



# PARKES SHIRE COUNCIL

Our Mission: To Deliver Progress and Value to our Community

*Our Communities Vision:*

*In 2022 the Parkes Shire will be a progressive regional centre,  
embracing a national logistics hub with vibrant communities,  
diverse opportunities, learning and healthy lifestyles.*

## MINUTES

TUESDAY 5 MAY 2015

Minutes of the Ordinary Meeting of Parkes Shire Council held at the Council Administration Centre, 2 Cecile Street, Parkes, commencing at 2.00 pm for the purpose of considering the items included on the Agenda.

**GENERAL MANAGER:** Kent Boyd



## Ordinary Meeting

**Minutes of the Ordinary Meeting held in the Council Chambers, 2 Cecile Street on Tuesday 5 May 2015 at 2.00pm.**

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### PRESENT

Councillor K J Keith OAM, (in the Chair)  
Councillor M J Greenwood OAM  
Councillor B J McCorkell  
Councillor B F Newton  
Councillor G W Pratt

Councillor A J Ward  
Councillor R C Haddin  
Councillor K M McGrath  
Councillor L A O'Leary  
Councillor P J Smith

### IN ATTENDANCE

General Manager - K Boyd  
Acting Director Technology and Corporate Services - O Jensen  
Acting Director Planning and Environment - H Orr  
Director Infrastructure - A Francis  
Minutes Secretary - E Spedding

### MEETING COMMENCEMENT

The Meeting commenced at 1.59pm.

#### 1 PRAYER

The Mayor asked the General Manager to open proceedings with a prayer.

#### 2 APOLOGIES

Nil.

#### 3 CONFIRMATION OF MINUTES OF PREVIOUS MEETING

##### 15 - 163 Resolution

That the Minutes of the Ordinary Meeting of Parkes Shire Council held on Tuesday 21 April 2015 copies of which have been forwarded to Councillors, be confirmed.

Moved Councillor Barbara Newton, seconded Councillor Alan Ward.

**CARRIED**

#### 4 DECLARATIONS OF INTEREST

Councillor Alan Ward declared an interest in Item 17.1 (REASON Related entity to an individual mentioned in the report).

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General Manager

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Mayor

## **5 NOTICES OF MOTION/RESCISSION**

Nil.

## **6 LATE BUSINESS**

In accordance with Council's Code of Meeting Practice 3.7(c) a decision is now required to determine which, if any Late item/s submitted to the meeting will be dealt with at the meeting or deferred for further consideration at a future Ordinary Meeting of Parkes Shire Council.

### **15 - 164 Resolution**

That Late Items 7.5, 7.6 and 7.7 be considered at this Council meeting.

Moved Councillor Ken McGrath, seconded Councillor Pat Smith.

**CARRIED**

## **7 MAYORAL MINUTES**

### **7.1 Mayoral Minute - Functions Attended by Mayor and Councillors**

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#### **Executive Summary**

A report on the upcoming functions requiring the attendance of the Mayor, Councillors or Senior Staff in relation to community events or civic matters.

#### **Recommendation**

1. That the report of upcoming functions for the Mayor, Councillors or Senior Staff be received and noted.

### **15 - 165 Resolution**

That the information be received and noted.

Moved Councillor Bob Haddin, seconded Councillor George Pratt.

**CARRIED**

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General Manager

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Mayor



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## 7.2 Mayoral Minute - Coming Known Events for Mayor and Councillors

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### Executive Summary

A report on functions recently attended by the Mayor, Councillors or Senior Staff in relation to community events or civic matters.

### Recommendation

1. That the report of upcoming functions for the Mayor, Councillors or Senior Staff be received and noted.

### 15 - 166 Resolution

That the information be received and noted.

Moved Councillor Belinda McCorkell, seconded Councillor Barbara Newton.

**CARRIED**

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## 7.3 Mayoral Minute - Purchase of art collection from 2015 Waste to Art

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### Executive Summary

The winning piece of art from the 2015 Waste to Art Exhibition in the Community 3D section, by local artist John Grady, has been identified as being of such quality it should be considered for acquisition by Council. After discussions with the Director Corporate Services and Technology I offered first right of refusal to purchase for \$1250.00 by Council, using funds from the Art Acquisition Vote.

### Recommendation

1. That should Council concur with the suggested course of action, the purchase of the 'Outback' art collection from the 2015 Waste to Art Exhibition be endorsed to a value up to \$1250.00

### 15 - 167 Resolution

That the recommendation be adopted.

Moved Councillor Bob Haddin, seconded Councillor Pat Smith.

**CARRIED**

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General Manager

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Mayor

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## **7.4 Mayoral Minute - ARTC Inland Rail Preliminary Consultation with Parkes Shire Council**

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### **Executive Summary**

On Wednesday 29th April 2015 representatives from Australian Rail Track Corporation (ARTC), who form part of the Inland Rail Implementation Group held a meeting at Council with Councillors, Roads and Maritime (RMS) representatives and several staff to discuss the Inland Rail project and identify information and data to inform early stages of the project. Also in attendance was the Federal Member for Parkes Mr Mark Coulton MP who is a very strong advocate of the project.

### **Recommendation**

1. That the report be received and noted
2. That the ARTC be thanked for holding the information session in Parkes.

### **15 - 168 Resolution**

That the recommendation be adopted.

Moved Councillor Bob Haddin, seconded Councillor Alan Ward.

**CARRIED**

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General Manager

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Mayor

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## 7.5 Mayoral Minute - East Timor - Hospital Donations

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### Executive Summary

The Lachlan Health Council has endorsed the proposal to donate surplus items from both the Forbes and Parkes hospitals once the rebuilding projects have been completed. I have approached the Rotary Clubs of Forbes and Parkes for their assistance along with Health Infrastructure who are needing support from the building contractor.

We are unsure of the quantity of items at this stage, with Forbes surplus becoming available 6 months in advance of the Parkes surplus items. The donations will need to be stored and collated prior to packing in a container. Given that our sister village of Weberek will be one of the beneficiaries, I felt that it would be appropriate for Council to assist with the cost of storage of the items prior to them being containerised, where it is deemed most appropriate.

### Recommendation

1. That Council assist the project with storing the surplus items prior to being containerised.

### 15 - 169 Resolution

That the recommendation be adopted.

Moved Councillor Ken McGrath, seconded Councillor Bob Haddin.

**CARRIED**

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General Manager

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Mayor

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## 7.6 Mayoral Minute - 2015 Anzac Day Services

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### Executive Summary

2015 Anzac Day observances across the Parkes Shire generated strong community support, attendance and involvement.

I extend my congratulations and thanks to the RSL sub-branches and organising committees who planned and delivered such significant services.

I thank Councillors also for their participation in services in Bogan Gate, Parkes, Peak Hill, Trundle and Tullamore, providing a comprehensive Shire focus on this important national day of remembrance.

### Recommendation

1. That the information be received and noted and that a letter of congratulations be forwarded to organisers of Anzac Day activities across the Parkes Shire.

### 15 - 170 Resolution

That the recommendation be adopted.

Moved Councillor Ken McGrath, seconded Councillor Belinda McCorkell.

**CARRIED**

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## 7.7 Mayoral Minute - Trundle ABBA Festival

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### Executive Summary

The 2015 Trundle ABBA Festival has concluded and as in past years, it was again a successful weekend.

### Recommendation

1. That a letter of congratulations be forwarded to the Trundle ABBA Festival Committee.

### 15 - 171 Resolution

That the recommendation be adopted.

Moved Councillor Barbara Newton, seconded Councillor Belinda McCorkell.

**CARRIED**

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General Manager

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Mayor

## **8 COUNCILLORS' REPORTS**

Nil.

## **9 INWARDS CORRESPONDENCE**

Nil.

## **10 GENERAL MANAGER'S REPORT**

### **10.1 (GM) Youth Week 2015**

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#### **Executive Summary**

National Youth Week was held from 10-19 April 2015 with the theme "It Starts With Us". To celebrate Youth Week in the Parkes Shire, the Youth Week Committee organised a photo competition and a Shire wide Pop Up Cinema. The aim of the events and activities organised was to ensure all Shire Youth had a chance to participate in Youth Week events. Holding events in the Shire's smaller townships was a first for the youth week committee and was well received by the many attendees at the Pop Up Cinemas, with crowds calling for more events such as this throughout the year in their respective townships.

Partner organisations including Parkes/Forbes Community Drug Action Team (CDAT), The Sound Magazine Northparkes Mines and Parkes PCYC all contributed to the running of the events through monetary or in kind donations.

#### **Recommendation**

1. That the information be received and noted

#### **15 - 172 Resolution**

That the information be received and noted.

Moved Councillor Ken McGrath, seconded Councillor Alan Ward.

**CARRIED**

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General Manager

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Mayor

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## 10.2 (GM) Community Information Sessions May

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### Executive Summary

In line with Council's ongoing commitment to community engagement, community information sessions will be held in all townships of the Parkes Shire in May. The information sessions will outline Parkes Shire Council's Fit for the Future submission which is due to be submitted to the NSW State Government in June and the projects and activities contained in the 2015/16 Operational Plan and Budget.

### Recommendation

1. That the information be received and noted.

### 15 - 173 Resolution

That the information be received and noted.

Moved Councillor Louise O'Leary, seconded Councillor Pat Smith.

**CARRIED**

## 11 DIRECTOR TECHNOLOGY AND CORPORATE SERVICES REPORT

### 11.1 (DTCS) Request for Support - Walking Wounded

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### Executive Summary

Council has received correspondence from the Walking Wounded Organisation seeking support to hold a community fundraising event in Peak Hill on Monday 20 July 2015.

Walking Wounded has requested Council's assistance in securing a venue for the event and promotional support from the Parkes Shire Tourism Unit.

### Recommendation

1. That Council support the event with assistance from the Events Development Officer, Tourism Unit and Engineering Services.
2. That Council make a donation to the Walking Wounded of \$200.00 from the Section 356 Vote.

### 15 - 174 Resolution

That the recommendation be adopted.

Moved Councillor Louise O'Leary, seconded Councillor Barbara Newton.

**CARRIED**

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General Manager

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Mayor

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## **11.2 (DTCS) Request for Funding - Western Region Academy of Sport 2015/2016 Operations**

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### **Executive Summary**

Correspondence has been received from the Western Region Academy of Sport (WRAS) thanking Council for its continued financial support and requesting a contribution to the 2015/16 Academy operations.

A representative from the Academy will be attending a future Ordinary Council Meeting to make a presentation on the benefit this financial support brings.

### **Recommendation**

1. That Council support the Western Region Academy of Sport and forward a donation of \$790.00 from the Section 356 vote.

### **15 - 175 Resolution**

That the recommendation be adopted.

Moved Councillor Michael Greenwood, seconded Councillor Ken McGrath.

**CARRIED**

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## **11.3 (DTCS) Request for Funding - Defibrillator for Trundle Police Station**

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### **Executive Summary**

Correspondence has been received from the Trundle & District Progress Association requesting the use of Trundle Town Improvement Funds to purchase a defibrillator for the Trundle Police Station, being the same or similar to the defibrillator on hand at Parkes Police Station.

### **Recommendation**

1. That Council approve the use of \$3,000.00 from the Trundle Town Improvements Funds for the purchase of the defibrillator for Trundle Police Station subject to relevant quotations being supplied.

### **15 - 176 Resolution**

1. That further information be sought and reported back to Council on the normal responsibility for purchase and operation of this type of equipment.

Moved Councillor Alan Ward, seconded Councillor Ken McGrath.

**CARRIED**

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General Manager

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Mayor

## 12 DIRECTOR PLANNING AND ENVIRONMENT'S REPORT

### 12.1 (DPE) DA15025: Proposed Alterations & Additions to Dwelling-house and Erection of Patio at 17 East Street, Parkes

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#### Development Application Information

**Application No:** DA15025

**Applicant:** Mrs FM Hay

**Property:** Lot 3 DP 359729, 17 East Street, Parkes

**Proposal:** Alterations and Additions to Dwelling-house and Erection of Patio

#### Executive Summary

An application has been received for alterations and additions to the existing dwelling-house and erection of a patio at 17 East Street, Parkes.

The proposed development seeks dispensation for a 0.3 metre secondary street setback in lieu of 3 metres as required by Council's Development Control Plan 2013.

In accordance with Council's Development Control Plan 2013, the application was notified to adjoining land owners from 11 March 2015 to 25 March 2015. As a result of the notification process one submission was received. The submission requested an extension of time and no further submission was received.

It is considered that the proposed development is consistent with the objectives of Council's Development Control Plan 2013. However, it is recommended that the development maintain a minimum 0.9 metre secondary street setback as per the existing building line onsite.

#### Recommendation

1. It is recommended that the application be approved subject to the conditions contained in the report.

#### 15 - 177 Resolution

That the recommendation be adopted.

Moved Councillor Ken McGrath, seconded Councillor Michael Greenwood.

**CARRIED**

**For:** Cr KJ Keith, Cr AJ Ward, Cr RC Haddin, Cr GW Pratt, Cr MJ Greenwood, Cr BJ McCorkell, Cr KM McGrath, Cr BF Newton, Cr LA O'Leary, Cr PJ Smith

**Against:** Nil

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General Manager

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Mayor



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## 12.2 (DPE) Expression of Interest - Strategic Planner for Parkes Shire Council

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### Executive Summary

Council has recently sought Expressions of Interest from a suitably qualified and experienced strategic planner to work with Council's staff and key stakeholders to plan the future development of Parkes Shire. There are a number of key strategic tasks which require completion and engagement of external planning services.

Council received five applications during the exhibition period. The applications were assessed and "Active Planning Consultants" (Principal Michael Carter) has been selected and is considered to provide the most consistent and cost effective result.

### Recommendation

1. The information in this report be received and noted.

### 15 - 178 Resolution

That the information be received and noted.

Moved Councillor Ken McGrath, seconded Councillor Barbara Newton.

**CARRIED**

### 13 DIRECTOR ENGINEERING SERVICES REPORT

Nil.

### 14 DIRECTOR INFRASTRUCTURE REPORT

Nil.

At this time being 2:57pm, the Mayor invited Director Infrastructure Andrew Francis to make a presentation of the Water Treatment Plant preliminary architectural design plans and material and colour scheme plans.

### 15 CONSIDERATION OF COMMITTEE MINUTES

Nil.

### 16 QUESTIONS AND MATTERS OF URGENCY

Nil.

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General Manager

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Mayor

## 17 CONSIDERATION OF CONFIDENTIAL BUSINESS ITEMS

At this time being 3.01pm, Councillor Alan Ward left the meeting.

### 17.1 (DTCS) Business Advisory Committee

**Prepared By: Director of Corporate Service**

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#### Executive Summary

The Business Advisory Committee (BAC) is being formed as part of Parkes Shire Council's commitment to becoming a Small Business Friendly Council.

The role of the BAC is to provide a link between the business community and the Parkes Shire Council Economic Development Committee.

The membership of the committee as specified by the Charter consists of the members of the Economic Development Committee, the Chamber of Commerce Executive and up to 5 Community representatives

Community members provide representation across a broad range of sectors, for example including but not limited to:

- ☐ Commercial/Retail
- ☐ Industry/Manufacturing
- ☐ Rural Business
- ☐ Real Estate
- ☐ Finance
- ☐ Business Chamber

The Community representative positions will be for a term of 2 years, the positions will be advertised by Council and selected by the Council.

#### Recommendation

1. That the recommendations of this report be adopted.

### 15 - 179 Resolution

1. That the recommendations and the discussion of this report be adopted.

Moved Councillor Belinda McCorkell, seconded Councillor Bob Haddin.

**CARRIED**

At this time being 3.19pm, Councillor Alan Ward rejoined the meeting.

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General Manager

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Mayor

## **17.2 (DTCS) Section 355 Elvis Festival Committee Community Representation**

**Prepared By: Director of Corporate Service**

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### **Executive Summary**

Following the resignation of one of the community representatives to the Section 355 Elvis Festival Committee, Council requested both positions be declared vacant and fresh applications called. The following item refers to the applications received as of the closing date of 16 April 2015.

### **Recommendation**

1. That Council appoint Miss Jacinta Rawson to the Section 355 Committee as a Community Representative.
2. That the Mayor and General Manager be authorised to co-opt the other vacant community position at a suitable time and with reference to the appointment criteria.

### **15 - 180 Resolution**

1. That Council appoint Miss Jacinta Rawson and Miss Michelle Roberts to the Section 355 Committee as Community Representatives.
2. That the Mayor and General Manager be authorised to co-opt alternate delegates for the community position, Chamber of Commerce and ERI.

Moved Councillor Ken McGrath, seconded Councillor Alan Ward.

**CARRIED**

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General Manager

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Mayor

### **17.3 (DTCS) Property acquisition - Bogan Gate**

**Prepared By: Director of Corporate Service**

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#### **Executive Summary**

Council has received legal advice that the procurement of land in Bogan Gate has been endorsed by the parties.

#### **Recommendation**

1. That in accordance with Section 377(h) of the Local Government Act 1993, Council resolve to accept Lot 1 DP 312345 and Lot A DP 937596 as a transfer in full satisfaction of the rates, charges and accrued interest owing on the property.
2. That Council's Solicitors be instructed to complete the transfer of Lot 1 DP 312345 and Lot A DP 937596 under the terms of Section 570 of the Local Government Act 1993.
3. That Council clarify the land as "operational" under Section 31(2) of the Local Government Act 1993.
4. That the necessary documentation facilitating the exchange be completed under the Seal of Council as required.

#### **15 - 181 Resolution**

That the recommendation be adopted.

Moved Councillor Ken McGrath, seconded Councillor Barbara Newton.

**CARRIED**

There being no further business the Mayor declared the meeting closed at 3:32pm.

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General Manager

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Mayor

- 1 PRAYER**
- 2 APOLOGIES**
- 3 CONFIRMATION OF MINUTES OF PREVIOUS MEETING**
- 4 DECLARATIONS OF INTEREST**
- 5 NOTICES OF MOTION/RESCISSION**
- 6 LATE BUSINESS**

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General Manager

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Mayor

## 7 MAYORAL MINUTES

### 7.1 Mayoral Minute - Functions Attended by Mayor and Councillors

#### Executive Summary

A report on the upcoming functions requiring the attendance of the Mayor, Councillors or Senior Staff in relation to community events or civic matters.

#### Background Information

Nil.

#### Legislative or Policy Implications

Nil.

#### Budget & Financial Aspects

Nil.

