



PARKES SHIRE COUNCIL

Our Mission: To Deliver Progress and Value to our Community

Our Communities Vision:

*In 2022 the Parkes Shire will be a progressive regional centre,
embracing a national logistics hub with vibrant communities,
diverse opportunities, learning and healthy lifestyles.*

MINUTES

TUESDAY 18 MAY 2021

Minutes of the Ordinary Meeting of Parkes Shire Council held at the Carrington Hotel, Peak Hill, commencing at 2.00 pm for the purpose of considering the items included on the Agenda.

GENERAL MANAGER: Kent Boyd PSM

Ordinary Meeting

Minutes of the Ordinary Meeting held in the Carrington Hotel, Peak Hill on Tuesday 18 May 2021 at 2.00pm.

PRESENT

Councillor K J Keith OAM, (in the Chair)
Councillor W P Jayet
Councillor G W Pratt
Councillor N C Westcott
Councillor LA O'Leary

Councillor B F Newton
Councillor K M McGrath
Councillor P J Smith
Councillor A J Ward

IN ATTENDANCE

General Manager - K Boyd
Director Planning and Environment - B Hayes
Director Works & Services - B Howard
Director Infrastructure - A Francis
Chief Operating Officer - A McGrath
Chief Financial Officer - J Barnard
Minutes - M Wyatt

MEETING COMMENCEMENT

The Meeting commenced at 12.36pm with Confidential Items.

The Mayor opened the meeting with the following declaration. It is now 12.36pm Tuesday 18 May 2021 and as the Mayor I declare the Ordinary Meeting of the Parkes Shire Council being held electronically due to the restrictions surrounding the COVID-19. As such the confidential items will be discussed at the commencement of the meeting.

The open section of the meeting will commence as publicly advertised at 2.00pm and was audio recorded.

A copy of the audio recording will be available on the Council website for a period of 12 months.

17 CONSIDERATION OF CONFIDENTIAL BUSINESS ITEMS

The Mayor asked the Meeting whether it agreed that the items listed by the General Manager appeared to be items which should be discussed in closed session for the reasons given.

The General Manager advised that there were no written representations from the public on the proposed closure of the Council Meeting.

21 - 167 Resolution

That the meeting be closed for consideration of the listed items as they involve: Personnel matters concerning particular individuals (other than Councillors) or information that would if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business or commercial information of a confidential nature that would, if disclosed, prejudice the commercial position of the person who supplied it or advice concerning litigation or advice that would otherwise be privileged from production in legal proceedings on the ground of legal professional privilege.

Moved Councillor Barbara Newton, seconded Councillor Neil Westcott.

CARRIED

Councillor Neil Westcott left the meeting at 12.38pm.

17 CONSIDERATION OF CONFIDENTIAL BUSINESS ITEMS

17.1 (GM) Expressions of Interest Stars Under the Stars 2022

Prepared By: General Manager

Executive Summary

At the request of Council's Cultural and Multipurpose Centre Committees, the Economic Development & Destination team are proposing to stage an Opera in the Park event on Saturday 2nd April 2022 from the Cooke Park Pavilion. Public Expressions of Interest were sought from suitable creative partners to help Council deliver the specialist aspects of the event.

The purpose of this event is to deliver and enhance cultural value and engagement opportunities with the community and to activate this new venue. The proposed event will feature two prominent 'headline' artists, supported by 2-3 other artists and a range of local singers who could potentially duet with the headliners. It is proposed that the event may include a community choir made up of local adult and school choirs and an orchestra consisting of a mixture of professional musicians and young musicians. The event will seat approximately 2000-3000 guests.

Recommendation

1. That Council takes the lead in delivering an event in Cooke Park April 2022 with the support of the Opera Advisory Committee;
2. That Council endorse the proposal from Upstage to become a creative partner to co-deliver this event and that contract negotiations commence - and final contract to be confirmed by the Opera Advisory Committee and Council;
3. That Council's Economic Development and Destination team submit an application for a grant of approx. \$100,000 to the Regional Events Acceleration Fund for this event;
4. That Council's Destination team work in conjunction with Upstage to organise and market the event and leverage the event and its creative outcomes for the Shire;
5. That Pink up Parkes is the chosen official charity partner for the 2022 Stars Under the Stars event;
6. That Council endorse Upstage's proposal to run a range of workshops in Parkes, Orange, Cowra and Forbes from Monday 28th March to Friday 1st April 2022.
7. That Council's Destination team submit a COVID-19 safety plan and adhere to the current NSW Health guidelines at the time of the event;
8. That Council's Destination team and the proposed creative partner agree on the roles and responsibilities as proposed in the proposal.

21 - 168 Resolution

1. That the recommendations be adopted.

Moved Councillor Bill Jayet, seconded Councillor Barbara Newton.

