of State tourism, held in Sydney on Thursday 26 November and attended by Mayor Cr Ken Keith OAM and Festival Director Emily Mann.

Now in its 26th year, the NSW Tourism Awards celebrate and acknowledge tourism businesses that have demonstrated outstanding achievement and success throughout the year. The Awards provide the opportunity to publicly recognise and showcase the State's finest tourism operators, with 29 categories across the industry spectrum including festivals and events.

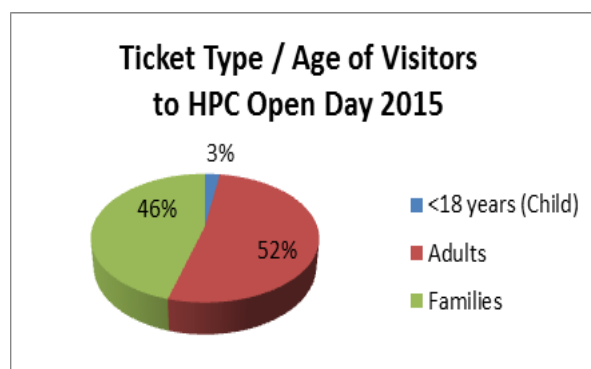
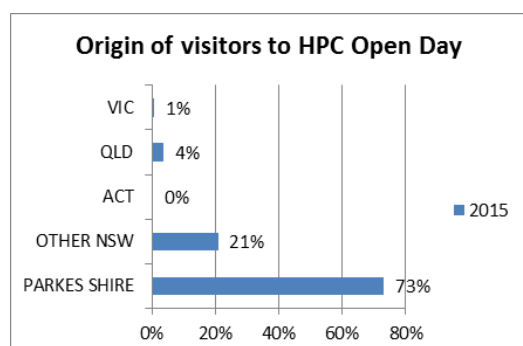
There were six finalists in the Festivals & Events category, with Parkes Elvis Festival in the company of the 2015 Penrith CBD Festival, Boggabri Drovers Campfire, Sydney Country Music Festival, The Camden Show and Twilight at Taronga.

Boggabri Drovers Campfire took out the Gold award, followed by Sydney Country Music Festival with Silver and Twilight at Taronga receiving highly commended recognition.

### 2. Henry Parkes Centre Open Day

The Henry Parkes Centre Open Day was held on Saturday 28 November 2015 with ideal weather conditions providing the perfect setting for the local community to enjoy all that the complex has to offer.

559 entries (290 Adults and 269 Families/Children) were recorded to the museums with visitation predominately from Parkes Shire with over 70% of admissions. The event provided the ideal launching pad for the new Local Loyalty Program, an incentive program to encourage the local community to bring the visiting friends and relatives to view the museums.



Local State Member for Orange Andrew Gee MP, Cr Belinda McCorkell and Exhibition owners including Greg Page from Kings castle, Parkes antique Motor Club president - Barrie Mann and president of the Parkes and District Historical Society Yvonne Hutton, celebrated the 5th year of operation of the Henry Parkes Centre with individual addresses highlighting the success of the complex and cutting of the birthday cake. Greg Page then entertained visitors with a live performance of some well-known Wiggles and Neil Diamond renditions.

General Manager

Mayor

A number of community organisations participated in the event including the Parkes Shire Concert Band, volunteers from Red Bend Catholic College providing free face-painting, the Parkes Rotary Club BBQ, Parkes Action Club with their jumping castle and snow cone machine and also the Parkes School of Dance who treated the crowd to a number of group and individual performances.

The Parkes Antique Motor Club also provided an outdoor exhibition of unique motor vehicles from a range of motoring eras for the crowd to enjoy. The Parkes Historical Society also provided tractor start-ups, exhibition presentations and miniature train rides throughout day.



A milestone was also reached at the Open Day with the Henry Parkes Museums recording its 50,000th visitor. Elvis Stefanoski and his family from Silverdale NSW were the lucky visitors who received a tourism prize package including gifts from the Dish and Dish Café and a range of merchandise and local produce.

### 3. Local Loyalty Program launched for the Henry Parkes Centre

A new marketing initiative for the Henry Parkes Centre was launched at the Henry Parkes Centre Open Day on Saturday 28 November. The 'Local Loyalty Program' is an incentive program that aims to entice the local community to promote the Henry Parkes Centre experience to their visiting friends and relatives, customers and guests by offering free admission to any local resident who accompanies a full paying visitor to the museums.

The Visiting Friends and Relatives (VFR) market is one of Parkes Shire's key visitor markets representing over 30% of all visitors to the region.

Purpose of Visit (visitors)	000's	LGA %	NSW %
Holiday	43	38%	43%
VFR	37	33%	36%
Business	*	*	17%
Other	*	*	6%

General Manager

Mayor



Henry Parkes Centre survey data shows 17% of visitors to the museums are from Parkes Shire and that word of mouth recommendation is the strongest form of advertising for the complex. The local incentive program aims to leverage this by ensuring the local community continue to promote the Henry Parkes Centre and encourage their visitors to experience first-hand what the precinct has to offer.

To register for the program, members of the community need to show their proof of residency (licence, ID card) and sign up to the program at the Parkes Visitor Information Centre to receive their Loyalty Card. Once they have redeemed the free entry offer five times, they then receive a \$10 in store voucher at the Visitor Information Centre offering a great selection of local produce, merchandise and touring maps.

The Local Loyalty Program will contribute to ensuring that the Henry Parkes Centre continues to attract increased visitation ensuring its development and sustainability.

### **3. Central NSW Tourism AGM**

Cr Greenwood and Council's Brand and Marketing Manager attended Central NSW Tourism's Annual General Meeting on Wednesday 25 November 2015 which was held in Forbes.

The Election of Office Bearers resulted in the following appointments:

- Chair - Norman Mann, Bathurst
- Vice Chair - Brian Steffan, Forbes Shire Council
- Treasurer - Gary Styles, Orange City Council
- Secretary - Christine Le Fevre, Amazing Bathurst
- Public Officer - Brian Steffan, Forbes Shire Council

Appointment of a skills-based board was also undertaken and the following recommendations for appointment were adopted:

- Norm Mann, Chair Central NSW Tourism
- Ian Davison, Grape Grower, Borenore
- Brian Steffen, Forbes Shire Council
- Cr Ray Walsh, Cowra Shire Council

Lucy White also announced her resignation from the position of Executive Officer to take up a position with Bathurst Regional Council.

The Regional Tourism Organisation review is still underway by the State Government and it is expected that an outcome will be communicated sometime in December 2015.

### **4. Tourism Newsletter - Spring Edition**

The summer edition of the Tourism Newsletter has been compiled and distributed to stakeholders.

Over 200 subscribers have registered for the newsletter with this number steadily increasing.

The quarterly publication aims to keep subscribers informed of tourism industry news and opportunities, major events taking place in the Shire and ways in which they can leverage off or get further involved in marketing campaigns and product development programs.

---



General Manager

---



Mayor

## **5. Elvis Festival Planning Update**

### **2016 Sponsorships and Funding**

The Festival has secured one new cash sponsor for the 2016 Festival, Vespa.

The Festival Director continues to liaise with sponsors and funders to ensure benefits continue to be rolled out and deliverable deadlines are met. VIPs and sponsor schedules are currently being finalised, with schedules, deliverables and tickets to be distributed in December.

### **2016 Marketing and Publicity**

Festival television and radio campaigns are now focused regionally ahead of event delivery, with paid promotion on WIN Television, Star FM, 2PK and ROK FM.

The Festival continues to engage with visitors through its social media channels, with scheduled posts up to and during the Festival.

The 64pp souvenir brochure and official souvenir calendar are now available for sale online through the Festival website and from the Visitor Information Centre.

The number of Festival media clippings has increased 100% on this same time last year (190 recorded clippings to end of November).

A Festival promotional stand was coordinated at the Parkes Upmarkets Christmas event on Friday 4 December.

### **Portfolios/Events**

The Festival has submitted a Section 68 modification application for the Festival Boulevard and is awaiting approval.

Elvis Central will be co-located at 203 Clarinda Street in the old Commonwealth Bank with Council's project offices. Installation of shop fittings, receiving of stock and design of signage is underway.

### **Volunteers**

At the time of reporting, 18 volunteers have been inducted into the 2016 Program and a further 29 volunteers have registered but are yet to be inducted.

35 volunteers and portfolio holders from 2015 have not yet registered and 9 have declined to volunteer in 2016. This brings the total number of known volunteers to 47. There were 76 volunteers in the 2015 program.

Two Volunteer Induction Nights were held on 16 November and 7 December. From this point onwards any inductions will have to be undertaken online.

### **Ticket Sales**

60% of available tickets to Festival-produced shows have sold in 10 weeks of the 16-week sales period following program launch.



General Manager



Mayor

## **6. Parkes Shire Destination Guide**

Council's Destination and Marketing team have selected suppliers for the design and production of the new Parkes Shire Destination Guide in 2016.

*Crackler* and *Kent Woodcock Creative* have been selected as the successful supplier for design services, *Ad Loyalty* from Canowindra for advertising sales coordination and *Progress Printing West* for printing services.

A project plan has been developed and will be rolled out from January 2016. The 2016/17 edition of the Destination Guide is expected to be launched in April 2016 along with a strategic distribution program to ensure optimal placement, access and visibility of the publication online and in key information outlets and gateways.

## **7. Parkes SPARKLES Christmas Illumination & Markets**

A feature of the 2015/16 major projects round was the development of the Parkes SPARKLES Christmas initiative. Council's Economic Development Unit worked with the Parkes Chamber of Commerce to develop the Sparkles retail Christmas catalogue and associated shop local marketing campaign, and leveraged off that campaign with the development of the Sparkles Illumination project.

The illumination project is the first of its kind for Parkes and involved considerable planning and cooperation from a range of stakeholders to temporarily enable the special effect lighting of a range of buildings and landscape features throughout the Parkes CBD, with a major feature of a video projection on the town clock building, supplemented by gobo projections and coloured building lighting and fairy lights in other key locations.

The illumination spectacle officially began on Friday 4 December to coincide with the Sparkle in the Park Family Market and Movie night and will run throughout December, with a reincarnation planned in January for the Elvis Festival, prior to removal.

The illumination is designed to encourage local residents and visitors to wander through the Parkes CBD, enjoying extended trading hours of local retailers and a range of hospitality venues throughout the festive season. The response so far from businesses, local residents and visitors has all been very positive and supportive of this project.

Parkes Chamber of Commerce hosted a fabulous night of family entertainment in Cooke Park. The night commenced with the annual Christmas Upmarket which this year boasted over 40 Stalls with stall holders staying open later due to the large crowds.

The night provided plenty of entertainment, with Santa on hand for the annual kids Christmas photo, jumping castles and several amusements rides. Parkes School of Dance's talented young dancers entertained the crowds with some fabulous dance routines. Many local home based businesses sold their wonderful local products and Rotary fed the hungry crowds which were considerably up on last year.



General Manager



Mayor

Once the sun went down the picnic blankets came out and families settled down to a wonderful night of watching a Christmas movie under the stars.



General Manager

Mayor



## 7. Main Street Vibrancy Strategy

The Economic and Business Development Manager has continued to work on the Parkes CBD vibrancy project. The Project aims to add interest and excitement into the Main Street and adjoining streets to consider the best ways to improve the CBD for shopping, working, living and visiting.

The aims of the Main Street Vibrancy Strategy are to:

- Realise the possibilities and opportunities for the Parkes CBD
- Develop a clear vision for the centre's future
- Ensure that the centre is a better place to live, work, visit and trade
- Realise and celebrate the centre's assets and unique history
- Provide concepts for the improvement of the public realm, Main-street buildings and other spaces, ensuring that they are active, functional, attractive and safe
- Provide the framework to better manage traffic, car parking, cyclist and pedestrian movement

The Project has been initiated with the development of an Issues Paper which is currently on public exhibition. The Issues Paper is a precursor to the Main Street Vibrancy Strategy and aims to explore the relevant issues that need to be considered during the community engagement process.

## 8. Events Update

### **Christmas Events**

Council's Events Development Officer attended the Peak Hill Meet You Up the Street Festival coordinated by the Business and Tourism Association. The Festival was well attended with the main street at its vibrant best with activities including stalls, raffles and competitions and many people taking advantage of all the local shopping specials. The Billy Cart Derby was a feature event along with the Country Idol Competition judged by popular regional talents Jason Owen and Bill Amos. Council's Tourism and Events team assisted organisers in the promotion and marketing of the event. Council also had a stall for community engagement where staff updated a number of residents on the current "State of the Shire" presentations.

The Parkes annual Christmas Markets and Carnival in Cooke Park was also held on Friday 4 December. The event featured Parkes UpMarkets with a variety of stalls, amusements and a special appearance by Santa. Rounding out the event was an outdoor movie screening of the Christmas comedy movie 'Elf'. The event was coordinated by the Parkes Chamber of Commerce with significant support of Council teams including Parks and Gardens, Economic Development, Finance and Information Services.

Trundle will host a Christmas Markets event on Saturday 12 December, 10:00am to 3:00pm at Trundle Central School.



General Manager



Mayor

The annual Parkes Carols by Candlelight will take place in Cooke Park on Sunday evening 13 December with the Parkes Shire Concert Band kicking things off from 6:30pm with some festive music.

### **Event Planning for 2016**

#### **Parkes Shire Australia Day Celebrations 2016**

Plans continue in preparation for Parkes Shire's Australia Day 2016 celebrations which will take place around the Shire on Tuesday 26 January 2016 with ceremonies in Peak Hill, Parkes, Trundle, Bogan Gate and Tullamore. Nominations for the Shire's 2015 Civic and Cultural Awards have now closed with the following tally of nominations;

- 5 x Citizen of the Year
- 4 x Young Citizen of the Year
- 6 x Community Event of the Year
- Plus 9 Cultural Awards (2 x Adult, 4 x Student and 3 x Group).

Parkes Shire's Australia Day Ambassador has been announced and it is author Catherine DeVrye, who will partake in a very busy itinerary during her visit to the Shire.

#### **Local Government Touch Carnival 2016**

Planning continues for the 2016 Local Government Touch Carnival with 40 teams expected to ensure the event continues to boost the local hospitality industry during the weekend of 26 & 27 February 2016.

#### **The Big Ride 4 Parkinson's 2016**

Plans are already underway for this popular fundraising event which will again see many riders travel from Sydney to Parkes. Council's Events Development Officer continues to liaise with the organisers Parkinson's NSW in regards to promotions for this event.

#### **Tullamore Irish Festival 2016**

The Tullamore Irish Festival Committee is also well underway with plans for the 2016 event which will once again see International artist Damien Leith as the headline act. Council's Events Development Officer will continue to assist organisers in developing and marketing the event

#### **Trundle ABBA Festival 2016**

Tickets to Trundle ABBA Festival 2016 are now on sale. Council's Events Development Officer will continue to work with the organisers to further promote this unique and ever-growing event for Trundle.

---



General Manager

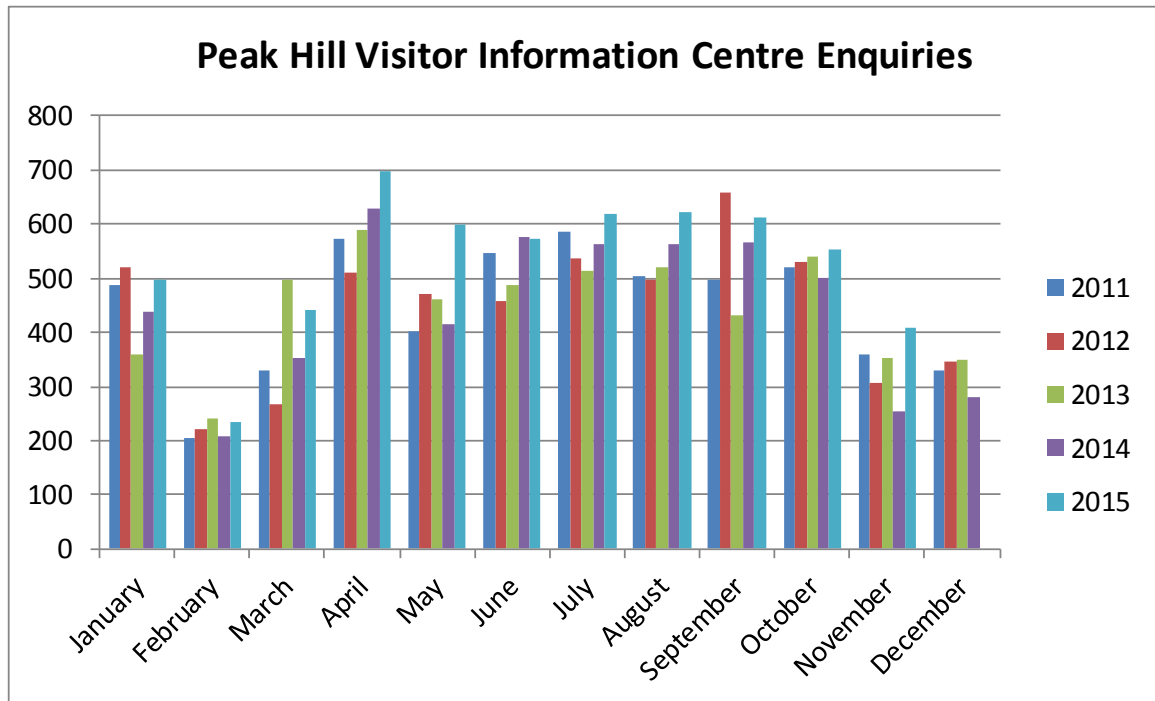
---



Mayor

## 9. Peak Hill Visitor Information Centre Numbers

The volunteer managed Peak Hill Visitor Information Centre operated from Peak Hill Country Crafts provides visitor statistics. Statistics from 2011 to 2015 are provided for the information of Council. 408 visitors were recorded during the month of November 2015, representing a significant 61 per cent increase on the same period in 2014 and a 13 per cent increase on the November average.

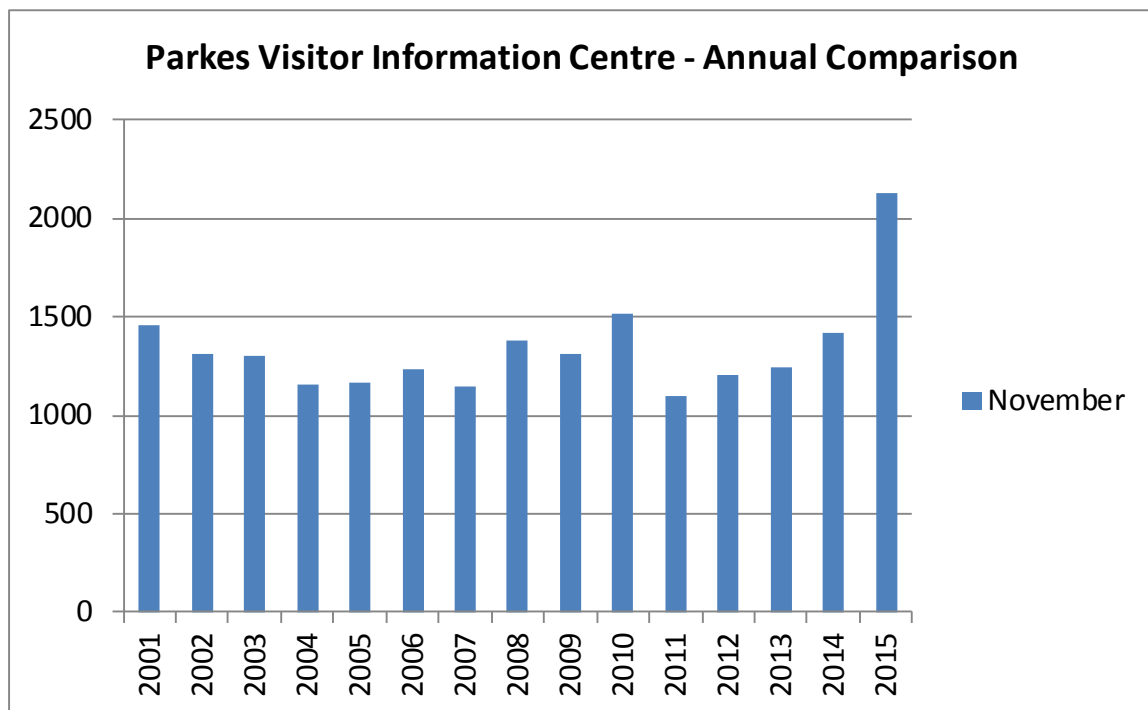
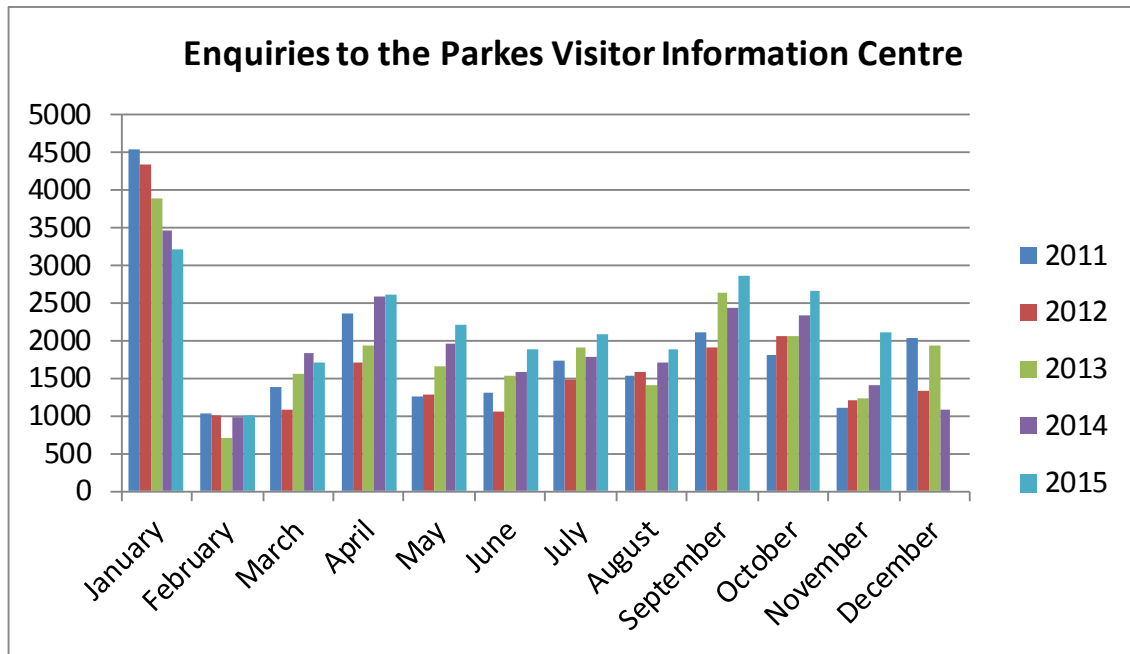


General Manager

Mayor

# 10. Parkes Visitor Information Centre Numbers

Enquiries to the Council managed Parkes Visitor Information Centre for the month of November 2015 totalled 2126 visitors which represent a significant 50 per cent increase on the same period in 2014 and a 59 per cent increase on the November average. The results however are impacted by the conduct of the Henry Parkes Centre Open Day which saw over 500 enquiries recorded during the event which would be additional to expected enquiries during normal operations.



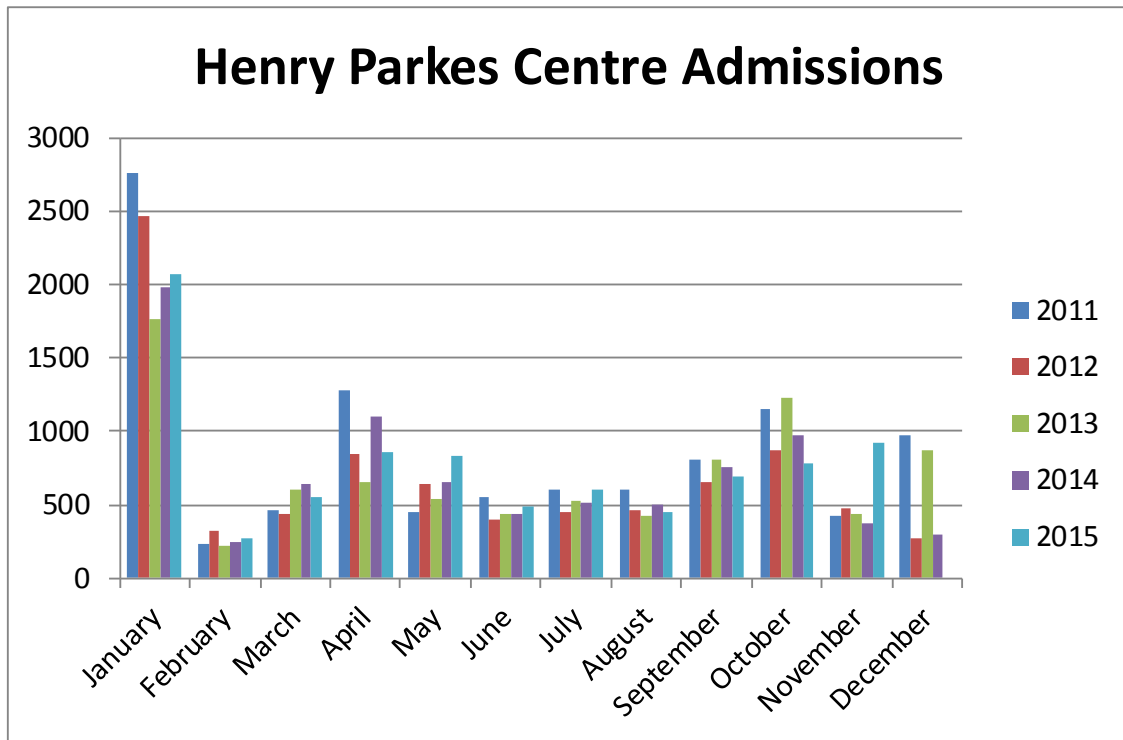
General Manager

Mayor



# 11. Henry Parkes Centre Visitor Numbers

Results from admissions to the Council managed Henry Parkes Centre for 2011-2015 are provided for the information of Council. Ticketed admissions for the month of November 2015 totalled 920 people. 559 of these admissions were free entries recorded during the conduct of the Henry Parkes Centre open day event. The paid admissions however represent a 4 per cent downturn on the November average.



## Attachments

Nil

General Manager

Mayor

## 11.4 (DTCS) Library Service Statistics and Monthly Update

### Executive Summary

Library usage statistics for the month of October and November 2015 and recent activities are provided for the information of Council.

### Background Information

The statistics are provided to monitor service utilisation levels and to assist with the overall analysis of trends evolving over time. The information covers the areas of volume of items issued, Local History Resource Centre utilisation, visitation numbers and Internet resource usage.

### Legislative or Policy Implications

Nil.

### Progressive Delivery Program Implications

The resolution in this report will primarily effect the Delivery Program Future Direction relating to:

*1.5.1 Develop Lifelong Learning Opportunities - Provide Lifelong learning opportunities for the community through Parkes Shire Library, and*

*6.4 Ensure the Library is an ongoing cultural, recreational, learning centre for the community.*

Predicted positive effect / opportunity for the Delivery Program: *Excellent*

Parkes Shire Library administration, events and activities are continuing to meet the actions outlined in the Delivery Plan.

Predicted negative / challenge to the Delivery Program: *Negligible*

### Quadruple Bottom Line



Economic

★★★★☆



Environmental

★★★★☆



Social

★★★★★



Civic Leadership

★★★★★

### Budget & Financial Aspects

Nil.

General Manager

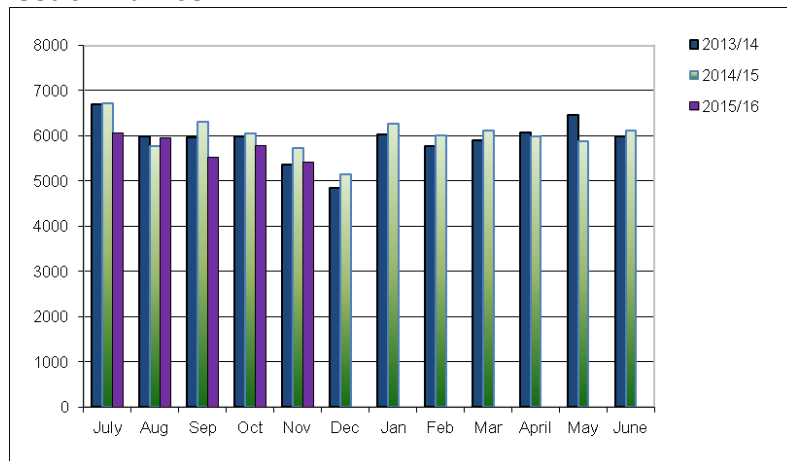
Mayor

## Recommendation

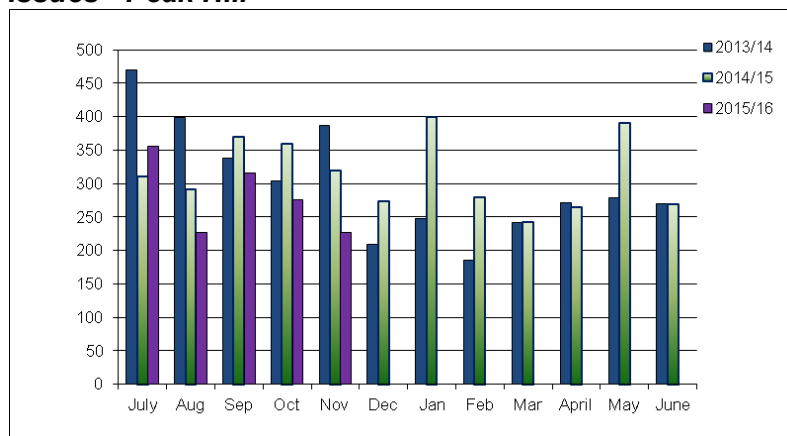
1. That the information be noted.

## Report

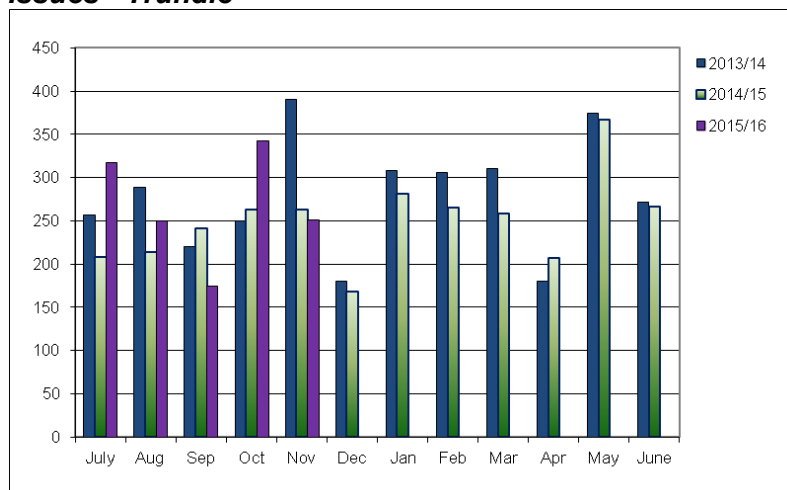
### Issue - Parkes



### Issues - Peak Hill



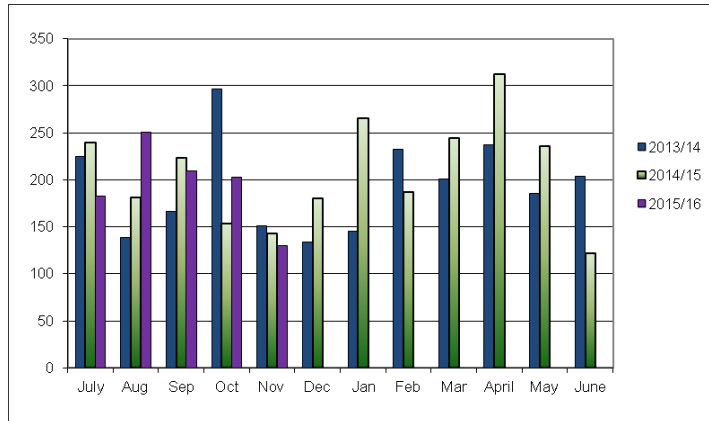
### Issues - Trundle



General Manager

Mayor

### Issues - Tullamore



	Parkes Visitor Count *		Parkes Internet Sessions		Local History Count	
	14/15	15/16	14/15	15/16	14/15	15/16
July	5621	5384	709	738	25	32
August	4442	5200	583	630	21	38
September	5459	5159	769	671	30	11
October	5403	4582	722	692	22	43
November	4746	4620	685	601	30	26
December	3792		656		28	
January	6471		668		13	
February	4935		656		39	
March	5892		741		43	
April	4776		633		23	
May	4482		709		34	
June	5004		689		19	
<b>TOTAL</b>	<b>61023</b>	<b>20363</b>	<b>8220</b>	<b>3332</b>	<b>327</b>	<b>150</b>

\*Includes staff coming and going.

### New Members

	Parkes		Peak Hill		Trundle		Tullamore	
	14/15	15/16	14/15	15/16	14/15	15/16	14/15	15/16
July	98	57	8	2	0	3	3	0
August	175	61	7	1	0	3	4	3
September	65	25	2	1	0	2	0	2
October	47	40	2	11	1	0	1	1
November	49	49	3	0	1	0	0	1
December	41		0		1		0	
January	66		9		2		0	
February	79		5		1		0	
March	74		0		5		0	
April	52		1		1		2	
May	64		3		3		2	
June	58		1		2		0	
<b>TOTAL</b>	<b>770</b>	<b>232</b>	<b>41</b>	<b>15</b>	<b>17</b>	<b>10</b>	<b>12</b>	<b>7</b>

General Manager

Mayor



### **Activities and Events -**

<i>October and November</i>	<i>Attendees</i>	<i>No. of sessions</i>
<b>Computer classes</b>	10	4
<b>School class visits</b>	232	6 Trundle, 3 Parkes
<b>Storytime</b>	240	15 Parkes, 3 Peak Hill
<b>Rhyme Time *</b>	320	14
<b>Currajong Disability</b>	78	7
<b>Author-rised, Writing Group</b>	24	2

\* (Adults and children are counted for Rhyme Time and PyjamaRama sessions as the session is equally about early literacy skills and giving parents the confidence to continue this effort at home.)

**Exhibitions** - The local Parkes branch of the Embroiderers Guild of NSW held an exhibition of their needlework during October. Work included contemporary techniques as well as more traditional styles such as cross stitch, canvas work, hardanger and metal thread work. Members of the Guild demonstrated their talents and art on various days throughout the exhibition.

This local exhibition was packed up and then another evocative and beautiful embroidery collection was installed.

The Anzac Commemoration Postcards exhibition is a travelling collection of 90 embroidered postcards, known as silks, which were the traditional way many servicemen corresponded from abroad to their loved ones at home in Australia. The collection includes embroidered replicas of postcards sent to and from the war front during World War I as well as postcards designed by the guild.

The exhibition was officially opened by Mayor Councillor K Keith on Thursday 5 November. His Excellency General The Honourable David Hurley AC DSC (Ret'd), Governor of New South Wales and Mrs Hurley also viewed the exhibition during their recent visit to Parkes. Mrs Hurley is the patron of the Embroiderers' Guild NSW.



**Public Libraries NSW Annual Conference** - Parkes Branch Librarian and Trundle Library Assistant attended the 2015 annual conference for public libraries 18 - 20 November.

Topics covered at the conference included: branding your library, library services for the visually impaired, how to articulate the value of public libraries in a contemporary context, building sustainable partnerships, public libraries and the future, and short presentations from metro and regional libraries on pop-up libraries.

General Manager

Mayor

**Trundle Library** - An after-hours return chute has been installed at Trundle Library by the Trundle Men's Shed group. Trundle Library members are very pleased with the installation.



Trundle Library Assistant Debbie Anderson supports the visits of St Patrick school students to the library. She was officially thanked by the school in a recent newsletter. They particularly enjoy the inclusion of science experiments.

**Science at the Library:** Last Friday when the Infants Class visited the Trundle Town Library Mrs Anderson read them an Information Text about clouds. Mrs Anderson then led the children through an activity where they created 'rain clouds' using water, shaving cream and an eye dropper to create precipitation. Thanks Mrs Anderson!



**Summer Reading Club** - The end of the school year is drawing closer which is the perfect time to launch the Summer Reading Club and this year the Library will be experimenting with a new approach.

**Inside the Glass - Summer Reads 2015-16**, will not only incorporate the number of books participants read but also an artistic representation of the story they think about, love or remember the most, inside a glass container (large clear plastic cups will be distributed at registration time as an alternative).



General Manager



Mayor

In June this year Library staff took part in Macquarie University's best practice research for early literacy development. In doing so, the staff were reminded that comprehensive literacy development occurs when readers think about and inject what they have read into their everyday lives. It's not about the number of books read; it's about what goes on inside the brain after the reading material has been put down or turned off that makes the difference.

The Summer Reading Club program will continue to encourage summer readers to borrow lots of library resources but will also be encouraging the number of story jars that are received. This year the program will be open to adults as well as kids, tweens and teens, and the staff are looking forward to creating a quirky exhibition celebrating with a party if 100 stories Inside the Glass are received.

**Library Programs and Events** - The programs and events have all but concluded for 2015. There has been achievements to be celebrated, and programs that will be reviewed over the Christmas break.

- The Curiosity and Wonder celebration was an excellent event. The program this year included more adult targeted activities, and including sessions at the townships was a success.
- Parkes Library Fun Palace was a particular highlight and an event the staff are keen to develop and continue.
- Author-ised Parkes Writing group continues to have strong attendance, with the group already drawing up plans for 2016 that could include writing a theatre play.
- Rhyme Time sessions continue to be well supported. Storytime sessions on Saturday mornings will be reviewed due to low attendance.
- Parkes Library's hosting of the Libero Annual User Group meeting provided the opportunity to work with Libero staff to tweak the library computer system.
- Five exhibitions/display were hosted during the last half of the year, some travelling and some local.
- Parkes History blog grows each month. Articles featured included WW1 stories, local sporting grounds and will soon highlight some of the heritage trail features.

A number of events are already planned for 2016, including:

- Elvis Festival photography exhibition and workshop, and movie showings.
- Exhibition by Parkes Bluebird child care centre
- Seniors Week exhibition by Southern Cross residents (supported by Parkes Quota).
- Waste to Art exhibition and workshop March/April.
- Revamp of the Zinio digital magazines collection to replace underperforming magazines with new titles.

## Attachments

Nil.



