PARKES SHIRE COUNCIL

Our Mission: To Deliver Progress and Value to our Community

Our Communities Vision:
In 2022 the Parkes Shire will be a progressive regional centre, embracing a national logistics hub with vibrant communities, diverse opportunities, learning and healthy lifestyles.

MINUTES

TUESDAY 7 APRIL 2015

Minutes of the Ordinary Meeting of Parkes Shire Council held at the Council Administration Centre, 2 Cecile Street, Parkes, commencing at 2.00 pm for the purpose of considering the items included on the Agenda.

GENERAL MANAGER: Kent Boyd

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Ordinary Meeting Minutes

Minutes of the Ordinary Meeting held in the Council Chambers, 2 Cecile Street on Tuesday 7 April 2015 at 2.00pm.

PRESENT

Councillor K J Keith OAM, (in the Chair)
Councillor M J Greenwood OAM
Councillor B J McCorkell
Councillor B F Newton
Councillor P J Smith
Councillor A J Ward
Councillor R C Haddin
Councillor K M McGrath
Councillor G W Pratt

IN ATTENDANCE

General Manager - K Boyd
Director Technology and Corporate Services - L Finn
Director Planning and Environment - S Campbell
Director Engineering Services - B Howard
Director Infrastructure - A Francis
Chief Financial Officer - O Jensen
Minutes Secretary - E Spedding

MEETING COMMENCEMENT

The Meeting commenced at 2.05pm.

1 PRAYER

The Mayor asked the General Manager to open proceedings with a prayer.

2 APOLOGIES

15 - 118 Resolution

That Councillor L A O'Leary be granted leave of absence (REASON: Absent from Parkes).

Moved Councillor Alan Ward, seconded Councillor Belinda McCorkell.

CARRIED

General Manager

Mayor

3 CONFIRMATION OF MINUTES OF PREVIOUS MEETING

15 - 119 Resolution

That the Minutes of the Ordinary Meeting of Parkes Shire Council held on Tuesday 17 March 2015 copies of which have been forwarded to Councillors, be confirmed.

Moved Councillor Alan Ward, seconded Councillor George Pratt.

CARRIED

4 DECLARATIONS OF INTEREST

Nil.

5 NOTICES OF MOTION/RESCISSION

Nil.

6 LATE BUSINESS

Nil.

7 MAYORAL MINUTES

7.1 Mayoral Minute - Functions Attended by Mayor and Councillors

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Executive Summary

A report on the upcoming functions requiring the attendance of the Mayor, Councillors or Senior Staff in relation to community events or civic matters.

Recommendation

1. That the report of upcoming functions for the Mayor, Councillors or Senior Staff be received and noted.

15 - 120 Resolution

1. That the information be received and noted.
2. That Council write a Letter of Congratulations to the organisers of the Tullamore Irish Festival on the success of the 2015 Festival.

Moved Councillor George Pratt, seconded Councillor Bob Haddin.

CARRIED

7.2 Mayoral Minute - Coming Known Events for Mayor and Councillors

Executive Summary

A report on functions recently attended by the Mayor, Councillors or Senior Staff in relation to community events or civic matters.

Recommendation

1. That the report of upcoming functions for the Mayor, Councillors or Senior Staff be received and noted.

15 - 121 Resolution

That the information be received and noted.

Moved Councillor Bob Haddin, seconded Councillor Pat Smith.

CARRIED

8 COUNCILLORS' REPORTS

Nil.

9 INWARDS CORRESPONDENCE

9.1 (ICR) Letter of Appreciation

Executive Summary

During the exercise of its various functions, Council frequently receives letters of appreciation for services rendered or actions taken by Councillors and staff. The most recently received is from Parkes Public School P&C and the NSW Local Government Grants Commission.

Recommendation

That the information be received and noted.

15 - 122 Resolution

That the information be received and noted.

Moved Councillor Ken McGrath, seconded Councillor Belinda McCorkell.

CARRIED

General Manager Mayor

10 GENERAL MANAGER'S REPORT

10.1 (GM) Draft 2015-2016 Operational Budget and Draft Operational Plan 2015-2016

Executive Summary

The draft operational budget for 2015-16 incorporating the budget, capital works Program and fees and charges for 2015-16 and the draft operational plan 2015-16 are presented for consideration and adoption for the purposes of public exhibition.

Recommendation

1. That pursuant to Sections 405 and 406 of the Local Government Act, 1993, the Operational Budget 2015-16, incorporating the Budget, Capital Works Program, and Fees and Charges for 2015-16 and the Operational Plan 2015-16 be endorsed and placed on public exhibition for a period of 28 days.

2. That a further report be presented to Council following the exhibition period including a review of any submissions received.

15 - 123 Resolution

That the recommendations be adopted.

Moved Councillor George Pratt, seconded Councillor Bob Haddin.

CARRIED

10.2 (GM) Staff Scholarships

Executive Summary

I am pleased to report that the Director Engineering Services Ben Howard and Director Infrastructure Andrew Francis were successful in procuring the La Trobe Scholarship for Local Government Employees for the Australian Applied Management Colloquium through the Australian School of Applied Management.

Recommendation

1. That the information be received and noted.

15 - 124 Resolution

That the information be received and noted.

Moved Councillor Ken McGrath, seconded Councillor Barbara Newton.

CARRIED

General Manager Mayor

11 DIRECTOR TECHNOLOGY AND CORPORATE SERVICES REPORT

11.1 (DTCS) Sport Facility Program Grant Funding

Executive Summary

Council has received confirmation that they have been successful in securing $14,471 in grant funding through NSW Office of Sport, Sport Facility Program. The successful grant application for Lindner Oval will provide a number of improvements to the sporting precinct which includes the development of a BMX track, reinstating a hit wall for tennis or other sporting activities, renewal of safety netting at the cricket practice nets and extension to bowlers run up. It is proposed that Council will also contribute $7,689 towards the project.

Recommendation

1. That the information in the report be received and noted.

15 - 125 Resolution

That the information be received and noted.

Moved Councillor Alan Ward, seconded Councillor Michael Greenwood.

CARRIED

11.2 (DTCS) Community Infrastructure Projects Policy - Parkes Rugby League Football Club

Executive Summary

The Parkes Rugby League Club has applied to Council to have the construction of the new amenities at Pioneer Oval which will enhance the facility administered under Council's Community Infrastructure Projects Policy (CIPP).

Recommendation

1. That Council agree to proceed with the infrastructure improvement proposed by the Parkes Rugby League Football Club, utilising the Community Infrastructure Projects Policy.
2. Council consider the allocation of funding towards the project from the 2015/16 Operational Budget.

15 - 126 Resolution

That the recommendation be adopted.

Moved Councillor Michael Greenwood, seconded Councillor Belinda McCorkell.

CARRIED

General Manager Mayor

11.3 (DTCS) Seeking Support for Proposed Documentary

Executive Summary

A local Bogan Gate resident has advised Council of his proposal to undertake a documentary on the Trundle Light Horse Brigade and is seeking financial support from Council.

Recommendation

1. That Council, on the provision the Bogan Gate and Trundle Community Consultative Committee's and the local RSL groups are in support, including financially, of the documentary project, provide $500.00 in funds, from the Section 356 Donations allocation.

15 - 127 Resolution

That the recommendation be adopted.

Moved Councillor Ken McGrath, seconded Councillor Pat Smith.

CARRIED

11.4 (DTCS) Request for Funding - Tullamore Anzac Committee

Executive Summary

Correspondence has been received from the Tullamore District Community Consultative Committee supporting a request from the Tullamore Anzac Committee for the use of the Tullamore Town Improvement Funds to purchase new plaques and a Remembrance Gateway for Memorial Park.

Recommendation

1. That Council approve the use of $5,783.35 from the Tullamore Town Improvements Vote for the purchase of the plaques and a Remembrance Gateway for Memorial Park.

15 - 128 Resolution

That the recommendation be adopted.

Moved Councillor Barbara Newton, seconded Councillor Ken McGrath.

CARRIED

11.5 (DTCS) Proposal to hold sporting event in Parkes

Executive Summary

Correspondence has been received from Sports Marketing Australia Pty Ltd on behalf of Football NSW inviting Council to host the 2015 Football NSW Under 15 Boys State Championships in September 2015.

Recommendation

1. That Council forward an Expression of Interest to host the 2015 Football NSW Under 15 Boys State Championships in September 2015 and that if successful the funds be allocated from the Events and Functions.

15 - 129 Resolution

That the recommendation be adopted.

Moved Councillor Ken McGrath, seconded Councillor Michael Greenwood.

CARRIED

At this time being 2:55pm the Mayor adjourned the meeting and welcomed all present in the Gallery. The Mayor presented Mr Ron Wardrop with a plaque in acknowledgement of his participation in Welcome to Wiradjuri Country Ceremonies and didgeridoo playing at various Civic and Community Functions throughout the Shire.

Miss Amy Hart was also welcomed to the meeting and thanked Council for selecting her to receive a Jack Scoble Scholarship for 2015.

The Mayor then invited all present to afternoon tea.

The meeting resumed at 3:30pm.

12 DIRECTOR PLANNING AND ENVIRONMENT'S REPORT

12.1 (DPE) DA14098: Proposed Subdivision (46 lots) at Lot 2 DP 811666, Lot A DP 392912, Lot 35 DP 1201696, 179-187 Condobolin Road and 36 Coronation Avenue, Parkes

Development Application Information

Application No: DA14098

Applicant: Mr Gary Potts

Property: Lot 2 DP 811666, Lot A DP 392912, Lot 35 DP 1201696, 179-187 Condobolin Road & 36 Coronation Avenue, Parkes

Proposal: Subdivision (46 Lots)

Executive Summary

Development Application No. DA14098 proposes a 46 lot subdivision at Lot 17 DP1192223, Lot 2 DP811666 and Lot A DP392912, Condobolin Road, and Coronation Street Parkes. The application was lodged on 25 September 2014 by Arndell Surveying on behalf of Gary Potts.

The application has been referred to Council for determination as a submission was received during the public exhibition period.

Recommendation

It is recommended that the application be approved subject to the conditions contained in the report.

15 - 130 Resolution

That the recommendation be adopted.

Moved Councillor Alan Ward, seconded Councillor Ken McGrath.

CARRIED

For: Cr KJ Keith, Cr AJ Ward, Cr RC Haddin, Cr MJ Greenwood, Cr BJ McCorkell, Cr KM McGrath, Cr PJ Smith, Cr BF Newton, Cr GW Pratt

Against: Nil

Cr LA O'Leary did not vote, absent from meeting.

12.2 (DPE) DA15007: Demolition of existing dwelling and outbuildings, erection of multi dwelling housing and a built strata subdivision

Development Application Information

Application No: DA15007

Applicant: Reep Investments Pty Ltd

Property: Lot 21 Sec 50 DP 758827, 91 Hill Street, Parkes

Proposal: Demolition of existing dwelling and outbuildings, erection of multi dwelling housing and a built strata subdivision

Executive Summary

Council received Development Application No. 15007 on the 5 February 2015 seeking development consent for the demolition of an existing dwelling and outbuildings, erection of multi dwelling housing (3 dwellings) and a built strata subdivision upon Lot 2A Section 50 DP 758827, 91 Hill Street, Parkes.

The proposed development is seeking dispensation to the side and rear setback controls and front fence control under Council's Development Control Plan 2013.

In accordance with Council's Development Control Plan 2013, the application was placed on public exhibition in the local newspaper and notified to adjoining land owners from 9 February 2015 to 2 March 2015. As a result of the public exhibition process one submission was received and raised concerns with proposed boundary fencing.

Recommendation

It is recommended that the application be approved subject to the conditions contained in the report.

15 - 131 Resolution

That the recommendation be adopted.

Moved Councillor Ken McGrath, seconded Councillor George Pratt.

CARRIED

For: Cr KJ Keith, Cr AJ Ward, Cr RC Haddin, Cr MJ Greenwood, Cr BJ McCorkell, Cr KM McGrath, Cr PJ Smith, Cr BF Newton, Cr GW Pratt

Against: Nil

Cr LA O'Leary did not vote, absent from meeting.

General Manager Mayor

12.3 (DPE) DA15017: Change of Use - Vehicle Repair Station at 98-100 Clarinda Street, Parkes

Development Application Information

Application No: DA15017

Applicant: Mr RW Oxley & Ms SA Patterson

Property: Lot 1 Section 30 DP 758827, 98-100 Clarinda Street, Parkes

Proposal: Change of Use - Vehicle Repair Station

Executive Summary

Development Application No. DA15017 proposes a Change of Use, Vehicle Repair Station at Lot 1 Section 30 DP 758827, Workshop 1, 98 - 100 Clarinda Street, Parkes. A copy of the site and elevation plans of the proposal are attached to this report.

The application is supported by a Statement of Environmental Effects and supplementary documentation. The application was lodged on the 19 February 2015 by Mr «Applicant».

The development application has been reported to Council for determination as Council received a submission during the neighbour notification period.

Recommendation

It is recommended that the application be approved subject to the conditions contained in the report.

15 - 132 Resolution

That the recommendation be adopted.

Moved Councillor Alan Ward, seconded Councillor Pat Smith.

CARRIED

For: Cr KJ Keith, Cr AJ Ward, Cr RC Haddin, Cr MJ Greenwood, Cr BJ McCorkell, Cr KM McGrath, Cr PJ Smith, Cr BF Newton, Cr GW Pratt

Against: Nil

Cr LA O'Leary did not vote, absent from meeting.

General Manager Mayor

13 DIRECTOR ENGINEERING SERVICES REPORT

13.1 (DES) Australian Airports Association NSW Division Meeting

Executive Summary

The NSW Division meeting of the Australian Airports Association (AAA) was held in Dubbo on Monday 16 and Tuesday 17 March 2015. Agenda items included AAA NSW Chair report, AAA National Secretariat Update, Regional Airport Projects and Updates, CASA and ASIO updates. . The Deputy Mayor, Director Engineering Services and Manager Support Services were in attendance.

Recommendation

1. That the information on the NSW Division meeting of the Australian Airports Association held at Dubbo 16 and 17 March 2015 be noted.

15 - 133 Resolution

That the information be received and noted.

Moved Councillor Alan Ward, seconded Councillor Bob Haddin.

CARRIED

13.2 (DES) Use of Parkes Regional Airport - Skydive Oz

Executive Summary

Council have received a request from Skydive Oz seeking permission to operate tandem skydiving activities at Parkes Regional Airport on Saturday 22 August 2015. Their request also advises that their activities this year will include fundraising for the Royal Flying Doctors Service by donating money for each tandem skydive they do from Parkes Regional Airport.

Recommendation

1. That Skydive Oz be granted approval for the use of Parkes Regional Airport for tandem skydiving activities on Saturday 22 August 2015 subject to:

    - Provision of evidence of not less than $20 Million Public Liability Insurance,
    - Arrangements being made with RPT Services to avoid conflict,
    - Compliance with Council's access requirements for Parkes Regional Airport.

15 - 134 Resolution

That the recommendation be adopted.

Moved Councillor Barbara Newton, seconded Councillor George Pratt.

CARRIED

General Manager Mayor

13.3 (DES) IPWEA NSW Local Roads Congress

Executive Summary

The 2015 IPWEA NSW Local Roads Congress will be held in Sydney, New South Wales on 1st June 2015. The Congress, conducted by the Institute of Public Works Engineering Australia, continues to be a very important annual event for local government.

Recommendation

1. That the Mayor, or delegate, and the Director Engineering Services, or delegate, be authorised to represent Council at the 2015 IPWEA NSW Local Roads Congress in Sydney, New South Wales, 1st June 2015.

15 - 135 Resolution

1. That Councillor Newton and the Director Engineering Services be authorised to represent Council at the 2015 IPWEA NSW Local Roads Congress in Sydney, New South Wales, 1st June 2015.

Moved Councillor Bob Haddin, seconded Councillor George Pratt.

CARRIED

13.4 (DES) Intersection of Westlime Road (MR61) and Brolgan Road

Executive Summary

Council previously considered a report at the 2 October 2012 meeting regarding a request from Roads and Maritime Services to change the priority at the Intersection of Brolgan Road and Westlime Road to improve traffic safety. It was resolved at that time:

- That the Roads and Maritime Services (RMS) be advised that Council's preferred option at this intersection given the future of the Parkes Transport Logistics Hub and the proposed Ring Road, would be the installation of a round-a-bout at the intersection.

The matter was further discussed at the RMS/Council 6 Monthly Liaison Meeting held 18 March 2015, where it was considered that undertaking widening and clearing works as a short term solution was appropriate while additional funding was being sought.

Recommendation

1. That Council support the proposal as outlined by the Roads and Maritime Services of widening works associated with intersection improvements to Brolgan Road and Westlime Road as the first stage of an intersection upgrade.

15 - 136 Resolution

That the recommendation be adopted.

Moved Councillor Ken McGrath, seconded Councillor Michael Greenwood.

CARRIED

General Manager Mayor

13.5 (DES) Cheney/McGlynn Park - Removal of Street Trees

Executive Summary

Parkes Shire Council, in partnership with Roads and Maritime Services, continues to jointly fund a number of walking and cycling infrastructure projects in Parkes.

Changes to the future funding program now include up to 75% contribution from Roads and Maritime for investigation and planning costs of projects.

Council has applied for, and has been successful in gaining grant funding of $157,400 from Western Region Roads and Maritime Services for infrastructure improvements to the footpath network linking to the new hospital site and associated sporting facilities along Baker Street, Parkes. The improvements are targeted at pedestrian safety and improvements.

The alignment of the footpath connecting to the Newell Highway has been designed to connect with the previously constructed footpath at the southern end of Stephen Davies field.

The alignment has been reviewed and due to physical constraints between the existing Parkview Motel boundary and Baker Street, it is proposed to remove the existing four (4) Eucalypt trees in this vicinity with suitable replacement trees to be replanted.

Recommendation

1. That Council remove the four (4) eucalypt trees adjacent to the Parkview Motel and replace with a more suitable species.

2. That Council remove the eucalypt trees adjacent to the new synthetic hockey pitch along Baker Street and replace with a more suitable species at a time commensurate with the project being completed.

3. That Council begin to implement a lighting replacement program for all of its sporting grounds in consultation with users and adjoining residents.

15 - 137 Resolution

1. That Council remove the four (4) eucalypt trees adjacent to the Parkview Motel and replace with a more suitable species.

2. That Council remove the eucalypt trees adjacent to the new synthetic hockey pitch along Baker Street and replace with a more suitable species at a time commensurate with the project being completed.

3. That Council begin to implement a lighting replacement program for all of its sporting grounds in consultation with users and adjoining residents.

4. That Council organise an on-site meeting at Cheney Park with local residents to discuss the resolutions of this report.

Moved Councillor Bob Haddin, seconded Councillor Pat Smith.

CARRIED

14 DIRECTOR INFRASTRUCTURE REPORT

14.1 (DI) Lake Endeavour Dam Safety Upgrade

Executive Summary

The Lake Endeavour Upgrade Project is progressing. The approved completion date is 28 May 2015, the project is currently 6 weeks behind schedule due to a number of factors. An Early Warning System has been incorporated into the final works for the benefit of downstream landholders, Emergency Services and Council.

Recommendation

1. That the information on the Lake Endeavour Dam Upgrade be noted.

15 - 138 Resolution

That the information be received and noted.

Moved Councillor George Pratt, seconded Councillor Barbara Newton.

CARRIED

14.2 (DI) Restart NSW Funding Water Security

Executive Summary

As previously advised Council has been successful in obtaining grant funding for an upgrade to the Lachlan River pump station site and refurbishment of Bore 8. These critical asset upgrades will be delivered in conjunction with the new Water Treatment Plant as a whole of system upgrade to further secure the water supply of the Parkes and Peak Hill townships into the future. The value of the grant is $2.1M, with a total project cost of $2.6M. The balance is to be funded from the Water Fund.

Documentation for the procurement of investigation, design and construction of Bore 8 and the new pump station have been prepared. Pending Council approval, the tender will be released on the 13 April 2015 for a four week period.

Recommendation

1. That Council proceed to tender for the construction of the River Intake pump and the refurbishment of Bore 8.

2. Note the balance of the report for Council's information.

15 - 139 Resolution

That the recommendation be adopted.

Moved Councillor Ken McGrath, seconded Councillor Bob Haddin.

CARRIED

15 CONSIDERATION OF COMMITTEE MINUTES

Nil.

16 QUESTIONS AND MATTERS OF URGENCY

Nil.

17 CONSIDERATION OF CONFIDENTIAL BUSINESS ITEMS

Nil.

There being no further business the Mayor declared the meeting closed at 4:48pm.

General Manager Mayor

Ordinary Council Meeting Agenda

1 PRAYER

2 APOLOGIES

3 CONFIRMATION OF MINUTES OF PREVIOUS MEETING

4 DECLARATIONS OF INTEREST

5 NOTICES OF MOTION/RESCISSION

6 LATE BUSINESS

General Manager

Mayor

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7 MAYORAL MINUTES

7.1 Mayoral Minute - Functions Attended by Mayor and Councillors

Executive Summary

A report on the upcoming functions requiring the attendance of the Mayor, Councillors or Senior Staff in relation to community events or civic matters.

Background Information

Nil.

Legislative or Policy Implications

Nil.

Budget & Financial Aspects

Nil.

Recommendation

1. That the report of upcoming functions for the Mayor, Councillors or Senior Staff be received and noted.

Report

Date	Function
Wednesday 18 March 2015	GP Working Group Meeting **Mayor KJ Keith and General Manager K Boyd**
Wednesday 18 March 2015	Six Monthly Meeting with Roads and Maritime Services **Mayor KJ Keith, General Manager K Boyd, Director Engineering Services B Howard**
Thursday 19 March 2015	Rural Fire Service Meeting **Councillor RC Haddin, Director Engineering Services B Howard**
Monday 23 March 2015	Peak Hill Community Consultative Committee Meeting **Councillor LA O'Leary (Councillor Pratt is alternate)**
Monday 23 March 2015	Parkes Early Childhood Centre Annual General Meeting **Mayor KJ Keith to Chair, Councillor PJ Smith**
Tuesday 24 March 2015	Meals on Wheels Meeting **Councillor PJ Smith**
Thursday 26 March 2015	Trundle Community Consultative Committee **Councillor GW Pratt**

General Manager Mayor

Date	Function
Saturday 28 March 2015	Memorial Hill Working Bee **Councillors PJ Smith, GW Pratt and RC Haddin**
Saturday 28 March 2015	NSW State Election
Tuesday 31 March 2015	Sporting Fields Master Plan Workshop **All Councillors**
Tuesday 31 March 2015	Meeting with John Magill - Parkes Neighbourhood Centre **Mayor KJ Keith, General Manager K Boyd, Director Planning & Environment S Campbell**
Tuesday 31 March 2015	Governor General Visit Planning - Sir Henry Parkes 200th Birthday Celebrations and National Town Crier Championships **Mayor KJ Keith, Deputy Mayor AJ Ward, General Manager K Boyd, Director Planning & Environment S Campbell, Director Technology & Corporate Services L Finn, Acting Tourism Manager B Link, Events Development Officer C Barlow, Executive Assistant S Henry, Administration Support Officer E Spedding**
Tuesday 31 March 2015	Youth Week 2015 Organising Committee Meeting **Councillor PJ Smith, Community Engagement Officer J Howard, Road Safety & Injury Prevention Officer M Suitor**
Wednesday 01 April 2015	Northparkes Mine Community Consultative Committee meeting in PSC Committee Room **Mayor KJ Keith and Councillor MJ Greenwood**
Wednesday 01 April 2015	Quarterly Progress Meeting with Northparkes Mines **Mayor KJ Keith and General Manager K Boyd**
Wednesday 01 April 2015	Parkes Elvis Festival/NSW TrainLink Meeting **Mayor KJ Keith, General Manager K Boyd, Director Technology & Corporate Services L Finn, Elvis Festival Director E Mann, Acting Tourism Manager B Link**
Wednesday 01 April 2015	Lachlan Health Council - Project Milestones Meeting **Mayor KJ Keith**
Wednesday 01 April 2015	West Parkes Rural Fire Brigade Annual General Meeting **Mayor KJ Keith**
Thursday 02 April 2015	Life Education Australia Board Meeting Face to Face **Mayor K Keith**
Thursday 02 April 2015	Presentation of Parkes High School Gold Pin Awards **Councillor MJ Greenwood**
Friday 3 April 2015 To Monday 06 April 2015	EASTER BREAK **Tullamore Irish Festival** Saturday 4 April - Street Parade **Mayor KJ Keith**

General Manager Mayor

Attachments

Nil.

General Manager

Mayor

7.2 Mayoral Minute - Coming Known Events for Mayor and Councillors

Executive Summary

A report on functions recently attended by the Mayor, Councillors or Senior Staff in relation to community events or civic matters.

Background Information

Nil.

Legislative or Policy Implications

Nil.

Budget & Financial Aspects

Nil.

Recommendation

1. That the report of upcoming functions for the Mayor, Councillors or Senior Staff be received and noted.

Report

Date	Function
Tuesday 07 April 2015	Elvis Revival Committee Meeting **Mayor KJ Keith, Deputy Mayor AJ Ward**
Wednesday 08 April 2015	Forbes Rotary Club Meeting **Mayor KJ Keith**
Wednesday 08 April 2105	Parkes Chamber of Commerce meeting **Deputy Mayor AJ Ward (Councillor McCorkell is alternate)**
Wednesday 08 April 2015	Tullamore & District Community Consultative Committee meeting **Councillor BF Newton (alternate is Councillor GW Pratt**)
Wednesday 08 April 2015 To Friday 17 April 2015	General Manager on Annual Leave Director Technology and Corporate Services Acting General Manager
Saturday 11 April 2015	Parkes & District Historical Society Smoke Rattle & Noise - Open Invitation **All Councillors**
Tuesday 14 April 2015	Lachlan Health Council Meeting **Mayor KJ Keith**

General Manager Mayor

Date	Function
Tuesday 14 April 2105	**Parkes Sports Council meeting** **Councillor MJ Greenwood and LA O'Leary**
Tuesday 14 April 2015	Meeting with Bruno Zinghini - Health Infrastructure **Mayor KJ Keith, Director Planning and Environment S Campbell**
Wednesday 15 April 2015	Elvis Festival Committee Meeting **Mayor KJ Keith, General Manager K Boyd, Director Technology and Corporate Services L Finn, Acting Tourism Manager B Link, Elvis Festival Director E Mann**
Saturday 18 April 2015	Canowindra Balloon Festival **Mayor KJ Keith**
Sunday 19 April 2015	Candlelight Rememberance Service in Cooke park - includes rededication of Light Horse Cairn **All Councillors**
Tuesday 21 April 2015	Council Meeting **All Councillors and Senior Staff**
	Meetings prior to Council meeting **Risk Review Committee Meeting** Deputy Mayor AJ Ward Councillor RC Haddin together with General Manager K Boyd, Director Technology and Corporate Services L Finn Chief Finance Officer O Jensen and Manager Governance and Corporate Planning B Byrnes
	Cultural Committee Meeting Mayor KJ Keith, Councillors BF Newton, PJ Smith, MJ Greenwood (alternate) together with General Manager K Boyd, Director Technology and Corporate Services L Finn, Manager Culture, Education and Library Services S Buckle, Acting Tourism Manager B Link
	M&D Little Theatre Committee Meeting Mayor KJ Keith, Councillor BF Newton together with Senior Development Officer H Orr, Manager Culture, Education and Library Services S Buckle

Attachments

Nil.

General Manager Mayor

8 COUNCILLORS' REPORTS

9 INWARDS CORRESPONDENCE

9.1 (ICR) Letter of Appreciation

Executive Summary

During the exercise of its various functions, Council frequently receives letters of appreciation for services rendered or actions taken by Councillors and staff. The most recently received is from Parkes Public School P&C and the NSW Local Government Grants Commission.

Background Information

Nil

Legislative, Policy & Management Planning Implications

Nil

Budget & Financial Aspects

Nil

Recommendation

That the information be received and noted.

Attachments

1. Letter of Appreciation - Parkes Public School P&C.
2. Letter of Thanks - NSW Local Government Grants Commission.

Parkes Public School P&C

16th March 2015

The General Manager

Parkes Shire Council

2 Cecil St, Parkes 2870

Dear Sir,

I am writing on behalf of the Parkes Public School P & C. We would like to convey our appreciation for the installation of the pedestrian islands in Hill St at the intersection with Bushman St. For some time pedestrian safety had been of concern to us at these locations, particularly for students who are crossing at a time when the intersections around our school can be quite busy. Having raised our concerns with council, we are delighted with the response by council in addressing these issues through the installed infrastructure. Please convey our thanks to all staff involved.

Yours Sincerely,

Rob MacGregor

Secretary

Parkes Public School P&C

77-85 Currajong St,

Parkes NSW 2870

General Manager

Mayor

Local Government Grants Commission

5 O'Keefe Avenue NOWRA NSW 2541
Locked Bag 3015 NOWRA NSW 2541

Our Reference:
Your Reference:
Contact: Bruce Wright
Phone: 02 4428 4132

Mr Kent Boyd
General Manager
Parkes Shire Council
PO Box 337
PARKES NSW 2870

25 March 2015

Dear Mr Boyd Kent

On behalf of the Grants Commission I would like to thank Council for the co-operation, assistance and hospitality extended to us during our recent visit.

The Commission appreciated the opportunity to be able to meet and explain its approach to the assessment of grants. I trust those attending the meeting found the discussion of issues helpful.

If you or your staff would like to discuss these or any further matters in more detail please contact the Commission's Executive Officer, Bruce Wright, on (02) 4428 4132.

Yours sincerely

Grahame Gibbs
Deputy Chair

Strengthening local government

T 02 4428 4132 **F** 02 4428 4199 **TTY** 02 4428 4209
E grants@olg.nsw.gov.au
W http://www.olg.nsw.gov.au (follow the "Commissions & Tribunals" links)

General Manager

Mayor

10 GENERAL MANAGER'S REPORT

10.1 (GM) Draft 2015-2016 Operational Budget and Draft Operational Plan 2016-2016

Executive Summary

The draft operational budget for 2015-16 incorporating the budget, capital works Program and fees and charges for 2015-16 and the draft operational plan 2015-16 are presented for consideration and adoption for the purposes of public exhibition.

Background Information

Council worked extensively with our community throughout 2012 to understand the priorities and expectations of residents in preparation of the 2013-14 to 2016-17 Delivery Program. These priorities have been incorporated into the budget in accordance with the progressive delivery program, partly funded by the Special Rate Variation.

Legislative or Policy Implications

Section 404 and 405 of the Local Government Act, 1993.

Progressive Delivery Program Implications

The resolution in this report will primarily effect all of the Delivery Program Future Direction's.

Predicted positive effect / opportunity for the Delivery Program: *Good*

Predicted negative / challenge to the Delivery Program: *Moderate*

Quadruple Bottom Line

Economic	★★★★☆	*Environmental*	★★★★☆
Social	★★★★★	*Civic Leadership*	★★★★★

Budget & Financial Aspects

Contained within the report and the supporting draft Operational Budget for 2015-16 and draft operational plan 2015-16.

General Manager

Mayor

Recommendation

1. That pursuant to Sections 405 and 406 of the Local Government Act, 1993, the Operational Budget 2015-16, incorporating the Budget, Capital Works Program, and Fees and Charges for 2015-16 and the Operational Plan 2015-16 be endorsed and placed on public exhibition for a period of 28 days.

2. That a further report be presented to Council following the exhibition period including a review of any submissions received.

Report

The Council, to further its long term financial sustainability, has developed a ten year long term financial plan. The Council budget for 2015-16 is the third year of the ten year plan. The major focus in developing the budget is to ensure that Council can demonstrate its long term financial sustainability and adequately maintain its assets. The budget for 2015-16 has been split into three major components as follows:-

1) Recurrent (Operational) Budget
2) Asset Renewal Budget
3) New Asset Budget

The Recurrent budget effectively covers the day to day operations of the Council as determined by the Council's Strategic Plan. The Asset Renewal Budget allocates sufficient funds to enable the replacement of existing assets over their lifetime in accordance with respective asset management plans for each class of assets. The new asset budget is funded from a combination of external funding sources, reserve funds, and from surpluses and is developed in accordance with the Council's strategic Plan and long term Community Plan.

The development of the Council's budget for 2015-16 has been undertaken with the continued emphasis on long term financial sustainability at the forefront. This budget has been developed as a component of the Council's long term financial planning. The Council has recognised that to be financially sustainable and fit for the future it must develop a budget which will enable fully maintaining and replacing its existing asset base as and when it falls due. To further its pursuits of financial sustainability the Council identifies the necessity to expend the equivalent of the annual depreciation on the replacement of existing assets.

The funds available for new capital work will be sourced from any recurrent surplus, together with any specific grant funding secured, and loan funds.

Councillors are by now fully conversant with the requirements of the Office of Local Government's Integrated Planning and Reporting (IP&R) requirements. Parkes Shire Council has comprehensively embraced the principles of strategic planning and risk managed decision making which the IP&R framework has now instilled into NSW Local Government. The Community Engagement Continuum model formulated by Council and as the name suggests, provides for a continuous dialogue with the community to ensure the needs and desires of the community are understood, considered and that they are aware of Council's response. These have been weighed against the fiscal reality of Council's short and long term financial position and the draft Operational Budget for 2015-16 has been prepared within these parameters.

General Manager Mayor

The draft Operational Plan 2015-16, incorporating the budget, capital works program, and fees and charges for 2015-16 has been prepared based on community's indication of a preference for a PROGRESSIVE Delivery Program.

As required by legislation, the Delivery Program and Operational Plan also contains the income (revenue) and budget for the Council over the coming year. This incorporates the various services and projects to be delivered. This is informed by many factors such as previous resolutions of Council (that relate to the strategic direction including the Community Strategic Plan and various policies and strategies), fees and charges, prioritisation of capital works projects, standards for the delivery of various services as well as income from external sources. Following feedback from Councillors, this year's budget has had the capital items separated into a summary page, as well as the transfers to and from reserves. This has been summarised on a separate analysis sheet and provides a logical view of the transfer of funds for operations. The result is a budget document based on each activity largely on a cash basis. The budget also highlights programs that will be funded by a PROGRESSIVE Delivery Program, in GREEN.

The features of the draft Delivery Program are as follows:

GENERAL FUND

Rate Revenue

The budget reflects the PROGRESSIVE Delivery Program which acknowledges the previously granted special rate variation.

To lessen the rating burden on pensioners Council has adopted a Pensioner Rate Rebate and Hardship Policy. The Policy permits Council to provide an additional pensioner rebate over and above the current rebate as provided for in the Local Government Act. Eligible pensioners will receive additional rebates as follows in a special rate variation plan:

	Progressive Delivery Program
Year 1	$25
Year 2	$40
Year 3	$70
Year 4	$105

Expenditure

General fund expenditure has been set where possible at only minor increments below the forecast CPI in each year. In this way self imposed efficiencies are automatically calculated into the budget. Staff are continuing to examine all work areas for further cost cutting. It is planned that service levels will not decrease due to savings in expenditure. The community demonstrated during the consultation period that on the whole, they were not in favour of a reduction in any of the number of activities conducted by Council.

Capital Projects

The list of capital projects can be found in the respective actions and tasks of the Operation Plan. Under the PROGRESSIVE Program the following broad capital expenditure areas have been identified as a priority from community consultation:

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New IPR Infrastructure	$1.166m	2015 – 2017
Voluntary Pensioner Rebate (SRV)	$345k	2013 – 2017

The PROGRESSIVE Program indicates a modest surplus of $ 28,665 for the operational budget year 2015-16 effectively reflecting a balanced budget.
In preparing the various options for Council's General Fund budget it is apparent that containment of costs will be critical to optimise the utilisation of funds to deliver required services and capital projects. However, it is also recognised that an expanded works program will require additional resources. A strategy to accommodate both needs has been carefully considered and an overview provided below:

- It is recognised that under a Progressive Delivery program there will be a real increase in the works program of approximately $2.701m in 2015-16. Resource scheduling for these works has indicated that it will be necessary for the works to be completed by a combination of contractors and Council's existing workforce.
- As indicated elsewhere in the Workforce Plan a target of 10% apprentice/structure traineeships has been set for the longer term and 5% during the four year term of this delivery program. As the strategy is implemented there will be the potential to increase the FTE staff in the short term for an equivalence of costs. This will have the additional benefit of providing succession opportunities, a younger workforce and provide skill development for the region.
- A number of strategies will be deployed to meet resourcing requirement peaks if the internal resourcing is insufficient to meet the delivery needs of the works program. These will include such things as outsourcing, short term labour hire arrangement and more flexible work arrangements with current staff.
- It is anticipated that in the proposed budget there will be a measurable increase in productivity per employee. The capital expenditure program has increased by $1,031,000 as compared to 2014-15 as a result of bringing forward desirable projects, yet keeping the project costs within acceptable limits.

The Water and Sewer funds have considerable capital works identified in the Delivery program. As a consequence there will need to be an expansion of that workforce to facilitate the timely delivery of the work. The current FTE is 16, and with all vacancies filled it is 19. Over the term of the major capital works programming it is required to rise to 22 in the next two years to implement the program. There will also be the necessity to contract a range of project management specialists to ensure the major capital works are delivered on time and budget. The combined capital cost of the water and sewer projects in the next two budgets amount to approximately $56M, the largest capital project spread in Council's history. The overall project management costs are well below the industry standard of 10% of total spend and the increase in workforce and other resources are considered acceptable.

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A surplus result has been modelled for 2015-16 with funds being reserved for the Capital Works Program planned within the next three years 2015-16 to 2017-18. Major projects in addition to the Water Treatment Plant include the river intake structure and the program to renew the pipeline to the Lake Endeavour Dam can commence.

Water Charges

Council made significant changes to its water charges in 2010-11 in line with the State Government policy on "Best Practice Water Pricing". Council is required to set the access charge for a water service in proportion to the "square" of the meter size to reflect the potential load that can be placed on the water supply network. Council has been progressively phasing in this change in access charges for those meters above 20mm. In 2010-11 this requirement was fully implemented. The base 20mm access charge has decreased by $35 to $180 for 2015-16.

The proposed charges for 2015-16 relating to the meter size are:

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	25mm	$ 281.00
	32mm	$ 461.00
	40mm	$ 720.00
	50mm	$ 1,125.00
	80mm	$ 2,880.00
	100mm	$ 4,500.00
	Un-metered-Strata Title Units	$ 180.00
	Un-metered - CBD	$ 620.00
	Un-metered - Non Rateable	$ 180.00

Water usage charges have been modelled as follows:

Annual Consumption 2014-15	**Rate per kl**	**Annual Consumption 2015-16**	**Rate per kl**
Step 1 <400kls	$1.65	Step 1 <400kls	$1.80
Step 2 >400kls	$3.10	Step 2 >400kls	$3.20
Business Rate (all consumption)	$2.00	Business Rate (all consumption)	$2.20

General Manager Mayor

Council has made significant changes in the rates being charged to comply with the Best Practice guidelines in order to be eligible for grant funding from the State Government towards major infrastructure works. Modelling has indicated that based on previous usage, the Best Practice guidelines of 75% of water revenue to be achieved through consumption will be met.

Sewerage Fund

A surplus result has been modelled for 2015-16 with significant funds being reserved for the Capital Works Program planned within the next two years 2014-15 to 2015-16.

Sewerage Access and Usage Charges:

Council's sewer charges continue to be in accordance with the Best Practice Guidelines with 2015-2016 continuing the compliance pathway under these guidelines.

The residential sewerage charge is now determined by the water meter size, average residential water consumption, and the proportion of the water consumption that is discharged to sewer. It is proposed that the standard residential access charge be increased from $424 to $436 for the 2015-16 year.

The residential access charge is still relatively low by industry standards and by comparison with similarly sized Councils, and it is the intention of Council to increase the charge over time to a level that provides sustainable funds to meet the cost of the renewal and upgrading to the Parkes Sewerage Treatment Plants.

The access charge for non residential sewer users is determined by the meter size multiplied by the sewer discharge factor (SDF). The SDF is the estimated proportion of water that is discharged into the sewerage system. The proposed charges for 2015-16 relating to the meter size are:

Residential	Standard charge	$436.00
Non - Residential	20mm **	$242.00
	25mm **	$378.00
	32mm	$620.00
	40mm	$968.00
	50mm	$1,513.00
	80mm	$3,872.00
	100mm	$6,050.00
	Un-metered-Strata Title Units	$436.00
	Un-metered - CBD	$620.00
	Un-metered - Non Rateable	$436.00

The amount charged is the amount charged as stated above multiplied by the SDF. The most common SDF is 95%.

Domestic Waste Management (DWM)

Under the Local Government Act 1993, the DWM service must be recorded as a separate fund from other waste activities such as trade waste and landfill activities.

Council is required to isolate annual operating costs and also to project future capital requirements such as those identified in Council's Long Term Plan to arrive at the concept of "reasonable cost" in the context of charging for Domestic Waste Services. The reasonable cost calculation must also consider the costs associated with the formation and rehabilitation of landfill sites.

It is proposed under this Budget to increase the cost of Domestic Waste Service to $340 per bin per service in 2015-16 ($300.00 2014/15, $290 2013-14). The charge includes a recycling service on a fortnightly basis. It is also proposed that a weekly additional service will be introduced for green waste.

Under the Local Government Act all rateable land within the area in which a domestic waste management service is available, whether occupied or unoccupied, must be subjected to the annual charge under Section 496. It is proposed that a charge of $70.00 for unoccupied land falling within this activity be set for 2015-16.

Commercial Waste Charges

As with domestic waste, the same fee proposed for Commercial Waste is $340 for 2015/16. This also includes a recycle service on a fortnightly basis. The fee is levied on all commercial premises.

Stormwater Management Charge

Council introduced a Stormwater Management Charge in 2007 following changes to the Local Government Act. The funds raised must be used to address the problems of stormwater drainage within the Shire. The revenue raised is used to fund the identified problem areas.

The allowable charge of $25 per residential block ($12.50 for residential strata lots) will again be applied in 2015-16. The Office of Local Government has indicated that the Stormwater Management Charge for Business Properties must be based on the area of the properties. Accordingly the following scale of charges will apply in 2015-16. This charge is unchanged from the levels in 2011-12.

- $25.00 for all lots under an area of 1200m^2
- $100.00 for all lots with an area greater than or equal to 1200m^2 and below 5000m^2
- $375.00 for lots greater than or equal to 5000m^2

The estimated yield from the Stormwater levy in 2015-16 is $159,188. All funds raised from this charge are restricted for use in the provision of stormwater services and infrastructure identified in the Urban Drainage Study. Council must provide a similar amount from general revenue to that calculated under the levy.

BORROWINGS

The Long Term Financial Plan includes provision for the servicing of the following loans:

Loan Purpose	Amount $	Annual Debt Servicing $	Status	Drawdown Year	Term
Airport Runway	$2,000,000	$205,328	Existing	2009-10	20 Years
30 Welcome Street	$500,000	$51,332	Existing	2009-10	20 Years
Trundle Sewer	$1,500,000	$143,916	Existing	2009-10	25 Years
Pool Refurbishment	$2,000,000	$272,953	Existing	2011-12	10 Years
PV Loan	$700,000	$ 84,875	Existing	2011-12	10 Years
Henry Parkes Centre	$950,000	$96,121	Existing	2009-10	20 Years
Airport Terminal	$1,000,000	$133,924	Existing	2013-14	10 Years
Drainage Projects Advanced	$ 500,000	$ 58,246	Proposed	2015-16	10 years
Information Technology - Innovations and Work Practice Improvements	$ 720,000	$ 83,874	Proposed	2015-16	10 Years
SRV Projects Advanced	$1,000,000	$ 116,492	Proposed	2015-16	10 Years
Sewer Treatment Plant	$4,000,000	$ 465,966	Proposed	2015-16	10 Years
Water Treatment Plant	$8,500,000	$568,261	Proposed	2015-16	20 Years

Council has investigated the resourcing of bringing many projects forward from those programmed in the Long Term Financial Plan to be completed in 2015-16. This will require a loan of $1,000,000 of which loan repayments can be made from the SRV cashflows without affecting the overall objectives of the Long Term Plan. The bringing forward of these projects is also a prudent measure to acknowledge the contribution that the current generation of ratepayers are making to assist renewal and development.

TOWN AND VILLAGE IMPROVEMENTS

The town and village improvement votes in 2015-16 will receive significant increases. The combined Village votes will increase from $158,176 in 2014-15 to $207,430 in 2015-16.

VILLAGE CAPITAL IMPROVEMENT VOTE

The Vote has been maintained at $39,000 for 2015-16.

COUNCILLOR AND MAYORAL FEES

The budget includes provision for a 2.5% increase in the Councillors and Mayoral fees. This increase is determined by the Local Government Remuneration Tribunal with final figures being advised in May each year. It has been common practice to adopt the suggested upper bound increase for Council's classification when the Tribunal's findings are ultimately handed down.

INVESTMENTS

Council receives a monthly investment report regarding the level and value of its investments. In each monthly report, the latest valuations of the structured investments are published in line with the market value per respective balance dates.

Any recoveries are a return of Council cash reserves that are currently impaired, therefore any recoveries will not add to the working funds of Council but will assist in reinstating cash reserves towards the level that existed before the impairment.

FEES AND CHARGES

The proposed fees and charges form part of the Operational Plan. Increases have been forecast where considered necessary to maintain the fees at a comparable level in real terms to the previous year.

WASTE CHARGES

It is intended to introduce fees for the disposal of all waste at the Parkes landfill as soon as capital upgrade works have been competed and the appropriate revenue capture and recording systems are put in place. This is consistent with charging procedures at similar landfill sites across Australia. The capital works for the Parkes landfill were due to commence in 2014-15, and funds have been set aside in the 2015-16 budget to complete these works.

CONCLUSION

In 2009 a new Integrated Planning and Reporting (IP&R) framework was introduced across Local Government in New South Wales. Parkes Shire Council was one of the first Councils to embrace this large and wide ranging reform in becoming what was termed a “Group 1” Council. Being in this grouping saw Parkes Shire Council fully adopt its Integrated Planning and Reporting documentation in 2009-10. Since this time the IP&R framework has been rolled out across the State and is now well established in driving local government's financial sustainability.

The draft operational budget in this report contains the third year of the special rate variation scenario which seeks to prevent declining results and to provide a way forward to meet the reasonable expectations of the community as to the levels of service provided by Council and managing its assets. The proposed budget will also provide a strong platform as Council prepares for its submission for being "Fit for the Future". The actions undertaken commencing in 2013-14, and continuing within the scope of works scheduled in this budget, significantly strengthens Council's financial sustainability work.

The Draft Operational Budget 2015-16 and Draft Operational Plan 2015-16 is recommended for adoption and public exhibition.

Attachments

1. Draft Parkes Shire Council Operational Budget 2015-16 distributed separately.
2. Draft Parkes Shire Council Operational Plan 2015-16 distributed separately.



General Manager



Mayor

PARKES SHIRE COUNCIL
DRAFT - Operational Budget 2015- 2016



General Manager

Mayor

Created by Parkes Shire Council April 2015
Photography by: Dee Hartin Photography (Peak Hill)
Denise Yates Photography+Design
Christian Uhrig Photography

General Manager

Mayor



Mayors Introduction

During 2012, Parkes Shire Council worked closely with the community to understand the priorities and expectations of residents in preparation of the delivery plan (2013-2017). We consulted the residents by way of surveys, various media outlets, and conducted multiple face to face community forums across the shire to develop a clear understanding of the communities expectations. The delivery program guides the setting of the operational plan and includes the things that council can do to help achieve the communities vision of being 'A progressive regional centre, embracing a national Logistics Hub with vibrant communities, diverse opportunities, learning and healthy lifestyles.' Through this budget we ensure vibrant communities in our Shire now and into the future.

We started by asking the community what should be included in council's delivery program which would make the greatest difference to them. Your valued input gave council a very clear understanding of your priorities. The common themes included;

- New Hospitals - Parkes and Peak Hill
- More Doctors/Specialists
- Improved Road Networks
- Beautify the main streets
- Improved footpaths and walkways
- Improved Sporting Facilities
- Encourage Economic Development, especially the Logistics Hub
- Clean up vacant lots
- Importance of Air Service
- Improved drainage/flood mitigation
- Upgrade of Swimming Facilities

General Manager Mayor

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Version: 2, Version Date: 14/04/2015

This 2015-16 Operational Plan outlines how we will achieve the objectives of the Delivery Program "for a progressive Parkes Shire" over the next 12 months. The tasks set out in the plan have been devised to address the strategic objectives and actions identified by the community to achieve our Shire Vision going forward.

Previously we have spoken to many people across the Shire to understand what they want Council to do over the next four years. As a result we are confident that we know what is needed, it's about fixing assets which are currently deteriorating such as roads, the airport, sporting facilities, footpaths and buildings and addressing drainage problems. It is also about looking to the future, to provide new assets in accordance with the wishes of the community.

Some of the major assets Council will be working on include the completion of Terminal Facilities at the Parkes Regional Airport and the safety upgrade of the Lake Endeavour Dam Wall. Planning of the relocation of the Water and Sewerage Treatment Plant is well advanced and construction will commence during the 2015-16 to 2016-17 financial years.

Infrastructure improvements are also planned for all towns and villages around the Shire as we implement the progressive special rate variation works program. Considerable drainage improvements have been brought forward to be completed in the 2015-16 financial year. In addition, works will commence on the Parkes Waste Depot Landfill upgrade and this will include the implementation of a weighbridge facility, and a new green bin.

During this financial year Council through , the Progressive Parkes Shire Delivery Program, is addressing in a very direct way the organisation's financial sustainability, the infrastructure renewal backlog and is creating and planning the opportunities for new infrastructure to meet the needs of our growing community. Council staff will be reporting every three months on the progress of the Operational Plan and where and how funds and resources are being expended to deal with these sustainability challenges, and ensuring Council is fit for the future.

I write to you to look through this budget and the projects and initiatives included. Council welcomes your comments within the public submission period.

General Manager Mayor

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Our Financial Summary

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The residential sewerage charge is now determined by the water meter size, average residential water consumption, and the proportion of the water consumption that is discharged to sewer. It is proposed that the standard residential access charge be increased from $424 to $436 for the 2015-16 year.

The residential access charge is still relatively low by industry standards and by comparison with similarly sized Councils, and it is the intention of Council to increase the charge over time to a level that provides sustainable funds to meet the cost of the renewal and upgrading to the Parkes Sewerage Treatment Plants.

The access charge for non residential sewer users is determined by the meter size multiplied by the sewer discharge factor (SDF). The SDF is the estimated proportion of water that is discharged into the sewerage system.

The proposed charges for 2015-16 relating to the meter size are:

Category		Charge
Residential	Standard Charge	$436.00
Non-Residential	20mm **	$242.00
	25mm **	$378.00
	32mm	$620.00
	40mm	$968.00
	50mm	$1,513.00
	80mm	$3,872.00
	100mm	$6,050.00
	Un-Metered Strata Title Units	$436.00
	Un-Metered - CBD	$620.00
	Un-Metered - Non-Rateable	$436.00

The amount charged is the amount charged above multiplied by the SDF. The most common SDF is 95%.

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Domestic Waste Management (DWM)

Under the Local Government Act 1993, the DWM service must be recorded as a separate fund from other waste activities such as trade waste and landfill activities.

Council is required to isolate annual operating costs and also to project future capital requirements such as those identified in Council's Long Term Plan to arrive at the concept of "reasonable cost" in the context of charging for Domestic Waste Services. The reasonable cost calculation must also consider the costs associated with the formation and rehabilitation of landfill sites.

It is proposed under this Budget to increase the cost of Domestic Waste Service to $340 per bin per service in 2015-16 ($300.00 2014/15, $290 2013-14). The charge includes a recycling service on a fortnightly basis. It is also proposed that a weekly additional service will be introduced for green waste.

Under the Local Government Act all rateable land within the area in which a domestic waste management service is available, whether occupied or unoccupied, must be subjected to the annual charge under Section 496. It is proposed that a charge of $70.00 for unoccupied land falling within this activity be set for 2015-16.

Commercial Waste Charges

As with domestic waste, the same fee proposed for Commercial Waste is $340 for 2015/16. This also includes a recycle service on a fortnightly basis. The fee is levied on all commercial premises.

Stormwater Management Charge

Council introduced a Stormwater Management Charge in 2007 following changes to the Local Government Act. The funds raised must be used to address the problems of stormwater drainage within the Shire. The revenue raised is used to fund the identified problem areas.

The allowable charge of $25 per residential block ($12.50 for residential strata lots) will again be applied in 2015-16. The Office of Local Government has indicated that the Stormwater Management Charge for Business Properties must be based on the area of the properties. Accordingly the following scale of charges will apply in 2015-16. This charge is unchanged from the levels in 2011-12.

- $25.00 for all lots under an area of 1200m^2
- $100.00 for all lots with an area greater than or equal to 1200m2 and below 5000m^2
- $375.00 for lots greater than or equal to 5000m^2

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The estimated yield from the Stormwater levy in 2015-16 is $159,188. All funds raised from this charge are restricted for use in the provision of stormwater services and infrastructure identified in the Urban Drainage Study. Council must provide a similar amount from general revenue to that calculated under the levy.

BORROWINGS

The Long Term Financial Plan includes provision for the servicing of the following loans:

Loan Purpose	Amount $	Annual Debt Servicing $	Status	Draw-down Year	Term
Airport Runway	$2,000,000	$205,328	Existing	2009-10	20 years
30 Welcome Street	$500,000	$51,332	Existing	2009-10	20 Years
Trundle Sewer	$1,500,000	$143,916	Existing	2009-10	25 years
Pool Refurbishment	$2,000,000	$272,953	Existing	2011-12	10 years
PV Loan	$700,000	84,875	Existing	2011-12	10 years
Henry Parkes Centre	$950,000	$96,121	Existing	2009-10	20 years
Airport Terminal	$1,000,000	$133,924	Existing	2013-14	10 years
Drainage Projects	$500,000	$58,246	Proposed	2015-16	10 years
Information Technology - Innovations and Work Practice Improvements	$720,000	$83,874	Proposed	2015-16	10 years
Capital Projects Advanced	$1,000,000	$116,492	Proposed	2015-16	10 years
Sewer Treatment Plant	$4,000,000	$465,966	Proposed	2015-16	10 years
Water Treatment Plant	$8,500,000	$568,261	Proposed	2015-16	20 years

Council has investigated the resourcing of bringing many projects forward from those programmed in the Long Term Financial Plan to be completed in 2015-16. This will require a loan of $1,000,000 of which loan repayments can be made from the SRV cashflows without affecting the overall objectives of the Long Term Plan. The bringing forward of these projects is also a prudent measure to acknowledge the contribution that the current generation of ratepayers are making to assist renewal and development.

TOWN AND VILLAGE IMPROVEMENTS

The town and village improvement votes in 2015-16 will receive significant increases. The Village votes will increase from $158,176 in 2014-15 to $207,430 in 2015-16.

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VILLAGE CAPITAL IMPROVEMENT VOTE

The Vote has been maintained at $39,000 for 2015-16.

COUNCILLOR AND MAYORAL FEES

The budget includes provision for a 2.5% increase in the Councillors and Mayoral fees. This increase is determined by the Local Government Remuneration Tribunal with final figures being advised in May each year. It has been common practice to adopt the suggested upper bound increase for Council's classification when the Tribunal's findings are ultimately handed down.

INVESTMENTS

Council receives a monthly investment report regarding the level and value of its investments. In each monthly report, the latest valuations of the structured investments are published in line with the market value per respective balance dates.

Any recoveries are a return of Council cash reserves that are currently impaired, therefore any recoveries will not add to the working funds of Council but will assist in reinstating cash reserves towards the level that existed before the impairment.

FEES AND CHARGES

The proposed fees and charges form part of the Operational Plan. Increases have been forecast where considered necessary to maintain the fees at a comparable level in real terms to the previous year.

WASTE CHARGES

It is intended to introduce fees for the disposal of all waste at the Parkes landfill as soon as capital upgrade works have been competed and the appropriate revenue capture and recording systems are put in place. This is consistent with charging procedures at similar landfill sites across Australia. The capital works for the Parkes landfill were due to commence in 2014-15, and funds have been set aside in the 2015-16 budget to complete these works.

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CONCLUSION

In 2009 a new Integrated Planning and Reporting (IP&R) framework was introduced across Local Government in New South Wales. Parkes Shire Council was one of the first Councils to embrace this large and wide ranging reform in becoming what was termed a "Group 1" Council. Being in this grouping saw Parkes Shire Council fully adopt its Integrated Planning and Reporting documentation in 2009-10. Since this time the IP&R framework has been rolled out across the State and is now well established in driving local government's financial sustainability.

The draft operational budget in this report contains the third year of the special rate variation scenario which seeks to prevent declining results and to provide a way forward to meet the reasonable expectations of the community as to the levels of service provided by Council and managing its assets. The proposed budget will also provide a strong platform as Council prepares for its submission for being "Fit for the Future". The actions undertaken commencing in 2013-14, and continuing within the scope of works scheduled in this budget, significantly strengthens Council's financial sustainability work.

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General Fund - Net cost of Services 2015/16

The figures below are a summary of the net cost of services to Council in the General Fund as shown through the budget. The net cost is after, reserves, grants, fees and charges and contributions are taken into account. The figures in red are amounts that are funded from rates, the General Purpose Financial Assistance Grants, interest on investments, profit from private works and rental, etc.
These figures represent the "cash" result which means depreciation has been written back, however transfers "to" and "from" reserves have been taken into account.

Service	Amount $'000s	Service	Amount $'000s
Corporate Support	(1,506,491)	Environmental Protection	(73,038)
Engineering	(243,769)	Public Cemeteries	(7,230)
Other Support Services	(1,289,040)	Public Conveniences	(224,760)
General Purpose Revenues	15,555,472	Library Services	(823,110)
Fire Protection	(257,970)	Henry Parkes Centre	(236,921)
Animal Protection	(250,440)	Community Centres	(18,230)
Enforcement of Regulations	(22,180)	Other Cultural Services	(276,676)
Emergency Services	(47,700)	Swimming Facilities	(1,106,740)
Road Safety Officer	(39,333)	Sporting Grounds	(382,270)
Health Administration Inspection	(461,714)	Parks & Gardens	(871,474)
Immunisations	0	Other Sport & Recreation	(384,489)
Insect & Vermin Control	(11,280)	Building Control	(89,610)
Noxious Plants	(145,103)	Quarries & Pits	(40,940)
Health Centres	(12,470)	Roads	(3,348,440)
Family Day Care	0	Bridges	(15,000)
Youth Services	(10,420)	Footpaths	(537,450)
Aged & Disabled	(27,122)	Airport	(401,349)
Other Community Services	(42,460)	Parking Area	(55,050)
Education	(31,300)	Bus Shelters & Servicess	(3,730)
Housing	(7,720)	Ancillary Roadworks	(465,640)
Town Planning	(240,361)	Caravan Park	0
Domestic Waste Management	0	Tourism	(798,035)
Other Waste Management	476,850	Industrial Development	(701,590)
Street Cleaning	9192,870)	Other Business Undertakings	68,060
Drainage	(370,203)	**NET SURPLUS / (DEFICIT)**	**28,665**

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Capital Projects funded from General Fund	$'000
Computer Hardware, Software & Office Equipment	1,016,990
Plant & Motor Vehicles Replacement Program	1,233,500
Integrated Planning & Reporting Infrastructure - Community Initiatives	171,000
IP&R - Determined Community Infrastructure (Including; Health & Well-Being Program Implementation, Sporting Grounds Improvements, Playgrounds Improvements, CBD Enhancements)	1,000,000
RFS - Bushfire Tankers Replacement Program	806,982
RFS Fire Stations	62,000
Building & Property Refurbishments	123,740
Section 94 Plan	30,000
Parkes Waste Depot - Landfill Upgrade	150,000
Peak Hill Waste Depot - Transfer Station	250,000
Environmental Improvements - Other Townships Landfill Upgrades	120,000
Drainage Construction - General	100,000,
Drainage Construction - Stormwater Levy	158,000
Drainage Improvements	500,000
Parkes Drainage Maintenance Program	50,000
Peak Hill - Stormwater Maintenance Program	60,000
Drainage Network Capacity Enhancements	185,000
Cookamidgera - Flood Management Plan	5,000
Cemetery Improvements	15,000
Public Libraries - Library Books	95,970
Public Libraries - Furniture, Office Equipment & Computer Hardware	35,430
Henry Parkes Centre - Promotional Flags & Banner Renewal	8,000
Swimming Pool Progressive Improvements	400,000
Sporting Ground Improvements	100,000
Cheney/McGlynn Park - 'Turf 2' Hockey Field	1,200,000
Street Trees - Major Replacement/Concept Plan	13,000
Village Special Capital Allocation	39,000
Roads - Urban Construction	220,000

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Capital Projects funded from General Fund	$'000
Roads - Rural Construction	170,000
Roads - Progressive Resealing Program	400,000
Roads - Progressive Rehabilitation Program	400,000
Roads - Progressive Unsealed Maintenance Program	200,000
Fixing Country Roads - Mugincoble Silo Access	250,000
Fixing Country Roads - MR350S Upgrade	900,000
Capital Works - Roads Grant Funded	3,640,762
RMS - PAMP, Bike Plan & Shared Footpaths	465,560
Footpath Renewals - Tullamore, Parkes CBD, School and Aged Care Precincts	350,000
Parkes Regional Airport - Stage 2 Development	100,000
Parkes Regional Airport - Terminal Re-development	585,840
Parking Areas - Strategy & Improvements	125,000
Spicer Caravan Park - Re-Levelling of Site	5,000
Spicer Caravan Park - Unisex Toilet & Shower	50,000
Spicer Caravan Park - Tourism Directional Signage	5,000
Spicer Caravan Park - TV Reception Improvements	15,000
Spicer Park Grandstand - Master Plan Implementation	21,000
Peak Hill Open Cut Experience Improvements	15,000
Residential & Industrial Land Development	225,000
Total General Fund Capital Expenditure	**16,071,774**

*** Special Rates Variation Funded Programs**

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Capital Projects funded from Water Fund	$'000
Lake Endeavour Dam - Safety Upgrade	1,140,255
Recycled Water Main	6,040,000
Water Storage Reservoir	1,612,465
River Intake Structure	2,326,934
Water Treatment Plant	16,332,008
B-Section Pipeline	94,000
New Services	30,844
Lake Endeavour Dam - Pipeline	3,000,000
Main Construction - Reticulation & Supply	400,000
Main Renewal Program	200,000
Best Practice Plans	50,000
Building & Property Refurbishments	10,000
Motor Vehicle, Plant & Equipment Replacement Program	176,352
Computer Hardware, Software & Office Equipment	140,000
Total Water Fund Capital Expenditure	**31,552,858**

Capital Projects funded from Sewer Fund	$'000
Mains Construction	500,000
Motor Vehicle, Plant & Equipment Replacement Program	93,358
Pipe Investigation & Reline	40,575
Main Renewal Program	106,090
Sewer Treatment Plant	13,486,818
Parkes Regional Airport - Septic System	50,000
Computer Hardware, Software & Office Equipment	140,000
Total Sewer Fund Capital Expenditure	**14,416,841**
TOTAL CAPITAL EXPENDITURE	**62,041,473**

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Parkes Shire Council - Consolidated Income Statement for Financial Year ended 30 June 2016	$'000
Income from Continuing Operations	
Rates & Annual Charges	17,107
User Charges & Fees	11,020
Interest & Investment Revenue	1,514
Other Revenues	1,183
Grants & Contributions provided for Operating Purposes	11,213
Grants & Contributions provided for Capital Purposes	18,380
Other Income	
Net gains from the disposal of assets	0
Net share of interests in Joint Ventures & Associated entities using the equity method	0
Total Income from Continuing Operations	**60,417**
Expenses from Continuing Operations	
Employee Benefits & On-costs	13,025
Borrowing Costs	606
Materials & Contracts	11,288
Depreciation	10,259
Impairment	0
Other Expenses	4,615
Total Expenses from Continuing Operations	**39,793**
Operating Result from Continuing Operations	**20,624**
Discounted Operations	0
Net Profit / (Loss) from Discontinued Operations	**0**
Net Operating Result for the Year	**20,624**
Net Operating Result attributable to Council	20,624
Net Operating Result attributable to Non-controlling Interests	0
Net Operating Result for the year before Grants and Contributions provided for Capital Purposes	**2,244**

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Parkes Shire Council - Consolidated Budgeted Balance Sheet as at 30 June 2016	$'000
ASSETS	
Current Assets	
Cash & Cash Equivalents	8,390
Investments	17,105
Receivables	15,406
Inventories	4,070
Other	
Total current assets	**44,971**
Non-current assets	
Investments	0
Receivables	20
Inventories	0
Infrastructure, Property, Plant & Equipment	595,012
Intangible Assets	0
Non-Current assets classified as 'held for sale'	1,261
Other	0
Total Non-Current Assets	**596,293**
TOTAL ASSETS	**641,264**

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Parkes Shire Council - Consolidated Budgeted Balance Sheet as at 30 June 2016	$'000
LIABILITIES	
Current Liabilites	
Payables	1,692
Borrowings	1,207
Provisions	4,633
Total Current Liabilities	**7,532**
Non-Current Liabilites	
Payables	102
Borrowings	20,252
Provisions	932
Total Non-Current Liabilities	**21,286**
TOTAL LIABILITES	**28,818**
NET ASSETS	**612,446**
EQUITY	
Retained Earnings	467,486
Revaluation Reserves	144,960
TOTAL EQUITY	**612,446**

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Parkes Shire Council - Consolidated Budgeted Statement of Cash Flow Statement for the year ended 30 June 2016	$'000
Cash Flows from Operating Activities	
Receipts	
Rates & Annual Charges	16,764
User Charges & Fees	10,800
Investment & Interest Revenue Received	1,453
Grants & Contributions	28,410
Other	1,124
Payments	
Employee Benefits & On-Costs	(11,723)
Material & Contract	(9,595)
Borrowing costs	(606)
Other	(5,400)
Net Cash provided (or used in) Operating Activities	**31,227**
CASH FLOWS FROM INVESTING ACTIVITIES	
Receipts	
Sale of Investment Securities	62,000
Sale of Real Estate Assets	100
Sale of Infrastructure, Property, Plant & Equipment	0
Deferred Debtors Receipts	0
Payments	
Pucrchase of Investment Securities	(38,500)
Purchase of Infrastructure, Property, Plant & Equipment	(62,041)
Net Cash provided by (or used in) Investing Activities	**(38,441)**
Cash Flows from Financing Activities	
Receipts	
Proceeds from Borrowings & Advances	14,720
Payments	
Repayment of Borrowings & Advances	(707)
Net Cash provided by (or used) Financing Activities	**14,013**
Net Increase / (Decrease) in Cash & Cash Equivalents	**6,799**
plus: Cash & Cash Equivalents - beginning of year	1,591
Cash & Cash Equivalents - end of year	8,390
Plus: Investments on hand - end of year	17,105
Total Cash, Cash Equivalents & Investments	**25,495**

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General Fund Income Statement for Financial Year ended 30 June 2016	$'000
Income from Continuing Operations	
Rates & Annual Charges	13,478
User Charges & Fees	5,017
Interest & Investment Revenue	564
Other Revenues	970
Grants & Contributions provided for Operating Purposes	11,093
Grants & Contributions provided for Capital Purposes	4,510
Other Income	
Net gains from the disposal of assets	0
Net share of interests in Joint Ventures & Associated entities using the equity method	0
Total Income from Continuing Operations	**35,632**
Expenses from Continuing Operations	
Employee Benefits & On-costs	11,164
Borrowing Costs	431
Materials & Contracts	9,059
Depreciation	7,373
Impairment	0
Other Expenses	2,207
Total Expenses from Continuing Operations	**30,234**
Operating Result from Continuing Operations	**5,398**
Discounted Operations	**0**
Net Profit / (Loss) from Discontinued Operations	**0**
Net Operating Result for the Year	**5,398**
Net Operating Result attributable to Council	5,398
Net Operating Result attributable to Non-controlling Interests	0
Net Operating Result for the year before Grants and Contributions provided for Capital Purposes	**888**

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General Fund Balance Sheet as at 30 June 2016	$'000
ASSETS	
Current Assets	
Cash & Cash Equivalents	653
Investments	3,722
Receivables	5,813
Inventories	3,957
Other	0
Total current assets	**14,145**
Non-current assets	
Investments	0
Receivables	5
Inventories	0
Infrastructure, Property, Plant & Equipment	441,641
Intangible Assets	0
Other	0
Total Non-Current Assets	**441,646**
TOTAL ASSETS	**455,791**

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General Fund Balance Sheet as at 30 June 2016	$'000
LIABILITIES	
Current Liabilites	
Payables	1,116
Borrowings	665
Provisions	3,757
Total Current Liabilities	**5,538**
Non-Current Liabilites	
Payables	102
Borrowings	7,108
Provisions	832
Total Non-Current Liabilities	**8,042**
TOTAL LIABILITES	**13,580**
NET ASSETS	**442,211**
EQUITY	
Retained Earnings	348,719
Revaluation Reserves	93,492
TOTAL EQUITY	**442,211**

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General Fund Statement of Cash Flow Statement for the year ended 30 June 2016	$'000
Cash Flows from Operating Activities	
Receipts	
Rates & Annual Charges	13,208
User Charges & Fees	4,917
Investment & Interest Revenue Received	541
Grants & Contributions	14,979
Other	922
Payments	
Employee Benefits & On-Costs	(10,048)
Material & Contract	(7,700)
Borrowing costs	(431)
Other	(2,912)
Net Cash provided (or used in) Operating Activities	**13,476**
CASH FLOWS FROM INVESTING ACTIVITIES	
Receipts	
Sale of Investment Securities	16,000
Sale of Real Estate Assets	100
Sale of Infrastructure, Property, Plant & Equipment	0
Deferred Debtors Receipts	0
Payments	
Purchase of Investment Securities	(15,500)
Purchase of Infrastructure, Property, Plant & Equipment	(16,072)
Net Cash provided by (or used in) Investing Activities	**(15,472)**
Cash Flows from Financing Activities	
Receipts	
Proceeds from Borrowings & Advances	2,220
Payments	
Repayment of Borrowings & Advances	505
Net Cash provided by (or used) Financing Activities	**1,715**
Net Increase / (Decrease) in Cash & Cash Equivalents	**(281)**
plus: Cash & Cash Equivalents - beginning of year	934
Cash & Cash Equivalents - end of year	653
Plus: Investments on hand - end of year	3,722
Total Cash, Cash Equivalents & Investments	**4,375**

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Water Fund Income Statement for Financial Year ended 30 June 2016	$'000
Income from Continuing Operations	
Rates & Annual Charges	1,251
User Charges & Fees	5,623
Interest & Investment Revenue	524
Other Revenues	159
Grants & Contributions provided for Operating Purposes	63
Grants & Contributions provided for Capital Purposes	10,395
Other Income	
Net gains from the disposal of assets	0
Net share of interests in Joint Ventures & Associated entities using the equity method	0
Total Income from Continuing Operations	**18,015**
Expenses from Continuing Operations	
Employee Benefits & On-costs	977
Borrowing Costs	0
Materials & Contracts	1,659
Depreciation	2,246
Impairment	0
Other Expenses	2,360
Total Expenses from Continuing Operations	**7,242**
Operating Result from Continuing Operations	**10,773**
Discounted Operations	**0**
Net Profit / (Loss) from Discontinued Operations	0
Net Operating Result for the Year	**10,773**
Net Operating Result attributable to Council	10,773
Net Operating Result attributable to Non-controlling Interests	0
Net Operating Result for the year before Grants and Contributions provided for Capital Purposes	**378**

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Water Fund Balance Sheet as at 30 June 2016	$'000
ASSETS	
Current Assets	
Cash & Cash Equivalents	3,801
Investments	9,729
Receivables	7,337
Inventories	79
Other	0
Non-current assets classified as 'held for sale'	0
Total current assets	**20,946**
Non-current assets	
Investments	0
Receivables	10
Inventories	0
Infrastructure, Property, Plant & Equipment	106,295
Intangible Assets	1,261
Other	0
Total Non-Current Assets	**107,566**
TOTAL ASSETS	**128,512**

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Water Fund Balance Sheet as at 30 June 2016	$'000
LIABILITIES	
Current Liabilites	
Payables	290
Borrowings	157
Provisions	544
Total Current Liabilities	**991**
Non-Current Liabilites	
Payables	0
Borrowings	8,343
Provisions	50
Total Non-Current Liabilities	**8,393**
TOTAL LIABILITES	**9,384**
NET ASSETS	**119,128**
EQUITY	
Retained Earnings	87,134
Revaluation Reserves	31,994
TOTAL EQUITY	**119,128**

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Water Fund Statement of Cash Flow Statement for the year ended 30 June 2016	$'000
Cash Flows from Operating Activities	
Receipts	
Rates & Annual Charges	1,226
User Charges & Fees	5,511
Investment & Interest Revenue Received	503
Grants & Contributions	10,040
Other	151
Payments	
Employee Benefits & On-Costs	(879)
Material & Contract	(1,410)
Borrowing costs	0
Other	(2,391)
Net Cash provided (or used in) Operating Activities	**12,751**
CASH FLOWS FROM INVESTING ACTIVITIES	
Receipts	
Sale of Investment Securities	32,000
Sale of Real Estate Assets	
Sale of Infrastructure, Property, Plant & Equipment	
Deferred Debtors Receipts	
Payments	
Purchase of Investment Securities	(18,000)
Purchase of Infrastructure, Property, Plant & Equipment	(31,552)
Net Cash provided by (or used in) Investing Activities	**(17,552)**
Cash Flows from Financing Activities	
Receipts	
Proceeds from Borrowings & Advances	8,500
Payments	
Repayment of Borrowings & Advances	
Net Cash provided by (or used) Financing Activities	**8,500**
Net Increase / (Decrease) in Cash & Cash Equivalents	**3,699**
plus: Cash & Cash Equivalents - beginning of year	102
Cash & Cash Equivalents - end of year	3,801
Plus: Investments on hand - end of year	9,729
Total Cash, Cash Equivalents & Investments	**13,530**

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Sewer Fund Income Statement for Financial Year ended 30 June 2016	$'000
Income from Continuing Operations	
Rates & Annual Charges	2,378
User Charges & Fees	380
Interest & Investment Revenue	426
Other Revenues	54
Grants & Contributions provided for Operating Purposes	57
Grants & Contributions provided for Capital Purposes	3,475
Other Income	
Net gains from the disposal of assets	0
Net share of interests in Joint Ventures & Associated entities using the equity method	0
Total Income from Continuing Operations	**6,770**
Expenses from Continuing Operations	
Employee Benefits & On-costs	884
Borrowing Costs	175
Materials & Contracts	570
Depreciation	640
Impairment	0
Other Expenses	48
Total Expenses from Continuing Operations	**2,317**
Operating Result from Continuing Operations	**4,453**
Discounted Operations	**0**
Net Profit / (Loss) from Discontinued Operations	**0**
Net Operating Result for the Year	**4,453**
Net Operating Result attributable to Council	4,453
Net Operating Result attributable to Non-controlling Interests	
Net Operating Result for the year before Grants and Contributions provided for Capital Purposes	**978**

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Sewer Fund Balance Sheet as at 30 June 2016	$'000
ASSETS	
Current Assets	
Cash & Cash Equivalents	3,936
Investments	3,654
Receivables	2,256
Inventories	34
Other	0
Non-current assets classified as 'held for sale'	0
Total current assets	**9,880**
Non-current assets	
Investments	0
Receivables	5
Inventories	0
Infrastructure, Property, Plant & Equipment	47,076
Intangible Assets	0
Other	0
Total Non-Current Assets	**47,081**
TOTAL ASSETS	**56,961**

General Manager Mayor

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Sewer Fund Balance Sheet as at 30 June 2016	$'000
LIABILITIES	
Current Liabilites	
Payables	286
Borrowings	385
Provisions	332
Total Current Liabilities	**1,003**
Non-Current Liabilites	
Payables	0
Borrowings	4,801
Provisions	50
Total Non-Current Liabilities	**4,851**
TOTAL LIABILITES	**5,854**
NET ASSETS	**51,107**
EQUITY	
Retained Earnings	31,633
Revaluation Reserves	19,474
TOTAL EQUITY	**51,107**

General Manager Mayor

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Sewer Fund Statement of Cash Flow Statement for the year ended 30 June 2016	$'000
Cash Flows from Operating Activities	
Receipts	
Rates & Annual Charges	2,330
User Charges & Fees	372
Investment & Interest Revenue Received	409
Grants & Contributions	3,391
Other	51
Payments	
Employee Benefits & On-Costs	(796)
Material & Contract	(485)
Borrowing costs	(175)
Other	(97)
Net Cash provided (or used in) Operating Activities	**5,000**
CASH FLOWS FROM INVESTING ACTIVITIES	
Receipts	
Sale of Investment Securities	14,000
Sale of Real Estate Assets	0
Sale of Infrastructure, Property, Plant & Equipment	0
Deferred Debtors Receipts	0
Payments	
Purchase of Investment Securities	(5,000)
Purchase of Infrastructure, Property, Plant & Equipment	(14,417)
Net Cash provided by (or used in) Investing Activities	**(5,417)**
Cash Flows from Financing Activities	
Receipts	
Proceeds from Borrowings & Advances	4,000
Payments	
Repayment of Borrowings & Advances	(202)
Net Cash provided by (or used) Financing Activities	**3,798**
Net Increase / (Decrease) in Cash & Cash Equivalents	**3,381**
plus: Cash & Cash Equivalents - beginning of year	555
Cash & Cash Equivalents - end of year	**3,936**
Plus: Investments on hand - end of year	3,654
Total Cash, Cash Equivalents & Investments	**7,590**

General Manager Mayor

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PARKES SHIRE COUNCIL

DRAFT - Operational Plan

STATEMENT OF REVENUE POLICY 2015/16



General Manager

Mayor

Created by Parkes Shire Council April 2015
Photography by: Dee Hartin Photography (Peak Hill)
Denise Yates Photography+Design
Christian Uhrig Photography

General Manager

Mayor

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STATEMENT OF PROPOSED ORDINARY AND SPECIAL RATES

CATEGORISATION OF LAND FOR PURPOSE OF ORDINARY RATES

Council has adopted the categories of land as set out in Section 514 of the Local Government Act 1993 for levying of ordinary rates namely:

- Farmland
- Residential
- Mining
- Business

The above categories are defined in Sections 515 and 518 of the Local Government Act 1993. Council has further sub-categorised land in accordance with Section 529 of the Local Government Act 1993 to more equitably distribute the rate burden within the Shire.

