



# PARKES SHIRE COUNCIL

Our Mission: To Deliver Progress and Value to our Community

*Our Communities Vision:*

*In 2022 the Parkes Shire will be a progressive regional centre, embracing a national logistics hub with vibrant communities, diverse opportunities, learning and healthy lifestyles.*

## Ordinary Council Meeting MINUTES

**Tuesday, 17 May 2022**

Notice is hereby given that an Ordinary Council Meeting of Parkes Shire Council will be held at the Parkes Shire Council Offices 2 Cecile Street Parkes, commencing at 2:00 PM for the purpose of considering the items included on the Agenda.

**GENERAL MANAGER: KENT BOYD PSM**



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## Ordinary Council Meeting

Minutes of the Ordinary Council Meeting held in the Parkes Shire Council Offices 2  
Cecile Street Parkes, on Tuesday, 17 May 2022 at 2:00 PM.

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### PRESENT

Councillor K J Keith OAM, (in the Chair)  
Councillor W P Jayet  
Councillor G W Pratt  
Councillor L A O'Leary  
Councillor G S Wilson

Councillor N C Westcott  
Councillor D R Weber  
Councillor M E Applebee  
Councillor J P Cass

### IN ATTENDANCE

General Manager - K Boyd  
Director Customer, Corporate Services & Economy - C Middleton  
Director Planning and Community Services - B Hayes  
Director Operations- B Howard  
Director Infrastructure & Strategic Futures - A Francis  
Executive Manager Corporate Services - A McGrath  
Chief Financial Officer - J Barnard  
Minutes - B Hinton

### MEETING COMMENCEMENT

The Meeting commenced at 1.00pm.

The Mayor opened the meeting with the following declaration. It is now 1.00pm Tuesday 19 April 2022 and as the Mayor I declare the Ordinary Meeting of the Parkes Shire Council being held face to face and electronically due to the restrictions surrounding the COVID-19. As such the confidential items will be discussed at the commencement of the meeting.

The open section of the meeting will commence as publicly advertised at 2.00pm and was audio recorded.

A copy of the audio recording will be available on the Council website for a period of 12 months.

## **16 CONSIDERATION OF CONFIDENTIAL BUSINESS ITEMS THE**

Mayor asked the Meeting whether it agreed that the items listed by the General Manager appeared to be items which should be discussed in closed session for the reasons given.

The General Manager advised that there were no written representations from the public on the proposed closure of the Council Meeting.

### **22 - 142 Resolution**

That the meeting be closed for consideration of the listed items as they involve: Personnel matters concerning particular individuals (other than Councillors) or information that would if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business or commercial information of a confidential nature that would, if disclosed, prejudice the commercial position of the person who supplied it or advice concerning litigation or advice that would otherwise be privileged from production in legal proceedings on the ground of legal professional privilege.

Moved Councillor JP Cass, seconded Councillor WP Jayet.

**CARRIED**

## 16. CONSIDERATION OF CONFIDENTIAL ITEMS

### 16.1. Confidential (DISF) Electricity Procurement Update

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#### Executive Summary

Member councils of the Central NSW Joint Organisation (CNSWJO) have been procuring electricity collaboratively for over 15 years. In the past this has provided substantial cost savings to members.

There is increasing interest across the Central NSW region in energy efficiency and renewable energy, and the upcoming procurement process for the supply of electricity aims to take advantage of this opportunity. CNSWJO member councils continue to work on energy efficiency projects, for example the LED street lighting replacement, as well as installing on-site solar. These activities continue to reduce councils consumption of electricity from external sources.

The contracts for small tariff sites (< 100MWh p.a.), large contract sites (> 100MWh p.a.) and streetlighting expire on 31 December 2022. A technical consultant, probity advisor and legal advisor have been engaged to provide support to the procurement process for a contract to commence on 1 January 2023 for large market sites and streetlighting. The CNSWJO Board will receive a report at its May meeting in relation to the small market site contract, where GMAC has recommended that Council use the NSW Government Retail Supply of Electricity Contract, which provides cheaper pricing than the current contract.

This electricity procurement process is managed under the Sponsoring General Managers and a Steering Committee.

#### Recommendation

1. That the information be received and noted.

#### 22 - 143 Resolution

That the information contained within the Report be received and noted.

Moved Councillor NC Westcott, seconded Councillor GW Pratt.

**CARRIED**

At this time being 1.15pm, Councillor JP Cass left the meeting having declared a non-pecuniary (significant) interest in item 16.2.

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**16.2. Confidential - Committee Minutes - Economic Development Committee Meeting 03 May 2022**

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**Executive Summary**

Minutes of the Economic Development Committee meeting held on Tuesday 03 May 2022 are attached for Council's consideration.

