



PARKES SHIRE COUNCIL

Our Mission: To Deliver Progress and Value to our Community

Our Communities Vision:

*In 2022 the Parkes Shire will be a progressive regional centre,
embracing a national logistics hub with vibrant communities,
diverse opportunities, learning and healthy lifestyles.*

MINUTES

TUESDAY 21 SEPTEMBER 2021

Minutes of the Ordinary Meeting of Parkes Shire Council held at the Council Administration Centre, 2 Cecile Street, Parkes, commencing at 2.00 pm for the purpose of considering the items included on the Agenda.

Ordinary Meeting

Minutes of the Ordinary Meeting held in the Council Administration Centre, 2 Cecile Street, Parkes on Tuesday 21 September 2021 at 2.00pm.

PRESENT

Councillor K J Keith OAM, (in the Chair)
Councillor W P Jayet
Councillor G W Pratt
Councillor N C Westcott
Councillor LA O'Leary

Councillor B F Newton
Councillor K M McGrath
Councillor P J Smith
Councillor A J Ward

IN ATTENDANCE

General Manager - K Boyd
Director Planning and Environment - B Hayes
Director Works & Services - B Howard
Director Infrastructure - A Francis
Chief Operating Officer - A McGrath
Chief Financial Officer - J Barnard
Minutes - M Wyatt

MEETING COMMENCEMENT

The Meeting commenced at 1pm with Confidential Items.

The Mayor opened the meeting with the following declaration. It is now 1pm Tuesday 21 September 2021 and as the Mayor I declare the Ordinary Meeting of the Parkes Shire Council being held electronically due to the restrictions surrounding the COVID-19. As such the confidential items will be discussed at the commencement of the meeting.

The open section of the meeting will commence as publicly advertised at 2.00pm and was livestreamed to Council's Facebook page and audio recorded.

A copy of the audio recording will be available on the Council website for a period of 12 months.

17 CONSIDERATION OF CONFIDENTIAL BUSINESS ITEMS

The Mayor asked the Meeting whether it agreed that the items listed by the General Manager appeared to be items which should be discussed in closed session for the reasons given.

The General Manager advised that there were no written representations from the public on the proposed closure of the Council Meeting.

21 - 333 Resolution

That the meeting be closed for consideration of the listed items as they involve: Personnel matters concerning particular individuals (other than Councillors) or information that would if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business or commercial information of a confidential nature that would, if disclosed, prejudice the commercial position of the person who supplied it or advice concerning litigation or advice that would otherwise be privileged from production in legal proceedings on the ground of legal professional privilege.

Moved Councillor Ken McGrath, seconded Councillor George Pratt.

CARRIED

17 CONSIDERATION OF CONFIDENTIAL BUSINESS ITEMS

17.1 (DPE) South Coast Retirement Unit Company V Parkes Shire Council

Prepared By: Director Planning and Environment

Executive Summary

The proposal (DA 2019/0096) seeks consent for the subdivision of Lots 205, 484, 485, 486 and 487 DP 750152 and Lot 1 DP 820910, being land at the corner of Coleman Road and Harwood Street, Parkes, into 34 residential lots and 1 lot comprising a public drainage reserve.

The proposal was lodged with the Council on 31 October 2019. The proposal has not been determined by the Council. Extensive consultation has been carried out with the applicant to provide clear direction relating to Council's concerns regarding the conditions of the existing site and its ability to be redeveloped for residential land.

The applicant has appealed against the Council's deemed refusal of the application.

Recommendation

1. For Council's information.

21 - 334 Resolution

1. That this report be received and noted.

Moved Councillor Bill Jayet, seconded Councillor George Pratt.

CARRIED

17.2 Committee Minutes - Economic Development Committee Airport Sub-Committee Meeting 17 August 2021

Prepared By: Economic & Business Development Manager

Executive Summary

Minutes of the Economic Development Committee Airport Sub-Committee meeting held on Tuesday 17 August 2021 are attached for Council's consideration.

Recommendation

1. That the Minutes of the Economic Development Committee Airport Sub-Committee meeting held on Tuesday 17 August 2021 be noted and the recommendations be adopted

21 - 335 Resolution

1. That the recommendations be adopted.

Moved Councillor Neil Westcott, seconded Councillor Bill Jayet.

