



# PARKES SHIRE COUNCIL

**Our Mission: To Deliver Progress and Value to our Community**

*Our Communities Vision:*

*In 2022 the Parkes Shire will be a progressive regional centre,  
embracing a national logistics hub with vibrant communities,  
diverse opportunities, learning and healthy lifestyles.*

## MINUTES

Tuesday, 23 November 2021

Minutes of the Ordinary Meeting of Parkes Shire Council held at the Council Administration Centre, 2 Cecile Street, Parkes, commencing at 2.00 pm for the purpose of considering the items included on the Agenda.

**GENERAL MANAGER:** Kent Boyd PSM



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## ORDINARY MEETING

**Minutes of the Ordinary Meeting held in the Parkes Shire Council Offices 2 Cecile Street Parkes, on Tuesday, 23 November 2021 at 2.00 PM.**

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### PRESENT

Councillor K J Keith OAM, (in the Chair)  
Councillor W P Jayet  
Councillor G W Pratt  
Councillor N C Westcott  
Councillor LA O'Leary

Councillor B F Newton  
Councillor K M McGrath  
Councillor P J Smith  
Councillor A J Ward

### IN ATTENDANCE

General Manager - K Boyd  
Director Planning & Community Services - B Hayes  
Director Operations - B Howard  
Director Infrastructure - A Francis  
Executive Manager Corporate Services - A McGrath  
Chief Financial Officer - J Barnard  
Minutes - M Wyatt

### MEETING COMMENCEMENT

The Meeting commenced at 1pm with Confidential Items.

The Mayor opened the meeting with the following declaration. It is now 1pm Tuesday 23 November 2021 and as the Mayor I declare the Ordinary Meeting of the Parkes Shire Council being held electronically due to the restrictions surrounding the COVID-19. As such the confidential items will be discussed at the commencement of the meeting.

The open section of the meeting will commence as publicly advertised at 2.00pm and was livestreamed to Council's Facebook page and audio recorded.

A copy of the audio recording will be available on the Council website for a period of 12 months.

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## 17 CONSIDERATION OF CONFIDENTIAL BUSINESS ITEMS

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The Mayor asked the Meeting whether it agreed that the items listed by the General Manager appeared to be items which should be discussed in closed session for the reasons given.

The General Manager advised that there were no written representations from the public on the proposed closure of the Council Meeting.

### 21 - 405 Resolution

That the meeting be closed for consideration of the listed items as they involve: Personnel matters concerning particular individuals (other than Councillors) or information that would if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business or commercial information of a confidential nature that would, if disclosed, prejudice the commercial position of the person who supplied it or advice concerning litigation or advice that would otherwise be privileged from production in legal proceedings on the ground of legal professional privilege.

Moved Councillor Ken McGrath, seconded Councillor George Pratt.

**CARRIED**

The Confidential Meeting closed at 2pm.

## 17 CONSIDERATION OF CONFIDENTIAL BUSINESS ITEMS

### 17.1 Committee Minutes - Parkes Elvis Festival Committee Meeting 10 November 2021

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#### Executive Summary

A meeting of the Elvis Festival Committee was held at the Parkes Shire Council on 10 November 2021. The Minutes are attached for Council's endorsement.

#### Recommendation

1. That the Minutes of the Elvis Festival Committee meetings held on 10 November 2021 be noted and the recommendations of the Committee be endorsed by Council.

### 21 - 406 Resolution

1. That the recommended be adopted.

Moved Councillor Alan Ward, seconded Councillor Barbara Newton

**CARRIED**

## **1 PRAYER**

The Mayor asked the General Manager to open proceedings with a prayer.

## **2 APOLOGIES**

### **21 - 407 Resolution**

That

Councillor Wally Biles be granted leave of absence (REASON: Work commitments).

Moved Councillor Bill Jayet, seconded Councillor Louise O'Leary.

**CARRIED**

## **3 CONFIRMATION OF PREVIOUS MINUTES**

### **21 - 408 Resolution**

That the Minutes of the Ordinary Meeting of Parkes Shire Council held on 19 October 2021, copies of which have been forwarded to Councillors, be confirmed.

Moved Councillor William Jayet, seconded Councillor Patrica Smith

**CARRIED**

## **4 DECLARATIONS OF INTEREST**

Councillor Ken Keith OAM declared an interest in 10.6 (REASON: Individual mention in the report).

