



PARKES SHIRE COUNCIL

Our Mission: To Deliver Progress and Value to our Community

Our Communities Vision:

*In 2022 the Parkes Shire will be a progressive regional centre,
embracing a national logistics hub with vibrant communities,
diverse opportunities, learning and healthy lifestyles.*

MINUTES

TUESDAY 1 MARCH 2016

Minutes of the Ordinary Meeting of Parkes Shire Council will be held at the Bogan Gate Community Memorial Hall, 26 Lachlan Street, Bogan Gate, commencing at 2.00 pm for the purpose of considering the items included on the Agenda.

GENERAL MANAGER: Kent Boyd

Ordinary Meeting

Minutes of the Ordinary Meeting held in the Bogan Gate Community Memorial Hall, 25 Lachlan Street, Bogan Gate on Tuesday 1 March 2016 at 2.00pm.

PRESENT

Councillor K J Keith OAM, (in the Chair)
Councillor R C Haddin
Councillor L A O'Leary
Councillor AJ Ward

Councillor M J Greenwood OAM
Councillor K M McGrath
Councillor G W Pratt

IN ATTENDANCE

General Manager - K Boyd
Director Technology and Corporate Services - L Finn
Director Planning and Environment - S Campbell
Director Engineering Services - B Howard
Director Infrastructure - A Francis
Manager Governance and Corporate Strategy - B Byrnes
Chief Financial Officer - O Jensen
Minutes Secretary - E Spedding

MEETING COMMENCEMENT

The Meeting commenced at 2.00pm.

1 PRAYER

The Mayor asked the General Manager to open proceedings with a prayer.

2 APOLOGIES

16 - 72 Resolution

That Councillor Barbara Newton be granted leave of absence (REASON: Family reasons),
Councillor Belinda McCorkell be granted leave of absence (REASON: Work commitments)
and Councillor Pat Smith be granted leave of absence (REASON: Absent from Parkes).

Moved Councillor Ken McGrath, seconded Councillor George Pratt.

CARRIED



General Manager



Mayor

3 CONFIRMATION OF MINUTES OF PREVIOUS MEETING

16 - 73 Resolution

That the Minutes of the Ordinary Meeting of Parkes Shire Council held on Tuesday 16 February 2016 copies of which have been forwarded to Councillors, be confirmed.

Moved Councillor Michael Greenwood, seconded Councillor Ken McGrath.

CARRIED

4 DECLARATIONS OF INTEREST

Councillor Bob Haddin declared an interest in Item 13.2 (REASON Related entity to an individual mentioned in the report).

5 NOTICES OF MOTION/RESCISSION

Nil.

6 LATE BUSINESS

In accordance with Council's Code of Meeting Practice 3.7(c) a decision is now required to determine which, if any Late item/s submitted to the meeting will be dealt with at the meeting or deferred for further consideration at a future Ordinary Meeting of Parkes Shire Council.

16 - 74 Resolution

That Late Item/s 13.4 and 15.3 be considered at this Council meeting.

Moved Councillor Ken McGrath, seconded Councillor Michael Greenwood.

CARRIED



General Manager



Mayor

7 MAYORAL MINUTES

7.1 Mayoral Minute - Functions Attended by Mayor and Councillors

Executive Summary

A report on functions recently attended by the Mayor, Councillors or Senior Staff in relation to community events or civic matters.

Recommendation

1. That the report of upcoming functions for the Mayor, Councillors or Senior Staff be received and noted

16 - 75 Resolution

That the information be received and noted.

Moved Councillor George Pratt, seconded Councillor Bob Haddin.

CARRIED

7.2 Mayoral Minute - Coming Known Events for Mayor and Councillors

Executive Summary

A report on the upcoming functions requiring the attendance of the Mayor, Councillors or Senior Staff in relation to community events or civic matters.

Recommendation

1. That the report of upcoming functions for the Mayor, Councillors or Senior Staff be received and noted.

16 - 76 Resolution

That the information be received and noted.

Moved Councillor Bob Haddin, seconded Councillor Louise O'Leary.

CARRIED



General Manager



Mayor

8 COUNCILLORS' REPORTS

8.1 Councillors Report - NSW Association of Mining Related Councils Meeting held in Sydney, 19 February 2016

Executive Summary

Councillor Michael Greenwood represented Council at the quarterly meeting of the Association of Mining Related Councils in Sydney on 19 February. The attendance was again robust, especially from Western NSW Councils and membership of the group continues to expand. Meeting outcomes are included in the report.

Recommendation

1. That the information be received and noted
2. That consideration continue to be given to Council's eligibility for funding from the NSW Government's 2015/16 Resources for Regions Program

16 - 77 Resolution

That the recommendations be adopted.

Moved Councillor Michael Greenwood, seconded Councillor George Pratt.

CARRIED

9 INWARDS CORRESPONDENCE

Nil.



General Manager



Mayor

10 GENERAL MANAGER'S REPORT

10.1 (GM) 2015/16 Operational Report - 6 Monthly Progress Report

Executive Summary

A requirement of the Integrated Planning and Reporting provisions of the Local Government Act requires that the General Manager report on the progress of the current Delivery Program on a six monthly basis.

Council has carried out a half yearly review of the Operational Plan/Delivery Program and has provided a detailed report on its progress for the period of July - December 2015. Additionally, an Executive Summary of the report has been developed to provide a quick summary of the activities for each strategic objective formed to set the goals in the Community Strategic Plan during the six month reporting period.

Recommendation

1. That the information be received and noted.

16 - 78 Resolution

That the information be received and noted.

Moved Councillor Ken McGrath, seconded Councillor George Pratt.

CARRIED

10.2 (GM) Call for Motions - Australian Local Government Association National General Assembly 19-22 June 2016

Executive Summary

The Australian Local Government Association (ALGA) is calling for motions from Councils for discussion at the National General Assembly (NGA) scheduled to be held in Canberra 19 - 22 June 2016.

The theme for the 2015 National General Assembly is '*Partners in an Innovative and Prosperous Australia*'. This theme reflects the renewed focus across all levels of government on the roles and responsibilities of the public sector and the challenge of meeting our communities' needs.

Recommendation

1. That motions be considered for submittal to the 2016 National General Assembly.

16 - 79 Resolution

That the recommendation be adopted.

Moved Councillor Ken McGrath, seconded Councillor Bob Haddin.

CARRIED



General Manager



Mayor

11 DIRECTOR TECHNOLOGY AND CORPORATE SERVICES REPORT

11.1 (DTCS) Sale of Land for Overdue Rates & Charges - 2016

Executive Summary

In addition to the report submitted to Council on 19 January 2016, which resolved to sell the land on which rates have been outstanding for more than five (5) years or 12 months if vacant land and outstanding amount exceeds the valuation for overdue rates, this report details those properties eligible for sale and seeks Council's authorisation to sell these properties at public auction in accordance with Section 713 of the Local Government Act 1993.

Recommendation

1. The land detailed in the following report be listed for sale at public auction at a time and place to be set, no less than 3 months and no greater than 6 months from date of gazettal.
2. The proposed sale be published in the Government Gazette and in a local newspaper.
3. Each person ascertained as having an interest in the land be notified of the Council's intention to sell, the land under Section 713 of the Local Government Act 1993.
4. That the only payment arrangement acceptable to Council to exempt the property from being sold, is payment in full.
5. The auction sale be conducted by a licensed auctioneer and should the lots be unsold at the auction, that they be listed for sale by private treaty.
6. The reserve price for the lots be set at a valuation determined by a Registered Valuer.
7. Council authorises the execution of the contracts and transfer documents under its Common Seal.

16 - 80 Resolution

That the recommendations be adopted.

Moved Councillor Ken McGrath, seconded Councillor Louise O'Leary.

CARRIED



General Manager



Mayor

11.2 (DTCS) Expression of Interest - A League Soccer Pre Season Fixture

Executive Summary

Council have been invited by the Central Coast Mariners to forward an Expression of Interest to host their Club and Hyundai A-League opponents during the pre-season schedule in the lead up to the Hyundai A-League 2016/17 season.

Recommendation

1. That appropriate Council resources be deployed in the development of a detailed submission for Parkes to host a pre-season A League soccer fixture.

16 - 81 Resolution

1. That appropriate Council resources be deployed in the development of a detailed submission for Parkes to host a pre-season A League soccer fixture.
2. That the decision on whether Council lodge the Expression of Interest be deferred pending receipt of further information from stakeholders.

Moved Councillor Michael Greenwood, seconded Councillor Ken McGrath.

CARRIED

12 DIRECTOR PLANNING AND ENVIRONMENT'S REPORT

Nil.



General Manager



Mayor

13 DIRECTOR ENGINEERING SERVICES REPORT

13.1 (DES) Bogan Gate Works Progress Report

Executive Summary

A progress report for associated works within the Bogan Gate area is provided for Council's information.

Recommendation

1. That the information on the successful application for funding under the 2014/2015 Regional Road REPAIR Program for both projects, Current Works Program update and the progress report for Bogan Gate SRV works be noted.

16 - 82 Resolution

That the information be received and noted.

Moved Councillor Ken McGrath, seconded Councillor George Pratt.

CARRIED



General Manager



Mayor

At this time being 2:49pm Cr Haddin left the meeting.

13.2 (DES) Parkes Field Day Event - Parkes

Executive Summary

Council has received a request from Parkes Field Day organisers to hold the annual field day event at the Parkes Racecourse on Eugowra Road, Parkes, on Friday 11 March 2016 from 10am to 5pm.

Recommendation

1. That Council approve the Parkes Field Day event to be held at Parkes Racecourse, Eugowra Road, Parkes, on 11 March 2016, subject to the organisers complying with the following conditions:
 - Provide Council with evidence of Current Public Liability Insurance. (Minimum \$20Mil to be provided prior to the event taking place)
 - Notify Emergency services of the proposed event.
 - Allow for emergency vehicle access.
 - Notify all local residents/businesses in the affected area of proposed traffic variations.
 - Control noise as required under the Protection of the Environment Operations (Noise Control) Regulation 2008.
 - Comply with Council Officer's reasonable directives.
 - The organiser is to maintain the area in a clean and tidy condition.
 - Council reserves the right to cancel the approval at any time.

16 - 83 Resolution

That the recommendation be adopted.

Moved Councillor Alan Ward, seconded Councillor Michael Greenwood.

CARRIED

At this time being 2:52pm Cr Haddin rejoined the meeting.



General Manager



Mayor

13.3 (DES) Rural Road Advisory Group Meeting

Executive Summary

A meeting of the Rural Road Advisory Group was held 4 February 2016 at Trundle. The Minutes of the meeting are attached for Council's consideration.

Recommendation

1. That the information on the Rural Roads Advisory Group meeting be noted.

16 - 84 Resolution

That the information be received and noted.

Moved Councillor Ken McGrath, seconded Councillor Bob Haddin.

CARRIED

13.4 (DES) Tender for Provision of Demolition Services - Old Parkes Hospital

Executive Summary

The Demolition of the Old Parkes Hospital project is progressing. On-site investigations are nearing completion, along with intensive Reviews of the Environmental Factors Report, Hazardous Materials Building Survey Report and also Site Investigation for Contamination Report. Man proof fencing to secure the site has been completed in early 2016. It is intended to release the EOI documents to the market on during April 2016.

Recommendation

1. That Council proceed to Expression of Interest phase for the Tender for Provision of Demolition Services, Old Parkes Hospital upon completion of the associated tender documents as outlined in Section 166, Option (b).
2. Following the EOI phase that Council proceed to Selective Tendering for the Tender for Provision of Demolition Services, Old Parkes Hospital as outlined in Section 168, Selective Tendering Method.

16 - 85 Resolution

That the recommendations be adopted.

Moved Councillor Ken McGrath, seconded Councillor George Pratt.

CARRIED



General Manager



Mayor

14 DIRECTOR INFRASTRUCTURE REPORT

14.1 (DI) Lake Endeavour Dam Safety Upgrade Completion Report

Executive Summary

The Lake Endeavour Dam Safety Upgrade Project has been completed. The Project has addressed the deficiencies identified by the Dam Safety Committee including increasing the available spillway capacity and embankment freeboard, strengthening the dam embankment and spillway training wall, and measures to prevent piping of the embankment and foundations.

Contract Works reached practical completion on the 18th of December 2015. The completion of the Contract Works were delayed by 26 weeks, of which approximately seven weeks were approved Extensions of Time. The current focus is on the Dam Safety Committee approval, revising the Emergency Management Plans and developing the 12 month Defect Liability Period Action Plan.

Recommendation

1. That the information regarding Lake Endeavour be received and noted.

16 - 86 Resolution

That the information be received and noted.

Moved Councillor Ken McGrath, seconded Councillor Bob Haddin.

CARRIED



General Manager



Mayor

14.2 (DI) Relining of Council Sewer Network

Executive Summary

Council previously resolved to participate in the CENTROC Water Utilities Regional Sewer Relining Contract for a three year period. Council has budgeted \$600,000 per year towards investigation and renewal works for the sewer network. These works are nominated in Council's Sewer Asset Management Plan and are required to reduce the backlog of works, that is, sewer mains that have reached the end of their useful life.

Traditionally, using internal labour, Council has struggled to keep up the rate of renewal with the rate of depreciation, especially as there are a number of very deep sewer lines, requiring significant investment in time and resources to renew safely.

The relining technology compares to Council's and industries \$/m rate at depth of sewer of about 1.8m. Deeper than this, the relining method presents significant savings, as well as presents a far less intrusive method of construction for sewers that run under road, rail or other infrastructure or require access to residential backyards.

The contractor engaged to undertake the relining works has been trialling a newer technology of lining which allows them to patch only small sections, 0.6 - 1.2m, of pipe, as well as penetrate the exterior of the pipe from above ground to repair any structural cracking. This is being trialled in Parkes for the first time in a regional area in NSW. This method provides further time and resources savings as well as flexibility in application, where in previous relining activities, any structural cracking of pipes still required digging and repairing prior to relining, as well as lining of pipes being required for the full length.

Recommendation

1. That the information regarding the relining of Council's sewers be received and noted.

16 - 87 Resolution

That the information be received and noted.

Moved Councillor Ken McGrath, seconded Councillor Alan Ward.

CARRIED



General Manager



Mayor

14.3 (DI) IPART Review of Compliance Burdens LG Water and Sewer

Executive Summary

IPART released the Draft Report - Review of reporting and compliance burdens on Local Government in January 2016. The report makes 49 draft recommendations aimed at addressing inefficient, unnecessary or excessive burdens placed on Council's by the NSW Government in relation to reporting, planning or compliance.

Three recommendations were made in relation to the management of water and sewer by Council's and another two recommendations specifically around the management of aerated on-site wastewater management systems (septic systems):

- That the Department of Primary Industries Water (DPI Water) undertake central water planning for Local Water Utilities (LWUs) to ensure that water supply and demand options are considered in the context of catchments, replacing the water planning LWUs currently undertake individually through Integrated Water Cycle Management Strategies.
- That the NSW Government enable LWUs with sufficient capacity to be regulated under the Water Industry Competition Act 2006 as an alternative to their current regulation under the Best-Practice Management of Water Supply and Sewerage Framework and section 60 of the Local Government Act 1993.
- That DPI Water amend the Best-Practice Management of Water Supply and Sewerage Guidelines to:
- streamline the NSW Performance Monitoring System to ensure each performance measure reported is:
 - linked to a clear regulatory objective
 - used by either most Local Water Utilities (LWUs) or DPI Water for compliance or meaningful comparative purposes
 - not in excess of the performance measures required under the National Water Initiative, and
 - not duplicating information reported to other State agencies.
- reduce the number of performance measures and/or the frequency of reporting for small LWUs with fewer than 10,000 connections
- align trade waste reporting with other performance reporting, on a financial year basis, subject to consultation with LWUs, LGNSW and the Water Directorate, and implement a risk-based auditing regime for LWU wanting to pay a dividend to their council's general fund.
- That NSW Health determine a standardised service report template to be used by technicians undertaking quarterly servicing of aerated wastewater treatment systems, in consultation with councils.
- That the Local Government (General) Regulation 2005 be amended to require service reports to be provided to councils using the template determined by NSW Health as a standard condition of approval to operate an aerated wastewater treatment system.



General Manager



Mayor

The CENTROC Water Utilities Alliance has worked with the NSW Water Directorate and LGNSW to develop a position paper, with the approval of the CENTROC Board, which has been submitted to IPART in response to the Draft Report.

Council's General Manager was asked to represent the opinions of the CENTROC Council's at a roundtable discussion with IPART on the 8th of February.

Recommendation

1. That the information in the IPART report be received and noted.

16 - 88 Resolution

That the information be received and noted.

Moved Councillor Bob Haddin, seconded Councillor George Pratt.

CARRIED

15 CONSIDERATION OF COMMITTEE MINUTES

15.1 Committee Minutes - Parkes Elvis Festival Committee Meetings held 9 December 2015 and 3 February 2016

Executive Summary

Meetings of the Elvis Festival Committee were held at the Parkes Shire Council on 9 December 2015 and 3 February 2016. The Minutes are attached for Council's endorsement.

Recommendation

1. That the Minutes of the Elvis Festival Committee meetings held on 9 December 2015 and 3 February 2016 be noted and the recommendations of the Committee be endorsed by Council.

16 - 89 Resolution

That the recommendation be adopted.

Moved Councillor George Pratt, seconded Councillor Ken McGrath.

CARRIED



General Manager



Mayor

15.2 Committee Minutes - Parkes Sports Council Meeting held 9 February 2016

Executive Summary

The Minutes of the Parkes Sports Council Meeting held on 9 February 2016 are presented for the information of Council.

Recommendation

1. That the minutes of the Parkes Sports Council meetings held on 9 February 2016 are received and noted.

16 - 90 Resolution

That the information be received and noted.

Moved Councillor Michael Greenwood, seconded Councillor Louise O'Leary.

CARRIED

15.3 Committee Minutes - Waste Facilities Committee Meeting held 1 March 2016

Executive Summary

A meeting of the Parkes Shire Council Waste Facilities Committee meeting was held prior to the Council Meeting on Tuesday 1 March 2016. The minutes of that meeting have been distributed separately.

Recommendation

1. That the minutes of the Waste Facilities Committee meeting held on 1 March 2016 be received and noted.

16 - 91 Resolution

1. That the information be received and noted.

Moved Councillor Alan Ward, seconded Councillor Bob Haddin.

CARRIED



General Manager



Mayor

16 QUESTIONS AND MATTERS OF URGENCY

Nil.

17 CONSIDERATION OF CONFIDENTIAL BUSINESS ITEMS

Nil.

At this stage being 3:35pm the Mayor thanked the Bogan Gate Community for allowing Council to conduct the meeting at the Bogan Gate Community Memorial Hall. The Mayor then invited the gallery to address Council on any issues they would like to bring to Council's attention.

Mrs Gail McKay, President Bogan Gate Community Memorial Hall Inc, raised the following concerns:

- Rawson Road fingerboard sign has been bent

Director Engineering Services noted the issue to be fixed.

- requested a current balance and break down of commitments to the Bogan Gate Town Improvement Fund.

Chief Financial Officer provided Mrs McKay with the balance and a listing of commitments to the Bogan Gate Town Improvement Fund for the Financial Years 2013 - 2015/16.

- concerns with the monument on Hutton Street being exposed to damage by passing trucks. The suggestion of moving the B-Double Route to Edols Street to avoid the issue was suggested.

Director Engineering Services to further investigate.

The Mayor then made a presentation to Colin and Gail McKay to recognise their long and significant contribution to the Bogan Gate Community.

The Mayor thanked the community for their attendance and invited all present in the gallery to join the Councillors and staff for afternoon tea.

There being no further business the Mayor declared the meeting closed at 3:39pm.



General Manager



Mayor

- 1 PRAYER**
- 2 APOLOGIES**
- 3 CONFIRMATION OF MINUTES OF PREVIOUS MEETING**
- 4 DECLARATIONS OF INTEREST**
- 5 NOTICES OF MOTION/RESCISSION**
- 6 LATE BUSINESS**



General Manager



Mayor

7 MAYORAL MINUTES

7.1 Mayoral Minute - Functions Attended by Mayor and Councillors

Executive Summary

A report on functions recently attended by the Mayor, Councillors or Senior Staff in relation to community events or civic matters.

Background Information

Nil.

Legislative or Policy Implications

Nil.

Budget & Financial Aspects

Nil.

Recommendation

1. That the report of upcoming functions for the Mayor, Councillors or Senior Staff be received and noted

Report

Date	Function
Friday 19 February 2016	Association of Mining Related Councils Inc. Ordinary Meeting Councillor MJ Greenwood
Saturday 20 February 2016	Land Sydney Royal Showgirl Competition Zone 6 Final - Gala Dinner Mayor K Keith and Mrs. Sue Keith
Saturday 20 February 2016	Western School Sports Association farewell dinner for Peter Ipkendanz Councillor MJ Greenwood and Mrs. R Greenwood
Monday 22 February 2016	Peak Hill Community Consultative Committee Meeting Councillor LA O'Leary (Cr Pratt is alternate)
Tuesday 23 February 2016	Main Street Vibrancy Workshop Mayor KJ Keith, Deputy Mayor BF Newton, Councillors MJ Greenwood and RC Haddin, General Manager K Boyd, Director Engineering Services B Howard, Director Infrastructure A Francis, Director Technology and Corporate Services L Finn
Wednesday 24 February 2016	GP Working Group Meeting Mayor KJ Keith, Director Planning & Environment S Campbell



General Manager



Mayor

Date	Function
Wednesday and Thursday 24 and 25 February 2016	Risk Conference General Manager K Boyd, Director Technology and Corporate Services L Finn and Manager Governance and Corporate Strategy B Byrnes
Thursday 25 February 2016	CENTROC Board and Executive Meeting Mayor KJ Keith
Thursday 25 February 2016	Skillset Audit Committee Meeting Councillor RC Haddin
Thursday 25 February 2016	Neighbourhood Central Board of Management Meeting Deputy Mayor BF Newton
Thursday 25 February 2016	Trundle Community Consultative Committee Meeting Deputy Mayor BF Newton (Councillor GW Pratt is alternate)
Friday 26 February 2016	CENTROC/RMS Meeting General Manager K Boyd (As Centroc Representative)
Friday 26 February 2016	Skillset Board Meeting Councillor RC Haddin
Saturday 27 February 2016	Local Government Touch Football Carnival Deputy Mayor BF Newton and Councillor MJ Greenwood;
Tuesday 01 March 2016	Launch of new driving school program at Parkes NRMA Mayor KJ Keith
Tuesday 01 March 2016	Ordinary Council Meeting Bogan Gate Memorial Hall All Councillors and Senior Staff
	Meetings prior Waste Facilities Committee Member Councillors: Cr AJ Ward (Chair), Cr KJ Keith, Cr BF Newton, Cr RC Haddin, Cr KM McGrath and Cr GW Pratt. Together with Kent Boyd General Manager, Steven Campbell Director Planning and Environment, Manager Planning Service A Cummings, Senior Development Officer H Orr and Strategic Planner Michael Carter
	Parkes Shire Infrastructure & Projects Naming (Sunset) Committee All Councillors

Attachments

Nil.



General Manager



Mayor

7.2 Mayoral Minute - Coming Known Events for Mayor and Councillors

Executive Summary

A report on the upcoming functions requiring the attendance of the Mayor, Councillors or Senior Staff in relation to community events or civic matters.

Background Information

Nil.

Legislative or Policy Implications

Nil.

Budget & Financial Aspects

Nil.

Recommendation

1. That the report of upcoming functions for the Mayor, Councillors or Senior Staff be received and noted.

Report

Date	Function
Wednesday - Thursday 2 - 3 March 2016	Australian Logistics Council Forum 2016 Mayor KJ Keith, General Manager K Boyd and Economic and Business Development Manager A Wyllie
Wednesday 02 March 2016	Elvis Festival Committee Meeting Deputy Mayor BF Newton, Director Technology & Corporate Services L Finn, Economic & Business Development Manager A Wyllie
Thursday 03 March 2016	Life Education NSW Board Meeting Mayor KJ Keith
Saturday 05 March 2016	Spacemen Ball - Launch of 2016 Season Mayor KJ Keith & Mrs. Sue Keith
Sunday 06 March 2016	Parkes Township Clean Up on Clean Up Australia Day All interested Councillors
Monday 07 March 2016	Parkes, Forbes and Lachlan Shire Councils' Road Safety Steering Committee Meeting Councillor GW Pratt
Monday 07 March 2016	Lachlan Area Command Community Safety Precinct Committee Mayor KJ Keith, Deputy Mayor BF Newton and General Manager K Boyd
Date	Function



General Manager



Mayor

Monday 07 March 2016	Tour of Parkes Industrial Hub with Northparkes Representatives Mayor KJ Keith and General Manager K Boyd
Tuesday 08 March 2016	Host and Launch 'Free Cuppa for the Driver' program at Parkes Pool Mayor KJ Keith
Tuesday 08 March 2016	Parkes Sports Council Meeting Councillor's MJ Greenwood and LA O'Leary
Wednesday 09 March 2016	Inland Rail Meeting with Federal Member for Hume Angus Taylor MP Mayor KJ Keith and General Manager K Boyd
Wednesday 09 March 2016	Parkes Chamber of Commerce meeting Councillor AJ Ward (Councillor BJ McCorkell is alternative)
Wednesday 09 March 2016	Tullamore & District Community Consultative Committee meeting Deputy Mayor BF Newton (alternate is Cr GW Pratt)
Thursday 10 March 2016	Newell Highway Taskforce Committee meeting Mayor KJ Keith (Chair)
Friday 11 March 2016	Country Mayor's Association Meeting Mayor KJ Keith and Deputy mayor BF Newton
Saturday 12 March 2016	Parkes Rotary Club - Fijian Fundraiser Evening All Councillors
Monday 14 March 2016	Bogan Gate Memorial Hall and Community Consultative Committee Meeting Councillor GW Pratt



General Manager



Mayor

Date	Function
Tuesday 15 March 2016	<p>Ordinary Council meeting All Councillors and Senior Staff</p> <p>Meetings prior Waste Facilities Committee <i>Member Councillors: Cr KJ Keith, Cr BF Newton, Cr RC Haddin, Cr KM McGrath, Cr GW Pratt and Cr AJ Ward. Together with Kent Boyd General Manager, Steven Campbell Director Planning and Environment, Manager Planning Service A Cummings, Senior Development Officer H Orr and Strategic Planner Michael Carter</i></p> <p>Economic Development Committee - Airport Sub Committee <i>Member Councillors: Cr KJ Keith, Cr AJ Ward, Cr RC Haddin, Cr M Greenwood and Cr B McCorkell Together with Kent Boyd General Manager, Steven Campbell Director Planning and Environment, Les Finn Director Technology & Corporate Services, Director Engineering Services B Howard, Economic and Business Development Manager Anna Wyllie, Manager Support Services S Ross</i></p> <p>Economic Development Committee <i>Member Councillors: Cr KJ Keith, Cr Newton, Cr AJ Ward, Cr RC Haddin, Cr M Greenwood and Cr B McCorkell Together with Kent Boyd General Manager, Steven Campbell Director Planning and Environment, Les Finn Director Technology & Corporate Services, Economic and Business Development Manager Anna Wyllie</i></p> <p>Sporting Facilities Development Committee Meeting <i>Member Councillors: Cr KJ Keith, Cr MJ Greenwood and Cr LA O'Leary Executive Members of Sports Council: Alan Gersbach (President) , Luke Nash (Treasurer) and Anthony McGrath (Secretary) Other PSC Staff: David Ramsay - update on Sports Projects, Owen Jensen (for transitional purposes), Ben Howard - update on Hockey Turf 2 Project.</i></p> <p>Parkes Plus Delivery Program Committee meeting All Councillors and Senior Staff</p>

Attachments

Nil.



General Manager



Mayor

8 COUNCILLORS' REPORTS

8.1 Councillors Report - NSW Association of Mining Related Councils Meeting held in Sydney, 19 February 2016

Executive Summary

Councillor Michael Greenwood represented Council at the quarterly meeting of the Association of Mining Related Councils in Sydney on 19 February. The attendance was again robust, especially from Western NSW Councils and membership of the group continues to expand. Meeting outcomes are included in the report.

Background Information

Aspiring to be the leading advocate for local communities on mining related issues, the Association of Mining Related Councils represents mining related Councils and their communities throughout New South Wales.

The Association's mission is to advocate on behalf of members and their communities on mining related issues and to ensure that mining activity is conducted in accordance with the principles of Ecologically Sustainable Development.

Council is one of 23 in the state to be affiliated with the group, with Dubbo City and Mid-Western Councils among the latest to join the ranks. Lachlan, Blayney, Narromine and Bland delegates attended the latest Sydney meeting from within the western cohort.

Legislative or Policy Implications

Nil.

Progressive Delivery Program Implications

The resolution in this report will primarily effect the Delivery Program Future Direction relating to: 3. *Promote, Support and Grow our Communities*

Predicted positive effect / opportunity for the Delivery Program: *Good*

Predicted negative / challenge to the Delivery Program: *Low*

Quadruple Bottom Line



Economic ★★★★★



Environmental ★★★★★



Social ★★★★★



Civic Leadership ★★★★★

General Manager

Mayor

Budget & Financial Aspects

The membership fee for 2015/2016 for the Association of Mining Related Councils is \$7,630 (GST Inclusive)

Recommendation

1. That the information be received and noted
2. That consideration continue to be given to Council's eligibility for funding from the NSW Government's 2015/16 Resources for Regions Program

Report

Salient points to emerge from the meeting include the following:

1. The Department of Planning has developed draft guidelines for the effective operation of Community Consultative Committees around the State. The success of the Northparkes Mines Committee was noted in this regard.
2. The Premier has asked the Honourable Sarah Mitchell MLC, Parliamentary Secretary for Western NSW, to Chair the Western NSW Mining and Resource Development Taskforce during 2016. The Taskforce has reviewed its terms of reference agreeing that its purpose is to identify opportunities and challenges relating to mining and the resource development sector in Western NSW and to provide advice and recommendations to Government on actions to maximise community benefit.

The Taskforce will develop a 2016 work plan as well as a revised Communications Strategy. The Regional Coordinator continues to be M/S Alison McGaffin, Department of Premier and Cabinet.

3. Concern was expressed at merger implications around the State, with the proposed Orange/Cabonne/Blayney negotiations having the potential of depriving the Council of ongoing membership of two of those Councils.
4. The NSW Government has established an Inter-Agency Land Use Taskforce to develop options for resolving land use conflicts "targeted hot spots throughout NSW". The Namoi region will be used as a desktop case study to demonstrate how options might be applied.
5. The Government's updated advice on the Resources for Regions Program (media release attached) generated animated debate, given its strategic significance to all mining communities around NSW.

Mayor of Gunnedah Shire (Cr Owen Hasler) told the meeting it was "disappointing that the Government had only allocated \$32 million for the 2016 Resources for Regions program which was 3% of the Restart NSW funding, in comparison to the \$208 million committed to the previous two rounds of Resources for Regions program which provided an approximate \$6 million for each of the 32 successful local government projects. The guidelines had also changed to place the emphasis on projects that crossed shire boundaries. This would mean Gunnedah would have to reach an agreement with neighbouring councils about projects before an application was made".



General Manager



Mayor

"This means that another tier of government (the Namoi Joint Organisation) is brought into the process which requires careful negotiation and diplomacy to reach agreement if a joint application is to be successfully achieved," he said.

"From our experience, this looks very much like the state government is trying to satisfy and include as many local government areas as possible by encouraging and favouring this applications and projects that involve more than one local government area.

"By this method, the very limited amount of \$32 million provided for the program would stretch across as many LGA's as possible - a political victory for the government."

Cr Hasler said council would consider whether it would go down the joint approach path or submit an individual application by the deadline of April 7.

"Population statistics continue to show that Gunnedah is the preferred place of residence for many of the workers in the mines near Boggabri".

He said the increasing population and residential development placed pressure on the shire's infrastructure and added to the challenge of providing facilities.

"Gunnedah just missed out in the last round, so it would be expected that the revised criteria will ensure that council's submission is successful on this occasion," Cr Hasler said.

In 2014-15, \$80.2 million was spent on eight projects including the Broken Hill Civic Centre (\$5.1 million), renovation of Maitland's High Street (\$9.9 million), and a \$20 million upgrade of the Muswellbrook Hospital.

Lachlan Shire Council advised that CENTROC was currently considering a Joint funding submission for its 13 member councils.

Association meetings continue to provide an ideal forum for dialogue between affiliated Councils. Narromine will host the next meeting to be held on Friday 13 May, 2016.

Attachments

1. Media Release - \$32 Million Available for Mining Communities



General Manager



Mayor



John Barilaro

Minister for Regional Development
Minister for Skills
Minister for Small Business

Anthony Roberts

Minister for Industry, Resources and Energy

MEDIA RELEASE

Thursday, 11 February 2016

\$32 MILLION AVAILABLE FOR MINING COMMUNITIES

Regional and rural communities affected by mining can now apply for a share of \$32 million made available by the NSW Government through the Resources for Regions Program.

Minister for Regional Development John Barilaro is encouraging local communities to work together to develop strong applications for funding.

"Applications to fund economic and social infrastructure projects are now open to communities in local government areas (LGAs) outside the Sydney metropolitan area that have been affected by mining," Mr Barilaro said.

"Mining is an important contributor to the NSW economy, but it puts extra pressure on community infrastructure.

"The NSW Government is working hard to relieve that pressure to ensure long term economic viability for regional communities and the Resources for Regions Program is just one way we are doing that.

"Since 2012, over \$207 million has been allocated to mining affected communities throughout the State and the NSW Government will continue to support economic growth and productivity in the regions."

Minister for Industry, Resources and Energy, Anthony Roberts, said Resources for Regions recognises the important contribution mining makes to regional NSW.

"Mining not only contributes significant royalties to the State to help build our roads, schools and hospitals, it supports more than 100,000 jobs in NSW," Mr Roberts said.

"The Resources for Regions Program is another great example of regional communities benefiting from mining activities that take place in their area."

Expressions of interest will close on 7 April 2016.

For more details about the Resources for Regions Program, please visit www.industry.nsw.gov.au/resourcesforregions

Kailee Shaw | Minister Barilaro | 0408 389 549
Tim Potter | Minister Roberts | 0417 822 957

General Manager

Mayor

9 INWARDS CORRESPONDENCE

Nil.

10 GENERAL MANAGER'S REPORT

10.1 (GM) 2015/16 Operational Report - 6 Monthly Progress Report

Executive Summary

A requirement of the Integrated Planning and Reporting provisions of the Local Government Act requires that the General Manager report on the progress of the current Delivery Program on a six monthly basis.

Council has carried out a half yearly review of the Operational Plan/Delivery Program and has provided a detailed report on its progress for the period of July - December 2015. Additionally, an Executive Summary of the report has been developed to provide a quick summary of the activities for each strategic objective formed to set the goals in the Community Strategic Plan during the six month reporting period.

Background Information

On June 21 2011, Council adopted its Delivery Program under the Integrated Planning and Reporting (IPR) provisions. There is a minimum requirement for six monthly progress reports by the Local Government Act 1993. These reports must outline Council's accomplishments towards the aspirations of the Community Strategic Plan, as set in the objectives of the 2013/2014 - 2016/2017 Delivery Program and measured in the annual Operational Plan. Council will provide progress reports to Council on a six monthly basis.

Legislative or Policy Implications

Section 404 (5) Local Government Act 1993

Progressive Delivery Program Implications

The resolution in this report will primarily effect the Delivery Program Future Direction relating to: *All Future Directions*

Predicted positive effect / opportunity for the Delivery Program: *Good*

Predicted negative / challenge to the Delivery Program: *Very Low*

Quadruple Bottom Line



Economic

★★★★☆



Environmental

★★★★☆



Social

★★★★☆



Civic Leadership

★★★★☆

General Manager

Mayor

Budget & Financial Aspects

The financial consequences of the tasks performed or planned within the scope of this review form part of the quarterly budget review.

Recommendation

1. That the information be received and noted.

Report

The 6 monthly review process is an important feature of Council's strategic approach to the IPR process, enabling regular monitoring of Council's activities to determine whether performance against the objectives for the period are on target or require corrective action.

This reporting period encompasses Council's "State of the Shire" reporting circuit which saw Council exhibits manned by staff at the Parkes and township Annual Shows in August 2015, Peak Hill Meet You Up The Street and the Parkes Christmas Markets. These exhibits consisted of Council's information banners, the newly created State of the Shire Report and the opportunity for residents to meet with a range of staff, discuss any issues and provide feedback.

Attachments

1. Parkes Shire Council Operational Plan 2015/16 Progress Report
2. Parkes Shire Council Operational Plan 2015/16 Progress Report Executive Summary



General Manager



Mayor



General Manager

Mayor



Future Direction 1 Develop Lifelong Learning Opportunities

1.1 Provide Access to Tertiary Education

Strategic Direction	Notes	Action Code	Action	Responsibility	Measurements	Actual	Comment
Provide support and funding for the Jack Scoble Scholarship to support students undertaking full time university studies	Manager Culture, Education & Library Services - 3 days annually, advertising costs and assessment costs. Estimated at \$1,303 (Activity 19)	1.1.2.1	Review the criteria and process for the scholarship	S Buckle	Reviewed in consultation with Scholarships Committee		
		1.1.2.2	Advertise, interview and award scholarship	S Buckle	Suitable pool of applicants received Scholarship awarded to most suitable applicant		
		1.1.2.3	Funds distributed as part of Council presentation	S Buckle	Presentation to Council is received and adopted		

1.2 Support and Promote Existing TAFE

Strategic Direction	Notes	Action Code	Action	Responsibility	Measurements	Actual	Comment
Utilise TAFE as service provide for staff	Carried out annually utilising normal staffing hours	1.2.1.1	Monitor and assist training of staff involved in the program	R Milgate	Evidence of staff activities being monitored	4	Four trainees currently enrolled in TAFE completing Business, Finance, IT and HR

General Manager

Mayor

Operational Plan Progress Report | 2015-2016

1.3 Promote and Support Early Childhood Care and Education

Strategic Direction	Notes	Action Code	Action	Responsibility	Measurements	Actual	Comment
Council will provide a Family Day Care Service	Family Day Care operates with a \$948,746 budget for 2015/2016. This is affected by Federal Government funding allocations (Activity 15)	1.3.1.1	Family Day Care complies with "Education and Care Services National Regulations and Act 2011" and other relevant regulatory bodies	A Winter	Compliance with all audits		No Comments
		1.3.1.2	Family Day Care complies with the Federal Government National Quality Framework, incorporating the 'Early Years Learning Framework', national standards and elements, audits and spot checks	A Winter	Compliance with audits and spot checks on safety, hygiene, wellbeing and education		No Comments
		1.3.1.3	Family Day Care strategic plan is reviewed and updated annually	A Winter	Strategic plan reviewed and report made to Council		No Comments

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Operational Plan Progress Report | 2015-2016

Strategic Direction	Notes	Action Code	Action	Responsibility	Measurements	Actual	Comment
Promote and support the importance of early literacy skills	The Library operates on a budget of \$889,459 for 2015/2016. Support of literacy is affected by this budget. (Activity 29)	1.3.2.1	Provide a range of activities to support early literacy	S Buckle	Early childhood literacy sessions (storytime, rhyme time) held during school terms	Storytime - 36 sessions, 658 participants. Rhyme Time - 32 sessions, 909 participants.	Storytime and Rhyme Time held. School holiday activities held. Highlight was Parkes Library Fun Palace held on the October long weekend. Families participated in low-fuss art and science activities, celebrating 'everyone having a go, perfection no required'.
					Literacy based activities held during school holidays	12 different sessions in July, September and October. 674 participants.	

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General Manager



Mayor

Operational Plan Progress Report | 2015-2016

Strategic Direction	Notes	Action Code	Action	Responsibility	Measurements	Actual	Comment
		1.3.2.2	Hold a special 'literacy month'	S Buckle	Literacy month held	13 activities. 718 participants.	Curiosity and Wonder literacy festival commenced 1 September and concluded with Parkes Fun Palace on the October long weekend. Events included one act play dramatic performance, graphic artists in residence, photography and cartoon drawing workshops, science based activities, writers group meetings, and comedian performance which included a balloon tying workshop. Events were held in Parkes, Peak Hill, Trundle and Tullamore.

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Operational Plan Progress Report | 2015-2016

Strategic Direction	Notes	Action Code	Action	Responsibility	Measurements	Actual	Comment
Provide support to Parkes Early Childhood Centre through a minimum cost accommodation arrangement	Council supports the Parkes Early Childhood Centre (PECC) through a peppercorn lease as well as assisting in some building maintenance, rates and insurance costs. \$24,810 budgeted for 2015/2016 (Activity 19)	1.3.3.1	Lease arrangements with PECC	O Jensen	Lease agreement in place and functioning to satisfaction of all parties	New Lease not in place	CFO had previously met with Director of Parkes Early Childhood Centre (PECC) and Council's Director of Planning and Environment to discuss maintenance arrangements. Agreement will refer to Ordinary Council Meeting Resolution 16/11/2010 regarding working on a long term plan for the centre. Commercial lease prices have been obtained and consideration of actual lease will reflect the amount of community contribution Council will provide to PECC.
		1.3.3.2	Maintenance of PECC building	M Bicket			Maintenance of the PECC building conducted as needed within normal operating budget.

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General Manager



Mayor

Operational Plan Progress Report | 2015-2016

1.2 Provide Lifelong Learning Opportunities

Strategic Direction	Notes	Action Code	Action	Responsibility	Measurements	Actual	Comment
Provide lifelong learning opportunities for the community through Parkes Shire Library	\$29,370 is budgeted in 2015/2016 for exhibitions, special projects and workshops (Activity 29)	1.5.1.1	Provide training programs	S Buckle	Online computer training system provided to community for free	Computer/technology lessons held over seven weeks. 17 participants.	Online computer training system available for free use by community. Drawing workshops, pasta making session and polaroid photography workshop.
		1.5.1.2	Provide family and local history resources	S Buckle	Family history workshops are held every year	One on one sessions held as required.	Local history and family history research resources held for use within the Library. Library Officer History provides research services.
					Local family history research services provided	166 enquiries utilising the resources in the local/family history resources.	Parkes history blog posts have included sporting ground history and Anzac local stories.
		1.5.1.3	Provide community access to the Internet	S Buckle	At least eight computers are available for public Internet access	11 computers available at three libraries.	Public access computers available at Parkes, Peak Hill, and Tullamore. Free wifi available at Parkes, Peak Hill, Trundle and Tullamore.

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Operational Plan Progress Report | 2015-2016

Strategic Direction	Notes	Action Code	Action	Responsibility	Measurements	Actual	Comment
Support vocational education programs	HR support and programming - 4 weeks per year, SBATS Mentoring program 100 days over a 2 year period resourced in normal working hours. \$410,832 budgeted in 2014/15 for wages for Traineeships/Apprenticeships and Cadetships and mentoring programs (Activity 1)				Wifi access is available at all libraries	Available at all libraries.	
		1.5.2.1	Actively support School and University Work Experience and Work Placement Programs	R Milgate	90% of requests for work placements completed		Work Experience, Work Placement, University Placements undertaken in Water & Engineering
		1.5.2.2	Support Educational Career days	R Milgate	Number of Events attended	0	Commitment to support Career days when requested - normally held in second half of the year
		1.5.2.3	Support Parkes University Study Centre initiatives	R Milgate	Number of initiatives supported	0	Study Centre no longer active
		1.5.2.4	Develop and delivery School based Traineeships program	R Milgate	100% completion rate		SBAT's currently in Water and IT.
Actively promote lifelong learning in Council Staff Training and	Budgeted at \$219,954 for 2015/2016 outlined as part of	1.5.2.5	Develop Policy, Programs and allocate resources to initiative	R Milgate	Progressively Increase percentage of traineeships/apprenticeships and cadetships to 6% of workforce		Rolling program developed. 2016 trainees appointed in Engineering and Finance. Current % of workforce dedicated to trainees, cadetships/internships and school based trainees is
		1.5.3.1	Improve leadership skills for Managers, Supervisors and Team Leaders	R Milgate	Number of staff undergoing courses incorporating leadership skills		No Comments

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General Manager



Mayor

Operational Plan Progress Report | 2015-2016

Strategic Direction	Notes	Action Code	Action	Responsibility	Measurements	Actual	Comment
Professional Development Policies and Programs	Council's Corporate Training Plan (see Workforce Plan) (Activity 1)	1.5.3.2	Ensure Individual and Corporate Training Plans developed	R Milgate	Number of plans completed		TNA developed from 2015 appraisals
		1.5.3.3	Review Training and Development Policy and Program	R Milgate	Completion, then yearly review		No Comments
		1.5.3.4	Commit to succession planning initiatives for critical positions	R Milgate	Number of critical positions with succession plans in place		Workforce Planning Workshops to be held with key stakeholders and executives team 8 & 9 March 2016



[Signature]

General Manager

[Signature: Keny Keith]

Mayor

Future Direction 2 Improve Health and Well Being

2.1 Encourage the Provision of Medical Facilities and Services

Strategic Direction	Notes	Action Code	Action	Responsibility	Measurements	Actual	Comment
Support the development of a Health Precinct Plan	This is an advocacy role and there are no costs apportioned	2.1.1.1	Participate in the development of the Health Precinct Plan	S Campbell	Draft Health Precinct Plan Completed	1	The Health Precinct Plan has been completed.
		2.1.1.2	Participate in Project development for the new Parkes Hospital	S Campbell	Articles in local press Council represented at local planning meeting Participate in community consultation relating to Hospital Planning.		Consultation meetings attended and facility completed and operational.
Work with and support the Parkes General Practitioners Working Group	Council sponsors the GP Cup which raises funds annually to pay recruitment costs for GP's and incentives for GP's and other health professionals	2.1.2.1	Jointly facilitate meetings of the Parkes GP Working Group	S Campbell	Meetings held quarterly Council allocated actions followed up Receptions held for new and visiting GP's Investigate medical scholarship options		No meetings have been held in this reporting period due to reorganisation of the Public Health Network.
		2.1.2.2	Support provided to GP Cup event	S Campbell	Events Officer coordinates the running of the event		No event this financial year.

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Strategic Direction	Notes	Action Code	Action	Responsibility	Measurements	Actual	Comment
Plan and undertake maintenance of medical facilities in Peak Hill, Tullamore and accommodation for Medical Registrars at Parkes	\$35,340 has been allocated for maintenance and capital improvements in the 2015/2016 budget. Rent received for Health Centres is fully allocated to maintaining those facilities. Capital improvements are funded by Council as required. (Activity 14)	2.1.3.1	Maintain Assets	M Bicket	Council sponsors event including the provision of teams		Maintenance of medical facilities and registrar accommodation carried out in accordance with need and within operational budget.
					Council presence at trophy presentation		
		2.1.3.2	Manage accommodation for Medical Registrars	M Bicket	Asset maintenance carried out		
					Leases issued to tenants Ingoing and vacating inspections carried out Requests for maintenance dealt with	4	

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General Manager



Mayor

2.2 Promote and Develop Health Education and Encourage People to take Personal Responsibility for their Health

Strategic Direction	Notes	Action Code	Action	Responsibility	Measurements	Actual	Comment
Support and encourage programs that promote health and wellbeing	No cost apportioned support provided to State Government initiatives.	2.2.1.1	Provide information to staff on healthy lifestyles	S Ross	Information distributed by internal email, staff newsletter, toolbox talks and noticeboards	Healthily lifestyles information shared.	86% of staff attended scheduled Health and Wellness Check appointments in November 2015. 57 staff participated in the 2015 Walking Challenge with the winning team being the Tourism Trekkers.
		2.2.1.2	Facilitate programs aimed at improving health and wellbeing of staff.	S Ross	Annual fitness challenges held Flu Vaccination Program implemented Health and Wellbeing Calendar Skin Cancer Checks undertaken	Walking challenge finalised. Flu vaccinations scheduled 2015 calendar completed 15 staff	90 staff participated in the 2015 Flu Vaccination programme. The 2016 Flu Vaccination programme is in the planning phase for implementation in March 2016. 57 staff completed the 2015 Walking Challenge which had a combined effort of 29,114.14km walked. The 2015 Wellness programme raised \$118.00 for Carewest Lodge Orange. The \$118 represents a dollar per kilogram of weight loss from staff members.

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2.5 Maximise Public Safety

Strategic Direction	Notes	Action Code	Action	Responsibility	Measurements	Actual	Comment
Continued support to the role and functions of a Road Safety and Injury Prevention Officer and implementation of the Road Safety Strategic Plan	Road Safety position reviewed annually, funding is external. External funding sources are always at delivery risk to this initiative. Financially, Council commits \$18,833 to this position as well as providing a vehicle and accommodating the officer with administration support (Activity 9)	2.5.1.1	Participate in Lachlan, Forbes, Parkes combined Road Safety Steering Committee	M Sultor	Number of meetings attended	Two of three meetings held	The Parkes, Forbes and Lachlan Shire Councils' Road Safety Steering Committee is comprised of a Councillor representative from each Council, the Director/s at each Council, Roads and Maritime Services and NSW Police. The Committee's role is to provide guidance, feedback and support to the Road Safety and Injury Prevention Officer whilst implementing the Local Government Road Safety Program. Three meetings are held each year (one in each Shire). During this reporting period a meeting was held in Parkes and was attended by most Committee members.
					Councillor nominated to represent Council	Achieved	
					Meetings hosted and chaired when in Parkes	Achieved	

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General Manager



Mayor

Operational Plan Progress Report | 2015-2016

		2.5.1.2	Assist in the development and delivery of the Annual Road Safety Action Plan	M Sutor	Annual Plan Developed	The 2014 - 2017 Road Safety Action Plan is approved.	<p>The Road Safety Action Plan is progressing on schedule. Highlights include:</p> <ul style="list-style-type: none"> - 'Free Cuppa for the Driver' Scheme - Winning the IPWEA (NSW) Local Government Excellence in Road Safety Award, being awarded a silver medal in the 2015 App Design Awards and being announced a finalist in the 3M ACRS Diamond Road Safety Award. The Scheme was presented at the Australasian Road Safety Conference and the Australian Injury Prevention and Safety Promotion Conference. Plans are underway for phase six with 15 local participating businesses registered. - 'NOT A STATISTIC! Youth Driver Education Program' Over 500 Year 10 students attended the annual mock car crash demonstration at Parkes PCYC. Feedback from attendees was positive in challenging driver/passenger behaviours and attitudes. - 'Sharing the road at harvest' Developing and implementing a pilot education campaign focusing on sharing the road safely with oversize overmass agricultural machinery during harvest.
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Operational Plan Progress Report | 2015-2016

Maintain community safety through the management and reduction of public nuisances	2015/2016 budget is \$277,150. Costs apportioned to Health Administration and Animal Control (Activity 6)	2.5.2.1	Monitor and enforce requirements under various Acts and Regulations	H Orr	Complaints investigated and regulations enforced	129	All complaints relating to public nuisances investigated with appropriate level of action taken relative to the issue.
		2.5.2.2	Develop policies and procedures for enforcement	H Orr	Incidents recorded in CAIRS and followed up	129	Procedure for handling public nuisances developed.
Continue to support and participate in the Parkes Interagency to contribute to partnerships in community wellbeing initiatives.	Council has allocated \$2,040 in the 2015/2016 budget towards the administration of Interagency (Activity 18)	2.5.3.1	Maintain sponsorship to Parkes Neighbourhood Centre for administration of the Interagency	J Howard	Funding in budget		Sponsorship to Parkes Neighbourhood Central maintained. Interagency supported and regularly attended by Council representatives.
		2.5.3.2	Provide report on Council activities to the Interagency and Youth Interagency meetings	J Howard	Evidence of Partnership Report annually on the Interagency		Council regularly attends the interagency to network with service providers and give updates and information on Council projects and initiatives as well as matters being considered by Council including development applications. The Youth Interagency no longer functions as a stand alone committee and agenda items and networking are incorporated into the interagency meetings.
Work with the NSW Police to Maximise Public	The net annual cost of town planning	2.5.4.1	Maintain protocol with NSW Police Service	A Cummings	Review as required to ensure that emerging issues captured by protocol		Development Applications that meet the criteria are referred to the NSW Police for an

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General Manager



Mayor

Operational Plan Progress Report | 2015-2016

Safety	operations is \$226,291 (Activity 21)	2.5.4.2	Provide administrative support to the Parkes Shire Liquor Accord	A Cummings	Relevant applications referred to Police Service for comment	20	assessment under the Safer by Design and Crime Prevention Through Environmental Design guidelines. The Police comments and recommendations are considered as part of the development assessment process and appropriate conditions of consent are included to ensure new developments are designed to reduce the likelihood of being targeted by criminal activities.
					Police comments integrated into determinations	20	
					Agenda and minutes distributed	2	
					Council representative attends meetings	3	
					Council actions completed		
					Staff trained	1	
					Staff kept abreast of emerging issues		
					Report to Council		
		2.5.4.3	New development assessment staff undertake Safer by Design training	A Cummings			Council provides administrative support to the Parkes Liquor Accord distributing the agendas and taking minutes at quarterly meetings. Councils representatives attend the meeting and provide input.
		2.5.4.4	Investigate feasibility of roll out of CCTV in Parkes CBD	A McGrath			Stage 3 of CCTV roll out has commenced. This will bring the section of Clarinda Street from Church St to Bushman Street under surveillance and increase the coverage from The Parkes Hotel right through to the Star Hotel.

