

# Operational Plan and Budget

2025-26





# Operational Plan and Budget

2024-25

## Acknowledgement of Country

Parkes Shire is part of the Wiradjuri nation - the largest Aboriginal territory at the time of European settlement. Parkes Shire Council acknowledges the Wiradjuri people who are the Traditional Custodians of the Land and pays respect to the Elders both past and present of the Wiradjuri nation.

The Wiradjuri are the largest group in central New South Wales (NSW) by area and population, with lands stretching from Coonabarabran in the North to the Great Dividing Range and out to Western NSW, encompassing one fifth of NSW and were known as the people of the three rivers: the Wambuul (now known as the Macquarie River), the Galari (the Lachlan River), and the Marrambidya (the Murrumbidgee River).

The Wiradjuri people lived in harmony with the Country, they believed they didn't own the land, but they were responsible for looking after it. The Gugaa (Goanna) is the overarching totem for the Wiradjuri Nation. It is the symbol that connects all people, past and present, of Wiradjuri land.

We recognize and respect their cultural heritage, beliefs and continuing connection with the land and rivers and recognise the resilience, strength, and pride of the Wiradjuri community.









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# 01

## Introduction

- Message from the General Manager
- Our integrated planning and reporting framework
- About this plan
- Why the Operational Plan connects its function links to the Community Strategic Plan
- Guiding principles
- Quadruple Bottom Line
- About the Parkes Shire
- Our community vision
- Our community
- Community profile
- Our Council
- Our Councillors
- Organisation structure
- Executive Leadership Team



# Message from the General Manager



Welcome to the 2025-26 Operational Plan and Budget. Our annual Operational Plan is supporting the Delivery Program. The development of a new four-year Delivery Program is an opportunity to reflect and highlight the contribution Council makes to the Shire every day, as business as usual, day in and day out.

## Delivering infrastructure and services

We acknowledge community attention is often drawn to our high-profile capital works projects or major events, yet the core services of Council are critical to ensuring the liveability of our Shire. Our workforce delivers maintenance across a full range of facilities; we ensure our water quality and security is improving, we ensure sustainable waste water use, we manage our environment and sustainability, we support our outdoor spaces and sporting communities, we plan for Shire growth and assess all developments; we pick up and dispose of waste for both our residents and our commercial occupants; we undertake compulsory inspections to ensure public health; we repair and improve our roads; provide free events and great experiences for residents and visitors; we operate four libraries and four swimming pools across the Shire and we support child care with our Family Day Care operations.

Our operational budget over the next year totals \$66.2 million and a further \$73.8 in capital works (including projects with grant dependency) will allow the services and operations of Council to continue at the levels expected by our community and keep moving us towards our goals expressed in our community strategic plan.

Our proposed future works and grant funding advocating will remain as our high priority for future works are reliant on availability of internal funds and the provision of external funds. We will continue to advocate for improved medical, health and wellbeing, allied services, programs and initiatives across the Parkes Shire.

The Council's office-based workforce remains in the Administration Centre, consistently delivering efficiencies identified through our annual service reviews. This commitment to enhancing customer experience allows us to make significant strides in providing services in an innovative, 'unCouncil-like' manner.

Our commitment to Integrated

Planning and Reporting, delivering the Operational Plan annually provides the platform, for transparency, accountability and what challenges we face in maintaining our financial sustainability.

## Understanding our challenges and our opportunities

During the development of this Operational Plan and Budget, we acknowledged the need to ensure we are sharing easy to understand information and engaging with the community on both the opportunities and challenges we face as a rural Shire. Environment and Sustainability will remain a high priority with a holistic approach by the whole of Council.



**Kent Boyd PSM**  
General Manager



# Our integrated planning and reporting framework

## Integrated planning and reporting

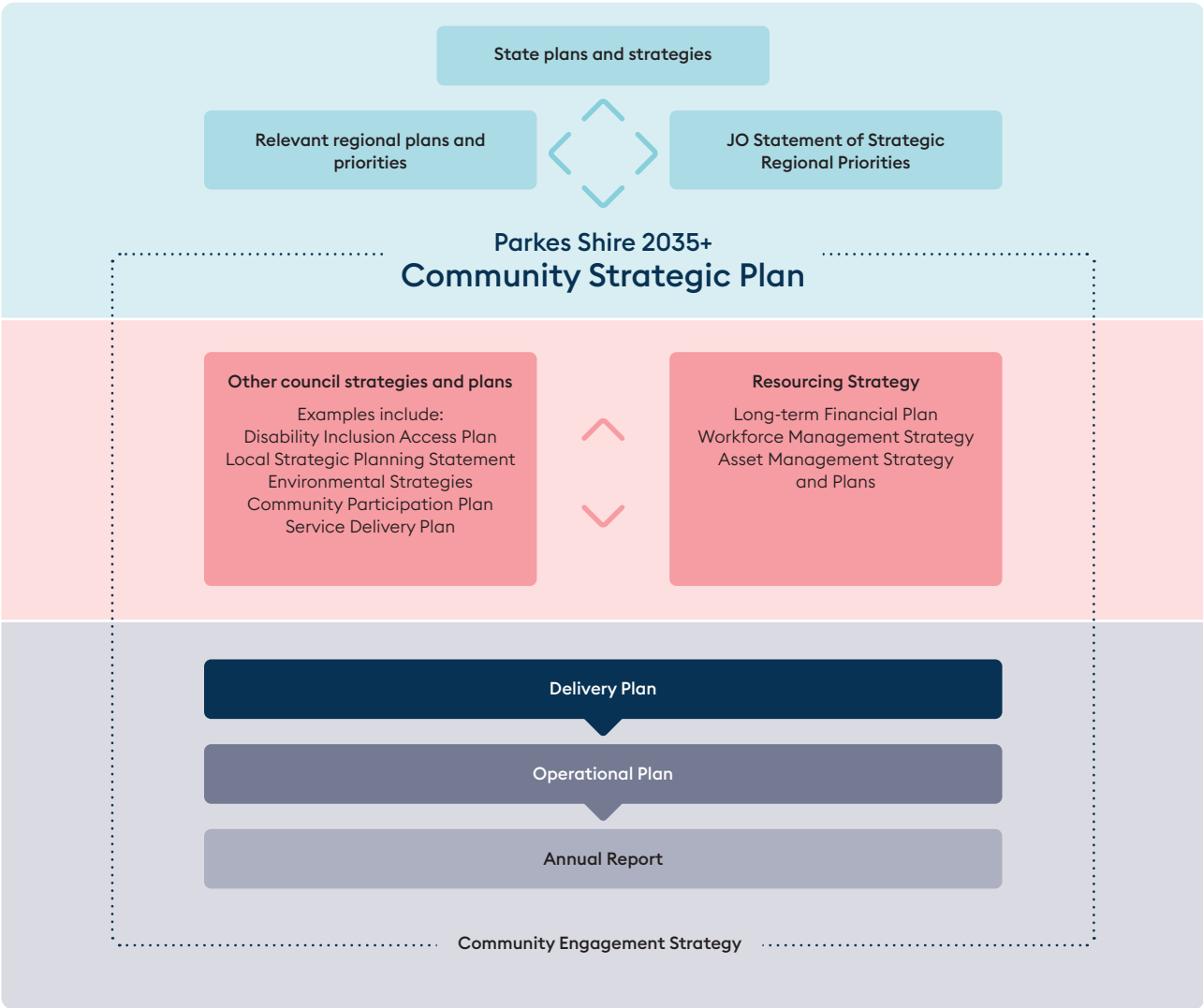
The 2025-26 Operational Plan Budget forms part of the Integrated Planning and Reporting (“IP&R”) framework.

In 2009, a new IP&R framework was introduced across Waste Management Coordinator Local Government in New South Wales (“NSW”). Parkes Shire Council was one of the first Council’s to embrace this large and wide-ranging reform in becoming what was termed a “Group One” Council. Participation within this grouping saw Parkes Shire Council fully adopt its IP&R documentation in the 2009-10 Council year. Throughout the further development of the IP&R Framework including the new 2021/2022 regulations.

Parkes Shire has continued to develop its approach whilst regularly reporting on its progress, culminating in the latest End of Term Report being tabled at the second meeting of the new Council in November 2024.

Council has now prepared its new suite of IP&R documents. These documents are structured to demonstrate what the newly elected Council (elected in October 2024) will deliver in order to assist the community to achieve the aspirations set out in the Parkes Shire 2035+ Community Strategic Plan (“CSP”).

The following diagram illustrates how the IP&R framework ensures that the local strategic planning and reporting is informed, relevant and responsive to community needs.





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# About this plan

The Operational Plan and Budget is a detailed plan produced annually which outlines the specific actions, tasks, and responsibilities needed to achieve the projects set out in the 4-year Delivery Program and the strategic goals found in the Community Strategic Plan. This document provides the specifics on how Council will complete the commitments in the Community Strategic Plan, and act upon those issues that are within its area of responsibility.

The Operational Plan and Budget is a key document for the Councillors and Community. It identifies all of the key activities the Council has committed to undertake over the next financial year and the financial commitment involved. All plans, projects, activities and funding allocations of the Council are directly linked to the Operational Plan and Budget.





# Why the Operational Plan connects its function links to the Community Strategic Plan

These are the community's long-term aspirations of the Parkes Shire that are relevant to the Function. Council is responsible for implementing the strategies set out in the Parkes Shire 2035+ Community Strategic Plan as part of its commitment to the community to perform all of its functions.

## Our vision and aspirations for the Future

Connected, Vibrant and Sustainable  
Parkes Shire 2035 It all adds up



### Community

We live in a safe, inclusive and growing community that provides a great quality of life for people of all ages and abilities.



### Economy

We have a diverse, thriving economy which supports traditional and new industries, accommodates continued population growth, and provides quality employment, education and training opportunities.



### Environment

We value our natural and built environments and effectively plan for a growing community.



### Leadership

We enjoy open, accountable and responsible local government that involves our community in decision making and responsibly manages our public resources.



# Guiding principles

# Quadruple Bottom Line

## Social justice

Preparation of Parkes Shire 2035+ Delivery Program has been guided by the following social justice principles:

- **Equity:** there should be fairness in decision making, prioritising and allocation of resources, particularly for those in need
- **Access:** all people should have fair access to service, resources and opportunities to improve their quality of life
- **Participation:** everyone should be given genuine opportunities to participate in decisions which affect their lives
- **Rights:** equal rights should be established and promoted, with opportunities provided for all people from all backgrounds

The Quadruple Bottom Line (QBL) addresses social, environmental, economic, and civic leadership (governance) considerations. The QBL ensures a holistic balanced approach is applied to all aspects of the 2024-25 Operational Plan and Budget.

### Social sustainability

Support cohesive, inclusive, and diverse dynamic communities.

### Environmental sustainability

Protect the natural, social, cultural, and built heritage and decrease the consumption of resources.

### Economic sustainability

Maintain a strong and stable economy and ensure the delivery of services, facilities and infrastructure is financially sustainable.

### Civic leadership

Transparency and accountability in decision-making.



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# About the Parkes Shire

The Parkes Shire sits at the heart of Central West NSW, strategically located on the Newell Highway – Australia’s major inland touring route – and within five hours of Sydney and three hours of Canberra ACT.

Covering an area of 5,919 square kilometres, taking in some of the richest and most productive agriculture farming and grazing lands in NSW. Parkes Shire is renowned for our stunning natural beauty, our unique diversity of economy with a welcoming and friendly community.

Just over 14,453<sup>1</sup> people call Parkes Shire home, with more than two-thirds of our population living in the town of Parkes, which services as the administrative, commercial and services hub of the local government area. Villages are located at Peak Hill, Trundle, Tullamore, Alectown, Bogan Gate and Cookamidgera.

Just over 13 per cent of the Parkes Shire’s population identify as Aboriginal or Torres Strait Islander<sup>2</sup>, significantly higher than the respective state and national averages of 3.4 per cent and 3.2 per cent. Parkes Shire is part of the Wiradjuri nation – the largest Aboriginal territory at the time of European settlement. Parkes Shire Council acknowledges the Wiradjuri people who are the Traditional Custodians of the Land and pays respect to the Elders both past and present of the Wiradjuri nation.

Parkes Shire also supports the surrounding region with health and education services through Lachlan Health Service, Western TAFE and Country Universities Centre. Including various public and private schools, preschools and family day care services. Parkes Shire has modern health services, with a recently redeveloped hospital and strong network of local General Practitioners and is located within an hour’s drive of other major hospital and health service providers at Dubbo and Orange.

Parkes Shire boasts a strong, diverse economy, with a Gross Regional Product (“GRP”) of \$858 million in 2021<sup>3</sup>. Our economy is underpinned by the agriculture and mining industries and strengthened by the transport and logistics industries also including retail and public administration sectors. Just over 1,400 local businesses operate in Parkes Shire, with 6,526\* residents – around 57 per cent of our population – in the workforce<sup>4</sup>.

The development of the Parkes Special Activation Precinct (“SAP”) – the first SAP in regional NSW – will support continued business development and employment growth in the Central West. Taking advantage of Parkes’ location on the Inland Rail and the Main Rail line, the Parkes SAP presents opportunities for value-add industries in the agricultural technology sector.

The Parkes Regional Airport is a major gateway to the Central West region, transporting 35,000 passengers annually through daily flights to Sydney. The development of the Parkes Airport Business Park provides potential for growth to support our strong, diverse economy through leveraging Parkes’ well-established national transport hub.

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1 idcommunity, Parkes Shire 2021 Census Data

2 idcommunity, Parkes Shire 2021 Census Data

3 National Institute of Economic and Industry Research, 2021

4 idcommunity, Parkes Shire 2021 Census Data



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Our community  
vision

# Building a connected, vibrant and sustainable regional city





# Our community



## Land-use



# Community profile

## Geographical area

**5,919 sq kms**

### Population

Shire: 14,608

Parkes: 12,102  
(incl. Cookamidgera, Alectown and Tichborne)

Trundle: 687

Tullamore: 424

Peak Hill: 1,106

Bogan Gate: 289

### Diversity

Indigenous population: 10%

Born overseas: 5.4%

Non-english-speaking background: 5.7%

### Gender

Male: 49.2%

Female: 50.8%

### Age

Pre-school children (0–4 years): 6.4%

Primary school (5–11): 9.9%

Secondary schoolers (12–17): 8.1%

Tertiary education / Independence (18–24): 8.2%

Young workforce (25–34): 10.5%

Parents / homebuilder (25–49): 16.9%

Older works and pre-retirees (50–59): 13.6%

Empty nester and retirees (60–69): 12.1%

Seniors (70+): 14.2%

### Projected trends

Projected Shire population in 2036: 14,800

Projected dwellings in 2036: 7,500

Projected households in 2036: 6,500

## Overview



Shire population  
14,608



Median age  
41 Years



Couples with children  
39.7%



Dwellings in Shire  
6,750



Households in Shire  
5,837

## Employment

In 2016 % of population had the following occupation:



Managers  
17.4%



Professionals  
14.7%



Technicians and trades workers  
14.7%



Unemployed  
7.4%



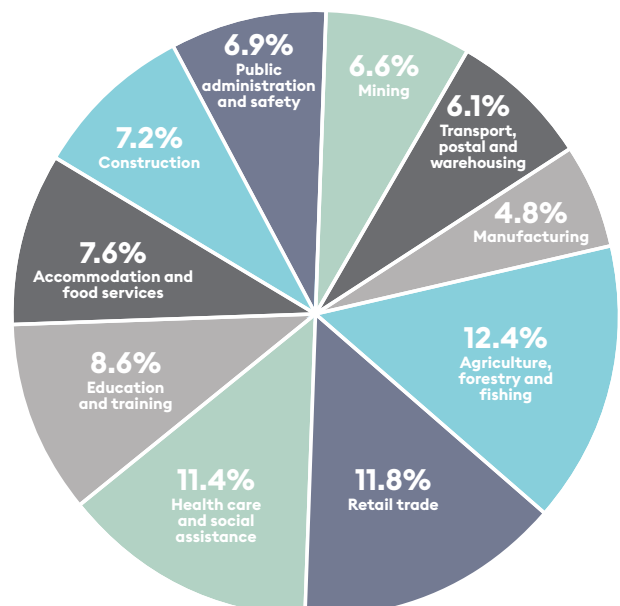
Average income p/w  
\$1088



Undertake voluntary work  
24.3%



## Industries by employment





# Our Council

Parkes Shire Council is constituted under the Local Government Act 1993 and administers a local government area covering 5,958 square kilometres.

We provide services, facilities and infrastructure to a permanent resident population of approximately 14,236 people.

The Parkes Shire is bounded by Narromine Shire in the north, Cabonne Shire in the east, Forbes Shire in the south and Lachlan Shire in the west.

Our governing body comprises ten Councillors, and the day-to-day management of our organisation rests with our General Manager.

Our workforce is diverse, reflecting the varied nature of the work we undertake and the services we provide. In 2024-25 our workforce comprised 256 full-time equivalent employees.

## What we manage



2,119km road  
177km footpath and cycleways  
1 airport



1 water treatment plant  
4 sewerage treatment plants  
733km water and sewer pipes  
16 pump stations  
56,000 water meter checks and notices per annum



10,000km roadside weed inspections  
5 waste facilities plus 1 transfer station  
600k + domestic bin collections per annum



4 libraries  
30 emergency services buildings  
4 medical housing amenities  
6 cemeteries  
5 community buildings



88 playgrounds, parks and open recreational spaces  
4 swimming pools and skate parks



29 commercial properties  
1 visitor information centre  
73,000 Rate notices and reminders sent out per annum  
650kW of solar on PSC assets across the Shire

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# Our Councillors

Councillors are your elected representatives for the Parkes Shire. Your elected representatives work and advocate for you, the residents of our Shire.

Councillors are responsible for managing the Shire's assets, providing a wide range of services and facilities, and ensuring finances are allocated in the best interests of the whole community.



**Cr Neil Westcott**  
(Mayor) *elected 2016*



**Cr Marg Applebee**  
(Deputy Mayor) *elected 2021*



**Cr William Jayet**  
*elected 2016*



**Cr Kenny McGrath**  
*elected 1992*



**Cr Louise O'Leary**  
*elected 2008*



**Cr Joy Paddison**  
*elected 2024*



**Cr Doug Pout**  
*elected 2024*



**Cr George Pratt**  
*elected 2004*



**Cr Matthew Scherer**  
*elected 2024*

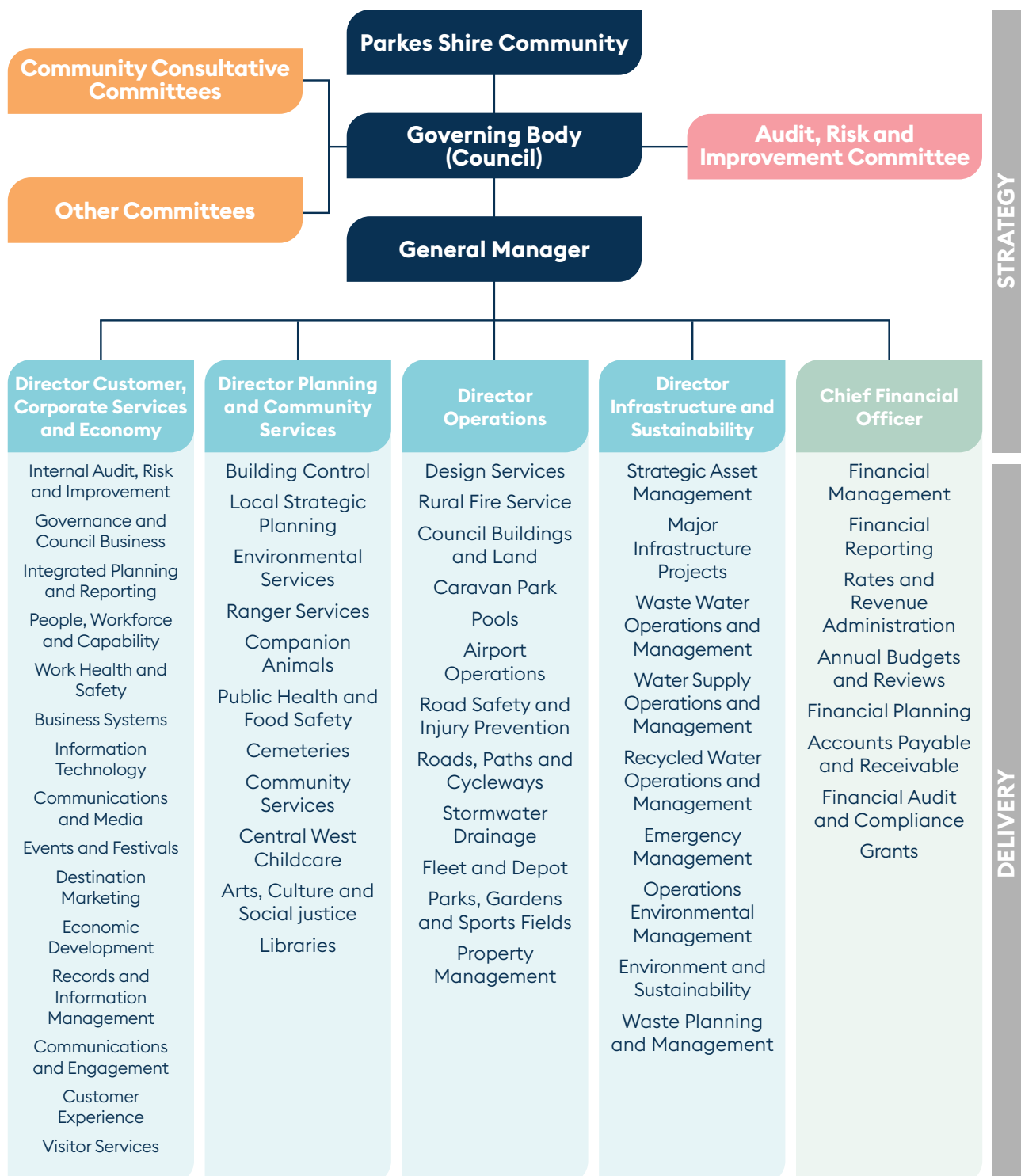


**Cr Glenn Wilson**  
*elected 2021*



# Organisation structure

The General Manager is responsible for the efficient and effective operation of our organisation and ensuring the implementation of Council's decisions, strategies, policies and programs.



# Executive Leadership Team

The Executive Leadership Team (“ELT”) is responsible for leading our organisation.

The General Manager is supported by four Directors and the Chief Financial Officer, each of whom leads a department with specific service delivery and operational functions.



## General Manager

**Kent Boyd**  
*Commenced June 1992*

Graduate, Australian Institute of Company Directors Course  
Master of Business Administration, Deakin University  
Master of Government and Commercial Law, Australian National University  
Graduate Diploma in Management, Deakin University  
Bachelor of Civil Engineering (Honours), University of Technology Sydney



## Director Customer, Corporate Services and Economy

**Anthony McGrath**  
*Commenced July 2023*

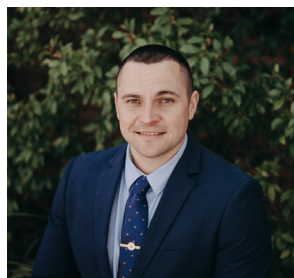
Bachelor of Information Technology (Information Systems)



## Director Infrastructure and Strategic Futures

**Andrew Francis**  
*Commenced November 2005*

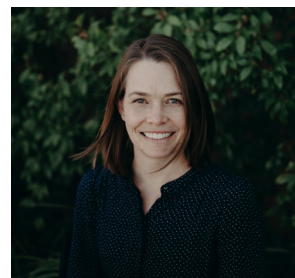
Graduate Certificate in Management, Australian Graduate School of Management  
Bachelor of Engineering (Environmental), University of Southern Queensland  
Bachelor of Engineering (Bioprocess), University of New South Wales  
Diploma Project Management, TAFE NSW  
Certificate IV in Training and Assessing, Charles Sturt University



## Director Operations

**Logan Hignett**  
*Commenced January 2024*

Bachelor of Civil Engineering (Honours)  
Diploma Project Management, TAFE NSW  
Diploma Leadership and Management, TAFE NSW



## Acting Director Planning and Community Services

**Annalise Teale**  
*Commenced March 2025*

Bachelor Urban and Regional Planning at the University of New England  
Diploma Management  
Diploma Project Management  
Diploma Business at Charles Sturt University



## Chief Financial Officer

**Jaco Barnard**  
*Commenced May 2019*

Certified Practising Accountant, CPA Australia  
Bachelor of Commerce, University of South Africa  
Bachelor of Journalism, University of Stellenbosch



# 02

## Developing the 2025-26 Operational Plan

- About this Plan
- How we plan and report
- Operational Plan and Budget
- Sustainable Development Goals



# About this Plan

The 2025-26 Operational Plan and Budget forms part of the Parkes Shire 2035+ Delivery Program. These plans outline the details of the Delivery Program – specifically the individual projects, actions and budget that will be undertaken in this year to achieve the commitments made in the Parkes 2035+ Delivery Program. Council reports on these measures on a six-monthly basis.

The projects, actions, and budget of year one of the Parkes 2035+ Delivery Program are split into eleven core functions of Council, with Principal Activities grouped within each. These functions include:

The Budget details how Council intends to fund these activities and includes provisions relating to the content of Council's Annual Statement of Revenue Policy.

This includes details of:

- Estimated income and expenditure.
- Ordinary rates and special rates.
- Proposed fees and charges.
- Council's proposed pricing methodology.
- Proposed borrowings.

The Operational Budget is reviewed and reported to Council within two months, after the end of each quarter (excluding the June quarter).

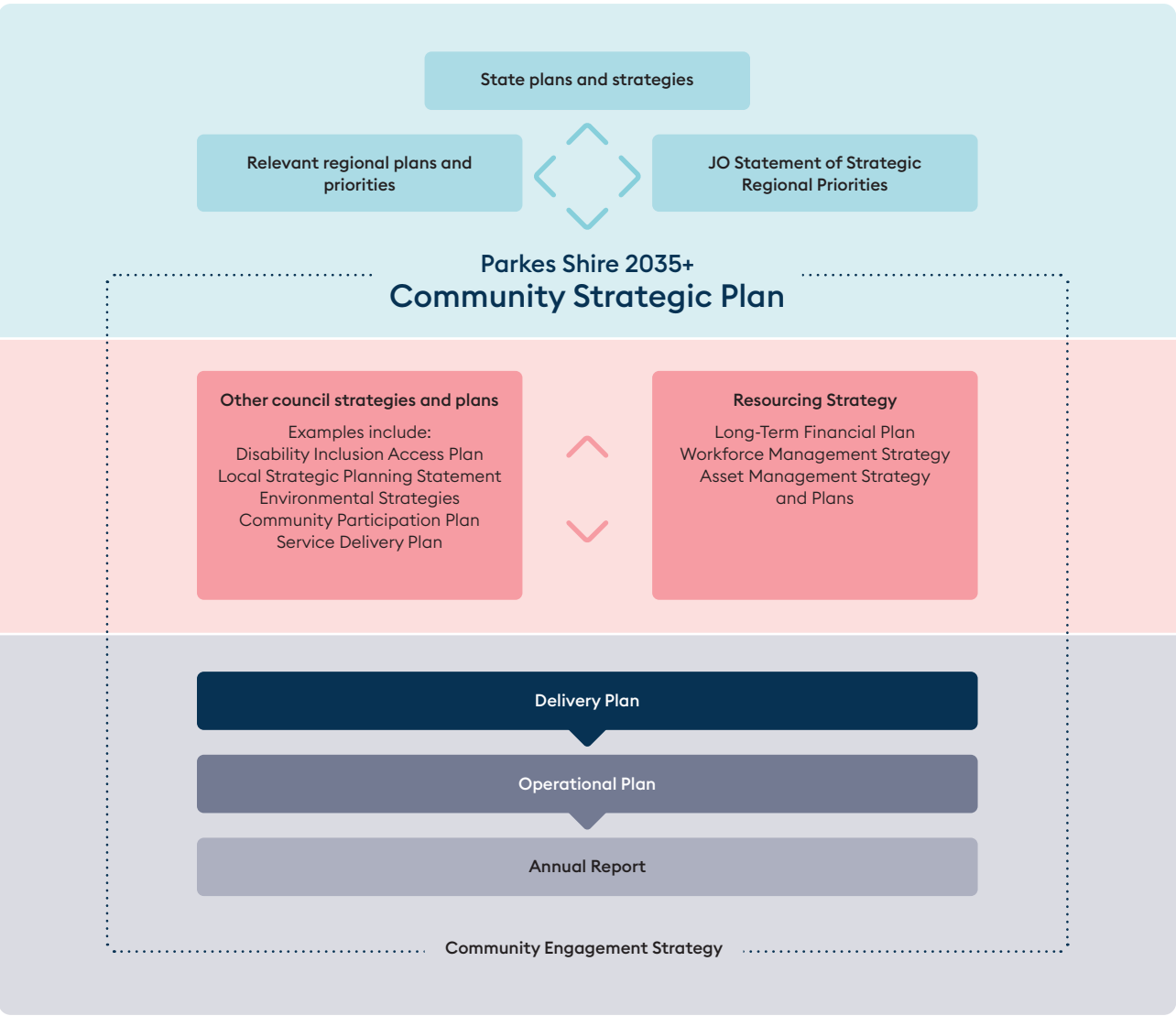
## Core functions of Council

<b>Commercial Enterprise</b>	<ul style="list-style-type: none"><li>• Regional Airport</li><li>• Caravan Parks</li><li>• Rental and Leasing</li><li>• Land Development and Sales</li></ul>	<b>Emergency services</b>	<ul style="list-style-type: none"><li>• Emergency Services Support</li></ul>
<b>Certification and regulation</b>	<ul style="list-style-type: none"><li>• Local Strategic Land Use Planning</li><li>• Development Assessment</li><li>• Building Certification</li><li>• Environmental Health and Ranger Services</li></ul>	<b>Environment and Sustainability</b>	<ul style="list-style-type: none"><li>• Climate Change and Sustainability</li><li>• Net Zero and Carbon Neutrality</li><li>• Biodiversity and Urban Greening</li><li>• Biosecurity</li><li>• Council Environmental Management</li></ul>
<b>Community and culture</b>	<ul style="list-style-type: none"><li>• Central West Childcare Services</li><li>• Library Services</li><li>• Arts and Culture</li><li>• Social Justice</li></ul>	<b>Open space and recreation</b>	<ul style="list-style-type: none"><li>• Parks and Gardens</li><li>• Sports Fields</li><li>• Open Space Faculties, Amenities, and Public Toilets</li><li>• Cemeteries</li><li>• Swimming Pools</li></ul>
<b>Council and corporate</b>	<ul style="list-style-type: none"><li>• Business Systems and Technology</li><li>• Governance and Strategy</li><li>• Civic</li><li>• People, Safety and Culture</li><li>• Finance</li><li>• Fleet</li><li>• Council Land and Buildings</li><li>• Customer Experience</li><li>• Community Services and Wellbeing</li><li>• Communication and Engagement</li><li>• Information Management, Records and Privacy</li><li>• Grants</li></ul>	<b>Sewerage</b>	<ul style="list-style-type: none"><li>• Sewerage System</li></ul>
<b>Economy, visitors and events</b>	<ul style="list-style-type: none"><li>• Economic Development</li><li>• Events and Festivals</li><li>• Tourism and Destination Marketing</li></ul>	<b>Transport and drainage</b>	<ul style="list-style-type: none"><li>• Sealed Roads</li><li>• Unsealed Roads</li><li>• Regional Roads</li><li>• Other Transport and Overheads</li><li>• Urban Stormwater</li><li>• Road Council Contract</li><li>• Road Safety</li></ul>
		<b>Waste management</b>	<ul style="list-style-type: none"><li>• Domestic Waste Management</li><li>• Commercial Waste</li><li>• Waste Education</li></ul>
		<b>Water supply</b>	<ul style="list-style-type: none"><li>• Water Supply</li><li>• Water Security Project</li></ul>



# How we plan and report

The following diagram illustrates how the Integrated Planning and Reporting (“IP&R”) framework ensures that local strategic planning and reporting is informed, relevant and responsive to community needs.



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## Community Strategic Plan

The Community Strategic Plan (“CSP”) is the highest-level plan that Council prepares through its IP&R framework. The purpose of the CSP is to identify the community’s main priorities and aspirations for the future and to plan strategies for achieving these goals. All other strategies developed as part of the IP&R framework relate to, and support, the CSP.

The CSP is the cornerstone of Parkes Shire Council’s IP&R framework, which brings together a suite of integrated strategic plans, that set out the vision for Parkes Shire including the goals, strategies and actions to achieve that vision.

## Community Engagement Strategy

The Community Engagement Strategy (“CES”) outlines how Council engages with its community and relevant stakeholders to develop the CSP, as well as other plans, policies, programs and key activities to be undertaken.

## Resourcing Strategy

The Resourcing Strategy consists of three components, which includes the Long-Term Financial Plan, Workforce Management Plan and the Asset Management Plan.

The Resourcing Strategy focuses in detail on matters that are the responsibility of Council, and considers, in general terms, matters that are the responsibility of others, being clear and transparent. Council presents the Resourcing Strategy to explain to the community how it intends to perform all its functions. Including implementing the strategies set out in the CSP for which it is responsible.

## Delivery Program

All plans, projects, activities, and funding allocations made by Council over its term must be directly linked to the Delivery Program. Prepared by the incoming Council, the Delivery Program identifies the principal activities to be undertaken by Council’s governing body over its term to perform all its functions – including the strategies established by the CSP – using the resources identified in the Resourcing Strategy.



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# Operational Plan and Budget

Annual Operational Plans are supporting the Delivery Program. This outlines the details of the Delivery Program. The individual projects and actions that will be undertaken in that year to achieve the commitments made in the Delivery Program. The Operational Plan also includes Council's Budget for that financial year.

## Reporting our progress

Reporting is the key element of the IP&R framework, utilizing the Community Strategic Plan ("CSP") and implementing the Delivery Program, we use a variety of tools to report our progress, in achieving, as well as our financial performance, against the annual and long-term budgets.

- **Annual Report:** The Annual Report details our progress in implementing the Delivery Program and the activities we have undertaken to deliver on the objectives of the CSP. Within five months of the end of each financial year, Council prepares an Annual Report, which includes a copy of our audited financial reports.
- **State of the Shire Report:** Provides an update on our progress, in implementing the CSP over the Council term. As well as the results and the outcomes for our community. Tabled at the last meeting of the outgoing Council, the End of Term Report.
- **Delivery Program Progress Reports:**

Every six months, Council prepares a report detailing our progress in achieving the principal activities detailed in the Delivery Program.

- **Budget Review Statement:** The Budget Review, prepared by Council three times each year, presents references and estimates of income and expenditure. References supported in the statement of Council's revenue policy, each year, in the Operational Plan.

# Sustainable Development Goals

The United Nations Sustainable Development Goals (“SDG’s”) are a part of the UN 2030 Agenda, a framework that represents the challenges facing society and a blueprint for the future. Articulated in 2015, all 193 member countries of the UN signed on, to commit to the goals.



Parkes Shire Council has integrated the SDG's in the Parkes Shire 2035+ Delivery Program to:

- Drive transformation, particularly SDG 11, Sustainable Cities and Communities
- Use the SDG's as the integrated framework it was designed to be, and better integrate plans, strategies and reporting
- Align a diverse set of stakeholders in the interest of advocacy and collaboration project
- Engage employees and communities in the sustainable development agenda to raise public and widespread awareness



# 03

## 2025-26 Operational Plan

- Funding summary
- How will we measure our success?
- How to read this plan



# Funding summary

The Parkes Shire 2035+ Operational Plan and Delivery Program forms part of Council's IP&R framework and supports the implementation of the Parkes Shire 2035+ Community Strategic Plan, through outlining the principal activities to be undertaken by Council over its term to help realise the strategies established by the Community Strategic Plan, using the resources identified in the Resourcing Strategy.

**Operational expenses \$63,268,981 Operational revenue \$66,237,057**

## Commercial enterprise



Operational expenses: \$1,065,837  
Operational revenue: \$1,839,201

Regional Airport; Caravan Parks; Rental and Leasing; Land Development and Sales

## Economy, visitors and events



Operational expenses: \$2,499,244  
Operational revenue: \$1,082,782

Economic Development; Events and Festivals; Tourism and Destination Marketing

## Sewerage



Operational expenses: \$3,997,734  
Operational revenue: \$5,842,573

Sewerage System

## Certification and Regulation



Operational expenses: \$1,841,312  
Operational revenue: \$590,928

Local Strategic Planning; Building Certification; Development Assessment; Environmental Health and Ranger Services

## Environment and Sustainability



Operational expenses: \$ 462,143  
Operational revenue: \$63,551

Climate Change and Sustainability; Net Zero and Carbon Neutrality; Biodiversity and Urban Greening; Biosecurity

## Transport and drainage



Operational expenses: \$8,037,742  
Operational revenue: \$8,064,304

Sealed Roads; Unsealed Roads; Regional; Roads; Other Transport and Overheads; Road Maintenance Council Contract; Road Safety

## Community and culture



Operational expenses: \$ 2,857,533  
Operational revenue: \$2,124,281

Central West Childcare Services; Library Services; Arts and Culture; Social Justice

## Emergency services



Operational expenses: \$782,317  
Operational revenue: \$154,096

Emergency Services Support

## Waste management



Operational expenses: \$3,987,800  
Operational revenue: \$4,383,687

Domestic Waste Management; Commercial Waste; Waste Education

## Council and corporate



Operational expenses: \$8,387,104  
Operational revenue: \$25,136,623

Business Systems and Technology; Governance and Strategy; Civic; Grants; People, Safety and Culture; Finance; Fleet; Council Land and Buildings; Customer Experience; Community Services and Wellbeing; Communication and Engagement; Information Management, Records and Privacy

## Flooding and Drainage



Operational expenses: \$275,990  
Operational revenue: \$220,424

Flooding and Drainage

## Water supply



Operational expenses: \$7,848,999  
Operational revenue: \$13,508,166

Water Supply; Water Security Project

## Open space and recreation



Operational expenses: \$3,783,898  
Operational revenue: \$258,365

Parks and Gardens; Sports Fields; Open; Space Facilities, Amenities and Public; Toilets; Cemeteries; Swimming Pools

## Operational expenses depreciation

General Fund: \$13,927,572  
Water Fund: \$4,729,011  
Sewer Fund: \$1,752,821



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# How will we measure our success?

Reporting is a key element of the IP&R framework. We use a variety of tools to report our progress in achieving the Parkes Shire 2035+ Community Strategic Plan (“CSP”) and implementing the 2025-26 Operational Plan and Budget, as well as our financial performance against the annual and long-term budgets.

## Annual Report:

The Annual Report details our progress in implementing the Delivery Program and the activities we have undertaken to deliver on the objectives of the CSP. Within 5 months of the end of each financial year, Council prepares an Annual Report, which includes a copy of our audited financial reports

## Delivery Program Progress Reports:

Every six months, Council prepares a report detailing our progress in achieving the principal activities detailed in the Delivery Program .

## Budget Review Statement:

The Budget Review, prepared by Council three times each year, presents references and estimates of income and expenditure. References supported in the statement of Councils revenue policy, each year, in the Operational Plan.







# How to read this plan

## 1. Overview

Overview of the Delivery Program Function including Principal Activities and services delivered by Council as part of this Function.

## 2. How this function links to the Community Strategic Plan (“CSP”)

These are the community’s long-term aspirations of the Parkes Shire that are relevant to the Function. Council is responsible for implementing the strategies set out in the Parkes Shire 2035+ CSP as part of its commitment to the community to perform all its functions.

## 3. Outputs, measures and targets

**Outputs** – Goals to achieve, through the activities undertaken throughout the plan. Achieving these strategies set out in the Parkes Shire 2035+ CSP. They are reflective of the role Council will play.

**Measures** – The projects, processes, activities we will be completing and measuring and reviewing throughout the duration of the plan.

**Targets** – The tangible target we have set as an indicator of our measure to be achieved throughout the duration of the plan.

04

Commercial enterprise



30 places per day through Central West Childcare Services



1 Council operated caravan park



72 commercial leases and licences in place



Facilitation of land development and sales

1

**Overview**

Council undertakes these activities as it recognises, they provide important outcomes for the community that may not occur if Council wasn't involved, and the community need was simply filled by private sector providers.

Council aims to undertake these activities on a commercial basis therefore, over-time these activities become self-funding and do not require general rates to subsidise the activities. As these activities become self-funding, enough revenue is generated for 'day-to-day' and long-term costs to be covered by the activities themselves

CE1

Central West Childcare Services

We will provide quality care for families within the Shire through the provision of varied early childhood settings.

How this function links to the Community Strategic Plan

Community

Economy

Environment

Civic leadership

2.4.1 Provide quality preschool, family day care, out of hours care and school holiday care through Central West Childcare Services

Outputs, measures and targets

Outputs to achieve this outcome	How we will measure our performance	Target	Responsible
CE1.1 Council is committed to advocating, facilitating, and providing quality care for the community through the provision of Family Day Care (in-home) services	CE1.1 Approved provider of Central West Family Day Care	Maintained	Central West Childcare Services Coordinator
	CE1.2 Actively maintain Educator to Student Ratio to manage Family Day Care waitlist	40:160 ratio	
	CE1.3 Number of play groups per year	24 per year	
	CE1.4 Actively engage with the community and current educators to reduce the number of children on the Family Day Care waitlist	4 engagement opportunities in 2023-24	
	CE1.5 Increase the number of Family Day Care educators throughout the villages and small towns within the Parkes Shire	2 educators recruited for Villages and small towns	
CE1.2 Council is committed to advocating, facilitating, and providing quality care for the community through the provision of Bangala-la Preschool (children aged 3+) services	CE1.2.1 Maintain a service that provides continuity of regulatory approval	Maintained	Central West Childcare Services Coordinator
	CE1.2.2 Number of pre-schoolers within the setting	30 per day	
	CE1.2.3 Number of transport services facilitated through Central West Childcare Services	400 transport services facilitated per term	
	CE1.2.4 Actively maintain Educator to Student Ratio to manage Bangala-la Preschool waitlist	Maintain 2:30 ratio	



## 4. Financial projections for operational activities

The Financial Projections for Operational Activities details the income (including capital grants), expenditure (operating expenses), and operating result of the Principal Activities in the 2025-26 Operational Plan.

