



PARKES SHIRE COUNCIL

Our Mission: To Deliver Progress and Value to our Community

Our Communities Vision:

*In 2022 the Parkes Shire will be a progressive regional centre,
embracing a national logistics hub with vibrant communities,
diverse opportunities, learning and healthy lifestyles.*

Ordinary Council Meeting AGENDA

Tuesday, 28 June 2022

Notice is hereby given that an Ordinary Council Meeting of Parkes Shire Council will be held at the Parkes Shire Council Offices 2 Cecile Street Parkes, commencing at 2:00 PM for the purpose of considering the items included on the Agenda.

GENERAL MANAGER: KENT BOYD PSM

Ordinary Council Meeting

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- 2. APOLOGIES**
- 3. CONFIRMATION OF PREVIOUS MINUTES**
- 4. DECLARATIONS OF INTEREST**
- 5. NOTICES OF MOTION / RESCISSION**
- 6. LATE BUSINESS**

7. MAYORAL MINUTES

7.1. Mayoral Minute - Functions Attended by Mayor and Councillors

Executive Summary

A report on functions recently attended by the Mayor, Councillors or Senior Staff in relation to community events or civic matters.

Social distancing restrictions implemented due COVID-19, has resulted in meetings being held electronically.

Recommendation

1. That the report on functions attended by the Mayor, Councillors or Senior Staff be received and noted.

Report

Date	Function
Tuesday 17 May 2022	Ordinary Council Meeting All Councillor and Senior Staff Waste Facilities Committee Meeting Mayor KJ Keith, Councilor KM McGrath, Councillor GW Pratt, Councillor LA O'Leary, Councillor ME Applebee, Councillor GS Wilson, Councillor DR Weber and Director Planning & Community Services B Hayes
Wednesday 18 May 2022	Central West Lachlan Landcare Meeting Councillor ME Applebee and Councillor WP Jayet
Thursday 19 May 2022	Local Government Financials for Councillors Mayor KJ Keith, Deputy Mayor NC Westcott, Councillor JP Cass, Councillor DR Weber, Councillor WP Jayet, Councilor KM McGrath, Councillor GW Pratt, Councillor LA O'Leary, Councillor ME Applebee and Councillor GS Wilson
Friday 20 May 2022	LGNSW and Country Mayors Association Memorandum of Understanding Meeting Mayor KJ Keith
Monday 23 May 2022	Country Mayors Association Executive Meeting Mayor KJ Keith
Monday 23 May 2022	Peak Hill Community Consultative Committee Meeting Councillor LA O'Leary
Wednesday 25 May 2022	National Simultaneous Storytime Mayor KJ Keith, Councillor WP Jayet and Councillor ME Applebee
Wednesday 25 May 2022	Parkes Forbes Community Housing Board Meeting

Date	Function
	Councillor WP Jayet and Councillor ME Applebee
Thursday 26 May 2022	Central NSW Joint Organisation Board Meeting Mayor KJ Keith OAM
Thursday 26 May 2022	Rural Health Forum organised by Country Mayors Association Mayor KJ Keith
Thursday 26 May 2022	Cities Power Partnerships Virtual Afternoon tea Q&A Deputy Mayor NC Westcott
Friday 27 May 2022	Country Mayors Association Meeting Mayor KJ Keith
Saturday 28 May 2022	Peak Hill Tennis Club Official Opening of Refurbished Clubhouse Deputy Mayor NC Westcott, Councillor LA O'Leary and Councillor WP Jayet
Sunday 29 May 2022	Under 15 Girls Hockey Champions Councillor LA O'Leary
Wednesday 01 June 2022	Lachlan Maternity Stakeholder Reference Group Mayor KJ Keith
Thursday 02 June 2022	Overture Committee meeting Mayor KJ Keith, Deputy Mayor NC Westcott and Councillor WP Jayet
Thursday 02 June 2022	Town Cry for Queen's Platinum Jubilee Councillor JP Cass
Friday 03 June 2022	Waste to Art Judging Councillor WP Jayet
Saturday 04 June 2022	Waste to Art 2022 Opening Exhibition Deputy Mayor NC Westcott and Councillor WP Jayet
Monday 06 June 2022	NSW Local Roads Congress Deputy Mayor NC Westcott and Director Operations B Howard
Tuesday 07 June 2022	Parkes Delivery Plus Workshop Deputy Mayor NC Westcott, Councillor JP Cass, Councillor DR Weber, Councillor ME Applebee, Councillor WP Jayet, Councillor LA O'Leary, Councillor GS Wilson, Councillor GW Pratt and Councillor KM McGrath, Acting General Manager B Hayes, Director Operations B Howard, Director Infrastructure & Strategic Futures A Francis and Director Customer, Corporate Services & Economy C Middleton

Meetings prior:

Date	Function
	<p>Presentation of May 2022 Financials by CFO</p> <p>Deputy Mayor NC Westcott, Councillor JP Cass, Councillor DR Weber, Councillor ME Applebee, Councillor WP Jayet, Councillor LA O'Leary, Councillor GS Wilson, Councillor GW Pratt and Councillor KM McGrath, Acting General Manager B Hayes, Director Operations B Howard, Director Infrastructure & Strategic Futures A Francis and Director Customer, Corporate Services & Economy C Middleton</p>
Tuesday 07 June 2022	<p>Civic reception for NSW PSSA Under 11s Rugby League State Championships</p> <p>Deputy Mayor NC Westcott, Councillor JP Cass, Councillor DR Weber, Councillor ME Applebee, Councillor WP Jayet, Councillor LA O'Leary, Councillor GS Wilson, Councillor GW Pratt and Councillor KM McGrath, Acting General Manager B Hayes and Director Customer, Corporate Services & Economy C Middleton</p>
Wednesday 08 June 2022	<p>Parkes SAP - National Reconciliation Week event</p> <p>Deputy Mayor NC Westcott</p>
Wednesday 08 June 2022	<p>Library Ambassadors Program Meet & Greet & Tour</p> <p>Councillor ME Applebee and Councillor JP Cass</p>
Wednesday 08 June 2022	<p>Tullamore and District Consultative Committee meeting</p> <p>Councillor GS Wilson</p>
Thursday 09 June 2022	<p>Cities Power Partnerships Virtual Afternoon tea Q&A</p> <p>Deputy Mayor NC Westcott</p>
Friday 10 June 2022	<p>Peak Hill Arts & Craft 49th Annual Exhibition</p> <p>Councillor LA O'Leary and Councillor WP Jayet</p>
Saturday 11 June 2022	<p>Parkes Picnic Races 2022</p> <p>Councillor ME Applebee</p>
Monday 13 June 2022	<p>Bogan Gate Community Memorial Hall Inc. Committee meeting</p> <p>Councillor GW Pratt</p>

Date	Function
Tuesday 14 June 2022	Lachlan Health Council Meeting Mayor KJ Keith and Councillor ME Applebee
Tuesday 14 June 2022	WHS Western NSW LHD Collaborative Care Project Working Group Councillor JP Cass
Tuesday 14 June 2022	Charles Sturt University Rural Allied Health Advisory Committee Meeting Councillor JP Cass
Tuesday 14 June 2022	Parkes Sports Council Meeting Mayor KJ Keith, Councillor LA O'Leary and Councillor JP Cass
Wednesday 15 June 2022	Central West Lachlan Landcare Meeting Councillor ME Applebee and Councillor WP Jayet
Wednesday 15 June 2022	Country Universities Centre Board Meeting Mayor KJ Keith, Deputy Mayor NC Westcott and Councillor JP Cass
Thursday 16 June 2022	Cultural Education Library Committee Meeting Deputy Mayor NC Westcott, Councillor WP Jayet and Councillor JP Cass
Friday 17 June 2022	Men's Health Week Morning Tea Councillor WP Jayet and Councillor JP Cass
Sunday 19 June 2022	National General Assembly, Canberra Mayor KJ Keith and General Manager K Boyd'
Monday 20 June 2022	Mental Health Forum Councillor JP Cass
Monday 20 June 2022	Trundle ABBA Community Meeting Councillor WP Jayet, Councillor GS Wilson and Councillor ME Applebee
Tuesday 21 June 2022	Parkes Arts Festival Meeting Councillor WP Jayet
Tuesday 21 June 2022	Cities Power Partnership Breakfast Mayor KJ Keith and General Manager K Boyd
Thursday 23 June 2022	Murray Darling Basin Association Breakfast Meeting Mayor KJ Keith and General Manager K Boyd
Thursday 23 June 2022	Trundle & District Progress Association Committee meeting Councillor GS Wilson
Monday 27 June 2022	Visit to the Parkes Special Activation Precinct by Moree Shire Council Mayor KJ Keith, Councillor JP Cass, Councillor ME Applebee, Councillor LA

Date	Function
<p>Tuesday 28 June 2022</p>	<p>O'Leary, Councillor GW Pratt, Councillor GS Wilson, General Manager K Boyd, Director Infrastructure & Strategic Future A Francis, Director Operations B Howard, Director Planning & Community Services B Hayes and Director Customer, Corporate Services & Economy C Middleton</p> <p>Ordinary Council Meeting All Councillors and Senior Staff</p>

Attachments

Nil

7.2. Mayoral Minute - Coming Known Events for Mayor and Councillors

Executive Summary

A report on upcoming functions requiring the attendance of the Mayor, Councillors or Senior Staff in relation to community events or civic matters.

Recommendation

1. That the report on upcoming functions for the Mayor, Councillors or Senior Staff be received and noted.

Report

Date	Function
Wednesday 29 June 2022	Elvis Festival Committee Meeting Mayor KJ Keith and Councillor ME Applebee
Saturday 02 July 2022	Premiere of Turning Tables Mayor KJ Keith
Monday 04 July 2022	CNSWJO Integrated Transport Group Meeting Mayor KJ Keith
Tuesday 05 July 2022	Parkes Delivery Plus Workshop All Councillors and Senior Staff Meetings prior: Update from Detective Scott Rayner All Councillors and Senior Staff Road Naming Committee Meeting Mayor KJ Keith Councillor, Councillor KM McGrath, Councillor LA O'Leary, Councillor DR Weber and Director Operations B Howard
Wednesday 06 July 2022	Telstra CEO Vicki Brady Visit to Central West - Roundtable in Orange Mayor KJ Keith
Wednesday 06 July 2022	Collaborative Care Parkes Lachlan Engagement Face to Face Mayor KJ Keith and General Manager K Boyd
Thursday 07 July 2022	Public Hearing - Planning Proposal for Reclassification of Land All Councillors invited
Saturday 09 July 2022	Rotary Club of Parkes - Changeover Dinner Mayor KJ Keith
Monday 11 July 2022	Bogan Gate Community Memorial Hall Inc. Committee meeting Councillor GW Pratt
Tuesday 12 July 2022	Lachlan Health Council Meeting Mayor KJ Keith and Councillor ME Applebee

Date	Function
Wednesday 13 July 2022	Elvis Festival Committee Meeting Mayor KJ Keith and Councillor ME Applebee
Wednesday 13 July 2022	Tullamore and District Consultative Committee meeting Councillor GS Wilson
Monday 18 July 2022	Central West PD Community Safety Precinct Committee Meetings Mayor KJ Keith and General Manager K Boyd
Tuesday 19 July 2022	Ordinary Council Meeting All Councillors and Senior Staff

Attachments

Nil

7.3. Mayoral Minute - 2022 Youth Week

Executive Summary

Councillor Bill Jayet, Councillor Jacob Cass and Councillor Daniel Weber attended various events during Youth Week 2022 which ran from April 4 to 14. Events were organised by the Parkes Shire Library Team Members Emma Brown and Roxanne Gallacher, with support from manager Culture, Library and Education Services Kerryn Jones, the Parkes Shire Library, Digital Communications and Engagement Coordinator Rebecca Scully and Grants Officer Natalie Mayberry.

Recommendation

1. That this report be received and noted.

Report

Parkes Shire Council delivered the attached roster of events (please see attachment one) in April as part of the NSW Youth Week Celebrations. We were successful in receiving DCJ funding which allowed us to broaden the scope of events from 2021 and also made it possible to form the Parkes Shire 'Youth Voices' - a group made up of approximately 30 youth aged 12-24 in the Parkes Shire. This group was involved in the planning of the Youth Week 2022 activities and have continued to meet since.

In total 140 youth attended the Youth Week events with excellent verbal feedback received from youth who attended and their parents.

These programs were delivered with the support of:

- Parkes PCYC- Kayleen Hill (whom we now have a strong and ongoing relationship with)
- Parkes Police
- Totem Skating Collective
- Western Hospitality and Training- Tim's Coffee Van- Tim McGrath
- Eastcoast Supplements
- Parkes Safe Haven
- Wollongong Conservatorium of Music's Bluescope Youth Orchestra- Tanya Phillips
- Parkes Shire Concert Band
- Games n More Orange (donation of prizes)
- Bush Track Bus Company

Councillor Jacob Cass attended planning meetings as both Council representative and Manager of the Country Universities Centre (CUC) Parkes. Cr Cass' input and connections were extremely valuable, and we thank him for his support and input in this area.

Councillor Cass attended the Totem Skating Collective Workshop Event on Sunday 10 April, assisting the representative from Eastcoast Supplements with his display and networking with parents present and the representatives from Safe Haven. Cr Cass has also been an active promotor on social media, and we thank him for his commitment to social engagement.

Councillor Cass and Councillor Weber attended the Youth Library Lock in Games Night Event on Tuesday 12 April, assisting with set up, supervision and networking with the youth who attended. Again, their assistance and friendly manner with the youth were invaluable and we look forward to seeing them at further events.

Councillor Jayet attended the Bluescope Youth Orchestra Community Performance on Monday 11 April. We thank Cr Jayet for his continued support of the arts and acknowledge his support on social media sharing the event posts regularly and raising engagement across the shire for all cultural events.

Attachments

Nil

7.4. Mayoral Minute - 2022 Parkes ELVIS Festival Photography Competition Award Ceremony

Executive Summary

I officially announced the winners of the 2022 Parkes Elvis Festival Photography Competition as part of the 2022 Parkes ELVIS Festival celebrations on Friday 22 April 2022 at 4pm in the Coventry Room at the Parkes Library and Cultural Centre.

The event was also attended by Councillor Bill Jayet escorting Miss Priscilla, Ashleigh Smith.

Recommendation

1. That this report be received and noted.

Report

Taking photos at the Parkes Elvis Festival, staged images though to quick street snaps, have become an essential part of the Festival. Thousands of images are shared during the Festival to family and friends over social media. This year's competition photos were taken at the 2020 Parkes Elvis Festival as the 2021 festival was cancelled. Entries were received from photographers from the ACT, NSW, Victoria, Tasmania and Queensland.

Kerryn Jones, Manager Culture Education & Library Services, welcomed festival-goers and official guests to the event, thanking Big W for providing the prizes, Harvey Norman for the printing of the photographs, the Parkes Camera Club, Margot Jolly & Deb Jones who hung the exhibition, the 3 judges, and the volunteers supporting the exhibition.

Mayor Ken Keith warmly welcomed all of the people attending the event and visitors to Parkes. He commended all of the photographers who entered a total of 182 photographs on display and also thanked the Parkes Camera Club for their ongoing support of the event.

Mayor Ken Keith announced the winners and awarded the prizes with the support of Monica Kearney (BIG W) and Ashleigh Smith (Miss Priscilla).

The winners were:

Smartphone

Winner - *Shadow of Elvis* by Phillipa Kelly

Runner Up - *Bowls Anyone?* By Scott McAleer

Digital Camera Colour winner - *Workin' It* by Terina Vale

Digital Camera Portrait winner - *The Miss & the Mayor* by Steve Ostini

Digital Camera Black & White - *Love Me Tender* by Richard Bartlett

Overall Highly Commended - *Dean in Concert* by Barry Green

Overall Champion - *The Bass Dean* by Steve Ostini

The event then included an afternoon tea and an opportunity for many photographs to be taken, as would be expected at an event filled with photographers!

Attachments

1. Various photographs of the 2022 Parkes ELVIS Photography Competition Award Ceremony

1. Steve Ostini's Overall Champion winning photograph *The Bass Dean*.



2. Mayor Ken Keith addressed attendees (with Kerry Jones).



3. Mayor Ken Keith, Councillor Bill Jayet and Kerryn Jones getting into the Elvis Spirit



7.5. Mayoral Minute - 2022 National Simultaneous Storytime

Executive Summary

I attended the 2022 National Simultaneous Storytime at the Parkes Library and Cultural Centre along with Councillor Bill Jayet and Councillor Marg Applebee,

Recommendation

1. That this report be received and noted.

Report

National Simultaneous Storytime (NSS) is an annual event celebrated in libraries around Australia. This year NSS was celebrated on 25 May at 11am featuring Josh Pyke's book Family Tree. The Parkes library staff built a tree and set prior to the event, and then presented a dramatic reading of the book to an audience of 100 (60 children and 40 adults). Afterwards, everyone enjoyed free gelato and fresh doughnuts in the sunny courtyard provided by local business Packed Cones.

We would like to acknowledge the attendance of Mayor Ken Keith and Councillors Applebee and Jayet at the event.

Attachments

1. Photographs of National Simultaneous Storytime event.



7.6. Mayoral Minute - Central NSW Joint Organisation Board Meeting 26 May 2022

Executive Summary

Please find following advice from the Chair of the Central NSW Joint Organisation Board meeting 26 May in Sydney. The Board met in Sydney to allow members to attend to Country Mayors Association Health Forum later in the day.

Recommendation

1. That Council note the report from Mayor on the Central NSW Joint Organisation Board meeting 26 May and provide feedback to the Board regarding post federal election priorities

Report

Speakers to the meeting included DPE representatives Amanda Chadwick, Executive Director Performance Division -Water Group, Jim Bentley, Deputy Secretary & CEO NSW Water Sector and Shagofta Ali, Leader of the Regional Water Strategies.

The meeting considered fourteen reports where the full agenda is available on the website <https://www.centraljo.nsw.gov.au/business-papers-agendas/> There was significant discussion on the opportunities from the federal election result where further advocacy will be undertaken alongside of the National General Assembly in June. Advice is sought from members in this regard where correspondence has been provided separately to this report to Council.

A media release was called for and subsequently issued via Mayors that recognises the role of 'local' in the future of the nation's leadership. <https://www.centraljo.nsw.gov.au/media-releases/>

Statement of Budget and Revenue 2022-2023

The Board approved the 2022/2023 Budget and Statement of Revenue to the Board with a 2.5% increase in fees with the exception of fees for the Central Joint Organisation Water Utilities' Alliance which will have no increase. In addition the board approved an internally restricted reserve of \$150K to enable outcomes from the Best Practice in Procurement Program.

Of interest is;

- the Chair of GMAC is progressing discussion with Lithgow City Council on their interest in membership options;
- The Board is to receive a report on working more closely with Penrith City including membership options; and
- UMCC Upper Macquarie Country Council is to become an associate member.

Best Practice in Aggregated Procurement

The outgoing Board received a report in November 2021 and resolved inter alia to recommend to the incoming Board that it adopt the BPAP Stages 1-6 reports and progress a number of recommendations.

It is noted that aggregated procurement has shown over \$5m of savings to members since the JO was proclaimed in May 2018. More details on cost savings and other value of the JO can be found later in this report.

At the February 2022 meeting, the Board requested a presentation on the BPAP findings which was provided to members via Zoom on 5 May 2022. The presentation can be provided on request. The Board adopted all the recommendations which will now be implemented through the General Managers' Advisory Committee (GMAC).

The Statement of Budget and Revenue makes provision for further investment in this program.

Electric Vehicles

Seven member Councils submitted an EOI to the NSW Government's EV fast charging application. It is understood that some Councils have been contacted by charging network operators. If Councils wish to seek further support from ChargeWorks to assist with responses from operators as a result of the EOI, the JO has agreed to provide each Council up to 2.5 hours of support, which will be funded through the OLG Capacity Building funding earmarked for energy projects.

The round focusing on destination chargers has recently been announced, opening on 23 May and closing on 23 September. The site assessment work undertaken by ChargeWorks in September 2021 identified the following destination charging sites:

	Council	Site	Recommended Equipment Size	Estimated Cost EVSE + Install	Estimated Cost Infrastructure	
Bathurst	Sofala	1 x 25kW DC	\$30,000	\$0		
	Hill End	1 x 22kW AC	\$9,000	\$0		
	Rockley	2 x 7kW	\$12,000	\$0		
Blayney	Train Station	2 x Lockable Power Point	\$5,000	\$0		
	Milthorpe	1 x 22kW Dual Port	\$20,000	\$0		
Cabonne	Eugowra - Grevilla Ave Park	1 x 25kW DC	\$30,000	\$0		
	Canowindra - Age of	1 x 25kW DC	\$33,000	\$0		

	Council	Site	Recommended Equipment Size	Estimated Cost EVSE + Install	Estimated Cost Infrastructure	
	Fishes - VIC					
Cowra	Japanese Gardens	2 x 7kW	\$12,000	\$0		
	Aquatic Centre	2 x 7kW	\$10,000	\$0		
Forbes	Victoria Park	2 x dual port 22kW	\$24,000	\$0		
Lachlan	Bathurst St - Condobolin	1 x dual port 22kW	\$15,000	\$0		
	VIC - Lake Cargelligo	1 x dual port 22kW	\$15,000	\$0		
	Tottenham Memorial Park	1 x 25kW DC	\$32,000	\$0		
Oberon	Tallys Lane	1 x dual port 22kW	\$18,000	\$0		
Orange	Civic Centre Carpark	6 x 7kW	\$30,000	\$10,000		
	Woolworths Carpark	2 x dual port 22kW	\$26,000	\$0		
Parkes	Peak Hill	1 x 25-50kW DC	\$45,000	\$5,000		
Weddin	Forbes St	1x 25-50kW Dual port DC	\$45,000	\$5,000		
			\$411,000.00	\$20,000.00		

The grant guidelines state that DC charging is not covered, so consideration is being given to those sites in the table above flagged for 25kW DC charging and whether 22kW is a suitable alternative.

Support is being provided to members via the JO and the DPE Sustainable Councils team who have provided further funding to engage Chargeworks to assist Councils in preparing and collating the information required for the grant round.

Review of the CNSWJO Strategy

CNSWJO must review its strategy each term. Given JO Board meetings are quarterly, 6 Mayors nominated to form a subcommittee to take on the role of development of the strategy. The mandated Statement of Strategic Regional Priority is due in December 2022 and the subcommittee have been meeting regularly. Council will receive correspondence separately on the work undertaken by the subcommittee including seeking feedback on the draft priorities for the region.

The Board adopted the Central NSW Economic and Social Environmental Scan and this is available on the CNSWJO website at <https://www.centraljo.nsw.gov.au/reports-policies/>. This document provides advice on the opportunities identified at the State and Federal level for the Central NSW region and is a useful resource for Councils as it brings together a significant number of strategies that impact all members.

Finally, there will be a Summit in region in September where all Councillors will be invited to come together to shape the regional strategy going forward.

Transport

Industry attending a meeting in Forbes, July 2019 identified the need for work to be done to enable Small to Medium Enterprise to access Inland Rail.

Subsequently an application by the CNSWJO and RDA Central West for a fully funded business case to be developed for a productivity enhancement project for Inland Rail was successful.. This project is being funded by the Department of Infrastructure, Transport, Regional Development and Communications.

The Board adopted the P2_022 Central West Consolidation Centre Gate 2 Pre-Feasibility Study report requires this project is at Gateway 2 -prefeasibility, we can now progress to Gateway 3.

Please request the summary advice (placemat in body of report) and see a presentation on the following link that was to be given to the Board but was cancelled with limited numbers available. <https://acrobat.adobe.com/link/review?uri=urn:aaid:scds:US:a4bc417f-878a-3ccb-bf23-f5186f8576e8>

Water

Please request the full report that provides updates on advocacy by the region across multiple fronts in the strategic water planning and management space, including;

- information on the Options Assessment Process for the Regional Water Strategies,
-
- 10 yearly independent review by the Natural Resources Commission of the Water Sharing Plans for the Belubula Regulated, Macquarie Bogan Unregulated and Lachlan Unregulated River Water Sources 2012;
- on feedback to Infrastructure Australia on water infrastructure in their Regional Strengths and Infrastructure Gaps report.

With the implementation of a new Regulatory Framework for Local Water Utilities proposed to take effect from 1 July 2022, the Town Water Risk Reduction Program (TWRRP) has sought feedback on a draft Regulatory Framework for LWUs over April. While the sector has been working with the TWRRP for the past 18 months the issuing of the draft framework has drawn together the various moving parts of the program into one document that will be supported with a number of Guidance Notes currently being drafted.

At the same time the region is being asked to provide feedback to the Natural Resources Commission on whether the decade old Water Sharing Plans based on 20-year-old data should be reviewed or just extended. Town water was definitely an afterthought in these plans and it is critical that they are reviewed.

Likewise, the IA Regional Strengths and Infrastructure Gaps report does not adequately represent the region's current or future needs with respect to town water.

Where the State Government has emphasised the importance of the Regional Water Strategies in addressing water needs including for towns, progress is slow. Current advice is that they should be on exhibition in the second half of this calendar year.

Regional Submissions

Members have forwarded requests for the JO to lodge submissions, where all advice provided is within existing policy. All are available on the CNSWJO website at <https://www.centraljo.nsw.gov.au/submissions/>

The Board has approved and/or endorses submissions for the

- Draft Central West and Orana Regional transport Plan;
- IPART proposed changes to the Waste Levy;
- DPE on the Draft Regulatory Framework for Local Water Utilities
- DPE on the draft Guidance Notes on Using the Integrated Planning and Reporting framework for local water utility strategic planning
- RACE for 2030 funding to enable an orderly transition to a renewable energy future; and
- Transgrid Consultation re Maintaining Reliable Supply to the Bathurst, Orange and Parkes areas.

Value to members

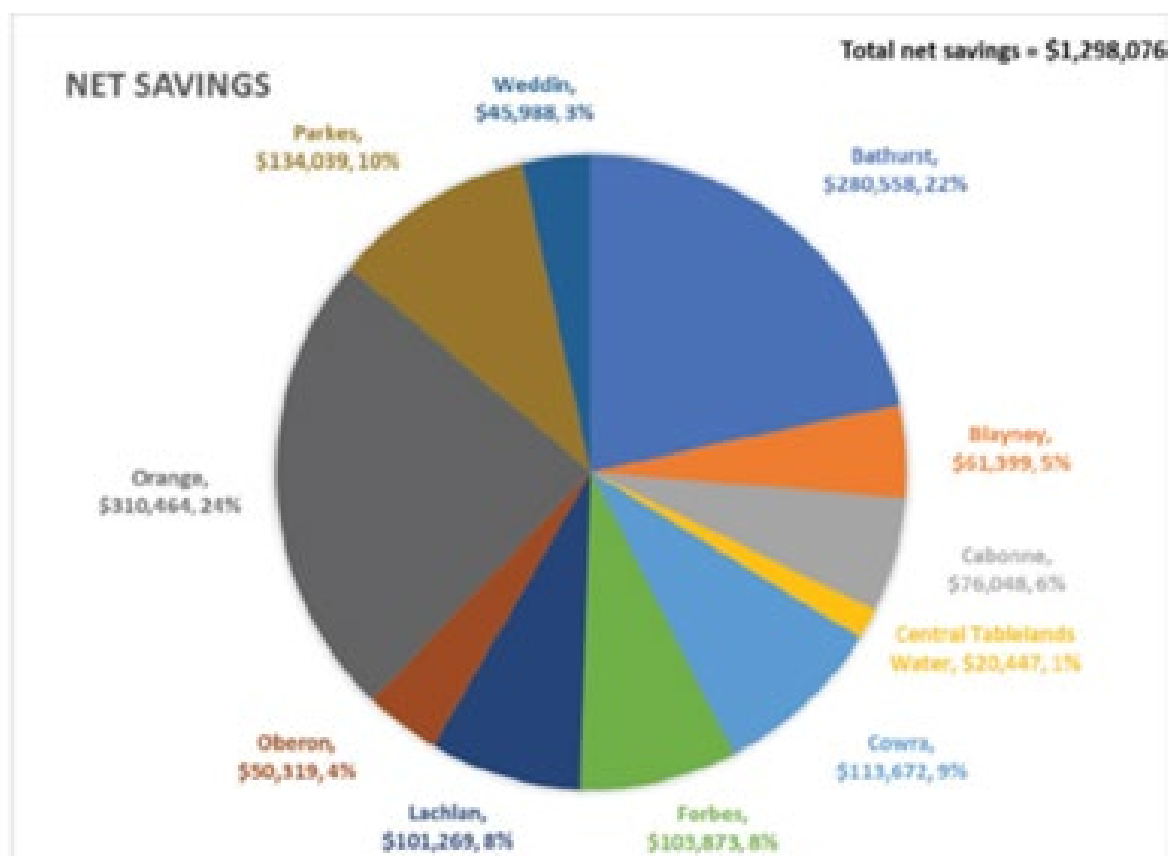
A snapshot of the value to members of the various activities undertaken by the JO for their members in the context of the CNSWJO Strategic Plan follows.

VALUE FOR MEMBERS 2020/2021	FY2019/2020	FY2020/2021	FYTD2021/2022
	20	23	16
	26	12	2
	3	3	0
	\$215k	\$736k	0
	13	9	10
	6	3	1

VALUEFORMEMBERS 2020/2021	FY2019/2020	FY2020/2021	FYTD2021/2022
	13	18	22
	\$1.87m	\$2.2m	\$1.3m
	147	159	206
	35	102	100

Savings

The following chart shows the savings achieved by member councils through aggregated procurement and programming net of JO costs. An explanation of the meaning of each column has been reported previously and is available on request. The chart reflects savings in the 21/22 financial year to date.



Please contact Ms Jennifer Bennett, Executive Officer, 0428690935, with any queries regarding this advice.

Minutes of the CNSWJO Board Meeting 26 May 2022 held in **Sydney at Club York**.

In Attendance

Cr R Taylor	Bathurst Regional Council	Cr M Kellam	Oberon Council
Cr K Beatty	Cabonne Council	Cr J Hamling	Orange City Council
Cr B West	Cowra Shire Council	Cr K Keith OAM	Parkes Shire Council
Cr P Miller OAM	Forbes Shire Council		

Mr D Sherley	Bathurst Regional Council	Ms R Fagan	RDACW
Mr B Byrnes	Cabonne Council	Mr W Sunderland	RDACW
Mr P Devery	Cowra Shire Council	Mr B Reynolds*	UMCC
Mr S Loane OAM	Forbes Shire Council	Ms J Bennett	CNSWJO
Mr G Wallace	Oberon Council	Ms M Macpherson	CNSWJO
Mr D Waddell	Orange City Council	Ms A Thomas	CNSWJO
Mr G Rhodes	Central Tablelands Water	Ms C Griffin	CNSWJO

*Joined via zoom

Meeting opened at 9.02 am by Chair Cr Kevin Beatty

1. **Welcome from the Chair**
2. **Acknowledgement of Country**
3. **Speakers from the Department of Primary Industries & the Environment**
4. Amanda Chadwick, Executive Director Performance Division -Water Group
5. Jim Bentley, Deputy Secretary & CEO NSW Water Sector
6. Shagofta Ali, Leader of the Regional Water Strategies
7. **Apologies applications for a leave of absence by Joint Voting representatives**

Cr S Ferguson, Cr J Medcalf, Cr C Bembrick, Cr D Somerville, Mr K Boyd, Mr G Tory, Mr M Kershaw, Mr R Earl.

Resolved Cr P Miller/Cr J Hamling
--

That the apologies for the Central NSW Joint Organisation Board meeting 26 May 2022 listed above be accepted.

1. **Conflicts of Interest**

Resolved Cr M Kellam/ Cr K Keith

A conflict of interest was declared for the Economic Environment and Social Assessment.

1. **Minutes**

Confirmation of the Minutes of the Central NSW Joint Organisation meeting 24 February 2022 held in Canowindra

Resolved Cr P Miller/Cr R Taylor

That the Central NSW Joint Organisation Board confirm the Minutes of the meeting 24 February 2022 held in Canowindra.

1. **Business Arising from the Minutes – Matters in Progress**

Resolved Cr K Keith/Cr M Kellam
--

That the Central NSW Joint Organisation Board note the Matters in Progress, making deletions as suggested.
--

1. **Reports on Statement of Regional Strategic Priority**

Priority One: Inter-Council Co-operation

- **Financial Report**

Resolved Cr B West/ Cr M Kellam
--

That the Board note the Financial Report.

- **Remuneration for the Chair and or other Mayors in their capacity as Board members for the Central NSW JO**

Resolved Cr M Kellam/Cr J Hamling
--

That the Board note the report on remuneration of the Chair and defer the matter to the next meeting.

- **Statement of Budget and Revenue 2022-2023**

Resolved Cr P Miller/Cr M Kellam

That the Board note the Report on the Statement of Budget and Revenue 2022/2023 and

1. Approve the draft 2022/2023 Budget and Statement of Revenue to the Board including
 - a. A 2.5% increase in fees with the exception of fees for the Central Joint Organisation Water Utilities' Alliance which will have no increase;
 - b. an internally restricted reserve of \$150K to enable outcomes from the Best Practice in Procurement Program;
 - c. noting that the Chair of GMAC is progressing discussion with Lithgow City Council on their interest in membership options;
 - d. receive a report on working more closely with Penrith City including membership options; and
2. Offer an associate membership to the Upper Macquarie Country Council for \$2000.

- **Review of the Statement of Strategic Regional Priority Subcommittee update**

Resolved Cr M Kellam/Cr B West

That the Board note the report on progress on developing the Statement of Strategic Regional Priority for this term of the JO; and

- Adopt the Terms of Reference for the Statement of Strategic Regional Priority Subcommittee;
- Adopt the Environmental Scan of Social and Economic Strategies; and
- Write to members updating them on the process and seeking feedback on priorities.

- **Advocacy to the State and Federal Governments**

Resolved Cr P Miller/Cr B West

That the Board note the report on Advocacy to the State and Federal Governments and

1. Seek feedback from members regarding messages

- **Best Practice in Aggregated Procurement Program**

Resolved Cr K Keith/Cr M Kellam

That the Board notes the report on the Best Practice in Aggregated Procurement Program and

1. Adopt the Stages 1-6 deliverables including the recommendations and
2. consider the extent to which Procurement Model 2 is of value to members;
3. build on the strength of the procurement roles of the JO;
4. adopt a management fee model for income to the JO using a shared cost savings methodology;
5. consider using a shared cost savings methodology for the resourcing required for the JO to support an increased level of procurement as well as supporting other JO programming more broadly noting that councils are reporting they do not want to pay more in fees;
6. consider other value-added services including training, sharing expertise, audits and health checks etc., and how these would be funded;
7. consider each of the best practice initiatives and decide which should be pursued and in which priority order; and
8. send the letter to the Minister for Local Government regarding changes to the Act in relation to procurement undertaken by Joint Organisations as per Stage 1b advice;

Resolved Cr K Keith/Cr M Kellam

9. Nominate the Inter-Council Cooperation Priority Sponsoring General Managers and the Chair of GMAC to oversee the progression of the recommendations;
10. Internally restrict \$150k from reserves to enable the outcomes of the Best Practice in Aggregated Procurement Program; and
11. As part of the review of the Statement of Strategic Regional Priorities, consider the recruitment of a Project Officer to support the procurement and contract management function of the JO, as well as other regional programs as needed.

- **Regional Procurement and Contracts**

Resolved Cr M Kellam/Cr B West

That the Board notes the report on the Procurement and Contract Management and

1. approve a 12-month extension for the following contracts:
 - a. restocking of first aid kits with St John Ambulance;
 - b. Employee Assistance Program with Converge International;
 - c. traffic control training with Dubbo Traffic Control, Admire Workplace Safety, and Australian Training and Consulting;
2. note a 3-month extension of the ERP contract with 100% Renewables;
3. approve a new procurement process for:
4. restocking of first aid kits, with the inclusion of a 5% contract management fee;
5. Employee Assistance Program, with the inclusion of a 5% contract management fee; and
6. asset revaluations of buildings and operational land, with the inclusion of a 5% contract management fee.

- **Energy Program**

Resolved Cr M Kellam/Cr J Hamling

That the Board notes the report on the Energy Program and

1. notes the progress on the electricity procurement process;
2. notes the update on the Southern Lights project, particularly in relation to Essential Energy's decision to not proceed with smart controls at this time, and seek further information on alternate options from Councils to enable them to optimise the street lights;
3. endorse the Transgrid consultation submission in regard to Maintaining Reliable Supply to the Bathurst, Orange and Parkes areas; and
4. encourage members to participate in the recently announced grant funding round for EV destination chargers.

- **Skills Shortages Report**

Resolved Cr K Keith/Cr B West

That the Board note the Skills Shortages report.

Priority Three: Transport and Infrastructure

- **Inland Rail Productivity Enhance Program – Adoption of the Ernst & Young Report P2_022 Central West Consolidation Centre Gate 2 Pre-Feasibility Study**

Resolved Cr K Keith/Cr P Miller

That the Board adopt the P2_022 Central West Consolidation Centre Gate 2 Pre-Feasibility Study report with the following feedback for inclusion in Gate 3;

1. value to other Councils in the region in the context of value to the producer;
2. more detail on the potential of fertiliser aggregation to and from the region;
3. more business engagement;
4. non-infrastructure enablers like AQUIS located in region; and
5. the potential for induced demand.

11.00am

Cr Kevin Beatty left the meeting to attend the NSW JO Chairs meeting with Ms Meredith Macpherson

There was a short recess.

11.15am Meeting resumed with Cr Kellam as Chair

Priority Four: Regional Water Security

- **Water Update**

Resolved Cr R Taylor/Cr B West

That the Board note the Regional Water report and

1. endorse the submission made through the Executive to the DPE TWRRP on the Draft Regulatory Framework;
2. endorse the submission made through the Executive to the DPE TWRRP on the Draft Guidance Notes on Using the Integrated Planning and Reporting framework for local water utility strategic planning;
3. commend that submissions be made through the Executive to the Natural Resources Commission recommending that the Water Sharing Plans for the Macquarie-Bogan and Lachlan Unregulated River Water Sources be reviewed to recognise and better enable water for critical human needs;
4. write Letter to Kevin Anderson regarding the water supply 75/25 funding framework and linkages to CSO.

- **Report to the Central NSW JO Strategic Plan and Statement of Regional Strategic Priority**

Resolved Cr P Miller/Cr K Keith

That the Board note the report to the Central NSW JO Strategic Plan and Statement of Regional Strategic Priority and

1. adopt the Terms of Reference for the Central NSW Joint Organisation Audit Risk and Improvement in Councils Working Group;
2. endorse the following submissions:
 - a. Draft Central West and Orana Regional Transport Plan; and
 - b. IPART proposed changes to the Waste Levy;

Resolved Cr P Miller/Cr K Keith

3. endorse the \$5k for the renewal of the Regional Activators Alliance Membership for another 12 months;
4. follow-up on the advice from the Auditor General about our representation on anomalies in the common Planning assumptions;
5. authorise Ms J Bennett as a member Board of Regional Arts NSW;
6. follow-up with the Minister for Tourism, Stuart Ayres, regarding signoff to enable the changed Destination Central Network Boundary including Forbes, Parkes and Lachlan;
7. advocate to ensure all members of the CNSWJO are included in the Central West Regional Leadership Executive Boundary; and
8. invite Mr Garry Barnes to the next meeting.