CARRIED

The Confidential Meeting closed at 1.30pm whereby Council agreed to defer and reconvene Items 17.3 and 17.4 after the Open Meeting.

The Regional Growth Development Corporation gave a confidential presentation to Council at 1.30pm.

1 PRAYER

The Mayor asked the General Manager to open proceedings with a prayer.

2 APOLOGIES

21 - 336 Resolution

That

Councillor Wally Biles be granted leave of absence (REASON: Work commitments).

Moved Councillor Bill Jayet, seconded Councillor Louise O'Leary.

CARRIED

3 CONFIRMATION OF MINUTES OF PREVIOUS MEETING

21 - 337 Resolution

That the Minutes of the Ordinary Meeting of Parkes Shire Council held on Tuesday 17 August 2021 copies of which have been forwarded to Councillors, be confirmed.

Moved Councillor Ken McGrath, seconded Councillor George Pratt.

CARRIED

4 DECLARATIONS OF INTEREST

Kent Boyd declared an interest in item 17.4 (REASON: Personnel matters)

5 NOTICES OF MOTION/RESCISSION

Nil

6 LATE BUSINESS

In accordance with Council's Code of Meeting Practice 3.7(c) a decision is now required to determine which, if any Late item/s submitted to the meeting will be dealt with at the meeting or deferred for further consideration at a future Ordinary Meeting of Parkes Shire Council.

Nil

7 MAYORAL MINUTES

7.1 Mayoral Minute - Functions Attended by Mayor and Councillors

Executive Summary

A report on functions recently attended by the Mayor, Councillors or Senior Staff in relation to community events or civic matters.

Social distancing restrictions implemented due COVID-19, has resulted in meetings being held electronically.

Council has also been assisting local community groups to hold their respective meetings electronically.

Recommendation

1. That the report of functions attended by the Mayor, Councillors or Senior Staff be received and noted

21 - 338 Resolution

1. That this report be received and noted.

Moved Councillor Barbara Newton, seconded Councillor Pat Smith.

CARRIED

7.2 Mayoral Minute - Coming Known Events for Mayor and Councillors

Executive Summary

A report on the upcoming functions requiring the attendance of the Mayor, Councillors or Senior Staff in relation to community events or civic matters.

Social distancing restrictions implemented due COVID-19, has resulted in meetings being held electronically.

Council has also been assisting local community groups to hold their respective meetings electronically.

Recommendation

1. That the report of upcoming functions for the Mayor, Councillors or Senior Staff be received and noted

21 - 339 Resolution

1. That this report be received and noted.

Moved Councillor Ken McGrath, seconded Councillor George Pratt.

CARRIED

7.3 Mayoral Minute - Infrastructure Contributions Reform

Executive Summary

The NSW Government introduced the "Infrastructure Contributions Bill" into parliament on 22 June 2021. There were subsequent hearings to which numerous submissions were made including one from LGNSW.

Recommendation

It is recommended that Council:

1. Affirms its support to LGNSW and requests LGNSW continue advocating on Council's behalf to protect local government from any amendments to infrastructure contributions which leaves councils and communities exposed to expending ratepayer funds on new infrastructure made necessary by new development, currently the responsibility of developers
2. Call on the NSW Government to withdraw the Environmental Planning and Assessment Amendment (Infrastructure Contributions) Bill 2021 (the Bill) from the NSW Parliament;
3. Call on the NSW Government to undertake further consultation with the local government sector on any proposed reforms to the infrastructure contributions system;
4. Call on the NSW Government to de-couple the Independent Pricing and Regulatory Tribunal led review of the rate peg to include population growth from the infrastructure contributions reforms;
5. Writes to the local State Member Mr Phillip Donato MP, the Premier the Hon Gladys Berejiklian MP, Treasurer the Hon Dominic Perrottet MP, Minister for Planning and Public Spaces the Hon Rob Stokes MP and Minister for Local Government the Hon Shelley Hancock MP seeking them to withdraw the Bill.

21 - 340 Resolution

1. That the recommendations be adopted.

Moved Councillor Neil Westcott, seconded Councillor Barbara Newton.