CARRIED

Councillor Neil Westcott returned to the meeting at 12.45pm

17.2 (GM) Funding for Peak Hill Medical Centre

Prepared By: General Manager

Executive Summary

Council has received a request for repairs and maintenance at the Peak Hill doctor's surgery. Costs are outlined in this report.

Recommendation

1. That the suggested course of action as outlined be agreed.

21 - 169 Resolution

1. That the suggested course of action as outlined be agreed.

Moved Councillor Louise O'Leary, seconded Councillor George Pratt.

CARRIED

17.3 (GM) Insurance Class Action Update

Prepared By: General Manager

Executive Summary

A class action against JLT Risk Solutions Pty Ltd (formerly called Jardine Lloyd Thompson Pty Ltd (JLT) is currently underway in the Supreme Court of NSW. Richmond Valley Council is the lead plaintiff. Parkes Shire Council has joined this class action. This report provides a brief status of proceedings.

Recommendation

1. That this report be received and noted.

21 - 170 Resolution

1. That this report be received and noted.

Moved Councillor Barbara Newton, seconded Councillor Bill Jayet.

CARRIED

17.4 (DPE) Contract - Provision of General Cleaning Services

Prepared By: Director Planning and Environment

Executive Summary

The Contract with Facilities First to provide general cleaning services to the Parkes Shire Council Administration Centre, Library Cultural Centre and Henry Parkes Centre expires 31 August 2021 after an extension of one-year option.

Council will need to resolve to call for tenders for a new contract through the Tendering Procurement process.

Recommendation

1. Tenders are called for general cleaning services to its all its buildings for a 5-year period allowing for commencement on 1 September 2021.

21 - 171 Resolution

1. That the recommendation be adopted.

Moved Councillor Ken McGrath, seconded Councillor Pat Smith.

CARRIED

17.5 (DPE) Status of Legal Action - Bogan Gate Hoarding - May 2021

Prepared By: Director Planning and Environment

Executive Summary

Council has been advised of the completion of legal actions regarding an appeal against Council Order for the property in Hutton Street, Bogan Gate. The appeal was heard on 22 March, 2021, with a reserved decision.

Recommendation

1. That the information be noted.

21 - 172 Resolution

1. That the information be noted.

Moved Councillor Bill Jayet, seconded Councillor George Pratt.

CARRIED

17.6 (DWS) Cecile Street Lane Closure

Prepared By: Director Works and Services

Executive Summary

A Council Report was submitted to the 16 February 2021 Council meeting that a presumed council owned laneway is enclosed within the rear of three property boundaries facing Armstrong Street, Parkes. The Report stated that after consultation with the owners we would commence the process to close the laneway, with the owners paying all costs associated and then sell to the owners at market value. During this investigative process it was discovered that the laneway does not actually belong to Council as the lane was not formalised when the land was subdivided in 1926.

Recommendation

1. That Council advise the adjoining land owners that the subject land is not a dedicated laneway and therefore council is unable to assist further with this matter.

21 - 173 Resolution

1. That the recommendation be adopted.

Moved Councillor Ken McGrath, seconded Councillor Neil Westcott.

CARRIED

17.7 (DI) CNSWJO Participation in Electricity Procurement

Prepared By: Director Infrastructure

Executive Summary

Member councils of the Central NSW Joint Organisation (CNSWJO) have been procuring electricity collaboratively for over 15 years. In the past this has provided substantial cost savings to members.

Recommendation

1. That Council participate in the aggregated procurement process for electricity contracts through the CNSWJO.
2. That Council fund the required portion of the consultancy fee for the procurement process.
3. That Council commit to a minimum 50% renewable PPA component for the large site contract subject to pricing.

21 - 174 Resolution

1. That the recommendations be adopted.

Moved Councillor Neil Westcott, seconded Councillor Bill Jayet.

CARRIED

17.8 (DI) Flood Study and Floodplain Risk Management Plan (Bogan Gate/ Gunningbland and Cookamidgera)

Prepared By: Director Infrastructure

Executive Summary

Proposals have been sought via a selective RFQ process for the delivery of a Flood Study, Floodplain Risk Management Study and Floodplain Risk Management Plan for the communities of Bogan Gate / Gunningbland and Cookamidgera. This report presents the information provided, the outcome of the assessment process, and provides a recommendation to Council for the preferred consultant

Recommendation

1. That the recommendations in the confidential report be adopted.

21 - 175 Resolution

1. That the recommendations be adopted.

Moved Councillor George Pratt, seconded Councillor Pat Smith.

CARRIED

1 PRAYER

The Mayor asked the General Manager to open proceedings with a prayer.

2 APOLOGIES

21 - 176 Resolution

That

Councillor Wally Biles be granted leave of absence (REASON: Work commitments).

Moved Councillor Pat Smith, seconded Councillor George Pratt.

