



PARKES SHIRE COUNCIL

Our Mission: To Deliver Progress and Value to our Community

Our Communities Vision:

*In 2022 the Parkes Shire will be a progressive regional centre,
embracing a national logistics hub with vibrant communities,
diverse opportunities, learning and healthy lifestyles.*

MINUTES

TUESDAY 19 JULY 2016

Minutes of the Ordinary Meeting of Parkes Shire Council held at the Council Administration Centre, 2 Cecile Street, Parkes, commencing at 2.00 pm for the purpose of considering the items included on the Agenda.

GENERAL MANAGER: Kent Boyd

Ordinary Meeting

Minutes of the Ordinary Meeting held in the Council Chambers, 2 Cecile Street on Tuesday 19 July 2016 at 2.00pm.

PRESENT

Councillor K J Keith OAM, (in the Chair)
Councillor M J Greenwood OAM
Councillor K M McGrath
Councillor G W Pratt

Councillor B F Newton
Councillor R C Haddin
Councillor L A O'Leary
Councillor AJ Ward

IN ATTENDANCE

General Manager - K Boyd
Director Engineering Services - B Howard
Director Infrastructure - A Francis
Manager Governance and Corporate Strategy - B Byrnes
Chief Financial Officer - O Jensen
Economic and Business Development Manager - A Wyllie
Manager Regulation & Compliance - H Orr
Culture, Education and Library Services Manager - S Buckle
Minutes Secretary - M Clegg

MEETING COMMENCEMENT

The Meeting commenced at 2.00pm.

1 PRAYER

The Mayor asked the General Manager to open proceedings with a prayer.

2 APOLOGIES

16 - 295 Resolution

That Councillor Belinda McCorkell be granted leave of absence as per Council resolution 16 - 131 of meeting held 05 April 2016 at Council meeting held 05 April 2016 (REASON: Work commitments), and Councillor Pat Smith be granted leave of absence (REASON: Absent from Parkes).

Moved Councillor George Pratt, seconded Councillor Bob Haddin.

CARRIED



General Manager



Mayor

3 CONFIRMATION OF MINUTES OF PREVIOUS MEETING

16 - 296 Resolution

That the Minutes of the Ordinary Meeting of Parkes Shire Council held on Tuesday 05 July 2016 copies of which have been forwarded to Councillors, be confirmed.

Moved Councillor Barbara Newton, seconded Councillor Ken McGrath.

CARRIED

4 DECLARATIONS OF INTEREST

Nil.

5 NOTICES OF MOTION/RESCISSION

Nil.

6 LATE BUSINESS

In accordance with Council's Code of Meeting Practice 3.7(c) a decision is now required to determine which, if any Late item/s submitted to the meeting will be dealt with at the meeting or deferred for further consideration at a future Ordinary Meeting of Parkes Shire Council.

16 - 297 Resolution

That Late Item 7.4 Mayoral Minute - Central West Astrofest 2016 be considered at this Council meeting.

That item 17.4 (DI) Design Development and Construction of Telemetry Upgrade Tender be deferred until the next Ordinary Meeting Council

Moved Councillor Michael Greenwood, seconded Councillor Barbara Newton.

CARRIED



General Manager



Mayor

7 MAYORAL MINUTES

7.1 Mayoral Minute - Functions attended by Mayor and Councillors

Executive Summary

A report on functions recently attended by the Mayor, Councillors or Senior Staff in relation to community events or civic matters.

Recommendation

1. That the report of functions recently attended for the Mayor, Councillors or Senior Staff be received and noted.

16 - 298 Resolution

That the information be received and noted.

Moved Councillor George Pratt, seconded Councillor Michael Greenwood.

CARRIED

7.2 Mayoral Minute - Coming known events for Mayor and Councillors

Executive Summary

A report on the upcoming functions requiring the attendance of the Mayor, Councillors or Senior Staff in relation to community events or civic matters.

Recommendation

1. That the report of upcoming functions for the Mayor, Councillors or Senior Staff be received and noted

16 - 299 Resolution

That the information be received and noted.

Moved Councillor Ken McGrath, seconded Councillor Bob Haddin.

CARRIED



General Manager



Mayor

7.3 Mayoral Minute - Visit to Timor Leste

Executive Summary

As Councillors are aware, Parkes Shire Council has a friendship agreement with Weberek in Timor Leste. The aim of my trip to Weberek was to further develop the friendship agreement between Parkes Shire and Weberek. In order to achieve this, myself and 11 volunteers from Parkes, Peak Hill and other areas recently travelled to Weberek to assist the locals in developing their community. This year's goals were to replace the solar panels and the motor in the water bore.

Recommendation

1. That letters of thanks be forwarded to Pastor Geoff Steventon and Bill Shallvey.
2. That family photos taken in the villages be enlarged and laminated as gifts from Council.

16 - 300 Resolution

1. That letters of thanks be forwarded to Pastor Geoff Steventon and Bill Shallvey.
2. That family photos taken in the villages be enlarged and laminated as gifts from Council.
3. That Council invite Pastor Geoff Steventon and Bill Shallvey to a future Council dinner.

Moved Councillor Ken McGrath, seconded Councillor Louise O'Leary.

CARRIED



General Manager



Mayor

7.4 Mayoral Minute - Central West Astrofest 2016

Executive Summary

The 2016 Astofest, held in Parkes over the weekend of 16 - 17 July 2016, was another outstanding and successful promotion by the Central West Astronomical Society. Special guest Dr Peter Worden, Chair of the Breakthrough Initiatives Prize Foundation delivered an insightful John Bolton Memorial lecture.

Recommendation

1. That letters of congratulations be forwarded to:
 - * Dr Pete Worden;
 - * President Eileen Newport and members of the Central West Astronomical Society; and
 - * John Sarkissian for his outstanding coordination of the Festival.

16 - 301 Resolution

That the recommendation be adopted.

Moved Councillor Barbara Newton, seconded Councillor Bob Haddin.

CARRIED



General Manager



Mayor

8 COUNCILLORS' REPORTS

Nil.

9 INWARDS CORRESPONDENCE

Nil.

10 GENERAL MANAGER'S REPORT

10.1 (GM) Changes to Council Meeting Schedule

Executive Summary

This report is to clarify the Parkes Shire Council meeting schedule and the arrangements to be undertaken for a change to one Council meeting per month,

Recommendation

1. That the information be received and noted.
2. That an Ordinary Meeting of Council be scheduled for 25 October 2016.
3. That in accordance with the Local Government Act, 1993, the changes to the Parkes Shire Council meeting schedule be publicly advertised.

16 - 302 Resolution

That the recommendations be adopted.

Moved Councillor Michael Greenwood, seconded Councillor George Pratt.

CARRIED



General Manager



Mayor

10.2 (GM) Community Research Survey June 2016

Executive Summary

In July 2012 Council conducted a community wide survey as part of its Community Engagement Continuum. This was to assist Council in determining the relative importance placed by the community on the services provided by Council. The survey was also designed to inform Council regarding satisfaction levels amongst the community regarding these services.

Council has recently commissioned and conducted a similar survey of importance and community satisfaction around its services to provide a comparison of Council's performance since the 2012 survey being the period of the current Delivery Programme. In addition the survey process was utilised to gauge community sentiment around the priority and support for some potential large scale capital projects being considered for 2017/2018 to 2020/2021 Delivery Programme.

Recommendation

1. That the 2016 Community Research Survey be received and noted.

16 - 303 Resolution

That the information be received and noted.

Moved Councillor Bob Haddin, seconded Councillor Barbara Newton.

CARRIED



General Manager



Mayor

11 DIRECTOR TECHNOLOGY AND CORPORATE SERVICES REPORT

11.1 (DTCS) Financial Information as at 30 June 2016

Executive Summary

A regular report is provided to Council in relation to a number of financial indicators, including investments, total monthly repayments, receipting and collection of rate revenue.

Recommendation

1. That the report detailing accounts paid, rate revenue collected, receipts received and the bank reconciliation to 30 June 2016 be received and noted.

16 - 304 Resolution

That the information be received and noted.

Moved Councillor Barbara Newton, seconded Councillor Bob Haddin.

CARRIED

11.2 (DTCS) Investments as at 30 June 2016

Executive Summary

The carrying value of Council's investments at 30 June 2016 was \$ 64,528,612

Recommendation

1. That the information in relation to investments held at 30 June 2016 be received and noted.

16 - 305 Resolution

That the information be received and noted.

Moved Councillor George Pratt, seconded Councillor Louise O'Leary.

CARRIED



General Manager



Mayor

11.3 (DTCS) Marketing & Destination Development Update July 2016

Executive Summary

Promotion and Marketing of the Parkes Shire as an attractive tourism, business and investment destination and desirable place to live is one of the main objectives of the Parkes Shire Council Community Strategic Plan and Economic Development Plan.

It is important to promote the Parkes Shire as a business investment destination in order to attract investment. Promoting the region by highlighting the strengths, assets and potential opportunities for growth can create interest from potential, visitors, and investors and initiate the investment process.

Recommendation

1. That the Marketing and Destination Development Update be received and noted.

16 - 306 Resolution

That the information be received and noted.

Moved Councillor Louise O'Leary, seconded Councillor Ken McGrath.

CARRIED



General Manager



Mayor

11.4 (DTCS) Draft CBD Vibrancy Strategy

Executive Summary

The Parkes Central Business District (CBD) is an energetic and enterprising business centre that serves a large regional catchment in Central NSW.

Parkes Shire Council has demonstrated a long term commitment to the growth and development of the Parkes CBD, through several planning and transport studies and an ambitious capital works and maintenance program.

The Parkes CBD Vibrancy Strategy represents the latest phase of planning of the town centre, with an integrated land-use, transport and urban design study being rolled-out throughout the 2015/16 Financial Year, aimed at engaging with stakeholders to develop new ideas and urban renewal projects to make the centre more attractive to a range of customers.

The Parkes CBD Vibrancy Strategy process has involved extensive community engagement through the public exhibition of the CBD Issues Paper in November 2015, Inquiry-by-Design Workshops in February 2016 and the public exhibition of the Parkes CBD Vibrancy Strategy in May 2016.

The public exhibition of the draft Parkes CBD Vibrancy Strategy ended on 20 May 2016, with substantial support being received for the implementation of the recommendations in the Strategy.

The Council adopted the CBD Vibrancy Strategy at its meeting of the 5 July 2016. At the meeting it was discussed that a report be tabled to Council for their approval of the program of works for the Main Street for the 2016/17 financial year.

Recommendation

1. That Parkes 2016/17 project priorities for CBD Vibrancy Strategy be adopted by Council subject to availability of budget and resources.

16 - 307 Resolution

That the recommendation be adopted.

Moved Councillor Bob Haddin, seconded Councillor Barbara Newton.

CARRIED



General Manager



Mayor

11.5 (DTCS) Temporary lifting of Section 632 Alcohol Prohibition - Cooke Park for Parkes UpMarkets

Executive Summary

Parkes Shire Council has been requested to revise the alcohol prohibition currently in place in Cooke Park to be lifted to conduct alcohol (wine, beer, cider) tasting and sales at the Parkes UpMarkets.

This will enable local and regional wineries and breweries to attend the Markets, provide tastings and make sales strengthening the appeal of the UpMarkets and complement the inclusion of local produce stalls to the markets.

Recommendation

1. That Council endorse the revision of the alcohol prohibition in Cooke Park for the following dates and times to allow alcohol (e.g. Wine, beer, cider etc) tasting and sales at the Parkes UpMarkets.

Sunday 14th August, 9am - 1pm

Sunday 9th October, 9am - 1pm

Friday 2nd December, Christmas Markets & Movie from 6pm -8:30pm.

16 - 308 Resolution

That the recommendation be adopted.

Moved Councillor George Pratt, seconded Councillor Ken McGrath.

CARRIED



General Manager



Mayor

11.6 (DTCS) Henry Parkes Centre Masterplan

Executive Summary

The Final Draft Masterplan for the Henry Parkes Centre was submitted for public exhibition for thirty (30) days and community feedback has now been collected and presented to Council with this report.

Recommendations in response to the written submissions have been proposed and will be included in the masterplan document upon endorsement by Council.

Recommendation

1. That the final draft version of Henry Parkes Masterplan be endorsed by Council and that the recommendations in response to the written feedback be included and/or updated in the document.

16 - 309 Resolution

1. That adoption of the Henry Parkes Masterplan be deferred to a future meeting of Council.

Moved Councillor Alan Ward, seconded Councillor Bob Haddin.

CARRIED

11.7 (DTCS) Cultural, Education and Library Services Update

Executive Summary

A brief update of the recent activities of the cultural, education and library services unit.

Recommendation

1. That the information be noted.

16 - 310 Resolution

That the information be received and noted.

Moved Councillor Louise O'Leary, seconded Councillor Barbara Newton.

CARRIED



General Manager



Mayor

12 DIRECTOR PLANNING AND ENVIRONMENT'S REPORT

12.1 (DPE) June 2016 Building Statistics

Executive Summary

During the month of June 2016 there were ten (10) Development Applications received totalling \$758,549.00 and thirteen (13) consents were issued. Three (3) Complying Development Certificates were received totalling \$330,535.00 and four (4) consents were issued.

Recommendation

1. That the information be received and noted.

16 - 311 Resolution

That the information be received and noted.

Moved Councillor George Pratt, seconded Councillor Barbara Newton.

CARRIED

12.2 (DPE) 2015/2016 Parkes Local Heritage Fund

Executive Summary

Parkes Shire Council together with the NSW Heritage Office has established a Local Heritage Fund. The aim of the fund is to provide funding assistance to owners of heritage properties to undertake conservation works on the properties.

This report provides a summary to Council of the projects which were included in the 2015/16 Local Heritage Funding.

Recommendation

1. That the information be received and noted.

16 - 312 Resolution

That the information be received and noted.

Moved Councillor Alan Ward, seconded Councillor George Pratt.

CARRIED



General Manager



Mayor

12.3 (DPE) DA16053: Proposed Carport and Shed at 44 Station Street, Parkes

Development Application Information

Application No: DA16053

Applicant: Mr Robert Ingram

Property: Lot 600 DP 750179, 44 Station Street, Parkes

Proposal: Carport and Shed

Executive Summary

Council received Development Application No. DA16053 on the 3 June 2016 seeking consent for a carport and shed at 44 Station Street, Parkes.

The proposal is a double flat roof carport with a shed attached to the side of the existing dwelling.

The carport is inconsistent with the Parkes Shire Development Control Plan 2013 which generally requires carports to be located behind the building line. In this case the building line is the established dwelling which is located 13 metres from the front property boundary and the proposed carport is located 9 metres from the front property boundary.

The carport has been constructed and this application seeks retrospective approval for completed building works.

Justification for the carport to be located forward of the existing dwelling indicates it replaced an approved carport, setback 10 metres from the front property boundary, and a 1 metre front carport addition is needed to park vehicles in front of the proposed shed. The carport colour scheme matches the dwelling and is similar to a carport at 32 Station Street, Parkes (north of the subject property).

The key issues with the application are the impacts on neighbourhood character, streetscape quality and residential amenity. These environmental impacts are assessed to be low as the 9 metre carport setback to the front property boundary reflects the established setback of neighbouring dwellings and is not visually dominant within the prevailing street setback.

The application is presented to Council for determination as it seeks a variation to the Parkes Shire Development Control Plan 2013.



General Manager



Mayor

Recommendation

It is recommended that the application be approved subject to the consent conditions contained in the report.

16 - 313 Resolution

That the recommendation be adopted.

Moved Councillor Alan Ward, seconded Councillor Bob Haddin.

CARRIED

For: Cr KJ Keith, Cr BF Newton, Cr MJ Greenwood, Cr LA O'Leary, Cr KM McGrath, Cr RC Haddin, Cr AJ Ward and Cr GW Pratt.

Against: Nil.

Cr PJ Smith and Cr BJ McCorkell did not vote - absent from meeting.



General Manager



Mayor

12.4 (DPE) DA16056 - Demolition of existing dwelling and erection of a multi-dwelling housing consisting of four dwellings at 97 Hill Street, Parkes

Development Application Information

Application No: DA16056

Applicant: IHomeSelect Pty Ltd Casablanca Trust

Property: Lot 1A Section 50 DP 758827, 97 Hill Street, Parkes

Proposal: Demolition of existing dwelling and erection of multi-dwelling housing consisting of four dwellings

Executive Summary

Council received Development Application No. 16056 on 25 May 2016 seeking consent for the demolition of an existing dwelling-house and associated outbuildings and the erection of multi-dwelling housing consisting of four dwellings upon Lot 1A Section 50 DP 758827, 97 Hill Street, Parkes.

The proposal is referred to Council for determination given it is inconsistent with Clause 5.12.3 Setbacks to Boundaries of the Parkes Shire Development Control Plan (DCP) 2013 which generally requires multi-dwelling housing to be setback 4.5 metres from the rear boundary.

The application was notified in accordance with the DCP from 9 June 2016 to 5 July 2016. Two submissions were received, raising concerns with neighbourhood amenity, car parking, noise and exceeding the site area requirements.

The proposal has been assessed against Section 79C of the *Environmental Planning and Assessment Act 1979* and no significant impacts have been identified. It is therefore recommended that the application be approved subject to conditions.

Recommendation

It is recommended that the application be approved subject to the conditions contained in the report.

16 - 314 Resolution

That the recommendation be adopted.

Moved Councillor Barbara Newton, seconded Councillor George Pratt.

CARRIED



General Manager



Mayor

For: Cr KJ Keith, Cr BF Newton, Cr MJ Greenwood, Cr LA O'Leary, Cr KM McGrath, Cr RC Haddin, Cr AJ Ward and Cr GW Pratt.

Against: Nil.

Cr PJ Smith and Cr BJ McCorkell did not vote - absent from meeting.

12.5 (DPE) Rangers Quarterly Report April, May, June 2016

Executive Summary

A summary of Ranger activities for the quarter ending June 2016 is provided for Council's information.

Recommendation

1. That the information be noted.

16 - 315 Resolution

That the information be received and noted.

Moved Councillor Bob Haddin, seconded Councillor Michael Greenwood.

CARRIED

At this point being 3.29pm, the Mayor temporarily adjourned the meeting and introduced the new relief Marketing and Communications Officer Emily Brotherton to the Councillors.

Emily gained a Bachelor of Communications at Charles Sturt University in Bathurst and brings with her valuable media experience as a former Video Journalist with Win Television covering the Western NSW catchment.

Emily has a strong commitment to live and work in rural NSW and is particularly interested in issues and programs that affect regional communities. She has a passion for rural development strategies that improve work and lifestyle opportunities for Australians living in regional centres.

The Mayor then invited all in the gallery to join the Councillors for afternoon tea.

The meeting resumed at 4.02pm.



General Manager



Mayor

13 DIRECTOR ENGINEERING SERVICES REPORT

13.1 (DES) Field and Infrastructure Naming Proposal - Parkes Hockey Incorporated

Executive Summary

Council have received a request to formally name and rename the synthetic hockey fields, the Hockey Centre, Turf2 Control Dugout and the new Grandstand within Cheney and McGlynn Park from Parkes Hockey Incorporated (PHI).

The completion of the construction for the second synthetic turf, affectionately known as Turf2, now completes the significant capital upgrades to the existing facilities to ensure that the town of Parkes and Parkes Hockey have arguably one of the best facilities within Country NSW.

Recommendation

1. That the renaming of the McGlynn Sporting Facility as proposed by Parkes Hockey Incorporated (PHI) be for the decision of Council.
2. That Council support the naming and renaming of new and existing fields along with the Infrastructure associated with the construction of Turf2 as requested by Parkes Hockey Incorporated

16 - 316 Resolution

1. That further investigation be conducted with the Geographical Names Board, Parkes Hockey fraternity and the wider public with respect to the naming suggestions and the complexities of precinct naming.

Moved Councillor Barbara Newton, seconded Councillor Ken McGrath.

CARRIED



General Manager



Mayor

14 DIRECTOR INFRASTRUCTURE REPORT

14.1 (DI) PAC Park Revegetation and Rehabilitation Project

Executive Summary

Beginning in March 2016, PSC has been working to rehabilitate and revegetate PAC Park and the waterway which runs through the park. Large scale dredging and earth works were completed to remove a large build-up of sediments, pollutants and organic material (invasive plants) and reshape the banks of the waterway to widen and channel and create hydrological complexity within the waterway (mudflats, open water, deep pools).

Community engagement has been a large focus of this project, with many volunteer groups engaged in revegetation activities on site resulting in a large amount of positive media coverage of the project.

While the majority of works has been completed on site, works will continue throughout the remainder of 2016 with further revegetation activities planned and the installation of a trash rack to capture gross pollutants.

PSC has entered this project into The Blue Star Sustainability Awards (Keep NSW Beautiful) and the Green Globe Awards (NSW Office of Environment and Heritage), and this project has been included in PSCs entry into the 2016 Bluett Awards.

Recommendation

1. That the information in this report be noted by Council

16 - 317 Resolution

That the information be received and noted.

Moved Councillor Alan Ward, seconded Councillor Bob Haddin.

CARRIED



General Manager



Mayor

14.2 (DI) Small Aquatic Area at Peak Hill Bogan Weir

Executive Summary

Parkes Shire Council has received further correspondence from Peak Hill Community Consultative Committee (PHCCC) regarding the removal of dead tree stumps from the Bogan River weir pool at Bogan Weir. PHCCC wish to make the area more tourist-friendly and encourage passive recreation at the picnic area and within the weir pool.

PHCCC recently wrote to Department of Primary Industries (Lands) (DPI) about this request, as the land on which works would occur is Crown Land/Waterway and DPI Lands would need to grant Land Owners Consent to undertake the works. DPI Lands have indicated that a request such as this would need to come from the authorised land manager, which in this case is Parkes Shire Council (Peak Hill Water Supply Reserve Trust).

Furthermore removing the stumps from the river may also require planning consent and collaboration with affected parties including freehold neighbours, Office of Water, DPI Fisheries, Crown Land account holders (Central West LLS - TSR) and any involved land claimants.

Recommendation

1. That the project be fully scoped and insurance ramifications be checked before any commitment from Council.

16 - 318 Resolution

That the recommendation be adopted.

Moved Councillor Bob Haddin, seconded Councillor Louise O'Leary.

CARRIED



General Manager



Mayor

15 CONSIDERATION OF COMMITTEE MINUTES

Nil.

16 QUESTIONS AND MATTERS OF URGENCY

Nil.

17 CONSIDERATION OF CONFIDENTIAL BUSINESS ITEMS

The meeting of the Ordinary Council meeting was closed to the public at 4.27pm.

The Mayor asked the Meeting whether it agreed that the items listed by the General Manager appeared to be items which should be discussed in closed session for the reasons given.

The General Manager advised that there were no written representations from the public on the proposed closure of the Council Meeting.

16 - 319 Resolution

That the meeting be closed for consideration of the listed items as they involve: information that would, if disclosed confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business, personnel matters concerning particular individuals (other than Councillors) and commercial information of a confidential nature that would if disclosed prejudice the commercial position of the person who supplied it.

Moved Councillor George Pratt, seconded Councillor Bob Haddin.

CARRIED



General Manager



Mayor

17.1 (GM) Parkes and District Historical Society's Association with Council

Prepared By: General Manager

Executive Summary

The Henry Parkes Centre (HPC) Management Committee was established in an effort to unify the occupants of the Henry Parkes Centre and ensure the customer experience was consistent and optimised.

Despite the best efforts of many of the groups, harmony has not been established and as a consequence Council has been unable to manage the customer experience holistically through the site as originally envisaged.

Council has persevered to make this arrangement a success however, a different approach closer aligned to the wishes of the current occupants is now proposed.

Recommendation

1. That the course of action contained in the Report be adopted.

16 - 320 Resolution

That the recommendation be adopted.

Moved Councillor Michael Greenwood, seconded Councillor George Pratt.

CARRIED



General Manager



Mayor

17.2 (DES) Provision of Learn to Swim at Parkes Pool

Prepared By: Director Engineering Services

Executive Summary

The following report considers the merit and commerciality of Council providing "Learn to Swim" Services.

Recommendation

1. That Council support the Learn to Swim proposal for the 16/17 swimming season to be provided under Councils auspice.
2. That Council support the continuation of the NSW Sport and Rec Learn to Swim Program and the current School base programs.

16 - 321 Resolution

That the recommendations be adopted.

Moved Councillor Michael Greenwood, seconded Councillor Ken McGrath.

CARRIED

17.3 (DI) Design Development and Construction of Urban Water Mains Augmentation (UWMA) Tender

Prepared By: Director Infrastructure

Executive Summary

Tenders closed on Monday 20 June 2016 for the Design Development and Construction of Council's Urban Water Main Augmentation project. At the close of tender Council received 4 tenders for evaluation.

Recommendation

1. That the tender be awarded to Leed as per the tender assessment report recommendation.

16 - 322 Resolution

That the information be received and noted.

Moved Councillor Ken McGrath, seconded Councillor George Pratt.

CARRIED



General Manager



Mayor

There being no further business the Mayor declared the meeting closed at 5.33pm.



General Manager



Mayor

Ordinary Meeting Agenda

- 1 PRAYER
- 2 APOLOGIES
- 3 CONFIRMATION OF MINUTES OF PREVIOUS MEETING
- 4 DECLARATIONS OF INTEREST
- 5 NOTICES OF MOTION/RESCISSION
- 6 LATE BUSINESS



General Manager



Mayor

7 MAYORAL MINUTES

7.1 Mayoral Minute - Functions attended by Mayor and Councillors

Executive Summary

A report on functions recently attended by the Mayor, Councillors or Senior Staff in relation to community events or civic matters.

Background Information

Nil.

Legislative or Policy Implications

Nil.

Budget & Financial Aspects

Nil.

Recommendation

1. That the report of functions recently attended for the Mayor, Councillors or Senior Staff be received and noted.

Report

Date	Function
Wednesday 06 July 2016	Elvis Festival Committee Meeting Deputy Mayor BF Newton, Director Technology & Corporate Services L Finn and Economic & Business Development Manager A Wyllie
Wednesday 06 July 2016	Combined Parkes Shire Council Pool Planning and Management Committee Councillor BJ McCorkell, Councillor KM McGrath, Councillor MJ Greenwood, Councillor PJ Smith and Councillor AJ Ward. Together with General Manager K Boyd and Director Engineering Services B Howard
Wednesday 06 July 2016	Meeting with the Hon. Sarah Mitchell - Parl Sec for Western NSW and Regional and Rural Health Deputy Mayor BF Newton, General Manager K Boyd, Director Technology & Corporate Services L Finn, Director Planning and Environment S Campbell and Economic and Business Development Manager A Wyllie



General Manager



Mayor

Date	Function
Thursday 07 July 2016	Life Education NSW Board Meeting - Teleconference Mayor KJ Keith
Friday 08 July 2016	Retirement Reception - Paul Mann - Retiring as Gilgandra Shire Council General Manager Councillor MJ Greenwood
Saturday 09 July 2016	Parkes Rotary Changeover dinner Deputy Mayor BF Newton
Sunday 10 July 2016	NSW Junior State Age Squash Championships - Presentation Councillor O'Leary
Monday 11 July 2016	Parkes Life Education Action Group Meeting Mayor KJ Keith, and Councillor AJ Ward and BJ McCorkell
Monday 11 July 2016	Bogan Gate Memorial Hall and Community Consultative Committee meeting Councillor GW Pratt
Tuesday 12 July 2016	Parkes Sports Council meeting Councillor MJ Greenwood and LA O'Leary
Wednesday 13 July 2016	Parkes Chamber of Commerce meeting Councillor AJ Ward
Wednesday 13 July 2016	Tullamore & District Community Consultative Committee meeting Councillor GW Pratt
Friday 15 July 2016	Centroc/TAFE Western MoU signing Mayor KJ Keith and General Manager K Boyd
Friday 15 July 2016	Regional Road Working Party Mayor KJ Keith and General Manager K Boyd
Friday 15 July 2016	Meeting with RMS Mayor KJ Keith, General Manager K Boyd and Director Engineering Services B Howard
Saturday 16 July 2016	Torch Bearers Legacy - Christmas in July Councillor KM McGrath and Mrs Sue McGrath
Saturday 16 July 2016	CWAS AstroFest - Civic Welcome Mayor KJ Keith, Mrs Sue Keith and General Manager K Boyd



General Manager



Mayor

Date	Function
Saturday 16 July 2016	CWAS AstroFest - Conference Dinner Mayor KJ Keith and Mrs Sue Keith
Monday 18 July 2016	West Parkes Rural Fire Brigade Official Station Opening Mayor KJ Keith, Deputy Mayor BF Newton, Councillor RC Haddin and General Manager K Boyd

Attachments

Nil.



General Manager



Mayor

7.2 Mayoral Minute - Coming known events for Mayor and Councillors

Executive Summary

A report on the upcoming functions requiring the attendance of the Mayor, Councillors or Senior Staff in relation to community events or civic matters.

Background Information

Nil.

Legislative or Policy Implications

Nil.

Budget & Financial Aspects

Nil.

Recommendation

1. That the report of upcoming functions for the Mayor, Councillors or Senior Staff be received and noted

Report

Date	Function
Thursday 21 July 2016	Statewide Mutual Initiative - Integrity Management Programme Mayor KJ Keith and General Manager K Boyd
Friday 22 July 2016	Retirement function - Barbara Osbourne and Bruce Dumesny Mayor KJ Keith and Mrs Sue Keith
Saturday 23 July 2016	Regional Tourism Awards Mayor KJ Keith, Economic and Business Development Manager A Wyllie and Elvis Festival Director C Treasure
Monday 25 July 2016	Parkes Early Childhood Centre meeting Mayor KJ Keith
Monday 25 July 2016	Peak Hill Community Consultative Committee Meeting Councillor LA O'Leary
Tuesday 26 July 2016	Parkes Red Cross Annual General Meeting Mayor KJ Keith
Thursday 28 July 2016	CENTROC GMAC meeting at Orange City Council General Manager K Boyd



General Manager



Mayor

Date	Function
Thursday 28 July 2016	Neighbourhood Central Board of Management meeting Deputy Mayor BF Newton
Thursday 28 July 2016	Trundle Community Consultative Committee Meeting Councillor GW Pratt
Thursday 28 July 2016	Parkes Christian School Create Arts & Design Opening night Mayor KJ Keith and Mrs Sue Keith, General Manager K Boyd and all Councillors
Friday 29 July 2016	Naming Ceremony for Greg Morrissey field Mayor KJ Keith, Councillor MJ Greenwood and General Manager K Boyd
Friday 29 July 2016	2016 Skillset Awards Mayor KJ Keith
Saturday 30 July 2016	Western Zone Cricket Awards Mayor KJ Keith and Councillor MJ Greenwood
Sunday 31 July 2016	Central West Lachlan Landcare - Parkes National Tree Mayor KJ Keith
Monday 01 August 2016	Rotary District Governor Michael Milston Civic Welcome All Councillors
Monday 01 August 2016	Elvis Revival Committee meeting Mayor KJ Keith and Deputy Mayor BF Newton

Attachments

Nil.



General Manager



Mayor

7.3 Mayoral Minute - Visit to Timor Leste

Executive Summary

As Councillors are aware, Parkes Shire Council has a friendship agreement with Weberek in Timor Leste. The aim of my trip to Weberek was to further develop the friendship agreement between Parkes Shire and Weberek. In order to achieve this, myself and 11 volunteers from Parkes, Peak Hill and other areas recently travelled to Weberek to assist the locals in developing their community. This year's goals were to replace the solar panels and the motor in the water bore.

Background Information

Nil.

Legislative, Policy & Management Planning Implications

Nil.

Budget & Financial Aspects

Nil.

Recommendation

1. That letters of thanks be forwarded to Pastor Geoff Steventon and Bill Shallvey.
2. That family photos taken in the villages be enlarged and laminated as gifts from Council.

Report

My visit to Timor Leste to further develop the friendship agreement between Parkes Shire and Weberek was quite successful. The mission team which is organised by Geoff Steventon comprised of 5 Parkes and 3 Peak Hill residents, along with an additional 4 volunteers from other places.

Goals of the visit this year were to replace the solar panels and motor in the bore. Despite difficulties with the pump itself, we were able to double the capacity of the bore. We also fenced off the Health Clinic, and used that as an opportunity to teach the local men some fencing techniques using wire. We will work with them to develop a fencing project for the village with joint contributions.

A friendly rapport with "Sheffie" Antero was fostered with a community game of volleyball taking place; the local Villages had obviously been practising! They appreciated the new net, volleyball and soccer ball presented on behalf of Council.



General Manager



Mayor

Progress on roads and infrastructure continues in Timor Leste; however it still took 9.5 hours to travel the 150kms from Dili to Weberek due to a bridge wash away which necessitated an alternate route.

Bill Shallvey who coordinated the packing and sending of the 40" container of surplus hospital items, along with a couple of new Parkes Shire volunteers, will return when it eventually arrives in East Timor. This will ensure the appropriate distribution of the items.

I would like to thank Council sincerely for allowing me the opportunity to go once again to Weberek, and for the generous support that has been given to this cause.

Attachments

1. Photos of the Volunteer Team and activities throughout the trip to Timor Leste.



General Manager



Mayor



General Manager

Mayor



General Manager

Mayor

7.4 Mayoral Minute - Central West Astrofest 2016

Executive Summary

The 2016 Astofest, held in Parkes over the weekend of 16 - 17 July 2016, was another outstanding and successful promotion by the Central West Astronomical Society. Special guest Dr Peter Worden, Chair of the Breakthrough Initiatives Prize Foundation delivered an insightful John Bolton Memorial lecture.

Background Information

In an effort to foster, encourage and promote astronomy in the region, the Central West Astronomical Society holds its annual festival of astronomy, or **AstroFest**, in July each year.

The Central West of NSW boasts some of the darkest skies in Australia, and as such it is a wonderful place to appreciate the wonders of the night sky. The Festival endeavours to bring to the people of the Central West world renowned astronomers, both professional and amateur, so they may share their enthusiasm and love of the heavens.

Legislative or Policy Implications

Nil.

Budget & Financial Aspects

Minimal costs associated with a small civic welcome to Astrofest attendees and recognising special guest speaker.

Recommendation

1. That letters of congratulations be forwarded to:
 - * Dr Pete Worden;
 - * President Eileen Newport and members of the Central West Astronomical Society
 - * John Sarkissian for his outstanding coordination of the Festival.



General Manager



Mayor

Report

The 2016 Astofest, held in Parkes over the weekend of 16 - 17 July 2016, was another outstanding and successful promotion by the Central West Astronomical Society. Special guest Dr Peter Worden, Chair of the Breakthrough Initiatives Prize Foundation delivered an insightful John Bolton Memorial lecture. His vision of how the Breakthrough group funded by Yuri Milner and Stephen Hawking are going to send a microchip to our nearest star at one fifth the speed of light exemplifies the technology now available to researchers.

The David Malin astrophotography awards announced during the Astrofest were once again a highlight. The successful photos are now on display at the CSIRO Visitors Centre and available for purchase in calendar form.

The Astrofest and John Bolton Lecture attracted over 100 people and has the potential to grow into an iconic event in the future. Thanks were expressed to Parkes Shire Council for their support in particular the tourism unit which assisted in promoting the event.

Attachments

Nil.



General Manager



Mayor

8 COUNCILLORS' REPORTS

9 INWARDS CORRESPONDENCE

10 GENERAL MANAGER'S REPORT

10.1 (GM) Changes to Council Meeting Schedule

Executive Summary

This report is to clarify the Parkes Shire Council meeting schedule and the arrangements to be undertaken for a change to one Council meeting per month,

Background Information

At the Ordinary meeting held on 17 May 2016, Councillor Smith raised the proposition of moving from the current two (2) Ordinary Council Meetings per month to one (1) per month.

Council resolved that the General Manager investigate the administrative arrangements of other Councils and report back to Council.

At the Ordinary Meeting held on 07 June Council resolved that one Council Meeting be held per month to commence as of the third Tuesday of September 2016 with Committee Meetings to be held where possible on the same day.

Legislative or Policy Implications

Section 365 of the *Local Government Act* provides "The council is required to meet at least 10 times each year, each time in a different month.

Parkes Councils Code of Meeting Practice

Progressive Delivery Program Implications

The resolution in this report will primarily effect the Delivery Program Future Direction relating to: *Function 4: Governance*

Predicted positive effect / opportunity for the Delivery Program: *Good*

Considering the suitability of the governance arrangements relating to meeting times ensures practices are contemporary and relevant.

Predicted negative / challenge to the Delivery Program: *Low*



General Manager



Mayor

Quadruple Bottom Line



Economic ★★★★★



Social ★★★★★



Environmental ★★★★★



*Civic
Leadership* ★★★★★

Budget & Financial Aspects

Reducing the number of Council meetings to one per month is likely to have a small but positive cost impact.

Recommendation

1. That the information be received and noted.
2. That an Ordinary Meeting of Council be scheduled for 25 October 2016.
3. That in accordance with the Local Government Act, 1993, the changes to the Parkes Shire Council meeting schedule be publicly advertised.

Report

At the Ordinary meeting held on 17 May 2016, Councillor Smith raised the proposition of moving from the current two (2) Ordinary Council Meetings per month to one (1) per month.

Council resolved that the General Manager investigate the administrative arrangements of other Councils and report back to Council.

At the Ordinary Meeting held on 07 June Council resolved that one Council Meeting be held per month to commence as of the third Tuesday of September 2016 with Committee Meetings to be held where possible on the same day.

Council's Code of Meeting Practice will be reviewed and amended to reflect the changes and tabled at the Ordinary Meeting of Council scheduled for 20 September.

General Manager

Mayor

The meeting schedule stands as follows:

02 August 2016 at Tullamore	Council Meeting commences at 1.30pm with Confidential Items. Open to public from 2.00pm
16 August 2016 at Parkes	Committee Meetings followed by Council Meeting commencing at 2.00pm
06 September 2016 at Parkes	Final meeting of this 2012-2016 term of Council. Committee Meetings followed by Council Meeting commencing at 2.00pm
20 September 2016 at Parkes	First meeting of the 2016-2020 term of Council. Council Meeting commencing at 2.00pm
18 October 2016	This meeting was abandoned by Resolution of Council at its 19.01.2016 meeting due to clash with Local Government NSW Annual Conference. To avoid an 8 week period between Council meetings it is proposed to schedule a meeting for the following week Tuesday 25 October
25 October 2016 at Parkes	Committee Meetings/Councillor Workshops/Information sessions followed by Council Meeting (<i>new format from this date forward</i>)
15 November 2016 at Parkes	Committee Meetings/Councillor Workshops/Information sessions followed by Council Meeting
20 December 2016 at Parkes	Committee Meetings/Councillor Workshops/Information sessions followed by Council Meeting
17 January 2017	Committee Meetings/Councillor Workshops/Information sessions followed by Council Meeting. The Council Meeting schedule for 2017 to be considered at this meeting.

Attachments

Nil.



General Manager



Mayor

10.2 (GM) Community Research Survey June 2016

Executive Summary

In July 2012 Council conducted a community wide survey as part of its Community Engagement Continuum. This was to assist Council in determining the relative importance placed by the community on the services provided by Council. The survey was also designed to inform Council regarding satisfaction levels amongst the community regarding these services.

Council has recently commissioned and conducted a similar survey of importance and community satisfaction around its services to provide a comparison of Council's performance since the 2012 survey being the period of the current Delivery Programme. In addition the survey process was utilised to gauge community sentiment around the priority and support for some potential large scale capital projects being considered for 2017/2018 to 2020/2021 Delivery Programme.

Background Information

See Report.

Legislative or Policy Implications

Nil.

Progressive Delivery Program Implications

The resolution in this report will primarily effect the Delivery Program Future Direction relating to: *This reports impacts on the entire Delivery Programme*

Predicted positive effect / opportunity for the Delivery Program: *Excellent*

Predicted negative / challenge to the Delivery Program: *Minor*

Quadruple Bottom Line



Economic ★★★★★



Environmental ★★★★★



Social ★★★★★



Civic Leadership ★★★★★

Budget & Financial Aspects

Cost of survey ~\$16,000 which was funded by the Integrated Planning and Reporting Budget.

Recommendation

1. That the 2016 Community Research Survey be received and noted.

General Manager

Mayor

Report

Parkes Shire Council sought to examine community attitudes and perceptions towards current and future services and facilities provided by Council. Key objectives of the research included:

- Assessing and establishing the community's priorities and satisfaction in relation to Council activities, services, and facilities
- Identifying the community's overall level of satisfaction with Council's performance
- Identifying trends and benchmark results against the research conducted previously
- Identifying and prioritising support for community projects

To facilitate this, Micromex Research was contracted to develop a survey template that enabled Council to effectively analyse attitudes and trends within the community.

Questionnaire

Micromex Research, together with Parkes Shire Council, developed the questionnaire.

Data collection

The survey was conducted during the period 16th May - 18th May 2016 from 4:30pm to 8:30pm Monday to Friday.

Survey area

Parkes Shire Council Local Government Area

Sample selection and error

304 resident interviews were completed.

240 of the 304 of respondents were selected by means of a computer based random selection process using the electronic White Pages. The remaining 64 respondents were number harvested via face-to-face intercept at a number of areas around the Parkes LGA, i.e. outside Woolworths Parkes, Clarinda Street, and Harrison Park.

A sample size of 304 residents (based on a population of 12,219) provides a maximum sampling error of plus or minus 5.6% at 95% confidence. This means that if the survey was replicated with a new universe of N=304 residents, 19 times out of 20 we would expect to see the same results, i.e. $\pm 5.6\%$.

For the survey under discussion the greatest margin of error is 5.6%. This means, for example, that an answer such as 'yes' (50%) to a question could vary from 44% to 56%.

The sample was weighted by age and gender to reflect the 2011 ABS census data.



General Manager



Mayor

Support and Priority for Capital Projects

In addition to the comparison of the previous satisfaction the survey process was utilised to gauge community sentiment around the priority and support for some potential large scale capital projects being considered for the 2017/18 and 2020/21 Delivery Programme.

Over the past 6 years of Council's ongoing engagement with the community there has been ongoing suggestions from residents that were in essence able to be summarised into three main projects being;

- A new indoor heated pool in Parkes
- A Shire-wide Townships Improvement Program
- A new cultural and art space

Summary of Outcomes

The survey report found that Parkes Shire Council's performance is robust, with 90% of residents indicating that they are at least moderately satisfied with Council. The mean score achieved by Council exceeds our benchmarks for both rural and metropolitan Councils.

Council is providing at least a moderate level of satisfaction for 34 out of 36 service areas. In fact since the 2012 survey, with the exception of rubbish, every service area has seen a significant lift in community satisfaction.

In 2016 only local roads and footpaths are providing a less than moderate level of stated satisfaction.

For the majority of wellbeing measures, there has been a continuity of experience, although the exception is that perceived access to health is seen to have improved by 55% of residents.

Residents are most supportive of the Community Pool Project (51%) followed by the Township Improvement Project (41%).

Attachments

1. Key findings of the Parkes Shire Council Community Research document prepared by Micromex dated June 2016. (Full report distributed separately)



General Manager



Mayor



Key Findings



General Manager



Mayor

Key Findings

Overview (Overall satisfaction)

Summary

90% of residents rated their overall satisfaction with Council's performance as at least 'somewhat satisfied'. This is a very good result for Council, being significantly higher than the Regional, All of NSW, and Metropolitan benchmarks.

Residents aged 65+ were significantly more satisfied with Council's performance in the last 12 months.

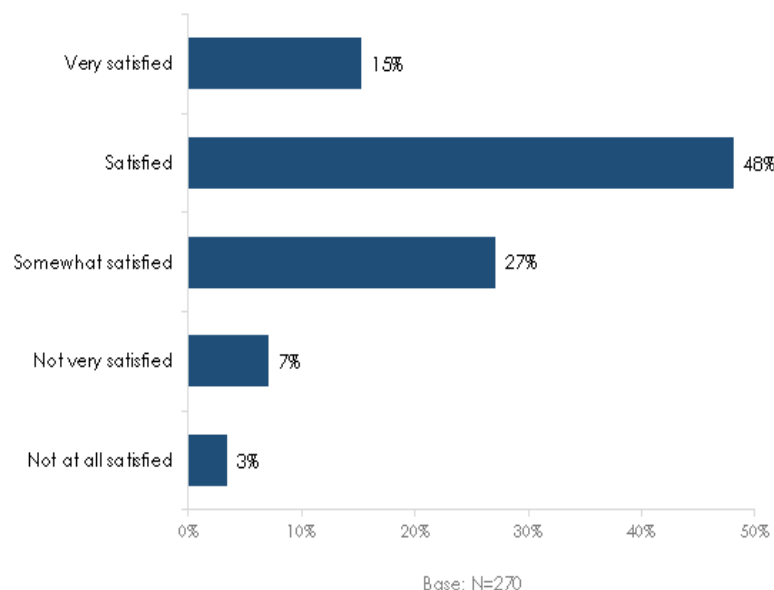
Q1b. Overall for the last 12 months, how satisfied are you with Council's performance, not just on one or two issues, but across all responsibility areas.

	Overall	Male	Female	18-34	35-49	50-64	65+	Town	Village	Farm
Mean ratings	3.65	3.62	3.68	3.41	3.52	3.71	3.98	3.66	3.90	3.56

NSW LGA BRAND SCORES	Metro	Regional	All of NSW	Parkes Council
Mean ratings	3.45	3.22	3.31	3.65

Scale: 1 = not at all satisfied, 5 = very satisfied

Asignificantly higher/lower level of satisfaction (by group)



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June 2016

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General Manager

Mayor

Key Findings

Community Project Support

Summary

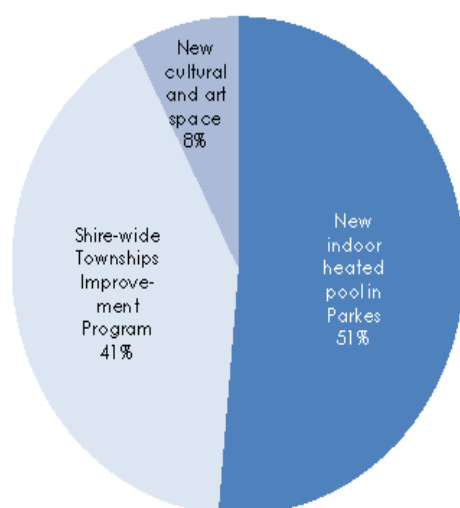
When considering the major projects to be implemented in the next 4 years, 51% of residents indicated 'a new indoor heated pool in Parkes' as their first preference, followed by 41% for 'a Shire-wide Townships Improvement Program'. Compared to the two aforementioned projects, there was minimal support for 'a new cultural and art space', 8% as a first preference.

Those aged 18-34 were significantly more likely to prefer the 'Shire-wide Townships Improvement Program' and less likely to select the 'new indoor heated pool in Parkes'. Those aged 65+ were most likely to select the 'new cultural and art space'.

- Q4a. Thinking of the three projects that are being considered, which project would be your first preference? And second preference?
- Q3. How supportive would you be of [a new indoor heated pool in Parkes] [a new cultural and art space] [a Shire-wide Townships Improvement Programme]?

	Overall	Male	Female	18-34	35-49	50-64	65+	Town	Village	Farm
A new indoor heated pool in Parkes	51%	49%	54%	36%	54%	61%	53%	50%	41%	61%
A Shire-wide Townships Improvement Program	41%	46%	36%	58%	41%	33%	33%	41%	56%	34%
A new cultural and art space	8%	5%	10%	6%	5%	5%	14%	9%	3%	5%

A significantly higher/lower preference (by group)



Base: N=301

Primary reasons for 1st preference selection

A new indoor heated pool in Parkes

Benefits all age groups/community	25%
Access and benefits year-round	15%
Hydrotherapy benefits	15%

A Shire-wide Townships Improvement Program

Benefits the whole community	11%
Improve appearance/outlook of town	9%
Maintenance of infrastructure – roads, footpaths, bike paths	7%



General Manager

Mayor

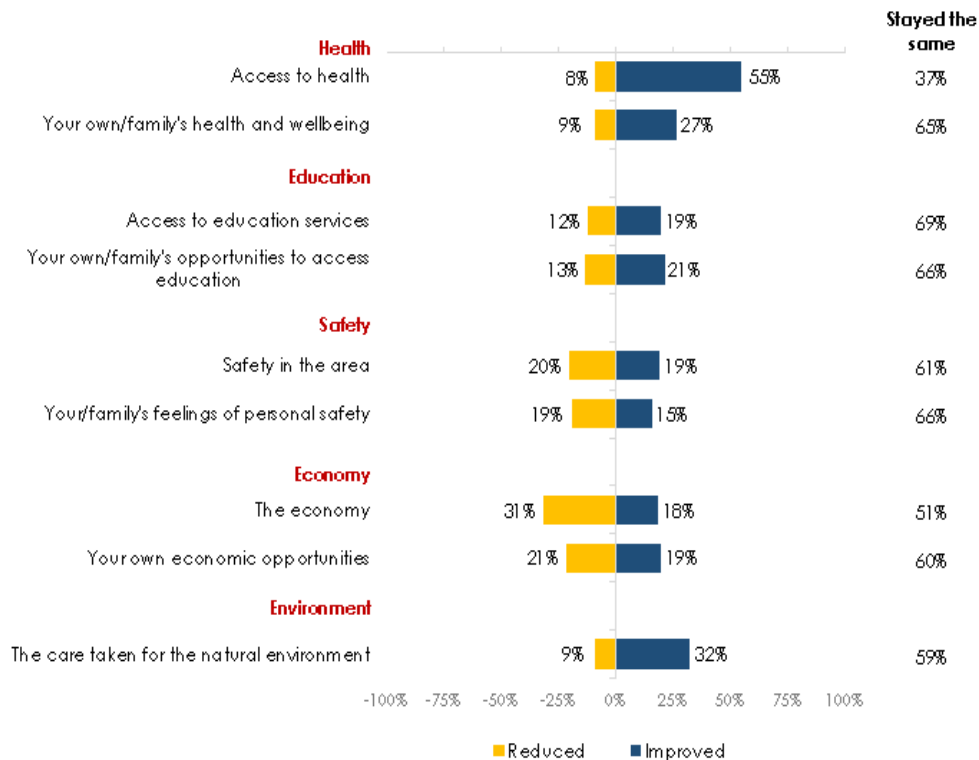
Key Findings

Improvements in the Area

Summary

Whilst many have remained the same, we have seen improvements with 'access to health', 'the care taken for the natural environment' and 'your own/family's health and wellbeing'. In addition to this, a segment of the population considered 'the economy' had reduced.

Q2. Thinking about the Parkes Local Government area, please state whether you think each of the following have improved, reduced or stayed the same over the last 4 years.



Base: N=304



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General Manager

Mayor

Key Findings

Comparison to LGA Benchmarks

9 of the 20 comparable measures were rated above the benchmark threshold of 0.15 and 3 were rated lower.

Service/Facility	Parkes Council Satisfaction Scores	Benchmark Variances
Car parking	3.54	0.51
Swimming pools	4.17	0.45
Order and cleanliness	3.77	0.39
Library	4.45	0.27
Gutters	3.61	0.27
Main roads	3.04	0.22
Sports grounds	3.98	0.22
Parks	3.96	0.20
Aged and disabled services	3.77	0.19
Industry support	3.32	0.11
Attractiveness	3.49	0.11
Town planning	3.20	0.10
Museums	3.87	0.03
Playgrounds	3.70	-0.06
Public toilets	3.09	-0.08
Local roads	2.72	-0.10
Youth services	3.07	-0.13
Footpaths	2.88	-0.20
Council customer service	3.68	-0.32
Rubbish	3.17	-0.97

Scale: 1 = not at all satisfied, 5 = very satisfied

↑/↓ = positive/negative difference greater than 0.15 from LGA Benchmark

Note: Benchmark differences are based on assumed variants of +/- 0.15, with variants beyond +/- 0.15 more likely to be significant



General Manager

Mayor

Key Findings

Comparison ratings of services/facilities

Summary

Compared to 2012, 4 of the 5 top criteria were ranked the same for both importance and satisfaction. For importance, 'road safety' has increased 6 places, while for satisfaction 'swimming pools' has increased 10 places.

3 of the comparable 4 lowest-ranked importance criteria were the same for both years, with 'gutters' shifting downwards 11 places. The lowest-ranked satisfaction criteria were in similar positions to 2012.

2 of the lowest-ranked importance criteria had significantly increased in importance compared to 2012, whilst all of the top-ranked and bottom-ranked satisfaction criteria had significantly increased.

Rank 2012	Rank 2016	Importance	2016	2012	Difference	Significant differences
2	1	Order and cleanliness	2.91	2.86	+0.05	
8	2	Road safety	2.91	2.75	+0.16	
1	3	Local roads	2.89	2.92	-0.03	
4	4	Food safety	2.85	2.83	+0.02	
5	5	Main roads	2.85	2.82	+0.03	
21	32	Gutters	2.43	2.59	-0.16	
NA	33	Cultural services	2.36	NA	NA	
35	34	Indigenous services	2.36	2.02	+0.34	▲
33	35	Caravan park	2.34	2.30	+0.04	▲
34	36	Museums	2.13	2.13	0.00	
Rank 2012	Rank 2016	Satisfaction	2016	2012	Difference	Significant differences
1	1	Library	2.88	2.65	+0.23	▲
2	2	Sewerage	2.80	2.50	+0.30	▲
3	3	Festivals	2.79	2.60	+0.19	▲
14	4	Swimming pools	2.76	2.26	+0.50	▲
5	5	Food safety	2.75	2.30	+0.45	▲
31	32	Youth services	2.07	1.76	+0.31	▲
29	33	Public toilets	2.06	1.90	+0.16	▲
28	34	Main roads	2.04	1.85	+0.19	▲
35	35	Footpaths	1.94	1.48	+0.46	▲
34	36	Local roads	1.83	1.54	+0.29	▲

Note: In 2012 there were only 35 categories

Scale: 1 = not important/not satisfied, 3 = very important/very satisfied

▲ ▼ Significantly higher/lower compared to 2012 (calculated on very important/very satisfied percentages)



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General Manager

Mayor

Key Findings

Identifying Priorities via Specialised Analysis (Explanation)

The specified research outcomes required us to measure both community importance and community satisfaction with a range of specific service delivery areas. In order to identify core priorities, we undertook a 2 step analysis process on the stated importance and rated satisfaction data, after which we conducted a third level of analysis. This level of analysis was a Shapley Regression on the data in order to identify which facilities and services are the actual drivers of overall satisfaction with Council.

By examining both approaches to analysis we have been able to:

1. Identify and understand the hierarchy of community priorities
2. Inform the deployment of Council resources in line with community aspirations

Step 1. Performance Gap Analysis (PGA)

PGA establishes the gap between importance and satisfaction. This is calculated by subtracting the mean satisfaction score from the mean importance score. In order to measure performance gaps, respondents are asked to rate the importance of, and their satisfaction with, each of a range of different services or facilities on a scale of 1 to 5, where 1 = low importance or satisfaction and 5 = high importance or satisfaction. These scores are aggregated at a total community level.

The higher the differential between importance and satisfaction, the greater the difference is between the provision of that service by Parkes Council and the expectation of the community for that service/facility.

In the table on the following page, we can see the 36 services and facilities that residents rated by importance and then by satisfaction.

When analysing the performance gaps, it is important to recognise that, for the most part, a gap of up to 1.0 is acceptable when the initial importance rating is 4.0+, as it indicates that residents consider the attribute to be of 'high' to 'very high' importance and that the satisfaction they have with Parkes Council's performance on that same measure, is 'moderate' to 'moderately high'.

For example, 'road safety' was given an importance score of 4.68, which indicates that it is considered an area of 'extremely high' importance by residents. At the same time it was given a satisfaction score of 3.81, which indicates that residents are 'moderately satisfied' with Parkes Council's performance and focus on that measure.

In the case of a performance gap such as for 'museums' (3.16 importance vs. 3.87 satisfaction), we can identify that the facility/service has only 'moderate' importance to the broader community, but for residents who feel that this facility is important, it is providing a 'moderately high' level of satisfaction.



A stylized signature of the General Manager.

General Manager

A stylized signature of the Mayor.

Mayor

Key Findings

When analysing performance gap data, it is important to consider both stated satisfaction and the absolute size of the performance gap.

Performance Gap Ranking

Ranking 2016	Service/ Facility	Importance Mean	Satisfaction Mean	Performance Gap
1	Local roads	4.50	2.72	1.78
2	Main roads	4.44	3.04	1.40
3	Rubbish	4.43	3.17	1.26
4	Public toilets	4.18	3.09	1.09
	Town planning	4.29	3.20	1.09
6	Youth services	4.13	3.07	1.06
7	Animals, weeds and pest management	4.10	3.12	0.98
8	Footpaths	3.84	2.88	0.96
9	Road safety	4.68	3.81	0.87
10	Order and cleanliness	4.60	3.77	0.83
11	Industry support	4.10	3.32	0.78
12	Development approvals	3.85	3.18	0.67
13	Council customer service	4.34	3.68	0.66
14	Attractiveness	4.10	3.49	0.61
15	Aged and disabled services	4.34	3.77	0.57
16	Water supply	4.29	3.73	0.56
17	Signage	4.26	3.72	0.54
	Children's services	4.20	3.66	0.54
19	Food safety	4.49	4.06	0.43
20	Car parking	3.96	3.54	0.42
21	Tourism	4.32	3.95	0.37
22	Airport	4.34	4.01	0.33
23	Nature strips	3.71	3.47	0.24
24	Parks	4.19	3.96	0.23
25	Playgrounds	3.90	3.70	0.20
26	Cemeteries	4.23	4.07	0.16
27	Gutters	3.65	3.61	0.04
28	Indigenous services	3.57	3.54	0.03
29	Cultural services	3.56	3.56	0.00
30	Sports grounds	3.95	3.98	-0.03
31	Caravan park	3.59	3.76	-0.17
	Sewerage	4.11	4.28	-0.17
33	Festivals	3.92	4.25	-0.33
34	Swimming pools	3.74	4.17	-0.43
35	Library	3.96	4.45	-0.49
36	Museums	3.16	3.87	-0.71

Scale: 1 = not at all important/not at all satisfied, 5 = very important/very satisfied



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General Manager

Mayor

Key Findings

When we examine the 8 largest performance gaps, we can identify that all of the services or facilities have been rated as 'moderately high' to 'extremely high' in importance. Resident satisfaction for all of these areas is between 2.72 and 3.20, which indicates that resident satisfaction for these measures is 'moderately low' to 'moderate'.

Ranking	Service/ Facility	Importance Mean	Satisfaction Mean	Performance Gap
1	Local roads	4.50	2.72	1.78
2	Main roads	4.44	3.04	1.40
3	Rubbish	4.43	3.17	1.26
4	Public toilets	4.18	3.09	1.09
	Town planning	4.29	3.20	1.09
6	Youth services	4.13	3.07	1.06
7	Animals, weeds and pest management	4.10	3.12	0.98
8	Footpaths	3.64	2.88	0.96

The key outcomes of this analysis would suggest that, while there are opportunities to improve satisfaction across a range of services/facilities, 'local roads' is the area of least relative satisfaction.

Note: Performance gap is the first step in the process, we now need to identify comparative ratings across all services and facilities to get an understanding of relative importance and satisfaction at an LGA level. This is when we undertake step 2 of the analysis.



A stylized signature of the General Manager.

General Manager

A stylized signature of the Mayor, reading "Ken Keith".