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Operational Plan Progress Report | 2015-2016

Inspect and enforce health standards through the Food Regulation Partnership with the NSW Food Authority	The net annual cost of Health Administration and inspection services is \$452,014. (Activity 10)	2.5.5.1	Fulfil Council's performance requirements as a Category B Council under the Food Regulation Partnership	H Orr	All High and Medium risk premises inspected at least once per year		Food Enforcement activities for this reporting period have included food shop inspection conducted at the Local Shows and over 150 Food Safety Inspections conducted at the Elvis Festival in January. Retail food venues
					Low risk premises inspected following complaints		
					Annual report furnished to the NSW Food Authority		
					Support training requirements for Food Safety supervisors		
					Participate where possible in Food Safety campaigns/surveys		
					Investigate food poisoning incidents in accordance with protocols	1	
					Participate in the Scores on Doors		
Provide Animal Management Services across the Shire	The cost to Council of Animal Management Services is \$265,680. (Activity 6)	2.5.6.1	Operate Animal Shelter Facility	H Orr	Animal Shelter operating in accordance with guidelines		Council Ranger services have been active in providing education and enforcement activities across the shire. Additional patrols have been provided to the village areas of the shire.
					Community accessing facility		
					Annual report furnished to the Department of Local Government on time		
					Impounding records up to date	100%	
					Ranger Activity Report made to Council monthly	2	

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General Manager



Mayor

Operational Plan Progress Report | 2015-2016

		2.5.6.2	Enforce Companion Animal and Impounding Legislations	H Orr	Number of animals impounded		
					Infringement notices issued		
					Information distributed to owners of Companion Animals		
(AUGMENTED PROGRAM) Provide Animal Management Services across the shire	The net cost to Council for enhanced management of Animal Services is \$265,680 (Activity 6) Additional \$27,680 2015/2016 funded through SRV Application	2.5.6.1.P	Operate Animal Shelter Facility	H Orr	Animal Shelter operating in accordance with guidelines		No additional budget funds allocated to this function for augmented program. All activities carried out within normal operational budget.
					Community accessing facility		
					Annual report furnished to the Department of Local Government on time		
					Impounding records up to date		
					Ranger Activity Report made to Council monthly		
					Collaborative animal relationship program established		

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Operational Plan Progress Report | 2015-2016

					Report submitted to IPART regarding utilisation of funding from Special Rate Variation		
		2.5.6.3.P.	Enforce Companion Animal and Impounding Legislations	H Orr	Number of animals impounded	291	No additional budget funds allocated to this function for augmented program. All activities carried out within normal operational budget.
					Increased Infringement notices issued		
					Increased Information distributed to owners of Companion Animal		
					Evidence of support for programs to encourage responsible animal ownership		
					Data shows Shire wide approach to companion animal management	7800km of village patrols	
					Report submitted to IPART regarding utilisation of funding from Special Rate Variation		

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General Manager



Mayor

Operational Plan Progress Report | 2015-2016

Providing and maintaining cemeteries for Shire Communities	Costs to Council is \$160,880. (Activity 27)	2.5.6.4	Develop and Implement Companion Animals Management Plan	H Orr	Develop Companion Animals Act		No additional budget funds allocated to this function for augmented program. All activities carried out within normal operational budget
					Implement Companions Animal Act		
		2.5.7.1	Maintain Cemetery Records in accordance with adopted procedures	H Orr	Cemetery records up to date	100%	
					Right of burials and burial permits issued	105	
					Approvals given for monumental work in General Cemeteries		
		2.5.7.2	Cemetery Management Plan developed	H Orr	Draft Cemetery Management Plan adopted		Cemetery Management Plan under development
					Consultation conducted		
					Policy adopted		
		2.5.7.3	Long Term Financial Plan for Cemeteries implemented	H Orr	All scheduled works completed		Cemetery have been maintained in accordance with relevant budgetary and community expectations
					Works within budget		

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Operational Plan Progress Report | 2015-2016

Inspect and enforce health standards through enforcement of the Local Government Act and Public Health Act	The net annual cost of Health Administration and Inspection Services is \$452,014. (Activity 10)	2.5.7.4	Maintain cemeteries within available funding levels	D Ramsay	Customer complaints	Customer complaints acted on within 5 days of receipt. Now receiving advice from funeral directors of pending funerals in villages to enable more targeted maintenance	Maintenance of Shire cemeteries is carried out as a cyclic program with CAIRs driving some reactive works
					Budgetary compliance		
		2.5.8.1	Investigate complaints and enforce Local Government Act and Public Health Act	H Orr	Complaints investigated	129	All customer service requests investigated. Additional patrols conducted in villages continued during this period.
					Orders and directions issued		
					Registers maintained of regulated premises		
					CAIRs followed up	100%	

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General Manager



Mayor

Operational Plan Progress Report | 2015-2016

(AUGMENTED PROGRAM) Inspect and enforce health standards through enforcement of the Local Government Act and Public Health Act	The net annual cost of Health Administration Inspection Services and the regulation of overgrown properties is approximately \$452,014 per annum (Activity 10) Additional \$20,350 in 2015/2016 funded through SRV applications.	2.5.8.2	Determine applications under Section 68 of the Local Government Act	M Bicket	Applications determined	47	Approvals issued for Septic Tank, Plumbing and Drainage, Section 68 Roads and Community Land, Amusement Devices.
		2.5.8.1.P.	Investigate complaints and enforce Local Government Act and Public Health Act with an emphasis of overgrown and untidy property	H Orr	Premises and conditions monitored as required		All customer service requests investigated. Additional patrols conducted in villages continued during this period.
					Increased number of complaints investigated		
					Increased numbers of orders and directions issued		
					Registers maintained of regulated premises		
					CAIRS followed up	100%	
					Strategy developed and implemented to deal with overgrown/untidy properties		
					Report submitted to IPART regarding utilisation of funding from Special Rate Variation		

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Operational Plan Progress Report | 2015-2016

Provide support for Emergency Management in Parkes Shire in accordance with the S.E.R.M Act	Under the State Emergency and Rescue Management (S.E.R.M) Act, Council has an obligation to provide a support role which is significant and a specialist has been employed to meet Council's obligations * Council must contribute 11.7% of the operating costs of the State Emergency Service, NSW Rural Fire Service and the NSW Fire Brigade. Limited grants may be accessed for some aspects such as disaster mitigation projects (Activity 5)	2.5.9.1	Provide executive support to the Local Emergency Operations Controller and the Local Emergency Management Committee	A Francis	Manager Natural Resources organises and attends meetings	LEMC meetings held in August and November as per schedule, chaired by DI with administrative support from Admin Team Leader	Council fulfilled obligations under the SERM Act by providing Executive Support the Local Emergency Management Committee, including a Chair for the committee, being the Director Infrastructure. Two meetings were held for the period, August and November. Local and Regional Agency attendance at meetings has been about 50% strong. This has reduced the effectiveness of the meetings and slowly progress on the new EMPlan, which is to replace the existing Displan. The plan current has the Community Profile and Key Sites in draft form, with Consequence Management Guides to be prepared by agencies.
		2.5.9.2	Support the operations of the SES	B Howard	Exercises conducted with support Council	No exercises held during first half	
					DISPLAN reviewed	New EMPlan template adopted, Sections 1 & 2 completed with Community Information. Draft reviewed by Committee with individual agency plans still requiring completion	
					The LEOC is maintained in a state of readiness	Audit of the LEOC undertaken in October, ready in need	
					Plant and Equipment funded	Plant and maintenance funds allocated	Council continually provides assistance and support to the State Emergency Service (SES)

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General Manager

Mayor

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					Provide accommodation and support for SES units	Nil required during this reporting period	through plant and maintenance funding throughout the reporting period
Work with the NSW Rural Fire Service in accordance with the Service Agreement to prevent and control bushfires	The Service Agreement with NSW RFS delegates the majority of Council's obligations under Rural Fires Act to the RFS. Council must contribute 11.7 % of the funding required \$285,000 (Activity 5)	2.5.10.1	Attend Rural Fire Service meetings	B Howard	Attendance at the Mid Lachlan Valley Bush Fire Management Committee	Meetings Attended	Director Engineering Services along with Councillor representation from Councillors Haddin and Newton have attended regular meetings in line with Councils level of service provided for the Rural Fire Service. These meetings include attendance at: - Senior Management Team meeting held 8/10/15 - Bush Fire Management Committee Meeting held 14/10/15 and, - Service Agreement Meeting held 16/12/15
		2.5.10.2	Operation and review of the Rural Fire Service Agreement	B Howard	Agreement reviewed twice a year through the Liaison Committee Funds allocated to support RFS under the agreement	Agreement Reviewed Funds Allocated	The Service Agreement between Parkes Shire Council and the Rural Fire Service has been reviewed at its meeting held 16/12/15. Councils Contribution has been allocated in the operational budget to support the funding agreement.



[Signature]

General Manager

[Signature: Ken Keith]

Mayor

Future Direction 3 Promote, Support and Grow our Communities

3.1 Develop and Implement individual township plans

Strategic Direction	Notes	Action Code	Action	Responsibility	Measurements	Actual	Comment
Community Strategic plans to be developed for townships and regularly reviewed	DTCS and MGCS collectively 5 days annually Costs associated with incorporation and planning to be assigned to Town Improvement (TI) Funds One of minor allocation to TI funds to cover costs	3.1.1.1	Continue to assist with Community Plans including "A town like Trundle" plans	J Howard	Evidence of projects being supported		Three of the four townships now have finalised community strategic plans. Priority projects from each township plan have been included in Council's search for grants and applications for funding. Council has been liaising with Peak Hill Community Consultative Committee to finalise their strategic plan. The strategic plan is expected to be finalised in the next reporting period (Feb 2016).

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Strategic Direction	Notes	Action Code	Action	Responsibility	Measurements	Actual	Comment
Financially assist with annual incorporation costs	DTCS and MGCS collectively 5 days annually Costs associated with incorporation and planning to be assigned to TI Funds One off minor allocation to TI Funds to Cover Costs	3.1.2.1	Budget allocation to include minor consideration to cover ongoing Incorporations.	B Byrnes	Budget Allocation	nil.	During the reporting Council did not receive any requests for assistance in this area.

3.2 Develop Strategies to Work with and Support the Townships Endeavours

Strategic Direction	Notes	Action Code	Action	Responsibility	Measurements	Actual	Comment
Liaise with relevant government agencies to provide appropriate levels of resources and assistance to Shire communities when applicable	DTCS and EDM to advocate through correspondence and letters of support to relevant agencies - 2 days annually	3.2.1.1	Identify and assist in securing external funding	A Wyllie	Funding achieved Successful grant applications	\$120,000 1	Council has developed Strategic Plans for all of the Townships in the Shire. Council has been working with the CCC to ensure that the objectives of each Township has been achieved. Council has also worked with the local communities to achieve funding for several projects such as the Peak Hill Open Cut Mine
Liaise with Parkes	EDM to liaise with	3.2.2.1	Regularly attend	A Wyllie	Meetings being attended	8	The EBDM meets with the

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Strategic Direction	Notes	Action Code	Action	Responsibility	Measurements	Actual	Comment
and Forbes Business Enterprise Centres and local Chambers of Commerce to promote business links and opportunities	Chambers in the Shire - 3 days annually		meetings and provide information and advice		Evidence of consultation occurring	5	Chamber of Commerce on a monthly basis. The EBDM also has regular catch up with the Chamber of Commerce Executive. In the 6 months from June 2016 the EBDM was involved in organising a breakfast meeting for the Chamber which 40 people attended. Business award with nearly 200 attendee's and a procurement workshop with approximately 70 local businesses in attendance. All of these activities were well attended and received positive feedback. Additionally Council hosted its first Business Advisory Committee meeting, with 14 local business people attending. The EBDM has also met regularly with the Department of Industry to discuss the latest Government incentives for local businesses. A Christmas advertising campaign was also launched as a joint campaign between Council and the Chamber of Commerce. The aim of the Christmas SPARKLES campaign was to encourage people from the region to shop locally.

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Strategic Direction	Notes	Action Code	Action	Responsibility	Measurements	Actual	Comment
		3.2.2.2	Work Strategically with the chamber of Commerce to expand membership	A Wyllie	Strategic Plan and feedback received indicating an increase	5%	Council has been working with the Chamber of Commerce to increase their membership by increasing the value of being a member. The Chamber is now a member of the NSW Business Chamber this gives local businesses who are members of the Parkes Chamber of Commerce direct access to all of the NSW Business Chamber services such as training via webinars, legal advice and HR advice. Council has also worked with the Chamber to ensure that it is being promoted through various function such as the Water and Sewage Treatment Plant procurement night. Another way that Council promotes the membership of the Chamber is through marketing campaigns such as SPARKLES which gives a discount to Chamber members. The Parkes Chamber of Commerce has one of the highest membership in the State with between 100-110 members.

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Strategic Direction	Notes	Action Code	Action	Responsibility	Measurements	Actual	Comment
Facilitate opportunities for advancement of technology	Liaise with communities - DTCS, EBDM and ISM collectively - 5 days per annum Liaise and lobby Government NBN with regards to roll out - DTSC, EDM and ISM collectively - 5 days per annum	3.2.3.1	Regularly interact and provide information about technology advancement within communities	A Wylie	Evidence of interaction	1 submission	Over the last 6 months Council has been lobbying strongly for better telecommunications access for the entire Shire. In July 2016 it was announced that 400 houses in Peak Hill and 1800 in Parkes would receive NBN over the next 18 months. A wireless NBN tower has also been constructed in Parkes to service the south east side of town. Council will continue to lobby for better telecommunication services for all of its communities. Council has also made a submission to the federal Government regarding mobile phone black spots.
		3.2.3.2	Liaise with communities regarding the NBN roll out	A Wylie	Evidence of regular meetings		In July 2016 it was announced that 400 houses in Peak Hill and 1800 in Parkes would receive NBN over the next 18 months. A wireless NBN tower has also been constructed in Parkes to service the south east side of town.

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Strategic Direction	Notes	Action Code	Action	Responsibility	Measurements	Actual	Comment
Promote relocating to the Parkes Shire	EBDM and Tourism Manager core function costs Take advantage of opportunities to leverage exposure as they arise - Country Expos, mass media, web page etc. Budgets exist for this purpose	3.2.4.1	Participate in events that aim to attract industry and population to the Shire	A Wylie	Evidence of an increase in people / businesses relocating to the Shire	1	Council has attended and spoken at several conferences such as AusIntermodal, Ausrail and the Rail freight alliance Conference to promote businesses moving to Parkes. Council will continue to strategically promote Parkes through targeted advertising campaigns in industry publications.
		3.2.4.2	Prepare and distribute a range of information packages that describe the benefits of the Shire	A Wylie	Material professionally produced, which includes a suite of marketing material aimed at specific sections of the market. Implement recommendations of the Economic Development Plan	1	Over the last 6 months the EBDM has been concentrating on rebranding the Parkes Shire image. Parkes now has a new brand which is PARKES it all adds up, which is represented by a plus sign meaning that there are many positive things that go into making Parkes a great place to live, work, visit and invest. During the next 6 months all marketing collateral including the Economic Development marketing material will be updated. However a quick fact flyer was produced by the EBDM to promote the Parkes National Logistics Hub.

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3.3 Strengthen Council's relationship with the smaller townships

Strategic Direction	Notes	Action Code	Action	Responsibility	Measurements	Actual	Comment
Regular consultation with Community Consultative Committees and Stakeholders	Councilors attend meetings, travel and administration costs involved. Actioning reports to Council describing Community needs. Directors costs dealing with matters raised. TI Funds provided for in budget for agreed prioritised projects	3.3.1.1	Increased use of local media with regard to Shire townships	A Wyllie	Increased editorial and content in local media outlets.		Local Media are sent all relevant media releases.
		3.3.1.2	Ensure that townships are aware of the IPR process including how priorities are set	B Byrnes			Council committed to a "State of the Shire" engagement campaign during the reporting period. After favourable feedback from 2014/15 Parkes Shire Annual Show Exhibits, Council again attended the Parkes, Tullamore, Trundle and Peak Hill Shows. Council's exhibit provided infographic banners displaying Council's work from the previous financial year as well as the upcoming programs and initiatives. Council staff manned the exhibits, answering questions and documenting requests. Council created a State of the Shire Report, a summary document based on the 2015/16 Parkes Shire Council Annual Report which was distributed to local agencies and provided at Parkes and Township Christmas Promotion events. Both the exhibits and the report received great feedback.

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Strategic Direction	Notes	Action Code	Action	Responsibility	Measurements	Actual	Comment
Council's meetings rotated amongst Shire townships	Executive Secretary to arrange administration and travel costs as allowed for in Administration budget. Advertising costs and liaison with community groups. Core costs for Administration and meeting expenses	3.3.2.1	Hold two meetings annually in Shire townships on rotation and include inspections and public forum on the agenda	B Byrnes	Meeting held in a township twice a year	Peak Hill Township Meeting Held on 4 August 2015.	During the reporting period a Council Meeting was held in Peak Hill. Before the meeting Councilors enjoyed a Peak Hill tour including Commercial Gardens, Renewal Memorial Hill Toilet facilities, Waste Transfer Station, Nature Reserve, Cemetery and Peak Hill Library. The meeting concluded with opening the floor to the community who raised issues such as: Peak Hill Open Cut Experience Master Plan, Grants and Peak Hill AIF Hall concerns.

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3.4 Utilise an Integrated Planning Framework to Guide the Development of our Communities

Strategic Direction	Notes	Action Code	Action	Responsibility	Measurements	Actual	Comment
Fulfil Council's obligation under the EP&A Act 1979 and Associated Acts	The cost of Town Planning Operations is \$329,511. (Activity 21)	3.4.1.1	Assess applications for development	A Cummings	All applications assessed and determined in accordance with NSW Department of Planning Timeframes.	6	Council's Development Assessment team provides a free pre-lodgement service to assist people with the preparation and submission of an application. Weekly Initial Check Meetings are held to determine whether any further information is required and notification requirements. This process ensures that applications are assessed and determined within the required timeframes. No forums have been held in this reporting period.
					Report to Council monthly on DA/CC/CDC processing times		
					Initial check meetings held		
					Hold at least one forum with building and developers each year		
					Prelodgement service maintained		
		3.4.1.2	Assess Planning Certificates	A Cummings	Section 149 Certificates processed in accordance with statutory requirements	260	
					All applications assessed and determined in accordance with statutory and Council timeframes	100%	

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Strategic Direction	Notes	Action Code	Action	Responsibility	Measurements	Actual	Comment
		3.4.1.3	Assess Complying Development, Construction, Occupation and other certificates	M Bicket	735A/1212P Certificates processed in accordance with statutory requirements	16	Building Certificate carried out in accordance with function as Local Government Certifying Authority.
					Building and other certificates assessed and determined	2	
					Building certification carried out in accordance with function as Local Government Certifying Authority		
					All Mandatory Critical Stage inspections carried out in a timely manner		
					Inspection reports completed and copies issued for all inspections.		
					Occupation/interim occupation certificates issued following satisfactory final inspection	34	
Review and implement Council's Planning Instruments	\$30,000 has been allocated in the 2015/2016 budget for the development of and review of Section 94 plan.	3.4.2.1	Review Development Control Plans	A Cummings	Development Control Plans reviewed in compliance with new format		The Parkes Shire Development Control Plan (DCP) 2013 came into force on 19 March 2014. The new single DCP replaces Council's eight existing DCPs from 1998.

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Strategic Direction	Notes	Action Code	Action	Responsibility	Measurements	Actual	Comment
Encourage the Conservation and Management of Heritage through the Parkes Shire Heritage Study.	Funding is jointly provided by Council and by the NSW Heritage Office. Cost to Council is \$24,290 and forms part of the Henry Parkes Centre Budget (Activity 30)	3.4.2.2	Review Policies	A Cummings	Policies reviewed as necessary		Council is currently reviewing the Policy for the Control of Footway Restaurants and Footpath Obstructions.
		3.4.3.1	Facilitate Parkes Shire Heritage Committee	A Cummings	Parkes Shire Heritage Committee meets at least four times per year and otherwise as required.	3	The Parkes Shire Heritage Committee met three times during this reporting period. Key matters considered by the Committee include the progression of the Parkes Shire Heritage Study and allocation of Local Heritage Fund.
		3.4.3.2	Continue Heritage Advisory Service	A Cummings	Heritage Advisory Service provided on request Examples of promotion of the Service Coordinate appointments for the Heritage Advisor	20	The Heritage Advisory Service offers free professional advice from Council's Heritage Advisor, who visits the Parkes Shire each month. Free advice is available to owners who want to renovate or redevelop private homes or commercial buildings. This advice can include the topics of colour scheme, extensions, verandahs, awnings and fences as well as more comprehensive advice on the integration of new development in older areas.
		3.4.3.3	Administer Local Heritage Fund	A Cummings	Annual grants program for Local Heritage Fund administered		Council's Local Heritage Fund has been in operation since early 2000. Since this time

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Strategic Direction	Notes	Action Code	Action	Responsibility	Measurements	Actual	Comment
					Grants from previous year acquitted	5	Council has provided financial assistance to hundreds of heritage projects throughout the Shire. Council has a total of \$17,500.00 allocated for the 2015/2016 Local Heritage Fund. Council received six applications for the Local Heritage Fund 2015/2016. Five heritage projects were successful with a total project value of \$58,670.00. The projects are due to be completed by May 2016. Five heritage projects funded in 2014/2015 have been acquitted.
		3.4.3.4	Record interactive history of Bogan River Wiradjuri pre and post European settlement	A Cummings	Interactive history recorded Annual progress report to Council		The Parkes Aboriginal Heritage Study titled "Restoring the Past to Build the Future: Indigenous Culture, Heritage and Economy in Rural New South Wales" is being undertaken by two PhD students and is nearing completion. Part of the project is the development of a course in Aboriginal cultural heritage management specifically designed for the Bogan Wiradjuri. It is being designed at Cert III and IV level and accredited with Australian Skills Quality Authority (ASQA).

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3.5 Provide Equitable Access to Community Services

Strategic Direction	Notes	Action Code	Action	Responsibility	Measurements	Actual	Comment
Advocate and Facilitate equitable service provision for; Women, Older People (over 55 years), Aboriginals, People with Disabilities, People from Culturally and Linguistically Diverse Backgrounds	Council provides financial and intellectual support to Parkes Neighbourhood Centre which houses many of the Shire's Community Services Council sponsors and supports ongoing Interagency meetings Budget is \$18,860 (Activity 31)	3.5.1.1	Work with Social Justice groups within the community in collaboration with the Parkes Neighbourhood Centre	J Howard	Evidence of assistance and support provided to the Neighbourhood Centre on a regular basis		Parkes Shire Council has provided assistance and support to the Neighbourhood Central financially, strategically and operationally over the reporting period. Council regularly attends the Inter-agency meetings held at Neighbourhood Central and contributes to other committees operating out of the Neighbourhood Central including the Parkes Domestic Violence Committee. Council provides 50% of the Salary for the Aboriginal Project Officer (auspiced by Neighbourhood Central) in partnership with Northparkes Mines and provides strategic direction and support for this role. Council also maintains a excellent working relationship with Centre Management and has collaborated on many projects including grant submissions over the period. The Neighbourhood Central building is owned and maintained by Parkes Shire Council and is leased by Neighbourhood Central on a peppercorn lease.
		3.5.1.2	Support and assist the	J Howard	Actions supported		The Parkes Shire Aboriginal

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Strategic Direction	Notes	Action Code	Action	Responsibility	Measurements	Actual	Comment
			Aboriginal Working Parties in Parkes and Peak Hill in objectives of their respective action plans		Attendance at working party meetings as requested.		Project Officer (APO) attends meeting on behalf of Parkes Shire Council. During the reporting period the Aboriginal Health Centre was opened with assistance from the APO. The Hon. Susan Ley MP, Minister for Health opened the centre. Parkes Shire Council launched an Aboriginal Employment Strategy during the reporting period. The Aboriginal Project Officer and representatives from the Parkes and Peak Hill working parties are also members of the Three Rivers Regional Assembly, an advisory group under the NSW State Governments OCHRE program.
Support youth initiatives and collaborate with other youth groups and support agencies	Council supports youth initiatives and collaborates with other youth groups Budget allocation is \$14,160. (Activity 16)	3.5.2.1.	Participate in and support Youth Week programs	J Howard	Matching grant Providing staff support to Youth Week Events		In this reporting period planning for Youth Week 2016 (April 8-17) took place including providing funds to match the Federal Government grant and initial planning and organising events and activities, these events and activities will be confirmed when stakeholders meet in early 2016 to confirm the Youth Week program.

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Strategic Direction	Notes	Action Code	Action	Responsibility	Measurements	Actual	Comment
		3.5.2.2.	Increase youth engagement in initiatives undertaken by Local Government	J Howard	Number of initiatives where youth input is sought Evidence of working with partner stakeholders on youth based initiatives		During the reporting Parkes Shire Council provided sporting and recreational improvements for young people including the updating of the basketball courts at Armstrong Park. Master planning for sports fields during the period also included opportunities for young people to comment and make suggestions on the future of the sporting precincts in the Parkes Shire. Youth Based organisations will continue to be consulted with regard to Youth Week 2016 (April 8-17).
(NEW PROGRAM) Provide support for a Parkes Shire Aboriginal Project Officer to assist the Shires Indigenous	A three year funding partnership has been negotiated with Northparkes Mines for this position.	3.5.3.1.P.	Provides Financial and Strategic support with funding partners to the Aboriginal Project Officer auspiced through the Parkes Neighbourhood	J Howard	Funding provided APO Workplan actions assisted Steering Committee Meetings attended		Funding in partnership with Northparkes Mines has been provided during the reporting period. The Aboriginal Project Officer continues to report six monthly to the Council in the

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Strategic Direction	Notes	Action Code	Action	Responsibility	Measurements	Actual	Comment
community to achieve enhance and equitable access to opportunities	Council's contribution under the Progressive Delivery Program is \$40,000 (Activity 18)		Centre		Report submitted to IPART regarding utilisation of funding from Special Rate Variation		form of a report and is overseen strategically by Parkes Shire Council and operationally by the Manager of Neighbourhood Central. Steering committee meetings are no longer held in favour of regular operational and strategic meetings between Neighbourhood Centre Manager, Parkes Shire Council staff and the Aboriginal Project Officer. Reporting on the utilisation of Special Rate Variation Funding will be supplied to IPART including Aboriginal Project Officer activities and accomplishments.

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Future Direction 4 Grow and Diversify the Economic Base

4.1 Support Mining Operations and Development

Strategic Direction	Notes	Action Code	Action	Responsibility	Measurements	Actual	Comment
Maintain and enhance working relationships with Northparkes Mines & other mining operations	Mayor, GM and EBDM regularly commit time to meetings and consultation with Mines officials on a range of issues Council contributes resources to a number of Community initiatives and programs in partnership with Northparkes Mine	4.1.1.1	Council participates in the Northparkes Mines Community Consultative Committee	A Wyllie	Number of meetings attended	2	Cr Greenwood continues to represent Council on the NPM Community Consultation Committee
					Communication of meeting outcomes to Council	2	
		4.1.1.2	Explore opportunities to partner with mining operations for the benefit of the community	A Wyllie	Number of projects supported	1	Parkes Shire Council and Northparkes Mine continue to work on projects together. Of particular note is the work that the two organisation have done on Memorial Hill. Council and NPM continue to explore ways that they can work together are have started to discuss the possibility of holding another GP cup
					Evidence of ventures being collaborated	1	
Actively support endeavours to advance the longevity and expansion of mining	Mayor, GM and EBDM regularly commit time to meetings and consultation with	4.1.2.1	Provide assistance in major State Planning Approvals if appropriate	A Wyllie	Evidence of support supplied by Council in processes	4 meetings	Council has been working with a potential new mine development near Fifield, to help facilitate its development in line with State regulations.

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Strategic Direction	Notes	Action Code	Action	Responsibility	Measurements	Actual	Comment
within the Parkes Shire	Mines and devote time within their duties to support this action	4.1.2.2	Actively lobby all levels of Government for support for mining activities if appropriate	A Wyllie	Evidence of representations made to levels of Government		Over the last 6 months this has not been a priority for Council.
		4.1.2.3	When seeking to address skill shortages mining should be included in representation to government	A Wyllie	Participation in regional promotions and events Support shown for employee groups and training providers such as TAFE in the Parkes Shire Actively lobby government to help address skills shortages		Due to the current economic climate in mining this has not been a priority.
Explore benefits in attracting additional mineral resource ventures benefiting the Parkes Shire.	This is carried out as part of the role and functions of the EBDM and Senior Executive Staff Link to time allocation of Economic Development Plan	4.1.3.1	Liaise with mining companies undertaking exploration	A Wyllie	Evidence of consultation or meetings held Implement recommendations of the Parkes Shire Economic Development Plan in accordance with available measures	4	Council has held several meetings with a mining company who is undertaking exploration.
		4.1.3.2	Develop marketing material promoting Parkes as a Mining Hub - which includes a business case	A Wyllie	Marketing material developed, placed on website		Due to the down turn in mining globally this has not been a priority of Council

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Strategic Direction	Notes	Action Code	Action	Responsibility	Measurements	Actual	Comment
		4.1.3.3	Promote Parkes as a mining hub for Regional Operations - which includes a business case	A Wyllie	Evidence of Media promotion & Mayoral Advocacy Attend trade shows and conferences including Asia Pacific International Mining Exhibition and Mining NSW Conference (at least 3 year) implement recommendations of the Parkes Shire Economic Development Plan	1	Council did attend Asia Pacific International Mining Exhibition, for two reasons one to meet with potential suppliers and two to support NPM, whose General Manager was speaking at the dinner.
		4.1.3.4	Actively approach industries/ businesses which support and add value to the mining sector	A Wyllie	Implement recommendations of the Parkes Shire Economic Development Plan		Due to the down turn in mining globally this has not been a priority of Council

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4.2 Develop and Support the Tourism Industry in the Shire

Strategic Direction	Notes	Action Code	Action	Responsibility	Measurements	Actual	Comment
To provide the resources and structure needed to effectively support and grow the Shires Tourism Sector	Council had budgeted \$815,805 including provision for a Tourism Trainee position (Activity 47)	4.2.1.1	To maintain Council's marketing and promotional standards over the period of the Delivery Program	K Dwyer	Review the financial commitment by Council to the marketing and promotional budget	Funding assessed at budget review sessions and during the reporting period tracking well.	Council's marketing standards have been maintained and further enhanced in the current reporting period with new initiatives which have been budgeted for this year and have now been completed including: - The destination brand project, Parkes it all adds up, which provides a clear direction and framework for destination marketing - Discover the Magic Campaign - a seasonal campaign aimed at driving visitation from markets within 5 hours of Parkes during the September school holiday period and also attracting visitation from the Canberra region. This included exhibiting at the Canberra Home and Leisure Show in October. - Strategic Marketing Plan for the Parkes Elvis Festival - culminating in a program launch in September, marketing activity included TVC, print and digital advertising, social media campaign and relationship marketing with key industry bodies including Destination NSW strategic partnership and affiliation with Elvis Presley Enterprises.

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Strategic Direction	Notes	Action Code	Action	Responsibility	Measurements	Actual	Comment
		4.2.1.2	Encourage tourism operators and the business community to become more involved in the marketing and promotion of the Shire by identifying opportunities for industry participation in market development and marketing and promotion.	K Dwyer	Evidence of increased marketing participation from the business sector	Over 100 community stakeholders including tourism operators and business involved in Brand development workshops; 8 tourism operators participated in the Discover the Magic Campaign	Council's Brand Development project was well received by community stakeholders. Operators and event coordinators have the opportunity to further leverage their presence online and through packaging when participating in the Tourism partnership program or Parkes Elvis Festival partnership program. The Elvis Festival marketing plan engaged local businesses and encouraged them to dress their windows, tailor the menus and to participate and contribute to the atmosphere of the Festival for visitors.
					Evidence of material produced	Parkes Elvis Festival Retail Activation Kits developed and distributed to retail and businesses in the Parkes CBD. Over 30 offers redeemed through the "Discover the Magic" Campaign and some operators experience 30% increase in visitation during the campaign.	The Discover the Magic Campaign implemented in September also invited participation from local operators to submit a special offer to be redeemed by visitors who acknowledged the campaign.

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Strategic Direction	Notes	Action Code	Action	Responsibility	Measurements	Actual	Comment
		4.2.1.3	Explore opportunities for the Tourism Unit to generate additional revenue that can be applied to marketing and promotion	K Dwyer	Evidence of new merchandise sought	New branding applied to merchandise lines, new lines of local produce sought and sales tracking well, new lines of Elvis merchandise acquired now that merchandise can carry Elvis' image due to agreement reached with Elvis Presley Enterprises	Parkes Elvis Festival Partnership Program and Tourism Partnership Program proving successful which is channelled back into marketing and promotion for the Festival and tourism campaigns. Discover the Magic campaign implemented in September with buy-in from local operators. Consolidation of product lines at the Parkes Visitor Information and increased lines for Parkes Elvis Festival merchandise that can now carry Elvis' image due to agreement reached with Elvis Presley Enterprises. \$150,000 in funding secured for the Parkes Elvis Festival through a strategic 3 year partnership with Destination NSW. Launch of online store for the Parkes Elvis Festival and budget secured to implement an online booking system for the Parkes Visitor Information
					Evidence of increased merchandise sales through the Visitor Information Centre	sales tracking well at end of reporting period, increased sales of Elvis Festival merchandise and registrations processed through the Visitor Information Centre	

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Strategic Direction	Notes	Action Code	Action	Responsibility	Measurements	Actual	Comment
					Evidence of co-operative marketing with the industry/business community	8 operators participated in the Discover the Magic Campaign with over 40 offers redeemed, Elvis and Tourism partnership program registrations, retail activation kits distributed to local businesses in the CBD for the Elvis Festival, successful Sparkles Campaign implemented with the Chamber of Commerce	Centre. Successful grant application of \$120,000 matched funding for the Peak Hill Open Cut Experience to improve the visitor experience and install a shelter at the site.

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Strategic Direction	Notes	Action Code	Action	Responsibility	Measurements	Actual	Comment
					Evidence of grants funds being attained	Successful grant application of \$120,000 through the Regional Visitor Economy Fund program for Peak Hill Open Cut Experience facility upgrade; \$50,000 funding in 2015/16 from Destination NSW for Parkes Elvis Festival	
To diversify the attraction base of the Shire, providing more things for visitors to 'see and do' in the area	This is part of the core function of the Tourism Unit, funds to be allocated to bi-annual workshops. Funds put aside for development of marketing material from existing budget	4.2.2.1	To attract, foster and support the development of external tourist attractions throughout the Shire.	K Dwyer	Evidence of cooperation, communication and marketing by Council for attractions	Henry Parkes Centre Marketing activities implemented including new billboard sign erected on the Forbes Road, Sunrise Prime 7 broadcast facilitated at The Dish, promotion and development of the Peak Hill Open Cut Experience, promotion of HARS visits to Parkes airport	Continued management and promotion of the Peak Hill Open Cut Experience and fostering development through attraction of \$120,000 state government funding (matched by Council) to improve the visitor experience and amenity at the site. Various meetings held with all stakeholders including Alkane, Peak Hill Aboriginal Lands Council and Working Party, and the Peak Hill Consultative Committee. Meetings held with marketing representatives at CSIRO to explore further cooperative marketing opportunities to

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Strategic Direction	Notes	Action Code	Action	Responsibility	Measurements	Actual	Comment
					Evidence of meetings with stakeholders and potential investors - 6 meetings annually	Brand Workshops held with community stakeholders, Consultation meetings held with Peak Hill Open Cut Gold Mine stakeholders, Heritage stakeholders engaged during Heritage Trail plan development, Henry Parkes Centre master planning workshops and consultation held with existing and potentially new exhibitors, Parkes Elvis Festival community engagement and networking events held in Forbes and Peak Hill, Meetings and consultation with HARS for potential historical aviation collection at the airport, meetings held with CSIRO marketing representatives about cross	encourage dispersal of visitors to the region. Heritage Interpretive Plan under development with consultation workshops held with key heritage groups in the community. Management of the Henry Parkes Centre and coordination of stakeholders & management committee. Development of the Henry Parkes Centre Master Plan and marketing strategy with consultation workshops now complete. Promotion and facilitation of HARS visit to Parkes airport, investigating possible permanent exhibition.



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Strategic Direction	Notes	Action Code	Action	Responsibility	Measurements	Actual	Comment
		4.2.2.2	Successfully utilise the resources/ tourism opportunities that the Henry Parkes Centre provides	K Dwyer	Evidence of system structures in place to co-ordinate and manage the effective operation of the Henry Parkes Centre	office and retail space of the Henry Parkes Centre well utilised	The Henry Parkes Centre continues to house Council's Tourism and Events team and houses the Level 2 Accredited Visitor Information Centre. The retail space of the centre is maximised with branded merchandise, stock on consignment and space for visitor information brochures and maps for the local offering and the wider region. The Henry Parkes Centre is promoted through a strategic marketing plan and is now further promoted with the installation of a major billboard sign on the southern side of Parkes on the Newell Highway alerting travellers to stop to see the museums and visitor information centre.
					Evidence of HPC being promoted as a tourism attraction	prominent billboard erected on the Forbes Road south of Parkes alerting motorists to stop and visit the centre, Henry Parkes Centre website maintained, print and digital advertising, Henry Parkes Centre Open Day in November.	

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Strategic Direction	Notes	Action Code	Action	Responsibility	Measurements	Actual	Comment
		4.2.2.3	Facilitate the operation/expansion and management of the Kings Castle 'Elvis' attraction	K Dwyer	Continued staffing of the facility. Maximisation of visitation to the attraction	Council's tourism representatives continue to staff the facility and manage daily operations. 3753 tickets sold during the reporting period. Henry Parkes Centre Open Day saw over 580 admissions on the day.	The King's Castle continues to be the major drawcard for visitors to the Henry Parkes Centre complex and the expansion of the exhibit is being considered in current master planning that is underway for the complex.
					Ongoing cooperation with the attraction owner	regular communication and meetings with Greg Page, alternations and improvements to the exhibit undertaken, consultation undertaken with Greg Page regarding the masterplan and marketing strategy	

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Strategic Direction	Notes	Action Code	Action	Responsibility	Measurements	Actual	Comment
		4.2.2.4	Package and promote activities available in the Shire to special interest groups.	K Dwyer	Evidence of package developed and distributed to targeted special interest groups - Visitation by special interest groups.	RV Friendly status achieved for Parkes, promotion through Caravan and Motorhome Club of Australia network, Discover the Magic Campaign targeted families, RV Travellers and the Canberra region; attraction of motor clubs through affiliation with the Parkes Antique Motor Club	The tourism partnership program and range of print and digital promotions coordinated by the Tourism Unit all aim to promote and package experiences in Parkes Shire. The caravan and camping market are actively targeted through the RV Friendly Town scheme, with Parkes now joining Peak Hill and Tullamore as RV Friendly. The Discover the Magic campaign also targeted this market through advertising place in Touring Australia Magazine in print and online and also through their e-newsletter distribution to over 220,000 members. Through an effective relationship with the Parkes Antique Motor Club, visiting car clubs are targeted and promoted to hold their major rallies and events. The Henry Parkes Centre provides and ideal venue for this and the added attraction of the museums add to the package. The Heritage Trail project is also under development creating an added attraction for visitors to Parkes Shire and to communicate the history and heritage of the region.

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Strategic Direction	Notes	Action Code	Action	Responsibility	Measurements	Actual	Comment
		4.2.2.5	Explore initiatives to further develop the attractions and infrastructure available at the Henry Parkes Centre and continue to seek funding to roll out initiatives for the HPC Stage 3 Masterplan	K Dwyer	Evidence of Funding sort and initiatives being implemented	Master Plan underway for the Henry Parkes Centre incorporating the recommendations from the Mining Interpretive Centre study, high level marketing strategy under development	A master plan is underway for the Henry Parkes Centre to address the short term and long term aspirations for the complex. Source Architects have been engaged to develop the plan and consider improvements to the visitor experience and deliver a high level marketing plan for the complex. The plan will consider previous plans and studies conducted for the complex. The first draft of the plan was presented to Council in December with a HPC Management committee workshop scheduled for January. Other initiatives implemented during the reporting period included the conduct of a community open day in November and the launch of the Local Loyalty Program to encourage advocacy of the complex to the visiting friends and relatives market.

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Strategic Direction	Notes	Action Code	Action	Responsibility	Measurements	Actual	Comment
		4.2.2.6	Hold bi-annual meetings/ workshops with tourism stakeholders to establish networking opportunities and explore new opportunities	K Dwyer	Bi-annual meetings held	Elvis Festival community networking events held in Forbes and Peak Hill, destination marketing workshop scheduled for 2 February for local tourism operators and retail outlets	Elvis Festival networking evenings were held with Peak Hill and Forbes to establish more intricate networks for promotion of each town as a place to stay during the Elvis Festival given the pressure on accommodation availability in Parkes. Increased support from Forbes Council and also operators in Peak Hill resulted in the establishment of transport links and promotion of a Forbes Home Hosting program to ultimately increase accommodation capacity and visitation to the Festival. A post event community feedback night will also be held in Parkes in January. A Destination Marketing Workshop for local tourism operators is also scheduled for the 2nd February 2016.
To diversify the attraction base of the Shire, providing more things for visitors to 'see and do' in		4.2.2.1.P	Implement initiatives to further develop the attractions and infrastructure available at the Henry Parkes Centre and continue to	K Dwyer	Moat Cottage improvements initiated	Moat Cottage fit out completed, immersive theatre in operation, launch by Governor of NSW	A master plan is underway for the Henry Parkes Centre to address the short term and long term aspirations for the complex. Source Architects have been engaged to

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Strategic Direction	Notes	Action Code	Action	Responsibility	Measurements	Actual	Comment
the area			seek funding to roll out initiatives for the HPC Stage 3 Masterplan		Report on works carried out utilising SRV to IPART	Source architects engaged to develop Master Plan and high level marketing strategy for the Henry Parkes Centre, stakeholder consultation completed, draft plan presented to Council	develop the plan and consider improvements to the visitor experience and deliver a high level marketing plan for the complex. The plan will consider previous plans and studies conducted for the complex. The first draft of the plan was presented to Council in December with a HPC Management committee workshop scheduled for January.

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Strategic Direction	Notes	Action Code	Action	Responsibility	Measurements	Actual	Comment
To improve the Tourist Infrastructure available within the Shire	Advocacy and facilitative roles carried out within staff normal hours and existing tourism budget (Activity 47)	4.2.3.1	To foster and support the improvement and development of tourist accommodation throughout the Shire	K Dwyer	Evidence of cooperation, communication and marketing by Council of accommodation throughout the Shire	Accommodation listings maintained on visitparkes website, in the Visitor Guide and handouts by the Parkes Visitor Information Centre, participation by accommodation providers in the tourism and Elvis partnership programs and special offers submitted for the Discover the Magic campaign, in-kind accommodation support for tourism and festival prize packages used for promotions	Council's Tourism Unit and Parkes Visitor Information continue to promote the accommodation offering of the Shire to potential visitors. The Tourism Partnership program and Elvis Partnership Programs also provide accommodation operators the opportunity to further increase their presence online and be part of stay, play and eat packages. The grant received through the Regional Visitor Economy Fund program administered by Destination NSW has now been acquitted and all works have been completed. The new cabin prices have been set and the managers have commenced letting the cabins to visitors. The Home Hosting program for the Elvis Festival has also been managed by Council with over 2,000 bed nights

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Strategic Direction	Notes	Action Code	Action	Responsibility	Measurements	Actual	Comment
					Maximisation of accommodation resources for special events throughout the Shire	availability listings maintained for the Parkes Elvis Festival and other large scale events, home hosting program for Elvis managed by Council, over 2,000 bed night booked for 2016, overflow caravan and camping facilitated at Pioneer and Spicer Ovals, new cabin development at Spicer Caravan Park completed	booked for the 2016 Parkes Elvis Festival.

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Strategic Direction	Notes	Action Code	Action	Responsibility	Measurements	Actual	Comment
		4.2.3.2	To ensure that comprehensive, up to date visitor information is available in each town, village and at gateways such as the airport/ train station within the Shire.	K Dwyer	Parkes and Peak Hill Visitor Information Centres to maintain their accredited status	Parkes Visitor Information Centre maintains a Level 2 Accreditation and Peak Hill Visitor Information Centre maintains a Level 3 accreditation with the NSW Accredited Visitor Information Centre Network	The current edition of the visitor guide and associated marketing material for key attractions and events are placed in each town and visitor gateway including the Parkes & Peak Hill Visitor Information Centres, the Parkes Airport, Dubbo Airport, coffee shops, service stations, McDonalds Parkes, newsagency and pubs and clubs. Civic Guide (tourist information signs) maintained in Parkes. Information boards maintained in Peak Hill, Trundle and Tullamore. Level 2 Accreditation maintained for Parkes Visitor Information Centre, Level 3 Accreditation maintained for Peak Hill Visitor Information Centre managed by Peak Hill Country Crafts. Pubs/hotels in Trundle, Tullamore and Bogan Gate are equipped with Visitor Guides and key tourist information.
					Development of satellite Information Points in Bogan Gate, Trundle and Tullamore	Peak Hill Visitor Information Centre level 3 accreditation maintained, pubs and hotel in Trundle, Tullamore and Bogan Gate are equipped with Visitor Guides and key tourist information	
					Maintain information boards throughout Parkes	Civic guides maintained in Parkes, Peak Hill, Trundle and Tullamore	

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Strategic Direction	Notes	Action Code	Action	Responsibility	Measurements	Actual	Comment
					Maintain and supply information leaflets for each town, village, airport and train station	Visitor Guides and other tourist information regularly stocked at all visitor gateways and information points including airport, railway station and service centres.	
		4.2.3.3	Further lobby for the footpath to be extended from Webb Street to the Henry Parkes Centre along the Newell Highway to allow for pedestrian access to site	K Dwyer	Evidence of business case developed and lobby	Project completed November 2015	The shared footpath linking the Henry Parkes Centre to the existing Webb Street footpath was completed in November prior to the conduct of the Henry Parkes Centre Open Day. The footpath extends into the grounds of the complex and links to the pedestrian crossing creating a smooth path and ease of access to the facility for visitors.
					Evidence of funding identified and sort	Funding allocated and project completed 2015	
To increase visitation to Parkes and the townships of	Estimated costs for Open Cut Experience, Shire events and	4.2.4.1	Continue to improve the presentation of each town and village	D Ramsay	Customer complaints responded to within Council's agreed timeframes	Majority of CAIRS & other requests actioned within 2 weeks	Current maintenance activity is providing favourable feedback from stakeholders and maintenance activities

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Strategic Direction	Notes	Action Code	Action	Responsibility	Measurements	Actual	Comment
Peak Hill, Bogan Gate, Trundle and Tullamore with the villages becoming attractions for the Shire	promotion and advertising advantages of area to increase visitation to Parkes, Peak Hill, Bogan Gate, Trundle and Tullamore. Budgeted \$37,410. (Activity 47)	4.2.4.2	Market and promote the retail centres as shopping and service destinations	K Dwyer	Improvements made to visually enhance each town and village within the Shire Tourism Unit cooperation and communication with business groups in each town and village	Regular communication with Peak Hill Business and Tourism Association, tourism unit maintains and distributes print and digital collateral promoting each town's shopping and service offering.	are currently under budget for this stage of the year Print and digital collateral produced by Council's Tourism Unit actively promotes each town's shopping and service offering. Operators have the opportunity to further leverage their presence online and through packaging when participating in the Tourism partnership program. Council's tourism team also supported the promotion of the annual Sparkles Campaign coordinated by

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Strategic Direction	Notes	Action Code	Action	Responsibility	Measurements	Actual	Comment
					Evidence of advocacy for promotions held in Parkes & Peak Hill	Promotional and marketing support provided for the Parkes shop local campaign 'Sparkles' and Peak Hill meet you up the street event in December.	Council and the Chamber of Commerce. The annual Christmas market event was also heavily promoted and attended by the Visitor Information Centre team and Elvis Festival team to promote events and attractions to the community and visitors. As part of the Elvis Festival marketing plan, retail activation kits were developed and distributed to retail and businesses in the Parkes CBD to engage with them and encourage them to dress their windows, tailor the menus and to participate and contribute to the atmosphere of the Festival for visitors.
		4.2.4.3	Support events with a tourism focus	K Dwyer	New events attracted to the Shire Maintenance and promotion of existing events throughout the Shire Evidence of increased number of visitors to events and investment into the community during events		Council's Events Development Officer continued to support and grow major existing events and Festivals including the Trundle Bush Tucker Day, Country Music Festival, AstroFest and more. New events secured included the NSW State Under 15's Football Championships that took place in Parkes over 4

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Strategic Direction	Notes	Action Code	Action	Responsibility	Measurements	Actual	Comment
					Cooperation and communication with the business community to capitalise on and actively support events		days.
					Officer Tasked		
		4.2.4.4	Promote touring throughout the Shire	K Dwyer	Tourism loops and drives developed and promoted	Stay, Play and Eat packages developed with tourism partners, tourism loops and drives promoted through visitor guide and visitparks website, Central NSW Tourism Discovery Trails promoted, continued promotion of the Modern Mining Trail and Gold Trails, Newell Highway touring promotion	Touring is actively promoted by Council's Tourism team through the Parkes Visitor Information Centre brochures, visitor guide and maps, through communications with visiting groups for events and online through visitparks.com.au. Groups are also targeted through marketing of the Peak Hill Open Cut Experience, the Henry Parkes Centre and the Dish. The Tourism Partnership Program has also been successful in promoting stay, play and eat packages with participating operators.