1. Confidential Reports

- a. **Legal Advice to inform response to the Town Water Risk Reduction Program Consultation Draft Regulatory Framework for Local Water Utilities**

Resolved Cr P Miller/ Cr J Hamling

That the Board:

1. Move into closed session to consider legal advice;
2. Pursuant to section 10A(1)-(3) of the Local Government Act 1993, the media and public be excluded from the meeting on the basis that the business to be considered is classified confidential under the provisions of section 10A(2) as outlined above; and
3. Correspondence and reports relevant to the subject business be withheld from access.

Resolved Cr B West/ Cr R Taylor

Resolved Cr B West/ Cr R Taylor

That the Board note the confidential report on the Response to the Town Water Risk Reduction Program Consultation Draft Regulatory Framework for Local Water Utilities and under the hand of the Chair develops a submission and advocates strongly in response to the Town Water Risk Reduction Program Consultation Draft Regulatory Framework for Local Water Utilities that draws on legal advice from Crennan Legal and supports:

1. Funding for town water infrastructure decoupled from strategic planning by Local Water Utilities that recognises that access to quality secure water is a basic human right
2. Strategic Planning for LWUs to be removed from the regulatory framework recognising strategy is also regulated in the Integrated Planning and Reporting (IP&R) framework of the *Local Government Act 1993*
3. A Section 60 appeal process that provides for independent dispute resolution
4. A funding framework that incentivises JOs in a regional approach to LWU strategic planning where value to both the State Government and JO members can be leveraged
5. An opportunity for the CNSWJO to pilot using the IP&R framework for local water utility strategic planning through a regional lens with its member Councils
6. Assurance from the DPE to the provision of one-source of truth with respect to secure yield data
7. Commitment to the need for inter-governmental collaboration on strategic regional water planning and management through a multi-agency committee with Local Government at the table in regional NSW, including a Governance and Implementation Plan for delivery of the long-awaited place-based Regional Water Strategies.

- **Small Market Electricity Sites Contract**

Resolved Cr J Hamling/ Cr K Keith

That the Board note the report on the small market electricity contract and

1. approve the transition to the NSW Government contract for small market electricity sites with Shell Energy and that CNSWJO does not conduct a new procurement process,
2. note the legal advice received in relation to the early exit of the current small market electricity contract, and
3. members to give consideration to whether they wish to transition to the NSW Government contract when it commences on 1 July 2022 or wait until 1 January 2023.

Resolved Cr K Keith/Cr R Taylor

That the Board resumes open session.

1. **Late Reports – Nil**
2. **Matters raised by Members**

Parkes: Ms J Bennett to bring a report to the Board on the potential for more activity in screen in Central NSW.

- 1. Speakers to next meeting**
2. Mr Matt Keane - Treasurer, and Minister for Energy
3. Mr James Griffin - Minister for Environment and Heritage
4. Mr Dougall Saunders - Minister for Agriculture, and Minister for Western New South Wales
5. Mr Sam Faraway – Minister for Regional Transport and Roads
6. Ms Wendy Tuckerman – Minister for Local Government
7. Mr Anthony Roberts - Minister for Planning and Minister for Homes
8. Mr Brad Hazzard - Minister for Health
9. Ms Bonnie Taylor - Minister for Regional Health
10. Mr Kevin Anderson - Minister for Lands and Water, and Minister for Hospitality and Racing
11. Mr Paul Toole - Deputy Premier, Minister for Regional New South Wales, and Minister for Police

Seek to have dinner at Parliament House and for the Deputy Premier, ask Deputy Premier Paul Toole, to host.

1. Next meeting

GMAC – 28 July 2022

Board – 25 August 2022 – State Parliament

Meeting close 11.44pm

Page 6 is the last page of the Central NSW Joint Organisation meeting 26 May 2022

Attachments

Nil

7.7. Mayoral Minute - 2022 Waste to Art Exhibition Official Opening

Executive Summary

The 2022 Waste to Art Exhibition was opened by Deputy Mayor Neil Westcott in the Coventry Room at the Parkes Library and Cultural Centre. Councillor Bill Jayet assisted Deputy Mayor Westcott in the presentation of awards for winners and certificates for highly commended works.

Recommendation

1. That this report be received and noted.

Report

At 10am on Saturday 4 June Deputy Mayor Neil Westcott official opened the Waste to Art Exhibition in the Coventry Room and the Parkes Library & Cultural Centre. Deputy Mayor Westcott welcomed the 50 people in attendance and gave a background to the aim of the competition and exhibition - to challenge people's perceptions about rubbish and celebrate the reuse and recycling of waste through arts and crafts. He then congratulated all 47 entrants who provided work to this years exhibition, and declared the exhibition officially opened. Cr Bill Jayet read out notes from the judges commending all the entrants, challenging them to think outside the box, and to carefully consider what waste items can be salvaged for reuse.

Deputy Mayor Neil Westcott, Councillor Bill Jayet and Manager Culture Education & Library Services Kerry Jones presented the awards to the winners and the Highly Commended certificates in each of the competition categories. The winners this year were:

Category	Title of Work	Artist Name/s
Community 2D	Neptune's Restoration	Ballantyne Family
Community 3D	Shovelback Yellowbill	Erik Lensson
Community Functional	Duffle Trouble	Benson O'Donnell
OPEN 2D	Refused	Helen Standen
OPEN 3D	Autumnish	Helen Standen
OPEN Functional	Miss Poly Ethylene	Sonia Tilley
HIGH SCHOOL 3D	Breakfast	Lara Stevenson, Siara Horsburgh & Imogen Williams
HIGH SCHOOL Functional	Chair	Parkes Christian School
PRIMARY 2D	If we go soft on plastics the consequences are Black & White	George Hendry
Primary 3D	The Underwater Mermaid	Emily Wild
Primary Functional	Mr Sailboat	Max Finnegan
Creative	Full of Beans	Julie Dearden
Repair/Restore/Refurbish		
Special Category- Scrap Metal	Grace	Erik Lensson

Category	Title of Work	Artist Name/s
Yearly Theme - Soft Plastics	Miss Poly Ethylene	Sonia Tilley
Packers Prize (this is a new category chosen by the curators of the show)	Shovelback Yellowbill	Erik Lensson
The PSC Dept of Planning & Community Services Environment Award	Reading Rug	5R Parkes East Public School

Following the official presentation guests enjoyed a morning tea as they mingled amongst the art works. The exhibition will be on display until Saturday 25 June with a People's Choice award to be determined at the end of the exhibition.

Attachments

1. Deputy Mayor Westcott officially opening the Waste to Art Exhibition (Photograph: Parkes Champion Post)



2. Kerry Jones, Deputy Mayor Neil Westcott and Cr Bill Jayet with Soft Plastics winner Sonia Tilley
(Photograph: Parkes Champion Post)



7.8. Mayoral Minute - The Queen's Platinum Jubilee

Executive Summary

On Thursday 2 June, our Town Crier, Tim Keith, read a simultaneous global proclamation in celebration of The Queen's Platinum Jubilee. This event was attended by Councillor Jacob Cass.

Recommendation

1. That this report be received and noted.

Report

This year, Her Majesty Queen Elizabeth II became the first Australian Monarch to celebrate a Platinum Jubilee after 70 years of service. Various events and activities celebrating The Queen's Platinum Jubilee were held in Australia and across the Commonwealth.

On Thursday, 02 June 2022, our Town Crier, Tim Keith, read a simultaneous global proclamation all across Commonwealth countries, in celebration of The Queen's Platinum Jubilee at the Henry Parkes Statue in Parkes.

This event was attended by Councillor Jacob Cass.

Attachments

1. Photograph of Town Crier Tim Keith at The Queen's Platinum Jubilee



7.9. Mayoral Minute - Civic reception for Under 11s NSW Rugby League Championship

Executive Summary

Council was delighted to host a civic reception for Under 11s NSW Rugby League Championship on Tuesday 7 June 2022 at the Cooke Park Pavilion.

This event was presided by Deputy Mayor Neil Westcott and attended by Councillor Bill Jayet, Councillor Louise O'Leary, Councillor Jacob Cass, Councillor Marg Applebee, Councillor Daniel Weber and Acting General Manager Brendan Hayes.

Recommendation

1. That this report be received and noted.

Report

Council was delighted to host a civic reception for Under 11s NSW Rugby League Championship on Tuesday 7 June 2022 at the Cooke Park Pavilion. Tim Keith, the Town Crier welcomed the guests and acknowledged the VIPs namely Les Daly, NSW PSSA rugby league convener and Martin Field, NSW PSSA rugby league coach.

Deputy Mayor Neil Westcott hosted this event and welcomed the twelve teams, supported by Councillor Bill Jayet, Councillor Louise O'Leary, Councillor Jacob Cass, Councillor Marg Applebee, Councillor Daniel Weber and Acting General Manager Brendan Hayes. Paul Faulkner was the emcee.

Sydney South West
Mackillop
Sydney West
North Coast
South Coast
North West
Hunter
Western
Riverina
Sydney North
Sydney East
Polding

Attachments

1. Photograph of the civic reception



7.10. Mayoral Minute - Library Ambassadors Meet and Greet

Executive Summary

The official meeting of Library Ambassadors at the Parkes Library and Cultural Centre was attended by Councillor Marg Applebee and Councillor Jacob Cass and Acting General Manager Brendan Hayes.

Recommendation

1. That this report be received and noted.

Report

An afternoon tea was held at 4pm on June 8 for the first official meeting of the 2022 Library Ambassadors at the Parkes Library & Cultural Centre with 42 people attending. Children & Youth Services team Deb Gould and Emma Brown welcomed the Ambassadors and guests to the event and congratulated them on their appointment. The Ambassadors toured the Marramarra Makerspace Studio where they made a badge and were photographed as a group by the media.

This year there are 12 Library Ambassadors representing each of the Primary Schools in Parkes and the Home School Community, as follows:

Holy Family school - Zahli Gillingham and Lila Thompson
Parkes Public school - Asher Gould and Rhys Hutchins
Middleton - Addison Wild and Aliza Roberts
Parkes East Public School - Breanna Powell and Sienna Hewett
Parkes Christian School - Peggy Swift and Grace Mayo
Home school community - Curdie Butler and Elinora Leach

The event was attended by the 12 Ambassadors, their families, representatives from the schools, Cr Applebee, Cr Cass, Acting General Manager Brendan Hayes, Manager Culture Education & Library Services Kerry Jones, Parkes Library staff and representatives from the media.

Attachments

1. Photograph of the 2022 Library Ambassadors



AMBASSADORS: Eliora Leach, Asher Gould, Rhys Hutchins, Zahli Gillingham, Lila Thompson, Curdie Butler (front) Aliza Roberts, Addison Wild, Breanna Powell, Sienna Hewett, Grace Mayo and Peggy Swift.
Photograph: Parkes Champion Post

7.11. Mayoral Minute - 2022 National General Assembly

Executive Summary

I attended the 2022 National General Assembly in Canberra from 20 to 22 June 2022 with General Manager Kent Boyd PSM.

Recommendation

1. That this report be received and noted.

Report

Local government leaders from around Australia gathered in Canberra from 20-22 June 2022 for the 28th National General Assembly of Local Government (NGA).

This event was held on the traditional lands of the Ngunnawal people, and the Assembly paid its respects to their elders past, present and emerging, and acknowledged the vital and ongoing contributions First Nations peoples continue to make to our nation.

Around 1,000 delegates welcomed and congratulated the Albanese Government on being elected and thanked the many federal members of parliament who attended and spoke at the NGA or associated events, including Minister King, Minister McBain, Minister Watt, Minister Burney, Minister Rowland, Leader of the National Party David Littleproud, and Zali Steggall OAM.

All reaffirmed the importance of local government, and councils look forward to seeing action through better partnerships.

Local governments asked for a Minister in Cabinet and we welcome the appointment of Cabinet Minister King supported by former Bega Valley Shire Mayor Minister McBain.

The Assembly welcomed the announcement from Minister King that she would work with Minister McBain to re-establish the Australian Council of Local Governments and was encouraged by the Government's willingness to engage and partner with local councils.

In keeping with the theme of the Assembly 'Partners in Progress', councillors committed to partnering with the Australian Government to progress critical reforms, including national productivity, climate change transition, Closing the Gap, housing affordability including increased social housing, appropriate road safety reforms, restoring integrity of federal funding to local government, and improved local delivery of community services.

The Assembly committed to progressing the next step of Closing the Gap and passed a motion supporting the Uluru Statement from the Heart.

The Assembly heard from leading economists that local government is the most productive level of government yet collects just 4 percent of national taxation revenue.

The Assembly agreed that councils need more sustainable and transparent formula-based funding to restore integrity to federal funding of local government. Further, they noted the essential federal funding support to local communities and called on the Government to review Financial Assistance Grants and restore them to at least 1 percent of Commonwealth taxation revenue.

Delegates and speakers recognised the protracted challenges of the COVID pandemic, unprecedented droughts, bushfires, and recent floods, and commended the work of local councils, local communities and government agencies on their work on emergency response and recovery.

A number of flood-affected leaders also met personally with the Prime Minister, and highlighted ways to better work together to prevent and prepare for natural disasters.

The Assembly warmly received Governor-General David Hurley and his comments on the vital role councils are playing in supporting disaster-impacted communities and will need to play in the future.

The Assembly noted however that more needs to be done on mitigation and the prevention of climate-induced natural disasters.

The Assembly discussed the global challenges to democracy and the critical importance of local government.

The Assembly reaffirmed its commitment to strong local leadership, transparency and public accountability, free and fair elections and local democracy.

After a stirring address from the Ukraine Ambassador, the Assembly passed a unanimous motion supporting the Ukraine people and their legitimate and democratically elected governments.

Other critical issues addressed at the Assembly included migration between cities and regions, housing affordability and the role councils can play in social housing in particular, critical workforce challenges and road safety.

Delegates agreed to continue to meet with their local federal members to highlight the importance of sustainable and transparent funding for local governments, and better partnerships that will help support progress in every community.

Convened by the Australian Local Government Association (ALGA) the NGA is the largest national gathering of democratically elected representatives in the nation.

ALGA is the national voice of local government and will review more than 106 policy initiatives adopted by resolution of the Assembly in the coming months.

Attachments

Nil

7.12. Mayoral Minute - 2022/2023 NSW Budget

Executive Summary

The NSW Government delivered its State Budget for the forthcoming 2022-23 year on 21 June 2022.

Recommendation

1. That this report be received and noted.

Report

Regional NSW is a key driver of the State's economic prosperity, producing around a fifth of the total NSW Gross State Product. One-third of the State's population call regional NSW home, and thousands more spend time in the regions each year for study and work, to visit family and friends, and experience unique attractions across NSW.

There are more people wanting to live, work and raise a family in regional NSW than ever before, reflected in unprecedented population migration from cities. In the six months to the March quarter 2021, more than 54,000 people moved to regional NSW, with almost 80 per cent from capital cities.

To support this growth, the NSW Government has announced significant commitments for rural and regional NSW. An extract from the NSW Budget, detailing committed expenditure in the wider Central West and Orana Region (including the Parkes Shire local government area), has been appended at *Attachment 1* to this report. Highlights for the Parkes Shire local government area include:

- \$219.0 million for the Parkes Special Activation Precinct; and
- \$88.6 million to continue construction of the Parkes Bypass, as part of the joint-funded Newell Highway upgrade.

Attachments

1. NSW Budget 2022-23 - Regional NSW (Extract: Orana and Central West)

05

Regional highlights

Central West & Orana



Health

New funding for the:

- **\$ 200.0 million** Bathurst Hospital major redevelopment.
- **\$ 6.0 million** upgrade to biomedical equipment across the Western NSW Local Health District to improve reliability and ensure better care and outcomes for patients in major hospitals and smaller rural communities.

Continued delivery of the:

- **\$ 306.3 million** Dubbo Health Service redevelopment (Stages 1 to 4, car park and Cancer Centre).
- **\$ 110.2 million** Cowra Hospital redevelopment (including additional funding of \$40.0 million).
- **\$ 6.0 million** Canowindra HealthOne.
- **\$ 4.0 million** Bathurst Hospital MRI.

Education

- **\$ 13.5 million** in 2022-23 for ongoing major upgrades to Bletchington Public School.
- **\$ 9.4 million** in 2022-23 for Milthorpe Public School to continue delivery of a new learning hub, library and major refurbishments.

Transport

- **\$ 142.9 million** to continue planning upgrades to the Great Western Highway between Katoolba and Lithgow (state and federally funded), including commencing construction on the Medlow Bath and Cox's River Road sections of the highway.
- **\$ 88.6 million** to continue construction of the Parkes Bypass, as part of the Newell Highway upgrades (state and federally funded).

- **\$ 68.4 million** for the planning and construction of overtaking lanes along the full length the Newell Highway (state and federally funded), including in the Central West.
- **\$ 32.8 million** to commence construction of the new Dubbo Bridge on the Newell Highway over the Macquarie River, Dubbo (state and federally funded).
- **\$ 20.3 million** to complete upgrades to the Great Western Highway between Kelso and Raglan.
- **\$ 4.7 million** for planning the Newell Highway Flood Mitigation works between West Wyalong and Forbes.

Stronger Communities

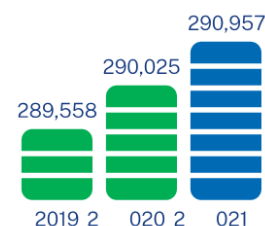
- **\$ 35.0 million** for the construction of the NSW Police Dubbo Regional Education and Training Centre.
- **\$ 8.7 million** for the construction of a new Blayney Police Station.
- **\$ 5.2 million** for the Dubbo Court Expansion.

Local Government Areas

Bathurst Regional, Blayney, Bogan, Cabonne, Coonamble, Cowra, Dubbo Regional, Forbes, Gilgandra, Lachlan, Lithgow, Mid-Western Regional, Narramine, Oberon, Orange, Parkes, Warren, Warrumbungle and Weddin



Population



2020-21

Growth Rate

+ 0.3%



Key Industries

Mining, Health Care & Social Assistance, Agriculture, Forestry & Fishing, Education & Training



Planning and Environment

- **\$ 10.2 million** to deliver new and upgraded quality homes for First Nations people through the Aboriginal Housing Office.

Continued delivery of the:

- **\$ 49.4 million** Gardens of Stone Great Walk, a new ecotourism and adventure destination that will include Australia's longest zipline and an elevated canyon walk.
- **\$ 47.7 million** new purpose-built office hub in Dubbo, to accommodate 650 workers from across government agencies, improving cross-agency collaboration and service delivery across western New South Wales.

Regional NSW

- **\$ 219.0 million** (including \$185.4 million from the Snow Hydro Legacy Fund) towards delivery of the 4,800 ha Parkes Special Activation Precinct.

Grants to boost local economies including:

- **\$ 2.8 million** to upgrade the Glow Worm Tunnel visitor precinct.
- **\$ 1.1 million** to refurbish the King George Oval and Blayney Netball Centre precinct.
- **\$ 1.0 million** to construct a fire shelter and refilling stations in Wolgan Valley.



Customer Service

- **\$ 52.1 million** for the Spatial Data Infrastructure Program.
- **\$ 31.3 million** for the NSW Spatial Digital Twin (Live.NSW).
- **\$ 28.0 million** for the Mission-Critical Emergency Services Messaging Program.
- **\$ 7.1 million** for Corsnet navigation/surveying system maintenance.



N SW Budget 2022-23 | 27

7.13. Mayoral Minute - Murray-Darling Basin Authority Meeting

Executive Summary

Council was delighted to host a breakfast meeting with the Murray-Darling Basin Authority (MDBA) on Thursday 23 June 2022

Recommendation

1. That this report be received and noted.

Report

Chair of the Murray-Darling Basin Authority Air Chief Marshal Sir Angus Houston AK, AFC (Ret'd), committed to visit Basin communities with the aim of listening and learning from local people. Council hosted a breakfast meeting with the MDBA on Thursday 23 June 2022 at the Cooke Park Pavilion.

MDBA, Department of Agriculture, Water and the Environment and Commonwealth Environmental Water Office staff attended the meeting along with participants from Cowra Shire Council, Forbes Shire Council, Lachlan Shire Council, Northparkes Mines, Cleanteq Sunrise Mines, Central NSW Joint Organisation and local businesses.

Attachments

Nil

8. COUNCILLORS' REPORTS

8.1. Councillors Report - 2022 NSW Local Roads Congress

Executive Summary

I, Deputy Mayor Neil Westcott and Director Operations Ben Howard attended the 2022 NSW Local Roads Congress on Monday 6 June 2022 in Sydney.

Recommendation

1. That this report be received and noted.

Report

I, Deputy Mayor Neil Westcott and Director Operations Ben Howard attended the 2022 NSW Local Roads Congress on Monday 6 June 2022 in Sydney.

It was great to see everyone and come together to discuss key road and transport related policy issues impacting local government.

We all contributed to the communique discussion which should be finalised in the coming weeks and helped set the advocacy framework and project priorities for the next 12 months.

There were some very common themes from speakers around the nature of competitive grants and the inability to plan and fund road and bridge renewal and upgrade.

Staffing levels and increasing costs were often mentioned during the day and a lot of time was spent in addressing the ongoing dearth of Engineers and associated Design capacities within individual Shires. It seems we are not alone in that area.

Natural disasters, climate change and recovery funding are clearly needing to be funded and planned for into the future.. a truth noted by both sides of politics represented on the day.

Thank you to Parkes Shire Council for giving me the opportunity to attend and be a part of this important day of advocacy for local government. Ben or I will share the Communique when it is finalised.

Attachments

1. Photo of some attendees at the 2022 NSW Local Roads Congress in Sydney



9. GENERAL MANAGER'S REPORT

9.1. (GM) Monthly Finance Report as at 31 May 2022

Prepared By:

Chief Financial Officer

Executive Summary

The purpose of this monthly finance report is to provide council with consolidated financial information to support effective financial stewardship and sound financial management. The monthly finance report, for the month ending 31 May 2022, is presented for the information of council.

Background Information

The NSW Local Government Act section 8B establishes principles of sound financial management as follows:

- a) Council spending should be responsible and sustainable, aligning general revenue and expenses
- b) Councils should invest in responsible and sustainable infrastructure for the benefit of the local community
- c) Councils should have effective financial and asset management, including sound policies and processes for the following:
 - performance management and reporting,
 - asset maintenance and enhancement,
 - funding decisions,
 - risk management practices.
- d) Councils should have regard to achieving intergenerational equity, including ensuring the following:
 - policy decisions are made after considering their financial effects on future generations,
 - the current generation funds the cost of its services (which also means the current generation shouldn't bear costs for benefit of future generations).

This report monitors the progress of the 2021-22 operational budget, which programs the plan to achieve the actions, and strategic objectives set within Council's progressive delivery plan.

Legislative or Policy Implications

Local Government Act (section 8B)

Project Delivery Implications

The resolution in this report will primarily affect the Delivery Program Future Direction relating to: *Function 1: Financial Sustainability*.

Risk Assessment

An assessment of the challenge posed to Council implementing the action/s contained in this report, in the current environment with available resources: Moderate

Budget and Financial Implications

The monthly finance report has been presented from a comparison between actuals vs. budget for each fund across council to 31 May 2022.

Recommendation

1. That the monthly finance report to 31 May 2022 be received and noted.

Report

Council has continued to achieve a favourable operating result as at 31 May 2022. Council's consolidated net operating result is \$4.20m compared to the original budget that projected a deficit result of (\$6.26m) for year to date.

Council has recorded an increase in operating income of \$9.56m in comparison to the original budget. This is primarily contributed by the earlier pre-payment of Financial Assistance Grants (FAGS) by the Federal Government. Historically, 50% of council's FAGS allocation is pre-paid, however, the pre-payment percentage has been increased to 75% this year. This has resulted in council receiving an additional \$1.8m which was not budgeted in the 2021-22 FY. Income from user charges & fees are tracking favourably against budget due to increased RMCC and private works undertaken by council. Within the water fund, council has recorded a significant reduction in water usage by residential & commercial customers (\$1.2m). Higher rainfall and cooler climatic conditions have resulted in lower water volume demand.

Council has also recorded a favourable reduction in operating expenditure compared to the budget across various reporting categories including, employee costs, electricity & travel. The reduction in employee costs was associated with council having increased vacancies across the workforce during the last eleven months (\$3.30m). The decreased water usage by end-users has resulted in a decline in water pumping electricity costs of (\$372k). Materials & external services are tracking higher than budget due to storm damage works and increased expenditure across the unsealed road network.

Council continues to place a strong emphasis on cost reductions to ensure that favourable budget results can be maintained, internal management reporting and strengthened purchasing controls are assisting to deliver improved financial performance.

Attachments

1. Income Statement for the month ending 31 May 2022 (Actuals v Budget - YTD)

PSC Income Statement - Consolidated & Entity View 2021/2022 May Year To Date									
	Consolidated			General Fund		Water Fund		Sewer Fund	
	Actuals YTD \$'000	Amended Budget YTD \$'000	Variance \$'000	Actuals YTD \$'000	Amended Budget YTD \$'000	Actuals YTD \$'000	Amended Budget YTD \$'000	Actuals YTD \$'000	Amended Budget YTD \$'000
Income									
Rates and annual charges	20,962	20,938	24	17,245	17,042	1,129	1,062	2,587	2,834
User charges and fees	14,301	11,857	2,444	6,804	3,670	7,187	8,086	310	101
Interest and investment revenue	224	100	125	182	66	28	29	15	5
Other revenues	1,389	672	717	1,346	672	1	-	42	-
Grants and contributions provided for opex	14,792	8,537	6,255	14,792	8,537	-	-	-	-
Total income from continuing operations	51,669	42,104	9,565	40,370	29,988	8,345	9,176	2,954	2,940
Expenses									
Employee Cost	15,083	18,392	3,309	12,752	14,726	1,652	2,757	679	909
Materials & Consumables	3,274	4,166	891	2,896	3,682	246	331	133	153
External Services	11,140	9,198	(1,942)	10,259	7,716	677	963	204	519
Water, Electricity & Statutory	2,380	2,753	372	1,041	960	1,183	1,638	156	155
IT & Communications	249	262	13	245	262	-	-	4	-
Insurance	753	661	(92)	753	661	-	-	-	-
Administration	2,918	2,757	(161)	2,680	2,531	202	202	36	23
Travel & Entertainment	112	217	105	96	182	15	31	0	4
Financials	277	204	(73)	277	204	-	-	-	-
Internal Charges	(1,442)	(2,572)	(1,130)	(3,545)	(4,675)	1,750	1,750	353	353
Interest Paid	659	585	(74)	360	316	191	211	109	58
Cost of Assets Sold	586	0	(586)	586	0	-	-	0	-
Sale Proceeds of Assets	(883)	(458)	424	(883)	(458)	-	-	-	-
Total expenses from continuing operations	35,106	36,164	1,058	27,517	26,107	5,914	7,881	1,675	2,176
Cash profit for the year	16,563	5,940	(10,623)	12,853	3,881	2,431	1,294	1,279	764
Depreciation of fixed assets	12,357	12,199	(158)	8,277	8,023	3,537	2,856	544	1,320
Net Operation result as at 31 May 2022	4,205	(6,259)	(10,464)	4,576	(4,141)	(1,106)	(1,562)	736	(556)
Depreciation Impact from Asset Transfers (Recycled Water Main from SF to WF)						(764)		764	
Net Operating result before Asset Transfers	4,205			4,576		(342)		(28)	

9.2. (GM) Investments and Borrowings as at 31 May 2022

Prepared By:

Chief Financial Officer

Executive Summary

The carrying value of Council's cash & investments at 31 May 2022 was \$36,598,619 and the principal outstanding on Council's borrowings was \$18,277,620.

Background Information

In accordance with Clause 212 of the Local Government (General) Regulation 2005, the following details are provided for Council's investments under Section 625 of the Local Government Act, 1993. The carrying values of the investments outlined in this report have been those advised to Council by the arrangers, brokers, or custodian of those securities.

Legislative or Policy Implications

- Parkes Shire Council Investment Policy, Clause 212 of the Local Government (General) Regulation 2005 and Section 625 of the Local Government Act, 1993.
- DLG Circular 10-11 - Investment Policy Guidelines
- DLG Circular 11-01 Ministerial Investment Order

Project Delivery Implications

The resolution in this report will primarily affect all the Delivery Program Future Direction's.

Risk Assessment

An assessment of the challenge posed to Council implementing the action/s contained in this report, in the current environment with available resources: Low

Budget and Financial Implications

All returns on investments are included in Council's Operating Budget. Any amendment to budgeted interest income is effected through the Quarterly Budget Review process. Both the average level of funds invested, and the rate of return determine returns. In accordance with the Australian equivalent of International Accounting Standards, securities that are classified as held for trading are required to be valued at market value at each balance date. Investments in the form of cash or cash equivalents and held to maturity investments are valued at cost. Floating Rate Notes acquired on the secondary market are valued at cost. Where the purchase consideration is different to face value, the resulting premium or discount are amortised on a straight-line basis over the life of the Note.

Recommendation

1. That the information in relation to investments held and borrowings at 31 May 2022 be received and noted.

Report

Below is the Summary of Cash & Investments, Investment Register Portfolio Report and Summary of Borrowings for Parkes Shire Council as at 31 May 2022.

The movement in Cash & Investments for the month ending 31 May 2022 were as follows:

Opening Balance as at 1 May 2022	\$ 31,859,540
Net - Cash, Grants Received & Investments Redeemed	\$ 4,739,079
Closing Balance as at 31 May 2022	\$ 36,598,619

There was an increase in cash & investments held during May 2022. The increase was attributable to council receiving grants and contributions from the State & Federal Government. Council is currently holding \$8.82m in pre-paid grants & contributions which is recognised as restricted cash and must only be used on the specific grant funded projects. Subsequently, pre-paid grants & contributions including FAGS, total \$14.22m.

Therefore, it is paramount that council continues to place a strong emphasis on financial sustainability objectives to enable the organisation to work towards increasing unrestricted cash reserves.

The movement in Borrowings for the month ending 31 May 2022 were as follows:

Opening Balance as at 1 July 2021	\$ 19,195,731
<u>Plus</u> , New Borrowings Drawn down - July - May 2022	\$
<u>Less</u> , Borrowing Repayments - July - May 2022	(\$ 918,111)
Closing Balance as at 31 May 2022	\$ 18,277,620

Council currently has a total of 9 loans across various lenders. These loans were drawn to assist with funding significant capital expenditure projects across the shire, including the Parkes Regional Airport, Parkes Water & Sewer Treatment Plants.

Parkes Shire Council Investment Register as at 31 May 2022						
ADI/Issuer	Reference	Investment Type	Principal	Yield	Settlement Date	Maturity Date
Suncorp Group Ltd	12	Floating Rate Note	501,040	1.97	16/08/2017	16/08/2022
AMP Bank Ltd	1	Term Deposit	500,000	0.75	18/08/2021	18/08/2022
NAB	2	Term Deposit	3,000,000	0.34	18/08/2021	18/08/2022
NAB	3	Term Deposit	1,000,000	0.62	6/01/2022	16/10/2022
AMP Bank Ltd	4	Term Deposit	3,500,000	1.10	20/01/2022	16/12/2022
NAB	5	Term Deposit	1,000,000	0.70	6/01/2022	6/01/2023
NAB	6	Term Deposit	1,000,000	0.70	6/01/2022	6/01/2023
Bank of Queensland Ltd	7	Term Deposit	500,000	3.45	2/01/2018	3/01/2023
Bank of Queensland Ltd	8	Term Deposit	4,000,000	2.36	29/04/2022	30/01/2023
Commonwealth Bank	13	Floating Rate Note	502,515	1.93	16/08/2018	16/08/2023
AMP Bank Ltd	9	Term Deposit	1,000,000	0.75	5/08/2021	8/08/2023
Rabobank Australia	10	Term Deposit	500,000	3.43	23/11/2018	22/11/2023
Bank of Queensland Ltd	11	Term Deposit	1,000,000	0.79	30/07/2021	30/07/2024
Bank of Queensland Ltd	14	Floating Rate Note	1,996,120	1.81	21/04/2022	29/10/2025
Commonwealth Bank	15	Floating Rate Note	1,484,550	1.03	11/01/2022	14/01/2027
Westpac Banking Group	16	Cash at Call - Main	2,849,394		At Call	
Westpac Banking Group	17	Cash at Call - Maxi	12,265,000		At Call	
Total			36,598,619			

Loan Movements 2021-22								
Borrower (by Purpose)	Lender	System Loan No.	Loan Term Years	Date of Maturity	Interest Rate	Original Amount Borrowed \$	Principal Repaid as at 31 May 2022	Principal Outstanding as at 31 May 2022
General Fund								
Airport Runway Rehabilitation	NAB	1	20	2030	8.21%	\$ 2,000,000	\$ 101,618	1,186,899.56
30 Welcome Street	NAB	3	20	2030	8.21%	\$ 500,000	\$ 25,405	296,724.89
Henry Parkes Centre	NAB	4	20	2030	8.01%	\$ 950,000	\$ 23,645	584,317.60
Parkes Swimming Pool Upgrade	ANZ	5	10	2022	5.60%	\$ 2,000,000	\$ 255,578	-
Renewable Energy	NAB	6	10	2022	3.922%	\$ 700,000	\$ 40,913	88,860.56
Parkes Regional Airport Redevelopment	CBA	8	10	2024	5.91%	\$ 1,000,000	\$ 111,043	252,248.25
Projects and IT	TCorp	10	10	2026	3.485%	\$ 2,220,000	\$ -	2,220,000.00
Transport Infrastructure	TCorp	11	10	2028	3.670%	\$ 3,000,000	\$ -	3,000,000.00
Total General Fund						\$ 12,370,000	\$ 558,202	7,629,050.86
Sewer Fund								
Parkes Sewer Treatment Plant	TCorp	7	10	2026	2.90	\$ 4,000,000	\$ -	4,000,000.00
Total Sewer Fund						\$ 4,000,000	\$ -	4,000,000.00
Water Fund								
Parkes Water Treatment Plant	TCorp	9	20	2036	3.045	\$ 8,500,000	\$ 359,908	6,648,569.19
Total Water Fund						\$ 8,500,000	\$ 359,908	6,648,569.19
Total All Funds						\$ 24,870,000	\$ 918,111	18,277,620.05

Certification - Responsible Accounting Officer

The Chief Financial Officer hereby certifies that the investments listed in the Investment Summary have been made in accordance with Section 625 of the Local Government Act, 1993, Clause 212 of the Local Government (General) Regulation 2005 and Council's Investment Policy.

Attachments

Nil

9.3. (GM) Power of Attorney

Prepared By:

Director Customer, Corporate Services and Economy
Executive Manager Corporate Services

Executive Summary

This report recommends that Parkes Shire Council ("Council") endorse Attorney appointments, revoke the existing Power of Attorney and authorise a revised Power of Attorney.

Background Information

The *Powers of Attorney Act 2003* allows a person to give powers to act on their behalf to their attorney.

Council is able to do as it is a "person" under section 21(1) of the *Interpretation Act 1987*, which includes "*an individual, a corporation and a body corporate or politic*". Under section 220(1) of the *Local Government Act 1993* ("the Act"), a council is a body politic of the State.

Section 377(1) of the Act states that a council may, by resolution, delegate to the General Manager, or any other person or body, any functions of the council other than the non-delegable functions listed in that section.

Where a matter relates to a function that cannot be delegated under section 377(1), such as the sale and purchase of land or the borrowing of money, Council is able to enter into a contract or agreement by affixing its seal, which requires a specific process to be followed. As an alternative, Council can appoint Attorneys to sign such documents on behalf of Council.

An "Attorney" is defined under section 3(1) of the *Power of Attorney Act 2003* as "*a person to whom the power is given*".

Council may also decide that documents concerning delegated functions can be signed by its Attorneys.

A Power of Attorney is considered a more convenient and efficient means of executing documents than by affixing the Council Seal. The Power of Attorney itself will require execution under seal. A Power of Attorney must be registered at Land Registry Services to enable execution of property-related documents for registration.

The Power of Attorney can be terminated, revoked or suspended by Council at any time.

Legislative or Policy Implications

<https://legislation.nsw.gov.au/view/html/inforce/current/sl-2021-0460 - sec.400/interpretation>
[Act 1987, Section 21 - Meanings of Commonly Used Words and Expressions](#)
[Local Government Act 1993, Section 220 - Legal Status of a Council](#)
[Local Government Act 1993, Section 377 - General Power of the Council to Delegate](#)
[Local Government \(General\) Regulation 2021, Clause 400 - Council Seal](#)
Powers of Attorney Act 2003

Project Delivery Implications

COUNCIL+ *Council*

Risk Assessment

An assessment of the challenge posed to Council implementing the action/s contained in this report, in the current environment with available resources: Low

Budget and Financial Implications

There are no financial implications for Council associated with this report.

Recommendation

That Council:

1. Appoint Council's General Manager, Mr Kent Boyd, and Director Customer, Corporate Services and Economy, Mr Cian Middleton, as attorneys of Council in accordance with the proposed Power of Attorney appended at *Attachment 1* to this report.
2. Authorise the execution of the proposed Power of Attorney under the Seal of Council, pursuant to clause 400 of the *Local Government (General) Regulation 2021*.
3. Revoke the existing Power of Attorney as from the date of execution of the proposed Power of Attorney.
4. Register the proposed Power of Attorney with Land Registry Services.

Report

From time to time, amendments are recommended to be made to Council's Attorney appointments so they remain current and consistent with Council's organisation structure. Since Council last considered its Powers of Attorney, the organisation's structure has been reviewed and a former Attorney, being Council's former Director Technology and Corporate Services, Mr Les Finn, has retired.

It is recommended that Council grant Power of Attorney to its General Manager, Mr Kent Boyd, and Director Customer, Corporate Services and Economy, Mr Cian Middleton, to enable them to sign documents which give effect to resolutions of Council, where resolutions are required for the exercise of any function of the Council, and to sign documents that give effect to functions of the Council which have been delegated to the General Manager or sub-delegated to an Officer of the Council.

The proposed Power of Attorney has been appended at *Attachment 1*.

Operation and Powers

An Attorney under a Power of Attorney may, in the exercise of the power execute any document with the Attorney's own signature and, where sealing is required, with the Attorney's own seal, and the document will be taken to be as effectual in law as if executed in the name, of the principal (being Council).

In the Power of Attorney attached to this report, the power is restricted to only grant the Attorneys the power to execute documents which give effect to:

- resolutions of the Council where a resolution is required for the exercise of any function of the Council;
- functions of the Council which have been delegated or sub-delegated to the Attorney.

Under section 45 of the POA Act, an Attorney may not delegate their powers under a Power of Attorney without an express provision in the Power of Attorney allowing the attorney to do so. No such provision is proposed to be included in the Power of Attorney to allow an Attorney to delegate their powers under the Power of Attorney.

Under Part 2 of the POA Act, an Attorney does not have authority to give gifts, to confer a benefit or benefits on the Attorney or a benefit or benefits on a third party without an express provision in the Power of Attorney to do so. No such provision is proposed to be included in the Power of Attorney to allow an attorney to give a gift or to confer a benefit on themselves or a third party.

Under section 52 of the POA Act, the Power of Attorney must be registered by the Registrar-General in the General Register of Deeds for any dealings affecting land executed by the Attorneys to have effect.