**Recommendation**

That Council:

1. Receive and note the minutes of the Economic Development Committee meeting held on 3 May 2022
2. Adopt the Committee Recommendation to list the PMO office, formerly known as the Old Commonwealth Bank Building in Clarinda Street for sale.
3. Adopt the Committee Recommendation to list the property at Welcome Street for market rent (with a possibility of discussing first with the CUC prior to going to market)
4. Adopt the Committee Recommendation to engage the Dalton Street Masterplan architects to present to Council and then to bring a report to Council that will outline the next steps and introduce the opportunity to further develop Dalton St to the community.

**22 - 144 Resolution**

That the recommendation be adopted.

Moved Councillor WP Jayet, seconded Councillor ME Applebee.

**CARRIED**

At this time being 1.23pm, Councillor JP Cass re-joined the meeting.

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### **16.3. Confidential (GM) Energy from Waste - Market Testing**

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#### **Executive Summary**

As Council is aware the Parkes Special Activation Precinct (SAP) will be a UNIDO Eco Industrial Precinct and will support business to build a circular economy. The Parkes SAP Masterplan incorporates a reuse and recycling sub-precinct and identifies the suitability of the site for an Energy from Waste (EfW) facility.

The Regional Growth Development Corporation (RGDC) continues to engage with the community and accordingly held community drop-in sessions on 4-5 May 2022, with representatives for EfW, Fulton-Hogan (SAP Contractors), Georgiou (Newell Highway Bypass contractors), Brightmark (Plastic recycling), Regional NSW, RGDC and Parkes Council.

The RGDC are now advancing the EfW opportunity by commencing a procurement process to determine if there is interest from a company or consortium prepared to design, deliver, and operate an EfW facility in the Parkes SAP.

#### **Recommendation**

1. That Council notes the report.
2. That following the Regional Growth Development Corporation's (RGDC) briefing on Energy from Waste (EfW) that Council supports the progressing of the Energy from Waste facility at the Parkes SAP and the participation of the General Manager and Director Customer, Corporate Services & Economy on the Tender Assessment Panels.

#### **22 - 145 Resolution**

That the recommendation be adopted.

Moved Councillor GW Pratt, seconded Councillor ME Applebee.

**CARRIED**

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## **16.4. Confidential (DCCSE) Funding for 2022 Trundle ABBA Festival**

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### **Executive Summary**

At its Ordinary Meeting held on 19 April 2022, Council resolved to assume management of the 2022 Trundle ABBA Festival, noting that funding will be required from Council's Internally Restricted Reserves to deliver the event in 2022. This report recommends that Council approve the release and transfer of funds from Council's Internally Restricted Reserves for the purposes of planning and delivering the forthcoming 2022 Trundle ABBA Festival.

### **Recommendation**

That Council:

1. Approve the release and transfer of \$360,625 from the Parkes Plus Internally Restricted Reserve for the purpose of planning and delivering the 2022 Trundle ABBA Festival.

### **22 - 146 Resolution**

That the recommendation be adopted.

Moved Councillor WP Jayet, seconded Councillor NC Westcott.

**CARRIED**



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## **16.5. Confidential (DCCSE) Appointment of Independent Members to Audit, Risk and Improvement Committee**

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### **Executive Summary**

This report briefs Council on the recent Expression of Interest process for the positions of Independent Voting Chair and Independent Voting Members of Council's Audit, Risk and Improvement Committee. Following conclusion of the EOI process and evaluation of the applications received; this report recommends that Council appoint Mr Tony Harb and Dr Meredith Caelli as the two (2) Independent Voting Members of the Committee, and note that a further report will be brought to a future Ordinary Meeting regarding the appointment of the Independent Prequalified Voting Chair.

### **Recommendation**

That Council:

1. Appoint Mr Tony Harb as an Independent Voting Member of the Audit, Risk and Improvement Committee for a term of four (4) years, commencing 01 June 2022 and concluding 30 June 2026.
2. Appoint Dr Meredith Caelli as an Independent Voting Member of the Audit, Risk and Improvement Committee for a term of three (3) years, commencing 01 June 2022 and concluding 30 June 2025.
3. Receive a further report on the appointment of an Independent Prequalified Voting Chair of the Audit, Risk and Improvement Committee following completion of the supplementary Expression of Interest process currently underway.

### **22 - 147 Resolution**

That the recommendation be adopted.

Moved Councillor GW Pratt, seconded Councillor ME Applebee.

**CARRIED**

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## 16.6. (DO) Trundle Main Street Upgrades

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### Executive Summary

Council has appointed King and Campbell to produce the detailed designs to complete the Trundle Main Street Upgrades, which was originally scheduled for completion in early 2022.

Following on from their consultation with the Trundle community in October 2020, King and Campbell presented the options and the detailed designs to previous Parkes Delivery Plus workshops and Trundle Consultative Committee. Due to conflicts with the design, critical milestones within the funding program are now delayed with intervention required by Council to expedite the design and construction program.