## **5 NOTICES OF MOTION / RESCISSION**

Nil

## **6 LATE BUSINESS**

In accordance with Council's Code of Meeting Practice 3.7(c) a decision is now required to determine which, if any Late item/s submitted to the meeting will be dealt with at the meeting or deferred for further consideration at a future Ordinary Meeting of Parkes Shire Council.

That Late Item/s 10.8 be considered at this Council meeting.

Moved Councillor Barbara Newton, seconded Councillor George Pratt

**CARRIED**

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## **7. MAYORAL MINUTES**

### **7.1 Mayoral Minute - Functions attended by Mayor and Councillors**

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#### **Executive Summary**

A report on functions recently attended by the Mayor, Councillors or Senior Staff in relation to community events or civic matters.

Social distancing restrictions implemented due COVID-19, has resulted in meetings being held electronically.

#### **Recommendation**

1. That the Report on functions attended by the Mayor, Councillors or Senior Staff be received and noted.

#### **21 - 409 Resolution**

1. That the information contained within the Report be received and noted.

Moved Councillor Alan Ward, seconded Councillor Patrica Smith

**CARRIED**

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### **7.2 Mayoral Minute - Coming Known Events for Mayor and Councillors**

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#### **Executive Summary**

A report on the upcoming functions requiring the attendance of the Mayor, Councillors or Senior Staff in relation to community events or civic matters.

Social distancing restrictions implemented due COVID-19, has resulted in meetings being held electronically.

Council has also been assisting local community groups to hold their respective meetings electronically

#### **Recommendation**

1. That the report of upcoming functions for the Mayor, Councillors or Senior Staff be received and noted

#### **21 - 410 Resolution**

1. That the information contained within the Report be received and noted.

Moved Councillor George Pratt, seconded Councillor Barbara Newton.

**CARRIED**

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### 7.3 Mayoral Minute - 2021 Local Government Awards

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#### Executive Summary

On 4 November 2021, Parkes Shire Council was awarded Excellence in Communication in the RH Dougherty Awards 2021

#### Recommendation

1. That this report be received and noted.
2. That Council congratulate Elvis Festival Director Cathy Treasure and her team for this achievement.

#### 21 - 411 Resolution

1. That the recommended be adopted.

Moved Councillor Ken McGrath, seconded Councillor Patrica Smith

**CARRIED**

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### 7.4 Mayoral Minute - Drought Communities Program Projects Completed

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#### Executive Summary

In April 2020, Parkes Shire Council received \$1 million in funding for drought projects from the Federal Government, as part of their Drought Communities Program, to boost the local economy during difficult times. Council is pleased to advise that these projects are now complete and Federal Member for Riverina, Michael McCormack returned to Parkes on 8 November 2021 to officially announce the completion of the projects.

#### Recommendation

1. That this report be received and noted.
2. That Council writes to thank The Hon Michael McCormack MP for his support in obtaining this funding under the Drought Communities Program Projects.

#### 21 - 412 Resolution

1. That the recommended be adopted.

Moved Councillor Alan Ward, seconded Councillor Barbara Newton.

**CARRIED**

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## 7.5 Mayoral Minute - Funding from Fixing Local Roads Program

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### Executive Summary

The Hon Sam Faraway MLC announced funding of \$2.35M from the NSW Government's Fixing Local Roads Program. This funding will be used for the sealing of Peak Hill-Baldry Road and Trewilga Road in the Parkes Shire.

### Recommendation

1. That this report be received and noted.
2. That Council writes to thank The Hon Sam Faraway MLC for this support for this project.

### 21 - 413 Resolution

1. That the recommended be adopted.

Moved Councillor Louise O'Leary, seconded Councillor George Pratt.

**CARRIED**

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## 7.6 Mayoral Minute - Funding for Water Security Projects

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### Executive Summary

The Federal Government has announced that Parkes Shire Council will receive \$6 million in funding through the Building Better Regions Fund (BBRF), to assist with the Parkes Water Supply Security Project.

### Recommendation

1. That this report be received and noted.
2. That Council writes to thank The Hon Michael McCormack MP for this support on this funding from the Building Better Regions Fund.

