



25 July 2022

Mr Kent Boyd PSM
General Manager
Parkes Shire Council
PO Box 337
PARKES NSW 2870

Dear Kent

Request for an Extra-Ordinary Council Meeting

In accordance with Council's Code of Meeting Practice (Section 3.2) we the undersigned submit the following request for an Extra-Ordinary Council Meeting (Closed) to discuss the Pool tenders:

Councillor Neill Westcott
25 July 2022

Councillor Ken Keith OAM
25 July 2022

**Parkes Shire Council
Code of Meeting Practice**

Extra-Ordinary meeting

- 3.2. If the Mayor receives a request in writing, signed by at least two (2) Councillors, the Mayor must call an Extra-Ordinary meeting of the Council to be held as soon as practicable, but in any event, no more than fourteen (14) days after the receipt of the request. The Mayor can be one of the two councillors requesting the meeting.

Note: Clause 3.2 reflects section 366 of the Act