## 5. Capital projects

The capital projects identified for delivery in the 2025-26 Operational Plan have been grouped by Function, Principal Activity and Township/ Location. These projects are either construction of new assets, or upgrades and/or renewals of existing assets, and have been identified through planning and consultation with the community.

## 6. Proposed future works

Unfunded projects have been identified through community engagement, masterplans, and internal identification. These projects have been included in the 2025-26 Operational Plan to act as an easily accessible list of projects for future grant funding opportunities

There is no commitment from Council, that proposed future works will be delivered, as they are reliant on availability of internal funds and the provision of external funds. The delivery is reliant on availability of internal funds and the provision of external funds. It is important that the community understand that there is no commitment from Council.

## 7. Sustainable Development Goals

The United Nations Sustainable Development Goals ("SDG's") are a part of the UN 2030 Agenda, a framework that represents the challenges facing society and a blueprint for the future. Articulated in 2015, all 193 member countries of the UN signed on to commit to the goals.

Parkes Shire Council has integrated the SDG's into the 2025-26 Operational Plan to:

- Drive transformation, particularly SDG's 11, Sustainable Cities and communities.
- Use the SDG's as the integrated framework it was designed to be, and better integrate plans, strategies and reporting.
- Align a diverse set of stakeholders in the interest of advocacy and collaboration project.
- Engage employees and communities in the sustainable development agenda to raise public and widespread awareness.

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### Financial projections for operational activities

Principal Activities	Operating Income (\$)	Operating Expenses (\$)	Operating Result before Capital Grants (\$)
Caravan Park	448,632	378,900	269,732
Central West Childcare Services	2,945,343	2,399,395	545,948
Rental and Leasing	178,148	0	178,148
Land Development and Sales	1,402,493	0	1,402,493
<b>Total</b>	<b>5,174,616</b>	<b>2,778,295</b>	<b>2,396,321</b>

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### Capital projects

Principal Activities	Capital Project	2023-24 (\$)
Land Development and Sales	Residential Housing Development Stage 1 - Rose Street, Parkes (grant funded)	1,000,000
	Development projects	70,000
<b>Total Capital Expenditure</b>		<b>1,070,000</b>

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### Proposed future works

There is no commitment from Council, that proposed future works will be delivered, as they are reliant on availability of internal funds and the provision of external funds.

Principal Activities	Township/ Location	Proposed Future Works	Method of Identification
Caravan Park	Parkes	Spicer Caravan Park - Earthworks	Internal
		Spicer Caravan Park - Playground Upgrade	2021 Community Engagement
Land Development and Sales	Parkes	Fisher Street Subdivision and Land Release	Middleton Masterplan
		Old Parkes Hospital Subdivision	Internal
		Dalton Street Land Redevelopment	Internal

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### Sustainable Development Goals

Council aims to localise the Sustainable Development Goals and address issues that are prevalent both within the Shire and across the world. The scope of influence that Council holds varies between organisational functions, principal activities, and Sustainable Development Goals. Within the Commercial Enterprise Function, Council's primary role is to central Sustainable Cities whilst its primary capability is to influence Industry, Innovation and Infrastructure and quality education.

4 QUALITY EDUCATION

9 INDUSTRY, INNOVATION AND INFRASTRUCTURE

11 SUSTAINABLE CITIES AND COMMUNITIES

Parkes Shire Operational Plan and Budget 2025-26

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# 04

## Certification and regulation



Development assessments



Local strategic land use planning



Ranger services and companion animals



Environmental health and food safety compliance



Facilitation of planning for affordable housing within the Shire

### Overview

Parkes Shire Council values the natural and built environments and effectively plans for a growing community. The council performs activities regarding local strategic land use planning, development assessment, building certification, environmental health and ranger services. By performing these activities, the Council best ensures the built and physical environment of the Shire correlates with the changing needs of the community. Council is responsible for monitoring and enforcing statutory requirements, to ensure the built environment continues to safely accommodate residents and visitors of the Shire.

# CR1

## Local Strategic Land Use Planning

We will develop Strategic land use plans, enabling the Parkes Shire to meet growth and demand for housing, jobs, and services.

### How this function links to the Community Strategic Plan

Community	Economy	Environment	Civic leadership
1.2.2 Plan for more housing choice to support a diversifying community, with an emphasis on more compact housing and affordable housing		3.1.1 Preserve and maintain areas of high natural value along with heritage buildings, objects, and places of interest  3.2.2 Direct new housing growth to appropriate locations where demand is forecast	4.2.3 Develop and implement an asset management framework that ensures existing and future infrastructure is affordable, funded and maintained to ensure inter-generational equity

### Outputs, measures and targets

Outputs to achieve this outcome		How we will measure our performance		Target	Responsible
CR1.1	Continue implementing land use projects in accordance with the LSPS	CR1.1.1	Planning decisions and preparation of development controls continue to align with the Local Strategic Planning Statement (LSPS) 2020	100% Aligned	Land Use Planning Specialist
		CR1.1.2	Review existing strategic land use plans and policies in line with Council standards and statutory regulation	Conduct one review	
CR1.2	Focus on ways to encourage a greater range of housing types and sizes and quality urban design	CR1.2.1	Work with the NSW Land and Housing Corporation and Community Housing Providers to deliver new social housing projects (2023 Liveability Strategy #05 Housing and development (short)	Planning	



# CR2

## Development Assessment

We will achieve quality land use outcomes and assist people to understand the development process.

### How this function links to the Community Strategic Plan

Community	Economy	Environment	Civic leadership
		3.2.1: Manage our built environment in line with the Local Environmental Plan (LEP) and relevant legislation	

### Outputs, measures and targets

Outputs to achieve this outcome		How we will measure our performance		Target	Responsible
CR2.1	Provide timely, accurate and professional advice and development assessment in line with Local Environment Plan (LEP) and relevant legislation	CR2.1.1	Development Applications (DA) are determined in a timely manner whilst maintaining quality land use outcomes	90% of DA determined within a 40-day processing time	Land Use Planning Specialist
CR2.2	Promote and support heritage values within the Shire	CR2.2.1	Work with the Grants Team to source funding through the NSW Heritage Office and Local Heritage Assistance Funding Program	Ongoing	Land Use Planning Specialist

# CR3

## Building Certification

We will control and regulate the built environment to achieve compliant buildings.

### How this function links to the Community Strategic Plan

Community	Economy	Environment	Civic leadership
		3.2.1: Manage our built environment in line with the Local Environmental Plan (LEP) and relevant legislation  3.2.3 Promote sustainable housing design, energy efficiency and water efficiency in new development	

### Outputs, measures and targets

Outputs to achieve this outcome		How we will measure our performance		Target	Responsible
<b>CR3.1</b>	Provide timely and accurate building certification	CR3.1.1	Number of Complying Development Certificates approved within regulatory timeframe	Approved within 10 days or another timeframe as agreed with applicant	Manager Building Certification
<b>CR3.2</b>	Support Council's role and obligations under the Swimming Pools Act 1992	CR3.2.1	Investigate complaints and enforcement of Swimming Pools Act within regulatory timeframe	100% of complaints are investigated within three days	Manager Building Certification
		CR3.2.2	Number of residential swimming pool barrier requests actioned within 10-days	% actioned within 10-days	
		CR3.2.3	Number of compliant swimming pool barrier inspection certificates issued	Issued within three (3) days	
		CR3.2.4	Number of non-compliant Swimming Pool Barrier Inspection certificates issued	Issued within seven (7) days	
		CR3.2.5	Number of compulsory inspections carried out as per Council's Swimming Pool Inspection Program	Percentage number of inspections carried out	



# CR4

## Environmental Health and Ranger Services

We will support public health and environmental safety through education, inspection and enforcement of government rules and regulations.

### How this function links to the Community Strategic Plan

Community	Economy	Environment	Civic leadership
1.1.3 Deliver and support services, programs, and initiatives to promote community safety and reduce crime and anti-social behaviour		3.1.4 Ensure compliance with environmental regulations and controls	

### Outputs, measures and targets

Outputs to achieve this outcome		How we will measure our performance		Target	Responsible
<b>CR4.1</b>	Provide Food Safety and Public Health monitoring to the Shire	CR4.1.1	Undertake annual inspections of registered businesses and report to the Food Authority	100% of registered premises inspected	Manager Regulation and Compliance
<b>CR4.2</b>	Provide Ranger Services to the Shire	CR4.2.1	Council provides ongoing monitoring of customer enquiries, addressing them as they are filtered in Council's customer request system	Ongoing	Manager Regulation and Compliance
		CR4.2.2	Number of notices and orders issued	Declining	
		CR4.2.3	Number of Companion Animal registrations	Ongoing	
		CR4.2.4	Implement a Rehoming program as per the requirements of the Companion Animals Act	Number of companion animals rehomed	

## Financial projections for operational activities

Principal Activities	Operating Income (\$)	Operating Expenses (\$)	Operating Result before Capital Grants (\$)
Local Strategic Planning	0	0	0
Building Certification	396,166	549,919	(153,753)
Development Assessment	194,762	263,696	(68,934)
Environment Health and Ranger Services	0	(1,027,697)	(1,027,697)
<b>Total</b>	<b>590,928</b>	<b>1,841,312</b>	<b>(1,250,384)</b>

## Capital projects

Council is not delivering any capital projects within the Planning, Certification and Compliance function in 2024-25.

Principal Activities	Capital Project	2025-26 (\$)
Environment Health and Ranger Services	EPA - Gasworks remediation (partially grant funded)	500,000
<b>Total Capital Expenditure</b>		<b>500,000</b>



## Proposed future works

There is no commitment from Council that proposed future works will be delivered as they are reliant on availability of internal funds and the provision of external funds.

Principal Activities	Township / Location	Proposed Future Works	Method of Identification
Local Strategic Planning	Parkes	Middleton Masterplan - infrastructure construction works	Middleton Masterplan Community Consultation
	Shire	Implement controls in Council's planning and development policies aimed at increasing environmental sustainability through the implementation of water sensitive design, updated flood planning data and renewable energy systems at new public and private developments	2023 Liveability Strategy #04 Environmental Sustainability (long)
		Review and update the Parkes Shire Development Control Plan 2021 to encourage residential estate developers to focus on water sensitive urban design and drainage, quality neighbourhoods and housing designs, usable open space and good road/active transport connections	2023 Liveability Strategy #05 Housing and development (short)
		Investigate the potential for new incentives within the local planning scheme to increase density in central areas and enable partial occupation of commercial premises for residential purposes. Review LEP	2023 Liveability Strategy #05 Housing and development (medium)
		Continue to maintain the housing and growth monitor to track housing developments and the available supply of land for new residential developments	2023 Liveability Strategy #05 Housing and development (long)
	Tullamore	Rezone main street to commercial and rezone rural properties into residential/village areas at the end of town	2024 community engagement
Environmental Health and Ranger Services	Tullamore	Management of cats and pigeons	2024 Community engagement

## Sustainable Development Goals

Council aims to localise the Sustainable Development Goals and address issues that are prevalent both within the Shire and across the world. The scope of influence that Council holds varies between each organisational function, principal activity, and sustainable development goal. Within the Planning, Certification and Compliance function, Council recognises its ability to control and influence Sustainable Cities and Communities, Industry, Innovation, and Infrastructure and Life on Land. No Poverty is a concern of the Council, though the actions within this function cannot directly achieve the goal, we recognise that our actions can raise greater awareness of the issues.



# 05

## Community and culture



30 places per day through  
Central West Childcare  
Services



4 library services



Arts and cultural  
programs and activities



Community wellbeing  
and social justice program  
and activities

### Overview

The council provides services, activities and facilities that provide outlets for the creation and appreciation of art, culture, and social justice within the community. The Council continues to support and facilitate these activities as it recognises their positive impact on the community.



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# CM1

## Central West Childcare Services

We will provide quality care for families within the Shire through the provision of varied early childhood settings.

### How this function links to the Community Strategic Plan

Community	Economy	Environment	Civic leadership
1.2.4 Our community is inclusive and accessible for people with disability	2.4.1 Provide quality preschool, family day care, out of hours care and school holiday care through Central West Childcare Services		
1.3.1 Provide innovative services that support social interaction and encourage lifelong learning, building a strong community and culture			
1.3.5 Build a rich local culture through access to cultural activities and events			

## Outputs, measures and targets

Outputs to achieve this outcome		How we will measure our performance		Target	Responsible
CM1.1	Council is committed to advocating, facilitating, and providing quality care for the community through the provision of Family Day Care Services (in home) services	CM1.1.1	Approved provider of Central West Family Day Care Services	Maintained	Central West Childcare Services Manager
		CM1.1.2	Actively maintain Service staff ratio, to manage Family Day Care Educators and child waitlists	40:160 ratio	
		CM1.1.3	Number of play groups per year	20 per year	
		CM1.1.4	Actively engage with the community and current educators to reduce the number of children on the Central West Childcare Services waitlist	Four engagement opportunities	
		CM1.1.5	Increase the number of Family Day Care and/or In home care educators throughout the Villages and small towns within the Parkes Shire	Five educators	
		CM1.1.6	Review and implement recommendations from the 2024 Service Review	By 30 June 2026	
		CM1.1.7	Develop the Childcare Services strategy	By 30 June 2026	
		CM1.1.8	Community engagement events with strong community connections	five (5)	
		CM1.1.9	Attend meetings Connected Management Team meetings	Monthly	
		CM1.1.10	Attend Liveability Committee meetings	Quarterly	
		CM1.1.11	Review child safe practices to ensure it can demonstrate compliance with Child Safe Standards	Review and maintain compliance with child safe standards	
CM1.2	Council is committed to advocating, facilitating, and providing quality care for the community through the provision of Bangala-la Preschool (children aged 3+) services	CM1.2.1	Maintain a service that provides continuity of regulatory approval	Maintained	Central West Childcare Services Manager
		CM1.2.2	Number of preschoolers within the setting	30 per day	
		CM1.2.3	Number of transport services facilitated through Central West Childcare Services	400 transport services facilitated per term	
		CM1.2.4	Actively maintain Educator to Student Ratio to manage Bangala-la Preschool	Maintain 2:30 ratio	
		LI.2.5	Number of activities targeting adults held	30 per year	

# CM2

## Library Services

We will ensure the community has access to services, facilities and resources that are inclusive, high quality and contemporary in nature. Support social interaction and encourage lifelong learning. Facilitate and support engaging programs at Shire libraries.

### How this function links to the Community Strategic Plan

Community	Economy	Environment	Civic leadership
1.3.1 Provide innovative library services that support social interaction and encourage lifelong learning			

### Outputs, measures and targets

Outputs to achieve this outcome		How we will measure our performance		Target	Responsible
CM2.1	Enable the continued provision of library services to residents of the Shire	CM2.1.1	Increase in the number of in-person visits in Parkes	Increase 1%	Manager Cultural, Education and Library Services
		CM2.1.2	Increase in the number of in-person visits in Tullamore		
		CM2.1.3	Increase in the number of in-person visits in Trundle		
		CM2.1.4	Increase in the number of in-person visits in Peak Hill		
		CM2.1.5	Increase in the number of in-person visits in the Marramarra Makerspace		
		CM2.1.6	Number of all digital loaned materials (UN SDG 16.10)		
		CM2.1.7	Number of all physical loaned materials (UN SDG 16.10)		
		CM2.1.8	Increase in Library members (UN SDG 16.10)		
		CM2.1.9	Number of Meeting Room bookings in Parkes (UN SDG 11.7)	75 bookings per year	
		CM2.1.10	Number of Meeting Room bookings in Marramarra Makerspace (UN SDG 11.7)		
		CM2.1.11	Number of Meeting Room bookings Coventry Room (UN SDG 11.7)		



## CM2 Library Services (continued)

Outputs to achieve this outcome		How we will measure our performance		Target	Responsible
CM2.2	Facilitate and support engaging Programs at Shire Libraries	CM2.2.1	Number of people accessing Marramarra Makerspace Studio for activities and workshops (UN SDG 4)	150 per year	Manager Cultural, Education and Library Services
		CM2.2.2	Number of people accessing Marramarra Makerspace Studio for STEAM based workshops (UN SDG 4)	150 per year	
		CM2.2.3	Number of people accessing Marramarra Makerspace Studio for open maker days (UN SDG 4)	150 per year	
		CM2.2.4	Attendees at Story Time and Rhyme Time (UN SDG 4.2)	15 per session	
		CM2.2.5	Number of Author visits (UN SDG 4.6)	Two visits per year	
		CM2.2.6	Number of reading and writing activities held (UN SDG 4.6)	12 per year	
		CM2.2.7	Number of activities targeting the primary age group held (UN SDG 4)	25 per year	
		CM2.2.8	Number of activities targeting the youth age group held (UN SDG 4)	25 per year	
		CM2.2.9	Number of activities targeting adults held (UN SDG 4)	50 per year	

# CM3

## Arts and Culture

We will enable all members of the community to participate, including to provide accessible facilities, resources and services, enhancing the opportunities for creative arts and cultural activities within the community.

### How this function links to the Community Strategic Plan

Community	Economy	Environment	Civic leadership
1.3.2 Celebrate the history, heritage and culture of the Wiradjuri people and their connection to country, and provide opportunities for reconciliation, interpretation and understanding			

### Outputs, measures and targets

Outputs to achieve this outcome	How we will measure our performance	Target	Responsible
<b>CM3.1</b> Support the continued operations of Cultural Spaces	CM3.1.1 Deliver Science, Technology, Engineering, Arts and Math ("STEAM") programs in Marramorra Makerspace (UN SDG 4 and 4.7)	12 programs delivered	Manager Cultural, Education and Library Services
<b>CM3.2</b> Enable all members of the community to participate in Council led and supported cultural programs	CM3.2.1 Implementation of Annual Arts Advisory Plan	Five initiatives implement	Manager Cultural, Education and Library Services
	CM3.2.2 Provide support for community arts and cultural groups (UN SDG 4.7)	Five (5) meetings supported	
	CM3.2.3 Events held for community and cultural groups (UN SDG 4.7)	Three events held	
<b>CM3.3</b> Support and facilitate arts and cultural programs for community engagement	CM3.3.1 Host local exhibitions (UN SDG 4.7)	Three (3) exhibitions hosted	Manager Cultural, Education and Library Services
	CM3.3.2 Host non-local exhibitions (UN SDG 4.7)	One (1) exhibition hosted	
	CM3.3.3 Host travelling exhibitions (UN SDG 4.7)	One (1) exhibition hosted	
	CM3.3.4 Attendees at arts and cultural events (UN SDG 4.7)	30 attendees per event	
	CM3.3.5 Implementation of the art collection policy (UN SDG 4.7)	Establishing processes by 30 June 2026	

# CM4

## Social Justice

We will advocate for, and facilitate, services and activities, that have the capacity to enhance Community Wellbeing and Social Justice.

### How this function links to the Community Strategic Plan

Community	Economy	Environment	Civic leadership
1.3.2 Celebrate the history, heritage and culture of the Wiradjuri people and their connection to country, and provide opportunities for reconciliation, interpretation and understanding			

### Outputs, measures and targets

Outputs to achieve this outcome		How we will measure our performance		Target	Responsible
CM4.1	Promote Social Justice principals of equity, access, participate and rights within our community	CM4.1.1	Initiatives Council supported to promote social justice within the community (women, youth, Indigenous, seniors, people with disabilities)	Five (5) events supported	Director Planning and Environment
		CM4.1.2	Provide a report to the Councillors Workshop on attendance for the five targeted events	Report provided by 30 June 2026	
		CM4.1.3	Prepare and implement actions from the Reconciliation Action Plan	By 30 June 2026	



## Financial projections for operational activities

Principal Activities	Operating Income (\$)	Operating Expenses (\$)	Operating Result before Capital Grants (\$)
Central West Childcare Services	1,987,692	1,915,239	72,453
Library Services	129,680	877,110	(747,430)
Arts and Culture	6,909	65,184	(58,275)
Social Justice	0	0	0
<b>Library, Arts and Culture Total</b>	<b>2,124,281</b>	<b>2,857,533</b>	<b>(733,252)</b>

## Capital projects

Principal Activities	Capital Project	2025-26 (\$)
Central West Childcare Service	CWCS - Shade sail at Preschool	80,000
Library Services	Book Vote ( <i>partially grant funded</i> )	80,000
Library Services	Art/Culture/Sculpturing purchasing	10,000
<b>Total Capital Expenditure</b>		<b>170,000</b>

## Proposed future works

There is no commitment from Council that proposed future works will be delivered as they are reliant on availability of internal funds and the provision of external funds.

Principal Activities	Township / Location	Proposed Future Works	Method of Identification
Arts and Culture	Shire	Public Art Program	2021 Community Engagement
		Develop a Cultural Spaces Activation Plan	Internal
		Complete the Parkes Shire Heritage Inventory	2023 Liveability Strategy #1 Character (medium)
		Prepare an Aboriginal Cultural Heritage Study for the Parkes Shire	2023 Liveability Strategy #1 Character (medium)
	Parkes	Walkway with local sculptures at Bushmans Hill	2021 Community Engagement
		Youth and community officer	2024 Community Engagement
		Explore activities to problem solve for youth activity to devise solutions	2024 Community Engagement
	Bogan Gate	Tourism-related sculptures and murals	2021 Community Engagement
	Trundle	Provide community support to start-up a Trundle Crop Swap - community event support	2024 Community Engagement
	Peak Hill	Indigenous art on telegraph poles	2021 Community Engagement
		Signage to acknowledge Wiradjuri persons and history at Peak Hill Weir	2021 Community Engagement
		Investigate potential for a youth centre at Peak Hill operating into the early evenings, with top-class sporting, recreation, cultural learning and social connection facilities	2023 Liveability Strategy #2 Community (medium)
		Public Art Trail to Peak Hill Weir	2021 Community Engagement
		Mosaic Poppy to commemorate the fallen diggers from Peak Hill and District at the AIF Hall	2021 Community Engagement
		Provide/support Indigenous education and tourism in partnership with Indigenous persons in Peak Hill	2021 Community Engagement

Principal Activities	Township / Location	Proposed Future Works	Method of Identification
Library	Parkes	Broaden selection of Youth activities and facilities, a safe place places for youth to enjoy	2024 Community Engagement
Social Justice	Shire	Community connections between youth another community members to help each other	2024 Community Engagement

## Sustainable Development Goals

Council aims to localise the Sustainable Development Goals and address issues that are prevalent both within the Shire and across the world. The scope of influence that Council holds varies between organisational functions. Within the Library, Culture and Wellbeing function Council's role is to control, influence and recognise the impact this function has on meeting the SDGs. Reduced Inequalities, Sustainable Cities and Communities and Partnerships for the Goals are the goals that Council recognise correlate with the activities, services and facilities provided within this function.





# 06

## Commercial enterprise



1 airport  
3 landing strips



1 Council operated  
caravan park



72 commercial leases and  
licences in place



Facilitation of land  
development and sales

### Overview

Council undertakes these activities as it recognises, they provide important outcomes for the community that may not occur if Council wasn't involved, and the community need was simply filled by private sector providers.

Council aims to undertake these activities on a commercial basis therefore, over-time these activities become self-funding and do not require general rates to subsidise the activities. As these activities become self-funding, enough revenue is generated for 'day-to-day' and long-term costs to be covered by the activities themselves

# CE1 Regional Airport

We will ensure the Parkes Regional Airport can continue serving as a gateway to the Shire by aligning development and maintenance strategies with regulatory guidelines and community needs.

## How this function links to the Community Strategic Plan

Community	Economy	Environment	Civic leadership
	2.3.3 Encourage growth of Parkes Regional Airport by maintaining our relationship with Regional Express		

## Outputs, measures and targets

Outputs to achieve this outcome		How we will measure our performance		Target	Responsible
CE1.1	Ensure effective maintenance and operation of the Parkes Regional Airport	CE1.1.1	Compliance with Civil Aviation Safety Authority surveillance activities	Compliant	Manager Facilities
		CE1.1.2	Maintain Parkes Regional Airport Certification	Compliant	
		CE1.1.3	Implement maintenance schedule	Maintain	
		CE1.1.4	Regular inspections	Maintain	
		CE1.1.5	Grounds keeping maintained	Maintain	
		CE1.1.6	Flying Clubs supported	Support	

# CE2

## Caravan Parks

We will implement appropriate processes to ensure Spicer Caravan Park is maintained and developed in accordance with the growing needs of tourists entering the Shire.

### How this function links to the Community Strategic Plan

Community	Economy	Environment	Civic leadership
	1.2 Promote Parkes Shire as a tourist destination and support the continued growth of our visitor economy		

### Outputs, measures and targets

Outputs to achieve this outcome		How we will measure our performance		Target	Responsible
CE2.1	Encourage the Shire's visitor economy through the continued provision of Park operations	CE2.1.1	Number of visitors per annum	Increase	Manager Facilities
		CE2.1.2	Monitor feedback received by Spicer Caravan Park Management	Monthly report provided	
		CE2.1.3	Promote on PSC website and Tourism	Quarterly	Tourism and Visitor Services Coordinator
		CE2.1.4	Support the Elvis Festival event with accommodation	DA approval by December 2025	Manager Facilities
			DA approvals/section 68 updated to meet current needs	By 30 June 2026	
CE2.2	Continue encouraging the utilisation of Spicer Caravan Park through regular maintenance activities	CE2.2.1	Action a response to customer requests within 10-days	100% of requests responded to within 10-days	Manager Facilities
		CE2.2.2	On-site meetings with contractors	Monthly	



# CE3

## Rental and Leasing

We will develop and utilise suitable frameworks to ensure Council operated rentals are aligned with market expectations.

### How this function links to the Community Strategic Plan

Community	Economy	Environment	Civic leadership
1.2.2 Provide vibrant and welcoming town centres, streetscapes, public spaces and meeting places			

### Outputs, measures and targets

Outputs to achieve this outcome		How we will measure our performance		Target	Responsible
CE3.1	Develop and utilise frameworks to ensure Council-operated rentals are aligned with market expectations	CE3.1.1	Occupancy rates of residential buildings/properties provided rental at market rates with subsidies supported	90% or increasing	Manager Facilities
		CE3.1.2	Occupancy rates of commercial buildings/properties provided rental at market rates with subsidies supported	90% or increasing	
		CE3.1.3	Occupancy rates of sporting groups buildings/properties provided rental at market rates with subsidies supported	90% or increasing	
		CE3.1.4	Issue formal lease or license agreements for community groups without a formal agreement in place	Formal agreements in place	
		CE3.1.5	Provide and support Community groups with providing spaces for their activities	Number of users	

# CE4

## Land Development and Sales

We will zone, develop, and promote suitable land to ensure the community has access to appropriate spaces.

### How this function links to the Community Strategic Plan

Community	Economy	Environment	Civic leadership
		3.2.2 Direct new housing growth to appropriate locations where demand is forecast	

### Outputs, measures and targets

Outputs to achieve this outcome		How we will measure our performance		Target	Responsible
CE4.1	Development and sale of land to provide opportunities for local business to generate income and revenue and increase economic prosperity	CE4.1.1	Blocks developed conceptually to encourage industry and economic growth	Blocks meet community demand	Director Operations
		CE4.1.2	The industrial land development is reviewed and is planned to be delivered in stages	Reviewed	Manager Facilities

## Financial projections for operational activities

Principal Activities	Operating Income (\$)	Operating Expenses (\$)	Operating Result before Capital Grants (\$)
Regional Airport	226,691	233,121	(6,430)
Caravan Park	612,510	332,716	279,794
Rental and Leasing	0	0	0
Land Development and Sales	1,000,000	500,000	500,000
<b>Total</b>	<b>1,839,201</b>	<b>1,065,837</b>	<b>773,364</b>

## Capital projects

Principal Activities	Capital Project	2025-26 (\$)
Regional Airport	Airport (PSC)	100,000
Land Development and Sales	PSC - Hazelbank Residential Development	75,000
	R4R R9 - Residential Housing Dev Stage 1 Rose Str (Partially grant funded)	1,000,000
<b>Total Capital Expenditure</b>		<b>1,175,000</b>

## Proposed future works

There is no commitment from Council, that proposed future works will be delivered, as they are reliant on availability of internal funds and the provision of external funds.

Principal Activities	Township / Location	Proposed Future Works	Method of Identification
Caravan Park	Parkes	Spicer Caravan Park – Earthworks	Internal
		Spicer Caravan Park – playground upgrades	2021 Community Engagement
		Caravan tourism - free camping space	2024 Community Engagement
Land Development and Sales	Parkes	Fisher Street subdivision and land release	Middleton Masterplan
		Old Parkes Hospital Subdivision	Internal
		Dalton Street Land redevelopment	Internal
		Encourage the development of the Central West Car Club garage at the rear of the Parkes Visitor Centre	2023 Liveability Strategy #02 Community (long)
		Plan the next steps for the development of a Central West Car Club facility at the Parkes Visitor Centre	2023 Liveability Strategy #05 Housing and development (short)
		#09 Social facilities and services (short)	

## Sustainable Development Goals



Council aims to localise the Sustainable Development Goals and address issues that are prevalent both within the Shire and across the world. The scope of influence that Council holds varies between organisational functions, principal activities, and Sustainable Development Goals. Within the Commercial Enterprise function, Councils primary role is to control Sustainable Cities whilst its primary capability is to influence Industry, Innovation and Infrastructure and quality education.









# 07

## Council and Corporate



206 Council buildings



257 full-time equivalent  
("FTE") staff



1,290 devices managed



\$60.5M turnover



368 customer requests  
received monthly



164 fleet and depot assets  
managed



9 internal audits  
conducted in five years



\$68.4M Grant funding  
secured since 2016

### Overview

The corporate function supports Council's delivery of efficient and effective services to the community. Regular monitoring and adjustments must be made to ensure Council can adapt to the changing needs of the organisation and community.

The Council function covers the operation of Council itself as an organisation. The governing body of elected Councillors utilise community engagement and staff advice to set the strategic direction. Resources are then allocated to achieve objectives and Councillors are ultimately accountable to the community for the outcomes Council's organisation delivers. Council performs principal activities to ensure the Shire's economy can continue to grow including acquiring grant funding.



# CC1 Business Systems and Technology

We will utilise appropriate Information Communication and Technology (“ICT”) systems to support efficient and effective operations in accordance with the ICT Strategic Plan.

## How this function links to the Community Strategic Plan

Community	Economy	Environment	Civic leadership
1.1.3 Deliver and support services, programs, and initiatives to promote community safety and reduce crime and anti-social behaviour  4.3.1 Provide customer service excellence and develop, implement, and review systems and processes to improve customer experience	2.2.3: Identify and implement improvements to Parkes Shire Council's services, facilities and operations to utilise new technology and reduce emissions		4.2.4 Implement an ongoing service review and business improvement program to ensure Parkes Shire Council's services are sustainable

## Outputs, measures and targets

Outputs to achieve this outcome		How we will measure our performance		Target	Responsible
CC1.1	Continually develop, Implement and optimise ICT processes	CC1.1.1	Implementing the actions from the review of the ICT Strategic Plan	By 30 June 2026	Business Support Analyst
CC1.2	Ensure good governance in business systems and technology	CC1.2.1	Maintaining up-to-date policies and procedures	100%	Business Systems and Technology Specialist
		CC1.2.2	Ensure efficient internal processes by conducting regular health checks	Quarterly health checks completed on schedule	
		CC1.2.3	Provide regular reports to the Audit, Risk and Improvement Committee (ARIC) on audit action progress and risk mitigation	Four (4) reports to ARIC	Manager Customer and Information Services

## CCI Business Systems and Technology (continued)

CCI.3	Maximise mobility and access to corporate systems across the diverse workplace	CCI.3.1	Provide staff and contractors with access to the resources they need to work from anywhere	Review of mobile fleet completed by 30 June 2026	Business Support Analyst
		CCI.3.2	Ensure a cost effective and efficient mobile asset lifecycle management program is run	Assets replaced as per lifecycle set out in policies	
		CCI.3.3	Implement the field app	By June 2026	
		CCI.3.4	Ensure that internal customer service is provided in an effective manner	4-year program	
		CCI.3.5	Commence migration of Property and Rating and Regulatory products from Ci to CiAnywhere	4-year program	
		CCI.3.6	Develop a quarterly upskilling training schedule	Training schedule implemented by 30 June 2026	
CCI.4	Ensure an effective cyber security framework with robust risk controls is in place	CCI.4.1	Complete the Cyber Security audit actions	Actions completed on time	Business Support Analyst
		CCI.4.2	Achieve Maturity Level One in line with the Australian Cyber Security Centre's Essential Eight Maturity Model	By December 2025	
		CCI.4.3	Implement regular Cyber Security Awareness Training for all staff	Full staff awareness training completed by December 2025	
		CCI.4.4	Implement regular Cyber Security Health Checks across Council owned assets	Implemented by 30 June 2026	
		CCI.4.5	Complete regular cyber internal self-assessments	By June 2026	
		CCI.4.6	Implement cloud security checklist to ensure councils systems and third-party environments are appropriate	Ongoing	

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## CC2 Governance and Strategy

We will use appropriate governance and strategic frameworks to manage risk. Provide assurance that legislative and other requirements can be met and to provide clear strategic direction for Council's activities.

### How this function links to the Community Strategic Plan

Community	Economy	Environment	Civic leadership
1.1.4 Provide effective regulatory, compliance and enforcement services			4.2.1 Provide clear long-term direction for the community through the development of the IP&R framework 4.2.3 Develop and implement an asset management framework that ensures existing and future infrastructure is affordable, funded and maintained to ensure inter-generational equity 4.3.3 Ensure compliance with statutory requirements and ensure Parkes Shire Council's operations are supported by good corporate governance and effective risk management



## Outputs, measures and targets

Outputs to achieve this outcome		How we will measure our performance		Target	Responsible
CC2.1	Continually develop and implement Council's Governance Framework	CC2.1.1	Facilitate the effective operation of the Council's Audit, Risk and Improvement Committee	Four (4) meetings to be held by 30 June 2026	Manager Governance, Risk and Corporate Performance
		CC2.1.2	Develop and implement an effective Internal Audit Program to provide assurance on critical systems, controls and processes	One (1) completed by 30 June 2026	
		CC2.1.3	Implement an Enterprise Risk Management Framework to mitigate risks and maximize opportunities	By 30 June 2026	Risk and Emergency Management Coordinator
		CC2.1.4	Maintain Council's Delegations Register	By 30 June 2026	Manager Governance, Risk and Corporate Performance
		CC2.1.5	Facilitate Council's policy review and maintain Council's policy register	By 30 June 2026	
		CC2.1.6	That Council reviews its child safe practices to ensure it can demonstrate compliance with Child Safe Standards	Review and maintain compliance with child safe standards	
		CC2.1.7	Maintain Council's compliance register	By 30 June 2026	
		CC2.1.8	Facilitate organizational success by creating accountability and responsibility among the members of our Organisation by providing clear values to meet our corporate and community vision	Engage with ELT/CMT to facilitate review key policies to incorporate accountability, responsibility and Council's values	
		CC2.1.9	Develop and embed a speak-up culture and knowledge of Public Interest Disclosures (PIDs)	Develop and Embed	

## CC2 Governance and Strategy (continued)

Outputs to achieve this outcome		How we will measure our performance		Target	Responsible
CC2.2	Continually develop, implement and improve Council's Business Excellence Program	CC2.2.1	Undertake service review of Council's core and non-core function services	By 30 June 2026	Manager Governance, Risk and Corporate Performance
		CC2.2.2	Support Council staff with project management responsibilities	Training provided	Risk and Emergency Management Coordinator
		CC2.2.3	Maintain and review Council's Contracts Register	On-going	Procurement, Contract and Insurance Coordinator
		CC2.2.4	Review VendorPanel	Increased improvements	Risk and Emergency Management Coordinator
		CC2.2.5	Investigate options for a centralized Contract Management system	By 30 June 2026	Procurement, Contracts and Insurance Coordinator
		CC2.2.6	Develop procedures for the review and approval of contract variations as part of the Contract Management Policy	By 30 June 2026	
		CC2.2.7	Develop a Contractor Insurances Register	By 31 December 2025	Director Infrastructure and Sustainability
		CC2.2.8	Develop templates to document key performance criteria and compliance obligations based on the conditions of each contract	By 30 June 2026	
		CC2.2.9	Incorporate key performance criteria and compliance obligations of contracts into Council's Project Management Policy	By 30 June 2026	
		CC2.2.10	Review currently held Bank Guarantees to determine currency	By 30 September 2025	
		CC2.2.11	Develop a centralized Bank Guarantee register	By 30 September 2025	
		CC2.2.12	Executive Team undertakes a management review of each Core Function area	Review of the Strategic Service Management Plan	
CC2.3	Coordinate and manage Council's IP&R Framework	CC2.3.1	Undertake community consultation with Parkes Shire to inform development and review of IP&R Framework	By 30 June 2026	Corporate Planning and Performance Coordinator
		CC2.3.2	Develop and adopt all IP&R documents within legislated timeframes	100% compliance	
		CC2.3.3	Report on our progress in achieving our Delivery Program and Operational Plan	100% compliance	

We will manage Civic Operations in line with regulations to support decision-making and drive positive outcomes for the community.

## How this function links to the Community Strategic Plan

Community	Economy	Environment	Civic leadership
			4.1.2 Provide open and transparent decision-making and undertake the civic duties of Council with professionalism and integrity

## Outputs, measures and targets

Outputs to achieve this outcome		How we will measure our performance		Target	Responsible
CC3.1	Manage Council's Civic Operations in line with regulations	CC3.1.1	Hold elections as required by regulatory standards	100% compliance	Director Customer, Corporate Services and Economy
		CC3.1.2	Provide training and support to elected officials in line with the Councillors Induction and Professional Development Program	Four (4) professional development activities held	Manager Governance, Risk and Corporate Performance
		CC3.1.3	Ordinary Council Meetings are held in line with the Council's Code of Meeting Practice	Ten (10) meetings held per year	



Outputs to achieve this outcome		How we will measure our performance		Target	Responsible
CC3.2	Provide guidance and planning support for Civic events	CC3.2.1	Support the Australia Day Committee/s to hold 2026 Australia Day celebrations throughout the Parkes Shire	Support with associated relevant grant funding applications, and provision of a Council contribution of up to \$2,000 to support operational delivery requirements	Events and Festival Specialist
		CC3.2.2	Recognize community heroes through the Australia Day Awards Scheme 2026	Awards Scheme administered	Manager Governance, Risk and Corporate Performance
		CC3.2.3	Support the RSL Sub-branches to hold 2026 ANZAC Day Commemoration Services throughout the Parkes Shire	Events and Festival Specialist	Including provision of a Council contribution of up to \$10,000 to support operational delivery requirements
		CC3.2.4	Citizenship ceremonies to be held within six months of application received	Two (2) per year	Executive and Councilor Support Coordinator
		CC3.2.5	Community Financial Assistant grants conducted	Two (2) rounds per year	Manager Governance, Risk and Corporate Performance
		CC3.2.6	Hold an annual welcome event in Parkes Shire for new residents	One (1)	
		CC3.2.7	Support Civic functions across the Shire	Support civic functions	

# CC4

## People, Safety and Culture

We will implement appropriate strategies as detailed in Council's Workforce Management Plan ("WMP") to develop a vibrant workforce equipped to deliver progress and value to our community. Undertake sustainable workforce planning and adapt to change through an innovative, smart, safe, and compliant workplace culture.