This report outlines the Tender consideration process and recommends the engagement of local resources to augment Council's work to complete the project.

### Recommendation

1. It is recommended that in accordance the *Local Government Act 1993, Sect 55(3)(i)*, that tenders not be called for the Trundle Main Street project, due to extenuating circumstances (including funding time constraints, the difficulties in currently obtaining contractors, the approval timelines with Energy provider, the remoteness of Trundle and the unavailability of competitive tenderers), that Council engage direct with local contractors to deliver the Trundle Main Street project under a Council Managing Contract generally in accordance with the values shown in this report.

### 22 - 148 Resolution

That the recommendation be adopted.

Moved Councillor NC Westcott, seconded Councillor WP Jayet.

**CARRIED**

At this time being 1.59pm, Councillor JP Cass left the meeting.

Councillor JP Cass submitted his apologies and was not able to rejoin the meeting.

## 1. PRAYER

The General Manager commenced the meeting with a prayer.

## 2. APOLOGIES

### 22 - 149 Resolution

1. That Councillor KM McGrath be granted a leave of absence (REASON: Surgery)
2. That Councillor JP Cass be granted leave of absence for the Open Session of the Ordinary Council Meeting (REASON: Ill-Health).

Moved Councillor GW Pratt, seconded Councillor LA O'Leary.

**CARRIED**

## 3. CONFIRMATION OF PREVIOUS MINUTES

That the Minutes of the Ordinary Meeting of Parkes Shire Council held on 19/04/2022, copies of which have been forwarded to Councillors, be confirmed.

Moved Councillor WP Jayet, seconded Councillor NC Councillor DR Weber

**CARRIED**

## 4. DECLARATIONS OF INTEREST

Councillor LA O'Leary declared a non-pecuniary and less than significant interest in 10.11 and advise she will remain in the chambers to be involved with the matter.

Councillor JP Cass declared a non-pecuniary but significant interest in 16.2 and advised he is unable to remove the source of conflict and will leave the chambers and not participate in consideration or decision-making or have any involvement in the matter.

## 5. NOTICES OF MOTION / RESCISSION

NIL

## 6. LATE BUSINESS

NIL

## 7. MAYORAL MINUTES

### 7.1. Mayoral Minute - Functions Attended by Mayor and Councillors

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#### Executive Summary

A report on functions recently attended by the Mayor, Councillors or Senior Staff in relation to community events or civic matters.

Social distancing restrictions implemented due COVID-19, has resulted in meetings being held electronically.

#### Recommendation

1. That the Report on functions attended by the Mayor, Councillors or Senior Staff be received and noted.

#### 22 - 150 Resolution

That the information contained within the Report be received and noted.

Moved Councillor WP Jayet, seconded Councillor GW Pratt.

**CARRIED**

### 7.2. Mayoral Minute - Coming Known Events for Mayor and Councillors

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#### Executive Summary

A report on the upcoming functions requiring the attendance of the Mayor, Councillors or Senior Staff in relation to community events or civic matters.

#### Recommendation

1. That the Report on upcoming functions for the Mayor, Councillors or Senior Staff be received and noted.

#### 22 - 151 Resolution

That the information contained within the Report be received and noted.

Moved Councillor DR Weber, seconded Councillor ME Applebee.

**CARRIED**

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### 7.3. Mayoral Minute - Funding Announced for Parkes CBD Activation

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#### Executive Summary

Council's transformation of the Parkes CBD into a vibrant shared space is set to continue this year, following its successful application for \$499,930 in grant funding from the NSW Government's Streets as Shared Spaces Program. The Streets as Shared Spaces Program aims to support public space improvements that strengthen the amenity, accessibility and economic vitality of high streets and town centres.

#### Recommendation

1. That the Mayoral Minute be received and noted.

#### 22 - 152 Resolution

That the information contained within the Report be received and noted.

Moved Councillor NC Westcott, seconded Councillor WP Jayet.

**CARRIED**

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### 7.4. Mayoral Minute - \$4 Million Safety Upgrade for Bogan Road

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#### Executive Summary

On Friday 29 April 2022, Parkes Shire Council welcomed the Hon. Michael McCormack MP, Federal Member Riverina, who announced nearly \$4 million towards the upgrade of Bogan Road in Parkes Shire, to help users get home sooner and safer, and to improve the freight of stock and grain. The Federal Government will deliver \$3.18 million towards a \$3.98 million upgrade of Bogan Road through the Remote Road Users Upgrade Program ("RRUP").

#### Recommendation

1. That the Mayoral Minute be received and noted.
2. That Council write to the Hon. Michael McCormack MP, Federal Member for Riverina, expressing Council's gratitude for this important road funding.

#### 22 - 153 Resolution

That the recommendation be adopted.

Moved Councillor GW Pratt, seconded Councillor NC Westcott.