CARRIED

3 CONFIRMATION OF MINUTES OF PREVIOUS MEETING

21 - 177 Resolution

That the Minutes of the Ordinary Meeting of Parkes Shire Council held on Tuesday 20 April 2021 copies of which have been forwarded to Councillors, be confirmed.

Moved Councillor Neil Westcott, seconded Councillor Ken McGrath.

CARRIED

4 DECLARATIONS OF INTEREST

Councillor Ken Keith in item 7.7 (REASON: Executive member of the organisation mentioned in the report)

Councillor Neil Westcott in item 17.1 (REASON: Relative is an Executive member of the organisation mentioned in the report)

5 NOTICES OF MOTION/RESCISSION

5.1 Notice of Motion by Cr WP Jayet

Executive Summary

Councillor WP Jayet has given notice that at the Ordinary Meeting on 18 May 2021 he will move the motion detailed below.

Recommendation

1. That Council creates a specific financial general fund reserve to support the delivery of a major infrastructure facility such as an indoor heated swimming pool. That a minimum 15% of net increase in annual reserves (General Fund only) be attributed to the infrastructure fund.

21 - 178 Resolution

1. That the recommendation be adopted.

Moved Councillor Bill Jayet, seconded Councillor Pat Smith.

CARRIED

In a show of hands:

For: Cr WP Jayet, Cr KJ Keith, Cr BF Newton, Cr PJ Smith, Cr LA O'Leary, Cr GW Pratt, Cr NC Westcott

Against: Cr KM McGrath and Cr AJ Ward

Did Not Vote: Cr WJ Biles (Absent from Meeting)

6 LATE BUSINESS

In accordance with Council's Code of Meeting Practice 3.7(c) a decision is now required to determine which, if any Late item/s submitted to the meeting will be dealt with at the meeting or deferred for further consideration at a future Ordinary Meeting of Parkes Shire Council.

21 - 179 Resolution

That Late Item/s
17.8 (DI) Flood Study and Floodplain Risk Management Plan (Bogan Gate/ Gunningbland and Cookamidgera)

be considered at this Council meeting.

Moved Councillor Neil Westcott, seconded Councillor Barbara Newton.

CARRIED

7 MAYORAL MINUTES

7.1 Mayoral Minute - Functions Attended by Mayor and Councillors

Executive Summary

A report on functions recently attended by the Mayor, Councillors or Senior Staff in relation to community events or civic matters.

Social distancing restrictions implemented due COVID-19, has resulted in meetings being held electronically.

Council has also been assisting local community groups to hold their respective meetings electronically.

Recommendation

1. That the report of functions attended by the Mayor, Councillors or Senior Staff be received and noted

21 - 180 Resolution

1. That the report of functions attended by the Mayor, Councillors or Senior Staff be received and noted

Moved Councillor George Pratt, seconded Councillor Pat Smith.

CARRIED

7.2 Mayoral Minute - Coming Known Events for Mayor and Councillors

Executive Summary

A report on the upcoming functions requiring the attendance of the Mayor, Councillors or Senior Staff in relation to community events or civic matters.

Social distancing restrictions implemented due COVID-19, has resulted in meetings being held electronically.

Council has also been assisting local community groups to hold their respective meetings electronically.

Recommendation

1. That the report of upcoming functions for the Mayor, Councillors or Senior Staff be received and noted

21 - 181 Resolution

1. That the report of upcoming functions for the Mayor, Councillors or Senior Staff be received and noted

Moved Councillor Neil Westcott, seconded Councillor Barbara Newton.

CARRIED

7.3 Mayoral Minute - Facebook livestreaming Council Meetings

Executive Summary

As a result of the pandemic, in April 2020 Council commenced the livestreaming of Council Meetings to ensure the community could continue to watch the proceedings of Council while also adhering to the Government's COVID-19 social distancing measures.

With effect from 26 March 2021, members of the public are permitted to attend Council meetings again with limits applying to comply with the Public Health Order in place at the time and social distancing requirements. Accordingly, Council has transitioned back to in person Council Meetings and is no longer required to Facebook livestream Council Meetings.

Recommendation

1. That Council continue Facebook livestreaming the Council Meetings till the 17 August 2021 Ordinary Council Meeting after which the new term of Councillors will make a decision whether or not to continue Facebook livestreaming.

21 - 182 Resolution

1. That the recommendation be adopted.

Moved Councillor Barbara Newton, seconded Councillor Bill Jayet.

CARRIED

7.4 Mayoral Minute - Federal Budget 2021-22 Funding jobs and infrastructure in Parkes Shire

Executive Summary

Parkes Shire will be allocated a further \$2,675,226 in direct funding supporting jobs and delivering infrastructure for the local community in the Federal Budget 2021-22.

Recommendation

1. For the information of Council.

21 - 183 Resolution

1. That the information be received and noted.

Moved Councillor Louise O'Leary, seconded Councillor George Pratt.