### How this function links to the Community Strategic Plan

Community	Economy	Environment	Civic leadership
1.4.3: Improve access to meaningful employment for people with disability	2.4.3: Traineeship and employment pathways are available for all sectors		4.3.2: Establish Parkes Shire Council as an employer of choice that recruits, develops, and retains talented staff that reflects our diversity and facilitates a contemporary, diverse workforce with a robust safety culture

### Outputs, measures and targets

Outputs to achieve this outcome		How we will measure our performance		Target	Responsible
CC4.1	Enhance workforce planning procedures and tools to guide decision making (WMP 1.1)	CC4.1.1	Workforce data provided to Executive Leadership Team ("ELT")	Monthly report to ELT	Manager, People, Safety and Culture
CC4.2	Review and improve recruitment processes including accessibility (WMP 1.2)	CC4.2.1	Review of Recruitment and Selection Policy and Procedures	Recruitment and Selection Procedures reviewed and implemented	Human Resources Specialist
CC4.3	Ensure employees have the capabilities and/or develop the skills required to perform their roles effectively and efficiently. (WMP #)	CC4.3.1	Deliver the annual training plan	Annual training plan delivered	Human Resources Specialist
CC4.4	Review and improve the Offboarding processes and Exit Interview process to maximize feedback to improve systems and reduce turnover (WFP 1.5)	CC4.4.1	Employees invited to participate in Exit Interviews	100% of exiting employees invited to participate in exit interviews	Human Resources Specialist
CC4.5	Review, improve and promote Council's CAT program (WFP 1.6)	CC4.5.1	Inclusion of work experience and university placement opportunities within Council's CAT program.	Cadet, Apprentice and Trainee (CAT) program reviewed and updated	Education, Capability and Wellbeing Coordinator

## CC4 People, Safety and Culture (continued)

Outputs to achieve this outcome		How we will measure our performance		Target	Responsible
<b>CC4.6</b>	Identify and promote career / development pathways within Parkes Shire Council (WFP 2.1)	CC4.6.1	Identify career and development pathways for core/critical roles within Council, other departments or with other Councils (e.g. sister city, neighbouring Councils)	Identify core/ critical roles within Council	Manager People, Safety and Culture
<b>CC4.7</b>	Potential successors are identified, confirmed and encouraged to grow and develop and provided with tailored development opportunities (WFP 2.24)	CC4.7.1	Development of a leadership pathways program	Leadership pathways program developed	Education, Capability and Wellbeing Coordinator
		CC4.7.2		Tailored development opportunities provided for identified successors and leaders including skills transfer coaching and mentoring opportunities	
<b>CC4.8</b>	Ensure employees have the capabilities and/ or develop the skills required to perform their roles effectively and efficiently (WFMP 2.3)	CC4.8.1	Review Council's secondment / acting higher processes	Secondment / Acting Higher Process reviewed	Manager People, Safety and Culture
<b>CC4.9</b>	Provide opportunities for our Cadets, Apprentices and Trainees to have a continuous pipeline of development within Council (WFP 2.4)	CC4.9.1	Percentage of workforce in Cadet, Apprenticeship and Trainee (CAT) program	10% of workforce	Manager People, Safety and Culture
		CC14.9.2	Review Cadet, Apprenticeship and Trainee (CAT) program to include the opportunity to share identified roles across departments	Identify roles able to be shared and implement department sharing program.	
<b>CC4.10</b>	Recognise employees' sustained engagement and service through service milestones (WFP 3.2)	CC4.10.1	Service Awards provided	100% of employees reaching milestones are rewarded	Human Resources Specialist
<b>CC4.11</b>	Review/reflect on diversity, equity and inclusion initiatives within EEO Plan, Gender Equity, DIAP, Reconciliation Action Plan (WFP 4.2)	CC4.11.1	Review/reflect on diversity, equity and inclusion initiatives within EEO Plan, Gender Equity, DIAP, Reconciliation Action Plan	Annual review of actions within relevant plans and strategies	Manager People, Safety and Culture



## CC4 People, Safety and Culture (continued)

Outputs to achieve this outcome		How we will measure our performance		Target	Responsible
<b>CC4.12</b>	Recognise employees' sustained engagement and performance through reward and recognition (WFP 3.3)	CC4.12.1	End of Year Awards provided	End of year awards promoted and awarded	Human Resources Specialist
<b>CC4.13</b>	Review and improve Council's appraisal process (WFP 4.3)	CC4.13.1	Review Council's appraisal process including but not limited to: <ul style="list-style-type: none"> <li>• clear deadlines</li> <li>• clear KPIs</li> <li>• development of goals</li> <li>• incorporation of values</li> </ul>	Council's appraisal process reviewed	Human Resources Specialist
<b>CC4.14</b>	Facilitate a culture of continuous improvement in service delivery across our organisation (WFP 4.4)	CC4.14.1	Deliver biennial LEAN and/or continuous improvement methodology training	LEAN and/or continuous improvement methodology training delivered biennially	Education, Capability and Wellbeing Coordinator
<b>CC4.15</b>	Conduct biennial employee wellbeing and engagement surveys (WFMP 5.1)	CC4.15.1	Conduct biennial employee surveys	Survey delivered	Human Resources Specialist
<b>CC4.16</b>	Employee Health and Wellbeing - a fit and healthy workforce (WMP 5.3)	CC4.16.1	Deliver the annual health and wellbeing program	Deliver annual health and wellbeing program	
<b>CC4.17</b>	Provide independent support to employees (WFP 5.4)	CC4.17.1	EAP service available to all employees	EAP service provided	
<b>CC4.18</b>	Continually improve the Consultative Committee and Health and Safety Committee to ensure active members, staff engagement and policy consultation	CC4.18.1	Awareness of committees and active involvement as measured by participation and employee survey results	Promote Consultative Committee and Health and Safety Committee	Manager People, Safety and Culture
<b>CC4.19</b>	Ensure a safe workplace through implementation of the Work Health and Safety Management System (WHSMS) and compliance of legislative requirements (WMP 5.6)	CC4.19.1	ISO:45001 Accreditation is maintained	Maintain ISO:45001 Accredited	Work Health Safety Coordinator
		CC4.19.2	Deliver health monitoring to required employees as required by legislation and Council's WHSMS	Health monitoring programs delivered	
		CC4.19.3	Review and implement contractor safety compliance as required by legislation and Council's WHSMS	Review contractor compliance requirements processes	
		CC4.19.4	Train contract managers on contractor compliance requirements processes	Train contract managers on contractor compliance requirements processes	

# CC5 Finance

We will comply with financial policies and accounting standards, enabling us to operate as a financially sustainable organisation. We will continue to focus on cost containment to improve performance and to deliver enhanced cash reserves for the organisation.

## How this function links to the Community Strategic Plan

Community	Economy	Environment	Civic leadership
			4.2.2: Operate in a financially sustainable and responsible manner

## Outputs, measures and targets

Outputs to achieve this outcome		How we will measure our performance		Target	Responsible
CC5.1	Financial Reporting	CC5.1.1	Annual financial statements submitted in line with statutory deadlines	31 October 2025	Chief Financial Officer
		CC5.1.2	Achieve a positive Operating performance ratio	≥0%	
		CC5.1.3	Achieve an unrestricted ratio greater than the Office of Local Government ("OLG") benchmark	≥1.5x	
		CC5.1.4	Debt service cover ratio	≥2x	
		CC5.1.5	Cash expense cover ratio	≥ 3 months	
CC5.2	Management Accounting	CC5.2.1	Monthly management reports are submitted to the Senior Leadership Team on time	By 14th of each month	Chief Financial Officer
		CC5.2.2	Quarterly Budget Review Statements are submitted on time	Within 2 months of end of quarter	
CC5.3	Creditors and purchasing	CC5.3.1	% of purchase orders raised before invoice date	90%	Procurement, Contracts and Insurance Coordinator
CC5.4	Debtors	CC5.4.1	% of rates and annual charges outstanding	Less than 10%	Chief Financial Officer
		CC5.4.2	Own source operating revenue ratio	≥60%	
CC5.5	Fixed Asset Accounting	CC5.5.1	Monthly CAPEX reports are submitted to the Senior Leadership Team on time	By the 14th of each month	Chief Financial Officer
		CC5.5.2	Monitor current progress to prevent budget overruns by distributing and discussing reports monthly	Provide document by the 14th of each month	
		CC5.5.3	Total Value / projects of work in progress account for council's general fund activities	Declining	

# CC6 Fleet

We will maintain Council's heavy plant and equipment, plan and procure new assets and monitor regular plant safety inspections.

## How this function links to the Community Strategic Plan

Community	Economy	Environment	Civic leadership
			4.2.3 Develop and implement an asset management framework that ensures existing and future infrastructure is affordable, funded and maintained to ensure inter-generational equity

## Outputs, measures and targets

Outputs to achieve this outcome		How we will measure our performance		Target	Responsible
CC6.1	Support Council operations with effective fleet procurement	CC6.1.1	Plant uptime across fleets meets operational need within budgetary constraints	95%	Fleet and Depot Manager
CC6.2	Support Council operations with effective fleet management and maintenance	CC6.2.1	Maintenance of heavy plant, light vehicles and small plant and equipment to support Council services and programs	Maintenance Achieved	Fleet and Depot Manager
		CC6.2.2	Implement the 2024-25 Plant Replacement Program that aligns with service needs	36 items of plant and equipment replaced Annual Plant Disposal report provided to the Plant Procurement Committee	
		CC6.2.3	Planning infrastructure for EV policy	By 30 June 2026	
		CC6.2.4	Develop and adopt an Electric Vehicle Strategy	By 30 June 2026	
CC6.3	Monitor efficiencies of Council's fleet to ensure a safe working environment that aligns with organisational needs	CC6.3.1	Monitor the GPS system for efficiency and improvements	By 30 June 2026	Fleet and Depot Manager
		CC6.3.2	GPS system monitors WHS, training and staff support	By 30 June 2026	
		CC6.3.3	Utilization of plant and equipment in accordance with Institute of Public Works Engineering Australasia Limited ("IPWEA") plant and equipment benchmarks	Attend One (1) workshop per year	
		CC6.3.4	Implement asset protections at the Council depot	Implement by 30 June 2026	

# CC7

## Council Land and Buildings

We will comply with the statutory requirements of public land and building including planning for renewals and/or upgrades and environmental management of Council land.

### How this function links to the Community Strategic Plan

Community	Economy	Environment	Civic leadership
1.4.2: Improve access to buildings, spaces, places, and activities for people with disability			

### Outputs, measures and targets

Community outcomes		How we will measure our performance		Target	Responsible
CC7.1	Ensure effective management of all Council-owned and Crown land parcels	CC7.1.1	Review Plans of Management for Community Land	30 June 2029 - review in the election year	Manager Facilities





# CC8 Grants

We will provide support to businesses and individuals, meet the community's needs, build skills and resilience, and develop and maintain community infrastructure and services through the facilitation of Council's Grants Program.

## How this function links to the Community Strategic Plan

Community	Economy	Environment	Civic leadership
	2.2.2: Develop Parkes Shire's smart economy to provide new opportunities for local business, generate new revenue and increase economic prosperity		

## Outputs, measures and targets

Outputs to achieve this outcome		How we will measure our performance		Target	Responsible
CC8.1	Promote and support grant opportunities within the Shire	CC8.1.1	Grant Income received	Maximise Income	Corporate and Community Grants Officer
		CC8.1.2	Grants future income not received yet	Maximise Income	
		CC8.1.3	Number of community grant newsletters published	Six (6) newsletters published	Corporate Grants Specialist
CC8.2	Promote and support grant opportunities within the Shire - Our success	CC8.2.1	Grants lodged	Maximise Income	Corporate Grants Specialist
		CC8.2.2	Grants submissions successful	Maximise Income	
CC8.3	Promote and support grant opportunities within the Shire - For our community	CC8.3.1	Council grants submitted	Maximise Income	Corporate Grants Specialist
		CC8.3.2	Local organisations assisted	Maximise Income	
		CC8.3.3	Community group grants submitted	Maximise Income	
		CC8.3.4	Number of community groups and businesses that accessed the Council's grant preparation activities	Increase	

## CC8 Grants (continued)

Outputs to achieve this outcome		How we will measure our performance		Target	Responsible
CC8.4	Funding secured for each Township	CC8.4.1	Trundle	Maximise Income	Corporate Grants Specialist
		CC8.4.2	Peak Hill / Alectown	Maximise Income	
		CC8.4.3	Tullamore	Maximise Income	
		CC8.4.4	Bogan Gate	Maximise Income	
		CC8.4.5	Parkes	Maximise Income	
		CC8.4.5	Shire-wide projects	Maximise Income	
CC8.5	Big win in competitive grants	CC8.5.1	Projects delivered	Maximise Income	Corporate and Community Grants Officer



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# CC9

## Customer Experience

We are dedicated to enhancing customer experience and access by ensuring every interaction with our customer service team is positive, efficient, and community-focused.

### How this function links to the Community Strategic Plan

Community	Economy	Environment	Civic leadership
1.1 Our Community is safe, active and healthy	2.1 Our Shire is an attractive destination to live, work, visit and invest		4.1.1 Effectively collaborate, engage, and communicate with our community to inform decision making and promote services, projects and initiatives  4.3.2 Provide organisational culture that delivers excellent customer service and continuous improvement  4.4.1 Deliver communication that is open, accessible, meaningful, and regular across a range of media

## Outputs, measures and targets

Outputs to achieve this outcome		How we will measure our performance		Target	Responsible
CC9.1	Advocate and ensure customers are informed with prompt responses to customer requests	CC9.1.1	Increase overall usage of the Customer Request Management Portal (CRM)	CRM usage/data to be measured, with a minimum 5% increase expected quarter on quarter	Customer Experience Coordinator
		CC9.1.2	Increase staff participation and the responsiveness of CRM's being actioned	Measure % of Requests Closed by the SLA Deadline, against previous quarters	
		CC9.1.3	Educate all staff around CRM processes and promote customer self-service options	One (1) site specific target training by 30 June 2026	
		CC9.1.4	Review customer request categories and to identify improvement opportunities	Plan to review a certain number of CRMs each quarter and make improvements with stakeholders	
CC9.2	Monitor and improve customer service across Council's organisation and operations	CC9.2.1	Provide updates on Customer Experience matters to the Manager of Customer and Information Services	Monthly reporting to be readily available for Manager to access	Customer Experience Coordinator
		CC9.2.2	Regular reporting to executive team/s where appropriate on customer service progress and statistics	Reports tabled at Connected Management Meetings (CMT)	
		CC9.2.3	Promote convenience and benefits of the CRM system to all PSC staff	Conduct two (2) drop-in training sessions by 30 June 2026	
		CC9.2.4	The PSC website serves as the first point of contact for current Council information, it is imperative that the content remains accurate and up to date	Quarterly review of customer specific information and advocacy for more information to be included	
		CC9.2.5	Amalgamations - Continue to run through the entire 'Name Amalgamation Process' workflow from start to finish	Complete Bulk Name Amalgamations by 30 June 2026, then it's BAU to complete daily amalgamations	



## CC9 Customer Service (continued)

Outputs to achieve this outcome		How we will measure our performance		Target	Responsible
CC9.3	Support Customer excellence by consolidating customer service areas	CC9.3.1	Reconvene discussions with the Director of Engineering and implement date to take over Engineering calls	Engineering calls to be redirected to the CS team by 30 December 2025	Customer Experience Coordinator
		CC9.3.2	Work with business areas to consolidate direct phone numbers where required	Direct phone lines to be consolidated where required by 30 June 2026	
CC9.4	Update and promote Council's website as the first port-of-call for up-to-date Council information	CC9.4.1	Update and promote Council's website as the first port-of-call for up-to-date Council information	Website updated and promoted	Corporate Communications and Media Specialist

# CC10

## Community Services and Wellbeing

We will implement appropriate frameworks and strategies, as outlined in Council's Disability Inclusion Action Plan ("DIAP"), to ensure residents of the Shire have access to services, groups and activities that have a positive impact on community wellbeing.

### How this function links to the Community Strategic Plan

Community	Economy	Environment	Civic leadership
<p>1.3.4 Celebrate the history, heritage and culture of the Wiradjuri people and their connection to country, and provide opportunities for reconciliation, interpretation and understanding</p> <p>1.4.1 Promote positive attitudes and behaviours towards people with disability</p> <p>1.4.4 Improve access to services, systems, and processes for people with disability</p>			

### Outputs, measures and targets

Outputs to achieve this outcome	How we will measure our performance	Target	Responsible
<b>CC10.1</b> Ensure that all relevant staff have knowledge of accessibility features of venues and buildings (DIAP 1.3.3)	CC10.1.1 Resources developed highlighting accessibility features of Council venues and buildings	By 30 June 2026	Manager Facilities
<b>CC10.2</b> Prepare a self-assessment checklist for local businesses and tourist attractions to encourage them to meet accessibility needs (DIAP 2.1.2)	CC10.2.1 Review Parkes Shire Visitor Guide to ensure the details of access features of places and interest in the Parkes Shire are included	By 30 June 2026	Tourism and Visitor Services Coordinator
<b>CC10.</b> Improve access to the Council Administration Centre (DIAP 2.3.1)	CC10.3.1 Review undertaken at the Council's Administration Centre to determine if buildings are accessible and fitted with advanced technologies to meet the varied needs of users	By 30 June 2026	Director Planning and Environment
<b>CC10.4</b> Promote representation of people with disabilities in Council's workforce to the public (DIAP 3.1.2)	CC10.4.1 Services and systems identified and improved/implemented	By 30 June 2026	Manager, People, Safety and Culture

## CC10 Community Services and Wellbeing (continued)

Outputs to achieve this outcome	How we will measure our performance	Target	Responsible
CC10.5 Develop and promote flexible working arrangements and in-house support to recruit and retain people with disability in Council's workforce (DIAP 3.1.4 and 2.2.2)	CC10.5.1 Council website updated to include information for people with disability on how to volunteer and access work experience	Website update by 30 June 2026	Corporate Communications and Media Specialist
	CC10.5.2 Council website updated to promote representation of employees with disability	By 30 June 2026	
CC10.6 Promote information for people with disabilities on how to volunteer and access work experience (DIAP 3.2.1)	CC10.6.1 Council website updated to include information for people with disability on how to volunteer and access work experience	By 30 June 2026	Manager People, Safety and Culture
CC10.7 Foster skills, training and social contribution of people with disability (DIAP 3.3.1)	CC10.7.1 Programs delivered to early childhood children with disability - Sprouts development assessment	By 30 June 2026	Central West Childcare Services Manager
	CC10.7.2 Programs delivered to early childhood children with disability - Aruma, disability services for early intervention		
	CC10.7.3 Programs delivered to early childhood children with disability -Hearing Australia, delivering the Happee Ears program		
	CC10.7.4 Programs delivered to early childhood children with disability - Steps, the NSW Government program, for eyesight checks		
CC10.8 Advocate for improved health services within the Shire	CC10.8.1 Investigate ways to encourage the relocation of health professionals to the Parkes Shire and re-establishment of maternity ward services at Parkes Hospital (2023 Liveability Strategy # 2 Community - long)	Advocate	Director Customer, Corporate Services
	CC10.8.2 Undertake a review of options to re-establish maternity / child birthing services at Parkes Hospital (2023 Liveability Strategy #09 Social facilities and services - short)	Review	
	CC10.8.3 Investigate ways to encourage the relocation of health professionals to the Parkes Shire	Investigate	

# CC11

## Communication and Engagement

We will promote the Parkes Shire as a place to live, work, invest and visit, and ensure our brand and our communication is inclusive and assists in connecting Council with our vibrant community.

### How this function links to the Community Strategic Plan

Community	Economy	Environment	Civic leadership
	4.1.1 Effectively collaborate, engage, and communicate with our community to inform decision making and promote services, projects and initiatives		

### Outputs, measures and targets

Outputs to achieve this outcome		How we will measure our performance		Target	Responsible
CC11.1	Our community is well-informed and has meaningful opportunities to participate in decision-making (CES objective #1)	CC11.1.1	Provide clear, accessible, and timely information	Number of community engagement activities conducted per year	Corporate Communications and Media Specialist
		CC11.1.2	Offer diverse engagement opportunities (e.g., online, in-person, surveys)	Community participation rates.	
		CC11.1.3	Promote engagement through multiple channels (e.g., website, social media, newsletters)	Increase in digital engagement and social media interactions.	
		CC11.1.4	Percentage of residents who feel informed about Council decisions	Percentage	
CC11.2	We build trust through transparency, openness, and honest communication (CES objective #2)	CC11.2.1	Share regular updates on engagement outcomes	Number of public updates provided on council decisions and processes	Corporate Communications and Media Specialist
		CC11.2.2	Clearly communicate how community feedback informs decisions	Frequency of progress updates on key initiatives shared with the community	
		CC11.2.3	Promptly respond to media and community enquiries.	Community Satisfaction Survey Results	
		CC11.2.4	Publish reports and engagement summaries	Number of reports	



## CC11 Communication and Engagement (continued)

Outputs to achieve this outcome		How we will measure our performance		Target	Responsible
CC11.3	Engagement is inclusive and encourages diverse voices (CES objective #3)	CC11.3.1	Ensure engagement considers place, diversity, and accessibility	Participation rates across diverse demographics	Corporate Communications and Media Specialist
		CC11.3.2	Use technology to broaden participation and diverse input	Number of targeted engagement session	
		CC11.3.3	Improve stakeholder information management for equitable representation	Accessibility compliance of engagement materials	
		CC11.3.4	Provide engagement materials in accessible formats	Provide engagement materials in accessible formats	
CC11.4	Community input is valued and contributes to decision-making (CES objective #4)	CC11.4.1	Acknowledge and respond to community feedback	Community satisfaction with engagement process	Corporate Communications and Media Specialist
		CC11.4.2	Demonstrate how feedback has shaped decisions	Level of feedback incorporated into decisions	
		CC11.4.3	Align engagement with Council's Community Participation Plan	Number of engagement summaries published	
CC11.5	We embrace innovation and continuously improve our engagement approach (CES objective #5)	CC11.5.1	Regularly review and refine engagement methods based on feedback	Number of engagement methods trialled	Corporate Communications and Media Specialist
		CC11.5.2	Implement new engagement tools and technologies	Evaluation of engagement effectiveness through community feedback	
		CC11.5.3	Provide staff training on best engagement practices	Staff training completion rates	
		CC11.5.4	Invest in Council's website as the core communication channel	Invest in Council's website as the core communication channel	

# CC12

## Information Management, Records and Privacy

We ensure Council information is maintained, accurate and accessible ensuring transparency, accountability, and efficiency, to support better decision-making and fostering an informed and engaged community.

### How this function links to the Community Strategic Plan

Community	Economy	Environment	Civic leadership
<p>1.1.4 Provide effective regulatory, compliance and enforcement services</p> <p>1.4.4 Improve access to services, systems, and processes for people with disability</p>			<p>4.1.2 Provide open and transparent decision-making and undertake the civic duties of Council with professionalism and integrity</p> <p>4.2.3 Develop and implement an asset management framework that ensures existing and future infrastructure is affordable, funded and maintained to ensure inter-generational equity</p> <p>4.2.4 Implement an ongoing service review and business improvement program to ensure Parkes Shire Council's services are sustainable</p> <p>4.3.1 Provide customer service excellence and develop, implement, and review systems and processes to improve customer experience</p> <p>4.3.3 Ensure compliance with statutory requirements and ensure Parkes Shire Council's operations are supported by good corporate governance and effective risk management</p>

## Outputs, measures and targets

Outputs to achieve this outcome		How we will measure our performance		Target	Responsible
CC12.1	Continually develop and implement Council's information and Records Management Framework to ensure effective and efficient management of Information across Council	CC12.1.1	Facilitate effective quarterly meetings for the Records and Information Working Group	Conduct four meetings by 30 June 2026	Manager Customer and Information Services
		CC12.1.2	Continue the development of Council's Information Asset Register	Information Asset Register adopted by 30 June 2026	
		CC12.1.3	Provide regular reports to the Audit, Risk and Improvement Committee	Produce two reports by 30 June 2026	
		CC12.1.4	Develop procedures to support policies managed in line with Council's Information and Records Management Framework	Framework adopted by 30 June 2026	Information and Records Management Coordinator
		CC12.1.5	Improve Council's processes for the accountable, safe, secure storage and destruction of physical records in line with new framework	Procedures implemented by 30 June 2026	
		CC12.1.6	Develop council Transfer Plan for state archive records	Strong room set up and being used appropriately to store records. Depot sentenced and moved accordingly	
		CC12.1.7	Undertake State Records NSW "Records Management Assessment Tool"	Human Resources (HR) records are identified and recorded appropriately	
		CC12.1.8	Conduct regular progress reviews to ensure alignment with strategic goals	Improve Councils transfer plan and resubmit by 31 December 2025	
CC12.2	Assess and classify information systems and business rules to ensure Council information is maintained, accurate, and accessible	CC12.2.1	Assessing business systems checklist is embedded into practice	Checklist completed as required	Information and Records Management Coordinator
		CC12.2.2	Implement policy and business rules for Business systems used within Council	Procedures implemented by 30 June 2026	

## CC12 Information Management, Records and Privacy (continued)

Outputs to achieve this outcome		How we will measure our performance		Target	Responsible
CC12.3	Ensure that all public access requests are handled promptly and transparently, providing the community with timely and accurate information in accordance with Government Information Public Access (GIPA) regulations	CC12.3.1	Report provided to the IPC yearly as required	Report completed and submitted by 31 December 2025	Information and Records Management Coordinator
		CC12.3.2	Agency Information Guide (AIG) updated every 12 months	AIG 2026-2027 is updated and published by 20 June 2026	Manager Customer and Information Services
		CC12.3.3	Work with teams across the organisation to have accurate up to date information on Councils website in line with open access and proactive release guidelines	Informal and formal GIPA requests are reviewed and information provided on website when possible	Information and Records Management Coordinator
		CC12.3.4	Maintain and review Council's Government Information (Public Access) ("GIPA") Register	Register is maintained and available for public access on the website	
CC12.4	Support Council operations by providing effective information and records management knowledge	CC12.4.1	Implement ongoing health checks	All health checks are undertaken monthly	Information and Records Management Coordinator
		CC12.4.2	Implement ongoing Records and Information Management training program to all work areas	Training program for staff implemented by 31 December 2025	
		CC12.4.3	Continue to implement information dashboards across council	Information Dashboards are delivered across council. Implemented into training by 31 December 2025.	



Outputs to achieve this outcome		How we will measure our performance		Target	Responsible
CC12.5	Enhance organisational knowledge and privacy practices	CC12.5.1	Implement ongoing Privacy training program to all work areas	Training program implemented by 30 June 2026	Information and Records Management Coordinator
		CC12.5.2	Mandatory Notification of Data Breach (MNDB) is embedded into practice	Procedures implemented by 30 June 2026	Manager Customer and Information Services
		CC12.5.3	Reporting	Data breaches reported to ARIC as required	
		CC12.5.4	PIA assessment is embedded into practice	Assessment completed as required	
		CC12.5.5	Data agreements are embedded into practice	Data agreements are embedded into practice	





Parkes  
Shire Council



## Financial projections for operational activities

Principal Activities	Operating Income (\$)	Operating Expenses (\$)	Operating Result before Capital Grants (\$)
Business Systems and Technology	0	985,888	(985,888)
Governance and Strategy	0	1,325,966	(1,325,966)
Civic	250,000	730,757	(480,757)
People, Safety and Culture	57,825	1,226,497	(1,168,672)
Finance	23,690,106	1,937,072	21,753,034
Fleet	731,883	350,306	381,577
Council Land and Buildings	406,809	601,500	(194,691)
Grants	0	271,712	(271,712)
Customer Experience	0	568,168	(568,168)
Community Services and Wellbeing	0	0	0
Communication and Engagement	0	206,891	(206,891)
Information Management Records and Privacy	0	182,348	(182,348)
<b>Council and Corporate Total</b>	<b>25,136,623</b>	<b>8,387,104</b>	<b>16,749,519</b>

## Capital projects

Principal Activities	Capital Project	2025-26 (\$)
Information Communications and Technology	Network equipment	5,000
	Central West Family Day Care NBN Connection	8,000
	Library Remote Location Upgrade	10,000
	Staff iPad And Mobiles Replacement Program	70,000
	Laptop Replacement Program	45,000
	Desktops Replacement Program	15,000
	New Staff Device Program	15,000
	IT Equipment (Mice, Keyboard, Headsets, Monitors)	15,000
	Printer Replacements	17,000
	CIA Live	50,000
	Server And Main Street Camera Upgrade	25,000
	Camera Replacement	8,000
	Airlock - Whitelisting Software	10,000
	M365 Uplift Security and Information Management	20,000
	Move Disaster Recovery Site	10,000
	Water Fund - SCADA	10,000
	CUC/training room	10,000
	Parkes Council Depot Upgrades - FAGS	500,000
	Heavy Plant (PSC)	1,925,700
Council Land and Buildings	Building Budget (PSC)	350,000
<b>Total Capital Expenditure</b>		<b>3,118,700</b>

## Proposed future works

There is no commitment from Council, that proposed future works will be delivered, as they are reliant on availability of internal funds and the provision of external funds.

Principal Activities	Township / Location	Proposed Future Works	Method of Identification
Customer Experience	Peak Hill	Customer service improvements	2024 Community Engagement
Business Systems and Technology	Peak Hill	Extension of the Peak hill Main Street CCTV	Internal
	Parkes	Moat Cottage projectors	Internal
Governance and Strategic	Shire	Lobby the NSW Government for financial funding assistance to augment new lead in infrastructure to growth areas that will provide housing resulting from the Special Activation Precinct	2023 Liveability Strategy #05 Housing and development (medium)
		Undertake a 'levels of service review' of existing community facilities and child services in the main towns of Parkes, Peak Hill, Trundle and Tullamore	2023 Liveability Strategy #09 Social facilities and services (short)
	Tullamore	Support the community to have access to medical services	2024 Community Engagement
		Advocate for communications, internet and phone services	2024 Community Engagement
	Parkes	Lobby the NSW Government for financial funding assistance to augment new lead in infrastructure to growth areas that will provide housing resulting from the Special Activation Precinct	2024 Community Engagement
	Alectown	Town improvement - Hall curtains for stage	2024 Community Engagement
Land Development and Sales	Shire	Carrington Hotel upgrades	Internal
	Parkes	Spicer Caravan Park upgrades	Internal

## Sustainable Development Goals

Council aims to localise the Sustainable Development Goals and address issues that are prevalent both within the Shire and across the world. The scope of influence that Council holds varies between organisational functions, principal activities, and Sustainable Development Goals. Within the Council and Corporate Function Council performs activities that largely control and influence the Shires ability to reach the Sustainable development goals of Peace, Justice and Strong Institutions and Decent Work and Economic Growth.





# 08

## Economy and activation



Millions generated  
per year from Festivals  
across the Shire



\$66M visitor economy

### Overview

Council performs activities to ensure the Parkes Shire is home to a diverse, thriving economy which supports traditional and new industries, accommodates continued population growth, and provides quality employment, education and training opportunities. Council performs three principal activities to ensure the Shire's economy can continue to grow, these being Economic Development, Events and Festivals and Tourism and Destination Marketing.

Council recognises the potential commercial benefit that activities within this function can deliver to the community and the inability for private sector providers to lead these services and opportunities. As a result, Council fulfils the responsibility of these activities for the Shire when possible. There is also potential for these activities to provide a commercial benefit to the Council through continued investment within the local economy. Council aims for these functions to be as self-sufficient as possible over time, enabling both operational and long-term costs to be largely generated by the activities themselves.

# EE1 Economic Development

We will provide support to businesses through the facilitation of various business support, growth and investment opportunities.

## How this function links to the Community Strategic Plan

Community	Economy	Environment	Civic leadership
	<p>2.1.3: Support local agriculture, tourism, and retail sectors by promoting diversification, value-adding and capacity building</p> <p>2.2.2: Develop Parkes Shire's smart economy to provide new opportunities for local business, generate new revenue and increase economic prosperity</p> <p>2.4.4: Support industry in attracting skilled professionals</p>		

## Outputs, measures and targets

Outputs to achieve this outcome		How we will measure our performance		Target	Responsible
EE1.1	Deliver the Economic Development Strategy to plan for future jobs and growth	EE1.1.1	Review the Economic Development Strategy	Strategy adopted by 30 June 2026	Economic Development Specialist
EE1.2	Advocate for increased Government funding and support for economic development within the Parkes Shire	EE1.2.1	Support Parkes Shire businesses through the provision of relevant information and opportunities	One newsletter and/or engagement opportunity per quarter	Economic Development Specialist
EE1.3	Support businesses and industry groups within the Shire	EE1.3.1	Elevate the profile of local business through inclusion on Parkes Industrial Park entry signage for relevant businesses	Ongoing	Economic Development Specialist
EE1.4	Promote growth in smart and sustainable businesses and industries	EE1.4.1	Collaborate with Regional Growth NSW Development Corporation (RGDC) to support investment attraction for the Parkes Special Activation Precinct.	100% of meetings attended	Executive Manager Economy and Engagement

Outputs to achieve this outcome		How we will measure our performance		Target	Responsible
EE1.5	Partner with industry groups including Business Parkes (formerly Parkes Chamber of Commerce) and RDA Central West to advocate for the shire and collaborate on joint initiatives	EE1.5.1	Participate in Economic Development Managers Meetings with Central NSW Joint Organisation and RDA Central West	100% of meetings attended	Economic Development Specialist
EE1.6	Facilitate investment projects that match our economic development priorities	EE1.6.1	Support the vibrancy of the Parkes CBD with street banners	Ensure street banners are vibrant and well-maintained	Economic Development Specialist



# EE2

## Events and Festivals

We will work with our community to deliver a financially sustainable Events and Festivals program including the annual Elvis Festival.

### How this function links to the Community Strategic Plan

Community	Economy	Environment	Civic leadership
1.3.2 Deliver and support events, festivals and celebrations that promote engaged citizenship and foster community pride	2.2.2: Develop Parkes Shire's smart economy to provide new opportunities for local business, generate new revenue and increase economic prosperity		

### Outputs, measures and targets

Outputs to achieve this outcome		How we will measure our performance		Target	Responsible
EE2.1	Develop funding, corporate partnerships and sponsorships to ensure financial sustainability of Council's events and festivals	EE2.1.1	Secure partnership with Destination NSW for delivery of the Parkes Elvis Festival, that includes provision of State and Government funding	Partnership and funding agreement secured	Events and Festival Specialist
EE2.2	Deliver the Parkes Elvis Festival	EE2.2.1	Deliver the annual Parkes Elvis Festival in accordance with endorsed Event Management Plan	(\$550,000) net operating result in line with event delivery January 2026	Events and Festival Specialist
		EE2.2.2	Develop a detailed Event Management Plan for the Parkes Elvis Festival 2027	Develop by 31 March 2026	
EE2.3	Improve the planning, delivery and evaluation of Council's Events and Festivals program	EE2.3.1	Implement actions from the Events and Festivals Strategy	Implement	Events and Festival Specialist
		EE2.3.2	Investigate ways to incentivise/ streamline approvals for night markets, farmers markets, events and the like in public spaces - 2023 Liveability Strategy #3 Economy (short)	Investigate	
EE2.4	Develop and implement a balanced program to support business and tourism events throughout the year	EE2.4.1	Maintain and publish an events calendar to showcase all Council-run and Council sponsored events being held throughout the Shire.	By 30 June 2026	Events and Festival Specialist



# EE3

## Tourism and Destination Marketing

We will grow our vibrant visitor economy through the support of new tourism product development, delivery of quality visitor information services, and the implementation of a renewed Destination Management Plan.

### How this function links to the Community Strategic Plan

Community	Economy	Environment	Civic leadership
	2.1.2 Promote Parkes Shire as a tourist destination and support the continued growth of our visitor economy		

### Outputs, measures and targets

Outputs to achieve this outcome		How we will measure our performance		Target	Responsible
EE3.1	Develop and grow regional tourism partnerships to support increased visitation	EE3.1.1	Deliver visitor services in Parkes through an accredited Visitor Information Centre	Maintain Visitor Information Centre Accreditation	Tourism and Visitor Services Coordinator
		EE3.1.2	Collaboration with Forbes, Cowra, Lachlan and Orange	Collaborate with Forbes, Cowra, Lachlan and Orange	
		EE3.1.3	Monthly meetings with delegates, from Destination Central West	Monthly	
		EE3.1.4	Destination Management Plan, actions, recommended in the plan categorized low, medium and high priorities	Categorized low, medium and high priorities	
		EE3.1.5	Projects include the update of the 'Top things to do' brochure, the update of content and images on the 'visitparkes' website	Update of the 'Top things to do' brochure	Executive Manager Economy and Engagement
		EE3.1.6	Partner with regional tourism stakeholders including Destination Network Central West and neighbouring LGAs, to advocate for the shire and collaborate on joint initiatives	Participate in Tourism Managers Meetings with Central NSW Joint Organisation and Destination Network Central West.	
		EE3.1.7	Support visitor services shire-wide through the provision of marketing collateral at information centres and other outlets in the townships	Maintain Visitor Information availability	
		EE3.1.8	Providing training for visitor information staff	All branches by 30 June 2026	

Outputs to achieve this outcome		How we will measure our performance		Target	Responsible
<b>EE3.2</b>	Review the destination brand to establish a new consumer-facing brand that articulates engaging brand identities and positioning stories for each town and village that aligns to the Shire's positioning strengths	EE3.2.1	Revised brand established and implementation commenced	Revised brand established and implementation commenced	Communications and Engagement Specialist
<b>EE3.3</b>	Review and enhance destination marketing and visitor information collateral (digital) to ensure an engaging and consistent approach that is based on the findings of the brand review process and aligned to the positioning experience strengths	EE3.3.1	Website current with new brand applied; social media content plan complete	Website current	Communications and Engagement Specialist
<b>EE3.4</b>	Review and enhance destination marketing and visitor information collateral (print) to ensure an engaging and consistent approach that is based on the findings of the brand review process and aligned to the positioning experience strengths	EE3.4.1	Print collateral plan developed; the primary Parkes Shire Visitor Guide complete and in circulation	Parkes Shire Visitor Guide complete and in circulation	Communications and Engagement Specialist
<b>EE3.5</b>	Review Parkes Shire Visitor Guide to ensure the details of access features of places and interest in the Parkes Shire are included	EE3.5.1	Self-assessment prepared and distributed via Council's public communication channels and industry groups	Prepared and distributed by 30 June 2026	Tourism and Visitor Services Coordinator

## Financial projections for operational activities

Principal Activities	Operating Income (\$)	Operating Expenses (\$)	Operating Result before Capital Grants (\$)
Economic Development	100,000	248,193	(148,193)
Events and Festivals	862,782	1,761,051	(898,269)
Visitor Economy	120,000	490,000	(370,000)
<b>Total</b>	<b>1,082,782</b>	<b>2,499,244</b>	<b>(1,416,462)</b>

## Capital projects

Principal Activities	Capital Project	2025-26 (\$)
Economic Development	SCCF R5 - Parkes Shire LGA Town and Tourist Signage Strategy - stage 1 (partially grant funded)	40,000
<b>Total Capital Expenditure</b>		<b>40,000</b>



## Proposed future works

There is no commitment from Council that proposed future works will be delivered as they are reliant on availability of internal funds and the provision of external funds.

Principal Activities	Township / Location	Proposed Future Works	Method of Identification
Economic Development	Shire	Provide support and investment for the entry of new businesses within the Shire through the utilisation of current infrastructure to attract business	2021 Community Engagement
		Expand outdoor dining through business support and facilitation	2021 Community Engagement
		Provide and support businesses and initiatives that children and young people can actively engage with	2021 Community Engagement
		Encourage private parties to consult with TfNSW, Community Consultative Committees and Lachlan Health Service to provide public transport services between towns in the Parkes Shire	2023 Liveability Strategy #07 Movement (long)
		Review the Parkes CBD Vibrancy Strategy, including public art installations and hostile vehicle mitigation plans for special activations and events. Source: Internal (Carrie)	2025 Internal
		Strengthen business connections with council by more meetings with business community	2024 Community Engagement
		Strengthen business connections with council by more meetings with business community	
	Tullamore	Advocate to bring fuel prices down and in line with nearby towns	
		Support for a Community Shop or Co-ops	2024 Community Engagement
	Parkes	Re-brand the Town Bus at Parkes in collaboration with the local bus operator, TfNSW, community funding groups and other interested stakeholders	2023 Liveability Study #02 Community (short)
		Undertake a review of mechanisms to increase patronage of the Parkes Town Bus Service, including 'hail-and-ride', telephone initiated pick-up services and re-branding of the town bus to differentiate it from regular school buses and the like	2023 Liveability Study #07 Movement (short)
		Undertake a trial of public transport bus services that include bike carrying capacity to encourage increased integration of active transport options in trips (medium)	
		Advocate for accessible driving range at Parkes Golf Club	2024 Community Engagement



Principal Activities	Township / Location	Proposed Future Works	Method of Identification
<b>Economic Development (continued)</b>	Peak Hill	Prepare a Mainstreet Strategy for Peak Hill that takes into consideration existing and proposed development opportunity as well as the Peak Hill Open Cut Experience, Peak Hill Flora and Fauna Reserve and a potential top-class youth centre	2023 Liveability Study #03 Economy (short)
		Prepare an economic feasibility study for a youth centre at Peak Hill operating into the early evenings, with top-class sporting, recreation, cultural learning and social connection facilities	
		Plan the next steps for a top-class youth centre at Peak Hill to 'lift' performance in the appearance of buildings and streetscapes	2023 Liveability Study #05 Housing and development (short)
		Prepare a Mainstreet Revitalisation Strategy at Peak Hill to 'lift' performance in the appearance of buildings and streetscapes	2023 Liveability Study #06 Management and safety (long)
		Lobby the NSW Government for financial funding assistance to augment new lead in infrastructure to growth areas that will provide housing resulting from the Special Activation Precinct	2023 Liveability Strategy #05 Housing and development (medium)
<b>Events and Festivals</b>	Shire	Develop a community fund to support local event promotion	2023 Liveability Strategy #02 Community (long)
		Support a community/town weight loss challenge	2024 Community Engagement
		Support volunteering in the community, advertise opportunities, provide incentive for volunteers, corporate volunteering and share volunteering auswebsite on council website and communications to local not-for-profit organisations	2024 Community Engagement
	Trundle	ABBA Festival	2025 Internal
<b>Tourism and Destination Marketing</b>	Shire	Provide/support steam train to villages within the Shire	2021 Community Engagement
	Parkes	Free camping at Beargamil Dam	2021 Community Engagement
		Provide/develop free RV camp area	2021 and 2024 Community Engagement
	Bogan Gate	Finalise overnight carpark project	2021 and 2024 Community Engagement
	Alectown	Activate primitive campground at the Alectown Recreation Ground	2021 Community Engagement
	Shire	Create new and vibrant 'celebrity' public art installations in Parkes and Trundle townships (Elvis, ABBA, The Dish)	2025 Internal
		Work with GrainCorp and community groups to create a significant silo art loop around the Parkes Shire that highlights the unique character and charm of each town and village	

Principal Activities	Township / Location	Proposed Future Works	Method of Identification
<b>Tourism and Destination Marketing(continued)</b>	Parkes	Work with HARS Inc. to identify grant opportunities for the expansion of the Parkes Aviation Museum	2025 Internal
		Review the Henry Parkes Centre Masterplan in collaboration with centre stakeholders to consider:	
		<ul style="list-style-type: none"> <li>The re-location of visitor information services to the Parkes CBD</li> <li>Moving the Parkes Motor Museum to a more visible and larger location</li> <li>Opportunities to create a refreshed and contemporary visitor experience for the Henry Parkes Museum and Moat Cottage</li> </ul>	
		Promote the Goobang National Park, Snake Rock, Bogan River Weir, Peak Hill OCE and Flora and Fauna Reserve, Lake Endeavour Precinct, Parkes Wetlands and other natural areas in an updated Destination Management Plan (short)	2023 Liveability Strategy #04 Environmental Sustainability
	Peak Hill	Explore opportunities to leverage the popularity of the Elvis reputation in Parkes through the curation of year-round Elvis experiences in and around the Parkes CBD	2025 Internal
		Signage/wayfindings to key landmarks and tourist spots, information on key buildings	2025 Internal
		Support businesses to improve disability access in main street	2025 Community Engagement
		Reprinting of Information Centre Brochure for Parkes and finish development of Peak hill brochure	2024 Community Engagement
		Utilise photography in town and of the town	
		Develop storage solutions for Henry Parkes Centre so collections can be seen sooner	
		Funding for the Peak Hill visitor information centre	2024 Community Engagement

## Sustainable Development Goals

Council aims to localise the Sustainable Development Goals and address issues that are prevalent both within Parkes Shire and across the world. The scope of influence that Council holds varies between organisational functions, principal activities and Sustainable Development Goals. Within the Economy and Engagement Function, Council has the capacity to control and influence the Shires ability in meeting the goals of Decent Work and Economic Growth, Industry, Innovation and Infrastructure and Sustainable Cities and Communities.