The ordinary rate is an "Ad valorem Rate" being an amount in the dollar that is levied on land values provided under the Valuation of Lands Act by the Valuer General's Department in respect to each parcel of rateable land. Each such parcel is subject to a minimum amount.

The State Valuation Department undertook a General Valuation during 2013 with a base date of 1 July 2013 and will be applied for rating purposes from 1 July 2014. Council is now on a 3 year valuation cycle with the next general valuation to be undertaken at the end of 2016. This revaluation will impact the 2017/18 rating year.

The ordinary rates to be levied in 2015/16 will increase by 13% in line with the special rate variation approved by the Independent Pricing and Regulatory Tribunal (IPART).

There has also been a minor adjustment to the 2015/16 levy income due to an under levy in 2014/15 totalling $208.00. This adjustment came about due to changes in valuation between the time the rate was adopted and levied in relation to the year ended 30th June, 2014.

The ad valorem rate and minimum rate for each category and sub-category proposed to be levied under Section 404(2) of the Local Government Act 1993 for Ordinary Rates, including the Estimated Yield for the 2015/16 financial year are as follows:

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Category	Sub Category	Rate in $	Minimum	Est. Yield	% of Total Yield
Residential	Parkes	1.6996	$434.00	$3,922,606.77	33.9
	General	0.4733	$434.00	$927,869.23	8.0
Business	Parkes CBD	8.6392	$434.00	$1,190,793.48	10.3
	General	2.5394	$434.00	$1,043,537.50	9.0
	Peak Hill	3.4708	$434.00	$34,824.76	0.3
	Trundle	5.3588	$434.00	$19,473.46	0.2
	Tullamore	4.4353	$434.00	$7,436.32	0.1
	Bogan Gate	7.0823	$434.00	$5,605.78	0.0
Mining	General	12.5945	$434.00	$1,889.18	0.0
	Copper Producing	4.6692	$434.00	$1,176,638.40	10.2
	Gold Producing	26.1553	$434.00	$0.00	0.0
Farmland	General	0.6846	$434.00	$3,232,412.53	28.00
TOTAL ESTIMATED YIELD				$11,563,087.41	100.00

Maps showing those parts of the Council's area to which each category and sub-category of the Ordinary rate and each Special rate included in the Draft Management Plan with respect to Council's Revenue Policy will be available for inspection at Council's Administration Centre, 2 Cecile Street, Parkes, for the period of public exhibition.

Council is currently reviewing the rating structure with regard to the sub-categories and proposed changes may be undertaken during the next year to address issues raised by the Office of Local Government. The purpose of any changes will be to reduce the number of assessments that are on the minimum rate in the respective sub-categories which have greater than 50% of assessments on the minimum rate.

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COUNCIL FUNDED PENSION REBATES

In addition to the $250.00 pensioner rebate jointly funded by Council (45%) and the State Government (55%) in respect of general rates and domestic waste charges, Council will pay an additional rebate of $70.00 per eligible property from 1 July 2015 for the 2015-16 rating year. This voluntary rebate will be paid pursuant to Section 582 of the Local Government Act, 1993.

The additional rebate is available for an eligible property. Where a property is jointly owned by multiple eligible pensioners, the voluntary rebate will be shared equally and will not exceed a total of $70.00 for each property. As part of the progressive model proposed by Council, this voluntary rebate will also increase in 2016-17 rating year to reduce the impact of the special rate variation increases on eligible pensioners. Eligible pensioners will only qualify for Council's voluntary rebate if they pay all the rates and charges by 31 May of that year. These pensioners will also qualify for the voluntary rebate in the next rating year.

If an eligible pensioner's rates and charges are not paid in full by 31 May of a particular year, the pensioner will no longer qualify for any future voluntary rebates until all outstanding payments have been made. Council has discretion to continue the rebate if the pensioner has at 31 May of a given year, entered into an approved payment arrangement with Council to clear any outstanding debt.

The cost of providing this voluntary pension rebate in 2015-16 is anticipated to be $87,640.

STATEMENT OF PROPOSED ANUUAL CHARGES

Council proposes to levy annual charges for the following services provided on an annual basis:

- Domestic Waste Management Services (Section 496)
- Commercial Waste Management Service (Section 501)
- Water Availability Charge (Section 501)
- Sewer Access Charge (Section 501)
- Trade Waste Service Fees - Non-Residential (Section 501)
- Stormwater Management Charge (Local Government General Reg. 2005)

DOMESTIC WASTE MANAGEMENT CHARGES

Council engages a contractor to provide both mixed waste collection and a recycling service. Each serviced property in the towns and villages has been given access to a mixed waste service in a 240 litre capacity bin on a weekly basis and a recycling service in a 240 litre capacity bin on a fortnightly basis. Waste collection and disposal charges, including the processing of recyclables, are fixed to meet the full cost of providing the service.

The full annual domestic waste management (garbage) service charge is payable for each unit/flat/house (including multiples) whether or not either service is used each week. With exception to Aged Care Facilities who have been given the opportunity to be charged at a ratio of 2 units per service.

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The annual charge proposed for 2015-16 is $340.00 for all residential properties with the exception of vacant land which will be charged $70.00. The estimated yield from this charge for the 2015-16 year is $1,817,840.00

Income obtained from the charges for Domestic Waste Management is calculated not to exceed the "reasonable cost" of providing those services. A proportion of the Domestic Waste Management charge is allocated to the provision of a reserve for the development of future disposal works.

OTHER WASTE MANAGEMENT CHARGES

All non-residential properties are charged a Waste Management Fee, which is set aside to cover the full cost of servicing the waste collection contractor and disposal charges including recyclables processing. All properties serviced with waste management in the towns and villages have access to a mixed waste service in a 240 litre capacity bin on a weekly basis and a recycling service in a 240 litre capacity bin on a fortnightly basis. However, the full annual waste management (garbage) service charge is payable for each shop/business whether or not either service is used each week.

The proposed fee for 2015-16 has been set at $340.00 for all occupied non-residential properties with access to the garbage service. A reduced fee of $70.00 will be applied to all non-residential properties classed as vacant land and those premises deemed to be un-occupied at 1 July 2015. Council makes adjustments to the fee charged for un-occupied premises on a quarterly basis.

The estimated yield from this charge for the 2015-16 year is $372,240.00.

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WATER ACCESS CHARGES

In accordance with Section 501 of the Local Government Act, an access charge is applied to land that is situated within 225 meters of a Council water pipe, even if it is not actually supplied. In accordance with Best Practice Pricing for water and sewer business in general compliance with the guidelines set out by the Department of Energy, Utilities and Sustainability (now known as Dept of Water and Energy). This pricing is a prerequisite for eligibility for financial assistance towards the capital costs of backlog works under the Country Towns Water Supply and Sewer Program.

The requirements of best practice pricing for water include having one price for both residential and non-residential customers and acquiring 25% of income from fixed charges and 75% of income from consumption charges. Council has made significant changes to this years fees and charges to enable this requirement to be achieved. Based on the usage levels for the previous two years, the best practice pricing for water will achieve 75% of Income to be from consumption.

The water access charge for water services are to be charged at the proportional to the square of the meter size to reflect the potential load that can be placed on the water supply network.

The proposed charges for 2015-16 relating to the meter sizes are:

Category	Charge	Fee
Residential	Standard Charge	$180.00
Non-Residential	20mm	$180.00
	25mm	$281.00
	32mm	$461.00
	40mm	$720.00
	50mm	$1,125.00
	80mm	$2,880.00
	100mm	$4,500.00
	Un-Metered Strata Title Units	$180.00
	Un-Metered - CBD	$620.00
	Un-Metered - Non-Rateable	$180.00

Residential - Multiples

Multi-residential properties (eg. a building with multiple access, flats, semi detached), will be charged the full applicable access charge per residence from 1 July , 2015.

The estimated yield from Water access Charges for 2015/16 is $1,365,558.00.

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SEWER ACCESS CHARGES

In accordance with Best Practice Pricing for water and sewer business in general compliance with the guidelines set out by the Department of Energy, Utilities and Sustainability (now known as the Department of Water and Energy). This pricing is a prerequisite for eligibility for financial assistance towards the capital costs of backlog works under the Country Towns Water Supply and Sewer Program.

Under this system an access charge is applied to land that is situated within 75 metres of a Council sewer main, even if it is not actually supplied.

Residential
In accordance with these guidelines, a uniform bill has been developed for residential customers based on an access for a 20mm water meter, an average residential water consumption, a discharge factor (proportion of water discharged into the sewer) and a user charge (cost to transport and treat the water).

Based on these assumption, the proposed sewer access charge for residential customers will be $436.00 and will be applied to all residential properties including vacant land.

Category	Fee
Residential	$436.00
Residential Unit / Flat	$436.00

Residential - Multiples
Multi-residential properties (eg. a building with multiple access, flats, semi detached), have been charged the full applicable access charge per residence from 1 July, 2014.

The estimated yield from Sewer Access Charges on residential properties for 2015-16 is $2,173,554.00.

Non - Residential
The sewer service charge for non-residential is calculated similarly to the residential charge but is charged on the actual water consumption, size of the water service and a factor based on the volume of waste water discharged into the system by the property and therefore will vary between customers.

B = SDF x (AC + C x UC)
B = Annual non residential sewerage bill
SDF = Identified sewerage discharge factor (as prescribed or calculated)
C = Customer's annual water consumption (kL)
UC = Sewerage Usage Charge
AC = AC_{20} x D^2 / 400

* Where AC20 = Sewer Access charge for 20mm meter and D = Diameter of customer's water meter. "Best Practice Guidelines" state that the usage charge for non-residential customers should not be less than the residential charge.

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The proposed charges for 2015-16 relating to the meter sizes are:

Category		Charge
Residential	Standard Charge	$436.00
Non-Residential	20mm **	$242.00
	25mm **	$378.00
	32mm	$620.00
	40mm	$968.00
	50mm	$1,513.00
	80mm	$3,872.00
	100mm	$6,050.00
	Un-Metered Strata Title Units	$436.00
	Un-Metered - CBD	$620.00
	Un-Metered - Non-Rateable	$436.00

** Note: A minimum charge of $436.00 will apply as Council is required under the Best Practice Guidelines to have a minimum non-residential sewer charge at least equal to the residential charge.

Non - Residential Sewer - Main Street Unmetered Premises

In conjunction with the ongoing CBD beautification, Council is installing water meters as works are carried out and other property owners will continue to be encouraged to install water meters to facilitate best practice pricing. If a water meter is installed, the premises will move to the standard non-residential sewer charge.

Churches

As a community service obligation (CSO), it is proposed not to apply the access charge component of the residential charges and apply the usage charge only, with a minimum charge equivalent to half the residential charge.

Schools / Institutions

The sewer service charge for schools and institutions will be calculated using the non-residential formula.

However, rather than a standard discharge factor being applied, each facility has been assessed to determine the volume of waste water discharged into the system by the property.

The estimated yield from Sewer Access Charges on non-residential properties for 2015-16 is $307,569.00.

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Trundle / Tullamore Sewerage Charges

With the completion of Tullamore sewer scheme in 2010 and the Trundle scheme in 2011, Council will commence implementation of Best Practice Pricing for sewer in these areas in 2012-13 with the intention to bring these schemes into full alignment with the rest of the Shire over the next 3 years.

A Sewerage Charge for Trundle and Tullamore will be levied in accordance with Section 501 of the Local Government Act, 1993.

Residential charges for 2015-16 will be in alignment with Best Practice with the exception that vacant residential properties that have access to sewer services (within 75 metres of the Council sewer main), will bear an access charge of only $250.00 not the full access charge of $436.00. The intention will be to phase this charge in over 3 years until the charge is in line with other parts of the Shire.

Businesses in Trundle and Tullamore will only be charged a flat $436.00 access charge and no usage charge for both sewer and trade waste. It is Council's intention to introduce Best Practice Pricing for these businesses over the next 3 years. Council will discuss the implications of this with the affected businesses over the course of that time so that the implementation proceeds as smoothly as possible.

The proposed charges and estimated yield from these charges for the 2015-16 year are:

Trundle & Tullamore	Occupied Parcel	$436.00	$154,954.00
	Vacant Parcel	$250.00	$13,000.00
		Estimated Yield	$167,954.00

LIQUID TRADE WASTE SERVICE FEE - NON-RESIDENTIAL

As part of "Best Practice" pricing for water and sewer, Council has adopted a Liquid Trade Waste Policy which includes an annual charge for each of its liquid trade waste discharges. A liquid trade waste discharger is a property that discharges waste into the sewerage system other than domestic sewerage or unpolluted water. The proposed fee structure for each category is based on the load each places on the treatment process and consists of an access fee and scheduled inspection fee. Where a scheduled inspection detects non-compliant issues, any additional inspections undertaken to correct the issues will attract a re-inspection fee as per the Fees and Charges.

It is Council's intention to implement Best Practice Pricing and introduce Liquid Waste Service Fees for Trundle and Tullamore businesses over the next 3 years.

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Council has three categories of charges for liquid trade waste, they include:

Category 1 - Discharges requiring nil or minimal pre-treatment

This category includes retail food outlets with no hot food or no food that generates an oily/ greasy waste, and other processes such as hairdressers, jewellery shops, florists and funeral parlours.

Category 2 - Discharges requiring prescribed pre-treatment

This category includes premises that prepares and/or serves hot foods or that generates an oily/greasy waste, and includes car detailers, laboratories, mechanical workshops, car dealerships, dry cleaners, hospitals etc.

Non compliant Category 2 businesses are charged the rates applicable to Category 3 businesses as shown below.

Category 3 - Large discharges (over 20kl / day) and industrial waste

For large liquid trade waste dischargers (over about 20kL/day) and dischargers of industrial waste. Excess mass charges (EMC) apply for all waste exceeding the concentration of pollutants in domestic sewerage.

(BOD = 300mg/L, SS = 300mg/L, Ammonia = 35mg/L, Nitrogen = 50mg/L, Phosphorus = 10mg/L, Total Dissolved Solids = 1,000mg/L).

Council currently has no Category 3 Businesses.

The proposed fees for 2015-16 are as follows:

Category 1	Liquid Trade Waste Service Charge	$190.00
Category 2	Liquid Trade Waste Service Charge	$190.00
Category 3	Liquid Trade Waste Service Charge	$680.00

The estimated yield from the Liquid Trade Waste Service Charge for 2015-16 is $29,640.00.

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STORMWATER MANAGEMENT CHARGE

A Stormwater Management Charge is levied to assist with the cost of addressing the drainage problems in urban areas of the shire. Council has undertaken a study of the urban drainage catchment which has identified a program of works not previously provided for in the Stormwater Long Term Plan.

The proposed fee for 2015-16 will be levied at $25.00 per urban property and $12.50 per Strata Lot where drainage is established. Rateable Business properties will be calculated on an area basis as follows:

- $25.00 for all lots with an area below 1,200m2
- $100.00 for lots with an area greater than or equal to 1,200m2 and below 5,000m2
- $375.00 for lots with an area greater than or equal to 5,000m2

These charges are set by regulation and have not been changed since they were introduced in 2006.

The estimated yield from the Stormwater Charge in 2015-16 is $159,188.00 which will be used to fund areas of stormwater and flooding problems within urban areas of the Shire.

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STATEMENT OF PROPOSED USER PAY CHARGES

Council proposes to charge for the following services on an actual use basis:

- Water Usage Charges
- Sewerage Usage Charges Non-Residential
- Trade Waste Usage Charges

WATER USAGE CHARGE

Under the "Best Practice" water pricing, Council applies a User Pay System. From 1 July 2010, Council will separate water billing from rate instalment notices. This will provide better alignment of the consumption and billing periods and assist in identifying leaks and unusual high level of consumption earlier. Property owners will received a separate water account for consumption, four times per year based on the following proposed rates:

The proposed water usage charges for 2015-16 are as follows:

General Water Charges		
	Tariff Step 1 < 400kl	$1.80 per kL
	Tariff Step 2 > 400kl	$3.20 per kL
Commerical Water Charges		
	All consumption	$2.20 per kL
Trundle School - Raw Water		$1.25 per kL
Raw Water - Rising Main from Dam		
	Tariff Step 1 < 400kl	$1.25 per kL
	Tariff Step 2 > 400kl	$2.20 per kL

The Commercial water charge shall only apply to those properties that are levied a business category within Council's rating structure. To also be eligible, the property owner within the business category must not receive any other type of rating concession in that year eg. mixed development, etc.

Churches and properties owned and occupied by a minister of religion and places of worship will not be charged a water access charge, however, all water consumption will be charged at the Step 2 Water Tariff applicable in that year.

The estimated yield form water usage charges in 2015-16 is $4,407,873.

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SEWER USAGE CHARGE - NON-RESIDENTIAL

In accordance with the guidelines each non-residential property has been assessed and a factor determined for the amount of waste water discharged into the sewerage system. This factor is then applied to the water consumption of the property to establish an actual volume in kL which is then multiplied by the usage charge. The usage charge reflects the cost to transport and treat the sewerage.

It is proposed that the 2015-16 usage charge be set at $1.25 per kL discharged and will be billed in conjunction to the water usage accounts.

The estimated yield from Sewer Usage Charges in 2015-16 is $267,970.

LIQUID TRADE WASTE SERVICE CHARGE - NON-RESIDENTIAL

The liquid trade waste usage charge is calculated by applying an additional discharge factor (identified as being the portion of liquid trade waste discharged into the sewer) by a specified fee per kL.

The proposed usage charge for 2015/16 is $1.85 per kL for Category 1 & 2 businesses and $14.40 per kL for Category 3 businesses. These charges will be billed along with the water usage account.

Category 1 & 2 non-compliant businesses will be charged at the Category 3 usage rate.

The estimated yield from Liquid Trade Waste Usage Charges for 2015-16 is $61,360.

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FEES PROPOSED TO BE CHARGED BY THE COUNCIL & THE AMOUNT OF EACH SUCH FEE

Section 608 of the Local Government Act, 1993 permits fees to be charged for services provided by Council.

The services for which an approved fee may be charged include the following services provided under the Local Government Act or any other Act or Regulation:

- Supplying a service, product or commodity
- Giving information
- Providing a service in connection with the exercise of Council's regulatory functions including receiving an application for approval, making an inspection and issuing a certificate
- Allowing admission to any building or enclosure

In particular, Council may charge an approved fee for inspecting premises that are reasonably required to be inspected in the exercise of its functions, whether or not the inspection is requested or agreed to by the owner or occupier of the premises.

The details of each free proposed to be charged, the type of fee and the amount of the fee are set out in full in the attached Schedule of Fees and Charges.

STATEMENT OF PRICING POLICY WITH RESPECT TO THE GOODS AND SERVICES PROVIDED

PRICING POLICY

Council's general pricing policy is to ensure that all fees and charges with respect to the goods and services provided by it are levied equitably.

A range of principles and objectives, e.g. user pays, cross subsidisation etc, is utilised in determining specific policies for the various goods and services.

Pricing Policies adopted are as follows:

- Fees and charges for Council's business undertakings are set in accordance with the prevailing market to maximise Council's return from these entrepreneurial activities. Council reserves the right to review these fees and charges as necessary as market rates and operating costs change.

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- Fees and charges for community facilities such as swimming pools and cemeteries are set at what Council considers to be a reasonable proportion of operating costs for the users to bear, the balance being subsidised from general revenues.

- Fees and charges fixed by legislation and regulations such as zoning certificates, building certificates and building approvals are statutory charges and must be used by Council.

- Fees and charges for kerb and gutter construction in public streets are payable by adjacent owners, on the basis of half cost of the works.

- Fees and charges such as town planning consents, subdivision fees and dog registrations have maximum fees prescribed by regulation and Council, at its discretion, adopts amounts at, or below, the maximum fee prescribed.

- Section 94 Contributions under the EPA Act such as public open space, community facilities and car parking are fixed in accordance with Parkes Shire Council Section 94 Contribution Plan.

- Fees and charges payable in respect to Part 1 Approvals (Chapter 7 of the Local Government Act), not elsewhere referred to, are fixed according to their complexity.

- Fees and charges for all other goods and services are fixed on cost recovery basis.

- Fees and charges are not normally imposed for regular use of public reserves under Council's care, control and management, excepting those fees and charges levied and collected by the Parkes Sports Council (Section 355 Committee). Special events and outside bodies seeking use of fields and public area may be charged as assessed by the General Manager in accordance with Council guidelines having regard to location, whether local or outside body, purpose, sponsorship, size and community involvement.

- Council is part of the group of Council's requesting a class ruling from the Australian Taxation Office in relation to the treatment of Council fees and charges under the new GST legislation that has replaced the previous Division 81 determination. If the existing GST treatment of any fee or charge is changed when the ruling is issued, Council reserves the right to make that change to its fees and charges to comply with the ruling.

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STATEMENT OF PROPOSED CHARGES FOR THE CARRYING OUT OF WORK ON PRIVATE LAND

The Council may, by agreement with the owner or occupier of any private land, carry out any kind of work that may lawfully be carried out on the land (Section 67(1) of the Act). Examples of private works include subdivision works such as road making and water and sewerage connections. Private works are also undertaken in accordance with the requirements of Council's Hire of Plant and Equipment Policy.

Following is Council's Policy for the carrying out of Private Works other than for works listed under Council's Fees and Charges:

Suggested Rates: (Section 67 (2) (a))

Wages: Actual wages of employee(s) carrying out the works.

On-Costs: Based on the appropriate rate to cover costs such as annual leave, holiday loading, sick leave, long service leave, public holidays, superannuation, workers compensation insurance, fringe benefits tax and training etc. The rate to cover the above employee costs is reviewed as necessary and in consideration of changing operating costs.

Stores and Materials: Based on average cost (plus percentage for store cost recovery).

Goods and Services: Based on actual cost plus freight.

Plant Hire: Based on external rates.

Administration: 4% to cover Engineering and Accounting costs.

Profit Margin: A minimum of 15% on total account as a profit margin.

GST: Add 10% to the total of the above.

Works carried out based upon the above are to be dealt with in two ways:
1) Jobs up to $1,000.00 (i.e. $1,000 + $100 GST = $1,100.00)

A fixed price is given including GST and money paid up front, unless otherwise authorised by the Director.
2) Jobs over $1,000.00 (i.e. $1,000 + $100 GST = $1,100.00)

An Estimate is given including GST and deposit received, with the actual job charged out as detailed above. An account is then sent if the deposit does not cover the total account. A refund is forwarded if the job cost does not reach the amount of the deposit received.

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An additional account is not sent and a deposit not refunded if the difference between the deposit and the actual cost plus profit margin is within $100.00.

The level of deposit required is to be determined by the Director of the Department involved. If a fixed quote is given and accepted, a refund is not required.

The only exception to the above policy is for Kerb and Guttering works, plant hire will be charged at internal rates and the profit margin would not a pply. Half of the actual costs would then be charged to property owners.

It is also a requirement that should Council decide to carry out work for an amount or at a rate which is less than the amount so fixed, that decision must be by resolution of the Council at an open meeting before the work is carried out (Section 67 (2) (b)).

Council's annual report must include details or a summary of the above policy including work carried out as applicable in the preceding paragraph (i.e. work carried out at less than the rates fixed) (Section 67(3)).

Private works is subject to the Goods and Services Tax (GST). A tax invoice in the prescribed form will be forwarded for all private works. All deposit received will include GST.

STATEMENT OF PROPOSED BORROWINGS (OTHER THAN INTERNAL BORROWING)

Borrowings are funds that Council may obtain from external and internal sources either by overdraft or loan or by any other means approved by the Minister for Local Government.

The following borrowings are proposed for the period 1 July, 2015 to 30 June, 2017:

YEAR	FUND	PURPOSE	ASSET TYPE	AMOUNT
2015/16	General	Corporate Information Systems	Renewal & New	$720,000
2015/16	General	Drainage Improvements	Renewal & New	500,000
2015/16	General	Capital Enhancements	Renewal & New	$1,000,000
2015/16	Sewer	Sewer Treatment Plant	Renewal & New	$4,000,000
2015/16	Water	Water Treatment Plant	Renewal & New	$8,500,000

Loans will be sourced from external sources following an expression of interest process.

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STATEMENT OF BUSINESS ACTIVITIES

Competitive Neutrality Principles

To comply with Commonwealth Legislation relating to the National Competition Policy, all levels of Government are required to apply the principle of competitive neutrality for their business operations.

The principle of competitive neutrality is based on the concept of a "level playing field" between persons competing in a market place, particularly between private and public sector competitors. Essentially, the principle is that Government business, whether Commonwealth, State or Local, should operate without net competitive advantages over the businesses as a result of their public ownership.

Council has determined its business activities as follows:

Category 1:

Activities with a sales turnover of $2 million and above per annum

- Parkes Shire Water Fund
- Parkes Shire Sewerage Fund

Category 2:

Activities with a sales turnover of less than $2 million per annum

- Nil

Council prepares Special Purpose Financial Reports for its business activities each financial year. These reports are subject to audit and can be viewed at any time upon request.

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Competitive Neutrality Complaints

Council (in accordance with National Competition Guidelines) has a policy in place to handle competitive neutrality complaints.

A complaint regarding competitive neutrality is:

- A complaint that Council has not met its requirements under the Policy Statement of "Pricing and Costing for Council Businesses - A Guide to Competitive Neutrality".

- A complaint that Council has not abided by the spirit of competitive neutrality in the conduct of business activity.

A competitive neutrality complaint is not:

- A complaint regarding the level of service provided by a business activity (eg water quality inadequate).
- A complaint regarding the cost of service, unless it is that Council has not costed its service to take competitive neutrality into account.
- A complaint regarding the trade practices laws and their application to Council's.

How to lodge complaints

Complaints must be lodged in writing detailing the grounds for the complaint and the effect that Council's alleged action in the matter has on the person or organisation making the complaint.

Complaints should be lodged with:

The General Manager
Parkes Shire Council
PO Box 337
PARKES NSW 2870
Email: council@parkes.nsw.gov.au

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PARKES SHIRE COUNCIL

DRAFT - Operational Plan

FEES AND CHARGES 2015/16



General Manager

Mayor

Created by Parkes Shire Council April 2015
Photography by: Dee Hartin Photography (Peak Hill)
Denise Yates Photography+Design
Christian Uhrig Photography

General Manager

Mayor

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Health & Environment Fees & Charges

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Animal Control			
Dog/Cat traps:			
Hire of Dog/Cat Per Trap (Council Direction Only)	Fee to cover the cost of service	Y	$33.00
Refundable Security Deposit for use of cat trap	Bond to cover any damage or loss of Council property	N	$113.00
Applications requiring referral to independent Accredited Certifiers			
Fee	Fee to cover cost of assessing development in accordance with the BCA EPAA	N	Certifiers Cost + 10%
Busking (No permit fee applies to applicants under 15 years of age)			
Annual permit (1/1 - 31/12) (Individual)	Charge to cover costs of providing permit to applicants	N	$26.00
Annual permit (1/1 - 31/12) (Festival) (Multiple Persons)	Charge to cover costs of providing permit to applicants	N	$56.50
Solid Fuel Heating			
Solid Fuel Heating Appliance Approval Application Fee	Fee to cover the cost of service	N	$91.00
Swimming Pool Regulations			
Certificate Fee Clause 10 - Application Exemption Certificate (Sec 22)	Fee to cover the cost of service	N	$70.00
Certificate Fee Section 22F (1) - Inspection Fee (Certificate of Compliance)	Fee to cover the cost of service	N	$150.00
Certificate Fee Section 22F (1) - Second and Subsequent Inspections	Fee to cover the cost of service	N	$100.00
Stamping Additional Plans Fee (Four or More) (S608)			
Per Set	Fee to cover cost of service	N	$16.00
Written Advice as to Completion of Building			
Building approval applications issued under Local Gov't Act Administration fee per building	Change to cover the cost of service	N	$237.00
Special Consultations with Council Staff Charge (S608)			
Per 1 hour or part thereof	Charge to cover the costs of staff involved in consultations	Y	$98.00

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Fee Name	Fee Description	GST	2015/16 Fee
	with developers/consultants.		
Application retrieval and copying per 15 mins (A3 & A4 plans)	Charge to cover the costs of staff involved in consultations with developers/consultants.	Y	$51.50

Section 608 LGA 1993 Application Fee (For Service / Advice)

Per written advice	Fee for providing service or advice.	Y	$95.00
Per written advice (requiring inspection)	Fee for providing service or advice.	Y	$165.00
Per written advice with investigation by Council Staff & letter	Fee for providing service or advice.	Y	$165.00
Advice on Notices under other Acts	Fee for providing service or advice.	Y	$40.00

Section 735(a) Certificate Application Fee - (Outstanding Notice under LGA 1993)

Per certificate	Fee to cover the cost of processing application and issuing certificate.	N	$98.00
Inspection where deemed necessary by Council Staff	Fee to cover the cost of processing application and issuing certificate.	N	$165.00

Section 121ZP Certificate Application Fee - (Outstanding Notice under EPA Act 1979)

Per certificate	Fee to cover the cost of processing application and issuing certificate.	N	$98.00
Inspection where deemed necessary by Council Staff	Fee to cover the cost of processing application and issuing certificate.	N	$165.00

Combined Section 735(a) & 121ZP Certificate Application Fee

Per certificate	Fee to cover the cost of processing application and issuing certificate	N	$134.00
Inspection where deemed necessary by Council Staff	Fee to cover the cost of processing application and issuing certificate	N	$164.00

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Fee Name	Fee Description	GST	2015/16 Fee
Complying Development Certificate (CDC) - Registration Fee			
Per Application	Fee to cover the Lodgement of CDC's submitted by Private Certifiers and additional handling carried out by Council	N	$36.00
Per Modification	Fee to cover the Lodgement of CDC's submitted by Private Certifiers and additional handling carried out by Council	N	$36.00
Per Withdrawal	Fee to cover the Lodgement of CDC's submitted by Private Certifiers and additional handling carried out by Council	N	$36.00
Complying Development Certificate (CDC) - Assessment Fee			
For building value less than $5,000	Fee to cover the cost of assessing and issuing CDC's & CC's	Y	$103.00
For building value greater than $5,000	Fee to cover the cost of assessing and issuing CDC's & CC's	Y	$103.00
Complying Development Certificate Assessment Fee plus the corresponding Construction Certificate Assessment Fee	Fee to cover the cost of assessing and issuing CDC's & CC's	Y	+ CC Fee
Construction Certificate (CC) - Registration Fee (per application)			
Per Lodgement	Fee to cover the Lodgement of CC's submitted by Private Certifiers & CC's assessed by Council	N	$36.00
Per Amended plans Additional Information	Fee to cover the Lodgement of CC's submitted by Private Certifiers & CC's assessed by Council	N	$36.00
Construction Certificate (CC) Assessment Fee			
Cost Not Exceeding $5,000			
Fee	Fee to cover the Lodgement of CC's submitted by Private	Y	$98.00

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Fee Name	Fee Description	GST	2015/16 Fee
	Certifiers & CC's assessed by Council		
Exceeding $5,000			
First $5,000	Fee to cover the cost of service	Y	$98.00
Each additional $1,000 up to $100,000 - per $1,000	Fee to cover the cost of service	Y	$6.60
Each additional $1,000 from $100,000 and up to $250,000 - per $1,000	Fee to cover the cost of service	Y	$4.40
Each additional $1,000 over $250,000 - per $1,000	Fee to cover the cost of service	Y	$2.40

Construction Certificate (CC) Modification Fee

Classes 1-10 Minor change	Fee to cover the cost of issuing a modified construction consent	Y	$47.00
Classes 1-10 Major change	Fee to cover the cost of issuing a modified construction consent	Y	50% of Original Fee
Classes 2-9 Minor change	Fee to cover the cost of issuing a modified construction consent	Y	$71.00
Classes 2-9 Major change	Fee to cover the cost of issuing a modified construction consent	Y	$350.00 or 50% of Original Fee

Search Fees

Deposited Plan Search Fee	Fee to cover the cost of issuing a modified construction consent	Y	$31.00
Certificate of Title for Land Search Fee	Fee to cover the cost of issuing a modified construction consent	Y	$31.00

BASIX Certificate Amendments

Minor - per certificate amendment (prior to approval)	Fee to cover the cost of reassessing and amending plans under construction certificate of development application	Y	$31.00
Major - per certificate amendment (prior to approval)	Fee to cover the cost of reassessing and amending plans under construction certificate of development application	Y	$62.00

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Fee Name	Fee Description	GST	2015/16 Fee
Assessment of Alternative Solution fee			
per performance clause (not fire)	Fees to cover the cost of assessing the Alternative Solutions	Y	$134.00
where referral to fire safety engineer is required	Fees to cover the cost of assessing the Alternative Solutions	Y	Cost + 10%
Fire Safety Engineer Costs - Where referral required to Fire & Rescue NSW			
per day	Fee to cover the cost of assessing Fire Safety by Fire Rescue	Y	$2,600.00
part day	Fee to cover the cost of assessing Fire Safety by Fire Rescue	Y	$1,300.00
Fire Safety Upgrade Report < 1993 Building - To be Advised A1 Accredited Certifier			
where referral to fire safety engineer is required		Y	Cost + 10%
Compliance Certificate / Mandatory / Critical Stage Inspection Fee			
Inspection Fee	Fee to cover the cost of issuing a Certificate to the effect that specific works aspects of development or conditions satisfy the relevant regulations	Y	$162.00
Inspection carried out on behalf of PCA	Fee to cover the cost of issuing a Certificate to the effect that specific works aspects of development or conditions satisfy the relevant regulations	Y	$300.00
Minor re-inspection (no letter)	Fee to cover the cost of issuing a Certificate to the effect that specific works aspects of development or conditions satisfy the relevant regulations	Y	$69.00
Per Inspection where Council is PCA and not a certifying authority			
Value < $10,000 - Class 10 Structures	Fee to cover the cost of issuing a Certificate to the effect that specific works aspects of development or conditions satisfy the relevant requirements regulations	Y	$128.00

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Fee Name	Fee Description	GST	2015/16 Fee
All other development	Fee to cover the cost of issuing a Certificate to the effect that specific works aspects of development or conditions satisfy the relevant requirements regulations	Y	$550.00

Occupation Certificate Fee (Class 2-9 Buildings)

per application	Fees to cover the cost of processing & issuing a Certificate that certifies occupation, use or change of use for a building	Y	$260.00

Building Certificate Fee (Sec 149(D)) - EP&A(D) Act 1997

Class 1 or Class 10 Building	Fee to cover the cost of issuing a Building Certificate in accordance with Section 149(A)	N	$250.00

Building Certificate Fee (Sec 149(D)) - EP&A(D) Act 1997 - Any other class of Building

Not exceeding 200m2 Base Fee	Fee to cover the cost of issuing a Building Certificate in accordance with Section 149(A)	N	$250.00
Exceeding 200m2 but not exceeding 2,000m2 Base Fee	Fee to cover the cost of issuing a Building Certificate in accordance with Section 149(A)	N	$250.00
PLUS per m2 over 200m2	Fee to cover the cost of issuing a Building Certificate in accordance with Section 149(A)	N	$0.50
Exceeding 2000m2 Base Fee	Fee to cover the cost of issuing a Building Certificate in accordance with Section 149(A)	N	$1,165.00
PLUS per M2 over 2,000m2	Fee to cover the cost of issuing a Building Certificate in accordance with Section 149(A)	N	$0.80
Copy of Building Certificate (Sec 172)	Fee to cover the cost of issuing a Building Certificate in accordance with Section 149(A)	N	$13.00
Subsequent Inspections - Minimum	Fee to cover the cost of issuing a Building Certificate in accordance with Section 149(A)	N	$90.00
Additional Fee for Development carried out where not approved by Council as per Section 260 (3A) EP&A(A) Reg 2000	Fees to cover cost of inspection	N	As per EP&A(A) Reg 2000

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Fee Name	Fee Description	GST	2015/16 Fee
Awning / Facade Safety Inspection - (Awning / Facade over Council's Footpath)			
Initial Safety Inspection per awning per assessment	Fees to cover the cost of assessing the stability of an awning / facade over Council's footpath or safety recommendations by an engineer	Y	Engineering costs + 15%
Follow up on costs for unsafe awnings / facade	Fees to cover the cost of assessing the stability of an awning / facade over Council's footpath or safety recommendations by an engineer	Y	Engineering costs + 15%
Approvals Under Section 68, LG ACT Part F			
Amusement Devices - Application Fees			
Shows, Fairs, Functions within Parkes Township - also includes events as Village Shows)	Fee to cover the cost of processing applications, issuing approvals and inspecting amusement devices	N	$69.00
Village Event (Alectown, Bogan Gate, Cookamidgera, Peak Hill, Trundle & Tullamore)	Fee to cover the cost of processing applications, issuing approvals and inspecting amusement devices	N	$51.50
Late Fee (on the day)	Fee to cover the cost of processing applications, issuing approvals and inspecting amusement devices	N	$247.00
On-Site Sewerage Management Systems (Part C)			
Installation Application Fee (per application)	Fee to cover the cost of processing the application and issuing approval, inspection and certificate. A statutory requirement of Local Government (General) regulation 2005, Part 2 Division 4, Subdivision 5. (As per Local Government Act)	N	$128.00
Alteration to existing approved on-site Sewerage Management System	Fee to cover the cost of processing the application and issuing approval, inspection and certificate. A statutory requirement of Local Government (General)	N	$60.00

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Fee Name	Fee Description	GST	2015/16 Fee
	regulation 2005, Part 2 Division 4, Subdivision 5. (As per Local Government Act)		
Approval to operate existing on-site Sewerage Management System application fee			
Operation Fee (per application)	Fee to cover the cost of processing the application and issuing approval, inspection and certificate. A statutory requirement of Local Government (General) regulation 2005, Part 2 Division 4, Subdivision 5. (As per Local Government Act)	N	$55.00
Inspection Fee (per inspection)	Fee to cover the cost of processing the application and issuing approval, inspection and certificate. A statutory requirement of Local Government (General) regulation 2005, Part 2 Division 4, Subdivision 5. (As per Local Government Act)	Y	$145.00
Other Approval Application Fee - Under Section 68 (not listed)			
Per Application	Fee to cover the cost of processing	N	$92.00
Approval to Install Manufactured Home (Part A)			
Fee	Fee to cover the cost of processing the application and issuing approval.	N	$638.00

Footway Restaurants (where not exempted by Council resolution) - S68 Part E

Application Fee	Fee to cover the cost of processing application and use of footways	N	$249.00
Adjoining Owner's notification & advertisement fee	Fee to cover the cost of processing application and use of footways	N	$91.00

Plumbing & Drainage Inspections

Plumbing & Drainage Approval / Permit (Section 68)	Fee to cover the cost of drafting, filing and retrieving plans	N	$61.00
each additional wc	Fee to cover the cost of drafting, filing and retrieving plans	N	$22.00

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Fee Name	Fee Description	GST	2015/16 Fee
Drainage Inspection (By Council Staff)	Fee to cover the cost of inspection	Y	$160.00
Internal Plumbing Inspection / Compliance Certificate	Fee to cover the cost of internal plumbing inspection and issue of certificate	Y	$160.00
Drainage Inspection on behalf of NSW Plumbing & Drainage Regulatory Authority	Fee to cover the cost of inspection	Y	At Cost Price + GST
Drafting of external house drainage plan	Fee to cover the cost of drafting, filing and retrieving plans	N	$128.00

Drainage Plans

Copy of Drainage Plan	Fee to cover the cost of drafting, filing and retrieving plans	N	$37.00

Cemetery

Reservation Fee (R.O.B) - Burial Permit No Charge)	Fees applied for reservation, Right of Burial has no charge	Y	$396.00
Internment			
Parkes & Peak Hill	Fees applied for reservation, Right of Burial has no charge	Y	$427.00
Trundle, Tullamore & Alectown	Fees applied for reservation, Right of Burial has no charge	Y	$427.00
Stillborn Child	Fees applied for reservation, Right of Burial has no charge	Y	$67.00
Additional Internment fees where penalty rates apply Burial on weekends & public holidays	Fees applied for reservation, Right of Burial has no charge	Y	$170.00
Re-opening grave	Fees applied for reservation, Right of Burial has no charge	Y	$103.00
Burial of ashes in memorial garden	Fees applied for reservation, Right of Burial has no charge	Y	$360.00
Permit - Erect Headstone, Parkes	Fees applied for reservation, Right of Burial has no charge	N	$51.50
Permit - Erect Slab - Parkes	Fees applied for reservation, Right of Burial has no charge	N	$98.00
Permit - Erect Headstone and/or Slab other Cemeteries	Fees applied for reservation, Right of Burial has no charge	N	$51.50

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Fee Name	Fee Description	GST	2015/16 Fee
Memorial Wall			
Niche	Fees applied for reservation, Right of Burial has no charge	Y	$139.00
Plaque (Incl. Fixing, additional cost for extra lettering)	Fees applied for reservation, Right of Burial has no charge	Y	$210.00
Lawn Cemetery Site			
Internment and perpetual maintenance (Burial Permit No Charge)	Fees applied for reservation and on going maintenance Right of Burial has no charge	Y	$2,095.00
Plaque	Fee to cover the cost of providing service	Y	Engravers Price + freight & GST

Companion Animals Registrations (New System) - Lifetime Registration

Desexed Animal	Fees in relation to Council undetaking its Statutory role under the Companion Animals Management Act	N	$49.00
Recognised Breeder	Fees in relation to Council undetaking its Statutory role under the Companion Animals Management Act	N	$49.00
Penisoner with a dexesed animal	Fees in relation to Council undetaking its Statutory role under the Companion Animals Management Act	N	$19.00
Non desexed animal	Fees in relation to Council undetaking its Statutory role under the Companion Animals Management Act	N	$182.00

Dog Pound - Release Fees

1st offence	Fees in relation to Council undetaking its Statutory role under the Companion Animals Management Act	N	$24.00
2nd offence and subsequent	Fees in relation to Council undetaking its Statutory role under the Companion Animals Management Act	N	$40.00

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Fee Name	Fee Description	GST	2015/16 Fee
Sale of Dog	Fees in relation to Council undetaking its Statutory role under the Companion Animals Management Act	Y	$72.0
Sustenance per day	Fees in relation to Council undetaking its Statutory role under the Companion Animals Management Act	N	$10.50
Surrender Fee (at pound)	Fees in relation to Council undetaking its Statutory role under the Companion Animals Management Act	N	$25.00
Surrender Fee (at residence)	Fees in relation to Council undetaking its Statutory role under the Companion Animals Management Act	N	$51.50
Microchipping Fee	Payment required before release	Y	$66.00

Waste Management Charges

Trade Refuse Approved Fee per annum	Charge to finance the operational cost of waste collection (inc Recyclables) and disposal within the Parkes Shire	N	$190.00
Liquid Waste Removal Licence Fee	Charge to finance the operational cost of waste collection (inc Recyclables) and disposal within the Parkes Shire	N	$190.00
Domestic Waste Management Charge per annum (Sec 496)			
Per service	Charge to finance the operational cost of waste collection (inc Recyclables) and disposal within the Parkes Shire	N	$340.00
Per extra service on an irregular basis	Charge to finance the operational cost of waste collection (inc Recyclables) and disposal within the Parkes Shire	N	$17.00
Vacant Land	Charge to finance the operational cost of waste collection (inc Recyclables) and disposal within the Parkes Shire	N	$70.00
Commercial Waste Management charge per annum (Sec 501)			
Per service	Charge to finance the	N	$340.00

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Fee Name	Fee Description	GST	2015/16 Fee
	operational cost of waste collection (inc Recyclables) and disposal within the Parkes Shire		
Vacant Land	Charge to finance the operational cost of waste collection (inc Recyclables) and disposal within the Parkes Shire	N	$70.00
Vacant Premises	Charge to finance the operational cost of waste collection (inc Recyclables) and disposal within the Parkes Shire	N	$70.00

Garbage Depot Tipping Charges

Residential / Commercial / Industrial			
Minimum Charge	Charge to fund the operational cost of garbage disposal at the Parkes Land Fill Depot	Y	$4.60
Car	Charge to fund the operational cost of garbage disposal at the Parkes Land Fill Depot	Y	$9.00
Ute / Trailer - Full load	Charge to fund the operational cost of garbage disposal at the Parkes Land Fill Depot	Y	$16.50
Ute / Trailer - Part load	Charge to fund the operational cost of garbage disposal at the Parkes Land Fill Depot	Y	$9.00
Double Axle Trailer - Full Load	Charge to fund the operational cost of garbage disposal at the Parkes Land Fill Depot	Y	$34.00
Double Axle Trailer - Part load	Charge to fund the operational cost of garbage disposal at the Parkes Land Fill Depot	Y	$18.00
Small truck (single axle) up to 3 tonne - Full load	Charge to fund the operational cost of garbage disposal at the Parkes Land Fill Depot	Y	$97.00
Small truck (single axle) up to 3 tonne - Part load	Charge to fund the operational cost of garbage disposal at the Parkes Land Fill Depot	Y	$47.00
Large truck (single axle) up to 8 tonne - Full load	Charge to fund the operational cost of garbage disposal at the	Y	$260.00

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Fee Name	Fee Description	GST	2015/16 Fee
	Parkes Land Fill Depot		
Large truck (single axle) up to 8 tonne - Part load	Charge to fund the operational cost of garbage disposal at the Parkes Land Fill Depot	Y	$133.00
Large truck (double axle) up to 13 tonne - Full load	Charge to fund the operational cost of garbage disposal at the Parkes Land Fill Depot	Y	$414.00
Large truck (double axle) up to 13 tonne - Part load	Charge to fund the operational cost of garbage disposal at the Parkes Land Fill Depot	Y	$207.00
Semi trailer (single prime mover) - Full load	C Charge to fund the operational cost of garbage disposal at the Parkes Land Fill Depot	Y	$638.00
Semi trailer (single prime mover) - Part load	Charge to fund the operational cost of garbage disposal at the Parkes Land Fill Depot	Y	$319.00
Uncompacted Waste Per M3	Charge to fund the operational cost of garbage disposal at the Parkes Land Fill Depot	Y	$41.00
Compacted Waste Per M3	Charge to fund the operational cost of garbage disposal at the Parkes Land Fill Depot	Y	$41.00
Disused motor vehicles.	Charge to fund the operational cost of garbage disposal at the Parkes Land Fill Depot	Y	$51.50
Disused car tyres - each.	Charge to fund the operational cost of garbage disposal at the Parkes Land Fill Depot	Y	$13.00
Disused light truck tyres - each.	Charge to fund the operational cost of garbage disposal at the Parkes Land Fill Depot	Y	$19.00
Disused heavy truck tyres - each.	Charge to fund the operational cost of garbage disposal at the Parkes Land Fill Depot	Y	$41.00
Disused tractor tyres - each.	Charge to fund the operational cost of garbage disposal at the Parkes Land Fill Depot	Y	$62.00
Whitegoods (with CFC refrigerants)	Charge to fund the operational cost of garbage disposal at the Parkes Land Fill Depot	Y	$62.00

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Fee Name	Fee Description	GST	2015/16 Fee
Special Opening of Peak Hill Tip	Charge to fund the operational cost of garbage disposal at the Parkes Land Fill Depot	Y	$220.00
plus hourly fee	Charge to fund the operational cost of garbage disposal at the Parkes Land Fill Depot	Y	$55.00
Metal			
Car Bodies	Charge to fund the operational cost of garbage disposal at the Parkes Land Fill Depot	Y	No charge
Steel/black iron	Charge to fund the operational cost of garbage disposal at the Parkes Land Fill Depot	Y	No charge
White Goods	Charge to fund the operational cost of garbage disposal at the Parkes Land Fill Depot	Y	$11.50
Fencing Wire	Charge to fund the operational cost of garbage disposal at the Parkes Land Fill Depot	Y	No charge
200 Litre drums (empty & clean)	Charge to fund the operational cost of garbage disposal at the Parkes Land Fill Depot	Y	No charge
20 Litre drums (empty & clean)	Charge to fund the operational cost of garbage disposal at the Parkes Land Fill Depot	Y	No charge
Water tanks (empty & clean)	Charge to fund the operational cost of garbage disposal at the Parkes Land Fill Depot	Y	No charge
Disposal of Dead Animals			
Large animals (e.g. horses, cattle) - each.	Charge to fund the operational cost of garbage disposal at the Parkes Land Fill Depot	Y	$64.00
Small animals (sheep, calves) - each.	Charge to fund the operational cost of garbage disposal at the Parkes Land Fill Depot	Y	$41.00
Dogs, cats etc - each.	Charge to fund the operational cost of garbage disposal at the Parkes Land Fill Depot	Y	$18.50

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Fee Name	Fee Description	GST	2015/16 Fee
Asbestos (Disposal only to be accepted at asbestos licensed waste facility)			
Per cubic metre (Class 1)	Charge to fund the operational cost of garbage disposal at the Parkes Land Fill Depot	Y	$365.00
Per cubic metre (Class 2)	Charge to fund the operational cost of garbage disposal at the Parkes Land Fill Depot	Y	$105.00
Per fire damaged residential house or shed (Maximum 60m3)	Charge to fund the operational cost of garbage disposal at the Parkes Land Fill Depot	Y	$3,500.00
Contaminated Waste			
Per cubic metre.		Y	$59.00
240 litre MGB		Y	$24.00
Clean Fill			
Subject to verification per load fee		Y	No Charge
Liquid Waste			
Per cubic metre	Charge to fund the operational cost of garbage disposal at the Parkes Land Fill Depot	Y	$40.00

Waste Disposal

Demolition Waste			
Mixed Demolition rubble m3 * Fees to be paid prior to commencement of Demolition Work	Charge to fund the operational cost of garbage disposal at the Parkes Land Fill Depot	Y	$51.50

Trade Waste

Application Fee (Per Section 68)	Fee to cover costs associated with Regulations	Y	$92.00
Installation Inspection Fee	Fee to cover costs associated with Regulations	Y	$160.00
Operational Inspection fee	Fee to cover costs associated with Regulations	Y	$160.00

Impounding of Stock

Conveyance of Animals to pound (include carrier charges if applicable)	Charges for the transportation of abandoned stock determined on an incident basis	N	Actual cost + GST

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Fee Name	Fee Description	GST	2015/16 Fee
Service of Impounding Notice to Owner	Fees to cover cost of issuing notice	N	$24.00
Driving Fees to pound			
Horse / Cattle per km			
1st offence	Fees applied to the driving of stock	N	$4.90
2nd offence and subsequent	Fees applied to the driving of stock	N	$3.80
Each additional	Fees applied to the driving of stock	N	$3.80
Sheep			
1 to 100	Fees applied to the driving of stock	N	$4.90
Each additional 100 or part thereof (per head)	Fees applied to the driving of stock	N	$2.80
Goats / Pigs			
Each	Fees applied to the driving of stock	N	$2.80
Sustenance Fees			
Horse/Cattle per day	Fees applied to owners of impounded stock	N	$15.50
Sheep	Fees applied to owners of impounded stock	N	$6.20
Goats/Pigs	Fees applied to owners of impounded stock	N	$6.20
Deterrent Fees			
Horse/Cattle	Fees applied to owners of straying livestock	N	$37.00
each additional	Fees applied to owners of straying livestock	N	$30.00
Sheep first 20	Fees applied to owners of straying livestock	N	$21.50
21 to 50	Fees applied to owners of straying livestock	N	$30.00

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Fee Name	Fee Description	GST	2015/16 Fee
51 to 100	Fees applied to owners of straying livestock	N	$48.00
Each additional 100 or part thereof (per head)	Fees applied to owners of straying livestock	N	$32.00

Shopping Trolleys

Storage each trolley impounded	Fees applied to owners of items which are impounded	N	$62.00

Food Act (2003)

Food Premises - Annual Inspection			
Administration charge per premises inspected	Fees to cover the cost of carrying out inspections	Y	$98.00
High & Medium Risk Premises	Fees to cover the cost of carrying out inspections	Y	$160.00
Low Risk Premises		Y	$47.00

Public Health Act (1991)

Beauty Salons/Hairdressers	Fees to cover cost of service	Y	$160.00
Skin Penetration Premises	Fees to cover cost of service	Y	$160.00
Other Premises subject to Inspection	Fees to cover cost of service	Y	$160.00

Swimming Pool Safety Signs

Per sign	Fee to cover the costs associated with the purchase of signs	Y	$24.00

Noxious Weeds

Noxious Weeds Certificate (s.64)	Outstanding Notices Work not carried out for weed control	N	$95.00
Reinspection Fee (s.18)	Outstanding Notices Work not carried out for weed control	Y	$135.00
Interest on Outstanding Debts (s.60)	Outstanding Notices Work not carried out for weed control	Y	0.10%
Private Work, Spraying Charges			
Per Hour	Outstanding Notices Work not carried out for weed control	Y	$69.00
Min 1/2 Hour	Outstanding Notices Work not carried out for weed control	Y	$47.00

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Operations & Infrastructure Fees & Charges

Fee Name	Fee Description	GST	2015/16 Fee
Bushfire Control			
Slashing Standard building block fee	Charge applied to cover the cost of clearing land pursuant to a notice issued under Sec 13 14 Bushfires Act 1949	Y	At costs +15%
Construction Certificate (Subdivision) Application for Subdivision Plan Assessment Fee			
Per lot created	Charge to cover the Construction Certificate Application process	Y	$69.00
Civil Engineering Inspections			
Subdivision up to 5 lots created per lot			
Water	Fee to cover the cost of scheduled inspections, issuing of certificate satisfying requirements for consent	Y	$48.00
Sewer	Fee to cover the cost of scheduled inspections, issuing of certificate satisfying requirements for consent	Y	$103.00
Roads	Fee to cover the cost of scheduled inspections, issuing of certificate satisfying requirements for consent	Y	$150.00
Kerb & Gutter	Fee to cover the cost of scheduled inspections, issuing of certificate satisfying requirements for consent	Y	$103.00
Footpath	Fee to cover the cost of scheduled inspections, issuing of certificate satisfying requirements for consent	Y	$103.00
Rural Access	Fee to cover the cost of scheduled inspections, issuing of certificate satisfying requirements for consent	Y	$103.00
Stormwater	Fee to cover the cost of scheduled inspections, issuing of certificate satisfying requirements for consent	Y	$103.00

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Fee Name	Fee Description	GST	2015/16 Fee
Subdivision 6 lots created or more (per lot)			
Fee	Fee to cover the cost of scheduled inspections, issuing of certificate satisfying requirements for consent	Y	$612.00

Water Utility Advice

For development associated with commercial & industrial building Annual Certification per building	Fee to cover the cost of providing an annual certification for essential service	Y	$200.00

Development Specifications

Parkes Shire Council Aus-Spec # 1 Design	Purchase a controlled copy of Councils Aus-Spec document	Y	$340.00
Parkes Shire Council Aus-Spec # 1 Construction	Purchase a controlled copy of Councils Aus-Spec document	Y	$505.00
Set	Purchase a controlled copy of Councils Aus-Spec document	Y	$668.00
Annual Update Fee	Costs to provide Aus-Spec updates, un-controlled, no update	Y	$69.00
Cost per Specific section	Costs to provide Aus-Spec updates, un-controlled, no update	Y	$69.00

Parks and Gardens

History through trees Bushman's Hill cost of tree plaque and perpetual maintenance	Fee to cover the cost of works	Y	$227.00
Woodchip Sales per m3	Fee to cover the cost of works	Y	$37.00
Street trees	Fee to cover the cost of works	Y	Cost + 15%
Advanced (35L Pots)	Fee to cover the cost of works	Y	$160.00
Semi-advanced (25L Pots)	Fee to cover the cost of works	Y	$106.00

Swimming Pool - Parkes

Admissions			
Adults (18 years +)	Charges applied to users of the swimming pool facility	Y	$4.50
Child (5 to 17 Years)	Charges applied to users of the swimming pool facility	Y	$2.50
Child (under 5 years)	Charges applied to users of the swimming pool facility	Y	No Charge

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Fee Name	Fee Description	GST	2015/16 Fee
Child (School based activities incl Learn to Swim)	Charges applied to users of the swimming pool facility	Y	$2.00
Concession (Concession Card Holder) **Excludes** Senior Card	Charges applied to users of the swimming pool facility	Y	$2.50
Family Admission Ticket	Charges applied to users of the swimming pool facility	Y	$12.00
Family Season Ticket	Charges applied to users of the swimming pool facility	Y	$330.00
Adult Season Ticket	Charges applied to users of the swimming pool facility	Y	$200.00
Child Season Ticket (5 to 17 Years)	Charges applied to users of the swimming pool facility	Y	$115.00
Concession Season Ticket (Concession Card Holder) **Excludes** Senior Card	Charges applied to users of the swimming pool facility	Y	$90.00
Books of 20 Admission Tickets - Parkes Swimming Pool (Available at Administration Centre - Parkes Shire Council - 2 Cecile Street, Parkes NSW 2870)	Charges applied to users of the swimming pool facility	Y	$80.00
Books of 10 Admission Tickets - Parkes Swimming Pool (Available at Administration Centre - Parkes Shire Council - 2 Cecile Street, Parkes NSW 2870)	Charges applied to users of the swimming pool facility	Y	$42.00
Spectator	Charges applied to users of the swimming pool facility	Y	$2.20
Reduced Season Tickets from 1 January			
Family	Charges applied to users of the swimming pool facility	Y	$230.00
Adults (18 years +)	Charges applied to users of the swimming pool facility	Y	$135.00
Child (5 to 17 Years)	Charges applied to users of the swimming pool facility	Y	$90.00
Concession (Concession Card) **Excludes** Senior Card	Charges applied to users of the swimming pool facility	Y	$70.00
Lockers			
Season	Charges applied to users of the swimming pool facility	Y	$22.00

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Fee Name	Fee Description	GST	2015/16 Fee
Key Deposit	Charges applied to users of the swimming pool facility	N	$22.00
Daily	Charges applied to users of the swimming pool facility	Y	$4.00
Key Deposit	Charges applied to users of the swimming pool facility	N	$4.00
Showers			
Per token	Charges applied to users of the swimming pool facility	Y	$0.70
Swimming Pool Lane Hire			
Exclusive Use Per lane per hour	Charge is applied for the exclusive use for the purpose of private lessons	Y	$25.00

Swimming Pools - Villages (Peak Hill, Trundle, Tullamore)

Admissions			
Adults (18 years +)	Charges applied to users of the swimming pool facility	Y	$4.00
Child (5 to 17 Years)	Charges applied to users of the swimming pool facility	Y	$2.00
Child (under 5 years)	Charges applied to users of the swimming pool facility	Y	No Charge
Child (School based activities incl Learn to Swim)	Charges applied to users of the swimming pool facility	Y	$2.00
Concession (Concession Card Holder) **Excludes** Senior Card	Charges applied to users of the swimming pool facility	Y	$2.00
Family Admission Ticket	Charges applied to users of the swimming pool facility	Y	$11.00
Spectator	Charges applied to users of the swimming pool facility	Y	$2.00
Books of 20 Admission Tickets - Village Swimming Pools	Charges applied to users of the swimming pool facility	Y	$72.00
Books of 10 Admission Tickets - Village Swimming Pools	Charges applied to users of the swimming pool facility	Y	$38.00
Village Season Tickets (Note: Only available to residents that reside in the Village Area)			
Family	Charges applied to users of the swimming pool facility	Y	$240.00

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Fee Name	Fee Description	GST	2015/16 Fee
Adults (18 years +)	Charges applied to users of the swimming pool facility	Y	$115.00
Child (5 to 17 Years)	Charges applied to users of the swimming pool facility	Y	$70.00
Concession (Concession Card Holder) **Excludes** Senior Card	Charges applied to users of the swimming pool facility	Y	$70.00
Reduced Village Season Tickets from 1 January			
Family	Charges applied to users of the swimming pool facility	Y	$150.00
Reduced Season Tickets from 1 January			
Adults (18 years +)	Charges applied to users of the swimming pool facility	Y	$85.00
Child (5 to 17 Years)	Charges applied to users of the swimming pool facility	Y	$55.00
Concession (Concession Card Holder) **Excludes** Senior Card	Charges applied to users of the swimming pool facility	Y	$50.00
Swimming Pool Lane Hire			
Exclusive Use Per lane per hour	Charge is applied for the exclusive use for the purpose of private lessons	Y	$25.00

Kerb & Gutter Construction

Kerb & Guttering Works includes (1 vehicle entrance)	Fee to cover the cost of work to be carried out	Y	Actual Cost + GST
Provision of a 2nd Vehicle Entrance as part of K&G works scheduled	Fee to cover the cost of work to be carried out	Y	$720.00
Provision of a 2nd Vehicle Entrance outside scheduled K&G Works	Fee to cover the cost of work to be carried out	Y	$1,140.00

Rural Addressing Marker

Fee per maker	Charge to cover the cost of providing markers	Y	$67.00

Plan Printing

Scan & Print Plans Black & White / Colour	Charge to cover the cost of providing printing of plans	Y	$24.00

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Fee Name	Fee Description	GST	2015/16 Fee
Street Functions			
Applications requiring road closure	Charge to cover the cost of advertising and administrative functions	N	$144.00

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Corporate Services Fees & Charges

Fee Name	Fee Description	GST	2015/16 Fee
603 Certificates			
603 Certificiate Fee	Fee to ceover the cost of issuing a Section 603 Certificate	N	$70.00
Administration fee if certificate required within 48 hours	Guaranteed issue within 48 hours	Y	$38.00
Cheques			
Returned or dishonoured (each instance)	Fee to cover the cost incurred by Council for returned payments	Y	$26.00
Direct Debit			
Returned Direct Debit (each instance)	Fee to cover the costs incurred by Council for returned Direct Debits	Y	$26.00
Interest on Overdue Rates & Charges - Extra Charges			
Accrual of interest on rates and charges (Sec 566 LGA 19) Note: percentage rate is subject to change on advice from OLG	Fee to cover the costs associated with overdue rates	N	8.5%
Copy of Rate / Instalment Notice			
Per assessment (Original Notice)	Fee to cover the costs of staff involved in supplying the information	N	$10.50
Reprint from Civica System	Fee to cover the costs of staff involved in supplying the information	N	$1.50
Possessory of Title Information			
Search of Council's rating system for a period of 15 years	Fee to cover the costs of staff involved in supplying the information	N	$108.00
Commercial Enquiry Fee			
Applies to enquiries in relation to Council's Rating, Property, Health, Environment & Planning functions by commercial entities and individuals	Fee to cover the costs of staff involved in supplying the information	N	$28.00 per 15 mins
GIPA (Government Information (Public Affairs) Act (GIPA) 2010			
Formal application	Fee to cover the costs of staff involved in supplying the information	N	$30.00

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Fee Name	Fee Description	GST	2015/16 Fee
Processing Fee (per hour)	Fee to cover the costs of staff involved in supplying the information	N	$30.00

Penalty Units

For breaches under the LG Act per each penalty unit	Fee imposed for breaches under the Local Government Act	N	$110.00

Flag - Parkes

Fee	Fee to cover the costs associated with the purchase of flags	Y	Actual Cost + 10%

Scanning

Per page	Fee to cover the cost of service	Y	$3.80

Facsimile Transactions

Outwards per page	Fee to cover cost of service	Y	$7.80

Printing / Copying

B&W A4 single side	Fee to cover cost of service	Y	$1.60
B&W A4 double side	Fee to cover cost of service	Y	$2.70
B&W A3 single side	Fee to cover cost of service	Y	$2.70
B&W A3 double side	Fee to cover cost of service	Y	$3.00
Colour A4 single side	Fee to cover cost of service	Y	$1.70
Colour A4 double side	Fee to cover cost of service	Y	$2.70
Colour A3 single side	Fee to cover cost of service	Y	$2.70
Colour A3 double side	Fee to cover cost of service	Y	$3.20
For large quantities - price on application	Fee to cover cost of service	Y	Price on Application

Copy of Council Document

Integrated Plan - per part	Fee to cover the reasonable copying charges associated with providing the document to be taken away	Y	$33.00
Business Paper	Fee to cover the reasonable copying charges associated with providing the document to be taken away	Y	$17.00

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Fee Name	Fee Description	GST	2015/16 Fee
Other Documents	Fee to cover the reasonable copying charges associated with providing the document to be taken away	Y	Based on size & content of document + 10% of copy cost

Room Hire

Cultural Centre (Pending Availability)			
Security Deposit Fee	Fee to cover costs associated with the hiring of Cultural Centre	N	$50.00
Cultural Centre			
Mid Week First 2 hours	Fee to cover costs associated with the hiring of Cultural Centre	Y	$80.00
Mid Week Thereafter / hour	Fee to cover costs associated with the hiring of Cultural Centre	Y	$27.00
Mid Week Daily Max	Fee to cover costs associated with the hiring of Cultural Centre	Y	$260.00
Weekends First 2 hours	Fee to cover costs associated with the hiring of Cultural Centre	Y	$105.00
Weekends Thereafter / hour	Fee to cover costs associated with the hiring of Cultural Centre	Y	$37.00
Weekends Daily Max	Fee to cover costs associated with the hiring of Cultural Centre	Y	$260.00
Hiring Periods in excess of one day 1st Day	Fee to cover costs associated with the hiring of Cultural Centre	Y	$260.00
Hiring Periods in excess of one day Thereafter / additional day	Fee to cover costs associated with the hiring of Cultural Centre	Y	$90.00
Council Chambers (Pending availability)			
Full Day	Fee to cover costs with the hiring of the facility	Y	$90.00
Half Day	Fee to cover costs with the hiring of the facility	Y	$45.00
Committee Room (Pending availability)			
Full Day	Fee to cover costs with the hiring of the facility	Y	$90.00
Half Day	Fee to cover costs associated with the hiring of Committee	Y	$45.00

