



PARKES SHIRE COUNCIL

Our Mission: To Deliver Progress and Value to our Community

Our Communities Vision:

*In 2022 the Parkes Shire will be a progressive regional centre,
embracing a national logistics hub with vibrant communities,
diverse opportunities, learning and healthy lifestyles.*

Ordinary Council Meeting AGENDA

Tuesday, 19 April 2022

Notice is hereby given that an Ordinary Council Meeting of Parkes Shire Council will be held at the Bogan Gate Memorial Hall, commencing at 2:00 PM for the purpose of considering the items included on the Agenda.

GENERAL MANAGER: KENT BOYD PSM

Ordinary Council Meeting Agenda

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- 1. PRAYER**
- 2. APOLOGIES**
- 3. CONFIRMATION OF PREVIOUS MINUTES**
- 4. DECLARATIONS OF INTEREST**
- 5. NOTICES OF MOTION / RESCISSION**
- 6. LATE BUSINESS**

7. MAYORAL MINUTES

7.1. Mayoral Minute - Functions attended by Mayor and Councillors

Executive Summary

A report on functions recently attended by the Mayor, Councillors or Senior Staff in relation to community events or civic matters.

Social distancing restrictions implemented due COVID-19, has resulted in meetings being held electronically.

Recommendation

1. That the Report on functions attended by the Mayor, Councillors or Senior Staff be received and noted.

Report

Date	Function
Wednesday 16 March 2022	Jack Scoble Scholarship presentation Deputy Mayor NC Westcott, Councillor ME Applebee, Councillor JP Cass, Councillor WP Jayet, General Manager K Boyd and Director Customer, Corporate Services & Economy C Middleton
Wednesday 16 March 2022	Lachlan Valley ROSCO Meeting Mayor KJ Keith
Wednesday 16 March 2022	Central West Lachlan Landcare Meeting Councillor WP Jayet and Councillor ME Applebee
Thursday 17 March 2022	CNSWJO Meeting with representatives of the Federal Opposition Mayor KJ Keith and General Manager K Boyd
Friday 18 March 2022	Mining & Energy Related Councils Meeting General Manager K Boyd
Monday 21 March 2022	Meeting with Royal Far West Mayor KJ Keith and General Manager K Boyd
Tuesday 22 March 2022	Introductory Meeting with Mr Jianjun Tian, MD CMOC Northparkes Mines Mayor KJ Keith, Deputy Mayor NC Westcott and General Manager K Boyd
Tuesday 22 March 2022	CMOC Northparkes Mines Community Consultative Committee Meeting Councillor WP Jayet, Councillor ME Applebee and Councillor GS Wilson
Wednesday 23 March 2022	Overture Committee Meeting Mayor KJ Keith, Deputy Mayor NC Westcott, Councillor WP Jayet and Councillor ME Applebee

Date	Function
Wednesday 23 March 2022	Parkes Chamber of Commerce Re-branding Event Mayor KJ Keith, Deputy Mayor NC Westcott, Councillor JP Cass, Councillor ME Applebee, Councillor WP Jayet, Councillor GS Wilson, Councillor LA O'Leary, General Manager K Boyd, Director Operations B Howard and Director Planning & Community Services B Hayes
Thursday 24 March 2022	Parkes Meals On Wheels Meeting Councillor GS Wilson
Thursday 24 March 2022	Century 21 Central West Official opening of Parkes office Mayor KJ Keith
Thursday 24 March 2022	Trundle & District Progress Association Committee Meeting Councillor GS Wilson
Friday 25 March 2022	Rural Fire Service Parkes District Liaison Committee Meeting Councillor DR Weber and Councillor GS Wilson
Saturday 26 March 2022	Trundle Back In Time Vintage Station - Stationary Engine Day Councillor ME Applebee, Councillor JP Cass and Councillor GW Pratt
Saturday 26 March 2022	Catholic Debutante Ball Deputy Mayor NC Westcott and Mrs Alison Westcott
Saturday 26 March 2022	Welcome Classic Outback Trial Mayor KJ Keith
Sunday 27 March 2022	Wave off Classic Outback Trial Mayor KJ Keith, Councillor DR Weber and Councillor ME Applebee
Monday 28 March 2022	Country Mayors Association Executive Meeting Mayor KJ Keith
Monday 28 March 2022	Peak Hill Community Consultative Committee Meeting Councillor LA O'Leary
Tuesday 29 March 2022	Crown Lands Council Executive Advisory Group Meeting General Manager K Boyd
Wednesday 30 March 2022	Country Universities Centre Board Meeting Deputy Mayor NC Westcott and Councillor JP Cass
Thursday 31 March 2022	Central NSW Joint Organisation Board Meeting

Date	Function
Thursday 31 March 2022	Mayor KJ Keith and General Manager K Boyd Parkes Special Activation Precinct Workforce Development Working Group Meeting Councillor JP Cass
Saturday 02 April 2022	Overture Under the Stars - Concert in Cooke Park (Mayor KJ Keith, Deputy Mayor NC Westcott, Councillor LA O'Leary and Councillor WP Jayet
Monday 04 April 2022	Central NSW Integrated Transport Group Meeting Mayor KJ Keith, Councillor DW Weber and Director Operations B Howard
Monday 04 April 2022	Briefing on Jock Colley Field Grandstand Design Concept Mayor KJ Keith, Deputy Mayor NC Westcott and Councillor JP Cass
Tuesday 05 April 2022	Parkes Delivery Plus Workshop Mayor KJ Keith, Deputy Mayor NC Westcott, Councillor JP Cass, Councillor DR Weber, Councillor ME Applebee, Councillor GS Wilson, Councillor GW Pratt, Councillor MG McGrath, General Manager K Boyd, Director Planning & Community Services B Hayes, Director Operations B Howard, Director Infrastructure & Strategic Futures A Francis and Director Customer, Corporate Services & Economy C Middleton Meetings prior: Code of Conduct Training Mayor KJ Keith, Deputy Mayor NC Westcott, Councillor JP Cass, Councillor DR Weber, Councillor ME Applebee, Councillor GS Wilson, Councillor GW Pratt, Councillor MG McGrath, General Manager K Boyd, Director Planning & Community Services B Hayes, Director Operations B Howard, Director Infrastructure & Strategic Futures A Francis and Director Customer, Corporate Services & Economy C Middleton Sporting Facilities Development Committee Meeting Mayor KJ Keith, Deputy Mayor NC Westcott, Councillor LA O'Leary,

Date	Function
	Councillor JP Cass and Councillor GS Wilson
Friday 08 April 2022	Mayoral Roundtable with Chris Bowen MP on Climate change
	Mayor KJ Keith, Deputy Mayor NC Westcott and Councillor ME Applebee
Friday 08 April 2022	Presentation of Gold Pin Awards Parkes High School
	Councillor GW Pratt
Sunday 10 April 2022	Youth Week Totem Skating Workshops and Demonstrations
	Councillor JP Cass
Monday 11 April 2022	Fish stocking at Lake Endeavour
	Mayor KJ Keith, Councillor DR Weber, Councillor ME Applebee and Councillor WP Jayet
Monday 11 April 2022	Bluescope Youth Orchestra Meet the Band
	Councillor WP Jayet
Monday 11 April 2022	Bluescope Youth Orchestra - Community Concern
	Councillor WP Jayet and Councillor JP Cass
Monday 11 April 2022	Bogan Gate Community Memorial Hall Inc Committee Meeting
	Councillor GW Pratt
Tuesday 12 April 2022	Youth Library Lock-in Games Night
	Councillor JP Cass and Councillor DR Weber
Tuesday 12 April 2022	Lachlan Health Council Meeting
	Mayor KJ Keith and Councillor ME Applebee
Tuesday 12 April 2022	Updating the Regional Economic Development Strategies
	Mayor KJ Keith, Deputy Mayor NC Westcott and General Manager K Boyd
Tuesday 12 April 2022	Parkes Sports Council Meeting
	Mayor KJ Keith, Councillor LA O'Leary and Councillor JP Cass
Wednesday 13 April 2022	Elvis Festival Committee Meeting
	Mayor KJ Keith, Councillor WP Jayet, Councillor ME Applebee and Director Customer, Corporate Services & Economy C Middleton
Wednesday 13 April 2022	Tullamore and District Consultative Committee Meeting
	Councillor GS Wilson
Thursday 14 April 2022	Lachlan Collaborative Care Workshop
	Mayor KJ Keith and General Manager K Boyd

Date	Function
Tuesday 19 April 2022	Ordinary Council Meeting, Bogan Gate All Councillors and Senior Staff

Attachments

Nil

7.2. Mayoral Minute - Coming Known Events for Mayor and Councillors

Executive Summary

A report on the upcoming functions requiring the attendance of the Mayor, Councillors or Senior Staff in relation to community events or civic matters.

Recommendation

1. That the Report on upcoming functions for the Mayor, Councillors or Senior Staff be received and noted.

Report

Date	Function
Tuesday 19 April 2022	Ordinary Council Meeting, Bogan Gate All Councillors and Senior Staff
Tuesday 19 April 2022	Wiradjuri Ngurambang Showcase and Elvis Photography Exhibition Councillor WP Jayet
Wednesday 20 April 2022	Official Opening of the Speedway Car Exhibit Mayor KJ Keith
Wednesday 20 April 2022	Elvis Wall of Fame Unveiling Mayor KJ Keith and Councillor ME Applebee
Wednesday 20 April 2022	Speedway Special Starring Mark Anthony Deputy Mayor NC Westcott, Councillor KM McGrath, Councillor DW Weber, Councillor GW Pratt, Councillor WP Jayet, Councillor ME Applebee, Councillor LA O'Leary and Councillor GS Wilson
Wednesday 20 April 2022	Central West Lachlan Landcare Meeting Councillor ME Applebee and Councillor WP Jayet
Wednesday 20 April 2022	Country Universities Board Meeting Mayor KJ Keith, Deputy Mayor NC Westcott and Councillor JP Cass
Thursday 21 April 2022	Elvis Express Departure from Central Station Mayor KJ Keith
Friday 22 April 2022	Elvis Feature Concert Series starring Taylor Rodriguez Mayor KJ Keith
Saturday 23 April 2022	Parkes Festival Official Opening Ceremony All Councillors invited Parkes Elvis Festival VIP Lunch Mayor KJ Keith

Date	Function
	<p>Official Ultimate Elvis Tribute Artist Contest Finals Mayor KJ Keith</p> <p>Sponsors reception, Speedway Exhibit Mayor KJ Keith, Deputy Mayor NC Westcott, Councillor DR Weber, Councillor WP Jayet, Councillor ME Applebee, Councillor LA O'Leary, Councillor GS Wilson and Councillor JP Cass</p> <p>Elvis Festival Jack Gatto's Performance Mayor KJ Keith and Councillor ME Applebee</p> <p>Judging competition on Cooke Park Main Stage Deputy Mayor NC Westcott</p> <p>Chaperoning Miss Pricilla (throughout 2022 Parkes Elvis Festival) Councillor WP Jayet</p>
Sunday 24 April 2022	<p>Parkes Elvis Gospel Services Mayor KJ Keith, Deputy Mayor NC Westcott, Councillor DR Weber, Councillor WP Jayet, Councillor ME Applebee, Councillor LA O'Leary, Councillor GS Wilson and Councillor JP Cass</p> <p>Parkes Elvis Festival Finale Show Mayor KJ Keith</p>
Monday 25 April 2022	<p>ANZAC Day</p> <p>Parkes: Mayor KJ Keith, Councillor GW Pratt, Councillor WP Jayet and Councillor ME Applebee</p> <p>Bogan Gate: Mayor KJ Keith and Councillor JP Cass</p> <p>Peak Hill: Deputy Mayor NC Westcott and Councillor LA O'Leary</p> <p>Trundle: Councillor GS Wilson</p> <p>Tullamore: Councillor DR Weber</p>
Thursday 28 April 2022	<p>GMAC Meeting, Blayney General Manager K Boyd</p>
Thursday 28 April 2022	<p>Trundle & District Progress Association Committee Meeting Councillor GS Wilson</p>
Tuesday 03 May 2022	<p>Parkes Delivery Plus Workshop All Councillors & Senior Staff</p> <p>Meetings prior:</p>

Date	Function
	Wiradjuri Language Workshop All Councillors & Senior Staff
	Economic Development Committee Meeting Mayor KJ Keith, Deputy Mayor NC Westcott, Councillor WP Jayet, Councillor JP Cass, Councillor GS Wilson, General Manager K Boyd and Director Customer, Corporate Services & Economy C Middleton
	Tour of Administration Building: All Councillors & Senior Staff
	Presentation of new CRM module All Councillors & Senior Staff
Wednesday 04 May 2022	Introductory meeting with Essential Energy Executive Management Team Mayor KJ Keith and General Manager K Boyd
Wednesday 04 May 2022	Energy from Waste Information Session All Councillors & Senior Staff
Thursday 05 May 2022	CNSWJO Presentation on outcomes of the Best Practice in Aggregated Procurement Program Mayor KJ Keith and General Manager K Boyd
Friday 06 May 2022	Anglican Debutante Ball Deputy Mayor NC Westcott and Mrs Alison Westcott
Monday 09 May 2022	Bogan Gate Community Memorial Hall Inc Committee Meeting Councillor GW Pratt
Tuesday 10 May 2022	Newell Highway Taskforce Committee Meeting Mayor KJ Keith OAM
Tuesday 10 May 2022	Lachlan Health Council Meeting Councillor ME Applebee and Mayor KJ Keith
Tuesday 10 May 2022	Parkes Sports Council Meeting Mayor KJ Keith, Councillor LA O'Leary and Councillor JP Cass
Wednesday 11 May 2022	Parkes Elvis Festival Committee Meeting Mayor KJ Keith, Councillor ME Applebee and Councillor WP Jayet
Wednesday 11 May 2022	Tullamore & District Consultative Committee Meeting Councillor GS Wilson
Tuesday 17 May 2022	Ordinary Council Meeting All Councillors and Senior Staff

7.3. Mayoral Minute - 2022 Jack Scoble Scholarships Awarded

Executive Summary

The 2022 Jack Scoble scholarships were awarded on 16 March 2022. Council was represented by Deputy Mayor Neil Westcott, Councillor Bill Jayet, Councillor Marg Applebee and Councillor Jacob Cass.

Recommendation

1. That this report be received and noted.

Report

James Finn, Maisy Osbourne and Zac Redfern are set to get a headstart on their learning journey through Parkes Shire Council's 2022 Jack Scoble Scholarship Fund, which provides financial support for local high-school graduates undertaking their first year of full-time university study.

The late Jack Scoble MBE, OAM was a long-serving Mayor of the former Municipality of Parkes from 1960 to 1979, and his passing in 2003 had a profound impact on the community he loved and served so well, and the establishment of a scholarship in his name ensures his legacy will live long into the future.

Deputy Mayor Neil Westcott congratulated the three scholarship recipients, who were recognised at a formal ceremony on Wednesday, 16 March 2022. Our three scholars all exhibit a strong sense of community involvement, civic pride, leadership and personal integrity, all of which were attributes held in high regard by the late Mr Scoble, who was a strong champion for supporting young people and giving them opportunities to grow and better themselves. This year's presentation ceremony looked a little different to how it usually would, given our three scholars had already relocated to their respective universities to commence their studies, but with the marvels of technology, we were able to speak face-to-face with our scholars while their families attended in-person to accept their scholarships on their behalf.

Councillor Bill Jayet, who served on the assessment panel, said James, Zac and Maisy were selected from a pool of 12 applications. We received quality applications from 12 outstanding local young people, from which six applications were shortlisted, with James, Zac and Maisy emerging successful.

James attended Red Bend Catholic College and has been accepted into the University of Newcastle, where he is studying a Bachelor of Business and Bachelor of Laws (Honours). He hopes to return to Parkes once he has completed his studies.

Maisy, also a former Red Bend College student, impressed the panel with her commitment to hard work and her positivity, and was inspired by her parents to undertake a Bachelor of Business at the University of Newcastle. Once she finishes her studies, Maisy plans on returning home to Parkes to give back to our local business community.

Formerly a student at Parkes High School, Zac has a passion for allied health and has been accepted into Charles Sturt University to study a Bachelor of Health & Medical Science. He has a genuine determination to succeed and is proud to be the first person in his family to go to university and hopes to become a dentist or orthodontist.

During its twelve-year history, the Jack Scoble Education Scholarships have provided financial assistance to students to the value of \$120,000 between 2006 and 2022.

7.4. Mayoral Minute - Round Table Meeting with Federal Ministers, Senators and Opposition

Executive Summary

The General Manager and I along with other members of the Central NSW Joint Organisation (CNSWJO) met with the Federal Ministers, Senators and Opposition on 31 March 2022 at Parliament House, Canberra.

Recommendation

1. That the Report received and noted.

Report

Both the Government and Opposition welcomed the opportunity to discuss issues and opportunities with a delegation of Mayors from the region and indicated that would like to see more of this type of approach.

This region has nine (9) key messages for the Government and Opposition leading into the upcoming federal election, scheduled to be held Saturday, 21 May 2022:

1. Opportunities along the Lachlan Valley to do business differently to support the nation's growth aspirations.
2. The roll out of Inland rail with funding support for enabling infrastructure in region.
3. Regional activation precincts, e.g. Parkes for agricultural place based development.
4. Connectivity including to ports ensuring a safe swift link between Western Sydney and the Central West.
5. Progressive increase in Financial Assistance Grants to at least one (1) per cent of Commonwealth taxation revenue (at least \$4.5 billion per year).
6. Solutions based approach to health workforce shortages and aged sector.
7. Federal Government led fully funded support program for apprenticeships in local government.
8. Local Government Climate Response Partnership Fund of \$200 million over four (4) years.
9. Continuation of Stronger Regional Digital Connectivity Package at \$55 million over four (4) years.

Attachments

1. Australian Parliament House (APH) Round Table Report (Central NSW Joint Organisation)

Attachment 1 - APH Round Table Report_Final

Attendees

Cr Kevin Beatty (Chair), Cabonne
 Cr Mark Kellam (Deputy), Oberon
 Cr John Medcalf, OAM, Lachlan Shire
 Cr Bill West, Cowra Shire
 Cr Phyllis Miller, OAM, Forbes Shire
 Cr Ken Keith, OAM, Parkes Shire
 Cr David Somerville, Central Tablelands Water (CTW)
 Mr Brad Byrnes, Cabonne Council
 Mr Steve Loane, Forbes Shire
 Mr Greg Tory, Lachlan Shire
 Mr Gary Wallace, Oberon
 Mr Kent Boyd, Parkes Shire
 Mr Gavin Rhodes, CTW
 Ms Jenny Bennett, Executive Officer
 Ms Meredith Macpherson, JO WUA



FEDERAL ROUND TABLE APH REPORT

THE BOARD MET WITH THE FOLLOWING FEDERAL MINISTERS, SENATORS AND OPPOSITION

- Host of Board meeting with the Government - the Hon Michael McCormack Member for Riverina
- The Hon Mark Coulton, Member for Parkes
- The Hon Keith Pitt MP, Minister for Resources and Water
- The Hon Dr David Gillespie MP, Minister for Regional Health, Minister Assisting the Minister for Trade and Investment
- Perin Davey, Senator for NSW and Whip

Meetings with representatives of the Opposition

- Deborah O'Neill, Duty Senator for NSW (ALP)
- Catherine King MP, Shadow Minister for Infrastructure, Transport and Regional Development Office
- Mr Scott Davies, Chief of Staff to The Hon Jason Clare MP, Shadow Minister for Regional Services, Territories and Local Government and Shadow Minister for Housing and Homelessness.



Both sides of Government welcomed the opportunity to discuss issues and opportunities with a delegation of Mayors from a region and would like to see more of this type of approach

KEY MESSAGES

This region has 9 key messages for the Federal Government leading into the election.

1. Opportunities along the Lachlan Valley to do business differently to support the nation's growth aspirations. Raising the dam wall at Wyangala is an important first step to deliver better flood immunity and water security to enable the agricultural sector.
2. The roll out of Inland Rail with funding support for enabling infrastructure in region.
3. Regional activation precincts like the one in Parkes and the 20 suggested by the National Farmers Federation for agricultural place-based development.
4. Connectivity, including to ports includes ensuring a safe swift link between Western Sydney and the Central West including the current upgrades along the Great Western Highway and more importantly securing a corridor for dual carriageway for a future crossing at 100kph. How is it that Queensland has two safe swift highways at 100kph to the west of Brisbane and NSW has not one?
5. A progressive increase in Financial Assistance Grants to at least one percent of Commonwealth taxation revenue (at least \$4.5 billion per year), and an initial injection of additional Financial Assistance Grants funding.
6. A solutions-based approach to health workforce shortages and the aged sector that puts the needs of regional communities first.
7. A Federal Government led fully funded support program for apprenticeships in local government codesigned with local government.
8. A Local Government Climate Response Partnership Fund of \$200m over four years to enable planning and preparation to minimise the impacts of climate change in local communities and enable councils to achieve climate neutrality as soon as practicable.
9. Continuation of the Stronger Regional Digital Connectivity Package at \$55m over four years to improve community resilience and local economic recovery with a commitment to ensure all highways have mobile phone coverage.

Finally, the impacts of Covid are yet to be measured or understood to any extent. However, it has exposed weaknesses in the fabric of our nation including supply chains and the potential for independence in key areas of manufacturing.

KEY TAKE AWAYS

- Delegations of Mayors add plausibility to advocacy.
- Given feedback from the Government on the Budget – the region should follow-up on the business case for raising the wall at Wyangala Dam with the State as soon as possible.
- It is important to ramp up advocacy in the period immediately after the election with solutions based collateral.
- Duty Senators will be very important to the region if there is a change of government. They should be pursued.
- The Federal appetite in region is more for activation precincts than for a safe, swift and secure link between Sydney and Central NSW – there is scope to support the advocacy of the National Farmers and for activation identified to date in region eg Orange.
- If there is a change of government, there will be a renewed focus on RDAs.



The region met with Opposition Duty Senator representatives and Catherine King MP, Shadow Minister for Infrastructure, Transport and Regional Development.

Other matters raised by members

- The length of this term – should it be extended? This to be raised by members with LGNSW.
- Through the NSW JO Chairs Forum – advocacy on rapidly increasing costs on projects not aligning with contingency allowances in funding applications.
- Welcoming Lithgow.



Chair Kevin Beatty, Mayor of Cabonne, thanked Michael McCormack and his staff for the coordination of meetings with Federal Government members not just this year but for previous round tables.



BUDGET SUMMARY

\$139.3 million (LRCI) is being allocated for local road and community infrastructure projects in the state.

\$2 billion for a Regional Accelerator Program which will create jobs across regional Australia including in the modern manufacturing, critical minerals and agriculture sectors.

\$1.3 billion to upgrade the speed and coverage of regional telecommunications services

\$150.3 million to support medical training in rural and regional Australia.

- **More Commonwealth supported places in rural and regional medical schools**
- **Increased access to regional magnetic resonance imaging (MRI) machines through extended Medicare rebates**
- **New University Departments of Rural Health**

\$55 million over four years to continue to support Aeromedical outreach services

- **\$33.3 million to the Royal Flying Doctors Service**
- **\$18.0 million to CareFlight**
- **\$4.1 million to Little Wings**

\$2.8 billion to support Australian apprenticeships

Over \$600.0 million to help farmers increase agricultural output to **\$100 billion** by 2030

Increasing jobs and regional output through a **\$500 million Regionalisation Fund**

Increasing access to **child care for families in regional and remote areas** by assisting with the establishment of up to **20 new child care services**

\$7.1 billion including for 4 frontier regions: Northern Territory, North and Central Queensland, Pilbara (WA) and Hunter (NSW), to help **Australia push into new areas of production and growth**

\$7.4 billion to enhance **water infrastructure** across Australia

\$930.3 million to increase supply chain resilience and **modernise manufacturing and recycling**



7.5. Mayoral Minute - Overture "Stars under the Stars"

Executive Summary

On Saturday 2 April 2022, Parkes Shire Council in partnership with UpStage Australia, hosted Overture at the Cooke Park Pavilion. There was a great turnout for this event including both local and visiting patrons. Councillors in attendance included Mayor Ken Keith OAM, Deputy Mayor Neil Westcott, Councillor Bill Jayet and Councillor Marg Applebee. This event was proudly funded by the NSW Government regional events acceleration fund.

Recommendation

1. That this Report be received and noted.
2. That Cathy Treasure Visitor Economy & Major Events Specialist, Megan Morrison Events Officer and the Events team be congratulated for organising Overture Stars under the Stars event.

Report

On Saturday 2 April 2022, Parkes Shire Council in partnership with UpStage Australia, hosted Overture at the Cooke Park Pavilion for a night of musical theatre and opera under the stars. There was a great turnout for this event including both local and visiting patrons. Councillors in attendance included Mayor Ken Keith OAM, Deputy Mayor Neil Westcott, Councillor Bill Jayet and Councillor Marg Applebee.

The night featured a cast of talented Australian stars including Lucy Durack, Josh Piterman, Billie Palen and Jarrod Draper, as well as a selection of local and regional talent and a professional orchestra.

Event proceeds will support a number of community initiatives, including benefiting the McGrath foundation to provide funding for a specialist breast care nurse in the Lachlan region and to UpStage to foster continuing arts development in the region.

This event was proudly funded by the NSW Government regional events acceleration fund.

Attachments

1. Photograph of Overture cast



*Back L-R: Lexi Herden, Henry Best, Nicholas Gentile, Jarrod Draper, Mayor Cr Ken Keith OAM, Lucy Durack, Deputy Mayor Cr Neil Westcott, Josh Piterman, Billie Palin, Holly Hare, Aimee Ross, Cr Bill Jayet.
Front L-R: Jessica Westcott, Harriet Snaith.*

7.6. Mayoral Minute - Gary McPherson Star of Parkes Shire

Executive Summary

Professor Gary McPherson was presented with the Star of Parkes Shire on Saturday 2 April 2022 at the Overture "Stars under the Stars" event.

Recommendation

1. That this report be received and noted.

Report

We were honoured to present the Star of Parkes Shire to Professor Gary McPherson who is a multi-faceted professor and music academic.

The 'Star of Parkes Shire', is a star in the Orion Belt that can be seen in the night sky in the Southern Hemisphere. This award is designed to honour a Parkes local who has made a significant contribution to their chosen field. As of today, it is named after Professor Gary McPherson.

The 'Star of Parkes' is a symbolic honour, inspired by the tradition of presenting the 'Key to the City'. The Stars are reflective of the Parkes Shire - our starry skies, the iconic CSIRO Radio Telescope 'The Dish' and our shining future.

The Parkes Shire Council is proud to present Professor Gary McPherson the Star of Parkes Shire. Together with my fellow Councillors, we congratulate Gary and recognise his outstanding achievement in his chosen field, as a music educator, academic and musician, who has researched and published numerous books on musical development, performance science and psychology. The Stars recognises his dedication, ability, and desire to succeed and the sacrifices he have made to reach the pinnacle of his career.

We are proud of Gary and the wonderful role model that he has been for Parkes Shire and for the musical community. His achievement will continue to inspire future generations to achieve their best in their chosen fields.

Among Gary's many achievements:

- As a boy played Soprano Cornet in the Parkes town band
- By age of 16 had won over 50 Regional, State and Australian Titles
- Changed to playing Trumpet last two years of high school
- 1977 Graduated a 4 year Diploma at NSW Conservatorium of Music
- Obtained a Licentiate and Fellowship in Trumpet from Trinity College, London (1975-1976)
- 1982 graduated with a Master of Music Education at Indiana University
- Completed his PHD in music at the University of Sydney (1993)
- Ormand Chair of Music at the Melbourne Conservatorium of Music was the Eighth recipient
- A Trumpeter and Conductor
- An extensively published writer

His research has provided and increased understanding of how individuals develop wide ranging musical skills. Researching biological, cognitive and social processes and the personal, environmental and developmental factors that affect musical development, ability, identity and well being. It is widely accepted that this has influenced music education theory and its everyday international practice.

8. COUNCILLORS' REPORTS

9. GENERAL MANAGER'S REPORT

9.1. (GM) Investments and Borrowings as at 31 March 2022

Prepared By:

Chief Financial Officer

Executive Summary

The carrying value of Council's cash & investments at 31 March 2022 was \$27,567,105 and the principal outstanding on Council's borrowings was \$18,335,857.

Background Information

In accordance with Clause 212 of the Local Government (General) Regulation 2005, the following details are provided for Council's investments under Section 625 of the Local Government Act, 1993. The carrying values of the investments outlined in this report have been those advised to Council by the arrangers, brokers, or custodian of those securities.

Legislative or Policy Implications

- Parkes Shire Council Investment Policy, Clause 212 of the Local Government (General) Regulation 2005 and Section 625 of the Local Government Act, 1993.
- DLG Circular 10-11 - Investment Policy Guidelines
- DLG Circular 11-01 Ministerial Investment Order

Project Delivery Implications

The resolution in this report will primarily affect all the Delivery Program Future Direction's.

Risk Assessment

An assessment of the challenge posed to Council implementing the action/s contained in this report, in the current environment with available resources: Low

Budget and Financial Implications

All returns on investments are included in Council's Operating Budget. Any amendment to budgeted interest income is effected through the Quarterly Budget Review process. Both the average level of funds invested, and the rate of return determine returns.

In accordance with the Australian equivalent of International Accounting Standards, securities that are classified as held for trading are required to be valued at market value at each balance date. Investments in the form of cash or cash equivalents and held to maturity investments are valued at cost. Floating Rate Notes acquired on the secondary market are valued at cost. Where the purchase consideration is different to face value, the resulting premium or discount are amortised on a straight-line basis over the life of the Note.

Recommendation

1. That the information in relation to investments held and borrowings at 31 March 2022 be received and noted.

Report

Below is the Summary of Cash & Investments, Investment Register Portfolio Report and Summary of Borrowings for Parkes Shire Council as at 31 March 2022.

The movement in Cash & Investments for the month ending 31 March 2022 were as follows:

Opening Balance as at 1 March 2022	\$ 29,571,490
Net - Cash, Grants Received & Investments Redeemed	(\$ 2,004,385)
Closing Balance as at 31 March 2022	\$ 27,567,105

There was a decrease in cash & investments held during March 2022. Council is currently holding \$6.1m in pre-paid grants & contributions which is recognised as restricted cash and must only be used on the specific grant funded projects. It is paramount that council continues to place a strong emphasis on financial sustainability objectives to enable the organisation to work towards increasing unrestricted cash reserves.

The movement in Borrowings for the month ending 31 March 2022 were as follows:

Opening Balance as at 1 July 2021	\$ 19,195,731
<u>Plus</u> , New Borrowings Drawn down - July - March 2022	\$
<u>Less</u> , Borrowing Repayments - July - March 2022	(\$ 859,874)
Closing Balance as at 31 March 2022	\$ 18,335,857

Council currently has a total of 10 loans across various lenders. These loans were drawn to assist with funding significant capital expenditure projects across the shire, including the Parkes Regional Airport, Parkes Water & Sewer Treatment Plants.

Attachments

Parkes Shire Council Investment Register as at 31 March 2022						
ADI/Issuer	Reference	Investment Type	Principal	Yield	Settlement Date	Maturity Date
Bank of Queensland Ltd	2	Term Deposit	4,000,000	0.44	30/07/2021	29/04/2022
Suncorp Group Ltd	13	Floating Rate Note	501,875	1.01	16/08/2017	16/08/2022
AMP Bank Ltd	3	Term Deposit	500,000	0.75	18/08/2021	18/08/2022
NAB	4	Term Deposit	3,000,000	0.34	18/08/2021	18/08/2022
NAB	5	Term Deposit	1,000,000	0.62	6/01/2022	16/10/2022
AMP Bank Ltd	6	Term Deposit	3,500,000	1.10	20/01/2022	16/12/2022
NAB	7	Term Deposit	1,000,000	0.70	6/01/2022	6/01/2023
NAB	8	Term Deposit	1,000,000	0.70	6/01/2022	6/01/2023
Bank of Queensland Ltd	9	Term Deposit	500,000	3.45	2/01/2018	3/01/2023
Commonwealth Bank	14	Floating Rate Note	504,235	0.97	16/08/2018	16/08/2023
AMP Bank Ltd	10	Term Deposit	1,000,000	0.75	5/08/2021	8/08/2023
Rabobank Australia	11	Term Deposit	500,000	3.43	23/11/2018	22/11/2023
Bank of Queensland Ltd	12	Term Deposit	1,000,000	0.79	30/07/2021	30/07/2024
Commonwealth Bank	15	Floating Rate Note	1,495,995	0.77	11/01/2022	14/01/2027
Westpac Banking Group	16	Cash at Call - Maxi	8,065,000		At Call	
Total			27,567,105			

Loan Movements 2021-22								
Borrower (by Purpose)	Lender	System Loan No.	Loan Term Years	Date of Maturity	Interest Rate	Original Amount Borrowed \$	Principal Repaid as at 31 March 2022	Principal Outstanding as at 31 March 2022
General Fund								
Airport Runway Rehabilitation	NAB	1	20	2030	8.21%	\$ 2,000,000	\$ 101,618	1,186,899.56
30 Welcome Street	NAB	3	20	2030	8.21%	\$ 500,000	\$ 25,405	296,724.89
Henry Parkes Centre	NAB	4	20	2030	8.01%	\$ 950,000	\$ 23,645	584,317.60
Parkes Swimming Pool Upgrade	ANZ	5	10	2022	5.60%	\$ 2,000,000	\$ 197,341	58,237.13
Renewable Energy	NAB	6	10	2022	3.922%	\$ 700,000	\$ 40,913	88,860.56
Parkes Regional Airport Redevelopment Projects and IT	CBA	8	10	2024	5.91%	\$ 1,000,000	\$ 111,043	252,248.25
Transport Infrastructure	TCorp	10	10	2026	3.485%	\$ 2,220,000	\$ -	2,220,000.00
	TCorp	11	10	2028	3.670%	\$ 3,000,000	\$ -	3,000,000.00
Total General Fund						\$ 12,370,000	\$ 499,965	7,687,287.99
Sewer Fund								
Parkes Sewer Treatment Plant	TCorp	7	10	2026	2.90	\$ 4,000,000	\$ -	4,000,000.00
Total Sewer Fund						\$ 4,000,000	\$ -	4,000,000.00
Water Fund								
Parkes Water Treatment Plant	TCorp	9	20	2036	3.045	\$ 8,500,000	\$ 359,908	6,648,569.19
Total Water Fund						\$ 8,500,000	\$ 359,908	6,648,569.19
Total All Funds						\$ 24,870,000	\$ 859,873	18,335,857.18

9.2. (GM) Preparation of Additional Special Variation Application for 2022-2023

Prepared By:

General Manager
Director Customer, Corporate Services and Economy
Chief Financial Officer

Executive Summary

This report provides Council with information issued by the Office of Local Government ("OLG") on a 2022/23 Additional Special Variation ("ASV") process, as well as background information on the reasons for the OLG's provision of the one-off ASV process. This report recommends that Council resolve to apply to the Independent Pricing and Regulatory Tribunal ("IPART") for a permanent Additional Special Variation of 2.5 per cent for the 2022/23 year to ensure that Council has sufficient funds to meet its obligations for 2022/23 and future years.