# 09

## Emergency services



Management of 30 emergency services buildings



Provision of \$35k to overtake Hazard Reduction Activities



Payment of \$635k for Emergency Services Levy



Provision of facilities for State Emergency Services

### Overview

To ensure urgent action can be taken when required, Council provides continued support for emergency services within the Shire. Council provides various forms of support to the Rural Fire Service, NSW Fire Brigades, State Emergency Services, and the Local Emergency Management Committee. Through the provision of funding, compensation, facilities and support in other capacities, these organisations continue to provide emergency responses to members of the community when needed.

# EMI

## Emergency Services Support

We will provide appropriate support for emergency service providers, ensuring their ongoing involvement within the community remains, to ensure urgent action can be taken when required.

### How this function links to the Community Strategic Plan

Community	Economy	Environment	Civic leadership
1.1.4 Provide effective regulatory, compliance and enforcement services			4.1.1 Effectively collaborate, engage, and communicate with our community to inform decision making and promote services, projects and initiatives

### Outputs, measures and targets

Outputs to achieve this outcome		How we will measure our performance		Target	Responsible
<b>EMI.1</b>	Local Emergency Management Committee	EMI.1.1	Number of Local Emergency Management Committee meetings attended	Four (4) per year	Director Infrastructure
		EMI.1.2	Festival Emergency Plans reviewed and implemented	As required	Risk and Emergency Management Coordinator
		EMI.1.3	Local Emergency Operations Centre maintained in a state of readiness	Maintained	
		EMI.1.4	DISPLAN (Local Disaster Plan) reviewed	Reviewed by 30 June 2026	
<b>EMI.2</b>	Festival Emergency Plan - Support Events across Parkes LGA	EMI.2.1	Festival Emergency Plan updated and present to LEMC	By 30 June 2026	Risk and Emergency Management Coordinator
<b>EMI.3</b>	Provision of facilities for State Emergency Services	EMI.3.1	Facilities maintained as per agreement with State Emergency Services	Maintained	Risk and Emergency Management Coordinator
		EMI.3.2	Lodge Development Applications for the new location proposed for the new State Emergency Services facility	By 30 June 2026	Manager Facilities
<b>EMI.4</b>	Provision of support for Rural Fire Service	EMI.4.1	Councillor's representation at Management Committee meetings	Twelve per year	Director Operations
		EMI.4.2	Organisations continue to foster open collaboration and provide timely resolution to issues	Maintained	Fleet and Depot Coordinator
		EMI.4.3	Maintenance of Rural Fire Service "Red Fleet"	80 items maintained per year	
<b>EMI.5</b>	Provision of financial support for Emergency Services	EMI.5.1	Financial support provided as per regulatory obligations	Maintained	Director Operations



## Financial projections for operational activities

Principal Activities	Operating Income (\$)	Operating Expenses (\$)	Operating Result before Capital Grants (\$)
Emergency Services	154,096	782,317	(628,221)
<b>Total</b>	<b>154,096</b>	<b>782,317</b>	<b>(628,221)</b>

## Capital projects

Principal Activities	Capital Project	2025-26 (\$)
Emergency Services	SG SES&DG - Pks SES Shed (partially grant funded)	3,600,000
<b>Total Capital Expenditure</b>		<b>3,600,000</b>

## Proposed future works

There is no commitment from Council that proposed future works will be delivered as they are reliant on availability of internal funds and the provision of external funds.

Principal Activities	Township / Location	Proposed Future Works	Method of Identification
Emergency Services Support	Parkes	Provision of Land for State Emergency Services *	Member of Orange, Mr Phil Donato MP
	Tullamore	Improved Helicopter retrieval, potentially heli-pad	2024 Community Engagement
	Trundle	Helicopter Pad at hospital, to replace the oval location unable to be used during floods	2024 Community Engagement
		Vehicle 4WD ambulance type to help hospital to nursing home access during flooding Floodproof the road between Parkes and Trundle Generator for key buildings such as SES shed	

\*This proposed project is dependent on the State Emergency Services building the structure on the purchased land.

## Sustainable Development Goals

Council aims to localise the Global Development Goals and address issues that are prevalent both within the Shire and across the world. The scope of influence that Council holds varies between organisational functions. Council is unable to control activities within the Emergency Services function as it is dependent on the actions of external regulation and organisations. Despite this, Council actively supports activities and recognises that Emergency Services role in achieving Sustainable Cities and Communities and Partnerships for The Goals are concerns for the community.









# 10

## Environment and Sustainability



Climate change



Net Zero and carbon neutrality



Biodiversity and Urban Greening



Biosecurity

### Overview

Council's Environment and Sustainability Team undertakes a broad range of activities to ensure compliance with legislative requirements while enhancing local ecosystems. We are committed to fostering a community that actively contributes to global sustainability efforts and protects the natural world for future generations.

Our responsibilities span a variety of operational areas, including monitoring and reporting on water discharged to the environment and overseeing the quality of Parkes' recycled water system. We also lead efforts in the revegetation of natural areas, with a particular focus on the development of the new wetland. As part of our commitment to sustainability, we are working towards achieving Council's Net Zero targets and enhancing the Shire's resilience to climate change. Additionally, we strive to improve the liveability of our community by upgrading green infrastructure, contributing to urban beautification and cooling.

# ES1 Climate Change Mitigation and Adaptation

We will enhance our Shire's resilience to climate change, focusing on both mitigation and adaptation.

## How this function links to the Community Strategic Plan

Community	Economy	Environment	Civic leadership
1.2 Our community is liveable, growing and connected  1.2.1 Provide vibrant and welcoming town centres, streetscapes, public spaces and meeting places	2.1 Our Shire is an attractive destination to live, work, visit and invest	3.1 Our natural environment is preserved and enhanced for current and future generations  3.1.1 Preserve and maintain areas of high natural value along with heritage buildings, objects, and places of interest  3.1.2 Support healthy ecosystems and identify and manage threats to local flora and fauna	4.2 Our local government is sustainable and plans for the future

## Outputs, measures and targets

Outputs to achieve this outcome	How we will measure our performance	Target	Responsible
ES1.1 Climate change mitigation- Mitigate the risk of climate impacts through actions within Council's control	ES1.1.1 Prepare and plan for a Climate Change Strategy encompassing mitigation and adaptation for Parkes Shire Council	Strategy progressed	Manager Environment and Sustainability
	ES1.1.2 Prepare and plan for a Climate Change Action Plan encompassing mitigation and adaptation for Parkes Shire Council	Plan progressed	



Outputs to achieve this outcome		How we will measure our performance		Target	Responsible
ESI.2	Climate change adaptation- Enhance community resilience and ability to adapt before, during and after climatic events	ESI.2.1	Undertake drought resilience planning and investigate implementing any recommendations or actions	Planning undertaken	Manager Environment and Sustainability
		ESI.2.2	Undertake a climate change maturity health check, set a target for future maturity levels and prepare a plan to achieve the goal	Planning undertaken and target set	
		ESI.2.3	Undertake community engagement to improve collective understanding of climate change risk and opportunities	Undertake community engagement to improve collective understanding of climate change risk and opportunities	
		ESI.2.4	Prepare and plan a whole of Council climate adaptation strategy to build resilience to the changing climate	Planning progressed	
		ESI.2.5	Actively participate in collaboration networks centred around climate change and net zero outcomes	Minimum three (3) meetings attended	
		ESI.2.6	Develop a whole of community Urban Greening and Cooling Strategy	Progression towards strategy	

# ES2

## Net Zero and Carbon Neutrality

We will strive to achieve our net zero targets for Council and lead the community by example.

### How this function links to the Community Strategic Plan

Community	Economy	Environment	Civic leadership
1.2.3 Strengthen active transport routes, including cycleways, footpaths and walking tracks, to improve linkages between areas of high activity and new residential growth	2.2.1 Initiate development of a low carbon economy and embrace circular economy principles to ensure sustainable and responsible economic growth	3.3 Our community reduces, reuses and recycles waste 3.3.1 Provide waste services, minimise waste to landfill and promote the widespread adoption of recycling and waste reduction 3.3.2 Promote recycling, reusing and waste reduction	4.2 Our local government is sustainable and plans for the future 4.3.3 Ensure compliance with statutory requirements and ensure Parkes Shire Council's operations are supported by good corporate governance and effective risk management

### Outputs, measures and targets

Outputs to achieve this outcome		How we will measure our performance		Target	Responsible
ES2.1	Work toward achieving Council's Net Zero carbon emissions targets	ES2.1.1	Prepare and plan an Emissions Reduction Program (ERP)	Plan to progress	Manager Environment and Sustainability
		ES2.1.2	Prepare a roadmap to achieve realistic Net Zero Council targets	Plan to progress	
		ES2.1.3	Support the Central NSW Joint Organisation's Zero Emissions Fleet Transition Strategy and investigate actions and recommendations to encourage low-emission driving behaviour and reduce CO2 emissions	Investigation underway	
		ES2.1.4	Actively manage the replacement of conventional lights with LED lights for all public domain light types in the city	Investigation underway	Executive Manager Operations
		ES2.1.5	Support more people walking, riding bicycles and catching zero emissions public transport	Research underway	
		ES2.1.6	Investigate an Electric Vehicle Encouragement Plan for Council staff	Investigation underway	

# ES3

## Biodiversity and Urban Greening

We will nurture and enhance the Shire's biodiversity, ecosystems and ecology.

### How this function links to the Community Strategic Plan

Community	Economy	Environment	Civic leadership
1.2.3 Strengthen active transport routes, including cycleways, footpaths and walking tracks, to improve linkages between areas of high activity and new residential growth	2.2.1 Initiate development of a low carbon economy and embrace circular economy principles to ensure sustainable and responsible economic growth	3.3 Our community reduces, reuses and recycles waste 3.3.1 Provide waste services, minimise waste to landfill and promote the widespread adoption of recycling and waste reduction 3.3.2 Promote recycling, reusing and waste reduction	4.2 Our local government is sustainable and plans for the future 4.3.3 Ensure compliance with statutory requirements and ensure Parkes Shire Council's operations are supported by good corporate governance and effective risk management

### Outputs, measures and targets

Outputs to achieve this outcome		How we will measure our performance		Target	Responsible
ES3.1	Develop policies and strategies that protect and enhance native species and ecological communities	ES3.1.1	Prepare and develop a Biodiversity Strategy for the Parkes Shire	Plan to progress	Manager Environment and Sustainability
		ES3.1.2	Develop an internal policy or procedure aimed at protecting and minimising the removal of mature native trees from rural public land	Policy/ procedure researched	
ES3.2	Undertake rehabilitation and revegetation activities including the restoration of degraded areas that provide high environmental or community value	ES3.2.1	Undertake projects that manage the restoration or revegetation of natural areas	Projects undertaken	Manager Environment and Sustainability
		ES3.2.2	Continue to develop the Parkes Wetlands into an area of high ecological importance	Wetlands continually developed	
		ES3.2.3	Provide community updates of projects through various communication channels	Updates provided	
		ES3.2.4	Provide progress updates to all stakeholders on the Parkes Wetlands project	Updates provided	
		ES3.2.5	Investigate a community Bushcare volunteer program	Research underway	
ES3.3	Coordinate and support environmental education and engagement with the community	ES3.3.1	Support the delivery of workshops and other community engagement events (including working with local schools)	Minimum two engagement activities undertaken	Manager Environment and Sustainability
		ES3.3.2	Support and partner with Central West Lachlan Landcare to deliver environmental initiatives within the Parkes Shire	Minimum one initiative delivered	

Outputs to achieve this outcome	How we will measure our performance	Target	Responsible
<b>ES3.4</b> Enhance the urban tree canopy and expand the network of green corridors, providing shade for residents as well as habitat for plants and animals	ES3.4.1	Obtain baseline data on current tree canopy extent	Manager Environment and Sustainability
	ES3.4.2	Investigate how to obtain baseline data on street tree diversity	
	ES3.4.3	Investigate and plan to implement actions in the Urban Greening and Cooling Strategy	
	ES3.4.4	Provide trees to residents for planting on private land	
	ES3.4.5	Develop an internal policy or procedure aimed at protecting and minimising the removal of mature native trees from urban public land and encouraging appropriate species	
		Data obtained	
		Research underway	
		Investigation underway	
		Minimum 100 trees provided to the Community	
		Policy/ procedure researched	





# ES4 Biosecurity

We will utilise appropriate biosecurity controls within the Parkes Shire in accordance with regulatory obligations.

## How this function links to the Community Strategic Plan

Community	Economy	Environment	Civic leadership
1.2.1 Provide vibrant and welcoming town centres, streetscapes, public spaces and meeting places	2.1 Our Shire is an attractive destination to live, work, visit and invest	3.1.1 Preserve and maintain areas of high natural value along with heritage buildings, objects, and places of interest 3.1.2 Support healthy ecosystems and identify and manage threats to local flora and fauna 3.1.3 Effectively manage our public lands, reserves and cemeteries 3.1.4 Ensure compliance with environmental regulations and controls	4.3.3 Ensure compliance with statutory requirements and ensure Parkes Shire Council's operations are supported by good corporate governance and effective risk management

## Outputs, measures and targets

Outputs to achieve this outcome		How we will measure our performance		Target	Responsible
ES4.1	Monitor the control of priority weeds on public and private land under the Biosecurity Act	ES4.1.1	Private property inspections per month	Eleven (11) inspections per month	Environment and Biosecurity Specialist
		ES4.1.2	Monitor and inspect Council owned and managed public land	Thirty (30) land parcels inspected per year	
		ES4.1.3	Monitor and inspect Council owned and managed roadsides	% of roadsides inspected	
		ES4.1.4	Percentage of known infestations inspected and actioned and/or controlled	% inspected and actioned	
		P5.1.5	Action a response to customer requests within 10-days	100% of requests actioned within 10-days	

Outputs to achieve this outcome		How we will measure our performance		Target	Responsible
<b>ES4.2</b>	Provide the Shire with educational opportunities and resources on Priority Weed Management	ES4.2.1	Provide educational material and engagement opportunities during private property inspections	Property owners provided with education	Environment and Biosecurity Specialist
		ES4.2.2	Number of Shire shows, and local/regional field days attended	Four (4) Shire shows, and local/regional field days attended	
		ES4.2.3	Engagement with the community through social and traditional media	Three media releases. Three social media posts per year	
		ES4.2.4	Maintain and update Council website with information on priority weeds and general biosecurity	Two	

# ES5

## Council Environment Management

We will implement appropriate measures to ensure all environmental management activities progress. The potential impacts, environmental legislation and biosecurity will have been considered.

### How this function links to the Community Strategic Plan

Community	Economy	Environment	Civic leadership
	2.2.3: Identify and implement improvements to Parkes Shire Council's services, facilities and operations to utilise new technology and reduce emissions	3.1.1 Preserve and maintain areas of high natural value along with heritage buildings, objects, and places of interest 3.1.2 Support healthy ecosystems and identify and manage threats to local flora and fauna 3.1.3 Effectively manage our public lands, reserves and cemeteries 3.1.4 Ensure compliance with environmental regulations and controls	

### Outputs, measures and targets

Outputs to achieve this outcome		How we will measure our performance		Target	Responsible
ES5.1	Sustainable environmental management of Council owned and managed land	ES5.1.1	Utilize Council's Crown Land Environmental Masterplan, to ensure biodiversity is considered, when undertaking activities at all Crown Land owned, Parkes Shire Council managed reserves	Achieve	Environment and Biosecurity Specialist
ES5.2	Sustainable environmental management system for Council operations	ES5.2.1	Operational activities are completed with environmental impacts taken into consideration in line with Council's Environment Management Plan and regulations	Achieve	

## Financial projections for operational activities

Principal Activities	Operating Income (\$)	Operating Expenses (\$)	Operating Result before Capital Grants (\$)
Environment and Sustainability	63,551	462,143	(398,592)
<b>Total</b>	<b>63,551</b>	<b>462,143</b>	<b>(398,592)</b>

## Capital projects

Principal Activities	Capital Project	2025-26 (\$)
Biodiversity and Urban Greening	Parkes Wetlands Stage 2 ( <i>partially grant funded</i> )	1,500,000
	LSCA - Stage 3A of Wetlands Project ( <i>partially grant funded</i> )	100,000
<b>Total Capital Expenditure</b>		<b>1,600,000</b>

## Proposed future works

There is no commitment from Council that proposed future works will be delivered as they are reliant on availability of internal funds and the provision of external funds.

Principal Activities	Township / Location	Proposed Future Works	Method of Identification
Wetlands Restoration	Parkes	Boardwalk for bird watching and recreation	2021 Community Engagement
		Footpaths	Internal
Biodiversity and Urban Greening	Shire	Develop a program to encourage Traditional Environmental Knowledge in the management of bushland landscapes where appropriate	2023 Liveability Strategy #04 Environmental sustainability (long)
Net Zero and Carbon Neutrality	Peak Hill	Strategic plan and information to share with the shire about Councils plans for carbon zero	2024 Community Engagement
Council Environmental Management	Shire	Solar Panel community project	2024 Community Engagement
		Advocate to remove koala zone from rural areas that are not koala habitat	



## Sustainable Development Goals

We will enhance our Shire's resilience to climate change, focusing on both mitigation and adaptation. We will move towards a circular economy to minimise Council waste. We will strive to achieve our net zero targets for Council and lead the community by example. We will nurture and enhance the Shire's biodiversity, ecosystems and ecology. We will increase urban shade and reduce ambient air temperature through evapotranspiration. We will utilise appropriate biosecurity controls within the Parkes Shire in accordance with regulatory obligations.





# 11

## Flooding and Drainage



55km of urban stormwater drainage



360 rural drainage culverts

### Overview

Council's focus will be on resilience and reliable draining infrastructure. Resilience means the impacts of natural disasters (flooding) and ordinary storm events are minimised by appropriate management of the floodplain and drainage infrastructure. We measure this in terms of a reduction in risk to the community (assessed via Flood Studies and Floodplain Management Plans) and the actual performance in flood events. Reliable means drainage infrastructure is maintained so that it operates as required in a flood or storm event. We measure our performance in relation to instances of failure of infrastructure for example blocked drainage pipes and channels, etc.

Council conducts numerous activities to ensure the infrastructure and management for Urban Stormwater is sufficient during times of unexpected and high rainfall.

# FD1

## Flooding and drainage

We will implement appropriate management of the floodplain and drainage infrastructure is maintained so that it operates as required in a flood or storm event.

### How this function links to the Community Strategic Plan

Community	Economy	Environment	Civic leadership
		3.1.4 Ensure compliance with environmental regulations and controls	

### Outputs, measures and targets

Outputs to achieve this outcome	How we will measure our performance	Target	Responsible
<b>FD1.1</b> Conduct maintenance activities to ensure stormwater is effectively managed within the Shire	FD1.1.1 Onsite inspections in combination with asset management system and available budget to complete the priority areas identified	Response to customer requests	Executive Manager Operations
<b>FD2.1</b> Undertake capital works to ensure the stormwater management system continued to meet the needs of the community	FD2.1.1 Deliver Parkes CBD Flood Mitigation Works project	By 30 June 2026	Manager Infrastructure Operations
	FD2.1.2 Flood mitigation project, the Crocker Basin	By December 2025	Executive Manager Operations
	FD2.1.3 Develop a Strategic stormwater management plan posts the flood study mitigation strategies provided to Council	By 30 June 2026	



## Financial projections for operational activities

Principal Activities	Operating Income (\$)	Operating Expenses (\$)	Operating Result before Capital Grants (\$)
Flooding and drainage	220,424	275,990	(55,566)
<b>Total</b>	<b>220,424</b>	<b>275,990</b>	<b>(55,566)</b>

## Capital projects

Principal Activities	Capital Project	2025-26 (\$)
Flooding and drainage	R4R9 - Parkes CBD Flood Mitigation Works	1,500,000
	Urban stormwater drainage (PSC)	218,545
	Stormwater Subdivision co-contribution (PSC)	200,000
<b>Total Capital Expenditure</b>		<b>1,918,545</b>

## Proposed future works

There is no commitment from Council that proposed future works will be delivered as they are reliant on availability of internal funds and the provision of external funds.

Principal Activities	Township / Location	Proposed Future Works	Method of Identification
Drainage - Urban Stormwater	Shire	Length of pavement rehabilitation (DIAP 2.1.1)	Internal 2024
		Drainage improvement Program	2021 and 2024 Community Engagement
		Drainage Improvements - Pioneer Street	
		Drainage Improvements - Crockner Oval	
	Bogan Gate	Drainage Improvement Program	2021 Community Engagement
	Tullamore	Drainage Improvement Program	2021 Community Engagement
		Improved drainage and increased maintenance	
	Trundle	Drainage Improvement Program	2021 Community Engagement
		Floodproof north and south entrances of Trundle	
	Peak Hill	Drainage Improvements - Howard Street	2021 Community Engagement
		Drainage Improvements - Mingelo Street	
	Alectown	Drainage Improvement Program	2021 Community Engagement

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## Sustainable Development Goals

We will enhance our Shire's resilience to climate change, focusing on both mitigation and adaptation. We will move towards a circular economy to minimise Council waste. We will strive to achieve our net zero targets for Council and lead the community by example. We will nurture and enhance the Shire's biodiversity, ecosystems and ecology. We will increase urban shade and reduce ambient air temperature through evapotranspiration. We will utilise appropriate biosecurity controls within the Parkes Shire in accordance with regulatory obligations. Aris iliquiant aborrorro ipsuntia ne disqui ipicaturio.



# 12

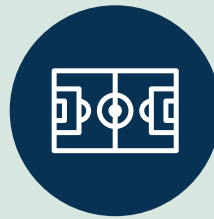
## Open space and recreation



88 Combined open spaces and recreation



13 Parks and gardens



14 Sports fields



32 Open spaces



6 cemeteries



4 swimming pools



Lake Endeavour



29 Play equipment

### Overview

The Council values the Shire's natural and built environments and effectively plans for a growing community. Council performs the planning, maintenance and development of open spaces and recreation areas across the Shire. By completing these activities, the natural environments within the Shire remain protected and preserved whilst also benefiting the community through the opportunity to utilise and enjoy public spaces.

To ensure the Shire's natural environment is effectively managed, open space and recreation is separated into principal activities. The division of activities ensures, parks and gardens, sport fields, open space facilities, amenities and public toilets, cemeteries and swimming pools are managed in accordance with regulatory standards and independent Council requirements.

# OS1

## Parks and Gardens

To ensure the Shire's natural environment remains protected and preserved the council will continue implementing appropriate planning and maintenance strategies. The Shire is maintained and upgraded to meet community needs.

### How this function links to the Community Strategic Plan

Community	Economy	Environment	Civic leadership
1.2.1 Provide vibrant and welcoming town centres, streetscapes, public spaces, and meeting places		3.1.3 Effectively manage our public lands, reserves and cemeteries  3.4.3 Ensure the optimisation of water consumption by promoting reuse opportunities and waste minimisation across the Parkes Shire	

### Outputs, measures and targets

Outputs to achieve this outcome		How we will measure our performance		Target	Responsible
OS1.1	Maintain play spaces to meet the communities needs	OS1.1.1	Engage with the community regarding current and upcoming play space developments via various communication channels	Four engagements per year	Shire Presentation Coordinator
		OS1.1.2	Play equipment is inspected in accordance with regulatory standards and guidelines	Six inspections per year	
		OS1.1.3	Scheduled play equipment maintenance program	Quarterly	
		OS1.1.4	Provide support to the Council's Major Events and Visitor Economy team through the provision of pre-event and post-event logistical assistance through the management of Council assets	Support provided as needed	
		OS1.1.5	Provide support to the Council's Major Events and Visitor Economy team through the provision of pre-event and post-event logistical assistance held in Cooke Park Parkes	Support provided as needed	
		OS1.1.6	Provide support to the Council's Events and Visitor Economy team through the provision of pre-event and post-event logistical assistance for events held across the Shire	Support provided as needed	



## OSI Parks and Gardens (continued)

Outputs to achieve this outcome		How we will measure our performance	Target	Responsible
	OS1.1.7	Deliver upgrades of tennis/ basketball facilities at Berryman Park, Trundle	By 30 June 2026	Shire Presentation Coordinator
	OS1.1.8	Deliver upgrades of infrastructure at Berryman Park, Trundle	By 30 June 2026	
	OS1.1.9	Upgrades to storm water retention at the Bushmans Dam at Kelly Reserve	By 30 June 2026	
	OS1.1.11	Deliver upgrades of infrastructure at Kelly Reserve, Parkes	By 30 June 2026	
	OS1.1.12	Develop scope of works and implement upgrades to Pac Park	By 30 June 2026	
	OS1.1.13	Develop and implement inspection and maintenance programs for Lake Endeavour	By 30 June 2026	
	OS1.1.14	All roadwork projects include environmental assessment, to consider the impact of the proposed works. Assessments completed		
	OS1.1.15	Capital Works/Open Space assets program implemented	By 30 June 2026	
<b>OS2.1</b>	Foster relationships between Council and user groups in a bid to provide opportunities for the community to be involved in a wide range of activities and recreational programs	OS2.1.1	Number of Park Bookings received	Average five per month
		OS2.1.2	Support Community Consultative Committees with communication and meetings	Monthly

# OS2 Sports Fields

We will ensure sporting fields continue to be utilised across the Shire through suitable upgrading, maintenance and development of facilities.

## How this function links to the Community Strategic Plan

Community	Economy	Environment	Civic leadership
1.1.1 Provide sport, recreation and play space facilities that encourages participation and support healthy lifestyles		3.1.3 Effectively manage our public lands, reserves and cemeteries	

## Outputs, measures and targets

Outputs to achieve this outcome		How we will measure our performance		Target	Responsible
OS2.1	Develop and maintain sporting facilities to meet community needs	OS2.1.1	Engage with the community regarding current and upcoming sporting facilities development and maintenance via various communication channels	Four engagements per year	Shire Presentation Coordinator
		OS2.1.2	Supporting and providing major sporting events across the Shire and liaising with stakeholders	Quarterly	
		OS2.1.3	Sporting fields are maintained and marked out to meeting standards	Compliant	
		OS2.1.4	Schedule weekly inspections and maintenance programs	Maintain	
		OS2.1.5	Supporting with communications over sporting groups calendars/events schedules through social media research	Maintain	

# OS3

## Open Space Facilities, Amenities and Public Toilets

We will implement appropriate strategies and plans to ensure open space facilities and amenities are maintained and developed, enabling the community, to better utilise the Shire's open spaces.

### How this function links to the Community Strategic Plan

Community	Economy	Environment	Civic leadership
1.1.1 Provide sport, recreation and play space facilities that encourages participation and support healthy lifestyles			

### Outputs, measures and targets

Outputs to achieve this outcome		How we will measure our performance		Target	Responsible
OS3.1	Enhance open spaces through the expansion and upgrading of facilities, amenities and public toilets	OS3.1.1	Facilities, amenities and public toilets are inspected in accordance with Inspection Schedule and meet standards	Compliant	Shire Presentation Coordinator
		OS3.1.2	Maintain the high standards of hygiene, maintenance and repairs	Maintain	
		OS3.1.3	Upgrades to public toilets including accessibility upgrades (DIAP 2.3.2)	By 30 June 2026	
		OS3.1.4	Supervisors weekly report reviewed and implemented	Weekly	
		OS3.1.5	Event support for local and visiting sporting groups	By 30 June 2026	
		OS3.1.6	Delivery upgrades of infrastructure at Berryman Park, Trundle	By 30 June 2026	
OS3.2	Support the use of open spaces through the maintenance of facilities, amenities, and public toilets	OS3.2.1	Audits carried out on facilities, amenities and public toilets	Three audits per quarter	Manager Facilities

# OS4 Cemeteries

We will utilise appropriate management practices for all cemeteries across the Shire, ensuring ongoing maintenance and planning for future development.

## How this function links to the Community Strategic Plan

Community	Economy	Environment	Civic leadership
		3.1.3 Effectively manage our public lands, reserves and cemeteries	

## Outputs, measures and targets

Outputs to achieve this outcome		How we will measure our performance		Target	Responsible
OS4.1	Administration of Shire Cemeteries is aligned with regulatory guidelines	OS4.1.1	Number of Burials in Shire Cemeteries	Ongoing	Director Planning and Community Services
OS4.2	Records and Information management	OS4.2.1	Converting hardcopy documents to electronic	By 30 June 2026	Director Planning and Community Services



# OS5

## Swimming Pools

We will continue implementing suitable frameworks for swimming pools across the Shire. Ensuring the standards of regulatory bodies and the needs of the community through ongoing upkeep and developments. Operate sustainably and safely, implementing suitable frameworks.

### How this function links to the Community Strategic Plan

Community	Economy	Environment	Civic leadership
1.1.1 Provide sport, recreation and play space facilities that encourages participation and support healthy lifestyles			

### Outputs, measures and targets

Outputs to achieve this outcome		How we will measure our performance		Target	Responsible
OS5.1	Operate Shire swimming pools sustainably and safely	OS5.1.1	Swimming Pool Contractor undertakes daily water tests, ensuring results are compliant with the Department of Health Pool Operations standards	Monthly reports from Contractor for compliance monitoring	Executive Manager Operations
		OS5.1.2	Swimming Pool Contractor to undertake monthly water samples to ensure results are compliant with Department of Health Pool Operations standards	Monthly reports from Contractor for compliance monitoring	
OS5.2	Continued provision of high quality Learn to Swim Programs	OS5.2.1	Advocate the community to participate in learn to swim classes	Advocate	Executive Manager Operations
		OS5.2.2	All Instructors hold a current AUSTSWIM accreditation	100% of instructors hold accreditation	
		OS5.2.3	Council's Accreditation Register is maintained to ensure compliance monitoring	Monthly reports received from Contractor	
		OS5.2.4	Council provides ongoing monitoring of customer enquiries, addressing them as they are filtered in Council's customer request system	Ongoing	

## Financial projections for operational activities

Principal Activities	Operating Income (\$)	Operating Expenses (\$)	Operating Result before Capital Grants (\$)
Parks and Gardens	0	1,692,311	(1,692,311)
Sports Fields	67,941	283,195	(215,254)
Open Space Facilities	0	671,376	(671,376)
Amenities, and Public Toilets	0	74,579	(74,579)
Cemeteries	190,424	64,110	126,314
Swimming Pools	0	998,326	(998,326)
<b>Open Space and Recreation Total</b>	<b>258,365</b>	<b>3,783,898</b>	<b>(3,525,533)</b>

## Capital projects

Principal Activities	Capital Project	2024-25 (\$)
Sports Fields	CAP - Berryman Oval	636,300
Open Space Facilities, Amenities and Public Toilets	CAP - Pac Park Project	701,545
	CAP - Bushman's Dam	66,825
	Open Space - (PSC)	100,000
	CID - Bollard	60,000
Swimming Pools	Pump replacements	25,000
<b>Total Capital Expenditure</b>		<b>1,589,670</b>

## Proposed future works

There is no commitment from Council that proposed future works will be delivered as they are reliant on availability of internal funds and the provision of external funds.

Principal Activities	Township / Location	Proposed Future Works	Method of Identification
Cemeteries	Peak Hill	Improvements to amenities at Peak Hill Cemetery	2021/2024 Community Engagement

Principal Activities	Township / Location	Proposed Future Works	Method of Identification
Open Space Facilities, Amenities and Public Toilets	Parkes	Improvements to amenities at Peak Hill Cemetery	2021 Community Engagement
		Extension of cycling track Lake Endeavour upgrades: <ul style="list-style-type: none"> <li>• Installation of footpaths</li> <li>• Installation of a BBQ area</li> <li>• Installation of a walking track</li> </ul>	
		Safe family friendly toilets and parent room facilities in town - that are safe and secure, spaces for breast feeding, pram and all abilities accessible, need some in the main street and refurbish old toilet blocks (Lions Park is the best example in town but facilities like Lithgow tourist centre are ideal)	2024 Community Engagement
	Peak Hill	Memorial Gardens signage	Peak Hill Community Consultative Committee
		Upgrade facilities at Peak Hill Skate Park Heavy pedestrian pathway, upgrade to the Main Street and the pedestrian crossing	2021 Community Engagement
	Trundle	Main Street Master Plan Improvement works to Trundle Showground and Racecourse facilities*	Trundle and District Progress Association
		Upgrade seating moving away from metal park benches and seating	2024 Community Engagement
	Tullamore	Wheelchair-inclusive BBQ upgrades at Memorial Park	2021 Community Engagement
		Upgrade additional lighting in Tullamore to provide a sense of safety for all	2024 Community Engagement
		Upgrade the toilet facilities	
	Alectown	Upgrade facilities to include toilet and shower facilities	2024 Community Engagement
		Upgrades for a shelter to sit underneath, BBQ facilities, RV dump point and additional lighting	

\*Improvement works to the Trundle Showground and Racecourse are community based and can be funded from Trundle Town Improvement Funds and/or external grant funding.

Principal Activities	Township / Location	Proposed Future Works	Method of Identification
Parks and Gardens	Shire	Undertake a review of the street tree planting and replacement program to increase the number of trees in built areas and reduce the urban heat footprint	2023 Liveability Strategy #08 Open space (medium)
		Undertake a Crime Prevention Through Environmental Design (CPTED) review of main destination parks and playing fields, in consultation with NSW Policy Force Lachlan Command	
	Parkes	Community Garden Revegetation of Bushman Hill	2021 Community Engagement
		Prepare a masterplan for the Lake Endeavour Precinct addressing matters such as recreational opportunities, flood mitigation and drinking water catchment safeguards	2023 Liveability Strategy #04 Environmental sustainability (medium)
	Peak Hill	Peak Hill Nature Reserve Masterplan Peak Hill Fauna and Flora rejuvenation	Peak Hill Community Consultative Committee
	Alectown	Facilitate a new off-leash dog park	2024 Community Engagement
	Trundle	Community Garden at Trundle Library Community Garden at Trundle Hall	2021 Community Engagement Trundle and District Progress Association
	Tullamore	Native Garden at Tullamore memorial Park Pola Park lighting upgrade at emergency helicopter landing area	2021 Community Engagement Tullamore and District Community Consultative Committee
Parks and Gardens	Bogan Gate	Beautification works at Hutton Street	2021 Community Engagement
		Burrawang Park upgrades: • Accessible amenities • Outdoor gym	Bogan Gate CCC 2021 Community Engagement



Principal Activities	Township / Location	Proposed Future Works	Method of Identification
Sports Fields	Shire	Signage and presentation of sporting field entrances	2021 Community Engagement
	Parkes	Northparkes Oval upgrades: <ul style="list-style-type: none"> <li>• Lighting of field events area</li> <li>• Seating installation</li> <li>• Rejuvenation of turf wicket</li> </ul>	2021 Community Engagement, Parkes Little Athletics
		Cheney/McGlynn Park upgrades: <ul style="list-style-type: none"> <li>• Storage shed</li> </ul>	Internal
		Woodward Oval upgrades: <ul style="list-style-type: none"> <li>• Additional cricket nets</li> <li>• Fencing installation</li> <li>• Electronic scoreboard</li> <li>• Fixed sightscreens</li> </ul>	2021 Community Engagement
		Pioneer Oval upgrades: <ul style="list-style-type: none"> <li>• Spicer, Pioneer Northparkes Ovals Master Plan</li> <li>• Jock Colley Field Grandstand Concept Design</li> </ul>	
		Public access tennis hardcourt	
	Peak Hill	Lindner Oval upgrades: <ul style="list-style-type: none"> <li>• Fencing</li> <li>• Soccer fields</li> <li>• Little Athletics areas</li> <li>• Netball courts</li> <li>• Shared path around sports oval</li> <li>• Dog park with agility equipment</li> </ul>	2021 Community Engagement
		Support Peak Hill community to form a sports sub-committee	2024 Community Engagement
Swimming Pools	Trundle	Berryman Oval upgrades: <ul style="list-style-type: none"> <li>• Amenities</li> <li>• Tennis court upgrades</li> <li>• Cover for long jump runway</li> </ul>	2021 Community Engagement
	Parkes	Indoor heated pool	Parkes Shire Indoor Heater Pool Development Study
	Trundle	Trundle Pool upgrades: <ul style="list-style-type: none"> <li>• Amenities</li> </ul>	2021 Community Engagement

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## Sustainable Development Goals

Council aims to localise the Sustainable Development Goals and address issues that are prevalent both within the Shire and across the world. The scope of influence that Council holds varies between organisational functions, principal activities and Sustainable Development Goals. Within the Open Space and Recreation function, Council both controls and influences the Sustainable Development Goals of Sustainable Cities and Communities and Life on Land.



# 13

## Sewerage



4 sewerage systems in  
Parkes, Peak Hill, Trundle  
and Tullamore

### Overview

Parkes is serviced by a network of gravity pipelines. A new Sewage Treatment Plant was built in 2017 at a cost of \$28M. The Plant is highly automated and energy efficient (energy consumption is further reduced by a 107kW solar array). It produces a high standard of effluent used for the Recycled Water Supply Scheme (discussed under the Water Supply function). It has a capacity of 15,000 equivalent persons (EP) and can be upgraded to 20,000 EP to accommodate population growth..

Peak Hill is also serviced by gravity pipelines. The Sewage Treatment Plant, built in the 1960s, was upgraded to address safety issues in 2000. Effluent from the plant is evaporated (not released from the site).

Trundle and Tullamore are serviced by a network of low-pressure sewers constructed in 2010 and 2008 respectively. Both have simple Treatment Plants with no discharge to the environment.

# S1 Sewerage System

We will utilise effective systems and frameworks to ensure our safe and sustainable sewerage systems are maintained..

## How this function links to the Community Strategic Plan

Community	Economy	Environment	Civic leadership
		3.4.1 Provide essential water and sewer infrastructure to meet the needs of our growing community	

## Outputs, measures and targets

Outputs to achieve this outcome		How we will measure our performance		Target	Responsible
S1.1	Safely collect wastewater from the community	S1.1.1	Percentage of trade waste agreement coverage	50%	Water Quality and Sustainability Specialist
		S1.1.2	Number of sewers chokes per 100km	20	Infrastructure Operations Manager
		S1.1.3	Number of EPA License breaches	Zero	
		S1.1.4	Cost of treatment per KI inflow	Maintained	
S1.2	Sustainably treat wastewater	S1.2.1	To reduce breakdown maintenance work, scheduled planned preventative maintenance work	Zero	Executive Manager Water Engineering
S1.3	Responsibly manage waste by-products of treatment	S1.3.1	Percentage of effluent reused	Percentage	Infrastructure Operations Manager
		S1.3.2	Percentage of bio-solids diverted from landfill	% diverted	
S1.4	Safely and sustainably treat and distribute recycled water	S1.4.1	Number of samples not complying with operational Recycled Water Management System	Zero	Water Quality and Sustainability Specialist
		S1.4.2	Number of Critical Control Point exceedances	One	
		S1.4.3	Recycled water supplied as a percentage of total demand	90%	
		S1.4.4	Number of end user complaints	Zero	
		S1.4.5	Number of end user complaints	Zero	
S1.5	Effectively capture and contain wastewater, whilst managing improvements in the system relating to wet weather and critical events	S1.5.1	Number of sewer system wet weather overflow events	Review monthly	Manager Infrastructure Operations
		S1.5.2	Increasing containment of sewer system wet weather overflow events	Improving the capacity	Executive Manager Water Engineering



Outputs to achieve this outcome		How we will measure our performance		Target	Responsible
<b>SI.6</b>	Implementing the Local Water Utility RAF Framework as part of IP&R. Council's Statement of Revenue Policy will be the primary document for identifying water and sewerage charges and the basis for their determination (RAF # 9)	SI.6.1	Identify water and sewerage charges and the basis for their determination	Annually	Chief Financial Controller
<b>S.7</b>	Implementing the Local Water Utility RAF Framework as part of IP&R. Council's annual Budget and Statement of Revenue Policy consideration may be given to levy a single fixed sewerage service availability charge for residential customers (RAF # 11)	SI.7.1	Consideration be given to levying a single fixed sewerage service availability charge for residential customers	Annually	Chief Financial Controller

## Financial projections for operational activities

Principal Activities	Operating Income (\$)	Operating Expenses (\$)	Operating Result before Capital Grants (\$)
Sewerage System	5,842,573	3,997,734	1,844,839
<b>Total</b>	<b>5,842,573</b>	<b>3,997,734</b>	<b>1,844,839</b>

## Capital projects

Principal Activities	Capital Project	2025-26 (\$)
Sewerage System	Western Sewer Trunk Augmentation-Stage 3	1,000,000
	(partially grant funded)	940,000
	PSC - Manhole Relining and Repairs	130,000
	PSSC - Manhole Lid Replacement and Surround Renewals	60,000
	PSC - Main Extensions and Relining / Cracking	350,000
	CEUF & SSWP - Pump Station Solar PV Systems	3,510,200
	Plant and equipment	95,000
	Parkes NW Network Augmentation-Stage 1	50,000
<b>Total Capital Expenditure</b>		<b>5,135,200</b>

## Proposed future works

There is currently no proposed future works identified within the Sewerage function in 2025-26

## Sustainable Development Goals

Council aims to localise the Sustainable Development Goals and address issues that are prevalent both within the Shire and across the world. The scope of influence that Council holds varies between each organisational function, principal activity, and sustainable development goal. Within the Sewerage Function Council has the ability to control Clean Water and Sanitation.



# 14

## Transport and drainage



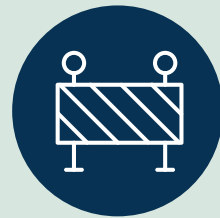
805km of sealed road and  
1,314km of unsealed road



17 bridges



57km of footpaths and  
cycleways



177km kerb and gutter

### Overview

Council is a key facilitator in projects and programs that ensure the transport and drainage of the Shire is appropriate for residents and visitors.