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Strategic Direction	Notes	Action Code	Action	Responsibility	Measurements	Actual	Comment
					Visitor Information Centres actively promoting day tripping and touring	Canberra market targeted through attendance at the Canberra Home and Leisure Show to promote short stays and day trips, cooperative marketing with Central NSW Tourism to promote touring and the 100miles concept, distribution of regional experiences through the Visitor Information Centre and visitparks website	

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Strategic Direction	Notes	Action Code	Action	Responsibility	Measurements	Actual	Comment
		4.2.4.5	Continue to market Parkes Shire through the production and distribution of the Parkes Visitor Guide and support Parkes Shire's presence in the Newell Highway Touring Guide	K Dwyer	Visitor Guide is kept up to date including electronic, web based or app. based information Evidence of Parkes featuring in the Newell Highway Touring Guide	Visitor Guide maintained, reprint undertaken in October to replenish stocks prior to development of new guide in 2016 7 page spread for Parkes Shire in the Newell Highway touring guide, print and online	A re-print of the 2014/15 Visitor Guide was undertaken in October to replenish stocks and ensure availability until the production of the new guide due in April 2016. Council's Tourism team engaged suppliers for design, print and advertising facilitation in December with the 2016/17 visitor guide project to commence in January 2016. The existing guide is strategically placed in key visitor information outlets throughout Australia currently being distributed through Murray Media Distribution. Parkes Shire also occupies prominent space in the current Newell Highway Touring Guide both in print and online.

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Strategic Direction	Notes	Action Code	Action	Responsibility	Measurements	Actual	Comment
		4.2.4.6	Work with Central NSW Tourism and CENTROC to further enhance the tourism profile, tourism infrastructure and tourism marketing of the Central NSW region.	K Dwyer	Evidence of meetings attended Parkes as a tourism destination being mentioned within the media	Central NSW Tourism Managers Meetings attended, two workshops attended to review the Central NSW Tourism Destination Management Plan Participation in Central NSW Tourism's Unearth Campaign resulting in media visits to the Henry Parkes Centre	Council participated as a financial partner in the 2015 Unearth Campaign with Central NSW Tourism that was matched in funding by the State Government totalling \$350K. The campaign centred around Heritage which resulted in media attention and exposure of local attractions and experiences. Two media visits were facilitated as a result of the campaign to the Henry Parkes Centre and The Dish. Workshops were attended in September and October to review the Destination Management Plan for Central NSW Tourism and set objectives for the next 4 - 10 years and to ensure that the Parkes region and its operators had a strong presence in the plan.
		4.2.4.7	Ensure that Parkes Shire continues to have a strong online/ digital presence	K Dwyer	Evidence of a social media policy	Social media policy in draft with an agreed way of working for managing council's social media channels	Council's Tourism team continue to manage an online presence for the Shire and key events and attractions through the visitparkes website, Parkes Elvis Festival website, Henry Parkes Centre

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Strategic Direction	Notes	Action Code	Action	Responsibility	Measurements	Actual	Comment
					Evidence of media monitoring that shows a strong online presence	Media monitoring software procured through Meltwater, regular reporting on visitparkes website activity, collation of media clippings for events, media reporting and analysis for Elvis Festival	website and the Modern Mining Trail website. Parkes Shire Tourism and Parkes Elvis Festival is also managed through social media streams on Facebook, Twitter and Instagram under an agreed way of working with a combination of a structured scheduling program and opportunistic posts, shares and engagement. Council's communications team also secured a media monitoring software package through Meltwater media which will be used in conjunction with other monitoring methods and reporting.
(AUGMENTED PROGRAM) To increase visitation to Parkes, Peak Hill and the villages of Bogan Gate, Trundle and Tullamore, with the villages becoming	At a cost to Council of \$10,180 per annum (Activity 47) Other village events approx \$5,000 per annum (Activity 47) Under the	4.2.4.1.P	Continue to improve the presentation of each town and township	D Ramsay	Improvements made to visually enhance each town and village within the Shire Report submitted to IPART regarding utilisation of funding from Special Rate Variation	Regular garden maintenance, renovation and upgrade of gardens	Current maintenance activity supports tourism by ensuring parks, sports grounds and streetscapes are both functional and attractive.

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Strategic Direction	Notes	Action Code	Action	Responsibility	Measurements	Actual	Comment
attractions for the Shire	Progressive Parkes Shire Delivery Program, Town Improvement Vote has been increased to \$80,000. (Activity 36)	4.2.4.2.P	Support events with a tourism focus	K Dwyer	New events attracted to the Shire Maintenance and promotion of existing events throughout the Shire	NSW State Under 15's Football Championships, Model Rockets Championships confirmed for 2017, NSW Miss Showgirl Zone Championships secured for February 2016 Council's Events Development Officer continued to support and grow major existing events and Festivals including the Trundle Bush Tucker Day, Country Music Festival, AstroFest and more.	Council's Events Development Officer continued to support and grow major existing events and Festivals including the Trundle Bush Tucker Day, Country Music Festival, AstroFest and more.

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Strategic Direction	Notes	Action Code	Action	Responsibility	Measurements	Actual	Comment
					Evidence of increased number of visitors to events and investment into the community during events	Trundle Bush Tucker Day experienced increased growth in 2015 with marketing assistance and development advice from the Tourism Team, new events like the NSW Football Championships increased visitation to the Shire	

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Strategic Direction	Notes	Action Code	Action	Responsibility	Measurements	Actual	Comment
					Cooperation and communication with the business community to capitalise on and actively support events	Annual events calendar distributed to Shire residents and businesses, cooperation and communication with the Chamber of Commerce to inform businesses of events and participation opportunities, compiling and distribution of visitor welcome packs to event goers to encourage them to patronise hospitality outlets and disperse throughout the Shire during their visit	
					Report submitted to IPART regarding utilisation of funding from Special Rate Variation		

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Strategic Direction	Notes	Action Code	Action	Responsibility	Measurements	Actual	Comment
To diversify the market base of the Shire, with a focus on events (including sporting and cultural events) and to develop the domestic touring market in conjunction with Tourism NSW, Central NSW Tourism and the Newell Highway Promotions Committee	Events Development Officer to diversify the market base of the Shire with a focus on sporting and cultural events. Figure estimated at \$83,894 indicates portion allocated to Events Role from Tourism Budget. (Activity 47)	4.2.5.1	Grow events and sporting markets	K Dwyer	Evidence of an increase in events with a tourism focus Evidence of Cooperation and communication with event stakeholders	new events attracted include the NSW State Under 15's Boys Football Championships Meetings attended for regular events and festivals including Trundle Bush Tucker Day, Parkes Picnic Races, Country Music Festival, Parkes Elvis Festival portfolio holder meetings and committee meetings attended	The Parkes Shire event calendar continues to grow and develop. The annual events fridge calendar was distributed in June to all shire residents and businesses to promote what's on for the coming year in order for them to plan to attend or plan to leverage from the conduct from these events. The calendar was also produced in December to change the promotional period to a calendar year rather than a financial year for ease of planning the year ahead. New events secured included the NSW State Under 15's Football Championships that took place in Parkes over 4 days in September. Council's

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Strategic Direction	Notes	Action Code	Action	Responsibility	Measurements	Actual	Comment
					An events calendar developed and distributed	Annual events calendar distributed to all shire residents and businesses, ongoing events calendar maintained through the Visitor Information Centre and weekly what's on distributed, Shire radio update weekly	Events Development Officer continued to support and grow major existing events and Festivals including the Trundle Bush Tucker Day, Country Music Festival, AstroFest and more.
		4.2.5.2	Promotion of Parkes as a destination to hold business/ industry events, conferences and exhibitions	K Dwyer	Attraction of small to medium sized conferences and meetings Cohesion with Shire business groups in the attraction and promotion of business based events and exhibitions	Successful business award event held Conference and event planning guide maintained detailing information on local venues and suppliers as a complete event guide for potential event organisers	The Events Development Officer and Visitor Information Centre continue to maintain the conference and event planning guide which is distributed to industry networks and event organisers planning to hold business events and conferences in the Parkes region. The visitparkes website and Council's website is also maintained to hold current information on venues and services available to potential event

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Strategic Direction	Notes	Action Code	Action	Responsibility	Measurements	Actual	Comment
					Maintain communication and cooperation with Business Events NSW	Membership reviewed and decision made that this membership was not viable for return on investment	organisers. Council's Events Development Officer also supported the conduct of a successful Business Awards event in November hosted by the Parkes Chamber of Commerce.

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Strategic Direction	Notes	Action Code	Action	Responsibility	Measurements	Actual	Comment
		4.2.5.3	Foster, support and promote major existing events	K Dwyer	Major existing events supported, including Tullamore Irish Festival, Trundle Bush Tucker Day, Peak Hill Spit and Spud, June Long Weekend Activities and the Local Government Touch Football Carnival	support provided in both marketing and infrastructure support for Parkes Picnic Races, Trundle Bush Tucker Day, Local Government Touch planning, Country Music Festival, AstroFest and more.	Council's Events Development Officer continues to work with event committees to deliver promotion and marketing activity, facilitate infrastructure support and delivery and program development. Successful results for the Trundle Bush Tucker Day were evident this year with record crowd numbers and media exposure for the event. Other new events attracted included the 2015 NSW Under 15's Football Championships which saw over 300 visitors staying in Parkes across the 4 day event. Planning for the annual Local Government Touch Football Carnival also commenced with interdepartmental meetings with key council staff who support the delivery of the event.

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Strategic Direction	Notes	Action Code	Action	Responsibility	Measurements	Actual	Comment
		4.2.5.4	Foster, support and promote the Parkes Elvis Festival	K Dwyer	Evidence of support over festival including visitor numbers	Key work teams from all Council departments have been established to support the delivery of the event to ensure it continues to grow and develop as a major tourism event that has valuable results for the community	Key work teams from all departments have been established to support the delivery of the event to ensure it continues to grow and develop as a major tourism event that has valuable results for the community. The Festival team developed a event delivery plan which is communicated across the organisation, along with a strategic marketing plan to ensure maximum exposure for the event to key target audiences, and the development of new audiences. A program launch was held in September which culminated in the announcement of Destination NSW's support as a strategic partner for the next 3 years.
					Evidence of promotion throughout the year	high level strategic marketing plan developed and under implementation, program launch conducted in September 2015	

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Strategic Direction	Notes	Action Code	Action	Responsibility	Measurements	Actual	Comment
					Positive and professional media coverage obtained	Media strategy developed and implemented, engagement of PR Firm Cardinal Spin to deliver long lead media strategy and accreditation program	PR agency Cardinal Spin were also engaged to deliver the media program for the event with results achieved with lead media and an effective accreditation program developed. A procurement strategy has been rolled out for Elvis Central and location secured. Industry recognition was also achieved with multiple award wins for the Festival.
		4.2.5.5	Target the regional group tour market and develop the domestic touring market in conjunction with Tourism NSW and Central NSW Tourism	K Dwyer	Maintain Communication with Central NSW Tourism and Tourism NSW	communication and engagement undertaken, participation in Central NSW Tourism's Uneath Campaign, strategic partnership with Destination NSW for the Parkes Elvis Festival, successful grant from Destination NSW for Peak Hill Open Cut Experience	Council participated as a financial partner in the 2015 Uneath Campaign with Central NSW that was matched in funding by the State Government. The campaign centred around Heritage which resulted in media attention and exposure of local attractions and experiences. Two media visits were facilitated as a result of the campaign to the Henry Parkes Centre and The Dish. Council's Tourism unit coordinated an exhibition space at the Canberra Home & Leisure Show in October as

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Strategic Direction	Notes	Action Code	Action	Responsibility	Measurements	Actual	Comment
					Participation of Parkes Shire at consumer shows	Attendance at the 2015 Canberra Home and Leisure Show	part of the wider Discover the Magic Campaign to target the Canberra Market and build visitation from this audience in the future.
					Participation of Parkes Shire in regional cooperative projects and promotions	Central NSW Tourism Uhearth Campaign, Newell Highway Touring Guide participation and ipad app, continued participation in the Wild Rhino campaign with special offer at the Henry Parkes Centre	
		4.2.5.6	Capitalise on Newell Highway traffic	K Dwyer	Maintain a leading role in the Newell Highway Promotions Committee	Tourism and Marketing Manager is Vice Chair (South) on the Newell Highway Promotions Committee	Council continues to play an integral role in the Newell Highway Promotions Committee with the Tourism & Marketing Manager currently occupying the Vice Chair (South) role on the committee. Parkes was the venue for the most recent Newell Highway Promotions Committee meeting held in November 2015. Council along with support from industry operators occupy
					Significant coverage of Parkes Shire within Newell Highway marketing materials	7-page spread in the current Newell Highway touring guide and website	

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Strategic Direction	Notes	Action Code	Action	Responsibility	Measurements	Actual	Comment
					Participation of Parkes Shire at Consumer Shows	Attendance at the Canberra Home and Leisure Show and presence as part of Newell Highway stands at major consumer shows in Brisbane, Sydney, Melbourne and Adelaide	seven pages within the current edition of the Newell Highway touring guide, with presence as a destination on the Newell Highway website and ipad app. Signage placement secured on the Newell highway at the Forbes Road rail crossing and installation of a new billboards promoting the Henry Parkes Centre and Visitor Information Centre south on the Newell Highway.
		4.2.5.7	Work interdepartmentally with other Council units to ensure that events held across the Shire are well executed and managed, and seek support for non tourism specific events	K Dwyer	Regular inter-department communication /meetings held prior/ during the event	Briefing and progress meetings are held regularly with key work teams to ensure all aspects of event management are discussed and responsibilities for delivery understood, planned and implemented.	Now into the second year of Council managing the entire delivery of the Parkes Elvis Festival, key council staff from all departments are working effectively to manage individual components to support the Festival team in delivering a premier tourism event for the region. Key bodies of work include operations, traffic management, infrastructure, volunteers, administration,

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Strategic Direction	Notes	Action Code	Action	Responsibility	Measurements	Actual	Comment
					Evidence of a debrief meeting post event	Debrief meeting with community, portfolios and council work teams scheduled for January for the Elvis Festival	marketing and merchandising. Briefing and progress meetings are held regularly with key work teams to ensure all aspects of event management are discussed and responsibilities for delivery understood, planned and implemented. Regular inter-departmental meetings have also been held in preparation or large council managed events early in 2017 including Australia Day and the Local Government Touch Carnival in February. Council also participated in the regional marketing campaign with Central NSW Tourism, 'Unearth Heritage' drawing attention to key attractions and experiences in the region.

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4.3 Maintain a Strong, Innovative Agricultural Sector

Strategic Direction	Notes	Action Code	Action	Responsibility	Measurements	Actual	Comment
Remain Conversant with agricultural innovations and opportunities	This is carried out as part of the role and functions of the EBDM and Senior Executive Staff - 7 days annually	4.3.1.1	Encourage/ attend and support agricultural forums	A Wylie	Number of forums encouraged/ attended & support	1	The General Manager and the EBDM attended a workshop in Forbes hosted by CENTROC which focused on optimising local Governments involvement in Agriculture. The workshop focused on the opportunities and challenges facing the agricultural sectors as farms get bigger and production more sophisticated.
		4.3.1.2	Monitor industry information channels for innovative ideas and investment opportunities	A Wylie	relevant information passed onto stakeholders	1	Council monitors relevant industry channels such as #agchat and subscribes to several industry publications. When information is relevant Council will pass it onto interested parties.
Ensure continued involvement with Agricultural based representative bodies	Council has staff provide representation on a number of regional groups within their roles and functions - 4 days annually	4.3.2.1	Support and collaborate with NSW Farmers Federation and other Agricultural Representative bodies.	A Wylie	Evidence of support and advocacy	2	Council regularly liaises with local NSW Farmer Federation reps. Council also held a meeting for local growers, transport companies and Graincorp to discuss how we could work together to better facilitate the movement of grain in the Shire during harvest.
Explore and promote	This is carried out as part of the role	4.3.3.1	Identify potential industries suited to the	A Wylie	Number and types of industries identified	2	Council received several requests from agricultural

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Strategic Direction	Notes	Action Code	Action	Responsibility	Measurements	Actual	Comment
opportunities for agricultural "Value Adding Industries".	and functions of the EBDM and Senior Executive Staff - 5 days annually		Parkes Shire		Implement recommendations of the Parkes Shire Economic Development Plan within available resources	1	related businesses over the last 6 months. These included Grain businesses as well as abattoirs. Council has worked proactively with the potential investors to try and facilitate the developments. These sorts of developments have very long lead times.
		4.3.3.2	Develop marketing material aimed at value add industries which also highlights the "good news" stories in agriculture	A Wyllie	Marketing material developed and kept up to date		Council is currently updating all marketing material in line with the new Brand. Agricultural Value add marketing will be updated in line with the new brand over the next 6 months
		4.3.3.3	Identify potential locations and sites for industries to be established	A Wyllie	Evidence of this type of functional consideration in planned land uses for the Parkes Shire	1	Potential sites have been identified for the development of Agricultural Value add industries. However, they remain commercial in confidence at this stage.
		4.3.3.4	Examine benefits of niche market opportunities	A Wyllie	Evidence of markets being identified		No niche markets were identified in the first six months
					Implement the recommendations of the Economic Development Plan within available resources		

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4.4 Improve the Availability and Accessibility of New Technology

Strategic Direction	Notes	Action Code	Action	Responsibility	Measurements	Actual	Comment
Promote availability of existing and seek access to new/emerging key communications infrastructure/technology	Reliant on external providers support as they possess details of their infrastructure Requires expertise from IT and Engineering staff and is principally funded from existing Engineering and IT salaries	4.4.1.1	Identify and promote infrastructure, particularly unique communications infrastructure (redundancy in optical fibre for example)	A McGrath	Documentation of existing infrastructure and identification of unique/beneficial infrastructure		NBN wireless installed into Parkes area. Towers scheduled for Bogan Gate, Trundle and Tullamore areas were cancelled in favour of satellite coverage. Dates for Parkes Township cabling has not yet been confirmed but is within three years.
		4.4.1.2	Identify emerging technologies and seek implementation in Shire	A McGrath	Investigation of new technologies Lobbying for implementation of new technologies		Blackspot funding sought for Eastern Parkes and Orange road areas. Grant was not approved. Another round of funding is now available and Council is actively pursuing the grants available.
		4.4.1.3	Monitor and respond to reported fluctuations in broadband services by making representations to providers and government	A McGrath	Representations made		The Director of Technology and Corporate Service has established a working relationship with both Telstra and NBN representatives.
Promote and continue relationships with communities and special interest groups	All Directors, the GM and Councillors work with the Consultative	4.4.2.1	Support initiatives of Community Consultative Committees to introduce key new technology into their communities	L Finn	Documentation of existing infrastructure and identification of unique/beneficial infrastructure		No Comments

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Strategic Direction	Notes	Action Code	Action	Responsibility	Measurements	Actual	Comment
	Committees Councillors routinely attend Consultative Committee meetings and staff assist as required Funded from existing staff salaries and Councillor disbursements Projects arising are addressed with existing maintenance votes where appropriate or Town Improvement budgets	4.4.2.2	Hold Community meeting (s) to gauge community feedback on service levels and expectations	A McGrath	Meeting(s) held and feedback analysed		Technology will be discussed with the next round of community engagement regarding Council's next 4 year delivery plan.

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Strategic Direction	Notes	Action Code	Action	Responsibility	Measurements	Actual	Comment
Lobby for equitable access to communication and technology for our entire Shire	Mayor, GM and Directors actively seek to remedy inequities Assistance is sought from Local, Federal (and State) Members on Government related issues Council Staff support lobbying activities as required Funded predominately from existing staff salaries and Councillor disbursements	4.4.3.1	Lobbying for mobile telephone coverage in Tullamore area	A McGrath	Liaison with major mobile phone service providers. Evidence of representations to government for mobile telephone coverage in Tullamore area		Tullamore has had coverage for 3 years now.

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4.5 Increase the Number of Residents and Work Opportunities across Parkes Shire

Strategic Direction	Notes	Action Code	Action	Responsibility	Measurements	Actual	Comment
Promote relocation to the Parkes Shire	Mayor, GM, EBDM and Senior Staff regularly commit time to meetings and consultation with groups and developers and devote time within their duties to support this action	4.5.1.1	Circulate appropriate information via web/ social media and other channels promoting the regions benefits	A Wyllie	Council website current Implement recommendations of Economic Development Plan	1 2	Several Marketing campaigns were developed including TV commercials into Canberra which saw a significant increase in the number of visitors from the ACT visiting Parkes especially during the September School Holidays.
		4.5.1.2	Develop marketing material aimed at businesses/ industry/ people wanting to relocate to the Shire	A Wyllie	Marketing material is developed Implement recommendations of Economic Development Plan		This material has previously been developed but will be reviewed over the next six months as part of Council's rebranding strategy
Attract professional and Government Services to the Parkes Shire	Mayor, GM, EBDM and Senior Staff regularly commit time to meetings and consultation with groups and developers and devote time within their duties to support this action	4.5.2.1	Have regular meetings with established businesses and Government agencies to help assist with the retention/ development and expansion of businesses	A Wyllie	Evidence of meetings - 100 per year (average 2 per week) as per recommendations of Economic development Plan. Record Management Report	30	EBDM has regular formal in informal meetings with established businesses and those wishing to relocate. EMDM has helped businesses looking to expand and relocate by providing support through the planning process, identify suitable land and establishing supplier networks. This has also involved introducing businesses to Government Agencies such as the Department of Industry who may be able to help facilitate investment.

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Strategic Direction	Notes	Action Code	Action	Responsibility	Measurements	Actual	Comment
		4.5.2.2	Market benefits of living in Parkes Shire to professional associations and government agencies	A Wyllie	Evidence of marketing be carried out	1	Council has been working with Centroc on their "Beyond the Range" program which focuses on trying to attract medical professionals to the Central West. The website highlights good news stories from medical professionals across the region and explains why they such consider moving to the Central West http://www.beyondtherange.com.au/ Council also believes with the opening of the new hospital that there is now an opportunity to attract more medical professionals.
		4.5.2.3	Use current market information to develop a business case about "Why Relocate to Parkes"	A Wyllie	In line with the KPI's set out in the Economic Development Plan Evidence of research being carried out		Why Relocate to Parkes business case was developed in 2014.
		4.5.2.5	Actively lobby Government to continue the trend of decentralisation and regionalisation of Government Departments with a natural fit to regional areas	A Wyllie	Submissions/ lobbying to Government Ministers/ Local Members	1	Council continues to lobby Government for decentralisation of Government services.

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4.6 Promote and develop industry, retail and Government Services in Parkes Shire

Strategic Direction	Notes	Action Code	Action	Responsibility	Measurements	Actual	Comment
Explore and promote opportunities for the retention of industry, retail and Government Services	GM, DTCS, DPE, DES and Senior Planner regularly commit time to meetings and consultation to support this action	4.6.1.1	Facilitate the provision of infrastructure, services and residential land to attract residents and achieve population growth	A Wyllie	Master Plan created		Council continues to plan for the future of Parkes. This can be seen with Council planning for new WTP and STP and well as developing Master Plan for all of the sporting fields and major Parkes. Council is also taking a proactive stance in ensuring that the main street and retail sector remains vibrant and has produced an issues paper and over the next 6 months will conduct community consultation regarding the Main Street.



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Mayor

Future Direction 5 Develop Parkes as a National Logistics Hub

5.1 Develop and promote the 'Parkes National Logistics Hub' (PNL HUB)

Strategic Direction	Notes	Action Code	Action	Responsibility	Measurements	Actual	Comment
Continually liaise with key stakeholders to develop and promote the PNL HUB project.	GM, Mayor and EBDM actively identify and engage with stakeholders. Funded predominately from existing staff salaries and Councillor disbursements	5.1.1.1	Actively engage with key industry to identify potential obstacles and opportunities.	A Wyllie	Meetings held and communications made	5	Council has held regular meetings with the major land owners in the Hub. Through Council's association with the Australian Logistics Council, Council is kept up to date on many of the issues and challenges facing the Transport and Logistics industry such as access to Port and the cost of rail.
		5.1.1.2	Advocate to Government the merit and potential of the PNL HUB	A Wyllie	Meetings held with local members and relevant Ministers	2	Council proactively seeks opportunities to promote the Parkes National Logistics hub at industry events and conferences. This allows Council to present a strong business case to Industry and Government as Department heads and Ministers are often in attendance at the Conferences.

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Strategic Direction	Notes	Action Code	Action	Responsibility	Measurements	Actual	Comment
Implement and refine the Parkes Shire Marketing Strategy for the PNL HUB	Economic Development Manager actively seeks funding for marketing activities. State Government grants have been helpful in developing marketing materials. Web pages are updated by IT staff. Funded predominately from existing staff salaries and minor budgetary considerations.	5.1.2.1	Review and update promotional information both print and web based	A Wyllie	Information is up to date and available on web	4	Council will review all of the Hub marketing material as part of the rebranding exercise.
		5.1.2.2	Actively target potential investors/ businesses	A Wyllie	Implement recommendations of the Economic Development Plan		Council is continually refining the marketing material for the Parkes National Logistics Hub. Our marketing strategy over the last 6 months has been to attend industry conferences and forums and present to large audiences of transport and logistic representatives.
Plan and provide further infrastructure for the operation of the Logistics Hub	Engineering, Planning staff and EBDM cooperate to identify, scope and cost necessary	5.1.3.1	Review adequacies of infrastructure	A Wyllie	Infrastructure does not limit the development of the PNL HUB. Infrastructure gaps identified	3	EBDM and General Manager are constantly reviewing the infrastructure needs of the hub to ensure that it has accurate rail and road access.

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Strategic Direction	Notes	Action Code	Action	Responsibility	Measurements	Actual	Comment
	Infrastructure in advance of it being required. State and Federal Governments have assisted with provision of funds for infrastructure provision, as has Council and the private sector. These are also the likely finding sources for future infrastructure	5.1.3.2	Actively seek funding for infrastructure gaps	A Wyllie	Required infrastructure gaps scoped to facilitate funding requests		Council continually is reviewing the infrastructure gaps within the Hub. Over the last 6 months Council has been working with the RMS to ensure that the new Heavy Vehicle bypass has efficient connectivity to the Hub. Council has also been liaising with ARTC to ensure that the Inland Rail alignment complements the bypass and that connectivity to the north, south, east and west is maintained.

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5.2 Develop a ring-Road to Divert Heavy Vehicle Traffic to the Parkes National Logistics HUB (PNL HUB)

Strategic Direction	Notes	Action Code	Action	Responsibility	Measurements	Actual	Comment
Continue to update the Transport Strategic Plan and associated strategies	Engineering staff are the developers of the Strategic Plan. Funding is a major limiting factor. No significant funding is currently available for necessary road infrastructure. The Delivery Program for a Progressive Parkes Shire provides additional funding that may support significant infrastructure which maybe allocated for future works for the Hub	5.2.1.1	Survey investigation and design of route	N Koenig	Degree of completion of design works	20	Southern Ring Road progressing. Stage 1 detail design and approval. Complete route design scheduled for 2016/17. Significant partner funding sought from Federal and State Governments. Parkes Heavy Vehicle Bypass - PSC in consultation with Roads and Maritime Services and design progresses.
		5.2.1.2	Investigation land Acquisitions	N Koenig	Extent of acquisition determined Acquisition constraints identified		Southern Ring Road Stage 2, Phase 1 land under acquisition. Complete route design scheduled for 2016/17. Significant partner funding sought from Federal and State Governments.
		5.2.1.3	Environmental Impact analysis	N Koenig	Impacts are assessed before any work decisions are made.	Stage 1 approved	Southern Ring Road Stage 1, approved. Stage 2, Phase 1 land under

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Strategic Direction	Notes	Action Code	Action	Responsibility	Measurements	Actual	Comment
					Critical impacts identified early and strategy to mitigate or eliminate development	Key stakeholders identified for future route	acquisition Complete route design and environmental approval scheduled for 2016/17 Significant partner funding sought from Federal and State Governments
Engage with Stakeholders on the Ring Road Project	The Ring Road is currently unfunded, but a high priority. Cautioned by the fact that there is no current mechanism to deliver the work, engagement with stakeholders is based on increments of work that require stakeholder input. Engineering staff activities are funded predominately from existing salaries	5.2.2.1.	Advocate and promote the Ring Road project with key stakeholders	N Koenig	Evidence of engagement with key stakeholders on the project		Southern Ring Road. Stakeholder strategies commencing. Route Business Case identifies key stakeholders. Working with State and Federal funding partners - grant applications lodged. Support sought from future users. Parkes Heavy Vehicle Bypass Working with Roads and Maritime, Australian Track and Rail Corp to promote optimal project outcomes

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5.3 Promote Development of the Inland Rail Corridor

Strategic Direction	Notes	Action Code	Action	Responsibility	Measurements	Actual	Comment
Be an active supporter and advocate of the Inland Rail Project connecting Melbourne to Brisbane through Parkes and inland NSW	Council's General Manager, Economic Business Development Manager and Senior Staff monitor all developments with the Inland Rail Project. General Manager is a member of the Great Australian Trunk Railway Group (GATR) and collectively provide proactive advocacy for the Inland Rail Project. Activities are funded predominately from existing salaries	5.3.1.2	Advocate the synergies of the inland rail with the Parkes National Logistics Hub	A Wylie	Promotion material developed & distributed. Level of advocacy to key stakeholders	2	Council continues to be a strong advocate for the Inland Rail. Over the last 6 months the Mayor and General Manager have spoken at several conferences regarding the Inland Rail and the links to the Parkes National Logistics Hub including in Toowoomba, AustIntermodal in Sydney, Rail Freight Alliance meeting & AUSRAIL in Melbourne. Council has also developed a video discussing the importance of the Inland Rail as well as some new material for the Hub. Over the next 6 months Council will work to rebrand the Hub marketing material in line with its new destination Brand.
		5.3.1.3	Coordinate regular meetings/ communications with Councils/ Local MPs both State and Federal/ Ministers and stakeholders along the Inland Rail Route	K Boyd	Meetings held every 6 months/ letters of support received/ communications/ media releases sent out		No Comments

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5.4 Make Parkes Regional Airport Progressive and Profitable

Strategic Direction	Notes	Action Code	Action	Responsibility	Measurements	Actual	Comment
Develop a Strategic Master Plan for the Airport	Funds have been set aside for external consultants to develop the plan	5.4.1.1	Use Master Plan to attract potential investors	A Wyllie	As per recommendations of the Economic Development Plan	2	The airport Master Plan was developed in 2013. It has been used to attract grant money such as the Restart NSW money and set the priorities for the development of the airport. The Master Plan is referred to when discussing development with potential investors.
Ensure that Parkes Regional Airport remains commercially viable	Requires new market research to be completed. In-house delivery most likely means of production	5.4.2.1	Frequent liaison with REX airlines to assist in marketing and promotion initiatives to ensure adequate passenger numbers	A Wyllie	Evidence of meetings and correspondence. Increased passenger numbers	4	Council liaises with REX on a regular basis. Total passengers for 2015 were up 1332 or 5% on 2014. There were 24,987 in 2014 compared to 26,319 in 2015
		5.4.2.2	Ensure that the airport is seen as a gate way to the Parkes Shire and suitable promotional/ tourism information is available	A Wyllie	Marketing material available at Airport	4	tourism and promotional material is available at the Temporary Terminal. This promotion will be enhanced by the new Terminal which is due to be completed by June 2016
Increase the number of	The Airport is currently a cost	5.4.3.1	Frequent liaison with REX airlines to assist in	A Wyllie	Evidence of meetings and correspondence		Council has regular contact with REX at various levels. Council

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Strategic Direction	Notes	Action Code	Action	Responsibility	Measurements	Actual	Comment
passengers through the airport	centre and is not self funding. Any activity to increase income would assist to maintain the facility		marketing and promotion when applicable		Increase in passenger numbers	5% increase	actively promotes the RPT service through marketing material and on its website. Comparing the 6 months from Jun to Dec 2014 to 2015 saw an increase in passenger numbers of 838 or 5%.
		5.4.3.2	Ensure the Airport is to satisfactory standard to promote increased use	S Ross	Compliance with CASA regulations and standards for type of craft	Airport Complies	CASA Audit of October 2014 demonstrated compliance with no non-conformance notices. Regular liaison with CASA to ensure on-going compliance.

5.5 Improve Road Access to Sydney

Strategic Direction	Notes	Action Code	Action	Responsibility	Measurements	Actual	Comment
Continue to canvass the Roads and Maritime Services for improvements of the Henry Parkes Way	Henry Parkes Way is a state road and therefore not funded by Council. Works are completed by Council on a contract basis. Improvements are reliant on external funding	5.5.1.1	Road deficiencies identified	N Koenig	Strategic level review of road deficiencies	Review underway with CENTROC	Undertaking strategic transport review in CENTROC group to determine infrastructure needs on key routes such as Henry Parkes Way. Council working with Roads and Maritime Service to make route accessible for larger combination heavy vehicles to access sites such as Manildra Flour Mill.

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Strategic Direction	Notes	Action Code	Action	Responsibility	Measurements	Actual	Comment
		5.5.1.2	Submissions to RMS and government to address deficiencies, including Higher Mass Limit (HML) Vehicle Access from Parkes to Orange	N Koenig	Submissions made	CENTROC spreadsheet	Working with CENTROC group to prioritise key transport and freight links in Western NSW including MR61 Henry Parkes Way. Compiled list of projects used to lobby greater attentions from State and Federal governments.
Continue to work the groups advocating improved road access to Sydney and monitor advocacy groups.	Council participates in the Belts Line Expressway Group (BLEG) and CENTROC programs which advocate improved access. Numerous meetings involved annually for Mayor and senior staff	5.5.2.1.	Support the Belts Line Expressway Group (BLEG)	A Wylie	Evidence of support provided to BLEG		The Mayor continues to be a member of the BLEG
		5.5.2.2.	Support CENTROC in endeavours to improve access to Sydney	A Wylie	Evidence of support provided	1	Improved access to Sydney remains an objective for the Council and is identified in Council election priorities for the up coming Federal Election. Council also continues to lobby the State on this issue.



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Future Direction 6 Enhance Recreation & Culture

6.1 Improve Aquatic Recreation Facilities

Strategic Direction	Notes	Action Code	Action	Responsibility	Measurements	Actual	Comment
Facilitate the implementation of Parkes Shire Council Swimming Pool Strategy	Funding options need to be identified and sourced to enable further implementation of recommendations. Without grants or loan funding major works could not be undertaken. A \$2 million loan over 20 years was obtained for Parkes Pool upgrading (Activity 33) The Shire Pools are staffed during the swimming season. Currently these positions are filled by both full time and casual	6.1.1.1	Develop a program of future works to suit varying funding scenarios	S Ross	Pool Planning Sub Committee meetings are held to review Strategy and develop priorities Possible avenues for funding are listed and explored	For Indoor Pool Only	The 2010 Parkes Shire Swimming Pool Strategy is due for review. Review to be undertaken once Indoor Pool Feasibility has been completed.
		6.1.1.2	Provision is made in budget to address components of the Strategy as funding levels allow	S Ross	Components included in budget		Projects for the improvement of pool facilities identified in the 2010 Parkes Shire Swimming Pool Strategy have been submitted for assessment to be included in Budget considerations.
		6.1.1.3	Applications are prepared and submitted for funding under Government programs as they arise.	S Ross	Applications are submitted on time Success of applications	Yes 100%	Successful grant funding application with Crown Lands for Trundle Pool Amenities upgrade which included asbestos removal and renovations to the changerooms, kiosk, first aid room and plant room.

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Strategic Direction	Notes	Action Code	Action	Responsibility	Measurements	Actual	Comment
	staffing	6.1.1.4	Review of Parkes Shire Council Swimming Pool Strategy undertaken	S Ross	Parkes Shire Council Swimming Pool Strategy Adopted Pool Planning Sub Committee Meetings are held to review Strategy	2010 With Indoor Pool	The 2010 Parkes Shire Council Swimming Pool Strategy was adopted. Strategy to be reviewed once Indoor Pool Feasibility has been finalized.
(AUGMENTED PROGRAM) Facilitate the implementation of Parkes Shire Council Swimming Pool Strategy	The Shire pools are staffed during the swimming season. Currently these positions are filled by both full time and casual staff. \$340,817 has been budgeted. The Delivery Program for a Progressive Parkes Shire has a SRV budget of \$400,000 and will enable works at the smaller town pools to be undertaken within the strategy. (Activity 33)	6.1.1.1.P.	Implement program of works in accordance with the Shire Pools Strategy	S Ross	Relevant Projects completed at Shire Pools Report regarding expenditure of SRV funds submitted to IPART		Works outlined in the 2010 Parkes Shire Swimming Pool Strategy has been undertaken as part of the Special Rate Variation Programme. These works include shade at Parkes, Trundle, Tullamore and Peak Hill Pools, upgraded entry and facilities at Trundle Pool and upgraded amenities at Peak Hill Pool. Tullamore Pool entry and facilities programmed to commence in April 2016.
Facilitate the Parkes Shire Council's Indoor Heated Pool	\$80,000 has been committed in 2014/2015. These funds will be		6.1.2.1 Undertake Capital and Operational Expenditure reviews.	S Ross	Funding is provided within the budget to assist with delivery of strategy	Study currently funded in budget	Consultants have been engaged. A site tour of various indoor pools in Victoria was undertaken by the Director

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Strategic Direction	Notes	Action Code	Action	Responsibility	Measurements	Actual	Comment
Strategy	carried forward to facilitate the Parkes Shire Council's Indoor Heated Pool Strategy.				Indoor Heated Pool Brief completed and adopted	Not complete	Engineering Services and Cr Haddin. Concept designs, proposed capital costs and running expenses are yet to be finalized following the proposal for a variety of concepts provided by consultants.
			6.1.2.2 Identify existing funding, potential funding and funding gaps	S Ross	Funding sources are clearly identified	Currently being identified	Strategy yet to be finalized and adopted. Once final concept has been devised Council will be in a much stronger position to source external funding. Funding opportunities to be sought through grant applications.
					Funding gaps are clearly identified	Currently being investigated	

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6.2 Develop and Implement Pedestrian Access and Cycling Mobility Facilities

Strategic Direction	Notes	Action Code	Action	Responsibility	Measurements	Actual	Comment
Progressively implement the priority actions from the Pedestrian Access and Mobility Plan (PAMP)	Funding for this program will be sourced from the Footpath Budget. Grant funding has been received to complete total works of \$465,560 in 2015/2016. The 2015/2016 budget only allocates funds to this program under current funding model, no further funding has been identified. Funding is maximised where possible with traffic facility grants from the RMS which are usually on a 50/50 basis (Activity 39)	6.2.1.1	Develop an annual implementation plan of priority pedestrian/cycling projects	N Koenig	PAMP is used to identify remaining priority projects	PAMP 2008 complete, renewing PAMP plan	Significant footpath renewal and capital works undertaken including 350m shared path to Visitor Information Centre (40% under budget), Shared path along Baker Street, upgraded footpath along Want St to Parkes East Public School. Renewed children's crossings at Parkes East Public School and Middleton Public School.
					Projects complaint with RMS traffic facility and pedestrian/cycleway funding guidelines are identify and considered in preparation of the plan to maximise funding potential	5 new projects lodged for 2016/17 program	
					Results of funding arrangements reported to Council	\$175,000 worth of projects 50% RMS funded	

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		6.2.1.2	Implement the annual pedestrian/cycling projects plan	N Koenig	Degree of implementation	80%	350m of renewed footpath in School precincts including Medlyn Street, Bushman Street and Want Street. 330m new Shared path Newell Highway from Webb St to Henry Parkes Centre
(AUGMENTED PROGRAM) Progressively implement the priority actions from the Pedestrian Access and Mobility Plan (PAMP)	Funding for this Augmented Program will be sourced from the footpath budget. Funding is maximised where possible with traffic facility grants from the RMS which are usually on a 50/50 basis (Activity 39). Under the Delivery Program for a Progressive Parkes Shire additional work can be undertaken in this year with \$350,000	6.2.1.1.P.	Develop an annual implementation plan of priority pedestrian/cycling projects	N Koenig	PAMP is used to identify remaining priority projects Projects compliant with RMS traffic facility and pedestrian/cycleway funding guidelines are identified and considered in preparation of the plan to maximise funding potential Results of funding arrangements reported to Council	PAMP under review 5 new projects submitted for 2016/17 funding \$175,000 worth of projects, 50% funded by RMS	350m of renewed footpath in School precincts including Medlyn Street, Bushman Street and Want Street. Works identified for aged precincts in progressive budget allocation

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	allocated for footpaths	6.2.1.2.P.	Implement the annual pedestrian/cycling projects plan	N Koenig	Increased degree of implementation	70%	350m of renewed footpath in School precincts including Medlyn Street, Bushman Street and Want Street with progressive budget. Outstanding: 220m renewal along Bushman St between Bogan St and Phillip St, 120m renewal along Bushman St between Clarinda St and Currajong St
Liaise with the Parkes Access Committee to identify and address priority access issues	Council's Manager Design and Traffic participates on the Parkes Access Committee. Priority street side issues identified are assessed against existing priorities and scheduled where appropriate for implementation	6.2.2.1	Participate in the Parkes Access Committee	N Koenig	Access Committee Meetings attended Actions resulted from committee meeting are addressed in a timely matter within budget constraints	0 0	Committee has become defunct. Issues addressed through Council's customer request systems.
Ensure new facilities have compliant pedestrian access	Council's Manager Design and Traffic reviews development applications and	6.2.3.1	Review adequacy of street-side access for new developments	N Koenig	Street-side access issues are assessed as a routine component of DA assessment	Yes	Undertaken in the course of diligent engineering assessment of

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	Council projects to ensure the street side access is compliant with access standards				Development consent included conditions for access where nexus to development is established	Yes	developments. Consents are conditioned to ensure compliance with applicable standards.
					Access inadequacies are not identified after operation of new facilities	If so, are rectified	
		6.2.3.2	Review adequacy of streetscape access for Council projects	N Koenig	Design plans are checked against standards for access	Always	Works conducted for pedestrians or in areas of pedestrian activity are designed and reviewed for adequacy prior to construction.
					Access inadequacies are not identified after construction of new facilities	If so, are rectified	
		6.2.3.3	Priority streetscape access issues identified by the Access Committee are assessed and included in implementation programs where assessed priority warrants	N Koenig	Streetscape access issues identified are assessed and included in future works programs where warranted		Committee defunct. Concerns and complaints handled by Council's customer request system. Response within 10 days, rectification works prioritised if required.

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6.3 Maintain and Develop Sporting and Cultural Facilities

Strategic Direction	Notes	Action Code	Action	Responsibility	Measurements	Actual	Comment
Maintain and Operate Council owned pools at Parkes, Peak Hill, Trundle and Tullamore	The net cost to Council of operating and maintaining the Council pools is estimated to be \$647,500 in 2015/2016. (Activity 33) This equates to approximately \$112 per rate assessment.	6.3.1.1	Ensure compliance with pool operation health guidelines	S Ross	Audit reports	Reports in January 2016	All pools implemented action plans following the Royal Life Savings Society Audits of January 2015. Audits to be undertaken in January 2016 to ensure a continuous cycle of improvement. Department of Health ad-hoc inspections occur. All water quality results are recorded and maintained by Council.
					Customer Complaints	Nil	
		6.3.1.2	Work towards meeting the Royal Life Saving Society Guidelines for Safe Pool Operations	S Ross	Audit reports	annual audit - January 2016	All pools implemented action plans following the Royal Life Savings Society Audits of January 2015. Audits to be undertaken in January 2016 to ensure a continuous cycle of improvement. Department of Health ad-hoc inspections occur. All water quality results are recorded and maintained by Council.
					Deviations from the Guidelines	No deviations	
					Customer complaints	No complaints	
		6.3.1.3	Comply with the Department of Local Government Practice No. 15 - Water Safety	S Ross	Audit Reports	Audit reports in January 2016	Parkes Pool is determined to be a Category 4 pool within the Practice note 15 Guidelines, where as Trundle, Tullamore and Peak Hill are determined at Category 3 pools.
					Deviations from the Practice Note	No deviations	
					Customer complaints	No customer complaints	

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Strategic Direction	Notes	Action Code	Action	Responsibility	Measurements	Actual	Comment
		6.3.1.4	Maintain facilities to a satisfactory standard	S Ross	Regular reports from Pool Supervisors for maintenance requirements	Yes	The standard of the changerooms at Parkes Pool is outdated. The pans in the men's changeroom need replacing as they do not accommodate a seat. Parkes Pool staff do an exemplary job maintaining these changerooms to the keep up with the high standard of the refurbished grounds.
					Audit reports	In January 2016	
					Customer complaints	One - men's changeroom at Parkes	
Provide beautification and recreation opportunities through parks, gardens, street trees and amenities	Expenses for 2015/2016 are estimated at \$1,628,514 and Capital Works at \$13,000 (Activity 35) Increasing demand for parkland and associated gardens will require additional funding to be allocated with a corresponding increase in staff and equipment to provide	6.3.2.1	Maintain parks and gardens within available funding levels	D Ramsay	Customer complaints		Current maintenance of parks and gardens is held within available budget. Statements for periods 19 & 30 indicate being well within budget at those times
					Budgetary compliance	Period 30 shows 51% spent at 58% of the year elapsed	
					Audit reports		
		6.3.2.2	Develop a Parks and Gardens Management Plan incorporating achievable service levels	D Ramsay	Management plan progress		Current maintenance activities are gradually improving the visual amenity of open space. Specific works such as playground installations, sporting field renovations and ancillary facility upgrades are improving the functionality of facilities

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Strategic Direction	Notes	Action Code	Action	Responsibility	Measurements	Actual	Comment
	maintenance required	6.3.2.3	Review Council's Street Tree Management Plan incorporating a replacement program	D Ramsay	Management plan progress	New data collection complete	Data collection for street tree audit is complete. Data has been adapted for use in Mapinfo so asset conflict assessments can commence
					Audit reports	Audit reports included with data collection, audit reports will be used to prioritize replacement and maintenance work	
		6.3.2.4	Manage playgrounds to maximise compliance with Australian Standards	D Ramsay	Customer complaints	Current complaints revolved around perceived issues with maintenance	Master plans adopted for Cheney/McGlynn, Spicer/Pioneer/Northparkes, Lindner, Berryman. Draft plans being prepared for adoption for Pola, Harrison, Keast, Woody, Armstrong.
					Audit reports		
		6.3.2.5	Seek additional funding for identified beautification and recreation projects	D Ramsay	Applications are prepared and submitted for funding under Government programs as they arise		All opportunities to source funding are taken advantage of. Key reasons for creating master plans was to provide direction on what projects should be attempted and to provide evidence of current consultation for inclusion on applications
					Success of application		

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Strategic Direction	Notes	Action Code	Action	Responsibility	Measurements	Actual	Comment
In conjunction with the Shire's Sports Council's, maintain and develop sporting fields to meet the need of the Shire's strong sporting base	Sporting Ground Maintenance for 2015/2016 is \$235,120. Greater demands are being placed on Council to provide higher standards of sporting facilities. Development will be dependent on access to grant funding (Activity 34)	6.3.3.1	Support the operation of the Sports Council's through financial and resource allocation	D Ramsay	Funding is provided in the budget to assist with operating costs Other resources are provided as available within budgetary limits	Sports Council activities are funded to a total of \$226,000 Shared resourcing with P&G as needed	By incorporating the Sports Council employees under Council we are now better able to provide both direct financial and material resource support for the sports council.
		6.3.3.2	Seek additional funding for sporting field development projects	D Ramsay	Applications are prepared and submitted for funding under Government programs as they arise Success of application		Constantly seeking funding from government, non-government and private sector sources for sports ground development. Also seek in-kind and labour inputs from clubs and community organisations
		6.3.3.3	Representations are made through the local State and Federal Members of Parliament for assistance to obtain funding	B Howard	Details of representations made are recorded including outcomes		Council continues to lobby through Local, State and Federal members for funding assistance for a variety of projects within Parkes shire.

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Strategic Direction	Notes	Action Code	Action	Responsibility	Measurements	Actual	Comment
(AUGMENTED PROGRAM) In conjunction with the Shire's Sports Council's, maintain and develop sporting fields to meet the need of the Shire's strong sporting base	Additional funding is provided in the augmented program for master planning to commence, total budget \$100,00 for 2015/2016. (Activity 34)	6.3.3.1.P.	Develop Master Plans	D Ramsay	Master Plans Completed	5 complete, 5 at draft stage ready for presentation to Council	Master plans for Cheney/McGlynn, Spicer/Pioneer/Northparkes, Harrison, Lindner, Berryman parks have been adopted by Council. Plans for Woody, Keast, Keast Youth Precinct, Pola, Armstrong have been developed to draft stage in preparation for adoption by Council

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		6.3.3.2.P.	Implement Master Plans	D Ramsay	Works identified in Master Plan program implemented	Berryman Park playground upgrade completed mid January, Lindner BMX waiting on final cap layer of soil, Armstrong Park basketball completed end December 2015	Projects completed and identified in master plans include Berryman Playground upgrade, Armstrong Park Basketball Court resurface, shade tree planting various locations, seating various locations, Harrison lighting upgrade, Lindner BMX.
To assist Parkes Hockey Association (PHA) in continuing the development and progress towards the establishment of the "Turf2" project	PHA has received Capital Grant Funding of \$500,000 towards this project. Budget for Turf 2 in 2015/2016 is \$1,200,00.	6.3.4.1	Identify existing funding, potential funding and funding gaps	D Ramsay	Funding sources are clearly identified Funding gaps are clearly identified	Funding Sources Identified Funding gaps identified and funded	Parkes Hockey were successful in obtaining a \$500,000 grant to support this project under the Club Grants program. Council previously had \$180,000 committed to this project however during this reporting period has allocated an additional \$120,000 to bring the total Council Contribution to \$300,000. Tenders were called and contracts awarded to Polytan Asia Pacific PTY LTD. Works commenced in late 2015 and the completion date is May 2016.
Support cultural facilities and groups	Parkes total budget for 2015/2016 is \$319,186. (Activity 32). No funding for the building of new cultural	6.3.6.1	Support music development within the Shire	S Buckle	Provide financial support for the Parkes Shire Concert Band Musical Director through the Mitchell Conservatorium on a needs basis	Not required.	Parkes Shire Concert Band has not requested a music teacher from the Mitchell Conservatorium to be conductor.

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facilities has been allocated. Parkes Cultural Spaces 2014/2015 adopted March 2014 - priorities from this plan will be allocated funding as part of Council's budgeting process. Some projects will be dependent on grant funding.	6.3.6.2	Coordinate information sharing and event promotion	S Buckle	Distribute culturally related information to cultural groups on a regular basis	23 specific cultural emails sent.	Cultural contacts database kept current. Cultural event information distributed via email, and snail mail.
	6.3.6.3	Maintain relationship with Arts OutWest	S Buckle	Annual payment made to Arts OutWest	\$9,130 paid.	Relationship maintained with Arts OutWest. Event information sent for distribution. Manager Cultural, Education & Library Services presented at Arts OutWest winter networking evening held in Parkes in August 2015.
	6.3.6.4	Support Parkes Shire Cultural Committee	S Buckle	Meetings held as required	Three meetings held.	Meeting support provided to Parkes Shire Cultural Committee. Meeting minutes reported to Council and adopted.
	6.3.6.5	Implement priorities from the Parkes Cultural Spaces plan as funding allowed	S Buckle	Cultural Spaces Plan priorities planned for implementation Cultural Plan projects are completed efficiently and on budget	Parkes art gallery and public art. As budget allows.	Art gallery scoping project continues. Art gallery operational expenditure forecast report prepared. Public art project commenced, with local artist selected for at least four public art installations (to commence Jan 2016).
	6.3.6.6	Investigate the possibility of	K Dwyer	Investigation carried out	Feasibility study completed	A feasibility study was conducted in 2013 for the Henry

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			developing a mining history exhibition at the Henry Parkes Centre		Recommendations made	Study presented to Council and stakeholders subject to funding for implementation in the future	Parkes Centre and the possibility to incorporate a Mining Interpretive Centre. Consideration continues for the implementation of a mining exhibition at the complex subject to funding and support from Northparkes Mines. The concept is included and considered in future masterplanning for the Henry Parkes Centre.
		6.3.6.7	Provide accommodation support for key groups in the Shire	S Buckle	Parkes Musical & Dramatic Society accommodated Parkes shire Concert Band accommodated	Accommodation provided. Accommodation provided.	Parkes Shire Concert Band located in Parkes Pool administration building. Parkes Musical & Dramatic Society located in Parkes Little Theatre. Parkes Craft Corner accommodation at 227 Clarinda Street, Parkes.