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Fee Name	Fee Description	GST	2015/16 Fee
	Room		
Northparkes Oval Club Room			
Per day	Fee to cover costs with the hiring of the facility	Y	$340.00
Security Deposit Fee	Bond to cover any damage or loss of Council property	N	$270.00
McGlynn / Cheney Park Courts and Clubhouse			
Per day	Fee to cover costs associated with the hiring of the facility	Y	$340.00
Security Deposit Fee	Bond to cover any damage or loss of Council property	N	$270.00
Community Centre - Cooke Park			
Per hour	Fee to cover costs with the hiring of the facility	Y	$5.00 / hour

Hire Equipment - per day

Data Projector (Only hired with Director approval)	Fee to cover costs associated with the hiring of equipment	Y	$43.00
Electronic Whiteboard	Fee to cover costs associated with the hiring of equipment	Y	$20.50
TV/Video	Fee to cover costs associated with the hiring of equipment	Y	$20.50
Internet Connection	Fee to cover costs associated with the hiring of equipment	Y	$20.50
Use of Council staff to setup equipment and facility per hour with a minimum of 1 hour to be charged Note: Hire Charges are for on-site use only	Fee to cover the costs associated with the use of staff when using facility	Y	$49.00

Family Day Care

Administration Levy - per hour	Fee to cover the cost associated with the running of FDC	N	$0.95
Educator Administration Levy Harmony Users (per week)	Fee to cover the cost of processing carers timesheets	N	$9.50
Educator Administration Levy Non-Harmony User (per week)	Fee to cover the cost of processing carers timesheets	N	$12.00

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Planning Fees & Charges

Fee Name	Fee Description	GST	2015/16 Fee
Development Application Fees			
Outdoor Advertisement			
Fee	Fee to cover the costs of processing the DA	N	$285 + $93 each additional advertisement in excess of 1
Change of Use			
Fee	Fee to cover the costs of processing the DA	N	$285.00
Class 1 & 10 Structures < $10,000 - (Carports, Garages & Outbuildings)			
Fee	Fee to cover the costs of processing the DA	N	$110.00
Class 1 & 10 Structures > $10,000, < $50,000 - (Carports, Garages & Outbuildings)			
Fee	Fee to cover the costs of processing the DA	N	$170.00
Class 1 & 10 Structures > $50,000, < $100,000 - (Carports, Garages & Outbuildings)			
Fee	Fee to cover the costs of processing the DA	N	$352.00
Dwelling House < $250,000			
Fee	Fee to cover the costs of processing the DA	N	$455.00
Dwelling House > $250,000			
Base fee	Fee to cover the costs of processing the DA	N	$550.00
Plus $2.05 per $1,000 above $300,000	Fee to cover the costs of processing the DA	N	$2.05
Development involving an erection of a building			
Up to $5,000			
Base fee	Fee to cover the costs of processing the DA	N	$110.00
$5,001 to $50,000			
Base fee	Fee to cover the costs of processing the DA	N	$170.00

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Fee Name	Fee Description	GST	2015/16 Fee
Plus per $1,000 (or part of $1,000)	Fee to cover the costs of processing the DA	N	$3.00
$50,001 to $250,000			
Base fee	Fee to cover the costs of processing the DA	N	$352.00
Plus per $1,000 (or part of $1,000)	Fee to cover the costs of processing the DA	N	$3.64
$250,001 to $500,000			
Base fee	Fee to cover the costs of processing the DA	N	$1,160.00
Plus per $1,000 (or part of $1,000) above $250,000	Fee to cover the costs of processing the DA	N	$2.34
$500,001 to $1,000,000			
Base fee	Fee to cover the costs of processing the DA	N	$1,745.00
Plus per $1,000 (or part of $1,000) above $500,000	Fee to cover the costs of processing the DA	N	$1.64
$1,000,001 to $10,000,000			
Base fee	Fee to cover the costs of processing the DA	N	$2,615.00
Plus per $1,000 (or part of $1,000) above $1,000,000	Fee to cover the costs of processing the DA	N	$1.44
More than $10,000,000			
Base fee	Fee to cover the costs of processing the DA	N	$15,875.00
Plus per $1,000 (or part of $1,000) above $10,000,000	Fee to cover the costs of processing the DA	N	$1.19
Public Authority Development			
Fee	Fee to cover the costs of processing the DA	N	Refer Development other than dwelling house

Advertising a Development & Public Exhibition

Designated Development	Fee to cover the cost of processing D A. Note: Any part of the fee not spent will be	N	$2,220.00

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Fee Name	Fee Description	GST	2015/16 Fee
	refunded		
Advertised Development	Fee to cover the cost of processing D A. Note: Any part of the fee not spent will be refunded	N	$800.00
Prohibited Development	Fee to cover the cost of processing D A. Note: Any part of the fee not spent will be refunded	N	$1,105.00
Development requires exhibition of changes to an environmental planning instrument or development control plan	Fee to cover the cost of processing D A. Note: Any part of the fee not spent will be refunded	N	$1,105.00
Residential Flat Development Design Review - SEPP 65	Fee to cover the cost of processing D A. Note: Any part of the fee not spent will be refunded	N	$760.00

Desginated Development in addition to other fees

Fee	Fee to cover the costs of processing the DA	N	$920.00

Integrated Development Fee

each Intergraded Approval Body	Fee to cover the costs of processing the DA	N	$320.00
additional fee for processing application	Fee to cover the costs of processing the DA	N	$140.00

Rezoning application

per application	Fee to cover cost of processing a rezoning application	N	$5,305.00

Concurrence Fee

each Concurrence Body	Fee to cover cost of processing the DA	N	$320.00
additional fee for processing application	Fee to cover cost of processing the DA	N	$140.00

Site Compatibility Certificate (Infrastructure)

Application fee + $250 for each hectare (or part thereof) up to $5,000	Fee to cover the cost of service	N	$250.00
per bed (residential care facility)	Fee to cover the cost of service	N	$40.00

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Fee Name	Fee Description	GST	2015/16 Fee
Per Dwelling	Fee to cover the cost of service	N	$40.00
Maximum	Fee to cover the cost of service	N	$5,000.00

Dwelling Entitlement Search

Per request inc letter to confirm	Fee to cover cost of research	N	$185.00

Document Scanning

Electronic Submission of Plans & Documents			
A4 or less per page	Fee to cover cost of scanning the documents	Y	$3.70 max $50.00
A3 or larger per page	Fee to cover cost of scanning the documents	Y	$20.00 max $200.00
In person request for copy of record under GIPA Act 2010			
A4 (Black & White)	Fee to cover the cost of processing of certificate	Y	$1.50
A3 (Black & White)	Fee to cover the cost of processing of certificate	Y	$2.50
A4 (Colour)	Fee to cover the cost of processing of certificate	Y	$2.50
A3 (Colour)	Fee to cover the cost of processing of certificate	Y	$4.40

Subdivision Certificate

Fee	Fee to cover the cost of processing of certificate	N	$150.00

Section 149 Planning Certificate

149 (2)	Fee to cover the cost of processing of certificate	N	$53.00
149 (5)	Fee to cover the cost of processing of certificate	N	$80.00

Off Street Car Parking

Contribution in lieu of physical provision Note: Based upon Implicit Price Deflator for Gross Fixed Expenditure Private Dwellings produced by the ABS	Contribution in lieu of physial provision of off street car parking	N	$2,800.00

Open Space & Recreation Facilities

Residential Subdivision Note: Based upon Implicit Price Deflator for Gross Fixed	Contribution in lieu of physical provision for open space	N	$415.00

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Fee Name	Fee Description	GST	2015/16 Fee
Expenditure Private Dwellings produced by the ABS			
Major Developments (per each new resident) Note: Based upon Implicit Price Deflator for Gross Fixed Expenditure Private Dwellings produced by the ABS	Contribution in lieu of physical provision for open space	N	$135.00

Subdivision Fees

per application (No New Road created)	Fee to cover the cost of processing subdivision applications	N	$330.00
plus: per each additional lot created	Fee to cover the cost of processing subdivision applications	N	$53.00
per application (includes creation of New Road)	Fee to cover the cost of processing subdivision applications	N	$665.00
plus: per each additional lot created	Fee to cover the cost of processing subdivision applications	N	$65.00
per application (Strata Title)	Fee to cover the cost of processing subdivision applications	N	$330.00
plus: per each additional lot created	Fee to cover the cost of processing subdivision applications	N	$65.00

Other Subdivision Fees

Post Inspection Fee (Subdivision)	Fee to cover cost of reinspection of subdivision	N	$115.00
Naming & Signage of Roads Fee - (Also applies to the renaming of a public road)	Fee to cover the cost of processing application	N	$445.00

Application to Modify DA Consent

96 (1) Minor Error, mis-description, or miscalculation	Fee to cover the cost of issuing a modified DA consent	N	$71.00
96 (1A) Minimal Environmental Impact Minor Modification: If modification does not increase height and footpath of building; does not alter traffic generation and / or vehicle movement & parking configuration; does not increase number of subdivided lots;	Fee to cover the cost of issuing a modified DA consent	N	$645.00 or 50% of Original DA fees, whichever is less

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Fee Name	Fee Description	GST	2015/16 Fee
96 (2) Minimal Environment Impact requiring public notice	Fee to cover the cost of issuing a modified DA consent	N	$425.00 or 50% of DA Fee
Change of use	Fee to cover the cost of issuing a modified DA consent	N	50% of DA fee
Dwelling House	Fee to cover the cost of issuing a modified DA consent	N	$190.00
In the case of any other development			
Up to $5,000			
Base fee	Fee to cover the cost of issuing a modified DA consent	N	$55.00
$5,001 to $250,000			
Base Fee	Fee to cover the cost of issuing a modified DA consent	N	$85.00
Plus per $1,000 above $250,000	Fee to cover the cost of issuing a modified DA consent	N	$1.50
$250,001 to $500,000			
Base Fee	Fee to cover the cost of issuing a modified DA consent	N	$500.00
Plus per $1,000 above $250,000	Fee to cover the cost of issuing a modified DA consent	N	$0.85
$500,001 to $1,000,000			
Base Fee	Fee to cover the cost of issuing a modified DA consent	N	$712.00
Plus per $1,000 above $500,000	Fee to cover the cost of issuing a modified DA consent	N	$0.50
$1,000,001 to $10,000,000			
Base Fee	Fee to cover the cost of issuing a modified DA consent	N	$987.00
Plus per $1,000 above $1,000,000	Fee to cover the cost of issuing a modified DA consent	N	$0.40
More than $10,000,000			
Base Fee	Fee to cover the cost of issuing a modified DA consent	N	$4,737.00
Plus per $1,000 above $10,000,000	Fee to cover the cost of issuing	N	$0.27

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Fee Name	Fee Description	GST	2015/16 Fee
	a modified DA consent		

Review of DA Determination Under EPA Act

Where no building/work proposed	Fee to cover the cost of issuing a modified DA consent	N	50% of original DA Fee
Involving erection of a dwelling	Fee to cover the cost of issuing a modified DA consent	N	$190.00
Additional $500.00 if notice required to be given under S82 of the Act	Fee to cover the cost of issuing a modified DA consent	N	$500.00
In the case of any other development			
Up to $5,000			
Base fee	Fee to cover the cost of issuing a modified DA consent	N	$55.00
$5,001 to $250,000			
Base Fee	Fee to cover the cost of issuing a modified DA consent	N	$85.00
Plus per $1,000 above $250,000	Fee to cover the cost of issuing a modified DA consent	N	$1.50
$250,001 to $500,000			
Base Fee	Fee to cover the cost of issuing a modified DA consent	N	$500.00
Plus per $1,000 above $250,000	Fee to cover the cost of issuing a modified DA consent	N	$0.85
$500,001 to $1,000,000			
Base Fee	Fee to cover the cost of issuing a modified DA consent	N	$712.00
Plus per $1,000 above $500,000	Fee to cover the cost of issuing a modified DA consent	N	$0.50
$1,000,001 to $10,000,000			
Base Fee	Fee to cover the cost of issuing a modified DA consent	N	$987.00
Plus per $1,000 above $1,000,000	Fee to cover the cost of issuing a modified DA consent	N	$0.40
More than $10,000,000			
Base Fee	Fee to cover the cost of issuing	N	$4,737.00

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Fee Name	Fee Description	GST	2015/16 Fee
	a modified DA consent		
Plus per $1,000 above $10,000,000	Fee to cover the cost of issuing a modified DA consent	N	$0.27

Planning NSW Fees Strategic Planning Fee

Development exceeding $50,000	Strategic Planning Fee required to be forwarded to Planning NSW	N	0.64 times Estimated costs / $1,000

Refundable Bond for the Repair to Damaged K&G from Building Works

Dwellings	Bond to cover any damage caused to KG during building works	N	$370.00
Swimming Pools	Bond to cover any damage caused to KG during building works	N	$370.00
Industrial & Commercial Developments per lineal metre of Street Frontage	Bond to cover any damage caused to KG during building works	N	$75.00

LEP Map

Per copy / A1 sheet	Fee to cover cost of issuing a map	Y	$64.00

Development Control Plan 2013

per copy	Fee to cover cost of issuing a map	Y	$25.00

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Business Undertakings Fees & Charges

Fee Name	Fee Description	GST	2015/16 Fee
Airport Charges Payments for Annual Fees are to be paid in advance			
Itinerant aircraft under 2,000 kgs	Fees set to partially fund the facility	Y	N/A
Aircraft over 2,000 kgs per tonne	Fees set to partially fund the facility	Y	$12.00
Commercial operators per tonne unless annual charge negotiated	Fees set to partially fund the facility	Y	$12.00
Training Schools per annum	Fees set to partially fund the facility	Y	$300.00
Local based single engine aircraft per annum	Fees set to partially fund the facility	Y	$300.00
Local based twin engine aircraft per annum	Fees set to partially fund the facility	Y	$600.00
Caravan Park - Camping Sites			
Serviced Site (2 people)			
Per night	Fees set to partially fund the facility	Y	$26.00
Per week	Fees set to partially fund the facility	Y	$156.00
in excess of 2 people per head	Fees set to partially fund the facility	Y	$5.50
Unserviced Site (2 people)			
Per night	Fees set to partially fund the facility	Y	$10.00
Per week	Fees set to partially fund the facility	Y	$70.00
in excess of 2 people per head	Fees set to partially fund the facility	Y	$5.50
Caravan Park - On-Site Cabins			
Budget Cabin			
(2 people) per night	Fees set to partially fund the facility	Y	$60.00
in excess of 2 people per head	Fees set to partially fund the facility	Y	$10.00

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Fee Name	Fee Description	GST	2015/16 Fee
(2 people) per week	Fees set to partially fund the facility	Y	$360.00
in excess of 2 people per head per week	Fees set to partially fund the facility	Y	$62.00
Standard Cabin			
(2 people) per night	Fees set to partially fund the facility	Y	$70.00
in excess of 2 people per head	Fees set to partially fund the facility	Y	$11.00
(2 people) per week	Fees set to partially fund the facility	Y	$420.00
in excess of 2 people per head per week	Fees set to partially fund the facility	Y	$62.00
Deluxe (2 Bedroom) Cabin			
(2 people) per night	Fees set to partially fund the facility	Y	$86.00
in excess of 2 people per head	Fees set to partially fund the facility	Y	$11.00
(2 people) per week	Fees set to partially fund the facility	Y	$516.00
in excess of 2 people per head per week	Fees set to partially fund the facility	Y	$62.00

Caravan Park

Ensuites			
per ensuite per night	Fees set to partially fund the facility	Y	$11.00
Long Term Residents (per week)			
Metered Electricity			
1st 27 days (10% GST applies)	Fees set to partially fund the facility	Y	$110.00
Post 27 days (5.5% GST applies)	Fees set to partially fund the facility	Y	$98.00
Usage Levy Fee - 40 Cents per unit	Fees set to partially fund the facility	Y	$0.42

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Fee Name	Fee Description	GST	2015/16 Fee
Non-Metered Electricity			
1st 27 days (10% GST applies)	Fees set to partially fund the facility	Y	$110.00
Post 27 days (5.5% GST applies)	Fees set to partially fund the facility	Y	$98.00
Electricity (10% GST applies)	Fees set to partially fund the facility	Y	$30.00
Holiday & Festival Periods Applies: Easter, June & October Long Weekends - Elvis Festival Week (Wednesday to Festival Close)			
Serviced Site			
(2 people) per night	Fees set to partially fund the facility	Y	$29.00
Standard Cabin			
(2 people) per night	Fees set to partially fund the facility	Y	$84.00
Deluxe (2 Bedroom) Cabin			
(2 people) per night	Fees set to partially fund the facility	Y	$103.00
Additional Caravan Park Fees			
Cancellation Fee - Cabin Bookings	Cancellation Fee if cabin booking is cancelled within 1 week of arrival date	Y	$25.00
Linen Fees - Double Bed Bedding	Fees associated with the cost of providing the service	Y	$10.00
Linen Fees - Single Bed Bedding	Fees associated with the cost of providing the service	Y	$5.00
Cleaning Fee - Additional Costs Incurred	Fees associated with the cost of providing the service	Y	$15.00
Hire Fees - e.g. portacots	Fees associated with the cost of providing the service	Y	$10.00

Industrial Land

Fee	Based on demand and a set at a reate to cover costs and to provide funding for future development and to be an incentive to prospective	Y	Price on application + GST

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Fee Name	Fee Description	GST	2015/16 Fee
	industries		

Open Cut Experience - Peak Hill - Guided Tours (Includes Gold Panning)

Adult	Provides for subsidised operations and partical recovery of costs of service and costs	Y	$10.00
Child (5 - 18 years old) **Note**: Toddlers 4 & under will not be charged	Provides for subsidised operations and partical recovery of costs of service and costs	Y	$8.00
Senior	Provides for subsidised operations and partical recovery of costs of service and costs	Y	$8.00
Supervisors	Provides for subsidised operations and partical recovery of costs of service and costs	Y	POA

Henry Parkes Centre Admission Prices

Above ticket enables 2 days admission to Henry Parkes Centre			
Single Adult	Fee to cover cost of service	Y	$12.00
Single Child (5-18 years old) Note: Toddlers 4 and under will not be charged	Fee to cover cost of service	Y	$6.00
Concession	Fee to cover cost of service	Y	$10.00
Family Note: 2 Adults & up to 3 Children (5 to 17 years old) Under 5 is Free	Fee to cover cost of service	Y	$28.00
Pre-booked			
Pre-booked non-concession group rate (Minimal Group of 20)	Fee to cover the cost of service	Y	$10.00
Pre-booked concessions group rate (Minimal Group of 20)	Fee to cover the cost of service	Y	$8.00

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Library Fees &Charges

Fee Name	Fee Description	GST	2015/16 Fee
Library Bags			
per enviro bag	Fee to cover the cost of providing enviro bag	Y	$2.50
Photocopying			
B&W A4 single side	Fee to cover the cost of providing photocopies	Y	$0.30
B&W A4 double side	Fee to cover the cost of providing photocopies	Y	$0.35
B&W A3 single side	Fee to cover the cost of providing photocopies	Y	$0.55
B&W A3 double side	Fee to cover the cost of providing photocopies	Y	$0.65
Colour A4 single side	Fee to cover the cost of providing photocopies	Y	$1.55
Colour A4 double side	Fee to cover the cost of providing photocopies	Y	$2.55
Colour A3 single side	Fee to cover the cost of providing photocopies	Y	$2.55
Colour A3 double side	Fee to cover the cost of providing photocopies	Y	$3.05
Gloss Colour/B&W A4	Fee to cover the cost of providing photocopies	Y	$5.00
Gloss Colour/B&W A3	Fee to cover the cost of providing photocopies	Y	$7.00
Laminating			
A4	Fee to cover the cost of laminating	Y	$2.50
A3	Fee to cover the cost of laminating	Y	$4.50
CD / DVD Cleaning / Fixing			
Basic	Fee to cover the costs associated with the cleaning / fixing of discs	Y	$5.65
Heavy	Fee to cover the costs	Y	$11.00

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Fee Name	Fee Description	GST	2015/16 Fee
	associated with the cleaning / fixing of discs		

Activities / Programs

Fee	Fees to cover the cost of providing children activities	Y	At Librarians Discretion

Libary Commerial Hire

Per hour fee	Fee to cover costs associated with the hiring of Trundle Library Space	Y	$30.00

Lost or Damaged Books

Fee	Fee to cover the cost of replacing lost or damaged books	Y	$13.00 + replacement costs

Exam Supervision

Per Student per exam	Fee to cover the cost of providing exam supervision	Y	$55.00

Sale of Old Library Books

Fee	Annual Book Sale	Y	At Librarians Discretion

Inter Library Loan

pass on fees charged if any by lending library	Fee to cover costs of inter library loans	Y	As per ILL Charges
Request fee	Fee to cover costs of inter library loans	Y	$5.00
Returned Overdue fee per day overdue	Fee to cover costs of inter library loans	Y	$1.00

Microfilm Copy Charges

A4	Fee to cover the costs of providing Microfilm Copies	Y	$0.75

Search Service Fees

Preliminary Search (15 minutes)	Where a library staff member carries out a detailed search for a member at their request	Y	$13.00 + GST
Professional Search per hour	Where a library staff member carries out a detailed search for	Y	$36.50 / hour + GST

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Fee Name	Fee Description	GST	2015/16 Fee
	a member at their request		

Replacement of Lost Library Cards

Fee	Fee to cover the cost of issuing lost library card replacements	Y	$2.70

Overdue Book Letter

Administration fee	Fee to cover the costs of administering overdue borrowed books	Y	$1.00

Visitors Deposit - Interstate

Security Deposit (Refundable)	Fee to cover the costs of replacing books, if not returned	N	At Librarians Discretion

Facsimile Transmissions - Incoming

per page	Fees to cover the cost of providing facsimile	Y	$0.60
per page	Fees to cover the cost of providing facsimile	Y	$1.70

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Water Fund Fees & Charges

Fee Name	Fee Description	GST	2015/16 Fee
Water Charges			
Tariff Step 1 < 400kl	Water consumption is charged to the consumer at a rate calculated to cover variable costs	N	$1.80
Tariff Step 2 > 400kl	Water consumption is charged to the consumer at a rate calculated to cover variable costs	N	$3.20
Commercial Water Tariff per kl	Water consumption is charged to the consumer at a rate calculated to cover variable costs	N	$2.20
Dialysis	To assist Dialysis patients with associated costs	N	Refer to Council pricing policy and Step 1 & 2 tariffs
Trundle School (Raw Water)	Water consumption is charged to the consumer at a rate calculated to cover variable costs	N	$1.25
Northparkes Mine	Water consumption is charged to the consumer at a rate calculated to cover variable costs	N	Cost of supply subject to CPI adjust
Raw Water Rising from Dams Tariff Step 1 < 400kl	Water consumption is charged to the consumer at a rate calculated to cover variable costs	N	$1.25
Raw Water rising from Dams Tariff Step 2 > 400kl	Water consumption is charged to the consumer at a rate calculated to cover variable costs	N	$2.20
Availability Charges			
20 mm	Calculated to cover the fixed costs associated with the operation of the Water Fund and Infrastructure replacement programs	N	$180.00
25 mm	Calculated to cover the fixed costs associated with the operation of the Water Fund and Infrastructure replacement programs	N	$281.00
32 mm	Calculated to cover the fixed costs associated with the	N	$461.00

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Fee Name	Fee Description	GST	2015/16 Fee
	operation of the Water Fund and Infrastructure replacement programs		
40 mm	Calculated to cover the fixed costs associated with the operation of the Water Fund and Infrastructure replacement programs	N	$720.00
50 mm	Calculated to cover the fixed costs associated with the operation of the Water Fund and Infrastructure replacement programs	N	$1,125.00
80 mm	Calculated to cover the fixed costs associated with the operation of the Water Fund and Infrastructure replacement programs	N	$2,880.00
100 mm	Calculated to cover the fixed costs associated with the operation of the Water Fund and Infrastructure replacement programs	N	$4,500.00
Imperial	Calculated to cover the fixed costs associated with the operation of the Water Fund and Infrastructure replacement programs	N	$180.00
Unmetered - Vacant & Strata Title Units	Calculated to cover the fixed costs associated with the operation of the Water Fund and Infrastructure replacement programs	N	$180.00
Unmetered - CBD	Calculated to cover the fixed costs associated with the operation of the Water Fund and Infrastructure replacement programs	N	$620.00
Unmetered - NR	Calculated to cover the fixed costs associated with the operation of the Water Fund and Infrastructure replacement programs	N	$180.00
Water Service Units/Flats	Calculated to cover the fixed costs associated with the	N	$180.00

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Fee Name	Fee Description	GST	2015/16 Fee
	operation of the Water Fund and Infrastructure replacement programs		

Standpipe Sales

per kilolitre	Charge to cover the cost of water treatment and costs to effect supply from a nearby hydrant	N	$4.50

Water Developer Charges

Per Equivalent Tenement	Contribution required from Developers in accordance with the Water Developer charge Contribution Policy	N	$11,640.00

Meter Connection Fee

Meter Connection Fee	Fee to cover the cost of connecting a water meter	N	$21.00
Meter Connection Fee (If service pre-connected)	Fee to cover the cost of connecting a water meter	N	$145.00
Meter Dis-connection Fee	Fee to cover the cost of disconnecting a water meter	N	$145.00
Security Deposit for Demolition Fee*	Fee to cover cost of Council's Asset	N	$1,000.00

Meter Tests

20mm (Shire Area)	Fee to cover the cost of carrying out testing of water meters	N	Actual Cost + postage
20mm+ other Local Govt areas and special requirements	Fee to cover the cost of carrying out testing of water meters	N	Actual Cost + postage

Meter Readings

Water meter reading fee (including meter re-reads)	Fee to cover the cost of reading a water meter at the rqurst of the consumer or other parties	N	$46.00
Administration fee if Certificate required within 48 hours	Fee to cover the cost of reading a water meter at the rqurst of the consumer or other parties	N	$46.00

External Fire Hydrant Testing - Administration Fee

Annual Certification - per building	Fee to cover the cost of providing an annual certification for essential servies compliance	Y	$200.00

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Fee Name	Fee Description	GST	2015/16 Fee
Pressure / Flow Test and Report for Fire			
Fee	Fee to cover the cost of completing test	Y	$165.00
Backflow Device Testing			
Per device	Fee to cover the cost of completing testing	Y	$120.00 + parts

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Sewer Fund Fees & Charges

Fee Name	Fee Description	GST	2015/16 Fee
Residential Sewer Access Charges			
BR = SDF X ((AC20 + CR) x UC)			
BR = annual residential sewerage bill	Calculated to cover the fixed costs associated ith the operation of the Sewer Fund and Infrastructure replacement programs	N	$436.00
SDF = sewer discharge factor	Calculated to cover the fixed costs associated ith the operation of the Sewer Fund and Infrastructure replacement programs	N	$0.70
AC20 = annual residential sewerage access charge (20mm connection)	Calculated to cover the fixed costs associated ith the operation of the Sewer Fund and Infrastructure replacement programs	N	$238.00
Unmetered business*		N	$620.00
CR = average annual residential water consumption - 287kl			
UC = sewer usage charge	UC is applied to the water consumed by a property assessed to be discharged into the sewer system. Fee covers the estivated treatment cost of waste water	N	$1.25
Sewer Access Charges			
Residential Unit/Flat	Calculated to cover the fixed costs associated with the operation of the Sewer Fund infrastructure replacements programs	N	$436.00
Trundle/Tullamore Sewerage Charge	Calculated to cover the fixed costs associated with the operation of the Sewer Fund infrastructure replacements programs	N	$436.00
Trundle/Tullamore Sewerage Charge - Vacant Land	Calculated to cover the fixed costs associated with the operation of the Sewer Fund infrastructure replacements programs	N	$250.00
Churches	Calculated to cover the fixed	N	$218.00

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Fee Name	Fee Description	GST	2015/16 Fee
	costs associated with the operation of the Sewer Fund infrastructure replacements programs		
Residential Multiples Sewer x no flats x 100% of residential rate	Calculated to cover the fixed costs associated with the operation of the Sewer Fund infrastructure replacements programs	N	$436.00

Non-Residential Sewer Access Charges

20mm	Calculated to cover the fixed costs associated with the operation of the Sewer Fund infrastructure replacements programs	N	$242.00
25mm	Calculated to cover the fixed costs associated with the operation of the Sewer Fund infrastructure replacements programs	N	$378.00
32mm	Calculated to cover the fixed costs associated with the operation of the Sewer Fund infrastructure replacements programs	N	$620.00
40mm	Calculated to cover the fixed costs associated with the operation of the Sewer Fund infrastructure replacements programs	N	$968.00
50mm	Calculated to cover the fixed costs associated with the operation of the Sewer Fund infrastructure replacements programs	N	$1,513.00
80mm	Calculated to cover the fixed costs associated with the operation of the Sewer Fund infrastructure replacements programs	N	$3,872.00
100mm	Calculated to cover the fixed costs associated with the operation of the Sewer Fund infrastructure replacements programs	N	$6,050.00

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Fee Name	Fee Description	GST	2015/16 Fee
Minimum annual non-residential sewerage charge	Calculated to cover the fixed costs associated with the operation of the Sewer Fund infrastructure replacements programs	N	$436.00
B = SDF X (AC + C + UC)			
UC = sewer usage charge	UC is applied to the water consumed by a property assessed to be discharged into the sewer system. Fee covers the estivated treatment cost of waste water	N	$1.25

Sewer Developer Charges

Per Equivalent Tenement	Contribution required from Developers in accordance with the Sewerage Developer charge Contribution Policy	N	$3,445.00

Sewer Connection Application Fee

Fee	Fee to cover the cost of connecting a water meter	N	$21.00

Trade Waste Service Fee - Section 501

Category 1 & 2 - Annual Trade Waste Fee	Fee to cover the administration of Trade Waste agreement	N	$190.00
Category 3 - Annual Trade Waste Fee	Fee to cover the administration of Trade Waste agreement	N	$680.00

Trade Waste Usage Charge

Based on percentage of Water Consumption deemed discharged into the sewer systerm Kl	Rate is applied to the water consumed by property assessed to be discharged into the sewer system. Fee covers the estimated treatment cost of the liquid trade waste. Fee is to cover re-inspection of non-compliant issues detected at initial inspection	N	$1.85
Where no onsite pre-treatment occurs per Kl	Rate is applied to the water consumed by property assessed to be discharged into the sewer system. Fee covers the estimated treatment cost of the liquid trade waste. Fee is to cover re-inspection of non-	N	$14.40

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Fee Name	Fee Description	GST	2015/16 Fee
	compliant issues detected at initial inspection		

Trade Waste Re-inpsection Fee

Fee per re-inspection required	Rate is applied to the water consumed by property assessed to be discharged into the sewer system. Fee covers the estimated treatment cost of the liquid trade waste. Fee is to cover re-inspection of non-compliant issues detected at initial inspection	N	$96.00

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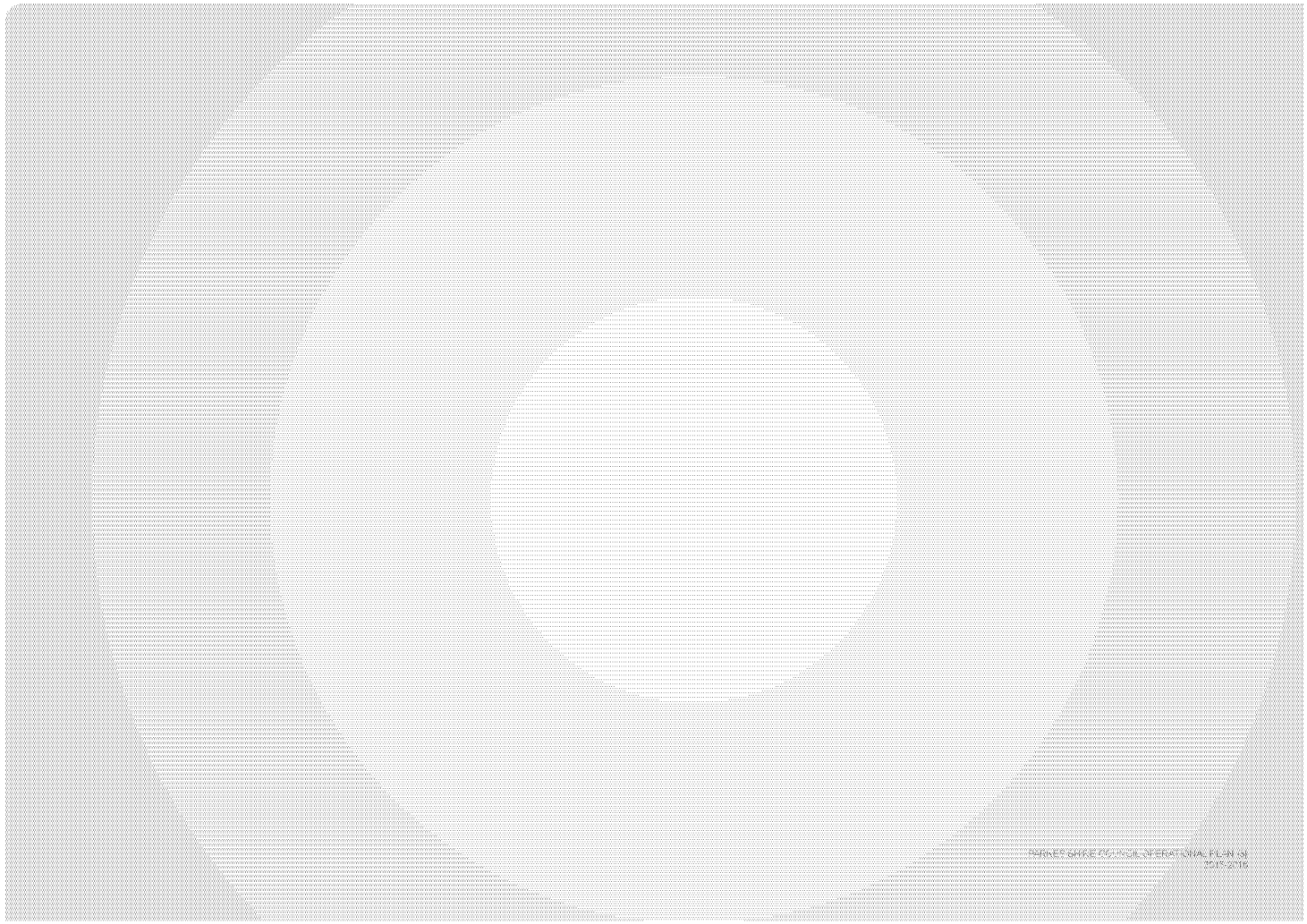
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PARKES SHIRE COUNCIL OPERATIONAL PLAN [2]
2015-2016

General Manager

Mayor

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General Manager

Mayor

General Manager

Mayor

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General Manager

Mayor



PARKES SHIRE COUNCIL 2012/2016

Seated - left - Les Finn Director Corporate Services & Technology - Kent Boyd General Manager - Mayor Ken Keith
Steve Barry Director Engineering Services - Steve Campbell Director Planning & Environment
Standing - left - Cr George Pratt - Cr Bob Haddin - Deputy Mayor Alan Ward - Cr Barbara Newton - Cr Belinda McCorkell
Cr Louise O'Leary - Cr Pat Smith - Cr Michael Greenwood - Cr Ken McGrath

General Manager

Mayor

Welcome from the Mayor

Welcome to the 2015/16 Operational Plan, this is Operational Plan is for the third year of the Progressive Delivery Program.

The Progressive Delivery Program has marked a shift in the services delivered by Council and a more concentrated focus on embracing community engagement as a way to ensure Council is delivering community priorities and acceptable levels of service to our Shire. The Special Rate Variation funding will start making a significant difference from this year with many more projects and initiatives possible.

This Operational Plan resources and delivers the actions from the Progressive Delivery Program which is in turn shaped by the Parkes Shire Community Strategic Plan and the needs, wants and priorities of the Parkes Shire Community.

Some of the major works that will be delivered in this Operational Plan include:

- Lake Endeavour Dam Upgrade
- Progression of Sewage Treatment Plant Upgrade Project
- Parkes Airport Terminal
- Parkes Indoor Heated Pool Planning

These works have been guided by long term planning, community consultation and with a constant aim of making the Parkes Shire the best place to live, work and play for our community. This includes the people who live here, work here, visit here, invest and do business here.

Council does not work alone in aiming to make the Parkes Shire the best place to live, work and play. We have a large number of community organisations and government and non-government organisations that, through the work they do, complement Council's work in achieving the long term vision for the Parkes Shire which is:

In 2025 the Parkes Shire will be:

a progressive regional centre, embracing a national logistics hub with vibrant communities, diverse opportunities, learning and healthy lifestyles

I commend the Operational Plan to you for your consideration and welcome your comments within the public submission period.

Councillor KJ Keith

Mayor

Parkes Shire Council



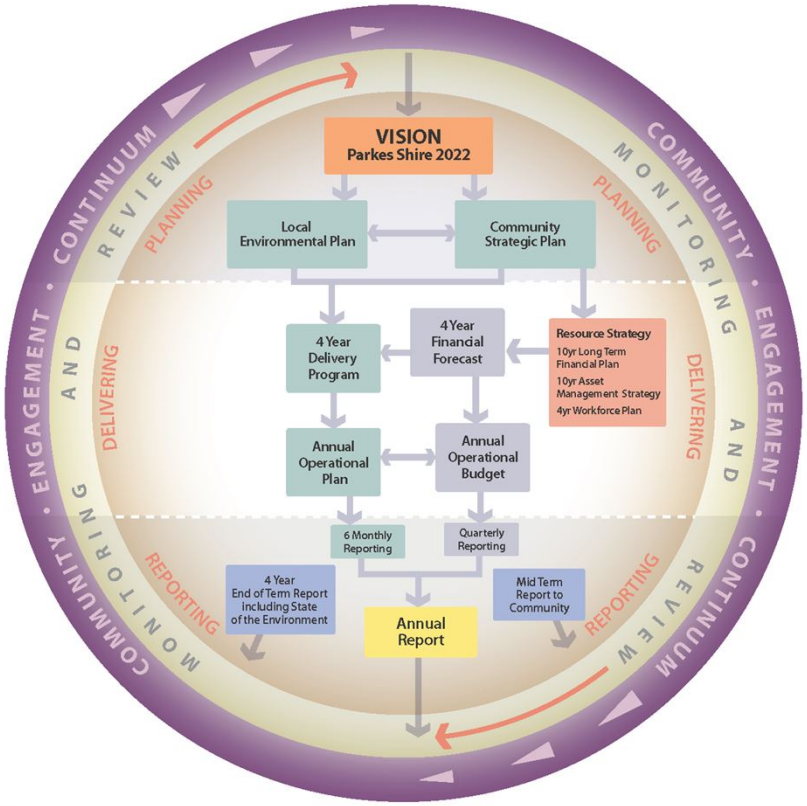
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Parkes Shire Integrated Planning and Reporting Framework

FIGURE 1.1



PARKES SHIRE COUNCIL OPERATIONAL PLAN {8}

General Manager

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Integrated Planning How it works

INTEGRATED PLANNING AND REPORTING FRAMEWORK

In 2009 a new Integrated Planning and Reporting (IP&R) framework was introduced across Local Government in New South Wales. Parkes Shire Council was one of the first Councils to embrace this large and wide ranging reform in becoming what was termed a "Group 1" Council. Being in this grouping saw Parkes Shire Council fully adopt its Integrated Planning and Reporting documentation in 2009/2010 Council year. Since this time the IP&R framwork has been rolled out across the State. Parkes Shire has continued to develop its approach whilst regularly reporting on its progress culminating in its End Of Term Report being tabled at the final meeting of the previous Council in September 2012. Council has now prepared its new suite of IP&R documents. The Delivery Plan forms a vital component of this integrated planning approach which is structured primarily to outline what the newly elected Council, elected in September 2012, will "deliver" whilst in office over the next four years and how this will be resourced. To assist the community and other users of these documents Council has prepared a simple summary to outline how each plan fits in to the entire IP&R approach. Figure 1.1 illustrates this interaction by way of a diagram. A brief explanation of each of the plans and how they interact is provided that articulates how the approach all comes together.

THE COMMUNITY ENGAGEMENT STRATEGY (CONTINUUM) 2012 - 2016

The Community Engagement Strategy outlines the mechanisms Parkes Shire Council uses to engage their communities in the issues and decisions that affect them.

Based on a set of guiding principles and a diverse range of processes the outputs and outcomes of the strategy guide and inform the planning, delivery and reporting of all Council's integrated plans and reports.

The strategy is known as the Community Engagement Continuum. As the name implies it is a continuous process, not a collection of isolated activities. It is the way Council does its work and how Council and Community work together.

PARKES SHIRE COUNCIL LOCAL ENVIRONMENT PLAN (LEP) 2012

The Parkes Local Environmental Plan 2012 (PLEP2012) is the legal instrument that imposes standards to control development for the Shire. The LEP reserves land for open space, infrastructure and other public purposes as well as residential, industrial, commercial and agricultural purposes. The purpose of the LEP is to achieve the objects of the Environmental Planning and Assessment Act 1979, as amended. It is also a means to implement the Parkes Shire Land Use Strategy 2011. The PLEP2012 comprises a written document and a series of accompanying maps. The PLEP2012 includes provisions for the protection of the operational environments of the Parkes Radio Telescope and the Parkes National Logistics Hub. The LEP links directly to the Parkes Shire Council Community Plan in Future Direction 3 "Promote, Support and Grow our Communities" and more specifically under the Strategic Objective 3.4. "Utilise an integrated planning framework to guide the development of our communities". This objective is subsequently actioned in both the 4 year Delivery Plan and the Annual Operational Plan in 3.4.2. "Review and implement Council's planning instruments". This sees Council's implementation of the LEP regularly monitored and reported to Council and the community via the Integrated Planning and Reporting Framework reporting mechanisms.

THE 2022 COMMUNITY STRATEGIC PLAN (REVIEWED 2012)

The Community Strategic Plan (CSP) is a high level 10 year plan developed collaboratively by Council with the Parkes Shire Community as part of its Community Engagement Continuum. This plan identifies the community's main priorities and aspirations for the future. It contains the vision for the Parkes Shire and the 8 key Future Directions in achieving this vision by 2022 being;

1. Develop Lifelong Learning Opportunities
2. Improve Health and Wellbeing
3. Promote, Support and Grow Our Communities
4. Grow and Diversify the Economic Base
5. Develop Parkes as a National Logistics Hub
6. Enhance Recreation and Culture
7. Care for the Clime in a Changing Climate
8. Maintain and Improve the Shire Assets and Infrastructure

This CSP articulates the Strategic Objectives Council has set to achieve these Future Directions and considers the "Quadruple Bottom Line" impacts regarding; Civic Leadership, Economic, Social and

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Environmental outcomes as well as adhering to Council's Social Justice Principles. This CSP also identifies Council's role in these areas as a Provider, Facilitator or Advocate and linkages to the planning process of other levels of Government and Stakeholder groups.

This Community Strategic Plan cascades or flows directly into the key Actions identified in the Delivery Program for Council to implement over its term of office. (See Fig 1.2)

FIGURE 1.2



THE DELIVERY PROGRAM 2013/14 TO 2016/17

The Delivery Program actions the Future Directions and Strategic Objectives of the Community Strategic Plan. It identifies the principal activities that Council will undertake in response to these Objectives. The Delivery Program addresses the full range of Council's operations and who is responsible for their delivery. The Delivery Program cascades or flows on, into the tasks required annually, as identified in the Operational Plan (See Fig 1.2). The Delivery Program is intrinsically linked to the Resourcing Strategy documents being; the 10 Year Asset Management Strategy, the 4 Year Workforce Plan and the 10 Year Long Term Financial Plan. The Long Term Financial Plan has also formed the basis from which the 4 Year Financial Forecasts have been derived, to explain in more detail how the Delivery Program will be funded over the life of the program. This sees that the Delivery Program both informs and is informed by, the Resourcing Strategy.

The Delivery Program has been developed in consultation with the Parkes Shire Community as part of the Community Engagement Strategy 2012 - 2016. Council has had to consider the communities priorities and expected levels of service, and balance these with its resourcing constraints. In the Delivery Program, Council has had to work with the community and make the difficult decision to apply for a Special Rate Variation to address the funding gap that is apparent after this process. More information regarding this process is outlined in the section of this plan **"Funding the Delivery Program".**

THE DELIVERY PROGRAM FINANCIAL FORECASTS 2013/14 TO 2016/17

The Long Term Financial Plan outlines the high level budgeting scenarios over the next 10 years. These estimates and assumptions form the basis from which the 4 Year Financial Forecasts have been derived. This document explains in more detail how the Delivery Program will be funded over the life of the Program and equally what the Operational Budgets will ultimately be in each year of the Program.

THE OPERATIONAL PLAN

The Operational Plan is prepared as a sub-plan of the Delivery Program. It identifies the projects, programs and activities that Council will undertake within the next financial year. These actions cascade or flow down from the Delivery Plan and become the tasks required in each particular year of the Operational Plan (See Fig 1.2). The Operational Plan allocates responsibilities for each project, program and activity and identifies how the effectiveness of the projects, programs and activities will be measured. Council receives reports on these measures on a six monthly basis.

THE OPERATIONAL BUDGET

The Operational Budget details the budgeted funding for the activities to be undertaken in that year. The Operational Budget includes provisions relating to the content of Council's Annual Statement of Revenue Policy.

This includes details of:

Estimated income and expenditure

Ordinary rates and special rates

Proposed fees and charges

Council's proposed pricing methodology

Proposed borrowings.

The Operational Budget is reviewed and reported to Council within two months after the end of each quarter (except the June quarter).

THE 10 YEAR ASSET MANAGEMENT STRATEGY 2013/14 TO 2022/23

The Asset Management Strategy is prepared to assist Council in improving the way it delivers services from infrastructure: These infrastructure services include:

- Transport (roads, bridges, footpaths, etc.)
- Stormwater drainage,
- Water,
- Sewer,
- Open Spaces (parks and recreation),
- Buildings, and
- Aerodrome

These infrastructure assets have a combined replacement value of $760 million.

The Asset Management Strategy:

- shows how Councils asset portfolio will meet the service delivery needs of its community into the future,
- enables Council's Asset Management policy to be achieved, and
- ensures the integration of Council's Asset Management with its Long Term Strategic Plan.

The Asset Management Strategy will assist Council in meeting the requirements of the National Sustainability Frameworks, and Integrated Planning and Reporting guidelines (IP&R). Local Councils in NSW are required to undertake their planning and reporting activities in accordance with the Local Government Act 1993 and the Local

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Government (General) Regulation 2005, and provide services needed by the community in a financially sustainable manner.

The Asset Management Strategy is prepared following a review of Council's service delivery practices, financial sustainability indicators, asset management maturity and fit with Council's vision for the future as outlined in the Community Strategic Plan. The Strategy outlines an Asset Management Improvement Plan detailing a program of tasks to be completed and resources required to bring Council to a minimum 'core' level of asset maturity and competence.

THE 10 YEAR LONG TERM FINANCIAL PLAN 2013/14 TO 2022/23

The Long Term Financial Plan (LTFP) is a part of Council's Resourcing Strategy. The Plan is used to ensure that Council can have an understanding of the current financial situation and the projections of several future directions. The LTFP is developed in conjunction with the Workforce Plan and the Asset Management Plan, and is combined as The Resourcing Strategy, with the same objectives. These Plans are prepared for at least the next 10 years, and are required to be reviewed each year.

The LTFP is set out to show the financial impact of providing different levels of service to the community. The Plan includes projections of revenue and expenditure, the balance sheet and projected cash flows. Behind these projections, there are several assumptions that are used to build the Plan. These assumptions are usually related to the level of asset renewal and maintenance, inflation rate, growth in dwellings, timing of revenue, level of grants, level of service etc. The projections are modified to highlight the major scenarios (or options) that have an economic consequence. Also, within the Plan there are financial indicators (calculated for each scenario). These indicators allow comparisons between scenarios, and enable the monitoring of financial performance.

The LTFP enables Council to improve the connectivity with the Delivery Plan, and allows for a better understanding of the financial consequences of the Plan. The Long Term Financial Plan is a decision making tool that helps Council to model several important scenarios, and it helps Council to identify financial issues at an earlier stage. The Plan presents the effects of these scenarios, over the longer term. These projections help Council to focus on the issues, and analyse the consequences. Planning for at least 10 years, enables the Council to assess the current situation and make decisions for the future.

THE WORK FORCE PLAN 2013/14 TO 2016/17

The 2013 – 2017 Parkes Shire Council Workforce Plan provides the strategic direction to create a sustainable workforce. It provides a supporting framework for those objectives and actions contained in each of the three Departmental Delivery Programs and Operational Plans. The focus will be the alignment of the workforce with the goals, values and objectives of the organisation which includes the management of our asset infrastructure. This will enable us to effectively deliver community expectations into the future.

THE ANNUAL REPORT

The Annual Report is one of the key points of accountability between a Council and its community. It is not a report to the Division of Local Government or the NSW Government, it is a report to the community.

The Annual Report focuses on Council's implementation of the Delivery Program and Operational Plan because these are the Plans that are wholly the Council's responsibility.

The Report also includes some information that is prescribed by the Local Government (General) Regulation 2005. This information has been included in the Regulation because the Government believes that it is important for community members to know about it – to help their understanding of how Council has been performing both as a business entity and a community leader.

THE END OF TERM REPORT 2013/14 TO 2016/17

Councils are now required to prepare an End of Term Report which must be tabled prior to the end of Councils 4 year term. This document must include a report as to the Council's achievements in implementing the Community Strategic Plan over the previous four years. This also means drawing upon achievements in the implementation of the four year Delivery Program. It includes information from other organisations, including State Government agencies.

STATE OF THE ENVIRONMENT REPORTING

A comprehensive report on the State of the Environment is required to be included as part of the End Of Term Report. This means that the End Of Term Report will include a report on how Council has met the environmental objectives in the Community Strategic Plan. The report on the State of the Environment includes progress against relevant performance indicators for the environmental objectives of the Community Strategic Plan and Delivery Program.

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Funding the Delivery Program

IDENTIFYING THE NEEDS AND WANTS OF THE COMMUNITY

Since March this 2012 Council has been preparing for the current round of the Integrated Planning and Reporting, encompassing a review of the 10 year Community Strategic Plan and development of this Delivery Program. Council has carried out an intensive community engagement as outlined in the Community Engagement Strategy (Continuum) 2012 document, this was done to determine the service delivery and project delivery expectations across the Shire. Council has also conducted a detailed analysis of Councils Workforce Plan, Asset Management Plans and the Long Term Financial Plan. This process has resulted in Council having developed three resourcing scenarios which are outlined in the Long Term Financial Plan for consideration regarding the Delivery Program being; Current Situation, the Static Delivery Program and the Progressive Delivery Program.

The Current Situtation Model: was based on no new income sources being made available to Council. With this scenario it sees that the current operating deficit remains, no new Capital for new projects is available and there is insufficient funding to cover depreciation. **T Corp (NSW Treasury) have indicated Council is not sustainable in the long term under this scenario.**

The Static Delivery Program Model; was based on a cumulative 7% increase each year for four years above the existing rate cap estimated at 3%. After the four years this would total a 46% increase, and if the estimated cap is taken out this would mean a total 31% increase over and above the cap on the general rate in four years time. The Static Delivery Program would see the operating deficit returned to a balanced budget. Council could then instigate a capital program that just exceeds depreciation by funding an approximate $3m per annum renewal program. Some minor asset maintenance backlog would be able to be addressed however there would be no new additional assets planned.

The Progressive Delivery Program Model; This program is based on a cumulative 10% increase e year for four years above the existing rate cap estimated at 3%. This would after the four years total a 63% increase, and if the estimated cap is taken out this would mean a total 46% increase over and above the cap on the general rate in four years time. The Progressive Delivery Program would see the operating deficit turned into an operating surplus. The capital works program would then exceed depreciation. The surplus would the be used to fund an approximate $4m per annum capital program which sees the significant asset maintenance backlog faced being addressed.

Council has conducted a number of Community Programming Workshops in October 2012 across the Shire, working with the community to prioritise the three resourcing scenarios. The results of this process where that 78% in favour of the Progressive Delivery Program, 16% in favour of the Static Delivery Program and 6% in favour of the Current Situation. Council has continued to seek input from the community since these workshops via a wide spread media campaign including a web based survey. This survey had similar results with 60.6% in favoure of the Progressive Delivery Program, 25% in favour of the Static and 14.4% favouring the Current Situation. (For more information refer to the Community Engagement Strategy (Continuum) 2012

CONSIDERING THE REASONABLENESS AND IMPACT OF INCREASING THE GENERAL RATES

Council commissioned the Western Research Institute (WRI) to examine the reasonableness of the proposed rate variations under the Static and Progressive Delivery Program models. WRI considered three main criteria in their methodology being; Price Comparisons (other goods usually purchased), Impact (on incomes), and Peer Comparisons (other Councils). The report also considers the impacts on those possibly less advantaged using what is termed a SEIFA ranking which is a measure compiled by the Australian Bureau of Statistics the findings of the report are summarised below;

Price Comparisons:

Price comparisons (households) - under both the static and progressive plans rates increases do not exceed the past and anticipated price increases of the services most closely aligned to local government services. These services include utilities and child care with local government itself usually providing water and some child care services. The static rate increase does not even exceed the price increases of servicesin general over the relevant period.

Price comparisons (farm and non-farm business) - except for input prices to electricity and rail freight, even the static rate increase exceeds the past and anticipated input price and wage increases over the relevant period

Impact:

Impact (households) - rates represent less than 1 per cent of the household expenditure of 80 per cent of Parkes households so that even with the 64 per cent rate increase of the progressive plan implementation, rates remain below 1 per cent of household expenditure and the increase represents less than one percentage point of household expenditure.

Impact (farm and nonfarm businesses) - overall the impact is relatively small on non –farm business with rates representing less than 1 per cent of value added. Even with the progressive plan implementation, rates will increase by less than 1 percentage point of value added. Therefore the impact of even the progressive rate increase is insignificant for non-farm business. However rates are more significant for farm businesses

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representing up to 4 per cent of value added in Scenario 2 (growing agriculture) and up to 6 per cent of value added in Scenario 1 (stagnating agriculture) and hence, so too is any rate increase. Nevertheless concern about this impact should be mitigated to some extend because the significance of rate increase from farm businesses is in part due to the growing number of hobby farms. In addition, the assumption of stagnating agricultural value added may be less plausible that the assumption of growing agriculture, and hence the impact of the rates increase in Scenario 1 may be indeed overstated.

Comparison with Peers:

Comparison with peers - The average household incomes of Parkes is just above the median income of Group 10 and 11 LGAs while its current rates are well below the median for Group 10 and Group 11 LGAs. Under the progressive rate increase Parkes rates would rise just above the median for these 2 groups of councils. By itself this would suggest that the progressive rate increase is consistent with Parkes' peers. However Parkes is well below the median of these councils in terms of the SEIFA index. This suggests that Parkes has a relatively large proportion of relatively disadvantaged households. This issue is addressed through Council monetary rebates and hardship policies.

Overall Conclusions;

In summary, even the rates increases under the progressive program passed most of the tests for reasonableness. Both the static and progressive programs result in rates increase exceeding the rise of input costs for businesses. For non-farm businesses the rates as a percentage of value added is less than 1 per cent, suggesting that the impact is low. However, for farm businesses, the rates/value added ratio is higher due to the growing number of 'hobby farms'. This overstates the real impact of rates on farm businesses. Additionally, Parkes Shire has low SEIFA ranking, suggesting significant disadvantage of certain population groups. This disadvantage is countered by monetary compensation and policy action that are included in both programs. Overall, even the progressive program broadly satisfies reasonableness test.

THE SPECIAL RATE VARIATION PROCESS AND HOW IT WILL BE MANAGED

Parkes Shire Council has made the difficult decision to seek a Special Rate Variaiton(SRV) from the NSW Independant Pricing and Regulatory Tribunal(IPART) in line with the funding model to support the Progressive Delivery Program. This sees a cumulative 10% increase a year for four years above the existing rate cap estimated at 3%. This would after the four years total a 63%. The adopted draft IP & R Planning documentation including this Delivery Program will be placed on display for submissions for a period of 28 days from the 30th of Januay 2013. Council will consider any submissions made and has until March 14th to submit a finalised Special Rate Variation application under Section 508A of the Local Government Act 1993 to IPART.

IPART will then consider this applicaiton and Council will be advised in June 2013 of the decision of IPART and the approved General Rate level set. Although Council believes it has a strong case to support its application ultimately IPART have the discretion to refuse any rise above the cap that was set on the 26th of November 2012 being 3.4%, or alternatively a percentage increase anywhere from the level of the cap up to and including the full amount sought being 13% each year for 4 years.

To assist the reader in being able to identify which of the projects, iniatives or items in the Delivery Program are directly reliant upon the Progressive Funding component these are identified as being Actions in a green font with an additional differntiation being found in the Action number by having a "P" added to the identifiying number. It is these actions that will be subject to adjustment or elimination after the decision of IPART. Similarly the itmes as they appear in the Captial Works Programs in both the 4 Year Financial Forecasts and the Operational Budget have been identified and appear in green font.

NOTE RE DELIVERY CHALLENGE ASSESSMENT

The potential of the Special Rate Variation to assist in delivery of the actions of the program can generally be assisted by comparing the risk rating of the original action (BLUE action) compared to the risk rating of the progressive action (AUGMENTED PROGRAM GREEN P action). **Note: New "Progressive" Programs/Projects however are not able to be compared in the same manner.**

Documentaition relating to Councils Special Rate Variation Applicaiton to IPART can be found on its web site www.parkes.nsw.gov.au

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Council's Role and Principal Activities

THE LOCAL GOVERNMENT ACT 1993 SETS OUT COUNCIL'S STRATEGIC GOALS AND OBJECTIVES AS:

a. to provide directly or on behalf of other levels of government, after due consultation, adequate, equitable and appropriate services and facilities for the community and to ensure that those services and facilities are managed efficiently and effectively;

b. to exercise community leadership;

c. to exercise its functions in a manner that is consistent with and actively promotes the principles of multiculturalism;

d. to promote and to provide and plan for the needs of children;

e. to properly manage, develop, protect, restore, enhance and conserve the environment of the area for which it is responsible, in a manner that is consistent with and promotes the principles of ecologically sustainable development;

f. to have regard to the long term and cumulative effects of its decisions;

g. to bear in mind that it is the custodian and trustee of public assets and to effectively account for and manage the assets for which it is responsible;

h. to facilitate the involvement of Councillors, members of the public, users of facilities and services and Council staff in the development, improvement and co-ordination of local government;

i. to raise funds for local purposes by the fair imposition of rates, charges and fees, by income earned from investments and, when appropriate, by borrowings and grants;

j. to keep the local community and the State Government (and through it, the wider community) informed about its activities;

k. to ensure that, in the exercise of its regulatory functions, it acts consistently and without bias, particularly where an activity of the Council is affected;

l. to be a responsible employer;

These goals and objectives formulate the framework by which Parkes Shire Council has developed the organisation to respond to the needs of the community. The planning documents that formulate the Parkes Shire Council's integrated planning process provides the mechanisms for the achievement of those objectives.

ACTIVITIES

At this time Council's Financial Data is organised around the principal activities of Council as identified in an Australian Accounting Standard. These are:

1. **Administration**
2. **Public order and safety**
3. **Health**
4. **Community services and education**
5. **Housing and community amenities**
6. **Water supply**
7. **Sewerage services**
8. **Recreation and culture**
9. **Mining manufacturing and construction**
10. **Transport and Communication**
11. **Economic affairs**

The Financial statements found in the 10 Year Financial Plan, the 4 Year Financial Resourcing Strategy and the 1 Year Operational Budget are structured in accordance with this standard.

Council is working to bring about greater synergies between the management planning and financial reporting processes. The current planning documentation supplied provides where possible cross referencing using the identified Council activities at the Strategic Objective and action level to assist in determining how the activities are funded.

WORK HEALTH AND SAFETY (WHS)

Parkes Shire Council is committed to promoting the safety in the workplace by actively encouraging everyone to take responsibility for their own and others' safety. This will be achieved by providing relevant information, training, effective risk management and consultation processes, plus the allocation of adequate resources and strong management support. Council will endeavour to comply with, or exceed where possible, all relevant WHS legislation and industry standards.

To assist, the WHS Committee, comprising of staff and management representatives will continue to play an important role in ensuring that a proactive approach to workplace safety is undertaken.

Council is committed to ensuring ongoing development and continuous improvement of Council's WHS activities through innovative measures to eliminate or minimise work related illness and injury.

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Social Justice Principles

Council is committed to the application of social justice throughout all aspects of its operation.

Social justice is based on four interrelated principles of equity, rights, access and participation, to ensure that:

- There is equity in the distribution of resources
- Rights are recognised and promoted
- People have fairer access to the economic resources and services essential to meet their basic needs and to improve their quality of life, and
- People have better opportunities for genuine participation and consultation about decisions affecting their lives.

The NSW Division of Local Government has stipulated seven mandatory social justice groups that are to be targeted for consultation and planning:

- Children (0-11 years)
- Young People (12 –24 years)
- Women
- Older People (over 55 years)
- Aboriginal People
- People with Disabilities
- People from Culturally and Linguistically Diverse Backgrounds

Council's commitment is demonstrated in:

- Council's organisational values being; Parkes Shire Council is committed to be an organisation where staff believe, INTEGRITY, SAFETY, CARING & RESPECT, TEAMWORK, INNOVATION and A COMMUNITY FOCUS are aspired to at all times
- Council's Code of Conduct and its key principals of Integrity, Leadership, Selflessness, Objectivity, Accountability, Openess, Honesty, and Respect that ensures the growth of a workforce and Council, characterised by codes of personal and collective behaviour
- Community Engagement Strategy that ensures the needs of social justice groups are considered when consulting on the Community Strategic Plan, and
- Council's adoption of quadruple bottom line reporting, that includes reporting on how well Council is meeting the community's social needs. Council is committed to further developing increased emphasis and measurement of performance in this area

Council's commitment is also demonstrated at a planning level through various actions and tasks outlined in its Delivery and Operational Plans. The Key Future Directions that relate directly to the Social Justice Principles are:

- 1. Develop Education Lifeling Learning Opportunities
- 2. Improve Health & Wellbeing
- 3. Promote, Support and Grow Our Communities

More detail outlining specifically how Council's Strategic Objectives apply, can be found in the actions outlined in this Delivery Program and the related tasks in the Operational Plans.



Currajong Disability Clients and Carers with Parkes Library Assistant, Debbie Gould. The group attend a weekly session in the library during term time.



Members of the Parkes Shire Indigenous Community with Parkes Shire Councillors and Staff at the Aboriginal Flag Raising Ceremony, December 2012.

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Parkes Shire Council Organisation Structure



PARKES SHIRE COUNCIL OPERATIONAL PLAN {18}

General Manager

Mayor

Roles and Responsibilities

Set out below are the details on the five departmental groupings of Council's management structure showing details of the functions and linkages to the activities undertaken by Council. Occupational health and safety and risk management responsibilities traverse all departments of Council. Responsibilities will be allocated as appropriate when Council's Risk Management Policy and Business Continuity Plan are completed and implemented.

General Manager - Kent Boyd

Office of the General Manager: Kent Boyd			
SECTION	**MANAGER**	**FUNCTIONS**	**ACTIVITY**
Governance & Corporate Strategy	Brad Byrnes	Corporate development Strategic management Governance Records management Business Improvement	Administration
Technology and Corporate Services Department: Director Les Finn			
SECTION	**MANAGER**	**FUNCTIONS**	**ACTIVITY**
Finance	Owen Jensen	Budgeting and financial planning Financial reporting and services Rating	Administration
Business & Economic Development	Anna Wyllie	Industrial development promotion Economic development/ Govt & Industry Lobbying Civic promotions Business development /management	Economic Affairs
Technology & Information Services	Anthony McGrath	Information services	Administration
Human Resources	Rhonda Milgate	Human Resources Pay Office	Administration

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Planning and Environment Department: Director Steven Campbell			
SECTION	**MANAGER**	**FUNCTIONS**	**ACTIVITY**
Development Services	Annalise Cummings	Land use planning	Housing & Community Amenities
		Heritage management	
		Development Control	
		Project & Risk Management	
		Cultural & Social Planning	
		P & E Certificate. Sec 149/735A/121ZP	
		Economic Development Strategy	
		Access Committee	
Building Certification	Michelle Bicket	Building Certification	Mining, Manufacturing & Construction
		Section 68 Approvals Inc Caravan Parks	Health
		Building & Property Maintenance	Health
		Contract Management - Cleaning (Admin & HPC), Spicer Caravan Park	Housing & Community Amenities
		Swimming Pool Compliance	
		Plumbing & Drainage Regulation	
Regulation & Compliance	Howard Orr	Food Regulation	
		Public Health Inc Immunisation	
		Environmental Monitoring	
		Ranger Services	Public Order & Safety
		Animal Management	Health
		Carparking Enforcement	Housing & Community Amenities
		Cleaning - Public & Sporting Amenities	
		POEO	
		Cemetery Management	
		Building and Property Security	

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Planning and Environment Department: Director Steven Campbell			
SECTION	**MANAGER**	**FUNCTIONS**	**ACTIVITY**
Planning	Steven Campbell	Hospitals and Medical Workforce	Health
Waste Management	Vacant	Landfill & Waste Operations Contract Management - Waste Services Policy & Strategy relating to Waste Management Data Collection & Monitoring Trade Waste Waste Management	Director Planning Environment

Engineering Services Department: Director Ben Howard			
SECTION	**MANAGER**	**FUNCTIONS**	**ACTIVITY**
Works	Vacant	Infrastructure Construction & Maintenance Parks and Gardens Cemetery Maintenance Sports Ground Support Street Tree Management Street Cleaning Private Works Operation of Quarries & Pits RMS Contract	Transport and Communication Recreation and Culture Housing and Community Amentities Mining, Manufacturing & Construction Economic Affair
Design and Traffic	Nathan Koenig	Engineering Survey & Design Traffic Management Engineering Assessment of Developments	Transport and Communication
Natural Resources	Vacant	Water Sewer Stormwater Management Soil Erosion & Prevation of Native Vegetation Noxious Plants Insect and Vermin Control Environmental Control of Quarries and Pits Emergency Management & LEMO	Water Supplies Sewerage Services Housing and Community Amenities Public Order and Safety Transport and Communication Recreation and Culture

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Assets	Vacant	Asset Planning and Management GIS Mapping Management	Administration
Road Safety & Injury Prevention	Melanie Suitor	Road Safety & Injury Prevention	Public Order and Safety
Support Services	Sharon Ross	Plant Management Stores Management Secretarial Services - Eng Swimming Pool Operations Airport Operations Health and Safety Programs	Administration Recreation and Culture Transport and Communication Health

Infrastructure Department: Director Andrew Francis

SECTION	MANAGER	FUNCTIONS	ACTIVITY
Natural Resources	Vacant	Soil Erosion & Prevation of Native Vegetation Noxious Plants Insect and Vermin Control Environmental Control of Quarries and Pits Water Supply Operations and Management Sewer Scheme Operations and Management Stormwater Management Emergency Management & LEMO	Water Supplies Sewerage Services Housing and Community Amenities Public Order and Safety Transport and Communication Recreation and Culture

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Parkes Shire Council 10 year Community Plan

VISION

In 2022 Parkes Shire will be:

"A progressive regional centre, embracing a national logistics hub, with vibrant communities, diverse opportunities, learning and healthy lifestyles"

- Vibrant communities
- Diverse opportunities
- Learning, healthy lifestyles
- Progressive Regional Centre: National Logistics Hub

OUR VALUES

The following **C.O.R.E.** values will guide our future choices and how we work together

We will be;

C aring and friendly

O pen to new ideas

R espectful, acting with integrity and tolerance

E ngaging and willing to work together

FUTURE DIRECTIONS

As a community we will work together on the following future directions will help us reach our 2020 destination

- Develop education and lifelong learning opportunities
- Improve health and well being
- Promote, support and grow our communities
- Grow and diversify the economic base
- Develop Parkes as a national logistics hub
- Enhance recreation and culture
- Care for the natural and built environment in a changing climate
- Maintain and improve the Shire's assets and infrastructure

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Analysing the information...

1 RISK MANAGEMENT - PAGE 26

2 PLAN FORMAT EXPLAINED - PAGE 28

3 STRATEGIC OBJECTIVES AND THE QUADRUPLE BOTTOM LINE - PAGE 29

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Risk Management

ENTERPRISE RISK MANAGEMENT

Parkes Shire Council is committed to the implementation of Enterprise Risk Management (ERM). ERM is defined as "an organisation-wide approach to developing techniques that assist to have the culture, processes and structures that are directed towards the effective management of potential opportunities and adverse effects or threats".

Council recognises that risks are an integral part of normal everyday life that is unavoidable. Taking control of informed risks is part of good business practice, and allows for risks to be identified, analysed, evaluated and treated. The requirement to adopt a broad-brush risk management approach is likely to be mandated by the Department of Local Government in the near future.

Council is adopting a proactive approach in committing resources and energy to implementing Enterprise Risk Management.

The ultimate objective of Parkes Shire Council's Risk Management Plan is to embed the principles of risk management in all aspects of Council's operations. It is recognised this is a long-term goal, and will require a phased implementation to ensure that risk management is effective and sustained across all of Council's operations.

Council's Strategic Objectives as outlined in the 10 Year Community Plan and the 4 Year Delivery Program have undergone a risk assessment identifying the threats, termed as challenges, posed to their successful implementation. This assessment has been carried out considering Parkes Shire Council's risk appetite across a number of parameters in line with the quadruple bottom line. These are found in the risk tables adopted in Council's Risk Management Manual. It is acknowledged that the factors determining the level of risk are not static and therefore, the levels of risk will continue to be monitored and evaluated as required and in line the International Risk Management Standard ISO 31000.

RISK ASSESSMENT OF ACTIONS

Extreme	High	Moderate	Low	Insignificant

The "challenge" levels reflect those found in Parkes Shire Council's adopted Risk Management Program. Actions found in the plan are also included in the Risk Registers maintained by Council and these will continue to be monitored and remain changeable.

NB: It is important to note that the assessment is made on the action itself and not the broader Future Direction or Strategic Objective, meaning the assessment examines the challenges posed to Council implementing the actions themselves in the current environment with resourcing available.

MEASURING RESULTS

We will measure achievement of the Delivery Program through Council's Operational Plan. Reporting will be completed on a minimum six monthly basis.

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Plan Format Explained

FUTURE DIRECTION

ACTION
This field indicates the relevant task being carried out by Council Staff addressed from the Parkes Shire Council Communtiy Strategic Plan (CSP) 2022.

STRATEGIC OBJECTIVE
This is the high level goal for the community in achieving the Future Direction as set out in the CSP.

Future Direction 1 Develop Lifelong Learning Opportunities

Provide Access to Tertiary Education

Strategic Direction

1.1.1 Provide support and funding for the Jack Scoble Scholarship to support students undertaking full time university studies

Manager Culture, Education & Library Services - 3 days annually, advertising costs and assessment costs. Estimated at $1,303 (Activity 19)

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	Action		*Responsibility*	*Measurements*
	1.1.2.1	Review the criteria and process for the scholarship	S Buckle	Reviewed in consultation with Scholarships Committee
	1.1.2.2	Advertise, interview and award scholarship	S Buckle	Suitable pool of applicants received.
				Scholarship awarded to most suitable applicant.
	1.1.2.3	Funds distributed as part of Council presentation	S Buckle	Presentation to Council is received and adopted

RESOURCING IMPLICATIONS
Links to the operational budget as well as the estimated staffing and financial resouces identified to achieve the action.

