



PARKES SHIRE COUNCIL

Our Mission: To Deliver Progress and Value to our Community

Our Communities Vision:

*In 2022 the Parkes Shire will be a progressive regional centre,
embracing a national logistics hub with vibrant communities,
diverse opportunities, learning and healthy lifestyles.*

MINUTES

TUESDAY 7 JUNE 2016

Minutes of the Ordinary Meeting of Parkes Shire Council held at the Council Administration Centre, 2 Cecile Street, Parkes, commencing at 2.00 pm for the purpose of considering the items included on the Minutes.

GENERAL MANAGER: Kent Boyd

Ordinary Meeting

Minutes of the Ordinary Meeting held in the Council Chambers, 2 Cecile Street on Tuesday 7 June 2016 at 2.00pm.

PRESENT

Councillor K J Keith OAM, (in the Chair)
Councillor M J Greenwood OAM
Councillor K M McGrath
Councillor P J Smith

Councillor B F Newton
Councillor R C Haddin
Councillor G W Pratt
Councillor AJ Ward

IN ATTENDANCE

General Manager - K Boyd
Director Technology and Corporate Services - L Finn
Director Planning and Environment - S Campbell
Director Engineering Services - B Howard
Director Infrastructure - A Francis
Manager Governance and Corporate Strategy - B Byrnes
Chief Financial Officer - O Jensen
Culture, Education and Library Services Manager - S Buckle
Minutes Secretary - M Clegg

MEETING COMMENCEMENT

The Meeting commenced at 2.00pm.

1 PRAYER

The Mayor asked the General Manager to open proceedings with a prayer.

2 APOLOGIES

16 - 241 Resolution

That Councillor Louise O'Leary be granted leave of absence (REASON: Work commitments).

That Councillor Belinda McCorkell be granted leave of absence in accordance with Council resolution 16 - 131 of meeting 05 April 2016 (REASON: Work Commitments).

Moved Councillor Pat Smith, seconded Councillor Barbara Newton.

CARRIED



General Manager



Mayor

3 CONFIRMATION OF MINUTES OF PREVIOUS MEETING

16 - 242 Resolution

That the Minutes of the Ordinary Meeting of Parkes Shire Council held on Tuesday 07 June 2016 copies of which have been forwarded to Councillors, be confirmed.

That the Minutes of the Extraordinary Meeting of Parkes Shire Council held on Monday 23 May 2016 copies of which have been forwarded to Councillors, be confirmed.

Moved Councillor George Pratt, seconded Councillor Ken McGrath.

CARRIED

4 DECLARATIONS OF INTEREST

Councillor Ken Keith declared an interest in Item 7.3 Mayoral Minute - East Timor Fundraising Appeal (REASON Related entity to an individual mentioned in the report).

5 NOTICES OF MOTION/RESCISSION

Nil.

6 LATE BUSINESS

In accordance with Council's Code of Meeting Practice 3.7(c) a decision is now required to determine which, if any Late item/s submitted to the meeting will be dealt with at the meeting or deferred for further consideration at a future Ordinary Meeting of Parkes Shire Council.

16 - 243 Resolution

That Late Item/s:

7.4 Mayoral Minute - Parkes CSIRO Radio Telescope Funding

16.1 Q & M - Parkes PCYC; and

17.5 (GM) Strategic Land Acquisition - Lindsay Thomas Drive be considered at this Council meeting.

Moved Councillor Ken McGrath, seconded Councillor Pat Smith.

CARRIED



General Manager



Mayor

7 MAYORAL MINUTES

7.1 Mayoral Minute - Functions Attended by Mayor and Councillors

Executive Summary

A report on functions recently attended by the Mayor, Councillors or Senior Staff in relation to community events or civic matters.

Recommendation

1. That the report of functions recently attended for the Mayor, Councillors or Senior Staff be received and noted.

16 - 244 Resolution

That the information be received and noted.

Moved Councillor George Pratt, seconded Councillor Barbara Newton.

CARRIED

7.2 Mayoral Minute - Coming Known Events for Mayor and Councillors

Executive Summary

A report on the upcoming functions requiring the attendance of the Mayor, Councillors or Senior Staff in relation to community events or civic matters.

Recommendation

1. That the report of upcoming functions for the Mayor, Councillors or Senior Staff be received and noted

16 - 245 Resolution

That the information be received and noted.

Moved Councillor Bob Haddin, seconded Councillor Ken McGrath.

CARRIED

At this stage being 2.17pm the Mayor invited the Deputy Mayor to take the Chair and temporarily left the meeting.

Deputy Mayor BF Newton took the Chair.



General Manager



Mayor

7.3 Mayoral Minute - East Timor Fundraising Appeal

Executive Summary

This report is a progress update on the fundraising for the East Timor appeal.

Recommendation

1. That the information be received and noted.

16 - 246 Resolution

1. That Council make a donation from Sec. 356 fund of \$5,000 to the East Timor Appeal to complete the transfer of medical equipment.
2. That all contributors to the East Timor Appeal be publically acknowledged.

Moved Councillor Michael Greenwood, seconded Councillor Ken McGrath.

CARRIED

The Mayor rejoined the meeting at 2.25pm and resumed the Chair.

7.4 Mayoral Minute - Parkes CSIRO Radio Telescope Funding

Executive Summary

On Saturday 4 June 2016, Fairfax Limited published a story that suggested both the Parkes and Narrabri Radio Telescopes could face closure due to funding cuts. The story received considerable media attention. The local Federal Member for Riverina Michael McCormack has the community assured that the Federal Government was working with the CSIRO on the matter but closure was not planned.

Recommendation

1. That Council continue to liaise with the CSIRO and the Federal Government to lobby for the continuation of the operational funding of the Parkes Radio Observatory

16 - 247 Resolution

That the recommendation be adopted.

Moved Councillor Barbara Newton, seconded Councillor Bob Haddin.

CARRIED



General Manager



Mayor

8 COUNCILLORS' REPORTS

Nil.

9 INWARDS CORRESPONDENCE

9.1 (ICR) Letters of Appreciation

Executive Summary

During the exercise of its various functions, Council frequently receives letters of appreciation for services rendered or actions taken by Councillors and staff. The most recently received are from the Parkes Chamber of Commerce, Southern Cross Village Parkes and Parkes Painting Group.

Recommendation

That the information be received and noted.

16 - 248 Resolution

That the information be received and noted.

Moved Councillor Michael Greenwood, seconded Councillor Pat Smith.

CARRIED



General Manager



Mayor

10 GENERAL MANAGER'S REPORT

10.1 (GM) Once per Month Council Meetings

Executive Summary

As Council would recall at the Ordinary meeting held on 17 May 2016, Councillor Smith raised the proposition of moving from the current two (2) Ordinary Council meetings per month to one (1) per month.

Council resolved that the General Manager investigate the administrative arrangements of other Councils and report back to Council on those arrangements and that Council look at the impact of only holding one Council meeting in June on Council.

This report is provided pursuant to the above resolution.

Recommendation

1. For Council's consideration.

16 - 249 Resolution

1. That one Council meeting be held per month to commence as of the third Tuesday of September 2016 with Committee meetings to be held, where possible, on the same day.

Moved Councillor Ken McGrath, seconded Councillor Pat Smith.

CARRIED



General Manager



Mayor

10.2 (GM) Adoption of 2016/17 Operational Plan and 2016/17 Operational Budget

Executive Summary

The draft Integrated Plan incorporating the 2016/17 Operational Plan and 2016/17 Operational Budget has been on display for the statutory period of 28 days. Council has not received any public submissions in respect of the plan.

Recommendation

1. That subject to the changes as outlined in the report that the draft integrated plan be adopted.
2. That the draft schedule of fees and charges made under Section 608 of the Local Government Act, 1993 and included in the draft Revenue Policy be adopted.
3. That pursuant to section 405 of the Local Government Act, 1993, the draft Statement of Revenue Policy be adopted for the year 2016/17.
4. That Council hereby approves and votes the expenditure in the 1 July 2016 to 30 June 2017 Operational Plan and Operational Budget.
5. That the statement of amounts and rates to be charged for works on private land for 2016/17 contained with the draft Operational Plan be adopted.

16 - 250 Resolution

That the recommendations be adopted.

Moved Councillor George Pratt, seconded Councillor Bob Haddin.

CARRIED

At this stage being 3.09pm, the Mayor temporarily adjourned the meeting and welcomed all in the gallery.

The Deputy Mayor with the assistance of the Culture, Education and Library Services Manager S Buckle presented Cultural grants to the 2016 recipients. The recipients who were presented with Cultural grants included:

Lyn and Grace Townsend (*Parkes Musical & Dramatic Society*), Zarna Gould and Kay Tomkins (*Parkes School of Dance*) Berry Zadan (*Peak Hill Art Gallery*) and Elly Tom and Rhonda Redenbach (*Parkes Shire Concert Band*).

Apologies were received from Trundle Progress Association.

The Mayor then invited all in the gallery to join the Councillors for afternoon tea.

The meeting resumed at 3.39pm.



General Manager



Mayor

11 DIRECTOR TECHNOLOGY AND CORPORATE SERVICES REPORT

11.1 (DTCS) Investments as at 31 May 2016

Executive Summary

The carrying value of Council's investments at 31 May 2016 was \$ 53,509,520.

Recommendation

1. That the information in relation to investments held at 31 May 2016 be received and noted.

16 - 251 Resolution

That the information be received and noted.

Moved Councillor Bob Haddin, seconded Councillor Pat Smith.

CARRIED

11.2 (DTCS) Financial Information as at 31 May 2016

Executive Summary

A regular report is provided to Council in relation to a number of financial indicators, including investments, total monthly repayments, receipting and collection of rate revenue.

Recommendation

1. That the report detailing accounts paid, rate revenue collected, receipts received and the bank reconciliation to 31 May 2016 be received and noted.

16 - 252 Resolution

That the information be received and noted.

Moved Councillor George Pratt, seconded Councillor Barbara Newton.

CARRIED



General Manager



Mayor

11.3 (DTCS) Rates Levy and Charges 2016/17

Executive Summary

The adoption of the 2016/17 Operational Plan and 2016/17 Operational Budget which includes the Revenue Policy for 2016/17 including the proposed rates and charges as presented to Council on the 19 April 2016 now enables Council to formally make the rates and charges for 2016/17 financial year.

Recommendation

1. That in accordance with Sections 534 and 535 of the Local Government Act 1993 WHEREAS the Operational Plan for the twelve months to 30 June, 2017 was adopted by the Council on 7 June 2016 it is hereby recommended that Council make the rates and charges as follows:

1. Residential General:

An ordinary rate of 0.5368 cents in the dollar on the land value of all rateable lands categorised as Residential General, be now made for the 2016/17 rating period, subject to a minimum amount of four hundred and ninety one dollars (\$491.00) for each assessment with a land value not exceeding \$91,468.00.

2. Residential Parkes Rate:

An ordinary rate of 1.9197 cents in the dollar on the land value of all rateable lands categorised as Residential, sub-categorised as Residential Parkes be now made for the 2016/17 rating period, subject to a minimum amount of four hundred and ninety one dollars (\$491.00) for each assessment with a land value not exceeding \$25,577.00.

3. Business - General:

An ordinary rate of 2.8713 cents in the dollar on the land value of all rateable lands categorised as Business General, be now made for the 2016/17 rating period, subject to a minimum amount of four hundred and ninety one dollars (\$491.00) for each assessment with a land value not exceeding \$17,100.00.

4. Business – Parkes CBD:

An ordinary rate of 9.7391 cents in the dollar on the land value of all rateable lands categorised as Business, sub-categorised as Business – Parkes CBD be now made for the 2016/17 rating period, subject to a minimum amount of four hundred and ninety one dollars (\$491.00) for each assessment with a land value not exceeding \$5,042.00.



General Manager



Mayor

5. Business – Peak Hill:

An ordinary rate of 3.9175 cents in the dollar on the land value of all rateable lands categorised as Business, sub-categorised as Business – Peak Hill be now made for the 2016/17 rating period, subject to a minimum amount of four hundred and ninety one dollars (\$491.00) for each assessment with a land value not exceeding \$12,534.00.

6. Business – Trundle:

An ordinary rate of 6.0488 cents in the dollar on the land value of all rateable lands categorised as Business, sub-categorised as Business – Trundle be now made for the 2016/17 rating period, subject to a minimum amount four hundred and ninety one dollars (\$491.00) for each assessment with a land value not exceeding \$8,117.00.

7. Business – Tullamore:

An ordinary rate of 5.0098 cents in the dollar on the land value of all rateable lands categorised as Business, sub-categorised as Business – Tullamore be now made for the 2016/17 rating period, subject to a minimum amount of four hundred and ninety one dollars (\$491.00) for each assessment with a land value not exceeding \$9,801.00.

8. Business – Bogan Gate:

An ordinary rate of 8.0031 cents in the dollar on the land value of all rateable lands categorised as Business, sub-categorised as Business – Bogan Gate be now made for the 2016/17 rating period, subject to a minimum amount of four hundred and ninety one dollars (\$491.00) for each assessment with a land value not exceeding \$6,135.00.

9. Mining – Copper (Producing):

An ordinary rate of 5.2762 cents in the dollar on the land value of all rateable lands categorised as Mining, sub-categorised as Mining – Copper Producing be now made for the 2016/17 rating period, subject to a minimum amount of four hundred and ninety one dollars (\$491.00) for each assessment with a land value not exceeding \$9,306.00.

10. Mining – Gold (Producing):

An ordinary rate of 29.5554 cents in the dollar on the land value of all rateable lands categorised as Mining, sub-categorised as Mining – Gold Producing be now made for the 2016/17 rating period, subject to a minimum amount of four hundred and ninety one dollars (\$491.00) for each assessment with a land value not exceeding \$1,661.00.

11. Mining – (General):

An ordinary rate of 14.2325 cents in the dollar on the land value of all rateable lands categorised as Mining - General, be now made for the 2016/17 rating period, subject to a minimum amount of four hundred and ninety one dollars (\$491.00) for each assessment with a land value not exceeding \$3,450.00.



General Manager



Mayor

12. Farmland:

An ordinary rate of 0.7735 cents in the dollar on the land value of all rateable lands categorised as Farmland, be now made for the 2016/17 rating period, subject to a minimum amount of four hundred and ninety one dollars (\$491.00) for each assessment with a land value not exceeding \$63,478.00.

13. Domestic Waste Charges for 2016/17

That Council make the annual charge for each parcel of rateable land where the service is available under Section 496 of the Local Government for the weekly removal of organic waste and the fortnightly collection of material for recycling and general waste for the 12 months commencing 1 July 2016 be \$380.00 for the provision of one waste mobile bin, one recycling mobile bin and one organic waste mobile bin, and that the annual charge for each parcel of vacant land where the service is available under Sec 496 of the Local Government Act be \$72.00.

14. Waste Management Service Charges for 2016/17 Commercial/ (Non Domestic)

That Council make the annual charge for each parcel of rateable land where the service is available under Section 501 of the Local Government for the weekly removal of garbage and the fortnightly collection of material for recycling for the 12 months commencing 1 July 2016 be \$340.00 for the provision of one waste mobile bin and one recycling mobile bin and that the annual charge for each parcel of vacant land where the service is available under Sec 501 of the Local Government Act be \$72.00.



General Manager



Mayor

15. Sewerage Charges Residential and Non Residential for 2016/17

That Council make the following charges in accordance with Sections 501, 502, 503 and 552 of the Local Government Act, 1993 for the 12 months commencing 1 July 2016:

1. That the annual charge for single residential properties be \$440.00.
2. That the annual charge for multiple residential properties (flat or unit) be \$440.00 per residence.
3. That the annual access charges for non-residential properties will be as indicated below multiplied by the sewerage discharge factor for that property:

Non - Residential	20mm **	\$252.00
	25mm **	\$393.00
	32mm	\$645.00
	40mm	\$1,008.00
	50mm	\$1,575.00
	80mm	\$4,032.00
	100mm	\$6,300.00
	Un-metered-Strata Title Units	\$440.00
	Un-metered - CBD	\$620.00
	Un-metered - Non Rateable	\$440.00

** Note - A minimum charge of \$440.00 will apply.

- 4 That the Sewer Usage Charge for non-residential properties be set at \$1.30 per kilolitre of water consumed multiplied by the sewerage discharge factor.
- 5 That the sewer charge for residential and non-residential properties in the villages of Trundle and Tullamore be set at \$440.00 per occupied property and \$250.00 per vacant property.

16. Sewerage Charges for Trade Waste

That in accordance with Sections 501, 502, 539 and 541 of the Local Government Act 1993, the following charges that council make the following charges for the 12 months commencing 1 July 2016:

17. Trade Waste Service Fees (Sec 501):

Type	Service Fees	Annual Charge \$
Category 1	Annual Trade Service & Inspection Fees	\$190.00
Category 2	Annual Trade Service & Inspection Fees	\$190.00
Category 3	Annual Trade Service & Inspection Fees	\$680.00



General Manager



Mayor

18. Trade Waste Usage Fees :(Sec 502)

Type	Per kl deemed discharged into Sewer System
Categories 1 & 2	\$1.90
Category 3 - no onsite pre-treatment	\$14.40

19. Water Charges Residential and Non Residential for 2016/17

That in accordance with Sections 501, 502, 503, 539, 541 and 552 of the Local Government Act, 1993 the following charges are made for the twelve months commencing 1 July 2016:

That the annual water availability charges (Sec 501) be as follows

Water Connection Size (mm)	Charge for 2016/17
Standard Charge	\$180.00
20mm	\$180.00
25mm	\$281.00
32mm	\$461.00
40mm	\$720.00
50mm	\$1,125.00
80mm	\$2,880.00
100mm	\$4,500.00
Un-metered Strata Units	\$180.00
Un-metered-CBD	\$620.00
Un-metered - Non Rateable	\$180.00
Residential - Multiples	\$180.00

That water usage charges (sec 502) be as follows:

Type	Annual Consumption kls	Tariff per kl for 2016/17
General Water Charges		
Tariff Step 1	<400	\$1.85 per kl
Tariff Step 2	>400	\$3.25 per kl
Commercial Water Charges	All Consumption	\$2.25 per kl
Trundle School - Raw Water	All Consumption	\$1.25 per kl
Raw Water - Rising Main from Dam		
Tariff Step 1	<400	\$1.25 per kl
Tariff Step 2	>400	\$2.25 per kl
Standpipe Charges	All Consumption	\$4.50 per kl



General Manager



Mayor

20. Stormwater Charges for 2016/17

In accordance with clauses 125A and 125AA of the Local Government General Regulation 2005 the following annual charges are set for stormwater management services for the 12 months commencing 1 July 2016:

Category \$	Charge \$
Residential (not vacant)	\$ 25.00
Non Residential	
0-1199 sqms	\$ 25.00
1200-4999 sqms	\$100.00
≥5000 sqms	\$375.00

21. Council Funded Pension Rebates for 2016/17

In addition to the maximum \$250 pensioner rebate jointly funded by the Council (45%) and the State Government (55%) in respect of general rates and domestic waste charges, Council will pay an additional pensioner rebate of \$105.00 per eligible property from 1 July 2016, pursuant to Section 582 of the Local Government Act, 1993.

22. Interest on Overdue Rates and Charges

That the interest rate payable on overdue rates and charges for the 2016/17 financial year will be **8.0%** per annum in accordance with section 566(3) of the Act.

16 - 253 Resolution

That the recommendations be adopted.

Moved Councillor Ken McGrath, seconded Councillor Barbara Newton.

CARRIED



General Manager



Mayor

11.4 (DTCS) Cultural, Education and Library Services Update

Executive Summary

A brief update of the recent activities of the cultural, education and library services unit.

Recommendation

1. That the information be noted.

16 - 254 Resolution

That the information be received and noted.

Moved Councillor Pat Smith, seconded Councillor Barbara Newton.

CARRIED



General Manager



Mayor

12 DIRECTOR PLANNING AND ENVIRONMENT'S REPORT

12.1 (DPE) April 2016 Building Statistics

Executive Summary

During the month of April 2016 there were ten (10) Development Applications received totalling \$198,716.00 and ten (10) consents were issued. Two (2) Complying Development Certificates were received totalling \$420,000.00 and three (3) consents issued.

Recommendation

1. That the information be received and noted.

16 - 255 Resolution

That the information be received and noted.

Moved Councillor George Pratt, seconded Councillor Pat Smith.

CARRIED



General Manager



Mayor

13 DIRECTOR ENGINEERING SERVICES REPORT

13.1 (DES) Unconstructed Council Road Closures Bumbery and Bindogundra

Executive Summary

Council has been contacted by The Department of Primary Industries requesting Council's consent to close an unconstructed Council road. The road traverses through Lot 4 DP 1023542 and Lots 28, 43, 17, 22 & 18 DP 750142.

Recommendation

1. That Council give consent to the proposed road closure of the unformed road traversing through Lots 4 DP 1023542 and Lots 28, 43, 17, 22 & 18 DP 750142, and that the land be vested in the Crown.

16 - 256 Resolution

That the recommendation be adopted.

Moved Councillor George Pratt, seconded Councillor Barbara Newton.

CARRIED



General Manager



Mayor

13.2 (DES) Addressing - Henry Parkes Way, Parkes

Executive Summary

Council has been advised of an anomaly in the addressing of properties on the southern side of Henry Parkes Way between Eugowra Road and Tanks Road. A number of properties have been assigned 'Molong Road' addresses instead of the correct allocation being 'Henry Parkes Way'. Australia Post and, more importantly, the emergency services, are experiencing difficulty in locating properties on the affected section of road.

The attached map outlines the separate road corridors of Molong Road and Henry Parkes Way. It is proposed to re-assign the addresses 'Henry Parkes Way' to all the properties on the southern side of Henry Parkes Way, including the slip road that has the duplicate name of Molong Road, which must be changed to satisfy the NSW Geographical Names Board (GNB) Policy for Road Naming.

Recommendation

1. That Council recommend the re-allocation of property addresses to reflect Henry Parkes Way on the section of road south between Eugowra Road and Tanks Road, including the properties on the service road from Nash Street, which was incorrectly named Molong Road.

16 - 257 Resolution

1. That Council refer the matter to the Road Naming Committee to determine the appropriate new name for the identified road.

Moved Councillor Ken McGrath, seconded Councillor Alan Ward.

CARRIED



General Manager



Mayor

14 DIRECTOR INFRASTRUCTURE REPORT

14.1 (DI) Environment and Waterways Alliance

Executive Summary

The Central West Councils Environment & Waterways Alliance (originally the Water Quality & Salinity Alliance) is a partnership of 19 Councils across the Central West of NSW and exists to improve environmental outcomes across the region. Parkes Shire Council is an existing member of the Alliance, and has held membership for over ten years. This report outlines the work the Alliance undertakes in our region, and the benefits this work provides to Parkes Shire Council.

Recommendation

1. That the information be received and noted

16 - 258 Resolution

That the information be received and noted.

Moved Councillor George Pratt, seconded Councillor Bob Haddin.

CARRIED



General Manager



Mayor

15 CONSIDERATION OF COMMITTEE MINUTES

15.1 Committee Minutes - Parkes Sports Council 10 May 2016

Executive Summary

The Minutes of the Parkes Sports Council Meeting held on 10 May 2016 are presented for the information of Council. Major issues discussed were the lack of progress on the awning and the proposed seating for Northparkes Oval. Groups were also querying the procedure regarding the closure of grounds in the event of wet weather.

Recommendation

1. That the minutes of the Parkes Sports Council meetings held on 10 May 2016 are received and noted.

16 - 259 Resolution

That the information be received and noted.

Moved Councillor Michael Greenwood, seconded Councillor Barbara Newton.

CARRIED



General Manager



Mayor

16 QUESTIONS AND MATTERS OF URGENCY

In accordance with Clause 17(4) of Council's Code of Meeting Practice the following business was allowed by the Chairperson.

16.1 Q&M - Parkes PCYC

Councillor McCorkell is seeking assistance for the Parkes PCYC.

Current active members to the Parkes club is 580. They run a variety of sporting activities at the facility and also After School Care and Vacation Care programs with around 40 kids during the holidays.

They are trying to raise money for an outdoor play area for the kids as they currently don't have an area where they can go and play outside. They are aiming for the end of 2016.

Also another major concern is the car park. If they could possibly get some help to resurface and line mark the parking area that would be great.

They have a lot of parents collecting children from the facility it would be great if they had designated areas to park.

PCYC is a not for profit organization and as such relies heavily on the support of the community and grants etc.

If Parkes Shire Council would be able to assist in any way, that would be great.

Recommendation from the General Manager

1. Recommend that Council inspect the car park and report back on the cost to repair.
2. Further that funding for the play equipment has been referred to the grants team to look for suitable grant opportunities.

16 - 260 Resolution

1. Recommend that Council inspect the car park and report back on the cost to repair.
2. Further that funding for the play equipment has been referred to the grants team to look for suitable grant opportunities.
3. That the Manager of the PCYC is invited to meet with Councillors to gain further understanding of the issues surrounding the PCYC and how Council can help.

Moved Councillor Ken McGrath, seconded Councillor Pat Smith.

CARRIED



General Manager



Mayor

17 CONSIDERATION OF CONFIDENTIAL BUSINESS ITEMS

The meeting of the Ordinary Council meeting was closed to the public at 4.24pm.

The Mayor asked the Meeting whether it agreed that the items listed by the General Manager appeared to be items which should be discussed in closed session for the reasons given.

The General Manager advised that there were no written representations from the public on the proposed closure of the Council Meeting.

16 - 261 Resolution

That the meeting be closed for consideration of the listed items as they involve: information that would, if disclosed confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business, personnel matters concerning particular individuals (other than Councillors) and commercial information of a confidential nature that would if disclosed prejudice the commercial position of the person who supplied it.

Moved Councillor Bob Haddin, seconded Councillor Barbara Newton.

CARRIED



General Manager



Mayor

17.1 (GM) Strategic Land Acquisition - 31 Bogan Street Parkes (Lot 1 DP 566197)

Prepared By: General Manager

Executive Summary

Council actively identifies for consideration land parcels entering the market which we believe will be beneficial to the community if acquired. The property at 31 Bogan Street, Parkes provides potential future benefit to the Parkes CBD.

The intention of this report is not to declare that the acquisition is for car park purposes only. The land could have future uses as for commercial space, telecommunication needs or indeed a carpark. No single use has yet been identified or favoured. The property is merely identified as a strategic acquisition close to the current CBD.

Recommendation

1. That Council agree to purchase the property at 31 Bogan Street, Parkes being Lot 1 in DP 566179 at the cost outlined in this report.
2. That Council authorises the General Manager to finalise the terms of the contract to purchase.
3. That Council authorises the affixation of the Common Seal of Council to documents as required to complete the purchase.
4. That on acquisition, the property be classified as Operational Land.

16 - 262 Resolution

That the recommendations be adopted.

Moved Councillor Alan Ward, seconded Councillor Bob Haddin.

CARRIED



General Manager



Mayor

17.2 (DES) CENTROC Contract - Supply of Fuel

Prepared By: Director Engineering Services

Executive Summary

Tenders were called through the CENTROC Supply Team for the supply of Fuel. Tenders were received from Ocwen Energy t/as Lowes Petroleum, Oilsplus Holdings Australia, Park Pty Ltd and United Petroleum as a Panel Contract.

Recommendation

1. That Council participate in the Centroc contract for the supply of fuel with the preferred panel suppliers to be Ocwen Energy t/as Lowes Petroleum and Oilsplus Holdings Australia for a period of two (2) years with a possible 12 month extension.

16 - 263 Resolution

That the recommendation be adopted.

Moved Councillor Ken McGrath, seconded Councillor Alan Ward.

CARRIED



General Manager



Mayor

17.3 (DES) Tender for Provision of Demolition Services - Old Parkes Hospital

Prepared By: Director Engineering Services

Executive Summary

The Demolition of the Old Parkes Hospital project is progressing. On-site investigations are now complete, along with intensive Reviews of the Environmental Factors Report, Hazardous Materials Building Survey Report and also Site Investigation for Contamination Report. Man proof fencing to secure the site has been completed in early 2016. Following its Ordinary Meeting held 19 April 2016, Council invited 7 companies to tender for the demolition services. The tenders have now closed.

Recommendation

1. That Council award the contract to Liberty Industrial PTY LTD for the Provision of Demolition Services - Old Parkes Hospital and commence negotiations to ensure the delivery of the project within budget constraints.

16 - 264 Resolution

That the recommendation be adopted.

Moved Councillor Ken McGrath, seconded Councillor George Pratt.

CARRIED



General Manager



Mayor

17.4 (DI) Design Development and Construction SPS&RM Tender

Prepared By: Director Infrastructure

Executive Summary

Tenders closed on Friday 11 March 2016 for the Design Development and Construction of a new Sewage Pumping Station (SPS) at the existing Sewage Treatment Plant (STP) site at Nash Street and Rising Main from the SPS to the new STP at the Akuna Road site. Council received 3 Tenders for evaluation.