CARRIED

7.5 Mayoral Minute - Forbes Sesquicentenary

Executive Summary

I had the pleasure of attending the Forbes 150th anniversary of local government which was postponed due to Covid-19 last year.

Recommendation

1. That Council writes to the Mayor of Forbes Shire Council congratulating them on their 150 years and the organisation of the gala night.

21 - 184 Resolution

1. That the recommendation be adopted.

Moved Councillor Ken McGrath, seconded Councillor Barbara Newton.

CARRIED

7.6 Mayoral Minute - Load restraint public education project launch

Executive Summary

On 29 April 2021, Deputy Prime Minister, Minister for Infrastructure and Transport and Member for the Riverina, The Hon Michael McCormack MP, launched Parkes, Forbes and Lachlan Shire Councils' latest road safety initiative the load restraint education project on a property on the outskirts of Forbes.

The project is funded by the Australian Federal Government's Heavy Vehicle Safety Initiative, which is administered by the National Heavy Vehicle Regulator. Project partners include; NSW Police, NSW Farmers and Transport for NSW.

Over the coming months the project will target the safe transportation of hay bales, machinery and general freight through a pre/post quiz, how to videos, fact sheets, social media and practical information sessions held in 12 local villages.

Recommendation

1. For Council's information.

21 - 185 Resolution

1. That the information be received and noted.

Moved Councillor Ken McGrath, seconded Councillor Neil Westcott.

CARRIED

Mayor left the meeting at 2.29pm and Deputy Mayor Newton chaired the meeting.

7.7 Mayoral Minute - Parkes Showground

Executive Summary

The Parkes Showground Land Manager (PSLM), formally the Showground Trust, has made the difficult decision to demolish the Main Pavilion and the adjoining five pavilions at the Parkes Showground.

Recommendation

1. For the information of Council.

21 - 186 Resolution

1. That the information be received and noted.
2. That Council contact Can Assist to see if Council can help Can Assist find a temporary venue.

Moved Councillor George Pratt, seconded Councillor Ken McGrath.

CARRIED

The Mayor returned to the meeting at 2.36pm and resumed the chair.

7.8 Mayoral Minute - Trundle Main Street "Your High Street" Grant

Executive Summary

Parkes Shire Council has been successful in securing \$945,400 from the NSW Government through the Your High Street program to revitalise the Trundle Main Street.

The funding announced for Trundle Main Street will see elements of the recently adopted masterplan come to life including improvements to pedestrian access and safety, tree planting and a new community hub to provide a gathering spot and events space to draw in the community and passing motorists.

Recommendation

1. For the information of Council.

21 - 187 Resolution

1. That the information be received and noted.

Moved Councillor Barbara Newton, seconded Councillor George Pratt.

CARRIED

8 COUNCILLORS' REPORTS

Nil

9 INWARDS CORRESPONDENCE

Nil

10 GENERAL MANAGER'S REPORT

10.1 (GM) Major Projects & Current Works - Progress Report as at 18 May 2021

Executive Summary

This report presents an update on the current major projects within the Shire being managed or undertaken by Council's Technology & Corporate Services Department.

The report outlines works other than routine maintenance that have been carried out over the past month and is provided for the information of Councillors.

Recommendation

1. That the information be received and noted.

21 - 188 Resolution

1. That the information be received and noted.

Moved Councillor Barbara Newton, seconded Councillor Bill Jayet.

CARRIED

10.2 (GM) Investment and Borrowings Report as at 30 April 2021

Executive Summary

The carrying value of Council's cash & investments at 30 April 2021 was \$20,081,606 and the principal outstanding on Council's borrowings was \$19,254,994.

Recommendation

1. That the information in relation to investments held and borrowings at 30 April 2021 be received and noted.

21 - 189 Resolution

1. That the information in relation to investments held and borrowings at 30 April 2021 be received and noted.

Moved Councillor Bill Jayet, seconded Councillor Pat Smith.

CARRIED

10.3 (GM) Quarterly Budget Review as at 31 March 2021

Executive Summary

The quarterly budget review to 31 March 2021 is submitted for Council's consideration.

Recommendation

1. That the budget review report to 31 March 2021 be received and noted.
2. That council adopt the budget variations proposed in the quarterly budget review to 31 March 2021.

21 - 190 Resolution

1. That the recommendations be adopted.

Moved Councillor Neil Westcott, seconded Councillor Bill Jayet.

CARRIED

10.4 (GM) Aboriginal Project Officer Report - Jan to March 2021

Executive Summary

Council has entered into a Joint funding Agreement with CMOC Northparkes Mines for the engagement of an Aboriginal Project Officer for a period of three years. This position is under the Auspice of the Parkes & District Neighbourhood Centre and Community Information Centre Inc.

The aim of the Aboriginal Project Officer role is to 'Close The gap' on Indigenous disadvantage in line with the Government's Indigenous building blocks.

