



# PARKES SHIRE COUNCIL

Our Mission: To Deliver Progress and Value to our Community

*Our Communities Vision:*

*In 2022 the Parkes Shire will be a progressive regional centre, embracing a national logistics hub with vibrant communities, diverse opportunities, learning and healthy lifestyles.*

## Ordinary Council Meeting MINUTES

**Tuesday, 28 June 2022**

Notice is hereby given that an Ordinary Council Meeting of Parkes Shire Council will be held at the Parkes Shire Council Offices 2 Cecile Street Parkes, commencing at 2:00 PM for the purpose of considering the items included on the Agenda.

**GENERAL MANAGER: KENT BOYD PSM**



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## Ordinary Council Meeting

Minutes of the Ordinary Council Meeting held in the Parkes Shire Council Offices 2  
Cecile Street Parkes, on Tuesday, 28 June 2022 at 2:00 PM.

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### PRESENT

Councillor K J Keith OAM, (in the Chair)  
Councillor G W Pratt  
Councillor L A O'Leary  
Councillor G S Wilson

Councillor K M McGrath  
Councillor M E Applebee  
Councillor J P Cass  
Councillor D R Weber

### IN ATTENDANCE

General Manager - K Boyd  
Director Customer, Corporate Services & Economy - C Middleton  
Director Planning and Community Services - B Hayes  
Director Operations- B Howard  
Director Infrastructure & Strategic Futures - A Francis  
Executive Manager Corporate Services - A McGrath  
Chief Financial Officer - J Barnard  
Minutes - M Wyatt

### MEETING COMMENCEMENT

The Meeting commenced at 1.00pm.

The Mayor opened the meeting with the following declaration. It is now 1.00pm Tuesday 28 June 2022 and as the Mayor I declare the Ordinary Meeting of the Parkes Shire Council being held face to face and electronically due to the restrictions surrounding the COVID-19. As such the confidential items will be discussed at the commencement of the meeting.

The open section of the meeting will commence as publicly advertised at 2.00pm and was audio recorded.

A copy of the audio recording will be available on the Council website for a period of 12 months

## **16 CONSIDERATION OF CONFIDENTIAL BUSINESS ITEMS**

Mayor asked the Meeting whether it agreed that the items listed by the General Manager appeared to be items which should be discussed in closed session for the reasons given.

The General Manager advised that there were no written representations from the public on the proposed closure of the Council Meeting.

### **22 - 180      Resolution**

That the meeting be closed for consideration of the listed items as they involve: Personnel matters concerning particular individuals (other than Councillors) or information that would if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business or commercial information of a confidential nature that would, if disclosed, prejudice the commercial position of the person who supplied it or advice concerning litigation or advice that would otherwise be privileged from production in legal proceedings on the ground of legal professional privilege.

Moved Councillor JP Cass, seconded Councillor ME Applebee.

**CARRIED**

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**16. CONSIDERATION OF CONFIDENTIAL ITEMS****16.1. (DCCSE) Appointment of Independent Prequalified Voting Chair to Audit, Risk and Improvement Committee**

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**Executive Summary**

This report briefs Parkes Shire Council ("Council") on the recent Expression of Interest ("EOI") process for the position of Independent Prequalified Voting Chair of Council's Audit, Risk and Improvement Committee ("the Committee"). Following conclusion of the EOI process and evaluation of the applications received; this report recommends that Council appoint Mr Stephen Horne as the Independent Prequalified Voting Chair of the Committee.

**Recommendation**

That Council:

1. Appoint Mr Stephen Horne as the Independent Prequalified Voting Chair of the Audit, Risk and Improvement Committee for a term of four (4) years, commencing 01 July 2022 and concluding 30 June 2026.

**22 - 181 Resolution**

That the recommendation be adopted.

Moved Councillor ME Applebee, seconded Councillor JP Cass.

**CARRIED**

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**16.2. (DCCSE) Network Servers and Storage Infrastructure Upgrade - Contract - PSC2022/001**

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**Executive Summary**

Parkes Shire Council ("Council") has called for tenders for Network Server and Storage Infrastructure - Contract No. PSC2022/001. Tenders closed on 25 March, with Council receiving three (3) tender submissions. This report outlines the tender and evaluation process before recommending that Council award the tender contract to Hitech Support Pty Ltd.

**Recommendation**

That Council:

1. Award the tender for Contract PSC2022/001 - Network, Servers and Storage Infrastructure Upgrade to Hitech Support Pty Ltd.

**22 - 182 Resolution**

That the recommendation be adopted.

Moved Councillor JP Cass, seconded Councillor GW Pratt.

**CARRIED**

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### **16.3. Committee Minutes - Plant Procurement and Replacement Committee Meeting 28 June 2022**

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#### **Executive Summary**

The Plant Procurement and Replacement Committee met on 28 June 2022 to review and consider proposed plant replacement for several items. The minutes of that meeting are attached for the information of Council.

#### **Recommendation**

1. That the recommendations contained in the Minutes of the Parkes Shire Council Plant Procurement and Replacement Committee Meeting held 28 June 2022 be endorsed and adopted including that Council proceed with the additional purchase of a secondary trailer from Sloanebuilt subject to the approval of an internal business case.

#### **22 - 183 Resolution**

That the recommendation be adopted.

Moved Councillor ME Applebee, seconded Councillor GW Pratt.

**CARRIED**

## **1. PRAYER**

The General Manager commenced the meeting with a prayer.

## **2. APOLOGIES**

### **22 - 184 Resolution**

That:

1. Deputy Mayor Neil Westcott be granted leave of absence (REASON: Overseas).
2. Councillor Bill Jayet be granted leave of absence (REASON: Overseas)

Moved Councillor LA O'Leary, seconded Councillor ME Applebee.

**CARRIED**

## **3. CONFIRMATION OF PREVIOUS MINUTES**

That the Minutes of the Ordinary Meeting of Parkes Shire Council held on 17 May 2022, copies of which have been forwarded to Councillors, be confirmed.