CARRIED

7.4 Mayoral Minute - Parkes Special Precinct identified as Priority Location for Energy from Waste Facility

Executive Summary

On 10 September 2021, the Parkes Special Activation Precinct was identified as one of the priority locations to host a waste from energy facility.

Recommendation

1. That this report be received and noted.

21 - 341 Resolution

1. That this report be received and noted.

Moved Councillor Ken McGrath, seconded Councillor Pat Smith.

CARRIED

7.5 Mayoral Minute - Update on Motions from the 2021 National General Assembly

Executive Summary

The 27th National General Assembly was held in Canberra from the 20 to 23 June 2021 prior to the recent Covid-19 outbreak. The theme was "Working Together for our Communities". Local Government NSW President Cr Linda Scott was recently elected Chair of Australian Local Government Assembly (ALGA) and chaired the conference which had over 100 motions to debate. Due to Covid-19 restrictions limiting debate, not all motions were dealt with.

The two (2) motions from Parkes were both carried.

Recommendation

1. That this report be received and noted.

21 - 342 Resolution

1. That this report be received and noted.

Moved Councillor George Pratt, seconded Councillor Barbara Newton.

CARRIED

8 COUNCILLORS' REPORT

8.1 Councillors Report - Activating the Low Carbon Economy in Regional Australia Forum 2021 by Cr Neil Westcott

Executive Summary

On Thursday 19 August 2021 Parkes Shire Council hosted the Activating the Low Carbon Economy in Regional Australia Forum. The forum brought together government, industry and academia to explain and explore how the low carbon economy is being activated to spur innovation in regional Australia. Over 20 esteemed speakers and more than 150 delegates joined in for the full day forum, which included presentations from The Hon. Matthew Kean NSW Minister for Energy & Environment, Professor Will Steffen of ANU, Professor Veena Sahajwalla of UNSW, NSW Regional Growth Development Corporation, Beyond Zero Emissions, NSW Circular, the University of Sydney, Institute for Sustainable Futures (UTS), CSIRO and more. A white paper is formulated to guide Council and the broader region in future opportunities and development.

I Cr Neil Westcott, would like to present further information on the Activating the Low Carbon Economy in Regional Australia Forum.

Recommendation

1. That the following participants be officially acknowledged, and a letter of appreciation be forwarded;
 - The conference sponsors
 - The conference speakers
 - The considerable organisational support provided by Dr Simon Wright (Institute for Sustainable Futures)
 - Dr Annalisa Contos (ATOM Consulting), who provided MC duties for the conference
2. That a post conference white paper be prepared to capture the learnings from the conference.

21 - 343 Resolution

1. That the recommendations be adopted.

Moved Councillor Bill Jayet, seconded Councillor Louise O'Leary.

CARRIED

9 INWARDS CORRESPONDENCE

9.1 (ICR) Letters of Appreciation

Executive Summary

During the exercise of its various functions, Council frequently receives letters of appreciation for services rendered or actions taken by Councillors and staff. The most recently received is a thank you letter from Transport for NSW.

Recommendation

1. That the information be received and noted.

21 - 344 Resolution

1. That this report be received and noted.

Moved Councillor Ken McGrath, seconded Councillor George Pratt.

CARRIED

10 GENERAL MANAGER'S REPORT

10.1 (GM) Election of Deputy Mayor 21 September 2021 - 04 December 2021

Executive Summary

The election of the Deputy Mayor by Councillors for the term 21 September 2021 to 04 December 2021 will take place at the Council meeting scheduled for 21 September 2021.

Recommendation

1. That Council elect a Deputy Mayor to hold office for the period 21 September up to 04 December 2021 and the ballot be conducted by the ordinary ballot system.

21 - 345 Resolution

1. That Council elect a Deputy Mayor to hold office for the period 21 September up to 04 December 2021 and the ballot be conducted by a show of hands.

Moved Councillor Bill Jayet, seconded Councillor Pat Smith.

CARRIED

At this stage the General Manager Kent Boyd PSM took the Chair and asked the appointed Returning Officer Anthony McGrath for any nominations received for the position of Deputy Mayor. The Returning Officer advised one nomination had been received from Cr Barbara Newton. No other nominations were received.