Recommendation

1. That Council award the contract to John Holland Pty Ltd for the Design Development and Construction of a new Sewage Pumping Station (SPS) at the existing Sewage Treatment Plant (STP) site at Nash Street and Rising Main from the SPS to the new STP at the Akuna Road site as a deed of variation.

16 - 265 Resolution

That the recommendation be adopted.

Moved Councillor Ken McGrath, seconded Councillor Michael Greenwood.

CARRIED



General Manager



Mayor

17.5 (GM) Strategic Land Acquisition - Lindsay Thomas Drive (Lot 20 DP1006244)

Prepared By: General Manager

Executive Summary

Council actively identifies for consideration land parcels entering the market which we believe will be beneficial to the community if acquired. The property at Lot 20 Lindsay Thomas Drive, being lot 20 DP 1006244 provides potential future benefit to the Parkes Community.

Recommendation

1. That Council agree to purchase the property at Lindsay Thomas Drive, Parkes being Lot 20 in DP 1006244 at the cost outlined in this report.
2. That Council authorises the General Manager to finalise the terms of the contract to purchase.
3. That Council authorises the affixation of the Common Seal of Council to documents as required to complete the purchase.
4. That on acquisition, the property be classified as Operational Land.

16 - 266 Resolution

That the recommendations be adopted.

Moved Councillor Bob Haddin, seconded Councillor Barbara Newton.

CARRIED

There being no further business the Mayor declared the meeting closed at 5.40pm



General Manager



Mayor

Ordinary Meeting Agenda

- 1 PRAYER**
- 2 APOLOGIES**
- 3 CONFIRMATION OF MINUTES OF PREVIOUS MEETING**
- 4 DECLARATIONS OF INTEREST**
- 5 NOTICES OF MOTION/RESCISSION**
- 6 LATE BUSINESS**



General Manager



Mayor

7 MAYORAL MINUTES

7.1 Mayoral Minute - Functions Attended by Mayor and Councillors

Executive Summary

A report on functions recently attended by the Mayor, Councillors or Senior Staff in relation to community events or civic matters.

Background Information

Nil.

Legislative or Policy Implications

Nil.

Budget & Financial Aspects

Nil.

Recommendation

1. That the report of functions recently attended for the Mayor, Councillors or Senior Staff be received and noted.

Report

Date	Function
Wednesday 18 May 2016	NSW Netball 2016 Schools Cup Mayor KJ Keith
Wednesday 18 May 2016	Main Street Vibrancy Workshop Mayor KJ Keith, Councillor AJ Ward General Manager K Boyd and Economic and Business Development Manager A Wyllie
Thursday 19 May 2016	Elvis Revival Inc. meeting Mayor KJ Keith
Sunday 22 May 2016	Rotary Club of Parkes Inc. and Northparkes Mines Fun Run Mayor KJ Keith
Monday 23 May 2016	Extra-Ordinary Meeting of Council Mayor KJ Keith, Deputy Mayor BF Newton, Councillor MJ Greenwood, Councillor RC Haddin, Councillor BJ McCorkell, Councillor GW Pratt and Councillor PJ Smith. Together with General Manager K Boyd, Director Engineering Services B Howard, Director Infrastructure A Francis and Economic and Business Development Manager A Wyllie



General Manager



Mayor

Date	Function
Monday 23 May 2016	Peak Hill Community Consultative Committee meeting Councillor LA O'Leary (Councillor GW Pratt is alternate)
Tuesday 24 May 2016	Meals on Wheels meeting Councillor PJ Smith
Tuesday 24 May 2016	Charles Sturt University Dubbo Campus Scholarship Ceremony Councillor MJ Greenwood
Wednesday 25 May 2016	Parkes GP Working Party Meeting Mayor KJ Keith, Deputy Mayor BF Newton, General Manager K Boyd and Director Planning and Environment S Campbell
Wednesday 25 May 2016	Meet with David Harris MP Member for Wyong and Shadow Minister for Regional Development Mayor KJ Keith, General Manager K Boyd and Economic and Business Development Manager A Wyllie
Thursday 26 May 2016	Neighbourhood Central Board of Management meeting Deputy Mayor BF Newton
Thursday 26 May 2016	Trundle Community Consultative Committee meeting Councillor GW Pratt
Thursday 26 May 2016	Parkes Showground (Trust) Society meeting Mayor KJ Keith
Friday 27 May 2016	Books on Prescription Launch Mayor KJ Keith and Culture, Education and Library Manager S Buckle
Friday 27 May 2016	Parkes Neighbourhood Centre Meals on Wheels meeting Councillor PJ Smith
Monday 30 May 2016	Parkes Early Childhood Centre meeting Councillor PJ Smith
Monday - Friday 30 May - 03 June 2016	Australian Company Directors Institute Course Councillor RC Haddin
Tuesday 31 May 2016	Meetings and lunch - Northparkes Mines Mayor KJ Keith and General Manager K Boyd
Tuesday 31 May 2016	Spicer Oval User Group meeting Mayor KJ Keith
Wednesday 01 June 2016	Lachlan Local Area Command Medal and Awards Presentation Deputy Mayor BF Newton
Wednesday 01 June 2016	Launch of TAFE Western Reconciliation Action Plan. Mayor KJ Keith
Thursday 02 June 2016	Life Education NSW Board Meeting Mayor KJ Keith

Date

Function



General Manager



Mayor

Monday
06 June 2016
Monday
06 June 2016

60 years of Education at Red Bend Catholic College
Councillor MJ Greenwood
Lachlan LAC Community Safety Precinct Committee (CSPC)
meeting
**General Manager K Boyd (Deputy Mayor BF Newton is
alternate)**

Monday
06 June 2016

Elvis Revival Committee meeting
Deputy Mayor BF Newton

Monday
06 June 2016

NSW Local Roads Conference
Mayor KJ Keith and Director Engineering Services B Howard

Attachments

Nil.



General Manager



Mayor

7.2 Mayoral Minute - Coming Known Events for Mayor and Councillors

Executive Summary

A report on the upcoming functions requiring the attendance of the Mayor, Councillors or Senior Staff in relation to community events or civic matters.

Background Information

Nil.

Legislative or Policy Implications

Nil.

Budget & Financial Aspects

Nil.

Recommendation

1. That the report of upcoming functions for the Mayor, Councillors or Senior Staff be received and noted

Report

Date	Function
Tuesday 07 June 2016	Road Naming Committee meeting Councillor BJ McCorkell, Councillor KM McGrath, Councillor PJ Smith, Councillor LA O'Leary and Director Engineering Services B Howard
Wednesday 08 June 2016	Henry Parkes Centre Management Committee meeting Mayor KJ Keith, Deputy Mayor BF Newton, Director Corporate Services L Finn, Manager Economic and Business Development A Wyllie and Marketing and Brand Manager K Dwyer
Wednesday 08 June 2016	Tullamore & District Community Consultative Committee meeting Deputy Mayor BF Newton (Councillor GW Pratt is alternate)
Wednesday 08 June 2016	Parkes Chamber of Commerce meeting Councillor AJ Ward (Councillor BJ McCorkell is alternate)
Wednesday 08 June 2016	Community Awareness of Policing Program - Lachlan Area Command Deputy Mayor BF Newton



General Manager



Mayor

Date	Function
Friday 10 June 2016	Country Mayors Association meeting Mayor KJ Keith and Deputy Mayor BF Newton
Friday 10 June 2016	Opening of 43rd Annual Peak Hill Arts and Craft Exhibition Mayor KJ Keith and Mrs. Sue Keith and Councillor LA O'Leary and Mr. Danny O'Leary
Friday 10 June 2016	Parkes Miniature Aero Club Competition at Nelungaloo Welcome Mayor KJ Keith
Saturday 11 June 2016	Parkes Coradgery and Diggers Amateur Races Mayor KJ Keith and Mrs. Sue Keith
Sunday 12 June 2016	Parkes Miniature Aero Club Competition at Nelungaloo Presentation of Prizes Mayor KJ Keith
Monday 13 June 2016	Bogan Gate Memorial Hall and Community Consultative Committee Meeting Councillor GW Pratt
Tuesday 14 June 2016	Parkes Sports Council meeting Councillor MJ Greenwood and Councillor LA O'Leary
Wednesday 15 June 2016	Elvis Festival Committee meeting Mayor KJ Keith, Deputy Mayor BF Newton, Director Technology and Corporate Services L Finn and Economic and Development Manager A Wyllie
Wednesday 15 June 2016	Tullamore & District Community Consultative Committee meeting Deputy Mayor BF Newton (Councillor GW Pratt is alternate)
Thursday 16 June 2016	Official Opening of Parkes Regional Airport and dedication Robert Wilson OAM Terminal All Councillors and Senior Staff
Thursday 16 June 2016	Skillset Audit Committee meeting Councillor RC Haddin
Thursday 16 June 2016	Parkes Showground (Trust) Society Strategic Planning Session Mayor KJ Keith, Economic and Business Development Manager A Wyllie and Community Engagement Officer J McIntyre
Saturday - Sunday 18 - 19 June 2016	Back to Bulgandramine Cultural Gathering Mayor KJ Keith and Councillor LA O'Leary
Sunday - Wednesday 19 - 22 June 2016	Australian Local Government Association National General Assembly Mayor KJ Keith, Deputy Mayor BF Newton and General Manager K Boyd

Date	Function
------	----------



General Manager



Mayor

Tuesday 21 June 2016	Council Meeting Abandoned by Council Resolution 2016-009 of 19.01.2016
Thursday 23 June 2016	Special General Meeting of the CENTROC Board Mayor KJ Keith and General Manager K Boyd
Thursday 23 June 2016	Neighbourhood Central Board of Management meeting Deputy Mayor BF Newton
Thursday 23 June 2016	Trundle Community Consultative Committee meeting Deputy Mayor BF Newton (Councillor GW Pratt is alternate)
Friday 24 June 2016	Skillset Board meeting Councillor RC Haddin
Monday 27 June 2016	Special meeting of CENTROC Parkes Shire Council Offices General Manager K Boyd
Monday 27 June 2016	Parkes Early Childhood Centre meeting Councillor PJ Smith
Monday 27 June 2016	Peak Hill Community Consultative Committee meeting Councillor LA O'Leary (Councillor GW Pratt is alternate)
Tuesday 28 June 2016	Parkes Neighbourhood Centre Meals on Wheels meeting Councillor PJ Smith
Monday 04 July 2016	Elvis Revival Committee meeting Deputy Mayor BF Newton

Attachments

Nil.



General Manager



Mayor

7.3 Mayoral Minute - East Timor Fundraising Appeal

Executive Summary

This report is a progress update on the fundraising for the East Timor appeal.

Background Information

At Council's meeting of 03 May 2016, Councillors were presented with the idea of sending a forty-tonne container filler with surplus items from both the Forbes and Parkes Hospitals to Weberek in East Timor.

The cost of shipping the container to East Timor is approximately \$15,000.

Council resolved to commence a public fundraising appeal to raise the funds to ship the container to East Timor.

Legislative or Policy Implications

Nil.

Budget & Financial Aspects

Nil.

Recommendation

1. That the information be received and noted.



General Manager



Mayor

Report

The plans for the container with the hospital items from Parkes and Forbes Hospitals to go to East Timor are progressing well. Donations have been received from:

Forbes Shire Council \$5,000
Parkes Assemblies of God Church \$600
Parkes Services and Citizens Club \$1,500

Linfox and Gary Potts have kindly donated \$3,500 in the form of packing and transporting the container to the Port of Sydney, and Don McLeod has also generously allowed his Austop buildings to be utilised for the storage and packing of goods from Parkes and Forbes Hospitals.

In addition to this, the Welcome congregation of the Parkes Uniting Church have generously donated \$5,000 towards additional medical items to supplement the surplus hospital items. They have also donated another \$5,000 to help this year's Mission Team achieve their objectives including the installation of a new bore and fencing off the Medical Centre.

Gary Potts will deliver the container on 10 June 2016 ready for packing. Volunteers have kindly donated their time and have sorted and labelled the items in preparation for the shipment.

At present, the plans are to pack the container on 14 June ready for dispatch to St Peters depot on 17 June. The container will be shipped out June 21st.

I appreciate Council's support in underwriting the shipment which has allowed the organisation to proceed. In the past, I have taken several civic gifts to the Chief and the village and seek Council's endorsement to do this again.

Attachments

Nil.



General Manager



Mayor

7.4 Mayoral Minute - Parkes CSIRO Radio Telescope Funding

Executive Summary

On Saturday 4 June 2016, Fairfax Limited published a story that suggested both the Parkes and Narrabri Radio Telescopes could face closure due to funding cuts. The story received considerable media attention. The local Federal Member for Riverina Michael McCormack has the community assured that the Federal Government was working with the CSIRO on the matter but closure was not planned.

Background Information

The iconic Parkes radio telescope (The Dish) was commissioned in 1961 and has been at the forefront of international radio astronomy. It has also played a valuable role in the NASA Apollo moon project and has assisted in tracking and relaying data for major spacecraft exploration of our solar system and beyond. Today it continues its valuable role in understanding the complexity of the universe and frequently is mentioned as being the instrument involved in new discoveries.

The Russian Businessman philanthropist Yuri Milner has recently signed a contract with CSIRO for use of the Dish to continue work searching for signs of intelligent life beyond our solar system.

Since the release of the movie "The Dish" the Observatory's Visitors Centre has received more than 100,000 tourists annually.

Legislative or Policy Implications

Nil.

Progressive Delivery Program Implications

The resolution in this report will primarily effect the Delivery Program Future Direction relating to: 3. *Promote, Support and Grow our Communities*

Predicted positive effect / opportunity for the Delivery Program: *Average*

Predicted negative / challenge to the Delivery Program: *Minor*

Quadruple Bottom Line



Economic ★★★★★



Environmental ★★★★★



Social ★★★★★



Civic Leadership ★★★★★

General Manager

Mayor

Budget & Financial Aspects

Nil.

Recommendation

1. That Council continue to liaise with the CSIRO and the Federal Government to lobby for the continuation of the operational funding of the Parkes Radio Observatory

Report

The funding model for the Parkes Telescope is a complicated issue and is affected by the overall operational needs of the CSIRO across its many divisions. The federal government supplies funds variously and assurances have been obtained that this funding is not in jeopardy. The eventual construction and operation of the Square Kilometre Array (SKA) as a joint international instrument hosted in both South America and Western Australia will change the way the Dish is utilised by local and international scientists.

It has been acknowledged that there is a role for the Dish in international science for some years to come and Council should lobby extensively for the iconic instrument to remain at the forefront of radio astronomy.

I will be holding talks with CSIRO management to further understand the strategic plans for Observatory and to bring into focus the way in which the The Dish can continue to benefit Australia's innovative and acknowledged role in leading edge science and the related discoveries.

Attachments

1. Media Release



General Manager



Mayor



MEDIA RELEASE

The Future of the Parkes Radio Telescope

Mayor of Parkes Cr Ken Keith OAM, today responded to media speculation that the future of the CSIRO Radio Telescope was in doubt.

The Mayor said he had received assurances from the Federal member for the Riverina Hon. Michael McCormack MP that the media reports regarding the future of the Telescope (affectionately referred to as the Dish) were based on a narrow reading of future budget possibilities.

Cr Keith went on to say, "Mr McCormack called me on Saturday to assure me that there were no plans by the current Federal Government to close the iconic Radio telescope."

Cr Keith said that, "The Dish has since its commission in the 1960's played an important part in the exploration of space; it has been on the forefront of scientific exploration and discovery and is currently being used by scientists around the world remotely to listen to the universe."

Last year the CSIRO signed a multimillion dollar deal to use the 64 metre Parkes Radio Telescope in the quest to search for intelligent life in the universe. The program is called Breakthrough Listen (an initiative by Russian businessman Yuri Milner) and will be allocated a quarter of the science time available on the Parkes telescope from October 2016 for a period five years, on a full cost recovery basis.

Cr Keith explained the importance of the Dish, "The Parkes Radio Telescope has always been at the forefront of innovation be it helping televise man walking on the moon, assisting during the Apollo 13 mission, the discovery of over half of the 2000 pulsars known to mankind, providing a learning platform for the world's astrophysics and contributing to the discovery and implementation of the Wi-Fi technology we all take so much for granted today."

"The Prime Minister is calling on the nation to focus on innovation and the value that innovation brings to the Australian economy. The Dish continues to be at the cutting edge of scientific discovery both nationally and internationally."

In light of the rollout of the international Square Kilometre Array (SKA) and the investment by CSIRO into its precursor the ASKAP array in Western Australia. The Mayor said a watching brief will be maintained to advocate for the utilisation of the Dish by the international radio astronomy community for many years to come.

"The Dish also plays a role in inspiring the next generation of scientist and innovators. It is used as part of the Pulse@Parkes project whereby students and scientists all over the world can use the Dish remotely. Each year over 100,000 tourists visit the Telescope each year to learn about the universe and be inspired by the power of scientific discovery," Cr Keith concluded.

Precis or Summary:	Mayor of Parkes Cr Ken Keith OAM, today responded to media speculation that the future of the CSIRO Radio Telescope was in doubt.		
Authorised By:	Kent Boyd General Manager	Contact: Anna Charlton Communications Officer 0439900508 Anna.charlton@parkes.nsw.gov.au	Embargoed Until: 06 June 2016
Distribution:	Local and Regional Media		



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www.parkes.nsw.gov.au

PARKES
It all adds up.

General Manager

Mayor

8 COUNCILLORS' REPORTS

9 INWARDS CORRESPONDENCE

9.1 (ICR) Letters of Appreciation

Executive Summary

During the exercise of its various functions, Council frequently receives letters of appreciation for services rendered or actions taken by Councillors and staff. The most recently received are from the Parkes Chamber of Commerce, Southern Cross Village Parkes and Parkes Painting Group.

Background Information

Nil

Legislative, Policy & Management Planning Implications

Nil

Budget & Financial Aspects

Nil

Recommendation

That the information be received and noted.

Attachments

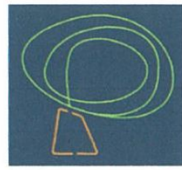
1. Letter of Appreciation from Parkes Chamber of Commerce
2. Letter of Appreciation from Southern Cross Village Parkes
3. Letter of Appreciation from Parkes Painting Group



General Manager



Mayor



PARKES
Chamber of Commerce
ABN: 53 417 360 965

PO Box 183, Parkes NSW 2870 | chamber@parkeschamber.com.au
Parkes Regional Development Association Inc

General Manager
Parkes Shire Council
PO Box 337
PARKES NSW 2870

20 April 2016

To Kent Boyd

We would like to express our sincere thanks for the Parkes Shire Council's support for the 2015 Sparkles Campaign. The feedback we have received from the campaign has been terrific and we feel that the general atmosphere throughout Parkes during the Christmas Shop Local Sparkles Campaign was wonderful.

The informal feedback that has been communicated to the Chamber of Commerce is that the campaign, incorporating all media platforms, Christmas Upmarkets, Movie in the Park, and light show, was highly effective and generated a real 'Christmassy' feeling. It gave businesses an added incentive to utilise the opportunity to attract locals and visitors to their stores and contributed to highlighting Parkes as a destination.

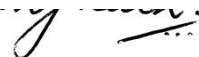
Without the support of the Council, the Chamber of Commerce would be unable to continue with the Sparkles campaign on the same scale. We sincerely hope that we will be able to continue this partnership between the Council and the Chamber of Commerce for the 2016 Christmas campaign.

Kind Regards

Geoff Rice

President


General Manager


Mayor

SOUTHERN CROSS VILLAGE PARKES



Ben Howard
Parkes Shire Council
2 Cecile Street
PARKES NSW 2870

Middleton Street
Parkes NSW 2870
Ph: 6862 5800
Fax: 68 63 4518

20 May 2016

Dear Ben

On behalf of the residents, staff and Management Committee of Southern Cross Village, I would like to take this opportunity to gratefully thank you and the Parkes Sports Council for lending and setting up the plant stall tent for our wonderful fete day on Saturday 7th May.

The Management Committee would also like me to especially thank your staff members who promptly set up the plant stall tent on Friday and then quickly removed after the fete.

Without this special community involvement of yours, the fete day would not be the success it was and this year has raised just over \$11,000.

The Southern Cross village is, the strong community supported, aged care facility it is today because of contributions such as that of the Sports Council's contribution.

Yours Faithfully

Frances Scurfield
Secretary, Management Committee.
Parkes Southern Cross Village,

General Manager
Mayor

Helen Huntly
39 Coronation Ave
Parkes
20-5-2016

Councillor Barbara Newton,

I am writing on behalf of the Parkes Painting Group, we wish to express our thanks and gratitude for attending our exhibition on the 29th April 2016, when Roel ten Cate opened our display that lasted for six days, this extra time was an experiment that was successful.

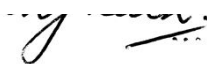
We were delighted that you come and represented our Shire Councillors, Your presence added to our guest list very nicely, thank you.

On Monday I will have the pleasure of presenting the "Friends of the Hospital Auxiliary" with a cheque for \$1,000 ,that will go towards a very important extra towards a community comfort.

Once more thank you very much for your support, Helen.



General Manager



Mayor

10 GENERAL MANAGER'S REPORT

10.1 (GM) Once per Month Council Meetings

Executive Summary

As Council would recall at the Ordinary meeting held on 17 May 2016, Councillor Smith raised the proposition of moving from the current two (2) Ordinary Council meetings per month to one (1) per month.

Council resolved that the General Manager investigate the administrative arrangements of other Councils and report back to Council on those arrangements and that Council look at the impact of only holding one Council meeting in June on Council.

This report is provided pursuant to the above resolution.

Background Information

Parkes Councils Code of Meeting practice currently sets out at clause 2.1 that;

- (a) The Parkes Shire Council shall meet twice each month, except in January, or where Council decides through a resolution to abandon a meeting. Council must meet at least 10 times per year.
- (b) The Council shall meet at 2 pm on the 1st Tuesday of each month and 2 pm on the 3rd Tuesday of each month usually at the Council Chambers, 2 Cecile Street, Parkes. Any change from the time, day or venue will be by resolution of the Council or, in emergency circumstances, by the authorisation of the Mayor.
- (c) It is intended that two meetings each year will be held on a rotational basis in the towns and villages within the Shire.

Legislative or Policy Implications

Section 365 of the *Local Government Act* provides "The council is required to meet at least 10 times each year, each time in a different month.

Progressive Delivery Program Implications

The resolution in this report will primarily effect the Delivery Program Future Direction relating to: *Function 4: Governance*

Predicted positive effect / opportunity for the Delivery Program: *Good*

Considering the suitability of the governance arrangements relating to meeting times ensures practices are contemporary and relevant.

Predicted negative / challenge to the Delivery Program: *Minor*



General Manager



Mayor

Quadruple Bottom Line



Economic ★★★★★



Environmental ★★★★★



Social ★★★★★



Civic Leadership ★★★★★

Budget & Financial Aspects

Reducing the number of Council meetings to one per month is likely to have a small but positive cost impact. If meetings are moved to evenings, there may be a small increase in costs to occasionally accommodate remote Councillors in overnight accommodation, consistent with Council journey management procedures.

Recommendation

1. For Council's consideration.

Report

Councillor Smith raised the issue of only holding one Council Meeting per month at the 17 May 2016 Ordinary Council meeting, suggesting that it may "...attract good candidates at the Council Elections in September" and may also encourage "...existing Councillors to stand once again".

Councillor Smith suggested the Council meeting day could for instance, commenced at 9am with committee meetings to follow where necessary.

Council resolved that the General Manager investigate the administrative arrangements of other Councils and report back to Council on those arrangements and that Council look at the impact of only holding one Council meeting in June on Council.

General Manager

Mayor

In pursuance of the above resolution a group of councils in our region has been selected (for no specific reason), and the frequency in which that cohort of councils meet is shown in the table below for comparative purposes only (information is taken from publicly available sources);

Council	Council Meeting frequency <i>(meeting/month)</i>	Start time
Bathurst	1	7.00pm
Forbes	1	1.00pm - 6.30pm
Lachlan	1	9.00am
Dubbo	1	5.30pm
Lithgow	1	7.00pm
Cowra	1	5.00pm
Bathurst	1	6.00pm
Orange	1	7.00pm
Cabonne	1	2.00pm
Mudgee	1	5.30pm
Parkes	2	2.00pm

As the table would suggest there appears to be a tendency to hold council meetings of an evening particularly in larger councils, perhaps with a general exception of larger rural councils which can start during the day, possibly to accommodate Councillors having to travel from reaches of their Shire. In Parkes circumstance for example, if a councillor was elected from the far northwest of the shire, they may have to travel well in excess of 100 kilometres to attend meetings in Parkes.

The configuration of committees and committee meetings has not been attempted to be analysed herein, as there is great diversity across all councils. In general however there is a propensity for committee meetings to be held at a similar time to council meetings, on a similar week day, but alternate week. Regularity of meetings does assist with the out of hours resources to be scheduled, such as staff and catering.



General Manager



Mayor

Current Arrangements at Parkes Council

As indicated above Councils Code of Meeting practice currently provides "*The Council shall meet at 2 pm on the 1st Tuesday of each month and 2 pm on the 3rd Tuesday of each month usually at the Council Chambers, 2 Cecile Street, Parkes. Any change from the time, day or venue will be by resolution of the Council or, in emergency circumstances, by the authorisation of the Mayor*".

A rudimentary analysis has been conducted on the conduct of Parkes Council meetings during 2016, which is tabled below.

Snapshot of 2016 Parkes Shire Council meetings									
Date	Start	Finish	Meeting Duration ¹ (hr/meeting)	Duration/Month ¹ (hr/meeting/mth)	No. Reports for information	No. Reports requiring resolution	Committee Minutes	Total Resolutions	Resolution process time ² (Minutes)
Jan-19	2:00:00 PM	4:56:00 PM	2:56:00	2:56:00	11	12	1	24	0:07:20
Feb-02	2:00:00 PM	3:12:00 PM	1:12:00		7	7	2	16	0:04:30
Feb-16	2:00:00 PM	5:25:00 PM	3:25:00	4:37:00	11	14	3	28	0:07:19
Mar-01	2:00:00 PM	3:40:00 PM	1:40:00		6	10	4	20	0:05:00
Mar-15	2:00:00 PM	5:30:00 PM	3:30:00	5:10:00	12	15	1	28	0:07:30
Apr-05	2:00:00 PM	6:30:00 PM	4:30:00		10	23	3	36	0:07:30
Apr-19	2:00:00 PM	5:20:00 PM	3:20:00	7:50:00	13	13	3	29	0:06:54
May-03	2:00:00 PM	4:16:00 PM	2:16:00		6	14	2	22	0:06:11
May-17	2:00:00 PM	5:06:00 PM	3:06:00	5:22:00	7	24	4	35	0:05:19
			2:52:47	05:11:00	9	15	3	26	0:06:24
					35%	55%	10%		

1 - NB - Includes formalities and breaks

Considering the table above the average Parkes Council meeting has a duration of just under three (3) hours and when considered on a monthly basis the duration is just over five (5) hours, this does not include all the prior committee meetings normally conducted. Based on the small sample above, Council on average makes around 26 resolutions per meeting. The Local Government operational and management effectiveness report - F15, suggests NSW Councils spend a median of 2.4 hours producing a median of 23 resolutions, thus on a per meeting basis our meetings compare well, however as Council makes in excess of 50 resolutions per month (ie with two meetings), it would be possible to review our meeting agenda to streamline decision making processes.

Again based on the small sample above, around 35% of resolutions relate to "for information" reports, 55% relate to an action resolution and around 10% to approving committee meeting minutes.



General Manager



Mayor

The Local Government operational and management effectiveness report - F15 (developed by Local Government Professionals and PwC), provide the following advice to management on what they see as the key considerations for decision making and council meetings, which include;

1. Do your council meetings regularly extend beyond three hours?
2. Are your council meetings passing resolutions in an efficient manner?
3. Are your meeting papers clear and concise, allowing councillors to perform a timely review prior to the meeting?
4. Do you provide councillors with meeting papers in advance, allowing sufficient time prior to the meeting to review adequately?
5. Do you review the effectiveness of your council meetings?
6. Did the complexity of issue match the time taken to resolve them?
7. Could more meetings have been short and sharp?
8. Are you conducting extra meetings to support and inform your councillors so that council meetings are more productive e.g. strategy or key operational issues?
9. Is your councillor meeting agenda well structured, clearly delineating sections for specific council purposes e.g. information only versus strategic decisions?

The above framework is intended to promote "short, sharp" council meetings centred around efficient strategic and policy decision making. Thus, if Council so directs, the council business papers could be tailored to promote a "shorter sharper" council meeting, with information and more detailed considerations referred to committees or subordinated within the report.

Given the above considerations I have suggested some scenarios to assist council in their deliberations.

Scenario #1 - Business as usual, but with a modified agenda

If the meeting agenda was modified to ensure business is confined to strategic decisions and policy, with information sessions for other matters, the meetings could be quicker.