### 21 - 414 Resolution

1. That the recommended be adopted.

Moved Councillor Neil Westcott, seconded Councillor William Jayet.

**CARRIED**



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## 7.7 Mayoral Minute - Official Opening of Central West Childcare Services

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### Executive Summary

The Central West Childcare Services was officially opened on Friday 29 October 2021 by Parliamentary Secretary to the Deputy Premier the Hon. Sam Farraway MLC, alongside Parkes Shire Mayor Cr Ken Keith, fellow councillors, staff and community members.

### Recommendation

1. That this report be received and noted.
2. That Council writes to thank The Hon Sam Farraway MLC for his support for this project.

### 21 - 415 Resolution

1. That the recommended be adopted.

Moved Councillor William Jayet, seconded Councillor Barbara Newton.

**CARRIED**

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## 7.8 Mayoral Minute - Official Opening of Cooke Park Pavilion

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### Executive Summary

The Cooke Park Pavilion was officially opened on Monday 8 November 2021 by The Hon. Michael McCormack MP, alongside Parkes Shire Mayor Cr Ken Keith, fellow councillors, staff and community members.

### Recommendation

1. That this report be received and noted.
2. That Council writes to thank The Hon Michael McCormack MP for officially opening the Cooke Park Pavilion.

### 21 - 416 Resolution

1. That the recommended be adopted.

Moved Councillor Neil Westcott, seconded Councillor William Jayet.

**CARRIED**

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## 7.9 Mayoral Minute - Parkes to Bathurst Rail Line to receive Upgrade

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### Executive Summary

A \$30.3 million investment in the Bathurst to Parkes rail line is set to deliver a major boost to rail freight and passenger capacity and lay the foundations to meet growing transport demand to and from the Central West.

### Recommendation

1. That this report be received and noted.
2. That Council writes to thank The Hon Paul Toole MP for his support in investing in the Bathurst to Parkes rail line.

### 21 - 417 Resolution

1. That the recommended be adopted.

Moved Councillor Ken McGrath, seconded Councillor George Pratt.

**CARRIED**

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## 7.10 Mayoral Minute - Projects Completed as part of Local Roads and Community Infrastructure Program

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### Executive Summary

On 8 November 2021, The Hon Michael McCormack MP visited Parkes to announce that the Parkes Shire Council had 25 projects funded under phase one and two of the Australian Government's Local Roads and Community Infrastructure (LRCI) Program.

This program supports local councils to deliver priority local road and community infrastructure projects across Australia, supporting jobs and the resilience of local economies to help communities bounce back from the COVID-19 pandemic.

### Recommendation

1. That this report be received and noted.
2. That Council writes to thank The Hon Michael McCormack MP for his support in obtaining this funding under the Local Roads and Community Infrastructure Program.

### 21 - 418 Resolution

1. That the recommended be adopted.

Moved Councillor Louise O'Leary, seconded Councillor Patrica Smith.

**CARRIED**

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## 7.11 Mayoral Minute - Redevelopment of Turf 1 Hockey Field, Parkes

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### Executive Summary

On Monday 15 November 2021, Council was joined by the Deputy Premier Paul Toole MP, Parliamentary Secretary of the Deputy Premier Sam Faraway MLC, Olympian Mariah Williams and members of the Parkes Hockey Incorporated, for the announcement of \$2,280,083 in funding for the redevelopment of the Turf 1 Hockey Field in Parkes.

### Recommendation

1. That this report be received and noted.
2. That Council writes to Deputy Premier Paul Toole MP and Parliamentary Secretary of the Deputy Premier Sam Faraway MLC to thank them for their support in funding for the redevelopment of the Turf 1 Hockey Field in Parkes.

### 21 - 419 Resolution

1. That the recommended be adopted.

Moved Councillor Louise O'Leary, seconded Councillor Patrica Smith.

**CARRIED**

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## 7.12 Mayoral Minute - Sod Turning for Parkes Bypass

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### Executive Summary

On Monday 15 November 2022, Council attended the sod turning event for the Parkes Bypass hosted by Transport for NSW, along with Deputy Premier Paul Toole MP, Parliamentary Secretary to the Deputy Premier Sam Faraway MLC and The Hon Michael McCormack.