#### Recommendation

1. That the report of upcoming functions for the Mayor, Councillors or Senior Staff be received and noted.

#### Report

Date	Function
Wednesday 22 April 2015	Visit Parkes Website and Promotional Video Launch <b>Deputy Mayor AJ Ward</b>
Wednesday 22 April 2015	Port of Newcastle Presentation <b>Mayor KJ Keith, General Manager K Boyd, Director Technology &amp; Corporate Services L Finn, Economic &amp; Business Development Manager A Wyllie</b>
Wednesday 22 April 2015	Meeting with Tania Stark Department of Trade and Investment and Services and Alison McGaffin NSW Department of Premier and Cabinet <b>Mayor KJ Keith, Councillor MJ Greenwood, General Manager K Boyd, Director Planning and Environment S Campbell, Economic and Business Development Manager A Wyllie</b>
Thursday 23 April 2015	Trundle Community Consultative Committee Meeting <b>Councillor GW Pratt</b>



General Manager



Mayor

Date	Function
Thursday 23 April 2015	Waste to Art Official Opening <b>Mayor KJ Keith, Director Planning and Environment Steven Campbell, Cr BF Newton</b>
Friday 24 April 2015	Skillset April Board Meeting <b>Councillor RC Haddin</b>
Friday 24 April 2015	Peak Hill Neighbourhood Central Community Hub Official Opening <b>Mayor KJ Keith</b>
Friday 24 April 2015	Catholic Church Anzac Day Mass <b>Mayor KJ Keith</b>
Saturday 25 April 2015	ANZAC DAY Services Bogan Gate <b>Mayor KJ Keith</b>
	Parkes <b>Mayor KJ Keith, Councillors MJ Greenwood, GW Pratt and General Manager K Boyd</b>
	Peak Hill <b>Councillor LA O'Leary</b>
	Trundle <b>Councillor KM McGrath</b>
	Tullamore <b>Councillor BF Newton</b>
Monday 27 April 2015	Peak Hill Community Consultative Committee Meeting <b>Councillor LA O'Leary</b>
Monday 27 April 2015	Parkes Early Childhood Meeting <b>Councillor PJ Smith</b>
Tuesday 28 April 2015	Meals on Wheels Meeting <b>Councillor PJ Smith</b>
Tuesday 28 April 2015	Meeting with Northparkes Mines - Minerals Productivity Branch <b>Mayor KJ Keith, General Manager K Boyd</b>
Wednesday 29 April 2015	ARTC Meeting <b>Mayor KJ Keith, General Manager K Boyd, Director Planning and Environment S Campbell, Director Technology and Corporate Services L Finn, Director Engineering Services B Howard, Manager Design and Traffic N Koenig, Economic and Business Development Manager A Wyllie, Manager Planning Services A Cummings</b>
Thursday 30 April 2015	Official Opening Peak Hill Arts Centre <b>Mayor KJ Keith</b>
Thursday 30 April 2015	Parkes TAFE Hospitality Class Lunch <b>Mayor KJ Keith</b>



General Manager



Mayor

Date	Function
Friday 01 May 2015	Community Open Day - Peak Hill Multipurpose Centre <b>Councillor BF Newton, Councillor LA O'Leary</b>
Friday 01 May 2015	Announcement of Parkes Shire Landfill Funding with Andrew Gee <b>Mayor KJ Keith, General Manager K Boyd</b>
Friday 01 May 2015	Parkes Painting Group Exhibition Opening <b>Mayor KJ Keith</b>
Friday 01 May 2015	Anglican Debutante Ball <b>Deputy Mayor AJ Ward and Mrs. K Ward</b>
Saturday 02 May 2015	Trundle ABBA Festival <b>Mayor KJ Keith</b>
Monday 04 May 2015	Elvis Revival Committee meeting <b>Mayor KJ Keith, Deputy Mayor AJ Ward</b>



General Manager



Mayor



## 7.2 Mayoral Minute - Coming Known Events for Mayor and Councillors

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### Executive Summary

A report on functions recently attended by the Mayor, Councillors or Senior Staff in relation to community events or civic matters.

### Background Information

Nil.

### Legislative or Policy Implications

Nil.

### Budget & Financial Aspects

Nil.

### Recommendation

1. That the report of upcoming functions for the Mayor, Councillors or Senior Staff be received and noted.

### Report

Date	Function
Tuesday 05 May 2015	Council Meeting <b>All Councillors and Senior Staff</b>  <b>Meetings prior to Council meeting</b> Site Visit to Northparkes Mines Lake Endeavour Dam <b>All Councillors and Senior Staff</b>
Tuesday 05 May 2015	Parkes Diagnostic Imaging Re-Opening <b>Mayor KJ Keith, Cr LA O'Leary</b>
Wednesday 06 May 2015	Elvis Festival Committee Meeting <b>Mayor KJ Kieth, Deputy Mayor AJ Ward, Director Technology &amp; Corporate Services L Finn, Elvis Festival Director E Mann, Acting Tourism Manager B Link</b>
Thursday 07 May 2015	Centroc General Managers Meeting (GMAC) <b>General Manager K Boyd</b>

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General Manager

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Mayor

Date	Function
Thursday 07 May 2015	Life Education Australia Board Meeting - Teleconference <b>Mayor K Keith</b>
Friday 08 May 2015	Wodonga Council Visit <b>Mayor KJ Keith, General Manager K Boyd, Business and Economic Development Manager A Wyllie</b>
Friday 08 May 2015	Parkes Catholic Debutante Ball <b>Mayor KJ Keith and Mrs Sue Keith</b>
Monday 11 May 2015	Salvation Army Biggest Morning Tea <b>Mayor KJ Keith</b>
Monday 11 May 2015	Community Engagement Session - Bogan Gate <b>All Councillors invited</b>
Tuesday 12 May 2015	Lachlan Health Council Meeting <b>Mayor KJ Keith</b>
Tuesday 12 May 2015	Parkes Sports Council meeting <b>Councillor MJ Greenwood and LA O'Leary</b>
Tuesday 12 May 2015	Newell Highway Taskforce Meeting <b>Mayor KJ Keith, Economic &amp; Business Development Manager A Wyllie</b>
Tuesday 12 May 2015	Community Engagement Session - Peak Hill <b>All Councillors invited</b>
Wednesday 13 May 2015	Parkes Chamber of Commerce meeting <b>Deputy Mayor AJ Ward (Councillor McCorkell is alternate)</b>
Wednesday 13 May 2015	Western NSW Mining and Resource Development Taskforce Meeting <b>Mayor KJ Keith</b>
Wednesday 13 May 2015	Tullamore & District Community Consultative Committee meeting <b>Councillor BF Newton (alternate is Councillor GW Pratt)</b>
Wednesday 13 May 2015	Community Engagement Session - Tullamore <b>All Councillors invited</b>
Thursday 14 May 2015	Rural Roads Advisory Committee Meeting <b>Mayor KJ Keith, Deputy Mayor AJ Ward, Councillors KM McGrath, BF Newton, LA O'Leary</b>
Thursday 14 May 2015	Red Shield Launch <b>All councillors</b>
Saturday 16 May 2015	Northparkes Mines Open Day <b>All Councillors invited to attend</b>
Saturday 16 May 2015	Parkes Floral Art 35th Anniversary Celebrations Official Opening <b>Mayor KJ Keith</b>



General Manager



Mayor

Date	Function
Sunday 17 May 2015	Parkes Rotary Fun Run <b>Mayor KJ Keith</b>
Tuesday 19 May 2015	Council Meeting <b>All Councillors and Senior Staff</b>  <b>Meetings prior to Council meeting</b> <b>Economic Development Committee</b> <i>Member Councillors: Councillor KJ Keith, Councillor AJ Ward, Councillor RC Haddin, Councillor M Greenwood and Councillor B McCorkell</i> <i>Together with Kent Boyd General Manager, Steven Campbell Director Planning and Environment, Les Finn Director Technology &amp; Corporate Services, Economic and Business Development Manager Anna Wyllie</i>  <b>Economic Development Committee - Airport Sub Committee</b> <i>Member Councillors: Councillor KJ Keith, Councillor AJ Ward, Councillor RC Haddin, Councillor M Greenwood and Councillor B McCorkell</i> <i>Together with Kent Boyd General Manager, Steven Campbell Director Planning and Environment, Les Finn Director Technology &amp; Corporate Services, Economic and Business Development Manager Anna Wyllie</i>



General Manager



Mayor

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## 7.3 Mayoral Minute - Purchase of art collection from 2015 Waste to Art

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### Executive Summary

The winning piece of art from the 2015 Waste to Art Exhibition in the Community 3D section, by local artist John Grady, has been identified as being of such quality it should be considered for acquisition by Council. After discussions with the Director Corporate Services and Technology I offered first right of refusal to purchase for \$1250.00 by Council, using funds from the Art Acquisition Vote.

### Recommendation

1. That should Council concur with the suggested course of action, the purchase of the 'Outback' art collection from the 2015 Waste to Art Exhibition be endorsed to a value up to \$1250.00

### Report

I had the pleasure in attending the official opening of the 2015 Waste to Art Exhibition at the Parkes Library on Thursday 23 April 2015.

I would like to congratulate Shellie Buckle, the library team and Director Planning and Environment Steven Campbell for coordinating the successful Waste to Art Exhibition that received 52 entries for 2015.

Whilst at the Exhibition the purchase of an art offering 'Outback', valued at \$1250.00, for Council's Art Collection was discussed with the Director Technology and Corporate Services. The striking pieces by local Trundle artist John Grady was thought to be an appropriate purchase and on which Council could find a home suiting its design.

The piece, featuring barbed wire from Mr Grady's old farm fences, was awarded Winner in the Community 3D section.

The Director of Corporate Services advised that there were funds in the Art Acquisition Vote for the purpose.

I would welcome the opinion of my fellow Councillors in relation to the suggestion to purchase the offering following its regional exhibition period.

### Attachments

1. Image of the 'Outback' collection

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General Manager

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Mayor



*Shellie Buckle, artist John Grady and Director Planning & Environment Steven Campbell with the Winning Community 3D collection 'Outback'*

General Manager

Mayor

## **7.4 Mayoral Minute - ARTC Inland Rail Preliminary Consultation with Parkes Shire Council**

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### **Executive Summary**

On Wednesday 29th April 2015 representatives from Australian Rail Track Corporation (ARTC), who form part of the Inland Rail Implementation Group held a meeting at Council with Councillors, Roads and Maritime (RMS) representatives and several staff to discuss the Inland Rail project and identify information and data to inform early stages of the project. Also in attendance was the Federal Member for Parkes Mr Mark Coulton MP who is a very strong advocate of the project.

### **Legislative, Policy & Management Planning Implications**

Nil

### **Budget & Financial Aspects**

Nil

### **Recommendation**

1. That the report be received and noted
2. That the ARTC be thanked for holding the information session in Parkes.

### **Report**

On Wednesday 29th April 2015 representatives from Australian Rail Track Corporation (ARTC), including Kirsty O'Connell - Communication and Engagement Manager - Inland Rail, held a meeting at Council. The aim of the workshop was to discuss the Inland Rail project and identify information and data to inform early stages of the project, to inform the report and business case that ARTC and the Inland Rail Implementation Group are preparing for Cabinet which is due May.

During the workshop Ms O'Connell provided an update to on the Inland Rail Project including a timeline through the investigation stages to construction.

Then the discussions included a local focus regarding the current rail alignment running through Parkes and how in the future it would intersect with other lines to ensure that there was effective rail connectivity to the north, south, east and west.

Discussions were also had regarding how the RMS and the ARTC could work together regarding investigation of the proposes Heavy Vehicle Bypass and the alignment of the Inland Rail.

Other topics covered during the day included the sharing of local data and knowledge on flooding and road intersections. The group also discussed other projects that have worked well within the region and the factors contributing to success.

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General Manager

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Mayor

ARTC expressed a desire to work with local businesses regarding procurement whilst active in the region. ARTC is proposing to hold information session for local businesses who maybe interested in tendering for work during the projects to encourage local participation in regional areas along the route.

The meeting was considered most valuable and the Member for Dubbo joined me in thanking the organisers for the opportunity to have an open discussion on the project.

### **Attachments**

1. ARTC Inland Rail Service Offering

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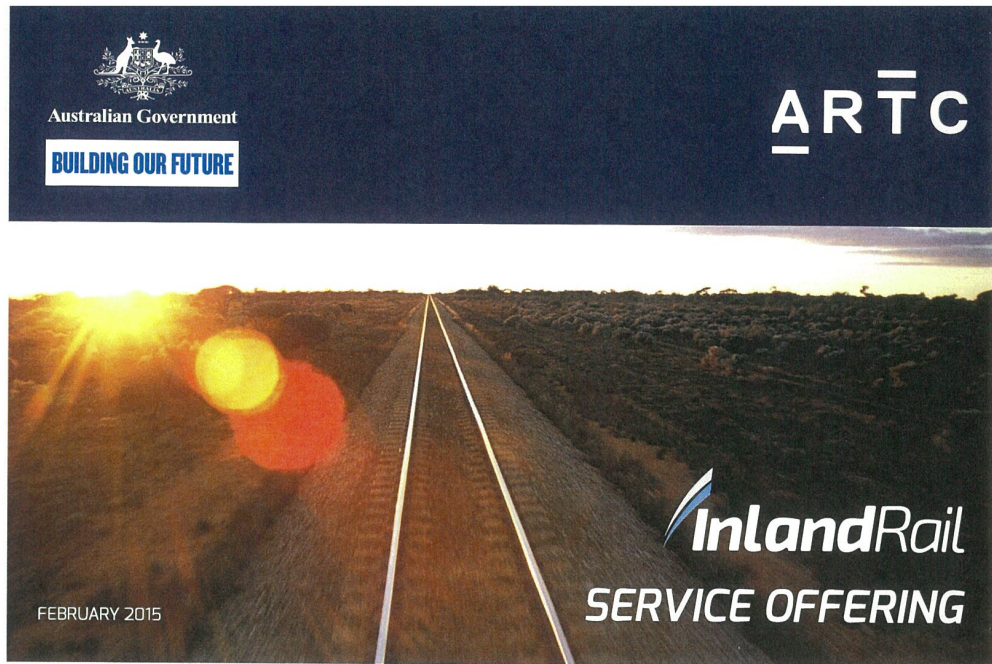
General Manager

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Mayor





#### ABOUT INLAND RAIL

The Inland Rail programme is a new freight rail connection that will complete the 'backbone' of the national freight network between Melbourne and Brisbane via regional New South Wales and Queensland.

This transformational 21st century infrastructure will position Australia to meet the freight challenge of the coming decades, providing a direct standard gauge rail connection between the Queensland, New South Wales, Victoria, South Australia and Western Australian economies.

This freight connection will see rail become competitive with road transport between Melbourne and Brisbane on transit time, reliability and price and will provide important development opportunities for regional Australia.

With these competitive advantages, rail mode share is expected to rise significantly.

The Inland Rail programme is the Australian Government's priority freight rail project. It has committed \$300 million to the programme to date and appointed the Australian Rail Track Corporation (ARTC) to develop the delivery programme for Inland Rail and start early works.

#### DEVELOPING THE SERVICE OFFERING

Inland Rail is customer-centric infrastructure that will offer freight customers on the east coast competitive pricing, 98 percent reliability, a transit time from Melbourne to Brisbane of less than 24 hours, flexibility for faster and slower services and freight that is available when the market wants.

This service offering is central to Inland Rail and reflects the priorities of freight customers for a road competitive service based on reliability, transit time, price and availability.

This service offering was developed in close consultation with customers, rail users and other key stakeholders. These key stakeholders were asked for their views during the 2010 Inland Rail Alignment Study, through a subsequent industry survey, through extensive one-on-one interviews and, most recently, through two Stakeholder Reference Group Forums convened by the Department of Infrastructure and Regional Development in May and October 2014.

The industry and freight customers have been absolutely consistent in expressing their priorities throughout this process and these remain at the core of the Inland Rail service offering.

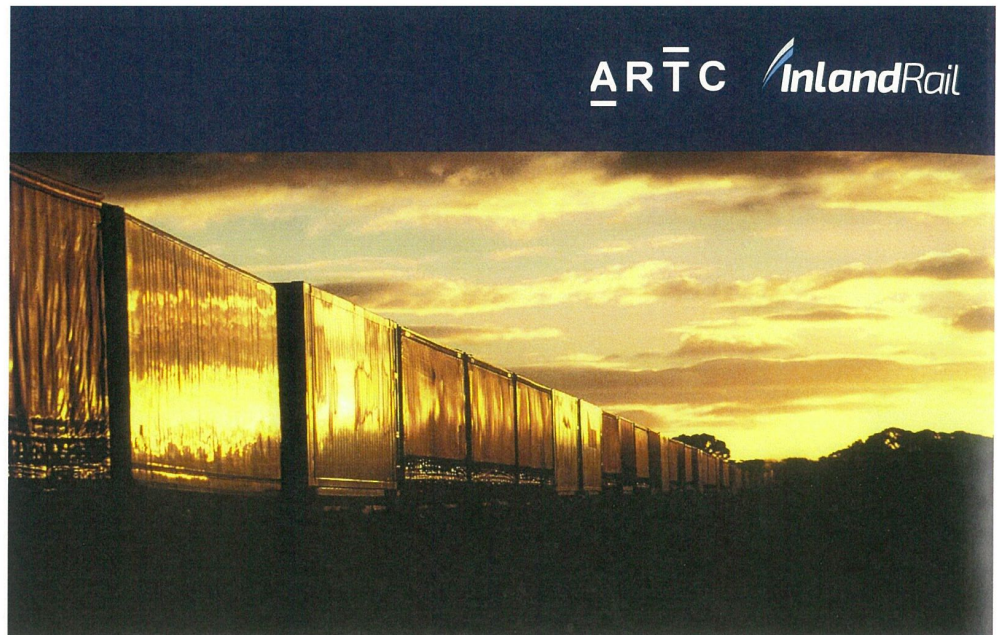
Participants at the Stakeholder Reference Group Forum held in Sydney in October 2014 also highlighted the need for flexibility, for interoperability and to clearly state the target for reliability. They also highlighted the importance of terminals.

This feedback is reflected in the current service offering, with clear potential for faster and slower services to meet customer needs (while preserving the core offering of a 24 hour transit time from Melbourne to Brisbane), a clearly specified reliability target of 98 percent and clarity around the commitment to interoperability with connections to the New South Wales country rail network and Queensland narrow gauge network. While the service offering is specific to the rail network, terminals are a critical element and ARTC will continue to work with terminal operators and proponents as it progresses Inland Rail.

General Manager

Mayor





#### KEY ELEMENTS OF THE SERVICE OFFERING

The key characteristics that underpin the service offering are reliability, price, transit time and availability. These are underpinned by the key technical characteristics that are particularly relevant to ARTC's direct customers – rail operators – as these directly influence operating cost structures and their own service offerings to the market.

#### A ROAD COMPETITIVE OFFERING



Reliability



Price



Transit time



Freight available  
when the market wants

#### » Inland Rail - Key technical characteristics that underpin the service offering

Train Length	1800m with future proofing for ultimate 3600m train length
Axle Load / Max Speed	21 tonnes @ 115km/h, 25 tonnes @ 80km/h, with future proofing for 30 tonnes @ 80km/h
Double Stacking	7.2m clearances for double stack operation
Interoperability	Full interoperability with the interstate mainline standard gauge network Dual-gauging in Queensland to provide for connectivity to the Queensland narrow gauge regional network Connections to the NSW Country Regional Network to provide for standard gauge connections to the ports of Melbourne, Port Kembla, Sydney, Newcastle, Brisbane, Adelaide and Perth.