Background Information

The amount by which local councils can increase their rates revenue in any year is determined by the NSW Government, with input from IPART. This is known as rate pegging. On 31 December 2021, the Independent Pricing and Regulatory Tribunal ("IPART") announced a rate peg of 0.7 per cent for the 2022/23 year, significantly lower than the rate peg in previous years and the current rate of inflation of 3.5 per cent. Coupled with continued cost shifting from other levels of government and the ongoing COVID-19 pandemic and natural disasters, this historically low rate peg represented a significant challenge for local councils, who would need to review and reduce the delivery of services to their communities as a result of reduced revenue to fund those services.

Following the announcement of the 2022/23 rate peg by IPART last year, Local Government NSW advocated on behalf of the local government sector for a more realistic rate peg. LGNSW argued that the financial sustainability of rural and regional councils across NSW would be put at risk by the low rate peg increase. In response to these advocacy efforts; on 07 March 2022, the OLG announced, via Circular 22-03 *Guidelines for Additional Special Variation (ASV) Process for 2022-23*, that local councils would be able to seek a temporary or permanent Additional Special Variation ("ASV") for 2022-23. On 06 April 2022, the OLG released Circular 22-07 *Guidelines for Additional Special Variation (ASV) Process for 2022-21*, which supersedes Circular 22-03. Circular 22-07, which details the guidelines for the ASV process in 2022-23, is appended as *Attachment 1* to this report. An information paper published by IPART is appended as *Attachment 2*.

Legislative or Policy Implications

The *Local Government Act 1993* ("the Act") enables Council to apply to vary its general income by an amount greater than the annual rate peg, with its application being subject to assessment and determination by IPART under powers delegated to it by the Minister for Local Government.

The Act provides for two types of special variations, being:

- A single-year per cent increase, under section 508(2); and
- Successive annual per cent increases over a period of between two and seven years, under section 508A.

Council's application will be made under section 508(2).

The OLG is responsible for establishing the guidelines for applying for special variations and the criteria against which applications will be assessed. Circular 22-07 (refer *Attachment 1*) outlines the guidelines for Council's ASV application.

Project Delivery Implications

COUNCIL+ *Council*

Risk Assessment

An assessment of the challenge posed to Council implementing the action/s contained in this report, in the current environment with available resources: Low.

Budget and Financial Implications

Council's adopted Long-Term Financial Plan ("LTFP") assumes a 2.5 per cent rates increase in rates revenue per annum. This was premised on an assumed Consumer Price Index ("CPI") of 2.5 per cent, meaning that the rates do not increase beyond, or contribute to, increased costs of living.

Details of ordinary rates income is provided below:

- 2021/22 Notional Yield of Ordinary Rates Income - \$14,784,948
- 2021/22 Notional Yield + 0.07 per cent rate peg increase less excess from year prior - \$14,853,912 = **increase of \$68,964**
- 2021/22 Notional Yield + 2.5 per cent ASV increase less excess from prior year - \$15,120,041 = **increase of \$335,093**

The additional income that Council will receive if the ASV is approved would be **\$266,129** increase on the 2021/22 Notional Yield. The additional income has been included in the draft 2022/23 Operational Plan pending Council's decision as to whether to proceed with an ASV application.

Recommendation

That Council:

1. Apply to the Independent Pricing and Regulatory Tribunal under section 508(2) of the *Local Government Act 1993* for a one-off (permanent) Additional Special Variation of 2.5 per cent (including the rate peg of 0.7 per cent), for the specific purpose of ensuring that Council has sufficient funds to meet its service delivery and asset maintenance obligations as identified in its Long-Term Financial Plan for 2022/23 and subsequent years.
2. Note that the Additional Special Variation, if approved, will result in additional income of \$266,129.00 per annum over the rate peg of 0.7 per cent.
3. Recognise that the impact on of this Additional Special Variation on ratepayers and the community has been considered and is reasonable, on the basis that the Additional Special Variation does not increase rates beyond the CPI.

Report

IPART has advised that it will accept and process an additional round of 2022-23 ASV applications from councils, via Circular 22-07 (refer *Attachment 1*). Applications will be accepted until 29 April 2022 and published for a period of at least three weeks to enable community consultation to occur, with all councils notified of IPART's decision no later than 21 June 2022.

The once-off 2022-23 AS process provides a mechanism for councils that received a rate peg of less than 2.5 per cent to apply for the difference between the announced rate peg and a maximum rate peg of 2.5 per cent for the 2022-23 financial year. The application can be made on the basis of a once-off or permanent increase.

The use of 2.5 per cent is due to this being the recommended rate peg value that IPART recommend councils use for long term financial modelling. Councils that have applied for a special rate variation in the past have used 2.5 per cent for the rate peg to determine the level of funding that will be available in future years of their forecasts. As councils apply for special rate variations on the basis of financial need and/or asset renewal, a rate peg that is lower than 2.5 per cent will reduce the level of funding available for the maintenance of essential assets and the provision of community services.

As detailed above, for the coming 2022-23 financial year, Parkes Shire Council's rate peg as advised by IPART is 0.7 per cent. This is estimated to be approximately \$266,129 less than if the rate peg had been 2.5 per cent. For context, a 0.7 per cent rate peg will provide around \$103,495 in revenue for Council to maintain essential community infrastructure with a gross value of \$529 million (being the infrastructure held in General Fund only) and the expected increase in 2022-23 insurance costs alone will likely be double the rate peg amount, if not more.

In preparing Council's new suite of Integrated Planning and Reporting ("IP&R") strategic plans, Council Officers had worked on an assumed rate peg of 2.5 per cent. The announced 0.7 per cent rate peg therefore represents a 1.8 per cent reduction in potential rates revenue to Council.

Attachments

1. Circular 22-07 Guidelines for Additional Special Variation (ASV) Process for 2022-2023 (Office of Local Government, 06 April 2022)
2. Additional Special Variations for 2022-23 Information Paper (Independent Pricing and Regulatory Tribunal, 28 March 2022)

Attachment 1 - Circular 22-07 (06 April 2022)

Office of
Local Government

Circular to Councils

Circular Details	22-07/6 April 2022/A815377
Previous Circular	22-03 Guidelines for Additional Special Variation (ASV) Process for 2022-23
Who should read this	Councillors / General Managers / Rating and Finance Staff
Contact	Policy Team / 02 4428 4100 / olg@olg.nsw.gov.au
Action required	Information

Subject**Guidelines for Additional Special Variation (ASV) Process for 2022-23**

***** The ASV Guidelines set out in this circular apply in place of, and supersede, the ASV Guidelines issued in Circular 22-03 *****

What's new or changing

- The Independent Pricing and Regulatory Tribunal (IPART) will accept and process an additional round of 2022-23 Special Variation (ASV) applications from councils.
- For applications made under the ASV process, the ASV Guidelines set out in this circular apply in place of the [Guidelines for the preparation of an application for a special variation to general income](#) issued by the Office of Local Government in 2020.
- The ASV Guidelines set out in this circular apply in place of, and supersede, the ASV Guidelines issued in Circular 22-03.
- For more information on when these ASV Guidelines apply, please see 'What this will mean for your council' below.
- This one-off ASV round is available for the 2022-23 financial year only.
- This one-off ASV round is for councils that can show that the special variation will enable them to meet the obligations they set for 2022-23 in their 2021-22 Integrated Planning and Reporting (IP&R) documentation.
- Councils seeking a permanent special variation will also need to demonstrate the need for the special variation to be included in their rate base on an ongoing basis.
- Separately, IPART has also agreed to undertake a broader review of its rate peg methodology, including the Local Government Cost Index, with outcomes from the review expected to shape rate peg determinations in future years.

What this will mean for your council

- The ASV Guidelines set out in this Circular apply where council is applying for:
 - a temporary or permanent single year special variation for 2022-23 under section 508(2) of the *Local Government Act 1993* (the Act), AND
 - the percentage sought in the application is the lower of:
 - 2.5% (including population factor) or

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- the council's assumed 2022-23 rate peg as set out in its 2021-22 IP&R documentation (including population factor)
- For ASV applications made under the Guidelines set out in this Circular, councils will need to provide IPART with the following information:
 - Council's 2021-22 IP&R documentation identifying that council budgeted for an income increase above the percentage specified for the council for 2022-23 under section 506 of the Act; and
 - Where councils are applying for a permanent special variation, in addition to the above information, the council's 2021-22 IP&R documentation identifying that the council forecast an average Operating Performance Ratio (OPR) of 2% or lower over the next 5 years or, alternatively, evidence of need, for example, but not limited to, that the council needs to maintain a higher OPR so it can meet its capital funding requirements; and
 - Council has resolved to apply for the special variation under section 508(2) of the Act and that the resolution clearly states:
 - whether the resolution is for a temporary or permanent special variation under section 508(2) of the Act; and
 - the additional income that council will receive if the special variation is approved; and
 - why the special variation is required; and
 - that the council has considered the impact on ratepayers and the community in 2022-23 and, if permanent, in future years if the special variation is approved and considers that it is reasonable.
- The ASV application process is a simpler more targeted application process.
- IPART will not require councils to demonstrate community consultation or criteria outside of the processes outlined above. To demonstrate community consultation, IPART will consider the consultation undertaken through the IP&R process and consider the resolution to apply for a ASV meets the requirements outlined above.
- Revised application forms and further information will be released by IPART shortly.
- Under this ASV round of applications:
 - IPART will accept applications until 29 April 2022;
 - IPART will publish applications to enable community consultation for a period of at least three weeks; and
 - IPART will notify councils of its decision no later than 21 June 2022.

Key points

- In late 2021, IPART announced the rate peg for the 2022-23 financial year was set at an increase of between 0.7% and 5.0%.
- Special variations provide an opportunity for councils to vary general income by an amount greater than the annual rate peg. However IPART's normal period for special variation applications in relation to the 2022-23 rate peg has now passed.
- The Office of Local Government and IPART recognise that, due to the delayed council elections and the determination of the 2022-23 rate peg at a lower rate than councils had forecast, councils may not have had sufficient time to prepare special variation application within the normal timeframe.

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This may result in some councils not having sufficient funds to pay for required infrastructure and services.

- As such the NSW Government and IPART have agreed to a one-off ASV round for the 2022-23 financial year only.
- This process is not intended to address applications from councils that require a special variation (above 2.5%) to achieve long term financial sustainability for reasons other than those set out in the criteria above, which should be addressed through the standard special variation process.
- [IPART's website](#) will be updated with revised application forms and information papers shortly.

Where to go for further information

- For further information please contact IPART on 02 9290 8400 or by email to ipart@ipart.nsw.gov.au.

Melanie Hawyes

Group Deputy Secretary, Crown Lands and Local Government

Office of Local Government
 5 O'Keefe Avenue NOWRA NSW 2541
 Locked Bag 3015 NOWRA NSW 2541
 T 02 4428 4100 F 02 4428 4199 TTY 02 4428 4209
 E olg@olg.nsw.gov.au W www.olg.nsw.gov.au ABN 20 770 707 468

Attachment 2 - Information-Paper-Additional-Special-Variations-ASV-for-2022-23-March-2022(1)

Information Paper

Local Government >>

Additional Special Variations

28 March 2022

Additional Special Variations for 2022-23

IPART will be accepting and assessing a one-off round of special variation applications for 2022-23. The additional round is only for councils that can demonstrate a financial need i.e. without the additional special variation (ASV) the council will not meet their 2021-22 Long Term Financial Plan (LTFP) obligations in 2022-23. The ASV would be the *lower* of 2.5% or the council's assumed 2022-23 rate peg as exhibited in its LTFP (both including population factor).

IPART announced the 2022-23 rate peg as 0.7% (with a population factor of zero), which is lower than many councils had expected based on the historic average of the rate peg. With the delayed council elections, councils may not have had enough time to respond to the 2022-23 rate peg with a special variation application within the usual time frame.

The ASV process will not assess applications that need a special variation above 2.5% to achieve long-term financial sustainability. This should be addressed through the standard special variation process.

IPART will assess ASV applications with reference to ratios established by the Office of Local Government (OLG) to ensure consistency across councils.

The Local Government Minister has requested IPART to review the rate peg methodology to reduce volatility in the rate peg.

1.1 The size of the additional special variation

The size of the ASV is capped at the lower of:

- 2.5% (including population factor), or
- the council's assumed 2022-23 rate peg as exhibited in its 2021-22 LTFP (including population factor).

For councils with an approved ASV application, the ASV will replace the 2022-23 rate peg. No additional population factor will be added.

1.2 How does the council demonstrate financial need

Councils must have a demonstrable financial need. This means without the ASV the council does not have enough funds to meet its 2021-22 LTFP obligations as they fall due in 2022-23. IPART will apply OLG's unrestricted current ratio (UCR) indicator to determine if the council has enough funds to meet its obligations. OLG's UCR benchmark is 1.5 for all councils. If the council has a UCR above 1.5 it will need to include supporting documentation to justify its financial need.

IPART acknowledges the Traditional Custodians of the lands where we work and live. We pay respect to Elders, past, present and emerging. We recognise the unique cultural and spiritual relationship and celebrate the contributions of First Nations peoples.

1.2.1 Temporary vs permanent additional special variation

A temporary ASV means the extra general revenue from the ASV is available for 2022-23 only. This means the impact on ratepayers will be for one year only.

A permanent ASV means the ASV is retained in the council's rate base moving forward. Councils applying for a permanent ASV will have to also demonstrate the need to retain the ASV in their rate base. IPART will apply OLG's operating performance ratio (OPR) indicator to determine if the council needs a permanent ASV. OLG's OPR benchmark is 0% for all councils. If the council has average OPRs above 2% over the next 5 years, it must include supporting documentation to justify its need for a permanent ASV on an ongoing basis.

1.3 How to apply for an ASV

Councils can complete the application form on [Additional Special Variation \(ASV\) for 2022-23](#) | IPART (nsw.gov.au) and submit via IPART's Local Government Portal [IPART - Council Portal](#) (nsw.gov.au). Councils will also be required to provide evidence, such as the LTFP and council resolution, to support their application.

We expect councils to hold an extraordinary council meeting if required to meet the application date.

1.4 Timing



1.5 Contact Person

Edward Jenkins
Edward_Jenkins@ipart.nsw.gov.au
(02) 9113 7774

9.3. (GM) Letters of Appreciation

Executive Summary

During the exercise of its various functions, Council frequently receives letters of appreciation for services rendered or actions taken by Councillors and staff. The most recently received is a thank you letter from Interrelate, a thank you email from The Hon Fiona Nash and a congratulatory card from Serena Murray & Shirley Murray.

Recommendation

1. That the information be received and noted.

Attachments

1. Thank you letter from Interrelate dated 15 March 2022.
2. Thank you email from Hon Fiona Nash.
3. Congratulatory card from Serena Murray & Shirley Murray

Attachment 1 - Thank you-15032022111643-0001

15th March 2022

Dear Ken,

We would like to take this opportunity to thank you participating in our Regional Team Meeting at the Parkes Golf Club on Tuesday 8th March 2022.

For us it represented a celebration for Western Region Interrelate, coming together as a team after a break of two years due to Covid and your presence in character as 'Elvis' added to the fun!

Your energy and enthusiasm for Parkes and the Elvis Festival was very obvious to all of us and we could see why the Festival is such a success for Parkes. A few of us were talking about returning for some of the events after your presentation. Thank you too for drawing the Lucky Door prize.

Many thanks again for making time in your busy schedule to be part of the day. It was very much appreciated.

Lauren Watson
On behalf of the Regional Team Committee

Interrelate Orange
108 McLachlan Street
Orange, NSW 2800
PO Box 8566
Orange NSW 2800

tel: 02 6363 3650 | fax: 02 6363 3660
web: www.interrelate.org.au



NSW New Signatory of the
Year Finalist for a substantial
commitment to improving
environmental performance.

Attachment 2 - Thank you from Hon Fiona Nash

From: "NASH,Fiona" <Fiona.Nash@dese.gov.au>
Date: 8 April 2022 at 3:23:30 pm AEST
To: Cr Ken Keith <Ken.Keith@parkes.nsw.gov.au>
Subject: Thank you [SEC=OFFICIAL]

CAUTION: This email originated from outside of the organisation. Do not click links or open attachments unless you recognise the sender and know the content is safe.

OFFICIAL

Dear Ken,

Just a note to thank you very much for making time to meet with me a few weeks ago – apologies for the delay getting this email to you!

I really appreciated the opportunity to talk to you and Kent about some of those key issues for regional education. Look forward to staying in touch. Please pass on my thanks to Kent also.

Congratulations also on your re-election as president of Country Mayors Association! They are very fortunate to have you in that role.

With very best wishes,

Fiona

Hon Fiona Nash

Regional Education Commissioner

M: 0428 864 845 | E: fiona.nash@dese.gov.au or RECSecretariat@dese.gov.au

W: [REC website](#)

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Attachment 3 - Congratulatory card from Serena Murray and Shirley Murray

PO Box 193
PARKES 2870.

Wanted to say a big
thankyou for all involved
with the performance
on Sat 2/4 "Overture" in Parkes.

Time to celebrate!

Appreciate all the effort of
so many ~ from the ground staff
of council, greeted warmly at the
ticket area, the pre show, the
MC's, chous, orchestra, sound,
light & overture performers.

Well done to everyone involved.
Inspired & Proud attendees 3rd Row!! 90yrs
Serena Murray & Shirley Murray

10. DIRECTOR CUSTOMER, CORPORATE SERVICES & ECONOMY**10.1. (DCCSE) Delivery Program Progress Report - July to December 2021**

Prepared By:

Director Customer, Corporate Services and Economy

Executive Summary

Under the Integrated Planning and Reporting framework, Parkes Shire Council must produce a progress report on the implementation of its Delivery Program, at least every six months. This report recommends that the Delivery Program Progress Report for the six-month period from 01 July to 31 December 2022 be received and noted.

Background Information

The Integrated Planning and Reporting ("IP&R") provisions of the *Local Government Act 1993* ("the Act") require Parkes Shire Council ("Council") to develop and adopt an inter-related suite of strategic documents, including a 10-year Community Strategic Plan, four-year Delivery Program and annual Operational Plan. Under the IP&R Guidelines issued by the Office of Local Government and prescribed under section 23A of the Act; Council's General Manager must ensure that progress reports are provided to the Council's governing body, with respect to the principal activities detailed in the Delivery Program, at least every six (6) months.

Legislative or Policy Implications

[Local Government Act 1993, Section 404 - Delivery Program Integrated Planning and Reporting Guidelines \(Office of Local Government, September 2021\)](#)

Project Delivery Implications

All Delivery Program themes

Risk Assessment

An assessment of the challenge posed to Council implementing the action/s contained in this report, in the current environment with available resources: Moderate

Budget and Financial Implications

The financial consequences of the tasks performed or planned within the scope of this review form part of the Quarterly Budget Review.

Recommendation

That Council:

1. Receive and note the Delivery Program Progress Report for the six-month period from 01 July to 31 December 2021, appended at *Attachment 1*.

Report

A progress report detailing Council's progress in implementing its Delivery Program is appended at *Attachment 1*.

Attachments

1. Delivery Program Progress Report as at 31 December 2021 - distributed separately

10.2. (DCCSE) Public Exhibition of draft Delivery Program 2022-25

Prepared By:

Director Customer, Corporate Services and Economy

Executive Summary

Under the Integrated Planning and Reporting framework provisions of the *Local Government Act 1993*, Parkes Shire Council must develop and adopt a Delivery Program detailing the principal activities to be undertaken over the current Council term to perform its functions, including implementing the strategies set out in the Community Strategic Plan, within the limits of the resources available under the Resourcing Strategy. This report seeks approval for public exhibition of Council's draft Delivery Program 2022-25.

Background Information

The *Local Government Act 1993* ("the Act") requires all councils to undertake long-term community and corporate planning and reporting activities using the Integrated Planning and Reporting ("IP&R") framework.

The IP&R framework provides for the interrelationship between the Community Strategic Plan, Delivery Program, Resourcing Strategy and annual Operational plans. According to the framework, these documents are required to be reviewed and updated by the incoming Council following an ordinary Local Government election.

The Delivery Program is a four-year program and outlines the principal activities Council will deliver, or advocate for, to achieve the objectives outlined in the Community Strategic Plan. All plans, projects, activities, and funding allocations made by Council over its term must be directly linked to the Delivery Program and support the Community Strategic Plan.

In preparing and reviewing its Delivery Program, Council must observe the requirements under section 404 of the Act as well as the *Integrated Planning and Reporting Guidelines for Local Government in NSW* ("the Guidelines") issued by the Office of Local Government and prescribed under section 23A of the Act. Clause 4.10 of the Guidelines provides that Council must place its Delivery Program on public exhibition for a period of at least 28 days prior to adoption, and any submissions received during the public exhibition period must be considered by Council prior to adoption of the Delivery Program.

Legislative or Policy Implications

[Local Government Act 1993, Section 404 - Delivery Program](#)
[Integrated Planning and Reporting Guidelines for Local Government in NSW \(Office of Local Government, September 2021\)](#)

Project Delivery Implications

COUNCIL+ Council

Risk Assessment

An assessment of the challenge posed to Council implementing the action/s contained in this report, in the current environment with available resources: Low.

Budget and Financial Implications

There are no financial implications for Council associated with this report.

Recommendation

That Council:

1. Place the draft Delivery Program 2022-25, appended at *Attachment 1*, on public exhibition with submissions closing Friday, 20 May 2022.
2. Receive a further report at the 28 June Ordinary Meeting regarding the adoption of the draft Delivery Program 2022-25, including any submissions received, following conclusion of the public exhibition period.

Report

Following a comprehensive community engagement process undertaken in 2021, Council Officers developed a draft Community Strategic Plan identifying the main priorities and aspirations of the Parkes Shire community, structured around the four Quadruple Bottom Line themes of Community, Economy, Environment and Civic Leadership.

At its Ordinary Meeting held Tuesday, 15 March 2022, Council resolved to place the draft Community Strategic Plan on public exhibition, with submissions closing Friday, 22 April 2022 [**res. 22-084**].

Noting that Council must adopt its full suite of revised IP&R framework strategic documents by 30 June 2022; Council Officers have progressed with the preparation of the remaining IP&R documents, including the Delivery Program, while the draft Community Strategic Plan is publicly exhibited.

The draft Delivery Program is appended at *Attachment 1* to this report and has been structured into the following 11 functions, each with various principal activities aligned:

1. Commercial Enterprise
2. Council and Corporate
3. Economy and Engagement
4. Emergency Services
5. Library, Culture and Social Justice
6. Open Space and Recreation
7. Planning, Certification and Compliance
8. Sewerage
9. Transport and Drainage
10. Water Supply
11. Waste Management

The Guidelines require Council to publicly exhibit its draft Delivery Program for a minimum period of 28 days. Given the public exhibition period commences upon resolution of the Officer's Recommendation (19 April 2022), the statutory exhibition period would therefore conclude Tuesday, 17 May 2022. It is, however, recommended that the public exhibition period be extended by three days to conclude on Friday, 20 May 2022 to enable a longer period for interested residents, community groups and other stakeholders to review and provide comment on the draft Delivery Program.

Any submissions received during this period, as well as any amendments to the draft Delivery Program subsequently proposed, will be provided to Council for review and consideration prior to adoption of the final Delivery Program at the June Ordinary Meeting.

Attachments

1. Delivery Program 2022-26 (Draft) - distributed separately

10.3. (DCCSE) Anzac Day Services 2022

Prepared By:

Director Customer, Corporate Services and Economy

Executive Summary

Anzac Day will be observed on Monday, 25 April 2022, and Parkes Shire Council will support the Returned and Services League of Australia NSW ("RSL") Sub-Branches in hosting various Dawn Services, Marches and Commemorative Services across Parkes Shire. This report recommends that Council receive and note details of the various marches, and formally nominate Councillor representatives to each of the commemorative services.

Background Information

Anzac Day falls on the 25th of April each year. The 25th of April was officially named Anzac Day in 1916.

Section 4 of the *Public Holidays Act 2010* provides that Anzac Day is a public holiday within NSW.

Legislative or Policy Implications

[Public Holidays Act 2010, Section 4 - Standard Public Holidays](#)

Project Delivery Implications

COMMUNITY+ *Culture*

Risk Assessment

An assessment of the challenge posed to Council implementing the action/s contained in this report, in the current environment with available resources: Low.

Budget and Financial Implications

Council is providing financial assistance by way of in-kind support to the various RSL Sub-branches involved in coordinating Anzac Day services and marches throughout Parkes Shire. This financial assistance is estimated to total \$7,500.00. It has, however, been budgeted for in Council's 2021/22 Operational Plan.

Recommendation

That Council:

1. Receive and note details of the upcoming Anzac Day services to be held throughout Parkes Shire on Monday, 25 April 2022.
2. Nominate Mayor KJ Keith, Councillor GW Pratt, Councillor WP Jayet and Councillor ME Applebee to represent Council at the Parkes Anzac Day Commemorative Service.
3. Nominate Mayor KJ Keith and Councillor JP Cass to represent Council at the Bogan Gate Anzac Day Commemorative Service.
4. Nominate Deputy Mayor NC Westcott and Councillor LA O'Leary to represent Council at the Peak Hill Anzac Day Commemorative Service.
5. Nominate Councillor GS Wilson to represent Council at the Trundle Anzac Day Commemorative Service.
6. Nominate Councillor DR Weber to represent Council at the Tullamore Anzac Day Commemorative Service.

Report

Details of the various Anzac Day services to be held throughout the Parkes Shire are as follows:

Locality	Services
Bogan Gate	6.00am Dawn Service at Hefton Street Monument Breakfast to follow at Bogan Gate Community Memorial Hall
Parkes	5.00am Dawn Service at Parkes War Memorial, Memorial Hill 8.30am March at Short Street 9.00am Commemorative Service at Cooke Park
Peak Hill	6.00am Dawn Service at AIF Memorial Gates 10.30am March 11.00am Commemorative Service at AIF Memorial Gates
Trundle	10.30am Commemorative March 11.00am Commemorative Service at Memorial Hall
Tullamore	6.00am Dawn Service at Memorial Park 9.30am Roll Call and Wreath Laying for Diggers at Tullamore Cemetery 10.45am March at Memorial Park 11.00am Commemorative Service at Memorial Park

In order to facilitate the successful staging of Anzac Day services across Parkes Shire, Council will provide support to the various organising committees to assist with the following:

- Providing access to Memorial Hill, Parkes including power, lights and Shrine of Remembrance from 4.00am on Monday, 25 April 2022 for the Parkes Dawn Service;
- Permitting the use of Cooke Park, Parkes from 8.00am-10.30am on Monday, 25 April 2022 for the Parkes Commemorative Service;
- Providing the PA system at both the Parkes Dawn Service and Parkes Commemorative Service, at a cost of \$100.00 per hour;
- Coordinating, designing and printing 400 copies of the Parkes Anzac Day Booklet and 100 copies of the Tullamore Anzac Day Booklet, estimated to cost \$450;
- Coordinating the ordering of five wreaths from florists, at approximately \$70 per wreath;
- Providing further assistance and provision of equipment, including signs and set-up for the road closures in Parkes, Bogan Gate, Trundle and Peak Hill, estimated to cost \$6,000.

As in previous years, Council's Visitor Economy and Major Events team will assist the organising committees in preparing and submitting the applicable event applications, while Council's Brand and Corporate Communications branch will assist in event promotion. Event applications have been received from the Peak Hill, Bogan Gate and Trundle RSL Sub-branches requesting, as in previous years, to conduct Anzac Day services in their respective villages. These event applications, along with required road closures, were considered and approved (subject to applicable conditions), by Council's Traffic Committee at its meeting held Wednesday, 09 February 2022. While the Parkes RSL Sub-branch had not submitted a completed event application, the Traffic Committee provided similar approval for the Parkes Anzac Day services, subject to event application and evidence of Public Liability Insurance being received prior to the event occurring. The minutes of this Traffic Committee meeting were received by Council at its Ordinary Meeting held Tuesday, 15 February 2022 [**res. 22-058**].

Attachments

Nil.

10.4.(DCCSE) Request for Financial Assistance - Donation of Section 94A Contributions for Parkes Showground Pavilion

Prepared By:

Director Customer, Corporate Services and Economy

Executive Summary

This report provides Council with correspondence from the Parkes Showground Land Manager, dated 14 April 2022, and recommends that Council approve the Parkes Showground Land Manager's request for its Section 94A Development Contribution fee (s94A) to be donated by Council, subject to the public exhibition requirements of section 356 of the *Local Government Act 1993*.

Background Information

Council previously considered a report at its meeting on 18 January 2022, where it resolved to donate an amount equivalent to the construction and inspection fees from the Parkes Town Improvement Fund to rebuild the Showground Pavilion [**res. 22-017**]. Unfortunately, the recommendation and final resolution did not specifically include the financial assistance for the Section 94A Development Contribution fee.

Council has previously agreed to support the grant application process, demolition and construction of the Pavilion to the value of \$185,000, which included cash and in-kind assistance. Council's letter dated 22 May 2020 is attached.

Council can only approve community financial assistance (cash or in-kind) in accordance with section 356 of the *Local Government Act 1993* ("the Act"). Where the proposed financial assistance has not been included in Council's adopted Operational Plan for the year; the proposed financial assistance must be publicly exhibited prior to being provided. Council must consider any public submissions received, prior to providing the assistance requested.

Legislative or Policy Implications

[Local Government Act 1993, Section 356 - Can a council financially assist others?](#)
[Community Financial Assistance Policy](#)

Project Delivery Implications

ACTIVITY+ *Passive Recreation*
COMMUNITY+ *Wellbeing*
COMMUNITY+ *Culture*

Risk Assessment

An assessment of the challenge posed to Council implementing the action/s contained in this report, in the current environment with available resources: Moderate.

Budget and Financial Implications

Council previously resolved to contribute \$185,000 in cash and in-kind support for the project. The total of Council's construction certificate fees and inspections fees was previously reported as \$10,251.60, which was deducted from the Parkes Town Improvement Fund. The Section 94A Development Contribution fee is currently \$13,000.00, if paid by 30 June 2022. As with the previous financial assistance approved for this project; it is proposed that the assistance be allocated from the Parkes Town Improvement Fund, which has a current balance of \$58,362.00.

Recommendation

That Council

1. Receive and note the correspondence from the Parkes Showground Land Manager, appended at *Attachment 1*.
2. Provide public notice of its intention to provide \$13,000.00 in financial assistance to the Parkes Showground Land Manager, as payment of the Section 94A Development Contribution fees on the construction of the Parkes Showground Pavilion.
3. Subject to no formal submissions being received, approve the provision of \$13,000.00 in financial assistance from the Parkes Town Improvement Fund as payment of the Section 94A Development Contribution fee for the new Parkes Showground Pavilion.

Attachments

- 1.
2. Letter from the Parkes Showground Land Management dated 14 April 2022
3. Council letter to Parkes Showground Land Management dated 22 May 2020

Attachment 1 - Request for financial assistance from Council from Parkes Showground Land Management

14 April 2022

General Manager Kent Boyd PSM
Parkes Shire Council
2 Cecile Street
PARKES

Dear Kent

Request for Financial Assistance - Donation of Section 94A Contributions for Parkes Showground Pavilion

Council had on 22 May 2020, committed to providing \$185,000 which included cash and in-kind assistance to support the application for a grant by the Parkes Showground Pavilion (letter attached).

I am writing to officially request a donation of Section 94A Contribution for the Parkes Showground Pavilion as part of Council's contribution of this \$185,000 commitment.

Yours sincerely,



Tim O'Brien
Chairman
PARKES SHOWGROUND LAND MANAGEMENT

Attachment 2 - Council letter to Parkes Showground Land Management dated 22 May 2020



KB:SF

Contact Person: Kent Boyd

22 May 2020

Mr Tim O'Brien
Parkes Showground Land Manager
6 Victoria Street
PARKES NSW 2870

Dear Tim

GRANT SUBMISSION SUPPORT

Please accept this letter as support for your grant application for the Parkes Showground Pavilion.

This grant application will be for the purpose of:

- A new 1590m2 purpose built multipurpose facility (the largest in Parkes) developed to support current, as well as a new program of events hosted at the Showground.
- An opportunity to expand user groups of the precinct.
- To vastly improve spectator and visitor experience for current and future events removing all access and safety concerns.
- Create a more professional and healthier environment for volunteers, visitors and all those using the facility. To ensure the facility meets current guidelines and building codes - removes all non-compliant buildings.

Parkes Shire Council will be providing \$185,000 towards this project.

It is therefore with pleasure that Council expresses its support for your grant submission for the Parkes Showground Pavilion.

I take this opportunity to convey Council's best wishes for a successful outcome with your grant submission.

Yours faithfully

Kent Boyd PSM
GENERAL MANAGER

2 Cecil Street, PO Box 337 Parkes NSW 2870
P 02 6861 2333 F 02 6862 3946 E council@parkes.nsw.gov.au
www.parkes.nsw.gov.au

PARKES
It all adds up.

10.5. (DCCSE) Request for Financial Assistance - Replacement of Air-Conditioner at Tullamore War Memorial Hall

Prepared By:

Director Customer, Corporate Services and Economy

Executive Summary

This report provides Council with correspondence from the Tullamore District Community Consultative Committee, dated 5 April 2022, and recommends that Council approve the Committee's request for funds to be allocated from the Tullamore Town Improvement Fund to cover the cost of purchasing an air-conditioner for the Tullamore War Memorial Hall, subject to the public exhibition requirements of section 356 of the *Local Government Act 1993*.

Background Information

The Tullamore War Memorial Hall is located on the corner of Haylock and Carey Streets, Tullamore. The hall is owned and operated by Tullamore Inc.

Parkes Shire Council licenses a space within the Tullamore War Memorial Hall building from Tullamore Inc. to provide library services to Tullamore and district residents each Wednesday. In addition, a 24 hour service is offered from this location. Council currently pays \$180 per month under the license arrangement, which states that the licensee "shall not be responsible for damage caused as a result of fair wear and tear or repairs or maintenance of a structural or capital nature unless caused by a breach of the agreement by the licensee". The current agreement expires on 30 June 2022.

Council has previously agreed to include Community Halls throughout the Parkes Shire under its ISR (Property) Insurance Policy and deduct the cost of that insurance from the Town Improvement Fund for each town that requests it. In the current 2021/22 financial year, Council deducted \$2,611.99 from the Tullamore Town Improvement Fund to cover the property insurance costs for the Tullamore War Memorial Hall.

Council can only approve community financial assistance (cash or in-kind) in accordance with section 356 of the *Local Government Act 1993* ("the Act"). Where the proposed financial assistance has not been included in Council's adopted Operational Plan for the year; the proposed financial assistance must be publicly exhibited prior to being provided. Council must consider any public submissions received, prior to providing the assistance requested.

Legislative or Policy Implications

[Local Government Act 1993, Section 356 - Can a council financially assist others?](#)

Project Delivery Implications

COMMUNITY+ *Public Libraries*

Risk Assessment

An assessment of the challenge posed to Council implementing the action/s contained in this report, in the current environment with available resources: Low.

Budget and Financial Implications

The estimated cost to replace the air-conditioner is \$3,900. As at April 2022, the Tullamore Town Improvement Fund currently has an uncommitted balance of \$143,573.15.

Recommendation

That Council:

1. Receive and note the correspondence from the Tullamore District Community Consultative Committee, appended at *Attachment 1*.
2. Provide public notice of its intention to provide \$3,900.00 in financial assistance to Tullamore Inc., for the purpose of purchasing a new air-conditioner for the Tullamore War Memorial Hall.
3. Subject to no formal submissions being received, approve the provision of \$3,900 in financial assistance from the Tullamore Town Improvement Fund to Tullamore Inc. for the purpose of purchasing a new air-conditioner for the Tullamore War Memorial Hall.