Grants or Council finances provide funding for roads within the Shire. Council receives several ongoing grants to help fund the Shire's Road network generally and for specific regional roads. Beyond its road network, Council completes work under the Road Maintenance Council Contract on national and state highways with Transport for NSW. Parkes, Forbes and Lachlan Shire have shared resources to develop and implement suitable Road Safety Campaigns to maximise road safety. Council also manages alternative transport, continually expanding and maintaining transport options such as footpaths and cycleways.

Council conducts numerous activities to ensure the infrastructure and management for Urban stormwater is sufficient during times of unexpected and high rainfall.

# T1 Sealed Roads

We will maintain and expand the Shire's sealed road network with safety and efficiency in mind through the planning and construction of the roads.

## How this function links to the Community Strategic Plan

Community	Economy	Environment	Civic leadership
	2.3.1 Ensure local and regional roads are safe, well-constructed and maintained		

## Outputs, measures and targets

Outputs to achieve this outcome		How we will measure our performance		Target	Responsible
T1.1	Ensure effective maintenance of Council's sealed Road Network through the Roads and Maintenance Program	T1.1.1	Maintain compliance of sealed roads in line with Council's Condition Assessment Inspection Schedule and Strategic Asset Management Plan	Compliant	Executive Manager Operations
		T1.1.2	Table drain clearing forms part of the preparation to road rehabilitation projects and new construction road projects. Additionally, the installation of isolated stormwater road infrastructure has allowed for the clearing of table drains	Length of table drains to be cleared per kilometre - 20km per annum	
T1.2	Ensure effective upgrade and renewals of Council's sealed Road Network through the Capital Works Program	T1.2.1	Length of sealed road reseals per kilometre, per annum	20km per annum	Executive Manager Operations
T1.3	Review and assess planned works with the combination of customer request received and potential weather events that could have had an impact on the road network	T1.3.1	Maintain weekly supervisor meetings and/or maintenance schedules	Maintain	Executive Manager Operations
		T1.3.2	Manage emergency calls and/or traffic accidents across the Shire, including the Newell Highway section in the area	Maintain	
T1.4	Ensure effective upgrade and renewals of Council's sealed Road Network through the Capital Works Program	T1.4.1	Upgrade sealed roads in line with Council's Condition Assessment Inspection Schedule and Strategic Asset Management Plan	compliant	Executive Manager Operations
		T1.4.2	Attend Steerco Project meetings	Monthly	
		T1.4.3	Attend and report on Grant Funding projects	Monthly	
		T1.4.4	Attend meetings with Transport and Transport RMCC project teams	Monthly	



# T2

## Unsealed Roads

We will provide the community with access to safe and effective roads through the appropriate planning, construction, and maintenance of the unsealed road network.

### How this function links to the Community Strategic Plan

Community	Economy	Environment	Civic leadership
2.3.1 Ensure local and regional roads are safe, well-constructed and maintained			

### Outputs, measures and targets

Outputs to achieve this outcome		How we will measure our performance		Target	Responsible
T2.1	Ensure effective upgrade and renewals of Council's unsealed Road Network through the Capital Works Program	T2.1.1	Maintain compliance of unsealed roads in line with Council's Condition Assessment Inspection Schedule and Strategic Asset Management Plan	Maintain to asset intervention levels	Executive Manager Operations

# T3

## Regional Roads

We will ensure our regional roads are well maintained and developed through the utilisation of appropriate construction, maintenance, and planning processes.

### How this function links to the Community Strategic Plan

Community	Economy	Environment	Civic leadership
	2.3.1 Ensure local and regional roads are safe, well-constructed and maintained		

### Outputs, measures and targets

Outputs to achieve this outcome	How we will measure our performance	Target	Responsible
T3.1 Ensure effective upgrade and renewals of regional roads through the Capital Works Program	T3.1.1 Length of sealed road reseals per kilometer, per annum	7.5 km	Executive Manager Operations
	T3.2.1 Length of pavement rehabilitation per kilometer, per annum	1.5 km per annum	
	T3.2.2 Length of regional unsealed roads re-sheeted per kilometer per annum	2km per annum	
	T3.2.3 Deliver upgrades to Regional Roads in line with Block Grant funding	BY 30 June 2026	
	T3.2.4 Access upgrades to Mugincoble Silos	By 30 June 2026	
	T3.2.5 Deliver upgrades to Regional Roads in line with Block Grant funding	Delivered by 30 June 2025	

# T4

## Other Transport and Overheads

We will develop and maintain alternative transport options to suit the needs of the Shire.

### How this function links to the Community Strategic Plan

Community	Economy	Environment	Civic leadership
1.2.3 Strengthen active transport routes, including cycleways, footpaths and walking tracks, to improve linkages between areas of high activity and new residential growth			

### Outputs, measures and targets

Outputs to achieve this outcome		How we will measure our performance		Target	Responsible
T4.1	Ensure Gravel Pits are responsibly managed and utilised	T4.1.1	Ensure compliance with relevant legislation relating to the operations of gravel pits	Compliance with licence agreements	Executive Manager Operations
		T4.1.2	Mine management processes adopted allow for adherence and helped to ensure responsibly, manage contractors to ensure legislative compliance is achieved	Compliance with licence agreements	
T4.2	Ensure all Council roadsides are managed in accordance with Council's Roadside Vegetation Management Plan	T4.2.1	Council's Roadside Vegetation Management Plan is consulted for all roadworks and is kept up-to-date and accessible	Achieved	Environment and Biosecurity Specialist
		T4.2.2	Council's Roadside Vegetation Management Plan to be updated as required	By 30 June 2026	
		T4.2.3	All roadwork projects include environmental assessment, to consider the impact of the proposed works. Assessments completed	BY 30 June 2026	
T4.3	We will develop and maintain alternative transport options to suit the needs of the Shire		Length of pavement rehabilitation (DIAP 2.1.1)	3.5km per annum	Executive Manager Operations

# T5

## Road Council Contract

We will maintain our partnership with Transport NSW, enabling the ongoing development and maintenance of state and national highways within the Shire.

### How this function links to the Community Strategic Plan

Community	Economy	Environment	Civic leadership
	2.3.1 Ensure local and regional roads are safe, well-constructed and maintained		

### Outputs, measures and targets

Outputs to achieve this outcome		How we will measure our performance		Target	Responsible
T5.1	Ensure development and maintenance of State and National Highways within the Shire	T5.1.1	Compliance with the Road Maintenance Council Contract	Monthly meetings between Transport and Council	Executive Manager Operations
		T5.1.2	Obtaining a Contractor Performance Report (CPR)	Achieve 80% with CPR	

# T6

## Road Safety

We will continue developing appropriate road safety programs in partnership with Transport for NSW to align with the road safety plan.

### How this function links to the Community Strategic Plan

Community	Economy	Environment	Civic leadership
1.1.3 Deliver and support services, programs, and initiatives to promote community safety and reduce crime and anti-social behaviour			4.1.1 Effectively collaborate, engage, and communicate with our community to inform decision making and promote services, projects and initiatives

### Outputs, measures and targets

Outputs to achieve this outcome		How we will measure our performance		Target	Responsible
T6.1	Implement annual Road safety plan	T6.1.1	Deliver the 'NOT A STATISTIC! Youth Driver Education Program' as part of the Parkes, Forbes and Lachlan Shire Councils' Road Safety Action Plan 2025-2026	August 2025	Road Safety and Injury Prevention Officer
		T6.1.2	Safety Action Plan 2024-2025	Two rounds delivered	
		T6.1.3	Deliver the 'I'm Counting on You' project as part of the Parkes, Forbes and Lachlan Shire Councils' Road Safety Action Plan 2025-2026	Deliver during 2025-26	
		T6.1.4	Deliver the 'Plan B' project as part of the Parkes, Forbes and Lachlan Shire Councils' Road Safety Action Plan 2025-2026	By 31 December 2025	
		T6.1.5	Deliver the 'Heavy Vehicle Safety' project as part of the Parkes, Forbes and Lachlan Shire Councils' Road Safety Action Plan 2024-2025	Deliver during 2025-26	
		T6.1.6	Deliver National Road Safety Week.	May 2026	



## Financial projections for operational activities

Principal Activities	Operating Income (\$)	Operating Expenses (\$)	Operating Result before Capital Grants (\$)
Sealed Roads	5,309,632	387,653	4,921,979
Unsealed Roads	0	813,498	(813,498)
Regional Roads	1,489,000	360,500	1,128,500
Other Transport and Overheads	93,119	5,469,152	(5,376,033)
Road Council Contract	1,000,000	782,203	217,797
Road Safety	172,553	224,736	(52,183)
<b>Total</b>	<b>8,064,304</b>	<b>8,037,742</b>	<b>26,562</b>

## Capital projects

Principal Activities	Capital Project	2024-25 (\$)
Sealed Roads	Bogan Road upgrade - Remote Roads Pilot	800,000
	R2R/FLR3/ROSI - Peak Hill & Baldry Road ( <i>partially grant funded</i> )	6,560,000
	RTRF - Betterment Trundle to Parkes ( <i>partially grant funded</i> )	2,260,000
	Local Sealed Rural Roads (R2R)	2,354,207
	Urban Streets - Reseal (FAGS)	1,016,236
Regional Roads	ROSI - Access upgrades to Muginoble Silos ( <i>partially grant funded</i> )	125,000
	FCR - Realign & New Bridge Graddle Creek ( <i>partially grant funded</i> )	6,500,000
	Regional roads ( <i>block grant</i> )	950,000
Other Transport and Overheads	RTRF - Causeway Improvement ( <i>partially grant funded</i> )	810,000
	Other Road Assets (PSC)	54,636
<b>Total Capital Expenditure</b>		<b>21,430,079</b>

## Proposed future works

There is no commitment from Council that proposed future works will be delivered as they are reliant on availability of internal funds and the provision of external funds.

Principal Activities	Township / Location	Proposed Future Works	Method of Identification
Sealed Roads	Shire	Upgrades to feeder roads to Sydney	2021 Community Engagement
	Parkes	West to East links through Parkes to Sydney	2021 Community Engagement
		Load limit implementation - Woodward Street	
		Harrison Street carpark - seal	
	Peak Hill	Upgrades to Tullamore/ Peak Hill Road	2021 Community Engagement
	Alectown	Upgrades to Coradgery Road	2021 Community Engagement
Unsealed Roads	Shire	The ongoing resheeting of the unsealed network	Internal
	Bogan Gate	Upgrades to Treweekes Gap Lane – northwest to Central West Livestock Exchange	2021 Community Engagement

Principal Activities	Township / Location	Proposed Future Works	Method of Identification
Other Transport and Overheads	Shire	Length of pavement rehabilitation (DIAP 2.1.1)	2025 Internal
	Parkes	Improve connectivity of cycleways and footpaths	2021 Community Engagement
		Review and update the Access Movement Plan (AMP_ formerly known as the Pedestrian Access and Mobility Plan (PAMP)	
		Street lighting improvements - Bushman and Dalton Streets	
		Shared path to Parkes Regional Airport	
		Shoulder extension - Wellington Road	2023 Liveability Strategy #07 Movement (short)
		Implement the actions from the Western Entry Masterplan. Kerb and Gutters/pathways to Northern end	
	Peak Hill	Footpath Improvement Program	2021 Community Engagement
		Kerb and Gutter Improvement Program	
		Street lighting improvements - Derribong Street	2023 Liveability Strategy #06 Management and safety (medium)
		'No Truck Stop' street signage - Caswell Street	
		Review the existing street light network and upgrade infrastructure to comply with AS1158 (required)	
	Bogan Gate	Improvements to Huffin Street roundabout	2021 Community Engagement
		Drainage Improvement Program	
	Tullamore	Drainage Improvement Program	2021 Community Engagement
	Trundle	Drainage Improvement Program	2021 Community Engagement
		Footpath from Hutton Street to North Street	
		Footpath from Mentone Street to Plevna Street	

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## Sustainable Development Goals

Council aims to localise the Sustainable Development Goals and address issues that are prevalent both within the Shire and across the world. The scope of influence that Council holds varies between organisational functions, principal activities and Sustainable Development Goals. Within the Transport and Drainage Function, Council primary role is to control Industry, innovation and Infrastructure and Partnerships for the Goals whilst it influences Good Health and Well-being.









# 15

## Water supply



3 Water supply schemes

### Overview

The Parkes-Peak Hill scheme draws from a combination of surface water from the Lachlan River, 15km east of Forbes and the Lake Endeavour and Beargamil dams as well as groundwater from bores located on the Escort Way associated with the Lachlan River through to the Parkes Water Treatment Plant. It is then treated at the Parkes Water Treatment Plant before being supplied to consumers at Parkes, Peak Hill, Alectown, Cookamidgera and Trewilga. The scheme also supplies raw water to Northparkes Mine. A major project for the next Delivery Program involves increasing the security of supply – largely to cater for increased demand associated with the Special Activation Precinct – by constructing additional bores and a new pipeline from the river and bore supplies at the Lachlan River through to the Parkes Water Treatment Plant.

The Forbes Tottenham scheme supplies towns on the western side of the Shire. This is also known as the B section of pipeline. Water is purchased from Forbes Shire Council, who draws it from the Lachlan River and treats it (for its own supply as well) before it is piped to the towns of Bogan Gate, Gunningbland, Trundle, and Tullamore. Parkes Shire Council then sells it to Lachlan Shire Council to supply Tottenham.

The Recycled Water Scheme draws treated effluent from the Parkes Recycled Water Plant and supplies it to a number of parks and sportsgrounds around Parkes, as well as commercial users. It is an important means of reducing the demand on potable water resources. A major project for the next Delivery Program involves connecting a few third-party users to the scheme. This could include a number of low risks, high water uses business and not-for-profit organisations to provide a lower cost non-potable water option.

# WS1 Water Supply

We will provide appropriate maintenance, development, infrastructure and ongoing operational activities that align with community needs, regulatory guidelines and long-term sustainability concerns.

## How this function links to the Community Strategic Plan

Community	Economy	Environment	Civic leadership
		3.4.1 Provide essential water and sewer infrastructure to meet the needs of our growing community 3.4.2 Ensure effective collection and safe treatment of wastewater, balancing the production of sustainable recycled water with return to the environment 3.4.3 Ensure the optimisation of water consumption by promoting reuse opportunities and waste minimisation across the Parkes Shire	

## Outputs, measures and targets

Outputs to achieve this outcome	How we will measure our performance	Target	Responsible
WS1.1 Water sources effectively are managed to meet the Shire's needs	WS1.1.1 Audits of critical infrastructure	Ten (10)	Executive Manager Water Engineering
	WS1.1.2 Water is effectively sourced from bore, river, dam and supernatant supplies	Achieved	Infrastructure Operations Manager
WS1.2 Ensure the integrity and performance of our water supply network	WS1.2.1 Maintain Councils Water Conservation Program	Maintain	Manager Environment and Sustainability
	WS1.2.2 Councils Water conservation with Community education	Educating the Community	
	WS1.2.3 Drought Management	Manage	
	WS1.2.4 Maintains Council's Drought Ready Program	Maintain	
	WS1.2.5 Volume of non-revenue water	Declining	
	WS1.2.6 Develop a Backflow Device Register	30 June 2026	Infrastructure Operations Manager

WS1 Water Supply (continued)

Outputs to achieve this outcome		How we will measure our performance		Target	Responsible
<b>WS1.3</b>	Ensure the Drinking Water Quality Management System is effectively utilised	WS1.3.1	Number of Critical Control Point exceedances	Zero	Infrastructure Operations Manager
		WS1.3.2	Number of non-compliant samples	Declining	
		WS1.3.3	Ensure water drinking water monitoring report is updated annually on Councils website	Annually	
<b>WS1.4</b>	Efficiently operate the water supply system	WS1.4.1	Cost of production per kL	Maintain	Infrastructure Operations Manager
<b>WS1.5</b>	Provide the Shire with sufficient water supplies through effective water distribution	WS1.5.1	Number of water quality complaints	Declining	Infrastructure Operations Manager
		WS1.5.2	Number of unplanned supply interruptions	Maintain	
<b>WS1.6</b>	Recycled Water is safe for municipal irrigation	WS1.6.1	Number of samples not complying with Australian Water Recycled Guidelines	Zero	Manager Environment and Sustainability
		WS1.6.2	Water main breaks per 100km	Maintain below National Median	Infrastructure Operations Manager

Outputs to achieve this outcome		How we will measure our performance		Target	Responsible
<b>WS1.7</b>	Implementing the Local Water Utility RAF Framework as part of IP&R. Council's Statement of Revenue Policy will be the primary document for water and sewerage charges and the basis for their determination (RAF #9)	WS1.7.1	Identify water and sewerage charges and the basis for their determination	Annually in the Operational Plan and Budget	Chief Financial Officer
	Implementing the Local Water Utility RAF Framework as part of IP&R. Council's Statement of Revenue Policy considers customers' ability to pay, provide evidence for the basis of any price rise, justification (RAF #9 and #11)	WS1.7.2	Considerations to customers' ability to pay, and provide evidence for the basis of any price rise, justification	Annually in the Operational Plan and Budget	
	Implementing the Local Water Utility RAF Framework as part of IP&R. Council's Statement of Revenue Policy and the Long-Term Financial Plan considers customer pricing and cost recovery (RAF #11)	WS1.7.3	Consider customer pricing and cost recovery	Annually in the Operational Plan and Budget	
	Implementing the Local Water Utility RAF Framework as part of IP&R ensuring Councils strategic planning, for the provision of effective and efficient services and regulations to meet diverse needs of the communities are met (RAF #11)	WS1.7.4	Planning, for the provision of effective and efficient services and regulations to meet diverse needs of the communities	Annually in the Operational Plan and Budget	
	Implementing the Local Water Utility RAF Framework as part of IP&R. Council's Long-Term Financial Plan to the water fund and objectives established in the Water Asset Management Plan and Council's Asset Management Strategy (RAF # 12)	WS1.7.5	Objectives established	Annually in the Operational Plan and Budget	

# WS2

## Water Security Project

We will ensure the Water Security Project has been appropriately designed, constructed, and commissioned for the needs of the community.

### How this function links to the Community Strategic Plan

Community	Economy	Environment	Civic leadership
		<p>3.4.1 Provide essential water and sewer infrastructure to meet the needs of our growing community</p> <p>3.4.2 Ensure effective collection and safe treatment of wastewater, balancing the production of sustainable recycled water with return to the environment</p> <p>3.4.3 Ensure the optimisation of water consumption by promoting reuse opportunities and waste minimisation across the Parkes Shire</p>	

### Outputs, measures and targets

Outputs to achieve this outcome		How we will measure our performance		Target	Responsible
WS2.1	Design the Water Security Project to meet the changing needs of the community	WS2.1.1	Complete detailed design of the Drought Relief Program Project (refurbishment of Bore 1, 3, 4 and 5 and replacement of Bore 2)	By 30 June 2026	Executive Manager Water Engineering
		WS2.1.2	Complete detailed design of the Resources for Regions Project (Flood Mitigation and construction of retention basin in Crocker Park)		
		WS2.1.3	Finalize the Integrated Water Cycle Management study		
WS2.2	Ensure the Water Security Project can meet community needs through effective construction	WS2.2.1	Construction of the Drought Relief Program project (refurbishment of Bore 1, 3, 4 and 5 and replacement of Bore 2) commenced	By 30 June 2026	Executive Manager Water Engineering



## Financial projections for operational activities

Principal Activities	Operating Income (\$)	Operating Expenses (\$)	Operating Result before Capital Grants (\$)
Water Supply	13,508,166	7,848,999	5,659,167
Water Security Project	-	-	-
<b>Total</b>	<b>13,508,166</b>	<b>7,848,999</b>	<b>5,659,167</b>

## Capital projects

Principal Activities	Capital Project	2024-25 (\$)
Water Supply	New services	30,000
	Active Leak Detection	100,000
	Plant and Equipment	165,000
	Drinking Water Management System and Improvements Program	100,000
	WAN Telemetry and Control	70,000
	Back Yamma Reservoir Recoating	125,000
	Eugowra Rd PS Reservoir Recoating	125,000
	Cookamidgera PS Renewals	15,000
	Peak Hill Reservoir (roof and ladder)	200,000
	Flowmeter renewals	15,000
	Main Replacement and Extension	700,000
	Back Yamma PS Mechanical Renewals	100,000
	Back Yamma PS EIC Renewals	150,000
	Eugowra Roads PS Mechanical Renewals	100,000
	Eugowra Roads PS EIC Renewals	150,000
	Forbes (Relocate and replace building, pumps, switchboard, relocate CI2)	550,000
	Tullamore Reservoir Renewal; EI&C, Roof	250,000
	Botfield Reservoir	250,000
	Smart Meters (Possible 100k from Grant Funding)	150,000
	Parkes WTP UV Disinfection - Grant dependent	500,000
	TfNSW - Lake Endeavour - Boat Launch Channel	185,700
Water Security Project	<i>Parkes Water Security Project - Grant Dependent</i>	28,920,431
<b>Total Capital Expenditure</b>		<b>32,951,131</b>

## Proposed future works

There is no commitment from Council that proposed future works will be delivered as they are reliant on availability of internal funds and the provision of external funds.

Principal Activities	Township / Location	Proposed Future Works	Method of Identification
Water Supply	Shire	Lake Endeavour Pipeline - Grant Depended	2025 Internal
		Lake Metcalfe Decommissioning - Grant Dependent	2025 Internal
		Water pressure improvements	2021 Community Engagement
		Standpipe capacity improvements	
		Water meter replacements to smart meters to reduce loss of revenue	2025 Internal
	Parkes	Parkes WTP UV Disinfection - Grant dependent	2025 Internal
Water Security Project	Shire	Install backflow prevention devices on services on the B'Line, including break tanks for water pressure improvements	2025 Internal

## Sustainable Development Goals

Council aims to localise the Sustainable Development Goals and address issues that are prevalent both within the Shire and across the world. The scope of influence that Council holds varies between organisational functions, principal activities, and Sustainable Development Goals. Within the Water Supply Function, Council's primary role in achieving the SDGs is to control Clean Water and Sanitation, whilst influences Climate Action.









# 16

## Waste management



Domestic waste management



Commercial waste and recycling facilities



Waste education and sustainability

### Overview

As the traditional means of landfilling increases in cost, Parkes Shire Council has adapted to prioritise recycling and resource recovery. Council complies with all regulatory requirements, when transitioning to newer methods of waste management. An example of this compliance is ensuring domestic waste management activities are ‘self-funded’, complying with the NSW Local Government Act (section 504).

To ensure Council activities are efficiently run, Council maintains a contract with JR Richards to service the collection of residential and commercial waste at eligible properties across the Shire, operating a three-bin collection service. For additional waste that cannot be collected with JR Richards, Council operates eight (8) waste depots within the Shire

Council collaborates with various organisations to enhance waste outcomes within the Shire. Collaboration continues with NetWaste, enabling cooperative projects to improve planning and delivery of waste management services across the region. While Visy Australia processes recyclable materials collected within the shire, ensuring items are correctly categorised and sold to reprocessing companies

# W1 Domestic Waste Management

We will provide effective domestic waste collection, minimise waste to landfill and promote widespread adoption of recycling and waste reduction.

## How this function links to the Community Strategic Plan

Community	Economy	Environment	Civic leadership
		3.3.1 Provide waste services, minimise waste to landfill and promote the widespread adoption of recycling and waste reduction	

## Outputs, measures and targets

Outputs to achieve this outcome		How we will measure our performance		Target	Responsible
W1.1	Provide effective domestic waste collection services to deliver positive public health, environmental and economic outcomes for the community	W1.1.1	Monitor the Parkes Waste Strategy, including the effective management of the 3-bin service contract	Monitor	Waste Management Coordinator
		W1.1.2	Liaise with the NSW Environment Protection Authority ("NSW EPA")	Active involvement in investigation of new technologies	
		W1.1.3	Conduct annual audits on mixed, waste, recycling and FOGO bins	Minimum of one audit per year	
		W1.1.4	Reporting all illegally dumped waste to RIDonline	Each quarter upload CRM data to RID	
W1.2	Council provides facilities for residents to dispose of waste where public health, environmental and economic outcomes are considered	W1.2.1	Percentage of waste diverted from landfill utilizing resource recovery at transfer station and waste management facilities	3% increase	Waste Management Coordinator
		W1.2.2	Continued operation, maintenance and improvements of waste facilities across the Parkes Shire	Maintain and review rural tip operations	
		W1.2.3	Deliver the Bogan Gate and Trundle Tip Cell projects	By 30 June 2026	
		W1.2.4	Manage relationships with contractors and obtain reports of management	Monthly	



## W2 Commercial Waste

We will develop processes to ensure commercial properties have the access to a disposal service and the opportunity to participate with waste diversion strategies.

### How this function links to the Community Strategic Plan

Community	Economy	Environment	Civic leadership
		3.3.1 Provide waste services, minimise waste to landfill and promote the widespread adoption of recycling and waste reduction	

### Outputs, measures and targets

Outputs to achieve this outcome		How we will measure our performance		Target	Responsible
W2.1	Provide effective landfill management to deliver positive public health, environmental and economic outcomes for the community	W2.1.1	Support improved options for diverting commercial waste from landfill	Facilitate options	Waste Management Coordinator
		W2.1.2	Continued provision of a commercial waste collection service in Parkes	Service maintained	
W2.2	Ensure commercial waste collection services are maintained and manage the current and emerging impacts of external change	W2.2.1	Maintain contracts for external services for recycling and diversion from landfill	Five to eight external services contracts per annum	Waste Management Coordinator
W2.3	Ensure recycling services are maintained and manage the current and emerging impacts of external change	W2.3.1	Council representatives participate in educational training programs	One (1) activity	Waste Management Coordinator
W2.4	Minimise waste generated by Council operations and encourage recycling and resource recovery practices	W2.4.1	Investigate implementing the three-bin system at all Council facilities		Manager Environment and Sustainability
		W2.4.2	Investigate waste minimisation and recycling opportunities at Council- run events		
		W2.4.3	Investigate opportunities for utilising Council-generated food waste		

# W3

## Waste Education

We will provide appropriate educational opportunities to the community, advocate for residents to improve their knowledge of waste management.

### How this function links to the Community Strategic Plan

Community	Economy	Environment	Civic leadership
		3.3.2 Promote recycling, reusing and waste reduction	

### Outputs, measures and targets

Outputs to achieve this outcome	How we will measure our performance	Target	Responsible
W3.1 Provide educational opportunities for residents and businesses across the Shire to aid their understanding of waste management practices within the Shire	W3.1.1 Maintain the number of educational opportunities provided to both residential and business customers	Two educational opportunities per annum	Waste Management Coordinator
	W3.1.2 Attend NetWaste Forums to promote waste education	Three (3) per annum	
W3.2 Strengthen waste management practices through Council's engagement with external education opportunities	W3.2.1 Implement a suggested strategy, program, process, or activity from a NetWaste forum	One (1) education program implemented	Waste Management Coordinator
	W3.2.2 Provide educational opportunities to both residential and commercial customers	Four (4) per annum	
	W3.2.3 Council representatives participate and or in educational training programs	One (1) per annum	

## Financial projections for operational activities

Principal Activities	Operating Income (\$)	Operating Expenses (\$)	Operating Result before Capital Grants (\$)
Waste Management	4,383,687	3,987,800	395,887
<b>Total</b>	<b>4,383,687</b>	<b>3,987,800</b>	<b>395,887</b>

## Capital projects

Principal Activities	Capital Project	2025-26 (\$)
Commercial Waste	Waste - Gunningbland tip cell	40,000
	Waste - Trundle tip cell	60,000
	Alectown Landfill Closure and Transfer Station (partially grant funded)	285,000
	Bogan Landfill Closure and Transfer Station (partially grant funded)	222,400
<b>Total Capital Expenditure</b>		<b>607,400</b>

## Proposed future works

There is no commitment from Council that proposed future works will be delivered as they are reliant on availability of internal funds and the provision of external funds.

Principal Activities	Township / Location	Proposed Future Works	Method of Identification
Domestic Waste	Shire	Public Recycling Bins - increase collection occurrence and size Waste Deposit Spaces	2021 Community Engagement
	Cookamidgera	Waste collection service	2021 Community Engagement
	Trundle	Waste Facility at Trundle (manned one day per week)	Trundle and District Progress Association and 2024 Community Engagement
		Waste collection facility staff to help keep tip tidy Recycling facilities	2024 Community Engagement
		More restrictions on use and education - waste management and services	
	Tullamore	Waste Facility at Tullamore	2021 and 2024 Community Engagement
		Improvements to Tullamore Main St Improve Garbage collection	2024 Community Engagement

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## Sustainable Development Goals

Council aims to localise the Sustainable Development Goals and address issues that are prevalent both within the Shire and across the world. The scope of influence that Council holds varies between organisational functions, principal activities and Sustainable Development Goals. Within the Waste function, Council has the capacity to control Industry, Innovation and Infrastructure and Sustainable Cities and Communities, whilst it can influence Responsible Consumption and Production and Climate Action.





# 17

## Governance, monitoring and review



- Governance, monitoring and review
- Community Engagement
- Contact Us



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# Governance, monitoring and review

Actions within this Operational Plan and Budget have been developed utilising Council's Delivery Program and aligned with the Community Strategic Plan.

We are committed to continuous improvement and are keen to draw on ongoing community feedback and work in partnership with relevant organisations to ensure we meet our goals.

To support the implementation of this Operational Plan and Budget, we will continue to work with our Executive Leadership Team, who will meet regularly to monitor and review Operational reporting and the Delivery Program quarterly progress.

Council will report on its progress against the achievements towards the commitments outlined in the Delivery Program as outlined as actions in this Operational Plan and Budget six-monthly as part of Council's Operational Plan and Budget Reporting.

Our progress toward the Community strategic Plan, Delivery Program and Operational Plan and Budget will also be addressed in the Annual Report.

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# Community Engagement

Under Councils' Integrated Planning and Reporting (IP&R) Framework, community engagement is part of the process to ensure that the community can provide feedback, advice and direction to Council's activities. Throughout 2021 Council embarked on extensive engagement with the community, gaining input and feedback. During both 2023 and 2024 Council engaged with the community through its Liveability Strategy building, and the review of the Community Strategic Plan process to gauge the thoughts, hopes and aspirations the Parkes Shire community has for the future. The results of this engagement allowed for data driven re-evaluation of the high-level strategic goals, objectives and strategies contained in the strategy. The community engagement activities were undertaken in line with Council's Community Engagement Strategy including the core principles of the International Association for Public Participation (IAP2).

In summary, the engagement included face to face activities, surveys, as well as engaged data Council had already obtained. The 2023 Place Score Parkes Liveability Study and the 2024 Micromex Community Satisfaction Survey engaged a total of 2,385 responses providing community ideas both big and small, community values and liveability priorities.



What you told us:

What you think  
about your  
neighbourhood?

Your community  
values

Your community  
ideas

In addition, the identified strategy recommendations allowed us to set priorities, where to increase our investment if we want to do more than manage attributes not performing as well as they should. We also can connect with attributes we need to monitor and maintain across our community.

Priority projects identified throughout these processes, enable planning of Capital Projects that will be delivered over the Parkes Shire 2035+ Delivery Program. The top twenty (20) priorities are illustrated:

How to achieve our objectives	
Priority	Comment
Cycleways/shared paths	Ongoing
Housing/land availability	High concern
Kerb, gutter and footpaths	Ongoing
Public amenities	Ongoing
Building and halls	Ongoing
Youth activities and mental health	Ongoing
Arts and cultural programs	Ongoing
Open spaces/reserves	Ongoing
Signage, welcoming promotion and marketing	Ongoing
Stormwater drainage improvements	Ongoing
Rural roads resealing	Ongoing
Caravan, camping, RV parking	Ongoing
Active recreation - Pioneer oval grandstand	Delivered
Active recreation - outdoor gyms	Ongoing

## Contact Us

Our Operational Plan and Budget is available to the public through the Council website and accessible formats are available on request.

We value community feedback on our progress in meeting the goals and actions outlined in our Operational Plan and Budget.

We encourage individuals and organisations to share their thoughts and experiences with us to ensure our continued improvement.

Please contact us with questions or feedback via our Governance Team:

**Telephone:** 02 6861 2333

**Email:** [council@parkes.nsw.gov.au](mailto:council@parkes.nsw.gov.au).



# 18

## 2025-26 Budget

- Executive summary
- Our draft Income Statement
- Our Capital Plan



# Executive summary

Parkes Shire Council's annual Budget forms part of the 2025-26 Operational Plan, along with the Revenue Policy and Schedule of Fees and Charges.

In 2025-26, Council is expected to generate \$63.27 million in operational revenue, receive \$51.60 million in capital grants and contributions, invest \$73.84 million into capital works and an operating deficit of (\$2.97) million from continuing operations.

**Table 1: Total Revenue (excluding capital grants and contributions)**

General Fund	43,918,242
Water Fund	13,508,166
Sewer Fund	5,842,573
<b>Consolidated Fund</b>	<b>63,268,981</b>

**Table 2: Total Expenses (excluding capital expenditure)**

General Fund	47,908,492
Water Fund	12,578,010
Sewer Fund	5,750,555
<b>Consolidated Fund</b>	<b>66,237,057</b>

**Table 3: Net Operating Result (before grants and contributions provided for capital purposes)**

General Fund	(3,990,250)
Water Fund	930,156
Sewer Fund	92,018
<b>Consolidated Fund</b>	<b>(2,968,076)</b>



# Our draft Income Statement

Parkes Shire Council's Income Statement forms part of the 2025–2026 Operational Plan and is detailed below.

Table 4: Consolidated Fund			
	Adopted 2024-25 Budget \$'000	Draft 2025-26 Budget \$'000	Variance \$'000
<b>Income</b>			
Rates and annual charges	30,249	32,557	2,308
User charges and fees	12,157	11,267	(890)
Interest and investment revenue	1,080	1,087	7
Other revenues	1,769	1,306	(463)
Sale Proceeds of assets	1,500	1,484	(16)
Grants and contributions provided for Operational Expenditure	13,770	15,569	1,799
<b>Total Income from continuing operations</b>	<b>60,525</b>	<b>63,270</b>	<b>2,745</b>
<b>Expenses</b>			
Employee costs	19,063	20,641	1,578
Materials and consumables	3,691	3,866	175
External services	12,532	13,026	494
Water, Electricity and Statutory	3,630	3,501	(129)
IT and Communications	295	312	17
Insurance	887	930	43
Administration	3,294	3,370	76
Travel and entertainment	276	257	(19)
Financials	339	524	185
Internal Charges	(2,754)	(2,119)	635
Interest paid	644	800	156
Cost of assets sold	0	720	720
Depreciation	18,352	20,410	2,058
<b>Total Expenses from continuing operations</b>	<b>60,249</b>	<b>66,238</b>	<b>5,989</b>
<b>Net Operating Result</b>	<b>276</b>	<b>(2,968)</b>	<b>(3,244)</b>

Table 5: General Fund

	Adopted 2024-25 Budget \$'000	Draft 2025-26 Budget \$'000	Variance \$'000
<b>Income</b>			
Rates and annual charges	19,534	20,803	1,269
User charges and fees	5,791	4,324	(1,467)
Interest and investment revenue	937	550	(387)
Other revenues	1,633	1,189	(444)
Sale Proceeds of assets	1,500	1,484	(16)
Grants and contributions provided for Operational Expenditure	13,770	15,569	1,799
<b>Total Income from continuing operations</b>	<b>43,165</b>	<b>43,919</b>	<b>754</b>
<b>Expenses</b>			
Employee costs	16,193	17,581	1,388
Materials and consumables	3,088	2,936	(152)
External services	11,280	10,897	(383)
Water, Electricity and Statutory	1,450	1,079	(371)
IT and Communications	295	307	12
Insurance	887	930	43
Administration	2,955	2,947	(8)
Travel and entertainment	245	236	(9)
Financials	339	524	185
Internal Charges	(5,194)	(4,696)	498
Interest paid	351	520	169
Cost of assets sold	0	720	720
Depreciation	12,199	13,928	1,729
<b>Total Expenses from continuing operations</b>	<b>44,088</b>	<b>47,909</b>	<b>3,821</b>
<b>Net Operating Result</b>	<b>(923)</b>	<b>(3,990)</b>	<b>(3,067)</b>

Table 6: Water Fund			
	Adopted 2024-25 Budget \$'000	Draft 2025-26 Budget \$'000	Variance \$'000
<b>Income</b>			
Rates and annual charges	6,563	6,829	266
User charges and fees	5,858	6,241	383
Interest and investment revenue	86	358	272
Other revenues	92	80	(12)
Sale Proceeds of assets	0	0	0
Grants and contributions provided for Operational Expenditure	0	0	0
<b>Total Income from continuing operations</b>	<b>12,599</b>	<b>13,508</b>	<b>909</b>
<b>Expenses</b>			
Employee costs	1,634	1,651	17
Materials and consumables	406	500	94
External services	892	1,233	341
Water, Electricity and Statutory	2,005	2,182	177
IT and Communications	0	5	5
Insurance	0	0	0
Administration	320	393	73
Travel and entertainment	26	15	(11)
Financials	0	0	0
Internal Charges	1,666	1,706	40
Interest paid	177	164	(13)
Cost of assets sold	0	0	0
Depreciation	4,631	4,729	98
<b>Total Expenses from continuing operations</b>	<b>11,757</b>	<b>12,578</b>	<b>821</b>
<b>Net Operating Result</b>	<b>842</b>	<b>930</b>	<b>88</b>

Table 7: Sewer Fund

	Adopted 2024-25 Budget \$'000	Adopted 2024-25 Budget \$'000	Variance \$'000
<b>Income</b>			
Rates and annual charges	4,152	4,925	773
User charges and fees	508	702	194
Interest and investment revenue	57	179	122
Other revenues	44	37	(7)
Sale Proceeds of assets	0	0	0
Grants and contributions provided for Operational Expenditure	0	0	0
<b>Total Income from continuing operations</b>	<b>4,761</b>	<b>5,843</b>	<b>1,082</b>
<b>Expenses</b>			
Employee costs	1,236	1,409	173
Materials and consumables	197	430	233
External services	360	896	536
Water, Electricity and Statutory	175	240	65
IT and Communications	0	0	0
Insurance	0	0	0
Administration	19	30	11
Travel and entertainment	5	6	1
Financials	0	0	0
Internal Charges	774	871	97
Interest paid	116	116	0
Cost of assets sold	0	0	0
Depreciation	1,522	1,753	231
<b>Total Expenses from continuing operations</b>	<b>4,404</b>	<b>5,751</b>	<b>1,347</b>
<b>Net Operating Result</b>	<b>357</b>	<b>92</b>	<b>(265)</b>

# Our Capital Plan

In 2025-26, Council will invest \$73.84 million into capital works.

Table 8: 2024–25 Capital Plan		
Function	Principal Activity	Capital Budget \$
Certification and Regulation	Environmental Health	500,000
Commercial Enterprise	Land Development and Sales	1,075,000
	Regional Airport	100,000
Community and Culture	Central West Childcare Services	80,000
	Library Services	90,000
Council and Corporate	Fleet	2,425,700
	Council Land and Buildings	350,000
	Information Communication and Technology	343,000
Economy and Engagement	Economic Development	40,000
Emergency Services	Emergency Services	3,600,000
Environment and Sustainability	Environment and Sustainability	1,600,000
Flooding and Drainage	Flooding and Drainage	1,918,545
Open Space and Recreation	Open Space Facilities, Amenities and Public Toilets	928,370
	Sports Fields	636,300
	Swimming Pools	25,000
Sewerage	Sewerage System	5,135,200
Transport	Sealed Roads	12,990,443
	Regional Roads	7,575,000
	Other Transport and Overheads	864,636
Waste Management	Commercial Waste	607,400
Water Supply	Water Security Project	28,920,431
	Water Supply	4,030,700
<b>Total</b>		<b>54,945,706</b>







# 19

## Statement of Revenue Policy



- Estimated Income and Expenditure 2025-26
- Ordinary Rates



Section 405 of the Local Government Act 1993 (“the Act”) requires Parkes Shire Council to adopt a Statement of Revenue Policy (“Revenue Policy”) each year as part of its Integrated Planning and Reporting (“IP&R”) framework.

The Revenue Policy forms part of Council's Operational Plan and provides information regarding the levying of Council's rates, its fees and charges, and other major income sources.

Under the *Integrated Planning and Reporting Guidelines* prescribed under section 23A of the Act, Council's Revenue Policy must include the following statements:

- a statement containing a detailed estimate of the council's income and expenditure
- a statement with respect to each ordinary rate and each special rate proposed to be levied a statement with respect to each charge proposed to be levied
- a statement of the types of fees proposed to be charged by the council and, if the fee concerned is a fee to which Division 3 of Part 10 of Chapter 15 of the Act applies, the amount of each such fee
- a statement of the council's proposed pricing methodology for determining the prices of goods and the approved fees under Division 2 of Part 10 of Chapter 15 of the Act for services provided by it, being an avoidable costs pricing methodology determined by Council
- a statement of the amounts of any proposed borrowings (other than internal borrowing), the sources from which they are proposed to be borrowed and the means by which they are proposed to be secured.

## Estimated Income and Expenditure 2025-26

Pursuant to section 491 of the Act, Council may obtain income from rates, charges, fees, grants, borrowings, and investments.

Rates and charges provide Council with a major source of revenue, which is used to meet the costs of providing services to residents and businesses of the Parkes Shire local government area.

Council's Operational Plan is structured around 11 core functions. Table 9, below, lists Council's estimated 2025–2026 income and expenditure according to each core function.