**CARRIED**

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## 7.5. Mayoral Minute - Parkes Showground Pavilion Receives Additional Funding

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### Executive Summary

On Saturday 23 April, we were joined by the Hon. Sam Farraway MLC, Minister for Regional Transport and Roads, and the Hon. Kevin Anderson MP, minister for Lands and Water and Minister for Hospitality and Racing, for an exciting funding announcement at the Parkes Showground. The new pavilion being built at the Parkes Showground will receive an additional \$2 million from the NSW Government's Crown Reserves Improvement Fund.

### Recommendation

1. That the Mayoral Minute be received and noted.
2. That Council write to the Hon. Kevin Anderson MP, Minister for Lands and Water and Minister for Hospitality and Racing, and the Hon. Sam Farraway MLC, Minister for Regional Transport and Roads, expressing Council's gratitude for this important community infrastructure funding.

### 22 - 154 Resolution

That the recommendation be adopted.

Moved Councillor DR Weber, seconded Councillor GW Pratt.

**CARRIED**

## 8. COUNCILLORS' REPORTS

## **9. GENERAL MANAGER'S REPORT**

### **9.1. (GM) Investments and Borrowings as at 30 April 2022**

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#### **Executive Summary**

The carrying value of Council's cash and investments at 30 April 2022 was \$31,859,540 and the principal outstanding on Council's borrowings was \$18,277,620.

#### **Recommendation**

1. That the information in relation to investments held and borrowings at 30 April 2022 be received and noted.

#### **22 - 155 Resolution**

That the information contained within the Report be received and noted.

Moved Councillor WP Jayet, seconded Councillor DR Weber.

**CARRIED**

### **9.2. (GM) Quarterly Budget Review as at 31 March 2022**

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#### **Executive Summary**

The quarterly budget review to 31 March 2022 is submitted for Council's consideration.

#### **Recommendation**

1. That the budget review report to 31 March 2022 be received and noted.

#### **22 - 156 Resolution**

That the information contained within the Report be received and noted.

Moved Councillor LA O'Leary, seconded Councillor DR Weber.

**CARRIED**

### **9.3. (GM) Council Internal Cash Restrictions**

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#### **Executive Summary**

This report recommends that Parkes Shire Council ("Council") restructure its internal cash restrictions to ensure unrestricted cash is available, if and as required.

#### **Recommendation**

That Council:

1. Retain the Town Improvement Funds and the Special Infrastructure Fund Reserves in their present format.
2. Increase the Employee Leave Entitlement Reserve according to the new formula outlined in this report to provide a sustainable reserve balance.
3. Approve the recategorisation of the Risk Management Fund, Shire Development Fund and Parkes Plus Fund to unrestricted funds.

#### **22 - 157 Resolution**

That the recommendation be adopted.

Moved Councillor GW Pratt, seconded Councillor WP Jayet.

**CARRIED**



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## 10. DIRECTOR CUSTOMER, CORPORATE SERVICES & ECONOMY

### 10.1. (DCCSE) Public Exhibition of draft Code of Meeting Practice

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#### Executive Summary

Following extensive consultation, the NSW Office of Local Government released a new *Model Code of Meeting Practice for Local Councils in NSW* in November 2021. The *Model Code of Meeting Practice for Local Councils in NSW* ("the Model Meeting Code") is prescribed under the *Local Government (General) Regulation 2021* and comprises both mandatory and non-mandatory provisions. This report provides a summary of the mandatory provisions that have changed since the last iteration of the Model Meeting Code and recommends that Council resolve to publicly exhibit a revised Code of Meeting Practice incorporating the mandatory provisions of the Model Meeting Code.

#### Recommendation

1. Endorse the placement of the draft Code of Meeting Practice, appended at *Attachment 2*, on public exhibition for the statutory 28-day period, pursuant to section 361 of the *Local Government Act 1993*.
2. Receive a further report regarding the adoption of the draft Code of Meeting Practice, including any submissions received, following conclusion of the public exhibition period.

#### 22 - 158 Resolution

That the recommendation be adopted.

Moved Councillor ME Applebee, seconded Councillor NC Westcott.

**CARRIED**

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## 10.2. (DCCSE) Public Exhibition of draft Strategic Asset Management Plan 2022-32

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### Executive Summary

Under the Integrated Planning and Reporting framework provisions of the *Local Government Act 1993*, Parkes Shire Council ("Council") must develop and adopt a Resourcing Strategy comprising a Long-Term Financial Plan, Workforce Management Plan and Asset Management Plans detailing for provision of the resources required to perform its function, including implementing the strategies set out in the Community Strategic Plan. This report recommends that Council resolve to publicly exhibit the draft Strategic Asset Management Plan 2022-2032.