QUADRUPLE BOTTOM LINE
Provides a subjective estimate on a scale from 1 to 5 stars of the Economic, Social, Environmental and Civic Leadership outcomes of the action. 1 being poor, 5 excellent. **(Note: 3 stars is either medium or no identified impact)**

PERFORMANCE MEASUREMENTS
Identifies the increment PSC will use to measure progress towards the actions target.

PARKES SHIRE COUNCIL OPERATIONAL PLAN {28}

General Manager

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Strategic Objectives and The Quadruple Bottom Line

STRATEGIC OBJECTIVES	QUADRUPLE BOTTOM LINE (QBL) PRIMARY	QUADRUPLE BOTTOM LINE (QBL) SECONDARY	COMMENTS
1 DEVELOP EDUCATION AND LIFELONG LEARNING OPPORTUNITIES			
1.1 Facilitate access to Tertiary Education 1.2 Support and promote TAFE 1.3 Promote and support early childhood care and education 1.5 Provide lifelong learning opportunities			Education, whilst not traditionally viewed as a function of Local Government, is an area identified by the Community as being of vital importance. Council is committed to advocating and where it can, facilitating improved education outcomes for the Parkes Shire Community. This sees education having both social and civic leadership as being the most relevant QBL obligations.
2 IMPROVE HEALTH AND WELLBEING			
2.1 Encourage the provision of medical facilities and services 2.2 Promote and develop health education and encourage people to take personal responsibility for their health 2.5 Maximise public safety			Improvements in the area of health were identified as a very high priority by the Parkes Shire community. Council has an obligation to its community to work with other levels of Government to improve services in health and social impacts. Council also seeks to ensure optimal health and safety outcomes through its operations and activities.
3 PROMOTE, SUPPORT AND GROW OUR COMMUNITIES			
3.1 Develop and implement individual township plans 3.2 Develop strategies to work with and support the townships endeavours 3.3 Strengthen Council's relationship with the smaller townships 3.4 Utilise an integrated planning framework to guide the development of our communities 3.5 Provide equitable access to community services			Parkes Shire is a rural community and the social importance of support and growth to these communities has even more emphasis than the economic benefits which are intrinsically linked. Many communities are struggling to maintain essential services and Council will be measured on its efforts in maintaining if not further developing its townships.
4 GROW DIVERSIFY THE ECONOMIC BASE			
4.1 Support mining operations and development 4.2 Develop and support the tourism industry in the Shire 4.3 Maintain a strong innovative agricultural sector 4.4 Improve the availability and accessibility of new technology 4.5 Increase the number of residents and work opportunities across Parkes Shire 4.6 Promote and develop industry, retail and government services in the Parkes Shire			Council is committed to supporting all of the diverse range of economic activites in the Shire. The economic benefits and the flow on improvements to the Shire community quality of life, are embedded on ensuring the reliability and sustainability of the Parkes Shire Economic Base. Council is also looking to embrace the emerging and exciting developments in digital and fibre optic technologies. Performance will need to be measured in both quantitative and qualitative terms.

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Strategic Objectives and The Quadruple Bottom Line

STRATEGIC OBJECTIVES	QUADRUPLE BOTTOM LINE (QBL) PRIMARY	QUADRUPLE BOTTOM LINE (QBL) SECONDARY	COMMENTS
5 DEVELOP PARKES AS A NATIONAL LOGISTICS HUB			
5.1 Develop and promote the Parkes National Logistics Hub 5.2 Develop a ring-road to divert heavy vehicle traffic to the Parkes National Logistics Hub (PNL&HUB) 5.3 Promote development of the inland rail corridor 5.4 Make Parkes Regional Airport progressive and profitable 5.5 Improve road access to Sydney			Council must rely significantly on the assistance of other levels of Government to continue to develop as a National Logistics Hub. In a similar vein to growing its economic base, there are substantial social benefits to the wider community if key economic strategies are realised. These are linked through employment and the increase in services that closely follow development in these areas.
6 ENHANCE RECREATION AND CULTURE			
6.1 Improve aquatic recreation facilities 6.2 Develop and implement pedestrian access and cycling mobility facilities 6.3 Maintain and develop sporting, recreational and cultural facilities 6.4 Ensure the library is an ongoing cultural, recreational, learning centre for the community			It is through provision of services in these two areas of recreation and culture that Council provides a leadership role in the community. The social benefits to those living in the Shire are impacted greatly by the recreational and cultural activities available. Council will be measured on how it is able to continue to resource and support the existing facilities and community groups engaged in this area of the QBL.
7 CARE FOR THE ENVIRONMENT IN A CHANGING CLIMATE			
7.1 Improve the environmental outcomes of Council's operations 7.2 Raise awareness of sustainable practices in the Community 7.3 Encourage recycling and the reduction of waste 7.4 Implement environmental regulations and controls in Council's sphere of operation			Climate Change is a challenge facing the global community as well as the Parkes Shire community. Council is committed to addressing both adaptation and mitigation strategies that are required to meet this challenge. Council will work with all stakeholders both Government and Non Government. The measurement of its success in these areas will continue to be refined as the methodologies and processes to carry out these measures improve and develop.
8 MAINTAIN AND IMPROVE THE SHIRE ASSETS AND INFRASTRUCTURE			
8.1 Ensure that Shire water management is in line with best practice 8.2 Manage road assets 8.3 Ensure that sewer management is in line with best practice 8.4 Ensure Shire storm water management minimises negative impacts and maximises reuse 8.5 Maintain and operate Parkes Regional Airport 8.6 Manage, maintain and update Council owned property			It is the area of maintaining and improving the Shires assets and infrastructure that Council expends the most resources and spends the most time. It is this area that the "Traditional" responsibilities expected of Council by the community are found. Council must ensure that it has appropriate governance and reporting structures to transparently guide its resourcing decisions. Council must measure accurately the state and condition of its assets and infrastructure to appropriately inform its decision making and to prioritise and allocate its resources. Council's transport assets have a particular emphasis as they link all the Shire communities and are fundamental to Council's impact on the other 7 Future Directions of the Community Strategic Plan.

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Future Direction 1 Develop Lifelong Learning Opportunities

Provide Access to Tertiary Education

Strategic Direction

1.1.1 Provide support and funding for the Jack Scoble Scholarship to support students undertaking full time university studies

Manager Culture, Education & Library Services - 3 days annually, advertising costs and assessment costs. Estimated at $1,303 (Activity 19)

		Action		Responsibility	Measurements
		1.1.2.1	Review the criteria and process for the scholarship	S Buckle	Reviewed in consultation with Scholarships Committee
		1.1.2.2	Advertise, interview and award scholarship	S Buckle	Suitable pool of applicants received.
					Scholarship awarded to most suitable applicant.
		1.1.2.3	Funds distributed as part of Council presentation	S Buckle	Presentation to Council is received and adopted

General Manager

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Support and Promote Existing TAFE

Strategic Direction

1.2.1 Utilise TAFE as service provide for staff

Carried out annually utilising normal staffing hours



	Action		Responsibility	Measurements
	1.2.1.1	Monitor and assist training of staff involved in the program	R Milgate	Evidence of staff activities being monitored

Promote and support early childhood care and education

Strategic Direction

1.3.1 Council will provide a Family Day Care Service

Family Day Care operates with a $948,746 budget for 2015/2016. This is affected by Federal Government funding allocations (Activity 15)



	Action	Responsibility	Measurements	
	1.3.1.1	Family Day Care complies with "Education and Care Services National Regulations and Act 2011" and other relevant regulatory bodies	A Winter	Compliance with all audits

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Strategic Direction			
1.3.1.2	Family Day Care complies with the Federal Government National Quality Framework, incorporating the 'Early Years Learning Framework', national standards and elements, audits and spot checks	A Winter	Compliance with audits and spot checks on safety, hygiene, wellbeing and education
1.3.1.3	Family Day Care strategic plan is reviewed and updated annually	A Winter	Strategic plan reviewed and report made to Council
1.3.2 Promote and support the importance of early literacy skills			
The Library operates on a budget of $889,459 for 2015/2016. Support of literacy is affected by this budget. (Activity 29)			
1.3.2.1	Provide a range of activities to support early literacy	S Buckle	Early childhood literacy sessions (storytime, rhyme time) held during school terms
			Literacy based activities held during school holidays
1.3.2.2	Hold a special 'literacy month'	S Buckle	Literacy month held

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1.3.3 Provide support to Parkes Early Childhood Centre through a minimum cost accommodation arrangement

Council supports the Parkes Early Childhood Centre (PECC) through a peppercorn lease as well as assisting in some building maintenance, rates and insurance costs. $24,810 budgeted for 2015/2016 (Activity 19)



		Action		Responsibility	Measurements
		1.3.3.1	Lease arrangements with PECC	O Jensen	Lease agreement in place and functioning to satisfaction of all parties
		1.3.3.2	Maintenance of PECC building	M Bicket	

Provide Lifelong Learning Opportunities

Strategic Direction

1.5.1 Provide lifelong learning opportunities for the community through Parkes Shire Library

$29,370 is budgeted in 2015/2016 for exhibitions, special projects and workshops (Activity 29)



		Action	Responsibility	Measurements	
		1.5.1.1	Provide training programs	S Buckle	Online computer training system provided to community for free

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Strategic Direction				
	1.5.1.2	Provide family and local history resources	S Buckle	Family history workshops are held every year
				Local family history research services provided
	1.5.1.3	Provide community access to the Internet	S Buckle	At least eight computers are available for public Internet access
				Wifi access is available at all libraries

1.5.2 Support vocational education programs

HR support and programming - 4 weeks per year, SBATS Mentoring program 100 days over a 2 year period resourced in normal working hours.
$410,832 budgeted in 2014/15 for wages for Traineeships/Apprenticeships and Cadetships and mentoring programs (Activity 1)



	Action		*Responsibility*	*Measurements*
	1.5.2.1	Actively support School and University Work Experience and Work Placement Programs	R Milgate	90% of requests for work placements completed
	1.5.2.2	Support Educational Career days	R Milgate	Number of Events attended
	1.5.2.3	Support Parkes University Study Centre initiatives	R Milgate	Number of initiatives supported
	1.5.2.4	Develop and delivery School based Traineeships program	R Milgate	100% completion rate
	1.5.2.5	Develop Policy, Programs and allocate resources to initiative	R Milgate	Progressively Increase percentage of traineeships/apprenticeships and cadetships to 6% of workforce

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1.5.3 Actively promote lifelong learning in Council Staff Training and Professional Development Policies and Programs

Budgeted at $219,954 for 2015/2016 outlined as part of Council's Corporate Training Plan (see Workforce Plan) (Activity 1)



	Action		Responsibility	Measurements
1.5.3.1	Improve leadership skills for Managers, Supervisors and Team Leaders		R Milgate	Number of staff undergoing courses incorporating leadership skills
1.5.3.2	Ensure Individual and Corporate Training Plans developed		R Milgate	Number of plans completed
1.5.3.3	Review Training and Development Policy and Program		R Milgate	Completion, then yearly review
1.5.3.4	Commit to succession planning initiatives for critical positions		R Milgate	Number of critical positions with succession plans in place

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General Manager

Mayor

Future Direction 2 Improve Health and Well Being

Encourage the provision of medical facilities and services

Strategic Direction

2.1.1 Support the development of a Health Precinct Plan

This is an advocacy role and there are no costs apportioned



	Action		*Responsibility*	*Measurements*
	2.1.1.1	Participate in the development of the Health Precinct Plan	S Campbell	Draft Health Precinct Plan Completed
				Articles in local press
	2.1.1.2	Participate in Project development for the new Parkes Hospital	S Campbell	Council represented at local planning meeting
				Participate in community consultation relating to Hospital Planning.

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2.1.2 Work with and support the Parkes General Practitioners Working Group

Council sponsors the GP Cup which raises funds annually to pay recruitment costs for GP's and incentives for GP's and other health professionals

★★ ★★★★★ ★★★★★ ★★★

	Action		Responsibility	Measurements
2.1.2.1	Jointly facilitate meetings of the Parkes GP Working Group		S Campbell	Meetings held quarterly
				Council allocated actions followed up
				Receptions held for new and visiting GP's
				Investigate medical scholarship options
2.1.2.2	Support provided to GP Cup event		S Campbell	Events Officer coordinates the running of the event
				Council sponsors event including the provision of teams
				Council presence at trophy presentation

2.1.3 Plan and undertake maintenance of medical facilities in Peak Hill, Tullamore and accommodation for Medical Registrars at Parkes

$35,340 has been allocated for maintenance and capital improvements in the 2015/2016 budget. Rent received for Health Centres is fully allocated to maintaining those facilities. Capital improvements are funded by Council as required. (Activity 14)

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Action	Responsibility	Measurements

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2.1.3.1	Maintain Assets	M Bicket	Asset maintenance carried out
2.1.3.2	Manage accommodation for Medical Registrars	M Bicket	Leases issued to tenants
			Ingoing and vacating inspections carried out
			Requests for maintenance dealt with

Promote and develop health education and encourage people to take personal responsibility for their health

Strategic Direction

2.2.1 Support and encourage programs that promote health and wellbeing

No cost apportioned support provided to State Government initiatives



Action		*Responsibility*	*Measurements*
2.2.1.1	Provide information to staff on healthy lifestyles	S Ross	Information distributed by internal email, staff newsletter, toolbox talks and noticeboards
2.2.1.2	Facilitate programs aimed at improving health and wellbeing of staff.	S Ross	Annual fitness challenges held
			Flu Vaccination Program implemented
			Health and Wellbeing Calendar
			Skin Cancer Checks undertaken

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Maximise Public Safety

Strategic Direction

2.5.01 Continued support to the role and functions of a Road Safety and Injury Prevention Officer and implementation of the Road Safety Strategic Plan

Road Safety position reviewed annually, funding is external. External funding sources are always at delivery risk to this initiative.
Financially, Council commits $18,833 to this position as well as providing a vehicle and accommodating the officer with administration support (Activity 9)

★★ ★★★★★ ★★★★★ ★★★

	Action		Responsibility	Measurements
2.5.1.1	Participate in Lachlan, Forbes, Parkes combined Road Safety Steering Committee	B Howard	Number of meetings attended
				Councillor nominated to represent Council
				Meetings hosted and chaired when in Parkes
2.5.1.2	Assist in the development and delivery of the Annual Road Safety Action Plan	B Howard	Annual Plan Developed

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2.5.02 Maintain community safety through the management and reduction of public nuisances

2015/2016 budget is $277,150. Costs apportioned to Health Administration and Animal Control (Activity 6)



	Action		Responsibility	Measurements
	2.5.2.1	Monitor and enforce requirements under various Acts and Regulations	H Orr	Complaints investigated and regulations enforced
				Incidents recorded in CAIRS and followed up
	2.5.2.2	Develop policies and procedures for enforcement	H Orr	

2.5.03 Continue to support and participate in the Parkes Interagency to contribute to partnerships in community wellbeing initiatives

Council has allocated $2,040 in the 2015/2016 budget towards the administration of Interagency (Activity 18)



		Action	Responsibility	Measurements
	2.5.3.1	Maintain sponsorship to Parkes Neighbourhood Centre for administration of the Interagency	B Byrnes	Funding in budget
				Evidence of Partnership
				Report annually on the Interagency
	2.5.3.2	Provide report on Council activities to the Interagency and Youth Interagency meetings	B Byrnes	

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2.5.04 Work with the NSW Police to Maximise Public Safety

The net annual cost of town planning operations is $226,291 (Activity 21)



		Action	Responsibility	Measurements
	2.5.4.1	Maintain protocol with NSW Police Service	A Cummings	Review as required to ensure that emerging issues captured by protocol
				Relevant applications referred to Police Service for comment
				Police comments integrated into determinations
	2.5.4.2	Provide administrative support to the Parkes Shire Liquor Accord	A Cummings	Agenda and minutes distributed
				Council representative attends meetings
				Council actions completed
	2.5.4.3	New development assessment staff undertake Safer by Design training	A Cummings	Staff trained
				Staff kept abreast of emerging issues
	2.5.4.4	Investigate feasibility of roll out of CCTV in Parkes CBD	B Byrnes	Report to Council

2.5.05 Inspect and enforce health standards through the Food Regulation Partnership with the NSW Food Authority

The net annual cost of Health Administration and inspection services is $452,014. (Activity 10)



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		Action	Responsibility	Measurements
	2.5.5.1	Fulfil Council's performance requirements as a Category B Council under the Food Regulation Partnership	H Orr	All High and Medium risk premises inspected at least once per year
				Low risk premises inspected following complaints
				Annual report furnished to the NSW Food Authority
				Support training requirements for Food Safety supervisors
				Participate where possible in Food Safety campaigns/surveys
				Investigate food poisoning incidents in accordance with protocols
				Participate in the Scores on Doors

2.5.06 Provide Animal Management Services across the Shire

The cost to Council of Animal Management Services is $265,680. (Activity 6)



			Action	Responsibility	Measurements
		2.5.6.1	Operate Animal Shelter Facility	H Orr	Animal Shelter operating in accordance with guidelines
					Community accessing facility
					Annual report furnished to the Department of Local Government on time
					Impounding records up to date

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				Ranger Activity Report made to Council monthly
	2.5.6.2	Enforce Companion Animal and Impounding Legislations	H Orr	Number of animals impounded
				Infringement notices issued
				Information distributed to owners of Companion Animals

2.5.06.P.(AUGMENTED PROGRAM) Provide Animal Management Services across the shire

The net cost to Council for enhanced management of Animal Services is $265,680 (Activity 6)
Additional $27,680 2015/2016 funded through SRV Application



		Action	*Responsibility*	*Measurements*
	2.5.6.1.P	Operate Animal Shelter Facility	H Orr	Animal Shelter operating in accordance with guidelines
				Community accessing facility
				Annual report furnished to the Department of Local Government on time
				Impounding records up to date
				Ranger Activity Report made to Council monthly
				Collaborative animal relationship program established

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				Report submitted to IPART regarding utilisation of funding from Special Rate Variation
	2.5.6.3.P.	Enforce Companion Animal and Impounding Legislations	H Orr	Number of animals impounded
				Increased Infringement notices issued
				Increased Information distributed to owners of Companion Animal
				Evidence of support for programs to encourage responsible animal ownership
				Data shows Shire wide approach to companion animal management
				Report submitted to IPART regarding utilisation of funding from Special Rate Variation
	2.5.6.4	Develop and Implement Companion Animals Management Plan	H Orr	

2.5.07 Providing and maintaining cemeteries for Shire Communities

Costs to Council is $160,880. (Activity 27)



		Action	*Responsibility*	*Measurements*
	2.5.7.1	Maintain Cemetery Records in accordance with adopted procedures	H Orr	Cemetery records up to date
				Right of burials and burial permits issued
				Approvals given for monumental work in General Cemeteries

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	2.5.7.2	Cemetery Management Plan developed	H Orr	Draft Cemetery Management Plan adopted
				Consultation conducted
				Policy adopted
	2.5.7.3	Long Term Financial Plan for Cemeteries implemented	H Orr	All scheduled works completed
				Works within budget
	2.5.7.4	Maintain cemeteries within available funding levels	D Ramsay	Customer complaints
				Budgetary compliance

2.5.08 Inspect and enforce health standards through enforcement of the Local Government Act and Public Health Act

The net annual cost of Health Administration and Inspection Services is $452,014. (Activity 10)



		Action	*Responsibility*	*Measurements*
	2.5.8.1	Investigate complaints and enforce Local Government Act and Public Health Act	H Orr	Complaints investigated
				Orders and directions issued
				Registers maintained of regulated premises
				CAIRS followed up
	2.5.8.2	Determine applications under Section 68 of the Local Government Act	M Bicket	Applications determined
				Premises and conditions monitored as required

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2.5.08.P. (AUGMENTED PROGRAM) Inspect and enforce health standards through enforcement of the Local Government Act and Public Health Act

The net annual cost of Health Administration Inspection Services and the regulation of overgrown properties is approximately $452,014 per annum (Activity 10)
Additional $20,350 in 2015/2016 funded through SRV applications



	Action	Responsibility	Measurements
2.5.8.1. P.	Investigate complaints and enforce Local Government Act and Public Health Act with an emphasis of overgrown and untidy property	H Orr	Increased number of complaints investigated
			Increased numbers of orders and directions issued
			Registers maintained of regulated premises
			CAIRS followed up
			Strategy developed and implemented to deal with overgrown/untidy properties
			Report submitted to IPART regarding utilisiation of funding from Special Rate Variation

2.5.09 Provide support for Emergency Management in Parkes Shire in accordance with the S.E.R.M Act

Under the State Emergency and Rescue Management (S.E.R.M) Act, Council has an obligation to provide a support role which is significant and a specialist has been employed to meet Council's obligations

Council must contribute 11.7% of the operating costs of the State Emergency Service, NSW Rural Fire Service and the NSW Fire Brigade. Limited grants may be accessed for some aspects such as disaster mitigation projects (Activity 5)



	Action	Responsibility	Measurements

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2.5.9.1	Provide executive support to the Local Emergency Operations Controller and the Local Emergency Management Committee	A Francis	Manager Natural Resources organises and attends meetings
			Exercises conducted with support Council
			DISPLAN reviewed
			The LEOC is maintained in a state of readiness
2.5.9.2	Support the operations of the SES	B Howard	Plant and Equipment funded
			Provide accommodation and support for SES units

2.5.10 Work with the NSW Rural Fire Service in accordance with the Service Agreement to prevent and control bushfires

The Service Agreement with NSW RFS delegates the majority of Council's obligations under Rural Fires Act to the RFS.
Council must contribute 11.7 % of the funding required $285,000 (Activity 5)



	Action	*Responsibility*	*Measurements*
2.5.10.1	Attend Rural Fire Service meetings	B Howard	Attendance at the Mid Lachlan Valley Bush Fire Management Committee
			Attendance at the Senior Management Team meetings
2.5.10.2	Operation and review of the Rural Fire Service Agreement	B Howard	Agreement reviewed twice a year through the Liaison Committee
			Funds allocated to support RFS under the agreement

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Future Direction 3 Promote, Support and Grow our Communities

Develop and Implement individual township plans

Strategic Direction

3.1.1 Community Strategic plans to be developed for townships and regularly reviewed

DTCS and MGCS collectively 5 days annually. Costs associated with incorporation and planning to be assigned to Town Improvement (TI) Funds. One of minor allocation to TI funds to cover costs



	Action	Responsibility	Measurements
3.1.1.1	Continue to assist with Community Plans including "A town like Trundle" plans	B Byrnes	Evidence of projects being supported

3.1.2 Financially assist with annual incorporation costs

DTCS and MGCS collectively 5 days annuallyCosts associated with incorporation and planning to be assigned to TI Funds
One off minor allocation to TI Funds to Cover Costs



	Action	Responsibility	Measurements
3.1.2.1	Budget allocation to include minor consideration to cover ongoing Incorporations.	B Byrnes	Budget Allocation

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Develop strategies to work with and support the townships endeavours

Strategic Direction

3.2.1 Liaise with relevant government agencies to provide appropriate levels of resources and assistance to Shire communities when applicable

DTCS and EDM to advocate through correspondence and letters of support to relevant agencies - 2 days annually



	Action		Responsibility	Measurements
3.2.1.1	Identify and assist in securing external funding		A Wyllie	Funding achieved
				Successful grant applications

3.2.2 Liaise with Parkes and Forbes Business Enterprise Centres and local Chambers of Commerce to promote business links and opportunities

EDM to liaise with Chambers in the Shire - 3 days annually



	Action		Responsibility	Measurements
3.2.2.1	Regularly attend meetings and provide information and advice		A Wyllie	Meetings being attended.
				Evidence of consultation occurring
3.2.2.2	Work Strategically with the chamber of Commerce to expand membership		A Wyllie	Strategic Plan and feedback received indicating an increase

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Strategic Direction

3.2.3 Liaise with communities - DTCS, EBDM and ISM collectively - 5 days per annum

Liaise and lobby Government NBN with regards to roll out - DTSC, EDM and ISM collectively - 5 days per annum



	Action	Responsibility	Measurements
	Regularly interact and provide information about technology advancement within communities	A Wyllie	Evidence of interaction
3.2.3.2	Liaise with communities regarding the NBN roll out	A Wyllie	Evidence of regular meetings

3.2.4 EBDM and Tourism Manager core function costs

Take advantage of opportunities to leverage exposure as they arise - Country Expos, mass media, web page etc. Budgets exist for this purpose



	Action	Responsibility	Measurements
3.2.4.1	Participate in events that aim to attract industry and population to the Shire	A Wyllie	Evidence of an increase in people / businesses relocating to the Shire
3.2.4.2	Prepare and distribute a range of information packages that describe the benefits of the Shire	A Wyllie	Material professionally produced, which includes a suite of marketing material aimed at specific sections of the market. Implement recommendations of the Economic Development Plan

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Strengthen Council's relationship with the smaller townships

Strategic Direction

3.3.1 Regular consultation with Community Consultative Committees and Stakeholders

Councillors attend meetings, travel and administration costs involved. Actioning reports to Council describing Community needs
Directors costs dealing with matters raised
TI Funds provided for in budget for agreed prioritised projects



	Action	Responsibility	Measurements
3.3.1.1	Increased use of local media with regard to Shire townships	A Wyllie	Increased editorial and content in local media outlets.
3.3.1.2	Ensure that townships are aware of the IPR process including how priorities are set	B Byrnes	

3.3.2 Council's meetings rotated amongst Shire townships

Executive Secretary to arrange administration and travel costs as allowed for in Administration budget. Advertising costs and liaison with community groups. Core costs for Administration and meeting expenses



	Action	Responsibility	Measurements
3.3.2.1	Hold two meetings annually in Shire townships on rotation and include inspections and public forum on the agenda	B Byrnes	Meeting held in a township twice a ye

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Utilise an integrated planning framework to guide the development of our communities

Strategic Direction

3.4.1 Fulfil Council's obligation under the EP&A Act 1979 and Associated Acts

The cost of Town Planning Operations is $329,511. (Activity 21)



	Action		Responsibility	Measurements
	3.4.1.1	Assess applications for development	A Cummings	All applications assessed and determined in accordance with NSW Department of Planning Timeframes.
				Report to Council monthly on DA/CC/CDC processing times
				Initial check meetings held
				Hold at least one forum with building and developers each year
				Prelodgement service maintained
	3.4.1.2	Assess Planning Certificates	A Cummings	Section 149 Certificates processed in accordance with statutory requirements
				All applications assessed and determined in accordance with statutory and Council timeframes.
	3.4.1.3	Assess Complying Development, Construction, Occupation and other certificates	M Bicket	735A/1212P Certificates processed in accordance with statutory requirements

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Strategic Direction				
				Building and other certificates assessed and determined
				Building certification carried out in accordance with function as Local Government Certifying Authority
				All Mandatory Critical Stage inspections carried out in a timely manner
				Inspection reports completed and copies issued for all inspections.
				Occupation/interim occupation certificates issued following satisfactory final inspection

3.4.2 Review and implement Council's Planning Instruments

$30,000 has been allocated in the 2015/2016 budget for the development of and review of Section 94 plan



		Action	*Responsibility*	*Measurements*
	3.4.2.1	Review Development Control Plans	A Cummings	Development Control Plans reviewed in compliance with new format
	3.4.2.2	Review Policies	A Cummings	Policies reviewed as necessary

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Strategic Direction

3.4.3 Encourage the Conservation and Management of Heritage through the Parkes Shire Heritage Study

Funding is jointly provided by Council and by the NSW Heritage Office.
Cost to Council is $24,290 and forms part of the Henry Parkes Centre Budget (Activity 30)



	Action	*Responsibility*	*Measurements*
3.4.3.1	Facilitate Parkes Shire Heritage Committee	A Cummings	Parkes Shire Heritage Committee meets at least four times per year and otherwise as required.
3.4.3.2	Continue Heritage Advisory Service	A Cummings	Heritage Advisory Service provided on request
			Examples of promotion of the Service
			Coordinate appointments for the Heritage Advisor
3.4.3.3	Administer Local Heritage Fund	A Cummings	Annual grants program for Local Heritage Fund administered
			Grants from previous year acquitted
3.4.3.4	Record interactive history of Bogan River Wiradjuri pre and post European settlement	A Cummings	Interactive history recorded
			Annual progress report to Council

Provide equitable access to community services

Strategic Direction

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Strategic Direction

3.5.1 Advocate and Facilitate equitable service provision for; Women, Older People (over 55 years), Aboriginals, People with Disaibilities, People from Culturally and Linguistically Diverse Backgrounds

Council provides financial and intellectual support to Parkes Neighbourhood Centre which houses many of the Shire's Community Services
Council sponsors and supports ongoing Interagency meetings
Budget is $18,860 (Activity 31)



	Action		*Responsibility*	*Measurements*
	3.5.1.1	Work with Social Justice groups within the community in collaboration with the Parkes Neighbourhood Centre	B Byrnes	Evidence of assistance and support provided to the Neighbourhood Centre on a regular basis
	3.5.1.2	Support and assist the Aboriginal Working Parties in Parkes and Peak Hill in objectives of their respective action plans	B Byrnes	Actions supported Attendance at working party meetings as requested.

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Strategic Direction

3.5.2 Support youth initiatives and collaborate with other youth groups and support agencies

Council supports youth initiatives and collaborates with other youth groups
Budget allocation is $14,160. (Activity 16)



	Action		Responsibility	Measurements
	3.5.2.1.	Participate in and support Youth Week programs	B Byrnes	Matching grant
				Providing staff support to Youth Week Events
	3.5.2.2.	Increase youth engagement in initiatives undertaken by Local Government	B Byrnes	Number of initiatives where youth input is sought
				Evidence of working with partner stakeholders on youth based initiatives

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3.5.3.P. (NEW PROGRAM) Provide support for a Parkes Shire Aboriginal Project Officer to assist the Shires Indigenous community to achieve enhance and equitable access to opportunities

A three year funding partnership has been negotiated with Northparkes Mines for this position. Council's contribution under the Progressive Delivery Program is $40,000 (Activity 18)



	Action		Responsibility	Measurements
	3.5.3.1.P.	Provides Financial and Strategic support with funding partners to the Aboriginal Project Officer auspiced through the Parkes Neighbourhood Centre	B Byrnes	Funding provided
				APO Workplan actions assisted
				Steering Committee Meetings attended
				Report submitted to IPART regarding utilisation of funding from Special Rate Variation

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Future Direction 4 Grow and Diversify the Economic Base

Support Mining Operations and Development

Strategic Direction

4.1.1 Maintain and enhance working relationships with Northparkes Mines & other mining operations

Mayor, GM and EBDM regularly commit time to meetings and consultation with Mines officials on a range of issues
Council contributes resources to a number of Community initiatives and programs in partnership with Northparkes Mine



	Action		Responsibility	Measurements
4.1.1.1	Council participates in the Northparkes Mines Community Consultative Committee		A Wyllie	Number of meetings attended
				Communication of meeting outcomes to Council
4.1.1.2	Explore opportunities to partner with mining operations for the benefit of the community		A Wyllie	Number of projects supported
				Evidence of ventures being collaborated

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4.1.2 Actively support endeavours to advance the longevity and expansion of mining within the Parkes Shire

Mayor, GM and EBDM regularly commit time to meetings and consultation with Mines and devote time within their duties to support this action



	Action		Responsibility	Measurements
4.1.2.1	Provide assistance in major State Planning Approvals if appropriate		A Wyllie	Evidence of support supplied by Council in processes
4.1.2.2	Actively lobby all levels of Government for support for mining activities if appropriate		A Wyllie	Evidence of representations made to levels of Government
4.1.2.3	When seeking to address skill shortages mining should be included in representation to government		A Wyllie	Participation in regional promotions and events.
				Support shown for employee groups and training providers such as TAFE in the Parkes Shire.
				Actively lobby government to help address skills shortages

4.1.3 Explore benefits in attracting additional mineral resource ventures benefiting the Parkes Shire

This is carried out as part of the role and functions of the EBDM and Senior Executive Staff. Link to time allocation of Economic Development Plan



	Action		Responsibility	Measurements
4.1.3.1	Liaise with mining companies undertaking exploration		A Wyllie	Evidence of consultation or meetings held.
				Implement recommendations of the Parkes Shire Economic Development Plan in accordance with available measures

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4.1.3.2	Develop marketing material promoting Parkes as a Mining Hub - which includes a business case	A Wyllie	Marketing material developed, placed on website
4.1.3.3	Promote Parkes as a mining hub for Regional Operations - which includes a business case	A Wyllie	Evidence of Media promotion & Mayoral Advocacy
			Attend trade shows and conferences including Asia Pacific International Mining Exhibition and Mining NSW Conference (at least 3 year) implement recommendations of the Parkes Shire Economic Development Plan
4.1.3.4	Actively approach industries/ businesses which support and add value to the mining sector	A Wyllie	Implement recommendations of the Parkes Shire Economic Development Plan

Develop and Support the Tourism Industry in the Shire

Strategic Direction

4.2.1 To provide the resources and structure needed to effectively support and grow the Shires Tourism Sector

Council had budgeted $815,805 including provision for a Tourism Trainee position (Activity 47)

★★★★★ ★★★★ ★★★ ★★★

Action		*Responsibility*	*Measurements*
4.2.1.1	To maintain Council's marketing and promotional standards over the period of the Delivery Program	B Link	Review the financial commitment by Council to the marketing and promotional budget
4.2.1.2	Encourage tourism operators and the business community to become more involved in the marketing and promotion of the Shire by identifying opportunities for industry participation in market development and marketing and promotion.	B Link	Evidence of increased marketing participation from the business sector
			Evidence of material produced

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Strategic Direction			
4.2.1.3	Explore opportunities for the Tourism Unit to generate additional revenue that can be applied to marketing and promotion	B Link	Evidence of new merchandise sought
			Evidence of increased merchandise sales through the Visitor Information Centre
			Evidence of co-operative marketing with the industry/business community
			Evidence of grants funds being attained

4.2.2 To diversify the attraction base of the Shire, providing more things for visitors to 'see and do' in the area

This is part of the core function of the Tourism Unit, funds to be allocated to bi-annual workshops
Funds put aside for development of marketing material from existing budget

★★★★★ ★★★★ ★★★ ★★★

Action		Responsibility	Measurements
4.2.2.1	To attract, foster and support the development of external tourist attractions throughout the Shire.	B Link	Evidence of cooperation, communication and marketing by Council for attractions
			Evidence of meetings with stakeholders and potential investors - 6 meetings annually
4.2.2.2	Successfully utilise the resources/ tourism opportunities that the Henry Parkes Centre provides.	B Link	Evidence of system structures in place to co-ordinate and manage the effective operation of the Henry Parkes Centre
			Evidence of HPC being promoted as a tourism attraction
4.2.2.3	Facilitate the operation/expansion and management of the Kings Castle 'Elvis' attraction	B Link	Continued staffing of the facility. Maximisation of visitation to the attraction.

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Strategic Direction			
			Ongoing cooperation with the attraction owner.
4.2.2.4	Package and promote activities available in the Shire to special interest groups.	B Link	Evidence of package developed and distributed to targeted special interest groups - Visitation by special interest groups.
4.2.2.5	Explore initiatives to further develop the attractions and infrastructure available at the Henry Parkes Centre and continue to seek funding to roll out initiatives for the HPC Stage 3 Masterplan	B Link	Evidence of Funding sort and initiatives being implemented
4.2.2.6	Hold bi-annual meetings/ workshops with tourism stakeholders to establish networking opportunities and explore new opportunities	B Link	Bi-annual meetings held

4.2.2.P. To diversify the attraction base of the Shire, providing more things for visitors to 'see and do' in the area

This is part of the core function of the Tourism Unit. Funds to be allocated to bi-annual workshops. Funds to be put aside for development of marketing material from existing budget

★★★★★ ★★★★ ★★★ ★★★

	Action	Responsibility	Measurements
4.2.2.1.P	Implement initiatives to further develop the attractions and infrastructure available at the Henry Parkes Centre and continue to seek funding to roll out initiatives for the HPC Stage 3 Masterplan	B Link	Moat Cottage improvements initiated Report on works carried out utilising SRV to IPART

4.2.3To improve the Tourist Infrastructure available within the Shire

Advocacy and facilitative roles carried out within staff normal hours and existing tourism budget (Activity 47)

★★★★ ★★★★ ★★★ ★★★

	Action	Responsibility	Measurements

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Strategic Direction			
4.2.3.1	To foster and support the improvement and development of tourist accommodation throughout the Shire.	B Link	Evidence of cooperation, communication and marketing by Council of accommodation throughout the Shire.
			Maximisation of accommodation resources for special events throughout the Shire.
4.2.3.2	To ensure that comprehensive, up to date visitor information is available in each town, village and at gateways such as the airport/ train station within the Shire.	B Link	Parkes and Peak Hill Visitor Information Centres to maintain their accredited status.
			Development of satellite Information Points in Bogan Gate, Trundle and Tullamore
			Maintain information boards throughout Parkes.
			Maintain and supply information leaflets for each town, village, airport and train station
4.2.3.3	Further lobby for the footpath to be extended from Webb Street to the Henry Parkes Centre along the Newell Highway to allow for pedestrian access to site	B Link	Evidence of business case developed and lobby.
			Evidence of funding identified and sort.
4.2.4 To increase visitation to Parkes and the townships of Peak Hill, Bogan Gate, Trundle and Tullamore with the villages becoming attractions for the Shire			
Estimated costs for Open Cut Experience, Shire events and promotion and advertising advantages of area to increase visitation to Parkes, Peak Hill, Bogan Gate, Trundle and Tullamore. Budgeted $37,410. (Activity 47)			
★★★★	★★★★	★★★	★★★
Action		*Responsibility*	*Measurements*
4.2.4.1	Continue to improve the presentation of each town and village	D Ramsay	Customer complaints responded to within Council's agreed timeframes

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Strategic Direction			
			Improvements made to visually enhance each town and village within the Shire
4.2.4.2	Market and promote the retail centres as shopping and service destinations	B Link	Tourism Unit cooperation and communication with business groups in each town and village
			Evidence of advocacy for promotions held in Parkes & Peak Hill.
4.2.4.3	Support events with a tourism focus	B Link	New events attracted to the Shire
			Maintenance and promotion of existing events throughout the Shire.
			Evidence of increased number of visitors to events and investment into the community during events.
			Cooperation and communication with the business community to capitalise on and actively support events. Officer Tasked
4.2.4.4	Promote touring throughout the Shire	B Link	Tourism loops and drives developed and promoted
			Visitor Information Centres actively promoting day tripping and touring.
4.2.4.5	Continue to market Parkes Shire through the production and distribution of the Parkes Visitor Guide and support Parkes Shire's presence in the Newell Highway Touring Guide	B Link	Visitor Guide is kept up to date including electronic, web based or app. based information.
			Evidence of Parkes featuring in the Newell Highway Touring Guide
4.2.4.6	Work with Central NSW Tourism and CENTROC to further enhance the tourism profile, tourism infrastructure and tourism marketing of the Central NSW region.	B Link	Evidence of meetings attended .
			Parkes as a tourism destination being mentioned within the media

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Strategic Direction			
4.2.4.7	Ensure that Parkes Shire continues to have a strong online/ digital presence	B Link	Evidence of a social media policy
			Evidence of media monitoring that shows a strong online presence

4.2.4.P. (AUGMENTED PROGRAM) To increase visitation to Parkes, Peak Hill and the villages of Bogan Gate, Trundle and Tullamore, with the villages becoming attractions for the Shire

At a cost to Council of $10,180 per annum (Activity 47)
Other village events approx $5,000 per annum (Activity 47)
Under the Progressive Parkes Shire Delivery Program, Town Improvement Vote has been increased to $80,000. (Activity 36)



Action		*Responsibility*	*Measurements*
4.2.4.1.P	Continue to improve the presentation of each town and township	D Ramsay	Improvements made to visually enhance each town and village within the Shire
			Report submitted to IPART regarding utilisation of funding from Special Rate Variation
4.2.4.2.P	Support events with a tourism focus	B Link	New events attracted to the Shire.
			Maintenance and promotion of existing events throughout the Shire.
			Evidence of increased number of visitors to events and investment into the community during events.
			Cooperation and communication with the business community to capitalise on and actively support events.

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Strategic Direction				
				Report submitted to IPART regarding utilisation of funding from Special Rate Variation

4.2.5 To diversify the market base of the Shire, with a focus on events (including sporting and cultural events) and to develop the domestic touring market in conjunction with Tourism NSW, Central NSW Tourism and the Newell Highway Promotions Committee

Events Development Officer to diversify the market base of the Shire with a focus on sporting and cultural events. Figure estimated at $83,894 indicates portion allocated to Events Role from Tourism Budget. (Activity 47)

★★★★ ★★★★ ★★★ ★★★

	Action		Responsibility	Measurements
	4.2.5.1	Grow events and sporting markets	B Link	Evidence of an increase in events with a tourism focus.
				Evidence of Cooperation and communication with event stakeholders
				An events calendar developed and distributed
	4.2.5.2	Promotion of Parkes as a destination to hold business/ industry events, conferences and exhibitions.	B Link	Attraction of small to medium sized conferences and meetings.
				Cohesion with Shire business groups in the attraction and promotion of business based events and exhibitions.
				Maintain communication and cooperation with Business Events NSW.
	4.2.5.3	Foster, support and promote major existing events	B Link	Major existing events supported, including Tullamore Irish Festival, Trundle Bush Tucker Day, Peak Hill Spit and Spud, June Long Weekend Activities and the Local Government Touch Football Carnival.

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Strategic Direction			
4.2.5.4	Foster, support and promote the Parkes Elvis Festival	B Link	Evidence of support over festival including visitor numbers Evidence of promotion throughout the year Positive and professional media coverage obtained.
4.2.5.5	Target the regional group tour market and develop the domestic touring market in conjunction with Tourism NSW and Central NSW Tourism	B Link	
4.2.5.6	Capitalise on Newell Highway traffic	B Link	Maintain a leading role in the Newell Highway Promotions Committee. Significant coverage of Parkes Shire within Newell Highway marketing materials. Participation of Parkes Shire at Consumer Shows
4.2.5.7	Work interdepartmentally with other Council units to ensure that events held across the Shire are well executed and managed, and seek support for	B Link	Regular interdepartment communication /meetings held prior/ during the event. Evidence of a debrief meeting post event.

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Maintain a strong, innovative agricultural sector

Strategic Direction

4.3.1 Remain Conversant with agricultural innovations and opportunities

This is carried out as part of the role and functions of the EBDM and Senior Executive Staff - 7 days annually



		Action		*Responsibility*	*Measurements*
		4.3.1.1	Encourage/ attend and support agricultural forums	A Wyllie	Number of forums encouraged/ attended & support
		4.3.1.2	Monitor industry information channels for innovative ideas and investment opportunities	A Wyllie	relevant information passed onto stakeholders

4.3.2 Ensure continued involvement with Agricultural based representative bodies

Council has staff provide representation on a number of regional groups within their roles and functions - 4 days annually



		Action		*Responsibility*	*Measurements*
		4.3.2.1	Support and collaborate with NSW Farmers Federation and other Agricultural Representative bodies.	A Wyllie	Evidence of support and advocacy

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Strategic Direction				
4.3.3 Explore and promote opportunities for agricultural "Value Adding Industries" *This is carried out as part of the role and functions of the EBDM and Senior Executive Staff - 5 days annually* 				
		Action	*Responsibility*	*Measurements*
	4.3.3.1	Identify potential industries suited to the Parkes Shire	A Wyllie	Number and types of industries identified
				Implement recommendations of the Parkes Shire Economic Development Plan within available resources.
	4.3.3.2	Develop marketing material aimed at value add industries which also highlights the "good news" stories in agriculture	A Wyllie	Marketing material developed and kept up to date
	4.3.3.3	Identify potential locations and sites for industries to be established	A Wyllie	Evidence of this type of functional consideration in planned land uses for the Parkes Shire.
	4.3.3.4	Examine benefits of niche market opportunities	A Wyllie	Evidence of markets being identified.
				Implement the recommendations of the Economic Development Plan within available resources.

Improve the availability and accessibility of new technology

Strategic Direction

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Strategic Direction

4.4.1 Promote availability of existing and seek access to new/emerging key communications infrastructure/technology

Reliant on external providers support as they possess details of their infrastructure
Requires expertise from IT and Engineering staff and is principally funded from existing Engineering and IT salaries



		Action	*Responsibility*	*Measurements*
	4.4.1.1	Identify and promote infrastructure, particularly unique communications infrastructure (redundancy in optical fibre for example)	A McGrath	Documentation of existing infrastructure and identification of unique/beneficial infrastructure
	4.4.1.2	Identify emerging technologies and seek implementation in Shire	A McGrath	Investigation of new technologies.
				Lobbying for implementation of new technologies
	4.4.1.3	Monitor and respond to reported fluctuations in broadband services by making representations to providers and government	A McGrath	Representations made

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4.4.2 Promote and continue relationships with communities and special interest groups

All Directors, the GM and Councillors work with the Consultative Committees
Councillors routinely attend Consultative Committee meetings and staff assist as required
Funded from existing staff salaries and Councillor disbursements
Projects arising are addressed with existing maintenance votes where appropriate or Town Improvement budgets



	Action		Responsibility	Measurements
4.4.2.1	Support initiatives of Community Consultative Committees to introduce key new technology into their communities.		L Finn	Documentation of existing infrastructure and identification of unique/beneficial infrastructure
4.4.2.2	Hold Community meeting (s) to gauge community feedback on service levels and expectations		A McGrath	

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4.4.3 Lobby for equitable access to communication and technology for our entire Shire

Mayor, GM and Directors actively seek to remedy inequities
Assistance is sought from Local, Federal (and State) Members on Government related issues
Council Staff support lobbying activities as required
Funded predominately from existing staff salaries and Councillor disbursements



	Action		Responsibility	Measurements
	4.4.3.1	Lobbying for mobile telephone coverage in Tullamore area	A McGrath	Liaison with major mobile phone service providers. Evidence of representations to government for mobile telephone coverage in Tullamore area

Increase the number of residents and work opportunities across Parkes Shire

Strategic Direction

4.5.1 Promote relocation to the Parkes Shire

Mayor, GM, EBDM and Senior Staff regularly commit time to meetings and consultation with groups and developers and devote time within their duties to support this action

	4.5.1.1	Circulate appropriate information via web/ social media and other channels promoting the regions benefits	A Wyllie	Council website current.
				Implement recommendations of Economic Development Plan

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Strategic Direction			
4.5.1.2	Develop marketing material aimed at businesses/ industry/ people wanting to relocate to the Shire	A Wyllie	Marketing material is developed. Implement recommendations of Economic Development Plan.

4.5.2 Attract professional and Government Services to the Parkes Shire

Mayor, GM, EBDM and Senior Staff regularly commit time to meetings and consultation with groups and developers and devote time within their duties to support this action

Action		*Responsibility*	*Measurements*
4.5.2.1	Have regular meetings with established businesses and Government agencies to help assist with the retention/ development and expansion of businesses	A Wyllie	Evidence of meetings - 100 per year (average 2 per week) as per recommendations of Economic development Plan. Record Management Report
4.5.2.2	Market benefits of living in Parkes Shire to professional associations and government agencies	A Wyllie	Evidence of marketing be carried out
4.5.2.3	Use current market information to develop a business case about "Why Relocate to Parkes"	A Wyllie	In line with the KPI's set out in the Economic Development Plan Evidence of research being carried out
4.5.2.5	Actively lobby Government to continue the trend of decentralisation and regionalisation of Government Departments with a natural fit to regional areas	A Wyllie	Submissions/ lobbying to Government Ministers/ Local Members

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Promote and develop industry, retail and Government Services in Parkes Shire

Strategic Direction

4.6.1 Explore and promote opportunities for the retention of industry, retail and Government Services

GM, DTCS, DPE, DES and Senior Planner regularly commit time to meetings and consultation to support this action



	Action		Responsibility	Measurements
	4.6.1.1	Facilitate the provision of infrastructure, services and residential land to attract residents and achieve population growth	A Wyllie	Master Plan created

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Future Direction 5

Develop Parkes as a National Logistics Hub



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Future Direction 5 Develop Parkes as a National Logistics Hub

Develop and promote the 'Parkes National Logistics Hub' (PNL HUB)

Strategic Direction

5.1.1 Continually liaise with key stakeholders to develop and promote the PNL HUB project

GM, Mayor and EBDM actively identify and engage with stakeholders. Funded predominately from existing staff salaries and Councillor disbursements

★★★★★ ★★★★ ★★★★ ★★

	Action	Responsibility	Measurements
5.1.1.1	Actively engage with key industry to identify potential obstacles and opportunities.	A Wyllie	Meetings held and communications made
5.1.1.2	Advocate to Government the merit and potential of the PNL HUB	A Wyllie	Meetings held with local members and relevant Ministers

5.1.2 Implement and refine the Parkes Shire Marketing Strategy for the PNL HUB

Economic Development Manager actively seeks funding for marketing activities
State Government grants have been helpful in developing marketing materials
Web pages are updated by IT staff
Funded predominately from existing staff salaries and minor budgetary considerations

★★★★★ ★★★★ ★★★ ★★★

	Action	Responsibility	Measurements
5.1.2.1	Review and update promotional information both print and web based	A Wyllie	Information is up to date and available on web

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Strategic Direction				
	5.1.2.2	Actively target potential investors/ businesses	A Wyllie	Implement recommendations of the Economic Development Plan

5.1.3 Plan and provide further infrastructure for the operation of the Logistics Hub

Engineering, Planning staff and EBDM cooperate to identify, scope and cost necessary infrastructure in advance of it being required. State and Federal Governments have assisted with provision of funds for infrastructure provision, as has Council and the private sector. These are also the likely finding sources for future infrastructure

★★★★★ ★★★★ ★★★ ★★

	Action		*Responsibility*	*Measurements*
	5.1.3.1	Review adequacies of infrastructure	A Wyllie	Infrastructure does not limit the development of the PNL HUB. Infrastructure gaps identified
	5.1.3.2	Actively seek funding for infrastructure gaps	A Wyllie	Required infrastructure gaps scoped to facilitate to facilitate funding requests

5.2.1 Continue to update the Transport Strategic Plan and associated strategies

Engineering staff are the developers of the Strategic Plan. Funding is a major limiting factor
No significant funding is currently available for necessary road infrastructure
The Delivery Program for a Progressive Parkes Shire provides additional funding that may support significant infrastructure which maybe allocated for future works for the Hub

★★★★ ★★★★ ★★★ ★★

	Action		*Responsibility*	*Measurements*
	5.2.1.1	Survey investigation and design of route.	N Koenig	Degree of completion of design works
	5.2.1.2	Investigation land Acquisitions.	N Koenig	Extent of acquisition determined

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Strategic Direction			
			Acquisition constraints identified
5.2.1.3	Environmental Impact analysis.	N Koenig	Impacts are assessed before any work decisions are made.
			Critical impacts identified early and strategy to mitigate or eliminate development

Develop a ring-road to divert heavy vehicle traffic to the Parkes National Logistics HUB (PNL HUB)

Strategic Direction			
5.2.2. Engage with stakeholders on the Ring Road Project *The Ring Road is currently unfunded, but a high priority. Cautioned by the fact that there is no current mechanism to deliver the work, engagement with stakeholders is based on increments of work that require stakeholder input.* *Engineering staff activities are funded predominately from existing salaries* ★★★★ ★★★ ★★ ★★★★			
5.2.2.1.	Advocate and promote the Ring Road project with key stakeholders	N Koenig	Evidence of engagement with key stakeholders on the project

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Promote development of the inland rail corridor

Strategic Direction

5.3.1 Be an active supporter and advocate of the Inland Rail Project connecting Melbourne to Brisbane through Parkes and inland NSW

Council's General Manager, Economic Business Development Manager and Senior Staff monitor all developments with the Inland Rail Project
General Manager is a member of the Great Australian Trunk Railway Group (GATR) and collectively provide proactive advocacy for the Inland Rail Project
Activities are funded predominately from existing salaries



	Action		Responsibility	Measurements
5.3.1.2	Advocate the synergies of the inland rail with the Parkes National Logistics Hub		A Wyllie	Promotion material developed & distributed. Level of advocacy to key stakeholders
5.3.1.3	Coordinate regular meetings/ communications with Councils/ Local MPs both State and Federal/ Ministers and stakeholders along the Inland Rail Route		K Boyd	Meetings held every 6 months/ letters of support received/ communications/ media releases sent out

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Make Parkes Regional Airport progressive and profitable

Strategic Direction

5.4.1 Develop a Strategic Master Plan for the Airport

Funds have been set aside for external consultants to develop the plan



	Action		*Responsibility*	*Measurements*
5.4.1.1	Use Master Plan to attract potential investors		A Wyllie	As per recommendations of the Economic Development Plan

5.4.2 Ensure that Parkes Regional Airport remains commercially viable

Requires new market research to be completed In-house delivery most likely means of production



	Action		*Responsibility*	*Measurements*
5.4.2.1	Frequent liaison with REX airlines to assist in marketing and promotion initiatives to ensure adequate passenger numbers		A Wyllie	Evidence of meetings and correspondence. Increased passenger numbers
5.4.2.2	Ensure that the airport is seen as a gate way to the Parkes Shire and suitable promotional/ tourism information is available		A Wyllie	Marketing material available at Airport

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Strategic Direction

5.4.3 Increase the number of passengers through the airport

The Airport is currently a cost centre and is not self funding. Any activity to increase income would assist to maintain the facility



	Action	Responsibility	Measurements
5.4.3.1.	Frequent liaison with REX airlines to assist in marketing and promotion when applicable.	A Wyllie	Evidence of meetings and correspondence
			Increase in passenger numbers
5.4.3.2	Ensure the Airport is to satisfactory standard to promote increased use	S Ross	Compliance with CASA regulations and standards for type of craft

Improve road access to Sydney

Strategic Direction

5.5.1 Continue to canvass the Roads and Maritime Services for improvements of the Henry Parkes Way

Henry Parkes Way is a state road and therefore not funded by Council. Works are completed by Council on a contract basis. Improvements are reliant on external funding



	Action	Responsibility	Measurements
5.5.1.1	Road deficiencies identified	B Howard	Strategic level review of road deficiencies

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Strategic Direction				
	5.5.1.2	Submissions to RMS and government to address deficiencies, including Higher Mass Limit (HML) Vehicle Access from Parkes to Orange	N Koenig	Submissions made

5.5.2 Continue to work the groups advocating improved road access to Sydney and monitor advocacy groups

Council participates in the Bells Line Expressway Group (BLEG) and CENTROC programs which advocate improved access. Numerous meetings involved annually for Mayor and senior staff



	Action		Responsibility	Measurements
	5.5.2.1.	Support the Bells Line Expressway Group (BLEG)	A Wyllie	Evidence of support provided to BLEG
	5.5.2.2.	Support CENTROC in endeavours to improve access to Sydney	A Wyllie	Evidence of support provided

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Future Direction 6

Enhance Recreation and Culture



General Manager

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Future Direction 6 Enhance Recreation & Culture

Improve Aquatic Recreation Facilities

Strategic Direction

6.1.1 Facilitate the implementation of Parkes Shire Council Swimming Pool Strategy

Funding options need to be identified and sourced to enable further implementation of recommendations. Without grants or loan funding major works could not be undertaken.
A $2 million loan over 20 years was obtained for Parkes Pool upgrading (Activity 33)
The Shire Pools are staffed during the swimming season. Currently these positions are filled by both full time and casual staffing

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	Action		*Responsibility*	*Measurements*
6.1.1.1	Develop a program of future works to suit varying funding scenarios		S Ross	Pool Planning Sub Committee meetings are held to review Strategy and develop priorities
				Possible avenues for funding are listed and explored
6.1.1.2	Provision is made in budget to address components of the Strategy as funding levels allow		S Ross	Components included in budget
6.1.1.3	Applications are prepared and submitted for funding under Government programs as they arise.		S Ross	Applications are submitted on time
				Success of applications
6.1.1.4	Review of Parkes Shire Council Swimming Pool Strategy undertaken		S Ross	Parkes Shire Council Swimming Pool Strategy Adopted
				Pool Planning Sub Committee Meetings are held to review Strategy

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Strategic Direction

6.1.1.P. (AUGMENTED PROGRAM) Facilitate the implementation of Parkes Shire Council Swimming Pool Strategy

The Shire pools are staffed during the swimming season. Currently these positions are filled by both full time and casual staff. $340,817 has been budgeted. The Delivery Program for a Progressive Parkes Shire has a SRV budget of $400,000 and will enable works at the smaller town pools to be undertaken within the strategy. (Activity 33)



Action		Responsibility	Measurements
6.1.1.1.P.	Implement program of works in accordance with the Shire Pools Strategy	S Ross	Relevant Projects completed at Shire Pools
			Report regarding expenditure of SRV funds submitted to IPART

6.1.2 Facilitate the Parkes Shire Council's Indoor Heated Pool Strategy

$80,000 has been committed in 2014/2015. These funds will be carried forward to facilitate the Parkes Shire Council's Indoor Heated Pool Strategy



Action	Responsibility	Measurements
6.1.2.1 Undertake Capital and Operational Expenditure reviews	S Ross	Funding is provided within the budget to assist with delivery of strategy
		Indoor Heated Pool Brief completed and adopted
6.1.2.2 Identify existing funding, potential funding and funding gaps	S Ross	Funding sources are clearly identified
		Funding gaps are clearly identified

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Develop and implement pedestrian access and cycling mobility facilities

Strategic Direction

6.2.1 Progressively implement the priority actions from the Pedestrian Access and Mobility Plan (PAMP)

Funding for this program will be sourced from the Footpath Budget. Grant funding has been received to complete total works of $465,560 in 2015/2016.The 2015/2016 budget only allocates funds to this program under current funding model, no further funding has been identified. Funding is maximised where possible with traffic facility grants from the RMS which are usually on a 50/50 basis (Activity 39)



	Action		*Responsibility*	*Measurements*
	6.2.1.1	Develop an annual implementation plan of priority pedestrian/cycling projects	N Koenig	PAMP is used to identify remaining priority projects
				Projects complaint with RMS traffic facility and pedestrian/cycleway funding guidelines are identify and considered in preparation of the plan to maximise funding potential
				Results of funding arrangements reported to Council
	6.2.1.2	Implement the annual pedestrian/cycling projects plan	B Howard	Degree of implementation

6.2.1.P. (AUGMENTED PROGRAM) Progressively implement the priority actions from the Pedestrian Access and Mobility Plan (PAMP)

Funding for this Augmented Program will be sourced from the footpath budget
Funding is maximised where possible with traffic facility grants from the RMS which are usually on a 50/50 basis (Activity 39)
Under the Delivery Program for a Progressive Parkes Shire additional work can be undertaken in this year with $350,000 allocated for footpaths



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Strategic Direction			
Action		*Responsibility*	*Measurements*
6.2.1.1.P.	Develop an annual implementation plan of priority pedestrian/cycling projects	N Koenig	PAMP is used to identify remaining priority projects
			Projects complaint with RMS traffic facility and pedestrian/cycleway funding guidelines are identify and considered in preparation of the plan to maximise funding potential
			Results of funding arrangements reported to Council
6.2.1.2.P.-	Implement the annual pedestrian/cycling projects plan	B Howard	Increased degree of implementation
6.2.2.1	Participate in the Parkes Access Committee	N Koenig	Access Committee Meetings attended
			Actions resulted from committee meeting are addressed in a timely matter within budget constraints

6.2.3 Ensure new facilities have compliant pedestrian access

Council's Manager Design and Traffic reviews development applications and Council projects to ensure the street side access is compliant with access standards



Action		*Responsibility*	*Measurements*
6.2.3.1	Review adequacy of street-side access for new developments	N Koenig	Street-side access issues are assessed as a routine component of DA assessment
			Development consent included conditions for access where nexus to development is established

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Strategic Direction			
			Access inadequacies are not identified after operation of new facilities
6.2.3.2	Review adequacy of streetscape access for Council projects	N Koenig	Design plans are checked against standards for access
			Access inadequacies are not identified after construction of new facilities
6.2.3.3	Priority streetscape access issues identified by the Access Committee are assessed and included in implementation programs where assessed priority warrants.	N Koenig	Streetscape access issues identified are assessed and included in future works programs where warranted

Maintain and Develop Sporting and Cultural Facilities

Strategic Direction			
6.3.1 Maintain and Operate Council owned pools at Parkes, Peak Hill, Trundle and Tullamore			
The net cost to Council of operating and maintaining the Council pools is estimated to be $647,500 in 2015/2016. (Activity 33) This equates to approximately $112 per rate assessment			
★★	★★★★★	★★★	★★
Action		*Responsibility*	*Measurements*
6.3.1.1	Ensure compliance with pool operation health guidelines	S Ross	Audit reports
			Customer Complaints
6.3.1.2	Work towards meeting the Royal Life Saving Society Guidelines for Safe	S Ross	Audit reports

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Strategic Direction			
	Pool Operations		Deviations from the Guidelines
			Customer complaints
6.3.1.3	Comply with the Department of Local Government Practice No. 15 - Water Safety	S Ross	Audit Reports
			Deviations from the Practice Note
			Customer complaints
6.3.1.4	Maintain facilities to a satisfactory standard	S Ross	Regular reports from Pool Supervisors for maintenance requirements
			Audit reports
			Customer complaints

6.3.2 Provide beautification and recreation opportunities through parks, gardens, street trees and amenities

Expenses for 2015/2016 are estimated at $1,628,514 and Capital Works at $13,000 (Activity 35)
Increasing demand for parkland and associated gardens will require additional funding to be allocated with a corresponding increase in staff and equipment to provide maintenance required



Action		*Responsibility*	*Measurements*
6.3.2.1	Maintain parks and gardens within available funding levels	B Howard	Customer complaints
			Budgetary compliance
			Audit reports

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Strategic Direction			
6.3.2.2	Develop a Parks and Gardens Management Plan incorporating achievable service levels	D Ramsay	Management plan progress
6.3.2.3	Review Council's Street Tree Management Plan incorporating a replacement program	D Ramsay	Management plan progress
			Audit reports
6.3.2.4	Manage playgrounds to maximise compliance with Australian Standards	D Ramsay	Customer complaints
			Audit reports
6.3.2.5	Seek additional funding for identified beautification and recreation projects	D Ramsay	Applications are prepared and submitted for funding under Government programs as they arise
			Success of application

6.3.3 In conjunction with the Shire's Sports Council's, maintain and develop sporting fields to meed the need of the Shire's strong sporting base

Sporting Ground Maintenance for 2015/2016 is $235,120.
Greater demands are being placed on Council to provide higher standards of sporting facilities. Development will be dependent on access to grant funding (Activity 34)



Action		*Responsibility*	*Measurements*
6.3.3.1	Support the operation of the Sports Council's through financial and resource allocation	B Howard	Funding is provided in the budget to assist with operating costs
			Other resources are provided as available within budgetary limits
6.3.3.2	Seek additional funding for sporting field development projects	B Howard	Applications are prepared and submitted for funding under Government programs as they arise.

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Strategic Direction			
			Success of application
6.3.3.3	Representations are made through the local State and Federal Members of Parliament for assistance to obtain funding	B Howard	Details of representations made are recorded including outcomes.

6.3.3.-P. (AUGMENTED PROGRAM) In conjunction with the Shire's Sports Council's, maintain and develop sporting fields to meet the need of the Shire's strong sporting base

Additional funding is provided in the augmented program for master planning to commence, total budget $100,00 for 2015/2016. (Activity 34)

Action		Responsibility	Measurements
6.3.3.1.P.	Develop Master Plans	B Howard	Master Plans Completed
6.3.3.2.P.	Implement Master Plans	B Howard	Works identified in Master Plan program implemented

6.3.4 To assist Parkes Hockey Association (PHA) in continuing the development and progress towards the establishment of the "Turf2" project

PHA has received Capital Grant Funding of $500,000 towards this project. Budget for Turf 2 in 2015/2016 is $1,200,00

Action		Responsibility	Measurements
6.3.4.1	Identify existing funding, potential funding and funding gaps	B Howard	Funding sources are clearly identified
			Funding gaps are clearly identified

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Strategic Direction

6.3.6 Support cultural facilities and groups

Parkes total budget for 2015/2016 is $319,186. (Activity 32). No funding for the building of new cultural facilities has been allocated.
Parkes Cultural Spaces 2014/2015 adopted March 2014 - priorities from this plan will be allocated funding as part of Council's budgeting process. Some projects will be dependent on grant funding



	Action		Responsibility	Measurements
6.3.6.1	Support music development within the Shire		S Buckle	Provide financial support for the Parkes Shire Concert Band Musical Director through the Mitchell Conservatorium on a needs basis
6.3.6.2	Coordinate information sharing and event promotion		S Buckle	Distribute culturally related information to cultural groups on a regular basis
6.3.6.3	Maintain relationship with Arts OutWest		S Buckle	Annual payment made to Arts OutWest
6.3.6.4	Support Parkes Shire Cultural Committee		S Buckle	Meetings held as required
6.3.6.5	Implement priorities from the Parkes Cultural Spaces plan as funding allowed		S Buckle	Cultural Spaces Plan priorities planned for implementation
				Cultural Plan projects are completed efficiently and on budget
6.3.6.6	Investigate the possibility of developing a mining history exhibition at the Henry Parkes Centre		B Link	Investigation carried out
				Recommendations made
6.3.6.7	Provide accommodation support for key groups in the Shire		S Buckle	Parkes Musical & Dramatic Society accommodated

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Strategic Direction			
			Parkes shire Concert Band accommodated
6.3.6.8	Support local art and craft exhibitions	S Buckle	Provide support as requested to local art and craft exhibitions
6.3.6.9	Sponsor and administer Parkes Shire Cultural Grants	S Buckle	Grants program offered
			Grants allocated to appropriate applicants

Ensure the library is an ongoing cultural, recreational, learning centre for the community

Strategic Direction			
6.4.1 Ensure the library is the gateway to material, services and activities for the community's information, life enriching and leisure needs			
$95,970 is budgeted for the purchase of Library collection resources. (Activity 29)			
Action		*Responsibility*	*Measurements*
6.4.1.1	Increase the usage of the Library	S Buckle	Library usage increases by 1% annually
6.4.1.2	Provide a range of activities and workshops	S Buckle	Events appropriate for youth held monthly
			A program for adults/ seniors/ people with a disability/cultural diverse people is held once per month
			A housebound service is provided in conjunction with the Parkes Neighbourhood Centre

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Strategic Direction			
			Hold events for Seniors Week, Library Week, Book Week and History Week
6.4.1.3	Collect material suited to the needs of the community	S Buckle	Collections are weeded as required
			The Collection Development Policy is reviewed every 2 years (due 2015)
			New Collections added as required
6.4.1.4	Provide quality customer service that meets customer needs	S Buckle	Library customer survey carried out every three years (due 2018)
6.4.1.5	Inspire and nurture the joy of reading for people of all ages and background	S Buckle	Participate in literacy related activities and programs
			Provide a 'Request for Purchase' service
			Provide early childhood literacy sessions
			Facilitate author visits to the Shire

6.4.2 Capitalise on new technologies to provide enhanced services and access to information

$21,570 is budgeted to support existing technology replacements and maintenance. Additional funding will be required to enhance technological services (Activity 29)

★★★ ★★★★★ ★★★ ★★★

Action		*Responsibility*	*Measurements*
6.4.2.1	Actively manage Parkes Shire Library's web presence	S Buckle	Timely maintain Library section on www.parkes.nsw.gov.au

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Strategic Direction			
			Timely maintain the Library's social media sites, Facebook, Twitter and Blog
			New social networking opportunities are assessed and implemented if suitable
6.4.2.2	Actively participate in usage of and development of the Library Management system (LMS)	S Buckle	LMS updates are installed within three months of release
			Library staff attend LMS User Group Annual Meeting
			Where funding allows implement new LMS features

6.4.3 Provide opportunities for all to experience cultural activities

No funding is budgeted to provide exhibitions, special projects and workshops. The budget relies on funding from Netwaste, Elvis Festival sponsors and the provision of travelling exhibitions from other institutions



	Action	Responsibility	Measurements
6.4.3.1	Provide a range of traveling and local exhibitions and displays	S Buckle	Coordinate and host Waste to Art local exhibition and competition
			Coordinate and host an exhibition/activity for the Parkes Elvis Festival
			Host at least one travelling exhibition per year
			Host at least one other local exhibition/display per year

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Strategic Direction

6.4.4 Seek to comply with State Library NSW baseline service requirements

The Library Service budget is $897,151.. Any modifications or enhancements to ensure compliance will require additional funding (Activity 29)

	Action		*Responsibility*	*Measurements*
	6.4.4.1	Report to Council on options required to meet baselines via Library committee and implement changes where necessary	S Buckle	A Review comparing Parkes Shire Library against Library Council of NSW standards and guidelines is prepared and adopted every three to four years (last adopted 2012)

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Future Direction 7 Care for the Environment in a Changing Climate

Improve the environmental outcomes of Council's Operations

Strategic Direction

7.1.1 Parkes Shire Council develops a planned approach to reduce its operational environmental impact

Estimated costs of environmental support budgeted for 2015/2016 is $13,270. (Activity 26)

★★ ★★★★ ★★★★ ★★★★★

	Action		*Responsibility*	*Measurements*
7.1.1.1	Implement Environmental Management Plan for Council works.		A Francis	Internal consultation ongoing
				Works included in PIMP
7.1.1.2	Develop standard erosion and sediment control plans and systems.		A Francis	Internal and external contacts advised of standards (i.e. builders)
				Plans comply with relevant guidelines
7.1.1.3	Integrate environmentally sustainable development practices into construction plans.		A Francis	Policy developed
				Breaches of environmental standards
				Infringement notices
				Education material made available to developers and builders
7.1.1.4	Seek a Grant for Environmental initiatives		A Francis	Success of application

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Strategic Direction

7.1.2 Actively participate in environmental improvement programs

Estimated costs of environmental support budgeted at $13,270. (Activity 26)

		Action	*Responsibility*	*Measurements*
	7.1.2.1	Integrate Netwaste/CENTROC programs into the PSC environmental education program	A Francis	Continue implementation of Netwaste RE-SAP plan
				Degree and use of programs
	7.1.2.2	Integrate LCMA/PSC Natural Resource Delivery Plan for funding opportunities	A Francis	Measure against Delivery Program outcomes
	7.1.2.3	Support Parkes and Districts LandCare	A Francis	Council representative to attend Land/Care Enviro Hub
				Support LandCare initiatives through procurement of small items such as tube stock and advertising

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Raise Awareness of Sustainable Practices the Community

Strategic Direction

7.2.1 Investigate opportunities for the use of renewable/alternative energy sources

Currently budget items for sustainability initiatives or investigations is $2,000 (Activity 26)



	Action		*Responsibility*	*Measurements*
7.2.1.1		Continue to monitor Parkes Shire Council energy usage	A Francis	High energy consumption areas identified
				Monitor high energy consumption sites
7.2.1.2		Continue to determine energy consumption areas that could be converted to renewable energy under the PSC Distributed Energy Plan	A Francis	Areas identified
				Installations completed
7.2.1.3		Parkes Shire Council will be an advocate for sustainable energy choices and work with CENTROC on Community awareness strategies	A Francis	Number of Initiatives identified
				Evidence of raised community awareness of energy choices
7.2.1.4		Through the Savewater! Alliance, Council will educate the community regarding carbon emission reductions	A Francis	Number of website hits
				Customer feedback survey on Website

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Strategic Direction

7.2.2 Actively encourage subdivisions to be sustainable built environments

Estimated capital cost for site works and subdivisions for sale to progress towards sustainable housing for 2015/2016 $125,000 (Activity 48)



		Action	*Responsibility*	*Measurements*	
		7.2.2.1	Actively encourage subdivisions to develop sustainable build environments	A Francis	Progress towards sustainable housing

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Encourage recycling and the reduction of waste

Strategic Direction

7.3.1 Manage the operation of Council's Waste Landfill Depots

Council proposes to spend $509,660 in 2015/2016 for the upgrade of landfill facilities (Activity 22 & 23)



	Action		Responsibility	Measurements
7.3.1.1	Commence implementation of the Parkes Shire Council Waste Management Strategy 2015		S Campbell	Waste Management Strategy commenced
7.3.1.2	Upgrade Parkes Waste Landfill and establish a waste transfer station at Peak Hill		S Campbell	Development Applications lodged and determined
				Tenders called and awarded
				Landfill Upgrade Works and Peak Hill Transfer Station Completed

7.3.2 Continue involvement with NetWaste to improve the delivery and planning of waste/resource management

Regional programs to improve delivery and planning of waste/resource management for 2015/2016 $15,640 (Activity 22 & 23)



	Action		Responsibility	Measurements
7.3.2.1	Implement NetWaste Regional and Sub-Regional Strategies.		S Campbell	Evidence of adoption of Regional Strategies Initiatives

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Strategic Direction			
7.3.2.2	Participate in appropriate actions and programs	S Campbell	Number of projects in which Council participates
7.3.2.3	Maintain representation on NetWaste Steering Committee and Forum	S Campbell	Quarterly meetings attended

7.3.3 Manage Contracts for Waste and Recycling Collection Services

Council participates in a Regional Domestic Waste and Recycling contract with four other Councils



Action		*Responsibility*	*Measurements*
7.3.3.1	Participate on the Regional Domestic Waste and Recycling Contract Management Committee	S Campbell	Evidence of adoption of Regional Strategies Initiatives
7.3.3.2	Undertake education programs in Waste/Resource Management	S Campbell	Tonnes recovered
			Contamination minimised below 10%
			Evidence of diversion
7.3.3.3	Commence and implement Regional Waste, Recycling & Organics Collection Service.	S Campbell	Cross Council Committee meets quarterly
			New Services Commenced
			Education Strategy Implemented

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Implement Environmental regulations and controls in Council's sphere of operations.