Revoking or Terminating a Power of Attorney

The proposed Power of Attorney is a 'prescribed power of attorney' (as opposed to an 'enduring power of attorney' or an 'irrevocable power of attorney') and can be terminated, revoked or suspended by the Council at any time, subject to Council resolution.

The Power of Attorney will appoint both the General Manager and Director Customer, Corporate Services and Economy as Attorneys 'jointly and severally' which, under section 46 of the *Power of Attorney Act 2003*, means that either one or both of them may execute documents under the Power of Attorney, and that a vacancy in the office of one of the Attorneys does not terminate the Power of Attorney in relation to the other Attorney.

If an Attorney does any act or thing under a Power of Attorney that has been terminated or suspended in circumstances where the Attorney knows that the Power of Attorney has been terminated or suspended, the maximum penalty that may be imposed on the Attorney is five years imprisonment.

Conclusion

It is recommended that Council consider granting of a Power of Attorney in accordance with the Power of Attorney attached to this report to Council's General Manager and Council's Director Customer, Corporate Services and Economy in order to assist Council in carrying out its functions under the Act and allow the execution of documents giving effect to Council resolutions or decisions made under delegated authority in an expeditious and efficient manner.

Attachments

1. General Power of Attorney Instrument (Draft)

GENERAL POWER OF ATTORNEY

PART 1 - APPOINTMENT OF ATTORNEYS BY THE PRINCIPAL

THIS POWER OF ATTORNEY is made on the 28th day of June 2022 by **PARKES SHIRE COUNCIL** ('Principal') of 2 Cecile Street, Parkes, in the State of New South Wales ('the Council').

1. The Principal appoints:

- (a) **KENT ROBERT BOYD** of 2 Cecile Street, Parkes, in the State of New South Wales (General Manager); and
- (b) **CIAN MATTHEW MIDDLETON** of 2 Cecile Street, Parkes, in the State of New South Wales (Director Customer, Corporate Services and Economy)

to be its attorneys. The Council's attorneys may exercise the authority conferred on them by Part 2 of the *Powers of Attorney Act 2003* to do on the Council's behalf anything the Council may lawfully authorise an attorney to do. The authority of the Council's attorneys is subject to any additional details specified in Part 2 of this document.

2. The Council's attorneys are appointed Jointly and Severally.

3. This Power of Attorney operates immediately.

PART 2 - ADDITIONAL POWERS AND RESTRICTIONS

4. This Power of Attorney is subject to the following conditions and limitations:

- (a) The attorneys are each appointed by the Council to act for the Council and in its name and as its acts and deed to:
 - (i) Execute and deliver any of the following documents:
 - (1) any 'conveyance' (including a lease), as defined in section 7 of the *Conveyancing Act 1919*;
 - (2) any 'dealing' as defined in section 3 of the *Real Property Act 1980*;
 - (3) any instrument creating, varying, terminating, extinguishing or otherwise affecting any right, obligation or interest of the Council;
 - (4) any contracts for the performance, provision or receipt of works, services and/or goods;
 - (5) any agreement with the New South Wales Government or the Australian Government, or with any public authority or any other local government authority;
 - (6) any other documents considered by any of the attorneys to be necessary or desirable in connection with the documents referred in sub-paragraphs (1), (2), (3), (4), or (5);

- (7) any documents amending, varying or changing any of the documents referred to in sub-paragraphs (1), (2), (3), (4), (5) or (6) as any of the attorneys approve (that approval being evidenced by the attorney's execution of the document concerned); and
 - (ii) do all such things as the attorneys consider necessary or desirable for the effectual exercise of the power granted by this Power of Attorney or otherwise for the purposes of any of the transactions contemplated by any of the documents referred to in paragraph 4(a)(i).
 - (b) The powers set out in paragraph 4(a) may only be exercised by the attorney or any of them:
 - (i) to give effect to a resolution of the Council; or
 - (ii) in the course of performing any function delegated by the Council in accordance with the provisions of the *Local Government Act 1993*.
- 5. The Council agrees to ratify and confirm any acts done by the attorneys or any of them in the exercise of the powers conferred by this Power of Attorney including whatever the attorneys do between the revocation of this Power of Attorney and the time of such revocation becoming known to the attorneys.
- 6. The Council indemnifies and agrees to keep indemnified the attorneys and each of them against any liability, loss or expense (of whatever nature) arising from the exercise of the powers conferred upon them by and under this Power of Attorney.

Whereupon the Common Seal of **PARKES SHIRE COUNCIL** was hereunto affixed by the authority of the Council in accordance with a resolution passed at the Ordinary Meeting of the Council held on the 28th day of June 2022
(Insert Resolution Number)

.....
Kent Robert Boyd PSM, General Manager

.....
Kenneth James Keith OAM, Mayor

PART 3 - ACCEPTANCE BY ATTORNEYS

I accept my appointment as an attorney under this Power of Attorney.

Dated: / / 2022

Signature:
Kent Robert Boyd

I accept my appointment as an attorney under this Power of Attorney.

Dated: / / 2022

Signature:
Cian Matthew Middleton

PART 4 - ATTORNEY RESPONSIBILITIES

The Council's attorneys must do the following:

- (a) Keep the Council's money and property separate from the attorney's money and property.
- (b) Keep reasonable accounts and records of the Council's money and property.
- (c) Not benefit from being an attorney, unless expressly authorised by the Council.
- (d) Always act in the Council's best interests.
- (e) Always act honestly in all matters concerning the Council's legal and financial affairs.

Failure to do so may incur civil and/or criminal penalties.

10. DIRECTOR CUSTOMER, CORPORATE SERVICES & ECONOMY

10.1. (DCCSE) Adoption of draft Community Strategic Plan 2035

Prepared By:

Director Customer, Corporate Services and Economy

Executive Summary

Under the Integrated Planning and Reporting ("IP&R") provisions of the *Local Government Act 1993* ("the Act"), Parkes Shire Council ("Council") is required to prepare and adopt a Community Strategic Plan. Following conclusion of a 28-day public exhibition period; this report recommends that Council formally adopts the draft Community Strategic Plan 2035, appended at *Attachment 1* to this report.

Background Information

Under the Integrated Planning and Reporting ("IP&R") provisions of the *Local Government Act 1993* ("the Act"), Parkes Shire Council ("Council") is required to prepare and adopt a Community Strategic Plan. The Community Strategic Plan identifies the community's main priorities and aspirations for the future, and is the highest-level document that Council prepares as part of its IP&R framework.

While Council has a custodial role in initiating, preparing and monitoring the Community Strategic Plan on behalf of the Parkes Shire community, it is not wholly responsible for its implementation. Other partners, such as other levels of government, community organisations, business and residents, all have a role to play in delivering the long-term goals expressed in the Community Strategic Plan.

In preparing the Community Strategic Plan, Council must observe the requirements under section 402 of the Act as well as the IP&R Guidelines ("the Guidelines") issued by the Office of Local Government and prescribed under section 23A of the Act.

Council first developed its Community Strategic Plan 2009, with a comprehensive review undertaken in 2016. Consistent with the IP&R Guidelines, the Community Strategic Plan must be reviewed before 30 June in the year following an ordinary election. This process must be informed by community engagement, and consider applicable local, regional, State and Federal plans and strategies developed since the Community Strategic Plan was last reviewed.

Prior to adoption, Council's draft Community Strategic Plan must be publicly exhibited for at least 28 days, and any submissions received during that period must be considered by Council before the final Community Strategic Plan is adopted. Council's Community Strategic Plan must be published to its website within 28 days following adoption.

Legislative or Policy Implications

[Local Government Act 1993, Section 402 - Community Strategic Plan Integrated Planning and Reporting Guidelines for Local Government in NSW \(Office of Local Government, September 2021\)](#)

Project Delivery Implications

COUNCIL+ Council

Risk Assessment

An assessment of the challenge posed to Council implementing the action/s contained in this report, in the current environment with available resources: Low

Budget and Financial Implications

There are no financial implications for Council associated with this report.

Recommendation

That Council:

1. Receive and consider the submissions on the draft Community Strategic Plan 2035, appended at *Attachment 2* and *Attachment 3* to this report.
2. Adopt the draft Community Strategic Plan 2035, appended at *Attachment 1*.

Report

Consistent with Council Resolution **22-084**, Council's draft Community Strategic plan was publicly exhibited from Tuesday, 15 March to Friday, 22 April 2022, with public submissions invited during this period. The exhibition period was publicised on Council's online consultation platform, *Your Say Parkes*, and social media channels, as well as by direct correspondence to Council's various Community Consultative Committees.

Council received a total of two (2) submissions. In addition to the letter received with Submission 1, appended at *Attachment 2*, a hard-copy of the publicly exhibited Community Strategic Plan was received by Council. Comments received have been summarised in the below table:

Comment/Statement	Action/Resolution
Submission queried Council's expenditure per age group in the Parkes Shire, with a focus on those aged 50 years and above.	Council's expenditure is detailed in the 2022/23 Operational Plan, however, expenditure per age group is not able to be provided as expenditure facility, service or project cannot be assigned to a specific demographic.
Submission queried the reference to population growth in the Parkes Shire.	Whilst the projected population growth reported by the Department of Planning and Environment in 2019 shows minimal growth in the Parkes Shire, Council is confident that; due to significant industry expansion and job growth associated with the Special Activation Precinct, the Parkes Shire's population will continue to grow in the years ahead.
Submission noted that the Premier's Priorities listed in the document were not accurate.	The Premier's Priorities have been updated in line with the revised Premier's Priorities published by the NSW Government.
Submission disagrees that Sport and Recreation was the top theme for suggestions, comments and concerns	In addition to feedback sought from the community via the <i>Your Say Parkes</i> platform, Council engaged with local sporting groups through community forums

Comment/Statement	Action/Resolution
raised by the Parkes Shire community via the community consultation process.	to understand their priorities moving forward. Due to this, a large percentage of feedback obtained was provided by sporting groups within the Parkes Shire and this is grouped under the Sport and Recreation theme. For ease of understanding, Council has updated the terminology used to analyse the community's priorities from "Interest" to "Community Interest".
Submission requested to add Landcare as a partner in the Environment theme.	Council has reviewed the list of partners for each Community Strategic Plan theme and made changes, where required, including the addition of Landcare as a partner in the Environment theme.
Submission queried if the reported benchmark of 64 per cent for stormwater infrastructure and gutters is accurate.	In 2021, Council engaged an independent market research firm, Micromex Research, to survey a representative sample of our community to gauge overall satisfaction with our performance as well as importance of various services, facilities and activities. Results of this survey indicate that 64 per cent of respondents are satisfied with stormwater infrastructure and gutters throughout Parkes Shire. It should be noted that this was the lowest satisfaction result across all of Council's functions and activities. Over the next term of Council, our target is to increase community satisfaction with stormwater infrastructure and gutters. Over \$1 million in funds has been committed to capital projects for drainage, footpaths, and kerb and gutter.
Submission noted that the draft Community Strategic Plan does not reference renewable energy.	Whilst there is no direct reference to renewable energy in the draft Community Strategic Plan; Strategy 2.2.1 identifies Council's plan to initiate the development of a low carbon economy and embrace circular economy principles to ensure our region's economic growth. Council has already made significant investment in renewable energy, such as installing solar at its treatment plants and administration buildings. Any future projects will need to be addressed and funded via our annual Operational Plans.
General formatting.	General formatting throughout the draft Community Strategic Plan has been reviewed in line with comments provided

Comment/Statement	Action/Resolution
	and, where required, updates have been made.

It is recommended that the draft Community Strategic Plan, as amended following the public exhibition period, be adopted.

Attachments

1. Community Strategic Plan 2035 (Draft) - *Distributed under separate cover*
2. Community Strategic Plan Submission - Submission 1
3. Community Strategic Plan Submission - Submission 2

Attachment 2 - Community Strategic Plan Submission - Submission 1

10/9/22

Parkes Shire Council

Attn: Mr Kent Boyd – General Manager

c.c. Mr Anthony McGrath

Re: Strategic Plan 2035

Hi Kent,

I was sent a draft copy of the proposed Strategic Plan for 2035. As a proposed plan which represents the Parkes community it should be factual and true which I personally may not agree with some of the statements made in the document, but I am only one person.

In its present form this document must be withdrawn and corrected, but I am sure that the councillors have brought to your attention the corrections needed.

As a general comment it is a waste of money and what the community (a loose interpretation) wants is irrelevant.

The S.A.P. will determine the growth and needs of the community and the council, but as the S.A.P. is not controlled by council, this strategic plan must work with the S.A.P. But it has little mention in the draft plan, why?

From my point of view a developer from out of town "Parkes" when reading this document would not be impressed with such low people growth, as the town is in decline.

If I can be of help, please contact myself.



Attachment 3 - Community Strategic Plan Submission - Submission 2

From: [REDACTED]
Sent: Wed, 6 Apr 2022 11:31:56 +1000
To: [REDACTED]
Subject: FW: Draft Parkes Shire Community Strategic Plan

#ECMBODY
#QAP 3
#SILENT

From: [REDACTED]
Sent: Tuesday, 5 April 2022 2:16 PM
To: Council <Council@parkes.nsw.gov.au>
Subject: Draft Parkes Shire Community Strategic Plan

CAUTION: This email originated from outside of the organisation. Do not click links or open attachments unless you recognise the sender and know the content is safe.

Dear Kent,

I appreciate the opportunity to comment on the strategic plan. I make the following comments and would be happy to speak directly if it is useful.

- I note there is no mention of renewable energy in the plan. Parkes is ideally placed to capitalise on the transition to renewable energy. It is an excellent location for solar (and perhaps wind) generation and battery storage facilities. These projects will lead Parkes to being fully powered by renewables and becoming a major exporter of renewable energy to the wider region. This provides branding opportunities for the shire and for businesses which choose to establish in the SAP. Many businesses now consider renewable energy supply availability when choosing where to locate.
- TransGrid is planning to update the network which will allow more capacity to connect locally
- Renewable projects provide employment and business opportunities during construction and to some extent during operations
- Parkes features including its labour force, vibrant community, social infrastructure, higher education facilities and its transport links make it attractive for renewable energy businesses to establish locally. The Central West Orana Renewable Energy Zone(REZ) will bring around \$12billion of investment to the nearby region over the next decade. There is an opportunity to establish Parkes as a centre of capability to service the REZ. This might include training for workers; leveraging transport links to provide delivery and storage for components; worker accommodation; specialist suppliers including earth moving, electrical, facility operators and environmental and engineering consultants.

I suggest this fast growing regional industry warrants a task force to identify opportunities to be included in the strategic plan.

Best regards,

10.2. (DCCSE) Adoption of draft Delivery Program 2022-2025

Prepared By:

Director Customer, Corporate Services and Economy

Executive Summary

Under the Integrated Planning and Reporting framework provisions of the *Local Government Act 1993*, Parkes Shire Council ("Council") must develop and adopt a Delivery Program detailing the principal activities to be undertaken over the current Council term to perform its functions, including implementing the strategies set out in the Community Strategic Plan, within the limits of the resources available under the Resourcing Strategy. Following completion of a 28-day public exhibition period; this report recommends that Council formally adopt the draft Delivery Program, appended at *Attachment 1* to this report.

Background Information

Under the *Local Government Act 1993* ("the Act"), Council is required to develop an adopt an Integrated Planning and Reporting ("IP&R") framework of interrelated plans to guide its strategic planning and reporting activities. Section 404 of the Act provides that Council must, as part of its IP&R framework, prepare and adopt a four-year Delivery Program following each local government ordinary election detailing the principal activities to be undertaken to perform its functions within the resources available under its adopted Resourcing Strategy.

In preparing its IP&R framework, Council must observe and comply with the requirements of the Integrated Planning and Reporting Guidelines ("the Guidelines") issued by the Office of Local Government and prescribed under section 23A of the Act. The Guidelines provide that the Delivery Program must directly address the objectives and strategies of the Community Strategic Plan, and identify the principal activities that Council will undertake over the life of the Delivery Program to meet those objectives. Further, the Guidelines require the Delivery Program to address ongoing improvements to the efficiency, productivity, financial management and governance of Council's organisation and operations, and identify the services that Council will review over its term.

Prior to adoption, Council's draft Delivery Program must be publicly exhibited for at least 28 days, and any submissions received during that period must be considered by Council before the final Operational Plan is adopted. Council's Delivery Program must be published to its website within 28 days following adoption.

At its Ordinary Meeting held 19 April 2022, Council resolved to place the draft Delivery Program on public exhibition and invite public submissions on the document prior to adoption, and receive a further report following conclusion of the public exhibition period [res. 22-122].

Legislative or Policy Implications

[Local Government Act 1993, Section 23A - Departmental Chief Executive's Guidelines](https://legislation.nsw.gov.au/view/html/inforce/current/s1-2021-0460-sec.211)
[https://legislation.nsw.gov.au/view/html/inforce/current/s1-2021-0460 - sec.211](https://legislation.nsw.gov.au/view/html/inforce/current/s1-2021-0460-sec.211)
[Local Government Act 1993, Section 404 - Delivery Program](#)
[Integrated Planning and Reporting Guidelines for Local Government in NSW \(Office of Local Government, September 2021\)](#)

Project Delivery Implications

COUNCIL+ *Council*

Risk Assessment

An assessment of the challenge posed to Council implementing the action/s contained in this report, in the current environment with available resources: Low

Budget and Financial Implications

There are no financial implications for Council associated with this report.

Recommendation

That Council:

1. Adopt the draft Delivery Program 2022-2025, appended at *Attachment 1*, pursuant to section 405 of the *Local Government Act 1993*.

Report

Consistent with Council Resolution **22-122**, Council's draft Delivery Program was publicly exhibited from Tuesday, 19 April to Friday, 20 May 2022, with public submissions invited during this period. The exhibition period was publicised on Council's online consultation platform, *Your Say Parkes*, and social media channels, as well as by direct correspondence to Council's various Community Consultative Committees.

No submissions were received by Council during the public exhibition period. However, Council Officers have made various amendments the document after further review, which have been summarised in the table below:

Amendment Required	Action/Resolution
Financial Projections for Operational Activities table breakdown per Principal Activity (page 20).	The Financial Projections for Operational Activities table breakdown per Principal Activity on page 20 was replaced with a three-year Income Statement to provide a transparent overview of the breakdown of Council's income and expenditure per year.
Removal of Capital Projects table from each Principal Activity.	The Capital Projects table was removed from each Principal Activity section and placed in the draft Operational Plan 2022-23 to ensure that the Delivery Program remains a high-level document, while the Operational Plan will provide detailed information with respect to projects to be delivered in each financial year.
Removal of Financial Projections for Operational Activities table from each Principal Activity.	As with the Capital Projects table (refer above); the Financial Projections for Operational Activities table was removed from each Principal Activity section and placed in the draft Operational Plan 2022-23 to ensure that the Delivery Program remains a high-level document, while the

Amendment Required	Action/Resolution
	Operational Plan will provide detailed information with respect to operational income and expenditure each financial year.
Removal of Proposed Future Works table from each Principal Activity.	The Proposed Future Works table was removed from each Principal Activity section and placed in the draft Operational Plan 2022-23 to ensure that the Delivery Program remains a high-level document. The Operational Plan will provide a database of proposed future works that will be updated each financial year as proposed works are identified by Council and community groups.
General formatting.	General formatting throughout the draft Delivery Program has been reviewed and updates made, where required.

It is recommended that the draft Community Strategic Plan, as amended following the public exhibition period, be adopted.

Attachments

1. Delivery Program 2022-2025 (Draft) - *Distributed under separate cover*

10.3. (DCCSE) Adoption of draft Resourcing Strategy - Long-Term Financial Plan, Strategic Asset Management Plan and Workforce Management Plan

Prepared By:

Director Customer, Corporate Services and Economy

Executive Summary

Under the Integrated Planning and Reporting framework provisions of the *Local Government Act 1993*, Parkes Shire Council ("Council") must develop and adopt a Resourcing Strategy comprising a Long-Term Financial Plan, Workforce Management Plan and Asset Management Plans detailing for provision of the resources required to perform its function, including implementing the strategies set out in the Community Strategic Plan. Following 28-day public exhibition, this report recommends that Council formally adopt the draft Resourcing Strategy, comprising the draft Long-Term Financial Plan 2022-32, draft Strategic Asset Management Plan 2022-32 and draft Workplace Management Plan 2022-25.

Background Information

Under the Local Government Act 1993 ("the Act"), Council is required to develop an adopt an Integrated Planning and Reporting ("IP&R") framework of interrelated plans to guide its strategic planning and reporting activities. Section 403 of the Act provides that Council must, as part of its IP&R framework, prepare and adopt a long-term Resourcing Strategy for the provision of the resources to perform its functions, including the strategies set out in the Community Strategic Plan.

In preparing its IP&R framework, Council must observe and comply with the requirements of the Integrated Planning and Reporting Guidelines ("the Guidelines") issued by the Office of Local Government and prescribed under section 23A of the Act. The Guidelines provide that the Resourcing Strategy must consist of three (3) components, being a Long-Term Financial Plan, an Asset Management Plan, and a Workforce Management Plan.

Prior to adoption, Council's Long-Term Financial Plan and Asset Management Plan must be publicly exhibited for at least 28 days, and any submissions received during that period must be considered by Council prior to those documents being adopted. There is no legislative requirement for Council's draft Workforce Management Plan to be publicly exhibited prior to adoption.

At its Ordinary Meeting held 17 May 2022, Council resolved to place the draft Long-Term Financial Plan 2022-32 and draft Strategic Asset Management Plan 2022-32 on public exhibition and invite public submissions on the documents prior to adoption, and receive further reports following conclusion of the public exhibition period **[res. 22-159 and res. 22-160]**.

Legislative or Policy Implications

[Local Government Act 1993 - Section 403, Resourcing Strategy](#)
[Local Government Act 1993, Section 23A - Departmental Chief Executive's Guidelines](#)<https://legislation.nsw.gov.au/view/html/inforce/current/sl-2021-0460 - sec.211>
[Local Government Act 1993 - Section 403, Resourcing Strategy](#)
[Integrated Planning and Reporting Guidelines for Local Government in NSW \(Office of Local Government, September 2021\)](#)

Project Delivery Implications

COUNCIL+ *Council*

Risk Assessment

An assessment of the challenge posed to Council implementing the action/s contained in this report, in the current environment with available resources: Low

Budget and Financial Implications

There are no financial implications for Council associated with this report.

Recommendation

That Council:

1. Receive and consider the submissions on the draft Long-Term Financial Plan 2022-32, appended at *Attachment 4*, and draft Strategic Asset Management Plan 2022-32, appended at *Attachment 5*.
2. Adopt the draft Long-Term Financial Plan 2022-32, appended at *Attachment 1*.
3. Adopt the draft Strategic Asset Management Plan 2022-32, appended at *Attachment 2*.
4. Adopt the draft Workforce Management Plan 2022-25, appended at *Attachment 3*.

Report

Consistent with Council Resolution 22-159 and 22-160, Council's draft Long-Term Financial Plan and draft Strategic Asset Management Plan were publicly exhibited from Tuesday, 17 May to Tuesday, 14 June 2022, with public submissions invited during this period. The exhibition period was publicised on Council's online consultation platform, *Your Say Parkes*, and social media channels, as well as by direct correspondence to Council's various Community Consultative Committees.

Council received a total of one submission for the Long-Term Financial Plan and one submission for the Strategic Asset Management Plan, which have been summarised in the tables below.

Long-Term Financial Plan

Comment	Action/Resolution
Submission queried if the current expenditure on the development of asset in the lower end of Clarinda Street will result in rates increases for nearby businesses?	The significant capital investment undertaken by council to revitalise the lower end of Clarinda Street and any future works in the CBD will not directly increase business rates.
Submission further queried if further development of the Parkes CBD (Middle & Northern Section) will result in rates increasing for businesses?	In the 2022-23 FY, council's total general rating income will increase in accordance with the IPART determined increase of 2.5%. Individual assessments will vary depending on the land value and rating category. During the 20-21 FY, council undertook a review of the rating structure and categories

Comment	Action/Resolution
	to ensure a fair and equitable system with a particular focus on the Parkes CBD. The proposed 'Ad Valorem Rate' for the Parkes CBD for the 22-23 FY is 7.2145 cents, whereas, in the 19-20 FY it was 10.1582 cents.
Submission expressed concern that the fair and equitable distribution of the rate burden across all rate payers may impact small business in the Parkes Shire.	The ordinary rate levied by council is an 'Ad Valorem Rate' being an amount in the dollar that is levied on land values provided by the Valuer General's Department. The State Valuation Department undertook a General Valuation during the 19-20 FY which was applied from 1 July 2020. The next valuation will be undertaken at the end of 2022 and will come into effect for the 23-24 FY. This is an independent process which council has no control or influence over. Council continues to review its rating structure on an annual basis to enable equity across all rating categories. This is reflected by the recent addition of three new rating types for Industrial and the Special Activation Precinct (Developed & Undeveloped). This acknowledges the business activity and benefits derived within these areas and reduces the rating impacts on other categories.

Strategic Asset Management Plan

Comment	Action/Resolution
Submission requested that kerb and guttering works are completed in Boori Street, Peak Hill.	Kerb and guttering works in Boori Street, Peak Hill are currently not included in Council's Kerb and Guttering Program, however, works have the potential to be funded out of the Peak Hill Town Improvement Fund, at the request of the Peak Hill Community Consultative Committee. The Peak Hill Community Consultative Committee has asked Council to prioritise kerb and guttering works around Bogan and Warrah Streets.
Submission expressed concern that the fair and equitable distribution of the rate burden across all rate payers may impact small business in the Parkes Shire.	The ordinary rate levied by council is an 'Ad Valorem Rate' being an amount in the dollar that is levied on land values provided by the Valuer General's Department. The State Valuation Department undertook a General Valuation during the 19-20 FY which was applied from 1 July 2020. The next valuation will be undertaken at the end of 2022 and

Comment	Action/Resolution
	<p>will come into effect for the 23-24 FY. This is an independent process which council has no control or influence over.</p> <p>Council continues to review its rating structure on an annual basis to enable equity across all rating categories. This is reflected by the recent addition of three new rating types for Industrial and the Special Activation Precinct (Developed & Undeveloped). This acknowledges the business activity and benefits derived within these areas and reduces the rating impacts on other categories.</p>
Submission requested that Objective 2 of Council's Sound Financial Management objectives is updated to reflect "targeted maintenance and renewals".	No update made to Objective 2 of Council's Sound Financial Management objectives as targeted maintenance doesn't eliminate backlog, and this objective is related to the distinct issue of 'renewal' backlog.
Submission queried if the Resourcing Strategy should encircle all other plans/reports to show the relationship of the Strategic Asset Management Plan to other IP&R documents?	<p>As outlined in Section 404 of the Local Government Act, the Resourcing Strategy outlines the resources available to support the activities within the Delivery Program.</p> <p>As part of the graphic design process, the diagram displaying the relationship of the Strategic Asset Management Plan to other IP&R documents has been updated to show a clear relationship between the documents, including the linkage of the Strategic Asset Management Plan and the Delivery Program.</p>
Due to plant and equipment costs being a high percentage of Council's overall budget, the submission suggested that Council consider the potential to reduce the size of the in-house fleet if there is a demonstrated cost saving by using external hire as an alternate.	Council has updated the first Plant and Equipment key performance objective on page 13 to "Plant Replacement Programs implemented (including evaluation of business case for own versus hire equipment).
Submission suggested that the Critical Risks table on page 29 of the public exhibition document is updated to remove the 'Rating' column as all risks are rated as high.	Council has updated the Critical Risks table to remove the 'Rating' column and included commentary in relation to the high-risk ratings and their relationship with Council's Risk Management Framework.
General formatting.	General formatting throughout the Strategic Asset Management Plan has been reviewed and updated, where required.

Attachments

1. Long-Term Financial Plan 2022-32 (Draft) - *Distributed under separate cover*
2. Strategic Asset Management Plan 2022-32 (Draft) - *Distributed under separate cover*
3. Workforce Management Plan 2022-25 (Draft) - *Distributed under separate cover*
4. Long Term Financial Plan Submission - Submission 1
5. Strategic Asset Management Plan Submission - Submission 2

Attachment 4 - Long-Term Financial Plan Submission - Submission 1

Submission - Draft Long-Term Financial Plan 2022-2032

SURVEY RESPONSE REPORT

23 July 2020 - 15 June 2022

PROJECT NAME:

Draft Long-Term Financial Plan 2022-2032



Submission - Draft Long-Term Financial Plan 2022-2032 : Survey Report for 23 July 2020 to 15 June 2022



SURVEY QUESTIONS

Submission - Draft Long-Term Financial Plan 2022-2032 : Survey Report for 23 July 2020 to 15 June 2022

Q1 Enter your name

Anonymous

5/28/2022 06:19 PM

Mandatory Question (1 response(s))

Question type: Single Line Question

Q2 Enter your email

Anonymous

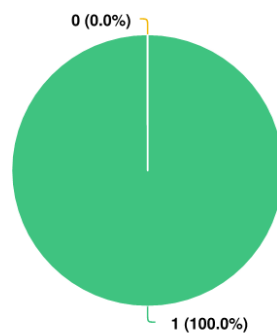
5/28/2022 06:19 PM

Mandatory Question (1 response(s))

Question type: Email Question

Submission - Draft Long-Term Financial Plan 2022-2032 : Survey Report for 23 July 2020 to 15 June 2022

Q3 Submission type



Question options

- ☒ Type out my submission
 ☐ Upload a written submission

Optional question (1 response(s), 0 skipped)
Question type: Radio Button Question

Submission - Draft Long-Term Financial Plan 2022-2032 : Survey Report for 23 July 2020 to 15 June 2022

Q4 Enter your message

Anonymous

5/28/2022 06:19 PM

Dear Parkes council - Submission - Draft Long Term Financial Plan 2022 - 2032 Can you please clarify for the people of Parkes the following questions in relation to your 5 x dot points promoting the financial sustainability of Council considering that Parkes rate payers have recently been subject to a special rates variation which has had the effect of raising rates by approximately 50% over the past few years already In regards your 2nd point; (The establishment of a clear revenue path for all rates linked to specific expenditure proposals, ensuring that any proposed increase in services and or assets is within the financial means of the Council including a proposed Special Rate Variation) 1. Will the current expenditure of finances and development of assets in the lower end of Clarinda st effectively mean that businesses in the southern end of Clarinda st will now pay extra rates IAW a proposed special rate variation or will the installation of those assets effectively be grandfathered in this proposal? 2. Will any further development of assets in the Northern and Middle section of Clarinda st mean that those businesses going forward will see increases in their rates IAW a proposed special rates variation? In regard your 5th point; (The fair and equitable distribution of the rate burden across all rate payers) 1. Can you please provide some clear and concise albeit hypothetical examples in regard this point to assist with transparency In the interest of clarity, it is my concern that these proposals may have the effect of driving small businesses - cultural heart and soul businesses out of our town in favour of larger corporate structures. Please provide direct and clear responses to these 3 questions so that the people of the Parkes Shire may know exactly where their future lies Regards

Rate Payer

Optional question (1 response(s), 0 skipped)

Question type: Essay Question

Attachment 5 - Strategic Asset Management Plan Submission - Submission 2

Submission - Draft Strategic Asset Management Plan 2022- 2032

SURVEY RESPONSE REPORT

23 July 2020 - 15 June 2022

PROJECT NAME:

Draft Strategic Asset Management Plan 2022-2032



Submission - Draft Strategic Asset Management Plan 2022-2032 : Survey Report for 23 July 2020 to 15 June 2022



SURVEY QUESTIONS

Submission - Draft Strategic Asset Management Plan 2022-2032 : Survey Report for 23 July 2020 to 15 June 2022

Q1 Enter your name

Anonymous

5/25/2022 08:18 AM

Mandatory Question (1 response(s))

Question type: Single Line Question

Q2 Enter your email

Anonymous

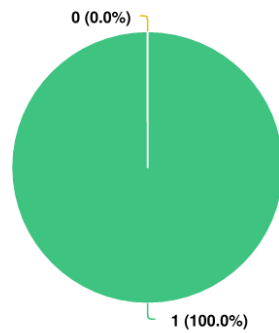
5/25/2022 08:18 AM

Mandatory Question (1 response(s))

Question type: Email Question

Submission - Draft Strategic Asset Management Plan 2022-2032 : Survey Report for 23 July 2020 to 15 June 2022

Q3 Submission type



Question options

- ☒ Type out my submission
 ☐ Upload a written submission

Optional question (1 response(s), 0 skipped)
Question type: Radio Button Question

Q4 Enter your message

Anonymous

5/25/2022 08:18 AM

I think you should do the kerb and guttering in Boori St. Peak Hill
Specifically around 50 Boori St Peak Hill

Optional question (1 response(s), 0 skipped)

Question type: Essay Question

10.4. (DCCSE) Adoption of draft Operational Plan 2022-2023

Prepared By:

Director Customer, Corporate Services and Economy

Executive Summary

Consistent with the requirements of the *Local Government Act 1993* ("the Act"), Parkes Shire Council ("Council") has publicly exhibited its draft Operational Plan for 28 days since the draft report was tabled at the Ordinary Council Meeting held on 17 May 2022. Following conclusion of the 28-day public exhibition period, this report recommends that Council resolve to adopt the draft Operational Plan.

Background Information

Under the *Local Government Act 1993* ("the Act"), Council is required to develop an adopt an Integrated Planning and Reporting ("IP&R") framework of interrelated plans to guide its strategic planning and reporting activities. Section 405 of the Act provides that Council must, as part of its IP&R framework, prepare and adopt an annual Operational Plan at the beginning of each financial year detailing the projects, programs and actions that it will undertake over the financial year towards addressing the activities outlined in the Delivery Program.

In preparing its IP&R framework, Council must observe and comply with the requirements of the Integrated Planning and Reporting Guidelines ("the Guidelines") issued by the Office of Local Government and prescribed under section 23A of the Act. The Guidelines provide that the Operational Plan must include Council's Budget and Statement of Revenue Policy for the financial year, including a statement containing a detailed estimate of Council's income and expenditure and detailed information with respect to Council's rates and proposed fees and charges for the year.

Prior to adoption, Council's draft Operational Plan must be publicly exhibited for at least 28 days, and any submissions received during that period must be considered by Council before the final Operational Plan is adopted. Council's Operational Plan must be published to its website within 28 days following adoption.

At its Ordinary Meeting held 17 May 2022, Council resolved to place the draft Operational Plan on public exhibition and invite public submissions on the document prior to adoption, and receive a further report following conclusion of the public exhibition period [**res. 22-161**].

Legislative or Policy Implications

[Local Government Act 1993, Section 23A - Departmental Chief Executive's Guidelines](https://legislation.nsw.gov.au/view/html/inforce/current/sl-2021-0460 - sec.211)
<https://legislation.nsw.gov.au/view/html/inforce/current/sl-2021-0460 - sec.211>
[Local Government Act 1993, Section 405 - Operational Plan](#)
[Local Government \(General\) Regulation 2021, Clause 211 - Authorisation of Funds](#)
[Integrated Planning and Reporting Guidelines for Local Government in NSW \(Office of Local Government, September 2021\)](#)

Project Delivery Implications

COUNCIL+ Council

Risk Assessment

An assessment of the challenge posed to Council implementing the action/s contained in this report, in the current environment with available resources: Low.

Budget and Financial Implications

There are no financial implications for Council associated with this report.

Recommendation

That Council:

1. Pursuant to section 405 of the *Local Government Act 1993*, adopt the draft Operational Plan 2022-2023, including the 2022-2023 Statement of Revenue Policy incorporating the annual Budget and Schedule of Fees and Charges, appended at *Attachment 1*.
2. Pursuant to clause 211(2) of the *Local Government (General) Regulation 2021*, approve expenditure and vote funds as detailed in the Operational Plan 2022-2023.

Report

Consistent with Council Resolution **22-161**, Council's draft Operational Plan was publicly exhibited from 17 May to 14 June 2022, with public submissions invited during this period. The exhibition period was publicised on Council's online consultation platform, *Your Say Parkes*, and social media channels, as well as by direct correspondence to Council's various Community Consultative Committees.

No submissions were received by Council. As such, no amendments or modifications have been made to the document since Council last considered and reviewed it, prior to public exhibition. It is recommended that Council adopt the draft Operational Plan as exhibited.

Attachments

1. Operational Plan 2022-2023 (Draft) - *Distributed under separate cover*

10.5. (DCCSE) Making of the Rates and Fixing of Charges 2022-2023

Prepared By:

Director Customer, Corporate Services and Economy
Chief Financial Officer

Executive Summary

Following the adoption of the Operational Plan 2022-2023, Parkes Shire Council ("Council") is required to resolve to make the rates and charges and for the period 01 July 2022 to 30 June 2023. Subject to the adoption of the Operational Plan 2022-2023, this report recommends that Council formally resolve to make the rates and charges as detailed in this report, and adopt the maximum interest rate for the 2022-2023 year as determined by the Minister for Local Government.

Background Information

Section 535 of the *Local Government Act 1993* ("the Act") provides that, in order to levy rates and charges for the 2022-2023 year, Council must first resolve the making of all rates and fixing of annual charges. Under section 532 of the Act, this resolution cannot be made until the draft Operational Plan has been publicly exhibited and Council has considered any submissions received.

Additionally, Council is required to resolve the interest rate payable on overdue rates and charges for the 2022-2023 year. Section 566(3) of the Act provides that the interest rate set by Council cannot exceed the rate specified by the Minister for Local Government.

Legislative or Policy Implications

[Local Government Act 1993, Section 535 - Rate or Charge to be Made by Resolution](#)
[Local Government Act 1993, Section 466 - Accrual of Interest on Overdue Rates and Charges](#)

Project Delivery Implications

COUNCIL+ *Council*

Risk Assessment

An assessment of the challenge posed to Council implementing the action/s contained in this report, in the current environment with available resources: Low.

Budget and Financial Implications

The making of the rates and charges is a statutory requirement to enable Council to collect revenue from rates and annual charges. The anticipated revenues from rates, fees and charges to be levied by Council in the 2022-2023 year are detailed in the Revenue Policy contained in the Operational Plan.

Recommendation

That Council:

1. In accordance with Chapter 15, Parts 4 and 5 of the *Local Government Act 1993*, make and levy the following rates and annual charges for the 2022-203 year:

(a) In relation to Ordinary Rates, Council apply the increase of 2.5 per cent, inclusive of the rate peg and additional special variation, as determined by the Independent Pricing and Remuneration Tribunal.