The two (2) meetings per month could be condensed and potentially start later. How committee meetings were then conducted would need to be considered.

Scenario #2 - Day Meeting

As suggested a day meeting once per month could be facilitated. Assuming no change to the meeting format and 9.00am commencement, the meeting should finish in the vicinity of 2-3pm. Committees could follow (or precede) as necessary. Some additional meetings may be required on other occasions.

Again, if the meeting agenda was modified to ensure business is confined to strategic decisions, with information sessions for other matters, the meeting could be quicker.



General Manager



Mayor

Scenario #3 - Evening meetings

Evening meetings appear reasonably common in the above cohort. If evening meetings were adopted, the preferred approach would be to implement with the above suggested modified agenda. This would aim to keep the meetings to less than (say) 2 hours. Information and other committees could be then held on other evenings, preferably on the same day (but different week).

For example Council meetings could be held on the 3rd Tuesday of each month from (say) 5-7pm. Committee meetings and information sessions could then be held on (say) the 1st and 2nd Tuesdays from 5-7pm, as deemed necessary. Civic functions such as citizenships could be conducted at the beginning of the meeting.

Council staff will of course professionally and happily respond to any resolution of Council in terms of ensuring the proposed meeting times and format operate function effectively.

Attachments

Nil.



General Manager



Mayor

10.2 (GM) Adoption of 2016/17 Operational Plan and 2016/17 Operational Budget

Executive Summary

The draft Integrated Plan incorporating the 2016/17 Operational Plan and 2016/17 Operational Budget has been on display for the statutory period of 28 days. Council has not received any public submissions in respect of the plan.

Background Information

The Integrated Reporting Plans incorporating the draft 2016/17 Operational Plan including draft 2016/17 Operational Budget and draft Statement of Revenue Policy has been exhibited in accordance with Section 405 of the Local Government Act, 1993. Section 406 states that before the end of each year, a Council must adopt the Integrated Plans for the following year after it has been prepared and exhibited.

The adoption of the draft Integrated Plans (which includes the draft statement of revenue policy and draft fees and charges) presented to Council on 19 April 2016 enables Council to levy the proposed fees and charges for the 2016/17 financial year.

Legislative or Policy Implications

Section 402 to 406 and 508A of the Local Government Act, 1993

Progressive Delivery Program Implications

The resolution in this report will primarily effect all of the Delivery Program Future Direction.

Predicted positive effect / opportunity for the Delivery Program: *Good*

The Operational Budget outlines the program of works which supports the actions within the Operational Plan and Delivery Plan, and actions the funding to enable the actions to be completed.

Predicted negative / challenge to the Delivery Program: *Moderate*

Quadruple Bottom Line



Economic ★★★★★



Social ★★★★★



Environmental ★★★★★



Civic Leadership ★★★★★

General Manager

Mayor

The Operational Budget and Operational Plan outlines the funding to enable the delivery of the services provided to the community and provides for some aspirational plans in conjunction with Council's Long Term Financial Plan.

Budget & Financial Aspects

The Integrated Plans contain Council's 2016/17 Operational Budget, 2016/17 Statement of Revenue Policy including Fees and Charges and 2016/17 Operational Plan.

Recommendation

1. That subject to the changes as outlined in the report that the draft integrated plan be adopted.
2. That the draft schedule of fees and charges made under Section 608 of the Local Government Act, 1993 and included in the draft Revenue Policy be adopted.
3. That pursuant to section 405 of the Local Government Act, 1993, the draft Statement of Revenue Policy be adopted for the year 2016/17.
4. That Council hereby approves and votes the expenditure in the 1 July 2016 to 30 June 2017 Operational Plan and Operational Budget.
5. That the statement of amounts and rates to be charged for works on private land for 2016/17 contained with the draft Operational Plan be adopted.



General Manager



Mayor

Report

Under the Integrated Planning provisions of the Local Government Act 1993, Council must exhibit the draft Integrated Plan for a period of 28 days and must take into consideration any submissions that are made concerning the draft Integrated Plan prior to its adoption.

The draft Operational Budget was on public display from 22 April 2016 to 19 May 2016 inclusive for a period of 28 days. The draft Operational plan was on public display for a period of 28 days ended 31 May 2016. Council has not received any public submissions in respect of the 2016/17 plan or budget.

It is noted that since the Operational Budget and Plan have been on Public Display, that a change be made to some narrative with respect to a grant of \$1,030,000 towards Stage II of the Parkes Regional Airport Redevelopment. I refer to the Public Announcement which was made by the State Member for Orange, Andree Gee on the 7 December 2015 whom announced that Parkes Shire Council is set to secure just over \$1 million of funding from the NSW Government regional Tourism Infrastructure Fund. Unfortunately Council has since learnt this Grant from this programme will now not be forthcoming. Council is pro-actively seeking grant opportunities, and alternative funding for the Stage II of the Parkes Regional Airport Redevelopment project has been outlined in the Capital Expenditure Review which is currently being reviewed with the Office of Local Government.

To better clarify the new waste collection services now offered to Residents and Commercial enterprises, it is also proposed to include in the budget narrative some further details in relation to the new subsidiary services provided for additional bins requested.

In the Domestic Waste Management Charges Section (Page 47)

In addition to the standard Domestic Waste Service residents can request extra organic and/or recycling and/or general waste bins as subsidiary services to be collected on the same day as the scheduled service for that premises. The proposed charges are \$90 for a subsidiary organic bin, \$60 for a subsidiary recycling bin and \$90 for a subsidiary general waste service.

In the Other Waste Management Charges Section (Page 48)

In addition to the standard Commercial Waste Service, businesses can also request extra organic and/or recycling and/or general waste bins as subsidiary services to be collected on the same day as the scheduled service for that premises. The proposed charges are \$90 for a subsidiary organic bin, \$60 for a subsidiary recycling bin and \$90 for a subsidiary general waste service. Businesses in the CBD can also request collections on additional days. The first service on an additional collection day is a full Commercial Waste Charge, whilst subsequent bins will be treated as subsidiary services.

The operational budget and plan contains the fourth year of the special rate variation scenario which aims to prevent declining results and to provide a way forward to meet the reasonable expectations of the community as to the levels of service provided by Council and managing its assets. The proposed budget will also provide a strong platform as Council continues to strengthen its financial sustainability and improvement plan.

Attachments

Nil.



General Manager



Mayor

11 DIRECTOR TECHNOLOGY AND CORPORATE SERVICES REPORT

11.1 (DTCS) Investments as at 31 May 2016

Executive Summary

The carrying value of Council's investments at 31 May 2016 was \$ 53,509,520.

Background Information

In accordance with Clause 212 of the Local Government (General) Regulation 2005, the following details are provided of Council's investments under Section 625 of the Local Government Act, 1993.

The carrying values of the investments outlined in this report have been those advised to Council by the arrangers, brokers or custodian of those securities.

Legislative or Policy Implications

- Parkes Shire Council Investment Policy, Clause 212 of the Local Government (General) Regulation 2005 and Section 625 of the Local Government Act, 1993.
- DLG Circular 10-11 - Investment Policy Guidelines
- DLG Circular 11-01 Ministerial Investment Order

Progressive Delivery Program Implications

The resolution in this report will primarily effect all of the Delivery Program Future Direction's.

Predicted positive effect / opportunity for the Delivery Program: *Excellent*

Predicted negative / challenge to the Delivery Program: *Negligible*

Quadruple Bottom Line



Economic

★★★★☆



Environmental

★★★★☆



Social

★★★★★



Civic Leadership

★★★★★

General Manager

Mayor

Budget & Financial Aspects

All returns on investments are included in Council's Operating Budget. Any amendment to budgeted interest income is effected through the Quarterly Budget Review process. Both the average level of funds invested and the rate of return determine returns.

In accordance with the Australian equivalent of International Accounting Standards, securities that are classified as held for trading are required to be valued at market value at each balance date. The balance of investments held includes market values that existed at the 31 May 2016. The custodians of the securities provide these valuations to Council. The custodian of Council's structured investment is the Westpac Bank.

Investments in the form of cash or cash equivalents and held to maturity investments are valued at cost. Floating Rate Notes acquired on the secondary market are valued at cost. Where the purchase consideration is different to face value the resulting premium or discount are amortised on a straight line basis over the life of the Note.

Recommendation

1. That the information in relation to investments held at 31 May 2016 be received and noted.

Report

The following securities held are currently rated less than the minimum required under the Ministerial Investment Order. Council is permitted to hold the securities under the grandfathering clause in the Ministerial Investment order dated 12 January 2011.

- Hickory Note CDO currently rated CCC-

Investment Rates as at 31 May 2016

Rate Range %	\$
1.30 to 3.00	21,321,000
3.01 to 5.00	32,188,520
Total	53,509,520

The weighted average interest rate of the investment portfolio as at 31 May 2016 is 2.88%
(2.95 % - 30 April 2016).

90-Day (Benchmark) Bank Bill Swap Rate as at 31 May 2016 – 2.01 %
(2.260 % - 30 April 2016).



General Manager



Mayor

Credit Quality Targets and Limits

The maximum holding limit in each rating category and the target credit quality weighting for Council's Term Deposit portfolio as at 31 May 2016 is as follows:

Long Term Rating Range	Short Term Credit Range	Maximum Holding	% Holding as at 31 May 2016 (at % of Face Value)	\$ Holding as at 31 May 2016
AAA Category	A-1+	100%	3.74%	\$2,000,000
AA Category	A-2	80%	59.92%	\$32,071,000
A Category	A-2	60%	20.09%	\$10,750,000
BBB Category & Unrated ADI's	A-3	40%	6.91%	\$3,700,000

The maximum exposure to each counterparty / financial institution will be restricted by their rating so single entity exposure is limited. These limits with respect to Council's current Term Deposit portfolio are listed as follows:

Financial Institution	Long-Term Rating Range	Short-Term Credit Range	Limit	% Holding as at 31 May 2016 (at % of Face Value)
National Australia Bank	AA-	A1+	40%	38.77 %
Westpac	AA-	A1+	40%	11.34 %
TCorp - NSW Treasury Corporation	AAA	AAA	40%	3.74%
AMP Bank	A+	A1	30%	5.61 %
Rabobank Direct	Aa2 Moody's	P-1 Moody's	40%	1.87 %
Rabobank Australia	Aa2 Moody's	P-1 Moody's	40%	7.94 %
Central West Credit Union	Unrated	Unrated	20%	0.93 %
Bank of Queensland	A-	A2	30%	7.94 %
Bendigo & Adelaide Bank	A-	A2	30%	1.87 %
Suncorp Bank	A1 Moody's	P-1 Moody's	40%	4.67 %
ME Bank	BBB	A2	20%	5.98 %

The holdings of Floating Rate Notes and Bonds, and trading securities, are listed as follows:

Description	Face Value	Carrying Value	% Holding as at 31 May 2016 (at % of Face Value)
Floating Rate Notes	\$ 2,500,000	\$ 3,000,000	5.61 %
Trading Securities	\$ 2,000,000	\$ 1,988,520	3.73 %



General Manager



Mayor

Summary

The Board of the Reserve Bank of Australia (RBA) at their last meeting of 3 May 2016 decided to lower the cash rate by 25 basis points to 1.75 per cent. This follows information showing inflationary pressures are lower than expected.

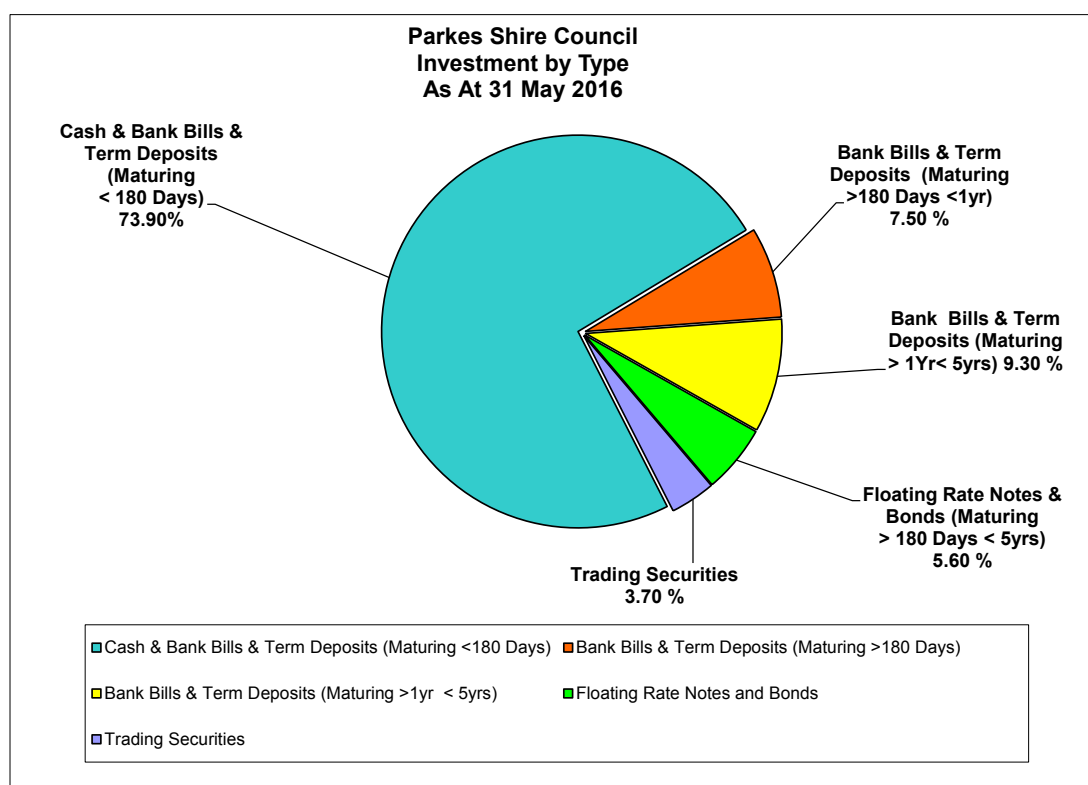
The global economy is continuing to grow, though at a slightly lower pace than earlier expected, with forecasts having been revised down a little further recently. While several advanced economies have recorded improved conditions over the past year, conditions have become more difficult for a number of emerging economies.

In Australia, the available information suggests that the economy is continuing to rebalance following the mining investment boom. GDP growth picked up over 2015, particularly in the second half of the year, and the labour market improved. Indications are that growth is continuing in 2016, though probably at a more moderate pace.

Inflation has been quite low for some time and recent data were unexpectedly low. While the quarterly data contain some temporary factors, these results, together with ongoing very subdued growth in labour costs and very low cost pressures elsewhere in the world, point to a lower outlook for inflation than previously forecast.

In the announcement from the Reserve Bank, they took careful note of developments in the housing market, where indicators are that the effects of supervisory measures are strengthening lending standards and that price pressures have tended to abate. The board also noted that prospects for sustainable growth in the economy, with inflation returning to target over time, would be improved by easing monetary policy.

The following graphic displays the percentages of the portfolio by investment type with an aged breakdown of the Cash, Bank Bills & Term Deposits.



General Manager

Mayor

The movement in Investments for the month of May 2016 were as follows:

Opening Balance as at 30 April 2016	\$49,630,900
<u>Plus</u> New Investments - May 2016	\$ 6,700,000
<u>Less</u> Investments redeemed - (as per May 2016 receipt summary report)	(\$ 2,900,000)
<u>Plus</u> Increase in CDO Valuations - May 2016	\$ 78,620
<u>Closing Balance as at 31 May 2016</u>	<u>\$ 53,509,520</u>

The latest valuations of the market value for the CDO's with Westpac have resulted in an increase in the Fair Value of the CDO's by \$ 78,620 as at 31 May 2016. Councillors would be aware that valuations fluctuate significantly each month due to the volatility of the market surrounding CDO's. The Hickory CDO is due to mature on the 21 June 2016. This last remaining CDO in Parkes Shire Council investment portfolio is currently reporting a principal loss of \$66,000 (3.3%) of the initial \$2,000,000 investment.

Certification - Responsible Accounting Officer

The Chief Financial Officer hereby certifies that the investments listed in the Investment Summary have been made in accordance with Section 625 of the Local Government Act, 1993, Clause 212 of the Local Government (General) Regulation 2005 and Council's Investment Policy.

Attachments

1. List of Investments held at 31 May 2016.



General Manager



Mayor

Investments Summary 31/05/2016						
Name	Face Value \$	Current Rate %	Expected Maturity	Maturity Profile from Summary Date	Carrying Value \$	Investment Type
Westpac Maxi-Direct General	6,071,000	1.30	At Call	At Call	6,071,000	At Call Deposit
NSW Treasury Corporation	2,000,000	2.04	At Call	At Call	2,000,000	At Call Deposit
NAB	1,250,000	2.96	2/06/2016	< 90 Days<1yr	1,250,000	Term Deposit
NAB	1,000,000	3.03	16/06/2016	< 90 Days<1yr	1,000,000	Term Deposit
NAB	1,000,000	3.04	24/06/2016	< 90 Days<1yr	1,000,000	Term Deposit
NAB	1,000,000	3.03	28/06/2016	< 90 Days<1yr	1,000,000	Term Deposit
Bank of Queensland	1,000,000	3.00	4/07/2016	< 90 Days<1yr	1,000,000	Term Deposit
Bank of Queensland	500,000	3.05	4/07/2016	< 90 Days<1yr	500,000	Term Deposit
NAB	1,000,000	3.00	11/07/2016	< 90 Days<1yr	1,000,000	Term Deposit
NAB	2,000,000	3.09	16/07/2016	< 90 Days<1yr	2,000,000	Term Deposit
NAB	1,000,000	3.04	25/07/2016	< 90 Days<1yr	1,000,000	Term Deposit
Suncorp	2,000,000	2.95	26/07/2016	< 90 Days<1yr	2,000,000	Term Deposit
Bendigo & Adelaide Bank	1,000,000	2.90	27/07/2016	< 90 Days<1yr	1,000,000	Term Deposit
ME Bank	1,500,000	3.05	5/08/2016	< 90 Days<1yr	1,500,000	Term Deposit
NAB	1,000,000	3.05	16/08/2016	< 90 Days<1yr	1,000,000	Term Deposit
NAB	1,000,000	3.05	22/08/2016	< 90 Days<1yr	1,000,000	Term Deposit
NAB	1,000,000	3.12	29/08/2016	< 90 Days<1yr	1,000,000	Term Deposit
BOQ	1,000,000	3.05	5/09/2016	> 90 Days<1yr	1,000,000	Term Deposit
NAB	1,000,000	3.11	6/09/2016	> 90 Days<1yr	1,000,000	Term Deposit
NAB	1,000,000	3.12	15/09/2016	> 90 Days<1yr	1,000,000	Term Deposit
ME Bank	700,000	3.06	29/09/2016	> 90 Days<1yr	700,000	Term Deposit
NAB	1,500,000	3.12	29/09/2016	> 90 Days<1yr	1,500,000	Term Deposit
NAB	2,000,000	3.10	4/10/2016	> 90 Days<1yr	2,000,000	Term Deposit
NAB	1,000,000	3.02	5/10/2016	> 90 Days<1yr	1,000,000	Term Deposit
NAB	1,000,000	3.12	18/10/2016	> 90 Days<1yr	1,000,000	Term Deposit
BOQ	1,000,000	3.05	24/10/2016	> 90 Days<1yr	1,000,000	Term Deposit
Suncorp	500,000	3.10	24/10/2016	> 90 Days<1yr	500,000	Term Deposit
AMP Bank	1,000,000	2.90	14/11/2016	> 90 Days<1yr	1,000,000	Term Deposit
Bank of Queensland	500,000	2.95	15/11/2016	> 90 Days<1yr	500,000	Term Deposit
AMP Bank	500,000	3.00	17/11/2016	> 90 Days<1yr	500,000	Term Deposit
AMP Bank	500,000	3.00	20/11/2016	> 90 Days<1yr	500,000	Term Deposit
NAB	1,000,000	2.98	21/11/2016	> 90 Days<1yr	1,000,000	Term Deposit
NAB	1,000,000	3.00	5/12/2016	> 90 Days<1yr	1,000,000	Term Deposit
Rabobank Direct	1,000,000	3.15	13/02/2017	> 90 Days<1yr	1,000,000	Term Deposit
ME Bank	1,000,000	3.07	16/03/2017	> 90 Days<1yr	1,000,000	Term Deposit
AMP Bank	1,000,000	3.00	31/05/2017	> 90 Days<1yr	1,000,000	Term Deposit
Rabobank Australia	1,000,000	2.95	31/07/2017	>1yr<5yrs	1,000,000	Term Deposit
CWCU	500,000	3.00	11/10/2017	>1yr<5yrs	500,000	Term Deposit
Rabobank Australia	500,000	3.15	22/11/2018	>1yr<5yrs	500,000	Term Deposit
Rabobank Australia	1,000,000	3.30	27/08/2019	>1yr<5yrs	1,000,000	Term Deposit
Rabobank Australia	1,000,000	3.20	9/09/2019	>1yr<5yrs	1,000,000	Term Deposit
Rabobank Australia	750,000	3.30	1/11/2019	>1yr<5yrs	750,000	Term Deposit
BOQ	250,000	3.50	5/05/2021	>1yr<5yrs	250,000	Term Deposit
Cash & Term Deposits	48,521,000				48,521,000	
Bendigo & Adelaide Bank Limited - FRN	500,000	3.3500	17/05/2017	>1yr<5yrs	500,000	Held to Maturity
Commonwealth Bank - FRN	500,000	3.0900	19/10/2018	>1yr<5yrs	500,000	Held to Maturity
Bank of Queensland - FRN	500,000	3.4350	29/04/2019	>1yr<5yrs	500,000	Held to Maturity
Rabobank Australia - FRN	500,000	3.8100	4/03/2021	>1yr<5yrs	500,000	Held to Maturity
Suncorp - FRN	500,000	3.5280	12/04/2021	>1yr<5yrs	500,000	Held to Maturity
NAB - FRN	500,000	3.3100	21/05/2021	>1yr<5yrs	500,000	Held to Maturity
Floating Rate Notes and Bonds	3,000,000				3,000,000	
Westpac - Hickory Trust Notes	2,000,000	4.1200	21/06/2016	< 90 Days<1yr	1,988,520	Tradeable Security
Trading Securities	2,000,000				1,988,520	
Total Investments	53,521,000				53,509,520	



General Manager



Mayor

11.2 (DTCS) Financial Information as at 31 May 2016

Executive Summary

A regular report is provided to Council in relation to a number of financial indicators, including investments, total monthly repayments, receipting and collection of rate revenue.

Background Information

The supply of financial information on a regular basis fulfils statutory requirements and ensures prudent financial management.

Legislative or Policy Implications

Local Government Act, 1993

Local Government (Financial Management) Regulation, 1999

Budget & Financial Aspects

Nil.

Recommendation

1. That the report detailing accounts paid, rate revenue collected, receipts received and the bank reconciliation to 31 May 2016 be received and noted.

Report

1. Accounts

The accounts cover the period 02/05/2016 to 31/05/2016:

Payment	From	To	Sub Total
Combined A/C	128735	E050436	\$11,038,679.42
Cheques and Deskbank			-
Salaries & Wages	05/05/2016	26/05/2016	\$1,046,094.40
TOTAL			\$12,084,773.82

2. Revenue Statement due to 31 May 2016

A copy of the Revenue Statement due to 31 May 2016 is attached.

3. Statement of Receipts - 02 May to 31 May 2016

A Statement of Receipts for the period 02 May to 31 May 2016 is attached.



General Manager



Mayor

4. Bank Reconciliation as at 31 May 2016

The bank reconciliation for the month of May 2016 has been finalised and is submitted for the information of Council.

The reconciliation of the Cash Books of the Council and the Bank Accounts has been carried out. The accounts have been reconciled with a balance of \$497,610.08 as at 31 May 2016.

Attachments

1. Rates Revenue Statement
2. Statement of Receipts



General Manager



Mayor

PARKES SHIRE COUNCIL
REVENUE STATEMENT RATES AND CHARGES DUE TO 31 MAY 2016

	AMOUNT PAYABLE 1/7/2015	COLLECTIONS	AMOUNT DUE 31/05/2016	%COLLECTED THIS YEAR	3 Year Average %
COMBINED RATES	16,353,195	14,902,100	1,451,095	91.13%	91.32%
GARBAGE & OTHER SERVICE CHARGES	2,319,938	2,064,068	255,870	88.97%	89.77%
SUB TOTAL	18,673,133	16,966,168	1,706,965	90.86%	91.13%
WATER, SEWER & TRADE WASTE CONSUMPTION ARREARS & ACCOUNTS 2015/16					
WATER	4,352,644	3,893,913	458,731	89.46%	89.62%
**SEWER USAGE	325,640	304,427	21,213	93.49%	93.92%
TRADE WASTE	80,029	66,068	13,961	82.55%	91.32%
SUB TOTAL	4,758,313	4,264,408	493,905	89.62%	89.97%
INTEREST, EXTRA CHARGES & LEGAL COSTS					
INTEREST, EXTRA CHARGES & LEGAL COSTS	188,212	148,001	40,211	78.64%	70.62%
SUB TOTAL	188,212	148,001	40,211	78.64%	70.62%
TOTAL	23,619,658	21,378,577	2,241,081	90.51%	90.75%



General Manager



Mayor



Parkes Shire Council
Local Government Management System

Receipt Summary

For the period from 2-May-2016 to 31-May-2016

GL Account	Description	Total Transactions	Amount
0110-1201-0000	Section 603 Certificate	31	2,363.00
0110-1402-0001	Sundry Income - GST Free	6	423.45
0110-1402-0003	Sundry Income - GST Inclusive	11	6,176.74
0110-3100-0000	Investments	5	2,900,000.00
0110-3200-0001	Rates Receivable - Consolidated	8,122	2,810,867.28
0110-3232-0001	Miscellaneous Debtors - Consolidated	155	2,571,672.74
0110-3238-0000	Sundry Debtor - Avdata	1	464.93
0110-3291-0000	S/Dr - Jardines Insurance Claims	1	22,690.73
0110-5005-0000	Building Construction LS Levy	2	205.79
0110-5007-0000	DA (Strategic Fee)	1	112.00
0110-5343-0000	Bond - K & G Building Wrks >1/7/14	3	10,585.00
0110-5700-0000	ELE - Long Service Leave	1	902.33
0120-1463-0000	Centrelink - Paid Parental Leave	2	6,570.00
0140-1351-0000	Interest on Investments	9	123,177.52
0140-1501-0000	Financial Assistance Grant - Gen Pur	1	456,554.00
0199-4505-0000	Sales Clearing Account	1	50,000.00
0230-1205-0000	Dog Rego - Companion Animals Commiss	1	2,045.25
0230-1207-0001	Dog Impounding - Deposits/Release	15	640.00
0230-5008-0000	Dog Rego - Companion Animals Suspen	9	826.00
0230-5009-0000	Microchipping Suspense	4	264.00
0240-1458-0000	Animal Infringements - OSR	1	1,061.00
0240-1459-0000	Traffic Infringements - OSR	1	300.00
0270-1532-0001	Salary/Oncosts - GST Free	1	3,701.25
0270-1532-0002	Program costs - GST recoverable	1	1,404.96
0270-1533-0000	Grant - RSO Special Projects	1	1,502.00
0310-1210-0000	Licence Fees (Regulatory Only)	1	2,000.00
0310-1402-0003	Sundry Income - Inc Copying/Scanning	4	104.00
0410-1402-0001	Sundry Income - GST Free	13	554.00
0410-1402-0003	Sundry Income - GST	4	310.00
0410-1507-0000	Operational Grant	9	11,609.92
0410-1508-0000	Childcare Benefit Grant	6	53,717.33
0410-1510-0000	Educator Admin Levies	8	1,260.00
0410-1537-0000	FDC - Family Registration	1	50.00
0410-1538-0000	FDC - Educator Registration	4	355.00
0410-1542-0000	RTAG - FDC Transport Assistance	1	4,142.68
0410-1543-0000	D Sups Payments (ISS)	4	184.81
0410-1718-0001	Contri - FDC In Home - Admin Levy	1	70.56
0410-1718-0003	Contribution - FDC In Home Care	1	55.44
0410-1744-0000	FDC - Playgroup Fees	2	33.00
0410-1766-0000	FDC - Educator Receipt Books	1	7.50
0520-1211-0011	Development Fees	7	1,243.00
0520-1212-0000	Subdivision Certificates	2	300.00
0520-1213-0000	Section 149 Certificates	37	2,175.00
0520-1463-0000	Centrelink - Paid Parental Leave	3	3,942.00
0570-1214-0000	Septic Tank Fees (Applications)	2	273.00
0580-1215-0015	Parkes Cemetery	1	427.00
0590-1215-0016	Parkes Lawn Cemetery	4	8,380.00