Report

On 5 April 2022, the Tullamore District Community Consultative Committee ("the TDCCC") wrote to Council's General Manager requesting that Council meet the costs of replacing the reverse cycle air-conditioner in the Library Room of the Tullamore War Memorial Hall. The TDCCC has advised that the air-conditioner is no longer functional, and that it had investigated whether the current insurance policy would cover the cost of the replacement; however, the total amount is under the insurance excess of \$5,000.00.

In its correspondence, the TDCCC has advised that Tullamore Inc.'s funds are low due to lack of usage of the hall during the COVID-19 stay-at-home period.

A previous request to Council from the Peak Hill Community Consultative Committee to replace awnings on privately held properties in Caswell Street using Town Improvement Funds was not agreed to by Council. While the Tullamore War Memorial Hall is neither owned or operated by Council; it is recognised as a wellused community space in Tullamore, and a result, Council Officers are recommending that Council approve the request from the TDCCC on behalf of Tullamore Inc.

Consistent with the requirements of section 356 of the Act, Council must first provide public notice of its intention to provide the assistance requested, and consider any public submissions received prior to assistance being provided.

Attachments

1. Correspondence from Tullamore District Consultative Committee 05 April 2022

Attachment 1 - Tullamore District Consultative Committee request to use TI funds for Tullamore Hall reverse cycle air conditioner Replacement

Tullamore & District Community Consultative Committee

Chair: Mrs Sandy Stanbrook
McCosker

Haylock St
TULLAMORE NSW 2874
Mob: 0411 290 993
Email: TullamoreCCC@parkes.nsw.gov.au
925138

Email: janettemcc57@gmail.com

Secretary: Mrs Janette

Glenlea
851 Alagala Rd
TULLAMORE NSW 2874
Mob: 0429

Mr Kent Boyd
General Manager
Parkes Shire Council
2 Cecile St
PARKES NSW 2870

5th April 2022

Dear Kent

At our March monthly meeting it was moved that I write to Parkes Shire Council asking if we could use \$3,900.00 from our TIF fund to replace the Reverse Cycle air conditioning in the Library Room at the Tullamore Memorial Hall.

We investigated our insurance cover through PSC and found that it was not possible to claim as it was a comparative small amount. TDCCC are happy to have the cost come out of TIF this time as our Hall funds are low due to lack of use during Covid.

Thank you for your support.

Yours faithfully

Janette McCosker

Secretary
Tullamore & District CCC

Cc: Anthony McGrath, Sandra Stanbrook

10.6. (DCCSE) Request for Financial Assistance - Parkes Picnic Races 2022 In-Kind Support

Prepared By:

Director Customer, Corporate Services and Economy

Executive Summary

Parkes Coradgery & Diggers Amateur Race Club Inc. and Parkes Jockey Club have requested financial assistance by way of provision of in-kind support for the upcoming annual Parkes Picnic Races, to be held on Saturday, 11 June 2022. This report recommends that Council resolve to provide the requested assistance, estimated to total \$5,000.00, subject to the provisions of section 346 of the *Local Government Act 1993*.

Background Information

The Parkes Picnic Races is an iconic and well-established event, marking the social calendar on the June Long Weekend. The event is a combined effort with the Parkes Coradgery & Diggers Amateur Race Club Inc. presenting the Picnic element and the Parkes Jockey Club presenting the race program.

The organising committee has requested in-kind assistance from Council to support the delivery of the event. The in-kind support requested is estimated to be in the vicinity of \$5,000.00. This sum has not been budgeted for in Council's 2021/22 Operational Plan. Council can only approve community financial assistance (cash or in-kind) in accordance with section 356 of the *Local Government Act 1993* ("the Act"). Where the financial assistance has not been included in Council's adopted Operational Plan for the year, the proposed financial assistance must be publicly exhibited prior to being provided. Council must consider any public submissions received, prior to providing the assistance requested.

Legislative or Policy Implications

[Local Government Act 1993, Section 356 - Can a council financially assist others?](#)

Project Delivery Implications

ECONOMY+ Marketing & Destination Development

Risk Assessment

An assessment of the challenge posed to Council implementing the action/s contained in this report, in the current environment with available resources: Low

Budget and Financial Implications

As detailed above, the total cost of the in-kind support requested is estimated to be in the vicinity of \$5,000. This sum is unbudgeted for and would need to be allocated from the Functions and Festivals Budget.

Recommendation

That Council:

1. Receive and note the correspondence from the Parkes Coradgery & Diggers Amateur Race Club Inc., appended at *Attachment 1*.
2. Provide public notice of its intention to provide \$5,000 in financial assistance, by way of in-kind support as detailed in this report, to the Parkes Coradgery and Diggers Amateur Race Club Inc. and Parkes Jockey Club, for the upcoming Parkes Picnic Races.
3. Subject to no formal submissions being received, approve the provision of \$5,000 in financial assistance, by way of in-kind support as detailed in this report, to the Parkes Coradgery & Diggers Amateur Race Club Inc. and Parkes Jockey Club, for the upcoming Parkes Picnic Races.

Report

Parkes Coradgery & Diggers Amateur Race Club Inc have requested assistance by way of resources for the upcoming annual Parkes Picnic Races, to be held on Saturday 11 June, 2022. It is anticipated that the Parkes Picnic Races will attract 3,000 visitors and residents. The event will adhere to NSW Health COVID-19 regulations.

In order to facilitate the successful staging of the 2022 Parkes Picnic Races, the organising committee has requested that Council provide assistance with the following:

1. Mowing the roadside parking area adjacent to the racecourse and removal of any hazardous objects and debris (eg tree limbs) prior to the event;
2. Loan of the Council-owned stage and one (1) small marquee to the Committee, free of charge, including set-up prior to the Races and dismantling following the event;
3. Waiver of tip fees for a skip bin to be used for the Parkes Picnic Races by the Parkes Jockey Club;
4. Provision of 30 event wheelie bins for use during the event, including arranging JR Richards to collect waste after event and collect bins;
5. That the road closure recommendations made by the Traffic Committee Meeting be adhered to;
6. Provision of further assistance or equipment, including signs, bunting, star pickets and VMS for Work Control to setup as required for the road closure estimated to cost \$3,500; and
7. Marketing and promotional support from Council's Economy and Engagement team.

Given the significance of the Parkes Picnic Races on the local events calendar, it is recommended that the request be approved.

Consistent with the requirements of section 356 of the Act, Council must first provide public notice of its intention to provide the assistance requested, and consider any public submissions received prior to assistance being provided.

Attachments

1. Correspondence from Parkes Coradgery & Diggers Amateur Race Club Inc. (08 February 2022)

Attachment 1 - Correspondence from Parkes Coradgery & Diggers Amateur Race Club Inc. - 08 February 2022



*Patrons – Mayor Ken Keith
President – Tim Keith
Secretary – Mark Olson
Treasurer – Robyn Hawke*

**PARKES CORADGERY &
DIGGERS AMATEUR RACE CLUB
INC. ABN 85 775 598 913**

P.O. Box 74, Parkes. 2870.
Phone: (02) 6862 4135 Mob No. (0428) 62 4135.
Secretary's Email: mark@matthewswilliams.com.au

8th February, 2022.

Mr. Kent Boyd,
General Manager,
Parkes Shire Council,
2 Cecile Street,
PARKES. NSW. 2870.

Dear Sir,

Re: Parkes Picnic Races – 11th June, 2022

Once again our Committee resolved to hold the Picnic Races on Saturday 11th June, 2022 noting that it is an important part of the Parkes Social Calendar. We once again ask the Parkes Shire Council to under take the following works:

- (a) Remove all fallen timber from the Parking Area;
- (b) Mow the parking area;
- (c) Provide Signage for Traffic Regulation on the main road;
- (d) Supply, erect and remove signage and para-webbing in the parking area plus bins in the Picnic area; and
- (e) To liaise with Work Control Staff.

Enclosed is 2022 Events form for your attention.

Yours faithfully,



Mark Olson
Hon. Secretary

Encl.

10.7. (DCCSE) Trundle ABBA Festival

Prepared By:

Director Customer, Corporate Services and Economy

Executive Summary

The next Trundle ABBA Festival is scheduled to be held on Saturday, 15 October 2022. The Trundle ABBA Festival Inc. has requested Parkes Shire Council assume ownership and management of the Trundle ABBA Festival. This report recommends that Council formally consider this request and determine to assume responsibility for the Trundle ABBA Festival.

Background Information

The Trundle ABBA Festival was founded in 2012 by Gary and Ruth Crowley, and ran successfully for eight years, prior to the onset of the COVID-19 pandemic in early 2020. As a result of the ongoing pandemic and associated Public Health Orders and travel restrictions in place during this time, the festival was postponed in both 2020 and 2021.

The Trundle ABBA Festival Inc. has approached Council requesting that it assume ownership and management of the festival. To date, Council has not formally determined whether to take on the event as part of its own Events Program.

In early 2022, Council applied for funding through the NSW Government's Regional Event Acceleration Fund ("REAF") to deliver the festival. On 29 March 2022, Council was advised that its funding application had not been successful (refer *Attachment 1*). Council has been encouraged to submit a further application for funding through Round Two.

Legislative or Policy Implications

Nil.

Project Delivery Implications

ECONOMY+ *Marketing*

Risk Assessment

An assessment of the challenge posed to Council implementing the action/s contained in this report, in the current environment with available resources: High.

Budget and Financial Implications

The estimated budget, including staffing costs, to deliver the 2022 Trundle ABBA Festival is \$330,000.00. With tickets priced at \$70.00, the breakeven would be 4,714 attendees. Noting that the event only attracted 2,900 in 2019, it is unlikely that breakeven will be achieved. Given the current economic climate and risk attached to event delivery, it is not expected that Council will be able to generate sponsorship revenue to offset this cost.

As detailed above, Council sought funding through Round One of the REAF to offset the projected loss but was unsuccessful. Council has, however, been encouraged to apply for funding via Round Two. While applications for Round Two have commenced, the Department of Regional NSW has advised that the assessment process is expected to take 10 weeks from submission, and there is no guarantee of Council's application being successful.

Should Council assume responsibility for the event, consideration will need to be given to how it will be resourced. It is anticipated that Council's Internally Restricted Reserves would need to be reviewed to source the \$330,000.00 required to stage the event in 2022, and this would be subject to a further report to Council at its May Ordinary Meeting.

Recommendation

That Council:

1. Receive and note the correspondence from the Department of Regional NSW, appended at *Attachment 1*, advising Council that its funding application under Round One of the Regional Events Acceleration Fund is not successful.
2. Resolve in principle to assume management of the Trundle ABBA Festival, noting that funding will be required from Council's Internally Restricted Reserves to deliver the event in 2022, and receive a further report at its May Ordinary Meeting for this purpose.
3. That Council re-apply to the Regional Event Acceleration Fund Round Two.

Report

Historically, the Trundle ABBA Festival has been held in May. However, following consultation with the Trundle community and other stakeholders, Trundle ABBA Festival Inc. set the date for this year's event as Saturday, 15 October 2022.

As noted above, Council has not yet formally determined to assume responsibility for the Trundle ABBA Festival. However, given the event date is quickly approaching and suppliers and performers are seeking confirmation that the festival will proceed as scheduled in October 2022; it is timely and appropriate that Council determine its preferred course of action with respect to the ongoing ownership and management of the event.

Council Officers have undertaken initial consultation with the Trundle community, and there is support for the event to be held as planned in October 2022 and continue on an ongoing basis. While the economic value of the event cannot be quantified; the festival has historically succeeded in attracting tourists to Trundle for the event and has generated favourable media coverage.

There are, however, significant risks attached to managing the festival. As detailed above, Council has not budgeted this event in its Operational Plan or Long Term Financial Plan, and would need to draw funds from its Internally Restricted Reserves to fund the event in 2022. The ongoing COVID-19 pandemic has made predicting event attendance challenging and noting that the event is unlikely to achieve a breakeven result, Council Officers have concerns regarding the ongoing sustainability of the event, if it is not able to attract ongoing grant funding.

Attachments

1. Correspondence from Department of Regional NSW - Advising Unsuccessful Outcome for Application for Funding under Regional Events Acceleration Fund (29 March 2022)

Attachment 1 - Department of Regional NSW - Regional Events Acceleration Fund - Advising Unsuccessful Outcome for 2022 Trundle ABBA Festival Application

Department of Regional NSW - Regional Events Acceleration Fund - Advising Unsuccessful Outcome for 2022 Trundle ABBA Festival Application

From: "Grants" <grants@parkes.nsw.gov.au>
Sent: Wed, 13 Apr 2022 12:05:08 +1000
To: "Cian Middleton" <Cian.Middleton@parkes.nsw.gov.au>
Subject: REAF-228 Trundle ABBA Festival

From: Regional Events Acceleration Fund <noreply@smartygrants.com.au>
Sent: Tuesday, 29 March 2022 11:52 AM
To: Cathy Treasure <Cathy.Treasure@parkes.nsw.gov.au>
Cc: Grants <grants@parkes.nsw.gov.au>
Subject: REAF-228 Trundle ABBA Festival

CAUTION: This email originated from outside of the organisation. Do not click links or open attachments unless you recognise the sender and know the content is safe.

Dear Cathy,

Thank you for taking the time to submit an application to the Regional Events Acceleration Fund.

Unfortunately, your application REAF-228 Trundle ABBA Festival was not successful for funding on this occasion, as the date of the event falls outside the allowable timeframe for delivery of REAF Round One events. We encourage you to consider applying for Round Two of the Regional Events Acceleration Fund for this project.

We appreciate that grant funding applications require a significant commitment of your time and effort. Should you wish to receive feedback on your application, we encourage you to visit <https://outlook.office365.com/owa/calendar/DRNSWTourismPrograms2@EnvironmentNSWGov.onmicrosoft.com/bookings/> to book a time with a member of the program team. A feedback session offers an opportunity to discuss how your application was assessed against the Regional Events Acceleration Fund eligibility and assessment criteria, and to discuss any other government funding opportunities that may be available for your project.

Kind regards,

Tourism Programs Team | Department of Regional NSW

tourism.programs@regional.nsw.gov.au

11. DIRECTOR PLANNING AND COMMUNITY SERVICES**11.1. (DPCS) Major Projects & Current Works - Progress Report as at 19 April 2022**

Prepared By:

Brendan Hayes, Director, Planning & Community Services

Executive Summary

This report presents an update on the current major projects within the Shire being managed or undertaken by Council's Planning & Community Services Department. The report outlines work that has been carried out over the past month and is provided for the information of Councillors.

Background Information

Monthly status report to keep Councillor's abreast of projects being undertaken within the Shire

Project Delivery Program Implications

The resolution in this report will primarily affect the Delivery Program Future Direction relating to: COUNCIL+ *Council*

Risk Assessment

An assessment of the challenge posed to Council implementing the action/s contained in this report, in the current environment with available resources: Low

Budget and Financial Aspects

Projects have been allocated funding either from grants or Council funds as provided in the Operational Budget.

Recommendation

1. That the information be received and noted.

Report

Current major projects within the Shire being managed or undertaken by Planning and Community Services as of 19 April 2022.

Location	Project Description	Due Date	Budget	Actuals	Status
Parkes Shire	Community Recycling Centre	30.4.22	150,000	151,903	In Progress
	Comments	<ul style="list-style-type: none"> EPA contacted re attending the site to inspect the facility Shortage of Staff delaying inspection Evacuation Drill carried out for Incident Management Plan 			
Parkes Shire	Coventry Room Cultural Space	1.5.22	100,000	44,818	In Progress
	Comments	<ul style="list-style-type: none"> Lights Purchased and Electrician to commence work in May 2022 			
Parkes Shire	Wiradjuri Keeping Place Project	1.5.22	85,000	66,592	In Progress
	Comments	<ul style="list-style-type: none"> Final curatorium approvals for design layout and interpretive panels/signage Installation underway 			

Attachments

Nil

11.2. (DPCS) Development Activity Report - March 2022

Executive Summary

During the month of March 2022 there were eight (8) Development Applications received totalling \$1,148,136.98 and twelve (12) consents were issued. Eight (8) Complying Development Certificate was received totalling \$1,369,760.00 and eleven (11) Complying Development Certificate were approved.

Recommendation

1. For the information of Council.

Report

The figures shown in the table below are for Development Applications received during March 2022 with respect to the specified building types and a comparison to the March 2021 figures.

Development Category	March 2022		March 2021	
	No.	Estimated Value	No.	Estimated Value
Commercial	-	-	1	0.00
Community Facilities	-	-	-	-
Industrial	-	-	-	-
Infrastructure	-	-	-	-
Tourist Development	-	-	-	-
Single Dwelling-house	2	\$475,805.00	3	\$1,524,160.00
Residential Alterations and Additions <u>inc</u> ancillary / outbuildings	5	\$222,331.98	13	\$425,081.40
Residential Other	-	-	1	\$1,548,030.00
Multi-Residential	-	-	-	-
Seniors Living	-	-	-	-
Subdivision only	1	\$450,000.00	2	\$6,500.00
Secondary Dwelling	-	-	1	\$295,687.00
Other <u>inc</u> demolition, earthworks, advertising structure	-	-	-	-
Mixed Development	-	-	-	-
Totals	8	\$1,148,136.98	21	\$3,799,458.40
FYTD Totals	114	\$24,375,484.70	113	\$28,338,585.03

The following list of Development Consents were issued in the month of March 2022.

Application No.	Address	Description
DA2021/0165	Taweni, 1199 <u>Taweni</u> Road, Peak Hill	Extractive Industry (Quarry)
DA2021/0166	Flagstone Street, Cookamidgera	Emergency Services Facility & Subdivision (2 Lots)
DA2021/0172	<u>Mingelo</u> Street, Peak Hill	Demolition of Outbuilding - Shed & Erection of Proposed Outbuilding - Shed
DA2022/0001	Jordan Valley, Cheney Road, Parkes	Dwelling - House, Outbuilding - Shed & Swimming Pool with Child Resistant Barrier
DA2022/0005	237 Back <u>Yamma</u> Road, Parkes	Subdivision (2 Lots)
DA2022/0006	<u>Muzyczuk</u> Drive, Parkes	Temporary Use of Land (Recreational Aviation Australia event at Parkes Regional Airport including temporary camping and caravan ground, <u>entertainment</u> and market/food vendors)
DA2022/0009	97 Hill Street, Parkes	Dual Occupancy (Detached)
DA2022/0012	13 <u>Medlyn</u> Street, Parkes	Home Occupation (Food Business)
DA2022/0013	148 <u>Derribong</u> Street, Peak Hill	Alterations & Additions to Dwelling - Attached Carport
DA2022/0019	Harrison Park, Eugowra Road, Parkes	Temporary Caravan Park and Camping Ground (Parkes Elvis Festival)
DA2022/0020	Cooke Park, 158-176 Clarinda Street, Parkes	Temporary Use of Land (Event)
DA2022/0023	21 <u>Booroo</u> Lane, Parkes	Outbuilding - Shed

The figures shown in the table below are for Complying Development Certificates received during March 2022 with respect to the specified building types and a comparison to the March 2021 figures.

Development Category	March 2022		March 2021	
	No.	Estimated Value	No.	Estimated Value
Commercial	-	-	-	-
Community Facilities	-	-	-	-
Industrial	-	-	-	-
Infrastructure	-	-	-	-
Tourist Development	-	-	-	-
Single Dwelling-house	4	\$1,241,250.00	1	\$1,150.00
Residential Alterations and Additions <u>inc</u> ancillary/outbuildings	4	\$128,510.00	-	-
Residential Other	-	-	-	-
Multi-Residential	-	-	-	-
Seniors Living	-	-	-	-
Subdivision	-	-	-	-
Secondary Dwelling	-	-	-	-
Other <u>inc</u> demolition, earthworks, advertising structures	-	-	-	-
Totals	8	\$1,369,760.00	1	\$1,150.00
FYTD Totals	29	\$4,935,297.00	34	\$5,880,423.00

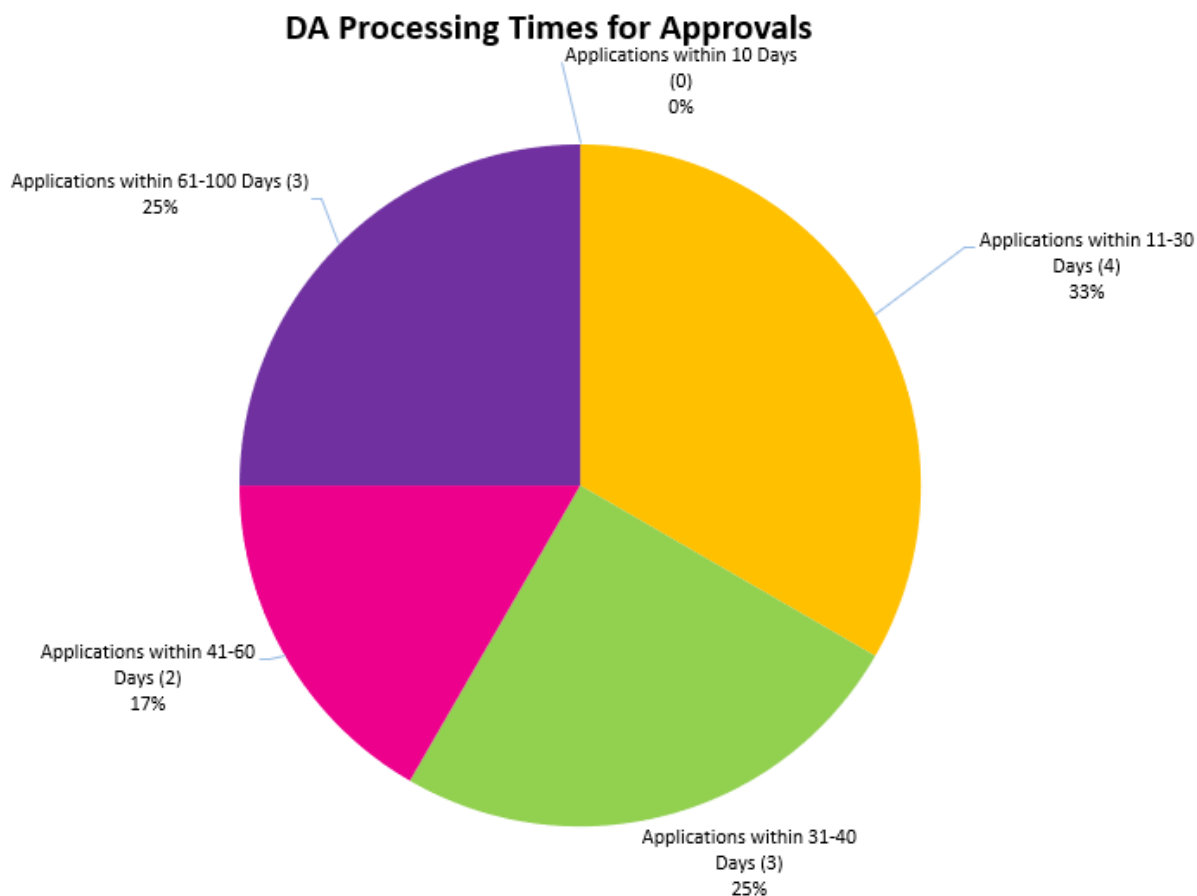
The following is a list of Complying Development Certificates which were issued in the month of March 2022.

Application No.	Address	Description	Certifying Authority
CDC2021/0030	10 Evans Parade, Parkes	Additions to Dwelling - Gazebo & Retaining Walls	PSC
CDC2022/0001	19 Park Street, Parkes	Swimming Pool & Child Resistant Barrier	PSC
CDC2022/0004	13 Warragrah Place, Parkes	Single Storey Dwelling with attached Garage	PSC
CDC2022/0005	79 Maquie Road, Parkes	Swimming Pool & Child Resistant Barrier	PSC
CDC2022/0008	9 Lorking Street, Parkes	Alterations to Dwelling (Kitchenette and Shower)	PSC
CDC2022/0009	18A East Street, Parkes	Alterations to Dwelling (Ensuite & Walk-in-Robe)	PSC
CDC2022/0010	31 Rosewood Avenue, Parkes	Single Storey Dwelling with Attached Double Garage, Alfresco & Porch & Retaining Wall	PC
CDC2022/0011	25 Glenhaven Avenue, Parkes	Swimming Pool & Child Resistant Barrier	PSC
CDC2022/0012	29 Rosewood Avenue, Parkes	Single Storey Dwelling with Attached Double Garage, Alfresco & Porch & Retaining Wall	PC
CDC2022/0013	23 Rosewood Avenue, Parkes	Dwelling - House	PSC
CDC2022/0014	72 High Street, Parkes	Demolition of Existing Dwelling, Sheds and Carport	PSC

DA Processing Times for Approvals

The information shown in the pie chart below is Development Application Approvals issued for the period 1 March 2022 to 31 March 2022.

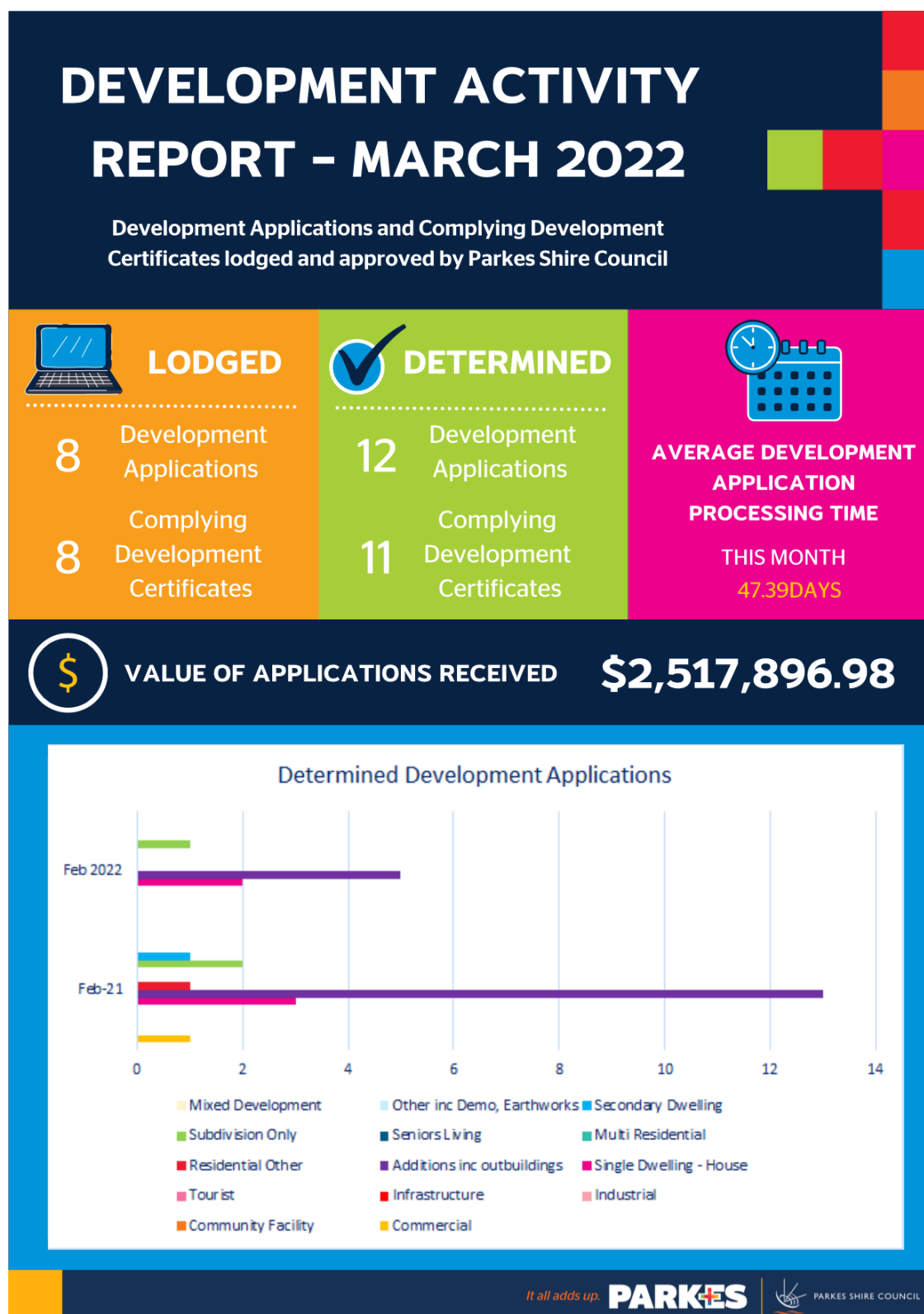
It should be noted that a total of twelve (12) Development Applications have been approved with an average of 47.39 days.



Attachments

1. Development Activity report March 2022

Attachment 1 - DEVELOPMENT ACTIVITY REPORT - MARCH 2022



11.3. (DPCS) DA2022/0016 - Subdivision (Boundary Adjustment) of Lot 728 DP 865225 & Lot 1 DP 750179, Nash Street, Parkes

Prepared By:

Director Planning and Community Services

Development Application Information

Application No: DA2022/0016

Applicant: G Simpson

Property: Lot 728 DP 865225 & Lot 201 DP 750179, Nash Street, Parkes

Proposal: Subdivision (Boundary Adjustment)

Executive Summary

DA2022/0016 proposes a subdivision (boundary adjustment) to excise 5944m² of land from Lot 728 DP 865225 and amalgamate this with Lot 201 DP 750179, to create proposed Lot 1 which will be 1.009 hectares in area; providing residential land of a size and dimension that is consistent with existing allotments in the locality.

The development is consistent with the Parkes Shire Local Environmental Plan 2012, the Parkes Shire Development Control Plan 2021 and all relevant State Environmental Planning Policies.

The owner of Lot 728 DP 865225 is Parkes Shire Council, which is also the consent authority for the application. To address any perception of a potential conflict of interest between Council's role as consent authority and land owner no delegation of authority has been exercised, with this report being tabled with Council for determination.

The proposed development was advertised and neighbour notified in accordance with the Parkes Shire Community Engagement Strategy 2021-2025. No planning submissions to the proposal were received during the advertising and neighbour notification period.

The Plans of the development proposal (prepared by Angus Arndell Surveying) are included in Attachment 1. The Statement of Environmental Effects in support of the development proposal is included in Attachment 2. The Geotechnical Soil Investigation Report in support of the development proposal is included in Attachment 3. A Development Assessment Report dealing with all aspects of the proposal is included in Attachment 4.

Background Information

Nil

Recommendation

It is recommended that the application be approved subject to the conditions contained in the report.

Conditions

Approved Plans and Documents

1. The development shall be carried out in accordance with:

- The approved stamped plan(s) prepared by Angus Arndell, titled Plan for Council Approval Showing Proposed Subdivision of Lot 728 DP 865225 & Lot 201 DP 750179, Reference No. 10733, dated 22 November 2021.
- The approved stamped Statement of Environmental Effects.
- The approved stamped Geotechnical Soil Investigation Report, prepared by K & H Geotechnical Services Pty Ltd, Report No. KH058, dated December 2021.

except where amended by any of the following conditions. A current and approved copy of the approved stamped plan(s) by Parkes Shire Council is to be maintained on site for constructional and reference purposes.

Prior to the Commencement of Work

2. Prior to the commencement of any construction works on the site, the Applicant must obtain a Subdivision Works Certificate. A Subdivision Works Certificate may be issued either by Parkes Shire Council or an Accredited Certifying Authority.

3. Prior to the commencement of any work within the public road reserve, a Section 138 Approval must be obtained from Parkes Shire Council for the driveway, and any other works that are to occur in the road reserve.

4. The applicant is to submit to Parkes Shire Council, at least two (2) days prior to the commencement of any works, a 'Notice of Commencement of Building or Subdivision Works' and 'Appointment of Principal Certifying Authority'.

5. Erosion and sedimentation controls must be in place prior to the commencement of site works and maintained throughout construction activities until the site is landscaped and/or suitably revegetated. The controls shall be in accordance with the details approved by Council and/or as directed by Council Officers. These requirements shall be in accordance with latest publication of *Managing Urban Stormwater – Soils and Construction* produced by Landcom.

During Works

6. No nuisance or interference with the amenity of the area is to be created by reason of any process or operation on the premises causing the emission of noise, dust, smoke or any polluted discharge whatsoever.

7. Construction work involving the use of electric or pneumatic tools or other noisy operations shall be carried out only between 7.00 am and 6.00 pm on weekdays and 8.00 am and 1.00 pm on Saturdays. No work on Sundays or Public Holidays is permitted.

8. Building and construction materials, plant, equipment and the like are not to be placed or stored at any time on a public footpath or roadway.

9. Any damage caused to footpaths, roadways, utility installations and the like by reason of construction operations shall be made good and repaired to a standard equivalent to that existing prior to commencement of construction.

Note: The full cost of restoration/repairs of property or services damaged during the works shall be met by the Applicant.

10. Introduce and effectively maintain measures to suppress and control dust at all times during the construction of the subdivision. Details of the proposed dust control measures, including procedures for the implementation of such measures, shall be submitted to Council for approval prior to commencement of construction works.

11. All building rubbish and debris, including that which can be wind blown, shall be contained on site in a suitable container for disposal at an approved Council Waste Landfill Depot. The container shall be erected on the building site prior to work commencing and shall be maintained for the term of the construction to the completion of the project.

Note: No building rubbish or debris shall be placed or permitted to be placed on any adjoining public reserve, footway or road.

Note: The waste container shall be regularly cleaned to ensure proper containment of the waste generated on the site

12. During construction, a new property vehicular access and indentation of the fenceline must be provided to proposed Lot 2. The access must be constructed to the following minimum standards:

- The property access shall be constructed to Rural Property Access - with indented access (Figure 7.2 Austroads Guide to Road Design - Part 4 Intersections and Crossings)
- The gate is to be set back 15 metres for roads that meet the minimum standards for a two-lane carriageway. The access shall be constructed of 150 millimetres of Council approved compacted gravel. Where the driveway accesses onto a sealed pavement, the entrance will be sealed with a two-coat bitumen seal to at least a 10 metre offset from the road edge
- Any damage to Council's road will be repaired at the applicants cost
- All works associated with the development are to be at no cost to Council.

13. During construction, the applicant shall bitumen seal the existing access that will be located at the proposed Lot 1 frontage due to the boundary adjustment, between the boundary and the edge of bitumen of the Council road, at the nominated location of the proposed access. The access shall be constructed to the following Parkes Shire Council minimum standard:

- A 150mm gravel layer shall be placed, compacted and appropriately shaped to continue the invert of any table drain, or in the absence of a formalised table drain, continuation of the grade of the verge
- The formed up section shall then be bitumen sealed to overlap with the existing bitumen seal of the Council road and extend to the lot boundary

The work must be completed prior to the issue of a Subdivision Certificate.

14. The Applicant is required to obtain a Compliance Certificate from Parkes Shire Council, certifying that all works, fees and charges required in connection with the provision of roads and access to the development have been undertaken and complied with in full. Council will not issue the Subdivision Certificate until written evidence has been issued by an Accredited Certifier or Council, verifying that all works have been satisfactorily completed.

Note: Council will only accept accesses that are completed as per approved surfacing

Note: Parkes Shire Council as the road authority requires inspection of road works at the following stages:

- At completion of works, when access has been suitably surfaced and forms a smooth junction with the verge area on either side of the access.