**Table 9: Consolidated Income Statement by Core Function 2024-25**

	Income (\$)	Expenditure (\$)	Operating Result (\$)
Certification and Regulation	590,928	1,841,312	(1,250,384)
Commercial Enterprise	1,839,201	1,065,837	773,364
Community and Culture	2,124,281	2,857,533	(733,252)
Council and Corporate	25,136,623	8,387,104	16,749,519
Economy, Visitors and Events	1,082,782	2,499,244	(1,416,462)
Emergency Services	154,096	782,317	(628,221)
Environment and Sustainability	63,551	462,143	(398,592)
Flooding and Drainage	220,424	275,990	(55,566)
Open Space and Recreation	258,365	3,783,898	(3,525,533)
Sewerage	5,842,573	3,997,734	1,844,839
Transport	8,064,304	8,037,742	26,562
Water Supply	13,508,166	7,848,999	5,659,167
Waste Management	4,383,687	3,987,800	395,887
Depreciation (All Funds)	0	20,409,404	(20,409,404)
<b>Total</b>	<b>63,268,981</b>	<b>66,237,057</b>	<b>(2,968,076)</b>

# Ordinary Rates

Section 494 of the Act requires Council to make and levy ordinary rates on all rateable lands, based on independent valuations provided by Property NSW on behalf of the NSW Valuer General. Each year, the NSW Independent Pricing and Regulatory Tribunal (IPART) determines the allowable annual increase in general income for councils, known as the rate peg. The rate peg is based on the change in the Local Government Cost Index (LGCI) and consideration of a population factor

Each year, the NSW Independent Pricing and Regulatory Tribunal (IPART) determines the allowable annual increase in general income for councils, known as the rate peg. The rate peg is based on the change in the Local Government Cost Index (LGCI) and consideration of a population factor.

## Rating categories

In accordance with sections 493 and 514 of the Act, all parcels of rateable land within Council's Local Government area have been declared to be within one of the following categories:

- Farmland
- Residential
- Business
- Mining

Before making an ordinary rate, Council may determine a subcategory or sub-categories for one or more categories of rateable land in its area.

A sub-category may be determined for the category:

- **Farmland** according to the intensity of the land use, the ability to irrigate the land, or economic factors affecting the land
- **Residential** according to whether the land is rural residential land or is within a centre of population
- **Mining** according to the kind of mining involved
- **Business** according to a centre of activity.

The 2025-26 budget is based on total 2025-26 General Income from ordinary and special rates being increased by 4.0%. This is the maximum increase as announced by IPART. An estimated gross ordinary rate income in excess of \$17.25 million is to be raised in 2025-26.

In accordance with section 566(3) of the Act, it has been determined that the maximum rate of interest payable on overdue rates and charges for the period 1 July 2025 to 30 June 2026 will be 10.5% per annum. The breakdown of estimated ordinary rate income and number of properties per category is as follows:

Table 10: Estimated Ordinary Rates Income	
Ordinary Rates	Gross Rate Yield 2025/26 (\$)
Residential	\$7,361,161
Farmland	\$4,800,904
Business and SAP	\$3,353,338
Mining	\$1,733,170
<b>Total</b>	<b>\$17,248,573</b>

Council has further sub-categorised land in accordance with Section 529 of the Local Government Act 1993 to distribute the rate burden more equitably within the Shire.

The ordinary rate is an 'Ad Valorem Rate' being an amount in the dollar that is levied on land values provided under the Valuation of Land Acts by the Valuer General's Department in respect to each parcel of rateable land. Each such parcel is subject to a minimum amount.

The State Valuation Department undertook a General Valuation during 2022-23 with a base date of 1 July 2022 and will be applied for rating purposes from 1 July 2023. Council is now on a 3-year valuation cycle with the next general valuation to be undertaken at the end of 2025. This revaluation will affect the 2026-27 rating year.

Sub-Categories	Minimum Amount (\$)	Cents in Dollar (Ad Valorem) (\$)	Dollars (\$)	Estimated Income 2025-26 (\$)
Ordinary Business Industrial	617.00	1.7237910	0.01723791	623,862.26
Ordinary Business Parkes CBD	617.00	7.0659630	0.07065963	1,530,685.38
Ordinary Business Rate	617.00	1.6545690	0.01654569	1,067,397.98
Ordinary Business Villages	617.00	2.5419330	0.02541933	115,942.26
Ordinary Farmland Rate	617.00	0.3130440	0.00313044	4,800,904.07
Ordinary Mining Copper Producing	617.00	3.7617130	0.03761713	1,730,387.98
Ordinary Mining Rate	617.00	18.5483330	0.18548333	2,782.25
Ordinary Residential Parkes Rate	617.00	1.2271500	0.01227150	5,630,667.24
Ordinary Rural Residential Rate	617.00	0.6201530	0.00620153	57,847.00
Ordinary Residential Rate	617.00	0.4554600	0.00455460	1,672,646.59
Ordinary SAP Developed	617.00	2.0290000	0.02029000	14,811.70
Ordinary SAP Undeveloped	617.00	28.9990910	0.28999091	637.98
<b>Total</b>				<b>17,248,572.69</b>

### Council Funded Pension Rebates

Council Funded Pension Rebates In addition to the \$250.00 pensioner rate jointly funded by Council (45%) and the State Government (55%) in respect of general rates and domestic waste charges, Council will pay an additional rebate of \$105.00 per eligible property from 1 July 2025 for the 2025-26 rating year. This voluntary rebate will be paid pursuant to Section 582 of the Local Government Act, 1993.

The additional rebate is available for an eligible property. Where multiple eligible pensioners jointly own a property, the voluntary rebate will be shared equally and will not exceed a total of \$105.00 for each property. Eligible pensioners will only qualify for Council's voluntary rebate if they pay all the rates and charges by 31 May of that year.

If an eligible pensioner's rates and charges are not paid in full by 31 May of a particular year, the pensioner will

no longer qualify for any future voluntary rebates until all outstanding payments have been made. Council has discretion to continue the rebate to only eligible pensioners that received the rebate in 2016-17.

The cost of providing this voluntary pension rebate in 2025-26 is anticipated to be \$63,439.

Additionally, where the pensioner leaves the property due to ill health or incapacitation, the rebate may still apply. However, this is on the condition that the occupation of the property remains unchanged from when the pensioner left the property, i.e. no additional person occupies the property after the eligible pensioner cease occupation, and the eligible pensioner resides in a care facility within the Shire.



## Waste Management Services Charges

Parkes Shire Council is required by legislation to levy annual charges for the provision of waste management services. These charges relate to the services provided for both domestic and non-domestic waste management.

### Domestic Waste Management Services Charge ("DWMS")

Section 496 of the Local Government Act 1993 (Act) requires Parkes Council to make and levy an annual charge for the recovery of costs for providing domestic waste management services. The full year DWMS charges for 2025-26 rating year is \$536.00.

The full domestic waste management (garbage) service charge is payable for each unit/flat/house (including multiples) whether each service is used each week. With exception to Aged Care Facilities who have been given the opportunity to be charged at a ratio of two units per service.

Exception for vacant land which will be charged \$101.00.

### Non-Domestic Waste Management Service Charge ("NDWMS")

Section 501(l) permits Council to make and levy an annual charge for the provision of waste management services (other than domestic waste management services). The full year NDWMS charges for 2025-26 rating year is \$538.00. (Includes recyclables and not organics). The full annual waste management (garbage) service charge is payable for each shop/business whether either service is used each week.

Exception for vacant land which will be charged \$112.00.

### Subsidiary Services

In addition to the standard DWMS and NDWMS\*, residents can request extra organic and/or recycling and/or general waste bins as subsidiary services to be collected on the same day as the scheduled service for that premises. The proposed charges for these services are as follows:

Table 12: Subsidiary Services		
Services	Proposed 2025/26 Charges (\$)	
	Domestic Waste	Non-Domestic Waste
Organic Bin	\$124.00	\$137.00
Recycling Bin	\$124.00	\$137.00
General Waste Services	\$124.00	\$137.00

\*NDWMS customers based in Parkes CBD and Business Industrial can elect to have additional services on a daily basis or preferred day.

## Stormwater Management Service Charge

The proposed Stormwater Management Service Charge (SMSC) for 2025-26 will continue to assist with the cost of addressing the drainage problems in urban areas of the Shire and fund stormwater related works and services programs.

The proposed 2025-26 SMSC for residential properties is \$25.00 per eligible property, except residential strata units where an annual charge of \$12.50 is applicable.

These charges are unchanged from those levied in 2025-26. Charges do not apply to vacant land or land categorized as farmland, as well as land exempt from rates in terms of Sections 555 or 556 of the Act.

In respect to land categorized as business, the proposed 2024-25 SMSC for non-strata properties will be as follows:

- \$25.00 for lots with an area below 1,200m<sup>2</sup>
- \$100.00 for lots with an area  $\geq$  1,200m<sup>2</sup> and  $<$ 5,000m<sup>2</sup>
- \$375.00 for lots with an area  $\geq$  5,000m<sup>2</sup>

## Rates Assistance Provisions

We have considered the Office of Local Government's Debt Management and Hardship Guidelines and have ensured there are a range of options available to manage ratepayer debt and respond to genuine hardship. Further details are available as per Council's Debt Recovery and Hardship Policies.

## Water Access Charges

In accordance with Section 501 of the Local Government Act, an access charge is applied to land that is situated within 225 metres of a Council water pipe, even if it is not actually supplied. In accordance with Best Practice Pricing for water and sewer business in general compliance with the guidelines set out by the Department of Water and Energy. This pricing is a prerequisite for eligibility for financial assistance towards the capital costs of backlog works under the Country Towns Water Supply and Sewer Program.

The water access charge for water services are to be charged at the proportional to the 'square' of the meter size to reflect the potential load that can be placed on the water supply network.

Council water access charges have also been relatively low by industry standards and by comparison with similarly sized Council's across the region. Increases in operating costs from the new water treatment plant and recycled water system, along with increased depreciation expenses are all attributable to the pricing increase.

## Water Residential – Multiples

Multi-residential properties (e.g. a building with multiple access, flats, semi-detached), will be charged the full applicable access charge per residence.

The proposed charges for 2025-26 relating to the meter size are:

Table 13: Proposed charges for water meters		
Category	Charge	Fee(\$)
Residential	Standard Charge	317.00
Non-Residential	20mm	317.00
	25mm	492.00
	32mm	819.00
	40mm	1,279.00
	50mm	2,000.00
	80mm	5,094.00
	100mm	7,968.00
	Unmetered - Strata Title Units	317.00
	Unmetered - CBD	1,098.00
	Unmetered - Non-Rateable	317.00
	Northparkes Mines	4,258,800.00

## Sewer Access Charges

In accordance with Best Practice Pricing for water and sewer business in general compliance with the guidelines set out by the Department of Water and Energy. This pricing is a prerequisite for eligibility for financial assistance towards the capital costs of backlog works under the Country Towns Water Supply and Sewer Program.

Under this system an access charge is applied to land that is situated within 75 metres of a Council sewer main, even if it is not actually supplied.

Table 14: Proposed charges for water meters		
Category	Charge	Fee(\$)
Residential	Standard Charge	806.00
Non-Residential	20mm **	453.00
	25mm **	711.00
	32mm	1,158.00
	40mm	1,819.00
	50mm	2,838.00
	80mm	7,261.00
	100mm	11,345.00
	Unmetered - Strata Title Units	806.00
	Unmetered - CBD	1,120.00
	Unmetered - Non-Rateable	806.00

\*\* Where AC20 = Sewer Access charge for 20mm meter and D = Diameter of customer's water meter. "Best Practice Guidelines" state that the usage charge for non-residential customers should not be less than the residential charge.

\*\* Note: A minimum charge of \$806.00 will apply, as Council is required under the Best Practice Guidelines to have a minimum non-residential sewer charge at least equal to the residential charge.

## Sewer Residential

In accordance with these guidelines, a uniform bill has been developed for residential customers based on an access for a 20mm water meter, an average residential water consumption, a discharge factor (proportion of water discharged into the sewer) and a user charge (cost to transport and treat the water).

Based on this assumption, the proposed sewer access charge for residential customers will be \$806.00 and will be applied to all residential properties including vacant land.

## Sewer Residential – Multiples

Multi-residential properties (e.g. a building with multiple access, flats, semi-detached), have been charged the full applicable access charge per residence.

## Sewer Non-Residential

The sewer service charge for non-residential is calculated similarly to the residential charge but is charged on the actual water consumption, size of the water service and a factor based on the volume of wastewater discharged into the system by the property and therefore will vary between customers.

B	=	SDF x (AC + C x UC)
B	=	Annual non-residential sewerage bill
SDF	=	Identified sewerage discharge factor as prescribed or calculated)
C	=	Customer's annual water consumption (kL)
UC	=	Sewerage Usage Charge AC = AC20 x D/400

## Sewer Non-Residential – Main Street Unmetered Premises

In conjunction with the ongoing CBD beautification, Council is installing water meters as works are carried out and other property owners will continue to be encouraged to install water meters to facilitate best practice pricing. If a water meter is installed, the premises will move to the standard non-residential sewer charge.

## Sewer – Churches

As a community service obligation (CSO), it is proposed not to apply the access charge component of the residential charges and apply the usage charge only, with a minimum charge equivalent to half the residential charge (2025-26 \$403.00).

## Sewer – Schools/Institutions

The sewer service charge for schools and institutions will be calculated using the non-residential formula. However, rather than a standard discharge factor being applied, each facility has been assessed to determine the volume of wastewater discharged into the system by the property.

## Sewer – Trundle/Tullamore

A Sewerage Charge for Trundle and Tullamore will be levied in accordance with Section 501 of the Local Government Act, 1993.

Residential charges for 2025-26 will be in alignment with Best Practice with the exception that vacant residential properties that have access to sewer services (within 75 metres of the Council sewer main), will bear an access charge of only \$453.00 not the full access charge of \$806.00.

## Liquid Trade Waste Service Fee – Non-Residential

Council has three categories of charges for liquid trade waste as follows:

**Table 15: Categories of Charges for Liquid Trade Waste**

Category	Particulars
<b>Category 1</b> Discharges requiring nil or minimal pre-treatment	This category includes retail food outlets with no hot food or no food that generates an oily/greasy waste, and other processes such as hairdressers, jewellery shops, and florists and funeral parlours.
<b>Category 2</b> Discharges requiring prescribed pre-treatment	<p>This category includes premises that prepares and/or serves hot foods or that generates an oily/greasy waste, and includes car detailers, laboratories, mechanical workshops, car dealerships, dry cleaners, hospitals etc.</p> <p>Non-compliant Category 2 businesses are charged the rates applicable to Category 3 businesses as shown below.</p>
<b>Category 3</b> Large discharges (over 20kl/day) and industrial waste	<p>For large liquid trade waste dischargers (over about 20kL/day) and dischargers of industrial waste. Excess mass charges (EMC) apply for all waste exceeding the concentration of pollutants in domestic sewerage.</p> <p>(BOD = 300mg/L, SS = 300mg/L, Ammonia = 35mg/L, Nitrogen = 50mg/L, Phosphorus = 10mg/L, Total Dissolved Solids = 1,000mg/L).</p> <p>Council currently has no Category 3 Businesses.</p>

The proposed charges for 2024-25 are as follows:

**Table 16: Proposed charges for Liquid Trade Waste**

Category	Charge	Fee (\$)
1	Liquid Trade Waste Services Charge	315.00
2	Liquid Trade Waste Services Charge	315.00
3	Liquid Trade Waste Services Charge	1,114.00

## User Pay Charges

Council proposes to charge for the following services on an annual basis:

- Water Usage Charges
- Sewerage Usage Charges Non-Residential
- Trade Waste Usage Charges

### Water Usage Charges

Under the Best Practice Water Pricing, Council applies a user pay system with separate water billing from rate instalment notices. Effective from 1 July 2023, Council transitioned from a two-step tariff charge to a flat usage charge for all residential and raw water usage.

Commercial Water charge shall only apply to those properties that are levied a business category within Council's rating structure. To also be eligible, the property owner within the business category must not receive any other type of rating concession in that year e.g., mixed development etc.

Property owners will receive a separate water account for consumption, four times per year based on the following proposed rates:

**Table 17: Water Usage Charges**

Annual Consumption	\$ Rate per kL
Residential Rate (all consumption) – per kl	2.18
Business Rate (all consumption)	2.18
Commercial Water Charges	\$ Rate per kL
All Consumption per kL	2.18
Trundle School – Raw Water per kL	1.66
Northparkes Mines Rates	1.35
Raw Water – Rising Main from Dam	\$ Rate per kL
Raw Water (all consumption) – per kl	1.66

### Sewer Usage Charges – Non-Residential

In accordance with the guidelines, each non-residential property has been assessed and a factor determined for the amount of wastewater discharged into the sewerage system. This factor is then applied to the water consumption of the property to establish an actual volume in kL, which is then multiplied by the usage charge. The usage charge reflects the cost to transport and treat the sewerage.

It is proposed that the 2025-26 usage charge be set at \$2.50 per kL discharged and will be billed in conjunction to the water usage accounts.

### Liquid Trade Waste Services Charge – Non-Residential

The liquid trade waste usage charge is calculated by applying an additional discharge factor (identified as being the portion of liquid trade waste discharged into the sewer) by a specified fee per kL.

The proposed usage charge for 2025-26 is \$3.02 per kL for Category 1 and 2 businesses and \$22.05 per kL for Category 3 businesses. These charges will be billed along with the water usage account.

Category 1 and 2 non-compliant businesses will be charged at the Category 3 usage rate.



# 20

## Fees and charges 2025-26

- 
- 1. Planning and Environmental Fees and Charges
  - 2. Waste Collection Charges
  - 3. Garbage and Depot Tipping Charges
  - 4. Operations and Infrastructure Fees and Charges
  - 5. Corporate Services Fees and Charges
  - 6. Business Undertakings Fees and Charges
  - 7. Library and Marramarra Fees and Charges
  - 8. Water Fund Fees and Charges
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# 1. Planning and Environmental Fees and Charges

## Environmental Planning and Assessment Act Fees and Charges

Fee name	Fee description	GST	2025-26 Fee
<b>Development application fees</b>			
<b>Outdoor Advertisement</b>			
Fee – may also require Section 68 Approval	Fee to cover the costs of processing the DA	N	\$379.00 plus \$93.00 each additional advertisement in excess of one (1)
<b>Change of Use</b>			
Fee	Fee to cover the costs of processing the DA	N	\$379.00
<b>Class 1 and 10 Structures &lt; \$10,000 – Carports, Garages and Outbuildings</b>			
Fee	Fee to cover the costs of processing the DA	N	\$130.00
<b>Class 1 and 10 Structures &gt; \$10,000, &lt; \$50,000 – Carports, Garages and Outbuildings</b>			
Fee	Fee to cover the costs of processing the DA	N	\$228.00
<b>Class 1 and 10 Structures &gt; \$50,000, &lt; \$100,000 – Carports, Garages and Outbuildings</b>			
Fee	Fee to cover the costs of processing the DA	N	\$402.00
<b>New Single Dwelling House &lt; \$100,000</b>			
Fee	Fee to cover the costs of processing the DA	N	\$606.00
<b>New Single Dwelling House &gt; \$100,000 &lt; \$250,000</b>			
Fee	Fee to cover the costs of processing the DA	N	\$650.00
<b>New Single Dwelling House &gt; \$250,000</b>			
Base fee	Fee to cover the costs of processing the DA	N	\$655.00
Plus \$2.05 per \$1,000 above \$250,000	Fee to cover the costs of processing the DA	N	\$2.05
<b>Development involving an erection of a building, the carry out of work, or the demolition of a work or a building</b>			
<b>Up to \$5,000</b>			
Base fee	Fee to cover the costs of processing the DA	N	\$147.00
<b>\$5,001 to \$50,000</b>			
Base fee	Fee to cover the costs of processing the DA	N	\$226.00
Plus, per \$1,000 (or part of \$1,000 of estimated cost)	Fee to cover the costs of processing the DA	N	\$3.00
<b>\$50,001 to \$250,000</b>			
Base fee	Fee to cover the costs of processing the DA	N	\$469.00
Plus \$1,000 (or part of \$1,000 of estimate cost) above \$50,000	Fee to cover the costs of processing the DA	N	\$3.64
<b>\$250,001 to \$500,000</b>			
Base fee	Fee to cover the costs of processing the DA	N	\$1,544.00
Plus, per \$1,000 (or part of \$1,000) above \$25,000	Fee to cover the costs of processing the DA	N	\$2.34
<b>\$500,001 to \$1,000,000</b>			
Base fee	Fee to cover the costs of processing the DA	N	\$2,325.00
Plus per \$1,000 (or part of \$1,000) above \$500,000	Fee to cover the costs of processing the DA	N	\$1.64
<b>\$1,000,001 to \$10,000,000</b>			
Base fee	Fee to cover the costs of processing the DA	N	\$3,483.00
Plus per \$1,000 (or part of \$1,000) above \$1,000,000	Fee to cover the costs of processing the DA	N	\$1.44
<b>More than \$10,000,000</b>			
Base fee	Fee to cover the costs of processing the DA	N	\$21,146.00
Plus per \$1,000 (or part of \$1,000) above \$10,000,000	Fee to cover the costs of processing the DA	N	\$1.19

Fee name	Fee description	GST	2025-26 Fee
<b>Advertising a Development and Public Exhibition</b>			
Designated Development	Fee to cover the cost of processing DA. Note: Any part of the fee not spent will be refunded	N	\$3,071.00
Advertised Development	Fee to cover the cost of processing DA. Note: Any part of the fee not spent will be refunded	N	\$1,472.00
Prohibited Development	Fee to cover the cost of processing DA. Note: Any part of the fee not spent will be refunded	N	\$1,472.00
Development requires exhibition of changes to an environmental planning instrument, or development control plan (Community Engagement Strategy) 1 Advert only	Fee to cover the cost of processing DA. Note: Any part of the fee not spent will be refunded	N	\$1,292.00
Residential Apartment Development Design Review – Additional fee	Fee to cover the cost of processing DA. Note: Any part of the fee not spent will be refunded	N	\$3,996.00
<b>Designated Development in addition to other fees</b>			
Designated Development Additional Fee (CI 251)	Fee to cover the costs of processing the DA	N	\$1,226.00
<b>Integrated Development Fee</b>			
Each Integrated Approval Body	Fee to cover the costs of processing the DA	N	\$426.00
Additional fee for processing application	Fee to cover the costs of processing the DA	N	\$187.00
<b>Rezoning application</b>			
Per application	Fee to cover cost of service – an agreement as to cost be entered into between Council and the person requesting that Council put forward the Planning Proposal. The agreement will cover as a minimum all internal and external costs and expenses including, but not limited to staff time, administration costs, legal costs and costs of any external studies, reports, consultant advice.	N	By agreement with council. Refer to fee description for additional details
<b>Concurrence Fee</b>			
Each Concurrence Body	Fee to cover cost of processing the DA	N	\$426.00
Additional fee for processing application	Fee to cover cost of processing the DA	N	\$187.00
<b>Development Application Subdivision</b>			
Per application – No New Road created	Fee to cover cost of processing subdivision applications	N	\$440.00
Plus: per each additional lot created	Fee to cover cost of processing subdivision applications	N	\$53.00
Per application – Where subdivision includes creation of New Road/s	Fee to cover cost of processing subdivision applications	N	\$885.00
Plus: per each additional lot created	Fee to cover cost of processing subdivision applications	N	\$65.00
Per application (Strata Title)	Fee to cover cost of processing subdivision applications	N	\$440.00
Plus: per each additional lot created	Fee to cover cost of processing subdivision applications	N	\$65.00
<b>Other Subdivision Fees</b>			
Post Inspection Fee (Subdivision)	Fee to cover cost of re-inspection of subdivision	N	\$222.00
Road Naming Application	Fee to cover the cost of processing application	N	\$520.00
<b>Subdivision Certificate</b>			

Fee name	Fee description	GST	2025-26 Fee
Fee for the issue of Subdivision Certificate minimum fee – up to 5 lots	Fee to cover the cost of processing of certificate	N	\$189.00
per lot in excess of 5 lots	Fee to cover the cost of processing of certificate	N	\$33.00
<b>Application to Modify Development Consent</b>			
Minor change to development Example relocation, addition of windows doors, Basix certification modification, Minor Error, mis-description, or miscalculation, not requiring neighbour notification	Fee to cover the cost of issuing a modified DA consent	N	\$95.00
Minimal Environmental Impact Minor Modification: If modification does not increase height and footpath of building; does not alter traffic generation and/or vehicle movement and parking configuration; does not increase number of subdivided lots	Fee to cover the cost of issuing a modified DA consent	N	\$859.00 or 50% of Original DA fee, whichever is less
<b>Other modifications</b>			
Where original DA fee less than \$100	Fee to cover the cost of issuing a modified DA consent	N	50% of Original DA Fee
Where original DA less than \$100 with no work, demolition or building (Change of Use)	Fee to cover the cost of issuing a modified DA consent	N	50% of Original DA Fee
Dwelling House estimated cost <\$100,000	Fee to cover the cost of issuing a modified DA consent	N	\$253.00
<b>In the case of any other development – Up to \$5,000</b>			
Base fee	Fee to cover the cost of issuing a modified DA consent	N	\$73.00
<b>In the case of any other development – \$5,001 to \$250,000</b>			
Base Fee	Fee to cover the cost of issuing a modified DA consent	N	\$114.00
Plus, per \$1,000 above \$250,000	Fee to cover the cost of issuing a modified DA consent	N	\$1.50
<b>In the case of any other development – \$250,001 to \$500,000</b>			
Base Fee	Fee to cover the cost of issuing a modified DA consent	N	\$666.00
Plus, per \$1,000 above \$250,000	Fee to cover the cost of issuing a modified DA consent	N	\$0.85
<b>In the case of any other development – \$500,001 to \$1,000,000</b>			
Base Fee	Fee to cover the cost of issuing a modified DA consent	N	\$949.00
Plus, per \$1,000 above \$500,000	Fee to cover the cost of issuing a modified DA consent	N	\$0.50
<b>In the case of any other development – \$1,000,001 to \$10,000,000</b>			
Base Fee	Fee to cover the cost of issuing a modified DA consent	N	\$1,314.00
Plus, per \$1,000 above \$1,000,000	Fee to cover the cost of issuing a modified DA consent	N	\$0.40
<b>In the case of any other development – More than \$10,000,000</b>			
Base Fee	Fee to cover the cost of issuing a modified DA consent	N	\$6,310.00
Plus, per \$1,000 above \$10,000,000	Fee to cover the cost of issuing a modified DA consent	N	\$0.27
Modification of Residential Apartment Development Design Review where clause 115(3) applies – additional fee	Fee to cover the cost of processing DA. Note: Any part of the fee not spent will be refunded	N	\$3,996.00



Fee name	Fee description	GST	2025-26 Fee
Modification public notice fee	Fee to cover the cost of issuing a modified DA consent	N	\$886.00
Application for review of modification	Fee to cover the cost of issuing a modified DA consent	N	50% of Original DA Fee
Application under section 8.2 (l) (c) of EPA Act for a review of rejection			
If the estimated cost of the development is less than \$100,000	Fee to cover the cost of application	N	\$73.00
If the estimated cost of the development is \$100,000 or more and less than or equal to \$1,000,000	Fee to cover the cost of application	N	\$199.00
If the estimated cost of the development is more than \$1,000,000	Fee to cover the cost of application	N	\$333.00
<b>Review of DA Determination Under EPA Act</b>			
Where no building/work proposed	Fee to cover the cost of issuing a modified DA consent	N	50% of Original DA Fee
Involving erection of a dwelling <\$100,000 value	Fee to cover the cost of issuing a modified DA consent	N	\$253.00
In the case of any other development – Up to \$5,000			
Base fee	Fee to cover the cost of issuing a modified DA consent	N	\$73.00
In the case of any other development – \$5,001 to \$250,000			
Base Fee	Fee to cover the cost of issuing a modified DA consent	N	\$114.00
Plus, per \$1,000	Fee to cover the cost of issuing a modified DA consent	N	\$1.50
In the case of any other development – \$250,001 to \$500,000			
Base Fee	Fee to cover the cost of issuing a modified DA consent	N	\$666.00
Plus, per \$1,000 above \$250,000	Fee to cover the cost of issuing a modified DA consent	N	\$0.85
In the case of any other development – \$500,001 to \$1,000,000			
Base Fee	Fee to cover the cost of issuing a modified DA consent	N	\$949.00
Plus, per \$1,000 above \$500,000	Fee to cover the cost of issuing a modified DA consent	N	\$0.50
In the case of any other development – \$1,000,001 to \$10,000,000			
Base Fee	Fee to cover the cost of issuing a modified DA consent	N	\$1,314.00
Plus per \$1,000 above \$1,000,000	Fee to cover the cost of issuing a modified DA consent	N	\$0.40
In the case of any other development – More than \$10,000,000			
Base Fee	Fee to cover the cost of issuing a modified DA consent	N	\$6,310.00
Plus, per \$1,000 above \$10,000,000	Fee to cover the cost of issuing a modified DA consent	N	\$0.27
Additional fee if notice required to be given under S82 of the Act	Fee to cover the cost of issuing a modified DA consent	N	\$826.00
<b>Planning NSW Fees Strategic Planning Fee</b>			
Development exceeding \$50,000	Strategic Planning Fee required to be forwarded to Planning NSW	N	0.64 times estimated costs/\$1,000

Fee name	Fee description	GST	2025-26 Fee
<b>Section 6.4(e) Compliance Certificate</b>			
Section 6.4 (e) Compliance certificate certifying that a condition with respect to specified building work or subdivision work (being a condition attached to a development consent or complying development certificate) has been duly complied with	Fee to cover cost assessment and issue of Certificate	N	\$326.00
Section 6.4(e) Compliance certificate certifying that any specified aspect of development complies with the requirements of any other provisions prescribed by the regulations	Fee to cover cost assessment and issue of Certificate	N	\$326.00
Section 6.4 (e) Compliance certificate certifying that a specified building or proposed building has a specified classification identified in accordance with the Building Code of Australia	Fee to cover cost assessment and issue of Certificate	N	\$326.00

## Complying Development Application Fees

Fee name	Fee description	GST	2025-26 Fee
<b>Complying Development Certificate (CDC) – Assessment Fee</b>			
For building value less than \$5,000	Fee to cover the cost of assessing and issuing CDC's and CC's	Y	\$143.00
For building value greater than \$5,000	Fee to cover the cost of assessing and issuing CDC's and CC's	Y	\$143.00 Plus fee from CC fees table
<b>Complying Development Certificate (CDC) – Modification</b>			
Classes 1-10 Minor change	Fee to cover the cost of issuing a modified complying development certificate	Y	\$63.00
Classes 1-10 Major change	Fee to cover the cost of issuing a modified complying development certificate	Y	50% of original Fee
Classes 2-9 Minor change	Fee to cover the cost of issuing a modified complying development certificate	Y	\$96.00
Classes 2-9 Major change	Fee to cover the cost of issuing a modified complying development certificate	Y	\$468.00 or 50% of original fee, whichever is less

## Construction Certificate Application Fees

Fee name	Fee description	GST	2025-26 Fee
<b>Construction Certificate (CC) – Assessment Fee</b>			
<b>Cost Not Exceeding \$5,000</b>			
Fee	Fee to cover the cost of service	Y	\$135.00
<b>Exceeding \$5,000</b>			
First \$5,000	Fee to cover the cost of service	Y	\$135.00
Each additional \$1,000 up to \$100,000 – per \$1,000	Fee to cover the cost of service	Y	\$10.00
Each additional \$1,000 from \$100,000 and up to \$250,000 – per \$1,000	Fee to cover the cost of service	Y	\$6.00
Each additional \$1,000 over \$250,000 – per \$1,000	Fee to cover the cost of service	Y	\$4.00

Fee name	Fee description	GST	2025-26 Fee
<b>Construction Certificate (CC) – Modification Fee</b>			
Classes 1–10 Minor change	Fee to cover the cost of issuing a modified construction consent	Y	\$62.00
Classes 1–10 Major change	Fee to cover the cost of issuing a modified construction consent	Y	50% of original fee
Classes 2–9 Minor change	Fee to cover the cost of issuing a modified construction consent	Y	\$99.00
Classes 2–9 Major change	Fee to cover the cost of issuing a modified construction consent	Y	\$478.00
<b>BASIX Certificate Amendments</b>			
Minor – per certificate amendment (prior to approval)	Fee to cover the cost of reassessing and amending plans under construction certificate of development application	Y	\$42.00
Major – per certificate amendment (prior to approval)	Fee to cover the cost of reassessing and amending plans under construction certificate of development application	Y	\$83.00
<b>Assessment of Alternative Solution Fee</b>			
Per performance clause Volume Two of Building Code of Australia (Class 1 and 10 buildings) (per clause)	Fees to cover the cost of assessing the Alternative Solutions	Y	\$182.00
Per performance clause Volume One of Building Code of Australia – Not fire safety measure clauses (per clause)	Fees to cover the cost of assessing the Alternative Solutions	Y	\$310.00
Per performance clause Volume One of Building Code of Australia – Fire safety measure clauses (per clause)	Fees to cover the cost of assessing the Alternative Solutions	Y	\$434.00
Where referral to fire safety engineer for peer review is required as deemed necessary by Council	Fees to cover the cost of assessing the Alternative Solutions	Y	Cost + 10%
<b>Referral fee where referral required to Fire &amp; Rescue NSW</b>			
Initial fire safety report	Fee to cover the cost of assessing Fire Safety by Fire Rescue	Y	Cost set by NSW Fire & Rescue
Final fire safety report	Fee to cover the cost of assessing Fire Safety by Fire Rescue	Y	Cost set by NSW Fire & Rescue
Fire safety system report	Fee to cover the cost of assessing Fire Safety by Fire Rescue	Y	Cost set by NSW Fire & Rescue
<b>Fire Safety Upgrade Report &lt; 1993 Building – To be Advised AI Accredited Certifier</b>			
Where referral to fire safety engineer is required	Fee to cover cost of service	Y	Cost + 10%
<b>Inspection Fee related to DA, CC and CDC Stage Inspections</b>			
Inspection Fee	Fee to cover the cost of issuing inspection report	Y	\$222.00
Inspection carried out on behalf of PCA	Fee to cover the cost of issuing inspection report	Y	\$426.00
Per Inspection where Council is PCA and not a certifying authority value < \$10,000 – Class 10 Structures	Fee to cover the cost of issuing inspection report	Y	\$182.00
Per Inspection where Council is PCA and not a certifying authority – All other development	Fee to cover the cost of issuing inspection report	Y	\$770.00

Fee name	Fee description	GST	2025-26 Fee
<b>Occupation Certificate Fee</b>			
Class 1 and 10 Issue of Occupation Certificate including final inspection per application – multi residential unit per dwelling unit	Fees to cover the cost of processing and issuing Occupation Certificate	Y	\$250.00
Class 2–9 Issue of Occupation Certificate including final inspection per application	Fees to cover the cost of processing and issuing Occupation Certificate	Y	\$354.00
<b>Registration Fee Part 4A Certificates</b>			
Per Application	Fee to cover the Lodgement of Part 4A certificates submitted by Private Certifiers and additional handling carried out by Council	N	\$40.00
Per Modification	Fee to cover the Lodgement of Part 4A certificates submitted by Private Certifiers and additional handling carried out by Council	N	\$40.00
Per Withdrawal	Fee to cover the Lodgement of Part 4A certificates submitted by Private Certifiers and additional handling carried out by Council	N	\$40.00
<b>Section 10.7 Planning Certificate</b>			
10.7 (2)	Fee to cover the cost of processing of certificate	N	\$71.00
10.7 (2) and (5)	Fee to cover the cost of processing of certificate	N	\$178.00
<b>Building Certificate Fee (Sec 6.22 to 6.26)</b>			
Building Information Certificate (Part) Class 1 and 10 Buildings	Fee to cover the cost of issuing a Building Certificate in accordance with Section 6.22–6.26	N	\$450.00
Class 1 (per dwelling on the site) or Class 10 Building	Fee to cover the cost of issuing a Building Certificate in accordance with Section 6.22–6.26	N	Relevant DA and CC or CDC fee as set out in these fees and charges
Class 2–9 Buildings – Not exceeding 200m2 Base Fee	Fee to cover the cost of issuing a Building Certificate in accordance with Section 6.22–6.26	N	Relevant DA and CC or CDC fee as set out in these fees and charges
Subsequent Inspections – Minimum	Fee to cover the cost of issuing a Building Certificate in accordance with Section 6.22–6.26	N	\$222.00
Copy of Building Certificate (CI 261)	Fee to cover the cost of issuing a Building Certificate in accordance with Section 6.22–6.26	N	\$14.00
Additional Fee for Development carried out where not approved by Council as per Section 260 (3A) EP&A (A) Reg 2000	Fees to cover cost of inspection and assessment	N	Relevant DA and CC or CDC fee as set out in these fees and charges
<b>Refundable Bond for the Repair to Damaged Kerb and Guttering (“K&amp;G”) from Building Works</b>			
Dwellings	Bond to cover damage caused to K&G during building works	N	\$520.00
Swimming Pools	Bond to cover damage caused to K&G during building works	N	\$520.00
Industrial and Commercial Developments per lineal metre of Street Frontage	Bond to cover damage caused to K&G during building works	N	\$104.00
Water Service Security Deposit for Demolition Fee	Fee covers cost of Council's Assets	N	\$1,248.00



## Local Government Act Fees and Charges

### Section 68 Application and Charges

Fee name	Fee description	GST	2025-26 Fee
<b>Part A Structures of places of Public Entertainment</b>			
Application to Install a manufactured home, moveable dwelling or associated structure in caravan park, manufactured home estate or the like and where existing development consent for such purpose is in place (includes two compliance inspection fees)	Fee to cover the cost of assessment of application	N	\$421.00
Application to Install a manufactured home, moveable dwelling or associated structure on land other than caravan park or manufactured home estate or the like (includes two compliance inspection fees) (Development Consent may also be required)	Fee includes approval to install manufactured home. – Note relevant development application fee and inspection fees applicable in addition to this approval fee	N	\$874.00
Inspection fees related to installation of manufactured home, moveable dwelling or associated structure (per inspection)	Fee to cover the cost of issuing inspection report	Y	\$222.00
<b>Part B Water supply, sewerage and stormwater drainage work</b>			
Application to carry out water supply work, sewerage work, stormwater drainage work – Plumbing and Drainage Approval/Permit including connect a private drain or sewer with a public drain or sewer under the control of a council or with a drain or sewer which connects with such a public drain or sewer	Fee to cover the cost of assessment of application	N	\$78.00 plus each additional WC
each additional WC fee in addition to base application fee – per additional toilet	Fee to cover the cost of assessment of application	N	\$31.00
Inspection Fee related to S68 Plumbing and Drainage associated with applications or monitoring of operation of systems per inspection	Fee to cover the cost of inspection	Y	\$222.00
Drafting of external house drainage plan	Fee to cover the cost of drafting, filing and retrieving plans	N	\$177.00
Draw water from a council water supply or a standpipe or sell water so drawn	Fee to cover the cost of assessment of application	N	\$83.00
<b>Part C Management of waste</b>			
For fee or reward, transport waste over or under a public place	Fee to cover the cost of assessment of application	N	\$88.00
Place waste in a public place	Fee to cover the cost of assessment of application	N	\$88.00
Place a waste storage container in a public place	Fee to cover the cost of inspection	N	\$88.00
Disposal of waste into a sewer of the Council (Trade Waste) Application Fee	Fee to cover the cost of processing	Y	\$222.00
Trade waste Installation Inspection Fee	Fee to cover the cost of inspection and report	Y	\$222.00
Trade Waste Operational Inspection fee	Fee to cover the cost of assessment of application	Y	\$222.00

Fee name	Fee description	GST	2025-26 Fee
On-Site Sewage Management Systems Installation – Application Fee per application	Fee to cover the cost of processing the application and issuing approval, inspection, and certificate. A statutory requirement of Local Government (General) Regulation 2005, Part 2 Division 4, Subdivision 5 (As per Local Government Act)	N	\$177.00
On-Site Sewage Management Systems – Major Alteration to existing approved on-site Sewerage Management System – Addition to dwelling-house or buildings including additional waste facilities	Fee to cover the cost of processing the application and issuing approval, inspection, and certificate. A statutory requirement of Local Government (General) Regulation 2005, Part 2 Division 4	N	\$177.00
On-Site Sewage Management Systems – Minor alteration to existing approved on-site Sewerage Management System	Fee to cover the cost of processing the application and issuing approval, inspection and certificate. A statutory requirement of Local Government (General) Regulation 2005, Part 2 Division 4	N	\$88.00
Operate On-Site Sewage Management System	Fee to cover the cost of processing the application and issuing approval. A statutory requirement of Local Government (General) Regulation 2005, Part 2 Division 4, Subdivision 6	N	\$88.00
Inspection Fee related to On-site Sewage Management Systems Inspections associated with application or monitoring of operation of systems per inspection	Fee to cover the cost of processing the application and issuing approval, inspection and certificate. A statutory requirement of Local Government (General) Regulation 2005, Part 2 Division 4, Subdivision 5 (as per Local Government Act)	Y	\$222.00
<b>Part D Community land</b>			
Engage in a trade or business	Fee to cover the cost of assessment of application	N	\$88.00
Direct or procure a theatrical, musical or other entertainment for the public	Fee to cover the cost of assessment of application	N	\$88.00
Construct a temporary enclosure for the purpose of entertainment	Fee to cover the cost of assessment of application	N	\$88.00
For fee or reward, play a musical instrument or sing – Annual permit (1/1 – 31/12) (Individual) Note: The requirement for this approval applies to land defined as community land and does not include roads or road reserves/footpaths. Approval may be required on roads under Section 68 (E) in some circumstances.	Fee to cover the cost of assessment of application	N	\$26.00
Application For fee or reward, play a musical instrument or sing – Annual permit (1/1 – 31/12) (Festival) (Multiple Persons) Note: The requirement for this approval applies to land defined as community land and does not include roads or road reserves/ footpaths. Approval may be required on roads under Section 68 (E) in some circumstances.	Fee to cover the cost of assessment of application	N	\$88.00