Mayor

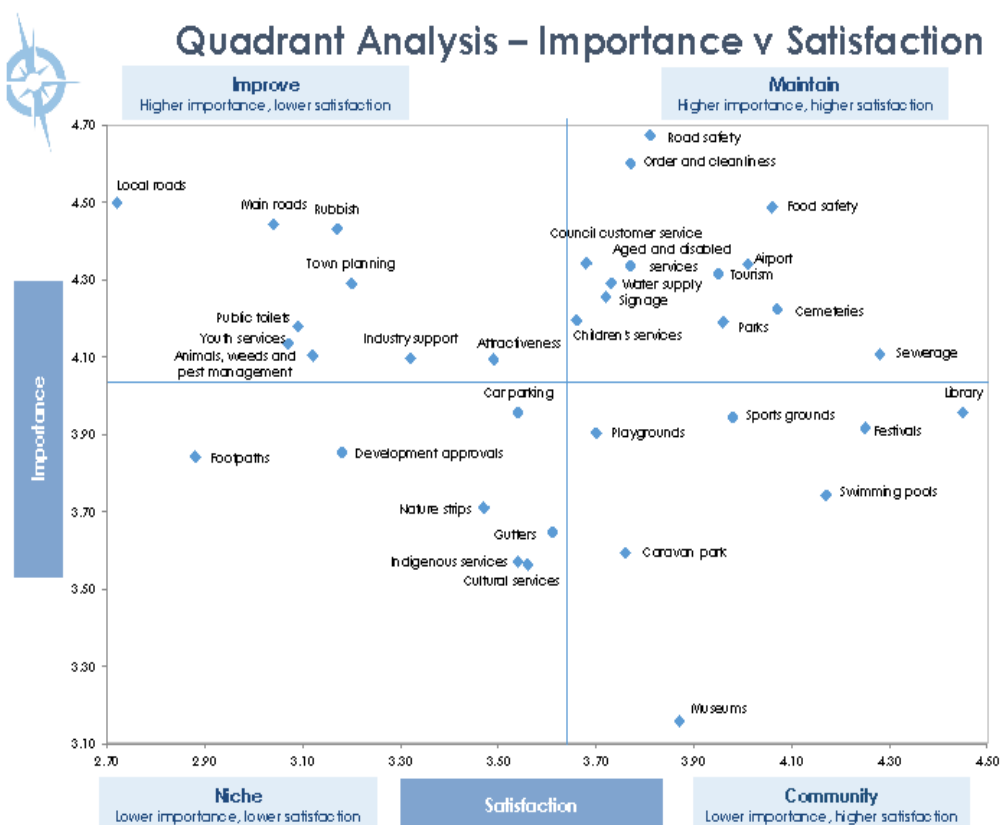
Key Findings

Quadrant Analysis

Step 2. Quadrant Analysis

Quadrant analysis is a useful tool for planning future directions. It combines the stated needs of the community and assesses Parkes Council's performance in relation to these needs.

This analysis is completed by plotting the variables on x and y axes, defined by stated importance and rated satisfaction. We aggregate the mean scores for stated importance and rated satisfaction to identify where the facility or service should be plotted. For these criteria, the average stated importance score was 4.08 and the average rated satisfaction score was 3.63. Therefore, any facility or service that received a mean stated importance score of ≥ 4.08 would be plotted in the higher importance section and, conversely, any that scored < 4.08 would be plotted into the lower importance section. The same exercise is undertaken with the satisfaction ratings above, equal to or below 3.63. Each service or facility is then plotted in terms of satisfaction and importance, resulting in its placement in one of four quadrants.



[Signature]

[Signature]

Key Findings

Explaining the 4 quadrants

Attributes in the top right quadrant, **MAINTAIN**, such as 'road safety', are Council's core strengths, and should be treated as such. Maintain, or even attempt to improve your position in these areas, as they are influential and address clear community needs.

Attributes in the top left quadrant, **IMPROVE**, such as 'local roads', are areas where Council is perceived to be currently under-performing and are key concerns in the eyes of your residents. In the vast majority of cases you should aim to improve your performance in these areas to better meet the community's expectations.

Attributes in the bottom left quadrant, **NICHE**, such as 'car parking', are of a relatively lower priority (and the word 'relatively' should be stressed – they are still important). These areas tend to be important to a particular segment of the community.

Finally, attributes in the bottom right quadrant, **COMMUNITY**, such as 'library', are core strengths, but in relative terms they are deemed less overtly important than other directly obvious areas. However, the occupants of this quadrant tend to be the sort of services and facilities that deliver to community liveability i.e. make it a good place to live.

Recommendations based only on stated importance and satisfaction have major limitations, as the actual questionnaire process essentially 'silos' facilities and services as if they are independent variables, when they are in fact all part of the broader community perception of council performance.

Residents' priorities identified in stated importance/satisfaction analysis often tend to be in areas that are problematic. No matter how much focus a council dedicates to 'local roads', it will often be found in the **IMPROVE** quadrant. This is because, perceptually, the condition of local roads can always be better.

Furthermore, the outputs of stated importance and satisfaction analysis address the current dynamics of the community, they do not predict which focus areas are the most likely agents to change the community's perception of Council's overall performance.

Therefore, in order to identify how Parkes Council can actively drive overall community satisfaction, we conducted further analysis.

The Shapley Value Regression

This model was developed by conducting specialised analysis from over 30,000 LGA interviews conducted since 2005. In essence, it proved that increasing resident satisfaction by actioning the priorities they stated as being important does not necessarily positively impact on overall satisfaction with the Council. This regression analysis is a statistical tool for investigating relationships between dependent variables and explanatory variables.

In 2014, we revised the Shapley Regression Analysis to identify the directional contribution of key services and facilities with regard to optimisers/barriers with Council's overall performance.

What Does This Mean?

The learning is that if we only rely on the stated community priorities, we will not be allocating the appropriate resources to the actual service attributes that will improve overall community satisfaction. Using regression analysis we can identify the attributes that essentially build overall satisfaction. We call the outcomes 'derived importance'.



A stylized signature of the General Manager.

General Manager

A stylized signature of the Mayor.

Mayor

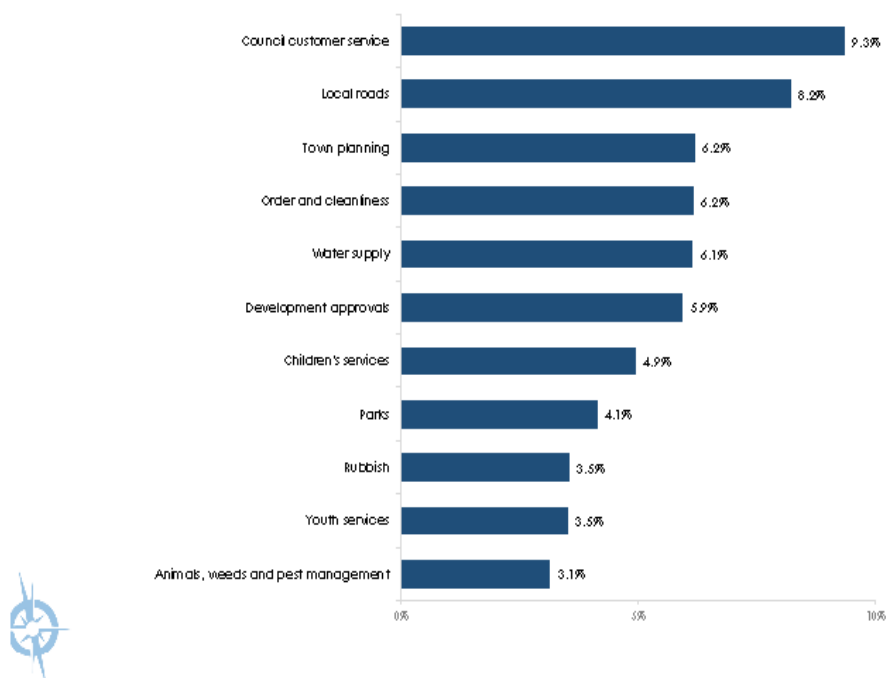
Key Findings

Key Drivers of Satisfaction with Parkes Council

The results in the chart below provide Parkes Council with a complete picture of both the extrinsic and intrinsic community priorities and motivations, and identify what attributes are the key drivers of community satisfaction.

These top 11 services/facilities account for over 60% of overall satisfaction with Council. This indicates that the remaining 25 attributes we obtained measures on have only a limited impact on the community's satisfaction with Parkes Council's performance. Therefore, whilst all 36 service/facility areas are important, only a number of them are significant drivers of the community's overall satisfaction with Council.

Contribution to Overall Satisfaction with Council's Performance



These 11 services/facilities are the key community priorities and by addressing these, Parkes Council will improve overall community satisfaction. The score assigned to each area indicates the percentage of influence each attribute contributes to overall satisfaction with Council.

In the above chart, 'animals, weeds and pest management' contributes 3.1% towards overall satisfaction, while 'Council customer service' (9.3%) is a far stronger driver, contributing three times as much to overall satisfaction with Council.



General Manager

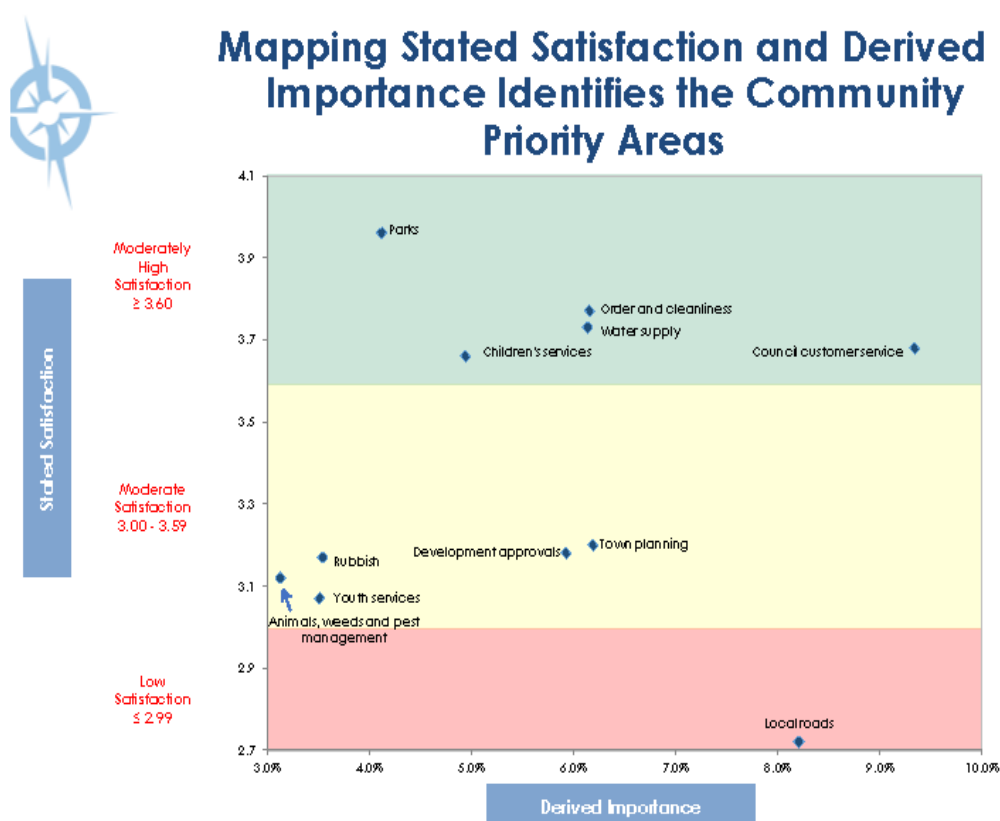
Mayor

Key Findings

Clarifying Priorities

By mapping satisfaction against derived importance we can see that, for some of the core drivers, Council is already providing 'moderately high' or greater levels of satisfaction, i.e. 'parks', 'order and cleanliness', 'water supply', 'Council customer service' and 'children's services'. Council should look to maintain/consolidate their delivery in these areas.

It is also apparent that there is room to elevate satisfaction within the variables that fall in the 'lower' and 'moderate satisfaction' regions of the chart. If Parkes Council can address these core drivers, they will be able to improve resident satisfaction with their performance.



This analysis indicates that areas such as 'town planning', 'development approvals', 'rubbish', 'youth services' and 'animals, weeds and pest management', while performing adequately, could possibly be targeted for optimisation.

Furthermore, 'local roads' is an issue Council should be looking to either align their delivery with resident expectations or more actively inform/engage residents of Council's position and advocacy on this matter.



General Manager

Mayor

Key Findings

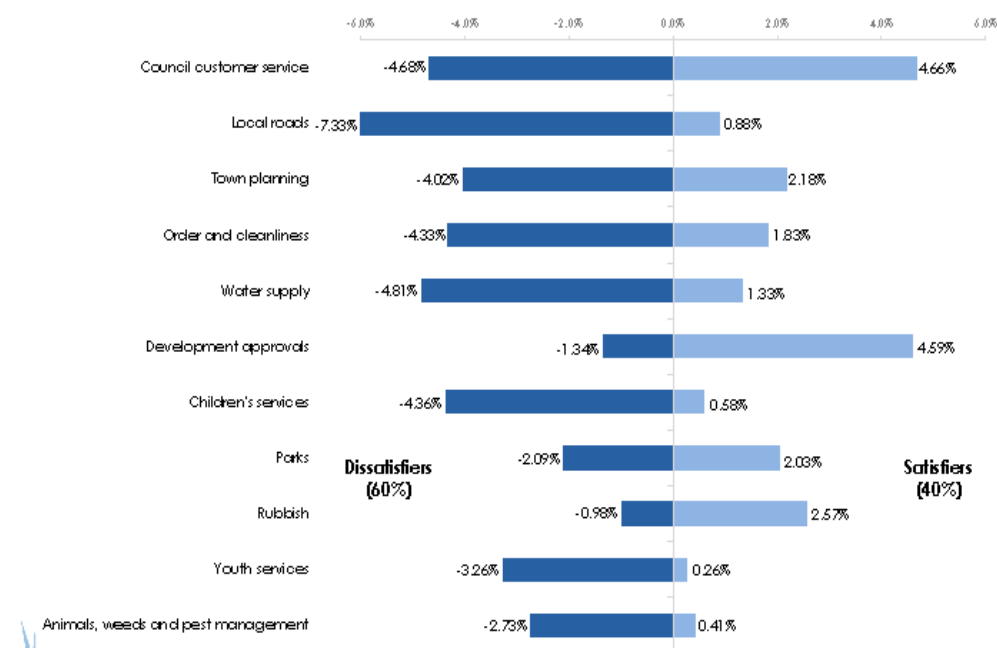
Advanced Shapley Outcomes

The chart below illustrates the positive/negative contribution the key drivers provide towards overall satisfaction. Some drivers can contribute both negatively and positively depending on the overall opinion of the residents.

The scores on the negative indicate the contribution the driver makes to impeding transition towards satisfaction. If we can address these areas we will see a lift in our future overall satisfaction results, as we will positively transition residents who are currently 'not at all satisfied' towards being 'satisfied' with Council's overall performance.

The scores on the positive indicate the contribution the driver makes towards optimising satisfaction. If we can address these areas we will see a lift in our future overall satisfaction results, as we will positively transition residents who are currently already 'somewhat satisfied', towards being more satisfied with Council's overall performance.

Key Contributors to Barriers/Optimisers



Different levers address the different levels of satisfaction across the community



Parkes Council
Community Research
June 2016

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General Manager

Mayor

11 DIRECTOR TECHNOLOGY AND CORPORATE SERVICES REPORT

11.1 (DTCS) Financial Information as at 30 June 2016

Executive Summary

A regular report is provided to Council in relation to a number of financial indicators, including investments, total monthly repayments, receipting and collection of rate revenue.

Background Information

The supply of financial information on a regular basis fulfils statutory requirements and ensures prudent financial management.

Legislative or Policy Implications

Local Government Act, 1993

Local Government (Financial Management) Regulation, 1999

Budget & Financial Aspects

Nil.

Recommendation

1. That the report detailing accounts paid, rate revenue collected, receipts received and the bank reconciliation to 30 June 2016 be received and noted.



General Manager



Mayor

Report

1. Accounts

The accounts cover the period 02/06/2016 to 30/06/2016:

Payment	From	To	Sub Total
Combined A/C	128780	E051063	\$14,168,103.50
Cheques and Deskbank			-
Salaries & Wages	02/06/2016	30/06/2016	\$1,239,009.11
TOTAL			\$15,407,112.61

2. Revenue Statement due to 30 June 2016

A copy of the Revenue Statement due to 30 June 2016 is attached.

3. Statement of Receipts - 01 June to 30 June 2016

A Statement of Receipts for the period 01 June to 30 June 2016 is attached.

4. Bank Reconciliation as at 30 June 2016

The bank reconciliation for the month of June 2016 has been finalised and is submitted for the information of Council.

The reconciliation of the Cash Books of the Council and the Bank Accounts has been carried out. The accounts have been reconciled with a balance of \$2,271,046.54 as at 30 June 2016.

Attachments

1. Rates Revenue Statement
2. Statement of Receipts



General Manager



Mayor

PARKES SHIRE COUNCIL

REVENUE STATEMENT RATES AND CHARGES DUE TO 30 JUNE 2016

	AMOUNT PAYABLE 1/7/2015	COLLECTIONS	AMOUNT DUE 30/6/2016	%COLLECTED THIS YEAR	3 Year Average %
COMBINED RATES	16,353,195	15,415,539	937,656	94.27%	95.06%
GARBAGE & OTHER SERVICE CHARGES	2,319,938	2,145,102	174,836	92.46%	93.80%
SUB TOTAL	18,673,133	17,560,641	1,112,492	94.04%	94.91%

**WATER, SEWER & TRADE WASTE CONSUMPTION
ARREARS & ACCOUNTS 2015/16**

See Note Below

WATER	5,403,745	4,033,662	1,370,083	74.65%	75.48%
SEWER USAGE	414,528	303,368	111,160	73.18%	74.97%
TRADE WASTE	95,615	65,439	30,176	68.44%	76.33%
SUB TOTAL	5,913,888	4,402,469	1,511,419	74.44%	75.47%

INTEREST, EXTRA CHARGES & LEGAL COSTS

INTEREST, EXTRA CHARGES & LEGAL COSTS	188,212	151,383	36,829	80.43%	70.05%
SUB TOTAL	188,212	151,383	36,829	80.43%	70.05%

TOTAL	24,775,233	22,114,493	2,660,740	89.26%	90.20%
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NOTE: Water, Sewer & Trade Waste Usage Accounts raised but not due and payable until 29 July 2015



General Manager



Mayor



Parkes Shire Council
Local Government Management System

Receipt Summary

For the period from 1-Jun-2016 to 30-Jun-2016

GL Account	Description	Total Transactions	Amount
0110-1201-0000	Section 603 Certificate	28	2,063.00
0110-1402-0001	Sundry Income - GST Free	5	305.43
0110-1402-0003	Sundry Income - GST Inclusive	12	129.85
0110-3100-0000	Investments	6	7,875,621.37
0110 3200 0001	Rates Receivable Consolidated	4,750	877,873.02
0110-3232-0001	Miscellaneous Debtors - Consolidated	170	6,333,230.60
0110-3292-0000	S/DR - Zurich Insurance Claims	1	8,316.85
0110-5005-0000	Building Construction LS Levy	3	919.25
0110-5007-0000	DA (Strategic Fee)	3	410.00
0110-5343-0000	Bond - K & G Building Wrks >1/7/14	1	370.00
0120-1402-0001	Sundry Income - GST Free	2	2,072.00
0120-1402-0003	Sundry Income	2	57.39
0120-1463-0000	Centrelink - Paid Parental Leave	2	2,699.76
0130-1746-0000	Contribution - Property Incentive	1	4,250.00
0140-1351-0000	Interest on Investments	6	55,083.27
0199-2084-0000	Investments Loss (Gain) on Sale	1	-21,702.82
0199-4505-0000	Sales Clearing Account	1	42,141.50
0230-1205-0000	Dog Rego - Companion Animals Commiss	1	1,040.25
0230-1207-0001	Dog Impounding - Deposits/Release	14	400.00
0230-5008-0000	Dog Rego - Companion Animals Suspen	12	1,177.00
0230-5009-0000	Microchipping Suspense	2	132.00
0240-1458-0000	Animal Infringements - OSR	2	1,497.00
0270-1532-0001	Salary/Oncosts - GST Free	1	3,701.25
0270-1532-0002	Program costs - GST recoverable	1	715.01
0270-1533-0000	Grant - RSO Special Projects	1	7,868.91
0310-1402-0003	Sundry Income - Inc Copying/Scanning	3	72.00
0410-1402-0001	Sundry Income - GST Free	16	499.20
0410-1507-0000	Operational Grant	11	14,737.76
0410-1508-0000	Childcare Benefit Grant	7	72,196.68
0410-1509-0000	FDC Levies	1	56.32
0410-1510-0000	Educator Admin Levies	6	1,143.00
0410-1538-0000	FDC - Educator Registration	1	40.00
0410-1543-0000	D Sups Payments (ISS)	5	225.23
0410-1718-0001	Contri - FDC In Home - Admin Levy	1	70.56
0410-1718-0003	Contribution - FDC In Home Care	1	55.44
0410-1741-0000	FDC - Contributions received	1	200.00
0410-1744-0000	FDC - Playgroup Fees	3	132.00
0410-1766-0000	FDC - Educator Receipt Books	5	60.00
0520-1211-0011	Development Fees	14	3,244.34
0520-1211-0012	DA Advertising Fee	1	800.00
0520-1213-0000	Section 149 Certificates	46	2,998.00
0520-1402-0003	Sundry Income - GST Inclusive	1	233,200.00
0520-1463-0000	Centrelink - Paid Parental Leave	2	2,681.04
0580-1215-0015	Parkes Cemetery	6	1,420.00
0580-1215-0016	Parkes Lawn Cemetery	1	2,095.00
0580-1215-0017	Villages Cemetery	4	1,708.00
0610-1125-0000	Water Standpipe Sales	9	467.25

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General Manager

Mayor

Receipt Summary

For the period from 1-Jun-2016 to 30-Jun-2016

GL Account	Description	Total Transactions	Amount
0610-1231-0000	Water Meter Reading Fee	25	1,104.00
0610-1402-0003	Sundry Income	4	228.00
0610-2084-0000	Investments Loss (Gain) on Sale	1	-24,415.67
0710-1251-0000	Sewer Plan Fees	24	999.00
0710-1252-0000	Sewer Inspection Fee	1	83.00
0710-1402-0003	Sundry Income - GST Inclusive	1	168.00
0710-2084-0000	Investments Loss (Gain) on Sale	1	-8,138.55
0710-6807-0000	Loan # 7 - Parkes Sewer Treatment	1	4,000,000.00
0810-1220-0020	Use of Mult-Mecia Computer	2	13.00
0810-1220-0021	Facsimile Sales	6	70.25
0810-1220-0022	Lost Books	3	40.55
0810-1220-0023	Photocopying/Prntng - Parkes	12	838.55
0810-1220-0026	Inter Library Loans	1	5.00
0810-1220-0027	Lost Library Cards	6	27.00
0810-1220-0029	Sale of Discarded Books	5	535.70
0810-1220-0030	Sale of Library Bags	1	2.50
0810-1220-0031	Library Workshops	2	164.00
0810-1402-0003	Sundry Income - GST Inclusive	5	94.15
0820-1446-0004	HPC - Admissions	54	6,111.00
0820-1554-0000	Grant - Heritage Advisor	1	3,500.00
0820-1555-0000	Grant - Heritage Fund	1	5,180.75
0830-1731-0000	Contribution Community Centre	4	1,675.00
0860-1255-0000	Parkes Admissions	1	264.00
0870-1813-0000	Capital Contribution-Pks Hkey Assoc	1	150,000.00
1010-1217-0000	Sec 68 Approval	1	92.00
1010-1234-0001	Compliance Certificates	6	1,500.00
1010-1235-0000	Construction Certificate	8	2,253.20
1010-1236-0000	Complying Deve opment Certificate	3	359.80
1010-1237-0000	Inspection Fee	10	4,106.00
1010-1238-0000	Occupation Certificate	3	332.00
1010-1239-0000	Building Certificates	1	250.00
1010-1240-0000	Sec 735A & 12ZP Notices	17	2,208.00
1010-1266-0000	Drafting Fee	1	128.00
1010-1408-0000	Long Service Leave Commission	1	59.40
1110-1686-0000	Cap. Cont-B/Spot Brogan Rd	1	240,000.00
1132-1641-0000	Fixing Country Roads & HVSP	1	33,000.00
1135-1518-0000	RMCC State Roads - Ordered Works	1	352,955.94
1140-1675-0000	Cap. Cont-HPC/Webb St F/Path	1	5,000.00
1140-1683-0000	Cap. Cont-Bike/Pamp Plan	1	2,500.00
1140-1688-0000	Cap. Cont - School Crossings	1	4,800.00
1150-1242-0000	Landing Fees	1	23,338.70
1220-1243-0042	Caravan Sites - 5.5% Adjust	11	1,232.65
1220-1243-0043	Caravan Sites - Fees	28	14,398.91
1220-1243-0045	Caravan Sites - Electricity	28	2,532.13
1220-1244-0044	Cabin Fees - Fees	18	13,835.46
1220-1247-0000	Multi Coin Washing Machine	2	142.00
1230-1445-0001	Visitor Info Ctr - Merchandise Sales	18	410.79
1230-1445-0003	Visitor Info Ctr - Merchandise Sales	57	2,481.21
1230-5400-0003	Merchandise on Consignment - T/Ctr	12	225.00
1240-1410-0001	Sale Ind Land - Stage 1	2	56,735.10
9000-3100-0000	Investments - Trust	1	600.00
9000-5480-0000	Trust Fund - East Timor Appeal	2	2,500.00
		5,573	20,444,995.23

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General Manager



Mayor

11.2 (DTCS) Investments as at 30 June 2016

Executive Summary

The carrying value of Council's investments at 30 June 2016 was \$ 64,528,612

Background Information

In accordance with Clause 212 of the Local Government (General) Regulation 2005, the following details are provided of Council's investments under Section 625 of the Local Government Act, 1993.

The carrying values of the investments outlined in this report have been those advised to Council by the arrangers, brokers or custodian of those securities.

Legislative or Policy Implications

- Parkes Shire Council Investment Policy, Clause 212 of the Local Government (General) Regulation 2005 and Section 625 of the Local Government Act, 1993.
- DLG Circular 10-11 - Investment Policy Guidelines
- DLG Circular 11-01 Ministerial Investment Order

Progressive Delivery Program Implications

The resolution in this report will primarily effect all of the Delivery Program Future Direction's.

Predicted positive effect / opportunity for the Delivery Program: *Excellent*

Predicted negative / challenge to the Delivery Program: *Negligible*

Quadruple Bottom Line



Economic ★★★★★☆



Social ★★★★★★



Environmental ★★★★★☆



*Civic
Leadership* ★★★★★★

General Manager

Mayor

Budget & Financial Aspects

All returns on investments are included in Council's Operating Budget. Any amendment to budgeted interest income is effected through the Quarterly Budget Review process. Both the average level of funds invested and the rate of return determine returns.

In accordance with the Australian equivalent of International Accounting Standards, securities that are classified as held for trading are required to be valued at market value at each balance date. The balance of investments held includes market values that existed at the 30 June 2016. The custodians of the securities provide these valuations to Council. The custodian of Council's structured investment is the Westpac Bank.

Investments in the form of cash or cash equivalents and held to maturity investments are valued at cost. Floating Rate Notes acquired on the secondary market are valued at cost. Where the purchase consideration is different to face value the resulting premium or discount are amortised on a straight line basis over the life of the Note.

Recommendation

1. That the information in relation to investments held at 30 June 2016 be received and noted.

Report

Investment Rates as at 30 June 2016

Rate Range %	\$
1.30 to 3.00	28,428,612
3.01 to 5.00	36,100,000
Total	64,528,612

The weighted average interest rate of the investment portfolio as at 30 June 2016 is 2.83%
(2.88 % - 31 May 2016).

90-Day (Benchmark) Bank Bill Swap Rate as at 30 June 2016 – 1.99 %
(2.01 % - 31 May 2016).



General Manager



Mayor

Credit Quality Targets and Limits

The maximum holding limit in each rating category and the target credit quality weighting for Council's Term Deposit portfolio as at 30 June 2016 is as follows:

Long Term Rating Range	Short Term Credit Range	Maximum Holding	% Holding as at 30 June 2016 (at % of Face Value)	\$ Holding as at 30 June 2016
AAA Category	A-1+	100%	3.11%	\$ 2,007,612
AA Category	A-2	80%	59.93%	\$ 38,671,000
A Category	A-2	60%	26.58%	\$ 17,150,000
BBB Category & Unrated ADI's	A-3	40%	5.73%	\$ 3,700,000

The maximum exposure to each counterparty / financial institution will be restricted by their rating so single entity exposure is limited. These limits with respect to Council's current Term Deposit portfolio are listed as follows:

Financial Institution	Long-Term Rating Range	Short-Term Credit Range	Limit	% Holding as at 30 June 2016 (at % of Face Value)
National Australia Bank	AA-	A1+	40%	34.48 %
Westpac	AA-	A1+	40%	17.31 %
TCorp - NSW Treasury Corporation	AAA	AAA	40%	3.11%
AMP Bank	A+	A1	30%	7.75 %
Rabobank Direct	Aa2 Moody's	P-1 Moody's	40%	1.55 %
Rabobank Australia	Aa2 Moody's	P-1 Moody's	40%	6.59 %
Central West Credit Union	Unrated	Unrated	20%	0.77 %
Bank of Queensland	A-	A2	30%	10.31 %
Bendigo & Adelaide Bank	A-	A2	30%	1.55 %
Suncorp Bank	A1 Moody's	P-1 Moody's	40%	6.97 %
ME Bank	BBB	A2	20%	4.96 %

The holdings of Floating Rate Notes and Bonds, and trading securities, are listed as follows:

Description	Face Value	Carrying Value	% Holding as at 30 June 2016 (at % of Face Value)
Floating Rate Notes	\$ 3,000,000	\$ 3,000,000	4.65 %



General Manager



Mayor

Summary

The Board of the Reserve Bank of Australia (RBA) at their last meeting of 5 July 2016 decided to leave the cash rate unchanged at 1.75 per cent.

The global economy is continuing to grow, though at a slightly lower pace than earlier expected, with forecasts having been revised down a little further recently. While several advanced economies have recorded improved conditions over the past year, conditions have become more difficult for a number of emerging economies.

In Australia, the available information suggests that the economy is continuing to rebalance following the mining investment boom. GDP growth picked up over 2015, particularly in the second half of the year, and the labour market improved. Indications are that growth is continuing in 2016, though probably at a more moderate pace.

Inflation has been quite low for some time and recent data were unexpectedly low. While the quarterly data contain some temporary factors, these results, together with ongoing very subdued growth in labour costs and very low cost pressures elsewhere in the world, point to a lower outlook for inflation than previously forecast.

In the announcement from the Reserve Bank, the Board judged that holding monetary policy steady would be prudent at present. Over the period ahead, further information should allow the Board to refine its assessment of the outlook for growth and inflation and to make any adjustment to the stance of policy that may be appropriate.

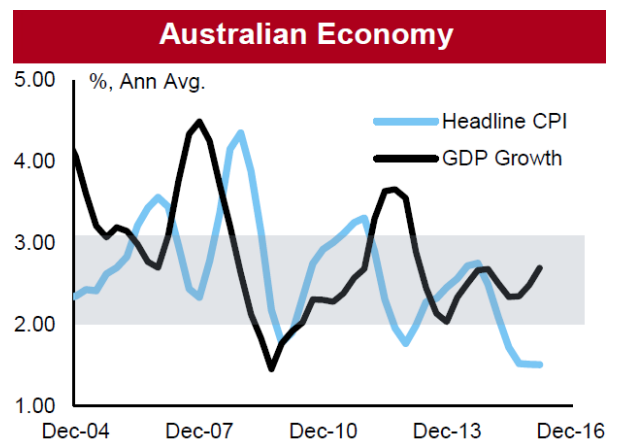
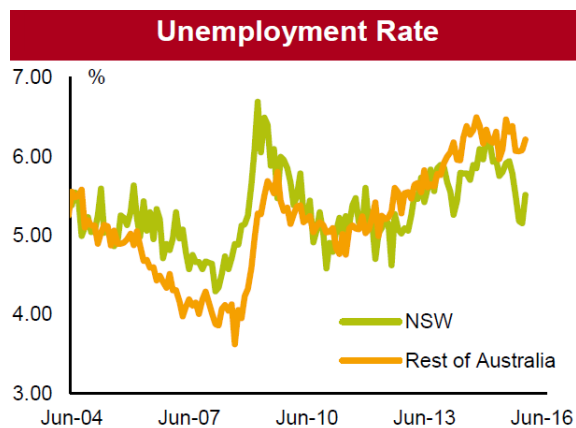
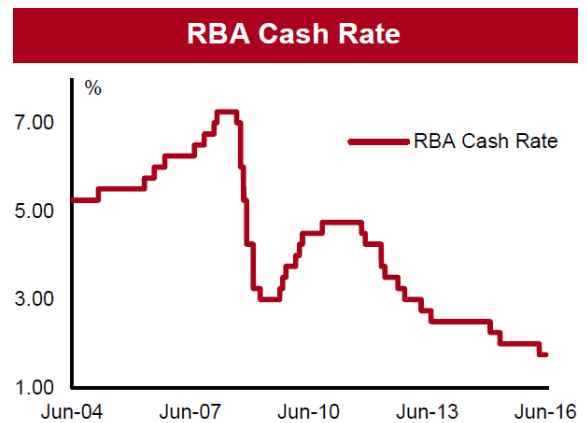
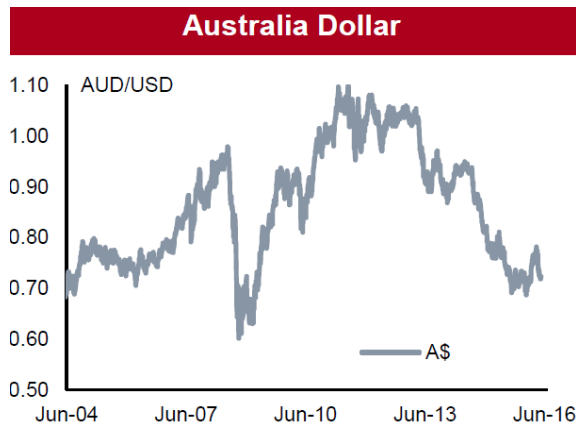
(Commentary Source: Reserve Bank of Australia - Media Release).



General Manager



Mayor



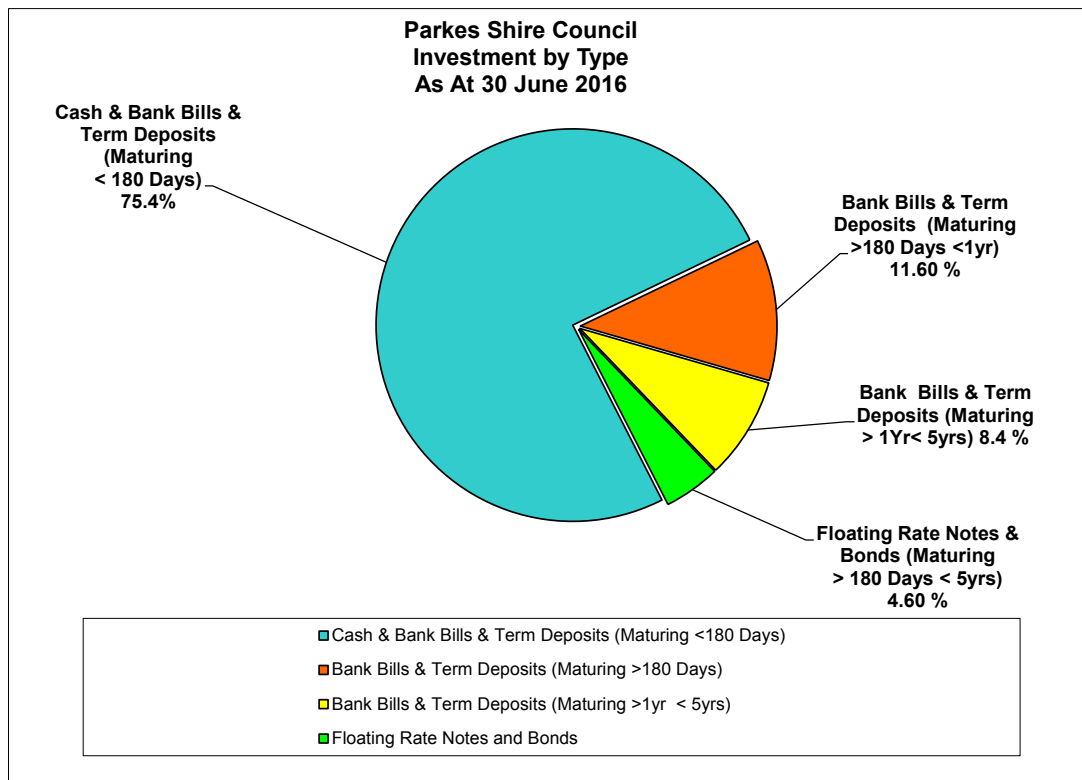
(Graphs Source: TCorp Local Government Economic Commentary - June 2016).

The Hickory CDO matured on the 21 June 2016. This was the last remaining CDO in Parkes Shire Council investment portfolio and recorded a principal loss of \$66,000 (3.3%) of the initial \$2,000,000 investment. These funds have been re-invested in to a new term deposit.

General Manager

Mayor

The following graphic displays the percentages of the portfolio by investment type with an aged breakdown of the Cash, Bank Bills & Term Deposits.



The movement in Investments for the month of June 2016 were as follows:

Opening Balance as at 31 May 2016	\$
53,509,520	
Plus New Investments - June 2016	\$
18,894,713	
Less Investments redeemed - (as per June 2016 receipt summary report)	(\$
7,875,621)	
Closing Balance as at 30 June 2016	\$
64,528,612	

Certification - Responsible Accounting Officer

The Chief Financial Officer hereby certifies that the investments listed in the Investment Summary have been made in accordance with Section 625 of the Local Government Act, 1993, Clause 212 of the Local Government (General) Regulation 2005 and Council's Investment Policy.

Attachments

1. List of Investments held at 30 June 2016.

General Manager

Mayor

Investments Summary 30/06/2016							
Name	Folio Ref #	Face Value \$	Current Rate %	Expected Maturity	Maturity Profile from Summary Date	Carrying Value \$	Investment Type
Westpac Maxi-Direct General	At Call	11,171,000	1.30	At Call	At Call	11,171,000	At Call Deposit
NSW Treasury Corporation	At Call	2,007,612	2.48	At Call	At Call	2,007,612	At Call Deposit
Bank of Queensland	P1985	1,000,000	3.00	4/07/2016	< 90 Days<1yr	1,000,000	Term Deposit
Bank of Queensland	P1986	500,000	3.05	4/07/2016	< 90 Days<1yr	500,000	Term Deposit
NAB	P1984	1,000,000	3.00	11/07/2016	< 90 Days<1yr	1,000,000	Term Deposit
NAB	P1987	2,000,000	3.09	18/07/2016	< 90 Days<1yr	2,000,000	Term Deposit
Suncorp	P1989	2,000,000	2.95	26/07/2016	< 90 Days<1yr	2,000,000	Term Deposit
NAB	P1988	1,000,000	3.04	26/07/2016	< 90 Days<1yr	1,000,000	Term Deposit
Bendigo & Adelaide Bank	P1957	1,000,000	2.90	27/07/2016	< 90 Days<1yr	1,000,000	Term Deposit
ME Bank	P1983	1,500,000	3.05	5/08/2016	< 90 Days<1yr	1,500,000	Term Deposit
NAB	P1990	1,000,000	3.05	16/08/2016	< 90 Days<1yr	1,000,000	Term Deposit
NAB	P1992	1,000,000	3.05	22/08/2016	< 90 Days<1yr	1,000,000	Term Deposit
NAB	P1999	1,000,000	3.12	29/08/2016	< 90 Days<1yr	1,000,000	Term Deposit
Bank of Queensland	P1995	1,000,000	3.05	5/09/2016	< 90 Days<1yr	1,000,000	Term Deposit
NAB	P2001	1,000,000	3.11	6/09/2016	< 90 Days<1yr	1,000,000	Term Deposit
NAB	P1996	1,000,000	3.12	15/09/2016	< 90 Days<1yr	1,000,000	Term Deposit
NAB	P2000	1,500,000	3.12	29/09/2016	> 90 Days<1yr	1,500,000	Term Deposit
ME Bank	P2006	700,000	3.06	29/09/2016	> 90 Days<1yr	700,000	Term Deposit
NAB	P2007	2,000,000	3.10	4/10/2016	> 90 Days<1yr	2,000,000	Term Deposit
NAB	P2008	1,000,000	3.02	5/10/2016	> 90 Days<1yr	1,000,000	Term Deposit
NAB	P2004	1,000,000	3.12	18/10/2016	> 90 Days<1yr	1,000,000	Term Deposit
Suncorp	P2005	500,000	3.10	24/10/2016	> 90 Days<1yr	500,000	Term Deposit
Bank of Queensland	P1998	1,000,000	3.05	24/10/2016	> 90 Days<1yr	1,000,000	Term Deposit
AMP Bank	P2011	500,000	3.00	10/11/2016	> 90 Days<1yr	500,000	Term Deposit
AMP Bank	P1947	1,000,000	2.90	14/11/2016	> 90 Days<1yr	1,000,000	Term Deposit
Bank of Queensland	P2014	500,000	2.95	15/11/2016	> 90 Days<1yr	500,000	Term Deposit
AMP Bank	P2013	500,000	3.00	17/11/2016	> 90 Days<1yr	500,000	Term Deposit
NAB	P2015	1,000,000	2.98	21/11/2016	> 90 Days<1yr	1,000,000	Term Deposit
NAB	P2017	1,250,000	2.99	1/12/2016	> 90 Days<1yr	1,250,000	Term Deposit
NAB	P2010	1,000,000	3.00	5/12/2016	> 90 Days<1yr	1,000,000	Term Deposit
NAB	P2018	1,000,000	2.98	16/12/2016	> 90 Days<1yr	1,000,000	Term Deposit
Bank of Queensland	P2020	2,000,000	2.95	20/12/2016	> 90 Days<1yr	2,000,000	Term Deposit
AMP Bank	P2019	2,000,000	3.00	21/12/2016	> 90 Days<1yr	2,000,000	Term Deposit
NAB	P2021	1,000,000	3.00	22/12/2016	> 90 Days<1yr	1,000,000	Term Deposit
Suncorp	P2025	2,000,000	2.98	27/01/2017	> 90 Days<1yr	2,000,000	Term Deposit
NAB	P2022	1,000,000	2.95	30/01/2017	> 90 Days<1yr	1,000,000	Term Deposit
NAB	P2023	1,500,000	2.95	30/01/2017	> 90 Days<1yr	1,500,000	Term Deposit
Rabobank Direct	P1933	1,000,000	3.15	13/02/2017	> 90 Days<1yr	1,000,000	Term Deposit
ME Bank	P1997	1,000,000	3.07	16/03/2017	> 90 Days<1yr	1,000,000	Term Deposit
AMP Bank	P2016	1,000,000	3.00	31/05/2017	> 90 Days<1yr	1,000,000	Term Deposit
Rabobank Australia	P1958	1,000,000	2.95	31/07/2017	>1yr<5yrs	1,000,000	Term Deposit
CWCU	P2002	500,000	3.00	11/10/2017	>1yr<5yrs	500,000	Term Deposit
Rabobank Australia	P1981	500,000	3.15	23/11/2018	>1yr<5yrs	500,000	Term Deposit
Rabobank Australia	P1962	1,000,000	3.30	27/08/2019	>1yr<5yrs	1,000,000	Term Deposit
Rabobank Australia	P1964	1,000,000	3.20	10/09/2019	>1yr<5yrs	1,000,000	Term Deposit
Rabobank Australia	P1975	750,000	3.30	4/11/2019	>1yr<5yrs	750,000	Term Deposit
Bank of Queensland	L1000	250,000	3.50	5/05/2021	>1yr<5yrs	250,000	Term Deposit
Bank of Queensland	L1001	400,000	3.30	29/06/2021	>1yr<5yrs	400,000	Term Deposit
Cash & Term Deposits		61,528,612				61,528,612	
Bendigo & Adelaide Bank Limited - FRN	FRN	500,000	3.3500	17/05/2017	>1yr<5yrs	500,000	Held to Maturity
Commonwealth Bank - FRN	FRN	500,000	3.0900	19/10/2018	>1yr<5yrs	500,000	Held to Maturity
Bank of Queensland - FRN	FRN	500,000	3.4350	29/04/2019	>1yr<5yrs	500,000	Held to Maturity
Rabobank Australia - FRN	FRN	500,000	3.8100	4/03/2021	>1yr<5yrs	500,000	Held to Maturity
Suncorp - FRN	FRN	500,000	3.5280	12/04/2021	>1yr<5yrs	500,000	Held to Maturity
NAB - FRN	FRN	500,000	3.3100	12/05/2021	>1yr<5yrs	500,000	Held to Maturity
Floating Rate Notes and Bonds		3,000,000				3,000,000	
Total Investments		64,528,612				64,528,612	


General Manager


Mayor

11.3 (DTCS) Marketing & Destination Development Update July 2016

Executive Summary

Promotion and Marketing of the Parkes Shire as an attractive tourism, business and investment destination and desirable place to live is one of the main objectives of the Parkes Shire Council Community Strategic Plan and Economic Development Plan.

It is important to promote the Parkes Shire as a business investment destination in order to attract investment. Promoting the region by highlighting the strengths, assets and potential opportunities for growth can create interest from potential, visitors, and investors and initiate the investment process.

Background Information

Nil.

Legislative or Policy Implications

Nil.

Progressive Delivery Program Implications

The resolution in this report will primarily affect the Delivery Plan Future Direction relating to: *4.2 Grow and Diversify the Economic Base: Increase visitation and length of stay across the Parkes Shire.*

Predicted positive effect / opportunity for the Delivery Plan: *Excellent*

Predicted negative / challenge to the Delivery Plan: *Low*

Quadruple Bottom Line



Economic

★★★★★



Environmental

★★★★☆



Social

★★★★★



Civic
Leadership

★★★★★

Budget & Financial Aspects

Council allocates significant budget through its Operation Budget for the development of Parkes as a destination for people to live, work, invest and visit.

Recommendation

1. That the Marketing and Destination Development Update be received and noted.

General Manager

Mayor

Report

1. New Tourism Network for NSW

The NSW Government has recently announced the creation of six (6) new Destination Networks throughout NSW following a review of the current structure, these networks will replace the existing Regional Tourism Organisations (RTOs).

Minister for Trade, Tourism and Major Events Stuart Ayres said the new networks will work closely with local government, tourism organisations and operators, as well as collaborate on campaigns with Destination NSW and a new Destination NSW regional division.

The NSW Government will be investing around \$10 million a year in support of the new regional initiatives with the aim to bolster the number of visitors to regional and rural NSW. The NSW Government has a goal of doubling overnight visitor expenditure by 2020, and they believe that regional tourism is an important driver in meeting this target.

The six new regional destination networks are:

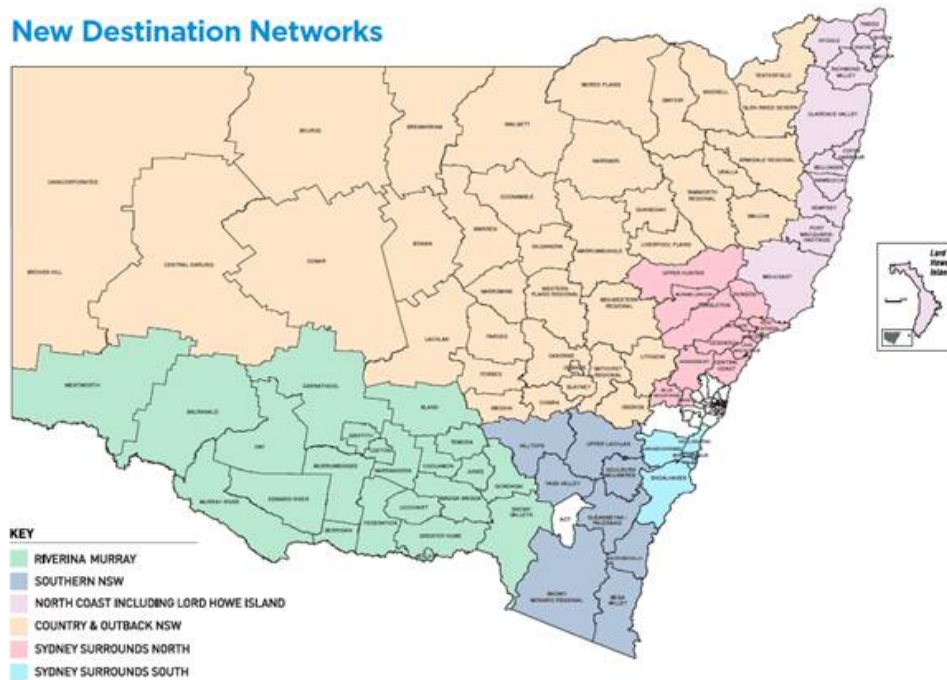
- Destination Riverina Murray;
- Destination Southern NSW (including the Snowy Mountains and Far South Coast);
- Destination North Coast (from Mid-Coast to Tweed Heads including Lord Howe Island); and
- Destination Country and Outback NSW.
- Destination Sydney Surrounds North (including Blue Mountains, Central Coast and Hunter); and
- Destination Sydney Surrounds South (including Southern Highlands, Wollongong and Shoalhaven).



General Manager



Mayor



The new networks were created after consultation with 93 key industry associations and stakeholders on ways to improve the outcomes for the Regional NSW visitor economy. Parkes Shire were not directly consulted regarding the changes but provided a submission to Destination NSW.

The Parkes Shire will now form part of the Country and Outback NSW network, our existing RTO, Central NSW Tourism will see out their current projects and will be dissolved. In addition to the creation of the new networks, increased resourcing for regional tourism has been announced with the creation of a Regional Division within Destination NSW which will include a Regional NSW Conferencing Unit. Additional funding opportunities have been announced as part of the review, details regarding these opportunities and other State Government regional tourism programs will be made available in the coming months.

Applications for the Destination Networks Boards are currently being advertised, with the positions of Destination Network Chair and Destination Network Independent Board Member available for each network. Applications are being advertised on the [Destination NSW corporate website](#) and close on Sunday 31 July.

Parkes Shire Council are awaiting further advice and communication from DNSW regarding the implementation of the new destination networks.

Additional details are attached for Council's information.

General Manager

Mayor

2. Shop Local Marketing Campaign in market

Council's 'Shop + Win' campaign is currently in market and progressing well. Over 35 businesses are participating in the campaign which aims to increase trade for the retail sector in the Parkes CBD. The campaign is supported by the Parkes Chamber of Commerce. Campaign activities include TVC on Prime 7, inserts in local papers in Parkes and surrounding towns, print advertising and social media campaign driven through the Shop Parkes Facebook Page promoting #shopparkes. Campaign closes 16 July

3. Finalist Status for Regional Tourism Awards

Finalists in the 2016 Regional Tourism Awards have been announced with Parkes Shire Council qualifying as finalist in the Destination Marketing Award category for the development and implementation of the 'Parkes it all adds up' brand and associated campaigns as well as the Elvis Festival being named as a finalist in the Festival and Events category. The gala award dinner will be held at the Echuca Moama Bowling Club on Saturday 23 July where winners will be announced and regional tourism will be celebrated.

4. PSC Corporate Website

Council is currently in the process of redeveloping the Parkes Shire Council website. Council has engaged Kent Woodcock Creative Solutions who also were involved in developing Council's 'It all adds up' Brand to deliver the project. The aim of the new website will be to have a strong focus on customer service. Currently the project is in consultation phase with two stakeholder workshops scheduled for the 21 July 2016. One workshop will be targeted at community users and the other will be an internal user workshop. The workshops will assist Council in discovering the key factors that will make this website as user friendly as possible and what information and functions are most important to the customer. The aim is to have the new website rolled out by the end of the year.

5. Destination Management Plan

Council has recently completed a Request for Quotation process for a consultant to research and develop a Destination Management Plan (DMP) for the Parkes Shire. The DMP will ensure that Parkes Shire Council is continuing to build, strengthen and sustainably manage the visitor economy in the Parkes Shire and will help achieve the objectives of the Economic Development Strategy in terms of assisting local business, promotion of the Parkes Shire and attracting investment.

The Plan will identify and outline strategies to grow and develop tourism products and experiences, understand the visitor markets and segments, engage more broadly with the community and other industry sectors and market the destination offering of the Parkes Shire. This in turn will help facilitate the ongoing delivery of quality tourism products and visitor experiences, whilst ensuring that the Parkes Shire is at the forefront of the Central NSW tourism industry and eligible for key tourism grants.

The DMP process received six proposals with the AEC Group being chosen as the preferred supplier. AEC's proposal was selected as it contained a thorough market analysis of the visitor economy and included an in-depth look at Council's visitor servicing and tourism assets. The Destination Management Plan will be an asset to Council and will contribute to the Economic Development of the Shire as it will provide a strong base on which to grow the visitor economy, enhance the Parkes Shire as a destination and highlight opportunities for attracting investment.



General Manager



Mayor

6. Building Business Capacity

Council recently applied for grant funding of \$22,500 from the Energise Enterprise Fund for a Building Business Capacity Program. The program aims to enable local businesses to unlock the potential of the internet to further market their offerings and attract customers. By expanding the reach of the local economy into the online realm, Council can proactively encourage our local businesses to remain sustainable by leveraging technology.

The Building Business Capacity (BBC) Program is designed to offer strategic and tangible advice to local businesses to utilise e-commerce and digital marketing to ensure they are unlocking the potential of their businesses to maximise sales and attract customers through the front door and over the internet.

By ensuring our local businesses have access to industry best practice and advice in e-commerce and digital marketing and including tangible skills in how to implement the strategies, our businesses stand to improve their performance.

Through building skills and knowledge in the business community we will foster a learning community within the business sector and will enable our local businesses to become more sustainable and to share their success stories with their peers. This training will be delivered through workshops and personalised sessions with each participant to ensure that each digital marketing activity is customised to each business. Council has engaged AdLoyalty and JPABusiness to deliver the workshops which will provide both strategic direction and tangible skills to businesses.

The program will be available to local businesses through an application process where Council in conjunction with the Chamber can ensure that resources are invested into businesses that are ready to embark on the journey.

The program will include a follow up session to ensure that actions plans are being implemented and methods can be tweaked if necessary this will also allow us to track and measure the outcomes of the program and ensure the program delivers long term benefits for participants and the local economy.

The Program is currently being finalised and will be rolled out from August starting with the application period.



General Manager



Mayor

7. Events Update

Parkes Picnic Races - 11 June 2016

Parkes Picnic Races returned on the Saturday of the June Long Weekend, attracting over 2,500 guests and visitors. The Committee was up against the weather and rumour mill, but managed to successfully host the picnic races including five horse races featuring the Coradgery Cup. This year again featured an impressive on track meet with the famous Coradgery Cup and off-track entertainment with the classic and contemporary Fashions on the Field, commercial marquee sites with the Railway and Cambridge Hotels hosting ticketed marquees and private marquees available.

The Coradgery Cup winner was a local team with horse 'To the Coast and Back', owner Leanne Wright and trainer Trevor Harper being Parkes locals. Congratulations to the following Fashions on the Field Winners:

- Junior Best Dressed: Cooper Wright and Grace Dwyer Mulligan
- Best Dressed Teen: Mackenzie Baker and Zachary Worthington
- Best Dressed Gent: Len Parish
- Most Stylish Couple: Tim and Emma Ellis
- Cutting Edge: Catherine Sly
- Millinery Award: Deb Parish
- Most Elegant Lady: Casey Evans



Scale Aerobatics NSW State Championships 10-12 June 2016

The Scale Aerobatics NSW State Championships were held at the Nelungaloo Flying Field, 15 kilometres west of Parkes on Brolgan Road on Friday 10 to Sunday 12 June. The Radio Central Aerobatics Competition saw large scale radio controlled scale planes with 2 to 3 metre wingspan, engines up to 200cc twin and four cylinder motors take to the skies above Parkes. The event was well supported with 26 pilots attending from all over NSW, Queensland, Victoria and South Australia.

Local competitors Rick Twardy and Harley Wall finished second in the 'Basic Division' and first in the highest class 'Unlimited', defeating the current Australian champion in the process respectively.

Australia's number one pilot Aaron Garle sang the praises of the Parkes facilities stating they are some of the best facilities in Australia.

The Peak Hill Arts and Craft Exhibition 10-13 June 2016

The Peak Hill Arts and Craft Exhibition returned with a wonderful display of local arts and crafts. Held over the Long Weekend, the official opening launched the event on Friday evening, followed by three days of exhibitions and demonstrations. Local artisans and craftsmen and women held workshops including card making, Bobbin Lace making, candlewicking and embroidery demonstrations. The Exhibition was held in two venues in Peak Hill - the Leisure Centre and Southern Cross Hall with an admission of \$2 at each venue.

The weekend saw approximately the same attendees and door takings as previous years.

The Parkes and District Kennel Club 11-12 June 2016



General Manager



Mayor

The Parkes and District Kennel Club Show attracted up to 100 dog owners with 350 dogs travelled as far as Perth to take part in the three all breeds championships in Parkes over the June Long Weekend.

The show was a great opportunity to view many different breeds of dogs and their many talents. Beautifully groomed and exotics breeds were in action including a Hungarian Vizsla, Afghan Hound, Pug, Tibetan Spaniel, Pomeranian, Affenpinscher, Pointer, Norwegian Elkhound, Borzoi, Beagle and many more.

The top dog, who won the Best in Show award is widely considered the best Dobermann in Australia at the moment. Neo (Supreme Champion Ikons Chosen One) has won 37 Best in Show awards across Australia. His owner travelled from near Geelong for the second year to the Parkes championship. The Runner-Up Best in Show also hailed from Victoria. Lumi, a Finnish Lapphund, with owner Bianca Ralphs come from Wodonga, but her parents live in Parkes.

Parkes Rugby League Local Derby - 12 June 2016

The local rugby league derby between Parkes Spacemen and the Forbes Magpies took place on Sunday 12 June at Jock Colley Oval. The family day was massive with parked cars surrounding the oval and lines for the canteen leaving the volunteers exhausted. The gate takings were a record breaking \$7,900. The weekend also recognised the 1996 Premiers with 40 players returning to Parkes for the reunion. The post-game auction raised \$6,000 towards the Club.

Parkes UpMarkets - 12 June 2016

Parkes UpMarkets returned to Cooke Park on Sunday 12 June from 9am to 1pm. The bi-monthly markets attracted 15 stall holders from around the region, including local Parkes teen band 'Xile'. With the UpMarkets being held on the Sunday morning of the Long Weekend, they felt the pinch of other activities on in Parkes. The smaller offer than usual was also impacted regional stall holders from Orange and Dubbo who had local event commitments. The August UpMarkets is set to attract over 25 stall holders.

NSW Junior State Age Squash Championships 8-10 July 2016

The Parkes Services Squash Club hosted the NSW Junior State Age Squash Championships on Friday 8, Saturday 9 and Sunday 10 July, 2016. The Championships attracted approximately 500 players, coaches and family members from around the state and the country. The event was co-hosted by Parkes and Forbes with matches being played at both Parkes and Forbes over the weekend.



General Manager



Mayor

UPCOMING EVENTS

CWAS AstroFest 17-18 July 2016

All things astronomical will once again be featured at AstroFest on Saturday 16 and Sunday 17 July, 2016. AstroFest includes a series of lectures on modern astronomy by prominent guest speakers featuring Dr Peter Worden and the incredible exhibition and announcement of the winner of the 'David Malin' astrophotography awards.