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General Manager

Mayor

Receipt Summary

For the period from 2-May-2016 to 31-May-2016

GL Account	Description	Total Transactions	Amount
0580-1215-0017	Villages Cemetery	4	1,710.00
0610-1125-0000	Water Standpipe Sales	5	1,011.73
0610-1231-0000	Water Meter Reading Fee	22	1,058.00
0610-1267-0000	Water Meter Connection Fee	1	90.00
0610-1402-0003	Sundry Income	5	230.00
0610-1807-0000	Developer Charges - Sec 64	1	11,640.00
0610-5321-0000	Deposit - Standpipe Access Cards	2	40.00
0710-1251-0000	Sewer Pan Fees	18	666.00
0710-1252-0000	Sewer Inspection Fee	4	249.00
0710-1402-0003	Sundry Income - GST Inclusive	2	43.00
0710-1807-0000	Developer Charges - Sec 64	1	3,445.00
0810-1220-0020	Use of Multi-Media Computer	3	46.50
0810-1220-0021	Facsimile Sales	4	146.00
0810-1220-0022	Lost Books	4	124.10
0810-1220-0023	Photocopying/Printing - Parkes	8	899.55
0810-1220-0026	Inter Library Loans	3	46.50
0810-1220-0027	Lost Library Cards	3	27.00
0810-1220-0029	Sale of Discarded Books	1	15.00
0820-1446-0004	HPC - Admissions	61	7,668.00
0820-1728-0000	Contribution - Parkes Hist Soc (Lic)	1	2,000.00
0830-1731-0000	Contribution Community Centre	2	230.00
0850-1230-0000	Hire - Culture Centre	1	50.00
0860-1255-0000	Parkes Admissions	6	6,966.00
0860-1257-0000	Peak Hill Admissions	2	1,210.00
0860-1259-0000	Trundle Admissions	2	1,256.00
0870-1402-0003	Hire Fees - GST Inclusive	1	20.00
0880-1604-0000	Sec 94 Cont - Open Space	1	415.00
1010-1217-0000	Sec 68 Approval	2	730.00
1010-1234-0001	Compliance Certificates	4	570.00
1010-1235-0000	Construction Certificate	7	967.20
1010-1236-0000	Complying Development Certificate	6	732.40
1010-1237-0000	Inspection Fee	15	6,136.00
1010-1238-0000	Occupation Certificate	5	404.00
1010-1239-0000	Building Certificates	2	510.00
1010-1240-0000	Sec 735A & 12ZP Notices	23	2,949.00
1010-1266-0000	Drafting Fee	3	384.00
1010-1408-0000	Long Service Leave Commission	1	89.00
1110-1686-0000	Cap. Cont-B/Spot Brolgan Rd	1	45,000.00
1130-1520-0000	Financial Assistance Grant - Roads	1	233,466.00
1131-1635-0000	Roads to Recovery (Capital)	1	910,312.00
1132-1641-0000	Fixing country roads	3	165,000.01
1133-1521-0000	Grant - Repair Program	1	50,000.00
1140-1675-0000	Cap. Cont-HPC/Webb St F/Path	1	9,000.00
1140-1683-0000	Cap. Cont-Bike/Pump Plan	1	7,500.00
1150-1242-0000	Landing Fees	1	24,478.30
1180-1523-0000	Grant - Traffic Route Lighting	1	57,000.00
1190-1355-0000	Rural Addressing Marker Fees	2	134.00
1220-1243-0042	Caravan Sites - 5.5% Adjust	5	1,347.12
1220-1243-0043	Caravan Sites - Fees	22	12,996.59
1220-1243-0045	Caravan Sites - Electricity	21	1,792.61
1220-1244-0044	Cabin Fees - Fees	15	7,074.83
1220-1244-0046	Cabin Fees - Electricity	1	69.50
1220-1247-0000	Multi Coin Washing Machine	2	142.00
1230-1445-0001	Visitor Info Ctr - Merchandise Sales	18	477.35

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General Manager



Mayor

Receipt Summary

For the period from 2-May-2016 to 31-May-2016

GL Account	Description	Total Transactions	Amount
1230-1445-0003	Visitor Info Ctr - Merchandise Sales	63	3,592.55
1230-5400-0003	Merchandise on Consignment - T/Ctr	5	134.00
1295-1595-0000	Op. Contrib. - Elvis Merchandise	2	59.49
9000-3100-0000	Investments - Trust	1	30,741.38
9000-5480-0000	Trust Fund - East Timor Appeal	1	600.00
		8,907	10,681,405.97



General Manager



Mayor

11.3 (DTCS) Rates Levy and Charges 2016/17

Executive Summary

The adoption of the 2016/17 Operational Plan and 2016/17 Operational Budget which includes the Revenue Policy for 2016/17 including the proposed rates and charges as presented to Council on the 19 April 2016 now enables Council to formally make the rates and charges for 2016/17 financial year.

Background Information

Council applied for a multi-year special variation from 2013/14 under section 508A with the Independent Pricing and regulatory Tribunal (IPART). Council requested increases of 13% per year over four years, amounting to a cumulative increase of 63.05% by 2016/17. After assessing Council's application, IPART approved the special variation as requested as per section 508A of the Act.

This increase has enabled Council to improve its financial sustainability. It has enabled enhanced level of services by improving existing infrastructure, investing in new infrastructure and reducing its infrastructure backlog. Council having adopted the 2016/17 Operational Plan and 2016/17 Operational Budget can now formally make the rates and charges for the 2016/17 financial year. The Adopted Operational Plan and Operational Budget 2016/17 plans were based on the Progressive delivery Program which incorporated the rate increase as approved by IPART. The formal making of the rates will enable Council to commence the processes to levy the rates for the 2016/17 financial year

Legislative or Policy Implications

Section 534 and 535 of the Local Government Act 1993.
Other sections as noted in recommendation

Progressive Delivery Program Implications

The resolution in this report will primarily effect all of the Delivery Program Future Direction

Predicted positive effect / opportunity for the Delivery Program: *Excellent*

The resolution in this report will enable Council to levy the rates for 2016/17 financial year. This will support the enabling of works scheduled under the Operational Plan and Operational Budget considered for adoption by Council on the 7 June 2016. With the increased variation in the level of rates this will enable enhanced levels of service, investing in new infrastructure, and reduce Council's infrastructure backlog. There were no submissions made during the 28 Day Public Exhibition of the Draft Budget in relation to the proposed rates and charges.



General Manager



Mayor

Predicted negative / challenge to the Delivery Program: *Negligible*

Quadruple Bottom Line



Economic ★★★★★



Environmental ★★★★★☆



Social ★★★★★☆



Civic Leadership ★★★★★

Budget & Financial Aspects

The making of the rate at 13% increase incorporating the special variation has enabled turning the council's operating deficits into operating surpluses by 2016/17, so it can reduce the asset infrastructure backlog, and allow a series of enhancements to current levels of service, which mostly relate to improved asset standards. The Progressive Delivery Program is consistent with the community priorities as identified in the Community Strategic Plan and was supported during consultation on the requested special variation.

The special variation for Parkes Shire Council is for the purpose of improving Council's financial position and funding a program of capital expenditure. Within 2016/17, it is proposed to fund the following additional programs which have been possible due to the special variation.

Special Rate Variation Projects - 2016/17	Amount
Maintenance of Current Services	
Village Maintenance (Parks, Gardens, Streetscapes, and Amenities)	\$ 80,000
Enhanced Services	\$ 1,000,000
Road Renewal	
Infrastructure backlog (existing asset renewal)	\$ 349,000
Footpaths upgrade and construction	\$ 400,000
Voluntary Pensioner Rebate (SRV)	\$ 151,000
Weeds / Pests / Public Amenities	\$ 100,000
New Project / Services	
Improve Town Drainage	\$ 500,000
Sporting Grounds - Improvements / Renewals	\$ 200,000
Community / Council Priority Initiatives (IP & R determined Community Infrastructure)	\$ 265,000
Major Infrastructure - Community Initiatives	\$ 995,000
Total Progressive Program	\$ 4,040,000

General Manager

Mayor

Recommendation

1. That in accordance with Sections 534 and 535 of the Local Government Act 1993 WHEREAS the Operational Plan for the twelve months to 30 June, 2017 was adopted by the Council on 7 June 2016 it is hereby recommended that Council make the rates and charges as follows:

1. Residential General:

An ordinary rate of 0.5368 cents in the dollar on the land value of all rateable lands categorised as Residential General, be now made for the 2016/17 rating period, subject to a minimum amount of four hundred and ninety one dollars (\$491.00) for each assessment with a land value not exceeding \$91,468.00.

2. Residential Parkes Rate:

An ordinary rate of 1.9197 cents in the dollar on the land value of all rateable lands categorised as Residential, sub-categorised as Residential Parkes be now made for the 2016/17 rating period, subject to a minimum amount of four hundred and ninety one dollars (\$491.00) for each assessment with a land value not exceeding \$25,577.00.

3. Business - General:

An ordinary rate of 2.8713 cents in the dollar on the land value of all rateable lands categorised as Business General, be now made for the 2016/17 rating period, subject to a minimum amount of four hundred and ninety one dollars (\$491.00) for each assessment with a land value not exceeding \$17,100.00.

4. Business – Parkes CBD:

An ordinary rate of 9.7391 cents in the dollar on the land value of all rateable lands categorised as Business, sub-categorised as Business – Parkes CBD be now made for the 2016/17 rating period, subject to a minimum amount of four hundred and ninety one dollars (\$491.00) for each assessment with a land value not exceeding \$5,042.00.

5. Business – Peak Hill:

An ordinary rate of 3.9175 cents in the dollar on the land value of all rateable lands categorised as Business, sub-categorised as Business – Peak Hill be now made for the 2016/17 rating period, subject to a minimum amount of four hundred and ninety one dollars (\$491.00) for each assessment with a land value not exceeding \$12,534.00.

6. Business – Trundle:

An ordinary rate of 6.0488 cents in the dollar on the land value of all rateable lands categorised as Business, sub-categorised as Business – Trundle be now made for the 2016/17 rating period, subject to a minimum amount four hundred and ninety one dollars (\$491.00) for each assessment with a land value not exceeding \$8,117.00.



General Manager



Mayor

7. Business – Tullamore:

An ordinary rate of 5.0098 cents in the dollar on the land value of all rateable lands categorised as Business, sub-categorised as Business – Tullamore be now made for the 2016/17 rating period, subject to a minimum amount of four hundred and ninety one dollars (\$491.00) for each assessment with a land value not exceeding \$9,801.00.

8. Business – Bogan Gate:

An ordinary rate of 8.0031 cents in the dollar on the land value of all rateable lands categorised as Business, sub-categorised as Business – Bogan Gate be now made for the 2016/17 rating period, subject to a minimum amount of four hundred and ninety one dollars (\$491.00) for each assessment with a land value not exceeding \$6,135.00.

9. Mining – Copper (Producing):

An ordinary rate of 5.2762 cents in the dollar on the land value of all rateable lands categorised as Mining, sub-categorised as Mining – Copper Producing be now made for the 2016/17 rating period, subject to a minimum amount of four hundred and ninety one dollars (\$491.00) for each assessment with a land value not exceeding \$9,306.00.

10. Mining – Gold (Producing):

An ordinary rate of 29.5554 cents in the dollar on the land value of all rateable lands categorised as Mining, sub-categorised as Mining – Gold Producing be now made for the 2016/17 rating period, subject to a minimum amount of four hundred and ninety one dollars (\$491.00) for each assessment with a land value not exceeding \$1,661.00.

11. Mining – (General):

An ordinary rate of 14.2325 cents in the dollar on the land value of all rateable lands categorised as Mining - General, be now made for the 2016/17 rating period, subject to a minimum amount of four hundred and ninety one dollars (\$491.00) for each assessment with a land value not exceeding \$3,450.00.

12. Farmland:

An ordinary rate of 0.7735 cents in the dollar on the land value of all rateable lands categorised as Farmland, be now made for the 2016/17 rating period, subject to a minimum amount of four hundred and ninety one dollars (\$491.00) for each assessment with a land value not exceeding \$63,478.00.

13. Domestic Waste Charges for 2016/17

That Council make the annual charge for each parcel of rateable land where the service is available under Section 496 of the Local Government for the weekly removal of organic waste and the fortnightly collection of material for recycling and general waste for the 12 months commencing 1 July 2016 be \$380.00 for the provision of one waste mobile bin, one recycling mobile bin and one organic waste mobile bin, and that the annual charge for each parcel of vacant land where the service is available under Sec 496 of the Local Government Act be \$72.00.



General Manager



Mayor

14. Waste Management Service Charges for 2016/17 Commercial/ (Non Domestic)

That Council make the annual charge for each parcel of rateable land where the service is available under Section 501 of the Local Government for the weekly removal of garbage and the fortnightly collection of material for recycling for the 12 months commencing 1 July 2016 be \$340.00 for the provision of one waste mobile bin and one recycling mobile bin and that the annual charge for each parcel of vacant land where the service is available under Sec 501 of the Local Government Act be \$72.00.

15. Sewerage Charges Residential and Non Residential for 2016/17

That Council make the following charges in accordance with Sections 501, 502, 503 and 552 of the Local Government Act, 1993 for the 12 months commencing 1 July 2016:

1. That the annual charge for single residential properties be \$440.00.
2. That the annual charge for multiple residential properties (flat or unit) be \$440.00 per residence.
3. That the annual access charges for non-residential properties will be as indicated below multiplied by the sewerage discharge factor for that property:

Non - Residential	20mm **	\$252.00
	25mm **	\$393.00
	32mm	\$645.00
	40mm	\$1,008.00
	50mm	\$1,575.00
	80mm	\$4,032.00
	100mm	\$6,300.00
	Un-metered-Strata Title Units	\$440.00
	Un-metered - CBD	\$620.00
	Un-metered - Non Rateable	\$440.00

** Note - A minimum charge of \$440.00 will apply.

- 4 That the Sewer Usage Charge for non-residential properties be set at \$1.30 per kilolitre of water consumed multiplied by the sewerage discharge factor.
- 5 That the sewer charge for residential and non-residential properties in the villages of Trundle and Tullamore be set at \$440.00 per occupied property and \$250.00 per vacant property.

16. Sewerage Charges for Trade Waste

That in accordance with Sections 501, 502, 539 and 541 of the Local Government Act 1993, the following charges that council make the following charges for the 12 months commencing 1 July 2016:



General Manager



Mayor

17. Trade Waste Service Fees (Sec 501):

Type	Service Fees	Annual Charge \$
Category 1	Annual Trade Service & Inspection Fees	\$190.00
Category 2	Annual Trade Service & Inspection Fees	\$190.00
Category 3	Annual Trade Service & Inspection Fees	\$680.00

18. Trade Waste Usage Fees :(Sec 502)

Type	Per kl deemed discharged into Sewer System
Categories 1 & 2	\$1.90
Category 3 - no onsite pre-treatment	\$14.40

19. Water Charges Residential and Non Residential for 2016/17

That in accordance with Sections 501, 502, 503, 539, 541 and 552 of the Local Government Act, 1993 the following charges are made for the twelve months commencing 1 July 2016:

That the annual water availability charges (Sec 501) be as follows

Water Connection Size (mm)	Charge for 2016/17
Standard Charge	\$180.00
20mm	\$180.00
25mm	\$281.00
32mm	\$461.00
40mm	\$720.00
50mm	\$1,125.00
80mm	\$2,880.00
100mm	\$4,500.00
Un-metered Strata Units	\$180.00
Un-metered-CBD	\$620.00
Un-metered - Non Rateable	\$180.00
Residential - Multiples	\$180.00



General Manager



Mayor

That water usage charges (sec 502) be as follows:

Type	Annual Consumption kls	Tariff per kl for 2016/17
General Water Charges		
Tariff Step 1	<400	\$1.85 per kl
Tariff Step 2	>400	\$3.25 per kl
Commercial Water Charges	All Consumption	\$2.25 per kl
Trundle School - Raw Water	All Consumption	\$1.25 per kl
Raw Water - Rising Main from Dam		
Tariff Step 1	<400	\$1.25 per kl
Tariff Step 2	>400	\$2.25 per kl
Standpipe Charges	All Consumption	\$4.50 per kl

20. Stormwater Charges for 2016/17

In accordance with clauses 125A and 125AA of the Local Government General Regulation 2005 the following annual charges are set for stormwater management services for the 12 months commencing 1 July 2016:

Category \$	Charge \$
Residential (not vacant)	\$ 25.00
Non Residential	
0-1199 sqms	\$ 25.00
1200-4999 sqms	\$100.00
≥5000 sqms	\$375.00

21. Council Funded Pension Rebates for 2016/17

In addition to the maximum \$250 pensioner rebate jointly funded by the Council (45%) and the State Government (55%) in respect of general rates and domestic waste charges, Council will pay an additional pensioner rebate of \$105.00 per eligible property from 1 July 2016, pursuant to Section 582 of the Local Government Act, 1993.

22. Interest on Overdue Rates and Charges

That the interest rate payable on overdue rates and charges for the 2016/17 financial year will be **8.0%** per annum in accordance with section 566(3) of the Act.

Attachments

Nil.



General Manager



Mayor

11.4 (DTCS) Cultural, Education and Library Services Update

Executive Summary

A brief update of the recent activities of the cultural, education and library services unit.

Background Information

Nil.

Legislative or Policy Implications

Nil.

Progressive Delivery Program Implications

The resolution in this report will primarily effect the Delivery Program Future Direction relating to: *1. Develop Lifelong Learning Opportunities and 6 Enhance Recreation & Culture.*

Predicted positive effect / opportunity for the Delivery Program: *Excellent*

Predicted negative / challenge to the Delivery Program: *Low*

Quadruple Bottom Line



Economic

★★★★☆



Environmental

★★★★☆



Social

★★★★★



Civic Leadership

★★★★★

Budget & Financial Aspects

Nil.

Recommendation

1. That the information be noted.

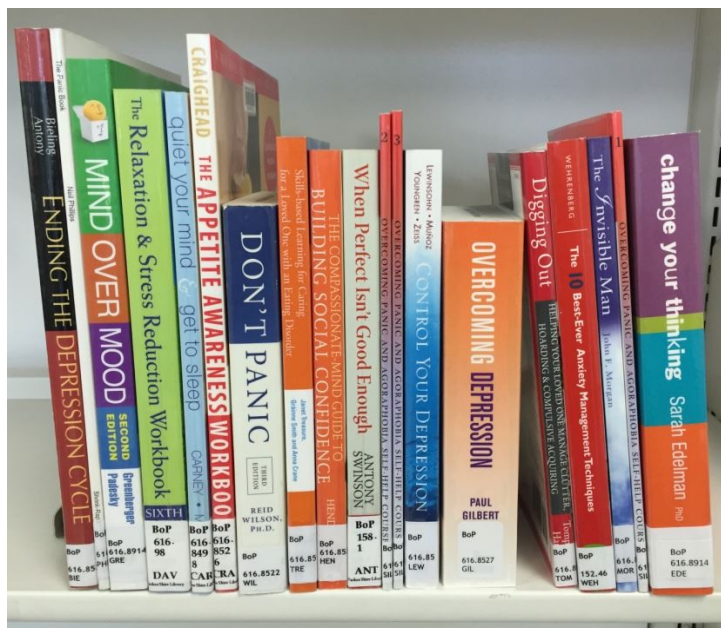
General Manager

Mayor

Report

Books on Prescription - Parkes Shire Library launched "Books On Prescription" on Friday May 27, 2016.

The Central West Zone Libraries' project "Books on Prescription" (BoP) is based on a national scheme originating in the United Kingdom. The scheme was developed following the recommendations in a government report, "Self-help Interventions for Mental Health Problems", with the aim of cutting waiting lists, reducing the amount of drugs prescribed, and offering an appropriate level of treatment for the majority of people who visit their GP with common mental health problems.



BoP, supported by Library Council of New South Wales grant funding, is a collection of books and a supporting website, www.booksonprescription.com.au, that can be accessed for free, and addresses the most common mental health illnesses in the Central West region.

BoP is the first bibliotherapy program to be offered in Australia. Bibliotherapy can best be described as using books to help people understand and deal with mental and physical health problems use (Liz Brewster, Public Library Journal article 'Medicine for the Soul', 2008). Peak mental health organisations and publishers helped create of a list of suggested titles. The University of Newcastle Centre for Rural and Remote Mental Health and volunteer clinicians, selected 17 titles to be the core of the collection. The online presence, www.booksonprescription.com.au, ensures current, timely access to mental health information.

BoP is a service that will help community members use reading to understand and manage their health and wellbeing. The scheme is endorsed by health professionals and the books have been tried and tested by people with experience of living with mental health conditions. The service is free and confidential and builds on the library's role as a safe, non-judgemental environment for sourcing information and support.

General Manager

Mayor

Library & Information Week (LIW) - LIW, celebrated nationally, aims to raise the profile of libraries and information service professionals in Australia. It is the week where libraries showcase their skills and value to the community in a fun way.

The signature event for LIW, encouraging young people to read and enjoy books, is National Simultaneous Storytime. On Wednesday 25 May at 11am Parkes Library joined libraries, schools and groups across Australia in a simultaneous reading of the picture book "I Got this Hat".

Over 130 children, teachers, educators and families enjoyed the Parkes Library Players (Parkes Library team, Family Day Care Team and Grants Officers) dramatic performance of the book written by Jol and Kate Temple and illustrated by Jon Foye.

In addition a special library tour was held for the Uniting Church Evening Fellowship group on Monday evening 23 May. The group appreciated the tour - *"All our members agreed that we had a very interesting evening and we all learnt something."*



General Manager

Mayor

New Recycling Service - An new recycling initiative at Parkes Library will enable young and old to recycle an item used everyday, their toothbrush.

Parkes Library has signed up to the TerraCycle Colgate Oral Care Brigade, an oral care waste recycling program. All sorts of oral care products can be recycled, including old toothbrushes, toothpaste tubes and caps, toothbrush packaging and floss containers. The items are shredded and melted into hard plastic that is remoulded into useful new products.

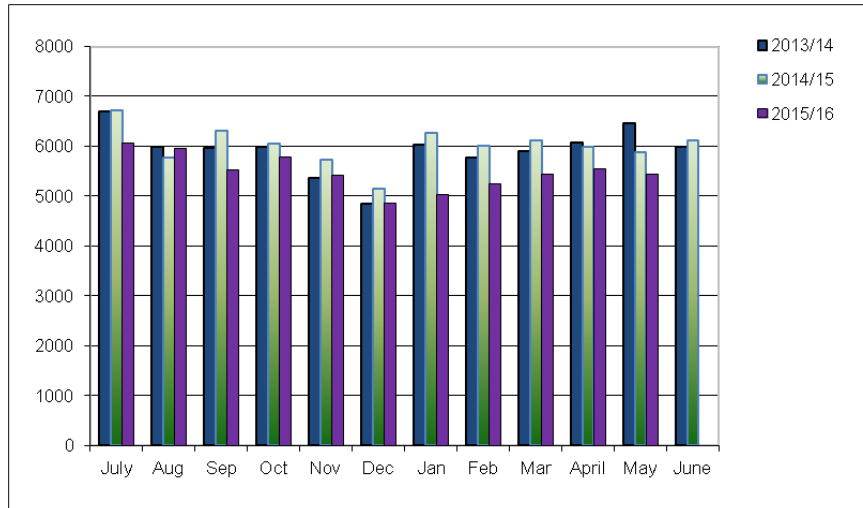
This service compliments Council's new 3 bin waste collection system.



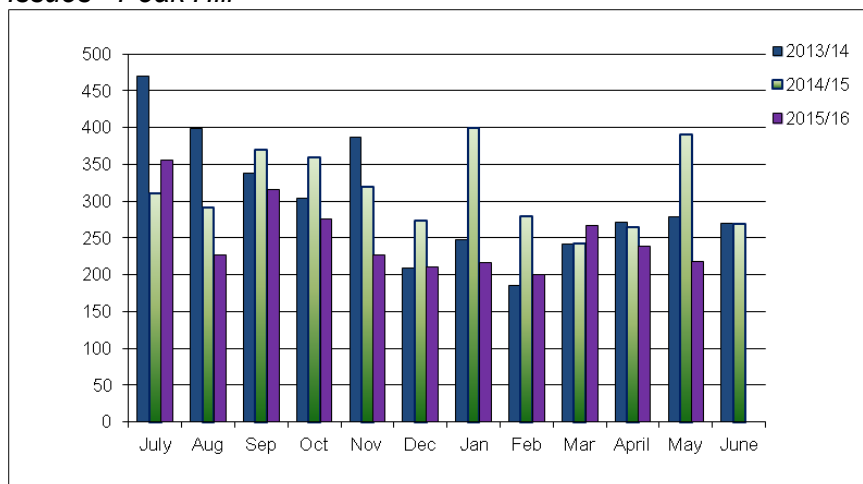
General Manager

Mayor

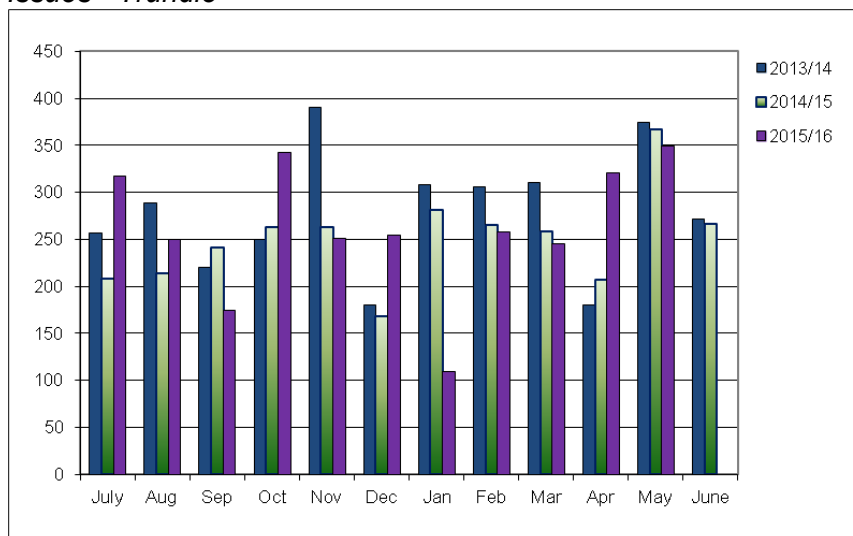
Issue - Parkes



Issues - Peak Hill



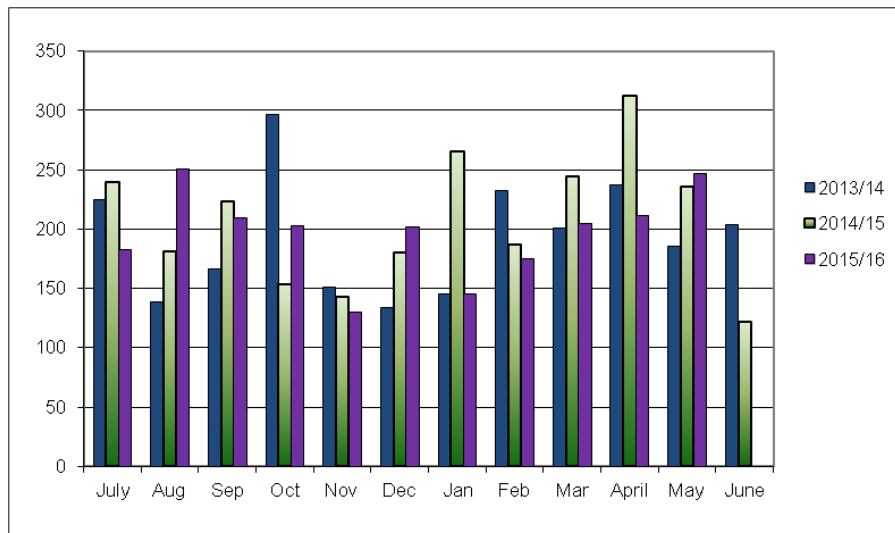
Issues - Trundle



Issues - Tullamore

General Manager

Mayor



	Parkes Visitor Count *		Parkes Internet Sessions		Local History Count	
	14/15	15/16	14/15	15/16	14/15	15/16
July	5621	5384	709	738	25	32
August	4442	5200	583	630	21	38
September	5459	5159	769	671	30	11
October	5403	4582	722	692	22	43
November	4746	4620	685	601	30	26
December	3792	3990	656	525	28	16
January	6471	5358	668	485	13	15
February	4935	4650	656	600	39	38
March	5892	5033	741	676	43	33
April	4776	5254	633	577	23	39
May	4482	4497	709	569	34	28
June	5004		689		19	
TOTAL	61023	49145	8220	6712	327	319

*Includes staff coming and going.