General Manager

Mayor

# INLAND RAIL PERFORMANCE SPECIFICATION

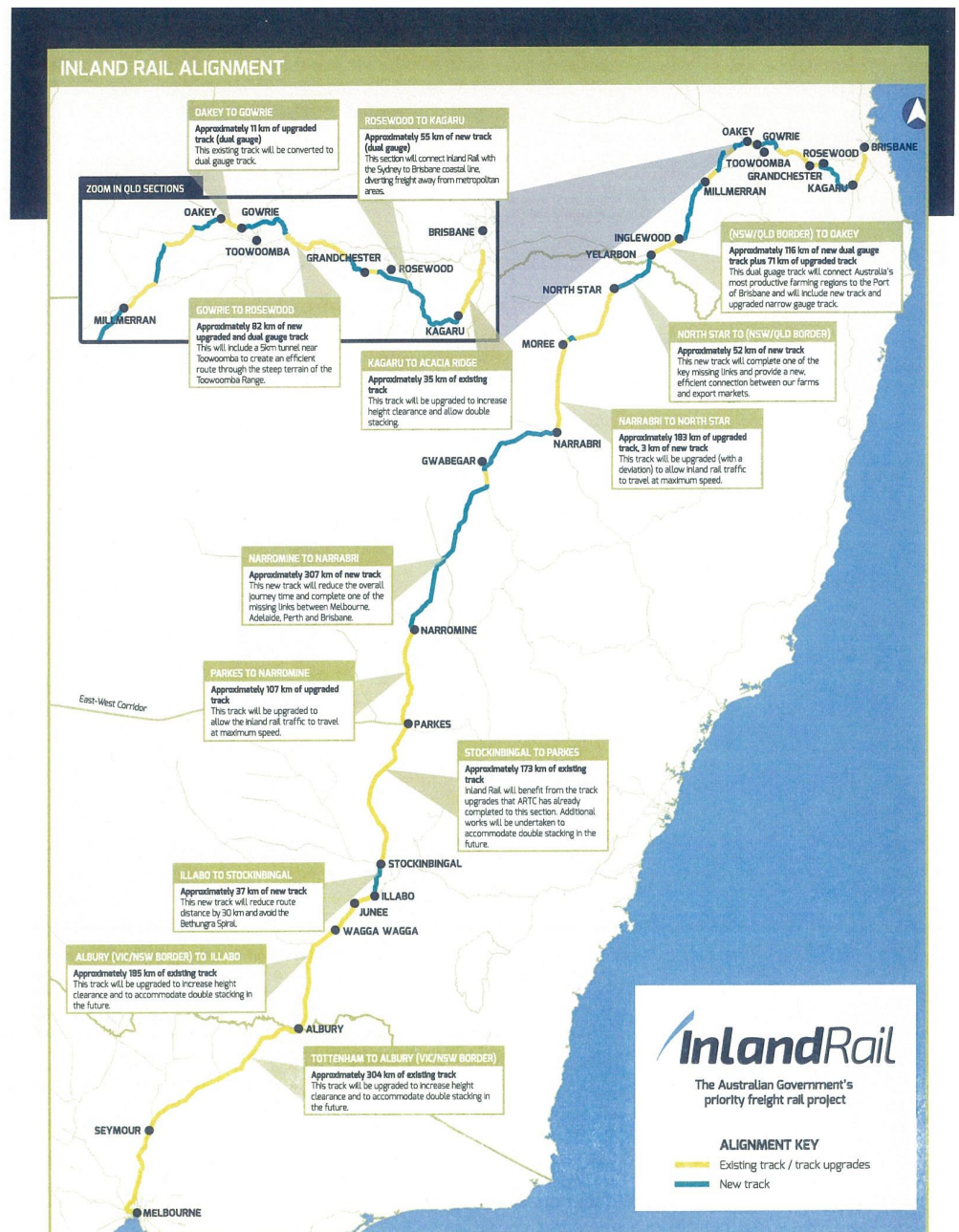
ATTRIBUTE	SPECIFICATION
Reference Train	
Intermodal	21 tonne axle load, 115km/h maximum speed, 1800m length (initial), 2.7hp/tonne power/weight ratio
Coal / bulk	25 tonne axle load (initial), 80km/h maximum speed, length determined by customer requirements within maximum train length
Operational Specification	
Freight train transit time (terminal to terminal)	Target driven by a range of customer preferences and less than 24 hours Melbourne-Brisbane for the intermodal reference train. Flexibility to provide for faster (higher power:weight ratio) and slower (lower power:weight ratio) services to meet market requirements.
Gauge	Standard (1,435 mm) with dual standard / narrow (1067mm) gauge in appropriate Queensland sections
Maximum freight operating speed	115 km/h @ 21 tonne axle load
Maximum axle loads (initial)	21 tonnes @ 115 km/h 23 tonnes @ 90 km/h 25 tonnes @ 80 km/h
Clearance (terminal to terminal)	As per ARTC Plate F for double stacking (7.2m above rail)
Maximum train length (initial)	1800 m
Braking Curve	G40 for intermodal reference train
Minimum Design Standards	
General alignment standards	
Design speed	115 km/h
Maximum Grade	1:100 target, 1:80 maximum (compensated). 1:200 maximum at arrival or departure points at loops
Curve radius	1200m target, 800m minimum
Cant/cant deficiency	Set for intermodal reference train
Medium speed alignment standards (mountainous terrain)	
Design speed	80 km/h minimum
Maximum Grade	1:100 target, 1:50 maximum (compensated). 1:200 maximum at arrival or departure points at loops
Curve radius	800m target, 400m minimum
Cant	Set for coal reference train
Corridor width	40 m minimum
Rail	Minimum 53kg/m on existing track; 60kg/m on new or upgraded track
Concrete sleepers	Rated @ 30 tonne axle load
Sleeper spacing	667 mm spacing (1500/km) - existing track 600mm (1666/km) - new corridors/track or re-sleeper existing track
Turnouts	Tangential, rated at track speed on the straight and 80 km/h entry/exit on the diverging track.
Crossing loops (initial)	1800 metre (clearance point to clearance point) plus signalling overlap No level crossing across loops or within road vehicle sighting distance from loops
Future Proofing	
Train length	To provide for future extension of maximum train length to 3600m
New structures	Capable of 30 tal @ 80 km/h minimum
Formation	Formation on new track suitable for 30 tal @ 80 km/h
Crossing loops	Loops designed and located to allow future extension for 3600m trains
Reliability and availability	Competitive with road



General Manager



Mayor



ARTC InlandRail

*[Signature]*

General Manager

*[Signature]*

Mayor



## 7.5 Mayoral Minute - East Timor - Hospital Donations

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### Executive Summary

The Lachlan Health Council has endorsed the proposal to donate surplus items from both the Forbes and Parkes hospitals once the rebuilding projects have been completed. I have approached the Rotary Clubs of Forbes and Parkes for their assistance along with Health Infrastructure who are needing support from the building contractor.

We are unsure of the quantity of items at this stage, with Forbes surplus becoming available 6 months in advance of the Parkes surplus items. The donations will need to be stored and collated prior to packing in a container. Given that our sister village of Weberek will be one of the beneficiaries, I felt that it would be appropriate for Council to assist with the cost of storage of the items prior to them being containerised, where it is deemed most appropriate.

### Background Information

The Parkes and Forbes Hospitals are currently undergoing capital upgrades. The new Parkes Hospital will be operational in early 2016. NSW Health was approached with a view to donating equipment no longer required from the decommissioned hospital to worthy projects.

In 2010 a Friendship Agreement with Weberek, East Timor, was signed by the Chief of the Village and Parkes Mayor Ken Keith.

The need for hospital equipment and supplies has been identified as a pressing need, particularly in the remote areas.

### Legislative or Policy Implications

Nil.

### Budget & Financial Aspects

Any costs incurred with storing the surplus items prior to be containerised will covered by Council. Expenditure will be allocated from the Section 356 Vote within Council's 2015/16 Operational Budget.

It can be noted that within the 2015/16 Draft Operational Budget the Section 356 Vote has an allocated budget of \$16,000.00

### Recommendation

1. That Council assist the project with storing the surplus items prior to be containerised.

### Attachments

Nil.

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General Manager

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Mayor

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## 7.6 Mayoral Minute - 2015 Anzac Day Services

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### Executive Summary

2015 Anzac Day observances across the Parkes Shire generated strong community support, attendance and involvement.

I extended my congratulations and thanks to the RSL sub-branches and organising committees who planned and delivered such significant services.

I thank Councillors also for their participation in services in Bogan Gate, Parkes, Peak Hill, Trundle and Tullamore, providing a comprehensive Shire focus on this important national day of remembrance.

### Background Information

Council has continued to work closely with organisers of Anzac Day observances around the Shire for many years in recognition of the importance of the event on the national calendar.

### Legislative, Policy & Management Planning Implications

Nil.

### Budget & Financial Aspects

Nil.

### Recommendation

1. That the information be received and noted and that a letter of congratulations be forwarded to organisers of Anzac Day activities across the Parkes Shire.

### Report

Communities across the Parkes Shire embraced 2015 Anzac Day observances with fervour, pride and enthusiasm. The Centenary of the Gallipoli landing was well acknowledged and supported as part of the services.

It is clear that the significance of the Anzac achievements is becoming more apparent and relevant as the 2015 Dawn Services and Commemoration Services across the Shire saw high attendance numbers and involvement.

### Attachments

Nil.

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General Manager

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Mayor

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## 7.7 Mayoral Minute - Trundle ABBA Festival

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### Executive Summary

The 2015 Trundle ABBA Festival has concluded and as in past years, it was again a successful weekend.

### Background Information

Nil.

### Legislative or Policy Implications

Nil.

### Budget & Financial Aspects

Nil.

### Recommendation

1. That a letter of congratulations be forwarded to the Trundle ABBA Festival Committee.

### Report

The Trundle ABBA Festival was another outstanding success. The event continues to grow in stature and appeal. Our Events Coordinator and Tourism Unit supported a dedicated local committee. Congratulations are extended to Gary and Ruth Crowley and the ABBA Festival Committee on their organisation.

ABC's Landline were there to showcase not only the ABBA Festival, but the self-help attitude that is restoring and enhancing the main street. It should make compelling viewing and be a wonderful promotion of Trundle and the Parkes Shire.

### Attachments

Nil.

## 8 COUNCILLORS' REPORTS

Nil.

## 9 INWARDS CORRESPONDENCE

Nil.

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General Manager

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Mayor

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## 10 GENERAL MANAGER'S REPORT

### 10.1 (GM) Youth Week 2015

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#### Executive Summary

National Youth Week was held from 10-19 April 2015 with the theme "It Starts With Us". To celebrate Youth Week in the Parkes Shire, the Youth Week Committee organised a photo competition and a Shire wide Pop Up Cinema. The aim of the events and activities organised was to ensure all Shire Youth had a chance to participate in Youth Week events. Holding events in the Shire's smaller townships was a first for the youth week committee and was well received by the many attendees at the Pop Up Cinemas, with crowds calling for more events such as this throughout the year in their respective townships.

Partner organisations including Parkes/Forbes Community Drug Action Team (CDAT), The Sound Magazine Northparkes Mines and Parkes PCYC all contributed to the running of the events through monetary or in kind donations.

#### Background Information

National Youth Week is a joint Australian Government, state, territory and local government initiative which celebrates and recognises the value of all young Australians to their communities by giving them an opportunity to express their ideas and opinions.

Parkes Shire Council receives an annual grant of \$1,230.00 to undertake Youth Week events in the Shire. In past years the Youth Week Committee has run skate competitions, A Pool Party, Drive in Cinema and competitions.

#### Legislative or Policy Implications

Nil

#### Progressive Delivery Program Implications

The resolution in this report will primarily effect the Delivery Program Future Direction relating to: 3. *Promote, Support and Grow our Communities*

Predicted positive effect / opportunity for the Delivery Program: *Excellent*

Predicted negative / challenge to the Delivery Program: *Minor*

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General Manager



Mayor

### Quadruple Bottom Line



*Economic* ★★★★★



*Social* ★★★★★



*Environmental* ★★★★★



*Civic Leadership* ★★★★★

### Budget & Financial Aspects

Parkes Shire Council received a grant of \$1,230.00 to undertake Youth Week events in the Shire. This grant was matched by Council dollar for dollar from the Youth Services budget. In addition, CDAT and The Sound magazine have contributed \$1,500 and \$2,000 respectively for the staging of Youth Week events. The total budget for Youth Week 2015 is \$5,960. In kind donations have also been received from Parkes PCYC and Northparkes Mines for the use of a popcorn machine and blow up screen.

### Recommendation

1. That the information be received and noted

### Report

Youth Week 2015 was held from the 10th to the 19th of April 2015, during school holidays. In previous years the Youth Committee has planned and organised the Youth Week events. The Committee's focus for Youth Week 2015 was increase attendance at events and to give all Shire youths the opportunity to participate in and attend events.

Youth Week 2015 featured a Photography Competition throughout the month of March. Residents of the Parkes Shire aged 12-24 were invited to take a photo of someone or something they love and to post it on instagram, facebook or send to Council using the Hashtag #LovePSYW. Twenty-six entries were received in the competition with six prizes awarded by the Judging panel. The judging panel comprised representatives from the Library, the Cultural Committee and the Youth Week Committee.

A Pop Up Cinema was held in Parkes, Peak Hill, Bogan Gate, Trundle and Tullamore over the ten days of Youth Week. Movies were chosen with the theme of "pop-culture" and were screened as follows:

Town	Movie	Approximate Attendance
Parkes	6.30 Wreck It Ralph	150
Parkes	8.30 Guardians of the Galaxy	25
Peak Hill	6.30 The Lego Movie	55
Bogan Gate	6.30 Box Trolls	50
Trundle	6.30 How to Train Your Dragon 2	50
Tullamore	6.30 Frozen	65
Tullamore	8.30 The Avengers	30

Overall the Pop Up Cinema attracted more than 425 people.

General Manager

Mayor



The concept was well received by the crowds and the weather was favourable for outdoor screenings at all locations bar Tullamore, where the CWA Hall was used as a wet weather venue. The Parkes Shire Youth Week facebook page was used to gauge interest in the cinema screenings, with 8.30 screening scheduled for each town subject to demand. Peak Hill and Trundle 8.30 sessions were cancelled due to lack of demand with Parkes and Tullamore sessions receiving sufficient demand for these screenings to proceed.

The PCYC popcorn maker was on hand at each event with the opportunity for local fundraising taken up by the Parkes Spacemen, Bogan Gate P&C and Trundle Royal Far West. In Peak Hill and Tullamore popcorn was available for movie goers free of charge.

Attendees were so delighted with the Pop Up Cinema's that requests for outdoor movies to appear throughout the year were received from each township. The Parkes Shire Youth Week Committee will hold a formal debrief in the coming weeks, however by all accounts this years activities were the most well received, inclusive and well attended yet!

## Attachments

Nil

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General Manager

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Mayor

## 10.2 (GM) Community Information Sessions May

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### Executive Summary

In line with Council's ongoing commitment to community engagement, community information sessions will be held in all townships of the Parkes Shire in May. The information sessions will outline Parkes Shire Council's Fit for the Future submission which is due to be submitted to the NSW State Government in June and the projects and activities contained in the 2015/16 Operational Plan and Budget.

### Background Information

Community workshops have been held around the Shire over the past 3 years to keep the community informed of Council's activities and to determine the communities identified and prioritised projects. Many of the projects prioritised by the community are included in the operational plan and budget. The community information sessions are also a key activity under Council's Community Engagement Continuum and represent an opportunity to further engage and inform our local community in Council's works.

### Legislative or Policy Implications

Nil

### Progressive Delivery Program Implications

The resolution in this report will primarily effect the Delivery Program Future Direction relating to: 3. *Promote, Support and Grow our Communities*

Predicted positive effect / opportunity for the Delivery Program: *Excellent*

Predicted negative / challenge to the Delivery Program: *Minor*

### Quadruple Bottom Line



Economic ★★★★★



Environmental ★★★★★



Social ★★★★★



Civic Leadership ★★★★★

### Budget & Financial Aspects

The community engagement budget will be used to fund the information session costs including promotion and advertising for the sessions. Staff costs associated with the information sessions will be covered by the respective staff wages budgets.

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General Manager

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Mayor

## Recommendation

1. That the information be received and noted.

## Report

Council will be hosting Community Information Sessions in each of the Shire's townships as follows:

Bogan Gate - Monday 11 May 2015 - 6.30 PM - Bogan Gate Memorial Hall  
Peak Hill - Tuesday 12 May 2015 - 6.00PM - Peak Hill Ex-Services Club  
Tullamore - Wednesday 13th May 2015 - 6.00PM - Tullamore Bowling Club  
Parkes - Wednesday 20th May 2015 - 6.00PM - Parkes Coventry Room  
Trundle - Thursday 21st May 2015 - 6.00PM - Trundle Golf Club

The information sessions will outline the Operational Plan and Budget that will be in place for the coming financial year. The information sessions will also allow residents to ask questions of Council staff and will provide information to the community on the fit for the future local government reforms and Council's intended course of action as a result of these reforms.

## Attachments

Nil.

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General Manager

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Mayor

## 11 DIRECTOR TECHNOLOGY AND CORPORATE SERVICES REPORT

### 11.1 (DTCS) Request for Support - Walking Wounded

#### Executive Summary

Council has received correspondence from the Walking Wounded Organisation seeking support to hold a community fundraising event in Peak Hill on Monday 20 July 2015.

Walking Wounded has requested Council's assistance in securing a venue for the event and promotional support from the Parkes Shire Tourism Unit.

#### Background Information

Nil.

#### Legislative or Policy Implications

Nil.

#### Progressive Delivery Program Implications

The resolution in this report will primarily effect the Delivery Program Future Direction relating to: 3. *Promote, Support and Grow our Communities*

Predicted positive effect / opportunity for the Delivery Program: *Good*

Predicted negative / challenge to the Delivery Program: *Low*

#### Quadruple Bottom Line



*Economic* ★★★★★



*Environmental* ★★★★★



*Social* ★★★★★



*Civic Leadership* ★★★★★

#### Budget & Financial Aspects

A \$200.00 donation from the Section 356 Vote and incidental costs associated with venue preparation and planning.

#### Recommendation

1. That Council support the event with assistance from the Events Development Officer, Tourism Unit and Engineering Services.
2. That Council make a donation to the Walking Wounded of \$200.00 from the Section 356 Vote.

General Manager

Mayor

## Report

Council has received correspondence from the Walking Wounded Organisation seeking support, through Council's Tourism Unit and the use of a Council's Park, to hold a community fundraising event in Peak Hill on Monday 20 July 2015.

The Peak Hill RSL, the Parkes RSL and the Peak Hill Community Consultative Committee have all been contacted and are all in support of the event.

The event aims to raise awareness and funds, and bring the community together for the Centenary of the ANZACs this year. Through this initiative, Walking Wounded is aiming to raise a minimum \$2million to support a 24-hour suicide prevention hotline, counselling services, employment guidance counselling, and physical rehabilitation facilities for our wounded soldiers.

Walking Wounded is a proud supporter of the Families of the Fallen 41 soldiers who lost their lives whilst serving our nation.

Walking Wounded's key relationships include Prime Ministers and Governor Generals (past and present), military leaders, business leaders and celebrities.

## Attachments

1. Email request from Walking Wounded

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General Manager

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Mayor

To whom it may concern,

My name is Jessie and I'm from Walking Wounded, a not-for-profit charity committed to supporting the physical and psychological rehabilitation of returned Australian soldiers.

I'm contacting you today as we are undertaking a *Tribute to the ANZACs* event this year, to raise money for our wounded soldiers and Families of the Fallen. We are proud to be travelling through your town on this journey, and hope to engage with the community during our visit. We will be passing through Peak Hill in the morning of the 20<sup>th</sup> of July.