### Recommendation

That Council:

1. Endorse the placement of the draft Strategic Asset Management Plan 2022-2032, appended at *Attachment 1*, on public exhibition for the statutory 28-day period and receive submissions from 17 May 2022 to 14 June 2022.
2. Receive a further report regarding the adoption of the draft Strategic Asset Management Plan 2022-2032, including any submissions received, following conclusion of the public exhibition period.

### 22 - 159 Resolution

That the recommendation be adopted.

Moved Councillor WP Jayet, seconded Councillor GW Pratt.

**CARRIED**

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### 10.3. (DCCSE) Public Exhibition of draft Long Term Financial Plan 2022-2032

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#### Executive Summary

Under the Integrated Planning and Reporting framework provisions of the *Local Government Act 1993*, Parkes Shire Council ("Council") must develop and adopt a Resourcing Strategy comprising a Long-Term Financial Plan, Workforce Management Plan and Asset Management Plans detailing for provision of the resources required to perform its function, including implementing the strategies set out in the Community Strategic Plan. This report recommends that Council resolve to publicly exhibit the draft Long-Term Financial Plan 2022-2032.

#### Recommendation

That Council:

1. Endorse the placement of the draft Long-Term Financial Plan 2022-2026, appended at *Attachment 1*, on public exhibition for the statutory 28-day period and receive submissions from 17 May 2022 to 14 June 2022.
2. Receive a further report regarding the adoption of the draft Long-Term Financial Plan 2022-2032, including any submissions received, following conclusion of the public exhibition period.

#### 22 - 160 Resolution

That the recommendation be adopted.

Moved Councillor WP Jayet, seconded Councillor ME Applebee.

**CARRIED**

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## 10.4. (DCCSE) Public Exhibition of draft 2022/23 Operational Plan and Budget

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### Executive Summary

Under the Integrated Planning and Reporting framework provisions of the *Local Government Act 1993*, Parkes Shire Council must develop and adopt a Operational Plan detailing the activities to be engaged in by the Council during the year as part of the Delivery Program covering that year. This report seeks approval for public exhibition of Council's draft 2022/23 Operational Plan, incorporating the 2022/23 Operational Budget.

### Recommendation

That Council:

1. Endorse the placement of the draft 2022/23 Operational Plan, appended at *Attachment 1*, on public exhibition for the statutory 28-day period and receive submissions from 17 May 2022 to 14 June 2022.
2. Receive a further report regarding the adoption of the draft 2022/23 Operational Plan, including any submissions received, following conclusion of the public exhibition period.

### 22 - 161 Resolution

That the recommendation be adopted.

Moved Councillor NC Westcott, seconded Councillor DR Weber.

**CARRIED**

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## 10.5. (DCCSE) Public Exhibition of draft Disability Inclusion Action Plan 2022-26

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### Executive Summary

Under the *Disability Inclusion Act 2014*, Parkes Shire Council ("Council") is required to develop a Disability Inclusion Action Plan every four years. This report recommends that Council resolve to publicly exhibit the draft Disability Inclusion Action Plan 2022-2026.

### Recommendation

That Council:

1. Endorse the placement of the draft Disability Inclusion Action Plan 2022-2026, appended at *Attachment 1*, on public exhibition for the statutory 28-day period and receive submissions from 17 May 2022 to 14 June 2022.
2. Receive a further report at the 21 June Ordinary Meeting regarding the adoption of the draft Disability Inclusion Action Plan 2022-2026, including any submissions received, following conclusion of the public exhibition period.

### 22 - 162 Resolution

That the recommendation be adopted.

Moved Councillor LA O'Leary, seconded Councillor GW Pratt.

**CARRIED**

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## 10.6. (DCCSE) Local Government Remuneration Tribunal Determination and Councillor Annual Fees 2022/23

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### Executive Summary

The Local Government Remuneration Tribunal has released its 2022 Annual Report and Determination, which outlines the fees payable to Councillors and Mayors in NSW for the 2022/23 financial year. This report recommends that Parkes Shire Council ("Council") receive and note the Tribunal's 2022 Annual Report and Determination, and resolve to fix the fees payable to the Councillors and Mayor as detailed in this report.

### Recommendation

That Council:

1. Receive and note the Local Government Remuneration Tribunal 2022 Annual Report and Determination, appended at *Attachment 1*.
2. Pursuant to section 248 of the *Local Government Act 1993*, fix and determine the annual fee payable to the Councillors of Parkes Shire Council for the 2022/2023 financial year effective from 01 July 2022, at the maximum allowable limit for a Rural Council.
3. Pursuant to section 249 of the *Local Government Act 1993*, fix and determine the annual fee payable to the Mayor of Parkes Shire Council for the 2022/2023 financial year effective from 01 July 2022, at the maximum allowable limit for a Rural Council.

### 22 - 163 Resolution

That the recommendation be adopted.

Moved Councillor NC Westcott, seconded Councillor WP Jayet.