Councillor Barbara Newton was elected unopposed.

The General Manager declared Councillor Barbara Newton elected as Deputy Mayor for the period until 04 December 2021.

Mayor Ken Keith OAM resumed the Chair

10.2 (GM) Investment and Borrowings Report as at 31 August 2021

Executive Summary

The carrying value of Council's cash & investments on 31 August 2021 was \$28,679,165 and the principal outstanding on Council's borrowings was \$18,889,484.

Recommendation

1. That the information in relation to investments held and borrowings at 31 August 2021 be received and noted.

21 - 346 Resolution

1. That this report be received and noted.

Moved Councillor Neil Westcott, seconded Councillor Barbara Newton.

CARRIED

10.3 (GM) Draft Annual Financial Reports 2020/2021

Executive Summary

In order to comply with Section 413(2) of the Local Government Act, 1993 (as amended) and the Local Government Code of Accounting Practice and Financial Reporting, Council must prepare a statement on the General Purpose Financial Statement (GPFS) and the Special Schedules as well as the Special Purpose Financial Statements (SPFS). The Statement then allows the accounts to be referred for audit.

Recommendation

1. That the report be received and noted.
2. That in accordance with the requirements of the Local Government Act, 1993 (as amended) and the Local Government Code of Accounting Practice and Financial Reporting, Council resolve to refer the accounts for audit.

21 - 347 Resolution

1. That the recommendations be adopted.

Moved Councillor George Pratt, seconded Councillor Pat Smith.

CARRIED

10.4 (GM) 2020-21 Operational Plan - 6 Monthly Status Update Year 4 July 2020 - June 2021

Executive Summary

A requirement of the Integrated Planning and Reporting provisions of the Local Government Act requires that the General Manager report on the progress of the current Delivery Program on a six-monthly basis.

Council has carried out its second six monthly review of the 2020/21 Operational Plan and it is now presented for review.

Recommendation

1. That the Review documents be received and noted.

21 - 348 Resolution

1. That this report be received and noted.

Moved Councillor Neil Westcott, seconded Councillor Barbara Newton.

CARRIED

10.5 (GM) Aboriginal Project Officer Update - June to August 2021

Executive Summary

Council has entered into a Joint funding Agreement with CMOC Northparkes Mines for the engagement of an Aboriginal Project Officer for a period of three years. This position is under the Auspice of the Parkes & District Neighbourhood Centre and Community Information Centre Inc.

The aim of the Aboriginal Project Officer role is to 'Close The gap' on Indigenous disadvantage in line with the Government's Indigenous building blocks.

The key priorities for this role are:

- Health
- Transport infrastructure
- Employment
- Education
- Early Childhood
- Housing
- Economic Development

In addition to these priorities, the role supports the cultural development of the Aboriginal community of the Parkes Shire. This is achieved by the facilitation of community forums and working closely with the Parkes Aboriginal Working Party.

Recommendation

1. That the information contained in this report be received and noted.

21 - 349 Resolution

1. That this report be received and noted.

Moved Councillor Ken McGrath, seconded Councillor Bill Jayet.

CARRIED

10.6 (GM) Parkes Shire Covid-19 Update

Executive Summary

Large swathes of Regional NSW remain in lockdown following the spread of the second wave of the Delta variant from Sydney into the regions and in particular, Dubbo and Wilcannia. Parkes Shire was also in lockdown and 9 cases were reported during this wave, but no further spread has been recorded in the past two weeks. During the lockdown, Council services were affected, and staff have pivoted into providing support and assistance to community groups and charities. To the relief of all Parkes shire residents and businesses, the lockdown was lifted at 1pm on Friday 19 September. There is currently a strong push for vaccinations as supplies become more readily available and with the additional pop-up clinics supported by the ADF and the RFDS, there is increasing coverage across the shire.

Recommendation

1. For the information of Council.

21 - 350 Resolution

1. That this report be received and noted.

Moved Councillor Bill Jayet, seconded Councillor Pat Smith.