It is our intention to hold a community event as part of our community engagement – to raise awareness and funds, and bring the community together for the Centenary of the ANZACs this year. We believe that the council's assistance in facilitating this event would be invaluable and we would be honoured to have you on board.

The Tribute to the ANZACs entourage, including Families of the Fallen, will be there to engage with your community, and our runner Brian Freeman will be carrying the Roll of Honour (Afghanistan). We intend to be escorted by a Bushmaster armoured vehicle (used by the Australian Army), which will draw interest and provide great photo opportunities for the whole community!

Through this initiative, Walking Wounded is aiming to raise a minimum \$2million to support a 24-hour suicide prevention hotline, counselling services, employment guidance counselling, and physical rehabilitation facilities for our wounded soldiers.

I will be in contact over the next week to let you know more about our organisation, and discuss the opportunity for the council to be involved in the nationwide *Tribute to the ANZACs* initiative.

Thank you for your time.

Kindest regards,  
Jessie Demnar

Community Engagement Coordinator

**Walking Wounded Ltd**  
P O Box 395, New Farm QLD 4005

Tel 0412 404 192  
Email [community@walkingwounded.org.au](mailto:community@walkingwounded.org.au)  
Web [www.walkingwounded.org.au](http://www.walkingwounded.org.au)



*"2015 – Tribute to the ANZACs"*

Disclaimer: If you have received this message in error, please notify the sender by return email immediately and permanently delete the message & attachments from your computer without making any copies. This email and attachments are confidential and may contain legally privileged information and/or copyright material belonging to Walking Wounded or third parties. Internet emails are not guaranteed secure or error-free. We do not accept responsibility for changes made to this message after it was sent. While attachments are scanned, the recipient should check this email & attachments for viruses as we do not accept liability for damage caused by any transmitted viruses. This notice should remain intact. The views expressed in this document do not necessarily reflect those of the author or Walking Wounded.

General Manager

Mayor

## 11.2 (DTCS) Request for Funding - Western Region Academy of Sport 2015/2016 Operations

### Executive Summary

Correspondence has been received from the Western Region Academy of Sport (WRAS) thanking Council for its continued financial support and requesting a contribution to the 2015/16 Academy operations.

A representative from the Academy will be attending a future Ordinary Council Meeting to make a presentation on the benefit this financial support brings.

### Background Information

WRAS provides squad and individual training to chosen sports people in the Central West to help in the achievement of their potential. To further this work WRAS seeks financial contribution from Councils in the WRAS region on a 5.238c per capita basis.

Council has supported the organisation for a number of years with numerous Parkes athletes being assisted by the Academy in their sporting endeavours. Current athletes and coaching staff from the Parkes Shire are Billy Burns, Niamh Dixon, Matthew Job, Alice Maier, Jesse Parker, Jayden Pusterla, Ryan Smith, Taylor Dolbel (athlete and Hockey Satellite Coach), Steve Maier (Basketball Satellite Coach) and Calli Miller (Netball Umpire Coordinator).

### Legislative or Policy Implications

Local Government Act, 1993 Section 356

### Progressive Delivery Program Implications

The resolution in this report will primarily effect the Delivery Program Future Direction relating to: 3. *Promote, Support and Grow our Communities.*

Predicted positive effect / opportunity for the Delivery Program: *Good*

Predicted negative / challenge to the Delivery Program: *Low*

### Quadruple Bottom Line



Economic ★★★★★



Environmental ★★★★★



Social ★★★★★



Civic Leadership ★★★★★

### Budget & Financial Aspects

Funds have been allocated in the 2015/2016 Section 365 vote.

General Manager

Mayor

## Recommendation

1. That Council support the Western Region Academy of Sport and forward a donation of \$790.00 from the Section 356 vote.

## Attachments

1. Letter seeking support for 2015/16
2. Western Region Academy of Sport - Parkes Highlights flyer 2014

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General Manager

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Mayor





Sponsors

ABN 71 734 318 096



Mr Kent Boyd  
Parkes Shire Council  
PO Box 337  
PARKES NSW 2870



Dear Mr Boyd



I am writing to you regarding Parkes Shire Council's 2015/16 possible contribution to the Western Region Academy of Sport's (WRAS) operations. Councils are requested to contribute 5.238 cents per capita to WRAS this year, which represents an increase of 2.4% in line with the local government rate peg for 2015/16.



We are very appreciative of this contribution as it allows us to ensure quality sports development for the region's many talented athletes and coaches. I have taken the liberty of enclosing a tax invoice for the amount of \$790.00.



Please find enclosed a copy of our '2014 Year Book' highlighting the achievements of WRAS.



Scott Ferguson, Mayor of Blayney, is the local government representative on our Board and is available to answer any questions you may have about WRAS. In mid 2015, we are planning to visit all 19 Councils in the WRAS catchment and one of our employees or a Board member will be in touch with you during the next couple of months to arrange a suitable time. We will also visit schools, sporting organisations and service clubs in most LGAs.



Additionally, an invitation is extended to you and your councillors to attend any of our events, training days or workshops. A calendar of these is on our website at [www.wras.org.au](http://www.wras.org.au).



On behalf of the Board and athletes of WRAS, I thank you for your past contributions and look forward to your ongoing support.



Yours sincerely



Nancy Haslop  
Executive Officer  
27 March 2015



LOCAL GOVERNMENT SUPPORTERS

•Bathurst Regional Council •Bland Shire Council •Blayney Shire Council •Boorowa Shire Council •Cabonne Shire Council •Cobra Shire Council  
•Dubbo City Council •Forbes Shire Council •Gilgandra Shire Council •Lachlan Shire Council •Lithgow City Council •Mid Western Regional Council  
•Narromine Shire Council •Oberon Council •Orange City Council •Parkes Shire Council •Weddin Shire Council •Wellington Council •Young Shire Council

Supported by the



WRAS, Charles Sturt University  
Panorama Ave, Bathurst 2795  
Telephone (02) 6338 4821  
[nhaslop@csu.edu.au](mailto:nhaslop@csu.edu.au)  
[www.wras.org.au](http://www.wras.org.au)

General Manager

Mayor



## 2014 Highlights – Parkes Region

**Athletes** – Billy Burns, Niamh Dixon, Taylor Dolbel, Matthew Job, Alice Maier, Jesse Parker, Jayden Pusterla, Ryan Smith

**Squad staff** – Logan Dolbel (hockey satellite coach), Steve Maier (basketball satellite coach), Calli Miller (netball umpire coordinator)



Taylor Dolbel  
High Performance (Hockey)



Matthew Job  
Hockey



Alice Maier  
Netball



Jesse Parker  
Lone Star (rugby league  
and touch football)

**WRAS in the Parkes region** – WRAS athletes were fortunate to receive intensive training from exceptional coaching staff, a specific strength and conditioning program designed and delivered by Charles Sturt University sport science interns and the opportunity to attend sport specific educational lectures and other academy events. WRAS use facilities in Parkes with regular satellite training sessions being held for WRAS hockey and netball athletes. Strength and conditioning interns held sessions in Parkes ensuring that all local WRAS athletes received quality training.

WRAS Executive Officer, Nancy Haslop and four WRAS athletes from Parkes attended the Parkes Sports Council meeting held on 11 June. The athletes spoke about their scholarship experiences with WRAS.

**SportsPlay ... just do it right!** – SportsPlay is a program that educates primary school children and teachers about the correct techniques for a variety of sports skills – running, jumping, passing/catching, balancing (core stability) and stretching. In 2014, 17 students at Bogan Gate Public School participated in SportsPlay. In the last 3 years WRAS has visited Parkes and presented SportsPlay to a total of 166 students and their teachers.



Bogan Gate Public School

Where Regional Athletes Succeed

Supported by the



Western Region Academy of Sport  
C/- Charles Sturt University  
Panorama Avenue  
Bathurst NSW 2795  
Ph 6338 4821



General Manager

Mayor

## 11.3 (DTCS) Request for Funding - Defibrillator for Trundle Police Station

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### Executive Summary

Correspondence has been received from the Trundle & District Progress Association requesting the use of Trundle Town Improvement Funds to purchase a defibrillator for the Trundle Police Station, being the same or similar to the defibrillator on hand at Parkes Police Station.

### Background Information

Nil.

### Legislative or Policy Implications

Nil.

### Progressive Delivery Program Implications

The resolution in this report will primarily effect the Delivery Program Future Direction relating to: 2. *Improve Health and Well Being*

Predicted positive effect / opportunity for the Delivery Program: *Good*

Predicted negative / challenge to the Delivery Program: *Very Low*

### Quadruple Bottom Line



*Economic* ★★★★★



*Environmental* ★★★★★



*Social* ★★★★★



*Civic Leadership* ★★★★★

### Budget & Financial Aspects

There are sufficient funds in the Trundle Town Improvement Vote to cover the costs of the request. The current balance of uncommitted funds is \$63,000.

### Recommendation

1. That Council approve the use of \$3,000.00 from the Trundle Town Improvements Funds for the purchase of the defibrillator for Trundle Police Station subject to relevant quotations being supplied.

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General Manager

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Mayor

## Report

Correspondence has been received from the Trundle & District Progress Association requesting the use of Trundle Town Improvement Funds to purchase a defibrillator for the Trundle Police Station, being the same or similar to the defibrillator on hand at Parkes Police Station valued at approximately \$2,500 - \$3,000.

A suggested type of defibrillator has been requested (Heartsine Samaritan SAM 500P) as is installed at the Parkes Police Station.

There are sufficient funds within the Trundle Town Improvement Vote to cover the request, currently standing at a balance of \$63,000 for uncommitted funds.

Councillor Pratt has been in attendance at the Trundle Consultative Committee meetings when the request was discussed.

## Attachments

1. Request for Funds - Trundle & District Progress Association

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General Manager

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Mayor

TRUNDLE & DISTRICT PROGRESS ASSOCIATION INC

PO BOX 31

TRUNDLE NSW 2875

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Mr Les Finn  
Director of Technology and Corporate Services  
Parkes Shire Council  
Cecile Street  
PARKES NSW 2870

Dear Sir

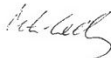
At the monthly meeting of the Trundle & District Progress Association Inc held on Thursday the 25th of March 2015 the meeting moved a motion to request the Parkes Shire Council to direct funding from the Trundle Town Improvement Fund to purchase a defibrillator being *"the same or similar to the defibrillator on hand at Parkes Police Station, i.e. Heartsine Samaritan SAM 500P"*.

Our police officer is our first responder in many local emergencies and a large percentage of these (given our aging population and the decline in rural health) require some sort of CPR. Having this unit will reduce the risks to both our police officer and our community.

The costing for this unit will be in the vicinity of \$2500.00 - \$3000.00 for the kit. I have attached a copy of an email from the NSW Police agreeing to the donation of this unit by the community of Trundle.

If you would like to discuss this further, please contact Peter Kelly on 0447 821098

Yours sincerely



Peter Kelly  
Chairman  
Trundle & District Progress Association Inc.

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General Manager



Mayor

## **12 DIRECTOR PLANNING AND ENVIRONMENT'S REPORT**

### **12.1 (DPE) DA15025: Proposed Alterations & Additions to Dwelling-house and Erection of Patio at 17 East Street, Parkes**

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#### **Development Application Information**

**Application No:** DA15025

**Applicant:** Mrs FM Hay

**Property:** Lot 3 DP 359729, 17 East Street, Parkes

**Proposal:** Alterations and Additions to Dwelling-house and Erection of Patio

#### **Executive Summary**

An application has been received for alterations and additions to the existing dwelling-house and erection of a patio at 17 East Street, Parkes.

The proposed development seeks dispensation for a 0.3 metre secondary street setback in lieu of 3 metres as required by Council's Development Control Plan 2013.

In accordance with Council's Development Control Plan 2013, the application was notified to adjoining land owners from 11 March 2015 to 25 March 2015. As a result of the notification process one submission was received. The submission requested an extension of time and no further submission was received.

It is considered that the proposed development is consistent with the objectives of Council's Development Control Plan 2013. However, it is recommended that the development maintain a minimum 0.9 metre secondary street setback as per the existing building line onsite.

#### **Background Information**

Nil.

#### **Legislative, Policy & Management Planning Implications**

The subject land is zoned R1 General Residential under the Parkes Local Environmental Plan 2012, which permits the development with the consent of Council.

Council's Development Control Plan 2013 applies to the land. The proposed development is generally consistent with the relevant planning controls and provisions with the exception of the secondary street setback to the southern property boundary.

#### **Budget & Financial Aspects**

Nil.

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General Manager

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Mayor

## Recommendation

It is recommended that the application be approved subject to the conditions contained in the report.

## Report

### *Details of Proposed Development*

#### *Description of Site:*

The site is legally described as Lot 3 DP 359729, 17 East Street, Parkes. The land is a regular rectangular shaped corner allotment that has an area of 728 square metres with moderate grass coverage, and gently slopes south towards the secondary street (Thurlstone Street). There is a layback onto Thurlstone Street providing site vehicular access.

The site contains an existing dwelling-house and associated shed and carport. The dwelling-house and shed are setback 1 metre and 0.95 metre from the secondary street respectively. An existing 1.8 metre high fence is also erected along the secondary street.

Surrounding developments are predominately of a residential nature consisting of single storey dwellings with varied setbacks and open landscape settings. These developments are located within an older area of Parkes.

#### **Description of Proposal:**

The proposal involves:

- Alterations and additions to the rear of an existing dwelling-house consisting of partial demolition of a bedroom, verandah, laundry and wc, and erection of an open planned living, kitchen and dining, bedroom, bathroom, laundry and rear verandah. External materials and finishes will match existing.
- Erection of a patio with 4 metre apex height and 9 metre wall length.

A copy of the submitted plans and documentation is provided in **Attachment 1**.

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General Manager

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Mayor



## Location Map



## Consultation

In accordance with Council's Development Control Plan 2013, the application was notified to adjoining land owners from 11 March 2015 to 25 March 2015. As a result of the notification process one submission was received requesting an extension of time until 8 April 2015. No further submission was received within the requested extension. A copy of the submission is provided in **Attachment 2**.

## Environmental Assessment

### 79C Evaluation (1)(a) (i) any environmental planning instrument

#### State Environmental Planning Policy (Building Sustainability Index: BASIX) 2004

The proposed development is a BASIX Affected Development (as defined under the Environmental Planning and Assessment Regulation 2000). Accordingly, a BASIX Certificate was submitted with the application demonstrates the proposal's energy, water and thermal efficiency targets would be satisfactory. Therefore, compliance with SEPP BASIX has been achieved.

#### State Environmental Planning Policy No 55 – Remediation of Land

Clause 7 (1) (a) of SEPP 55 requires the Consent Authority to consider whether land is contaminated. Council records indicate that the subject site is used for residential purposes with no known prior landuse. In this regard it is considered that the site poses no risk of contamination and therefore, no further consideration is required under Clause 7 (1)(b) and (c) of SEPP 55 and the land is considered to be suitable for residential development.

General Manager

Mayor



State Environmental Planning Policy – Infrastructure 2007

Clause 45 of SEPP Infrastructure requires the Consent Authority to consider any development application (or an application for modification of consent) for any development carried out:

- within or immediately adjacent to an easement for electricity purposes (whether or not the electricity infrastructure exists),
- immediately adjacent to an electricity substation,
- within 5m of an overhead power line,
- includes installation of a swimming pool any part of which is: within 30m of a structure supporting an overhead electricity transmission line and/or within 5m of an overhead electricity power line, or
- placement of power lines underground.

The proposal is not within or immediately adjacent to any of the above infrastructure; as such, the subject application is considered to satisfy the provisions of Clause 45 SEPP Infrastructure.

Parkes Local Environmental Plan 2012

The site is zoned R1 General Residential under Parkes Local Environmental Plan 2012. Development for additions and alterations to a dwelling-house and ancillary patio on the subject land site is permissible with the consent of Council.

The R1 General Residential zone objectives are:

- To provide for the housing needs of the community.
- To provide for a variety of housing types and densities.
- To enable other land uses that provide facilities or services to meet the day to day needs of residents.
- To provide attractive, affordable, well located and market-responsive residential land.
- To ensure that any non-residential land uses permitted within the zone are compatible with the amenity of the area.
- To ensure that housing densities are broadly concentrated in locations accessible to public transport, employment, services and facilities.

Clause 2.3 requires the Consent Authority to have regard to whether the development is consistent with the R1 General Residential zone objectives. The proposed development is consistent with these objectives and is permissible with the consent of Council.

Clause 5.10 requires the Consent Authority to consider heritage matters. Accordingly, the development does not involve a heritage item nor is the development located within the vicinity of any items of environmental heritage adopted by Council.

**S79(C)(1)(a)(ii) Any draft Environmental Planning Instrument**

There are no draft Environmental Planning Instruments that apply to the development.

**S79C(1)(a) (iii) any development control plan (DCP)**



General Manager



Mayor

Parkes Shire Development Control Plan (DCP) 2013.

The proposed development is largely consistent with the relevant planning controls and provisions applying to the land under the DCP. The proposed development is in keeping with the objectives of the DCP. There is one non-compliance with the secondary street (Thurlstone Street) setback.

The applicant has requested dispensation for a 0.3 metre secondary street setback for the patio in lieu of 3 metres as required by Clause 5.6.2 of the DCP. In assessing this noncompliance, it is necessary to consider the relevant merits of the secondary street setback control and its underlying objectives. The relevant merit considerations are discussed herein.

The Residential Development objectives are:

- provide for a wider range of residential development to improve choice living across the shire;
- encourage good design in residential development by providing and ensuring a comprehensive design orientated approach to new residential development;
- set appropriate criteria for energy efficiency, privacy, noise, vehicular access, parking, and open space; and,
- improve urban design and residential amenity in new housing developments.

It is proposed to locate the dwelling-house and patio at a setback of 1.075 metres and 0.3 metres respectively from the secondary street (Thurlstone Street). The resulting dwelling-house alterations and additions will be consistent with the established secondary street setback and can be supported.

The proposed patio will be an open structure visible above an 1.8 metre high Colourbond fence. The patio will be immediately adjacent an existing shed with a combined 19.5 metre wall length and 0.3 metre secondary street setback.

The applicant's justification for the 0.3 metre secondary street dispensation states that it is required to retain an existing rotary clothes hoist and that the proposal would be screened by an existing 1.8 metre high Colourbond fence. However, a site inspection by Council revealed that there is adequate space to relocate the clothes hoist and maintain private open space.

The proposed 0.3 metre secondary street setback, together with a combined 19.5 metre wall length, would be inconsistent with neighbouring properties that address the secondary street frontage with an average 1 metre secondary street setback. No similar developments have been approved by Council within the locality.

There are justifiable grounds for some dispensation from the secondary street setback control given the established streetscape and existing developments within the locality. An existing dwelling-house and shed onsite are sited 1 metre and 0.95 metres from the secondary street respectively. It is considered appropriate that a minimum 0.95 metre secondary street setback be applied to maintain a coherent streetscape. Therefore, subject to a minimum setback condition, it is considered that dispensation can be supported.

**S79C(1)(a) (iia) any planning agreement that has been entered into under section 93F, or any draft planning agreement that a developer has offered to enter into under section 93F**

The applicant has not entered into any form of planning agreement.