(b) In relation to Ordinary Rates and pursuant to section 494 of the Local Government Act 1993, make and levy the following Ordinary Rates for the year 01 July 2022 to 30 June 2023:

Rating Category	Minimum Rate	Ad Valorem Rate (Cents)
Residential - Parkes	\$560	1.710000
Residential - General	\$560	0.530000
Residential - Rural	\$560	0.616000
Farmland - General	\$560	0.409900
Business - Villages	\$560	3.173700
Business - Parkes CBD	\$560	7.214500
Business - General	\$560	2.341000
Business - Industrial	\$560	2.374900
Business - SAP Developed	\$560	2.341000
Business - SAP Undeveloped	\$560	0.409900
Mining - Copper	\$560	6.334000
Mining - General	\$560	16.24090

(c) In relation to waste management charges and pursuant to sections 496 and 501 of the Local Government Act 1993, make and levy the following annual charges on all consumers accessing the Parkes Shire waste management services for the year 01 July 2022 to 30 June 2023:

Fee Type	Charge
Domestic Waste Management Service charge	\$450
Domestic Waste Management Service charge (Vacant Land)	\$85
Non-Domestic Waste Management Service charge	\$431
Non-Domestic Waste Management Service charge (Vacant Land)	\$90

In addition to the maximum \$250 pensioner rebate jointly funded by the Council (45%) and the State Government (55%) in respect of general rates and domestic waste charges, in accordance with the Council's Pensioner Rate Rebate and Hardship Policy, Council will provide an additional pensioner rebate of \$105.00 per eligible property from 1 July 2022 for the 2022/23 rating year. This voluntary rebate will be paid pursuant to Section 582 of the Local Government Act, 1993 and only pensioners that received the rebate in 2016/17 will continue to be eligible to do so.

(d) In relation to sewerage service charges and pursuant to sections 501, 502, 539, 541 and 552 of the Local Government Act 1993, make and levy the following annual charges on all consumers connected to, or capable of being connected to, the Parkes Shire sewer systems and sewer charges for the year 01 July 2022 to 30 June 2023:

Sewer Access Charge Type	Charge
Residential	\$640
Residential Unit/Flat	\$640
Trundle/Tullamore	\$640
Trundle/Tullamore - Vacant Land	\$360
Churches	\$320
Non-Residential - 20mm	\$360
Non-Residential - 25mm	\$565
Non-Residential - 32mm	\$920
Non-Residential - 40mm	\$1,445
Non-Residential - 50mm	\$2,255
Non-Residential - 80mm	\$5,770
Non-Residential - 100mm	\$9,015
Un-Metered - Strata Title Units	\$640
Un-Metered - CBD	\$890
Un-Metered - Non-Rateable	\$640

Trade Waste Charge Type	Fee Description	Charge
Service Fee - Category 1	Annual Trade Service & Inspection	\$250
Service Fee - Category 2	Annual Trade Service & Inspection	\$250
Service Fee - Category 3	Annual Trade Service & Inspection	\$885
Usage Fee - Category 1 & 2	Trade Waste Usage	\$2.35 (per/kl)
Usage Fee - Category 3	Trade Waste Usage	\$17.55 (per/kl)

(e) In relation to sewerage service charges and pursuant to sections 501, 502, and 552 of the Local Government Act 1993, make and levy the following annual charge on all consumers connected to, or capable of being connected to, the Parkes Shire water supply systems and water charges for the year 01 July 2022 to 30 June 2023:

Water Access Charge Type	Charge
Residential - Standard Charge	\$215
Non-Residential - 20mm	\$215
Non-Residential - 25mm	\$335
Non-Residential - 32mm	\$555
Non-Residential - 40mm	\$865
Non-Residential - 50mm	\$1,355
Non-Residential - 80mm	\$3,455
Non-Residential - 100mm	\$5,405
Un-Metered - Strata Title Units	\$215
Un-Metered - CBD	\$745
Un-Metered - Non-Rateable	\$215

Water Usage Charge	Rate per kl
General Consumption	
Tariff Step 1 <400 kl's	\$2.10 per kl
Tariff Step 2 >400 kl's	\$3.50 per kl
Commercial Water	
Business Rate (all consumption) - per kl	\$2.60 per kl
Trundle School - Raw Water - per kl	\$1.40 per kl
Raw Water - Rising Main from Dam	
Tariff Step 1 <400 kl's	\$1.40 per kl
Tariff Step 2 >400 kl's	\$2.60 per kl
Standpipe Charges	\$4.90 per kl

(f) In accordance with clauses 125A and 125AA of the Local Government General Regulation 2005 the following annual charges are set for stormwater management services for the 12 months commencing 1 July 2022:

Category	Charge
Residential (not vacant)	\$ 25
Non Residential	
0-1199 sqms	\$ 25
1200-4999 sqms	\$100
≥5000 sqms	\$375

2. Pursuant to section 566(3) of the Local Government Act 1993, adopts the overdue rates and charges
maximum interest rate of 6.0 per cent for the period 01 July 2022 to 30 June 2023 (inclusive)
in accordance
with the determination made by the Minister for Local Government as published in the NSW Government Gazette.

Report

The Operational Plan 2022-2023 includes Council's Statement of Revenue Policy for the 2022-2023 year. The Revenue Policy is adopted on an annual basis and details how Council will levy ordinary rates, charges and fees, as well as the anticipated revenue that will be derived from each rate, charge and fee.

As detailed above, Council must formally resolve to make the rates and charges for the 2022-2023 year, as well as the interest rate payable on overdue rates and charges. On 01 April 2022, the Office of Local Government published *Circular 22-06 Information about Ratings 2022-2023* ("Circular 22-06"), confirming the maximum interest rate and the methodology used. Circular 22-06 is appended at *Attachment 1* to this report.

At its Ordinary Meeting held 19 April 2022, Council resolved to make application to the Independent Pricing and Regulatory Tribunal ("IPART") for an Additional Special Variation ("ASV") of 2.5 per cent (including the rate peg of 0.7 per cent), for the specific purpose of ensuring that Council has sufficient funds to meet its service delivery and asset maintenance obligations as identified in its Long-Term Financial Plan **[res. 22-119]**. On 20 June 2022, IPART approved Council's ASV application. IPART's determination is appended at *Attachment 2* to this report.

Attachments

1. Circular 22-06 - Information about Ratings 2022-2023 (Office of Local Government, 01 April 2022)
2. Additional Special Variation 2022-2023 Notice of Decision (Independent Pricing and Regulatory Tribunal, 20 June 2022)

Attachment 1 - Circular 22-06 - Information about Ratings 2022-2023

Office of
Local Government

Circular to Councils

Circular Details	22-06 / 1 April 2022 / A814194
Previous Circular	21-04 – Information about Rating 2021-22
Who should read this	Councillors / General Managers / Council staff
Contact	Performance Team / (02) 4428 4100 / olg@olg.nsw.gov.au
Action required	Information / Council to Implement

Information about Ratings 2022-23

What's new or changing

- The maximum boarding house tariffs for 2022-23 have been determined.
- The maximum interest rate payable on overdue rates and charges for 2022-23 has been determined.
- The section 603 certificate fee for 2022-23 has been determined.
- The statutory limit on the maximum amount of minimum rates for 2022-23 has been determined for commencement on 1 July 2022.

What this will mean for your council

Councils should incorporate these determinations into their 2022-23 rating structures and Operational Plan Statement of Revenue Policies.

Key points

Boarding House Tariffs

In accordance with section 516 of the *Local Government Act 1993* (the Act), it has been determined that for the purpose of the definition of 'boarding house' and 'lodging house', the maximum tariffs, excluding GST, that a boarding house or lodging house may charge tariff-paying occupants are:

- Where **full board and lodging** is provided:
\$409 per week for single accommodation; or
\$675 per week for a family or shared accommodation
- Where **less than full board or lodging** is provided:
\$275 per week for single accommodation; or
\$454 per week for family or shared accommodation

Maximum Interest Rate on Overdue Rates and Charges

In accordance with section 566(3) of the Act, it has been determined that the maximum rate of interest payable on overdue rates and charges for the period 1 July 2022 to 30 June 2023 (inclusive) will be **6.0% per annum**.

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The methodology used to calculate the interest rate applicable for the period 1 June 2022 to 30 June 2023 is the Supreme Court methodology (the Reserve Bank cash rate plus 6%), rounded to the nearest half per cent of the maximum interest rate for the previous year. The cash rate used for the purposes of the maximum interest rate for local government is based on the cash rate set by the Reserve Bank on 7 December 2021.

Notice giving effect to these decisions will be published in the NSW Government Gazette.

Section 603 Certificate

Under section 603 of the Act, councils may issue a certificate as to the amount (if any) of rates, charges, etc due or payable to the council for a parcel of land. Section 603(2) states the application must be accompanied by the approved fee. In accordance with the approved methodology, the approved fee for 2022-23 is determined to be **\$90**. This is an increase of \$5 from the 2021-22 fee.

This determination applies to the issuing of a certificate for the matters specified in section 603(2) of the Act. Where a council offers to provide other information as an optional service, the council is not prevented from separately determining an approved fee for that additional service. Furthermore, a council is not prevented from determining approved fees for additional services required by an applicant for the expedited processing of a section 603 certificate.

Statutory limit on the maximum amount of minimum rates

Following a recommendation by IPART, clause 126 of the *Local Government (General) Regulation 2021* will be amended on 1 July 2022 by the *Local Government (General) Amendment (Minimum Amounts of Rate) Regulation 2022* so that under section 548(3)(a) of the Act, the maximum amount of the minimum ordinary rate to be **\$569** for 2022-23.

The maximum amount of a minimum special rate (not being a water supply special rate or a sewerage special rate) prescribed by section 548(3)(b) of the Act will remain unchanged at **\$2**.

Where to go for further information

The NSW legislation website at www.legislation.nsw.gov.au.



Melanie Hawyes
Deputy Secretary
Crown Lands and Local Government

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Attachment 2 - IPART - Parkes Shire Council Additional Special Variation - Notice of Decision (20 June 2022)



Fact Sheet

Local Government >>

Parkes Shire Council Additional Special Variation

20 June 2022

Our decision

Parkes Shire Council applied for a permanent Additional Special Variation (ASV) for a percentage increase in its general income of 2.5% in 2022-23. The rate peg for Parkes Shire Council in 2022-23 was set at 0.7%. The council budgeted for a 2022-23 increase of 2.6%.

We have assessed this application against the three criteria set by the Office of Local Government (OLG). We found that Parkes Shire Council's ASV application fully met all assessment criteria.



We have approved Parkes Shire Council's application for a permanent 2.5% Additional Special Variation in 2022-23 (including the rate peg). Our decision means the council can increase its general income by 2.5% in 2022-23 and permanently keep this additional income in its rate base.

Table 1 Approved ASV – Parkes Shire Council

	2022-23
Increase above the rate peg – permanent	1.8%
Rate peg	0.7%
Total increase	2.5%

Our decision means the council can increase income by 1.8% above the rate peg. We estimate this to be around \$0.27 million in additional income in 2022-23 which it can keep in its rate base going forward. This allows the council an extra \$1.4 million over the next 5 years. The impact on rates from this ASV may be different for individual ratepayers and across different ratepayer categories. The ASV represents an allowed increase in general permissible income, the council decides how it collects that income from ratepayers.

The ASV process

On 6 April 2022 the OLG announced guidelines for the Additional Special Variations (ASV) process for 2022-23 under [circular 22-07](#) (ASV guidelines). IPART has assessed applications from NSW councils for an ASV against the ASV guidelines.

The council planned for a 2.6% increase in income

Assessment criterion 1: *The application amount is not higher than the lesser of 2.5% or the council's assumed 2022-23 rate peg (including population factor) in its 2021-22 Integrated Planning and Reporting (IP&R) documentation.*

Parkes Shire Council's 2021-22 Long Term Financial Plan (LTFP) as part of its IP&R documentation budgeted a 2022-23 rate peg of 2.6% which is higher than Parkes Shire Council's ASV application for 2.5% in 2022-23.



The council applied for an ASV equal to the lesser of 2.5% and the increase in income it budgeted for in its planning documents.

Council supports the proposed increase in income

Assessment criterion 2: *The council must have made a resolution which clearly states:*

- *that the council has resolved to apply for the special variation under section 508(2) of the Local Government Act 1993 (the Act)*
- *whether the resolution is for a temporary or permanent special variation under section 508(2) of the Act*
- *the additional income that council will receive if the special variation is approved, and*
- *why the special variation is required*
- *that the council has considered the impact on ratepayers and the community in 2022-23 and, if permanent, in future years if the special variation is approved and considers that it is reasonable.*

Parkes Shire Council resolved on 19 April 2022 to apply for a permanent special variation under section 508(2) of the Act. The council estimated it would receive around \$0.27 million of additional income in 2022-23. The council stated that the special variation is required to ensure that Parkes Shire Council has sufficient funds to meet its service delivery and asset maintenance obligations as identified in its LTFFP for 2022-23 and subsequent years. The council stated that it considered the impact on ratepayers to be reasonable.



The council resolved to apply to increase its income by 1.8% above the rate peg or by \$0.27 million in 2022-23. It explained the reasons why the ASV is required, and the council considers the impact on ratepayers to be reasonable.

The council demonstrated financial need

Assessment criterion 3: *The council's 2021-22 IP&R documentation forecast an average Operating Performance Ratio (OPR) of 2.0% or lower over 2022-23 to 2026-27 or it has provided other evidence of need. For example, but not limited to that the council needs to maintain a higher OPR so it can meet its capital funding requirements.*

The OLG describes the OPR as measuring how well local councils contain expenses within revenue.^a The OPR represents what portion of a council's revenue is remaining after expenses. A positive OPR represents a surplus in income and a negative OPR represents a shortfall in income.

Parkes Shire Council's 2021-22 LTFP forecast an average OPR of -6.2% over 2022-23 to 2026-27. An average OPR at or below 2.0% over the next 5 years demonstrates financial need.

Table 2 Parkes Shire Council's OPR – 2022-23 to 2026-27

	2022-23	2023-24	2024-25	2025-26	2026-27	5-year average
OPR	-6.2%	-5.9%	-6.3%	-6.3%	-6.5%	-6.2%



The council's application shows it has a forecast average OPR of below 2.0%. This demonstrates a financial need for the additional income.

Summary of submissions

Parkes Shire Council's ASV application did not receive any submissions.

^a NSW Auditor-General, *Report to Parliament | Report on Local Government 2018 | Appendix 9 – OLG's performance indicators from the audited financial statement – Descriptions*, February 2019, p 78.

10.6. (DCCSE) Adoption of draft Disability Inclusion Action Plan 2022-2026

Prepared By:

Director Customer, Corporate Services and Economy

Executive Summary

Under the *Disability Inclusion Act 2014*, Parkes Shire Council ("Council") is required to develop a Disability Inclusion Action Plan ("DIAP") every four years. Following conclusion of a 28-day public exhibition period; this report recommends that Council formally adopts the draft Disability Inclusion Action Plan, appended at *Attachment 1* to this report.

Background Information

In 2014, the NSW Government legislated the Disability Inclusion Act 2014 requiring all public authorities, including local councils, to develop and implement four-year Disability Inclusion Action Plans by 01 July 2017.

In developing their DIAP, public authorities must consult with people with disability and ensure their plans clearly outline the measures they will put in place to support people with disability to better access support and services available in the community, and participate fully in community life.

All public authorities must provide a copy of their DIAP to the NSW Disability Council and report annually on the implementation, monitoring and evaluation of their DIAP to the NSW Department of Communities and Justice.

Council's current DIAP was adopted in 2017 and covered the four-year period from 2017 to 2021, inclusive.

At its Ordinary Meeting held 17 May 2022, Council resolved to place the draft Disability Inclusion Action plan on public exhibition and invite public submissions on the document prior to adoption, and receive a further report following conclusion of the public exhibition period [res. 22-162].

Legislative or Policy Implications

[Disability Inclusion Act 2014, Section 12 - Requirement for Disability Inclusion Action Plans](#)

Project Delivery Implications

COUNCIL+ *Council*

Risk Assessment

An assessment of the challenge posed to Council implementing the action/s contained in this report, in the current environment with available resources: Low.

Budget and Financial Implications

There are no financial implications for Council associated with this report. Individual actions detailed in the draft DIAP will be programmed and funded for delivery via the annual Operational Plan, as adopted by Council prior to the beginning of each financial year.

Recommendation

That Council:

1. Receive and consider the submission on the draft Disability Inclusion Action Plan 2022-2025, appended at *Attachment 2*, and request the Director Customer, Corporate Services and Economy respond to the submission received.
2. Adopt the draft Disability Inclusion Action Plan 2022-2026, appended at *Attachment 1*.

Report

The draft DIAP recognises that a whole-of-Council approach is required to improve and embed access and inclusion in our work. It outlines Council's commitment to remove barriers to accessing Council venues, information, services and employment, as well as to promote the rights of people with disability.

Consistent with the *NSW Disability Inclusion Action Planning Guidelines* published by the NSW Department of Communities and Justice, the draft DIAP is structured around four (4) focus areas, being:

- Attitudes and Behaviours;
- Liveable Communities;
- Employment Outcomes; and
- Systems and Processes.

The draft DIAP outlines the 27 actions that Council will undertake over the four-year period from 2022 to 2026, aimed at improving access and inclusion in the Parkes Shire.

Consistent with Council Resolution **22-162**, Council's draft Disability Inclusion Action Plan was publicly exhibited from 17 May to 14 June 2022, with public submissions invited during this period. The exhibition period was publicised on Council's online consultation platform, *Your Say Parkes*, and social media channels, as well as by direct correspondence to Council's various Community Consultative Committees.

Council received a total of one (1) submission. The submission, including actions taken in response to the submission, has been summarised in the table below:

Comment/Statement	Action/Resolution
Submission suggested reporting on what has been achieved in previous Disability Inclusion Action Plans via Council's Annual Report due to duplication of actions from previous plans.	Moving forward, Council will ensure accountability of progress of the Disability Inclusion Action Plan, including a section in the Annual Report to detail Council's progress in implementing the actions contained in the DIAP.
Submission queried if the Parkes Shire Council Access Committee would be reconstituted, or if an alternative model would be considered.	Action 4.1.1 of the draft DIAP seeks to address this by establishing an Access and Inclusion Advisory Committee to advise Council on inclusion and accessibility

Comment/Statement	Action/Resolution
	matters and oversee the delivery of the DIAP. This will form the basis of a separate report to Council.
Submission stated that targeted feedback was not gained from an organisation with direct connection to individuals with disability and their families and caregivers.	Council acknowledges the concern raised that organisations, persons with disability and their caregivers were not specifically contacted to provide targeted feedback in the development of the draft DIAP. Instead, there was a reliance on the use of digital engagement platforms to seek feedback from the community, due to the COVID-19 pandemic and accompanying Public Health Orders and restrictions on the use of face-to-face consultation tools when the engagement was undertaken. However, as noted above, Council has committed to re-establishing its Access and Inclusion Advisory Committee and will use that forum as a platform to engage directly with people with disability, carers and disability services providers over the life of the new DIAP.
General formatting	General formatting throughout the draft DIAP has been reviewed in line with comments and corrections provided, and updated where required.

It is recommended that the draft DIAP, as amended following the public exhibition period, be adopted.

Attachments

1. Disability Inclusion Action Plan 2022-26 (Draft) - *Distributed under separate cover*
2. Disability Inclusion Action Plan Submission - Submission 1

Attachment 2 - Disability Inclusion Action Plan Submission - Currajong Disability Services

Tuesday, 14 June 2022

General Manager
Mr Kent Boyd PSM
Parkes Shire Council
PO Box 337, PARKES NSW 2870

Feedback: PSC Draft DIAP 2022-2026

Dear Kent,

I always personally hesitate to give feedback and often withhold my comment, due to the inherent nature of the associated negative undertone or what can appear to be outright criticism, and due to this often lean to the side of recognising effort and intention, so as not to be counted among the naysayers. Despite this, I am very aware that without some form of challenge or opposition there is nothing pushing us to be the best or driving us to create the best outcomes. I

[REDACTED]

It's a long introduction to my comments Kent (my apologies) but I genuinely desire to contribute to the conversation, intention, and measurable outcome of the DIAP 2022-2026 and wanted to preface my comments so that positive intent, not criticism was recognised.

Comments:

1. While I understand that both the 17-21 and current Draft DIAP stated that progress would be tracked within the Annual Report (which it has) and via the Access Committee – it would be worthwhile considering reproducing the Annual Report progress/measured results in the DIAP to show what has been achieved in the previous 4 years or the life of the plans. Particularly when many of the listed outcomes for the 4 focus areas are a duplication of the previous 17-21 plan. Without this integrated reporting and considering the new design which gives a scheduled delivery time frame (2022/23 and 2023/24) it appears that the recycled outcomes have had no or limited measurable results for the previous 4-year plan, which is not the case.

Currajong Disability Services Limited

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ABN 12 311 801 338 ACN 621 867 338

2. The Access Committee has not met since 2 October 2018 (that I am aware of) I note this as the DIAP refers to it several times. Is it genuinely going to be resuscitated or should an alternative be considered? I ask this because of the enormous number of Council Committees that already exist and the imposition on PSC directors and staff time. If it is not viable to have another committee, should a different solution be sought? Can it be joined to an already operationally effective committee, or could a department head engage with 2 or 3 community members for input into access and inclusion on an ad hoc basis? I am not trying to remove the need for an A&I committee, but it either needs to be vibrant and useful or an alternative solution needs to be created.
3. Targeting Feedback and outcome development: I note and recognise how difficult it is to gather community response to plans at the best of times, and this is only made harder when seeking a response from individuals in the community with a disability, who may have limited access to IT-based information-gathering solutions, very few of the 130 clients we serve directly would ever be able to access the online feedback platform. I note that Cian stated at the last Council meeting that they would target gathering feedback on the draft DIAP. I find it inconceivable that a significant source of information with a direct connection to over 130 individuals with severe disabilities and a network of over 600 careers, family members and nominee/guardians has not been approached at any point in the process of draft DIAP development. I also find it unthinkable that a grassroots community-owned charity providing specialist disability support services to persons in our community from 6 to 76 years of age, run by a volunteer Board made up of Parkes community members has not been targeted for input into the DIAP.

To illustrate my concern around targeted feedback or outcome development. I was contacted by email at the beginning of the 2022 ELVIS week for images of our clients for the DIAP because the document had to get to the graphic designer, which gave me a timeframe of 4 days to fulfil the request. I refused to provide any images in that time frame as I would have had to acquire active informed consent for the reproduction of Currajong images containing our customers for use outside of our organisation from our customers and/or their families. I stated I could not provide images in that time frame and if I was to be given more time in the future, I would be glad to help. I also stated that the images in the previous DIAP document should not be used as several of the people in the photographs had died or moved on and therefore their consent was no longer active and particularly those of first nation origin. I had no response to my email. This highlights to me the disconnect that the DIAP seeks to overcome from the very people putting it together. No recognition of learning, no understanding that they just did the very opposite of what the document they were tasked with completing is trying to achieve... True Inclusion through genuine engagement with lived experience in disability.

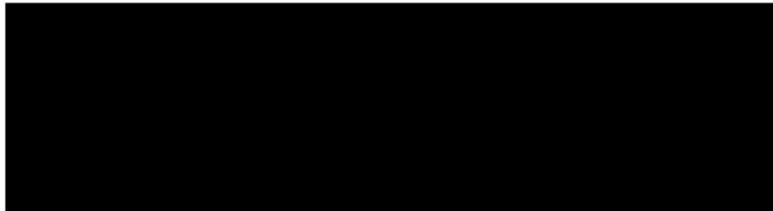
While this may all sound like sour grapes, it is genuinely not. I long for the DIAP to be a vibrant active document that instigates real positive change and is embedded within the wider community and PSC organisational culture and psyche. I desire the document's intent to be considered integral to every strategic plan and direction for the community and therefore it cannot be relegated to a task to be completed or a compliance document. The DIAP needs to be informed by people with lived experience in disability and their advocates if it is to speak to the change they ultimately require. This cannot be achieved by ableist mindsets or tourists who from time to time visit the world of disability. The question I

constantly must ask myself in my role is whether this is "what I want to achieve" or is it "what my customers want to achieve"? Consumer-Directed Care is determined by my customer/client. What does my customer want or need and how do they want to receive it, not what do I think they want/need and how am I prepared to deliver it? Does the DIAP represent what people with disability actually need/want or does it represent what I think they need/want or what I have to do to comply? Only genuine truth-finding and reflection can inform this answer.

The following are just layout/grammar notes and I assume they will be picked up in the final draft sign-off.

4. The Table of Contents does not align with the content pages.
5. Duplication of Focus Areas 3 and 4 in heading in table of contents
6. Paragraph 1 (page 15) is missing text.
7. "It" is not the best word to use when discussing disability.
8. It may only be a small thing, but Areas 3 and 4 have been swapped in the current iteration of the Draft DIAP. To retain consistency with the previous DIAP may be the best option, unless you are switching Focus Area 3 to 4 and 4 to 3 intentionally.

In re-reading this letter Kent, I'm not sure I have been able to express in words what I desire to get out, but I trust you will see through my ramblings and pick the worthwhile out of the dross. I am happy to contribute in any constructive way and/or facilitate ongoing engagement with our clients and their loved ones as the 2022/26 DIAP is finalised.



10.7. (DCCSE) Endorsement of Reconnecting Regional NSW Community Events Program

Prepared By:

Director Customer, Corporate Services and Economy

Executive Summary

Following conclusion of a public Expression of Interest process and evaluation of the submissions received, this report recommends that Council formally endorse the proposed Community Events Program appended at *Attachment 1* to this report.

Background Information

In October 2021, the NSW Government announced a \$200 million Regional Recovery Package for regional NSW aimed at creating new jobs and supporting events, shows and festivals to boost tourism and help young people reclaim the best years of their lives. The Regional Recovery Package includes a \$50 million Regional Events Package and \$30 million Regional Job Creation Fund, as well as an allocation of \$40 million for priority infrastructure projects across rural and regional NSW.

The NSW Government has allocated \$25 million from the Regional Recovery Package to the Reconnecting Regional NSW Community Events Program. The program has been designed to support regional communities to reconnect by helping eligible applicants deliver community events and facilitate economic recovery by supporting local businesses in the events, hospitality and accommodation sectors. Council has received a dedicated allocation of \$239,651 to fund COVID-safe community events and festivals in the Parkes Shire local government area.

At its Ordinary Meeting held on Tuesday 17 May 2022, Council noted the funding allocation of \$239,651 to Parkes Shire under the Reconnecting Regional NSW Community Events Program ("the Program") and determined to receive a further report at the June Ordinary Meeting for the purpose of allocating the available funding, following a community events expression of interest ("EOI") process [**res. 22-164**].

Legislative or Policy Implications

There are no legislative or policy implications for Council associated with this report.

Project Delivery Implications

COUNCIL+ *Council*
COMMUNITY+ *Wellbeing*
COMMUNITY+ *Culture*

Risk Assessment

An assessment of the challenge posed to Council implementing the action/s contained in this report, in the current environment with available resources: Low.

Budget and Financial Implications

As detailed above, Council has received a dedicated allocation of \$239,651 through the Program.

Recommendation

That Council:

1. Endorse the recommended allocation of funding received through the NSW Government's Reconnecting Regional NSW Community Events Program as detailed in the proposed Events Schedule appended at *Attachment 1*, for submission to the Department of Regional NSW.

Report

The Reconnecting Regional NSW Community Events Program aims to enable communities to reconnect in COVID-19 safe ways and facilitate economic recovery by supporting COVID-19 impacted local businesses.

Up to 10 separate events can be supported. Events funded under the program must meet the following criteria:

- Be open to all members of the public;
- Free to attend or a very small fee to cover any extra costs;
- Have a primary purpose of reconnecting communities and improving social cohesion of the local community; and
- Be held before 31 March 2023.

Examples of activities eligible for funding including existing or new:

- Community markets and bazaars;
- Festivals and fairs;
- Sporting events;
- Food and leisure events;
- Community classes and workshops;
- Agricultural field days (run by community organisations);
- Regional racing carnivals run by community organisations;
- Touring events and theatre programs; and
- Community public holiday celebrations (e.g. Australia Day).

Council has concluded a community EOI process through the *Your Say Parkes* platform to provide community event organisers with the program funding guidelines and to seek proposals for events that could be supported. Following that EOI, Council received 21 proposals for community events to receive funding.

Council Officers have assessed the eligibility of the proposals, in consultation with the Department of Regional NSW ("the Department"). The final recommended Events Schedule is based on the following criteria to ensure that:

- There is a balance of funding spread across all Parkes Shire townships in proportion to population size;
- There is a mix of genres to appeal to different demographics;
- Events are accessible to a high percentage of the Parkes Shire community; and
- Dates of the events are spread evenly across the funding period.

Council Officers have also discussed with the Department the need and benefit of employing a temporary Council resource to be funded from the Program. This staff resource will support the delivery of funded community events and also deliver additional eligible events that Council identifies as meeting a priority community need and which were not proposed through the EOI process.

The recommended Events Schedule is appended at *Attachment 1*.

Attachments

1. Reconnecting Regional NSW Community Events Program - Recommended Events Schedule

Attachment 1 - Reconnecting Regional NSW Community Events Program

Reconnecting Regional NSW Community Events Program Proposed Events Schedule		
TOTAL FUNDING ALLOCATION:		\$239,651
DESCRIPTION	LOCATION	BUDGET
Program Resourcing		
Event Project Officer & Event Operations Staff	N/A	\$80,000
PSC Administration	N/A	\$9,000
Total Resourcing		\$89,000
Parkes Shire Council-Managed Events		
Picnics and Performers @ The Pavillion (Series)	Parkes	\$43,994
Tunes in Tullamore	Tullamore	\$5,000
Total Council-Managed Events		\$48,994
Recommended Community Event Funding Distribution (from EOIs)		
Spring Fling Arts Festival and Workshops	Parkes Shire	\$17,000
Parkes Annual Swap Meet and Central West Charity Show & Shine	Parkes	\$17,000
Rugby 7's Tournament	Parkes	\$16,000
Trundle Back in Time Vintage Tractor Pull & Machinery Rally	Trundle	\$17,000
Back to Peak Hill (concept to be strengthened with support from Event Project Officer)	Peak Hill	\$17,000
Bogan Gate 125 Year Celebration	Bogan Gate	\$14,657
Peak Arts Connect - Workshops -Allocation of \$3,000 recommended as this will build on the Spring Fling Festival deliverables	Peak Hill	\$3,000
Total		\$101,657
<i>ALL BUDGET ALLOCATED? Yes.</i>		\$239,651

10.8. (DCCSE) Request for Financial Assistance - DA and Construction Fees - Sheep Pavilion - Peak Hill Showground Land Manager

Prepared By:

Executive Manager Corporate Services

Executive Summary

The Peak Hill Showground Land Manager, has requested that Parkes Shire Council ("Council") make a donation equivalent to the fees associated with the development application, construction and inspection fees for the construction of a new sheep pavilion at the Peak Hill Showground. This report recommends that Council resolve to provide the requested donation of \$2,997.10 from the Peak Hill Town Improvement ("TI") fund, subject to the provisions of section 356 of the *Local Government Act 1993* and endorsement by the Peak Hill Community Consultative Committee ("CCC").

Background Information

Council can only approve financial assistance (cash or in-kind) in accordance with section 356 of the *Local Government Act 1993* ("the Act"). Where the proposed financial assistance has not been included in Council's adopted Operational Plan for the year; the proposed financial assistance must be publicly exhibited prior to being provided. Council must consider any public submissions received, prior to providing the assistance requested.

Legislative or Policy Implications

[Local Government Act 1993, Section 356 - Can a Council Financially Assist Others?https://www.parkes.nsw.gov.au/your-council/grants-funding/councils-grants-programs/community-financial-assistance-leasing-licencing/Community Financial Assistance Policy](https://www.parkes.nsw.gov.au/your-council/grants-funding/councils-grants-programs/community-financial-assistance-leasing-licencing/Community%20Financial%20Assistance%20Policy)

Project Delivery Implications

ACTIVITY+ *Passive Recreation*
COMMUNITY+ *Wellbeing*
COMMUNITY+ *Culture*

Risk Assessment

An assessment of the challenge posed to Council implementing the action/s contained in this report, in the current environment with available resources: Low.

Budget and Financial Implications

The total of Council's DA, construction certificate fees, and inspections fees was \$2,997.10 for the construction of the Sheep Pavilion. Other fees paid by the applicant included the Long Service Levy (\$553) and the Planning Portal Fee (\$75) are outside Council's control and must be paid to those external organisations. Council has not allowed the inclusion of the Planning Portal Fee and Long Service Levy in previous requests of a similar nature. The total of \$2,997.10 is over the annual budget allocation for the Community Financial Assistance Program. Other sources for funding the donation could be allocated from the

Peak Hill Town Improvement fund, which is included in Council's Operational Plan and has a current balance of \$261,270.

Recommendation

That Council:

1. Receive and note the correspondence from the Peak Hill Showground Board, appended at *Attachment 1*.
2. Provide public notice of its intention to provide \$2,997.10 in financial assistance to the Peak Hill Showground Board, being an amount equivalent to the Development Application, construction and inspection fees for the Sheep Pavilion at the Peak Hill Showground.
3. Subject to no submissions being received, approve the provision of \$2,997.10 in financial assistance from the Peak Hill Town Improvement Fund to the Peak Hill Showground Trust, subject to final approval by the Peak Hill CCC following their meeting to be held on 4 July 2022.

Report

The secretary for the Peak Hill Showground Land Management Board, Mr Ben Wilson, has written to Council (refer *Attachment 1*) requesting Council's assistance in relation to the Fees and Charges incurred during the process of the replacement of the Sheep Pavilion at the Peak Hill Showground.

Mr Wilson writes *"It has been a difficult time over the last few years, with the costs of steel and materials increasing significantly, with the Trust having to wear several unforeseen costs in relation to the procurement of supplies and commencement of the project"*.

In order to reduce their costs, the Peak Hill Land Manager is requesting that Council reimburse them for the fees already paid to Council as follows:

Application	Fee Type	Paid
Development Application DA2021/0172 - Demolition of Outbuilding (shed) and Erection of Proposed Outbuilding (shed)	Development Application Fee	553.00
	NSW Planning Levy	75.00
Construction Certificate CC2022/0043 - Pavilion	Construction Certificate Fee	1,135.10
	Inspection Fees	1,309.00
	Long Service Levy	553.00
TOTAL		3,625.10
<i>Less Planning Levy and Long Service Levy (payable by Council to external organisations)</i>		-628.00
Net		2,997.10

Susie Collette, Chair of the Peak Hill Community Consultative Committee, was contacted to seek the CCC's support for the use of the Peak Hill Town Improvement funds to reimburse the Peak Hill Showground Land Manager's costs. Susie indicated that although she was supportive of the request in principal, she would like to consult with the Committee members at their next meeting, which will be held on 4 July 2022, before supporting the use of up to \$3,000 in TI funds.

Attachments

1. Correspondence from the Peak Hill Showground Board (10 May 2022)

Attachment 1 - Assistance with Fees & Charges in relation to construction of new sheep pavilion at Peak Hill Showground

PEAK HILL SHOWGROUND LAND MANAGERS

10/05/22

Dear Kent,

RE: FEES & CHARGES IN RELATION TO THE CONSTRUCTION OF THE NEW SHEEP PAVILLION AT THE PEAK HILL SHOWGROUND.

On behalf of the Peak Hill Showground Trust, I am writing seeking Council's assistance in relation to the Fees & Charges incurred during the process of the replacement of the Sheep Pavilion at the Peak Hill Showground.

It has been a difficult time over the last few years, with the costs of steel and materials increasing significantly, with the Trust having to wear several unforeseen costs in relation to the procurement of supplies and commencement of the project.

As a community based organization we rely heavily on both volunteer contributions and financial assistance in various forms and would be greatly appreciative if the Parkes Shire Council could assist with the following;

Quote 2022/0171

Construction Certificate Fee

Inspection fees

\$2997.10

Quote 2021/0461

Development Application Fee

\$628

Total : \$3625.10

Both invoices have been paid in full. If there was any scope for council to assist via reimbursement it would be greatly appreciated.

Yours sincerely,

Ben Wilson

0408442562



Secretary

Peak Hill Showground Land Managers (T/A Peak Hill Showground Trust)



PARKES SHIRE COUNCIL

ABN: 96 299 629 630

Office Hours: Mon-Fri 8.30am - 5.00pm

PO Box 337, PARKES NSW 2870

P 02 6861 2373 | F 02 6862 3946 | E plans@parkes.nsw.gov.au | W parkes.nsw.gov.au



Estimate of Fees and Charges

Quote No:	Quote2021/0461	Date Issued:	08/12/2021
		Expiry Date:	30/06/2022
Applicant:	G J Bell Minnerong 1921 Peak Hill - Tullamore Road PEAK HILL NSW 2869		
Property:	LOT 139 DP755113	Stage/Decision:	Issued
Details:	Demolition of Outbuilding - Shed & Erection of Proposed Outbuilding - Shed	Status:	Current
Group:	Development Application		
Category:	Community Facilities	Estimated Cost:	\$126,000.00

Fee Description	Quantity	Amount	GST	Total
Development Application Fee	126,000.00	\$553.00		\$553.00
NSW Planning Strategic Levy on Development >\$50000	126,000.00	\$75.00		\$75.00
Total:		\$628.00		\$628.00

Fees are based on the value of works and other site/development specific factors. Information you provide is critical in ensuring an accurate estimate is provided.

How to make payment:

- A) Bring a copy of this quote into Council's Administration building at 2 Cecile Street, Parkes to pay over the counter.

OR

- B) Pay online via the My Parkes Portal. To pay online, follow the below steps:

Your reference number to pay via the My Parkes Portal is: **DA2021/0172**

- Go onto the Parkes Shire Council website then select the blue icon online payments, a new screen will open.
<https://parkes-web.t1cloud.com/T1PRDefault/WebApps/eProperty/P1/eTrack/eTrackApplicationSearch.aspx?r=PSC.P1.WEBGUEST&f=%24P1.ETR.SEARCH.ENQ>
- On the left hand side select Application Payment.
- Type in the reference number.
- Follow through to the cart and make payment and send a copy of your online receipt to plans@parkes.nsw.gov.au

Please Note: Your application is **NOT LODGED** and will not be actioned until payment is made and a copy of your online receipt/remittance has been forwarded to plans@parkes.nsw.gov.au



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Estimate of Fees and Charges

Quote No:	Quote2022/0171	Date Issued:	29/04/2022
		Expiry Date:	30/06/2022
Applicant:	G J Bell Minnerong 1921 Peak Hill - Tullamore Road PEAK HILL NSW 2869		
Property:	Lot 139 DP 755113 Lot 140 DP 755113 Lot 141 DP 755113 and 1 more	Stage/Decision:	Issued
Details:	Pavilion	Status:	Current
Group:	Construction Certificates		
Category:	Construction Certificate Council Issued	Estimated Cost:	\$158,000.00

Fee Description	Quantity	Amount	GST	Total
Construction Certificate Fee	158,000.00	\$1,031.91	\$103.19	\$1,135.10
Inspection Fees (CC,CDC)	7.00	\$1,190.00	\$119.00	\$1,309.00
Long Service Levy	158,000.00	\$553.00		\$553.00
Total:		\$2,774.91	\$222.19	\$2,997.10

Fees are based on the value of works and other site/development specific factors. Information you provide is critical in ensuring an accurate estimate is provided.

How to make payment:

- A) Bring a copy of this quote into Council's Administration building at 2 Cecile Street, Parkes to pay over the counter.