CARRIED

10.7 (GM) Pecuniary Interest Returns for Councillors and Designated Persons for the period 01.07.2020 to 30.06.2021

Executive Summary

Pecuniary Interest Returns and Related Party Returns received for the financial year 1 July 2020 to 30 June 2021 for the current Councillors and designated persons, are tabled at this meeting in compliance with Section 450A of the Local Government Act, 1993.

The Chair and Independent Member of the Parkes Shire Council Audit, Risk and Improvement Committee have also completed a return and are tabled for Council's information.

The Returns for Cr WJ Biles are still to be received.

Recommendation

1. That the tabling of Pecuniary Interest Returns as at 30 June 2021 for Councillors Keith, Newton, Jayet, McGrath, O'Leary, Pratt, Smith, Ward, Westcott, General Manager K Boyd, Director Technology and Corporate Services L Finn, Director Planning and Environment B Hayes, Director Works & Services B Howard, Director Infrastructure A Francis, Mr Grahame Marchant Chair Audit, Risk and Improvement Committee, Mr Robert Haddin Independent Member Audit Risk and Improvement Committee be noted.

21 - 351 Resolution

1. That the recommendations be adopted.

Moved Councillor Neil Westcott, seconded Councillor George Pratt.

CARRIED

10.8 (GM) Policy Development and Review - Debt Recovery Policy

Executive Summary

An important component of Council's corporate governance responsibility is the progressive development and review of Council's policies.

Under the rolling policy development program the Debt Recovery Policy was reviewed in May 2021. A common provision had been inadvertently omitted from the Policy tabled at that May meeting relating to customers with outstanding debts. The amended policy is now tabled for adoption.

Recommendation

1. That the amended Debt Recovery Policy be adopted in line with Council's Policy Review and Development Program.

21 - 352 Resolution

1. That the recommendations be adopted.

Moved Councillor Barbara Newton, seconded Councillor Ken McGrath.

CARRIED

10.9 (GM) Proposed Extra-Ordinary Meeting of Council

Executive Summary

Several matters requiring Council consideration are known to fall outside the current meeting cycle. It is proposed to hold an Extra-Ordinary Meeting of Council on Tuesday 2 November 2021.

Recommendation

1. That Council hold an Extra-Ordinary Meeting on Tuesday 2 November 2021.

21 - 353 Resolution

1. That the recommendations be adopted.

Moved Councillor Bill Jayet, seconded Councillor Ken McGrath.

CARRIED

10.10 (GM) Support for Heart of the Nation Community Resilience Project

Executive Summary

Council would recall the "Heart of the Nation - Chain of survival" Campaign, being championed by entertainment personality Greg Page, (see previous report of 16/02/2021 attached). Council resolved to support the campaign and undertook to purchase and install the AED cases.

The aim is to make AED's readily accessible to the community in the event of cardiac arrest, where the first 10 minutes is critical to survival

In addition to the offer of eight (8) Automatic Emergency Defibrillators (AED), the AED cases are also to be donated, leaving Council to now only complete the installation.

There will be a research component to the project, both before and after to measure the effect of the campaign. Council has been asked to help with the survey and communication work.

For the trial it is anticipated the AED Cases (image attached) will be located in close proximity to the red-post box locations (locality map attached).

Recommendation

1. That the information be noted.

21 - 354 Resolution

1. That this report be received and noted.
2. That Council will look into whether any of these donated AEDs can be installed in the villages with Trundle and Tullamore give priority, failing which Council will consider funding AEDs in the villages using Town Improvement Funds.
3. That Council will look into whether these AEDs can be tracked.

Moved Councillor Barbara Newton, seconded Councillor Louise O'Leary.

CARRIED

11 DIRECTOR TECHNOLOGY AND CORPORATE SERVICES REPORT

Nil

12 DIRECTOR PLANNING AND ENVIRONMENT'S REPORT

12.1 (DPE) Major Projects & Current Works - Progress Report as at 21 September 2021

Executive Summary

This report presents an update on the current major projects within the Shire being managed or undertaken by Council's Planning and Environment Department.

The report outlines work that has been carried out over the past month and is provided for the information of Councillors.

Recommendation

1. That the information be received and noted.

21 - 355 Resolution

1. That this report be received and noted.

Moved Councillor Ken McGrath, seconded Councillor George Pratt.