15. All proposed lots are to be connected to a reticulated water supply service and meter in accordance with AUSPEC#1/Parkes Shire Council and approved design plans.

16. The Applicant is to provide an electricity supply to all new allotments to comply with Essential Energy's Networks Division Customer Connection Policy. Written evidence is to be provided to Parkes Shire Council confirming suitable arrangements have been made for the provision of the utility.

Prior to the Issue of a Subdivision Certificate

17. Prior to the issue of a Subdivision Certificate the applicant is to provide Parkes Shire Council documentary evidence of:

- A building envelope (all building structures) burdening proposed Lot 1, demonstrating the buildable areas of the land. The envelope is to consider the overland stormwater flow path and existing overhead powerlines which transect through proposed Lot 1 in an east to west direction, and any other building encumbrances.

18. The Applicant is to obtain from Parkes Shire Council a Subdivision Certificate prior to the lodgement of any subdivision plan with NSW Land Registry Services. The final survey plan and one (1) paper copy and an electronic copy are to be submitted to Parkes Shire Council along with the application for the Subdivision Certificate.

19. The final survey plan shall show an easement over the overland stormwater flow path along the northern boundary of proposed Lot 1, for the purpose to drain water, in favour of Parkes Shire Council.

Prescribed

Conditions under the Environmental Planning and Assessment Regulation 2000

20. A development consent for development that involves any building work must be issued subject to the following conditions:

(a) that the work must be carried out in accordance with the requirements of the *Building Code of Australia*, in force on the date of the application.

(b) in the case of residential building work for which the *Home Building Act 1989* requires there to be a contract of insurance in force in accordance with Part 6 of that Act, that such a contract of insurance must be entered into and be in force before any building work authorised to be carried out by the certificate commences.

Note: This condition does not limit any other conditions to which a complying development certificate may be subject, as referred to in section 85A (6) (a) of the Act.

Note: This condition does not apply:

(a) to the extent to which an exemption is in force under clause 187 or 188, subject to the terms of any condition or requirement referred to in clause 187 (6) or 188 (4), of the Environmental Planning and Assessment Regulation 2000, or

(b) to the erection of a temporary building, other than a temporary structure that is used as an entertainment venue.

Note: In this condition, a reference to the *Building Code of Australia* is a reference to that Code as in force on the date the application for the relevant complying development certificate is made.

21. A sign must be erected in a prominent position on any site on which building work, subdivision work or demolition work is being carried out:

(a) showing the name, address and telephone number of the principal certifying authority for the work, and

(b) showing the name of the principal contractor (if any) for any building work and a telephone number on which that person may be contacted outside working hours, and

(c) stating that unauthorised entry to the site is prohibited.

Any such sign is to be maintained while the building work, subdivision work or demolition work is being carried out, but must be removed when the work has been completed.

Note: This condition does not apply in relation to building work, subdivision work or demolition work that is carried out inside an existing building, that does not affect the external walls of the building.

Note: This condition does not apply in relation to Crown building work that is certified, in accordance with section 109R of the Act, to comply with the technical provisions of the State's building laws.

Note: This condition applies to a complying development certificate issued before 1 July 2004 only if the building work, subdivision work or demolition work involved had not been commenced by that date.

Note: Principal certifying authorities and principal contractors must also ensure that signs required by this clause are erected and maintained (see clause 227A which currently imposes a maximum penalty of \$1,100).

22. Residential building work within the meaning of the Home Building Act 1989 must not be carried out unless the principal certifying authority for the development to which the work relates (not being the council) has given the council written notice of the following information:

- (a) in the case of work for which a principal contractor is required to be appointed:
 - (i) the name and licence number of the principal contractor, and
 - (ii) the name of the insurer by which the work is insured under Part 6 of that Act,
- (b) in the case of work to be done by an owner-builder:
 - (i) the name of the owner-builder, and
 - (ii) if the owner-builder is required to hold an owner-builder permit under that Act, the number of the owner-builder permit.

Note: If arrangements for doing the residential building work are changed while the work is in progress so that the information notified under the above condition becomes out of date, further work must not be carried out unless the principal certifying authority for the development to which the work relates (not being the council) has given the council written notice of the updated information.

Note: The above condition does not apply in relation to Crown building work that is certified, in accordance with section 109R of the Act, to comply with the technical provisions of the State's building laws.

23. Where development involves an excavation that extends below the level of the base of the footings of a building on adjoining land, the person having the benefit of the certificate must at the person's own expense:

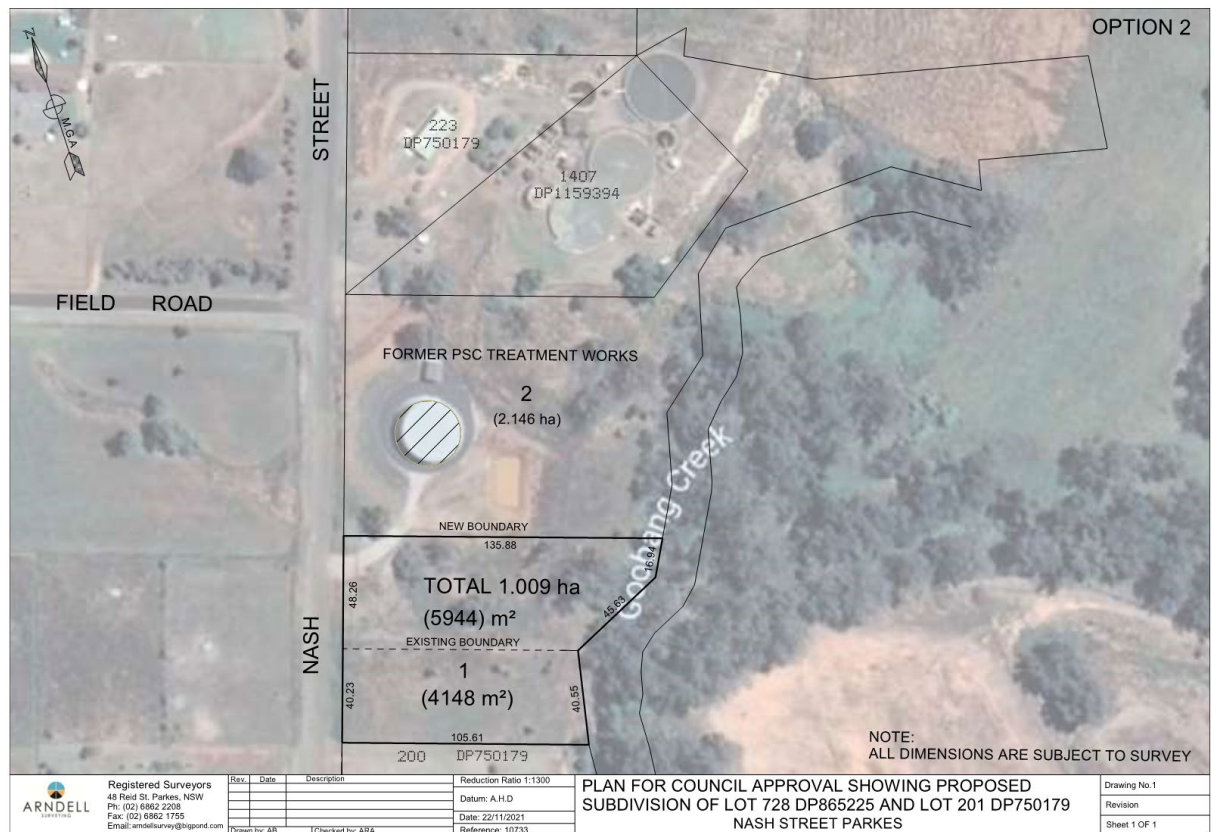
- (a) protect and support the adjoining premises from possible damage from the excavation, and
- (b) where necessary, underpin the adjoining premises to prevent any such damage.

Note: This condition does not apply if the person having the benefit of the complying development certificate owns the adjoining land or the owner of the adjoining land has given consent in writing to that condition not applying.

Attachments

1. Plans of the proposed development - DA2022_0016
2. Statement of Environmental Effects - DA2022_0016
3. Geotechnical Soil Investigation Report - DA2022_0016

Attachment 1 - Plans of the proposed development - DA2022_0016



Attachment 2 - Statement of Environmental Effects - DA2022_0016

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STATEMENT OF ENVIRONMENTAL EFFECTS

PROPOSED BOUNDARY ADJUSTMENT



Nash Street Parkes
Lot 728 DP 865225 and Lot 201 DP 750179

**FILE: P100180
JANUARY 2022**

152 SAILORS BAY ROAD, NORTHBRIDGE, NSW, 2063
1300 438 232 | preciseplanning.com.au

Proposed boundary adjustment
Lot 728 DP 865225 and Lot 201 DP 750179, Nash Street, Parkes



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This Report has been prepared exclusively for submission to Council as an accompaniment to a Development Application, which seeks approval to a boundary adjustment involving two (2) existing lots, pursuant to the provisions of the *Environmental Planning & Assessment Act 1979* ('EPA Act') and *Parkes Local Environmental Plan 2012* ('PLEP').

The information contained in this Report has been compiled from both primary and secondary information sources.

Precise Planning gives no warranty that these information sources are current and accepts no responsibility for any errors or damage or loss, however caused, suffered by any individual or corporation.

Document History

DOCUMENT ID	STATUS	DATE	AUTHOR	SIGNED	REVIEWER	SIGNED
P100180_REV_0	FINAL	January 2022	Jeff Bulfin		Jeff Bulfin	

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*Proposed boundary adjustment
Lot 728 DP 865225 and Lot 201 DP 750179, Nash Street, Parkes*

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*Proposed boundary adjustment
Lot 728 DP 865225 and Lot 201 DP 750179, Nash Street, Parkes*

GLOSSARY AND ABBREVIATIONS

ABBR. / TERM DESCRIPTION

APZ	Asset Protection Zone
BC Act	NSW <i>Biodiversity Conservation Act 2016</i>
BC Reg	NSW <i>Biodiversity Conservation Regulation 2017</i>
BHAR	Bushfire hazard assessment report
CEEC	Critically endangered ecological community
DA	Development application
DCP	Development Control Plan
DPIE	Department of Planning, Industry and Environment
DSI	Detailed Site Investigation (Stage 2 Contamination Assessment)
EEC	Endangered ecological community
EPA Act	NSW <i>Environmental Planning and Assessment Act 1979</i>
EPA Reg	NSW <i>Environmental Planning and Assessment Regulation 2000</i>
EPBC Act	Commonwealth <i>Environment Protection and Biodiversity Conservation Act 1999</i>
EPI	Environmental Planning Instrument
FFA	Flora and fauna assessment
ha	Hectares
HIA	Heritage Impact Assessment
LEP	Local Environmental Plan
LGA	Local Government Area
LES	Local environmental study
PBP	Planning for Bushfire Protection 2019
PDCCP	Parkes Development Control Plan 2013
PLEP	Parkes Local Environmental Plan 2012
PSI	Preliminary Site Investigation (Stage 1 Contamination Assessment)
REP	Regional Environmental Plan (Deemed SEPP)
RF Act	NSW <i>Rural Fires Act 1997</i>
RF Reg	NSW <i>Rural Fire Regulation 2013</i>
RFS	NSW Rural Fire Service
SANSW	Subsidence Advisory New South Wales
SEPP	State Environmental Planning Policy
TIA	Traffic impact assessment
VPA	Voluntary planning agreement
WM Act	NSW <i>Water Management Act</i>
WMP	Waste Management Plan



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Proposed boundary adjustment
Lot 728 DP 865225 and Lot 201 DP 750179, Nash Street, Parkes

SUMMARY OF DEVELOPMENT DETAILS

Consideration	Detail	Response
Subject land	Legal description of the subject land	Lot 728 DP 865225 and Lot 201 DP 750179 – Nash Street Parkes
Proposed development	Description of development for which this application seeks consent	Boundary adjustment involving two (2) existing lots, as shown on the proposed subdivision plan. 5,944sqm of Lot 728 is proposed to be added to Lot 201, resulting in Lot 201 comprising 1.009ha (to be re-named Lot 1) and Lot 728 comprising 2.146ha (to be re-named Lot 2)
Type of development	Whether the EPA Act or EPA Reg's nominates the proposed development a specific category of development	The proposed development is 'local development'.
Existing improvements	Detail of existing structures or other constructed features on the land	Lot 728 contains structures relating to its previous use as a sewerage treatment facility; Lot 201 is vacant
NSW Acts and Regulations applicable	Identify the NSW Acts and Regulations that may be applicable to this application and/or the proposal	EPA Act EPA Reg This application and the proposed development are generally consistent and/or compliant with the relevant provisions of the abovenamed Act and Regulation
Environmental Planning Instruments ('EPIs') applicable	Identify the EPIs that may be applicable to this application and/or the proposal	SEPP 55 – Remediation of Land Parkes LEP 2012 This application and the proposed development are generally consistent and/or compliant with the relevant provisions of the abovenamed EPIs
Development Control Plan ('DCP') applicable	Identify the DCP that may be applicable to this application and/or proposal	Parkes DCP 2013 This application and the proposed development are generally consistent and/or compliant with the relevant provisions of the abovenamed DCP
Other planning strategies or documents (including draft strategies or plans) applicable	Identify any strategic or local policies (including drafts) that may be applicable to this application and/or proposal	Not relevant
Bushfire	If the subject land is mapped as bush fire prone, is the proposal compliant with the relevant provisions of PBP 2019	The subject land is not mapped as bush fire prone land



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*Proposed boundary adjustment
Lot 728 DP 865225 and Lot 201 DP 750179, Nash Street, Parkes*

Consideration	Detail	Response
Contamination	Assess the potential for contamination	Due to its previous use as part of a sewerage treatment facility, a preliminary soil investigation was undertaken by K & H Geotechnical Services over the part of Lot 728 being amalgamated with Lot 201, (to be part of proposed Lot 1 in this application). The 4 samples taken were all on the part of Lot 728 being amalgamated with Lot 201, which is in accordance with Council's requirements to ensure that the section of Lot 728 being acquired is not contaminated. The soil investigation report concludes, in part, that 'No significant contamination issues were found across the proposed new site's boundary and there were no indications that any waste (wastewater or water treatment) had been added to the soil from neighbouring site activities. The soil screening results indicate a low potential for contamination and no further investigation is required.'
Ecology	Assess impacts on ecology	No impacts envisaged
Effluent (wastewater management)	Consider whether site conditions are appropriate for onsite wastewater management and, if so, the details of the most appropriate process/system	As this application is for a boundary adjustment only, a wastewater report is not required.
Heritage	Assess whether the proposed development is likely to impact local or cultural heritage	N/A.
Works	Detail the works proposed with this application	No works are proposed for this application, other than the construction of a new vehicular entry to the proposed Lot 2, associated driveway works and replacement of fencing to Council's existing large water tank located on Lot 728.

TABLE 1

Summary of development details

The proposed boundary adjustment is considered to be efficient and proper management of the land resource, not detrimental to either Council's or the community's expectation for the land and with no built and natural environmental impacts. The proposal is worthy of Council's support.



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Proposed boundary adjustment
Lot 728 DP 865225 and Lot 201 DP 750179, Nash Street, Parkes

1.

INTRODUCTION

1.1 General

(a) Introduction

This statement of environmental effects ('SEE') has been prepared to accompany a development application ('DA'), which seeks approval to a boundary adjustment involving two (2) existing lots, pursuant to the provisions of the EPA Act and PLEP 2012, as detailed on the accompanying plan.

The proposal involves 5,944sqm of existing Lot 728 being consolidated into Lot 201, resulting in:

- Lot 201 increasing in area by 5,944sqm, from its existing area of 4,148sqm, to 1.009ha (and being re-numbered 'Lot 1'); and
- Lot 728 reducing in area by 5,944sqm, to its existing area of 2.74ha, to 2.146ha (and being re-numbered 'Lot 2')
- A new vehicular access being constructed for proposed Lot 2, to a standard of the existing access, in a location as directed by Council.
- New fencing along the new boundary to enclose the existing large water tank on Council's Lot 728. The new fencing is proposed to match Council's existing fencing in the area.

This SEE has been prepared in accordance with S.4.12 EPA Act, as well as Cl.50 and Part 1, Schedule 1 *Environmental Planning & Assessment Regulations 2000* ('EPA Regs'). The SEE also contains an assessment of the proposed development against the relevant matters for consideration contained in S.4.15(1) *EPA Act* and any other relevant matters identified in clause 92 *EPA Regs*.

This SEE is set out as follows:

- PART 1 – Introduction
- PART 2 – Site analysis
- PART 3 – Details of the proposed development
- PART 4 – Potential impacts and mitigation measures
- PART 5 – Statutory environment
- PART 6 – Conclusion



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*Proposed boundary adjustment
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(b) Pre-lodgement discussions and agreement

Parkes Shire Council is the registered proprietor of the existing Lot 728 DP 865225 and is the 'vendor' in the proposed transaction. The 'purchaser' is the registered proprietor of Lot 201 DP 750179 – F.B.O.B. Pty Ltd (ACN 117 450 987).

A number of discussions have occurred with Council staff regarding this proposal, resulting in Council obtaining a land valuation. The discussions led to an agreement, generally along the following lines:

- Agreed purchase (in accordance with a valuation prepared at Council's request) of \$29,720 (5,944sqm x \$5.00/sqm);
- The purchaser undertakes to fence the new boundary, to enclose Council's existing large water tank;
- The purchaser undertakes to provide a new vehicular entrance to proposed Lot 2;
- The purchaser obtaining development consent by the proposed boundary adjustment;
- The purchaser, as part of the development application documentation, providing a report concluding that the land in question is not contaminated.

(c) Type of application

This application is lodged as Local Development.

(d) Consent authority

The consent authority for this DA is Parkes Shire Council, pursuant to s.4.5(d) EPA Act.

1.2 Site identification and owner's consent

(a) Site identification

This application involves two (2) existing lots (see Figure 1), which are described as follows:

Street Address	Existing lot / DP	Area of existing lot	Improvements
Nash Street Parkes	<i>Lot 728 DP 865225</i>	<i>2.74ha</i>	<i>Structures associated with a disused sewerage treatment facility</i>
Nash Street Parkes	<i>Lot 201 DP 750179</i>	<i>4,148sqm</i>	<i>Vacant</i>

TABLE 2

Land particulars



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*Proposed boundary adjustment
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(b) Owner's consent

Lot 728 DP 865225 – The General Manager of Council will provide owner's consent to the development application.

Lot 201 DP 750179 – The sole director/secretary of F.B.O.B. Pty Ltd has provided owner's consent to the development application.



FIGURE 1
Existing lots subject of this application [Source: Sixmaps]

1.3 Supporting documentation

The application is supported by the following documents:

Document	Author	Reference
<i>Plan of proposed subdivision (boundary adjustment)</i>	Arndell Surveying	Ref: 10733 dated 22/11/21
<i>Preliminary soil investigation (contamination report)</i>	K & H Geotechnical Services	Report No KH058 dated December 2021
<i>Statement of environmental effects ("SEE")</i>	Precise Planning	P100080_Rev_0 dated January 2022

TABLE 3
List of supporting documentation



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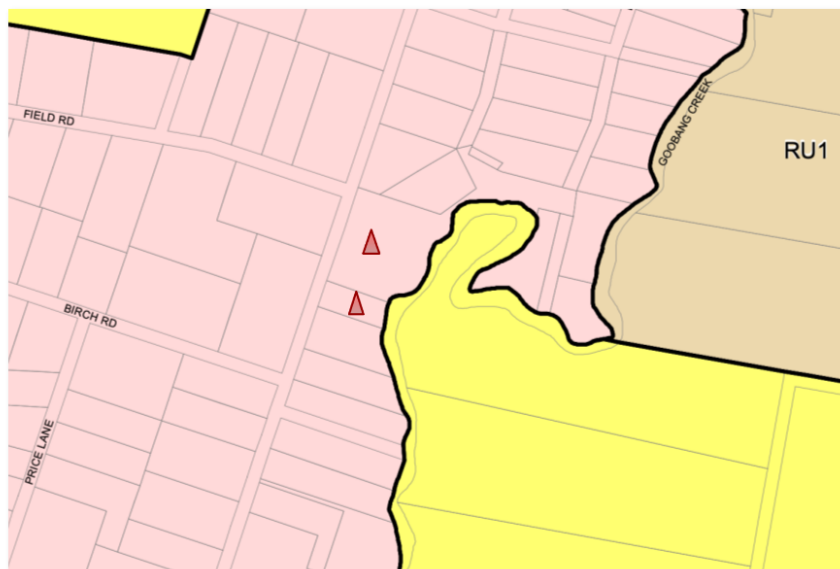
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*Proposed boundary adjustment
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1.4 Zone, categorisation and permissibility

(a) Zone

The subject land is zoned R5 Large Lot Residential pursuant to PLEP 2012.



▲ Subject lots

FIGURE 2
Excerpt from PLEP zone map

(b) Categorisation

A boundary adjustment is considered '*development*' for the purposes of s.1.5(1) EPA Act. The boundary adjustment is not a '*land use*' for the purposes of the Land Use Table relating to the R5 Large Lot Residential zone in the PLEP 2012.

(c) Permissibility

The proposed boundary adjustment will result in two (2) lots that are equal to, or exceed, the minimum lot size of 1ha, in accordance with cl.4.1(2) and the Lot Size map attached to PLEP 2012.

A boundary adjustment is enabled pursuant to cl.2.6 PLEP 2012.



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Proposed boundary adjustment
Lot 728 DP 865225 and Lot 201 DP 750179, Nash Street, Parkes

1.5 Planning considerations

(a) Statutory planning considerations summary

Consideration	Response
NSW Environmental Planning & Assessment Act 1979 ('EPA Act')	<i>The proposed development represented in this DA is generally consistent with the relevant requirements of the EPA Act. Refer to section 5.1(a) of this SEE</i>
NSW Environmental Planning & Assessment Regulation 2000 ('EPA Reg')	<i>This DA is generally consistent with the relevant requirements of the EPA Reg. Refer to section 5.1(b) of this SEE</i>
NSW Water Management Act 2000 ('WM Act')	<i>There are no works proposed by this development within 40m of any mapped watercourses. Refer to section 5.1(e) of this SEE</i>
NSW State Environmental Planning Policy No 55 – Remediation of Land ('SEPP 55')	<i>The contamination report concludes, in part, that 'No significant contamination issues were found across the proposed new site's boundary and there were no indications that any waste (wastewater or water treatment) had been added to the soil from neighbouring site activities. The soil screening results indicate a low potential for contamination and no further investigation is required. Refer to section 5.2(a) of this SEE</i>
Parkes Local Environmental Plan 2012 ('PLEP 2012')	<i>This DA is consistent with the relevant requirements of the PLEP 2012. Refer to section 5.2(c) of this SEE</i>

TABLE 4

Statutory planning consideration

(b) Strategic planning considerations summary

The proposed development is minor in nature and scope and has no implications for strategic planning policies.

(c) Development planning considerations

Consideration	Response
Compliance with aims of LEP and regard to zone objectives	<i>Refer to section 5.2(c) of this SEE</i>
Compliance with DCP provisions	<i>Refer to section 5.4 of this SEE</i>
Bushfire prone land	<i>No</i>
Contamination	<i>No evidence of significant contaminating activities. Refer to section 4.1(b) of this SEE</i>
Land Zoning map (5E)	<i>R5 Large Lot Residential</i>
Lot Size map (5E)	<i>1ha</i>
Heritage map (5E)	<i>No</i>
Land Reservation Acquisition map	<i>No</i>
Groundwater Vulnerability map (5E)	<i>Yes. Refer to section 5.2(c) of this SEE</i>



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*Proposed boundary adjustment
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Consideration	Response
<i>Parkes Township Buffer map</i>	<i>No</i>
<i>Terrestrial Biodiversity map (5E)</i>	<i>No</i>
<i>Watercourse map (5E)</i>	<i>No</i>
<i>Wetlands map</i>	<i>No</i>

TABLE 5
Development planning considerations

1.6 Site-specific constraints

The subject land has no major constraints that would hinder or prevent the development as proposed.



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Proposed boundary adjustment
Lot 728 DP 865225 and Lot 201 DP 750179, Nash Street, Parkes

2.

SITE ANALYSIS (existing)

Characteristic	Analysis
Property description	Nash Street Parkes – Lot 728 DP 865225 and Lot 201 DP 750179
Location, dimensions, shape, area	Existing Lot 728 is generally rectangular along the road frontage, with a narrow passage in the northeast, leading to an irregularly-shaped section. The eastern boundary is Goobang Creek. Lot 728 has a frontage to the eastern side of Nash Street of about 150m and comprises a total area of about 2.74ha. Existing Lot 201 is generally rectangular with Gobang Creek sharing the eastern boundary. Lot 201 has a frontage to the eastern side of Nash Street of about 40.2m and comprises a total area of 4,148sqm.
Access	Both lots gain access from Nash Street
Existing vegetation	Lot 728 has some scattered trees. Lot 201 has some small trees along the creek boundary.
Existing improvements	Lot 728 has some redundant structures associated with the land's previous use as part of a sewerage treatment facility. Lot 201 is vacant
Significant views	The site enjoys limited district views
Stormwater	Surface water flows generally to the east
Electricity	Existing overhead in Nash Street
Water	Reticulated water supply available
Sewer	No reticulated sewerage connection
Gas	Unavailable
Microclimate	The location and topography does not create a microclimate
Fences, easements	Generally rural style fencing, cyclone style fencing around existing water tank; no easements
Natural features	Goobang Creek adjacent to the eastern boundary is the main natural feature of the subject land.
Surrounding development	Generally rural residential. A significant sewerage infrastructure facility is located immediately north of Lot 728.
Street frontage features	There are no noteworthy street frontage features
Heights - subject and adjoining land	No significant changes
Significant noise sources	No significant noise sources affecting the land
Bushfire risk	Land is not mapped as bushfire prone
Contamination	Refer to contamination report, which concludes the risk of contamination is low
Flooding	Not considered flood-prone

TABLE 6
Site analysis



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Proposed boundary adjustment
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3.

PROPOSED BOUNDARY ADJUSTMENT

3.1 Scope of boundary adjustment

The proposed boundary adjustment creates Lot 1, comprising 1.009ha, leaving a residue Lot 2, comprising 2.146ha.



FIGURE 3
Proposed boundary adjustment [Source: Sixmaps]

3.2 Purpose of boundary adjustment

The objectives of the boundary adjustment are to provide additional area to existing Lot 201 (proposed Lot 1) to meet the Lot Size requirement of 1ha. The existing Lot 201 is currently significantly constrained by the existence of a high voltage electricity line traversing the length of the land (west-east). The additional area will permit a more useable area for a future dwelling, with a greater separation distance from the electricity line.



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*Proposed boundary adjustment
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3.3 Proposed works

No works are proposed for this boundary adjustment, except for the reinstatement of a vehicular entry crossing to proposed lot 2, some additional driveway works to match the standard of the existing access, in a location as directed by Council. In addition, cyclone fencing is proposed to match the existing fencing, to enclose Council's existing large water tank on Lot 728.

3.4 Services

Water, electricity and telecommunications services are available to the existing/proposed lots.



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4.

IMPACTS AND MITIGATION

For the purposes of Schedule 1, Part 1, clause 2, EPA Reg's, potential impacts have been grouped as follows:

- Environmental considerations;
- Social considerations;
- Economic considerations.

The potential impacts have been identified through a combination of:

- Consideration of existing surroundings and context;
- Consideration of applicable Acts, SEPP's and local policies;
- Consideration of the existing character of the area;

The following information details the scope of the anticipated impact, as well as the proposed method(s) to address or mitigate the anticipated impacts, if necessary.

Section 4.15(1)(b) EPA Act directs a consent authority to take into consideration the likely environmental impacts of the development on both the natural and built environment. The following section addresses a range of potential environmental impacts and provides mitigation measures where appropriate.

4.1 Environmental

(a) Contamination

Under clause 7(1)(a) *State Environmental Planning Policy 55 – Remediation of Land* ('SEPP 55'), a consent authority must not consent to the carrying out of any development on land unless it has considered whether the land is contaminated.

The contamination report concludes, in part, that 'No significant contamination issues were found across the proposed new site's boundary and there were no indications that any waste (wastewater or water treatment) had been added to the soil from neighbouring site activities. The soil screening results indicate a low potential for contamination and no further investigation is required. Refer to section 5.2(a) of this SEE

(b) Ecology

The status quo will be maintained as a result of this proposed boundary adjustment, as no works are required or proposed. Therefore, there will be no impact on the existing ecology on the site.



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*Proposed boundary adjustment
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(c) Visual and landscape character

There will be no immediate change to the existing visual and landscape character of the area as a result of this development proposal.

4.2 Social

No adverse or beneficial social impacts will arise from this proposal.

4.3 Economic

No adverse or beneficial economic impacts will arise from this proposal.



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Proposed boundary adjustment
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5.

STATUTORY PROVISIONS

5.1 Acts and Regulations

(a) Environmental Planning & Assessment Act 1979

Element	Component	Specifics	Response
Objects of the Act	As relevant to this proposal		<i>This proposal is either consistent with, or else does not hinder the attainment of, the relevant objects of the Act, specifically objects (a), (b), (c), (e) and (h).</i>
S.4.15(1) assessment	(a)(i) EPIs	SEPPs	State Environmental Planning Policy No 55 – Remediation of Land ('SEPP 55') – see section 5.2(a) of this SEE
		REPs	There are no relevant REPs affecting the subject land
		LEPs	PLEP 2012 – see s.5.2(c) of this SEE
	(ii) Draft EPIs		None of relevance
	(iii) DCPs		PDCP 2013 - See s.5.4 of this report
	(iiia) Planning agreements		No planning agreements are proposed
	(iv) EPA Regs		The proposal is capable of compliance with the relevant provisions of the EPA Regs. Refer also to section 5.1(b) of this SEE
	(b) Likely impacts		Likely impacts are identified in section 4 of this SEE
	(c) Suitability of the site		The site is suitable for the proposal. See section 5.7 of this SEE
	(d) Submissions		A matter for Council's consideration
	(e) Public interest		The proposal is not contrary to the public interest. See section 5.9 of this SEE

TABLE 7
EPA Act 1979



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*Proposed boundary adjustment
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(a) NSW Environmental Planning & Assessment Regulation 2000

This application has been prepared in accordance with the requirements of cl.50(1)(a) EPA Reg's.

In response to Schedule 1, Part 1, clause 2, EPA Reg's:

Requirement	Specifics	Response
(a) Site plan of the land	(a) Location, boundary dimensions, site area and north point; (b) Existing vegetation and trees; (c) Location and uses of existing buildings on the land; (d) Existing levels of the land in relation to buildings and roads; (e) Location and uses of buildings on sites adjoining the land	Plan of proposed boundary adjustment
(b) Sketch of the development	(a) Location of any proposed buildings or works in relation to the land's boundaries and adjoining development; (b) Floor plans of any proposed buildings showing layout, partitioning, room sizes and intended uses of each part of the building; (c) Elevations and sections showing proposed external finishes and heights of any proposed buildings; (d) Elevations and sections showing heights of any proposed temporary structures and the materials of which any such structures are proposed to be made; (e) Proposed finished levels of the land in relation to existing and proposed buildings and roads; (f) Proposed parking arrangements, entry and exit points for vehicles, and provision for movement of vehicles within the site; (g) Proposed landscaping and treatment of the land; (h) Proposed methods of draining the land; (i) Any such matters as the BASIX certificate requires to be included; (j) In the case of BASIX optional development, such other matters the BASIX certificate requires to be included	Plan of proposed boundary adjustment
(c) Statement of environmental effects	(a) The environmental impacts of the development; (b) How the environmental impacts of the development have been identified; (c) The steps to be taken to protect the environment or to lessen the expected harm to the environment; (d) Any matters required to be indicated by any guidelines issued by the Planning Secretary	Provided (this document)

TABLE 8

EPA Regulations 2000 – DA lodgement requirements (as relevant to this proposal)

(b) Water Management Act 2000

The objects of the Water Management Act 2000 ('WM Act') are to provide for the sustainable and integrated management of the water sources of the State for the benefit of both present and future generations and, in particular:



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*Proposed boundary adjustment
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- (a) *To apply the principles of ecologically sustainable development, and*
- (b) *To protect, enhance and restore water sources, their associated ecosystems, ecological processes and biological diversity and their water quality, and*
- (c) *To recognise and foster the significant social and economic benefits to the State that result from the sustainable and efficient use of water, including –*
 - (i) *Benefits to the environment, and*
 - (ii) *Benefits to urban communities, agriculture, fisheries, industry and recreation, and*
 - (iii) *Benefits to culture and heritage, and*
 - (iv) *Benefits to the Aboriginal people in relation to their spiritual, social, customary and economic use of land and water,*
- (d) *To recognise the role of the community, as a partner with government, in resolving issues relating to the management of water sources,*
- (e) *To provide for the orderly, efficient and equitable sharing of water from water sources,*
- (f) *To integrate the management of water sources with the management of other aspects of the environment, including the land, its soil, its native vegetation and its native fauna,*
- (g) *To encourage the sharing of responsibility for the sustainable and efficient use of water between the Government and water users,*
- (h) *To encourage best practice in the management and use of water.*

The proposal is generally consistent with the objects of the WM Act.

This development proposal does not propose any work within 40 metres of 'waterfront land'.

5.2 Environmental Planning Instruments

(a) State Environmental Planning Policy No 55 – Remediation of Land

The particular aim of the *State Environmental Planning Policy No 55 – Remediation of Land* ('SEPP 55') is to promote the remediation of contaminated land for the purpose of reducing the risk of harm to human health or any other aspect of the environment:

- (a) *By specifying when consent is required, and when it is not required, for a remediation work, and*
- (b) *By specifying certain considerations that are relevant in rezoning land and in determining development applications in general and development applications for consent to carry out a remediation work in particular, and*
- (c) *By requiring that a remediation work meet certain standards and notification requirements.*

Clause 7(1) of SEPP 55 provides as follows:

A consent authority must not consent to the carrying out of any development on land unless –

- (a) *It has considered whether the land is contaminated*

.....

The contamination report concludes, in part, that 'No significant contamination issues were found across the proposed new site's boundary and there were no indications that any waste (wastewater or water treatment) had been added to the soil from neighbouring site activities. The soil screening results indicate a low potential for contamination and no further investigation is required.'



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(b) Parkes Local Environmental Plan 2012 (PLEP 2012)

(i) cl.1.2(2) – Aims of the Plan

The particular aims of PLEP 2012 are as follows:-

- (aa) to protect and promote the use and development of land for arts and cultural activity, including music and other performing arts*
- (a) to protect, enhance and conserve agricultural land through the proper management, development and conservation of natural and man-made resources,*
- (b) to encourage a range of housing, employment, recreation and facilities to meet the needs of existing and future residents of Parkes,*
- (c) to promote the efficient and equitable provision of public services, infrastructure and amenities,*
- (d) to conserve, protect and enhance the environmental and cultural heritage of Parkes,*
- (e) to promote the town of Parkes as a major commercial and community service centre,*
- (f) to encourage the sustainable growth of the villages of Parkes,*
- (g) to encourage industrial development that is matched by adequate land supply for long-term needs, is linked with key services and infrastructure, provides for a diversity of employment and increases the number of skilled jobs in Parkes,*
- (h) to raise the profile of Parkes to broaden the economic base, improve its attractiveness as a tourist destination, encourage longer stays and greater local spending and promote a wider understanding of Parkes as a place to live and invest,*
- (i) to acknowledge the contribution of mining to Parkes and the role of Parkes as a mining centre for the region.*

The proposal is generally consistent with, or else does not hinder the attainment of, the relevant aims of the Plan.