Moved Councillor GW Pratt, seconded Councillor JP Cass.

**CARRIED**

## **4. DECLARATIONS OF INTEREST**

Nil

## **5. NOTICES OF MOTION / RESCISSION**

Nil

## **6. LATE BUSINESS**

Nil



## **7. MAYORAL MINUTES**

### **7.1. Mayoral Minute - Functions Attended by Mayor and Councillors**

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#### **Executive Summary**

A report on functions recently attended by the Mayor, Councillors or Senior Staff in relation to community events or civic matters.

Social distancing restrictions implemented due COVID-19, has resulted in meetings being held electronically.

#### **Recommendation**

1. That the report on functions attended by the Mayor, Councillors or Senior Staff be received and noted.

#### **22 - 185 Resolution**

That the information contained within the Report be received and noted.

Moved Councillor JP Cass, seconded Councillor LA O'Leary.

**CARRIED**

### **7.2. Mayoral Minute - Coming Known Events for Mayor and Councillors**

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#### **Executive Summary**

A report on upcoming functions requiring the attendance of the Mayor, Councillors or Senior Staff in relation to community events or civic matters.

#### **Recommendation**

1. That the report on upcoming functions for the Mayor, Councillors or Senior Staff be received and noted.

#### **22 - 186 Resolution**

That the information contained within the Report be received and noted.

Moved Councillor KM McGrath, seconded Councillor GW Pratt.

**CARRIED**

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### 7.3. Mayoral Minute - 2022 Youth Week

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#### Executive Summary

Councillor Bill Jayet, Councillor Jacob Cass and Councillor Daniel Weber attended various events during Youth Week 2022 which ran from April 4 to 14. Events were organised by the Parkes Shire Library Team Members Emma Brown and Roxanne Gallacher, with support from manager Culture, Library and Education Services Kerryn Jones, the Parkes Shire Library, Digital Communications and Engagement Coordinator Rebecca Scully and Grants Officer Natalie Mayberry.

#### Recommendation

1. That this report be received and noted.

#### 22 - 187 Resolution

That the information contained within the Report be received and noted.

Moved Councillor JP Cass, seconded Councillor DR Weber.

**CARRIED**

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### 7.4. Mayoral Minute - 2022 Parkes ELVIS Festival Photography Competition Award Ceremony

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#### Executive Summary

I officially announced the winners of the 2022 Parkes Elvis Festival Photography Competition as part of the 2022 Parkes ELVIS Festival celebrations on Friday 22 April 2022 at 4pm in the Coventry Room at the Parkes Library and Cultural Centre.

The event was also attended by Councillor Bill Jayet escorting Miss Priscilla, Ashleigh Smith.

#### Recommendation

1. That this report be received and noted.

#### 22 - 188 Resolution

That the information contained within the Report be received and noted.

Moved Councillor KM McGrath, seconded Councillor GW Pratt.

**CARRIED**

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## 7.5. Mayoral Minute - 2022 National Simultaneous Storytime

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### Executive Summary

I attended the 2022 National Simultaneous Storytime at the Parkes Library and Cultural Centre along with Councillor Bill Jayet and Councillor Marg Applebee,

### Recommendation

1. That this report be received and noted.

### 22 - 189 Resolution

That the information contained within the Report be received and noted.

Moved Councillor ME Applebee, seconded Councillor KM McGrath.

**CARRIED**

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## 7.6. Mayoral Minute - Central NSW Joint Organisation Board Meeting 26 May 2022

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### Executive Summary

Please find following advice from the Chair of the Central NSW Joint Organisation Board meeting 26 May in Sydney. The Board met in Sydney to allow members to attend to Country Mayors Association Health Forum later in the day.

### Recommendation

- 1 That Council notes the report from Mayor on the Central NSW Joint Organisation Board meeting 26 May and provide feedback to the Board regarding post federal election priorities

### 22 - 190 Resolution

That the information contained within the Report be received and noted.

Moved Councillor ME Applebee, seconded Councillor JP Cass.

**CARRIED**

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## 7.7. Mayoral Minute - 2022 Waste to Art Exhibition Official Opening

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### Executive Summary

The 2022 Waste to Art Exhibition was opened by Deputy Mayor Neil Westcott in the Coventry Room at the Parkes Library and Cultural Centre. Councillor Bill Jayet assisted Deputy Mayor Westcott in the presentation of awards for winners and certificates for highly commended works.

### Recommendation

1. That this report be received and noted.

### 22 - 191 Resolution

That the information contained within the Report be received and noted.

Moved Councillor GW Pratt, seconded Councillor JP Cass.

**CARRIED**

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## 7.8. Mayoral Minute - The Queen's Platinum Jubilee

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### Executive Summary

On Thursday 2 June, our Town Crier, Tim Keith, read a simultaneous global proclamation in celebration of The Queen's Platinum Jubilee. This event was attended by Councillor Jacob Cass.

### Recommendation

1. That this report be received and noted.

### 22 - 192 Resolution

That the information contained within the Report be received and noted.

Moved Councillor JP Cass, seconded Councillor GW Pratt.

**CARRIED**

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## 7.9. Mayoral Minute - Civic reception for Under 11s NSW Rugby League Championship

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### Executive Summary

Council was delighted to host a civic reception for Under 11s NSW Rugby League Championship on Tuesday 7 June 2022 at the Cooke Park Pavilion. This event was presided by Deputy Mayor Neil Westcott and attended by Councillor Bill Jayet, Councillor Louise O'Leary, Councillor Jacob Cass, Councillor Marg Applebee, Councillor Daniel Weber and Acting General Manager Brendan Hayes.

### Recommendation

1. That this report be received and noted.

### 22 - 193 Resolution

That the information contained within the Report be received and noted.

Moved Councillor LA O'Leary, seconded Councillor DR Weber.

**CARRIED**

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## 7.10. Mayoral Minute - Library Ambassadors Meet and Greet

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### Executive Summary

The official meeting of Library Ambassadors at the Parkes Library and Cultural Centre was attended by Councillor Marg Applebee and Councillor Jacob Cass and Acting General Manager Brendan Hayes.