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	6.3.6.8	Support local art and craft exhibitions	S Buckle	Provide support as requested to local art and craft exhibitions	Eight exhibition hosted.	Local exhibitions held - Jacqui Clarke and Rosie Johnston, Parkes Embroiderers Guild, History Week local exhibition. Victoria Street Child Care. Travelling exhibitions held - ANZAC Postcards. Other exhibitions held - Marcelo Baez and Matt Linn graphic artists. Western Arnhem Land Aboriginal art.
	6.3.6.9	Sponsor and administer Parkes Shire Cultural Grants	S Buckle	Grants program offered Grants allocated to appropriate applicants		

6.4 Ensure the Library is an Ongoing Cultural, Recreational, Learning Centre for the Community

Strategic Direction	Notes	Action Code	Action	Responsibility	Measurements	Actual	Comment
Ensure the library is the gateway to material, services and activities for the community's information, life enriching and leisure needs	\$95,970 is budgeted for the purchase of Library collection resources. (Activity 29)	6.4.1.1	Increase the usage of the Library	S Buckle	Library usage increases by 1% annually	Measured annually	This is measured annually, however statistical analysis indicated that it is likely library usage will increase by 1%
		6.4.1.2	Provide a range of activities and workshops	S Buckle	Events appropriate for youth held monthly	7 sessions of Author-ised. 8 cartoon sessions. 1 photography workshop.	The Library held a range of activities and events, including monthly writers group meetings, one act play, artist workshops, and Parkes Fun Palace.

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Strategic Direction	Notes	Action Code	Action	Responsibility	Measurements	Actual	Comment
					A program for adults/ seniors/ people with a disability/cultural diverse people is held once per month	5 Currajong disability sessions. 7 Author-ised sessions. 1 dramatic performance. 7 computer classes.	
					A housebound service is provided in conjunction with the Parkes Neighbourhood Centre	Fortnightly service.	
					Hold events for Seniors Week, Library Week, Book Week and History Week	History Week ANZAC display. Book Week dramatic performance and themed Storytime and Rhyme Time.	
		6.4.1.3	Collect material suited to the needs of the community	S Buckle	Collections are weeded as required	Older and un-borrowed non-fiction items withdrawn.	Library collections continue to grow. Emphasis has been on purchasing items for the talking book and DVD collections as these are very well circulated

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Strategic Direction	Notes	Action Code	Action	Responsibility	Measurements	Actual	Comment
					The Collection Development Policy is reviewed every 2 years (due 2015)	For Council adoption in January 2016	collections.
					New Collections added as required	None required.	
		6.4.1.4	Provide quality customer service that meets customer needs	S Buckle	Library customer survey carried out every three years (due 2018)	Not required.	Library staff continue to review procedures and implement changes.
		6.4.1.5	Inspire and nurture the joy of reading for people of all ages and background	S Buckle	Participate in literacy related activities and programs	Curiosity and Wonder month and Parkes Fun Palaces.	The Library continues to promote the joy of reading through displays, targeted book purchasing, activities based around books and by having a Summer Reading Club.
					Provide a 'Request for Purchase' service	Provided.	
					Provide early childhood literacy sessions	68 Storytime and Rhyme Time sessions.	
					Facilitate author visits to the Shire	Matt Linn and Marcelo Baez.	
Capitalise on new technologies to provide enhanced	\$21,570 is budgeted to support existing	6.4.2.1	Actively manage Parkes Shire Library's web presence	S Buckle	Timely maintain Library section on www.parkes.nsw.gov.au	Weekly updates.	Parkes Shire Library's section of www.parkes.nsw.gov.au is updated regularly.

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Strategic Direction	Notes	Action Code	Action	Responsibility	Measurements	Actual	Comment
services and access to information	technology replacements and maintenance. Additional funding will be required to enhance technological services (Activity 29)	6.4.2.2	Actively participate in usage of and development of the Library Management system (LMS)	S Buckle	Timely maintain the Library's social media sites, Facebook, Twitter and Blog	370 followers on Twitter. Facebook updated at least weekly. Monthly blog posts (at a minimum)	Parkes Library hosted the Libero Annual User Group meeting in October.
					New social networking opportunities are assessed and implemented if suitable	None implemented.	
					LMS updates are installed within three months of release	Yes.	
					Library staff attend LMS User Group Annual Meeting	Two staff attended.	
Provide opportunities for all to experience cultural activities	No funding is budgeted to provide exhibitions, special projects and workshops. The budget relies on funding from Netwaste, Elvis	6.4.3.1	Provide a range of traveling and local exhibitions and displays	S Buckle	Where funding allows implement new LMS features	None required.	Parkes Library continues to be a cultural hub for the community.
					Coordinate and host Waste to Art local exhibition and competition	To be held April 2016.	
					Coordinate and host an exhibition/activity for the Parkes Elvis Festival	Photography exhibition and 11 movie showings.	

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Strategic Direction	Notes	Action Code	Action	Responsibility	Measurements	Actual	Comment
	Festival sponsors and the provision of travelling exhibitions from other institutions				Host at least one travelling exhibition per year	ANZAC Postcard Exhibition and West Arnhem Land Aboriginal Art.	
					Host at least one other local exhibition/display per year	Exhibitions by Marcelo Baez, Matt Linn, Rosie Johnston, Jac Clarke, Parkes Embroiderers Guild.	
Seek to comply with State Library NSW baseline service requirements	The Library Service budget is \$897,151. Any modifications or enhancements to ensure compliance will require additional funding (Activity 29)	6.4.4.1	Report to Council on options required to meet baselines via Library committee and implement changes where necessary	S Buckle	A Review comparing Parkes Shire Library against Library Council of NSW standards and guidelines is prepared and adopted every three to four years (last adopted 2012)	Review adopted October 2015.	Library Service Review carried out and recommendations adopted by Council.

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Future Direction 7 Care for the Environment in a Changing Climate

7.1 Improve the Environmental Outcomes of Council's Operations

Strategic Direction	Notes	Action Code	Action	Responsibility	Measurements	Actual	Comment
Parkes Shire Council develops a planned approach to reduce its operational environmental impact	Estimated costs of environmental support budgeted for 2015/2016 is \$13,270. (Activity 26)	7.1.1.1	Implement Environmental Management Plan for Council works	M Chambers	Internal consultation ongoing	Internal consultation between relevant departments ongoing to ensure best possible environmental outcomes for all council works	* Internal consultation undertaken between Planning and Environment, Design staff and Works staff * Plan development tracked through PIMP * Project specific Management Plans developed for the Major Projects to be used as a template for smaller work packages
		7.1.1.2	Develop standard erosion and sediment control plans and systems	M Chambers	Internal and external contacts advised of standards (i.e. builders)	Yes, through internal communications with relevant departments	* Standard drawings adopted by Design staff for inclusion in project works * Standard drawings and information delivered to

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Strategic Direction	Notes	Action Code	Action	Responsibility	Measurements	Actual	Comment
					Plans comply with relevant guidelines	Full compliance	Planning and Environment staff for implementation with external contacts * Standard drawings and procedures developed based upon information in the Department of Housing Management of Stormwater Guidelines (The Blue Book) and Department of Environment and Heritage Soil and Water Management for Construction guideline series.
		7.1.1.3	Integrate environmentally sustainable development practices into construction plans	M Chambers	Policy developed		No Comments
					Breaches of environmental standards		
					Infringement notices		
					Education material made available to developers and builders		

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Strategic Direction	Notes	Action Code	Action	Responsibility	Measurements	Actual	Comment
		7.1.1.4	Seek a Grant for Environmental initiatives	M Chambers	Success of application	4 environmental grants were applied for, with a current 100% success rate totaling over \$70,000 in funds awarded to PSC	* 4 grants applied for by Environmental and Sustainability Coordinator with assistance from Grants Officer * 3 grants successful to date totaling \$75,000 to be supplemented by in-kind PSC contributions. Grant funds seek to restore and rehabilitate riparian and remnant vegetation within Parkes Shire as well as improve biodiversity and native flora and fauna habitat
Actively participate in environmental improvement programs	Estimated costs of environmental support budgeted at \$13,270. (Activity 26)	7.1.2.1	Integrate Netwaste/CENTROC programs into the PSC environmental education program	M Chambers	Continue implementation of Netwaste RE-SAP plan	RESAP plan continually checked to ensure key priorities as identified in plan are being addressed in councils environmental initiatives	* Environmental and Sustainability Coordinator increased engagement with local schools through the Sustainable Schools Network and Schools Eco Day (run in conjunction with Forbes Shire Council and Central West Lachlan Landcare), utilising NetWaste programs.

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Strategic Direction	Notes	Action Code	Action	Responsibility	Measurements	Actual	Comment
					Degree and use of programs	Medium-High degree of resource/program usage by local schools. High degree of participation in Schools Eco Day	* RESAP plan
		7.1.2.2	Integrate LCMA/PSC Natural Resource Delivery Plan for funding opportunities	M Chambers	Measure against Delivery Program outcomes		No Comments
		7.1.2.3	Support Parkes and Districts LandCare	M Chambers	Council representative to attend Land/Care Enviro Hub	Environmental and Sustainability Coordinator attends monthly steering committee meetings	* Environmental and Sustainability Coordinator works with Central West Lachlan Landcare regularly to collaborate on projects which benefit the Parkes Shire and engage the community in environmental initiatives
					Support LandCare initiatives through procurement of small items such as tube stock and advertising	PSC has supported Landcare through the procurement of tubestock for National Tree Day and printing/advertising costs.	* Financial and in-kind contributions made to CWLL programs such as National Tree Day, Schools Eco Day and other tree planting and vegetation conservation programs

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Strategic Direction	Notes	Action Code	Action	Responsibility	Measurements	Actual	Comment
Actively encourage subdivisions to be sustainable built environments	Estimated capital cost for site works and subdivisions for sale to progress towards sustainable housing for 2015/2016 \$125,000 (Activity 48)	7.2.2.1	Actively encourage subdivisions to develop sustainable build environments	M Chambers	Progress towards sustainable housing	Sustainable housing subdivision off Fisher Street nearing final design	* Continued to work with the Design section to develop sustainable subdivision concepts including specifications for sustainable/eco-friendly housing, solar lighting and WSUD stormwater management techniques

7.2 Raise Awareness of Sustainable Practices the Community

Strategic Direction	Notes	Action Code	Action	Responsibility	Measurements	Actual	Comment
Investigate opportunities for the use of renewable/alternative energy sources.	Currently budget items for sustainability initiatives or investigations is \$2,000 (Activity 26)	7.2.1.1	Continue to monitor Parkes Shire Council energy usage	M Chambers	High energy consumption areas identified	Sites with high energy consumption monitored through e21, with potential savings measures identified	* Environmental and Sustainability Coordinator monitors PSC solar installations monthly with anomalies identified and rectified as needed. Non-solar energy consumption at all other PSC sites monitored through e21, with potential savings calculated through a

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Strategic Direction	Notes	Action Code	Action	Responsibility	Measurements	Actual	Comment
					Monitor high energy consumption sites	All PSC sites monitored through e21 and Solaredge	spreadsheet developed by ISF.
		7.2.1.2	Continue to determine energy consumption areas that could be converted to renewable energy under the PSC Distributed Energy Plan	M Chambers	Areas identified	New STP and WFP to utilise renewable energy once operational	* Both the future new STP and WFP have been identified as sites that will utilise renewable energy once operational. * 2 solar installations at Trundle and Tullamore pools completed utilising the City of Canada Bay Partnership funds.
					Installations completed	2 solar installations completed at Trundle and Tullamore	
		7.2.1.3	Parkes Shire Council will be an advocate for sustainable energy choices and work with CENTROC on Community awareness strategies	M Chambers	Number of Initiatives identified	Two initiatives identified: future WFP and STP renewable energy options to gain each plant a high sustainability rating	* Renewable energy measures at future STP and WFP will demonstrate PSC commitment to renewable energy options for all future major infrastructure * Existing and new PSC solar installations, especially on the Administration Building, Library and Cultural Center and all public pools, continue to generate community

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Strategic Direction	Notes	Action Code	Action	Responsibility	Measurements	Actual	Comment
					Evidence of raised community awareness of energy choices	Media releases in local newspaper highlighting new solar installations	interest in renewable energy initiatives through PSC promotion of these installations in local media and at shire shows.
		7.2.1.4	Through the Savewater! Alliance, Council will educate the community regarding carbon emission reductions	M Chambers	Number of website hits	N/A	* Savewater Alliance ended March 2015. Annual subscription funds used for locally based water conservation education activities through Sustainable Schools Network, local school education field days and Schools Eco Day.
					Customer feedback survey on Website	N/A	

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7.3 Encourage recycling and the reduction of waste

Strategic Direction	Notes	Action Code	Action	Responsibility	Measurements	Actual	Comment
Manage the operation of Council's Waste Landfill Depots	Council proposes to spend \$509,660 in 2015/2016 for the upgrade of landfill facilities (Activity 22 & 23)	7.3.1.1	Commence implementation of the Parkes Shire Council Waste Management Strategy 2015	S Campbell	Waste Management Strategy commenced	1	Waste Management Strategy complete and actions implemented.
		7.3.1.2	Upgrade Parkes Waste Landfill and establish a waste transfer station at Peak Hill	S Campbell	Development Applications lodged and determined	2	Works under construction at Peak Hill Waste Transfer Station. Works 50% complete. Planning complete for Parkes Landfill upgrade works. Tenders for works and services called.
					Tenders called and awarded Landfill Upgrade Works and Peak Hill Transfer Station Completed	1	
Continue involvement with NetWaste to improve the delivery and planning of waste/resource management	Regional programs to improve delivery and planning of waste/resource management for 2015/2016 \$15,640 (Activity 22 & 23)	7.3.2.1	Implement NetWaste Regional and Sub-Regional Strategies	S Campbell	Evidence of adoption of Regional Strategies Initiatives		Regional actions addressed in Parkes Waste Management Strategy and actioned.
		7.3.2.2	Participate in appropriate actions and programs	S Campbell	Number of projects in which Council participates	8	Improvements to delivery and planning of waste management in the shire incorporated in Parkes Shire Waste Management Strategy. Council participates in eight Netwaste projects.

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Manage Contracts for Waste and Recycling Collection Services	Council participates in a Regional Domestic Waste and Recycling contract with four other Councils	7.3.2.3	Maintain representation on NetWaste Steering Committee and Forum	S Campbell	Quarterly meetings attended	2	Netwaste forum and steering committee meetings attended.
		7.3.3.1	Participate on the Regional Domestic Waste and Recycling Contract Management Committee	S Campbell	Evidence of adoption of Regional Strategies Initiatives		Regional Domestic Waste and Recycling Contract Management Committee meetings attended. Contract in place. New service to commence from 4 April 2016.
		7.3.3.2	Undertake education programs in Waste/Resource Management	S Campbell	Tonnes recovered		Education plan to be implemented in lead up to new service commencement in April 2016.
					Contamination minimised below 10% Evidence of diversion		
		7.3.3.3	Commence and implement Regional Waste, Recycling & Organics Collection Service	S Campbell	Cross Council Committee meets quarterly New Services Commenced Education Strategy Implemented	2	Contract for new Waste Recycling and Organics Collection Service in place. New Collection Service will commence in April 2016

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7.4 Implement Environmental Regulations and Controls in Council's Sphere of Operations

Strategic Direction	Notes	Action Code	Action	Responsibility	Measurements	Actual	Comment
Controls noxious/ environmental weeds in accordance with its regulatory obligations	Staffed currently, budget components exist and must match DPI grants. 2015/2016 budget allocation is \$253,838.	7.4.1.1	Conduct regular inspections of private and public land in relation to weeds	M Chambers	Number of inspections conducted	55 formal inspections	* 55 formal private property inspections undertaken, with 3 followup letters identifying landholder issues. There was only 1 Noxious Weeds Officer employed within this period, and as such priority was given to activities such as roadside and PSC-managed reserve spraying. * All formal inspections follow due process, ad hoc inspections conducted from roadsides or private property are followed up with formal inspections as required.
					Compliance with access and inspection legislation	Full compliance	
		7.4.1.2	Seek funding under the National WONS program and other funding opportunities	M Chambers	WONS within the Parkes area identified	No additional WONS identified	
					Other funding opportunities sought	0	* Areas of outbreaks of WONS are mapped within the PCS Weed Mapper program. No new WONS species incursions identified. * No additional grants applied for. Will work with Grants Officers during 2016 to secure grant funds to undertake additional programs within Shire
					Funding applications are lodged	0	

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Strategic Direction	Notes	Action Code	Action	Responsibility	Measurements	Actual	Comment
		7.4.1.3	Conduct Council's annual weed control program	M Chambers	Infestations are identified	Infestations continue to be identified and controlled as necessary	* All noxious outbreaks identified are recorded in PSC's Weed Mapper program * Weeds Officers work with private landholders to outline control techniques for infestations based on property inspections and current best practice management techniques. Community engagement regarding weeds and regulatory obligations to increase in 2016. * Infestations continue to be controlled regularly and mapped in Weed Mapper
					Private landholders are made aware of their control obligations	Weeds Officer work with private landholders to outline control methods for infestations	
					Infestations are controlled	All existing infestations are controlled	
					Infestations are mapped in Weed Mapper	Weed Mapper continues to be used to map all works and infestations	
Controls noxious/ environmental weeds in accordance with its regulatory obligations	Staff currently, budget components exist and must match DPI grants. 2015/2016 Budget allocation is \$253,838.	7.4.1.P	Conduct additional inspections of private and public land in relation to weeds	M Chambers	Number of inspections Conducted	0	* Number of property inspections decreased during this period due to loss of Noxious Weeds staff members. Team will be rebuilt during February 2016 to deliver target numbers.
					Compliance with access and inspection legislation	N/A	

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Strategic Direction	Notes	Action Code	Action	Responsibility	Measurements	Actual	Comment
Undertake works provided to limit the impact of erosion and gross pollutants	Estimated capital costs (General and Stormwater Levy) to limit the impact of erosion and gross pollutants in the 2015/2016 budget \$758,000. (Activity 25)	7.4.3.1	Develop standard water quality management systems for Council's works	M Chambers	Principles of site water management are incorporated into works	All works required to incorporate best practice management of site water management (including sediment and erosion control, stormwater management and site runoff)	* Standard drawings adopted by Design staff for inclusion in project works * Standard drawings and information delivered to Planning and Environment staff for implementation with external contacts * Standard drawings and procedures developed based upon information in the Department of Housing Management of Stormwater Guidelines (The Blue Book) and Department of Environment and Heritage Soil and Water Management for Construction guideline series.
					RMS requirements are met for RMS projects	Continuous communication and full concurrence between PSC and RMS ensure RMS requirements are always met for RMS projects	
					OEH requirements are met for Council projects	Consultation with OEH when necessary to ensure all OEH requirements are met for PSC projects	

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Strategic Direction	Notes	Action Code	Action	Responsibility	Measurements	Actual	Comment
		7.4.3.2	Work with the Soil Conservation Service to determine areas of improvement	M Chambers	Liaise on soil conservation issues	Remediation of previous Soil Con works, and additional works at PAC Park including dredging and waterway stabilisation	* Currently working with Soil Conservation Service to remediate, rehabilitate and revegetate PAC Park. Soil Conservation Service have been engaged to consult on the design of the project, and will carry out dredging and earth shaping works. A total of \$200,000 of grant funds and in-kind contributions will be spent on this project.
					Issues identified	Remediation of previous Soil Con works, and additional works at PAC Park	
					Works identified are incorporated into subsequent budgets	Works to be funded through environmental grants and Drainage/Sewer budget	
Ensure proposed and existing developments comply with environmental regulations	Estimated net cost of town planning operations includes income from fees and costs recovered from regulatory action 2015/2016 \$226,291. (Activity 21)	7.4.4.1	Manage Council's obligations under the Protection of the Environment Operations Act, 1997	H Orr	Monitor Environmental Pollution		All Environmental Pollution complaints investigated
					Environmental Incidents managed		
					All CAIRS followed up		

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Future Direction 8 Maintain & Improve the Shire Assets & Infrastructure

8.1 Ensure that Shire's water management is in line with Best Practice

Strategic Direction	Notes	Action Code	Action	Responsibility	Measurements	Actual	Comment
Ensure the security of Parkes Shire water sources to meet the needs of the community	2015/2016 budget allocation of \$1,140,255 to completion of Upgrade of Lake Endeavour Dam wall and raw water transfer infrastructure will require significant funds with some grant funding available. Most work will require outsourcing (Activity 50) \$300,000 is allocated in 2015/2016 budget for pipeline to Lake Endeavour.	8.1.1.1	Manage the Shire water supply dams to maximise safety and water availability	G Bayliss	Conduct regular Dam Safety inspections		The Lake Endeavour Dam Safety Upgrade was completed in December 2015. During that time, routine inspections were carried out by the contractor of the dam construction site including the wall parts of the catchment. Regular inspections by Council staff to commence now construction activity has finished. the Early Warning System has been upgraded and installed on Councils website.
					Implement Lake Endeavour wall upgrade	Lake Endeavour Dam Safety Upgrade completed in December 2015	
					Monitor catchment conditions	revised Catchment reports are to be implemented in the next reporting period.	
		8.1.1.2	Manage the array of water supply bores on the Lachlan River to provide a secure supply	G Bayliss	Pump downtime Aquifer levels maintained		Water quality from the borefields continued to be tested as part of the work into the new Water Treatment

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Strategic Direction	Notes	Action Code	Action	Responsibility	Measurements	Actual	Comment
			of water to the Shire		Monitor aquifer water quality		Plant. Aquifer levels are monitored at the water treatment plant the SCADA system. No unavailability of bore raw water was experienced in this period.
		8.1.1.3	Provide a secure supply of water to the Shire through the Lachlan River intake	G Bayliss	Maintain and pursue bore licences and comply with conditions		
					Pump downtime		Work on the Lachlan River Pump station Upgrade commenced in September, with completion expected in June 2016.
					Investigate river pump upgrade		Water quality testing continued by project delivery team, building a database to verify treatment requirements at the new Water Treatment Plant.
					Maintain river licence and comply with conditions		No license condition breaches this period.
					Manage water allocation		No periods of river water unavailability due to pump failure.
					Monitor river water quality		Water allocation continued to be monitored
		8.1.1.4	Utilise treated effluent and harvested stormwater to reduce demand on the Shire's potable water supply	G Bayliss	Brick Pit pump downtime	Brick pit pump experienced no problems, pressure switch issues caused minimal downtime	Council liaise with the Golf Club staff regularly to maintain effluent levels at the golf club dam. Regular inspections of the pump and dam are carried out during pumping periods with meter readings recorded.

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Strategic Direction	Notes	Action Code	Action	Responsibility	Measurements	Actual	Comment
					Conduct regular brick pit inspections	Visual inspection of Brick pit conducted irregularly	The brick pit pump is inspected infrequently. The pump has had minimal downtime. Councils Environmental Officer continues to investigate stormwater harvesting grant funding options. Grant funding for the recycled water ring main and Advanced Recycled Water Facility at the new Sewerage Treatment Plant successful
					Monitor brick pit water quality	One water quality test carried out	
					Investigate stormwater harvesting options including grant opportunities	Plans to construct wetlands in PAC park developed	
					Investigate recycled water ring main	Grant funding for \$8.5m to be matched by PSC toward \$17m project	
					Manage Golf Club pipeline and pumps	Golf Club pump inspected during pumping periods	
					Manage volume of effluent used for irrigation	PSC staff have worked with the Golf Club greenskeeper to maintain dam levels for irrigation	

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Strategic Direction	Notes	Action Code	Action	Responsibility	Measurements	Actual	Comment
Provide an adequate raw water transfer system	\$550,000 for raw water transfer pump (Activity 50)	8.1.2.1	Maintain Trunk Mains to effectively deliver raw water	G Bayliss	Trunk main leakage is monitored	Leaks are monitored through SCADA night flow graphs	Consultants engaged to conduct condition assessment on Parkes to Peak Hill and B-section pipelines with problem areas identified. Main breaks responded to within 2 hour service level. Flow meters installed on B-section pipeline and flows to Peak Hill monitored to recognise possible leaks.
					Response times for repairs	All mainbreaks attended to within 2 hours.	
					Trunk mains are able to deliver annual water needs	Trunk mains to Parkes currently adequate for supply	
		8.1.2.2	Manage Pumps, Pump Stations and Balance Tanks to maximise energy efficiency while maintaining supply	G Bayliss	Energy efficiency is monitored	Pump power consumption continues to be monitored monthly	Pumps are routinely programmed for refurbishment by contractors. No major pump failures were experienced. Fluctuating mine demands were met. Energy efficiency monitored monthly.
					Preventative maintenance prevents failure	Variable speed pumps optimised at constant flows to save on maintenance costs.	

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Strategic Direction	Notes	Action Code	Action	Responsibility	Measurements	Actual	Comment
					Meet mine demand requirements	Increased mine demands were met by Councils river pump station	
					Pumps are able to meet peak demand	Pumps more than able to meet peak demands	
		8.1.2.3	Maintain the SCADA/Telemetry Network to allow for efficient management of the water system	G Bayliss	SCADA/Telemetry systems operate efficiently	Minor SCADA issues resolved, system continued to operate effectively.	Councils telemetry system maintained during this period. A communication strategy to incorporate the change over to the new water and sewerage treatment plants operations is being developed.
					SCADA/Telemetry systems are updated to ensure efficiency	Communication strategy for new treatment plants is progressing	
Provide treated water to meet Australian Drinking Water Guidelines	No capital budget for the 2015/2016 year. Tasks carried out in normal staffing	8.1.3.1	Maintain and operate current Filtration Plant	G Bayliss	Quality of treated water	Treated water tested daily and meets ADWG standards	Review of current treatment plant undertaken by consultants with operational procedures developed. Treated water tested to

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Strategic Direction	Notes	Action Code	Action	Responsibility	Measurements	Actual	Comment
	resources (Activity 50)				Review of existing infrastructure undertaken and options to upgrade explored	Review undertaken by consultants	ADWG standards and results recorded in Health NSW database. Planned maintenance performed on plant.
					Preventative maintenance prevents plant failure	Plant maintained to schedules	
		8.1.3.2	Investigate progress new WTP	A Francis	Consultation	REF finalised and placed on public exhibition, including engagement with direct stakeholders.	Selective tender process completed for WTP in October, with tender evaluation completed in November. Tender awarded to John Holland Pty Ltd. Contract negotiations continuing, as well as preliminary design and

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Strategic Direction	Notes	Action Code	Action	Responsibility	Measurements	Actual	Comment
					Degree of progress	Selective tender process completed for WTP in October, with tender evaluation completed in November. Tender awarded to John Holland Pty Ltd. Contract negotiations continuing, as well as preliminary design and Regulator engagement for final approvals	Regulator engagement for final approvals. Subsidy funding secured through NSW DPI Water Country Towns Water Supply and Sewerage Scheme. Offer from Minister being 46% of total project cost. REF finalised and placed on public exhibition, including engagement with direct stakeholders.

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Strategic Direction	Notes	Action Code	Action	Responsibility	Measurements	Actual	Comment
					Funding sources identified	Subsidy funding secured through NSW DPI Water Country Towns Water Supply and Sewerage Scheme. Offer from Minister being 46% of total project cost.	
		8.1.3.3	Conduct frequent testing of water samples to meet ADWG	G Bayliss	Testing completed as required by NSW Health	Weekly microbiology samples undertaken, monthly chemistry samples completed.	Testing as allocated by Health NSW requirements performed with no failed samples.
		8.1.3.4	Implement and review drinking water quality plan in line with legislation	G Bayliss	Consultation undertaken Plan Review completed		
Deliver potable water to Shire customers	Estimated capital expenditure for new reservoir for 2015/2016	8.1.4.1	Maintain the reticulated pipe network to provide level of service including renewals and expansion	G Bayliss	Computer modelling used to determine network expansion required	Computer modelling ongoing	Meetings with Planning staff to determine development areas conducted with future demands to be analysed.

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Strategic Direction	Notes	Action Code	Action	Responsibility	Measurements	Actual	Comment
	\$1,800,000 (Activity 50)		as required		Network is able to service new development areas	Demand analysis conducted	Computer modelling ongoing. Changes in night flows monitored and possible network failures investigated.
					Network leakage is monitored	Night flows monitored daily.	
		8.1.4.2	Maintain service reservoirs to meet service demand and provide minimum service pressure	G Bayliss	Preventative maintenance program for reservoirs developed Reservoirs are cleaned every 4 years	Maintenance program ongoing Beacon Hill reservoirs cleaned during period by contractors	Reservoirs cleaned in accordance to maintenance schedule.
		8.1.4.3	Manage pumps to provide continuity of service and provide adequate pressure during times of high demand	G Bayliss	Pressure in the reticulated network is above 120kPa Number of complaints/service level	Pressure within the network maintained above 120kpa No pressure complaints received	Work on the pressure zones for the new High Level Reservoir has commenced to ensure minimum pressures to be maintained above 120kpa. No pressure complaints received during the period.
		8.1.4.4	Maintain customer service connections including meters	G Bayliss	Leakage is monitored Services are replaced as required	Meter readings analysed. meters older than twenty years prioritised for replacement	Meters analysed every quarter with abnormal readings investigated and customers notified. Faulty services replaced as required. Meter replacement program commenced.

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Strategic Direction	Notes	Action Code	Action	Responsibility	Measurements	Actual	Comment
Ensure that the Shire's water management policies and procedures achieve Best Practice including Demand Management, Strategic Business Planning, Drought Management	Estimated expenditure for demand management and community education 2015/2016 \$55,450. (Activity 50)	8.1.5.1	Conduct water loss investigations including leak detection	A Francis	Progress with investigations	Investigations completed and infrastructure solutions implemented.	Water Loss Management project processed with addition infrastructure added to allow monitoring of increased area of network. Funding received from LGSA in 2012. Further funding received from the CEEP2 Federal funding program, through a joint Centroc Water Utilities Alliance application. Trial completed, pilot of online monitoring project continuing, with data currently being analysed by Council's Infrastructure Technical Manager. Investigations completed and infrastructure solutions implemented. An annual ongoing saving of 300ML current realised through project. This has also led to significant energy savings due to the reduce volume of water pumped from the Lachlan River and associated borefield.
					Leaks detected	Water Loss Management project processed with addition infrastructure added to allow monitoring of increased area of network	
					Leakage trials conducted	Trial completed, pilot of online monitoring project continuing, with data currently being analysed by Council's Infrastructure Technical Manager	

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Strategic Direction	Notes	Action Code	Action	Responsibility	Measurements	Actual	Comment
					Water saved	An annual ongoing saving of 300ML current realised through project. This has also led to significant energy savings due to the reduce volume of water pumped from the Lachlan River and associated borefield	
					Funding delivered	Funding received from LGSA in 2012. Further funding received from the CEEP2 Federal funding program, through a joint Centroc Water Utilities Alliance application	

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Strategic Direction	Notes	Action Code	Action	Responsibility	Measurements	Actual	Comment
		8.1.5.2	Update the Developer Services Policy and Financial Planning in relation to water services	A Francis	Consultation done	Plan yet to be placed on public exhibition	Developer Services Plan updated to final draft version with the assistance of consultants, in line with the new State Government guidelines. Plan yet to be placed on public exhibition.
					Policy updated	Developer Services Plan updated to final draft version with the assistance of consultants, in line with the new State Government guidelines	
		8.1.5.3	Investigate recommendations from the IWCM Plan	J Fyfe	Explore avenues to implement IWCM	Most IWCM options already being implemented. Recycled water scheme and CENTROC water grid still being developed.	Council is currently implementing a number of the major infrastructure options identified in the 2005 IWCM plan. A safety upgrade of Lake Endeavour Dam has been completed and construction of a permanent raw water intake structure at the Lachlan River is well underway. Construction

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Strategic Direction	Notes	Action Code	Action	Responsibility	Measurements	Actual	Comment
					Seek additional expertise to assist with implementation	Consultants and contractors have been closely involved with the development and delivery of all IWCM options.	is about to commence on a new water treatment plant, a new clear water storage, a new sewage treatment plant. These projects will improve levels of service, water security and environmental performance. Grant funding has also been secured to establish a new water recycling scheme. Council continues to run a leak detection and control program and is committed to exploring new water conservation measures. Council is also now in the process of finalising the 8-year update of the previous IWCM plan, which will feature options for connecting the Shire's groundwater supply system to the Forbes and Gooloogong water supplies.
					Degree of implementation of the IWCM	Most options identified in the previous and updated IWCM have entered implementation phase.	
		8.1.5.4	Review Best Practice Compliance	A Francis	Review undertaken	Completed	PSC engaged a NSW DPI Water pre-approved third party auditor to conduct a full audit of the Annual Performance
					Compliance gaps identified	No gaps identified	

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Strategic Direction	Notes	Action Code	Action	Responsibility	Measurements	Actual	Comment
					Action plan developed to address gaps	No gaps currently require filling	Monitoring data submitted to DPI Water on an annual basis. This audit included a full review of Council's Best Practice compliance across the 21 indicators. Council currently has achieved full Best Practice compliance with the submission of the updated Integrated Water Cycle Management Plan. It should be noted that a re-calculation and application for deemed compliance will need to be completed next financial year as this approval only last for a 2 year period.
		8.1.5.5	Water Asset Plan updated	A Francis	Consultation	Consultation with Community reference group undertaken in line with IVCN planning process	Consultants conducted network wide desktop assessment to determine at risk pipes for detailed, destructive testing. A community reference group was created based on a selected members from the Parkes Community Strategic Plan consultation group, based on a cross-section of experience and representation. This reference group was engaged with to test assumptions developed and optional outcomes, from
					Service Level	Service level thresholds updated based on community reference group feedback	

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Strategic Direction	Notes	Action Code	Action	Responsibility	Measurements	Actual	Comment
					Conditional Assessment	Pipes selected for assessment based on risk	the IVCN planning process. This was an opportunity to realign Level of Service expectations between Council's Water Asset Management Plan and the end users.
					Plan reviewed	Plan updated	
					Information updated	Water Asset Management Plan updated to reflect new LOS and risk categories	

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8.2 Manage Road Assets

Strategic Direction	Notes	Action Code	Action	Responsibility	Measurements	Actual	Comment
Manage Local Road Network to agreed service levels	Local Road Network to agreed service levels are provided from several funding sources including Financial Assistance Grants, Roads to Recovery & Internal Rates & Revenue. 2015/2016 budget \$6,166,352. (Activity 39)	8.2.1.1	Sealed Roads are provided to meet the needs of road users within financial constraints	N Koenig	Asset inspections carried out on a regular basis		Resealing totalling 22.8km as follows: SR136 = 1.5km SR122 = 2.057km SR126 = 4.817km SR40 = 0.320km Reseal on MR350S = 1.14km Reseal on MR350N for 13km
					Asset management data updated	updated following sealing work	
					Construction program set & completed	ongoing	
					Reseal program set & completed	ongoing	
		8.2.1.2	Unsealed Roads are provided to meet the needs of road users within financial constraints	N Koenig	Customer complaints responded to within Council's agreed timeframes	Met	
					Asset inspections carried out on a regular basis	routine inspections carried out	
					Asset management data updated	data updated from resheet program	Resheets conducted on following Local Roads SR17=3378m SR14=2493m SR125=3178m SR1158=2997m SR40A=5005m SR104=2584m SR1249=1900m
					Gravel resheeting program set & completed	Ongoing, nearing completion	

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Strategic Direction	Notes	Action Code	Action	Responsibility	Measurements	Actual	Comment
					Customer complaints responded to within Council's agreed timeframes	Met	
					Length of road maintained (e.g. graded, patched, table drains) for each classification	22.53km resheeted	
					Response times	Response time to complaints <10days	
(AUGMENTED PROGRAM) Manage Local Road Network to agreed service levels	Local Road Network to agreed service levels are provided from several funding sources including Financial Assistance Grants, Roads to Recovery & Internal Rates & Revenue (Activity 39). The Delivery Program for a Progressive Parkes Shire will provide an additional	8.2.1.1.P	Sealed Roads are provided to an enhanced standard to meet the needs of road users within financial constraints	N Koenig	Asset inspections carried out on a regular basis	routine inspections undertaken	Reseals totalling 22.8km as follows: SR136 = 1.5km SR122 = 2.057km SR126 = 4.817km SR40 = 0.320km Reseal on MR350S = 1.14km Reseal on MR350N for 13km
					Asset management data updated	Updated following sealing program	
					Augmented Construction program set & completed	Ongoing	
					Augmented Reseal program set & completed	Reseals undertaken to program, works for completion scheduled	

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Strategic Direction	Notes	Action Code	Action	Responsibility	Measurements	Actual	Comment
	\$1,000,000 towards Resealing Programs, Pavement Rehabilitation Program, Unsealed Maintenance Program and Resheeting Program in 2015/2016 to address Council's backlog of works as per Transport Asset Management Plan Section 5.7 and Appendix "B" Asset Management Strategy Section 3	8.2.1.2.P	Unsealed Roads are provided to an enhanced standard to meet the needs of road users within financial constraints	N Koenig	Customer Complaints	Kept to minimum	
					Response times\	Met response for patching	
					Report to IPART on expenditure on projects subject to SRV	Reseal expenditure documented against progressive budget	
					Asset inspections carried out on a regular basis	routine inspections carried out on local roads	Resheets conducted on following Local Roads SR17=3378m SR14=2493m SR125=3178m SR1158=2997m SR40A=5005m SR104=2584m SR1249=1900m
					Asset management data updated	data updated following resheet program	Specified maintenance to meet Asset Management targets includes current spend of.
					Augmented Gravel resheeting program set & completed	Ongoing, nearing completion	• Maintenance Grade (grader only) - \$148,182.09 • Grade Water & Roll - \$69,440.05 • Patching with Gravel - \$175,629.00
					Customer complaints	kept to a minimum	
					Increased Length of road maintained (e.g. graded, patched, table drains) for each classification	21.53km completed so far	

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Strategic Direction	Notes	Action Code	Action	Responsibility	Measurements	Actual	Comment
					Response times	<10 days	
					Report to IPART on expenditure on projects subject to SRV	resheeting program expenditure tracked against progressive budget	
Manage Regional Road Network to agreed service levels	Managing Regional Road Network to agreed service levels are dependent on funding from the NSW Government through the Block Grant (\$1,162,000) and Repair Program (\$400,000). Funding levels are consistent over the budget period depending success of grant applications (Activity 39)	8.2.2.1	Sealed Roads are provided to meet the needs of road users within financial constraints	N Koenig	Asset inspections carried out on a regular basis	routine inspections undertaken, priority segments identified for grant projects	Following works conducted on Regional Sealed roads Rehab on MR348= 0.650km Rehab on MR350S = 1.70km (Fixing Country Roads and HVSPP funded) Reseal on MR350S =1.142km (Fixing Country Roads and HVSPP funded) Widen and Reseal on MR350N = 13km (Fixing Country Roads, REPAIR grant and HVSPP funded)
					Asset management data updated	Asset register updated following works	
					Construction program set & completed	ongoing, nearing completion	
					Customer Complaints kept to a minimum	kept to minimum	
					Customer complaints responded to within Council's agreed timeframes	<10 days	

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Strategic Direction	Notes	Action Code	Action	Responsibility	Measurements	Actual	Comment
		8.2.2.2	Unsealed Roads are provided to meet the needs of road users within financial constraints	N Koenig	Asset inspections carried out on a regular basis	routine inspections undertaken for defect collection	MR348 rehab 0.65km and sealed
					Asset management data updated	Updated following construction	
					Gravel resheeting program set & completed	Complete	
					Length of road maintained (e.g. graded, patched, table drains)	0.65 unsealed section, all other regional roads sealed	
					Customer complaints responded to within Council's agreed timeframes	<10 days	
		8.2.2.3	Bridges and Major Culverts are provided to meet the needs of road users within financial constraints	N Koenig	Asset inspections carried out on a regular basis	Asset inspections carried out routinely	Works planned for MR61 culverts in early 2016. Culvert widening scheduled for Mzyczuk Drive for airport project. No works conducted or required on local road culverts.
					Asset management data updated	Data kept up to date	
					Replacement program set & completed	No replacements required	

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Strategic Direction	Notes	Action Code	Action	Responsibility	Measurements	Actual	Comment
					Customer complaints responded to within Council's agreed timeframes	No complaints received	
Ensure Ancillary Road facilities are serviceable and in line with current standards	Estimated expenditure at \$639,680 will ensure ancillary road facilities are serviceable and in line with current standards. Includes footpath maintenance and estimated capital costs of \$465,560 for renewal of footpaths funded from grants and rate revenue received. (Activity 41 and 45)	8.2.3.1	Parking areas are provided to meet the needs of the community within financial constraints	R Staples	Asset inspections carried out on a regular basis	Routinely monitored	Publicly owned car parks have been monitored for defects and funds may be allocated from SSection 94 reserve for resurfacing.
					Asset management data updated	Ongoing	
					Construction of new parking areas	NA	
					Customer complaints responded to within Council's agreed timeframes	Yes	
		8.2.3.2	Bus facilities are provided to meet the needs of users within financial constraints	R Staples	Asset inspections carried out on a regular basis	Routinely	Rural Bus Stops re-graded on MR350 during construction works. Urban bus sheltered renewed with vandal resistant materials
					Asset management data updated	Ongoing	
					Customer complaints responded to within Council's agreed timeframes	Yes	
		8.2.3.3	Traffic facilities are provided to meet the needs of road users and	R Staples	Asset inspections carried out on a regular basis	Routinely	Traffic facilities completed: Middleton Public School, Parkes East Public School.

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Strategic Direction	Notes	Action Code	Action	Responsibility	Measurements	Actual	Comment
			enhance road safety within financial constraints		Asset management data updated	ongoing	Chevrons to be removed at Baker Street
					Construction program completed	Ongoing	
					Customer complaints responded to within Council's agreed timeframes	Yes	
		8.2.3.4	Footpaths and cycleways are provided to meet the needs of pedestrians within financial constraints	N Koenig	Asset inspections carried out on a regular basis	Regular routine inspections	350m of renewed footpath in School precincts including Medlyn Street, Bushman Street and Warr Street. 330m shared path between Webb St and Henry Parkes Centre Complete. New school crossing facilities at Parkes East and Middleton Public Schools. Unit rates for concrete work reduced by 30%. Quality of footpath finished improved.
					Asset management data updated	Data updated from renewals, capital works and defect reports	
					Construction program completed	Ongoing	
					Customer complaints responded to within Council's agreed timeframes	Addressed within time frames	
		8.2.3.5	Kerb and gutter is provided to meet the needs of road users within financial constraints	N Koenig	Asset inspections carried out on a regular basis	Asset condition captured during road revaluation	Following kerb and guttering work undertaken: Renshaw Street = 126m Currajong Street = 55m Bushman Street = 5m

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Strategic Direction	Notes	Action Code	Action	Responsibility	Measurements	Actual	Comment
					Asset management data updated	following renewal and capital works	
					Construction program completed	nearing completion	
					Customer complaints responded to within Council's agreed timeframes	defects captured, little allocated budget for works to address concerns	
		8.2.3.6	Street lighting is provided to meet the needs of road users within financial constraints	R Staples	Compliance with Australian Standards is maximised as funding permits	Complies	New lights installed at Monica Close. Maintenance of urban light network is responsibility of Essential Energy. Customer service metrics must be redefined and Council to follow up known deficiencies or outages
					Customer complaints responded to within Council's agreed timeframes	Partial - delays experienced in dealing with service providers	
		8.2.3.7	Street cleaning is undertaken to meet the	N Koenig	Street cleaning program is achieved	Ongoing	Street cleaning maintained in urban areas. Increased

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Strategic Direction	Notes	Action Code	Action	Responsibility	Measurements	Actual	Comment
			needs of road users and pedestrians within financial constraints		Customer complaints responded to within Council's agreed timeframes	Complying	service conducted around CBD area and additional services undertaken prior to major events such as Christmas Holidays and Elvis Festival
(AUGMENTED PROGRAM) Ensure Ancillary Road facilities are serviceable and in line with current standards	Estimated expenditure will ensure ancillary road facilities are serviceable and in line with current standards. The Delivery Program for a Progressive Parkes Shire will provide an additional \$350,000 for new footpaths for Peak Hill, Trundle, Tullamore Main Street, Parkes Main Street, School Precincts and Aged Care Precincts rolled out in 2015/2016 (Activity 41)	8.2.3.1.P.	Provide additional Footpath works in accordance with augmented program	N Koenig	Asset inspections carried out on a regular basis	Routine inspections conducted	350m of renewed footpath in School precincts including Medlyn Street, Bushman Street and Want Street.
					Asset management data updated	Updated from renewal, capital works, defects identified	330m shared path between Webb St and Henry Parkes Centre Complete. New school crossing facilities at Parkes East and Middleton Public Schools. Unit rates for concrete work reduced by 30%. Quality of footpath finished improved.
					Augmented Construction program completed	Ongoing, nearing completion	
					Customer complaints responded to within Council's agreed timeframes	Responses within time frames	
		8.2.3.2.P.	Increased Street cleaning is undertaken to meet the needs of road users, pedestrians and CBD Businesses	N Koenig	Augmented Street cleaning program is achieved	Ongoing, additional services provided	Street cleaning maintained in urban areas. Increased service conducted around CBD area and additional services undertaken prior to major events such as Christmas Holidays and Elvis Festival
					Customer Complaints kept to a minimum	NIL	

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Strategic Direction	Notes	Action Code	Action	Responsibility	Measurements	Actual	Comment
Source road making materials in an environmentally responsible manner	Funding for works to maintain and operate the facilities is generated by the material removed from the quarry or pit utilised to a cost on the projects undertaken	8.2.4.1	Ensure compliance with legislation pertaining to operation of gravel pits	N Koenig	Asset inspections carried out on a regular basis	Inspections carried out during stock-takes	Gravel pits operated within bounds and conditions of approval. Environmental impacts monitored and any complaints recorded and responded to.
					Breaches of legislation	NIL	
					Performance reports	Ongoing	
					Environmental protection undertaken	Environmental protections in place and monitored	
					Comply with Pit Management Plan	Complies	
					NSW Trade & Investment quarterly reports	complies	
		8.2.4.2	Manage contractors engaged in the processing of road making materials to ensure legislative compliance	N Koenig	Breaches of legislation	Nil	Tenders awarded for bulk supply of road making materials such as spray seal asphaltic products, crushed rock and road base. Extraction agreements, leases and royalty arrangements made with quarry land-owners.
					Performance reports	Frequent	
					NSW Trade & Investment quarterly reports	Legislative compliance confirmed	
		8.2.4.3	Road making material stocks are maintained at a level to ensure timely supply for works	N Koenig	Stockpile levels monitored on a regular basis.	Regular stock-takes, EOFY survey volume audits	Major capital upgrade works of MR350N and MR350S widening scoped within greater works program and

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Strategic Direction	Notes	Action Code	Action	Responsibility	Measurements	Actual	Comment
					Works program is linked to road making material supply needs	Major capital projects scoped to ensure sufficient material supply. Tenders let and awarded	quantities assessment prepared for provision of suitable material supply. No delays caused by material shortages or quality issues.
					Stockpile surveys annually	Complete for 2014/15, 2015/16 scheduled	
		8.2.4.4	Closed gravel pits are rehabilitated	N Koenig	Pits are rehabilitated in accordance with Council's Pit Management Plan	NA	No works scheduled for first half 2015/16
		8.2.4.5	Additional road making supplies are sought to ensure future needs are met	N Koenig	New sources are identified and Development Applications lodged.	NA	No new quarries sourced. Current supplies sustainable in short to medium term
					Reopening of previously closed Council Pits	NA	
Implement the Parkes Shire Council Transport Asset	Funding to cover staff resources for asset inspection and management	8.2.5.1	Data for the Asset Management Plan is collected in a timely manner	R Staples	Quantity of information recorded in the database increases	Quantity is sufficient, quality is improved	Road Revaluation completed on time to high quality

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Strategic Direction	Notes	Action Code	Action	Responsibility	Measurements	Actual	Comment
Management Plan	comes predominantly from existing road allocations and engineers' salaries. Information required to be collected and processed requires significant staff resources	8.2.5.2	Data for the Asset Management Plan is maintained up to date	R Staples	Quality of information allows assessment of maintenance needs	Quality improving through collection of additional metrics	Road Revaluation complete. Ongoing asset data collection for road pavement depth to refine resheet program
		8.2.5.3	Programs are developed in accordance with Transport Asset Management Plan principles	R Staples	Works programs are developed utilising data and principles from the Plan	As per asset modeled program and field verification	Resheet program refined and underway. Reporting back and capturing data against GIS and asset database. Reseal program partially complete. RMS and capital seals to come
Seek additional grant funding for construction and maintenance of roads associated facilities	Council relies on funding from the Australian and NSW Government to accomplish additional works that are not possible under current funding levels	8.2.6.1	Applications are prepared and submitted for funding under the NSW Government's REPAIR Program on a yearly basis	B Howard	Applications are submitted on time. Success of application	Applications Submitted Submissions Awaiting Approval	2016/17 REPAIR Program applications that were due in October 2015 during this reporting period. Applications that were submitted include: - Widening and reseal of the Renshaw McGirr Way (MR233) for approximately 3kms - Pavement Construction and seal extension on Peak Hill - Tullamore Road (MR348) for approximately 4km The projects identified were considered by the Rural Roads Advisory Group (RRAG) and supported for submission.

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Strategic Direction	Notes	Action Code	Action	Responsibility	Measurements	Actual	Comment
		8.2.6.2	Applications are prepared and submitted for funding under Government programs as they arise	N Koenig	Applications are submitted on time.	4 EOLs submitted for Fixing Country Roads	Expression of interest submissions lodged in Fixing Country roads Round 2: Southern Ring Road, MR350S, MR350N and Middle Trundle Road. Five Pedestrian and Cycling projects lodged with Roads and Maritime for 2016/17 program.
					Success of applications	\$297k from Bridge renewal program	Successful in Bridges Renewal Program for \$297K 50% funding for Kadina Bridge replacement north of Bogan Gate.

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Strategic Direction	Notes	Action Code	Action	Responsibility	Measurements	Actual	Comment
		8.2.6.3	Representations are made through the local State and Federal Members of Parliament for assistance to obtain additional funding for significant projects	B Howard	Details of representations made are recorded including outcomes	Applications Submitted	Representations are made to members of Parliament regularly and include recent applications prepared and submitted for a number of programs including: - Fixing Country Roads Program - Heavy Vehicle Safety and Productivity Program - Federal Blackspot Funding - REPAIR Grant Submissions The Director Engineering Services attends relevant seminars and meetings which are well attended by members of Parliament to ensure communication channels are open and transparent at all times.
		8.2.6.4	Projects are identified, scoped and designed to a "job ready" state for when funding opportunities arise	N Koenig	A suite of suitable projects are identified and documentation prepared	Data and scoping prepared in Council's Project Management software	Projects researched and scoped for grant lodgement opportunities under Fixing Country Roads, Heavy Vehicle Safety and Productivity Program, National Stronger Regions, Federal Blackspot, Transport Efficiency NSW, Active Transport NSW and other funding sources

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Strategic Direction	Notes	Action Code	Action	Responsibility	Measurements	Actual	Comment
Plan for future transport and road infrastructure to service future needs	Council relies on funding from the Australian and NSW Government. Planning needs to take place to ensure Council is in the best position to support grant applications and/or submissions for available funding	8.2.7.1	Road network and supporting facilities are analysed to identify opportunities for development	N Koenig	Projects identified for further investigation	Ongoing	Industrial Estate and Residential masterplanning for optimised road networks. Investigations and concept plans prepared for emerging intersection issues or in response to complaints. Traffic Count data collected on major roads to provide data for strategic traffic planning.
		8.2.7.2	Projects are scoped and designed to a "job ready" state for when funding opportunities arise	N Koenig	A suite of suitable projects have documentation prepared	Works programs prepared prior to annual budget	Future projects are scoped from masterplanning documents. Designs and estimates prepared prior to commencement of works. Priority works identified in Council's strategic plans.