Strategic Direction

7.4.1 Controls noxious/ environmental weeds in accordance with its regulatory obligations

Staffed currently, budget components exist and must match DPI grants. 2015/2016 budget allocation is $253,838



	Action		Responsibility	Measurements
	7.4.1.1	Conduct regular inspections of private and public land in relation to weeds	A Francis	Number of inspections conducted
				Compliance with access and inspection legislation
	7.4.1.2	Seek funding under the National WONS program and other funding opportunities.	A Francis	WONS within the Parkes area identified
				Other funding opportunities sought
				Funding applications are lodged
	7.4.1.3	Conduct Council's annual weed control program.	A Francis	Infestations are identified
				Private landholders are made aware of their control obligations
				Infestations are controlled
				Infestations are mapped in Weed Mapper

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Strategic Direction

7.4.1.P Controls noxious/ environmental weeds in accordance with its regulatory obligations

Staff currently, budget components exist and must match DPI grants. 2015/2016 Budget allocation is $253,838



	Action	Responsibility	Measurements
7.4.1.1.P	Conduct additional inspections of private and public land in relation to weeds	A Francis	Number of inspections Conducted
			Compliance with access and inspection legislation

7.4.3 Undertake works provided to limit the impact of erosion and gross pollutants

Estimated capital costs (General and Stormwater Levy) to limit the impact of erosion and gross pollutants in the 2015/2016 budget $758,000. (Activity 25)



	Action	Responsibility	Measurements
7.4.3.1	Develop standard water quality management systems for Council's works	A Francis	Principles of site water management are incorporated into works
			RMS requirements are met for RMS projects
			OEH requirements are met for Council projects
7.4.3.2	Work with the Soil Conservation Service to determine areas of improvement	A Francis	Liaise on soil conservation issues
			Issues identified

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Strategic Direction			
			Works identified are incorporated into subsequent budgets

7.4.4 Ensure proposed and existing developments comply with environmental regulations

Estimated net cost of town planning operations includes income from fees and costs recovered from regulatory action 2015/2016 $226,291. (Activity 21)

	Action	*Responsibility*	*Measurements*
7.4.4.1	Manage Council's obligations under the Protection of the Environment Operations Act, 1997	H Orr	Monitor Environmental Pollution
			Environmental Incidents managed
			All CAIRS followed up

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Future Direction 8 Maintain & Improve the Shire Assets & Infrastructure

Ensure that Shire's water management is in line with Best Practice

Strategic Direction

8.1.1 Ensure the security of Parkes Shire water sources to meet the needs of the community

2015/2016 budget allocation of $1,140,255 to completion of Upgrade of Lake Endeavour Dam wall and raw water transfer infrastructure will require significant funds with some grant funding available. Most work will require outsourcing. (Activity 50) $300,000 is allocated in 2015/2016 budget for pipeline to Lake Endeavour

	Action		*Responsibility*	*Measurements*
8.1.1.1	Manage the Shire water supply dams to maximise safety and water availability		A Francis	Conduct regular Dam Safety inspections
				Implement Lake Endeavour wall upgrade
				Monitor catchment conditions
8.1.1.2	Manage the array of water supply bores on the Lachlan River to provide a secure supply of water to the Shire		A Francis	Pump downtime
				Aquifer levels maintained
				Monitor aquifer water quality
				Maintain and pursue bore licences and comply with conditions
8.1.1.3	Provide a secure supply of water to the Shire through the Lachlan River intake		A Francis	Pump downtime

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Strategic Direction			
			Investigate river pump upgrade
			Maintain river licence and comply with conditions
			Manage water allocation
			Monitor river water quality
8.1.1.4	Utilise treated effluent and harvested stormwater to reduce demand on the Shire's potable water supply	A Francis	Brick Pit pump downtime
			Conduct regular brick pit inspections
			Monitor brick pit water quality
			Investigate stormwater harvesting options including grant opportunities
			Investigate recycled water ring main
			Manage Golf Club pipeline and pumps
			Manage volume of effluent used for irrigation
8.1.2 Provide an adequate raw water transfer system			
$550,000 for raw water transfer pump (Activity 50)			
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Action		*Responsibility*	*Measurements*

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Strategic Direction			
8.1.2.1	Maintain Trunk Mains to effectively deliver raw water	A Francis	Trunk main leakage is monitored
			Response times for repairs
			Trunk mains are able to deliver annual water needs
8.1.2.2	Manage Pumps, Pump Stations and Balance Tanks to maximise energy efficiency while maintaining supply	A Francis	Energy efficiency is monitored
			Preventative maintenance prevents failure
			Meet mine demand requirements
			Pumps are able to meet peak demand
8.1.2.3	Maintain the SCADA/ Telemetry Network to allow for efficient management of the water system	A Francis	SCADA/Telemetry systems operate efficiently
			SCADA/Telemetry systems are updated to ensure efficiency

8.1.3 Provide treated water to meet Australian Drinking Water Guidelines

No capital budget for the 2015/2016 year. Tasks carried out in normal staffing resources (Activity 50)

Action		*Responsibility*	*Measurements*
8.1.3.1	Maintain and operate current Filtration Plant	A Francis	Quality of treated water
			Review of existing infrastructure undertaken and options to upgrade explored
			Preventative maintenance prevents plant failure

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Strategic Direction			
8.1.3.2	Investigate progress new WTP	A Francis	Consultation
			Degree of progress
			Funding sources identified
8.1.3.3	Conduct frequent testing of water samples to meet ADWG	A Francis	Testing completed as required by NSW Health
8.1.3.4	Implement and review drinking water quality plan in line with legislation	A Francis	Consultation undertaken
			Plan Review completed

8.1.4 Deliver potable water to Shire customers

Estimated capital expenditure for new reservoir for 2015/2016 $1,800,000 (Activity 50)



	Action	*Responsibility*	*Measurements*
8.1.4.1	Maintain the reticulated pipe network to provide level of service including renewals and expansion as required	A Francis	Computer modelling used to determine network expansion required
			Network is able to service new development areas
			Network leakage is monitored
8.1.4.2	Maintain service reservoirs to meet service demand and provide minimum service pressure	A Francis	Preventative maintenance program for reservoirs developed
			Reservoirs are cleaned every 4 years

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Strategic Direction			
8.1.4.3	Manage pumps to provide continuity of service and provide adequate pressure during times of high demand	A Francis	Pressure in the reticulated network is above 120kPa
			Number of complaints/service level
8.1.4.4	Maintain customer service connections including meters	A Francis	Leakage is monitored
			Services are replaced as required

8.1.5 Ensure that the Shire's water management policies and procedures achieve Best Practice including Demand Management, Strategic Business Planning, Drought Management

Estimated expenditure for demand management and community education 2015/2016 $55,450. (Activity 50)

	Action	Responsibility	Measurements
8.1.5.1	Conduct water loss investigations including leak detection	A Francis	Progress with investigations
			Leaks detected
			Leakage trials conducted
			Water saved
			Funding delivered
8.1.5.2	Update the Developer Services Policy and Financial Planning in relation to water services	A Francis	Consultation done
			Policy updated

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Strategic Direction			
8.1.5.3	Investigate recommendations from the IWCM Plan	A Francis	Explore avenues to implement IWCM
			Seek additional expertise to assist with implementation
			Degree of implementation of the IWCM
8.1.5.4	Review Best Practice Compliance	A Francis	Review undertaken
			Compliance gaps identified
			Action plan developed to address gaps
8.1.5.5	Water Asset Plan updated	A Francis	Consultation
			Service Level
			Conditional Assessment
			Plan reviewed
			Information updated

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Manage Road Assets

Strategic Direction

8.2.1 Manage Local Road Network to agreed service levels

Local Road Network to agreed service levels are provided from several funding sources including Financial Assistance Grants, Roads to Recovery & Internal Rates & Revenue. 2015/2016 budget $6,166,352. (Activity 39)



	Action		Responsibility	Measurements
	8.2.1.1	Sealed Roads are provided to meet the needs of road users within financial constraints	B Howard	Asset inspections carried out on a regular basis
				Asset management data updated
				Construction program set & completed
				Reseal program set & completed
				Customer complaints responded to within Council's agreed timeframes
	8.2.1.2	Unsealed Roads are provided to meet the needs of road users within financial constraints	B Howard	Asset inspections carried out on a regular basis
				Asset management data updated
				Gravel resheeting program set & completed
				Customer complaints responded to within Council's agreed timeframes

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Strategic Direction			
			Length of road maintained (e.g. graded, patched, table drains) for each classification
			Response times

8.2.1.P (AUGMENTED PROGRAM) Manage Local Road Network to agreed service levels

Local Road Network to agreed service levels are provided from several funding sources including Financial Assistance Grants, Roads to Recovery & Internal Rates & Revenue (Activity 39). The Delivery Program for a Progressive Parkes Shire will provide an additional $1,000,000 towards Resealing Programs, Pavement Rehabilitation Program, Unsealed Maintenance Program and Resheeting Program in 2015/2016 to address Council's backlog of works as per Transport Asset Management Plan Section 5,7 and Appendix "B" Asset Management Strategy Section 3



Action		Responsibility	Measurements
8.2.1.1.P.	Sealed Roads are provided to an enhanced standard to meet the needs of road users within financial constraints	B Howard	Asset inspections carried out on a regular basis
			Asset management data updated
			Augmented Construction program set & completed
			Augmented Reseal program set & completed
			Customer Complaints
			Response times
			Report to IPART on expenditure on projects subject to SRV

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8.2.1.2.P.	Unsealed Roads are provided to an enhanced standard to meet the needs of road users within financial constraints	B Howard	Asset inspections carried out on a regular basis
			Asset management data updated
			Augmented Gravel resheeting program set & completed
			Customer complaints
			Increased Length of road maintained (e.g. graded, patched, table drains) for each classification
			Response times
			Report to IPART on expenditure on projecst subject to SRV

8.2.2 Manage Regional Road Network to agreed service levels

Managing Regional Road Network to agreed service levels are dependent on funding from the NSW Government through the Block Grant ($1,162,000) and Repair Program ($400,000). Funding levels are consistent over the budget period depending success of grant applications (Activity 39)



	Action	*Responsibility*	*Measurements*
8.2.2.1	Sealed Roads are provided to meet the needs of road users within financial constraints	B Howard	Asset inspections carried out on a regular basis
			Asset management data updated
			Construction program set & completed

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			Customer Complaints kept to a minimum
			Customer complaints responded to within Council's agreed timeframes
8.2.2.2	Unsealed Roads are provided to meet the needs of road users within financial constraints	B Howard	Asset inspections carried out on a regular basis
			Asset management data updated
			Gravel resheeting program set & completed
			Length of road maintained (e.g. graded, patched, table drains)
			Customer complaints responded to within Council's agreed timeframes
8.2.2.3	Bridges and Major Culverts are provided to meet the needs of road users within financial constraints	B Howard	Asset inspections carried out on a regular basis
			Asset management data updated
			Replacement program set & completed
			Customer complaints responded to within Council's agreed timeframes

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8.2.3 Ensure Ancillary Road facilities are serviceable and in line with current standards

Estimated expenditure at $639,680 will ensure ancillary road facilities are serviceable and in line with current standards. Includes footpath maintenance and estimated capital costs of $465,560 for renewal of footpaths funded from grants and rate revenue received. (Activity 41 and 45)



	Action		Responsibility	Measurements
	8.2.3.1	Parking areas are provided to meet the needs of the community within financial constraints	R Staples	Asset inspections carried out on a regular basis
				Asset management data updated
				Construction of new parking areas
				Customer complaints responded to within Council's agreed timeframes
	8.2.3.2	Bus facilities are provided to meet the needs of users within financial constraints	R Staples	Asset inspections carried out on a regular basis
				Asset management data updated
				Customer complaints responded to within Council's agreed timeframes
	8.2.3.3	Traffic facilities are provided to meet the needs of road users and enhance road safety within financial constraints	R Staples	Asset inspections carried out on a regular basis
				Asset management data updated
				Construction program completed

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			Customer complaints responded to within Council's agreed timeframes
8.2.3.4	Footpaths and cycleways are provided to meet the needs of pedestrians within financial constraints	B Howard	Asset inspections carried out on a regular basis
			Asset management data updated
			Construction program completed
			Customer complaints responded to within Council's agreed timeframes
8.2.3.5	Kerb and gutter is provided to meet the needs of road users within financial constraints	B Howard	Asset inspections carried out on a regular basis
			Asset management data updated
			Construction program completed
			Customer complaints responded to within Council's agreed timeframes
8.2.3.6	Street lighting is provided to meet the needs of road users within financial constraints	R Staples	Compliance with Australian Standards is maximised as funding permits
			Customer complaints responded to within Council's agreed timeframes
8.2.3.7	Street cleaning is undertaken to meet the needs of road users and pedestrians within financial constraints	B Howard	Street cleaning program is achieved
			Customer complaints responded to within Council's agreed timeframes

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8.2.3.P (AUGMENTED PROGRAM) Ensure Ancillary Road facilities are serviceable and in line with current standards

Estimated expenditure will ensure ancillary road facilities are serviceable and in line with current standards. The Delivery Program for a Progressive Parkes Shire will provide an additional $350,000 for new footpaths for Peak Hill, Trundle, Tullamore Main Street, Parkes Main Street, School Precincts and Aged Care Precincts rolled out in 2015/2016 (Activity 41)



	Action	Responsibility	Measurements
8.2.3.1.P.	Provide additional Footpath works in accordance with augmented program	B Howard	Asset inspections carried out on a regular basis
			Asset management data updated
			Augmented Construction program completed
			Customer complaints responded to within Council's agreed timeframes
8.2.3.2.P.	Increased Street cleaning is undertaken to meet the needs of road users, pedestrians and CBD Businesses.	B Howard	Augmented Street cleaning program is achieved
			Customer Complaints kept to a minimum

8.2.4 Source road making materials in an environmentally responsible manner

Funding for works to maintain and operate the facilities is generated by the material removed from the quarry or pit utilised to a cost on the projects undertaken



	Action	Responsibility	Measurements

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8.2.4.1	Ensure compliance with legislation pertaining to operation of gravel pits	B Howard	Asset inspections carried out on a regular basis
			Breaches of legislation
			Performance reports
			Environmental protection undertaken
			Comply with Pit Management Plan
			NSW Trade & Investment quarterly reports
8.2.4.2	Manage contractors engaged in the processing of road making materials to ensure legislative compliance	B Howard	Breaches of legislation
			Performance reports
			NSW Trade & Investment quarterly reports
8.2.4.3	Road making material stocks are maintained at a level to ensure timely supply for works	B Howard	Stockpile levels monitored on a regular basis.
			Works program is linked to road making material supply needs
			Stockpile surveys annually
8.2.4.4	Closed gravel pits are rehabilitated	B Howard	Pits are rehabilitated in accordance with Council's Pit Management Plan
8.2.4.5	Additional road making supplies are sought to ensure future needs are met	B Howard	New sources are identified and Development Applications lodged.
			Reopening of previously closed Council Pits

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8.2.5 Implement the Parkes Shire Council Transport Asset Management Plan

Funding to cover staff resources for asset inspection and management comes predominantly from existing road allocations and engineers' salaries. Information required to be collected and processed requires significant staff resources



Action		Responsibility	Measurements
8.2.5.1	Data for the Asset Management Plan is collected in a timely manner	R Staples	Quantity of information recorded in the database increases
8.2.5.2	Data for the Asset Management Plan is maintained up to date	R Staples	Quality of information allows assessment of maintenance needs
8.2.5.3	Programs are developed in accordance with Transport Asset Management Plan principles	R Staples	Works programs are developed utilising data and principles from the Plan

8.2.6 Seek additional grant funding for construction and maintenance of roads associated facilities

Council relies on funding from the Australian and NSW Government to accomplish additional works that are not possible under current funding levels



Action		Responsibility	Measurements
8.2.6.1	Applications are prepared and submitted for funding under the NSW Government's REPAIR Program on a yearly basis	B Howard	Applications are submitted on time. Success of application
8.2.6.2	Applications are prepared and submitted for funding under Government programs as they arise	B Howard	Applications are submitted on time. Success of applications

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8.2.6.3	Representations are made through the local State and Federal Members of Parliament for assistance to obtain additional funding for significant projects	B Howard	Details of representations made are recorded including outcomes
8.2.6.4	Projects are identified, scoped and designed to a "job ready" state for when funding opportunities arise	N Koenig	A suite of suitable projects are identified and documentation prepared

8.2.7 Plan for future transport and road infrastructure to service future needs

Council relies on funding from the Australian and NSW Government. Planning needs to take place to ensure Council is in the best position to support grant applications and/or submissions for available funding



Action		*Responsibility*	*Measurements*
8.2.7.1	Road network and supporting facilities are analysed to identify opportunities for development	B Howard	Projects identified for further investigation
8.2.7.2	Projects are scoped and designed to a "job ready" state for when funding opportunities arise	N Koenig	A suite of suitable projects have documentation prepared

Ensure the sewer management is in line with best practice

Strategic Direction

8.3.1 Provide an effective and safe Sewage Collection Network for Parkes Shire

Estimated capital expenditure for renewals, network expansion and investigation and re-lining of sewer pipe for 2014/2015. This will need to increase to service new developments but will be funded from increased developer contributions (Activity 51)



Action	*Responsibility*	*Measurements*

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Strategic Direction			
8.3.1.1	Maintain the network of collection mains and manholes.	A Francis	Number of overflows
			Annual replacement program implemented
			Identify and reduce inflow and infiltration
8.3.1.2	Provide a level of service for connections including attending to chokes and overflows	A Francis	Number of overflows
			Service complaints received
			Problem sewer mains identified and remedial works undertaken
8.3.1.3	Monitor and maintain pump stations to provide efficient conveyance of sewage	R Staples	Degree of station downtime
			Number of overflows annually
8.3.1.4	Sewer Asset Plan updated	R Staples	Continue CCTV investigation
			Continue smoke test of network

8.3.2 Ensure Sewerage Treatment Plants are able to meet needs of the Parkes Shire

Completion of new Parkes Sewage treatment facility estimated at $21,800,000. In 2015/2016 $13,486,00 is budgeted for works (Activity 51)

Action		Responsibility	Measurements
8.3.2.1	Manage and operate treatment plants to effectively treat raw sewage within licence requirements	A Francis	Quality of treated effluent
			Occasions of plant failure

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Strategic Direction			
			Number of licence breaches
8.3.2.2	Progress new STP upgrade	A Francis	Consultation
			Degree of progress
			Funding sources identified

8.3.3 Ensure treated waste water is managed in an environmentally responsible way with optimal opportunity for reuse

$10,600,000 budgeted to construct combined effluent reuse and stormwater harvesting ring to service open space areas. This project is contingent upon a successful application for $5,300,000 in grant funding. $6,080,000 is budgeted for 2015/2016. (Activity 51)

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Action		*Responsibility*	*Measurements*
8.3.3.1	Investigate reuse options for the Shire's effluent	A Francis	Degree of completion of investigations
8.3.3.2	Provide effluent to the Parkes and Peak Hill Golf Courses	A Francis	Develop servicing agreement
			Compliance with agreement
8.3.3.3	Dispose of excess effluent to receiving waters in an environmentally responsible manner	A Francis	Effluent does not cause environmental harm
			Breaches of licence conditions

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8.3.3.4	Investigate recommendations from the IWCM Plan	A Francis	Develop strategy to implement IWCM
			Seek additional expertise to assist with implementation
			Degree of implementation of the IWCM

Ensure Shire Stormwater management minimises negative impacts and maximises reuse

Strategic Direction

8.4.1 Facilitate the implementation of Parkes Stormwater Management Plan

Stormwater Levy introduced to fund required stormwater works, 2015/2016 budget $758,000, will require dedicated drainage crew to construct and maintain increasing infrastructure (Activity 25)



	Action		*Responsibility*	*Measurements*
8.4.1.1	Update existing Stormwater Management Plan		A Francis	Degree of completion
8.4.1.2	Develop and implement Stormwater Management Plan works and procedures		A Francis	Degree of Implementation of the annual stormwater management program
				Source funding for stormwater harvesting opportunities
8.4.1.3	Investigate options for improvement of stormwater quality		A Francis	Progress

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Strategic Direction

8.4.2.P. (NEW PROGRAM) Development of Village Stormwater Management Plans

Stormwater Levy introduced to fund required stormwater works will require dedicated drainage crew to construct and maintain increasing infrastructure. The Delivery Program for Progressive Parkes Shire will provide $300,00 in additional funding in 2015/2016 towards the program to develop Stormwater Management Plans in Tullamore, Peak Hill, Bogan Gate and Cookamidgera to improve drainage maintenance program and network capacity enhancements



	Action		Responsibility	Measurements
	8.4.2.1.P.	Update existing Stormwater Management Plan	A Francis	Degree of completion
	8.4.2.2.P.	Implement SWMP for Villages	A Francis	Degree of Implementation of the annual stormwater management program
	8.4.2.3.P.	Investigate further stormwater mitigation measures	R Staples	Stormwater model used to identify solutions to stormwater problems
				Response to customer complaints

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8.4.3 Manage the collection and removal of stormwater to minimise damage throughout the Shire

Majority of investigations to be outsourced



	Action	Responsibility	Measurements
8.4.3.1	Source funding for stormwater harvesting opportunities	A Francis	Grant submissions lodged

8.4.3.P. (AUGMENTED PROGRAM) Provide enhanced drainage maintenance and enhancement works

Requires dedicated drainage crew as per action 8.4.1. The delivery Program for a Progressive Parkes Shire will provide additional funding for drainage maintenance and enhancement. In 2015/2016 this is $300,000 (Activity 25)



	Action	Responsibility	Measurements
8.4.3.1.P.	Implement augmented drainage maintenance and enhancement program	A Francis	Benchmarks of projects met.

8.4.4 Apply the principles of Water Sensitive Urban Design to stormwater management

Model for Urban Stormwater Investigation and Conceptualisation (MUSIC) licence value is $1,200 per year. It is designed to simulate Urban Stormwater systems and model water quality changes and design pollutant collection mechanisms. Joining the Central West Water Quality and Salinity Alliance will give access to resources for WSUD implementation at minimal cost (Activity 25)



	Action	Responsibility	Measurements

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	8.4.4.1	Develop a WSUD policy in relation to development and Council works.	N Koenig	Consultation with identified stakeholders
				Policy developed in line with guidelines from CWCMA
	8.4.4.2	Investigate option for improvement of stormwater quality modelling	A Francis	Progress with investigations

Maintain and Operate Parkes Regional Airport

Strategic Direction

8.5.1 Ensure the Airport facilities and operations are in accordance with legislative and safety standards

Estimated operational costs are consistent from year to year to enable compliance with legislative and safety standards. For 2015/2016 budget is $750,222. (Activity 42)

★★★★★ ★★★★★ ★★★★ ★★

	Action		*Responsibility*	*Measurements*
	8.5.1.1	Ensure compliance with the Civil Aviation Safety Authority requirements for a Certified Aerodrome	S Ross	Audit reports
				Breaches recorded
				Variations from CASA Part 139 Manual of Standards
	8.5.1.2	Ensure the security of the airport is commensurate with current risk levels	S Ross	Audit reports
				Breaches recorded
				Variations from the Transport Security Plan

General Manager

Mayor

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Strategic Direction

8.5.2 Maintain the grounds and services to a standard befitting the gateway to Parkes Shire and the region

Funding is consistent from year to year to enable satisfactory maintenance of existing facilities. In 2015/2016 budget is $750,222 (Activity 42)



	Action		*Responsibility*	*Measurements*
	8.5.2.1	Grounds are presented as welcoming for users within budgetary constraints	S Ross	Audit reports
				Customer Complaints
	8.5.2.2	The Terminal Building is presented to provide a suitable waiting area for airline passengers	S Ross	Customer Complaints
	8.5.2.3	Programmed works are undertaken in accordance with the long term plan and Asset Management Plan (AMP)	S Ross	Completion of programmed works
				Implementation of AMP

General Manager

Mayor

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8.5.3.P. (NEW PROJECT) Provide enhanced Airport facilities

Council has received funding for RDAF funding, LIRS Application and Council in kind support. $727,062 budgeted for 2015/2016 (Activity 42) received from Capital Grants and Contributions



	Action		Responsibility	Measurements
	8.5.3.1.P.	Design and Construct new Airport Terminal	S Ross	Airport terminal has been design and constructed

8.5.4 Seek opportunities to optimise the development of the Airport to support the future needs of the region

Insufficient funding is available for development of facilities at the Airport. Grant funding or loan opportunities will be necessary to meet the financial requirements of facilities upgrading. Future development funded loans is contingent upon sufficient revenue being available to service the debt (Activity 42)



	Action		Responsibility	Measurements
	8.5.4.1	Representations are made through the local State and Federal Members of Parliament for assistance to obtain funding	B Howard	Details of representations made are recorded including outcomes
	8.5.4.2	Business opportunities are explored for enhancement of the airport facility	A Wyllie	Opportunities identified and progressed

General Manager

Mayor

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Manage, maintain and update Council owned property

Strategic Direction

8.6.1 Effective maintenance of Council owned buildings

$194,090 budgeted in 2015/2016 for maintenance works. Refer (Building and Asset Management Plan Section 5&7). An additional $100,000 allocated for maintenance works and infrastructure backlog and renewing council buildings



	Action		*Responsibility*	*Measurements*
	8.6.1.1	Ensure buildings are cleaned in a timely manner to meet expectations	M Bicket	Buildings are cleaned and serviced in accordance with agreed frequency
				Cleaning contracts current
	8.6.1.2	Buildings Maintained	M Bicket	Repairs/Works/Improvements completed
	8.6.1.3	Utilise CAIRS for building maintenance requests	M Bicket	Requests listed in CAIRS
				Tasks to be reviewed monthly

8.6.2 Manage the acquisition and sale of Council's buildings and properties

Council draws upon assistance from contracted solicitors/agents for this purpose with fees incurred to Council case by case. The majority of the work is carried out by staff within their salaries functions



General Manager

Mayor

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Strategic Direction				
		Action	Responsibility	Measurements
	8.6.2.1.	Acquisitions and sales occur as opportunities and resourcing permit	L Finn	Acquisitions and sales carried out
8.6.4 Manage and maintain Spicer Caravan Park				
The level of funding is contingent on available revenue streams. Budget for 2014/2015 is $267,213 (Activity 46)				
	8.6.4.1	Supervise Management Lease	M Bicket	Manager fulfilling lease responsibilities
	8.6.4.2	Assets Maintained	M Bicket	Works/improvements completed as indentified

General Manager

Mayor

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General Manager

Mayor

General Manager

Mayor

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Future Direction 4

Grow and Diversify the Economic Base



General Manager

Mayor

General Manager

Mayor

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General Manager

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Future Direction 6

Enhance Recreation and Culture



General Manager

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Mayor

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Future Direction 7

Care for the Environment in a Changing Climate



General Manager

Mayor

General Manager

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General Manager

Mayor

General Manager

Mayor

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10.2 (GM) Staff Scholarships

Executive Summary

I am pleased to report that the Director Engineering Services Ben Howard and Director Infrastructure Andrew Francis were successful in procuring the La Trobe Scholarship for Local Government Employees for the Australian Applied Management Colloquium through the Australian School of Applied Management.

Background Information

Nil.

Legislative or Policy Implications

Nil.

Budget & Financial Aspects

The total cost of the program is $12,900 per applicant. The Scholarships are worth $8000 with the balance to be funded by Council on the provision of the successful completion and pass of the program.

Recommendation

1. That the information be received and noted.

Report

The La Trobe Scholarship for Local Government Employees

Parkes Shire Council has been successful for two of its Directors being the Director Engineering Services Ben Howard and Director Infrastructure Andrew Francis in the La Trobe Scholarship for Local Government Employees for the Australian Applied Management Colloquium through the Australian School of Applied Management.

Both were successful with the applications for the intensive seven-month leadership development program that focuses on the critical dimensions of effective management.

The program will focus on the areas of leadership and authenticity; communication, presence and influence; team dynamics; driving performance; leading innovation and change; strategic thinking and organisational learning; and purpose, priorities and professional development. It will be delivered in face to face blocks at the Macquarie School of Management in Sydney CBD in blocks of 3, 2 and 2 days through a blended learning methodology that comprises intensive workshops, peers knowledge sharing, one-to-one coaching and practical workplace application.

The scholarships are worth $8000 each and were assessed by the Australian School of Applied Management.

Attachments

Nil.

General Manager Mayor

11 DIRECTOR TECHNOLOGY AND CORPORATE SERVICES REPORT

11.1 (DTCS) Sport Facility Program Grant Funding

Executive Summary

Council has received confirmation that they have been successful in securing $14,471 in grant funding through NSW Office of Sport, Sport Facility Program. The successful grant application for Lindner Oval will provide a number of improvements to the sporting precinct which includes the development of a BMX track, reinstating a hit wall for tennis or other sporting activities, renewal of safety netting at the cricket practice nets and extension to bowlers run up. It is proposed that Council will also contribute $7,689 towards the project.

Background Information

Council has been actively sourcing and applying for funding to assist for the development and continued improvement of Lindner Oval at Peak Hill. This public sporting and recreational facility is paramount to the community of Peak Hill and will provide for greater participation and enjoyment for the user groups and residents of Peak Hill.

Legislative or Policy Implications

Nil.

Progressive Delivery Program Implications

The resolution in this report will primarily effect the Delivery Program Future Direction relating to: *3. Promote, Support and Grow our Communities, 6.Enhance Recreation and Culture*

Predicted positive effect / opportunity for the Delivery Program: *Excellent*

Predicted negative / challenge to the Delivery Program: *Negligible*

Quadruple Bottom Line

Economic	★★★☆☆	*Environmental*	★★★★☆
Social	★★★★☆	*Civic Leadership*	★★★★☆

General Manager Mayor

Budget & Financial Aspects

Councils successful grant application for Lindner Oval has resulted in $14,471 been secured which will be used to enable enhancements to the sporting and recreational precinct. Parkes Shire Council will support the Lindner Oval project with a contribution of $7,689 which will be funded through the Villages Special Capital Allocation vote. Together the BMX track, new hit up wall, new safety netting around the cricket nets and extension to the bowlers run up will provide a very attractive sporting facility and usable space for the community of Peak Hill.

Recommendation

1. That the information in the report be received and noted.

Report

Lindner Oval is the primary sporting and recreation facility in Peak Hill. Lindner Oval Reserve is a Crown Land Reserve with a principal function as a sporting reserve. Lindner Oval encompasses a number of sporting facilities and is used by a range of sporting user groups. Throughout 2013, council commenced an extensive process to a prepare a master plan for Lindner Oval in association with the user groups and local residents. This process provided council with an insight into the communities expectations of the facility and quality of facilities and spaces around the precinct. The successful grant funding received through the NSW Office of Sport, Sport Facility Program will significantly enhance the site and respond to a number of recommendations indicated in the adopted master plan. The improved sporting facilities will also attract youth of Peak Hill into being active within their local community and will enable them to practice their skills whilst encouraging further participation in sport and recreational pursuits which will result in enhanced social and health benefits. Councils contribution to the project is $7,689 and will be funded through the Villages Special Capital Allocation vote.

Attachments

Nil.

11.2 (DTCS) Community Infrastructure Projects Policy - Parkes Rugby League Football Club

Executive Summary

The Parkes Rugby League Club has applied to Council to have the construction of the new amenities at Pioneer Oval which will enhance the facility administered under Council's Community Infrastructure Projects Policy (CIPP).

Background Information

The Community Infrastructure Projects Policy allows community and sporting groups to have Council manage and administer the Goods and Services Tax (GST) in relation to the cost of projects and improvements subject to certain conditions being met.

This Policy is administered by Council's Finance Department.

Legislative or Policy Implications

Community Infrastructure Projects Policy

Progressive Delivery Program Implications

The resolution in this report will primarily effect the Delivery Program Future Direction relating to:
2. Improve Health and Well Being
6. Enhance Recreation and Culture
8. Maintain and improve the Shires Assets and Infrastructure

Predicted positive effect / opportunity for the Delivery Program: *Excellent*

Predicted negative / challenge to the Delivery Program: *Negligible*

Quadruple Bottom Line

Economic	★★★★☆	*Environmental*	★★★☆☆
Social	★★★★☆	*Civic Leadership*	★★★☆☆

This work presents an opportunity to improve the recreational assets of the shire, provide an enhanced sporting facility while promoting improved health and well being to the users of the facility.

General Manager Mayor

Budget & Financial Aspects

Parkes Rugby League Football Club in conjunction with Parkes Shire Council were successful in securing $25,000 through the NSW Government's Participation and Facility Program. Parkes Shire Council are also committed to contributing towards the project and have allocated $85,000 in the Draft Parkes Shire Council 2015/16 Operational Budget. The total budget allocation of this capital works project is $110,000 which will provide improved public amenity facilities for the users of the Pioneer Oval sporting precinct.

Recommendation

1. That Council agree to proceed with the infrastructure improvement proposed by the Parkes Rugby League Football Club, utilising the Community Infrastructure Projects Policy.
2. Council consider the allocation of funding towards the project from the 2015/16 Operational Budget.

Report

Pioneer Oval is a popular and well utilised sporting and recreational precinct in Parkes. In 2014, Council commenced a process to prepare a master plan for Pioneer Oval in collaboration with the user groups of the facility and local residents. The master plan responses to the issues and opportunities which were detailed during the stages of community consultation. The successful grant funding secured for the project through the NSW Government's Participation and Facility Program and the proposed funding allocation by council will enable improvements to the public amenities of the facility and allow user groups of the sporting and recreational facility to enjoy improved and safer conditions. Council has worked with the Parkes Rugby League Football Club in planning for this project. This is the first occasion that the association has used this policy for projects.

Attachments

1. Correspondence from Parkes Rugby League Football Club.

To
Kent Boyd
Parkes Shire Council
Cecil St Parkes NSW

Dear Kent
I would like to inform yourself and council that Parkes Rugby League Football Club has been successful in gaining a grant to the sum of $25000.00 for the upgrade to to the Ladies toilets at Pioneer oval with the club providing $25000.00 in kind through donated labour and some material. We have made an application to change that scope with the Office and Communities Sport and Recreation to possibly erect another Ladies Toilets in a more strategic location at Pioneer Oval.The reason being is that due to HS&E issues of ladies and girls walking past men's change rooms and also the steps that are currently being used are quite slippery when wet. The change of scope still meets the criteria of the grant but if council would consider a contribution it would be greatly appreciated.

We Parkes Rugby League Football Club would also like for council to handle the project through their Community Infrastructure Policy with council supplying a project manager, Bart Ingram, to liaise with the clubs contact Scott Burns.Your favorable consideration to this matter would be greatly appreciated.

Yours
Scott Burns
Secretary PRLFC

Parkes Rugby League Football Club
PO Box 455 PARKES NSW 2870

Mr Owen Jensen
Chief Financial Officer
Parkes Shire Council
PO Box 337
PARKES NSW 2870

13 March 2015

Dear Owen,

Re: Community Infrastructure Projects Policy - Pioneer Oval Toilet Block

Thank you for your correspondence and for the opportunity to discuss the proposed erection of a new Toilet facility at Pioneer Oval under the Community Infrastructure Projects Policy.

The Parkes Rugby League Football Club received a Grant for $25,000 from the Office and Communities Sport and Recreation back in June 2014 following the successful lodgement of a Grant application.

To date, this project has not commenced and this Club is requesting that Council take receipt the $25,000 Grant Funds and proceed with the building of the Toilet Block as discussed.

To satisfy the retention of this Grant, the Parkes Rugby League Football Club Incorporated requests written confirmation that Council is prepared to proceed with building the Toilet facility using the $25,000 Grant Funds under the CIP Policy.

A cheque for this amount is attached.

I trust that this will satisfy all requirements for the Project and welcome you to discuss any further developments with any of the Club's Executive.

Yours failthfully,

Craig Dumesny
Treasurer

General Manager

Mayor

11.3 (DTCS) Seeking Support for Proposed Documentary

Executive Summary

A local Bogan Gate resident has advised Council of his proposal to undertake a documentary on the Trundle Light Horse Brigade and is seeking financial support from Council.

Background Information

Nil.

Legislative or Policy Implications

Local Government Act, 1993 Section 356

Progressive Delivery Program Implications

The resolution in this report will primarily effect the Delivery Program Future Direction relating to: *3. Promote, Support and Grow our Communities*

Predicted positive effect / opportunity for the Delivery Program: *Average*

Predicted negative / challenge to the Delivery Program: *Moderate*

Quadruple Bottom Line

Economic	★★★☆☆	*Environmental*	★★★☆☆
Social	★★★★☆	*Civic Leadership*	★★★★☆

Budget & Financial Aspects

Funds would be allocated from Sec 356 Donations allocation.

Recommendation

1. That Council, on the provision the Bogan Gate and Trundle Community Consultative Committee's and the local RSL groups are in support, including financially, of the documentary project, provide $500.00 in funds, from the Section 356 Donations allocation.

General Manager Mayor

Report

Mr Tim Lees of Bogan Gate has advised Council of his proposal to commission a documentary on the Trundle Light Horse Brigade and is seeking a financial contribution from Council.

Mr Lees has been liaising with a local filmmaker who would like to undertake the filming of a documentary on the Trundle Light Horse Brigade. The documentary would include the filming of the 2015 commemorative ANZAC Day services held in Bogan Gate, Trundle and Parkes. When completed the documentary will be a legacy for both the Trundle and Bogan Gate communities.

Mr Lees has been in contact with the respective RSL personnel and community groups who have indicated their support, including financial, of the project.

The project is estimated to be approximately $5,000.00 and it is expected the final quotation will be available for tabling at the Council. Mr Lees is seeking a $500.00 contribution from Council.

Attachments

Nil.

11.4 (DTCS) Request for Funding - Tullamore Anzac Committee

Executive Summary

Correspondence has been received from the Tullamore District Community Consultative Committee supporting a request from the Tullamore Anzac Committee for the use of the Tullamore Town Improvement Funds to purchase new plaques and a Remembrance Gateway for Memorial Park.

Background Information

Nil.

Legislative or Policy Implications

Nil.

Progressive Delivery Program Implications

The resolution in this report will primarily effect the Delivery Program Future Direction relating to: *3. Promote, Support and Grow our Communities.*

Predicted positive effect / opportunity for the Delivery Program: *Good.*

Predicted negative / challenge to the Delivery Program: *Very Low*

Quadruple Bottom Line

Economic	★★★☆☆	*Environmental*	★★★☆☆
Social	★★★★☆	*Civic Leadership*	★★★★☆

Budget & Financial Aspects

There are sufficient funds in the Tullamore Town Improvement Vote to cover the costs of the request.

Recommendation

1. That Council approve the use of $5,783.35 from the Tullamore Town Improvements Vote for the purchase of the plaques and a Remembrance Gateway for Memorial Park.

General Manager Mayor

Report

Correspondence has been received from the Tullamore District Community Consultative Committee supporting a request from the Tullamore Anzac Committee for the use of the Tullamore Town Improvement Funds to purchase new plaques and a Remembrance Gateway for Memorial Park.

The Tullamore Anzac Committee has raised $9,591.15 from donations and grant money towards the cost of this new work, but with the overall cost being $15,374.50 there is an outstanding amount of $5,783.35.

This is an important and popular project in the Tullamore community and there are sufficient funds within the Town Improvement Vote to cover the request.

Attachments

Nil.

11.5 (DTCS) Proposal to hold sporting event in Parkes

Executive Summary

Correspondence has been received from Sports Marketing Australia Pty Ltd on behalf of Football NSW inviting Council to host the 2015 Football NSW Under 15 Boys State Championships in September 2015.

Background Information

Allocation to Parkes of this event would represent a substantial economic fillip for Parkes and neighbouring centres.

Although not a financial 'hosting fee' traditionally, Council has provided appropriate levels of in-kind support to organisers of these types of events given the resulting financial community dividend.

Legislative or Policy Implications

Nil.

Progressive Delivery Program Implications

The resolution in this report will primarily effect the Delivery Program Future Direction relating to: *3. Promote, Support and Grow our Communities*

Predicted positive effect / opportunity for the Delivery Program: *Good*

Predicted negative / challenge to the Delivery Program: *Moderate*

Quadruple Bottom Line

Economic	★★★★☆	*Environmental*	★★★☆☆
Social	★★★★☆	*Civic Leadership*	★★★★☆

Budget & Financial Aspects

Funds would need to be allocated to the Events and Functions budget.

Recommendation

1. That Council forward an Expression of Interest to host the 2015 Football NSW Under 15 Boys State Championships in September 2015 and that if successful the funds be allocated from the Events and Functions.

General Manager Mayor

Report

Sports Marketing Australia Pty Ltd on behalf of Football NSW are inviting Council to host the 2015 Football NSW Under 15 Boys State Championships in September 2015. A copy of the invitation is attached .

The proposed dates for the Championships are 21 - 25 September 2015 and it is expected 230 competitors and officials will participate.

Council has not paid a 'hosting fee' for any previous events of this type but has provided appropriate levels of in-kind support to organisers of these types of events given the resulting financial community dividend.

The Parkes Soccer Association are supportive of Council submitting an expression of interest to host the Championships.

Attachments

1. Correspondence from Sports Marketing Australia PTY LTD

sportsmarketing
AUSTRALIA PTY LTD
(Incorporating Complete Sports Marketing Pty Ltd)

34 park avenue, coffs harbour nsw 2450 | po box 170, coffs harbour nsw 2450 | office: 02 6652 1112 | fax: 02 6652 1118 | ABN 67 090 749 232

Mr Kent Boyd,
General Manager
Parkes Shire Council
PO Box 337
PARKES NSW 2870

Dear Mr Boyd,

Further to discussions with Chia Barlow, Sports Marketing Australia (SMA) is contracted to 39 Local Councils across Australia to grow and develop sports tourism as an industry in their regions. All these Councils outsource event attraction to us and we meet with state and national sporting associations across the country to try and influence more sporting events to be conducted in their regions. SMA currently place in excess of 360 events each year across Australia on behalf of over 160 state and national sporting associations, Football NSW being one. From time to time, there are events that SMA are unable to place in our contracted Council areas and in this case, we speak to Councils that are outside our program.

Please see below more information on the **2015 Football NSW Under 15 Boys State Championships** that has the potential to be conducted in Parkes. Your local football association has expressed an interest in hosting a State Championship event in 2015 and is one of a number that are being considered for the 6 events that are available. SMA works with Football NSW in placing all of their State Championships and Council support (in addition to the expression of interest received from clubs) is a factor that is taken into consideration when deciding on the where each event will be allocated. The economic impact of the event is significant, with over $807,300 expected to be spent in the host region over the 5 of the competition (Tourism Research Australia).

- Dates: 21st – 25th September, 2015 (dates to be confirmed)
- 230 competitors and officials
- 5 days of competition
- Teams from Western NSW, Southern NSW, Riverina and Sydney Metro.
- The accompanying partner rate for this event is approx 2:1, meaning the event is expected to attract 690 people to the region.
- Based on Tourism Research Australia's calculation that on average a sports tourist will spend $234 per person per day, this will translate into an economic benefit of approx $807,300. This is not taking multipliers into account.
- Football NSW are seeking an event "hosting fee" of $5,000 from Council that will assist in offsetting event costs. This will be used to offset event costs and is the same fee paid by most Councils who have hosted Football NSW State Championships over the past 3 years.
- In return for the support, the following benefits will be available to Council if you decide to move forward:

- Promotion of the Visitor Information Centre or alternative accommodation booking method to all competitors and officials
- logo recognition on all official event IP and Swimming NSW website,
- joint media release announcing the event will be coming to the region and recognising Council for this support towards the event,
- mayoral welcome/presentation ceremony,
- post event acquittal outlining how many competitors attended, where they travelled from, how long they stayed in the region for, and any other general feedback on the event
- Council signage at the venue

Can you please advise if Council is in a position to support the attraction of this event to the Parkes region?

Kind Regards

Jason Sleeman

National Events Manager
Sports Marketing Australia Pty Ltd
Phone: 02 6652 1112
Mobile: 0401359537
Fax : 02 8246 6399
Email: jason@sportsmarketing.com.au



12 DIRECTOR PLANNING AND ENVIRONMENT'S REPORT

12.1 (DPE) DA14098: Proposed Subdivision (46 lots) at Lot 2 DP 811666, Lot A DP 392912, Lot 35 DP 1201696, 179-187 Condobolin Road and 36 Coronation Avenue, Parkes

Development Application Information

Application No: DA14098

Applicant: Mr Gary Potts

Property: Lot 2 DP 811666, Lot A DP 392912, Lot 35 DP 1201696, 179-187 Condobolin Road & 36 Coronation Avenue, Parkes

Proposal: Subdivision (46 Lots)

Executive Summary

Development Application No. DA14098 proposes a 46 lot subdivision at Lot 17 DP1192223, Lot 2 DP811666 and Lot A DP392912, Condobolin Road, and Coronation Street Parkes. The application was lodged on 25 September 2014 by Arndell Surveying on behalf of Gary Potts.

The application has been referred to Council for determination as a submission was received during the public exhibition period.

Background Information

Council approved Development Application No. DA10072 on 18 January 2011 for a 40 lot residential subdivision. A copy of the approved subdivision plan is attached. The approved development has commenced with the construction of the Angeleish Avenue, 8 lots fronting Condobolin Road and 5 lots fronting Goldfields Close.

The proposed subdivision layout in Development Application No. DA14098 utilises the approved road know as Goldfields Close, but also includes additional land to the south and west.

Recommendation

It is recommended that the application be approved subject to the conditions contained in the report.

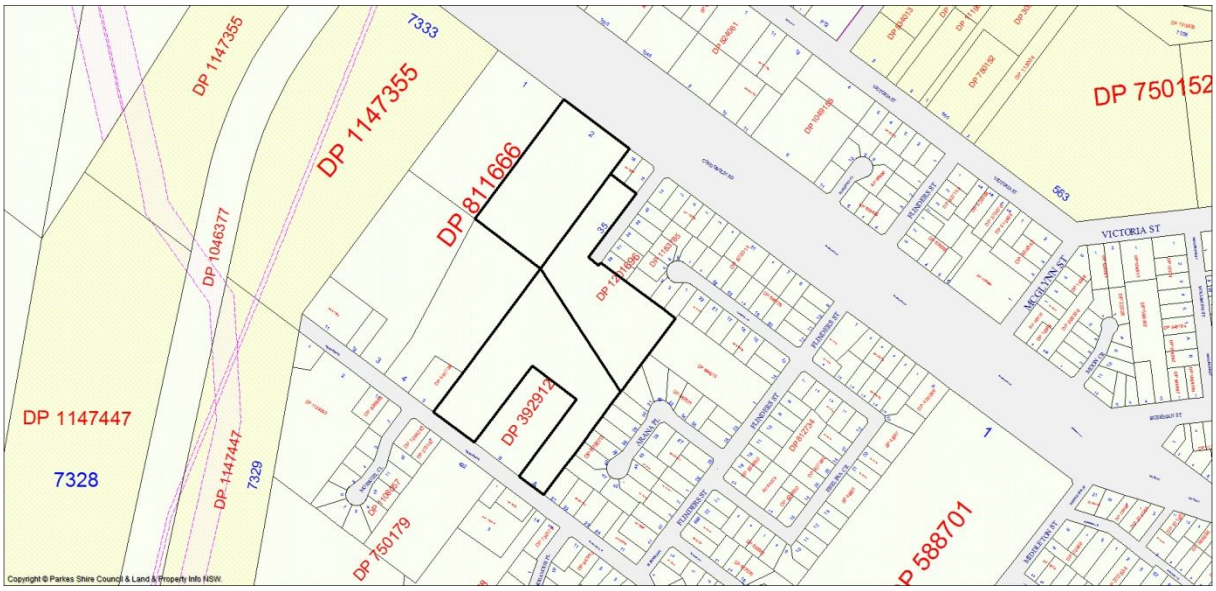
Report

Details of Proposed Development

The development application seeks consent for a 46 lot subdivision and includes the construction of internal roads, drainage reserve, reticulated water, sewerage, drainage, electricity, telecommunications and natural gas.

The proposed lots range in size from 657m^2 to 1031m^2. Proposed Lots 48 and 49 front Coronation Avenue, and lots 2, 18, 19 will front Condobolin Road. Two new public roads will be constructed off Condobolin road to service the other allotments.

Location Map



Engineering Assessment

Council's Engineering Services Department have reviewed and assessed the proposal and included recommendations of which have been included in the conditions of consent.

In determining a development application, a consent authority is to take into consideration such of the following matters as are of relevance to the development the subject of the development application in accordance with Section 79C(1) of the Environmental Planning and Assessment Act 1979. The following section provides an evaluation of the relevant Section 79C matters for consideration for Development Application No. DA14098:

General Manager Mayor

79(C)(1)(a)(i) Any Environmental Planning Instrument

Parkes Local Environmental Plan 2012

The subject land is zoned R1 General Residential under the Parkes Local Environmental Plan (LEP) 2012.

Clause 2.6 Subdivision - Consent Requirements

Consent is required for the proposed subdivision under the provisions of this clause.

Land Use Table

The subject land is zoned R1 General Residential under the LEP 2012. The objectives of the R1 General Residential zone are:

- *To provide for the housing needs of the community.*
- *To provide for a variety of housing types and densities.*
- *To enable other land uses that provide facilities or services to meet the day to day needs of residents.*
- *To provide attractive, affordable, well located and market-responsive residential land.*
- *To ensure that any non-residential land uses permitted within the zone are compatible with the amenity of the area.*
- *To ensure that housing densities are broadly concentrated in locations accessible to public transport, employment, services and facilities.*

The proposed development is considered to be consistent with the objectives of the zone as it will provide for the housing needs of the community that is attractive, affordable, well located and market responsive. The subject land is located in close proximity to the Parkes CBD.

Clause 4.1 Minimum Subdivision Lot Size

Clause 4.1 sets out the minimum subdivision lot size resulting from a subdivision of land. The objectives of Clause 4.1 are:

(a) to maintain farm sizes that will protect the productive capacity of agricultural land,
(b) to ensure that rural residential development does not prejudice future urban development or agricultural production,
(c) to ensure that subdivision has a minimal impact on the natural and environmental values of the area,
(d) to prevent the fragmentation of natural areas,
(e) to ensure that lots to be created, and any subsequent developments on such lots, do not have the effect of creating a demand for the uneconomic provision of services by the Council,
(f) to ensure that new subdivisions reflect characteristic lot sizes and patterns in the surrounding locality,
(g) to ensure that lot sizes and dimensions are able to accommodate development that is consistent with relevant development controls.

The proposed development is consistent with the objectives of this clause as it will not result in the uneconomic provision of services by Council and the proposed subdivision pattern reflects the lot sizes and patterns in the surrounding locality.

Clause 4.1(3) states that the size of any lot resulting from a subdivision of land to which this clause applies is not to be less than the minimum size shown on the Lot Size Map in relation to that land. The Lot Size Map for the subject land notes that the minimum lot size for the subject land is 600m^2. The proposed development is consistent with this requirement.

Clause 5.9 Preservation of trees or vegetation

This clause does not apply as Council does not have a DCP which restricts the removal of vegetation.

Clause 6.1 Earthworks

Clause 6.1(2)(b) states that development consent is required for earthworks that are ancillary to development for which development consent has been given. It is considered that the earthworks are ancillary to the proposed subdivision.

Clause 6.1(3) states that before granting consent for development involving ancillary earthworks, the following matters must be considered:

(a) the likely disruption of, or any detrimental effect on, drainage patterns and soil stability in the locality of the development,
(b) the effect of the development on the likely future use or redevelopment of the land,
(c) the quality of the fill or the soil to be excavated, or both,
(d) the effect of the development on the existing and likely amenity of adjoining properties,
(e) the source of any fill material and the destination of any excavated material,
(f) the likelihood of disturbing relics,
(g) the proximity to, and potential for adverse impacts on, any waterway, drinking water catchment or environmentally sensitive area,
(h) any appropriate measures proposed to avoid, minimise or mitigate the impacts of the development

The earthworks required for the development are for the provision of infrastructure including road, water and sewerage construction. Existing drainage lines will be catered for by a 3 metre wide drainage easement, road and dedicated drainage reserve, which will ensure that stormwater and overland flow will be adequately catered for and will not adversely affect adjoining land owners.

Clause 6.7 Essential Services

Clause 6.7 Essential Services requires that development consent must not be granted unless the consent authority is satisfied that the following services that are essential for the development are available:

- The supply of water - the subject land has an existing connection to Council's reticulated water service. All the lots will be serviced by the reticulated network.
- The supply of electricity - The proposed lots will all be connected to a low voltage electricity supply.
- The disposal and management of sewage - the subject land has an existing connection to Council's reticulated sewerage system. All the lots will be serviced by the reticulated network.
- Stormwater drainage or on-site conservation - the proposal includes a drainage reserve that will adjoin the existing Flinders Street Basin. Stormwater reticulation within the site shall comprise inter-allotment drainage networks.

State Environmental Planning Policies (SEPP)

State Environmental Planning Policy No. 44 – Koala Habitat Protection

The State Environmental Planning Policy No. 44 - Koala Habitat Protection applies to all land in the Parkes Shire in which a development application has been made and that has an area of more than 1 hectare.

Before Council can grant consent, it must satisfy itself whether or not the land is a potential koala habitat. The SEPP defines a potential koala habitat as an area of native vegetation where the trees listed in Schedule 2 (of the SEPP) constitute at least 15% of the total number of trees in the upper or lower strata of the tree component on the property.

The species listed in Schedule 2 of the SEPP include:

Scientific Name	Common Name
Eucalyptus tereticornis	Forest red gum
Eucalyptus microcorys	Tallowwood
Eucalyptus punctata	Grey Gum
Eucalyptus viminalis	Ribbon or manna gum
Eucalyptus camaldulensis	River red gum
Eucalyptus haemastoma	Broad leaved scribbly gum
Eucalyptus signata	Scribbly gum
Eucalyptus albens	White box
Eucalyptus populnea	Bimble box or poplar box
Eucalyptus robusta	Swamp mahogany

The site is not a potential koala habitat as there are no tree species on site that are considered to be feed tree species.

State Environmental Planning Policy No. 55 - Remediation of Land

The subject land has previously been used for low scale grazing. Council has no records of the site being historically used for any contaminating land use activities.

S79(C)(1)(a)(ii) Any draft environmental Planning instrument

There are no draft environmental planning instruments relevant to the proposal.

S79(c)(1)(a)(iii) Any Development Control Plan (DCP)

Section 6 - Subdivision of the Parkes Development Control Plan 2013 applies to the proposal.

6.3.1 Subdivision Design

The proposed subdivision is consistent with this section as the natural drainage lines have been catered for in the design. The subdivision design which includes a drainage reserve adjacent to the existing Flinders Street Stormwater Detention Basin will allow for pedestrian movement through the site.

6.3.2 Road Layout and Design
The proposed subdivision meets the requirements for road layout and design. All of the proposed lots will be accessed from the public road network.

6.3.3 Lot Sizes and Frontage

All of the proposed allotments meet the minimum lot frontages and area.

6.3.4 Open Space

The subject land includes a drainage reserve that will adjoin the existing Flinders Street Stormwater Detention Basin.

The drainage reserve, while not meeting the requirements for open space, will still provide the potential for pedestrian access through the site to the park in Ebelina Close.

A condition of consent has been included which requires the developer to pay Section 94 Contributions for open space.

6.3.5 Landscaping and Trees

The subject site does not contain any existing native trees. A condition of consent will require two advanced street trees to be provided for each new allotment.

6.3.6 Services

The proposed allotments will be connected to reticulated water and sewerage services, electricity, communications and gas.

6.3.7 Stormwater Management

The amended subdivision layout cater for the natural drainage corridor that traverses through the site by providing a 3 metre wide drainage easement, road and drainage reserve in the natural drainage path.

S79(C)(1)(a)(iii)a Any planning agreement

There is no planning agreement that has been entered into under Section 93F of the Environmental Planning and Assessment Act 1979 by the applicant in relation to the development proposal. Similarly, the applicant has not volunteered to enter into a draft planning agreement for the development proposal.

S79(C)(1)(a)(iv)a The EP&A Regulations

Section 79C(1)(a)(iv) of the Act requires the Council to also consider Clauses 92, 93, 94 and 94A of the Environmental Planning and Assessment Regulation. The following provides an assessment of the relevant clauses of the Regulation:

- Clause 92 – The Government Coastal Policy does not apply to the Parkes Shire and therefore Clause 92(1)(a) and (b) are not applicable to this development proposal. The proposal does not involve demolition of a building and therefore the requirements of AS 2601 do not need to be considered in accordance with Clause 92(2).

- Clause 93 – The proposal does not involve the change of a building use for an existing building, or the use of an existing building as a place of public entertainment and therefore the requirement to consider fire safety and structural adequacy of buildings in accordance with Clause 93 is unnecessary.

- Clause 94 – The proposal does not involve the rebuilding, alteration, enlargement or extension of an existing building or place of public entertainment.

- Clause 94A – The proposal does not involve the erection of a temporary structure and therefore the requirements to consider fire safety and structural adequacy is unnecessary.

- .

There are no relevant prescribed matters relating to the proposed development and the subject land.

S79(C)(1)(b) the likely impacts of the development

Context and Setting

The subject land is located approximately 1.5 kilometres west of the centre of Parkes and contains two existing dwellings and three outbuildings. The remaining area of the site is clear of any significant vegetation and has a natural drainage corridor which traverses through the middle of the site from the west to the east into Flinders Street Basin.

Residential development surrounds the site to the north, south and east which consist of lots of approximately 600m^2. The land to the west contains a number of dwellings on large residential allotments with an area of approximately 1.8ha. The proposed subdivision is consistent with the existing subdivision pattern to the north and east.

The future residential development of this land will be compatible with the neighbouring land uses. The proposed development will not create any adverse impacts on the surrounding land use in terms of solar access, visual and acoustic privacy or interrupt any important views or vistas.

Access Transport and Traffic

Vehicular access to the site will be provided by two new roads that intersect Condobolin Road. A new drainage reserve adjoining the Flinders Street Basin will provide pedestrian access through the site. The surrounding road network has the capacity to cater for the increase in traffic that will access the site.

Public Domain

The proposed subdivision does not include any areas of public open space. Pedestrian access will be provided through the Flinders Street Basin and the adjoining reserve to access the public park in Ebelina Crescent and other areas of Parkes.

Utilities

The statement of environmental effects submitted with the application confirms that the new lots will be connected to the reticulated water and sewerage network, electricity, telecommunication and gas services. There is capacity within Council's reticulated sewerage and water network to support the proposed development.

Heritage

The subject land is not included as an item of environmental heritage in the Parkes Local Environmental Plan 2012. There are no known items of Aboriginal Heritage located on the subject land.

Other Land Resources

The proposal will not have any adverse impacts on productive agricultural land, mineral and extractive resources or water supply catchments. The proposed development is located on land that has been zoned for residential purposes in accordance with the Parkes Local Environmental Plan 2012.

Flora and Fauna

The subject land consists of mainly grassland that have been subject to grazing and other agricultural practices in the past. The proposed development is not expected to have any adverse impacts on any critical habitats or threatened species.

Noise and Vibration

There is some potential for some noise and vibration during the construction phase of the development; however, any impact is likely to be for a short period of time in a controlled manner.

Natural Hazards

The site is not identified on the Parkes Bush Fire Prone Land Map and is not flood prone. The amended subdivision layout cater for the natural drainage corridor that traverses through the site by providing a 3 metre wide drainage easement, road and drainage reserve in the natural drainage path.

Technological Hazards

Council is not aware of any technical hazards that affect the land.

Safety, Security and Crime Prevention

The proposal has been assessed in accordance with the Crime Prevention Through Environmental Design principles. The proposed development includes design features that minimise the opportunity for crime including:

- The proposed subdivision has wide open streets and clear surveillance lines through the open reserves preventing concealment within these areas.
- The incorporation of street lighting will have a positive impact on safety.

Social and Economic Impact on the locality

The proposed development will have a positive social and economic impact on the locality.

Site Design and Internal Design

It is assessed that the development design is sensitive to environmental conditions and site attributes. The proposed design has been based on the topography of the land as well as the servicing requirements of the development.

Construction

The subdivision will be constructed in logical stages to ensure the most financially viable provision of services.

Cumulative Impacts

The development is not expected to create any negative cumulative impacts.

S79(C)(1)(c) The suitability of the site for the development

It is considered that the site of the proposed development is suitable and the proposal is consistent with the surrounding development. The proposed lots will be connected to Council's reticulated sewerage and water network, as well as telecommunication, gas and electricity services. The development is within walkable distance of public open space.

The subject land is affected by overland flow; however, the proposed lot layout allows for stormwater to be directed to a drainage reserve. Council does not have any record of critical habitats or threatened species being located on the site. The development will not have any impact on prime agricultural land and will not prejudice future agricultural production.

S79(C)(1)(d) Any Submissions Received

Public Consultation

The development application was notified to adjoining land owners and advertised in the Parkes Champion Post from the 3 to 27 October 2014. Council received one joint submission from two adjoining land owners in relation to the proposal (copy attached).

The submission raised concerns about the stormwater and drainage issues that affect the site and whether the development would have the potential to flood existing properties in Arana Place.

Council staff met with the proponent of the development to discuss the adjoining land owners' concerns. An amended subdivision plan was provided which included a revised lot and road layout, drainage reserve which allows for overland flow and stormwater to be captured and directed to Council's existing stormwater network in a controlled .

Upon receiving an amended lot layout from the applicant, Council staff met with the adjoining land owners again to discuss the revised proposal. A letter was received to confirm that their concerns had been addressed (copy attached).

S79(C)(1)(d) the public interest

The public interest includes broader community costs and benefits as well as site specific impacts on nearby development. It is concluded that the development is in the public interest provided it is appropriately managed by way of conditions.

Conclusion

The development application proposes a 46 lot subdivision at Lot 17 DP1192223, Lot 2 DP811666 and Lot A DP392912, Condobolin Road, Parkes. The development application has been lodged by Arndell Surveying on behalf of Gary Potts. The property is owned by Spectacular Investments Pty Limited, Sitecage Pty Limited and GC and LJ Charlton.

The application was submitted with a Statement of Environmental Effects and plans which provide sufficient information to allow assessment of the proposal.

The proposed development has been assessed to be consistent with the requirements of the Parkes Local Environmental Plan 2012 relating to development in the zone and is consistent with land-uses surrounding the site.

Council received one submissions during the public exhibition period. After discussions with the proponent, an amended subdivision layout was submitted which addressed the concerns of the adjoining land owners.

Having considered the documentation supplied by the applicant and the findings of site inspections, it is assessed that the impacts of the proposal and the likely environmental interactions between the proposed development and the environment are such that the Panel should not refuse the development application. Accordingly, conditional approval is listed in the recommendation.

Conditions

Conditions imposed by Parkes Shire Council

Approved Plans and Documentation

1. The development shall be carried out in accordance with the approved plan(s) numbered DA14098 and Statement of Environmental Effects stamped by Parkes Shire Council except where amended by any of the following conditions of consent.

Limitations of Consent

2. No nuisance or interference with the amenity of the area is to be created by reason of any process or operation on the premises causing the emission of noise, dust, smoke or any polluted discharge whatsoever.

3. The release of the lots within the subdivision may be staged; however, all conditions relevant to a stage are to be complied with prior to the release of the Subdivision Certificate. Any construction of roads which would create a dead end shall include the provision of a temporary turning head, with the design and construction methods shown on the relevant Construction Certificate.

4. Approval of road names for the subdivision must be made under separate application to Parkes Shire Council in accordance with the Council's list of chosen street names.

   Note: The required application for road naming must be lodged and determined by Parkes Shire Council prior to the issue of the Subdivision Certificate.
   Note: All fees and charges associated with the lodgement of the application to name a road shall be borne by the developer.

5. The final survey plan shall show easements over all utility services, including water, sewer, and stormwater drainage facilities in favour of Parkes Shire Council.

6. The final survey plan shall show inter-allotment drainage for those lots that cannot drain all or part of their overland flows directly to the street frontage or natural watercourse.

7. The final survey plan shall show splayed corners on those allotments adjoining an intersection or corner for traffic safety reasons.

8. The final survey plan shall show the dedication of any new roads servicing the subdivision as public roads.

9. The final survey plan shall dedicate the drainage reserve to Parkes Shire Council.

Prior to the Commencement of Works

10. A Construction Certificate is to be issued by the Principal Certifying Authority prior to commencement of any construction works.

11. The Applicant shall submit to Parkes Shire Council a detailed design of the sewerage network for the proposed development. The detailed design shall include a sewer investigation study and construction drawings including detailed calculations, plans, long sections and pit details to enable construction of the sewerage network. The detailed design shall be submitted for approval with the Subdivision Construction Certificate for each stage of the development.

    Note: The design and construction of the sewerage network for the proposed development shall be completed in accordance with AUS-SPEC#1/Parkes Shire Council and WSA-02 Sewerage Code of Australia.

12. The Applicant shall undertake the design of a reticulated water network to service the proposed development. The design of the water network shall be completed in accordance with AUS-SPEC#1/Parkes Shire Council and WSA-03 Water Code of Australia. The detailed design shall be approved by Parkes Shire Council Director of Engineering Services prior to the issue of a Subdivision Construction Certificate for each stage of the development.

13. The Applicant shall submit to Parkes Shire Council a Stormwater Management Plan for the proposed development. The Stormwater Management Plan shall include a report and drawings including detailed calculations, plans, long sections and pit details for both the minor and major drainage systems to enable construction of the stormwater network. The Stormwater Management Plan shall be submitted to and approved with the Subdivision Construction Certificate for each stage of the development.

    Note: The stormwater drainage network shall be designed and constructed in accordance with AUS-SPEC#1/Parkes Shire Council. The stormwater drainage network shall cater for a 1 in 5 year ARI 'minor' storm event and a 1 in 100 year ARI 'major' storm event.

14. All roads associated with the development shall be sealed and provided with kerb and gutter. In this regard the developer shall submit full engineering details for roads and road drainage for approval with the Subdivision Construction Certificate for each stage of the development.

    Note: The design and construction of roads and drainage are to be in accordance with AUS-SPEC#1/Parkes Shire Council.

15. The Applicant shall submit to Parkes Shire Council an erosion and sediment control plan and dust control plan for approval with the Subdivision Construction Certificate.

During Construction

16. Construction work involving the use of electric of pneumatic tools or other noisy operations shall be carried out only between 7.00 am and 6.00 pm on weekdays and 8.00 am and 1.00 pm on Saturdays. No work on Sundays or Public Holidays is permitted.

17. Throughout the course of construction operations on the land, toilet facilities are to be provided, at or in the vicinity of the work site. Toilet facilities are to be provided at a rate of one toilet for every 20 persons or part of 20 persons employed at the site.

18. Building and construction materials, plant, equipment and the like are not to be placed or stored at any time on a public footpath or roadway.

19. Any damage caused to footpaths, roadways, utility installations and the like by reason of construction operations shall be made good and repaired to a standard equivalent to that existing prior to commencement of construction.

    Note: The full cost of restoration/repairs of property or services damaged during the works shall be met by the Applicant.

20. Introduce and effectively maintain measures to suppress and control dust at all times during construction.

21. All building rubbish and debris, including that which can be wind blown, shall be contained on site in a suitable container for disposal at an approved Council Waste Landfill Depot. The container shall be erected on the building site prior to work commencing and shall be maintained for the term of the construction to the completion of the project.

    Note 1: No building rubbish or debris shall be placed or permitted to be placed on any adjoining public reserve, footway or road.

    Note 2: The waste container shall be regularly cleaned to ensure proper containment of the waste generated on the site

Utilities

22. Provide an underground electricity supply to all new residential allotments, including the provision of street lighting columns and luminaries, to comply with Essential Energy's Networks Division Customer Connection Policy. Prior to the issue of a subdivision certificate for any stage provide Parkes Shire Council with written evidence that suitable arrangements have been made for the provision of underground plant to the subdivision.

23. Advise the relevant telecommunications authority of the proposed subdivision and prior to the issue of a subdivision certificate for any stage provide Parkes Shire Council with written evidence that suitable arrangements have been made for the provision of underground plant to the subdivision.

24. Provide a single sewerage connection of minimum 100mm diameter to each new allotment in accordance with AUS-SPEC#1/Parkes Shire Council and to the satisfaction of Council's Director Engineering Services.

25. Provide a minimum 20mm water meter to each new allotment in accordance with AUS-SPEC#1/Parkes Shire Council and to the satisfaction of Council's Director of Infrastructure.

Prior to the Issue of a Subdivision Certificate

26. Prior to the issue of a Subdivision Certificate for each stage of the development, one advanced street trees per each new allotment are to be planted.

    Note: Council can supply and plant trees at a cost to the developer or alternatively, private planting of street trees shall only by undertaken with Council's prior written approval.

27. The applicant is required to pay a monetary contribution of a sum of $17,845.80 or $415.00 per new residential lot created towards the physical provision of open space and recreational facilities in accordance with Parkes Shire Council's Section 94 Contributions Plan 1992. Such contribution shall be paid to Parkes Shire Council prior to release of the Subdivision Certificate for each stage of the development. Such contribution, if not paid within this financial year, will be reviewed in accordance with the indexing provisions of the Parkes Shire Council's Section 94 Contributions Plan 1992 as calculated at 30 June each year.

28. Prior to the issue of a Subdivision Certificate for each stage of the development, the proponent is required to obtain written evidence from Parkes Shire Council, certifying that all works, fees and charges required in connection with the provision of water and waste water to the subdivision have been undertaken and complied with in full.

    Note 1: A scaled "works as executed plan" showing the layout of reticulation works that have been carried out in relation to the subdivision is required to be submitted to Parkes Shire Council for approval by Council's Director of Engineering Services prior to the issue of a Subdivision Certificate.