General Manager



Mayor

## 11.5 (DTCS) Regional Visitor Economy Fund success for Peak Hill

### Executive Summary

Minister for Trade, Tourism and Major Events Stuart Ayres announced that Council's application for \$120,000 to enhance the visitor experience at the Peak Hill Gold Mine was successful. The \$120,000 was provided on a dollar for dollar basis and will be matched by Council to improve this important tourism asset for Peak Hill.

### Background Information

Under its 2007 agreement with Alkane Resources, Council manages the tourism components of the Peak Hill Gold Mine. The current model of operation involves daily opening of the facility, providing free access and self-guided touring of the various trails and viewing platforms established around the site. Occasional pre-booked guided group tours also take place under an arrangement with a casual tour guide.

In response to community and market feedback with regards to the ageing nature of major components of the visitor experience, Council has been working with the community of Peak Hill to plan and seek funding for potential improvements to the site.

### Legislative or Policy Implications

Nil.

### Progressive Delivery Program Implications

The resolution in this report will primarily effect the Delivery Program Future Direction relating to: 4. *Grow and Diversify the Economic Base*:

*Specifically:*

4.2.2 *To diversify the attraction base of the Shire, providing more things for visitors to 'see and do' in the area*

4.2.3 *To improve the Tourist Infrastructure available within the Shire*

4.2.4 *To increase visitation to Parkes, Peak Hill and the villages of Bogan Gate, Trundle and Tullamore, with the villages becoming attractions for the Shire*

Predicted positive effect / opportunity for the Delivery Program: *Good*

Predicted negative / challenge to the Delivery Program: *Moderate*

### Quadruple Bottom Line



*Economic*

★★★★☆



*Environmental*

★★★★★



*Social*

★★★★★



*Civic Leadership*

★★★★★

The improvement of this site will demonstrate considerable positive benefits for the Peak Hill community and economy.

General Manager

Mayor



## Budget & Financial Aspects

*In 2015/16, the following provisions have been made:*

\$85,000 has been allocated within the capital projects budget to facilitate site upgrades;  
\$5,000 has been allocated within the water vote for development of a water refill station;  
\$30,000 has been allocated from the Peak Hill Town Improvement Vote

**\$120,000 TOTAL COUNCIL ALLOCATION FOR SITE IMPROVEMENTS**

This \$120,000, combined with the Regional Visitor Economy Fund grant of \$120,000 takes the total project budget to \$240,000.

## Recommendation

1. That the information be received and noted; and that the Regional Visitor Economy Fund contract with Destination NSW for the provision of this grant be reviewed and accepted.

## Report

Minister for Trade, Tourism and Major Events Stuart Ayres has announced that Council's application for \$120,000 to enhance the visitor experience at the Peak Hill Gold Mine was successful. The \$120,000 was provided on a dollar for dollar basis and will be matched by Council funds to improve this important tourism asset for Peak Hill.

The Regional Visitor Economy Fund is aimed at product development and marketing projects designed to increase overnight visitation to the regions which helps to grow local economies across Regional NSW.

The Peak Hill project was one of only four in the state that received funding in this round. This reinforces the partnership between Council and the Peak Hill community in strengthening this important tourism attraction and reinforces Council's decision to recently undertake a masterplan for the tourism components of the site, which no doubt placed this project in good stead in a very competitive field.

The allocation of this grant will allow Council to proceed with a range of tasks to improve the visitor experience of the attraction and better meet visitor needs, including an improved entrance treatment; construction of a bespoke Peak Hill Gold Mine Themed Entry Shelter for use by independent visitors and groups; track consolidation; major improvements to signage and wayfinding; installation of a water refill station; creation of a Town Features Map for the shelter, encouraging visitors to spend more time exploring the additional delights of Peak Hill and district; additional interpretive signs telling a more personal account of the importance of the mine to Peak Hill through time; mine directional signage; a people tracker; refurbishment and relocation of existing turnstiles; a new accessible entry gate and construction of rest points, seating, steps and handrail.

These tasks were identified in the masterplan for improvement of the site and will dramatically enhance the attraction, ensuring a steady flow of visitation to the Gold Mine and the flow on benefits of that visitation to the broader Peak Hill community.



General Manager



Mayor

The estimated cost to undertake the design, construction and project management of all of these works is in the vicinity of \$240,000, which is now achievable given the announcement of this grant.

### **Attachments**

1. Copy of media release from Stuart Ayres, Minister for Trade, Tourism and Major Events and Minister for Sport.

---



General Manager

---



Mayor



**Stuart Ayres**  
Minister for Trade, Tourism and Major Events  
Minister for Sport

## MEDIA RELEASE

Monday, 14 December 2015

### REGIONAL NSW BUSINESSES TO RECEIVE TOURISM BOOST

NSW regional tourism businesses in Mudgee, Port Stephens, the Hunter and Parkes will benefit from more than \$600,000 after successfully applying for NSW Government funding from the Regional Visitor Economy Fund.

Minister for Trade, Tourism and Major Events Stuart Ayres said the funds will go towards marketing and product development projects aimed at increasing overnight visitation to the regions which helps to grow local economies across Regional NSW.

"It gives me great pleasure to announce these four organisations from Regional NSW will receive a significant boost as a result of the Regional Visitor Economy Fund, which is administered by the NSW Government's tourism and major events agency, Destination NSW," Mr Ayres said.

"These funds will not only go towards upgrading and improving business services, but will provide a platform for NSW regional tourism operators to promote their wonderful products and experiences to domestic and international visitors.

"NSW is home to some of the country's best tourism attractions and I am delighted these businesses will benefit from this NSW Government initiative."

The successful applicants will receive funding on a matched dollar-for-dollar basis from Round Two of the Contestable Regional Visitor Economy Fund.

The final round of the Contestable Fund - Round Three - will open on 1 February 2016 and close on 11 March 2016.

#### **Successful Applicants:**

\$120,000 – Mudgee Region Tourism for a Destination Marketing Campaign (Central NSW Region).

\$197,000 – Port Stephens Tourism for a Destinations Marketing Program (Stage three - Hunter Region)

\$175,000 – The Hunter Resort for the Hunter Valley Adventure Centre Project (Upper Hunter, Cessnock Region).

\$120,000 – Parkes Shire Council for the Peak Hill Gold Mine Visitor Experience Improvement Program (Central NSW Region).

**John Redman | Minister Ayres | 0400 298 929**

General Manager

Mayor

## **12 DIRECTOR PLANNING AND ENVIRONMENT'S REPORT**

### **12.1 (DPE) Progress of the Contamination Central Project**

---

#### **Executive Summary**

The purpose of this report is to advise Council of the progress of the Contamination Central Project.

#### **Background Information**

In 2014 the Bathurst Orange Dubbo Alliance and the Central West Councils Environment and Waterways Alliance was able to secure \$450,000 in grant funding from the Environment Protection Authority for the Contaminated Land Management Regional Capacity Building.

The project is named Contamination Central and Council has made a financial commitment of \$750 to participate in the project that will through to 30 June 2016.

#### **Legislative, Policy & Management Planning Implications**

Having a Contaminated Land Policy will go a long way to providing Council with an exemption from liability in carrying out its planning functions in relation to Contaminated Land.

#### **Budget & Financial Aspects**

The cost associated with preparing the policy and other project activities are funded by a grant from the NSW Environment Protection Authority being administered by Bathurst Regional Council.

#### **Recommendation**

1. That the progress of the Contamination Central Project be noted. Further, that the draft Contaminated Land Policy will be presented to Council in early 2016.

---



General Manager

---



Mayor



## Report

The Contamination Central Project Officer, who is based in Orange City Council, commenced in April 2015 and since that time the project has made significant progress. Nineteen councils in the central west have joined the project which will deliver an information system for tracking and management of potentially contaminated land, a regional policy template and significant training opportunities for the participating council's staff. The participating Councils are Bathurst, Blayney, Bourke, Cabonne, Coonamble, Cowra, Dubbo, Forbes, Gilgandra, Lachlan, Lithgow, Mid-Western, Narromine, Oberon, Orange, Parkes, Warrumbungle, Weddin and Wellington.

Project activities are guided by a steering committee consisting of representatives from Bathurst Regional, Orange City and Dubbo City Councils.

Seminars explaining the contaminated land management framework in NSW have been presented at each of the participating Councils, with over 100 staff members attending. The project has developed the structure of an information system for Councils with approximately 35 staff members across the region participating in workshops. Most recently the project held a policy development workshop to prepare the regional policy template for contaminated land management in each Council of the region. Ten councils participated with 22 representatives in attendance as well as representatives of the EPA.

The Contaminated Land Policy is the cornerstone of the project as it will enable Councils to mitigate their specific liability for land contamination in relation to planning functions under the *Environmental Planning and Assessment Act 1979* where Councils are essentially exempt from liability if they have a policy in place that conforms substantially in accordance with the *Managing Land Contamination Planning Guideline*.

The Regional Policy template is expected to be provided to Council in January 2016. The draft Contaminated Land Policy will be presented to Council in early 2016, recommending the policy be placed on exhibition for a minimum of 28 days.

## Attachments

Nil

---



General Manager

---



Mayor

## 12.2 (DPE) Spicer Park Grandstand

---

### Executive Summary

Spicer Park Grandstand is structurally unstable and public access is currently restricted. The Sporting Fields Master Plan, adopted by Council in November 2014, recommended that the Grandstand be upgraded.

Funds were allocated in the 2015/2016 budget for the restoration of Spicer Grandstand.

A Heritage Impact Statement has been prepared which explores six options for the future of the Grandstand, including the integration of new amenities into to the building.

### Background Information

#### Spicer Grandstand

The Spicer Park Grandstand is located in Spicer Park in Victoria Street, Parkes. The Grandstand was erected in 1928 and was designed by Architect W.C. Dodd.

The Grandstand is constructed of brick, has a hipped metal roof and timber step seating. There is a kiosk and change rooms located underneath the seating area that is accessed from the rear.

The grandstand is not heritage listed under the Parkes Local Environmental Plan 2012, however it is considered to have local heritage significance due to its importance for various sporting groups and spectators since 1928.

#### Sporting Fields Master Plans

Council adopted the Sporting Fields Master Plan at the Ordinary Council Meeting on 4 November 2014. The Sporting Fields Master Plan contained recommendations for Spicer Grandstand, which included to:

*Retain and upgrade the grandstand, including the seating. It also recommended to Engage a heritage architect to investigate and recommend scope of works for any upgrades to the Spicer Oval Grandstand.*

and

*Upgrade the grandstand seating, and utilise the understory for storage.*

Since the adoption of the Sporting Fields Master Plan, further inspection and investigation of the Grandstand has revealed that it is structurally unstable and therefore public access has been restricted with a man-proof fence. A copy of the Master Plan is attached to this report.

### Legislative, Policy & Management Planning Implications

Nil.

---



General Manager

---



Mayor

## Budget & Financial Aspects

\$221,000 was allocated to the Spicer Park Grandstand Refurbishment Project for Capital Improvements in the adopted 2015/2016 Operational Budget.

\$21,000 was originally allocated for the project in accordance with Council's Long-Term Financial Plan. It was later determined the need for additional funding which resulted in a further \$200,000 assigned to the project. There were two funding sources for the additional capital works which included a \$100k from the IPR Community Initiatives vote and \$100k allocated from the Special Rates Variation Infrastructure Backlog vote.

No funds have been allocated for new amenities or grandstand.

## Recommendation

1. Place the Heritage Impact Statement on public exhibition to gain feedback on the six options presented in the report.
2. Make available the Sporting Fields Master Plan to provide a comprehensive background and context to the matter.
3. Write to the following stakeholders as part of the exhibition process:
  - Sports Council
  - Parkes Spacemen Senior Rugby League
  - Parkes Marist Junior Rugby League
  - Parkes Boars Rugby Union Club
  - Parkes Little Athletics Centre
  - Parkes & District Cricket Association and Parkes District Junior Cricket Association.
4. Following public exhibition relating to the future management of the Grandstand, a further report be tabled that records the outcomes of the public exhibition period and provides recommendations for future management.

---



General Manager

---



Mayor

## Report

The Sporting Fields Master Plan was adopted at the Ordinary Council Meeting on 4 November 2014. The Master Plan identified key directions for the Spicer Oval area which included:

- Level the playing surface and upgrade the oval floodlighting
- Construct a second playing field to the east of Spicer Oval
- Construct a new amenities block, canteen and public toilets between the two sports fields
- Remove the existing public toilet
- Retain and upgrade the grandstand, including the seating
- Install paths to link Spicer Oval to the broader path network within the complex

Since the adoption of the Sporting Fields Master Plan, further inspection and investigation of the grandstand has revealed that the building is structurally unsound. A Structural Inspection Report, prepared by a structural engineer has revealed that the structural defects are due to the footings of the building not being structurally adequate to resist the foundation soil seasonal movements. The Report includes minimum rectification works (Section 5.1) required to make the structure fit for the purpose and restore structural adequacy for another 20 years. A copy of the report is attached.

A scope of works has also been prepared in consultation with Council's Heritage Advisor for repairs to the bricks, window sashes and replacement of the timber seating and decorative timber batons etc.

A cost estimate for the works has been prepared by a licensed builder and quantity surveyor and is attached to this report. The works detailed in the Structural Inspection Report and other required conservation measures such as painting, replacing timber seating, fixing balustrade etc is estimated at \$201,920.00.

A Heritage Impact Statement has been prepared to review the heritage significance of the Grandstand and provide six options for the future of the building. The six options include doing nothing, demolition, repair the grandstand and three alternatives for integrating a new amenities building into/adjacent to the Grandstand. An evaluation of the various options has been prepared below:

### **Evaluation of Options**

Options	Evaluation
1. Do nothing.	The grandstand is currently structurally unsound and not safe for public use. A man proof fence is erected around the grandstand and will remain in place until necessary maintenance/repairs have been undertaken. If nothing is done, the grandstand will continue to deteriorate and there will continue to be no spectator seating available at Spicer Oval.
2. Demolish Grandstand.	Demolishing the grandstand is not consistent with the recommendations in the Master Plan for the Spicer Oval Complex. The Heritage Impact Statement identifies the Grandstand as having local cultural significance. Demolition of the grandstand would remove the physical evidence of the building from the site and remove spectator seating and storage from the site. An estimated project budgeted of \$70,000.00 has been estimated for the demolition of the Grandstand.

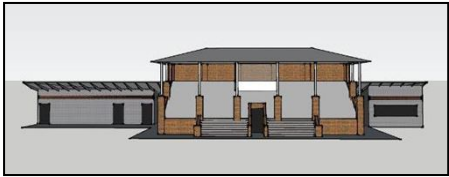




General Manager



Mayor



<p>3. Repair grandstand as per the works detailed in Section 5.1 of the Structural Report and Scope of Works prepared by Council's Heritage Advisor.</p>	<p>Repairing the grandstand is consistent with the Master Plan for the Spicer Oval Complex and is appropriate given the heritage significance of the building. There is an allocated budget for the works. The facilities provided in the Grandstand do not meet current standards or provide any of the key directions detailed in the Master Plan, other than provide seating.</p>
<p>4. Construct new amenities to the rear of the grandstand (Option One).</p> 	<p>Option One provides the greatest opportunity to conserve the grandstand and to make use of the existing building. By integrating amenities into the Grandstand, it will ensure that the Grandstand will continue to be used and valued by the community. The proposed design assists in the long term stability of the original structure through it's location and bracing action, therefore minimising costs associated with the structural stabilisation recommended in the Structural Inspection Report. The cost of this option has not been investigated and no budget has been allocated.</p>
<p>5. Retain roof structure of grandstand and build a new stand and amenities underneath (Option Two).</p> 	<p>Option Two retains the roof structure with new stand and amenities beneath. The cost of this option has not been investigated and no budget has been allocated.</p>
<p>6. Construct new grandstand closer to the playing surface using the existing roof structure (Option Three).</p> 	<p>Option Three utilises the roof structure of the grandstand, but relocates the grandstand closer to the playing field. This option addresses the issue identified in the Master Plan for the Spicer Oval Complex that the grandstand is too far away from the playing field. The cost of this option has not been investigated and no budget has been allocated.</p>

The integration of new amenities into the Grandstand was not originally identified in the Master Plan for the Spicer Oval Complex. Therefore it is recommended that Council engage in further public consultation regarding the options above and a further report be prepared for Council to review the findings of the consultation.

#### **Attachments - Distributed separately**

1. Master Plan for the Spicer Oval Complex
2. Structural Inspection Report
3. Heritage Impact Statement
4. Cost Estimate



General Manager



Mayor



## **MASTER PLAN FOR THE SPICER OVAL COMPLEX (SPICER OVAL, PIONEER OVAL, NORTHPARKES OVAL)**

(Master Plan adopted by Council 4 November)



General Manager

Mayor

Spicer Oval Complex Master Plan



## TABLE OF CONTENTS

<b>Definition of Terms .....</b>	<b>3</b>
<b><u>1 INTRODUCTION</u></b>	<b>4</b>
1.1 STRATEGIC CONTEXT	5
1.2 CORPORATE GOALS	5
1.3 CORE OBJECTIVES	6
1.4 DEMOGRAPHIC CONSIDERATIONS	6
<b><u>2 CURRENT SITUATION</u></b>	<b>8</b>
2.1 SITE HISTORY	8
2.2 LAND DESCRIPTION	9
<b><u>3 MANAGEMENT</u></b>	<b>10</b>
3.1 EXISTING STRATEGIES AND RESOURCES	10
3.2 EXISTING USER GROUPS	10
3.3 EXISTING FACILITIES	11
3.3.1 SPICER OVAL	11
3.3.2 PIONEER OVAL	12
3.3.3 NORTH PARKES OVAL	14
3.3.4 PASSIVE RECREATION FACILITIES	15
3.3.5 OTHER OBSERVATIONS	16
<b><u>4 STAKEHOLDER CONSULTATION</u></b>	<b>17</b>
<b><u>5 SPICER OVAL COMPLEX MASTER PLAN</u></b>	<b>19</b>
5.1 PLAN DEVELOPMENT	19
5.2 AIMS	19
5.3 OBJECTIVES	19
5.4 KEY VALUES	20
5.5 KEY DIRECTIONS OF THE MASTER PLAN	20
5.6 IMPLEMENTATION OF THE MASTER PLAN	21

### **APPENDICES**

Appendix 1 – Spicer Oval Complex Master Plan

Appendix 2 - Indicative Prioritisation of Projects by Stakeholders

Appendix 3 – Stakeholder and Community Feedback on the Draft Master Plan

Appendix 4 – Council Resolution Adopting the Master Plan

General Manager

Mayor

Spicer Oval Complex Master Plan



## Definition of Terms

For the purposes of this document the following terms have been defined:

*"the Act"* refers to the Local Government Act 1993.

p

*"Public Land"* is defined as land, including a public reserve vested in or under the control of Council, but does not include:

- A road (Roads Act 1993); or
- Land to which the Crown Lands Act 1989 applies; or
- A Common (Commons Management Act 1989); or
- Land subject to the Trustees of Schools of Arts Enabling Act 1902.

*"Community Land"* is defined as land that should be kept for the use of the general community. It must not be sold and cannot be leased for more than 21 years of which Section 46 of the Act applies. In addition, it may only be leased or licensed for more than five years subject to public notification (Section 47 Local Government Act 1993).

*"Operational Land"* is land that can be sold, leased or licensed without restrictions.

*"Classification"* refers to the labelling of public land as "community" or "operational" by resolution, if it has not already been deemed Community Land. The following categories of land, which are vested in or under the control of Council were automatically classified as Community Land under Schedule 7, Clause 6(2) of the Local Government Act:

- Public reserves;
- Land subject to a trust for a public purpose;
- Land dedicated as a condition of a development consent under Section 94 of the Environmental Planning and Assessment Act 1979;
- Land, reserved, zoned or otherwise designated for use under an environmental planning instrument as open space; and
- Land controlled by a Council that is vested in the corporation constituted by Section 8(1) of the Environmental Planning and Assessment Act, 1979.

*"Open Space"* is the zone that collectively refers to the categories used to describe the Community Land. The categories are parks, sportsgrounds, general use and natural areas.

General Manager

Mayor





## 1 INTRODUCTION

The Spicer Oval Complex is the primary sporting and recreational precinct in Parkes, both in the size and scale of facilities, and in the diversity of sporting and recreational pursuits possible. The Complex comprises of Spicer Oval, Pioneer Oval, Northparkes Oval, the Spicer Park Caravan Park, and a large area of undeveloped land. It is located on the northern edge of Parkes and consists of 32.85 hectares of Crown land under the management control of Parkes Shire Council.

The Complex is bounded by private property (farmland) to the north, Alexandra Street & Albert Street to the west, Bushman Street to the south, and East Street and private property (farmland) to the east. (See Figure 1)



Figure 1 – Aerial View of Spicer Park Complex

The primary function of the Spicer Oval Complex is as a sporting reserve. It comprises of three high quality sports fields, which are used for a variety of activities but primarily for rugby union, rugby league, cricket and little athletics, and until recently, Australian Rules football was played on Northparkes Oval.

Pioneer Oval has a significant history as a rugby league venue in country NSW, particularly after it was reconfigured into a rectangular field in 1987. From this time, Parkes was allocated many first-class matches, including a Panasonic Cup match in 1989 between the Brisbane Broncos and the Canberra Raiders before a crowd of over 10,000 people, and this match is still considered as the most successful Cup match held in country NSW. One year later, Pioneer Oval hosted a rugby league international match between Australia and France that attracted a crowd in excess of 12,000 people.

General Manager

Mayor

Spicer Oval Complex Master Plan



Whilst the recently constructed Northparkes Oval and its multipurpose clubroom building still provide excellent facilities for players and spectators, the supporting infrastructure directly associated with Spicer Oval and Pioneer Oval are now not fit for purpose. Other major townships throughout country NSW have effectively usurped Parkes in the competition to host major rugby league and rugby union fixtures, as a result of the development of new or upgraded stadiums with modern facilities for both players and spectators.

In addition, the regular user groups based at the Spicer Oval Complex have been advocating for new and improved facilities for some time. It is timely, therefore, that Council undertakes this strategic review of the Spicer Oval Complex to assess the adequacy of the existing facilities to meet current and future needs, and to also identify opportunities to introduce new activities and uses into the broader precinct of the Complex.

In 2014, Council commenced the master planning process, and engaged Simon Leisure Consulting, a sports and recreation planning firm, to undertake the master plan. The main aim of the master plan is to establish clear directions for the future use and development of the Spicer Oval Complex, with a key focus of the plan being to improve the off-field facilities. This will ensure that the Complex will continue to meet the needs of user groups and the broader community both now and into the future, and the Spicer Oval Complex can once again become a major venue for regional sport and other events in country NSW.

This report provides an overview of the study process and background, describes the key findings from the study, and outlines a new 'Vision' for the Spicer Oval Complex, which is costed and prioritised.

## 1.1 STRATEGIC CONTEXT

The Local Government Act 1993 outlines a specific approach to be adopted by councils for the classification and management of public land. The Act requires that all community land owned and controlled by councils be the subject of a plan of management.

In 2007, Parkes Shire Council adopted its Plan of Management for all Council Owned Community Land to meet the requirements of the Act. Under this plan Spicer Oval, Pioneer Oval and Northparkes Oval are categorised as 'Sportsgrounds', with the plan providing the underlying strategy for the long-term management of this category of land. This master plan has been prepared due to the importance of the Spicer Oval Complex to the community as a regional sporting venue, and provides additional detail for the future use and development of the various facilities and spaces within it.

## 1.2 CORPORATE GOALS

The corporate goals in the strategic land management program in relation to parks, sportsgrounds, general use and natural areas are:

1. To ensure that all members of the Parkes Shire have a variety of enjoyable local recreational facilities available for use by the public.
2. To encourage multi-purpose use of recreational facilities.

General Manager

Mayor

Spicer Oval Complex Master Plan



3. To develop a quality system for the management of Council's community land.

### 1.3 CORE OBJECTIVES

The core objectives for the management of community land categorised as a 'Sportsground' are:

1. To encourage, promote and facilitate recreational pursuits in the community involving organised and informal sporting activities and games.
2. To ensure that such activities are managed having regard to any adverse impact on nearby residences.

### 1.4 DEMOGRAPHIC CONSIDERATIONS

A review of the population characteristics of the Parkes Shire was carried out, being the catchment from which most of the regular users of facilities at the Spicer Oval Complex are drawn. The review identified the following relevant demographic characteristics:

- Total population of the Parkes Shire was estimated at 14,592 people in 2011, which was an increase of 308 people since 2006<sup>1</sup>.
- Parkes Shire has a higher proportion of children aged up to 17 years of age (27.1%) compared to all of Regional NSW (23.5%).
- For adults in the active age cohort of 18–34 years, Parkes Shire has a slightly lower proportion of people compared to all of Regional NSW (17.5% compared to 18.5%).
- Parkes Shire has a slightly lower proportion of people aged over 50 years (36.7%) compared to all of Regional NSW (38.5%).
- Parkes Shire has a higher proportion of Australian-born residents compared to all of Regional NSW (88.0% compared to 83.8%).
- There is a lower unemployment rate in Parkes Shire (4.9%) compared to all of Regional NSW (6.1%).
- A lower proportion of households in Parkes Shire (40.0%) earn an average weekly income of more than \$1,000 compared to all of Regional NSW (42.8%), and a higher proportion less than \$1,000 per week (Parkes: 48.8%; Regional NSW: 47.3%).

Population projections for Parkes Shire prepared by the NSW Department of Planning indicate that the Shire's population would decrease at an average rate of 20 persons per year (or 0.1% per annum) between 2006 and 2011. However, the Shire has in fact experienced sustained population growth since 2006 (2.0% growth), and recent ABS Census data has estimated the Shire's population in 2013 was 15,148 (or up by 556 people since 2011). Population projections prepared by the AEC Group<sup>2</sup> forecast that Parkes Shire's population in 2036 will be 15,720, or an increase of 1,128 since 2011 (or 7.7%).

<sup>1</sup> Source: Profile i.d.

<sup>2</sup> Source: Parkes Shire Economic Development Plan, AEC Group (2012).

General Manager

Mayor

Spicer Oval Complex Master Plan



These population characteristics have general implications for the direction of the master plan. The increasing population will ensure there will continue to be local demand for sporting facilities and other recreational pursuits in Parkes Township and throughout the Shire in the future.

The overall 'young' population profile of the Shire combined with the small population growth largely supports a strategy of consolidation and renewal of existing facilities rather than the need to be planning for new facilities. However, some sports may enjoy higher than normal growth due to the high proportion of young people, e.g. rugby union and rugby league.

The high proportion of Australian born residents further confirms that the demand for 'Anglo' sports, such as rugby league, rugby union and cricket, will continue to be the dominant sports of choice of many residents. The emerging older profile of the community may increase the importance of some of the undeveloped areas of the Spicer Oval Complex to be considered for development to accommodate passive recreation opportunities, such as walking for fitness and walking for dog exercise.

General Manager

Mayor





## 2 CURRENT SITUATION

### 2.1 SITE HISTORY

The origins of Spicer Oval and Pioneer Oval date back to 1892 when the area containing and surrounding the current site of the Spicer Oval Complex was cleared of an estimated 1,500 tree stumps. The area was slowly developed during the Great Depression years, including Pioneer Oval being carved out of an adjacent hill and the playing surface levelled out.

The grandstand at Spicer Oval was the first amenity building constructed within the Complex (in 1928), until the Pioneer Oval amenities building (the Charles Dwyer Pavilion) was constructed in 1963. The pavilion featured two upstairs changing rooms, a downstairs change room and storage area, and a canteen facility, which became known as the 'Main Canteen'. The opening of the pavilion coincided with a touring New Zealand Rugby League match in Parkes.

In 1969, Parkes Rugby League, using its own funds and with approval from the Parkes Shire Council, built another kiosk to the south of the Charles Dwyer Pavilion, which became known as the 'Long Canteen'. Floodlights and sub-surface irrigation for the Pioneer Oval were to follow in the 1970s and the 1980s, however, the biggest impact on the function of the Pioneer Oval was its re-configuration from an oval to a rectangular field in 1987.

A couple of years later, new ground fencing was installed and a grandstand was constructed on the west side of the field, which greatly improved the spectator viewing. The cumulative effect of all of these changes to the ground brought the facility into line with guidelines set down for hosting major rugby league matches. As a result, Parkes was allocated many first-class matches in the years to follow.

Improvements since 1990 have included the installation of a perimeter fence around the Pioneer Oval precinct and a public entry gateway, the construction of spectator banks (which helped to further increase the ground's capacity), and the installation of a roof over the grandstand and modular seating to further improve spectator comfort. Later, the Parkes Sports Council erected six corporate boxes and a media box above the grandstand, and a fibre optic cable and a camera viewing platform were also added, which significantly improved the facilities for media coverage. In 2006, the Charles Dwyer Pavilion was refurbished to include a referee's room, and the internal road network was upgraded.

Ken Arthurson, AM, and Jock Colley are two rugby league personalities who have had a direct association with rugby league in Parkes and at Pioneer Park.

Only snippets of the history of Spicer Oval and Northparkes Oval were available at the time of preparing this report. The multipurpose clubroom building at Northparkes Oval was opened in 1998, mainly to accommodate the off-field needs of the emerging Australian Rules football club, the Parkes Panthers. The Panthers formed in 1981, however, have had several periods of recess due to shortages of players. The 2012 winter season was the most recent occasion that the club fielded a senior team.

General Manager

Mayor



## 2.2 LAND DESCRIPTION

The Spicer Oval Complex occupies 32.85 ha bounded mainly by Alexandra Street, Albert Street, Bushman Street and East Street. The reserve is made up of only one land parcel whose legal description is Lot 7040 DP1023666.

The site has varied topography and a predominant north to south and east to west fall (*see below left*). The surface of the three sports fields have all been constructed using cut and fill, which has resulted in excellent spectator viewing areas being available around each sports field, particularly Pioneer Oval and Northparkes Oval. Two largely undeveloped but cleared areas of land are located to the east of Spicer Oval and to the west of Northparkes Oval.

The southwestern area of the Spicer Oval Complex is set aside for the Spicer Park Caravan Park, and is the only area of the reserve that has some remnant vegetation and significant tree plantings (*see below right*). The prevailing species used for perimeter planting around Spicer Oval and Pioneer Oval is peppercorns.



General Manager

Mayor

Spicer Oval Complex Master Plan



### 3 MANAGEMENT

#### 3.1 EXISTING STRATEGIES AND RESOURCES

Existing tools and strategies for the development and management of the Spicer Oval Complex include:

- Plan of Management for Council Owned Community Land (2007)
- Parkes Shire Council's Parks and Gardens Maintenance - Procedures (2010)

Resources involved in the management of the Complex include:

- Parkes Shire Council operational resources
- Parkes Sport Council, is a Section 355 Committee of Council charged with the responsibility of maintaining playing fields and surfaces
- Sporting associations and clubs, which provide input for the management of specialist facilities

The reserve is Crown land but Parkes Shire Council is the land manager after being delegated this role and responsibility by the Department of Trade & Investment (NSW). As land manager, Council manages the allocation and use of the facilities.

#### 3.2 EXISTING USER GROUPS

The current regular user groups at the Spicer Oval Complex, their estimated player memberships in 2014, and their typical profile of use of facilities at the Complex are outlined below.

##### Parkes Spacemen Senior Rugby League

75 players: 1st Grade, Reserve and U18 teams in Group 11

Use Pioneer Oval for training and matches (Sunday)

##### Parkes Marist Junior Rugby League

150 players: 7 teams from U7s, U8s, U10s, U12s, U14s and U16s

Use Pioneer Oval for training and matches (Saturday)

##### Parkes Boars Rugby Union Club

65 senior players, 125 junior players

Use Spicer Oval for training and matches and Northparkes Oval for matches (Saturday)

##### Parkes Little Athletics Centre

105 participants (5 – 16 years)

Use Northparkes Oval for track events and the area south of the multipurpose clubroom building for field events (Ray Goods Little Athletics Sporting Complex). Competition is held on Monday evenings, training on weekends

General Manager

Mayor



Spicer Oval Complex Master Plan



Parkes & District Cricket Association and Parkes District Junior Cricket Association

150 senior players, 225 junior players

Use Spicer Oval and Northparkes Oval for matches (Saturday and Sunday), no training is conducted at the Complex

The Parkes Painting Group utilise the multipurpose clubroom building at Northparkes Oval on Wednesdays. The Parkes Panthers AFL Club utilise Northparkes Oval (currently in recess).

An estimated 2,000 students from local and regional schools use the Spicer Oval Complex for a variety sporting and recreational uses, including rugby league, rugby union, touch football, Australian Rules football, athletics and cross country.

The Complex generally, and the open space area along East Street specifically, are popular with residents for walking and exercising dogs.

### 3.3 EXISTING FACILITIES

A review of the existing facilities within the Spicer Oval Complex is provided in this section. Overall, the general quality of facilities is adequate for their respective intended purposes, however, there are some deficiencies evident in either the quality or scale and scope of some facilities, which is now impacting upon their function, e.g. player change and amenities.

#### 3.3.1 Spicer Oval

Sports Field

The playing surface falls from east to west (*see right*), however, is of a high standard with excellent year round turf cover for rugby union and cricket. There is a turf centre wicket, which was recently upgraded by the Parkes Sports Council. The sports field has sub-surface irrigation and is floodlit, however, the poor quality of illumination is an issue identified by Parkes Boars Rugby, as is the lack of a permanent scoreboard.



Grandstand (Amenities)

The historic grandstand is a major feature of Spicer Oval (*see right*), however, it is in poor condition and the player amenities and canteen are not fit for purpose. The grandstand provides satisfactory spectator viewing facilities, however, the general condition of the seating and undercover area is poor, and its location is somewhat removed from the field of play when the oval is being used for rugby.



General Manager

Mayor



Spicer Oval Complex Master Plan



The public toilet building north of the grandstand has reached the end of its useful life (*see right*), and has no accessible toilet. The facility is now below what current community expectations are for such facilities, and it should be removed. The generally poor provision of player and spectator amenities at Spicer Oval has resulted in Parkes Boars Rugby currently utilising Northparkes Oval for matches.



Whilst this arrangement is now possible, any return of the Parkes Panthers AFL Club to Northparkes Oval will require the Boars to again use Spicer Oval as its main competition venue.

Car Parking

There is good access for car parking to service matches at Spicer Oval, with close and convenient access to overflow parking in the Pioneer Oval car park off Alexandra Street. The dedicated, sealed car park at Spicer Oval, just inside the entrance, would benefit from line-marking to formalise the parking configuration.

**3.3.2 Pioneer Oval**

Sports Field

The playing surface is of a high standard with excellent year round turf cover (*see right*). The oval is used for rugby league in winter but has no permanent user group in summer. There is a sub-surface irrigation system and the sports field is floodlit to a standard that allows for night matches.



There is an adjacent sports field that is used for warm-up. It is not irrigated or drained, however, its condition is adequate for its main purpose as an occasional warm-up space and training space.

Amenities (Charles Dwyer Pavilion)

The amenities block is a two storey building and contains three change rooms, public toilets and storage (*see right*). The home team and referees' change rooms are on the first floor, which is at grade with the sports field, whilst the away change room and the public toilets are below the level of the sports field.



The condition of the internal areas is average, and the fact that the public toilets and away change rooms are not on the same level as the sports field is not ideal, particularly for a sportsground considered a regional facility.

General Manager

Mayor

Spicer Oval Complex Master Plan



Another negative aspect with the pavilion is that it is located more than 50 metres from the playing field, across a sealed car park and access road (*see right*). This is not ideal from the perspective of the personal safety of players and match officials (including referees) for two reasons: firstly, they have to negotiate a reserve access road and car park when walking between the sports field and the pavilion during matches; and secondly, they are directly exposed to the crowd for an extended period of time and distance, also when walking between the sports field and the pavilion. The only feasible solution to these issues is to incorporate new player and referee amenities in any new grandstand/ corporate/ media building adjacent to the sports field.



Compliant accessible toilets were recently installed at grade with the sports field.

Grandstand and Media/ Corporate Boxes

Undercover seating for approximately 500 people is available along the western sideline in a complex known as the Bernie Wright Media Centre (*see below*). Six corporate boxes and a media box are located above the undercover, tiered seating. The seating is a combination of bench seating and plastic bucket seats, and whilst they are still functional their condition and method of access is now considered below the standard expected at a major regional stadium.



Canteen

A brick building containing a canteen and storage areas is located south of the pavilion and grandstand, and is in good condition. Again, it is not ideal that a reserve access road separates the canteen from the main public areas.

Car Parking

There are a significant number of car parks available within the Pioneer Oval precinct. The only sealed car park is between the pavilion and the grandstand, and this is not line-marked. Whilst a majority of the access roads within the reserve are spray sealed and are in good condition (*see right*), all other car parking is on grass.



An informal car park is available on the eastern side of Pioneer Oval and provides excellent elevated views of the sports field, in a two tiered car parking layout.

General Manager

Mayor



The Pioneer Oval reserve entrance has a permanent ticket box and allows for two-way traffic. The scoreboard is serviceable at present, but is not a long-term solution, as the digital fascia board is an indoor scoreboard adapted outdoors, so its life expectancy is unlikely to be long.

### 3.3.3 Northparkes Oval

#### Sports Field

Again, the playing surface is of a high standard with excellent year round turf cover for rugby union/ AFL in winter and cricket/ athletics in summer (*see right*). There is a turf centre wicket and the oval has a sub-surface irrigation system. The oval is floodlit to a standard that allows for football night matches.



Access for spectators is largely restricted to the west side of the oval, and the embankment on the east side is not properly formed for spectators, or other uses.

#### Multipurpose Clubroom Building

The clubroom building is a substantial facility (*see right*) and comprises two player change rooms, an umpires change room, a canteen and kitchen, a 250sqm multipurpose room, internal public toilets, and storage. The building is in good condition, however, the user groups have indicated that the number of public toilets and the kitchen storage are inadequate to service major events.



There is little provision for formal spectator viewing areas (covered seating) around Northparkes Oval. The master plan should address this as the high quality on-field and off-field infrastructure means that the facility is a popular venue for regional sporting, recreational and community events, many of which are held in summer. Additional shade tree planting will also help to provide relief for spectators from the sun.

#### Little Athletics

The track events are held on the Northparkes Oval, whilst the field events are contained in a 5,000sqm open space area south of the multipurpose clubroom building (the Roger Goods Little Athletics Centre). The field event area includes a long jump and triple run-up and pit, two permanent throwing cages, and two shot put circles.



A substantial brick storage shed is located northeast of the field events area.

General Manager

Mayor





#### Car Parking

There is a large sealed car park located along the western side of the oval, behind the multipurpose clubroom building. Overflow car parking can also be accommodated within the reserve along Alexandra Street, and on-street.

The Northparkes Oval precinct entrance is restricted to one lane only (*see right*), and all user groups have identified this as a significant issue on event days.