The key priorities for this role are:

- Health
- Transport infrastructure
- Employment
- Education
- Early Childhood
- Housing
- Economic Development

In addition to these priorities, the role supports the cultural development of the Aboriginal community of the Parkes Shire. This is achieved by the facilitation of community forums and working closely with the Parkes Aboriginal Working Party.

Recommendation

1. That the information contained in this report be received and noted.

21 - 191 Resolution

1. That the information be received and noted.

Moved Councillor Louise O'Leary, seconded Councillor George Pratt.

CARRIED

10.5 (GM) 2021 Local Government Election - Update and Caretaker Arrangements

Executive Summary

The NSW Local Government Elections are scheduled to be held on 04 September 2021. The NSW Election Commission are releasing bulletins to keep Councils and candidates up to date with arrangements for the election. This Report advises the key dates and proposed information sessions for possible candidates wishing to stand for Parkes Shire Council.

Recommendation

1. For the information of Council.

21 - 192 Resolution

1. That the information be received and noted.

Moved Councillor Neil Westcott, seconded Councillor Ken McGrath.

CARRIED

10.6 (GM) 2021-2025 Community Engagement Framework

Executive Summary

Council's Community Engagement Framework has been reviewed in preparation for the new term of Council and Integrated Planning and Reporting activities for the 2022/23-2024/25 period.

Parkes Shire Council's Community Engagement Framework comprises of:

- Community Engagement & Participation Policy (adopted 16 March 2021)
- Community Engagement Strategy and Action Plan 2021 (endorsed for public exhibition)

The Draft Engagement Strategy and Action Plan was endorsed by Council at their meeting on Tuesday 16 March for public exhibition for a period of 28 days. The exhibition period has now concluded and the feedback and final documentation is presented to Council for consideration.

Recommendation

1. Council adopt the 2021-2025 Community Engagement Strategy & Action Plan.

21 - 193 Resolution

1. That Council adopt the 2021-2025 Community Engagement Strategy & Action Plan.

Moved Councillor Bill Jayet, seconded Councillor Barbara Newton.

CARRIED

10.7 (GM) Determination of the Local Government Remuneration Tribunal

Executive Summary

The Local Government Remuneration Tribunal has determined an increase of 2% to Mayoral and Councillor fees for the 2021-22 financial year with effect from 1 July 2021.

Recommendation

1. That this report be received and noted.

21 - 194 Resolution

1. That this report be received and noted.

Moved Councillor George Pratt, seconded Councillor Ken McGrath.

CARRIED

10.8 (GM) Policy Development and Review - Debt Recovery Policy and Rating Hardship Policy

Executive Summary

An important component of Council's corporate governance responsibility is the progressive development and review of Council's policies.

Under the rolling policy development program the Debt Recovery Policy and the Rating Hardship Policy have been reviewed and updated.

Recommendation

1. That the amended Debt Recovery Policy be adopted in line with Council's Policy Review and Development Program.
2. That the amended Rating Hardship Policy be adopted in line with Council's Policy Review and Development Program.

21 - 195 Resolution

1. That the recommendations be adopted.

Moved Councillor Ken McGrath, seconded Councillor Bill Jayet.

CARRIED

10.9 (GM) Request for Information for Social Benchmarking Survey

Executive Summary

Soil CRC from Southern Cross University is looking to run a survey in the Central West region and would like to partner with Parkes Shire Council to implement this Social Benchmarking survey.

Recommendation

1. That Council partner with Soil CRC from Southern Cross University and provide requested data to implement this Social Benchmarking Survey.

21 - 196 Resolution

1. That the recommendations be adopted.

Moved Councillor Neil Westcott, seconded Councillor Ken McGrath.

CARRIED

10.10 (GM) Request for use of Peak Hill Town Improvement Funds - Slashing laneways

Executive Summary

The Peak Hill Community Consultative Committee have requested the use of funds from the Peak Hill Town Improvement Fund to cover the cost of slashing laneways in Peak Hill up to twice a year or as required.

Recommendation

1. That Council approve the use of up to two days of work using funds from the Peak Hill Town Improvement allocation for the slashing laneways in Peak Hill up to twice a year by a contractor.

21 - 197 Resolution

1. That the recommendations be adopted.

Moved Councillor Louise O'Leary, seconded Councillor Pat Smith.

CARRIED

10.11 (GM) Trundle Bush Tucker Day 2021

Executive Summary

The annual Trundle Bush Tucker Day returns to Trundle on Saturday 4 September 2021 for the 34th year. This year sees the third year of the 'National Bush Cook Champion' and features live entertainment by special guest Troy Cassar-Daley and cooking demonstrations by Ranger Nick. The event is anticipated to attract between 1000 - 1,500 guests to the Trundle Showground for a day of family friendly bush events including live entertainment, relays, dog jumping, whip cracking, kids' corner, billy boiling, gold panning, sheep shearing.