This year's key note speaker, Dr Peter Worden, sets out to explore one of life's most challenging questions - who are we? Dr Worden presents the John Bolton Lecture with the intriguing topic of "Life in the Universe and the Breakthrough Initiatives."

The Central West Astronomical Society (CWAS) AstroFest will incorporate a one day conference and a programme of associated events including the "David Malin" Astrophotography Awards. The conference will be held in the Starlight Lounge of the Parkes Services Club on Saturday, 16 July 2016. In a series of lectures, guest speakers will provide fascinating insights into various aspects of modern astronomy with a Civic Reception and Conference Dinner. On Sunday, 17 July, events will move to the CSIRO Parkes Observatory Visitors Centre with a programme of daytime astronomy and talks.

National Tree Day 31 July 2016

National Tree Day is an opportunity for the community to do something good for the environment. Participants unite on Sunday 31 July from 10am to 1pm at Condobolin Road to plant more than 400 trees.



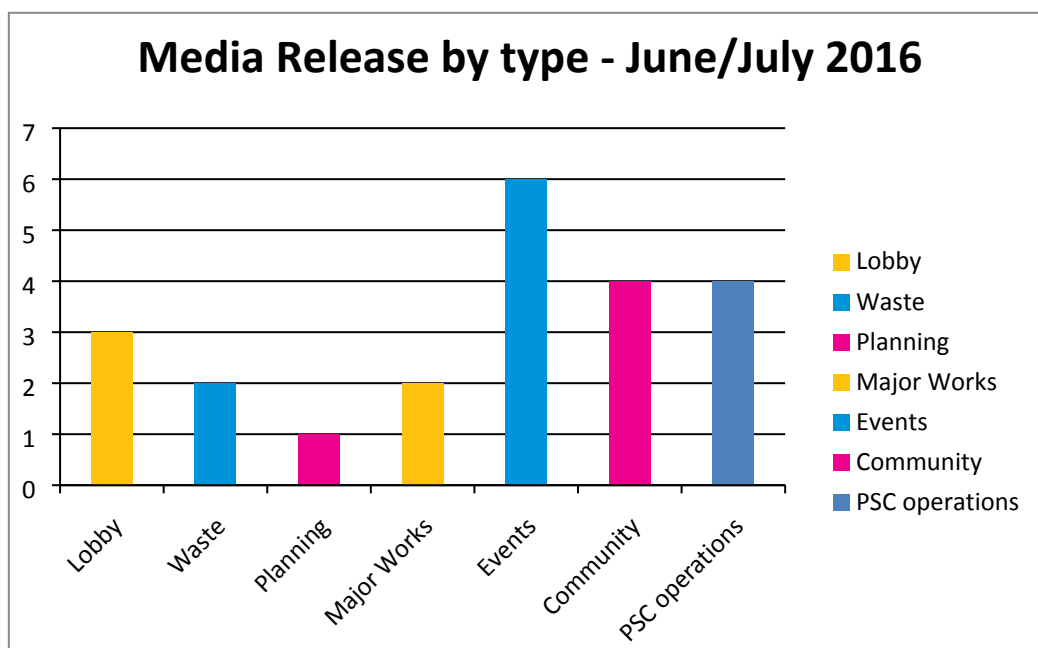
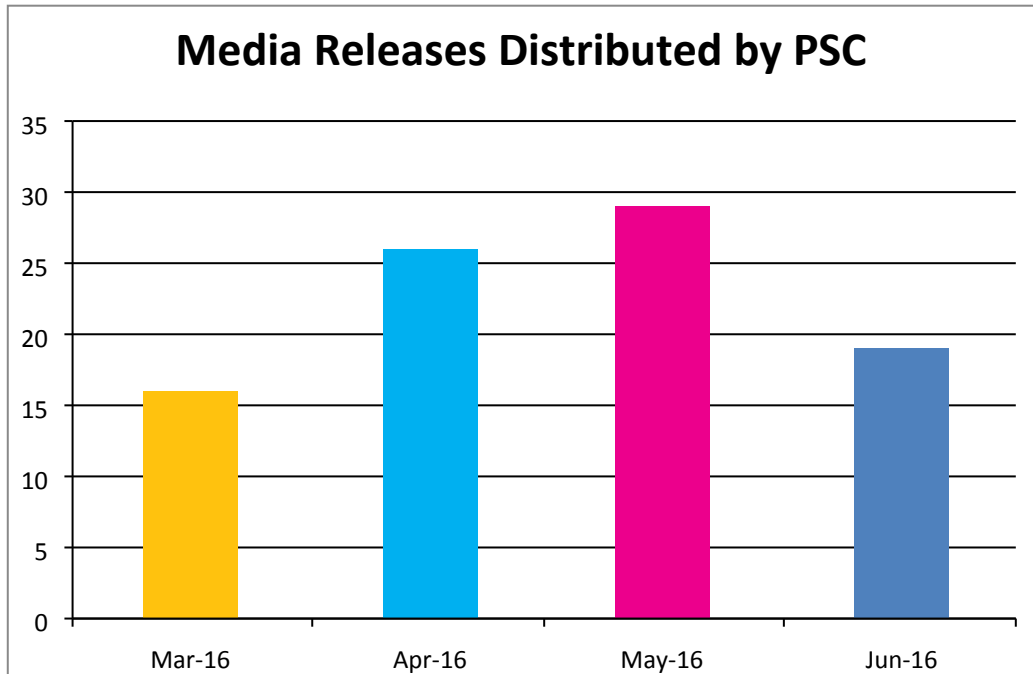
General Manager



Mayor

8. Parkes Shire Council - Media Release Distribution

Council's Communications & Marketing team has made a concerted effort to increase the volume of communication and information distributed to the media and the community through Council media releases. Below graphs highlight the increase and maintained volume of media release distribution.



Throughout the month of June 2016 Parkes Council averaged 4.5 x media releases per week

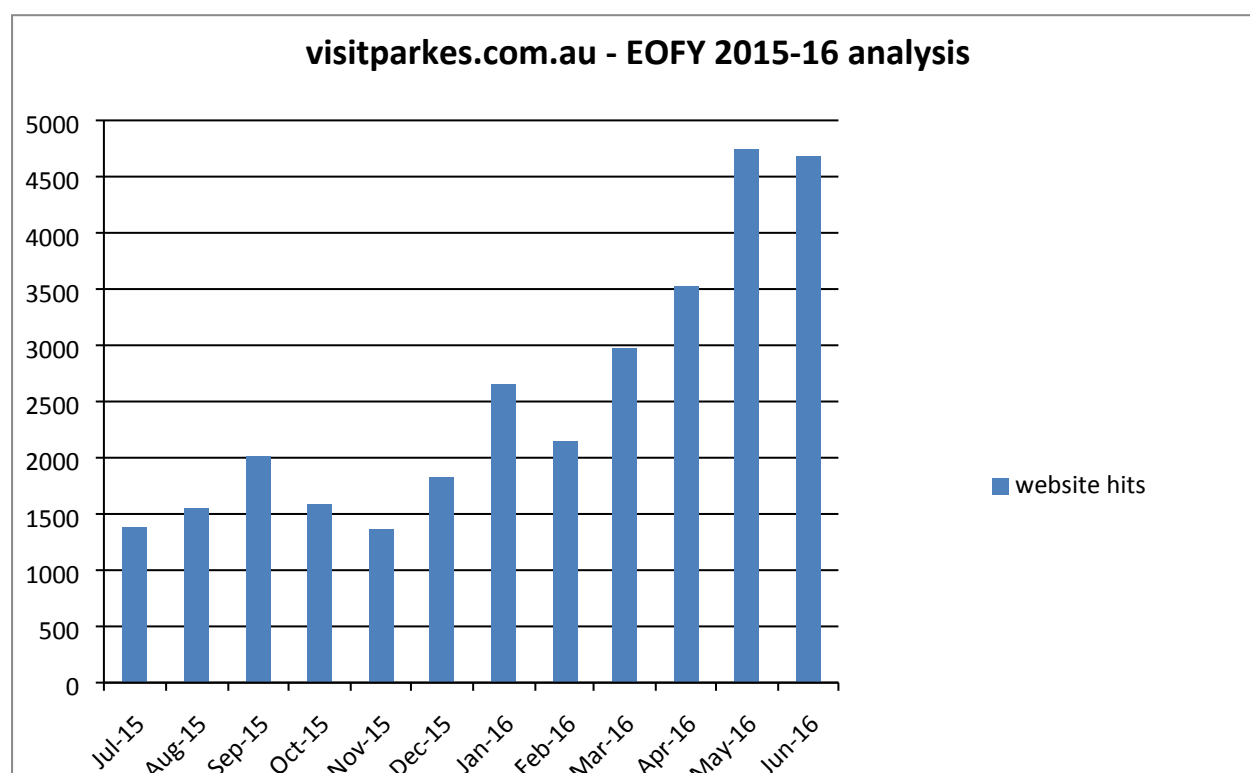
Website & Social Statistics

General Manager

Mayor

Highlights:

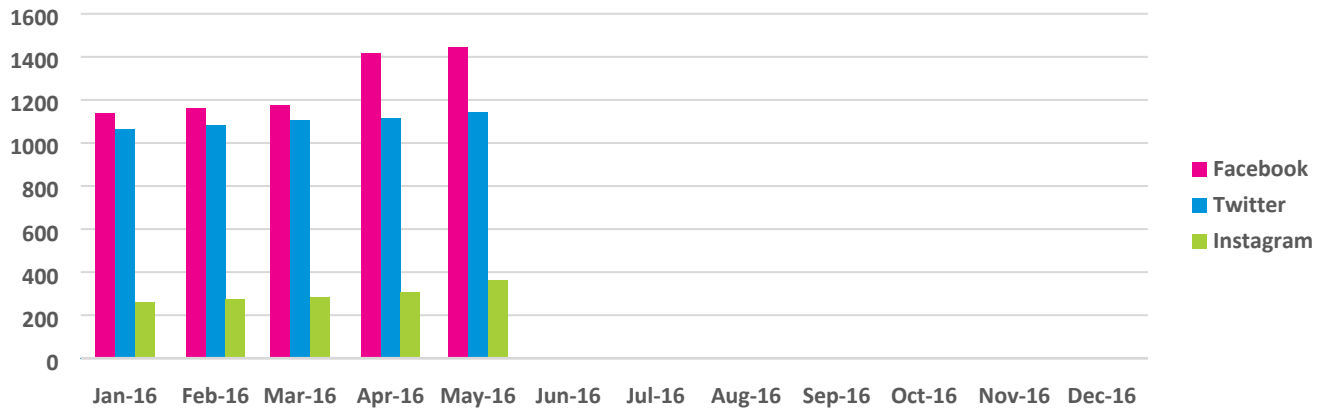
- 197% increase in annual average from June 2015 to June 2016
- 20% increase in e-news subscribers = 267 subscribers
- 12,000+ users reached via Twitter and Facebook
- 12% increase in Instagram followers



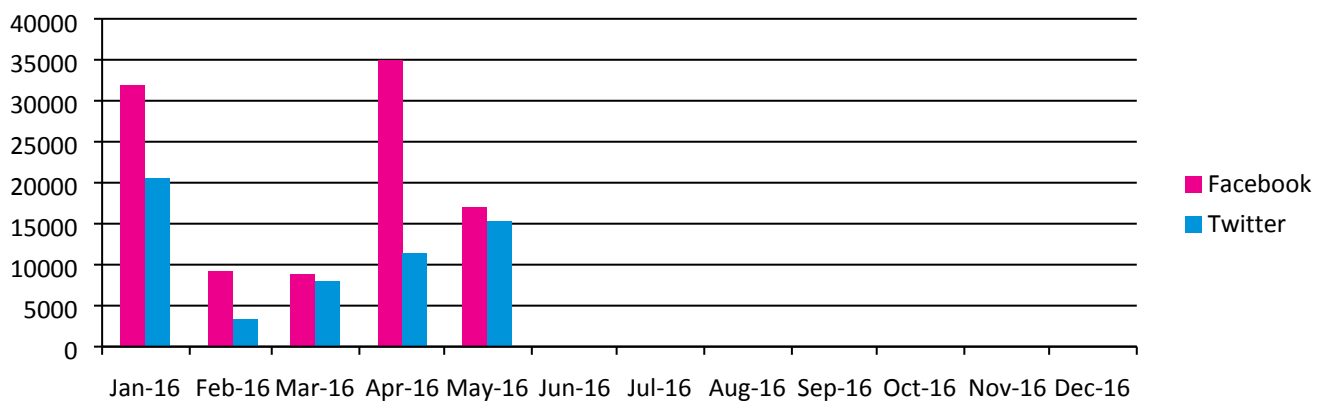
General Manager

Mayor

Tourism - Social Media Followers



Tourism - Social Media Facebook & Twitter Reach



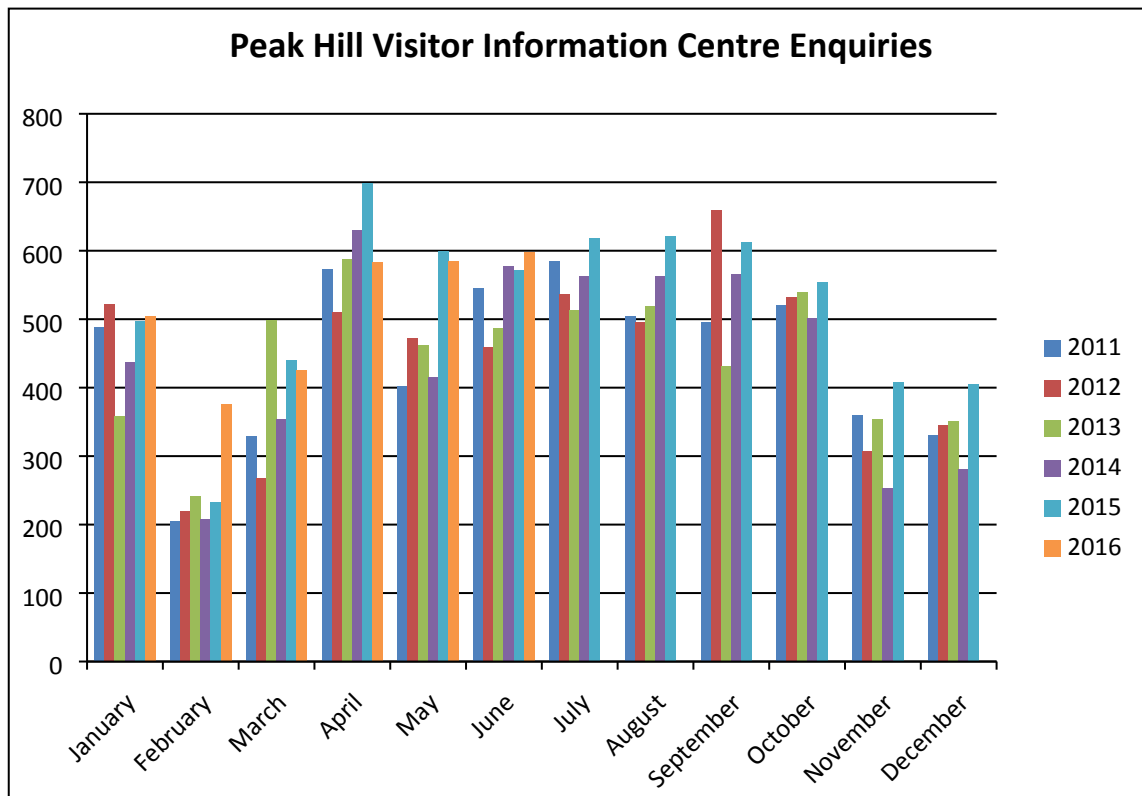
General Manager

Mayor

9. Visitor Numbers Update

a) Peak Hill Visitor Information Centre Numbers

The volunteer managed Peak Hill Visitor Information Centre operated from Peak Hill Country Crafts provides visitor statistics. Statistics from 2011 to 2016 are provided for the information of Council. 598 visitors were recorded during the month of June 2016, representing a 5 percent increase on the same period in 2015 and a 8 per cent increase on average.

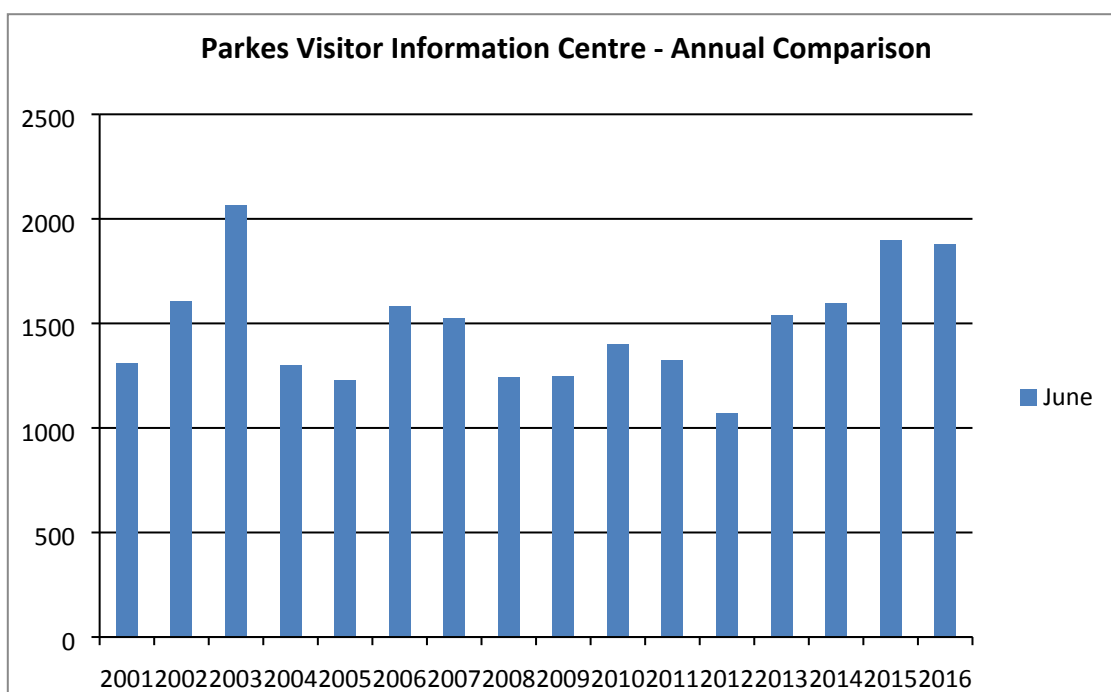
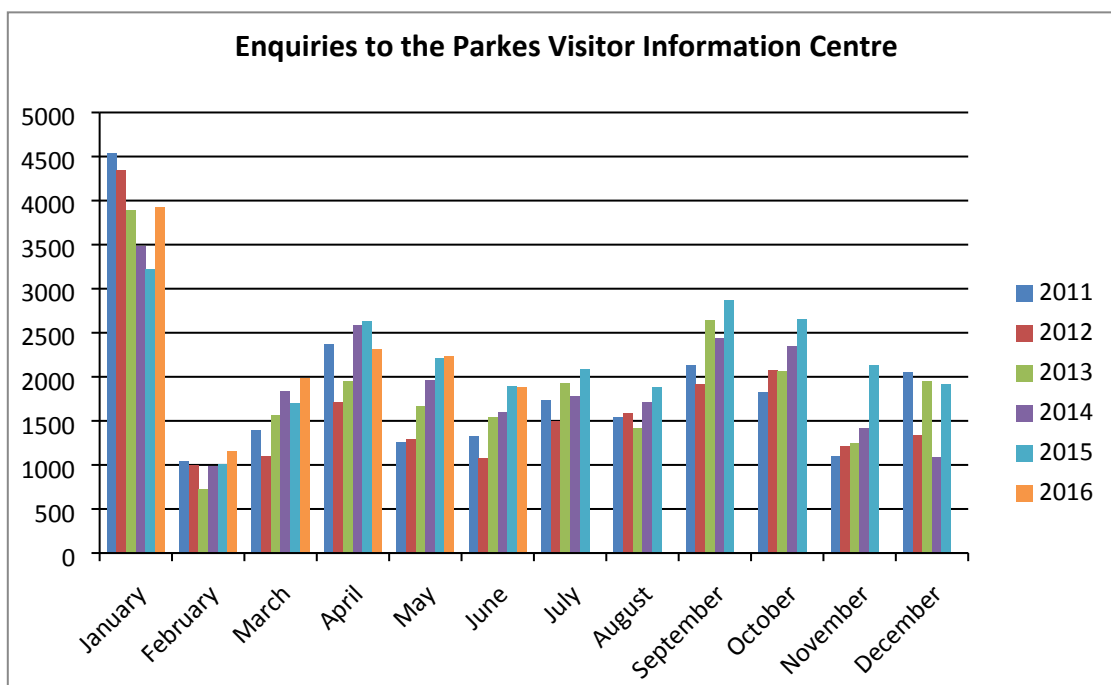


General Manager

Mayor

b) Parkes Visitor Information Centre Numbers

Enquiries to the Council managed Parkes Visitor Information Centre for the month of June 2016 totalled 1,876 visitors which represents a decrease of 1 per cent on the same period in 2015 and a 20 per cent increase on the June average.

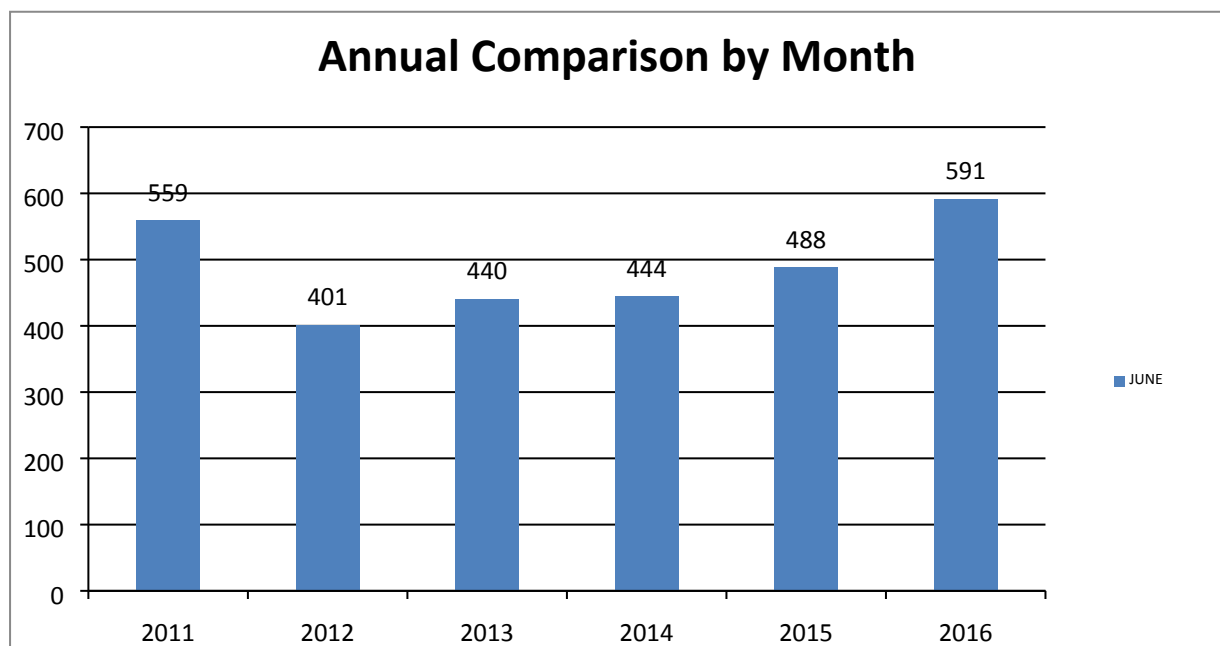
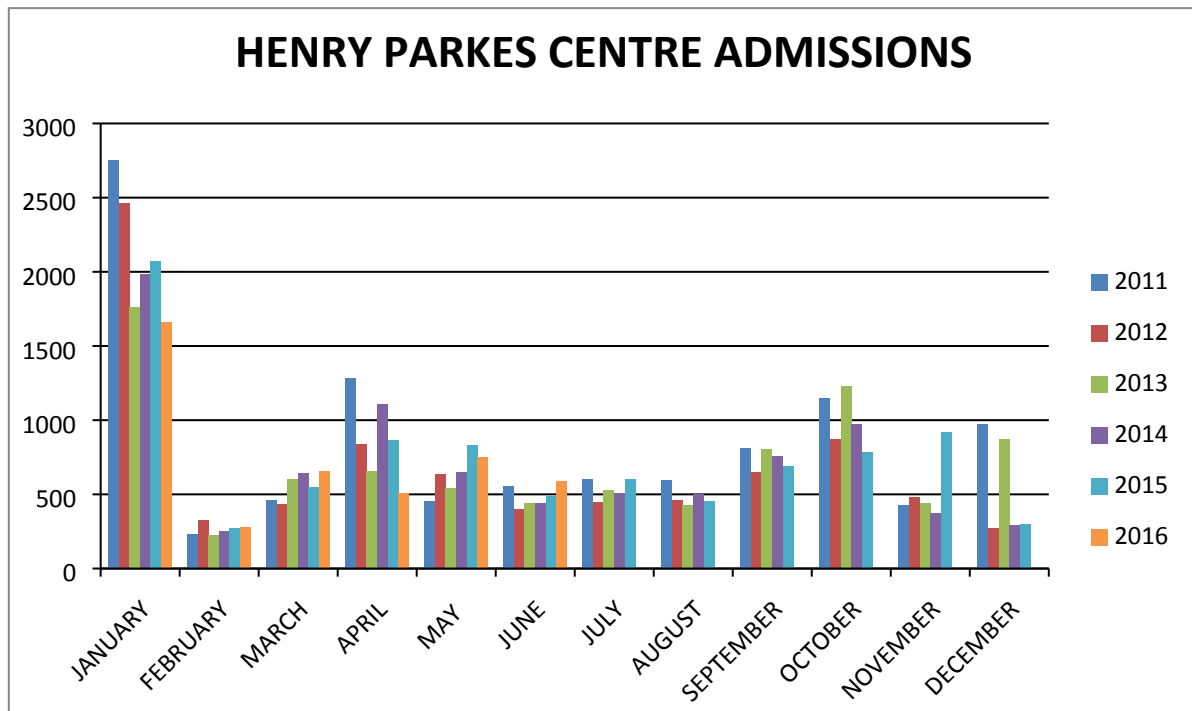


General Manager

Mayor

c) Henry Parkes Centre Visitor Numbers

Results from admissions to the Council managed Henry Parkes Centre for 2011-2016 are provided for the information of Council. Ticketed admissions for the month of June 2016 totalled 591 people. The paid admissions represent a 21 per cent Increase on the June average and a 21 per cent increase on the same period in 2015.



General Manager

Mayor

Attachments

Nil.



General Manager



Mayor

11.4 (DTCS) Draft CBD Vibrancy Strategy

Executive Summary

The Parkes Central Business District (CBD) is an energetic and enterprising business centre that serves a large regional catchment in Central NSW.

Parkes Shire Council has demonstrated a long term commitment to the growth and development of the Parkes CBD, through several planning and transport studies and an ambitious capital works and maintenance program.

The Parkes CBD Vibrancy Strategy represents the latest phase of planning of the town centre, with an integrated land-use, transport and urban design study being rolled-out throughout the 2015/16 Financial Year, aimed at engaging with stakeholders to develop new ideas and urban renewal projects to make the centre more attractive to a range of customers.

The Parkes CBD Vibrancy Strategy process has involved extensive community engagement through the public exhibition of the CBD Issues Paper in November 2015, Inquiry-by-Design Workshops in February 2016 and the public exhibition of the Parkes CBD Vibrancy Strategy in May 2016.

The public exhibition of the draft Parkes CBD Vibrancy Strategy ended on 20 May 2016, with substantial support being received for the implementation of the recommendations in the Strategy.

The Council adopted the CBD Vibrancy Strategy at its meeting of the 5 July 2016. At the meeting it was discussed that a report be tabled to Council for their approval of the program of works for the Main Street for the 2016/17 financial year.

Background Information

The Parkes Central Business District (CBD) has been "open for business" since the early days of European settlement, with the Main Street (Clarinda Street) providing access to the first mining leases granted in the 1870s Gold Rush. Parkes Shire Council has been a strong supporter of the Parkes CBD as well as other commercial centres located in the Parkes Shire.

A new planning approach has been implemented under the Parkes CBD Vibrancy Strategy process which aims to engage with stakeholders to develop new ideas and urban renewal projects to make the centre more attractive to a range of customers. Greater focus will also be given to government policies that increase appetite for property owners and businesses to invest in building refurbishments and maintenance which is considered vital in the current context of the Parkes CBD.

In the current regional and local context, strategies that harness community energy to improve the vibrancy of town centres is vital for sustaining communities and to be worthy of investment.



General Manager



Mayor

Legislative or Policy Implications

The Parkes CBD Vibrancy Strategy has potential to influence a number of Council Policies relating to the town centre. At this stage there are no significant policy issues that need to be specifically considered.

Progressive Delivery Program Implications

The resolution in this report will primarily effect the Delivery Program Future Direction relating to: *4. Grow and Diversify the Economic Base*

Predicted positive effect / opportunity for the Delivery Program: *Excellent*

Predicted negative / challenge to the Delivery Program: *Moderate*

Quadruple Bottom Line



Economic ★★★★★



Social ★★★★★



Environmental ★★★★★☆



Civic Leadership ★★★★★

Budget & Financial Aspects

The 2016/17 Operational Budget has allocated \$585,000 for expenditure in the main street to start to implement the CBD Vibrancy Program the recommendations of the Strategy. Implementing the full strategy may also be dependent on future budget allocation and on future grant opportunities. The difference between the budgeted figure and the prioritised projects will be considered for contingencies and forward planning of larger components of the strategy.

Recommendation

1. That Parkes 2016/17 project priorities for CBD Vibrancy Strategy be adopted by Council subject to availability of budget and resources.

General Manager

Mayor

Report

The finalised Parkes CBD Vibrancy Strategy recommended when implementing the strategy that there should be a focused on:

- *Small wins*
- *Further Designs*
- *Car Parking & Movement*
- *Activation*
- *Incentives*
- *Maintenance*

An ambitious program of works is being proposed for 2016/17 financial year with just over half a million dollars allocated in the budget. The projects to be undertaken in the 2016/17 financial year (shown in priority order) are listed below:

Summary		
No.	Description	Amount
1	<i>Coles Car Park Landscaping Project</i>	\$50,000
	<p>Council has been successful in securing the contract for the entry/exit to the Coles car park from Clarinda Street, along with Spinx and Co. agreeing to pay \$52,000 to Council to pay for the access and landscaping works.</p> <p>It is recommended that an additional \$50,000 be allocated from this year's Main Street budget to the project to maximise the street appeal, functionality and quality of urban infrastructure.</p>	
2	<i>Parkes CBD Street Furniture and Street Tree Standards Guide</i>	\$5,000
	<p>King and Campbell have provided Council with a draft suite of stands for landscaping and street furniture to be situated in the CBD. The CBD Vibrancy Strategy team are working on refining the suite to provide a consistent set of standards for street furniture and landscaping in the CBD.</p> <p>It is recommended that a budget of \$5,000 be allocated to this design.</p>	



General Manager



Mayor

No.	Description	Amount
3	Church Street Precinct Upgrade As there is an opportunity for upgrades to the section of Church Street (east of the Clarinda Street round-about), the work, as seen in the draft CBD Vibrancy Strategy, includes repainting the bus shelter, toilet block and lights in the vicinity, as well as the inclusion of standard bicycle parking facilities and landscaping of the area. It is recommended that a budget of \$50,000 be allocated to this project.	\$50,000
4	Pop-up Dining Platforms Council will call for Expressions of Interests (EOI) for interested parties to lease pop-up dining platforms. Any request will be subject to Section 68 approvals under the <i>Local Government Act 1993</i> . It is recommended that an initial budget of \$75,000 be allocated to this project subject to interest and final costing; all of which will be reported back to Council.	\$75,000
5	Lower Clarinda Street Detailed Design Detailed design for lower Clarinda Street will include survey work, development of design concepts and conversion to civil engineering concepts as well as drafting of CAD drawings. It is recommended that a budget of \$110,000 be allocated to this project.	\$110,000
6	Parkes CBD Building Improvement A funding application has been lodged with OEH to develop the northern facing two-storey commercial building that faces into the Square. This building became eligible for joint funding following an EOI process which sought funding through the "Heritage Near Me" grants program. It is recommended that a budget of \$25,000 be allocated for Council's contribution to this project.	\$25,000



General Manager



Mayor

No.	Description	Amount
7	<i>Dalton Street and Civic Precinct Study</i> Requests for Quotations (RFQs) will be sought from suitably qualified consultants to explore the functionality of a future Civic Dalton Street precinct. It is recommended a budget of \$50,000 be allocated to this project.	\$50,000
8	Cooke Park Concept Design Based on feedback from Council, a review of the Cooke Park design will be undertaken. Council will also develop a feasibility assessment for the Multi-Purpose building that is purposed for Cooke Park. It is recommended a budget of \$110,000 be allocated for this budget.	\$110,000
Total		\$475,000

Attachments

Nil.



General Manager



Mayor

11.5 (DTCS) Temporary lifting of Section 632 Alcohol Prohibition - Cooke Park for Parkes UpMarkets

Executive Summary

Parkes Shire Council has been requested to revise the alcohol prohibition currently in place in Cooke Park to be lifted to conduct alcohol (wine, beer, cider) tasting and sales at the Parkes UpMarkets.

This will enable local and regional wineries and breweries to attend the Markets, provide tastings and make sales strengthening the appeal of the UpMarkets and complement the inclusion of local produce stalls to the markets.

Background Information

The Parkes UpMarkets have been operating for approximately 2 years and have recently made the decision to involve local produce to featured more prominently at the Markets. The Markets are held bi-monthly on a Sunday morning with a Christmas Night Market held in the first week of December each year. The markets are currently considering increasing the frequency of the markets to monthly.

Cooke Park is covered by a notice issued by Council under s632 of the Local Government Act, which prohibits the consumption of alcohol.

Legislative or Policy Implications

Section 632 of Local Government Act, 1993.

Progressive Delivery Program Implications

The resolution in this report will primarily effect the Delivery Program Future Direction relating to: 3. *Promote, Support and Grow our Communities*

Predicted positive effect / opportunity for the Delivery Program: *Good*

Predicted negative / challenge to the Delivery Program: *Negligible*

Quadruple Bottom Line



Economic ★★★★★



Social ★★★★★



Environmental ★★★★★



Civic Leadership ★★★★★

Budget & Financial Aspects

Nil.

General Manager

Mayor

Recommendation

1. That Council endorse the revision of the alcohol prohibition in Cooke Park for the following dates and times to allow alcohol (e.g. Wine, beer, cider etc) tasting and sales at the Parkes UpMarkets.

Sunday 14th August, 9am - 1pm

Sunday 9th October, 9am - 1pm

Friday 2nd December, Christmas Markets & Movie from 6pm -8:30pm.

Report

Parkes Shire Council has been requested to revise the alcohol prohibition currently in place in Cooke Park to be lifted to conduct alcohol (wine, beer, cider) tasting and sales at the Parkes UpMarkets.

Allowing local and regional wineries and breweries to attend the Markets, provide tastings and make sales will strengthen the appeal of the UpMarkets and also complement the inclusion of local produce stalls to the markets attracting increased patronage of the markets. The UpMarkets have been approached by several regional wineries and breweries to exhibit at the markets.

All wineries and breweries exhibiting at the markets will be required to possess an appropriate liquor license and hold a current Responsible Service of Alcohol certification.

The alcohol prohibition is proposed to be lifted in the Cooke Park area for the purpose of conducting alcohol tasting and sales for the following dates and times of the Parkes UpMarkets.

Sunday 14th August, 9am - 1pm

Sunday 9th October, 9am - 1pm

Friday 2nd December, Christmas Markets & Movie from 6pm - 8:30pm.

Council's Economic and Destination Development team has liaised with Parkes Lachlan Area Command regarding the proposed lifting of the alcohol prohibition and has been advised that the Police do not have any concerns or objections regarding the proposal for the times and dates advised.

The attached map shows the area in which the revision of the alcohol prohibition for the markets will apply (highlighted green).

Attachments

1. Map of Parkes CBD bounded by Bushman Street, Currajong Street, May Street, Hartigan Avenue and Bogan Street, including Cooke Park (highlighted in green) indicating Cooke Park as the only area in which the revision to the alcohol prohibition will apply.



General Manager



Mayor



General Manager

Mayor

11.6 (DTCS) Henry Parkes Centre Masterplan

Executive Summary

The Final Draft Masterplan for the Henry Parkes Centre was submitted for public exhibition for thirty (30) days and community feedback has now been collected and presented to Council with this report.

Recommendations in response to the written submissions have been proposed and will be included in the masterplan document upon endorsement by Council.

Background Information

Council engaged Source Architects to prepare a Masterplan to guide the immediate (1-2 years) short term (3-5 years) and long term development of the Henry Parkes Centre. The Masterplan will provide a comprehensive plan to ensure that the Henry Parkes Centre continues to be a premier tourism and cultural experience for the region.

The Henry Parkes Centre is a one of Council's major tourism infrastructure assets that incorporates the Parkes Visitor Information Centre and four museums curated by private stakeholders. The centre attracts over 24,000 visitors annually with 9,000 paying admission to see the museums. A masterplan is being developed to consolidate previous plans and studies to ensure the complex continues to develop as a major tourism attraction with increased visitation and attracting new visitor markets.

Legislative or Policy Implications

No funding is allocated to the roll out of the masterplan recommendations. Future budget consideration should be given to masterplan in line with other priority projects of Council. Opportunities for grants and funding will also be sought.

Progressive Delivery Program Implications

The resolution in this report will primarily effect the Delivery Program Future Direction relating to: *4.2 Grow and Diversify the Economic Base: Increase visitation and length of stay across the Parkes Shire.*

Predicted positive effect / opportunity for the Delivery Program: *Excellent*

Predicted negative / challenge to the Delivery Program: *Low*

Quadruple Bottom Line



Economic ★★★★★



Social ★★★★★



Environmental ★★★☆☆



Civic Leadership ★★★★★

General Manager

Mayor

Budget & Financial Aspects

Nil.

Recommendation

1. That the final draft version of Henry Parkes Masterplan be endorsed by Council and that the recommendations in response to the written feedback be included and/or updated in the document.

Report

After adoption of the Final Draft Plan on the 3 May 2016 by Parkes Shire Council, the Henry Parkes Centre Masterplan was submitted to public exhibition for thirty (30) days.

The Masterplan documents were circulated direct to all stakeholders mentioned above and advertised in the public domain via the Parkes Champion Post, Council's Website, Administration & Planning offices and Shire Libraries. Workshop meetings were also held with the Henry Parkes Centre Management Committee and Parkes Shire Council (Councillors).

Three (3) written submissions were received by Council prior to the closing date of Friday 10 June 2016.

- Parkes Antique Motor Club - 24 May 2016
- Tim McCabe, G.C. McCabe & Co - 9 June 2016
- Yvonne Hutton & Bruce Hall, Parkes & District Historical Society - 10 June 2016

The comments from these submissions have been summarised in Community Feedback report (attached), along with recommendations from the Project Control Group. The suggested changes/updates will be incorporated into the masterplan document upon endorsement of Council.

Extensive consultation was undertaken in the development of the Henry Parkes Centre Masterplan. Representatives from Source Architects led a series of consultation meetings to understand the various needs of stakeholders and users and to seek to develop and refine the project brief. Individual consultation meetings were held with all stakeholders including Council and the Henry Parkes Centre Management Committee executive, Visitor Information Centre staff, Parkes Antique Motor Club, Greg Page, Parkes & District Historical Society and potential new exhibitors including the Central West Car Club.



General Manager



Mayor

The consultation process is detailed in the table below:

Date	Meeting Details
19 August 2015	Project Briefing with Project Control Group and Site analysis and inspection at the Henry Parkes Centre
28 August 2015	One on one stakeholder meetings with Parkes Antique Motor Club and Parkes & District Historical Society
3 September 2015	HPC Management Committee Executive
3 September 2015	One on one stakeholder meeting with Greg Page
3 September 2015	One on one stakeholder meeting with Central West Car Club
1 December 2015	Workshop of Draft Plan with Parkes Shire Councillors
21 January 2016	Workshop of Draft Plan with Henry Parkes Centre Management Committee
3 May 2016	Final Draft Presentation & Workshop with Parkes Shire Councillors DRAFT PLAN ADOPTED
MASTERPLAN PLACED ON PUBLIC EXHIBITION FOR 30 DAYS - CLOSED 10 JUNE 2016	
8 June 2016	Final Draft Presentation & Workshop with Henry Parkes Centre Management Committee

Attachments

1. Henry Parkes Centre Community Feedback report (distributed separately)
2. Henry Parkes Centre Masterplan - Final Draft (distributed separately)



General Manager



Mayor



Henry Parkes Centre Masterplan

Community Feedback

It all adds up. **PARKES**



PARKES SHIRE COUNCIL

General Manager

Mayor

Henry Parkes Centre Masterplan
Community Consultation & Feedback



1. Project Background

The Henry Parkes Centre (HPC) is a one of Council's major tourism infrastructure assets that incorporates the Parkes Visitor Information Centre and four museums curated by private stakeholders including Greg Page, Parkes Antique Motor Club and Parkes & District Historical Society. Central West Car Club have expressed interest in also exhibiting their collection of 'muscle cars' as part of the complex.

The centre currently attracts over 24,000 visitors annually with 9,000 paying admission to see the museums. A masterplan is being developed to consolidate previous plans and studies to ensure the complex continues to develop as a major tourism attraction with increased visitation and attracting new visitor markets.

Council engaged Source Architects to prepare a Masterplan to guide the immediate (1-2 years) short term (3-5 years) and long term development of the Henry Parkes Centre. The Masterplan will provide a comprehensive plan to ensure that the Henry Parkes Centre continues to be a premier tourism and cultural experience for the region

2. Consultation

The Henry Parkes Centre Masterplan process has involved extensive consultation with museum stakeholders including one on one meetings with Greg Page, Parkes Antique Motor Club, Parkes & District Historical Society, Central West Car Club and Parkes Shire Council Project Control Group. Workshop meetings were also held with the Henry Parkes Centre Management Committee and Parkes Shire Council (Councillors).

After adoption of the Final Draft Plan on the 3 May 2016 by Parkes Shire Council, the Henry Parkes Centre Masterplan was put on public exhibition for thirty (30) days. The Masterplan documents were circulated direct to all stakeholders mentioned above and advertised in the public domain via the Parkes Champion Post, Council's Website, Administration & Planning offices and Shire Libraries. Written submissions were invited from the public with a closing date advertised C.O.B. Friday 10 June 2016.

The following list details these dates of these meetings and workshops:

Date	Meeting Details
19 August 2015	Project Briefing with Project Control Group and Site analysis and inspection at the Henry Parkes Centre
28 August 2015	One on one stakeholder meetings with Parkes Antique Motor Club and Parkes & District Historical Society
3 September 2015	HPC Management Committee Executive
3 September 2015	One on one stakeholder meeting with Greg Page

Henry Parkes Centre Masterplan
Community Consultation & Feedback



Date	Meeting Details
3 September 2015	One on one stakeholder meeting with Central West Car Club
1 December 2015	Workshop of Draft Plan with Parkes Shire Councillors
21 January 2016	Workshop of Draft Plan with Henry Parkes Centre Management Committee
3 May 2016	Final Draft Presentation & Workshop with Parkes Shire Councillors DRAFT PLAN ADOPTED
MASTERPLAN PLACED ON PUBLIC EXHIBITION FOR 30 DAYS - CLOSED 10 JUNE 2016	
8 June 2016	Final Draft Presentation & Workshop with Henry Parkes Centre Management Committee

3. Written Submissions Received

After the closing date of Friday 10 June 2016, 3 written were received by Parkes Shire Council:

- Parkes Antique Motor Club - 24 May 2016
- Tim McCabe, G.C. McCabe & Co - 9 June 2016
- Yvonne Hutton & Bruce Hall, Parkes & District Historical Society - 10 June 2016

The comments from these submissions have been summarised in the following table along with recommendations in regards to the feedback from the Project Control Group:

CUSTOMER	ITEM	DETAIL	PROJECT GROUP COMMENTS & RECOMMENDATIONS
Parkes Antique Motor Club Received 24 May	Motor Museum Current Issues	Underfloor instability has been overlooked as a site issue and one immediate action /review	add detail to page 17, existing site issues and investigate further; add to page 22/23 for short term masterplan works
	After hours access to Meeting Room	After hours access to the motor museum is really the issue. An internal keypad and light switch adjacent to the western of the Museum would be more suitable	check fob access near steel gate in courtyard - this may allow PAMC to swipe and deactivate alarm
	Motor Museum Extension	mezzanine level should allow a walk through option rather than back-tracking	any detailed design drawings will be done in consultation with PAMC
	Proposed Covered Walkway	The proposed covered walkway from the historical museum to the machinery collection will be issue for PAMC vehicle access. Some vehicles are large in height and consideration should be given to this.	comments to be noted on page 30 that any covered structure consider vehicle movement.

Henry Parkes Centre Masterplan
Community Consultation & Feedback



	Circulation	proposed circulation in the future museum would only allow after hours access at the rear of the museum for PAMC	consideration be given to after hours access through the front entrance of the new visitor information centre precinct.
	Vehicle Access	the proposed extension of the motor museum shows the end of the building butting up against the PAMC storage shed that is house in the proposed storage area. This wouldn't allow sufficient turning space for trailers/caravans in and out of the shed	consideration to be given to the proposed location of the PAMC storage shed.
	Events Calendar	National Motoring Heritage Day is on the 3rd Sunday in May each year and should be included as a significant event for the HPC. The 49th annual Motorcycle Rally is showing incorrect dates, should be 1st to 3rd October	Add the National Motoring Heritage Day to the Events Calendar and update Antique Motorcycle Rally event dates on page 38
	light fittings	please refrain from installing light fittings where that can't be readily accessed	to be noted in operational matters
	Consultation	Page 5 of consultation needs to show the issue of underfloor instability that was discussed	add detail to consultation minutes on page 5
	Cost Estimates - Short Term	the amount of \$1728 allocated is insufficient. No allowance has been made for sealing vehicle access road. No allowance has been made for stabilising motor museum under floor.	review cost schedule and advise
	Cost Estimates - Long Term	no allowance made for relocating the PAMC storage shed. The unit rate identified for PAMC museum extension is less than what is allowed for muscle car building. The building quality should be the same, so cost should be reflective of this.	review cost schedule and advise
Tim McCabe (G.C McCabe & Co) Received 9 June 2016			
	New exhibition / collection	collection of building equipment that has been used over the past 60 years by G.C. McCabe & Co that could make for a possible display in the future. Items include joinery machinery, project sign boards, scaffold hoist, 1950's concrete mixer etc. They also have many original plans for many prominent projects in Parkes which would be suitable for wall mounted display. Tim would like to be kept informed with future developments and any possibility of council acquiring and exhibiting the equipment as part of the complex in the future.	for Council's consideration

General Manager

Mayor

Henry Parkes Centre Masterplan
Community Consultation & Feedback



<p>Parkes & District Historical Society (PDHS) Received 10 June 2016</p>	circulation and entry	<p>PDHS feel the suggestion that the Wongalea School is the Centre of the site is not valid, and that many visitors comment that Moat Cottage is the most noticeable feature upon entry to the complex.</p> <p>PDHS believe the visitor centre should stay where it is and be added to be extending to the front of the site where the moat is.</p> <p>PDHS are adamant there is no 'dead end' in their museum. There are many linkages throughout the antique machinery exhibit and visitors have gone through the large timber doors at the front for many years. PDHS believe this masterplan creates more dead-ends than any other plan proposed previously. They want their own front entry.</p> <p>PDHS request use of the small piece of frontage to their museum so they can have their own entry and run their own business.</p> <p>PDHS are opposed to creating concrete paths in the antique machinery exhibit as it would obstruct the movement of tractors and machinery.</p> <p>The extension of the covered walkway should only go to the end of the museum building, not into the antique machinery area as it will obstruct the movement of machinery out of the Nash Shed</p>	<p>Recommend that the advice from Source Architects regarding relocation of Visitor Centre should be pursued.</p> <p>The lack of identified circulation in PDHS and back-tracking in those exhibits are valid issues.</p> <p>Under the current structure and proposed plan, this would not be a feasible option.</p> <p>Re-consider use of concrete paths and covered walkways, but maintain the need for designated pathways for access.</p>
	Amenities	<p>PDHS feel the issue of public amenities outside of opening hours has been overlooked and that there should be these facilities on-site.</p>	<p>public amenities external to the main building for after hours use has been avoided due to Council and stakeholders not wanting to encourage visitation outside of opening hours, particularly at night when lighting is not adequate in the carpark and grass area. Public amenities would also encourage overnight parking which is not appropriate for the complex.</p>

General Manager

Mayor

Henry Parkes Centre Masterplan
Community Consultation & Feedback



	Car parking	PDHS questioned why car parking space has been taken away from the western side of the current carpark. They feel this is a waste of space	The proposed changes to the carpark and removal of the car parking spaces identified assists in providing safer pedestrian and vehicle movement into the complex.
	Cost Estimates	PDHS stated that they did not receive the cost estimates to support the masterplan.	Cost estimates were provided in email to all museum stakeholders and printed copies were also made available. The public exhibition documents did not include the cost estimates.
	Site Visits and Consultation	PDHS stated that the consultants did not come and look at the site or conduct in depth consultation meetings with them.	Source Architects conducted a number of site visits to research and prepare the masterplan. These included a site analysis visit on 19 August 2015 which included a guided tour of PDHS exhibits by Yvonne Hutton. Private one on one consultation meeting with PDHS representatives Yvonne Hutton and Bruce Hall was held in the meeting room at the site on the 28 August 2015. This consultation meeting went for over 2 hours and the minutes are documented in Appendix A of the masterplan
	Site Audit & Current State Analysis	A number of issues were identified with site analysis and the existing museum on Page 12-13: - Churches are referred to as Sheds which is incorrect - Windmill, Unger Shed extension, ramp, steam engines, farm implements etc. not identified on the site map for existing building - Blacksmith's Workshop - remove mention that it was operated by Earl Symons, it was only named after him. Page 14 - parcel of land highlighted in yellow is not an agricultural spot, it contains a very large water bund that directs water into a dam further down in Pioneer Street. This is also the Council's responsibility for maintenance	Amend plan to reflect correct names/descriptions of exhibits identified. A mend map on page 12 to reflect the Windmill and Unger Shed extension. The plan did not attempt to map and document all exhibits, just permanent structures/buildings, so there is no intention of mapping those items listed such as the farm implements and tractors etc.

General Manager

Mayor

Henry Parkes Centre Masterplan
Community Consultation & Feedback



	Moat Cottage	<p>PDHS would like to be informed and consulted in regards to the Henry Parkes Family Pavers that are installed near the building and in the VIC/Moat Cottage courtyard if any changes are to be made to this area.</p> <p>The bush at the front of Moat Cottage needs removed as it is destroying brick work.</p>	<p>Communication will be undertaken with PDHS in regard to any changes/modifications in this regard</p> <p>Consider removal of bush in the short term summary</p>
	Rainwater Garden	<p>PDHS suggest that the rainwater garden be maintained as it is dangerous to encourage people to circulate through here.</p>	<p>Any future development will consider safety and access</p>
	Access to rear of the complex	<p>PDHS confirmed that this is not an issue and that both they and the PAMC have access through this gate.</p> <p>The road does not need sealing in PDHS opinion.</p>	<p>The issue is that Council do not have access to this entrance.</p> <p>Recommend maintaining suggestion of sealing the access road.</p>
	Development Areas	<p>Concerns raised over destruction of the Silver City Comet Carriage as a result of the extension.</p> <p>Concern raised that buildings would be proposed on the southern end of the machinery exhibit where the train track and farm implements are.</p>	<p>The future museum site maps show that the carriage will not be impacted by the extension, it shows it located in the extract position it currently sits on page 28. The issue may be from the diagram on page 18 where it shows red hatched areas showing development opportunities.</p> <p>There is no indication later in the plan that any structures be developed here. It was just showing potential areas on the map on page 18.</p>
	Heritage Street	<p>PDHS are not interested in a heritage street as an improvement to their exhibition space</p>	<p>Recommend that the proposed Heritage Street been maintained as a concept for future development</p>
	Property Acquisition	<p>PDHS highlighted that this attempt had been made in the past and wasn't successful. They question who should pay for this.</p>	<p>Recommend to maintain proposed property acquisition as part of the masterplan</p>
	Boab Tree Removal	<p>PDHS are opposing the relocation of these trees due to their deep root system,</p>	<p>advice from the landscape architect ensures they are able</p>

General Manager

Mayor

Henry Parkes Centre Masterplan
Community Consultation & Feedback



	they would not survive relocation.	to be re-located
Air Conditioning	PDHS needs to have special air conditioning and is extremely costly	consultation with PDHS at the time of procuring and installing any a/c system
Henry Parkes Museum Awning	PDHS noted this improvement has been requested for 6 years. They would rather have the extra building on that part of site.	recommend that the masterplan detail be maintained in this regard
Telephone line	PDHS want their own line, they do not want to be a part of Council's phone system.	recommend that a fixed telephone line as part of Council's network be maintained and a requirement of PDHS occupancy.
Storage / Workshop Area / office space	PDHS identified that the suggestion of more storage in the mezzanine area would cause problems. Increase to the workshop area is welcomed, PDHS have been requesting this for some time. PDHS work area and office cannot fit anymore storage. The extension to the West would address this.	consider issues with creating more storage in the mezzanine area. Suggestions for improving presentation of the work area space should be maintained and adhered to. An extension is proposed on page 29 to address storage issues/office space
Windows	PDHS have indicated that the new awning will address the issues here.	
Plumbing	PDHS agree that the plumbing is an issue in the meeting room toilets and should be addressed	
Archive and Storage Box	PDHS will not allow removal or relocation of these items. They need to access their contents regularly and proposed area where they will be relocated is not feasible and would not meet WHS standards for their volunteers.	consideration be given to WHS implications of relocating the archive and storage containers.
Marketing	PDHS are adamant that they do not like how Council promotes the complex and that they will continue to undertake their own marketing and promotions	recommend maintaining the suggestions for marketing as outlined in the masterplan
Exhibition Style Guide and Interpretation	PDHS feel there is adequate interpretive signage in their collections PDHS will not conform to an exhibition style guide, they	recommend to maintain the suggestions for interpretation as outlined in the masterplan

General Manager

Mayor

Henry Parkes Centre Masterplan
Community Consultation & Feedback



	make their own decisions regarding this. The suggestion of documenting a verbal history depository is not achievable due to PDHS time constraints.	
Ticketing & Opening Hours	PDHS object to current operations of the visitor centre allowing visitors in after 4pm to view the King's Castle and Motor Museum. PDHS want their own entry fee which they choose for themselves. The present ticketing system is a disaster for them. They are a business of their own and they want to set their own fees.	for Council's consideration
Wongalea School Relocation	The proposed relocation of Wongalea School is an issue. The proposed location is too small and the school will not fit in it without removing the Blacksmith shop and the archive/storage rooms. PDHS will not remove these items	Recommend that the concepts proposed in the plan be maintained and any space issues be identified
Railway Carriage relocation & exhibit	The carriage has no bogies, how is it going to sit on rails?	Source Architects to advise on this
Development of Pioneer Park	PDHS stated that everything in this location belongs to them and they are not going to move any of it.	
Café	PDHS feel this is another attempt to deprive them of income as they already cater for morning teas and BBQ's etc.	The PDHS exhibit is not approved as food service provider as part of the daily operation. Recommend to keep café proposal as part of the plan.
Closing Remarks	The following closing remarks were made by PDHS in relation to the draft HPC masterplan: - we lost our two valuable assets for a pipe dream - we lost our beautiful museum - we have lost our independence - our own income - we have put up with some ignorant and stand over staff members who make the rules and regulations about our collections without consultation - now we find our very valuable antique machinery site is to be destroyed - we have not been given the costings of this masterplan - what is our future on this site	In response to these comments, this is purely a masterplan; a bucket ideas for future development. At no point does the plan indicate any exhibitions would be destroyed or exhibitors lose their museum space.

General Manager

Mayor

Henry Parkes Centre Masterplan
Community Consultation & Feedback



		<p>- 43 years of hard work. Thousands of dollars and time donated by the Historical Society Members. Our very valuable collections, the estates of 5 of them that are in our care, and the \$2M assets we have in our machinery area all in jeopardy for another masterplan.</p>	
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A handwritten signature in black ink, appearing to be "K. Gray".

General Manager

A handwritten signature in black ink, appearing to be "Ken Keith".

Mayor



Masterplan | Revision C | 27 April 2016
Henry Parkes Centre | Parkes

General Manager

Mayor



Contents	1	4	11	27	Appendix A
	EXECUTIVE SUMMARY	THE EXISTING MUSEUM	THE EXISTING MUSEUM	THE FUTURE MUSEUM	CONSULTATION MEETING MINUTES
	2	4	11	27	Appendix B
	MASTERPLAN BACKGROUND	THE EXISTING BUILDINGS	THE EXISTING BUILDINGS	MASTERPLAN: PROPOSED SCHEME	COST ESTIMATE
	What is a Museum?	The Existing Landscape	The Existing Landscape	Masterplan: Long Term Staging	
	Exemplars	The Existing Access Structure	The Existing Access Structure	Masterplan: Marketing & Communication Strategy	
	3	5	20	Masterplan: Exhibition & Wayfinding Strategy	
	CONSULTATION	Development Opportunities	Acquisition Opportunities	INDICATIVE 3D IMAGERY	
	Consultation Meetings	MASTERPLAN SYNTHESIS	Access + Circulation Structure		
		Masterplan: Short Term Summary	Masterplan: Short Term Summary		
		Masterplan: Short Term Museum in Detail	Masterplan: Short Term Museum in Detail		
		Masterplan: Operational Matters	Masterplan: Operational Matters		




General Manager


Mayor



Executive Summary



General Manager

Mayor

Executive Summary

Source Architects have been engaged to prepare a masterplan for the ongoing development of the Henry Parkes Centre site. This process involved detailed site and facility analysis, stakeholder consultation and the preparation of short and long term masterplan proposals.

The Henry Parkes Centre (HPC) site encompasses a number of functions grouped under the HPC banner. This includes the Parkes Visitor Information Centre and the 4 museums on site being:

- The Henry Parkes Museum (Run by Parkes Historical Society)
- The Village Machinery Museum (Run by Parkes Historical Society)
- The Kings' Castle (Elms Memorabilia Museum run by Greg Page)
- The Parkes Motor Museum

Consultation with all stakeholders was undertaken as part of the master planning process along with consultation meetings with the Central West Car Club who have expressed an interest in establishing a Muscle Car Museum as part of the HPC, and the Parkes Council Parks and Gardens team to discuss landscape issues and potential.

Consultation sessions with the owner of the site Parkes Shire Council were also undertaken to establish the framework in which the masterplan was to be developed as well as the broad potential of the site. These sessions also provided an in depth understanding of the day to day operation of the Visitor Information Centre, the overall site and the museums generally.

The masterplan document specifically addresses a number of areas including the Entrance and Visitor Information Centre, the centres product offering and the Meeting Room.