#### **3.3.4 Passive Recreation Facilities**

There is no playground directly servicing any of the three sporting ovals, however, the large playground in the Spicer Park Caravan Park is easily accessible from Spicer Oval. In addition, Boulder Hill Park also has a large nature-based playground and is located approximately 200m from the multipurpose clubroom building in the Northparkes Oval precinct. If any playground equipment is to be provided within the Spicer Oval Complex, it should be of a Local level standard only, and could only be justified in and around the little athletics precinct.

The Spicer Oval Complex lacks a coordinated and connected path network, which if provided will not only result in improved connections between the three separate sporting precincts, but will also create loop paths for walkers and people exercising dogs. In both instances residents and visitors will benefit, as they will still be able to walk through the open space areas within the Complex during or after periods of wet weather if formed paths are provided.

With any new paths consideration needs to be given to also installing seating and shade, and given the topography of the site, the strategic location of some seats will provide excellent views across the sporting facilities within the Complex, and beyond.

As mentioned, the Spicer Oval Complex is a popular location to exercise dogs. There was support identified through the stakeholder consultation for an enclosed dog off-leash area, which could include pieces of equipment and varied terrain to provide a variety of agility and surface experiences for dogs (*see examples below*). The optimum location for a dog park would be to utilise some of the open space in the southeastern corner of the reserve, adjacent to Bushman Street.



General Manager

Mayor





### 3.3.5 Other Observations

Whilst the Spicer Oval Complex has long been utilised for active recreation, it is important to consider the ongoing amenity of residents and businesses that abut the Complex. However, the nature of the sports usage will continue to result in noise, light spill and increased traffic during events. Abutting properties include residential dwellings and the caravan park, and both of these types of accommodation will be equally impacted from any increased use of the facilities, particularly at night.

Accessibility to the Complex for the general public is permanently available into Spicer Oval, with restricted access into Pioneer Oval, and little or no access into Northparkes Oval outside of the times when the reserve is being utilised by the user groups. The impact of any integrated path system throughout the Complex, will be maximised if pedestrian access can be available at all times throughout each of the three sporting precincts (days when an admittance fee is paying excluded).

There are several different types of fence treatments throughout the Complex, and its quality and condition is mixed. For example, the fence that separates Spicer Oval from the caravan park is low-level but in good condition, and is contrasted with the relatively poor condition of the 2.5m chain-mesh fence that separates Spicer Oval and Pioneer Oval. The Pioneer Oval precinct perimeter fence along Alexandra Street is a 2.5m chain-mesh fence, but then changes to a 1.5m stock fence for the full length of the Northparkes Oval precinct to Boulder Hill Park. The perimeter fence along the eastern side of the Pioneer Oval precinct is a barbed-wire strand fence, and is in poor condition (*see right*).



The Complex would benefit from a standardised approach to fencing, albeit acknowledging that there will be a need to adopt different treatments for the different locations and functions of the areas that are required to be fenced.

Similar to the fencing, some of the embankments created by cut and fill detract from the overall amenity of the Spicer Oval Complex (*see right*). Where degraded embankments exist, works to either reduce the grade of the batter or the installation of terracing should be considered to enable sustainable plantings to be possible, which will address this issue. Degraded embankments are mostly prevalent between the Spicer Oval and Pioneer Oval precincts, and in the eastern section of the Pioneer Oval precinct.



General Manager

Mayor



#### 4 STAKEHOLDER CONSULTATION

On 9 April 2014, a combined meeting of key stakeholders from the Spicer Oval Complex was conducted in the Coventry Room in Council's Civic Centre (*see right*). Representatives from Parkes Senior and Junior Rugby League, Parkes Rugby Union, Parkes Little Athletics, Parkes & District Cricket Association, Parkes District Junior Cricket Association, local schools and community representatives were invited.



The tables below describe the positive and negative aspects of each the three sub-precincts (Spicer Oval, Pioneer Oval, Northparkes Oval), as perceived by meeting attendees. They also include developments and projects suggested as possible solutions to the issues identified, or new works to the further improve the functionality of the Spicer Oval Complex.

	Good Aspects	Issues or Constraints
<b>Spicer Oval</b>	<ul style="list-style-type: none"> <li>• Fantastic ground to watch sport</li> <li>• Good access</li> <li>• Turf wicket</li> <li>• Car parking</li> <li>• New bench seats</li> </ul>	<ul style="list-style-type: none"> <li>• Season crossover between cricket and rugby</li> <li>• Poor provision of toilets / change rooms</li> <li>• Grandstand safety</li> <li>• Caravan Park close location - safety (child)</li> <li>• East-West slope of ground</li> <li>• Poor floodlighting</li> <li>• Proximity of grandstand seating</li> <li>• Turf wicket</li> <li>• Lack of canteen to operate on match days</li> <li>• Lack of line marking across the car park</li> <li>• Lack of available on-site storage</li> <li>• Little car park lighting</li> <li>• No scoreboard</li> <li>• Suggestion for Wi-Fi / Intranet / PA system</li> </ul>
<b>Pioneer Oval</b>	<ul style="list-style-type: none"> <li>• Configuration of sportsground</li> <li>• Car parking provision, especially overlooking field</li> <li>• Size of the reserve</li> <li>• All weather viewing from car on east side</li> <li>• History, culture, background of Pioneer Oval</li> <li>• League recognition e.g. CRL, Eels</li> <li>• Warm up area</li> </ul>	<ul style="list-style-type: none"> <li>• Toilets (OH&amp;S issues)</li> <li>• Grandstand - 500 seats boutique</li> <li>• Age of dressing sheds</li> <li>• Location of dressing sheds</li> <li>• Lack of security lighting</li> <li>• Poor fencing to Northparkes Oval</li> <li>• Scoreboard</li> <li>• Relatively low utilisation</li> <li>• PA system needs upgrading</li> </ul>

General Manager

Mayor



## 5 SPICER OVAL COMPLEX MASTER PLAN

### 5.1 PLAN DEVELOPMENT

The Spicer Oval Complex Master Plan was developed through consideration and analysis of information collected during the project from the following sources:

- Local influences, including the demographic profile of Parkes and the directions of relevant strategic plans and reports.
- Site analysis by Council staff and the consultant team.
- Consultation with user groups, the Parkes Sports Council, Shire Councillors and other stakeholders.
- Assessment of various options and scenarios to improve and upgrade facilities and associated open space areas.
- Feedback from stakeholders and residents during the public exhibition period of the draft master plan and study report (June – September 2014). A summary of the feedback received and its assessment, is attached in Appendix 3.

### 5.2 AIMS

The aims of the Spicer Oval Complex Master Plan are to:

1. Respond to the changing needs of stakeholders;
2. Direct sustainable management and development;
3. Adhere to Council's corporate goals for strategic land management; and
4. Meet Council's obligations for the management of community land.

### 5.3 OBJECTIVES

The objectives of the Spicer Oval Complex Master Plan are to:

1. Guide the development of built facilities so that they meet the demonstrated needs of stakeholders;
2. Preserve existing sporting facility assets and further develop these facilities, incorporating major capital works as funds become available;
3. Ensure facility development is financially sustainable;
4. Ensure there are opportunities for the community to contribute to the development and implementation of this plan; and
5. Ensure facility development is environmentally responsible.

General Manager

Mayor



#### 5.4 KEY VALUES

The key values pertinent to the Spicer Oval Complex include:

- Quality of existing facilities;
- Regional significance and history of the site;
- Accessibility;
- Co-operation amongst existing user groups in the use of shared facilities;
- Availability of space for the expansion of facilities; and
- Visual amenity.

#### 5.5 KEY DIRECTIONS OF THE MASTER PLAN

The Spicer Oval Complex is an important sporting precinct for the Parkes Township, the broader Shire, and for regional NSW. The Complex predominantly caters for the needs of rugby league, rugby union, cricket, little athletics and Australian Rules football. Whilst the master plan generally builds on the focus of the Complex as a sporting venue, some of the recommendations will further enhance the site as an open space area with the capacity to support a range of passive and informal recreation uses when not being used for organised sporting activities.

The key directions and recommendations identified in the master plan are described below (and are in no particular order or priority), and should be read in conjunction with the landscape master plan in Appendix 1. The projects have been developed to respond to issues and opportunities raised by the user groups and other stakeholders.

##### General Upgrades throughout the Complex

- Increase the power supply to the Complex
- Review all fencing throughout the Complex, and where possible, standardise fencing treatments
- Repair degraded embankments using landscape treatments
- Install directional signage and functional signage throughout the Complex
- Install a perimeter path network, including occasional bench seating under trees
- Undertake tree planting throughout the Complex
- Install a fenced dog playground within the open space area adjacent to Bushman Street, and form an indented car park to service visitors

##### Spicer Oval Area

- Level the playing surface and upgrade the oval floodlighting
- Construct a second playing field to the east of Spicer Oval
- Construct a new amenities block, canteen and public toilets between the two sports fields
- Remove the existing public toilet
- Retain and upgrade the grandstand, including the seating
- Install paths to link Spicer Oval to the broader path network within the Complex

General Manager

Mayor



Spicer Oval Complex Master Plan



Pioneer Oval

- Construct a new 500 seat grandstand and amenities building on the west of the sports field
- Incorporate a plaza behind the grandstand with a theme showcasing the history of Pioneer Park as a venue for rugby league (Jock Colley)
- Investigate an alternate use for the existing amenities building (or remove)
- Expand and upgrade the canteen
- Install fixed spectator seating behind the try zones

Northparkes Oval

- Install covered terraced seating along the west side of the oval in the embankment
- Redevelop or expand the canteen area to accommodate increased storage
- Install an outdoor BBQ area

Traffic Management

- Formalise the car parking and access roads around Spicer Oval
- Formalise the car park behind the Pioneer Oval grandstand
- Formalise the overflow car parking within the Pioneer Oval precinct, inside the entrance off Alexandra Street
- Widen the main entrance into the Northparkes Oval precinct to create a two-way entry, and construct a dedicated bus parking and turnaround area

## 5.6 IMPLEMENTATION OF THE MASTER PLAN

The Spicer Oval Complex Master Plan was adopted by Parkes Shire Council at its Ordinary Meeting on 4 November 2014 (see Appendix 4), and recommends more than 35 separate but interconnected projects for the precinct. The total estimated cost for full implementation of the master plan is approximately \$15,000,000.

Whilst projects have been prioritised after consideration of urgency, likely cost, and the degree of complexity of implementation, the practicality and final order of implementation of all projects will be subject to a number of factors and criteria before proceeding, including:

1. Availability of funding.
2. Current and future priorities of Council, the user groups and other stakeholders.
3. Future sporting and community needs.
4. Further investigation, research and consultation.

The Master Plan Implementation Plan is shown on the following pages. Where a number is assigned to a project, that number corresponds with the numbered symbol on the master plan. Priorities are based on the following three categories, and the input from user groups has assisted in this prioritisation process (refer Appendix 2):

- 1 – 4 Years
- 5 – 8 Years
- 9+ Years

General Manager

Mayor

Spicer Oval Complex Master Plan



Important Notes

1. Capital cost estimates shown in the table are based on the works being undertaken by contractors, and exclude consultant fees associated with design development and project administration.
2. The project costs are indicative only, and are based on similar projects undertaken in the past 18 months.
3. It should be noted that some capacity might exist for cost savings during the implementation of the capital improvement program, by combining/packaging projects into one larger contract.
4. The projects and directions outlined in the master plan do not commit the Parkes Shire Council, the user groups, or any other organisation to a responsibility for funding projects.

MP No.	Project	Indicative Project Prioritisation and Estimated Cost			Project / Category Total	Likely Funding Source	Expected Outcomes
		1-4 Years	5-8 Years	9+ Years			
	General Items						
	Install a path network (some sealed, unsealed) for stage: Southern loop - Spicer Oval, Bushman St, East St 2nd stage: Spicer Oval, Pioneer Oval, Northern Oval 3rd stage: connection of East St to Boulder Hill Park	\$ 60,000	\$ 70,000	\$ 45,500	\$ 175,500	PSC capital allocation	Better links between the various sporting precincts, increased use of the precinct by the community for walking and other exercise
	Install occasional bench seating (up to 20)	\$ 7,500	\$ 15,000	\$ 7,500	\$ 30,000	PSC capital allocation	Rest stops for public using the paths for exercise
	Install a path network around the proposed second field at Spicer Oval (approx 200m)						
	Increase the power supply into the Complex		\$ 20,000		\$ 20,000	PSC capital allocation	Provides an opportunity to upgrade floodlighting and introduce security lighting, as required in selected car parks
	Install way finding (directional) signage at strategic locations (allowance for 20 signs of different sizes)	\$ 10,000	\$ 5,000	\$ 10,000	\$ 25,000	PSC capital allocation	Improved understanding of the location of facilities and spaces by visitors
	Repair/ replace perimeter and internal fencing	\$ 15,000	\$ 10,000	\$ 35,000	\$ 60,000	PSC capital allocation	Improved security and presentation of the Complex
	Repair, upgrade and plant-out degraded embankments		\$ 35,000	\$ 25,000	\$ 60,000	PSC capital allocation	Improved presentation of the Complex
	Undertake perimeter tree planting throughout the Complex (allowance of up to 120 new plants)	\$ 15,000	\$ 15,000	\$ 15,000	\$ 45,000	PSC capital allocation	Improved landscape amenity, increased provision of natural shade, wind breaks
	Install a dog park, including fencing, agility equipment, landscaping, paving, and water	\$ 180,000			\$ 180,000	Local community groups PSC capital allocation	Unique dog exercise option, community socialisation
	Consultant Fees (design, contract docs) @ 7.5%	\$ 21,563	\$ 12,750	\$ 10,350	\$ 44,663		
	Sub Total	\$ 309,063	\$ 182,750	\$ 148,350	\$ 640,163		
	Spicer Oval Precinct						
	Level the playing surface (new sub-surface irrigation and drainage infrastructure required) (recommended to be combined with item 2 below)			\$ 150,000	\$ 150,000	PSC capital allocation State/ Federal grant	Improved quality of playing surface for players and officials
	Upgrade the existing floodlights		\$ 120,000		\$ 120,000	Sporting groups PSC capital allocation	Improved player safety
1	New amenities block (allowance for 300sqm)			\$ 900,000	\$ 900,000	PSC capital allocation State/ Federal grant	Amenities and other facilities become fit for purpose, amenities better located for users, toilets can also service large events held at Pioneer Oval
2	Future second playing field (Scope includes sub-surface drainage and irrigation, floodlights to training stands rd, relocation of perimeter fence, re-alignment of path)			\$ 450,000	\$ 450,000	PSC capital allocation State/ Federal grant	Caters for growth in sport, club can better manage wear and tear on main field by relocating training
3	Remove existing public toilet			\$ 5,500	\$ 5,500	PSC capital allocation	Removal of asset not fit for purpose, improved landscape amenity for Spicer Oval
4	Install path to link Spicer Oval to the broader path network	See Stage 2 in first project of 'General Items' above			\$ -	PSC capital allocation	Better pedestrian links, separation of vehicles and pedestrians (safety)
	Engage a heritage architect to investigate and recommend scope of works for any upgrades to the Spicer Oval Grandstand	\$ 30,000			\$ 30,000	PSC operational budget	Detailed analysis of the heritage and cultural value of the Grandstand, upgrade works accurately scoped
5	Upgrade the grandstand seating, and utilise the understorey for storage (suggested budget an allowance only)		\$ 350,000		\$ 350,000	PSC capital allocation State/ Federal (heritage) grant	Seating area becomes fit for purpose, iconic asset of Parkes upgraded
	Consultant Fees (design, contract docs) @ 7.5%	\$ 2,250	\$ 35,250	\$ 112,913	\$ 150,413		
	Sub Total	\$ 32,250	\$ 505,250	\$ 1,618,413	\$ 2,155,913		

  
General Manager

  
Mayor

Spicer Oval Complex Master Plan



MP No.	Project	Indicative Project Prioritisation and Estimated Cost			Project / Category Total	Likely Funding Source	Expected Outcomes
		1-4 Years	5-8 Years	9+ Years			
	<b>Pioneer Oval Precinct</b>						
	Undertake a detailed feasibility and design process for the construction of new integrated grandstand and sports pavilion (incorporating seating for 500 people, player amenities, corporate suites, media facilities, clubroom space, canteen and public toilets)	\$ 40,000			\$ 40,000	PSC operational budget	Assessment of all options and scenarios for a new integrated grandstand and sports pavilion, report outlining project justification and community benefit (required to procure external funding)
6	Construct a new 500 seat grandstand and amenities building, and outdoor plaza behind the stand		\$ 10,000,000		\$ 10,000,000	Sporting groups PSC capital allocation State/ Federal grant	Improved spectator comfort, new player amenities (fit for purpose, improved revenue opportunities for tenants (corporate suites), outdoor 'meeting place'/ history of Parkes rugby league' space, improved opportunities to procure regional sporting events to Parkes
7	Expand and upgrade the canteen	\$ 125,000			\$ 125,000	Sporting groups PSC capital allocation	Better caters for large events, kitchen area better meets food handling standards
8	Investigate an alternate use for the existing amenities building (allowance for removal of building after new grandstand and amenities building is completed)	\$ 2,000		\$ 25,000	\$ 27,000	PSC operational budget PSC capital allocation	Short-term accommodation for a community group(s), removal of building will improve the presentation of the Pioneer Oval precinct
10	Install fixed spectator seating	\$ 45,000	\$ 45,000		\$ 90,000	Sporting groups PSC capital allocation	Improved comfort for spectators
11	New scoreboard (video screen)		\$ 100,000		\$ 100,000	Sporting groups	Improved entertainment/ game information for spectators, improved opportunities to procure regional sporting events to Parkes
12	Link to new amenities block at Spicer Oval	See Stage 2 in first project of 'General Items' above			\$ -	PSC capital allocation	Improved comfort for spectators, better pedestrian links
	Consultant Fees (design, contract docs) @ 7.5%	\$ 15,900	\$ 760,875	\$ 1,875	\$ 778,650		
	<b>Sub Total</b>	<b>\$ 227,900</b>	<b>\$ 10,905,875</b>	<b>\$ 26,875</b>	<b>\$ 11,160,650</b>		
	<b>Northparkes Oval Precinct</b>						
14	Install covered terraced seating (cost and scope of project to be determined by preferred seating capacity - budget allowance an indicative estimate only)	\$ 350,000			\$ 350,000	Sporting groups PSC capital allocation State/ Federal grant	Improved comfort for spectators, risk management (heat), improved opportunities to procure regional sporting events to Parkes
15	Redevelop or expand the canteen area to accommodate increased storage	\$ 45,000			\$ 45,000	PSC capital allocation	Better caters for large events
16	Install an outdoor BBQ area		\$ 15,000		\$ 15,000	Sporting groups PSC capital allocation	Increased opportunities for socialising, community interaction
17	New scoreboard		\$ 100,000		\$ 100,000	Sporting groups	Improved entertainment/ game information for spectators, improved opportunities to procure regional sporting events to Parkes
	Realign the oval access path from the pavilion to reduce the grade						
	Install pedestrian refuges/ paths within the sealed car park	\$ 15,000			\$ 15,000	PSC capital allocation	Better pedestrian links, separation of vehicles and pedestrians (safety)
	Consultant Fees (design, contract docs) @ 7.5%	\$ 30,750	\$ 8,625	\$ -	\$ 39,375		
	<b>Sub Total</b>	<b>\$ 440,750</b>	<b>\$ 123,625</b>	<b>\$ -</b>	<b>\$ 564,375</b>		
	<b>Traffic Management</b>						
19	Formalise the car parking and access roads around Spicer Oval			\$ 250,000	\$ 250,000	PSC capital allocation	Vehicle access to the proposed new sports field and amenities block
20	Formalise the car park and access to the service the proposed new grandstand and sports		\$ 150,000		\$ 150,000	PSC capital allocation	More efficient use of car park, reduced conflict between drivers
21	Formalise the overflow car park (construct gravel access roads and define parking bays with bollards or other fence treatment)		\$ 125,000		\$ 125,000	PSC capital allocation	More efficient use of car park, reduced conflict between drivers
22	New two-way access and bus parking area at Northparkes Oval	\$ 150,000			\$ 150,000	PSC capital allocation	Improved bus parking facility, reduced conflict between drivers using access road, improved opportunities to procure regional sporting events to Parkes
23	Install indented parking to service proposed new dog park	\$ 50,000			\$ 50,000	PSC capital allocation	Safer parking for users
	Consultant Fees (design, contract docs) @ 7.5%	\$ 15,000	\$ 20,625	\$ 18,750	\$ 54,375		
	<b>Sub Total</b>	<b>\$ 215,000</b>	<b>\$ 295,625</b>	<b>\$ 18,750</b>	<b>\$ 529,375</b>		
	<b>TOTAL MASTER PLAN COSTS (ex GST)</b>	<b>\$ 1,224,963</b>	<b>\$ 12,019,038</b>	<b>\$ 2,056,475</b>	<b>\$ 15,300,475</b>		

General Manager

Mayor

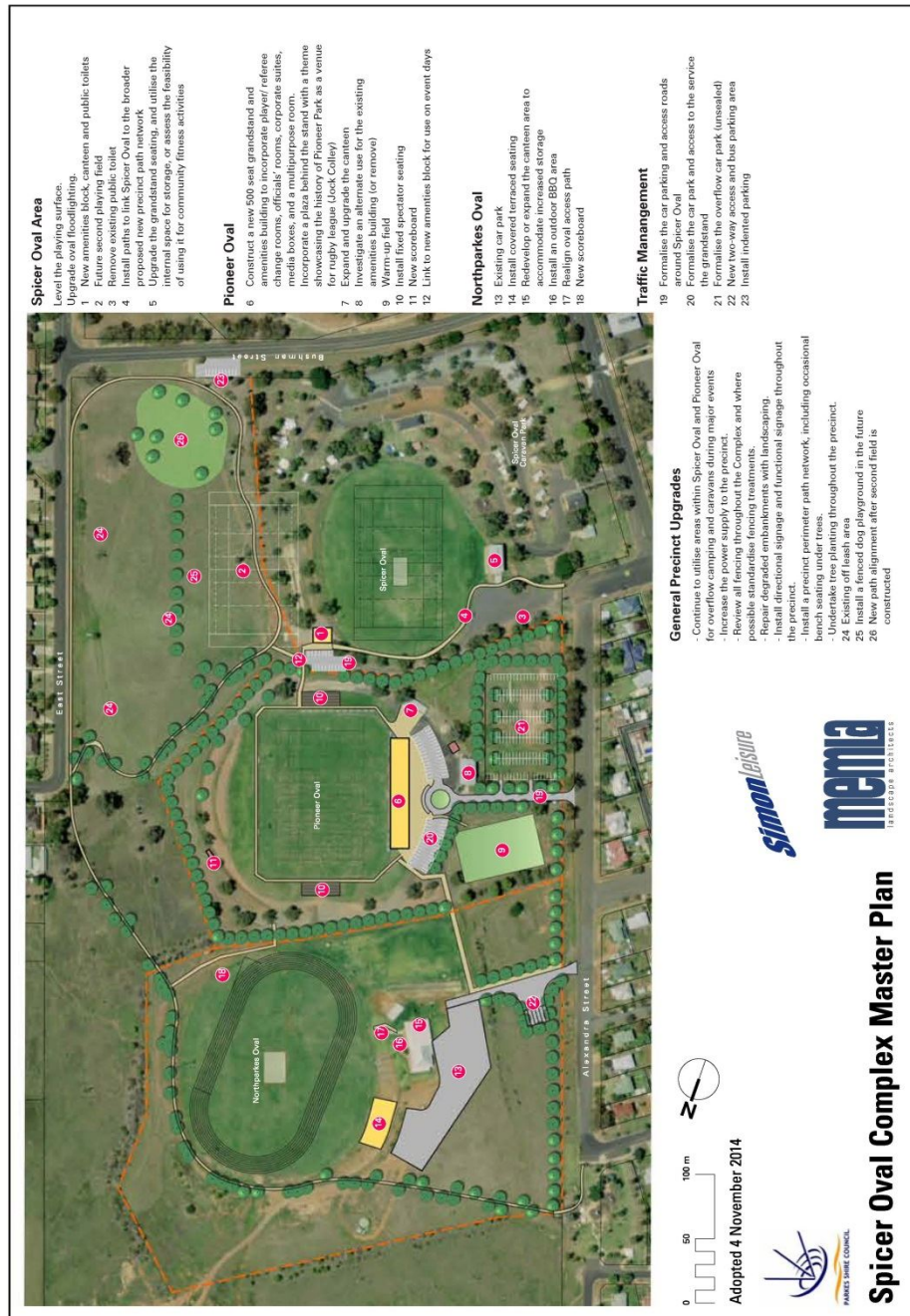


Spicer Oval Complex Master Plan



# APPENDIX 1

## Spicer Oval Complex Master Plan



General Manager

Mayor



Spicer Oval Complex Master Plan



## APPENDIX 2

### Indicative Prioritisation of Projects by Stakeholders

Each user group was asked to categorise projects regarding complexity and cost for each of the three sporting precincts (Spicer Oval, Pioneer Oval, Northparkes Oval):

- **Easy** Completed relatively quickly with nil to minimum expense or planning
- **Moderate** Completed relatively quickly with minimum expense or planning
- **Difficult** Completed over a period of time with major expense and planning required.

Some of the responses were overly optimistic in relation to the cost and complexity or indicate a lack of understanding of these attributes. They do however reveal a high degree of commonality of needs for the different stakeholders.

Spicer Oval			
	1st Priority 1 - 4 years	2nd Priority 4 - 8 years	3rd Priority 9+ years
Easy	<ul style="list-style-type: none"> <li>• Install a PA system</li> <li>• Line-mark the sealed car park adjacent to the main entry</li> </ul>		
Moderate	<ul style="list-style-type: none"> <li>• Provide appropriate public toilet facilities</li> <li>• Provide appropriate change room facilities</li> <li>• Install a pedestrian path around the oval</li> <li>• Make secure the fence between Spicer Oval and the caravan park</li> <li>• Construct a fully enclosed dog park</li> </ul>	<ul style="list-style-type: none"> <li>• Increase the available storage space</li> <li>• Upgrade the grandstand</li> <li>• Install a scoreboard</li> <li>• Provide a permanent solution for a canteen</li> <li>• Install car park lighting</li> <li>• Repair and upgrade the perimeter fencing</li> </ul>	
Difficult	<ul style="list-style-type: none"> <li>• Improve the accessibility of all facilities</li> <li>• Provide appropriate public toilets</li> </ul>	<ul style="list-style-type: none"> <li>• Install security lighting around Spicer Oval</li> <li>• Construct a second sports field</li> </ul>	<ul style="list-style-type: none"> <li>• Construct a new amenities and clubhouse pavilion</li> </ul>

General Manager

Mayor

Spicer Oval Complex Master Plan



Pioneer Oval			
	1st Priority 1 - 4 years	2nd Priority 4 - 8 years	3rd Priority 9+ years
Easy	<ul style="list-style-type: none"> <li>New scoreboard</li> <li>Extended canteen</li> <li>New/ upgraded secure perimeter fencing</li> <li>Upgraded PA system</li> <li>Eradication of weeds</li> </ul>		
Moderate	<ul style="list-style-type: none"> <li>Upgraded floodlighting</li> <li>Installation of security lighting in car park areas</li> </ul>		
Difficult	<ul style="list-style-type: none"> <li>New/ upgraded public toilets</li> <li>New/ upgraded grandstand</li> <li>New/ upgraded change rooms</li> </ul>		

Northparkes Oval			
	1st Priority 1 - 4 years	2nd Priority 4 - 8 years	3rd Priority 9+ years
Easy	<ul style="list-style-type: none"> <li>Installation of a PA system</li> <li>Increased storage for canteen</li> <li>Improved signage</li> <li>Construction of a ticket box at the reserve entry</li> <li>Pedestrian paths/ refuges within the main car park</li> </ul>	<ul style="list-style-type: none"> <li>Additional equipment storage</li> </ul>	
Moderate	<ul style="list-style-type: none"> <li>Dedicated BBQ area</li> <li>Increased provision for public toilets</li> <li>Improved paths to the oval</li> </ul>	<ul style="list-style-type: none"> <li>Dedicated bus parking area</li> <li>Improved pedestrian access</li> <li>Widening of vehicle access to the oval</li> </ul>	<ul style="list-style-type: none"> <li>Scoreboard relocation</li> </ul>
Difficult	<ul style="list-style-type: none"> <li>Installation of covered spectator seating</li> <li>Completion of reserve perimeter fencing</li> <li>Accessible paths</li> <li>Improved surface drainage</li> </ul>		<ul style="list-style-type: none"> <li>Provision of a warm-up area</li> </ul>

General Manager

Mayor

Spicer Oval Complex Master Plan



**APPENDIX 3**

**Stakeholder and Community Feedback on the Draft Master Plan**

Sporting Facility Master Plans - Feedback From Responses - Northparkes/Pioneer/Spicer Oval				
Name	Support	Strengths	Weaknesses	Other
Adrian	Yes	Parkes looking to create a sporting precinct that will attract high profile games to the town	The planning of Pioneer Oval suggests a 500 seat grandstand will be built. Why only build a 500 seat grandstand? Surrounding towns have 1000+ seat grandstands. If the idea of improving Pioneer Oval is to attract the NRL to bring their games to Parkes, Parkes should be looking at creating a facility that is better than its competitors e.g. Dubbo, Orange, Bathurst, Mudgee - or this ground will turn into a white elephant	The Master Plan did not confirm whether the continuation of corporate box facilities would remain at Pioneer Oval. This is a positive for Parkes as it sets Parkes apart from other towns and should be considered in final proposal
PSC Tourism Manager and Parkes Elvis Festival Manager	Yes	Linking all precincts with pedestrian/walking paths, upgrading fencing, amenities and grandstands to attract high profile events and improve the aesthetic of the complex	The plan hasn't addressed the temporary use of all three oval precincts for caravan and camping overflow during the Parkes Elvis Festival.	Council (now managing the festival) is looking to submit a blanket Development Application for all 3 precincts to facilitate a structured plan for overflow/unpowered caravan parking and camping to accommodate the ever increasing number of visitors for the event.
PSC - Planning & Environment Dept	Yes	It provides Council with a strategic direction for the future development and enhancement of the precinct	Fenced Dog Park The leash free area on the plan doesn't show the full extent of the area designated to be the 'off leash' area. Since Council resolution circa 1998, the off leash area has been that entire area east of Spicer caravan park and oval bounded by East and Buchanan Streets and the east west fence that continues from the Pioneer Oval southern fence. Inside the Rugby field expansion will eat into this area which is fine and have no problem with that. It would be good if the off leash area indicated in the master plan includes the remainder of this area as the off leash area, not just the circular area shown closer to Buchanan Street. Then we indicate an area closer to Buchanan Street (like the circular area shown on the draft master plan) as a potential fenced dog playground of approximate size 100m by 100m. It may end up being less than that after design and budget considerations in the future.	The subject land is incorrectly identified on Page 9 of the document. The correct legal description for the land is Lot 7040 DP1023606.  Noted - correct legal description of land to be updated. Comments regarding size of the off leash area to be reflected in the final master plan.

General Manager

Mayor

Spicer Oval Complex Master Plan



Sporting Facility Master Plans - Feedback From Responses - Northparkes/Pioneer/Spicer Oval				
Name	Support	Strengths	Weaknesses	Other
PSC - Planning & Environment Dept	Yes		Spicer Oval Grandstand The following recommendation has been provided to council for consideration: "The concept for the Park with the Grandstand as the centerpiece is an 'all ages' healthy community project, similar to others in the region. The concept of walking trails is not new in itself and in fact there may already be such designated trails and routes around Parkes. The concept here is for a trail/route to serve the area around the eastern central residential area of Parkes and for the Grandstand to provide a base and focal point for the Healthy Parkes community project. The Grandstand itself will provide shelter and a general gathering place for a wide range of groups meeting to undertake a range of exercise programs, including community groups, ad-hoc local residents, commercial fitness trainers, boot camp programs, mothers' groups, and so on. A standard set of exercise stations could be erected around the perimeter of the oval so as not to interfere with general oval activity."	
	Yes		The interior of the ground level of the Grandstand could be refurbished to provide a simple meeting and training room with standard accessible amenities. The former kiosk could be refurbished as a more contemporary coffee and 'hydration' station. The objective would be for it to be run on a lease to serve both the standard sports activities plus any 'irregular' functions at the site. While management and security need to be determined after discussions with the range of stakeholders, in particular Community Health and local fitness operators, the premises would be accessible to each of the stakeholder groups.	
Jan Logan	No	Nil - the plan in its current state is not complete.	The plan fails to address any of the issues outlined in the plan of management.	This is a poorly constructed document that I believe displays Council's lack of knowledge of the Plan of Management on how to reduce the impact of sports grounds on nearby residences.
				Noted: The intent of the proposed walking trails is that these will complement existing proposals for the area.  Noted: The development of a leased space would need a feasibility study and business case to assess viability and sustainability. The provision of a filtered water station might address the needs of people using the area for fitness. A reference to the possibility of the ground level of the Grandstand being used for food and drink retail has been included to the final plan.  Mr Logan has not provided specifics on the shortcomings of the master plan. The proposed plan has been developed in consultation with users and attempts to provide a direction for future development of the ground that best meets the identified needs of the current users. The plan of management covering Spicer/Pioneer/Northparkes is the Parkes Shire Council Plan of Management for all Council Owned Community Land 2007. The plan requires only that sports grounds be managed "to ensure that such activities are managed having regard to any adverse impact on nearby residences". Given the age of the plan of management for community land a revision would be appropriate. In response to the quality of the document - this document is both a concise and comprehensive overview of the requirements of the users of the park. Following this review process it will also address concerns from other stakeholders who have provided input.

  
General Manager

  
Mayor



Spicer Oval Complex Master Plan



Sporting Facility Master Plans - Feedback From Responses - Northparkes/Pioneer/Spicer Oval					
Name	Support	Strengths	Weaknesses	Other	Council Response
Allan Ryan	No		Sporting field no longer useful to sporting groups due to its poor condition and derelict amenities. Issue with funding available to Spicer Oval compared to Pioneer Oval. Issue with the length of time to upgrade amenities.	Please see attached letter and petition	It appears that this refers to Spicer Oval. The playing field itself is fit for purpose but essential upgrades have been identified. The amenities have been identified as inadequate and are the consideration of the Council. The Council has been allocated to Spicer Oval and other sites. Whilst the Council has been allocated to Spicer Oval, the Council is not responsible for the Spicer Oval. The Council will allocate a first class facility to Spicer Oval and will allocate a first class facility to Spicer Oval. All upgrades identified in the plan are subject to funding availability and demonstrable need. This master plan has been developed in consultation with users and attempts to provide a direction for future development of the ground that best meets the identified needs of the current users.
Grant Danson	No		Why don't we put money into Spicer Oval which is used by more than one club, also used by schools for a sporting field, putting so much money into Pioneer Oval is a joke.	We need Spicer Oval up and going again not only for the Rugby club but for the town's use	Noted. Response as above.
Timothy Lachlan	No		We need to spend money to get the field up to scratch but priority should not be to spend money at Spicer Oval before putting basic amenities on Spicer Oval first.	We need basic amenities at Spicer Oval to even consider using the field again	Noted. Response as above.
Ben Ryan	No	That a draft master plan has been prepared to address issues at Northparkes, Pioneer and Spicer sporting ovals	The allocation of the funds available are grossly mis-distributed. A trend showing that a majority of the funds are going to Pioneer Oval (\$10 million - 75% of available funds) for the 5-8 year period, as opposed to the limited funding for Spicer Oval, that at its current state has sub-standard toilets and seating. Spicer Oval is used by more than one club (as Pioneer Oval is) and should have its needs prioritised	The master plan needs to be re-considered with more meetings and consultation with the "whole" community	Noted. Response as above.
Chris Summerhayes	No	It puts funding, that is vital, into the upgrade of sporting facilities - although not equitably	The weaknesses come through an inequitable planning between all THREE ovals. It promotes the development of Pioneer Oval (an oval used by Rugby League only and only during winter) to the detriment of all other ovals.	Please see attached letter	Noted. Response as above.

  
General Manager

  
Mayor

Spicer Oval Complex Master Plan



Sporting Facility Master Plans - Feedback From Responses - Northparkes/Pioneer/Spicer Oval				
Name	Support	Strengths	Weaknesses	Other
Richard Rice			Pioneer Oval is locked all year except for use by the Parkes rugby league club for one winter sport. It's not available for our community to use. There are heaps of other sporting clubs and community groups that could benefit if the money was properly spent evenly over the three fields or on the numbers of rate payers that use the facilities. Numerous boot campers and personal fitness trainers use the run down Spicer Oval Grandstand, as there is no other training facilities in a town as big as Parkes, and there is also Little Athletics that use Northparkes Oval.	I cannot see how Council can support this master plan that has over \$10,000,000 allocated to Pioneer Oval which is used by one sporting club, whilst the rest of the Parkes sporting community has to suffer the shame and embarrassment to ask sporting teams from out of town to come to Parkes to compete at Spicer Oval and you can't offer them change rooms or adequate toilet facilities. Which I feel is making Parkes a laughing stock as they look up the hill and through the locked gates to Pioneer Oval.
Chris McGucken		I recognise that - with the exception of PRUEC's desire for a clubhouse - all of the club's priorities, as well as those of other users of the Spicer Oval area, are on the list. I regard this as a positive.	My concern is that the priorities seem to have been pushed out a number of years in each case. My recollection is that lighting improvements, improvements to the grandstand and/or additional seating and improved amenities were regarded as high priority. In fact, it was commented on numerous times at the meeting by the consultant that prioritising these elements would have a turnkey effect in freeing up the resources for all parties.	I note that most elements have been pushed back from where they were at the meeting (in either the short or medium term) to the medium and long terms. This seems to have been altered without consultation with the club. Further, the removal of toilets is stated in 5 years, the removal of seating in 10 years, and the removal of the grandstand is stated for more or more. I sincerely hope this is simply an oversight. I question the priority of the improvement of facilities at Pioneer Oval over basic amenities at Spicer Oval.
Trevor Whitaker	No		How can Pioneer Oval be allocated \$11 Million, when Northparkes Oval has no seating at all, and is used by many schools sporting clubs. Spicer Oval also used by many sporting clubs and schools, and has no change rooms or facilities for the 2,000 plus users	Covered seating for Northparkes Oval is listed as a high priority (1-4 years) in the plan whereas a new grandstand is in the 5-8 year listing for Pioneer Oval. New facilities for Spicer Oval have been placed in the 9-12 year listing due to demands by the associations for other facilities within the complex. External funding for all projects will be sought on an ongoing basis regardless of their timing in the program to ensure that every opportunity is taken to secure funding.
Matt MacGregor		Parkes would have league ground with good facilities	The above strength of the draft MP would be at the detriment to all other sports in the town, e.g. Rugby Union Club home ground (Spicer) does not have any suitable amenities. Hockey - needs another turf field	The projects listed in the plan have been identified and prioritised by the stakeholders. The plan attempts to provide an achievable program, although all identified improvements are ultimately subject to funding availability. All projects are subject to funding and the plan, whilst looking at a 12 year program will be reviewed for currency during that period. As projects are completed or become irrelevant others may assume priority.