New Members

	Parkes		Peak Hill		Trundle		Tullamore	
	14/15	15/16	14/15	15/16	14/15	15/16	14/15	15/16
July	98	57	8	2	0	3	3	0
August	175	61	7	1	0	3	4	3
September	65	25	2	1	0	2	0	2
October	47	40	2	11	1	0	1	1
November	49	49	3	0	1	0	0	1
December	41	29	0	3	1	1	0	3
January	66	48	9	2	2	0	0	1
February	79	77	5	1	1	7	0	1
March	74	62	0	1	5	4	0	3
April	52	47	1	4	1	1	2	6
May	64	59	3	5	3	1	2	5
June	58		1		2		0	
TOTAL	770	554	41	31	17	24	12	26

General Manager

Mayor

Activities and Events

<i>May 2016</i>	<i>Attendees</i>	<i>No. of sessions</i>
Computer classes	9	3
School class visits	122	4 Trundle Library, 1 Parkes Library
Storytime	50	3
Rhyme Time *	197	8
Currajong Disability	34	3
Drawing/Art Classes	99	7
Author-ised, Writing Group	0	Not held
Books On Prescription	8	1
Simultaneous Storytime	130+	1

* (Adults and children are counted for Rhyme Time and Storytime sessions as the session is equally about early literacy skills and giving parents the confidence to continue this effort at home.)

Attachments

Nil.



General Manager



Mayor

12 DIRECTOR PLANNING AND ENVIRONMENT'S REPORT

12.1 (DPE) April 2016 Building Statistics

Executive Summary

During the month of April 2016 there were ten (10) Development Applications received totalling \$198,716.00 and ten (10) consents were issued. Two (2) Complying Development Certificates were received totalling \$420,000.00 and three (3) consents issued.

Background Information

The report is furnished to Council on a monthly basis and provides a snapshot of development activity in the Shire during that period.

Legislative, Policy & Management Planning Implications

Nil.

Budget & Financial Aspects

Nil.

Recommendation

1. That the information be received and noted.



General Manager



Mayor

Report

The figures shown in the table below are for Development Applications received during April 2016 with respect to the specified building types.

The figures in the shaded area of the table are April 2015.

Building Type	No.	Estimated Value	No.	Estimated Value
New Dwellings	-	-	1	\$259,500.00
Residential Flat Building	-	-	-	-
Addition/Alteration to Dwelling	2	\$58,960.00	-	-
Outbuildings (carport, pergola, garages, sheds)	5	\$114,256.00	2	\$31,789.00
Swimming Pools	1	\$18,500.00	-	-
Class 10b – Structures	1	\$7,000.00	2	\$3,000.00
Additions to Commercial Buildings	-	-	1	\$500,000.00-
Additions to Industrial Buildings	-	-	-	-
New Commercial / Industrial Buildings	-	-	1	\$205,000.00
Subdivision/Boundary Adjustment	1	\$0.00	1	\$0.00
Home Industry	-	-	-	-
Home Occupation	-	-	-	-
Change of Use	-	-	-	-
Demolition	-	-	-	-
Boarding House - Class 1b	-	-	-	-
Totals	10	\$198,716.00	8	\$999,289.00
Total 01/07/15 - 30/04/16	107	\$16,453,566.00	99	\$10,635,998.00



General Manager



Mayor

The following list of Development Consents were issued in the month of April 2016.

Application No.	Address	Description
DA16012	75 Hill Street, Parkes	Demolition of existing shed and carport and erection of new shed
DA16015	30 Carrington Street, Parkes	Shed
DA16023	25 Matthews Street, Parkes	Warehouse and General Industry
DA16027	Staircase Road, Parkes	Dwelling-house and Garage
DA16029	'Showground' Croft Street, Trundle	Temporary Caravan Park
DA16030	Parkes Street, Trundle	Use of land for Trundle ABBA Festival
DA16031	Foy Street, Trundle	Temporary Caravan Park
DA16038	8 Clancy Place, Parkes	Strata Subdivision
DA16026	10 Howard Street, Parkes	Patio Cover and Carport
DA16037	6-8 Evans Parade, Parkes	Additions to Dwelling (Deck & Pergola)

The figures shown in the table below are for Complying Development Certificates received during April 2016 with respect to the specified building types.

The figures in the shaded area of the table are for April 2015.

Building Type	No.	Estimated Value	No.	Estimated Value
Urban Dwellings	2	\$420,000.00	1	\$120,000.00
Addition/Alteration to Dwelling	-	-	2	\$40,900.00
Outbuildings (carport, pergola, garages, sheds)	-	-	3	\$137,230.00
Swimming Pools	-	-	1	\$13,280.00
Structures - Class 10b	-	-	-	-
Additions to Industrial/ Commercial Buildings	-	-	-	-
Commercial use and building alterations	-	-	-	-
Change of Use	-	-	-	-
Boundary Adjustment/Strata Subdivision	-	-	-	-
Demolition	-	-	-	-
Totals	2	\$420,000.00	7	\$311,410.00
Total 01/07/15 - 30/04/16	52	\$8,052,896.69	53	\$6,035,371.00



General Manager



Mayor

The following is a list of Complying Development Certificates which were issued in the month of April 2016.

Application No.	Address	Description	Certifying Authority
CDC16009	33 Cecile Street, Parkes	Additions to Dwelling	PSC
CDC16010	'Karambra' Jackson Street, Peak Hill	Inground Swimming Pool	PSC
CDC16007	73 Currajong Street, Parkes	Alterations & Additions to Dwelling	PSC

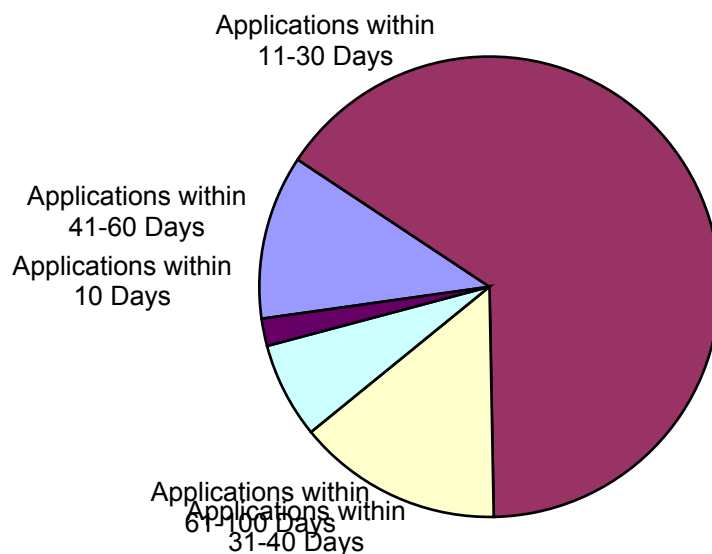
Note:

PSC - Parkes Shire Council; PC - Private Certifier

DA Processing Times for Approvals

It should be noted that a total of 104 Development Applications have been approved for the period 1 July 2015 to 30 April 2016, with an average of 23.62 days.

DA Processing Times for Approvals



Attachments

Nil.

General Manager

Mayor

13 DIRECTOR ENGINEERING SERVICES REPORT

13.1 (DES) Unconstructed Council Road Closures Bumbery and Bindogundra

Executive Summary

Council has been contacted by The Department of Primary Industries requesting Council's consent to close an unconstructed Council road. The road traverses through Lot 4 DP 1023542 and Lots 28, 43, 17, 22 & 18 DP 750142.

Background Information

All the affected properties have access to Lake Endeavour Road and it is very unlikely that the road corridor will ever be needed in the future. Once an unconstructed Council road is closed the land becomes vested in Crown, who may then sell the land to adjoining land owners.

Legislative or Policy Implications

Roads Act 1993

Progressive Delivery Program Implications

The resolution in this report will primarily effect the Delivery Program Future Direction relating to: *8. Maintain and improve the Shires Assets and Infrastructure*

Predicted positive effect / opportunity for the Delivery Program: *Average*

Given that the road is unformed the impact on the Delivery Plan's objectives is minimal. It is unlikely that the road would be required in the future.

Predicted negative / challenge to the Delivery Program: *Minor*

Quadruple Bottom Line



Economic

★★★★☆



Environmental

★★★★☆



Social

★★★★☆



Civic Leadership

★★★★☆

The proposed road closure has a neutral impact on the Quadruple Bottom Line

Budget & Financial Aspects

Nil.

General Manager

Mayor

Recommendation

1. That Council give consent to the proposed road closure of the unformed road traversing through Lots 4 DP 1023542 and Lots 28, 43, 17, 22 & 18 DP 750142, and that the land be vested in the Crown.

Attachments

1. Notification of proposed road closure with map.
2. Map highlighting the proposed road closure in yellow.



General Manager



Mayor



File Reference 12/08112
Account No: 488088

PO Box 2215, DANGAR NSW 2309
Phone: 1300 886 235
Fax: 02 4925 3517
Ph. 02 4920 5083
roads.newcastle@crowland.nsw.gov.au
www.crownland.nsw.gov.au

10 February 2016

Parkes Shire Council
Mr Kent Boyd
PO BOX 337
PARKES NSW 2870

Dear Mr Boyd,

RE: COUNCIL'S CONSENT TO THE CLOSURE OF UNCONSTRUCTED COUNCIL ROADS WITHIN PARKES

Reference is made to a road closing application lodged by Mr Maxwell B Conroy to close the Crown public roads within his property, shown by black fill on the attached diagram.

During investigations a Council road has been identified within the applicant's property boundaries (shown by yellow colour on attached diagram).

Whilst currently under Council's control the road appears to be unconstructed; see attached aerial photograph. Under the provisions of *Section 38 (2)(b) Road Act, 1993* if the council road is closed the land within the road reserve becomes vested in the Crown.

The Crown may then dispose of the land under the *Crown Lands Act 1989* to the adjoining land owner.

The department therefore requests Parkes Shire Council's consent to the Department dealing with the subject unconstructed Council road. The Council road may then be processed together with other Crown roads.

Please provide Council's comments and/or consent in writing within 14 days from the date of this letter.

Enquiries in relation to this matter can be directed to Narelle Clarke who can be contacted on 02 4920 5083 or via email narelle.clarke@crowland.nsw.gov.au.

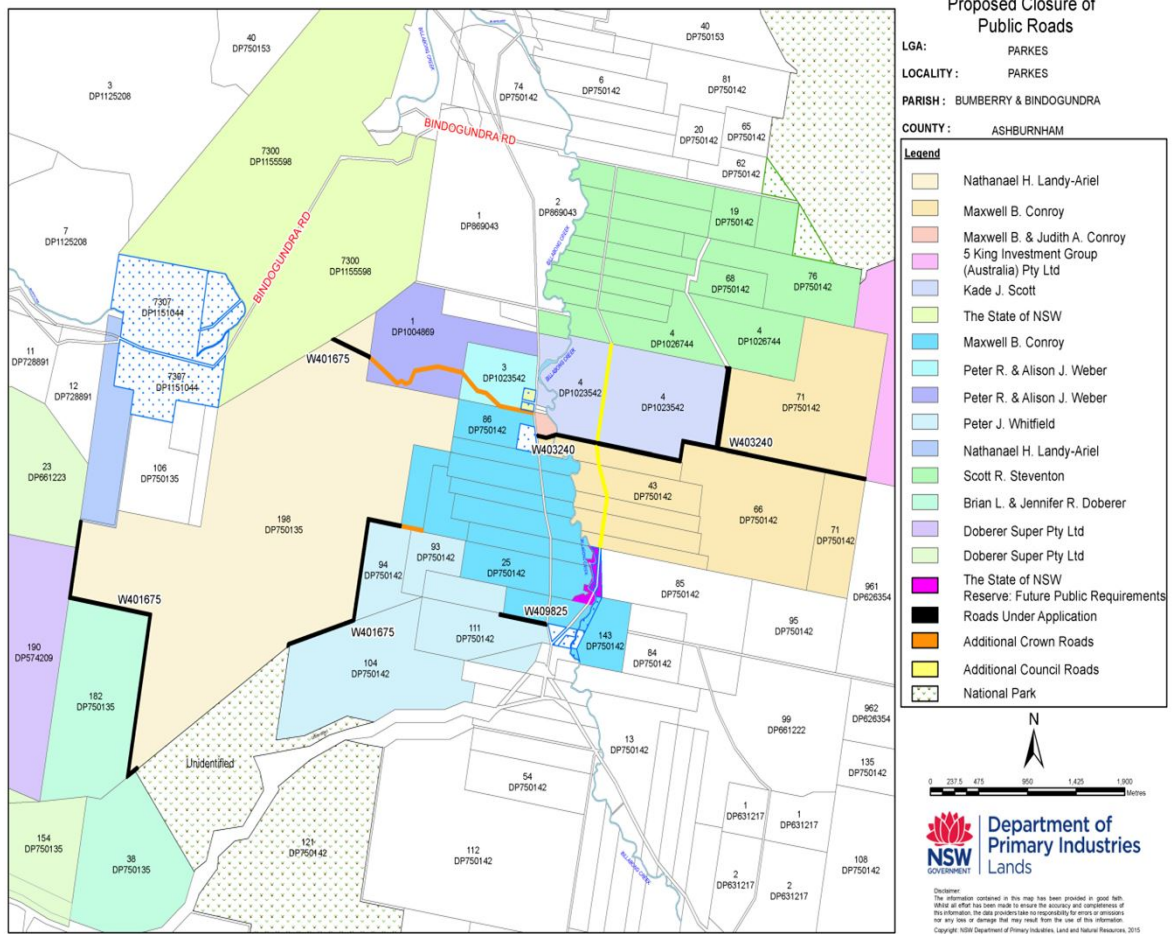
Yours faithfully



Narelle Clarke
DPI - Lands Business Centre

General Manager

Mayor

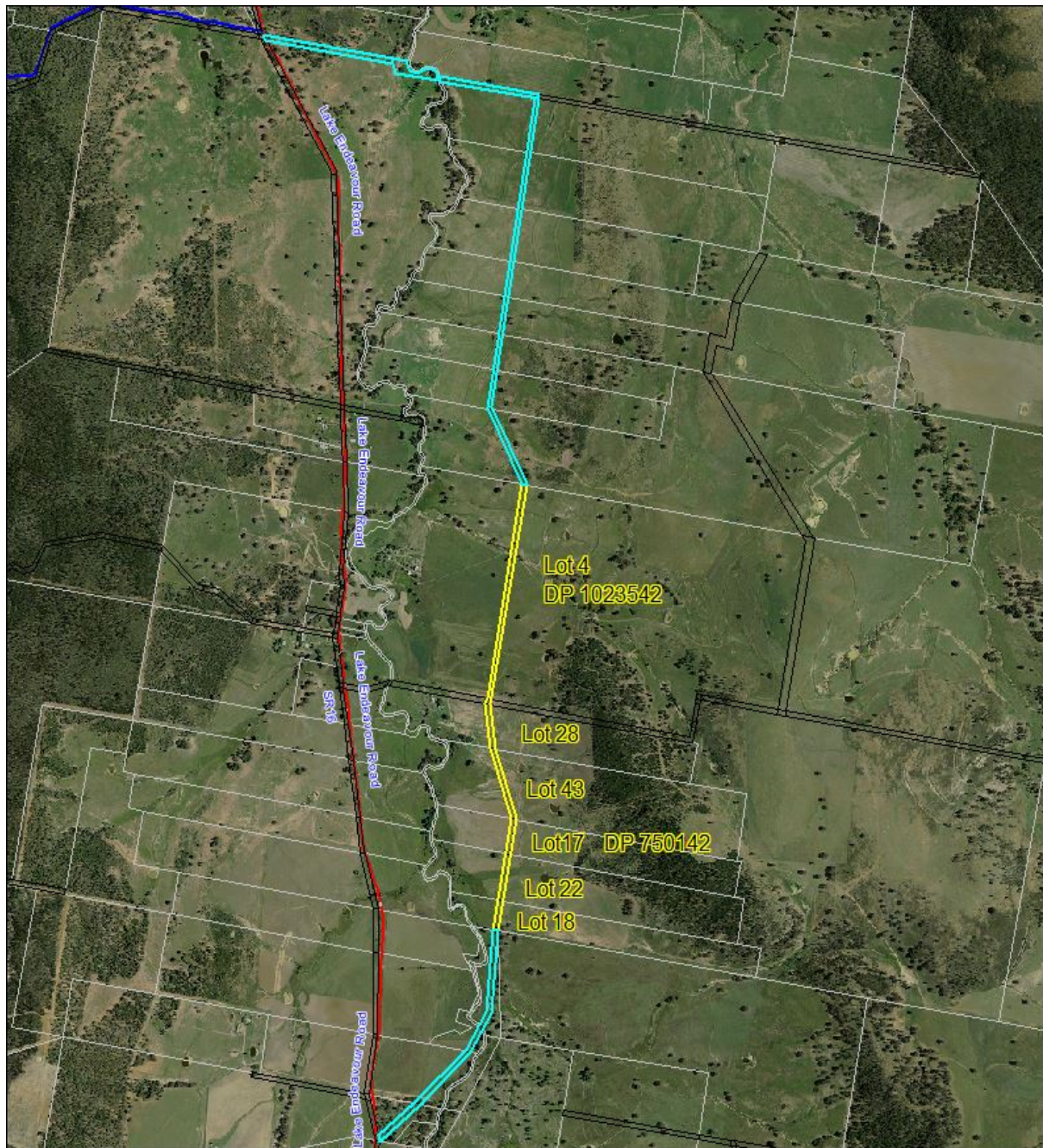


[Signature]

General Manager

[Signature]

Mayor



General Manager

Mayor

13.2 (DES) Addressing - Henry Parkes Way, Parkes

Executive Summary

Council has been advised of an anomaly in the addressing of properties on the southern side of Henry Parkes Way between Eugowra Road and Tanks Road. A number of properties have been assigned 'Molong Road' addresses instead of the correct allocation being 'Henry Parkes Way'. Australia Post and, more importantly, the emergency services, are experiencing difficulty in locating properties on the affected section of road.

The attached map outlines the separate road corridors of Molong Road and Henry Parkes Way. It is proposed to re-assign the addresses 'Henry Parkes Way' to all the properties on the southern side of Henry Parkes Way, including the slip road that has the duplicate name of Molong Road, which must be changed to satisfy the NSW Geographical Names Board (GNB) Policy for Road Naming.

Background Information

Nil.

Legislative or Policy Implications

Geographical Naming Board - Policy for Road Naming

Progressive Delivery Program Implications

The resolution in this report will primarily effect the Delivery Program Future Direction relating to: *8. Maintain and improve the Shires Assets and Infrastructure*

Predicted positive effect / opportunity for the Delivery Program: *Status Quo*

Predicted negative / challenge to the Delivery Program: *Negligible*

Quadruple Bottom Line



Economic ★★★★★



Environmental ★★★★★



Social ★★★★★☆



Civic Leadership ★★★★★

Budget & Financial Aspects

Some minor costs involved in assisting re-allocation of property addresses for residents.

General Manager

Mayor

Recommendation

1. That Council recommend the re-allocation of property addresses to reflect Henry Parkes Way on the section of road south between Eugowra Road and Tanks Road, including the properties on the service road from Nash Street, which was incorrectly named Molong Road.

Report

Council has been advised of an anomaly in the addressing of properties on the southern side of Henry Parkes Way between Eugowra Road and Tanks Road. A number of properties have been given 'Molong Road' addresses instead of 'Henry Parkes Way'. Australia Post and, more importantly, the emergency services, are experiencing difficulty in locating properties on the affected section of road.

The attached map outlines the road corridors of Molong Road and Henry Parkes Way. It is proposed to re-assign the addresses 'Henry Parkes Way' to all the properties on the southern side of Henry Parkes Way, including the slip road that has the duplicate name of Molong Road, which must be changed to satisfy the NSW Geographical Names Board (GNB) Policy for Road Naming.

Council will advise affected property owners if the change is approved, and it is their responsibility to make the necessary changes. Property valuations and rates would not be affected by a road name change.

This process would follow the standard road naming process of formally assigning the road name, advertising this road name and then seeking subsequent approvals from the GNB for implementation.

Attachments

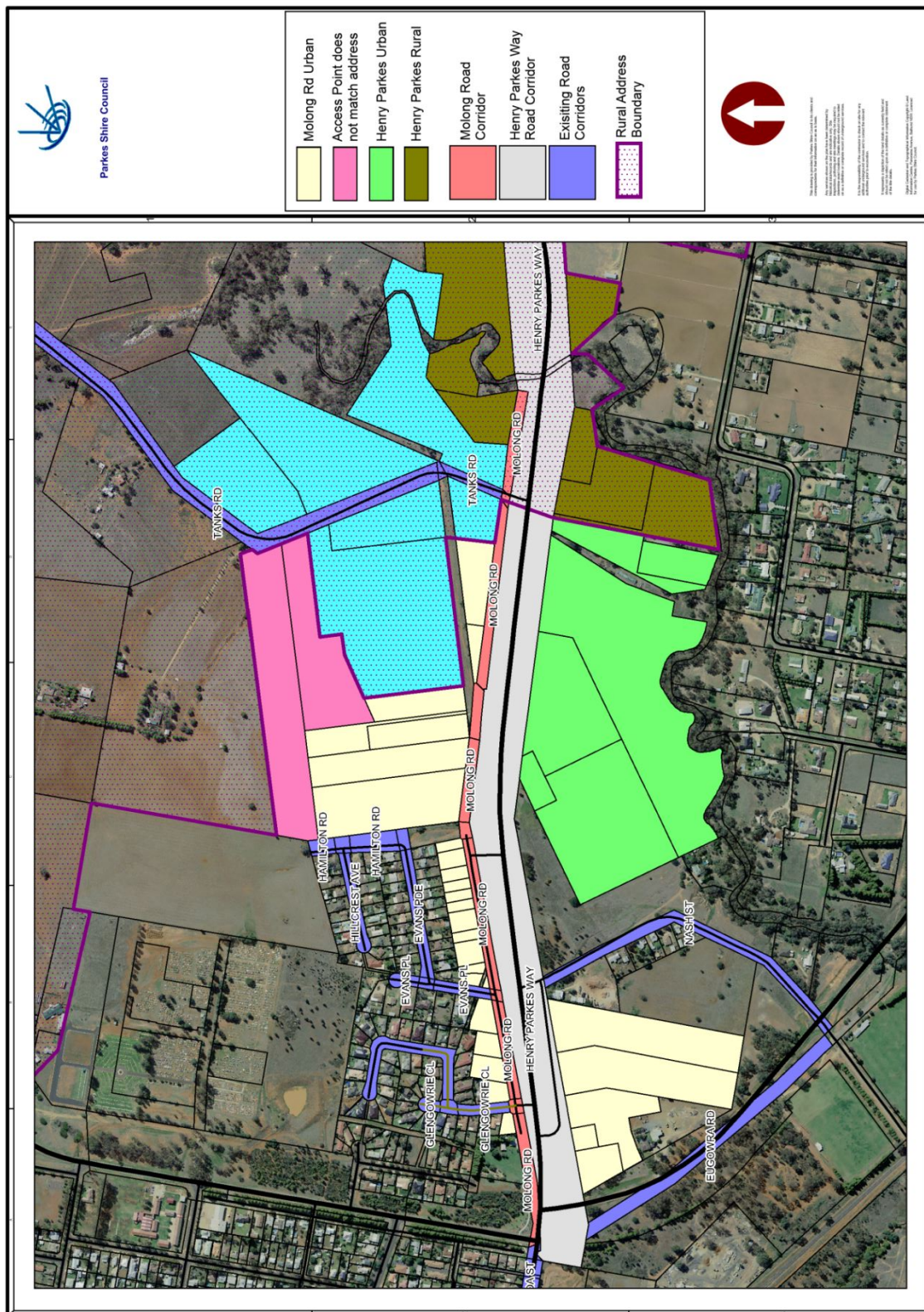
1. Map of the area identified.



General Manager



Mayor



[Signature]

General Manager

Ken Keith

Mayor

14 DIRECTOR INFRASTRUCTURE REPORT

14.1 (DI) Environment and Waterways Alliance

Executive Summary

The Central West Councils Environment & Waterways Alliance (originally the Water Quality & Salinity Alliance) is a partnership of 19 Councils across the Central West of NSW and exists to improve environmental outcomes across the region. Parkes Shire Council is an existing member of the Alliance, and has held membership for over ten years. This report outlines the work the Alliance undertakes in our region, and the benefits this work provides to Parkes Shire Council.

Background Information

Nil.

Legislative or Policy Implications

Nil.

Progressive Delivery Program Implications

The resolution in this report will primarily effect the Delivery Program Future Direction relating to: *7. Care for the environment in a Changing Climate*

Predicted positive effect / opportunity for the Delivery Program: *Excellent*

Predicted negative / challenge to the Delivery Program: *Negligible*

Quadruple Bottom Line



Economic

★★★★☆



Environmental

★★★★★



Social

★★★★☆



Civic Leadership

★★★★☆

Budget & Financial Aspects

Due to the uncertainties surrounding Fit for the Future and proposed amalgamations across the region, current membership will be extended for one year to June 2017. After this time, the cost for membership for Parkes Shire Council will most likely be \$3,150 per annum (to be confirmed).

General Manager

Mayor

Recommendation

1. That the information be received and noted

Report

The Central West Councils Environment & Waterways Alliance (originally the Water Quality & Salinity Alliance) is a partnership of 19 Councils across the Central West of NSW, encompassing both the Central Tablelands and Central West Local Land Services regions. The Alliance exists to improve environmental outcomes across the region. Parkes Shire Council is an existing member of the Alliance.

To facilitate the operation of the Alliance a Project Support Officer is employed to assist Councils with on-ground works, grant funding opportunities, project development and management and the organisation of Alliance meetings and capacity building events. This role is supported and complimented by relevant staff from both participating Local Land Services regions.

In 2015 the Alliance experienced a significant period of change and growth. The name of the Alliance was changed to the Environment & Waterways Alliance (formerly the Salinity & Waterways Alliance) to better represent the priorities and outcomes of the partnership. This recognises that much of the focus of the group surrounds issues along waterways and rivers and their many tributaries as well as the surrounding terrestrial catchments.

As well as a new name the Alliance has adopted a new 5 Year Plan to guide works into the future. This 5 Year Plan was developed in consultation with member Councils and took into account priorities and objectives from each member Councils Community Strategic Plan and Operational Plan as well as the Local Land Services State Strategic Plan. The 5 Year Plan features a range of Strategies and Actions designed to deliver on the six Priorities identified within the plan being:

- Land
- Biodiversity
- Water & Waterways
- People & Communities
- Towards Sustainability
- Council Capacity

These six strategies align with the existing Regional State of the Environment Reporting of which Parkes Shire Council is also involved in.

To improve communications within the Alliance as well as with external parties, a new Alliance website and associated Facebook page were developed during 2015. The website in particular is an important resource for Council staff as it is a repository for many documents and materials, news, case studies and grant funding and award information. Both the website and Facebook pages are available to be utilised by Councils to promote relevant environmental events or achievements, news items and employment opportunities. Parkes Shire Councils current PAC Park rehabilitation and revegetation project is featured on this website. The website can be viewed at: cwcewa.com.au



General Manager



Mayor

A major benefit of Alliance membership for Council is the capacity building events held across the year to upskill Council staff. In 2015 registered training in the form of Sediment and Erosion Control training was held at various locations across the region at no cost to member Councils. Numerous staff from PSC attended this training. Additionally, the Alliance partnered with the Central West and Orana branches of the Institute of Public Works Engineering Australasia to host a Stormwater Best Management Practice Conference in Dubbo, at which Graeme Bayliss, Sewer and Drainage Manager, presented on the PSC Recycled Water Scheme. More recently, the Alliance again partnered with Institute of Public Works Engineering Australasia (NSW Division) to host Manage A Local Government Project, a two-day training course which was attended by numerous PSC staff at a heavily subsidised rate. These training and capacity building events are funded by Local Land Services as a means of investing in positive, long-term environmental outcomes for the region.

Grant funding specifically for Alliance Member Councils was awarded on a competitive basis by both the Central Tablelands and Central West Local Land Services regions with a total of \$90,000 being distributed to Local Government in this manner in the 2015/16 financial year. This funding is contributing towards various projects including the development of management plans, river restoration works, community events, litter capture projects and training events. PSC was successful in gaining \$8,000 (maximum funding available) through this program towards the PAC Park rehabilitation and revegetation project

In order to fund the operational costs of the Alliance, financial contributions are made by each member Council representing 50% of the total Alliance funding. The remaining 50% of funding is contributed equally by Central Tablelands and Central West Local Land Services who utilise the existing and functional Alliance format as their primary means of engagement with Local Government across their respective regions.

Additionally, Local Land Services continue to invest heavily in the Alliance through the aforementioned grant funding and training opportunities made available to Alliance member Councils.

Attachments

Nil.



General Manager



Mayor

15 CONSIDERATION OF COMMITTEE MINUTES

15.1 Committee Minutes - Parkes Sports Council 10 May 2016

Executive Summary

The Minutes of the Parkes Sports Council Meeting held on 10 May 2016 are presented for the information of Council. Major issues discussed were the lack of progress on the awning and the proposed seating for Northparkes Oval. Groups were also querying the procedure regarding the closure of grounds in the event of wet weather.