### Recommendation

1. That this report be received and noted.

### 22 - 194 Resolution

That the information contained within the Report be received and noted.

Moved Councillor ME Applebee, seconded Councillor LA O'Leary.

**CARRIED**

## **7.11. Mayoral Minute - 2022 National General Assembly**

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### **Executive Summary**

I attended the 2022 National General Assembly in Canberra from 20 to 22 June 2022 with General Manager Kent Boyd PSM.

### **Recommendation**

1. That this report be received and noted.

### **22 - 195 Resolution**

That the information contained within the Report be received and noted.

Moved Councillor GW Pratt, seconded Councillor ME Applebee.

**CARRIED**

## **7.12. Mayoral Minute - 2022/2023 NSW Budget**

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### **Executive Summary**

The NSW Government delivered its State Budget for the forthcoming 2022-23 year on 21 June 2022.

### **Recommendation**

1. That this report be received and noted.

### **22 - 196 Resolution**

That the information contained within the Report be received and noted.

Moved Councillor DR Weber, seconded Councillor JP Cass.

**CARRIED**

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### 7.13. Mayoral Minute - Murray-Darling Basin Association Meeting

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#### Executive Summary

Council was delighted to host a breakfast meeting with the Murray-Darling Basin Authority (MDBA) on Thursday 23 June 2022.

#### Recommendation

1. That this report be received and noted.

#### 22 - 197 Resolution

That the information contained within the Report be received and noted.

Moved Councillor ME Applebee, seconded Councillor JP Cass.

**CARRIED**

## 8. COUNCILLORS' REPORTS

### 8.1. Councillors Report - 2022 NSW Local Roads Congress

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#### Executive Summary

I, Deputy Mayor Neil Westcott and Director Operations Ben Howard attended the 2022 NSW Local Roads Congress on Monday 6 June 2022 in Sydney.

#### Recommendation

1. That this report be received and noted.

#### 22 - 198 Resolution

That the information contained within the Report be received and noted.

Moved Councillor GW Pratt, seconded Councillor ME Applebee.

**CARRIED**

## **9. GENERAL MANAGER'S REPORT**

### **9.1. (GM) Monthly Finance Report as at 31 May 2022**

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#### **Prepared By:**

Chief Financial Officer

#### **Executive Summary**

The purpose of this monthly finance report is to provide council with consolidated financial information to support effective financial stewardship and sound financial management. The monthly finance report, for the month ending 31 May 2022, is presented for the information of council.

#### **Recommendation**

1. That the monthly finance report to 31 May 2022 be received and noted.

#### **22 - 199 Resolution**

That the information contained within the Report be received and noted.

Moved Councillor LA O'Leary, seconded Councillor JP Cass.

**CARRIED**



## **9.2. (GM) Investments and Borrowings as at 31 May 2022**

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### **Prepared By:**

Chief Financial Officer

### **Executive Summary**

The carrying value of Council's cash & investments at 31 May 2022 was \$36,598,619 and the principal outstanding on Council's borrowings was \$18,277,620.

### **Recommendation**

1. That the information in relation to investments held and borrowings at 31 May 2022 be received and noted.

### **22 - 200 Resolution**

That the information contained within the Report be received and noted.

Moved Councillor DR Weber, seconded Councillor JP Cass.

**CARRIED**

### 9.3. (GM) Power of Attorney

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**Prepared By:**

Director Customer, Corporate Services and Economy  
Executive Manager Corporate Services

**Executive Summary**

This report recommends that Parkes Shire Council ("Council") endorse Attorney appointments, revoke the existing Power of Attorney and authorise a revised Power of Attorney.

**Recommendation**

That Council:

1. Appoint Council's General Manager, Mr Kent Boyd, and Director Customer, Corporate Services and Economy, Mr Cian Middleton, as attorneys of Council in accordance with the proposed Power of Attorney appended at *Attachment 1* to this report.
2. Authorise the execution of the proposed Power of Attorney under the Seal of Council, pursuant to clause 400 of the *Local Government (General) Regulation 2021*.
3. Revoke the existing Power of Attorney as from the date of execution of the proposed Power of Attorney.
4. Register the proposed Power of Attorney with Land Registry Services.

**22 - 201 Resolution**

That the recommendation be adopted.

Moved Councillor ME Applebee, seconded Councillor GW Pratt.

**CARRIED**

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**10. DIRECTOR CUSTOMER, CORPORATE SERVICES & ECONOMY****10.1. (DCCSE) Adoption of draft Community Strategic Plan 2035**

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**Prepared By:**

Director Customer, Corporate Services and Economy

**Executive Summary**

Under the Integrated Planning and Reporting ("IP&R") provisions of the *Local Government Act 1993* ("the Act"), Parkes Shire Council ("Council") is required to prepare and adopt a Community Strategic Plan. Following conclusion of a 28-day public exhibition period; this report recommends that Council formally adopts the draft Community Strategic Plan 2035, appended at *Attachment 1* to this report.

**Recommendation**

That Council:

1. Receive and consider the submissions on the draft Community Strategic Plan 2035, appended at *Attachment 2* and *Attachment 3* to this report.
2. Adopt the draft Community Strategic Plan 2035, appended at *Attachment 1*.

**22 - 202 Resolution**

That the recommendation be adopted.

Moved Councillor ME Applebee, seconded Councillor JP Cass.

**CARRIED**

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## 10.2. (DCCSE) Adoption of draft Delivery Program 2022-2025

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### Prepared By:

Director Customer, Corporate Services and Economy

### Executive Summary

Under the Integrated Planning and Reporting framework provisions of the *Local Government Act 1993*, Parkes Shire Council ("Council") must develop and adopt a Delivery Program detailing the principal activities to be undertaken over the current Council term to perform its functions, including implementing the strategies set out in the Community Strategic Plan, within the limits of the resources available under the Resourcing Strategy. Following completion of a 28-day public exhibition period; this report recommends that Council formally adopt the draft Delivery Program, appended at *Attachment 1* to this report.