Key elements considered in the masterplan include:

- Visual Presentation
- Patron Amenity
- Access, Security and Wayfinding
- Public Event Zones
- Future land acquisition
- Development opportunities
- Exhibition offering, opportunities and synergies
- Marketing strategy

Project Control Group

PROJECT ADVISORY GROUP

Kathina Dwyer (Project Manager)
Les Finn
Steven Campbell
Kelly Hendry
Anna Wylie
David Ramsay
Annalise Cummings
David Sutherland (Source Architects)
Sally Sutherland (Source Architects)

PROJECT TEAM

Architect
Source Architects

CONSULTANT TEAM

Marketing / PR Consultant
Landscaping Architect
Quantity Surveyor
Manning PR
Living Edge Design
Walton Smith Consulting

The proposals outlined in this document seek to provide a framework to guide the renewal and development of the Henry Parkes Centre through the following:

1. Immediate short term works to assist in the renewal of the existing facilities and to resolve a number of minor building, access and operation issues
2. Proposals that outline the long term staged development of the HPC including alterations to existing facilities, new landscape, wayfinding and signage works and potential new facilities to enhance the patron experience.

Cost estimates for both of these development stages have been undertaken and are provided as part of this report.

As an overlay to the recommendations regarding the physical development of the HPC, a high level marketing strategy has been prepared that can be implemented in the short term to assist in driving increased patron numbers and increased social media presence.

The masterplanning document has drawn on the expertise of architectural, interior, graphics, landscaping, and marketing consultants to provide a comprehensive plan to ensure that the Henry Parkes Centre continues to be a premier tourism and cultural experience for the region.



Executive Summary | Executive Summary + Project Control Group

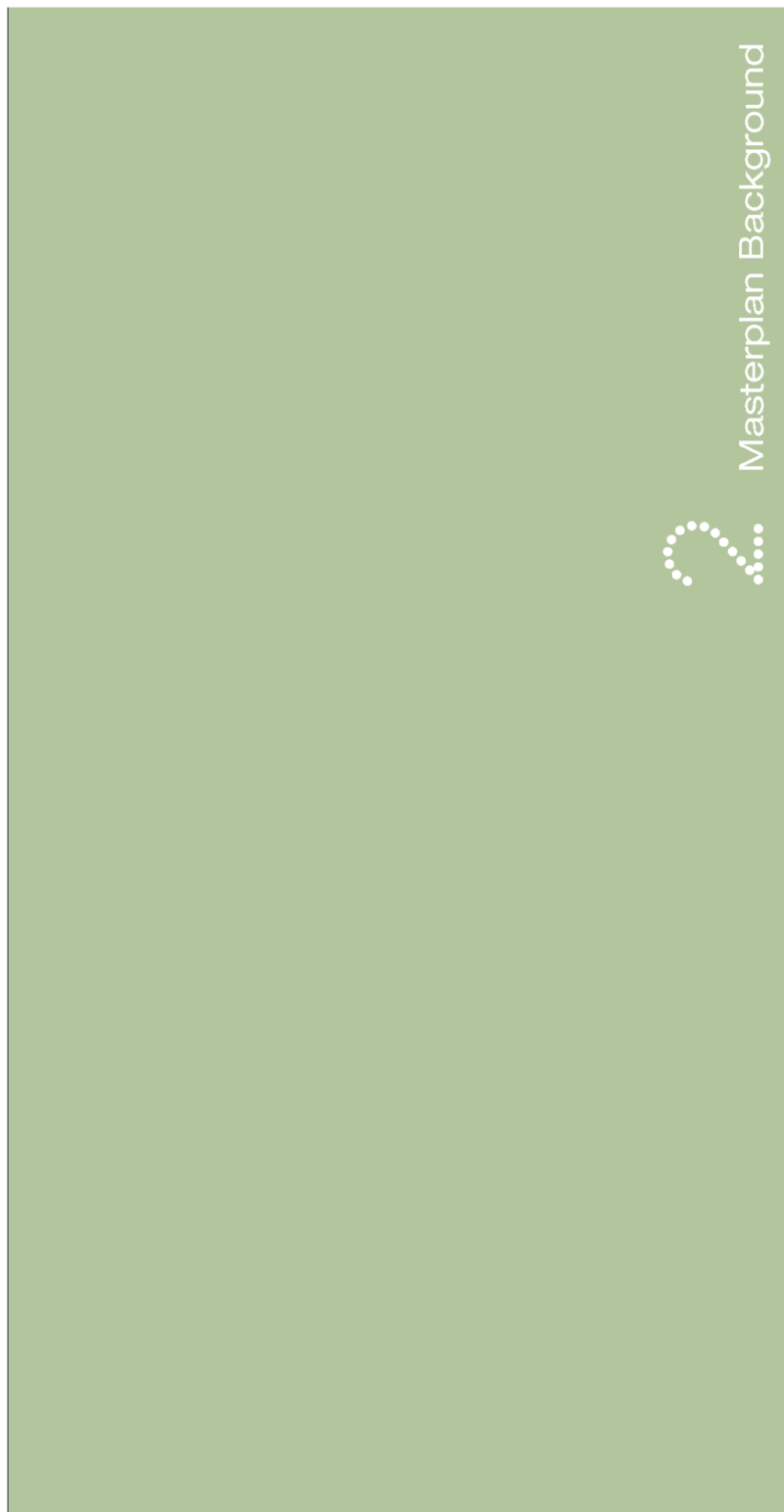


Kay

General Manager

Kenny Keith

Mayor



General Manager

Mayor

Masterplan Background

What is a Museum?

The Museums Australia Constitution (2002) defines a 'museum' as an institution with the following characteristics:

"A museum helps people understand the world by using objects and ideas to interpret the past and present and explore the future. A museum preserves and researches collections, and makes objects and information accessible in actual and virtual environments. Museums are established in the public interest as permanent, not-for-profit organisations that contribute long-term value to communities"

The Institution is

"In the service of society and of its development, open to the public, which acquires, conserves, researches, communicates and exhibits, for purposes of study, education and enjoyment, the tangible and intangible evidence of people and their environment."

Masterplan Background | What is a Museum?

2



General Manager



Mayor



Masterplan Background

Exemplars



Museum of Brisbane



Museum of Brisbane



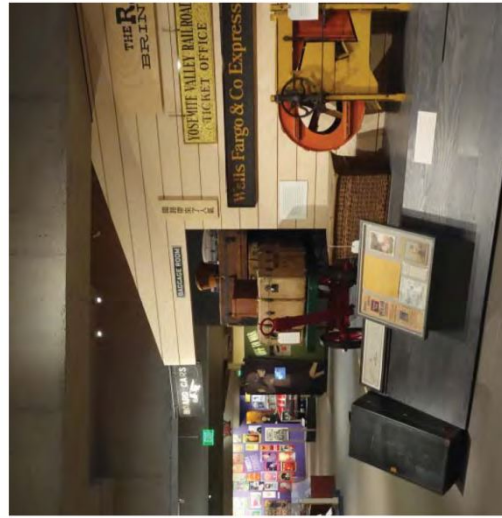
National Portrait Gallery



National Museum of Australia



National Museum of Australia



Oakland Museum of California

Masterplan Background | Exemplars

2

Kay

General Manager

Ken Keith

Mayor

Masterplan Background
Exemplars



Old Sydney Town



Old Sydney Town



Porsche Car Museum - display and integrated signage



Sovereign Hill



Ferrari Factory Museum in Maranello, Italy



BMW Car Museum - engine display

Masterplan Background | Exemplars

2



Kay

General Manager

Ken Keith

Mayor



Consultation



General Manager

Mayor

Consultation + Stakeholder Minutes

Source Architects and the project team undertook several meetings with key stakeholders and personnel from Parkes Shire Council over the course of the master planning process. The following provides a summary of the outcomes resulting from each consultation.

Source Architects have met with each stakeholder individually to allow open and honest discourse around their goals and vision for the future of their respective sites.

Through this rigorous analysis of the study area we have identified key issues and opportunities. Together with community and stakeholder expectations, commercial requirements and environmental design we will develop ideas, concepts and strategies that improve the public domain and the built form of the Henry Parkes Centre precinct.

In-depth meetings with the following stakeholders were conducted:

- Central West Car Club
- Parkes and District Historical Society
- Kings Castle
- Parkes Motor Museum
- Parkes Tourist Information Centre
- Parkes Shire Council

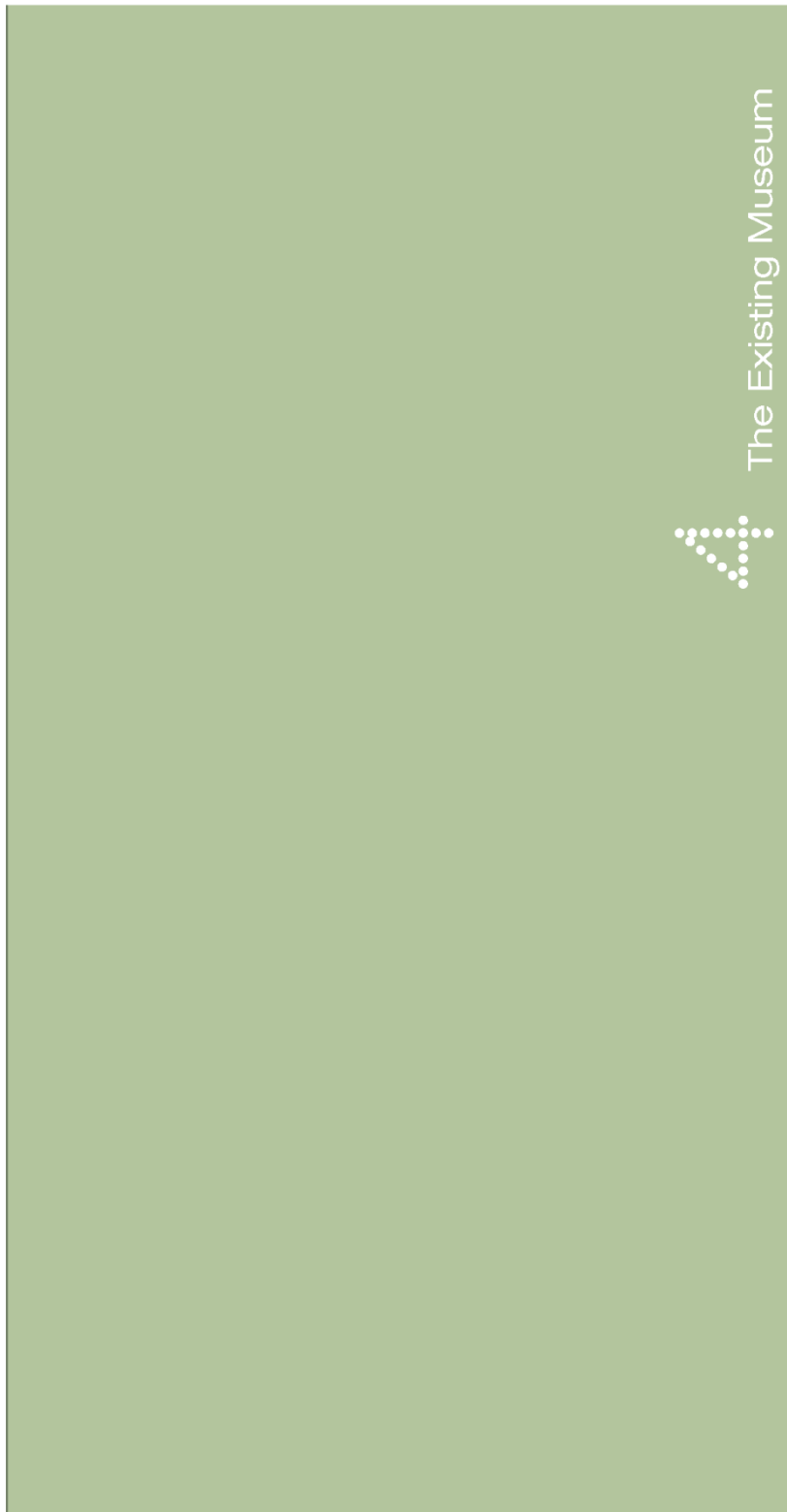
Please refer to Appendix A for minutes of all Consultation Meetings



10

General Manager

Mayor



General Manager

Mayor

The Existing Buildings



The Existing Museum | The Existing Buildings

The Existing Buildings

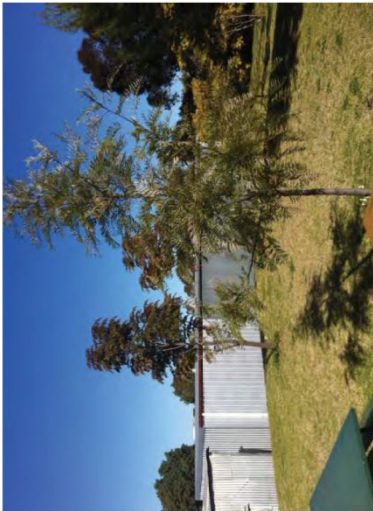
Earl Symonds Blacksmiths Shop

An original building on site once operated as a blacksmith by Earl Symonds. The shed is of a rustic post and beam construction and contains original blacksmith tools and work areas. This is a significant element on site and needs to be protected and retained.



JB Martin Shed

A contemporary shed used by the Henry Parkes Museum for storage. This is not a historically significant structure and could be removed or relocated if required.



The Existing Museum | The Existing Buildings

4

Motor Museum Storage Shed

A contemporary shed used by the Parkes Antique Motor Club for storage. This is not a historically significant structure and could be removed or relocated if required for the long term development of the site



Silver City Comet Carriage

A significant railway passenger carriage from the Silver City Comet that has been restored by the Parkes and District Historical Society. This is a significant piece and must be protected and retained. The carriage can be moved if required to facilitate development of the site.



Coobang and Cooks Myalls Church

These two historic churches have been relocated to the site and restored by the Parkes and District Historical Society including the provision of power and water to the structures. The churches must be protected and retained but can be moved if deemed necessary. Their current position however are appropriate and are not limiting future development opportunities.



Machinery Sheds

A number of post and beam and steel framed machinery sheds are located within the Pioneer Park Precinct and house a range of antique machinery, vehicles and equipment. These include the Nash Shed, the Unger Shed, The Walter Hawken Shed, The Peter Davis Shed, The Eddie Charlton Shed and the Noel Mulligan Shed. The sheds were constructed and are maintained by the Parkes and District Historical Society and should be protected and retained.



Storage Shed old Gas tank

A rusting half tank on its site used to store artefacts not on display. The structure is not attractive but is not impacting the use or operation of the site.



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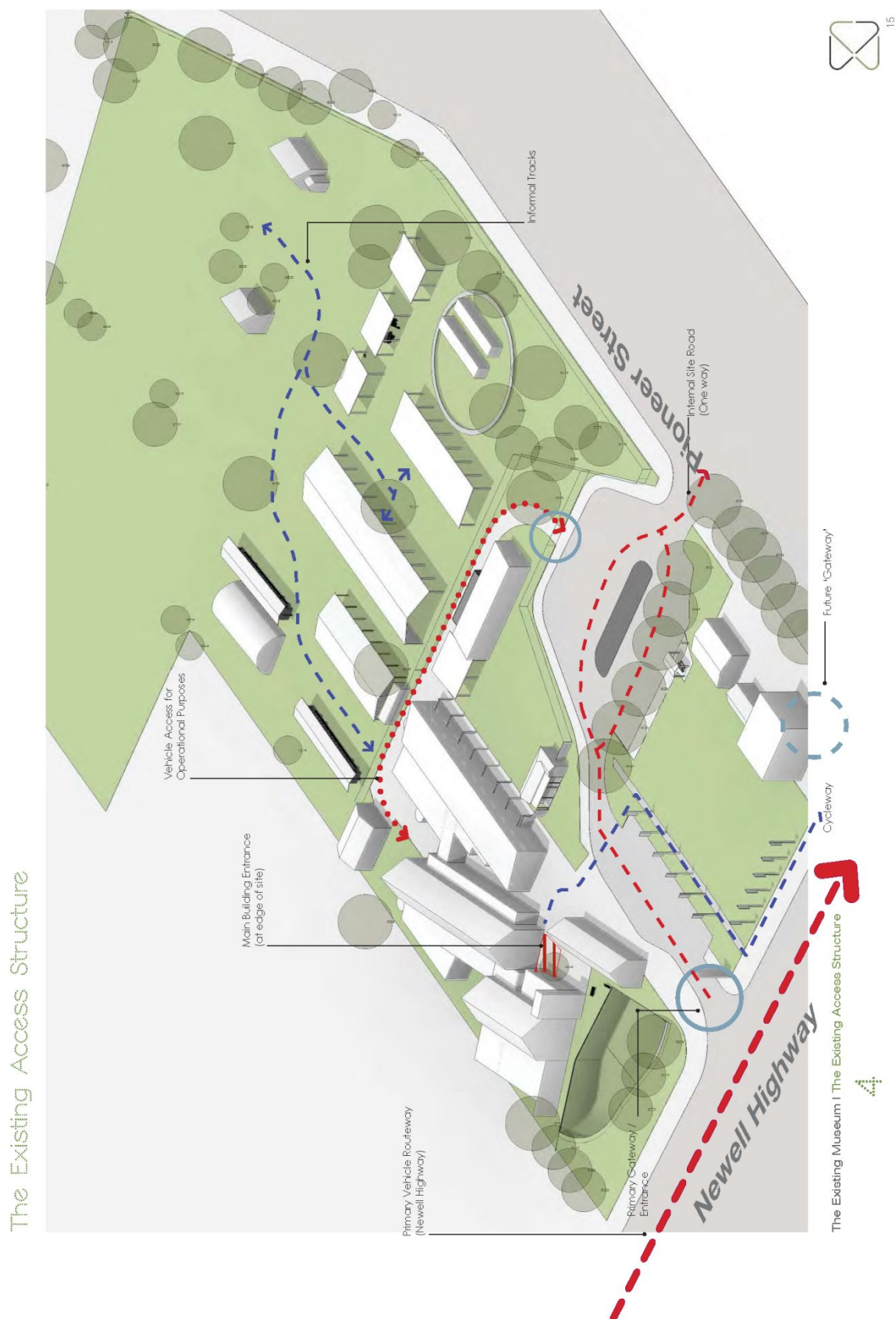


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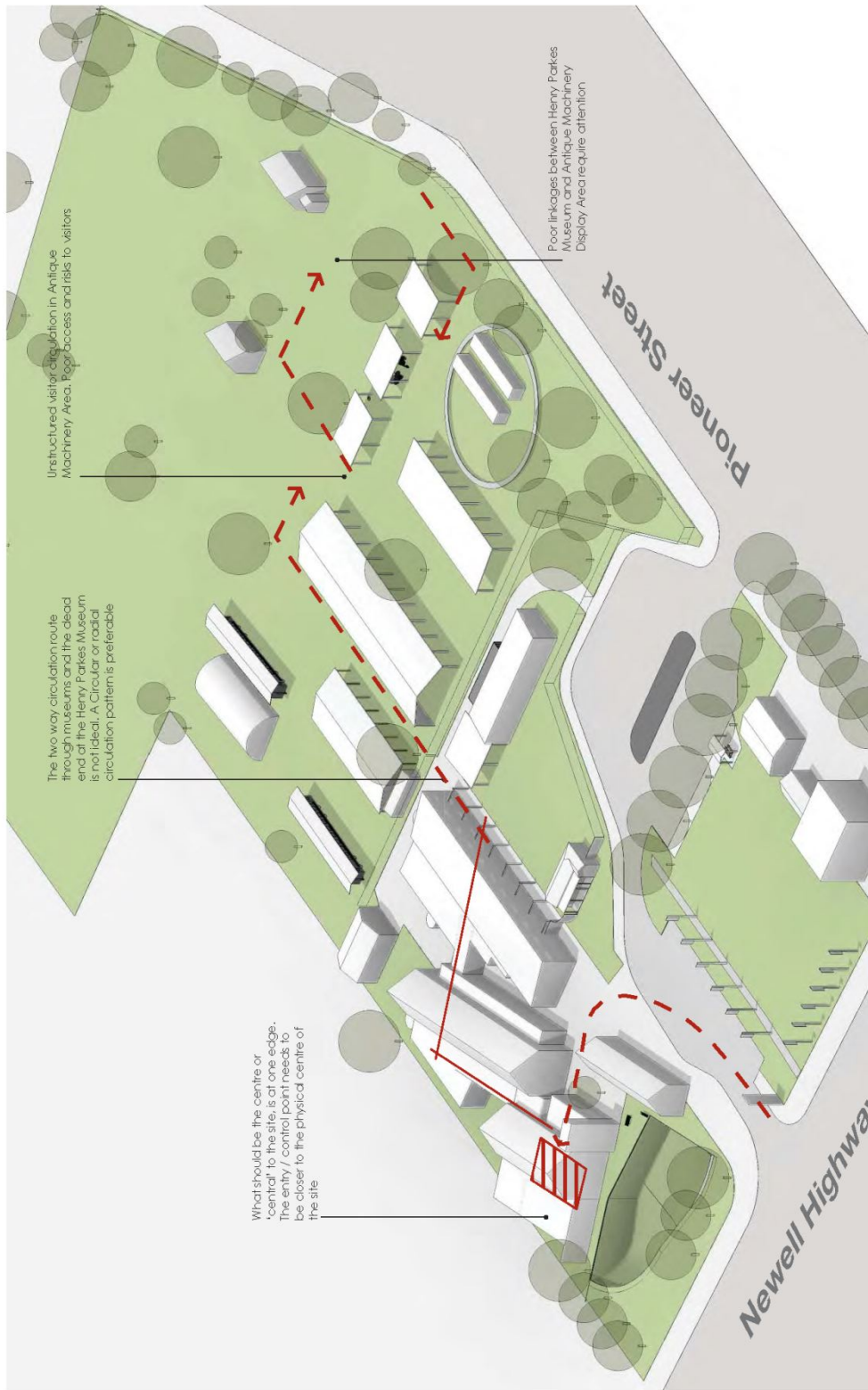
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The Existing Circulation Structure



The Existing Museum | The Existing Circulation Structure



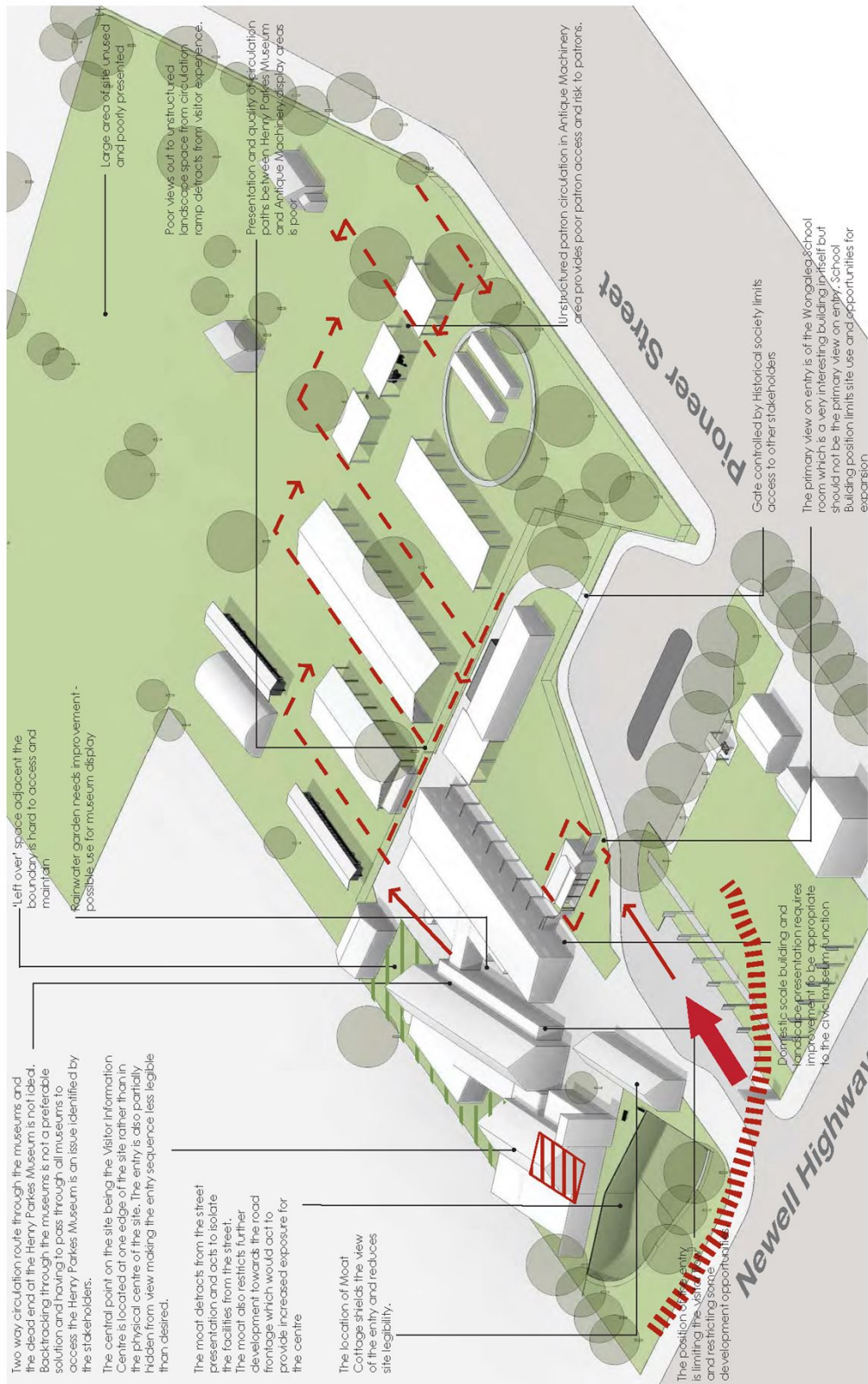
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Existing Site Issues



The Existing Museum | Current Issues



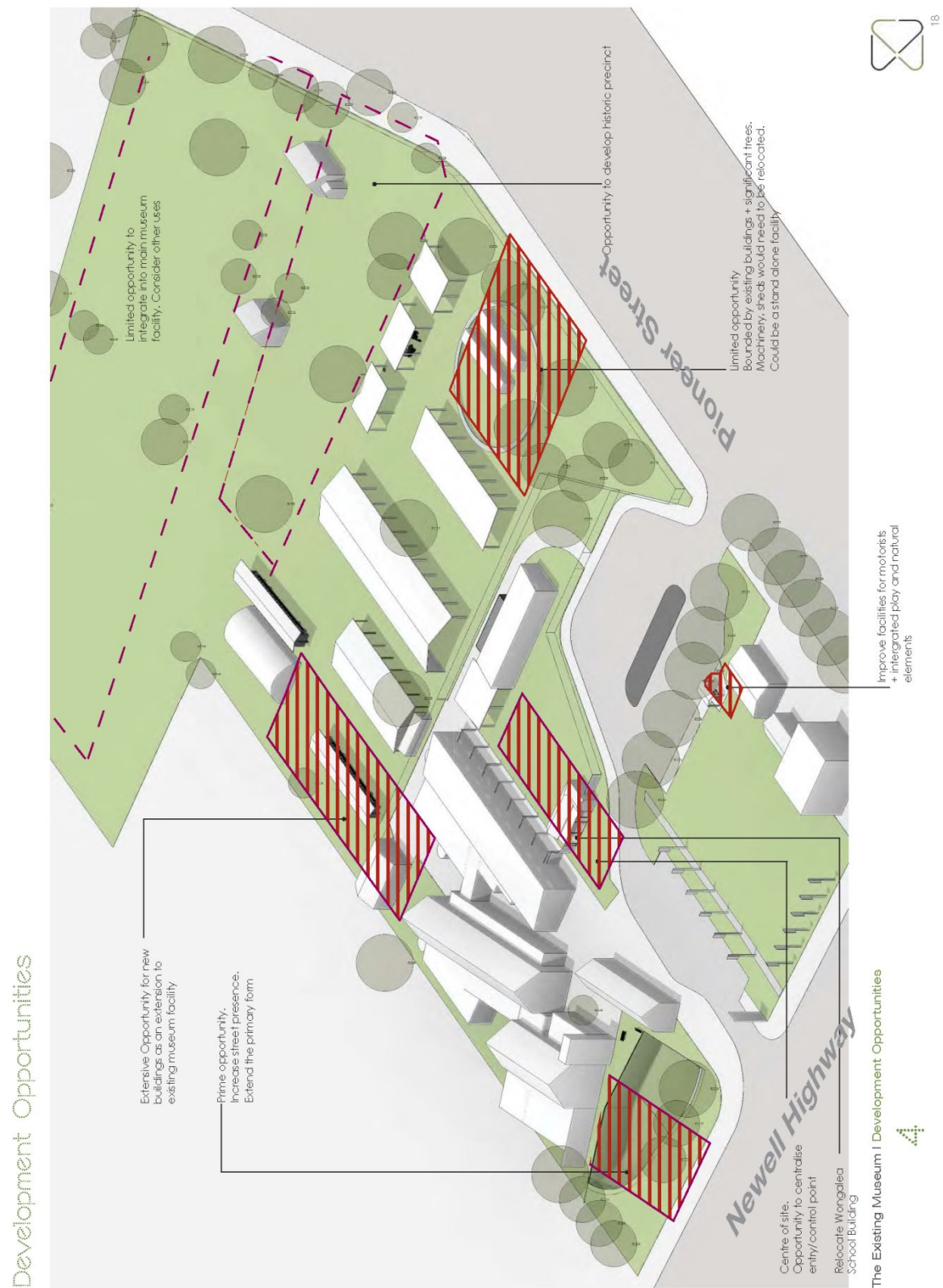
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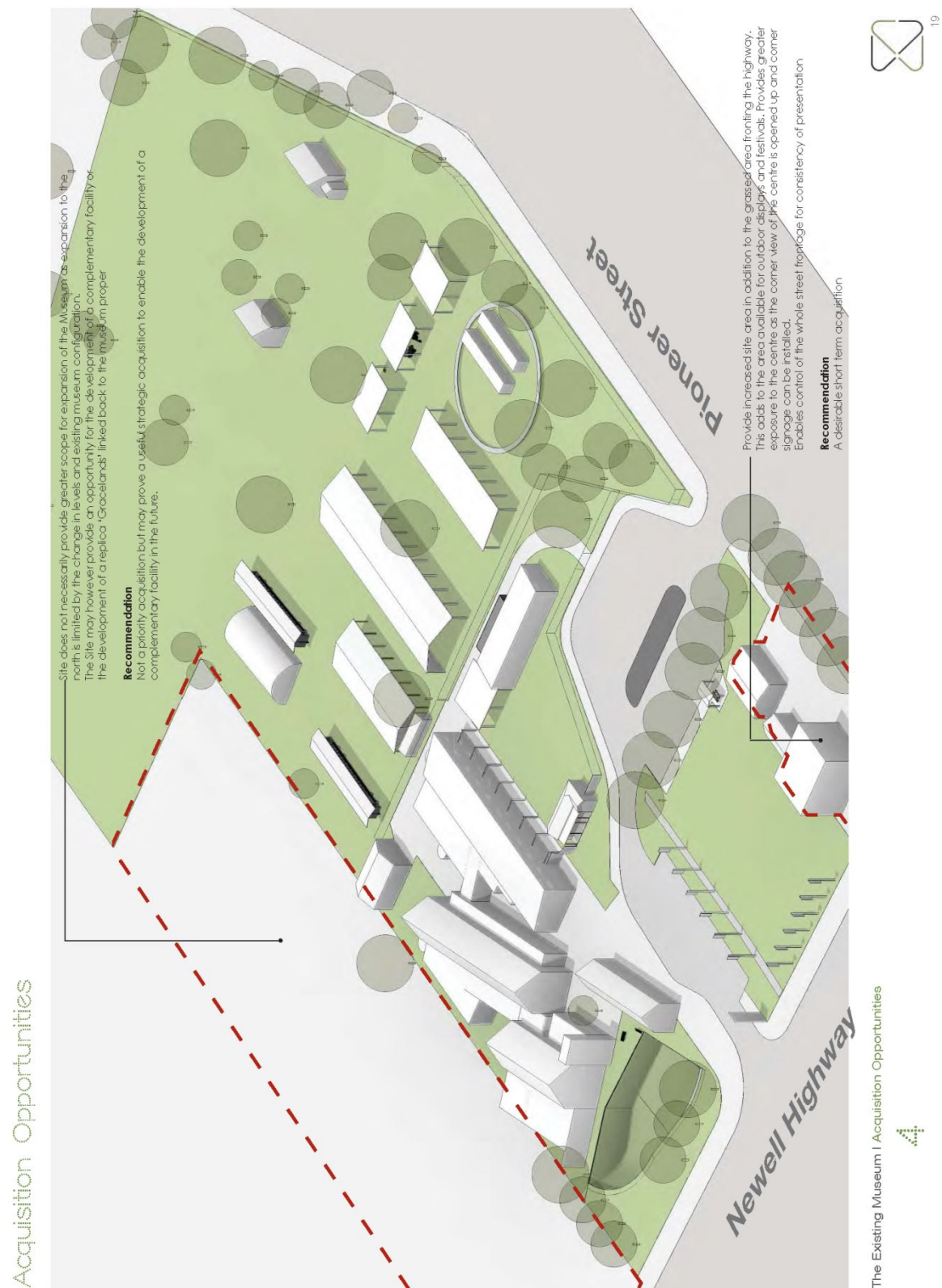


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Masterplan Synthesis

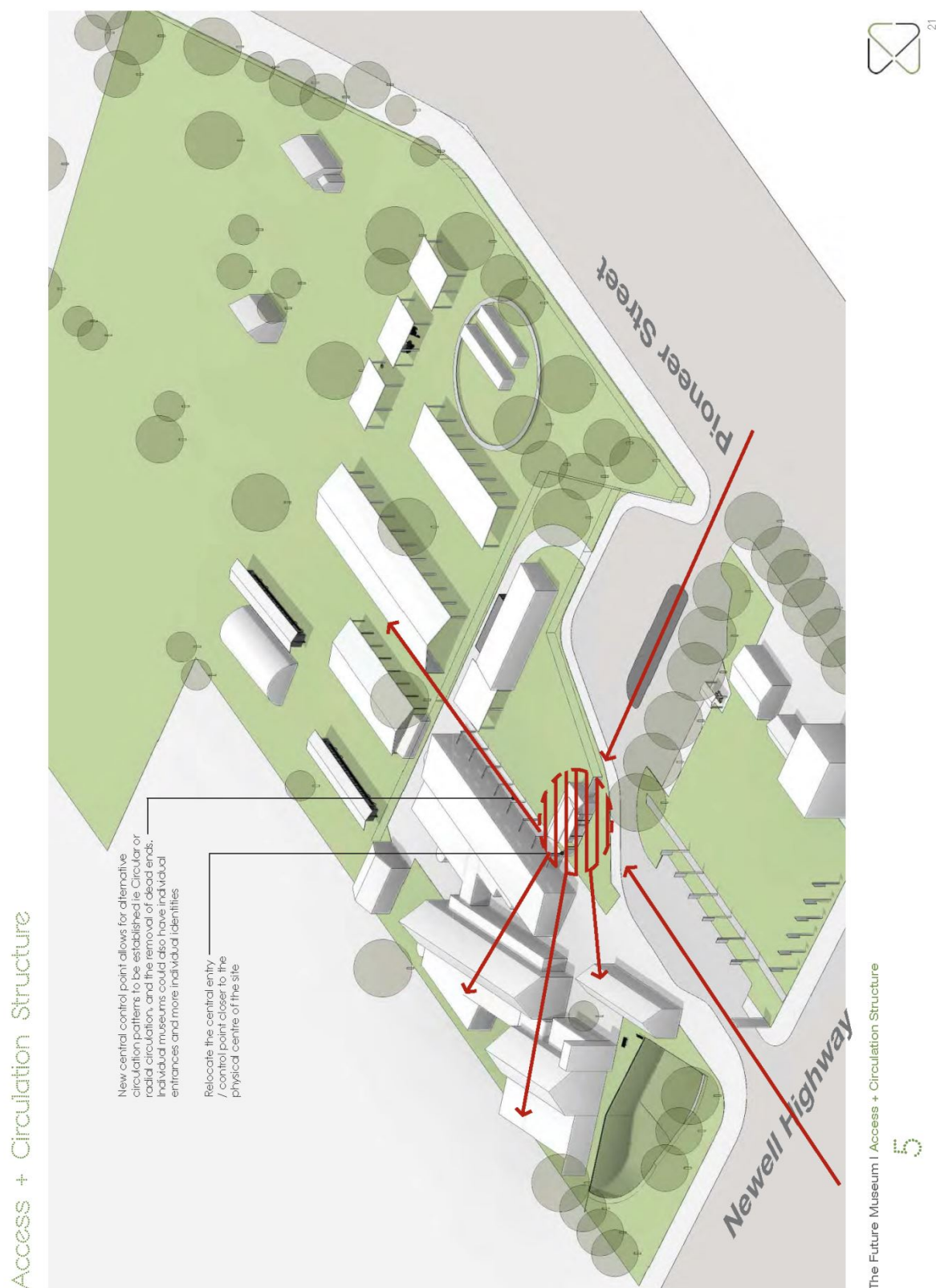


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General Manager

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Masterplan: Short Term Summary

- 1 Relocate one or both Bottle Trees to open up sight lines to entry
- 2 Consider new street trees to both sides of the Newell Highway
- 3 Provide door seals and non slip flooring to Most Cottage Exhibitions in Vacant Most Cottage Exhibitions in vacant Cottage spaces
- 4 Fill in Most and re-landscape the street frontage
- 5 Develop rainwater garden landscape and exhibition opportunities
- 6 Investigate air conditioning to Parkes Car Museum + Henry Parkes Museum
- 7 Provide weatherproof cover to awning on south western side of Henry Parkes Museum
- 8 Fix plumbing, power issues, building seals, upper level windows and install new phone and data lines to Henry Parkes Museum.



- 9 Enlarge workshop area and investigate access to Mezzanine Area for Storage
- 10 Generally tidy up the Antique Machinery Area, develop patron pathways and install interpretive signage
- 11 Seal road surface for better vehicle access to Parkes car Museum
- 12 New site fencing to allow for equitable access to service road. Includes new lock at gate and Historical society to remove items from workshop area that they feel are at risk of theft. New play structures adjacent rest area + RV water fill station and dog watering/trinking facility

Masterplan Synthesis | Masterplan: Synthesis

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Masterplan: Short Term Museum Detail

HENRY PARKES MUSEUM

- 1 **Cover to Existing Awning**
Install weatherproof covering to Awning on SW side of Henry Parkes Museum Building. The awning will provide additional incidental space for the Parkes District Historical Society (PDHS) covered seating area and will enable easier links to the Wriggles School Room and the Antique Machinery Display. A further benefit will be a moderation of temperature in the Henry Parkes Museum through shading of the SW wall which receives significant sunlight in summer.
- 2 **Amend Existing Windows**
Fix Upper Level Windows to stop ingress of damaging light into the Museum Space. This can be achieved by blocking up the windows from the inside, providing awnings or shades externally or providing a light diffuser internally. Resolution of the low level windows on the northern side of the museum also needs to be pursued to manage this light ingress. Light coming into the space should not necessarily be completely stopped, but the installation of external elements installed to control the harshness of the light to enable removal of internal curtains and banners.
- 3 **Building Seals**
Fix sealing of roofs and walls following an audit of the existing envelope. Improved sealing of wall and floor junctions will improve the thermal performance of the buildings and reduce the amount of dust and leaf litter entering the building.
- 4 **Building Services - Plumbing / Electrical and Telephone Issues**
Investigate and fix toilet smell and reported toilet flushing issues in PDHS building and meeting room toilets. Investigate and rectify lack of hot water in PDHS building.
Facilitate the installation of a telephone and data line into the Henry Parkes Museum facility. Further, power outlets in PDHS facility need to be investigated and additional lead or power outlets provided to limit outages.
Recommendation: The Council to engage a qualified electrician to assess the loadings, diagnose any issues and report back to Council.
- 5 **Improve Site Presentation**
Whilst the Antique Machinery Display Areas are very neat, there are numerous artefacts against walls and on the ground that do not yet appear to be part of the formal display. To assist in the presentation of the area and to reduce risk to patrons, a dedicated storage area could be formed for these artefacts away from patron pathways.
Where possible, existing shipping containers and the small contemporary storage sheds should be progressively removed and consolidated into this new storage area to further improve the patron experience and clear paths.

- 6 **Interpretative Signage**
Additional interpretive signage in the PDHS exhibitions is desirable to assist in patron appreciation of the items. All the items on display have an interesting story and this should be ideally told through signage and item labels so patrons can easily take in the significance of the material on display.
- 7 **Workshop Area**
PDHS Workshop area to be increased to include the small verandah to the north of the men's work room. Acoustic insulation between work areas, museum space and meeting room to be investigated and installed.
- 8 **Patron Pathways**
The pathway between the PDHS building and the Antique Machinery display area is inadequate for the use and needs to be addressed. A concrete path as an extension of the existing with compliant spaces is desirable.
- 9 **Mezzanine Area**
The mezzanine area may prove a cost effective solution to provide additional storage. If the mezzanine area is to be used for storage, a compliant stair should be installed and the adequacy of the floor structure assessed and strengthened if needed. The mezzanine area should be closed off from view from the Museum.
- 10 **Staff Work Areas**
A more formal workspace in the museum space may be advantageous to improve the presentation of the museum. A low height wall could be installed towards the eastern end of the existing space and the existing office could be re-purposed as a work / storeroom if a new office and research room is provided.
- 11 **Heating and Cooling**
The existing space does not have any climate control systems, which means that the internal temperature is not as stable as is desirable. This is exacerbated by a significant heat load on the NW facade in the summer and building sealing issues that have been addressed elsewhere. Provision of heating and cooling should be considered as part of the works.
Recommendation: The Council to engage a qualified Mechanical Engineer to assess the loadings, propose a system and report back to Council.



Masterplan Synthesis | Masterplan: Short Term in Detail

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Ken Keith

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Masterplan: Short Term Museum Detail

PARKES CAR MUSEUM

Building Seals

Fix sealing of roofs and walls following an audit of the existing envelope. Improved sealing of wall and floor junctions will improve the thermal performance of the buildings and reduce the amount of dust and leaf litter entering the building.

Heating and Cooling

The existing space does not have any climate control systems which means that the internal temperature is not as stable as is desirable. This is exacerbated by building sealing issues (that have been addressed elsewhere). Provision of heating and cooling should be considered as part of the works. This would likely take the form of Reverse Cycle Air conditioning but options such as Geothermal and Heat Recovery Ventilation should be assessed.

Recommendation: The Council to engage a qualified Mechanical Engineer to assess the loadings, propose a system and report back to Council.

KINGS CASTLE

Exhibition

The Kings Castle is hampered by its cramped exhibition space that has low ceilings and a restrictive floor plate. As such, the exhibition would be better served by a general thinning of the display, streamlining of exhibition furniture and by increasing the pedestrian paths through the exhibition.

Further, the integration of Interpretive Signage / Banner and Audio Visual material should be better resolved to improve the patron experience.

VISITORS INFORMATION CENTRE + MOAT COTTAGE

Moat Cottage Door Seals + Floor

Seals should be fitted to all doors in Moat Cottage to stop ingress of dust and leaf litter. The existing floor surface also needs to be addressed to reduce the slip hazard. Chemical etching or a non-slip surface treatment should be considered.

Moat Cottage Security and Access Control

Little can be done in the short term to address the security issues and patron monitoring for Moat Cottage. The issues can be easily addressed in the longer term. Moat Cottage Exhibition spaces should be managed as follows:

Moat Cottage Exhibition Spaces

The insertion of exhibition material should be considered for great cottage rooms that are not yet being used. The exhibition need not be about Harry Parkes but may be best suited to displays of other Parkes (the only associated material). Exhibition panels discussing topics as follows may be applicable:

CSIRO Radio Telescope,
North Parkes Mine
Agricultural History

This would provide activation to the spaces using display material that is resilient and not at risk of being damaged or stolen (given the spaces are largely unoccupied).

Visitor Information Centre Storage

Additional storage space needs to be provided in the VIC in the short term. See adjacent draft plan.

Visitor Information Centre Merchandise Display

Re-configure merchandise display to better relate to existing doors and windows. See adjacent draft plan.

Remove part of existing kitchen and increase storage area.

Amend merchandise display to remove furniture against windows and doors.

Masterplan Synthesis | Masterplan: Short Term in Detail

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Masterplan: Short Term Site Detail

General Site Improvements

1 Site Fencing

A new fencing arrangement needs to be implemented whereby the Parkes Antique Motor Club can easily access the driveway between the public carpark and their roller door. A new look should be installed with keys provided to the Visitor Information Centre Staff, the Parkes & District Historical Society and the Parkes Antique Motor Club so equitable access is provided. Any artefacts in this shared driveway area should be relocated to within the Antique Machinery fenced area.

Consideration should also be given to replacing the fence on the southern boundary of the site as it is in a state that warrants replacement.

2 New Play Structures

Installation of sculpture/play elements adjacent to the lawn area to encourage incidental play.

3 Meeting Room

Provide Chair Transport/litter and new dishwasher in Meeting Room.

4 Signage

Rationalise signage at entry to the Visitor Information Centre to reduce the number of different signs. Consideration should be given to providing equitable opportunity for signage for all museums at the entry.

5 Landscape

Fill in Moat to improve street presentation and access around Moat Cottage. The Moat provides a visual barrier between the street and the facility, detracts from the presentation of the Centre and is a maintenance issue.

Reel back fence at NW Corner of the site to open up views to the centre for vehicles travelling into Parkes.

Relocate one or both of the Bottle Trees at front of the site to open up views of the centre. A suitable new locations to be determined.

Develop landscape in rain garden with low level planting and climbers appropriate for the area. Space could also incorporate exhibition and sculpture opportunities.

New street trees should be considered along both sides of the Newell Highway that will mature to a more civic height. The existing cherry trees may not be appropriate for the primary entry to the site. More regular, stable trees would add to the streetscape and generally improve the presentation of the Harry Parkes Centre Site.



Masterplan Synthesis | Masterplan: Short Term in Detail

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General Manager

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Masterplan: Short Term

OPERATIONAL MATTERS

1 Opening Hours

All Museums need to operate with same opening hours which are ideally in-line with the opening hours of the Visitor Information Centre. Alignment of opening hours will remove some issues surrounding ticketing and access.

2 Ticketing

Ticket sales should continue to be undertaken by the Visitor Information Centre only and the control point into the Museum Complex should be at this point. With the current building configuration, it is not possible or desirable to have individual access to individual museums and as such the existing ticketing system needs to be maintained. An integrated ticketing system should be employed whereby all tickets are issued through a computerised ticketing system. This will easily allow for the preparation of patronage reports for all stakeholders. A ticketing system that is integrated with the Point of Sale (POS) system is recommended.

Consideration needs to be given to providing each Museum with a certain number of free or discounted tickets each year for distribution as they see fit. Allocation of free or discounted tickets should be transparent and equitable and issued through the integrated ticketing system.

Resolution of free access for people visiting the Henry Parkes Museum for genuine research purposes is required. The Henry Parkes Museum is unique in the centre given its role in research - a role that should be supported given its input into recording local history. A simple system whereby the MC staff call through to the Henry Parkes Museum upon arrival of a Research Visitor will address the matter.

Finally, it is not desirable for individual museum operators to request to check tickets of patrons. The Visitor Information Centre provides secure and controlled entry to the Museum complex and that is sufficient to manage patron access. If it can be demonstrated that Public Liability Insurance requirements dictate the collection of Names and Postcodes for access to the museum then this information can be taken by the Visitor Information Centre Staff upon purchase of tickets.

3 Safety Audit

A site wide patron safety audit to identify and remove risks should be undertaken and a management plan developed to remove or mitigate these risks.

Recommendation: A suitably qualified expert be engaged to undertake a site wide safety audit, make recommendations and report back to the Council.

4 Exhibition Style Guide

Develop and implement an 'Exhibition Style Guide' with the input of all stakeholders and assist in the roll out across the museums. The Style Guide will provide guidance on Interpretive signage, appropriate display materials, lighting, aisle widths, etc. The Style Guide would be developed with regard to the reference material produced by Museums and Galleries of NSW. Along with the style guideline for the general layout of the museum and template should be made for the brochure for the each of the museums that displays a map of the park and surrounding site. The style of the brochures should match the Parkes - it all aspects branding.

Recommendation: A suitably qualified expert be engaged to prepare an Exhibition Style Guide that outlines standards for exhibition signage, construction, lighting and Interpretive Signage.

5 After hours Access to Meeting Room

Alarm Consultant to continue to be engaged to develop an entry alarm sequence for after hours access. This installation of an additional external keypad adjacent to the gate leading to the Meeting Room will resolve this issue.

Recommendation: The managing security company be engaged to install an additional exterior grade security keypad just inside the access gate that is used to access the meeting room.

6 Museum Curator

It is recommended that the Council consider the employment of a full time Museum Curator to oversee the presentation and day to day management of the Henry Parkes Centre. With the works being proposed, the Centre is at a significant variance. The engagement of such a person to drive the long term development of the Centre and to ensure that the patron experience is maintained and enhanced and the exhibitions are well design and presented.

Masterplan Synthesis | Masterplan: Short Term In Detail

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The Future Museum



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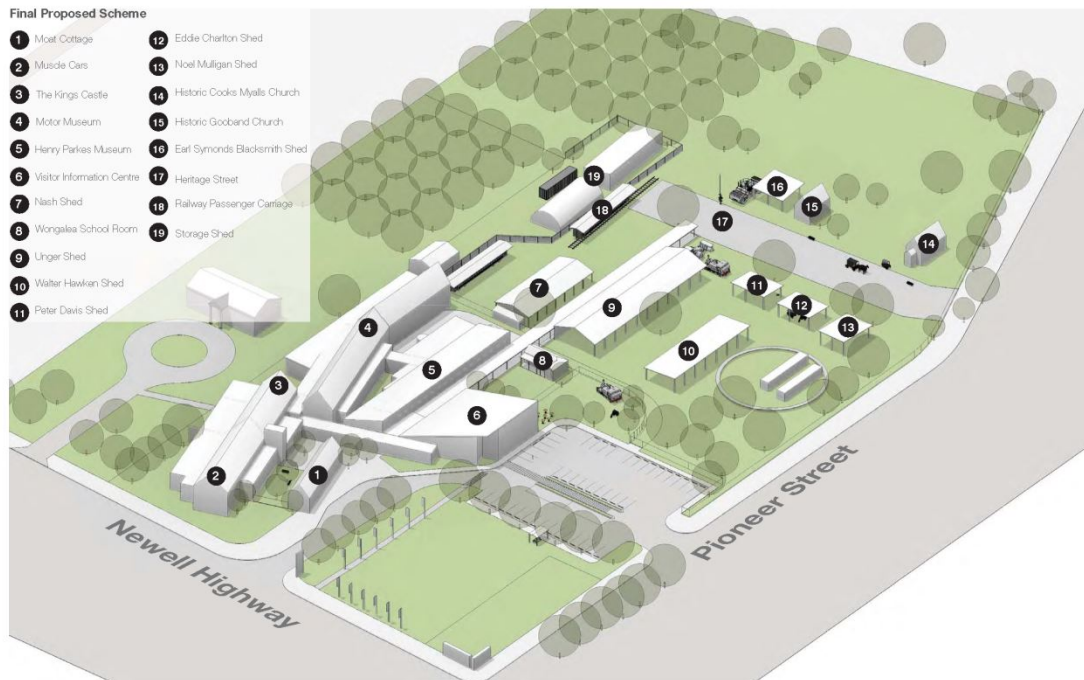
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Mayor

Masterplan: Proposed scheme

Final Proposed Scheme

- | | |
|------------------------------|---------------------------------|
| 1 Most Cottage | 12 Eddie Charlton Shed |
| 2 Muscle Cars | 13 Noel Mulligan Shed |
| 3 The Kings Castle | 14 Historic Cooks Myalls Church |
| 4 Motor Museum | 15 Historic Goodland Church |
| 5 Henry Parkes Museum | 16 Earl Symonds Blacksmith Shed |
| 6 Visitor Information Centre | 17 Heritage Street |
| 7 Nash Shed | 18 Railway Passenger Carriage |
| 8 Wongalea School Room | 19 Storage Shed |
| 9 Unger Shed | |
| 10 Walter Hawken Shed | |
| 11 Peter Davis Shed | |



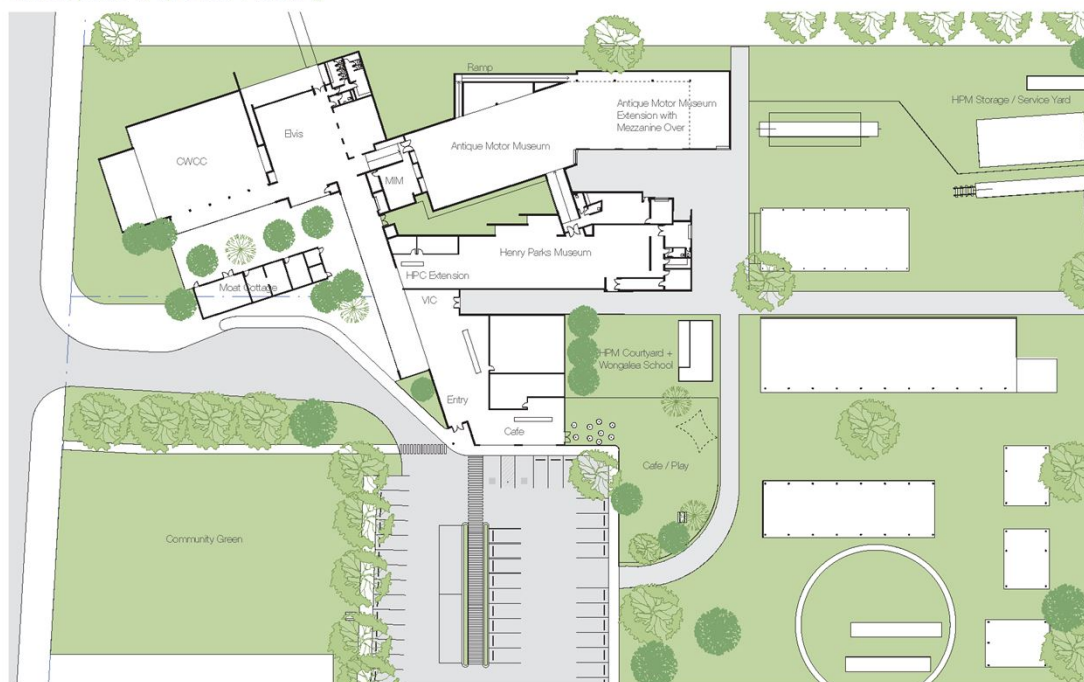
Masterplan Synthesis | Masterplan: Long Term

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Masterplan: Proposed Planning



Proposed Final Planning | Ground Plan

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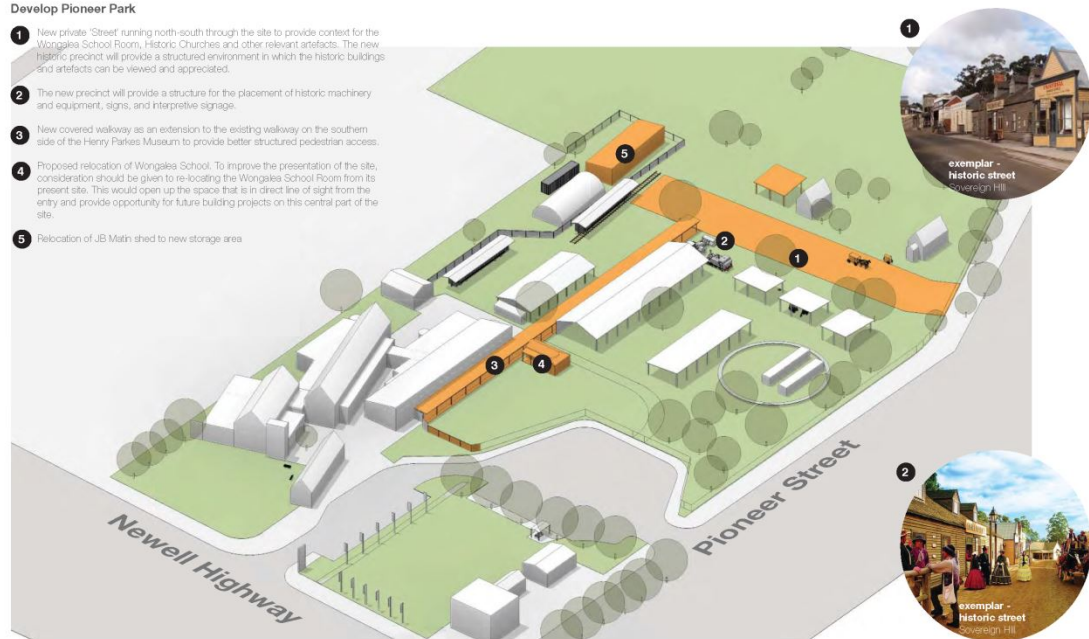
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Masterplan: Stage 00

Develop Pioneer Park

- 1 New private 'Street' running north-south through the site to provide context for the Wongalea School Room, Historic Churches and other relevant artefacts. The new 'historic precinct' will provide a structured environment in which the historic buildings and artefacts can be viewed and appreciated.
- 2 The new precinct will provide a structure for the placement of historic machinery and equipment, signs, and interpretive signage.
- 3 New covered walkway as an extension to the existing walkway on the southern side of the Henry Parkes Museum to provide better structured pedestrian access.
- 4 Proposed relocation of Wongalea School. To improve the presentation of the site, consideration should be given to re-locating the Wongalea School Room from its present site. This would open up the space that is in direct line of sight from the entry and provide opportunity for future building projects on this central part of the site.
- 5 Relocation of JB Martin shed to new storage area



Masterplan Synthesis | Masterplan: Long Term

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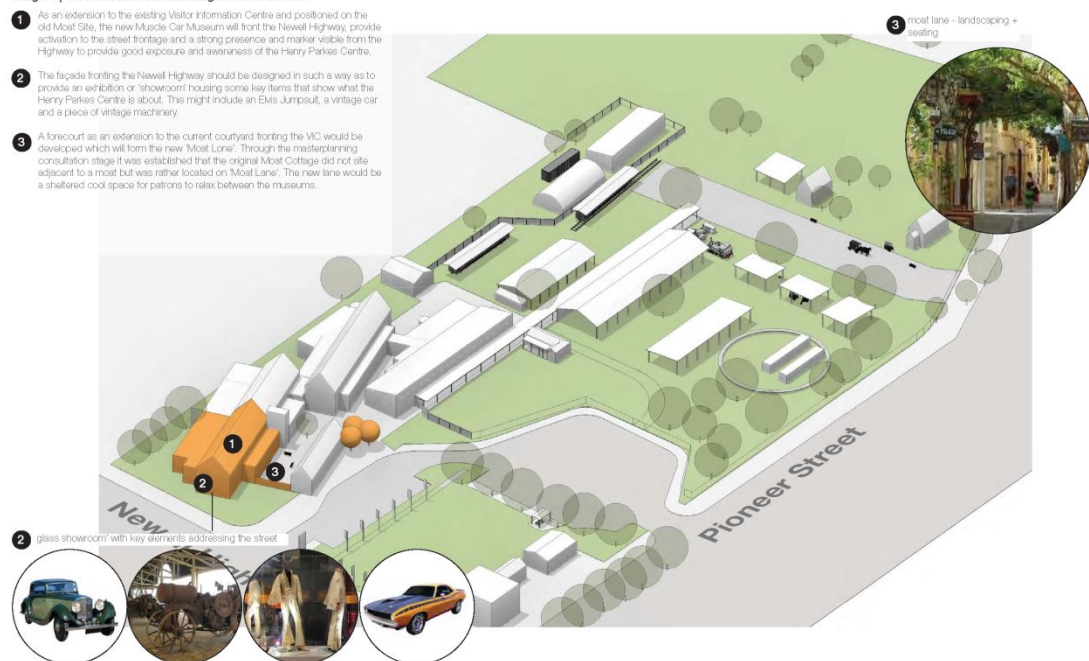


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Masterplan: Stage 01

Stage 1 | New Muscle Car Building at Front on Site

- 1 As an extension to the existing Visitor Information Centre and positioned on the old Most Site, the new Muscle Car Museum will front the Newell Highway, provide activation to the street frontage and a strong presence and marker visible from the Highway to provide good exposure and awareness of the Henry Parkes Centre.
- 2 The facade fronting the Newell Highway should be designed in such a way as to provide an exhibition or 'showroom' housing some key items that show what the Henry Parkes Centre is about. This might include an Elvis Jumpsuit, a vintage car and a piece of vintage machinery.
- 3 A forecourt as an extension to the current courtyard fronting the VC would be developed which will form the new 'Most Lane'. Through the masterplanning consultation stage it was established that the original Most Cottage did not site adjacent to a most but was rather located on Most Lane. The new lane would be a sheltered cool space for patrons to relax between the museums.