General Manager



Mayor

**S79C(1)(a) (iv) the regulations (to the extent that they prescribe matters for the purposes of this paragraph)**

Clause 92 of the Environmental Planning and Assessment Act Regulations 2000 requires the Consent Authority to consider AS 2601 - 1991: The Demolition of Structures. This matter has been addressed via a condition of consent.

**S79C(1)(b) the likely impacts of that development, including environmental impacts on both the natural and built environments, and social and economic impacts in the locality**

Context and Setting

The subject land is currently occupied by an existing dwelling-house, shed and carport. The proposed development is consistent with the residential nature of the surrounding area, which is predominately single storey dwelling-houses. The proposed development will not have any negative impacts regarding limiting views or solar access to neighbouring properties.

Access, transport and traffic

The site is located on the corner of East Street and Thurlstone Street. Kerb and gutter is constructed on the site. No additional traffic will be generated as a result of the proposed development. Vehicular access to the allotment is provided by an existing layback to Thurlstone Street.

Public Domain

The proposed development will not compromise the availability and enjoyment of public recreational opportunities in the locality. In this regard, it is assessed that minimal impact will result on the existing public domain.

Utilities

The existing dwelling-house is connected to Council's reticulated water and sewer services. No additional demand will be generated as a result of the development.

Heritage

Due to the urban uses of the subject property there is considered to be limited potential for the land to comprise sites, items or places of significant Aboriginal cultural heritage.

A site inspection did not identify any sites, items, or places of significant European heritage proposed to be disturbed or impacted on as part of the development. The information supplied by the applicant did not identify any sites items or places of cultural heritage.

Other land resources

The proposed development is located on land which has historically been used for residential purposes. The land is zoned R1 General Residential and is therefore appropriately located for residential development.

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General Manager

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Mayor

### Water

The existing dwelling-house is connected to Council's reticulated water service. The proposal would not increase demand on public infrastructure greater than the existing residential development.

Stormwater can be legally disposed of to Council's stormwater drainage system in Thurlstone Street.

### Soils

The implications for soil erosion can be addressed through the imposition of conditions of consent requiring soil erosion and sedimentation control during the construction phase of the development. The on going use of the development is unlikely to create impacts to the site soils.

### Air & Microclimate

There are no significant air quality or pollution issues arising from existing or proposed activities carried out on the site.

### Flora and Fauna

The information in support of the application has not identified any threatened species of flora or fauna that may be affected by the development proceeding. The site has been utilised for urban purposes for many years and there is considered minimal possibility for any threatened species to be on site. No tree removal is proposed or required.

### Waste

Council's reticulated sewer system is connected to the subject site. The proposed development will not impact on this system. Construction waste will be disposed of at Council's Waste landfill or other approved waste disposal site.

### Energy

The proposed development is required to be constructed in accordance with a BASIX certificate and will therefore comply with the NSW State Government Policy.

### Noise and Vibration

The proposed development is located close enough to adjoining properties that construction noise could be a potential problem. It is not considered that the on going use of the development will cause any significant noise and vibration. It is considered appropriate to limit the times of construction activities by way of condition of consent.

### Natural Hazards

The site is not flood prone or bush fire prone in accordance with the map prepared by the NSW Rural Fire Service and certified in accordance with Section 146 of the Environmental Planning and Assessment Act.

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General Manager

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Mayor

### Technological Hazards

The information supplied by the applicant indicates no known use of the land or incident that would cause the site to be contaminated. Site inspection does not reveal any evidence any contamination or any other land use activities that may give rise to concerns about soil contamination in relation to State Environmental Planning Policy No. 55 - Remediation of land. It does not appear warranted to condition further investigation into site contamination. Conditions of consent will be applied for asbestos removal in the instance that asbestos materials may be found during demolition of the rear section of the dwelling-house.

### Safety Security and Crime Prevention

The building does not pose a safety security or crime prevention risk.

### Social Impact in the Locality

Due to the type and scale of the proposed development, the social impacts of the development are not likely to be significant.

### Economic Impact in the Locality

Due to the type and scale of the proposed development, the economic impacts of the development are not likely to be significant.

### Site Design and Internal Design

The location of the development on the site will not detrimentally affect adjoining land. The proposed site does not comply with the secondary street setback control under Council's Development Control Plan 2013. However, it is considered that there are merits to vary the setback control given there are existing developments within the locality which depart from the prescribed standard. It is considered that the proposed development is consistent with setbacks in the locality and will have no significant adverse impacts upon the locality as there is already existing buildings with reduced setbacks onsite. The size and scale of proposed buildings are appropriate for the subject lot and the proposed use.

### Construction

The construction activities are unlikely to have any significant impacts on the location if conditions of consent are implemented in relation to time of construction and soil erosion and sedimentation. Conditions limiting the times of construction will be included to manage impacts during the construction phase. The building is able to be constructed to comply with the requirements of the Building Code of Australia.

### Cumulative Impacts

The proposal is surrounded by predominately residential allotments. The proposed development upon the subject allotment is consistent with the relevant provisions of Parkes Local Environmental Plan 2012. It is considered that adequate information has been provided in order for Council to satisfy itself that the location of the proposed development will be unlikely to significantly impact upon, or be impacted by, adjoining land uses.

### **S79C(1)(c) the suitability of the site for the development,**

There are two key heads of consideration in the assessment of site suitability:

#### Does the proposal fit in the locality?

The proposal's compliance with Council's Local Environmental Plan and compatibility with existing and desired future development of the locality ensures that the development is appropriate.

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General Manager

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Mayor

Are the site attributes conducive to development?

The site is considered to be suitable for the development as the proposal is likely to have minimal environmental impact given existing developments onsite and within the locality.

**S79C(1)(d) any submissions made in accordance with this Act or the regulations,**

See discussion on 'consultation' in this report.

**S79C(1)(e) the public interest**

The proposed development does not present any issues that are contrary to the public interest.

**Conclusion**

The development is not considered likely to have a significant and detrimental impact on the natural or built environment and is suitable for the site, having regard to its compatibility with surrounding development and compliance with relevant planning controls.

The proposed development has been assessed to be consistent with the requirements of Parkes Local Environmental Plan 2012 relating to development in the R1 General Residential zone and is consistent with existing land uses and activities within the locality.

The development proposes a variation to the secondary street setback control under the Parkes Shire Development Control Plan 2013. The requested dispensation cannot be supported at 0.3 metres; however, dispensation for 0.95 metres can be supported given the proposal would be consistent with the established setback pattern for existing developments onsite and within the locality and maintains a coherent streetscape.

Having considered the documentation supplied by the applicant and the findings of site inspections it is assessed that the impacts of the proposal and the likely environmental interactions between the proposed development and the environment are such that Council should not refuse the development application.

**Conditions**

**Conditions imposed by Parkes Shire Council**

**Approved Plans and Documentation**

1. The development shall be carried out in accordance with the approved plan(s) numbered DA15025 stamped by Parkes Shire Council and attached to this consent except where amended by any of the following conditions, and BASIX certificate A206649. A current and approved copy of the building approval/consent and stamped plans is to be maintained on site for constructional and reference purposes.

**Limitations of Consent**

2. The development must be setback a minimum of 0.95 metres measured from the southern boundary of the site.

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General Manager

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Mayor

### Prior to Commencement

3. The Applicant is to obtain a Construction Certificate from either Council or an Accredited Certifying Authority, certifying that the proposed works are in accordance with the Building Code of Australia and applicable Council Development and Engineering Standards prior to any building and or subdivision works commencing.  
  
Note 1. No building, engineering or excavation work is to be carried out in relation to this development until the necessary construction certificates have been obtained.  
  
Note 2. It is the responsibility of the Applicant to ensure that the development complies with the Building Code of Australia and applicable Development and engineering standards in the case of building work and the applicable Council Engineering Standards in the case of subdivision works. This may entail alterations to the proposal so that it complies with these standards.
4. The applicant is to submit to Parkes Shire Council, at least two (2) days prior to the commencement of any works, a 'Notice of Commencement of Building or Subdivision Works' and 'Appointment of Principal Certifying Authority'.
5. Erosion and sedimentation controls must be in place prior to the commencement of site works and maintained throughout construction activities until the site is landscaped and/or suitably revegetated. The controls shall be in accordance with latest publication of Managing Urban Stormwater – Soils and Construction produced by Landcom.

### During Construction

6. All loading, unloading and storage of goods, equipment, tools and building materials, or the carrying out of building operations related to the development proposal shall be carried out within the confines of the property. No loading, unloading and storage of goods, equipment, tools and building materials, or the carrying out of building operations related to the development proposal shall be carried out on the nature strip, footpath or public roadway system.
7. Throughout the course of building operations on the land, toilet facilities are to be provided, at or in the vicinity of the work site on which work involved in the erection or demolition of a building is being carried out. Toilet facilities are to be provided at a rate of one toilet for every 20 persons or part of 20 persons employed at the site.
8. All building rubbish and debris, including that which can be wind blown, shall be contained on site in a suitable container for disposal at an approved Parkes Shire Council Waste Landfill Depot. The container shall be erected on the building site prior to work commencing and shall be maintained for the term of the construction to the completion of the project.
9. Building activities and excavation work involving the use of electric or pneumatic tools or other noisy operations shall be carried out only between 7.00 am and 6.00 pm on weekdays and 8.00 am and 1.00 pm on Saturdays. No work on Sundays or Public Holidays is permitted.

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General Manager

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Mayor

10. Any damage caused to footpaths, roadways, utility installations and the like by reason of construction operations shall be made good and repaired to a standard equivalent to that existing prior to commencement of construction. The full cost of restoration/repairs of property or services damaged during the works shall be met by the Applicant.
11. Cut and fill shall be carried out in accordance with the approved plans. Any cutting and filling on the site shall be either battered in accordance with the provisions of the Building Code of Australia.  
  
Note 1: A retaining wall or structure that does not comply with State Environmental Planning Policy (Exempt and Complying Development Codes) 2008 will require prior consent from Council.  
  
Note 2: Cutting and filling on the site and the erection of retaining walls may require the approval and certification of a suitably qualified structural/geotechnical engineer.

### **Fire Safety**

12. The existing dwelling-house is to have smoke alarms installed in accordance with Clause 186A of the Environmental Planning and Assessment Regulation 2000.  
  
Note: The new building work must have smoke alarms installed complying with Part 3.7.2 of the Building Code of Australia 2014.

### **Demolition and removal and disposal of asbestos**

13. Demolition work is to comply with Australian Standard AS 2601—1991: *The Demolition of Structures*
14. All removal, transport and disposal of asbestos or other contaminated waste materials shall be controlled in accordance with the Work Health and Safety Act 2011 and the Protection of Environment Operations Act 1997.
15. Work involving asbestos removal work (of an area of more than 10 square metres) or friable asbestos removal work must be undertaken by a person who carries on a business of such removal work in accordance with a licence under clause 485 of the Work Health & Safety Regulation 2011.  
  
Note: The delivery of asbestos waste to Parkes Shire Council's Waste Depot must be pre- booked.
16. The person having the benefit of the development consent must provide the Council with a copy of a signed contract with such a person before any development pursuant to the development consent commences.  
  
Any such contract must indicate whether any bonded asbestos material or friable asbestos material will be removed, and if so, must specify the landfill site (that may lawfully receive asbestos) to which the bonded asbestos material or friable asbestos material is to be delivered.

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General Manager

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Mayor



## Plumbing and Drainage

17. All roofed and paved areas are to be drained and the water from those areas and from any other drainage conveyed to Parkes Shire Council's stormwater infrastructure in Thurlstone Street in accordance with Australian Standard 3500.3 'National Plumbing and the Plumbing Code of Australia. Storm water disposal drains shall be connected to all roof gutter down pipes within 14 days of installation of the down pipes and/or the construction of hard standing areas, as may be appropriate, to discharge roof-water to the approved method of disposal. Where kerb and gutter is constructed, an approved PVC or galvanised steel kerb adaptor (either roll over kerb adaptor or upright kerb adaptor) shall be installed in the kerb.
18. The Applicant is to obtain all relevant approvals to carry out sewerage work, to carry out stormwater drainage work and to carry out water supply work from Parkes Shire Council prior to commencing works to and comply with any conditions of that permit.

Note: All work shall be carried out by a licensed plumber and drainer and to the requirements of the Plumbing Code of Australia.

## Prior to Occupation

19. Prior to the occupation or use of the development an Occupation Certificate must be obtained from the Principal Certifying Authority.

## Prescribed conditions

20. The works the subject of this development must be carried out in accordance with the requirements of the Building Code of Australia.
21. Residential building work for which the Home Building Act 1989 requires there to be a contract of insurance in force in accordance with Part 6 of that Act, The contract of insurance must be entered into and be in force before any building work authorised to be carried out by the Construction Certificate commences.
22. A sign must be erected in a prominent position on any site on which building work, subdivision work or demolition work is being carried out:
  - (a) showing the name, address and telephone number of the principal certifying authority for the work, and
  - (b) showing the name of the principal contractor (if any) for any building work and a telephone number on which that person may be contacted outside working hours, and
  - (c) stating that unauthorised entry to the site is prohibited.

Any such sign is to be maintained while the building work, subdivision work or demolition work is being carried out, but must be removed when the work has been completed.

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General Manager

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Mayor

23. Residential building work within the meaning of the Home Building Act 1989 must not be carried out unless the principal certifying authority for the development to which the work relates (not being the council) has given the council written notice of the following information:
- (a) in the case of work for which a principal contractor is required to be appointed:
    - (i) the name and licence number of the principal contractor, and
    - (ii) the name of the insurer by which the work is insured under Part 6 of that Act,
  - (b) in the case of work to be done by an owner-builder:
    - (i) the name of the owner-builder, and
    - (ii) if the owner-builder is required to hold an owner-builder permit under that Act, the number of the owner-builder permit.

If arrangements for doing the residential building work are changed while the work is in progress so that the information notified under the above condition becomes out of date, further work must not be carried out unless the principal certifying authority for the development to which the work relates (not being the council) has given the council written notice of the updated information.

24. The commitments listed in each relevant BASIX certificate for the development must be fulfilled, for any BASIX affected development, or any BASIX optional development in relation to which a person has made an application for a complying development certificate that has been accompanied by a BASIX certificate or BASIX certificates.

## Attachments

1. Submitted plans and documentation
  - Statement of Environmental Effects
  - Site Plans
  - Elevation Plans
2. Submission from Mr F & Mrs B Donnelly received on 26 March 2015

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General Manager

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Mayor

## Statement of Environmental Effects

### Applicant

- F. Hay

### Development Description

- Addition to an existing dwelling and free standing patio cover.

### Site Address

- 17 East Street, Parkes, NSW 2870

### Land Description

- Lot 3 DP359729

### Previous and Present Land Use

- The land is a domestic block with an existing dwelling, colorbond shed and awning

### Present Use of Adjoining Land

- The site is bounded on the north and east by domestic blocks, to the west by East Street and in the south by Thurlestone Street.

### Site Suitability for the Development

- The house is existing
- The extension does not encroach on any neighbouring blocks and is fully within the lot.

### Development standards

- The site area is 728.2 m<sup>2</sup>
- The area of the existing house is 119.35m<sup>2</sup>
- The area of the proposed extension is 94.8m<sup>2</sup> with an additional 17 m<sup>2</sup> of verandah area and 58.9 m<sup>2</sup> of patio cover



General Manager



Mayor

Setback of Patio cover from side boundary.

- It is proposed that the free standing patio cover be located 300mm from the Thurlstone Street boundary in order to leave room in the back yard to allow for the operation of a rotary clothes hoist.
- The structure is on a street boundary which is screened to a height of 1800mm by a colorbond fence, as such it does not encroach on the privacy of neighbours but retains the privacy of the owners.

Design Guidelines

- The area is zoned R1 General Residential

Access and Traffic

- Vehicular access to the site from Thurlstone Street is unchanged.

Privacy

- The development does not impinge on the privacy of the surrounding properties

Air and Noise

- The development will generate no more domestic and vehicular noise than present

Drainage

- Roof drainage will be run to the existing Council stormwater system in Thurlstone Street.
- Sewerage will be disposed of to the existing Council sewerage system.

BASIX

- A BASIX certificate accompanies this proposal.

Waste

- Waste will be picked up by the Council refuse service

Site Management

- The project builder will be required to comply with all local, state and national construction industry regulations as well as OH&S requirements.

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General Manager

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Mayor

Environmental impact

- The development will have no appreciable environmental effects.

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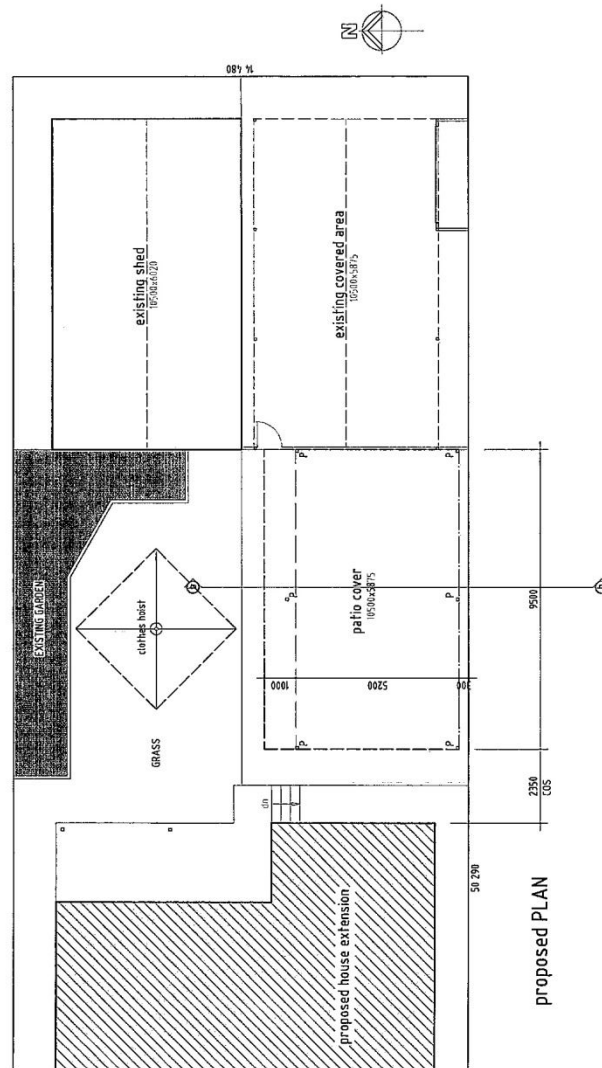
General Manager

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Mayor





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PLANS / DA-CC / HAYS / VERSION 2 / 27 FEBRUARY 2015

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AMENDMENTS	EXISTING	EXISTING
A 27/2/15	Existing clothes hoist and garden added	

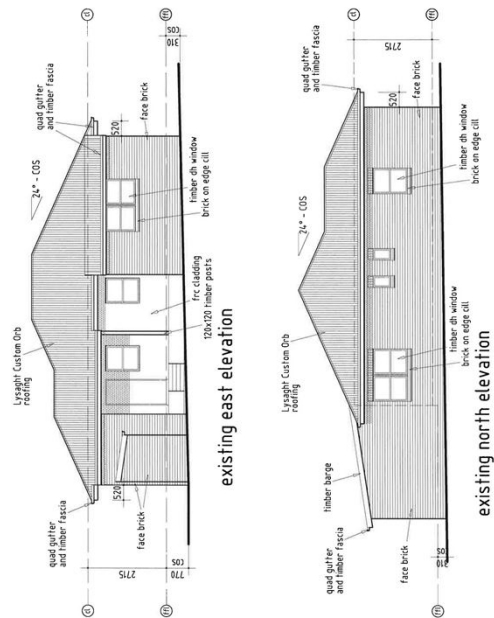


Karen Gay NSW Reg 3819  
Nominated Architect  
44 Macquarie Street, Concord NSW 2139  
Ph: (02) 83 423 220 Fax: (02) 83 424 762

PROPOSED	PROPOSED
extension	
G Hay	
17 East Street, Parkes	

  
General Manager

  
Mayor



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PLANS / DA-CC / HAYS / VERSION 1 / 16 DECEMBER 2014

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**MGA**  
MEMBERSHIP  
ASSOCIATION

# DESIGN WEST

Architecture

**AMENDMENTS**

The purpose of the MGA is to provide a forum for the exchange of ideas and information among its members. The MGA is a non-profit organization and its primary purpose is to promote the interests of its members. The MGA is a non-profit organization and its primary purpose is to promote the interests of its members.