Background Information

The Parkes Sports Council (a Section 355 Committee of Council) maintains the sporting fields of Parkes and prepares grounds for user groups. Fees are raised from member groups, which are used to subsidise the cost of maintenance of grounds and plant replacement.

Legislative or Policy Implications

The Sports Council operates as a Section 365 committee of Council.

Progressive Delivery Program Implications

The resolution in this report will primarily effect the Delivery Program Future Direction relating to: 2. *Improve Health and Well Being*

Predicted positive effect / opportunity for the Delivery Program: *Good*

Predicted negative / challenge to the Delivery Program: *Low*

Quadruple Bottom Line



Economic

★★★★☆



Environmental

★★★★☆



Social

★★★★★



Civic Leadership

★★★★☆

The provision of quality sporting fields enhances Council's community reputation and can result in an injection of funds into the community through sports tourism.

Budget & Financial Aspects

Parkes Shire Council contributes funds annually to the Sports Council to augment the fees collected from the sporting groups, which is used for sporting field maintenance and plant replacement.

General Manager

Mayor

Recommendation

1. That the minutes of the Parkes Sports Council meetings held on 10 May 2016 are received and noted.

Attachments

1. Minutes of the Parkes Sports Council held on 10 May 2016.



General Manager



Mayor



Record of Meeting

Minutes of the Management Committee meeting held on 10 May 2016 commencing at 7:38pm.

1. Attendance

Al Gersbach (Chairperson, Senior Rugby), Luke Nash (Treasurer), Sam Cox (Little Athletics), Robert Norman (Netball, Street Basketball), Greg Morrissey (Junior Cricket), Rick Newham (Parkes Spacemen), Greg Duffy (Community Representative), Cr Louise O'Leary, Gail Richardson-Bartley (Community Representative), Michael Mudiman (Parkes DSA)

Note: Quorum is 7 members (including 5 from Sporting Groups and 2 Office Bearers).

Apologies

Michael Greenwood (Council representative), Denis Howard (Vice President), Anthony McGrath (Secretary), Scott Lowe (Parkes DSA)

2. Welcome

The Chairman welcomed all attendees to the meeting.

3. Confirmation of Minutes of Previous Meeting

Minutes of previous meeting were distributed to all affiliates. Moved by Luke Nash that the minutes of the previous meeting be confirmed as a true and correct record. Seconded by Wally Norman. Carried.

Business Arising

Nil.

4. Outstanding Items / Council Sport Projects Update

- See attached Sport Projects Update report.

5. Sporting Facilities Development Committee (SFDC)

Next meeting due to be held.

6. Correspondence

The following correspondence was recorded since the last meeting:

1. Email received from Rob Summers thanking Council and particularly Greg Townsend for their assistance in preparations for the NSW Junior Regional Touch Championships.
2. Email to Building Services requesting that the power in the Canteen at Pioneer Oval be looked at. Peter Job attended and labelled the circuits. There is only 2 servicing the new area. Senior and Junior League to monitor the situation.

General Manager

Mayor

3. Minutes of the last meeting together with the draft budget distributed to all groups.
4. Email received from Junior Rugby requesting assistance to stage a junior 7s tournament in September 2016. A meeting with Council's Events officer was held and further assistance will be provided as needed.
5. Email received from Parkes Netball seeking assistance to apply for funding under the Community Infrastructure Projects policy to resurface the McGlynn Park netball courts. Recommended that they provided further information and contact Ellie O'Donoghue for further assistance.
6. Notice of meeting sent out to all groups.
7. Email from Parkes Netball advising that a round of the All Schools Cup will be held in Parkes on 18 May and requesting extra bins, grass fields and port-a-loos. The secretary notified Council.

Business Arising

- 1, To Council for Information
- 2,3,4,5,6. For the Information of groups

7. Finances

The Treasurer's report was tabled. A copy of this report is included as a separate attachment to these minutes.

Luke advised that all outstanding fees and charges have now been paid.

Luke moved that the report be accepted. Seconded by Gail Richardson-Bartley. Carried.

8. Plant Report

- Nothing to report for this meeting

9. Adoption of Budget 2016/17

Moved by Luke that the budget be adopted. Seconded by Wally Norman. Carried.

Luke advised that he had been contacted by Sally Chapman, President of Parkes Pony Club regarding their proposed 2016/17 usage charges. A motion was tabled to relinquish the proposed usage charges for 2016/17 while the Pony Club is re-established. Seconded by Louise O'Leary. Carried.

10. General Business

Ground Allocations

- All groups have now submitted their ground requests and all draws for winter sports have been received.

Bins Clarification

- The secretary has requested further information from Council's planning department, however none has been forthcoming.



General Manager



Mayor

11. Around the Grounds

Rugby (Al Gersbach)

- Concerned with the pressure on goal posts as they are required to be continually taken down to allow the Parkes AFL Club to utilise the grounds.
- Disappointed with the progress of the Shade Shelter Awing & Covered Seating Structure

Little A's (Sam Cox)

- AGM has been scheduled and will get the ball rolling for next season.
- Presented some insightful history on the establishment of Little A's in 1980 (First Season – 250 athletes, and held at Keast Park)
- Concerned with the placement of the new bubbler at Northparkes Oval near amenities, would appreciate consultation with Sporting Groups.

Netball (Wally Norman)

- A 32-team regional carnival to be held next Wednesday. Teams ranging from Year 5 to Year 9.
- Courts 5,6,7 require rings to be adjusted to allow for use during the carnival by Tuesday 17th May and then readjusted on Thursday 19th to allow for junior weekend netball. Luke to request work done.
- Netball Courts carpark requires resurfacing, current state very poor condition. To be reported to council's engineering department and request possible programming in future budgets.
- Males Toilets – light sensor not working. Luke to report to Building Services.

League (Rick Newham)

- Looking into the potential use of the shade structure used at Cooke Park during Elvis at Pioneer Oval. Currently reviewing options of possible positioning.

Clr Louise O'Leary (Peak Hill)

- Peak Hill Sports Council holding meeting on Wednesday 11th April to discuss master plans.

Soccer (Mick Mudiman)

- Requested that Parkes Sports Council make the decision on the closure of Sporting Grounds to ease pressure of Parkes Soccer Committee (Additional Information Noted Below)
- Ground 6 Amenities – toilet door damaged, rusted hinge requires replacing. Luke to report to Building Services.
- Harrison Oval Amenities – damaged toilets in both males & females which need replacing & maintenance. Luke to report to Building Services
- Burrs on grounds 6 needs removing.
- Ensure sprinkler system is not in operation on Friday & Saturday nights impacts grounds for weekend games.

Cricket (Greg Morrissey)

- Disappointed that no progress has been made with the Shelter Structure at Northparkes Oval, requesting updates and project timelines.



General Manager



Mayor

Closure of Grounds

Noted – Many sporting groups and representatives discussed the current process of cancelling sporting fixtures due to wet conditions. If issues arise sporting groups have an option to contact Parkes Sports Council Grounds Inspection Committee Representatives for feedback and to organise assessments of the grounds.

Action – Further Clarification and confirmation to be emailed to Sporting Groups on the process and responsibilities of cancelling fixtures.

12. Next Meeting

The next meeting will be held at 7:30pm at Parkes Leagues Club on 14 June 2016.

13. Meeting Close

Meeting adjourned at 8:34pm



General Manager



Mayor

Parkes Sports Council
PO Box 370
Parkes NSW 2870

Balance Sheet

As of April 2016

9/05/2016
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Assets			
Cash On Hand			
Westpac Cheque Account	\$30,605.32		
Credit West Credit Union	\$56,258.90		
Westpac Business Cash Reserves	\$6.65		
Westpac Business Cash Reserve2	\$311.23		
Accounts Receivable		\$14,329.00	
Investments			
Fixed Interest Investments	\$1,042.00		
Inventory		\$2,500.00	
Other Assets			
Trade Debtors		\$2,395.98	
Property & Equipment			
Buildings			
Sporting Fields Improvement	\$78,818.00		
Plant, Equipment & Vehicles			
Motor Vehicles at Cost	\$36,364.00		
Motor Vehicle Accum Dep	-\$15,576.00		
Plant & Equipment	\$221,921.00		
Plant & Equipment Accum Dep	-\$142,571.00		
Furniture & Fixtures			
Furniture & Fixtures at Cost	\$1,644.00		
Furniture & Fixtures Accum Dep	-\$102.00		
Total Assets			\$287,947.08
Liabilities			
Current Liabilities		\$16,091.00	
GST Collected		\$8,862.79	
GST Paid		-\$11,534.66	
Provision For L/S Leave		\$72,401.00	
Total Liabilities			\$85,820.13
Net Assets			\$202,126.95
Equity			
Retained Earnings		\$168,773.00	
Current Year Earnings		\$36,493.84	
Historical Balancing		-\$3,139.89	
Total Equity			\$202,126.95



General Manager



Mayor

Parkes Sports Council
PO Box 370
Parkes NSW 2870

Profit & Loss Statement

July 2015 through April 2016

9/05/2016
10:24:11 PM

Income			
Harrison Memorial Bursaries		\$500.00	
Northparkes Mine Sports Grants		\$30,000.00	
Subsidies		\$14,511.46	
Levies		\$38,365.00	
Electricity Levy		\$915.00	
Electricity Levy - Canteen		\$660.00	
Gas Levy		\$900.00	
Affiliation Fees		\$5,880.00	
Line Marking - Elvis Festival		\$909.09	
Electricity Usage Charges		\$6,223.14	
LG Touch Carnival		\$3,768.88	
Other Income		\$2,173.12	
Total Income			\$104,805.69
Expenses			
Supplies		\$7,922.08	
Discounts			
Repairs & Mtce - Vehicles	\$415.03		
Repairs & Mtce - Plant & Equip	\$914.10		
Repairs & Mtce - Grounds	\$2,740.05		
Ron Harrison Bursary Donation		\$2,500.00	
Northparkes Sporting Grants		\$33,066.00	
Postage & Stationery		\$264.55	
Services			
Gas		\$1,112.72	
Electricity - Cheney Park		\$1,506.00	
Electricity Woodward Park		\$2,265.67	
Electricity Eugowra Road		\$1,845.05	
Electricity Pioneer Oval		\$1,361.88	
Lighting Harrison Park		\$424.18	
Electricity Northparkes Oval		\$4,487.01	
Electricity Spicer Oval		\$1,876.25	
Purchases - Fuel		\$6,642.17	
Bank Fees		\$20.00	
Total Expenses			\$69,362.74
Operating Profit			\$35,442.95
Other Income			
Interest Income		\$1,050.89	
Total Other Income			\$1,050.89
Other Expenses			
Net Profit / (Loss)			\$36,493.84



General Manager



Mayor

Parkes Sports Council
PO Box 370
Parkes NSW 2870

Profit & Loss Statement

April 2016

9/05/2016
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Income		
Electricity Usage Charges	\$218.42	
Total Income		\$218.42
Expenses		
Services		
Gas	\$262.53	
Electricity Woodward Park	\$134.09	
Electricity Eugowra Road	\$1,538.34	
Total Expenses		\$1,934.96
Operating Profit		-\$1,716.54
Other Income		
Other Expenses		
Net Profit / (Loss)		-\$1,716.54

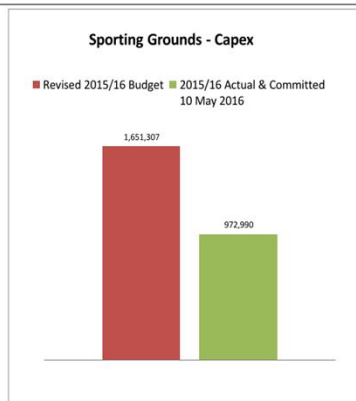


General Manager



Mayor

PARKES SHIRE COUNCIL ACTIVITY 34 - SPORTING GROUNDS			
	Revised 2015/16 Budget	2015/16 Actual & Committed 10 May 2016	% Utilised of 2015/16 Budget
Operating Revenue			
0870-1402-0000 - User Charge - Hire NorthParkes Complex	1,000	3,611	361.5
Total Operating Revenues	1,000	3,611	361.5
Operating Expenditure			
0870-2058-0000 - Sporting Ground Buildings - (Other than Toilets)	20,350	14,435	70.9
0870-2740-0000 - Sports Council Subsidy	19,000	24,329	128.1
0870-2741-0000 - Sports Council Operating	207,650	195,156	94.0
0870-2098-0000 - Overheads Distributed	29,150	21,863	75.0
0870-2744-0000 - Spicer Park Grandstand - Restoration	12,201	2,626	21.5
870-2999-0000 - Depreciation Expense - Sporting Grounds	179,940	134,955	75.0
Total Operating Expenses	468,291	393,363	84.0
OPERATING RESULT BEFORE CAPITAL	-467,291	-389,752	83.4
Capital Revenue			
0870-2999-0000 - Depreciation Expense - Sporting Grounds	179,940	134,955	75.0
0870-1944-0000 - Public Reserves Management Fund	40,000	40,000	100.0
0870-1678-0000 - 'Turf 2' Hockey Field	780,000	200,000	25.6
0870-1682-0000 - Capital Contribution - Netball Courts	4,100	4,100	100.0
Total Capital Revenue	1,004,040	383,155	38.2
Capital Expenditure			
Sporting Facilities LTP*			
0870-9538-0000 - Replacement Northparkes Light Pole (R)	9,000	2,109	23.4
0870-9537-0000 - Seating Sporting Ground (R)	20,000	8,679	43.4
0870-9544-0000 - Shade Trees - Sporting Grounds	6,744	6,744	100.0
0870-9550-0000 - Armstrong Park Courts (R)	44,898	32,685	72.8
0870-9561-0000 - Pioneer Oval Amenities - Refurbishments (R)	110,000	44,257	40.2
0870-9551-0000 - Sporting Oval Maintenance (R)	0	0	100.0
0870-xxxx-0000 - Sporting Oval Upgrades	0	0	100.0
0870-9559-0000 - 'Turf 2' Hockey Field	1,167,147	826,945	70.9
0870-9560-0000 - Northparkes Seating (Design & DA - Project ready)	100,000	344	0.3
0870-9563-0000 - Netball Court Repairs	30,000	11,210	37.4
0870-9564-0000 - Lindner Oval - Peak Hill - Improvements	28,943	5,607	19.4
0870-9566-0000 - Berryman Oval - Buffer Tank	34,226	26,723	78.1
0870-9570-0000 - Cricket Pitch - McGlynn Park	7,349	7,688	104.6
0870-9571-0000 - Cheney Park/Stephen Davies Hockey Field Lighting	63,000	0	0.0
0870-xxxx-0000 - Northparkes Oval - Clubhouse Shelter (\$15k - NPM)	30,000	0	0.0
Total Capital Expenditure	1,651,307	972,990	58.92%
NET RESULT AFTER CAPITAL	-1,114,558	-979,587	



[Signature]

General Manager

[Signature: Ken Keith]

Mayor

16 QUESTIONS AND MATTERS OF URGENCY

17 CONSIDERATION OF CONFIDENTIAL BUSINESS ITEMS

17.1 (GM) Strategic Land Acquisition - 31 Bogan Street Parkes (Lot 1 DP 566197)

Prepared By: General Manager

Reason for Confidentiality

This report is **CONFIDENTIAL** in accordance with Section 10A(2)(c) of the Local Government Act 1993 and Council's Code of Meeting Practice, which permits the meeting to be closed to the public for business relating to the following: -

- (d) commercial information of a confidential nature that would if disclosed:
 - (ii) confer a commercial advantage on a competitor of the council

Executive Summary

Council actively identifies for consideration land parcels entering the market which we believe will be beneficial to the community if acquired. The property at 31 Bogan Street, Parkes provides potential future benefit to the Parkes CBD.

The intention of this report is not to declare that the acquisition is for car park purposes only. The land could have future uses as for commercial space, telecommunication needs or indeed a carpark. No single use has yet been identified or favoured. The property is merely identified as a strategic acquisition close to the current CBD.

Background Information

Council has demonstrated a proactive approach to land acquisition.

Legislative or Policy Implications

The acquisition is consistent with the objectives of the Delivery Program

Progressive Delivery Program Implications

The resolution in this report will primarily effect the Delivery Program Future Direction relating to: 3. *Promote, Support and Grow our Communities*

Predicted positive effect / opportunity for the Delivery Program: *Average*

Predicted negative / challenge to the Delivery Program: *Minor*



General Manager



Mayor

Quadruple Bottom Line



Economic ★★★★★



Environmental ★★★★★



Social ★★★★★



Civic Leadership ★★★★★

Budget & Financial Aspects

The property has been advertised for \$275,000, however the vendor has verbally agreed to a sale price of \$250,000.

Recommendation

1. That Council agree to purchase the property at 31 Bogan Street, Parkes being Lot 1 in DP 566179 at the cost outlined in this report.
2. That Council authorises the General Manager to finalise the terms of the contract to purchase.
3. That Council authorises the affixation of the Common Seal of Council to documents as required to complete the purchase.
4. That on acquisition, the property be classified as Operational Land.

Report

As shown in the image below 31 Bogan street, Parkes (the property), is in close proximity, although not contiguous with the Council car park in Church street. It does however join the private car park associated with the "Discount Daves" store.

The land parcel is approximately 470 square metres, and a little over 16 metres wide by 28 metres long. As such if used for future parking would accommodate around 22 standard car parks in its own right.

The existing building, a former residential property, has been converted to a commercial property and used by a local accountancy firm for many years. It would be anticipated that the building be relet (if the demand allows). Hence it should be maintained as operational land.

Risk Assessment

Value - The value suggested by the Economic Development Committee of \$250,000 appears consistent with the market and therefore considered fair market value.

Building Condition - The condition of the building has not been assessed. Given the likely long term use of the land will be car parking or other Council ventures; the building is not considered to have any value in terms of this acquisition.

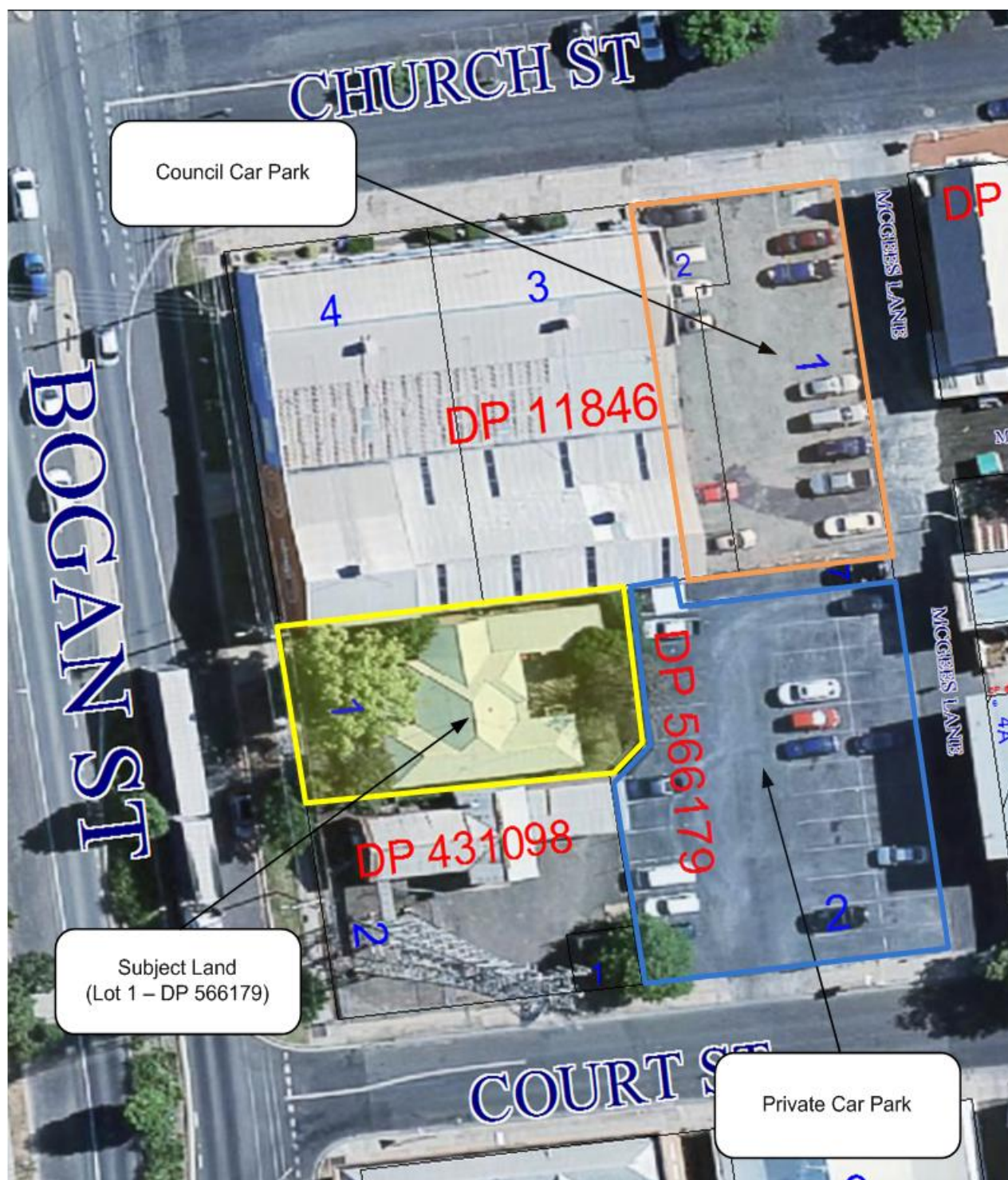
Hazardous Building material - No hazardous building material report has been completed, however given the age of the building it is highly likely that there will be hazardous materials such as asbestos sheeting.

General Manager

Mayor

Attachments

1. Image of the property relative to adjacent land parcels.



General Manager

Mayor

17.2 (DES) CENTROC Contract - Supply of Fuel

Prepared By: Director Engineering Services

Reason for Confidentiality

This report is **CONFIDENTIAL** in accordance with Section 10A(2)(d)(i) of the Local Government Act 1993 and Council's Code of Meeting Practice, which permits the meeting to be closed to the public for business relating to the following: -

- (d) commercial information of a confidential nature that would if disclosed:
 - (i) prejudice the commercial position of the person who supplied it

Tender details, should they be revealed, may result in commercial disadvantage to parties involved in the tender process. Tenderers have provided sensitive information about their operations in the confidence that their details will not be made public by council. The practice of publication of sensitive information provided by tenderers could result in the withholding of such information by tenderers and reduction in the provision of information relevant to council's decision.

Executive Summary

Tenders were called through the CENTROC Supply Team for the supply of Fuel. Tenders were received from Ocwen Energy t/as Lowes Petroleum, Oilsplus Holdings Australia, Park Pty Ltd and United Petroleum as a Panel Contract.

Background Information

See Report.

Legislative, Policy & Management Planning Implications

Tendering requirements are prescribed in the Local Government Act 1993 and Local Government (General) Regulation 2005.

Progressive Delivery Program Implications

The resolution in this report will primarily effect the Delivery Program Future Direction relating to: *Function 7: Procurement*

Predicted positive effect / opportunity for the Delivery Program: *Good*

Participation in the Centroc Fuel Contract will facilitate compliance with the Local Government (General) Regulation 2005.

Predicted negative / challenge to the Delivery Program: *Minor*

Using the Centroc Contract will incur a fee to Centroc.



General Manager



Mayor

Quadruple Bottom Line



Economic ★★★★★



Environmental ★★☆☆☆



Social ★★★★★



Civic Leadership ★★★★★

Utilisation of the contract has positive implications for Council and Council's support of CENTROC.

Budget & Financial Aspects

Council uses approximately 30,000 litres of diesel per month, of which half is delivered to various fuel trailers across the Shire. Council's Current expenditure on fuel (predominantly diesel) is over \$600,000.

Savings are anticipated to Council's expenditure on fuel through participation in the CENTROC Contract.

Recommendation

1. That Council participate in the Centroc contract for the supply of fuel with the preferred panel suppliers to be Ocwen Energy t/as Lowes Petroleum and Oilsplus Holdings Australia for a period of two (2) years with a possible 12 month extension.

Report

Under the Local Government Act 1993 Council must enter a Contract through a Tender Process for expenditure over \$150,000 (inc GST). Council previously had a contract with Reliance Petroleum as it was found the State contract was typically well over pricing that could be obtained locally.

The Centroc Supply Team had developed a regional fuel contract for consideration of member Councils. A report was submitted to Council's 1 December 2015 meeting where it was resolved to participate in the regional contract process subject to an assessment of the advantages to Parkes Council.

Tenders closed on 15 April 2016 and were evaluated by members of the Centroc Supply Team from Cabonne, Lithgow and Upper Lachlan Shire Councils.

Tenders were received from Ocwen Energy t/as Lowes Petroleum, Oilsplus Holdings Australia, Park Pty Ltd and United Petroleum.

General Manager

Mayor

Contract pricing offered for diesel (major contract component) by Ocwen Energy as at the closing of tenders is as follows:

Parkes Depot	\$0.8968 per litre
Parkes Field Service	\$0.9473 per litre

Contract pricing offered for diesel by Oilsplus Holdings as at the closing of tenders is as follows:

Parkes Depot	\$0.8946 per litre
Parkes Field Service	\$0.9146 per litre

Contract pricing offered for diesel by Park Pty Ltd as at the closing of tenders is as follows:

Parkes Depot	\$0.8773 per litre
Parkes Field Service	\$1.0663 per litre

United Petroleum did not provide pricing for supply of fuel to Parkes.

Council has been utilising the services of Ocwen Energy (formerly Reliance Petroleum and Westoil Petroleum) for a number of years and have found the customer service and deliveries provided to be very satisfactory.

It is anticipated that Council will save money by participating in this joint procurement process and participation is recommended.

Attachments

Nil.



General Manager



Mayor

17.3 (DES) Tender for Provision of Demolition Services - Old Parkes Hospital

Prepared By: Director Engineering Services

Reason for Confidentiality

This report is **CONFIDENTIAL** in accordance with Section 10A(2)(d)(i) of the Local Government Act 1993 and Council's Code of Meeting Practice, which permits the meeting to be closed to the public for business relating to the following: -

- (d) commercial information of a confidential nature that would if disclosed:
 - (i) prejudice the commercial position of the person who supplied it

Tender details, should they be revealed, may result in commercial disadvantage to parties involved in the tender process. Tenderers have provided sensitive information about their operations in the confidence that their details will not be made public by council. The practice of publication of sensitive information provided by tenderers could result in the withholding of such information by tenderers and reduction in the provision of information relevant to council's decision.

Executive Summary

The Demolition of the Old Parkes Hospital project is progressing. On-site investigations are now complete, along with intensive Reviews of the Environmental Factors Report, Hazardous Materials Building Survey Report and also Site Investigation for Contamination Report. Man proof fencing to secure the site has been completed in early 2016. Following its Ordinary Meeting held 19 April 2016, Council invited 7 companies to tender for the demolition services. The tenders have now closed.

Background Information

See Report.

Legislative or Policy Implications

Local Government Act, 1993.

Local Government (General) Regulation, 2005.

Progressive Delivery Program Implications

The resolution in this report will primarily effect the Delivery Program Future Direction relating to: *8. Maintain and improve the Shires Assets and Infrastructure*

Predicted positive effect / opportunity for the Delivery Program: *Good*



General Manager



Mayor

Savings through competitive processes in Construction Practices support the delivery plan objectives under the functional areas for Maintain and Improve the Shires Assets and Infrastructure.

Predicted negative / challenge to the Delivery Program: *Minor*

There are no negative implications resulting from the tender.

Quadruple Bottom Line



Economic ★★★★★



Environmental ★★★★★



Social ★★★★★



Civic Leadership ★★★★★

The competitive tendering process provides positive Economic, Environmental, Civic Leadership and Social outcomes for the Quadruple Bottom Line.

By Council managing this project it is also demonstrating excellent Civic Leadership by expediting this project within its current program.

Budget & Financial Aspects

Parkes Shire Council has previously entered into a Heads of Agreement (HoA) with Health Infrastructure.

Recommendation

1. That Council award the contract to Liberty Industrial PTY LTD for the Provision of Demolition Services - Old Parkes Hospital and commence negotiations to ensure the delivery of the project within budget constraints.

General Manager

Mayor

Report

The Demolition of the Old Parkes Hospital project is progressing. On-site investigations are now complete, along with intensive Reviews of the Environmental Factors Report, Hazardous Materials Building Survey Report and also Site Investigation for Contamination Report. Man proof fencing to secure the site has been completed in early 2016. Following its Ordinary Meeting held 19 April 2016, Council invited 7 companies to tender for the demolition services. The tenders have now closed.

At its ordinary Council meeting held 1 March 2016, Council resolved:

1. *That Council proceed to Expression of Interest phase for the Tender for Provision of Demolition Services, Old Parkes Hospital upon completion of the associated tender documents as outlined in Section 166, Option (b).*
2. *Following the EOI phase that Council proceed to Selective Tendering for the Tender for Provision of Demolition Services, Old Parkes Hospital as outlined in Section 168, Selective Tendering Method.*

168 Selective tendering method by which invitations to tender for proposed contract are made following public advertisement asking for expressions of interest

(1) A council that decides to use the selective tendering method referred to in clause 166

- (a) for allocating a particular proposed contract must publish in the relevant
- (b) newspapers an advertisement inviting applications from persons interested in tendering
- (c) for the proposed contract.