Masterplan Synthesis | Masterplan: Long Term Staging

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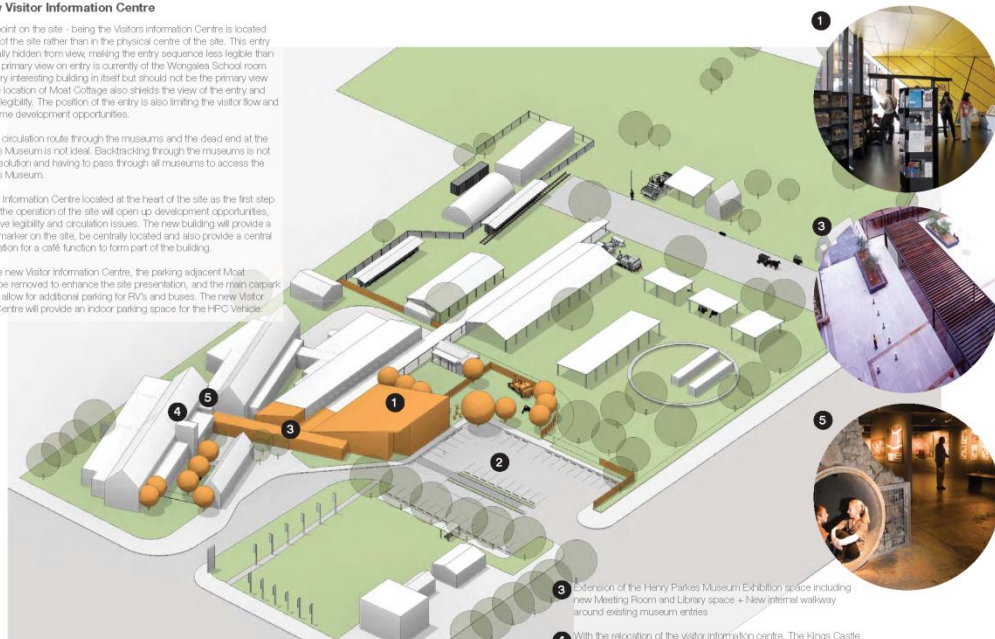
Masterplan: Stage 02

Stage 2 | New Visitor Information Centre

The central point on the site - being the Visitors Information Centre is located at one edge of the site rather than in the physical centre of the site. This entry point is partially hidden from view, making the entry sequence less legible than desired. The primary view on entry is currently of the Wongalea School room which is a very interesting building in itself but should not be the primary view on entry. The location of Most Cottage also shields the view of the entry and reduces site legibility. The position of the entry is also limiting the visitor flow and restricting some development opportunities.

The two way circulation route through the museums and the dead end at the Henry Parkes Museum is not ideal. Backtracking through the museums is not a preferable solution and having to pass through all museums to access the Henry Parkes Museum.

- 1 A new Visitor Information Centre located at the heart of the site as the first step in reshaping the operation of the site will open up development opportunities, and will resolve legibility and circulation issues. The new building will provide a strong entry marker on the site, be centrally located and also provide a central exposed location for a café function to form part of the building.
- 2 As part of the new Visitor Information Centre, the parking adjacent Most Cottage will be removed to enhance the site presentation, and the main carpark expanded to allow for additional parking for RV's and buses. The new Visitor Information Centre will provide an indoor parking space for the HPC Vehicle.



- 3 Extension of the Henry Parkes Museum Exhibition space including new Meeting Room and Library space + New internal walkway around existing museum entries
- 4 With the relocation of the visitor information centre, the Kings Castle can be exhibit in the main exhibition space where the information centre and offices are currently placed
- 5 Mining interpretive centre can exhibit in the located between the Kings Castle and Antique Motor Museum

Masterplan Synthesis | Masterplan: Long Term Staging

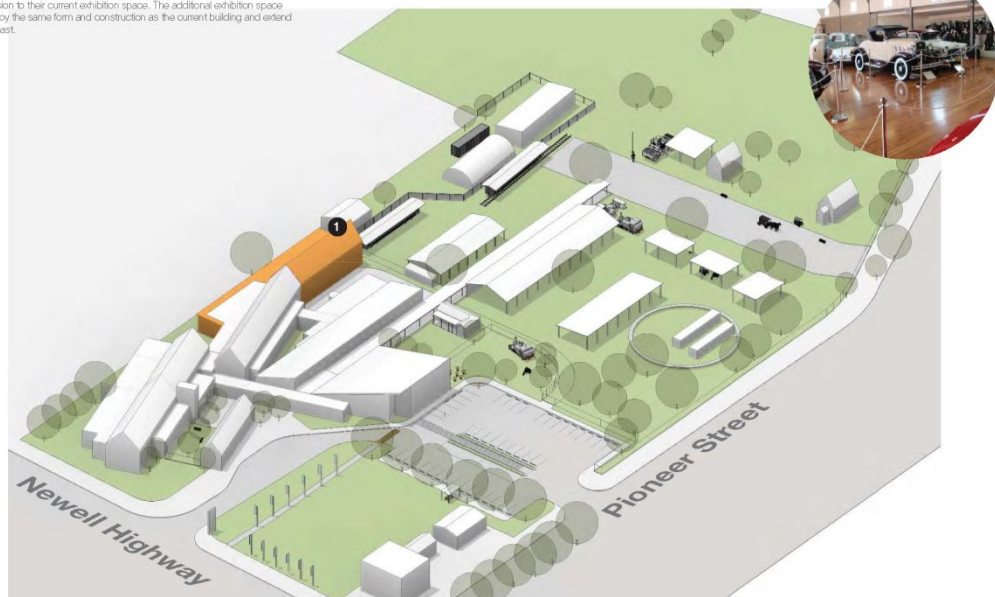
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Masterplan: Stage 03

Stage 3 | Antique Motor Museum Extension at rear

- 1 The Parkes Car Club requires additional exhibition space which is ideally located as an extension to their current exhibition space. The additional exhibition space should employ the same form and construction as the current building and extend toward the east.



Masterplan Synthesis | Masterplan: Long Term Staging

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Masterplan: Stage 04

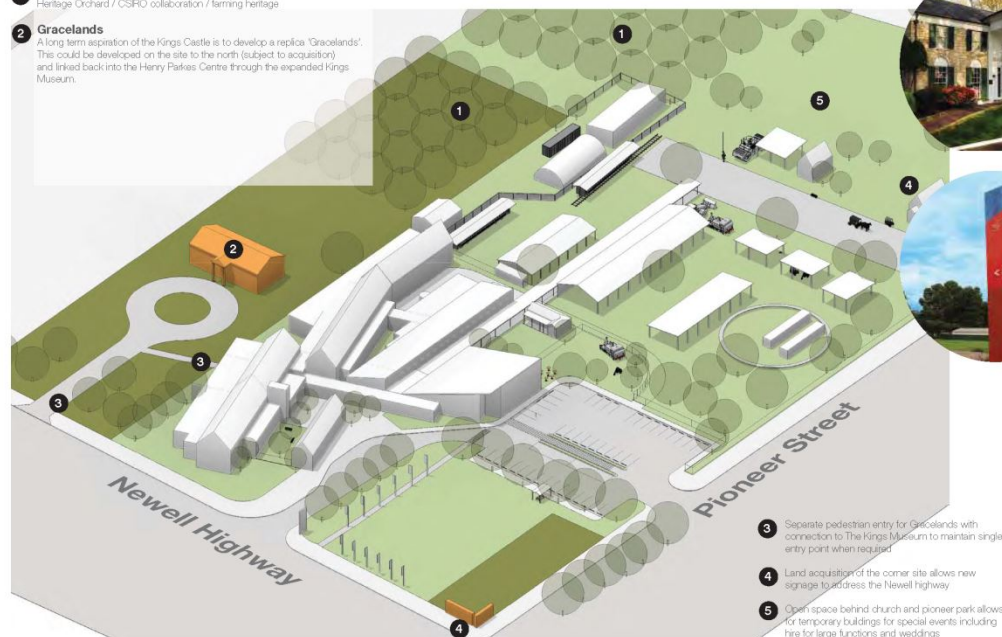
Stage 4 | New Land acquisitions

1 Landscape / Site Overlay

Heritage Overlay / CSIRO collaboration / farming heritage

2 Gracelands

A long term aspiration of the Kings Castle is to develop a replica 'Gracelands'. This could be developed on the site to the north (subject to acquisition) and linked back into the Henry Parkes Centre through the expanded Kings Museum.



- 3 Separate pedestrian entry for Gracelands with connection to the Kings Museum to maintain single entry point when required
- 4 Land acquisition of the corner site allows new signage to address the Newell highway
- 5 Open space behind church and pioneer park allows for temporary buildings for special events including here for large functions and weddings

Masterplan Synthesis | Masterplan: Long Term Staging

6



Masterplan: Marketing Strategy

BACKGROUND

The Henry Parkes Centre (HPC), a major cultural tourism precinct incorporating the Parkes Visitor Information Centre and four unique collections including The Kings Castle Elvis Exhibit, Parkes Motor Museum, Parkes Museum and Antique Machinery collection.

The site is also home to Most House Cottage, which is a replica of Sir Henry Parkes' cottage in Coventry, England. The HPC survey statistics reveal the Kings Castle Elvis Exhibit is the purpose for the largest number of visitors to the Centre.

Henry Parkes Centre marketing is coordinated by Parkes Shire Tourism. A 2013-2014 marketing plan was published and some tactics implemented by Parkes Shire Tourism. Marketing currently consists of promotion via the Parkes Shire Tourism's website, social media and marketing material and affiliated online links from Destination NSW and visitnsw.com.au

Marketing materials consist of a recently updated website, printed brochures and a video has been published on the Parkes Shire Council YouTube page and marketed on social media.

New signage has been erected on the exterior and interior of the Centre but directional signage to the Centre has been criticised as being minimal. The name of the Centre has caused some confusion over its contents and purpose.

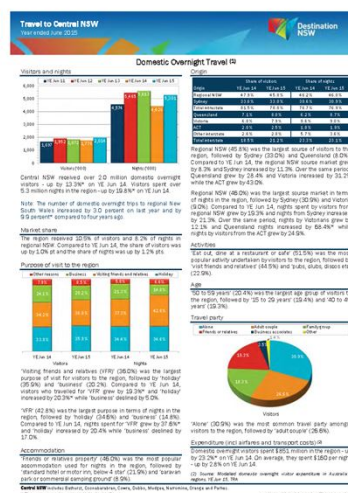
In the past year the Centre has been promoted successfully with a limited budget, which has impacted on the reach of marketing to a broad audience. The museums are marketed by Parkes Shire Tourism, with some input from the groups managing the Motor Museum and Parkes Museum. The Kings Castle Elvis Exhibit owner Greg Page contributes ideas and his time to market his exhibition. The Parkes Museum and Antique Machinery collection are marketed as part of the Henry Parkes Centre, but it has separate marketing materials in the form of a brochure and there is some resistance to further collaboration.

Social media promotion of the Centre is managed within the Parkes Shire Tourism pages, with occasional mentions of the Centre.

Social media platforms consist of Facebook (987 followers), Instagram (137 followers), Twitter (1,468 followers), YouTube (Parkes Shire Council - 10 subscribers and 37 views of the #visitparkes video).

According to statistics from the Henry Parkes Centre Survey, January to June 2015 results and Destination NSW Central NSW Snapshot from June 2015, current visitation consists of those visiting from mainly regional NSW, Sydney and Queensland. The largest group of visitors stated the purpose of their visit was to visit friends and relatives (36% of visitors).

The Henry Parkes Centre Survey Jan - June 2015 Results revealed 62.9% visitors were 55 years + and this market has been targeted by Parkes Shire Tourism.



Masterplan Synthesis | Masterplan: Marketing Strategy

6



General Manager

Mayor

Masterplan: Marketing + Communications Strategy 2016/17

AIM

The aim of this marketing plan is to increase the awareness of the precinct and encourage visitor attendance and community advocacy.

TARGET AUDIENCES

Visitors

- Family Market
- Domestic Caravan and Camping
- Over 55s Travel
- Cultural and Heritage Tourism
- Henry Parkes Centre specific – any age group interested in vehicles, history and the 60s/rock 'n' roll music/Elvis Presley
- Car clubs
- Tour groups

Community

- School age children and teachers
- Council and local government
- Community groups and organisations
- Business community

STRATEGY

Promote the precinct using minimal funds and maximum exposure and engagement via strategic marketing materials, platforms and events using a holistic approach.

TACTICS

Branding

It is suggested that the name of the precinct be reviewed to incorporate the cultural significance and purpose of current and future attractions incorporated within the centre. For example 'The Parkes Cultural Centre'.

With display signs only recently updated, new signs would be developed in time. The name change would require minimal effort with regards to digital marketing materials and media. All branding and marketing material must use the new branding design and adhere to the branding style guide.

Printed Marketing Collateral

BROCHURES

The current Henry Parkes Centre brochure contains an adequate amount of information to promote the precinct. The new name and branding design can be added to the next print run along with social media icons and the #visparkes hashtag. It is suggested that the Henry Parkes Museum brochure is reviewed to align the branding with the precinct design. The numbered images need captions to explain their significance and the contact information should include a general info email and contact details for the general phone number instead of the details for one specific person.

PULL-UP BANNERS

To be placed where possible in Council facilities such as the library.

POSTERS

To be placed in relevant shop windows in Parkes and neighbouring town Council facilities during peak periods.

Digital Marketing Collateral

WEBSITE

The website offers limited information about the Centre but is easy to navigate, is mobile friendly and seems to be search engine optimised. It is suggested that news stories are added more regularly, links to social media be added and a short video focusing on the Centre's attractions be created and embedded on the home page. Stronger imagery can be added that is sized correctly for the site also.

MOBILE APP

Develop a smartphone app that visitors can download prior to arrival or during their visit as a guide to the collections. This marketing product is to be promoted on all other marketing collateral.

YOUTUBE

Establish a Visit Parkes YouTube page and, along with the current #visparkes video, short videos should be added at least quarterly and this content is to be marketing across all social media platforms.

BLOG

The Henry Parkes Museum would like to add content to the site in terms of resource material and stories. It is suggested that a blog be created and embedded in the Henry Parkes Museum page where this information can be easily updated and stored. It is recommended that the other exhibits only create their own blogs if they can be updated at least monthly with new material.

E-NEWSLETTER

Use this content to create a quarterly e-newsletter to be sent to the collective database. MailChimp is an adequate online program for this task.



Masterplan Synthesis | Masterplan: Marketing Strategy

6

Manning
PR & EVENTS

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Masterplan: Marketing + Communications Strategy 2016/17

Social Media

Social media is an economic way of reaching both a broad, international audience as well as a specific, targeted audience. Image-rich platforms such as Facebook, Instagram, and Pinterest are the three to focus on for a tourist attraction. An annual social media plan is to be developed and implemented by Parkes Shire Tourism with, preferably, an experienced volunteer managing the day-to-day co-ordination.

FACEBOOK – Secure the Henry Parkes Centre page and rename it once the branding has been approved. Promote the page locally to increase followers but encourage true followers by posting and sharing relevant information approximately three times a week and boosting one post a week. Create engaging content that encourages sharing and comments. Run quarterly competitions to promote the page and increase engagement. Add branded tabs to other social media platforms Instagram, Twitter, YouTube, Pinterest.

INSTAGRAM – Establish a precinct page with the new branding. Add at least one image a week and share #visparkes and #parkesculturalcentre images relevant to the precinct posted by visitors. Run quarterly competitions to promote the page and encourage visitors to add their own image content.

PINTEREST – Establish a Pinterest page and add old and new images in categories. This is a job that can be done by an intern with Pinterest experience, or a marketing officer/marketing consultant. The images should all include a link to either the centre website or the visitparkes.com.au site and include relevant keywords.

TWITTER – As Twitter has been established, and can be used during events, for updates and media engagement, it should be maintained and used to direct followers to relevant content, competitions, blog posts and videos.

TIP ADVISOR – add updated imagery to the Parkes page and respond to both positive and negative feedback.

EXTERNAL PROMOTION – encourage visitors to promote the Centre for you by promoting the social media icons and handles throughout the Centre. Establish photo opportunities outside and inside the centre such as carnival cardboard cut outs of Elvis and Patsy, direct people to taking their photo outside Graceland with a Polaroid frame saying 'Graceland – wish you were here! #parkesculturalcentre'. In the Motor Museum, a vehicle could be placed with a backdrop of Parkes telescope and the words 'Welcome to Parkes #parkesculturalcentre' written on it. A large space is needed for these concepts.

Encourage visitors to add content and encourage interaction between other Parkes groups such as the Parkes Elvis Festival, and Parkes Champion Post.

Encourage positive feedback on Tip Advisor.



Masterplan Synthesis | Masterplan: Marketing Strategy

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Advertising

Social media advertising is recommended. Strategic ads on Facebook and Instagram can reach the target audience demographics and measured accurately.

Print advertising should be managed strategically, with timely ads focusing around products/events and targeting a specific audience such as the 55+ age group who are more likely to read its contents. Media to be supported includes the Champion Post, Seniors Newspaper, Southern Weekly/Western Magazine and Discovery Magazine.

Radio advertising should be directed to locals in the lead up to festivals and school holidays, reminding them of the precinct and its attractions for visiting guests.

An online advertising contra between the Parkes Elvis Festival and the Centre should be investigated.

Media Relations

Determine a Parkes Shire Tourism spokesperson and exhibit spokespeople as media contacts. All media must go through the Parkes Shire Tourism manager who will organise interviews with the relevant exhibit spokespeople if necessary.

Write a list of key messages for each exhibit to be communicated during media interviews.

Create a file of high-resolution jpeg images of exhibits and spokespeople for media to access via the Parkes Shire Tourism manager.

Prepare a strategy for issues management (eg. fire, theft, injury). Distribute press releases for relevant cultural issues, annual Centre events, national calendar events related to vehicles, history and Elvis Presley. To attract media attention, create visual opportunities around the exhibits.

Approach the Parkes Champion Post to run a monthly column with information about the exhibits.

Events

SEASONAL EVENTS

Investigate opportunities to hold seasonal events focusing on the exhibits. For example, a pre-Elvis party in November/December to launch the Parkes Elvis Festival theme for the following year, a Winter long table dinner with jazz in the Motor museum raising funds for the exhibition, and a Spring teddy bears picnic outside the Wongalea school.

COMMUNITY OPEN DAY

Offering free entry, additional entertainment and activities and encouraging collaboration with community organisations, this day should be promoted via social media, not-for-profit radio advertising, community website pages and posters. Use the opportunity to enlist volunteers, members, social media followers and newsletter subscribers. Launch a loyalty campaign for locals offering them a special rate when they bring a group of visitors to the precinct.

VIP EVENTS

Hold an annual cocktail party for stakeholders and VIP card holders.

FUNCTION HIRE

Encourage use of outdoor and indoor space for public and private functions.

OFF SITE

Investigate volunteers touring the region's schools/retirement homes with a small collection of items from the exhibits.



Manning
PR & EVENTS

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Ken Keith

General Manager

Ken Keith

Mayor

Masterplan: Marketing + Communications Strategy 2016/17

Tourism Partnerships

TOUR OPERATORS + CAR CLUBS

Establish a database of tour groups/operators and car clubs. Send these groups and clubs emails using MailChimp regarding special accommodation deals, events, and themed/bundled offers in non-peak times.

REGIONAL ATTRACTIONS

Bundling and Cross-promotion with attractions such as the Western Plains Zoo, The Dish, Wallington Caves, Motor museums and events.

Suggested campaign

Tell your story - history doesn't need to be old. We're all part of what makes Parkes great. Over the coming month we'll be telling the stories of some of Parkes' locals, seeing their treasured cars, hearing about their history and discovering why they love living here. Follow us on Facebook and Instagram to learn more and be part of our journey. #parkesculturalcentre.

Calendar

Parkes Annual Swap Meet - 17 Oct to 18 Oct 2015

Christmas Holidays - Dec to Jan VFR

Parkes Elvis Festival - 6 Jan to 10 Jan 2016

Tullamore Irish Festival - 25 to 27 March

School holidays - 9 to 25 April

Trundle ABBA Festival - 7 May 2016

School holidays - 2 to 17 July

Agricultural Shows - August

School holidays - 24 Sept to 9 Oct

2PK Parkes Country Music Spectacular - 1 to 5 October 2016

38th Annual Antique Motorcycle Rally - 3 to 5 October 2016

ACTIVITY	MAY 2016	JUN 2016	JUL 2016	AUG 2016	SEPT 2016	OCT 2016	NOV 2016	DEC 2016	JAN 2017	FEB 2017	MAR 2017	APR 2017
COMPETITOR ANALYSIS												
MARKETING PLAN												
SOCIAL MEDIA PLAN												
NEWSPAPER COLUMN SETUP												
MEDIA PLANNING												
BRAND HEALTH CHECK												
MEDIA RELEASE												
EVENTS												
COLUMNS												
WEBSITE CONTENT EDIT												
MARKETING COLLATERAL EDIT												
E-NEWSLETTER												
FACEBOOK PAGE												
ADVERTISING (WHEN REQUIRED)												
SOCIAL MEDIA SCHEDULE												
SOCIAL MEDIA COMPETITION												
SOCIAL MEDIA REPORTING												
ANNUAL MARKETING REPORT												

Marketing + Communications Strategy Calendar

Masterplan Synthesis | Masterplan: Marketing Strategy



Masterplan: Exhibition Strategy

Exhibition Style Guide

Develop and implement an 'Exhibition Style Guide' with the input of all stakeholders and assist in the roll out across the museums. The Style Guide will provide guidance on interpretive signage, appropriate display materials, lighting, aisle widths, etc. The Style Guide would be developed with regard to the reference material produced by Museums and Galleries of NSW.

Recommendation: A suitably qualified expert be engaged to prepare an Exhibition Style Guide that outlines standards for exhibition arrangement, construction, lighting and interpretive signage.

Parkes and District Historical Society Oral History

Consideration should be given to establishing an Oral History program to record and document the unwritten history of Parkes and District. In speaking with the volunteers in the Henry Parkes Museum, the authors were presented with a great wealth of local knowledge that is possibly only available by speaking with the volunteers. This knowledge needs to be recorded for future generations as it is a key part of the history of Parkes. Key members of the Parkes and District Historical Society, local identities and locals with a story to tell could be invited in to speak so this knowledge is not lost.

Interpretive Signage

Additional interpretive signage in the PDHS exhibitions is desirable to assist in patron appreciation of the items. All the items on display have an interesting story and this should be ideally told through signage and item labels so patrons can easily take in the significance of the material on display.

Name of Object

Age, Place of Origin

Brief Description of Object: Lorem ipsum dolor sit amet, consectetur adipiscing elit. sed do eiusmod tempor incididunt ut labore et dolore magna aliqua. Ut enim ad minim veniam, quis nostrud exercitation ullamco laboris nisi ut aliquip ex ea commodo consequat. Duis aute irure dolor in reprehenderit in voluptate velit esse cillum dolore eu fugiat nulla pariatur.



Interpretive Signage label mock-up

Wayfinding and Directional Signage

Wayfinding and directional signage is essential in assisting patrons to navigating an unfamiliar complex environment with ease.

A detailed wayfinding strategy should be undertaken at each stage of the development to ensure a comprehensive, clear and consistent visual communication system with concise messaging is created.

Recommendation: A suitably qualified expert be engaged to prepare a Wayfinding Strategy that identifies the necessary locations, systems and types of signage required. Any additional signage will with need to adhere to the existing Parkes 'It All Adds Up' Marketing Strategy.



Example of Interpretive Signage



Example of Interpretive Signage



site map potential link to phone app



Masterplan Synthesis | Masterplan: Exhibition Strategy

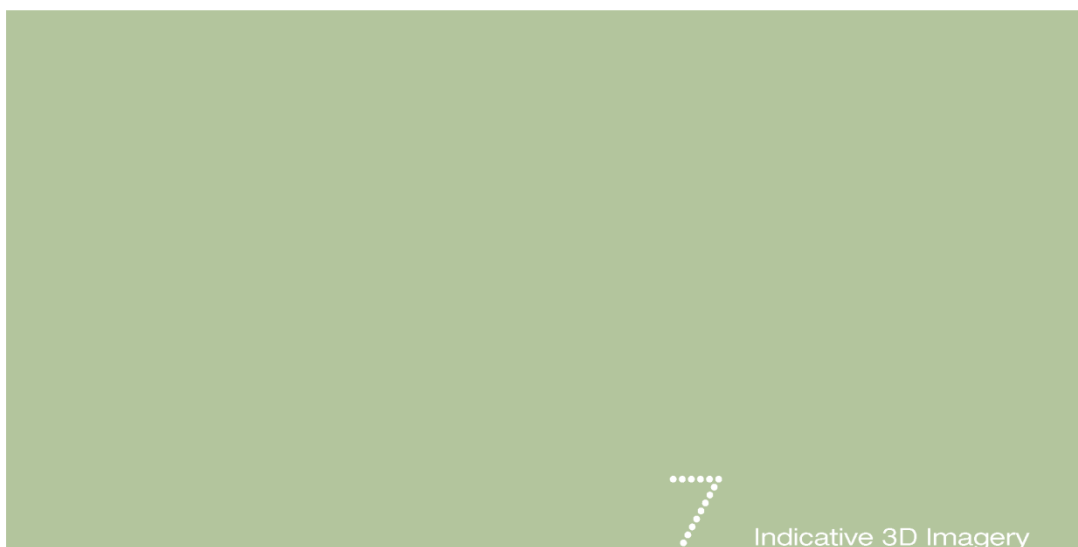


[Signature]

General Manager

[Signature: Ken Keith]

Mayor



Indicative 3D Imagery | View of HPC from Highway (Looking North)

7



General Manager

Mayor



Indicative 3D Imagery | View east along entry drive to new Visitor Information Centre

7



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Indicative 3D Imagery | View of new Visitor Information Centre from the Community Green

7



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A handwritten signature in black ink, appearing to read 'K. Gray'.

General Manager

A handwritten signature in black ink, reading 'Ken Keith'.

Mayor



Indicative 3D Imagery 1 View of Henry Parkes Museum Courtyard with Wongalea School Room

7



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Indicative 3D Imagery 1 View of new Heritage Interpretation Street

7



45

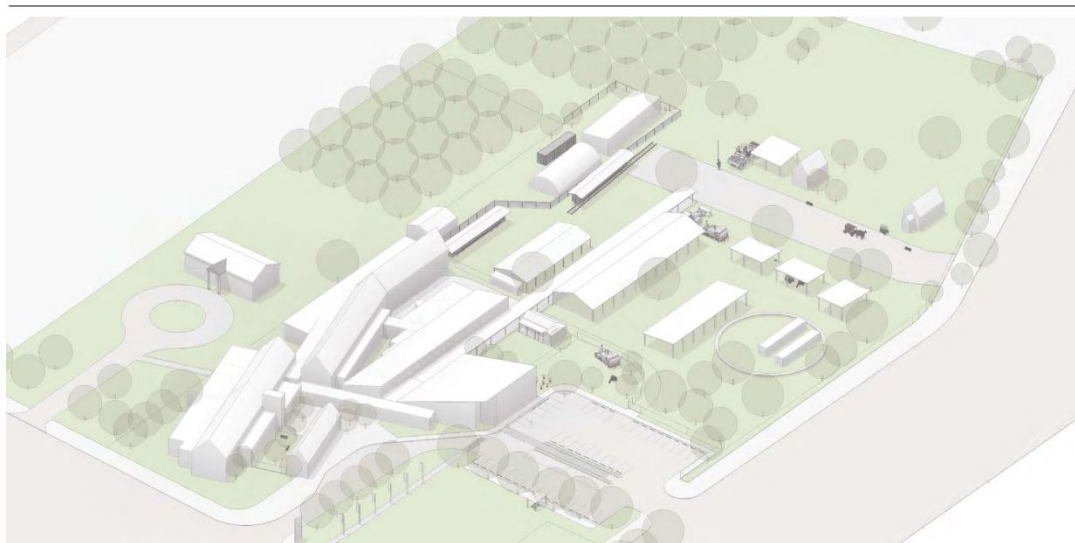
General Manager

Mayor



Indicative 3D Imagery 1 View of Antique Motor Museum Addition

7



Contact Details

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A stylized signature of the General Manager.

General Manager

A stylized signature of the Mayor.

Mayor



Consultation + Stakeholder Minutes

HPC PCG Briefing 1 Minutes

PROJECT: Henry Parkes Centre Masterplan, Parkes JOB NO: 15170

Consultation: Briefing Meeting
Date: 19 August 2015
Present: David Sutherland (Source Architects)
Sally Sutherland (Source Architects)
Kathina Dwyer (Parkes Council PCG)
Lee Finn (Parkes Council PCG)
Kelly Hendry (Parkes Council PCG)
Anna Wylie (Parkes Council PCG)
Source Architects and Kathina Dwyer met informally with Yvonne Hutton following the PCG Meeting.

Consultation Outcome:

Key Objectives of Project

Consider and mitigate against impact of future Highway Bypass works
Consider inclusion of Cafe

Consider opportunities (and impacts) of exhibition / exhibits leaving or joining the centre
- Central West Car Club is in discussion with Council
- Parkes Antique Motor Club would like to expand their exhibition space
- Historical Aircraft Restoration Society has expressed an interest
- Greater exhibition space / link with CSIRO Radio Telescope (co-operative display)

- Leverage the new SETI Funding
- Astronomical Photography Award
- Star Gazer Corner
- Astronomy Festival
- Better links with National Parks and Wildlife
- Bushman Mine may have been at the back of the site

Consider how to sell or interpret the Elvis Festival within the centre during the year (outside the Elvis Festival times)

Consider how to further leverage the historical and cultural significance of Henry Parkes

Consider functionality and current use of all land and facilities

Consider opportunities for land acquisition and expansion of facilities

Consider whole of site management, pathway, signage and exhibition strategies

Consider better / more intense use of front lawn, Vintage Car Club is an active user, how do we expand the use of the space and provide permanent or temporary facilities to assist with this?

Key Council Objectives:

Any works must be design and realised to ensure 'it all adds up'

Propose where possible need to be 'Shovel Ready' to attract grants and projects should ideally be realised within the term of government

Key Issues Identified by PCG:

"Henry Parkes" does not sum up what the Centre is all about - the product offering is far greater than this and there is far more to see

The site is a combination of "Community Land" and "Operational Land", the community Land is restricted to being used for a "Museum" (Due to procurement of the former Crown Land Site)

Whole of site ticketing system is in place but the Historical Society has their own system of checking tickets and requesting patrons sign in which appears contrary to the aims of being the different museums together on the site

Whole of site risk management may need addressing.

Site presentation is lacking and can be confusing for patrons.

The standard of the different exhibitions in the centre varies considerably, Council would like to increase, and see greater uniformity of exhibitions standards.

Visitor Centre Display and Storage is inadequate / challenging given the building configuration

How do we broaden the appeal of the site to sell the Parkes Brand? It all adds up in Parkes' messaging/concept, e.g. what makes Parkes unique and special, how do we package and tell this greater overall message to visitors in a tourism/leisure sense

Note the retro/pop culture themes throughout the collection and how that links to the overall appeal and sell of the complex

Note the masculinity of the site (cars & machinery) and the fact that there isn't too much of a female offering (if you aren't interested in Elvis)

How does the new experience in Mount College best link with the offering of the existing museums, how do we control/measure usage/access

Desire to increase visitor length of stay and nights in accordance with State tourism plans/goals so that we can pursue government funding going forward.

Lack of storage for VIC/tourism and also museum stakeholders

Security and Access issues for after hours for the range of uses, or to the rear of the premises through PDHS, no overall emergency evacuation plan or fixed line of communication with PDHS

Appendix A | Consultation Meetings



General Manager

Mayor

Consultation + Stakeholder Minutes

HPC Historical Society Consultation Minutes

PROJECT: Henry Parkes Centre Masterplan, Parkes

JOB NO: 15170

Consultation: Parkes Historical Society (PHS)

Date: 28 August 2015
Present: David Sutherland (Source Architects) SA
Sally Sutherland (Source Architects) SA
Holly Manning (Manning PR) MP
Yvonne Hutton (Parkes and District Historical Society) YH
Bruce Hall (Parkes and District Historical Society) BH

Consultation Outcomes:

General

YH raised concern regarding the Masterplan brief and what the consultants scope of work included. YH expressed that they have been through processes such as this in the past without a positive outcome and had no desire to go over old ground. SA outlined that the brief is not set at the stage and indeed that a large part of our work is consultation, analysis and brief development.

The PHS does not have a general email address for the Society with all email correspondence currently directed to YH. PHS is not satisfied with emails for the Society being sent through the HPC Website and would prefer direct contact.

YH stressed that the Henry Parkes Museum and the Antique Machinery are not two separate museums but are one museum run by the same organisation. YH is not pleased to see that museums separated in this way on the website and marketing collateral.

YH and BH expressed concern that the relationship between the PHS and Parkes Council has been strained for some time which is an undesirable situation.

SA requested information on the origin of the 'Moat' YH explained that 'Moat Cottage' was not on a moat but was located just off 'Moat House Lane'. YH suggested that the Moat on site was not significant and could be removed if development options proposed a use for the site.

SA requested information about the origin of the fence at the front of the centre. YH advised that it has its origin in the railway and was erected at the request of the General Manager. If it is to be removed or altered, the Historical Society would like to undertake the work.

SA requested information on the origin of the name of the Museum. YH explained that the name was gifted to the Museum by the son of Henry Parkes and so it is quite significant. YH also explained that the Museum site was originally to be named HPC at Pioneer Park.

YH explained that the buildings and collections within the fenced part of the site belong to the Society and they do not wish to change this. 'They were built to represent sheds on the farms in this area'

YH confirmed that new signage was being worked on for the Machinery Area

Issues Raised

YH expressed dissatisfaction with current HPC signage (hard to read, confusing)

The PHS does not currently have telephone or data lines into the museum. They would like this situation rectified so a direct line to the Museum can be connected.

PHS would prefer to have an entry directly into the Henry Parkes Museum. This would facilitate easier access for patrons attending the facility for research purposes and for those wishing to make donations.

PHS is not satisfied with the current ticketing arrangements. Issues raised include the issuing of Complimentary Passes without consultation, issuing of 1/2 price tickets after hours, transparency of record keeping, and amount of information collected. YH explained that the PHS's insurance required the recording of patrons names as well as postcode (particularly for access to the Antique Machinery Displays). The PHS would like to be able to issue their own tickets when the Tourist Centre is closed.

Heating and Cooling in the space is quite poor and it can be very hot in summer and very cold in winter. PHS would like this addressed

PHS concerned that patrons exit through the Antique Motor Club Roller door to access to the Vintage Machinery Area

The power supply in the Henry Parkes Museum appears to be inadequate with the PHS society experiencing blackouts.

There is a sewage smell at times when the toilets near the meeting room are used. Toilets do not appear to have enough capacity to flush first time.

The floor in the Henry Parkes Museum is cracking and uneven and the roof is the front area of the Museum and the workroom is lifting.

Hot water does not appear to be hot enough for washing up

Security for A/H access is not ideal for Meeting Room etc.

Desires

PHS would like to temporary shade cloth cover on the western side of the Henry Parkes Museum made permanent. The cover has worked well to provide shade to patrons and volunteers and has helped regulate the interior temperature of the museum.

PHS would like the high level windows blocked up or appropriately screened to minimise direct light falling on display.

PHS would like a formal footpath out to the machinery area and more formalised paths within the machinery area (in sheds and outside) BH noted that covered walkways would not be appropriate as it would impact on the feel of the facility.

An office space adjacent the Henry Parkes Museum Entry is desirable for easy access to the entry for visitors. The space would be used for interviews and for research purposes.

More storage and work space is desirable but it cannot be concentrated in one location. A number of distributed spaces is best.

PHS would like the street presentation of the HPC improved so it is more visually attractive and visitor friendly.

Appendix A | Consultation Meetings

A



Consultation + Stakeholder Minutes

HPC Historical Society Consultation Minutes - continued

PHS would like the current workshop area extended to provide more space for artefact restoration.

PHS would like museum patrons to enter through their front door. YH suggested a glass door behind the existing door with a large aboriginal painting erected above (indoor)

PHS would like Henry Parkes Museum specific signage on the front of the building and the effigy of Henry Parkes erected at the front of the Museum

PHS would like to see the opening and closing times included on external signage and Signage and penalties erected for No Smoking and No Dumping of Rubbish

PHS suggested a childrens play area and public toilets

PHS explained a better caravan and bus parking area with access to water for stocking of caravans

PHS would like access to Telephone and Data lines and additional power capacity to limit blackouts. Additional power outlets are required on all walls.

PHS would like a small covered way added between the main building and the School

Marketing

PHS does not currently have a dedicated website but is listed on various directories. Past experiences with a web presence has not been positive

PHS would ideally like to undertake all marketing separately. They have an annual marketing budget and undertake print and radio advertising for special events and are listed in trade publications

Appendix A | Consultation Meetings

A



General Manager

Mayor

Consultation + Stakeholder Minutes

HPC Kings Castle Consultation Minutes

PROJECT: Henry Parkes Centre Masterplan, Parkes

JOB NO: 15170

Consultation: Greg Page – Kings Castle (KC)
Date: 03 September 2015
Present: David Sutherland (DS - Source Architects)
Sally Sutherland (SS - Source Architects)
Greg Page (GP - Kings Castle)
Katrina Dwyer (KD - Parkes Council PCG)
Les Finn (LF - Parkes Council PCG)

Consultation Outcomes:

General

Storage for the museum is generally OK. Additional material is stored in exhibition cabinets.
The power available in the exhibition spaces is generally sufficient.

Issues Raised

GP advised that insects entering the space is an ongoing issue.

Lighting in the two sections of the Kings Castle is not ideal.

GP suggested that iPad stations dotted around the museum could be a good way to provide additional information and wayfinding.

GP would like to see the 'Elvis Experience' broadened. A 50's themed café may be of interest to extend this.

GP suggested a Theatre Restaurant on the site may encourage visitors to extend their stay in Parkes, if the space accommodates a number of functions this may be a viable option.

GP is happy with the current ticketing arrangements.

GP acknowledged that he would like to see higher visitor numbers. Ideally he would like to see the visitation reach 20k.

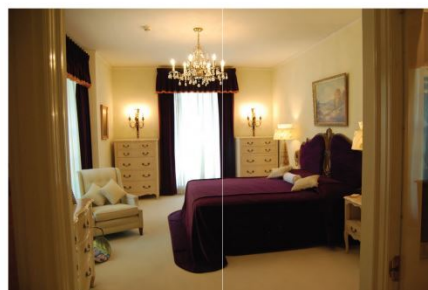
Space for the exhibition is an issue. Ideally, the exhibition would have the same amount of artefacts in a larger space. The split in the exhibition spaces is also problematic and inhibits visitor flow.

Desires

Consider the inclusion of a replica of Groeslands on the site. This would be a major attraction. GP has a copy of the original plans. The experience would be unique as he would provide an accessible replica of Elvis's bedroom.

Marketing

GP is generally happy with the marketing undertaken by HPC but acknowledged past issues with the use of the Marketing Fund.



Appendix A | Consultation Meetings

A



Consultation + Stakeholder Minutes

HPC Parks and Gardens Consultation Minutes

PROJECT: Henry Parkes Centre Masterplan, Parkes

JOB NO: 15170

Consultation: Council Parks and Gardens (P&G)
Date: 03 September 2015
Present: David Sutherland (DS - Source Architects)
Sally Sutherland (SS - Source Architects)
Celia Bader (CB - Living Edge Design)
Katrina Dwyer (KD - Parkes Council PCG)
David Ramsey (DR - Parkes Council PCG)
Elizabeth Briton (EB - Parkes Council PCG)

Consultation Outcomes:

General

Council is currently developing a standard palette of materials and products for all parks and gardens. This can feed into the 'Parkes - it all adds up!' Style Guide.

The Moot is very challenging in terms of maintenance. Pocket gardens on northern side of the HPC are also challenging to maintain. CB suggested that a water body is not ideal for a Public Facility.

Boab tree at the front of the site can be moved if required.

Some new structured play area may be desirable for use by visitors to the site (sculpture as play structures).

Facilities for travellers could be enhanced with Water Filling Station, public dump and facilities for travelling animals suggested.

DR suggested that a 24h toilet facility is not desirable and similar facilities are already provided at Kelly's Reserve.

Federation Oak in Formal Garden is significant and must be replanted appropriately if relocation is proposed.

Council have details of their portable staged and planned portable canopies. KD to provide details to Source Architects.



Appendix A | Consultation Meetings

A



General Manager

Mayor

Consultation + Stakeholder Minutes

HPC Central West Car Club Consultation Minutes

PROJECT: Henry Parkes Centre Masterplan, Parkes

JOB NO: 15170

Consultation: Central West Car Club (CWCC)
Date: 03 September 2015
Present: David Sutherland (DS - Source Architects)
Sally Sutherland (SS - Source Architects)
Kathryn Dwyer (KD - Parkes Council (PC))
Rodney Barnes (Central West Car Club)
Jenny Barnes (Central West Car Club)
Christine Miskell (Central West Car Club)
Warwick Miskell (Central West Car Club)
Adam Pay (Central West Car Club)

Consultation Outcomes:

General
Club currently has 130 paying members and around 140 cars (90 Historic Regos and 50 others of significant interest).
Beyond cars they have a lot of memorabilia and related items such as petrol pumps.
CWCC also have an archive of old Hill Climb Videos that are of interest and could be shown.
Show and Shine on 17th October is a big event attracting visitors from all over the state.
The CWCC would require a space to exhibit cars (12-15), a meeting space, basic facilities and a place to store the Club Caravan. The exhibition space will need to be of a width sufficient to allow cars to be easily moved (say 15x18m). Cars will be swapped out regularly.
A meeting space and toilet facilities will form part of the new complex.
Security is very important given the value of the collection.
The new facility will need to be very well sealed and have 10-12' ceilings.
CWCC is not after a financial return for showing the cars.
The display would be static but staff would attend on request and for special days.
CWCC would be happy to have an association with HPC marketing and have their top level domain name linked to HPC site.



Appendix A | Consultation Meetings

A



9

B

Appendix

General Manager

Mayor



1



CLIENT	PARKES SHIRE COUNCIL			
PROJECT	HENRY PARKES CENTRE			
SECTION		Rate/m ²	%	28-Apr-16
1	MASTERPLAN SHORT TERM	N/A	8.59%	\$ 413,824.00
2	MASTERPLAN LONG TERM	N/A	91.41%	\$ 4,405,566.00
TOTAL CONSTRUCTION COST INCLUDING PRELIMINARIES				100% \$ 4,819,390.00
Add: BUILDER'S MARGIN				20% INCLUDED \$ 4,819,390.00
TOTAL CONSTRUCTION COST INCLUDING BUILDER'S MARGIN				\$ 4,819,390.00
Add: CONTINGENCY				5% \$ 240,970.00
TOTAL CONSTRUCTION COST INCLUDING CONTINGENCY				\$ 5,060,360.00
Add: GST				10% \$ 506,036.00
TOTAL CONSTRUCTION COST INCLUDING GST				\$ 5,566,396.00

Appendix B | Cost Estimate

B

HENRY PARKES CENTRE PARKES NSW

Item No	Description	Unit	Quantity	Rate	Total
PRICING SHEET					
MASTERPLAN SHORT TERM					
HENRY PARKES MUSEUM					
Cover to Existing Awnings					
	Weatherproof Dimpled & Expanded Mesh Cover to the South West side of the Henry Parkes Museum, utilising the existing steel framed awning with area of 120sqm. Allow to provide some additional steel to support new roof material.	m ²	120	\$ 540.00	\$ 64,800.00
Amend Existing Windows					
	Internal cover to 12No. small high level windows (scaffold required) HMR MDF Panel with nine (9)mm to reveal (0.5m ² each in area).	m ²	6	\$ 300.00	\$ 1,800.00
	Allow scissor lift hire for access, 3 day hire Costes.	Item	1	\$ 567.27	\$ 567.27
	External vertical Cedar louvers in galv. steel angle frame to 1200 x 2400mm windows.	No.	2	\$ 1,500.00	\$ 3,000.00
Building Seals					
	Investigate seals to Roof and External Walls in order to improve thermal performance of the building and reduce the amount of dust entering.	Item	1	\$ 1,728.00	\$ 1,728.00
Plumbing Issues					
	Investigate only the toilet smell and reported toilet flushing issues in PDHS building and meeting room toilets. Investigate and rectify lack of hot water in PDHS building.	Item	1	\$ 816.00	\$ 816.00
Improve Site Presentation					
	There are numerous artefacts against walls and on the ground. To assist in the presentation of the area and to reduce risk to patrons, a dedicated storage area could be formed for these artefacts away from patron pathways.	Note			
	Remove existing shipping containers and the small contemporary storage sheds should be progressively removed and consolidated into this new storage area to further improve the patron experience and clear paths.	Note			
	To be done by Museum operator.	Item			N/A
Telephone Data & Power					
	Facilitate the installation of a telephone and data line into the Henry Parkes Museum facility. Further, power outlets in PDHS facility needs to be investigated and additional load or power outlets provided to limit outages.	Item	1	\$ 5,500.00	\$ 5,500.00
Carried to Summary					\$ 78,212.60



2

HENRY PARKES CENTRE PARKES NSW

Item No	Description	Unit	Quantity	Rate	Total
PRICING SHEET					
MASTERPLAN SHORT TERM					
HENRY PARKES MUSEUM					
Interpretative Signage					
	Additional interpretative signage in the PDHS exhibitions is desirable to assist in patron appreciation of the items. All the items on display have an interesting story and this should be clearly told through signage and item labels so patrons can easily take in the significance of the material on display.	Note			N/A
	To be done by Museum operator.	Item			
Patron Pathways					
	The pathway between the PDHS building and the Antique Machinery display area is inadequate for the use and needs to be addressed.	Note			
	New concrete pathway and ramp 25m long x 2m wide on generally flat ground 120 ramp only - no handrails required.	Item	1	\$ 5,016.00	\$ 5,016.00
	A path structure to link the machinery sheds should also be investigated to enable wet weather movement between sheds.	Note			
	Paths between machinery sheds for museum operator.	Item			N/A
Workshop Area					
	PDHS Workshop area to be increased to include the small verandah to the north of the men's work room.	Note			
	Remove existing aluminium framed door and stud wall over.	Item	1	\$ 468.00	\$ 468.00
	Allow to raise concrete slab by 100mm.	Item	1	\$ 798.00	\$ 798.00
	Stud framed wall with PC sheet cladding with expressed joints.	m ²	10	\$ 144.00	\$ 1,440.00
	Disconnect fluorescent wall light.	Item	1	\$ 102.00	\$ 102.00
	Provide and install fluorescent ceiling light.	Item	1	\$ 210.00	\$ 210.00
	Power coated aluminium window AS1518.	Item	1	\$ 1,134.00	\$ 1,134.00
Museum Area - Storage					
	The perimeter area may prove a cost effective solution to provide additional storage.	Note			
	Minor demolition and preparation.	Item	1	\$ 180.00	\$ 180.00
	Steel framed plasterboard lined walls.	m ²	18	\$ 180.00	\$ 3,240.00
	2040x200mm internal door, complete.	No.	1	\$ 510.00	\$ 510.00
	Provide and install fluorescent ceiling light.	Item	1	\$ 210.00	\$ 210.00
	Power door frame and flooring.	m ²	36	\$ 150.00	\$ 5,400.00
	Steel framed staircase with balustrade 3600mm run.	Item	1	\$ 7,800.00	\$ 7,800.00
Carried to Summary					\$ 104,720.00

Appendix B | Cost Estimate

B

HENRY PARKES CENTRE PARKES NSW

Item No	Description	Unit	Quantity	Rate	Total
PRICING SHEET					
MASTERPLAN SHORT TERM					
HENRY PARKES MUSEUM					
Staff Work Areas					
	A more formal work area in the museum space may be advantageous to improve the presentation of the museum.	Note			
	Low angle steel framed plasterboard lined wall.	m ²	12	\$ 180.00	\$ 2,160.00
	Clipping to wall.	lin.m.	8	\$ 48.00	\$ 384.00
	Repairs to flooring.	Item	1	\$ 180.00	\$ 180.00
Heating and Cooling					
	Reverse Cycle Air-conditioning to Museum Space. Area Approx. 390sqm.	Item	1	\$ 70,785.00	\$ 70,785.00
SUB-TOTAL- HENRY PARKES MUSEUM					\$ 178,229.00
MASTERPLAN SHORT TERM					
PARKES CAR MUSEUM					
Building Seals					
	Investigate seals to Roof and External Walls in order to improve thermal performance of the building and reduce the amount of dust entering.	Note			See Museum above
Heating and Cooling					
	Reverse Cycle Air-conditioning to Car Museum Space. Area Approx. 450sqm.	Item	1	\$ 81,675.00	\$ 81,675.00
KINGS CASTLE					
	Work with Greg Page to improve exhibition.	Note			By Museum Operator
	Dedicate Kings Castle.	Note			By Museum Operator
	Better lighting / display quality in Kings Castle.	Note			By Museum Operator
Carried to Summary					\$ 259,904.00



3

Ken Keith

General Manager

Ken Keith

Mayor

HENRY PARKES CENTRE
PARKES NSW

PRICING SHEET						
Item No	Description	Unit	Quantity	Rate	Total	
MASTERPLAN SHORT TERM						\$ 350,460.00
Landscape						
	Fill in Most to improve street presentation and access around Mast Cottage. The Most provides a visual barrier between the street and the facility, detracts from the presentation of the Centre and is a maintenance issue.	Note				
	Waterproofing/Drainage roll, etc to base of existing visitor information centre.	Item	1	\$ 1,800.00	\$ 1,800.00	
	Amend existing stormwater drainage (move existing gull to new surfaced level).	Item	1	\$ 3,000.00	\$ 3,000.00	
	Remove existing fencing and clear site.	Item	1	\$ 3,600.00	\$ 3,600.00	
	Fill in existing most - approx. 700m ² required TBC (assumes clean fill available at no cost to site).	Item	1610	\$ 14.40	\$ 23,184.00	
	Lawn and landscaping.	Item	1	\$ 12,000.00	\$ 12,000.00	
	Peel back fence at NW Corner of the site to open up views to the centre for vehicles travelling into Parkes.	Item	1.00	\$ 180.00	\$ 180.00	
	Relocate large koob tree to a different area of the site.	No.	2.00	\$ 3,000.00	\$ 6,000.00	
	Develop landscape in rain garden with new low level planting and planters appropriate for the area.	Item	1.00	\$ 2,400.00	\$ 2,400.00	
	New street signage should be considered along both sides of the Novotri Drive with signage that will mature to a more civic height.	Note				By Parkes Shire Council
Signage						
	Rationalise signage at entry to the Visitor Information Centre to reduce the number of different signs.	Item	1.00	\$ 4,200.00	\$ 4,200.00	
OPERATIONAL MATTERS						
Opening Hours						
	All Museums need to operate with same opening hours.	Note				No Cost
Ticketing						
	Ticket sales should continue to be undertaken by the Visitor Information Centre only.	Note				No Cost
Safety Audit						
	A site wide patron safety audit to identify and remove risks should be undertaken and a management plan developed.	Note				Audit by Council Officers - No Cost
Exhibition Style Guide						
	Develop and implement an 'Exhibition Style Guide'.	Item	1.00	\$ 4,000.00	\$ 4,000.00	
	Printing costs					Shared by Museum Operators
Afterschools Access to Meeting Room						
	Supply and install of new external security keypad.	Item	1.00	\$ 3,000.00	\$ 3,000.00	
					Carried to Summary	\$ 413,824.00

HENRY PARKES CENTRE
PARKES NSW[illegible]

Mayor

11.7 (DTCS) Cultural, Education and Library Services Update

Executive Summary

A brief update of the recent activities of the cultural, education and library services unit.

Background Information

Nil.

Legislative or Policy Implications

Nil.

Progressive Delivery Program Implications

The resolution in this report will primarily effect the Delivery Program Future Direction relating to: *1. Develop Lifelong Learning Opportunities and 6 Enhance Recreation & Culture.*

Predicted positive effect / opportunity for the Delivery Program: *Excellent*

Predicted negative / challenge to the Delivery Program: *Low*

Quadruple Bottom Line



Economic ★★★★★☆



Environmental ★★★★★☆



Social ★★★★★★



Civic Leadership ★★★★★★

Budget & Financial Aspects

Nil.

Recommendation

1. That the information be noted.

General Manager

Mayor

Report

Parkes Book Club - On Thursday 30 June Parkes Library ended the financial year with the introduction of a new library program. At 6pm Librarian Gillian Hunt hosted the inaugural meeting of its first every community book club. Book clubs run on a simple formula: gather people, pick a book, read it and get together to discuss.

Early 2016 the Parkes Library team invited the community to give feedback on what services customers/members would like the Library to introduce. High on the list was a book club. Further research was carried out to find out when people would like the book club to be held, what things they would like to read and how often the club should meet. When the results were tallied it was decided to hold the meetings monthly, in the evening, on the last Thursday of the month.



The first book being read by club members was "To Kill a Mockingbird". VoiceThread, a online application used to share and discuss presentations, images audio files and videos, is being used open up opportunities for those that cannot attend the evening discussion.



Hornsby Library is kindly supporting the book club by loaning us book club kits, multiple copies of the same title

A handwritten signature in black ink, appearing to be 'K. Gray'.

General Manager

A handwritten signature in black ink, appearing to be 'Ken Keith'.

Mayor

Holiday Activities - Once again the Parkes Library has been a hive of activity during the school holidays.

Children have been busy creating their own puppets and using them to perform a story with nursery rhymes as their inspiration. The Magic of Science activity was a fun time full of science experiments. Lemon volcanoes, fake snow, balloon rockets and melting ice cubes. Children reported that being a scientist for the morning was very exciting. Gold fever hit in a big way! Children learnt about life on the goldfields and were quite shocked to learn that there were no toilets, fridges or mattresses for the miners during the gold rushes. Panning for gold was a great success and the eager miners weighed and valued their finds.

An activity session was also held at Tullamore Library with 19 children attending where they learnt about the history of different games and enjoyed playing some of them.

A total of 180 children attended activities over the two week period. All children borrowed items with many becoming first time members.

Feedback from parents has been very positive:

"Just want to you to know how much we do appreciate the programs that you have put together for the children for this week. The quality is just fantastic."

"It's good to see that you've even got goggles on them (comment was appreciation that staff had children wearing goggles while participating in the gold panning activity)"



General Manager

Mayor

Parkes Art Classes - The uplifting and nurturing power of nature was the inspiration for artworks being created for the new Parkes Hospital. The artworks were made by locals over a series of six free workshops hosted by Parkes Library.

This art workshop project was initiated by Arts OutWest in partnership with the Lachlan Health Service and Parkes Shire Library. No previous formal art training or experience was required as full instruction was given during the workshops to stimulate creativity and learn art and design skills.

One artwork from each participant will be gifted to the maternity section of the hospital after the workshops. A number of works will be developed into printed decals for installation in the hospital. The date the works are to be installed at Parkes Hospital is to be announced.



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General Manager

A stylized, handwritten signature in black ink.

Mayor

Regional Waste 2 Art Exhibition - Lachlan Shire Council is currently hosting the Regional Waste 2 Art exhibition and competition. The opening event and winners announcement was held on 25th June at Condobolin. The exhibition closes on 30 August 2016.

Winners were spread across the state, with three successful Parkes shire artists - Sharyn Preisig, Daneille Diener and Helen Standen.