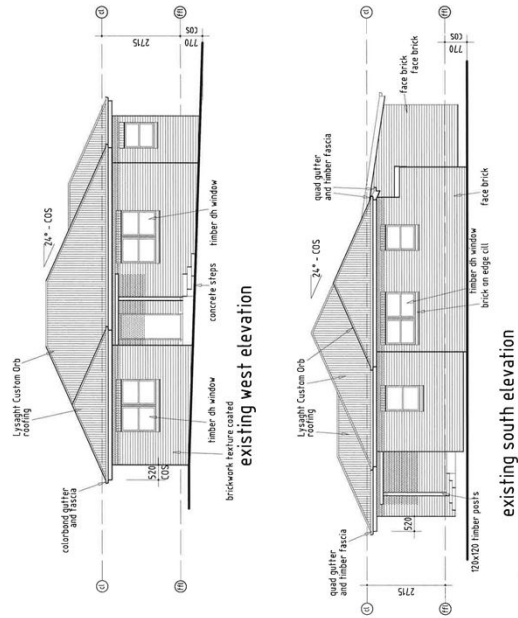
Kaiten Gaiway Reg 3819  
 ASBN 21 003 068 038  
 4 Macquarie Street, Level 27  
 Sydney, NSW 2000  
 Tel: 02 9231 2000  
 Fax: 02 9231 2001  
 Email: [info@designwest.com.au](mailto:info@designwest.com.au)

Proposed extension  
 G HWY  
 475 Gwy Street, Dandenong  
 3175  
 1100

  
General Manager

*Ken Keith*  
\_\_\_\_\_  
Mayor





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General Manager

*Ken Keith*  
\_\_\_\_\_  
Mayor



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All discrepancies are to be referred to this office at once. All matters and voluminous are to be in strict accordance with current manufacturers printed instructions, local regulations, The Building Code of Australia and BSAI Regulations. Be aware issued and maintained in all relevant codes.

## AMENDMENTS

**DESIGN WEST**  
Architecture



**MEMOR**  
The Authority  
on the Value of the Member

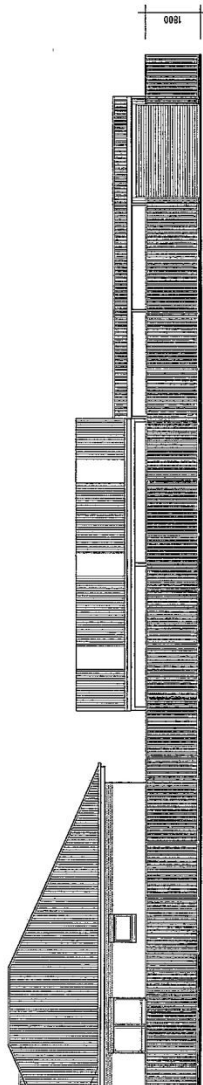
Karen Gay NSW Reg 3819  
Nominated Architect  
ABN 21 003 908 038  
44 Macquarie Street, Cowra NSW  
Ph. (02) 63 423 230 Fax (02) 63 423 231

PROJECT	Proposed extension
SECURITY	G Hay
LOCATION	17 East Street, Parkes

SCALE	1:100
DATE	1/2/14
DATE	29/14

  
General Manager

*Ken Keith*  
\_\_\_\_\_  
Mayor



13

<p><b>AMENDMENTS</b></p> <p>These drawings are being submitted for reproduction on the form which the owner has provided. The owner is responsible for the accuracy of the information on this form. These drawings are to be used for construction of the building and are not to be used for any other purpose. The owner is responsible for the accuracy of the information on this form. The owner is responsible for the accuracy of the information on this form.</p> <p>Owner of these plans will be responsible for the accuracy of the information on this form. The owner is responsible for the accuracy of the information on this form. The owner is responsible for the accuracy of the information on this form.</p>		<p><b>DESIGN WEST</b> Architecture</p> <p>1000 14th Ave. S.W. Suite 100 Seattle, WA 98144 Tel: (206) 461-1111 Fax: (206) 461-1112</p>	<p>Shawn Coy NSW Reg. 38619 Notified architect</p> <p>44 Monro, NSW Reg. 7194 Tel: (02) 9242 2200 Fax: (02) 9242 7672</p>	<p>Proposed extension</p> <p>17 East Street, Parkes</p>	<p>DATE 1/10/04</p> <p>REV 27/01/14</p>
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General Manager

*Ken Keith*  
Mayor

19 East St  
Parkes, N.S.W.  
(02) 68622046.

The Director of Planning & Environment  
Parkes Shire Council

attention Andrew Raines.  
Re Development application DA.15025.

We the undersigned request a 2 weeks extension of time (from 25/3/2015 to 8/4/2015) to comment - if needs be alterations & additions to the dwelling located at 17 East St Parkes.

This extension of time will enable us to look at more detailed plans, and for family members - who will be coming home during this period - to add their perceptions on the proposed alterations etc after they too have had a chance to see the detailed plans

Yours Faithfully.

FRANK DONNELLY

F. Donnelly.

BARBARA DONNELLY

BDonnelly



General Manager



Mayor

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## 12.2 (DPE) Expression of Interest - Strategic Planner for Parkes Shire Council

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### Executive Summary

Council has recently sought Expressions of Interest from a suitably qualified and experienced strategic planner to work with Council's staff and key stakeholders to plan the future development of Parkes Shire. There are a number of key strategic tasks which require completion and engagement of external planning services.

Council received five applications during the exhibition period. The applications were assessed and "Active Planning Consultants" (Principal Michael Carter) has been selected and is considered to provide the most consistent and cost effective result.

### Background Information

Nil.

### Legislative, Policy & Management Planning Implications

Nil.

### Budget & Financial Aspects

The proposed position is within the current budget.

### Recommendation

1. The information in this report be received and noted.

### Report

Council has recently sought Expressions of Interest from a suitably qualified and experienced strategic planner to work with Council's staff and key stakeholders plan the future development of Parkes Shire.

The key strategic planning projects will be related to the objectives of the Parkes Community Strategic Plan including the community's vision that by 2022 that the Parkes Shire will be " A progressive regional centre embracing a national logistics hub, with vibrant communities, diverse opportunities, learning and healthy lifestyle".

Council wishes to maximise investment and grant opportunities that are presenting themselves in the short term from both State and Federal government and therefore it is important that the strategic planning program is adequate to enable the long-term growth and development of the Parkes Shire.

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General Manager

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Mayor

Although the scope of work is broad and the schedule is yet to be determined, it is anticipated that the role will facilitate and deliver outcomes in the following areas:

- Industrial Estate Masterplan
- Residential Masterplan
- Airport Masterplan
- Pedestrian and bike planning
- Commercial precinct planning including car parking strategy
- Open space and recreational areas planning
- Cemetery and other community facilities
- Updates to contribution plans, Development Control Plans

The above, among other plans, will be work-shopped with the Active Planning Consultants to prepare a schedule of deliverables in keeping with Council's priorities. Active Planning Consultants will be required to produce both strategic planning outputs, but also facilitate community consultation to inform or refine recommendations prior to reporting to Council. Such community engagement will be undertaken in conjunction with Council's Community Engagement Officer.

It is anticipated that a Council Workshop will soon be held to facilitate discussion and determine priority projects.

## Attachments

1. Copy of Expression of Interest - Strategic Planner

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General Manager

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Mayor



## REQUEST FOR EXPRESSION OF INTEREST- STRATEGIC PLANNER



Parkes Shire Council  
**Closing: 4pm on 10/04/2015**

General Manager

Mayor

EOI - Strategic Planner for Parkes Shire Council

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General Manager

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Mayor



EOI - Strategic Planner for Parkes Shire Council

## 1. INTRODUCTION

Expressions of interest are sought from a suitably qualified and experienced strategic planner to work with Council's staff and key stakeholders plan the future development of Parkes Shire.

The key strategic planning projects will be related to the objectives of the Parkes Community Strategic Plan including the community's vision that by 2022 that the Parkes Shire will be " A progressive regional centre embracing a national logistics hub, with vibrant communities, diverse opportunities, learning and healthy lifestyle".

The focus of the strategic planning work will be the integrated approach to enhancing and developing the built environment while considering community and economic aspirations of Parkes. This will require a keen understanding of town planning principles, an eye for economic development opportunities and excellent skills in community consultation.

## 2. WHAT IS IN SCOPE

It is anticipated that the role will facilitate and deliver outcomes in the following areas:

- Industrial Estate Masterplan
- Residential Masterplan
- Airport Masterplan
- Pedestrian and bike planning
- Commercial precinct planning including car parking strategy
- Open space and recreational areas planning
- Cemetery and other community facilities
- Updates to contribution plans, Development Control Plans etc

The role will be contractual for a negotiable term based on an analysis of Council's needs and the services available from a prospective applicant. The above, among other plans, will be work-shopped with the successful applicant to prepare a schedule of deliverables in keeping with Council's priorities. Interested applicants should note that Council wishes to maximise investment and grant opportunities that are presenting themselves in the short term from both State and Federal government.

## 3. TERMS OF ENGAGEMENT

The terms of engagement, including remuneration, will also be negotiable in line with Council's allocated budgets and the scope of services offered by the applicant. This brief is intentionally kept broad such that opportunities for optimisation and integration of these planning focuses may be explored by the applicant and Council.

This is an exciting opportunity for an energetic and creative person to shape the future direction of Parkes. There will be no fixed billable hours, progress payments will be awarded upon completion of agreed milestones. The contract will be managed by Council's Manager of Planning Services who will be responsible for reporting on progress of contract milestones. Additional Council staff will be



General Manager



Mayor

EOI - Strategic Planner for Parkes Shire Council

available to consult as stakeholders who to gather and provide essential information as required. A workstation will be provided at Parkes Shire Council's administration centre as required.

The position will be expected to start work by Monday 20 April for a period no less than two months up to 12 months. A time line of contracted works will be developed with the successful applicant.

#### 4. CRITERIA FOR APPLICATION

Interested applicants should provide the following:

- Name, contact phone number and email address
- Curriculum Vitae listing applicable experience and qualifications in Urban and Regional Planning
- Details of any similar planning within a Local Government Context
- Professional References
- Statement of capacity to work closely with Parkes Shire Council commencing from 20 April 2015 for a period of no less than two months.

A brief (1 page max) methodology statement outlining the understanding of the consultancy, including an indicative hourly rate and how work would be structured.

Applicants deemed suitable will be asked to attend an initial meeting at Parkes Shire Council's Administration Centre at 2 Cecile Street, Parkes to discuss the role, duration of engagement and to further develop the scope of works within their abilities. Attendance at this meeting will not be billable nor a guarantee of future work with PSC. The successful applicant, as chosen by Council's General Manager, will be offered the role, with terms of engagement to be negotiated with Council's Manager Planning Services.

#### 5. SELECTION CRITERIA

All applicants should consider their response to the Expression of Interest by considering the following selection Criteria:

- Senior planning credentials in strategic land-use planning, development control planning, transport and infrastructure planning.
- At least 10 years local government experience, preferably in Central NSW setting.
- High level experience in dealing affectively / positively with council committees and meetings, community meetings and groups etc.
- Experience in dealing affectively / positively with other government authorities, including ability to develop strong working relationships with adjoining councils / other councils.
- Experiencing in working with multi-disciplinary teams, including town planning, engineering and environmental staff.
- Demonstrated understanding of Parkes economic opportunities and ability to articulate strategic directives to capitalise on these opportunities and an understanding of Parkes Vision 2022



General Manager



Mayor

EOI - Strategic Planner for Parkes Shire Council

## 6. LEVEL OF COMMUNITY ENGAGEMENT RESPONSIBILITIES

The successful applicant will be required to produce both strategic planning outputs, but also facilitate community consultation to inform or refine recommendations prior to reporting to Council. Such community engagement will be undertaken in conjunction with Council's Community Engagement Officer.

## 7. HUMAN RESOURCES

The following internal Human Resources will be made available for the Strategic Planner to liaise with during the duration of the contract.

Resource Name	Description of possible involvement of Stakeholder Group
Manager Planning Services	Provide key strategic input to the plans instructing on Parkes development objectives and making recommendations from possible outcomes. Project Management, performance management.
Manager Design and Traffic	Providing data input to plans, infrastructure design, costing and scheduling. Making recommendations on infrastructure proposals.
Manager Economic Development	Providing data input to plans. Providing voice-of-customer for recommending development outcomes based on market information.
Community Engagement Officer	Providing community engagement support, providing advice on materials, presentation, etc.
P&G Coordinator	Providing data input to plans, facilities design, existing masterplan details. Providing recommendations on proposals, providing estimating and scheduling details.
Chief Financial Officer	Facilitating development contributions bookkeeping and administration. Providing input into integration with Council's fees and charges

## 8. TIMEFRAMES AND SUBMISSION DETAILS

Planned contract Start Date: 20 April 2015

Panned End Date: As negotiated

Applications will be received up until 4pm Thursday 10 April, 2015.

Responses to the EOI, including supporting documentation, should be forwarded to [Council@parkes.nsw.gov.au](mailto:Council@parkes.nsw.gov.au) attention to Manager Planning Services.

Any questions please contact the Manager of Planning Services, Annalise Cummings on 02 6861 2373



General Manager



Mayor

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**13**            **DIRECTOR ENGINEERING SERVICES REPORT**  
Nil.

**14**            **DIRECTOR INFRASTRUCTURE REPORT**  
Nil.

**15**            **CONSIDERATION OF COMMITTEE MINUTES**  
Nil.

**16**            **QUESTIONS AND MATTERS OF URGENCY**  
Nil.

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General Manager

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Mayor

## 17 CONSIDERATION OF CONFIDENTIAL BUSINESS ITEMS

### 17.1 (DTCS) Business Advisory Committee

**Prepared By:** Director of Corporate Service

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#### Reason for Confidentiality

This report is **CONFIDENTIAL** in accordance with Section 10A(2)(a) of the Local Government Act 1993 and Council's Code of Meeting Practice, which permits the meeting to be closed to the public for business relating to the following: -

- (a) personnel matters concerning particular individuals (other than councillors)

#### Executive Summary

The Business Advisory Committee (BAC) is being formed as part of Parkes Shire Council's commitment to becoming a Small Business Friendly Council.

The role of the BAC is to provide a link between the business community and the Parkes Shire Council Economic Development Committee.

The membership of the committee as specified by the Charter consists of the members of the Economic Development Committee, the Chamber of Commerce Executive and up to 5 Community representatives

Community members provide representation across a broad range of sectors, for example including but not limited to:

- Commercial/Retail
- Industry/Manufacturing
- Rural Business
- Real Estate
- Finance
- Business Chamber

The Community representative positions will be for a term of 2 years, the positions will be advertised by Council and selected by the Council.

#### Background Information

Council recently advertised for Community members for the Business Advisory Committee - applications closed on the 16 April 2015.

#### Legislative or Policy Implications

Nil

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General Manager

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Mayor

## Progressive Delivery Program Implications

The resolution in this report will primarily effect the Delivery Program Future Direction relating to: *Select Delivery Program Section*

Predicted positive effect / opportunity for the Delivery Program: *Good*

Predicted negative / challenge to the Delivery Program: *Minor*

### Quadruple Bottom Line



*Economic* ★★★★★



*Environmental* ★★★★★



*Social* ★★★★★



*Civic Leadership* ★★★★★

## Budget & Financial Aspects

Nil

## Recommendation

1. That the recommendations of this report be adopted.

## Report

For the last six months Parkes Shire Council has been part of the Small Business Friendly Council Program. The program has been developed by the NSW Office of the Small Business Commissioner (OSBC) and the NSW Business Chamber to increase the number of councils working proactively with small businesses.

There are a number of programs that Council will be working on as part of this program. Initially Council partnered with the Chamber of Commerce to produce the successful Christmas "Shop local" sPARKIES campaign. The next initiative is the Business Advisory Committee.

The aim of the Business Advisory Committee is to provide a link between the business community and the Parkes Shire Council Economic Development Committee which consists of Councillors and Council's senior staff. One of the Business Advisory Committee's main roles will be to provide advice and innovative ideas about how Council can work for and with the local business community. Council will also consult with the Committee on a range of economic and commercial issues concerning existing and future industries and markets within the Parkes Shire.

Council recently advertised for positions of the committee and received 6 applications:

- Tracie Robertson - Ray White Real estate
- Greg Nash - Parkes Newsagency
- Craig John - Regency Mediquip
- Jacques Labuschagne - Northparkes Mines
- John Magill - Agricultural, agri-business and agri-politics background (retired)
- Ben Ward - Solicitor

General Manager

Mayor

Craig John has requested that due to his Plymouth Brethren background and Christian beliefs if selected he would sit on the committee as a non voting member.

Council has also received verbal enquires from other local business people who would like to be involved with the committee.

It is suggested that those who have expressed an interest be invited to be part of the committee. It is within the powers of Council to co-opt other community members on an as-needs basis.

To clarify, the difference between the Business Advisory Committee and the Chamber of Commerce is that the Business Advisory Committee will provide strategic advice, suggestions and different feedback on a range of issues which on occasion would be different than the Chamber of Commerce providing information on the thoughts of their members.

## Attachments

1. Section 355 Business Advisory Committee - Expression of Interest Community Membership
  - Tracie Robertson - Ray White Real estate
  - Greg Nash - Parkes Newsagency
  - Craig John - Regency Mediquip
  - Jacques Labuschagne - Northparkes Mines
  - John Magill - Agricultural, agri-business and agri-politics background (retired)
  - Ben Ward - Solicitor

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General Manager

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Mayor





## Parkes Shire Council

### SECTION 355 BUSINESS ADVISORY COMMITTEE Expression of Interest for Community Membership

The role of the Business Advisory Committee is to provide a link between the business community and the Parkes Shire Council Economic Development Committee.

Community Representatives are appointed by Council under Sec.355 of the Local Government Act, 1993 on the basis of the following criteria:

- Experience in community groups and strategic decision making
- Availability to attend meetings
- Acceptance of Council's Code of Conduct and the meeting practices of Council
- Being a resident of the Parkes District

Your Expression of Interest needs to cover the above criteria and reflect your interest and experience to be part of this Committee

Please use the following application specifically addressing each criteria. Additional information can be provided to support you application.