(ii) cl.2.3 – Zone and zone objectives

Cl.2.3(2) of PLEP 2012 requires the consent authority to have regard to the objectives for development in the zone. The following table is included to assist Council with this task.

R5 Large Lot Residential zone

Zone objective	Response
<i>To provide residential housing in a rural setting while preserving, and minimising impacts on, environmentally sensitive locations and scenic quality</i>	<i>The proposal does not offend this objective.</i>
<i>To ensure that large residential lots do not hinder the proper and orderly development or urban areas in the future</i>	<i>The proposal does not offend this objective.</i>
<i>To ensure that development in the area does not unreasonably increase the demand for public services or public facilities</i>	<i>The proposed boundary adjustment creates two useable blocks of land. No additional lots are proposed.</i>
<i>To minimise conflict between land uses within this zone and land uses within adjoining zones.</i>	<i>The proposed boundary adjustment will not result in conflict with land uses in adjoining zones.</i>

TABLE 9

R5 zone objectives



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(iii) cl.2.6 – Subdivision

Subdivision (which includes boundary adjustment) is permissible pursuant to cl.2.6(1) of PLEP 2012.

(iv) cl.4.1 – Minimum subdivision lot size

The LEP map specifies a minimum lot size of 1ha for the subject land. Each lot is compliant with the 1ha minimum lot size development standard.

(v) cl.5.16(4) – Subdivision of, or dwellings on, land in certain rural....zones

The consent authority must take into account the matters specified in subclause (4) in determining whether to grant development consent for:

- (a) subdivision of land proposed to be used for the purposes of a dwelling; or
- (b) erection of a dwelling,

Matter	Response
(a) <i>The existing uses and approved uses of land in the vicinity of the development</i>	<i>Most surrounding uses are rural residential in nature, except for the sewerage treatment facility to the north of proposed Lot 2. The proposed boundary adjustment does not create any additional opportunities for the erection of a dwelling and therefore will not increase any potential land use conflict over and above what currently exists.</i>
(b) <i>Whether or not the development is likely to have a significant impact on land uses that, in the opinion of the consent authority, are likely to be preferred and the predominant land uses in the vicinity of the development</i>	<i>The sewerage treatment facility north of proposed lot 2 is an important infrastructure land use for the public benefit. However, the proposed boundary adjustment does not create any additional opportunities for the erection of a dwelling and therefore will not increase any potential land use conflict over and above what currently exists.</i>
(c) <i>Whether or not the development is likely to be incompatible with a use referred to in paragraph (a) or (b)</i>	<i>The proposed boundary adjustment does not create any additional opportunities for the erection of a dwelling and therefore will not increase any incompatibility over and above what currently exists.</i>
(d) <i>Any measures proposed by the applicant to avoid or minimise any incompatibility referred to in paragraph (c)</i>	<i>No measures required or proposed</i>

TABLE 10

Cl.5.16(4) matters for consideration

(vi) cl.6.3 Groundwater vulnerability

The subject land is mapped as 'vulnerable' on the Groundwater vulnerability map (5E) attached to PLEP 2012.



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*Proposed boundary adjustment
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The proposed boundary adjustment does not create any additional opportunities for the erection of a dwelling over and above that which currently exists. Therefore, the development will not increase risks of groundwater contamination, groundwater dependent ecosystems, or the cumulative impact on groundwater.

5.3 Relevant Draft Environmental Planning Instruments

There are no draft environmental planning instruments that would impact on this proposal.

5.4 Relevant Development Control Plans

(a) Parkes Development Control Plan 2013 ("PDCP")

Parts A and B of PDCP apply to this proposal.

Part A contains preliminary information only.

(i) PART B – Subdivisions

DCP Reference	Requirement	Control	Response
<u>PART B.4 – LARGE LOT RESIDENTIAL SUBDIVISION CONTROLS</u>			
PART B.4.2 – Earthworks, retaining walls, structural support and site drainage	As relevant: a. Earthworks suitably protected from soil erosion		COMPLIES The new vehicular access and associated driveway works will include erosion and sediment control measures where necessary
Part B.4.3 – Lot design	a. Lots have a minimum frontage and square width consistent with the dominant lot size and configuration along the street; b. Lot size enables the construction of a future dwelling c. N/A d. 40m minimum frontage e. N/A f. Maximise solar access opportunities g. N/A h. N/A i. N/A		COMPLIES Lots in the vicinity vary in size and shape. Proposed lots 1 and 2 are generally consistent The size of proposed lots 1 and 2 enables the construction of a future dwelling, outbuildings, POS, vehicle access and parking areas. Both lots have a frontage exceeding 40m Both lots can maximise solar access opportunities



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*Proposed boundary adjustment
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DCP Reference	Requirement	Control	Response
	j. N/A		
Part B.4.4 – Road design	N/A – no new roads		N/A
Part B.4.5 – Stormwater design and management	N/A – Boundary adjustment only		N/A
Part B.4.6 – Sewerage design or onsite management			Future dwellings will require onsite wastewater management. As this application is for a boundary adjustment only, a wastewater report is not required.
Part B.4.7 – Landscape design and management	N/A – Boundary adjustment only		N/A
Part B.4.8 – Naming of new roads	N/A – No new roads		N/A
Part B.4.9 – Fencing		Fencing standards	WILL COMPLY
Part B.4.10 – Bushfire management	N/A – Not in a mapped bushfire prone area		N/A
Part B.4.11 – Utilities	Access	a. Rural addressing b. Electricity supply c. Street lighting d. Telecommunications e. Natural gas f. Water g. Sewer h. Common trenching	Noted Electricity supply is available to each proposed lot Existing street lighting is adequate Telecommunications infrastructure is available to each proposed lot Unavailable Reticulated water is available to each lot Unavailable Noted

TABLE 11

Part B – Subdivision
PDCP 2013

5.5 Relevant Provisions of the Regulations

This proposal is capable of compliance with the relevant provisions of EPA Regs.



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*Proposed boundary adjustment
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5.6 Impact of the Development

No unacceptable or unmanageable impacts are envisaged (refer to part 4 of this report).

5.7 Suitability of the site

It is considered that the land is generally suitable for the proposed development.

5.8 Submissions

Public submissions will be a matter for consideration by Council.

5.9 Public Interest

It is considered that the proposal is not contrary to the public interest. It proposes a boundary adjustment which will improve the amenity of a future dwelling on proposed Lot 1. The proposed development is generally compliant with the PLEP 2012 and PDCP 2013 provisions, with negligible impact on the natural or built environment and placing no increased demands on public infrastructure.



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*Proposed boundary adjustment
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6.

CONCLUSION

On merit it is considered that this application be approved subject to conditions. It does not seek to vary any guidelines or requirements of the planning controls applying to the area. On balance it is considered that this application seeks consent to a reasonable proposal. It is requested that Council officers exercise delegated authority to approve this development.

Yours faithfully
PRECISE PLANNING



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Attachment 3 - Geotechnical Soil Investigation Report - DA2022_0016



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REPORT NO.

KH058

**PRELIMINARY SOIL INVESTIGATION
PROPOSED LOT 1, IN SUBDIVISION OF LOT 728
DP865225 AND LOT 201 DP750179, NASH STREET,
PARKES, NSW**

**K & H GEOTECHNICAL
REPORT TO F.B.O.B. PTY LTD
DECEMBER 2021**



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31 December 2021

The directors
 F.B.O.B Pty Ltd
 75 Childs Circuit
 Belrose NSW 2085

Dear Sirs,

Preliminary soil investigation Lot 1, in the proposed subdivision of Lot 728 DP865225 and Lot 201 DP750179, Nash Street, Parkes NSW

1.0 Introduction

K & H Geotechnical was requested by F.B.O.B Pty Ltd to undertake a Preliminary Soil Investigation (PSI) at Lot 1, in the proposed subdivision of Lot 728 DP865225 and Lot 201 DP750179, Nash Street, Parkes NSW. A preliminary soil investigation was required in response to Parkes Shire Council's (Council) requirements to a development application for the proposed subdivision.

2.0 Objectives

The objectives of the assessment are to assess the site's suitability for residential development by investigating along the site's proposed new boundary as directed by Parkes Shire Council.

3.0 Background

The proposed new site is a greenfield site containing no infrastructure. Council has recently constructed a large water tank which is part of the water treatment works on Lot 728 DP865225. The proposed subdivision will portion off a segment of Lot 728 DP865225 which will be included in the existing Lot 201 DP750179. The proposed subdivision will create a new Lot 1, approximately 1 hectare in size (Figure 1).

Council have requested that the surface soil along the new boundary of the proposed Lot 1 be screened for potential contaminants that may have been associated with adjacent water and wastewater treatment activities.



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4.0 Site characteristics

4.1 Site identification

The site is located on Nash St, near the intersection of Field Road and Nash Street, approximately 2 km south of the central business district of Parkes, NSW.

Site identification details are provided in Table 1. A plan of the proposed subdivision is provided in Figure 1.

TABLE 1 SITE IDENTIFICATION

Item	Details
Site Owner	F.B.O.B. Pty Ltd
Address	Nash Street, Parkes, NSW
Lot & Plan number	Lot 1, in the proposed subdivision of Lot 728 DP865225 and Lot 201 DP750179
Size of investigation area	~ 1 ha
Zoning	R5 – Large lot residential
Proposed land use	Residential
Local Government Authority	Parkes Shire Council
Site Location and Layout	Figure 1

4.2 Site layout and activities

The site is currently a greenfield site and contains no infrastructure.

The proposed new Lot 1 covers an area of approximately ~1 ha in size, however the investigation was limited to only the northern boundary of the new Lot 1 (Figure 1).

4.3 Site surrounds

Surrounding properties include a large water tank (>350, 000L) associated with the Parkes Water treatment plant, the old wastewater treatment facility further to the north. Goobang Creek is located to the east and large residential lots surround the site.

The nearest sensitive human receptors are the owners of the site and future occupants of the residence. Workers and residents on neighbouring sites could also be considered sensitive human receptors.

The nearest sensitive environmental receptor is Goobang Creek <100 m to the east of the site.



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Groundwater is used for agricultural and domestic use and could also be considered a sensitive receptor. The groundwater has been classified as vulnerable (<https://www.planningportal.nsw.gov.au/propertyreports/39512a5f-bd10-4755-8223-7fca277e18e4.pdf>. Verified 30 December 2021).

4.4 Topography and drainage

The regional landform is described (King, 1998) as narrow crests and gently inclined sideslope. Slope gradients range from 2-5% and elevation from 280 m – 400 m. Local relief is <30 m (King, 1998).

4.5 Geology

Local geology has been identified as Quaternary aged alluvium of active depositional plains containing present day drainage (Raymond *et. al.*, 2000).

4.6 Soil

The area is recognised in the Soil Landscape of Forbes 1:250 000 sheet as belonging to the Parkes Soil Landscapes. A soil landscape is an area of land that has recognisable and specifiable topographies and soils. Dominant soils in this soil landscape are shallow to moderately deep (<60 cm) Red Kandosols, Red Chromosols and Red Sodosols. Moderately deep (>80 cm) Red Chromosols are found on lower slopes and poorly drained Brown Sodosols in narrow drainage lines (King, 1998).

Limitations of the Parkes Soil Landscape are:

- high run-on;
- water erosion hazard and high erodibility;
- sodic/dispersible and saline (localised);
- low fertility and low permeability; and
- localised hardsetting surfaces and soil structure decline hazard.

4.7 Hydrogeology

There were no groundwater bores or wells observed during the site investigation and no bores were identified on the NSW government groundwater bore map (<http://allwaterdata.water.nsw.gov.au/water.stm>; verified 30 December 2021) within 250 m of the site. A shallow groundwater well (<5 m in depth) was supposedly located within the site however, no evidence was observed during the site investigation to suggest its presence.

Details of bores located >250 m from the site showed that the aquifer is encountered at depths greater than 40m and is generally associated with fractures within rock. Fractured rock aquifers have very low storage capacity and yield at most 1 L/s. The aquifer is likely to be semi confined or under pressure as the standing water level (SWL) equilibrated above the depth of stratigraphy where groundwater was encountered during drilling. Groundwater at this depth could be both locally and regionally sourced.



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A seasonal shallow groundwater may exist at depths >4- 5 m within the alluvial sediments during wetter than average rainfall years.

The groundwater has been classified as vulnerable (<https://www.planningportal.nsw.gov.au/propertyreports/39512a5f-bd10-4755-8223-7fca277e18e4.pdf>. Verified 30 December 2021).

4.8 Climate

The Bureau of Meteorology website (www.bom.gov.au, verified 3 August 2020) provided climatic data for weather station at the Parkes Airport, Parkes, NSW (Table 1).

Annual rainfall: 604 mm

Annual evaporation: 1566 mm

Climate can be described as warm and temperate with mild winters to hot summers. The temperature ranges from winter with an average daily maximum temperature of 14°C in the coldest month of July, to very warm to hot summers with mean daily maximum temperatures of 34°C in January. Minimum winter daily temperatures range from 2.3°C and the area is sometimes subjected to frosts and temperatures below 0°C.

The average annual rainfall recorded at Parkes is about 604 mm and the rainfall pattern has a marginally late spring early summer dominant trend. Monthly evaporation rates are larger than the average monthly rainfall except for June and July (Table 1) where recharge or deep drainage is likely to occur. Soil moisture is generally limiting to plant growth during the hottest summer months and frosts and low soil temperature (<10°C) can limit pasture growth during the colder months.

TABLE 1 AVERAGE MONTHLY CLIMATE DATA

	Jan	Feb	Mar	Apr	May	Jun	July	Aug	Sept	Oct	Nov	Dec
Maximum Temperature (°C)	33.8	32.2	28.9	24.3	19.0	15.1	14.3	16.0	20.1	24.2	28.3	31.1
Minimum Temperature (°C)	17.8	17.2	14.1	9.5	5.1	3.7	2.3	2.3	4.5	7.7	12.1	14.7
Rainfall (mm)	61.5	57.2	53.8	30.4	47.0	52.6	47.5	44.1	44.8	50.7	59.9	54.5
Evaporation (mm)	248	190	164	111	68.2	45	46.5	68.2	114	167	207	239

4.9 History

An historical investigation was not required as part of this investigation however information collected from long term residents of Parkes, aerial photographs and google earth historical images showed that the site has been undeveloped since 1945. No structures such as sheds, sheep yards, sheep dips or industrial works were located on the proposed site.



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The wastewater treatment plant to the north of the site was observed in 1965 aerial photograph. The proposed site and surrounding area were generally used for grazing and cropping and towards the 1980s was subdivided into large residential lots.

4.10 Chemicals of Potential Concern

The following general suite of potential contaminants was assessed for the soil investigation and were a justifiable screening tool for the presence of wastewater sludge or remnants:

- Heavy metals (As, Cd, Cr^{TOTAL}, Cu, Hg, Ni, Pb and Zn);
- Major nutrients nitrogen and phosphate;
- Soil pH; and
- Asbestos.

5.0 Field investigation

A site inspection was undertaken on the 14 December 2021 and found that the site was a vacant lot and contained no infrastructure or evidence of former infrastructure. Goobang Creek was observed to the east of the lot. Slope was linear and estimated to be <3% to east. Landform was described as an alluvial plain to lower terrace environment. There was a natural drainage line running through the site which drained water from Nash Street to Goobang Creek

There was no evidence of fill material or sludge across the soil surface of the new site.

Trees, shrubs and grass appeared to be healthy and showed no evidence of phytotoxic issues. There were no apparent indicators of significant soil contamination such as bare ground, dead or dying vegetation, staining or odour.

No evidence was found across the investigated area that significant contamination was present such as fuel tanks or large quantities of fill material.

5.1 Soil investigation

Four samples were taken from the along the proposed new site boundary. All samples were taken over a 0-0.3m depth interval.

As the sampling was only intended as a screening process the sampling density was not in accordance with the NSW EPA (1995) *Contaminated sites: sampling design guidelines*. Sampling locations are shown in Figure 1.

5.1.1 Stratigraphy

Samples showed a relatively similar topsoil of a red brown loam to a depth of 0.3 m. Soil was moist to 0.1 m below ground level and structure was moderate. Soil was crumbly and pH was in the range of 6-6.5.



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Subsoil was encountered from 0.3 m and comprised of a red brown light to silty clay. Subsoil was slightly moist, crumbly with a pH 6-6.5. Subsoil was consistent with the residual soil profile of the local area.

There were no potential asbestos fragments found or staining and odour to suggest that contamination may be present. As a result of these findings samples selected for analysis were selected from the upper soil profiles. These layers are the most likely to be affected from past use.

Description of the layers and soil profiles has been provided in Table 2.

TABLE 2 SOIL SAMPLE DESCRIPTIONS

Sample (depth)	Description
N1 (0-0.1 m)	Topsoil 0-0.3 m: Red brown loam, moist, crumbly, field pH 6.5, no staining or odour
N2 (0-0.1 m)	Topsoil 0-0.3 m: Red brown loam, moist, crumbly, field pH 6.5, no staining or odour
N3 (0-0.1 m)	Topsoil 0-0.3 m: Red brown loam, moist, crumbly, field pH 6.0-6.5, no staining or odour
N4 (0-0.1 m)	Topsoil 0-0.3 m: Red brown loam, moist, crumbly, field pH 6.5, no staining or odour

6.0 Laboratory results

Four samples (N1, N2, N3 and N3) were analysed for the potential chemicals of concern, heavy metals, total nitrogen, phosphate and pH. As only four samples were taken, no duplicate sample was analysed.

Soil laboratory analyses were undertaken by EnviroLab which is NATA registered for the methods used.

Laboratory results are shown in Table 3, nutrient results listed in Table 4. As no asbestos was observed in the field, asbestos presence or absence was not analysed.



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TABLE 3 SOIL RESULTS – HEAVY METALS

Sample	Field pH	Cu	Pb	Zn	Cd	Total Cr	Ni	As	Hg
N1 (0-0.3 m)	6.5	20	9	18	<0.4	36	8	<4	<0.1
N2 (0-0.3 m)	6.5	76	15	22	<0.4	67	18	5	<0.1
N3 (0-0.3 m)	6.0-6.5	44	17	33	<0.4	43	10	<4	<0.1
N4 (0-0.3 m)	6.5	42	15	24	<0.4	58	13	5	<0.1
Residential EILs		120	1,100	480	NA	190	30	100	NA
Residential HILs		60,000	300	74,000	20	100	400	100	40
Background		2-100	2-200	10-300	1	5-1,000	5-500	1-50	0.03

Notes:

1. Site criteria: taken from NEPC 2013, Schedule B(1): Guideline on the Investigation Levels for Soil for Residential land use and NSW EPA (2014), *Waste classification guidelines*
2. HIL – Health Investigation Levels
3. EIL – Ecological Investigation Levels based on soil pH of 6.0-7.0 and cation exchange of 5-10 cmol/kg
4. All results expressed in mg/kg on a dry weight basis
5. NA - Not applicable/ No criteria
6. Background ranges from the Field Geologist's Manual, compiled by D A Berkman, Third Edition 1989. Publisher – The Australasian Institute of Mining & Metallurgy and Contaminated Sites Monograph No. 4: Trace Element Concentrations in Soils from Rural & Urban Areas of Australia, 1995. South Australian Health Commission

Heavy metal soil concentrations were relatively low, and comparable to natural background levels for the local region (Table 3). A full laboratory transcript is provided in Attachment 1.



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TABLE 4 NUTRIENT SOIL RESULTS

Borehole (depth)	N1	N2	N3	N4
Ammonia N	2.5	7.4	9.7	12
Nitrate N	0.8	6.4	7.6	12
Total N	1,900	2,000	3,400	2,000
Phosphate	<0.5	0.9	0.9	1
Soil pH	6.6	6.6	6.4	6.5
Cation exchange Capacity	9.5	19	16	15
Exchangeable Ca	6.5	12	12	9.6
Exchangeable K	1.3	2.5	1.7	2.3
Exchangeable Mg	1.8	3.9	2.6	3.3
Exchangeable Na	<0.1	<0.1	<0.1	<0.1

Notes:

1. results excluding CEC and exchangeable are expressed in mg/kg
2. CEC AND exchangeables expressed in meq/100g

Inorganic N (ammonium and nitrate) were at relatively low levels in the soil. The difference between the inorganic nitrogen levels and total nitrogen concentrations indicates that most of the nitrogen is tied up with the organic matter in the surface soils. Total nitrogen levels were also low to moderate and do not appear to indicate an influence from a high organic matter sludge such as found with water treatment plants and wastewater treatment systems (Table 4).

Phosphate levels were low (<10 mg/kg) in the topsoil and indicates none to a sparse fertiliser management in the past.

Soil pH levels were slight acidic to neutral with a range between 6-7. The pH levels are comparable to soil field results and the natural range of the local area. Cation exchange capacities were moderate and ranged between 9.5-20 meq/100g which is considered appropriate for the loam soils of the region.

Laboratory transcripts for the organic results are provided in Attachment 1.



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6.1 Procedures for quality control and quality assurance

Quality control is achieved by using NATA registered laboratories using ASTM standard methods supported by internal duplicates, the checking of high, abnormal or otherwise anomalous results against background and other chemical results for the sample concerned.

Quality assurance is achieved by confirming that field results, or anticipated results based upon comparison with field observations, are consistent with laboratory results. Also that sampling methods are uniform and decontamination is thorough. In addition, the laboratory undertakes additional duplicate analysis as part of their internal quality assurance program on the basis of one duplicate analysis for every 20 samples analysed.

Field observations are compared with laboratory results when they are not as expected. Confirmation, re-sampling and re-analysis of a sample are undertaken if the results are not consistent with field observations and/or measurements.

No field duplicates were undertaken as part of this investigation as only four samples were analysed and the analyses was used for only a screening process.

An assessment of the quality of the laboratory analytical data generated during these works was undertaken. Results this assessment indicated that:

- laboratory analysis of samples was undertaken by a NATA accredited environmental testing laboratory;
- the laboratory limits of reporting (LOR) were below the adopted assessment criteria;
- samples were extracted and analysed within holding times;
- analyte percentage recoveries in surrogate samples were within acceptance limits;
- analyte concentrations in laboratory method blanks were within acceptance limits;
- analyte percentage recoveries in laboratory control samples were within acceptance limits; and
- analyte percentage recoveries in laboratory spikes were with acceptance limits.

7.0 Assessment criteria

In accordance with current legislation, we refer to the National Environment Protection Council (NEPC) 2013, *National Environment Protection (Assessment of Site Contamination) Amendment Measure* (NEPM) for site assessment criteria.

Site investigation criteria has been selected to provide an appropriate indication of the environmental status of the site with consideration given to the current land uses as determined by existing site zoning and potential development. The most appropriate criteria for the proposed building envelope is standard residential (low density).

Typically for contaminant concentration to be considered acceptable for the respective land use criteria, the data set must conform to the following requirements:



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- the 95% upper confidence limit (UCL) of the arithmetic mean of analytical results is below the site criteria;
- the arithmetic (or geometric in cases where the data is log normally distributed) mean is below the site criteria;
- the standard deviation is less than 50% of the site criteria; and
- no single sample analytical result is greater than 250% of the site criteria;

7.1 Soil investigation levels

Soil analytical results were tabulated (Tables 3 and 4) and were compared to the National Environment Protection Council (NEPC) 2013, *National Environment Protection (Assessment of Site Contamination) Amendment Measure* (NEPM 2013), Schedule B(1): Guideline on the Investigation Levels for Soil and Groundwater:

- Health investigation level (HIL) human exposure setting A (Residential) for the building envelope;
- Ecological investigation levels (EILs) for Residential use.

7.1.1 Health

Applicable Tier 1, human-health criteria are summarised in the soil results summary tables (Tables 5 and 6).

7.2 Ecological

The ecological investigation levels (EILs) assigned by the NEPC (2013) Schedule B5a - *Guideline on Ecological Risk Assessment* are adopted for this assessment. This guideline presents the methodology for deriving terrestrial EILs using both fresh and aged (i.e. > 2 years old) contamination for soil with the following land use types:

- areas of ecological significance;
- urban residential/public open space; and
- commercial/ industrial.

The methodology has been developed to protect soil processes, soil biota (flora and fauna) and terrestrial invertebrates and vertebrates. The approved land use on the site is standard residential and hence these EILs have been adopted for this assessment.

The values presented for zinc, chromium (III), copper and lead are added contaminant limits (ACLs) based on added concentrations. The EIL is calculated from summing the ACL and the ambient background concentration (ABC) to derive the site-specific soil quality guideline (SQG) taking into account the effect caused by pH, exchangeable cations, iron and total organic carbon in soil that can affect concentration toxicity data (Table 5).



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TABLE 5 SITE SPECIFIC EIL CALCULATION DATA

Sample ID	Material	Cation Exchange Capacity (CEC)	Iron	Total Organic Carbon (TOC)	Field pH
Location (Depth m)	-	meq/100g	%	%	-
C1-4	loam	10	-	1-5	6.5-7.0

Notes:

1. TOC Was estimated from total nitrogen levels

Values presented for arsenic, naphthalene and DDT are generic EILs based on total concentrations and fresh contaminants. The EIL for lead has been calculated using the most conservative SQG value based upon the reported pH and exchangeable cation values (Table 4).

A summary of the EILs for aged contamination in soil (>2 years) for the adopted land use are presented in Table 6.

TABLE 6 ECOLOGICAL INVESTIGATION LEVELS – SITE SPECIFIC

Analyte	Age of Contaminant	EIL – natural soils Residential (mg/kg)
Zinc ¹	Aged	480
Arsenic ²	Aged	100
Naphthalene ²	Fresh	170
DDT ²	Fresh	180
Chromium III ¹	Aged	190
Copper ¹	Aged	120
Lead ²	Aged	1,100
Nickel ¹	Aged	30

Notes:

1. the values presented for zinc, chromium (III), copper and nickel are added contaminant limits (ACLs) based on added concentrations. The EIL is calculated from summing the ACL and the ambient background concentration (ABC).
2. the values presented for arsenic, lead, naphthalene and DDT are generic EILs based on total concentrations.



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8.0 Discussion

All heavy metals concentrations of the samples taken from proposed new site's boundary were below the health investigation levels (HILs) and site specific environmental investigation levels (EILs) (Table 3). Levels appeared to show limited affects from onsite or neighbouring activities.

Total, inorganic nitrogen and phosphate levels were low and indicate that no additions of a nutrient source such as water treatment and wastewater sludge had been applied to the site. Soil pH and cation exchange capacity were comparable to a natural background level of the area.

No asbestos fragments or sheeting were found across the site's boundary.

No significant contamination issues were found across the proposed new site's boundary, nor were there any indications that waste from the neighbouring treatment plants have been deposited on site. The soil screening results indicates that there appears to be a low potential for contamination across the site in relation to the neighbouring activities. As such there is no significant evidence to suggest further investigation is required.

9.0 Conclusion

K & H Geotechnical was requested by F.B.O.B. Pty Ltd to undertake a preliminary soil Investigation (PSI) at Lot 1, in the proposed subdivision of Lot 728 DP865225 and Lot 201 DP750179, Nash Street, Parkes NSW. A soil screening investigation was required in response to Parkes Shire Council's (Council) requirements to a development application for the proposed subdivision.

The objectives of the assessment are to assess the soil's suitability for residential development and to investigate that site has not been affected from the neighbouring water treatment plant and wastewater treatment plant.

The site has been undeveloped since 1945. No structures such sheds, sheep yards, sheep dips or industrial works were located on the proposed new site.

No indications of contamination were found across the site and the soil appeared to be similar to that of the local area. No asbestos was observed across the soil surface.

Four samples (N1, N2, N3 and N4) were taken from along the proposed boundary and were analysed for the potential chemicals of concern, heavy metals, major nutrients, pH and cation exchange capacity.

All heavy metals concentrations of the samples taken from N1, N2, N3 and N4 were below the health investigation levels (HILs) and site specific environmental investigation levels (EILs). Heavy metal soil concentrations were comparable to natural background levels of the area.



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Total and inorganic nitrogen, phosphate, soil pH, and cation exchange capacity were low and not indicative of a rich nutrient source such as wastewater sludge.

No significant contamination issues were found across the proposed new site's boundary and there were no indications that any waste (wastewater or water treatment) had been added to the soil from neighbouring site activities. The soil screening results indicates a low potential for contamination and no further investigation is required.

10.0 Limitations

This report has been prepared by K & H Geotechnical in response to and subject to the following limitations:

1. The specific instructions received from F.B.O.B. Pty Ltd;
2. This report comprises the formal report, documentation sections, tables, figures and appendices as referred to in the index to this report and must not be released to any third party or copied in part without all the material included in this report for any reason;
3. The report only relates to the site referred to in the scope of works being located at Lot 1, in the proposed subdivision of Lot 728 DP865225 and Lot 201 DP750179, Nash Street, Parkes NSW ("the site");
4. The report relates to the site as at the date of the report as conditions may change thereafter due to natural processes and/or site activities;
5. No warranty or guarantee is made in regard to any other use than as specified in the scope of works and only applies to the depth tested and reported in this report;
6. Fill, soil, groundwater and rock to the depth tested on the site may be fit for the use specified in this report. Unless it is expressly stated in this report, the fill, soil and/or rock may not be suitable for classification as clean fill, excavated natural material (ENM) or virgin excavated natural material (VENM) if deposited off site; and
7. Report complies to our General Limitations.

Should you have any queries, please do not hesitate to contact us on (02) 6862 5554.

On behalf of
K & H Geotechnical

Project Manager
Emma Fowles
Environmental Scientist

Project Director / Internal Reviewer
John Kennedy
Management



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Attachments

Attachment 1 LABORATORY TRANSCRIPTS AND CHAIN OF CUSTODY FORMS

11.0 References

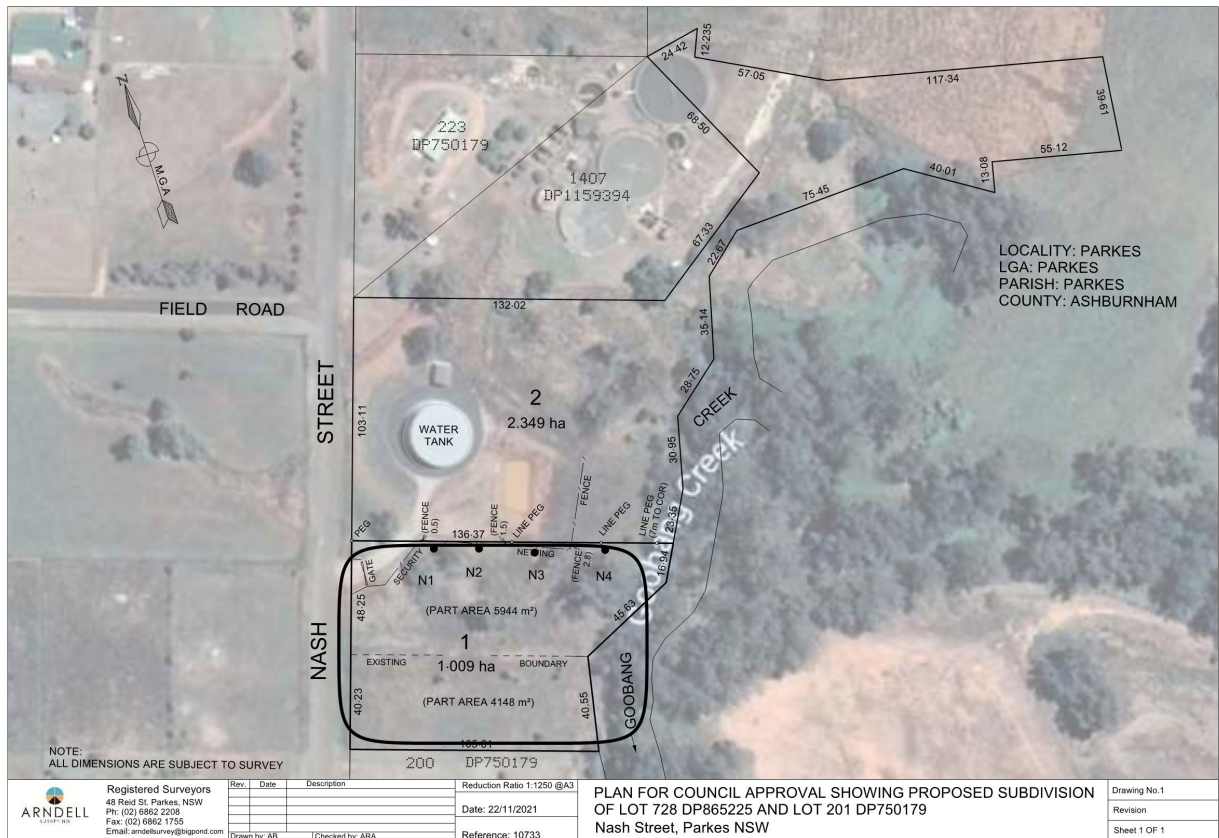
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FIGURES

KH058



ATTACHMENT 1 LABORATORY TRANSCRIPTS AND CHAIN OF CUSTODY FORMS

KH058



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CERTIFICATE OF ANALYSIS 285502-A

Client Details	
Client	K&H Geotechnical Services Pty Ltd
Attention	John Kennedy
Address	PO Box 75, PARKES, NSW, 2870

Sample Details	
Your Reference	Cedar Crescent and Nash Street Parkes, NSW2870 PSI
Number of Samples	9 Soil
Date samples received	16/12/2021
Date completed instructions received	20/12/2021

Analysis Details	
Please refer to the following pages for results, methodology summary and quality control data.	
Samples were analysed as received from the client. Results relate specifically to the samples as received.	
Results are reported on a dry weight basis for solids and on an as received basis for other matrices.	