General Manager

Mayor

Spicer Oval Complex Master Plan



## APPENDIX 4

### Council Resolution Adopting the Master Plan

#### Agenda Report

##### User Instructions

The following action is a result of a Council resolution made at the meeting held on **4 November 2014**. If necessary to view the original Agenda Item, double-click on 'Agenda Report' blue hyperlink above. Action is required for the following item as per the Council Decision or Resolution under Delegated Authority.

**Subject: (DES) Sporting Field Master Plans**

##### Executive Summary

Submissions have been received on the draft master plans for various sporting precincts within Parkes Shire.

The submissions are included in this report as are recommendations to amend the draft plans as a consequence of those submissions. The master plans and their reports are attached to this report.

The final drafts of the Sporting Fields Master Plans have been received by Council. They detail the preferred future developments and long term planning of the sporting precincts, along with ongoing management of the facilities. Clearly the completion of any works identified in these plans will be entirely dependent on availability of funds.

##### Recommendation

1. That the Master Plans for the sporting precincts:
  - Cheney and McGlynn Park, Parkes
  - Berryman Oval, Trundle
  - Lindner Oval, Peak Hill
  - Harrison Oval, Parkes and
  - Spicer, Northparkes and Pioneer Ovals, Parkes

as amended now be adopted.

##### Resolution

1. That the recommendation be adopted.
2. That Council investigate alternative projects for the \$15,000.00 grant recently received from CMOC Board Northparkes Mines for use at Northparkes Oval.

Moved Councillor Barbara Newton, seconded Councillor Pat Smith.

**CARRIED**

General Manager

Mayor



## Structural Inspection Report

Spicer Park Grandstand, Victoria Street, Parkes NSW

Client: Parkes Shire Council



Sep-15  
(Our Reference: 23438-SL01-B)

© Barnson Pty Ltd 2015. Confidential. Subject to the Barnson Terms of Appointment.

A handwritten signature in black ink, appearing to be "K. Ray".

General Manager

A handwritten signature in black ink, appearing to be "Ken Keith".

Mayor



Bathurst Office  
ABN: 43 088 342 625

2 Littlebourne Street      t 1300 138 657    e admin@barnson.com.au  
Kelso, BATHURST NSW 2795    f 02 6884 5857    w www.barnson.com.au

Office Locations - Dubbo - Mudgee - Bathurst - Parkes



Thursday, 17 September 2015

**Parkes Shire Council**  
**Attn:** Annalise Cummings  
2 Cecile street  
Parkes NSW 2870

Dear Madam;

**Re: Spicer Park Grandstand  
at Victoria Street, Parkes NSW  
Structural Inspection Report**

As per your request, the undersigned and our Mr. Nicholas Peter, inspected the above grandstand structure on 30<sup>th</sup> July 2015. Attached is our structural inspection report in accordance with your instructions.

If you have any further enquiries regarding this matter, please do not hesitate to contact the undersigned.

Yours faithfully

**BARNSON PTY LTD**

Richard J Noonan  
BE (Hons) ME FIEAust CPEng (Reg)  
**DIRECTOR**

Engineers Consulting - Civil Engineers - Structural Engineers - Mechanical Engineers - Electrical Engineers - Geotechnical Engineers - NATA Registered Soils & Concrete Testing Laboratory - Commercial, Residential & Interior Design - Project Management - Registered Surveyors - Town Planning - Environmental Consulting - Industrial Design

General Manager

Mayor



## LIST OF CONTENTS

1.0	INTRODUCTION .....	4
1.1	Commission.....	4
1.2	History.....	4
1.3	Inspection.....	4
1.4	Structure .....	4
2.0	STRUCTUTRAL DEFECTS.....	6
2.1	External.....	6
2.2	Internal.....	10
3.0	CAUSE OF STRUCTURAL DEFECTS.....	11
4.0	STRUCTURAL ANALYSIS OF BUILDING .....	12
4.1	Roof Structure.....	12
4.2	Masonry .....	13
4.3	Floor Framing.....	13
5.0	RECTIFICATION.....	14
5.1	Minimum Rectification Works.....	14
5.2	Rectification to comply with current structural codes.....	15
6.0	LIFE EXPECTANCY .....	17
6.1	Life with Minimal Rectification.....	17
6.2	Life with Major Upgrade Works.....	17
7.0	CONCLUSION.....	18

## LIST OF APPENDICES

Appendix A: Existing Structure Drawings and Masonry Stiffening Design  
Appendix B: Masonry Cracking As Per Inspection on 30<sup>th</sup> July 2015

A handwritten signature in black ink, appearing to be "K. Ray".

General Manager

A handwritten signature in black ink, appearing to be "Ken Keith".

Mayor



## 1.0 INTRODUCTION

### 1.1 Commission

The following reports aims to advise on the structural condition of the grandstand building at Spicer Park, Victoria Street, Parkes NSW. The building has been closed to public access for several months, since the north side end wall was noted to be loose and could be shaken by hand pressure.

This report aims to provide the following

- Detail current structural defects
- Advise on methods available to rectify the structure so that it is fit for purpose and/or meets current structural codes.
- Life Expectancy of Grandstand.

It is understood that from this report, Council will be able to prepare budget costings for the rectification, to enable a decision on the building's future.

### 1.2 History

The below history has been outlined by Council

- Building opened 1928, as per dedication stone.
- Approximately 60 years ago, the building sustained heavy wind damage which caused failure of a section of the rear wall. This rear wall was re-built, the newer bricks used in the re-construction contrast to the original bricks.
- 2011, Structural investigation by Calare Civil indicated class 3 damage to table C1 of AS2870, suggested improvements to site soil moisture maintenance.

### 1.3 Inspection

The building was inspected by the writer, Richard Noonan, a practising structural engineer with Barnson, on 30<sup>th</sup> July 2015. Present during the inspection was Nicholas Peter, Structural technician with Barnson, and Annalise Cummings, Councils Manager Planning.

### 1.4 Structure

The building was noted to have a corrugated steel cladding roof supported by timber rafters with collar ties. The rafters are supported by timber beam and columns on the front and a full masonry wall at the rear. The grandstand seating is supported by timber joists spanning from the low height front wall to a dwarf masonry wall, concrete beam then the rear wall.

J:\23401-23500\23438\Structural\Structural Reports\23438-SL01-B.docx  
Revision A 17/09/2015

Page 4

A handwritten signature in black ink, appearing to be "V. Ray".

General Manager

A handwritten signature in black ink, appearing to be "Ken Keith".

Mayor



On the ground floor, under the grandstand, are change rooms, kiosk and storage rooms. The ground floor is generally concrete slab on ground. The footings were not investigated to determine their type. Given the age of the building, they are expected to be concrete strip footings. The foundation soil has also not been investigated at this stage. Based on other geotechnical investigation reports in the area, it is expected to be either class M-D or H1-D to AS2870-2011.

Attached in Appendix A are drawings indicating the current structure.

A handwritten signature in black ink, appearing to be "K. Gray".

General Manager

A handwritten signature in black ink, appearing to be "Ken Keith".

Mayor





## 2.0 STRUCTURAL DEFECTS

### 2.1 External

Below are listed the structural defects noted during the site inspection on 30<sup>th</sup> July 2015.

#### 2.1.1 Masonry Wall Cracking

Several areas of wall cracks are evident in all walls. Refer to sketches in Appendix B, which details the location and width of cracks. Several of the rear wall cracks are 10-15mm wide, with the north wall having cracks to 25mm wide. The crack widths are therefore wider than that noted in the Calare civil report of 2011. Refer photos below of sample cracks:



Photo No 2.1.1 a: Rear Wall Cracks

A handwritten signature in black ink, appearing to be "V. Ray".

General Manager

A handwritten signature in black ink, appearing to be "Ken Keith".

Mayor



Photo No 2.1.1 b: South Wall Cracks



Photo No 2.1.1 c: North wall cracks. Wall can be shaken at this location.

A handwritten signature in black ink, appearing to be "V. Ray".

General Manager

A handwritten signature in black ink, appearing to be "Ken Keith".

Mayor



### 2.1.2 Masonry walls displacement

The southern wall was noted to be bowing outwards, as per the photo below. This had affected the base of the front timber roof support column.



**Photo No 2.1.2 a: Southern Wall Bowing**

The north wall was able to be shaken by hand pressure. It appears to have become separated from the grandstand floor framing it was connected to, and cracking to the pier has also affected its available fixing.

A handwritten signature in black ink, appearing to be "V. Ray".

General Manager

A handwritten signature in black ink, appearing to be "Ken Keith".

Mayor



### 2.1.3 Roof Structure Defects

The roof structure was noted to have some knee braces to the support beams loose, or missing. The roof framing had no lateral restraint provided to the collar ties. Steel rods had been placed at each column to the rear masonry wall. These may have been placed as an after-thought to reduce roof deflection. See photo below:



Photo No 2.1.3 a: Roof Framing

The south east column was noted to be loose at it's connection and twisted. See photo below:

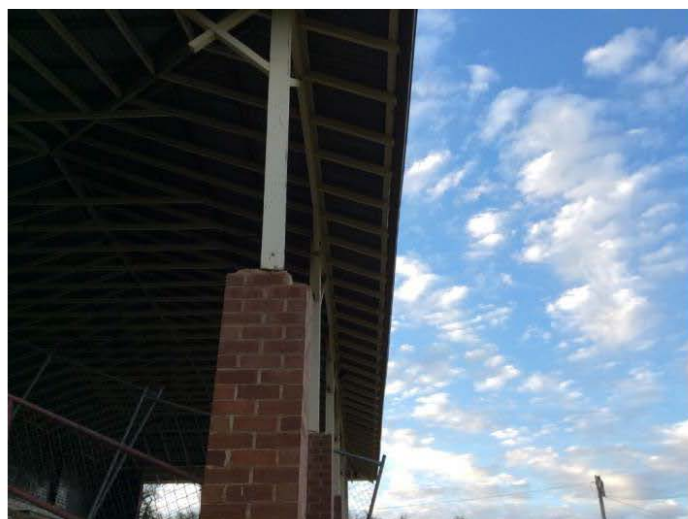
A handwritten signature in black ink, appearing to be "V. Ray".

General Manager

A handwritten signature in black ink, appearing to be "Ken Keith".

Mayor





**Photo No 2.1.3 b: South east column twisted and loose fixing. Masonry dislodged.**

## **2.2 Internal**

### **2.2.1 Wall Cracks**

The internal walls contained many areas of wall cracks. The location and width of these are recorded in the sketch in appendix B. The cracks were up to 20mm wide, indicating more severe width, and thus movement, since that reported in 2011 in the Calare report.

A handwritten signature in black ink, appearing to be "K. Ray".

General Manager

A handwritten signature in black ink, appearing to be "Ken Keith".

Mayor



### 3.0 CAUSE OF STRUCTURAL DEFECTS

The cause of the wall cracks, walls bowing and looseness is differential footing movement. The full masonry construction is very brittle, and so it cannot sustain differential footing movement without cracking. It is clear that the footings provided are not structurally adequate to resist the foundation soil seasonal movements, and appear to have mirrored the movement to date.

As the site is relatively flat, it appears to be poorly drained. Also the plumbing is very aged and would be likely to have leaked in the past. These two factors, along with uneven grass watering around the perimeter, would contribute to differing soil moisture levels in and around the building. The clay subsoils reacts to the varying soil moisture content by swelling when wet and shrinking when dry. The footings, being insufficiently stiff, transmit this soil movement to the super structure masonry, which causes the defects noted above.

A handwritten signature in black ink, appearing to be "K. Gray".

General Manager

A handwritten signature in black ink, appearing to be "Ken Keith".

Mayor



## 4.0 STRUCTURAL ANALYSIS OF BUILDING

The building has been analysed for structural adequacy, based on current structural codes. The below design assumptions were made

- Structure dead loads: Roof: 0.25kPa. Floor: 0.75kPa
- Structure Live Loads: Roof: 0.25kPa maintenance load to AS1170.1-2002. Floor live load: 5.0kPa for Grandstands to AS1170.1-2002
- Wind Loads: to AS1170.2-2011, Region A, Terrain Category 3,  $M_t=M_s=1.0$ , structural importance level 2 (less than 100 people)
- Seismic Loads: Not analysed, assumed to be less severe than wind loads.
- Timber Grade: F17 Hardwood to AS1720.1-2010. This assumption will need confirmation with sample testing.
- Masonry: solid clay brickwork with basic compression capacity of 5MPa.
- Footings: Not evaluated, performance to date indicates inadequate stiffness for soil reactivity.

### 4.1 Roof Structure

Refer to the existing structural drawings in appendix A for the member locations. Presented below in Table 4.1 are the member load factors:

**Table 4.1: Roof member load factors (>1 is overstressed under design load)**

Member	Mark Number	Size	Load Factor	Adequate
Battens	BT1	45 x 75	0.25	Yes
Rafters	R1	100 x 45	1.26	No
Collar Ties	CT1	100 x 45	1.27	No
Hip Rafters	HR1	190 x 35	1.17	No
Bearers	B1	190 x 65	0.70	Yes

A stylized, handwritten signature in black ink, likely belonging to the General Manager.

General Manager

A handwritten signature in black ink, likely belonging to the Mayor, which appears to read 'Ken Keith'.

Mayor



## 4.2 Masonry

The most highly stressed part of the masonry is the rear wall where it cantilevers 2.17m from the grandstand floor to the roof. This wall has to transfer lateral loading from roof level to the grandstand floor. The rear wall was noted to be constructed of 350mm triple skin brickwork and has 470mm wide x 110mm deep engaged skin piers at approximately 3.5 metre spacing. The tensile stress developed in the engaged pier would be 0.98 MPa, which is much greater than the design clay brick flexural capacity of 0.2MPa as per AS3700-2011.

## 4.3 Floor Framing

Only one section of the floor framing was visible, near the front of the grandstand. The timber joists were noted to be 220 x 50mm hardwood at a spacing of 500mm. If the same timber is used in the rear section, its horizontal span would be up to 4.0 metres. The load factor for strength of this member would be 0.62, which is adequate. The size and timber grade should be confirmed, by removal of some ceiling cladding and strength testing of the timber grade.

The concrete support beams could not be evaluated due to unknown reinforcement levels. It is possible that these are in fact steel beams that have been concrete encased.

A handwritten signature in black ink, appearing to be "K. Ray".

General Manager

A handwritten signature in black ink, appearing to be "Ken Keith".

Mayor





## 5.0 RECTIFICATION

### 5.1 Minimum Rectification Works

Below is presented the minimum works recommended for rectification to the building to restore structural adequacy.

#### 5.1.1 Footing Rectification

The minimum works required to stabilise the foundation soil and reduce the amount of future movement are presented below:

- a) Replace all plumbing, or alternatively disconnect and cap all water services including toilets.
- b) Check operation of gutters and downpipes. Ensure downpipes discharge water to Council's stormwater system and do not leak. The heritage Architect's report specifies gutter replacement.
- c) Regrade perimeter surface level to achieve fall away from the building, preferably at a grade of 1:20. It is noted the sporting oval surface has been built up higher than the floor level of the grandstand, and would currently shed water to the grandstand area. This area needs to be locally regraded to form a concrete dish drain to discharge water from the oval away from the building. A detailed survey and drainage design should be prepared and then constructed.
- d) Construct a minimum width 2.0 metre wide concrete path around the entire perimeter.

#### 5.1.2 Masonry Rectification

- a) Structural strengthening: Install steel stiffeners, bracing and steel ceiling level horizontal truss as detailed on the drawings in Appendix A.
- b) After the foundation soil moisture has stabilised, over a period of 12 months after the above works are completed, the remaining cracks should be repaired with thin depth of colour matched mortar. The thin depth will allow for future movement to occur.
- c) Bulging South wall: Monitor wall after foundation stabilisation completed. If no further adverse movement occurs, then the existing will not require rectification.

A handwritten signature in black ink, appearing to be "K. Ray", written over a horizontal line.

General Manager

A handwritten signature in black ink, appearing to be "Ken Keith", written over a horizontal line.

Mayor



### **5.1.3 Roof Rectification**

The existing roof structure has been found to be structurally inadequate to current wind loading codes. The effect of failure under this severe loading is not likely to cause injury to occupants due to infrequent use. The following section will provide advice on rectification to update to current standards

Defect rectification works are required including replacing the column in south east corner and repair of knee braces and other weathered timber work.

## **5.2 Rectification to comply with current structural codes**

### **5.2.1 Footings upgrade and underpinning**

To bring the performance of the footings up to current design standards, the below scope of works will be required

- a) Remove current floor slab and external slabs
- b) Carry out geotechnical investigation to determine type and size of existing footings. Also soil reactivity and bearing capacity.
- c) Design and install concrete strip footings internally and externally and tie into existing footings.
- d) Re-level footings by jacking to new footings from underpins at say 3.0 metre spacing.
- e) Re - concrete internal floors.
- f) Re-level external to fall away from building. Provide minimum 2.0 metre wide concrete perimeter path.

### **5.2.2 Masonry**

No additional masonry works are required besides those presented in section 5.1 above.

A handwritten signature in black ink, appearing to be "K. Ray".

General Manager

A handwritten signature in black ink, appearing to be "Ken Keith".

Mayor



### 5.2.3 Roof Structure

The roof structure can be upgraded to comply with current standards with the below works:

- a) Confirm grade of timber members by sample stress testing.
- b) Provide additional rafters or stiffen existing.
- c) Provide lateral tie at mid length of collar ties.
- d) Confirm all connections adequate to current timber code for uplift loading.  
Upgrade as required.

A handwritten signature in black ink, appearing to be "K. Gray".

General Manager

A handwritten signature in black ink, appearing to be "Ken Keith".

Mayor



## 6.0 LIFE EXPECTANCY

### 6.1 Life with Minimal Rectification

With minimal rectification, as detailed in section 5.1, it would be expected that major maintenance works would then be required in 20 years. This would involve re-patching of cracks, some wall re-building if wall bulging or leaning is not halted, and general timber repair works. Its continued life expectancy will then be reliant on the level of maintenance provided.

It should be noted that if an extreme wind event occurs, then the roof structure will likely fail and would require complete replacement.

### 6.2 Life with Major Upgrade Works

The stiffened footings should lessen greatly any future cracks to a reasonable level and repair works should be minor in nature only.

The stiffened roof structure should also provide a long term structure, provided any weathered timbers are replaced with the upgrade.

The major works upgrade building structure should have a useful life of a new building which is generally regarded to be 50 years. This does not take into account cladding and finishes remaining design life.

A handwritten signature in black ink, appearing to be "K. Ray".

General Manager

A handwritten signature in black ink, appearing to be "Ken Keith".

Mayor





---

## 7.0 CONCLUSION

---

The Spicer Park grandstand structure requires, as a minimum, some significant works if the building is to be returned to a structurally acceptable state. If the building is to be upgraded to a structurally code compliant state, then significantly much greater expenditure will be required.

If the minimum structural works are undertaken, the building could require further works within twenty years. If the major upgrade works are carried out, its design structural life should be extended to fifty years.

---

A handwritten signature in black ink, appearing to be "V. Ray".

General Manager

A handwritten signature in black ink, appearing to be "Ken Keith".

Mayor



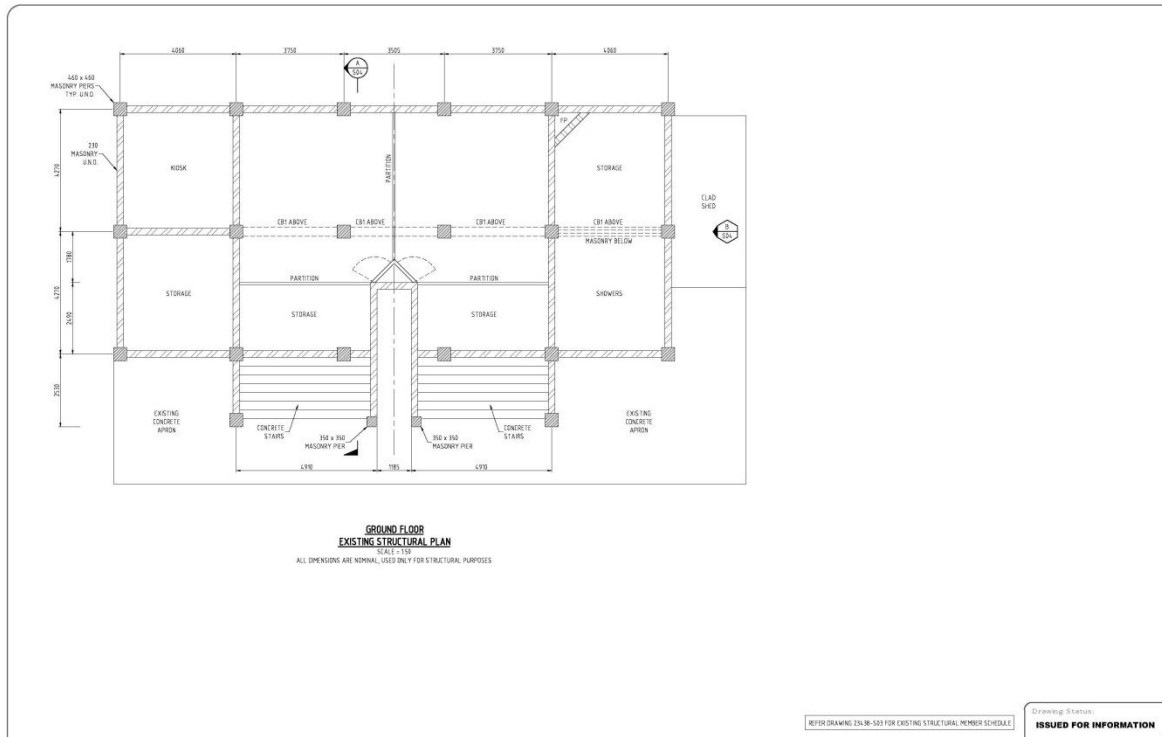
## **Appendix A: Existing Structure Drawings and Masonry Stiffening Design**

A handwritten signature in black ink, appearing to read "K. Gray", is positioned above a horizontal line.

General Manager

A handwritten signature in black ink, appearing to read "Ken Keith", is positioned above a horizontal line.

Mayor



**barnson**  
DESIGN.PLAN.MANAGE

Office Located  
Parkes, Waggon, Parkes & Berrumbidgee  
Contact Us  
T 1300 138 967  
E general@barnson.com.au  
W www.barnson.com.au

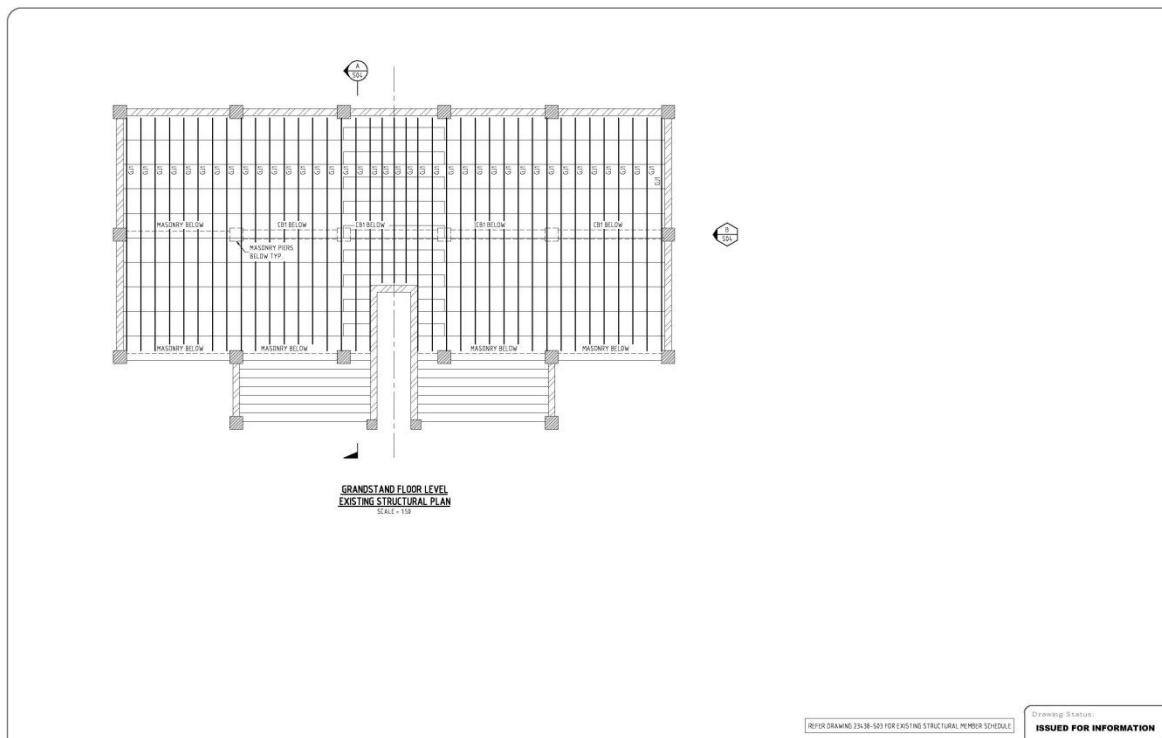


Client: **PARKES SHIRE COUNCIL**  
Project: **STRUCTURAL INSPECTION OF  
SPICER PARK GRANDSTAND, VICTORIA STREET  
PARKES NSW 2870**

Drawing Title:  
**GROUND FLOOR  
EXISTING STRUCTURAL PLAN**

Design: **PM**  
Drawn: **MM**  
Check: **QA**  
Rev Date: **2015-12-01**  
Amendment: **1**  
Drawing Sheet:  
A1: Design - Structural  
A2: Structural - Member Schedule

General Update for Inclusion/Removal  
General Update for Inclusion/Removal  
Drawing Number: **23438-S01**  
Revision: **B**



**barnson**  
DESIGN.PLAN.MANAGE

Office Located  
Parkes, Waggon, Parkes & Berrumbidgee  
Contact Us  
T 1300 138 967  
E general@barnson.com.au  
W www.barnson.com.au



Client: **PARKES SHIRE COUNCIL**  
Project: **STRUCTURAL INSPECTION OF  
SPICER PARK GRANDSTAND, VICTORIA STREET  
PARKES NSW 2870**

Drawing Title:  
**GRANDSTAND FLOOR LEVEL  
EXISTING STRUCTURAL PLAN**

Design: **PM**  
Drawn: **MM**  
Check: **QA**  
Rev Date: **2015-12-01**  
Amendment: **1**  
Drawing Sheet:  
A1: Design - Structural  
A2: Structural - Member Schedule

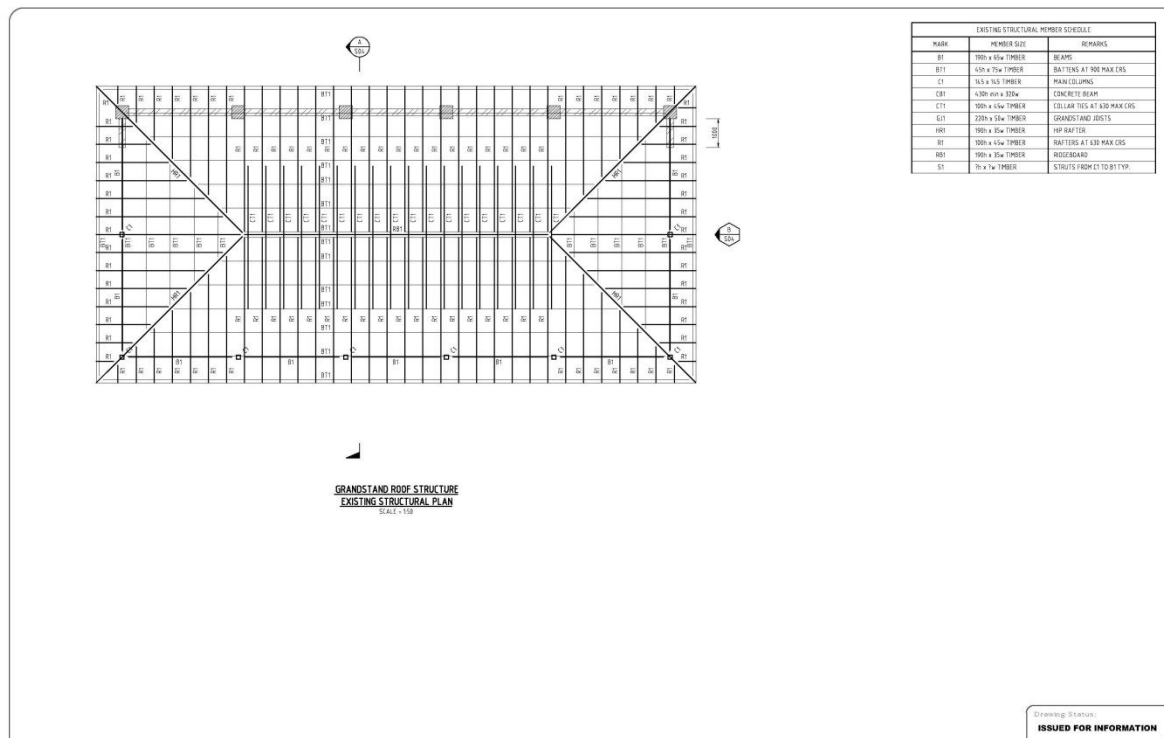
General Update for Inclusion/Removal  
General Update for Inclusion/Removal  
Drawing Number: **23438-S02**  
Revision: **B**

*[Signature]*

General Manager

*[Signature: Keny Keith]*

Mayor



**barnson**  
DESIGN.PLAN.MANAGE

Office Located  
Parkes, Waggon, Parkes & Dubbo  
Contact Us  
T: 1300 138 967  
E: general@barnson.com.au  
W: www.barnson.com.au



Client: **PARKES SHIRE COUNCIL**  
Project: **STRUCTURAL INSPECTION OF  
SPICER PARK GRANDSTAND, VICTORIA STREET  
PARKES NSW 2870**

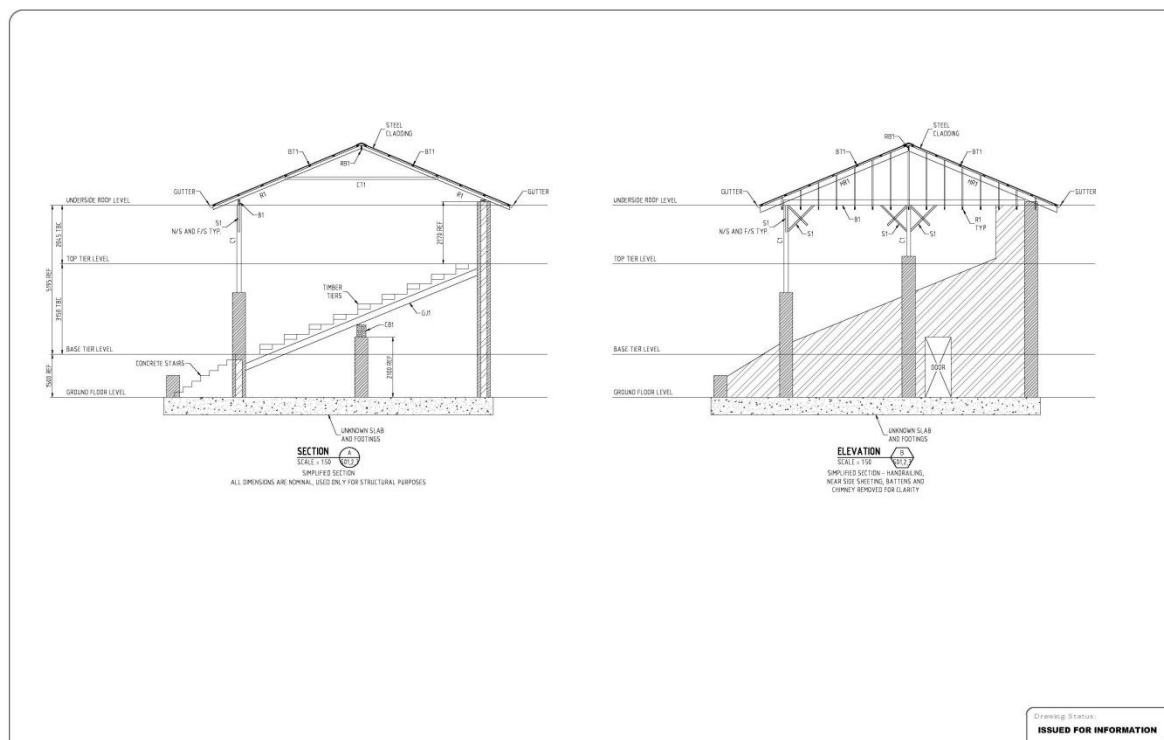
Drawing Title:  
**GRANDSTAND ROOF STRUCTURE  
EXISTING STRUCTURAL PLAN**

Design:  
PMM  
Check:  
QA

Rev Date: Amendment:  
Drawing Sheet:  
A1: Digital on - Scale as noted  
A2: Handwritten - Not to Scale

Certification:  
Drawing Number:  
Revision:

23438-S03 B



**barnson**  
DESIGN.PLAN.MANAGE

Office Located  
Parkes, Waggon, Parkes & Dubbo  
Contact Us  
T: 1300 138 967  
E: general@barnson.com.au  
W: www.barnson.com.au



Client: **PARKES SHIRE COUNCIL**  
Project: **STRUCTURAL INSPECTION OF  
SPICER PARK GRANDSTAND, VICTORIA STREET  
PARKES NSW 2870**

Drawing Title:  
**GRANDSTAND SECTION & ELEVATION**

Design:  
PMM  
Check:  
QA

Rev Date: Amendment:  
Drawing Sheet:  
A1: Digital on - Scale as noted  
A2: Handwritten - Not to Scale

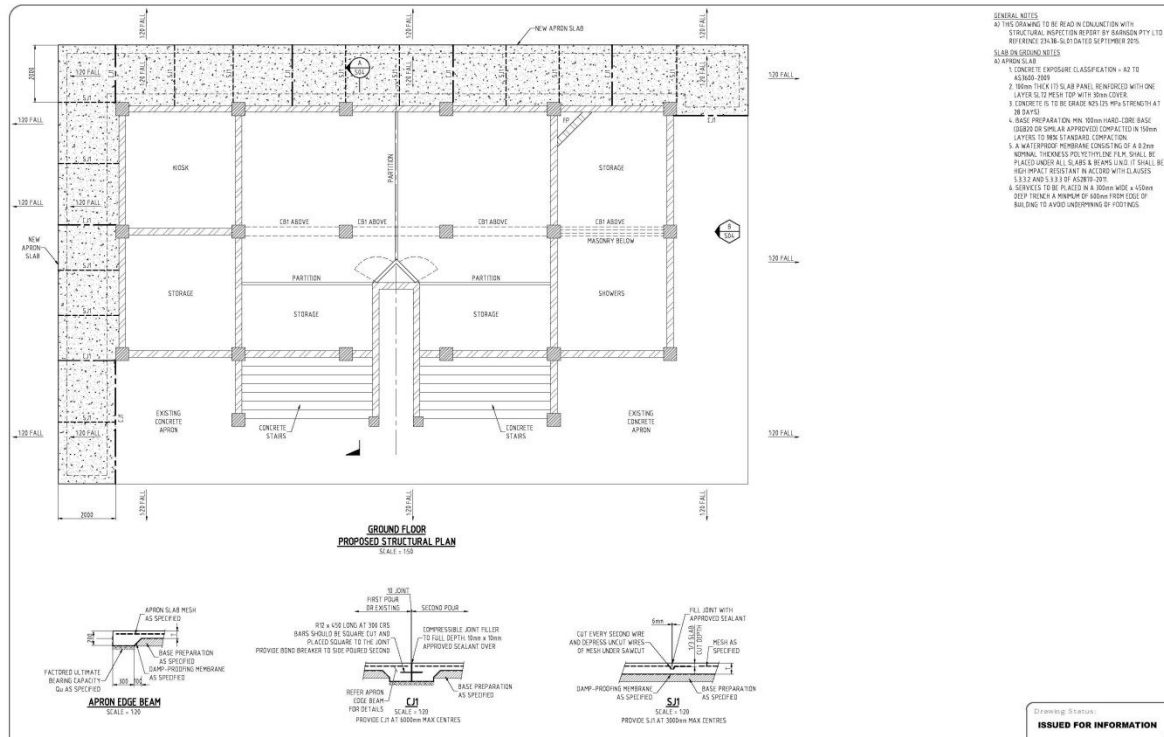
Certification:  
Drawing Number:  
Revision:

23438-S04 B

General Manager

Mayor





**barnson**  
DESIGN.PLAN.MANAGE

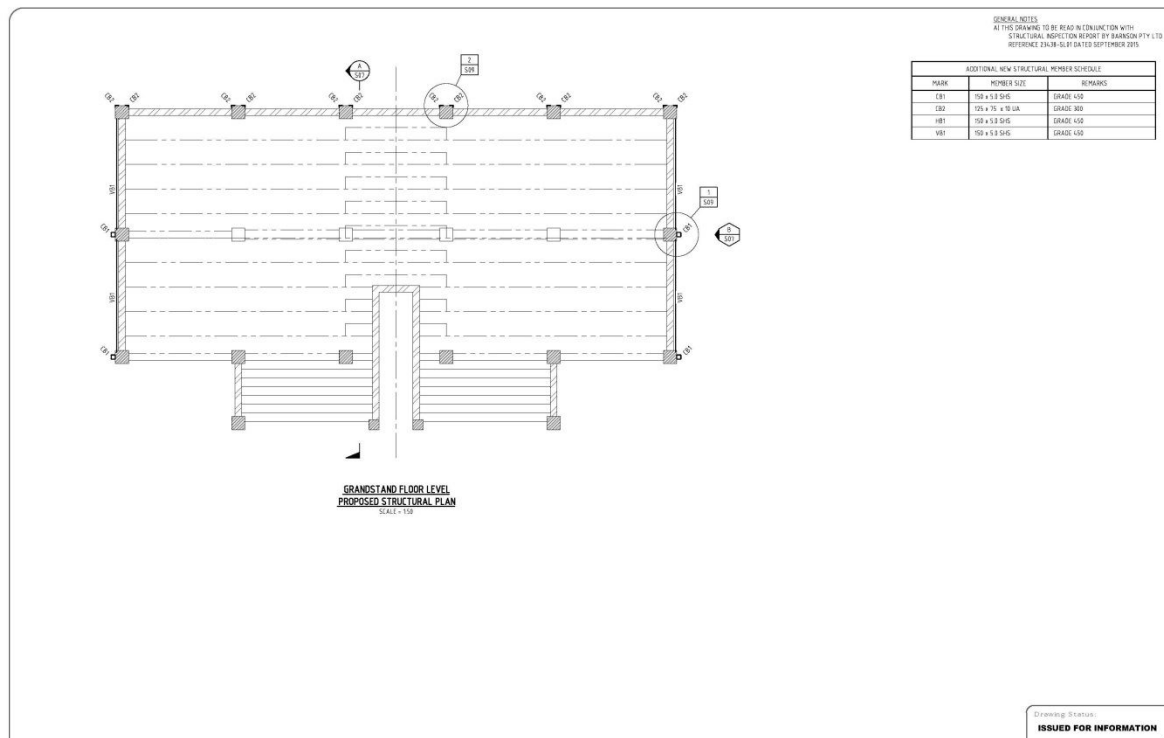
Office Located  
 Parkes, New South Wales & Sydney  
 Contact Us  
 T 1300 138 967  
 E general@barnson.com.au  
 W www.barnson.com.au