OR

- B) Pay online via the My Parkes Portal. To pay online, follow the below steps:

Your reference number to pay via the My Parkes Portal is: **CC2022/0043**

- Go onto the Parkes Shire Council website then select the blue icon online payments, a new screen will open.
<https://parkes-web.t1cloud.com/T1PRDefault/WebApps/eProperty/P1/eTrack/eTrackApplicationSearch.aspx?r=PSC.P1.WEBGUEST&f=%24P1.ETR.SEARCH.ENQ>
- On the left hand side select Application Payment.
- Type in the reference number.
- Follow through to the cart and make payment and send a copy of your online receipt to plans@parkes.nsw.gov.au

Please Note: Your application is **NOT LODGED** and will not be actioned until payment is made and a copy of your online receipt/remittance has been forwarded to plans@parkes.nsw.gov.au

10.9. (DCCSE) Request for Financial Assistance - Editing and Printing of the Gateway to the Bogan Book 3

Prepared By:

Executive Manager Corporate Services

Executive Summary

This reports provides correspondence from the Bogan Gate 125 Year Celebrations Committee and the Bogan Gate Community Community Consultative Committee, and recommends that Council approve the request for funds to be allocated from the Bogan Gate Town Improvement Fund to cover the costs of editing and printing the *Gateway to the Bogan Book 3*, which is being produced as part of the Bogan Gate 125 Year Celebrations event, subject to the public exhibition requirements of section 356 of the *Local Government Act 1993*.

Background Information

Parkes Shire Council ("Council") is guided by the advice provided by the various Community Consultative Committees ("CCC") in determining the most appropriate projects to be included in their Town Improvement Allocations however, the final decision concerning the expenditure of the funds remains with Council. In this case, the Bogan Gate CCC is requesting that Council provide financial assistance to the Bogan Gate 125 Year Celebrations Committee to print the *Gateway to the Bogan Book 3*.

Council can only approve community financial assistance (cash or in-kind) in accordance with section 356 of the *Local Government Act 1993* ("the Act"). Where the financial assistance has not been included in Council's adopted Operational Plan for the year, the proposed financial assistance must be publicly exhibited prior to being provided. Council must consider any public submissions received, prior to providing the assistance requested.

Legislative or Policy Implications

[Local Government Act 1993, Section 356 - Can a council financially assist others?](#)

Project Delivery Implications

COMMUNITY+ *Culture*

Risk Assessment

An assessment of the challenge posed to Council implementing the action/s contained in this report, in the current environment with available resources: Low.

Budget and Financial Implications

Initial indications from the organiser of the *Gateway to the Bogan* book, Mr Graeme Hunter, is that the printing costs will be in the vicinity of \$4,699. However the final cost will depend on how the book will be compiled and edited, as well as the number of copies that will be printed. Since his letter was received, Mr Hunter has obtained further advice that editing costs would be around \$1000. Therefore the total requested is \$5,699. The Bogan Gate Town Improvement Fund has an uncommitted balance of \$37,613.01.

Recommendation

That Council:

1. Receive and note the correspondence from Graeme Hunter representing the Bogan Gate 125 Year Celebrations Committee.
2. Receive and note the correspondence from the Bogan Gate Community Consultative Committee.
3. Provide public notice of its intention to provide up to \$5,699.00 in financial assistance to the Bogan Gate 125 Year Celebrations Committee, for the purpose of printing the Gateway to the Bogan Book 3.
4. Subject to no formal submissions being received, approve the provision of \$5,699.00 in financial assistance from the Bogan Gate Improvement Fund to the Bogan Gate 125 Year Celebrations Committee for the purpose of printing the Gateway to the Bogan Book 3.

Report

On 12 April 2022, Mr Graeme Hunter, representing the Bogan Gate 125 Year Celebrations Committee, wrote to Council's General Manager requesting that Council meet the costs of printing the *Gateway to the Bogan Book 3*. Council has previously provided a letter to the Committee supporting their endeavours to stage the community event, which includes a book launch, community fair, opening of a time capsule and proposed polo match re-enactment. In addition, the Mayor Ken Keith provided a forward for printing in the book.

The Bogan Gate Community Consultative Committee met on 06 June 2022 and carried a motion from Mr Hunter for the Bogan Gate CCC to provide financial support of the book. In the motion, Mr Hunter included more details of the cost of the book editing and asked that the Committee provide up to \$6,599 from Town Improvement Fund to edit and print the book. The Bogan Gate CCC has written to Council on 7 June 2022 to formally request that Town Improvement funds be allocated for the purpose of printing the *Gateway to the Bogan Book 3*.

Consistent with the requirements of section 356 of the Act, Council must first provide public notice of its intention to provide the assistance requested, and consider any public submissions received prior to assistance being provided.

Attachments

1. Correspondence from Mr Graeme Hunter on behalf of the Bogan Gate 125 Year Celebrations Committee (12 April 2022)
2. Correspondence from the Bogan Gate Community Consultative Committee (7 June 2022)

Attachment 1 - Letter from Graeme Hunter requesting support to print the Gateway to the Bogan Book 3 as part of the 125 year celebrations.

Kent Boyd
General Manager
Parkes Shire Council
Cecil St
Parkes
2870
Dear Kent

I am writing to you on behalf of the Bogan Gate 125 Years Celebrations Committee to see if the shire can help us in the printing of our Gateway to the Bogan Book 3. We originally thought we will be able to get a publishing grant to help pay for the printing of the book, when I contacted Natalie Mayberry, she and Sally Chapman said there has not been any publishing grants available for several years. Seeing the committee is under the auspices of the Bogan Gate Memorial Hall we approached them for help. While they do have the money they say it had all been allocated to specific programs and are unable to help in anyway.

Originally I got a quote of Court Street Press in Forbes but they wanted \$59,000 for 1000 copies. I then approached a printer in Condobolin he wanted \$26,000. I happened to be talking to my nephew and he said why not try an online printer, so we looked one up and came up with Xlibris, a company based in Sydney who we checked out and seem genuine. They came up with a figure of \$10,990 plus another \$5000 to print 1000 copies.. They have since twice had 50% off reducing the price to \$6049.45 plus \$5000. Talking to the sales girl again the other day and she's pushing to get something done so she said why not go for a lesser package with less support, but would still be the same finish on the book, which I said we didn't really need any marketing, so she has come up with a figure of \$2199 plus if we only get 500 books printed that will be another \$2500, so that would be \$4,699, every so often they have a 20% or 50% discount but by the time I can get some money approved the discount will have changed. At the moment they have 35% off so that is \$660 off.

I have now been researching the book for 2 1/2 years and on trove found all these old stories about Bogan Gate mostly pre 1930, there is 170 pages of this information, then families sent in their family histories and family yarns, these are 185 pages, then there are 64 pages poems about Bogan Gate. Total 416 pages, but I have sent this off to be edited by a couple of formal local girls and they have said there is too much information in their which doesn't fit the brief. So I have gone through and reduced back to the 416 from 520 pages.

The Mayor Ken Keith has already given us his support by writing a glowing Foreword for the book.

I am mates with Neil Westcott so I rang him to chat on the possibilities of getting the shire to help, he said what about a grant, I said there haven't been any, so then he came up with the suggestion why don't I apply to the CCC to use some of the Bogan Gate Town Improvement Fund, he thought that would be a worthy use of funds as it will benefit the whole community, especially as we are under the auspices of the Bogan Gate Memorial Hall so all profit will go back to the hall. He could not see why the shire would object.

I also have a 2nd project while researching my book I found there is an old Bogan Gate cemetery pre 1900 500 m east of Old Kadina house. Stuart Woods has given me a sight, but I would like to get it verified with a ground penetrating radar, but I have a quote for \$4500, if found I would like to fence it off and put a sign on it, Peta Holcombe from the LLS said sometimes the Heritage Council will pay for such work. I have also been to Sharon at council with all this information. Also I went to the hall meeting early last year and said Bogan Gate needs something unique so I suggested a sculpture of a cow and a sheep rapped in barb wire, so it was moved we proceed, the steel frame for it and the fence around the cemetery would be \$1650 plus 2 plasma cut signs for \$300, one for the cemetery and the other for the polo field. I had thought maybe we could apply to the CCC to fund this as well as we want people to come and stay in the overnight caravan camping area then if we can tell them there is a days driving around looking at the Historical sites of Bogan gate they might spend a bit of money in the town.

I await a favourable reply from the Parkes Shire Council.

Graeme Hunter

Chairman Bogan Gate 125 Years Celebrations Committee

60 High St

Parkes 2870

graeme_hunter@bigpond.com

0439974136

Attachment 2 - Letter to A McGrath PSC regarding requests following the Bogan Gate CCC meeting held on 6 June 2022.

7 June 2022

Parkes Shire Council
PO Box 337
Parkes NSW 2870

Attn: Anthony McGrath

Dear Anthony

Bogan Gate CCC meeting – 6 June 2022

Thank you for attending our meeting on Monday 6 June 2022.

There were some issues raised at the meeting for Parkes Shire Council: -

1. Form 138. This needs to be completed by Bogan Gate Hall committee for the area where the replica gate is positioned. Please could a copy of this form be emailed to me.
2. It was moved at the meeting that we request Parkes Shire Council approve funding from Bogan Gate's Town Improvement Fund to pay for Book 3 up to a cost of \$5,699 provided the book is at print ready stage.
3. It was moved at the meeting that we request Parkes Shire Council supply a report on any future plans to upgrade the pipeline from Forbes to Tottenham.
4. AED Machine – you were going to check whether an AED machine was going to be installed at Bogan Gate.

Should you require any further information please do not hesitate to contact us.

Thank you for your continued help.

Yours sincerely

Shelley Nutley
Secretary
Bogan Gate Community Memorial Hall and
Bogan Gate Community Consultative Committee

10.10. (DCCSE) Request for Trundle Town Improvement Funds and Use of CIPP - Berryman Oval Fence Partial Renewal

Prepared By:

Executive Manager Corporate Services

Executive Summary

This report recommends that Parkes Shire Council ("Council") approve a request from the Trundle and District Progress Association Inc. (Community Consultative Committee) to use funds from the Trundle Town Improvement Fund to match a grant of \$20,000 they received to upgrade part of the fencing around Berryman Oval, Trundle. In addition, the report recommends that Council allow the project to proceed under the Community Infrastructure Project Policy ("CIPP").

Background Information

Council is guided by the advice provided by the various Community Consultative Committees ("CCC") in determining the most appropriate projects to be included in their Town Improvement Allocations however, the final decision concerning the expenditure of the funds remains with Council.

Mr Andrew Rawsthorne of the Trundle Sports Committee, which operates under the Trundle Progress Association, advised that they had received a grant for \$20,000 to renew part of the fence around Berryman Oval. The Trundle Progress Association, in support of the project, has requested that Council allow an additional \$20,000 be allocated from the Trundle Town Improvement Fund towards the renewal project. This project would qualify for assistance under Council's CIPP.

The CIPP allows Council to assist organisations and/or community groups who are not registered for Goods and Services Tax ("GST"), to build/renew facilities located on Council owned or controlled land. Effectively this assists sporting and community groups to maximise their funds to renew or build new assets by allowing the GST to be claimed by Council, resulting in 10% more funding being available for the project. Under the scheme, Council purchases or renews the asset and claims back the GST. The sporting group is then invoiced for their full contribution.

Legislative or Policy Implications

[Community Infrastructure Projects Policy](#)

Project Delivery Implications

ACTIVITY+ *Active Recreation*

Risk Assessment

An assessment of the challenge posed to Council implementing the action/s contained in this report, in the current environment with available resources: Low.

Budget and Financial Implications

Council has allocated funds in its Operational Budget for expenditure on projects within the Parkes Shire local communities as recommended by their Community Consultative Committee. There is a current uncommitted balance of \$34,167 in the Trundle Town Improvement Fund. The Trundle CCC is requesting that \$20,000 be allocated from the Trundle Town Improvement Fund to match the \$20,000 received in grant funding , which will result in a \$40,000 project to partially renew the fence at Berryman Oval. By utilising the CIPP, a total of \$44,000 can be spent on the project because Council can claim back \$4,000 in GST.

Recommendation

That Council:

1. Receive and note the correspondence from the Trundle and District Progress Association Inc. (Community Consultative Committee), appended at *Attachment 1*.
2. Approve the allocation of \$20,000 from the Trundle Town Improvement Fund to upgrade the Berryman Oval Fence.
3. Allow the project to proceed under the terms of the Community Infrastructure Projects Policy.

Attachments

1. Correspondence from the Trundle and District Progress Association Inc. (Community Consultative Committee) dated 18 May 2022.

Attachment 1 - Letter from Trundle District Progress Association Requesting Town Improvement Funds for the Fence at Berryman Oval

TRUNDLE & DISTRICT PROGRESS ASSOCIATION INC

TRUNDLE NSW 2875

18th May 2022

The General Manager
PARKES SHIRE COUNCIL
PO BOX 233
PARKES NSW 2870

Dear Sir

RE: Berryman Oval – Boundary Fencing

At our monthly meeting held 28th April 2022, it was resolved to write to Council with regard to the boundary fencing at Berryman Oval.

The meeting moved unanimously to request allocation of \$20,000 from the TIF towards to cost of replacing dilapidated and dangerous boundary fencing on the Gobondery and Parkes Street perimeters.

Thank you for your consideration of this request.

Yours sincerely



Peter Kelly
Chairman
Trundle & District Progress Association Inc.

11. DIRECTOR PLANNING AND COMMUNITY SERVICES**11.1. (DPCS) Major Projects & Current Works - Progress Report as at 28 June 2022**

Prepared By:

Brendan Hayes

Executive Summary

This report presents an update on the current major projects within the Shire being managed or undertaken by Council's Planning & Community Services Department. The report outlines work that has been carried out over the past month and is provided for the information of Councillors.

Background Information

Monthly status report to keep Councillor's abreast of projects being undertaken within the Shire

Project Delivery Program Implications

The resolution in this report will primarily affect the Delivery Program Future Direction relating to: COUNCIL+ *Council*

Risk Assessment

An assessment of the challenge posed to Council implementing the action/s contained in this report, in the current environment with available resources: Low

Budget and Financial Aspects

Projects have been allocated funding either from grants or Council funds as provided in the Operational Budget.

Recommendation

1. That the information be received and noted.

Attachments

1. Major Projects & Current Works - Progress Report as at 28 June 2022

Current major projects within the Shire being managed or undertaken by Planning and Community Services as at 28 June 2022.

Location	Project Description	Due Date	Budget	Forecast	Status
Parkes	Community Recycling Centre	31.7.22	150,000	150,000	Completed
	Comments	EPA have inspected facility and approved for operation. Cleanaway requested to provide Stillages and Operational Training for staff.			
Parkes	Coventry Room Cultural Space	20.5.22	100,000	100,000	Completed
	Comments				
Parkes	Wiradjuri Keeping Place Project	20.5.22	85,000	85,000	Completed
	Comments				

11.2. (DPCS) Development Activity Report - May 2022

Executive Summary

During the month of May 2022 there were twenty-two (22) Development Applications received totalling \$8,744,865.61 and ten (10) consents were issued. Three (3) Complying Development Certificates were received totalling \$399,176.00 and one (1) consent was issued.

Recommendation

1. For the information of Council.

Report

The figures shown in the table below are for Development Applications received during May 2022 with respect to the specified building types and a comparison to the May 2021 figures.

Development Category	May 2022		May 2021	
	No.	Estimated Value	No.	Estimated Value
Commercial	2	\$3,215,880.00	-	-
Community Facilities	3	\$699,623.00	-	-
Industrial	-	-	1	\$500,000.00
Infrastructure	-	-	-	-
Tourist Development	-	-	-	-
Single Dwelling-house	3	\$578,050.00	2	\$1,099,146.00
Residential Alterations and Additions inc ancillary / outbuildings	10	\$451,512.61	8	\$290,864.59
Residential Other	-	-	-	-
Multi-Residential	-	-	-	-
Seniors Living	-	-	-	-
Subdivision only	4	\$3,799,800.00	-	-
Secondary Dwelling	-	-	-	-
Other inc demolition, earthworks, advertising structure	-	-	1	\$8,000.00
Mixed Development	-	-	-	-
Totals	22	\$8,744,865.61	12	\$1,898,010.59
FYTD Totals	141	\$33,657,990.31	139	\$31,974,369.41

The following list of Development Consents were issued in the month of May 2022.

Application No.	Address	Description
DA2022/0011	6 Rees Avenue, PARKES	Outbuilding (Attached Carport)
DA2022/0022	23 Hydrangea Avenue, PARKES	Dwelling - House and Retaining Walls
DA2022/0024	11 Scoble Place, PARKES	Transportable Dwelling, Outbuilding (Shed) & Deck
DA2022/0026	4 Hydrangea Avenue, PARKES	Strata Subdivision (2 Lots)
DA2022/0027	84 Woodward Street, PARKES	Alterations & Additions to Dwelling (Proposed Master Bedroom & Ensuite & Walk-In Wardrobe Extension)
DA2022/0029	44 Webb Street, PARKES	Swimming Pool & Child Resistant Barrier
DA2022/0030	Staircase Road, PARKES	Manufactured Home
DA2022/0033	50 Cecile Street, PARKES	Dwelling - House
DA2022/0037	53 East Street, PARKES	Alterations & Additions to Dwelling (Pitched Patio & Deck)
DA2022/0045	232 Clarinda Street, PARKES	Restaurant/Cafe

The figures shown in the table below are for Complying Development Certificates received during May 2022 with respect to the specified building types and a comparison to the May 2021 figures.

Development Category	May 2022		May 2021	
	No.	Estimated Value	No.	Estimated Value
Commercial	-	-	-	-
Community Facilities	-	-	-	-
Industrial	-	-	-	-
Infrastructure	-	-	-	-
Tourist Development	-	-	-	-
Single Dwelling-house	1	\$338,131.00	6	\$2,263,005.00
Residential Alterations and Additions and ancillary/outbuildings inc	2	\$61,045.00	-	-
Residential Other	-	-	-	-
Multi-Residential	-	-	-	-
Seniors Living	-	-	-	-
Subdivision	-	-	-	-
Secondary Dwelling	-	-	-	-
Other inc demolition, earthworks, advertising structures	-	-	-	-
Totals	3	\$399,176.00	6	\$2,263,005.00
FYTD Totals	35	\$5,792,473.00	42	\$8,193,488.00

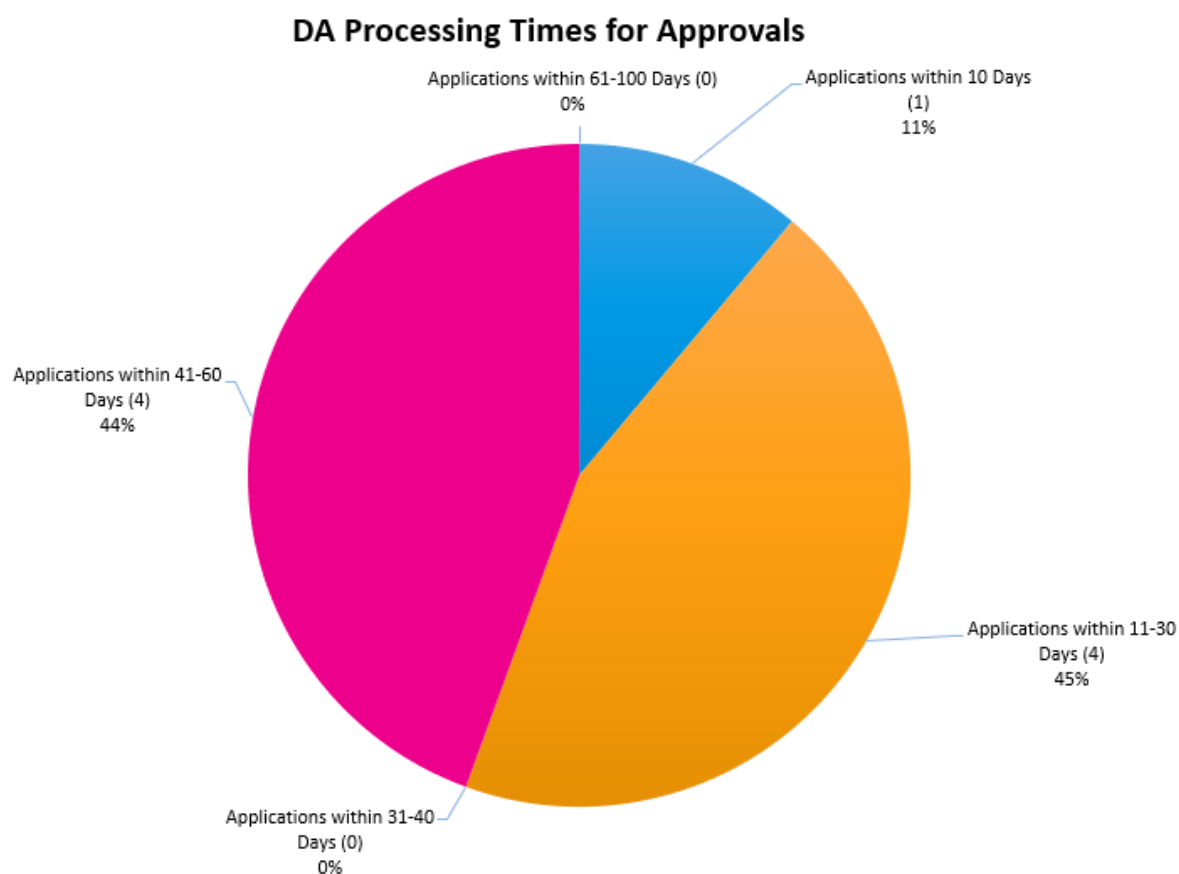
The following is a list of Complying Development Certificates which were issued in the month of May 2022.

Application No.	Address	Description	Certifying Authority
CDC2022/0019	Goldrush Road, PARKES	Single Storey Dwelling with Attached Porch and Verandah	PC

DA Processing Times for Approvals

The information shown in the pie chart below is Development Application approvals issued for the period 1 May 2022 to 31 May 2022.

It should be noted that a total of ten (10) Development Applications have been approved with an average of 40.20 days.



Attachments

1. Development Activity report - May 2022

Attachment 1 - DEVELOPMENT ACTIVITY REPORT - MAY 2022

DEVELOPMENT ACTIVITY REPORT – MAY 2022

Development Applications and Complying Development
Certificates lodged and approved by Parkes Shire Council



LODGED

22

Development
Applications

3

Complying
Development
Certificates



DETERMINED

10

Development
Applications

1

Complying
Development
Certificates



**AVERAGE DEVELOPMENT
APPLICATION
PROCESSING TIME**

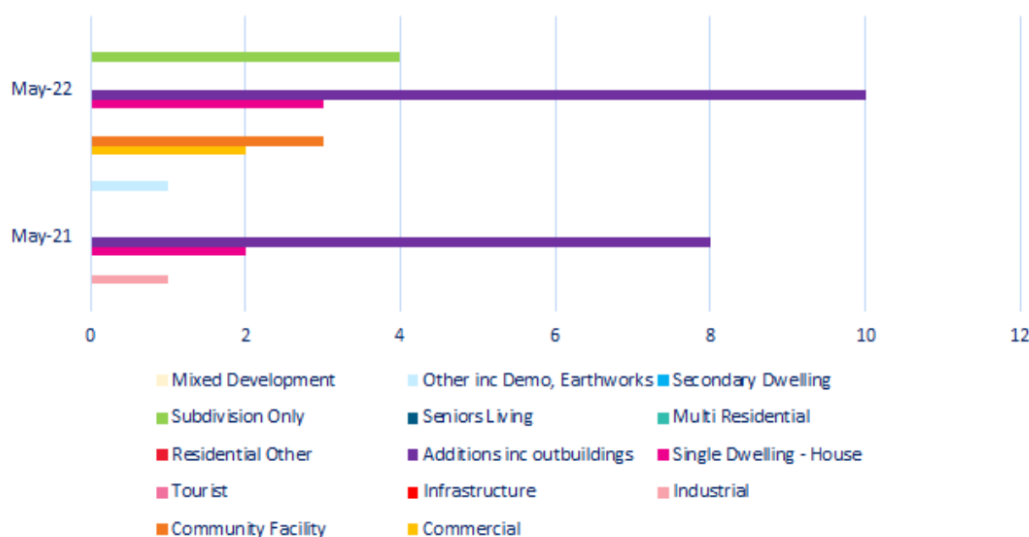
THIS MONTH
40.20 DAYS



VALUE OF APPLICATIONS RECEIVED

\$9,144,041.61

Determined Development Applications



It all adds up. **PARKES**



PARKES SHIRE COUNCIL

11.3. (DPCS) DA2022/0034 - Outbuilding - Shed at 35-37 Thomas Street, Parkes

Prepared By:

Director Planning and Community Services

Development Application Information

Application No: DA2022/0034

Applicant: Kellie Michelle Ostini

Property: Part Lot 7 DP 1268643, 35-37 Thomas Street, Parkes

Proposal: Outbuilding - Shed

Executive Summary

DA2022/0034 proposes the construction of an outbuilding-shed at Lot 7 DP 1268643, 35-37 Thomas Street, Parkes. The proposed shed will be located toward the rear of the allotment, adjacent to the western side boundary. The shed will be 9 metres wide with a 5 metre lean to skillion roof (14 metres wide total) and 12 metres long. The shed has a gable roof with a skillion lean to over the non-enclosed portion. The development proposes an eave height of 3.5 metres and a peak ridge height of 4.29 metres. The shed will be located 5 metres south of the south-east corner of the adjoining allotment, 24.5 metres from the rear boundary and 22.8 metres from the eastern boundary. The building will be used for private storage of household items and vehicles.

The proposed development was notified to adjoining landowners in accordance with the Parkes Shire Community Engagement Strategy 2021-2025. One objection was received during the notification period. The objection raised concerns that the development will devalue the adjoining land, impact on the privacy of the neighbouring dwelling and have adverse impacts on waterflow, particularly on the existing residence, driveway and garage at 39-41 Thomas Street, Parkes.

The development is supported in the circumstances given, the scale / siting and use of the building is consistent with existing ancillary developments in the locality, the building will not include any openings fronting adjoining allotments and will be located approximately 100 metres from the nearest dwelling reducing any overlooking into key private open space areas of adjoining residences. The proponent will be undertaking earthworks to manage overland stormwater flows across the site, redirecting water to a bunded channel to the east of the existing dwelling-house, away from neighbouring residents which will convey water to the existing table drain in Thomas Street. The proposal is consistent with the Parkes Shire Development Control Plan 2021.

A comprehensive review of the submission is included in the attached Assessment Report on pages 10-11. It is concluded that the proposed development fits in the locality and there are no constraints on the site or posed by adjacent developments. There are no reasons warranting the refusal of the application and it is recommended that the development application be approved, subject to appropriate conditions.

A Statement of Environmental Effects is included in Attachment 1 and a plan of the proposed development is included in Attachment 2. An Assessment Report, dealing with all aspects of the proposal is included in Attachment 3.

Background Information

Nil

Recommendation

It is recommended that the application be approved subject to the conditions contained in the report.

Conditions

Approved Plans and Documents

1. The development shall be carried out in accordance with:
 - The approved stamped plan(s) prepared by K. Ostini-Donnelly, titled: Proposed Shed, Sheets 1 - 3, dated 20 June 2022.
 - The approved stamped Statement of Environmental Effects.

Except where amended in red or by the following conditions. A current and approved copy of the approved stamped plan(s) by Parkes Shire Council is to be maintained on site for constructional and reference purposes.

Prior to Commencement

2. The Applicant is to obtain a Construction Certificate from either Council or an Accredited Certifying Authority, certifying that the proposed works are in accordance with the Building Code of Australia and applicable Council Standards prior to any building works commencing.

Note: No building, engineering or excavation work is to be carried out in relation to this development until the necessary construction certificates have been obtained.

Note: It is the responsibility of the Applicant to ensure that the development complies with the Building Code of Australia and applicable Council Standards in the case of building work. This may entail alterations to the proposal so that it complies with these standards.

3. The Applicant is to obtain all relevant approvals to carry out sewerage work, to carry out stormwater drainage work and to carry out water supply work from Parkes Shire Council prior to commencing works to and comply with any conditions of that permit. All work shall be carried out by a licensed plumber and drainer and to the requirements of the Plumbing Code of Australia.
4. The applicant is to submit to Parkes Shire Council, at least two days prior to the commencement of any works, a 'Notice of Commencement of Building or Subdivision Works' and 'Appointment of Principal Certifier'.
5. Erosion and sedimentation controls must be in place prior to the commencement of site works and maintained throughout construction activities until the site is landscaped and/or suitably re-vegetated. The controls shall be in accordance with latest publication of Managing Urban Stormwater – Soils and Construction produced by Landcom.

During Construction

6. All loading, unloading and storage of goods, equipment, tools and building materials, or the carrying out of building operations related to the development proposal shall be carried out within the confines of the property. No loading, unloading and storage of goods, equipment, tools and building materials, or the carrying out of building operations related to the development proposal shall be carried out on the nature strip, footpath or public roadway system.

7. All building rubbish and debris, including that which can be wind blown, shall be contained on site in a suitable container for disposal at an approved Parkes Shire Council Waste Landfill Depot. The container shall be erected on the building site prior to work commencing and shall be maintained for the term of the construction to the completion of the project.

Note: No building rubbish or debris shall be placed or permitted to be placed on any adjoining public reserve, footway or road.

Note: The waste container shall be regularly cleaned to ensure proper containment of the building wastes generated on the construction site.

8. Building and excavation work involving the use of electric or pneumatic tools or other noisy operations shall be carried out only between 7.00 am and 6.00 pm on weekdays and 8.00 am and 1.00 pm on Saturdays. No work on Sundays or Public Holidays is permitted.

9. Any cutting and filling on the site shall be either battered at a maximum slope of one vertical to one horizontal (IV:1H) and revegetated or suitably retained by a retaining structure, designed and constructed to the appropriate engineering standards.

Note: A retaining wall or structure that does not comply with State Environmental Planning Policy (Exempt and Complying Development Codes) 2008 will require prior consent from Council.

Note: The site shall be graded to ensure any downslope batters direct water away from building footings and not into the structure.

Note: Cutting and filling on the site and the erection of retaining walls may require the approval and certification of a suitably qualified structural/geotechnical engineer.

10. Any damage caused to footpaths, roadways, utility installations and the like by reason of construction operations shall be made good and repaired to a standard equivalent to that existing prior to commencement of construction.

Note: The full cost of restoration/repairs of property or services damaged during the works shall be met by the Applicant.

11. All plumbing and drainage work must be carried out by a licensed plumber and drainer in accordance with Australian Standard AS/NZS 3500:2003, the Plumbing Code of Australia and the following requirements:

- (a) Roof surfaces shall be properly drained to the onsite rainwater tank.
- (b) Overflow from the rainwater tank is to be conveyed to the overland drainage channel to the eastern side of the existing dwelling-house draining to Thomas Street.
- (c) Earthworks on the eastern side of the development are to be conveyed to a spoon drain directing water to overland drainage channel to the eastern side of the existing dwelling-house draining to Thomas Street.

(d) Earthworks on the western side of the development are to be graded to prevent overland flow onto 39-41 Thomas Street. Overland flows are to be directed to Ainsworth Street or the spoon drain on the eastern side of the development.

(e) Storm water disposal drains shall be connected to all roof gutter down pipes within fourteen (14) days of installation of the roof covering and/or the construction of hard standing areas, as may be appropriate, to discharge water in accordance with the approved stormwater management system.

Prior to Occupation & Commencement of Use

21. Prior to the occupation or use of the development, an Occupation Certificate must be obtained from the Principal Certifier for the subject development.

Prescribed

Conditions under the Environmental Planning and Assessment Regulation 2000

13. A development consent for development that involves any building work must be issued subject to the following conditions:

(a) that the work must be carried out in accordance with the requirements of the *Building Code of Australia*, in force on the date of the application.

(b) in the case of residential building work for which the Home Building Act 1989 requires there to be a contract of insurance in force in accordance with Part 6 of that Act, that such a contract of insurance must be entered into and be in force before any building work authorised to be carried out by the certificate commences.

Note: This condition does not limit any other conditions to which a complying development certificate may be subject, as referred to in section 85A (6) (a) of the Act.

Note: This condition does not apply:

(a) to the extent to which an exemption is in force under clause 187 or 188, subject to the terms of any condition or requirement referred to in clause 187 (6) or 188 (4), of the Environmental Planning and Assessment Regulation 2000, or

(b) to the erection of a temporary building, other than a temporary structure that is used as an entertainment venue.

Note: In this condition, a reference to the *Building Code of Australia* is a reference to that Code as in force on the date the application for the relevant complying development certificate is made.

14. A sign must be erected in a prominent position on any site on which building work, subdivision work or demolition work is being carried out:

(a) showing the name, address and telephone number of the principal certifying authority for the work, and

(b) showing the name of the principal contractor (if any) for any building work and a telephone number on which that person may be contacted outside working hours, and

(c) stating that unauthorised entry to the site is prohibited.

Any such sign is to be maintained while the building work, subdivision work or demolition work is being carried out, but must be removed when the work has been completed.

Note: This condition does not apply in relation to building work, subdivision work or demolition work that is carried out inside an existing building, that does not affect the external walls of the building.

Note: This condition does not apply in relation to Crown building work that is certified, in accordance with section 109R of the Act, to comply with the technical provisions of the State's building laws.

Note: This condition applies to a complying development certificate issued before 1 July 2004 only if the building work, subdivision work or demolition work involved had not been commenced by that date.

Note: Principal certifying authorities and principal contractors must also ensure that signs required by this clause are erected and maintained (see clause 227A which currently imposes a maximum penalty of \$1,100).

15. Residential building work within the meaning of the Home Building Act 1989 must not be carried out unless the principal certifying authority for the development to which the work relates (not being the council) has given the council written notice of the following information:

- (a) in the case of work for which a principal contractor is required to be appointed:
 - (i) the name and licence number of the principal contractor, and
 - (ii) the name of the insurer by which the work is insured under Part 6 of that Act,
- (b) in the case of work to be done by an owner-builder:
 - (i) the name of the owner-builder, and
 - (ii) if the owner-builder is required to hold an owner-builder permit under that Act, the number of the owner-builder permit.

Note: If arrangements for doing the residential building work are changed while the work is in progress so that the information notified under the above condition becomes out of date, further work must not be carried out unless the principal certifying authority for the development to which the work relates (not being the council) has given the council written notice of the updated information.

Note: The above condition does not apply in relation to Crown building work that is certified, in accordance with section 109R of the Act, to comply with the technical provisions of the State's building laws.

16. Where development involves an excavation that extends below the level of the base of the footings of a building on adjoining land, the person having the benefit of the certificate must at the person's own expense:

- (a) protect and support the adjoining premises from possible damage from the excavation, and
- (b) where necessary, underpin the adjoining premises to prevent any such damage.

Note: This condition does not apply if the person having the benefit of the complying development certificate owns the adjoining land or the owner of the adjoining land has given consent in writing to that condition not applying.

Attachments

1. Development Assessment Report
2. Objection
3. Plan set
4. Response to Objection



Attachment 1 - DA2022-0034 - Development Assessment Report

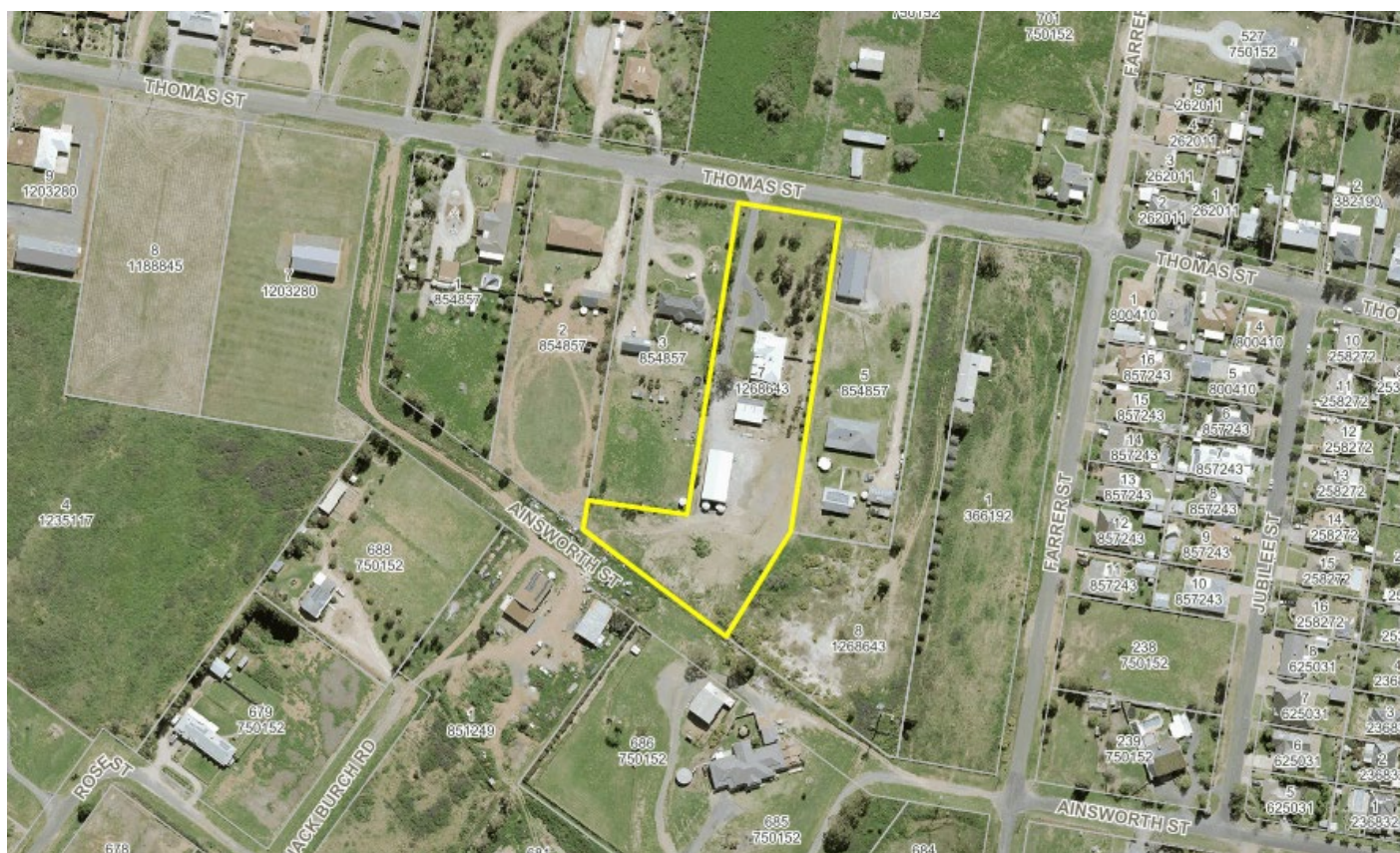
Application Details:

Development Application No:	DA2022/0034
Description of Development:	Outbuilding - Shed
BCA Class:	10a
Applicant:	K M Ostini
Landowner(s):	B W Orr & J L Orr
Landowners consent provided:	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No (All Landowners must give consent to the proposed development)

Property Description:

Legal Description:	Part Lot 7 DP 1268643, 35-37 Thomas Street, Parkes
Existing Improvements:	Existing dwelling-house and outbuilding sheds
Current land-use:	R5 Large Lot Residential

Locality and Site Context Map:



Site Location:

Has the subject land been correctly identified on DA Plans and SEE?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/>
No <input type="checkbox"/> N/A		
Is the land freehold title with all owners consent?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/>
No <input type="checkbox"/> N/A		
Is the site vacant of buildings?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/>
No <input type="checkbox"/> N/A		
Are there other buildings / structures located on the subject land?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/>
No <input type="checkbox"/> N/A		
Has the proposed building location been confirmed on the subject land?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/>
No <input type="checkbox"/> N/A		
Do the provided plans, specifications and supporting documents accurately depict the site conditions?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/>
No <input type="checkbox"/> N/A		

Comments: A site inspection was undertaken by Council's Land Use Planning Specialist Brent Tucker, which revealed that the subject property is currently occupied by a dwelling-house and outbuilding (sheds). The documentation provided within the application accurately depicts the site conditions and proposed development.