Report Details	
Date results requested by	21/12/2021
Date of Issue	21/12/2021
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Results Approved By
 Diego Bigolin, Inorganics Supervisor
 Thomas Lovatt, Chemist

Authorised By

Nancy Zhang, Laboratory Manager

Envirolab Reference: 285502-A
 Revision No: R00



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Client Reference: Cedar Crescent and Nash Street Parkes, NSW2870 PSI

Acid Extractable metals in soil					
Our Reference		285502-A-6	285502-A-7	285502-A-8	285502-A-9
Your Reference	UNITS	N1	N2	N3	N4
Depth		0.0-0.3m	0.0-0.3m	0.0-0.3m	0.0-0.3m
Date Sampled		14/12/2021	14/12/2021	14/12/2021	14/12/2021
Type of sample		Soil	Soil	Soil	Soil
Date prepared	-	17/12/2021	17/12/2021	17/12/2021	17/12/2021
Date analysed	-	17/12/2021	17/12/2021	17/12/2021	17/12/2021
Arsenic	mg/kg	<4	5	<4	5
Cadmium	mg/kg	<0.4	<0.4	<0.4	<0.4
Chromium	mg/kg	36	67	43	58
Copper	mg/kg	20	76	44	42
Lead	mg/kg	9	15	17	15
Mercury	mg/kg	<0.1	<0.1	<0.1	<0.1
Nickel	mg/kg	8	18	10	13
Zinc	mg/kg	18	22	33	24

Client Reference: Cedar Crescent and Nash Street Parkes, NSW2870 PSI

Moisture					
Our Reference		285502-A-6	285502-A-7	285502-A-8	285502-A-9
Your Reference	UNITS	N1	N2	N3	N4
Depth		0.0-0.3m	0.0-0.3m	0.0-0.3m	0.0-0.3m
Date Sampled		14/12/2021	14/12/2021	14/12/2021	14/12/2021
Type of sample		Soil	Soil	Soil	Soil
Date prepared	-	17/12/2021	17/12/2021	17/12/2021	17/12/2021
Date analysed	-	17/12/2021	17/12/2021	17/12/2021	17/12/2021
Moisture	%	8.4	19	14	19

Client Reference: Cedar Crescent and Nash Street Parkes, NSW2870 PSI

CEC					
Our Reference		285502-A-6	285502-A-7	285502-A-8	285502-A-9
Your Reference	UNITS	N1	N2	N3	N4
Depth		0.0-0.3m	0.0-0.3m	0.0-0.3m	0.0-0.3m
Date Sampled		14/12/2021	14/12/2021	14/12/2021	14/12/2021
Type of sample		Soil	Soil	Soil	Soil
Date prepared	-	20/12/2021	20/12/2021	20/12/2021	20/12/2021
Date analysed	-	20/12/2021	20/12/2021	20/12/2021	20/12/2021
Exchangeable Ca	meq/100g	6.5	12	12	9.6
Exchangeable K	meq/100g	1.3	2.5	1.7	2.3
Exchangeable Mg	meq/100g	1.8	3.9	2.6	3.3
Exchangeable Na	meq/100g	<0.1	<0.1	<0.1	<0.1
Cation Exchange Capacity	meq/100g	9.5	19	16	15

Client Reference: Cedar Crescent and Nash Street Parkes, NSW2870 PSI

Misc Inorg - Soil					
Our Reference		285502-A-6	285502-A-7	285502-A-8	285502-A-9
Your Reference	UNITS	N1	N2	N3	N4
Depth		0.0-0.3m	0.0-0.3m	0.0-0.3m	0.0-0.3m
Date Sampled		14/12/2021	14/12/2021	14/12/2021	14/12/2021
Type of sample		Soil	Soil	Soil	Soil
Date prepared	-	17/12/2021	17/12/2021	17/12/2021	17/12/2021
Date analysed	-	17/12/2021	17/12/2021	17/12/2021	17/12/2021
pH 1:5 soil:water	pH Units	6.6	6.6	6.4	6.5
Ammonia as N in soil	mg/kg	2.5	7.4	9.7	12
Nitrate as N in soil	mg/kg	0.8	6.4	7.6	12
Total Nitrogen in soil	mg/kg	1,900	2,000	3,400	2,000
Phosphate as P in soil	mg/kg	<0.5	0.9	0.9	1

Client Reference: Cedar Crescent and Nash Street Parkes, NSW2870 PSI

Method ID	Methodology Summary
Inorg-001	pH - Measured using pH meter and electrode in accordance with APHA latest edition, 4500-H+. Please note that the results for water analyses are indicative only, as analysis outside of the APHA storage times.
Inorg-008	Moisture content determined by heating at 105+/-5 °C for a minimum of 12 hours.
Inorg-055	Nitrate - determined colourimetrically. Waters samples are filtered on receipt prior to analysis. Soils are analysed following a water extraction.
Inorg-055/062/127	Total Nitrogen - Calculation sum of TKN and oxidised Nitrogen. Alternatively analysed by combustion and chemiluminescence.
Inorg-057	Ammonia - determined colourimetrically, based on APHA latest edition 4500-NH3 F. Waters samples are filtered on receipt prior to analysis. Soils are analysed following a KCl extraction.
Inorg-060	Phosphate determined colourimetrically based on EPA365.1 and APHA latest edition 4500 P E. Waters samples are filtered on receipt prior to analysis. Soils are analysed following a water extraction.
Metals-020	Determination of various metals by ICP-AES.
Metals-020	Determination of exchangeable cations and cation exchange capacity in soils using 1M Ammonium Chloride exchange and ICP-OES analytical finish.
Metals-021	Determination of Mercury by Cold Vapour AAS.

Client Reference: Cedar Crescent and Nash Street Parkes, NSW2870 PSI

QUALITY CONTROL: Acid Extractable metals in soil					Duplicate				Spike Recovery %	
Test Description	Units	PQL	Method	Blank	#	Base	Dup.	RPD	LCS-1	[NT]
Date prepared	-			17/12/2021	[NT]	[NT]	[NT]	[NT]	17/12/2021	[NT]
Date analysed	-			17/12/2021	[NT]	[NT]	[NT]	[NT]	17/12/2021	[NT]
Arsenic	mg/kg	4	Metals-020	<4	[NT]	[NT]	[NT]	[NT]	106	[NT]
Cadmium	mg/kg	0.4	Metals-020	<0.4	[NT]	[NT]	[NT]	[NT]	104	[NT]
Chromium	mg/kg	1	Metals-020	<1	[NT]	[NT]	[NT]	[NT]	110	[NT]
Copper	mg/kg	1	Metals-020	<1	[NT]	[NT]	[NT]	[NT]	107	[NT]
Lead	mg/kg	1	Metals-020	<1	[NT]	[NT]	[NT]	[NT]	110	[NT]
Mercury	mg/kg	0.1	Metals-021	<0.1	[NT]	[NT]	[NT]	[NT]	107	[NT]
Nickel	mg/kg	1	Metals-020	<1	[NT]	[NT]	[NT]	[NT]	105	[NT]
Zinc	mg/kg	1	Metals-020	<1	[NT]	[NT]	[NT]	[NT]	109	[NT]

Envirolab Reference: 285502-A
Revision No: R00

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Client Reference: Cedar Crescent and Nash Street Parkes, NSW2870 PSI

QUALITY CONTROL: CEC					Duplicate				Spike Recovery %	
Test Description	Units	PQL	Method	Blank	#	Base	Dup.	RPD	LCS-1	[NT]
Date prepared	-			20/12/2021	[NT]	[NT]	[NT]	[NT]	20/12/2021	[NT]
Date analysed	-			20/12/2021	[NT]	[NT]	[NT]	[NT]	20/12/2021	[NT]
Exchangeable Ca	meq/100g	0.1	Metals-020	<0.1	[NT]	[NT]	[NT]	[NT]	106	[NT]
Exchangeable K	meq/100g	0.1	Metals-020	<0.1	[NT]	[NT]	[NT]	[NT]	102	[NT]
Exchangeable Mg	meq/100g	0.1	Metals-020	<0.1	[NT]	[NT]	[NT]	[NT]	97	[NT]
Exchangeable Na	meq/100g	0.1	Metals-020	<0.1	[NT]	[NT]	[NT]	[NT]	104	[NT]

Envirolab Reference: 285502-A
Revision No: R00

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Client Reference: Cedar Crescent and Nash Street Parkes, NSW2870 PSI

QUALITY CONTROL: Misc Inorg - Soil					Duplicate				Spike Recovery %	
Test Description	Units	PQL	Method	Blank	#	Base	Dup.	RPD	LCS-1	[NT]
Date prepared	-			17/12/2021	6	17/12/2021	17/12/2021		17/12/2021	[NT]
Date analysed	-			17/12/2021	6	17/12/2021	17/12/2021		17/12/2021	[NT]
pH 1:5 soil:water	pH Units		Inorg-001	[NT]	6	6.6	6.6	0	101	[NT]
Ammonia as N in soil	mg/kg	0.5	Inorg-057	<0.5	6	2.5	2.3	8	105	[NT]
Nitrate as N in soil	mg/kg	0.5	Inorg-055	<0.5	6	0.8	[NT]		103	[NT]
Total Nitrogen in soil	mg/kg	10	Inorg-055/062/127	<10	6	1900	[NT]		98	[NT]
Phosphate as P in soil	mg/kg	0.5	Inorg-060	<0.5	6	<0.5	[NT]		114	[NT]

Client Reference: Cedar Crescent and Nash Street Parkes, NSW2870 PSI

Result Definitions	
NT	Not tested
NA	Test not required
INS	Insufficient sample for this test
PQL	Practical Quantitation Limit
<	Less than
>	Greater than
RPD	Relative Percent Difference
LCS	Laboratory Control Sample
NS	Not specified
NEPM	National Environmental Protection Measure
NR	Not Reported

Client Reference: Cedar Crescent and Nash Street Parkes, NSW2870 PSI

Quality Control Definitions

Blank	This is the component of the analytical signal which is not derived from the sample but from reagents, glassware etc, can be determined by processing solvents and reagents in exactly the same manner as for samples.
Duplicate	This is the complete duplicate analysis of a sample from the process batch. If possible, the sample selected should be one where the analyte concentration is easily measurable.
Matrix Spike	A portion of the sample is spiked with a known concentration of target analyte. The purpose of the matrix spike is to monitor the performance of the analytical method used and to determine whether matrix interferences exist.
LCS (Laboratory Control Sample)	This comprises either a standard reference material or a control matrix (such as a blank sand or water) fortified with analytes representative of the analyte class. It is simply a check sample.
Surrogate Spike	Surrogates are known additions to each sample, blank, matrix spike and LCS in a batch, of compounds which are similar to the analyte of interest, however are not expected to be found in real samples.
Australian Drinking Water Guidelines recommend that Thermotolerant Coliform, Faecal Enterococci, & E.Coli levels are less than 1cfu/100mL. The recommended maximums are taken from "Australian Drinking Water Guidelines", published by NHMRC & ARMC 2011.	
The recommended maximums for analytes in urine are taken from "2018 TLVs and BEIs", as published by ACGIH (where available). Limit provided for Nickel is a precautionary guideline as per Position Paper prepared by AIOH Exposure Standards Committee, 2016.	
Guideline limits for Rinse Water Quality reported as per analytical requirements and specifications of AS 4187, Amdt 2 2019, Table 7.2	

Laboratory Acceptance Criteria

Duplicate sample and matrix spike recoveries may not be reported on smaller jobs, however, were analysed at a frequency to meet or exceed NEPM requirements. All samples are tested in batches of 20. The duplicate sample RPD and matrix spike recoveries for the batch were within the laboratory acceptance criteria.

Filters, swabs, wipes, tubes and badges will not have duplicate data as the whole sample is generally extracted during sample extraction.

Spikes for Physical and Aggregate Tests are not applicable.

For VOCs in water samples, three vials are required for duplicate or spike analysis.

Duplicates: >10xPQL - RPD acceptance criteria will vary depending on the analytes and the analytical techniques but is typically in the range 20%-50% – see ELN-P05 QA/QC tables for details; <10xPQL - RPD are higher as the results approach PQL and the estimated measurement uncertainty will statistically increase.

Matrix Spikes, LCS and Surrogate recoveries: Generally 70-130% for inorganics/metals (not SPOCAS); 60-140% for organics/SPOCAS (+/-50% surrogates) and 10-140% for labile SVOCs (including labile surrogates), ultra trace organics and speciated phenols is acceptable.

In circumstances where no duplicate and/or sample spike has been reported at 1 in 10 and/or 1 in 20 samples respectively, the sample volume submitted was insufficient in order to satisfy laboratory QA/QC protocols.

When samples are received where certain analytes are outside of recommended technical holding times (THTs), the analysis has proceeded. Where analytes are on the verge of breaching THTs, every effort will be made to analyse within the THT or as soon as practicable.

Where sampling dates are not provided, Envirolab are not in a position to comment on the validity of the analysis where recommended technical holding times may have been breached.

Measurement Uncertainty estimates are available for most tests upon request.

Analysis of aqueous samples typically involves the extraction/digestion and/or analysis of the liquid phase only (i.e. NOT any settled sediment phase but inclusive of suspended particles if present), unless stipulated on the Envirolab COC and/or by correspondence. Notable exceptions include certain Physical Tests (pH/EC/BOD/COD/Apparent Colour etc.), Solids testing, total recoverable metals and PFAS where solids are included by default.

Samples for Microbiological analysis (not Amoeba forms) received outside of the 2-8°C temperature range do not meet the ideal cooling conditions as stated in AS2031-2012.

CHAIN OF CUSTODY FORM - Client										ENVIROLAB GROUP ENVIROLAB GROUP National phone number 1300 424 344 National phone number 1300 424 344																			
[Copyright and Confidential]																													
Company: K and H Geotechnical Services					Client Project Name/Number/Site etc (ie report title): Cedar Crescent and Nash Street Parkes, NSW 2870 - PSI																								
Contact Person: Emma Fowles/ John Kennedy					PO No. (if applicable): 8643																								
Project Mgr: John Kennedy					Envirolab Quote No.: 21SY180																								
Address: 2A East Street Parkes NSW 2870 Po Box 75 Parkes NSW 2870					Date results required:																								
					Or choose: <input type="checkbox"/> Standard <input type="checkbox"/> Same Day <input checked="" type="checkbox"/> 1 day <input type="checkbox"/> 2 day <input type="checkbox"/> 3 day																								
Phone: (02) 6862 5554 Mob: N/A					Note: Inform lab in advance if urgent turnaround is required - surcharges apply																								
Email Results to: john.kennedy@kh-geotech.com.au					Additional report format: <input type="checkbox"/> Esdat <input type="checkbox"/> Equis																								
Email Invoice to: admin@kh-geotech.com.au					Lab Comments:																								
Sample Information										Tests Required										Comments									
Envirolab Sample ID (Lab use only)	Client Sample ID or Information	Depth	Date Sampled	Type of Sample	pH	CEC	Heavy Metals	Total N	Ammonium (NH ₄)	Nitrate (NO ₃ -)	Phosphate (PO ₄ -P)	Combo 3								Provide as much information about the sample as you can									
1	C1	0.0 - 0.3m	14/12/2021	Soil	X	X						X						Please Refer to given test request and additional information											
2	C2	0.0 - 0.3m	14/12/2021	Soil	X	X						X						Please Refer to given test request and additional information											
3	C3	0.0 - 0.3m	14/12/2021	Soil	X	X						X						Please Refer to given test request and additional information											
4	C4	0.0 - 0.3m	14/12/2021	Soil	X	X						X						Please Refer to given test request and additional information											
5	C5	0.0 - 0.3m	14/12/2021	Soil	X	X						X						Please Refer to given test request and additional information											
6	N1	0.0 - 0.3m	14/12/2021	Soil	X	X	X	X	X	X	X	X						Please Refer to given test request and additional information											
7	N2	0.0 - 0.3m	14/12/2021	Soil	X	X	X	X	X	X	X	X						Please Refer to given test request and additional information											
8	N3	0.0 - 0.3m	14/12/2021	Soil	X	X	X	X	X	X	X	X						Please Refer to given test request and additional information											
9	N4	0.0 - 0.3m	14/12/2021	Soil	X	X	X	X	X	X	X	X						Please Refer to given test request and additional information											
<input type="checkbox"/> Please tick the box if observed settled sediment present in water samples is to be included in the extraction and/or analysis																													
Relinquished by (Company): K & H Geotechnical Services Pty Ltd					Received by (Company): [Signature]					Lab Use Only																			
Print Name: Emma Fowles					Print Name: Tony Doherty					Job number: 985502					Cooling: Ice / Ice pack / None														
Date & Time: 15/12/21 09:30am					Date & Time: 16/12/21 09:20					Temperature: 9					Security seal status: Broken / None														
Signature: [Signature]					Signature: [Signature]					TAT Req - SAME day 1 / 2 / 3 / 4 / STD																			

Attachment 4 - Development Assessment Report - DA2022_0016**Application Details:**

Development Application No:	DA2022/0016
Description of Development:	Subdivision (Boundary Adjustment)
Applicant:	G Simpson
Landowner(s):	Parkes Shire Council
Landowners consent provided:	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No (All Landowners must give consent to the proposed development)

Property Description:

Legal Description:	Lot 728 DP 865225 & Lot 201 DP 750179, Nash Street, Parkes
Existing Improvements:	Effluent Treatment Plant (Lot 728 865225) & Vacant Land (Lot 201 DP 750179)
Current land-use:	R5 Large Lot Residential

Locality and Site Context Map:

**Site Location:**

Has the subject land been correctly identified on DA Plans and SEE?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> N/A
Is the land freehold title with all owners consent?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> N/A
Is the site vacant of buildings?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> N/A
Are there other buildings / structures located on the subject land?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	<input type="checkbox"/> N/A
Has the proposed building location been confirmed on the subject land?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> N/A
Do the provided plans, specifications and supporting documents accurately depict the site conditions?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> N/A

Comments: A site inspection was undertaken by Jessie Hodges and Brent Tucker, which revealed that the subject property is currently vacant land. The documentation provided within the application accurately depicts the site conditions and proposed boundary adjustment.

Site Inspection:

Date:	22 February 2022	
Was the Applicant present?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Was the owner present?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No

Comments: Parkes Shire Council Acting Manager Planning Services, Brent Tucker and Cadet Town Planner, Jessie Hodges undertook a site inspection on 22 February 2022. From the site inspection the following points were noted and supported by the images below:

- The subject site is located within an urban area of the Parkes Township. The built form of the area is predominantly single storey detached dwellings with ancillary sheds and carports.
- The site has consistent slope to the east.
- The site of the development is clear of significant vegetation.
- The site did not reveal any signs of contamination. Lot 728 DP 865225 is identified on Council's Contaminated Lands Register due to its historic use as an effluent treatment plant.
- The site has access from Nash Street which is a sealed road with associated table drains.
- Council's reticulated water network is available to the site; however, there is currently no connection.
- The site is serviced by overhead powerlines which transect Lot 201 DP 750179 from east to west.

Photographs of the site from 22 February 2022 are shown below:



View of existing Lot 201 DP 750179 looking south-east.





View of the existing boundary fence between Lot 728 DP 865225 and Lot 201 DP 750179, looking north-east.

Internal Referral Advice:

Has an Internal Engineering Referral been received?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> N/A
Has an Internal Building Referral been received?	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input checked="" type="checkbox"/> N/A
Has an Internal Heritage Advice Referral been received?	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input checked="" type="checkbox"/> N/A

Comments: The proposed development has been referred to Council's Development Engineer, Nathan McWilliam who has provided the following comments:

- It is proposed that the existing Lot 728 DP 865225 will have a portion of its area excised, to be added to the existing Lot 201 DP 750179. This will lead to the creation of two lots - Lot 2 (former Parkes Shire Council Effluent Treatment Plant) being 2.146 hectares and Lot 1 being 1.009 hectares. As a result of the boundary adjustment, proposed Lot 2 will require an access to be provided and the existing access for proposed Lot 1 will need to be upgraded to Parkes Shire Council's current engineering standards for a rural access.
- A stormwater management plan is not required as the proposal is for a boundary adjustment. The two allotments currently drain to Goobang Creek. It is assessed that any future developments on the boundary adjusted lots will not negatively impact other adjoining properties.

Easement(s):

Are there any easements applying to the subject land?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> N/A
Is the proposed development clear of easements?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> N/A
Are there any proposed easements?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	<input type="checkbox"/> N/A
Are easements required?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> N/A

Comments: The subject allotment is not burdened by any easements. To protect the existing overland flow channel on Lot 728 DP 865225, an easement will be required to the benefit of Parkes Shire Council.

Consolidation of Lots:

Are there more than one lot owned by the landowner in same holding?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	<input type="checkbox"/> N/A
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Is there a need to consolidate lots?

☐ Yes☐ No☒ N/A

Comments: The proposed subdivision (boundary adjustment) is to excise a portion of Lot 728 DP 865225 and add this to Lot 201 DP 750179; therefore, there is no need for consolidation.

Section 1.17 Biodiversity Conservation Act 2016 / Fisheries Management Act 1994

Biodiversity:

Is the land identified on the Biodiversity Land Values Map?

☐ Yes☒ No☐ N/A

Does the development include clearing/disturbance of vegetation above the relevant threshold? (as identified in 7.2 of the Biodiversity Conservation Regulation 2017)?

☐ Yes☒ No☐ N/A

Is the development otherwise likely to affect threatened species? (as identified in Clause 7.1 and 7.2 of the Biodiversity Conservation Regulation 2017)?

☐ Yes☒ No☐ N/A

Is the development proposed on land identified as an area of outstanding biodiversity value?

☐ Yes☒ No☐ N/A

Comments: The subject site is not identified on the Biodiversity Land Values Map. The site is located within an urban area of the Parkes Township and no clearing is proposed as part of the development. The site will be used for residential purposes and does not contain any threatened species.

Fisheries:

Is the proposed development or activity likely to have an adverse effect on the life cycle of a threatened species such that a viable local population of the species is likely to be placed at risk of extinction?

☐ Yes☒ No☐ N/A

Is the proposed development or activity likely to have an adverse effect on the life cycle of the species that constitutes the endangered population such that a viable local population of the species is likely to be placed at risk of extinction ?

☐ Yes☒ No☐ N/A

In relation to a threatened species, population or ecological community will the proposed development lead to the removal or fragmentation of a habitat and does the habitat have an important role in the ongoing survival of the species?

☐ Yes☒ No☐ N/A

Is the proposed development or activity likely to have an adverse effect on any critical habitat (either directly or indirectly)?

☐ Yes☒ No☐ N/A

Comments: The subject land is located adjacent to a watercourse; however, the proposal does not include any development that will have an adverse impact on any threatened species, endangered population or ecological community.

Section 4.13 Consultation and development consent—certain bush fire prone land

Is the site identified on the Bushfire Prone Land Map?

☐ Yes☒ No☐ N/A

Does the development comply with "Planning for Bushfire Protection" or a certificate provided by a person who is recognised by the NSW Rural Fire Service as a qualified consultant in bush fire risk assessment stating that the development conforms to the relevant specifications and requirement?

☐ Yes☐ No☒ N/A

If no, has consultation been done Commissioner for Rural Fire Service?

☐ Yes☐ No☒ N/A

Comments: Not relevant to the proposal.



**Contributions:**

Does the Section 7.11 Contributions Plan apply?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	
• Are Section 7.11 Contributions payable?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	
Does the Section 7.12 Contributions Plan apply?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	
• Are Section 7.12 Contributions payable?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	
Were Section 7.11 Contributions paid on the land under previous applications?	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input checked="" type="checkbox"/> N/A
Does the Developer Services Plan apply?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	
• Are Water Contributions payable?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	
• Are Sewer Contributions payable?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	

Comments: The proposed development is not valued over \$200,000.00 and therefore a condition of consent requiring Section 7.12 Contributions to be paid will not be imposed.

Section 4.15(1) Assessment**S4.15(1)(a)(i) The provisions of any environmental planning instrument****Local Environmental Plans**

The Parkes Local Environmental Plan 2012 applies to all land within the Parkes Local Government Area. The site of the proposed development is zoned R5 Large Lot Residential under the Parkes Local Environmental Plan 2012. Clause 2.6 permits the subdivision (boundary adjustment) of land in the R5 Large Lot Residential zone with consent of Council.

Clause 2.3(2) of Parkes Local Environmental Plan 2012 provides that the Council shall have regard to the objectives for development in a zone when determining a development application in respect of land within the zone. The objectives of the R5 Large Lot Residential Zone are:

- To provide residential housing in a rural setting while preserving, and minimising impacts on, environmentally sensitive locations and scenic quality.
- To ensure that large residential lots do not hinder the proper and orderly development of urban areas in the future.
- To ensure that development in the area does not unreasonably increase the demand for public services or public facilities.
- To minimise conflict between land uses within this zone and land uses within adjoining zones.

The proposed development is consistent with the objectives of the R5 Large Lot Residential zone. The proposed subdivision (boundary adjustment) is to excise a portion of Lot 728 DP 865225 and add this to Lot 201 DP 750179; providing residential land of a size and dimension consistent with existing allotments in the locality. The proposal will not adversely affect adjoining land uses.

The following provisions of the Parkes Local Environmental Plan [PLEP] 2012 have been especially considered in the assessment of the proposal:

- **Clause 2.6 Subdivision** - Clause 2.6 Subdivision - Consent Requirements of the PLEP 2012 states that the subdivision of land may be permitted, but only with development consent. As such, the applicant has applied for development consent via Development Application No. DA2022/0016.
- **Clause 4.1 Minimum Subdivision Lot Size** - Clause 4.1 Minimum Subdivision Lot Size of the PLEP states that the size of any lot resulting from the subdivision of land is not to be less than the minimum lot size shown on the lot size map in relation to that land. The subject allotment is zoned R5 Large Lot Residential and the minimum lot size required for dwelling purposes is one (1) hectare. The applicant has proposed to excise 5944 square metres of land from existing Lot 728 DP 865225 and add this to existing Lot 201 DP 750179. This will create proposed Lot 1 which is 2.146 hectares and proposed Lot 2 which is 1.009 hectares; therefore, complying with the minimum lot size required for a dwelling. The proposed development will not have a significant impact on the natural and





environmental values of the area, will not result in the uneconomic provision of services by Council and will reflect the lot sizes and patterns in the surrounding locality.

- **Clause 6.3 Groundwater Vulnerability** - The subject land is identified on the Groundwater Vulnerability Map. It is assessed there will be no increased likelihood of groundwater contamination, adverse impacts on groundwater dependent ecosystems or adverse cumulative impacts. No groundwater extraction is proposed or required.
- **Clause 6.7 Essential Services** - Clause 6.7 requires that development consent must not be granted to development unless the consent authority is satisfied that any of the services that are essential for the development are available or that adequate arrangements have been made to make them available when required. Conditions of consent will be imposed to ensure that all essential services are available at the site. Access is available via Nash Street which is a sealed road with associated table drains. No adverse impacts are assessed.

State Environmental Planning Policies

The following State Environmental Planning Instruments (SEPPs) apply to the Parkes Local Government Area:

- SEPP (Biodiversity and Conservation) 2021
- SEPP (Building Sustainability Index: BASIX) 2004
- SEPP (Exempt and Complying Development Codes) 2008
- SEPP (Housing) 2021
- SEPP (Industry and Employment) 2021
- SEPP 65 - Design Quality of Residential Apartment Development
- SEPP (Planning Systems) 2021
- SEPP (Precincts - Regional) 2021
- SEPP (Primary Production) 2021
- SEPP (Resilience and Hazards) 2021
- SEPP (Resources and Energy) 2021
- SEPP (Transport and Infrastructure) 2021

The following SEPPs are specifically relevant to the assessment of the proposed development:

- **SEPP (Resilience and Hazards) 2021** - Clause 4.6 of SEPP (Resilience and Hazards) requires that a consent authority must consider the contamination potential of the land, and if the land is contaminated, it is satisfied that the land is suitable for the development in its contaminated state, or that appropriate arrangements have been made to remediate the site prior to the development being carried out.

Investigation of past use has revealed that Lot 728 DP 865225 is the former site for the Parkes Shire Council effluent treatment plant and is therefore identified on Council's Potentially Contaminated Sites Register. Given that the land may be used for residential purposes as a result of the proposed subdivision (boundary adjustment), the applicant has provided a preliminary soil investigation report which concluded that no significant contamination issues were found across the site and there were no indications that wastewater had been added to the soil from neighbouring site activities. A visual inspection of the site also did not reveal any potential contamination. No further assessment under SEPP (Resilience and Hazards) 2021 is required.

- **SEPP (Transport and Infrastructure) 2021** - Clause 2.48 of SEPP (Transport and Infrastructure) requires a Consent Authority to consider any development application (or an application for modification of consent) for any development carried out:
 - within or immediately adjacent to an easement for electricity purposes (whether or not the electricity infrastructure exists),
 - immediately adjacent to an electricity substation,
 - within 5m of an overhead power line,
 - includes installation of a swimming pool any part of which is: within 30m of a structure supporting an overhead electricity transmission line and/or within 5m of an overhead electricity power line, or
 - placement of power lines underground.

The property is serviced by overhead powerlines which transect through the middle of Lot 201 DP 750179 in an east to west direction. The proposed subdivision (boundary adjustment) is not within or immediately adjacent to any of the above infrastructure; as such, the subject application is considered to satisfy the provisions of Clause 2.48 of



SEPP (Transport and Infrastructure) 2021. All future development on the site will be assessed against the abovementioned clause as part of any forthcoming development application.

- **SEPP (Biodiversity and Conservation) 2021** – Clause 2.6 of SEPP (Biodiversity and Conservation) requires any person clearing vegetation in a non-rural area to obtain permit granted by the Council under Chapter 2 of the SEPP. The Parkes Shire Development Control Plan 2021 does not prescribe any vegetation to which Chapter 2 applies and therefore a permit under Chapter 2 is not required.

S4.15(1)(a)(ii) The provisions of any proposed environmental planning instrument

There are no draft LEPs or draft SEPPs that apply to the subject land.

S4.15(1)(a)(iii) The provisions of any development control plan

Parkes Shire Council Development Control Plan 2021 applies to the land. Part B Subdivisions of the DCP has been assessed against the proposal as follows:

Part B.4 Large Lot Residential Subdivision Controls

Clause	Comment	Compliance	
B.4.3 Lot Design	The proposed subdivision (boundary adjustment) is to excise a portion of Lot 728 DP 865225 and add this to Lot 201 DP 750179. The subdivision will reflect the lot sizes and patterns of developments in the surrounding locality, with proposed Lot 1 to be 1.009 hectares and proposed Lot 2 to be 2.146 hectares. The proposed subdivision (boundary adjustment) complies with the minimum frontage and site area requirements of 40 metres and 1 hectare respectively. The site is located within proximity to public open spaces, educational facilities and employment opportunities. Vehicle access to the site is proposed via Nash Street, which is a sealed road with associated table drains.	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
B.4.4 Road Design	The proposed subdivision (boundary adjustment) does not include the development of any internal roads. Vehicle access to the site is proposed via Nash Street, which is a sealed road with associated table drains.	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
B.4.5 Stormwater Design and Management	A stormwater design and management plan is not required as the proposed subdivision is for a boundary adjustment. Existing Lots 728 DP 865225 and 201 DP 750179 currently drain to Goobang Creek. No adverse impacts are assessed.	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
B.4.6 Sewerage Design or Onsite Management	Lot 201 DP 865225 is currently vacant land, whilst Lot 728 DP 865225 is the former site of Parkes Shire Council's effluent treatment plant. As the proposal is for a subdivision (boundary adjustment), the installation of an onsite sewerage management system is not required.	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
B.4.11 Utilities	Lot 201 DP 865225 is currently vacant land, whilst Lot 728 DP 865225 is the former site of Parkes Shire Council's effluent treatment plant. Conditions of consent will be imposed requiring proposed Lot 1 to be connected to Council's reticulated water supply service. The property is serviced by overhead powerlines which transect through the middle of Lot 201 DP 750179 in an east to west direction. Telecommunication infrastructure is available to the site. Access is proposed via Nash Street which is a sealed road with associated table drains.	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No

S4.15(1)(a)(iiia) any planning agreement that has been entered into under section 7.4, or any draft planning agreement that a developer has offered to enter into under section 7.4

There are no planning agreements relating to the site. The applicant has not requested Council to enter into any form of planning agreement.


S4.15(a)(iv) the regulations (to the extent that they prescribe matters for the purposes of this paragraph

Division 8 of Part 6 of the Environmental Planning and Assessment Regulation 2000 specifies additional matters that must be taken into consideration by a consent authority in determining a development application. Consideration of these matters is included below:

Clause	Comment	Compliance	
Clause 61(1) - Building Demolition	Not relevant to the proposal.	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Clause 61(2) - Subdivision Order	Not relevant to the proposal.	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Clause 61(3) - Dark Sky Planning Guideline	Not relevant to the proposal.	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Clause 61(4) - Low rise housing diversity design guide.	Not relevant to the proposal.	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Clauses 62 - Change of Use Fire Safety and Structural Capacity Considerations	Not relevant to the proposal.	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Clause 63 - Temporary Structures	Not relevant to the proposal.	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Clauses 64 - Fire Safety Upgrades	Not relevant to the proposal.	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Clause 65 - Conservation Plan Opera House	Not relevant to the proposal.	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Clause 66 - Contributions Plan (Sydney)	Not relevant to the proposal.	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Clause 67 - Modification or surrender of existing use	Not relevant to the proposal.	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Clause 68 - Modification or surrender of development consent	Not relevant to the proposal.	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No

S4.15(1)(b) the likely impact on the natural and built environment(s) and the likely social and/or economic impact on the locality

- Context and Setting** – The subject site is an R5 Large Lot Residential allotment. The proposal is for a subdivision (boundary adjustment) to excise a portion of Lot 728 DP 865225 and amalgamate this with Lot 201 DP 750179. Proposed Lot 1 is currently vacant land and proposed Lot 2 is occupied by Parkes Shire Council's former effluent treatment plant infrastructure. The proposal is consistent with the development in the locality and is not expected to create significant impacts on the context and setting of the area.
- Land Use Conflict** – The proposal is for a subdivision (boundary adjustment) to excise a portion of Lot 728 DP 865225 and amalgamate this with Lot 201 DP 750179. The development will be located upon an R5 Large Lot Residential allotment, with single storey detached dwellings and associated outbuildings located in the vicinity. The proposed boundary adjustment will not alter the use of the land. The size and scale of the proposal is appropriate for the site and





is consistent with previous subdivisions in the locality. The development on the site will not detrimentally affect adjoining land and is unlikely to lead to land use conflict.

- **Access and Traffic** – Lot 201 DP 750179 is currently vacant land, whilst Lot 728 DP 865225 is the site of Parkes Shire Council's former effluent treatment plant. Access is available to the subject allotments via Nash Street, which is a sealed road with associated table drains. As a result of the proposed subdivision (boundary adjustment), the existing access to proposed Lot 1 will need to be upgraded in accordance with Council's engineering specification for rural access, and a new access will need to be constructed for proposed Lot 2. The subdivision (boundary adjustment) will not generate any additional traffic above or beyond the capabilities of the local road network. No adverse impacts are assessed.
- **Public Domain** – The proposed development will not compromise the availability and enjoyment of public recreational opportunities in the locality. The proposed subdivision (boundary adjustment) will be within proximity of open space which future occupiers of the land will be able to utilise. It is assessed that minimal impact will result on the existing public domain.
- **Utilities** – The subject allotments are not connected to Council's reticulated water supply. The proposal is for a subdivision (boundary adjustment) and therefore, no new connections to Council's reticulated services are proposed or required. The property is serviced by overhead powerlines which transect through the middle of the Lot 201 DP 750179 in an east to west direction. All future development on the site will be assessed against Clause 2.48 of *State Environmental Planning Policy (Transport and Infrastructure) 2021* and will need to be serviced by an onsite sewerage management system. No adverse impacts are assessed.
- **Heritage** – The subject site is not listed in the Parkes Local Environmental Plan 2012 as containing any items of Local or State significance. Site inspection did not identify any sites, items, or places of heritage significance. The information supplied by the applicant did not identify any heritage sites, items, or places. No adverse impacts are assessed.
- **Other land resources** – The development will not have detrimental effects of conserving and using valuable land resources and water supply catchments.
- **Bushfire** – The site is not identified on the bushfire prone land map. No adverse impacts are assessed.
- **Surface Water and Groundwater** – The site is identified on the groundwater vulnerable land map. The proposed subdivision (boundary adjustment) will not have any adverse impacts on existing stormwater management or natural drainage paths associated with the former effluent treatment plant and vacant lot. There is an existing overland flow channel which runs in a west to east direction across the site. To protect the overland flow channel a condition of consent requiring an easement will be required. No earthworks or changes to drainage channels are proposed. No adverse impacts are assessed.
- **Soils** – The subject allotment has consistent slope to the east. The proposed subdivision (boundary adjustment) does not include any changes to existing drainage paths or measures. The existing buildings associated with the former effluent treatment plant will continue to capture roof water and convey this to a legal discharge point. No adverse impacts regarding soil erosion have been assessed.
- **Air & Microclimate** – No adverse impacts have been assessed.
- **Noise and Vibration** – No construction works that will generate noise or vibration are proposed. The development will not alter existing noise or vibration associated with the existing land uses. No adverse impacts are assessed.
- **Flora and Fauna** – The subject site is not identified on the terrestrial biodiversity land map. Lot 201 DP 750179 is currently vacant land, whilst Lot 728 DP 865225 is the site of Parkes Shire Council's former effluent treatment plant. The information in support of the application has not identified any threatened species of flora or fauna that may be impacted by the proposal and a site inspection did not reveal any significant vegetation onsite. No vegetation is proposed to be removed as part of the subdivision (boundary adjustment). No adverse impacts are assessed.
- **Waste** – The proposed development is for a subdivision (boundary adjustment) with no construction works and associated waste proposed. Ongoing waste will be disposed of via arrangements with the local waste contractor. As part of any forthcoming applications, development on the land will be required to be serviced by an onsite sewerage management system. No adverse impacts are assessed.
- **Natural Hazards** – The site is not flood prone nor is it identified on the Bushfire Prone Land Map. No adverse impacts assessed.