Recommendation

1. That Council provide 12 portable toilets, including delivery, pump out and collection;
2. That the requested number of wheelie bins (30) be provided by Council for Trundle Bush Tucker Day and Council provide bin emptying services;
3. That Council's Destination team provide two (2) gift hampers for the competition prizes with a total value \$150;
4. That Council's Destination team provide the requested number of 'Kids Bags' for the Kids Corner;
5. That Council's Presentation team provide a high level of presentation at Trundle prior to the event;
6. That Council's Destination team continue to work with the event organisers to promote the event and leverage the event for the Shire;
7. That Council assist with the printing of flyers and marketing material for the event;
8. In exchange for the provision of this support, Council seeks appropriate sponsorship recognition and acknowledgement from Organisers of the event via social media platforms, logo inclusion on marketing collateral and website, the use of Council and Destination tear drop banners at the event, if available;
9. That the Mayor and/or Councillor accept the invitation to attend the Trundle Bush Tucker Day on Saturday 4 September 2021, if calendar permits;
10. That Council assist with COVID safe equipment including hiring 2 x stations from Parkes Stationary Shop, and provide gloves & hand sanitiser;
11. That the event organisers submit a COVID-19 safety plan and adhere to the current NSW Health Government guidelines at the time of the event.

21 - 198 Resolution

1. That the recommendations be adopted.

Moved Councillor Barbara Newton, seconded Councillor Neil Westcott.

CARRIED

11 DIRECTOR TECHNOLOGY AND CORPORATE SERVICES REPORT

Nil

12 DIRECTOR PLANNING AND ENVIRONMENT'S REPORT

12.1 (DPE) Major Projects & Current Works - Progress Report as at 18 May 2021

Executive Summary

This report presents an update on the current major projects within the Shire being managed or undertaken by Council's Planning and Environment Department.

The report outlines work that has been carried out over the past month and is provided for the information of Councillors.

Recommendation

1. That the information be received and noted.

21 - 199 Resolution

1. That the information be received and noted.

Moved Councillor Ken McGrath, seconded Councillor Barbara Newton.

CARRIED

12.2 (DPE) April 2021 Building Statistics

Executive Summary

During the month of April 2021 there were fourteen (14) Development Applications received totalling \$1,737,773.79 and fourteen (14) consents were issued. Two (2) Complying Development Certificates were received totalling \$50,060.00 and no consents were issued.

Recommendation

1. That the information be received and noted.

21 - 200 Resolution

1. That the information be received and noted.

Moved Councillor Bill Jayet, seconded Councillor Neil Westcott.

CARRIED

12.3 DPE) DA2019/0028 (ModDA2021/0008) Minor Modification to Recreation Facility (Outdoor) - Demolition of clubhouse, erection of clubhouse and ancillary structures and shooting layout - Change to location at Lot 4 DP601746 and Lots 49 and 50 DP750152, 14 Nanardine Lane, Parke

Development Application Information

Application No: DA2019/0028 (ModDA2021/0008)

Applicant: Parkes Gun Club

Property: Lot 4 DP 601746 and Lots 49 & 50 DP 750152, 14 Nanardine Lane, Parkes

Proposal: Minor Modification to Recreation Facility (Outdoor) - Demolition of clubhouse, erection of clubhouse and ancillary structures and shooting layout - Change to location

Executive Summary

The Parkes Gun Club is seeking approval to modify their existing development consent (DA2019/0028) which Council approved on 16 July 2019 which included retention of the Deep Lead schoolhouse for storage purposes, proposed new clubhouse south-west of the schoolhouse building, slight alignment changes to the new clay bird shooting trap layout, 3 x covered awnings and 4 x shipping containers.

The modified application is seeking approval to demolish the Deep Lead schoolhouse, deletion of one covered awning and minor changes to the location of club house and covered awning as a result of the demolition of the Deep Lead school house.

Recommendation

It is recommended that the application be approved subject to the schedule of amended conditions contained in the report.

Conditions

Approved Plans and Documentation

Delete Condition No. 1 and replace with:

- ~~1. The development shall be carried out in accordance with:~~
- ~~I. The approved stamped Site Plan, prepared by Laura Miller Building Design, dated 11 May 2018.~~
 - ~~II. The approved stamped Clubhouse floor plans and elevations, prepared by Laura Miller Building Design, dated 11 May 2018.~~
 - ~~III. The approved stamped generic shelter plans for both shelters shown on the site plan, prepared by Laura Miller Building Design, dated 17 October 2018.~~
 - ~~IV. The approved stamped Statement of Environmental Effects.~~
- ~~— except as varied by the conditions listed herein or as marked in red on the approved plans. A current and approved copy of the approved stamped by Parkes Shire Council is to be maintained on site for constructional and reference purposes.~~