CARRIED

12.2 (DPE) August 2021 Building Statistics

Executive Summary

During the month of August 2021 there were seventeen (17) Development Applications received totalling \$5,040,241.00 and twelve (12) consents were issued. There were no Complying Development Certificates received and none approved.

Recommendation

1. That the information be received and noted.

21 - 356 Resolution

1. That this report be received and noted.

Moved Councillor Louise O'Leary, seconded Councillor Neil Westcott.

CARRIED

12.3 (DPE) Adoption of the Parkes Shire Development Control Plan

Executive Summary

Parkes Shire Council staff have prepared the development of the Parkes Shire Development Control Plan 2021 to repeal the existing Parkes Shire Development Control Plan 2013 (DCP).

The Parkes Shire DCP was publicly exhibited in accordance with the EP&A Act 1979 for a period of 28 days. An information session was also held with key stakeholders (developers, builders, surveyors, drafts people etc) to provide details of the significant changes in the DCP. Comments received during the exhibition period have been included, as appropriate and the Parkes Shire Development Control Plan 2021 is now reported to Council for adoption.

Recommendation

1. That Council adopt the Parkes Shire Development Control Plan 2021.
2. The Parkes Shire Development Control Plan come into force on Monday, 1 November 2021.

21 - 357 Resolution

1. That the recommendations be adopted.

Moved Councillor Barbara Newton, seconded Councillor Ken McGrath.

CARRIED

12.4 (DPE) Crown Land - Lot 610 DP 750179, Newell Highway, Parkes

Executive Summary

Council recognises the ongoing environmental issues regarding illegal dumping, burning out of cars and weed infestation in this precinct. Substantial resources have been used in the attempt to clear the sites and control the further dumping activities.

Council has been unsuccessful in seeking funding from Crown Lands to limit access by vehicles by fencing and consideration as to fencing being provided by Council is recommended.

Recommendation

1. That Council contact the NSW DPIE- Crown Lands and advise that it is Council's intention to erect appropriate rural fencing around the perimeter of Lot 610 DP 750179 Newell Highway Parkes and seeks the departments concurrence.
2. That Council fund the purchase and installation of proposed fencing through Council's Parkes Town Improvement Vote via Capital Works bid process.

21 - 358 Resolution

1. That Council contact the NSW DPIE- Crown Lands and advise that it is Council's intention to erect appropriate rural fencing around the perimeter of Lot 610 DP 750179 Newell Highway Parkes and seeks the departments concurrence.
2. That Council fund the purchase and installation of proposed fencing through Council's Parkes Town Improvement Vote via Capital Works bid process.
3. That Council make the clean up of this area a top priority at the next Clean Up Australia Day with Cr Ken McGrath leading the clean up operations.

Moved Councillor Ken McGrath, seconded Councillor Neil Westcott.

CARRIED

12.5 (DPE) Draft Central West and Orana Regional Plan 2041

Executive Summary

The *Central West and Orana Regional Plan 2036* ("the Regional Plan") was released in 2017 to provide a twenty-year strategic land use planning framework for the region. The Regional Plan provides strategic direction for the region's future population needs including housing, jobs and infrastructure as well as protecting the environment.

Regional plans are prepared in accordance with section 3.3 of the *Environmental Planning and Assessment Act 1979* and are subject to five-yearly reviews.

The first five-year review for the Regional Plan is underway. The review involves consultation with local councils and state agencies and will result in a revised and updated *Central West Orana Regional Plan 2041*. The new Regional Plan will focus on land use planning outcomes and include actions for delivery within the next five years.

Recommendation

1. For Council's information

21 - 359 Resolution

1. That this report be received and noted.

Moved Councillor Barbara Newton, seconded Councillor George Pratt.

CARRIED

12.6 (DPE) Parkes Shire Housing Strategy

Executive Summary

The Parkes Shire Housing Strategy (PSHS) identifies Council's 20-year vision for housing in the Parkes Shire, recognising the key constraints and opportunities to providing housing within the Shire, identifying appropriate areas for residential expansion and the means to monitor and report on demographic changes to ensure housing availability reflects population growth. It does not propose any changes to land use zoning but intends to set the future direction for planning in the Parkes Shire.