(2) Every such advertisement must include:

- (a) a brief description of the work, goods, facilities, services or property concerned, and
 - (b) the name of a person to whom requests for information concerning the proposed contract may be addressed and how the person can be contacted, and
 - (c) the deadline for submitting applications.
- The deadline must be a specified time on a date that is at least 21 days after the date of publication or first publication of the advertisement.

(3) A council must consider all applications made in response to such an advertisement and, in so doing, must take into account:

- (a) the experience of the applicants in fulfilling the requirements of similar contracts, and
- (b) the capacity of the applicants to fulfil the requirements of the proposed contract.

(4) After considering the applications, the council may either:

- (a) send invitations in writing to all applicants, or such of them as the council thinks will be able to fulfil the requirements of the proposed contract, to tender for the proposed contract, or
- (b) decline to invite tenders from any of the applicants.



General Manager



Mayor

(5) In inviting tenders from applicants, the council must:

- (a) invite them to submit tenders to the council by the deadline specified in the invitations, and
 - (b) give details of where and when tender documents relating to the proposed contract can be obtained and the purchase price of those documents.
- The deadline must be a specified time on a date that is at least 21 days after the date of the invitation.

(6) The tender documents relating to the proposed contract must comply with clause 170.

The Expression of Interest was advertised on Tuesday 15 March 2016 and subsequently closed 7 April 2016.

Council received 10 submissions in total. Submissions were received by:

- AADEMEX PTY LTD
- Byrne Demolition PTY LTD
- Emplace CBR
- Gibson Demolition
- Henvon Nominees PTY LTD
- Liberty Industrial PTY LTD
- MAAS Group - Regional Demolition PTY LTD
- McMahon Services Australia PTY LTD
- Safe Asbestos Group PTY LTD
- Shore Contracting PTY LTD
- Stockley Excavations PTY LTD

Following the evaluation, the Project Team have shortlisted 7 companies to be invited to Tender for the Provision of Demolition Services - Old Parkes Hospital being:

- Byrne Demolition PTY LTD
- Emplace CBR
- Henvon Nominees PTY LTD
- Liberty Industrial PTY LTD
- MAAS Group - Regional Demolition PTY LTD
- McMahon Services Australia PTY LTD
- Stockley Excavations PTY LTD

Council released the tender documents via its online tender portal on Friday 29 April.

All selected tenderers successfully downloaded the tender documents along with relevant specifications and contracts associated with the tender from Councils tender portal: tendelink.com/parkes

Tenders closed Friday the 27 May 2016.

A mandatory site meeting was held Monday 2 May for all companies to familiarise themselves with the project site, meet Councils project team and seek additional information to enable a competitive tender is submitted.



General Manager



Mayor

Following a final review of all documents supplied by Health Infrastructure, Council reengaged the services of SLR consulting to review and update the hazardous building materials report. This report was initially completed by SLR in 2012 when the hospital was in full operations. Due to this, many areas were inaccessible to report on and the project team identified this as a very high risk. Due to the nature of hazardous materials being identified throughout other areas of the site, a review was coordinated.

This inspection was undertaken by SLR representatives on Tuesday 26th April for 3 days. A final report was presented to Council and was then added as an addendum to the tender documents.

During the advertising period, Council received in total 23 online forum questions which were all answered within 24hrs by Councils project team.

In response to some of these questions, Council issued a total of 3 Addendums.

- Addendum number 1 contained 3 clarifications with supporting documents
- Addendum number 2 contained 1 clarification with supporting documents
- Addendum number 3 contained 3 clarifications with supporting documents

Tenders for the demolition closed at 10am on Friday 27th May with Council receiving a total of 3 submissions lodged online through the tenderlink portal. All of these were submitted on time with one submission received via email at 10:34am, Friday 27th May.

Submissions were received from:

- | | |
|--|----------------------|
| • Emplace CBR PTY LTD | \$2,609,934 (ex GST) |
| • Byrne Demolition PTY LTD (2 page submission) | \$1,550,000 (ex GST) |
| • Liberty Industrial PTY LTD | \$1,650,000 (ex GST) |

A late emailed submission was received from:

- | | |
|---|----------------------|
| • Byrne Demolition PTY LTD (3:30pm relevant docs) | \$1,550,000 (ex GST) |
| • Stockley Excavations PTY LTD | \$3,965,753 (ex GST) |

Evaluation criteria consisted of (but not limited too):

- Prior Experience in recognised field and projects
- Demonstrated capability
- Resource Program
- Local Content
- Financial Capability
- Third Party Accreditation:
 1. Quality System AS/NZS ISO-9001 – 2008
 2. AS/NZS 4801 - 2001 OHSMS
 3. AS/NZS 14001 – 2004 Environmental Management systems
- Insurances
- Tender Conformity



General Manager



Mayor

The assessment team reviewed submissions and based on the criteria have selected a preferred contractor for these tendered works to:

- Liberty Industrial PTY LTD.

The assessment team have considered all aspects of the evaluation matrix and thoroughly reviewed the individual submissions in great detail. Their recommendation for Liberty Industrial clearly depicts the evaluation method and weightings have accordingly ranked each individual company based on the information supplied through the tender submission.

Due to the higher priced submissions received by Emplace CBR and Stockley Excavations, their referees were not contacted.

Special items of consideration when assessing both Byrne Demolition and Liberty Industrial in greater detail include:

Byrne Demolition:

1. Submission received at time of closing was a basic 2 page letter outlining price and exclusions and did not include a completed submission
2. The 18 mandatory forms required to be completed by the contractor were not completed or returned with tender submission
3. Request for additional information by PSC project team was required on numerous occasions after tender had closed to enable full and accurate assessment.
4. Due to not submitting a conforming tender, the assessment was undertaken based on the original Expression of Interest (EOI) which did not include all the relevant information and some of the matrix responses had to be assumed by the assessment team.
5. Disposal of material to waste facility was not included in the original price - further clarification required
6. Byrne Demolition have not identified projects of similar size to this contract being completed under their auspice
7. No project management plan submitted which did not allow assessment for project completion to be undertaken in full
8. Reference checks appeared to be good however referees advised that their contracted works were for much smaller projects <\$450,000
9. No third party accreditation however basic systems identified by referees in place
10. Byrne Demolition will contract approx. 80% of work to local suppliers
11. Byrne Demolition have submitted the lowest priced submission



General Manager



Mayor

Liberty National:

1. Liberty Industrial submitted a high quality submission which required no clarifications from the project team
2. Liberty Industrial have completed projects much larger than this project with success and feel that this project is a "small" project in their terms.
3. Quality project management plan submitted with work break down showing each individual building to be demolished, when and how long each will take
4. Reference checks all appeared to be above average with positive remarks
5. Third party accreditation has been achieved by Liberty in WHS, Quality and Environmental. All of these have been supported by excellent plans submitted with tender
6. Liberty have provided a very experienced project delivery team to undertake these works.
7. Liberty Industrial will contract approx. 10% to local suppliers as they are fully equipped in house. When questioned about increasing this local content they had no objections to investigating this further
8. Liberty Industrial has submitted the second lowest priced tender submission. The assessment team felt that even though Byrne Demolition have completed projects with success as outlined by their reference checks, the ongoing project management of this company may be significantly increased due to the lack of previous experience completing similar sized projects. With basic systems in place for WHS, Quality and Environmental, this is another area of significance that would require ongoing tight scrutiny.

Liberty Industrial has submitted a fully complying tender submission, have the previous experience with large projects and have also submitted a very competitive demolition price.



General Manager



Mayor

Referee responses for Byrne Demolition and Liberty Industrial.

Referee Question	Liberty Industrial PTY LTD	Byrne Demolitions PTY LTD
1. When working with your contractor, were there any variations to the original contract?	None. All projects delivered as per tendered amounts or under a Schedule of Rates variation as per this project. All projects delivered on time as per original submissions also.	Yes, the contract was originally for 60k of demolition to 3 houses and then additional items were added during the works in line with the items listed in the EOI. Final price was approx. 3 times the original amount.
2. What was the size of the contract?	Ranging between \$1,000,000 - \$13,000,000	Ranging between \$100,000 - \$350,000
3. Were the company responsive to manage and work with	Very. Easy to deal with, easy to discuss difficult components of works and always worked together for solutions.	Yes. I got on well with John, he is upfront and expects clients to be the same. I do understand that others have had issues in the past dealing with John.
4. Can you rate their performance of the following systems and compliance:		
WHS	10/10 - Safety System to match the accreditation. High quality and matched by ground works and associated documentation. Liberty Safety Manager is ex-WorkCover Inspector.	7/10 – has minimal system however compliant. WHS is generally well adhered too. HY have a close relationship with contractors and monitors them closely. He follows Workcover requirements.
Quality		Difficult to say as its demolition.
Environmental	9/10 - As above. Demolition works 8/10 - As above.	7/10 – Installation of all sediment systems and controls for project. Compliance was generally ok. Byrne uses licensed removalists and employees have their licenses.
5. Was the Works managed by the foreman at all times	Yes. The project is delivered by their experienced project team which consists of Foreman, Project Manager, Safety Officer, Environmental Coordinator.	Yes. John was mostly on site at all times.
6. Were there any complaints from the public or others from site during the works?	No.	No.



General Manager



Mayor

7. Can you describe the quality of plant used for the works	All plant owned and operated by Liberty Industrial. All in excellent condition and well maintained. Subcontractors used (Subcontractors not used for high risk work) at times which all met requirements also.	Byrne used a local contractor for all plant hire. Machines were in good condition.
8.. Would you consider using the contractor again	Without a doubt	Yes

After reviewing all submissions received, the Project team are confident that this project will still be delivered within the nominated time frames as outlined within all documents and that completion will be 1st November 2016.

Attachments

1. Assessment Matrix
2. Assessment Matrix Non - Priced Scoring and comments Emplace CBR
3. Assessment Matrix Non - Priced Scoring and comments Byrne Demolition
4. Assessment Matrix Non - Priced Scoring and comments Liberty Industrial
5. Assessment Matrix Non - Priced Scoring and comments Stockley Excavations



General Manager



Mayor

Old Parkes Hospital Demolition - Contract 2015135

Item No	Description	EMPLACE CBR PTY LTD	BYRNE DEMOLITION PTY LTD	LIBERTY INDUSTRIAL PTY LTD	STOCKLEY EXCAVATIONS PTY LTD
1	PRELIMINARIES				
1.1	Site Establishment and De-establishment	308,705	80,000	20,000	17,500
1.2	Preparation, submission and implementation of Site Specific Safety, Environmental and Quality Management Plan	15,000	5,000	7,500	38,000
1.3	Worksite temporary amenities and facilities for workers	Included in 1.1	5,000	10,000	10,800
1.4	Protection of trees to be retained	5,000	1,000	Included	5,000
1.5	Protection of 2 buildings to be retained	2,500	2,000	Included	10,000
1.6	Provide Dilapidation Report of adjoining properties prior to commencing works.	2,500	0	3,000	12,500
1.7	Capping off and termination of services entering the site	107,000	12,000	12,000	27,500
2	DEMOLITION OF STRUCTURES				
2.1	Building A, Bushman's ward/ Administration/ Day care/ Pharmacy	611,469	1,150,000	366,000	542,000
2.2	Building B, Theatre/ CSSD	185,948	Included	98,700	1,059,240
2.3	Building C, Colby wing	370,353	Included	178,500	542,420
2.4	Building D, Kitchen/ Dining room	Included in Item 2.5	Included	135,500	147,641.35
2.5	Building E, Maternity	205,237	53,200	130,000	135,050
2.6	Building H, Laundry/ Boiler room	104,933	54,400	94,000	122,000
2.7	Building I, Morgue/ Stores	29,705	7,700	60,000	45,975
2.8	Building J, Maintenance Workshop	46,680	12,100	64,000	84,520
2.9	Building K, Nurses Home	354,154	91,800	112,800	230,120
2.1	Removal of tennis court and pool inc. back filling	35,000	48,000	Included	76,000
3	SITE REMEDIATION				
3.1	Soil remediation including removal of potentially contaminated soil to be disposed of at Parkes shire Council waste Facility.	0	0	0	0
3.2	Removal of retaining wall and stabilisation	0	0	0	90,664
3.3	Removal of asphalt carpark	0	27,800	0	2,800
3.4	Levelling of site and re grassing	0	0	0	0
4	ADDITIONAL ITEMS				
4.1	Other (Asbestos Removal)	225,750	0	350,000	150,000
	UST Removal & Remediation			8,000	97,500
	Site Environmental Monitoring				158,000
	Total (ex GST)	2,609,934	1,550,000	1,650,000.00	3,605,230
	Local Procurement = CENTROC (-5%)	0	77,500	0	0
	Total less procurement discount	2,609,934	1,472,500	1,650,000	3,605,230
	GST	260,993	155,000	165,000	360,523
	TOTAL	2,870,927	1,705,000	1,815,000	3,965,753



General Manager



Mayor

SCORING				
PRICE SCORE				
4 pts deducted per \$100k above the lowest tender - (60%)	37.3	60.0	56.5	17.3
NON PRICE SCORE				
Evidence of Capability (40%)				
Conformance with the Tender submission requirements	NO	NO	YES	NO
Recent Experience and similar sized contracts (10%)	2.0	7.0	10.0	2.5
Resources and Local Procurement (5%)	1.0	4.5	3.0	1.5
Program and Completion Date (5%)	0.5	4.0	5.0	2.0
Financial Capability (5%)	5.0	5.0	5.0	5.0
Accreditation and Systems (WHS, QA, ENV) (10%)	5.0	5.0	10.0	5.0
Sustainability (5%)	0.0	0.0	0.0	0.0
TOTAL SCORE	50.8	85.5	89.5	33.3

RED = Information not submitted and assessment based on information available from EOI Documents

SCHEDULE OF RATES

HAZARDOUS MATERIAL	EMPLACE CBR PTY LTD	BYRNE DEMOLITION PTY LTD	LIBERTY INDUSTRIAL PTY LTD	STOCKLEY EXCAVATIONS PTY LTD
Asbestos sheeting external	110.0	40.0	45.0	80.0
Asbestos sheeting internal	95.0	40.0	45.0	80.0
Asbestos in electrical switchboards	110.0	100.0	250.0	80.0
Asbestos pipe insulation	0.0	60.0	180.0	120.0
Asbestos insulation to vessels	0.0	200.0	0.0	120.0
Asbestos containing vinyl flooring	0.0	60.0	88.0	120.0
Asbestos containing vinyl flooring adhesive	0.0	60.0	88.0	120.0
Asbestos containing window spandrels	110.0	100.0	42.5	80.0
Asbestos containing pipe insulation debris (settled dust)	0.0	100.0	0.0	120.0
Asbestos containing mastic to AHU's	0.0	100.0	0.0	0.0



General Manager



Mayor

Old Parkes Hospital Demolition - Contract 2015135

Item No	Description	EMPLACE CBR PTY LTD	BYRNE DEMOLITION PTY LTD	LIBERTY INDUSTRIAL PTY LTD	STOCKLEY EXCAVATIONS PTY LTD
	Total (ex GST)	2,609,934	1,550,000	1650000	3,605,230
	Local Procurement = CENTROC (-5%)	0	77,500	0	0
	Total less procurement discount	2,609,934	1,472,500	1,650,000	3,605,230
	GST	260,993	155,000	0,000	360,523
	TOTAL	2,870,927	1,627,500	1,650,000	3,965,753
	SCORING				
	PRICE SCORE				
	4 pts deducted per \$100k above the lowest tender - (60%)	Ben Howard: Not justified in tender	60.0	Ben Howard: For Non Conforming Tender, scores below highlighted red are eliminated from total score due to information being sought from EOI Documents as stated in submitted tender	17.0
	NON PRICE SCORE				
	Evidence of Capability (40%)				
	Conformance with the Tender submission requirements	Ben Howard: No accreditation in WHS, QA & Enviro = 0pts	NO	YES	NO
	Recent Experience and similar sized contracts (10%)	Demonstration of Systems = 5pts	7.0	Ben Howard: Assumed local Industry Exp delivering projects in excess of \$150 k and numerous within \$150 k - \$350K. Has not demonstrated recent projects at over \$600k	2.5
	Resources and Local Procurement (5%)		4.5	Ben Howard: Assumed 2.5pts = Personnel	1.5
	Program and Completion Date (5%)	0.5	4.0	2pt = Local content (<= 60% of contract)	2.0
	Financial Capability (5%)		5.0	Ben Howard: Assumed compliance with completion date. Assumed some form of program submitted.	5.0
	Accreditation and Systems (WHS, QA, ENV) (10%)	Ben Howard: Assumed Financials reviewed by independent and signed	5.0	Full Microsoft Project Gantt indicating milestones	0.0
	Sustainability (5%)		0.0	PC date to be met	
	TOTAL SCORE	46.6	60.0	5pts	24.0

Hospital Assessment - Byrne Demolition Pty Ltd

General Manager

Mayor

Old Parkes Hospital Demolition - Contract 2015135

Item No	Description	EMPLACE CBR PTY LTD	BYRNE DEMOLITION PTY LTD	LIBERTY INDUSTRIAL PTY LTD	STOCKLEY EXCAVATIONS PTY LTD
	Total (ex GST)	2,609,934	1,550,000	1,650,000	3,605,230
	Local Procurement = CENTROC (-5%)	0	77,500	0	0
	Total less procurement discount	2,609,934	1,472,500	1,650,000	3,605,230
	GST	260,993	155,000	165,000	360,523
	TOTAL	2,870,927	1,627,500	1,815,000	3,965,753
	SCORING				
	PRICE SCORE				
	4 pts deducted per \$100k above the lowest tender - (60%)	35.1		56.3	17.0
	NON PRICE SCORE				
	Evidence of Capability (40%)				
	Conformance with the Tender submission requirements	NO		YES	NO
	Recent Experience and similar sized contracts (10%)	2.0		10.0	2.5
	Resources and Local Procurement (5%)	1.0		3.0	1.5
	Program and Completion Date (5%)	0.5		5.0	2.0
	Financial Capability (5%)	5.0		5.0	5.0
	Accreditation and Systems (WHS, QA, ENV) (10%)	5.0		10.0	5.0
	Sustainability (5%)	0.0		0.0	0.0
	TOTAL SCORE	46.6		89.3	24.0

Hospital Assessment - Emplace CBR Pty Ltd

General Manager

Mayor

Old Parkes Hospital Demolition - Contract 2015135

Item No	Description	EMPLACE CBR PTY LTD	BYRNE DEMOLITION PTY LTD	LIBERTY INDUSTRIAL PTY LTD	STOCKLEY EXCAVATIONS PTY LTD
	Total (ex GST)	2,609,934	1,550,000	1650000	3,605,230
	Local Procurement = CENTROC (-5%)	0	77,500	0	0
	Total less procurement discount	2,609,934	1,472,500	1,650,000	3,605,230
	GST	260,993	155,000	165,000	360,523
	TOTAL	2,870,927	1,627,500	1,815,000	3,965,753
	SCORING				
	PRICE SCORE				
4 pts deducted per \$100k above the lowest tender - (60%)		35.1	60.0	56.3	17.0
	NON PRICE SCORE				
	Evidence of Capability (40%)				
	Conformance with the Tender submission requirements	NO	NO	YES	NO
	Recent Experience and similar sized contracts (10%)	2.0	Ben Howard: Not justified in tender	10.0	Ben Howard: 2.5pts = Personnel .5pt = Local content (<10% of contract = \$135k)
	Resources and Local Procurement (5%)	1.0		3.0	
	Program and Completion Date (5%)	0.5		5.0	2.0
	Financial Capability (5%)	5.0	5.0	5.0	5.0
	Accreditation and Systems (WHS, QA, ENV) (10%)	5.0	5.0	10.0	Ben Howard: Full Microsoft Project Gannt indicating milestones PC date to be met 5 pts
	Sustainability (5%)	0.0	0.0	0.0	
	TOTAL SCORE	46.6	60.0	89.3	
			Ben Howard: Full accreditation in WHS, QA & Enviro = 5pts Demonstration of Systems = 5pts	Ben Howard: Financials reviewed by independent and signed	

Hospital Assessment - Liberty Industrial Pty Ltd

General Manager

Mayor

Old Parkes Hospital Demolition - Contract 2015135

Item No	Description	EMPLACE CBR PTY LTD	BYRNE DEMOLITION PTY LTD	LIBERTY INDUSTRIAL PTY LTD	STOCKLEY EXCAVATIONS PTY LTD
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	SCORING				
	PRICE SCORE				
4 pts deducted per \$100k above the lowest tender - (60%)		35.1	60.0	56.3	17.0
	NON PRICE SCORE				
	Evidence of Capability (40%)				
	Conformance with the Tender submission requirements	NO	NO	NO	NO
	Recent Experience and similar sized contracts (10%)	2.0	7.0	10.0	2.5
	Resources and Local Procurement (5%)	1.0	4.5	1.5	1.5
	Program and Completion Date (5%)	0.5	4.0	2.0	2.0
	Financial Capability (5%)	5.0	5.0	5.0	5.0
	Accreditation and Systems (WHS, QA, ENV) (10%)	5.0	5.0	5.0	5.0
	Sustainability (5%)	0.0	0.0	0.0	0.0
	TOTAL SCORE	46.6	60.0	24.0	24.0

Ben Howard:
Not justified in tender

Ben Howard:
For Non Conforming Tender, scores below highlighted red are eliminated from total score due to information being sought from EOI Documents as stated in submitted tender

Ben Howard:
No accreditation in WHS, QA & Enviro = 0pts
Demonstration of Systems = 5pts

Ben Howard:
Minor Demo and Asbestos removal contracts between \$100k - \$650k

Ben Howard:
Financials reviewed by independent and signed

Ben Howard:
No Microsoft Project Gantt indicating milestones however has submitted basic gantt chart.
PC date to be met = 2 pts

Ben Howard:
1.0pts = Personnel
2pt = Local content (<30% of contract = \$1mil)

Hospital Assessment - Stockley Excavations Pty Ltd

General Manager

Mayor

17.4 (DI) Design Development and Construction SPS&RM Tender

Prepared By: Director Infrastructure

Reason for Confidentiality

This report is **CONFIDENTIAL** in accordance with Section 10A(2)(d)(i) of the Local Government Act 1993 and Council's Code of Meeting Practice, which permits the meeting to be closed to the public for business relating to the following: -

- (d) commercial information of a confidential nature that would if disclosed:
 - (i) prejudice the commercial position of the person who supplied it

Tender details, should they be revealed, may result in commercial disadvantage to parties involved in the tender process. Tenderers have provided sensitive information about their operations in the confidence that their details will not be made public by council. The practice of publication of sensitive information provided by tenderers could result in the withholding of such information by tenderers and reduction in the provision of information relevant to council's decision.

Executive Summary

Tenders closed on Friday 11 March 2016 for the Design Development and Construction of a new Sewage Pumping Station (SPS) at the existing Sewage Treatment Plant (STP) site at Nash Street and Rising Main from the SPS to the new STP at the Akuna Road site. Council received 3 Tenders for evaluation.

Background Information

See Report.

Legislative or Policy Implications

Nil.

Progressive Delivery Program Implications

The resolution in this report will primarily effect the Delivery Program Future Direction relating to: *8. Maintain and improve the Shires Assets and Infrastructure*
8.1 Ensure that Shire Water Management is in line with Best Practice

Predicted positive effect / opportunity for the Delivery Program: *Good*

Predicted negative / challenge to the Delivery Program: *Minor*

There will be no foreseeable negative impacts.



General Manager



Mayor

Quadruple Bottom Line



Economic ★★☆☆☆



Environmental ★★☆☆☆



Social ★★☆☆☆



Civic Leadership ★★☆☆☆

Budget & Financial Aspects

The project will be funded by the NSW State Government, through the Country Towns Water and Sewerage Program, as well as Council reserves and borrowings.

Recommendation

1. That Council award the contract to John Holland Pty Ltd for the Design Development and Construction of a new Sewage Pumping Station (SPS) at the existing Sewage Treatment Plant (STP) site at Nash Street and Rising Main from the SPS to the new STP at the Akuna Road site as a deed of variation.

Report

Tenders were called for the Design Development and Construction of a new Sewage Pumping Station (SPS) at the existing Sewage Treatment Plant (STP) site at Nash Street and Rising Main from the SPS to the new STP at the Akuna Road site. Further following Council at its meeting held on 5 April 2016 resolved that the General Manager and Director of Infrastructure be authorised to negotiate contract and commercial terms with the shortlisted tenderers.

The Tender Assessment Panel recommends:

1. That Council proceed to accept the Tender from John Holland Pty Ltd for the contact sum of \$2,349,034.18 + GST, for the Design Development and Construction of a new Sewage Pumping Station (SPS) at the existing Sewage Treatment Plant (STP) site at Nash Street and Rising Main from the SPS to the new STP at the Akuna Road site as a deed of variation.

It should be noted that John Holland Pty Ltd are the awarded Contractors for Council's New Water and Sewage Treatment Plant Projects.

Attachments

1. SPS RM Tender Schedules Post Tender
2. John Holland Table of Departures
3. SPS RM Tender Evaluation (pre negotiation of commercial and contract terms)

General Manager

Mayor

TENDER SCHEDULES

1 Schedule of Prices - Lump Sum – Post Tender

(SUBMIT WITH TENDER FORM)

Insert the amount allowed for each of the following items.

This Schedule is for information only and does not form part of the Contract. Its purpose is to assist in valuing completed work, but the Principal is not bound to use it.

All amounts must include an amount for GST.