**CARRIED**

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## 10.7. (DCCSE) Reconnecting Regional NSW Community Grants Program

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### Executive Summary

The NSW Government has recently allocated \$25 million through the Reconnecting Regional NSW Community Events Program, which aims to support regional councils in promoting economic and social recovery in their communities following the easing of COVID-19 restrictions. Through this program, Parkes Shire Council ("Council") has received a dedicated allocation of \$239,651 to fund COVID-safe community events and festivals in the Parkes Shire local government area. This report advises Council of the eligibility criteria for event funding and the community consultation process currently underway to identify suitable events for funding.

### Recommendation

That Council:

1. Receive and note the correspondence from the Deputy Premier and Minister for Regional New South Wales, the Hon. Paul Toole MP, appended at *Attachment 1*, advising of Parkes Shire Council's allocation under the Reconnecting Regional NSW Community Events Program.
2. Receive a further report at the 21 June Ordinary Meeting following conclusion of the community consultation process, for the purpose of determining the allocation of the available funding.
3. Acknowledge the benefit of this funding and convey its appreciation by way of return correspondence to the Deputy Premier and Minister for Regional New South Wales, the Hon. Paul Toole MP.

### 22 - 164 Resolution

That the recommendation be adopted.

Moved Councillor LA O'Leary, seconded Councillor WP Jayet.

**CARRIED**

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## **10.8. (DCCSE) Use of Peak Hill Town Improvement Funds for Carrington Building Heating**

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### **Executive Summary**

This report recommends that Parkes Shire Council ("Council") approve a request from the Executive of Peak Hill Community Consultative Committee to use funds from the Peak Hill Town Improvement Fund to install heating and additional power points into the Carrington building in Caswell Street, Peak Hill.

### **Recommendation**

That Council:

1. Approve the use of Peak Hill Town Improvement funds of \$13,720.40 plus GST for the supply and installation of heating, as well as additional power points, into the Carrington building in Peak Hill.

### **22 - 165 Resolution**

That the recommendation be adopted.

Moved Councillor LA O'Leary, seconded Councillor ME Applebee.

**CARRIED**



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### **10.9.(DCCSE) Request for Financial Assistance - Development Application, Construction and Inspection Fees for Bogan Gate Tennis Court and Recreation Ground Amenities Upgrade**

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#### **Executive Summary**

The Bogan Gate Recreation Ground and Tennis Courts Land Manager, the Bogan Gate Recreation Reserve Board, has requested Parkes Shire Council ("Council") make a donation equivalent to the fees associated with the development application, construction and inspection fees and plumbing and drainage (S68) fees for the proposed construction of new amenities at the Bogan Gate Tennis Courts and Bogan Gate Recreation Reserve. This report recommends that Council resolve to provide the requested assistance, estimated to total \$10,173.21, subject to the provisions of section 356 of the *Local Government Act 1993*.

#### **Recommendation**

That Council:

1. Receive and note the correspondence from the Bogan Gate Recreation Reserve Board and Bogan Gate Community Consultative Committee, appended at *Attachment 1* and *Attachment 2*, respectively.
2. Provide public notice of its intention to provide \$10,173.21 in financial assistance to the Bogan Gate Recreation Reserve Board, being an amount equivalent to the Development Application, construction and inspection fees of both the amenities buildings planned for the Bogan Gate Tennis Club and Bogan Gate Recreation Reserve.
3. Subject to no submissions being received, approve the provision of \$10,173.21 in financial assistance from the Bogan Gate Town Improvement Fund to the Bogan Gate Recreation Reserve Board.

#### **22 - 166 Resolution**

That the recommendation be adopted.

Moved Councillor GW Pratt, seconded Councillor LA O'Leary.

**CARRIED**

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**10.10. (DCCSE) Request for Financial Assistance - Inkredible 2022 Flash Day & Fundraiser**

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**Executive Summary**

Inkredible Experience Tattoo Gallery has requested financial assistance by way of provision of in-kind support for an upcoming not-for-profit mental health awareness fundraising event, to be held on Saturday, 22 May 2022. This report recommends that Council resolve to provide the requested assistance, estimated to total \$5,510.00, subject to the provisions of section 356 of the *Local Government Act 1993*.

**Recommendation**

That Council:

1. Receive and note the correspondence from the Inkredible Experience Tattoo Gallery, appended at *Attachment 1*.
2. Provide public notice of its intention to provide \$5,510.00 in financial assistance by way of in-kind support, as detailed in this report, to the Inkredible Experience Tattoo Gallery, for its upcoming mental health awareness fundraiser.
3. Subject to no formal submissions being received, approve the provision of \$5,510.00 in financial assistance, by way of in-kind support, to the Inkredible Experience Tattoo Gallery, for its upcoming mental health awareness fundraiser.

**22 - 167 Resolution**

That the recommendation be adopted.

Moved Councillor ME Applebee, seconded Councillor WP Jayet.