Fee name	Fee description	GST	2025-26 Fee
For fee or reward, play a musical instrument or sing for applicants under 15 years of age. Note: The requirement for this approval applies to land defined as community land and does not include roads or road reserves/ footpaths. Approval may be required on roads under Section 68 (E) in some circumstances.	Charge reflective of supporting young performers.	N	Nil
Set up, operate, or use a loudspeaker or sound amplifying device	Fee to cover the cost of assessment of application	N	\$88.00
Deliver a public address or hold a religious service or public meeting	Fee to cover the cost of assessment of application	N	\$88.00
<b>Part E Public Roads</b>			
Swing or hoist goods across or over any part of a public road by means of a lift, hoist or tackle projecting over the footway	Fee to cover the cost of assessment of application	N	\$88.00
Expose or allow to be exposed (whether for sale or otherwise) any article in or on or to overhang any part of the road or outside a shop window or doorway abutting the road, or hang an article beneath an awning over the road (includes one inspection fee)	Fee to cover the cost of assessment of application	N	\$88.00
Expose or allow to be exposed (whether for sale or otherwise) any article in or on or so as to overhang any part of the road or outside a shop window or doorway abutting the road, or hang an article beneath an awning over the road (includes one inspection fee) as part of busking performance - Annual permit (1/1 - 31/12) (Individual) Note: Busking performers on public roads only required this approval where they are exposing any article, for example speaker, money collection receptacle etc, as part of their busking	Fee to cover the cost of assessment of application	N	\$36.00
Expose or allow to be exposed (whether for sale or otherwise) any article in or on or so as to overhang any part of the road or outside a shop window or doorway abutting the road, or hang an article beneath an awning over the road (includes one inspection fee) as part of busking performance - Annual permit (1/1 - 31/12) (Festival) (Multiple Persons) Note: Busking performers on public roads only required this approval where they are exposing any article, for example speaker, money collection receptacle etc., as part of their busking.	Fee to cover the cost of assessment of application	N	\$88.00

Fee name	Fee description	GST	2025-26 Fee
Expose or allow to be exposed (whether for sale or otherwise) any article in or on or to overhang any part of the road or outside a shop window or doorway abutting the road or hang an article beneath an awning over the road (includes one inspection fee) as part of busking performance – for applicants under 15 years of age. Note: Busking performers on public roads only required this approval where they are exposing any article, for example speaker, money collection receptacle etc., as part of their busking.	Charge reflective of young performers	N	Nil
Application for footway restaurant Application Fee (Note: Development Consent may also be required)	Fee to cover the cost of processing application and use of footways	N	\$35.00
Adjoining owner's Notification and Advertisement Fee for footway restaurant.	Fee to cover the cost of processing application and use of footways	N	\$125.00
<b>Part F Other Activities</b>			
Operate Caravan Park, Camping Ground Manufactured home estate or camping ground – Application for Approval (New Premises) note Development Consent also required	Fee to cover the cost of assessment of application	N	\$572.00
Operate Caravan Park, Camping Ground Manufactured home estate or camping ground – Application for Renewal of existing Approval	Fee to cover the cost of assessment of application	N	\$88.00 plus inspection fee/hr, minimum one (1) hour
Operate Temporary Caravan Park Camping ground for period of six (6) weeks or less per year	Fee to cover the cost of assessment of application	N	\$88.00 plus inspection fee/hr, minimum one (1) hour
Caravan Park Compliance inspection including re-inspection and other inspections other than annual renewal inspections	Fee to cover the cost of service	N	\$222.00
Install a domestic oil or solid fuel heating appliance, other than a portable appliance	Fee to cover the cost of service	N	\$125.00
Install or operate amusement device – Shows, Fairs, Functions within Parkes Township per device included on inspection	Fee to cover the cost of processing applications, issuing approvals, and inspecting amusement devices	N	\$73.00
Install or operate amusement device – Small Town Event (Alectown, Bogan Gate, Cookamidgera, Peak Hill, Trundle and Tullamore) per device includes one inspection	Fee to cover the cost of processing applications, issuing approvals, and inspecting amusement devices	N	\$52.00
Install or operate amusement device – Agricultural show circuit including one or all Parkes and small-town events – per device includes approval and inspection at each location	Fee to cover the cost of processing applications, issuing approvals, and inspecting amusement devices	N	\$88.00
Use standing vehicle or any article for the purpose of selling any article in a public place	Fee to cover the cost of assessment of application	N	\$88.00



Fee name	Fee description	GST	2025-26 Fee
Inspection conducted in relation to Section 68 Application monitoring of operation – per inspection	Fee to cover the cost of service	Y	\$222.00
Other S68 Approval not listed – application fee includes one inspection fee	Fee to cover the cost of assessment of application	N	\$88.00
Inspection fees not specifically listed related to Section 68 Application, monitoring or enforcement	Fee to cover the cost of issuing inspection report	Y	\$222.00

### Local Government Act – Service Fees and Charges

Fee name	Fee description	GST	2025-26 Fee
Fee for provision of information charged in accordance with Section 608 LGA 1993 Application Fee (For Service/Advice) per verbal or written advice	Fee for providing service or advice.	Y	\$260.00 per hour, minimum one (1) hour charge
Fee for provision of advice including pre lodgement advice relating to the exercise of Council's regulatory functions including approval processes charged in accordance with Section 608 LGA 1993 Application Fee (For Service/Advice) Per verbal or written advice	Fee for providing service or advice.	Y	\$260.00 per hour, minimum one (1) hour charge

### Local Government Act – Certificate Fees and Charges

Fee name	Fee description	GST	2025-26 Fee
Section 735(a) (Outstanding Notice) Certificate Local Government Act	Fee to cover the cost of processing application and issuing certificate	Y	\$133.00
Section 735(a) (Outstanding Notice) Certificate Local Government Act and 121ZP EPAA Certificate Application Fee	Fee to cover the cost of processing application and issuing certificate.	Y	\$182.00
<b>Search Fees</b>			
Deposited Plan or Section 88B instrument Search Fee	Fee to cover the cost of administration and search fee associated with title search	Y	cost + \$16.55
Certificate of Title for Land Search Fee	Fee to cover the cost of administration and search fee associated with title search	Y	cost + \$16.55
Advice on Notices under other Acts other than Local Government Act and Environmental Planning and Assessment Act	Fee for providing service or advice.	Y	\$130.00
<b>Drainage Plans</b>			
Copy of Drainage Diagram	Fee to cover the cost of retrieving and printing plan	N	\$47.00
<b>Document Scanning – Electronic Submission of Plans and Documents</b>			
A4 or less per page	Fee to cover cost of scanning the documents	Y	\$0.30 per page
A3 or larger per page	Fee to cover cost of scanning the documents	Y	\$0.60 per page
<b>Development Control Plan 2013</b>			
Provision of Printed copy of Development Control Plan	Fee to cover cost of issuing cost	Y	\$374.00
Provision of Printed copy of Development Control Plan per section	Fee to cover cost of issuing cost	Y	\$3.60 per page
<b>Provision of paper copy approval and documentation</b>			

Fee name	Fee description	GST	2025-26 Fee
A4 Colour per page	Fee to cover the cost of the service	Y	\$3.60
A3 Colour per page	Fee to cover the cost of the service	Y	\$4.70
Building approval application issued under the Local Government Act 1993 – Administration fee	Change to cover the cost of letter advising on state of completion of a building development (only applicable on valid applications bona fide completed within the last 12 months)	N	\$322.00

## Plumbing and Drainage Act – Fees and Charges

Fee name	Fee description	GST	2025-26 Fee
Plumbing and drainage Inspections – where inspection carried out under Plumbing and drainage act per inspection	Fee to cover the cost of service	Y	\$222.00

## Swimming Pool Act – Fees and Charges

Fee name	Fee description	GST	2025-26 Fee
Certificate Fee Clause 10 – Application Exemption Certificate (Sec 22)	Fee to cover the cost of service as set in Swimming Pools Act	N	\$250.00
Swimming Pool Barrier Inspection Fee (where first inspection since person became owner)	Fee to cover the cost-of-service initial inspection as set in Swimming Pools Act	N	\$150.00
Swimming Pool Barrier Inspection Fee (where second and each subsequent inspection since person became owner)	Fee to cover the cost-of-service subsequent inspections as set in Swimming Pools Act	N	\$100.00
Swimming Pool Barrier Inspection Fee (where first inspection since a certificate of compliance in relation to the premises ceased to be valid)	Fee to cover the cost of service initial inspection as set in Swimming Pools Act	N	\$150.00
Swimming Pool Barrier Inspection Fee (where second and each subsequent inspection since a certificate of compliance in relation to the premises ceased to be valid)	Fee to cover the cost of service subsequent inspections as set in Swimming Pools Act	N	\$100.00
Provision of registration information within the meaning of Section 30B of the Swimming Pools Act – (Fee for providing information into register on behalf of owner)	Fee to cover the cost of service in as set in Swimming Pools Act	N	\$10.00
<b>Swimming Pool Safety Signs</b>			
Per sign	Fee to cover costs associated with the purchase of signs	Y	\$36.00

## Government Information Public Access Act – Fees and Charges

Fee name	Fee description	GST	2025-26 Fee
<b>Counter enquiry/in person request for copy of open access record under GIPA Act 2010</b>			
A4 black and white	Fee to cover the cost of the service	Y	\$1.80
A3 black and white	Fee to cover the cost of the service	Y	\$2.80
A4 colour	Fee to cover the cost of the service	Y	\$2.80
A3 colour	Fee to cover the cost of the service	Y	\$4.90
<b>Written request for copy of record under GIPA Act 2010</b>			

Fee name	Fee description	GST	2025-26 Fee
Assessment of written request for access, document search and retrieval per 30 mins	Charge to cover the costs of Assessment of request for access, document search, retrieval and copying where not open access information or where applicant has not attended Council for viewing	Y	\$57.20
A4 black and white	Fee to cover the cost of the service	Y	\$1.80
A3 black and white	Fee to cover the cost of the service	Y	\$2.80
A4 colour	Fee to cover the cost of the service	Y	\$2.80
A3 colour	Fee to cover the cost of the service	Y	\$4.90
Provide email or electronic copy of records per page	Fee to cover cost of compiling, scanning, emailing	Y	\$5.20

### Food Act – Fees and Charges

Fee name	Fee description	GST	2025-26 Fee
Annual Administration charge per premises inspected	Fees to cover the cost of carrying out inspections – Covid 19 Relief	Y	\$132.00
Inspection fee – High and Medium Risk Premises	Fees to cover the cost of carrying out inspections – Covid 19 Relief	Y	\$222.00
Inspection fee – Low Risk Premises	Fees to cover the cost of carrying out inspections – Covid 19 Relief	Y	\$62.00
Re-Inspection fee – High and Medium Risk Premises	Fees to cover the cost of carrying out inspections – Covid 19 Relief	Y	\$222.00
Re-Inspection fee – Low Risk Premises	Fees to cover the cost of carrying out inspections – Covid 19 Relief	Y	\$62.00
Improvement Notice – Food Act	Fees to cover the cost of carrying out inspections – Covid 19 Relief	Y	\$360.00

## Companion Animals Act – Fees and Charges

Fee name	Fee description	GST	2025-26 Fee
Companion Animals Registrations			
De-sexed Animal	Fees in relation to Council undertaking its Statutory role under the Companion Animals Management Act	N	\$66.00
Animal not de-sexed	Fees in relation to Council undertaking its Statutory role under the Companion Animals Act	N	\$239.00
Additional late fee if the registration fee has not been paid 28 days after the date on which the companion animal is required to be registered. (dog 6-months of age, cat 4-months of age)	Fees in relation to Council undertaking its Statutory role under the Companion Animals Management Act	N	\$17.00
Animal not de-sexed kept by recognised breeder for breeding purposes	Fees in relation to Council undertaking its Statutory role under the Companion Animals Management Act	N	\$66.00
De-sexed animal owned by eligible pensioner	Fees in relation to Council undertaking its Statutory role under the Companion Animals Management Act	N	\$26.00
De-sexed animal sold by eligible pound or shelter	Fees in relation to Council undertaking its Statutory role under the Companion Animals Management Act	N	\$30.00
Animal Released to Animal Rehoming Group with Current Clause 16D Exemption from NSW Office of Local Government upon receipt of application and relevant documentation. (Note Animals must be microchipped as part of release).	Fees in relation to Council undertaking its Statutory role under the Companion Animals Management Act	N	Nil
Certificate of Compliance for Dangerous/Restricted Breed enclosure	Fees in relation to Council undertaking its Statutory role under the Companion Animals Management Act	N	\$150.00
Dog Pound – Release Fees			
First offence	Fees in relation to Council undertaking its Statutory role under the Companion Animals Act	N	\$33.00
Second offence	Fees in relation to Council undertaking its Statutory role under the Companion Animals Act	N	\$54.00
Third and subsequent	Fees in relation to Council undertaking its Statutory role under the Companion Animals Act	N	\$126.00
Sale of Dog already microchipped and registered	Fees in relation to Council undertaking its Statutory role under the Companion Animals Act	Y	\$97.00
Sale of Dog not already microchipped and/or registered	Fees in relation to Council undertaking its Statutory role under the Companion Animals Act	Y	\$33.50 plus microchipping and or registration fees
Sustenance per day	Fees in relation to Council undertaking its Statutory role under the Companion Animals Management Act	N	\$16.00
Surrender Fee – at pound	Fees in relation to Council undertaking its Statutory role under the Companion Animals Management Act	N	\$55.00
Surrender Fee – at residence	Fees in relation to Council undertaking its Statutory role under the Companion Animals Management Act	N	\$67.00



Fee name	Fee description	GST	2025-26 Fee
Micro-chipping Fee	Fees in relation to Council undertaking its Statutory role under the Companion Animals Management Act	Y	\$88.00
Veterinary Costs relating to sale/release of Animals	Fees in relation to Council undertaking its Statutory role under the Companion Animals Management Act	Y	Actual Cost plus 10% plus GST

## Public Spaces (Unattended property) Act 2021

Fee name	Fee description	GST	2025-26 Fee
<b>Impounding of Livestock</b>			
Fee for Service of Impounding Notice to Owner	Fees to cover cost of issuing notice	N	\$27.00
Fee for the conveyance of animals to the pound	Charges for the transportation of abandoned stock determined on an incident basis	N	Actual costs plus GST
<b>Driving Fees to pound</b>			
<b>Horse and Cattle per km</b>			
First offence	Fees applied to the driving of stock	N	\$7.50
Each additional animal	Fees applied to the driving of stock	N	\$5.00
<b>Sheep</b>			
1 to 100	Fees applied to the driving of stock	N	\$7.50
Each additional 100 or part thereof (per head)	Fees applied to the driving of stock	N	\$4.00
<b>Goats and Pigs</b>			
Each	Fees applied to the driving of stock	N	\$4.00
<b>Feed and Water Sustenance Charges</b>			
Horse/Cattle per day animal	Fees applied to owners of impounded stock	N	\$21.00
Sheep per day animal	Fees applied to owners of impounded stock	N	\$7.50
Goats and Pigs per day animal	Fees applied to owners of impounded stock	N	\$7.50
Veterinary Care	Fees applied to owners of impounded stock	Y	Actual cost
<b>Impounding of other articles and motor vehicles</b>			
Shopping trolley release – per trolley	Fees applied to owners of items which are impounded	N	\$37.00
Other articles impounded under Impounding Act	Fees applied to owners of items which are impounded	N	\$37.00
Additional charges in relation to sale of Impounded articles not claimed by owner. (In addition to tender price submitted by purchaser) per article or group of articles when advertised as joint purchase.	Fees applied to cover costs of impounding and transport of vehicle in addition to sale price by tender	N	\$80.00
<b>Impounding of motor vehicles</b>			
Additional charges in relation to sale of motor vehicle Impounded and not claimed by owner. (In addition to tender price submitted by purchaser)	Fees applied to cover costs of impounding and transport of vehicle in addition to sale price by tender	N	\$286.00
Fee for Service of Impounding Notice to Owner	Fees to cover cost of issuing notice	N	\$27.00

Fee name	Fee description	GST	2025-26 Fee
Motor vehicle impounded – per motor vehicle	Fees applied to owners of items which are impounded	N	\$238.00 plus costs of any advertising, towing and vehicle storage

## Public Health Act – Fees and Charges

Fee name	Fee description	GST	2025-26 Fee
Beauty Salons/Hairdressers	Fees to cover cost of service	Y	\$222.00
Skin Penetration Premises	Fees to cover cost of service	Y	\$222.00
Other Premises subject to Inspection	Fees to cover cost of service	Y	\$222.00
Inspection of Public Swimming pool under Public Health Act	Fees to cover cost of service	Y	\$222.00
Re-Inspection of Public Swimming pool under Public Health Act	Fees to cover cost of service	Y	\$222.00

## Protection of the Environment Operations Act – Fees and Charges

Fee name	Fee description	GST	2025-26 Fee
Administration fee – for issue of Clean Up Notice Section 94	Administrative cost of prepare and giving notice	N	600.00
Administration fee – for issue of Prevention Notice Section 100	Administrative cost of prepare and giving notice	N	600.00
Administration fee – for issue of Noise Control Notice Section 267A	Administrative cost of prepare and giving notice	N	600.00

## Cemetery Fees and Charges

Fee name	Fee description	GST	2025-26 Fee
Reservation Fee	Fees applied for reservation, Right of Burial has no charge where ROB issued	Y	\$577.00
Reservation Fee – Peak Hill Beam Section	Fees applied for reservation, Right of Burial has no charge	Y	\$800.00
Stillborn Child (end row corner small allotment)	Fees applied for reservation; Right of Burial has no charge where ROB issued	Y	\$166.00
Approval for Right of Burial - Internment Services Levy for Ashes - Levy will not apply to destitute persons or children under the age of 12 years. Internment Services Levy will apply to reopening of Grave or ashes	Regulated fee - Internment Services Levy	Y	\$63.00
Approval for Right of Burial - Internment Services Levy for Burial - Levy will not apply to destitute persons or children under the age of 12 years. Internment Services Levy will apply to reopening of Graves	Regulated fee - Internment Services Levy	Y	\$156.00
<b>Lawn Cemetery Site</b>			
Internment and perpetual maintenance	Fees applied for reservation, Right of Burial has no charge where ROB issued	Y	\$2,850.00
<b>Memorial Walls and Gardens</b>			
Niche wall Peak Hill, Trundle and Tullamore	Fees to cover the cost of service	Y	\$187.00
Remembrance Garden – Parkes (A–H)	Fees to cover the cost of service	Y	\$473.00
Remembrance Garden – Parkes (J–M)	Fees to cover the cost of service	Y	\$1,477.00
Permits, re-opening charges and additional fees			

Fee name	Fee description	GST	2025-26 Fee
Additional Internment fees apply Burial on Saturday	Fees to cover the cost of service to account for impacts of penalty rates and/or additional contractor costs	Y	\$380.00
Additional Internment fees apply Burial on Sunday and Public Holidays	Fees to cover the cost of service to account for impacts of penalty rates and/or additional contractor costs	Y	\$572.00
Approval to re-opening grave	Fees to cover the cost of service	Y	\$140.00
Permit – Erect Headstone and/or Slab	Fees to cover the cost of service	N	\$83.00
Cemetery Removal Fee (exhumation)	Fees to cover the cost of service	Y	\$478.00

## Noxious Weeds

Fee name	Fee description	GST	2025-26 Fee
Private Work, Spraying Charges			
Private Work and Spraying - per hour	Outstanding Notices Work not carried out for weed control	Y	\$98.00
Private Work and Spraying - minimum 1/2 hour	Outstanding Notices Work not carried out for weed control	Y	\$73.00

## Subdivision Works Certificate Application for Subdivision Plan Assessment Fee

Fee name	Fee description	GST	2025-26 Fee
Per lot created	Charge to cover the Construction Certificate Application process	Y	\$99.00

## Civil Engineering Inspections relating to subdivision and Roads Act Approvals

Fee name	Fee description	GST	2025-26 Fee
Subdivision up to five (5) lots created per lot			
Water	Fee to cover the cost of scheduled inspections, issuing of certificate satisfying requirements for consent	Y	\$73.00
Sewer	Fee to cover the cost of scheduled inspections, issuing of certificate satisfying requirements for consent	Y	\$135.00
Roads	Fee to cover the cost of scheduled inspections, issuing of certificate satisfying requirements for consent	Y	\$187.00
Kerb and Gutter	Fee to cover the cost of scheduled inspections, issuing of certificate satisfying requirements for consent	Y	\$135.00
Footpath	Fee to cover the cost of scheduled inspections, issuing of certificate satisfying requirements for consent	Y	\$135.00
Rural Access	Fee to cover the cost of scheduled inspections, issuing of certificate satisfying requirements for consent	Y	\$135.00
Stormwater	Fee to cover the cost of scheduled inspections, issuing of certificate satisfying requirements for consent	Y	\$135.00
Subdivision six (6) lots created or more (per lot)			

Fee name	Fee description	GST	2025-26 Fee
Fee	Fee to cover the cost of scheduled inspections, issuing of certificate satisfying requirements for consent	Y	\$780.00

## Development Assessment - Application for Works in the Road Reserve - Section 138 of the Roads Act 1993

Fee name	Fee description	GST	2025-26 Fee
Late fee where work has commenced prior to permit being obtained application and inspection fees will also need to be paid	Charge to cover the administrative costs	Y	\$975.00
Application charge -Per application dwellings, dual occupancy, and minor developments	Charge to cover the administrative costs	Y	\$325.00
Application charge -Per application industrial, commercial unit and other major developments	Charge to cover the administrative costs	Y	\$325.00
Inspection charge - Per additional inspection	Charge to cover the administrative costs	Y	\$65.00
Inspection charge - Per application dwellings, dual occupancy, and minor developments	Charge to cover the administrative costs	Y	\$130.00
Inspection charge - Per application industrial, commercial unit and other major developments	Charge to cover the administrative costs	Y	\$195.00
Driveway design - subject to engineering staff capacity/availability	Charge to cover the administrative costs	Y	\$286.00
Traffic Guidance Scheme - subject to engineering staff capacity/availability			
Fee	Fee to cover the cost of scheduled inspections, issuing of certificate satisfying requirements for consent	Y	\$780.00



## 2. Waste Collection Charges

### Domestic Waste Management Charges

Fee name	Fee description	GST	2025-26 Fee
Domestic waste management charge (DWMC) (section 496) charge per service - Charge to finance the operational cost of waste collection (incl recyclables and organics) and disposal within the Parkes Shire (per annum)	Fee to cover the cost of service	Y	\$536.00
DMWC (Section 496) Subsidiary Waste Service per additional bin collected same day as scheduled service (fortnightly collection). Charge to finance the operational cost of waste collection and disposal within the Parkes Shire (per annum)	Fee to cover the cost of service	Y	\$124.00
DMWC (Section 496) Subsidiary Recycling Service per additional bin collected same day as scheduled service (fortnightly collection). Charge to finance the operational cost of waste collection disposal and processing (per annum)	Fee to cover the cost of service	Y	\$124.00
DMWC (Section 496) Subsidiary Organics Service per additional bin collected same day as scheduled service (weekly collection). Charge to finance the operational cost of waste collection disposal and processing (per annum)	Fee to cover the cost of service	Y	\$124.00
Domestic Waste Management Charge (section 496) Vacant Land - Charge to finance the operational cost of waste collection (incl Organics and Recyclables) and disposal within the Parkes Shire	Fee to cover the cost of service	Y	\$101.00
Non-Domestic Waste Management Charge (NDWMC) (Section 501) per service - Charge to finance the operational cost of waste collection (incl Recyclables - not Organics) and disposal within the Parkes Shire	Fee to cover the cost of service	Y	\$538.00
Non-Domestic waste management charge (NDWMC) (Section 501) per service - Charge to finance the operational cost of waste collection (incl Recyclables and Organics) of waste within the Parkes Shire - results in fortnightly collection of red waste bin)	Fee to cover the cost of service	Y	\$600.00
NDWMC (Section 501) Subsidiary Waste Service per additional bin collected same day as scheduled service (fortnightly collection). Charge to finance the operational cost of waste collection and disposal within the Parkes Shire (per annum)	Fee to cover the cost of service	Y	\$137.00
NDWMC (Section 501) Subsidiary Recycling Service per additional bin collected same day as scheduled service (fortnightly collection). Charge to finance the operational cost of waste collection disposal and processing (per annum)	Fee to cover the cost of service	Y	\$137.00

Fee name	Fee description	GST	2025-26 Fee
NDWMC (Section 501) Subsidiary Organics Service per additional bin collected same day as scheduled service (weekly collection). Charge to finance the operational cost of waste collection disposal and processing (per annum)	Fee to cover the cost of service	Y	\$137.00
Non-Domestic waste management charge (Section 501) Vacant Land - Charge to finance the operational cost of waste collection (incl Recyclables and Organics) and disposal within the Parkes Shire	Fee to cover the cost of service	Y	\$112.00
Rural Tip - Annual Access Charge (Alectown, Bogan Gate, Gunningbland, Trundle and Tullamore)	Fee to cover the cost of service	Y	\$25.00
Fee for Replacement Village Landfill key/fob	Fee to cover the cost of service	Y	\$116.00
Replacement Bin for kerbside collection where lost or stolen	Fee to cover the cost of service	Y	\$116.00

### 3. Garbage and Depot Tipping Charges

#### Domestic/Residential/Commercial/Industrial

Waste Type Description	Fee Description	GST		Mobile Garbage Bin 240 Litre (half rate charged for half load – min charge half load)	Car boot up to 0.5m <sup>3</sup> (half rate charged for half load)	Single axle trailer/ute to level – up to 1m <sup>3</sup> (half rate charged for half load)	Bogie axle trailer/ute to level – up to 1.5m <sup>3</sup> (half rate can be charged for half load)	Skip bin up to 3m <sup>3</sup> (note: acceptable waste skip by volume not weight at Peak Hill Only)	Trucks & skip bins per tonne (note: skip bin quantities of waste not accepted at Peak Hill)	Per item
Aggregate, road base or ballast – Material such as rock and/or gravel. Example: road base, railway ballast, processed sandstone asphalt  Excluding: crushed concrete	Fee to cover the cost of service	Y	Separate or as part of mixed load	\$5.50	\$12.50	\$21.00	\$48.00	\$64.50	\$81.50	
Aluminium (non-ferrous) Example: Aluminium frames, aluminium cans	Fee to cover the cost of service	Y	Sorted waste – not contaminated /mixed	No charge	No charge	No charge	No charge	No charge	No charge	No Charge
Non-Friable sheets	Fee to cover the cost of service	Y	Sorted waste - not contaminated/ mixed.	Not accepted	Not accepted	To be weighed	To be weighed	To be weighed	To be weighed	\$301 per tonne
Asbestos-Friable asbestos means material that is in a powder form/that can be crumbled, pulverised or reduced to a powder by hand pressure when dry and contains asbestos	Fee to cover the cost of service	Y	Sorted waste – not contaminated /mixed	Not accepted	Not accepted	To be weighed	To be weighed	To be weighed	To be weighed	\$411.00 per tonne
Fire Damaged House containing Asbestos – Mixed demolition waste produced by single fire damaged house (up to Maximum of 80m <sup>3</sup> after which amount normal asbestos waste rates apply) where due to nature of demolition required asbestos cannot be removed prior to demolition. Disposal and transport regulation under Protection of Environment Operations Act must be adhered to in transport and delivery to facility	Fee to cover the cost of service	Y	Fees per individual house							\$6,615.00

Waste Type Description	Fee Description	GST		Mobile Garbage Bin 240 Litre (half rate charged for half load – min charge half load)	Car boot up to 0.5m3 (half rate charged for half load)	Single axle trailer/ute to level – up to 1m3 (half rate charged for half load)	Bogie axle trailer/ute to level – up to 1.5m3 (half rate can be charged for half load)	Skip bin up to 3m3 (note: acceptable waste skip by volume not weight at Peak Hill Only)	Trucks & skip bins per tonne (note: skip bin quantities of waste not accepted at Peak Hill)	Per item
Ashes – Example: Ash from any incinerator or fly ash or bottom ash	Fee to cover the cost of service	Y	Separate or as part of mixed load	\$5.50	\$12.50	\$21.00	\$48.00	\$64.50	\$81.50	
Batteries – Example: Batteries separated from electronic devices & vehicle batteries	Fee to cover the cost of service	Y	Sorted waste – not contaminated/ mixed	No charge – limited to household quantity	No charge – limited to household quantity	No charge – limited to household quantity	No charge – limited to household quantity	No charge – limited to household quantity	No charge – limited to household quantity	No charge – limited to household quantity
Bricks Mortar or concrete – E.g.: bricks with mortar, concrete containing steel reinforcing Excluding: Fibre cement	Fee to cover the cost of service	Y	Sorted waste – not contaminated/ mixed	\$5.50	\$12.50	\$21.00	\$48.00	\$64.50	\$81.50	
Manure: any mixture of manure and biodegradable animal bedding (such as straw)	Fee to cover the cost of service	Y	Sorted waste – not contaminated/ mixed	\$5.50	\$12.50	\$21.00	\$48.00	\$64.50	\$81.50	
Ceramics, tiles, pottery – E.g.: terracotta roof tiles, pottery, porcelain products. Excluding: Bricks & concrete	Fee to cover the cost of service	Y	Sorted waste – not contaminated/ mixed	\$5.50	\$12.50	\$21.00	\$48.00	\$64.50	\$81.50	
Chemicals – Residential quantities of household/ garden chemicals only accepted at advertised annual Household Chemical Cleanout days	Fee to cover the cost of service	Y	Sorted waste – not contaminated / mixed	No charge. Only Household quantities on the day of Household Chemical Cleanout. For CRC, only limited/household quantities accepted.						
Commingled recyclables – Recyclable wastes such as plastic, glass and paper that have been collected for recycling	Fee to cover the cost of service	Y	Sorted waste – not contaminated / mixed	No Charge	No Charge	No Charge	No Charge	No Charge	No Charge	No Charge
Composts or mulches – Organic material that has been composted, chipped, or shredded	Fee to cover the cost of service	Y	Sorted waste – not contaminated / mixed with non- recyclable materials	\$3.50	\$8.50	\$16.50	\$35.50	\$48.00	\$60.50	



Waste Type Description	Fee Description	GST		Mobile Garbage Bin 240 Litre (half rate charged for half load – min charge half load)	Car boot up to 0.5m3 (half rate charged for half load)	Single axle trailer/ute to level – up to 1m3 (half rate charged for half load)	Bogie axle trailer/ute to level – up to 1.5m3 (half rate can be charged for half load)	Skip bin up to 3m3 (note: acceptable waste skip by volume not weight at Peak Hill Only)	Trucks & skip bins per tonne (note: skip bin quantities of waste not accepted at Peak Hill)	Per item
Contaminated soil – Soil that is contaminated and not suitable for reuse. Must be classified as General Solid Waste under EPAA Waste Regulation) Excluding: soil contaminated with asbestos	Fee to cover the cost of service	Y	Separate or as part of mixed load	\$5.50	\$12.50	\$21.00	\$48.00	\$64.50	\$81.50	
Dredging spoil – Spoil from dredging activities. Dredging is defined as the excavation of natural material to provide and/or increase the dimensions of a waterway, or ensure that existing channels, berths or harbour works area maintained at their design specifications	Fee to cover the cost of service	Y	Separate or as part of mixed load	\$5.50	\$12.50	\$21.00	\$48.00	\$64.50	\$81.50	
E-waste – Electrical goods, Televisions, Computers, Toaster, Radio, iPod, Gameboys, stereos, speakers, VCR, DVD players, small electrical, Power tools	Fee to cover the cost of service	Y	Sorted waste – not contaminated/ mixed	No Charge	No Charge	No Charge	No Charge	No Charge	No Charge	
Ferrous (iron or steel) – E.g.: steel cans, scrap steel, car bodies, steel reinforcing Excluding: gas bottles	Fee to cover the cost of service	Y	Sorted waste – not contaminated/ mixed	No Charge	No Charge	No Charge	No Charge	No Charge	No Charge	
Food or kitchen – Food waste from manufacture, preparation, sale or consumption of food Excluding: agricultural waste	Fee to cover the cost of service	Y	Separate or as part of mixed load	\$3.50	\$8.50	\$16.50	\$35.50	\$48.00	\$60.50	
Glass – Non recyclable glass E.g.: glass in the following form – windows, bottles, plate glass, glass fines Excluding: Perspex, fluorescent tubes, light bulbs	Fee to cover the cost of service	Y	Separate or as part of mixed load	\$5.50	\$12.50	\$21.00	\$48.00	\$64.50	\$81.50	

Waste Type Description	Fee Description	GST		Mobile Garbage Bin 240 Litre (half rate charged for half load – min charge half load)	Car boot up to 0.5m3 (half rate charged for half load)	Single axle trailer/ute to level – up to 1m3 (half rate charged for half load)	Bogie axle trailer/ute to level – up to 1.5m3 (half rate can be charged for half load)	Skip bin up to 3m3 (note: acceptable waste skip by volume not weight at Peak Hill Only)	Trucks & skip bins per tonne (note: skip bin quantities of waste not accepted at Peak Hill)	Per item
Mattresses – Large (Double, Queen, King)	Fee to cover the cost	Y	Separate or as part of mixed load							\$38.00
Mattresses – Small (Single)	Fee to cover the cost	Y	Separate or as part of mixed load							\$19.00
Mixed waste – Mixed waste is any waste that contains more than one of the material composition types (MCC's). Example: general waste of mixed type, general waste that will be deposited to landfill, building rubble, and green waste mixed with other waste, composite products such as light bulbs, plastic coated timber. Waste, mixed waste from commercial or industrial activities. Excluding: Co-mingled recyclables	Fee to cover the cost of service	Y	Unsorted waste – contamination with other waste types/ mixed	\$5.50	\$12.50	\$21.00	\$48.00	\$64.50	\$81.50	
Non-ferrous (metals, not iron steel or aluminium) – Example: lead, copper, brass. Excluding: aluminium, steel	Fee to cover the cost of service	Y	Sorted waste – not contaminated/ mixed	No Charge	No Charge	No Charge	No Charge	No Charge	No Charge	
Oil – Example: vegetable oils, cooking oil	Fee to cover the cost of service	Y	Sorted waste – oils mixed with other wastes will not be accepted.							\$1.10/L
Oil – engine oils gear oils	Fee to cover the cost of service	Y	Sorted waste – oils mixed with other wastes will not be accepted.	No Charge	No Charge	No Charge	No Charge	No Charge	No Charge	
Paper or cardboard – Commercial quantities of Paper and Cardboard	Fee to cover the cost of service	Y	Separate or as part of mixed load	\$5.50	\$12.50	\$21.00	\$48.00	\$64.50	\$81.50	

Waste Type Description	Fee Description	GST		Mobile Garbage Bin 240 Litre (half rate charged for half load – min charge half load)	Car boot up to 0.5m3 (half rate charged for half load)	Single axle trailer/ute to level – up to 1m3 (half rate charged for half load)	Bogie axle trailer/ute to level – up to 1.5m3 (half rate can be charged for half load)	Skip bin up to 3m3 (note: acceptable waste skip by volume not weight at Peak Hill Only)	Trucks & skip bins per tonne (note: skip bin quantities of waste not accepted at Peak Hill)	Per item
Plasterboard – Gypsum based construction sheeting Excluding: fibre cement, MDF, Masonite, villa board, chipboard, asbestos	Fee to cover the cost of service	Y	Separate or as part of mixed load	\$5.50	\$12.50	\$21.00	\$48.00	\$64.50	\$81.50	
Pharmacy or clinical – Clinical and related waste as defined under the <i>Protection of the Environment Operations Act 1997</i>	Fee to cover the cost of service	Y		Not accepted	Not accepted	Not accepted	Not accepted	Not accepted	Not accepted	Not accepted
Plastic – Non-recyclable – E.g.: Perspex, PVC piping, Astroturf, polystyrene, plastic weed matt, pool liners, polypropylene, extruded plastic, plastic crates	Fee to cover the cost of service	Y	Separate or as part of mixed load	\$5.50	\$12.50	\$21.00	\$48.00	\$64.50	\$81.50	
Problem waste – Paint (dry – wet not accepted), Chemicals, Fluorescent tubes; compact fluorescent lamps (CFLs), Household Chemicals, Gas Bottles. Oil filters	Fee to cover the cost of service	Y	Sorted waste – not contaminated/ mixed	No charge - limited to household quantities only. NSW EPA Community Recycling Centre						
Residues or rejects Residues from industrial or manufacturing processes. – E.g.: wool wash, drilling mud, pond waste, slag, filter cake, fibre cement, cell scale. Excluding: fly ash or bottom ash (Note: "Ash" has a separate material composition code)	Fee to cover the cost of service	Y	Separate or as part of mixed load	\$5.50	\$12.50	\$21.00	\$48.00	\$64.50	\$81.50	
Shredder floc	Fee to cover the cost of service	Y	Separate or as part of mixed load	\$5.50	\$12.50	\$21.00	\$48.00	\$64.50	\$81.50	

Waste Type Description	Fee Description	GST		Mobile Garbage Bin 240 Litre (half rate charged for half load – min charge half load)	Car boot up to 0.5m3 (half rate charged for half load)	Single axle trailer/ute to level – up to 1m3 (half rate charged for half load)	Bogie axle trailer/ute to level – up to 1.5m3 (half rate can be charged for half load)	Skip bin up to 3m3 (note: acceptable waste skip by volume not weight at Peak Hill Only)	Trucks & skip bins per tonne (note: skip bin quantities of waste not accepted at Peak Hill)	Per item
Soil (not contaminated and not Virgin Excavated Material) – E.g.: Clean clay, sand, topsoil. Note certification may be required to demonstrate material not contaminated. Excluding: contaminated soil	Fee to cover the cost of service	Y	Sorted waste – not contaminated/ mixed			No charge		\$11.00 per tonne for commercial quantity		
Textiles, rags – Synthetic or natural woven material. Examples: rags, fiberglass insulation, carpet and underlay	Fee to cover the cost of service	Y	Separate or as part of mixed load	\$5.50	\$12.50	\$21.00	\$48.00	\$64.50	\$81.50	
Tyres – Examples: whole, shredded, or de-walled tyres – Off rim – not accepted as part of mixed load must be separated	Fee to cover the cost of service	Y	Fee to cover cost of service	Additional charge \$6.00 where type on rim per tyre (price on application)						Price on application
								Car tyre – each		\$12.00
								Light truck tyre – each		\$19.00
								Heavy truck tyre – each		\$28.00
								Tractor tyre small – each		\$84.00
								Tractor tyre large – each		\$157.50
								Tyre earthmoving – each		\$145.00
								Tyre Large earthmoving – each		\$334.00
			Other rubber products – Sorted waste– not contaminated / mixed	\$5.50	\$12.50	\$21.00	\$48.00	\$64.50	\$81.50	
Vegetation or garden – soft vegetation/ garden waste. E.g.: grass clippings, small pruning's, seaweed, leaves, non woody weeds, non woody agricultural waste Excluding: food, compost, mulches, wood, sawdust, timber, trees and tree stumps	Fee to cover the cost of service	Y	Sorted waste – not contaminated/ mixed	\$3.50	\$8.50	\$16.50	\$35.50	\$48.00	\$60.50	



Waste Type Description	Fee Description	GST		Mobile Garbage Bin 240 Litre (half rate charged for half load – min charge half load)	Car boot up to 0.5m3 (half rate charged for half load)	Single axle trailer/ute to level – up to 1m3 (half rate charged for half load)	Bogie axle trailer/ute to level – up to 1.5m3 (half rate can be charged for half load)	Skip bin up to 3m3 (note: acceptable waste skip by volume not weight at Peak Hill Only)	Trucks & skip bins per tonne (note: skip bin quantities of waste not accepted at Peak Hill)	Per item
Clean fill & Virgin excavated natural material – not mixed with any other waste (clay, gravel, sand, soil and rock) and that (a) has been excavated from areas that are not contaminated, as the result of industrial, commercial, mining or agricultural activities, with manufactured chemicals and does not contain sulphuric ores or soils, or (b) consists of excavated natural materials that meet such criteria as may be approved by the EPA. Where mixed or contaminated with other waste types will be charged at mixed waste rate	Fee to cover the cost of service	Y	Sorted waste – not contaminated/ mixed	No charge	No charge	No charge	No charge	No charge	No charge	
Veterinary waste – Dead animals and animal parts and any mixture of dead animals and animal parts	Fee to cover the cost of service	Y	Small animal							\$28.50
			Large animal							\$42.00
			Dog/Cat							\$14.00
Wood, trees or timber – Examples: trees or tree stumps. Raw, treated or painted timber, sawdust, wooden crates, wooden packaging, wooden pallets, wood shavings, MDF, chipboard, particle board, Masonite. Excluding: plastic coated timbers	Fee to cover the cost of service	Y	Sorted waste – not contaminated/ mixed	\$3.50	\$8.50	\$16.50	\$35.50	\$48.00	\$60.50	

## 4. Operations and Infrastructure Fees and Charges

### Subdivision Works Certificate Application for Subdivision Plan Assessment Fee

Fee name	Fee description	GST	2025-26 Fee
Per lot created	Charge to cover the Construction Certificate Application process	Y	\$99.00

### Civil Engineering Inspections relating to subdivision and Roads Act Approvals

Fee name	Fee description	GST	2025-26 Fee
Subdivision up to five (5) lots created – per lot			
Water	Fee to cover the cost of scheduled inspections, issuing of certificate satisfying requirements for consent	Y	\$72.80
Sewer	Fee to cover the cost of scheduled inspections, issuing of certificate satisfying requirements for consent	Y	\$135.20
Roads	Fee to cover the cost of scheduled inspections, issuing of certificate satisfying requirements for consent	Y	\$187.20
Kerb and Gutter	Fee to cover the cost of scheduled inspections, issuing of certificate satisfying requirements for consent	Y	\$135.20
Footpath	Fee to cover the cost of scheduled inspections, issuing of certificate satisfying requirements for consent	Y	\$135.20
Rural Access	Fee to cover the cost of scheduled inspections, issuing of certificate satisfying requirements for consent	Y	\$135.20
Stormwater	Fee to cover the cost of scheduled inspections, issuing of certificate satisfying requirements for consent	Y	\$135.20
Subdivision six (6) lots created or more – per lot			
Fee	Fee to cover the cost of scheduled inspections, issuing of certificate satisfying requirements for consent	Y	\$780.00

### Development Assessment - Application for Works in the Road Reserve - Section 138 of the Roads Act 1993

Fee name	Fee description	GST	2025-26 Fee
<b>Late fee</b> - where work has commenced prior to permit being obtained - application & inspection fees will also need to be paid	Charge to cover the administrative costs	Y	\$975.00
<b>Application charge</b> - per application dwellings, dual occupancy and minor developments	Charge to cover the administrative costs	Y	\$325.00
<b>Application charge</b> - per application industrial, commercial unit & other major developments	Charge to cover the administrative costs	Y	\$325.00
<b>Inspection charge</b> - per additional inspection	Charge to cover the administrative costs	Y	\$65.00