Client: PARKES SHIRE COUNCIL  
 Project: STRUCTURAL INSPECTION OF SPICER PARK GRANDSTAND, VICTORIA STREET PARKES NSW 2870  
 Drawing Title: GROUND FLOOR PROPOSED STRUCTURAL PLAN

Design: [blank]  
 Drawn: [blank]  
 Check: [blank]  
 Drawing Sheet: [blank]  
 At: [blank]  
 Date: [blank]

Rev Date: [blank]  
 Amendment: [blank]  
 Certification: [blank]

Drawing Number: 23438-S05  
 Revision: B



**barnson**  
DESIGN.PLAN.MANAGE

Office Located  
 Parkes, New South Wales & Sydney  
 Contact Us  
 T 1300 138 967  
 E general@barnson.com.au  
 W www.barnson.com.au

Client: PARKES SHIRE COUNCIL  
 Project: STRUCTURAL INSPECTION OF SPICER PARK GRANDSTAND, VICTORIA STREET PARKES NSW 2870  
 Drawing Title: GRANDSTAND FLOOR LEVEL PROPOSED STRUCTURAL PLAN

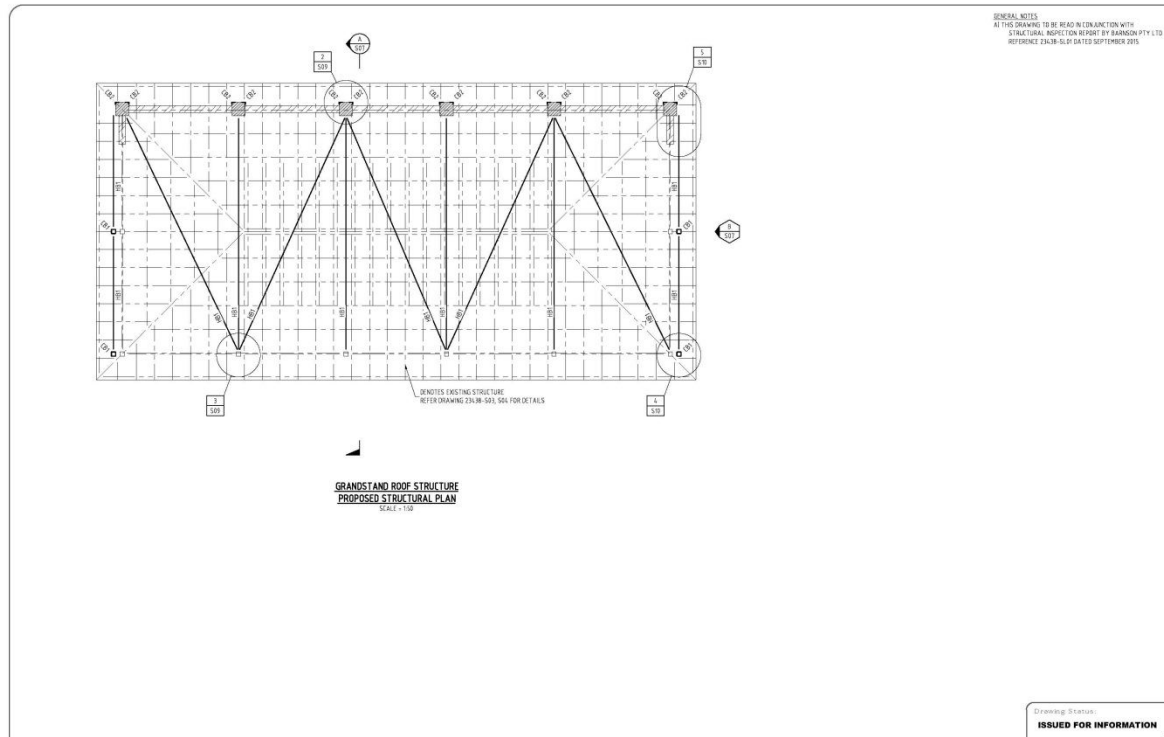
Design: [blank]  
 Drawn: [blank]  
 Check: [blank]  
 Drawing Sheet: [blank]  
 At: [blank]  
 Date: [blank]

Rev Date: [blank]  
 Amendment: [blank]  
 Certification: [blank]

Drawing Number: 23438-S06  
 Revision: B

*[Signature]*  
General Manager

*[Signature]*  
Mayor



**barnson**  
DESIGN.PLAN.MANAGE

Office Located  
Parkes, Waggon, Parkes & Berrumbidgee  
Contact Us  
T 1300 138 967  
E [general@barnson.com.au](mailto:general@barnson.com.au)  
W [www.barnson.com.au](http://www.barnson.com.au)



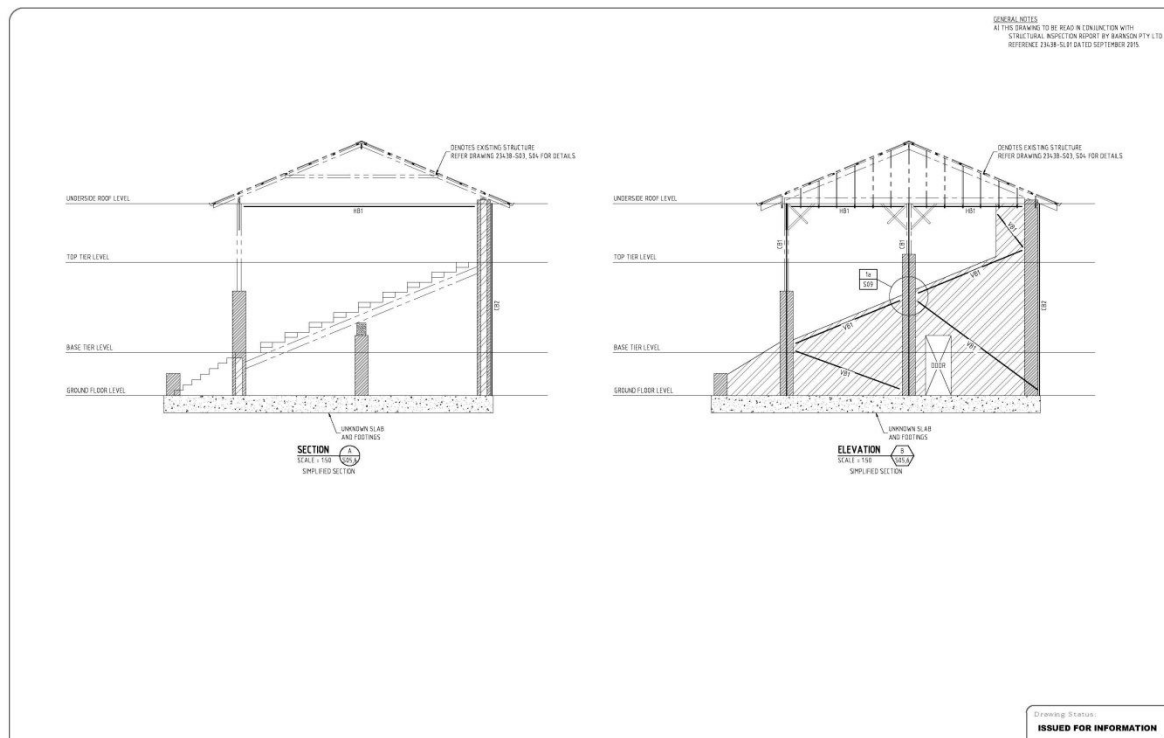
Client: PARKES SHIRE COUNCIL  
Project: STRUCTURAL INSPECTION OF  
SPRICKER PARK GRANDSTAND, VICTORIA STREET  
PARKES NSW 2870

Drawing Title:  
GRANDSTAND ROOF STRUCTURE  
PROPOSED STRUCTURAL PLAN

Design:  
PARKES  
Check: QA

Rev Date Amendment  
1 13/09/15 GENERAL UPDATE FOR INCLUSION/REVISION  
2 15/09/15 GENERAL UPDATE FOR INCLUSION/REVISION  
3 15/09/15 GENERAL UPDATE FOR INCLUSION/REVISION

Certification  
Drawing Number  
23438-S07  
Revision  
B



**barnson**  
DESIGN.PLAN.MANAGE

Office Located  
Parkes, Waggon, Parkes & Berrumbidgee  
Contact Us  
T 1300 138 967  
E [general@barnson.com.au](mailto:general@barnson.com.au)  
W [www.barnson.com.au](http://www.barnson.com.au)



Client: PARKES SHIRE COUNCIL  
Project: STRUCTURAL INSPECTION OF  
SPRICKER PARK GRANDSTAND, VICTORIA STREET  
PARKES NSW 2870

Drawing Title:  
PROPOSED SECTION & ELEVATION

Design:  
PARKES  
Check: QA

Rev Date Amendment  
1 13/09/15 GENERAL UPDATE FOR INCLUSION/REVISION  
2 15/09/15 GENERAL UPDATE FOR INCLUSION/REVISION  
3 15/09/15 GENERAL UPDATE FOR INCLUSION/REVISION

Certification  
Drawing Number  
23438-S08  
Revision  
B

*[Signature]*

General Manager

*[Signature: Keny Keith]*

Mayor



*Ken Keith*  
Mayor



## **Appendix B: Masonry Cracking As Per Inspection on 30<sup>th</sup> July 2015**

A handwritten signature in black ink, appearing to be "K. Gray".

General Manager

A handwritten signature in black ink, appearing to be "Ken Keith".

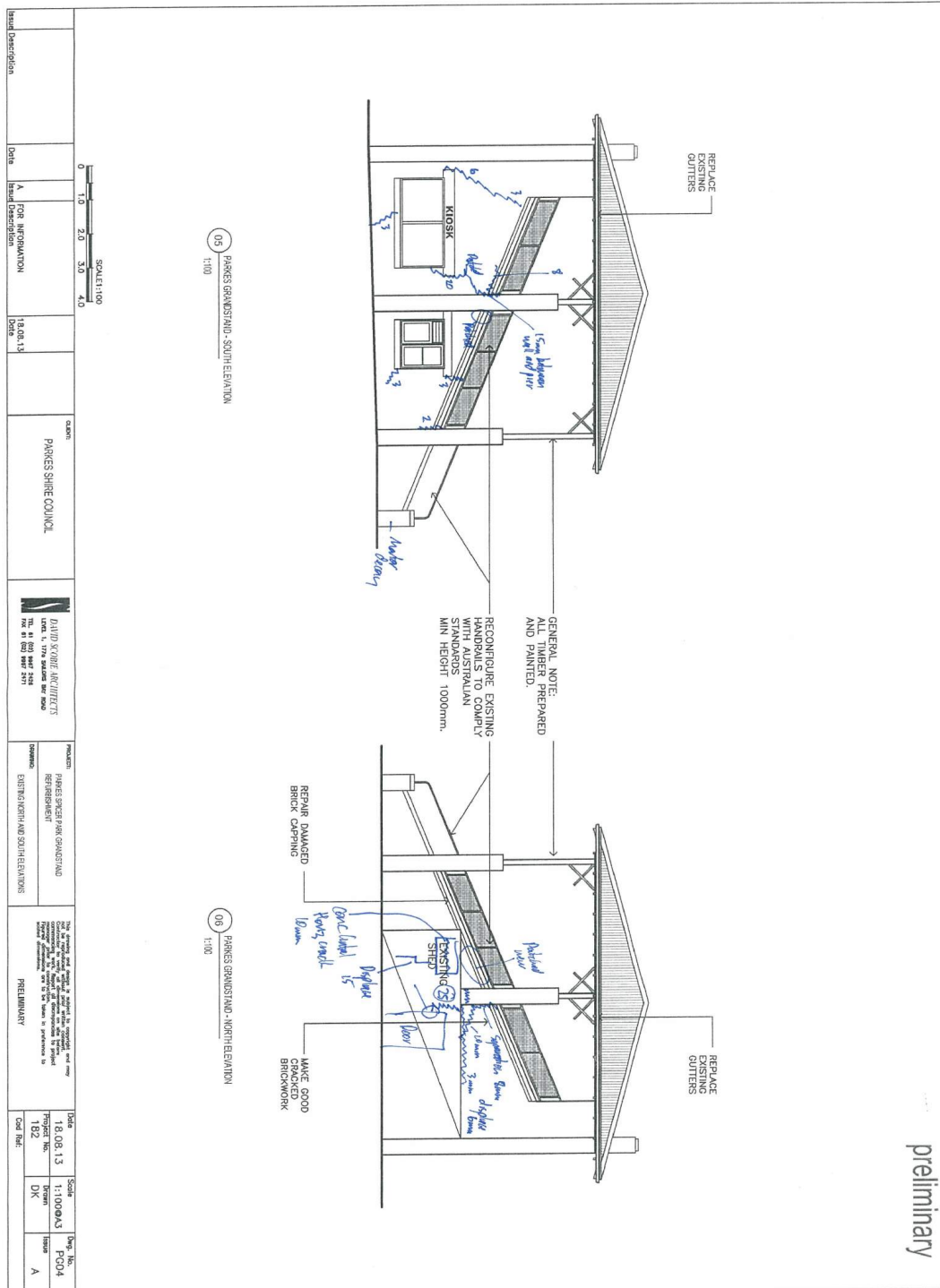
Mayor





Ken Keith

Mayor



*[Signature]*  
General Manager

*[Signature: Keny Keith]*  
Mayor



Ken Keith

Mayor

---

Heritage Impact Statement

---

**Spicer Park  
'The Bradman Grandstand'**

**HERITAGE IMPACT STATEMENT**

Client: Parkes Shire Council



David Scobie Architects Pty Ltd  
Level One, 177A Sailors Bay Road,  
Northbridge NSW 2063

Issue B

November, 2015

---

David Scobie Architects Pty Ltd

1

---

General Manager

Mayor



---

Heritage Impact Statement

---

## 1 Introduction

### 1.1 Brief

Parkes Shire Council commissioned the Heritage Impact Statement for the property in October 2015. The purpose is to provide supporting information to Council in seeking options for the Grandstand in relation to the heritage significance.

### 1.2 Documentation

The report provides a Statement of Heritage Impact for the property based on the Heritage listing. The subject property is not listed as a heritage item. The heritage values have been reviewed in relation to the origins of the stand and the existing structure.

### 1.3 Author

David Scobie has prepared the report for David Scobie Architects Pty Ltd., Heritage Consultants.

### 1.4 References

Procedures and practices are as recommended in the document '*Statements of Heritage Impact*' from the NSW Heritage Manual, Heritage Office and Department of Urban Affairs and Planning, 1996.

The report follows the methodology illustrated in '*The Conservation Plan*', J.S.Kerr, Sydney, National Trust of Australia (NSW), 1996. Definitions and procedures are as presented in the Australia ICOMOS Guidelines to the Burra Charter-Cultural Significance and Conservation Policy.

### 1.5 Definitions

The definitions used in the report are those presented in Article 1 of The Australia ICOMOS Charter for the Conservation of Places of Cultural Significance (The Burra Charter).

**"Place"** means site, area, building or other work, group of buildings or other works together with associated contents and surrounds.

**Cultural significance** means aesthetic, historic, scientific or social value for past, present or future generations.

**Fabric** means all the physical material of the place.

**Conservation** means all the processes of looking after a place so as to retain its cultural significance. It includes maintenance and may according to circumstance include preservation, restoration, reconstruction and adaptation and will be commonly a combination of more than one of these.

**Maintenance** means the continuous protective care of the fabric, contents and setting of a place, and is to be distinguished from repair. Repair involves restoration or reconstruction and it should be treated accordingly.

**Preservation** means maintaining the fabric of a place in its existing state and retarding deterioration.

**Restoration** means returning the fabric of a place to a known earlier state and is distinguished by the introduction of materials (new or old) into the fabric. This is not to be

---

David Scobie Architects Pty Ltd

---



General Manager

---



Mayor

---

Heritage Impact Statement

---

confused with either recreation or conjectural reconstruction, which are outside the scope of the Charter.

**Adaptation** means modifying a place to suit proposed compatible uses.

**Compatible uses** mean a use which involves no change to the culturally significant fabric, changes which are substantially reversible, or changes which require a minimal impact."

## 2 Property Description

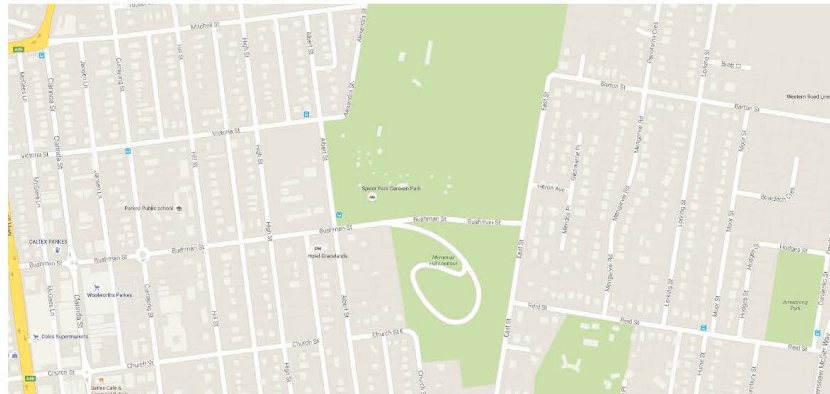


Figure 1 Location Plan, courtesy Google Maps



Figure 2 Aerial view, courtesy Google Maps: The Grandstand is to the left/west of the Oval

---

David Scobie Architects Pty Ltd

---

General Manager

---

Mayor

---

Heritage Impact Statement

---

## **2.1 The Context**

The subject property description is the Grandstand at Spicer Park, Victoria Street, Parkes

The property is located on Victoria Street with access to the car park on the corner with Alexandra Street. The site is a small part of a large Council reserve utilised for various uses including sporting fields and a caravan park

The nearest residence is on Alexandra Street while the Caravan Park adjoins the southern boundary of the Spicer oval

There are two mature trees south of the grandstand structure. The land slopes down from the east to the west with the stand generally some 600-800mm below the general level of the oval. The original sporting use was cricket and the tree planting to the perimeter indicates that form while the smaller rectangular playing fields required for forms of football have been marked out within the outer ground.

## **2.2 The building structure**

### **General**

Extensive reviews of the structure by Calare Civil and later Barnson Consulting Engineers and the Architects have reported on the damage to the existing structure over successive generations.

The damage is largely to the brickwork walls on the four sides of the stand evident in cracking to the walls at corners and above openings. The damage has been caused by substantial runoff from the sports fields east of the building and these have made the earth beneath the building alternately shrink in the dry and heave in the wet.



---

David Scobie Architects Pty Ltd

---

General Manager

---

Mayor

---

Heritage Impact Statement

---

**Photograph 1 View of the East Elevation facing the sports field**

**Setting**

The sports field is the key attraction and there are no other key features in the setting other than the perimeter trees to the ground.

The standard is a landmark in the setting given the height and bulk and dominates the ground. This is now unusual as modern stands provide only facilities for players at ground level.

**Design and Style**

The design is a very traditional stand for the inter war period and consists of a set of solid local red brick perimeter walls supporting a concrete slab, timber post and open rafter style hipped roof structure clad in galvanised iron and timber bench seating – replaced in recent years.

The Stand accommodates some 280-300 people beneath the roofed area on the seats. It also provides a prominent Player's entrance in the front elevation. This leads to the two sets of matching change rooms beneath the stand. A kiosk is also located beneath the southern side of the stand.

The building was constructed in 1928 in the later part of the Inter-war period c. 1915 – 1940. The date corresponds with a generally optimistic decade in rural Australia. The community had adopted the Californian Bungalow as the house style of the age and the agricultural and pastoral periods were developing rapidly. It all ended at the end of 1929 with the onset of the Great Depression. The major tournament celebrated in the Banquet for the First Interstate Cricket Team was therefore right at the cusp of this change.

The building includes the following distinctive features, which could broadly be grouped and defined as Inter-war Stripped Classical:

- A symmetrical front elevation
- Division into vertical bays indicating classical origins
- Traditional masonry details including heads and sills
- Posts and decorative brackets from the earlier Federation period
- The symmetrical Player's entrance
- The expressed projecting concrete stand at ground level
- The expressed carpentry to the roof structure from earlier Federation period

**Design changes**

**The rear brick wall has been substantially reconstructed in recent years due to cracking and the top panels replaced with infill sheeting**

---

David Scobie Architects Pty Ltd

5

---



General Manager

---



Mayor



---

Heritage Impact Statement

---



**Photograph 2** The major change is evident above with the darker red brick and the infill sheet panels

### **2.3 Historical Notes**

The assistance of Yvonne Hutton is gratefully acknowledged.

The building was Designed by W.C.Dodd Architect and constructed for Council in 1929 as a civic landmark to celebrate and serve the sporting community at the Oval.

A reserve of some 80 acres had been set aside for recreation and in 1924 the Peoples Park was re-named. The grandstand was funded from donations, sporting Cricket matches and money raised from the sale of 40 acres of land.

It is reported that the timber used in the construction of the original seating was sourced from Bogan Gate.

The ground was utilised for the major School sports carnivals as it was well formed and the stand provided an important amenity.

The building was dilapidated by the late 1970s and the internal facilities were not utilised. Repairs were undertaken to the seating and the rear brick wall. The stand is utilised a spectator amenity for games played on the adjoining sports ground.

A range of references to the stand and the ground are included within Council minutes stored in the Local History Collection of the Parkes Shire Library.

---

David Scobie Architects Pty Ltd

6

---



General Manager

---

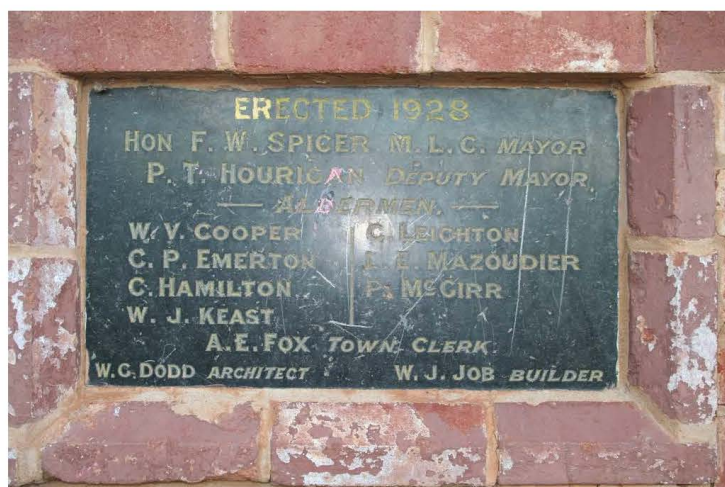


Mayor

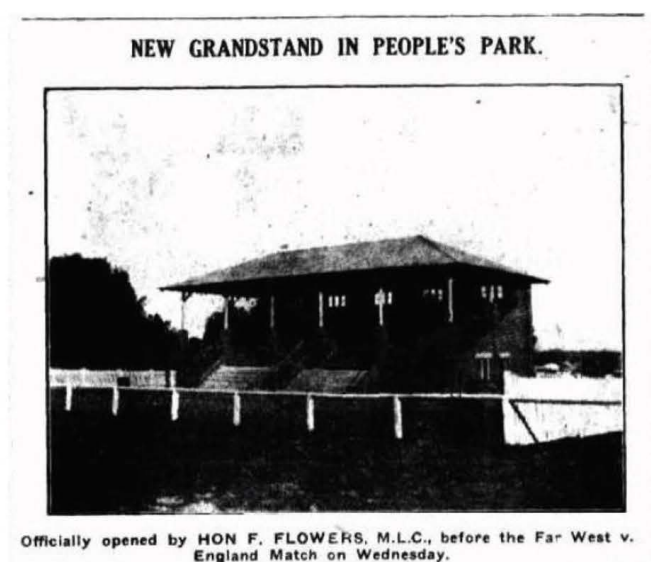
---

Heritage Impact Statement

---



Photograph 3 The foundation stone on the south east corner of the Elevation facing the ground.  
Western Champion (Parkes, NSW : 1898 - 1934), Thursday 19 July 1928, page 9



Photograph 4 Article from the Parkes paper of the time, marking the opening

---

David Scobie Architects Pty Ltd

7

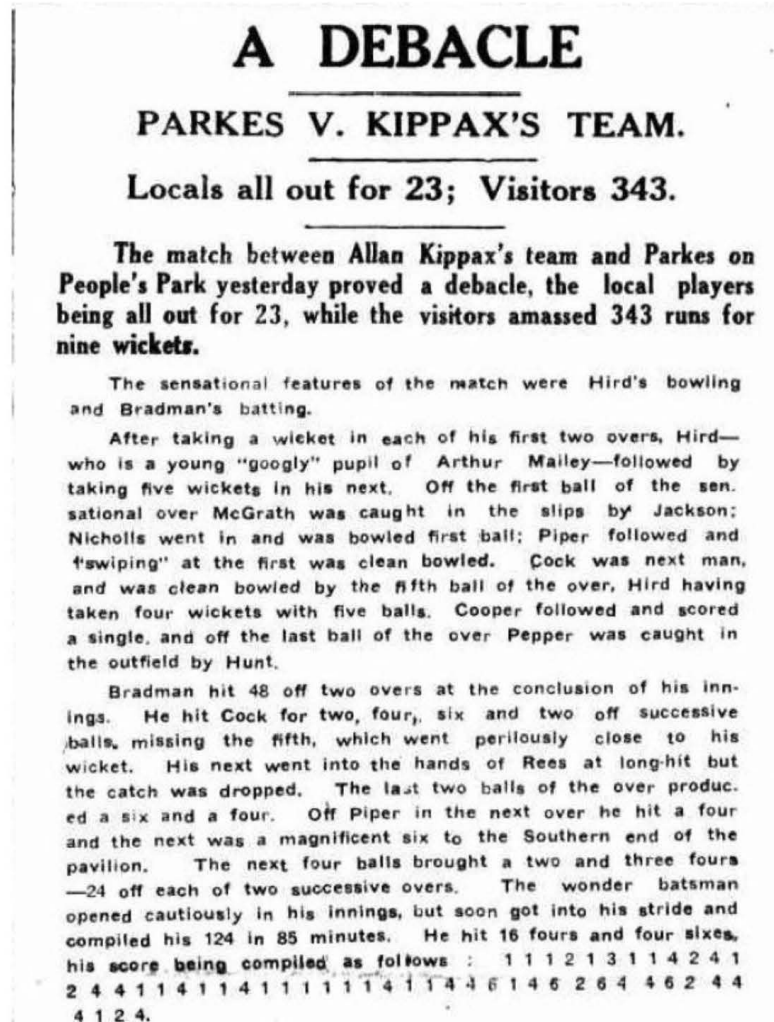
---

General Manager

Mayor

Heritage Impact Statement

Western Champion (Parkes, NSW : 1898 - 1934), Monday 14 September 1931, page



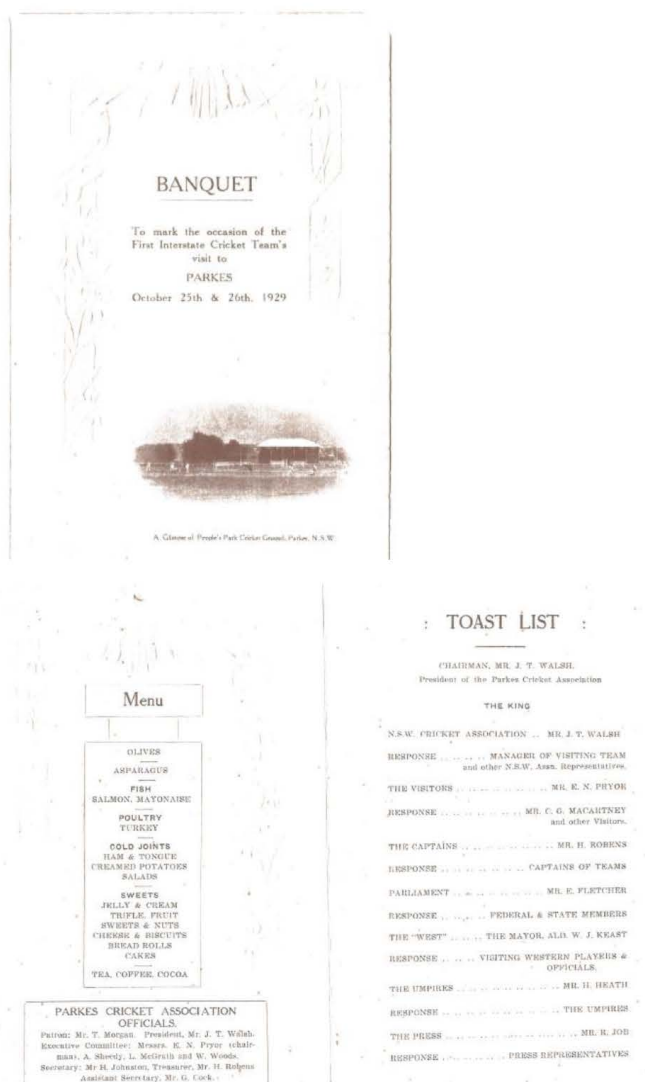
Photograph 5 A key aspect of significance lies with the association with Donald Bradman, recorded here as playing at the ground in 1931.

David Scobie Architects Pty Ltd

General Manager

Mayor

Heritage Impact Statement



Photograph 6 Banquet Invitation and Running sheet, 1931

David Scobie Architects Pty Ltd

  
General Manager

  
Mayor



---

Heritage Impact Statement

---

### 3 Analysis of Significance

#### Historical significance

The grandstand provides a landmark to mark the development of local sport and cricket in particular at Parkes. It is a substantial commitment of civic funds during the Inter-war period and a substantial commission of a large building.

#### Historical/Association significance

The building is associated with Parkes Shire Council as one the major civic works completed during the Inter-war period. The ground is associated with the former Mayor, F.W.Spicer, after whom it is named and with Donald Bradman, having played at the ground.

#### Aesthetic significance

The building provides a good and representative example of a brick and timber framed grandstand, retaining the distinctive features including the stand, the amenities and the dominant timber and tin hipped roof. It has a dominant position on the ground and within the wider setting.

#### Social significance

The building has a medium level of social significance for all those who have played at the ground and for the sporting groups, in particular Cricket, who have used the site as a home ground.

#### Rarity

The building is rare within Parkes Shire as the only known Grandstand from this period.

#### Representativeness

The building remains are a good example of the type with other known examples in Mudgee and the region.

#### Integrity/Intactness

The building has retained the integrity until the 2000s when the cracking increased. The structural reports indicate that it remains capable of conservation. Restoration is not possible due to the extent of the damage to the brickwork in the areas which have moved. The internal facilities are capable of conservation with new facilities to replace the original plumbing and sanitary fittings.

#### Statement of Heritage Significance

*The 1929 Spicer Park building is of local cultural heritage significance as a rare example of an architecturally designed and Council built Grandstand in the Inter-war Stripped Classical style which has strong associations with sporting groups, Cricket in particular and with Donald Bradman, having played on the Oval in 1931*

### 4 Heritage Impact Statement

#### 4.1 Development Proposal

The stand has been secured against access after reviews of the safety aspects of the structure when the cracking increased after a series of wet and dry periods. A design review commenced in 2013 to test the extent of remedial works required and their costs.

---

David Scobie Architects Pty Ltd

10

---



General Manager

---



Mayor

---

Heritage Impact Statement

---

A structural report from Barnson Consulting Engineers reviewed the works proposal prepared in 2013-14 for the remedial works to the building after two structural reviews for the building and the cracking.

The proposal includes the preparation of a range of alternatives for the conservation of the Heritage Significance.

The heritage significance for the structure lies in a number of areas:

- The social and historical aspects of the grandstand are embodied in the building structure. To some degree they could be interpreted in a record should the building be completely demolished however this would only be a compensation for the loss of a very prominent and distinctive building.
- The dominant element is the large hipped roof supported on timber posts and brick piers
- The secondary element is the sheltered stepped spectator accommodation
- The tertiary element is the brick elevations

**Options**

Discussions with Council and the stakeholders were conducted to review the alternatives for the site and the structure.

A Master Plan for the Spicer Oval Complex was carried out in 2014 by Consultants. The report noted the stand as historic and dilapidated. It also noted the location being remote from the current field of play under Rugby conditions. The inadequacy of the adjoining red brick public toilet block as also noted and recommended for replacement to provide a combined accessible facility.

---

David Scobie Architects Pty Ltd

11

---



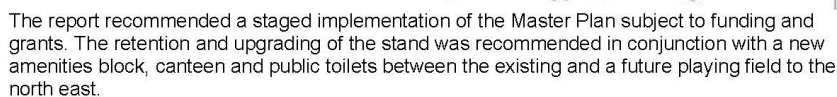
General Manager

---



Mayor

## Heritage Impact Statement



David Scobie Architects Pty Ltd

  
General Manager

*Ken Keith*  
Mayor

---

Heritage Impact Statement

---

The following outline facility list is contained within the Master Plan:

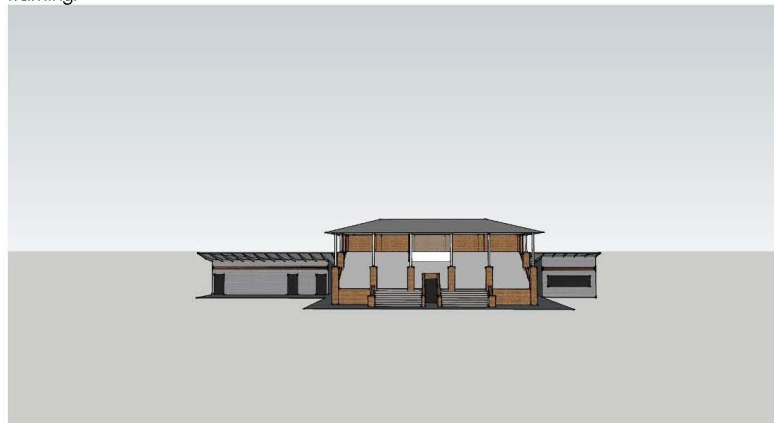
- Field control room
- Change room x 2
- Referee change room
- Canteen facility
- Storage area
- Meeting room
- Amenities, including disabled facilities.

The Brief for the Options was then developed to resolve these elements:

- Conservation of the Grandstand
- Provision of new amenities as per the outline facility list
- Alternatives for the Master Plan list, with some elements proposed for the north - eastern site being incorporated into the renamed Bradman Grandstand. The rationale is the proximity for public access to the Victoria Street entry and public car park. The suggested new name subject to discussions and consent from the Bradman family, is deemed appropriate given the Master Plan refers to the overall site as Spicer Oval and that both names are relevant and related to the sporting and Council history.

**Option One**

- Retain and conserve the Grandstand structure and construct new additions to the rear and sides. The rear location has been adopted in discussion with the Structural Engineer to assist in stabilizing the structure and reducing the impact of the additional steel framing.



**Photograph 7 View from the playing Field**

---

David Scobie Architects Pty Ltd

---

General Manager

---

Mayor



---

Heritage Impact Statement

---



**Photograph 8** Oblique view to indicate the additional facilities with front courtyard in new construction.

**Option Two**

- Retain the existing dominant timber and steel roof structure and construct a new stand.



**Photograph 9** Retained roof structure with new stand and amenities beneath

---

David Scobie Architects Pty Ltd

14

---

General Manager

---

Mayor

---

Heritage Impact Statement

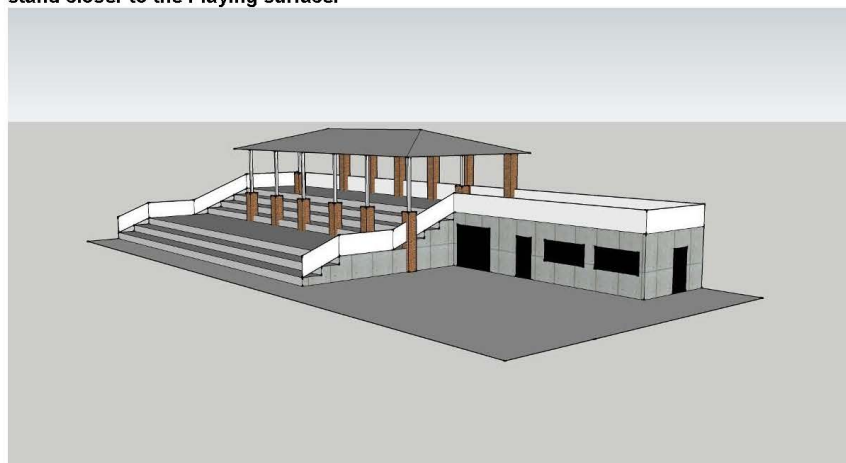
---



Photograph 10 Side and rear view of the new stand as a base with the recycled roof. Rear elements assist in providing stability.

**Option Three**

- Retain the existing dominant timber and steel roof structure and construct a new stand closer to the Playing surface.



Photograph 11 View of the new stand as a base with the recycled roof relocated closer to the playing surface

**4.2 “The following aspects of the proposal respect or enhance the heritage significance of the Building, for the following reasons:”**

- The three options retain the distinctive elements of the structure. Option three relocates the structure away from the original location.
- Option One provides the greatest opportunity to conserve the structure and to make practical use of the structure and accommodation

---

David Scobie Architects Pty Ltd

---

General Manager

---

Mayor

---

Heritage Impact Statement

---

- Option Two provides a new facility utilizing the roof and a similar form to the original grandstand. The additions dominate the ground floor of the structure and reduce the significance of the roof elements.
- Option Three meets the need to relocate the structure and allows the roof element to dominate the setting. The additional facilities at the side of the structure detract to a degree from the roof element
- A fourth option for demolition and construction of a new facility on the existing site or on the eastern site would not achieve the conservation objective and is not consistent with the Master Plan Report.