### Recommendation

1. That this report be received and noted.
2. That Council writes to the Deputy Premier Paul Toole MP, Parliamentary Secretary to the Deputy Premier Sam Faraway MLC and The Hon Michael McCormack, acknowledging their participation in the Parkes Bypass sod turning, also the State and Federal Government funding which has allowed the project to proceed.

### 21 - 420 Resolution

1. That the recommended be adopted.

Moved Councillor Barbara Newton, seconded Councillor George Pratt.

**CARRIED**

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## **8. COUNCILLORS' REPORTS**

### **8.1 Councillors Report - The Dish 60th Birthday Celebrations**

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#### **Executive Summary**

I Cr Bill Jayet, represented Council to celebrate The Dish's 60th birthday on Monday 1 November 2021.

#### **Recommendation**

1. For Councils information.

#### **21 - 421 Resolution**

1. That the information contained within the Report be received and noted.

Moved Councillor William Jayet, seconded Councillor Neil Westcott.

**CARRIED**

## **9 INWARDS CORRESPONDENCE**

Nil

## **10. GENERAL MANAGER'S REPORT**

### **10.1 (GM) Investments and Borrowings as at 31 October 2021**

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#### **Executive Summary**

The carrying value of Council's cash & investments at 31 October 2021 was \$28,360,891 and the principal outstanding on Council's borrowings was \$18,770,639.

#### **Recommendation**

1. That the information in relation to investments held and borrowings at 31 October 2021 be received and noted.

#### **21 - 422 Resolution**

1. That the information contained within the Report be received and noted.

Moved Councillor Alan Ward, seconded Councillor Patrica Smith.

**CARRIED**

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## 10.2 (GM) Presentation General Purpose Financial Statements 2020 - 2021

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### Executive Summary

Council's Annual General Purpose and Special Purpose Financial Statements and Auditors Report are tabled to Council. The Financial Statements will be publicly advertised in accordance with the Local Government Act, 1993 and the public have until the close of business on Tuesday 30 November 2021 to make further comment on the statements following the presentation.

### Recommendation

1. That the information in relation to the presentation of the General-Purpose Financial Statements and Auditors Report be received and noted.
2. That the Annual Financial Statements are publicly advertised on Council's website for comment following the presentation to council.

### 21 - 423 Resolution

1. That the recommended be adopted.

Moved Councillor Barbara Newton, seconded Councillor Neil Westcott.

**CARRIED**

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## 10.3 (GM) Parkes Shire Council 2020/21 Annual Report

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### Executive Summary

Under Section 428 of the Local Government Act 1993, Council is required to furnish its Annual Report to the Department of Local Government within five months of the end of the financial year, being November 30th. Council is also required to place the document on public display at this time. Parkes Shire Council has prepared and submitted its 2020/21 Annual Report to the Office of Local Government on 17 November 2021 and now presents the report to Council.

### Recommendation

1. That the information be received and noted.

### 21 - 424 Resolution

1. That the information contained within the Report be received and noted.

Moved Councillor Ken McGrath, seconded Councillor George Pratt.

**CARRIED**

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### **13.4. (GM) Parkes Shire Council End of Term Report 2016/17 - 2020/21**

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#### **Executive Summary**

The current term of Council commenced in September 2016 and will conclude with the Local Government Elections on 4 December 2021. Today's meeting marks the last meeting of the 2016/17 - 2020/21 term and the outgoing elected body of Council must prepare a final end of term report detailing achievements in implementing the Parkes Shire Community Strategic Plan over the term of the Council.

#### **Recommendation**

1. That the information be received and noted.

#### **21 - 425 Resolution**

1. That the information contained within the Report be received and noted.

Moved Councillor George Pratt, seconded Councillor Barbara Newton .

**CARRIED**

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### **10.5. (GM) Quarterly Budget Review as at 30 September 2021**

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#### **Executive Summary**

The quarterly budget review to 30 September 2021 is submitted for Council's consideration.

#### **Recommendation**

1. That the budget review report to 30 September 2021 be received and noted.
2. That council adopt the budget variations proposed in the quarterly budget review to 30 September 2021.

#### **21 - 426 Resolution**

1. That the recommended be adopted.

Moved Councillor William Jayet, seconded Councillor Alan Ward.

**CARRIED**

At this time being 2.42pm, Cr Ken Keith OAM left the meeting. Deputy Mayor Barbara Newton took the Chair.