8.3 Ensure the Sewer Management is in Line with Best Practice

Strategic Direction	Notes	Action Code	Action	Responsibility	Measurements	Actual	Comment
Provide an effective and safe Sewage Collection	Estimated capital expenditure for renewals, network expansion and	8.3.1.1	Maintain the network of collection mains and manholes	G Bayliss	Number of overflows	Seven minor overflows recorded in this period	No major overflows recorded. Annual relining program commenced using two lining technologies. CCTV program

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Operational Plan Progress Report | 2015-2016

Strategic Direction	Notes	Action Code	Action	Responsibility	Measurements	Actual	Comment
Network for Parkes Shire	Investigation and re-lining of sewer pipe for 2014/2015. This will need to increase to service new developments but will be funded from increased developer contributions (Activity 51)	8.3.1.2	Provide a level of service for connections including attending to chokes and overflows	G Bayliss	Annual replacement program implemented	Relining program 75% complete.	and manhole inspection program commenced with two contractors to identify defective pipelines and prioritise replacement program. Manhole rehabilitation program continued trailing two different resealing products.
					Identify and reduce inflow and infiltration	CCTV and manhole program continuing	
					Number of overflows	Seven minor overflows were recorded during the period	
		8.3.1.3	Monitor and maintain pump stations to provide efficient conveyance of sewage	G Bayliss	Service complaints received	180 sewer blockages attended.	All sewer chokes attended to within 3 hour service level. 180 sewer blockages attended to in the period, 29 of the blockages were in Councils main.
					Problem sewer mains identified and remedial works undertaken	Problem mains repaired under Mains Renewal program	
					Degree of station downtime	No pump station downtime	
					Number of overflows annually	No pump station overflows	

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General Manager

Mayor

Operational Plan Progress Report | 2015-2016

Strategic Direction	Notes	Action Code	Action	Responsibility	Measurements	Actual	Comment
		8.3.1.4	Sewer Asset Plan updated	A Francis	Continue CCTV investigation	6km of the network cleaned, flushed and CCTV inspected	60% of the Parkes Sewer network has been inspected and smoke tested up to this financial year. There is currently a backlog of work for local plumbers undertaking repairs, renewals and augmentations of on property sewer networks to bring the entire network up to an appropriate operating standard. This work will significantly benefit the home owner due to the reduce likelihood or incidence of sewer chokes, overflows and odours. Further CCTV work to increase the total length of sewer mains conditionally assessed, has decreased the overall risk score of the network, freeing up funds allocated to relining and repair work to be utilised in the rehabilitation of manholes.
					Continue smoke test of network	No further smoke testing conducted during this period	
Ensure Sewerage Treatment Plants are able to meet needs of the Parkes Shire	Completion of new Parkes Sewage treatment facility estimated at \$21,800,000.	8.3.2.1	Manage and operate treatment plants to effectively treat raw sewage within licence requirements	G Bayliss	Quality of treated effluent	Test results of treated effluent displayed on Councils website	Treated effluent from the Sewerage Treatment Plant tested monthly and results displayed on Councils website. One breach recorded

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Operational Plan Progress Report | 2015-2016

Strategic Direction	Notes	Action Code	Action	Responsibility	Measurements	Actual	Comment
	In 2015/2016 \$13,486,00 is budgeted for works (Activity 51)				Occasions of plant failure	No plant failures recorded	during this period. No plant failures were experienced.
					Number of licence breaches	one breach recorded in October on Councils website	
		8.3.2.2	Progress new STP upgrade	A Francis	Consultation	Stakeholder consultation complete, REF's complete	Selective tender process completed for STP in October, with tender evaluation completed in November. Tender awarded to John Holland Pty Ltd. Contract negotiations continuing, as well as preliminary design and Regulator engagement for final approvals. Subsidy funding secured through NSW DPI Water Country Towns Water Supply and Sewerage Scheme. Offer from Minister being 46% of total project cost. REF finalised and placed on public exhibition, including engagement with direct stakeholders.
					Degree of progress	Tender completed, contract negotiations ongoing	
					Funding sources identified	Funding secured through NSW DPI Water	

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General Manager



Mayor

Operational Plan Progress Report | 2015-2016

Strategic Direction	Notes	Action Code	Action	Responsibility	Measurements	Actual	Comment
Ensure treated waste water is managed in an environmentally responsible way with optimal opportunity for reuse.	\$10,600,000 budgeted to construct combined effluent reuse and stormwater harvesting ring to service open space areas. This project is contingent upon a successful application for \$5,300,000 in grant funding. \$6,080,000 is budgeted for 2015/2016. (Activity 51)	8.3.3.1	Investigate reuse options for the Shire's effluent	A Francis	Degree of completion of investigations	Business case and conceptual options developed for IWCM planning process	\$8.5M funding secured through the National Stronger Regions fund to construct a new advanced water recycling facility at the new Sewage Treatment Plant. A number of conceptual options for reuse were explored in the IWCM planning process and business cases and ROI's were undertaken to determine the most robust solution. After the funding agreement is signed with the Department of Infrastructure, the concept plan will be developed to progress the project to construction.
		8.3.3.2	Provide effluent to the Parkes and Peak Hill Golf Courses	G Bayliss	Develop servicing agreement Compliance with agreement		Treated effluent continued to be provided to Parkes and Peak Hill golf Courses.
		8.3.3.3	Dispose of excess effluent to receiving waters in an environmentally responsible manner	G Bayliss	Effluent does not cause environmental harm	No environmental incidents recorded	No environmental incidents were recorded in the period. One licence condition breach was recorded.
					Breaches of licence conditions	One breach recorded in October	

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Operational Plan Progress Report | 2015-2016

Strategic Direction	Notes	Action Code	Action	Responsibility	Measurements	Actual	Comment
		8.3.3.4	Investigate recommendations from the IWCM Plan	A Francis	Develop strategy to implement IWCM	2005 IWCM and 2011 IWCM update superseded by new 2015 IWCM	The existing PSC IWCM was completed in 2005. A number of the minor recommendations have been previously completed and the main infrastructure options being the new WTP and STP have progressed to designs and nearing construction. A review and update to the 2005 IWCM was undertaken in 2011 with very similar outcomes. A new IWCM has been completed in 2015 which incorporates existing infrastructure projects and a number of new items in the 30+ year capital planning cycle.
					Seek additional expertise to assist with implementation	Consultants engaged to complete new IWCM, Infrastructure Technical Manager engaged to progress planning	
					Degree of implementation of the IWCM	WTP and STP replacement plants nearing commencement of construction, Advanced Water Recycling Facility and Ring Main funding secured	

8.4 Ensure Shire Stormwater Management Minimises Negative Impacts and Maximises Reuse

Strategic Direction	Notes	Action Code	Action	Responsibility	Measurements	Actual	Comment
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General Manager



Mayor

Operational Plan Progress Report | 2015-2016

Strategic Direction	Notes	Action Code	Action	Responsibility	Measurements	Actual	Comment
Facilitate the implementation of Parkes Stormwater Management Plan	Stormwater Levy introduced to fund required stormwater works, 2015/2016 budget \$758,000, will require dedicated drainage crew to construct and maintain increasing infrastructure (Activity 25)	8.4.1.1	Update existing Stormwater Management Plan	A Francis	Degree of completion	Drainage model complete, plan to be updated with options assessment	The existing Parkes Drainage Model has been updated by consultants to reflect changes to the network and increased data availability for calibration. With the updated model, various iterations of the model will be run by the consulting team, with a number of operational and capital solutions determine as a result. The Stormwater Management Plan will be updated based on this.
		8.4.1.2	Develop and implement Stormwater Management Plan works and procedures	G Bayliss	Degree of implementation of the annual stormwater management program Source funding for stormwater harvesting opportunities	35% of new work budget No current grant funding opportunities available	Major works at Thomas St conducted reducing flooding impacts in the area. Design plans for other major works being finalised.

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Operational Plan Progress Report | 2015-2016

Strategic Direction	Notes	Action Code	Action	Responsibility	Measurements	Actual	Comment
		8.4.1.3	Investigate options for improvement of stormwater quality	M Chambers	Progress	Investigations (and implementation of techniques) progressing well	<ul style="list-style-type: none"> * Regular communication between PSC staff and the Central West Councils Environment and Waterways Alliance regarding best practice stormwater management for PSC stormwater assets. * Consultation with Orange City Council regarding wetland treatment systems as effective stormwater treatment systems. * New stormwater management treatments applied to standard; installation of new raingarden and revegetation at the Southern Ring Road intersection - presented as a case study at the 3rd International Erosion Control Conference and 9th International Water Sensitive Urban Design Conference in Sydney in October 2015. * New wetland treatment system to be constructed in March 2016 in PAC Park in order to improve stormwater quality flowing through PAC Park waterway into Goobang Creek. Over 90% of Parkes' stormwater flows through PAC Park waterway, making this an ideal location to implement WSUD techniques to improve stormwater quality



General Manager



Mayor

Operational Plan Progress Report | 2015-2016

Strategic Direction	Notes	Action Code	Action	Responsibility	Measurements	Actual	Comment
(NEW PROGRAM) Development of Village Stormwater Management Plans	Stormwater Levy introduced to fund required stormwater works will require dedicated drainage crew to construct and maintain increasing infrastructure. The Delivery Program for Progressive Parkes Shire will provide \$300,00 in additional funding in 2015/2016 towards the program to develop Stormwater Management Plans in Tullamore, Peak Hill, Bogan Gate and Cookamidgera to improve drainage maintenance program and network capacity enhancements	8.4.2.1.P.	Update existing Stormwater Management Plan	A Francis	Degree of completion	Desktop and in field investigations undertaken	Investigations have been undertaken in each of the villages, including desktop assessment of past issues and customer requests. Concept and preliminary plans have been developed including some works undertaken to determine extent of issues as well as maintain some existing structures. Community testing of assumptions is still to be undertaken with open workshops in villages for input and recalibration of plans.
		8.4.2.2.P.	Implement SWMP for Villages	G Bayliss	Degree of Implementation of the annual stormwater management program	30% of Peak Hill project committed, work to start toward end of financial year.	Culvert renewal in Peak Hill designed, work scheduled to commence in last quarter of financial year. Other maintenance activities undertaken in Peak Hill area.
		8.4.2.3.P.	Investigate further stormwater mitigation measures	G Bayliss	Stormwater model used to identify solutions to stormwater problems Response to customer complaints	Stormwater model being updated	CAIRS system used to track stormwater complaints.

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Operational Plan Progress Report | 2015-2016

Strategic Direction	Notes	Action Code	Action	Responsibility	Measurements	Actual	Comment
Manage the collection and removal of stormwater to minimise damage throughout the Shire	Majority of investigations to be outsourced	8.4.3.1	Source funding for stormwater harvesting opportunities	J Fyfe	Grant submissions lodged	Submissions lodged and funding secured for water recycling scheme.	An analyses of economic, social and environmental impacts of stormwater harvesting was undertaken as part of the renewal of Council's Integrated Water Cycle Management plan. The analysis found that reductions in flows reaching Goobang Creek stemming from the upgrade to the water treatment plant would be amplified by a stormwater harvesting scheme, with detrimental downstream impacts. In light of this, Council has shifted its focus from a stormwater harvesting scheme to a water recycling scheme, which has community support and also provides a more reliable yield. Funding has been secured to design and construct a water recycling treatment facility and distribution network. The design concept for the recycled water distribution network was taken from a previous stormwater harvesting design, hence there remains scope to integrate stormwater harvesting into the water recycling scheme in the future.

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General Manager



Mayor

Operational Plan Progress Report | 2015-2016

Strategic Direction	Notes	Action Code	Action	Responsibility	Measurements	Actual	Comment
(AUGMENTED PROGRAM) Provide enhanced drainage maintenance and enhancement works	Requires dedicated drainage crew as per action 8.4.1. The delivery Program for a Progressive Parkes Shire will provide additional funding for drainage maintenance and enhancement. In 2015/2016 this is \$300,000 (Activity 25)	8.4.3.1.P.	Implement augmented drainage maintenance and enhancement program	G Bayliss	Benchmarks of projects met		Works in Nash St completed.
Apply the principles of Water Sensitive Urban Design to stormwater management	Model for Urban Stormwater Investigation and Conceptualisation (MUSIC) licence value is \$1,200 per year. It is designed to simulate Urban Stormwater	8.4.4.1	Develop a WSUD policy in relation to development and Council works	N Koenig	Consultation with identified stakeholders Policy developed in line with guidelines from CWCMA	Ongoing work with Central West Council's Environment & Waterways alliance Not commenced	Data and best practice monitored and included on Council projects. PSC policy development not underway

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Operational Plan Progress Report | 2015-2016

Strategic Direction	Notes	Action Code	Action	Responsibility	Measurements	Actual	Comment
	systems and model water quality changes and design pollutant collection mechanisms. Joining the Central West Water Quality and Salinity Alliance will give access to resources for WSUD implementation at minimal cost (Activity 25)	8.4.4.2	Investigate option for improvement of stormwater quality modelling	A Francis	Progress with investigations	Staff trained in existing MUSIC water quality model, market analysis undertaken to determine industry best practices	Currently utilise the eWater MUSIC modelling software for water quality modelling. This package has been utilised in varying successes over the past 4 years. A number of staff have been trained in the programs use, however, the program is not required to be utilised often and the learning curve is high each time. The Manager of Design and Traffic, Manager of Infrastructure Operations and Infrastructure Technical Manager are currently completing a review of the industry best practices and software packages used water quality modelling including other packages for which PSC already has licenses.

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General Manager



Mayor

Operational Plan Progress Report | 2015-2016

8.5 Maintain and Operate Parkes Regional Airport

Strategic Direction	Notes	Action Code	Action	Responsibility	Measurements	Actual	Comment
Ensure the Airport facilities and operations are in accordance with legislative and safety standards	Estimated operational costs are consistent from year to year to enable compliance with legislative and safety standards. For 2015/2016 budget is \$750,222. (Activity 42)	8.5.1.1	Ensure compliance with the Civil Aviation Safety Authority requirements for a Certified Aerodrome	S Ross	Audit reports	No current audit	The October 2014 CASA audit advised there were no non-conformances for Parkes Regional Airport. Council officers maintain contact with CASA to ensure ongoing compliance as legislation changes.
					Breaches recorded	No breaches	
					Variations from CASA Part 139 Manual of Standards	No variations	
		8.5.1.2	Ensure the security of the airport is commensurate with current risk levels	S Ross	Audit reports	Nil	Parkes Regional Airport has a current Transport Security Plan. The activity from HARS in November 2015 facilitated the implementation of a Special Event Zone approval
					Breaches recorded	Nil	
					Variations from the Transport Security Plan	Special Event Zone approval	
Maintain the grounds and services to a standard befitting the gateway to Parkes Shire and the region	Funding is consistent from year to year to enable satisfactory maintenance of existing facilities.	8.5.2.1	Grounds are presented as welcoming for users within budgetary constraints	S Ross	Audit reports	Nil	The grounds and services offered at Parkes Regional Airport, although currently part of a construction zone, are safe, inviting and welcoming to the travelling public.
					Customer Complaints	Nil	

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Operational Plan Progress Report | 2015-2016

Strategic Direction	Notes	Action Code	Action	Responsibility	Measurements	Actual	Comment
	In 2015/2016 budget is \$750,222 (Activity 42)	8.5.2.2	The Terminal Building is presented to provide a suitable waiting area for airline passengers	S Ross	Customer Complaints	Nil	The temporary terminal is well appointed and presented to the travelling public. Passengers are able to enjoy a free hot beverage while waiting for their aircraft. This is part of Council's appreciation of the passengers patience while the existing terminal building is being upgraded.
		8.5.2.3	Programmed works are undertaken in accordance with the long term plan and Asset Management Plan (AMP)	S Ross	Completion of programmed works		
					Implementation of AMP		
(NEW PROJECT) Provide enhanced Airport facilities	Council has received funding for RDAF funding, LIRS Application and Council in kind support. \$727,062 budgeted for 2015/2016 (Activity 42) received from Capital Grants and Contributions.	8.5.3.1.P.	Design and Construct new Airport Terminal	S Ross	Airport terminal has been design and constructed		The Airport Terminal has been designed by Noxongiffen of Sydney. The construction contract has been awarded to Hines Construction of Bathurst with work commencing on site on 27 July 2015. Works are scheduled to be completed late March/April 2016.

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General Manager

Mayor

Operational Plan Progress Report | 2015-2016

Strategic Direction	Notes	Action Code	Action	Responsibility	Measurements	Actual	Comment
Seek opportunities to optimise the development of the Airport to support the future needs of the region	* Insufficient funding is available for development of facilities at the Airport. Grant funding or loan opportunities will be necessary to meet the financial requirements of facilities upgrading. Future development funded loans is contingent upon sufficient revenue being available to service the debt (Activity 42)	8.5.4.1	Representations are made through the local State and Federal Members of Parliament for assistance to obtain funding	B Howard	Details of representations made are recorded including outcomes	Representations made	Council submitted an Expression of Interest for the Governments RESTART program during this reporting period. The submission was then selected into the second round for full applications to be submitted. Council submitted its application for development works at Parkes Regional Airport which included infrastructure upgrades to existing taxi ways, aprons and also for the construction of apron extension. The grant was successful and Council were the recipients of \$1.03 million awarded to this project. Director Engineering Services continues to lobby both State and Federal members when opportunities arise at a variety of events throughout the year such as the Australian Airports Association Annual Conference and also Australian Airports Association Divisional meetings

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Operational Plan Progress Report | 2015-2016

Strategic Direction	Notes	Action Code	Action	Responsibility	Measurements	Actual	Comment
		8.5.4.2	Business opportunities are explored for enhancement of the airport facility	A Wyllie	Opportunities identified and progressed	2	EBDM has met with businesses who are interested in relocating to the Parkes airport once more hangars are established. Council was also successfully receiving just over \$1 million from Restart NSW for airport infrastructure this will include the strengthening and realignment of taxiway B and some apron work. Council will now apply to the Federal Government for money to open up hangars and put in internal roads. The last 6 months has also seen work commence on the new Airport Terminal which is due for completion by June 2016.

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General Manager



Mayor

Operational Plan Progress Report | 2015-2016

8.6 Manage, Maintain and Update Council Owned Property

Strategic Direction	Notes	Action Code	Action	Responsibility	Measurements	Actual	Comment
Effective maintenance of Council owned buildings	\$194,090 budgeted in 2015/2016 for maintenance works. Refer (Building and Asset Management Plan Section 5&7). An additional \$100,000 allocated for maintenance works and infrastructure backlog and renewing council buildings.	8.6.1.1	Ensure buildings are cleaned in a timely manner to meet expectations	M Bicket	Buildings are cleaned and serviced in accordance with agreed frequency		Cleaning contract in place. Contract management meetings held and issues addressed.
					Cleaning contracts current	1	
		8.6.1.2	Buildings Maintained	M Bicket	Repairs/Works/improvements completed		Assets improved and maintained in accordance with operational budget. No resources devoted to building asset management plan in this reporting period.
		8.6.1.3	Utilise CAIRS for building maintenance requests	M Bicket	Requests listed in CAIRS		Maintenance help system developed and implemented. Tasked monitored.
					Tasks to be reviewed monthly		

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Operational Plan Progress Report | 2015-2016

Strategic Direction	Notes	Action Code	Action	Responsibility	Measurements	Actual	Comment
Manage the acquisition and sale of Council's buildings and properties	Council draws upon assistance from contracted solicitors/agents for this purpose with fees incurred to Council case by case. The majority of the work is carried out by staff within their salaries functions.	8.6.2.1.	Acquisitions and sales occur as opportunities and resourcing permit	L Finn	Acquisitions and sales carried out		No Comments
Manage and maintain Spicer Caravan Park	The level of funding is contingent on available revenue streams. Budget for 2014/2015 is \$267,213 (Activity 46)	8.6.4.1	Supervise Management Lease	M Bicket	Manager fulfilling lease responsibilities		Caravan park operating in terms of lease. Regular lease management meetings held and matters addressed.
		8.6.4.2	Assets Maintained	M Bicket	Works/improvements completed as identified		Maintenance works conducted at Caravan park inline with need and within operational budget.

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General Manager



Mayor



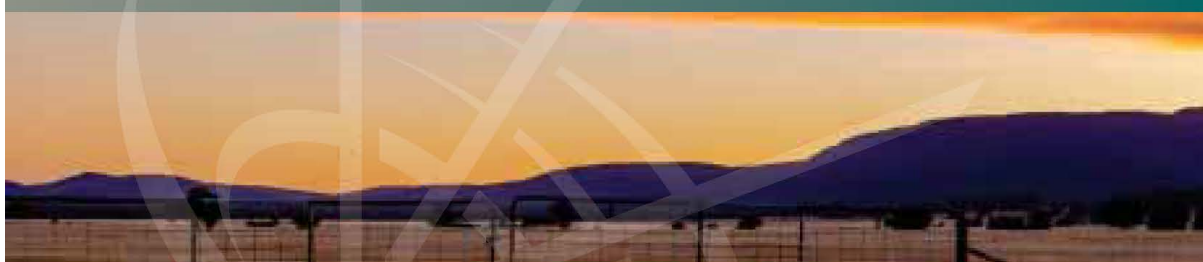
General Manager

Mayor

PARKES SHIRE COUNCIL
Operational Plan 2015-2016
Progress Report

July to December 2015

EXECUTIVE SUMMARY



DRAFT COPY ONLY

General Manager

Mayor



A handwritten signature in black ink, appearing to be 'K. Gray', located above the General Manager title.

General Manager

A handwritten signature in black ink, appearing to be 'Ken Keith', located above the Mayor title.

Mayor

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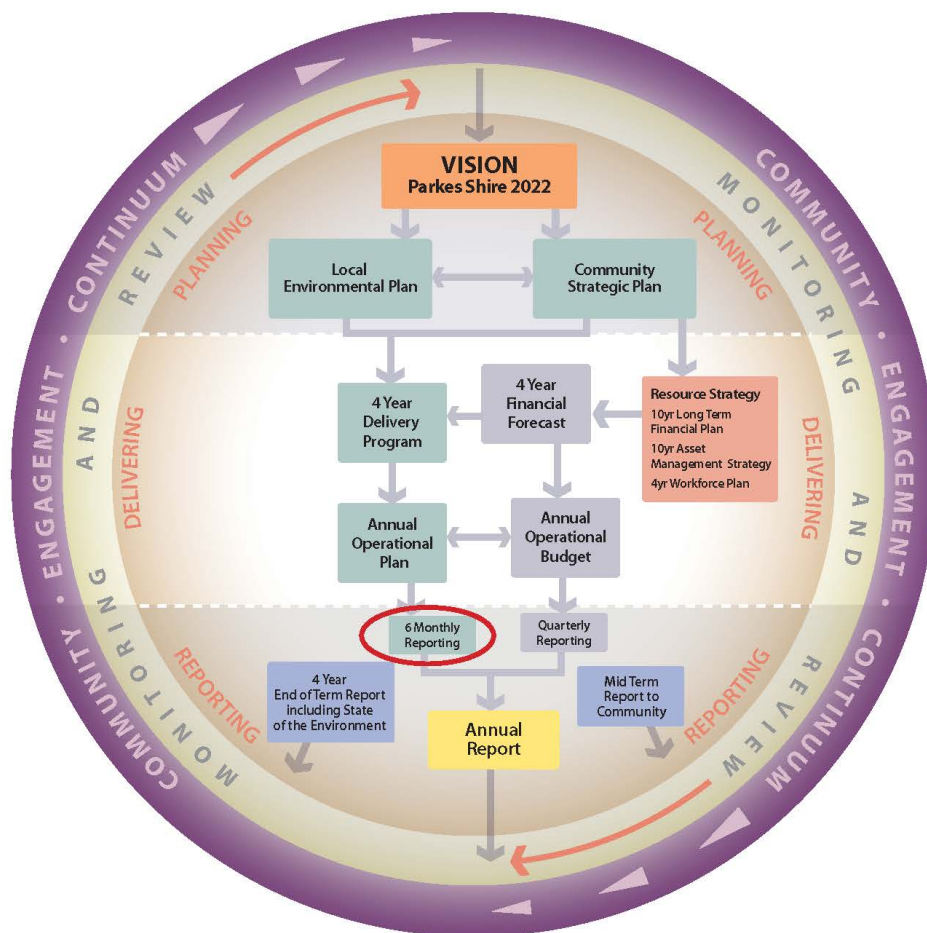


General Manager



Mayor

Parkes Shire Integrated Planning and Reporting Framework



General Manager

Mayor

Parkes Shire Council 10 year Community Plan

VISION

In 2022 Parkes Shire will be:

"A progressive regional centre, embracing a national logistics hub, with vibrant communities, diverse opportunities, learning and healthy lifestyles"

Vibrant communities

Diverse opportunities

Learning, healthy lifestyles

Progressive Regional Centre:
National Logistics Hub

OUR VALUES

The following **C.O.R.E.** values will guide our future choices and how we work together.

We will be:

- C**aring and friendly
- O**pen to new ideas
- R**espectful, acting with integrity and tolerance
- E**ngaging and willing to work together

FUTURE DIRECTIONS

As a community we will work together on the following future directions that will help us reach our 2020 destination

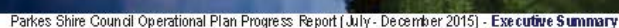
- Develop education and lifelong learning opportunities
- Improve health and wellbeing
- Promote, support and grow our communities
- Grow and diversify the economic base
- Develop Parkes as a national logistics hub
- Enhance recreation and culture
- Care for the natural and built environment in a changing climate
- Maintain and improve the Shire's assets and infrastructure



General Manager



Mayor



General Manager

Mayor

Risk Management

ENTERPRISE RISK MANAGEMENT

Parkes Shire Council is committed to the implementation of Enterprise Risk Management (ERM). ERM is defined as "an organisation-wide approach to developing techniques that assist to have the culture, processes and structures that are directed towards the effective management of potential opportunities and adverse effects or threats".

Council recognises that risks are an integral part of normal everyday life that is unavoidable. Taking control of informed risks is part of good business practice and allows for risks to be identified, analysed, evaluated and treated. The requirement to adopt a broad-brush risk management approach is likely to be mandated by the Division of Local Government in the near future.

Council is adopting a proactive approach in committing resources and energy to implementing Enterprise Risk Management.

The ultimate objective of Parkes Shire Council's Risk Management Plan is to embed the principles of risk management in all aspects of Council's operations. It is recognised this is a long-term goal, and will require a phased implementation to ensure that risk management is effective and sustained across all of Council's operations.

Council's Strategic Objectives as outlined in the 10 Year Community Plan and the 4 Year Delivery Program, have undergone a risk assessment identifying the threats, termed as challenges, posed to their successful implementation. This assessment has been carried out considering Parkes Shire Council's risk appetite across a number of parameters

in line with the quadruple bottom line. These are found in the risk tables adopted in Council's Risk Management Manual. It is acknowledged that the factors determining the level of risk are not static and therefore, the levels of risk will continue to be monitored and evaluated as required and in line with the International Risk Management Standard ISO 31000.

RISK ASSESSMENT OF ACTIONS

Extreme	High	Moderate	Low	Insignificant
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The "challenge" levels reflect those found in Parkes Shire Council's adopted Risk Management Program. Actions found in the plan are also included in the Risk Registers maintained by Council and these will continue to be monitored and remain changeable.

NB: It is important to note that the assessment is made on the action itself and not the broader Future Direction or Strategic Objective, meaning the assessment examines the challenges posed to Council implementing the actions themselves in the current environment with resourcing available.

MEASURING RESULTS

We will measure achievement of the Delivery Program through Council's Operational Plan. Reporting will be completed on a minimum six monthly basis.



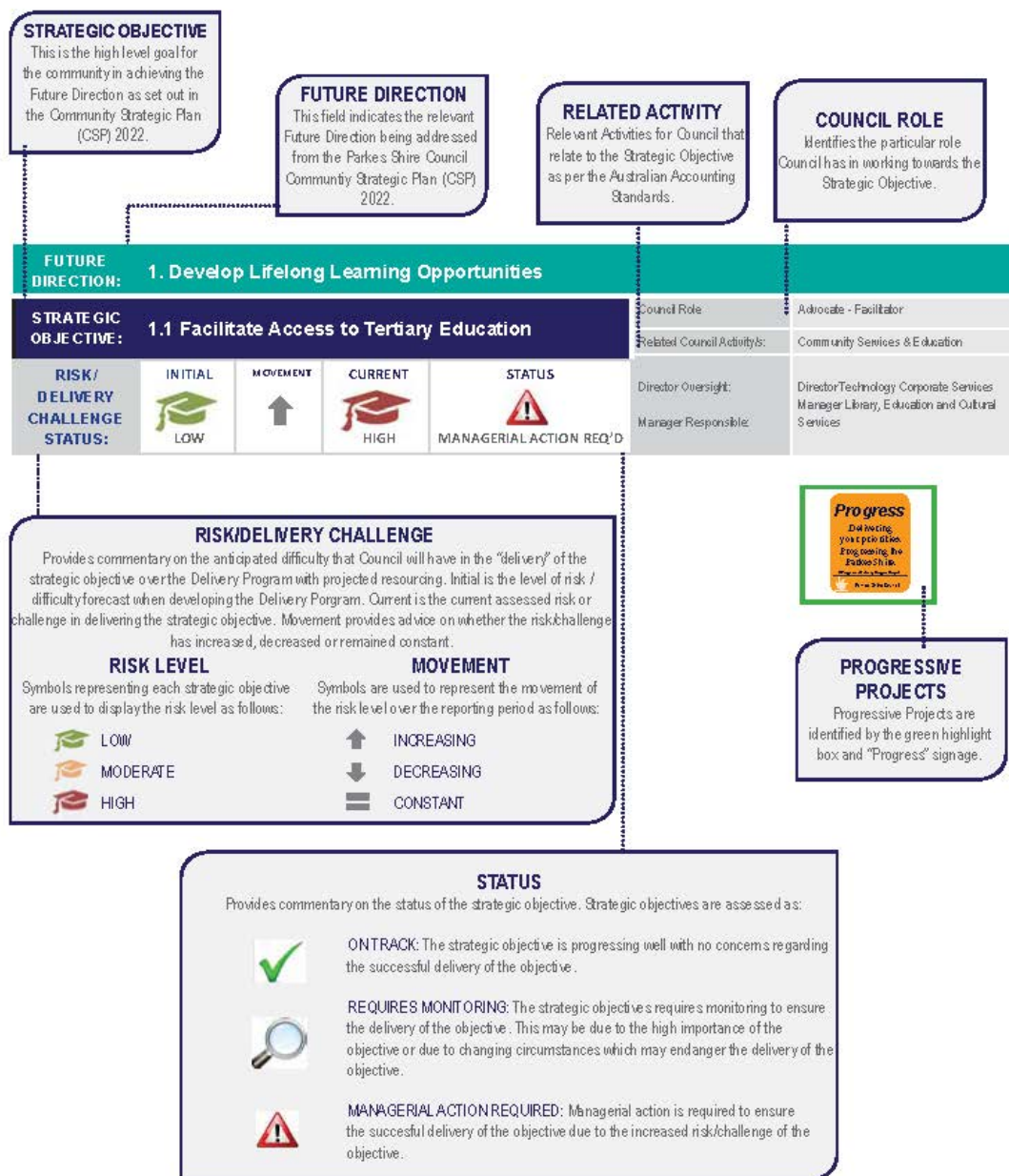
General Manager



Mayor

Report

Format Explained




General Manager


Mayor

The information...

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General Manager



Mayor

FUTURE DIRECTION: 1. Develop Lifelong Learning Opportunities				
STRATEGIC OBJECTIVE:	1.1 Facilitate Access to Tertiary Education			
RISK/ DELIVERY CHALLENGE STATUS:	INITIAL  MODERATE	MOVEMENT 	CURRENT  HIGH	STATUS  REGULATED BY LAW
Council Role:		Advocate - Facilitator		
Related Council Activity:		Community Services & Education		
Director Oversight:		Director Technology Corporate Services		
Manager Responsible:		Manager Library, Education and Cultural Services		

The Jack Scoble Scholarship for 2016 is currently in planning stage. Council will call for applications in January 2016.

Applications are accepted from students who are:

1. Residents of Parkes Shire who have completed the Higher School Certificate at either:
 - a) a school within the Shire; or
 - b) a school outside of the Shire as non-boarding students

2. Be entering their first year of full time university studies either:
 - a) immediately after graduating high school; or
 - b) after a gap period of no longer than 24 months

3. Demonstrate academic merit

4. Undertake studies that will offer a benefit to the wider community.



¹⁰ The late Mr. Scoble MBE, OAM, Mayor of Parkes from 1966 to 1979. He died in 2003, providing a profound legacy of community involvement, civic pride, leadership and high personal values.

FUTURE DIRECTION: 1. Develop Lifelong Learning Opportunities				
STRATEGIC OBJECTIVE:	1.2 Support and promote TAFE			
RISK/ DELIVERY CHALLENGE STATUS:	INITIAL  MODERATE	MOVEMENT 	CURRENT  MODERATE	STATUS  ON TRACK
Council Role:		Advocate - Facilitator		
Related Council Activity:		Community Services & Education		
Director Oversight:		Director Technology Corporate Services		
Manager Responsible:		Manager Human Resources		



¹¹ Jordan Sloane receiving his award of Aboriginal and Torres Strait Islander Student of the Year for his completion of Cert II in Local Government (Operational Works)

Four trainees currently enrolled in TAFE completing Business, Finance, IT and HR



General Manager



Mayor

FUTURE DIRECTION: 1. Develop Lifelong Learning Opportunities				
STRATEGIC OBJECTIVE: 1.3 Promote and support early childhood care and education				
RISK/ DELIVERY CHALLENGE STATUS:	INITIAL MODERATE	MOVEMENT =	CURRENT MODERATE	STATUS ON TRACK
Council Role:		Advocate - Facilitator		
Related Council Activity(s):		Community Services & Education		
Director Oversight:		Director Technology Corporate Services		
Manager Responsible:		Manager Library, Education and Cultural Services		


During the reporting period Parkes Library facilitated 36 Storytime sessions with 658 participants. 32 Rhyme Time sessions with 909 participants.

12 School based literacy sessions were held in July, September and October with 674 participants.

13 Literacy month activities with 718 participants.

Parkes Library's Curiosity and Wonder literacy festival ran through September and October included Parkes Fun Palace. Families participated in low-fuss art and science activities, celebrating 'everyone having a go, perfection not required'.

Central West Family Day Care maintained accreditation levels and still boasts 41 educators between Parkes, Forbes and Condobolin. Weekly playgroups are held at the Central West Family Day Office, promoting fun, educational experiences for the children.



¹⁴ Parkes Library Fun Palace Construction Corner

FUTURE DIRECTION: 1. Develop Lifelong Learning Opportunities				
STRATEGIC OBJECTIVE: 1.5 Provide lifelong learning opportunities				
RISK/ DELIVERY CHALLENGE STATUS:	INITIAL MODERATE	MOVEMENT =	CURRENT MODERATE	STATUS ON TRACK
Council Role:		Advocate - Facilitator		
Related Council Activity(s):		Community Services & Education		
Director Oversight:		Director Technology Corporate Services		
Manager Responsible:		Manager Library, Education and Cultural Services, Manager Human Resources		


Parkes Library provided Computer/Technology lessons over seven weeks with 17 participants. Online computer training system for free use by community, drawing workshops, pasta making session and Polaroid photography workshops.

11 Public access computers available at Parkes, Peak Hill, and Tullamore. Free wifi available at Parkes, Peak Hill, Trundle and Tullamore.

Local history and family history research resources continue within the Library with support from Library Officer History. 166 local history enquires received.

Parkes history blog posts through the reporting period have included sporting ground history and Anzac local stories.

Council's Workforce Planning Workshops scheduled for March 2016.



¹⁴ Parkes Library's Polaroid Workshop



General Manager



Mayor

FUTURE DIRECTION: 2. Improve Health and Wellbeing				
STRATEGIC OBJECTIVE:	2.1 Encourage the provision of medical facilities and services			
RISK/ DELIVERY CHALLENGE STATUS:	INITIAL	MOVEMENT	CURRENT	STATUS
	MODERATE		MODERATE	ON TRACK

The PSC Health Precinct Plan has been completed.

Consultation meetings were attended for the new Parkes Hospital and Council were pleased to see the facility completed and operational.

Maintenance of medical facilities and registrar accommodation carried out in accordance with need and within operational budget.



^A Official opening of new Parkes Hospital

FUTURE DIRECTION: 2. Improve Health and Wellbeing				
STRATEGIC OBJECTIVE:	2.2 Promote and develop health education and encourage people to take personal responsibility for their health			
RISK/ DELIVERY CHALLENGE STATUS:	INITIAL	MOVEMENT	CURRENT	STATUS
	MODERATE		MODERATE	ON TRACK



^A Council Staff Member Ben Milat attending his Health and Wellbeing Check

Council strives to promote healthy lifestyles to staff through:

- Fitness incentives
- Promotion of Quit smoking programs
- Implementation of Health and Wellbeing Calendar
- Skin Cancer Checks

During the reporting period at Parkes Shire Council 86% of staff attended scheduled Health and Wellness Check appointments in November 2015. \$118 donated by Council to Western Care Lodge Orange, representing \$1 per kilo of weight lost by staff.

57 staff participated in the 2015 Walking Challenge, a combined total of 29,114.14km walked.

Council wide Flu vaccinations have been scheduled for 2016.






Council maintains connections with NSW Health and the Public Health unit and collaborates on any public health initiatives relevant to Parkes Shire.






[Signature]

General Manager

[Signature: Ken Keith]

Mayor

FUTURE DIRECTION: 2. Improve Health and Wellbeing						
STRATEGIC OBJECTIVE: 2.5 Maximise Public Safety					Council Role:	Advocate - Facilitator
					Related Council Activity(s):	Community Services & Education
RISK/ DELIVERY CHALLENGE STATUS:	INITIAL	MOVEMENT	CURRENT	STATUS	Director Oversight:	Director Engineering Services, Director Planning Environment
	 MODERATE		 MODERATE	 ON TRACK	Manager Responsible:	Various
<p>Parkes Council hosted the Parkes, Forbes and Lachlan Shire Council's Road Safety Steering Committee in November 2015 with Cr Pratt Chairing the meeting.</p> <p>"Free Cuppa for the Driver" successful yet again being awarded the IPWEA (NSW) Excellence in Road Safety - Silver Medal for the 2015 App Design Award category. Finalist status at 3M ACRS Diamond Road Safety Awards also achieved.</p> <p>Over 500 Year 10 students attended the Annual Mock Car Crash demonstration facilitated in August.</p> <p>"Sharing the Road at Harvest" initiative has been developed and implemented educating road users on sharing the roads with oversized agricultural machinery.</p> <p>Rural Fire Service Agreement reviewed in December 2015</p> <p>Parkes Shire Liquor Accord is continued to be supported by Council with 2 meetings held during the reporting period.</p> <p>Stage 3 of the CCTV rollout has commenced covering Clarinda Street blocks between Church and Bushman streets. This increases the coverage from the Parkes Hotel all the way to the Star Hotel.</p>					 <p>"2015 Mock Crash Demonstration, 'Don't Be a Statistic'"</p> <p>129 public nuisance complaints were received and addressed</p> <p>291 animals impounded</p> <p>7800km patrolled by Council's Rangers</p> <p>105 rights of burial/burial permits issued</p> <p>47 Section 68 applications assessed</p> <p>2 local Emergency Management Committee Meetings held</p>	

FUTURE DIRECTION: 3 Promote, Support and Grow our Communities						
STRATEGIC OBJECTIVE: 3.1 Develop and implement individual township plans					Council Role:	Advocate - Facilitator
					Related Council Activity(s):	Community Services & Education
RISK/ DELIVERY CHALLENGE STATUS:	INITIAL	MOVEMENT	CURRENT	STATUS	Director Oversight:	Director Planning Environment
	 MODERATE		 MODERATE	 ON TRACK	Manager Responsible:	Manager Support Services
<p>Community Strategic Plans have been completed for:</p> <p>Tullamore</p> <p>Bogan Gate</p> <p>Trundle</p> <p>Peak Hill strategic plan currently in draft and expected to be completed in the next reporting period.</p> <p>Community priorities found within these plans are used to guide Council's Grants Officers in grant application selection.</p> <p>Projects identified within the Community Strategic Plans that have been completed include:</p> <p>Trundle Pool Amenities upgrade</p> <p>Berryman Park works</p> <p>Peak Hill Open Cut Experience</p> <p>Tullamore 24 hour Library began</p> <p>Bogan Gate - Footpath works at Memorial Hall</p>					 <p>"Council inspection of the Open Cut Experience"</p>	


General Manager


Mayor

FUTURE DIRECTION: 3 Promote, Support and Grow our Communities				
STRATEGIC OBJECTIVE:	3.2 Develop strategies to work with and support the township endeavours			
RISK/ DELIVERY CHALLENGE STATUS:	INITIAL  MODERATE	MOVEMENT 	CURRENT  MODERATE	STATUS  ON TRACK
Council Role:	Facilitator - Provider			
Related Council Activity(s):	Community Services & Education			
Director Oversight:	Director Technology Corporate Services			
Manager Responsible:	Manager Business and Economic Development			

Council continues to work in conjunction with the Parkes Chamber of Commerce to help promote local businesses, encourage industry opportunities and expand the skills of business owners. Key events include:
Parkes Business Breakfast - 40 attendees
Parkes Chamber Business Awards - 200 attendees
Local Procurement Workshop
Business Advisory Committee - 14 businesses attended
Sparkles - Joint Campaign with Council and Chamber encouraged people to shop locally. This campaign also provided value for membership to the Chamber by enhanced and discounted marketing of their business.

Parkes Chamber of Commerce membership numbers are now amongst one of the highest in the state with above 100 members.

Council engaged a consultant to identify a unique Parkes Shire brand. The research conducted through this process identified that Parkes has a diverse range of positive aspects which create an eclectic and overall positive reputation thus determining our new brand; "Parkes, it all adds up"



^a2015 Parkes Business Awards winner of Business of the Year - Betta Electrical. Pictured: Proprietors Ian and Mandy Westcott

FUTURE DIRECTION: 3 Promote, Support and Grow our Communities				
STRATEGIC OBJECTIVE:	3.3 Strengthen Council's relationship with the smaller townships			
RISK/ DELIVERY CHALLENGE STATUS:	INITIAL  MODERATE	MOVEMENT 	CURRENT  MODERATE	STATUS  ON TRACK
Council Role:	Facilitator - Provider			
Related Council Activity(s):	Community Services & Education			
Director Oversight:	Director Technology Corporate Services			
Manager Responsible:	Manager Governance and Corporate Strategy, Manager Business and Economic Development			



^a Council exhibit at Peak Hill Meet You Up The Street 2015.
Back row: Craig Hartin, Amy Hart, Jane Jones, Ellen Hart. Front: Brad Byrnes, Les Finn

Community awareness of Council activity has been increased by regular Media Releases, Progress Newsletters and Community Engagement.

Council's "State of the Shire" Campaign was held between August and December 2015 and included staff presence and displays at Parkes and Township Annual Shows, Peak Hill Meet You Up The Street and Parkes Christmas Markets. A "State of the Shire" report was published and distributed at these events as well as mailed to local agencies providing a summarised report of the achievements for the 2014/15 year. All the visits in the campaign were extremely well received by the communities.

A village Council Meeting was held in Peak Hill on 4 August 2015. Councillors enjoyed a Peak Hill Tour and residents were given an open floor at the end of the meeting to present their concerns.

General Manager

Mayor

FUTURE DIRECTION: 3 Promote, Support and Grow our Communities					
STRATEGIC OBJECTIVE:	3.4 Utilise an integrated planning framework to guide the development of our communities				
RISK/ DELIVERY CHALLENGE STATUS:	INITIAL	MOVEMENT	CURRENT	STATUS	
					
	MODERATE		MODERATE	ON TRACK	

Free Pre-lodgement service is offered for planning applications. Weekly Initial Check Meetings for pre lodgement applications are held by development assessment staff which is strongly driving timeframe compliance.

During the reporting period 260 149 Planning Certificates and 16 735A/121ZP Certificates addressed within statutory requirements.

Council's policy for the Control of Footway Restaurants and Footpath Obstructions is currently under review.

The Heritage Advisory Committee met on 3 occasions

to discuss the progression of Parkes Shire Heritage Review Study and to review Council's Local Heritage Fund Program. 20 applications for Heritage Advisory Service were received. \$17,500 allocated for Local Heritage fund 2015/16. 6 applications received.

The Parkes Aboriginal Heritage Study "Restoring the Past to Build the Future: Indigenous Culture, Heritage and Economy in Rural New South Wales" is being undertaken with a focus on Aboriginal Cultural Heritage Management, specifically designed for the Bogan Wiradjuri.



* Tullamore Hotel, one of the successful applicants of Council's 2015/16 Local Heritage Fund.

FUTURE DIRECTION: 3 Promote, Support and Grow our Communities					
STRATEGIC OBJECTIVE:	3.5 Provide equitable access to community services				
RISK/ DELIVERY CHALLENGE STATUS:	INITIAL	MOVEMENT	CURRENT	STATUS	
					
	MODERATE		MODERATE	ON TRACK	



* The newly resheeted Armstrong Park Basketball court

Council Continues to provide assistance to Neighbourhood Central through committees such as Parkes Interagency and Parkes Domestic Violence Committees.

Youth Week (8-17 April) 2016 planning has commenced. Funding has been secured with events program to be determined in early 2016.

Resheeting of Armstrong Park Basketball Court was completed.

Sporting field Master Plan process provided opportunities for young people to provide input to the Shire's sporting precinct future.










Joint funding continues with Northparkes Mines for the Aboriginal Project Officer role. Regular operational meetings and strategic meetings are held along with Neighbourhood Central management to provide updates on the activities of this role.



General Manager



Mayor

FUTURE DIRECTION: 4. Grow and Diversify the Economic Base															
STRATEGIC OBJECTIVE: 4.1 Support mining operations and development				<table border="1"> <tr> <td>Council Role</td> <td>Advocate - Facilitator</td> </tr> <tr> <td>Related Council Activity(s):</td> <td>Economic Development</td> </tr> <tr> <td>Director Oversight:</td> <td>Director Technology Corporate Services</td> </tr> <tr> <td>Manager Responsible:</td> <td>Manager Business and Economic Development</td> </tr> </table>	Council Role	Advocate - Facilitator	Related Council Activity(s):	Economic Development	Director Oversight:	Director Technology Corporate Services	Manager Responsible:	Manager Business and Economic Development			
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INITIAL	MOVEMENT	CURRENT	STATUS												
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MODERATE		MODERATE	ON TRACK												


Council representation continues on Northparkes Mines Community Consultative Committee with Councillor Greenwood attending 2 meetings during the reporting period.

Council has met with various investors throughout the year including mining companies. Council support has been given to a potential new mine near Fifield and held several meetings with a mining company currently in exploration phase.




All presentations to Industry promote Parkes' proximity to Mining in NSW.

Council continues to support Northparkes Mines activities and has worked together on several community programs including the Memorial Hill and Look Out Rejuvenation Committee project.

A presentation was developed for the National Logistics Hub and delivered by the General Manager at the AusIntermodal Conference in Melbourne.



^a Northparkes Mines

FUTURE DIRECTION: 4. Grow and Diversify the Economic Base															
STRATEGIC OBJECTIVE: 4.2 Increase visitation and length of stay across the Parkes Shire				<table border="1"> <tr> <td>Council Role</td> <td>Advocate - Facilitator</td> </tr> <tr> <td>Related Council Activity(s):</td> <td>Economic Development</td> </tr> <tr> <td>Director Oversight:</td> <td>Director Technology Corporate Services</td> </tr> <tr> <td>Manager Responsible:</td> <td>Manager Tourism</td> </tr> </table>	Council Role	Advocate - Facilitator	Related Council Activity(s):	Economic Development	Director Oversight:	Director Technology Corporate Services	Manager Responsible:	Manager Tourism			
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INITIAL	MOVEMENT	CURRENT	STATUS												
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MODERATE		MODERATE	ON TRACK												

Prime 7 Sunrise broadcasted its weather segment live from the 'The Dish' in July 2015 as part of its 'Lap of the Map' adventure - a partnership with the Caravan and Camping Industry of Australia, promoting Australian caravanning and camping attractions.

Parkes awarded RV Friendly Towns in our Shire.

\$120,000 matched grant funding awarded from the Regional Visitor Economy Fund Program for the Peak Hill Open Cut Experience Facility Upgrade.


\$50,000 from Destination NSW for Parkes Elvis Festival.

Henry Parkes Open Day was held in November with over 580 in attendance.

Discover the Magic Campaign continued with an advertisement of Parkes in the Touring Australia Magazine and its e-newsletter - 220,00 members. Over 30 Parkes campaign offers redeemed.

Council Events Team provided event support to the 2015 Trundle Bush Tucker Day - record crowd numbers experienced.






Parkes hosted the 2015 NSW State Under 15's Football Championships for the first time, attracting over 300 visitors to town for 4 days.








^a Prime Sunrise Weather presenter Eddie Bartholomew televised live from the Dish as part of the 'Lap of the Map' circuit. Pictured above is Eddie, Mayor Ken Keith and many Parkes Shire residents who came to welcome her.

Progress
Delivering your priorities. Progressing the Parkes Shire Region. 

New Billboard erected on southern side of Parkes on the Newell Highway alerts travellers to stop and visit the Visitors Centre

FUTURE DIRECTION: 4. Grow and Diversify the Economic Base				
STRATEGIC OBJECTIVE: 4.3 Maintain a strong, innovative agricultural sector				
RISK/DELIVERY CHALLENGE STATUS:	INITIAL	MOVEMENT	CURRENT	STATUS
				
	MODERATE		MODERATE	ON TRACK
<p>Management Staff attended a CENTROC workshop focusing on optimising the involvement of Local Government with the Agricultural Industry. The workshop focused on the opportunities and challenges of the increasing size and sophistication of the industry.</p> <p>Council maintains regularly communication with the local NSW Farmers Federation representatives and held a meeting for local growers, transport companies and Graincorp to form a collaborative approach to improving the transport of grain through harvest times.</p> <p>Agricultural Value Add marketing aims to be updated to correspond with the Shire's new Parkes Plus branding.</p> <p>Council has been working with a number of investors who are considered a suitable fit for the Parkes Shire.</p> <p>Agricultural Industry Media channels monitored through information systems such as #agchat and subscribes to many industry publications such as ORM - Grains Research & Development Corporation.</p>				
 <p>*Image taken from new suite of photos aimed to promote agricultural industry of Parkes Shire</p>				

FUTURE DIRECTION: 4. Grow and Diversify the Economic Base				
STRATEGIC OBJECTIVE: 4.4 Improve the availability and accessibility of new technology				
RISK/DELIVERY CHALLENGE STATUS:	INITIAL	MOVEMENT	CURRENT	STATUS
				
	MODERATE		MODERATE	ON TRACK
<p>NBN Wireless installed within Parkes area. A schedule for Parkes area cabling has not yet been provided but a 3 year time frame has been confirmed. Towers that were scheduled for Bogan Gate, Trundle and Tullamore areas are now to satellite coverage instead.</p> <p>Council is actively seeking grant funding for Mobile Blackspot funding with the aim of directing the funds to enhancing the quality of coverage in the east Parkes and the Orange Road areas.</p> <p>Council's priorities in the area of technology will be involved in upcoming community engagement as Council prepares for the next 4 year Delivery Program.</p>				
 <p>* Mt Coonamiro radio repeater site</p>				



General Manager



Mayor

FUTURE DIRECTION: 4. Grow and Diversify the Economic Base				
STRATEGIC OBJECTIVE: 4.5 Increase the number of residents and work opportunities across the Parkes Shire				
RISK/ DELIVERY CHALLENGE STATUS:	INITIAL  MODERATE	MOVEMENT 	CURRENT  MODERATE	STATUS  ON TRACK
Council Role:		Advocate - Facilitator		
Related Council Activity(s):		Economic Development		
Director Oversight:		Director Technology Corporate Services		
Manager Responsible:		Manager Business and Economic Development		

Council's marketing campaigns such as "Discover the Magic" have shown a significant increase in visitors from ACT to Parkes, especially through the September school holidays.