Daneille Diener with Canola



Sharyn Preisig with Lifecycle



Helen Standen's Packing to Prominence

General Manager

Mayor

Primary 2D	Winner	Oberon Public School	"Sunset"
	HC	Class C Carenne School Bathurst	"Simpson & His Donkey"
Primary 3D	HC	Charlotte Cross	"The Dangers Of the Road"
	Winner	Harry & Poppy Grinter Orange	"Doughnuts"
Primary Functional	HC	Oberon Public School	"The Beach"
	HC	Mumbil Public School	"The Pesky Parrot"
Primary 3D	Winner	K/6N Support Class Blue Mountains Council	"Recycle In Comfort"
	HC	Issaac Lane Bathurst Regional Council	"Bottle Top Stool"
High School 2D	Winner	Phillip Morgan Blue Mountains Council	"Owl"
	HC	Coonamble HS – Yr 7	Tube Landscape
High School 3D	Winner	Jack Fox, Lachlan Council	Alzheimer's
	HC	Katie Henderson	Colour Wheel
High School Functional	Winner	Lauren Allan, Blue Mountains Council	Smith's Handbag
	HC	Jessica Keough, Gilgandra	Tyre Pot
Community 2D	Winner	Daneille Diener, Parkes Council	Canola
Community 3D	Winner	Clare McAdam, Lithgow	(Re)cycled
	HC	Brendan Schembri, Gilgandra	Bush Art
Community Functional	Winner	Karen & Barb Reinhardt, Lithgow	Insy Winsy Spider
	HC	Anthony Heinemeyer, Bourke Council	Be Still in the Moment
Community 3D	HC	Pru Swansborough, Coonamble Council	Clothesline of Consumerism
	Winner	Jocelyn Armstrong Oberon Council	Table
Community Functional	HC	River Yarbers-Rahamin, Bathurst Regional Council	A River Knotting Machine
	HC	Tim Stratton Coonamble Council	Copper Combination
Open 2D	Winner	Jolanta Nejman, Orange Council	Circle of Life – Pink
	HC	Jamie Coffill, Lachlan Council	The Voyage
Open 3D	HC	Helen Standen, Parkes Council	Family Portrait
	Winner	Eryn Mullins, Lachlan Council	Saw Horse Foal
Open 3D	HC	Alan Stanger, Dubbo Council	The Waste War
	HC	Steve Croquett, Gilgandra	Waratahs



General Manager



Mayor

Open Functional	Winner	Sharyn Preisig, Parkes Council	Lifecycle
	HC	Karen Stevenson, Blue Mtns Council	Check Mate
Blding or Sculpture 2D	HC Winner	Jamie Coffill, Lachlan Council	4507 Showers?
		Helen Standen, Parkes Council	Packing Prominence
	HC	Jo Muscat, Central Darling Council	Sustainable Gardening
Blding or Sculpture 3D	Winner	Gus Armstrong, Mid Western Council	Peter Brook's House
	HC	Alison Dent, Coonamble Council	Moon gate
	HC	Rowan Chandler, Gilgandra	The Dance
	HC	Friends of Oberon Library	Steel Street
Blding or Sculpture Functional	Winner	Leon Cunningham, Lachlan Council	Functioning Sheep Yards
	HC	St Josephs School Oberon	Milkoo
Waste Theme Award	Winner	Nicole O'Regan, Oberon Council	Phoenix
Herb Clarke Memorial Trophy	Winner	Jocelyn Armstrong, Oberon Council	Table
Curators Award	Winner	Mumbil Public School	The Pesky Parrot
Overall Winner	Winner	Jack Fox, Lachlan Council	Alzheimer's

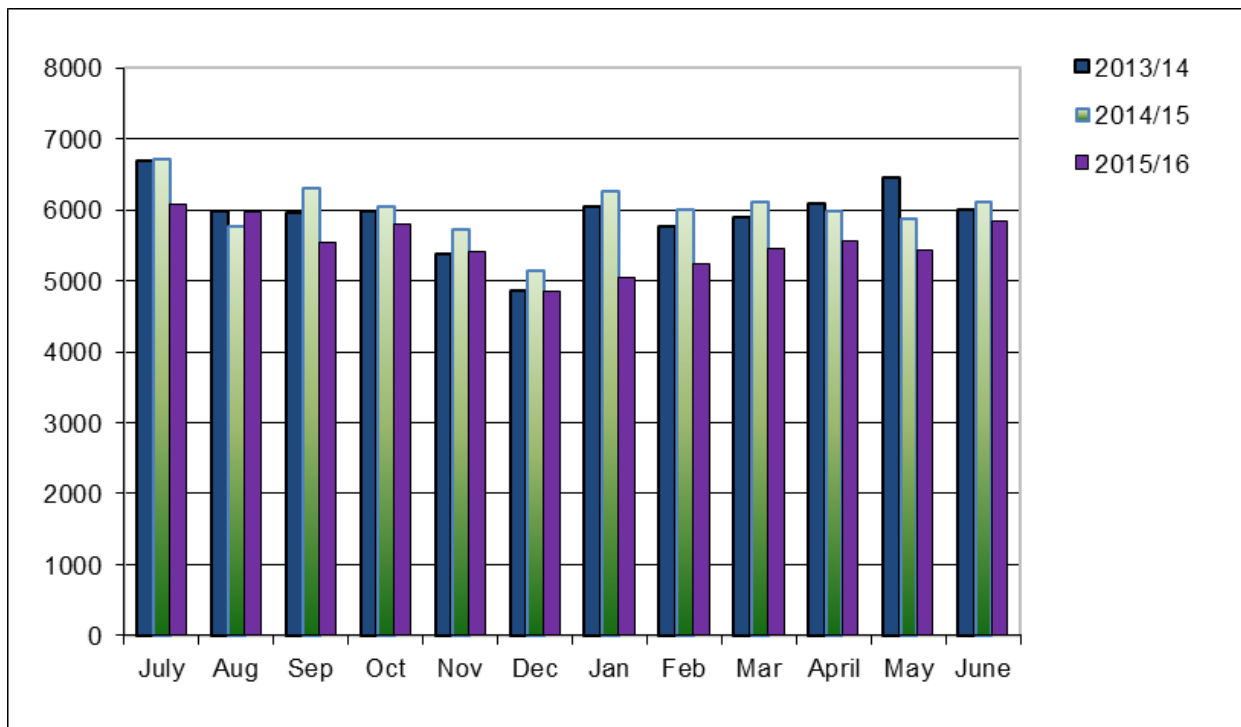


General Manager

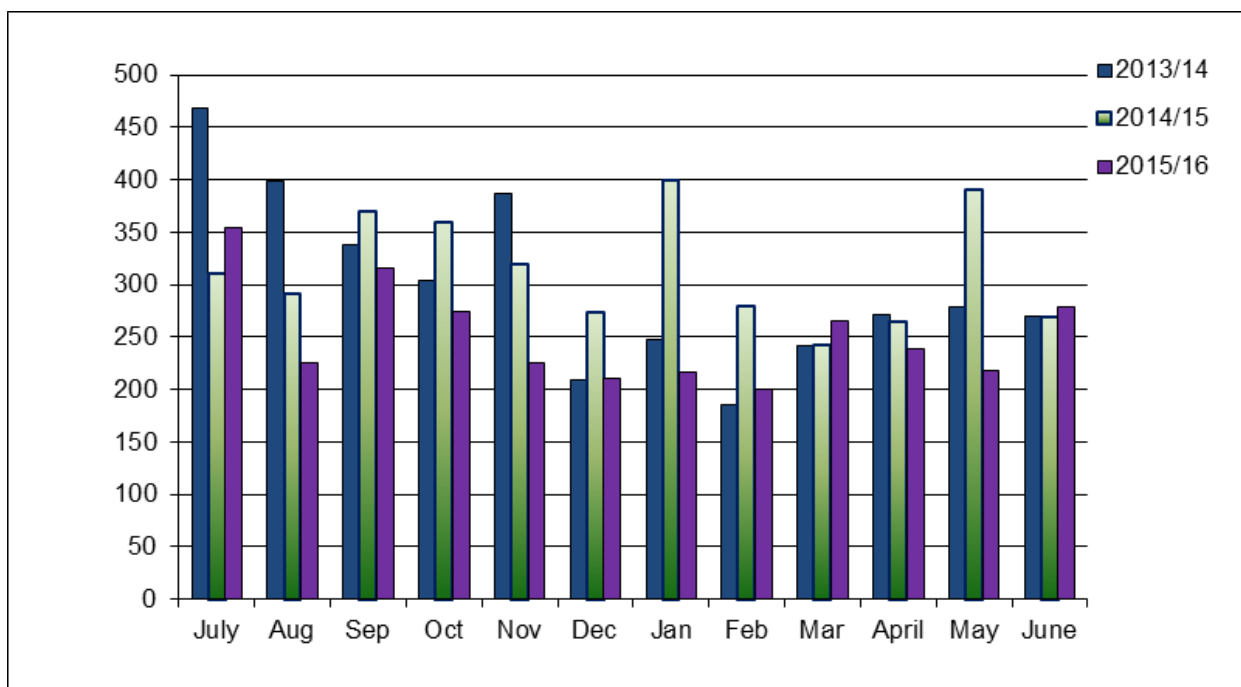


Mayor

Issue - Parkes



Issues - Peak Hill



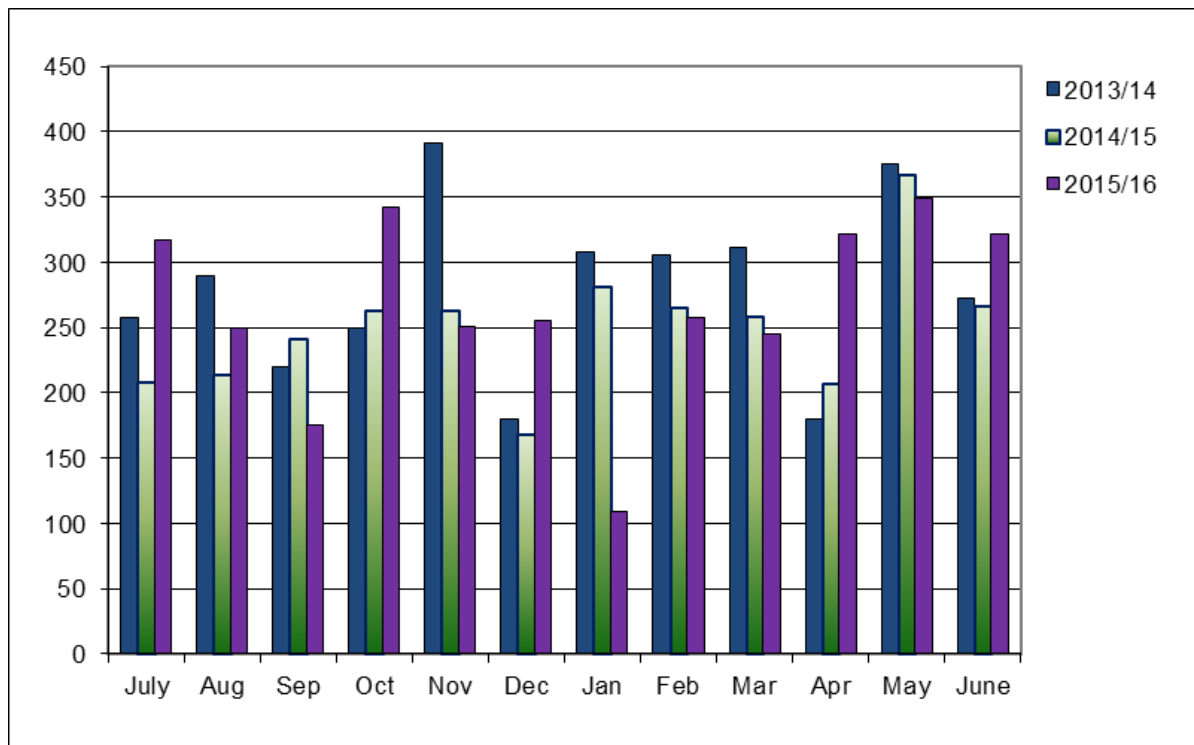
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General Manager

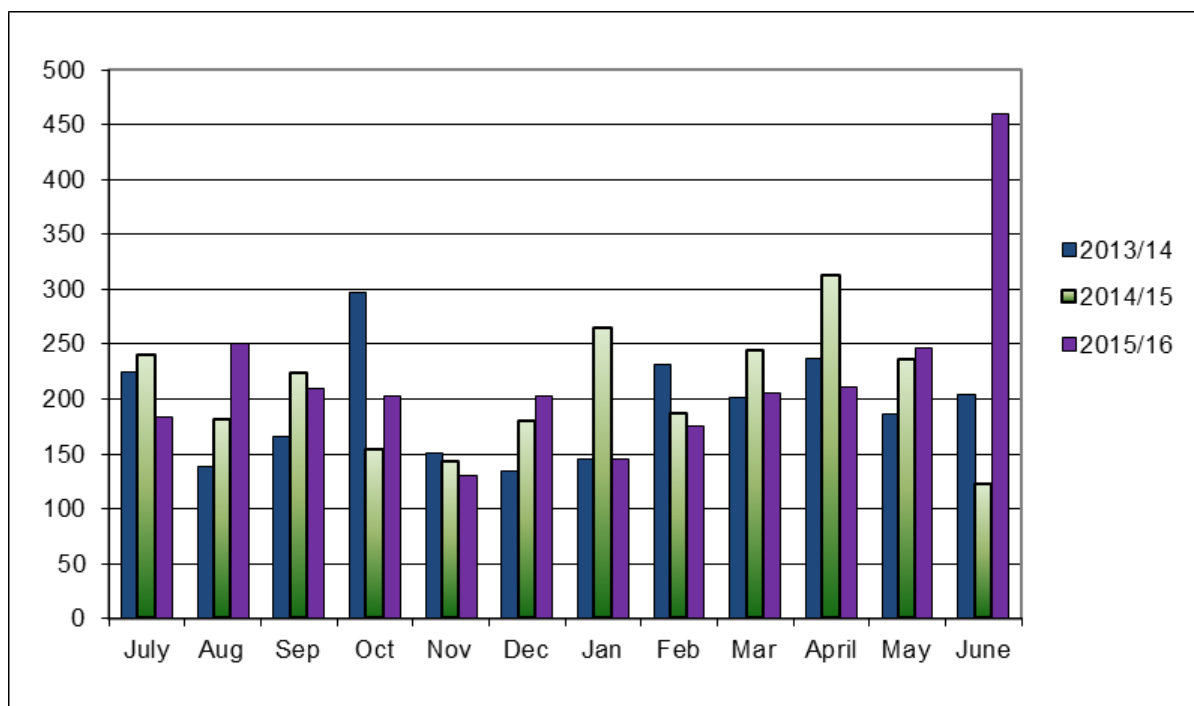
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Mayor

Issues - Trundle



Issues - Tullamore



General Manager

Mayor

	Parkes Visitor Count *		Parkes Internet Sessions		Local History Count	
	14/15	15/16	14/15	15/16	14/15	15/16
July	5621	5384	709	738	25	32
August	4442	5200	583	630	21	38
September	5459	5159	769	671	30	11
October	5403	4582	722	692	22	43
November	4746	4620	685	601	30	26
December	3792	3990	656	525	28	16
January	6471	5358	668	485	13	15
February	4935	4650	656	600	39	38
March	5892	5033	741	676	43	33
April	4776	5254	633	577	23	39
May	4482	4497	709	569	34	28
June	5004	4947	689	593	19	43
TOTAL	61023	54092	8220	7305	327	362

*Includes staff coming and going.

New Members

	Parkes		Peak Hill		Trundle		Tullamore	
	14/15	15/16	14/15	15/16	14/15	15/16	14/15	15/16
July	98	57	8	2	0	3	3	0
August	175	61	7	1	0	3	4	3
September	65	25	2	1	0	2	0	2
October	47	40	2	11	1	0	1	1
November	49	49	3	0	1	0	0	1
December	41	29	0	3	1	1	0	3
January	66	48	9	2	2	0	0	1
February	79	77	5	1	1	7	0	1
March	74	62	0	1	5	4	0	3
April	52	47	1	4	1	1	2	6
May	64	59	3	5	3	1	2	5
June	58	57	1	2	2	1	0	2
TOTAL	770	611	41	33	17	25	12	28

Activities and Events

June 2016	Attendees	No. of sessions
Computer classes	9	4
School class visits	107	3 Trundle Library, 1 Parkes Library
Storytime	43	4
Rhyme Time *	259	8
Currajong Disability	31	3
Drawing/Art Classes	57	4
Author-rised, Writing Group	14	1
Parkes Book Club	13	1

* (Adults and children are counted for Rhyme Time and Storytime sessions as the session is equally about early literacy skills and giving parents the confidence to continue this effort at home.)



General Manager



Mayor

Attachments

Nil.



General Manager



Mayor

12 DIRECTOR PLANNING AND ENVIRONMENT'S REPORT

12.1 (DPE) June 2016 Building Statistics

Executive Summary

During the month of June 2016 there were ten (10) Development Applications received totalling \$758,549.00 and thirteen (13) consents were issued. Three (3) Complying Development Certificates were received totalling \$330,535.00 and four (4) consents were issued.

Background Information

The report is furnished to Council on a monthly basis and provides a snapshot of development activity in the Shire during that period.

Legislative, Policy & Management Planning Implications

Nil.

Budget & Financial Aspects

Nil.

Recommendation

1. That the information be received and noted.



General Manager



Mayor

Report

The figures shown in the table below are for Development Applications received during June 2016 with respect to the specified building types.

The figures in the shaded area of the table are June 2015.

Building Type	No.	Estimated Value	No.	Estimated Value
New Dwellings	3	\$625,700.00	3	\$1,228,525.00
Residential Flat Building	-	-	-	-
Addition/Alteration to Dwelling	2	\$46,550.00	1	\$38,500.00
Outbuildings (carport, pergola, garages, sheds)	4	\$35,299.00	3	\$72,275.00
Swimming Pools	-	-	-	-
Class 10b – Structures	-	-	-	-
Additions to Commercial Buildings	-	-	-	-
Additions to Industrial Buildings	-	-	-	-
New Commercial / Industrial Buildings	1	\$51,000.00	-	-
Subdivision/Boundary Adjustment	-	-	-	-
Home Industry	-	-	-	-
Home Occupation	-	-	-	-
Change of Use	-	-	-	-
Demolition	-	-	-	-
Boarding House - Class 1b	-	-	-	-
Totals	10	\$758,549.00	7	\$1,339,300.00
Total 01/07/15 - 30/06/16	125	\$17,524,859.87	119	\$34,882,084.00



General Manager



Mayor

The following list of Development Consents were issued in the month of June 2016.

Application No.	Address	Description
DA16024	42 Forbes Street, Trundle	Change of Use - Shop & Café
DA16025	6 Bollinger Street, Parkes	Demolition of an existing Dwelling and erection of a new dwelling-house and garage
DA16033	63 Caswell Street, Peak Hill	Storage Shed
DA16035	39 Currajong Street, Parkes	Disabled Access Ramp
DA16042	11 Hillcrest Avenue, Parkes	Swimming Pool, Deck and Fencing
DA16044	'Stop Awhile' 170 Cons Lane, Parkes	Shed
DA16045	31 Orange Street, Parkes	Garage
DA16046	4 Highland Avenue, Parkes	Additions to Dwelling(Patio Cover)
DA16047	24 Arana Place, Parkes	Carport
DA16048	2 Bollinger Street, Parkes	Garage
DA16049	15 East Street, Parkes	Demolition of an existing Dwelling
DA16050	14 Alder Avenue, Parkes	Shed

The figures shown in the table below are for Complying Development Certificates received during June 2016 with respect to the specified building types.

The figures in the shaded area of the table are for June 2015.

Building Type	No.	Estimated Value	No.	Estimated Value
Urban Dwellings	1	\$319,035.00	1	\$15,000.00
Addition/Alteration to Dwelling	2	\$11,500.00	1	\$15,000.00
Outbuildings (carport, pergola, garages, sheds)	-	-	1	\$9,450.00
Swimming Pools	-	-	2	\$66,440.00
Structures - Class 10b	-	-	-	-
Additions to Industrial/ Commercial Buildings	-	-	-	-
Commercial use and building alterations	-	-	-	-
Change of Use	-	-	-	-
Boundary Adjustment/Strata Subdivision	-	-	-	-
Demolition (SEPP)	-	-	-	-
Totals	3	\$330,535.00	5	\$336,140.00
Total 01/07/15 - 30/06/16	61	\$9,018,355.69	58	\$7,049,706.00



General Manager



Mayor

The following is a list of Complying Development Certificates which were issued in the month of June 2016.

Application No.	Address	Description	Certifying Authority
CDC16016	65 Thomas Street, Parkes	Single Storey Dwelling with Attached Double Garage, Porch & Alfresco	PC
CDC16013	16 Alder Avenue, Parkes	Additions to Dwelling (Patio)	PSC
CDC16015	16 Alder Avenue, Parkes	Inground Swimming Pool	PSC
CDC16016	65 Thomas Street, Parkes	Single Storey Dwelling with Attached Double Garage, Porch & Alfresco	PC
CDC16017	18B Wangara Lane, Parkes	Additions to Dwelling (Pergola & Deck)	PSC

Note:

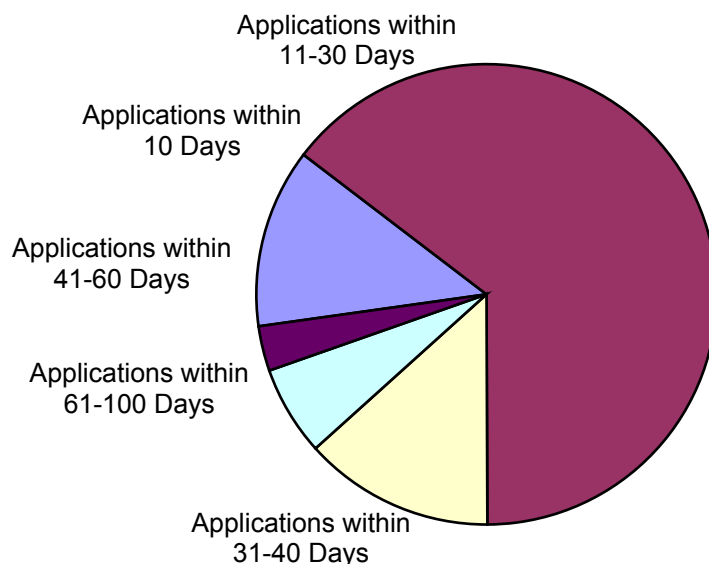
PSC - Parkes Shire Council; PC - Private Certifier

DA Processing Times for Approvals

The information shown in the pie chart below are Development Application approvals issued for the period 1 July 2015 to 30 June 2016.

It should be noted that a total of 127 Development Applications have been approved with an average of 23.92 days.

DA Processing Times for Approvals



General Manager

Mayor

Attachments

Nil.



General Manager



Mayor

12.2 (DPE) 2015/2016 Parkes Local Heritage Fund

Executive Summary

Parkes Shire Council together with the NSW Heritage Office has established a Local Heritage Fund. The aim of the fund is to provide funding assistance to owners of heritage properties to undertake conservation works on the properties.

This report provides a summary to Council of the projects which were included in the 2015/16 Local Heritage Funding.

Background Information

Nil.

Legislative, Policy & Management Planning Implications

Nil.

Budget & Financial Aspects

Council has expended \$17,096.47 on the 2015/16 Local Heritage Fund. The NSW Heritage Branch will reimburse Council one half in accordance with the funding offer, equating to \$7,500.00 (maximum reimbursement under offer).

Recommendation

1. That the information be received and noted.



General Manager



Mayor

Report

The 2015/16 Local Heritage Funding projects were due for completion on the 2 May 2016. Of the five (5) projects that were recommended for funding, four (4) projects were completed. The completed projects included:

Applicant	Address	Project description	Total project cost	Local Heritage Funding
Mr P & Mrs M Sgarlata	39 Currajong Street, Parkes	Repair and repointing of the old post office brickwork	\$10,322.38	\$5,000.00
Mr E Frecklington	41 Hill Street, Parkes	Reinstatement and Repainting of Balmoral House, gutter, fascia and façade in period style colours	\$31,850.00	\$5,000.00
Mr B Byrne	Carrington Hotel, 65-67 Caswell Street, Peak Hill	Reinstatement of Bar 2 and pressed metal ceiling in the Carrington Hotel	\$6,133.61	\$2,137.50
Ms A Heitzmann	55 Cardigan Street, Tullamore	Repainting of the Tullamore Hotel in period style colours	\$9,917.94	\$4,958.97
Total			\$58,223.93	\$17,096.47

The recipients of the funding are congratulated for their completing their works within the required timeframes.

Attachments

1. Local Heritage Fund Report for 2015/2016.



General Manager



Mayor



Parkes Shire Council

Local Heritage Fund for 2015/16 Financial Year

Summary report on all completed projects

Applicant	Address	Project description	Total project cost	Applicant's contribution	Local Heritage Funding
Mr P & Mrs M Sgarlata	39 Currajong Street, Parkes	Repair and repointing of the brickwall at the Old Post Office	\$10,322.38	\$5,322.38	\$5,000.00
Mr E Frecklington	41 Hill Street, Parkes	Reinstatement and repainting of Balmoral House, gutter, fascia, and façade in period style colours	\$31,850.00	\$26,850.00	\$5,000.00
Mr B Byrne	65-67 Caswell Street, Peak Hill	Reinstatement of Bar 2 and pressed metal ceiling in the Carrington Hotel	\$6,133.61	\$3,996.11	\$2,137.50
Ms A Heitzmann	55 Cardigan Street, Tullamore	Repainting of the Tullamore Hotel in period style colours	\$9,917.94	\$4,958.97	\$4,958.97
Total			\$58,223.93	\$41,127.46	\$17,096.47

Based on the approved funding agreement for 2015/16 financial year the local heritage funding expenditure of \$17,096.47, the Heritage Branch will reimburse \$7,500.00.

General Manager

Mayor



**Parkes Shire Council - Local Heritage Fund for 2015/16
Final project report:**

Heritage item address:	39 Currajong Street, Parkes
Project description:	Repair and repointing of the brickwall at the Old Post Office
Reason for the project:	Repair façade of State Heritage Listed item
Heritage item listing:	State Heritage listed item
Applicant name:	Mr P & Mrs M Sgarlata
Date commenced:	25 February 2016
Date completed:	1 May 2016
Total project cost:	\$10,322.38
Applicant contribution:	\$5,322.38
Local heritage fund contribution:	\$5,000.00

Before Project Photo:



After project photo:



A handwritten signature in black ink, likely belonging to the General Manager.

General Manager

A handwritten signature in black ink, likely belonging to the Mayor.

Mayor



Parkes Shire Council - Local Heritage Fund for 2015/16
Final project report:

Heritage item address:	41 Hill Street, Parkes
Project description:	Reinstatement and repainting of Balmoral House, gutter, fascia, and façade in period style colours
Reason for the project:	Repair the damaged façade and prevent ongoing deterioration to significant building within Parkes.
Heritage item listing:	Proposed item under community based heritage study
Applicant name:	Mr E Frecklington
Date commenced:	1 March 2016
Date completed:	1 May 2016
Total project cost:	\$31,850.00
Applicant contribution:	\$26,850.00
Local heritage fund contribution:	\$5,000.00

Before Project Photo:



After project photo:



A handwritten signature in black ink, likely belonging to the General Manager.

General Manager

A handwritten signature in black ink, likely belonging to the Mayor.

Mayor



**Parkes Shire Council - Local Heritage Fund for 2015/16
Final project report:**

Heritage item address:	65-67 Caswell Street, Peak Hill
Project description:	Reinstatement of Bar 2 and pressed metal ceiling in the Carrington Hotel
Reason for the project:	Restoration of prominent building in Peak Hill in accordance with the Conservation Management Plan to pre-fire state.
Heritage item listing:	Proposed item under community based heritage study
Applicant name:	Mr B Byrne
Date commenced:	15 March 2016
Date completed:	30 April 2016
Total project cost:	\$6,133.61
Applicant contribution:	\$3,996.11
Local heritage fund contribution:	\$2,137.50

Before Project Photos:



After Project Photos:



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General Manager

A handwritten signature in black ink, likely belonging to the Mayor.

Mayor



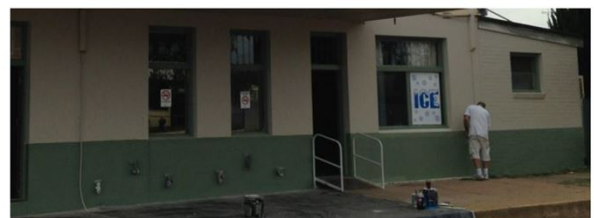
**Parkes Shire Council - Local Heritage Fund for 2015/16
Final project report:**

Heritage item address:	55 Cardigan Street, Tullamore
Project description:	Repainting of the Tullamore Hotel in period style colours
Reason for the project:	Deteriorating façade. Prominent building in Tullamore
Heritage item listing:	Proposed item under community based heritage study
Applicant name:	Ms A Heitzmann
Date commenced:	1 April 2016
Date completed:	9 May 2016
Total project cost:	\$9,917.94
Applicant contribution:	\$4,958.97
Local heritage fund contribution:	\$4,958.97

Before Project Photo:



After project photo:



General Manager

Mayor

12.3 (DPE) DA16053: Proposed Carport and Shed at 44 Station Street, Parkes

Development Application Information

Application No: DA16053

Applicant: Mr Robert Ingram

Property: Lot 600 DP 750179, 44 Station Street, Parkes

Proposal: Carport and Shed

Executive Summary

Council received Development Application No. DA16053 on the 3 June 2016 seeking consent for a carport and shed at 44 Station Street, Parkes.

The proposal is a double flat roof carport with a shed attached to the side of the existing dwelling.

The carport is inconsistent with the Parkes Shire Development Control Plan 2013 which generally requires carports to be located behind the building line. In this case the building line is the established dwelling which is located 13 metres from the front property boundary and the proposed carport is located 9 metres from the front property boundary.

The carport has been constructed and this application seeks retrospective approval for completed building works.

Justification for the carport to be located forward of the existing dwelling indicates it replaced an approved carport, setback 10 metres from the front property boundary, and a 1 metre front carport addition is needed to park vehicles in front of the proposed shed. The carport colour scheme matches the dwelling and is similar to a carport at 32 Station Street, Parkes (north of the subject property).

The key issues with the application are the impacts on neighbourhood character, streetscape quality and residential amenity. These environmental impacts are assessed to be low as the 9 metre carport setback to the front property boundary reflects the established setback of neighbouring dwellings and is not visually dominant within the prevailing street setback.

The application is presented to Council for determination as it seeks a variation to the Parkes Shire Development Control Plan 2013.

Background Information

The carport has been constructed and this application seeks retrospective approval for completed building works.



General Manager



Mayor

Legislative, Policy & Management Planning Implications

The proposal can be assessed against Section 79C of the Environmental Planning and Assessment Act 1979.

Budget & Financial Aspects

Nil.

Recommendation

It is recommended that the application be approved subject to the consent conditions contained in the report.

Report

Details of Proposed Development

The proposal involves the erection of a 14.4 metre x 6.2 metre x 2.4 metre high flat roof steel carport (**already built**) and a 5.35 metre x 3.86 metre x 2.2 metre high shed both attached to the side of the dwelling. A copy of the submitted plans and documentation is provided in **Attachment 1**.

Location Map



General Manager

Mayor

Consultation

In accordance with Council's Development Control Plan 2013, the application was notified to adjoining and neighbouring land owners from 20 June 2016 to 4 July 2016. No submissions have been received.

Environmental Assessment

The following matters as listed under Section 79C of the *Environmental Planning and Assessment Act 1979*, are relevant in considering this application:

79C Evaluation (1)(a) (i) any environmental planning instrument

Parkes Local Environmental Plan 2012

The site is zoned R1 General Residential under the *Parkes Local Environmental Plan (PLEP) 2012*. The proposal is categorised as ancillary residential development which is permissible with consent of Council.

The objectives of the R1 General Residential zone are:

- a) To provide for the housing needs of the community.
- b) To provide for a variety of housing types and densities.
- c) To enable other land uses that provide facilities or services to meet the day to day needs of residents.
- d) To provide attractive, affordable, well located and market-responsive residential land.
- e) To ensure that any non-residential land uses permitted within the zone are compatible with the amenity of the area.
- f) To ensure that housing densities are broadly concentrated in locations accessible to public transport, employment, services and facilities.

Clause 2.3 of the PLEP requires Council to have regard to whether the development is consistent with the R1 General Residential zone objectives. The proposal is consistent with the zone objectives as it blends with the existing dwelling and adjoining dwellings and maintains the established open landscaped streetscape.

Clause 5.10 of the PLEP requires Council to consider heritage matters. Accordingly, the development does not involve a heritage item nor is the development located within the vicinity of any items of environmental heritage adopted by Council.

Clause 6.1 of the PLEP addresses earthworks and requires consent for such works. In this regard, the proposal involves minor soil disturbance limited to footings and drainage lines and such earthworks are acceptable subject to compliance with National Construction Code and Plumbing Code of Australia. These matters are addressed by consent conditions.

Clause 6.7 of the PLEP requires Council to consider whether the site is serviced for the proposal. An existing sealed layback and driveway provides suitable vehicular access to the parking structure and no service augmentation or upgrades are required as a result.



General Manager



Mayor

State Environmental Planning Policy No 55 – Remediation of Land

Clause 7(1)(a) of SEPP 55 requires Council to consider whether land is contaminated. Council records indicate that the subject site is used for residential purposes with no known prior landuse. In this regard it is considered that the site poses no risk of contamination and therefore, no further consideration is required under Clause 7(1)(b) and (c) of SEPP 55 and the land is considered to be suitable for residential development.

State Environmental Planning Policy – Infrastructure 2007

Clause 45 of SEPP Infrastructure requires Council to consider any development application for any development carried out:

- within or immediately adjacent to an easement for electricity purposes (whether or not the electricity infrastructure exists),
- immediately adjacent to an electricity substation,
- within 5m of an overhead power line,
- includes installation of a swimming pool any part of which is: within 30m of a structure supporting an overhead electricity transmission line and/or within 5m of an overhead electricity power line, or
- placement of power lines underground.

The proposal is not within or immediately adjacent to any of the above infrastructure; as such, the application satisfies the provisions of Clause 45 SEPP Infrastructure.

S79C(1)(a)(ii) Any draft environmental planning instrument

There are no draft Environmental Planning Instruments that apply to the development.

S79C(1)(a) (iii) any development control plan

Parkes Shire Development Control Plan 2013

Parkes Shire Development Control Plan (DCP) 2013, Section 5 - Residential Development applies to the proposal. The following is an assessment of compliance against the relevant development controls and objectives.

Clause 5.6.4 of the DCP details the control for carports and garages. The carport is proposed to be setback 9 metres from the front property boundary rather than 10 metres as previously approved by Council for a carport under Building Approval no. BA149/89.



General Manager



Mayor

Justification provided by the applicant in **Attachment 2** for the variation states:

- a) *The carport extension will be 1 metre forward of the existing carport, the existing carport was already forward of the [dwelling] building line.*
- b) *The carport extension to the carport will allow to owner to continue comfortably park in their trailer and vehicles within the carport after their workshop has been built.*
- c) *The carport extension will match the colours and materials of the existing carport and will not impose anything new to the streetscape.*
- d) *Station street has a vast selections of styles and colours throughout the street, including hardiplank and brick houses, industrial buildings and the hockey fields, the proposed workshop will blend with the house materials while the carport will match all existing materials already used on the carport, the alterations will not be out of character in the area.*
- e) *Number 32 station street also has a steel flat roof carport built wholly forward of the building line.*

In assessing this non-compliant element of the proposal, Council must consider the underlying objectives of the carports and garages control. The relevant merit considerations are listed below:

- a) ***Provide for a wider range of residential development to improve choice in living across the Shire.***

The proposal will not limit the development potential of adjoining land zoned for residential development nor adversely impact on housing diversity for different needs and lifestyles.

- b) ***Set appropriate criteria for energy efficiency, privacy, noise, vehicular access, parking and open space.***

The proposal complies with energy efficiency, privacy, noise, vehicular access and open space criteria, but seeks dispensation to parking criteria that restricts a carport being located forward of a dwelling.

Justification provided by the applicant demonstrates the built carport replaced a carport approved by Council forward of the existing dwelling, setback 10 metres from the front property boundary, and a 1 metre front carport addition is needed to park vehicles in front of the proposed shed. This justification is sufficient considering the prevailing 9 metre street setback and established 8.5 metre street setback of neighbouring dwellings. The carport setback 9 metres from the front property boundary reflects these established street setbacks.



General Manager



Mayor

Encourage good design in residential development by providing and ensuring a comprehensive design orientated approach to new residential development; and Improve urban design and residential amenity in new housing developments.

Built form along the western edge of Station Street is seen as part of a group with similar roof forms, scales, materials and neutral colours as the site and surrounding land is flat. Buildings are partially screened when viewed within the streetscape by trees and landscaped frontages. The eastern edge of Station Street is vast public open space defined by trees.

Justification provided by the applicant states the carport colour scheme matches the existing dwelling, the carport aligns with existing developments and there is a mix of industrial, recreational and residential buildings established along Station Street. This justification is sufficient as it shows the carport design responds to the established neighbourhood character, reflects the setback of neighbouring dwellings and is not visually dominant within the prevailing street setback. The carport maintains the amenity of the open landscaped streetscape.

As detailed above the proposal is consistent with the underlying objectives of the carports and garages control and can be supported as proposed.

S 79C(1)(a)(iia) provisions of any Planning Agreement(s)

Nil.

S 79C(1)(a)(iv) any matters prescribed by the regulations

The Regulations requires Council to consider the Building Code of Australia. This matter has been addressed by a consent condition.

S 79C 1(b) the likely environment, social and economic impacts in the locality

Context and Setting

The site is located within the R1 General Residential zone. Surrounding developments are predominately of a residential nature consisting of single storey dwellings and outbuildings in open landscaped settings defined by trees and landscaped frontages. The proposal is unlikely to have a negative impact on the context or setting within the locality.

Access, transport and traffic

The site is accessible by an existing sealed road opening onto Station Street which is suitably constructed and no upgrades are required.

Utilities

The land is serviced to cater for the proposal. No changes to utilities are proposed or required as a result of the development.

Other Land Resources

The proposal would not adversely impact on land resources.

Noise

Noise emissions are likely to be limited to the construction phase. Accordingly, consent conditions regarding construction hours are recommended to maintain residential amenity.

Flora and Fauna



General Manager



Mayor

No vegetation removal proposed nor required.

Waste

Minor waste generation is expected from the development during construction and standard waste management consent conditions are recommended to maintain residential amenity.

Water

Stormwater will be connected to an existing stormwater system which discharges to Council's road drainage system. It is recommended that a standard consent condition be applied to ensure that all roofed stormwater is appropriately drained and managed.

Soils

The proposal involves soil disturbance limited to the footings and drainage lines. The site is vegetated and it is unlikely to result in any on or off-site soil and erosion impacts.

Hazards

There are no known risks to people, property or the biophysical environment from geologic or soil instability, flooding or bushfire.

Crime Prevention

The proposal maintains casual surveillance to and from the street and is unlikely to increase opportunities for criminal or anti-social behaviour as a result of the development.

Economic and Social Impacts

The proposal will not have a detrimental economic or social impact on the locality considering the nature of existing residential developments.

Cumulative Impacts

It is not anticipated that the proposal would result in any cumulative impacts given it merits and unique circumstances for the variation to Council's Development Control Plan 2013.

S79C(1)(c) the suitability of the site for the development

There are two key heads of consideration in the assessment of site suitability:

Does the proposal fit in with the locality?

The proposal's compliance with the Parkes Local Environmental Plan 2012 and compatibility with existing and desired future development of the locality ensures that the development is appropriate.

Are the attributes of the site conducive to the proposed development?

The site is considered to be suitable for the development as the proposal is likely to have a minor environmental impact.

S79C(1)(d) any submissions

See discussion in the 'consultation' section of this report.

S79C(1)(e) the public interest



General Manager



Mayor

The proposal does not present any issues that are contrary to the public interest.

Conclusion

The proposal has been considered against the relevant matters for consideration under Section 79C of the *Environmental Planning and Assessment Act 1979*. This assessment has taken into consideration the submitted plans, Statement of Environmental Effects and all other documentation supporting the application. No submissions have been received.

It is assessed that there are sufficient grounds to justify the proposed carport.

The development is not considered likely to have a significant and detrimental impact on the natural or built environment and is suitable for the site, having regard to its compatibility with surrounding development and compliance with planning instruments. Accordingly, the proposal is recommended to be approved subject to the recommended consent conditions within this report.

Conditions

Approved Plans and Documentation

1. The development shall be carried out in accordance with the approved plan(s) numbered DA16053 and stamped by Parkes Shire Council and attached to this consent except where amended by any of the following conditions. A copy of the stamped approved plans must be kept onsite for the duration of site works and be made available upon request to either the Principal Certifying Authority or an officer of the Council.

Prior to Works Commencing

2. The Applicant is to obtain a Construction Certificate from either Council or an Accredited Certifying Authority for the proposed shed, certifying that the proposed works are in accordance with the Building Code of Australia prior to any building and/or subdivision works commencing.

Note: It is the responsibility of the Applicant to ensure that the development complies with the Building Code of Australia and applicable Development and engineering standards in the case of building work and the applicable Council Engineering Standards in the case of subdivision works. This may entail alterations to the proposal so that it complies with these standards.

3. The Applicant is to submit to Parkes Shire Council, at least two (2) days prior to the commencement of any works, the attached 'Notice of Commencement of Building or Subdivision Works and Appointment of Principal Certifying Authority'.



General Manager



Mayor

During Works

4. Building activities and excavation work involving the use of electric or pneumatic tools or other noisy operations shall be carried out only between 7.00 am and 6.00 pm on weekdays and 8.00 am and 1.00 pm on Saturdays. No work on Sundays or Public Holidays is permitted.
5. All roofed and paved areas must be drained and the water from those areas and from any other drainage conveyed to the existing stormwater drainage system in accordance with Australian Standard AS/NZS 3500.3:2003 Stormwater Drainage. Stormwater disposal drains must be connected to all roof gutter downpipes within fourteen (14) days of installation of the downpipes and /or roofing materials.
6. Building and construction materials, plant, equipment and the like must not be stored nor construction work carried out on the road reserve, footpath or roadway, unless associated with a separate approval under the Road Act 1993.
7. All building rubbish and debris, including that which can be windblown, shall be contained onsite in a suitable container for disposal at an approved Parkes Shire Council Waste Landfill Depot. The container shall be erected on the building site prior to work commencing and shall be maintained for the term of the construction to the completion of the project.
8. Any damage caused to footpaths, roadways, utility installations and the like by reason of construction operations shall be made good and repaired to a standard equivalent to that existing prior to commencement of construction. The full cost of restoration/repairs of property or services damaged during the works shall be met by the Applicant.

Prior to Issue of an Occupation Certificate

9. Application for an Occupation Certificate must be submitted to and approved by the Principal Certifying Authority prior to occupation or use of the new building/works.
10. Prior to the issue of an Occupation Certificate an application shall be made to Council for Building Certificate in accordance with Section 149 of the Environment Planning and Assessment Act 1979.



General Manager



Mayor

Prescribed conditions

11. The work must be carried out in accordance with the requirements of the Building Code of Australia.
12. A sign must be erected in a prominent position on any site on which building work, subdivision work or demolition work is being carried out:
 - a) showing the name, address and telephone number of the principal certifying authority for the work, and
 - b) showing the name of the principal contractor (if any) for any building work and a telephone number on which that person may be contacted outside working hours, and
 - c) stating that unauthorised entry to the site is prohibited.

Any such sign is to be maintained while the building work, subdivision work or demolition work is being carried out, but must be removed when the work has been completed.

13. In the case of residential building work for which the Home Building Act 1989 requires there to be a contract of insurance in force in accordance with Part 6 of that Act, that such a contract of insurance must be entered into and be in force before any building work authorised to be carried out by the certificate commences.
14. Residential building work within the meaning of the Home Building Act 1989 must not be carried out unless the principal certifying authority for the development to which the work relates (not being the council) has given the council written notice of the following information:
 - a) in the case of work for which a principal contractor is required to be appointed:
 - (i) the name and licence number of the principal contractor, and
 - (ii) the name of the insurer by which the work is insured under Part 6 of that Act,
 - b) in the case of work to be done by an owner-builder:
 - (i) the name of the owner-builder, and
 - (ii) if the owner-builder is required to hold an owner-builder permit under that Act, the number of the owner-builder permit.

If arrangements for doing residential building work are changed while the work is in progress such that the information submitted to Council in accordance with this conditions is out of date, work must cease and no further work may be carried out unless the Principal Certifying Authority for the development to which the work relates (not being the Council), has given the Council written notice of the updated information.

15. Where development involves an excavation that extends below the level of the base of the footings of a building on adjoining land, the person having the benefit of this consent must at the person's own expense:
 - a) Protect and support the adjoining premises from possible damage from the excavation, and
 - b) Where necessary, underpin the adjoining premises to prevent any such damage.



General Manager



Mayor

Attachments

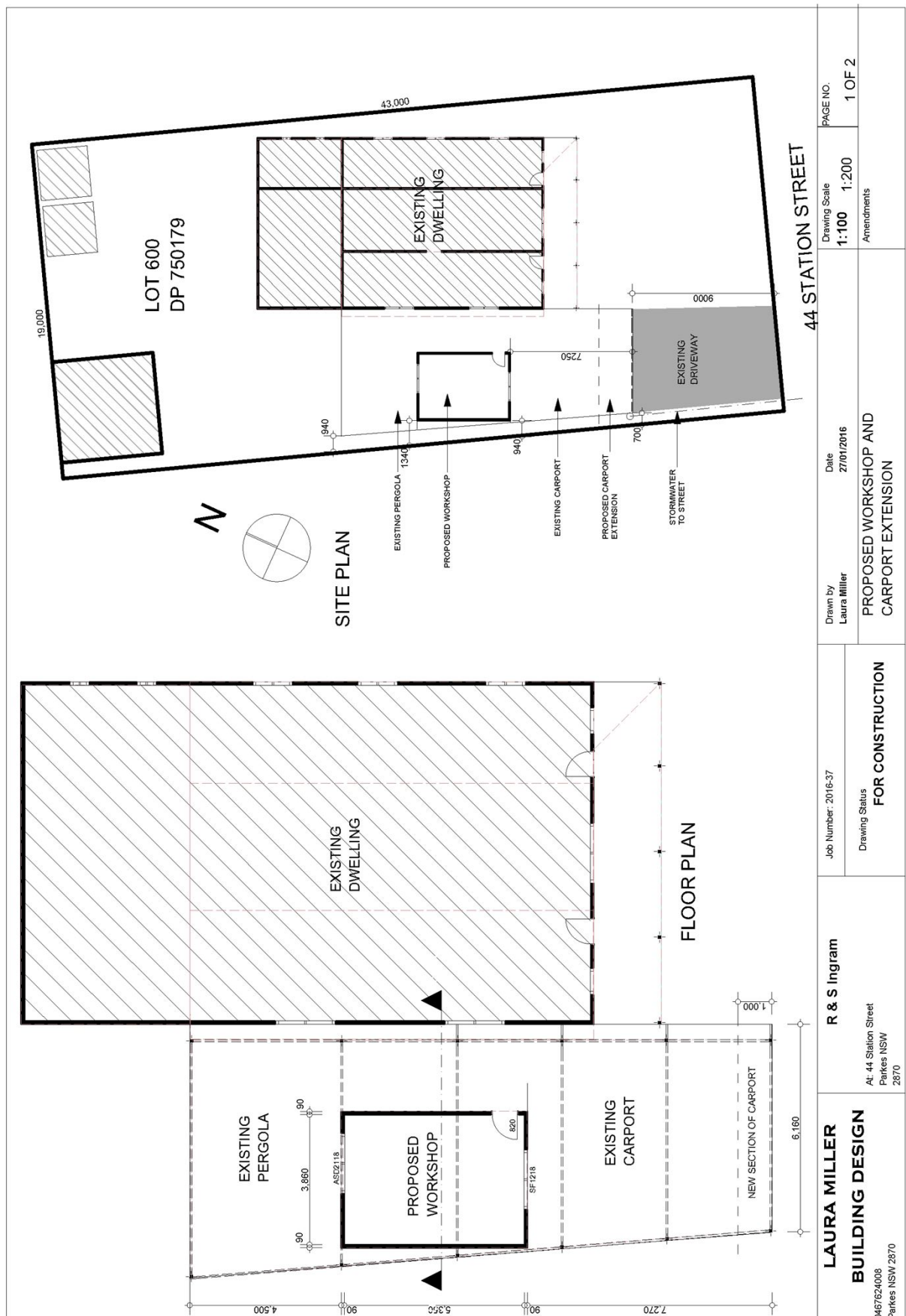
1. Submitted Plans and Documentation.
2. Applicants Justification Statement



General Manager



Mayor



2. *[Signature]* Applicant's Justification Statement.

General Manager

[Signature]
Mayor

SECTION
SCALE 1:100

FRONT ELEVATION

REAR ELEVATION

LEFT ELEVATION

RIGHT ELEVATION

GENERAL NOTES

ALL MATERIALS AND WORK PRACTICE MUST COMPLY BUT NOT LIMITED TO ALL RELEVANT BUILDING REGULATIONS, THE BUILDING CODE OF AUSTRALIA AND ANY APPLICANT CURRENT AUSTRALIAN STANDARDS

THE DRAWINGS SHALL BE READ IN CONJUNCTION WITH ALL RELEVANT STRUCTURAL AND OTHER CONSULTANT DRAWINGS/DETAILS AND WITH ANY OTHER WRITTEN INSTRUCTIONS ISSUED IN THE COURSE OF THE CONTRACT

THE CONTRACTOR/OWNER IS RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS AND MEASUREMENTS ON SITE

FINISHED DIMENSIONS TO BE READ IN PREFERENCE TO UNFINISHED DIMENSIONS

ALL DIMENSIONS TO BE CHECKED BY THE CONTRACTOR/OWNER PRIOR TO COMMENCING WORK. DOCUMENTS MUST BE RESOLVED BEFORE ORDERING OR COMMENCING WORK

GLAZING COMPLIANCE WITH PART 3.6 FROM BCA VOLUME 2

ALL WET AREAS MUST COMPLY WITH AS3740 TILING TO AS3998

STEEL DESIGN, FABRICATION AND ERECTION TO AS4109

ROOFING TO BE DONE TO AS4683

RESIDENTIAL AND LOW RISE STEEL FRAMING TO NASH-1

RESIDENTIAL THURTEEN FRAMING TO AS1584

WINDOWS AND GLAZED DOORS TO AS2047 & AS1288

PLASTERBOARD LINING TO ASIN25258

ELECTRICAL INSTALLATION TO ASIN2508.1 & SAH3830

LAURA MILLER BUILDING DESIGN <small>0487624018 Parkes NSW 2870</small>	R & S Ingram <small>Atc 44 Station Street Parkes NSW</small> 2870	Job Number: 2016-37 Drawing Status: FOR CONSTRUCTION	Date 27/01/2016 Drawn by Laura Miller	Drawing Scale 1:100 Amendments	PAGE NO. 2 OF 2
	PROPOSED WORKSHOP AND CARPORT EXTENSION				

General Manager

Mayor

LAURA MILLER BUILDING DESIGN

STATEMENT OF ENVIRONMENTAL EFFECTS

PROPERTY DETAILS

Lot No/s: 600 Section: n/a DP No/s 750179
Property No: 44 Street/Road Name: Station Street
Property Name: n/a Town/Locality: Parkes

APPLICANT DETAILS

Name/s R & S Ingram

DESCRIPTION OF DEVELOPMENT

Proposed workshop and one meter carport extension

USE OF DEVELOPMENT

Residential use only, workshop for personal hobbies and storage only. No business or sales will be made from the workshop

DEVELOPMENT STANDARDS

What is the zoning of the land ? Residential
Is the proposal allowed within this zone ? Yes
Is the proposal consistent with the zone objectives ? Yes
Relevant Development Control Plans that apply to the development: Parkes Development Control Plan 2013
Is the proposal consistent with the selected Development Control Plans ? No
The front left hand corner of the carport will be within 900mm of the side boundary, this is due to the existing carport being built at an angle to the side boundary

SITE SUITABILITY

Is the development in an area that would be prone to natural hazards such as bushfires or floods? No
Describe the physical features of the site such as, slope, vegetation, any waterways: existing dwelling, landscaped, minimal slope to block

CURRENT AND PREVIOUS USES

What is the current use of the site? Residential Date present use commenced n/a
Previous Use: Residential
What is the present use(s) of the adjoining land ? Residential only



General Manager



Mayor

Is it possible that the site could be contaminated from current or previous usage ?	No
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OPERATIONAL DETAILS

N/A

ACCESS, TRAFFIC & UTILITIES

Will the development increase local traffic movements and volumes?	No
Has onsite parking been addressed in the design?	Yes
Is there vehicle access to a public road?	Yes
Are the following utilities readily available to the site?	
Water	Yes
Electricity	Yes
Telecommunications	Yes
Sewer	Yes
Comments:	

SOCIAL AND ECONOMIC IMPACTS

Will the proposal have any social or economic consequence for the area?	No
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CONTEXT AND SETTING

Will the development:-	
• be visually prominent in the surrounding area ?	No
• be inconsistent with the existing streetscape	No
• be out of character with the surrounding area ?	No
Is there any impact on neighbouring properties relating to:	
<u>Visual Privacy</u>	No
<u>Acoustic Privacy</u>	No
<u>Views</u>	NO
<u>Overshadowing</u>	NO

ENVIRONMENTAL IMPACTS

<u>Air and Noise</u>	
• Will any form of air pollution be created from the development?	No
• Will the development create any noise impacts?	No
<u>Soil and Water</u>	
• Does the development have the potential to result in any form of water pollution?	No
• Will the development require any significant excavation or filling?	No
• During & after construction could the development cause erosion or sediment run-off?	No



General Manager



Mayor

ENVIRONMENTAL IMPACTS (cont'd)	
<u>Heritage</u>	
Is the development a heritage item as listed in Council's LEP or DCP?	No
Is the development located in a heritage conservation area?	No
Will the development be adjoining a heritage item?	No
Will the development have an impact on any heritage item or item of cultural significance?	No
Will the development disturb any known Aboriginal artefacts?	No
<u>Flora and Fauna</u>	
Will the development:	
Result in any removal of vegetation on the site?	No
Be likely to have an impact on threatened species or a native habitat?	No
Be subject to any landscaping treatments?	No
Is the development in a koala habitat?	No

ENVIRONMENTAL IMPACTS (cont'd)	
<u>Waste</u>	
Will the development provide adequate waste facilities and controls?	Yes
Comments:	
Regular waste services. The construction will require minimal waste, this will be disposed off at the local tip.	
<u>Energy</u>	
Is the development considered to be environmentally sustainable?	N/A
Comments:	



General Manager



Mayor

Variation to the Parkes Shire Council Development Control Plans 2013

5.6.4 Carports and Garages

Carports and garages are not permitted to be located in front of the front building line.

The Carport extension will be 1 metre forward of the existing carport, the existing carport was already forward of the building line and the proposed extension to the carport will allow to owner to continue comfortably park in their trailer and vehicles within the carport after their workshop has been built. The carport extension will match the colours and materials of the existing carport and will not impose anything new to the streetscape

Station street has a vast selections of styles and colours throughout the street , including hardiplank and brick houses, industrial buildings and the hockey fields, the proposed workshop will blend with the house materials while the carport will match all existing materials already used on the carport, the alterations will not be out of character in the area.

Number 32 station street also has a steel flat roof carport built wholly forward of the building line



General Manager



Mayor

12.4 (DPE) DA16056 - Demolition of existing dwelling and erection of a multi-dwelling housing consisting of four dwellings at 97 Hill Street, Parkes

Development Application Information

Application No: DA16056

Applicant: IHomeSelect Pty Ltd Casablanca Trust

Property: Lot 1A Section 50 DP 758827, 97 Hill Street, Parkes

Proposal: Demolition of existing dwelling and erection of multi-dwelling housing consisting of four dwellings

Executive Summary

Council received Development Application No. 16056 on 25 May 2016 seeking consent for the demolition of an existing dwelling-house and associated outbuildings and the erection of multi-dwelling housing consisting of four dwellings upon Lot 1A Section 50 DP 758827, 97 Hill Street, Parkes.

The proposal is referred to Council for determination given it is inconsistent with Clause 5.12.3 Setbacks to Boundaries of the Parkes Shire Development Control Plan (DCP) 2013 which generally requires multi-dwelling housing to be setback 4.5 metres from the rear boundary.

The application was notified in accordance with the DCP from 9 June 2016 to 5 July 2016. Two submissions were received, raising concerns with neighbourhood amenity, car parking, noise and exceeding the site area requirements.

The proposal has been assessed against Section 79C of the *Environmental Planning and Assessment Act 1979* and no significant impacts have been identified. It is therefore recommended that the application be approved subject to conditions.

Background Information

Nil.

Legislative, Policy & Management Planning Implications

The proposal has been assessed against Section 79C of the *Environmental Planning and Assessment Act 1979*.

Budget & Financial Aspects

Nil.

Recommendation

It is recommended that the application be approved subject to the conditions contained in the report.



General Manager



Mayor

Consultation

The proposal was notified in accordance with Council's Development Control Plan 2013 (DCP) form 9 June 2016 to 5 July 2016. During the period, Council received two submissions. A summary of the matters raised is tabled below.

Property	Response	Comment
<p>Lot 21 DP 593497</p> <p>Mr O & Mrs J Thomas, 95 Hill Street, Parkes.</p> <p>(see Attachment 2)</p>	<p>Objection to the proposal for the following reasons:</p> <ol style="list-style-type: none"> 1. A large number of multi-dwelling houses in Hill Street is increasing traffic and the risk of an accident. 2. Multi-dwelling housing at 91 and 97 Hill Street will devalue 95 Hill Street. 3. The proposal is an overdevelopment of the land, the units are not of adequate size and will increase on street car parking. 4. Multi-dwelling housing will increase noise in the area. 	<p>In relation to the objection regarding the multi-dwelling units the following comments are made:</p> <ol style="list-style-type: none"> 1. The proposed development is permitted with consent in the R1 General Residential Zone. The street is of adequate width to cater for the traffic demand. 2. The valuation of land is not a planning consideration. The proposal will not unreasonably overshadow or impede on the privacy of neighbouring properties. 3. The proposal meets the Total Floor Space to Site Area Ratio and car parking requirements for multi-dwelling housing detailed in Council's DCP. 4. The proposal is of a residential nature and consistent with other developments in the locality.
<p>Lot 1 DP 937551</p> <p>Mr A Macdonald, 44 Hill Street, Parkes</p> <p>(see Attachment 2)</p>	<p>Objection to the proposed development for the following reasons:</p> <ol style="list-style-type: none"> 1. The proposal is an over development of the land. Surrounding multi-dwelling complexes only feature three dwellings. 2. The streetscape aesthetics will be reduced by the bland façade on the western frontage. 3. The development will substantially increase noise and traffic. The proposed development will not cater for the parking needs and will increase on street parking. 4. The proposal will devalue properties within proximity affected by the noise and traffic issues mentioned. 5. Errors in the submitted plans. 	<p>In relation to the objection regarding the multi-dwelling units the following comments are made:</p> <ol style="list-style-type: none"> 1. The proposal meets the Total Floor Space to Site Area Ratio requirement for multi-dwelling housing detailed in Council's DCP. 2. The design considers Section 5.12.7 which states west facing walls shall be designed with few windows, that located, sized and shaded to minimise the ingress of summer heat. 3. The proposal is permitted with consent in the R1 General Residential Zone. The development is of a residential nature and consistent with other developments in the locality. The street is of adequate width to cater for the traffic demand. The development meets the car parking requirements in Council's DCP. 4. Valuation of land is not a planning consideration. The proposal will not unreasonably overshadow or impede on the privacy of neighbouring properties. 5. It is noted the site area table is incorrect by 0.1 metres squared. No other issues have been identified and the proposal meets the requirements of Council's DCP apart from the rear setback.



General Manager



Mayor

The applicant was provided an opportunity to respond to the objection. A copy of their response to the submissions is provided in **Attachment 3**.

Environmental Assessment

The following matters as listed under Section 79C of the *Environmental Planning and Assessment Act 1979*, are relevant in considering this application:

79C Evaluation (1)(a) (i) any environmental planning instrument

State Environmental Planning Policy No 55 - Remediation of Land

Clause 7(1)(a) of SEPP 55 requires Council to consider whether land is contaminated. Council records indicate that the subject site is used for residential purposes with no known prior land use. In this regard it is considered that the site poses no risk of contamination and therefore, no further consideration is required under Clause 7(1)(b) and (c) of SEPP 55 and the land is considered to be suitable for residential development.

State Environmental Planning Policy - Infrastructure 2007

Clause 45 of SEPP Infrastructure requires Council to consider any development application (or an application for modification of consent) for any development carried out:

- Within or immediately adjacent to an easement for electricity purposes (whether or not the electricity infrastructure exists),
- Immediately adjacent to an electricity substation,
- Within 5 metres of an overhead power line,
- Includes installation of a swimming pool or any part of which is: within 30 metres if a structure supporting an overhead electricity transmission line and/or within 5 metres of an overhead electricity power pole, or
- Placement of power lines underground.

The proposal is not within or immediately adjacent to any of the above infrastructure; as such, the subject application is considered to satisfy the provisions of Clause 45 SEPP Infrastructure.

Parkes Local Environmental Plan 2012

The site is zoned R1 General Residential under the *Parkes Local Environmental Plan 2012 (PLEP)*. The proposed multi-dwelling housing is permissible with the consent of Council.

The objectives of the R1 General Residential zone are:

- (a) To provide for the housing needs of the community.
- (b) To provide for a variety of housing types and densities.
- (c) To enable other land uses that provide facilities or services to meet the day to day needs of residents.
- (d) To provide attractive, affordable, well located and market-responsive residential land.
- (e) To ensure that any non-residential land uses permitted within the zone are compatible with the amenity of the area.
- (f) To ensure that housing densities are broadly concentrated in locations accessible to public transport, employment, services and facilities.