1. The development shall be carried out in accordance with:
 - I. The approved stamped Site Plan, prepared by Laura Miller Building Design, dated 11 May 2018.
 - II. The approved stamped Clubhouse floor plans and elevations, prepared by Laura Miller Building Design, dated 11 May 2018.
 - III. The approved stamped generic shelter plans for both shelters shown on the site plan, prepared by Laura Miller Building Design, dated 17 October 2018.
 - IV. The approved stamped Statement of Environmental Effects and supporting Statement of Environmental Effects Addendum.

except as varied by the conditions listed herein or as marked in red on the approved plans. A current and approved copy of the approved stamped by Parkes Shire Council is to be maintained on site for constructional and reference purposes.

Prior to Commencement

Delete Condition No. 3 and replace with:

- ~~3. The Applicant is to implement suitable measures to protect and preserve the Deep Lead Schoolhouse building from further deterioration. In this regard the Applicant shall prepare a Heritage Conservation Management Plan, outlining a maintenance and repair program for the building, for approval by Council's Director Planning and Environment prior to the commencement of work.~~
3. Prior to the commencement of demolition work the applicant is to prepare and submit to the satisfaction of Council's Director Planning and Environment a demolition management plan including a schedule of materials to be salvaged from the site for re-use across the site.

Insert Condition No. 17 as follows:

17. Prior to the commencement of demolition works, an archival recording of the existing building is to be undertaken generally in accordance with the Heritage Office publication - How to Prepare Archival Records of a Heritage Item. The photographic record shall be provided to prior to the commencement of demolition. The record should include the following:
 - a) Any historical detail about the property.
 - b) A set of measured drawings of the plan and elevations of the building.(if available)
 - c) A set of coloured photographs of the exterior and interior, including photographs showing the building within the streetscape and architectural elements such as architraves, skirting boards, fireplace surrounds etc.

Insert Condition No. 18 as follows:

18. Prior to the Issue of an Occupation Certificate the applicant must install a Heritage Plaque on the site. The location and content of the plaque is to be to the satisfaction of Council's Director Planning and Environment.

Insert Condition No. 19 as follows:

19. Prior to the Issue of an Occupation Certificate the applicant must display a pictorial history of the Deep Lead School building within the clubhouse to the satisfaction of Council's Director Planning and Environment.

21 - 201 Resolution

That the recommendation be adopted.

Moved Councillor George Pratt, seconded Councillor Neil Westcott.

CARRIED

In a show of hands:

For: Cr KJ Keith, Cr BF Newton, Cr PJ Smith, Cr WP Jayet, Cr LA O'Leary, Cr NC Westcott, Cr GW Pratt, Cr KM McGrath and Cr AJ Ward

Against: Nil

Did Not Vote: Cr WJ Biles (Absent from Meeting)

13 DIRECTOR WORKS AND SERVICES REPORT

13.1 (DWS) Major Projects & Current Works - Progress Report as at 18 May 2021

Executive Summary

This report presents an update on the current major projects within the Shire being managed or undertaken by Council's Works and Services Department.

The report outlines works other than routine maintenance that have been carried out over the past month and is provided for the information of Councillors.

Recommendation

1. That the information be received and noted.

21 - 202 Resolution

1. That the information be received and noted.

Moved Councillor Barbara Newton, seconded Councillor Louise O'Leary.

CARRIED

14 DIRECTOR INFRASTRUCTURE REPORT

14.1 (DI) Major Projects & Current Works - Progress Report as at 18 May 2021

Executive Summary

This report presents an update on the current major projects within the Shire being managed or undertaken by Council's Infrastructure Department.

The report outlines works other than routine maintenance that have been carried out over the past month and is provided for the information of Councillors.

Recommendation

1. That the information be received and noted.

21 - 203 Resolution

1. That the information be received and noted.

Moved Councillor George Pratt, seconded Councillor Barbara Newton.

CARRIED

15 CONSIDERATION OF COMMITTEE MINUTES

15.1 Committee Minutes - Parkes Shire Arts Advisory Council Meetings 15 February 2021 and 19 April 2021

Executive Summary

The Parkes Shire Arts Advisory Council held meetings on 15 February 2021 and 19 April 2021. The Minutes of this meeting are attached for the information of Council.

Recommendation

1. That the minutes and recommendations of the Parkes Shire Arts Advisory Council meetings held on 15 February 2021 and 19 April 2021 be endorsed.

21 - 204 Resolution

1. That the minutes and recommendations of the Parkes Shire Arts Advisory Council meetings held on 15 February 2021 and 19 April 2021 be endorsed.

Moved Councillor Barbara Newton, seconded Councillor Bill Jayet.

CARRIED

15.2 Committee Minutes - Parkes Sports Council Meetings held 13 April 2021 and 11 May 2021

Executive Summary

The Minutes of the Parkes Sports Council meetings held on 13 April 2021 and 11 May 2021 are presented for the information of Council.