### Recommendation

That Council:

1. Adopt the draft Delivery Program 2022-2025, appended at *Attachment 1*, pursuant to section 405 of the *Local Government Act 1993*.

### 22 - 203 Resolution

That the recommendation be adopted.

Moved Councillor JP Cass, seconded Councillor ME Applebee.

**CARRIED**

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### 10.3. (DCCSE) Adoption of draft Resourcing Strategy - Long-Term Financial Plan, Strategic Asset Management Plan and Workforce Management Plan

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**Prepared By:**

Director Customer, Corporate Services and Economy

**Executive Summary**

Under the Integrated Planning and Reporting framework provisions of the *Local Government Act 1993*, Parkes Shire Council ("Council") must develop and adopt a Resourcing Strategy comprising a Long-Term Financial Plan, Workforce Management Plan and Asset Management Plans detailing for provision of the resources required to perform its function, including implementing the strategies set out in the Community Strategic Plan. Following 28-day public exhibition, this report recommends that Council formally adopt the draft Resourcing Strategy, comprising the draft Long-Term Financial Plan 2022-32, draft Strategic Asset Management Plan 2022-32 and draft Workplace Management Plan 2022-25.

**Recommendation**

That Council:

1. Receive and consider the submissions on the draft Long-Term Financial Plan 2022-32, appended at *Attachment 4*, and draft Strategic Asset Management Plan 2022-32, appended at *Attachment 5*.
2. Adopt the draft Long-Term Financial Plan 2022-32, appended at *Attachment 1*.
3. Adopt the draft Strategic Asset Management Plan 2022-32, appended at *Attachment 2*.
4. Adopt the draft Workforce Management Plan 2022-25, appended at *Attachment 3*.

**22 - 204 Resolution**

That the recommendation be adopted.

Moved Councillor LA O'Leary, seconded Councillor ME Applebee.

**CARRIED**

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#### 10.4. DCCSE) Adoption of draft Operational Plan 2022-2023

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**Prepared By:**

Director Customer, Corporate Services and Economy

**Executive Summary**

Consistent with the requirements of the *Local Government Act 1993* ("the Act"), Parkes Shire Council ("Council") has publicly exhibited its draft Operational Plan for 28 days since the draft report was tabled at the Ordinary Council Meeting held on 17 May 2022. Following conclusion of the 28-day public exhibition period, this report recommends that Council resolve to adopt the draft Operational Plan.

**Recommendation**

That Council:

1. Pursuant to section 405 of the *Local Government Act 1993*, adopt the draft Operational Plan 2022-2023, including the 2022-2023 Statement of Revenue Policy incorporating the annual Budget and Schedule of Fees and Charges, appended at *Attachment 1*.
2. Pursuant to clause 211(2) of the *Local Government (General) Regulation 2021*, approve expenditure and vote funds as detailed in the Operational Plan 2022-2023.

**22 - 205 Resolution**

That the recommendation be adopted.

Moved Councillor JP Cass, seconded Councillor GW Pratt.

**CARRIED**

## 10.5. (DCCSE) Making of the Rates and Fixing of Charges 2022-2023

### Prepared By:

Director Customer, Corporate Services and Economy  
Chief Financial Officer

### Executive Summary

Following the adoption of the Operational Plan 2022-2023, Parkes Shire Council ("Council") is required to resolve to make the rates and charges and for the period 01 July 2022 to 30 June 2023. Subject to the adoption of the Operational Plan 2022-2023, this report recommends that Council formally resolve to make the rates and charges as detailed in this report and adopt the maximum interest rate for the 2022-2023 year as determined by the Minister for Local Government.

### Recommendation

That Council:

1. In accordance with Chapter 15, Parts 4 and 5 of the *Local Government Act 1993*, make and levy the following rates and annual charges for the 2022-203 year:
  - (a) In relation to Ordinary Rates, Council applies the increase of 2.5 per cent, inclusive of the rate peg and additional special variation, as determined by the Independent Pricing and Remuneration Tribunal.
  - (b) In relation to Ordinary Rates and pursuant to section 494 of the Local Government Act 1993, make and levy the following Ordinary Rates for the year 01 July 2022 to 30 June 2023:

Rating Category	Minimum Rate	Ad Valorem Rate (Cents)
Residential - Parkes	\$560	1.710000
Residential - General	\$560	0.530000
Residential - Rural	\$560	0.616000
Farmland - General	\$560	0.409900
Business - Villages	\$560	3.173700
Business - Parkes CBD	\$560	7.214500
Business - General	\$560	2.341000
Business - Industrial	\$560	2.374900
Business - SAP Developed	\$560	2.341000
Business - SAP Undeveloped	\$560	0.409900
Mining - Copper	\$560	6.334000
Mining - General	\$560	16.24090

(c) In relation to waste management charges and pursuant to sections 496 and 501 of the Local Government Act 1993, make and levy the following annual charges on all consumers accessing the Parkes Shire waste management services for the year 01 July 2022 to 30 June 2023:

<b>Fee Type</b>	<b>Charge</b>
Domestic Waste Management Service charge	\$450
Domestic Waste Management Service charge (Vacant Land)	\$85
Non-Domestic Waste Management Service charge	\$431
Non-Domestic Waste Management Service charge (Vacant Land)	\$90

In addition to the maximum \$250 pensioner rebate jointly funded by the Council (45%) and the State Government (55%) in respect of general rates and domestic waste charges, in accordance with the Council's Pensioner Rate Rebate and Hardship Policy, Council will provide an additional pensioner rebate of \$105.00 per eligible property from 1 July 2022 for the 2022/23 rating year. This voluntary rebate will be paid pursuant to Section 582 of the Local Government Act, 1993 and only pensioners that received the rebate in 2016/17 will continue to be eligible to do so.