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## 10.6 (GM) Mayoral Position Post Election

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### Executive Summary

Council has been advised that under the Local Government Act (1993), all current Councillors and Mayors elected by Councillors cease to hold their civic offices on election day 4 December 2021. This means Council will be without a governing body from 4 December 2021 until the declaration of the election occurs, which will be between 21 and 23 December 2021.

### Recommendation

1. That Council delegate Mr Ken Keith OAM the authority to carry out civic and ceremonial functions of the Mayoral office between election day and the holding of the Mayoral election after the election.

### 21 - 427 Resolution

1. That the recommended be adopted.

Moved Councillor Ken McGrath, seconded Councillor William Jayet.

**CARRIED**

At this time being 2.44pm, Cr Ken Keith OAM re-joined the meeting and resumed the Chair.

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## 10.7 (GM) Council Offices and Services Closures for Christmas New Year Break 2021/2022

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### Executive Summary

This Report provides information for Councillors on the operations of Council and its facilities during the 2021 - 2022 Christmas New Year period.

### Recommendation

1. That the information be received and noted.

### 21 - 428 Resolution

1. That the information contained within the Report be received and noted.

Moved Councillor Barbara Newton, seconded Councillor George Pratt.

**CARRIED**

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## 10.8 (GM) Cancellation of Carols in the Park 2021

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### Executive Summary

The Parkes Ministers Association has traditionally hosted Carols in the Cooke Park each year, attracting between 500-700 attendees. This year the Parkes community Carols in the Park were scheduled to be held on Sunday 12 December 2021 however, it has been cancelled due to COVID restrictions for unvaccinated people being extended to 15 December 2021.

### Recommendation

- 1 For the information of Council

### 21 - 429 Resolution

1. That the information contained within the Report be received and noted.

Moved Councillor Ken McGrath, seconded Councillor Neil Westcott.

**CARRIED**

## 11 DIRECTOR CUSTOMER, CORPORATE SERVICES & ECONOMY

### 12 DIRECTOR PLANNING AND COMMUNITY SERVICES

#### 12.1 (DPCS) Major Projects & Current Works - Progress Report as at 23 November 2021

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### Executive Summary

This report presents an update on the current major projects within the Shire being managed or undertaken by Council's Planning and Community Services Department.

The report outlines work that has been carried out over the past month and is provided for the information of Councillors.

### Recommendation

1. That the information be received and noted.

### 21 - 430 Resolution

1. That the information contained within the Report be received and noted.

Moved Councillor Neil Westcott, seconded Councillor George Pratt.

**CARRIED**



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## 12.2 (DPCS) October 2021 Building Statistics

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### Executive Summary

During the month of October 2021 there were twenty (20) Development Applications received totalling \$3,491,664.98 and fifteen (15) consents were issued. There were three (3) Complying Development Certificates received totalling \$128,005.00 and two (2) approved.

### Recommendation

1. That the information be received and noted.

### 21 - 431 Resolution

1. That the information contained within the Report be received and noted.

Moved Councillor William Jayet, seconded Councillor Barbara Newton.

**CARRIED**

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## 12.3 (DPCS) Development Activity 1 July 2020 - 30 June 2021

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### Executive Summary

This report has been prepared to provide Councillors and the community with an overview of development activity in the Parkes Shire between 1 July 2020 – 30 June 2021. In summary, 194 approvals (Development Applications and Complying Development applications) were approved at a value of \$44,931,953.41.

### Recommendation

1. That the information be received and noted.

### 21 - 432 Resolution

1. That the information contained within the Report be received and noted.

Moved Councillor Patrica Smith , seconded Councillor William Jayet .

**CARRIED**

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## 12.4 (DPCS) Infrastructure Contributions Reforms

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### Executive Summary

This report provides Councillors with an update on the NSW Infrastructure Contribution Reform currently on public exhibition and the upcoming steps.

### Recommendation

1. That the information be received and noted.

### 21 - 433 Resolution

That the information contained within the Report be received and noted.

Moved Councillor George Pratt, seconded Councillor Ken McGrath.

**CARRIED**

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## 12.5 (DPCS) Proposed Rezoning of land on Docos Road, Parkes

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### Executive Summary

Council has had discussions and received correspondence from a land owner, seeking advice from Council around the timing of future rezoning of land identified in the Parkes Shire Housing Strategy. Anticipated timelines will assist property owners make strategic decisions on land holdings.