29. The Applicant is required to obtain a Compliance Certificate from Parkes Shire Council, pursuant to Division 5 of Part 2 of Chapter 6 of the Water Management Act 2000, certifying that all charges associated with Section 64 of the Local Government Act 1993 have been paid in full for both water and sewer for each stage of the development. This compliance certificate is to be issued prior to the release of the Subdivision Certificate.

    Note 1: Each new allotment > 2000m^2 is considered to be 1.0 Sewer ET and 1.2 Water ET.

    Note 2: Each new allotment < 2000m^2 is considered to be 1.0 Sewer ET and 1.0 Water ET

    Note 2: The subject land has an existing credit of 3.6 ET for water (1.2 ET per each allotment) and 3.0 for sewer (1.0 ET per each allotment).

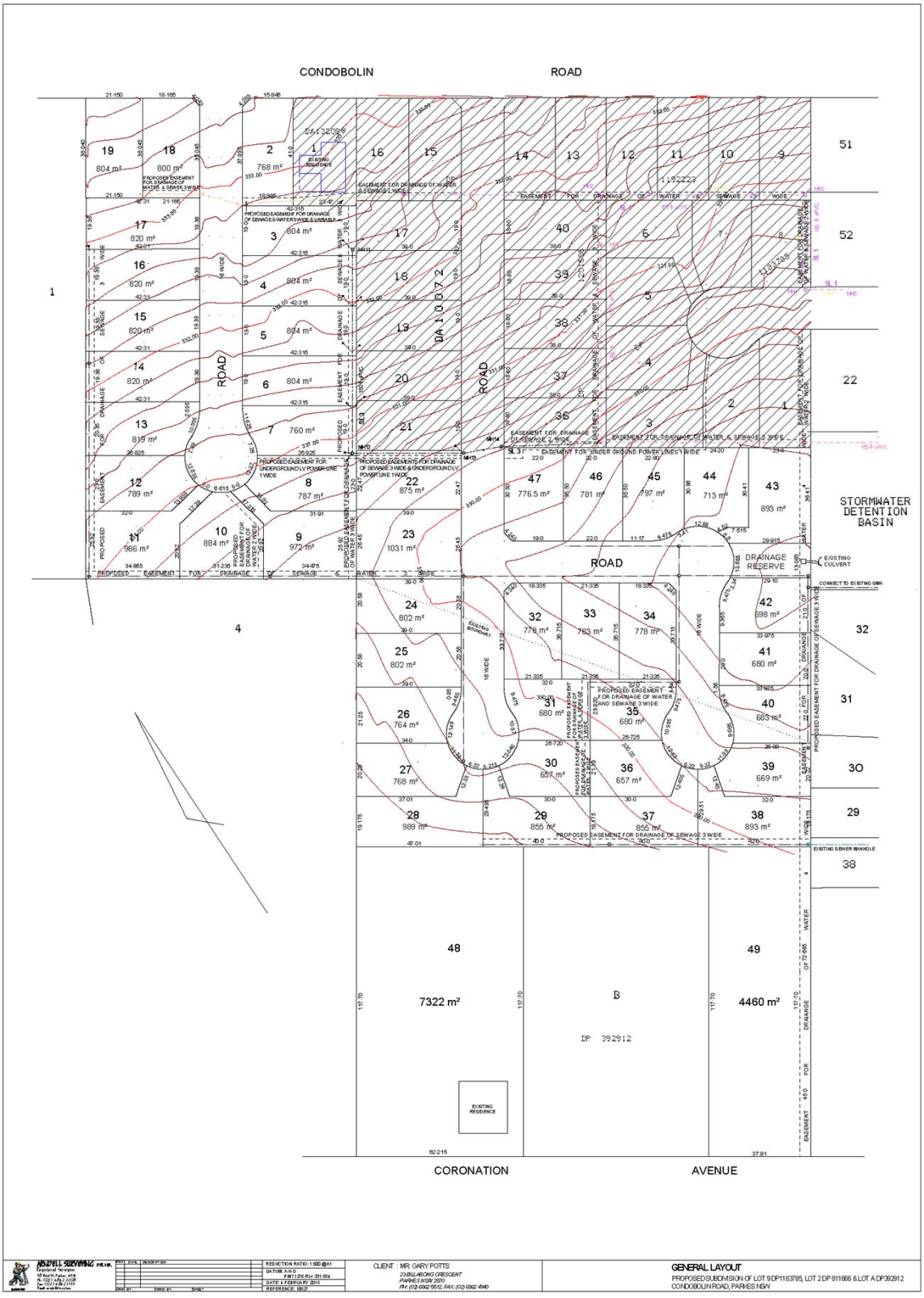
    Note 3: $11,300.00 is the current Section 64 water developer charge per ET set out in Council's published fees and charges for 2013/14. This charge is reviewed each financial year. The current contribution rate is to be confirmed prior to payment.

    Note 4: $3,345.00 is the current Section 64 sewer developer charge per ET set out in Council's published fees and charges for 2014/15. These charges are reviewed each financial year. The current contribution rate is to be confirmed prior to payment.

30. The Applicant is to obtain from Parkes Shire Council a Subdivision Certificate prior to its lodgement with Land and Property Information Services NSW. The final survey plan and six paper copies are to be submitted to Parkes Shire Council along with the application for the Subdivision Certificate.

Attachments

1. Plan of proposed Subdivision.
2. Statement of Environmental Effects.
3. Submission from Malcolm Stacey on behalf of J Hando & J Page and M & D Stacey.
4. Submission from Malcolm Stacey confirming Applicant has addressed concerns.
5. Approved Subdivision Plan of DA10072 showing proposed stages.



General Manager

Mayor

Development Application
Statement of Environmental Effects

Proposed Subdivision of Lot 17 DP 1192223, Lot 2 DP 811666 and Lot A DP 392912, Condobolin Road, Parkes

March 2015

General Manager

Mayor

Document Set ID: 804448
Version: 2, Version Date: 14/04/2015

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1. Introduction

This Statement of Environmental Effects has been compiled by Arndell Surveying in support of a Development Application for the subdivision of Lot 17 DP 1192223, Lot 2 DP 811666 and Lot A DP 392912 Condobolin Road, Parkes into 46 new allotments.

The Development Application seeks consent for the following:

- Subdivision of Lot 17 DP 1192223, Lot 2 DP 811666 and Lot A DP 392912 into 46 new residential allotments.
- Expansion of the public road network to provide access to the proposed new residential allotments.
- Expansion of the public water supply, sewerage and stormwater drainage network to service the proposed new residential lots.
- Associated earthworks.

The proposed allotments will also be connected to the centralised power supply (including street lighting), telecommunications and natural gas.

The original application that was submitted to Parkes Shire Council in September 2014, proposed 47 allotments and a slightly different road layout. To address stormwater issues raised by Parkes Shire Council, the subdivision and road layout has been slightly changed, resulting in the reduction of one residential allotment and the creation of an allotment for drainage reserve purposes. The proposed changes from the originally submitted plan are minimal in nature and the proposed subdivision is substantially the same development that was originally lodged with Council in 2014.

This Statement of Environmental Effects describes the site, its environs and the proposed development. It also provides an assessment of the proposal in terms of the matters for consideration under Section 79C of the Environmental Planning and Assessment Act 1979 (EP&A Act).

Submitted with the Development Application is:

- Completed Development Application form.
- Plan of proposed subdivision.
- Engineering plans for water and sewer services, drainage and access roads.

Within this report, references to "the site" mean the land to which this Development Application relates.

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2. Site Description

The site is formally described as Lot 17 DP 1192223, Lot 2 DP 811666 and Lot A DP 392912, Condobolin Road, Parkes. A map showing the location of the site is shown below:



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The site comprises cleared paddocks predominantly used for limited livestock grazing.

The site has a gentle slope from the north-western boundary down to the eastern boundary of the site. The site is generally devoid of trees except for some exotic tree belts located along property boundaries and around the existing dwelling.

The site is surrounded by residential land to the east and south-east. A Council Stormwater Detention Basin (Lot 1 DP 864213) also adjoins the eastern boundary of the site. Mixed land-uses (residential, rural residential and light industry) are located to the south and west of the site. Industrial land-use is located further to the north of the site, separated by the Condobolin Road Reservation, which is approximately 100 metres wide.

3. Description of Proposed Development

This section provides a detailed description of the proposal. The Development Application seeks development consent for the subdivision of Lot 17 DP 1192223, Lot 2 DP 811666 and Lot A DP 392912 into 46 new allotments. All lots are intended to be created for residential purposes. The lots range in size from 657m^2 to 1031m^2. The public road network will be extended to service the proposed new lots from the Condobolin Road. Reticulated water supply, sewerage, drainage, power, telecommunications and natural gas will also be provided to the subdivision.

A plan of the proposed subdivision is included in Attachment A:

4. Environmental Planning Considerations

This section provides an evaluation of the relevant matters for consideration under Section 79C of the EP&A Act 1979. The provisions of Section 79C have been repeated in full below:

> ***79C Evaluation***
>
> *(1) Matters for consideration—general*
>
> *In determining a development application, a consent authority is to take into consideration such of the following matters as are of relevance to the development the subject of the development application:*
>
> *(a) the provisions of:*
> *(i) any environmental planning instrument, and*
> *(ii) any proposed instrument that is or has been the subject of public consultation under this Act and that has been notified to the consent authority (unless the Director-General has notified the consent authority that*

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the making of the proposed instrument has been deferred indefinitely or has not been approved), and

(iii) any development control plan, and

(iiia) any planning agreement that has been entered into under section 93F, or any draft planning agreement that a developer has offered to enter into under section 93F, and

(iv) the regulations (to the extent that they prescribe matters for the purposes of this paragraph), and

(v) any coastal zone management plan (within the meaning of the Coastal Protection Act 1979),

that apply to the land to which the development application relates,

(b) the likely impacts of that development, including environmental impacts on both the natural and built environments, and social and economic impacts in the locality,

(c) the suitability of the site for the development,

(d) any submissions made in accordance with this Act or the regulations,

(e) the public interest.

The following sections address the matters for consideration listed under Section 79C(1) of the EP&A Act 1979.

(a)(i) The provisions of any environmental planning instrument

4.2 Local Environmental Plans

4.2.1 Parkes Local Environmental Plan 2012

Zoning

The site is zoned R1 General Residential under Parkes Local Environmental Plan 2012.

The objectives of the R1 General Residential zone are:

- To provide for the housing needs of the community.
- To enable other land uses that provide facilities or services to meet the day to day needs of residents.
- To provide attractive, affordable, well located and market-responsive residential land.
- To ensure that any non-residential land uses permitted with the zone are compatible with the amenity of the area.
- To ensure that housing densities are broadly concentrated in locations accessible to public transport, employment, services and facilities.

Having regard to the objectives above, the proposed subdivision will provide for the housing needs of the Parkes community. The variation in lot sizes (657m^2 to 1031m^2) allows for a variety of attractive / market responsive housing types and densities. While the proposed residential

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lot subdivision does not specifically cater for non-residential land uses permitted in the R1 zone, it does not prohibit such. The subdivision layout is well located and accessible to public transport, employment, services and facilities.

The proposed residential subdivision is permitted in the land use Table to the R1 General Residential zone with the consent of Council.

Applicable LEP Clauses

Special provisions are included in the following:

Clause 4.1 Minimum subdivision lot size

(1) The objectives of this clause are as follows:

(a) to maintain farm sizes that will protect the productive capacity of agricultural land,
(b) to ensure that residential development does not prejudice future urban development or agricultural production,
(c) to ensure that subdivision has a minimal impact on the natural and environmental values of the area,
(d) to prevent the fragmentation of natural areas,
(e) to ensure that lots to be created, and any subsequent development on such lots, do not have the effect of creating a demand for the uneconomic provision of services by the Council,
(f) to ensure that new subdivisions reflect characteristic lot sizes and patterns in the surrounding locality,
(g) to ensure that lot size dimensions are able to accommodate development that is consistent with relevant development controls,

Having regard to the minimum lot size objectives above, the provisions of paragraph (a) do not apply, given the land is zoned R1 General Residential and is not farm land, nor will it detrimentally affect the productive capability of agricultural land. The propose subdivision will not prejudice future urban development or agricultural production as provided in paragraph (b), and should facilitate further urban development of land zoned R1 General Residential which is located further to the west of the site. The site does not harbor any significant natural / environmental values and will not lead to fragmentation of natural areas as provided in paragraphs (c) and (d). In response to paragraph (e), the proposed subdivision layout provides an efficient plan for the provision of urban services, including Council water, sewerage and drainage. All residential lots proposed in the subdivision plan are consistent with the minimum lot size requirements for R1 General Residential zoned land (minimum 600m^2 lot size) as provided in (f) and the lot size dimensions of all lots will facilitate future residential developments such as dwellings and other ancillary buildings such as sheds that comply with Council's design and siting controls (paragraph (g)).

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The Minimum Lot Size Map to Clause 4.1 relating to the site requires a minimum lot size of 600m^2. All lots within the proposed plan of subdivision exceed the minimum lot size requirements in Clause 4.1.

Clause 6.1 Earthworks

(1) The objective of this clause is to ensure that earthworks for which development consent is required will not have a detrimental impact on environmental functions and processes, neighbouring uses, cultural or heritage items or features of the surrounding land.

(2) Not relevant.

(3) Before granting development consent for earthworks, Clause 6.1(3) requires that a consent authority must consider the following matters:

(a) the likely disruption of, or any detrimental effect on, drainage patterns and soil stability in the locality of the development,
(b) the effect of the development on the likely future use or redevelopment of the land,
(c) the quality of the fill or the soil to be excavated, or both,
(d) the effect of the development on the existing and likely amenity of adjoining properties,
(e) the source of any fill material and the destination of any excavated material,
(f) the likelihood of disturbing relics,
(g) the proximity to, and potential for adverse impacts on, any waterway, drinking water catchment or environmentally sensitive area,
(h) any appropriate measures proposed to avoid, minimise or mitigate the impacts of the development.

Having regard to the objectives of Clause 6.1(1) and the matters for consideration in Clause 6.1(3), the proposed subdivision will involve minimum earthworks to construct roads and create level lots that properly drain to roads and other drainage structures. No imported fill material is required to construct the proposed subdivision, nor is it necessary to cart fill from the site. No significant impacts on environmental functions, neighbouring uses, cultural or heritage items or features of the surrounding land are assessed to occur.

Clause 6.7 Essential services

This clause requires that a consent authority must be satisfied that any of the following services that are essential for the development are available or that adequate arrangements have been made to make them available when required:

(a) the supply of water,
(b) the supply of electricity,
(c) the disposal and management of sewage,
(d) stormwater drainage or on-site conservation,
(e) suitable vehicular access.

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Having regards to Clause 6.7 above, the proposed subdivision is proposed to be connected to reticulated water supply, sewerage, drainage and electricity supply. New roads are proposed to be constructed to provide practical and legal access to the residential lots.

There are no other clauses of Parkes Local Environmental Plan 2012 which are considered to be particular relevant to the determination of the subdivision proposal.

4.3 State Environmental Planning Policies

4.3.1 State Environmental Planning Policy No 55 – Remediation of Land

Clause 7 of the SEPP requires that a consent authority must not consent to the carrying out of any development on land unless it has considered the contamination potential of the land, and if the land is contaminated, it is satisfied that the land is suitable for the development in its contaminated state, or that appropriate arrangements have been made to remediate the site prior to the development being carried out.

Site inspection reveals no evidence of land contamination. Research of past land use confirms that there have been no historical land uses that might have caused potential contamination of the site. Discussion with Parkes Shire Council staff reveals that no potential contaminated sites have been recorded on the subject land by Council.

There are no other State Environmental Planning Policies which are particularly relevant to the development proposal.

4.3.2 State Environmental Planning Policy No 44 - Koala Habitat Protection

SEPP 44 aims to encourage the proper conservation and management of areas of natural vegetation that provide habitat for koalas to ensure a permanent free-living population over their present range and reverse the current trend of koala population. Parkes Shire is a local government area to which SEPP 44 applies. The subject land has been cleared of all native trees and vegetation and does not comprise potential or core Koala habitat.

(a)(ii) The provisions of any proposed instrument

4.4 Draft Local Environmental Plans

There are no draft Local Environmental Plans that apply to the site.

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(a)(iii) Any development control plan

4.5 Parkes Development Control Plan 2013

The Parkes Development Control Plan 2013 (DCP) applies to the subdivision proposal. The relevant sections of the DCP that apply to the proposed subdivision are assessed below:

Section 6.3.1 Subdivision Design

The DCP requires in Section 6.3.1 that:

- Where practical, recreational areas, shops and facilities should be located within walking distance (400 m) of new residences.
- Footpaths are to be provided in accordance with Council's Pedestrian Access Management Plan and relevant engineering standards.
- Subdivision design will provide or link to existing or proposed shared pathway networks.
- Watercourses, natural vegetation and natural features are to be retained and incorporated within the subdivision design.
- Battle-axe lots are to be minimised in the subdivision design.
- Street networks are to provide good external connections for local vehicle, pedestrian and cycle movement. Their design is to promote functional movement of vehicles while limiting speed and avoiding any detours to through traffic in accordance with Council's Technical Engineering Specifications.
- Subdivision layouts are to preserve views from significant topographical features. Drainage lines are to be retained and incorporated into open space areas wherever possible.
- A range of lot sizes is to ensure a diversity of housing and to achieve sustainable development.

Having regard to the above, the proposed subdivision provides a logical / practical response to the existing land-uses, facilities and services currently available in the locality. All of the proposed residential lots will be located within 400 metres of an adjoining open space / drainage reserve, located directly to the east. The proposed lot layout is capable of linking to any pedestrian or bicycle network planned by the Council. All significant features of the site, including drainage lines, are retained and incorporated into the road and inter-allotment drainage network that drains to the adjoining open space and drainage reserve. There are seven (7) battle-axe lots proposed. The battle-axe allotments are in response to the drainage and road layout design. The 'axe-handles' to the battle axe allotments are not long and will generally ensure an appropriate interface of future dwellings fronting onto public roads. The range of lot sizes will ensure that a diversity of sustainable housing developments is able to be achieved.

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Section 6.3.2 Road Layout and Design

The DCP requires in Section 6.3.2 that the road layout and design achieves the following:

- Align streets east-west and north-south wherever possible. Aim for north-south streets within 20° west and 30° east of true north. Aim for east-west streets within 30° south and 20° north of true east.
- Public road access is required to all lots. No direct access to classified, arterial or sub arterial roads is permitted where alternatives are available. Consultation with NSW Roads and Maritime Services may be required.
- Subdivision layouts will make provision, where required, for road connection to adjoining undeveloped residential land. Roads to be designed having regard to both the topography of the site and the requirements of stormwater overland flow paths.
- The subdivision road hierarchy is to be clearly defined. Road network design should include consideration of vehicular, pedestrian and cyclist safety and will incorporate appropriate facilities and opportunities for pedestrian and bicycle movement.
- The alignment, width and design standard for all roads will be in accordance with the expected traffic volume, type of traffic and desired road speed.
- Road pavement requirement will be determined based on vehicle movements.

Having regard to the above, the proposed subdivision provides practical and legal access to all proposed residential lots which conforms to the east-west and north-south alignment requirements. No direct access is proposed to the Condobolin Road, and all residential lots fronting this road will be serviced by the sealed side road that runs parallel to the main road. The proposed subdivision proposes a local road network that will fully cater to the travelling needs of local residents accessing the area. No further extensions to the proposed local road network are necessary to service other residential zoned blocks in the locality. The proposed new roads will be design to conform to all relevant Council road engineering standards and guidelines.

Section 6.3.3 Lot Sizes and Frontage

The DCP requires in Section 6.3.3 that lot sizes and frontage achieves the following:

- Lot size complies with Parkes LEP 2012. Lot size and dimensions take into account the slope of the land and will minimise earthworks/retaining walls associated with future dwelling construction.
- Cul-de-sacs should be minimised within residential subdivisions.
- Battle axe allotments are not encouraged. Any battle-axe allotments will provide a minimum width of 6.0 metres
- Lot frontages for 600 m^2 as well as greater sized lots are to be a minimum of 18 metres.

Having regard to the above, all proposed residential lots have been carefully designed to comply with the lot size and frontage requirements. The limited use of cul-de-sacs is considered appropriate in the circumstances, and provides a practical means of access to the residential estate. There are seven (7) battle-axe lots proposed, which are considered

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necessary to provide acceptable building frontages adjoining the turning heads of the cul-de-sac road design.

Section 6.3.4 Open Space

The DCP requires in Section 6.3.4 that lot sizes and frontage achieves the following:

- Individual parkland parcels that are large and level to cater for a variety of passive recreational activities.
- Parkland is of a size that is capable of carrying substantial recreation infrastructure.
- Good natural surveillance features, good road frontage, access, both spatially and physically.
- Minimisation of maintenance costs through design and layout.
- Minimisation of narrow drainage corridors and back fences.
- Located within 400 metres of most dwellings in the subdivision; and
- No open space areas "pocket" parks or similar.
- Open space land for drainage areas, except for areas identified for dual usage and smaller blocks of open space that are relatively square in shape and have at least two (2) road frontages (i.e. a corner block).
- Where dedication of open space land is not viable or practical based on the size of the subdivision Council may accept a cash contribution toward provision of open space as close to the subdivision as possible.

Having regard to the above, the proposed residential subdivision proposes the creation of a drainage reserve directly adjoining the Flinders Street drainage reserve. This small area of open space has been provided as a result of discussions with Parkes Shire Council, where an area for micro and macro drainage flow paths was considered advantages to the future development of the area. The small drainage reserve will effectively be an expansion of the Flinders Street drainage reserve, which is already maintained by Council. The proposed drainage reserve has the added benefit of providing a pedestrian link to Flinders Street. Good natural surveillance and building frontages will be achieved throughout the subdivision.

Section 6.3.5 Landscaping and Street Trees

The DCP requires in Section 6.3.5 that existing native trees are retained wherever possible. Landscaping species selected are also required to be suitable for the local climate and require a minimal amount of watering, and be provided in accordance with the requirements of Council.

Having regard to the above, there are no existing native trees that are proposed to be removed as a result of the subdivision. The proposed subdivision will comply with all landscaping and street tree council requirements of this section.

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Section 6.3.6 Services

The DCP requires in Section 6.3.6 that the design and provision of utility services will conform to the requirements of the relevant service authorities. Water and sewerage services are to be provided to each allotment at the full cost of the developer. The development is to be connected to the relevant services including telecommunications, electricity and gas, where available, in accordance with the requirements of the relevant authority. Electricity supply is to be provided via underground trenching. Connection to reticulated gas is encouraged.

Having regard to the above, the proposed subdivision will comply with all relevant servicing and council requirements of this section.

Section 6.3.7 Stormwater Management

The DCP requires in Section 6.3.7 that the stormwater system design is to optimise the interception, retention and removal of water-borne pollutants through the use of appropriate criteria prior to their discharge to receiving waters. The stormwater system design should minimise the environmental impact of urban run-off on other aspects of the natural environment (creeks and vegetation) by employing techniques which are appropriate and effective in reducing run-off and pollution. Drainage from development site is not in excess of drainage from the site during its predevelopment state. Stormwater design and works are to be undertaken in accordance with Council's adopted Engineering Technical Specification policies.

Having regard to the above, the proposed subdivision provides a logical and practical response to the local drainage conditions and makes use of the adjoining Council stormwater detention reserve that has been provided to service the area. A stormwater design has been undertaken and incorporated into the subdivision design.

(a)(iiia) Any planning agreement

4.6 Planning Agreements

There are no planning agreements relating to the site.

(a)(iiia) The regulations

4.7 Environmental Planning & Assessment Regulations 2000

Division 8 of Part 6 of the Environmental Planning and Assessment Regulation 2000 specifies additional matters that must be taken into consideration by a consent authority in determining a development application. Consideration of these matters is included below:

Clause 92 - Government Coastal Policy
Not applicable to the Parkes Shire Local Government Area.

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Clause 92 - Building Demolition
Not relevant to the subdivision proposal. There are no buildings proposed to be demolished.

Clauses 93 & 94 – Fire Safety Upgrades
Not relevant to the subdivision proposal. There are existing buildings involved with the subdivision proposal.

Clause 94A - Temporary Structures
Not relevant to the subdivision proposal.

Clause 95 – Deferred Commencement
Not relevant to the subdivision proposal.

Clause 96 – Ancillary aspects of development
Not relevant to the subdivision proposal.

Clause 96 – Ancillary aspects of development
Not relevant to the subdivision proposal.

Clause 97 – Modification or surrender of development consent or existing use
Not relevant to the subdivision proposal.

Clause 97A – Fulfilment of BASIX commitments
Not relevant to the subdivision proposal.

(b) The likely impacts of the development

4.8 Likely impacts of the development

Site Design

All lots within the subdivision proposal have been carefully sited and designed to ensure:

- Compliance with relevant environmental planning criteria.
- Maximum usability of land for residential purposes.
- A cohesive, efficient and safe road network.
- An efficient utility and services design, including water, sewerage and drainage infrastructure that integrates with existing / planned water schemes.

The subdivision design allows for future development of the Parkes Urban Area in accordance with the Parkes Local Environmental Plan 2012 and the Parkes Development Control Plan 2013.

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Context and Setting

The subdivision proposes the creation of new lots within the Parkes Urban Area. The lots are intended to be used for residential purposes. The proposal is not expected to create significant impacts on adjoining land-use.

Access, Transport and Traffic

Access to the new subdivision lot is via an extension of the existing local road network that links to the Condobolin Road. This extension and widening will provide physical and legal access to proposed allotments and benefit future developments on the associated lots. No allotment has direct access to the main road.

Public Domain

The subdivision proposes the creation of new allotments within the bounds of the Parkes Urban Area and will not have a negative impact on public opportunities in the locality. There are no changes to the amount, location, design, use and management of public spaces in the area, other than the creation of urban roads to Council standards.

Utilities

All proposed lots will be connected to reticulated water, sewerage and stormwater drainage. These services will be extended / connected to proposed new allotments prior to the issue of the Subdivision Certificate. Electricity and telecommunications infrastructure is available to be connected to the subdivision. These services will be connected prior to the issue of the Subdivision Certificate.

Heritage

The subject land is not listed in Schedule 5 of the Parkes Local Environmental Plan 2012 as containing an item of heritage significance. The subject land does not contain any items listed on the State Heritage Register. A search of the Aboriginal Heritage Information Management System has not identified any items of cultural heritage significance on the land.

Other Land Resources

The proposed subdivision is not expected to have a negative impact on surrounding primary production lands, mineral and extractive resources or water supply catchments.

Stormwater

The site drains into the urban drainage system developed by Council for the Parkes Township, including a stormwater detention basin directly to the east of the site. Formal drainage

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easements will be created to properly drain surface water to the detention basin. A construction management plan will be developed at a later stage to manage soil erosion and sediment issues.

Air and Microclimate

No significant impacts likely as part of the subdivision development. A construction management plan will be developed at a later stage to manage short term dust and soil erosion issues.

Noise and Vibration

No significant impacts likely as part of the subdivision development. A construction management plan will be developed at a later stage to manage short noise and vibration issues.

Natural Hazards

There are no natural hazards which affect the subject land.

Technological Hazards

There are no technological hazards which affect the subject land.

Social and Economic Impact on the locality

It is anticipated that the proposed development will have a positive social and economic impact. The creation of proposed new lots for residential purposes will create additional housing choice in Parkes, and will assist in supplying future demands for residential land and housing. Additional employment opportunities for the Parkes Township and wider region will be derived from the planning and construction of the subdivision.

Flora and Fauna

The proposed subdivision development is not expected to create adverse impacts on flora and fauna in the locality. The site consists mainly of grasslands that have been subject to prior agricultural practices. The proposal does not necessitate the removal of any existing vegetation that could comprise critical habitat for threatened or endangered fauna species.

Cumulative Impacts

It is considered there will be no negative cumulative impacts as a result of the proposed subdivision.

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(c) The suitability of the site for the development

4.9 The suitability of the site for the development

The proposal involves the subdivision of land within the Parkes Urban Area for future residential purposes. The intended use of the land is consistent with Council's vision for future development of the area, as shown in the Parkes Land-use Strategy 2011.

It is considered that the site is conducive to the subdivision development. The site is not affected by any natural hazards, there are no heritage considerations, and there are no characteristics of the site that would render the proposal prohibitive. Appropriate arrangements have been made for the site to be connected to all relevant utilities and services.

5. Conclusion

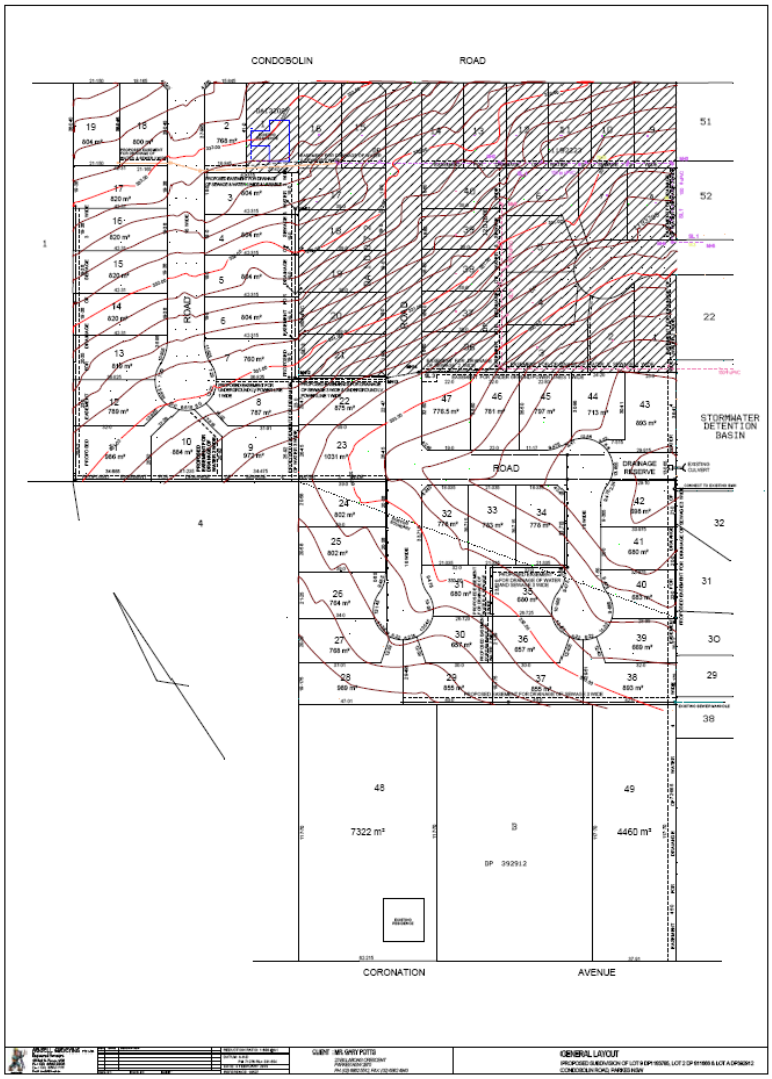
Based on the information contained in this Statement of Environmental Effects, including particulars of the proposed development and the applicable statutory requirements, it is concluded that:

- The proposal is generally consistent with the objectives and provisions of Council's relevant planning instruments and policies.
- The proposal is acceptable in terms of Section 79C of the Environmental Planning and Assessment Act 1979, with any potential impacts likely to be minor in nature.

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Appendix A – Proposed Plan of Subdivision



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10 and 12 Arana Place
Parkes NSW 2870
28 October 2014

General Manager
Parkes Shire Council
PO Box 337
Parkes NSW 2870

Dear Sir,

Development Application No: DA14098

Attention: Annalise Cummings

Objection on behalf of:
J Hando and J Page, 12 Arana Place, Parkes – Lot 31 DP867571
M and D Stacey, 10 Arana Place, Parkes – Lot 32 DP867571

We refer to your letter dated 1 October 2014 regarding DA14098, and to our previous correspondence/objection in 2010 to DA10072.

We would like to make an objection to the current proposal on the grounds that the application does not recognise current stormwater and drainage issues across the site, and instead states in the Statement of Environmental Effects, Section 6.3.7 Stormwater Management, 'Given the proven ability of the existing stormwater system (including the detention basin) to manage storm events, a specific stormwater design has not been provided at this stage.'

The site does have significant stormwater and drainage issues which this DA does not acknowledge, even since the completion of the Westlime Road detention basin.

We appreciate the meeting and open discussion this morning with Annalise Cummings and Nathan Koenig.

We appreciate Council officers awareness of the issues raised, and the fact that Council is undertaking a new assessment of stormwater and drainage issues across the area of this DA and in potential future subdivision areas to the west, south and north of this area. We look forward to further communication about this assessment.

Our general concerns are:

- Planning for this subdivision should take into account current and known overland flows from the west, south and north of the proposed subdivision, as well as the increased stormwater runoff from the newly developed subdivision.

- The significant expansion of the subdivision from that included in DA10072, including to Coronation Avenue, will increase the flood risk to existing properties in Arana Place, and potentially downstream through the drainage basin.

Specific concerns include:

- The current stormwater pipe system for water from Coronation Road and Arana Place properties, along the rear of properties in Arana Place, which enters the Flinders Street Basin with a ninety degree bend.
- The future stormwater pipe across the new subdivision from the west should enter the Flinders Street Basin separate to that from Coronation Road, so as not to impede the flow from the south.
- The subdivision should provide sufficient scope for overland flow without increasing flooding to properties to the east, such as Lots 31 and 32 in Arana Place.
- The fact that the dwelling under construction on Lot 1 Angeliesh Avenue in DA10072 is on a raised earthen area with a sudden fall to the rear of the property, presumably to raise the dwelling to road height, above flood risk, and to assist drainage to the Flinders Street Basin.
  If future dwellings on Lots 33, 34, 35, 36 and 37 of DA14098, and on other Lots through the subdivision, are built on a raised earthen area to raise the dwelling above flood level, that will place existing properties on the western side of Arana Place at considerable risk of increased flooding.
- What will happen to the large concrete cover on Lot 37?
- The stormwater drainage from Angeleish Avenue to the Flinders Street Basin is currently below the basin level, and will need to be continued so that water can flow into the basin.
- There is a need to clear the entry points to the Flinders Street basin of debris, mud and vegetation so that both stormwater from drains and overland flow can access the basin in time of storm.

We also request that the contour bank referred to in Item 19 of the Notice of Determination of a Development Application for DA10072 is retained, and some measure is implemented to continue to protect our properties when dwellings are built on the proposed estate. This contour bank is essential to prevent our properties from being flooded in storm events.

We would like to state that we are not opposed to the development of the area, but wish to ensure that the development does not impose further flood risks to existing properties and to those who may build within the subdivision in future.

We look forward to Council's consideration of the matters raised in this letter.

Yours faithfully,

Malcolm Stacey

Malcolm Stacey

For Janine Hando and Jeff Page, and Malcolm and Diane Stacey

10 Arana Place
Parkes NSW 2870
24 February 2015

Mr Kent Boyd
General Manager
Parkes Shire Council
PO Box 337
Parkes NSW 2870

Dear Sir

Development Application No: DA14098
Development: Subdivision (47 Lots)
Property: Lot 2 DP 811666, Lot A DP 392912, Lot 17 DP 1192223, 179-187 Condobolin Road and 36 Coronation Ave, Parkes

Contact Person: Annalise Cummings

Thank you for your letter dated 12 February 2015 which followed the meeting between Mr Jeff Page and myself and Council officers Nathan Koenig and others on 11 February 2015.

We appreciate the thorough briefing that was provided.

The information in your letter dated 12 February 2015 summarises the information provided at that meeting.

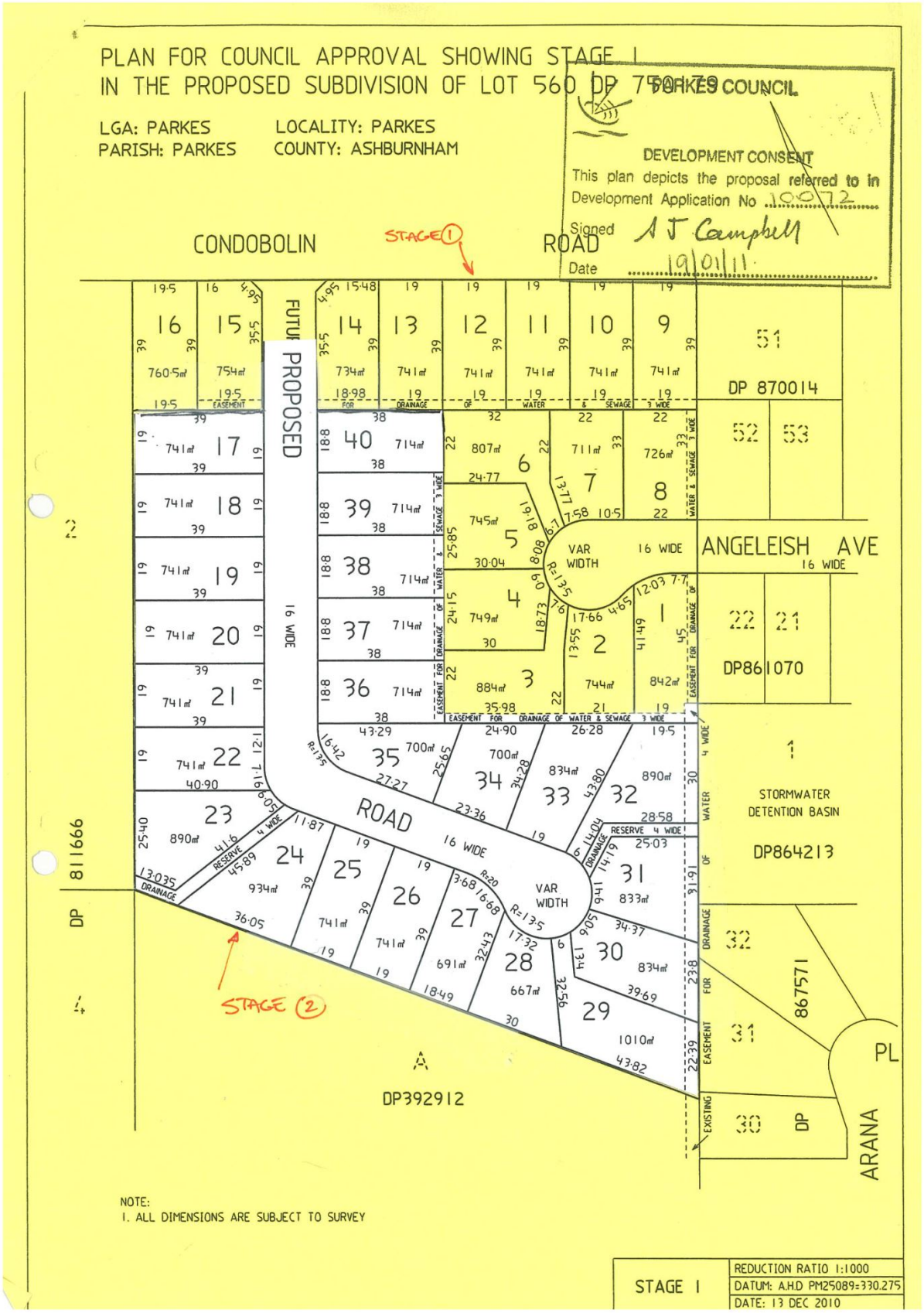
We wish to advise that Council's actions and proposals satisfy the concerns that we raised in our email submission dated 17 October 2014.

We feel that Council has worked with the developer to ensure that issues of surface runoff and drainage across the subdivision have been resolved to the benefit of future residents in the subdivision and to existing residents and the environment downstream of this subdivision.

With thanks,

Malcolm Stacey

Malcolm Stacey



General Manager Mayor

12.2 (DPE) DA15007: Demolition of existing dwelling and outbuildings, erection of multi dwelling housing and a built strata subdivision

Development Application Information

Application No: DA15007

Applicant: Reep Investments Pty Ltd

Property: Lot 21 Sec 50 DP 758827, 91 Hill Street, Parkes

Proposal: Demolition of existing dwelling and outbuildings, erection of multi dwelling housing and a built strata subdivision

Executive Summary

Council received Development Application No. 15007 on the 5 February 2015 seeking development consent for the demolition of an existing dwelling and outbuildings, erection of multi dwelling housing (3 dwellings) and a built strata subdivision upon Lot 2A Section 50 DP 758827, 91 Hill Street, Parkes.

The proposed development is seeking dispensation to the side and rear setback controls and front fence control under Council's Development Control Plan 2013.

In accordance with Council's Development Control Plan 2013, the application was placed on public exhibition in the local newspaper and notified to adjoining land owners from 9 February 2015 to 2 March 2015. As a result of the public exhibition process one submission was received and raised concerns with proposed boundary fencing.

Background Information

Nil.

Legislative, Policy & Management Planning Implications

The proposal can be assessed against Section 79c of the *Environmental Planning and Assessment Act 1979* and its Regulations, *Parkes Local Environmental Plan 2012* and relevant State Environmental Planning Policies and Council's Development Control Plan 2013. These instruments outline the permissibility and development standards and controls for the proposed development within the R1 General Residential zone.

Budget & Financial Aspects

The developer will be responsible for the construction of drainage, sewerage and reticulated water supply to service the residential development. Contributions will be required from the developer for water and sewer headworks charges, street trees and public open space as a result of the development.

Recommendation

It is recommended that the application be approved subject to the conditions contained in the report.

Report

Details of Proposed Development

Locality and site description

The site is legally described as Lot 2A Section 50 DP 758827, being known as 91 Hill Street, Parkes. The land is a regular rectangular shaped allotment that has an area of 1013 square metres, contains moderate grass coverage with scattered trees and gradually slopes west towards Hill Street.

The site contains an existing small, highly modified cottage with corrugated iron gable roof and many skillion extensions, outbuildings, wrought iron front fence and post and rail side and rear fencing. The buildings are constructed with fibrous cement, timber, brick and steel and are likely to contain asbestos.

Surrounding developments are predominately of a residential nature consisting of single storey dwellings and dual occupancies. To south of the site, some 80 metres, there are two existing multi dwelling housing developments comprising four and five dwellings.

Proposal

The proposal involves:

- Demolition of an existing dwelling-house and outbuildings;
- Erection of multi dwelling housing comprising three dwellings; each containing two bedrooms, bathroom, laundry, and open planned kitchen, living and dining and alfresco. Total floor area: 386 square metres (128 square metres each dwelling/unit);
- Erection of Colorbond fencing and landscaping works; and
- Built strata subdivision for the creation of three strata lots with common property.

The proposal seeks the following dispensations from Council's Development Control Plan 2013:

- 1.1 metre side setback in lieu of 3 metres,
- 2 metre rear setback in lieu of 4.5 metres, and
- 1.5 metre solid style front fence in lieu of 0.9 metre.

A copy of the submitted plans and documentation is provided in **Attachment 1**.

A new road opening onto Hill Street associated with the development is proposed. This work is assessed as part of this Development Application but is subject to a separate road occupancy permit application under the *Road Act 1993.*

Location Map



Consultation

In accordance with Council's Development Control Plan 2013, the application was advertised in a local newspaper and notified to adjoining land owners from 9 February 2015 to 2 March 2015. As a result of the public exhibition process one submission was received from the adjacent property owners of 95 Hill Street, Parkes. The submission raises two key issues with the proposed development, being (1) retention of an existing northern boundary post and rail fence, and (2) fencing truncation within the front setback area. The matters raised within the submission are addressed hereunder. A copy of the submission is provided in **Attachment 2.**

The applicant was provided an opportunity to respond to the objection. In response, an amended site plan was received by Council and a copy is provided in **Attachment 1.** The original submitted site plan indicated existing fencing would be replaced with Colorbond.

1. <u>Retain northern boundary fence</u>
   The amended site plan shows that the existing northern boundary post and rail fence would be retained by the proposed development. The plan also indicates that a matching solid style fence would be erected to complete the northern boundary fence. Therefore, this issue is resolved.

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2. Fence truncation within front setback area
The amended site plan indicates that the northern boundary fence, within the front setback area (first 6 metres), would be truncated to 1.5 metre solid style fence height. Council's Development Control Plan 2013 prescribes a maximum 0.9 metre solid style fence height within the front setback area. This noncompliance matter is discussed under the 'Development Control Plan' section of this report.

Notwithstanding the above noncompliance matter, it is considered appropriate for the front fence to be truncated to maintain the established streetscape character of the locality. Therefore, subject to a fence height condition, this issue should not be given determining weight.

Engineering Assessment

The application was referred to the Engineering Department and comments and conditions of consent were received, which are outlined throughout this report.

Environmental Assessment

The following matters as listed under Section 79C of the *Environmental Planning and Assessment Act 1979,* are relevant in considering this application:

S79(C)(1)(a)(i) Any Environmental Planning Instrument

State Environmental Planning Policy No 55 – Remediation of Land
Clause 7 (1) (a) of SEPP 55 requires the Consent Authority to consider whether land is contaminated. Council records indicate that the subject site is used for residential purposes with no known prior landuse. In this regard it is considered that the site poses no risk of contamination and therefore, no further consideration is required under Clause 7 (1)(b) and (c) of SEPP 55 and the land is considered to be suitable for residential development.

State Environmental Planning Policy – Infrastructure 2007
Clause 45 of SEPP Infrastructure requires the Consent Authority to consider any development application (or an application for modification of consent) for any development carried out:

- within or immediately adjacent to an easement for electricity purposes (whether or not the electricity infrastructure exists),
- immediately adjacent to an electricity substation,
- within 5m of an overhead power line,
- includes installation of a swimming pool any part of which is: within 30m of a structure supporting an overhead electricity transmission line and/or within 5m of an overhead electricity power line, or
- placement of power lines underground.

The proposal is not within or immediately adjacent to any of the above infrastructure; as such, the subject application is considered to satisfy the provisions of Clause 45 SEPP Infrastructure.

State Environmental Planning Policy (Building Sustainability Index: BASIX) 2004
The proposed development is a BASIX Affected Development (as defined under the *Environmental Planning and Assessment Regulation 2000*). Accordingly, a BASIX Certificate was submitted with the application demonstrates the proposal's energy, water and thermal efficiency targets would be satisfactory. Therefore, compliance with SEPP BASIX has been achieved.

Parkes Local Environmental Plan 2012
The site is zoned R1 General Residential under the *Parkes Local Environmental Plan (PLEP) 2012*. The proposed development is characterised as multi dwelling housing (defined below), demolition and subdivision which are permissible with the consent of Council.

> ***Multi dwelling housing*** *means "3 or more dwellings (whether attached or detached) on one lot of land, each with access at ground level, but does not include a residential flat building."*

The objectives of the R1 General Residential zone are:

(a) To provide for the housing needs of the community.
(b) To provide for a variety of housing types and densities.
(c) To enable other land uses that provide facilities or services to meet the day to day needs of residents.
(d) To provide attractive, affordable, well located and market-responsive residential land.
(e) To ensure that any non-residential land uses permitted within the zone are compatible with the amenity of the area.
(f) To ensure that housing densities are broadly concentrated in locations accessible to public transport, employment, services and facilities.

Clause 2.3 requires the Consent Authority to have regard to whether the development is consistent with the R1 General Residential zone objectives. The proposed development is considered to be generally consistent with the above zone objectives, given it would provide housing in proximity to Parkes CBD employment, public transport and recreational and social opportunities with Bushmans Hill Reserve, Spicer and Pioneer Ovals, Parkes Public School and Holy Family Catholic School within the walkable catchment.

The minimum lot size applying to the subject site is 450 square metres, however under clause 4.1A, the minimum lot size standard does not apply for strata title subdivisions within the R1 General Residential zone.

Clause 5.10 requires the Consent Authority to consider heritage matters. Accordingly, the development does not involve a heritage item nor is the development located within the vicinity of any items of environmental heritage adopted by Council.

Clause 6.2 addresses earthworks and requires development consent for such works, unless the works are identified as exempt development (which the subject works are not). In this regard, the proposal will involve moderate soil disturbance limited to the building envelope, communal driveway and site regrading for stormwater drainage purposes. It is considered that these works are acceptable as they will retain natural topology of the site and would not disrupt site drainage arrangements. The submitted stormwater management plan and erosion and sediment control plan indicates that suitable measures would be implemented onsite to minimise on and off-site impacts.

Clause 6.7 requires the Consent Authority to consider whether the site is appropriately serviced for the proposed development. In this regard, the land can be adequately serviced and is considered to be suitable for the proposal subject to the levy of development contributions for the increase demand on essential services. These matters are discussed in the 'development contribution' section of this report and addressed by conditions of consent.

S79(C)(1)(a)(ii) Any draft Environmental Planning Instrument

There are no draft Environmental Planning Instruments that apply to the development.

S79(C)(1)(a)(iii) Any Development Control Plan (DCP)

Parkes Shire Development Control Plan 2013

The Parkes Development Control Plan 2013, Section 5 - Residential Development and Part 6 - Subdivision applies to the proposed development. The following is an assessment of compliance against the relevant planning controls and provisions.

Control	Comment	Complies
Site Area	The site has an area of 1013 square metres and a frontage of 20 metres which exceeds the minimum 830 square metre site area and 18 metre frontage requirements.	Yes
Building Height	Single storey building height proposed complies with the maximum 2 storey height.	Yes
Setbacks	The proposal complies with the minimum 6 metre front setback, however, dispensation is sought to the minimum 3 metre and 4.5 metre side and rear setbacks respectively. The merits of the dispensations sought are discussed below.	No, merits discussed below
Site Area Ratio	The total floor space of the proposal (excluding outdoor areas) is 33.7% of the site area which complies with the maximum 35% ratio of floor space to site area.	Yes
Car Parking	Each dwelling contains a single garage parking space behind the building line and a visitor parking is located within the front setback area. This arrangement complies with the control, however, it is recommended that a condition be applied to ensure that visitor parking is clearly marked for its intended purpose.	Yes, subject to condition
Solar Access	The proposal is single storey and provides 3 hours plus solar access on 21 June for living rooms and open space areas.	Yes
Private Open Space	All of the proposed dwellings are provided with at least 56 square metres of Private Open Space (POS) which exceeds the minimum 50 square metres POS control. All are accessed directly off living areas.	Yes
Privacy	Each dwelling and POS areas are provided with reasonable privacy and would not be subject to sources of overlooking.	Yes

Landscaping	The proposal removes three mature trees within the front setback area and proposed a landscaping strip with a mature height of 1.5 metres. No street trees are established upon the verge area adjacent the property. In consideration, the proposed landscaping would enhance visual interest in the streetscape but does not reflect the scale of the proposed building. It is recommended that a condition be applied to ensure that suitable street trees reflecting the scale of the building are provided to assist with streetscape integration.	Yes, subject to condition
Waste Management	A communal bin storage area is proposed within the front setback area and is not considered appropriate to maintain the residential amenity of the area. It is recommended that a condition be applied to ensure that the bin storage area is located behind the building line and screened from public view.	Yes, subject to condition
Clothes Drying Facilities	No details have been provided regarding clothes drying facilities. It is recommended that a standard condition be applied to ensure adequate facilities are provided and screened from public view.	Yes, subject to condition
Fencing	A 1.5 metre high fence is proposed which is inconsistent with the desired 0.9 metre maximum fence height within the front setback area. The merits of the dispensation sought is discussed below.	No, merits discussed below
Letterboxes Street Numbering	Letterboxes are proposed in an accessible location connected by a pedestrian pathway to each dwelling. No details have been provided regarding urban street numbering. It is recommended that a standard condition be applied to ensure street numbering is displayed in accordance with Australia Post Guidelines prior to the occupation or use.	Yes, subject to condition
Pedestrian Access	A separate pedestrian pathway is proposed connecting each dwelling to the public way.	Yes
Vehicular Access	Limited details have been provided regarding the detailed design of trafficable areas. It is recommended that a standard condition be applied to ensure that trafficable areas are sealed, drained and marked to comply with Council's engineering specifications.	Yes, subject to condition
Water Supply	The proposal can be adequately serviced by Council's reticulated water system which is located along the front boundary. The existing water main service will be required to be upgraded for the development and levy of headwork charges will apply to cover the cost generated by the increased demand on public services. These matters are addressed by conditions of consent.	Yes, subject to conditions
Sewerage	The proposal can be adequately serviced by Council's sewerage system which is located along the rear boundary. The existing truck main can be used for the development subject to levy of headwork charges for increased demand on public services. This matter is addressed by a condition of consent.	Yes, subject to condition

General Manager Mayor

Stormwater Management	The submitted stormwater management plan indicates that adequate provision would be made onsite for the detention of post development stormwater runoff to not exceed predevelopment state.	Yes.

Merit considerations

The proposal seeks dispensation for 1.5 metre front fence height in lieu 0.9 metres, and 1.1 metre and 2 metre side and rear setbacks in lieu of 3 metres and 4.5 metres respectively as required by the fencing and setback controls. In assessing these noncompliant elements, it is necessary to consider the relevant merits of the controls. The relevant merit considerations are listed below:

a) Provide for a wider range of residential development to improve choice in living across the Shire.

The proposal facilitates housing choice by increasing the supply of two bedroom dwellings within the Shire and does not limit the development potential of adjoining land zoned for residential development.

b) Encourage good design in residential development by providing and ensuring a comprehensive design orientated approach to new residential development.

Front fence control

No justification has been provided by the applicant for the 1.5 metre front fence height. This fence height is proposed by the applicant in response to an objection received which suggested the 1.5 metre fence height. The justification provided is not considered sufficient to vary the front fence control for the following reasons:

- The established streetscape is characterised by uniform low open or solid style fencing, within the front setback area, which contributes to an open landscaped setting when viewed to and from the street and surrounding properties.
- The proposed 1.5 metre solid style front fence is inconsistent with the predominant height of existing fences (less than 1 metre) in the locality.
- Council has not approved any overheight solid style front fences within the locality. It is noted that an existing overheight solid style fence is erected upon an adjacent property without Council approval.

Should consent be granted, it is recommended that a condition be applied to ensure that any solid style fencing within the front setback area has a maximum 0.9 metre height for the reasons above.

Side setback control
The main dwelling building is setback 4.1 metres from the side boundary which complies with the side setback control. However, the proposed open alfresco structures would impede the minimum 3 metre side setback control. Justification provided by the applicant states that the proposed open structures can be supported with a 1.1 metre side setback for the following reasons:

- The structures are at ground level and open on all three sides encroaching the setback.
- The structures allows for covered private open space to ensure maximum usage of this area.
- The structures shall not significantly impact neighbours.
- The structures will be of a high quality design and complements the rest of the development.

The justification provided is considered sufficient to vary the side setback control for the open structures given the proposal provides articulation and all weather protection for an outdoor living area, does not reduce any valued views or vista, and surrounding minor structures have been approved with an average 1 metre side setback by Council.

Rear setback control
Justification provided by the applicant states that the proposal can be supported with a 2 metre rear setback for the following reasons:

- The proposed building is single storey and shall cause little impact in terms of visual impact or solar access
- The rear of the site adjoins a laneway which exceeds 6m in width and provide an excellent buffer to neighbouring residences.
- The proposed building elevation facing the rear boundary contains no openings which minimises any potential noise, privacy and visual impacts.
- Each dwelling exceeds their private open space requirements, with a northerly aspect and sufficient provision for clothes drying.
- The proposed design enables for improved vehicle access to and from wider garages.

The justification provided is considered sufficient to vary the rear setback control given the rear building elevation would have a 9 metre wall length and 2.75 metre wall height, with a 2 metre rear setback consistent with surrounding dwellings and outbuildings with a similar wall length and height.

c) Set appropriate criteria for energy efficiency, privacy, noise, vehicular access, parking and open space

The proposal complies with all relevant energy efficiency, privacy, noise, vehicular access, parking and open space controls under Council's Development Control Plan 2013.

S79(C)(1)(a)(iiia) Any Planning Agreement

There is no planning agreement applicable to the development that has been entered into under Section 93F of the *Environmental Planning and Assessment Act 1979*.

S79(C)(1)(a)(iv) The EPA&A Regulations

The EPA Regulations 2000 requires the consent authority to consider the provisions of the Building Code of Australia. This matter has been addressed via a condition of consent.

Clause 92 of the EPA Regulations 2000 requires the Consent Authority to consider AS 2601 - 1991: The Demolition of Structures. This matter has been addressed via a condition of consent.

S79(C)(1)(b) The Likely Impacts of the Development

Context and setting
The proposed development is considered to be compatible with the context and setting of the locality. The site is within an established residential area in proximity to the Parkes CBD. Surrounding developments consist of single storey dwelling-houses and dual occupancies, while two multi dwelling housing developments are located some 80m south of the site. The proposal is considered acceptable given the mix of residential developments in the locality, and that it would not adversely impact on adjoining properties in terms of overshadowing, views or vistas as a result of the increase in density.

Access, transport and traffic
The proposed development's impact in relation to access, transport and traffic is considered to be acceptable.

The occupation of the site will be increased from one to three dwellings, resulting in three times of the existing traffic to and from the site. The additional traffic is likely to generate an additional 16 daily vehicle trips and would have a minimal impact on the surrounding road network.

Access to the proposed development is by a new road opening onto Hill Street. An existing unformed layback would be made redundant as a result of the development. Should consent be granted, it is recommended that standard conditions be applied for an urban layback to be constructed in accordance with Council's engineering specifications, and for the redundant layback to be removed and kerb and gutter and verge area be reinstated to the satisfaction of Council's Director Engineering Services.

Soils
The proposal involves soil disturbance limited to the proposed building envelope, communal driveway and site regrading for stormwater drainage purposes. The submitted stormwater management plan and erosion and sediment control plan indicates that suitable measures would be implemented onsite to minimise on and off-site impacts. It is considered appropriate that a standard condition be applied to ensure that these control measures are implemented onsite prior to works commencing.

Noise
Noise during construction will be controlled through appropriate conditions. The proposal will not result in any additional noise above the level of normal residential use.

Waste
Moderate waste generation is expected from the development during construction. Should consent be granted, it is recommended that conditions relating to waste management for the collection, storage, treatment and disposal be imposed to maintain reasonable amenity of the locality.

Utilities
The carrying out of the proposed development is likely to increase demand for public amenities and public services. Development contributions will be required as a condition of consent to cater for the increase demand as discussed in the 'development contributions' section of this report.

Hazards
There are no known risks to people, property or the biophysical environment from geologic or soil instability, flooding or bushfire.

The existing buildings subject to demolition are likely to contain asbestos given their age and construction. Accordingly, standard conditions will be applied to ensure asbestos is managed and disposed of in accordance with NSW WorkCover Authority requirements.

Safety, Security & Crime Prevention
The two rear dwellings (units 1 & 2) have entries that are directly visible from the street but would be partially obscured by proposed landscaping with a mature height of 1.5m and 1.5m spread. However, all of the dwellings would be visible from the communal driveway. It is considered appropriate that a condition be applied to ensure the dwelling approach is not obscured by landscaping or alike.

No illumination or building identification details have been included with the submitted plans. An existing street light provides adequate illumination of the site access and visitor parking. However, the shared communal driveway is not illuminated. It is considered appropriate given the 45 metre driveway length that standard conditions be applied to ensure that adequate illumination and building identification is provided onsite to ensure pedestrian and vehicular safety for future occupiers and owners.

Social Impact on the Locality
The proposed development will not have a detrimental social impact in the locality considering the residential character of the proposal. The proposal would be subject to a strata management plan, managed by the strata body, outlining acceptable behaviour for future owners and occupiers of the dwellings.

Economic Impact on the Locality
The proposed development will not have a detrimental economic impact on the locality considering the nature of the existing and proposed residential land use. It is likely that the proposal would have a positive impact during construction phase.

Site Design & Internal Design
The proposed design is considered to be satisfactory.

Construction
The demolition and construction phases of the development are likely to impact on the residential amenity of the area. It is considered that these impacts can be managed by imposing standard standards to ensure that a reasonable residential amenity is maintained at all times.

Cumulative Impacts
The proposed development is similar to surrounding dwellings within the locality. It is considered that the proposal will not result in any detrimental impacts on the natural or built environment and that it is in keeping, subject to the recommended conditions, with the residential character of the locality.

S79C 1(c) the suitability of the site for development

There are two key heads of consideration in the assessment of site suitability:

Does the proposal fit in the locality?
The proposal's compliance with Council's Local Environmental Plan and compatibility with existing and desired future development of the locality ensures that the development is appropriate.

Are the site attributes conducive to development?
The site is considered to be suitable for the development as the proposal is likely to have moderate environmental impact. Essential services to cater for the development are available.

S79C 1(d) any submissions

See discussion on 'consultation' in this report.

S79C 1(e) the public interest

The proposed development does not present any issues that are contrary to the public interest.

Development Contributions

Section 64 Development Services Plan
The development is subject to Council's Section 64 Development Services Plan. Accordingly, a condition is to be imposed on the development for the payment of headwork charges for the additional demand on Council's reticulated water and sewer systems. The demand is calculated to be 1.25 sewer ET and 0.80 water ET after credits. Therefore, the sewer and water contribution is calculated to be $4,181.25 and $9,040.00 respectively. These matters have been addressed by conditions of consent. It is noted that the amount to be paid will be adjusted at the time of actual payment in accordance with the Plan.

Section 94 Contributions Plan
The residential development is subject to Parkes Council Section 94 Contributions Plan No. 1. In accordance with the Plan, residential subdivisions which generate demand for public open space and recreational facilities are levied $415.00 per allotment created. Therefore, the contribution for 3 new allotments is calculated to be $1,245.00. This matter has been addressed by a condition of consent. It is noted that the amount to be paid will be adjusted at the time of actual payment in accordance with the Plan.

Conclusion

The proposal has been considered against the relevant matters for consideration under Section 79C of the *Environmental Protection and Assessment Act, 1979.* This assessment has taken into consideration the submitted plans, Statement of Environmental Effects, all other documentation supporting the application and public submissions.

The proposed dispensations to the side and rear setback controls can be supported given the established setback pattern within the neighbourhood. However, dispensation to the front fencing control cannot be supported given it would disrupt the established open landscaped character and undermine the desired residential streetscape sought in the locality.

It is considered that the proposal does not result in any unreasonable impacts on surrounding, adjoining, adjacent and nearby properties subject to the recommended conditions contained within the report.

Conditions

Approved Plans and Documentation

1. The development shall be carried out in accordance with the approved plan(s) numbered DA15007 and stamped by Parkes Shire Council and attached to this consent except where amended by any of the following conditions. A copy of the stamped approved plans must be kept onsite for the duration of site works and be made available upon request to either the Principal Certifying Authority or an officer of the Council.

Limitations on Consent

2. Any proposed fence within six (6) metres of the front boundary shall be modified by a reduction in the height of the fence to a maximum of 0.9 metres when measured from existing ground level. No barbed wire or broken glass or the like is permitted.

3. Car parking facilities, including all internal parking and manoeuvring areas are to be designed in accordance with Australian Standard 2890.1 Off-Street Car Parking. All parking and vehicle manoeuvring areas shall be sealed in accordance with Council's Engineering Technical Specifications. Vehicle must enter and leave the site in a forward gear.

4. Visitor car parking must be permanently available, freely accessible and clearly marked or signposted. The visitor car parking space is not to be allocated to individual dwellings.

5. Landscaping in accordance with the approved plans must be established within two (2) months of occupation and maintained in a healthy state, and in perpetuity by the existing or future owners and occupiers of the property. Planting must not obscure or obstruct casual surveillance of dwelling entries to and from the street and communal driveway.

6. Each dwelling unit shall provide a minimum 7.5 metres of clothesline within their respective areas of private open space. Clotheslines are to be located and/or screened so as not to cause nuisance to adjoining properties or be visually prominent from any public place.

7. The location and facilities for the collection, storage and disposal of waste generated within the development must be located adjacent to the eastern (rear) boundary in such a manner that the waste materials/storage bins areas are not visually prominent from any public place.

8. Mailboxes along street frontage of the property boundary must be installed in accordance with Australia Post Guidelines prior to the occupation and/or release of the Subdivision Certificate. Prominent street numbers are to be displayed, with a minimum lettering size of 150mm in height. The street numbers allocated to the new allotments will be as follows:
   a) Unit one: 1/91 Hill Street, Parkes
   b) Unit two: 2/91 Hill Street, Parkes
   c) Unit three: 3/91 Hill Street, Parkes

9. The development shall be carried out in such a manner so as to not interfere with the amenity of the locality by reason of the emission of noise, vibration, smell, fumes, smoke, vapour, steam, soot, ash, dust, waste water, waste products, grit, oil or otherwise.

10. No activity is to be carried out on site until a Construction Certificate has been issued, other than:
    a) Site investigation for the preparation of the construction, and/or
    b) Implementation of environmental protection measures, such as erosion control that are required by this consent.

Prior to issue of a Construction Certificate

11. The Applicant is to obtain a Construction Certificate from either Council or an Accredited Certifying Authority, certifying that the proposed works are in accordance with the Building Code of Australia prior to any building and/or subdivision works commencing.

    Note 1. No building, engineering or excavation work is to be carried out in relation to this development until the necessary construction certificates have been obtained.

    Note 2. It is the responsibility of the Applicant to ensure that the development complies with the Building Code of Australia and applicable Development and engineering standards in the case of building work and the applicable Council Engineering Standards in the case of subdivision works. This may entail alterations to the proposal so that it complies with these standards.

12. The Applicant is to submit to Parkes Shire Council, at least two (2) days prior to the commencement of any works, the attached 'Notice of Commencement of Building or Subdivision Works and Appointment of Principal Certifying Authority'.

13. The Applicant is to obtain all relevant approvals to carry out sewerage work, to carry out stormwater drainage work and to carry out water supply work from Parkes Shire Council prior to commencing works to and comply with any conditions of that permit.

14. A suitable hoarding or fence is to be erected between the building or site of the proposed building and any public place to prevent any materials from or in connection with the work, falling onto the public place. If it is intended or proposed to erect the hoarding on the road reserve or public place, a separate application made under the *Roads Act 1993* will need to be lodged with Parkes Shire Council.

15. Prior to any work commencing within a public road reserve, the Applicant shall submit for the approval by Council's Director Engineering Services, detailed engineering design drawings of intended works. The drawings are to be accompanied by associated sediment control plans, environmental management plans, work method statements and Traffic Control Plans.

    Traffic Control Plans are to be prepared in accordance with Australian Standard 1742.3 'Manual of Uniform Traffic Control Devices. Pt 3: Traffic Control Devices for Works on Roads' and be fully implemented.

16. Prior to the commencement of any works, the Applicant shall pay to the Council a bond for the protection of kerb and gutter and other Council owned utility services. The amount of the bond is prescribed in Parkes Shire Council's adopted Fees and Charges Schedule. Photograph(s) indicating the current state of the footpath adjoining the development shall be submitted prior to the commencement of any works.

    Note: The security deposit is taken to cover the cost of any damage to Council's assets (e.g. drainage systems, footpaths, kerb and guttering, etc.) arising from private development work. The deposit will be refunded should no damage be caused to Council's assets adjacent to the development site, as a result of the construction works.

During Works - General

17. Clearing of land, demolition, excavation and/or earthworks, building works, and the delivery of building materials shall be carried out between the following hours:
    a) 7.00 am and 8.00 pm on weekdays,
    b) 8.00 am and 8.00 pm on Saturdays, and
    c) No work on Sundays or Public Holidays is permitted.

18. Building and construction materials, plant, equipment and the like must not be stored nor construction work carried out on the road reserve, footpath or roadway, unless associated with a separate approval under the *Road Act 1993.*

19. All building rubbish and debris, including that which can be wind blown, shall be contained onsite in a suitable container for disposal at an approved Parkes Shire Council Waste Landfill Depot. The container shall be erected on the building site prior to work commencing and shall be maintained for the term of the construction to the completion of the project.

20. Throughout the course of building operations on the land, toilet facilities are to be provided, at or in the vicinity of the work site on which work involved in the erection or demolition of a building is being carried out. Toilet facilities are to be provided at a rate of one toilet for every 20 persons or part of 20 persons employed at the site.

21. Any damage caused to footpaths, roadways, utility installations and the like by reason of construction operations shall be made good and repaired to a standard equivalent to that existing prior to commencement of construction. The full cost of restoration/repairs of property or services damaged during the works shall be met by the Applicant.

During Works - Demolition

22. The demolition works shall comply with the provisions of Australian Standard AS2601:1991 The Demolition of Structures and the Work Health and Safety Act 2011, the Code of Practice for the Safe Removal of Asbestos [NOHSC:2002(2005)], and any relevant requirements of the NSW WorkCover Authority.

23. Demolition must not commence unless at least two (2) days written notice has been given to adjoining residents of the date on which demolition works will commence.

24. All utility service connections, including sewer and water, shall be properly disconnected as part of the demolition works. In this regard the Applicant must consult with relevant service authorities regarding their requirements for the disconnection of services prior to any demolition works commencing at the site.

25. All removal, transport and disposal of asbestos or other contaminated waste materials shall be controlled in accordance with the Work Health and Safety Act 2011 and the Protection of Environment Operations Act 1997.

26. The removal of more than ten (10) square metres of non-friable asbestos or asbestos containing material must be carried out by a licensed non-friable (Class B) or a friable (Class A) asbestos removalist. Friable asbestos (of any quantity) must only be removed by a licensed removalist with a friable (Class A) asbestos removal licence.

    The person having the benefit of this consent must provide the Principal Certifying Authority with a copy of a signed contract with such licensed removalist before any development pursuant to the development consent commences.

    Any such contract must indicate whether any non-friable asbestos material or friable asbestos material will be removed, and if so, must specify the landfill site (that may lawfully receive asbestos) to which the non-friable asbestos material or friable asbestos material is to be delivered.

    If the contract indicates that non friable asbestos material or friable asbestos material will be removed to a specified landfill site, the person having the benefit of the consent must give the Principal Certifying Authority a copy of a receipt from the operator of the landfill site stating that all the asbestos material referred to in the contract has been received by the operator.

The person having the benefit of the consent must provide the Principal Certifying Authority with a clearance certificate to be prepared by a competent person such as a qualified hygienist at completion of asbestos removal/work from the site.

If a residential premise is a workplace, the licensed asbestos removalist must inform the following persons before licensed asbestos removal work is carried out:

a) The person who commissioned the work
b) A person conducting a business or undertaking at the workplace
c) The owner and occupier of the residential premises
d) Anyone occupying premises in the immediate vicinity of the workplace (as described in section 467 of the NSW Work Health and Safety Regulation 2011).

27. Demolition works are to be carried out so as not to cause damage to adjacent and adjoining properties. All damage arising from the removal of the building is to be made good and any necessary repairs and renovations are carried out within six (6) months. Existing site to be left in a clear, clean condition with all existing plumbing and drainage lines terminated to the satisfaction of Council.

During Works - Construction

28. Any cutting and filling on the site shall be either battered at a maximum slope of one vertical to two horizontal (IV:2H) and revegetated or suitably retained by a retaining structure, designed and constructed to the appropriate engineering standards. All works are to be carried out within the boundaries of the property and without effecting the structural integrity of boundary fencing or neighbouring structures.

29. All plumbing and drainage work must be carried out by a licensed plumber and drainer in accordance with Australian Standard AS/NZS 3500:2003, the Plumbing Code of Australia and the following requirements:

a) Water and sewerage services shall be disconnected by a licensed plumber and drainer and the work inspected and approved by Council's Director of Operations.
b) All roof and impervious surfaces shall be properly drained and directed to Council's stormwater infrastructure on Hill Street in accordance with the approved stormwater management system.
c) The overflow for the rainwater tanks is to be connected to a drainage line and conveyed to the street gutter, common drainage line or otherwise disposed of onsite in accordance with AS/NZS 3500.
d) Storm water disposal drains shall be connected to all roof gutter down pipes within fourteen (14) days of installation of the roof covering and/or the construction of hard standing areas, as may be appropriate, to discharge water in accordance with the approved stormwater management system.