(d) In relation to sewerage service charges and pursuant to sections 501, 502, 539, 541 and 552 of the Local Government Act 1993, make and levy the following annual charges on all consumers connected to, or capable of being connected to, the Parkes Shire sewer systems and sewer charges for the year 01 July 2022 to 30 June 2023:

<b>Sewer Access Charge Type</b>	<b>Charge</b>
Residential	\$640
Residential Unit/Flat	\$640
Trundle/Tullamore	\$640
Trundle/Tullamore - Vacant Land	\$360
Churches	\$320
Non-Residential - 20mm	\$360
Non-Residential - 25mm	\$565
Non-Residential - 32mm	\$920
Non-Residential - 40mm	\$1,445
Non-Residential - 50mm	\$2,255
Non-Residential - 80mm	\$5,770
Non-Residential - 100mm	\$9,015
Un-Metered - Strata Title Units	\$640
Un-Metered - CBD	\$890
Un-Metered - Non-Rateable	\$640



Trade Waste Charge Type	Fee Description	Charge
Service Fee - Category 1	Annual Trade Service & Inspection	\$250
Service Fee - Category 2	Annual Trade Service & Inspection	\$250
Service Fee - Category 3	Annual Trade Service & Inspection	\$885
Usage Fee - Category 1 & 2	Trade Waste Usage	\$2.35 (per/kl)
Usage Fee - Category 3	Trade Waste Usage	\$17.55 (per/kl)

(e) In relation to sewerage service charges and pursuant to sections 501, 502, and 552 of the Local Government Act 1993, make and levy the following annual charge on all consumers connected to, or capable of being connected to, the Parkes Shire water supply systems and water charges for the year 01 July 2022 to 30 June 2023:

Water Access Charge Type	Charge
Residential - Standard Charge	\$215
Non-Residential - 20mm	\$215
Non-Residential - 25mm	\$335
Non-Residential - 32mm	\$555
Non-Residential - 40mm	\$865
Non-Residential - 50mm	\$1,355
Non-Residential - 80mm	\$3,455
Non-Residential - 100mm	\$5,405
Un-Metered - Strata Title Units	\$215
Un-Metered - CBD	\$745
Un-Metered - Non-Rateable	\$215

Water Usage Charge	Rate per kl
General Consumption	
Tariff Step 1 <400 kl's	\$2.10 per kl
Tariff Step 2 >400 kl's	\$3.50 per kl
Commercial Water	
Business Rate (all consumption) - per kl	\$2.60 per kl
Trundle School - Raw Water - per kl	\$1.40 per kl
Raw Water - Rising Main from Dam	
Tariff Step 1 <400 kl's	\$1.40 per kl
Tariff Step 2 >400 kl's	\$2.60 per kl
Standpipe Charges	\$4.90 per kl

(f) In accordance with clauses 125A and 125AA of the Local Government General Regulation 2005 the following annual charges are set for stormwater management services for the 12 months commencing 1 July 2022:

<b>Category</b>	<b>Charge</b>
Residential (not vacant)	\$ 25
Non Residential	
0-1199 sqms	\$ 25
1200-4999 sqms	\$100
≥5000 sqms	\$375

2. Pursuant to section 566(3) of the Local Government Act 1993, adopts the overdue rates and charges maximum interest rate of 6.0 per cent for the period 01 July 2022 to 30 June 2023 (inclusive) in accordance with the determination made by the Minister for Local Government as published in the NSW Government Gazette.

## **22 - 206 Resolution**

That the recommendation be adopted.

Moved Councillor JP Cass, seconded Councillor ME Applebee.

**CARRIED**

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**10.6. (DCCSE) Adoption of draft Disability Inclusion Action Plan 2022-2026**

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**Prepared By:**

Director Customer, Corporate Services and Economy

**Executive Summary**

Under the *Disability Inclusion Act 2014*, Parkes Shire Council ("Council") is required to develop a Disability Inclusion Action Plan ("DIAP") every four years. Following conclusion of a 28-day public exhibition period; this report recommends that Council formally adopts the draft Disability Inclusion Action Plan, appended at *Attachment 1* to this report.

**Recommendation**

That Council:

1. Receive and consider the submission on the draft Disability Inclusion Action Plan 2022-2025, appended at *Attachment 2*, and request the Director Customer, Corporate Services and Economy respond to the submission received.
2. Adopt the draft Disability Inclusion Action Plan 2022-2026, appended at *Attachment 1*.

**22 - 207 Resolution**

That the recommendation be adopted.

Moved Councillor KM McGrath, seconded Councillor ME Applebee.

**CARRIED**

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## 10.7. (DCCSE) Endorsement of Reconnecting Regional NSW Community Events Program

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### Prepared By:

Director Customer, Corporate Services and Economy

### Executive Summary

Following conclusion of a public Expression of Interest process and evaluation of the submissions received, this report recommends that Council formally endorse the proposed Community Events Program appended at *Attachment 1* to this report.

### Recommendation

That Council:

1. Endorse the recommended allocation of funding received through the NSW Government's Reconnecting Regional NSW Community Events Program as detailed in the proposed Events Schedule appended at *Attachment 1*, for submission to the Department of Regional NSW.

### 22 - 208 Resolution

That the recommendation be adopted.

Moved Councillor JP Cass, seconded Councillor ME Applebee.

**CARRIED**

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**10.8. (DCCSE) Request for Financial Assistance - DA and Construction Fees - Sheep Pavilion - Peak Hill Showground Land Manager**

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**Prepared By:**

Executive Manager Corporate Services

**Executive Summary**

The Peak Hill Showground Land Manager has requested that Parkes Shire Council ("Council") make a donation equivalent to the fees associated with the development application, construction and inspection fees for the construction of a new sheep pavilion at the Peak Hill Showground. This report recommends that Council resolve to provide the requested donation of \$2,997.10 from the Peak Hill Town Improvement ("TI") fund, subject to the provisions of section 356 of the *Local Government Act 1993* and endorsement by the Peak Hill Community Consultative Committee ("CCC").