- **Technological Hazards** – Investigation of past use of the land has revealed that Lot 728 DP 865225 is the former site for the Parkes Shire Council effluent treatment plant and is therefore identified on Council's Potentially Contaminated Sites Register. Given that the land may be used for residential purposes as a result of the proposed subdivision (boundary adjustment), the applicant has provided a preliminary soil investigation report which concluded that no significant contamination issues were found across the site and there were no indications that wastewater had been added to the soil from neighbouring site activities. A visual inspection of the site also did not reveal any potential contamination. No further assessment under State *Environmental Planning Policy (Resilience and Hazards) 2021* is required
- **Safety Security and Crime Prevention** – The proposal does not pose a safety, security or crime prevention risk.
- **Social Impact in the Locality** – Due to the type and scale of the proposed subdivision (boundary adjustment), the social impacts of the development are not significant. No adverse impacts are assessed.
- **Economic Impact in the Locality** – Due to the type and scale of the proposed subdivision (boundary adjustment), the economic impacts of the development are not significant. No adverse impacts are assessed.
- **Site Design and Internal Design** – The proposal is consistent with the Parkes Local Environmental Plan 2012 and Parkes Shire Development Control Plan 2021. The size and scale are appropriate for the subject lot. The development on the site will not detrimentally affect the adjoining land.
- **Cumulative Impacts** – The proposal is consistent with the Parkes Local Environmental Plan 2012 and Parkes Shire Development Control Plan 2021. The proposal is surrounded by residential properties of a similar size, shape, and density. It is assessed that the cumulative impacts of the proposed development are not such that the application should be refused.

S4.15(1)(c) the suitability of the site for the development,

The site has the capacity to support the proposal without creating adverse impacts on the site and adjoining land. The proposed subdivision (boundary adjustment) is within proximity of employment and education opportunities, as well as public transport. The proposed development will be in character for the residential area and will not lead to cumulative impacts on the environment, neighbouring land-uses, cultural or heritage items.

S4.15(1)(d) any submissions made in accordance with this Act or the regulations,

The development was notified to adjoining landowners and publicly exhibited in accordance with the Parkes Shire Community Engagement Strategy 2021-2025 from 8 February 2022 to 22 February 2022. No submissions to the proposal were received during the notification period.

S4.15(1)(e) the public interest

The proposal is assessed to pose no significant impacts on the public interest.

Assessment Conclusion / Recommendation

Consent be granted subject to condition(s) detailed in Annexure 'A' attached.

8 April 2022





Assessment Officer

Jessie Hodges – Cadet Town Planner

Date

A handwritten signature in black ink, appearing to read 'B. Hodges'.

13 April 2022

Reviewing Officer

Brent Tucker – Acting Manager Planning Services

Date



11.4. (DPCS) Draft Parkes Community Participation Plan

Prepared By:

Director Planning and Community Services

Executive Summary

The Draft Parkes Shire Community Participation Plan has been prepared to remove Council's development application notification and public exhibition requirements from the Community Engagement Strategy and put them in a stand-alone document (called a Community Participation Plan).

The Draft Community Participation Plan has been prepared in response to a review when Council notifies or publicly exhibits various types of development applications.

It also provides updated public exhibition process in response to amendments of the Environmental Planning and Assessment Act 1979 (EP&A Act).

Background Information

In 2018 the EP&A Act introduced a requirement for Council's to prepare a plan that outlined how and when Council would engage the community across their planning functions. Council had the choice to prepare a stand-alone Community Participation Plan or include them within Council's existing Community Engagement Strategy. In 2018 Council prepared an updated Community Engagement Strategy that included Council's requirements for notification and public exhibition for development applications.

The EP&A Act has been amended to no longer require Council to notify the public of various planning matters through local newspapers. This is due to a broader industry trend away from hard copy to digital media. Local newspapers have been transitioning to online-only delivery, often with a paywall, or suspending publication entirely.

Legislative or Policy Implications

The Draft Community Participation Plan has been prepared in accordance with the *Environmental Planning and Assessment Act 1979*.

Budget and Financial Aspects

Nil

Recommendation

1. That Council endorses the exhibition of the Draft Parkes Shire Community Participation in accordance with the *Environmental Planning and Assessment Act 1979* and place on Public Exhibition for 28 Days.

Report

In 2018 the EP&A Act introduced a requirement for Council's to prepare a plan that outlined how and when Council would engage the community across their planning functions. Council at the time updated the existing Community Engagement Strategy to include the consultation method and time frames for planning functions under the EP&A Act.

The EP&A Act has since been amended to no longer require Council to notify the public of various planning matters through local newspapers. This is due to COVID-19 restrictions, a broader industry trend away from hardcopy to digital media. Local newspapers have been transitioning to online-only delivery, often with a paywall, or suspending publication entirely. Council's current policy for when Council notifies neighbours or publicly exhibits development applications has been reviewed. Council's current policy states that almost every development application type must be neighbour notified, except:

- The development is located in zone SP1 Special Activities (e.g. infrastructure)
- Internal alterations
- Strata subdivision
- Minor boundary adjustments
- Minor change of use
- A class 10 structure (eg shed) that complies with the Development Control plan
- A rural dwelling / development
- Industrial building not adjoining a residential use or zone

Under the current policy Council is required to notify all development applications for a dwelling, even if the dwelling complies with the development control plan and will be located on a lot in a subdivision that was created for residential development.

Further, the current policy requires many development types to be publicly exhibited, where neighbour notification would be adequate. For example, a temporary use of land or multi-dwelling, dual occupancy or secondary dwellings.

The review has been undertaken to reduce unnecessary delays in the development assessment process, where a development complies with Council's requirements. It also should be noted that an assessment officer can neighbour notify or publicly advertise a development application if warranted during the assessment process once a site inspection has been undertaken.

A review has also been undertaken of how Council publicly advertises a development application. Under Council's existing policy the process includes:

- Notification of neighbours
- Advertisement in the Parkes Champion Post
- Notice on Council's website
- Notice in Council's Administration Centre

The new policy proposes the following:

- Notification of neighbours
- Notice on Council's website
- Notice through Council's social media channels (e.g. Facebook)
- Notice in Council's Administration Centre

The requirement to no longer place advertisements in the Parkes Champion Post will also reduce costs for applicants, as this requirement currently incurs a charge of \$800.00 on top of other application fees.

It is noted that subject to submission and publication timetables, there are opportunities for use of the Peak Hill and District Times and this avenue may be used for Advertised Development and major developments having township impacts.

In addition, the practice of Advertised Development being forwarded to Councillors for their information will be continued.

Attachments

1. Draft Parkes Shire Community Participation Plan - distributed separately

11.5. (DPCS) Rangers Quarterly Report January to March 2022

Prepared By:

Director Planning and Community Services

Executive Summary

A summary of Ranger activities for the quarter ending (months/year) is provided for Council's information.

Background Information

Nil

Legislative or Policy Implications

Activities are carried out within legislative and Council policy.

Project Delivery Implications

COMMUNITY+ *Wellbeing*

Risk Assessment

An assessment of the challenge posed to Council implementing the action/s contained in this report, in the current environment with available resources: Moderate

Budget and Financial Implications

Activities are carried out within annual operation budget.

Recommendation

1. That this report be received and noted.

Report

Council responsibilities carried out by Ranger staff have been discharged effectively during the quarter.

An overview of the activities carried out by the Rangers is provided for Council's information.

Companion Animals Act

The table provides a breakdown of the companion animal impounding activities over the quarter. Please note that some animals seized in this quarter may be released in the following quarter.

DOGS								
	Parkes	Peak Hill	Tullamore	Trundle	Bogan Gate	Alectown	Cookamidgera	TOTAL
Seized	15	10		4	4	3	1	37
Dumped at Pound	24							24
Surrendered by owner	3							3
Released to owner	22	1		1	2	3	1	30
Euthanised	12	3		3	2			20
Sold								
Released for rehoming	4		6					10
Died at Pound								
Stolen/escaped								
Holding pending Court								
Still in Pound								

CATS								
	Parkes	Peak Hill	Tullamore	Trundle	Bogan Gate	Alectown	Cookamidgera	TOTAL
Seized	5	7						12
Dumped at Pound	58							58
Surrendered by owner						10		10
Released to owner	7							7
Euthanised	40					10		50
Sold								
Released for rehoming	16							16
Died at Pound								
Stolen/escaped								
Holding pending Court								
Still in Pound								

Impounding Act

The table provides a breakdown of the large Impounding Act activities over the quarter.

Area Impounded								
	Parkes	Peak Hill	Tullamore	Trundle	Bogan Gate	Alectown	Cookamidgera	Disposal Method
Cattle								
Sheep								
Horses								
Trolleys	12							

Shire Patrols Program

Small towns are regularly patrolled including both scheduled patrols and response to complaint actions.

The table provides a breakdown of small town patrols during the quarter.

Small Towns Patrolled								
	Yarrabandai	Peak Hill	Tullamore	Trundle	Bogan Gate	Alectown	Cookamidgera	Gunningbland
Number of Patrols	2	13	5	9	13	17	5	12
Approx. kms travelled	232	1469	1000	1494	1248	986	260	780

Parking

Parking patrols focusing on safety issue such as no stopping and school zones have been conducted during the period.

The table provides an overview of the patrols and Penalty Infringement Notices issued during the quarter.

Parking Patrol Parkes	
Full Day Patrols CBD & Disabled	
Random Number of Patrols CBD & Disabled	5
Number of Patrols School Zones	8
Number of Penalty Infringement Notices Issued	
Number of Court Appeals	

Overgrown Untidy Block Program

The table provides an overview of the complaints received during the quarter.

Overgrown/Untidy Blocks Program								
	Parkes	Peak Hill	Tullamore	Trundle	Bogan Gate	Alectown	Cookamidgera	Gunningbland
Number of Complaints Received	9	4	1					
Number of Patrols and Monitoring of blocks (including previous complaints)	60	13	5	9	13	17	5	12
Number of Blocks Mown during quarter	4	5						

Attachments

Nil

12. DIRECTOR OPERATIONS**12.1. (DO) Major Projects & Current Works - Progress Report as at 19 April 2022**

Prepared By:

Director Operations Ben Howard

Executive Summary

This report presents an update on the current major projects within the Shire being managed or undertaken by Council's Operations Department. The report outlines work that has been carried out over the past month and is provided for the information of Councillors.

Background Information

Monthly status report to keep Councillor's abreast of projects being undertaken within the Shire

Project Delivery Program Implications

The resolution in this report will primarily affect the Delivery Program Future Direction relating to: COUNCIL+ *Council*

Risk Assessment

An assessment of the challenge posed to Council implementing the action/s contained in this report, in the current environment with available resources: Low

Budget and Financial Aspects

Projects have been allocated funding either from grants or Council funds as provided in the Operational Budget.

Recommendation

1. That the information be received and noted.

Attachments

1. Major Projects & Current Works - Progress Report as at 19 April 2022

Attachment 1 - (DO) Major Projects & Current Works - Progress Report as at 19 April 2022

Location	Project Description	Due Date	Budget	Actuals	Status
Parkes Shire	Parkes Tennis Courts Resurfacing Project	30/06/2022	200,000	171,000	In Progress
	Comments	Subsoil drainage has been installed along the northern side of courts 1-4 near Victoria Street. Court rehabilitation postponed due to contractor unavailability. Council rescheduling a construction date, whilst exploring alternate options in the event of further unavailability to ensure project delivery.			
Parkes Shire	Spicer Oval Amenities	20/12/22	\$2,534,216	\$572,350	In Progress
	Comments	<ul style="list-style-type: none"> Detailed design for Hydraulic, electrical and mechanical systems have been completed. Floor slab formed and poured Perimeter slabs formed and poured seating and concourse works formed for preparation of concrete pour Structural steel completed Light weight walls commenced Next stage following walls will be installation of ARC panel roofing. 			
Parkes Shire	Currajong Street Roundabout	30/6/22	\$865,000	\$182,000	In Progress
	Comments	Excavation and foundation stabilisation has been completed in anticipation of asphaltting works scheduled for 9 April 2022. Asphaltting works programmed to be completed and intersection temporarily opened prior to Easter, weather permitting. Intersection closure will be re-implemented following the Elvis period and remaining concrete islands, landscaping, line marking and road furniture. Project tracking on time and within budget.			
Peak Hill	Community Garden	30/6/22	\$100,000	\$97,559	In progress
	Comments	<ul style="list-style-type: none"> Pavers from Ray Merton Plaza into garden completed Water line run from meter into garden and taps installed around site Stormwater pit installed and pipe to street outlet Power conduit run into shelter Shelter Slab completed & shelter installed Concrete block retainer wall completed Path & Gardens construction underway Storage Container procured Drinking Fountain procured Storage container/shed installed on site Yarning circle/meeting place landscaping completed Two open pergola's installed 			
Trundle	Trundle Pool Refurbishment	30/06/22	\$387,570	\$6,369.69	In Progress
	Comments	<ul style="list-style-type: none"> Contract for the work finalised. Contractor commenced occupation of the site from 4 April 2022. 			

Location	Project Description	Due Date	Budget	Actuals	Status
Trundle/ Tullamore/ Bogan Gate	The Bogan Way Upgrades - MR350	31/03/23	\$15,000,000	\$955,388	In Progress
	Comments	<ul style="list-style-type: none"> • 14.1km section from Kundungle to Tullamore survey finalised and design sitting at 75% completion. • Survey to be scheduled for section north and south of Trundle. • Intersection of The Bogan way and The McGrane way Survey completed with Design at 75% completion. • Completion of 2km section including the upgrade of the intersection Botfield road, including culvert upgrades/ extensions and guard rail. • Hutton Street 150-200m survey complete with concept design to be undertake. (Bogan Gate) 			
Bogan Gate	Park and Town Amenities	30/06/22	\$50,000	\$50,654	In Progress
	Comments	<ul style="list-style-type: none"> • Water service connected • Shelters and BBQ installed, • Turf & Irrigation installed • Internal access roads resealed • Solar lighting installed, • RV Dump point installed Thursday 7/4, contractor to tidy up around tank & trench when it dries. • Waiting on confirmation for the naming of the Park 			

13. DIRECTOR INFRASTRUCTURE& STRATEGOC FUTURES**13.1. (DISF) Major Projects & Current Works - Progress Report as at 19 April 2022**

Prepared By:

Director Infrastructure & Strategic Futures

Executive Summary

This report presents an update on the current major projects within the Shire being managed or undertaken by Council's Infrastructure & Strategic Futures Department. The report outlines work that has been carried out over the past month and is provided for the information of Councillors.

Background Information

Monthly status report to keep Councillor's abreast of projects being undertaken within the Shire

Project Delivery Program Implications

The resolution in this report will primarily affect the Delivery Program Future Direction relating to: COUNCIL+ *Council*

Risk Assessment

An assessment of the challenge posed to Council implementing the action/s contained in this report, in the current environment with available resources: Low

Budget and Financial Aspects

Projects have been allocated funding either from grants or Council funds as provided in the Operational Budget.

Recommendation

1. That the information be received and noted.

Attachments

1. Major Projects & Current Works - Progress Report as at 19 April 2022

Attachment 1 - (DISF) Major Projects & Current Works - Progress Report

Location	Project Description	Due Date	Budget	Actuals	Status
Parkes - Peak Hill	Water Supply Drought Relief Program	30/6/2022	\$4,070,000	\$1,454,670	In Progress
	Comments	Bore refurbishment works continuing, completed upgrade of Bores 1, 3, 4, 5. Working on upgrade options for Bore 2. Alternate route for connecting pipeline awaiting further negotiations with landholder/s.			
Parkes - Peak Hill	Town Water Security Program	28/2/2021	\$2,032,075	\$1,818,758.13	Awaiting Feedback
	Comments	Still awaiting feedback from grant body on initial business case submission. Supplementary business case for CENTROC Water Grid connection submitted to DPIE.			

13.2. (DISF) Net Zero Strategy

Prepared By:

Director Infrastructure & Strategic Futures

Executive Summary

The Intergovernmental Panel on Climate Change (IPCC) has just released its latest report highlighting the urgent need to cap and reduce climate impacting emissions. In order to avert of 1.5 deg or higher increase in average global temperature by the year 2030, the globe needs to achieve a significant reduction in the annual volume of greenhouse gas emissions. This report sets out a Net Zero Strategy for Council's operations and target for emissions reduction.

This report proposes the adoption of "stretch" carbon reduction targets and associated Net Zero Strategy.

Background Information

Council has put in place a number of energy reduction and efficiency measures since 2011 and increased the sustainability of operations over that time. A strategy and policy position is now needed to provide a coherent way forward to achieve the required operational sustainability by 2030.

Legislative or Policy Implications

This report sets out a recommended policy position in relation to GHG emissions.

Project Delivery Implications

COUNCIL+ *Council*

Risk Assessment

An assessment of the challenge posed to Council implementing the action/s contained in this report, in the current environment with available resources: Low

Budget and Financial Implications

It is expected that measures taken to reduce the GHG footprint of Council's operations will come at initial costs but with expected long-term operational savings and lower operating costs over the lifecycle of key assets.

Recommendation

1. That the Net Zero Strategy be adopted in Draft.
2. That Council set a "stretch" target (as defined in this report) of 100% reduction in direct emissions by 2030 and 100% offset of indirect emissions by 2030.

Report

The Intergovernmental Panel on Climate Change (IPCC) has just released it's latest report highlighting the urgent need to cap and reduce climate impacting emissions. In order to avert of 1.5 deg increase in average global temperature by the year 2030, the globe needs to achieve a significant reduction in the annual volume of greenhouse gas emissions.

As a signatory to the Paris Climate Accord, Australia has set target for reductions to total emissions. Local Government entities across Australia, as a part of the Cities Power Partnership, are collectively setting targets to achieve a significant percentage of reduction to their current emissions, and in most cases, setting a Net Zero target by a certain date to achieve this. The general consensus is to set a stretch target of zero emissions by 2030 or at least zero net emissions by 2030, such that any residual emissions are offset by other projects.

A presentation was given to Council at the Parkes Plus workshop in April detailing the specifics of a draft Net Zero Strategy developed for the organisations operations. The Strategy considers the appropriate methodology to be utilised to confirm the organisations existing baseline equivalent carbon emissions for a full financial year of operations, the verification of this data and then the on-going processes to be set-up to continue to track and report.

The Federal Government Department that verifies and accredits an organisations emissions is known as Climate Active. We have registered with the program and are currently collecting the baseline data to verify our current emissions footprint. The 2022/23 Financial Year will then represent the first year of reporting and targeted emission reduction. It is proposed to target Scope 1 and Scope 2 emissions first as a part of the targeted reduction approach. Scope 1 and Scope 2 emissions include the direct products and services of the organisation as well as the key input fuels that the organisation utilises as a part of it's operation. Scope 3 emissions include upstream and downstream emissions, that is, from products or services that Council utilises in the course of its operations.

It is proposed that Council sets a policy position in relation to emissions and set a meaningful target to drive a focus on operational reduction of emissions, inline with other Council's across NSW and Australia. It is proposed that the target be set at 100% reduction in direct emissions by 2030 and 100% offset of indirect emissions by 2030, summarised as zero net emissions by 2030.

Net zero (NZ) emissions by 2030 is intended as a "stretch" target or aspiration to guide this organisation in decision making. It is not intended as a hard target to be achieved at any cost. Each incremental decision to achieve (NZ) will need to be considered on a cost versus benefit basis (as are all decisions currently). In this context, the benefits would take a more considered assessment on carbon emission impact.

Attachments

1. Draft Net Zero Strategy - distributed separately

13.3. (DISF) Update on ISCA Rating Verification for WTP, STP and AWRF

Prepared By:

Director Infrastructure & Strategic Futures

Executive Summary

Parkes Shire Council has been awarded a score of 83 points by the Infrastructure Sustainability Council (ISC) for the design, construction, and operation of the Parkes Water Treatment Plant (WTP) and Sewage Treatment Plant (STP) and the Advanced Water Recycling Facility (AWRF).

This score translates to a certified ISC sustainability rating of 'Leading' which is the highest rating achievable through ISC.

This is the first water/ sewer/ recycling plant combinations to achieve its own ISC rating in Australia.

Background Information

During the construction stage of Parkes' new STP and WTP, Parkes Shire Council determined to pursue a sustainability rating for both plants through the Infrastructure Sustainability Council (previously ISCA); the Advanced Water Recycling Facility was later added to Council's rating application. The ISC rating scheme offers a voluntary sustainability performance evaluation of the planning, design, construction and operation of all infrastructure asset classes.

The ISC is a member-based, purpose-led peak body working in Australia and Aotearoa New Zealand to enable sustainability outcomes in infrastructure. The ISC Rating Scheme is the only rating system in Australasia that assesses the economic, social, and environmental performances of infrastructure assets across planning, design, construction, and operational phases. This rating scheme enables proponents to build sustainability into infrastructure assets, helps organisations grow their sustainability skills and knowledge, builds networks of sustainability leaders, and helps drive meaningful change within industries.

Legislative or Policy Implications

Nil

Project Delivery Implications

COUNCIL+ *Council*, ECONOMY+ *Business*, ENVIRONMENT+ *Natural*, H2O+ *Drinking Water*, H2O+ *Waste Water*

Risk Assessment

Nil

Budget and Financial Implications

Nil

Recommendation

1. That the information be received and noted.

Report

PSC has been awarded a score of 83 points by the Infrastructure Sustainability Council (ISC) for the design, construction, and operation of the Parkes Water and Sewage Treatment Plants and the Advanced Water Recycling Facility. This score translates to a certified ISC sustainability rating of 'Leading,' which is the highest rating achievable through ISC.

A recommendation has been made to ISC executives to certify the WTP STP & AWRF project rating as 'Leading' under the v1.2 As-built Rating Scheme.

The ISC Rating Scheme assesses infrastructure sustainability by reviewing a broad range of factors across a project's lifetime, including:

- Management Systems
- Procurement and Purchasing
- Climate Change Adaptation
- Energy and Carbon
- Water
- Materials
- Discharges to Air, Land and Water
- Waste
- Ecology
- Community Health and Wellbeing
- Heritage
- Stakeholder Participation
- Urban Landscape Design
- Innovation
- Land

PSC scored full points in the following categories:

- Procurement and Purchasing
- Energy and Carbon
- Water
- Waste
- Ecology
- Community Health and Wellbeing
- Heritage
- Urban Landscape Design
- Innovation
- Land

To date, ISC have certified 119 infrastructure assets across Australia and New Zealand, representing \$206 billion in capital.

Parkes Shire Council's 'Leading' rating is the highest certification ISC rating possible.

The tables below provide further context for PSC's WTP, STP, & AWRF project ISC rating outcome, and compare PSC's score to a selection of ISC certified projects across NSW and Australia.

Project Name	Completion Date	Cost	Score	Rating
Inland Rail – Narrabri to North Star Phase 1 (NSW)	2020	\$693 million	53	Excellent
Newcastle Light Rail (NSW)	2020	\$560 million	51.3	Excellent
Parkes WTP STP & AWRF	2018	\$45 million	83	Leading
WestConnex M4 Widening (NSW)	2018	\$310 million	62	Excellent
Whitsunday Wastewater Treatment Plant (QLD)	2015	\$45 million	56.4	Excellent
Gold Coast Light Rail Stage 1 (QLD)	2015	\$437 million	64.4	Excellent
Enlarged Cotter Dam (ACT)	2014	\$299 million	40.9	Commended

ISC Score	Rating Level
< 25	Not eligible to apply for a certified rating.
25 - 49	Commended
50 - 74	Excellent
75 - 100	Leading

13.4. (DISF) Water Operator of the Year

Prepared By:

Director Infrastructure & Strategic Futures

Executive Summary

Council is a member of the Water Industry Operators Association (WIOA), and Australasian association with Chapters in each State. WIOA is the peak body for water operators advocating to government and other association's for the needs of the water industry and water operators. WIOA holds an annual conference in each State for it's members which includes trade shows, conference papers and the inaugural Operator of the Year Award.

The 2022 WIOA Operator of the Year was announced at the annual NSW Conference on 7 April in Tamworth and was awarded to our own Water Treatment Supervisor Dave Miller.

Background Information

Nil

Legislative or Policy Implications

Nil

Project Delivery Implications

COUNCIL+ *Council*

Risk Assessment

An assessment of the challenge posed to Council implementing the action/s contained in this report, in the current environment with available resources: Low

Budget and Financial Implications

Nil

Recommendation

1. For the information of Council
2. That a letter of commendation be sent to David Miller in recognition of this award and his dedication to his role at Parkes Shire Council.

Report

Council is a member of the Water Industry Operators Association (WIOA), and Australasian association with Chapters in each State. WIOA is the peak body for water operators advocating to government and other association's for the needs of the water industry and water operators. WIOA holds an annual conference in each State for it's members which includes trade shows, conference papers and the Operator of the Year Award.

The Operator of the Year Award is co-awarded and sponsored by the NSW Water Directorate, the peak body in NSW for Council owned Local Water Utilities. As well as the recognition of peers for dedication to their role, the award also includes a study tour of NZ. The 2022 WIOA Operator of the Year was announced at the annual NSW Conference on 7 April in Tamworth and was awarded to our own Water Treatment Supervisor Dave Miller. Dave has worked tirelessly for Council and for the community for the past 37 years. He commenced work as a labourer and has progressed to the Treatment Plant Supervisor over that time. Dave is an exceptional operator who not only is passionate about sharing his industry knowledge and experience with new employees but also is an advocate for Council's core values.

Dave oversaw the commissioning of the new water and wastewater treatment plants and actively participated in the design of the plants providing local and technical information. Dave oversaw the transition to the new plants including the training and mentoring of his operators on the new processes and systems as well as the decommissioning of the old plants. More recently he has overseen the commissioning of the Recycled Water System which provides recycled water to Councils parks as well as two commercial users. Dave treats the treatment plants under his care as his own, striving to optimise the processes of both treatment plants to produce high quality water at lowest possible cost. The Parkes' water supply networks are complex and Dave's role has been particularly challenging due to the constant demands of maintaining a reliable supply through severe drought conditions to both residential and commercial customers. Dave's commitment to mentoring has provided not only PSC but other local Councils with excellent Operators who show the same passion for providing the best water quality possible to the community.

Attachments

Nil

14. CONSIDERATION OF COMMITTEE MINUTES

14.1. Committee Minutes - Elders Advisory Committee Meeting 15 March 2022

Prepared By:

Digital Communications & Engagement Officer

Executive Summary

A meeting of the Elders Advisory Committee was held in the Committee Room at Parkes Shire Council on 15 March 2022. Minutes of this meeting are attached for Council's information and endorsement.

Background Information

The Elders Advisory Committee was established to:

- Provide a structure for on-going consultations between the Indigenous community and Parkes Shire Council across a broad range of issues such as health, transport, education, housing, legal, sport and recreation, culture, heritage, environment, employment, training and childcare.
- Provide Council with strategic advice regarding issues pertinent to the Wiradjuri people and issues pertaining to social justice for Indigenous Australians.
- Assist Council to identify its on-going role with regards to issues affecting local Indigenous Australians.
- Improve communication, consultation and information sharing between the Indigenous Australian community and Parkes Shire Council.
- Increase cross cultural awareness by ensuring that Council incorporate Indigenous Australian community interests in its policy, planning and service delivery activities.
- Increase Indigenous Australian community participation in municipal affairs.
- Improve access for Indigenous Australians to local resources.
- Increase the responsiveness of Council on issues affecting Indigenous Australians.

Legislative Information

Section 355 of the *Local Government Act 1993*. Delegations pursuant to section 377 are included in the Committee Charter.

Project Delivery Program Implications

COMMUNITY+ *Culture*

Risk Assessment

An assessment of the challenge posed to Council implementing the action/s contained in this report, in the current environment with available resources: Moderate

Budget and Financial Aspects

Nil

Recommendation

1. That the Minutes of the Elders and Aboriginal Advisory Committee meeting held on 15 March 2022 be received and the recommendations of the Committee be endorsed by Council including:
 - Include link to the SBS series Silence of the Stones as part of the meeting minutes
 - Review and update the Masterplan in conjunction with the Elders Advisory Committee
 - Add disabled parks in the main street as an agenda item for the next Access Committee

Attachments

1. Minutes of the Elders and Aboriginal Advisory Committee Meeting held on 15 March 2022

Attachment 1 - 2022_03_15 - Minutes Elders Advisory Committee Meeting



PARKES SHIRE COUNCIL

Our Mission: To Deliver Progress and Value to our
Community

ELDERS AND ABORIGINAL ADVISORY COMMITTEE MEETING

Our Communities Vision:

*In 2022 the Parkes Shire will be a progressive regional centre,
embracing a national logistics hub with vibrant communities,
diverse opportunities, learning and healthy lifestyles.*

MINUTES

TUESDAY 15 MARCH 2022

Parkes Shire Council Administration Centre, commencing at 10am

GENERAL MANAGER: Kent Boyd



PARKES SHIRE COUNCIL RECORD OF MEETING

Details of the meeting held on 15 March 2022 at the Parkes Shire Council Administration Centre, commencing at 10.00am. The record of the meeting was taken by Digital Communications & Engagement Officer, Rebecca Scully.

Purpose of Meeting

Meeting of the Elders Advisory Committee

Present

Cr Ken Keith OAM
Cr Louise O'Leary
Cr Marg Applebee
Kerryn Jones, PSC
Rebecca Scully, PSC
Ali Standen, PSC
Brendan Hayes, PSC
Ben Howard, PSC
Steve Parker
Rob Clegg
Geoff Anderson
Rhonda Sharpe
Beverly Tanks
Gail Smith
Pat Oliver

Apologies

Cr Ken McGrath

Moved: Pat Oliver
Seconded: Rob Clegg

Declaration of Interest

Nil

Discussion Topics

1. Welcome

Cr Keith opened the meeting at 10.01am. Welcomed the attendees.

1.1 Welcome to Country

Geoff Anderson performed the Welcome to Country.

2. Actions arising from previous meetings

The actions list was reviewed by the committee.

Geoff Anderson thanked everyone for their work in transporting the scarred trees.

The committee also made special mention to Bob Moon and Derek Hoe who assisted during the process.

Moved: Pat Oliver
Seconded: Rob Clegg

3. Introduction to Brendan Hayes, Director Planning & Communities

The Mayor introduced Brendan Hayes, Director Planning & Communities who gave an overview of his role and his involvement going forward with this advisory committee.

4. Wiradjuri Ngurambang update

Kerryn provided an update on the Wiradjuri Ngurambang exhibition project. The exhibition is expected to be opened in April 2022. There will be an official opening event in the coming months.

To view the presentation, select the icon below:



Louise suggested including an audio component as part of the exhibition. Kerryn mentioned that there is a video that uses language and talks to the project. Council will look to seek further funding in the future to build in more of an audio component.

Cr O'Leary also suggested liaising with the Australian Museum to see if they were interested in loaning artefacts to this exhibition.

Here is a link to a landing page on the Australian Museum's website, which showcases some of the objects that are on display at the Australian Museum from Peak Hill: <https://australian.museum/learn/cultures/atsi-collection/australian-archaeology/indigenous-objects-peak-hill-nsw/>

Action	By	Due
Include link to the SBS series Silence of the Stones as part of the meeting minutes.	Ali Standen	21 June 2022

Link to the Silence of the Stones series on SBS:

<https://www.sbs.com.au/learn/resources/silence-of-the-stones>

5. Bushman's Hill Amenities

As part of the next Operational Plan, Council will be constructing toilet amenities at Bushman's Dam.

Council will work with the Elders Advisory Committee to understand what the committee would like to see constructed.

Ben Howard, Council's Director Operations will reach out to the community in the next few months to start the consultation process as part of this project.

The committee is very excited about the proposed toilet amenities project coming to fruition.

Kerryn asked if there is a masterplan in place for Bushman's Hill. The Mayor advised, that there is however it needs to be review and updated.

Action	By	Due
Review and update the masterplan in conjunction with the Elders Advisory Committee	All	30 June 2022

6. General Business

It was noted that the last Elders Advisory Meeting was held in February 2021 and due to COVID-19 restrictions, other scheduled meetings throughout 2021 were cancelled.

Ali Standen advised the committee that Amanda Corcoran, Council's Aboriginal Project Officer had resigned from Council. Ali took the opportunity to publicly thank Amanda for the significant amount of work she did during her time at Council.

The Aboriginal Project Officer role has been [advertised](#) and closes Friday 18 March 2022.

Pat raised what they are doing at the old hospital site where the massacre occurred. The Mayor responded saying they are planning to have a park in that area, which will include a plaque.

Gail raised the disabled park across from Woolworths was removed to allow for the installation of the outdoor dining platform next to Packed Cones.

The Mayor mentioned that the installation of the outdoor dining platform went through a process and as part of this, the disabled parks should have been relocated. This will be reviewed by the Access Committee, which has recently been re-introduced.

Action	By	Due
Add disabled parks in the main street as an agenda item for the next Access Committee	Ali Standen	21 June 2022

Cr Keith thanked everyone for their attendance.

The meeting was declared closed at 11.10am.

Attachments

- Parkes Shire Elders and Aboriginal Advisory Committee Presentation
-

Next Meeting

Checked by

The record of meeting was reviewed by Cr Louise O'Leary prior to distribution.

Circulated To

Cr Ken Keith	Russell Read
Cr Barbara Newton	Colleen Wardrop
Cr Ken McGrath	Geoff Anderson
Cr Louise O'Leary	Ralph Smith
Cr Wally Biles	Karen Hawken
Kent Boyd	Margaret Sloane
Anthony McGrath	Cheryl Gaidzionis
Anna Wyllie	Sharon Powell
Katrina Dwyer	Rhonda Towney
Ali Standen	Frances Bell
Amanda Corcoran	Christine Peckham
Lionel Lovett	David Towney Snr & Violet West
Pamela Keed	Peter Read
Robert Clegg	Margaret Clarke
Gail Smith	Lloyd & Gillian Keed
David Naden	Brodrick Cohen
Karryn Schaefer (Keed)	Vicki Barnes
Rebecca Cohen	Belinda Stevenson
Eileen Newport	Lynne Bell
Michael James	
Brendan Read	
Pat Oliver	

14.2. Committee Meeting - Extra Ordinary Local Traffic Committee Meeting 31 March 2022

Prepared By:

Director Operations

Executive Summary

The Parkes Local Traffic Extra Ordinary Committee Report was issued for Committee review and comments on 31 March 2022.