30. The Applicant must provide suitably sized water service to the development and a 32mm water meter to the development in accordance with Parkes Shire Development Control Plan 2013, AUS-SPEC#1/Parkes Shire Council and to the satisfaction of Council's Director Operations.

Note 1. Construction Certificate approval does not include approval for works external to the property. Where the proposed design extends beyond the property boundary, separate approval under Section 138 of the *Roads Act 1993* and Section 68 of the *Local Government Act 1993* must be obtained from Council prior to the commencement of works.

Note 2. The cost of adjustment or relocation of any public utility service shall be borne by the owner/applicant. Where the finished levels of the new works will result in changes to the existing surface levels, the cost of all necessary adjustments or transitions beyond the above scope of works shall be borne by the owner.

Note 3. Be advised that only council staff are authorised to work on council owned water mains, and an Application for Urban Water Connection should be made to Council to undertake the work.

Prior to issue of any Occupation Certificate

31. Application for any Occupation Certificate must be submitted to and approved by the Principal Certifying Authority prior to occupation or use of the whole or part of the new building/works.

32. All disused or redundant vehicle crossings and laybacks shall be replaced by standard concrete kerb and gutter as specified by Council and the footpath area is to be restored to the satisfaction of Council's Director Operations, prior to the issue of any Occupation Certificate. All works to be undertaken at no cost to Council.

33. Written evidence from Parkes Shire Council certifying that all works, fees and charges required in connection with the provision of water services to the development have been undertaken and complied with in full must be submitted to the Certifying Authority prior to the issue of any Occupation Certificate.

Note 1: All monetary contributions in relation to the connection of reticulated water must be paid in full before Parkes Shire Council will issue any written evidence.

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Note 2: The internal water network will be owned and maintained by the owner of the development.

34. The Applicant is required to obtain written evidence from Parkes Shire Council, pursuant to Division 5 of Part 2 of Chapter 6 of the *Water Management Act 2000*, certifying that all charges associated with Section 64 of the Local Government Act 1993 have been paid in full for both water and sewer. This written evidence is to be issued prior to the release of any Occupation Certificate.

Note 1: Water ET's for the development have been calculated to be 0.80.

Note 2: Sewer ET's for the development have been calculated to be 1.25.

Note 3: $11,300.00 is the current Section 64 water developer charge per ET set out in Council's published fees and charges for 2014/15. This charge is reviewed each financial year. The current contribution rate is to be confirmed prior to payment.

Note 4: $3,345.00 is the current Section 64 sewer developer charge per ET set out in Council's published fees and charges for 2014/15. These charges are reviewed each financial year. The current contribution rate is to be confirmed prior to payment.

Prior to the issue of the Subdivision Certificate

35. Prior to the issue of the Subdivision Certificate, an application for a Subdivision Certificate, a final plan of subdivision shall be lodged with Council for approval to enable the subdivision plans to be submitted to and registered with Land and Property Information. A linen plan and copies of the final plan of subdivision are to be submitted with the application in a protective cardboard tube (to prevent damage during transfer). All plans of survey are to show connections to at least two Survey Co-ordination Permanent Marks. The fee payable is to be in accordance with Council's fees and charges.

36. In association with the plan of subdivision, any section 88B instrument used to create required easements, rights-of-carriageway, positive covenants, restrictions-on-use or any other burdens/benefits, including the creation of a stormwater easement, must be prepared and submitted in original form. Parkes Shire Council must be prescribed in the 88B instrument as an authority whose consent is required to release, vary or modify the burden/benefits.

37. A right of carriageway is to be provided for all allotments. This will require the creation of a minimum six (6) metre wide 'right of carriageway' over those properties through which access is required. Access corridors are to drain so that there is no increase in stormwater runoff onto adjoining and/or nearby properties. A restriction as to user whereby it is noted that responsibility for construction and/or maintenance of the right of carriageway is with the owner(s) of the lots benefited is to be created.

38. The development must incorporate vandal-resistant pedestrian lighting designed, mounted, screened and directed in such a manner that it does not create a nuisance to surrounding properties and dwellings in accordance with AS4292-1997 Control of Obtrusive Effects of Outdoor Lighting. The final design details of the proposed lighting system shall be to the satisfaction of Council’s Director Planning and Environment. The erection of the lighting system shall be in accordance with the approved final design and works completed prior to the issue of the Subdivision Certificate.

39. The final survey plan shall show inter-allotment drainage for those lots that cannot drain all of their overland flows directly to the street frontage or natural watercourse.

40. The applicant must provide written evidence to Council of satisfactory arrangements with the relevant electricity and telecommunication providers for the provision of electricity supply and telephone service respectively, to serve each allotment prior to the issue of the Subdivision Certificate.

41. The applicant is required to pay a monetary contribution of a sum of $1,245.00 or $415.00 per new residential lot created towards the physical provision of open space and recreational facilities in accordance with Parkes Shire Council's Section 94 Contributions Plan 1992. Such contribution shall be paid to Parkes Shire Council prior to the issue of the Subdivision Certificate. Such contribution, if not paid within this financial year, will be reviewed in accordance with the indexing provisions of the Parkes Shire Council's Section 94 Contributions Plan 1992 as calculated at 30 June each year.

42. Provide two (2) advanced street trees to the subdivision prior to the issue of the Subdivision Certificate. Private planting of street trees shall only be undertaken with Council's prior written approval.

    Note: Council can supply and erect street trees at a cost to the subdivider.

Prescribed Conditions

43. The work must be carried out in accordance with the requirements of the *Building Code of Australia*.

44. The commitments listed in any relevant BASIX Certificate for this development must be fulfilled in accordance with the BASIX Certificate Report, Development Consent and the approved plans and specifications.

45. A sign must be erected in a prominent position on any site on which building work, subdivision work or demolition work is being carried out:

    a) showing the name, address and telephone number of the principal certifying authority for the work, and
    b) showing the name of the principal contractor (if any) for any building work and a telephone number on which that person may be contacted outside working hours, and
    c) stating that unauthorised entry to the site is prohibited.

    Any such sign is to be maintained while the building work, subdivision work or demolition work is being carried out, but must be removed when the work has been completed.

46. In the case of residential building work for which the *Home Building Act 1989* requires there to be a contract of insurance in force in accordance with Part 6 of that Act, that such a contract of insurance must be entered into and be in force before any building work authorised to be carried out by the certificate commences.

47. Residential building work within the meaning of the *Home Building Act 1989* must not be carried out unless the principal certifying authority for the development to which the work relates (not being the council) has given the council written notice of the following information:

    a) in the case of work for which a principal contractor is required to be appointed:
        (i) the name and licence number of the principal contractor, and
        (ii) the name of the insurer by which the work is insured under Part 6 of that Act,

b) in the case of work to be done by an owner-builder:
   (i) the name of the owner-builder, and
   (ii) if the owner-builder is required to hold an owner-builder permit under that Act, the number of the owner-builder permit.

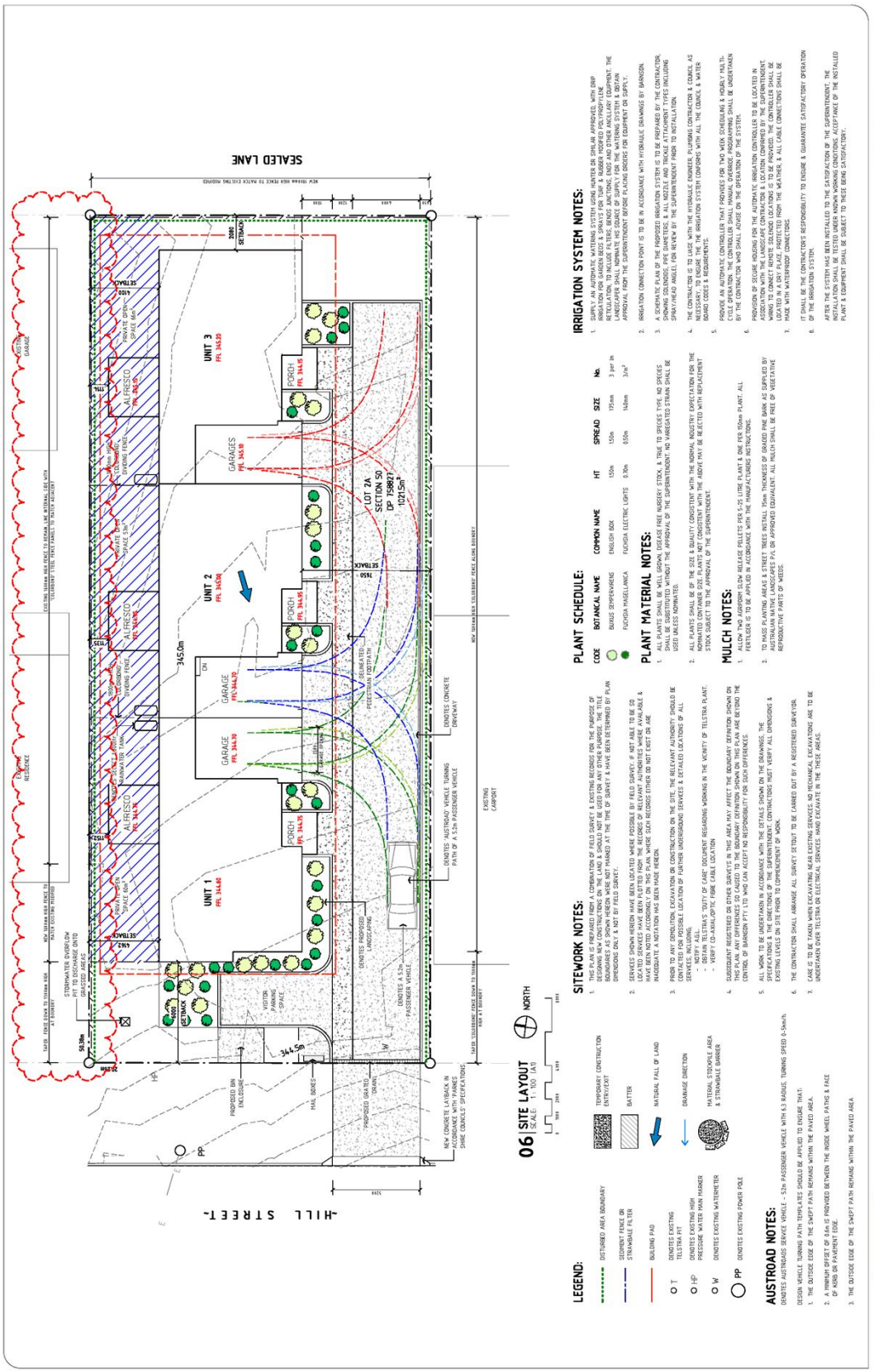
If arrangements for doing residential building work are changed while the work is in progress such that the information submitted to Council in accordance with this conditions is out of date, work must cease and no further work may be carried out unless the Principal Certifying Authority for the development to which the work relates (not being the Council), has given the Council written notice of the updated information.

48. Where development involves an excavation that extends below the level of the base of the footings of a building on adjoining land, the person having the benefit of the certificate must at the person's own expense:

a) protect and support the adjoining premises from possible damage from the excavation, and
b) where necessary, underpin the adjoining premises to prevent any such damage.

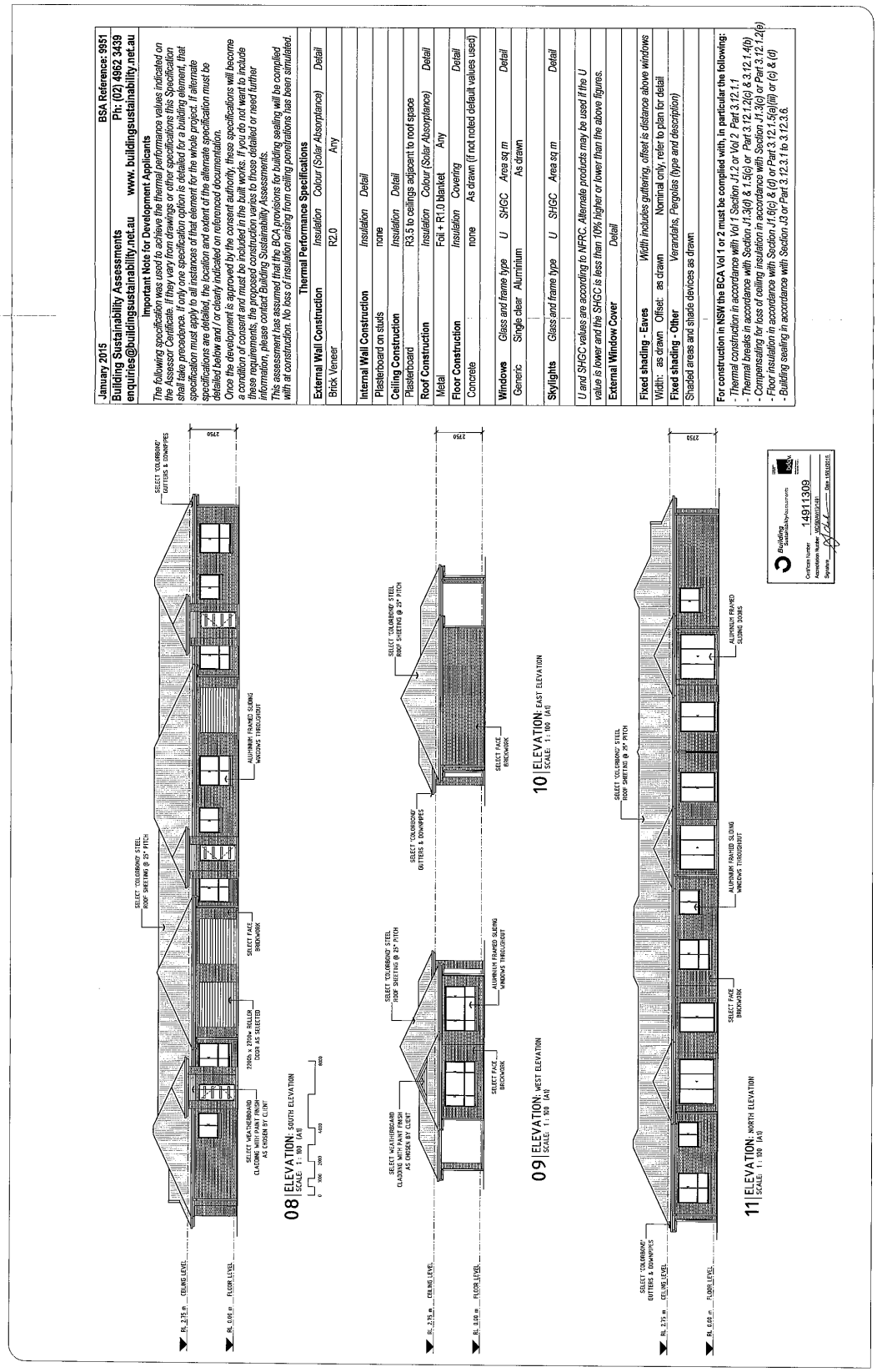
Attachments

1. Submitted plans and documentation
   - Site Plan
   - Elevation Plans
   - Strata Plan
   - Demolition Plan
   - Statement of Environmental Effects
2. Submission received from Owen & Judy Thomas



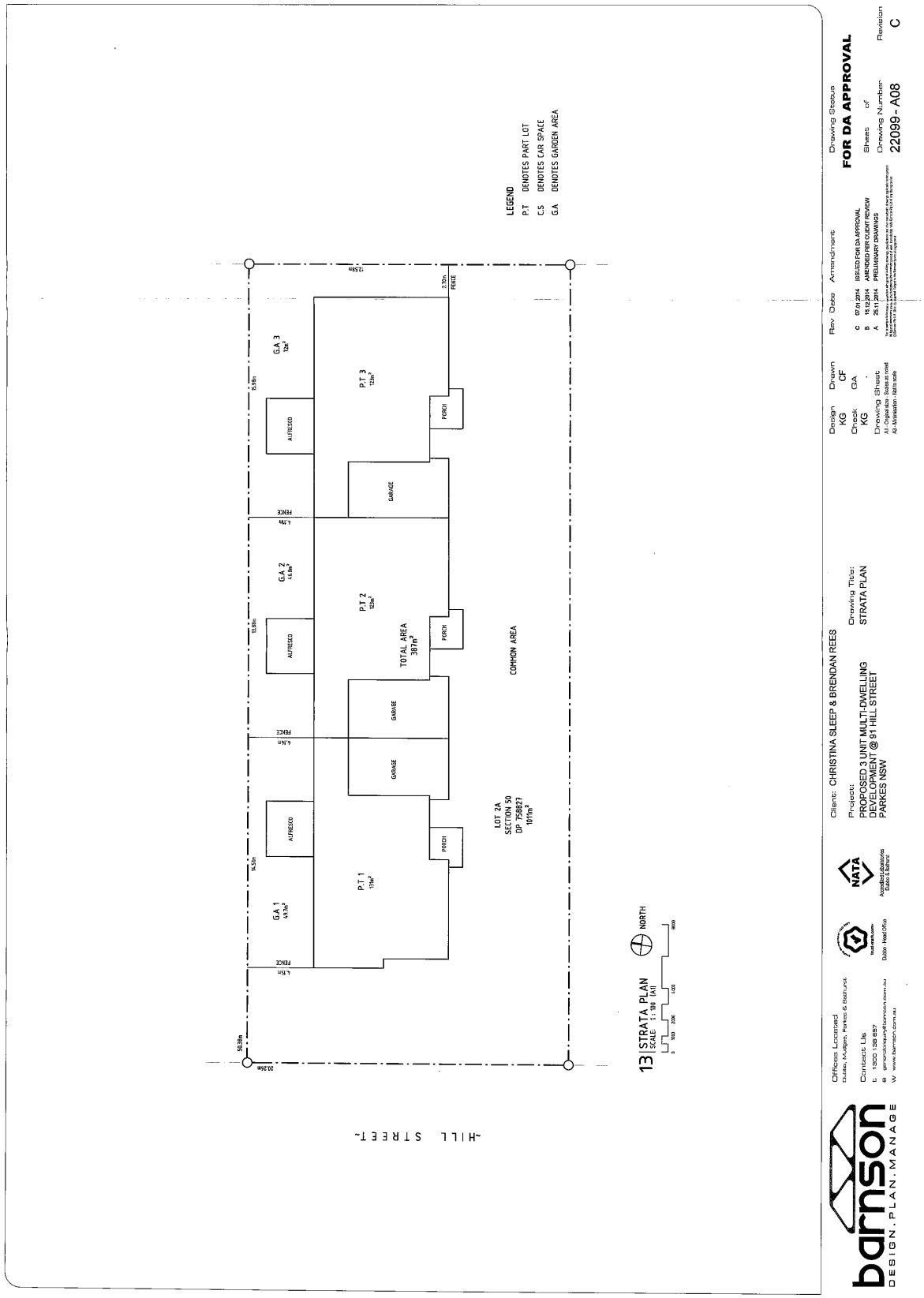
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Mayor



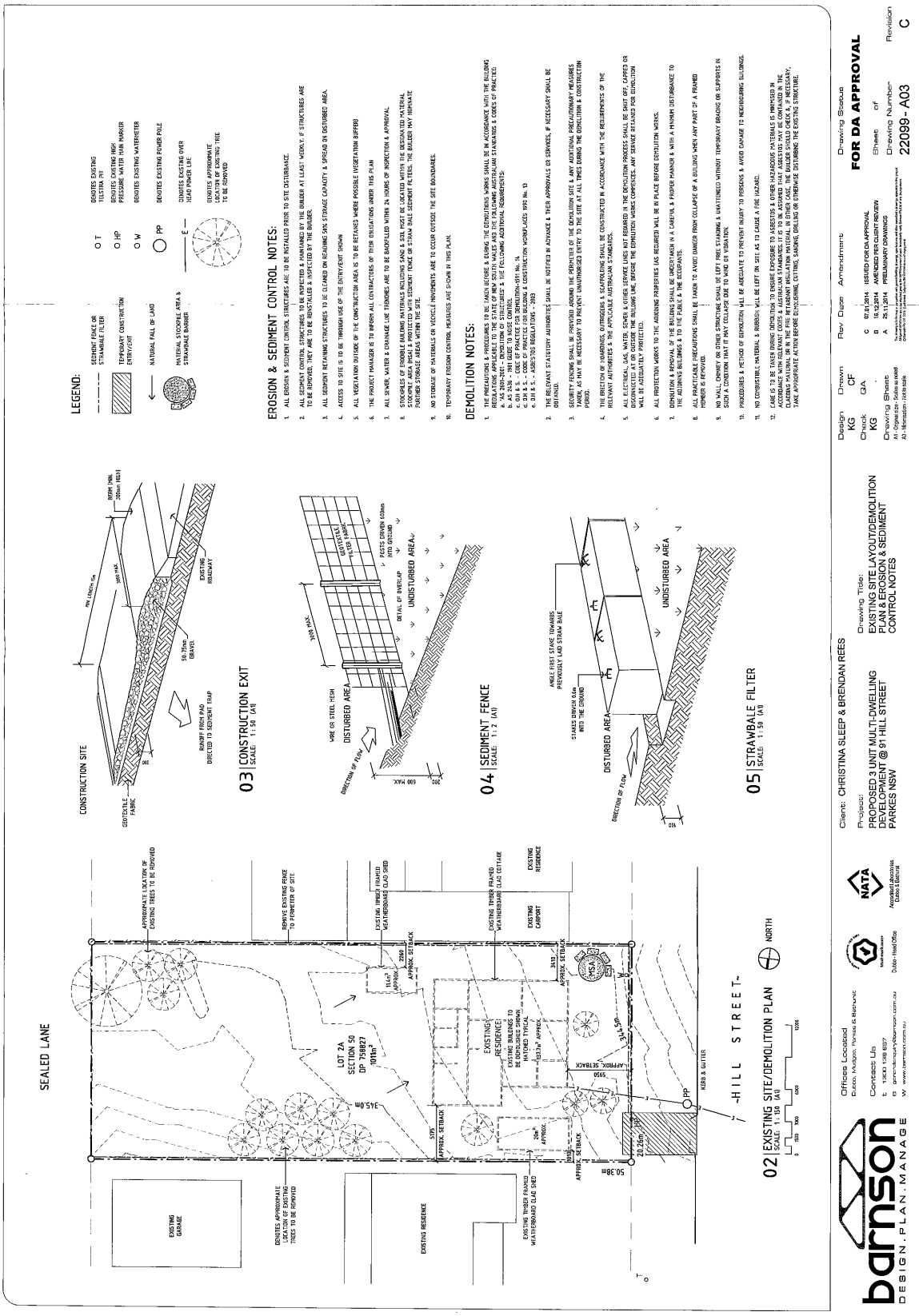
General Manager

Mayor



General Manager

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General Manager

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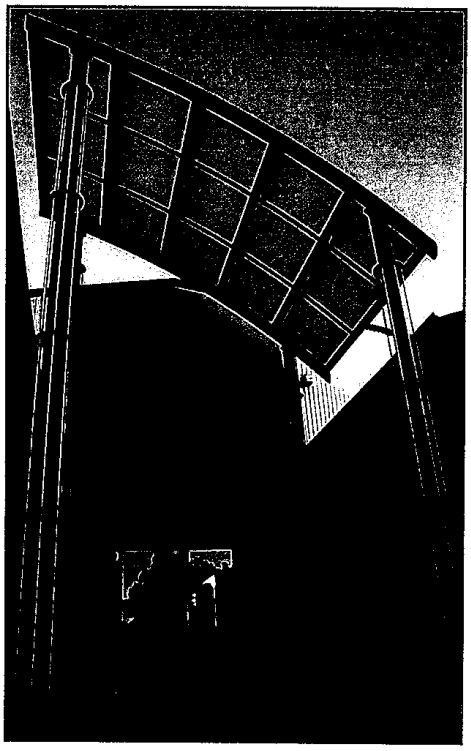
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DESIGN . PLAN . MANAGE

Statement of Environmental Effects for Multi Dwelling Housing

91 Hill Street, Parkes

For: Christina Sleep & Brendan Rees

structural engineering
project management
residential design
civil engineering
registered surveyors
commercial design
geotechnical engineering
town planning
graphic representations
environmental drilling
construction management
mechanical engineering
industrial design
environmental consulting
nata accredited
testing laboratory
electrical engineering
interior design



Dubbo . Mudgee . Bathurst . Parkes

Jan-15
(Our Reference: 22099-P01)
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General Manager

Mayor

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APPENDIX A - PLANS

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1.0 INTRODUCTION

1.1 Background

Barnson Pty Ltd has been engaged by Reep Investments Pty Ltd (Christina Sleep and Brendan Rees) to prepare supporting information for a development application to erect multi dwelling housing at Lot 2A DP 758827, 91 Hill Street, Parkes.

The subject site has an area of approximately 1013m^2, with a street frontage of 20.26 metres.

The proposed development also involves the demolition of a detached dwelling and small outbuildings, and strata subdivision.

The residential building will be constructed of brick; concrete reinforced slab flooring; and colorbond roof sheeting. The building will consist of three (3) units each consisting of two (2) bedrooms.

The subject land is zoned R1 General Residential zone pursuant to the Parkes Local Environmental Plan 2012. Multi Dwelling housing is permissible in the zone with development consent.

This application consists of:

- A completed development application form;
- Four (4) copies of this written statement, including plans; and
- BASIX certificate.

1.2 Proponent

The proponent is Reep Investments Pty Ltd (Christina Sleep and Brendan Rees)

1.3 Consultant

Barnson Pty Ltd

Mr Jim Sarantzouklis

'Riverview Business Park'

Unit 1, 36 Darling Street

Dubbo NSW 2830

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2.0 EXISTING ENVIRONMENT

2.1 Location and Title

The subject land is located on Hill Street, approximately 500m from the Parkes central business district. The subject land is in an established residential area dominated by detached dwellings and dual occupancies. Refer to Plate 1 below.

The real property description of the land is Lot 2A DP 758827, 91 Hill Street, Parkes. The subject land comprises an area of approximately 1013m^2. A small laneway adjoins the rear of the site, which contains Parkes Shire Council's sewer main.

Refer also to Plans, in **Appendix A** attached.



Plate 1: Aerial Map centred on the subject land (Source: Six Viewer Maps)

2.2 Land Use

The subject land is part of an existing urban residential area. The subject lot currently has an existing dwelling proposed for demolition to accommodate this development. The immediate surrounding land-use generally consists of detached dwellings and dual occupancy. Refer to Plates 2-4 for photographs of the subject site and surrounding landuses.

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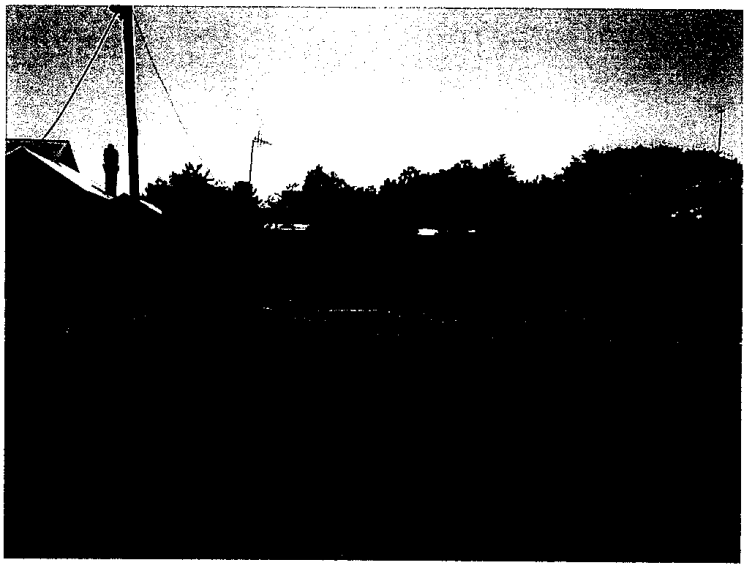


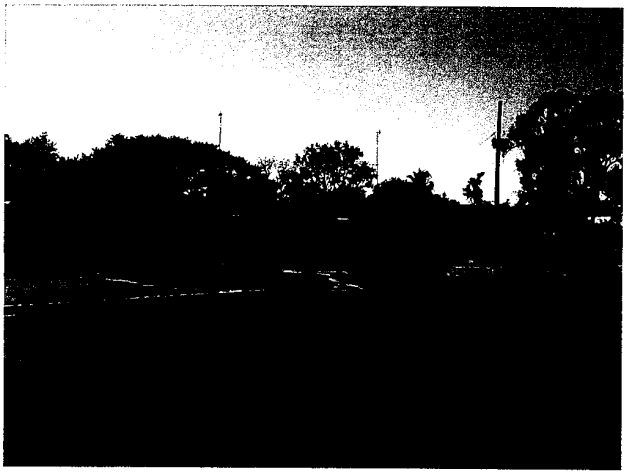
Plate 2: Photo of the subject land



Plate 3: Photo of land use to the north of the subject land

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Plates 4: Photo of dwelling/s to the south of the subject land

2.3 Topography

The subject land has a slight slope, it falls gradually to the south-west in the direction of Hill Street.

2.4 Vegetation

Existing vegetation on the subject site consists of mixed grasses, shrubbery and minor trees, typical of a residential landscaped area. There is little or no potential to support threatened fauna species. No significant habitat is located on site.

2.5 Services

All services including reticulated water supply, sewerage, electricity and telephone are available for connection.

Additional service connections will be required to support the multi dwelling housing development.

2.6 Access

The subject site fronts Hill Street being a (wide) two-lane sealed local road with kerb and gutter. Line of sight appears adequate. A small vehicle layback exists to the site, providing access to a small detached garage.

A small laneway possibly an old night cart lane adjoins the rear of the site.

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2.7 Heritage

The subject site does not contain buildings or structures with significant heritage value, it is not listed on the Parkes Local Environment Plan 2012. There are no heritage items listed for the site or surrounding land in the New South Wales Heritage Register.

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3.0 PROPOSED DEVELOPMENT

The proposed development involves the demolition of the existing dwelling, outbuildings and the erection of multi dwelling housing at Lot 2A DP 758827, 91 Hill Street, Parkes.

The proposed development also involves gaining approval for the future strata subdivision of the multi dwelling housing.

Further details for the development include:

- The subject lot has a rectangular shape and an area of approximately 1013m^2.
- The residential building shall be constructed of brick wall; concrete flooring; and colorbond steel sheet roofing;
- The building shall contain three (3) unit type dwellings each consisting of two (2) bedroom; bathroom; single garage; living; meals; laundry and kitchen areas;
- The building shall have a total floor area of approximately 387m^2 (Including garage and alfresco areas), with the three (3) units having the following floor areas:
    - Unit 1 – 131m^2;
    - Unit 2 – 128m^2; and
    - Unit 3 – 128m^2;
- Each dwelling shall have rear private open space areas;
- A new vehicle concrete crossover from Hill Street will be constructed in accordance with Council requirements. It is not proposed to allow vehicular access from the site to the rear laneway;
- External and internal boundary treatments (fencing) shall be provided;
- Landscaping is proposed;
- Post development stormwater flows are intended to be controlled within the driveway, prior to being discharged to Council's stormwater system;
- Erosion and sediment control on site during construction is to be controlled to ensure and sediment is contained within the construction area, and to protect stormwater quality; and
- All essential services shall be connected.

Refer also to Plans in **Appendix A**.

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4.0 LAND USE ZONING

Land encompassed within the subject site and surrounding area is zoned R1 General Residential Zone pursuant to the Parkes Local Environmental Plan (LEP) 2012.

The application seeks approval to demolish the existing dwelling and erect multi-dwelling housing.

The Parkes LEP adopts its own definition for various activities and in this case *'Multi Dwelling Housing'* is defined as:

"...3 or more dwellings (whether attached or detached) on one lot of land, each with access at ground level, but does not include a residential flat building."

The demolition of the existing dwelling and erection of multi-dwelling housing in the R1 General Residential zone is classified as development permitted with consent under the Parkes LEP 2012.

The permissibility of the proposed development is assessed in terms of the heads of consideration in Section 79C (1) of the Environmental Planning & Assessment Act 1979, which incorporates consideration of the Parkes Local Environmental Plan 2012 and the objectives and permissible uses outlined in residential zones.

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5.0 PLANNING CONSIDERATIONS

Section 79C(1) of the Environmental Planning and Assessment Act, 1979 (as amended) requires the Council to consider various matters in regard to the development. The proposed development has been designed with consideration to the following matters:

5.1 Background

In determining a development application, a consent authority is to take into consideration such of the following matters as are of relevance to the development the subject of the development application:

(a) the provisions of:

(i) any environmental planning instrument, and

(ii) any draft environmental planning instrument that is or has been placed on public exhibition and details of which have been notified to the consent authority, and

(iii) any development control plan, and

(iv) the regulations (to the extent that they prescribe matters for the purposes of this paragraph),

that apply to the land to which the development application relates,

(b) the likely impacts of that development, including environmental impacts on both the natural and built environments, and social and economic impacts in the locality,

(c) the suitability of the site for the development,

(d) any submissions made in accordance with this Act or the regulations,

(e) the public interest

5.2 Any Environmental Planning Instrument

5.2.1 State Environmental Planning Policies

While a number of SEPPs apply to the subject land and development thereon there will be no implications in terms of the requirements of the SEPPs on the proposed development.

5.2.2 Regional Environmental Plans

There are no relevant Regional Environmental Plans for the subject site and surrounding area.

5.2.3 Local Environmental Plans (LEP)

The subject land is zoned R1 General Residential Zone under the provisions of the Parkes Local Environmental Plan (LEP) 2012. The proposed development is permissible development with Council consent.

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Clause 2.3 Zone objectives and Land Use Table

Clause 2.3 of the LEP requires the consent authority to have regard for the zone objectives when determining the development application. The zone objectives are as follows:

- *To provide for the housing needs of the community.*
- *To provide for a variety of housing types and densities.*
- *To enable other land uses that provide facilities or services to meet the day to day needs of residents.*
- *To provide attractive, affordable, well located and market-responsive residential land.*
- *To ensure that any non-residential land uses permitted within the zone are compatible with the amenity of the area.*
- *To ensure that housing densities are broadly concentrated in locations accessible to public transport, employment, services and facilities.*

Comment: The proposed development constitutes residential accommodation at an appropriate density which is consistent with the (proposed) character of the immediate locality in an accessible location.

Clause 4.1 Minimum Lot Size

Clause 4.1(4) states that this clause does not apply in relation to the subdivision of individual lots in a strata plan or community title scheme.

5.3 Draft Environmental Planning Instruments

There are no known Draft EPIs.

5.4 Development Control Plans (DCP)

The Parkes Development Control Plan (DCP) 2013 relates to the site.

Section 5.12 of the DCP deals with 'Multi Dwelling Housing', including development occurring within a R1 General Residential Zone.

An assessment of the main performance criteria is as follows:

Site Area Requirements

The minimum lot size for multi-dwelling housing is 830m^2 and minimum width of the lot is 18 metres at front alignment of building line.

The proposed development satisfies the development standards site for area requirements in that the subject lot has an area of 1013m^2 and lot width being 20.26 metres.

Building Height

The proposed development satisfies the building height standard requirement as it is single storey and does not exceed two (2) storeys in height.

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Set-Backs to Boundaries

The proposed development generally satisfies the setback to boundary standard as follows:

- The front building line setback shall match the standard for single storey development being at six (6) metres;
- The proposed side building setbacks shall exceed the minimum three (3) metres, at 4.1 metres from the northern boundary and 7.68 metres from the southern boundary (noting that the alfresco will encroach on the northern minimum side setback, however was not considered as it will be open)
- The proposed rear building setback is 2.08metres which does not meet the required standard currently set at 4.5 metres. A departure is sought from the rear setback standard and considered justified for the following reasons:
    - The proposed building is single storey and shall cause little impact in terms of visual impact or solar access;
    - The rear of the site adjoins a laneway which exceeds 6m in width and provides an excellent buffer to neighbouring residences;
    - The proposed building elevation facing the rear boundary contains no openings which minimises any potential noise, privacy and visual impacts;
    - Each unit exceeds their private open space requirements, with a northerly aspect and sufficient provision for clothes drying; and
    - The proposed design enables for improved vehicle access to and from wider garages.

Total Floor Space to Site Area Ratio

The total floor space within a multi-unit dwelling development will not exceed 35% of the site area of the allotment.

The proposed floor space totals 342m^2 (excluding alfresco and porch areas) which equates to 33.7% of the floor space to site area ratio and therefore satisfies this standard.

Car Parking

The proposed development provides a lock-up garage for each unit and visitor parking space and therefore meets the car parking requirement of one (1) space per dwelling containing two (2) bedrooms, and one (1) visitor car park per three (3) dwellings.

It is intended that the visitor parking area be clearly marked and accessible to the remainder of the site.

Carports and Garages

The proposed development satisfies the requirements for carports and garages as they shall not be located forward of the building line; shall not dominate the streetscape and the colour and materials of the garage/s will complement that of the building.

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Solar Access

The proposed design has taken into consideration allowance for solar access in that:

- living areas of each unit are orientated in a northerly direction with sufficient setbacks from boundaries to permit adequate sunlight;
- sunlight to living areas and private open space of adjacent sites shall not be affected due to single storey nature of proposed building, orientation and setbacks;
- in summer, living areas of the units and outdoor space shall be shaded by the alfresco; and
- the building has been orientated so as to minimize the length of the western wall. Window openings have been included for presentation and surveillance of the street on this wall, with eaves and landscaping to provide some relief from summer sun.

Privacy

The proposed development generally satisfies privacy standards, in that:

- The proposed development has no facing units;
- The adjacent existing dwellings to the east and south are well separated exceeding the minimum nine (9) metres standard;
- The adjacent dwelling to the north is within the 9 metres standard and a departure is sought and considered justified for the following reasons:
    - The proposed dwelling (Unit 1) and existing dwelling are to be separated by an open space area (with sufficient room, for plant screening, if deemed necessary) and boundary fencing; and
    - The main habitable areas of the proposed dwelling unit are to be well screened by the alfresco.

Private Open Space

The proposed development generally satisfies the requirement of Private Open Space in that:

- each unit meets the 50m^2 of private, useable, open space, as follows:
    - Unit 1 (including alfresco area) = 58m^2;
    - Unit 2 (including alfresco area) = 56m^2; and
    - Unit 3 (including alfresco area) = 66m^2;
- the minimum dimensions for private open space is 3m x 15m, and a minor departure is sought for Units 1 & 2 where the length is not quite met, and is considered justified for the following reasons:
    - The private open space overall area is met;
    - The proposed depth at 4.1 metres capitalizes on the northerly aspect, providing additional solar access opportunity;
    - The private open space provides enough space for clothes drying and landscaping; and

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- The provision of an alfresco provides for a sheltered space to be utilized in all types of weather; and

- the private open space is directly accessible from the main living areas.

Landscaping

The proposed development meets the requirement of landscaping. A substantial amount of landscaping is proposed at the forward of the building line to add character to the streetscape and provide protection from the westerly sun. Landscaping is also proposed at the entrances of the units and provision made for landscaping of open space areas.

Refer to Landscape Plan, in **Appendix A.**

Waste Management

The proposed development has provided an appropriate garbage bin receptacle area. It is proposed to place the bin enclosure at the front of the site for ease of access, however an alternate option at the rear of the site has also been provided should the client prefer it for appearances.

Clothes Drying Facility

The proposed development meets the requirement for clothes drying facilities in that space has been allowed for in the laundry for a dryer, as well the private open space of each unit will allow for a clothes line which will not be visible from the street.

Fencing

The proposed development meets the fencing requirement as it is proposed to update boundary fencing and provide screening between units and the bin enclosure. It is noted that the fence should be truncated somewhat forward of the building line to ensure clear line of sight for vehicles and pedestrians alike.

Letterboxes

The proposed development meets the requirement for letterboxes as each unit is to be provided with a letterbox in an accessible position connected by a delineated pathway. It is noted that any solid structure with a nil setback should have a maximum 0.9m wall height.

Street Numbering

Each unit shall be provided with an appropriate street number.

Pedestrian Access/Footpath

The proposed development provides for delineated pedestrian access to each unit.

Vehicular Access

The proposed vehicular access (layback and crossover) to the proposed development will be constructed pursuant to Council's requirements.

Internal Access

In terms of internal access a suitable hardstand is proposed and cars will be able to enter and leave the site in a forward direction.

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Water Supply

The proposed development will require a 32mm service to meet Council requirements.

Sewerage

A sewer main is available to the site and there does not appear any obvious constraints for the proposed development to connect to this system.

Stormwater Management

The proposed development will add some impervious area to the site with the potential to increase stormwater runoff. It is proposed to control stormwater discharge in two ways; firstly part of the roof will drain to rainwater tanks with overflow to lawn and gardens; secondly the driveway will be designed to act as a catchment collecting stormwater and providing slow release to the street via a pit and/or dish drain and pipe to Council's stormwater system in Hill Street. The fall of the land shall assist with the design. Full details can be provided at construction certificate stage confirming that pre-development flows shall match post development flows.

Other Services

All other essential services are available. Suitable arrangements will need to be made with regard to separate electrical services to suit the future strata subdivision.

Section 6 of the DCP deals with subdivision/s. The proposal shall involve strata subdivision of the units. The subdivision shall be carried out in accordance with the appropriate legislation and include separate water and power metered services. It is not intended to use the rear laneway for vehicular access.

5.4 Any Matters Prescribed by the Regulations

The proposed development requires the demolition of an existing dwelling and out-buildings, therefore It is intended to carry out demolition work in accordance with the requirements of Australian Standard 2601-2001. A preliminary work plan follows based on guidelines in AS 2601-2001:

a) *The location of the site on which the structure to be demolished stands.*

Comment: The subject site is located at 91 Hill Street, Parkes.

b) *The overall height of the structure above the ground level and the least distance from the structure to each site boundary (all to the nearest 0.5m).*

Comment: The overall heights of the building structures are approximately 2.5m to the eave line and 3.5m to the top of the roof ridge line.

The building setbacks for the dwelling are approximately as follows:

- Front Setback – 6m
- Side (Southern) Setback – 3m
- Side (Northern) Setback -5m
- Rear Setback – 32m

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The outbuildings encroach on the above setbacks but demolition of these structures should not pose a significant impact on neighbouring properties.

c) *A brief description of the type of building (occupancy class), its structural support system services and the principal materials of its construction.*

Comment: The type of building is a Class 1a- *"a single dwelling being- a detached house"*, with the main building materials consisting of fibro-board, timber and corrugated iron.

d) *A description of the methods of demolition proposed to be used and type of major equipment proposed for implementing those methods and the means of moving such equipment from floor to floor.*

Comment: The brief to the contractors shall be to fence off and secure the whole site. Seal off and disconnect services, place up safety barriers.

The building shall be demolished in the most part by hand. It is proposed to salvage, any reusable material. There are unlikely to be any major equipment to be used, other than possibly a bobcat or similar device and tipper to remove gathered waste.

e) *A description of the methods proposed for handling and disposing of demolished materials and, in particular, of hazardous substances.*

Comment: An amount of asbestos may be encountered in the demolition of this dwelling. The contractor shall have documented procedures in place to handle and dispose of this material in an appropriate manner. The appropriate authorities will be contacted for the removal and disposal of hazardous materials.

f) *A description of the proposed sequence of carrying out the demolition works and an estimate of the time, in days, that is likely to take to complete all or each of the stages of work.*

Comment: It is expected that the demolition shall take several days to complete. It is proposed to deliver all appropriate non-recyclable waste to the Parkes Waste Depot.

g) *Details of protective measures, including overhead protection and scaffolding required by Clauses 1.5 and 1.7.*

Comment: It is unlikely that any overhead protection over the footpath shall be required. Notwithstanding the contractor should employ proper procedures when dealing with the demolition of the dwelling.

h) *The dimensions of the demolition exclusion zone shall be determined after considering existing conditions and work methods. Depending on the demolition method the zone may need to be larger than the demolition site during key stages of the demolition operation.*

Comment: The exclusion zone is proposed to be confined to the subject land.

i) *Any other plans, illustrations, or written documents as may be necessary to clearly defined or substantiate the proposals made under Items (d) to (g).*

Comment: Refer to Drawing No. 22099-A03, in **Appendix A**.

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j) *Provision of an environmental management plan for the site and structure.*

Comment: It is proposed to incorporate basic sediment and erosion control measures during and post demolition.

k) *Occupational health and safety system (see AS 4801).*

Comment: It is assumed that all appropriate WH & S measures shall be met by the contractor.

5.5 Any Likely Impacts of the Development

5.5.1 Generally

The proposed development is consistent with the residential character of the locality.

5.5.2 Noise

Acoustic privacy has been considered both between the dwellings with appropriately constructed dividing walls and separating bedrooms from living areas; and designing living areas to the rear of the property with satisfactory setbacks so as to minimise any potential noise impact on neighbouring properties.

5.5.3 Air

The proposed construction works will generate some air pollution, primarily from the extra vehicles on the site and some dust pollution. The incidence of air pollution can be reduced by using appropriate equipment; employing good work practice and utilising a water spray, especially in conditions where dust is likely to be a nuisance.

5.5.4 Social and Economic Impact

The proposal supports a mix of housing type on an appropriately zoned site with existing services which is considered a positive social and economic impact.

5.5.5 Other

There are no other issues such as flooding, heritage, flora/fauna or bushfire which would significantly impact upon the development.

5.6 Suitability of the Site for the Proposed Development

5.6.1 Does the proposal fit in the locality?

The suitability of the site for the proposed development has been addressed in the above sections of this report. There are no prohibitive constraints posed by adjacent development; there are adequate transport facilities in the area; utilities and services are available to the site; there are no hazardous land uses or activities nearby and ambient noise levels will not affect the development.

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5.6.2 Physical attributes

There does not appear to be any zoning, planning or environmental matters that should hinder the proposed development of the site.

5.7 Any Relevant Submissions

The proposal is required to be notified to the immediate adjoining locality in accordance with the Parkes Development Control Plan 2012.

5.8 The Public Interest

The proposal is unlikely to create any negative impact on the amenity of the area and is therefore deemed to be positive in terms of the public interest.

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6.0 CONCLUSION

It is recommended that the proposed demolition of the existing dwelling and development of a multi dwelling building at Lot 2A Section 50 DP 758827, 91 Hill Street, Parkes be supported on the following grounds:

- The proposal is considered acceptable in terms of Section 79C of the Environmental Planning and Assessment Act, 1979;
- The proposal supports the relevant provisions of the Parkes Local Environmental Plan 2012;
- The proposed development generally complies with the Parkes Development Control Plan 2013.
- The proposed development is not anticipated to generate any adverse impacts in the locality;
- The building presents a modern design and features with appropriate solar access which will complement the streetscape;
- The proposed development shall provide affordable housing in an accessible location; and
- All essential services are available to the subject land.

If this submission raises any further enquiries please contact the undersigned in our Dubbo office.

Yours faithfully

BARNSON PTY LTD

Jim Sarantzouklis, MPIA CPP

DIRECTOR

General Manager Mayor

Document Set ID: 804448
Version: 2, Version Date: 14/04/2015

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7.0 BIBLIOGRAPHY

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Environmental Planning and Assessment Act, 1979

Parkes Development Control Plan 2013

Parkes Local Environmental Plan 2012

General Manager Mayor

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APPENDIX A

Plans

General Manager

Mayor

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Our Reference: 22099-P02.docx

Friday, 27 February 2015

GENERAL MANAGER
PARKES SHIRE COUNCIL
Attn: Andrew Raines
2 Cecile Street
PARKES NSW 2870

Dear Sir,

Re: DA15007 – Multi Dwelling Housing, 91 Hill Street, Parkes
Additional Information

Reference is made to your letter dated 12 February 2015 requiring additional information to assess the subject application and we wish to advise as follows:

1. **Owners Consent** – we understand that original owner's signatures have been provided to Council's satisfaction.
2. **Site Plan** - please refer to revised Drawing No. 22099-A04 attached for building setback dimensions (from nearest boundary to proposed alfresco) and turning circles to all garages.

   As noted in the original statement of environmental effects (p. 12) the proposed alfresco structures will encroach on the minimum side setback of 3m. The approximate side setback shall be as follows:

   - Unit 1 – 1.152m
   - Unit 2 – 1.135m
   - Unit 3 – 1.114m

   A departure from the setback standard is sought and considered justified for the following reasons:

   - The proposed alfresco/s is at ground level and open on all three sides encroaching the setback;
   - The proposed alfresco/s allows for covered private open space to ensure maximum usage of this area;
   - The proposed alfresco/s shall not significantly impact neighbours; and

General Manager Mayor

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- The proposed alfresco/s will be of a high quality design and complements the rest of the development.

3. **Stormwater Management Plan** – please refer to Drawing Nos 22099-C01 to C03 'Stormwater Design Plan' attached, noting that by controlling flows post development flows will be equal to or less than pre-development flows.

   In association with the stormwater management plan a minor modification has been made to the roofline (involving a small step) between the units. The roof line change raises no significant impacts and the proposed stormwater control and discharge is considered appropriate for the development.

If you have any further enquiries regarding this matter, please contact the undersigned.

Yours faithfully

BARNSON PTY LTD

Jim Sarantzouklis AIBS MPIA CPP
DIRECTOR

General Manager Mayor

Document Set ID: 804448
Version: 2, Version Date: 14/04/2015

Owen and Judy Thomas

95 Hill Street

PARKES NSW 2870

Andrew Raines

Parkes Shire Council

RE: Development Application No: DA15007 (Lot2A Section 50 DP 758827, 91 Hill Street Parkes).

I would like to make an objection to the proposed fence that will be erected between my property at 93 Hill Street and the new development. I have two objections to this fence:-

First objection is the only a few years ago I replaced this fence myself. All the materials were new galvanised sheets, rails and posts. All the posts were cemented into the ground in holes about 600 mm deep, then a concrete footing strip was placed along the length of the fence. I had all the rails professionally welded to the posts, then the 1800mm galvanised panels tek screwed to the rails on every second ridge.

I had to put up this fence as there were two large dogs in the yard that had to be kept in, and the fence stood up very well. The quality of this fence in my opinion is better than the Colour Bond type fence that they want to replace it with. At present time there is no side fence from the building line to the front boundary and I am not opposed to a Colour Bond fence to be placed there.

Second objection is the proposed development that I received had the colour bond fence between my property and the development was going from the front (footpath) boundary line to the rear boundary, it was my understanding that the side fence from the front boundary line should be 1200mm to the building lines, then one transitional panel from 1200mm to 1800mm, with the remaining fence 1800mm. The reason not wanting the side fence 1800mm to the front boundary is that I am putting a front fence on my properties at 93 and 95 Hill street. My initial application was for an 1800mm high 'Open Type' construction fence but this was knocked back by council so I am drawing up plans for a smaller (possible 1500mm) front fence, which would look silly butting up to an 1800mm colour bond side fence.

One thing that was not mentioned on the Proposed Development plans was the colour of the Colour Bond fence, I would object if the proposed colour did not go with the colours of my house.

Owen THOMAS

Judith THOMAS

12.3 (DPE) DA15017: Change of Use - Vehicle Repair Station at 98-100 Clarinda Street, Parkes

Development Application Information

Application No: DA15017

Applicant: Mr RW Oxley & Ms SA Patterson

Property: Lot 1 Section 30 DP 758827, 98-100 Clarinda Street, Parkes

Proposal: Change of Use - Vehicle Repair Station

Executive Summary

Development Application No. DA15017 proposes a Change of Use, Vehicle Repair Station at Lot 1 Section 30 DP 758827, Workshop 1, 98 - 100 Clarinda Street, Parkes. A copy of the site and elevation plans of the proposal are attached to this report.

The application is supported by a Statement of Environmental Effects and supplementary documentation. The application was lodged on the 19 February 2015 by Mr «Applicant».

The development application has been reported to Council for determination as Council received a submission during the neighbour notification period.

Background Information

The allotment is in an older established area of the town. There is an existing brick building on site divided into three individual workshops. An existing driveway provides access from Clarinda Street and a secondary driveway provides access from High Street. The allotment also has access to a rear laneway to the south.

The allotment has been subject to multiple Change of Use Development Applications. Building Application 190/92 was submitted to Council for the erection the building which specified the use for light industry workshops. The building has had multiple approvals for it's use including a Food Distribution Centre, Office, Warehouse and Service Facility. Further documentation on Councils records indicates that the building has been used for Kart Manufacturing.

The land is identified on Council's contaminated lands register as a site of possible contamination. It is indicated that the potential contamination is associated with a previous use, being All Glaze Glass Service.

Neighbouring property owners were notified of the proposed development and an objection was received by Council relating to the development.

Legislative, Policy & Management Planning Implications

The proposed development was assessed under the provisions of the *Parkes Local Environmental Plan 2012*. The subject land is zoned B4 Mixed Use under the *Parkes Local Environmental Plan 2012*, which permits the development with the consent of Council.

Budget & Financial Aspects

Nil.

Recommendation

It is recommended that the application be approved subject to the conditions contained in the report.

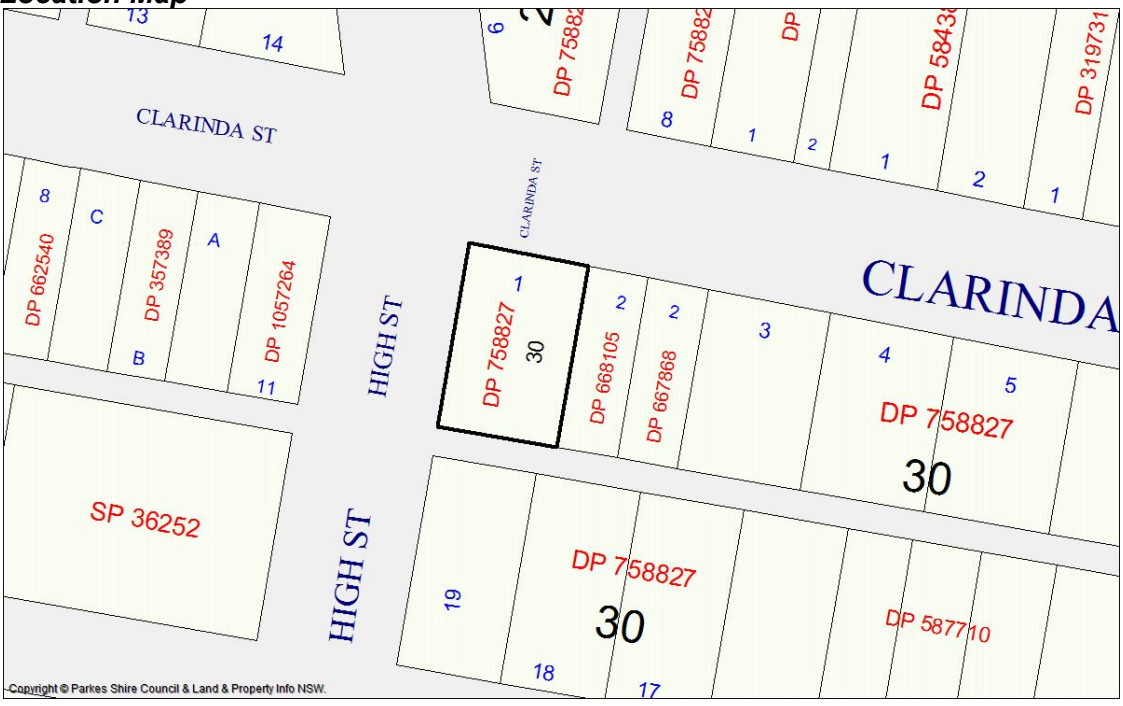
Report

An application has been received from Mr «Applicant» for the Change of Use, Vehicle Repair Station at Lot 1 Section 30 DP 758827, 98 - 100 Clarinda Street, Parkes.

The site has a total area of 1013 square metres. The vehicle repair station is proposed to be located within workshop one in the north-western corner of the existing building. The building has a six metre front setback and three metre side setback. The building is built to the remaining two boundaries. The proposed development includes advertising signage associated with the business. A copy of the submitted plans and documentation are provided in **Attachment 1**.

The surrounding developments are predominately of a residential nature consisting of single storey dwelling-houses. There are commercial premises to the north of the site and a child care centre to the south.

Location Map



General Manager

Mayor

Consultation

The development was notified to adjoining property owners for a period of 14 days from 26 February 2015 to 11 March 2015 in accordance with the Council's standard notification procedures. During the period, Council received one submission. A summary of the matters raised is tabled below.

Property	Response	Comment
Lot 2 DP 668105 Mr GS & Mrs PM Murray, 96 Clarinda Street, Parkes. (see **Attachment 2**)	Objection to the proposed development for the following reasons: 1. The development will have cars and other vehicles around the proximity of our property affecting the liveability of current and future tenants. 2. The objector requests that Council restrict the parking of vehicles in front of 96 Clarinda Street and the rear laneway preventing access to both areas.	The site currently contains three onsite car parks associated with Workshop 1. An assessment of the required parking provisions under Council's Development Control Plan 2013 indicates that an additional car parking space is required to adequately service the development. No additional car parking spaces can be provided onsite. It is also considered that the ongoing operation of the development can be managed to ensure that a reasonable residential amenity is maintained at all times. Should consent be granted, it is recommended that conditions be applied to ensure that sound level generated from the development does not exceed 5dBA above ambient noise level, vehicles are legally parked and that nothing associated with the development is located on the footpath or adjoining public area. In response to the submission, the applicant has requested that Council consider cash in lieu of providing a parking space onsite. It is considered that there is adequate parking within High Street to cater for additional parking not being provided on-site. This matter is discussed under 'development contribution' section of this report.

Environmental Assessment

The following matters as listed under Section 79C of the *Environmental Planning and Assessment Act, 1979*, are relevant in considering this application:

79C Evaluation (1)(a) (i) any environmental planning instrument

State Environmental Planning Policy - Infrastructure 2007
Clause 45 of SEPP Infrastructure requires the Consent Authority to consider any development application (or an application for modification of consent) for any development carried out:

- within or immediately adjacent to an easement for electricity purposes (whether or not the electricity infrastructure exists),
- immediately adjacent to an electricity substation, within 5m of an overhead power line,
- includes installation of a swimming pool any part of which is: within 30m of a structure supporting an overhead electricity transmission line and/or within 5m of an overhead electricity power line, or
- placement of power lines underground.

The proposal is not within or immediately adjacent to any of the above infrastructure; as such, the subject application is considered to satisfy the provisions of Clause 45 SEPP Infrastructure.

State Environmental Planning Policy No 55 – Remediation of Land
Clause 7 (1) (a) of SEPP 55 requires the Consent Authority to consider whether land is contaminated. Council records indicate that the subject site is used for light industry workshop used by all glaze glass service with no known prior landuse. This known industrial activity was limited to the workshop sections of the building and conducted on a concrete floor. A site inspection of the premises by Council officers did not reveal any visual evidence of contamination. In this regard it is considered that the site does not poses a risk of contamination given it will be used for a similar industrial activity. Therefore, no further consideration is required under Clause 7 (1) (b) and (c) of SEPP 55.

State Environmental Planning Policy No. 64 – Advertising and Signage
The objectives of the policy aim to ensure that the proposed signage is compatible with the desired amenity and visual character of the locality, provides effective communication and is of high quality having regards to both design and finishes.

Clauses 8 and 13 of SEPP 64 require Council to determine consistency with the objectives stipulated under Clause 3(1)(a) of the aforementioned SEPP and to assess the proposal against the assessment criteria of Schedule 1. In accordance with the provisions stipulated under Schedule 1 of SEPP 64, the assessment below is provided.

Matters for Consideration	Comment	Complies
1. Character of the area Is the proposal compatible with the existing or desired future character of the area or locality in which it is proposed to be located?	Given the sites location within a mixed use district with similar approved signage, the proposed signage is considered compatible with the area.	Yes
Is the proposal consistent with a particular theme for outdoor advertising in the area or locality?	The proposed signage is consistent with other advertisements in the locality and will enhance the established pattern for the area.	Yes
2. Special areas Does the proposal detract from the amenity or visual quality of any environmentally sensitive areas, heritage areas, natural or other conservation areas, open space areas, waterways, rural landscapes or residential areas?	The proposal does not detract from the visual amenity of the area or views to and from the surrounding residential properties.	Yes
3. Views and vistas Does the proposal obscure or compromise important views?	There are no identified important views or vistas.	Yes
Does the proposal dominate the skyline and reduce the quality of vistas?	The proposal does not include skyline projections or reduce the quality of vistas.	Yes
Does the proposal respect the viewing rights of other advertisers?	The proposal would not affect the viewing rights of other advertisers.	Yes
4.Streetscape, setting or landscape Is the scale, proportion and form of the proposal appropriate for the streetscape, setting or landscape?	The scale, proportion and form of the proposed signage is considered appropriate within the commercial and residential locality.	Yes
Does the proposal contribute to the visual interest of the streetscape, setting or landscape?	The new signage will contribute to the visual interest of the setting.	Yes
Does the proposal reduce clutter by rationalising and simplifying existing advertising?	Although, more signage is proposed, it will not create visual clutter and will improve the overall appearance of the site.	Yes
Does the proposal screen unsightliness?	There is no unsightliness to be screened.	Yes

General Manager Mayor

Does the proposal protrude above buildings, structures or tree canopies in the area or locality?	The proposal does not protrude above buildings, structures or tree canopies in the area.	Yes
5. Site and building Is the proposal compatible with the scale, proportion and other characteristics of the site or building, or both, on which the proposed signage is to be located?	The proposed signage is of a suitable scale for the building, it is not considered out of proportion with the building and the site.	Yes
Does the proposal respect important features of the site or building, or both?	The proposed signage would not affect any important features of the building or site.	Yes
Does the proposal show innovation and imagination in its relationship to the site or building, or both?	The proposed signage is considered acceptable in its design and material selection.	Yes
6. Associated devices and logos with advertisements and advertising structures Have any safety devices, platforms, lighting devices or logos been designed as an integral part of the signage or structure on which it is to be displayed?	Nil.	Yes
7. Illumination Would illumination result in unacceptable glare, affect safety for pedestrians, vehicles or aircraft, detract from the amenity of any residence or other form of accommodation?	The proposed signage does not include any illumination and therefore will not affect the safety of pedestrians, vehicles or aircraft within the locality.	Yes
Can the intensity of the illumination be adjusted, if necessary?	Not applicable.	Yes
Is the illumination subject to a curfew?	Not applicable	Yes
8. Safety Would the proposal reduce the safety for any public road, pedestrians or bicyclists?	The proposal would not obscure sightlines from public areas. The proposed business identification signage will not protrude from the building or create a visual distraction for any people within the locality.	Yes.

The proposed signage is defined by SEPP 64 as building identification sign (wall signage). Generally, the proposed signage is considered to be of a scale and design suitable for the locality.

General Manager Mayor

Parkes Local Environmental Plan 2012
The site is zoned B4 Mixed Use under the *Parkes Local Environmental Plan (PLEP) 2012*. The proposed development is categorised as vehicle repair station (defined below) which is permissible with the consent of Council.

> **Vehicle repair station** means "a building or place used for the purpose of carrying out repairs to, or the selling and fitting of accessories to, vehicles or agricultural machinery, but does not include a vehicle body repair workshop or vehicle sales or hire premises."

The objectives of this zone are:

a) To provide a mixture of compatible land uses.
b) To integrate suitable business, office, residential, retail and other development in accessible locations so as to maximise public transport patronage and encourage walking and cycling.
c) To minimise conflict between land uses within the zone and land uses within adjoining zones.
d) To encourage development that supports or complements the primary office and retail functions of the local centre zone.

Clause 2.3 requires the Consent Authority to have regard to whether the development is consistent with the B4 Mixed Use zone objectives. The proposed development is generally considered consistent with these zone objectives, specifically objectives (a) and (c), given the proposal is compatible with surrounding service industry and commercial landuses, and would be appropriately designed, managed and operated in accordance with objective (c) to minimise any potential landuse conflicts with surrounding residential landuses.

Clause 5.10 requires the Consent Authority to consider heritage matters. Accordingly, the development does not involve a heritage item nor is the development located within the vicinity of any items of environmental heritage adopted by Council.

Clause 6.7 requires the Consent Authority to consider whether the site is appropriately serviced for the proposed development. The land is adequately serviced in terms of supply of water, supply of electricity and sewerage management, stormwater drainage. Suitable vehicular access is provided to cater for small vehicle types associated with the proposed development.

S79C(1)(a) (iii) any development control plan (DCP)

Council's Development Control Plan 2013, Section 3 – Commercial Development applies to the land. Generally the development is consistent with the general principals of development, commercial objectives and relevant controls and planning provisions as discussed herein.

Clause 3.3.4 Car Parking
Car parking required for the proposed vehicle repair station and ancillary office use is calculated based on the rate of 1 space per 55sqm of Gross Floor Area (GFA) and 1 space per 40sqm of GFA respectively. Based on the submitted floor plan, the proposal would involve: 231.7sqm vehicle repair station and 27sqm office. This would require the following car parking spaces:

Vehicle repair station	4.21 spaces
Office use	0.68 spaces
Total	4.89 spaces (5 spaces rounded)

The existing development has a historic parking credit of 4 spaces. After factoring historic parking credits of 4 spaces, the proposal would require an additional car parking space to provide adequate parking provision. The additional car parking space is not able to be provided onsite and therefore a Section 94 contribution payment will be required as a condition of consent.

Existing loading arrangements were previously approved by Council under BA190/92. Proposed loading and servicing operations have not been detailed in the submitted documentation. To ensure compliance with the loading operations control, it is recommended that a standard condition be applied for all loading and servicing operations are carried out wholly onsite.

Clause 3.3.6 Signage
Only business identification signage is proposed. This matter is discussed within 'SEPP64' section of this report.

Clause 3.3.7 Outdoor lighting
The proposed development does not include any external lighting. Should consent be granted, it is recommended that a standard condition be applied to ensure that any future lighting is not obtrusive.

Clause 3.3.8 Services
Adequate essential services are connected to the property.

Clause 3.3.10 Waste management
The submitted documentation indicates that no vehicle washing is proposed onsite and that any liquid waste would be collected in approved trays, stored within a bunded area and disposed of by a licensed private contractor. It is considered appropriate to impose conditions of consent to ensure that design and use of all bunded areas for liquid waste and contaminated parts will achieve compliance.

No details have been provided regarding solid waste collection, storage and disposal. Accordingly, it is appropriate to apply standard waste conditions to ensure suitable waste management arrangements.

Clause 3.3.12 Stormwater
Adequate essential services are connected to the property.

Clause 3.3.13 Energy Efficiency
The proposal has not identified any energy saving devices or systems. No building works are proposed, and no building upgrades are required as a result of the change of use development.

S79C(1)(a) (iiia) any planning agreement that has been entered into under section 93F, or any draft planning agreement that a developer has offered to enter into under section 93F

The applicant has not entered into any form of planning agreement.

S79C(1)(a) (iv) the regulations (to the extent that they prescribe matters for the purposes of this paragraph)

In accordance with Clause 93 Environmental Planning and Assessment Regulation 2000 Change of Use - Fire Safety Considerations, Council's Building Surveyor has advised that the building is suitable for its intended use (class 8 factory) subject to compliance with a revised safe safety schedule and removal of the mezzanine to ensure its use is a void space. These matters have been addressed via conditions of consent to ensure compliance.

The relevant matters prescribed have been considered during the assessment of this application.

S79C(1)(b) the likely impacts of that development, including environmental impacts on both the natural and built environments, and social and economic impacts in the locality

Context and Setting
The subject land is currently occupied by a commercial premises. The proposed development is consistent with the nature of the surrounding mixed use area. The area is occupied by commercial offices, residential dwellings and retail premises. The proposed development will not have any negative impacts regarding limiting views or solar access to neighbouring properties. It is considered that the Vehicle Repair Station will not have any significant impact upon the adjoining neighbouring properties.

Access, transport and traffic
The site is located on Clarinda Street and High Street which is a sealed urban street. The property is serviced by a rear laneway. Kerb and gutter is constructed on the site. No additional traffic will be generated as a result of the proposed development. An existing driveway will be utilised to access the development therefore no new road openings will be created as part of the development.

Public Domain
The proposed development will not compromise the availability and enjoyment of public recreational opportunities in the locality. In this regard, it is assessed that minimal impact will result on the existing public domain.

Utilities
The existing building is connected to the reticulated water supply, electrical supply and reticulated sewerage system. The proposed development does not require any utilities.

Heritage
Due to the urban uses of the subject property there is considered to be limited potential for the land to comprise sites, items or places of significant Aboriginal cultural heritage.

Site inspection did not identify any sites, items, or places of significant European heritage proposed to be disturbed or impacted on as part of the development. The information supplied by the application with the development application did not identify any sites items or places of cultural heritage.

Other land resources

The proposed development is located on land which has historically been used for residential and commercial purposes. The land is zoned B4 Mixed Use and is therefore appropriately located for a variety of urban developments.

The development is not likely to have detrimental effects on conserving and using valuable land resources such as mineral and extractive resources and water supply catchments subsequent to the original subdivision approval to create dwelling-house allotments.

Water

The existing building is connected to a reticulated water connection. The proposed development does not contain additional water using fixtures. There will be no changes to the stormwater disposal.

Soils

The implications for soil erosion can be addressed through the imposition of conditions of consent requiring soil erosion and sedimentation control during the construction phase of the development. The ongoing use of the development is unlikely to create impacts to the site soils.

Air & Microclimate

There are no significant air quality or pollution issues arising from existing or proposed activities carried out on the site.

Flora and Fauna

The information in support of the application has not identified any threatened species of flora or fauna that may be affected by the development proceeding. The site has been utilised for urban purposes for many years and there is considered minimal possibility for any threatened species to be on site.

Waste

Council's reticulated sewer system is connected to the subject site. The proposed development will not impact on this system. The Statement of Environmental Effects has specified that a private contractor will be engaged to dispose of waste oils, liquids and solids.

No vehicle washing operations or trade waste disposal is proposed. All liquid and contaminated waste would be collected and stored within a bunded area for disposal by a private waste contactor, no details have been provided of the design and location of the bunded area. It is likely that the development may pollute receiving waters without appropriate measures to isolate and contain contaminated spills. Therefore, it is recommended that a condition be applied to ensure any bunded area is suitably designed, and used for the storage of any chemical and contaminated parts so as the development does not pollute receiving waters under the Protection of the Environment Operations Act 1997.

Noise and Vibration

Details have been provided regarding the type and location of noise generating plant and equipment, however, any such plan and equipment would be located within the existing building, approximately 25m from the nearest noise sensitive receptor. It is recommended that standard conditions be applied to ensure that operations do not generate 'offensive noise' as defined under the Protection of the Environment Operations (Noise Control) Regulation 2008, and that any noise generating plant and equipment be located and designed with sound reduction measures i.e. mufflers, silencers, sound absorbing barriers and enclosures within the building in accordance with the NSW EPA Automotive Servicing and Repair Guidelines and NSW WorkCover Authority requirements.

Business operations are proposed to be to normal business hours. Should consent be granted, it is recommended that a condition be applied for hours of operations to be limited to 7am to 7pm Monday to Friday and from 8am to 12pm Saturday to maintain reasonable residential amenity for nearby residential properties.

Given the above it is not considered that the ongoing use of the development will cause any significant noise and vibration.

Natural Hazards

The site is not flood prone or bush fire prone in accordance with the map prepared by the NSW Rural Fire Service and certified in accordance with Section 146 of the Environmental Planning and Assessment Act.

Technological Hazards

Council records indicate that the subject site is potentially contaminated. The site was previously used as All Glaze Glass Service. Site inspection does not reveal any evidence any contamination or any other land use activities that may give rise to concerns about soil contamination in relation to State Environmental Planning Policy No. 55 - Remediation of land. It does not appear warranted to condition further investigation into site contamination.

Safety Security and Crime Prevention

The building does not pose a safety security or crime prevention risk.

Social Impact in the Locality

Due to the type and scale of the proposed development, the social impacts of the development are not likely to be significant.

Economic Impact in the Locality

Due to the type and scale of the proposed development, the economic impacts of the development are not likely to be significant. It is likely that the proposal will have a positive impact by providing local employment opportunities.