**Recommendation**

That Council:

1. Receive and note the correspondence from the Peak Hill Showground Board, appended at *Attachment 1*.
2. Provide public notice of its intention to provide \$2,997.10 in financial assistance to the Peak Hill Showground Board, being an amount equivalent to the Development Application, construction and inspection fees for the Sheep Pavilion at the Peak Hill Showground.
3. Subject to no submissions being received, approve the provision of \$2,997.10 in financial assistance from the Peak Hill Town Improvement Fund to the Peak Hill Showground Trust, subject to final approval by the Peak Hill CCC following their meeting to be held on 4 July 2022.

**22 - 209 Resolution**

That the recommendation be adopted.

Moved Councillor LA O'Leary, seconded Councillor KM McGrath.

**CARRIED**

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**10.9. (DCCSE) Request for Financial Assistance - Editing and Printing of the Gateway to the Bogan Book 3**

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**Prepared By:**

Executive Manager Corporate Services

**Executive Summary**

This reports provides correspondence from the Bogan Gate 125 Year Celebrations Committee and the Bogan Gate Community Consultative Committee, and recommends that Council approve the request for funds to be allocated from the Bogan Gate Town Improvement Fund to cover the costs of editing and printing the *Gateway to the Bogan Book 3*, which is being produced as part of the Bogan Gate 125 Year Celebrations event, subject to the public exhibition requirements of section 356 of the *Local Government Act 1993*.

**Recommendation**

That Council:

1. Receive and note the correspondence from Graeme Hunter representing the Bogan Gate 125 Year Celebrations Committee.
2. Receive and note the correspondence from the Bogan Gate Community Consultative Committee.
3. Provide public notice of its intention to provide up to \$5,699.00 in financial assistance to the Bogan Gate 125 Year Celebrations Committee, for the purpose of printing the Gateway to the Bogan Book 3.
4. Subject to no formal submissions being received, approve the provision of \$5,699.00 in financial assistance from the Bogan Gate Improvement Fund to the Bogan Gate 125 Year Celebrations Committee for the purpose of printing the Gateway to the Bogan Book 3.

**22 - 210 Resolution**

That the recommendation be adopted.

Moved Councillor ME Applebee, seconded Councillor GW Pratt.

**CARRIED**

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## 10.10. (DCCSE) Request for Trundle Town Improvement Funds and Use of CIPP - Berryman Oval Fence Partial Renewal

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### Prepared By:

Executive Manager Corporate Services

### Executive Summary

This report recommends that Parkes Shire Council ("Council") approve a request from the Trundle and District Progress Association Inc. (Community Consultative Committee) to use funds from the Trundle Town Improvement Fund to match a grant of \$20,000 they received to upgrade part of the fencing around Berryman Oval, Trundle. In addition, the report recommends that Council allow the project to proceed under the Community Infrastructure Project Policy ("CIPP").

### Recommendation

That Council:

1. Receive and note the correspondence from the Trundle and District Progress Association Inc. (Community Consultative Committee), appended at *Attachment 1*.
2. Approve the allocation of \$20,000 from the Trundle Town Improvement Fund to upgrade the Berryman Oval Fence.
3. Allow the project to proceed under the terms of the Community Infrastructure Projects Policy.

### 22 - 211 Resolution

That the recommendation be adopted.

Moved Councillor KM McGrath, seconded Councillor GS Wilson.

**CARRIED**

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**11. DIRECTOR PLANNING AND COMMUNITY SERVICES****11.1. (DPCS) Major Projects & Current Works - Progress Report as at 28 June 2022**

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**Prepared By:**

Brendan Hayes

**Executive Summary**

This report presents an update on the current major projects within the Shire being managed or undertaken by Council's Planning & Community Services Department. The report outlines work that has been carried out over the past month and is provided for the information of Councillors.

**Recommendation**

1. That the information be received and noted.

**22 - 212 Resolution**

That the information contained within the Report be received and noted.

Moved Councillor ME Applebee, seconded Councillor JP Cass.

**CARRIED**

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**11.2. (DPCS) Development Activity Report - May 2022**

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**Executive Summary**

During the month of May 2022 there were twenty-two (22) Development Applications received totalling \$8,744,865.61 and ten (10) consents were issued. Three (3) Complying Development Certificates were received totalling \$399,176.00 and one (1) consent was issued.

**Recommendation**

1. For the information of Council.

**22 - 213 Resolution**

That the information contained within the Report be received and noted.

Moved Councillor GW Pratt, seconded Councillor JP Cass.

**CARRIED**



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**11.3. (DPCS) DA2022/0034 - Outbuilding - Shed at 35-37 Thomas Street, Parkes**

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**Prepared By:**

Director Planning and Community Services

**Development Application Information**

**Application No:** DA2022/0034

**Applicant:** Kellie Michelle Ostini

**Property:** Part Lot 7 DP 1268643, 35-37 Thomas Street, Parkes

**Proposal:** Outbuilding - Shed

**Executive Summary**

DA2022/0034 proposes the construction of an outbuilding-shed at Lot 7 DP 1268643, 35-37 Thomas Street, Parkes. The proposed shed will be located toward the rear of the allotment, adjacent to the western side boundary. The shed will be 9 metres wide with a 5 metre lean to skillion roof (14 metres wide total) and 12 metres long. The shed has a gable roof with a skillion lean to over the non-enclosed portion. The development proposes an eave height of 3.5 metres and a peak ridge height of 4.29 metres. The shed will be located 5 metres south of the south-east corner of the adjoining allotment, 24.5 metres from the rear boundary and 22.8 metres from the eastern boundary. The building will be used for private storage of household items and vehicles.

The proposed development was notified to adjoining landowners in accordance with the Parkes Shire Community Engagement Strategy 2021-2025. One objection was received during the notification period. The objection raised concerns that the development will devalue the adjoining land, impact on the privacy of the neighbouring dwelling and have adverse impacts on waterflow, particularly on the existing residence, driveway and garage at 39-41 Thomas Street, Parkes.