The PSHS is consistent with the actions within the LSPS and will assist in the future preparation of an Integrated Land-Use, Transport and Infrastructure Strategy. The PSHS has been prepared in accordance with the Environmental Planning and Assessment Act 1979 and the Department of Planning, Industry and Environment Local Housing Strategy Guideline.

The PSHS has been publicly exhibited and amended accordingly. It is recommended herein that the PSHS be adopted.

Recommendation

1. That the Parkes Shire Local Housing Strategy 2021 be endorsed for adoption.
2. That detailed engineering plans be prepared to undertake a Servicing Strategic Cost Assessment and programmed as a matter of priority for consideration in 22/23 budgeting preparations to support the outcomes of the strategy.

21 - 360 Resolution

1. That the recommendations be adopted.

Moved Councillor George Pratt, seconded Councillor Pat Smith.

CARRIED

13 DIRECTOR WORKS AND SERVICES REPORT

13.1 (DWS) Major Projects & Current Works - Progress Report as at 21 September 2021

Executive Summary

This report presents an update on the current major projects within the Shire being managed or undertaken by Council's Works and Services Department.

The report outlines works other than routine maintenance that have been carried out over the past month and is provided for the information of Councillors.

Recommendation

1. That the information be received and noted.

21 - 361 Resolution

1. That this report be received and noted.

Moved Councillor Neil Westcott, seconded Councillor Bill Jayet.

CARRIED

13.2 (DWS) Trundle, Tullamore and Peak Hill Pool Bookings - 2021/2022 Pool Season

Executive Summary

The Trundle, Tullamore and Peak Hill Pools are currently planned to open for the summer season on Saturday 30 October 2021 and concludes the first weekend in April each year.

During the 2020/21 Pool season Village Pool hours were reduced due to the implications of COVID-19 to minimise the operating School Term weekday hours of operation for the Village Pools, like Parkes Pool whereby the Pool is closed in the middle of the day during the school terms.

Booking requests have been received from regular users of the Peak Hill, Trundle and Tullamore Pools for the 2021/22 season.

Recommendation

1. That the requested use of the pools at Trundle, Tullamore and Peak Hill by the respective organisations be approved.
2. That Council approves the operation of the Township pool week days to include the additional Tuesdays 3:00pm to 7:00pm at Peak Hill, Trundle and Tullamore during January 2022, including 'heat week' provisions for schools west of the Newell Highway.
3. That the schools be advised that consecutive days and earlier opening times will only be facilitated provided relief staff can be arranged for the extra days.
4. That during the last two weeks of the month of March 2022, the pools remain closed during the weekdays when there are no scheduled pool bookings.

21 - 362 Resolution

1. That the recommendations be adopted.

Moved Councillor Louise O'Leary, seconded Councillor Bill Jayet.

CARRIED

14 DIRECTOR INFRASTRUCTURE REPORT

14.1 (DI) Major Projects & Current Works - Progress Report as at 21 September 2021

Executive Summary

This report presents an update on the current major projects within the Shire being managed or undertaken by Council's Infrastructure Department.

The report outlines works other than routine maintenance that have been carried out over the past month and is provided for the information of Councillors.

Recommendation

1. That the information be received and noted.

21 - 363 Resolution

1. That this report be received and noted.

Moved Councillor Barbara Newton, seconded Councillor Bill Jayet.

CARRIED

15 CONSIDERATION OF COMMITTEE MINUTES

15.1 Committee Minutes - Parkes Shire Christmas Committee Meeting 18 August 2021

Executive Summary

The Parkes Shire Christmas Committee held its inaugural meeting on 16 March 2021. The Minutes of this meeting are attached for the information of Council.

Recommendation

1. That the Minutes of the Parkes Shire Christmas Committee meeting held on 18 August 2021 be adopted.

21 - 364 Resolution

1. That the recommendations be adopted.

Moved Councillor Bill Jayet, seconded Councillor Louise O'Leary.

CARRIED

15.2 Committee Minutes - Parkes Pool Management Committee Meeting 6 September 2021

Executive Summary

The Parkes Pool Management Committee Meeting was held on Tuesday 6 September 2021. Minutes of the meeting are attached.