Site Design and Internal Design

The location of the development on the site will not detrimentally affect adjoining land. The proposed site does comply with the relevant standards in Council's Development Control Plan 2013. The size and scale of proposed building are appropriate for the subject lot and the proposed use.

Construction
The change of building use is able to be constructed to comply with the requirements of the Building Code of Australia.

Cumulative Impacts
The proposal is surrounded by predominately a mixture of residential and commercial allotments. The proposed development upon the subject allotment is consistent with the relevant provisions of Parkes Local Environmental Plan 2012. It is considered that adequate information has been provided in order for Council to satisfy itself that the location of the proposed development will be unlikely to significantly impact upon, or be impacted by, adjoining land uses.

It is assessed that the cumulative impact of the vehicle repair station are not such that the application should be refused.

Having regard to the considerations set out in this assessment the cumulative impact of the vehicle repair station are not such that the application should be refused.

S79C(1)(c) the suitability of the site for the development,

There are two key heads of consideration in the assessment of site suitability:

Does the proposal fit in with the locality?
The proposal's compliance with the Council's Local Environmental Plan and compatibility with existing and desired future development of the locality ensures that the development is appropriate.

Are the attributes of the site conducive to the proposed development?
The site is considered to be suitable for the development, subject to suitable conditions to address known site constraints, as the proposal is likely to have minimal environmental impact.

S79C(1)(d) any submissions made in accordance with this Act or the regulations,

The proposed development was notified to property owners surrounding the subject property. The notification period closed at 5pm on 11 March 2015. There was one submission received regarding the development.

S79C(1)(e) the public interest

The proposed development will have minimal impact on the shire generally. The minor nature and scale of the development and the proposed location will result in an acceptable development.

S94 Contributions

The applicant has requested that all additional car parking spaces required by the development be provided in the form of cash in lieu provisions under the Parkes Council Section 94 Contributions Plan No. 1. In accordance with the Plan, each car parking space not physically provided onsite is levied at rate of $2,800.00 per space. Therefore, the contribution for 1 car parking space is calculated to be $2,800.00.

The amount to be paid will be adjusted at the time of actual payment. The Implicit Price Deflator for Gross Fixed Capital Expenditure - Private Dwellings at the time of the determination is 104.4% (March 2014). This matter has been addressed via a condition of consent.

Conclusion

The development is not considered likely to have a significant and detrimental impact on the natural or built environment and is suitable for the site, having regard to its compatibility with surrounding development and compliance with relevant planning controls.

Having considered the documentation supplied by the applicant, the findings of site inspections and the comments made from consultation, it is assessed that the impacts of the proposal and the likely environmental interactions between the proposed development and the environment are such that Council should not refuse the development application. Accordingly, a recommendation of conditional approval is listed in the recommendation.

Conditions

Approved Plans and Documentation

1. The development shall be carried out in accordance with the approved plan(s) numbered DA15017 and stamped by Parkes Shire Council and attached to this consent except where amended by any of the following conditions. A copy of the stamped approved plans must be kept onsite for the duration of site works and be made available upon request to either the Principal Certifying Authority or an officer of the Council.

Limitations on Consent

2. The development must be designed, operated and maintained in accordance with the NSW Department of Environment and Climate Change publication Environmental Action for Automotive Servicing and Repairs.

3. The hours of operation of the use, including deliveries, are to be restricted to those times listed below:

   (a) Weekdays 7:00am to 7:00pm
   (b) Saturdays 7:00am to 12:00pm
   (c) No work is permitted on Sundays and Public Holidays

   Any variation to these hours is to be subject to the prior consent of Council.

4. The existing mezzanine must only be used as a void space meaning no activities, use or storage is permitted at any time.

5. A minimum of three (3) on-site car parking space are to be provided for the proposed development. All vehicle parking and manoeuvring areas shall be paved/sealed and line marked in accordance with Parkes Shire Council's Development Control Plan 2013 and AUS-SPEC #1/Parkes Shire Council. Trafficable areas shall be maintained in good order, kept clear and available at all times for such purposes. Drainage of paved surfaces is to be provided to the satisfaction of council.

6. All vehicles must enter and exit the subject land and proposed development in a forward direction. No reversing of vehicles onto the public roadway system, including laneways will be permitted. All vehicles must be parked legally and no vehicles are permitted to be parked over the public footpath.

7. The location and facilities for the collection, storage and disposal of waste generated within the premises must be in such a manner that the waste materials/storage bins or refuse areas are not visible from any public place. No materials, waste matter or products shall be stored outside the building at any time.

8. All loading and unloading of delivery vehicles, is to take place off-street and must not inhibit the free flow of vehicles accessing the site or other premises in the area. Loading facilities, internal docks or goods handling areas are to be maintained free of obstruction for the sole use of delivery vehicles.

9. Nothing associated with the development or business is to be located on the footpath or adjoining public area, including the parking of vehicles, storage of goods, materials, waste or the like.

10. Any chemical, hazardous, toxic materials or contaminated parts must be handled and stored in accordance with the Occupational Health and Safety Regulation 2001 and NSW WorkCover Authority requirements and all tanks, drums and containers of toxic and hazardous materials or contaminated parts shall be stored in a bunded area. The bund walls and floors shall be constructed of impervious materials and shall be of sufficient size to contain 110% of the volume of the largest tank plus the volume displaced by any additional tanks within the bunded area.

11. No contaminated waste water or liquid waste is to be discharged into Parkes Shire Council's stormwater system or sewerage without the prior submission of a trade waste application to Parkes Shire Council and a Trade Waste Agreement being entered into with Parkes Shire Council and the Applicant.

12. Any external lights shall be operated and maintained in accordance with the Australian Standard AS4282 - Control of the Obtrusive Effects of Outdoor Lighting so as not to cause a nuisance or adverse impact on the amenity of residents of the surrounding area or to motorists on nearby roads.

13. The sound level output from the development or business shall not exceed 5dBA above the ambient noise level measured at the boundary of the property.

14. There must be no interference with the amenity of the area by reason of the emission of any "offensive noise" as defined in the *Protection of the Environment Operations Act 1997*, vibration, smell, fumes, smoke, vapour, steam, soot, ash or dust, or otherwise as a result of the development.

15. An Annual Fire Safety Statement shall be furnished to Parkes Shire Council for all the Essential Fire or Other Safety Measures forming part of this approval within twelve (12) months after the Fire Safety Certificate was issued. A copy of the Annual Fire Safety Statement must be submitted to Council by the owner. An electronic copy of the Annual Fire Safety Statement shall also be forwarded to the Fire Commissioner via the following dedicated email address: afss@fire.nsw.gov.au.

16. A required exit or path of travel to an exit, must have an unobstructed height throughout of not less than two (2) metres and an unobstructed width throughout of not less than one (1) metre at all times.

17. All works required in carrying out the development to be in accordance with any and all requirements of the NSW WorkCover Authority.

18. Materials to be used on the signs must be of a new appearance and in good condition.

19. Signage is not to flash, move, be objectionably glaring or luminous.

20. Development Consent is granted to erect the approved advertising sign for a period of fifteen (15) years from the date of occupation. Should the proponent wish to extend this approval a new development application will need to be lodged and determined by Parkes Shire Council.

Prior to use commencing

21. Prior to the use commencing, the following Section 94 Contributions are required towards the provision of public amenities and services in accordance with the Parkes Council Section 94 Contributions Plan No. 1.

Number of Car Parking Spaces	Cost per Space	Amount
1 bays	$2,800.00	$2,800.00

The amount to be paid will be adjusted at the time of actual payment. The Implicit Price Deflator for Gross Fixed Capital Expenditure - Private Dwellings at the time of the development application determination is 104.4% (March 2014).

Note: Any change in the Implicit Price Deflator (IPD) between the date of this approval and the date that the Section 94 Contribution is paid will be added/subtracted from the amount cited above. The amount will be adjusted at the time of actual payment in accordance with the Parkes Council Section 94 Contributions Plan No. 1.

22. Prior to the commencement of use, the building is to be upgraded to comply with the attached fire safety schedule forming part of the approved plans and the following requirements:
    (a) Any door forming part of a required exit must be readily openable without a key from the side that faces a person seeking egress by a single hand downward action or pushing action on a single device located between 0.9 metres and 1.1 metres from the floor to comply with D2.21 of the Building Code of Australia.
    (b) Fire hose reels must be provided in accordance with E1.4 of the Building Code of Australia and Australian Standard 2441 - installation of hire hose reels should the walls of the factory not be compartmentised from the remainder of the building by walls with an FRL of 90/90/90.
    (c) Portable fire extinguishers must be provided for the appropriate risk class in accordance with Australian Standard 2444 - portable fire extinguishers and fire blankets to comply with E1.6 of the Building Code of Australia.
    (d) Materials and assemblies in the building must comply with the required Fire Hazard Properties in specification C1.10a of the Building Code of Australia.

    Note: The attached fire safety schedule supercedes any earlier fire safety schedules and will cease to have effect when any later fire safety schedule is issued.

22. A Fire Safety Certificate shall be furnished to Council for all the Essential Fire or Other Safety Measures forming part of this approval prior to the commencement of use. An electronic copy of the Final Fire Safety Certificate (together with a copy of the current Fire Safety Schedule) must also be forwarded to the Fire Commissioner via the following dedicated email address: afss@fire.nsw.gov.

Prescribed conditions

23. All works must be carried out in accordance with the requirements of the Building Code of Australia.

24. A sign must be erected in a prominent position on any site on which building work, subdivision work or demolition work is being carried out:

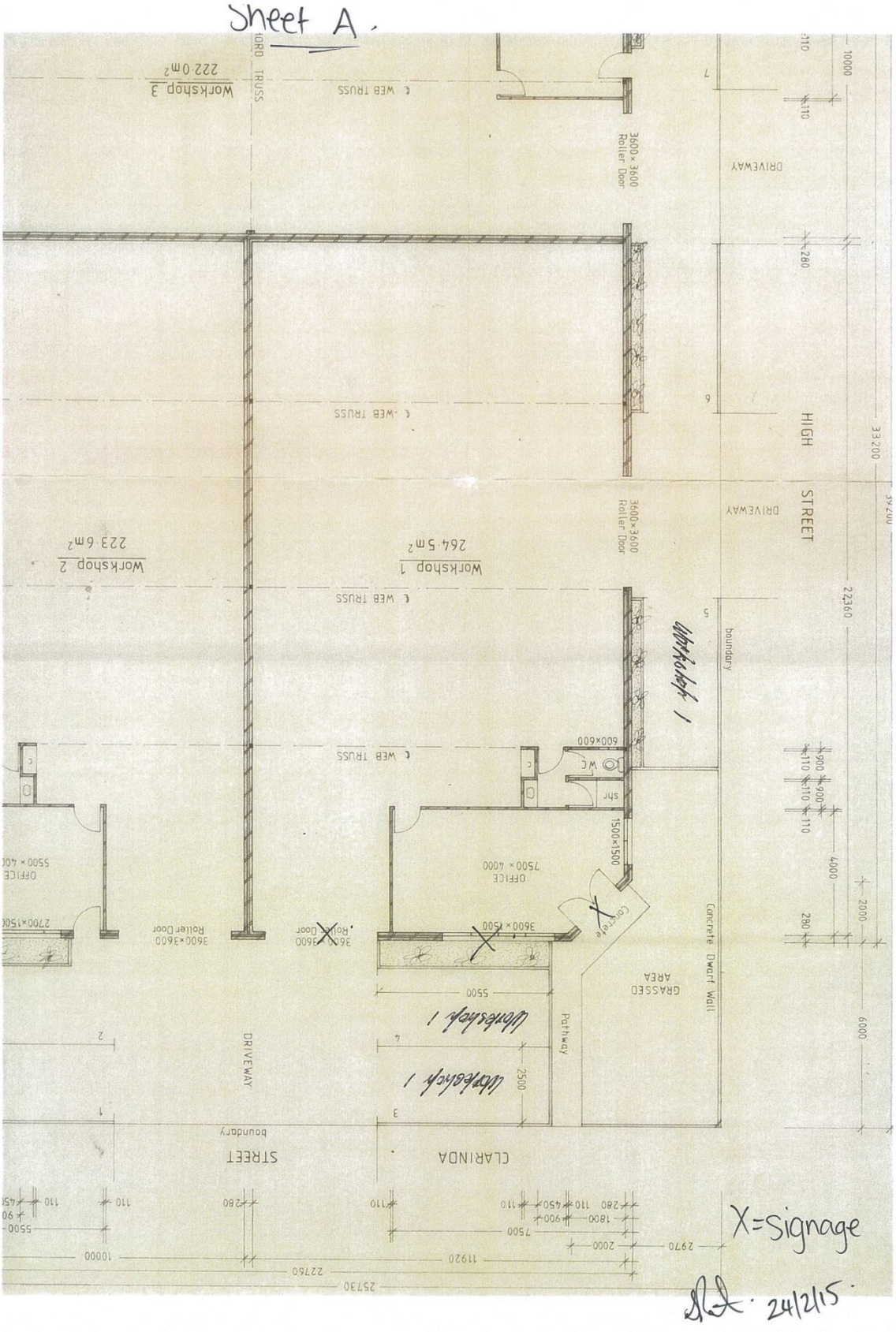
    (a) showing the name, address and telephone number of the principal certifying authority for the work, and
    (b) showing the name of the principal contractor (if any) for any building work and a telephone number on which that person may be contacted outside working hours, and
    (c) stating that unauthorised entry to the site is prohibited.

    Any such sign is to be maintained while the building work, subdivision work or demolition work is being carried out, but must be removed when the work has been completed.

Attachments

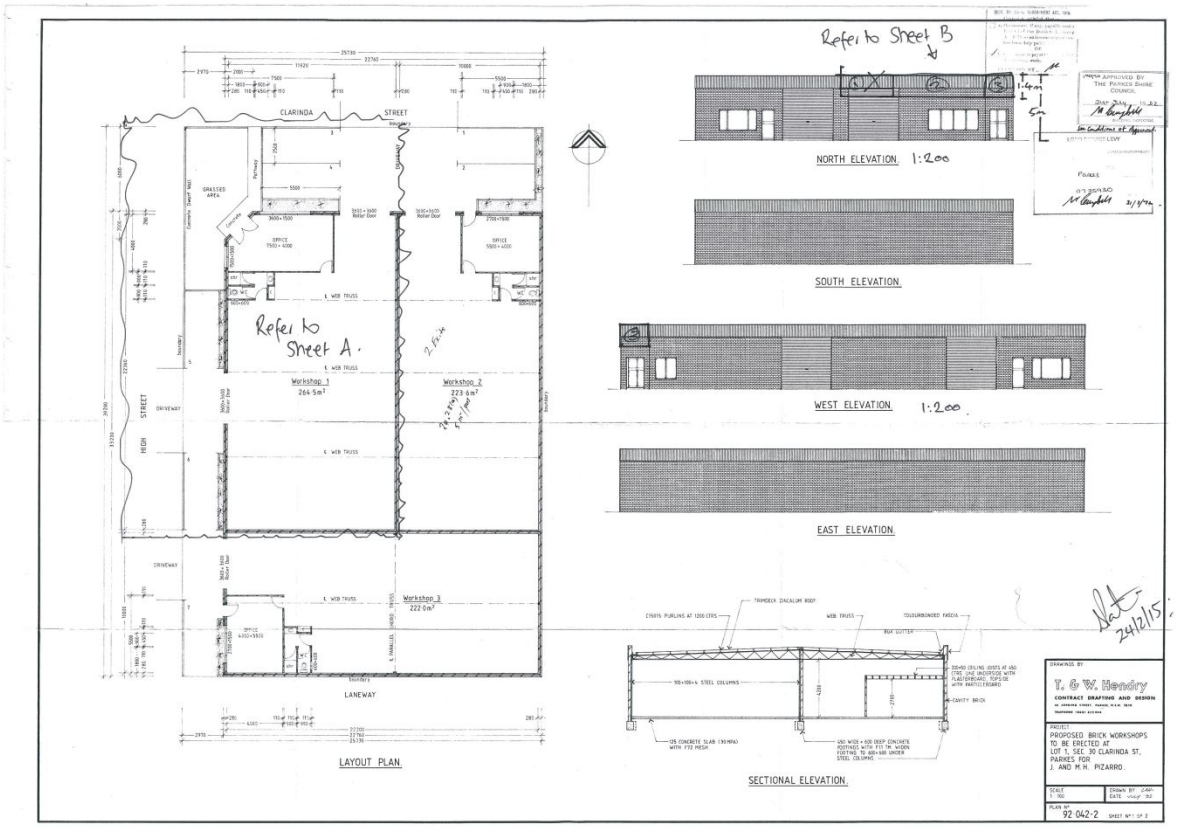
1. Submitted Plans and Documentation
    - Site Plan
    - Elevation / Signage Plan
    - Statement of Environmental Effects
2. Correspondence received from J Pizarro regarding carparking.
3. Submission received from G & P Murray.

General Manager Mayor



General Manager

Mayor



General Manager Mayor

STATEMENT OF ENVIRONMENTAL EFFECTS
- R.W OXLEY & S.A PATERSON

SITE DESCRIPTION

The subject site is commonly referred to as unit 2/100 Clarinda St. Parkes.
The site has an area of approximately 264 sq.m and is bounded by unit s 1 and 3 of 100 Clarinda St.
Situated on the corner of High St, Parkes



The site at unit 2/100 Clarinda St. Parkes , is occupied by an existing commercial / retail building that covers the site.
The building is currently unoccupied and has been for some time.
Previously, the building had been used by All Glazing & Glass.

Hours of operation: 8am- 5pm Monday-Friday
8am-12 noon Saturday

Staff numbers: currently 3 staff

RECEIVED 6-3-15

General Manager Mayor

SITE SUITABILITY

The site is ideally suited for the proposed use, being at the edge of the CBD, easily accessible and given the use requires no intervention or changes to the existing building. Through approval of this DA, the site will once again be activated and once again contribute to the town of Parkes.

Proposed Use
To operate a light vehicle mechanical repair business, consisting of 3 hoists and associated equipment for light vehicle mechanical repair. Ie. General mechanical repair, servicing, suspension repairs, wheel alignments.

Access
The site is bounded by Clarinda and high Streets, enabling vehicle access from 2 street frontages. However, this site does have separate pedestrian access on Calrinda St for retail/office space.
This dual access is ideal for the business use, as it allows clear separation of vehicles and pedestrians, and activation of 2 street frontages.
Please note, access to workshop is allocated to authorised persons only.

Vehicle access
Demand for carparking is minimal as business is operated to maintain as few cars on site once repairs completed. All vehicles associated with staff, clients and deliveries are under 4.5 tonnes.
Staff vehicles consist of only one which can be supported by allocated car parking, Client vehicles will be delivered at driveway and then entered into workshop by authorised persons only. Once completed client vehicles will be allocated on site parking for collection.

Deliveries
All deliveries will be received onsite , no loading facilities are required.
All deliveries are made by light vehicles, internally to workshop,so there is no issue of heavy freight vehicles having an adverse impact.

Wash down facilities
There will be no wash down facilities onsite, as we do not provide this service.

Services
The site is well serviced by existing water, power, sewer and stormwater infrastructure and that no change is required or proposed.

Possible Impacts of Development
Public Domain
There is no potential impact on the Public Domain from the proposed development.
View Loss
There is no potential view loss caused by the proposed development, or loss of view to or from the property due to the proposed development.
Sunlight and Shade
There is no potential loss of light or overshadowing of neighbouring buildings caused by the proposed development.
Privacy
There is no impacts on the privacy of neighbouring properties caused by the proposed development.
Noise
There is no impact regarding noise.
All vehicle repair is completed as per industry guidelines to minimise external impacts.
Workshop air compressor is a silent rotary screw compressor.
Pneumatic tools are equipped with muffling sleeves to minimise noise.
Industry Guidelines recommend equipment to be housed within solid brick walls, which this site possesses.
All repair work, which involves the use of loud tools, will be completed between the hours of 8am – 5pm mon-fri so as to abide by noise restriction times.

Garbage Disposal
All garbage to be disposed of via garbage collection services, all automotive fluids disposed of in industry standard collection containers, collected by waste oil company on a regular basis.
Fluids stored and collected onsite will be engine oils, transmission oils, coolant.
No batteries are stored on site.
Below bunding will be used in waste oil and also fluid storage.ie two separate bunded areas.
Please note, waste fluid container maximum volume is 1000L, fluid storage maximum volume is 205L. Bunding to be applied has a volume of 1100L. Compliant with minimum holding capacities.



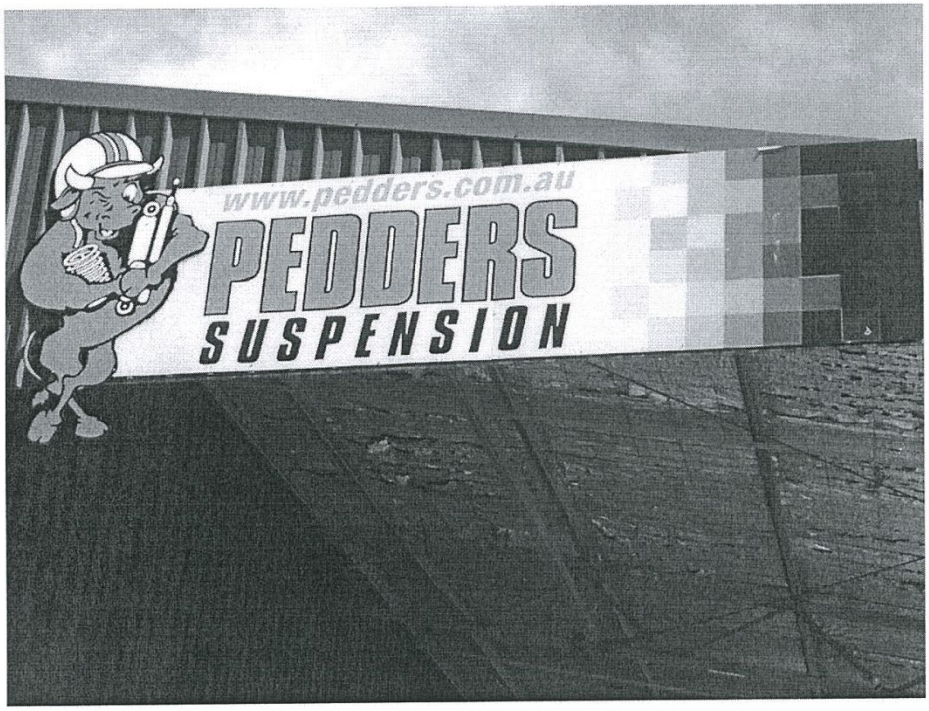
No soil contamination/ waste is applicable due to concrete structure of flooring. Spill kits are readily available on site for any spillage outside of bunded areas.

Signage

Current signage will be going onto Clarinda St façade of building.



General Manager Mayor



Pedders signage 1.4m x 3.7m

General Manager

Mayor

Document Set ID: 804448
Version: 2, Version Date: 14/04/2015



Tuned suspension signage 1.4m x 3m

General Manager

Mayor

Document Set ID: 804448
Version: 2, Version Date: 14/04/2015

RECEIVED 9.3.15

J & MH Pizarro

Telephone 02 68623030
Mobile 0419680001

"Billabong Park"
Wellington Road
PO Box 867
Parkes NSW 2870

8th March 2015

Parkes Shire Council
Cnr Bogan and Cecile Street
Parkes NSW 2870

Attn: Andrew Raines
RE Development application Number: **DA15017**

RE: Workshop number 1 lot 1 DP758827, 98-100 Clarinda Street Parkes

Dear Sir

In regards to car parking and in response to your letter dated 26 February 2015, we do realize that the workshop was originally approved with three carparks which met and fulfilled the parking requirements at the time of construction.

Under the present development control plan, this workshop has a credit of approx. 3.25 car spaces, therefore I submit that it should have a credit of 4 car spaces being that the calculations credited with more than 3 car parking spaces.

Under the new use as a vehicle repair station there are 5 carparks required, and therefore we consider that only 1 additional car park would be required.

I would also like to note that car parking can not be physically provided on site, therefore we would ask council to consider a carpark contribution in lieu of a parking space.

Yours faithfully

J Pizarro

John Pizarro

Development Application No: DA15017, Development: Change of Use – Vehicle Repair Station, Property: Lot 1 Section 30 DP 758827, 98-100 Clarinda Street, Parkes

Graem & Patrica Murray
84 Ditzells Drive
Inverell 2360
NSW

10/03/2015

In reference to Development Application No: DA15017, Development: Change of Use – Vehicle Repair Station, Property: Lot 1 Section 30 DP 758827, 98-100 Clarinda St Parkes.

The proposed (described above) development application from RW Oxley & SA Patterson raises concerns for us in regards to the potential impacts to our property 96 Clarinda St Parkes as the proposed business will have cars & other vehicles frequenting often in and around the proximity of our said property 96 Clarinda St which will impact on current and future tenants liveability.

Can Parkes Shire Council in its determination of Development Application No: DA15017 take into consideration the potential impacts of increased traffic in and around the proposed development on current and future tenants' rights of 96 Clarinda St to reside in relative peaceful environment as per currently being experienced?

It is expected if this DA is approved that Council restricts and limits parking of vehicles consigned for repairs at 98-100 Clarinda St Parkes to only be allowed to park in front of the proposed business and not allow consigned vehicles for repair to be parked in front of 96 & 94 Clarinda St and or in laneway at rear of building impeding access for other vehicles wishing to use the lane in their access of properties eg: 96 Clarinda St

General Manager Mayor

Document Set ID: 804448
Version: 2, Version Date: 14/04/2015

13 DIRECTOR ENGINEERING SERVICES REPORT

13.1 (DES) Australian Airports Association NSW Division Meeting

Executive Summary

The NSW Division meeting of the Australian Airports Association (AAA) was held in Dubbo on Monday 16 and Tuesday 17 March 2015. Agenda items included AAA NSW Chair report, AAA National Secretariat Update, Regional Airport Projects and Updates, CASA and ASIO updates. . The Deputy Mayor, Director Engineering Services and Manager Support Services were in attendance.

Background Information

See Report.

Legislative or Policy Implications

Keeping abreast of aviation issues, including regulations involving the Civil Aviation Safety Authority and Airservices Australia, affecting the operation of Parkes Regional Airport.

Progressive Delivery Program Implications

The resolution in this report will primarily effect the Delivery Program Future Direction relating to: *5. Develop Parkes as a National Logistics Hub*
5.4 Make Parkes Regional Airport progressive and profitable
8. Maintain and improve the Shires Assets and Infrastructure
8.5 Maintain and Operate Parkes Regional Airport
8.5.1 Ensure the Airport facilities and operations are in accordance with legislative and safety standards
8.5.4 Seek opportunities to optimise the development of the Airport to support the future needs of the region

Predicted positive effect / opportunity for the Delivery Program: *Good*

Maintaining contact with industry participants ensures that Council keeps abreast of the changing aviation environment, and that information for airport practitioners is updated to comply with the regulatory requirements. The networking aspects provide attendees with the opportunity to discuss ideas that can be utilised at Parkes Regional Airport to improve the service offered the community.

Predicted negative / challenge to the Delivery Program: *Negligible*

Support of the AAA meetings has no negative impacts on Council's Future Directions as they apply to the Parkes Regional Airport.

Quadruple Bottom Line

Economic	★★★★☆	*Environmental*	★★★☆☆
Social	★★★★☆	*Civic Leadership*	★★★★☆

Maintenance and development of a strong regional airport has positive impacts across the Quadruple Bottom Line by demonstrating Council's Civic Leadership in providing and maintaining a facility that supports the business and general communities of the Region, while ensuring the environmental impacts are minimal.

Budget & Financial Aspects

Nil.

Recommendation

1. That the information on the NSW Division meeting of the Australian Airports Association held at Dubbo 16 and 17 March 2015 be noted.

Report

The NSW Division meeting of the Australian Airports Association (AAA) was held in Dubbo on Monday 16 and Tuesday 17 March 2015. Agenda items included AAA NSW Chair report, AAA National Secretariat Update, Regional Airport Projects and Updates, CASA and Office of Transport Security updates.

Information of interest from the meeting is as follows:

NSW Chair:

- Thanked all present for attending.
- NSW Regional Aviation Inquiry has been finalised. The report has been distributed.
- Regional Tourism Infrastructure Grant funding has been restricted to 13 Airports which have a RPT Service. There is a need to demonstrate a strong link to tourism.

AAA National Secretariat Update:

- Small Regional Aerodrome Teleconference is scheduled for 18 March 2015.
- Airport Safety Week is 26 to 30 October 2015 and will also include International Airports.
- 2015 for the AAA Nationally will have a policy focus on Security, Planning, CASA/Safety - self regulation of airports, regional infrastructure and deregulation
- 2015 AAA National Conference will be held in Hobart

Regional Airport Projects and Updates:

- Ballina Airport - has experienced growth with over 418,000 passengers per year. The fire station was completed in November 2014 and Long Term Parking is under construction.
- Albury Airport - Lighting upgrade works are being undertaken. Future works include resealing and capital works. Currently working on an aviation strategy and have installed 48kW of solar panels at a cost of approximately $100,000.
- Scone Airport - looking for a new direction with a commercial focus to increase profits. Master plan and the certification process is on hold until remedial works and audits have taken place.
- Dubbo Airport - Recently completed a reseal programme over a weekend in January. Master planning is currently being undertaken with in-house planning department.
- Grafton Airport - RDAF Funding has started - works to include: terminal extension, runway overlay, runway edge lighting and an apron extension. Recently installed a 10kW solar system.
- Griffith Airport - 70,000 passengers per year with REX on Sydney to Griffith, Griffith to Essendon route has commenced with Cessna type aircraft and is going well, servicing approximately 2,500 passengers per year. Recently undertaken drainage repairs in the airport precinct.
- Bathurst Airport - Recently reopened after a 6 week closure due to reconstruction. Currently working on 2 Aerospace Circuits with the assistance of CASA. Have won a federal government contract for hangar space. Airport recently closed for 6 weeks for work on shoulders, raising lighting and linemarking.
- Wagga Airport - Resubmitted their Transport Security Plan for approval. Recently completed heavy patching work. Tenants are painting F100 aircraft for defence. Working with Department of Defence for power upgrade. Council apply a 1% public art levy, to date $300,000 has been spent on art at the airport from this levy.
- Newcastle Airport - new arrivals terminal costing $14m, 3000m runway development, 2 flights from Newcastle to Canberra per day and the Newcastle to Brisbane route has 1000 passengers per week.
- Bourke Airport - Bourke wants their RPT service back. Reseals are currently underway for Bourke and Wanaaring airports.
- Armidale - Currently working on expanding their Apron, installing new LED runway lighting and a parallel taxiway.

Civil Aviation Safety Authority:

- CASA surveillance activities future directions will include personnel standards and Safety management Systems with a focus on safety objectives that are short, medium and long term. Airports are required to determine if a subcontractor is suitably certified to enter site.

ASIO:

Advised of ASIO Business Liaison Unit as an advisory service and encouraged those present to subscribe to the Business Liaison Unit website.

Air Services Australia:

Spoke on the decommissioning of Navigation Aids in airfields. It should be noted that the Navaid at Parkes Regional Airport will remain in place as part of the Backup Navaid Network (in case of GPS failure). It will be compulsory that all Aircraft use GPS systems.

Sydney Airport providing update on Western Sydney Airport:

Sydney Airport is hoping to operate Western Sydney Airport. Prior to this happening there will be community consultation, environmental management and studies into the economic significance of airports.

It is considered that the airport may be a freight distribution centres link for western Sydney. It is considered that this Airport will not be known as Sydney's second Airport but rather the first Airport for Western Sydney. The Airport is expected to be completed by mid 2020's. It will be a single runway, single terminal Airport.
The road and railway networks will be established before the Airport is built.

Attachments

Nil.

13.2 (DES) Use of Parkes Regional Airport - Skydive Oz

Executive Summary

Council have received a request from Skydive Oz seeking permission to operate tandem skydiving activities at Parkes Regional Airport on Saturday 22 August 2015. Their request also advises that their activities this year will include fundraising for the Royal Flying Doctors Service by donating money for each tandem skydive they do from Parkes Regional Airport.

Background Information

Skydive Oz have previously conducted skydiving activities at Parkes Regional Airport which have proven to be very popular.

Approval for the use of the airport requires the provision of evidence of adequate insurance cover, arrangements being made with the RPT Operator to avoid conflict with their services, and compliance with Council's access requirements for Parkes Regional Airport.

Legislative or Policy Implications

Nil.

Progressive Delivery Program Implications

The resolution in this report will primarily effect the Delivery Program Future Direction relating to: *6. Enhance Recreation and Culture*

Predicted positive effect / opportunity for the Delivery Program: *Good*

Provides opportunities for additional recreational pursuits for the region.

Predicted negative / challenge to the Delivery Program: *Negligible*

There are no impacts on the Delivery Plan by the proposed activities.

Quadruple Bottom Line

Economic	★★★☆☆	*Environmental*	★★★☆☆
Social	★★★★☆	*Civic Leadership*	★★★★☆

Council is demonstrating positive Social and Civic Leadership in the Quadruple Bottom Line by encouraging a diverse range of recreational opportunities for the Shire.

Budget & Financial Aspects

Nil.

General Manager Mayor

Recommendation

1. That Skydive Oz be granted approval for the use of Parkes Regional Airport for tandem skydiving activities on Saturday 22 August 2015 subject to:

   - Provision of evidence of not less than $20 Million Public Liability Insurance,
   - Arrangements being made with RPT Services to avoid conflict,
   - Compliance with Council's access requirements for Parkes Regional Airport.

Attachments

1. Request from Skydive Oz seeking permission to operate from Parkes Regional Airport.

Skydive Oz request the use of the following aerodromes for tandem skydiving operations in

2015:
Saturday 22th August 2015

Please let us know if theses dates above clash with any of your major town events for 2015.

Skydive Oz will be fundraising for the Royal Flying Doctors Service (RFDS)
by donating money for each tandem that we do in your town.

There is no change to our aircraft or operations, we will have a maximum of three canopies per sortie and a max of 15 sorties per day. We will ensure that our operations do not delay any of the local operators , particularly RPTs and flying schools. We understand and acknowledge all the security requirements on the aerodrome - all instructors will carry ASIC cards and escort all passengers on and off the airfield. We will follow the CASA regulations.

I have attached our Certificate of Currency which includes $20 million public liability coverage and indemnifies any council.

Kind regards,

Regards

Michelle Norris

Bookings & Enquiries: CALL 1300 185 180
Mail: PO BOX 925, Moruya NSW 2537

www.skydiveoz.com.au

General Manager Mayor

13.3 (DES) IPWEA NSW Local Roads Congress

Executive Summary

The 2015 IPWEA NSW Local Roads Congress will be held in Sydney, New South Wales on 1st June 2015. The Congress, conducted by the Institute of Public Works Engineering Australia, continues to be a very important annual event for local government.

Background Information

The NSW Roads Congress has been held over a number of years and has been instrumental in the continuation of many major funding programs available to Councils. Parkes Council has been represented at, and contributed to, all previous NSW Roads Congress events by Cr Keith together with a senior staff member.

Councils have recognised the importance of maintaining a united voice and the Congress has attracted 80-120 delegates each year.

Through the continued attendance of the Congress by Local Government representatives across NSW, considerable influence has been exerted on the State Government to assist Councils with the significant backlog of works on road and transport infrastructure.

Legislative or Policy Implications

Nil.

Progressive Delivery Program Implications

The resolution in this report will primarily effect the Delivery Program Future Direction relating to: *8. Maintain and improve the Shires Assets and Infrastructure*

Predicted positive effect / opportunity for the Delivery Program: *Good*

Strong continued support will maintain the pressure on the State Government to continue, or increase, the level of funding.

Predicted negative / challenge to the Delivery Program: *Major*

A reduction in the continued support will also reduce the likelihood of the State Government continuing the programme beyond 2015.

Quadruple Bottom Line

Economic	★★★★☆	*Environmental*	★★★☆☆
Social	★★★★☆	*Civic Leadership*	★★★★★

General Manager Mayor

Budget & Financial Aspects

Registration costs of $300 per member and estimated travel and accommodation costs of $400 per person. Mayors and Councillors attend for free if attending with paying delegate. Continued support is required to keep pressuring the State Government to continue or increase the level of funding.

Recommendation

1. That the Mayor, or delegate, and the Director Engineering Services, or delegate, be authorised to represent Council at the 2015 IPWEA NSW Local Roads Congress in Sydney, New South Wales, 1st June 2015.

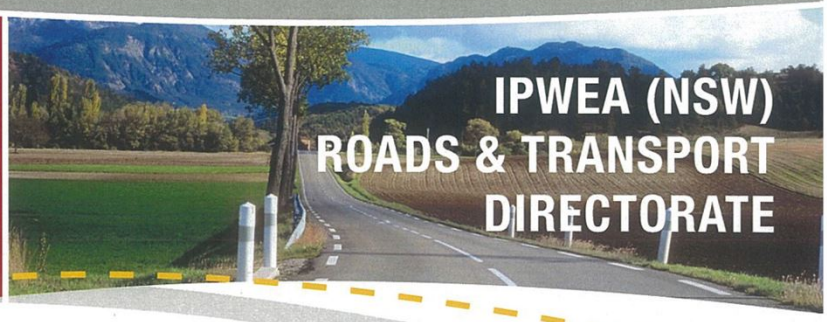
Attachments

1. IPWEA NSW Local Roads Congress information booklet

General Manager Mayor

February 2015 Issue #121

New South Wales
IPWEA
INSTITUTE OF PUBLIC WORKS ENGINEERING AUSTRALASIA



IPWEA (NSW) ROADS & TRANSPORT DIRECTORATE

2015 NSW Local Roads Congress

The theme for the 2015 Local Roads Congress is:

Roads and Transport Fit for Purpose

Event details are:

Venue: Theatrette, State Parliament House
Date: 1st June 2015
Congress Dinner: Strangers Dining Room

Don't forget, Councillors attend free with a paying delegate.

Government Road Funding Announcements

Funding announcements across three State and Federal Government programmes were announced in Dubbo on 13th February. Lists of approved projects are available as detailed below.

State Government – Fixing Country Roads 2014-15

The Deputy Premier Troy Grant and Minister for Roads and Freight Duncan Gay announced that 77 projects on council-owned roads would be largely funded as part of the NSW Government's $42.85 million Fixing Country Roads program.

Councils with successful Fixing Country Roads projects will be formally notified and invited by Transport for NSW's Freight and Regional Development Division to attend briefing sessions to arrange the payment of grants.

The full list of successful Fixing Country Roads projects can be downloaded from: **http://freight.transport.nsw.gov.au/documents/fixing-country-roads-successful-projects-150213.pdf**

Australian Government – Bridges Renewal Programme

Twenty-nine bridges across New South Wales will be upgraded under the first tranche of the Australian Government's new $300 million Bridges Renewal Programme.

Deputy Prime Minister and Minister for Infrastructure and Regional Development Warren Truss announced that $25.8 million in federal funds will be pumped into local NSW bridges—matched by funding proponents—to improve the state's road network.

The Government received over 100 proposals from New South Wales, highlighting the importance that bridges play in local communities. The Bridges Renewal Programme is designed to bolster productivity of Australia's local bridges, to better serve communities and drive greater efficiency in road freight and traffic movement.

The full list of successful NSW Bridges Renewal Programme projects can be downloaded from: **http://www.minister.infrastructure.gov.au/wt/releases/2015/February/wt033_2015.aspx**

Australian Government – Heavy Vehicle Safety and Productivity Programme

Truck drivers and other heavy vehicle operators in New South Wales will benefit from $119.6 million in new road upgrades as part of the Australian Government's Heavy Vehicle Safety and Productivity Programme.

Deputy Prime Minister and Minister for Infrastructure and Regional Development Warren Truss announced that the Australian Government will contribute up to 50 percent of the total project costs for 27 projects across the state. Six projects are on state roads and the remaining 21 are council controlled.

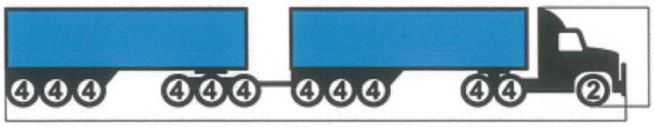
The full list of successful NSW Heavy Vehicle Safety and Productivity Programme projects can be downloaded from: **http://www.minister.infrastructure.gov.au/wt/releases/2015/February/wt034_2015.aspx**

General Manager

Mayor

February 2015 Issue #121

RMS Road Manager Toolkit Released



Following requests from all councils the attended the Route Assessment Tool (RAT) rollout in November last year, RMS has released the Road Manager Toolkit – *Road Trains and Higher Mass Limits heavy vehicles.*

The Road Manager Toolkit is designed to assist local councils in responding to road manager consent requests for heavy vehicle road access from the National Heavy Vehicle Regulator (NHVR) for Road Trains and Higher Mass Limits (HML) heavy vehicles.

The Toolkit includes:

- A Road Manager Toolkit User Guide to assist local councils in understanding the process of receiving and responding to a road manager consent request with appropriate conditions, where applicable, to manage road safety and protect road infrastructure. This document explains how to use the other documents in the Road Manager Toolkit.
- Heavy vehicle diagrams and descriptions of common Class 2 heavy vehicles.
- The standard access conditions that Roads and Maritime apply to road access requests for Class 2 Road Trains and Higher Mass Limits (HML) heavy vehicles.
- A sample written statement of road manager consent for a 4.6 metre high HML B-double.

The standard conditions used by RMS are included in a spreadsheet available through the website.

Attention is drawn to the use of a standard IAP condition requiring that "The hauling unit must be enrolled and monitored in the IAP with Roads and Maritime Services in accordance with Chapter 7 of the Heavy Vehicle National Law and Schedule 5 of the Heavy Vehicle (Mass, Dimension and Loading) National Regulation".

The toolkit can be accessed from the RMS website at: **http://www.rms.nsw.gov.au/business-industry/partners-suppliers/lgr/other-information/heavy-vehicles/road-manager-tool-kit.html#StandardAccessConditions–RoadTrainsandHigherMassLimitsheavyvehicles**

Road Occupancy License Applications

Transport for NSW and RMS have introduced a new online system to manage Road Occupancy Applications. Now all users in NSW are required to submit their Road Occupancy License Applications (ROLA) through the new online system called OPLINC 2.

Online PLanned INCident System (OPLINC) has been designed to allow online lodgement of applications for any activity involving the closure of a traffic lane, or any activity likely to impact on the operational efficiency of the arterial road network. This application will be analysed and responded to by the Roads and Maritime Services (Transport Management Centre).You can use OPLINC to:

- Apply for a Road Occupancy Licence
- Extend an existing or previous Road Occupancy Licence
- View the location to be occupied on the interactive geographic map
- Review Summary, Report and Monitor progress of your application

Thanks to Stuart Small from Great Lakes Council for bringing this to the Directorate's attention.

The system can be accessed through the RMS website at:
https://myrta.com/oplinc2

Extension of NHVR Delegation

The National Heavy Vehicle Regulator has advised that the current delegation to Councils in NSW has been extended for a period of 12 months. A letter will be forwarded to Councils early in March 2015 advising:

I am writing to advise you of the renewal of the delegation powers for New South Wales road managers to issue exemptions by permit under the Heavy Vehicle National Law.

On 21 February 2014, in response to industry concerns, the NHVR delegated to all road managers in NSW the power to issue heavy vehicle access permits for Class 1 and 3 heavy vehicles for journeys wholly within the state. This delegation has now been renewed for a further 12 months to 22 January 2016. A copy is (will be) attached for your records.

Under this delegation:

- *councils can issue permits directly to heavy vehicle operators for journeys by these vehicles within their local government area*
- *councils may continue to charge $70 for the issue of a permit to be lodged directly with the council*
- *Roads and Maritime Services can issue permits directly to heavy vehicle operators for journeys on state roads within NSW.*

For all other interstate journeys and Class 2 vehicles within NSW, the NHVR will continue to issue the permits and liaise with RMS and local government road managers.

The delegation is a temporary measure put in place while the NHVR develops a new Permit Management System, which will be known as AccessCONNECT. The system is expected to be delivered from January 2016, with elements of the system being rolled out in 2015 to ensure that we deliver national consistency, improved transparency and reduce regulatory burden.

FEEDBACK

Your comments or reactions to any of the above issues are welcomed. Please email me at: mick.savage@ipwea.org

Mick Savage Manager, Roads & Transport Directorate

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General Manager

Mayor

13.4 (DES) Intersection of Westlime Road (MR61) and Brolgan Road

Executive Summary

Council previously considered a report at the 2 October 2012 meeting regarding a request from Roads and Maritime Services to change the priority at the Intersection of Brolgan Road and Westlime Road to improve traffic safety. It was resolved at that time:

- That the Roads and Maritime Services (RMS) be advised that Council's preferred option at this intersection given the future of the Parkes Transport Logistics Hub and the proposed Ring Road, would be the installation of a round-a-bout at the intersection.

The matter was further discussed at the RMS/Council 6 Monthly Liaison Meeting held 18 March 2015, where it was considered that undertaking widening and clearing works as a short term solution was appropriate while additional funding was being sought.

Background Information

See Report.

Legislative or Policy Implications

Roads Act 1993

Progressive Delivery Program Implications

The resolution in this report will primarily effect the Delivery Program Future Direction relating to: *2. Improve Health and Well Being*
2.5. Maximise Public Safety
8. Maintain and improve the Shires Assets and Infrastructure
8.2. Manage Road Assets
8.2.6. Seek additional grant funding for construction and maintenance of roads and associated facilities

Predicted positive effect / opportunity for the Delivery Program: *Good*

The identification of this intersection as requiring treatment provides an opportunity for Council to take action in improving a situation that has a known crash history.

Predicted negative / challenge to the Delivery Program: *Moderate*

The possibility of an accident occurring cannot be completely removed.

Quadruple Bottom Line

Economic	★★☆☆☆	*Environmental*	★★★☆☆
Social	★★★★☆	*Civic Leadership*	★★★★☆

There is also an opportunity for positive Social and Civic Leadership aspects of the Quadruple Bottom Line to ensure that there is a plan in place to make this intersection better. The costs ensure a negative Economic outcome while keeping neutral any Environmental aspects.

Budget & Financial Aspects

The initial widening works associated with the first stage of this project would be at the cost of Roads and Maritime Services which currently has approved funding in the 14/15 financial year.

Recommendation

1. That Council support the proposal as outlined by the Roads and Maritime Services of widening works associated with intersection improvements to Brolgan Road and Westlime Road as the first stage of an intersection upgrade.

Report

Council previously considered a report at the 2 October 2012 meeting regarding a request from Roads and Maritime Services to change the priority at the Intersection of Brolgan Road and Westlime Road to improve traffic safety. It was resolved at that time:

- That the Roads and Maritime Services (RMS) be advised that Council's preferred option at this intersection given the future of the Parkes Transport Logistics Hub and the proposed Ring Road, would be the installation of a round-a-bout at the intersection.

The intersection was again tabled at the Parkes Traffic Committee meeting held 14 November 2014 following a number of incidents resulting in serious collisions. It was resolved at that time:

- All existing line marking be repainted. The TB line (Holding line) needs to be extended as TB1 up to the right edge of line marking.
- The Cross Road Ahead sign be replaced by Give Way Ahead signs on both minor approaches to the intersection (Westlime Road-Hartigan Avenue).
- Further investigation into re-prioritising the intersection be undertaken jointly by Parkes Shire Council and Roads and Maritime Services.

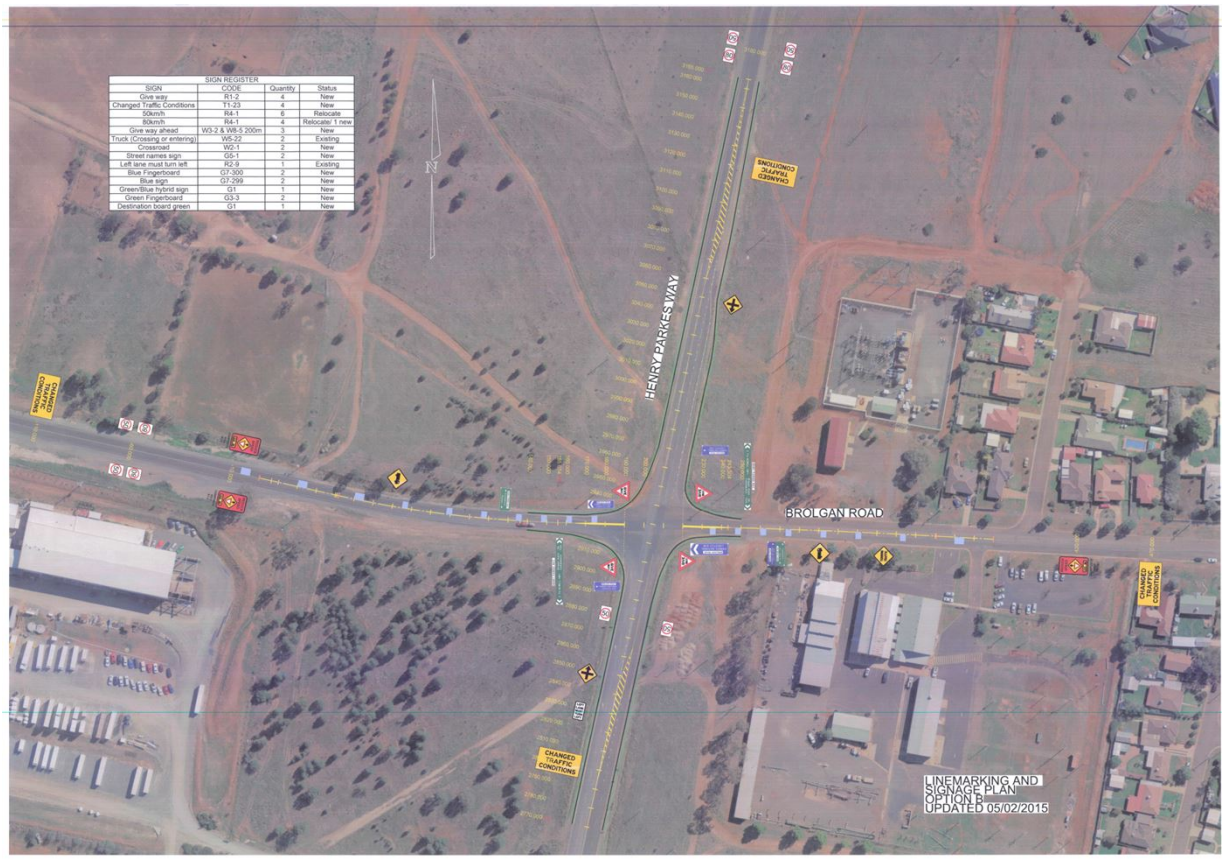
The signage and line marking works had been deferred following advice from the Roads and Maritime Services that funding for approximately $200,000 was available towards the end of 2014.

The matter was further discussed at the RMS/Council 6 Monthly Liaison Meeting held 18 March 2015, where the funding for $200,000 had been confirmed and it was considered that undertaking widening and clearing works as a short term solution was appropriate while additional funding was being sought. Design plans for the widening works along with future priority changes for the intersection were tabled and discussed at length.

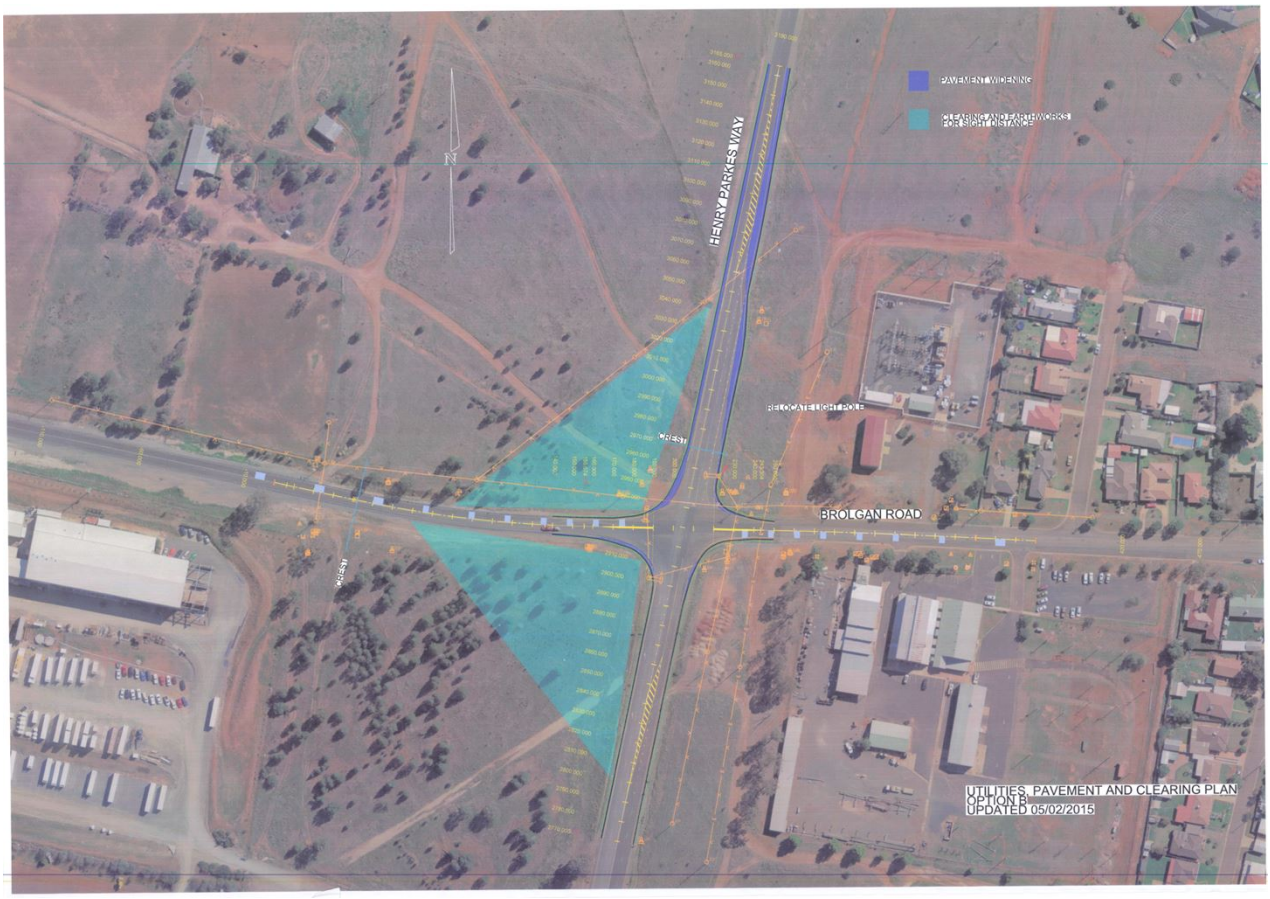
The proposed design meets the current requirements of safe intersection stopping distance along with relevant industry design guidelines. This intersection will continue to be monitored with collision data collected.

Attachments

1. Design plans for widening works associated with intersection improvements to Brolgan Road and Westlime Road as the first stage of an intersection upgrade.
2. Design plans for widening works associated with intersection improvements to Brolgan Road and Westlime Road as the second stage of intersection upgrade, including signage and line marking plans and change of priority.



General Manager Mayor



General Manager

Mayor

13.5 (DES) Cheney/McGlynn Park - Removal of Street Trees

Executive Summary

Parkes Shire Council, in partnership with Roads and Maritime Services, continues to jointly fund a number of walking and cycling infrastructure projects in Parkes.

Changes to the future funding program now include up to 75% contribution from Roads and Maritime for investigation and planning costs of projects.

Council has applied for, and has been successful in gaining grant funding of $157,400 from Western Region Roads and Maritime Services for infrastructure improvements to the footpath network linking to the new hospital site and associated sporting facilities along Baker Street, Parkes. The improvements are targeted at pedestrian safety and improvements.

The alignment of the footpath connecting to the Newell Highway has been designed to connect with the previously constructed footpath at the southern end of Stephen Davies field.

The alignment has been reviewed and due to physical constraints between the existing Parkview Motel boundary and Baker Street, it is proposed to remove the existing four (4) Eucalypt trees in this vicinity with suitable replacement trees to be replanted.

Background Information

See Report.

Legislative or Policy Implications

Councils Urban Street Tree Policy

Progressive Delivery Program Implications

The resolution in this report will primarily effect the Delivery Program Future Direction relating to: *2. Improve Health and Well Being*
7. Care for the environment in a Changing Climate
8. Maintain and improve the Shires Assets and Infrastructure

Predicted positive effect / opportunity for the Delivery Program: *Average*

The cost of removal would be included in relevant project costs along with reduced maintenance costs so would have a neutral affect on the Delivery Plan.

Predicted negative / challenge to the Delivery Program: *Minor*

The cost of removal would be included in relevant project costs along with reduced maintenance costs so would have a neutral affect on the Delivery Plan.

Quadruple Bottom Line

Economic	★★★☆☆	*Environmental*	★★★☆☆
Social	★★★☆☆	*Civic Leadership*	★★★☆☆

Replacement of the trees would generally result in neutral impacts on the Quadruple Bottom Line.

Budget & Financial Aspects

Nil.

Recommendation

1. That Council remove the four (4) eucalypt trees adjacent to the Parkview Motel and replace with a more suitable species.

2. That Council remove the eucalypt trees adjacent to the new synthetic hockey pitch along Baker Street and replace with a more suitable species at a time commensurate with the project being completed.

3. That Council begin to implement a lighting replacement program for all of its sporting grounds in consultation with users and adjoining residents.

Report

Parkes Shire Council, in partnership with Roads and Maritime Services, continues to jointly fund a number of walking and cycling infrastructure projects in Parkes.

Changes to the future funding program now include up to 75% contribution from Roads and Maritime for investigation and planning costs of projects.

Council has applied for, and has been successful in gaining grant funding of $157,400 from Western Region Roads and Maritime Services for infrastructure improvements to the footpath network linking to the new hospital site and associated sporting facilities along Baker Street, Parkes. The improvements are targeted at pedestrian safety and improvements.

The alignment of the footpath connecting to the Newell Highway has been designed to connect with the previously constructed footpath at the southern end of Stephen Davies field.

The alignment has been reviewed and due to physical constraints between the existing Parkview Motel boundary and Baker Street, it is proposed to remove the existing four (4) Eucalypt trees in this vicinity with suitable replacement trees to be replanted.

Council's Parks and Gardens Coordinator (Shire Presentation) has inspected the trees and reported as follows:

"I have inspected the trees in Cheney Park adjacent to the Parkview Motel. There are 4 mature eucalypt trees that border the southern boundary fence. Although one of the trees appears to be in reasonable health, three require ongoing maintenance. Council has also received numerous requests for maintenance to the Parkview Motel in relation to tree roots causing damage and blockages to drainage and sewer networks. I believe that with these trees continuing to age, maintenance will be ongoing with the possibility of it even increasing. I would suggest that with the requests we have received, that a more suitable species of tree could be replaced to not only reduce maintenance but to avoid damage to the proposed footpath."

The path and subsequent trees in question were included in a report adopted by Council in November 2014 regarding the Cheney/McGlynn Park Master plan. The plan did not specify explicit trees in question however mentioned that replacement trees may be required in the event of senescence occurring to existing street trees. The draft Master Plans were advertised for public exhibition from the 21st July 2014 for a period of 28 days.

During this exhibition period a total of 6 submissions were received, 3 in favour and 3 opposed to the adoption of these plans.

Included in the submissions, residents felt obtrusive lighting was emanating from the adjacent sporting fields at Cheney/McGlynn Park. To accommodate the requests of the adjoining landowners, it is proposed that a lighting replacement program be implemented immediately across all of Councils sporting and recreational facilities with the first area identified being Cheney/McGlynn Park to the value of $25,000.

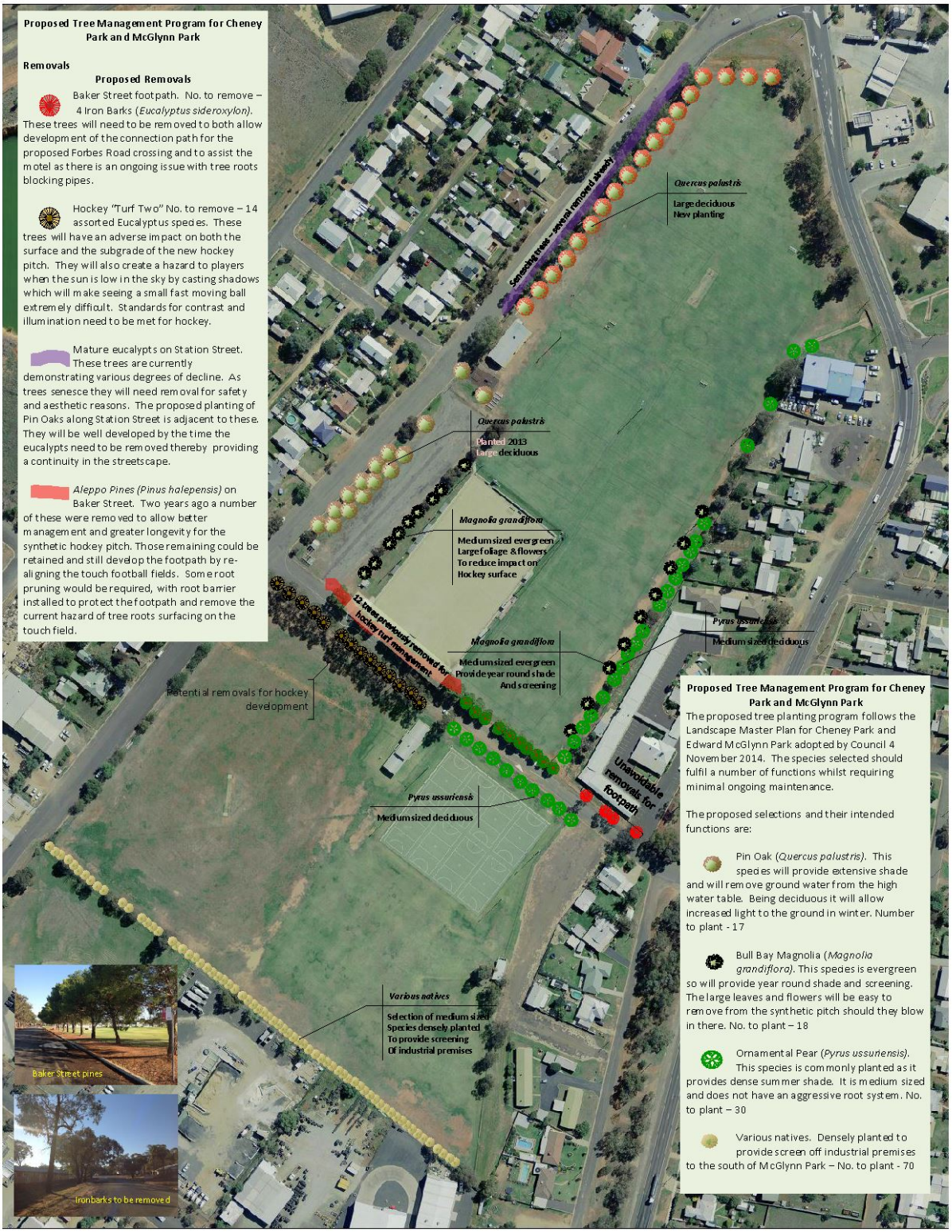
Following a review of this Master Plan after the recent announcement of a successful grant application to construct the second synthetic hockey surface to the south of Baker Street on McGlynn Park, it appears that additional trees will be subject to removal upon commencement of construction activities. These large Eucalypt trees that run parallel with Baker Street although appear in good health will pose safety and ongoing maintenance risks upon the project being completed. Not withstanding this, these significant trees will within the coming years pose significant ongoing maintenance due to their current age.

A replacement program has been included in this report for information outlining the replacement program along with species identified. This program will see a minimum 135 trees planted across both Cheney and McGlynn Parks.

Attachments

1. Proposed Tree Management Program

CHENEY PARK AND EDWARD MCGLYNN PARK TREE MANAGEMENT STRATEGY 2015



General Manager

Mayor

14 DIRECTOR INFRASTRUCTURE REPORT

14.1 (DI) Lake Endeavour Dam Safety Upgrade

Executive Summary

The Lake Endeavour Upgrade Project is progressing. The approved completion date is 28 May 2015, the project is currently 6 weeks behind schedule due to a number of factors. An Early Warning System has been incorporated into the final works for the benefit of downstream landholders, Emergency Services and Council.

Background Information

The Upgrade Project will address deficiencies in the existing design of the dam, in line with new design requirements for large dams and will strengthen the major civil structures providing longevity of the asset.

Legislative or Policy Implications

The Dam Safety Committee oversee the management of large dams in NSW, under the Dam Safety Act 1978. Lake Endeavour was identified as being at high risk by the committee and requiring upgrade.

Progressive Delivery Program Implications

The resolution in this report will primarily effect the Delivery Program Future Direction relating to:
2. Improve Health and Well Being
2.5 Maximise Public Safety
8. Maintain and Improve the Shires Assets and Infrastructure
8.1.1 Ensure the security of Parkes Shire's sources for the benefit of the community. **with optimal opportunity for reuse.**

Predicted positive effect / opportunity for the Delivery Program: Excellent

The works have been identified in the Operational plan and will significantly reduce Council's risk in relation to the management of the dam.

Predicted negative / challenge to the Delivery Program: *Negligible*

The budget for the works is significantly high and the works provide for no increase in capacity of the asset.
Quadruple Bottom Line

Economic	★★★★☆	*Environmental*	★★★★★
Social	★★★★☆	*Civic Leadership*	★★★★☆

General Manager Mayor

Budget & Financial Aspects

The budget for the project is $11.7M, with 50% subsidy approved from the State Government. An amount of $910,377 has been with held from the Government's offer pending Council achieving full Best Practice compliance, namely achieving the 25/75 ratio for water access and usage charges.

Recommendation

1. That the information on the Lake Endeavour Dam Upgrade be noted.

Report

The Lake Endeavour Dam Upgrade Project is progressing through the Project Implementation Phase. The Project will address the deficiencies identified by the Dam Safety Committee including increasing the available spillway capacity and embankment freeboard, strengthening the dam embankment and spillway training wall, and measures to prevent piping of the embankment and foundations.

Site works are progressing and are currently 6 weeks behind schedule due to a combination of weather delays, scope of work changes required by NSW Public Works, shortage of suitable rock fill, and contractor delays. The current focus is on Material Production, Embankment Strengthening, Spillway Construction and progressing both the Intake Tower and Outlet Tunnel upgrade works.

An Early Warning system to be incorporated into the works for the benefit of Council, the Emergency Services agencies and the downstream landholders, has progressed to a Public Tender which will close late April.

One incident was reported on site during March, taking the total number of incidents to eleven. On March 2nd, a Lake Endeavour local resident called council to advise that delivery trucks using Lake Endeavour road to deliver materials to the work site were not slowing down sufficiently, despite signage to indicate stock movements on the Lake Endeavour Road. Council's site supervisor visited the resident and implemented appropriate controls including additional watering of the road, escorting of delivery trucks when moving stock and contact with suppliers informing them to slow down and to always drive to conditions.

Council's Stakeholder / Community Engagement and Communications Plan for the Lake Endeavour Dam project is being maintained. In line with the Communications Plan, a site tour has been scheduled for Wednesday 22 April 2015 for the downstream residents and internal Council staff and on the 5 May 2015 for Councillors, prior to the Council meeting that day.

The current approved Practical Completion date is the 28th of May 2015.

Attachments

Nil.

General Manager Mayor

14.2 (DI) Restart NSW Funding Water Security

Executive Summary

As previously advised Council has been successful in obtaining grant funding for an upgrade to the Lachlan River pump station site and refurbishment of Bore 8. These critical asset upgrades will be delivered in conjunction with the new Water Treatment Plant as a whole of system upgrade to further secure the water supply of the Parkes and Peak Hill townships into the future. The value of the grant is $2.1M, with a total project cost of $2.6M. The balance is to be funded from the Water Fund.

Documentation for the procurement of investigation, design and construction of Bore 8 and the new pump station have been prepared. Pending Council approval, the tender will be released on the 13 April 2015 for a four week period.

Background Information

The Restart NSW Fund was set up to improve economic growth and productivity in the State and, for that purpose, to fund infrastructure projects that will improve, in the case of the Water Security for Regions program, infrastructure required for the economic competitiveness of the State, including access to water. The Water Security for Regions

Program is to assist the Government to meet its 2021 target for access to potable water, and for other local NSW water security infrastructure projects. Projects must demonstrate that they will produce a net economic benefit and that they meet the objectives of the program and the Water Security for Regions projects are ready to proceed.

Legislative or Policy Implications

Given the nature of the project and noting Public Health & safety is the driver for the Water Treatment Plant upgrade project, there are numerous Legislative or Policy Implications. All of which will be addressed in the associated Design / Environmental Reports &/or the Project Management Documentation prepared by the PSC PMO. Such requirements / Obligations will be further auctioned during the Project Phases of the project and the execution principles adopted will be outlined in the Project Management Plan.

The PSC Project Steering Committee & Council will receive regular updates from the PMO on progress and all relevant stakeholders will be consulted with in accordance with Council's PIMP process. This process will ensure Council's obligations are complied with. Approval of the final tender documentation and specifications were granted by the PSC Project Steering Committee on 1 April 2015.

Progressive Delivery Program Implications

The resolution in this report will primarily effect the Delivery Program Future Direction relating to:
2. Improve Health and Well Being
2.5 Maximise Public Safety
8. Maintain and Improve the Shires Assets and Infrastructure
8.1.1 Ensure the security of Parkes Shire's sources for the benefit of the community. **with optimal opportunity for reuse.**
Predicted positive effect / opportunity for the Delivery Program: Excellent

The river pump station upgrade is articulated in the Operational plan. The refurbishment of Bore 8 is an opportunity arisen due to the available funding.

Predicted negative / challenge to the Delivery Program: *Negligible*

Non-Compliance with current requirements has no negative impacts. Non-compliance would result in extreme impacts.

Quadruple Bottom Line

Economic	★★★★☆	*Environmental*	★★★★★
Social	★★★★☆	*Civic Leadership*	★★★★☆

Grant funding will enable this project to be completed, and will result in better environmental outcomes for Parkes. There would be more efficient pumping operations from the river, reducing energy demand and increasing available supply during peak periods.

Budget & Financial Aspects

Estimated Budgeted project costs for the project is $2.6M. The grant funded component is $2.1M. The remaining $0.5M has previously been budgeted within the Parkes-Peak Hill Water Treatment Plant upgrade project.

Recommendation

1. That Council proceed to tender for the construction of the River Intake pump and the refurbishment of Bore 8.

2. Note the balance of the report for Council's information.

General Manager Mayor

Report

Council has been successful in obtaining grant funding for an upgrade to the Lachlan River pump station site and refurbishment of Bore 8. These critical asset upgrades will be delivered in conjunction with the new Water Treatment Plant as a whole of system upgrade to further secure the water supply of the Parkes and Peak Hill townships into the future. The value of the grant is $2.1M, with a total project cost of $2.6M. The balance is to be funded from the Water Fund.

The Project Management Office (PMO) has developed the Tender documents from the Local Government Procurement (LGP) Request for Tender (RFT) templates and incorporates AS4300 & AS4910 General Conditions of Contract respectively. The Project Steering Committee has approved the documentation and specifications, pending Council approval, the tender will be released on the 13 April 2015.

The first milestone report has been submitted to the State Government and the first invoice for payment to the value of $122,973.36.

Attachments

Nil.

15 CONSIDERATION OF COMMITTEE MINUTES

16 QUESTIONS AND MATTERS OF URGENCY

17 CONSIDERATION OF CONFIDENTIAL BUSINESS ITEMS

General Manager

Mayor

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