Council is a member of the CENTROC "Beyond the Range" Program which focuses on recruiting medical professionals to the Central West. A website and Facebook page provide anecdotes from medical professionals already in the area explaining what they enjoy about working and living in the Central West.

The "Relocate to Parkes" business case focuses on generating new business development in the Shire. This has been in place since 2014 and is a valuable resource.

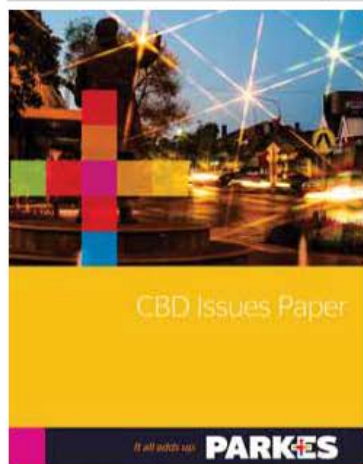
Regular meetings have regular formal and informal meetings with both established businesses and those looking to relocate to Parkes. Council provides guidance and assistance in identifying suitable land and establishing networks, amongst others.

Council continues to lobby State Government for decentralisation.



^a Beyond the Range campaign

FUTURE DIRECTION: 4. Grow and Diversify the Economic Base				
STRATEGIC OBJECTIVE: 4.6 Promote and develop industry, retail and government services in the Parkes Shire				
RISK/ DELIVERY CHALLENGE STATUS:	INITIAL  MODERATE	MOVEMENT 	CURRENT  MODERATE	STATUS  ON TRACK
Council Role:		Advocate - Facilitator		
Related Council Activity(s):		Economic Development		
Director Oversight:		Director Technology Corporate Services		
Manager Responsible:		Manager Business and Economic Development		



^a The Parkes Shire Council CBD Vibrancy Strategy Issues Paper. To view the complete document visit www.parkes.nsw.gov.au

Council continues to plan for the future of Parkes, its services and industry. Throughout the reporting period extensive time has been invested into the new Water Treatment Plant and Sewer Treatment Plants. These projects will provide significant enhancements to our infrastructure as well as 35% of the project spend going to local procurement. An information session was held for businesses to outline how local businesses can be considered for use.

The Sporting field Master Plans show great promise for our local recreational services and the Turf 2 Hockey Field project will increase the chances of Parkes being considered as a host of many more hockey competitions. This project also estimates local procurement of approximately 40% of the project total, some of which has already begun.

Council has engaged consultancy services to complete a CBD Vibrancy Strategy incorporated the entire main street retail sector. An issues paper has been placed on public exhibition inviting community review and feedback. During the next reporting period Council will conduct community engagement sessions.

General Manager

Mayor

FUTURE DIRECTION: 5. Develop Parkes as a National Logistics Hub


STRATEGIC OBJECTIVE:	5.1 Develop and promote the Parkes National Logistics Hub (PNL & HUB)				Council Role:	Advocate - Facilitator
RISK/DELIVERY CHALLENGE STATUS:	INITIAL MODERATE	MOVEMENT =	CURRENT MODERATE	STATUS ON TRACK	Related Council Activity(s):	Economic Development
					Director Oversight:	Director Technology, Corporate Services
					Manager Responsible:	Manager Business and Economic Development

Council have continued to meet with developers regarding the Inland Rail HUB and the association maintained with the Australian Logistics Council ensures Council is kept up to date on the issues facing the Transport and Logistics Industry such as access to Port and the cost of rail.

The marketing strategy for the Parkes National Logistics Hub is to attend industry conferences and forums, taking opportunity to present to large audiences of transport and logistics industry representative. Marketing materials are being continually refined so they may be used to their greatest potential.

The Shire's infrastructure has been reviewed over the reporting period with gaps that may present issues to the Hub a high priority.

During the reporting period Council worked with both Roads and Maritime Services and ARTC to ensure that the new Heavy Vehicle Bypass will provide connectivity to the Hub and compliment the Inland Rail alignment.



^a A sample of Parkes Shire Council Marketing material for the National Logistics Hub

FUTURE DIRECTION: 5. Develop Parkes as a National Logistics Hub


STRATEGIC OBJECTIVE:	5.2 Develop a ring road to divert heavy vehicle traffic to Parkes National Logistics Hub (PNL & HUB)				Council Role:	Advocate - Provider
RISK/DELIVERY CHALLENGE STATUS:	INITIAL MODERATE	MOVEMENT =	CURRENT MODERATE	STATUS ON TRACK	Related Council Activity(s):	Economic Development
					Director Oversight:	Director Engineering Services
					Manager Responsible:	Manager Design and Traffic

Parkes Southern Ring Road project is at approximately 20% completion.

Stage 1 detailed design and approval is complete, stage 2, phase land is under acquisition and a complete route design and environmental approval is planned for finalisation in 2016/17.

Council time is being dedicated to seeking partner funding from both State and Federal Governments, with grant applications being lodged.


A Route Business Case developed has identified the key stakeholders of the Ring Road and now stakeholder strategies are commencing as support from these will be sought.



^a Parkes Shire Council Design team members working on the plans for Southern Ring Road


General Manager


Mayor


FUTURE DIRECTION: 5. Develop Parkes as a National Logistics Hub				
STRATEGIC OBJECTIVE:	5.3 Promote development of the inland rail corridor			
RISK/ DELIVERY CHALLENGE STATUS:	INITIAL MODERATE	MOVEMENT =	CURRENT MODERATE	STATUS ON TRACK
				
<p>Council continues to advocate strongly for the Inland Rail Corridor.</p> <p>During the reporting period the Mayor and General Manager have spoken at several conferences regarding Inland Rail and the links to the Parkes National Logistics Hub. Conferences include;</p> <ul style="list-style-type: none"> Transport and Logistics Symposium, Toowoomba AustIntermodel, Sydney Rail and Freight Alliance Meeting Austrail, Melbourne. <p>The video "Parkes and the Inland Rail Solution" continues to be a great resource, promoting Parkes' role in the Inland Rail.</p>				

FUTURE DIRECTION: 5. Develop Parkes as a National Logistics Hub				
STRATEGIC OBJECTIVE:	5.4 Make Parkes Regional Airport progressive and profitable			
RISK/ DELIVERY CHALLENGE STATUS:	INITIAL MODERATE	MOVEMENT =	CURRENT MODERATE	STATUS ON TRACK
				
<p>Council's Airport Master Plan was developed 2013 and since this time has been used as to initiate meetings with potential investors, apply for grants such as the Restart NSW funding (\$1,030,000) and to set priorities for the development of the Airport.</p> <p>Council hold regular meetings with REX at various levels its hierarchy. Parkes Regional Airport passenger numbers for 2015 showed an increase of 5%, with 26,319 commuters utilising the air services.</p> <p>An audit from CASA in October 2014 demonstrated compliance and regular interaction with CASA ensures ongoing compliance.</p>				



General Manager


Mayor

FUTURE DIRECTION: 5. Develop Parkes as a National Logistics Hub				
STRATEGIC OBJECTIVE: 5.5 Improve road access to Sydney				
RISK/ DELIVERY CHALLENGE STATUS:	INITIAL MODERATE	MOVEMENT =	CURRENT MODERATE	STATUS ON TRACK
				
<p>Improved access to Sydney remains a priority for Council and has been identified in Council's election priorities for the upcoming Federal Election. Council also lobbies the State Government for opportunities to improve the access. Council continues its membership in Bells Line Expressway Group (BLEG) with Mayor Ken Keith a member.</p> <p>Council participation in CENTROC initiatives continue. A Strategic Transport Review is currently underway aiming to identify infrastructure needs on key routes and prioritise key transport links in Western NSW such as the Henry Parkes Way. A list of potential projects have been created and are used to lobby State and Federal Governments for funding to pursue the projects.</p> <p>Council are working with RMS to make Henry Parkes Way route accessible for larger combination heavy vehicles to access sites such as Manildra Flour Mill.</p>				

FUTURE DIRECTION: 6. Enhance Recreation and Culture				
STRATEGIC OBJECTIVE: 6.1 Improve Aquatic Recreation Facilities				
RISK/ DELIVERY CHALLENGE STATUS:	INITIAL MODERATE	MOVEMENT =	CURRENT MODERATE	STATUS ON TRACK
				
<p>A Crown Lands grant application to assist with Trundle Pool amenities upgrade was announced successful. This project saw asbestos removal and renovations to the changerooms, kiosk, first aid room and plant room.</p> <p>Since the allocation of funding to an Indoor Heated Pool investigation, Council representatives conducted a tour of many indoor pools in Victoria. This tour provided feedback from other pool operators and project managers on the pros and cons of each of their facilities. It showed opportunities taken to increase revenue and lessons learnt on expensive elements of the facilities.</p> <p>Parkes Pool Kiosk received a Kiosk refurbishment and the addition of electronic turnstiles.</p>				

* Parkes Swimming Pool Indoor Heated Pool plan as per PSC Swimming Pool Strategy

	<p>PSC Swimming Pool Strategy Projects completed</p> <p>\$160,000 in PSC Swimming Pool Strategy projects.</p> <p>Tullamore works will commence once 2015/16 pool season is complete.</p>
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General Manager


Mayor

FUTURE DIRECTION: 6. Enhance Recreation and Culture						
STRATEGIC OBJECTIVE:		6.2 Develop and implement pedestrian access and cycling mobility facilities			Council Role	Provider
					Related Council Activity(s):	Recreation and Culture, Health, Housing & Community Amenities
RISK / DELIVERY CHALLENGE STATUS:	INITIAL	MOVEMENT	CURRENT	STATUS	Director Oversight:	Director Engineering Services
	 MODERATE		 MODERATE	 ON TRACK	Manager Responsible:	Manager Support Services

Significant footpath renewal and capital works undertaken includes:
350 metre shared path to Visitors Centre (40% under budget)
Renewed children's crossings at Parkes East Public and Middleton Public Schools
Shared path along Baker Street complete
Unit rate for concrete work was reduced by 30%.

\$175,000 in projects approved with 50% RMS funding.

5 new PAMP projects have been lodged for the 2016/17 program.

Bushman and Want Streets have been identified for aged precincts works in the progressive budget allocation.

100% of streetscape access issues are dealt with within 10 days as per Council's complaint management policy.

Street side access issues continue to be addressed as part of the Development Application process.



^a New School Crossing at Parkes East Public School

Progress
Delivering you a picture of Engineering the Parkes Shire
From 2015 to 2016

350 metres of footpath renewed in school precincts includes Medlyn, Bushman and Want Streets.

FUTURE DIRECTION: 6. Enhance Recreation and Culture						
STRATEGIC OBJECTIVE:		6.3 Maintain and Develop Sporting and Cultural Facilities			Council Role	Provider
					Related Council Activity(s):	Recreation and Culture, Health, Housing & Community Amenities
RISK / DELIVERY CHALLENGE STATUS:	INITIAL	MOVEMENT	CURRENT	STATUS	Director Oversight:	Director Engineering Services
	 MODERATE		 MODERATE	 IMMEDIATE ACTION REQUIRED	Manager Responsible:	Manager Support Services Manager Works

During the reporting period tenders were called for and assessed for the Turf 2 Hockey field project with tender awarded to Polytan Asia Pacific Pty Ltd. Works commenced on the site November 2015.

Master Plans are currently in place for; Cheney/McGlynn, Spicer Oval, Pioneer Oval, Lindner Oval, Berryman Park, Northparkes Oval, Harrison Park.

Local cultural exhibitions held during the reporting period included; Jacqui Clarke and Rosie Johnston,

Travelling exhibitions such as Western Arnhem Land Aboriginal Art were also enjoyed at the Parkes Library.

Scoping works for Council's Art Gallery project have commenced, with operational expenditure forecasted.

Local artists have been selected for Council's Public Art Project which is due to commence in January 2016.



^a Director Engineering Services Ben Howard signs Turf 2 contracts with Polytan representative Brett Davison and Turf 2 Project Manager Duncan Blair.

Progress
Delivering you a picture of Engineering the Parkes Shire
From 2015 to 2016

Completed Master Plans Projects:
Harrison Lighting Upgrades
Shared Path - Cheney Park
Armstrong Park Basketball Court resurface
Shade tree planting
Lindner BMX track.

General Manager

Mayor

FUTURE DIRECTION: 6. Enhance Recreation and Culture												
STRATEGIC OBJECTIVE:	6.4 Ensure the library is an ongoing cultural, recreational, learning centre for the community											
					<table border="1"> <tr> <td>Council Role</td> <td>Provider</td> </tr> <tr> <td>Related Council Activity(s):</td> <td>Recreation and Culture Community Services and Education</td> </tr> <tr> <td>Director Oversight:</td> <td>Director Technology, Corporate Services</td> </tr> <tr> <td>Manager Responsible:</td> <td>Manager Library, Education and Cultural Services</td> </tr> </table>	Council Role	Provider	Related Council Activity(s):	Recreation and Culture Community Services and Education	Director Oversight:	Director Technology, Corporate Services	Manager Responsible:
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Director Oversight:	Director Technology, Corporate Services											
Manager Responsible:	Manager Library, Education and Cultural Services											
RISK/ DELIVERY CHALLENGE STATUS:	INITIAL MODERATE	MOVEMENT =	CURRENT MODERATE	STATUS ON TRACK								


Parkes Library continues to provide a vast range of opportunities for the community;

- Monthly Writers Group Meetings
- Artist Workshops
- Parkes Fun Palace
- Cartoon sessions
- Authorised sessions
- Currajong Disability sessions
- Dramatic performances
- Computer classes
- Themed Storytime and Rhymetime
- Photography Exhibition
- 11 movie showings

Exhibitions hosted from:

- Arnhem Land Aboriginal Art, Marcelo Baez, Matt Linn,
- Rosie Johnston, Jac Clarke, Parkes Embroiders Guild, History Week ANZAC display and Victoria Street Child Care.

Parkes Library hosted the Libero Annual User Group Meeting in October 2015 with 2 Parkes Library staff attending.



^a Joelyn and David Moles enjoy the Arnhem Land Aboriginal Art Exhibition

The Library continues to expand its collection, with an emphasis of late on talking books and DVDs due to their popularity.

FUTURE DIRECTION: 7. Care for the Environment in a Changing Climate												
STRATEGIC OBJECTIVE:	7.1 Improve the environmental outcomes of Council's operations											
					<table border="1"> <tr> <td>Council Role</td> <td>Provider</td> </tr> <tr> <td>Related Council Activity(s):</td> <td>Water Supplies, Sewerage Supplies</td> </tr> <tr> <td>Director Oversight:</td> <td>Director Infrastructure</td> </tr> <tr> <td>Manager Responsible:</td> <td>Manager Natural Resources</td> </tr> </table>	Council Role	Provider	Related Council Activity(s):	Water Supplies, Sewerage Supplies	Director Oversight:	Director Infrastructure	Manager Responsible:
Council Role	Provider											
Related Council Activity(s):	Water Supplies, Sewerage Supplies											
Director Oversight:	Director Infrastructure											
Manager Responsible:	Manager Natural Resources											
RISK/ DELIVERY CHALLENGE STATUS:	INITIAL MODERATE	MOVEMENT =	CURRENT MODERATE	STATUS ON TRACK								


Project specific Environmental Management Plans have been developed by environmental staff to be used for major projects.

During the reporting period 4 grant applications were submitted in relation to environmental works. 3 grants were successful to the total of \$75,000 to be supplemented by Council funds. These grants aim restore and rehabilitate riparian and remnant vegetation within Parkes Shire as well as improve the biodiversity and native flora and fauna habitat.






Netwaste RESAP environmental improvement plan is continually checked to ensure Council are addressing the elements within Council's environmental initiatives.

Council has increased its engagement with schools within the Shire through the Sustainable Schools Network and Schools Eco Day (run in conjunction with Forbes Shire Council and Central West Lachlan Landcare).

Council supports Landcare programs such as National Tree Day and other vegetation conservation programs.



^a Parkes Public School Students at Environmental Education Field Day in conjunction with Central West Lachlan Landcare at Kelly Reserve.

FUTURE DIRECTION: 7. Care for the Environment in a Changing Climate					
STRATEGIC OBJECTIVE:		7.2 Raise awareness of sustainable practices in the community			
RISK/ DELIVERY CHALLENGE STATUS:	INITIAL	MOVEMENT	CURRENT	STATUS	
					
	MODERATE		MODERATE	ON TRACK	
					
<p>Energy consumption at non-solar sites is monitored and potential savings are calculated through spreadsheet developed by ISF.</p> <p>2 renewable energy installations are now complete at Trundle and Tullamore Pools utilising the City of Canada Bay Partnership money.</p> <p>Council has identified that the future Sewer and Water Treatment Plants will utilise renewable energy once operational.</p> <p>Local Community Household and Small Business Energy Efficiency Toolkit was created by Engineering Sustainability Officer and Local Land Services.</p> <p>Save Water! Alliance ended in March 2015 therefore Council have used these budgeted funds for locally based water conservation education activities through Sustainable Schools Network, local school education field days and Schools Eco Day.</p>					

*Solar Panels on Tullamore Rural Fire Service Building

*Solar Panels on Tullamore Rural Fire Service Building

FUTURE DIRECTION: 7. Care for the Environment in a Changing Climate					
STRATEGIC OBJECTIVE:		7.3 Encourage recycling and the reduction of waste		Council Role	Advocator-Facilitator-Provider
RISK/ DELIVERY CHALLENGE STATUS:		INITIAL	MOVEMENT	CURRENT	STATUS
					
		MODERATE		MODERATE	ON TRACK



Michael Carter at Council's Parkes Show Exhibit 2015 were education material on recycling was distributed.

Parkes Shire Council Waste Management Strategy 2015 was adopted by Council on 22 June 2015 and actions have been implemented.

Improvements to delivery and planning of waste management within the shire have been incorporated in the strategy.

Council currently participates in 8 Netwaste projects.






Works are underway at Peak Hill Waste Transfer Station with approximately 50% completion.

Planning for Parkes landfill upgrade works are complete with tenders now being called.






Regional Domestic Waste and Recycling Contract Management Committees were attended in the reporting period.

A waste/resource management education plan to be implemented in lead up to Council's new service commencement in April 216.

*Michael Carter at Council's Parkes Show Exhibit 2015 where education material on recycling was distributed.

FUTURE DIRECTION: 7. Care for the Environment in a Changing Climate				
STRATEGIC OBJECTIVE: 7.4 Implement environmental regulations and controls in Council's sphere of operations				
RISK/ DELIVERY CHALLENGE STATUS:	INITIAL	MOVEMENT	CURRENT	STATUS
				
	MODERATE		MODERATE	ON TRACK
<p>55 formal private property inspections were undertaken during the reporting period, with 3 follow up letters identifying landholder issues.</p> <p>No areas of WONS identified in the Parkes area.</p> <p>All noxious weeds outbreaks have been recorded in Council's Weed Mapper software.</p> <p>Council's weed inspectors work with private landholders to outline control techniques for infestations based on property inspections and current best practice techniques.</p> <p>Council's 2015 Show exhibits at Parkes and village shows provide information regarding noxious weeds and their control.</p> <p>Council is currently working with Soil Conservation Service to rehabilitate and revegetate PAC Park. A total of \$200,000 of grant funds and in kind contributions will be spent on this project.</p>				
				

^A Council's Environmental Officer Michael Chambers manning the Weeds Exhibit at Tullamore Show

FUTURE DIRECTION: 8. Maintain and Improve the Shire's Assets and Infrastructure				
STRATEGIC OBJECTIVE: 8.1 Ensure that Shire water management is in line with Best Practice				
RISK/ DELIVERY CHALLENGE STATUS:	INITIAL	MOVEMENT	CURRENT	STATUS
				
	MODERATE		MODERATE	ON TRACK
<p>Work on the Lachlan River Pump Station Upgrade commenced in September, with completion expected in June 2016.</p> <p>During the reporting period no unavailability of bore raw water, no license condition breaches and no periods of river water unavailability due to pump failure were experienced.</p> <p>Grant funding for the Recycled Water Ring Main and Advanced Recycled Water Facility at the new Sewerage Treatment Plant were successful.</p> <p>A selective tender process was completed for the Water Treatment Plant in October, with tender awarded to John Holland Pty Ltd.</p> <p>Council continues to run a leak detection and control program and is committed to exploring new water conservation measures.</p> <p>Council is in the process of finalising the 8-year update of the existing IWCM plan.</p>				
				
<p>^A Cr Newton with local residents at the Lake Endeavour Dam open day, the official completion of the project</p> <p>The Lake Endeavour Dam Safety Upgrade was completed in December 2015. A regular Dam inspection schedule will now commence. The Early Warning System has also been upgraded and installed on Council's website.</p>				


General Manager


Mayor

FUTURE DIRECTION: 8. Maintain and Improve the Shire's Assets and Infrastructure				
STRATEGIC OBJECTIVE: 8.2 Manage Local Road Network to agreed service levels				
RISK/ DELIVERY CHALLENGE STATUS:	INITIAL MODERATE	MOVEMENT	CURRENT MODERATE	STATUS ON TRACK



^a MR350N after reseat works

Council's application for Bridges Renewal Program was successful in achieving \$297,000- 50% funding for Kadina Bridge replacement north of Bogan Gate.

Following works conducted on Regional Sealed roads
 Rehab MR348 - 0.650km
 Rehab MR350S - 1.70km (Fixing Country Roads and HVSPP funded)
 Reseal MR350S - 1.142km (Fixing Country Roads and HVSPP funded)
 Widen/Reseal MR350N - 13km (Fixing Country Roads/REPAIR grant/ HVSPP funded)

Kerb and guttering work undertaken - Renshaw Street -126m, Currajong Street - 55m and Bushman Street - 5m.


Extraction agreements, leases and royalty arrangements made with quarry land-owners.

Progress Progressive Delivery Program Resealing works of
Sealed Roads conducted totalled 22.8kms over SR136, SR122, SR126, SR40, MR350S and MR350N
Unsealed Local Roads totalled 21.535 kms.
 SR17, SR14, SR125, SR1158, SR40A, SR104, SR1249=1900m

Increased Street cleaning conducted in CBD area prior to Christmas Holidays and Elvis Festival.

Tenders awarded for bulk supply of road making materials such as spray seal asphaltic products, crushed rock and road base.

FUTURE DIRECTION: 8. Maintain and Improve the Shire's Assets and Infrastructure				
STRATEGIC OBJECTIVE: 8.3 Ensure that Sewer management is in line with best practice				
RISK/ DELIVERY CHALLENGE STATUS:	INITIAL MODERATE	MOVEMENT	CURRENT MODERATE	STATUS ON TRACK



^a Mayor Ken Keith and Andrew Gee MP sign the contract for the Sewer Treatment Plant Funding

60% of the Parkes Sewer network has been inspected and smoke tested.

All sewer chokes were attended to within 3 hour service level target.

180 sewer blockages attended to in the period.

Treated effluent continues to be provide to Peak Hill and Parkes Golf Courses and no environmental incidents were recorded in the period. One licence condition breach was recorded. Annual sewage network relining program commenced using Two Lining technologies.

CCTV program and manhole inspection program commenced to identify defective pipelines.

The selective tender process completed for Sewer Treatment Plant in October, with tender awarded to John Holland Pty Ltd. Subsidy funding has been secured through NSW DPI Water Country Towns Water Supply and Sewerage Scheme. REF finalised and placed on public exhibition, including engagement with direct stakeholders.

\$8.5M funding secured through the National Stronger Regions fund to construct a new advanced water recycling facility at the new Sewage Treatment Plant.


General Manager


Mayor

FUTURE DIRECTION: 8. Maintain and Improve the Shire's Assets and Infrastructure				
STRATEGIC OBJECTIVE: 8.4 Ensure Shire stormwater management minimises negative impacts and maximises reuse				
RISK / DELIVERY CHALLENGE STATUS:	INITIAL	MOVEMENT	CURRENT	STATUS
		=		
	MODERATE		MODERATE	ON TRACK


35% of budget funds for implementation of Annual Stormwater Management Program allocated. Major works at Thomas St have been conducted reducing flooding impacts in the area. Design plans for other major works being finalised.

New wetland treatment system to be constructed in March 2016 in PAC Park in order to improve stormwater quality flowing through PAC Park waterway into Goobang Creek. Over 90% of Parkes' stormwater flows through this area making this an ideal location to implement WSUD techniques to improve stormwater quality.

An analysis of economic, social and environmental impacts of stormwater harvesting was undertaken as part of the renewal of Council's Integrated Water Cycle Management plan.



^a PAC Park waterway under construction

	Culvert renewal in Peak Hill designed.
	Augmented drainage maintenance works in Nash St completed.

FUTURE DIRECTION: 8. Maintain and Improve the Shire's Assets and Infrastructure				
STRATEGIC OBJECTIVE: 8.5 Maintain and Operate Parkes Regional Airport				
RISK / DELIVERY CHALLENGE STATUS:	INITIAL	MOVEMENT	CURRENT	STATUS
		=		
	MODERATE		MODERATE	ON TRACK

The grounds and services offered at Parkes Regional Airport, although currently part of a construction zone, are safe, inviting and welcoming to the travelling public. Passengers are able to enjoy a complimentary hot beverage while waiting for their aircraft, as a show of Council's appreciation of the passengers patience while the existing terminal building is being upgraded.

Council's application to RESTART program was awarded successful to the value of \$1.03 million. The application was based on infrastructure upgrades to existing taxi ways, aprons and the construction of an apron extension.

An airport activity involving HARS in November 2015 facilitated the implementation of Council's Special Event Zone which was approved by the Office of Transport Security to allow visitors to the restricted air-side area of the Airport.



^a Parkes Airport Terminal Works as at 31st December 2015.







	The Airport Terminal construction contract awarded to Hines Construction. Work commenced July 2015.



General Manager



Mayor

FUTURE DIRECTION: 8. Maintain and Improve the Shire's Assets and Infrastructure				
STRATEGIC OBJECTIVE: 8.6 Manage, maintain and update Council owned property				
RISK/ DELIVERY CHALLENGE STATUS:	INITIAL	MOVEMENT	CURRENT	STATUS
	 MODERATE		 MODERATE	 ON TRACK
<p>Assets improved and maintained in accordance with operational budget.</p> <p>Building Maintenance Help System developed and implemented.</p> <p>Cleaning contract in place for all Council buildings.</p> <p>Destination NSW Grant - Regional Visitor Economy fund that was awarded to Council for the development of 2 new cabins (1 duplex, 1-2 bedroom disabled cabins) has been completed. This funding allowed for levelling of low cost unpowered sites to satisfy requirement for RV friendly status for Parkes.</p>				
<div>  <p>Cooke Park and Bus Shelter refurbishments complete</p> </div>				
 <p>A newly refurbished cabin at Spiker Caravan Park</p>				

Parkes Shire Council Operational Progress Report



^a Operational Plan Progress Report July - December 2015

Please refer to the Parkes Shire Council Operational Plan Progress Report (July - December Delivery Program 2015-2017) for more detailed information regarding the strategic objectives contained in this Executive Summary.



General Manager



Mayor

Grants Update



Council currently employs 2 Grants Projects Officers who dedicate their time to preparing grant applications on behalf of Council, as well as providing assistance and training to members of the community who wish to apply for grant funding on behalf of community organisations. For the July - December reporting period Council have successfully secured grant funding to the total of

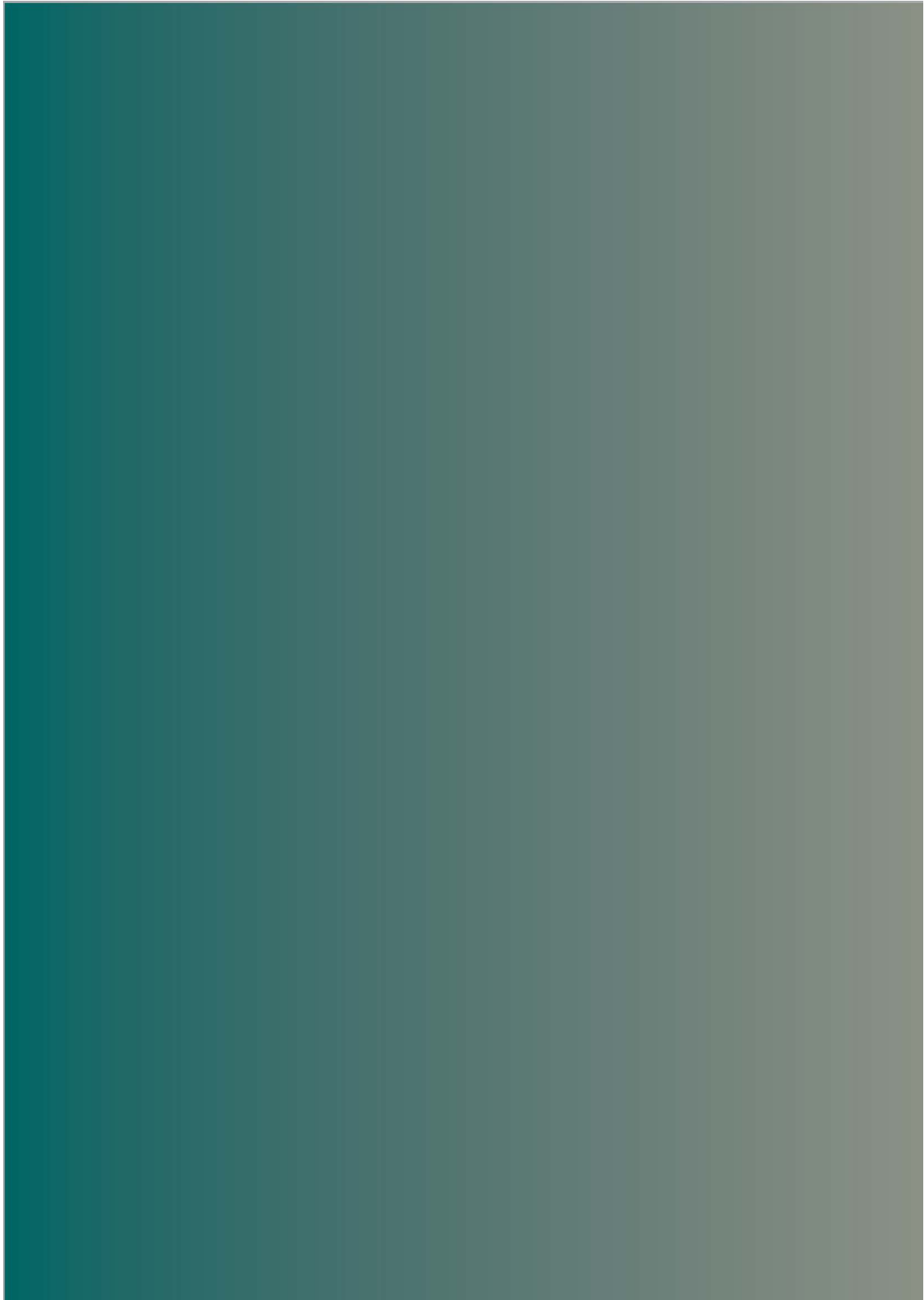
\$1,249.014.

The table below provides an itemised listing of these grant fundings.

Grant	Project	Date Awarded	Value of Grant
Northparkes Mines Sports Council Grant	Cricket Club tarp for wickets	August 2015	1,750
Landcare Grants	Sensory Garden at Parkes Christian School	August 2015	1,085
Building Resilience to Climate Change	PAC Park	October 2015	60,000
Community Building Partnerships	Memorial Hill Vietnam Memorial carpark	December 2015	10,000
Community Building Partnerships	Peak Hill Showground Trust - new mower	December 2015	12,299
RESTART - Tourism Infrastructure Fund	Parkes Airport - airside aprons and Taxiway B	December 2015	1,030,000
Regional Visitors Economy Fund	Peak Hill Open Cut Experience upgrade	December 2015	120,000
Habitat Action Grants	Lake Endeavour and Welcome Weir	December 2015	3,800
Northparkes Mines Community Investment Grants	Bogan Gate CWA	December 2015	1,080
Northparkes Mines Community Investment Grants	Peak Hill Swim Club	December 2015	1,000
Local Land Services Incentive Grants	PAC Park upgrades	December 2015	8,000

General Manager

Mayor



Handwritten signature of the General Manager.

General Manager

Handwritten signature of the Mayor, Ken Keith.

Mayor

10.2 (GM) Call for Motions - Australian Local Government Association National General Assembly 19-22 June 2016

Executive Summary

The Australian Local Government Association (ALGA) is calling for motions from Councils for discussion at the National General Assembly (NGA) scheduled to be held in Canberra 19 - 22 June 2016.

The theme for the 2015 National General Assembly is '*Partners in an Innovative and Prosperous Australia*'. This theme reflects the renewed focus across all levels of government on the roles and responsibilities of the public sector and the challenge of meeting our communities' needs.

Background Information

Traditionally the ALGA National General Assembly attracts over 800 Mayors, Councillors and senior officers from Councils around Australia and provides the opportunity to contribute to the development of national local government policy. The Mayor, Deputy Mayor and General Manager have attended the Assembly in past years.

The Mayor, Deputy Mayor and General Manager were authorised to attend the National General Assembly in Canberra from 19 - 22 June 2016 at the Council Meeting held on 19 January 2016.

A discussion paper (attached) has been prepared to assist Councils develop motions. The issues discussed in this paper aim to assist Councils to develop motions for the 2016 National General Assembly.

It is anticipated that motions for the 2016 National General Assembly will assist ALGA to maintain the Government's engagement with Local Government and to drive improved outcomes for the Local Government sector at the national level.

Motions are requested no later than 22 April 2016.

Legislative or Policy Implications

Nil.

Budget & Financial Aspects

Registration, transport and accommodation costs.

Recommendation

1. That motions be considered for submittal to the 2016 National General Assembly.



General Manager



Mayor

Report

In 2015 Council forwarded the following motions to the National General Assembly:

1. Congratulating the Australian Government for establishing the Inland Rail Implementation Group headed by former Deputy Prime Minister John Anderson OAM to fast track the development of the Melbourne to Brisbane Inland Railway (MBIR). Inland Rail; and
2. Seeking recognition and acknowledgement of Sir Henry Parkes' vision for a unification of all levels of government in the context of Federation reform.

The ALGA has forwarded the Prime Minister's response in regards to the Sir Henry Parkes Motion which is attached for Councillors information.

It is suggested that a motion be put forward again promoting the Melbourne to Brisbane Inland Rail, as nationally significant infrastructure.

Attachments

1. Call for Motions discussion paper
2. Prime Ministers response to Australian Local Government Association regarding Sir Henry Parkes recognition motion.



General Manager



Mayor



AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION

18 February 2016

Parkes Shire Council
PO Box 337
PARKES NSW 2870

To the Mayor, Councillors and CEO

2016 National General Assembly of Local Government – Call for Motions

The 2016 National General Assembly of Local Government (NGA), to be held at the National Convention Centre in Canberra between 19th and 22nd June, is an opportunity for councils to identify and discuss national issues of priority for the sector and to agree on possible steps which could be taken to address these issues. Every council has the opportunity to raise relevant issues for debate at the NGA and I invite your council to participate in the 2016 NGA by submitting a motion for consideration.

The Australian Local Government Association (ALGA) Board is calling for motions for the 2016 NGA under the theme of *'Partners in an Innovative and Prosperous Australia'*. This theme reflects the renewed focus across all levels of government on the roles and responsibilities of the public sector and the challenge of meeting our communities' needs.

To be eligible for inclusion in the NGA Business Papers, motions must follow the principles set out by the ALGA Board, namely:

1. Be relevant to the work of local government nationally;
2. Be consistent with the theme of the NGA;
3. Complement or build on the policy objectives of your state and territory local government association;
4. Propose a clear action and outcome; and
5. Not be advanced on behalf of external third parties which may seek to use the NGA to apply pressure to Board members, to gain national political exposure for positions that are not directly relevant to the work of, or in the national interests of, the local government sector.

Please be aware that ALGA reserves the right to reject motions which do not meet these conditions. To assist councils in preparing motions, a Discussion Paper has been prepared and is enclosed with this letter. It is also available on the ALGA website at www.alga.asn.au.

Motions should be submitted via the online form on the website at www.alga.asn.au and should be received by ALGA no later than 22 April 2016. Any administrative inquiries can be directed to ALGA by calling 02 6122 9400.

I encourage you to ensure the views of your Council and your community are represented at the 2016 NGA and accordingly look forward to receiving your Council's motion.

Yours sincerely


Mayor Troy Pickard
President

8 Geils Court Deakin ACT 2600 ABN 31 008 613 876 PHONE 02 6122 9400 FAX 02 6122 9401 EMAIL alga@alga.asn.au WEB www.alga.asn.au



General Manager



Mayor



AUSTRALIAN LOCAL
GOVERNMENT ASSOCIATION

**National General Assembly of Local
Government**

19 - 22 June 2016

Call for Motions Discussion Paper

**'Partners in an Innovative and
Prosperous Future'**

Motions should be lodged electronically at www.alga.asn.au no later than

11:59pm on Friday 22 April 2016.



General Manager



Mayor

Submitting Motions

The National General Assembly of Local Government is an important opportunity for you and your council to influence the national policy agenda.

To assist you and your council to identify motions that address the theme of the NGA, the ALGA Secretariat has prepared this short discussion paper. You are encouraged to read all of the sections of the Paper, but are not expected to respond to every question in each section. Your motion/s can address one or all of the issues identified in the discussion paper.

To be eligible for inclusion in the NGA Business Papers, and then debate on the floor of the NGA, motions must be consistent with the following principles:

1. be relevant to the work of local government nationally
2. be consistent with the themes of the Assembly
3. complement or build on the policy objectives of your state and territory local government association
4. propose a clear action and outcome, and
5. not be advanced on behalf of external third parties that may seek to use the NGA to apply pressure to Board members or to gain national political exposure for positions that are not directly relevant to the work of, or in the national interests of, local government.

Motions should generally be in a form that seeks the NGA's support for a particular action or policy change at the Federal level which will assist local governments to meet local community needs. For example: *That this National General Assembly call on the Federal Government to restore indexation to local government financial assistance grants.*

Motions should be lodged electronically using the online form available on the NGA Website at: www.alga.asn.au. All motions require, among other things, a contact officer, a clear national objective, a summary of the key arguments in support of the motion, and endorsement of your council. Motions should be received by ALGA no later than 11:59pm on Friday 22 April 2016, electronically in the prescribed format.

Please note that for every motion it is important to complete the background section on the form. Submitters of motions should not assume knowledge. The background section helps all delegates, including those with no previous knowledge of the issue, in their consideration of the motion.

All motions submitted will be reviewed by the ALGA Board's NGA Sub-Committee as well as by state and territory local government associations to determine their eligibility for inclusion in the NGA Business Papers. When reviewing motions, the sub-committee considers the importance and relevance of the issue to local government. Please note that motions should not be prescriptive in directing how the matter should be pursued. Motions may be edited before inclusion in the Business Papers to ensure consistency. If there are any questions about the substance or intent of a motion, ALGA will raise these with the nominated contact officer. Any motion deemed to be primarily concerned with local or state issues will be referred to the relevant state or territory local government association, and will not be included in the Business Papers.

For more information, please contact Clare Hogan at ALGA on (02) 6122 9400.



Preamble

The 2016 National General Assembly (NGA) is most likely to be held in the lead up to the next Federal election. During this time, all national political parties focus on leadership, key messages, marginal seats and political campaigning. National policy initiatives enter the public domain and all Australians are asked to engage in the political process and choose between competing ideas, election promises and the numerous candidates across the nation.

Last year's NGA theme was *'Closest to the People - Local government in the Federation'*. The theme reinforced the vital role of local government in Australia's system of government. It built on the Government's Federation White Paper process, which sought to clarify roles and responsibilities of the levels of government and potentially better align funding with respective responsibilities. It also acknowledged the development of a Green Paper on Taxation. The NGA greatly assisted ALGA in its advocacy and participation in the reform process.

Since then there has been much debate on taxation reform, which will culminate at the 2016 Federal election.

In December 2015 the Council of Australian Governments (COAG) reset the national political dialogue. COAG committed to:

'... close collaboration in areas of shared responsibility, including competition, tax, innovation, infrastructure, cities and regulation, as well as in health and education. '

COAG leaders agreed the principles for a new national economic reform agenda should be:

'...to deliver for all Australians no matter where they live:

- a stronger, more productive and more innovative Australian economy, with more jobs, more opportunities and higher living standards
- fairness and equity, with protection for disadvantaged and lower income Australians, and
- more efficient and high quality services.'

The theme of the 2016 NGA – *'Partners in an Innovative and Prosperous Future'* – invites councils from across Australia to consider the role of local government in this agenda, and how councils can play their role in the delivery of these objectives.

Many of the services and infrastructure provided by councils are not only critical to the social, cultural and environmental well-being of their communities, but also to the economic prosperity of their regions and the nation more broadly.

The NGA debate on motions and associated discussions will seek to highlight how local government can be more agile in delivering those services to communities, as well as send a strong and unified message to the Commonwealth.



Introduction

The 2016 NGA theme is '*Partners in an Innovative and Prosperous Future*'.

This year, the NGA debate on motions and associated discussions will seek to highlight how local government can be more efficient and effective. The discussions will look at how local government, working in partnership with other levels of government, the private sector and the not-for-profit sector, can innovate and create a prosperous future for the community it serves.

This year's theme builds on the work of the 2015 NGA which focused on local government's role in the Federation. The Commonwealth Federation Discussion Paper 2015 sets a context in which motions for this year's NGA should be developed.

The theme '*Partners in an Innovative and Prosperous Future*' seeks to focus attention on the role that local government can play in creating a prosperous Australia. The Federation Discussion Paper notes that Australia today is very different from the country it was at the time of Federation and poses the fundamental question: '... does [the Federation] provide the system of national governance that Australians need right now, and will it help or hinder efforts to adapt and thrive in the vastly different economic, political and social realities of the 21st century?'

To put this question in a local government context:

Are the government systems (including our own), processes and priorities, in many cases set up decades ago, still appropriate today?

Are they delivering accessible and fair systems and are they a help or hindrance? Do they facilitate business activity and contribute to higher living standards, or are they a drag on the local economy? Are they necessary or do they duplicate effort?

Technological change has created opportunities, making many traditional models of business and government obsolete. Have these opportunities been taken up?

Participatory democracy is being enhanced through empowering individuals and local communities with new knowledge and new ways of engaging with each other and with governments. Are these opportunities been captured?

Australian productivity and living standards are comparatively high by world standards. However, the current national productivity and reform debate recognises that without reform, Australia risks being left behind on the world stage—meaning fewer jobs, lower economic growth, and reduced living standards.

COAG has responded positively to this challenge. All governments have committed to collaborate particularly in areas of shared responsibility, including competition, tax, innovation, infrastructure, cities and regulation, as well as health and education.

The 2016 NGA seeks motions that suggest reform, innovation in government operations and opportunities to partner with local government that will support Australia's prosperity.



General Manager



Mayor

Local government role in national productivity

Over several decades, the NGA has called on the Australian Government to recognise the importance of greater levels of investment in local and regional infrastructure. This advocacy has been, in part, built on equity considerations as well as productivity considerations.

The NGA has called on the Australian Government to increase Financial Assistance Grants and Roads to Recovery (R2R) funding. These calls have been predominantly based on the need for the Commonwealth to help achieve horizontal equity (i.e. an equitable level of municipal services across the country) and the need to assist local councils to rebuild and maintain local infrastructure, particularly roads.

The rationale for permanent R2R funding and additional freight investment is that essentially the purpose of R2R is to restore the capacity of local roads to a standard able to sustain social and economic services, whereas additional funding through freight investment would be required to improve the standard of roads to meet the higher service levels required to handle higher productivity vehicles and significantly higher volumes of freight traffic.

The NGA's calls to the Australian Government have also sought recognition that local infrastructure provides important economic services. Local roads, for example, are an essential component of the national road network and therefore add to local and regional productivity and, in aggregate, make a significant contribution to state and national productivity.

Community infrastructure also plays an important role in local and regional economic development by enhancing the quality of life for residents as well as helping to attract and retain population, skilled workers and a local and regional workforce. The State of the Regions Report in 2015, commissioned by ALGA and written by National Economics, showed that there is a strong economic rationale for ensuring that all regions in Australia prosper. The report confirmed OECD findings that regional inequality reduces national productivity.

Local government's objectives in local economic development are diverse. They recognise local circumstances, availability of resources and the impact of external factors such as privatisation, technological change, globalisation and structural industry changes. For some councils, particularly in rural and regional areas, the focus is on stemming the decline in population, loss of businesses and local employment. For others, it is a focus on working with local businesses and the local community to optimise economic development and opportunities for the area.

Local government can facilitate and support economic development but it is frequently criticised for impeding economic development by imposing additional costs on business including through regulation, creating red-tape, providing unsuitable infrastructure etc.

Australian councils contribute significantly to the productivity and economy of their regions by focusing their efforts in three key strategic areas:

- creating and maintaining the investment environment – ensuring the availability of appropriate physical and social infrastructure, striving to deliver a quality public domain, and ensuring sufficient housing diversity and lobbying on behalf of local and regional communities for sufficient community services such as education and training, health and well-being, community safety and emergency services
- facilitating new local investment – actively promoting business development through facilitating local economic development, strategic planning, working with business



General Manager



Mayor

associations/main street organisations, and active involvement with tourism or other business activities, and

- attracting external investment through the creation of new business and capital – working with regional bodies such as RDA, Austrade and developers to attract and create new businesses and investment.

Local government has a key role to play in the provision of support services and infrastructure that underpins local and regional economic development, and therefore local government plays an essential part in achieving higher productivity. In broad terms, actions geared to creating and maintaining the investment environment in local and regional communities are considered to be of prime importance to a majority of local councils and it is this area that ALGA has focused its greatest attention.

Local government is a natural leader in local economic development because councils know their local business communities, workforce and comparative advantages better than anyone else. Local people and businesses are the key to economic growth and development and councils are perfectly positioned to work with local stakeholders to drive a bottom-up, place-based approach to achieve prosperity. Every council's economic development activity will be different according to the unique structures and needs of their local economies, as well as the capacity of the council and community.

Questions

Given the importance of local and regional infrastructure are there any national initiatives that could further assist local government to support local and regional productivity?

Are there areas of reform that local government can explore to enhance economic development and productivity?



General Manager



Mayor

Partnering

The term *partner* as a noun is defined as '... a person who takes part in an undertaking with another or others, especially in a business or firm with shared risks and profits.' In the context of the 2016 NGA, it can be interpreted as '... how councils can take part in an undertaking with others, including sharing the risk, for the benefit of the community'.

Local government provides a vast array of services and local infrastructure, often in partnership with others including other governments, the private sector, the community and not-for-profit sector.

Example of partnerships include:

- the provision of a local swimming pool in partnership with the private sector, or a not-for-profit organisation, that provides the management service of that facility
- the provision of Meals on Wheels in partnership with the community not-for-profit sector delivering meals to residents at their homes, and
- the provision of Home and Community Care (HACC) to targeted groups of clients in the municipality, in partnership with the federal and state governments which provide funding.

Other examples include:

- councils partnering with a university to provide locally-relevant research to inform decisions on issues such as development applications in areas that could be effected by sea level change
- partnering with other councils to share resources and skills, and
- partnering with the private sector to develop new and innovative ways of delivering services, such as electronic planning or apps to report pot holes.

A key feature of each of these examples is that each party brings different expertise, skills, resources and experiences to the specific undertaking. The combination of these skills, expertise and resources frequently results in innovation and the provision of a service in a way that would not be possible by either party separately.

An alliance between local government and other partners creates new opportunities for business as well as innovative services, increased efficiency, cost savings and more accessible service to the benefit of the community.

Questions

Please note, where local government is mentioned in the following questions it refers to local government as a whole, not specific proposals for partnerships at a single council level. Questions are designed to draw out new ideas that could transform the delivery of services and infrastructure at a systemic level.



General Manager



Mayor

Are there new opportunities for the Australian Government to partner with local government to deliver Commonwealth services at the local level? What would be the role of the Commonwealth in such a partnership? How would this benefit the community?

Are there partnerships that could be developed to maximise the opportunities to innovate and provide simpler, smarter and more reliable services and infrastructure at the local level? If so, what are these opportunities and what would be the role of the Commonwealth in supporting these partnerships?

Are there opportunities for the private sector to partner with local government to speed up and improve a local government service or function? What role could the Commonwealth play in facilitating these opportunities?

Innovation

The Australian Government has declared its strong support for innovation. The Government's National Innovation and Science Agenda says innovation is:

'... at the heart of a strong economy—from IT to healthcare, defence and transport—it keeps us competitive, at the cutting edge, creates jobs and maintains our high standard of living. It's not just about new ideas, products and business models; innovation is also about creating a culture where we embrace risk, move quickly to back good ideas and learn from mistakes.'

The statement has a focus on a range of objectives including:

- entrepreneurship and leveraging our public research
- increasing collaboration between industry and researchers to find solutions to real world problems and to create jobs and growth
- developing and attracting world-class talent for the jobs of the future, and
- government leading by example by embracing innovation and agility in the way we do business.

Questions

What is the role of local government in this innovation agenda?

Are these objectives relevant to local government itself? For example, is its role in increasing collaboration between industry and researchers to find solutions to real-world problems and to create jobs and growth? If so, how can these solutions be shared to the benefit of all councils and their communities. How could the Australian Government help this to occur?

What can local government bring to the table as a partner? For example, does local government hold data that, having regard to privacy issues, could be shared with the private sector which could put it to innovative uses? How could the Australian Government support this?

Are there digital innovations that could be introduced to local government that would increase the efficiency of businesses working with local government and vice-versa. How could the Australian Government support this?



Is there a role for local government to help innovative start-ups to rapidly transform their ideas into globally competitive businesses by giving them mentorship, funding, resources, knowledge and access to business networks? If so, how could the Australian Government support this?

Resourcing

In the 2014-15 Federal Budget, the Government committed to provide \$2.2867 billion in Local Government Financial Assistance Grants (FAGs). However, the Government also announced it would pause the indexation of FAGs for the three years following that budget.

FAGs are a Commonwealth Specific Purpose Payment to local government paid through the State and Territory Governments. Payments are made to councils by jurisdictional Treasurers on the advice of state and territory Local Government Grants Commissions under the provisions of the *Local Government (Financial Assistance) Act 1995*.