General Manager



Mayor

Clause 2.3 of the PLEP requires Council to have regard to whether the development is consistent with the R1 General Residential zone objectives. The proposal is consistent with the zone objectives as it provides a variety of housing and increases density within proximity of employment opportunities, public transport, recreational and social facilities.

Clause 5.10 of the PLEP requires Council to consider heritage matters. According, the development does not involve a heritage item nor is the development located within the vicinity of any items or environmental heritage adopted by Council.

Clause 6.1 of the PLEP addresses earthworks and requires consent for such works. In this regard, the proposal involves minor soil disturbance limited to footings. These works are acceptable subject to compliance with the National Construction Code.

Clause 6.7 of the PLEP requires Council to consider whether the site is appropriately serviced for the proposed development. In this regard, the land can be adequately serviced and is considered suitable for the proposal subject to the levy of development contributions for the increased demand on essential services. These matters are discussed in the 'development contribution' section of this report and addressed via conditions of consent.

S79C(1)(a)(ii) Any draft Environmental Planning Instrument

There are no draft Environmental Planning Instruments that apply to the development.

S79C(1)(a) (iii) any development control plan (DCP)

Parkes Shire Development Control Plan 2013

The Parkes Shire Development Control Plan 2013 (DCP), Section 5 - Residential Development applies to the proposal. The following is an assessment of the compliance against the relevant development controls and objectives.

Clause 5.12.3 of Council's DCP details the controls for setbacks of developments from boundaries. Villa 4 and the associated carport are proposed to be setback 3 metres and 970 millimetres respectively from the rear boundary in lieu of the required 4.5 metres. Justification provided by the applicant in **Attachment 2** for the variation states:

- a) *Similar multi-dwelling unit proposals have been approved with non-compliant rear setbacks. In particular 91 Hill Street is approved with a two (2) metre rear setback.*
- b) *The rear of the site adjoins a laneway which exceeds 6m in width and provides an excellent buffer to neighbouring residences.*
- c) *The proposed reduction in the rear setback improves the POS [Private Open Space] area of each dwelling ensuring each POS area is greater than the minimum requirement.*
- d) *The proposed design enables vehicle access to Villa 4 and better design of POS areas.*



General Manager



Mayor

In assessing the non-compliant elements of the proposal, Council must consider the underlying objectives of the setback control. The relevant merit considerations are listed below:

a) *Provide for a wider range of residential development to improve choice in living across the Shire.*

The proposal facilitates housing choice by increasing the supply of two bedroom dwellings within the Shire and does not limit the development potential of adjoining land zoned for residential development. The proposal increases housing density within the area and provides for a range of different occupants.

b) *Encourage good design in residential development by providing and ensuring a comprehensive design orientated approach to new residential development.*

The proposed variation will not be visible from the primary frontage. The proposed variation will provide for better design regarding private open space and access. The carport will be an open style structure which backs onto a 6 meter wide rear laneway and therefore will not impact upon and neighboring dwellings.

It is considered that the impacts of the variation will be minor given the rear building elevation would have a 9 metre wall length and 2.7 metre wall height and setback similar to existing developments in the locality. Additionally the rear facade will be screened by a 1.8 metre high rear fence.

c) *Set appropriate criteria for energy efficiency, privacy, noise, vehicular access, parking and open space*

The proposal complies with all relevant energy efficiency, privacy, noise, vehicular access, parking and open space controls under Council's DCP. The justification provided by the applicant demonstrates that Private Open Space will be improved for each dwelling by allowing rear access and a carport that departs from the rear setback control.

As detailed above the proposal is consistent with the underlying objectives of the setback control and can be supported, subject to the recommended conditions of consent.

S79C(1)(a) (iia) any planning agreement that has been entered into under section 93F, or any draft planning agreement that a developer has offered to enter into under section 93F

The applicant has not entered into any form of planning agreement.

S79C(1)(a) (iv) the regulations (to the extent that they prescribe matters for the purposes of this paragraph)

Nothing in the regulations prevents the assessment and approval of the subject application.

S79C(1)(b) the likely impacts of that development, including environmental impacts on both the natural and built environments, and social and economic impacts in the locality



General Manager



Mayor

Context and Setting

The subject land is currently occupied by an existing dwelling-house and associated outbuildings. The proposed demolition of the dwelling-house and erection of 4 multi-dwelling units is consistent with the nature of the surrounding residential area. The area is occupied by a mixture of single storey dwelling-houses and multi-dwelling units. It is not considered that the impacts are such that consent should be refused. The proposed development will not have any negative impacts regarding limiting views or solar access to neighbouring properties.

Access, transport and traffic

The site is located on Hill Street which is a sealed urban street. Kerb and gutter is constructed on the site. The proposed driveway will encroach upon services within the verge and therefore a standard condition of consent will be applied ensuring that the driveway meets Council standards. Real lane access will be utilised to access the carport for proposed Villa 4. There are no public transport requirements as part of the proposed development. No further access to the roadway will be created as part of the development.

Public Domain

The proposal will not compromise the availability and enjoyment of public recreational opportunities in the locality. In this regard, it is assessed that minimal impact will result on the existing public domain.

Utilities

The existing dwelling-house is connected to the reticulated water supply, electrical supply and reticulated sewerage system. Services will be disconnected as part of the proposed demolition. The proposed 4 dwellings is likely to increase the demand for public amenities and services. Development contributions will be required as a condition of consent to cater for the increased demand as discussed in the "development contributions" section of this report. The development is subject to a BASIX certificate and will therefore adhere to NSW State Government Policy in relation to water efficiency.

Heritage

Due to the urban uses of the subject property there is considered to be limited potential for the land to comprise sites, items or places of significant Aboriginal cultural heritage. Site inspection did not identify any sites, items, or places of significant European heritage proposed to be disturbed or impacted on as part of the development. The information supplied by the application with the development application did not identify any sites items or places of cultural heritage.

Water

Stormwater can be disposed of to Councils stormwater drainage system in Hill Street in accordance with the submitted stormwater management plan. The development will comply with the requirements of a BASIX certificate and comply with NSW Policy on water efficient design for dwelling-houses.



General Manager



Mayor

Soils

The proposal involves soil disturbance limited to the proposed building envelope, communal driveway and site regarding for stormwater drainage purposes. The submitted stormwater management plan and erosion and sediment control plan indicates that suitable measures would be implemented onsite to minimise on and off-site impacts. It is considered appropriate that a standard condition be applied to ensure that these control measures are implemented onsite prior to works commencing.

Waste

Council's reticulated sewer system is connected to the subject site. The proposal includes a communal bin storage area which will be screened from the street frontage. Construction waste will be disposed of at Council's Waste landfill or other approved waste disposal site.

Energy

The proposed development is not required to be constructed in accordance with a BASIX certificate and will therefore comply with the NSW state government policy.

Noise

Noise during construction will be controlled through appropriate conditions. The proposal will not result in any additional noise above the level of normal residential use.

Hazards

The information supplied by the applicant indicates no known use of the land or incident that would cause the site to be contaminated. Site inspection does not reveal any evidence any contamination or any other land use activities that may give rise to concerns about soil contamination in relation to State Environmental Planning Policy No. 55 - Remediation of land. It does not appear warranted to condition further investigation into site contamination. Conditions of consent will be applied for asbestos removal in the instance that asbestos materials may be found during demolition of the dwelling-house.

Social Impact in the Locality

Due to the type and scale of the proposed development, the social impacts of the development are not likely to be significant.

Economic Impact in the Locality

Due to the type and scale of the proposed development, the economic impacts of the development are not likely to be significant.

Site Design and Internal Design

The location of the development on the site will not detrimentally affect adjoining land. The proposal does not comply with the rear setback control within Council's Development Control Plan 2013; however, it is considered that there are grounds to vary the requirements of the Development Control Plan.

Construction

The construction activities are unlikely to have any significant impacts on the location if conditions of consent are implemented in relation to time of construction and soil erosion and sedimentation. Conditions limiting the times of construction will be included to manage impacts during the construction phase. The building is able to be constructed to comply with the requirements of the Building Code of Australia.



General Manager



Mayor

Cumulative Impacts

The proposal is surrounded by residential allotments. The proposed development upon the subject allotment is consistent with the relevant provisions of Parkes Local Environmental Plan 2012. It is considered that adequate information has been provided in order for Council to satisfy itself that the location of the proposed development will be unlikely to significantly impact upon, or be impacted by, adjoining land uses.

S79C(1)(c) the suitability of the site for the development,

The proposal is permissible in the zone. The allotment is surrounded by residential developments and is not used for any other productive use. The proposed site is suitable and consistent with the objectives of the zone.

S79C(1)(d) any submissions made in accordance with this Act or the regulations,

The proposal was notified to property owners surrounding the subject property. Two submissions were received in the consultation period. Please see the "consultation" section in this report.

S79C(1)(e) the public interest

The proposal does not present any issues that are contrary to the public interest.

Development Contributions

Section 64 Development Services Plan

The development is subject to Council's Section 64 Development Services Plan. Accordingly, a condition is to be imposed on the development for the payment of headwork charges for the additional demand on Council's reticulated water and sewer systems. The demand is calculated to be 2 sewer ET and 1.4 water ET after credits. Therefore, the sewer and water contribution is calculated to be \$7,060.00 and \$16,702.00 respectively. These matters have been addressed by conditions of consent. It is noted that the amount to be paid will be adjusted at the time of actual payment in accordance with the Plan.

Conclusion

The proposal has been considered against the relevant matters for consideration under Section 79C of the *Environmental Protection and Assessment Act, 1979*. This assessment has taken into consideration the submitted plans, Statement of Environmental Effects, all other documentation supporting the application and public submissions.

The proposed dispensation to the rear setback control can be supported given the rear building elevation would have a 9 metre wall length and 2.7 metre wall height, with a 3 metre rear setback consistent with surrounding dwellings and outbuildings with a similar wall length and height. The carport which is proposed to be setback at 970 millimetres is considered efficient as it will be open style construction and screened by the 1.8 metre high rear fence.

It is considered that the proposal does not result in any unreasonable impacts on surrounding, adjoining, adjacent and nearby properties subject to the recommended conditions contained within the report.



General Manager



Mayor

Conditions

Approved Plans and Documentation

1. The development shall be carried out in accordance with the approved plan(s) numbered DA16056 and stamped by Parkes Shire Council and attached to this consent except where amended by any of the following conditions. A copy of the stamped approved plans must be kept onsite for the duration of site works and be made available upon request to either the Principal Certifying Authority or an officer of the Council.

Prior to Commencement

2. The Applicant is to obtain a Construction Certificate from either Council or an Accredited Certifying Authority, certifying that the proposed works are in accordance with the Building Code of Australia prior to any building and/or subdivision works commencing.

Note: It is the responsibility of the Applicant to ensure that the development complies with the Building Code of Australia and applicable Development and engineering standards in the case of building work and the applicable Council Engineering Standards in the case of subdivision works. This may entail alterations to the proposal so that it complies with these standards.

3. The Applicant is to submit to Parkes Shire Council, at least two (2) days prior to the commencement of any works, the attached 'Notice of Commencement of Building or Subdivision Works and Appointment of Principal Certifying Authority'.
4. The Applicant is to obtain all relevant approvals to carry out sewerage work, stormwater drainage work and water supply work from Parkes Shire Council prior to commencing works to and comply with any conditions of that permit. All work shall be carried out by a licensed plumber and drainer and to the requirements of the Plumbing Code of Australia.
5. Prior to the commencement of any works, the Applicant shall pay to the Council a bond for the protection of kerb and gutter and other Council owned utility services. The amount of the bond is prescribed in Parkes Shire Council's adopted Fees and Charges Schedule. Photograph(s) indicating the current state of the footpath adjoining the development shall be submitted prior to the commencement of any works.

Note: The security deposit is taken to cover the cost of any damage to Council's assets (e.g. drainage systems, footpaths, kerb and guttering, etc.) arising from private development work. The deposit will be refunded should no damage be caused to Council's assets adjacent to the development site, as a result of the construction works.



General Manager



Mayor

During Works

6. A suitable hoarding or fence is to be erected between the site of the proposed works and any public place to prevent any materials from or in connection with the work, falling onto the public place. If it is intended or proposed to erect the hoarding on the road reserve or public place, a separate application made under the Roads Act 1993 will need to be lodged with Parkes Shire Council.
7. The demolition works shall comply with the provisions of Australian Standard AS2601:1991 The Demolition of Structures and the Work Health and Safety Act 2011, the Code of Practice for the Safe Removal of Asbestos [NOHSC:2002(2005)], and any relevant requirements of the Safework NSW.
8. Demolition must not commence unless at least five (5) days written notice has been given to adjoining residents of the date on which demolition works will commence.
9. All utility service connections, including sewer and water, shall be properly disconnected as part of the demolition works. The Applicant must consult with relevant service authorities regarding their requirements for the disconnection of services prior to any demolition works commencing.
10. All removal, transport and disposal of asbestos or other contaminated waste materials shall be controlled in accordance with the Work Health and Safety Act 2011 and the Protection of Environment Operations Act 1997.
11. The removal of more than ten (10) square metres of non-friable asbestos or asbestos containing material must be carried out by a licensed non-friable (Class B) or a friable (Class A) asbestos removalist. Friable asbestos (of any quantity) must only be removed by a licensed removalist with a friable (Class A) asbestos removal licence.

The person having the benefit of this consent must provide the Principal Certifying Authority with a copy of a signed contract with such licensed removalist before any development pursuant to the development consent commences.

Any such contract must indicate whether any non-friable asbestos material or friable asbestos material will be removed, and if so, must specify the landfill site (that may lawfully receive asbestos) to which the non-friable asbestos material or friable asbestos material is to be delivered.

If the contract indicates that non friable asbestos material or friable asbestos material will be removed to a specified landfill site, the person having the benefit of the consent must give the Principal Certifying Authority a copy of a receipt from the operator of the landfill site stating that all the asbestos material referred to in the contract has been received by the operator.

The person having the benefit of the consent must provide the Principal Certifying Authority with a clearance certificate to be prepared by a competent person such as a qualified hygienist at completion of asbestos removal/work from the site.



General Manager



Mayor

12. Clearing of land, demolition, excavation and/or earthworks, building works, and the delivery of building materials shall be carried out between the following hours:
 - a) 7.00 am and 6.00 pm on weekdays,
 - b) 8.00 am and 1.00 pm on Saturdays, and
 - c) No work on Sundays or Public Holidays is permitted.
13. Building and construction materials, plant, equipment and the like must not be stored nor construction work carried out on the road reserve, footpath or roadway, unless associated with a separate approval under the *Road Act 1993*.
14. All building and demolition rubbish and debris, including that which can be wind blown, shall be contained onsite in a suitable container for disposal at an approved Parkes Shire Council Waste Landfill Depot. The container shall be erected on the building site prior to work commencing and shall be maintained for the term of the construction to the completion of the project.
15. Throughout the course of building and demolition operations on the land, toilet facilities are to be provided, at or in the vicinity of the work site on which work involved in the erection or demolition of a building is being carried out. Toilet facilities are to be provided at a rate of one toilet for every 20 persons or part of 20 persons employed at the site.
16. Any damage caused to footpaths, roadways, utility installations and the like by reason of construction operations shall be made good and repaired to a standard equivalent to that existing prior to commencement of construction. The full cost of restoration/repairs of property or services damaged during the works shall be met by the Applicant.
17. The development shall be carried out in such a manner so as to not interfere with the amenity of the locality by reason of the emission of noise, vibration, smell, fumes, smoke, vapour, steam, soot, ash, dust, waste water, waste products, grit, oil or otherwise.
18. Any proposed fence within six (6) metres of the front boundary shall be modified by a reduction in the height of the fence to a maximum of 0.9 metres when measured from existing ground level.
19. Car parking facilities, including all internal parking and manoeuvring areas are to be designed in accordance with Australian Standard 2890.1 Off-Street Car Parking. All parking and vehicle manoeuvring areas shall be sealed in accordance with Council's Engineering Technical Specifications. Vehicle must enter and leave the site in a forward gear.
20. Any cutting and filling on the site shall be either battered at a maximum slope of one vertical to two horizontal (1V:2H) and revegetated or suitably retained by a retaining structure, designed and constructed to the appropriate engineering standards. All works are to be carried out within the boundaries of the property and without effecting the structural integrity of boundary fencing or neighbouring structures.



General Manager



Mayor

21. All plumbing and drainage work must be carried out by a licensed plumber and drainer in accordance with Australian Standard AS/NZS 3500:2003, the Plumbing Code of Australia and the following requirements:
 - a) Water and sewerage services shall be disconnected by a licensed plumber and drainer and the work inspected and approved by Council's Director of Operations.
 - b) All roof and impervious surfaces shall be properly drained and directed to Council's stormwater infrastructure on Hill Street in accordance with the approved stormwater management system.
 - c) Storm water disposal drains shall be connected to all roof gutter down pipes within fourteen (14) days of installation of the roof covering and/or the construction of hard standing areas, as may be appropriate, to discharge water in accordance with the approved stormwater management system.
22. The Applicant must provide suitably sized water service to the development and a water meter to the development in accordance with AUS-SPEC#1/Parkes Shire Council and to the satisfaction of Council's Director Infrastructure.
23. A concrete/paved/sealed access is to be constructed from the subject lot to Hill Street in accordance with Council's technical engineering specifications. The access shall be a minimum width of three (3) metres and a maximum of 6 (six) metres. The access must be a minimum of 500 millimetres from any existing service pole or street tree.

Prior to issue of an Occupation Certificate

24. Application for an Occupation Certificate must be submitted to and approved by the Principal Certifying Authority prior to occupation or use of the whole or part of the new building/works.
25. Written evidence from Parkes Shire Council certifying that all works, fees and charges required in connection with the provision of water services to the development have been undertaken and complied with in full must be submitted to the Principal Certifying Authority prior to the issue of an Occupation Certificate.
26. Prior to the issue of an Occupation Certificate the Applicant is required to obtain written evidence from Parkes Shire Council, pursuant to Division 5 of Part 2 of Chapter 6 of the *Water Management Act 2000*, certifying that all charges associated with Section 64 of the Local Government Act 1993 have been paid in full for both water and sewer.

Note: Water ET's for the development have been calculated to be 1.4.

Note: Sewer ET's for the development have been calculated to be 2.

Note: \$11,930.00 is the current Section 64 water developer charge per ET set out in Council's published fees and charges for 2016/17. This charge is reviewed each financial year. The current contribution rate is to be confirmed prior to payment.

Note: \$3,530.00 is the current Section 64 sewer developer charge per ET set out in Council's published fees and charges for 2016/17. These charges are reviewed each financial year. The current contribution rate is to be confirmed prior to payment.



General Manager



Mayor

27. Each dwelling unit shall provide a minimum 7.5 metres of clothesline within their respective areas of private open space. Clotheslines are to be located and/or screened so as not to cause nuisance to adjoining properties or be visually prominent from any public place.
28. The location and facilities for the collection, storage and disposal of waste generated within the development must be located behind the building line in such a manner that the waste materials/storage bins areas are not visually prominent from any public place.
29. Mailboxes along street frontage of the property boundary must be installed in accordance with Australia Post Guidelines prior to occupation. Prominent street numbers are to be displayed, with a minimum lettering size of 150mm in height. The street numbers allocated to the new allotments will be as follows:
 - a) Villa one: 1/97 Hill Street, Parkes
 - b) Villa two: 2/97 Hill Street, Parkes
 - c) Villa three: 3/97 Hill Street, Parkes
 - d) Villa four: 4/97 Hill Street, Parkes

Operational Conditions

30. Visitor car parking must be permanently available, freely accessible and clearly marked or signposted. The visitor car parking spaces are not to be allocated to individual dwellings.
31. Landscaping in accordance with the approved plans must be established within two (2) months of occupation and maintained in a healthy state, and in perpetuity by the existing or future owners and occupiers of the property. Planting must not obscure or obstruct casual surveillance of dwelling entries to and from the street and communal driveway.

Prescribed Conditions

32. The work must be carried out in accordance with the requirements of the *Building Code of Australia*.
33. The commitments listed in any relevant BASIX Certificate for this development must be fulfilled in accordance with the BASIX Certificate Report, Development Consent and the approved plans and specifications.



General Manager



Mayor

34. A sign must be erected in a prominent position on any site on which building work, subdivision work or demolition work is being carried out:
- showing the name, address and telephone number of the principal certifying authority for the work, and
 - showing the name of the principal contractor (if any) for any building work and a telephone number on which that person may be contacted outside working hours, and
 - stating that unauthorised entry to the site is prohibited.

Any such sign is to be maintained while the building work, subdivision work or demolition work is being carried out, but must be removed when the work has been completed.

35. In the case of residential building work for which the *Home Building Act 1989* requires there to be a contract of insurance in force in accordance with Part 6 of that Act, that such a contract of insurance must be entered into and be in force before any building work authorised to be carried out by the certificate commences.

36. Residential building work within the meaning of the *Home Building Act 1989* must not be carried out unless the principal certifying authority for the development to which the work relates (not being the council) has given the council written notice of the following information:

- in the case of work for which a principal contractor is required to be appointed:
 - the name and licence number of the principal contractor, and
 - the name of the insurer by which the work is insured under Part 6 of that Act,
- in the case of work to be done by an owner-builder:
 - the name of the owner-builder, and
 - if the owner-builder is required to hold an owner-builder permit under that Act, the number of the owner-builder permit.

If arrangements for doing residential building work are changed while the work is in progress such that the information submitted to Council in accordance with this conditions is out of date, work must cease and no further work may be carried out unless the Principal Certifying Authority for the development to which the work relates (not being the Council), has given the Council written notice of the updated information.

37. Where development involves an excavation that extends below the level of the base of the footings of a building on adjoining land, the person having the benefit of the certificate must at the person's own expense:
- protect and support the adjoining premises from possible damage from the excavation, and
 - where necessary, underpin the adjoining premises to prevent any such damage.

Attachments

- Submitted plans and documentation.
- Objections to the proposal.
- Applicants response to submission.



General Manager



Mayor

STATEMENT OF ENVIRONMENTAL EFFECTS

AND NOTES IN SUPPORT OF DEVELOPMENT APPLICATION

Proposed Multi Dwelling Housing

LOT 1A SECT 50 DP 758827

97 Hill Street

Parkes 2870

Revision 2 - 22.06.16



Prepared by TMJ Drafting on behalf of Mr Charles Samways



General Manager



Mayor

Application Details

This Statement of Environmental Effects is prepared for the Development Application the proposed development consisting of:

The demolition of 134m² residence and outbuildings and construction of 4 x two bedroom villas.

Site

- The address of the site is LOT 1A SECT 50 DP 758827 known as 97 Hill Street, Parkes NSW
- Land Area is 1011m².
- Access to the site is off Hill Street which is a public road. The development will not affect the current access to the property.
- The site has a fall from rear to front of approximately 1m.
- The current use of the land is of a residential nature.
- Vegetation on the land is shrubbery.
- All services including water, sewer electricity and telephone are available to the site



Prepared by TMJ Drafting on behalf of Mr Charles Samways

General Manager

Mayor

The Development

- The development proposed is to be of a multi-dwelling housing and all adjoining blocks are used for residential purposes.
- The construction type of the proposed development is brick veneer on concrete slab on ground.
- The total site area is 1011m² which complies with the minimum site area requirements.
- Villas will be one story only and satisfies building height restrictions.
- The front boundary setback will be 6m and side boundaries will be 3m. The rear boundary will 3m to proposed villa and 970 to proposed carport which will significantly improve private open space for all 4 villas and as the rear boundary is adjacent to a laneway this will not impact on any neighbouring properties and will create a good usable space for both car parking and recreation for proposed villa 4. It is also noted that the multi dwelling development two doors down at 91 Hill Street has a 2m rear setback, as well as this the neighbouring house; number 95 has a rear setback of less than 3m. This development will therefore not be imposing on the rear lane more than the adjacent dwellings.

Revision 2 update

- The total floor space to site area ratio is 34% (including garage and porch areas). This is within required ratio.
- 3 villas have an attached garage and villa 4 has a carport. There are 2 designated visitor parking spaces.
- Garages will be behind front building line and will be integrated design with villas.
- All living areas have north facing windows and will receive good winter sun, the use of deciduous trees and eaves will minimise direct summer sun into living spaces. West walls have minimal openings and these few small openings will be shaded by the use of eaves and planting.
- Privacy between villas is achieved by the use of courtyard walls and has been designed so that no windows will be adjacent to each other on any of the villas negating any over-looking or privacy issues.
- Each villa has more than 56m² private open space which exceeding the minimum requirement.
- Landscaping will be included and will be designed to provide shade to the north in summer as well as letting in sun in winter. The westerly side will be shaded year round. The development will use planting to create a pleasant street scape and to provide shade and privacy to each individual villa.
- Garbage bin receptacle is included in the design. This can be accessed by a pathway that runs the length of the driveway.
- Each villa has a clothes line on the north side of the yard.
- Fencing and courtyard walls will be used to provide privacy to open space areas.
- Each villa has a separate letterbox located at the front boundary of the development. This can be accessed by a pathway that runs the length of the driveway.
- Each villa will be numbered appropriately and marked in a way that is easily identified.
- 1200 wide pedestrian access is provided the full length of the driveway to each villa.

Prepared by TMJ Drafting on behalf of Mr Charles Samways



General Manager



Mayor

- Proposed 6m wide concrete driveway is to be constructed to council specifications to provide vehicular access to each villa. At some points driveway is 5.785m but this is avoided in areas where the turning of vehicles in and out of garages is required. Villa 4 private car space will have vehicular access to rear lane.
- Driveway will be part of the stormwater design to ensure adequate drainage.
- Reticulated water service will be minimum 32mm dia in accordance with council specifications.
- Minimum 100mm sewerage connection is to be made to councils reticulated sewage system. Constructed in accordance with council specifications.
- Stormwater detention is to be included in stormwater design. It shall be designed in accordance with council specifications. A civil engineer has been engaged and full stormwater design including detention tank will be included at construction certificate stage.
- Drainage from development site is not in excess of drainage from the site during its predevelopment state.
- All other essential services shall be connected.

Section 79C Considerations

- State Environmental Planning Policies (SEPPs)
 - Regional Environmental Plans (REPs)
 - Parkes Local Environmental Plan 2012 (LEPs)
-
- The site is zoned R1 general residential zone. The proposal is for Multi Dwelling Housing and is permissible within this zone.
 - Not within a heritage zone
 - Not within groundwater vulnerability zone.
 - Not in a watercourse zone
 - Not in a biodiversity zone
- No other relevant policies affect the site.

Prepared by TMJ Drafting on behalf of Mr Charles Samways



General Manager



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Architectural rendering of a modern, multi-story residential building. The building features a light-colored, textured facade and a dark, flat roofline. It has several large windows and balconies, some with dark frames and others with light-colored railings. The building is shown from a low angle, emphasizing its height. The background is a clear, light blue sky.

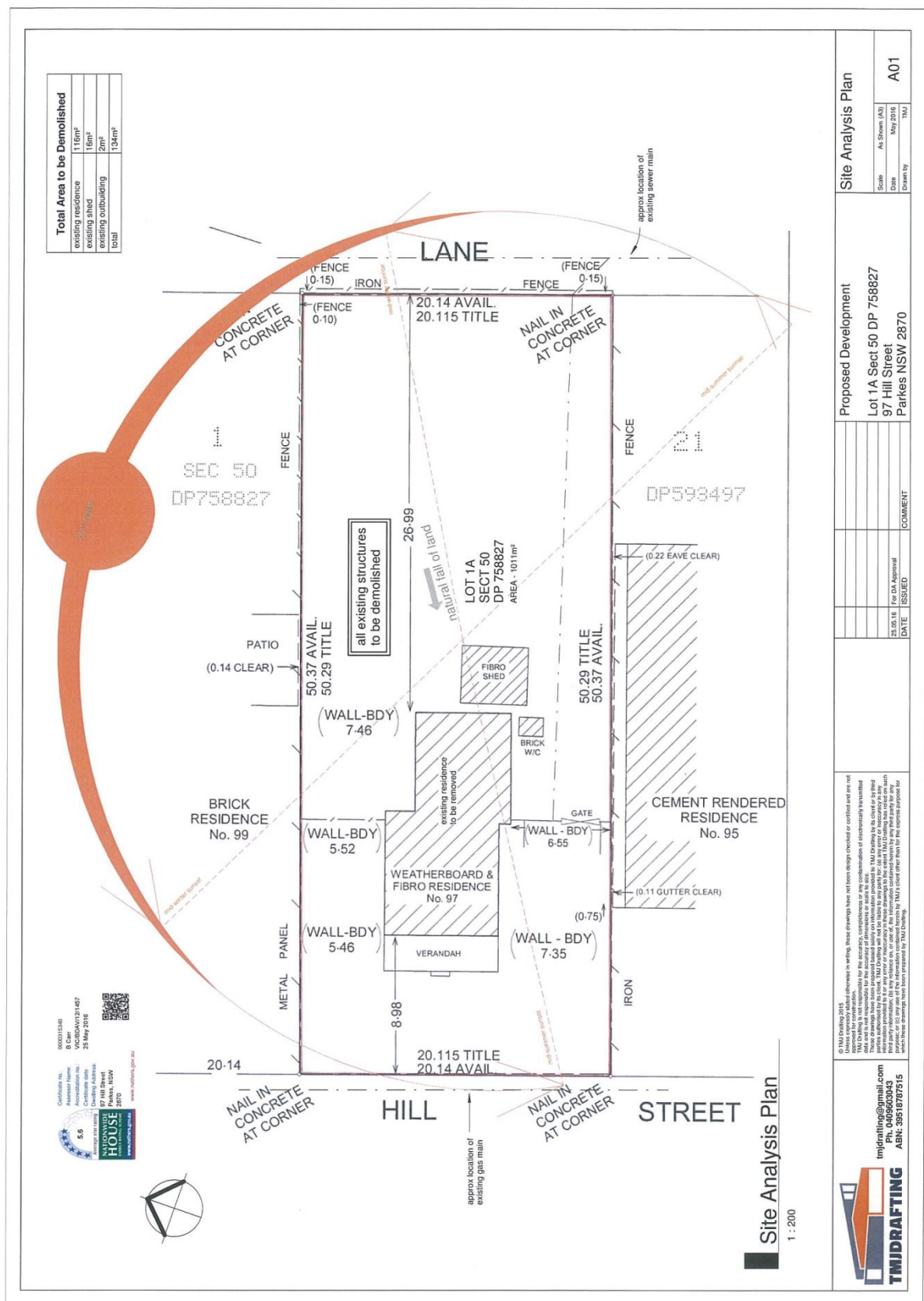
	Sheet List
A00	Cover Page
A01	Site Analysis Plan
A02	Site Plan
A03	Floor Plan Overall
A04	Elevations Overall
A05	Villa 1 and 2 Plan
A06	Villa 1 and 2 Elevations and Section
A07	Villa 3 Plan
A08	Villa 3 Elevations and Sections
A09	Villa 4 Plan
A10	Villa 4 Elevations and Sections
A11	Shadow Diagrams
A12	Notes

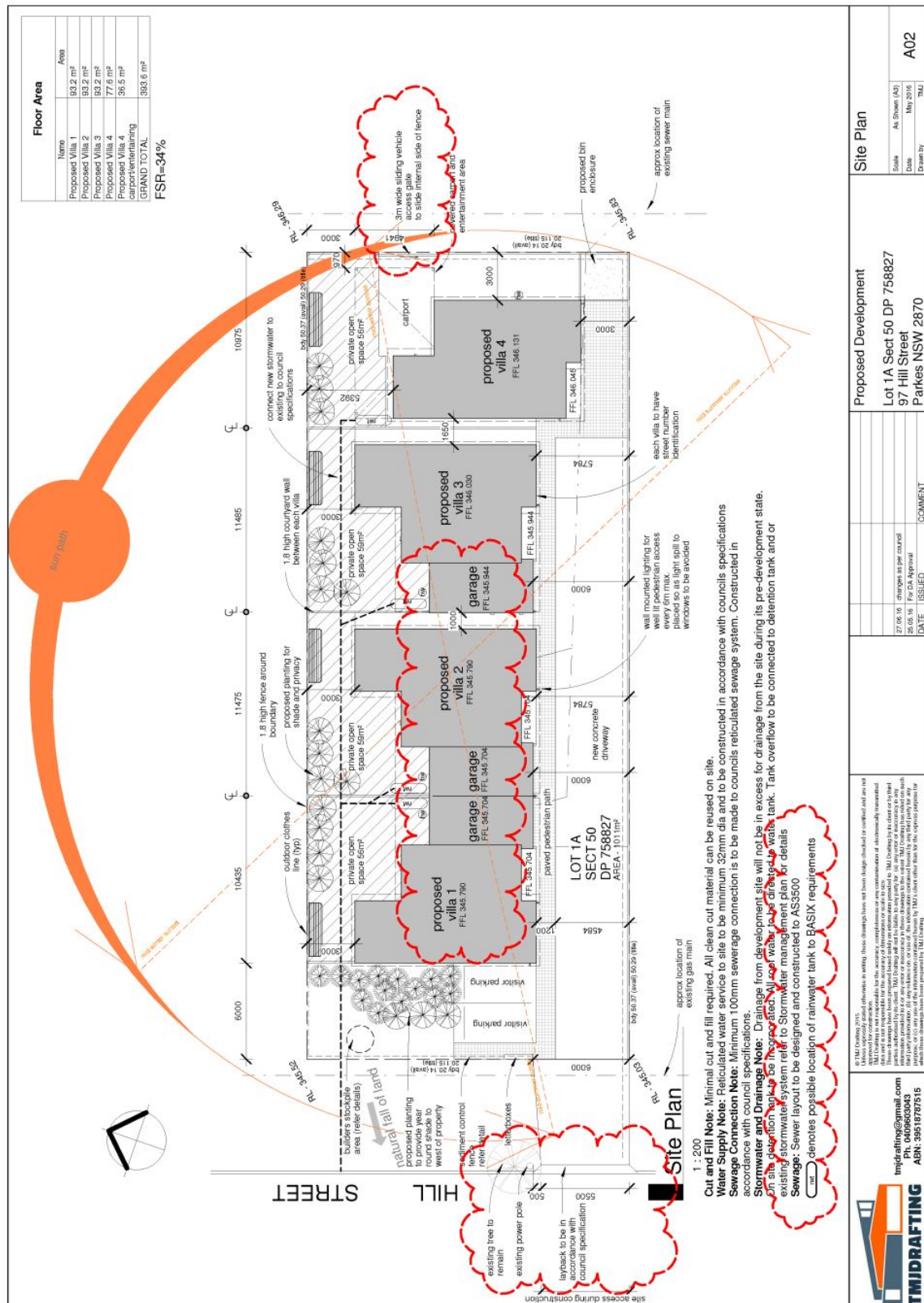


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General Manager

Mayor





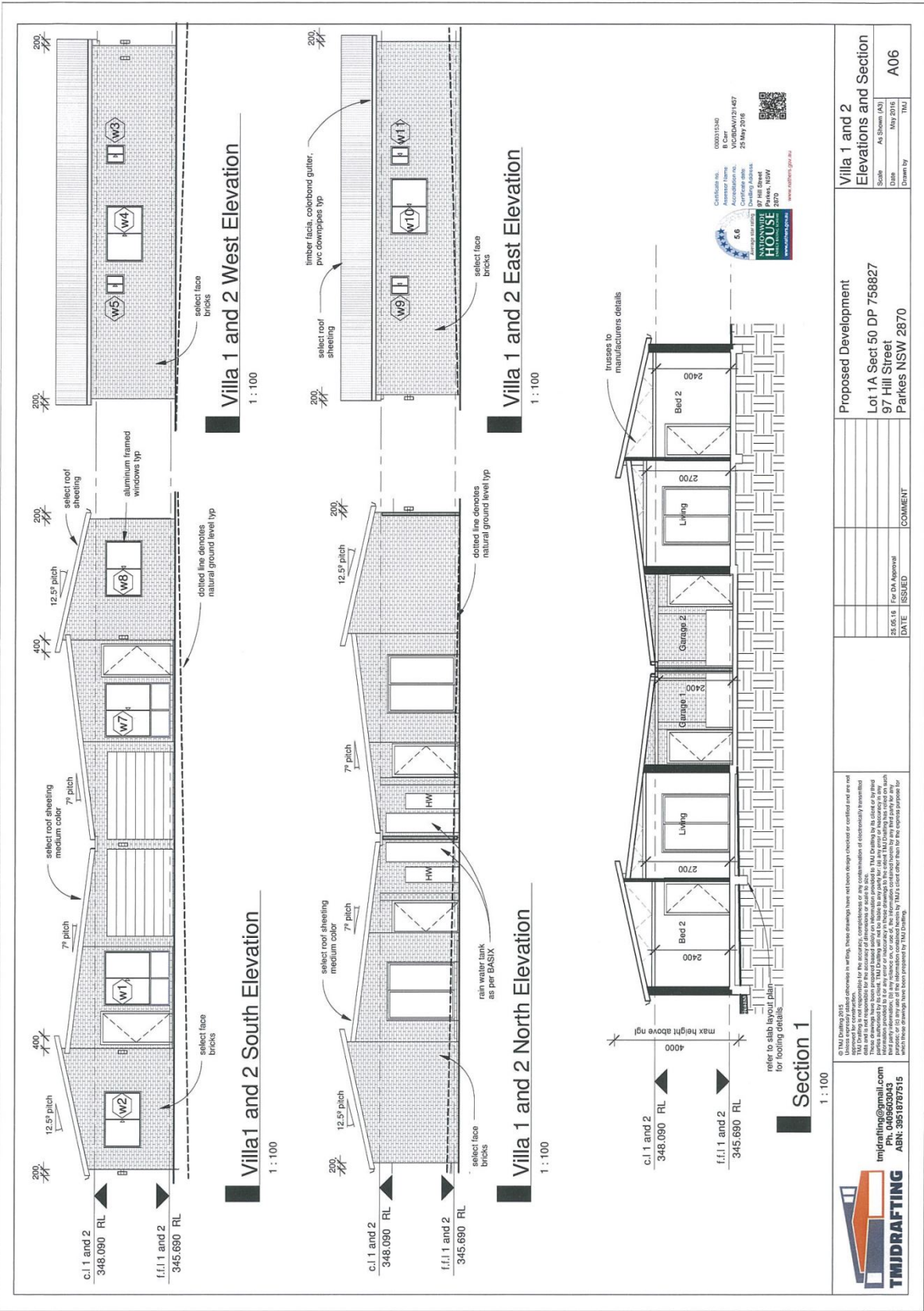
General Manager

Mayor



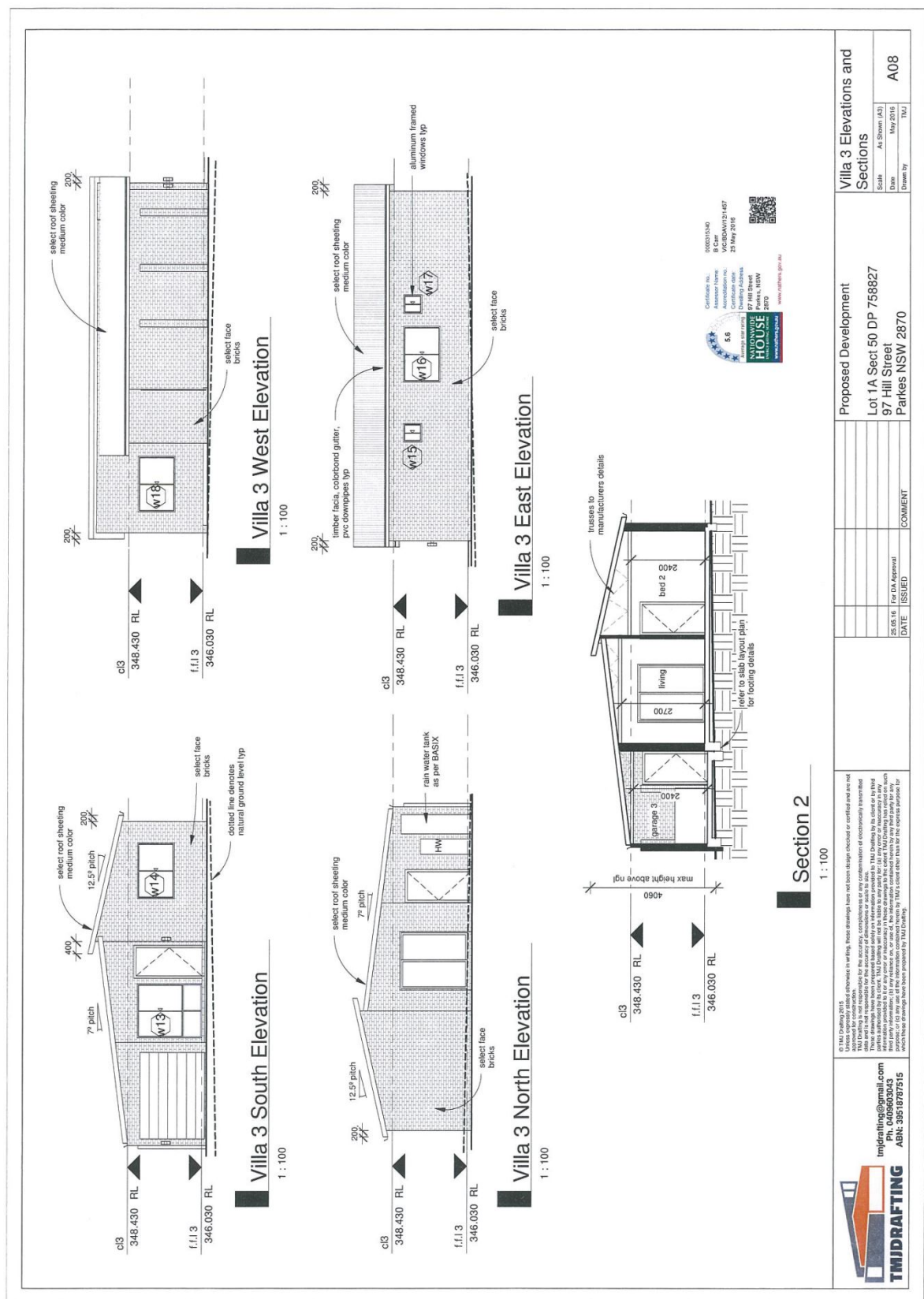
Ken Keith.

Mayor



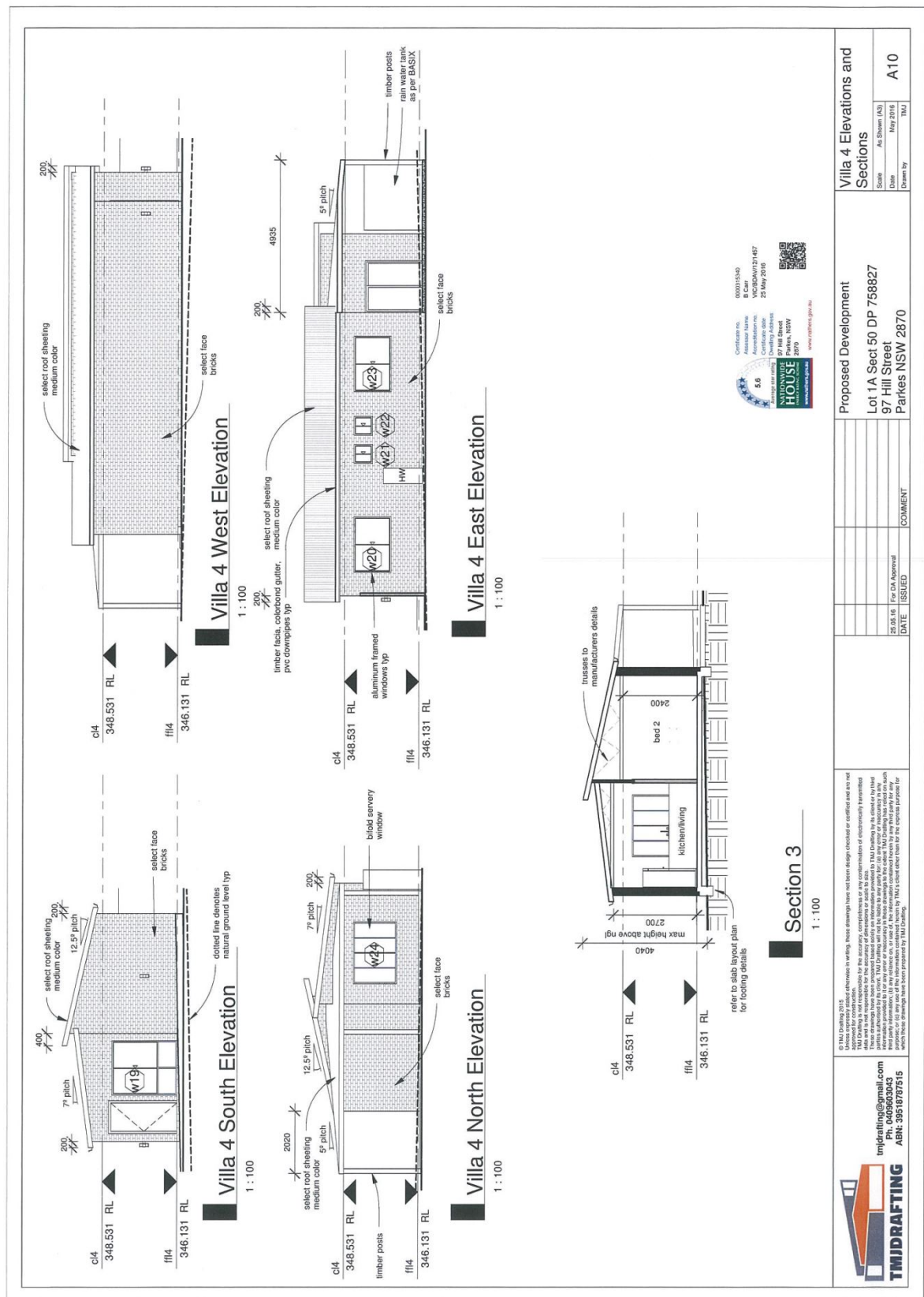
General Manager

Mayor



General Manager

Mayor



General Manager

Mayor



Ken Keith

Mayor

Alan Macdonald



Attention: Andrew Raines

Re submission: Development Application #DA16056

Demolition of existing dwelling and erection of Multi Dwelling Housing consisting of four (4) dwellings.

Property: Lot 1A Sec 50 DP 758827, 97 Hill Street Parkes N.S.W.

Dear Sir,

In regards to the development I have five (5) areas of concern.

1. The number of dwellings to be placed on 97 Hill Street.
2. The Street Scape or View from the Western Elevation.
3. Increase Traffic and Noise.
4. Drop in Property value.
5. Errors in the submitted Development Application.

1. The number of dwellings to be placed on 97 Hill Street.

The number of dwellings in the submission for a growing country town building block seems to be excessive as other blocks of the same size have only erected 3 dwellings (e.g. 91 Hill Street and they are contemporary in size)

If this development is to proceed I will have in effect 9 dwellings directly opposite my home, the noise alone has the ability to increase by over 40% of present noise levels. This does not sit well with me and I would like some clarification as to what we can do to alleviate this problem.

Again it seems an excessive number of dwellings in a small area.

Has council got in place a set total number of dwellings allowed for each town block or area?

If so will future developments be hindered because of this number?

2. The Street Scape or View from the Western Elevation.

I'm in opposition to the Proposed Western View of 97 Hill Street.

97 Hill Street from the Western Elevation has a view of a brick wall which will be plain to see after the first drought year. (Shrubs do not live long at rental properties) The building is Squat, Condensed and has the appearance of a Mining Donga. The view will be unappealing and drab, not what I would expect from a go ahead town and council.

93/95 and 91 Hill Street all have windows and esctheticly blend into the main character of the Street Scape. I do understand that the buildings are slowly being renewed and updated but this does not give developers leeway to place bland grubby buildings in developing areas.

General Manager

Mayor

In contrast 93/95 Hill Street is a large duplex building with height and character from the early 1900's. 91 Hill Street is a new three (3) dwelling complex that has tried in several areas to blend with the environment. E.g. colour and design with a Western Elevation View that blends to the Street Scape (it looks like a house and welcoming, I did not have a concern with 91 Hill Street when their D.A. was submitted).

97 Hill Street submission has not given colour or texture for the type of brick to be used or even what colour or type of material the roof is made of. This has to be addressed also. (I may not have been given the paperwork on this item)

3. Increase Traffic and Noise.

There will be increased traffic and noise associated with a multi dwelling and this is understandable but my main concern here is the night time lights and noise coming from the units into and onto my home each time a vehicle departs from 97 Hill Street. Also the area for parking not available for extra tenants or guests as this will overflow into the street. I understand that two (2) visitor parking spaces have been put into the submission but in today's society families have extra vehicles. (Currajong Street flats directly west of 97 Hill Street has this problem)

Also there are several larger families already living in the street and the parking spaces on busy days are few and far between, (parking issues can be any day as several families are shift workers and their days to relax and have visitors vary greatly).

4. Drop in Property value.

If small over crowded development is permitted to go ahead I am concerned the value of the area and my own dwelling will decrease. Parkes is not limited by space and cost's, it has a lot of room for dwellings.

5. Errors in the submitted Development Application.

On the Site Plan page A02 the Floor Area Grand Total does not add up correctly.

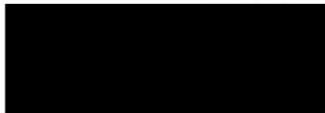
I may be a bit pedantic to this simple maths addition but this makes me worry are there other errors in the application not yet seen.

The proposed 6 metre wide driveway will have to be explained to me also.

I'm understanding that we can come to agreeable solutions or answers to my submissions.

Regards

Alan Macdonald



A handwritten signature in blue ink, likely belonging to the General Manager.

General Manager

A handwritten signature in blue ink, likely belonging to the Mayor.

Mayor



Owen and Judy Thomas



To Andrew Raines
Parkes Shire Council

Dear Sir,

This is a submission to the Development Application No: DA16056 Mulit Dwelling Housing development proposed for Lot 1A Sec 50 DP 758827, 97 Hill Street Parkes.

Firstly I have a few complaints generally about another set Multi Dwelling Units being built in this section of Hill Street. At the current time in this section of Hill street between Victoria Street and Mitchell Street we already have three other mulit dwelling units, one at 79 Hill Street, and new one at 91 Hill Street and on across the road at 30 Hill Street (Note the street numbers don't line up in Hill Street due to Parkes Central School and a church etc). So another set of units will increase traffic in this street and No 97 is only one block away from the corner with Mitchell Street and the driveway is covered by a tree on the footpath. Traffic coming into Hill Street from Mitchell Street tend to cut the corner which could increase the chance of an accident, the block next door 99 Hill Street has its driveway going into Mitchell Street, not Hill Street so they are not affected.

Secondly I already have a set of multi dwelling units built next to my property, at 91 Hill Street Parkes (DA 15007) so if this development goes ahead I will have units on both sides of my dwelling. I own both 93 and 95 Hill Street which is a very old semi-detached house (one half 93 the other 95) and over the last 14 years I have been restoring both sides and I have spent a considerable amount of money and time on the project and having units on both sides could reduce the value of my properties.

Now directly about DA 16056 four(two bedroom) units being built on 97 Hill Street with the space for two visitor parking spaces would be very hard to fit. Just recently units were built at 91 Hill Street (as I mentioned earlier DA 16056), this is only three (two bedroom) units with one visitor parking space and it only just fitted in the block. The land size of 91 Hill St and 97 Hill St are almost identical, so adding a forth unit would be difficult if not impossible. I visited the units at 91 Hill St while they were being built and found them to be very small, so if they have to reduce the size of the units to get four units on the same size land them these units at 97 Hill St will be tiny. Very small units will be hard to rent and to get tenants they might have to ask for cheaper rent , which could have younger people flat sharing, so there could be more than one car to a flat. If one car uses the garage the other would have to find elsewhere to park, and the flats being so small the garage could be used for storage so all cars would need parking spaces. If this happens with more than one flat

General Manager

Mayor

you will end up with a lot of cars parked in the street plus any visitors and they can only park so far up Hill Street before they get to the intersection with Mitchell St. If they park in the other direction they will be parking outside my houses, which happens now with the flats at 91 and as my property does not have a driveway I need to park in the street myself.

Also with four more flats in the street there will be an increase in noise around the area, granted we would not know how much until the people moved in but the area at the moment has established mainly older family households so the area is fairly quiet (a couple of the houses in the area has shift workers present) so it would be nice to keep it the same.

Parkes is not Sydney, there are areas in Parkes where multi dwelling units could be built and it would not cause any problems, why demolish an existing house that was recently completely renovated and in good order just to build flats except for quick money.



Owen Thomas.

A handwritten signature in black ink, likely belonging to the General Manager.

General Manager

A handwritten signature in black ink, likely belonging to the Mayor.

Mayor



Attention: Andrew Raines

Re submission: Development Application #DA16056

Demolition of existing dwelling and erection of Multi Dwelling Housing consisting of four (4) dwellings.

Property: of 1A Sec 50 DP 758827, 97 Hill Street Parkes N.S.W.

Dear Sir,

In regards to the development I have five (5) areas of concern.

1. The number of dwellings to be placed on 97 Hill Street.
Our reply:
The development complies with Parkes Shire Councils LEPs and DCPs
2. The Street Scape or View from the Western Elevation.
Our reply:
Western Elevation has been designed with thermal comfort in mind. By minimising windows on the western side, this decreases the amount of hot summer afternoon sun heating internally creating a more comfortable living environment. The development complies with Parkes Shire Councils LEPs and DCPs
3. Increase Traffic and Noise.
Our Reply:
The development complies with Parkes Shire Councils LEPs and DCPs
4. Drop in Property value.
Our Reply:
The development complies with Parkes Shire Councils LEPs and DCPs
5. Errors in the submitted Development Application.
Error in calculation we can upon recalculating concede that there is a very slight variation of 0.10m². The development complies with Parkes Shire Councils LEPs and DCPs

1. The number of dwellings to be placed on 97 Hill Street.

The number of dwellings in the submission for a growing country town building block seems to be excessive as other blocks of the same size have only erected 3 dwellings (e.g. 91 Hill Street and they are contemporary in size)

If this development is to proceed I will have in effect 9 dwellings directly opposite my home, the noise alone has the ability to increase by over 40% of present noise levels. This does not sit well with me and I would like some clarification as to what we can do to alleviate this problem.

Against seems an excessive number of dwellings in a small area.

Has council got in place a set total number of dwellings allowed for each town block or area?

If so will future developments be hindered because of this number?

2. The Street Scape or View from the Western Elevation.

General Manager

Mayor

I'm in opposition to the Proposed Western View of 97 Hill Street.

97 Hill Street from the Western Elevation has a view of a brick wall which will be plain to see after the first drought year. (Shrubs do not live long at rental properties) The building is Squat, Condensed and has the appearance of a Mining Donga. The view will be unappealing and drab, not what I would expect from a go ahead town and council.

93/95 and 91 Hill Street all have windows and aesthetically blend into the main character of the Street Scape. I do understand that the buildings are slowly being renewed and updated but this does not give developers leeway to place bland grubby buildings in developing areas. In contrast 93/95 Hill Street is a large duplex building with height and character from the early

1900's. 91 Hill Street is a new three (3) dwelling complex that has tried in several areas to blend with the environment. E.g. colour and design with a Western Elevation View that blends to the Street Scape (it looks like a house and welcoming, I did not have a concern with 91 Hill Street when their D.A. was submitted).

97 Hill Street submission has not given colour or texture for the type of brick to be used or even what colour or type of material the roof is made of. This has to be addressed also. (I may not have been given the paperwork on this item)

3 Increase Traffic and Noise.

There will be increased traffic and noise associated with a multi dwelling and this is understandable but my main concern here is the night time lights and noise coming from the units into and onto my home each time a vehicle departs from 97 Hill Street. Also the area for parking not available for extra tenants or guests as this will overflow into the street. I understand that two (2) visitor parking spaces have been put into the submission but in today's society families have extra vehicles. (Currajong Street flats directly west of 97 Hill Street has this problem)

Also there are several larger families already living in the street and the parking spaces on busy days are few and far between, (parking issues can be any day as several families are shift workers and their days to relax and have visitors vary greatly).

4 Drop in Property value.

If small over crowded development is permitted to go ahead I am concerned the value of the area and my own dwelling will decrease. Parkes is not limited by space and cost's, it has a bit of room for dwellings.

5 Errors in the submitted Development Application.

On the Site Plan page A02 the Floor Area Grand Total does not add up correctly.

I may be a bit pedantic to this simple maths addition but this makes me worry are there other errors in the application not yet seen.

The proposed 6 metre wide driveway will have to be explained to me also.

I'm understanding that we can come to agreeable solutions or answers to my submissions.

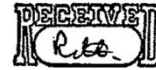
Regards



General Manager



Mayor



To Andrew Raines
Parkes Shire Council

Dear Sir,

This is a submission to the Development Application No: DA16056 Multi Dwelling Housing development proposed for Lot A Sec 50 DP 758827, 97 Hill Street Parkes.

Firstly I have a few complaints generally about another set Multi Dwelling Units being built in this section of Hill Street. At the current time in this section of Hill street between Victoria Street and Mitchell Street we already have three other multi dwelling units, one at 79 Hill Street, and new one at 91 Hill Street and on across the road at 30 Hill Street (Note the street numbers don't line up in Hill Street due to Parkes Central School and a church etc). So another set of units will increase traffic in this street and No 97 is only one block away from the corner with Mitchell Street and the driveway is covered by a tree on the footpath. Traffic coming into Hill Street from Mitchell Street tend to cut the corner which could increase the chance of an accident, the block next door 99 Hill Street has its driveway going into Mitchell Street, not Hill Street so they are not affected.

The development complies with Parkes Shire Councils LEPs and DCPs

Secondly I already have a set of multi dwelling units built next to my property, at 91 Hill Street Parkes (DA 16007) so if this development goes ahead I will have units on both sides of my dwelling. I own both 93 and 95 Hill Street which is a very old semi-detached house (one half 93 the other 95) and over the last 14 years I have been restoring both sides and I have spent a considerable amount of money and time on the project and having units on both sides could reduce the value of my properties.

Now directly about DA 16056 four (two bedroom) units being built on 97 Hill Street with the space for two visitor parking spaces would be very hard to fit. Just recently units were built at 91 Hill Street (as I mentioned earlier DA 16056), this is only three (two bedroom) units with one visitor parking space and it only just fitted in the block. The land size of 91 Hill St and 97 Hill St are almost identical, so adding a fourth unit would be difficult if not impossible. I visited the units at 91 Hill St while they were being built and found them to be very small, so if they have to reduce the size of the units to get four units on the same size land then these units at 97 Hill St will be tiny. Very small units will be hard to rent and to get tenants they might have to ask for cheaper rent, which could have younger people flat sharing, so there could be more than one car to a flat. If one car uses the garage the other would have to find elsewhere to park, and the flats being so small the garage could be used for storage so all cars would need parking spaces. If this happens with more than one flat

General Manager

Mayor

•

you will end up with a lot of cars parked in the street plus any visitors and they can only park so far up Hill Street before they get to the intersection with Mitchell St. If they park in the other direction they will be parking outside my houses, which happens now with the flats at 91 and as my property does not have a driveway I need to park in the street myself.

Also with four more flats in the street there will be an increase in noise around the area, granted we would not know how much until the people moved in but the area at the moment has established mainly older family households so the area is fairly quiet (a couple of the houses in the area has shift workers present) so it would be nice to keep it the same.

The development complies with Parkes Shire Councils LEPs and DCPs

Parkes is not Sydney, there are areas in Parkes where multi dwelling units could be built and it would not cause any problems, why demolish an existing house that was recently completely renovated and in good order just to build flats except for quick money.