Background Information

The Parkes Local Traffic Committee meetings are held quarterly and membership consists of a Council Representative, Transport NSW Representative, NSW Police Representative and a Representative of the Local Member of State Parliament. The Committee is an advisory body only, having no decision making powers. It is, primarily, a technical review committee that is required to advise the Council on traffic related matters referred to it by Council.

Legislative Information

Under the Road Transport (Safety & Traffic Management) Act 1999, Transport NSW is legislated as the organisation responsible for the control of traffic on all roads in New South Wales. In order to deal with the large number and range of traffic related matters effectively, Transport NSW has delegated certain aspects of the control of traffic on local roads to Councils. Transport NSW delegation imposes certain conditions on Councils. One of these conditions requires Councils to obtain the advice of Transport NSW and the Police prior to proceeding with any proposal. This is achieved by Councils establishing a Local Traffic Committee.

Project Delivery Program Implications

TRANSPORT+ *Roads*

Risk Assessment

An assessment of the challenge posed to Council implementing the action/s contained in this report, in the current environment with available resources: Low

Budget and Financial Aspects

Clarinda Street Closure to support the Inkcredible 12 birthday bash the applicant is seeking Council contribution for the traffic management.

As this is a weekend event the cost to Council to provide this assistance would be approximately \$5,000.00.

Recommendation

1. That the Resolution of the Parkes Local Traffic Extra Ordinary Committee Report from 31 March 2022 be received and any actions endorsed including:
 - Baker Street be closed with temporary barricading controls, subject to applicant complying with all the conditions in the attached minutes.
 - Clarinda Street between Court Street and Dalton Street be closed with temporary barricading controls, subject to the applicant complying with all the conditions in the attached minutes.

Attachments

1. Minutes of the Parkes Local Traffic Extra Ordinary Committee Meeting on 31 March 2022

Attachment 1 - Meeting Minutes - Extra Ordinary Traffic Committee Meeting - 31 March 2022



PARKES TRAFFIC COMMITTEE

MINUTES

THURSDAY 31 MARCH 2022

Minutes of the Extra Ordinary Traffic Committee Meeting of Parkes Shire Council for the purpose of considering the items included on the Agenda.

GENERAL MANAGER: Kent Boyd

Voting Members of the Committee are invited to attend, namely:

Cr Ken McGrath (Chairperson - Council Representative)
Ms Angie Drooger (Transport NSW Representative)
Sergeant Martin Ling - NSW Police - Central West Highway Patrol (Police Representative)
Chris McQuie - State Member Representative

And non-voting representatives

Cr George Pratt (substitute Council Representative)

Council staff:

Ben Howard, Director Operations
Melanie Sutor, Road Safety and Injury Prevention Officer
Ben Coultas, Design and Traffic Engineer
Sue McGrath, Business Support Coordinator

NOTE:

Each formal member has one vote, the quorum being one (1) Council representative, one (1) NSW Police Force representative and one (1) Transport NSW representative.

All enquiries relating to the items appearing on this Agenda are to be directed to Mr Ben Howard, Director Operations on 02 6861 2343.

Delegation to Councils - Regulation of Traffic

A Council can regulate traffic for the specific reasons set out in Division 1 of Part 8 of the *Roads Act 1993*, such as carrying out work on a road, etc, whereas the Roads and Maritime Services (RMS) can regulate traffic for any purpose.

If a Council wishes to regulate traffic for purposes other than those specified in Division 1 of Part 8 of the *Roads Act 1993*, it must seek the advice of its Local Traffic Committee and act in accordance with the RMS' "Delegation to Councils - Regulation of Traffic".

Section 50 of the *Transport Administration Act 1988* confers the power to the RMS to delegate the following Traffic Regulation responsibilities to Council:

- 1) **Section 50 to Section 55 (inclusive)** of the *Road Transport (Safety and Traffic Management) Act 1999*. Install, display and remove prescribed traffic control devices.
- 2) **Section 122** of the *Road Transport (Safety and Traffic Management) Regulation 1999*. Establish and operate a special event parking scheme for any road.
- 3) **Section 116 to 119 (inclusive)** of the *Roads Act 1993* Part 8 Division 2. The erection (or removal) of any notice or barrier, the carrying out of any work or the taking of any other action for the purpose of regulating traffic (restrict or prohibit the passage along a road of persons, vehicles or animals) on a public road for purposes other than those referred to in Division 1 (ie. Sections 114 and 115).
- 4) 115 Roads Authority may regulate traffic in connection with road work, etc.
- 5) A roads authority may regulate traffic on a public road by means of barriers or by means of notices conspicuously displayed on or adjacent to the public road.
- 6) The power conferred by this section may be exercised by the RMS for any purpose but may not be exercised by any other roads authority otherwise than:
 - a) For the purpose of enabling the roads authority to exercise its functions under this Act with respect to the carrying out of road work or other work on a public road, or
 - b) For the purpose of protecting a public road from serious damage by vehicles or animals as a result of wet weather, or
 - c) For the purpose of protecting earth roads from damage caused by heavy vehicles or by animals, or
 - d) For the purpose of protecting members of the public from any hazards on the public road, or
 - e) For the purpose of protecting vehicles and other property on the public road from damage, or
 - f) For the purpose of enabling a public road to be used for an activity in respect of which a permit is in force under Division 4 or Part 9, or
 - g) For a purpose for which the roads authority is authorised or required, by or under this or any other Act or law, to regulate traffic.

The Council may sub-delegate their powers to Councillors, the General Manager or an employee of the Council for Items 1 and 2 above.

Council may not sub-delegate Item 3.

For further information please refer to the following document:

"A Guide to Delegation to Councils for the Regulation of Traffic (Including the Operation of Traffic Committees)" RTA - Version 1.3 2009

<http://www.rms.nsw.gov.au/doingbusinesswithus/lgr/index.html>

AGENDA ITEM WAS SENT TO

Cr Ken McGrath (Chairperson - Council Representative)
 Cr George Pratt (Council Representative)
 Cr Ken Keith (Council Representative)
 Ms Angie Drooger (Transport NSW Representative)
 Chris McQuie - State Member Representative
 Martin Ling - NSW Police - Central West Highway Patrol
 David Harvey - NSW Police Force
 Ben Howard, Director Operations
 Ben Coultas - Design and Traffic Engineer
 Melanie Sutor, Road Safety and Injury Prevention Officer
 Sue McGrath, Business Support Coordinator (Minute Secretary)

Note: No response was received from Chris McQuie - State Member Representative

1 DECLARATION OF PECUNIARY INTERESTS

Nil.

2 MEETING INSTRUCTIONS

Members are asked to read and consider each item in the agenda, emailed Tuesday 8 March 2022, then vote either for or against the recommendation by replying via email to Ben Coultas, Design and Traffic Engineer, by 5:00pm Friday 11 March 2022:

- Agenda item 4.1 | Baker Street Closure
- Agenda item 4.2 | Clarinda Street Closure

4 COMMITTEE BUSINESS

4.1 Baker Street Closure

Executive Summary

Baker Street is a high pedestrian and vehicle interaction risk area within the Cheney-McGlynn Park Sporting Complex. Review of the area has identified that a permanent closure would be an effective risk mitigation control.

This submission is to approve the closure of Baker Street and temporary barricading controls.

Background Information

A request has been received from Parkes Hockey Incorporated to close Baker Street from 2 April to 17 September 2022 to mitigate risks to pedestrians and vehicles to facilitate the 2022 hockey season.

The Cheney-McGlynn Park Sporting Complex is used daily for sporting activities including training and competitive events. Parkes Hockey Incorporated has received two insurance claims in the past and currently closes the road on weekends to stop vehicle traffic.

Issues

1. Closure of Baker Street may hinder preferences for local traffic between Station Street and the Forbes Road.
2. Positioning of the temporary barricades is to be past the entrances to the two existing carparks.

Staff Recommendation

It is recommended that the Local Traffic Committee approves the proposed closure of Baker Street and temporary barricading controls.

Committee Recommendation

It is recommended that the Local Traffic Committee approves the proposed closure of Baker Street and temporary barricading controls.

The request is subject to the applicant complying with the following conditions:

- (1) Provide Council with evidence of Current Public Liability Insurance. (Minimum \$20Mil to be provided prior to the event taking place)
- (2) Notify Emergency services of the proposed road closure.
- (3) Allow for emergency vehicle access.
- (4) Notify all local residents/businesses in the affected area of proposed traffic restrictions.
- (5) The organiser of the event to be responsible for and reimburse Council for cost of damage repairs, cleaning etc. of the street if required.
- (6) Comply with Council Officer's reasonable directives.
- (7) The organiser is to maintain the area in a clean and tidy condition.
- (8) Council reserves the right to cancel the approval at any time.

3.2 Clarinda Street Closure

Executive Summary

Inkcredible Experience Tattoo Gallery are celebrating their 12 Birthday Bash, in conjunction with a fundraiser for mental health.

The event is to take place on Sunday 22 May 2022, in Clarinda Street between Dalton Street and Court Street.

Background Information

The event will include a closure of Clarinda Street between Dalton Street and Court Street, on Sunday 22 May 2022 from 8:00am to 6:00pm. Inside the closure there will be market stalls, a stage with a band and show cars.

Clarinda Street Closure to support the Inkcredible 12 birthday bash the applicant is seeking Council contribution for the traffic management. As this is a weekend event the cost to Council to provide this assistance would be approximately \$5,000.00.

Issues

1. Closure of Clarinda Street may hinder preferences for local traffic accessing the CBD.
-

Staff Recommendation

It is recommended that the Traffic Committee approves the proposed closure of Clarinda Street between Court and Dalton Street and temporary barricading controls.

The request is subject to the applicant complying with the following conditions:

- (1) That the organisers lodge with Council at least six (6) weeks prior to the event, a Schedule 1 form 'Notice of Intention to Hold a Public Assembly' and submit to Council a duly completed form A1 'Special Event Transport Management Plan' and associated Traffic Management Plan for approval.
-

Committee Recommendation

It is recommended that the Traffic Committee approves the proposed closure of Clarinda Street between Court and Dalton Street and temporary barricading controls.

The request is subject to the applicant complying with the following conditions:

- (1) Provide Council with evidence of Current Public Liability Insurance. (Minimum \$20Mil to be provided prior to the event taking place)
 - (2) That the organisers lodge with Council at least six (6) weeks prior to the event, a Schedule 1 form "Notice of Intention to Hold a Public Assembly" and submit to Council a duly completed form A1 "Special Event Transport Management Plan" and associated Traffic Management Plan for approval.
 - (3) Notify Emergency services of the proposed road closure.
 - (4) Allow for emergency vehicle access.
 - (5) Notify all local residents/businesses in the affected area of proposed traffic restrictions.
 - (6) Control noise as required under the Protection of the Environment Operations (Noise Control) Regulation 2017.
 - (7) The organiser of the event to be responsible for and reimburse Council for cost of damage repairs, cleaning etc. of the street if required.
 - (8) Comply with Council Officer's reasonable directives.
 - (9) The organiser is to maintain the area in a clean and tidy condition.
 - (10) Council reserves the right to cancel the approval at any time.
-

14.3. Committee Minutes - Sporting Facilities Development Committee 5 April 2022

Prepared By:

Secretary Anthony McGrath

Executive Summary

This report recommends that Council receive and note the Minutes of the Sporting Facilities Development Committee meeting held on 05 April 2022.

Background Information

The Parkes Shire Council Sporting Facilities development Committee is a committee of Council with Community representatives. The Committee meets as required and its functions are:

- To consider and recommend the development of the Sporting Facilities with the Parkes Shire.
- To evaluate proposals in relation to the development of Sporting Facilities within the Parkes Shire.
- To consider other relevant matters as referred to by Council.
- To evaluate the Development of Sporting Facilities in the Parkes Shire against any Plan of Management for Community Land or Masterplans covering land described as "sportsground" and the objectives and strategies applying thereto.

Legislative Information

Nil.

Project Delivery Program Implications

ACTIVITY+ *Active Recreation*

Risk Assessment

An assessment of the challenge posed to Council implementing the action/s contained in this report, in the current environment with available resources: Low.

Budget and Financial Aspects

The condition of Cheney Park in the vicinity of Stephen Davies Field is of concern to the Committee as it would appear that significant drainage works will be required prior to the proposed upgrade of the field. These drainage works have been previously scoped and designed, however the cost the drainage works has not been included with the field upgrade budget.

Recommendation

1. That Council
 1. Receive and note the minutes of the Sporting Facilities Development Committee held on 5 April 2022.
 2. That the Cheney Park Drainage Project Stage 2 be considered for inclusion in future works.

Attachments

1. Minutes of Sporting Facilities Development Committee Minutes - 05 April 2022.

Attachment 1 - Sporting Facilities Development Committee Minutes 5 April 2022

SFDC Minutes 5 April 2022

Tuesday, 5 April 2022 12:50 PM

AGENDA**Meeting Details****Frequency, Location, Date and Time**

Bi-Monthly (or as required) at the Council Chambers, Parkes Shire Council, 2 Cecile Street Parkes

Meeting Purpose

To consider the items on the Agenda and provide recommendations to Council for decision-making.

Quorum

Majority of Members (4)

Chair

From Councillors in attendance

Membership

Crs Ken Keith, Louise O'Leary, Neil Westcott, Bill Jayet, Jacob Cass, Glenn Wilson along with Parkes Sports Council Executive Anthony McGrath, Luke Nash and Alan Gersbach. Also included is Council's Director Works and Services Ben Howard.

Guests

As required

Minutes

Secretary of the Parkes Sports Council.

Context

The Parkes Shire Council Sporting Facilities development Committee is a committee of Council with Community representatives. The Committee meets as required and its functions are:

- To consider and recommend the development of the Sporting Facilities with the Parkes Shire.
- To evaluate proposals in relation to the development of Sporting Facilities within the Parkes Shire.
- To consider other relevant matters as referred to by Council.
- To evaluate the Development of Sporting Facilities in the Parkes Shire against any Plan of Management for Community Land or Masterplans covering land described as "sportsground" and the objectives and strategies applying thereto.

Outcomes

Information and Action plan in Report to the next Council Meeting

1. Meeting Formalities**a. Commencement**

Cr Keith opened the meeting at 1:05pm, in the Committee Room at Parkes Shire Council Administration Centre.

b. Attendees

Cr Ken Keith, Cr Neil Westcott, Cr Glenn Wilson, Anthony McGrath, Ben Howard, Luke Nash

Online: Cr Louise O'Leary, Ben Howard

c. Apologies

Cr Bill Jayet, Al Gersbach, Cr Cass. Carried.

d. PREVIOUS Minutes

Minutes of the previous meeting held on 15 June 2021

e. Declaration of Interest

Nil

f. Next Meeting Date

TBC

2. Review of Outstanding Actions

Meeting	Item #	What	Who	When
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Discussion

There were no actions outstanding from the previous meeting

3. Cheney Park Stephen Davies Field Upgrade and Drainage Issues

Funding for the Stephen Davies Field upgrade has been allocated from the Resources for Regions grant. Specifications are currently being drawn up. However there remains major drainage issues in the area around the field.

The matter was raised by Cr O'Leary at the Council Meeting on 15 February 2022 where the recommendation was:

1. That Council's Operations and Infrastructure Departments monitor and report back to Council with an infrastructure solution, at a lower cost that the full rehabilitation, to drain the specific locations as an interim measure.

From <<https://parkes.t1cloud.com/dxp/Meetings/43514723651051202202/#/submission/c3230648cc5848ccb6e82b123eb6f0df/3>>

Ben advised the following regarding the tender

- Preparing Stephen Davies Field specification
- Tender awarded in July / August
- Construction to begin in November after Hockey One game
- Discussions around design with Parkes Hockey on 'Turtle Back' configuration
- Geotech to happen after May tournament.

Specification to include extension of drainage

Cr O'Leary expressed concerns about current drainage problems and how that will impact the project. Ben and Louise restated previous issues regarding lowering the brick pit levels and how that may reduce the level of surface water.

Cr Wilson asked about the project history and why that section was not done. Ben explained that there was only sufficient funding to complete the southern end of Cheney Park, which appears to have recovered well with no signs of salinity and good turf coverage.

Ben advised that the full design of Cheney Park drainage included a curtain drain around SDF, which is currently not in scope for the Hockey Turf 1 (SDF) project.

Mayor Keith reiterated that the report on water drainage mitigation measures be completed, as previously resolved, before the tender and construction is commenced.

Discussion on funding availability to do further drainage. Ben noted that no funding has been identified. Should be included in Delivery Program as an unfunded project.

Recommendation

That Cheney Park Drainage Stage 2 in Delivery Program. Moved Cr O'Leary, Seconded Cr Westcott. Carried.

4. Jock Colley Field Grandstand Concept Design

The project is progressing to schedule with a first draft of the design presented to the stakeholders on 4 April 2022. The final concept design, report, cost estimate and plans will be developed further before being presented to Council. Projects with developed plans are preferred before grant funds can be sought. Crs Cass, Westcott and Mayor Keith were given a briefing by EJE Architect, Shane Smede, on the project progress to date on Monday 3 April 2022, with included a first draft of the concept plans.

A further report will be presented to Council once the concept plans are completed.

5. Current Sports Field & Amenities Major Projects

The following sports field amenity building upgrades are planned or in progress.

Project	By Who	Status
Woodward Tennis Court Improvements	Ben Howard	Construct
Woodward Tennis Courts Lighting Upgrade	Ben Howard	Complete
Armstrong Park Amenities Minor works	Michelle Bicket	Wait Builder
Spicer Oval club house and amenities	Ben Howard	Construct
Northparkes, Pioneer Spicer Drainage Improvements	Tim Gillogly	Complete
Lindner Tennis Courts and Club House	Tim Gillogly	Complete
Berryman Oval Cricket Nets	Tim Gillogly	Construct
Harrison Park Drainage, Parking & Pedestrian Improvements	Ben Howard	Construct
McGlynn Park Path for disabled access to amenities	Tim Gillogly	Complete
Parkes Skate Park	Ben Howard	Design
Berryman Oval Skate Park	Ben Howard	Design
Northparkes Oval BBQ and covered Area	Ben Howard	RFQ Exceeds Budget

Discussion

- Tennis court upgrade. New contractor engaged to rework and complete the project. Contractor advised that he was delayed. Geotech report advised that additional drainage was required for Courts 1-4. These courts are next to be constructed. Contractor being contacted to lock in a start time, otherwise a new contractor would need to be brought in. In this case, the parties would need to be consulted. Ben will follow up with Tim and the Contractor.
- Ben advised that the Spicer oval amenities tour was delayed due to unavailability of the Project Manager due to Covid isolation.
- Harrison park drainage, parking and pedestrian improvement under way with a tour of the site today by Councillors
- Parkes & Berryman oval skate parks to be both tendered as one project
- Northparkes BBQ area will now be shelved and funds re-allocated to other projects in the grant program to ensure grant funds are secured for remaining projects

6. General Business

Cr O'Leary advised that there was some cracking around Peak Hill tennis courts. Ben to follow up with Tim Gillogly.

Meeting closed at 2:05pm.

14.4. `Committee Minutes - Parkes Sports Council Meeting 12 April 2022

Prepared By:

Secretary of the Parkes Sports Council, Anthony McGrath.

Executive Summary

This report recommends that Council receive and note the Minutes of the Parkes Sports Council Committee Meeting held on 12 April 2022 and endorse the Committee's recommendations to amend the scope of work for the proposed Northparkes Oval BBQ area. Further, this report recommends that Council refer the Committee's recommendation to name the new Spicer Oval grandstand and amenities building the 'Ken Keith Pavilion' to Council's Roads and Place Names Committee for determination.

Background Information

The Parkes Sports Council engages with the sporting groups in the Shire on the booking, use and development of sports fields and facilities. Council's usage fees raised from member groups are used to subsidise the cost of maintenance of grounds and plant replacement. Council has two nominated representatives on the Sports Council including Councillors O'Leary and Cass. The group also facilitates the Ron Harrison Bursary, Shire Sports Awards, the Life Members board, the Sporting Legends gallery and the Northparkes / Parkes Shire Council Sports Grants scheme. As a Section 355 committee, the minutes of its meetings must be presented to Council.

Legislative Information

The Parkes Sports Council operates under [Section 355 of the Local Government Act](#).

Project Delivery Program Implications

ACTIVITY+ *Active Recreation*

Risk Assessment

An assessment of the challenge posed to Council implementing the action/s contained in this report, in the current environment with available resources: Low.

Budget and Financial Aspects

Nil

Recommendation

That Council,

1. Receive and note the minutes of the Parkes Sports Council Meeting held on 12 April 2022.
2. Refer the Sports Council's request to name new Spicer Oval amenities and grandstand building the 'Ken Keith Pavilion' to the Roads and Place Names Committee.
3. Endorse the Sports Council's recommendation to scale back the scope of the proposed Northparkes Oval BBQ area as detailed in the Minutes.

Attachments

1. Parkes Sports Council Meeting Minutes - 12 April 2022

Attachment 1 - ECM_1591617_v1_Committee Minutes - Parkes Sports Council 12 April 2022

Minutes 12/04/2022

Tuesday, 12 April 2022 5:20 PM

**Meeting Structure****Meeting Purpose**

To consider the items on the Agenda and provide recommendations to Council for decision-making.

Chair

Chairperson as elected, or Vice Chairperson in their absence. If either away then elected from the floor at the meeting.

Invited Attendees

Each affiliated sporting group (2), Sports Council Executive (Al Gersbach, Anthony McGrath & Luke Nash), Councilor representatives (Mayor Ken Keith, Cr Louise O'Leary & Cr Jacob Cass), Community Representatives (Michael Greenwood & Gail Bartley).

Minutes

Secretary of the Parkes Sports Council.

Context

The Parkes Sports Council engages with the sporting groups in the Shire on the use and development of sports fields and facilities. Fees raised from member groups are used to subsidise the cost of maintenance of grounds and plant replacement. Council has three nominated representatives on the Sports Council including Crs O'Leary, Keith and Cass. The group also facilitates the Ron Harrison Bursary, Life Member Honour Board, Parkes Shire Sports Awards, the Legends of Sport and the Northparkes/Parkes Shire Council Sports Grants scheme.

Outcomes

Information and Action plan in report to the next Council Meeting.

Meeting Formalities**Chairperson**

Al Gersbach

Commencement and Location

7:30pm in the Committee Room at Parkes Shire Council and online via Microsoft Teams

Welcome

Chair Al Gersbach

Attendance

Alan Gersbach (Chair), Anthony McGrath, Luke Nash, Dan Wilson (Hockey), Mayor Ken Keith, Michael Greenwood (Senior League), Leanne Arndell (Tennis), Greg Morrissey (Junior Cricket)

Online

Gail Richardson (Community Representative), Al Ryan (Rugby)

Guests: Geoff Finn (Parkes Shire Council Open Space Supervisor)

Apologies

Cr Louise O'Leary, Mark Kelly (Golf), Jim Daley (Hockey), Noel Huggett (Touch), Wayne Osbourne (Soccer), Andrew Thomas (Junior League), Bill Thomas (Dragon Boating), Beth Thomas (Croquet)

PREVIOUS Minutes

Moved for confirmation by Anthony McGrath. Seconded by Leanne Arndell. Carried.

Next Meeting Date
10 May 2022

Meeting Close
The meeting closed at 8:35pm.

Meeting Minutes

Notable Sporting Performances

- Hockey - Dan Wilson reported that the U15 & U18 national championships are currently being run with 6 players from Parkes participating including Flynn Thompson, Ellie Thornbury, Ellie Parker, Tobi Collins, Jack Westcott and Cody Kirk.
- Cricket - Greg Morrissey reported that the final of Lachlan senior final was held at Woodward Oval between Cambridge Cats and Cowra Valleys. Harry Bayliss was voted man of the Match. Zac Bayliss announced Lachlan Best and Fairest Player of the Year.
 - Lachlan U12 & 14s finals held at Forbes with 12 ending in a draw and U14 taken out by Forbes.
 - Clinton Hawk voted as a life member of Parkes Junior Cricket
 - Harry Yelland & Mitch Hutchens in Lachlan PSSA team
 - Maddie spence selected in NSW all schools open cricket side.
 - Western Academy held trials in Orange Maddie Spence selected in CNSW Academy & Nina Richardson Bartley was selected in the Western Zone Development Academy side.
- Dragon Boating Al Gersbach, Maggie Bernard, Louise Moore, Deb Abela, Warren Edwards, Donna Edwards & Trevor Whitaker participated with Western Region at the Australian National Dragon Boat titles in Adelaide. Men competed in 500m event, finishing with silver medal.

Review of Outstanding Actions

11/09/2018	1	That a draft version of the new constitution be put to a meeting of the Executive and Patrons before it is tabled at a future Sports Council meeting.	Anthony McGrath
13/8/2019	2	Sports Legends Board at Parkes Leagues Club to be relocated prior to their renovations in November	
14/10/2020	3	Dedication ceremony for the Cheney family trophy to be conducted before the first Grinsted Cup match this season	Luke Nash
8/12/2021	4	Sports Council recommends that council publish a media release to advise local residents of what is permitted and not permitted on local sporting grounds. Sporting groups can then share the media release on their social media pages.	Anthony McGrath
8/12/2021	5	Information to be circulated for the PSC after-hours contact number so sporting groups can report information when residents are not adhering to ground rules. Suggest that a sticker be placed on the existing signage.	Anthony McGrath
8/02/2022	6	Soccer are considering plans for a backstop fence at Harrison to prevent balls from being kicked into trees. Wayne to meet with Geoff to discuss options	Geoff Finn
8/02/2022	7	That the possibility of a new social channel for Sporting groups to use to publicize their events and matches be discussed with Councils Comms team. The channel would allow contributions from sporting groups and be administered by a group of sports council members.	Anthony McGrath
8/3/2022	8	Parker-Stone light out on North West end. Geoff to investigate next week.	Geoff
8/3/2022	9	Request that Council staff provide a report back to the Sports Council on the condition of Cheney Park and the proposed remedy	Anthony
8/3/2022	10	Broken window at corporate boxes on Jock Colley field. Anthony to ask Bart to investigate	Anthony
8/3/2022	11	Shade structure at front of the canteen at Lindner Oval is filling up with water and dirt. Geoff to investigate.	Geoff

Discussion

- Item 6 - meeting held with Geoff to discuss back stop fence and grant application submitted.
- Item 8 - inspection to be carried out next week.
- Item 9 - report not yet complete but Ken reported from SFDC that drainage work must be done first.
- Item 10 - broken window on corporate box at Jock Colley field repaired.
- Item 11 - needs some storm water drainage to take water away. Geoff advised that the next step is to get some levels.

Correspondence

The following items of correspondence was received or sent

1. Minutes of the last meeting distributed to members
2. Email notice of meeting sent to groups
3. Information on the Good Sports was distributed to groups

Action

1, 2,3 For information

Sports Projects Update

Geoff Finn presented a report on the current status of the [sports related projects](#)

1. Some repairs have been undertaken at the McGlynn park amenities
2. Sub-surface drainage installed at Tennis courts. Contract had an accident and delayed the work. Has now committed to finishing the project from May.
3. Planning to extend some of the existing drainage lines at Cheney Park prior to championships
4. Contractor coming early May to review Netball courts at Parkes and Tennis Court at Peak Hill
5. Amenities will be handed over to sporting groups who are looking after caravans and RVs from Monday next week.

For the information of the groups.

Around the Grounds

Rugby (Al Ryan)

- First game 30 April
- Spicer Amenities construction going well, walls up and roof has been installed. Al supplied some photos below:



League (Michael Greenwood)

- Jock Colley Field presented well for Spacemen's first game, despite the rain. Spacemen lost first grade against St Pats.

Hockey

- Starting after Elvis including 2 premier league sides
- 580 players registered

Tennis (Leanne Arndell)

- TA has agreed to move our tournament which was scheduled for April to September and TNSW will delay the regional Todd Woodbridge Cup competition until the week of Sept 19th. We now have August 13/14, Sept 9-11, Sept 19/20 and Sept 24-26.
- Still no resurfacing works commenced. Now 13 months since project began. The Executive wrote to PSC 2 weeks ago saying we are desperate to have the project completed by June 30. Latest info is the new contractor

- overseeing the old contractors work is going to commence (after 5 false starts) on April 26th.
- Local comps complete. Next term comps, still with limited numbers, to start May 2nd.
- Invested \$16k into new flooring in the clubhouse. Going to paint as well while it's not being used.
- Michael suggested that the club invite Ash Barty to attend the tournaments and open the upgraded courts

Financial Report - Operational and Capital Works Projects

Presented as Attachment 1 and moved by Luke Nash Seconded by Ken Keith. Carried.

General Business

Passing of Alan McCormack

Mayor Ken noted the passing of Alan McCormack in the past week and spoke of his participation in, and support of sport, particularly the Northparkes Oval Amenities.

Sports Grants

9 Applications received. Selection committee to meet on Friday 29 April at 4:30pm

Northparkes BBQ Shelter Deferred

Ben Howard advised that the project to build the shelter with grant funds has been deferred as the project was over budget and unable to be delivered within the grant guidelines.

Al & Greg suggested that the project be scaled back to a slab and shelter only. Geoff commented on the unsuitability of using the paved area in front of the canteen due to fat from the BBQ. Ken suggested that a half wall be included to shield from the wind. Northern side is still the preferred location. Consider built in BBQ only, similar to the style located at Parkes Pool.

Action

That Council be advised that Committee's preferred option regarding the Northparkes BBQ area is to scale the project back to include a covered area, with some wind shielding on a concrete slab. The inclusion of a built-in BBQ is preferred.

Cheney Park Drainage

Michael Greenwood reported that he received advice that the Piezos are recording a ground water level of 180mm below ground level at Cheney Park. He said that Greg Duffy, former urban works supervisor advised him that he would keep the water level in the Brick Pit to 10m to 15m below the inlet. Ken advised that drilling is to be carried out in and around SDF prior to any new work on the new turf.

Spicer Oval Amenities - Naming

Greg Morrissey spoke about giving the new grandstand and amenities building at Spicer Oval a name. He suggested that it be named after Mayor Ken Keith. For example, The Ken Keith Pavilion in recognition of the work done to progress the project and his volunteer work for the Parkes Rugby club. Ken thanked Greg for his kind offer but he didn't think it was appropriate. Ken also mentioned the tireless work done by Michael Greenwood. Greg moved that the Sports Council recommend to Council that new facility be named the Ken Keith Pavilion and was supported by Michael Greenwood. Al Ryan fully supported the motion which was Carried by all present.

Action

Recommend that the Spicer Oval Amenities and Grandstand building be named the Ken Keith Pavilion.

NSW Rugby Championships

Al Ryan advised that the NSW Country Rugby Championships are up for grabs via a tender process next year and he suggested that a bid be submitted by Rugby and Council. Al will progress further with Council's events team.

Skate Park Youth Week Event

Leanne commented on the event saying that her boys really liked the event. It was inclusive and well attended.

Stray Fox

Leanne reported that a fox has been seen around the walking tracks near Northparkes oval. Although it was reported to Council, they could do little about it. She was concerned that it is not afraid of humans and warned those present to be on the lookout.

Meeting Actions

Meeting	Item	What	Who	By When
13/4/2022	1	That Council be advised that Committee's preferred option regarding the Northparkes BBQ area is to scale the project back to include a covered area, with some wind shielding on a concrete slab. The inclusion of a built-in BBQ is preferred.	Anthony	13/4/2022
13/4/2022	2	Recommend to Council that the Spicer Oval Amenities and Grandstand building be named the Ken Keith Pavilion.	Anthony	13/4/2022

Masters Games Sub-Committee Meeting Minutes

The Masters Games Sub-Committee meeting held on 12/4/2022 commenced at 6:34pm

Present

Al Gersbach (Sports Council), Anthony McGrath (Sports Council), Rachael Rice (Touch), Dave Porter (Touch)

Online

Bill & Beth Thomas (Dragon Boating & Croquet),

Background

Information on the Barrellan and Lismore masters games was distributed to those present (links below).

- [Barellan Welcomes You... It's Never Too Late to Participate! Always Last Weekend in February - Home \(barellanmastersgames.com.au\)](https://www.barellanmastersgames.com.au)
- [Lismore - MASTERS GAMES - Lismore & Nimbin Tourism LISMORE MASTERS GAMES](#)

Sports committed

The following sports have committed to be a part of 2023 Masters
Tennis, golf, touch, squash, croquet, hockey, dragon boating and bowls

Set the date (planned for 2023).

Recommend that the date proposed be 24 - 26 March 2023. Groups present would be able to work with those dates but will confirm with their local and regional/NSW sporting bodies.

Fees and Fundraising

Suggest entry fee + sport fee. Sports to determine what their fee would be.
Moved that the entry fee be set at \$25 per person. Groups present agreed

Merchandising to be discussed at a later meeting.

Name of the Event

Parkes Masters Games

Apologies

Cr Louise O'leary, Mark Kelly (Golf), Andrew Daley (Hockey)

Welcome

Anthony took the chair and welcomed those in attendance.

Extra Sport

Geoff Rice requested that swimming be added to the list of events. Those present agreed to include Swimming in the program.

Events

As at the date of this meeting the program of events is as follows

Sport	Contact	Events	Teams	Players	Friday	Saturday	Sunday	Sport Fee
Squash	Jay Kross					X		
Tennis	Leanne Arndell							

Golf	Mark Kelly				X			
Bowls	Paul Lewis					X	X	
Hockey	Jim Daley					X		
Croquet	Beth Thomas	O35s Mixed	10	80	1pm-5pm			\$10
Dragon Boating	Bill Thomas	2km Turn 200m Sprints	12	240			8:30am-2pm	\$25
Touch	Rachael Rice	O35's Mixed O45's Mixed	10 10	280		9am-4pm	9:30am - 12:30pm	TBA
Swimming	Geoff Rice							

Groups to follow up insurance with their head sporting body.

Date

As there was no further correspondence regarding change of dates, the committee agreed to set the date for the event as 24 - 26 March 2023.

Schedule of social events and functions

Suggested social events discussed and updated were as follows

- Welcome event at the Pavilion in Cooke Park on Friday
 - Ambassadors for the event are used at other games and sports are asked approach their own ambassadors
 - Michael Greenwood or Bob Aitken as MC for the event
 - Involve 'local legends' e.g. John Van der Ryden, Noel Johnstone
- Saturday night sit down event with dinner and entertainment
 - Suggest Services club (260)
 - Suggest guest speaker
 - Consider multiple venues (sport based) over the Sat night.
- Closing ceremony on Sunday
 - Last event finish by 3pm?
 - Suggest medal presentation
 - Suggest at Cook Park Pavilion
 - Suggest breakfast on Sunday morning

Event support

Recommend that Council provide event and marketing support including

1. Event Web page
2. Entry form hosting
3. Marketing and Social Media
4. Advertising
5. Sponsorship packaging.

Next Meeting

12 April 2022 at 6:30pm

Meeting Closed at 7:04pm



Sports Council - Financial Report - April 2022

15. QUESTIONS AND MATTERS OF URGENCY