Recommendation

1. That the Minutes of the Parkes Pool Management Committee Meeting held on 6 September 2021 be adopted.

21 - 365 Resolution

1. That the recommendations be adopted except that the minutes be amended to reflect that the Club Night be the last Friday for each month.

Moved Councillor Bill Jayet, seconded Councillor Alan Ward.

CARRIED

15.3 Committee Minutes - Parkes Sports Council Meeting 14 September 2021

Executive Summary

The Minutes of the Parkes Sports Council meeting held on 14 September 2021 are presented for the information of Council.

Recommendation

1. That the Minutes and Actions of the Parkes Sports Council held on 14 September 2021 be endorsed.

21 - 366 Resolution

1. That the recommendations be adopted.

Moved Councillor Louise O'Leary, seconded Councillor Neil Westcott.

CARRIED

15.4 Committee Minutes - Round 1 Community Financial Assistance Program 2021/2022

Executive Summary

The Community Financial Assistance Program Evaluation Panel met on 13 September 2021 to assess the applications received in Round 1 of the 2021/2022 Program.

The Minutes of that meeting are attached for Council information and endorsement.

Recommendation

Organisation/Group	Activity	Amount
Currajong Disability	Rates Rebate	\$5,094.50
Parkes Masonic Temple	Rates Rebate	\$1,712.91
Frazer Court Committee	Rate Rebate	\$425.00
Peak Hill Men's Shed	Rate Rebate	\$425.00
Country Women's Association Trundle	Charges Rebate	\$396.00
Bogan Gate Memorial Hall Inc.	Charges Rebate	\$496.00
Adavale Lane	1/2 season Family ticket	\$250.00
Ronald McDonald House - Orange	30 night rooms stay for Parkes families	\$4,140.00
TOTAL		\$12,939.41

2. That any adhoc requests outside of the Community Financial Assistance Program schedule to still come through the Panel for endorsement.
3. That the following actions be undertaken prior to considering the next round of applications in 2022.
 - A review of the guidelines for Town Improvement (TI) Allocations.
 - A report on funds per capita spent in each of the Shire townships (TI Funds, Council Projects, Grants awarded)

21 - 367 Resolution

1. That the recommendations be adopted.

Moved Councillor Barbara Newton, seconded Councillor Pat Smith.

CARRIED

16 QUESTIONS AND MATTERS OF URGENCY

Nil

There being no further business the Mayor declared the Open meeting closed at 4.27pm.

The Confidential Meeting reconvened at 4.40pm to discuss Items 17.3 and 17.4.

Cr Alan Ward left the meeting at 4.52pm.

17.3 Committee Minutes - Parkes Elvis Festival Committee Meeting 8 September 2021

Prepared By: Economic and Business Development Manager

Executive Summary

A meeting of the Elvis Festival Committee was held at the Parkes Shire Council on 8 September 2021. The Minutes are attached for Council's endorsement.

Recommendation

1. That the Minutes of the Elvis Festival Committee meetings held on 8 September 2021 be noted and the recommendations of the Committee be endorsed by Council.

21 - 368 Resolution

1. That the recommendations be adopted.

Moved Councillor Ken McGrath, seconded Councillor George Pratt.

CARRIED

The General Manager left the meeting at 4.56pm.

17.4 Committee Minutes - Senior Staff Committee - General Manager Performance Review 2020-2021

Prepared By: Senior Staff Committee - Oversighted by Chief Operations Officer

Executive Summary

On 03 August 2021 the Senior Staff Committee met with the General Manager to undertake the 2020-2021 Annual Performance Review against the agreed Performance Plan within the contract and which is attached for Councillors information. The Senior Staff Committee consists of the Mayor, Deputy Mayor and Cr Alan Ward.

Recommendation

1. That the information be received and noted and the General Manager be congratulated in relation to the Appraisal Review.

21 - 369 Resolution

1. That the recommendations be adopted.

Moved Councillor Ken McGrath, seconded Councillor Neil Westcott.

CARRIED

There being no further business the Mayor declared the meeting closed at 5.09pm.