The objects of the *Local Government (Financial Assistance) Act 1995* enable the Commonwealth Parliament to provide assistance to the states for the purposes of improving:

- (a) the financial capacity of local governing bodies
- (b) the capacity of local governing bodies to provide their residents with an equitable level of services
- (c) the certainty of funding for local governing bodies
- (d) the efficiency and effectiveness of local governing bodies, and
- (e) the provision by local governing bodies of services to Aboriginal and Torres Strait Islander communities.

Freezing the indexation of FAG's will reduce Commonwealth expenditures (and grants to councils) by more than \$925 million over the forward estimates. The freeze also means that the aggregate level of FAGs will be permanently reduced by almost 13 per cent, unless there is a future government decision to restore this base with a catch-up payment.

Councils are invited to submit motions to address this issue.



General Manager



Mayor



PRIME MINISTER

ALGA MAIL
ITEM No:
DATE RECEIVED: 4.2.16
FILE No:

Reference: MC16-000591

1 FEB 2016

Mayor Troy Pickard
President
Australian Local Government Association
8 Geils Court
DEAKIN ACT 2600

Dear Mayor Pickard *Troy*

Thank you for your letter dated 24 September 2015 regarding a resolution of the National General Assembly of Local Government seeking acknowledgement of Sir Henry Parkes' vision for a unification of all levels of government in the context of Federation reform.

As you are aware, the Council of Australian Government's (COAG) consideration of Federation reform is ongoing. I know you have been an active participant in these discussions, advocating for the critical role local government plays in our Federation.

Leaders have approached these discussions, mindful that the way all levels of government work together is a key factor in improving services and delivering higher living standards for all Australians.

In December 2015, we committed to close collaboration in areas of shared responsibility and agreed reforms in health, education and tax would be key elements of a new economic reform agenda to deliver a stronger, more productive and more innovative Australian economy.

Our officials are working together to develop these reforms so that we can consider what action to take at our first COAG meeting in 2016.

Yours sincerely

MALCOLM TURNBULL

Parliament House CANBERRA ACT 2600
Telephone (02) 6277 7700
www.pm.gov.au

General Manager

Mayor

11 DIRECTOR TECHNOLOGY AND CORPORATE SERVICES REPORT

11.1 (DTCS) Sale of Land for Overdue Rates & Charges - 2016

Executive Summary

In addition to the report submitted to Council on 19 January 2016, which resolved to sell the land on which rates have been outstanding for more than five (5) years or 12 months if vacant land and outstanding amount exceeds the valuation for overdue rates, this report details those properties eligible for sale and seeks Council's authorisation to sell these properties at public auction in accordance with Section 713 of the Local Government Act 1993.

Background Information

As at 14 January 2016, 18 properties were identified as meeting the criteria to be considered for sale under Section 713, with a total overdue amount of \$151,700.61. These properties still meet the criteria and are listed in the following report. Having exhausted all other avenues of recovery, the most effective means of reducing the arrears is through the sale of land for overdue rates procedure, as outlined in Section 713 of the Local Government Act 1993. Under this section, Council can sell properties by auction if the rates and charges have been overdue for five (5) years or vacant land may also be sold if the total amount of unpaid rates or charges on the land exceeds the valuation after a twelve (12) month period. General Manager Certificate's for the 18 properties have now been completed and signed accordingly.

Legislative or Policy Implications

Section 713, 715, 716 Local Government Act 1993

Progressive Delivery Program Implications

The resolution in this report will primarily effect the Delivery Plan Future Direction relating to: Financial Sustainability.

Predicted positive effect / opportunity for the Delivery Program: *Good*

Predicted negative / challenge to the Delivery Program: *Moderate*

Quadruple Bottom Line



Economic

★★★★☆



Environmental

★★★★☆



Social

★★★★☆



Civic Leadership

★★★★☆

General Manager

Mayor

Budget & Financial Aspects

A provision will be made in the 2016/17 budget in the event that any properties are not sold. In association with the annual audit, provisions for doubtful debts are reasonably provided for.

Recommendation

1. The land detailed in the following report be listed for sale at public auction at a time and place to be set, no less than 3 months and no greater than 6 months from date of gazettal.
2. The proposed sale be published in the Government Gazette and in a local newspaper.
3. Each person ascertained as having an interest in the land be notified of the Council's intention to sell, the land under Section 713 of the Local Government Act 1993.
4. That the only payment arrangement acceptable to Council to exempt the property from being sold, is payment in full.
5. The auction sale be conducted by a licensed auctioneer and should the lots be unsold at the auction, that they be listed for sale by private treaty.
6. The reserve price for the lots be set at a valuation determined by a Registered Valuer.
7. Council authorises the execution of the contracts and transfer documents under its Common Seal.



General Manager



Mayor

Report

SALE OF LAND FOR UNPAID RATES SECTION 713 LOCAL GOVERNMENT ACT 1993

Notice is hereby given to the persons named hereunder that the Council of the Shire of Parkes has resolved, in pursuance of Section 713 of the Local Government Act 1993, to sell the land described hereunder of which the persons named appear to be the owners or in which they appear to have an interest and on which the amount of rates stated in each case as at 14 January 2016 is due:

Assessment No.	Owners or persons having interest in land	Description of Land		Total
44785-3	Mr Peter Huntly	Bindogundra Road, Parkes NSW 2870	Lot 7 DP 728891 & Lot 8 DP 728891	\$1,620.70
46566-0	Mr Edmund Bather Cotter	Staircase Road, Mandagery NSW 2870	Lot 124 DP 750142	\$2,598.00
46567-0	Estate James Thomas Jarrett	1036 Staircase Road, Mandagery NSW 2870	Lot 125 DP 750142	\$2,598.80
51610-0	Hyland Haulage Pty Ltd	86 Bogan Street, Bogan Gate NSW 2876	Lot 8 Sec 4 DP 758125	\$6,410.11
51670-0	Australian Premium Homes Pty Ltd	23 Bogan Street, Bogan Gate NSW 2876	Lot 33 DP 752095	\$6,170.84
51740-0	AGA Auctions Pty Ltd	Edols Street, Bogan Gate NSW 2876	Lot 1 DP 329018	\$6,026.14
51860-0	Mr Michael Balfour Hutchinson & Mrs June Roberta Hutchinson	Hutton Street, Bogan Gate NSW 2876	Lot 1 DP 312345 & Lot A DP 937596	\$5,392.37
52590-0	Mr Michael Balfour Hutchinson & Mrs June Roberta Hutchinson	49 Station Street, Bogan Gate NSW 2876	Lot 5 Sec 7 DP 758125	\$5,392.37
55730-1	The Avoca Reefs Gold Mining Company	Back Yamma Road, Parkes NSW 2870	Lot 1 DP 918405	\$2,406.05
59250-0	EPAG Pty Ltd	111 Caswell Street, Peak Hill NSW 2869	Lot 2 Sec 4 DP 758832	\$14,494.14
63330-0	Estate Rex Anthony Geoghegan	14 Willaroo Street, Peak Hill NSW 2869	Lot 7 Sec 18 DP 758832	\$14,982.10
64105-0	Ms Yvonne Margaret Layland	George Street, Yarrabandi NSW 2870	Lot 185 DP 752105	\$4,645.36
71240-5	Mr George Cotterill	3 Austin Street, Trundle NSW 2875	Lot 4 Sec 6 DP 758996	\$9,152.72
71800-0	Mr Timothy John Meredith	Forbes Street, Trundle NSW 2875	Lot 137 DP 752121 Lot 138 DP 752121	\$22,707.01
72805-0	Melthamne Holdings Pty Ltd	Brookview Street, Trundle NSW 2870	Lot 6 DP 518160 Lot 7 DP 518160	\$8,885.81
73470-0	Mr Paul Michael Pace	Railway Parade, Trundle NSW 2870	Lot 2 Sec D DP 5187	\$9,475.92
51841-0	Mr Henry Gordon McKeowen	Hutton Street, Bogan Gate NSW 2876	Lot 1 DP 132622	\$14,427.26
52561-0	Mr Richard McNicol D'elboux	55A Station Street, Bogan Gate NSW 2876	Lot 1 DP 117486 Lot 1 DP 132615	\$14,314.11

TOTAL - \$151,700.61

Attachments

Nil.



General Manager



Mayor

11.2 (DTCS) Expression of Interest - A League Soccer Pre Season Fixture

Executive Summary

Council have been invited by the Central Coast Mariners to forward an Expression of Interest to host their Club and Hyundai A-League opponents during the pre-season schedule in the lead up to the Hyundai A-League 2016/17 season.

Background Information

Matches of this type have been held in Bathurst, Dubbo and Orange in recent years. Pioneer Oval hosted an international soccer fixture in January 1977 when Hertha 03, of Berlin, struggled to snatch a last minute 2-2 draw against an outstanding Western Districts side on Pioneer Oval which also hosted the tournament featuring Coventry in January 2001.

Legislative or Policy Implications

Nil

Progressive Delivery Program Implications

The resolution in this report will primarily effect the Delivery Program Future Direction relating to: *6. Enhance Recreation and Culture*

Predicted positive effect / opportunity for the Delivery Program: *Good*

Predicted negative / challenge to the Delivery Program: *Low*

Quadruple Bottom Line



Economic ★★★★★



Environmental ★★★★★



Social ★★★★★



Civic Leadership ★★★★★

Budget & Financial Aspects

There is an expectation of support outlined in the attached letter.

Recommendation

1. That appropriate Council resources be deployed in the development of a detailed submission for Parkes to host a pre-season A League soccer fixture.

General Manager

Mayor

Report

Council have been invited by the Central Coast Mariners to forward an Expression of Interest to host their Club and Hyundai A-League opponents during the pre-season schedule in the lead up to the Hyundai A-League 2016/17 season.

Matches of this type have been held in Bathurst, Dubbo and Orange in recent years. In 2006, 4,300 spectators attended the Mariners match against Adelaide United at Wade Park Orange. Then again in 2015, the Mariners match against Newcastle United attracted 2,142 at the same venue.

During last years' match held in Orange two Mariner players along with former Parkes local Cameron Stone (who is currently the Central Coast Mariners Corporate Partnership Executive), visited the Parkes & District Soccer Junior Grand final day. The trip was very successful generating a lot of interest, with the local soccer players delighted in the attendance of the well-known A-League stars. During the visit both the players and Mr Stone thought Parkes would be an ideal venue if it were successful via the official Expression of Interest process to host a game.

The event would be an added attraction on the Parkes Shire list of major festivals and promotions for 2016.

Attachments

1. Correspondence from Central Coast Mariners.



General Manager



Mayor



4 February 2016

Cr Ken Keith
Parkes Shire Council
PO Box 337
PARKES NSW 2870

Dear Ken

RE: Central Coast Mariners pre-season tour

We are pleased to be able to give Parkes Shire Council the opportunity to submit an Expression of Interest to host the Central Coast Mariners and our Hyundai A-League pre-season opponent in your region in 2016. These pre-season trips are an important part of our preparations leading into the Hyundai A-League 2016/17 Season.

The club is excited to continue and are looking to build on our success of recent pre-season trips to Western NSW again in 2016. In 2014 we held a pre-season fixture in Mudgee, with our most recent trip being to Orange in 2015. During both these pre-season trips we have played against our F3 Derby opponents and arch rivals the Newcastle Jets, along with Academy partners, the Western NSW Mariners who participate in the third tier state competition run by Football NSW.

Whilst visiting the region the club has conducted school visits with our MarinersActive program prior to the Hyundai A-League squad making the trip to the region to engage with the community to promote the upcoming match. Our MarinersActive program teaches school kids between 5-12 years basic football skills along healthy lifestyle and eating habits via our Community Coach and Mariners Club Legend, Adam Kwasnik.

Whilst the Hyundai A-League squad is in the region they hold a number of coaching clinics at local clubs which gives the opportunity for young players in the region the opportunity to get up close in person with professional footballers that represent our great club in the Hyundai A-League. Above these coaching clinics we also conduct a number of promotional player appearances whilst in the region, these range from Hyundai dealerships through to banks and shopping centres to help promote the game of football in the region and give local business the opportunity to leverage their brand off the Mariners brand.

T (02) 4353 7200 F (02) 4353 7211 W ccmariners.com.au
OFFICE Suite 9, 14 Pioneer Avenue Tuggerah NSW 2259 POST PO Box 5244 Chittaway Bay NSW 2261



General Manager

Mayor



We are very excited to be able to give your Council the opportunity to put a submission forward to host our club and our opponent during our Hyundai A-League 2016/17 pre-season fixtures schedule.

Key criteria that we would like you to address in your Expression of Interest are:

- Accommodation (both teams) Central Coast Mariners 5 nights, opponent 2 nights
- Meals (both teams)
- Venue and facilities
 - Playing surface
 - Change rooms
 - Lighting
 - VIP parking
 - Spectator seating
 - Corporate/Function areas (if applicable)
- Access to training venues for both teams (field, pool and gym)
- Ground hire
- Venue map
- Access to medical facilities available during the stay
- Match day security
- Media coverage and promotion of the event

You will also find enclosed to this letter some written testimonials from Orange City Council, Orange CYMS Junior Soccer Club and Orange Waratah Junior Football Club on our visit to Orange in September 2015.

Should you have any more enquires regarding this opportunity please feel free to contact Cameron Stone on 4353 7200 or via email at cstone@ccmariners.com.au.

We look forward to receiving your council's submission.

Kindest regards



Shaun Mielekamp
Chief Executive Officer

T (02) 4353 7200 F (02) 4353 7211 W ccmariners.com.au
OFFICE Suite 9, 14 Pioneer Avenue Tuggerah NSW 2259 POST PO Box 5244 Chittaway Bay NSW 2261



General Manager



Mayor



D16/1704

13 January, 2016

Mr Tony Walmsley
Manager
Central Coast Mariners
Suite 9, 14 Pioneer Avenue
TUGGERAH NSW 2259

Dear Mr Walmsley,

I write to take this opportunity to thank you for the visit to Orange by the Central Coast Mariners in September, 2015.


Whilst in Orange the Central Coast Mariners team and support staff were exceptionally professional, accessible and personable which made working with them an enjoyable and beneficial experience.

Council was highly impressed by the effort made to engage with the community at every opportunity and to offer the community numerous activities of which were open to the public. These included a practice match between Central Coast Mariner Academy - Western Region, two coaching clinics with the full Mariners squad at which over 100 children attended each session, a road trip to Parkes and of course the Central Coast Mariner v Newcastle Jets game.

At the conclusion of the main game players and staff ensured they were accessible for autographs and photo opportunities with children and avid fans.

Once again it was a pleasure to host the Central Coast Mariners and we look forward to having them in Orange again.

Yours sincerely,



Cr John Davis OAM
Mayor

PO Box 35, Orange NSW 2800 Civic Centre, Byng Street Orange NSW Australia
Telephone 1300 650 511 Fax 02 6393 8199
www.orange.nsw.gov.au email: council@orange.nsw.gov.au



General Manager



Mayor



16 October 2015

To Mariners CEO, Shaun Mielekamp,

Shaun, on behalf of Orange Cymy Junior Soccer Club, we would like to pass on genuine thanks and gratitude for involving our club in your visit to Orange in September.

It was a great thrill for our star struck juniors to attend a coaching and autograph session with A-League players and your coach the coaches' session, allowing our senior coaches to interact and learn from head coach Tony Walmsley, assistant coach John Hutchinson & your strength and conditioning coach, Brice Johnson, was fantastic.

A highlight of the week was our juniors having the opportunity to run on the field with the players before the main game and also play a game during half time. Some memories that our kids won't forget.

Everyone we dealt with in the Mariners were incredible. Special mention again to your above three coaches, as well as Sharon Baxter, Jesse Canning, Cameron Stone & Tyson Scott. They are a credit to your organisation.

Thank you for the time and effort your club spent with our players, coaches and the wider Orange community. The Central Coast is very lucky to have such a community spirited club in their region.

No doubt you now have many more Mariners supporters hailing from the Central West. We can't wait to have you back.

We wish your team & staff all the best for the remainder of the season.

Yours in Football

Craig Edgerton
Secretary
Orange Junior Cymy Soccer Club

General Manager

Mayor



20 December 2015

Cameron Stone
Corporate Partnerships Executive
Central Coast Mariners FC

Dear Cameron,

As you know Orange Waratahs Junior Football Club (OWJFC) had the pleasure of being involved in events with the Central Coast Mariners during their recent visit to Orange to play a trial game against the Newcastle Jets in September 2015.

Our club was contacted by their community liaison staff in the weeks prior to the match and were asked to assist in the organisation of a coaching clinic and to provide ball boys and mascots for the game.

We found the communication from this team to be efficient and professional at all times, with very clear expectations outlined in their requests and questions answered within a timely manner.

Feedback from the coaching clinics was that the players engaged easily with children and coaches and were very generous with their time. Their willingness to sign autographs and talk with the children was greatly appreciated.

We also found the coaching staff to be knowledgeable, approachable and relaxed during the coaching clinic with local coaches and players. An example of their generosity and engagement with players and coaches was typified by the head coach's impromptu presentation of a Mariners jersey to one of our local juniors at the end of the coaches' clinic.

The Central Coast Mariners were very generous with tickets for all participating OWJFC players, player parents and match officials. They also provided and signed shirt to assist our club with future local fundraising. Being actively involved with the Central Coast Mariners during the week and on the day of the game also provided a valuable opportunity to raise the profile of Football within the local community and that of our club within our local community.

Based on our experiences this year we would welcome any further opportunities to be involved with the Central Coast Mariners again if they are to return to Orange for future games.

Please contact Deryk Slater on 0428 880 235 if you would like any further information about our experience with the Central Coast Mariners.

Regards

A handwritten signature in black ink, appearing to be "Deryk Slater", written over a horizontal line.

Deryk Slater

President
On behalf of the Orange Waratahs Junior Football Club

Orange Waratah Junior Football Club
PO Box 1204
Orange NSW 2800

A handwritten signature in black ink, appearing to be "Ken", written over a horizontal line.

General Manager

A handwritten signature in black ink, appearing to be "Ken Keith", written over a horizontal line.

Mayor

12 DIRECTOR PLANNING AND ENVIRONMENT'S REPORT

Nil.

13 DIRECTOR ENGINEERING SERVICES REPORT

13.1 (DES) Bogan Gate Works Progress Report

Executive Summary

A progress report for associated works within the Bogan Gate area is provided for Council's information.

Background Information

See Report.

Legislative or Policy Implications

Nil.

Progressive Delivery Program Implications

The resolution in this report will primarily effect the Delivery Program Future Direction relating to: *8. Maintain and improve the Shires Assets and Infrastructure*
8.2.2 Manage Regional Road Network to agreed service levels
8.2.6 Seek additional grant funding for construction and maintenance of road associated facilities.

Predicted positive effect / opportunity for the Delivery Program: *Good*

Seeking grants for the improvement of the road network is a key Delivery Plan action.

Predicted negative / challenge to the Delivery Program: *Major*

If the applications are not successful the projects will need to be completed over an extended period of time.

Quadruple Bottom Line



Economic ★★★★★☆



Environmental ★★★★★☆



Social ★★★★★★



Civic Leadership ★★★★★★

Budget & Financial Aspects

Funding under the REPAIR must be matched by Council, which is drawn from the Block Grant Allocation for Regional Roads. The Block Grant allocation for 2015/16 is \$1,162,000 to cover the maintenance and development of the 233 kms of Regional Road under Council's control. Other funding sources such as Roads to Recovery and Councils Operating budget are identified to support successful grant proposals. The Roads to Recovery allocation for 2015/16 is \$1,162,000

General Manager

Mayor

Recommendation

1. That the information on the successful application for funding under the 2014/2015 Regional Road REPAIR Program for both projects, Current Works Program update and the progress report for Bogan Gate SRV works be noted.

Report

The following report provides the current status of works within the Bogan Gate area. The works include the current status of the Special Rate Variation (SRV) Projects, grant applications and general works program.

Grants Update

The Rural Road Advisory Group also endorsed the submission of these important projects on the basis that they were unsuccessful last year but close enough to the required points to warrant resubmission.

Bridges Renewal Programme

Council have received advice from the Hon Warren Truss MP, Deputy Prime Minister and Minister for Infrastructure and Regional Development that they are successful with a recent grant submission under the Bridges Renewal Programme, Round Two, for their project for the upgrade of Kadina Bridge, Bogan Gate. The grant selection was reported as being a merit-based competitive process.

The funding is for safety upgrades at Kadina Bridge, Bogan Gate. The works will significantly improve safety and increase freight vehicle productivity.

The Kadina Bridge, north of Bogan Gate, has been a transport concern since the suggestion of RAV access was raised in 2001. While the road was opened to road trains in 2002, the width of the bridge has caused considerable community concern regarding safety since. An independent Road Safety Audit, conducted in 2014 saved the road-train route from being de-classified but recommended the bridge be reduced to one-lane.

The increase in traffic, in particular heavy vehicles, along this road demonstrates the increasing demands being felt by local infrastructure to cater for industry needs. Parkes Shire Council's strategic directions "Maintain and Improve the Shire's Assets and Infrastructure" and "Promote Support and Grow our Communities" align with this project.

Continuing works on access routes with grant funding is of the highest priority with Council and is evidenced by the successful submissions for road improvements awarded in the past 12 months for roads both north and south of Kadina Bridge under State (Fixing Country Roads) and Federal (HSVPP) grants programs.

The upgrade and widening of Kadina Bridge will provide a safer and more sustainable heavy vehicle freight route for producers and deliveries to and from Parkes to outlying villages of Bogan Gate, Trundle and Tullamore, or in adjacent LGAs. This will reduce the likelihood of accidents and incidences of maintenance for roadworks which frequently hinder transport.



General Manager



Mayor

Most importantly, growth of freight transport on this route is hampered by public perception of safety. The current road train access is critically questioned by elected officials and the communities they represent. Further increases to access, such as AB-triples or HML vehicles will likely be denied until such a time as the bridge is upgraded to accommodate such vehicle volumes.

This completed bridge project will facilitate a range of benefits for local communities; improved safety, increased connectivity for many industries on a local and State level and allowing for long term road train viability for the route.

Providing suitable freight links on the local network will enable Council to be proactive in ensuring the infrastructure in place is adequate for the traffic volumes and loads on this route.

Heavy Vehicle Safety Productivity Programme (HVSPP), Round Five

The key objective of the HVSPP is to contribute to the improvement of the productivity and safety of heavy vehicle operations across Australia through funding infrastructure projects for heavy vehicles. The specific HVSPP objectives are to:

- increase productivity of heavy vehicles by enhancing the capacity of existing roads and improving connections to freight networks; and
- improve the safety environment for heavy vehicle drivers.

On Wednesday, 10 February 2016, submissions closed with Parkes Shire Council submitting four projects to support productivity and safety across our shire that included:

1. Widen MR350S between Bogan Gate and Forbes Boundary Project cost \$900,000
2. Widen MR350N between Bogan Gate and Trundle Project cost \$1,200,000
3. Upgrade of Middle Trundle Road Project cost \$900,000
4. Parkes Southern Ring Road Phase 2 Project cost \$3,450,000

Fixing Country Roads, Round 2

As part of the NSW 2016-17 Budget, the NSW Government reserved \$50.0 million from Restart NSW to "Fixing Country Roads - Local Roads and Bridges", a critical State Government funding initiative aimed to help fix local roads and bridges.

On Monday, 2 November 2015 the NSW Government called for Expressions of Interest from regional councils for Fixing Country Roads.

Expressions of Interest will only be accepted by eligible Councils, and must meet the following program criteria:

- Improved Access and Productivity
- Growth and Economic Benefits
- Strategic Alignment and Partnership
- Deliverability and Project Readiness.

Submissions closed on Friday, 11 December 2015. Council submitted an application that included the following projects:

1. Widen MR350S between Bogan Gate and Forbes Boundary Project cost \$900,000
2. Widen MR350N between Bogan Gate and Trundle Project cost \$1,200,000
3. Upgrade of Middle Trundle Road Project cost \$900,000
4. Parkes Southern Ring Road Phase 2 Project cost \$3,450,000



General Manager



Mayor

Council feels that all of these applications strongly support and meet the required criteria for such funding.

Current Works Program Update

Main Roads

The Bogan Way (MR350N)	In Progress
The Bogan Way (MR350S)	In Progress
The Bogan Way - Kadina Bridge (MR350N)	Planning
Henry Parkes Way - Culverts (MR61W)	In Progress
Henry Parkes Way - Reseal Program (MR61W)	Commencing 1/3/16

Financial Assistance Grant - Gravel Resheeting

Five Chain Lane (SR1249) - 3.5km - \$97,000	In Progress
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Roads To Recovery Program

Warregal Road Realignment (SR42) - 1.0km - \$200,000	Commencing 1/3/16
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Progressive Delivery Program (SRV)

Footpath

Project	Budget	Timing	Status
New Footpath Assets - Shire	\$150,000	2016/17	Program and priorities to be completed June 2017

Roads

Project	Budget	Timing	Status
Progressive Parkes Resealing program - Shire	\$250,000	2014/15	Bedgerebong Road identified in consultation with communities and Rural Road Advisory Group
	\$400,000	2015/16	Coradgery Road and Bulgandramine Road identified in consultation with communities and Rural Road Advisory Group
	\$300,000	2016/17	Ongoing program to be developed in accordance with community consultation, Rural Roads Advisory Group and Councils Asset Management Plan
Progressive Parkes Pavement Rehabilitation Program - Shire	\$250,000	2014/15	Bedgerebong Road identified in consultation with communities and Rural Road Advisory Group
	\$400,000	2015/16	Coradgery Road and Bulgandramine Road identified in consultation with communities and Rural Road Advisory Group
	\$300,000	2016/17	Ongoing program to be developed in accordance with community consultation, Rural Roads Advisory Group and Councils Asset Management Plan
Progressive Parkes Unsealed Maintenance Program - Shire	\$200,000	2015/16	Program to be developed in accordance with community consultation, Rural Roads Advisory Group and Councils Asset Management Plan
	\$200,000	2016/17	Program to be developed in accordance with community consultation, Rural Roads Advisory Group and Councils Asset Management Plan
Progressive Parkes Gravel Resheeting Program - Shire	\$200,000	2016/17	Program to be developed in accordance with community consultation, Rural Roads Advisory Group and Councils Asset Management Plan

Attachments

1. Fixing Country Roads Fact Sheet



General Manager



Mayor

Fixing Country Roads

Supporting freight



REBUILDING NSW

\$500m

Reservation for Fixing Country Roads Program, Rebuilding NSW State Infrastructure Strategy 2014.



Rebuilding Regional NSW

FIXING COUNTRY ROADS FIRST ROUND

77
Projects
\$73m

The first round of Fixing Country Roads in 2014-15 awarded \$42 million in Restart funding for 77 projects.



ELIGIBLE COUNCILS

107
Councils

Eligible for Fixing Country Roads Round Two.

Economic growth and productivity

ECONOMIC IMPACT

\$80bn

Regional freight supports production worth more than \$80 billion to the NSW economy.



FREIGHT TASK

400m
tonnes

The NSW freight network transports more than 400 million tonnes each year.

General Manager

Mayor

13.2 (DES) Parkes Field Day Event - Parkes

Executive Summary

Council has received a request from Parkes Field Day organisers to hold the annual field day event at the Parkes Racecourse on Eugowra Road, Parkes, on Friday 11 March 2016 from 10am to 5pm.

Background Information

The Parkes Field Days have been successfully held previously in 2014. A special events management plan has been submitted to Council, with a copy of the organisations public liability insurance.

Council officers have assisted the coordinators by preparing the associated traffic control plans in accordance with industry guidelines. (see attached)

Legislative or Policy Implications

The Special Events Transport Management Plan has been reviewed in accordance with Roads and Maritime's *Guide to Traffic and Transport Management for Special Events*. This event has been deemed a Class 3 Special Event which requires only Local Council and Police consent and does not need a formal recommendation from Traffic Committee as defined in *Delegation to Councils - Regulation of Traffic*.

Progressive Delivery Program Implications

The resolution in this report will primarily effect the Delivery Program Future Direction relating to:

3. *Promote, Support and Grow our Communities*

Predicted positive effect / opportunity for the Delivery Program: *Good*

Predicted negative / challenge to the Delivery Program: *Negligible*

Quadruple Bottom Line



Economic

★★★★☆



Environmental

★★★★☆



Social

★★★★☆



Civic Leadership

★★★★☆

Council is demonstrating positive Social and Civic Leadership in the Quadruple Bottom Line by encouraging a diverse range of opportunities for the Shire.

Budget & Financial Aspects

Council have been requested to implement the Traffic Control Plan in support of the event. It is estimated to cost approximately \$300.00 to conduct the set up and pack down of the controls.

General Manager

Mayor

Recommendation

1. That Council approve the Parkes Field Day event to be held at Parkes Racecourse, Eugowra Road, Parkes, on 11 March 2016, subject to the organisers complying with the following conditions:
 - Provide Council with evidence of Current Public Liability Insurance. (Minimum \$20Mil to be provided prior to the event taking place)
 - Notify Emergency services of the proposed event.
 - Allow for emergency vehicle access.
 - Notify all local residents/businesses in the affected area of proposed traffic variations.
 - Control noise as required under the Protection of the Environment Operations (Noise Control) Regulation 2008.
 - Comply with Council Officer's reasonable directives.
 - The organiser is to maintain the area in a clean and tidy condition.
 - Council reserves the right to cancel the approval at any time.

Attachments

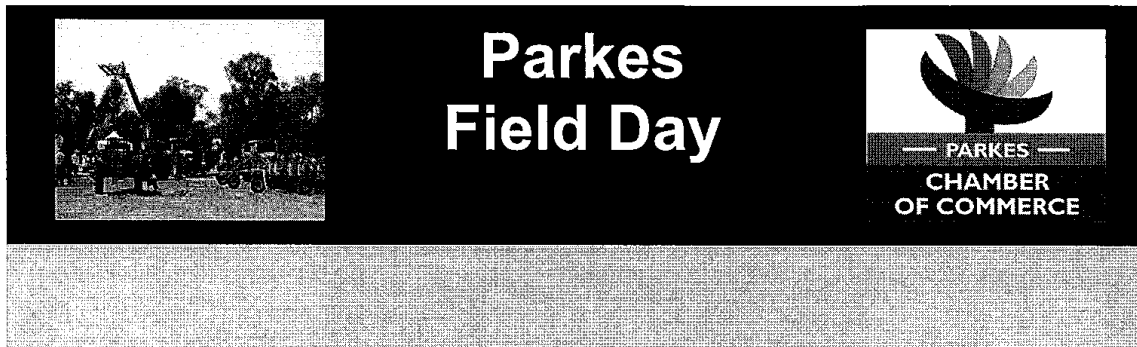
1. Special Events Management Plan and Traffic Control Plan.



General Manager



Mayor



22 January 2016

Parkes Police
35 Currajong Street
PARKES NSW 2870

Re: Notice of Intent to Hold a Public Event – Field Day

To Whom It May Concern,

We wish to advise that a public event will take place next year on **11th March 2016** between 10am to 5pm at **Parkes Racecourse Eugowra road.**

The day is for local business to show case the service which are able to be access to the agricultural community in the local area. The patrons on the day with came for a short period of time then depart which has the result that a small number of people on site at a time.

Approximately **300-400** people over 8 hours are expected to attend and participate and we thought that it was important to notify you so that your staff can be on alert in the event of any unforeseen circumstances arising on the day.

Please also find enclosed a completed Notice of Intent to hold a Public Assembly form for your files.

If you have any questions regarding this event, please contact me via the below details.

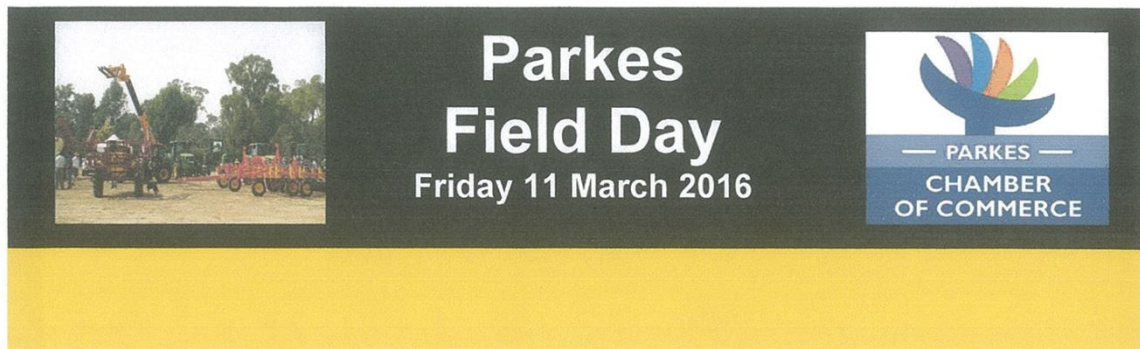
Yours sincerely,
James Haddin

Bosmac Pty Ltd
64 Station Street
Parkes NSW 2870

Ph 02 6862 3699

General Manager

Mayor



Organising Committee

A sub-group has formed from the Parkes Chamber of Commerce and reports its up-date back the main Chamber at the monthly meetings. It is not run for profit and the overheads are met through the Chamber or donations from local businesses.

Overview

The Field day is held bi-annually and will run during the hours of 10 am to 5 pm. The field day is made up from all local businesses which have a focus on the agricultural field. The aim of the day is to show case to the community what services and products are available in Parkes.

Entry to the Field Day

Pre-registration is required for entrants and any copy of certificate of currency public liability is required.

Contingency Plans

In the event that the field day is cancelled due to poor weather conditions or unforeseen circumstances the field day will be rescheduled to a later date where possible.

Car parking

The Race course has a lot of off street parking for the public (see attachment)

All business taking part in the field day are not to move any vehicle in the public area after 10 am. Vehicles are able to move in Machinery Showcase area (see attachment).

General Manager

Mayor

Risk Assessment

The term of reference for which this task has been undertaken are to showing due consideration to the prevention, preparation and response of associated risk.

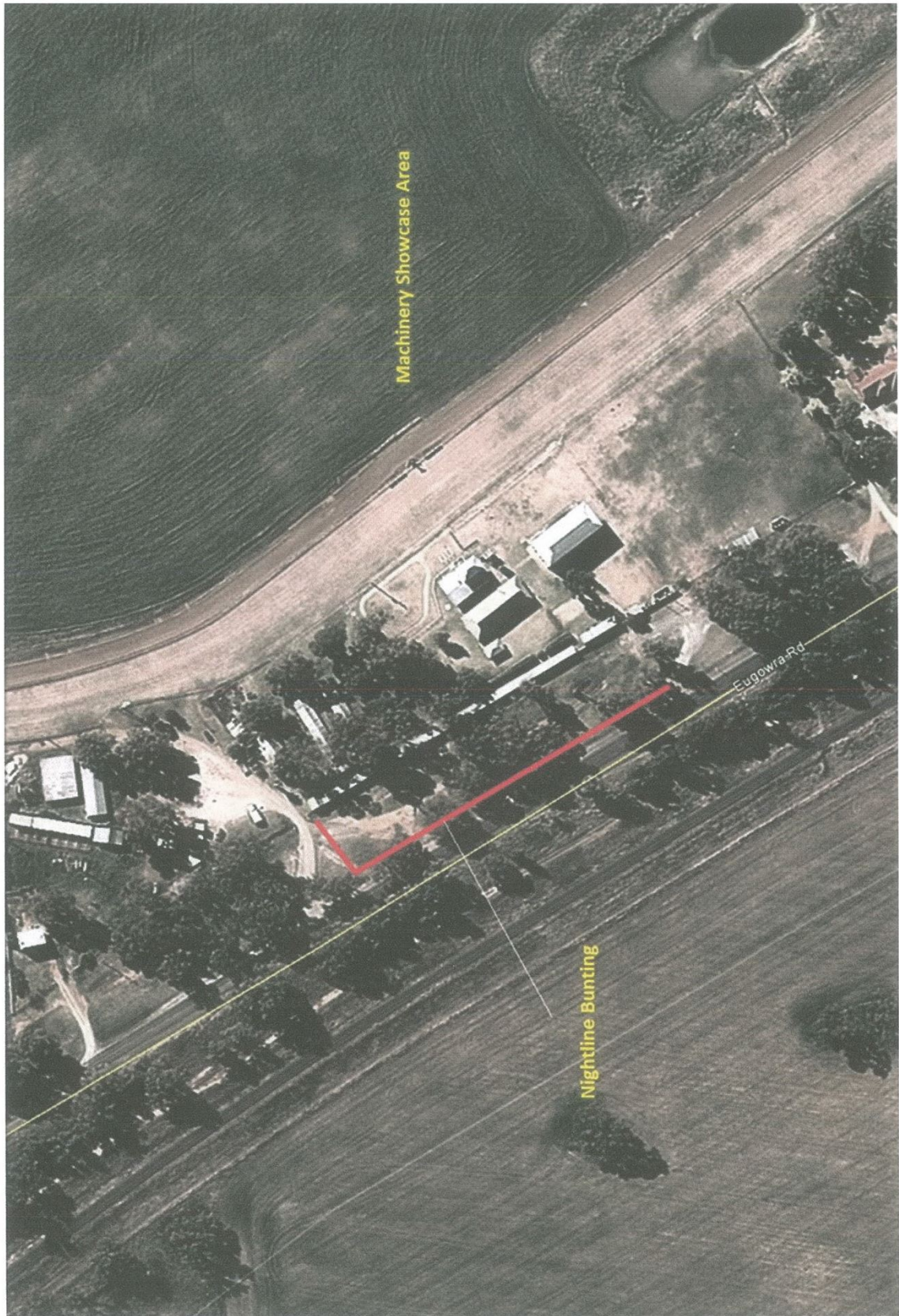
ITEM #.	DESCRIBE JOB STEP	HAZARDS	RISK ANALYSIS			HAZARD MANAGEMENT Using Controls	Residual Rating
			Consequence	Likelihood	Rating		
1	Car parking	Entry and existing more then one point to came in OR out	H	3	M	Using of night line bunting to make one entry/exit point see map 1	L
2	Patrons needing medical assistant	Medical emergency vehicles access to the site	H	3	M	Inform Ambulance service the event is on and have the gates man at all times	L
3	Patron moving around site	Vehicles may come in contact were patron are moving	M	2	M	No vehicles movement on site after start time	L
4							

Level	Description of Consequence	Likelihood / Probability	Classification	Description / Hazards
High (H) (High level of harm)	Potential death, permanent disability or major structural failure/damage. Off-site environmental discharge/release not contained and significant long-term environmental harm.	Likely (1) Could happen frequently Moderate (2) Could happen occasionally Unlikely (3) May occur only in exceptional circumstances	High Risk	Unacceptable Risk and Further Urgent attention required to Minimize. Will require detailed pre-planning. Actions will be recorded on a Safe Work Method Statement
Medium (M) (Medium level of harm)	Potential temporary disability or minor structural failure/damage. On-site environmental discharge/release contained, minor remediation required, short-term environmental harm.	Likely (1) HIGH RISK Medium (M) LOW RISK	MEDIUM RISK	Further Action required to minimize risk. Actions will be recorded on a Safe Work Method Statement
Low (L) (Low level of harm)	Incident that has the potential to cause persons to require first aid. On-site environmental discharge/release immediately contained, minor level clean up with no short-term environmental harm.	Unlikely (3) MEDIUM RISK LOW RISK LOW RISK	LOW RISK	Acceptable Risk and no Further action required as long as Risk has been minimized as much as possible. Will require localized control measures

Residual Rating : Represents the Status of the Hazard if the control measures are followed

General Manager

Mayor



General Manager

Mayor

Special Event Resources

Special Event Transport Management Plan Template

Refer to Chapter 7 of the Guide for a complete description of the Transport Management Plan

I EVENT DETAILS

1.1 Event summary

Event Name: Parkes Field Day
Event Location: Parkes Racecourse
Event Date: 11/03/2016 Event Start Time: 10.00am Event Finish Time: 5.00pm
Event Setup Start Time: 8.00am Event Packdown Finish Time: 6.00pm
Event is ☒ off-street ☐ on-street moving ☐ on-street non-moving
☐ held regularly throughout the year (calendar attached)

1.2 Contact names

Event Organiser * Parkes Chamber Commerce
Phone: 6862 3699 Fax: 6862 3553 Mobile: 0427324487 E-mail: bosmac@bigpond.com
Event Management Company (if applicable).....
Phone:..... Fax:..... Mobile:..... E-mail:.....
Police Parkes Police
Phone: 6862 9977 Fax:..... Mobile:..... E-mail:.....
Council Parkes Shire Council
Phone: 68612333 Fax:..... Mobile:..... E-mail:.....
Roads & Traffic Authority (if Class I).....
Phone:..... Fax:..... Mobile:..... E-mail:.....

**Note: The Event Organiser is the person or organisation in whose name the Public Liability Insurance is taken out.*

1.3 Brief description of the event (one paragraph)

The field day is made up from all local business which has a focuses on the agricultural field. The aim of the day is to show case to the community what service and product are available in Parkes.



General Manager



Mayor

2 RISK MANAGEMENT - TRAFFIC

2.1 Occupational Health & Safety - Traffic Control

- ☒ Risk assessment plan (or plans) attached

2.2 Public Liability Insurance

- ☒ Public liability insurance arranged. Certificate of currency attached.

2.3 Police

- ☐ Police written approval obtained

2.4 Fire Brigades and Ambulance

- ☐ Fire brigades notified
☒ Ambulance notified

3 TRAFFIC AND TRANSPORT MANAGEMENT

3.1 The route or location

- ☒ Map attached

3.2 Parking

- ☒ Parking organised - details attached
☐ Parking not required

3.3 Construction, traffic calming and traffic generating developments

- ☐ Plans to minimise impact of construction activities, traffic calming devices or traffic-generating developments attached
☐ There are no construction activities, traffic calming devices or traffic-generating developments at the location/route or on the detour routes

3.4 Trusts, authorities or Government enterprises

- ☐ This event uses a facility managed by a trust, authority or enterprise; written approval attached
☐ This event does not use a facility managed by a trust, authority or enterprise

3.5 Impact on/of Public transport

- ☐ Public transport plans created - details attached
☐ Public transport not impacted or will not impact event

3.6 Reopening roads after moving events

- ☐ This is a moving event - details attached.
☐ This is a non-moving event.

3.7 Traffic management requirements unique to this event

- ☐ Description of unique traffic management requirements attached
☐ There are no unique traffic requirements for this event

3.8 Contingency plans

- ☐ Contingency plans attached



General Manager



Mayor

Class 2	3.9 Heavy vehicle impacts
	<input type="checkbox"/> Impacts heavy vehicles - RTA to manage <input type="checkbox"/> Does not impact heavy vehicles
Class 3	3.10 Special event clearways
	<input type="checkbox"/> Special event clearways required - RTA to arrange <input type="checkbox"/> Special event clearways not required
4 MINIMISING IMPACT ON NON-EVENT COMMUNITY & EMERGENCY SERVICES	
Class 3	4.1 Access for local residents, businesses, hospitals and emergency vehicles
	<input type="checkbox"/> Plans to minimise impact on non-event community attached <input checked="" type="checkbox"/> This event does not impact the non-event community either on the main route (or location) or detour routes
Class 2	4.2 Advertise traffic management arrangements
	<input type="checkbox"/> Road closures or restrictions - advertising medium and copy of proposed advertisements attached <input type="checkbox"/> No road closures or restrictions but special event clearways in place - advertising medium and copy of proposed advertisements attached <input type="checkbox"/> No road closures, restrictions or special event clearways - advertising not required
Class 3	4.3 Special event warning signs
	<input type="checkbox"/> Special event information signs are described in the Traffic Control Plan/s <input type="checkbox"/> This event does not require special event warning signs
Class 3	4.4 Permanent Variable Message Signs
	<input type="checkbox"/> Messages, locations and times attached <input type="checkbox"/> This event does not use permanent Variable Message Signs
Class 3	4.5 Portable Variable Message Signs
	<input type="checkbox"/> The proposed messages and locations for portable VMS are attached <input type="checkbox"/> This event does not use portable VMS
5 PRIVACY NOTICE	

The "Personal Information" contained in the completed Transport Management Plan may be collected and held by the NSW Police, the NSW Roads and Traffic Authority (RTA), or Local Government.

I declare that the details in this application are true and complete. I understand that:

- The "personal information" is being collected for submission of the Transport Management Plan for the event described in Section 1 of this document.
- I must supply the information under the Road Transport Legislation (as defined in the *Road Transport (General) Act 1999*) and the *Roads Act 1993*.
- Failure to supply full details and to sign or confirm this declaration can result in the event not proceeding.
- The "personal information" being supplied is either my own or I have the approval of the person concerned to provide his/her "personal information".
- The "personal information" held by the Police, RTA or Local Government may be disclosed inside and outside of NSW to event managers or any other person or organisation required to manage or provide resources required to conduct the event or to any business, road user or resident who may be impacted by the event.
- The person to whom the "personal information" relates has a right to access or correct it in accordance with the provisions of the relevant privacy legislation.


General Manager


Mayor

6 APPROVAL

TMP Approved by: Event Organiser Date

7 AUTHORISATION TO *REGULATE TRAFFIC

Council's traffic management requirements have been met. Regulation of traffic is therefore authorised for all non-classified roads described in the risk management plans attached to this TMP.

Regulation of traffic authorised by: Council Date

The RTA's traffic management requirements have been met. Regulation of traffic is therefore authorised for all classified roads described in the risk management plans attached to this TMP.

Regulation of traffic authorised by: RTA Date

* "Regulate traffic" means restrict or prohibit the passage along a road of persons, vehicles or animals (Roads Act, 1993). Council and RTA require traffic to be regulated as described in the risk management plans with the layouts installed under the direction of a qualified person.



General Manager



Mayor

Schedule I Form - Notice of Intention to Hold a Public Assembly

SUMMARY OFFENCES ACT 1988 - Sec 23

To the Commissioner of Police


1	<p>I, <u>James Haddon</u> (name) of <u>"Hillside" Coorambidge</u> (address) on behalf of <u>Parkes Chamber Commerce</u> (organisation) notify the Commissioner of Police that on the <u>11</u> (day) of <u>3</u> (month), <u>2016</u> (year), it is intended to hold <i>either:</i> (a) a public assembly, not being a procession, of approximately <u>250</u> (number) persons, which will assemble at <u>Parkes Racecourse</u> (Place) at approximately <u>7</u> am/pm, and disperse at approximately <u>6</u> pm/pm. <i>or</i> (b) a public assembly, being a procession of approximately (number) persons, which will assemble at approximately am/pm, and at approximately am/pm the procession will commence and shall proceed (Specify route, any stopping places and the approximate duration of any stop; and the approximate time of termination. A diagram may be attached.)</p>
2	<p>The purpose of the proposed assembly is <u>Field Day</u></p>



General Manager



Mayor

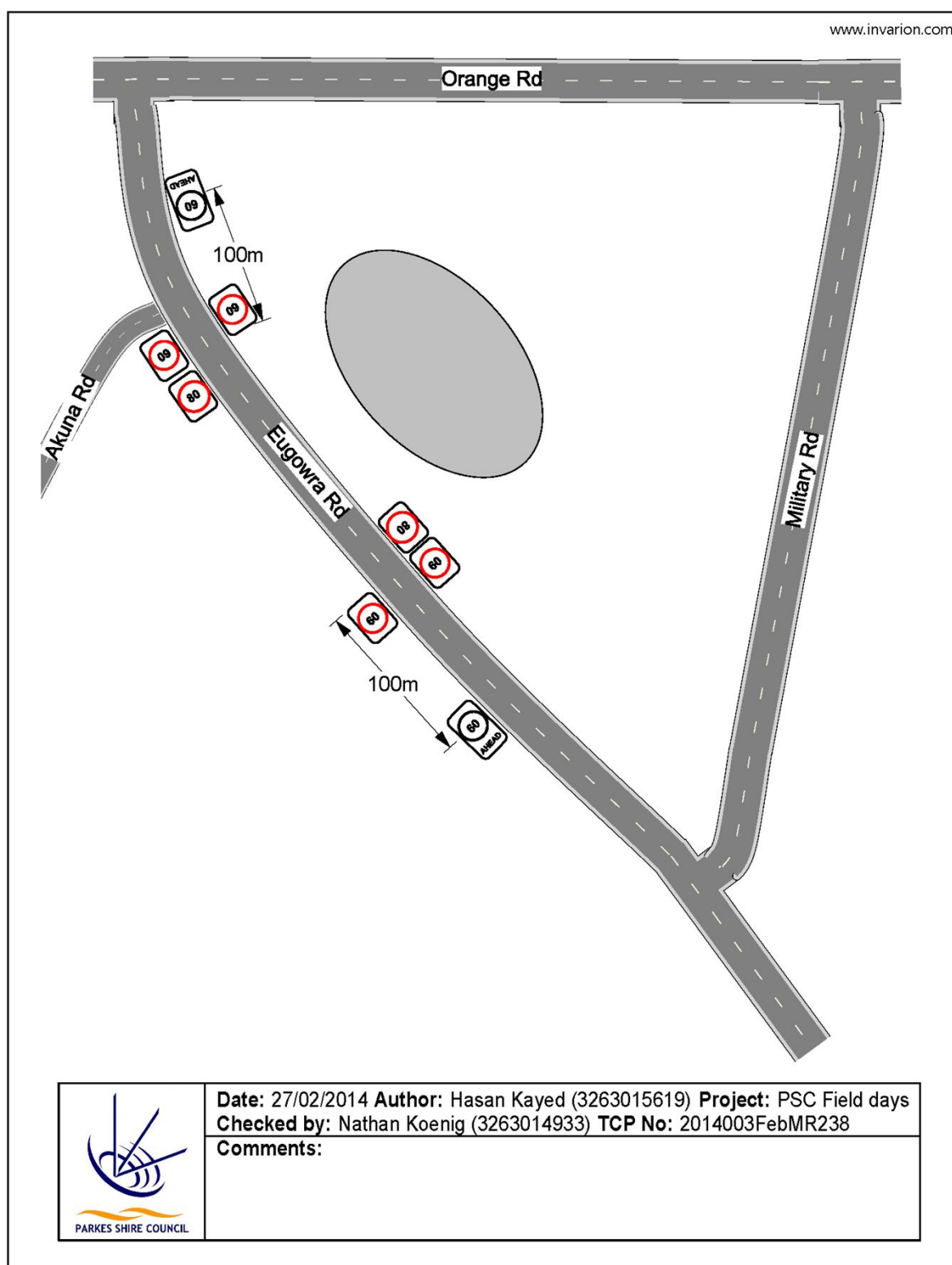
3	<p>The following special characteristics associated with the assembly would be useful for the Commissioner of Police to be aware of in regulating the flow of traffic or in regulating the assembly (<i>strike out whichever is not applicable</i>):</p> <p>(i) There will be (number) of vehicles and/or (number) of floats involved.</p> <p>The type and dimensions are as follows:</p> <p>.....</p> <p>.....</p> <p>.....</p> <p>(ii) There will be (number) of bands, musicians, entertainers, etc. which will entertain or address the assembly.</p> <p>(iii) The following number and type of animals will be involved in the assembly:</p> <p>.....</p> <p>.....</p> <p>(iv) Other special characteristics of the proposed assembly are as follows:</p> <p>.....</p> <p>.....</p>
4	<p>I take responsibility for organising and conducting the proposed assembly.</p>
5	<p>Notices for the purposes of the <i>Summary Offences Act 1988</i> may be served upon me at the following address:</p> <p>"Hillside" Cockamidera</p> <p>.....</p> <p>..... Postcode. 2870</p> <p>Telephone No. 0409910286</p>
6	<p>Signed </p> <p>Capacity/Title</p> <p>Date 15-2-16</p>



General Manager



Mayor





General Manager



Mayor

13.3 (DES) Rural Road Advisory Group Meeting

Executive Summary

A meeting of the Rural Road Advisory Group was held 4 February 2016 at Trundle. The Minutes of the meeting are attached for Council's consideration.