Item No.	Description	Amount
A	GENERAL	
1.1	All work and obligations under the Contract NOT INCLUDED ELSEWHERE in this Schedule	None
B	Design , Documentation of Contractor's Management Plans and Details	
2.1	Design, Workshop and SiD	\$140,415
2.2	Construction Program	\$11,000
2.3	Quality Plan and Inspection and Test Plans	\$3,850
2.4	Project Industrial Relations Plan	\$880
2.5	Project WHS Plan and Risk Assessment	\$2,420
2.6	Construction Environmental Management Plan	\$8,250
2.7	Traffic Management Plan	included
2.8	Dilapidation Survey and Report	\$4,840
2.9	All work and obligations under the Contract NOT INCLUDED ELSEWHERE in this Schedule Item	None
C	Preliminaries	
3	Provide and Maintain all necessary Environmental Measures	\$73,259
4	Insurance Premiums for Contract Works, PL, PI, etc Insurances	\$16,834
5	Site Establishment	\$170,146
6	Site Disestablishment including restoration not included elsewhere in this Schedule Item	\$17,735
7	Traffic Management Control	included
8	All work and obligations under the Contract NOT INCLUDED ELSEWHERE in Preliminary Items	
8a	Additional Surety / BG Provision of additional security for the works based on • 2.5% BG for full contract period plus DLP – 26 months • 2.5% BG for contract period – 14 months BG value of \$55,702 each (2 nos x 2.5% of CV)	\$4,902
D	SEWAGE PUMPING STATION	
9.1	Gravity Main from Upstream Inlet Chamber	\$223,279
9.2	Overflow Relief Pit	\$82,742
9.3	Civil and Structural Works for Pump Station	\$465,768
9.4	Mechanical Works for Pump Station	\$131,740
9.5	Design, Manufacture, Supply and Installation of Electrical Works	
i)	Design	\$4,836



General Manager



Mayor

TENDER SCHEDULES

	ii) Supply of SCA	\$79,899
	iii) SCA Shelter	NA
	iv) FTP	\$3,454
	v) Electrical Installation	\$39,235
	vi) Control Equipment including Telemetry / SCADA	\$7,150
	vii) Main Power Supply Works	\$9,591
	viii) Other (list details as required)	\$2,314
9.6	Manproof Fencing and Gates	\$42,451
9.7	Roadworks, including Concrete Slab for Emergency Generator – Provisional Sum Additional Access Road & Generator Pad Please refer to the attached sketch (ref No. PSC-SPS&RM-sk001) for the proposed road layout and Generator pad Please refer to the sketch for the full details, allowances and assumptions	Provisional Sum \$83,922
9.8	Diesel Generator by Others	NA
9.9	Workshop Details and FAT	included
9.10	All work and obligations under the Contract NOT INCLUDED ELSEWHERE in this Schedule Item	
9.10a	Mains Cable - E&IC Allowance to supply, install and commission the consumer mains from the transformer location shown on Essential Energy drawing to the switchroom	\$14,745
9.10b	Telemetry - E&IC Allowance to supply, install and commission a digital radio, Scadapack and Yagi antenna to provide telemetry to Pulvers Hill. We have assumed that PSC have carried out radio path surveys from the SPS to Pulvers Hill. No allowance for any off-site works	\$14,151
D	RISING MAIN	
10.1	Construction of the Sewer Rising Main from the pump station to limit of contract (including supply, lay, backfill, test, restore; and includes air valves, scour valves and pits)	\$753,836
10.2	Construction Works associated with Rising Main Creek Crossing	\$65,547
10.3	Fishway Construction	\$64,103
10.4	All work and obligations under the Contract NOT INCLUDED ELSEWHERE in this Schedule Item	
10.4a	Video and Photographic Records-Pre- construction	\$4,840
10.4b	Riparian Offset Area as per REF Figure 25 (page 106) We have based our offer for the revegetation of proposed Riparian Offset Area on Figure 25 Page 106 of the REF provided. The area is hatched in purple and shown as approximately 320m2 in area. It is assumed that the offset area itself will be essentially undisturbed and will therefore already contain established grass cover which will require minimal understory planting. We have allowed for planting in April 2017 (to avoid the high summer temperatures and prolong maintenance requirements) Estimated cost for the Off-set proposed Riparian Offset Area including 1st 3 months Maintenance only	\$20,727
10.4c	Riparian Offset Area Fencing S&I farm type fence around Offset area, assumed 72 l/m with access gate for 320 m2 area	\$7,815



General Manager



Mayor

TENDER SCHEDULES

10.4d	Riparian Offset Area – 12 months maintenance during DLP 1 year DLP Maintenance, additional cost for 12 months maintenance of Offset area	\$19,008
E	O&M Manual, WAE Documents, Testing, Commissioning & Training	
11.1	O&M Manual – Electrical works	\$3,138
11.2	WAE Documents	\$5,012
11.3	Testing, Commissioning & Training – Electrical Works	\$5,298
11.4	All work and obligations under the Contract NOT INCLUDED ELSEWHERE in this Schedule Item	
11.4a	Allowance for a Reg Surveyor to prepare Section 88B Instrument	\$7,018
F	Defect Liability Period	
12.1	12 Month DLP	included
12.2	All work and obligations under the Contract NOT INCLUDED ELSEWHERE in this Schedule Item	None

Total Amount including GST = \$ 2,616,150



General Manager



Mayor

Reference No.	Item Type	Volume	Clause	Description of Departure, Clarification, or Assumption	Reason for Departure, Clarification, or Assumption	Proposed Variance	PSC Comment	John Holland Reply	Outcome from meeting 8 April 2016
13	Pipeline	Background Information : 07050-8151-PARKES FINAL DRAWING.pdf	Drawing # 0750-8151-12-20, 21, 22, 23, 24	We have only included the price submission. We have made no allowance for either the DN300 Recycled Water, DN100 Water Pipeline or DN90 Electrical Conduit under our offer. We have included a spare DN375 DICL pipeline at the Creek crossing only, between Ch 120 to 152 as per PSC response to the Tender Queries dated 27/02/2016.	Discrepancy between the long section drawings & Section details DN300 Recycled Water & DN100 Water Pipeline & DN90 Conduit are "Works by Others" and have not been included (3. General Specifications clause 2).		Noted, Contractor to provide revised DDD.	Noted. To be updated in Detailed Design stage	
14	Project Timeline	Volume 3	Clause 9	Project Timelines JHG proposes to complete the works to match the New STP construction and commissioning timelines.	Proposed System Commissioning for SPS & Rising Main does not match the New STP timeline. Incoming Sewer cut-over and commissioning can only occur once the New STP can receive incoming flows.	Please refer to Vol. 5 Schedule T10 - Schedule of Contract / Project Program Information.	Noted.	Noted	
15	SPS Optimized Overflow arrangement.	Background Information: 07050-8151-PARKES FINAL DRAWING.pdf	Drawing # 0750-8151-12-3, 20, 21, 22, 23, 24	We have allowed for the Pumpstation DN300 overflow pipeline to be connected to the existing overflow pit as per the attached "SPS DWG 0750-8121-12-3 rev A.1".	Discrepancy on drawings, as overflow pipeline route and discharge requirements not shown. No allowance has been included for emergency storage arrangement. We have not reviewed the Hydraulic capacity of the existing Pit and overflow pipeline to the creek (or included any upgrades to the existing plant).	Please refer to attached "SPS DWG 0750-8121-12-3 rev A.1".	Noted.	Noted	
16	SPS optimised Valve Pit arrangement Additional Value Engineer Savings	Background Information : 07050-8151-PARKES FINAL DRAWING.pdf	Drawing # 0750-8151-12-8	SPS – Optimised Valve Pit arrangements – Additional Value Engineer Savings Provision of SPS discharge valve and pipework above ground, constructed on a concrete slab within PSC secure site boundary (instead of a separated valve pit).	Additional \$17,500 savings due to revised SPS valve arrangement.	Please refer to attached "SPS DWG 0750-8121-12-8 rev A".	Noted.	Noted	
17	Flow relief pit / overflow integrate into SPS Additional Value Engineer Savings.	Background Information : 07050-8151-PARKES FINAL DRAWING.pdf	Drawing # 0750-8151-12-3	Flow relief pit / overflow integrated into SPS – Additional Value Engineer Savings Providing an integrated overflow at the SPS instead of a separated Flow Diversion pit. Delete Flow Diversion pit SPS overflow pipe, increase to DN450 DICL.	Additional \$36,000 savings due to integrated overflow at the SPS instead of a separated Flow Diversion pit.	Please refer to attached "SPS DWG 0750-8121-12-3 rev A.2".	Noted.	Noted	

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General Manager

Mayor

Reference No.	Item Type	Volume	Clause	Description of Departure, Clarification, or Assumption	Reason for Departure, Clarification, or Assumption	Proposed Variance	PSC Comment	John Holland Reply	Outcome from meeting 8 April 2016
18	Asbestos and site contamination.	Volume 3	Clause 4	No cost or time allowance has been included for discovery and removal of any Asbestos or contamination related materials for site.	Asbestos materials have been identified by PSC on site, with the scope of work including the removal of Asbestos materials before we commence our works.		Noted.	Noted	
19	Unknown Services	Volume 3	Clause 4	Allowance has been included for known services which have been identified in the drawings. We have not included for discovery of unidentified and/or unknown services.	We have assumed all services have been identified and indicated on the drawings in there correct location.		Noted.	Noted	
20	Connection to existing Inlet Chamber and Overflow Pit.	Volume 3	Clause 4	We have not included any allowance for concrete repair, remedial works or metal works/handrails for the existing inlet chamber and pits. No internal coatings has been allowed inside the pit/chambers. We allowed for PSC to carry out the following cut-over scope of works -Isolation flow to inlet chamber -Divert carrier flow -Disinfection and certificated clean -Return flow to the chamber	We have assumed the existing chamber, pit's and pipelines are in good condition / fit for propose.		Noted.	Noted	
21	Detailed design.	Volume 3	Clause 4.3.6	Our offer is based upon the level of design (inclusive of submission and review periods) required by the SPS/RM tender documents and AS4300, including review periods and submissions. The Contractor's warranties for the Preliminary Design and the Principles Project Requirements are as per clause 4 of AS4300. We have allowed to backfill the pipelines before Hydrotest.	Consistent with the terms of the contract proposed by the Principle for SPS/RM Project.		Noted, Maddocks to provide advice.	Noted	See item 7 above.
22	Pipeline Hydrotest			No allowance has been included for removal of excess excavation / spoil materials from site.	We have allowed for any excess spoil to be spread on site and adjacent PSC land.		Noted.	Noted	
23	Disposal of excess spoil.						Noted.	Noted	
24	Access Roads			No allowance has been included for any permanent access roads or concrete slab for generator for the SPS, RM or creek crossing.	No roads are shown on the DWG's.		D&C Contractor to allow for Item 9.7 of the Tender Schedule of Prices.	Please provide detailed requirements and scope, as we are unsure of the actual requirements.	PSC 07/04/2016 With regards Item 24, please arrange for a JHG rep. to attend site with Jarrod & CJ to discuss our requirements, following which we request a PS be provided by JHG for the D&C works. JHG reply please 11 Apr. 2016 Please refer to the attached sketches for the proposed road layout and Generator pad. Proposal for Provisional Sum of \$76,292.40, based on the attached sketched and scope of works. Please refer to the sketch for the full details, allowances and assumptions

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General Manager


Mayor

Referen ce No.	Item Type	Volume	Clause	Description of Departure, Clarification, or Assumption	Reason for Departure, Clarification, or Assumption	Proposed Variances	PSC Comment	John Holland Reply	Outcome from meeting 8 April 2016																																	
25	REF			<p>We have made no allowance for any vegetation offsets. We have allowed for a general 20 to 30 m wide construction corridor and vegetation clearing within the general paddock areas. We have allowed for a narrower 10-12m wide corridor through the Riparian Zone for the Creek Crossing pursuant to 6.8.2 of the REF.</p>			<p>Contractor to allow for vegetation offsets.</p>	<p>JH can allow for offsets and will provide costs for rehabilitation of the STP Discharge Point detailed in Figure 2.5 'Proposed riparian offset location' of the REF. JH are currently in discussion with our ecology partners regarding this and will provide costs in the coming days.</p>	<p>JHG replies 11 Apr. 2016 We have based our offer for the revegetation of proposed Riparian Offset Area, based on the following species selection and the area hatched on Figure 2.5 Page 106 of the REF provided. The area is hatched in purple and shown as approximately 320m2 in area. Below is a table showing estimated numbers of tubestock and species required to complete works.</p> <table><tr><th colspan="2">No's of Tubestock Required for Proposed Riparian Offset Area (Based on 320m2)</th><th>Offset 320m2</th></tr><tr><td colspan="2">Groundcovers (approx 1/m2)</td><td>50</td></tr><tr><td>Carex appressa</td><td></td><td>50</td></tr><tr><td>Lomandra longifolia</td><td></td><td>50</td></tr><tr><td>Poa labillardieri</td><td></td><td>50</td></tr><tr><td colspan="2">Shrubs & Trees (approx 1/10m2)</td><td>5</td></tr><tr><td>Callistemon pallidus</td><td></td><td>5</td></tr><tr><td>Lepidospermum obovatum</td><td></td><td>5</td></tr><tr><td>Acacia saligna</td><td></td><td>5</td></tr><tr><td>Ceanothus cuneifolius</td><td></td><td>5</td></tr><tr><td>Eucalyptus camaldulensis</td><td></td><td>15</td></tr></table> <p>It is assumed that the offset area itself will be essentially undisturbed and will therefore already contain established grass cover which will require minimal understorey planting.</p> <p>We have allowed for planting in April 2017 (to avoid the high summer temperatures and prolong maintenance requirements)</p> <p>Estimated cost for the Off-set proposed Riparian Offset Area including 1st 3 months Maintenance until PC is \$ 18,842 (ex GST)</p> <p>We would also propose the following optional pricing should these additional scope be required</p> <ul style="list-style-type: none">• S&J farm type fence around Offset area, assumed 721m with access gate for 320 m2 area = \$7,104 (ex GST)• 1 year DLP Maintenance, additional cost for 12 months maintenance of Offset area = \$ 17,280 (ex GST)• Property Boundary Survey not include. Can be provided if required• No allowance has been included for additional design or updating of REF report etc	No's of Tubestock Required for Proposed Riparian Offset Area (Based on 320m2)		Offset 320m2	Groundcovers (approx 1/m2)		50	Carex appressa		50	Lomandra longifolia		50	Poa labillardieri		50	Shrubs & Trees (approx 1/10m2)		5	Callistemon pallidus		5	Lepidospermum obovatum		5	Acacia saligna		5	Ceanothus cuneifolius		5	Eucalyptus camaldulensis		15
No's of Tubestock Required for Proposed Riparian Offset Area (Based on 320m2)		Offset 320m2																																								
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General Manager

Mayor

Reference No.	Item Type	Volume	Clause	Description of Departure, Clarification, or Assumption	Reason for Departure, Clarification, or Assumption	Proposed Variations	PSC Comment	John Holland Reply	Outcome from meeting 8 April 2016
26	Site Conditions			We have made no allowance for remediation of unsuitable ground conditions within the existing STP site depicted within the aerial photo showing previous excavations & stockpile area.			Noted.	Noted	
27	Community Liaison	Section 3 - General Specification	13.5	We have made no allowance for the provision of a Community Liaison Plan.	John Holland understand that this will be managed by PSC as consistent with the existing STP & WTP Contracts.		Noted.	Noted	
28	Management Plans	Volume 3 - Specification	Section 4.3 Item #9	We have made no allowance in producing a Services Delivery Plan.	The requirements of section 9 are covered under John Holland's existing suit of management plans already in place for the STP.		Noted.	Noted	
29	Contractor Qualifications	Volume 3 - Specification	Section 7	We have assumed that the ASP Level 1 (either A or B grade accreditation) is for the HV scope items only.			Noted.	Noted	
30	Survey			We have assumed that all existing fences are located on the respective property boundaries. We have made no allowance to relocate property fences that may not be aligned on the property boundary.			Noted.	Noted	
31	Fence			We have allowed constructing the permanent new fence around the site compound and removing the internal fence.	No allowance to restore original fence.		Noted.	Noted	
32	Mains Cable	15	6	We have allowed 20 metres between point of attachment and SCA.	Actual distance dependant on installation by others.	Price according to actual distance. TBA	Contractor to provide Lump Sum.	Additional cost of \$13,404 (ex GST) We have allowed to supply, install and commission the consumer mains from the transformer location shown on Essential Energy drawing to the switchroom.	
33	Telemetry	16	1	We have allowed to install telemetry equipment supplied, configured and tested by others.	For Clarity	N/A	Contractor to allow for supply, configure and testing.	Additional cost of \$12,864 (ex GST) We have allowed to supply, install and commission a digital radio, Scadapack and Yagi antenna to provide telemetry to Pulvers Hill. We have assumed that PSC have carried out radio path surveys from the SPS to Pulvers Hill. No allowance for any off-site works	

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General Manager



Mayor

Referen ce No.	Item Type	Volume	Clause	Description of Departure, Clarification, or Assumption	Reason for Departure, Clarification, or Assumption	Proposed Variances	PSC Comment	John Holland Reply	Outcome from meeting 8 April 2016
34	Essential Energy	Volume 3 - Specification	5.13	No allowance has been included for payment for Essential Energy (or Active Energy) for the new power supply, transformers or connections, inspections and tests.	Essential Energy has been engaged by PSC for the provision of these services.		Noted.	Noted	PSC 07/04/2016 With regards Item 35, the arborists report has allowed for a maximum clearance of 4 - 6m of trees for the RM route, with the REF allowing for a total disturbance footprint of 10 - 12m including the already cleared area through the Goobang Creek riparian zone. This is due to the fact that the vegetation community along Goobang Creek includes under and mid- storey species as well as the eucalypts/over-storey species, and while the understorey of this site is relatively poor condition, the REF approval covers the total disturbance footprint (i.e. total impact on the entire vegetative community), regardless of condition. This does not give approval for clearance of 10 - 12m of trees in the area. The number of trees approved for clearance is clearly stated in the arborist report (a maximum of 12 trees, I believe, which were clearly marked, photographed and recorded). There are also certain biodiversity aspects on site and within the corridor that are specifically directed to be retained, including one large, hollow-bearing, dead standing eucalypt that is in the centre of the corridor, to be protected with temporary fencing. We should ensure that this and all other safeguards are strictly adhered to for the works. Agreed that no REF addendum is required for this aspect, unless JHG wish to remove more than the assessed number of trees, or disturb a corridor wider than 12m.
35	Tree Clearing	REF		In reference to the Treecraft Ecology Report (6 May 2015), it provides that the "Rising Main installation requires a 1m wide trench excavationand an of the centreline of the excavation is required for construction equipment access." This equates to a 4m-5m wide construction corridor. John Holland would require a 10m-12m wide construction corridor as per 6.8.2 of the REF. We have made no allowance for any additional ecology inspections / reports to assess the "gap" between the Treecraft Report & the REF. John Holland have also not allowed to clear for any additional trees (unknown at this time) that would be required to facilitate the 10-12m wide corridor in the Goobang Creek referenced area.			Contractor to allow for REF Addendum and supporting studies for wider corridor. Contractor to allow for additional offset vegetation.	JH have allowed to construct the works in accordance with the REF (i.e. : 10m-12m wide construction corridor as per 6.8.2 of the REF.) Following discussions with the ecologist this corridor width (10-12m) was assessed as part of the REF and an REF addendum should not be required. All areas for clearing are covered in the arborist report and ecological assessment submitted with the REF. No allowance for REF addendum has been included JH will allow for offsets (if required) and will provide costs at a later date - See comments in line 25 regarding offsets.	

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General Manager

Mayor

Referen ce No.	Item Type	Volume	Clause	Description of Departure, Clarification, or Assumption	Reason for Departure, Clarification, or Assumption	Proposed Variances	PSC Comment	John Holland Reply	Outcome from meeting 8 April 2016
36	Dewateri ng			We have allowed to dispose of any water from inside the excavation to either the existing STP or into the existing lagoons.	For Clarity	N/A	Noted.	Noted	<p>JHG reply 11 Apr. 2016</p> <p>We have allow to clear the 10-12 m as per the REF; however as we have not survey the actual pipe route and mark out the actual pipe corridor and trees required to be removed, we have relied on the information provided in the REF, and our original clarification.</p> <p>By our understanding, the arborists report has allowed for "12 trees of immature age class will require removal to provide a clear route of approximately 4 metres in width from the existing (staked) effluent line. (i.e. either side of the pipeline centrelime construction)</p> <p>We note your comments regarding "one large, hollow-bearing, dead standing eucalypt that is in the centre of the corridor, to be protected with temporary fencing". However the actual location is not indicated, if this tree is located in the centre of the pipeline corridor (i.e. in the pipeline trench location), this could mean either the pipework alignment has to be modified, or the tree has to be removed which has not been included.</p> <p>We would like to work with PSC to resolve these issues and minimize any tree removal / changes required.</p>

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General Manager



Mayor

Referen ce No.	Item Type	Volume	Clause	Description of Departure, Clarification, or Assumption	Reason for Departure, Clarification, or Assumption	Proposed Variances	PSC Comment	John Holland Reply	Outcome from meeting 8 April 2016
37	PSC submitted CEMP	DPI Fisheries Permit PN15/147		Under the DPI Fisheries Permit PN15/147, the approval refers to a submitted CEMP on 20 May 2015, and requires that all works are undertaken in a manner consistent with this plan. John Holland have also not allowed to comply with the PSC submitted CEMP to DPI as the conditions and scope are unknown. (Under the DPI Fisheries Permit PN15/147, the approval refers to a submitted CEMP on 20 May 2015).	The PSC submitted CEMP on 20 May 2015 to DPI Fisheries has not been included in the tender documents (refer to tender forum question on 7/Mar/2016).		Contractor to allow for the preparatio n of the CEMP as required by the REF.	JH have allowed to prepare the required plans (refer JH response under item #8 above) However, the DPI Fisheries Permit clearly references a CEMP document issued to DPI on the 20 May 2015. JH have not been provided a copy of this document. As such we have made no allowance for any special conditions that this document may contain.	PSC 07/04/2016 With regards item 37, this is clearly a mistake/typo in the Fisheries Permit, as a CEMP has not been prepared by Council, nor submitted to Fisheries, for the SPS & RM works. The Permit should refer to the REF. Regardless of this, both the tender, tender clarifications and the Fisheries Permit (refer following excerpt) require the contractor to prepare a CEMP and this item should not be negotiable. 6. A Construction Environmental Management Plan (CEMP) including the Soil and Water Management Sub- Plan should be prepared by the contractor detailing provisions relating to the items listed in this section below, is to be prepared and submitted to the Contact Officer listed above for approval two weeks prior to any works taking place. The CEMP should consist of simple statements and diagrams of how each of the factors will be managed on site to achieve the stated aim. JHG reply 11 Apr. 2016 The CEMP will be prepared for our works, please refer to our reply for item 8 above

[R588740.001: 166534208_1]

General Manager

Mayor



Mayor

Tenders Closed 11 March 2016 @ 2.00pm AEST

[illegible]

[Signature]

Ken Keith

Mayor

17.5 (GM) Strategic Land Acquisition - Lindsay Thomas Drive (Lot 20 DP1006244)

Prepared By: General Manager

Reason for Confidentiality

This report is **CONFIDENTIAL** in accordance with Section 10A(2)(c) of the Local Government Act 1993 and Council's Code of Meeting Practice, which permits the meeting to be closed to the public for business relating to the following: -

- (c) information that would, if disclosed, confer a commercial advantage on a person with whom the council is conducting (or proposes to conduct) business

Executive Summary

Council actively identifies for consideration land parcels entering the market which we believe will be beneficial to the community if acquired. The property at Lot 20 Lindsay Thomas Drive, being lot 20 DP 1006244 provides potential future benefit to the Parkes Community.

Background Information

Council has demonstrated a proactive approach to land acquisition. On 15 April 2014 an inspection of this site was conducted which, a number of Councillors attended (staff also).

Legislative or Policy Implications

The acquisition is consistent with the objectives of the Delivery Program

Progressive Delivery Program Implications

The resolution in this report will primarily effect the Delivery Program Future Direction relating to: 3. *Promote, Support and Grow our Communities*

Predicted positive effect / opportunity for the Delivery Program: *Average*

Predicted negative / challenge to the Delivery Program: *Minor*

Quadruple Bottom Line



Economic

★★★★☆



Environmental

★★★★☆



Social

★★★★☆



Civic Leadership

★★★★★

General Manager

Mayor

Budget & Financial Aspects

Subject to Council concurrence the vendors agent advised acceptance of our offer of \$230,000.

Recommendation

1. That Council agree to purchase the property at Lindsay Thomas Drive, Parkes being Lot 20 in DP 1006244 at the cost outlined in this report.
2. That Council authorises the General Manager to finalise the terms of the contract to purchase.
3. That Council authorises the affixation of the Common Seal of Council to documents as required to complete the purchase.
4. That on acquisition, the property be classified as Operational Land.



General Manager



Mayor

Report

As shown in the image below lot 20 DP 1006244, Parkes also known as "Golden Bar Hill" (the property), joins the land where the Water Treatment Plant is currently under construction and where the Northern Ring road has been previously identified.

On 15 April 2014 an inspection of this site was conducted which a number of Councillors attended (staff also). There appeared at that time to be general enthusiasm for the acquisition. The offers made at that time are outlined in the table below.

ITEM	DATE	CONTENT
1	28 March 2014	Letter from Geolyse writing on behalf of Mr Ian Adam asking if Parkes Council was interested in acquiring the subject land.
2	9 April 2014	Dairy note Kent Boyd - Mr Adam was telephoned to seek permission to access the subject land to show council (ie elected Councillors) and determine if any interest to purchase.
3	15 April 2014	Document - Councils Economic Development Committee attended the subject land for an inspection. They indicated informally onsite they would be interested in purchasing, if the price was not too high. I was to negotiate with owner and report back for committee to consider.
4	17 April 2014	Dairy note Kent Boyd - Telephoned Mr Adam and left message to return call.
5	30 April 2014	Dairy note Kent Boyd - Telephoned Mr Adam and left message to return call.
6	30 April 2014	Dairy note Kent Boyd - Mr Adam returned call and indicated he wanted circa \$300,000 for the subject land. I indicated Council was interested in purchasing the land but at a lesser amount, being his purchase price plus an allowance for any works he had done, but negotiable. Further that any offer was subject to elected council endorsement.
7	28 August 2014	Dairy note Kent Boyd - Telephoned Mr Adam he advised that there was legal action at foot, and he was to hear from his insurer mid to late October, and he would advise after then if interested in selling. I indicated Council may still be interested in purchasing the land as recreational area. He indicated he needed to confer with Vicki Baker.
8	29 January 2015	Dairy note Kent Boyd - Telephoned Mr Adam and left message that councillors had asked me to follow-up our interest in subject land, requesting he return my call.

In essence the land was purchased by the existing owner as a residential allotment. It was later determined that no dwelling entitlement existed on the land. As a consequence I believe legal action has been taken by the current owner against his advising solicitor. Various information has been subpoenaed from council in relation to the land.

The land is zoned "rural". The land provides a northern "buffer", both from residential to rural land and also a buffer of the Parkes town to the Radio telescope. If in Council ownership future use of this ideal buffer land can be fully controlled.



General Manager



Mayor

The property is just over 37 hectares and has panoramas over Parkes town and directly to the Parkes Radio telescope. Current master planning is developing a connecting "green" passage which extends almost from PAC park to this property. There is also the potential to connect the property back to the Henry Parkes Centre.

There may also be opportunities for commercial actives such as RV camping, BMX courses, viewing area etcetera, all of course subject to approval and compliance with the existing zoning. As a consequence of the potential various uses of the land it is proposed to declare it operational.

Risk Assessment

Value -	The land was purchased on in February 2012 for \$190,000. The proposed price, given its connectivity to land currently owned by council, appears consistent with the market and therefore considered fair market value.
Zoning -	The land is zoned RU1 primary production. This does limit the potential use of the land.
Hazardous material -	No hazardous material report has been completed, however there is known past mining activity on the site.

Attachments

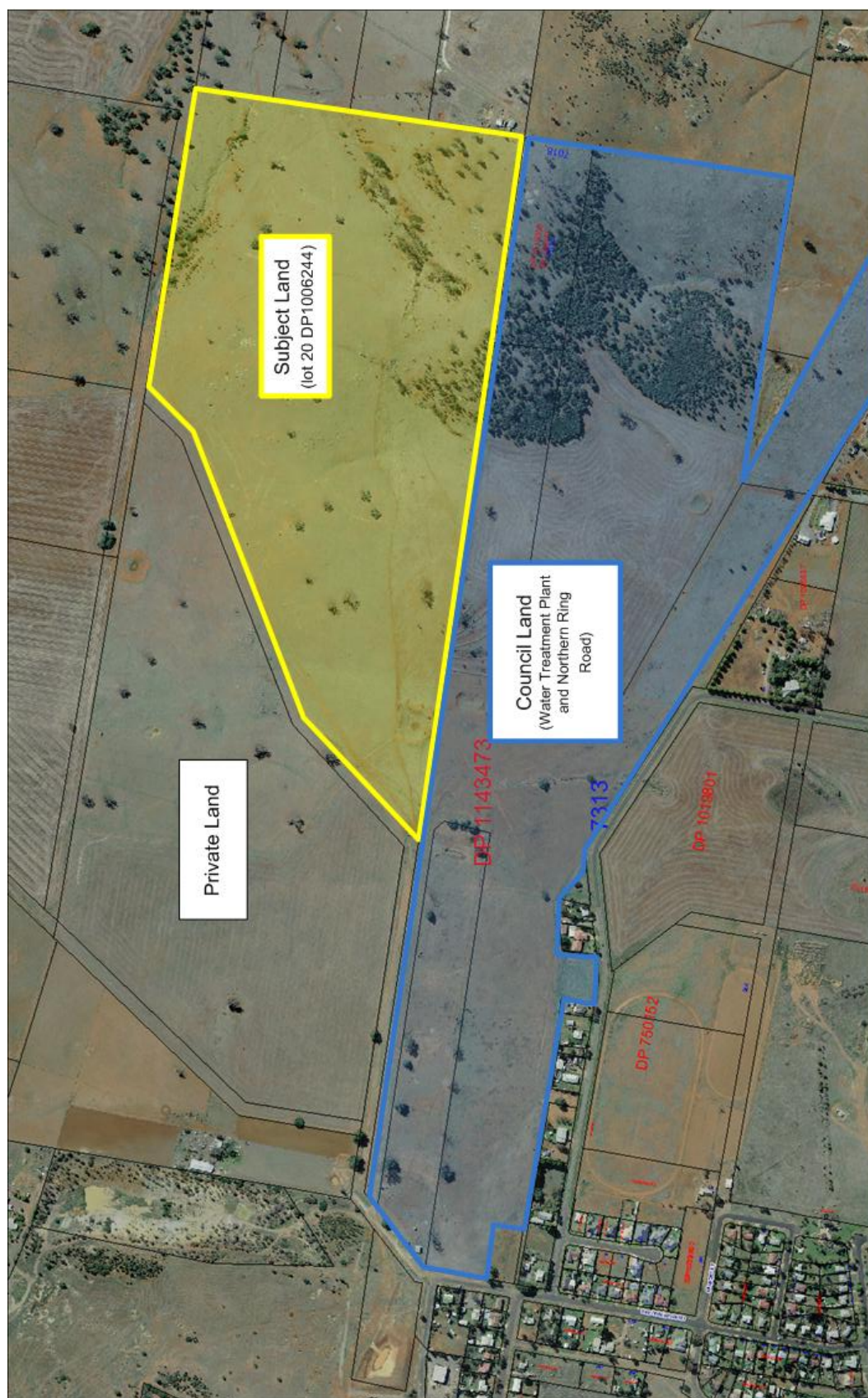
1. Image of the property relative to adjacent land parcels.



General Manager



Mayor



General location and arrangement of subject land

General Manager

Mayor