**CARRIED**

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### **10.11. (DCCSE) Request for Financial Assistance - NSW Hockey Under 15 State Championships**

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#### **Executive Summary**

Parkes Hockey Incorporated has requested financial and in-kind support to host in partnership with Hockey NSW the NSW Hockey Under 15 Girls State Championships on 26-29 May 2022. The Championship is set to attract more than 1,500 players, coaching staff, support team, crew and spectators. The Championship will utilise the Mariah Williams and Stephen Davies Turfs, plus grass fields at the Parkes Hockey Complex.

#### **Recommendation**

That Council:

1. Provide public notice of its intention to provide \$10,750.00 in financial assistance by way of in-kind support, as detailed in this report, to Parkes Hockey Incorporated, to support the delivery of the upcoming NSW Hockey Under 15 Girls State Championships.
2. Subject to no formal submissions being received, approve the provision of \$10,750.00 in financial assistance, by way of in-kind support, to Parkes Hockey Incorporated, to support the delivery of the upcoming NSW Hockey Under 15 Girls State Championships.
3. Council investigate opportunities to relocate COVID testing from the Hockey field carpark at Cheney Park.

#### **22 - 168 Resolution**

That the recommendation be adopted.

Moved Councillor DR Weber, seconded Councillor ME Applebee.

**CARRIED**

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**11. DIRECTOR PLANNING AND COMMUNITY SERVICES****11.1. (DPCS) Major Projects & Current Works - Progress Report as at  
17 May 2022**

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**Executive Summary**

This report presents an update on the current major projects within the Shire being managed or undertaken by Council's Planning & Community Services Department. The report outlines work that has been carried out over the past month and is provided for the information of Councillors.

**Recommendation**

1. That the information be received and noted.

**22 - 169 Resolution**

That the information contained within the Report be received and noted.

Moved Councillor NC Westcott, seconded Councillor GW Pratt.

**CARRIED**

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**11.2. (DPCS) Development Activity Report - April 2022**

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**Executive Summary**

During the month of April 2022 there were seven (7) Development Application received totalling \$740,328.30 and six (6) consents were issued. Three (3) Complying Development Certificates were received totalling \$458,000.00 and four (4) consents were issued.

**Recommendation**

1. For the information of Council.

**22 - 170 Resolution**

That the information contained within the Report be received and noted.

Moved Councillor ME Applebee, seconded Councillor WP Jayet.

**CARRIED**

### **11.3. (DPCS) Parkes Housekeeping Planning Proposal**

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#### **Executive Summary**

In July 2021 Council endorsed the Housekeeping Planning Proposal to seek a Gateway Determination from the NSW Department of Planning Industry and Environment (DPIE).

This report demonstrates compliance with the Gateway Determination and addresses submissions received.

#### **Recommendation**

1. That Council request the NSW Department of Planning and Environment finalise the Parkes Housekeeping Planning Proposal.

#### **22 - 171 Resolution**

That the recommendation be adopted.

Moved Councillor ME Applebee, seconded Councillor GW Pratt.

**CARRIED**

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## 11.4. (DPCS) Parkes Shire Local Heritage Grant Funds

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### Executive Summary

Council with financial support from the NSW Office of Environment and Heritage has facilitated a Local Heritage Grant Fund since the early 2000's. The purpose of the fund is to provide small grants, to reinstate, restore or repair an element of a building with heritage significance.

Councils can set the funding criteria for a Local Heritage Grant Fund. Parkes Shire has on occasion undertaken targeted campaigns, notably:

- Complete financial year expenditure on the Trundle Hotel verandah
- Complete financial year expenditure on the Parkes Showground Grandstand
- Complete financial year expenditure on the Trundle Main Street Buildings (over two consecutive financial year periods)

The Peak Hill main street contains several historic buildings with attached awnings. An inspection of the Peak Hill awnings was previously undertaken in which multiple awnings were identified to be potential safety risks given their dilapidation over time.

It is therefore sought that a target heritage grant campaign be undertaken where funding is exclusive to the upgrade of awnings within the Peak Hill main street heritage style. A subsequent report will be tabled at an ordinary meeting of Council seeking endorsement for a targeted campaign.

### Recommendation

1. The Council endorse a targeted campaign to limit funding opportunities to awnings within the Peak Hill Main Street.
2. That funding under the Local Heritage Grant Fund 2022-23 only be granted to projects for the repair / restoration of building awnings within the Peak Hill Main Street.

### 22 - 172 Resolution

That the recommendation be adopted.

Moved Councillor LA O'Leary, seconded Councillor ME Applebee.

**CARRIED**

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## 12. DIRECTOR OPERATIONS

### 12.1. (DO) Major Projects & Current Works Progress Report

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#### Executive Summary

This report presents an update on the current major projects within the Shire being managed or undertaken by Council's Operations Department. The report outlines work that has been carried out over the past month and is provided for the information of Councillors.