**4.3 "The following aspects of the proposal could detrimentally impact on the heritage significance of the heritage item. The reasons are explained as well as the measures to be taken to minimise the impacts:"**

- The demolition as a fourth option would remove the physical evidence of the construction from the site.
- The demolition of the brick masonry element would remove a major part of the visual significance of the original structure
- The relocation of the structure would remove a key part of the integrity of the structure despite the roof being retained

**4.4 "The following sympathetic solutions have been considered and discounted for the following reasons:"**

- The conservation of the structure and accommodation without additions was discounted as the existing facilities do not meet the brief provided by the Sports Council and current standards and the provision of public accessible toilets

*In summary, Option One provides the best combination of the retained existing structure and the provision of new sporting and public facilities. The new works do not dominate the heritage building and also work to assist in the long term stability and combination through their location and bracing action. Option One includes the flexibility to be developed during the design stage to adopt materials and details to reduce the costs associated with the remedial works budget established by the Quantity Surveyor (Refer QS Report).*

**4.5 Consideration of LEP Issues**

The site is noted in the current and previous reports as having historic significance and is a consideration under Clause 79C of the EP&A Act.

The site is not a listed heritage item on the LEP. It has been noted that the heritage schedule is currently under review.

The communities through the Sports Council have noted the historic value of the site and structure.

---

David Scobie Architects Pty Ltd

16

---



General Manager

---



Mayor

---

Heritage Impact Statement

---

## Recommendations

The following management recommendations have been formulated after consideration of all the available information and have been prepared in accordance with the relevant legislation.

- 1. Recommendation 1**  
The proposed works at Spicer Park indicated in Option One would be appropriate on heritage grounds provided Recommendations 2-12 below are followed.
- 2. Recommendation 2**  
A DA approval must be provided from Parkes Shire Council prior to works commencing.
- 3. Recommendation 3**  
A copy of an Archival record, prepared in accordance with the NSW Heritage Division (Office) Guidelines, must be lodged with Parkes Shire Council – copy for the Local Studies collection within the Parkes Shire Library
- 4. Recommendation 4**  
Competent direction and supervision should be maintained at all further stages, and any changes should be implemented by people with appropriate knowledge and skills appropriate to the tasks of design development, engineering and construction.
- 5. Recommendation 5**  
All relevant stakeholders including the Council – Public toilet provision and Sports Council and the particular site users should be consulted and participate in the design development stages of the project

## Conclusion

The significance of the grandstand lies in the historic provision by Parkes Shire Council of an architecturally designed grandstand accommodating players and spectators during the Inter-war period in a building which has retained the original distinctive features and character and complements the traditional Spicer Oval. The historic associations with Cricket and with Donald Bradman support and complement the site

The proposed works, subject to revisions captured by the recommendations and future managed design development, are consistent with the Parkes Shire Council LEP and EP&A Act requirements related to heritage issues.

Proceeding with the design development, budgeting and user consultations for Option One for the conservation and development of the Grandstand is therefore recommended to Council.

---

David Scobie Architects Pty Ltd

17

---



General Manager

---



Mayor





## G. C. McCABE & CO. (PARKES) PTY. LTD.

*Builders and Contractors*

A.B.N. 30 000 478 151

16 CALEDONIA STREET, PARKES, N.S.W. 2870  
gcmccabeandco@ozemail.com.au

P.O. BOX 137,  
PARKES 2870

TELEPHONE: (02) 6862 1355

FACSIMILE: (02) 6862 4340

22<sup>nd</sup> October 2015

Annalise Cummings  
Parkes Shire Council  
Cecile Street  
PARKES 2870

Dear Annalise,

### Re: Spicer Oval Budget Costings

We forward our costings for the above project based on the Rectification Scope outlined in Section 5.1 of the Barnson report.

<b>Preliminary</b>	\$ 30,910.00
- Site fencing, facilities, insurances, full scaffold etc.	
- Assume rooms under will be cleared by others.	
- Tip fees by PSC	
<b>Demolition</b>	\$ 2,200.00
- Shed, sundry concrete etc.	
<b>Excavation</b>	\$ 5,890.00
- Excavation and fill for new concrete works.	
<b>Concrete</b>	\$ 14,300.00
- New spoon drain and path works.	
<b>Structural Steel</b>	\$ 62,700.00
- Supply and installation of steel work as documented.	
- Includes \$3,000 to powder coat external steelwork.	
<b>Carpentry</b>	\$ 3,300.00
- Replace missing post braces/struts and corner timber post.	
<b>Doors and Hardware</b>	\$ 3,000.00
- Sundry door works.	
<b>Roofing</b>	\$ 5,390.00
- New gutter and leaf guard.	

General Manager

Mayor

<b>Painter</b>	\$ 14,850.00
- Repaint existing painted timber.	
- Includes \$3,000 to paint new structural steel in roof structure and \$1,500 to apply anti-graffiti sealer to rear upper wall.	
<b>Electrical</b>	\$ 1,650.00
- To disconnect, re-connect aerial service or neutralise for works.	
<b>Soft Landscaping</b>	\$ 1,650.00
- Allowance for new turf at spoon drain.	
<b>Costs for extent required in stage one</b>	<b>\$ 145,840.00</b>
	=====
<b><u>Other Works</u></b>	
<b>Brick Repairs</b>	\$ 7,000.00
- End wall and pier cappings.	
- Remove, relay and new capping bricks to "match" existing.	
<b>Ground Floor Window Sashes</b>	\$ 3,500.00
- Remove and replace with new	
<b>Security Lighting</b>	\$ 2,000.00
- To illuminate perimeter and seating area to reduce night time vandalism/graffiti.	
<b>Concrete/Render Repairs</b>	\$ 1,500.00
- Patch to stairs and window lintels.	
<b>Ceiling Wire Lining</b>	\$ 8,100.00
- Line underside of roof framing with 50mm aperture galvanised wire netting to prevent pigeons entering, including perimeter eaves.	
<b>Re-Roof</b>	\$ 14,400.00
- Remove existing and install new sheeting. Screw battens to rafters during works for better tie down.	
<b>Wire Balustrades</b>	\$ 6,600.00
- Remove, alter to match original, powder coat, new chain wire and extend where required.	
<b>Seating</b>	
A. Lower timber tread approx. 1.0m deep - Remove existing flooring, replace with new and sheet over with 1.6m aluminium checkerplate.	\$ 6,870.00
B. Repair timber flooring elsewhere	\$ 710.00
C. Install checkerplate to treads of centre steps (in conjunction with A)	\$ 770.00
D. Sand timber seats/risers and apply 2 coats sealer	\$ 4,000.00
	=====



General Manager

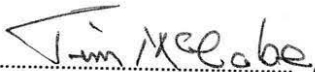


Mayor

Option Totals      \$ 55,450.00  
=====

Should you wish to clarify any item please contact our office

Yours faithfully

  
.....

---



General Manager

---



Mayor

### **12.3 (DPE) DA15106: Proposed Truck Depot at Lot 45 DP 850408 Woolstore Place, Parkes**

---

#### **Development Application Information**

**Application No:** DA15106

**Applicant:** Mr Allan Magill

**Property:** Lot 45 DP 850408 Woolstore Place, Parkes

**Proposal:** Truck Depot

#### **Executive Summary**

Development Application No. DA15106 proposes a Truck Depot on Lot 45 DP 850408, Woolstore Place, Parkes. The Development Application has been lodged by Allan Magill.

The application has been presented to Council for determination as the proposed building is setback from the front property boundary 5 metres, rather than 10 metres as prescribed in the Parkes Development Control Plan 2013.

#### **Background Information**

The subject land was subdivided by Council in 1995.

#### **Legislative, Policy & Management Planning Implications**

Nil.

#### **Budget & Financial Aspects**

The subject land is serviced by a bio-cycle system which is part of Council's infrastructure. Council is currently investigating whether the bio-cycle system will need to be upgraded to accommodate the trade waste from the truck wash.

#### **Recommendation**

It is recommended that the application be approved subject to the conditions contained in the report.

---



General Manager

---



Mayor



## Report

### ***Details of Proposed Development***

The proposed development is for a depot which consists of a 30 metre by 30 metre shed containing office and amenities, workshop and wash bay.

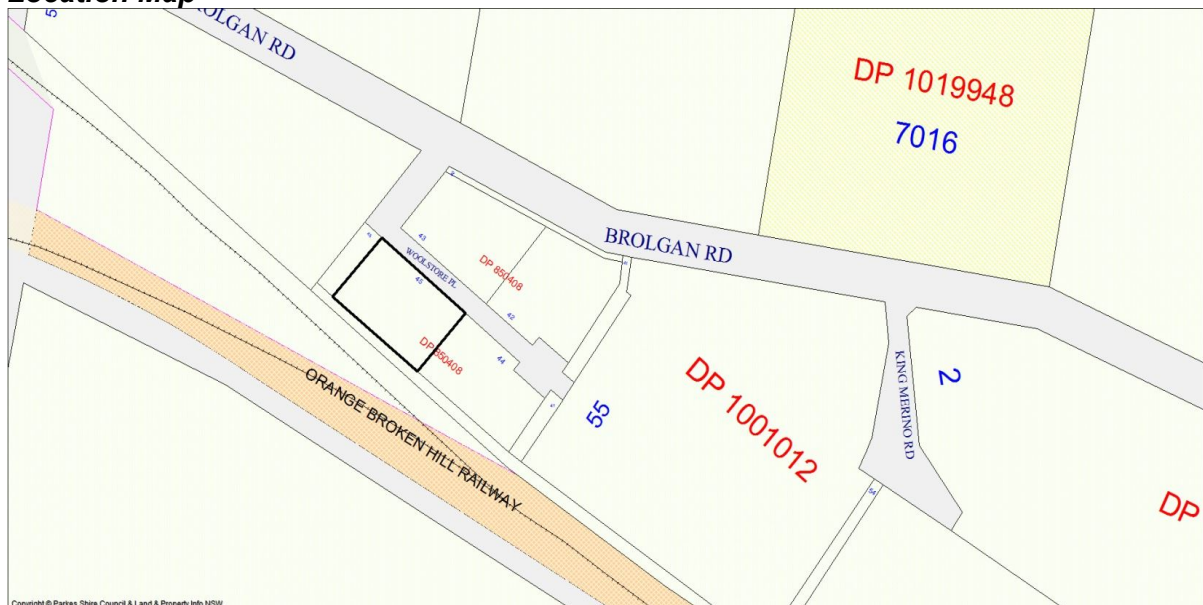
The site will contain two new concrete sealed vehicular accesses, 9 car parking spaces and a hard stand area for a truck parking and manoeuvring area.

Landscaping consisting of trees and shrubs will be provided along the north, east and western boundary.

A stormwater system will be installed to manage stormwater from the site and will consist of grated inlet pits and pipes, a grated silt arrestor, stone pitching and a v-drain around the perimeter of the site.

A copy of the site and elevation plans of the proposal and the Statement of Environmental Effects prepared in support of the proposal are included in an attachment to this report.

### ***Location Map***



### ***Consultation***

### ***Engineering Assessment***

General Manager

Mayor

#### Access and Traffic:

150mm thick separate concreted driveways are proposed for entrance and exit of the site located at the Eastern and Northern corner of the site accordingly in order to cater for heavy vehicles. However, light vehicles would utilize the Eastern driveway for entry and exit the site. The driveway shall not cause any impediment to stormwater flow in the table drain and any utility services main located along the frontage road Woolstore Place. Adequate sight distance is available for both of the driveways. The geometry of the driveway shall be adequate to accommodate the sweep path of the heavy vehicles. The plan available with the application contains sweep path for the entrance only.

The proposed development is not considered to be a traffic generator. According to the proposal, the estimated traffic movement in and out from the site would be 40 light vehicles, 10 heavy vehicles mostly B-double as well as few numbers of semi-trailer truck and road train. The traffic utilizing the proposed development would not cause adverse impact on the adjacent road network.

#### Car Parking:

Under section 4.3.5 of the Parkes Council Development Control Plan 2013, Council is required to determine the required car parking to be provided to support developments.

Car parking required for the proposed office and truck parking area is calculated considering the development as "Transport and Truck Depot". Detail calculation of the required car parking is as follows:

- 1 Space per on site staff x 4 staff = 4 spaces
- 1 Space per transport vehicle present  
at peak time x 5 transport vehicle = 5 spaces
- 1 wash bay of a size that can accommodate  
largest vehicle typically visiting the site = 1 wash bay

---

**Total = 9 parking spaces & 1 wash bay**

The proposed 9 car parking spaces including one disabled car parking space and a 30m long wash bay are adequate for the subject development.

The car parking shall be designed and line marked in accordance with AS2890.1:2004 Off-Street Car Parking.

#### Waste Products:

The proposed wash bay will likely produce oil contaminates from the vehicles when they are washed which will flow into an in-ground sump in the centre of the wash bay. The water from the sump will be pumped to an oil separator adjacent to the wash bay. This oil separator specification will be submitted to Council to seek approval prior to installation. The proposal suggests alternative options in order to manage the wash bay water after it has been through the oil separator. The waste will either be pumped to the sewer lines and flow to Councils sewer boundary point, or will be run in a separate line to the boundary so that it can go straight into an absorption pit and by-pass the sewer system.

---



General Manager

---



Mayor

The oil separator is proposed to be cleaned out regularly and pumped out by a contractor in compliance with requirements of the oil separator itself. The owner of the building will enter a trade waste agreement with Council as required for the disposal of this waste product. However, toilets and water closets to be drained into available sewer system.

**Stormwater Management:**

According to the proposal, all stormwater collected from the roof area to be collected in the rain water tank in order to be used in the wash bay. All other surface run-off to be directed towards a proposed 600mm wide x 6000mm long grated silt arrestor followed by discharge into Council's drainage reserve via the proposed legal point of discharge located at the Western corner of the site. A pipe pit network is proposed in order to capture surface run-off from the truck turning area.

**Water:**

The proposed development is within the Parkes water network area. No water meter is connected to the proposed development site. The applicant shall engage Council to have water connection to the site. The water meter must be of an appropriate size to suit the demands of the development including fire fighting requirements. The construction of the internal water supply network is to be in accordance with AS3500 National Plumbing and Drainage and any variations required by the NSW CoP. The internal water network will be owned and maintained by the owner of the development.

***Environmental Assessment***

In determining a development application, a consent authority is to take into consideration such of the following matters as are of relevance to the development the subject of the development application in accordance with Section 79C(1) of the Environmental Planning and Assessment Act 1979. The following section provides an evaluation of the relevant Section 79C matters for consideration for DA15106:

Parkes Local Environmental Plan 2012

The subject land is zoned SP1 Special Activities under the Parkes Local Environmental Plan 2012. The Land Use Table for the SP1 zone permits a depot on the land.

The subject land is also located in the Parkes National Logistics Hub Buffer Area, which protects the operational environment of the Parkes National Logistics Hub. Before granting development consent for development in this area, Council must consider whether the noise and other emissions associated with the Hub would have on the proposed development and whether the proposed development is likely to adversely affect the operational environment of the Hub.

It is assessed that the proposed depot will not be affected by noise and emissions associated with the Hub and will not adversely affect the operational environment of the Hub, due to the nature of the development.

State Environmental Planning Policies

The following State Environmental Planning Policies (SEPP) are considered particularly relevant to Council's consideration of the proposed truck depot:

---



General Manager

---



Mayor

### State Environmental Planning Policy (SEPP) No 55 - Remediation of Land

This Policy applies to the land and aims to provide for a State-wide planning approach to the remediation of contaminated land. Clause 7 of SEPP 55 requires the consent authority to consider whether land is contaminated prior to granting consent to carrying out of any development on that land, and if the land is contaminated, it is satisfied that the land is suitable in its current state or will be suitable after remediation for the purpose for which the development is proposed to be carried out.

The subject land was previously used for grazing and other agricultural type activities. There is no evidence of any potentially contaminating activities on the land.

### State Environmental Planning Policy No. 64 - Advertising and Signage

This Policy states that the consent authority must not grant development consent to an application to display signage unless the consent authority is satisfied:

- (a) that the signage is consistent with the objectives of this Policy as set out in clause 3 (1) (a), and
- (b) that the signage the subject of the application satisfies the assessment criteria specified in Schedule 1

There is no details of any signage included in the application. Any future signage will need to be erected under the exempt provisions or alternatively, a further development application will need to be lodged if the signage does not meet the exempt criteria.

### **S79(C)(1)(a)(ii) Any Draft Environmental Planning Instrument**

There are no draft Environmental Planning Instruments that apply to the development.

### **S79(C)(1)(a)(iii) Any Development Control Plan**

#### Parkes Development Control Plan 2013

The Parkes Development Control Plan 2013 (DCP) General Principles for Development and Section 4 - Industrial Development apply to the proposed development. The following is an assessment of compliance against the relevant development controls and objectives.

#### Section 4.3.2.1 Building Setbacks

The DCP states that the minimum building setback required from any road other than the Brolgan Road and Condobolin Road is 10 metres. The building setback areas are to be used for landscaping and staff and visitor car parking. Open storage is not permitted in this area.

The proposed shed is located 5 metres from the front property boundary. Landscaping and visitor and staff car parking areas are located within the front setback area and adjacent to the proposed shed.

A justification has been included in the application which states that the shed is proposed to be located 5 metres from the boundary in order to provide more manoeuvring and parking areas at the rear of the site. It also states that the development across the road has a reduced setback of approximately 3 metres and 6 metres from Woolstore Place.

---



General Manager

---



Mayor

Given the surrounding development and the precedent that has been previously set in Woolstore Place, it is recommended that the proposed variation can be supported in this instance.

#### Section 4.3.3.1 Building Heights

The DCP requires buildings to not be above 20 metres in height from the natural ground level. The proposed ridge height of the shed is 7.82 metres which complies with Council's DCP.

#### 4.3.4.1 Building Design

The DCP requires the street elevation of buildings to be constructed of finished concrete or other complimentary building materials. Site coverage of buildings must not be over 60%. The proposed development complies with these requirements.

#### 4.3.5.1 Car Parking

The DCP requires 1 space per on site staff member, plus 1 space per transport vehicle present at the time of peak vehicle accumulation on site as well as a vehicle wash bay to accommodate the largest vehicle typically visiting the site.

The development proposes to provide 9 on site car parking spaces, a 3604 m<sup>2</sup> hard stand area to accommodate b-double parking areas. A wash bay for b-doubles is located in the shed. The proposed development complies with these requirements.

#### 4.3.5.3 Location of Parking Areas

The proposed off street car parking is readily accessible to the principal entrance and therefore complies.

#### 4.3.5.4 Layout

The layout of the car parking and manoeuvring areas complies with Council's adopted Engineering Technical Specification.

#### 4.3.5.5 Fencing and Lighting

The proposed development is not located near any residential development and therefore lighting from head light glare will not be of concern.

#### 4.3.5.6 Internal Road Design

The proposed driveways and internal roads meet the requirements of the DCP in terms of their width.

#### 4.3.5.7 Landscaping of Car Parking Areas

An area of landscaping will be provided in the front building setback and adjacent to the car parking area, which will provide shade to the cars.

#### 4.3.5.9 Construction

Council's DCP requires car parking areas, vehicle entrances to public roads and internal driveways servicing car parking areas to be sealed and line marked. All other surfaces are to be constructed to an all-weather standard.

The proposal includes a concrete entry and exit and a two coat seal on the car parking area. the other surfaces will be road base and blue metal which complies with Council's requirements.

---



General Manager

---



Mayor



#### 4.3.5.12 Vehicle Access

Two new vehicle accesses will be constructed to allow for vehicles to enter and exit the site in a forward direction. The car parking area is located so that it is readily visible and accessible from the road frontage.

#### 4.3.6 Fencing

The development will have a man proof mesh fence around the perimeter of the site.

#### 4.3.8 Outdoor Lighting

Lighting is proposed in the rear car parking area and around the workshop building.

A condition of consent will require lighting to be designed and installed in accordance with Australian Standard AS4282 - Control of the Obtrusive Effects of Outdoor Lighting.

#### 4.3.9 Services

Reticulated water is available to the site. Prior to works commencing on site, the site will need to be connected to the system. The site is serviced by a bio-cycle system which is part of Council's infrastructure. Council is currently investigating whether the existing system will be adequate for the disposal of trade waste.

The proposed truck wash will discharge it's waste to Council sewerage system and therefore will enter into a Trade Waste Agreement with Council.

#### 4.3.10 Landscaping

Landscaping is proposed to be located within the front building line of the site and provide shade to the cars in the car parking area.

#### 4.3.11 Waste Management

A truck wash will be constructed within the depot shed. The truck wash will produce oil contaminants from the vehicles when they are washed. An oil separator will be installed to separate the contaminants from the water and separated for regular cleaning and disposal by a licensed contractor. Water from the truck wash will be directed to Council's sewer and therefore a Trade Waste Agreement will be entered into with Council.

The site will also be serviced by Council's kerbside garbage service and a skip bin which will be regularly collected by a private waste contractor.

#### 4.3.12 Erosion and Sediment Control

The proposed stormwater system includes a 6m long x 600mm wide pit and grated silt arrestor to capture any sediment collected as part of the site drainage.

A condition of consent will be included which requires the development to be carried out in accordance with an erosion and sediment control plan prepared in accordance with Managing Stormwater Soils and Construction for construction and operational phases of the development.

---



General Manager

---



Mayor

#### 4.3.13 Stormwater Management

A preliminary stormwater plan has been submitted with the development application which demonstrates how stormwater will be managed on site. It is proposed to collect stormwater from the workshop building into tanks and use the water in the truck wash. Where there is overflow from the tanks, the water will be directed to a pit and pipe system and be collected in a 600mm wide by 6m long pit at the western corner of the site. Two grated inlet pits which will collect stormwater from the site and direct to the pit via PVC pipes. A graded v drain around the perimeter of the site will direct stormwater to the pit.

A grated silt arrestor will be inside the pit and water will overflow from the pit through stone and into Council's drainage reserve.

A condition of consent has been included which requires the silt arrestor to be regularly maintained.

#### 4.3.14 Air Quality

A condition of consent has been included to ensure that the hard stand road base and blue metal area is maintained to ensure dust from the site is controlled.

#### 4.3.15 Noise

Noise generated from the development will primarily be from trucks entering and existing the site. The noise is not considered of significant impact and due to the location of the site and the surrounding development, it is unlikely that any properties in the surrounding area will be impacted.

#### 4.3.16 Hazardous Good and Site Contamination

A maximum quantity of 1800 litres of oil will be stored on site in various sized containers at any one time. The oil will be stored in a separate room which will drain to the truck wash bay in the event of a spill. The wash bay area has capacity to bund large spillages.

### **S79(C)(1)(a)(iia) Any Planning Agreement**

There is no planning agreement that has been entered into under Section 93F of the Environmental Planning and Assessment Act 1979 in relation to the development proposal.

### **S79(C)(1)(a)(iv) The EP & A Regulations**

Section 79C(1)(a)(iv) of the Act requires the Council to also consider Clauses 92, 93, 94 and 94A of the Environmental Planning and Assessment Regulation. The following provides an assessment of the relevant clauses of the Regulation:

Clause 92 – The Government Coastal Policy does not apply to the Parkes Shire and therefore Clause 92(1)(a) and (b) are not applicable to this development proposal. The proposal does not involve demolition of a building and therefore the requirements of AS 2601 do not need to be considered in accordance with Clause 92(2).

Clause 93 and 94 – The proposal does not involve the change of building classification of any structure and therefore no fire upgrades are required.

---



General Manager

---



Mayor

Clause 94A – The proposal does not involve the erection of a temporary structure and therefore the requirements to consider fire safety and structural adequacy is unnecessary.

There are no relevant prescribed matters relating to the proposed development and the subject land.

### **S79(C)(1)(b) The likely impacts of the Development**

Section 79(C)(1)(b) requires the Council to consider the likely impacts of the development, including environmental impacts on both the natural and built environments as well as the social and economic impacts in the locality. The following provides an assessment of the likely impacts of the development:

#### Context and Setting

The proposed development is located on an existing vacant allotment with the Parkes Hub. The site is clear of any vegetation other than grass. The lots surrounding the site are all vacant other than the lot to the north which contains Western Wool. A 20 metre wide drainage reserve adjoins the land to the west and a 10 metre drainage reserve adjoins the land to the south.

The proposed development will not have any adverse impact on surrounding sites in terms of visual and acoustic privacy, overshadowing or views and vista. The site is considered appropriate in regards to its compatibility of adjoining land uses.

#### Access, transport and traffic

The proposed development will generate approximately 40 light vehicle movements per day and 10 truck movements per day.

A new concrete entry and exit driveway will be provided to the site to accommodate the both trucks and light vehicle and car and truck parking spaces will be provided on the site.

#### Public Domain

The proposed development will not have a negative impact on public recreational opportunities in the locality. There are no changes to the amount, location, design, use and management of public spaces in the area. The proposed development is assessed to not have a negative impact on public opportunities in the locality.

#### Utilities

The site is already serviced by Council's reticulated water system, mains electricity and telecommunications. The site is currently serviced by a bio-cycle on-site treatment system. Council is currently investigating whether the current system will have the capacity to cater for the trade waste from the truck wash and any necessary upgrades that may be required.

#### Heritage

There are no items of cultural heritage significance on the site. There are no Heritage Items listed under Parkes Local Environmental Plan 2012 or State Heritage Items listed on the State Heritage Register that relate to the site.

---



General Manager

---



Mayor

### Water

The site will be connected to Council's reticulated water supply. The truck wash will use both stormwater and reticulated water.

The proposed stormwater system will direct stormwater through a grated silt arrestor which will then discharge to the adjacent drainage reserve.

The site is not flood prone and is not located on land that comprises a vulnerable aquifer. There are no permanent watercourses or wetlands identified in close proximity to the site.

### Soils

The development proposed to be located on land that has been cleared of native vegetation. Erosion and sedimentation controls will be implemented throughout construction and conditioned accordingly.

### Air & Microclimate

The proposed development will be partly covered in blue metal and road base hard stand at the rear of the site has the potential to generate dust. A condition of consent will be included which requires the site to be maintained to prevent dust plumes.

### Noise and Vibration

It is considered that due to the hours of operation, proximity to sensitive land uses, layout and design of the proposed development that the development will not have any significant noise impacts.

### Social & Economic Impact in the Locality

The proposed development will not have a negative social or economic impact.

### Safety, Security and Crime Prevention

The site will be fenced with a chain wire, man-proof fence and be approximately 1.8 metres high. The parking area at the rear of the site and shed is proposed to be illuminated at night.

It is considered that the proposed measures will deter any criminal behaviour.

### Site Design and Internal Design

The proposed site design and internal design of the building is considered appropriate. The site can accommodate the required parking, vehicle manoeuvring and landscaping areas. The building will be required to comply with the Building Code of Australia.

### Cumulative Impacts

It is considered there will be no negative cumulative impacts as a result of the proposed development.

## **S79(C)(1)(c) the suitability of the site for the development**

The site of the depot does not comprise a native ecological community and is not critical habitat for endangered flora and fauna due to the historic extensive clearing of the site. The subject land is not significantly affected by any natural hazards, there are no indications of heritage sites and there are no characteristics of the site that would render the proposal prohibitive.

---



General Manager

---



Mayor

The proposed depot is not expected to have a negative impact on the National Logistics Hub, nearby primary production lands, mineral and extractive resources or water supply catchments.

#### **S79(C)(1)(d) Any Submissions Received**

In accordance with Parkes Development Control Plan 2013 the application was notified to adjoining land owners from 12 November 2015 to 26 November 2015. No submissions were received.

#### **S79(C)(1)(e) The Public Interest**

The proposed development is considered to be within the public interest.

#### **Conclusion**

Development Application No. DA15106 proposes a truck depot on Lot 45 DP850408, Woolstore Place, Parkes.

The application has been presented to Council for determination as the proposed building is setback from the front property boundary 5 metres, rather than 10 metres as prescribed in the Parkes Development Control Plan 2013.

Having considered the supplied documentation and the findings of site inspections, it is assessed that the impacts of the proposal and the likely environmental interactions between the proposed development and the environment are such that Council should not refuse the development application. Accordingly, a recommendation of conditional approval is listed herein.

#### **Conditions of Consent**

#### **Approved Plans and Documentation**

1. The development shall be carried out in accordance with the approved plan(s) numbered DA15106 and stamped by Parkes Shire Council and attached to this consent except where amended by any of the following conditions.
2. All external lights shall be designed and maintained in accordance with the Australian Standard AS4282 - Control of the Obtrusive Effects of Outdoor Lighting so as not to cause a nuisance or adverse impact on the surrounding area or to motorists on nearby roads due to light overspill.
3. The landscaping area along the front property boundary must be physically separated from the car parking and trafficable areas to prevent vehicular movement from the car parking and trafficable areas.
4. Nine off-street car parking spaces shall be provided and suitably marked in accordance with the approved plans. Each space shall have minimum dimensions in accordance with AS2890.1:2004 Off-Street Car Parking and Council's Engineering Standards.

---



General Manager

---



Mayor



### Prior to the Commencement of Works

5. The Applicant is to obtain a Construction Certificate from either Council or an Accredited Certifying Authority, certifying that the proposed works are in accordance with the Building Code of Australia and applicable Council Development and Engineering Standards prior to any building works commencing.  
  
Note: No building, engineering or excavation work is to be carried out in relation to this development until the necessary construction certificates have been obtained.  
  
Note: It is the responsibility of the Applicant to ensure that the development complies with the Building Code of Australia and applicable development and engineering standards. This may entail alterations to the proposal so that it complies with these standards.
6. The applicant is to submit to Parkes Shire Council, at least two (2) days prior to the commencement of any works, a 'Notice of Commencement of Building or Subdivision Works' and 'Appointment of Principal Certifying Authority'.
7. The Applicant is to obtain all relevant approvals to carry out sewerage work, to carry out stormwater drainage work and to carry out water supply work from Parkes Shire Council prior to commencing works to and comply with any conditions of that permit.  
  
Note: All work shall be carried out by a licensed plumber and drainer and to the requirements of the Plumbing Code of Australia.
8. A water metre is to be installed on site which is of adequate size to serve the development in accordance with the requirements of Parkes Shire Council's Engineering Standard and the Building Code of Australia. Any necessary upgrading of the existing service is to be at full cost to the Applicant.

### During Construction

9. Building activities and excavation work involving the use of electric or pneumatic tools or other noisy operations shall be carried out only between 7.00 am and 6.00 pm on weekdays and 8.00 am and 1.00 pm on Saturdays. No work on Sundays or Public Holidays is permitted.
10. A copy of the stamped approved plans must be kept onsite for the duration of site works and be made available upon request to an officer of the Council.
11. All loading, unloading and storage of goods, equipment, tools and building materials, or the carrying out of building works shall be carried out within the confines of the property. No loading, unloading and storage of goods, equipment, tools and building materials, or the carrying out of building operations related to the development proposal shall be carried out on the nature strip, footpath or public roadway system.
12. Throughout the course of building operations on the land, toilet facilities are to be provided, at or in the vicinity of the work site on which work involved in the erection or demolition of a building is being carried out. Toilet facilities are to be provided at a rate of one toilet for every 20 persons or part of 20 persons employed at the site.

---



General Manager

---



Mayor

13. All building rubbish and debris, including that which can be wind blown, shall be contained on site in a suitable container for disposal at an approved Parkes Shire Council Waste Landfill Depot. The container shall be on the building site prior to work commencing and shall be maintained for the term of the construction to the completion of the project.
14. Any damage caused to footpaths, roadways, utility installations and the like by reason of construction operations shall be made good and repaired to a standard equivalent to that existing prior to commencement of construction. The full cost of restoration/repairs of property or services damaged during the works shall be met by the Applicant.
15. All plumbing and drainage work must be carried out by a licensed plumber and drainer in accordance with Australian Standard AS/NZS 3500:2003, the Plumbing Code of Australia.
16. Erosion and sedimentation controls must be in place prior to the commencement of site works and maintained throughout construction activities. The controls shall be in accordance with latest publication of Managing Urban Stormwater – Soils and Construction produced by Landcom.
17. Prior to any work commencing within a public road reserve, detailed engineering design drawings of intended works shall be submitted for the approval by Parkes Shire Council's Director Engineering Services. The drawings are to be accompanied by associated sediment control plans, environmental management plans, work method statements and traffic control plans.

Note: Traffic Control Plans are to be prepared in accordance with Australian Standard 1742.3 'Manual of Uniform Traffic Control Devices. Pt 3: Traffic Control Devices for Works on Roads' and be fully implemented.

#### **Prior to Occupation**

18. Prior to the issue of any Occupation Certificate, the v-drains around the perimeter of the site must be in place to drain stormwater to the silt arrestor as per the approved plans.
19. Prior to the issue of any Occupation Certificate, the stone pitching must be in place as per the approved plans.
20. Prior to the issue of a Final Occupation Certificate, the owner must submit to Council a final Fire Safety Certificate stating that each essential fire safety measure specified in the current Fire Safety Schedule for the building to which the certificate relates:
  - a) has been assessed by a properly qualified person; and
  - b) was found, when it was assessed, to be capable of performing to a standard not less than that required by the current Fire Safety Schedule for the building.

Further, the assessment must be carried out within a period of three (3) months of the date on which the final Fire Safety certificate was issued. The owner of the building must forward a copy of the certificate to the New South Wales Fire Brigades and must prominently display a copy in the building.

---



General Manager

---



Mayor

Note: A final Fire Safety Certificate must be provided before a final Occupation Certificate can be issued for the building and must be provided if a Fire Safety Order is made in relation to the building premises.

21. Prior to the occupation or use, an Occupation Certificate must be obtained from the Principal Certifying Authority for the development.

### **Operational and Ongoing Use of the Development**

22. The silt arrestor is to be regularly maintained to ensure it's ongoing proper functionality.
23. Landscaping is to be maintained for the life of the development.
24. The location and facilities for the collection, storage and disposal of waste generated within the premises must be in such a manner that the waste materials/storage bins or refuse areas are not visible from any public place.
25. All vehicles must enter and exit the site in a forward direction.
26. All loading and unloading of delivery vehicles, is to take place off-street and must not inhibit the free flow of vehicles accessing the site or other premises in the area.
27. The trafficable areas covered in blue metal and road base material are to be maintained by providing adequate material to ensure dust is minimised.
28. Dust suppression measures are to be implemented as required to ensure dust does not cause a nuisance to surrounding properties.
29. The owner of the building must submit to Parkes Shire Council an Annual Fire Safety Statement from a competent person so as to certify the essential fire safety measures in the building. The Annual Fire Safety Statement shall be within 12 months of the issue of the fire safety certificate, and then on an annual basis.
30. Any chemicals and other liquids must be stored in suitable receptacles in an area that is bunded or has a spill containment system that will minimise the risk of pollution from liquid spills/leaks. Any bund walls and floors shall be constructed of impervious materials and shall be of sufficient size to contain 125% of the total volume of the stored products.
31. The repair, servicing and maintenance of all vehicles must take place in a bunded work bay drained to a holding tank or like device so that any liquid wastes produced from such repair, servicing or maintenance can be either retained for recycling or disposed of in accordance with a Trade Waste Approval from Parkes Shire Council.
32. No contaminated waste water or liquid waste is to be discharged into Parkes Shire Council's stormwater system or sewerage system. All separated waste water from the wash bay must be discharged in accordance with the approved Trade Waste Approval issued by Parkes Shire Council.

---



General Manager

---



Mayor

33. There must be no interference with the amenity of the area by reason of the emission of any "offensive noise" as defined in the *Protection of the Environment Operations Act 1997*, vibration, smell, fumes, smoke, vapour, steam, soot, ash or dust, or otherwise as a result of the development.

#### **Prescribed conditions**

34. The work must be carried out in accordance with the requirements of the Building Code of Australia.
35. A sign must be erected in a prominent position on any site on which building work, subdivision work or demolition work is being carried out:
- (a) showing the name, address and telephone number of the principal certifying authority for the work, and
  - (b) showing the name of the principal contractor (if any) for any building work and a telephone number on which that person may be contacted outside working hours, and
  - (c) stating that unauthorised entry to the site is prohibited.

Any such sign is to be maintained while the building work, subdivision work or demolition work is being carried out, but must be removed when the work has been completed.

#### **Attachments**

- 1. Statement of Environmental Effects
- 2. Site Plan
- 3. Floor Plan
- 4. Elevation and Section Plan

---



General Manager

---



Mayor

## Statement of Environmental Effects

For Lot 45 Woolstore Road, DP850408

For Alan and Rachael Magill

### Details of the proposal

We are applying for development approval and a construction certificate for a workshop area, office and wash bay. The shed area comprises of 24m x 30m this is 4 x 6m bays, being the workshop in the first bay behind the office, the pit and service area being the next bay, the third bay behind the office is again a service area, and the fourth bay being the wash bay. This shed area comprises of 720m<sup>2</sup>

At the front area there is an office, reception area, drivers lounge, meals area, kitchenette, and toilet and shower facility. This area is 180m<sup>2</sup>

Behind the wash bay there is a small area of 6m x 3m which is the oil separator, compressor, room and the oil storage area,.

### Site Location

The site is located on the southern side of Woolstore place, between the road named Woolstore place, and the railway corridor. The site is bound by Woolstore place to the north, a vacant block which is lot 44 to the east, the railway corridor to the south, and a drainage reserve to the west.

The site was chosen because of its zoning and being accessible by B doubles and Road Trains.

In regards to the positioning of the building on the site, the shed itself is positioned towards the front centre of the site, and is 42.2m on the eastern boundary, and 34.2m from the western boundary, it is located on the site further to the west so that vehicles entering from the east, (B doubles), with their turning circles, can straighten up and come directly into the workshop or wash bays. They can then exit these bays and have enough room to turn and exit via the site on the western side.

We have positioned the front wall of the office 5m from the front boundary. I am of the belief that the Council's LEP for the area is actually 10m. We have lessened this front boundary measurement back to 5m because of manoeuvring and parking areas at the rear of the site for B doubles is more important to us than the road set back off Woolstore Place which doesn't have a large traffic volume. Please note other than the office, we have placed gardens and parking within this 10m setback which conforms to Council's LEP.

We would note that the neighbouring property across the road, being a wool handling facility is basically built on the boundary, so it appears that in this area different precedence have been set previously to what is set out in the LEP.



General Manager



Mayor



**Relevant planning controls**

The zoning of the land is SP1 special activities. We understand that SP1 special activities including truck depots is the correct parcel of land for the type of development we are proposing.

**Impact on threatened species**

We are of the opinion that there is no impact on threatened species on this site, and there is no vegetation to be cleared from the site other than grasses, there will be no overshadowing of this development to adjoining lands, this shed will be visually pleasing being a colorbond shed with office at the front, there is no environmental heritage, and the land has not been previously used for anything which we consider is a potential contamination on the site.