General Manager



Mayor

12.5 (DPE) Rangers Quarterly Report April, May, June 2016

Executive Summary

A summary of Ranger activities for the quarter ending June 2016 is provided for Council's information.

Background Information

Nil.

Legislative or Policy Implications

Activities are carried out within legislative and Council policy.

Progressive Delivery Program Implications

The resolution in this report will primarily effect the Delivery Program Future Direction relating to:

*Future Direction 2 - Improve Health & Wellbeing,
Future Direction 7 - Care for the Environment in a Changing Climate,
Function 4: Governance*

Predicted positive effect / opportunity for the Delivery Program: *Good*

Predicted negative / challenge to the Delivery Program: *Moderate*

Quadruple Bottom Line



Economic ★★☆☆☆



Environmental ★★★★★



Social ★★★★★



*Civic
Leadership* ★★★★★

Budget & Financial Aspects

Activities are carried out within annual operation budget.

Recommendation

1. That the information be noted.

General Manager

Mayor

Report

Council responsibilities carried out by Ranger staff have been discharged effectively during the quarter.

An overview of the activities carried out by the Rangers is provided for Council's information.

Council Rangers received and dealt with 112 customer assistance and Incident reporting service requests during this quarter.

Companion Animals Act

The table provides a breakdown of the companion animal impounding activities over the quarter.

Area Impounded	Dogs	Released	Destroyed	Stolen	Cats	Released	Destroyed
Parkes	88	37	51		15	1	14
Peak Hill	32	10	22				
Tullamore	8		8		1		1
Trundle	5	3	2				
Bogan Gate	0				6		6
Alectown	0						
Cookamidgera	0						

Impounding Act

The table provides a breakdown of the large animal impounding activities over the quarter.

Area Impounded	Cattle	Sheep	Horses	Goat	Outcome
Parkes		13	1		Released to owners
Peak Hill					
Tullamore					
Trundle					
Bogan Gate					
Alectown					
Cookamidgera					



General Manager



Mayor

Shire Patrols Program

Scheduled patrols throughout the shire and towns have been expanded. Small towns are regularly patrolled including both scheduled patrols and response to complaint actions.

The table provides a breakdown of small town patrols during the quarter.

Small Towns Patrolled	Number of Patrols	Approximate Km travelled
Peak Hill	12	1270
Tullamore	5	950
Trundle	7	1000
Bogan Gate	7	570
Alectown	4	354
Cookamidgera	1	175
Gunningbland	1	240

Parking

The parking enforcement program is continuing. Available parking spaces in the Central Business District are randomly monitored. This monitoring confirms that the program is ensuring that parking turnover is occurring.

The table provides an overview of the patrols and Penalty Infringement Notices issued during the quarter.

Number of Patrols CBD & Disabled	Number of Patrols School Zones	Number of Penalty Infringement Notices issued	Number of Court Appeals
20	6	15	-



General Manager



Mayor

Overgrown Untidy Block Program

The table provides an overview of the complaints received during the quarter.

Location	Number of Complaints Received during quarter	Number of Inspections of Blocks (including re-inspection of previous complaints)	Number of Blocks Mown During quarter
Parkes	2	105	7
Peak Hill		30	1
Tullamore			
Trundle		15	3
Bogan Gate		6	
Alectown		4	1
Cookamidgera			
Gunningbland			

Council response to overgrown and untidy blocks has continued during the quarter with a large reduction in the complaints likely due to winter. Follow up inspections and correspondence with owners was continued in relation to blocks which had previous complaints.

Reports of rubbish illegally dumped has been consistent at approximately 3 reports per month.

Attachments

Nil.



General Manager



Mayor

13 DIRECTOR ENGINEERING SERVICES REPORT

13.1 (DES) Field and Infrastructure Naming Proposal - Parkes Hockey Incorporated

Executive Summary

Council have received a request to formally name and rename the synthetic hockey fields, the Hockey Centre, Turf2 Control Dugout and the new Grandstand within Cheney and McGlynn Park from Parkes Hockey Incorporated (PHI).

The completion of the construction for the second synthetic turf, affectionately known as Turf2, now completes the significant capital upgrades to the existing facilities to ensure that the town of Parkes and Parkes Hockey have arguably one of the best facilities within Country NSW.

Background Information

See Report.

Legislative or Policy Implications

Council is required to comply with the Geographical Names Board of NSW guidelines for the naming of fixtures within an existing locality already containing names.

Progressive Delivery Program Implications

The resolution in this report will primarily effect the Delivery Program Future Direction relating to: 6. *Enhance Recreation and Culture*

Predicted positive effect / opportunity for the Delivery Program: *Status Quo*

Predicted negative / challenge to the Delivery Program: *Negligible*

Quadruple Bottom Line



Economic ★★★★★



Social ★★★★★



Environmental ★★★★★



Civic Leadership ★★★★★

Budget & Financial Aspects

Nil.

General Manager

Mayor

Recommendation

1. That the renaming of the McGlynn Sporting Facility as proposed by Parkes Hockey Incorporated (PHI) be for the decision of Council.
2. That Council support the naming and renaming of new and existing fields along with the Infrastructure associated with the construction of Turf2 as requested by Parkes Hockey Incorporated

Report

Council have received a request to formally name and rename the synthetic hockey fields, the Hockey Centre, Turf2 Control Dugout and the new Grandstand within Cheney and McGlynn Park from Parkes Hockey Incorporated (PHI).

The completion of the construction for the second synthetic turf, affectionately known as Turf2, now completes the significant capital upgrades to the existing facilities to ensure that the town of Parkes and Parkes Hockey have arguably one of the best facilities within Country NSW.

The naming proposals as received by Parkes Hockey Incorporated are as follows:

- Rename the wider Hockey precinct within Cheney/McGlynn Park as the "Stephen Davies Hockey Centre"
- Rename the existing "Stephen Davies Field" (Turf1) to "Mariah Williams Field" at Cheney Park
- Name the new synthetic playing field (Turf2) "Ben Bishop Field" at McGlynn Park
- Name the new Centre Control Dugout (Turf2) "Kieran Deland Control" and,
- Name the northern grandstand to be constructed at the new synthetic field (Turf2) "Life Members Grandstand" at McGlynn Park

The above naming proposals have been supported and endorsed by PHI at a meeting held in December which included Life Members along with Executive Committee Representatives.

After reviewing the Commemorative Naming process as outlined by the Geographical Names Board which states:

- The Australian Guidelines talk of ascribing names of living persons 'only in very exceptional circumstances'. Therefore, the GNB strongly recommends that Local Councils do not prepare proposals to name features to honour living persons. Alternatives are to use commemorative plaques or naming a particular facility such as building or oval (field) after the person to be commemorated.

It should be noted that the field naming and infrastructure within existing facilities would generally be accepted; however the naming/renaming of the existing precinct after living persons would come under the scrutiny of the GNB.

The Stephen Davies Field lies within the existing boundaries of Cheney Park layout whereas the new synthetic playing field lies within the boundaries of McGlynn Park.



General Manager



Mayor

Attachments

1. Naming Proposal received by Parkes Hockey Incorporated
2. Fact and Data Sheet for Commemorative Naming as available from the GNB website
3. Map outlining the area for proposal



General Manager



Mayor



Parkes Hockey Inc
Po Box 469 Parkes NSW 2870
<http://www.parkeshockey.org.au>

Parkes Shire Council

**Re: Naming of Parkes Hockey Centre/Fields, Turf2 Central Control
Dugout & Northern Grandstand**

Dear Ben,

As per our recent discussions, Parkes Hockey Inc. (PHI) formally requests the naming and renaming of the synthetic hockey fields, hockey centre, Turf2 central control dugout and grandstand (northern) at Cheney and McGlynn Parks.

As Parkes Shire Council is aware, the Second International Synthetic Hockey Field and surrounding infrastructure will soon be completed. Same is the 'final piece of the puzzle' in the upgrade and expansion of our facilities/project over the last approx. 11 years. These hockey facilities in Parkes, once completed shortly, will provide Parkes Hockey with facilities second to none in our region and up with some of the best in Australia. Our pitches will be among the very best in the world.

The benefits of these wonderful facilities to PHI and Parkes are well known and documented previously. These facilities also provide a rare and unique opportunity to recognise some of our best people who have had significant achievements and made notable contributions to Parkes Hockey and subsequently the wider Parkes Shire. Their contributions have notably assisted in getting Parkes Hockey to where it is today over our wonderful 80 plus year history. PHI is most grateful for the wide

General Manager

Mayor

ranging support which will culminate in the soon to be completed facilities in line with PHI's long term plans and Council's Cheney McGlynn Parks Master Plan which now see us very well positioned for decades to come.

Proposal

The naming/re-naming proposal from PHI is as follows:

1. Name the wider hockey precinct within Cheney/McGlynn Parks as the "Stephen Davies Hockey Centre"
2. Rename the existing "Stephen Davies Field" (Turf1) "Mariah Williams Field" at Cheney Park
3. Name the new synthetic field (Turf2) "Ben Bishop Field" at McGlynn Park.
4. Name the new Centre Control Dugout (Turf2) "Kieran Deland Control"
5. Name the northern most of the two new grandstands to be constructed at the new Synthetic field (Turf2) on McGlynn Park the "Life Members Grandstand"

The above named persons and Life Members are of course very well known and regarded in the Parkes Shire and wider hockey community. In the case of our four individual honourees, they are of course well known and regarded both nationally and internationally as well. All of our proposed honourees are well known for their magnificent achievements and contributions to hockey and subsequently the wider Parkes Shire. PHI believes the above proposals fittingly recognises both their achievements and contributions to Parkes Hockey and our Shire.

Importantly, we also feel the proposal and individuals concerned wonderfully reflect and represent the wider cumulative efforts and achievements of PHI and its entire membership base more generally past and present given we have been able to produce the type of hard working, well regarded and extremely successful individuals proposed as honourees here-in. We feel this is further evidenced by the fact that the proposed honourees have made contributions and achievements across all the key disciplines necessary for hockey to exist and function being players, coaches, umpires and administrators. It is worth noting PHI is planning to have a Gala Day (in say September/October 2016) to officially celebrate not only the completion/opening of the last of our facilities under the Cheney McGlynn Parks Master Plan, but more-over to celebrate the wonderful 80 year plus history and achievements of Parkes



General Manager



Mayor

Hockey. Accordingly, the diversity of the roles and achievements of the proposed honourees fits very well with the theme of this day.

Brief Summary of Proposed Honourees

Stephen Davies

Kookaburras rep – 274 matches/140 goals, triple Olympian (Silver & Dual Bronze Medallist) & Hockeyroos Assistant Coach past 6 years approx. (including 2012 London Olympics & 2016 Rio Olympics)

Ben Bishop

Kookaburras rep – 20 matches, Assistant Coach Kookaburras (Gold Medals last World Cup & Commonwealth Games plus upcoming Rio Olympics), current Head Coach Hockey Australia's Junior Program (including Coach Men's U/21 Junior World Cup in India Dec 2016), Head Coach ACT Academy of Sport & National Training Centre

Mariah Williams

Hockeyroos Rep – Dynamic midfielder last 3 years, 43 matches and counting – 5 goals. World League finalist 2015 & Rio Olympics bound 2016 (subject to injury free & final team announcement 2/6/16).

Keiran Deland

Parkes' only International Hockey Referee. Keiran has had a distinguished career as an umpire officiating at a long list of major local, regional, national & international matches. A player of note himself as well as a Parkes & NSW Junior rep.

Current Life Members

See list below. All 14 of our living Life Members have had long and distinguished careers on and off the field and as key administrators and workers over more than seven decades. The naming of the Turf2 northern grandstand the 'Life Members Stand' will of course also honour our Life Members who have passed. We intend to mount a board inside the grandstand listing all living and past Life Members.



General Manager



Mayor

Process

Being mindful of the importance of naming key facilities within the Parkes Shire, PHI has undertaken a robust process over the last 8 months approximately to arrive at our proposal.

We made inquiries with Parkes Shire Council in November 2015 about guidelines around naming of facilities to hopefully avoid any non-compliant proposals arising from our efforts. We enlisted Councillor Michael Greenwood to assist us in this regard and to also help us determine a suitable process to deal with the naming of facilities.

The PHI Turf Committee then conducted a meeting in December 2015 with our Life Members, Councillor Michael Greenwood, PHI Turf Committee reps Dusty Powter (Chairman) & Wayne Powter (Finance Director) and PHI President Graeme Thompson to discuss the naming of the facilities ie. which facilities to name and who to name them after and our wider planned Gala Opening Day. PHI believed our Life Members should be consulted first and be heavily involved in this matter given their extensive background, experience and knowledge of PHI's history. Our Life Members were given detailed briefings weeks before the meeting as well to ensure they had considerable time to consider/prepare for same prior to the meeting.

The meeting with our Life Members resulted in a unanimous motion/proposal from them to be put forward to the PHI Executive for discussion and consideration by them in December 2015. This was in turn then put out to all PHI members via the normal monthly meetings early in 2016 for further consideration and discussion. Through these PHI meetings, the Life Member proposals as well as other ideas and submissions were also be considered and discussed. These meetings resulted in very strong support and endorsement of the Life Members proposal and the passing of a further motion by PHI in favour of same. Accordingly, PHI via the PHI Turf Committee, resolved to to now formally submit the naming proposal here-in to Parkes Shire Council.

Naming Proposal Support

- PHI's Life Members (living):
Bob Aitken, John Davies, Tim Keith, Betsy Johnstone, Noel Johnstone, Judy Johnstone, Bruce Powter, Tony Hendry, Judy Barter, Jeff Page, Fran Dixon, Gary Miller, Barbara Osborne, Kerrie Nutley.



General Manager



Mayor

- The above process and the PHI Membership which has over 650 members at present.

We hope the above proposal meets with your approval and will be adopted in due course. We look forward to your response at the earliest opportunity to assist with planning for our Gala Day/Opening. If you require any further information please do not hesitate contact us.

Regards,
Dusty Powter
Chairman - Turf Committee
Parkes Hockey Incorporated

Note: At the time of writing, it is unclear as to whether all the facilities in our proposal require formal approval via the naming process/board. Please advise accordingly should this be the case.



General Manager



Mayor



www.gnb.nsw.gov.au

FACT SHEET

ISSN 2201-8514

December 2015

Commemorative naming

The Geographical Names Board of New South Wales (GNB) has the role of assigning names to places and natural features. The GNB's guidelines and procedures are aimed at ensuring community input, giving all interested parties a say in a naming decision and minimising duplication of names.

The end result is a clear community identification of what name applies to which place or feature and to enable clear communication in times of emergency, for delivery of services and, in many cases, as a reminder of our history.

The GNB seeks to recognise outstanding achievement in the community by commemoratively naming relevant geographical features. Acts of bravery, community service and exceptional accomplishment by both individuals and groups are grounds for this recognition.

The GNB has bestowed honours of this nature on many individuals and groups. Returned service men and women, famous sporting identities, educators, industry leaders, former elected civic officials, famous Aboriginals, community leaders and everyday Australians have all been commemorated in this fashion.

The most vexing naming decisions arise when features are named after people, especially those still living. The GNB's experience is that proposals of this kind invariably lead to division in the community.

Most jurisdictions around the world prohibit the use of names of living persons and apply severe restrictions to the use of the name of any deceased person. For example, the United States Board on Geographic Names 'will not consider names that commemorate or may be construed to commemorate living persons'.

The Australian guidelines talk of ascribing names of living persons 'only in very exceptional circumstances'. These guidelines were born from long experience.

Therefore, the GNB strongly recommends that local councils do not prepare proposals to name features to honour living persons. Alternatives are to use commemorative plaques or naming a particular community facility such as a building or oval after the person to be commemorated.

The GNB's primary directive is to give precedence in using names of Aboriginal origin associated with the feature or a name with an historical background in the area of the feature. Local councils are encouraged to use these long standing practices wherever possible.

In all naming proposals, local councils are encouraged to undertake consultation with the community prior to submitting a proposal to the GNB. This is no different to existing participative procedures adopted by councils on a wide range of issues aimed at achieving an equitable solution brokered by the local council for the benefit of the community.

Completing the Commemorative Naming form

Email or post the completed form along with any supporting documentation to

The Secretary
Geographical Names Board
PO Box 143
Bathurst NSW 2795

T: 1800 025 700
T: +61 2 6332 8214
E: gnb@lpi.nsw.gov.au
www.gnb.nsw.gov.au

General Manager

Mayor



Greg Morrissey Field

- Denotes Field names within Precinct

McGlynn Park

- Denotes Precinct Name

General Manager

Mayor

14 DIRECTOR INFRASTRUCTURE REPORT

14.1 (DI) PAC Park Revegetation and Rehabilitation Project

Executive Summary

Beginning in March 2016, PSC has been working to rehabilitate and revegetate PAC Park and the waterway which runs through the park. Large scale dredging and earth works were completed to remove a large build-up of sediments, pollutants and organic material (invasive plants) and reshape the banks of the waterway to widen and channel and create hydrological complexity within the waterway (mudflats, open water, deep pools).

Community engagement has been a large focus of this project, with many volunteer groups engaged in revegetation activities on site resulting in a large amount of positive media coverage of the project.

While the majority of works has been completed on site, works will continue throughout the remainder of 2016 with further revegetation activities planned and the installation of a trash rack to capture gross pollutants.

PSC has entered this project into The Blue Star Sustainability Awards (Keep NSW Beautiful) and the Green Globe Awards (NSW Office of Environment and Heritage), and this project has been included in PSCs entry into the 2016 Bluet Awards.

Background Information

Named after the Parkes Advancement Corporation, PAC Park is one of the largest recreation areas within Parkes and contains a waterway which carries the large majority of Parkes' stormwater into Goobang Creek. Additionally, backwash water from the WTP is discharged into the waterway daily.

Large sediment loads from stormwater and backwash enter the waterway and accumulate upstream of the weir near East Street. These sediment slugs provided the perfect environment for invasive species to colonise, which choked the waterway and caused localised flooding in the reserve.

This project was identified in order to dredge the waterway to remove excess sediments, opening up the waterway to increase capacity and ameliorate potential flooding risks. Associated earthworks were undertaken in order to increase the capacity of the waterway and the 'dam' upstream of the weir near East Street. These earthworks also created hydrological complexity within the waterway, providing a variety of habitats for native flora and fauna while improving and creating a more interesting natural feature within the park.

Over 15,000 plants will be planted in and adjacent to the waterway to provide native habitat, improve water quality flowing downstream and increase public amenity of the area. Over 10,000 plants have been planted to date.



General Manager



Mayor

All revegetation activities have been completed by volunteer labour. PSC partnered with Central West Lachlan Landcare to undertake two community planting days, and also partnered with Northparkes Mines to also undertake two planting days through their Volunteer Leave Program. Furthermore Currajong Disability Services undertake weekly activities on site, as do a group of students from Parkes High School as part of the Boys Strategy Program (weather permitting). House with No Steps (Lachlan Branch) have undertaken numerous activities on site, and a group of students from Parkes Christian School also took part in revegetation activities. These activities have resulted in positive media coverage of PSC and the project and have allowed the wider community to keep up to date with the progress of this project.

PSC is currently organising a volunteer day with John Holland on site, further increasing community engagement in this project and helping JH fulfil their community engagement requirements while in town undertaking works on the new WTP and STP projects.

PSC has applied for a grant to create a Masterplan for PAC Park that will inform further improvement works within the reserve to continue the improvements that this current project has delivered.

Legislative or Policy Implications

Nil

Progressive Delivery Program Implications

The resolution in this report will primarily effect the Delivery Program Future Direction relating to: *7. Care for the environment in a Changing Climate*

Predicted positive effect / opportunity for the Delivery Program: *Excellent*

Predicted negative / challenge to the Delivery Program: *Negligible*

Quadruple Bottom Line



Economic ★★★★★



Environmental ★★★★★



Social ★★★★★



Civic Leadership ★★★★★

Budget & Financial Aspects

Funds to undertake this project were provided through three grants: Public Reserves Management Fund Program (\$50,000), Building Resilience to Climate Change (\$60,000) and Central West LLS (\$8,000). In kind support to the total of \$90,000 was provided by PSC. All revegetation activities have been undertaken by community and business volunteer labour.

Recommendation

1. That the information in this report be noted by Council

General Manager

Mayor

Attachments

1. Various Photos of the project



General Manager



Mayor



A handwritten signature in black ink, appearing to be 'L. Gray'.

General Manager

A handwritten signature in black ink, appearing to be 'Ken Keith'.

Mayor



A handwritten signature in black ink, appearing to read 'L. Gray'.

General Manager

A handwritten signature in black ink, appearing to read 'Ken Keith'.

Mayor



General Manager

Mayor

14.2 (DI) Small Aquatic Area at Peak Hill Bogan Weir

Executive Summary

Parkes Shire Council has received further correspondence from Peak Hill Community Consultative Committee (PHCCC) regarding the removal of dead tree stumps from the Bogan River weir pool at Bogan Weir. PHCCC wish to make the area more tourist-friendly and encourage passive recreation at the picnic area and within the weir pool.

PHCCC recently wrote to Department of Primary Industries (Lands) (DPI) about this request, as the land on which works would occur is Crown Land/Waterway and DPI Lands would need to grant Land Owners Consent to undertake the works. DPI Lands have indicated that a request such as this would need to come from the authorised land manager, which in this case is Parkes Shire Council (Peak Hill Water Supply Reserve Trust).

Furthermore removing the stumps from the river may also require planning consent and collaboration with affected parties including freehold neighbours, Office of Water, DPI Fisheries, Crown Land account holders (Central West LLS - TSR) and any involved land claimants.

Background Information

Parkes Shire Council has been working with PHCCC regarding this issue for close to ten years.

PHCCC stress that rather than a complete removal of stumps, they wish to "reduce the height of 12/15 stumps adjacent to the picnic area," effectively retaining the root balls of the stumps in the weir pool. Reference is continually made to 'large woody debris' and the 'removal of stumps' in correspondence from DPI Fisheries and Lands, which PHCCC state they are not requesting to do. DPI have stated that terminology is largely irrelevant, and the removal of 'wood' from the waterway is what is proposed.

DPI Fisheries object to the proposed works as they believe the works would constitute the removal of fish habitat from the Bogan River which is mapped as 'Key Fish Habitat' within NSW. DPI does not support the removal of wood from waterways where it cannot be demonstrated that there is a significant public benefit i.e. immediate public health issue. See attached letter from DPI Fisheries dated 3 March 2007 which outlines their position on the issue which, while details of other NSW Government Departments in the letter have since changed, still stands.

Essentially DPI Fisheries would need to consent fully to the proposed works which, given the current state of the request, they have indicated they most probably would not as proposals such as these are contrary to State Government policy.

DPI Fisheries and DPI Lands, who would need to grant Land Owners Consent, work closely in these matters i.e. DPI Lands will not grant Land Owners Consent to undertake the works while DPI Fisheries remains opposed to the proposed works.



General Manager



Mayor

Legislative or Policy Implications

DPI Fisheries are opposing the proposed works under the *Fisheries Management Act 1994* which also regulates the permit PSC would need to obtain to undertake proposed works, and DPI Lands are acting under the *Crown Lands Act 1989*.

Progressive Delivery Program Implications

The resolution in this report will primarily effect the Delivery Program Future Direction relating to: 3. *Promote, Support and Grow our Communities*

Predicted positive effect / opportunity for the Delivery Program: *Good*

Predicted negative / challenge to the Delivery Program: *Minor*

Quadruple Bottom Line



Economic ★★☆☆☆



Environmental ★☆☆☆☆



Social ★★★★★



Civic Leadership ★★☆☆☆

Budget & Financial Aspects

There is a cost associated with applying for relevant permits and, if ultimately successful, with undertaking the proposed works. This could be in the vicinity of \$10,000.00

Recommendation

1. That the project be fully scoped and insurance ramifications be checked before any commitment from Council.

Attachments

1. Letter from Jill Byrne to PSC dated 15 June 2016 on behalf of the PHCCC
2. Letter from DPI Lands to PHCCC dated 18 May 2016
3. Letter from DPI Fisheries to PSC dated 3 March 2007 outlining their position on the issue, which still stands.

General Manager

Mayor

15th June 2016

Dear Michael

Re: Small Aquatic Area at the
Peaks Hill Bogan Weir Picnic Area.

Thanks you so much for your 'phone call.

I'm happy to forward the attached recent correspondence from Department of Primary Industries -

The cover letter doesn't actually relate to our request - 'reduce height of 12/15 stumps adjacent to the picnic area... It is a complete 'over hill' in my opinion.

I wish Andrew fee well BUT - who will help our cause now?

Your continuing interest and help is very greatly appreciated, Michael.

What an outrageous condemnation. Such a simple project which would yield so much for Peaks Hill, tourism, and enjoyment for so many locals and campers. It is quite unbelievable that the Parkes Council hasn't carried out the very small and inexpensive project previously. Everyone would be so impressed and appreciative.

Thanks you, again, Michael

Jill Byrne

For Peaks Hill Community Consultative
Committee.

21/6 DW1098616



General Manager



Mayor



Department of
Primary Industries
Lands

File - 15/04450

Beverley Elliott - President
Peak Hill Community Consultative Committee
PO Box 110
Peak Hill NSW 2869

18 May 2016

Re: Request to clear stumps from The Bogan River weir pool at Peak Hill

Dear Beverley,

I refer to your mail correspondence dated 15 May 2015 requesting permission to remove stumps from the Bogan River at Peak Hill, and apologise for the time elapsed since your original correspondence.

Requests for owners consents to undertake works, *should* come from the authorised land manager, which in this case is the Peak Hill Water Supply Reserve Trust, i.e. Parkes Shire Council.

Removing the stumps from the river may also require planning consent and collaboration with affected parties including freehold neighbours, Office of Water, DPI Fisheries, Crown Land account holders and any involved land claimants.

For your information I have attached a copy of the correct form for lodging a Land Owners Consent Application that should be lodged by the authorised Land Manager - Peak Hill Water Supply Reserve Trust, i.e. Parkes Shire Council. Additional electronic copies can be sourced from the Department's web site at www.crownland.nsw.gov.au under the forms tab.

Please note that lodgement of an application does not guarantee that the application would be approved.

Should you require any further information regarding this statement I may be contacted directly at the Orange DPI Lands Office on (02) 6391 4317 or by email at steve.pearson@crownland.nsw.gov.au

Yours faithfully

Steve Pearson
Senior NRM Officer, Orange

Corner of Anson and Kite Streets, Orange, NSW 2650
PO Box 2185, Dangar, NSW 2309
Tel: 1300 886 235 Visit: www.crownland.nsw.gov.au

A handwritten signature in blue ink, appearing to read 'Ken', written over a horizontal line.

General Manager

A handwritten signature in blue ink, appearing to read 'Ken Keith', written over a horizontal line.

Mayor



NSW DEPARTMENT OF
PRIMARY INDUSTRIES

Now incorporating NSW Fisheries
ABN 51 734 724 190-002

3rd March, 2007
ref: PC07_002

Peter Sullivan
Natural Resources Manager
Parkes Shire Council
PO Box 337
PARKES NSW 2870

Dear Peter

Re: Removal of Large Woody Debris (snags) from Peak Hill weir pool, Bogan River.

Thank you for your phone communication seeking clarification on the above issue. As explained in my previous correspondence (PC07_001) to Parkes Shire Council, the Department of Primary Industries (DPI) does not support the removal of Large Woody Debris (LWD) where it cannot be demonstrated there is a significant public benefit, i.e. immediate public health issue.

The Peak Hill weir pool represents significant aquatic habitat in times of drought by providing a refuge for native fish. Snags are a very important component to the aquatic ecology of the Bogan River and their removal represents a **Key Threatening Process**. The following are DPI Fisheries general policies on snag management.

- a) *DPI Fisheries supports the retention of snags within streams to the greatest extent possible and will not agree to snag management proposals which do not demonstrate a significant public benefit. In particular, snag removal for purely aesthetic purposes is not supported.*
- b) *DPI Fisheries will not agree to snag management proposals aimed at improving or enhancing navigability of streams for individuals. The department may, however, agree to proposals which aim to maintain navigability in those areas where there is a long history of boating use, providing the habitat of a threatened species will not be adversely affected.*
- c) *DPI Fisheries will not agree to snag management proposals aimed at improving or enhancing the hydraulic capacity of streams.*
- d) *DPI Fisheries supports snag management programs which are part of a larger strategy to rehabilitate and stabilise degraded streams, providing the program attempts to minimise the level of disturbance. In particular, the department supports proposals which aim to remove willows or other exotic trees from the watercourse, and replace them with native vegetation.*
- e) *DPI Fisheries will adopt a more conservative approach to snag management proposals in areas which are habitats for threatened fish.*

For a proposal such as this, proponents will need to assess the impact that removal of LWD will have on threatened aquatic species that inhabit the Bogan River. A **7 Part Test or Assessment of Significance** will be required to determine whether the proposal is likely to

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37 Carrington Avenue, DUBBO, 2830

www.dpi.nsw.gov.au
Tel: 02 6881 1279
Fax 02 6881 1265

General Manager

Mayor



NSW DEPARTMENT OF
PRIMARY INDUSTRIES

Now incorporating NSW Fisheries
ABN 51 734 124 190-002

significantly affect threatened species, populations or ecological communities, or their habitats within the Bogan River. Making determinations requires technical expertise and knowledge of species and their habitats. Those undertaking the Assessment of Significance need to have sufficient knowledge and experience to do so.

Under s.220ZD of the *Fisheries Management Act 1994* (FM Act), it is offence to *do anything that causes damage to any habitat of a threatened species, population or ecological community if a person knows that the area concerned is habitat of that kind*. The Bogan River is known habitat to the following threatened species listed under the FM Act:

- silver perch *Bidyanus bidyanus* – schedule 5 FM Act
- olive perchlet *Ambassis agassizii* – schedule 4 FM Act
- river snail *Notopala sublineata* – schedule 4 FM Act
- Aquatic ecological community in the natural drainage system of the lowland catchment of the Darling River (includes the Bogan River)

In addition, the Department of Natural Resources (DNR) should be consulted to ascertain whether a 3A permit under the *Rivers and Foreshores Improvement Act 1948* (RF&I) is required for the removal of material from "Protected Waters". If the snag removal involves the removal of any bed material from the river, the proponent will require a Part 7 permit under the *Fisheries Management Act 1994* (FM Act).

To summarise, proposals such as these are contrary to State Government policy. They are also at odds with what DPI, CMAs and several Councils within NSW are trying to achieve with rehabilitation projects that involve re-snagging rivers and streams to improve aquatic habitat for native freshwater fish.

I am happy for Parkes Shire Council to relay this information on so that proponents understand their legislative responsibilities and are familiar with State Government policy and the current thinking on snag removal. Should you require any further information please contact myself on (02) 6881 1279 or 0427 107883.

Stephen Clipperton

Conservation Manager
Aquatic Habitat Protection Unit

FISHERIES MANAGEMENT DIVISION
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General Manager

Mayor

15 CONSIDERATION OF COMMITTEE MINUTES

16 QUESTIONS AND MATTERS OF URGENCY

17 CONSIDERATION OF CONFIDENTIAL BUSINESS ITEMS

17.1 (GM) Parkes and District Historical Society's Association with Council

Prepared By: General Manager

Reason for Confidentiality

This report is **CONFIDENTIAL** in accordance with Section 10A(2)(f) of the Local Government Act 1993 and Council's Code of Meeting Practice, which permits the meeting to be closed to the public for business relating to the following: -

- (f) matters affecting the security of the council, councillors, council staff or council property

Executive Summary

The Henry Parkes Centre (HPC) Management Committee was established in an effort to unify the occupants of the Henry Parkes Centre and ensure the customer experience was consistent and optimised.

Despite the best efforts of many of the groups, harmony has not been established and as a consequence Council has been unable to manage the customer experience holistically through the site as originally envisaged.

Council has persevered to make this arrangement a success however, a different approach closer aligned to the wishes of the current occupants is now proposed.



General Manager



Mayor

Background Information

A summary of the situation at the Henry Parkes centre up until 2006 is included as an attachment to this report. It was prepared for a previous meeting of the Museum Committee.

By 2007 Council and the Parkes Shire Tourism Board had recommended the commencement of design of further stages of the Henry Parkes Complex, including relocation of the Visitors Information Centre, the Moat House Cottage and accommodation for the Parkes Antique Motor Club. The process was made difficult by the Society and necessitated a new Licence Agreement. An impasse on the Agreement resulted in Council advising the Society that the previous Licence would not be renewed.

An integrated Master Plan was adopted by Council in September 2008 and the schedule of works for extensions and the Moat House Cottage adopted in September 2009. After a prolonged period the Society signed a new Licence Agreement in 2010. The Society was largely disruptive to the overall building process but the building works were completed in 2011.

Due to continued failures by the Society to adhere to the requirements of the new Licence, notice was given in accordance with the Licence conditions that Council would terminate the agreement on 5 October 2013. The Society has been permitted month to month occupancy of the area since that time. Whilst not required to do so the Society continues to pay approx \$3,000 per annum which was a requirement under the old Licence.

The Management Committee which was a requirement of the Licence, was disbanded and replaced as a Section 355 Committee of Council in July 2014.

Legislative or Policy Implications

Council has persisted in an effort to align the Parkes & District Historical Society (PDHS) operations with contemporary expectations however, this has largely been unsuccessful. It is now proposed to facilitate their autonomous operation separate from Council.

Progressive Delivery Program Implications

The resolution in this report will primarily effect the Delivery Program Future Direction relating to: *6. Enhance Recreation and Culture*

Predicted positive effect / opportunity for the Delivery Program: *Status Quo*

The PDHS have largely operated autonomously, despite councils best efforts to facilitate better customer experience, so the adoption of the recommendation below is unlikely to change the current status.

Predicted negative / challenge to the Delivery Program: *Minor*

As above, the recommendation largely formalises the PDHS current actions of operating autonomously.



General Manager



Mayor

Quadruple Bottom Line



Economic ★★☆☆☆



Environmental ★★☆☆☆



Social ★★☆☆☆



*Civic
Leadership* ★★☆☆☆

If the PDHS was auspiced by or a committee of Council there would be a role to intervene, however, as the Society is a community group this avenue is not available to Council.

Budget & Financial Aspects

Since the PDHS moved into the current building in 2011 a proportion of admission fees has been distributed to them. The history of payments is tabled below.

Payments - Parkes and District Historical Society

2011/2012	\$21,064.46
2012/2013	\$15,204.34
2013/2014	\$19,063.72
2014/2015	\$19,058.36
2015/2016	\$17,875.45

Total	\$92,266.34
-------	-------------

Recommendation

1. That the course of action contained in the Report be adopted.

General Manager

Mayor

Report

Despite considerable efforts by our staff to engage with the Parkes and District Historical Society (PDHS) during the recent Masterplanning process, both Council and Councillors have received a number of letters from the PDHS in relation to their dissatisfaction with the recent Masterplanning process. These letters are but the latest of a long history of the expressed discontent of the PDHS's participation with Council.

I believe this discontent/frustration is shared by other stakeholders at the Henry Parkes Centre (HPC) with respect to the PDHS, which was most recently revealed at the last meeting of the HPC Committee, where I am advised some explicit conversation about the PDHS lack of participation, negativity and recalcitrance to change took place.

Council has involved a number of experts over the years to assist the PDHS develop their exhibitions at considerable cost. There is general consensus that significant opportunities exist to contemporise the Pioneer Park and the associated Henry Parks Museum however, the PDHS recalcitrance to accept professional advice or change is palpable. For example, considerable investment was made by Council with one of the best exhibition design companies in Australia (Convergence Design) to help contemporise the exhibition, but despite their best endeavours almost all their recommendations were immediately dismissed by the Society and the exhibition remains largely unchanged. Similarly, the most recent Masterplanning exercise has also been almost wholly rejected.

Given Council's persistence to engender change, with little result, it is a reasonable assumption that change will not occur with the PDHS while the present Executive is in office, as they are (understandably) entirely happy with the way they currently run the Society.

As shown above the proportional share of admission fees paid to the PDHS since 2011 is in excess of \$70,000. There is little outwards evidence of this money being reinvested into the collection or exhibition of the collection.

Other issues have also been raised with Council over time. These include members advising of their unfair treatment by the Society, allegations of items being sold without advice or approval, secrecy around meeting practices, no available archive list or collections policy, etc. It is not Council's role to investigate these matters as the Society has a right to operate in its own right however, while ever they are seen to be associated with Council there is an expectation that Council has a power to investigate and correct any adverse issues.

Staff at the HPC are also subjected on a regular basis to complaints about the operation of the PDHS. Numerous complaints have been documented, and provided via the HPC Management Committee however, there is no mechanism to ensure corrective actions are taken.

It is also possible that safety issues exist at the Museum and Pioneer Park. While the PDHS advise us regularly that they are active risk managers, we have no real evidence that systematic evaluations of risks are in fact occurring or mitigating measures implemented.

Clearly the PDHS have a view which is entirely different to that expressed above. For example, the following is excerpted from the PDHS response to the HPC Masterplan;



General Manager



Mayor

To conclude this long answer to this Masterplan . The Historical Society is tired of these many Plans at which we are the only losers.

1. We lost our two valuable assets for a pipe dream.
2. We lost our beautiful Museum.
3. We have lost our independence.
4. . Our own Income
5. We have put up with some ignorant and stand over Staff Members who make rules and regulations about our Collections without consultation.
6. Now we find our very valuable Antique Machinery site is to be destroyed
7. . We have not been given the costing of this Masterplan so again we and all the Ratepayers are expected to agree to this plan.
8. What is our Future on this site.????
9. 43 years of hard work. Thousands of dollars.
and time donated by the Historical Society Members, Our very valuable collections , the Estates 5 of them that in our care and the \$2,000,000 assets we have in our Machinery Area all in jeopardy for another Masterplan.

The views of the PDHS and Council are vastly different. The PDHS have been derogatory to staff, to Councillors and to community representatives on the HPC Committee. There is in my opinion, no likelihood of agreement on a combined management approach in the immediate future.

I believe the current situation should not be permitted to persist, as it is neither satisfactory for Council, staff or the PDHS.

Recommended Course of Action

It is recommended that Council take a step back from our attempts to unite all the stakeholders at the HPC, and disaggregate the PDHS from the HPC Collective, generally in accordance with the following steps.

- 1) That the PDHS be advised that (see their points 3 & 4 above) they be permitted to operate their Society independently of Council and the HPC Management Committee.
- 2) That the door between the Henry Parkes Museum and the Car Museum be locked and signed as closed.
- 3) That a commercial lease (or most appropriate legal instrument) be offered to the PDHS at a rent of \$4000 (ex GST) per annum indexed at CPI, say for a two (2) year period initially. As this would be a highly subsidised rent (commercial rental is estimated to be in the vicinity of \$30,000pa) a "Financial Assistance Agreement" would need to be executed.
- 4) Council would need to be noted on the Society's insurance and Council would be explicitly disassociated from the Pioneer Park.
- 5) The lease would exclude areas of common ground (i.e. road) and possible expansion areas, such as to allow expansion of the motor museum or implementation of the Master plan (on areas outside the leased area).
- 6) All promotion of the PDHS would be removed from the HPC promotional material.
- 7) HPC Committee meetings would no longer include the Society and would therefore be disbanded in favour of direct discussion with the stakeholders.



General Manager



Mayor

The effect of the above actions would avoid any immediate need to re-accommodate the PDHS, possibly at a large cost. The recommendation would also put into hiatus the HPC collaborative customer experience, which has always been the aspiration of Council.

Further work is however being done on the visitor experience, with the development of a Destination Management Plan (DMP - similar to the former tourism plans). A component of the DMP will be an analysis of the investment value to the visitor economy by rolling out the various components of the HPC Masterplan.

The HPC Masterplan is also submitted to the Ordinary Meeting of Council for adoption. The adoption of the Plan would not affect the recommendations contained in this report as the Plan is a longer term instrument and may one day be able to reference the PDHS should attitudes or structure change. Other elements of the Masterplan such as improvements to the Museum and accommodation of future exhibits can still occur subject to budget and other resources.

Subject to the agreement of Council with a course of action it is proposed that the Mayor and General Manager immediately convene a meeting with the PDHS to advise of the resolution of Council and that the resolution be actioned as quick as practicable.

Attachments

1. Briefing paper for meeting with Museum Committee 09 October 2016



General Manager



Mayor

Parkes & District Historical Society Inc

Briefing Paper for Meeting with Museum Committee 9 October 2007

Background

The Parkes & District Historical Society (PDHS) aims to conserve and preserve the history of the Parkes area for future generations through the display and care of its collections.

The first Museum was opened by the PDHS in 1967, and the business has operated continuously since that time. The successful operation of the Museums as a business has enabled the PDHS to be financially and operationally independent over this time, and includes the purchase, loan negotiations and repayments that allowed the purchase of the two Museum properties by the PDHS.

The PDHS had long sought a way to amalgamate the two Parkes Museums at one site, under one entry fee, and one management structure.

In making the agreement with Parkes Shire Council, the PDHS took up the offer of Parkes Shire Council to work together with the PDHS to bring this vision to fruition, with the PDHS making a significant contribution to the project through donation of the two museum sites in their ownership.

In 1999, the PDHS signed over their ownership of the land and condemned building that was the Henry Parkes Museum in Clarinda Street, Parkes, and two acres of land at 72-78 Peak Hill Road, Parkes (the site of the Pioneer Park Antique Machinery Museum) to Parkes Shire Council, on the proviso that Council would construct a new Museum on the Pioneer Park site for the display of the collections owned by the Parkes & District Historical Society. This agreement was recorded in the form of a letter to PDHS from Council, which was signed by Mr Brian Matthews.

The five acres of land behind the Newell Highway frontage, which continues to house the machinery collection was public land that was gazetted specifically for Museum use.

In September 2005 a license to occupy the new building was signed by the PDHS, and in September 2006, PDHS moved into the new building, and continues to develop displays of historical items relevant to the history and heritage of the Parkes area.

Meetings and negotiations have been held with the representatives of Convergence Design, under the employ of Parkes Shire Council, initially to develop the opening display for the new Museum, and more recently to discuss the management plan and changes to the original Museum concept, such as moving the Tourist Centre to the area currently occupied by the PDHS, additions to the building to house the Car Club display, and possible alterations to provide alternate gallery space and workrooms for the PDHS.



General Manager



Mayor

17.2 (DES) Provision of Learn to Swim at Parkes Pool

Prepared By: Director Engineering Services

Reason for Confidentiality

This report is **CONFIDENTIAL** in accordance with Section 10A(2)(d)(i) of the Local Government Act 1993 and Council's Code of Meeting Practice, which permits the meeting to be closed to the public for business relating to the following: -

- (d) commercial information of a confidential nature that would if disclosed:
 - (i) prejudice the commercial position of the person who supplied it.

Executive Summary

The following report considers the merit and commerciality of Council providing "Learn to Swim" Services.

Background Information

See report

Legislative or Policy Implications

Nil

Progressive Delivery Program Implications

The resolution in this report will primarily effect the Delivery Program Future Direction relating to: 2. *Improve Health and Well Being*
6 *Enhance Recreation and Culture*

Predicted positive effect / opportunity for the Delivery Program: *Excellent*

The provision of an accessible and reputable AustSwim Learn to Swim program to the community will improve health, wellbeing and safety which in turn will enhance the recreational abilities of participants.

Predicted negative / challenge to the Delivery Program: *Minor*

Some private swimming teachers within the community may not appreciate competition.



General Manager



Mayor

Quadruple Bottom Line



Economic ★★★★★



Environmental ★★★★★



Social ★★★★★



*Civic
Leadership* ★★★★★

The delivery of an accessible and reputable Learn to Swim Program provided at a reasonable price will improve the bottom line of the Parkes Pool, demonstrate Council's social and civic leadership and not change the operation of the facility's impact on the environment

Budget & Financial Aspects

Based on current numbers, 315 students per term equates to \$31,500. Term 4 2016 and Term 1 2017 would bring an income of \$63,000.

Three weeks of Intensive Learn to Swim with an estimated 100 students each day each week equates to \$5,000 per week, which is an income of an additional \$15,000.

Expenditure would be AustSwim teacher wages and minor set up expenses of swimming platform in the pool (2 x \$780 each), swimming aids and water toys.

Based on current casual wage figures, the expenditure for both the Intensive Learn to Swim Program and the 2 terms of would equate to \$30,744.

This could equate to potential revenue of \$45,696 per season on current numbers.

The financial follow-on from the provision of learn to swim would be increased admissions and cafe sales of food and swimming merchandise (goggles, swim nappies etc).

Recommendation

1. That Council support the Learn to Swim proposal for the 16/17 swimming season to be provided under Council's auspice.
2. That Council support the continuation of the NSW Sport and Rec Learn to Swim Program and the current School base programs.

General Manager

Mayor

Report

A recent survey of the community to gauge support for major infrastructure projects has returned a high percentage of support for an Indoor Pool at Parkes in the future.

Council engaged SGL as a professional consultancy service towards the end of 2015 to complete a Feasibility Study including concept plans, business model, and capital and operating expenses. One source of revenue identified within these proposals is for the provision of Learn to Swim is a major component.

As part of the Indoor Pool Feasibility Project, Council have been advised by numerous aquatic facilities and consultants that an income stream to assist off-set the cost of running an aquatic centre is the provision a Learn to Swim Service.

Following the recent survey of the community 68% were supportive to very supportive for the provision of an Indoor Heated Pool.

To meet the current and future demands of the community and to prepare for a possible future indoor facility, it is proposed for Council to run a Learn to Swim Program similar to the profitable Program offered by Orange City Council's Aquatic Centre.

A recent audit undertaken by "CountPlus National Audits" recommends to increase revenue at the Parkes Pool by providing the Learn to swim program.

Council officers have researched the Orange Aquatic Centre operations and the services provided by local Learn to Swim Schools.

The combination of two (2) swim schools in Parkes equates to approximately 300 students. The local swim schools also have waiting lists as they cannot meet the demand of the community, therefore the potential to hold more lessons will be available at Councils discretion due to the current time constraints placed on the learn to swim instructors not allowing additional programs.

A proposal has been supported by two (2) swim schools for Council as an AustSwim Learn to Swim provider so that more children and community members (including disabled and adults) have the ability to access learn to swim. It is proposed that the Council based Learn to Swim program would have the capacity to cater for the demand.

It is proposed that enrolments would be taken on a term basis (10 week program) supplemented by a five (5) day Intensive Learn to Swim programme offered in the January school holidays.

To ensure the success of the Learn to Swim programme, it is recommended by Orange Aquatic Centre that no other learn to swim providers be allowed to use the facility for instructional purposes.

Based on current numbers, 315 students per term equates to \$31,500. Term 4 2016 and Term 1 2017 would bring an income of \$63,000.

Three weeks of Intensive Learn to Swim with an estimated 100 students each day each week equates to \$5,000 per week, which is an income of an additional \$15,000.



General Manager



Mayor

Expenditure would be AustSwim teacher wages and minor set up expenses of swimming platform in the pool (2 x \$780 each), swimming aids and water toys.

Based on current casual wage figures, the expenditure for both the Intensive Learn to Swim Program and the 2 terms of lessons would equate to \$30,744.

This would equate to potential revenue of \$45,696 per season on current numbers.

The financial follow-on from the provision of learn to swim would be increased admissions and cafe sales of food and swimming merchandise (goggles, swim nappies etc).

Attachments

Nil



General Manager



Mayor

17.3 (DI) Design Development and Construction of Urban Water Mains Augmentation (UWMA) Tender

Prepared By: Director Infrastructure

Reason for Confidentiality

This report is **CONFIDENTIAL** in accordance with Section 10A(2)(d)(i) of the Local Government Act 1993 and Council's Code of Meeting Practice, which permits the meeting to be closed to the public for business relating to the following: -

- (d) commercial information of a confidential nature that would if disclosed:
 - (i) prejudice the commercial position of the person who supplied it

Tender details, should they be revealed, may result in commercial disadvantage to parties involved in the tender process. Tenderers have provided sensitive information about their operations in the confidence that their details will not be made public by council. The practice of publication of sensitive information provided by tenderers could result in the withholding of such information by tenderers and reduction in the provision of information relevant to council's decision.

Executive Summary

Tenders closed on Monday 20 June 2016 for the Design Development and Construction of Council's Urban Water Main Augmentation project. At the close of tender Council received 4 tenders for evaluation.

Background Information

See Report.

Legislative or Policy Implications

Nil.

Progressive Delivery Program Implications

The resolution in this report will primarily effect the Delivery Program Future Direction relating to: *8. Maintain and improve the Shires Assets and Infrastructure*
8.1 Ensure that Shire Water Management is in line with Best Practice

Predicted positive effect / opportunity for the Delivery Program: *Good*

Predicted negative / challenge to the Delivery Program: *Minor*

There will be no foreseeable negative impacts.



General Manager



Mayor

Quadruple Bottom Line



Economic ★★☆☆☆



Social ★★★★★



Environmental ★★☆☆☆



*Civic
Leadership* ★★★★★

Budget & Financial Aspects

The project will be funded by the NSW State Government, through the Country Towns Water and Sewerage Program, as well as Council reserves and borrowings.

Recommendation

1. That the tender be awarded as per the tender assessment report recommendation.

Report

Tenders were called for the Design Development and Construction of Council's Urban Water Mains Augmentation (UWMA) project including:

1. Raw Water Supply - From Bore pipeline to new WTP
2. Raw Water Supply - From Mine pipeline to new WTP
3. Rising main from new WTP LOC to Barton Reservoir
4. Barton Street offtake High Level Zone

Tenders were called on 23 May 2016 and at the time tenders closed on 20 June 2016 Council had received 4 tenders.

Tenders were received as follows (ex GST):

Company	Offered Amount (Incl. GST)	Delta to Lowest Offer	Risk Assessed Budget
Chiverton	\$2.51m*	\$0.51m	\$2.59m
Diona	\$4.0m	\$2.00m	NA
Leed	\$2.43m	\$0.43m	\$2.58m
TCM	\$2.00m	Lowest	\$2.07m

General Manager

Mayor

Assessment for suitability was carried out based on the following criteria:

- Price
- Previous Supply History
- Industry Reputation
- Financial Capacity
- Experience of Company and Staff
- Overall Technical Experience
- Safety and Quality Systems
- Conformance with Tendering Requirements
- Local Content.

All tenders received met the mandatory evaluation criteria.

Tender Evaluation Summary Comments

Chiverton

The Chiverton submission did not meet the mandatory requirement of accredited quality and safety management plans and did not initially provide a program for the works. A program has been provided as a part of the tender clarification process which appears to suit the required project timeframes. Chiverton's recent financial history shows that they have the capacity to undertake an engagement of this magnitude. It was noted that the amount that Chiverton allowed for design in their budget was significantly lower than pre-tender estimates and based on the hourly rate submitted, does not provide for sufficient number of hours to complete a detailed design prior to the works. They have since clarified that some design costs were allowed for in the lump sum for each of the pipelines.

Chiverton have provided a post tender submission offer to reduce the project cost by \$90k (incl GST) in the event that PSC engages Chiverton and agrees to a number of conditions. The conditions of the cost reduction are generated from Chiverton's relations with a pipe and fitting manufacturer. Chiverton would initially pay for pipes and fittings for which PSC would then later reimburse Chiverton.

Diona

Diona submitted a tender that was approximately 150% of the proposed PSC budget therefore the submission was dismissed from further consideration.

Leed

Leeds experience both nationally and locally make them a solid choice for this type of works. There is some question about the construction period (some construction completed in the order of days, this equates to approximately 500m to 700m of pipeline a day which will be difficult to achieve. Some rates are well above market rates, in particular excavation in rock which was \$500/m³. Leed has since revised their rate on a sliding scale depending on the volumes of rock encountered.



General Manager



Mayor

TCM

TCM's recent financial history shows that they have the capacity to undertake an engagement of this magnitude, however, their history of work does not appear to be relevant project experience to undertake an engagement of this nature.

Quality of Submissions

Both Leed and TCM produced quality submissions, while the Chiverton tender submission lacked detail in certain areas initially and only provided all required information post phone interview.

Technical Evaluation Summary Comments

Chiverton

Overall tender submission appears to be technically sound.

Leed

Overall tender submission appears to be technically sound.

TCM

Appeared to lack relevant project experience delivering similar projects, i.e. raw water and potable water pipelines.

Evaluation of Environmental Aspects

Chiverton

Willingness to partake in community engagement appeared to be lacking having only mentioned construction site controls as the only level of community engagement, with no mention of REF or environmental controls.

Leed

Willingness to partake in wider community engagement appeared to be lacking, did mention basic engagement such as letter box drops. No mention of REF or environmental controls.

TCM

Is willing to engage in community consultation, however, no mention of REF or environmental controls.



General Manager



Mayor

Clarifications, Interviews and Reference Check summaries

Chiverton

A Tender Interview was held with representatives from Chiverton at the PMO and via teleconference on Monday the 27th of June at 1:00pm. A number of clarifications were sought and provided including advice that they have recently undertaken projects with a budget that is comparative to the UWMA budget. Chiverton were asked to provide evidence to support this claim, which was provided.

The Director of Infrastructure contacted project referees: David Swan (Narromine Shire) and Peter Ford (Cowra Shire Council).

Generally the feedback was positive from the referees, Chiverton were a solid, low tiered irrigation pipe contractor.

The standout feedback included:

- Often needed some time to bring the quality of workmanship up to standard and up to expectations. Required a fair amount of supervision to keep up progress and quality.
- Very good on-site relations and good level of engagement with the community, although, this was due to the company being a local Cowra contractor working in Cowra.
- Were proactive around the suggestion of improved construction methods and design amendments.

Leed

A Tender Interview was held with representatives from Leed at the PMO and via teleconference on Monday the 27th of June from 8:30am.

During the interview Leed were queried on what was considered an excessive rock rate. There was a brief clarification on the definition of rock and the proposed methods of removal. Leed then advised they would provide a revised sliding rate for rock removal. The company presented a number of similar projects and discussed their proposed methodology for approaching the project, which was considered acceptable.

The Director of Infrastructure contacted the project referees: John Boyd (Orange City Council) and Rod Batterham (Liverpool Plains Shire Council).

Generally, the feedback was very positive from the referees.

The standout feedback included:

- Were very proactive with regards to construction methodology, making a number of design amendments that reduced the construction of the Macquarie Pipeline project, significantly reducing the budget.
- Workmanship was very good but QA paperwork and WAE paperwork detail was lacking initially, however, this was improved after expectations were set by Orange Council.
- Very good engagement with the landholders along the Macquarie Pipeline route.
- Orange Council would enthusiastically engagement them again.



General Manager



Mayor

TCM

A Tender Interview was held with representatives from TCM at the PMO and via TC on Monday the 27th of June from 3:00pm.

During the interview TCM advised they have recently undertaken projects with a budget that is comparative to the UWMA budget. TCM were asked to provide evidence to support this claim.

The Director of Infrastructure has contacted the project referees: Chandra Rupasinghe (Lake Macquarie City Council) and Gamini Hemachandra (Muswellbrook Shire Council).

Generally the feedback seems positive from the referees.

The standout feedback includes:

- Were proactive with regards design changes and improved construction methods
- They were Considered competent, but not 'brilliant'
- A number of delays through each a project, but no significant instigated variations.

Technical and Commercial Evaluation

The following table summarises the tender evaluation committee's assessment of the tenders received:

MANDATORY											
Company	Compliance with Insurance Requirements (Y/N)	Confirmation of CENTROC Inductions and obey Golden Rules (Y/N)	Accredited QMS (Y/N)	Accredited WHS (Y/N)	Non-Disclosure and Confidentiality Deed Poil (Y/N)	Compliance with WTP Principal Contractors Induction and obey site rules (Y/N)	Attendance at IWG meetings (Y/N)	Provision of Evidence of Sufficient Financial Capability to Complete Project (Y/N)	History of completed similar projects (Y/N)	Attendance at Mandatory Site Briefing (Y/N)	Signed Addendums
Chiverton	Y	Y	N	N	N	Y	Y	Y	Y	Y	Y
Diona	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
Leed	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
TCM	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y

TECHNICAL (minimum threshold is a score of 60)								COMMERCIAL					Total sum score
Company	Demonstrated Capability and Capacity (20)	Demonstrated Experience and Past Performance (10)	Understanding of Requirements (20)	Key Personnel (15)	Product / Service Offering (10)	Proposed Methodology / Program (25)	Ave. Total	Lump Sum Price Total Price / Total Cost of Ownership (40)	Unit Rates / SOR (40)	Local Content (10)	Acceptance of T&Cs (10)	Ave. Total	
Chiverton	15	7	15	11	6	17	71.0	32	20	8	-	60.0	65.5
Diona	16	7	16	12	6	20	77.0	5	30	2	-	37.0	57.0
Leed	18	8	16	13	6	12	73.0	30	23	7	-	60.0	66.5
TCM	12	4	12	10	6	13	57.0	35	30	7	-	72.0	64.5

Based on the technical and commercial evaluations and the tender interviews and reference checks, it is recommended to award the tender to Leed for a sum of \$2.43M.

Attachments

Nil.



General Manager



Mayor

17.4 (DI) Design Development and Construction of Telemetry Upgrade Tender

Prepared By: Director of Infrastructure

Reason for Confidentiality

This report is **CONFIDENTIAL** in accordance with Section 10A(2)(d)(i) of the Local Government Act 1993 and Council's Code of Meeting Practice, which permits the meeting to be closed to the public for business relating to the following: -

- (d) commercial information of a confidential nature that would if disclosed:
 - (i) prejudice the commercial position of the person who supplied it

Tender details, should they be revealed, may result in commercial disadvantage to parties involved in the tender process. Tenderers have provided sensitive information about their operations in the confidence that their details will not be made public by council. The practice of publication of sensitive information provided by tenderers could result in the withholding of such information by tenderers and reduction in the provision of information relevant to council's decision.

Executive Summary

Tenders closed on Monday 24 June 2016 for the Design Development and Construction of Council's Telemetry Upgrade associated to the WTP and STP project. At the close of tender Council received 5 tenders for evaluation.

Background Information

See Report.

Legislative or Policy Implications

Nil.

Progressive Delivery Program Implications

The resolution in this report will primarily effect the Delivery Program Future Direction relating to:

- 8. Maintain and improve the Shires Assets and Infrastructure*
 - 8.1 Ensure that Shire Water Management is in line with Best Practice*

Predicted positive effect / opportunity for the Delivery Program: *Good*

Predicted negative / challenge to the Delivery Program: *Minor*

There will be no foreseeable negative impacts.



General Manager



Mayor

Quadruple Bottom Line



Economic ★★☆☆☆



Environmental ★★☆☆☆



Social ★★★★★



*Civic
Leadership* ★★★★★

Budget & Financial Aspects

The project will be funded by the NSW State Government, through the Country Towns Water and Sewerage Program, as well as Council reserves and borrowings.

Recommendation

1. For consideration of Council.

Report

Tenders were called for the Design Development and Construction of Council's Telemetry Upgrade on 30 May 2016 and at the time tenders closed on 24 June 2016 Council received 4 tenders.

Tenders were received as follows (ex GST):

360 Engineering
Alliance Automation
RD Technology
Safegroup Automation
Sat Stacey Taylor

Assessment for suitability is carried out based on the following criteria:

Price
Previous Supply History
Industry Reputation
Financial Capacity
Experience of Company and Staff
Overall Technical Experience
Safety and Quality Systems
Conformance with Tendering Requirements
Local Content.

Attachments

1. Tender Evaluation
2. Tender Evaluation Reports
3. Tender Evaluation Matrix

(This report was deferred to the meeting of 2 August 2016)

General Manager

Mayor