The development is supported in the circumstances given, the scale / siting and use of the building is consistent with existing ancillary developments in the locality, the building will not include any openings fronting adjoining allotments and will be located approximately 100 metres from the nearest dwelling reducing any overlooking into key private open space areas of adjoining residences. The proponent will be undertaking earthworks to manage overland stormwater flows across the site, redirecting water to a bunded channel to the east of the existing dwelling-house, away from neighbouring residents which will convey water to the existing table drain in Thomas Street. The proposal is consistent with the Parkes Shire Development Control Plan 2021.

A comprehensive review of the submission is included in the attached Assessment Report on pages 10-11. It is concluded that the proposed development fits in the locality and there are no constraints on the site or posed by adjacent developments. There are no reasons warranting the refusal of the application and it is recommended that the development application be approved, subject to appropriate conditions.

A Statement of Environmental Effects is included in Attachment 1 and a plan of the proposed development is included in Attachment 2. An Assessment Report, dealing with all aspects of the proposal is included in Attachment 3.

**Recommendation**

It is recommended that the application be approved subject to the conditions contained in the report.

**22 - 214 Resolution**

That the recommendation be adopted.

Moved Councillor KM McGrath, seconded Councillor DR Weber.

**CARRIED**

At this time the Mayor called for a show of hands in regards to the Resolution with the following results.

**For:** Councillor KJ Keith, Councillor JP Cass, Councillor DR Weber, Councillor ME Applebee, Councillor LA O'Leary, Councillor GS Wilson, Councillor GW Pratt and Councillor KM McGrath

**Against:** Nil

**Did not vote:** Deputy Mayor Neil Westcott & Councillor Bill Jayet (Reason: Leave of absence)

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**11.4. (DPCS) DA2022/0035 - Outbuilding - Shed - 55 Cecile Street, Parkes**

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**Prepared By:**

Director Planning and Community Services

**Development Application Information**

**Application No:** DA2022/0035

**Applicant:** Matthew Fisher

**Property:** Lot 1 DP 14924, 55 Cecile Street, Parkes

**Proposal:** Outbuilding - Shed

**Executive Summary**

DA2022/0035 proposes the construction of an outbuilding-shed at Lot 1 DP 14924, 55 Cecile Street, Parkes. The proposed shed will be located along the southern (rear) boundary of the subject allotment. The shed will be 10.88 metres long and 6 metres wide. The development has a skillion roof design with the eastern side having an eave height of 4.14 metres and the western side having an eave height of 3 metres. The shed will be located 895 millimetres from both side boundaries and the rear boundary. The building will be used for private storage of household items and vehicles.

The proposed development was notified to adjoining landowners in accordance with the Parkes Shire Community Engagement Strategy 2021-2025. One objection was received during the notification period. The objection raised concerns that the height of the shed would cause overshadowing of the rear yard associated with the dwelling located to the south-west of the site, 50 Grenfell Street, Parkes.

The development is supported in the circumstances, given the potential for overshadowing has been assessed against the NSW Planning Principals in which no adverse impacts on the outdoor private open space of the adjoining residence are identified given the height of the building and location of existing outbuildings on adjacent allotments and the proposal is consistent with the Parkes Shire Development Control Plan 2021.

A comprehensive review of the submission is included in the attached Assessment Report on pages 10. It is concluded that the proposed development fits in the locality and there are no constraints on the site or posed by adjacent developments. There are no reasons warranting the refusal of the application and it is recommended that the development application be approved, subject to appropriate conditions.

A Statement of Environmental Effects is included in Attachment 1 and a plan of the proposed development is included in Attachment 2. An Assessment Report, dealing with all aspects of the proposal is included in Attachment 3.

**Recommendation**

It is recommended that the application be approved subject to the conditions contained in the report.

**22 - 215 Resolution**

That the recommendation be adopted.

Moved Councillor KM McGrath, seconded Councillor ME Applebee.

**CARRIED**

At this time the Mayor called for a show of hands in regards to the Resolution with the following results.

**For:** Councillor KJ Keith, Councillor JP Cass, Councillor DR Weber, Councillor ME Applebee, Councillor LA O'Leary, Councillor GS Wilson, Councillor GW Pratt and Councillor KM McGrath

**Against:** Nil

**Did not vote:** Deputy Mayor Neil Westcott & Councillor Bill Jayet (Reason: Leave of absence)

## **11.5. (DPCS) Cultural, Education & Library Service Update June 2022**

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### **Prepared By:**

Cultural Education & Library Services Manager Kerryn Jones

### **Executive Summary**

Recent activities of the cultural, education and library services for the information of Councillors.

### **Recommendation**

1. That the report be received and noted

### **22 - 216 Resolution**

That the information contained within the Report be received and noted.

Moved Councillor JP Cass, seconded Councillor ME Applebee.

**CARRIED**

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## **12. DIRECTOR OPERATIONS**

### **12.1. (DO) Major Projects & Current Works - Progress Report as at 28 June 2022**

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#### **Prepared By:**

Director Operations Ben Howard

#### **Executive Summary**

This report presents an update on the current major projects within the Shire being managed or undertaken by Council's Operations Department. The report outlines work that has been carried out over the past month and is provided for the information of Councillors.

#### **Recommendation**

1. That the information be received and noted.

#### **22 - 217 Resolution**

That the information contained within the Report be received and noted.

Moved Councillor KM McGrath, seconded Councillor JP Cass.

**CARRIED**

### **13. DIRECTOR INFRASTRUCTURE**

#### **13.1. (DISF) Major Projects & Current Works - Progress Report as at 28 June 2022**

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##### **Prepared By:**

Director Infrastructure & Strategic Futures

##### **Executive Summary**

This report presents an update on the current major projects within the Shire being managed or undertaken by Council's Infrastructure & Strategic Futures Department. The report outlines work that has been carried out over the past month and is provided for the information of Councillors.

##### **Recommendation**

1. That the information be received and noted.

##### **22 - 218 Resolution**

That the information contained within the Report be received and noted.

Moved Councillor DR Weber, seconded Councillor GW Pratt.