Application forms should be forwarded to [council@parkes.nsw.gov.au](mailto:council@parkes.nsw.gov.au) or handed into Council before close of business Wednesday 4th March 2015.

Date: 30/03/2015

1. Name of Committee (Facility): **Business Advisory Committee**

2. Your Name: **Tracie Robertson**

3. Postal Address: **228 Clarinda St Parkes NSW**

Postcode: **2870**

4. Telephone Numbers: Preferred **0268621900**  
Other **0428290789**

5. Email Address: **tracie.robertson@raywhite.com**

Note: All communication will be by Email unless not supplied.

Page 1 of 4

A handwritten signature in blue ink, likely belonging to the General Manager.

General Manager

A handwritten signature in blue ink, likely belonging to the Mayor.

Mayor



6. Please outline why you would like to be a member of this Committee:

I am a local business owner and am very invested in the economic growth of Parkes. I also own businesses in Forbes and Condobolin and often work closely with council's in these areas

I am often astounded at how differently each council approaches enquiry from small, medium and large business's seeking land or facilities in our area, and as my loyalty lies with my home town, I believe I could provide valuable insight in comparing response's and strategy's across the region with the hope of assisting council.

I am the longest serving Real Estate Agent in Parkes, am a licenced business agent and am the only accredited commercial agent in town. I have regular communication with Ray White Corporate's Multi National and Large Enterprise Group as well as Ray White's Mandarin speaking Chinese investment team. These connections often give me early information on new business looking for shops of sights in Parkes which I often consult with local counsellors regarding these matters and believe it might be helpful to this committee where commercial in confidence restrictions do not apply.

I feel I could bring valuable and relevant input to discussion and advice to the economic development committee regarding the future of Parkes and passionately believe that the future of our town is bright.

7. Personal attributes and qualifications you will bring to this Committee:

I have recently graduated from Charles Sturt University with a Post Graduate Degree in Business Management and am 3 modules away from completing the Masters in Business Administration.

I hold licences in Real Estate Agency, Business and Stock and Station Agency and am a licenced Auctioneer.

I hold multiple qualifications in other area's including Training and Coaching, Neuro Linguistic Programming, Information Technology and Animal rescue and immediate care which has enabled me to recently become a Wires volunteer.

Page 2 of 4



General Manager



Mayor

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8. Past experience on Council's Committees (if any): Please list name of Committee(s) and period of service

**Elvis Committee 1 year**

**Vice President of Chamber of Commerce 2005 & 2006**

9. Any other information you wish to include:

I was born and bred in Parkes and attended the Christian Community School until I moved away with my parents whilst in High School. After training and working in Sydney I moved back home, got married and raised a family. My mother is from Bogan Gate and my father is from Trundle and I have many relatives in Parkes. I am personally and economically invested in the future of our town.

I am a resident of Parkes, I accept the Council's Code of Conduct and can re-arrange my schedule to ensure that I am available to attend meetings.

Page 3 of 4



General Manager



Mayor

**ATTENTION: Applicant - Privacy Notification Form**

The personal information that Council is collecting from you is personal information for the purposes of the Privacy and Personal Information Protection Act 1998 ("the Act"). The information may only be made available through this or other relevant Acts and Regulations that may apply.

The intended recipients of the personal information are:

- officers within the Council;
- agents or data service providers engaged by the Council
- Council agendas


The supply of the information by you is voluntary. If you cannot provide or do not wish to provide the information sought, the Council will be unable to process your application.

Council is collecting this personal information from you in order to process this committee nomination.

If elected to a committee

- Your name will also be printed in the reports of Committees and published on Council's Web Page
- Your name and contact details may be made available to other committee members

You may make application for access or amendment to information held by Council. You may also make a request that Council suppress your personal information from a public register. Council will consider any such application in accordance with the Act. Enquiries concerning this matter can be addressed to the Information Service Department of Council. Council is to be regarded as the agency that holds the information.

Signed Applicant  .....

Dated 6.4.15 .....

  
General Manager

  
Mayor



## Parkes Shire Council

### SECTION 355 BUSINESS ADVISORY COMMITTEE Expression of Interest for Community Membership

The role of the Business Advisory Committee is to provide a link between the business community and the Parkes Shire Council Economic Development Committee.

Community Representatives are appointed by Council under Sec.355 of the Local Government Act, 1993 on the basis of the following criteria:

- Experience in community groups and strategic decision making
- Availability to attend meetings
- Acceptance of Council's Code of Conduct and the meeting practices of Council
- Being a resident of the Parkes District

Your Expression of Interest needs to cover the above criteria and reflect your interest and experience to be part of this Committee

Please use the following application specifically addressing each criteria. Additional information can be provided to support you application.

Application forms should be forwarded to [council@parkes.nsw.gov.au](mailto:council@parkes.nsw.gov.au) or handed into Council before close of business Thursday 16 April 2015.

Date: 15 April 2015

1. Name of Committee (Facility): **Business Advisory Committee**

2. Your Name: Greg Nash

3. Postal Address: 284 Clarinda Street, Parkes NSW

Postcode: 2870

4. Telephone Numbers: Preferred 0411480435  
Other 02 6862 2296

5. Email Address: parkesnews@bigpond.com

Note: All communication will be by Email unless not supplied.

Page 1 of 3

General Manager

Mayor

6. Please outline why you would like to be a member of this Committee:

I believe I have a strong understanding of the business environment and would like to become involved in the Parkes Shire Council Business Advisory Committee. I have a strong desire to become involved and share my views on providing strategic vision and direction for the economic development and growth of the Parkes Shire.

7. Personal attributes and qualifications you will bring to this Committee:

I have owned and operated businesses in Parkes since 1993 and over this period have held roles such as President of Parkes Taxis from 1993 to 2005.  
I am currently the owner and operator along with my wife of Parkes Newsagency. Since taking over the newsagency in 2008, I've been heavily involved with a number of working parties and groups including the Newsagents Association of NSW and ACT and News Partners (News Limited). A number of personal attributes which I demonstrate includes my willingness to listen to peoples opinions along with my high standard of honesty and personal integrity.

8. Past experience on Council's Committees (if any): Please list name of Committee(s) and period of service

I have not been previously involved with any Council Committees, however I feel it is time to become involved as I have a deep desire to see the town of Parkes keep paced with the changing world around us.

9. Any other information you wish to include:

I believe that I am very approachable, and in current business I am aware of issues that concern the businesses in the Parkes Community. The flexibility of been self-employed would allow me to attend to the Business Advisory Committee meetings. If given the opportunity to be a representative on this committee, I understand there would be certain confidentiality issues, which may rise and I would assure that I remain strictly confidential.

Page 2 of 3



General Manager



Mayor

I have had a very strong interest in business since leaving school and during this time have worked in banking (1983-1993) in both Parkes and Canberra. Have owned and operated businesses in the Parkes community from 1993 to present which have grown and become very successful businesses as a result of hard work and commitment.

**ATTENTION: Applicant - Privacy Notification Form**

The personal information that Council is collecting from you is personal information for the purposes of the Privacy and Personal Information Protection Act 1998 ("the Act"). The information may only be made available through this or other relevant Acts and Regulations that may apply.

The intended recipients of the personal information are:

→ officers within the Council; → agents or data service providers engaged by the Council → Council agendas

The supply of the information by you is voluntary. If you cannot provide or do not wish to provide the information sought, the Council will be unable to process your application.

Council is collecting this personal information from you in order to process this committee nomination.

If elected to a committee

→ Your name will also be printed in the reports of Committees and published on Council's Web Page

→ Your name and contact details may be made available to other committee members

You may make application for access or amendment to information held by Council. You may also make a request that Council suppress your personal information from a public register. Council will consider any such application in accordance with the Act. Enquiries concerning this matter can be addressed to the Information Service Department of Council. Council is to be regarded as the agency that holds the information.

Signed Applicant

Dated



General Manager



Mayor



## Parkes Shire Council

### SECTION 355 BUSINESS ADVISORY COMMITTEE Expression of Interest for Community Membership

The role of the Business Advisory Committee is to provide a link between the business community and the Parkes Shire Council Economic Development Committee.

Community Representatives are appointed by Council under Sec.355 of the Local Government Act, 1993 on the basis of the following criteria:

- Experience in community groups and strategic decision making
- Availability to attend meetings
- Acceptance of Council's Code of Conduct and the meeting practices of Council
- Being a resident of the Parkes District

Your Expression of Interest needs to cover the above criteria and reflect your interest and experience to be part of this Committee

Please use the following application specifically addressing each criteria. Additional information can be provided to support your application.

Application forms should be forwarded to [council@parkes.nsw.gov.au](mailto:council@parkes.nsw.gov.au) or handed into Council before close of business Wednesday 4th March 2015.

Date: 1/4/15

1. Name of Committee (Facility): **Business Advisory Committee**

2. Your Name: **Craig John**

3. Postal Address: **PO Box 1009 Parkes NSW**

Postcode: **2870**

4. Telephone Numbers: Preferred **0268621300**  
Other **0419 204477**

5. Email Address: **craig@regencyparkes.com.au**

Note: All communication will be by Email unless not supplied.

Page 1 of 3

A handwritten signature in blue ink, likely belonging to the General Manager.

General Manager

A handwritten signature in blue ink, likely belonging to the Mayor.

Mayor

6. Please outline why you would like to be a member of this Committee:

**I would like to be a 'sit in' member with this committee if this is at all possible.**  
**My beliefs as a member of the Plymouth Brethren Christian Church, I don't belong to any associations or committees, and I'm also a non-voter!**  
**I feel the committee is certainly a great forward move on behalf of PSC and (subject to the quality and ability of members chosen), I feel it will be an immense benefit to the Parkes community.**  
**I'm happy to contribute ideas and act on behalf of the committee if required, as we (our Brethren community) are very anxious that the town progresses faster into the future.**

7. Personal attributes and qualifications you will bring to this Committee:

**Ideas, proven business practices, and as I travel NSW regional areas extensively, have seen many regional towns' successes (and otherwise!) always happy to discuss and brainstorm for solutions to problems!**

8. Past experience on Council's Committees (if any): Please list name of Committee(s) and period of service

**Have attended most Access committee meetings and practically support the 'Street walks' with equipment, to help further the disabled access throughout the CBD.**

Page 2 of 3



General Manager



Mayor



9. Any other information you wish to include:

**ATTENTION: Applicant - Privacy Notification Form**

The personal information that Council is collecting from you is personal information for the purposes of the Privacy and Personal Information Protection Act 1998 ("the Act"). The information may only be made available through this or other relevant Acts and Regulations that may apply.

The intended recipients of the personal information are:

→ officers within the Council; → agents or data service providers engaged by the Council → Council agendas

The supply of the information by you is voluntary. If you cannot provide or do not wish to provide the information sought, the Council will be unable to process your application.

Council is collecting this personal information from you in order to process this committee nomination.

If elected to a committee

→ Your name will also be printed in the reports of Committees and published on Council's Web Page

→ Your name and contact details may be made available to other committee members

You may make application for access or amendment to information held by Council. You may also make a request that Council suppress your personal information from a public register. Council will consider any such application in accordance with the Act. Enquiries concerning this matter can be addressed to the Information Service Department of Council. Council is to be regarded as the agency that holds the information.

Signed Applicant .....

Dated.....2-4-15.....

Page 3 of 3



General Manager



Mayor



## Parkes Shire Council

### SECTION 355 BUSINESS ADVISORY COMMITTEE Expression of Interest for Community Membership

The role of the Business Advisory Committee is to provide a link between the business community and the Parkes Shire Council Economic Development Committee.

Community Representatives are appointed by Council under Sec.355 of the Local Government Act, 1993 on the basis of the following criteria:

- Experience in community groups and strategic decision making
- Availability to attend meetings
- Acceptance of Council's Code of Conduct and the meeting practices of Council
- Being a resident of the Parkes District

Your Expression of Interest needs to cover the above criteria and reflect your interest and experience to be part of this Committee

Please use the following application specifically addressing each criteria. Additional information can be provided to support you application.

Application forms should be forwarded to [council@parkes.nsw.gov.au](mailto:council@parkes.nsw.gov.au) or handed into Council before close of business Thursday 16 April 2015.

Date: **14/04/2015**

1. Name of Committee (Facility): **Business Advisory Committee**

2. Your Name: **Jacques Labuschagne**

3. Postal Address: **PO Box 995  
Parkes**

Postcode: **2870**

4. Telephone Numbers: Preferred **0419247663**  
Other **0268613109**

5. Email Address: **jacques.labuschagne@northparkes.com**

Note: All communication will be by Email unless not supplied.

Page 1 of 3

General Manager

Mayor

6. Please outline why you would like to be a member of this Committee:

**I believe I can provide input and learnings to inform the strategic direction of the Councils economic development.**

**Working for Northparkes and interfacing with a wide variety of suppliers of goods and services provided me with a perspective on what drives investment in the region. And also the barriers business face locally.**

7. Personal attributes and qualifications you will bring to this Committee:

**I like to work collaboratively with teams to delivery strategic outcomes. I am finance professional working as the Finance Director at Northparkes mines for the last 8 years.**

8. Past experience on Council's Committees (if any): Please list name of Committee(s) and period of service

9. Any other information you wish to include:

Page 2 of 3



General Manager



Mayor

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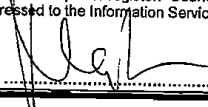
Council is collecting this personal information from you in order to process this committee nomination.

If elected to a committee

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Signed Applicant  Dated 16/04/2015

Page 3 of 3

  
General Manager

  
Mayor



## Parkes Shire Council

### SECTION 355 BUSINESS ADVISORY COMMITTEE Expression of Interest for Community Membership

The role of the Business Advisory Committee is to provide a link between the business community and the Parkes Shire Council Economic Development Committee.

Community Representatives are appointed by Council under Sec.355 of the Local Government Act, 1993 on the basis of the following criteria:

- Experience in community groups and strategic decision making
- Availability to attend meetings
- Acceptance of Council's Code of Conduct and the meeting practices of Council
- Being a resident of the Parkes District

Your Expression of Interest needs to cover the above criteria and reflect your interest and experience to be part of this Committee

Please use the following application specifically addressing each criteria. Additional information can be provided to support your application.

Application forms should be forwarded to [council@parkes.nsw.gov.au](mailto:council@parkes.nsw.gov.au) or handed into Council before close of business Wednesday 4th March 2015.

Date: 13-4-2015

1. Name of Committee (Facility): **Business Advisory Committee**

2. Your Name: John Magill

3. Postal Address: Oakville  
Bogan Rd. Parkes Postcode: 2870

4. Telephone Numbers: Preferred 0268622882  
Other 0413 187415

5. Email Address: jhcam@bigpond.com

Note: All communication will be by Email unless not supplied.

Page 1 of 3

General Manager

Mayor

6. Please outline why you would like to be a member of this Committee:

I have always had a passion  
for the growth and development  
of Parkes and district.

7. Personal attributes and qualifications you will bring to this Committee:

local government experience  
Personal Business experience

8. Past experience on Council's Committees (if any): Please list name of Committee(s) and period of service

Chairman Traffic Committee  
Drought Committee  
Road Naming Committee  
Many more

9. Any other information you wish to include:

Page 2 of 3



General Manager



Mayor

**ATTENTION: Applicant - Privacy Notification Form**

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Signed Applicant .....

*John Stella*

Dated 13-4-2015

Page 3 of 3

*[Signature]*

General Manager

*Ken Keith*

Mayor



## Parkes Shire Council

### SECTION 355 BUSINESS ADVISORY COMMITTEE Expression of Interest for Community Membership

The role of the Business Advisory Committee is to provide a link between the business community and the Parkes Shire Council Economic Development Committee.

Community Representatives are appointed by Council under Sec.355 of the Local Government Act, 1993 on the basis of the following criteria:

- Experience in community groups and strategic decision making
- Availability to attend meetings
- Acceptance of Council's Code of Conduct and the meeting practices of Council
- Being a resident of the Parkes District

Your Expression of Interest needs to cover the above criteria and reflect your interest and experience to be part of this Committee

Please use the following application specifically addressing each criteria. Additional information can be provided to support you application.

Application forms should be forwarded to [council@parkes.nsw.gov.au](mailto:council@parkes.nsw.gov.au) or handed into Council before close of business Wednesday 4th March 2015.

Date: **13 April 2015**

1. Name of Committee (Facility): **Business Advisory Committee**

2. Your Name: **Benjamin John Ward**

3. Postal Address: **17 Billabong Crescent, Parkes, NSW**

Postcode: **2870**

4. Telephone Numbers: Preferred **0422366015**  
Other

5. Email Address: **wardy\_48@hotmail.com**

Note: All communication will be by Email unless not supplied.

Page 1 of 4

General Manager

Mayor



6. Please outline why you would like to be a member of this Committee:

Having been born in Parkes and spending my childhood attending Parkes East Primary and Parkes High Schools the Parkes area has always been of importance to me.

Following the completion of the Higher School Certificate I attended university in Armidale at the University of New England where I studied a Bachelor of Business and a Bachelor of Laws for 5 years. Upon completion of my university studies in October of last year it was my attachment to the Parkes area that prompted me to move back and commence working as a Solicitor in a local practice.

I feel that having recently moved back to the area I would bring to the Committee a fresh perspective drawing on my youth and the knowledge gained during my time at university.

As a young professional intending to remain in Parkes I am committed to the future growth and development of the town and would embrace the opportunity to be a member of this committee and have a voice in our towns future development.

7. Personal attributes and qualifications you will bring to this Committee:

I am a committed, passionate and driven person and have always been interested in trying new things and getting involved. During my time at the University of New England I was presented with a number of leadership opportunities, which allowed me to give back to the University, and assisted greatly in my personal growth.

Such opportunities are best evidenced through my involvement with the university collegiate system where the residents of the college elected me to the position of College President for the academic year of 2013. As President of the Drummond and Smith Residents' Association I acted as the spokesperson for the College committee and the wider student body of the College. The role entailed overseeing and organising a committee of fifteen (15) people who organised all Drummond and Smith Resident's Association events and functions and promoting the activities of the Committee and the participation of residents. The presidency also entailed active involvement in overseeing all income and expenditure of the Drummond and Smith Resident's Association and its \$40,000.00 yearly budget.

In 2014 I was appointed to the position of Resident Fellow at Drummond and

Page 2 of 4



General Manager



Mayor

Smith College by a selection panel of seven including the College Principal and the President of the Colleges senior common room. Firstly, as a Resident Fellow I worked as a member of a team along with eight (8) others and was responsible for the well being of the twenty three (23) members of a residential hall and the encouragement of a successful mix of academic, cultural, social and sporting involvement by the residents. Secondly, out of College Office hours as a Resident Fellow I was responsible for the security of the residents and the College premises, and ensured that social activities did not disturb other students.

Along with the above-mentioned positions I was a committee member of the Drummond and Smith Law Society each of the 5 years I was at university and was elected to the position of Academic Officer on the University of New England Economics and Business Society for the academic year of 2014.

Through involvement in the above mentioned array of committees and positions I have developed the ability to effectively contribute and participate in group discussion and communicate ideas that may contribute to achieving the goals and objectives of the committee.