Recommendation

1. That the Minutes and Actions of the Parkes Sports Council held on 13 April 2021 and 11 May 2021 be endorsed.

21 - 205 Resolution

1. That the Minutes and Actions of the Parkes Sports Council held on 13 April 2021 and 11 May 2021 be endorsed.
2. That Council invite Hedley Nicholson to afternoon tea or dinner in appreciation of his 43 years of service to the Parkes Tennis Club.

Moved Councillor Louise O'Leary, seconded Councillor Barbara Newton.

CARRIED

15.3 Committee Minutes - Sporting Grants Selection Meeting 29 April 2021

Executive Summary

The CMOC Northparkes / Parkes Shire Sporting Grants Selection Committee met on 29 April 2021 to consider the applications received for the CMOC Northparkes/ Parkes Shire Council Sports Grant and allocate grants to applicants within the guidelines of the scheme. The funds currently available for distribution in this round of grants is \$31,392.06.

\$39,511.06 will be available for distribution in the next round.

Recommendation

1. That the Minutes of the CMOC Northparkes Parkes Shire Sporting Grants Selection Committee meeting held on 29 April 2021, which includes the distribution of funds, be endorsed.

21 - 206 Resolution

1. That the Minutes of the CMOC Northparkes Parkes Shire Sporting Grants Selection Committee meeting held on 29 April 2021, which includes the distribution of funds, be endorsed.

Moved Councillor Louise O'Leary, seconded Councillor Bill Jayet.

CARRIED

15.4 Committee Minutes - Cultural, Education & Library Committee Meeting 4 May 2021

Executive Summary

The Parkes Shire Cultural, Education & Library Committee met on 4 May 2021. The Meeting Minutes are attached.

Recommendation

1. That the minutes and recommendations of the Parkes Cultural, Education & Library Committee meeting held on 4 May 2021 be endorsed.

21 - 207 Resolution

1. That the minutes and recommendations of the Parkes Cultural, Education & Library Committee meeting held on 4 May 2021 be endorsed.

Moved Councillor George Pratt, seconded Councillor Bill Jayet.

CARRIED

15.5 Committee Minutes - Parkes Local Traffic Committee Meeting 12 May 2021

Executive Summary

A Parkes Local Traffic Committee meeting was held on Wednesday 12 May 2021. The Minutes of that meeting are attached.

Recommendation

1. That the minutes of the Parkes Shire Local Traffic Committee Meeting held on 12 May 2021 be endorsed.

21 - 208 Resolution

1. That the minutes of the Parkes Shire Local Traffic Committee Meeting held on 12 May 2021 be endorsed.

Moved Councillor Ken McGrath, seconded Councillor George Pratt.

CARRIED

15.6 Committee Minutes - Parkes Floodplain Risk Management Committee Meeting 13 May 2021

Executive Summary

The Parkes Floodplain Management Committee held their meeting on 13 May 2021. The Minutes of that meeting are attached for the information of Council.

Recommendation

1. That the Minutes of the Parkes Floodplain Management Committee meeting held on 13 May 2021 be adopted.

21 - 209 Resolution

1. That the Minutes of the Parkes Floodplain Management Committee meeting held on 13 May 2021 be adopted.

Moved Councillor George Pratt, seconded Councillor Barbara Newton.

CARRIED

16 QUESTIONS AND MATTERS OF URGENCY

Nil

At this stage being 3.36pm the Mayor thanked the Peak Hill community for allowing Council to conduct the meeting at the Carrington Hotel. The Mayor then congratulated the executive of the Peak Hill Consultative Community Committee on the way they lead on community related matters and invited those present in the public galley to address Council on any issues they would like to bring to Councils attention.

Suzie Collett welcomed the Mayor and Councillors to the Carrington Hotel and acknowledged Council's role in the restoration of the Carrington Hotel.

Bev Elliot thanked Council for restoring the Carrington Hotel to its current stage and shared that they have already had several events locked in.

Cr Bill Jayet congratulated the local caterers as well.

Cr Louise O'Leary thanked Bev Elliot for steering the Peak Hill CCC over many years and appreciated that Bev still guides and supports the community.

Greg Lawrence suggested that solar powered LED lighting or some back laneways for security purposes, in particular the back laneways behind CBD areas. Greg also suggested enhancements to the signage at the Parkes Airport. Greg asked if dilapidated buildings at the Parkes Showground could be moved to the Henry Parkes Centre like the old school, to which the Mayor clarified that each building has to be assessed on an individual basis to see if they can be repaired or refurbished. In this case however, they decided that the buildings had to be demolished. There are plans to replace them with a new building that would reflect the heritage value of the old buildings.

There being no further business the Mayor declared the meeting closed at 3.46pm.