Fee name	Fee description	GST	2025-26 Fee
<b>Inspection charge</b> - per application dwellings, dual occupancy and minor developments	Charge to cover the administrative costs	Y	\$130.00
<b>Inspection charge</b> - per application industrial, commercial unit & other major developments	Charge to cover the administrative costs	Y	\$195.00
<b>Driveway design</b> - subject to engineering staff capacity/availability	Charge to cover the administrative costs	Y	\$286.00
<b>Traffic Guidance Scheme</b> - subject to engineering staff capacity/availability	Charge to cover the administrative costs	Y	\$286.00

## Section 54 Certificate – Public Lands Register Enquiry

Fee name	Fee description	GST	2025-26 Fee
Per Section 54 Certificate – Public Lands Register Enquiry	Charge to cover the administrative costs	Y	\$57.00

## Water Utility Advice

Fee name	Fee description	GST	2025-26 Fee
For development associated with commercial and industrial building Annual Certification per building	Fee to cover the cost of providing an Annual Certification for essential service	Y	\$260.00

## Development Specifications

Fee name	Fee description	GST	2025-26 Fee
Parkes Shire Council Aus-Spec # 1 Design	Purchase a controlled copy of Councils Aus-Spec document	Y	\$470.00
Parkes Shire Council Aus-Spec # 1 Construction	Purchase a controlled copy of Councils Aus-Spec document	Y	\$675.00
Set	Purchase a controlled copy of Councils Aus-Spec document	Y	\$935.00
Annual Update Fee	Costs to provide Aus-Spec updates, un-controlled, no update	Y	\$105.00
Cost per Specific section	Costs to provide Aus-Spec updates, un-controlled, no update	Y	\$100.00

## Parks and Gardens

Fee name	Fee description	GST	2025-26 Fee
History through trees Bushman's Hill cost of tree plaque and perpetual maintenance	Fee to cover the cost of works	Y	\$365.00
Street trees	Fee to cover the cost of works	Y	\$315.00
Advanced 35L pots	Fee to cover the cost of works	Y	\$260.00
Semi advanced 25L Pots	Fee to cover the cost of works	Y	\$160.00

## Swimming Pool – Parkes

Fee name	Fee description	GST	2025-26 Fee
<b>Admissions</b>			
Adults - 18 years +	Charges applied to users of the swimming pool facility	Y	\$7.50
Child - 3 to 17 Years	Charges applied to users of the swimming pool facility	Y	\$5.00
Child - under 3 years	Charges applied to users of the swimming pool facility	Y	No charge
Child - School based activities incl Learn to Swim	Charges applied to users of the swimming pool facility	Y	\$3.50
Concession - Concession Card Holder excludes Senior Card	Charges applied to users of the swimming pool facility	Y	\$5.00
Family Admission Ticket	Charges applied to users of the swimming pool facility	Y	\$20.00
Family Season Ticket	Charges applied to users of the swimming pool facility	Y	\$280.00
Adult Season Ticket	Charges applied to users of the swimming pool facility	Y	\$140.00
Child Season Ticket - 3 to 17 Years	Charges applied to users of the swimming pool facility	Y	\$90.00
Concession Season Ticket -- Concession Card Holder excludes Senior Card	Charges applied to users of the swimming pool facility	Y	\$90.00
Books of 10 Admission Tickets - Parkes Swimming Pool	Charges applied to users of the swimming pool facility	Y	\$50.00
Books of 20 Admission Tickets - Parkes Swimming Pool	Charges applied to users of the swimming pool facility	Y	\$95.00
Spectator	Charges applied to users of the swimming pool facility	Y	\$2.20
<b>Reduced Season Tickets from 1 January</b>			
Family	Charges applied to users of the swimming pool facility	Y	\$175.00
Adults 18 years +	Charges applied to users of the swimming pool facility	Y	\$100.00
Child 5 to 17 Years	Charges applied to users of the swimming pool facility	Y	\$65.00
Concession Card Excludes Senior Card	Charges applied to users of the swimming pool facility	Y	\$65.00
<b>Parkes Elvis Festival Unlimited Pool Access Pass</b>			
Per person	Charges applied to users of the swimming pool facility – Allow for unlimited access during the festival	Y	\$25.00
<b>Swimming Pool Lane Hire</b>			
Exclusive Use Per lane per hour	Charge is applied for the exclusive use for the purpose of private lessons	Y	\$22.00
Parkes Swimming Club	No fee is charged for use of Parkes Pool	NA	No charge
Pool Hire Full Day (6hrs)	Charge is applied for the exclusive use of the Pool	Y	\$500.00
Pool Hire Half Day (3hrs)	Charge is applied for the exclusive use of the Pool	Y	\$250.00
<b>Swimming Lessons</b>			
Learn to Swim Program, per lesson – includes entry for one parent and the student	Fee to cover cost of service	Y	\$18.00

## Swimming Pools – Villages – Peak Hill, Trundle, and Tullamore

Fee name	Fee description	GST	2025-26 Fee
<b>Admissions</b>			
Adults 18 years +	Charges applied to users of the swimming pool facility	Y	No Charge
Child 5 to 17 Years	Charges applied to users of the swimming pool facility	Y	No Charge
Child under 5 years	Charges applied to users of the swimming pool facility	Y	No Charge
Child – School based activities incl Learn to Swim	Charges applied to users of the swimming pool facility	Y	No Charge
Concession Card Holder Excludes Senior Card	Charges applied to users of the swimming pool facility	Y	No Charge
Family Admission Ticket	Charges applied to users of the swimming pool facility	Y	No Charge
Spectator	Charges applied to users of the swimming pool facility	Y	No Charge
Books of 20 Admission Tickets – Village swimming pools	Charges applied to users of the swimming pool facility	Y	No Charge
Books of 10 Admission Tickets – Village swimming pools	Charges applied to users of the swimming pool facility	Y	No Charge
<b>Village Season Tickets Note: only available to residents that reside in the Village Area</b>			
Family	Charges applied to users of the swimming pool facility	Y	No Charge
Adults 18 years +	Charges applied to users of the swimming pool facility	Y	No Charge
Child 5 to 17 Years	Charges applied to users of the swimming pool facility	Y	No Charge
Concession Card Holder Excludes Senior Card	Charges applied to users of the swimming pool facility	Y	No Charge
<b>Reduced Village Season Tickets from 1 January</b>			
Family	Charges applied to users of the swimming pool facility	Y	No Charge
Adults 18 years +	Charges applied to users of the swimming pool facility	Y	No Charge
Child 5 to 17 Years	Charges applied to users of the swimming pool facility	Y	No Charge
Concession - Concession Card Holder excludes Senior Card	Charges applied to users of the swimming pool facility	Y	No Charge
<b>Swimming Pool Lane Hire</b>			
Exclusive Use Per lane per hour	Charge is applied for exclusive use for the purpose of private lessons	Y	No Charge



## Kerb and Gutter (“K&G”) Construction

Fee name	Fee description	GST	2025-26 Fee
Application Fee	Fee to cover the cost of administration functions	Y	\$32.00
Kerb and Guttering Works includes (One (1) vehicle entrance)	Fee to cover the cost of work to be carried out	Y	Actual Cost + GST
Provision of a second Vehicle Entrance as part of K&G works scheduled	Fee to cover the cost of work to be carried out	Y	\$1,560.00
Provision of a second Vehicle Entrance outside scheduled K&G Works	Fee to cover the cost of work to be carried out	Y	\$2,340.00

## Private Works

Fee name	Fee description	GST	2025-26 Fee
Application Fee	Application Fee	Y	\$32.00
Private Work - Scope in accordance with customer requests	Fee to cover the cost of work to be carried out	N	Actual Cost + GST

## Rural Addressing Marker

Fee name	Fee description	GST	2025-26 Fee
Rural Address Maker including Application fee	Charge to cover the cost of providing markers	Y	\$95.00
Rural Addressing Post	Charge to cover the cost of providing markers	Y	\$12.00
Rural Addressing Post Cap	Charge to cover the cost of providing markers	Y	\$18.00
Rural Address Numbers	Charge to cover the cost of providing markers	Y	\$10.00

## Plan Printing

Fee name	Fee description	GST	2025-26 Fee
Scan and Print Plans Black and White and/or Colour	Charge to cover the cost of providing printing of plans	Y	\$35.00

## Portable Stage Hire

Fee name	Fee description	GST	2025-26 Fee
Application Fee – Hire of Portable Stage and Other Infrastructure	Charge to cover cost of administration functions	Y	\$32.00
Weekday Hire Rate, includes set-up and pack down	Fee to cover the cost of the service	Y	\$820.00
Weekend Hire Rate, includes set-up and pack down	Fee to cover the cost of the service	Y	\$1,340.00
Shade Sails – Cooke Park Pavillion	Fee to cover the cost of the service	Y	\$1,050.00
Stage extension – Cooke Park Pavillion	Fee to cover the cost of the service	Y	\$1,200.00
Dome Shade – Cook Park	Fee to cover the cost of the service	Y	\$2,750.00

## Street Functions

Fee name	Fee description	GST	2025-26 Fee
Applications requiring road closure	Charge to cover the cost of advertising and administrative functions	Y	Actual Cost – plus GST

## Property – Road Closures

Fee name	Fee description	GST	2025-26 Fee
Applications requiring road closure associated with properties	Charge to cover the cost administrative functions	Y	\$300.00
Costs associated with processing road closure application	Fee to cover cost of providing service	Y	\$600.00 plus cost of advertising, surveying, valuations and legals

## Access Levels for Driveways Application

Fee name	Fee description	GST	2025-26 Fee
Design and inspection by Council	Fee to cover the cost of the service	Y	\$335.00
Approval and inspection by Council of Supplied Design	Fee to cover the cost of the service	Y	\$190.00
Rural Access – Property Entrance Inspection by Council	Fee to cover the cost of the service	Y	\$190.00

## 5. Corporate Services Fees and Charges

### 603 Certificates

Fee name	Fee description	GST	2025-26 Fee
603 Certificate Fee	Fee to cover the cost of issuing a Section 603 Certificate	N	\$100.00
Administration fee if certificate required within 48 hours	Guaranteed issue within 48 hours	N	\$50.00

### Cheques

Fee name	Fee description	GST	2025-26 Fee
Returned or dishonoured – each instance	Fee to cover the cost incurred by Council for returned payments	Y	\$37.00

### Direct Debit

Fee name	Fee description	GST	2025-26 Fee
Returned Direct Debit – each instance	Fee to cover the costs incurred by Council for returned Direct Debits	Y	\$37.00

### Customer Refunds – Administration Fee

Fee name	Fee description	GST	2025-26 Fee
Administering of Water and Rates Refunds. First occurrence is no charge	Fee to cover the costs incurred by Council for administering refunds to customers	Y	\$37.00

### Interest on Overdue Rates and Charges – Extra Charges

Fee name	Fee description	GST	2025-26 Fee
Accrual of interest on rates and charges (Sec 566 LGA 19) Note: percentage rate is subject to change on advice from OLG	Fee to cover the costs associated with overdue rates	N	10.5%

### Copy of Rate/Instalment Notice

Fee name	Fee description	GST	2025-26 Fee
Reprint hardcopy from Corporate Information System	Fee to cover the costs of staff involved in supplying the information	N	\$6.00

### Possessory of Title Information

Fee name	Fee description	GST	2025-26 Fee
Search of Council's rating system for a period of 15 years	Fee to cover the costs of staff involved in supplying the information	N	\$130.00

## Commercial Enquiry Fee

Fee name	Fee description	GST	2025-26 Fee
Applies to enquiries in relation to Council's Rating, Property, Health, Environment and Planning functions by commercial entities and individuals	Fee to cover the costs of staff involved in supplying the information	N	\$65.00 per 15 minutes

## GIPA (Government Information (Public Affairs) Act (GIPA) 2010

Fee name	Fee description	GST	2025-26 Fee
Formal application	Fee to cover the costs of staff involved in supplying the information	N	Statutory
Processing Fee, per hour	Fee to cover the costs of staff involved in supplying the information	N	Statutory

## Penalty Units

Fee name	Fee description	GST	2025-26 Fee
For breaches under the LG Act per each penalty unit	Fee imposed for breaches under the Local Government Act	N	Statutory

## Flag – Parkes

Fee name	Fee description	GST	2025-26 Fee
Fee	Fee to cover the costs associated with the purchase of flags	Y	Actual Cost plus 10%

## Scanning

Fee name	Fee description	GST	2025-26 Fee
Per page	Charge to cover the cost of scanning	Y	\$5.50

## Printing/Copying

Fee name	Fee description	GST	2025-26 Fee
Black and white A4 single side	Fee to cover cost of service	Y	\$0.30
Black and white A4 double side	Fee to cover cost of service	Y	\$0.40
Black and white A3 single side	Fee to cover cost of service	Y	\$0.60
Black and white A3 double side	Fee to cover cost of service	Y	\$0.70
Colour A4 single side	Fee to cover cost of service	Y	\$1.00
Colour A4 double side	Fee to cover cost of service	Y	\$1.50
Colour A3 single side	Fee to cover cost of service	Y	\$2.00
Colour A3 double side	Fee to cover cost of service	Y	\$2.50
For large quantities – price on application	Fee to cover cost of service	Y	Price on Application

## Copy of Council Document

Fee name	Fee description	GST	2025-26 Fee
Integrated Plan – per part	Fee to cover the reasonable copying charges associated with providing the document to be taken away	Y	\$57.00
Business Paper	Fee to cover the reasonable copying charges associated with providing the document to be taken away	Y	\$37.00
Other Documents	Fee to cover the reasonable copying charges associated with providing the document to be taken away	Y	Based on size and content of document + 15% of copy cost

## Room Hire

Fee name	Fee description	GST	2025-26 Fee
<b>Coventry Room – Pending Availability</b>			
Security Deposit Fee	Fee to cover costs associated with the hiring of Coventry Room	N	\$50.00
Full Day (Corporate/Commercial Rate) minimum 7-day hire	Fee to cover costs associated with the hiring of Coventry Room	Y	\$300.00
Full Day - First Day (Community Group Rate) minimum 7-day hire	Fee to cover costs associated with the hiring of Coventry Room	Y	\$100.00
Full Day - Subsequent Days (Community Group Rate) minimum 7-day hire	Fee to cover costs associated with the hiring of Coventry Room	Y	\$50.00
<b>Northparkes Oval Club Room</b>			
Per hour – Community based organisation minimum 3 hours	Fees to cover costs associated with hiring	Y	\$16.00 per hour
Per hour – Commercial ventures/private minimum 3 hours	Fees to cover costs associated with hiring	Y	\$21.00 per hour
Security Deposit Fee	Bond to cover any damage or loss of council property	N	\$55.00
Full Day Private Function – at council's discretion – exclusive use of entire facility 7am to 11pm	Fees to cover costs associated with hiring	Y	\$1,200.00 + \$550.00 bond
Part Day Private Function – at council's discretion – exclusive use of entire facility minimum 3 hours	Fees to cover costs associated with hiring	Y	\$67.00 per hour + \$160.00 bond
<b>McGlynn/Cheney Park Courts and Clubhouse</b>			
Per day	Fee to cover costs associated with the hiring of the facility	Y	\$365.00
Security Deposit Fee	Bond to cover any damage or loss of Council property	N	\$365.00
<b>Henry Parkes Centre Meeting Room</b>			
Per hour – Community based organisation minimum 3 hours	Fees to cover costs associated with hiring	Y	\$16.00 per hour
Per hour – Commercial ventures/private minimum 3 hours	Fees to cover costs associated with hiring	Y	\$21.00 per hour
Security Deposit Fee	Bond to cover any damage or loss of council property	N	\$55.00
<b>Community Centre – Rose Street</b>			
Per hour – Community Based Organisations minimum 3 hours	Fee to cover costs of hiring facility	Y	\$16.00 per hour



Fee name	Fee description	GST	2025-26 Fee
Per hour – Commercial Ventures/Private minimum 3 hours	Fee to cover costs of hiring facility	Y	\$21.00 per hour
Security Deposit Fee	Bond to cover any damage or loss of council property)	N	\$55.00
<b>Cooke Park Pavilion*</b>			
Full Day Commercial Use – exclusive use of entire facility 7am to 11pm	Fee to cover costs with the hiring of the facility	Y	\$655.00 + \$260.00 bond
Part Day Commercial Use – exclusive use of entire facility minimum 3 hours	Fee to cover costs with the hiring of the facility	Y	\$68.00 per hour + \$160.00 bond
Full Day Community – open to all community 7am to 11pm	Fee to cover costs with the hiring of the facility	Y	\$240.00 + \$160.00 bond
Part Day Community – Open to all community minimum 3 hours	Fee to cover costs with the hiring of the facility	Y	\$36.00 per hour
Full Day Wedding – exclusive use of entire facility 7am to 11pm	Fee to cover costs with the hiring of the facility	Y	\$1,200.00 + \$550.00 bond
Part Day Wedding – exclusive use of entire facility minimum 3 hours	Fee to cover costs with the hiring of the facility	Y	\$68.00 per hour + \$160.00 bond
Full Day Private Function – at council's discretion – exclusive use of entire facility 7am to 11pm	Fee to cover costs with the hiring of the facility	Y	\$1,200.00 + \$550.00 bond
Part Day Private Function – at council's discretion exclusive use of entire facility minimum 3 hours	Fee to cover costs with the hiring of the facility	Y	\$68.00 per hour + \$160.00 bond

\*Any cleaning or additional servicing requested outside the scheduled sessions, including stage cleaning, will be payable by the hirer.

Fee name	Fee description	GST	2025-26 Fee
<b>Spicer Oval Club House</b>			
Full Day Commercial Use - 7am to 11pm	Fee to cover costs with the hiring of the facility	Y	\$655.00 + \$300.00 bond
Part Day Commercial Use - Minimum 3 hours	Fee to cover costs with the hiring of the facility	Y	\$68.00 per hour + \$160.00 bond
Full Day Community open to all community - 7am to 11pm	Fee to cover costs with the hiring of the facility	Y	\$240.00 + \$160.00 bond
Part Day Community open to all community - Minimum 3 hours	Fee to cover costs with the hiring of the facility	Y	\$36.00 per hour
Full Day Wedding - exclusive use of entire facility - 7am to 11pm	Fee to cover costs with the hiring of the facility	Y	\$1,195.00 + \$550.00 bond
Part Day Wedding - exclusive use of entire facility - Minimum 3 hours	Fee to cover costs with the hiring of the facility	Y	\$68.00 per hour + \$160.00 bond
Full Day Private Function at Council's discretion - exclusive use of entire facility - 7am to 11pm	Fee to cover costs with the hiring of the facility	Y	\$1,200.00 + \$550.00 bond
Part Day Private Function at Council's discretion - exclusive use of entire facility - Minimum 3 hours	Fee to cover costs with the hiring of the facility	Y	\$68.00 per hour + \$160.00 bond

## Hire Equipment – Per Day

Fee name	Fee description	GST	2025-26 Fee
Data Projector – only hired with Director approval	Fee to cover costs associated with the hiring of equipment	Y	\$50.00
Electronic whiteboard	Fee to cover costs associated with the hiring of equipment	Y	\$25.00
Television/Video	Fee to cover costs associated with the hiring of equipment	Y	\$25.00
Internet Connection - per booking	Fee to cover costs associated with the hiring of equipment	Y	\$25.00
Use of Council staff to setup equipment and facility per hour with a minimum of one hour to be charged Note: Hire Charges are for on-site use only	Fee to cover the costs associated with the use of staff when using facility	Y	\$75.00

## Event-related cleaning fee for amenities prior to event

Fee name	Fee description	GST	2025-26 Fee
Cleaning of amenities at Council-owned facility or precinct	Fee to cover cost of providing service.	Y	\$350.00

\*The event organiser will be responsible for payment of any fees associated with additional cleaning requested post-event if the amenities are not returned at the same standard they were provided.

## Family Day Care

Fee name	Fee description	GST	2025-26 Fee
Administration Levy 2026 per hour	Fee from parents/families of \$2.00 per child per hour	N	\$2.00
Educator Administration Levy 2026 per week	Fee to cover the cost of processing educator's attendance records	N	\$20.00
Administration Levy 2027 per hour	Fee from parents/families of \$2.10 per child per hour	N	\$2.10
Educator Administration Levy 2027 per week	Fee to cover the cost of processing educator's attendance records	N	\$21.00
Bangala-la Preschool - Annual Enrolment Fee 2026	Fee for enrolment/and re enrolment at Preschool (per calendar year)	N	\$95.00
Bangala-la Preschool - Polo Shirt - 2025/26 - each	Branded preschool child Polo Shirts	N	\$20.00
Bangala-la Preschool - Bucker Hat - 2025/26 - each	Branded preschool child Bucket hats - replacement	N	\$10.00
Bangala-la Preschool - Annual Enrolment Fee 2027	Fee for enrolment/and re enrolment at Preschool (per calendar year)	N	\$105.00
Bangala-la Preschool - Polo Shirt - 2026/27 - each	Branded preschool child Polo Shirts	N	\$20.00
Bangala-la Preschool - Bucker Hat - 2026/27 - each	Branded preschool child Bucket hats - replacement	N	\$10.00

## 6. Business Undertakings Fees and Charges

### Airport Charges Payments

Fee name	Fee description	GST	2025-26 Fee
Aircraft under/equal to 2,000kg per tonne (minimum charge \$7.00)	Fees set to partially fund the facility	Y	\$7.00
Aircraft over 2,000 kgs per tonne	Fees set to partially fund the facility	Y	\$14.50
Airport car parking - car hire companies per space	Fees set to partially fund the facility	Y	\$260.00
GA Long Term Aircraft Parking per day or part thereof	Fees set to partially fund the facility	Y	\$10.50

### Caravan Park - Cabins

Fee name	Fee description	GST	2025-26 Fee	2026-27 Fee
Cabins				
Pet Friendly Cabin Off Peak per night	Fee for provision of service	Y	\$140.00	\$145.00
Pet Friendly Cabin Peak per night	Fee for provision of service	Y	\$155.00	\$160.00
Disabled Cabin Off Peak per night	Fee for provision of service	Y	\$150.00	\$155.00
Disabled Cabin Peak per night	Fee for provision of service	Y	\$155.00	\$160.00
Studio Deluxe Cabin Off Peak per night	Fee for provision of service	Y	\$140.00	\$145.00
Studio Deluxe Cabin Peak per night	Fee for provision of service	Y	\$145.00	\$150.00
Budget Cabin Off Peak per night	Fee for provision of service	Y	\$110.00	\$115.00
Budget Cabin Peak per night	Fee for provision of service	Y	\$120.00	\$125.00
Two (2) Bedroom Family Cabin Off Peak per night	Fee for provision of service	Y	\$140.00	\$150.00
Two (2) Bedroom Family Cabin Peak per night	Fee for provision of service	Y	\$150.00	\$160.00
Extra Adults	Fee for provision of service	Y	\$20.00	\$20.00
Extra Children	Fee for provision of service	Y	\$20.00	\$20.00
Note: All cabins include linen and towels in main bedroom, extra cost for any other beds needing linen				
Single bed linen package		Y	\$10.00	\$10.00
Double bed linen package		Y	\$15.00	\$15.00
Or - Option to supply own linen		Y	\$0.00	\$0.00
10% - Corporate discount on cabins for workers if in for more than one (1) week at a time				

### Caravan Park - Camping/Caravans Sites

Fee name	Fee description	GST	2025-26 Fee	2026-27 Fee
Cabins				
Ensuite Site Off Peak per night	Fee for provision of service	Y	\$50.00	\$55.00
Ensuite Site Peak per night	Fee for provision of service	Y	\$54.00	\$60.00
Powered Site Off Peak per night	Fee for provision of service	Y	\$40.00	\$42.00
Powered Site Peak per night	Fee for provision of service	Y	\$43.00	\$48.00
RV Friendly Site Off Peak per night	Fee for provision of service	Y	\$20.00	\$25.00
RV Friendly Site Peak per night	Fee for provision of service	Y	\$25.00	\$30.00
Unpowered Site Off Peak per night	Fee for provision of service	Y	\$28.00	\$30.00
Unpowered Site Peak per night	Fee for provision of service	Y	\$30.00	\$32.00
Extra Adults	Fee for provision of service	Y	\$15.00	\$15.00
Extra Children	Fee for provision of service	Y	\$10.00	\$10.00
Extra Adults	Fee for provision of service	Y	\$20.00	\$20.00
Extra Children	Fee for provision of service	Y	\$20.00	\$20.00

## Caravan Park – Long Term Site per week

Fee name	Fee description	GST	2025-26 Fee	2026-27 Fee
Long Term Site				
Period of stay more than 27 days, 10% GST applies, charge per week	Fee for provision of service	Y	\$145.00	\$155.00
Electricity Usage Levy Fee – 43 cents per unit	Fee for provision of service	Y	\$0.55	\$0.60
Cabins - Additional Surcharge/Booking Fee (Elvis Festival Period)	Fee for provision of additional items within the facility	Y	\$10.00	\$10.00

## Industrial Land

Fee name	Fee description	GST	2025-26 Fee
Fee	Based on demand and a set at a rebate to cover costs and to provide funding for future development and to be an incentive to prospective industries	Y	Price on application plus GST

## Open Cut Experience – Peak Hill Gold Mine Tours Only

Fee name	Fee description	GST	2025-26 Fee
Pre-booked Adult Group	Guided 2-hour tour of the Peak Hill Open Cut Experience	Y	\$10.00
Pre-booked Adult Concession Group		Y	\$8.00
Pre-booked Child 5-17 years old Group		Y	\$5.00
Children under 5 are free entry			

## Henry Parkes Centre Admission Prices

Fee name	Fee description	GST	2025-26 Fee
Single entry to the King's Castle exhibit and the Parkes Motor Museum			
Adult	Single entry to the King's Castle exhibit and the Parkes Motor Museum	Y	\$12.00
Adult Concession		Y	\$10.00
Child 5-17 years old		Y	\$6.00
Children under 5			Free entry
Family: 2 Adults and up to 3 Children 5 to 17 years old Children under 5 free entry		Y	\$30.00
Pre-Booked			
Pre-booked adult group rate – non-concession – min 20 people	Single entry to the King's Castle exhibit and the Parkes Motor Museum	Y	\$10.00
Fee to cover cost of service			
Pre-booked adult group rate – concession – min 20 people		Y	\$8.00
Pre-booked Child group rate – min 20 people		Y	\$5.00

## 7. Library and Marramarra Fees and Charges

### Photocopying

Fee name	Fee description	GST	2025-26 Fee
Black and white A4 single side	Fee to cover the cost of providing photocopies	Y	\$0.30
Black and white A4 double side	Fee to cover the cost of providing photocopies	Y	\$0.40
Black and white A3 single side	Fee to cover the cost of providing photocopies	Y	\$0.60
Black and white A3 double side	Fee to cover the cost of providing photocopies	Y	\$0.70
Colour A4 single side	Fee to cover the cost of providing photocopies	Y	\$1.00
Colour A4 double side	Fee to cover the cost of providing photocopies	Y	\$1.50
Colour A3 single side	Fee to cover the cost of providing photocopies	Y	\$2.00
Colour A3 double side	Fee to cover the cost of providing photocopies	Y	\$2.50

### Laminating

Fee name	Fee description	GST	2025-26 Fee
A4	Fee to cover the cost of laminating	Y	\$2.50
A3	Fee to cover the cost of laminating	Y	\$4.50

### Lost or Damaged Items

Fee name	Fee description	GST	2025-26 Fee
Fee	Fee to cover the cost of replacing lost or damaged items	Y	Original purchase price of the item

### Inter-Library Loan

Fee name	Fee description	GST	2025-26 Fee
Inter-Library Loan (ILL)	Fee to cover costs of inter library loans	Y	\$5.00 per item + ILL Charges
Overdue Fee – Inter-Library Loan	Fee to cover costs of inter library loans	Y	\$1.50 per overdue day

### Microfilm Copy Charges

Fee name	Fee description	GST	2025-26 Fee
A4	Fee to cover the costs of providing Microfilm Copies	Y	\$0.75



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## Search Service Fees

Fee name	Fee description	GST	2025-26 Fee
Preliminary Search	Where a library staff member carries out an introductory search for a member at their request	Y	\$15.00 plus costs
Professional Search	Where a library staff member carries out a detailed search for a member at their request	Y	\$40.00 per hour plus costs

## Replacement Library Cards

Fee name	Fee description	GST	2025-26 Fee
Fee – replacement key – 24-hour access for Trundle and Tullamore branches	Fee to cover the cost of issuing library card replacement	Y	\$5.00

## Library Meeting Room Hire

Fee name	Fee description	GST	2025-26 Fee
Hire Fee large room	Fee to cover cost of providing service	Y	\$35.00 per hour
Hire Fee small room	Fee to cover cost of providing service	Y	\$16.00 per hour

## Marramarra Makerspace - Equipment Supplies

Fee name	Fee description	GST	2025-26 Fee
3mm MDF Craftwood - A3	Fee to cover material cost	Y	\$4.00
3mm MDF Craftwood - 32 x 29.5	Fee to cover material cost	Y	\$3.50
3mm Ply - A3	Fee to cover material cost	Y	\$4.50
3mm Ply - 30cm x 30cm	Fee to cover material cost	Y	\$4.00
3D Printing - 1.75mm Matte Colours PLA Basil	Fee to cover material cost	Y	Calculated per print
3D Printing - 1.75mm Glow Colour PLA	Fee to cover material cost	Y	Calculated per print
3D Printing - 1.75mm Silk PLA	Fee to cover material cost	Y	Calculated per print
Badge Making 44mm - each	Fee to cover material cost	Y	\$1.00
Badge Making premium 24mm - each	Fee to cover material cost	Y	\$1.00
Cricut Vinyl (Matte Colour) 30x30cm per sheet	Fee to cover material cost	Y	\$5.00
Cricut Infusible Ink - 12 x 12inch - per sheet (patterned) per sheet	Fee to cover material cost	Y	\$9.00
Cricut Infusible Ink - 12x12 inch - per sheet (solid colour)	Fee to cover material cost	Y	\$12.50
CriCut Removable Vinyl - 30 x 30cm	Fee to cover material cost	Y	\$5.00
CriCut Smart Vinyl - 30 x 30 cm	Fee to cover material cost	Y	\$5.00
CriCut pieces	Fee to cover material cost	Y	\$1.00
Watercolour Paper - 180gsm - A5 - per page	Fee to cover material cost	Y	\$0.50
Watercolour Paper - 180gsm - A4 - per page	Fee to cover material cost	Y	\$1.00
Watercolour Paper - 180gsm - A3 - per page	Fee to cover material cost	Y	\$1.50
Watercolour Paper - 300gsm - A5 - per page	Fee to cover material cost	Y	\$0.50
Watercolour Paper - 300gsm - A4 - per page	Fee to cover material cost	Y	\$1.50
Watercolour Paper - 300gsm - A3 - per page	Fee to cover material cost	Y	\$2.00
Air Dry Clay - 100gm - per 100gm	Fee to cover material cost	Y	\$1.50
Canvas (Pad) - A3	Fee to cover material cost	Y	\$1.50
Canvas (Pad) - A4	Fee to cover material cost	Y	\$1.00
Art Diary - A6 - each	Fee to cover material cost	Y	\$5.00
Art Diary - A4 - each	Fee to cover material cost	Y	\$8.00

## Marramarra Room Hire

Fee name	Fee description	GST	2025-26 Fee
Commercial/Ticketed - per hour	Fee to cover cost of providing service	Y	\$35.00
Commercial/Ticketed - per day	Fee to cover cost of providing service	Y	\$250.00
Community Group - per hour	Fee to cover cost of providing service	Y	\$35.00
Community Group - per day	Fee to cover cost of providing service	Y	\$35.00

## 8. Water Fund Fees and Charges

### Water Charges

Fee name	Fee description	GST	2025-26 Fee
Residential rate (all consumption) – per kl	Water consumption is charged to the consumer at a rate calculated to cover variable costs	N	\$2.18
Commercial Rate (all consumption) – per kl	Water consumption is charged to the consumer at a rate calculated to cover variable costs	N	\$2.18
Trundle School (Raw Water)	Water consumption is charged to the consumer at a rate calculated to cover variable costs	N	\$1.66
Northparkes Mine	Water consumption is charged to the consumer at a rate calculated to cover variable costs	N	\$1.35
Lachlan Shire Council	Water consumption is charged to the consumer at a rate calculated to cover costs including purchase price	N	\$2.15
Raw Water (Rural) – per kl	Water consumption is charged to the consumer at a rate calculated to cover variable costs	N	\$1.66

### Availability Charges

Fee name	Fee description	GST	2025-26 Fee
20 mm	Calculated to cover the fixed costs associated with the operation of the Water Fund and Infrastructure replacement programs	N	\$317.00
25 mm	Calculated to cover the fixed costs associated with the operation of the Water Fund and Infrastructure replacement programs	N	\$492.00
32 mm	Calculated to cover the fixed costs associated with the operation of the Water Fund and Infrastructure replacement programs	N	\$819.00
40 mm	Calculated to cover the fixed costs associated with the operation of the Water Fund and Infrastructure replacement programs	N	\$1,279.00
50 mm	Calculated to cover the fixed costs associated with the operation of the Water Fund and Infrastructure replacement programs	N	\$2,000.00
80 mm	Calculated to cover the fixed costs associated with the operation of the Water Fund and Infrastructure replacement programs	N	\$5,094.00
100 mm	Calculated to cover the fixed costs associated with the operation of the Water Fund and Infrastructure replacement programs	N	\$7,968.00
Imperial	Calculated to cover the fixed costs associated with the operation of the Water Fund and Infrastructure replacement programs	N	\$317.00
Unmetered – Vacant and Strata Title Units	Calculated to cover the fixed costs associated with the operation of the Water Fund and Infrastructure replacement programs	N	\$317.00
Unmetered – CBD	Calculated to cover the fixed costs associated with the operation of the Water Fund and Infrastructure replacement programs	N	\$1,098.00
Unmetered – NR	Calculated to cover the fixed costs associated with the operation of the Water Fund and Infrastructure replacement programs	N	\$317.00

Fee name	Fee description	GST	2025-26 Fee
Water Service Units/Flats	Calculated to cover the fixed costs associated with the operation of the Water Fund and Infrastructure replacement programs	N	\$317.00

## Standpipe Sales

Fee name	Fee description	GST	2025-26 Fee
Per kilolitre	Charge to cover the cost of water treatment and costs to effect supply from a nearby hydrant	N	\$5.60

## Water Developer Charges

Fee name	Fee description	GST	2025-26 Fee
Per Equivalent Tenement	Contribution required from Developers in accordance with the Water Developer charge Contribution Policy	N	\$15,190.00

## Meter Connection Fee

Fee name	Fee description	GST	2025-26 Fee
Meter Connection – Application Fee	Fee to cover the cost of service	N	\$32.00
Meter Connection Fee (If service pre-connected)	Fee to cover the cost of service	N	\$185.50
Meter Dis-connection Fee	Fee to cover the cost of service	Y	\$185.00
Meter Dis-connection Fee – Forbes to Tullamore Trunk Line	Fee to cover the cost of service	N	\$185.50
Security Deposit for Demolition Fee*	Fee to cover the cost of service	N	\$1,228.50

## Meter Tests

Fee name	Fee description	GST	2025-26 Fee
20mm Shire Area	Fee to cover the cost of carrying out testing of water meters	N	Actual Cost plus Postage
20mm+ other Local Government areas and special requirements	Fee to cover the cost of carrying out testing of water meters	N	Actual Cost plus Postage

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## Meter Readings

Fee name	Fee description	GST	2025-26 Fee
Water meter reading fee including meter re-reads	Fee to cover the cost of reading a water meter at the request of the consumer or other parties	N	\$60.00
Administration fee if Certificate required within 48 hours	Fee to cover the cost of reading a water meter at the request of the consumer or other parties	N	\$60.00

## External Fire Hydrant Testing – Administration Fee

Fee name	Fee description	GST	2025-26 Fee
Annual Certification – per building	Fee to cover the cost of providing an annual certification for essential services compliance	Y	\$262.00

## Pressure/Flow Test and Report for Fire

Fee name	Fee description	GST	2025-26 Fee
Application Fee for the Pressure/Flow Test and Report for Fire	Fee to cover the cost of completing test	Y	\$32.00
Pressure /Flow Test and Report for Fire	Fee to cover the cost of completing test	Y	\$210.00

## Backflow Device Testing

Fee name	Fee description	GST	2025-26 Fee
Per device	Fee to cover the cost of completing testing	Y	\$148.00 + parts

## Water Restrictor Fee

Fee name	Fee description	GST	2025-26 Fee
Connection of Water Restrictor	Fee to cover the cost of connecting a water restrictor	Y	\$182.00
Disconnection of Water Restrictor	Fee to cover the cost of disconnecting a water restrictor	Y	\$182.00



## 9. Sewer Fund Fees and Charges

### Residential Sewer Access Charges

Fee name	Fee description	GST	2025-26 Fee
<b>BR = SDF X ((AC20 + CR) x UC)</b>			
BR = annual residential sewerage bill	Calculated to cover the fixed costs associated with the operation of the Sewer Fund and Infrastructure replacement programs	N	\$806.00
SDF = sewer discharge factor	Calculated to cover the fixed costs associated with the operation of the Sewer Fund and Infrastructure replacement programs	N	0.642%
AC20 = annual residential sewerage access charge (20mm connection)	Calculated to cover the fixed costs associated with the operation of the Sewer Fund and Infrastructure replacement programs	N	\$453.00
Unmetered business*		N	\$1,120.00
<b>CR = average annual residential water consumption – 222kl</b>			
UC = sewer usage charge	UC is applied to the water consumed by a property assessed to be discharged into the sewer system. Fee covers the estimated treatment cost of wastewater	N	\$2.50

### Sewer Access Charges

Fee name	Fee description	GST	2025-26 Fee
Residential	Calculated to cover the fixed costs associated with the operation of the Sewer Fund and Infrastructure replacement programs	N	\$806.00
Residential Unit/Flat	Calculated to cover the fixed costs associated with the operation of the Sewer Fund and Infrastructure replacement programs	N	\$806.00
Trundle/Tullamore Sewerage Charge	Calculated to cover the fixed costs associated with the operation of the Sewer Fund and Infrastructure replacement programs	N	\$806.00
Trundle/Tullamore Sewerage Charge – Vacant Land	Calculated to cover the fixed costs associated with the operation of the Sewer Fund and Infrastructure replacement programs	N	\$453.00
Churches	Calculated to cover the fixed costs associated with the operation of the Sewer Fund and Infrastructure replacement programs	N	\$403.00
Residential Multiples Sewer x no flats x 100% of residential rate	Calculated to cover the fixed costs associated with the operation of the Sewer Fund and Infrastructure replacement programs	N	\$806.00

## Non-Residential Sewer Access Charges

Fee name	Fee description	GST	2025-26 Fee
20mm	Calculated to cover the fixed costs associated with the operation of the Sewer Fund and Infrastructure replacement programs	N	\$453.00
25mm	Calculated to cover the fixed costs associated with operation of Sewer Fund & Infrastructure replacement programs	N	\$711.00
32mm	Calculated to cover the fixed costs associated with the operation of the Sewer Fund and Infrastructure replacement programs	N	\$1,158.00
40mm	Calculated to cover the fixed costs associated with the operation of the Sewer Fund and Infrastructure replacement programs	N	\$1,819.00
50mm	Calculated to cover the fixed costs associated with the operation of the Sewer Fund and Infrastructure replacement programs	N	\$2,838.00
80mm	Calculated to cover the fixed costs associated with the operation of the Sewer Fund and Infrastructure replacement programs	N	\$7,261.00
100mm	Calculated to cover the fixed costs associated with the operation of the Sewer Fund and Infrastructure replacement programs	N	\$11,345.00
Minimum annual non-residential sewerage charge	Calculated to cover the fixed costs associated with the operation of the Sewer Fund and Infrastructure replacement programs	N	\$806.00
UC = sewer usage charge	UC is applied to the water consumed by a property assessed to be discharged into the sewer system. Fee covers the estimated treatment cost of wastewater	N	\$2.50

## Sewer Developer Charges

Fee name	Fee description	GST	2025-26 Fee
Per Equivalent Tenement	Contribution required from Developers in accordance with the Sewerage Developer charge Contribution Policy	N	\$5,945.00

## Sewer Connection Application Fee

Fee name	Fee description	GST	2025-26 Fee
Application Fee – Sewer Connection	Fee to cover the cost of connecting a water meter	N	\$32.00
Disconnection of Sewer Service Fee	Fee to cover the cost of connecting a water meter	Y	\$185.50

## Trade Waste Service Fee – Section 501

Fee name	Fee description	GST	2025-26 Fee
Category 1 and 2 – Annual Trade Waste Fee	Fee to cover the administration of Trade Waste agreement	N	\$315.00
Category 3 – Annual Trade Waste Fee	Fee to cover the administration of Trade Waste agreement	N	\$1,114.00

## Trade Waste Usage Charge

Fee name	Fee description	GST	2025-26 Fee
Based on percentage of Water Consumption deemed discharged into the sewer system kL	Rate is applied to the water consumed by property assessed to be discharged into the sewer system. Fee covers the estimated treatment cost of the liquid trade waste. Fee is to cover re-inspection of non- compliant issues detected at initial inspection	N	\$3.02
Where no onsite pre-treatment occurs per kL	Rate is applied to the water consumed by property assessed to be discharged into the sewer system. Fee covers the estimated treatment cost of the liquid trade waste. Fee is to cover re-inspection of non- compliant issues detected at initial inspection	N	\$22.05

## Trade Waste Re-inspection Fee

Fee name	Fee description	GST	2025-26 Fee
Fee per re-inspection required	Rate is applied to the water consumed by property assessed to be discharged into the sewer system. Fee covers the estimated treatment cost of the liquid trade waste. Fee is to cover re-inspection of non- compliant issues detected at initial inspection	N	\$131.50