**CARRIED**

## **14. CONSIDERATION OF COMMITTEE MINUTES**

### **14.1. Committee Minutes - Parkes Sports Council Meeting 10 May 2022**

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#### **Prepared By:**

Secretary of the Parkes Sports Council, Anthony McGrath.

#### **Executive Summary**

This report recommends that Council receive and note the Minutes of the Parkes Sports Council Committee Meeting held on 10 May 2022 and endorse the Committee's recommendations.

#### **Recommendation**

That Council,

1. Receive and note the minutes of the Parkes Sports Council Meeting held on 10 May 2022.

#### **22 - 219 Resolution**

That the recommendation be adopted.

Moved Councillor LA O'Leary, seconded Councillor ME Applebee.

**CARRIED**



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**14.2. Committee Minutes - Parkes Shire Floodplain Risk Management  
Committee 12 May 2022**

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**Prepared By:**

Andrew Francis

**Executive Summary**

The Parkes Shire Floodplain Risk Management Committee held their meeting on 12 May 2022. The Minutes of that meeting are attached the information of Council.

**Recommendation**

1. That the Minutes of the Parkes Shire Floodplain Risk Management Committee Meeting held on 12 May 2022 be received and any actions endorsed.

**22 - 220 Resolution**

That the recommendation be adopted.

Moved Councillor ME Applebee, seconded Councillor JP Cass.

**CARRIED**

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### 14.3. Committee Minutes - Waste Facilities Committee Meeting 17 May 2022

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**Prepared By:**

Environmental Waste Lead - P Parmar (Raj)

**Executive Summary**

The Waste Facilities Committee Meeting was held on 17 May 2022.

**Recommendation**

1. That the Minutes of the Waste Facilities Committee Meeting held on 17 May 2022, be received and any actions endorsed including the following:
  - The Waste & Recycling App be developed as part of Council's ongoing public education and notification platform.
  - The proposed cost and the ongoing maintenance fee for Waste and Recycling App be funded through the Waste operational budget.
  - The Waste Committee adopt the proposed introduction of changes that includes the standard asbestos fee of \$250.00 per tonne.
  - A standard fee of \$50.00 per tonne for clean fill/ soil disposal for commercial waste (limited to skip bins and businesses).
  - That Council require the submission of monthly reports on the number of sharps collected and disposed for Ron Dunford and Parkes Pharmacy on Clarinda Street, Parkes.

**Motion**

That the standard fee of \$50.00 per tonne for clean fill/ soil disposal for commercial waste (limited to skip bins and businesses) be discussed further in the next Waste Facilities Committee meeting.

Moved Councillor JP Cass, seconded Councillor LA O'Leary.

**CARRIED**

After discussion, the motion was put to a show of hands as follows:

**Vote FOR** - Councillor KJ Keith, Councillor JP Cass, Councillor DR Weber, Councillor LA O'Leary, Councillor GS Wilson, Councillor GW Pratt and Councillor KM McGrath

**Vote AGAINST** - Nil

**Did not vote** - Deputy Mayor NC Westcott, Councillor WP Jayet & Councillor ME Applebee

**22 - 221 Resolution**

1. That the Minutes of the Waste Facilities Committee Meeting held on 17 May 2022, be received and any actions endorsed including the following:
  - The Waste & Recycling App be developed as part of Council's ongoing public education and notification platform.
  - The proposed cost and the ongoing maintenance fee for Waste and Recycling App be funded through the Waste operational budget.
  - The Waste Committee adopt the proposed introduction of changes that includes the standard asbestos fee of \$250.00 per tonne.
  - That Council require the submission of monthly reports on the number of sharps collected and disposed for Ron Dunford and Parkes Pharmacy on Clarinda Street, Parkes.
2. That the standard fee of \$50.00 per tonne for clean fill/ soil disposal for commercial waste (limited to skip bins and businesses) be discussed further in the next Waste Facilities Committee meeting.

Moved Councillor KM McGrath, seconded Councillor GS Wilson.

**CARRIED**

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**14.4. Committee Minutes - Parkes Sports Council Meeting 14 June 2022**

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**Prepared By:**

Secretary of the Parkes Sports Council, Anthony McGrath.

**Executive Summary**

This report recommends that Council receive and note the Minutes of the Parkes Sports Council Committee Meeting held on 14 June 2022 and endorse the Committee's recommendations.

**Recommendation**

That Council,

1. Receive and note the minutes of the Parkes Sports Council Meeting held on 14 June 2022.

**22 - 222 Resolution**

That the recommendation be adopted.

Moved Councillor LA O'Leary, seconded Councillor JP Cass.

**CARRIED**

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## 14.5. Committee Minutes - Cultural Education & Library Committee Meeting 16 June 2022

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### Prepared By:

Cultural Education & Library Services Manager Kerryn Jones

### Executive Summary

A Cultural, Education & Library (CEL) Committee meeting was held on 16 June 2022. The Minutes of that meeting are provided for endorsement.

The Minutes of the Parkes Shire Arts Advisory Council meeting on 16 May 2022 are also attached.

### Recommendation

1. That the Minutes of the Cultural, Education & Library Committee held on 16 June 2022 be received and any actions endorsed including the following allocations of the Cultural Grant program
  - Parkes East Public School - \$2,550
  - Rotary Club of Parkes - \$5,450
  - Parkes Painting Group - \$2,000
2. That the Minutes of the Parkes Shire Arts Advisory Council meeting 16 May 2022 be received, and any actions endorsed.

### 22 -223 Resolution

That the recommendation be adopted.

Moved Councillor JP Cass, seconded Councillor LA O'Leary.

**CARRIED**

## 15. QUESTIONS AND MATTERS OF URGENCY

Councillor Glenn Wilson raised the issue of waste contracts, whether the contract with JR Richards could be reviewed and tabled in the next Waste Facilities Committee meeting.

Councillor Glenn Wilson raised the issue of water excess charges, asking how these figures are calculated.

Councillor Glenn Wilson raised the issue of the connection of sewer charges, asking how these figures are calculated.

## 17. MEETING CLOSURE

There being no further business the Mayor declared the meeting closed at 3.35pm.