Site Inspection:

Date:	17 June 2022	
Was the Applicant present?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/>
No		
Was the owner present?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/>
No		

Comments: Parkes Shire Council Land Use Planning Specialist, Brent Tucker undertook a site inspection on 17 June 2022. From the site inspection the following points were noted and supported by the images below:

- The subject site is located within a large lot residential area of Parkes. The built form of the area is predominantly single storey detached dwellings with ancillary sheds and carports.
- The proposed outbuilding (shed) will be constructed towards the rear of the subject land, adjacent to the western side boundary fence.
- There is an existing sealed cross over and all-weather driveway servicing the outbuilding (shed).
- Stormwater currently discharges towards the Thomas Street table drain.
- The site has consistent slope to the north-west.
- The site has access from Thomas Street. Thomas Street is a sealed road with an associated table drain.
- The subject allotment is connected to reticulated water and is serviced by an onsite sewerage management system.
- The site has connection to electricity and telecommunications.

Photographs of the site from 17 June 2022 are shown below:



View of the rear of the premises showing where the shed will be sited.



View showing the slope of the land from the south-east to the north-west. The land will be contoured to ensure no overland flow is conveyed to neighbours.



Earthworks to the east of the dwelling to conveyed overland flow to Thomas Street.

Internal Referral Advice:

Has an Internal Engineering Referral been received?	<input type="checkbox"/> Yes	<input type="checkbox"/>
No <input checked="" type="checkbox"/> N/A		
Has an Internal Building Referral been received?	<input type="checkbox"/> Yes	<input type="checkbox"/>
No <input checked="" type="checkbox"/> N/A		
Has an Internal Heritage Advice Referral been received?	<input type="checkbox"/> Yes	<input type="checkbox"/>
No <input checked="" type="checkbox"/> N/A		

Comments: It has not been necessary to obtain specialist advice from other staff within Council on the proposal.

Easement(s):

Are there any easements applying to the subject land?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/>
No <input type="checkbox"/> N/A		
Is the proposed development clear of easements?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/>
No <input type="checkbox"/> N/A		
Are there any proposed easements?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/>
No <input type="checkbox"/> N/A		
Are easements required?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/>
No <input type="checkbox"/> N/A		

Comments: The subject allotment is not burdened by any easements, nor are any proposed or required.

Consolidation of Lots:

Are there more than one lot owned by the landowner in same holding?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/>
No <input type="checkbox"/> N/A		

Is there a need to consolidate lots? ☐ Yes ☐ No ☒ N/A

Comments: Not applicable.

Section 1.17 Biodiversity Conservation Act 2016 / Fisheries Management Act 1994

Biodiversity:

Is the land identified on the Biodiversity Land Values Map? ☐ Yes ☒ No ☐ N/A

Does the development include clearing/disturbance of vegetation above the relevant threshold? (as identified in 7.2 of the Biodiversity Conservation Regulation 2017)? ☐ Yes ☒ No ☐ N/A

Is the development otherwise likely to affect threatened species? (as identified in Clause 7.1 and 7.2 of the Biodiversity Conservation Regulation 2017)? ☐ Yes ☒ No ☐ N/A

Is the development proposed on land identified as an area of outstanding biodiversity value? ☐ Yes ☒ No ☐ N/A

Comments: The subject site is not identified on the Biodiversity Land Values Map. The site is located within an urban area of the Parkes Township and no clearing is proposed as part of the development. The site is used for residential purposes and does not contain any threatened species.

Fisheries:

Is the proposed development or activity likely to have an adverse effect on the life cycle of a threatened species such that a viable local population of the species is likely to be placed at risk of extinction? ☐ Yes ☒ No ☐ N/A

Is the proposed development or activity likely to have an adverse effect on the life cycle of the species that constitutes the endangered population such that a viable local population of the species is likely to be placed at risk of extinction? ☐ Yes ☒ No ☐ N/A

In relation to a threatened species, population or ecological community will the proposed development lead to the removal or fragmentation of a habitat and does the habitat have an important role in the ongoing survival of the species? ☐ Yes ☒ No ☐ N/A

Is the proposed development or activity likely to have an adverse effect on any critical habitat (either directly or indirectly)? ☐ Yes ☒ No ☐ N/A

Comments: The subject site is not located within proximity of a watercourse. It is assessed the proposed development will not have any adverse impacts on any threatened species, endangered population or ecological community.

Section 4.13 Consultation and development consent—certain bush fire prone land

Is the site identified on the Bushfire Prone Land Map? ☐ Yes ☒ No ☐ N/A

Does the development comply with "Planning for Bushfire Protection" or a certificate provided by a person who is recognised by the NSW Rural Fire Service as a qualified consultant in bush fire risk assessment stating that the development conforms to the relevant specifications and requirement? ☐ Yes ☐ No ☒ N/A

If no, has consultation been done Commissioner for Rural Fire Service? ☐ Yes ☐ No ☒ N/A

Comments: Not relevant to the proposal.

Contributions:

Does the Section 7.11 Contributions Plan apply?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/>
No		
• Are Section 7.11 Contributions payable?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/>
No		
Does the Section 7.12 Contributions Plan apply?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/>
No		
• Are Section 7.12 Contributions payable?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/>
No		
Were Section 7.11 Contributions paid on the land under previous applications?	<input type="checkbox"/> Yes	<input type="checkbox"/>
No <input checked="" type="checkbox"/> N/A		
Does the Developer Services Plan apply?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/>
No		
• Are Water Contributions payable?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/>
No		
• Are Sewer Contributions payable?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/>
No		

Comments: The proposed development is not valued over \$200,000.00 and therefore a condition of consent requiring Section 7.12 Contributions to be paid will not be imposed.

Section 4.15(1) Assessment

S4.15(1)(a)(i) The provisions of any environmental planning instrument

Local Environmental Plans

The Parkes Local Environmental Plan 2012 applies to all land within the Parkes Local Government Area. The site of the proposed development is zoned R5 Large Lot Residential under the Parkes Local Environmental Plan 2012. The Land Use Table for the R5 Large Lot Residential zone permits the erection of an outbuilding (shed) with consent of Council.

Clause 2.3(2) of Parkes Local Environmental Plan 2012 provides that the Council shall have regard to the objectives for development in a zone when determining a development application in respect of land within the zone. The objectives of the R5 Large Lot Residential zone are:

- To provide residential housing in a rural setting while preserving, and minimising impacts on, environmentally sensitive locations and scenic quality.
- To ensure that large residential lots do not hinder the proper and orderly development of urban areas in the future.
- To ensure that development in the area does not unreasonably increase the demand for public services or public facilities.
- To minimise conflict between land uses within this zone and land uses within adjoining zones.

The development is consistent with the objectives of the R5 Large Lot Residential zone. The development is located towards the rear of the subject land, to the south of the approved dwelling-house, away from the primary street access which will maintain the character of the area. The development does not include any fixtures which unreasonably increase the demand for public services. The development will not have any adverse impacts on adjoining allotments or adjoining zones.

The following provisions of the Parkes Local Environmental Plan 2012 have been especially considered in the assessment of the proposal:

- **Clause 6.1 Earthworks** – Clause 6.1 ensures that earthworks for which development consent is required will not have a detrimental impact on environmental functions and processes, neighbouring uses, cultural or heritage items or features of the surrounding land. The subject land has slope to the north-west which currently directs overland flows across neighbouring allotments. The land owner is undertaking earthwork to level the site, including the preparation of table drains and stormwater channels to direct stormwater away from the proposed development and the neighbouring land to the west. The earthworks associated with the development will be undertaken to improve stormwater management and the potential for erosion. Therefore, no adverse impacts are assessed.
- **Clause 6.7 Essential Services** – Clause 6.7 requires that development consent must not be granted to development unless the consent authority is satisfied that any of the services that are essential for the development are available or that adequate arrangements have been made to make them available when required. It is understood that all essential services are available to the subject property therefore, no adverse impacts are assessed.

State Environmental Planning Policies

The following State Environmental Planning Instruments (SEPPs) apply to the Parkes Local Government Area:

- SEPP (Biodiversity and Conservation) 2021
- SEPP (Building Sustainability Index: BASIX) 2004
- SEPP (Exempt and Complying Development Codes) 2008
- SEPP (Housing) 2021
- SEPP (Industry and Employment) 2021
- SEPP 65 - Design Quality of Residential Apartment Development
- SEPP (Planning Systems) 2021
- SEPP (Precincts - Regional) 2021
- SEPP (Primary Production) 2021
- SEPP (Resilience and Hazards) 2021
- SEPP (Resources and Energy) 2021
- SEPP (Transport and Infrastructure) 2021

The following SEPPs are specifically relevant to the assessment of the proposed development:

- **SEPP (Biodiversity and Conservation) 2021** – Clause 2.6 of the Biodiversity and Conservation SEPP requires any person clearing vegetation in a non-rural area to obtain permit granted by the Council under Part 2.2 of the SEPP. The Parkes Shire Development Control Plan 2021 does not prescribe any vegetation to which Part 2.2 applies and therefore a permit under Part 2.2 is not required. In accordance with Chapter 3 Koala Habitat Protection 2020 the subject land is not identified as a potential koala habitat given it is highly modified and does not contain the necessary feed tree species detailed in Schedule 3.
- **SEPP (Resilience and Hazards) 2021** - Clause 4.6 of SEPP Resilience and Hazards requires that a consent authority must consider the contamination potential of the land, and if the land is contaminated, it is satisfied that the land is suitable for the development in its contaminated state, or that appropriate arrangements have been made to remediate the site prior to the development being carried out. Investigation of past use, Council's Contaminated Sites Register and site inspection does not reveal any evidence of contamination.
- **SEPP (Transport and Infrastructure) 2021** - Clause 2.48 of SEPP Transport and Infrastructure requires a Consent Authority to consider any development application (or an application for modification of consent) for any development carried out:
 - within or immediately adjacent to an easement for electricity purposes (whether or not the electricity infrastructure exists),
 - immediately adjacent to an electricity substation,

- within 5m of an overhead power line,
- includes installation of a swimming pool any part of which is: within 30m of a structure supporting an overhead electricity transmission line and/or within 5m of an overhead electricity power line, or
- placement of power lines underground.

The proposal is not within or immediately adjacent to any of the above infrastructure; as such, the subject application is considered to satisfy the provisions of Clause 2.48 SEPP Transport and Infrastructure.

S4.15(1)(a)(ii) The provisions of any proposed environmental planning instrument

There are no draft LEPs or draft SEPPs that apply to the subject land.

S4.15(1)(a)(iii) The provisions of any development control plan

The Parkes Shire Development Control Plan 2021 applies. The proposed development has been assessed against the relevant controls of Part C - Residential Development as follows:

Clause	Comment
<i>C.7.2 - Ancillary Development</i>	The proposed outbuilding complies with the earthworks requirements specified in the DCP. The development complies with the setback requirements and peak ridge height limitations.

S4.15(1)(a)(iia) any planning agreement that has been entered into under section 7.4, or any draft planning agreement that a developer has offered to enter into under section 7.4

There are no planning agreements relating to the site. The applicant has not requested Council to enter into any form of planning agreement.

S4.15(a)(iv) the regulations (to the extent that they prescribe matters for the purposes of this paragraph

Division 1 of Part 4 of the Environmental Planning and Assessment Regulation 2000 specifies additional matters that must be taken into consideration by a consent authority in determining a development application. Consideration of these matters is included below:

Clause	Comment	Compliance	
<i>Clause 61(1) - Building Demolition</i>	Not relevant to the proposal.	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
<i>Clause 61(2) - Subdivision Order</i>	Not relevant to the proposal.	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
<i>Clause 61(3) - Dark Sky Planning Guideline</i>	Not relevant to the proposal.	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
<i>Clause 61(4) - Low rise housing diversity design guide.</i>	Not relevant to the proposal.	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
<i>Clauses 62 - Change of Use Fire Safety and Structural Capacity Considerations</i>	Not relevant to the proposal.	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No

Clause 63 - Temporary Structures	Not relevant to the proposal.	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Clauses 64 - Fire Safety Upgrades	Not relevant to the proposal.	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Clause 65 - Conservation Plan Opera House	Not relevant to the proposal.	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Clause 66 - Contributions Plan (Sydney)	Not relevant to the proposal.	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Clause 67 - Modification or surrender of existing use	Not relevant to the proposal.	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Clause 68 - Modification or surrender of development consent	Not relevant to the proposal.	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No

S4.15(1)(b) the likely impact on the natural and built environment(s) and the likely social and/or economic impact on the locality

- Context and Setting** – The subject site is a large lot residential allotment. The proposal is for the construction of an outbuilding (shed) that will be located toward the rear (southern) boundary of the subject allotment. The shed will be 14 metres wide and 12 metres long. The development has a gable roof design with a skillion lean to on the eastern side of the building. The building will have an eave height of 3.5 metres and peak height of 4.29 metres. The shed will be located in excess of 20 metres from the rear and eastern side boundaries. The shed will be located approximately 5 metres south-east of the nearest neighbouring boundary. Adjoining properties within proximity of the subject land contain single storey detached dwellings with associated outbuildings. The subject site has slope to the north-west and is clear of all significant vegetation. The proposal is consistent with development in the area and will not create adverse impacts on the context and setting of the area.
- Land Use Conflict** – The subject land is zoned for large lot residential purposes. The proposal is for the construction of an outbuilding (shed) that will be located toward the rear (southern) boundary of the subject allotment. The shed will be 14 metres wide and 12 metres long. The development has a gable roof design with a skillion lean to on the eastern side of the building. The building will have an eave height of 3.5 metres and peak height of 4.29 metres. The shed will be located in excess of 20 metres from the rear and eastern side boundaries. The shed will be located approximately 5 metres south-east of the nearest neighbouring boundary. The development will be used for private storage. There are dwellings located on each orientation of the site which will not be impacted by overshadowing given the offset of the building from sensitive receivers. The development does not include any windows or openings which overlook private open space areas of adjoining allotments. Given the structure has been appropriately sited and is for personal storage no adverse land use conflicts are assessed.
- Access and Traffic** – The site has an existing vehicular access from Thomas Street which is a sealed road with table drains. The shed will be used for personal storage and will not substantially increase traffic movements. The existing cross over is constructed to a sealed standard and as such no upgrades will be required to the existing crossover. The development will not generate any additional traffic above or beyond the capabilities of the local road network. No adverse impacts have been assessed.

- **Public Domain** – The proposed development will not compromise the availability and enjoyment of public recreational opportunities in the locality. It is assessed that minimal impact will result on the existing public domain.
- **Utilities** – The site is connected to Council's reticulated water system and an onsite sewerage management system. The proposed development does not require any additional connections to reticulated services that are above or beyond the systems capabilities. No adverse impacts are assessed.
- **Heritage** – The subject site is not listed in the Parkes Local Environmental Plan 2012 as containing any items of Local or State significance. Site inspection did not identify any sites, items, or places of heritage significance. The information supplied by the applicant did not identify any heritage sites, items, or places. No adverse impacts are assessed.
- **Other land resources** – The land is zoned R5 Large Lot Residential. The development is not likely to have detrimental effects on conserving and using valuable land resources and water supply catchments.
- **Bushfire** – The site is not identified on the bushfire prone land map. No adverse impacts are assessed.
- **Surface Water and Groundwater** – The site is not identified on the groundwater vulnerable land map. The land naturally grades from the south-east to the north-west with existing overland stormwater flows from the adjoining property through the subject land onto 39-41 Thomas Street. As part of the proposed development the proponent is cutting (removing) earth from the south-east corner of the site to create a level building pad and reduce the potential for overland stormwater flow into the proposed building. The site will be graded with spoon drains to convey water to the east of the existing dwelling-house on the subject land therefore redirecting water away from the adjoining residence to the west. The applicant is also proposing the installation of a rainwater tank to capture roof water which will be directed to the stormwater channel to the east of the existing dwelling-house. Stormwater from the proposed shed will be discharged towards the Thomas Street frontage. Conditions of consent will be imposed ensuring all earthworks are undertaken in a satisfactory manner to prevent overland stormwater from being directed toward neighbouring allotments. It is assessed the proposed earthworks and development will redirect water from the site away from the adjoining allotment therefore improving stormwater control across the site.
- **Soils** – The proposed development includes earthworks to create a level building pad and to manage stormwater flows across the land to prevent overland flows inundating the proposed development. All earthworks will be appropriately conditioned to ensure that stormwater is appropriately controlled to prevent erosion or scouring of the subject land or neighbouring land. Conditions will also be imposed ensuring the earthworks do not change the flow or direction of stormwater in a method which will adversely impact on neighbours. The development is not expected to have any adverse impacts to the existing soil profile.
- **Air & Microclimate** – No adverse impacts have been assessed.
- **Noise and Vibration** – The development is located close enough to neighbouring properties that construction noise could be a potential problem. It is considered appropriate to limit the times of construction activities by way of condition of consent. The shed will be used for storage purposes only and it is considered that the on-going use of the development will not cause any adverse noise and vibration issues.
- **Flora and Fauna** – The subject allotment has been occupied by a dwelling-house for many years. The site is not identified on the terrestrial biodiversity land map. No vegetation is required to be removed as part of the proposed development. No adverse impacts are assessed.
- **Waste** – Construction waste can be disposed of at approved landfill site. No ongoing waste will be generated from the proposed development. No adverse impacts are assessed.

- **Natural Hazards** – The site is not flood prone nor is it identified on the Bushfire Prone Land Map. No adverse impacts assessed.
- **Technological Hazards** – The information supplied by the applicant does not indicate any past land contamination. Site inspection and a check of Council records does not reveal any evidence of any contamination or any other land use activities that may give rise to concerns about soil contamination in relation to *State Environmental Planning (Hazards and Resilience) 2021*.
- **Safety Security and Crime Prevention** – The proposal does not pose a safety, security or crime prevention risk.
- **Social Impact in the Locality** – Due to the type and scale of the proposed development. The social impacts of the development are not significant. No adverse impacts are assessed.
- **Economic Impact in the Locality** – Due to the type and scale of the proposed development, the economic impacts of the development are not significant. No adverse impacts are assessed.
- **Site Design and Internal Design** – The proposal is consistent with the Parkes Local Environmental Plan 2012 and Parkes Shire Development Control Plan 2021. The size and scale are appropriate for the subject lot. The shed has been to the rear of the allotment and consideration has been given to maintaining the character of the land reducing amenity impacts. The development will be used for private storage and therefore noise will be consistent with existing development in the locality.
- **Cumulative Impacts** – The proposal is consistent with the Parkes Local Environmental Plan 2012 and Parkes Shire Development Control Plan 2021. The proposal is surrounded by large lot residential properties of a similar size, shape, and density. It is assessed that the cumulative impacts of the proposed development are not such that the application should be refused.

S4.15(1)(c) the suitability of the site for the development,

The site has the capacity to support the proposal without creating adverse impacts on the site and adjoining land. The outbuilding (shed) will be wholly located on the subject allotment. The proposed development will be in character for the residential area and will not lead to cumulative impacts on the environment, neighbouring land-uses, cultural or heritage items.

S4.15(1)(d) any submissions made in accordance with this Act or the regulations,

The proposed development was notified in accordance with the Parkes Shire Community Engagement Strategy 2021-2025 from 3 May 2022 to 17 May 2022. During the notification/exhibition period one (1) objection was received to the proposal. Details of the objection and a referral response are provided below:

Mr D Halma & Ms T Milham
39-41 Thomas Street, Parkes

Issue: The proposed shed will have impacts on the value of our property with the development adding to the already "industrial view" de-valuing our property.

Assessment Response: The most appropriate method to establish whether the value of 39-41 Thomas Street has been adversely impacted would be through the services of a land and property valuer. The value of a property is subject to a multitude of determining factors including the age of the asset and associated improvements, development within proximity of the site, local factors such as population trends, employment opportunities, regional growth and economic prosperity. Furthermore there is a significant amount of factors with respect to macroeconomics which can impact on the value of an asset such as supply and demand. It is assessed the erection of a storage shed for household items and vehicles will not adversely impact on the adjoining land conditions or value subject to the imposition of appropriate conditions of consent.

The applicant has provided a response to the submission identifying a number of large sheds located within rear and front yards of adjoining properties, namely 31-33 Thomas Street, 42-62 Rose Street, 41 Ainsworth Street and 56-66 Thomas Street. It is therefore determined the development will be consistent with the context of the locality.

Issue: The proposed shed will have impacts on the privacy of our land.

Assessment Response: The proposed development is assessed not to create any adverse impacts with regards to privacy given:

- The building will be located approximately 100 metres south-east of the adjacent dwelling-house, which is obscured by the existing shed and vegetation.
- The applicant has amended the proposal as a result of the concerns in relation to privacy, moving the shed further to the east to be in alignment with the existing shed.
- The proposed development will be used for storage purposes and not as a habitable structure.
- The proposed shed does not include any openings (windows or doors) on the western elevation and only includes a roller door on the northern elevation which will not have any views of the adjacent property to the west given its siting in relation to the existing shed.

Issue: The proposed shed will have impacts on water flow. The landowner has undertaken earthworks which have flooded our land washing out our driveway and impacting on our garage. The landowner has since raised the ground level again which will cause further overland flows.

Assessment Response: The land naturally grades from the south-east to the north-west with existing overland stormwater flows from the adjoining property through the subject land onto 39-41 Thomas Street. As part of the proposed development the proponent is cutting (removing) earth from the south-east corner of the site to create a level building pad and reduce the potential for overland stormwater flow into the proposed building. The site will be graded with spoon drains to convey water to the east of the existing dwelling-house on the subject land therefore redirecting water away from the adjoining residence to the west. The applicant is also proposing the installation of a rainwater tank to capture roof water which will be directed to the stormwater channel to the east of the existing dwelling-house. Conditions of consent will be imposed ensuring all earthworks are undertaken in a satisfactory manner to prevent overland stormwater from being directed toward neighbouring allotments. It is assessed the proposed earthworks and development will redirect water from the site away from the adjoining allotment therefore improving stormwater control across the site.

S4.15(1)(e) the public interest

The proposal is assessed to pose no significant impacts on the public interest.

Assessment Conclusion / Recommendation

Consent be granted subject to condition(s) detailed in the Council report.



21 June 2022

Assessment Officer

Brent Tucker - Land Use Planning Specialist

Date

Reviewing Officer

Date

Attachment 2 - Objection

SUBJECT: Objection to Development Application No: DA2022/0034 for 35-37 Thomas Street, Parkes

As the residents of 39-41 Thomas Street, we wish to put forward an objection for the above-mentioned Development.

The basis of the objection falls on the impact it will have on the value of our property and impact on the privacy of our land and the water flow, with consideration to the history of previous developments undertaken by this neighbour.

When we moved in, the back paddock was empty allowing plenty of open space and 'small acreage appeal' to our property. In January 2020, there was a DA come through for a very large (industrial size) shed to be built on our fence line that is above 8.5 meters from the original ground height. Unfortunately, at the time of this being delivered to us we were in Orange hospital and did not get a chance to object to this building. Not only has the shed caused us an extreme invasion of privacy to our property and caused numerous heated discussions between parties due to inappropriate conversation over the fence, but the owner raised the ground level to the top of our ring lock fence before the shed was built. This caused even more overshadowing to our property. These concerns were addressed with Mr Orr at the time to no avail.

Secondly, there was discussion in relation to the land behind our property that adjoins a gazetted road, whereby Mr Orr had said that he was going to approach the owner of this land to see if both parties could purchase the area behind their existing premises. Without notification Mr Orr purchased this property without us having the opportunity to purchase the land adjoining our rear boundary and hence the future opportunity for dual access from Ainsworth Ave.

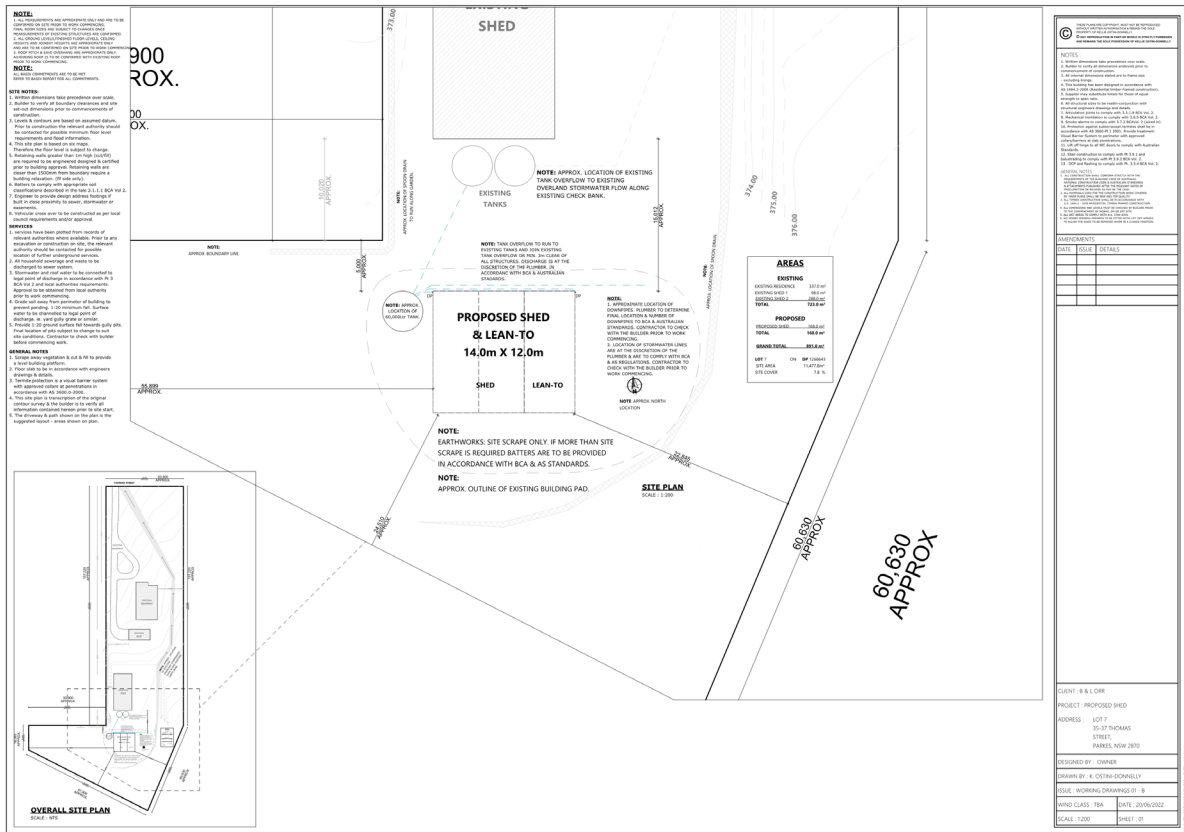
Since that land has been purchased, the boundary has been extended and **the ground level has been raised yet again** to in line with the top of our rear fence line. Even though Mr Orr has assured us that measures have been undertaken to prevent excess water flow from the earthworks he has done, there is still a significant increase in water flow during wet weather and has been topic of conversation with our surrounding neighbours as it flows onto them, causing damage to our land, has washed out our driveway numerous times and flooded our garage.

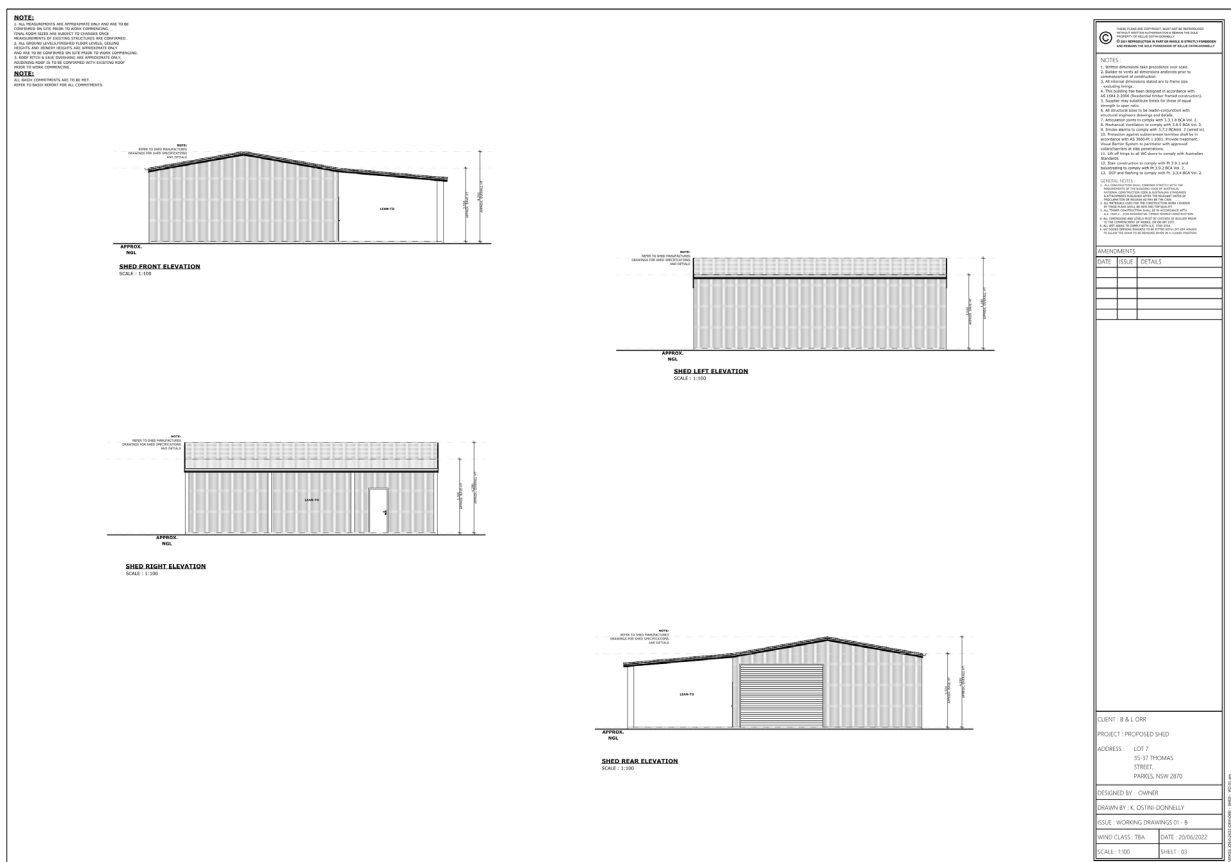
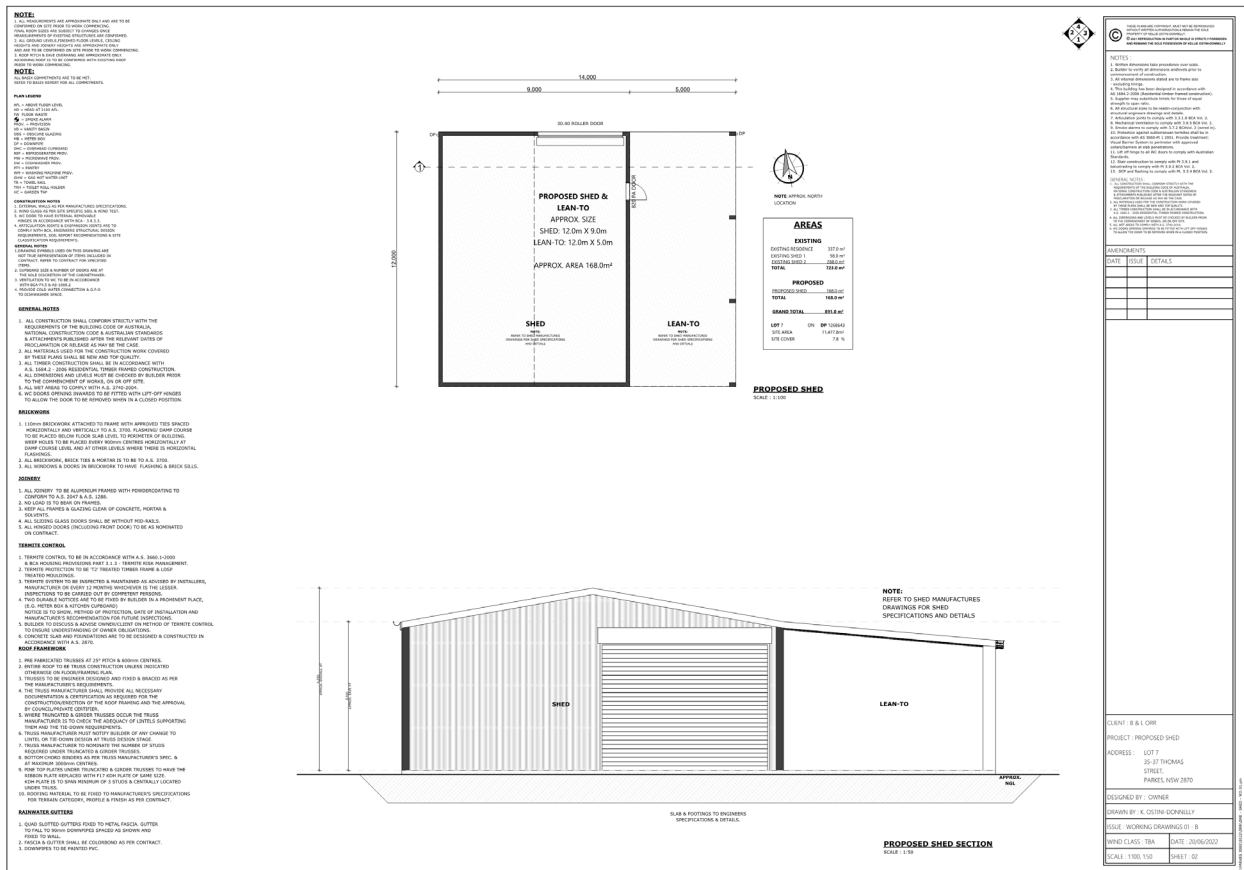
The intended use of the DA above will further dominate our boundary with an additional shed and water tank that will add to the already "industrial view" de valuing our residential land.

We would hope these concerns will be considered when contemplating the proposal of the Developmental Application in question.

Darren Halma and Tracey Milham

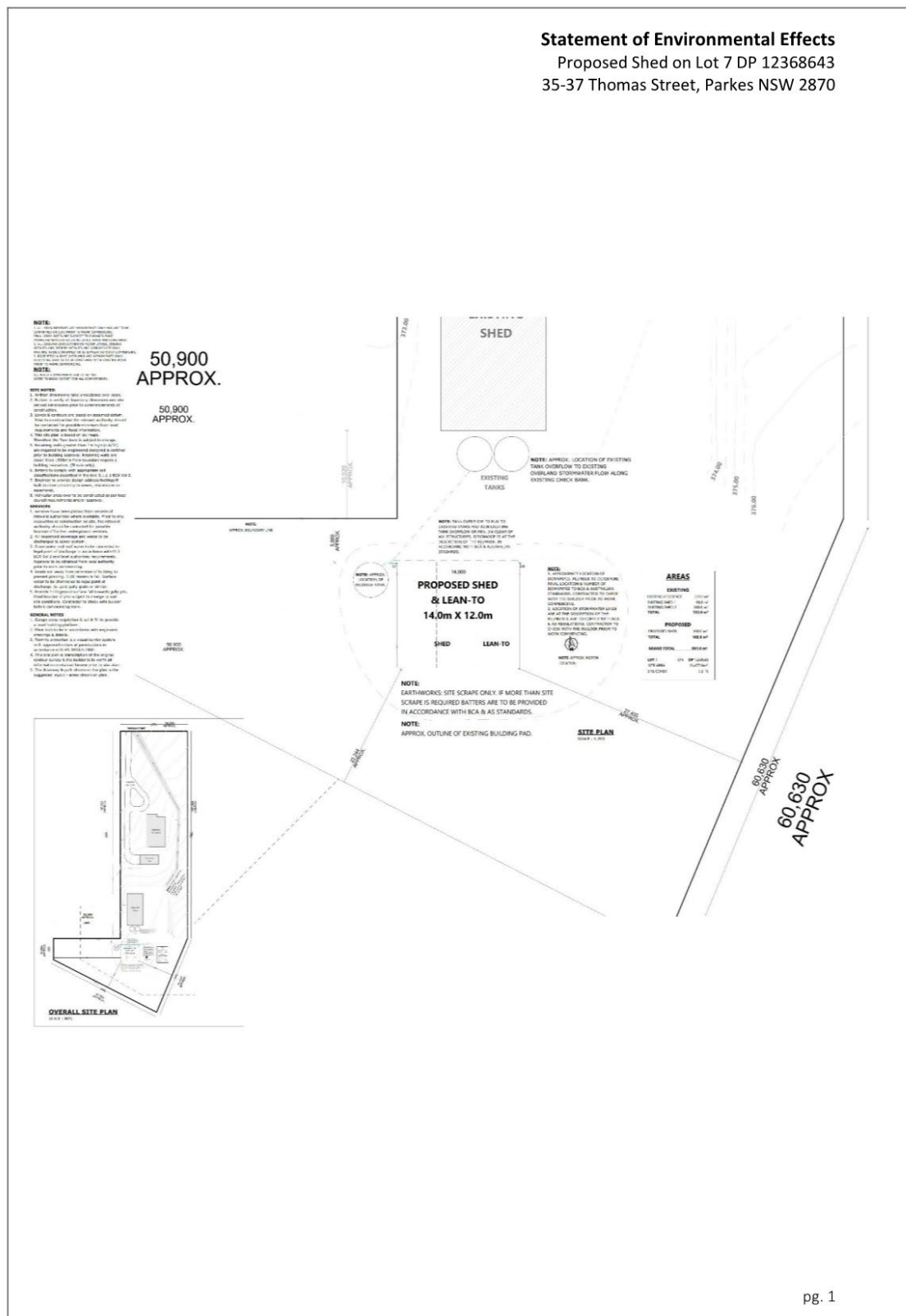
Attachment 3 - Plan Set





Statement of Environmental Effects

Proposed Shed on Lot 7 DP 12368643
35-37 Thomas Street, Parkes NSW 2870



Statement of Environmental Effects

Proposed Shed on Lot 7 DP 12368643
35-37 Thomas Street, Parkes NSW 2870

Statement of Environmental Effects

For

Lot 7, 35-37 Thomas Street, Parkes NSW 2870

For

Proposed Shed**Executive Summary**

Applicant: Bruce & Lea Orr

Site Description: Lot 7 on DP 121368643

35-37 Thomas Street, Parkes NSW 2870

Site Area: Approximately 11,477.8m² in area (based on six maps) – subject to survey

Summary of Proposed Development: Approval for proposed shed to rear of the site.