#### Recommendation

1. That the information be received and noted.

#### 22 - 173 Resolution

That the information contained within the Report be received and noted.

Moved Councillor GW Pratt, seconded Councillor NC Westcott.

**CARRIED**

At this time being 3.37pm, Councillor GW Pratt left the meeting.

At this time being 3.39pm, Councillor GW Pratt re-joined the meeting.

### 12.2. (DO) Splash Park Community Consultation Report – Your Say

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#### Executive Summary

Council recently conducted community consultation to seek feedback on the preferred style of the water play space the community would like to see constructed in Parkes. This will allow Council to have some detailed designs developed to submit with a future application in the next round of funding that becomes available.

#### Recommendation

1. That Council accept the consultation report and commence preparations for the development of a Request for Quotation (RFQ) for the design services of the Parkes Splash Park

#### 22 - 174 Resolution

That the recommendation be adopted.

Moved Councillor WP Jayet, seconded Councillor GS Wilson.

**CARRIED**

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### **12.3. (DO) AAA Report – Australian Airports Association**

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#### **Executive Summary**

Council's Manager Facilities attended the New South Wales State Division Meeting of the Australian Airport Owner's Association at Albury on Thursday, 17 March 2022.

The meeting provides the aviation industry an opportunity to discuss aviation related issues with the legislative bodies that regulate airports across Australia.

#### **Recommendation**

1. For the information of Council

#### **22 - 175 Resolution**

That the information contained within the Report be received and noted.

Moved Councillor GW Pratt, seconded Councillor ME Applebee.

**CARRIED**

### **13. DIRECTOR INFRASTRUCTURE**

#### **13.1. (DISF) Major Project & Current Works - Progress Report**

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#### **Executive Summary**

This report presents an update on the current major projects within the Shire being managed or undertaken by Council's Infrastructure & Strategic Futures Department. The report outlines work that has been carried out over the past month and is provided for the information of Councillors.

#### **Recommendation**

1. That the information be received and noted.

#### **22 - 176 Resolution**

That the information contained within the Report be received and noted.

Moved Councillor NC Westcott, seconded Councillor ME Applebee.

**CARRIED**



**14. CONSIDERATION OF COMMITTEE MINUTES**

**14.1. Committee Minutes - Community Financial Assistance Program Round 2 2021/2022**

**Executive Summary**

The Community Financial Assistance Program Evaluation Panel met on 10 May 2022 to assess applications received in Round 2 of the 2021/2022 Program.

**Recommendation**

1. That the Minutes of the Community Financial Assistance Program Evaluation Panel held on 10 May 2022 be received and the following recommendations of the Panel be endorsed.

<b>Organisation/Group</b>	<b>Activity</b>	<b>Amount</b>
Naidoc School Initiatives	Schools program	\$450.00
Country Women's Association - Oxley group	Junior Public Speaking Competition	\$300.00
Bogan Gate Community Memorial Hall	Bogan Gate 125th Anniversary Celebrations	\$1,000.00
<b>TOTAL</b>		<b>\$1,750.00</b>

**22 - 177 Resolution**

That the recommendation be adopted.

Moved Councillor NC Westcott, seconded Councillor WP Jayet.

**CARRIED**

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## 14.2. Committee Minutes - Northparkes/Parkes Shire Sports Grants Selection

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### Executive Summary

The Parkes Sports Council's Northparkes / Parkes Shire Sports Grants Selection Sub-Committee meeting was held on 29 April 2022 to consider applications under Round 1 of the 2022 grants program. This report recommends that Council receive and note the minutes and endorse the allocation of grants to the sporting groups as detailed in the minutes.

### Recommendation

That Council

1. Receive and note the minutes of the Parkes Sports Council's Northparkes / Parkes Shire Sports Grants Selection Sub-Committee meeting held on 29 April 2022.
2. Endorse the allocation of \$23,312.06 in grants to the sporting organisations as detailed in the minutes of the meeting held on 29 April 2022.

### 22 - 178 Resolution

That the recommendation be adopted.

Moved Councillor LA O'Leary, seconded Councillor GS Wilson.

**CARRIED**

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## 14.3. Committee Meeting - Local Traffic Committee Meeting 11 May 2022

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### Executive Summary

The Parkes Local Traffic Committee Report was issued for Committee review and comments on 11 May 2022.

### Recommendation

1. That the Minutes of the Parkes Local Traffic Committee Meeting held on 11 May 2022 be received and any actions endorsed.

### 22 - 179 Resolution

That the recommendation be adopted.

Moved Councillor GW Pratt, seconded Councillor LA O'Leary.

**CARRIED**

## **15. QUESTIONS AND MATTERS OF URGENCY**

## **17. MEETING CLOSURE**

There being no further business the Mayor declared the meeting closed at 4.03pm.