### Recommendation

That Council;

- 1) Scope and timeline the next stage of rezoning
- 2) Make provision in future budgets to facilitate the rezoning
- 3) Advise the anticipated timeline for rezoning is unlikely to be within the next 24 months unless market forces create the need to accelerate the proposed roll-out timeline.

### 21 - 434 Resolution

1. That the recommended be adopted.

Moved Councillor Ken McGrath, seconded Councillor Neil Westcott.

**CARRIED**

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## 12.6 (DPCS) Rangers Quarterly Report July to September 2021

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### Executive Summary

A summary of Ranger activities for the quarter ending September 2021 is provided for Council's information.

### Recommendation

1. That the information be received and noted.

### 21 - 435 Resolution

1. That the information contained within the Report be received and noted.
2. That Council educates the village Community Consultative Committees regarding the process for these Committees to lobby Council to have overgrown blocks tidied up.
3. That Council considers how it will communicate the enforcement of the collection of shopping trolleys under new Bill.
4. That Council considers how it will communicate the enforcement of parking compliance after Christmas.

Moved Councillor Louise O'Leary, seconded Councillor William Jayet.

**CARRIED**

## 13 DIRECTOR OPERATIONS

### 13.1 (DO) Major Projects & Current Works - Progress Report as at 23 November 2021

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### Executive Summary

This report presents an update on the current major projects within the Shire being managed or undertaken by Council's Operations Department. The report outlines work that has been carried out over the past month and is provided for the information of Councillors.

### Recommendation

1. That the information be received and noted.

### 21 - 436 Resolution

1. That the information contained within the Report be received and noted.

Moved Councillor Neil Westcott, seconded Councillor George Pratt.

**CARRIED**

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## **14 DIRECTOR INFRASTRUCTURE AND STRATEGIC FUTURES**

### **14.1 (DISF) Major Projects & Current Works - Progress Report as at 23 November 2021**

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#### **Executive Summary**

This report presents an update on the current major projects within the Shire being managed or undertaken by Council's Infrastructure and Strategic Futures Department. The report outlines work that has been carried out over the past month and is provided for the information of Councillors.

#### **Recommendation**

1. That the information be received and noted.

#### **21 - 437 Resolution**

That the information contained within the Report be received and noted.

Moved Councillor George Pratt, seconded Councillor Patrica Smith.

**CARRIED**

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## **15. CONSIDERATION OF COMMITTEE MINUTES**

### **15.1 Committee Minutes - Sports Grants Selection Committee held on 21 October 2021**

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#### **Executive Summary**

The CMOC Northparkes / Parkes Shire Sporting Grants Selection Committee met on 21 October 2021 to consider the applications received for the CMOC Northparkes/ Parkes Shire Council Sports Grant program and to allocate grants to applicants within the guidelines of the scheme. The funds, totaling \$39,511.06 were allocated to 10 sporting groups. \$30,000.06 will be available for distribution in the next round.

#### **Recommendation**

1. That Council endorses the allocation of grants as documented in the Minutes of the Grants Committee Meeting held on 21 October 2021

#### **21 - 438 Resolution**

1. That the recommended be adopted.

Moved Councillor Louise O'Leary, seconded Councillor Ken McGrath.

**CARRIED**

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## **15.2 Committee Minutes - Parkes Local Traffic Committee meeting held 27 October 2021**

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### **Executive Summary**

Parkes Local Traffic Committee meeting was held on Wednesday 27 October 2021.

### **Recommendation**

1. That the minutes of the Parkes Shire Local Traffic Committee Meeting held on 27 October 2021 be adopted.

### **21 - 439 Resolution**

1. That the recommended be adopted.

Moved Councillor Ken McGrath, seconded Councillor George Pratt.

**CARRIED**

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## **15.3 Committee Minutes - Parkes Sports Council Meeting 9 November 2021**

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### **Executive Summary**

The Minutes of the Parkes Sports Council meeting held on 9 November 2021 are presented for the information of Council.

### **Recommendation**

1. That the Minutes of the Parkes Sports Council Meeting held on 9 November be received and any actions endorsed.

### **21 - 440 Resolution**

1. That the recommended be adopted.

Moved Councillor Louise O'Leary, seconded Councillor Barbara Newton.