**Assessment of likely impacts of the proposal**

**a The description of the proposal includes:**

Alan and Rachael Magill are intending to construct this truck depot facility, so they can better manage their truck maintenance, their office procedures, and truck washing at one site so that they can more economically carry out their trucking operations throughout Australia.

**b. The size of the operation:**

Alan and Rachael Magill's truck business is a truck business with approx. 8million dollar turnover and has trucks running 24hours per day all over Australia, but mostly the eastern states being QLD, NSW, and Victoria.

**c. Water supply:**

The water will come from Parkes Shire Council's mains

**d. Power supply**

The power supply is from overhead power at the front of the site, obtainable by overhead mains into the building.

**e. Outlining of construction to be undertaken**

The proposed workshop is 4 x 6m bays being 24 x 30m and contains a workshop area, pit area, truck maintenance area, with a wash bay, there is an additional bay at the front which has an office, and amenities facilities and at the rear of the shed there is a small area which has an oil separator, storage and compressor room.

**f. Storage and disposable waste products**

The wash bay will likely produce oil contaminates from the vehicles when they are washed which will flow into an in-ground sump in the centre of this wash bay. The water from the sump will be pumped to an oil separator which will be housed in the oil separator, storage, and compressor room adjacent to the wash bay. This oil separator specification will be submitted to Council to seek approval prior to installation but this oil separator will be installed to separate the oil contaminates from the wash water. The wash bay water after it has been through the oil separator will be pumped to the sewer lines and flow to Councils sewer boundary point, or will be run in a separate line to the boundary if required by Council so that it can go straight into an absorption pit and by pass the sewer system. The oil separator itself will be cleaned out regularly, and pumped out by a

---



General Manager

---



Mayor

contractor in compliance with requirements of the oil separator itself. The owner of the building will enter a trade waste agreement with Council as required for the disposal of this waste product.

**g. Storage of oil**

Oils will be stored on the site, and it is intended to store bulk oil in the 800litre containers. At any one time there could be two of these on site, there will also be some additional 20litre containers and 5litre, and 1litre containers of oil.

There is not expected to be more than 1800litres of oil stored on site at any one time, the oil storage room has fall on the floor will be set up in such a way that any oil spills or leaks will flow into the truck wash bay area. This wash bay area not even included the sump itself will have plenty of capacity to bund large spillages. This floor area is approx. 28m x 6m with a minimum of 150mm fall could hold up to 12600litres before anything would flow out of the wash bay itself.

**Site Present and previous uses**

The site presently is a clear site, open paddock, its previous uses would have been for farming and agricultural purposes, although it has had no usage for the past few years from when the sub division has been put in place. It is not known of any previous uses of the site in relation to contamination, so it is assumed that the site presently is a clear site, and free of contamination. This land has not been tested for any contamination.

**Consideration of environmental issues**

**a Water quality:**

After the oil separation etc. we consider that the water quality returned after use would be of the highest quality, of course there are three toilets,, a shower, 3 basins, 2 sinks, and a tub. Also piped to the sewer system.

**b Drainage:**

The site would currently run all its stormwater to the rear of the site across land to the embankment across the rear of the site, then the water would run along this embankment to the south western corner of the site, and make its way from there into the Council drainage reserve. It is intended to catch the stormwater from the building roof area itself via water tanks to be used in the wash bay facilities into stormwater lines, and pits

The front half of the site slopes to pits and is to be piped to the stone pitching weir area for scouring protection of the land so that the water from the site can be dispersed into the natural water flow area without erosion. The rear area of the yard is to run over the hard gravel hardstand again to the rear to the embankment and via a slight V drain to the south western corner as well, and leave the site via the stone scour protection area. The stone scour protection area is installed to limit erosion as the stormwater leaves the site.

---



General Manager

---



Mayor

**c. Sediment control:**

Sediment control is firstly by the pits in the yard, and at the front of the site, and at the rear of the site, where the scour protection stone pitching is at this point, prior to the stormwater release, there will be a concrete silt arrester pit. The drawings for this silt arrester pit are included.

**d Impact on native vegetation:**

The development is considered to have no impact on native vegetation or threatened species.

**e Garbage:**

The waste disposal would be in bins supplied by the Council's service, and these bins will be stored at the rear of the shed out of site of the main traffic areas. There would also be the additional supply of Skip Type Bins, supplied by a contractor. These would be collected on a regular basis and also stored at the rear of the shed.

**Access and Traffic**

**a. Vehicles access to and from public road**

We do not consider the proposal to be a major traffic generator, but we do consider that the estimated traffic movement would be in the vicinity of 40 light vehicle movements per day, being 20 vehicle movements to and from the site, and up to 10 truck movements being 5 trucks too and from the site, mostly B doubles, but possible singles, and road trains could be included. Please note that the light vehicle movements would be via the eastern entrance, through the concrete layback onto the concrete entry area, then on to the two coat sealed area, and would leave in the same way via the bitumen concreted area, and would drive on bitumen and concrete too and from the site. The 5 trucks too and from site would enter via the concrete driveway to the east, onto the road base coated with blue metal for dust suppression, either through the shed for maintenance or around the rear of the shed, and leave via the road base blue metal component on the western side of the shed, and leave the site via the concrete driveway pipe and culvert on the west.

**b. Parking calculations**

Parking calculations allow for 9 light vehicle carpark on the site, being four for staff, two mechanics, and two office staff. This leaves 5 spaces for truckdriver's cars. It is considered that there would only be 5 prime mover trucks accommodated on site at Peak Times, and of course 1 wash bay. It is noted that there is additional parking for trailers only at the rear of the site. You would note that one carpark is a disabled carpark as required.

**c Utility:**

The site has town water, reticulated sewer, has Telstra connection, and power available.

---



General Manager

---



Mayor

**d. Hose reels:**

You will note that there are two x 36m hose reels to be installed in the workshop area, you will note that these hose reels are within 4m of two exist doors, and are considered to be long enough to cover the whole building, including office and wash bay.

**e Fire hydrant valves:**

There are three fire hydrant valves at the front of the site, one at the corner of the front and western boundary, one to the east of the front boundary, and eastern boundary, and one around the centre of the site in line with the entry to the office reception area.

The fire hydrant at the centre of the site is considered to be located in a position which will service the building.

**f. Fire exits**

There are two personnel exits to the shed and two from the office. There will also be emergency lighting in the shed and the office.

**Other considerations**

**a. Hours of Operation**

The operation of the office would be between 7am and 6pm daily including weekends. But as the business is a trucking operation, the yard itself, maintenance facilities, and truck wash area may operate 24 hours a day and of course as necessary with emergencies, and breakdowns, and truck parking.

**b. Other approvals**

We understand as part of the development when we carry out works for the entrance and exit areas, the concrete driveways on Council's land, that we will have to submit road opening approvals.

**c. Fencing**

It is proposed that the site be fenced with steel posts, chain wire, man proof type fencing with two barbs, this fence would be approx. 1.8m high.

**d. Parking area lighting**

It is considered that the parking area at the rear of the site would be illuminated at night, as well as around the shed itself. This illumination will be positioned from the shed facing outward, and would be pointed at the parking area, and ground only, therefore is not considered to affect neighbouring properties or sites.

**Storm water management**

In relation to stormwater management, you will note between the two concrete driveways, at the front of the site, there is a garden area in front of the parking, the office, and the two coat seal. This garden area is being built up approx. crowning to 300mm high, too help mitigate the possibility of the Council's table drain overflowing and coming onto the site, flooding office, and amenities etc.

---

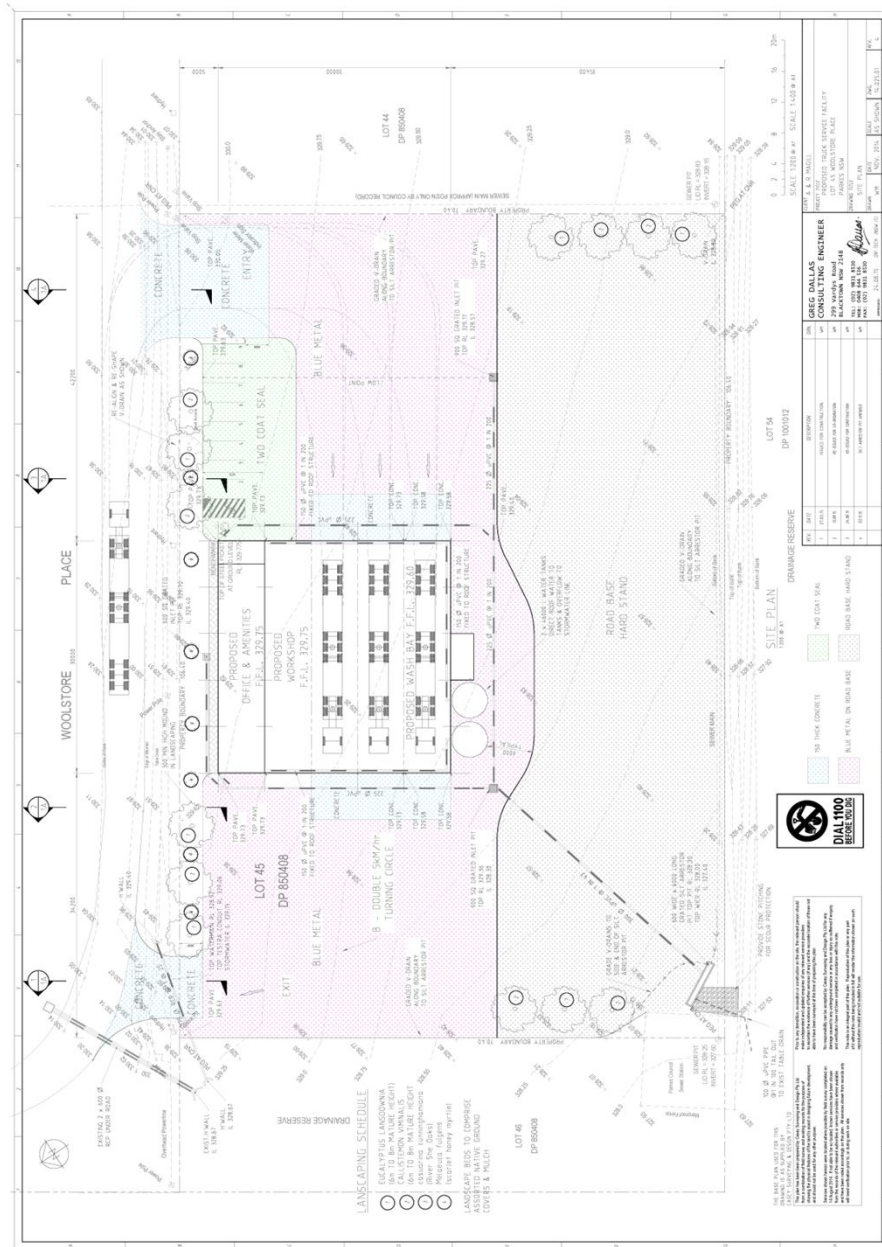


General Manager

---



Mayor



  
General Manager

  
Mayor

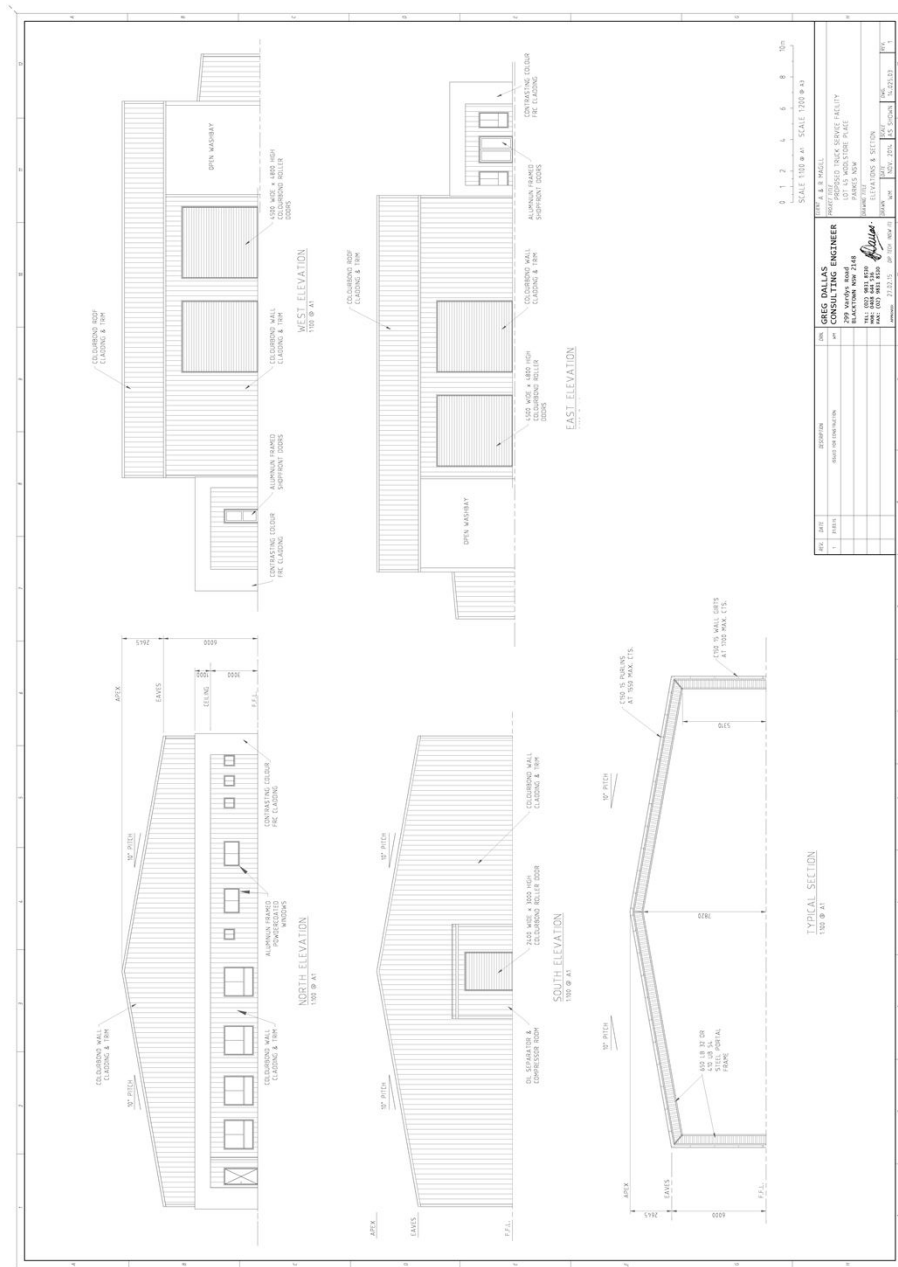




General Manager

Ken Keith

Mayor



  
General Manager

  
Mayor

## 13 DIRECTOR ENGINEERING SERVICES REPORT

### 13.1 (DES) Regional Road REPAIR Program 2016/2017

#### Executive Summary

Submissions have been lodged for inclusion in the 2016/2017 Regional Road REPAIR Program. Projects that have been submitted include the widening of sections of Renshaw McGirr Way (MR233) and also for seal extension on the Peak Hill - Tullamore Road (MR348).

#### Background Information

See Report.

#### Legislative or Policy Implications

Nil.

#### Progressive Delivery Program Implications

The resolution in this report will primarily effect the Delivery Plan Future Direction relating to:

*8. Maintain and improve the Shires Assets and Infrastructure*

*8.2 Manage Road Assets*

*8.2.6 Seek additional grant funding for construction and maintenance of roads and associated facilities*

Predicted positive effect / opportunity for the Delivery Plan: *Good*

Seeking grants for the improvement of the road network is a key Delivery Plan action.

Predicted negative / challenge to the Delivery Plan: *Major*

If the applications are not successful the projects will need to be completed over an extended period of time.

#### Quadruple Bottom Line



*Economic*

★★★★☆



*Environmental*

★★★★☆



*Social*

★★★★★



*Civic Leadership*

★★★★★

Success of the applications will have positive impacts across the Quadruple Bottom Line through gaining additional funding to address environmental and social problems in the road system, showing strong Civic Leadership.

General Manager

Mayor

## Budget & Financial Aspects

Funding under the REPAIR must be matched by Council. Council's funding is from the Block Grant Allocation for Regional Roads. Council generally commits up to \$400,000 from the Block Grant to match the maximum available from the REPAIR Program.

## Recommendation

1. That the submissions for funding under the 2016/2017 Regional Road REPAIR Program be noted.

## Report

Submissions have been invited for projects for inclusion in the 2016/2017 Regional Road REPAIR Program. Projects submitted include the widening of a 2.7 kilometre section of Renshaw McGirr Way (MR233) from the intersection of Job Lane to Coobang Road, and of a seal extension for a four kilometre section of the Peak Hill - Tullamore Road (MR348) from the end of the bitumen to Back Peak Hill Road.

Council has previously resolved to apply for the maximum amount available (currently \$400,000). This amount must then be matched by Council from the Block Grant Allocation for Regional Roads.

Generally, the REPAIR Programme is the only additional source of funds available at present for regional roads. The application process is reliant on the projects gaining sufficient points to warrant funding. If the sections proposed do not attract sufficient points to warrant REPAIR funding they would have to be progressively completed over several years utilising Block Grant funding only.

The Rural Road Advisory Group has also highlighted the need to address the current state of the Peak Hill - Tullamore Road (MR348). One section of this vital link was successful under the 2013/14 where a submission was successfully lodged to correct safety issues with the horizontal and vertical alignment 30.6 to 31.4 kilometres from Peak Hill. The 800 metre section is located between Bruie Plains Road (SR1158) and Athlone Lane (SR146). The estimated cost for this project is \$200,000 with \$100,000 from REPAIR. This project was successful for the 2013/14 Program however was regrettably withdrawn from Councils program following survey investigations highlighting that the project scope was far greater than initially anticipated and that the current funding level was well below the amount granted. The section proposed under this current funding round will connect a missing seal link between Peak Hill and Tullamore as Back Peak Hill Road, (SR126) is fully sealed.

Renshaw McGirr Way (MR233) has not received any funding of significance over the past several years as successful REPAIR applications have been submitted for The Bogan Way, on both the North and South sections. This has resulted in edge breaks and edge drops developing.

With current programs such as Fixing Country Roads and the Heavy Vehicle Safety Productivity Programme currently funding significant safety upgrades along The Bogan Way, it was decided that Renshaw McGirr Way be submitted for consideration.

---



General Manager

---



Mayor

The points attracted based on the scoring criteria are in line with previously successful points, so it stands a good chance of success for this round, subject to the submissions lodged by other Councils.

The Rural Road Advisory Group have been involved throughout the application process and will be advised of applications submitted at its next meeting which was unfortunately postponed last month.

## **Attachments**

Nil.

---



General Manager

---



Mayor



## 13.2 (DES) Removal of Street Tree at Thornbury Street

### Executive Summary

Following recent asset inspections along Councils footpath and kerb network, several trees within Parkes have been identified as creating significant ongoing maintenance works resulting in damage of Councils assets and infrastructure.

In preparation for footpath and children's crossing works at Parkes East Public School, a eucalyptus tree highly effected by fungus has been identified for removal.

### Background Information

Council is proposing to upgrade the Parkes East Public School Pedestrian Crossing which is located next to the tree that is proposed to be removed. If the tree remains in its current position the crossing will be affected by tree roots causing more maintenance issues.

Council's Parks and Gardens Coordinator (Shire Presentation) has inspected the tree and concluded that it has been made unviable due to a fungal infection.

Council has liaised with the adjoining land owners at Thornbury St to advise of the proposed action plan and to obtain additional information regarding the tree removal from the residents. The adjoining land owners have expressed no concern regarding the removal of the tree and have responded positively to the proposed crossing and footpath works.

### Legislative or Policy Implications

Councils Urban Street Tree Policy

### Progressive Delivery Program Implications

The resolution in this report will primarily affect the Delivery Program Future Direction relating to:

- 2. *Improve Health and Well Being*
- 7. *Care for the environment in a Changing Climate*
- 8. *Maintain and improve the Shires Assets and Infrastructure*

Predicted positive effect / opportunity for the Delivery Program: *Average*

The cost of removal would be included in Councils School Precinct Footpath project, along with reduced maintenance, costs would have a neutral affect on the Delivery Plan.

Predicted negative / challenge to the Delivery Program: *Negligible*

### Quadruple Bottom Line



Economic

★★★★☆



Environmental

★★★★☆



Social

★★★★☆



Civic Leadership

★★★★☆

General Manager

Mayor

## Budget & Financial Aspects

The cost of removal would be included in Councils School Precinct Footpath project budget. The removal is estimated to cost \$755.00.

## Recommendation

1. That Council remove the one (1) street tree in Thornbury Street, opposite Parkes East Public School in order to improve safety at the children's crossing.

## Attachments

1. Photos of identified trees and asset damage.

Tree in Thornbury Street, opposite Parkes East Public School



A handwritten signature in black ink, appearing to be 'V. Ray'.

General Manager

A handwritten signature in black ink, appearing to be 'Ken Keith'.

Mayor



Evidence of Fungal infection



Broken Kerb and Gutter



General Manager

Mayor

## 14 DIRECTOR INFRASTRUCTURE REPORT

### 14.1 (DI) Central West Lachlan Landcare Community Garden Project

---

#### Executive Summary

Central West Lachlan Landcare (CWLL) are seeking approval from Parkes Shire Council for their support to pursue funding for a Community Demonstration Garden to be established in the unused portion of Kelly Reserve to the south of the play equipment (map attached).

In addition to Council support, CWLL are also seeking confirmation that the proposed area of Kelly Reserve can be utilised for this project.

#### Background Information

Interest in a Community Garden within Parkes has been expressed previously by CWLL and the PCYC. CWLL are prepared to apply for the funding for this project as well as oversee the design, construction and initial management of the garden (with assistance from PSC). Pending a successful grant application, CWLL would work closely with PSC to ensure the project delivers the best outcomes for CWLL, Council and the wider Parkes Shire community.

#### Legislative or Policy Implications

Nil.

#### Progressive Delivery Program Implications

The resolution in this report will primarily effect the Delivery Program Future Direction relating to:

*2.5 Improve Health and Wellbeing: Maximise public safety;*

*6.3 Enhance Recreation and Culture: Maintain and develop sporting, recreational and cultural facilities;*

*7.1 Care for the Environment in a Changing Climate: Improve the environmental outcomes of Council's operations;*

*7.2 Care for the Environment in a Changing Climate: Raise awareness of sustainable practices in the Community.*

Predicted positive effect / opportunity for the Delivery Program: *Good*

Predicted negative / challenge to the Delivery Program: *Minor*

---



General Manager

---



Mayor

### **Quadruple Bottom Line**



*Economic* ★★★★★



*Environmental* ★★★★★



*Social* ★★★★★



*Civic Leadership* ★★★★★

### **Budget & Financial Aspects**

Pending Councils resolution Central West Lachlan Landcare will apply for grant funding to finance the project through the NSW Department of Justice under their Community Safety Fund which will provide up to \$250,000 to non-government or not-for-profit organisations for community safety initiatives with a crime prevention focus.

Parkes Shire Council will provide technical support and resources through Parks and Gardens staff and councils Environmental Officer.

### **Recommendation**

1. That Council provide in-principle support to the concept of a Community Demonstration Garden.
2. That the portion of land in Kelly Reserve shown be set aside for such usage.

### **Report**

All relevant information is included in the attached letter from Central West Lachlan Landcare.

### **Attachments**

1. Aerial map showing proposed location of Community Demonstration Garden within Kelly Reserve.
2. Letter from Central West Lachlan Landcare seeking Council support for the project.

General Manager

Mayor





General Manager

Mayor



Cnr Thomas Street & Peak Hill Road (PO Box 628)  
PARKES NSW 2870

Phone/Fax: 02 6862 4914  
Email: [pdllsc@bigpond.com](mailto:pdllsc@bigpond.com)  
[www.parkeslandcare.org.au](http://www.parkeslandcare.org.au)

ABN 18 725 422 746

26 November 2015

Mr Kent Boyd  
General Manager  
Parkes Shire Council  
PO Box 337  
PARKES NSW 2870

Dear Kent

Central West Lachlan Landcare (CWLL) are seeking approval from Parkes Shire Council for their support to pursue funding for a Community Demonstration Garden in the unused portion of Kelly Reserve to the south of play equipment. It is our intention that this space be used by the community for growing fruit and vegetables and as a demonstration space for visiting groups and individuals.

Funding applications are being sought by the NSW Department of Justice for projects that would fit within their Community Safety Fund which was established to support local projects to improve community safety. The NSW Community Safety Fund 2015/16 will provide grants up to \$250,000 to non-government or not-for-profit organisations for community safety initiatives with a crime prevention focus.

The grants are available for innovative infrastructure projects that improve community safety through environmental crime prevention approaches, situational crime prevention or urban design and planning.

CWLL see this as an opportunity to meet a need for a community garden space within the Parkes township and see some of the benefits to our community as follow:

- provision of increased security in the Kelly Reserve area with CCTV monitoring being installed as part of the project (in consultation with the Local Area Command);
- activation of an unused public space that has access to existing facilities such as public toilets, BBQ and children's play-ground;
- improve pedestrian routes, signage and lighting in a remote section of the park;
- use of a public space that promotes inclusiveness, education, relaxation and community pride;
- encourages 'ground-up' education about how easy it is to grow your own fruit and vegetables and cut down on wastage through worm farming and composting and reducing 'food miles'
- diversification and beautification of a public open space;
- improving nutritional health within our community by increasing the production and consumption of fresh, organic, locally grown food; and
- linking community groups, with the intention that this space could be used by groups targeting a broad cross section of our community, including residents who may be seen as 'at risk'

CWLL have the capacity to oversee a project of this size in connection with Parkes Shire Council staff and given our proximity to the proposed site, we are positioned to monitor the project and oversee ongoing interaction with the community users once the site is developed.

A handwritten signature in black ink, appearing to read "K. Boyd", is written over a horizontal line.

General Manager

A handwritten signature in black ink, appearing to read "Ken Keith", is written over a horizontal line.

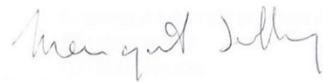
Mayor

The application submission is due on Friday, 22 January 2016, therefore if Council agree to support this proposal we have adequate time to collate the appropriate information required for a comprehensive application.

The application would be made in consultation with relevant PSC staff and we would be happy to provide any further information regarding the application to Council as required.

If you have any queries regarding this proposal, please contact our Project Officer, Marg Applebee at our Office on 6862 4914 or 0418 611 053.

Yours sincerely



Margot Jolly  
Chairperson

---



General Manager

---



Mayor



## 14.2 (DI) WTP and STP Ministerial Approval

### Executive Summary

Council has received approval from the Minister for Primary Industries and Water to award tenders and sign contracts for the Water and Sewage Treatment Plant projects. The Stage 3 funding offer has also been received for the Sewage Treatment Plant project. The funding percentage amounts to 38% being a total value of \$9M of the total \$24M project.

The contract for both projects has been signed with John Holland Pty Ltd.

### Background Information

The projects are funded under the NSW Country Towns Water and Sewerage Scheme. An offer has previously been received for the Water Treatment Plant project of 45.8%.

### Legislative or Policy Implications

Nil.

### Progressive Delivery Program Implications

The resolution in this report will primarily effect the Delivery Program Future Direction relating to: *8. Maintain and improve the Shires Assets and Infrastructure*

Predicted positive effect / opportunity for the Delivery Program: *Excellent*

Demonstrated Civic leadership and environmental stewardship.

Predicted negative / challenge to the Delivery Program: *Low*

The project has been included in the current Delivery Program and has been funded by the NSW State Government.

### Quadruple Bottom Line



*Economic* ★★★★★



*Environmental* ★★★★★



*Social* ★★★★★



*Civic Leadership* ★★★★★

### Budget & Financial Aspects

The confirmation of the total subsidy for the combined projects allows for final budgets to be confirmed, including the level of any borrows and reserve transfers required.

General Manager

Mayor

## Recommendation

1. That the seal of Council be applied to the acceptance for the subsidy offer.
2. That a letter of thanks be forwarded to the Minister for the funding offer and the approval to award tenders.

## Attachments

1. Ministerial letters

---



General Manager

---



Mayor





**The Hon Niall Blair MLC**

Minister for Primary Industries  
Minister for Lands and Water

IM15/36226

Your ref: AF/LP

Mr Kent Boyd  
General Manager  
Parkes Shire Council  
PO Box 337  
PARKES NSW 2870

Dear Mr Boyd, *Kent*

Thank you for your letter of 18 November 2015 concerning stage three funding approval for the Parkes Sewerage Augmentation Scheme.

I am pleased to offer Council financial assistance of up to \$9,442,822 (being 38.2 per cent of \$24,719,431 excluding GST) under the Country Towns Water Supply and Sewerage (CTWS&S) Program towards the cost for the design and construction of the Parkes Sewerage Augmentation Scheme.

Under the Program rules, there are no provisions for revised estimates or additional costs. The upper limit of financial assistance for this project is \$9,442,822 (excluding GST). A schedule of costs is attached.

The standard conditions that will apply to this financial assistance are attached in duplicate. Council is requested to return a signed original of these conditions to Mr Stephen Palmer, Acting Director, Urban Water, DPI Water, at Locked Bag 5123, Parramatta NSW 2124.

This financial assistance is contingent on timely completion of all approved works. All payments must be claimed by 30 June 2017. Financial assistance will not be available after this date.

Council may proceed to issue Letters of Acceptance for the design and construction of Parkes Sewerage Augmentation Scheme as soon as it desires.

I note that Council is working towards full compliance with Best Practice Management of Water Supply and Sewerage Guidelines, which were gazetted by the Government in May 2004 and revised in August 2007. Council is advised that an amount of \$500,000 being withheld in funding for the Parkes Water Supply project will be released once Parkes Shire Council achieves full Best Practice compliance as set down in Schedule 3 of this funding offer.

.../2

Level 19, 52 Martin Place, Sydney NSW 2000  
Phone: (61 2) 8574 7190 Fax: (61 2) 9339 5560 Email: [office@blair.minister.nsw.gov.au](mailto:office@blair.minister.nsw.gov.au)

A handwritten signature in black ink, appearing to be 'V. Ray'.

General Manager

A handwritten signature in black ink, appearing to be 'Ken Keith'.

Mayor

Council is advised that funding under the Program is for backlog works only. Backlog works are those required to meet demands and/or prevailing standards as at 1996 to overcome deficiencies of locality issues regarding public health, safety, environment and security. Funding is not available for works to cater for growth from 1996, or works necessary to meet increased standards beyond those applicable at 1996.

Accordingly, Council's proposed Operational Energy Efficiency Measures at a cost of \$468,750 and Project Contingencies of \$1,374,212 are not eligible for funding under the Program rules.

Council is also advised that the Integrated Water Cycle Management Strategy Study is eligible for funding assistance but will be assessed under a separate process once Council submits its application.

Therefore, the total eligible cost for this project, under the CTWS&S Program, is \$24,719,431.

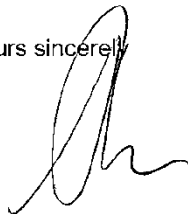
Also, I note that Council's Risk Management cost of \$1,988,835 and the Project/Construction Management (including Defects Liability) cost of \$2,393,587 are estimates. I have approved these costs at a subsidy rate of 38.2 per cent but Council will be required to demonstrate the actual incurred costs when claiming Government progressive payments for these two items.

Council is also advised that I have approved full payment of the government's portion of construction costs as they are incurred, and the payments shown in the attached Schedule 2 reflect this approach.

I have asked that Mr Matt Parmeter, DPI Water at Dubbo office, be available to discuss this matter further if you wish. Mr Parmeter may be contacted on (02) 6841 7410 or via email at [matt.parmeter@dpi.nsw.gov.au](mailto:matt.parmeter@dpi.nsw.gov.au)

Thank you for your interest in this matter.

Yours sincerely



**The Hon Niall Blair MLC**  
**Minister for Primary Industries**  
**Minister for Lands and Water**

*Encl*

9 DEC 2015



General Manager



Mayor



**The Hon Niall Blair MLC**

Minister for Primary Industries  
Minister for Lands and Water

IM15/36224

Your ref: AF/LP

Mr Kent Boyd  
General Manager  
Parkes Shire Council  
PO Box 337  
PARKES NSW 2870

Dear Mr Boyd,

Thank you for your letter of 18 November 2015 concerning stage three funding approval for the Parkes Water Supply Augmentation Scheme.

I am pleased to offer Council financial assistance of up to \$18,023,396 (being 45.8 per cent of \$39,352,394 excluding GST) under the Country Towns Water Supply and Sewerage (CTWS&S) Program towards the cost for the design and construction of the Parkes Water Supply Augmentation Scheme.

Under the Program rules, there are no provisions for revised estimates or additional costs. The upper limit of financial assistance for this project is \$18,023,396 (excluding GST). A schedule of costs is attached.

The standard conditions that will apply to this financial assistance are attached in duplicate. Council is requested to return a signed original of these conditions to Mr Stephen Palmer, Acting Director, Urban Water, DPI Water, at Locked Bag 5123, Parramatta NSW 2124.

This financial assistance is contingent on timely completion of all approved works. All payments must be claimed by 30 June 2017. Financial assistance will not be available after this date.

Council may proceed to issue Letters of Acceptance for the design and construction of Parkes Water Supply Augmentation Scheme as soon as it desires.

I note that Council is working towards full compliance with Best Practice Management of Water Supply and Sewerage Guidelines, which were gazetted by the Government in May 2004 and revised in August 2007. Council is advised that an amount of \$500,000 will be withheld pending Parkes Shire Council achieving full Best Practice compliance as set down in Schedule 3 of this funding offer.

.../2

Level 19, 52 Martin Place, Sydney NSW 2000  
Phone: (61 2) 8574 7190 Fax: (61 2) 9339 5560 Email: [office@blair.minister.nsw.gov.au](mailto:office@blair.minister.nsw.gov.au)

General Manager

Mayor

-2-

The Hon Niall Blair MLC

Council is advised that funding under the Program is for backlog works only. Backlog works are those required to meet demands and/or prevailing standards as at 1996 to overcome deficiencies of locality issues regarding public health, safety, environment and security. Funding is not available for works to cater for growth from 1996, or works necessary to meet increased standards beyond those applicable at 1996.

Accordingly, Council's proposed Operational Energy Efficiency Measures at a cost of \$468,750 and Project Contingencies of \$2,248,009 are not eligible for funding under the Program rules.

Council is also advised that the Integrated Water Cycle Management Strategy Study is eligible for funding assistance but will be assessed under a separate process once Council submits its application.

Therefore, the total eligible cost for this project, under the CTWS&S Program, is \$39,352,394.

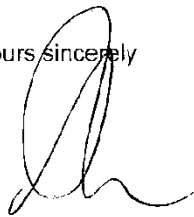
Also, I note that Council's Risk Management cost of \$2,622,364 and the Project/Construction Management (including Defects Liability) cost of \$3,484,383 are estimates. I have approved these costs at a subsidy rate of 45.8 per cent but Council will be required to demonstrate the actual incurred costs when claiming Government progressive payments for these two items.

Council is also advised that I have approved full payment of the government's portion of construction costs as they are incurred, and the payments shown in the attached Schedule 2 reflect this approach.

I have asked that Mr Matt Parmeter, DPI Water at Dubbo office, be available to discuss this matter further if you wish. Mr Parmeter may be contacted on (02) 6841 7410 or via email at [matt.parmeter@dpi.nsw.gov.au](mailto:matt.parmeter@dpi.nsw.gov.au)

Thank you for your interest in this matter.

Yours Sincerely



**The Hon Niall Blair MLC**  
**Minister for Primary Industries**  
**Minister for Lands and Water**

*Encl*

9 DEC 2015



General Manager



Mayor

## 15 CONSIDERATION OF COMMITTEE MINUTES

### 15.1 Committee Minutes - Heritage Advisory Committee Meeting held 8 December 2015

---

#### Executive Summary

The Heritage Advisory Committee held a meeting on Tuesday 8 December 2015.

The purpose of the meeting was to consider community member nominations to join the Committee and a late local heritage grant application and provide a heritage review study update.

#### Background Information

Nil.

#### Legislative or Policy Implications

Nil.

#### Progressive Delivery Program Implications

The resolution in this report will primarily effect the Delivery Program Future Direction relating to: 3. *Promote, Support and Grow our Communities* 3.4.3.1 *Facilitate Parkes Shire Heritage Committee*

Predicted positive effect / opportunity for the Delivery Program: *Excellent*

Predicted negative / challenge to the Delivery Program: *Very Low*

#### Quadruple Bottom Line



*Economic* ★★★★★



*Environmental* ★★★★★



*Social* ★★★★★



*Civic Leadership* ★★★★★

#### Budget & Financial Aspects

The budget for heritage grants in 2015/16 is \$17,500.00 and \$362.50 is unallocated.

#### Recommendation

1. That the Minutes of Heritage Advisory Committee held on 8 December 2015 be received and noted and the recommendations be endorsed by Council.

#### Attachments

1. Minutes of the Heritage Advisory Committee meeting held on 8 December 2015.

---

General Manager

---

Mayor



**MINUTES OF THE HERITAGE ADVISORY COMMITTEE MEETING HELD AT PARKES  
SHIRE COUNCIL ADMINISTRATION CENTRE ON TUESDAY, 8 DECEMBER 2015**

**PRESENT:** Cr Alan Ward (Chair), Cr Barbara Newton, Barbara MacKay (National Trust), Betty Riley (National Trust), Geoff Stokes (Community Representative), Andrew Raines (PSC), Chia Barlow (PSC), Dan Fredericks (PSC), Davic Scobie (Heritage Advisor), Gai Baker (observer), Lynn Rogers (observer), Miriam Luyt (observer) and Raelene Roul (observer).

**APOLOGIES:** Cr Louise O'Leary.

Meeting commenced at 10:00am and was chaired by Cr Alan Ward.

**DECLARATION OF OPENING**

The Chair welcomed all present.

**CONFIRMATIONS OF MINUTES**

That the minutes of the Heritage Advisory Committee meeting held on 6 October 2015 be confirmed as a true and accurate record.

*Moved Barbara MacKay / seconded Dan Fredericks - carried*

**DECLARATION OF INTERESTS**

There were no conflicts of interest reported.

**BUSINESS ARISING**

1. Andrew Raines advised that the Lachlan Health Service Culture and Arts Working Party are investigating movable heritage (art works, memorabilia, plaques etc.) conservation options at the former Parkes Hospital. Correspondence in response to the Committee's letter was tabled at the meeting.

Committee noted that moving items may create new storage and conservation problems in another place, and suggested that the Working Party document and safety store and care for these items until relocated.