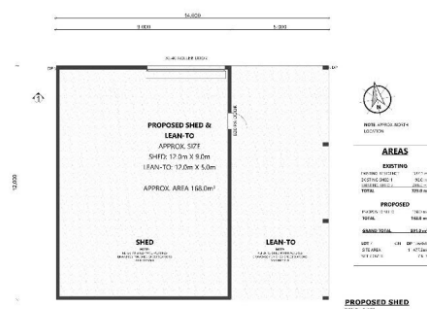
Site Location & Analysis

The site is approximately 11,477.8²(based on six maps).

Primary Road – Thomas Street (North boundary).

Slope. There is a slope across the site. However, the area of the proposed shed has an existing building pad. There may include a minor site scrape and battering.

The site is located in an established neighbourhood surrounded by other single storey residences and established vegetation. The area of the proposed shed is clear of major vegetation.



Proposed Floor Plan

Statement of Environmental Effects

Proposed Shed on Lot 7 DP 12368643
35-37 Thomas Street, Parkes NSW 2870

Site History & Present Use

The site is in a R5 – General Residential: (pub. 7-12-2012) area.

The site is not shown to be affected by known flooding or bushfire potential shown on (ePlanning Spatial Viewer/LEP)

**Land Zone – R5**

No known bushfire or flooding potential

The Site is NOT listed on the EPA notified contamination site list (www.epa.nsw.gov.au).

Statement of Environmental Effects

Proposed Shed on Lot 7 DP 12368643
35-37 Thomas Street, Parkes NSW 2870

Planning Controls for Multi Dwelling Residence

Siting, Height & Scale:- The proposed shed will have an approximate overall height of 4.29m

Setbacks:- The proposed shed is located at the rear of the site.

Side – 50.9m approx.

Rear – 22.244m approx. & 27.455m approx.

Off neighbours rear boundary – 5m approx.

Access to Site:- Safe all weather access will be provided to the site from existing driveway.

Stormwater Management:- N/A

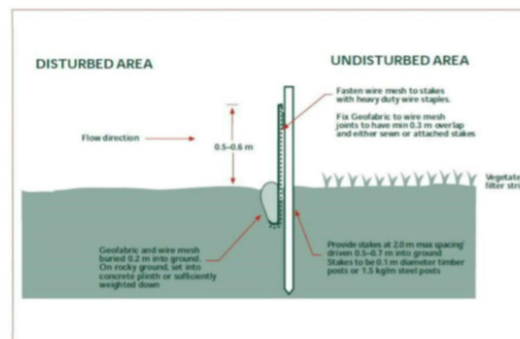
Services:- Essential services are already connected to the site.

Likely Impacts to the Surrounds

The proposed shed is unlikely to have any significant impacts on the surrounding area.

Natural Environment:- The proposed shed is clear of any vegetation and is clear of any creeks or waterways.

Soil Erosion & Sedimentation Plan:- If required, Strategically located structures such as hay bales and membrane barriers will be installed to prevent significant erosion and sediment run off during construction.

**State Environmental Planning Policies (SEPPs)**

The following is a list of the SEPPs that apply to the subject site.

State Environmental Planning Policy (Biodiversity and Conservation) 2021: Allowable Clearing Area (pub. 2-12-2021) – **NOT APPLICABLE**

Statement of Environmental Effects

Proposed Shed on Lot 7 DP 12368643
35-37 Thomas Street, Parkes NSW 2870

·State Environmental Planning Policy (Biodiversity and Conservation) 2021: Land Application (pub. 2-12-2021) – **NOT APPLICABLE**

·State Environmental Planning Policy (Biodiversity and Conservation) 2021: Subject Land (pub. 2-12-2021) – **NOT APPLICABLE**

·State Environmental Planning Policy (Building Sustainability Index: BASIX) 2004: Land Application (pub. 25-6-2004) – **WILL COMPLY**

·State Environmental Planning Policy (Exempt and Complying Development Codes) 2008: Land Application (pub. 12-12-2008) – **WILL COMPLY**

·State Environmental Planning Policy (Housing) 2021: Land Application (pub. 26-11-2021) – **NOT APPLICABLE**

·State Environmental Planning Policy (Industry and Employment) 2021: Land Application (pub. 2-12-2021) – **NOT APPLICABLE**

·State Environmental Planning Policy (Planning Systems) 2021: Land Application (pub. 2-12-2021) – **NOT APPLICABLE**

·State Environmental Planning Policy (Primary Production) 2021: Land Application (pub. 2-12-2021) – **NOT APPLICABLE**

·State Environmental Planning Policy (Resilience and Hazards) 2021: Land Application (pub. 2-12-2021) – **NOT APPLICABLE**

·State Environmental Planning Policy (Resources and Energy) 2021: Land Application (pub. 2-12-2021) – **NOT APPLICABLE**

·State Environmental Planning Policy (Transport and Infrastructure) 2021: Land Application (pub. 2-12-2021) – **NOT APPLICABLE**

·State Environmental Planning Policy No 65—Design Quality of Residential Apartment Development: Land Application (pub. 26-7-2002) – **NOT APPLICABLE**

Attachment 4 - Response to Objection

Thursday, 9 June 2022

RESPONSE TO SUBMISSION**Response to Submission:** Objection to Development Application No: DA2022/0034 for

35-37 Thomas Street, Parkes brought forward by Darren Halma & Tracey Milham.

Objection to response received: 7/06/2022

To Whom it may Concern,

In response to the above-mentioned objection to Development Application No: DA2022/0034 on Land zone Large Lot Residential block for the Erection of a 14.0m x 12.0m Shed in the rear of the applicants, Mr & Mrs Orr's block we wish to provide the following information to the objections key points with regards to the proposed development and to existing issues not part of this current application.

Key objections raised by Darren Halma & Tracey Milham

1. **Value of Property**
2. **Impact of Privacy**
3. **Water Flow**

Value of Property: The erection of the Proposed shed to the rear of the block will not have a negative impact on the value of the land as it is matching to other sheds on surrounding blocks.

As you come through the intersection of Farrer St and Thomas St you are met instantly with sheds on both sides of the Thomas Street.

31-33 Thomas Street



56-66 Thomas Street

Thomas Street

On 31-33 Thomas Street the above-mentioned shed and water tank is in the front corner of the block.



View of Shed from applicants Driveway



View of Shed from Street, White fence is applicants boundary

Thursday, 9 June 2022

RESPONSE TO SUBMISSION

Sheds on 56-66 Thomas Street from applicants driveway



Not only are there similar if not bigger sheds along the front of Thomas Street there are also existing sheds to rear of both blocks as well.

41 Ainsworth Street



42-62 Rose Street



Image of maps showing Sheds in relation to proposed shed.



Given the surrounding properties have existing similar if not bigger sheds than the proposed shed we do not see how the proposed shed would impact negatively of the value of properties in this area.

Thursday, 9 June 2022

RESPONSE TO SUBMISSION

Impact of Privacy: Privacy is important and has been taken into consideration with the location of the proposed Shed. The owners are continuously planting trees along the adjoining boundary to create a screen. There also an existing water tank & shrub to the rear of 39-41 Thomas street. This existing tank and tree are in line with the proposed location of the water tank and Shed.



Above: 39-41 Thomas street existing tank and Shrubs
Below: Plants along adjoining boundary



Above: Plants along adjoining boundary
Below: Approx. line of view from proposed Shed location.

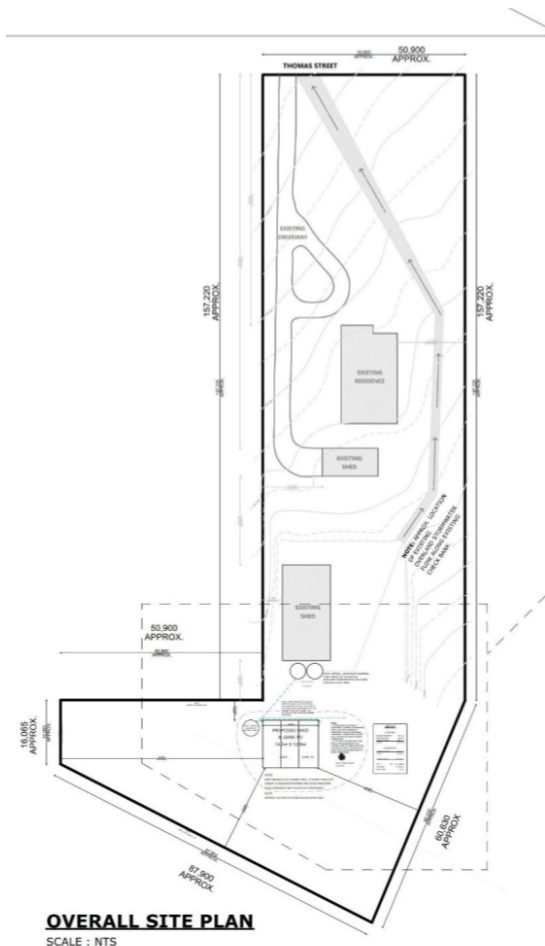
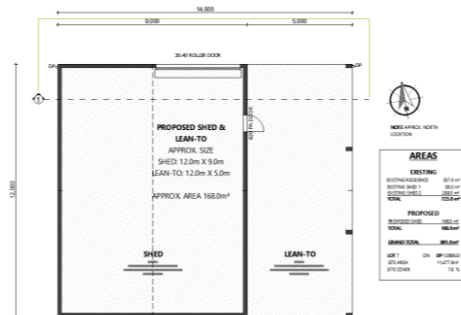
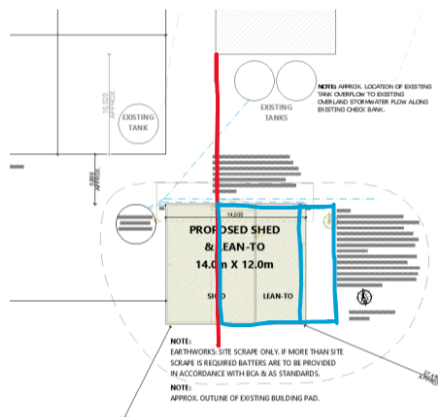


The proposed shed has no windows or glazed doors that will directly overlook the neighbouring property . The Residence on the neighbouring property is located approximately 100m from the proposed location of the Shed with numerous trees now with in the line of sight.
Mr & Mrs Orr are happy to move the shed over to the east so that it lines up with the other existing shed. Which would further reduce any overlooking issues.

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RESPONSE TO SUBMISSION

Side: Approx. location of shed if moved over.
Below: Floor plan



Water Flow: Water flow is of great concern to the owner not just on their block but to what it is doing to the neighbours as well. To avoid water run off to the neighbour's property the proposed shed pad will be sloping towards the existing overland stormwater flow along the existing check bank on the Eastern side of their block. This runs down the eastern side of the block to be dispersed onto the front yard to follow the natural slope of the land clear of the surrounding structures. The owner is still in the process of finishing this due to wet weather and gaining safe access for machinery by providing a deeper spoon drain to be dug along the eastern boundary and grass to be planted on top to help absorb and reduce the flow rate of the surface water running down the hill.

The natural slope of the land runs from the back left corner to the front right corner on both blocks. This means that the high point is on the Eastern boundary. Mr & Mrs Orr's Proposed shed is on the western boundary therefore down slope from the highest point on their block. It is not their wish to have the surface water run down into their shed therefore great measures are being taken to divert the water along the eastern boundary away from not only the neighbours but also from their existing sheds and house as well. They are also going to add another bank to help direct the surface water runoff around the western side of the proposed shed and water tank back towards the existing overland.

Thursday, 9 June 2022

RESPONSE TO SUBMISSION

Images of the overland stormwater flow.
Embankments have been placed so as no surface water will run towards the house.



Earthworks around existing shed on Eastern side to divert water



Thursday, 9 June 2022

RESPONSE TO SUBMISSION

Earthworks at the Proposed shed site. The water is directed down the eastern side of the existing shed to the overland stormwater flow.



Below: Western side of the existing shed
Side: Rear boundary of neighbouring property.



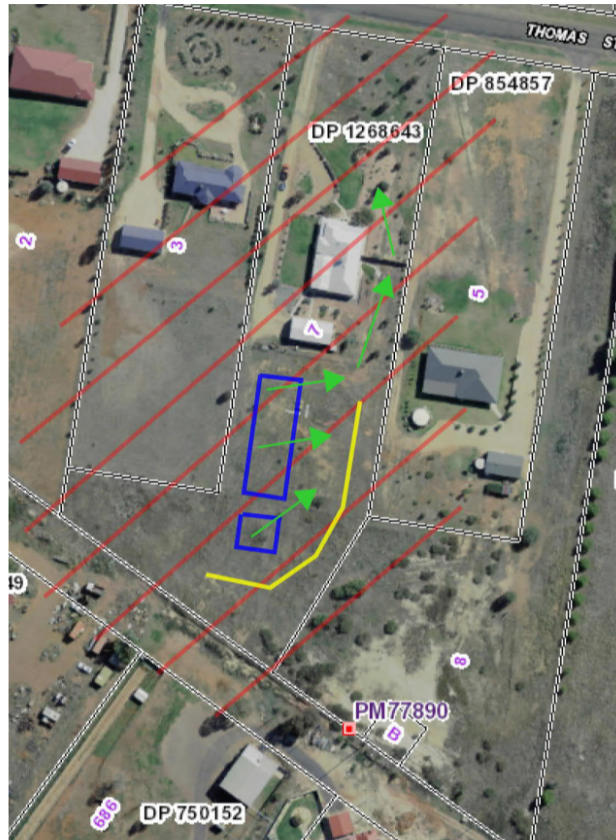
The proposed shed has had earthworks done to create a level building pad but it has also had measures put in place to ensure that the surface water and any stormwater will run to the existing overland reducing the flow on of surface water and stormwater running into neighbouring properties. As Mr & Mrs Orr are on the top side of the slope they first get the impact of surface water from the top of the hill therefore are taking great measures to ensure the water is diverted away from their structures located on the lower side of the slope on their block. They are continually adding to the measures by adding embankments (garden mounds) with plants to help absorb and divert the water away from their structures and neighbours land. Given the sheds are in a line from the top of the hill to the neighbours house and shed/garage the surface water would first have to run through the Existing shed that is why water diversion is of great importance to the applicants.

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RESPONSE TO SUBMISSION

Red lines – approx. location of contours.
 Blue lines – approx. location of existing and proposed shed.
 Green arrows – direction surface water and stormwater is being sent.

The top of the hill is approx. at the PM77890 mark and runs down towards the houses. Yes earthworks have been done, however preventative measures have been taken and are still being fine-tuned after each rain events to ensure the water runs away from the structures. I am unsure of the construction around the neighbours Shed/garage or if any measures have been taken by the neighbours to reduce the surface water from their own back paddock that flows towards their Shed/garage. Yes it is the natural lay of the land but it does also gather surface water like everywhere else and with the recent above average rainfall events it is easy to see an increase of surface water.



Other issues the objection has brought forward which are not in relation to the Application for the Proposed Shed but Mr & Mrs Orr have responded to as follows:

1. Existing Shed
2. Overshadowing from the existing Shed
3. Driveway wash out
4. Land purchase

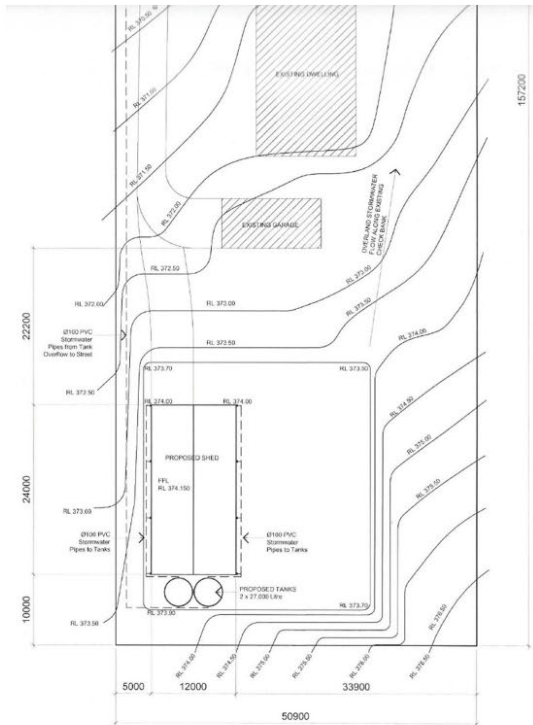
Existing Shed: While it is unfortunate that they missed the opportunity to object to this development it is not part of the application for the proposed shed. The shed was approved in its current location, size, height and with the method of water control which is to the existing overland water flow along existing check bank from the earthworks plans submitted by Highlands Design Pty Ltd.

Privacy concerns for the existing shed, there are no windows or glazed doors that directly look into the neighbouring residence. Shrubs have been planted along the boundary to create a screen.

Thursday, 9 June 2022

RESPONSE TO SUBMISSION

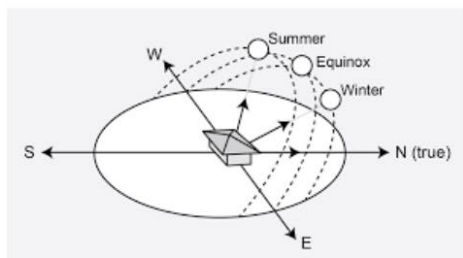
Below left – existing shed contours



Below right – existing shed & plants



Overshadowing: The overshadowing of the existing shed is minimal at best. The orientation of the block faces north with the side boundaries being east and west. The photo above right was taken at 10:25am 8/06/2022 with the shadow of the existing shed within the property boundaries. The location of the proposed shed would be even less if any into the neighbour's property given its location at the rear.



North
Along
Thomas
Street
(this side)

Driveway wash out: The owners have noticed a bit of water that has flowed into the neighbour's block after recent rain events that is possibly aiding to the wash out of driveway and have already taken measure to divert the water from running in that direction. After speaking with the owners, they mentioned that when they first moved in they

Thursday, 9 June 2022

RESPONSE TO SUBMISSION

saw a pathway the surface water was running along through the shrubs on the adjoining boundary. They adjusted the fall of their driveway so it slopes back towards their house and down the driveway to the street. They have also and will be extending a garden with a mulched embankment to prevent water from flowing over the boundary line and instead continue down the driveway to the street.



Land purchase: Mr Orr advised them of their purchase of the land behind both blocks.

The land mentioned was never publicly available and Mr Orr just approached the owner and asked if he was interested in selling. Darren & Tracey have been there longer than Mr & Mrs Orr and at no point did they to Mr & Mrs Orr's knowledge approach that owner and ask. Understanding that they don't want to feel boxed in however, the proposed location is not over the adjoining boundary line or the invisible one if both parties were to have purchased the section of land behind their own blocks.

In conclusion, Mr & Mrs Orr are happy to compromise with moving the shed over further in line with the existing and will continue to watch and amend any surface water issues that arising after each rain event. They have plenty of plans to have embanked mulched gardens acting as surface water diversions and it is not their intent to have this surface water run towards their or their neighbours' structures.

I hope the response has addressed any issues made by Darren Halma & Tracey Milham. If further information or a site visit is required, Mr & Mrs Orr would be happy to assist.

Thanks Kellie Ostini-Donnelly on behalf of Bruce & Lea Orr.

11.4. (DPCS) DA2022/0035 - Outbuilding - Shed - 55 Cecile Street, Parkes

Prepared By:

Director Planning and Community Services

Development Application Information

Application No: DA2022/0035

Applicant: Matthew Fisher

Property: Lot 1 DP 14924, 55 Cecile Street, Parkes

Proposal: Outbuilding - Shed

Executive Summary

DA2022/0035 proposes the construction of an outbuilding-shed at Lot 1 DP 14924, 55 Cecile Street, Parkes. The proposed shed will be located along the southern (rear) boundary of the subject allotment. The shed will be 10.88 metres long and 6 metres wide. The development has a skillion roof design with the eastern side having an eave height of 4.14 metres and the western side having an eave height of 3 metres. The shed will be located 895 millimetres from both side boundaries and the rear boundary. The building will be used for private storage of household items and vehicles.

The proposed development was notified to adjoining landowners in accordance with the Parkes Shire Community Engagement Strategy 2021-2025. One objection was received during the notification period. The objection raised concerns that the height of the shed would cause overshadowing of the rear yard associated with the dwelling located to the south-west of the site, 50 Grenfell Street, Parkes.

The development is supported in the circumstances, given the potential for overshadowing has been assessed against the NSW Planning Principals in which no adverse impacts on the outdoor private open space of the adjoining residence are identified given the height of the building and location of existing outbuildings on adjacent allotments and the proposal is consistent with the Parkes Shire Development Control Plan 2021.

A comprehensive review of the submission is included in the attached Assessment Report on pages 10. It is concluded that the proposed development fits in the locality and there are no constraints on the site or posed by adjacent developments. There are no reasons warranting the refusal of the application and it is recommended that the development application be approved, subject to appropriate conditions.

A Statement of Environmental Effects is included in Attachment 1 and a plan of the proposed development is included in Attachment 2. An Assessment Report, dealing with all aspects of the proposal is included in Attachment 3.

Background Information

Nil.

Recommendation

It is recommended that the application be approved subject to the conditions contained in the report.

Conditions

1. The development shall be carried out in accordance with:
 - The approved stamped plan(s) prepared by TSC Orange, titled: BERJACK2203034-1, dated 6 April 2022.
 - The approved stamped plan(s) titled: Full Site Plan, pages 1 - 2.
 - The approved stamped Statement of Environmental Effects.

Except where amended in red or by the following conditions. A current and approved copy of the approved stamped plan(s) by Parkes Shire Council is to be maintained on site for constructional and reference purposes.

Prior to Commencement

2. The Applicant is to obtain a Construction Certificate from either Council or an Accredited Certifying Authority, certifying that the proposed works are in accordance with the Building Code of Australia and applicable Council Standards prior to any building works commencing.

Note: No building, engineering or excavation work is to be carried out in relation to this development until the necessary construction certificates have been obtained.

Note: It is the responsibility of the Applicant to ensure that the development complies with the Building Code of Australia and applicable Council Standards in the case of building work. This may entail alterations to the proposal so that it complies with these standards.

3. The Applicant is to obtain all relevant approvals to carry out sewerage work, to carry out stormwater drainage work and to carry out water supply work from Parkes Shire Council prior to commencing works to and comply with any conditions of that permit. All work shall be carried out by a licensed plumber and drainer and to the requirements of the Plumbing Code of Australia.
4. Prior to the commencement of any work within the public road reserve, a Section 138 Permit must be obtained from Parkes Shire Council, along with a Traffic Control Plan prepared in accordance with the Roads and Maritime Services Manual – version 5. Details demonstrating compliance shall be submitted with the Construction Certificate application.
5. The applicant is to submit to Parkes Shire Council, at least two days prior to the commencement of any works, a 'Notice of Commencement of Building or Subdivision Works' and 'Appointment of Principal Certifier'.
6. Erosion and sedimentation controls must be in place prior to the commencement of site works and maintained throughout construction activities until the site is landscaped and/or suitably re-vegetated. The controls shall be in accordance with latest publication of Managing Urban Stormwater – Soils and Construction produced by Landcom.

During Construction

7. All loading, unloading and storage of goods, equipment, tools and building materials, or the carrying out of building operations related to the development proposal shall be carried out within the confines of the property. No loading, unloading and storage of goods, equipment, tools and building materials, or the carrying out of building operations related to the development proposal shall be carried out on the nature strip, footpath or public roadway system.

8. All building rubbish and debris, including that which can be wind blown, shall be contained on site in a suitable container for disposal at an approved Parkes Shire Council Waste Landfill Depot. The container shall be erected on the building site prior to work commencing and shall be maintained for the term of the construction to the completion of the project.

Note: No building rubbish or debris shall be placed or permitted to be placed on any adjoining public reserve, footway or road.

Note: The waste container shall be regularly cleaned to ensure proper containment of the building wastes generated on the construction site.

9. Building and excavation work involving the use of electric or pneumatic tools or other noisy operations shall be carried out only between 7.00 am and 6.00 pm on weekdays and 8.00 am and 1.00 pm on Saturdays. No work on Sundays or Public Holidays is permitted.

10. Any cutting and filling on the site shall be either battered at a maximum slope of one vertical to one horizontal (IV:1H) and revegetated or suitably retained by a retaining structure, designed and constructed to the appropriate engineering standards.

Note: A retaining wall or structure that does not comply with State Environmental Planning Policy (Exempt and Complying Development Codes) 2008 will require prior consent from Council.

Note: The site shall be graded to ensure any downslope batters direct water away from building footings and not into the structure.

Note: Cutting and filling on the site and the erection of retaining walls may require the approval and certification of a suitably qualified structural/geotechnical engineer.

11. Any damage caused to footpaths, roadways, utility installations and the like by reason of construction operations shall be made good and repaired to a standard equivalent to that existing prior to commencement of construction.

Note: The full cost of restoration/repairs of property or services damaged during the works shall be met by the Applicant.

12. All plumbing and drainage work must be carried out by a licensed plumber and drainer in accordance with Australian Standard AS/NZS 3500:2003, the Plumbing Code of Australia and the following requirements:

(a) Roof surfaces shall be properly drained and discharged to Council's stormwater infrastructure system in Cecile Street.

(b) Storm water disposal drains shall be connected to all roof gutter down pipes within fourteen (14) days of installation of the roof covering and/or the construction of hard standing areas, as may be appropriate, to discharge water in accordance with the approved stormwater management system.

13. During construction, the cutting-in of new stormwater outlets into the existing street kerb shall be carried out in accordance with the following standard:

- A prefabricated kerb adaptor suitable for the particular kerb profile and capable of withstanding vehicle loadings is to be utilised.
- The opening in the kerb is created by a clean saw cut.
- The kerb adaptor is to be kept flush with the top and outside face of the kerb.
- The fixing of the kerb adaptor and filling in of side gaps is to be undertaken by the use of an epoxy resin. Mortar or concrete is not to be used.

14. The applicant is to construct a new layback and driveway at the nominated location in accordance with approved site plan, driveway long section and the following Parkes Shire Council minimum standards:

- Driveway 3-6 metres wide
- Concrete slab shall be 150mm thick, 32MPa GP concrete,
- Concrete slab must be constructed on a firm compacted gravel foundation with a minimum nominal thickness of 75mm.
- Concrete slab shall be dowelled into the existing kerb and gutter using R12 Galvanised dowels (250 grade) spaced at 300mm centres, 400mm long and centrally placed.

All works must be completed prior to the issue of occupation certificate.

Prior to Occupation & Commencement of Use

15. Prior to the occupation or use of the development, an Occupation Certificate must be obtained from the Principal Certifier for the subject development.

16. Prior to the Issue of an Occupation Certificate the applicant is to complete all works detailed in Condition No. 14 to the satisfaction of Council's Director Operations and provide a copy of the Record of Final Inspection to the Principal Certifier.

Prescribed

Conditions under the Environmental Planning and Assessment Regulation 2000

17. A development consent for development that involves any building work must be issued subject to the following conditions:

(a) that the work must be carried out in accordance with the requirements of the *Building Code of Australia*, in force on the date of the application.

(b) in the case of residential building work for which the Home Building Act 1989 requires there to be a contract of insurance in force in accordance with Part 6 of that Act, that such a contract of insurance must be entered into and be in force before any building work authorised to be carried out by the certificate commences.

Note: This condition does not limit any other conditions to which a complying development certificate may be subject, as referred to in section 85A (6) (a) of the Act.

Note: This condition does not apply:

(a) to the extent to which an exemption is in force under clause 187 or 188, subject to the terms of any condition or requirement referred to in clause 187 (6) or 188 (4), of the Environmental Planning and Assessment Regulation 2000, or

(b) to the erection of a temporary building, other than a temporary structure that is used as an entertainment venue.

Note: In this condition, a reference to the *Building Code of Australia* is a reference to that Code as in force on the date the application for the relevant complying development certificate is made.

18. A sign must be erected in a prominent position on any site on which building work, subdivision work or demolition work is being carried out:

(a) showing the name, address and telephone number of the principal certifying authority for the work, and

(b) showing the name of the principal contractor (if any) for any building work and a telephone number on which that person may be contacted outside working hours, and

(c) stating that unauthorised entry to the site is prohibited.

Any such sign is to be maintained while the building work, subdivision work or demolition work is being carried out, but must be removed when the work has been completed.

Note: This condition does not apply in relation to building work, subdivision work or demolition work that is carried out inside an existing building, that does not affect the external walls of the building.

Note: This condition does not apply in relation to Crown building work that is certified, in accordance with section 109R of the Act, to comply with the technical provisions of the State's building laws.

Note: This condition applies to a complying development certificate issued before 1 July 2004 only if the building work, subdivision work or demolition work involved had not been commenced by that date.

Note: Principal certifying authorities and principal contractors must also ensure that signs required by this clause are erected and maintained (see clause 227A which currently imposes a maximum penalty of \$1,100).

19. Residential building work within the meaning of the Home Building Act 1989 must not be carried out unless the principal certifying authority for the development to which the work relates (not being the council) has given the council written notice of the following information:

- (a) in the case of work for which a principal contractor is required to be appointed:
 - (i) the name and licence number of the principal contractor, and
 - (ii) the name of the insurer by which the work is insured under Part 6 of that Act,
- (b) in the case of work to be done by an owner-builder:
 - (i) the name of the owner-builder, and
 - (ii) if the owner-builder is required to hold an owner-builder permit under that Act, the number of the owner-builder permit.

Note: If arrangements for doing the residential building work are changed while the work is in progress so that the information notified under the above condition becomes out of date, further work must not be carried out unless the principal certifying authority for the development to which the work relates (not being the council) has given the council written notice of the updated information.

Note: The above condition does not apply in relation to Crown building work that is certified, in accordance with section 109R of the Act, to comply with the technical provisions of the State's building laws.

20. Where development involves an excavation that extends below the level of the base of the footings of a building on adjoining land, the person having the benefit of the certificate must at the person's own expense:

- (a) protect and support the adjoining premises from possible damage from the excavation, and
- (b) where necessary, underpin the adjoining premises to prevent any such damage.

Note: This condition does not apply if the person having the benefit of the complying development certificate owns the adjoining land or the owner of the adjoining land has given consent in writing to that condition not applying.

Attachments

1. Statement of Environmental Effects
2. Plans of Development
3. Development Assessment Report
- 4, Objection to Proposal (Jones)

Attachment 1 - Statement of Environmental Effects



This template may be used for straightforward development proposals that require a development application.

Property details

Lot	1	Section	
Deposited plan/Strata Plan	14924		
Unit No.		House No.	55
Street	Cecile Street		
Suburb	Parkes	Postcode	2870

Description of the proposed development

What is the proposed development

Describe the development in detail

Include details such as:

- whether the development will use whole or part of the building(s) or land(s)
- whether new buildings are proposed
- the physical features of the proposed building(s)
- the nature of the building(s) e.g. dwelling house, materials and colour scheme, signage etc.)
- if demolition is proposed

The development includes a new skillion roofed garage sized 10.88m wide x 6m deep.

This Statement of Environmental Effects is provided to support the development application for the construction of this new single storey Ancillary Structure.

It is intended to elaborate where necessary on aspects covered in the drawings as well as to provide additional information where required complying with Parkes LEP 2012 and Parkes Council Development Control Plan 2021

The Garage/ Shed includes:

Weight Approximately: 2,400 kg

Span 10.88 metres

Length 6 metres (2 Bays of 3 metres each)

Height 3 metres (Low Side), 4.14 metres (High Side)

Roof Type Skillion, 6 degree pitch

Roof COLORBOND® steel

Eaves Right Side - 0.6m, Left End - 0.6m, Right End - 0.6m

Walls & Trims COLORBOND® steel

Roller Doors - Two (2) COLORBOND® steel 2.5m high x 4.8m wide roller doors.

Bracing - The building will have Knee braces. Minimum internal knee clearances are: Main Building 3.057m (Left Side), 2.025m (Right Side) .

Roof Purlins & Wall Girts - Z sections bolted to rafters & columns with a minimum overlap of 10% of the bay width.

Fixing to Concrete Screw-Bolts fitted after concrete is cured.

The Development will use part of the land totaling 65m2 of the 470m2 Lot size. This along with the existing dwelling is less than 65% of the Total Lot Area which thereby complies with council DCP

Operational and management details

If applicable, describe the operational and management details of the proposed development.

Include details such as:

- *hours and days of operation*
- *number of car parking spaces provided and location of spaces*
- *servicing arrangements (location and frequency) for deliveries and waste collection*
- *total number of staff and number on duty at any one time*
- *expected number of clients/ customers per day and at any one time*
- *expected vehicle types*

The garage will be used solely by the owner of the property for storage purposes.

The garage entails 4 car parking spaces.

No servicing arrangements required.

Standard car/ vehicle types only that are a length lesser than 6m.

Property details

What is the area of the site

Rear yard of the site (images of site submitted as part of the application)

Describe the site

Include information such as:

- *physical features of the site (i.e. slope and vegetation)*
- *existing structures at the site and whether these are to be retained or demolished*
- *existing services at the site*
- *location of any view corridors*
- *availability of public transport etc*
- *present use of the site*
- *previous uses of the site*
- *adjoining land uses*

The site is levelled, cleared, vacant land with no existing structures other than a 3 x 3m relocatable garden shed that will be relocated as part of the works.

There is an existing 100mm storm water service that will facilitate dispersing stormwater catchment of the new proposed shed from site via the front street given no rear inter-allotment drainage being present. Based on total roof area of 83m² 1 x 100mm SW service is sufficient and complies with Parkes Shire DCP Part C.2.8.

The proposed shed is a low impact residential ancillary development which will not have an adverse effect on any special ecological, scientific, or aesthetic values.

With respect to adjoining land there are sheds on adjacent lots in all directions. (images submitted as part of the application) i.e.

- Large (approx 12x6m) shed at the rear, recently built at 46 Grenfell Street, Parkes,
- a single car garage on the LHS on 53 Cecile Street Parkes.
- a single car garage on the RHS on the boundary on 50 Grenfell Street Parkes.

Given the sheds already constructed on adjacent land there should be no impacts on any dwellings, livability, shadowing and the like.

Planning considerations

Do any State Environmental Planning Policies ([SEPPs](#)) apply to the proposed development (such as SEPP 64 – Advertising and Signage)? Yes ☒ No ☐

If any SEPPs apply, discuss how they apply and how the development complies.

SEPP Policy 1 - Development Standards - The proposed development is understood to comply with relevant SEPP development standards.

Other SEPP's listed in Section 10.7 planning certificate are not relevant to this development.

Attach any supporting documentation and list this documentation in the "Supporting reports and documentation" section below

What is the land zoned? **R1 General Residential**

(Note: refer to Council's [Property Enquiry tool](#) for the zoning of the land)

What is the proposed land use

R1

Is this use permissible within the zone? Yes ☒ No ☐

(Note: refer to the [Land Use Table](#) in LMLEP 2014)

How does the proposed development meet the objectives of the zone?

Note: refer to the [Land Use Table](#) in LMLEP 2014

Attach any supporting documentation and list this documentation in the "Supporting reports and documentation" section below

Garages/ sheds are supported development under the Parkes DCP zoned R1 General Residential. Section 10.7 attached with the application.

List and address all relevant clauses to your development from [Parkes LEP 2012](#)

NIL

Parkes Development Control Plan 2014 (Parkes DCP 2021)

Parkes DCP 2021 details requirements for development that should be taken into account when preparing a development application. List and address all relevant clauses to your development contained in *Parkes DCP 2021*

Attach any supporting documentation and list this documentation in the "Supporting reports and documentation" section below

Earthworks:

Minimal earthworks required based on level block. maximum 200mm cut and fill required. No retaining walls required.

Flooding:

The lot is not flood prone land as per section 10.7 Certificate.

Access and Traffic:

The site has access from Cecile Street, a large wide street with significant area for parallel parking. No significant increases in traffic will be generated from the development. There is no rear access to the property.

Privacy, views and overshadowing:

The proposed development complies with Parkes Development Control Plan 2021 requirements regarding rear and side boundary setbacks being a minimum of 500mm from the rear and 500mm from the side. The proposed shed is positioned 900mm to left and right hand side boundaries. The proposed shed is typical in size and scale of surrounding sheds (smaller than the shed at 46 Grenfell Street). As the development is single storey there will be no overshadowing of neighboring properties.

Air and noise

The development is intended for residential carparking purposes and as such it is envisaged noise will be within normal domestic limits and there will be no adverse effect on air quality.

Soil and water

It is proposed to divert all roof storm water to the street based on no rear inter allotment drainage.

Sediment control barriers of geotextile fabric will be installed and maintained until completion of construction to ensure any sediment is contained within the property boundaries. It is noted 20mm aggregate is already in place to limit runoff from rainfall and also established lawn.