**CARRIED**

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## **15.4 Committee Minutes - Parkes Floodplain Risk Management Committee Meeting 18 November 2021**

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### **Executive Summary**

The Parkes Floodplain Management Committee held their meeting on 18 November 2021. The Minutes of that meeting are attached for the information of Council.

### **Recommendation**

1. That the Minutes of the Parkes Floodplain Management Committee meeting held on 18 November 2021 be adopted.

### **21 - 441 Resolution**

1. That the recommended be adopted.

Moved Councillor Barbara Newton, seconded Councillor William Jayet.

**CARRIED**

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## **15.5 Committee Minutes - Cultural, Education and Library Committee Meeting held 23 November 2021**

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### **Executive Summary**

A Cultural, Education and Library Committee meeting will be held at 10.00am prior to the Council meeting scheduled for 23 November 2021.

The Minutes of that meeting will be tabled at that Council meeting for endorsement.

### **Recommendation**

1. That the Minutes of the Cultural, Education and Library Committee meeting held on 23 November 2021 be received and any actions endorsed.

### **21- 442 Resolution**

1. That the recommended be adopted.

Moved Councillor Barbara Newton, seconded Councillor William Jayet.

**CARRIED**

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## **16. QUESTIONS AND MATTERS OF URGENCY**

### **16.1. Q&M Parkes Tennis Court Project**

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#### **Submitted by**

Councillor LA O'Leary

#### **Report**

With reference to recent correspondence from Helen Magill from the Parkes Tennis Club, can we have an update and direction on completion of this project.

#### **Comments from General Manager or Director**

As indicated elsewhere in this report the stage 1, tennis court construction project has been completed, and is currently in the normal contractual defects liability period. A number of potential defects have been identified and are now under review. To assist with providing an impartial consideration of the potential defects an independent expert has been engaged. The expert has inspected the site with stakeholders and is preparing a report outlining extent and methodology to address potential defects. The report has been provided in draft form however further clarification has been requested. The Expert was onsite 18 November 2021 to further consider requested clarifications. Once received discussions will be held with the installer to implement the suggested actions.

This is a Council asset and a high quality end product for the community is the outcome required, however normal contract negotiations need to be undertaken to reach this outcome.

#### **Recommendation**

1. For the information of Council

#### **21 - 443 Resolution**

1. That the information contained within the Report be received and noted.
2. That the Project Manager provide weekly updates to Parkes Tennis and to the Councillors.

Moved Councillor Louise O'Leary, seconded Councillor Neil Westcott.

**CARRIED**

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## 16.2. Q&M Peak Hill Community Garden

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### Submitted by

Councillor LA O'Leary

### Report

The Peak Hill Community Garden project was planned for completion by the end of December 2021. I am aware that acquisition of materials was in progress, however to date, there has been no works commenced and limited communication provided to the community. Can we please have an update on this project and when works are to commence.

### Comments from General Manager or Director

To assist in the timely delivery of this project it was proposed to outsource the construction. A Request for Quotation was released, and a contractor engaged. Unfortunately, the current high demand for contractors of this type has delayed commencement. Current indication is that the contractor should be able to mobilise within the next three (3) weeks. Shelters that have been ordered have also been delayed and are now unlikely to be delivery until mid-January. It is now anticipated that most of the paths, water supply, garden beds, paths and shelter slabs will be completed prior to Christmas (assuming the contractor is able to commence as anticipated), however the finalisation with shelters etc etc will be toward the end of January 2022.

### Recommendation

1. For the information of Council

### 21 - 444 Resolution

1. That the information contained within the Report be received and noted.
2. That Council will obtain a detailed report from the Project Manager and this report will be shared with the Peak Hill Community Consultative committee.

Moved Councillor Louise O'Leary, seconded Councillor Barbara Newton.

**CARRIED**

There being no further business the Mayor declared the meeting closed at 4.08pm.

The Mayor extended his best wishes to Deputy Mayor Barbara Newton, Councillor Alan Ward and Councillor Pat Smith. The Mayor wished the other Councillors all the very best in the upcoming local government elections and encouraged everyone to vote for at least 10 people. The Mayor extended his best wishes for Christmas and the New Year, to all listening in.