**Recommendation** - that the Committee request the Lachlan Health Service Culture and Arts Working Party provide a copy of their list of movable heritage items at the former Parkes Hospital.

*Moved Dan Fredericks / seconded Betty Riley - carried*

**GENERAL BUSINESS**

**1. Report - Action Items**

Andrew Raines reported that Council invited expressions of interest for community members to join the Committee and submissions closed 27 November 2015. As a result, Council received three nominations, namely Paul Cusack, Tony Horsington and Andrew Rawsthorne. Andrew advised that all nominees have established knowledge, interest and experience in heritage matters.

---



General Manager

---



Mayor

Discussions occurred and the Committee resolved to support all nominations to join the Committee.

**Recommendation** - that Council endorse the community member nominations to join the Heritage Advisory Committee.

*Moved Dan Fredericks / seconded Geoff Stokes - carried*

2. Report - Late Local Heritage Fund Application

Committee informed that Council received a late application under Council's 2015/16 Local Heritage Fund to restore the Carrington Hotel strongroom.

Andrew Raines reported that the budget for 2015/16 heritage grants is \$17,500 and \$362.50 is unallocated. Andrew advised that the late application is assessed to meet the funding criteria and is considered to have merit in heritage conservation terms given the works are identified in the Carrington Hotel Conservation Management Plan.

**Recommendation** - that Council approve the Local Heritage Fund Grants for 2015/16 as tabled below.

Project description	Total project cost	Grant requested	Recommended Funding
14/01 - Install disabled toilet, upgrade access for disabled standards, tie floors, walls and roof. Install window and door.	\$32,665.00	\$16,322.50	\$0
14/02 - Repointing of damaged brick walls	\$10,395.00	\$5,000.00	\$5,000.00
14/03 Repainting of damaged wall, repair/ replacement of fascia and gutter	\$34,000.00	\$17,000.00	\$5,000.00
14/04 Reinstatement of Bar 2 to pre fire condition (repainting, installation of pressed tin)	\$4,275.00	\$2,137.50	\$2,137.50
14/05 Repainting of building facade	\$10,000.00	\$5,000.00	\$5,000.00
<b>Subtotal (approved grants)</b>	<b>\$91,335.00</b>	<b>\$45,470.00</b>	<b>\$17,137.50</b>
14/06 Restore Carrington Hotel strongroom	\$752.50	\$390.10	\$362.50
<b>Total</b>	<b>\$92,087.60</b>	<b>\$45,860.10</b>	<b>\$17,500.00</b>

*Moved Geoff Stokes / seconded Barbara MacKay - carried*

3. Heritage Review Study Update

Committee informed that Council is progressing a Heritage Review Study to collate previous studies over the past 15 years, to verify the heritage significance of identified heritage items and places for potential inclusion on Council's heritage schedule under the *Parkes Local Environmental Plan, 2012*.

Andrew Raines advised that previous studies have identified potential heritage items and places for inclusion, but investigations are required to verify their heritage significance before community consultation. Andrew reported that 86 potential heritage items and places have been identified, and 20 of these items have assessed by Council's Heritage



General Manager



Mayor

Advisor to be of local heritage significance. A list of potential heritage items and places was tabled at the meeting.

Geoff Stokes questioned whether there are outstanding recommendations by Council's prior Heritage Advisor, Garry Stanley. Andrew Raines advised that all recommendations relating to potential heritage items and places have been included in Council's heritage review study.

Committee noted military items within Parks Shire, particularly Mungincoble fuel storage depot, aircraft hangers, food depot and RAAF training school remnants, Bogan Gate depot and telecom depot should be investigated. David Scobie suggested that a future military heritage study could be undertaken by Council.

#### OTHER BUSINESS

1. Open Heritage House Concept

David Scobie provided an overview of an open house event traditionally run by National Trust, Council Heritage Committees and Historic Houses Trust Organisations. David explained that areas of historic buildings and grounds are open to the public with simple tours or guide notes provided to visitors.

The Committee suggested that a Parkes open heritage house event as of the National Trust Festival be further investigated with Parkes Quota Club and Lachlan Branch National Trust.

2. Peak Hill Hospital Movable Heritage

**Recommendation** - that the Committee request NSW Health provide a list of movable heritage items at the Peak Hill Hospital.

*Moved Cr Barbara Newton / seconded Dan Fredericks - carried*

3. Next Meeting

The next Heritage Advisory Committee meeting to be announced.

There being no further business the meeting was closed at 12:00pm.

---



General Manager

---



Mayor

## 15.2 Committee Minutes - Parkes Shire Project and Infrastructure Naming (Sunset) Committee Meeting held 15 December 2015

### Executive Summary

The Parkes Shire Projects and Infrastructure Naming (Sunset) Committee will hold its inaugural meeting on 15 December 2015.

The Committee has been established to allow Council to consider naming opportunities for new infrastructure projects within the Shire.

Minutes of the meeting will be tabled at the Council meeting.

### Background Information

Nil.

### Legislative or Policy Implications

Nil.

### Progressive Delivery Program Implications

The resolution in this report will primarily effect the Delivery Program Future Direction relating to: *6. Enhance Recreation and Culture*

Predicted positive effect / opportunity for the Delivery Program: *Good*

Predicted negative / challenge to the Delivery Program: *Moderate*

### Quadruple Bottom Line



*Economic* ★★★★★



*Environmental* ★★★★★



*Social* ★★★★★



*Civic Leadership* ★★★★★

### Budget & Financial Aspects

Nil.

### Recommendation

1. That the Minutes of Parkes Shire Projects and Infrastructure Naming (Sunset) Committee held on 15 December 2015 be received and noted and the recommendations contained therein be endorsed by Council.

### Attachments

Minutes of Parkes Shire Projects and Infrastructure Naming (Sunset) Committee held on 15 December 2015 to be circulated at Council meeting.

General Manager

Mayor



# PARKES SHIRE COUNCIL

*Our Mission: To Deliver Progress and Value to our Community*

## PROJECTS AND INFRASTRUCTURE NAMING (SUNSET) COMMITTEE

*Our Communities Vision:*

*In 2022 the Parkes Shire will be a progressive regional centre,  
embracing a national logistics hub with vibrant communities,  
diverse opportunities, learning and healthy lifestyles.*

### MINUTES

TUESDAY 15 DECEMBER 2015

Minutes of the Parkes Shire Project and Infrastructure Naming (Sunset)  
Committee held at the Council Administration Centre, 2 Cecile Street, Parkes,  
commencing at 12.45pm for the purpose of considering the items included on the  
Agenda.

**GENERAL MANAGER:** Kent Boyd

A handwritten signature in blue ink, appearing to be 'Kent Boyd', is written over a horizontal line.

General Manager

A handwritten signature in blue ink, appearing to be 'Ken Keith', is written over a horizontal line.

Mayor



Parkes Shire Council  
Parkes Shire Project and Infrastructure Naming (Sunset) Committee

Minutes

## **Parkes Shire Project and Infrastructure Naming (Sunset) Committee Meeting**

Minutes of the Parkes Shire Project and Infrastructure Naming (Sunset) Committee Meeting held in the Council Chambers, 2 Cecile Street on Tuesday 15 December 2015 at 4.30pm.

### **PRESENT**

Councillor K J Keith OAM, (in the Chair)  
Councillor M J Greenwood OAM  
Councillor K M McGrath  
Councillor G W Pratt  
Councillor AJ Ward

Councillor B F Newton  
Councillor R C Haddin  
Councillor L A O'Leary  
Councillor P J Smith

### **IN ATTENDANCE**

General Manager - K Boyd  
Director Technology and Corporate Services - L Finn  
Director Planning and Environment - S Campbell  
Director Engineering Services - B Howard  
Director Infrastructure - A Francis

### **MEETING COMMENCEMENT**

The Meeting commenced at 4.30pm

### **1 APOLOGIES**

That the apologies of Cr Belinda McCorkell be noted

Moved Cr KM McGrath, seconded Cr LA O'Leary.

**CARRIED**

### **2 CONFIRMATION OF MINUTES OF PREVIOUS MEETING**

This is the inaugural Meeting of this Committee

### **3 DECLARATIONS OF INTEREST**

Nil.



General Manager



Mayor

Parkes Shire Council  
Parkes Shire Project and Infrastructure Naming (Sunset) Committee

Minutes

---

## **4 MINUTES ITEMS**

### **4.1 Parkes Shire Projects and Infrastructure Naming (Sunset) Committee Charter**

---

#### **Executive Summary**

Pursuant to the Resolution of the Council meeting held on 17 November 2015 the following Charter is tabled for the Parkes Project and Infrastructure Naming (Sunset) Committee.

#### **Recommendation**

1. That the Committee note the Charter

#### **Resolution**

That the information be received and noted.

Moved Councillor George Pratt, seconded Councillor Alan Ward.

**CARRIED**

### **4.2 Geographical Names Board of New South Wales**

---

#### **Executive Summary**

When considering the naming of local projects and infrastructure the Committee must refer to the Guidelines of the Geographical Names Board of New South Wales.

Fact Sheets from the Geographical Names Board are attached for the Committee information.

#### **Recommendation**

1. That the information be received and noted.

#### **Resolution**

That the information be received and noted.

Moved Councillor Ken McGrath, seconded Councillor Barbara Newton.

**CARRIED**

---



General Manager

---



Mayor

#### **4.3 Naming of Playing Field at McGlynn Oval**

##### **Executive Summary**

Council has received a request to investigate a suggestion to formally name the cricket playing field within McGlynn Park to Greg Morrissey Oval, in honour of long serving Cricket Stalwart, Mr Greg Morrissey.

##### **Recommendation**

1. That Council proceed with the application to name the playing surface within McGlynn Park, to Greg Morrissey Oval.

##### **Resolution**

1. That Council proceed with the application to name the playing surface within McGlynn Park, to Greg Morrissey Field.

Moved Councillor Ken McGrath, seconded Councillor Michael Greenwood.

**CARRIED**

#### **5 GENERAL BUSINESS**

Cr Greenwood advised he had recently attended a Parkes Hockey Inc. meeting where it was mentioned there were 12 Life Members of the Club.

There will be a possibility of 3 new grandstands at the Hockey fields which the Hockey club will request to be named.

The names of the Life Members will be forwarded to the Committee for consideration in due course.

#### **6 NEXT MEETING DATE**

To be advised.

There being no further business the Chair declared the meeting closed at 5.00pm.



General Manager



Mayor

## 15.3 Committee Minutes - Road Naming Committee Meeting 15 December 2015

### Executive Summary

A Parkes Shire Council Road Naming Committee meeting was held on Tuesday 15 December 2015.

### Background Information

The Parkes Shire Council Road Naming Committee was formed in 1998 to work through the process of naming the Shire's rural roads that had previously only been identified by numbers. The Committee considers all road naming requests and makes recommendations to Council.

### Legislative or Policy Implications

Road naming is carried out in accordance with the requirements of the Roads Act 1993 and Roads Regulation 2008 and the NSW Road Naming Policy.

### Progressive Delivery Program Implications

The resolution in this report will primarily effect the Delivery Program Future Direction relating to:

- 2. *Improve Health and Well Being*
- 2.5. *Maximise Public Safety*

Predicted positive effect / opportunity for the Delivery Program: *Good*

The naming of the Shire's road system has improved the safety of the rural residents by making it easier to provide directions to properties.

Predicted negative / challenge to the Delivery Program: *Negligible*

### Quadruple Bottom Line



*Economic* ★★★★★



*Environmental* ★★★★★



*Social* ★★★★★



*Civic Leadership* ★★★★★

The positive outcomes resulting from the implementation of road naming indicate Council's strong Civic Leadership in it's commitment to the Social needs of the community.

### Budget & Financial Aspects

Cost of advertising and erection and ongoing maintenance of signage. Developers of subdivisions pay a fee to cover these costs.

General Manager

Mayor

## Recommendation

1. That the Minutes of the Parkes Shire Council Road Naming Committee held 15 December 2015 be adopted.

## Attachments

1. Minutes of the Parkes Shire Council Road Naming Committee held 15 December 2015 will be circulated at the meeting.

---



General Manager

---



Mayor



## **Minutes Of The Parkes Shire Council Road Naming Committee Meeting Held 15 December 2015**

Meeting opened: 12:30pm

**PRESENT:** Cr Ken McGrath  
Cr Pat Smith  
Mr Ben Howard (Director Engineering Services)

**APOLOGIES:** Cr Ken Keith  
Cr Belinda McCorkell  
Cr Louise O'Leary

### **1. Consideration of previous minutes**

Consideration of suggested name for Welcome Street, south of Railway Station

Correspondence from Ms Kay Sheargold supporting the suggested name for renaming of the portion of Welcome Street, south of the railway station, Parkes. The name Butler Lane has been advertised for public comment with one verbal submission (of support from Mr Nolan of Austral Street) and one written submission, received from Mr John Fletcher.

#### Committee Recommendation:

That the name Butler Lane be submitted for gazettal and that Council assists residents with the name change process.

(Cr Smith/Cr McGrath)

Consideration of suggested names for un-named roads

The name Corcoran Road has been advertised for public comment. No submissions received.

#### Committee Recommendation:

That the name Corcoran Road be submitted for gazettal.

(Cr McGrath/Cr Smith)

### **2. Consideration of suggested name for un-named road, Alectown**

Letter from Joan Vandervord, Alectown suggesting a name for the unnamed road that she resides on, east and parallel to Kadina Street, from the intersection of Dernancourt Road to Mamre Road, Alectown.

#### Committee Recommendation:

That the name Vanvilla Road be proposed and submitted for public comment.

(Cr McGrath/Cr Smith)

### **3. General Business**

Nil.

Meeting Closed: 12.45pm.



General Manager



Mayor

## 16 QUESTIONS AND MATTERS OF URGENCY

## 17 CONSIDERATION OF CONFIDENTIAL BUSINESS ITEMS

### 17.1 (DPE) Former Gasworks Site

Prepared By: Director Planning & Environment

---

#### Reason for Confidentiality

This report is **CONFIDENTIAL** in accordance with Section 10A(2)(g) of the Local Government Act 1993 and Council's Code of Meeting Practice, which permits the meeting to be closed to the public for business relating to the following: -

- (g) advice concerning litigation, or advice that would otherwise be privileged from production in legal proceedings on the ground of legal professional privilege

#### Executive Summary

The NSW EPA has received notification under Section 60 of the Contaminated Land Management Act 1997 regarding contaminated material identified as gasworks waste in the rail corridor adjoining the former Parkes Municipal Council East Street Gasworks.

The EPA has invited Council to apply for the maximum funding of \$200,000 to investigate and assess whether the contamination is significant and for the preparation of remediation documentation.

Council must now decide whether to submit a grant application under the EPA's Council Gasworks Program for funds to investigate the legacy site and the adjoining site as identified.

#### Background Information

The Parkes Municipal Gas Plant was constructed in 1910 and produced coal gas from 1911 until 1970 when the town was transferred to LPG. Council demolished the gas retort house building in 1975. The site was cleared and redeveloped by the former Parkes Municipal Council and leased to J Murray – More (NSW) Pty Limited (1985 – 1992) and various commercial leases including Onesteel Trading Pty Limited (1992 -2015). See Attachment 2 Excerpt from "PARKES One hundred years of Local Government" - Chapter 18 Gas Undertaking.

During John Holland Rail routine under bridge replacement works potentially contaminated material, being identified as a black tar-like substance, was uncovered in the rail corridor adjoining the former Parkes Municipal Council East Street Gasworks.

#### Legislative, Policy & Management Planning Implications

Contaminated Land Management Act 1997 Section 60.

---



General Manager



Mayor

## Budget & Financial Aspects

Grant funds to a maximum of \$200,000 are available for investigation and \$500,000 for remediation. Council should allow for inkind support as well as a Project Management budget of \$20,000.

## Recommendation

1. Council make application under the Gasworks Program for the maximum grant of \$200,000.
2. An amount of \$20,000 be set aside as council's contribution for project management and implementation should the application be successful.

## Report

The NSW EPA has received notification under Section 60 of the Contaminated Land Management Act 1997 regarding contaminated material identified as gasworks waste in the rail corridor adjoining the former Parkes Municipal Council East Street Gasworks.

ERM Australia was commissioned by Country Regional Network John Holland Rail Ltd to undertake an Environmental Site Assessment of land to investigate the extent of the identified contamination. This revealed that the tar like material extended east from the former gasworks site boundary, on the access road and within the engineered surface water depression towards a stormwater culvert before discharging to the neighbouring vacant property south of the site. See Attachment 1 Figure 2.

Soil analytical results indicated health based screening criteria exceedances for commercial/industrial land use practices. As required by their obligations under the Contaminated Land Management Act 1997 notification was provided to Parkes Shire Council and the EPA.

### Council Gasworks Program

The operation of former gas manufacturing plants on sites located throughout NSW has left a legacy of contamination in soil and groundwater at these sites and on occasions adjoining sites.

Grant funds are available for investigation to a maximum of \$200,000 and remediation up to a maximum of \$500,000 and applications are by invitation only from the EPA Contaminated Sites Branch.

A meeting has been held with the Program Manager Contaminated Land Management Program and an invitation has been received to apply for the maximum grant for investigation.

---



General Manager

---



Mayor

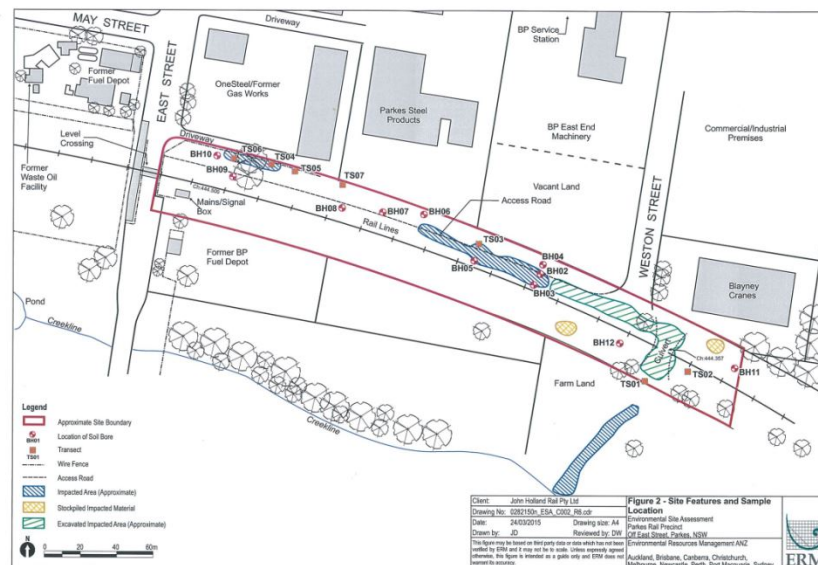
## Comments

Council is responsible for remediation of the site under the CLM Act. While funds are only available in regard to legacy sites investigations and remediation may be extended where adjoining sites are affected. This provides an opportunity in the first instance for Council to carry out a full investigation of the former Onesteel site, the adjoining rail corridor and private lands affected to identify any remaining contamination and to produce remediation documentation.

Council should accept the invitation and apply for the maximum grant of \$200,000 under the CLM Program.

## Attachments

1. ERM Report Figure 2. Site Features and Sample location.
2. Excerpt from "PARKES One hundred years of Local Government" - Chapter 18 Gas Undertaking



  
General Manager

  
Mayor

## Chapter 18 GAS UNDERTAKING

The New South Wales Government legislated to give local government power to establish gas undertakings, a move to benefit in particular country centres. At a meeting at the Royal Hotel, Parkes, in 1892, townspeople unanimously agreed that council should proceed with gasworks construction provided the cost was kept to £4500.

Although council that year took steps to borrow funds for the purpose, no loan was secured. The first positive action was instituted in 1907 when aldermen agreed to have plans prepared and take a poll of residents to determine if they agreed the project should proceed.

James C. Alexander was appointed consulting engineer at a fee representing five per cent of the cost of the project with J. C. Anderson later signed on as engineer in charge of the gas works scheme. The MLC provided the £7500 loan in 1910 and James Hurll won the contract for the plant with William Terry erecting the plant, holder and buildings.

James Simpson, formerly of Bowral, became first gas manager in 1911 when council announced prices for gas—7/6 for 1000 units for lighting and 5/- for industrial consumers. Mr Leighton served as gas manager and water engineer after Simpson resigned and his duties were changed to general engineer and gas manager in 1917. A railway siding was put into the gasworks in 1918 and lamplighter Hill's duties were extended to gas meter reader. H. Johnson, who was stoker in the early years of the works, became manager in 1919.

Tenders were called in 1921 for an additional bench of six retorts and gas washer but these were stood over and the following year special consideration was given to an electricity scheme with figures being prepared on the probable expenditure at the gas works.

In 1924, following the resignation of stoker Mazoudier, council increased the wages for the three stokers to 16/8 per day. An award increase gave the gas manager a jump in wages from £6/17/- to £7/14/- a week in 1928—the year a new bench of five retorts was put into service while the old bench of six retorts was repaired. Council purchased a new bicycle for the gas manager in 1928. The coke price was reduced to 12/6 a ton in 1930 and council authorised the issue of coke to any householders in the town in need of free fuel.

James Hurll won the contract for the new gas holder erected in 1931 with a State Superannuation Board loan. New retorts were built in 1932 and 1936. The gas works was declared a prohibited place in 1941 under wartime precautions and for the duration council experienced difficulties obtaining suitable replacement staff to operate the works.

The Gas Advisory Committee on post-war development of the gas industry in 1943 put forward a scheme for the supply of gas from Parkes to Forbes. Forbes considered the idea in 1949 when the Forbes plant broke down.

Mr Frank Tulley became gas manager in 1946, council issuing a testimonial to the former manager Mr Henry Johnson, who received a gratuity payment in recognition of overtime he had worked. Tulley went to Bowral in 1948 and was replaced by W. Barrett, of Forbes.

The sum of £5000 was transferred from the electricity fund to the gas fund in 1947 to finance new retorts and larger mains.

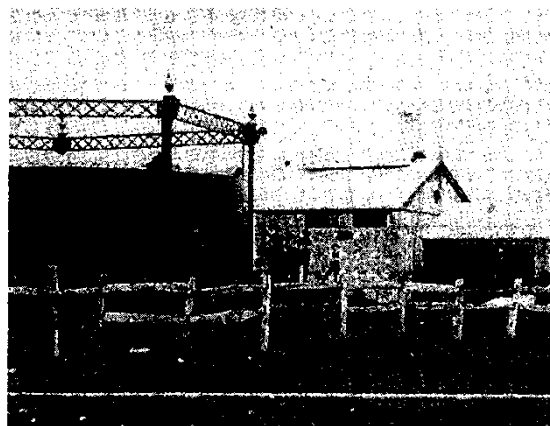
P. O'Loughlin was appointed meter reader in 1950 and gas department employee J. J. Gemmill resigned after 26 years' service.

Forbes gas works closed in 1952 after major floods and again the idea of a supply from Parkes was examined. Forbes rejected the idea in 1954.

L. Pluis became acting overseer in 1954, pending the arrival of John A. Handsaker, who was followed in 1955 by J. L. Collins and Eric Tinker in 1957.

In 1958 the Principal Gas Engineer of the Department of Local Government predicted 'a bright future' for the Parkes gasworks. New retorts were constructed in 1958, although council, through R. S. Howard and Sons, was investigating the use of porta-gas in Parkes.

In 1962 Mr J. Hynes, the principal gas engineer with the Department, told council the time was right to construct a new carbonising plant with mechanical charging and coke handling equipment. Norman J. Hurll gained the £44 067 contract, with the old gasworks being closed down on June 1, 1963, the new works having commenced production two days earlier. The Minister for Local Government, Mr P. D. Hills, opened the plant on November 15, but the following year council moved to secure the liquid petroleum gas agency when one became available and in 1965 sought advice on converting to LPG but agreed to build new retorts instead.



Early Parkes gasworks—1911.

  
General Manager

  
Mayor





Halls Jewellers in the early 1920s featuring gas lamps. The business still operates today.

1. to 3. Views of the Parkes gas operation: about 1950.

Gas mains were extended in 1967 and the Australian Gas-light Co found 40 faults causing gas losses in the reticulation system.

Council gave evidence at the Committee of Inquiry into Local Government Gas Undertakings in 1967 and in 1968 considered reports on LP gas systems before mixing LPG with coal gas to maintain calorific value in the gas during a winter shortage.

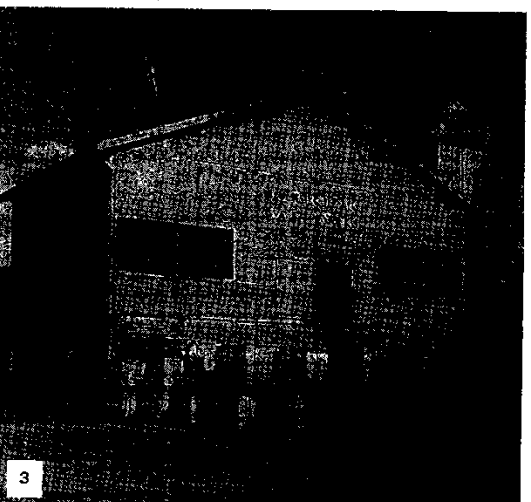
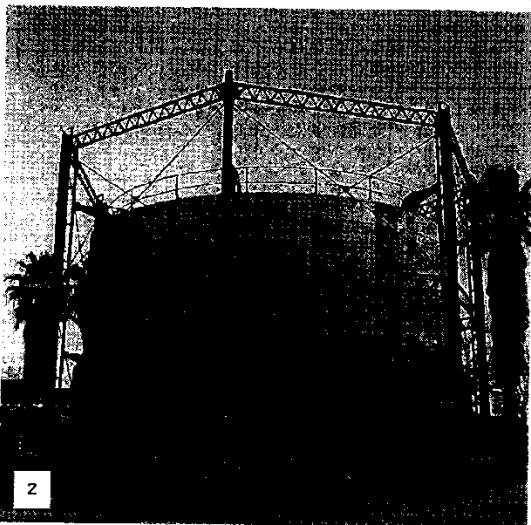
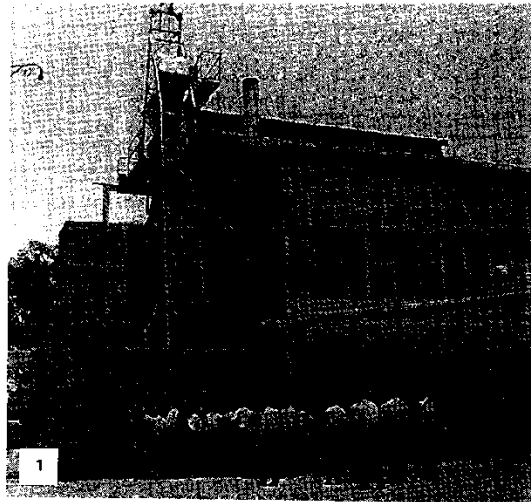
Council in 1969 adopted in principle the changeover from coal to LP gas and directed that no more town gas appliances be sold. Funds were sought to purchase a tanker, bulk storage tank and cylinders to commence the LPG conversion. A survey showed there were 650 gas consumers in town—sufficient to start conversion work. Rheem supplied the smaller bulk gas pressure tank and dispensing equipment and Esso the propane gas. The cost of converting all domestic equipment to LPG was \$61 000 and the work was completed in 14 weeks. Gas Plant and Equipment installed the bulk storage and associated equipment. In the sales campaign which followed, 200 new consumers were connected.

At 5.30 on Friday, October 2, 1970, council ceased to manufacture coal gas. The town was transferred to LPG by October 4 and the gas holder completely emptied.

The Minister for Mines, Mr W. Fife, visited Parkes in January, 1971, to discuss natural gas and the feasibility of a pipeline spur to serve Forbes, Parkes and Dubbo.

Council took court action in 1973 to recover \$4700 after deficiencies were discovered in appliance orders. Although LPG originally cost council \$35 a ton, the price had risen to \$72 a ton in 1973. Mr E. D. Vonarx was appointed gas manager at the end of 1973.

Two gas employees whose services were terminated re-



General Manager

Mayor



Example of the manner in which gas served the Parkes area as a vital commodity.

ceived \$1500 and \$750 compensation respectively from council.

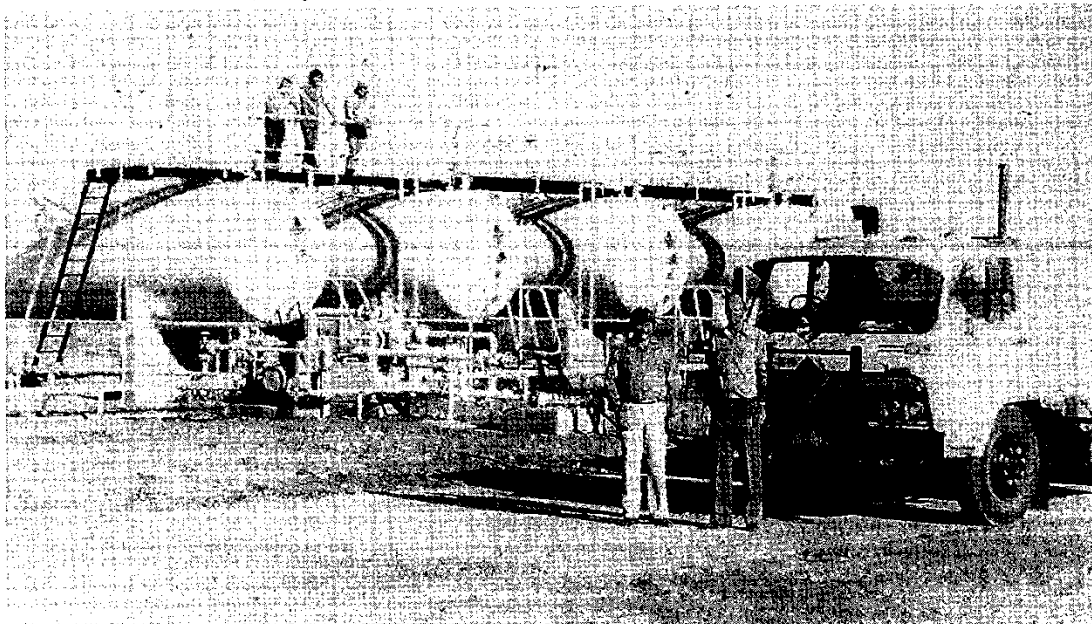
A report presented to council suggested the cost of an LPG tank farm to supply eight councils would cost \$520 000 for tanks, rolling stock and tankers. The price of LPG rose to \$92 in 1974, the cost of the product ex-Esso in Victoria being \$41.

In 1975 council demolished the gas retort house building and spent \$8700 on additions to office and storeroom at the gasworks.

Esso offered to transfer its gas undertaking in Forbes to council after a similar proposal was rejected by Forbes Municipal Council. Council determined the capital debt on both installations was \$290 000 with five men employed in handling 970 tonnes of gas a year. Parkes then had 1200 consumers, Forbes 604 and eight dealers. Forbes undertaking came under Parkes' control on March 1, 1976. W. S. Littlejohn was appointed gas department supervisor. Results from the amalgamation were better than forecast, with 1130 tonnes of gas being sold in 1976. In 1977 Mr Littlejohn was appointed marketing co-ordinator for the Westgas Group of nine councils involved in joint appliance purchasing and promotion. Sales made the most dramatic increase in Forbes. Mr L. R. Neville succeeded Mr Littlejohn as manager. Council purchased premises in Forbes as its gas department offices and extended its own gasworks building.

In 1980 council decided to relocate the gas tank farm in the industrial estate at an estimated cost of \$106 000. Shortly after council signed a five-year agreement with Cerebos Ltd for gas supplies. AGL was engaged for the \$40 000 task of physically transferring the LP gas tanks to the industrial estate.

Parkes Shire Council's tank farm, with gas manager Laurie Neville and Max Driscoll in the foreground.



General Manager

Mayor

## 17.2 (DTCS) Ron Harrison Bursary and Jack Scoble Scholarship Funding

**Prepared By:** Director Technology and Corporate Service

---

### Reason for Confidentiality

This report is **CONFIDENTIAL** in accordance with Section 10A(2)(d)(i) of the Local Government Act 1993 and Council's Code of Meeting Practice, which permits the meeting to be closed to the public for business relating to the following: -

- (d) commercial information of a confidential nature that would if disclosed:
  - (i) prejudice the commercial position of the person who supplied it

### Executive Summary

The Rotary Club of Parkes Inc. have advised that the incoming Board have reviewed their Donations Plan as part of a process to plan for future donations. The Review will have an impact on the Ron Harrison OAM Memorial Bursary and the Jack Scoble Scholarship awarded annually.

### Background Information

Parkes Shire Council, supported by Parkes Rotary established the Ron Harrison OAM Memorial Bursary in 1985 and the Jack Scoble Scholarship in 2006 to acknowledge the service to the community of these two long serving community members.

### Legislative or Policy Implications

Nil.

### Budget & Financial Aspects

Council currently allocates \$500.00 per annum to the Ron Harrison OAM Memorial Bursary and \$6,500.00 per annum to the Jack Scoble Scholarship.

### Recommendation

1. That a letter of appreciation be forwarded to the Rotary Club of Parkes Inc. for their contribution to the Scholarships.
2. That funds be allocated from the Donations and Appeals fund to cover any shortfall in the current round of scholarships and that the matter be reviewed prior to the next round of Scholarships.

---



General Manager

---



Mayor

## Report

Parkes Shire Council, supported by Parkes Rotary, established the Ron Harrison OAM Memorial Bursary in 1985 and the Jack Scoble Scholarship in 2006 to acknowledge the service to the community of these two long serving community members.

Details of the Scholarship and Bursary are below for Councillors information:

### Jack Scoble Scholarship

Parkes Shire Council, supported by various community groups including Rotary established the Jack Scoble Educational Scholarship in 2006 as a meaningful way to recognise the quality and longevity of his service to the Parkes community.

The late Mr Scoble MBE, OAM was Mayor of Parkes from 1966 to 1979 and died in 2003, providing a profound legacy of community involvement, civic pride, leadership and high personal values.

The Scholarship is offered on an annual basis to a student or students completing the Higher School Certificate live within the Parkes Shire and undertaking their first year of fulltime university studies.

To be eligible for consideration applicants need to effectively demonstrate:

- Entry into an approved academic course;
- Academic merit, and
- Benefit to the wider community from the studies undertaken.

Successful applicants are selected by Council's Scholarships Committee which comprises of representatives from the Parkes Shire Council, Parkes Rotary Club and a community representative.

Between 2006 and 2015 \$54,000 worth of financial assistance has been provided to young Parkes Shire Community members in the form of the Jack Scoble Scholarship.

### Ron Harrison OAM Memorial Bursary

The purpose of the bursary is to:

- Perpetuate the memory of the late Mr Ron Harrison who died in February 1985, for his contribution to the community of Parkes and district, particularly in the development of sport; and
- Provide financial assistance to the Sportsperson of the Parkes Shire, particularly those at junior levels, who demonstrate the need for this assistance to further develop their career.

Successful applicants will be selected by a committee comprise one representative each from the Parkes Shire Council, Parkes Rotary Club, Parkes Sports Council and Parkes Leagues Club.

---



General Manager

---



Mayor

The awards are presented during the Australia Day celebrations in Cooke Park on 26 January of each year.

The Rotary Club of Parkes Inc. has advised that given the falling revenue of the Club they have reviewed their donation process. The Club has offered alternative arrangements to cover the Ron Harrison Bursary and advised the annual contribution to the Jack Scoble Scholarship will be reduced to a lower rate from \$1,000 per annum to \$250.00 per annum.

The arrangement suggested for the Ron Harrison bursary is to transfer the \$10,000 held in trust to cover the bursary to the Parkes Sports Council for the Sports Council to manage. The Sports Council at their meeting of Tuesday 8 December 2015 discussed the issue, and it was resolved that a letter be written thanking Rotary for their contribution in the past and taking them up on their option to provide \$10,000 as the final contribution to the bursary, with the Sports Council to manage the funds going forward.

The Rotary Club advised their contribution to the Jack Scoble Scholarship would be reduced from \$1,000 to \$250.00 per annum. Currently Council allocates \$6,500 per annum to the Scholarship along with funds from the Parkes M&D \$250.00 and \$100.00 Parkes Bowling & Sports Club. This will leave a shortfall of \$750.00 for the current round of Scholarships.

The options to consider are

1. To increase the allocation to the Jack Scoble Scholarship by \$750.00 per annum to be reviewed prior to the next round of scholarships.
2. To reduce the amount of the scholarship allocations to recipients.

## Attachments

1. Correspondence from Rotary Club of Parkes Inc.

---



General Manager

---



Mayor



**ROTARY CLUB  
OF PARKES INC.**

PO Box 145  
PARKES NSW 2870



President  
Rex Veal  
02 6862 1478

Secretary  
Ken Engsmyr  
02 6862 5424

6 November 2015

The General Manager  
Parkes Shire Council  
PO Box 337  
PARKES NSW 2870

**ATTENTION: KENT BOYD**

**RE: RON HARRISON AND JACK SCOBLE BURSARIES**

Dear Kent

The incoming Rotary Club Board reviewed donations provided in 2014\_15 as part of a process to plan for donations in 2015\_16.

A matter that came to attention is that Council invoices the Rotary Club for Ron Harrison and Jack Scoble bursaries each year for amounts of \$1000 in each case. We have no objection to the invoicing process because it reminds us to consider these matters in a timely way; letters may be more appropriate than invoices, however. Given that the Club's revenue has been falling and that requests to fund projects and make donations continues to increase, the Board has decided that it needs to review these donations amongst others.

The history of the Ron Harrison sports bursary is that an amount of \$10,000 was donated to the Rotary Club following Ron's death. The funds were to be kept in trust and the interest used to fund a sports bursary each year. Initially the amount donated was \$500 each year, and was largely covered by interest received. Later the Sports Council wrote to the Rotary Club and asked that the donation be increased to \$1000, but the amount held in trust remained at \$10,000. With interest rates that have prevailed in recent years (currently 2.45% on \$10,000 for a 12-month term at St George Bank) the Rotary Club has been contributing up to \$800 pa in addition to interest received from the funds held in trust. Effectively all of the interest earned and all of the principle have been expended.

The Board therefore intends to reduce the Rotary Club's contribution to Ron Harrison bursaries to \$250 per annum, until and unless interest rates rise. Alternatively, and even though the principle has been fully expended, the Club is prepared to transfer \$10,000 to the Sports Council for the Sports Council to manage. With regard to Jack Scoble bursaries, they have never been supported by a trust fund held by Rotary, but the Board agrees to continue to donate to that cause at a lower rate, namely \$250 per annum. The Board would appreciate if a representative of Rotary could be invited to participate in the selection process for the bursary.

Yours sincerely

Rex Veal  
President

General Manager

Mayor