Background Information

The intention of the Rural Road Advisory Group is to provide a forum for discussion on proposed programs in relation to whether they satisfactorily address the needs of the rural community on a priority basis utilising available funds. The inaugural meeting was held 23 October 2013. Members of the Group represent the following key user groups:

- Peak Hill, Trundle, Tullamore, and Bogan Gate communities
- NSW Farmers
- Parkes, Peak Hill, Trundle, and Tullamore rural school bus runs
- Transport industry
- Parkes Shire Council.

Legislative or Policy Implications

Nil.

Progressive Delivery Program Implications

The resolution in this report will primarily effect the Delivery Program Future Direction relating to: *8. Maintain and improve the Shires Assets and Infrastructure*
8.2 Manage Road Assets

Predicted positive effect / opportunity for the Delivery Program: *Good*

The opportunity provided by consultation with an advisory group for the improvement of the road network supports this key Delivery Plan action.

Predicted negative / challenge to the Delivery Program: *Negligible*

The Group has no negative impacts.

Quadruple Bottom Line



Economic

★★★★☆



Environmental

★★★★☆



Social

★★★★☆



Civic Leadership

★★★★☆

Establishing a forum for consultation with key users for the utilisation of funding on preservation of assets has positive impacts across the Quadruple Bottom Line, addressing environmental and social problems in the road system, showing strong Civic Leadership.

General Manager

Mayor

Budget & Financial Aspects

The Group makes comments and/or recommendations on projects and funding allocations to assist Council to best utilise road budgets.

Recommendation

1. That the information on the Rural Roads Advisory Group meeting be noted.

Attachments

1. Minutes from the Rural Road Advisory Group meeting held 4 February 2016.



General Manager



Mayor

**MINUTES OF THE PARKES SHIRE COUNCIL RURAL ROAD ADVISORY GROUP
MEETING 4 February 2016 @ TRUNDLE**

Meeting Opened: 6.00pm

Present:

Cr Barbara Newton
Ben Howard - Director Engineering Services
Cr Ken McGrath
Graeme Hunter - NSW Farmers, Parkes
Gavin Tom - NSW Farmers
Owen Miller - NSW Farmers, Parkes
Gary Langley - NSW Farmers, Tullamore
Viv Bolam - Tullamore School Bus, East
Brian Byrne - Peak Hill Community Consultative Committee
Andrew Rawsthorne - Trundle Community Consultative Committee.
Peter Kelly - Trundle Community Consultative Committee
Robert Mortimer - Tullamore & District Community Consultative Committee
Rhonda Horsburgh - Tullamore & District Community Consultative Committee

Apologies:

Cr Ken Keith (Chair)
Kent Boyd - General Manager
Rob Staples - Manager Assets
Ashraf Hasan - PSC
Cr Alan Ward
Cr Louise O'Leary
Alan Magill - Transport industry
Peter McQuie - Western Road Liners
Garry Parker - Peak Hill School Bus
J or T Deaman - Trundle School Bus
Jeff Moody - Trundle School Bus
Barry Green - Goonumbla
Edgar Orr - Goonumbla

Minutes of the Last meeting:

Accepted.

Update on Current programs:

Works to allow Road Train and/or B Double access:

Yethra Road Replace damaged causeway \$170,000 - In Planning

Update on current Financial Assistance Grant - Road Component (assuming \$1,900,000)

Road Rehabilitation/Construction

Gravel Resheeting	80% Complete
Reseals - Rural	Complete
Reseals - Urban	Complete

Proposed Roads Program 2015/2016:

Rural Construction (\$170,000 in total available)

Program to be rolled into 2016/17 financial year. Adavale Lane adopted for inclusion into Rural Construction Program for 15/16 - 16/17.



General Manager



Mayor

Urban Construction (\$220,00 in total available)		Est. Cost	Status
Road #	Road Name		
	Renshaw Road	\$150,000	Completed
	Peak Hill Roads	\$70,000	Planning
2015/16 Roads to Recovery Program (\$1,778,376 in total available)			
Road #	Road Name		
SR125	Numulla Road	\$600,000	In Progress
SR126	Back Peak Hill Road	\$480,000	Completed
SR122	Boor Hill Road	\$348,000	In Progress
MR350N	Kadina Bridge	\$350,000	Planning
	Budget Allocation	\$1,778,000	
REPAIR Grant (\$400,000 in total available)			
Road #	Road Name		
MR348	Peak Hill - Tullamore Road	\$600,000	Project submitted
MR233	Renshaw - MaGirr Way	\$200,000	Project submitted
	Budget Allocation	\$400,000	
Special Rate Variation Projects (\$1,000,000 in total available)			
Road #	Road Name		
SR136	Coradgery Road	\$300,000	In Progress
SR221	Bulgandramine Road	\$200,000	Planning
	Rural Sealed Program	\$300,000	Completed
	Rural Unsealed Maintenance	\$200,000	In Progress
	Budget Allocation	\$1,000,000	
Capital Grants Projects			
Road #	Road Name		
MR350S	The Bogan Way	\$900,000	In Progress
SR83	Middle Trundle Road	\$440,000	Planning
SR40	Nelungaloo Rail Crossing	\$170,000	Completed
MR238	Mugincoble Silos Entrance	\$250,000	Planning
Financial Assistance Grant - Road Component (assuming \$1,868,386)			
Road Rehabilitation/Construction			
Gravel Resheeting:		\$829,829	
Road #	Road Name	Est. Cost	
SR1249	Five Chain Lane	\$87,547	In Progress
SR104	Adavale Lane	\$86,205	Completed
SR1158	Bruie Plains Road	\$83,616	Completed
SR40A	Gunningbland Road	\$125,625	In Progress
SR17	Kamandra Lane	\$75,367	Completed
SR14	Lake Metcalfe Road	\$44,436	Completed
SR77	Plowmans Lane	\$163,191	In Progress
SR125	Numulla Road	\$163,842	Completed



General Manager



Mayor

Rehabilitation		\$338,557	
	CBD Laneways	\$238,557	Planning
	Currajong Street	\$100,000	Completed
Reseals - Rural		\$400,000	Completed
Reseals - Urban		\$300,000	Completed

General Business:

- MR350S south of Gunningbland be considered for resealing under the Block Grant programs. Submitted as REPAIR Application for 15/16 - **Included in FCR funding**
- It was believed that MR348 west of Dunmore was to be resealed under the Block Grant programs. Ben to review and report back to meeting. **Completed under resal program**
- Get RRAG minutes out to papers Noted - Natasha Shingleton is contact for Tullamore. **The Chair proposed that instead of minutes being distributed perhaps Council could draft media release to assist articles.**
- MR348 tree roots west of railway line - **Completed. Committee very happy with outcome**
- MR354 causeway - every rain event, road is closed. This is disgusting considering this is a major road. Council to look at funding opportunities for upgrade. Possible signage in towns as advance warnings Noted grant funding to be identified. Garry Langley requested if Council would be in a position to support future funding opportunities. Ben advised Garry that he would have to table to Council as it would need to come under existing REPAIR program which has had its program adopted by Council. **Monitoring possible future grant funding applications**
- Trundle distance markers from Tullamore - BH advised this is RMS and would follow up - **Awaiting advice from RMS about delivery of signs.**
- No B-Double signage East of Parkes (East-West) - investigation required. **As above**

General Business Items from this meeting:

- Peter Kelly - Comments on SR83 Causeway - **Ben to investigate with Works Supervisors**
- Robert Mortimer - Causeway on Newpark Lane re: signage & depth indicators - **Ben to investigate**
- Owen Miller - Heavy patch on MR61W near "Fairview", West bound lane near centre line- **Ben to investigate**
- Gavin Tom - MR234 Causeway at Billabong Creek - **Ben advised that being regional road possible REPAIR application however upon review this project did not attract enough points for consideration. Ben to investigate other funding sources**
- Gavin Tom - Back Yamma Rd and Nash St intersection. - **Ben to investigate culvert and provide feedback**
- Peter Kelly - SR125 grading Nth MR348 - **Ben advised of the resheet completed. Ben to investigate.**
- Cr Newton - Sight distances at Rail Crossings between Tullamore - Bogan Gate. - **Ben advised committee of previous clearing exercise. Ben to investigate**
- Rhonda Horsburgh - Condition of Burra Rd and also Wattlebank Lane be **inspected - Ben to investigate**
- Garry Langley - Trees at Oaks Bridge - **Ben to discuss with Works Supervisors**
- Garry Langley - Mowing of MR354 - **Ben to discuss with P & G Coordinator**
- Robert Mortimer - Suckers at Middlefield Road - **Ben to Investigate**
- Graeme Hunter - AWB Heavy Patch and also severe edge drop 3.6kms East of Bogan Gate on MR61W (Westbound Lane) - **Ben to investigate**
- Peter Kelly - Can a sign be placed at SR175 Intersection with Black Range Rd - **Ben to investigate**



General Manager



Mayor

Recommendation from Committee:

1. That the meetings change from a rotational program that includes the villages to a system that fits best with the Committee. The current process is the rotation between Parkes, Peak Hill, Trundle and Tullamore each meeting. The motion has been moved to have every second meeting held in Parkes with the off meeting the respective village.

Moved: Graeme Hunter Seconded: Gavin Tom
Committee were all in favour of the motion proposed.

Next meeting:

6:00pm on 1 April 2016 at Parkes Shire Council Administration Centre.

Meeting closed: 7:30pm.

13.4 (DES) Tender for Provision of Demolition Services - Old Parkes Hospital



General Manager



Mayor

Executive Summary

The Demolition of the Old Parkes Hospital project is progressing. On-site investigations are nearing completion, along with intensive Reviews of the Environmental Factors Report, Hazardous Materials Building Survey Report and also Site Investigation for Contamination Report. Man proof fencing to secure the site has been completed in early 2016. It is intended to release the EOI documents to the market on during April 2016.

Background Information

See Report.

Legislative or Policy Implications

Local Government Act, 1993.

Local Government (General) Regulation, 2005.

Progressive Delivery Program Implications

The resolution in this report will primarily effect the Delivery Program Future Direction relating to: *8. Maintain and improve the Shires Assets and Infrastructure*

Predicted positive effect / opportunity for the Delivery Program: *Good*

Savings through competitive processes in Construction Practices support the delivery plan objectives under the functional areas for Maintain and Improve the Shires Assets and Infrastructure.

Predicted negative / challenge to the Delivery Program: *Minor*

There are no negative implications resulting from the tender.

Quadruple Bottom Line



Economic

★★★★☆



Environmental

★★★★☆



Social

★★★★☆



Civic Leadership

★★★★☆

The competitive tendering process provides positive Economic, Environmental, Civic Leadership and Social outcomes for the Quadruple Bottom Line.

General Manager

Mayor

Budget & Financial Aspects

Parkes Shire Council have previously entered into a Heads of Agreement with Health Infrastructure.

Recommendation

1. That Council proceed to Expression of Interest phase for the Tender for Provision of Demolition Services, Old Parkes Hospital upon completion of the associated tender documents as outlined in Section 166, Option (b).
2. Following the EOI phase that Council proceed to Selective Tendering for the Tender for Provision of Demolition Services, Old Parkes Hospital as outlined in Section 168, Selective Tendering Method.

Report

The Demolition of the Old Parkes Hospital project is progressing. On-site investigations are nearing completion, along with intensive Reviews of the Environmental Factors Report, Hazardous Materials Building Survey Report and also Site Investigation for Contamination Report. Man proof fencing to secure the site has been completed in early 2016. It is intended to release the EOI documents to the market on during April 2016.

Council called for Expressions of Interest (EOI) from interested parties for the services of a qualified Project Manager to manage the demolition of the Old Parkes Hospital. Council received 3 submissions prior to the closing deadline of Friday 19 February, with an additional submission received after the closing date. Following a review of the submissions, Council awarded the project to Upright Management and Mr Duncan Blair.

Upright Management have proven experience working with Parkes Shire Council and are currently managing projects on behalf of Council with Mr Wayne Harris ably managing the construction of the Parkes Airport Terminal build and Mr Duncan Blair currently overseeing the delivery of the new synthetic hockey field at McGlynn Park.

The method of EOI meets the current procurement policy adopted by Council which requires the department to obtain 3 written quotes.

Council is currently in the process of inviting tenders for the Demolition works of the Old Parkes Hospital, Coleman Road, Parkes.

166 Council to decide whether tenders are to be by open tendering or selective tendering

Whenever a council is required by [section 55](#) of [the Act](#) to invite tenders before entering into a contract, the council must decide which of the following tendering methods is to be used:

- (a) the open tendering method by which tenders for the proposed contract are invited by public advertisement,
- (b) the selective tendering method by which invitations to tender for a particular proposed contract are made following a public advertisement asking for expressions of interest,
- (c) the selective tendering method by which recognised contractors selected from a list prepared or adopted by the council are invited to tender for proposed contracts of a particular kind.



General Manager



Mayor

168 Selective tendering method by which invitations to tender for proposed contract are made following public advertisement asking for expressions of interest

- (1) A council that decides to use the selective tendering method referred to in clause 166
 - (b) for allocating a particular proposed contract must publish in the relevant newspapers an advertisement inviting applications from persons interested in tendering for the proposed contract.
- (2) Every such advertisement must include:
 - (a) a brief description of the work, goods, facilities, services or property concerned, and
 - (b) the name of a person to whom requests for information concerning the proposed contract may be addressed and how the person can be contacted, and
 - (c) the deadline for submitting applications.
The deadline must be a specified time on a date that is at least 21 days after the date of publication or first publication of the advertisement.
- (3) A council must consider all applications made in response to such an advertisement and, in so doing, must take into account:
 - (a) the experience of the applicants in fulfilling the requirements of similar contracts, and
 - (b) the capacity of the applicants to fulfil the requirements of the proposed contract.
- (4) After considering the applications, the council may either:
 - (a) send invitations in writing to all applicants, or such of them as the council thinks will be able to fulfil the requirements of the proposed contract, to tender for the proposed contract, or
 - (b) decline to invite tenders from any of the applicants.
- (5) In inviting tenders from applicants, the council must:
 - (a) invite them to submit tenders to the council by the deadline specified in the invitations, and
 - (b) give details of where and when tender documents relating to the proposed contract can be obtained and the purchase price of those documents.
The deadline must be a specified time on a date that is at least 21 days after the date of the invitation.
- (6) The tender documents relating to the proposed contract must comply with clause 170.

The demolition works procurement related activities will be conducted in a manner that complies with the Councils Procurement and Disposal Policy requirements.

Quality, price, delivery and service shall generally be considered the main criteria in assessing Council's procurement and disposal of goods and services together with experience, conformance with specifications (including environmental performance), local benefit, WHS record and systems and project specific matters.

Council expects its contractors and suppliers to comply with ethical business standards and practices in its procurement activities. Council shall strictly implement its Code of Conduct, guidelines and other relevant policies on matters relating to its procurement activities. All staff are required to consistently apply and implement Council's procurement policies and procedures. Appropriate remedial action shall be taken for non-compliance.



General Manager



Mayor

With regards to the Principal Works Contracts, full tendering procedures will be in place with a process that meets the requirements of the Local Government Act 1993 (S55) and the Local Government (General) Regulation 2005.

It is essential that forward planning of this process occurs in order to allow time for both councils and potential suppliers to comply with policy and tendering requirements.

All communications with potential tenderers will be conducted within strict probity and risk management frameworks to ensure accountability and transparency. The key principles of the Code of Conduct include Integrity, Leadership, Impartiality, Accountability, Openness and Honesty.

It is understood that Parkes Shire Council expects all its representatives, staff and Councillors to behave ethically. We are all required to abide by a written Code of Conduct. The Council also expects private industry and its representative to maintain similar standards of ethical conduct in their dealings with Council.

There are three main principles that form the basis of Parkes Shire Council's business agreements. Firstly, there is the need to get the best possible value for public money. Secondly, Local Benefit and thirdly Council needs to demonstrate impartiality and fairness at all stages of the process.

These principles enable suppliers to promote their interests productively and avoid potentially questionable activity. Those providing goods and services also benefit from the assurance that their competitors are required to behave in accordance with the same guidelines.

Value For Money is determined by considering all the factors which are relevant to a particular process. For example, quality, reliability, timeliness, service, initial and ongoing costs are all factors which can make a significant impact on benefits and costs. Value for money does not mean 'lowest price'. However, the lowest price bid might offer best value if it meets other essentials such as quality and reliability.

Local Benefit as one of the selection criteria for assessing tenders, Council is actively encouraging and promoting business and industry within the Parkes Shire Council local government area without conferring an improper advantage or breaching the Trade Practices Act.

Impartiality And Fairness are about being objective, even-handed and reasonable. An impartial person will try objectively to establish criteria for determining best value for money and will work hard to objectively assess each tender against criteria. A fair person would not for example change or introduce new selection criteria midway through the tendering process without advising all tenderers.

Fairness does not necessarily mean pleasing everyone. Some people are occasionally adversely affected by fair decisions. Council operates from a viewpoint where it wishes to be fair in all its dealings and minimise where possible, any adverse effects of its decisions.



General Manager



Mayor

Based on the Procurement Methodology, the following procurement and contract methodology for the Principal Works Contract(s) has been provided for Council decision:

- Public Expression of Interest (EOI) process (priced & non-priced), with the shortlisting of a minimum of three selective Tenderers.
- Early Contractor Involvement process with the selective Tenderers delivering a minimum of three DD&C Tenders for evaluation.
- Separable portions for the associated supporting infrastructure works to provide Council with the opportunity to progress such works independently of the Principal Works Contract(s).

Attachments

Nil



General Manager



Mayor

14 DIRECTOR INFRASTRUCTURE REPORT

14.1 (DI) Lake Endeavour Dam Safety Upgrade Completion Report

Executive Summary

The Lake Endeavour Dam Safety Upgrade Project has been completed. The Project has addressed the deficiencies identified by the Dam Safety Committee including increasing the available spillway capacity and embankment freeboard, strengthening the dam embankment and spillway training wall, and measures to prevent piping of the embankment and foundations.

Contract Works reached practical completion on the 18th of December 2015. The completion of the Contract Works were delayed by 26 weeks, of which approximately seven weeks were approved Extensions of Time. The current focus is on the Dam Safety Committee approval, revising the Emergency Management Plans and developing the 12 month Defect Liability Period Action Plan.

Background Information

The project is funded under the NSW Country Towns Water and Sewerage Scheme and has received 50% funding for the total project cost.

Legislative or Policy Implications

The works were required to bring the dam up to the ANCOLD design requirements for large dams. In NSW, these requirements are overseen by the NSW Dam Safety Committee, empowered through the Dams Safety Act.

Progressive Delivery Program Implications

The resolution in this report will primarily effect the Delivery Program Future Direction relating to: *8. Maintain and improve the Shires Assets and Infrastructure*

Predicted positive effect / opportunity for the Delivery Program: *Excellent*

Demonstrated Civic leadership and environmental stewardship

Predicted negative / challenge to the Delivery Program: *Low*

The project has been included in the current Delivery Program and has been funded by the NSW State Government.

Quadruple Bottom Line



Economic

★★★★☆



Environmental

★★★★★



Social

★★★★★



Civic Leadership

★★★★★

General Manager

Mayor

Budget & Financial Aspects

Council's Estimated Capital Cost for the proposed works was \$11.7M, with an additional \$0.5M required due to design changes once foundation conditions and other unknown components were exposed.

The following Ministerial Offers have been received:

- Initially for \$4.925M (being 50% of \$9.85M excluding GST) for the Construction Works Tendered Sum plus actual costs to date plus committed costs for project delivery.
- Second offer dated 13th of November for \$725,215 (being 50% of \$1,450,428 excluding GST) for the early warning system, risk allowance, site clearing and associated works.

NSW DPI Water has approved five progress claims of \$5,417,499.87 inclusive of GST. Council is progressing the invoice associated with the second funding offer for \$725,215 (being 50% of \$1,450,428 excluding GST).

Council has previously advised the Minister that there have been significant additional works due to unforeseen foundation conditions during the Project Implementation Phase, resulting in the significant rock fill shortages, the re-engineering of the training wall strengthening works and the significant increases to the reinforced backfill concrete works. NSW Public Works, as Council's Dam Engineering consulting expertise, confirmed the works were required and were not included at the time of tender, as such the works should be included in the funding agreement. Council has advised the Minister its' intention is to seek further financial assistance for these works. Council's estimates for these works total \$900,000 (excluding GST).

The total project expenditure as at mid-February 2016 was \$11,708,437, with the remaining project contingency at \$101,742.

Recommendation

- That the information regarding Lake Endeavour be received and noted.

Attachments

Nil.



General Manager



Mayor

14.2 (DI) Relining of Council Sewer Network

Executive Summary

Council previously resolved to participate in the CENTROC Water Utilities Regional Sewer Relining Contract for a three year period. Council has budgeted \$600,000 per year towards investigation and renewal works for the sewer network. These works are nominated in Council's Sewer Asset Management Plan and are required to reduce the backlog of works, that is, sewer mains that have reached the end of their useful life.

Traditionally, using internal labour, Council has struggled to keep up the rate of renewal with the rate of depreciation, especially as there are a number of very deep sewer lines, requiring significant investment in time and resources to renew safely.

The relining technology compares to Council's and industries \$/m rate at depth of sewer of about 1.8m. Deeper than this, the relining method presents significant savings, as well as presents a far less intrusive method of construction for sewers that run under road, rail or other infrastructure or require access to residential backyards.

The contractor engaged to undertake the relining works has been trialling a newer technology of lining which allows them to patch only small sections, 0.6 - 1.2m, of pipe, as well as penetrate the exterior of the pipe from above ground to repair any structural cracking. This is being trialled in Parkes for the first time in a regional area in NSW. This method provides further time and resources savings as well as flexibility in application, where in previous relining activities, any structural cracking of pipes still required digging and repairing prior to relining, as well as lining of pipes being required for the full length.

Background Information

The tradition approach has been to dig and replace either sections of or entire lengths of main as they reach failure. Using newer CCTV technology to determine the condition of pipes and relining technology to renew full lengths of pipe now provides a more cost effect and less intrusive method of renewing mains.

Council has previously participated in the regional contract for a three year period and significantly reduced the high risk backlog of sewer mains requiring renewal.

Legislative or Policy Implications

Nil.



General Manager



Mayor

Progressive Delivery Program Implications

The resolution in this report will primarily effect the Delivery Program Future Direction relating to: *8. Maintain and improve the Shires Assets and Infrastructure*

Predicted positive effect / opportunity for the Delivery Program: *Excellent*

Demonstrated Civic leadership and environmental stewardship.

Predicted negative / challenge to the Delivery Program: *Low*

The project has been included in the current Delivery Program and has been funded.

Quadruple Bottom Line



Economic ★★★★★



Environmental ★★★★★



Social ★★★★★☆



Civic Leadership ★★★★★

Budget & Financial Aspects

The annual sewer network renewal budget is \$600,000.

Recommendation

1. That the information regarding the relining of Council's sewers be received and noted.

Attachments

Nil.

General Manager

Mayor

14.3 (DI) IPART Review of Compliance Burdens LG Water and Sewer

Executive Summary

IPART released the Draft Report - Review of reporting and compliance burdens on Local Government in January 2016. The report makes 49 draft recommendations aimed at addressing inefficient, unnecessary or excessive burdens placed on Council's by the NSW Government in relation to reporting, planning or compliance.

Three recommendations were made in relation to the management of water and sewer by Council's and another two recommendations specifically around the management of aerated on-site wastewater management systems (septic systems):

- That the Department of Primary Industries Water (DPI Water) undertake central water planning for Local Water Utilities (LWUs) to ensure that water supply and demand options are considered in the context of catchments, replacing the water planning LWUs currently undertake individually through Integrated Water Cycle Management Strategies.
- That the NSW Government enable LWUs with sufficient capacity to be regulated under the Water Industry Competition Act 2006 as an alternative to their current regulation under the Best-Practice Management of Water Supply and Sewerage Framework and section 60 of the Local Government Act 1993.
- That DPI Water amend the Best-Practice Management of Water Supply and Sewerage Guidelines to:
- streamline the NSW Performance Monitoring System to ensure each performance measure reported is:
 - linked to a clear regulatory objective
 - used by either most Local Water Utilities (LWUs) or DPI Water for compliance or meaningful comparative purposes
 - not in excess of the performance measures required under the National Water Initiative, and
 - not duplicating information reported to other State agencies.
- reduce the number of performance measures and/or the frequency of reporting for small LWUs with fewer than 10,000 connections
- align trade waste reporting with other performance reporting, on a financial year basis, subject to consultation with LWUs, LGNSW and the Water Directorate, and implement a risk-based auditing regime for LWU wanting to pay a dividend to their council's general fund.
- That NSW Health determine a standardised service report template to be used by technicians undertaking quarterly servicing of aerated wastewater treatment systems, in consultation with councils.
- That the Local Government (General) Regulation 2005 be amended to require service reports to be provided to councils using the template determined by NSW Health as a standard condition of approval to operate an aerated wastewater treatment system.



General Manager



Mayor

The CENTROC Water Utilities Alliance has worked with the NSW Water Directorate and LGNSW to develop a position paper, with the approval of the CENTROC Board, which has been submitted to IPART in response to the Draft Report.

Council's General Manager was asked to represent the opinions of the CENTROC Council's at a roundtable discussion with IPART on the 8th of February.

Background Information

Nil.

Legislative or Policy Implications

There is reference in the third recommendation to a change of Legislative and Regulatory mechanisms for Council's to manage water and sewerage businesses, however, it is doubtful that this would apply to Parkes Shire.

Some of the recommendations would require changes to the existing Local Government Act or other Acts, before any change could be implemented.

Progressive Delivery Program Implications

The resolution in this report will primarily effect the Delivery Program Future Direction relating to: *8. Maintain and improve the Shires Assets and Infrastructure*

Predicted positive effect / opportunity for the Delivery Program: *Average*

Demonstrated Civic leadership and environmental stewardship.

Predicted negative / challenge to the Delivery Program: *Low*

The project has been included in the current Delivery Program and has been funded by the NSW State Government.

Quadruple Bottom Line



Economic ★★☆☆☆



Environmental ★★☆☆☆



Social ★★☆☆☆



Civic Leadership ★★☆☆☆

Budget & Financial Aspects

Nil.

Recommendation

1. That the information in the IPART report be received and noted.

Attachments

Nil.

General Manager

Mayor

15 CONSIDERATION OF COMMITTEE MINUTES

15.1 Committee Minutes - Parkes Elvis Festival Committee Meetings held 9 December 2015 and 3 February 2016

Executive Summary

Meetings of the Elvis Festival Committee were held at the Parkes Shire Council on 9 December 2015 and 3 February 2016. The Minutes are attached for Council's endorsement.

Background Information

The Elvis Festival Committee was established as a Section 355 Committee of Parkes Shire Council in pursuance of Council Resolution Number passed on 18 March 2014.

The purpose of the Committee is :

- To be the Peak Organising body for the Parkes Elvis Festival;
- To add value by providing a clear vision for the future of the Festival, explore areas of growth, quality improvement, development and sustainability,
- To oversight the successful staging of the annual Elvis Festival for the community of Parkes
- To review and approve long term strategic plan, annual plan, long term budget
- Oversight the implementation of the annual plan
- Oversight legal contractual arrangements, sponsorship, insurance etc.

The inaugural meeting of this Committee was held on 08 May 2014.

Legislative or Policy Implications

Section 355 of the *Local Government Act 1993*. Delegations pursuant to section 377 are included in the Committee Charter.

Progressive Delivery Program Implications

The resolution in this report will primarily effect the Delivery Program Future Direction relating to: *6. Enhance Recreation and Culture*

Predicted positive effect / opportunity for the Delivery Program: *Good*

Predicted negative / challenge to the Delivery Program: *Moderate*

Quadruple Bottom Line



Economic

★★★★☆



Environmental

★★★★☆



Social

★★★★☆



Civic Leadership

★★★★★

General Manager

Mayor

Budget & Financial Aspects

Nil.

Recommendation

1. That the Minutes of the Elvis Festival Committee meetings held on 9 December 2015 and 3 February 2016 be noted and the recommendations of the Committee be endorsed by Council.

Attachments

1. Minutes of the Elvis Festival Committee meeting held 9 December 2015
2. Minutes of the Elvis Festival Committee meeting held 3 February 2016



General Manager



Mayor



PARKES SHIRE COUNCIL

Our Mission: To Deliver Progress and Value to our Community

ELVIS FESTIVAL COMMITTEE

Our Communities Vision:

*In 2022 the Parkes Shire will be a progressive regional centre,
embracing a national logistics hub with vibrant communities,
diverse opportunities, learning and healthy lifestyles.*

MINUTES

WEDNESDAY 9 DECEMBER 2015

Minutes of the Parkes Shire Council's Elvis Festival Committee held at the Council Administration Centre, 2 Cecile Street, Parkes, commencing at 4.00pm for the purpose of considering the items included on the Agenda.

GENERAL MANAGER: Kent Boyd

General Manager

Mayor

Parkes Shire Council
Elvis Festival Committee Meeting 09 December 2015

Minutes

Elvis Festival Committee Meeting

Minutes of the Elvis Festival Committee Meeting held in the Council Chambers, 2 Cecile Street on Wednesday 9 December 2015 at 4.00pm.

PRESENT

Mayor Ken Keith
Deputy Mayor Barbara Newton
Anne Steel - Elvis Revival Inc. Representative
Ali Creith - Community Representative
Geoff Rice - Parkes Chamber of Commerce Representative

Together with:
Les Finn - Director Technology and Corporate Services
Anna Wylie - Economic and Business Development Manager
Owen Jensen - Chief Financial Officer
Emily Mann - Elvis Festival Director

MEETING COMMENCEMENT

The Meeting commenced at 4.10pm

1 APOLOGIES

That the apologies of

Ken McGrath - Elvis Revival Inc. Representative, John Kennedy Parkes Chamber of Commerce representative

Moved Cr Barbara Newton, Seconded Anne Steel

CARRIED

2 CONFIRMATION OF MINUTES OF PREVIOUS MEETING

That the Minutes of the Parkes Shire Council's Elvis Festival Committee Meeting held on Wednesday 4 November 2015 copies of which have been forwarded to Committee members, be confirmed.

Moved Geoff Rice seconded Anne Steel.

CARRIED

3 DECLARATIONS OF INTEREST

Nil.



General Manager



Mayor

Parkes Shire Council
Elvis Festival Committee Meeting 09 December 2015

Minutes

4 MINUTES ITEMS

4.1 2016 Ticket Sales Report as at 30 November 2015

Executive Summary

Sales for ticketed 2016 Festival events commenced on Monday 14 September 2015.

Recommendation

1. That the information be received and noted.

Resolution

That the information be received and noted.

Moved Ali Creith, seconded Anne Steel.

CARRIED

4.2 Event Planning Update - December 2015

Executive Summary

The Event Planning Update will be a regular report on the agenda to outline the key activities the Festival Director has undertaken to effectively plan and deliver the Festival.

Recommendation

1. That the information be received and noted.

Resolution

1. That the information be received and noted.
2. That Council, Northparkes Mine and RMS be requested to ask staff through their internal processes and the Chamber of Commerce circulate members asking for volunteers for the Festival.

Moved Councillor Barbara Newton, seconded Ali Creith.

CARRIED



General Manager



Mayor

Parkes Shire Council
Elvis Festival Committee Meeting 09 December 2015

Minutes

5 GENERAL BUSINESS

- 5.1 The Economic and Business Development Manager tabled an informal package for use by ERI when considering contributing to the future vibrancy of the Festival by co-funding an Elvis statue for year round promotion.

6 CONFIDENTIAL BUSINESS

The meeting of the Elvis Festival Committee was closed to the public at 4.27pm

The Chair asked the Meeting whether it agreed that the items listed as Confidential appeared to be items which should be discussed in closed session for the reasons given.

RECOMMENDATION OF THE COMMITTEE

That the meeting be closed for consideration of the listed items as they involve: information that would, if disclosed confer a commercial advantage on a person with whom the Committee is conducting (or proposes to conduct) business, personnel matters concerning particular individuals (other than Councillors) and commercial information of a confidential nature that would if disclosed prejudice the commercial position of the person who supplied it.

Councillor Barbara Newton, seconded Anne Steel

CARRIED

6.1 Elvis Financials as at 30 November 2015

Prepared By: Chief Financial Officer - Treasurer

Executive Summary

The financial statements for the 2016 Elvis Festival activity within council as at 30 November 2015 have been prepared including a comparison to the 2016 Elvis Festival Budget.

Recommendation

1. That the financial information as at 30 November 2015 be received and noted.

Resolution

1. That the financial information as at 30 November 2015 be received and noted.
2. That Cathie Thompson be thanked for the extra duties performed in assisting with financial control of Home Hosting.

Moved Owen Jensen, seconded Councillor Barbara Newton.

CARRIED



General Manager



Mayor

Parkes Shire Council
Elvis Festival Committee Meeting 09 December 2015

Minutes

6.2 Purchase of Relocatable Shade Structure

Prepared By: Chief Financial Officer - Treasurer

Executive Summary

The Committee is aware of the need for adequate shade in the main performance area of Cooke Park during the Elvis Festival. Changes to the stage and seating configuration have necessitated consideration for a more permanent shade solution to be implemented.

Recommendation

1. That the information relating to the purchasing of a relocatable shade structure in Cooke Park be received and noted.

Resolution

1. That the information be received and noted and that the action be endorsed for Council's support at the next Quarterly budget Review.

Moved Anne Steel, seconded Councillor Barbara Newton.

CARRIED

7 NEXT MEETING DATE

The Committee agreed that due to the work schedule and load associated with the Festival delivery, the next meeting be scheduled for Wednesday 03 February 2016.

There being no further business the Chair declared the meeting closed at 4.48pm.



General Manager



Mayor



PARKES SHIRE COUNCIL

Our Mission: To Deliver Progress and Value to our Community

ELVIS FESTIVAL COMMITTEE MEETING

Our Communities Vision:

*In 2022 the Parkes Shire will be a progressive regional centre,
embracing a national logistics hub with vibrant communities,
diverse opportunities, learning and healthy lifestyles.*

MINUTES

3 FEBRUARY 2015

Minutes of the meeting of the Parkes Shire Council's Elvis Festival Committee held at the Council Administration Centre, 2 Cecile Street, Parkes, commencing at 4:00pm for the purpose of considering the items included on the Agenda.

GENERAL MANAGER: Kent Boyd

A stylized signature in black ink, likely belonging to the General Manager.

General Manager

A stylized signature in black ink, likely belonging to the Mayor.

Mayor

Parkes Shire Council
Elvis Festival Committee Meeting - 3 February 2016

Minutes

Elvis Festival Committee Meeting

Minutes of the Elvis Festival Committee Meeting held in the Council Chambers, 2 Cecile Street on Wednesday 3 February 2016 at 4.00pm.

PRESENT

Mayor Cr Ken Keith (Chair)
Deputy Mayor Cr Barbara Newton

Les Finn - Director Technology and Corporate Services
Owen Jensen - Chief Financial Officer
Emily Mann - Elvis Festival Director
Beth Link - Festival Sponsorship and Marketing Coordinator

Anne Steel - Elvis Revival Inc. (ERI)
Lorraine Job - Elvis Revival Inc. (ERI)
Michelle Roberts - Elvis Revival Inc. (ERI) (as an observer)

Geoff Rice - Parkes Chamber of Commerce

Ali Creith - Community Representative

MEETING COMMENCEMENT

The Meeting commenced at 4:05pm.

1 APOLOGIES

That the apologies of Cr Ken McGrath - Elvis Revival Inc, Anna Wyllie - Economic & Business Development Manager and John Kennedy - Parkes Chamber of Commerce be noted.

Moved Ali Creith, seconded Anne Steel.

CARRIED

2 CONFIRMATION OF MINUTES OF PREVIOUS MEETING

That the Minutes of the Parkes Shire Council's Elvis Festival Committee Meeting held on Wednesday 9 December 2016 copies of which have been forwarded to Committee members, be confirmed.

Moved Anne Steel, seconded Cr Barbara Newton.

CARRIED

3 DECLARATIONS OF INTEREST

Nil.



General Manager



Mayor

Parkes Shire Council
Elvis Festival Committee Meeting - 3 February 2016

Minutes

4 MINUTES ITEMS

4.1 2016 Ticket Sales Report

Executive Summary

Sales for ticketed 2016 Festival events commenced on Monday 14 September 2015.

Recommendation

1. That the information be received and noted.

Resolution

That the information be received and noted.

Moved Geoff Rice, seconded Lorraine Job.

CARRIED

4.2 Event Planning Update - February 2016

The Event Planning Update will be a regular report on the agenda to outline the key activities the Festival Director has undertaken to effectively plan and deliver the Festival.

Recommendation

1. That the information be received and noted.

Resolution

1. That the information be received and noted.
2. That the following matters be placed on a future Agenda for discussion by the committee:
 - The arrival of the Elvis Express at the Station - further mitigation of risks
 - Reintroduction of the Memphis Satellite Stage - entertainment at northern end of Elvis Boulevard and strategies to achieve this
 - Investigate shade sail or equivalent for the area between the stage and audience shelter in Cooke Park

Moved Councillor Barbara Newton, seconded Geoff Rice.

CARRIED



General Manager



Mayor

Parkes Shire Council
Elvis Festival Committee Meeting - 3 February 2016

Minutes

5 GENERAL BUSINESS

1. A suggestion was made that if Canon Australia participate at a future festival a more suitable location for their photo booth be investigated.
2. The Chief Financial Officer provided indicative figures in relation to the financial performance of the 2016 Festival. However, undertook to provide a full financial report to the next meeting once all invoices had been paid and income received.
3. The meeting was informed that following a review of Council's involvement with the Home Hosting Scheme a decision had been taken to seek a venture partner via public advertisement to attract suitable industry qualified providers for the Scheme. The meeting was also informed that discussions were being held with the current providers advising them of Council's decision.
4. ERI representative Lorraine Job advised that at their recent Committee meeting they had discussed the suggestion that ERI financially contributes to the erection of a suitable statue or similar in the CBD precinct as a lasting testament to the volunteers who contributed to the Festival over its first 25 years. ERI would like to take up the invitation to meet with Council staff to discuss the finer details of the proposal. It was agreed that a meeting be held as soon as possible given the long lead time required for the matter to be complete in time for the next Festival.
5. ERI Representative Anne Steel inquired about whether a Feature Artist has been secured for the 2017 Festival. The Mayor responded that negotiations were underway for a suitable Artist and more details will be made available shortly.

6 CONFIDENTIAL BUSINESS

Nil

7 NEXT MEETING DATE

The next meeting of the Elvis Festival Committee is scheduled for Wednesday 2 March 2016.

There being no further business the Chair declared the meeting closed at 4:55pm.



General Manager



Mayor

15.2 Committee Minutes - Parkes Sports Council Meeting held 9 February 2016

Executive Summary

The Minutes of the Parkes Sports Council Meeting held on 9 February 2016 are presented for the information of Council.

Background Information

The Parkes Sports Council (a Section 355 Committee of Council) maintains the sporting fields of Parkes and prepares grounds for user groups. Fees are raised from member groups, which are used to subsidise the cost of maintenance of grounds and plant replacement.

Legislative or Policy Implications

The Sports Council operates as a Section 365 committee of Council.

Progressive Delivery Program Implications

The resolution in this report will primarily effect the Delivery Program Future Direction relating to: 2. *Improve Health and Well Being*

Predicted positive effect / opportunity for the Delivery Program: *Good*

Predicted negative / challenge to the Delivery Program: *Low*

Quadruple Bottom Line



Economic ★★☆☆☆



Environmental ★★★★★



Social ★★★★★



Civic Leadership ★★★★★

The provision of quality sporting fields enhances Council's community reputation and can result in an injection of funds into the community through sports tourism.

Budget & Financial Aspects

Parkes Shire Council contributes funds annually to the Sports Council to augment the fees collected from the sporting groups, which is used for sporting field maintenance and plant replacement.

Recommendation

1. That the minutes of the Parkes Sports Council meetings held on 9 February 2016 are received and noted.

Attachments

1. Minutes of the Parkes Sports Council held on 9 February 2016.

General Manager

Mayor



Record of Meeting

Minutes of the Management Committee meeting held on 9 February 2016 commencing at 7:34pm.

Attendance

Al Gersbach (Chairperson, Senior Rugby), Anthony McGrath (Secretary), Luke Nash (Treasurer), Michael Greenwood (Senior Rugby League, Council representative), Greg Morrissey (Junior Cricket, School Sport), Sam Cox (Little Athletics), Louise O'Leary (Peak Hill Sports Council, Council Representative), Robert Wally Norman (Netball, Street Basketball), Noel Huggert (Touch), Greg Duffy (Community Representative), Laurie Wakefield (Parkes Hockey Inc), Jodie Goonery (Parkes Spacemen Rugby League), Ricky Newham (Parkes Spacemen Rugby League).

Note: Quorum is 7 members (including 5 from Sporting Groups and 2 Office Bearers).

Apologies

Denis Howard (VP, Golf), Jaimee Timmins (Rugby League), Gail Bartley (Community, Grants Committee)

Welcome

Chairman welcomed all attendees to the meeting, particularly Luke Nash who just returned from overseas and Ricky Newham and Jodie Goonery who were attending their first meeting.

Confirmation of Minutes of Previous Meeting

Minutes of previous meeting were distributed to all affiliates. Moved by A McGrath that the minutes of the previous meeting be confirmed as a true and correct record. Seconded by Michael Greenwood. Carried.

Business Arising

Cr Greenwood relayed back a question from Council regarding the movement of funds from November to January. Luke stated that the major component was a \$26k payment of employee annual leave entitlements to Parkes Shire Council.

Action: Luke to provide a full financial report for Council.

Outstanding Items / Council Sport Projects Update

- See attached Sport Projects Update report.

Sporting Facilities Development Committee (SFDC)

Sports facilities committee met on 2 February 2016. The following items were discussed:

- The Northparkes Oval shade shelter (from a Northparkes Mine grant in September 2014) had not started. David Ramsay undertook to attend to it.

General Manager

Mayor

- A list of possible projects for the 2016/17 budget was discussed at the meeting including:
 - Storage sheds at Northparkes and Woodward
 - Hydrology study for Cheney Parkes
 - Planning work for Spicer Oval redevelopment
 - Pioneer Oval Lighting Upgrade
 - Extension of irrigation at McGlynn Park (south of Turf2)
- It was noted that lighting on Stephen Davies Field and some lights on Cheney Park would be upgraded using Section 94 funds in this year's current budget.
- Indicative costs to be determined and presented to March meeting.
- Total budget for 2016/17 is \$200k
- Owen Jensen also noted that there were other sports facilities up for possible inclusion in the budget for 2016/17.

The next meeting will be held on 15 March 2016.

Correspondence

The following correspondence was recorded since the last meeting:

1. Minutes of December meeting distributed to all groups.
2. Letters and cheques sent to winners of Harrison Bursary.
3. Email sent to Parkes Cricket regarding security of Northparkes amenities.
4. Media release regarding Parkes Shire Sports Awards.
5. Email advice to all groups about the public meeting on the future of the Spicer Park Grandstand.
6. Email request to David Ramsay to address the salinity issue at Cheney Park.
7. Letter from Council advising that the naming of the McGlynn park cricket field to Greg Morrissey Field is out for public comment.
8. Email from AFL regarding the possible use of Northparkes for a CW representative game on 21 May. Clashes with Rugby.
9. Email to Holy Family regarding possible clash with Athletic trials, primary 6's tournament and PSSA Lachlan League trials.
10. Concept plan for McGlynn park drainage plan sent to Netball for comment.
11. Notice of meeting emailed to all groups.
12. Email to Shire Council regarding possibility of holding a central coast mariners A League match in Parkes.
13. Email to groups with a feedback form regarding the options to use the Spicer Grandstand.
14. Copy of the Sporting Facilities Development Committee minutes

Business Arising

2,6. General Business

1,3,4,5,7,9,10,11,13,14 For information and/or action by groups.

6, Forwarded to David Ramsay for attention

12, Parkes Shire for attention

Finances

The Treasurer's report was tabled. A copy of this report is included as a separate attachment to these minutes.



General Manager



Mayor

Luke moved that the report be accepted. Seconded by Denis Howard. Carried.

Plant Report

- Tender for a new field mower to go out

General Business

Northparkes Sports Grants - Round 1 2016

Grants applications for the next round of the Northparkes sports grants are now closed. Six applications were received and the selection committee would meet soon to choose the winning projects.

Sports Awards

- Michael Greenwood thanked the executive for their organisation and presentation of the 2015 sports awards during the 2016 Australia Day celebrations in Cooke Park.
- The list of winners included:
 - **Harrison Bursary** – Samara Afele, Gracey Denham-Jones, Abigail Simpson and Kasey Fay-Rice.
 - **Administrator of the Year** – Scott Lowe (Soccer)
 - **Long Service and Dedication** – Fred King (Rugby League)
 - **Referee** – Beau Newell (Touch Football)
 - **Coach** – Kerry Hodges (Gymnastics)
 - **Team of the Year** – Parkes First XI (Cricket)
 - **Senior Team or Sportsperson** – Parkes Women's Masters No 1 (Hockey)
 - **Junior Sportsperson** – Billy Burns (Rugby League)
 - **Sportsperson** – Mariah Williams (Hockey)

McGlynn Park Drainage

- Plan completed and distributed to stakeholders for comment
- Work scheduled to start soon

Ground Allocations

- Groups to ensure that they send in their field booking forms and draws as soon as possible so that any clashes can be identified. Still require draws from:
 - Junior Rugby League
 - Junior Rugby
 - AFL

Hockey Turf International Matches

Michael Greenwood ask whether the new turf would will allow Parkes to stage some international matches, such as the one being conducted by Bumbury, a town similar in size to Parkes. Laurie Wakefield stated that senior NSW Hockey executives would be in town this week to inspect the amenities and progress on the new synthetic turf field. His believes that Parkes would certainly attract senior NSW championships.

Around the Grounds

Rugby (Al Gersbach)

Parkes Sports Council Meeting Minutes

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General Manager



Mayor

- Require water tap at Spicer for training
- Safety fence around Spicer to pioneer
- Man proof safety fence around grandstand requires strengthen
- Is it possible to lock the gates at Spicer
- Golfers at Harrison again

Rugby League (Jodi & Rick Newham)

- Demo water tank and erect storage canteen
- Smashed window at pioneer amenities (old canteen)
- Maintenance of corporate boxes required as the league wishes to use the facilities and make them available to sponsors. Luke Nash undertook to investigate availability of funds to paint the boxes.

Touch (Noel Huggert)

- Fields at McGlynn (South of netball courts) need weeding for burrs prior to NSW Regional Championships. Noel to inspect fields with Greg Townsend.
- Bins required
- Wish to use the McGlynn park amenities and canteen facilities during the championship. Noel to liaise with Wally Norman regarding use of the canteen.

Cricket (Greg Morrissey)

- Northparkes lighting outside canteen required for night cricket matches.

Little As (Sam Cox)

- Basin tap inside ladies' toilet is leaking badly
- Pigeons nesting at back door, requested that deterrents be put in place
- Rubbish around ground after weekend sport and public access
- Window latch again doesn't work
- Back fill the retaining wall to prevent washout (Anthony to refer it to Greg Townsend)

Netball (Wally)

- Tap at McGlynn on fence – need water bottle fillers or replace handle so that it can't be left on.
- Concern that hockey players will train on netball courts and damage the surface.

Next Meeting

The next meeting will be held at 7:30pm at Parkes Leagues Club on 8 March 2016.

Meeting Close

Meeting adjourned at 8:40pm



General Manager



Mayor

Parkes Sports Council
PO Box 370
Parkes NSW 2870

Balance Sheet

As of January 2016

26/02/2016
8:59:56 AM

Assets			
Cash On Hand			
Westpac Cheque Account	\$3,344.94		
Credit West Credit Union	\$56,258.90		
Westpac Business Cash Reserves	\$6.65		
Westpac Business Cash Reserve2	\$311.23		
Accounts Receivable		\$14,329.00	
Investments			
Fixed Interest Investments	\$1,042.00		
Inventory		\$2,500.00	
Other Assets			
Trade Debtors		\$37,921.50	
Property & Equipment			
Buildings			
Sporting Fields Improvement	\$78,818.00		
Plant, Equipment & Vehicles			
Motor Vehicles at Cost	\$36,364.00		
Motor Vehicle Accum Dep	-\$15,576.00		
Plant & Equipment	\$221,921.00		
Plant & Equipment Accum Dep	-\$142,571.00		
Furniture & Fixtures			
Furniture & Fixtures at Cost	\$1,644.00		
Furniture & Fixtures Accum Dep	-\$102.00		
Total Assets			\$296,212.22
Liabilities			
Current Liabilities		\$10,851.00	
GST Collected		\$8,521.51	
GST Paid		-\$14,222.75	
Provision For Annual Leave		-\$0.68	
Provision For L/S Leave		\$72,401.00	
Total Liabilities			\$77,550.08
Net Assets			\$218,662.14
Equity			
Retained Earnings		\$168,773.00	
Current Year Earnings		\$53,029.03	
Historical Balancing		-\$3,139.89	
Total Equity			\$218,662.14



General Manager



Mayor

Parkes Sports Council
PO Box 370
Parkes NSW 2870

Profit & Loss Statement

January 2016

26/02/2016
9:45:06 AM

Income		
Northparkes Mine Sports Grants	\$30,000.00	
Line Marking - Elvis Festival	\$909.09	
Total Income		\$30,909.09
Expenses		
Services		
Bank Fees	\$20.00	
Total Expenses		\$20.00
Operating Profit		\$30,889.09
Other Income		
Interest Income	\$1,041.63	
Total Other Income		\$1,041.63
Net Profit / (Loss)		\$31,930.72



General Manager



Mayor

Parkes Sports Council
PO Box 370
Parkes NSW 2870

Profit & Loss Statement

July 2015 through January 2016

26/02/2016
9:02:51 AM

Income		
Northparkes Mine Sports Grants	\$30,000.00	
Subsidies	\$14,511.46	
Levies	\$29,575.00	
Electricity Levy	\$915.00	
Electricity Levy - Canteen	\$660.00	
Gas Levy	\$900.00	
Affiliation Fees	\$6,160.00	
Line Marking - Elvis Festival	\$909.09	
Electricity Usage Charges	\$1,584.43	
LG Touch Carnival	\$3,768.88	
Other Income	\$1,923.12	
Total Income		\$90,906.98
Expenses		
Supplies	\$7,722.08	
Discounts		
Repairs & Mtce - Vehicles	\$411.85	
Repairs & Mtce - Plant & Equip	\$914.10	
Repairs & Mtce - Grounds	\$2,726.41	
Ron Harrison Bursary Donation	\$2,500.00	
Northparkes Sporting Grants	\$11,851.00	
Postage & Stationery	\$100.00	
Services		
Gas	\$850.19	
Electricity - Cheney Park	\$942.50	
Electricity Woodward Park	\$1,201.72	
Electricity Eugowra Road	\$306.71	
Electricity Pioneer Oval	\$376.19	
Electricity Northparkes Oval	\$3,081.51	
Electricity Spicer Oval	\$589.11	
Purchases - Fuel	\$5,334.93	
Bank Fees	\$20.00	
Total Expenses		\$38,928.30
Operating Profit		\$51,978.68
Other Income		
Interest Income	\$1,050.35	
Total Other Income		\$1,050.35
Net Profit / (Loss)		\$53,029.03



General Manager



Mayor

16 **QUESTIONS AND MATTERS OF URGENCY**
Nil.

17 **CONSIDERATION OF CONFIDENTIAL BUSINESS ITEMS**
Nil.



General Manager



Mayor