8. Past experience on Council's Committees (if any): Please list name of Committee(s) and period of service

9. Any other information you wish to include:

Page 3 of 4



General Manager



Mayor

<b>ATTENTION: Applicant - Privacy Notification Form</b>	
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The intended recipients of the personal information are:	
→ officers within the Council; → agents or data service providers engaged by the Council → Council agendas	
The supply of the information by you is voluntary. If you cannot provide or do not wish to provide the information sought, the Council will be unable to process your application.	
Council is collecting this personal information from you in order to process this committee nomination.	
If elected to a committee	
→ Your name will also be printed in the reports of Committees and published on Council's Web Page	
→ Your name and contact details may be made available to other committee members	
You may make application for access or amendment to information held by Council. You may also make a request that Council suppress your personal information from a public register. Council will consider any such application in accordance with the Act. Enquiries concerning this matter can be addressed to the Information Service Department of Council. Council is to be regarded as the agency that holds the information.	
Signed Applicant .....	Dated.....



General Manager



Mayor

## 17.2 (DTCS) Section 355 Elvis Festival Committee Community Representation

**Prepared By:** Director of Corporate Service

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### Reason for Confidentiality

This report is **CONFIDENTIAL** in accordance with Section 10A(2)(a) of the Local Government Act 1993 and Council's Code of Meeting Practice, which permits the meeting to be closed to the public for business relating to the following: -

- (a) personnel matters concerning particular individuals (other than councillors)

### Executive Summary

Following the resignation of one of the community representatives to the Section 355 Elvis Festival Committee, Council requested both positions be declared vacant and fresh applications called. The following item refers to the applications received as of the closing date of 16 April 2015.

### Background Information

Council is now responsible for the delivery of the Parkes Elvis Festival. Collaboration with the Community and major stakeholders is achieved via a Section 355 Committee of Council which provides strategic oversight of the festival's planning and development.

### Legislative or Policy Implications

Section 355, Local Government Act 1993.

### Progressive Delivery Program Implications

The resolution in this report will primarily effect the Delivery Program Future Direction relating to: 3. *Promote, Support and Grow our Communities*

Predicted positive effect / opportunity for the Delivery Program: *Good*

Predicted negative / challenge to the Delivery Program: *Low*

### Quadruple Bottom Line



*Economic* ★★★★★



*Environmental* ★★★★★



*Social* ★★★★★



*Civic Leadership* ★★★★★

### Budget & Financial Aspects

Nil.

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General Manager

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Mayor

## Recommendation

1. That Council appoint Miss Jacinta Rawson to the Section 355 Committee as a Community Representative.
2. That the Mayor and General Manager be authorised to co-opt the other vacant community position at a suitable time and with reference to the appointment criteria.

## Report

At the closing date, Council received only two applications for the vacant community representative positions. Applications were received from:

1. Jacinta Rawson
2. Stephen Cheney.

The following observations are made in reference to the applications:

1. Jacinta Rawson - has been intrinsically associated with the festival over many years through her association with the Miss Priscilla pageant and associated extensive dealings with Elvis Revival Inc. Miss Rawson is also a local resident and business owner. Miss Rawson has now stepped down from the Miss Priscilla organising committee after 10 years.

2. Stephen Cheney - is not a current local resident but has property in Parkes and is a "Parkes Person". Mr Cheney is a performer and is the partner of Nerallie Fleming whose joint business Council is in discussion with in relation to producing the Elvis Gospel Service for the next festival. Early documentation and meetings would lead to forming an opinion that Mr Cheney would play a significant role in the production of the Gospel Service and would derive the direct benefit of any payments made by Council for the production (being a commercial undertaking).

As the Section 355 Committee receives confidential budget reports containing cash flows and estimates of return on investment, it is thought that membership of the Committee by Mr Cheney would prove too difficult to adequately address requirements relating to direct and non-direct pecuniary interest. This statement is made without wishing to cast aspirations on Mr Cheney's reasons for applying which are considered honourable.

Accordingly as only two applications were received and *prima facie* only one could be accepted under due diligence, it is recommended that Miss Rawson be offered a position on the Committee and the Mayor and General Manager be empowered to co-opt the other representative at a suitable time and with reference to the selection criteria.

## Attachments

1. Miss Rawson's application
2. Mr Stephen Cheney's application (note: Mr Cheney's cover page was sent electronically and not readable. However his answers to the criteria are attached).

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General Manager

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Mayor

15 April 2015

Mr Kent Boyd  
General Manager  
Parkes Shire Council  
PO Box 333  
PARKES NSW 2870

Email: [council@parkes.nsw.gov.au](mailto:council@parkes.nsw.gov.au)

Dear Sir

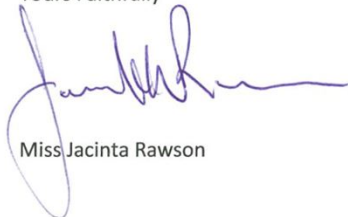
Re: Expression of Interest Parkes Elvis Festival Committee Community Representative.

Please accept my letter of application for the position of Community Representative for the Parkes Elvis Festival Committee.

In my letter I feel I have acknowledged all of the relevant criteria as requested and I feel confident that my previous experience and knowledge of the Parkes Elvis Festival Weekend will assist me in being suitable to hold the nominated position.

I forward with this letter my application supporting my nomination for the position as well addressing each criteria under a separate heading.

Yours Faithfully



Miss Jacinta Rawson



General Manager



Mayor



Expression of Interest  
Parkes Elvis Festival Committee  
Community Representative  
Applications Close 16 April 2015 at 5.00pm



Applicant's Details		
Name: Jacinta. Lee Rawson.		
Address: 6 Glenhaven Ave		
Town: Parkes	State: NSW	Postcode: 2870
Email Address: adamsp@47mail.com		Occupation: Hairstylist
Telephone (Home): 68634409.	Mobile: 0488135095.	

The Community Representatives are selected by the Parkes Elvis Festival Committee appointed by Council under Section 355 of the Local Government Act on the basis of the following criteria:

- Experience in Community Groups and Strategic Decision Making
- Relevance to the principles of Parkes Elvis Festival
- Reflecting the diversity of the Parkes Shire Community
- Availability to attend Monthly Meetings, (or as required by Festival needs)
- Acceptance of the Code of Conduct and Meeting Practices of Council
- Being a resident of the Parkes District

Your Expression of Interest needs to cover the above selection criteria and reflect your interest and experience to be part of this Committee.

Please attach a letter to this application to support your nomination, **specifically addressing each criteria** under a separate heading.

**Return your Expression of Interest to:** Kent Boyd  
General Manager  
Parkes Shire Council  
PO Box 333  
PARKES NSW 2870  
or  
Email: council@parkes.nsw.gov.au

**Applications close on 16 April 2015 at 5.00pm**

General Manager

Mayor

Parkes Elvis Festival Committee Community Representative

**1) Experience in Community Groups and Strategic Decision Making.**

I have been the steering force behind a wonderful but small volunteer group to get donations large and small for prizes for the Miss Pricilla event.

Decorations and table arrangements to create an overall themed atmosphere. Goody bags, photo room, set up and dismantle.

\*Ran my own restaurant Chalk & Cheese

\*Manager of Hair Salon JJ & AJRs for over 25 years.

**2) Relevance to the principles of Parkes Elvis Festival.**

I have held the role of Miss Priscilla Portfolio for ten years. I have found it extremely rewarding. Holding many a meeting at my private residence.

Having to gain financial support through sponsorship ie: Transtank, Robert Oatley and North Parkes Mine.

Sourcing judges of a high ranking in their chosen field from all over NSW and Overseas.

I had to select an adequate venue then source the entertainment including Elvis impersonators, sound and lighting, back up musicians all within a tight budget.

I designed and produce a booklet of agenda for the evening and showing and promoting our major sponsors and supporters.

Liaising to promote our event with both radio newspapers.

**3) Reflecting the diversity of the Parkes Shire Community.**

My life experiences have given me great diversity and allow me to understand the socioeconomic status, gender, language, religion and geographical area.

I have a wide range of interests, backgrounds and experiences and this is shown by the under organisations that I have volunteered with.

\*Friends of our hospital.

Fundraised for the facilities of our hospital and purchased, Thermometer, measuring chair, book cases and side tables, electric bed, vaccine fridge, lounges for Bushmans and maternity wards. I did this to better our facilities at Parkes District Hospital and our community.

\*Tractor Pull – Tractor Trek

I worked with the local cancer council committee to raise funds for Ronald MacDonald House in Orange. This is to enable local residents to have a place to rest while receiving and recovering from treatment.



General Manager



Mayor



"a i r w

**\*Rural Fire Brigade**

I volunteer and assist the local works in the rural fire brigade by working with them to chop wood at local properties to stock pile chopped wood that can then be sold to local residences for use. This money is then used to assist in purchasing extra equipment for this non-profit organisation.

Outside of the Parkes Shire area I have contact and have assisted in other council area activities.

\*Hair Expo Mount Isa – Organise a gala evening of hair themed Earth Wind Fire.

\*Nyngan Ag Expo – Volunteer in any way possible.eg: Assist directing exhibitors to there stands.

\*Bogan River Carp Muster – I participated in this event which is to cull the water ways of European carp species to allow our native fish to reproduce and thrive for the community of Nyngan. I also judged the best dressed team for this event.

**4) Availability to attend Monthly Meetings, (or as required by Festival needs).**

I will be always available to attend meeting when the required notice is given.

As I own my own business I have flexibility in my work arrangements and given adequate notice I can work to meet this and for fill my obligations.

**5) Acceptance of the Code of Conduct and Meeting Practices of Council.**

I totally understand that I will be required to be inducted into the code of conduct and meeting practises of Parkes Council.

The setting of rules outlining the responsibilities of proper practices for an individual, party or organisation, including ethical, honour and moral codes.

\*Confidentiality – Consideration of others and their views.

\*Innovative – Show leadership and innovative thinking.

\*Integrity – Treating each other and the community with honesty, loyalty and trust.

\*Community Focused – Respect and strive to do the best for our community.

Having been a portfolio holder in the year of 2014/2015 I have firsthand experience of what is required in this area.

**6) Being a resident of the Parkes District.**

Born in Trundle, moved to Parkes in early 80's to train in the hairdressing industry.

Upon becoming a qualified hairdresser I continued to work in this industry in Parkes gaining a loyal client tell which have continued to support me where ever I have worked.

Having faith in our community I ventured into another field which was hospitality.

I opened the Grand Chalk and Cheese restaurant which I managed owned and operated for a number of years.

It was with a heavy heart that I decided it was time to expand my horizons so I decided to head to Queensland and go back to hairdressing.

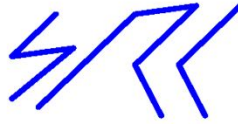
Upon my return to Parkes around 2001 I continued hairdressing and worked for a local salon and was amazed to find that my past loyal customer looked me up and returned.



General Manager



Mayor



## **Stephen R Cheney**

**CRISPIN PROMOTIONS MANAGEMENT**

86 MITCHELL STREET PARKES NSW 2870  
PO BOX 244 COWRA NSW 2794  
MOBILE 0417 420858 EMAIL [stephenralphcheney@me.com](mailto:stephenralphcheney@me.com)

WEB [www.stephenrcheney.com.au](http://www.stephenrcheney.com.au)

14/4/2015

### **EXPRESSION OF INTEREST PARKES ELVIS FESTIVAL COMMITTEE, COMMUNITY REPRESENTATIVE**

I would like to introduce myself. I am Stephen R Cheney, originally from Parkes. I am interested in being part of the Elvis Presley Festival Committee, Community Representative, as this is my hometown and I have a deep love and history with Parkes and it's people.

While I live in Cowra, I have a house in Parkes at 86 Mitchell Street, my Mum and Dads house where I will be based while doing any work for the Festival.

My Company, Crispin Promotions Management, has been appointed by the Parkes Minsters Association as the Co-ordinators of the ELVIS PRESELY GOSPEL REVIVAL SHOW. This positions has been confirmed by both the Parkes Council and the Elvis Presley Coordinators Emily and Beth.

Following a discussion with Ken Keith, the Mayor of Parkes, he advised me that it was necessary for me to apply for this position so that I can be aware of all the developments of the ELVIS FESTIVAL COMMITTEE in relation to working together as the ELVIS GOSPEL SHOW is an important attachment to the ELVIS FESTIVAL.

It is also important to be involved directly with the ELVIS COMMITTEE to ensure that all legal and organisational requirements are met and coordinated together.

I would like to outline my experience regarding organising and being part of community events.

#### **1) EXPERIENCE IN COMMUNITY GROUPS AND STRATEGIC DECISION MAKING.**

A) My experience in Community groups includes coordinating of special events with Cowra Council and Tourism.

These events have run for 2 years and are the annual COWRA BREAKOUT COUNTRY MUSIC FESTIVAL (November) and the COWRA GREAT ESCAPE MUSIC FESTIVAL which is now called the COWRA BABY BOOMERS MUSIC FESTIVAL (February). This includes all aspects of the festival from raising sponsorships, volunteers, local social and interest groups support, booking artists, lighting and sound and programming as well as social media and internet and TV /Radio advertising.

General Manager

Mayor

Liasing with the Cowra Tourism, Cowra Council, Cowra Chamber of Commerce, Local accommodation sponsors and businesses. Other community groups ie Arts Council, Vintage Car Clubs, Cowra Civic Centre management, CWA, Caravan Parks, and interested community leaders and business's.

Also holding regular meetings with the working committee where responsibilities were delegated to various members of that committee.

I also wrote all the contracts between CRISPIN PROMOTIONS MANAGEMENT and all parties involved with all these festivals. I negotiated all costs and confirmed all arrangements between all parties. This is done for all the festivals mentioned.

B) The TOOLEYBUC FESTIVAL OF THE DECADES for 2 years working with the Tooleybuc Sporting Club and being responsible to organise the event, booking of all the artists and sound and lighting, programing and promotion on social media.

C) The KERANG CARNIVAL OF COUNTRY FESTIVAL (JULY) and I'm responsible for all aspects of the organising as outlined for the TOOLEYBUC FESTIVAL.

D) Other festivals and events co-ordinated by myself over the years are.  
The Sydney Country Music Festival featuring 8 country music clubs from around NSW.  
The Hopetoun Country Music Festival (Vic) for 5 years.  
The Galston Country Music Festival. in Sydney which ran for 10 years.  
The St Johns Park Country Music Festival. (Sydney)  
The Festival by the Lake, Barmera SA

All of these meant dealing with local business's, councillors, community groups, sponsors, artists, sound, lighting, contracts, local interest groups and supporters.

As I originally come from Parkes and my family have a long and acknowledged history in Parkes I have a close working relationship with many people in Parkes.

I have been the President of MACARTHUR ( Campbelltown, Sydney) COUNTRY MUSIC CLUB (2YRS)  
CRADLE CITY COUNTRY MUSIC CLUB (Parramatta, Sydney) (13YRS)

I am a member of the Parkes Country Music Club and work closely with them.  
I have been involved with community Groups in Parkes for over 40 years.

Between 1989, when my dad died of cancer and 2000 I co-ordinated over 35 shows for the PARKES CANCER PATIENTS ASSISTANCE SOCIETY (now know as Can Assist) over a period of 11 years. I organised and paid for all the artists on these shows, all the sound, lighting, band and venue etc. All money raised went to the CPAS.

I am very honoured to have my Picture appear on the WALL OF RECOGNITION in the Parkes Services Club.

#### **RELEVANCE TO THE PRINCIPLES OF THE PARKES ELVIS COMMITTEE.**



General Manager



Mayor

The relevance is to ensure the smooth running of the overall festival and to promote the ELVIS BRAND through all marketing and all events. I can bring enthusiasm, experience, local knowledge and long term goals to the ELVIS FESTIVAL.

**REFLECTING THE DIVERSITY OF THE PARKES SHIRE COMMUNITY.**

The PARKES SHIRE covers many diverse Tourist Based activities of which ELVIS is the main driving force.

I believe that PARKES'S COUNCIL AND TOURISM'S forward thinking and motivation will continue to drive PARKES and the events within the shire forward to encourage more people and business's to discover the PARKES SHIRE. This will bring growth to the community and district and continually prove PARKES to be an economic leader in tourism NSW.

**AVAILABILITY TO ATTEND MONTH MEETINGS.**

While I do travel a lot every endeavour will be made with advanced notice to attend all meetings.

**ACCEPTANCE OF CODE OF CONDUCT.**

I accept.

**RESIDENT OF THE PARKES DISTRICT.**

While I live in Cowra I am a ratepayer in the PARKES DISTRICT with shared ownership (my sister) of 86 Mitchell Street. Parkes.

I look forward to hearing the result of this application and working with the committee to promote and develop the ELVIS FESTIVAL.

Thank you for the opportunity.

**STEPHEN R CHENEY**

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General Manager

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Mayor

### 17.3 (DTCS) Property acquisition - Bogan Gate

Prepared By: Director of Corporate Service

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#### Reason for Confidentiality

This report is **CONFIDENTIAL** in accordance with Section 10A(2)(c) of the Local Government Act 1993 and Council's Code of Meeting Practice, which permits the meeting to be closed to the public for business relating to the following: -

- (c) information that would, if disclosed, confer a commercial advantage on a person with whom the council is conducting (or proposes to conduct) business

#### Executive Summary

Council has received legal advice that the procurement of land in Bogan Gate has been endorsed by the parties.

#### Background Information

Council in response to consultation and feedback from the Bogan Gate community has taken steps to acquire land under the powers associated with land transfer in satisfaction of overdue rates. Council's previous consideration of the matter refers.

#### Legislative or Policy Implications

Section 570, Local Government Act 1993; Section 31, Local Government Act 1993; Section 377(h), Local Government Act 1993.

#### Progressive Delivery Program Implications

The resolution in this report will primarily effect the Delivery Program Future Direction relating to: 3. *Promote, Support and Grow our Communities*

Predicted positive effect / opportunity for the Delivery Program: *Good*

Predicted negative / challenge to the Delivery Program: *Low*

#### Quadruple Bottom Line



Economic ★★★★★



Environmental ★★★★★



Social ★★★★★



Civic Leadership ★★★★★

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General Manager

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Mayor

## Budget & Financial Aspects

The land will be acquired in exchange for the current accrued rates and charges being written off. Legal expenses in transferring the title is estimated at approximately \$1,500.00.

Current accrued rates and charges are approximately \$4,500. Funds are available in the provision for doubtful debts to assist with mitigating the write-off.

## Recommendation

1. That in accordance with Section 377(h) of the Local Government Act 1993, Council resolve to accept Lot 1 DP 312345 and Lot A DP 937596 as a transfer in full satisfaction of the rates, charges and accrued interest owing on the property.
2. That Council's Solicitors be instructed to complete the transfer of Lot 1 DP 312345 and Lot A DP 937596 under the terms of Section 570 of the Local Government Act 1993.
3. That Council clarify the land as "operational" under Section 31(2) of the Local Government Act 1993.
4. That the necessary documentation facilitating the exchange be completed under the Seal of Council as required.

## Report

Council at its meeting held on Tuesday 17 March 2015 resolved to seek the owner's approval to transfer Lot 1 DP 312345 and Lot A DP 937596 (Hutton Street, Bogan Gate) to Council in exchange for the accrued overdue rates and charges being written off.

Solicitors acting for the owners have advised that their clients are agreeable to the proposal. Accordingly, action will need to be taken to complete the title reform. Council's resolution is required under Section 377(h) of the Local Government Act 1993 to acquire land.

## Attachments

1. Aerial map of the area

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General Manager

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Mayor



General Manager

Ken Keith

Mayor