It is understood that the soil in the Cecile/ Grenfell Street areas is

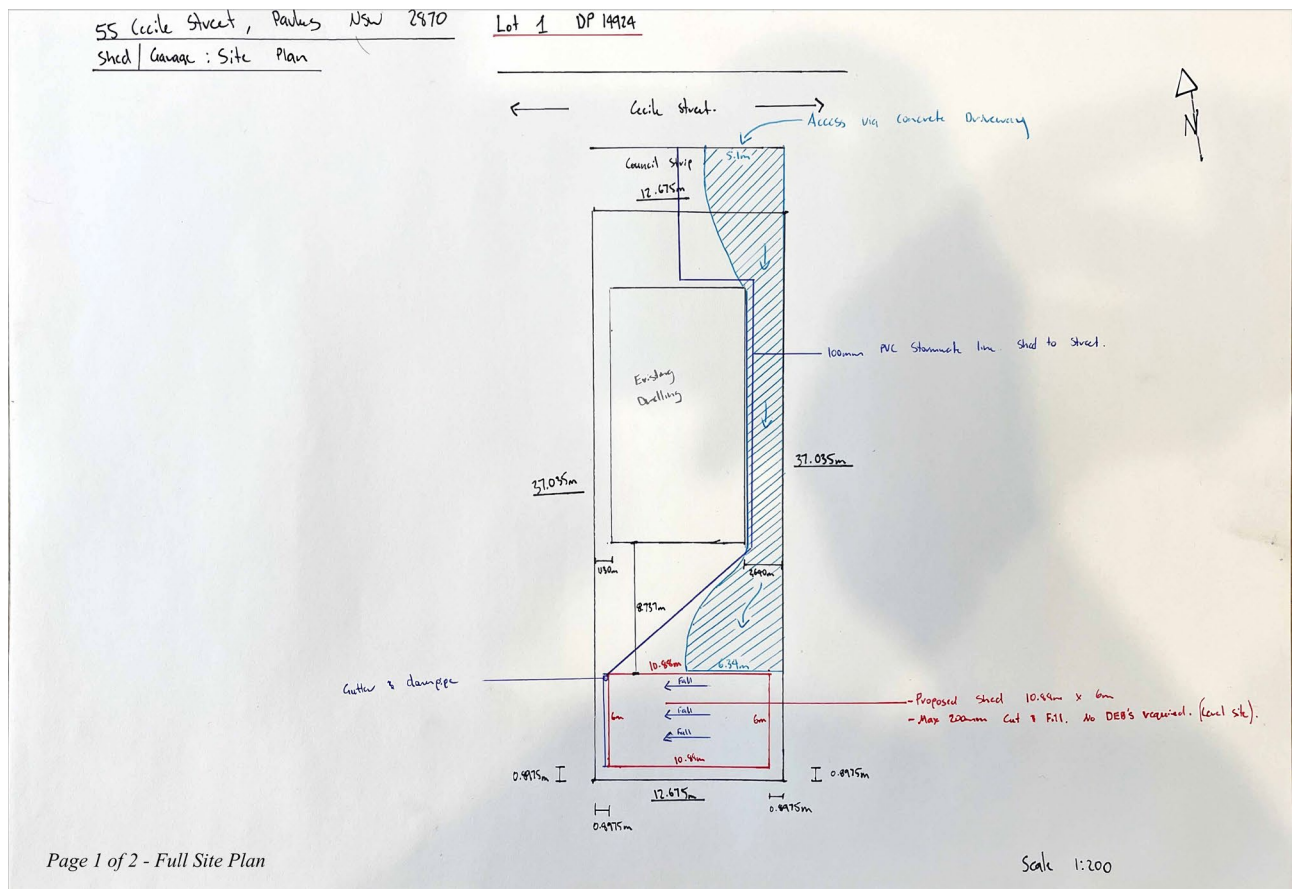
Supporting reports and documentation

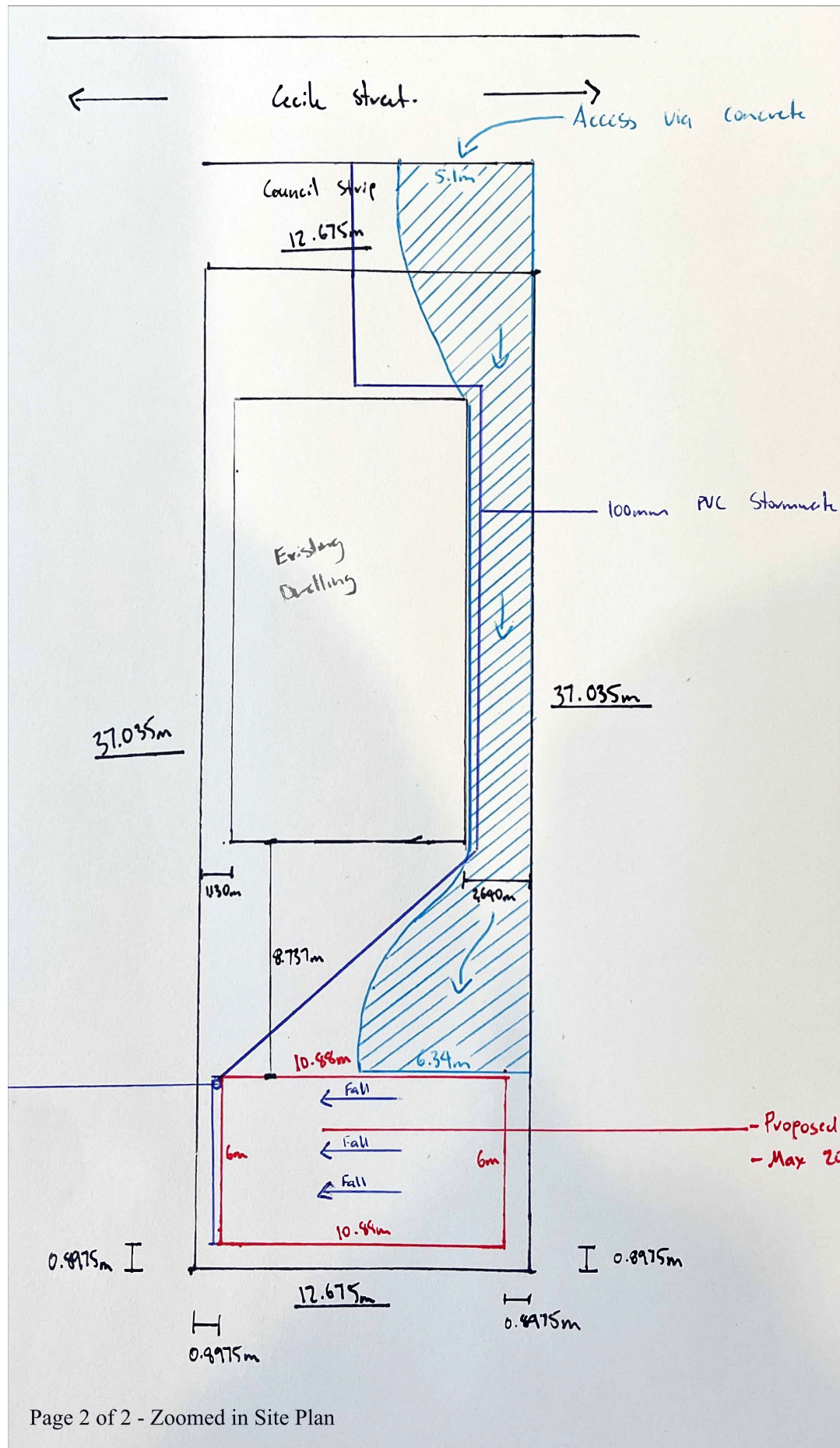
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All supporting documentation submitted with DA application.

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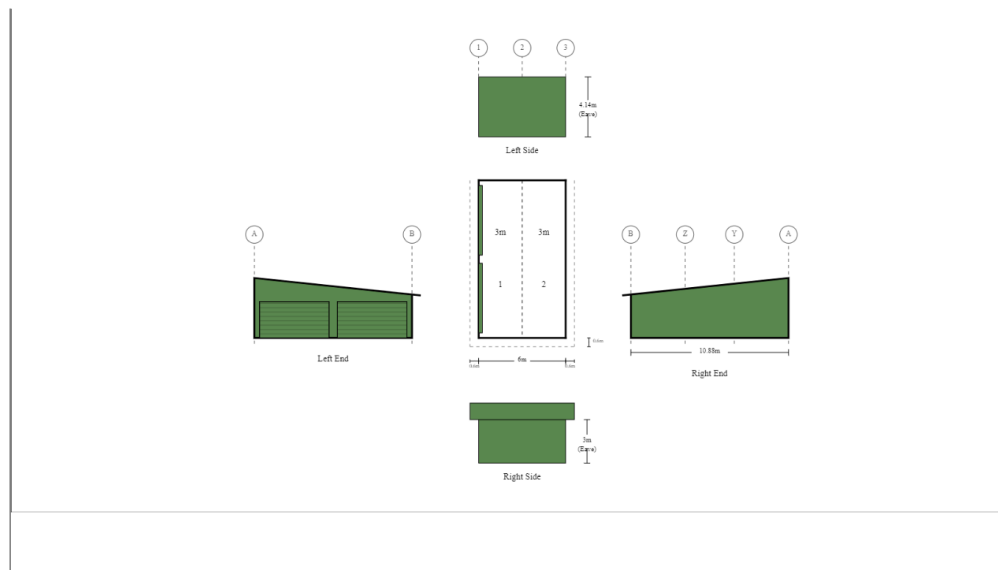
Attachment 2 - Plans of Development





Page 2 of 2 - Zoomed in Site Plan





Statement of Environmental Effects

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Street	Cecile Street		
Suburb	Parkes	Postcode	2870

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What is the proposed development

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Rear yard of the site (images of site submitted as part of the application)

Describe the site

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- present use of the site
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(Note: refer to Council's [Property Enquiry tool](#) for the zoning of the land)

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(Note: refer to the [Land Use Table](#) in LMLEP 2014)

How does the proposed development meet the objectives of the zone?

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List and address all relevant clauses to your development from [Parkes LEP 2012](#)

NIL

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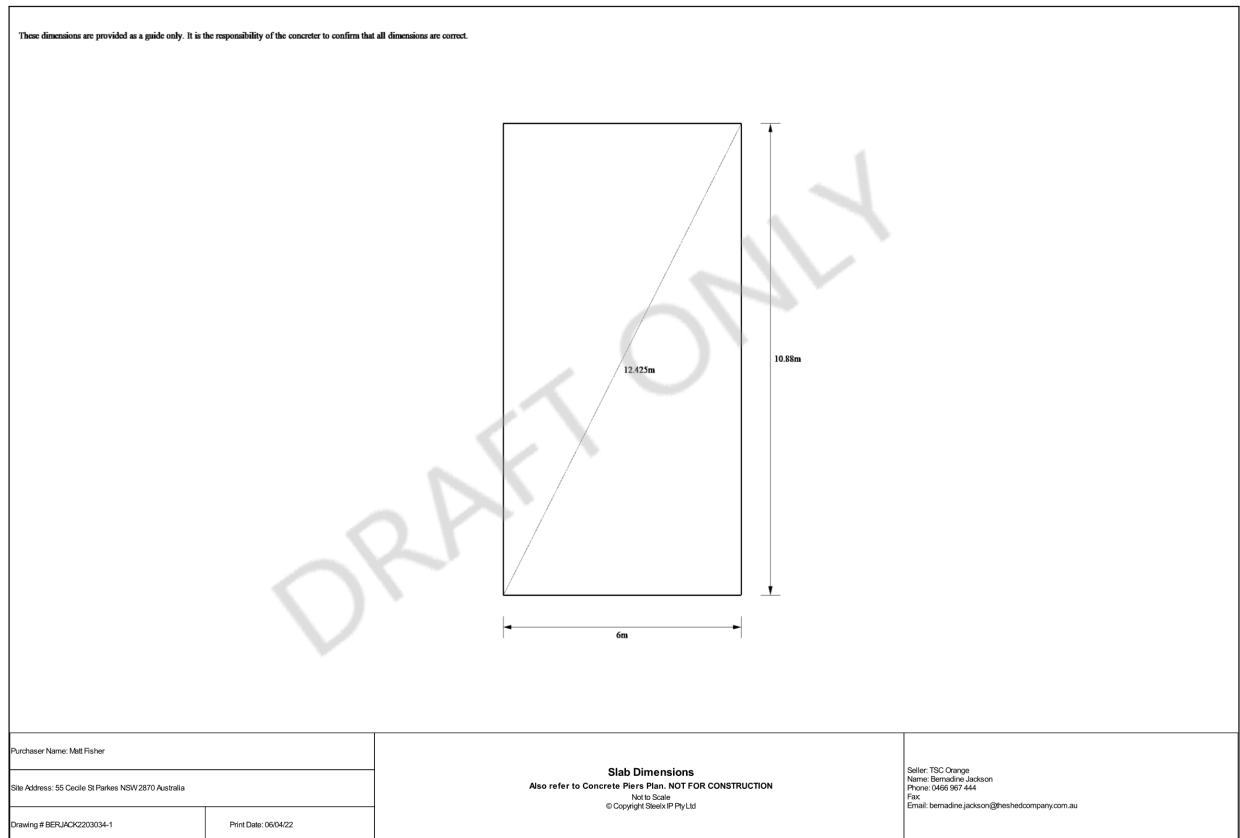
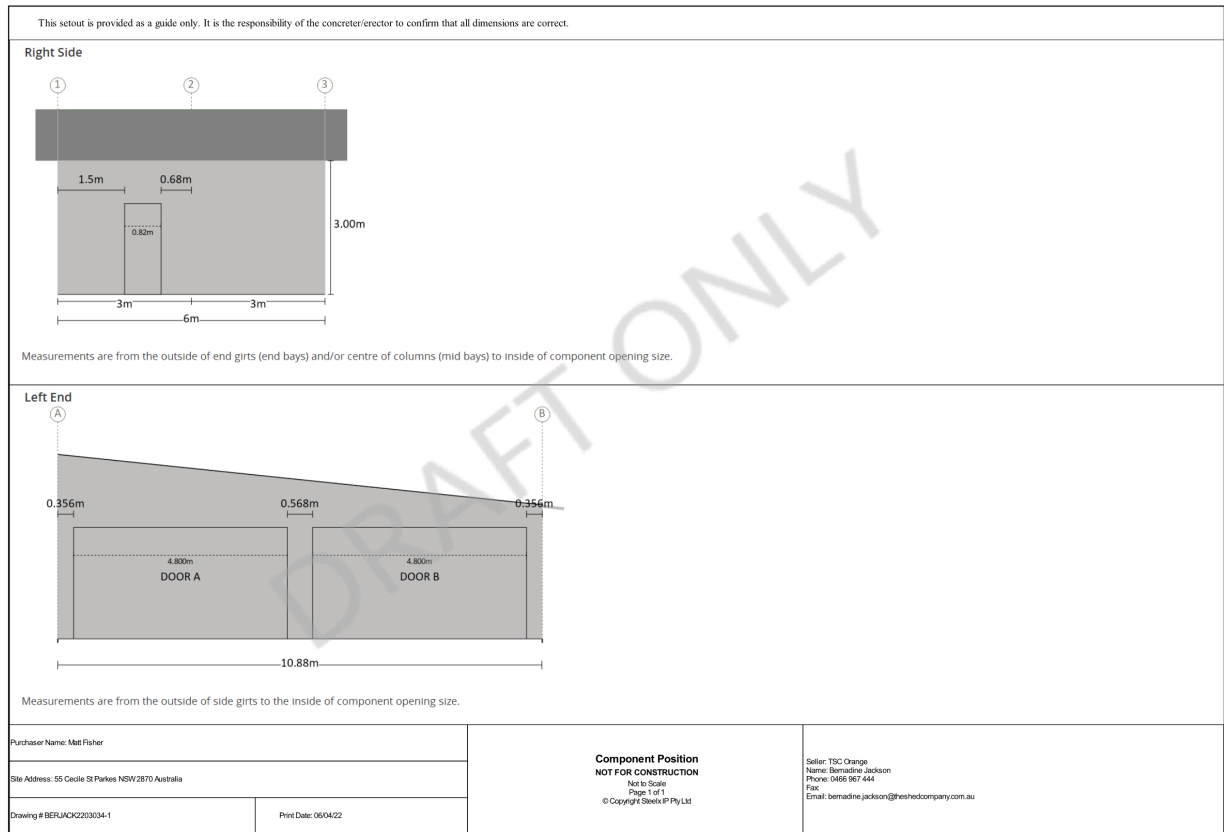
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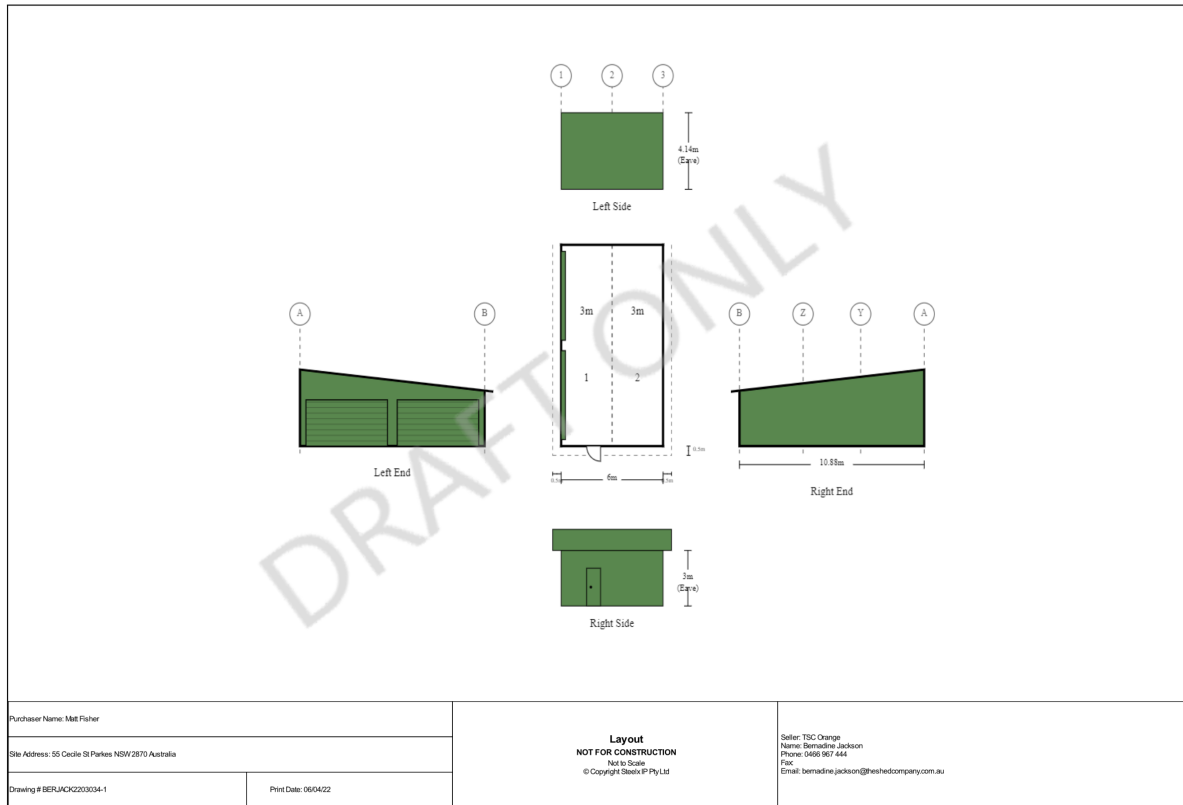
Supporting reports and documentation

Attach any supporting reports and documentation required (please list attachments below)

All supporting documentation submitted with DA application.

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Attachment 3 - DA2022-0035 - Development Assessment Report

Application Details:

Development Application No: DA2022/0035
Description of Development: Outbuilding - Shed
BCA Class: 10a
Applicant: M Fisher
Landowner(s): R G Fisher & T A Fisher
Landowners consent provided: ☒ Yes ☐ No (All Landowners must give consent to the proposed development)

Property Description:

Legal Description: Lot 1 DP 14924, 55 Cecile Street, Parkes
Existing Improvements: Existing dwelling-house and outbuilding-shed
Current land-use: R1 General Residential

Locality and Site Context Map:



Site Location:

Has the subject land been correctly identified on DA Plans and SEE?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/>
No	<input type="checkbox"/> N/A	
Is the land freehold title with all owners consent?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/>
No	<input type="checkbox"/> N/A	
Is the site vacant of buildings?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/>
No	<input type="checkbox"/> N/A	
Are there other buildings / structures located on the subject land?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/>
No	<input type="checkbox"/> N/A	
Has the proposed building location been confirmed on the subject land?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/>
No	<input type="checkbox"/> N/A	
Do the provided plans, specifications and supporting documents accurately depict the site conditions?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/>
No	<input type="checkbox"/> N/A	

Comments: A site inspection was undertaken by Council's Land Use Planning Specialist Brent Tucker, which revealed that the subject property is currently occupied by a dwelling-house and outbuilding (shed). The documentation provided within the application accurately depicts the site conditions and proposed development.

Site Inspection:

Date:	24 May 2022	
Was the Applicant present?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/>
No		
Was the owner present?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/>
No		

Comments: Parkes Shire Council Land Use Planning Specialist, Brent Tucker undertook a site inspection on 24 May 2022. From the site inspection the following points were noted and supported by the images below:

- The subject site is located within a general residential urban area of Parkes. The built form of the area is predominantly single storey detached dwellings with ancillary sheds and carports.
- The proposed outbuilding (shed) will be constructed at the rear of the subject land, adjacent to the rear boundary fence.
- There is an existing concrete layback and all-weather cross over and driveway servicing the outbuilding (shed).
- Stormwater currently discharges to the Cecile Street kerb and gutter.
- The site has minor slope to the south.
- The site has access from Cecile Street. Cecile Street is a sealed road with rolled kerb and gutter.
- The subject allotment is connected to reticulated water and reticulated sewerage services.
- The site has connection to electricity and telecommunications.

Photographs of the site from 24 May 2022 are shown below:



View of the rear yard of 55 Cecile Street. The proposed shed will be located adjacent to the rear boundary.



View of the rear yard showing the location of the proposed shed in relation to the neighbouring dwelling (orange tiled roof) and adjoining outbuildings.

Internal Referral Advice:

Has an Internal Engineering Referral been received?	<input type="checkbox"/> Yes	<input type="checkbox"/>
No <input type="checkbox"/> N/A		
Has an Internal Building Referral been received?	<input type="checkbox"/> Yes	<input type="checkbox"/>
No <input type="checkbox"/> N/A		
Has an Internal Heritage Advice Referral been received?	<input type="checkbox"/> Yes	<input type="checkbox"/>
No <input type="checkbox"/> N/A		

Comments: It has not been necessary to obtain specialist advice from other staff within Council on the proposal.

Easement(s):

Are there any easements applying to the subject land?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/>
No	<input type="checkbox"/> N/A	
Is the proposed development clear of easements?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/>
No	<input type="checkbox"/> N/A	
Are there any proposed easements?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/>
No	<input type="checkbox"/> N/A	
Are easements required?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/>
No	<input type="checkbox"/> N/A	

Comments: The subject allotment is not burdened by any easements, nor are any proposed or required.

Consolidation of Lots:

Are there more than one lot owned by the landowner in same holding?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/>
No	<input type="checkbox"/> N/A	
Is there a need to consolidate lots?	<input type="checkbox"/> Yes	<input type="checkbox"/>
No	<input checked="" type="checkbox"/> N/A	

Comments: Not applicable.

Section 1.17 Biodiversity Conservation Act 2016 / Fisheries Management Act 1994

Biodiversity:

Is the land identified on the Biodiversity Land Values Map?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	<input type="checkbox"/> N/A
Does the development include clearing/disturbance of vegetation above the relevant threshold? (as identified in 7.2 of the Biodiversity Conservation Regulation 2017)?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	<input type="checkbox"/> N/A
Is the development otherwise likely to affect threatened species? (as identified in Clause 7.1 and 7.2 of the Biodiversity Conservation Regulation 2017)?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	<input type="checkbox"/> N/A
Is the development proposed on land identified as an area of outstanding biodiversity value?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	<input type="checkbox"/> N/A

Comments: The subject site is not identified on the Biodiversity Land Values Map. The site is located within an urban area of the Parkes Township and no clearing is proposed as part of the development. The site is used for residential purposes and does not contain any threatened species.

Fisheries:

Is the proposed development or activity likely to have an adverse effect on the life cycle of a threatened species such that a viable local population of the species is likely to be placed at risk of extinction?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	<input type="checkbox"/> N/A
Is the proposed development or activity likely to have an adverse effect on the life cycle of the species that constitutes the endangered population such that a viable local population of the species is likely to be placed at risk of extinction ?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	<input type="checkbox"/> N/A

In relation to a threatened species, population or ecological community will the proposed development lead to the removal or fragmentation of a habitat and does the habitat have an important role in the ongoing survival of the species?
Is the proposed development or activity likely to have an adverse effect on any critical habitat (either directly or indirectly)?

☐Yes ☒No ☐N/A
☐Yes ☒No ☐N/A

Comments: The subject site is not located within proximity of a watercourse. It is assessed the proposed development will not have any adverse impacts on any threatened species, endangered population or ecological community.

Section 4.13 Consultation and development consent—certain bush fire prone land

Is the site identified on the Bushfire Prone Land Map?

☐Yes ☒No ☐N/A

Does the development comply with "Planning for Bushfire Protection" or a certificate provided by a person who is recognised by the NSW Rural Fire Service as a qualified consultant in bush fire risk assessment stating that the development conforms to the relevant specifications and requirement?

☐Yes ☐No ☒N/A

If no, has consultation been done Commissioner for Rural Fire Service?

☐Yes ☐No ☒N/A

Comments: Not relevant to the proposal.

Contributions:

Does the Section 7.11 Contributions Plan apply?

☐Yes ☒

No

- Are Section 7.11 Contributions payable?

☐Yes ☒

No

Does the Section 7.12 Contributions Plan apply?

☒Yes ☐

No

- Are Section 7.12 Contributions payable?

☐Yes ☒

No

Were Section 7.11 Contributions paid on the land under previous applications?

☐Yes ☐

No

☒N/A

Does the Developer Services Plan apply?

☐Yes ☒

No

- Are Water Contributions payable?

☐Yes ☒

No

- Are Sewer Contributions payable?

☐Yes ☒

No

Comments: The proposed development is not valued over \$200,000.00 and therefore a condition of consent requiring Section 7.12 Contributions to be paid will not be imposed.

Section 4.15(1) Assessment

S4.15(1)(a)(i) The provisions of any environmental planning instrument

Local Environmental Plans

The Parkes Local Environmental Plan 2012 applies to all land within the Parkes Local Government Area. The site of the proposed development is zoned R1 General Residential under the Parkes Local Environmental Plan 2012. The Land Use Table for the R1 General Residential zone permits development ancillary to a dwelling-house with consent of Council.

Clause 2.3(2) of Parkes Local Environmental Plan 2012 provides that the Council shall have regard to the objectives for development in a zone when determining a development application in respect of land within the zone. The objectives of the R1 General Residential zone are:

- To provide for the housing needs of the community.
- To provide for a variety of housing types and densities.
- To enable other land uses that provide facilities or services to meet the day to day needs of residents.
- To provide attractive, affordable, well located and market-responsive residential land.
- To ensure that any non-residential land uses permitted within the zone are compatible with the amenity of the area.
- To ensure that housing densities are broadly concentrated in locations accessible to public transport, employment, services and facilities.

The development is consistent with the objectives of the R1 General Residential zone. The proposed outbuilding (shed) will be ancillary to an existing dwelling-house which provides for the housing needs of the community, consistent and compatible with existing developments in the locality.

The following provisions of the Parkes Local Environmental Plan 2012 have been especially considered in the assessment of the proposal:

- **Clause 6.1 Earthworks** - Clause 6.1 ensures that earthworks for which development consent is required will not have a detrimental impact on environmental functions and processes, neighbouring uses, cultural or heritage items or features of the surrounding land. All earthworks will be required to be undertaken in accordance with the National Construction Code (NCC) and conditions of development consent. Minor earthworks will be required to pier the footings of the proposed outbuilding (shed). All earthworks will be retained within the shed slab. The earthworks will not change drainage patterns, undermine adjoining buildings or impact on any item of cultural or heritage significance. No adverse impacts are assessed.
- **Clause 6.7 Essential Services** - Clause 6.7 requires that development consent must not be granted to development unless the consent authority is satisfied that any of the services that are essential for the development are available or that adequate arrangements have been made to make them available when required. All essential services are available to the subject property and no connection to reticulated water or reticulated sewer services are proposed. Access will be obtained from Cecile Street. Stormwater will be directed to the existing stormwater system associated with the dwelling-house and discharged to the Cecile Street frontage. No adverse impacts are assessed.

State Environmental Planning Policies

The following State Environmental Planning Instruments (SEPPs) apply to the Parkes Local Government Area:

- SEPP (Biodiversity and Conservation) 2021
- SEPP (Building Sustainability Index: BASIX) 2004
- SEPP (Exempt and Complying Development Codes) 2008
- SEPP (Housing) 2021
- SEPP (Industry and Employment) 2021
- SEPP 65 - Design Quality of Residential Apartment Development
- SEPP (Planning Systems) 2021
- SEPP (Precincts - Regional) 2021
- SEPP (Primary Production) 2021

- SEPP (Resilience and Hazards) 2021
- SEPP (Resources and Energy) 2021
- SEPP (Transport and Infrastructure) 2021

The following SEPPs are specifically relevant to the assessment of the proposed development:

- **SEPP (Biodiversity and Conservation) 2021** – Clause 2.6 of the Biodiversity and Conservation SEPP requires any person clearing vegetation in a non-rural area to obtain permit granted by the Council under Part 2.2 of the SEPP. The Parkes Shire Development Control Plan 2021 does not prescribe any vegetation to which Part 2.2 applies and therefore a permit under Part 2.2 is not required.
- **SEPP (Resilience and Hazards) 2021** - Clause 4.6 of SEPP Resilience and Hazards requires that a consent authority must consider the contamination potential of the land, and if the land is contaminated, it is satisfied that the land is suitable for the development in its contaminated state, or that appropriate arrangements have been made to remediate the site prior to the development being carried out. Site inspection of the land, and investigation of past use, Council's Contaminated Sites Register does not reveal any evidence of contamination.
- **SEPP (Transport and Infrastructure) 2021** - Clause 2.48 of SEPP Transport and Infrastructure requires a Consent Authority to consider any development application (or an application for modification of consent) for any development carried out:
 - within or immediately adjacent to an easement for electricity purposes (whether or not the electricity infrastructure exists),
 - immediately adjacent to an electricity substation,
 - within 5m of an overhead power line,
 - includes installation of a swimming pool any part of which is: within 30m of a structure supporting an overhead electricity transmission line and/or within 5m of an overhead electricity power line, or
 - placement of power lines underground.

The proposal is not within or immediately adjacent to any of the above infrastructure; as such, the subject application is considered to satisfy the provisions of Clause 2.48 SEPP Transport and Infrastructure.

S4.15(1)(a)(ii) The provisions of any proposed environmental planning instrument

There are no draft LEPs or draft SEPPs that apply to the subject land.

S4.15(1)(a)(iii) The provisions of any development control plan

The Parkes Shire Development Control Plan 2021 applies. The proposed development has been assessed against the relevant controls of Part C - Residential Development as follows:

Clause	Comment
C.7.2 - Ancillary Development	The proposed development will include minor earthworks, less than 200mm which will be contained within the shed slab. The boundary setbacks are proposed to be 897.5 millimetres which complies with the 500millimetre minimum requirements. The development will have a floor area of 65.28m ² which complies with the 100m ² maximum size. The wall height of the building and ridge height will not exceed 4 metres and 4.5 metres respectively.

S4.15(1)(a)(iia) any planning agreement that has been entered into under section 7.4, or any draft planning agreement that a developer has offered to enter into under section 7.4

There are no planning agreements relating to the site. The applicant has not requested Council to enter into any form of planning agreement.

S4.15(a)(iv) the regulations (to the extent that they prescribe matters for the purposes of this paragraph

Division 1 of Part 4 of the Environmental Planning and Assessment Regulation 2000 specifies additional matters that must be taken into consideration by a consent authority in determining a development application. Consideration of these matters is included below:

Clause	Comment	Compliance	
<i>Clause 61(1) - Building Demolition</i>	Not relevant to the proposal given the existing garden shed can be erected and demolished under the exempt development provisions.	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
<i>Clause 61(2) - Subdivision Order</i>	Not relevant to the proposal.	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
<i>Clause 61(3) - Dark Sky Planning Guideline</i>	Not relevant to the proposal.	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
<i>Clause 61(4) - Low rise housing diversity design guide.</i>	Not relevant to the proposal.	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
<i>Clauses 62 - Change of Use Fire Safety and Structural Capacity Considerations</i>	Not relevant to the proposal.	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
<i>Clause 63 - Temporary Structures</i>	Not relevant to the proposal.	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
<i>Clauses 64 - Fire Safety Upgrades</i>	Not relevant to the proposal.	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
<i>Clause 65 - Conservation Plan Opera House</i>	Not relevant to the proposal.	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
<i>Clause 66 - Contributions Plan (Sydney)</i>	Not relevant to the proposal.	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
<i>Clause 67 - Modification or surrender of existing use</i>	Not relevant to the proposal.	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
<i>Clause 68 - Modification or surrender of development consent</i>	Not relevant to the proposal.	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No

S4.15(1)(b) the likely impact on the natural and built environment(s) and the likely social and/or economic impact on the locality

- **Context and Setting** – The subject site is a general residential allotment. The proposal is for the construction of an outbuilding (shed) that will be adjacent to the southern boundary of the subject allotment. The shed will be 10.88 metres long and 6 metres wide. The development has a skillion roof design with the eastern side having an eave height of 4.14 metres and the western side having an eave height of 3 metres. The shed will be located 895 millimetres from both side boundaries and

the rear boundary. Adjoining properties within proximity of the subject land contain single storey detached dwellings with associated outbuildings. There is a 12 metre by 12 metre shed located on the adjoining allotment to the south and a 7 metre by 20 metre shed on the allotment to the east. The subject site has minor slope to the rear (south) and is clear of all significant vegetation. The proposal is consistent with development in the area and will not create adverse impacts on the context and setting of the area.

- **Land Use Conflict** – The subject land is zoned for residential purposes. The proposal is for the construction of an outbuilding (shed) that will be adjacent to the southern boundary of the subject allotment. The shed will be 10.88 metres long and 6 metres wide. The development has a skillion roof design with the eastern side having an eave height of 4.14 metres and the western side having an eave height of 3 metres. The shed will be located 895 millimetres from both side boundaries and the rear boundary. The development will be used for private storage. The shed has been sited to ensure there are no adverse impacts. There are dwellings located on each orientation of the site which will not be impacted by overshadowing given the height of the proposed shed as well as existing ancillary outbuildings in the locality. The development was neighbour notified which resulted in one objection from a landowner to the south-west of the subject site. At this location the neighbour has an outdoor living area and narrow strip of rear yard that is used for private open space and leisure purposes. The objection is based on the proposal casting shadows into the outdoor living area. The concerns outlined by the neighbour have been addressed by the applicant and a detailed response has been included under S4.15(1)(d) of this report which concluded that the proposed shed will not adversely affect adjoining properties.
- **Access and Traffic** – The site has an existing vehicular access from Cecile Street which is a sealed road with box kerb and gutter. No new vehicular access to the development is proposed. The proposed shed is to be used for vehicle storage and household items only and as such will require the existing crossover to be upgraded to comply with Council's engineering standards. The development will not generate any additional traffic above or beyond the capabilities of the local road network. No adverse impacts have been assessed.
- **Public Domain** – The proposed development will not compromise the availability and enjoyment of public recreational opportunities in the locality. It is assessed that minimal impact will result on the existing public domain.
- **Utilities** – The site is connected to Council's reticulated water system and reticulated sewerage system. The proposed development does not require any additional connections to reticulated services that are above or beyond the systems capabilities. No adverse impacts are assessed.
- **Heritage** – The subject site is not listed in the Parkes Local Environmental Plan 2012 as containing any items of Local or State significance. Site inspection did not identify any sites, items, or places of heritage significance. The information supplied by the applicant did not identify any heritage sites, items, or places. No adverse impacts are assessed.
- **Other land resources** – The land is zoned R1 General Residential. The development is not likely to have detrimental effects on conserving and using valuable land resources and water supply catchments.
- **Bushfire** – The site is not identified on the bushfire prone land map. No adverse impacts are assessed.
- **Surface Water and Groundwater** – The site is not identified on the groundwater vulnerable land map. Stormwater from the proposed shed will be discharged to the Cecile Street frontage. No adverse impacts are assessed.
- **Soils** – The proposed development includes minor earthworks to pier the footings of the outbuilding (shed) with all fill to be contained within the shed slab. The development is not expected to have any adverse impacts to the existing soil profile.
- **Air & Microclimate** – No adverse impacts have been assessed.

- **Noise and Vibration** – The development is located close enough to neighbouring properties that construction noise could be a potential problem. It is considered appropriate to limit the times of construction activities by way of condition of consent. The shed will be used for storage purposes only and it is considered that the on-going use of the development will not cause any adverse noise and vibration issues.
- **Flora and Fauna** – The subject allotment has been occupied by a dwelling-house for many years. The site is not identified on the terrestrial biodiversity land map. No vegetation is required to be removed as part of the proposed development. No adverse impacts are assessed.
- **Waste** – Construction waste can be disposed of at approved landfill site. No ongoing waste will be generated from the proposed development. No adverse impacts are assessed.
- **Natural Hazards** – The site is not flood prone nor is it identified on the Bushfire Prone Land Map. No adverse impacts assessed.
- **Technological Hazards** – The information supplied by the applicant does not indicate any past land contamination. Site inspection and a check of Council records does not reveal any evidence of any contamination or any other land use activities that may give rise to concerns about soil contamination in relation to *State Environmental Planning (Hazards and Resilience) 2021*.
- **Safety Security and Crime Prevention** – The proposal does not pose a safety, security or crime prevention risk.
- **Social Impact in the Locality** – Due to the type and scale of the proposed development. The social impacts of the development are not significant. No adverse impacts are assessed.
- **Economic Impact in the Locality** – Due to the type and scale of the proposed development, the economic impacts of the development are not significant. No adverse impacts are assessed.
- **Site Design and Internal Design** – The proposal is consistent with the Parkes Local Environmental Plan 2012 and Parkes Shire Development Control Plan 2021. The size and scale are appropriate for the subject lot. The shed has been sited centrally upon the allotment and consideration has been given to overshadowing by proposing a skillion roof design with the lowest point of the building adjacent to the western boundary. The nearest dwelling is located to the south-west and will not be affected by overshadowing, given the height of the building and position of existing structures, particularly the existing shed within the rear yard of 50 Grenfell Street. The development will be used for private storage and therefore noise will be consistent with existing development in the locality.
- **Cumulative Impacts** – The proposal is consistent with the Parkes Local Environmental Plan 2012 and Parkes Shire Development Control Plan 2021. The proposal is surrounded by residential properties of a similar size, shape, and density. It is assessed that the cumulative impacts of the proposed development are not such that the application should be refused.

S4.15(1)(c) the suitability of the site for the development,

The site has the capacity to support the proposal without creating adverse impacts on the site and adjoining land. The outbuilding (shed) will be wholly located on the subject allotment. The proposed development will be in character for the residential area and will not lead to cumulative impacts on the environment, neighbouring land-uses, cultural or heritage items.

S4.15(1)(d) any submissions made in accordance with this Act or the regulations,

The proposed development was notified in accordance with the Parkes Shire Community Engagement Strategy 2021-2025 from 19 May 2022 to 2 June 2022. During the notification/exhibition period one (1)

objection was received to the proposal. Details of the objection and a referral response are provided below:

Mr L & Mrs A Jones
50 Grenfell Street, Parkes

Issue: Our concerns are with the height of the shed and the shadowing it may cause to our yard.

Assessment Response: The proposed shed will be located along the southern (rear) boundary of the subject allotment. The shed will be 10.88 metres long and 6 metres wide. The development has a skillion roof design with the eastern side having an eave height of 4.14 metres and the western side having an eave height of 3 metres. The shed will be located 895 millimetres from both side boundaries and the rear boundary.

The Parkes Shire Development Control Plan 2021 and the NSW Planning Principals for overshadowing stipulate quantitative and qualitative standards for ensuring that overshadowing does not adversely impact on adjoining developments. The quantitative standards state that private open space areas and key living areas should achieve three hours sunlight between 9am and 3pm during winter solstice (21 June). A quantitative analysis has demonstrated a minimum of three hours sunlight can be obtained during winter solstice given:

- The height and siting of the structure will generate minor shadowing at 9am during winter solstice,
- By 10.30am there will be no shadow cast from the proposed shed across the adjoining site, 50 Grenfell Street.
- Solar access to the rear private open space and living areas of 50 Grenfell Street will be available for a minimum 4.5 hours during winter solstice which complies with the minimum prescriptive requirement of 3 hours.

The qualitative standards require an assessment of the use of an area which may be impacted on by overshadowing and the need for solar access. Given the quantitative analysis has demonstrated there will be limited / minor overshadowing, a detailed qualitative assessment of the impacts is not required. It is noted there is an existing garden shed located in the north-east corner of the site which will cast a similar shadow to the proposed structure; therefore negating any overshadowing from the proposed shed.

S4.15(1)(e) the public interest

The proposal is assessed to pose no significant impacts on the public interest.

Assessment Conclusion / Recommendation

Consent be granted subject to condition(s) detailed in the Council report.



16 June 2022

Assessment Officer
Brent Tucker - Land Use Planning Specialist

Date

Reviewing Officer

Date

Attachment 4 - Objection to Proposal (Jones)

Att BREND TUCKER

50 Grenfell Street
Parkes.

Dear Sir

We are responding to a letter dated 2-5-2022.
In regards to Lot 1 DP 14924, 55 Cecile Street
Parkes.

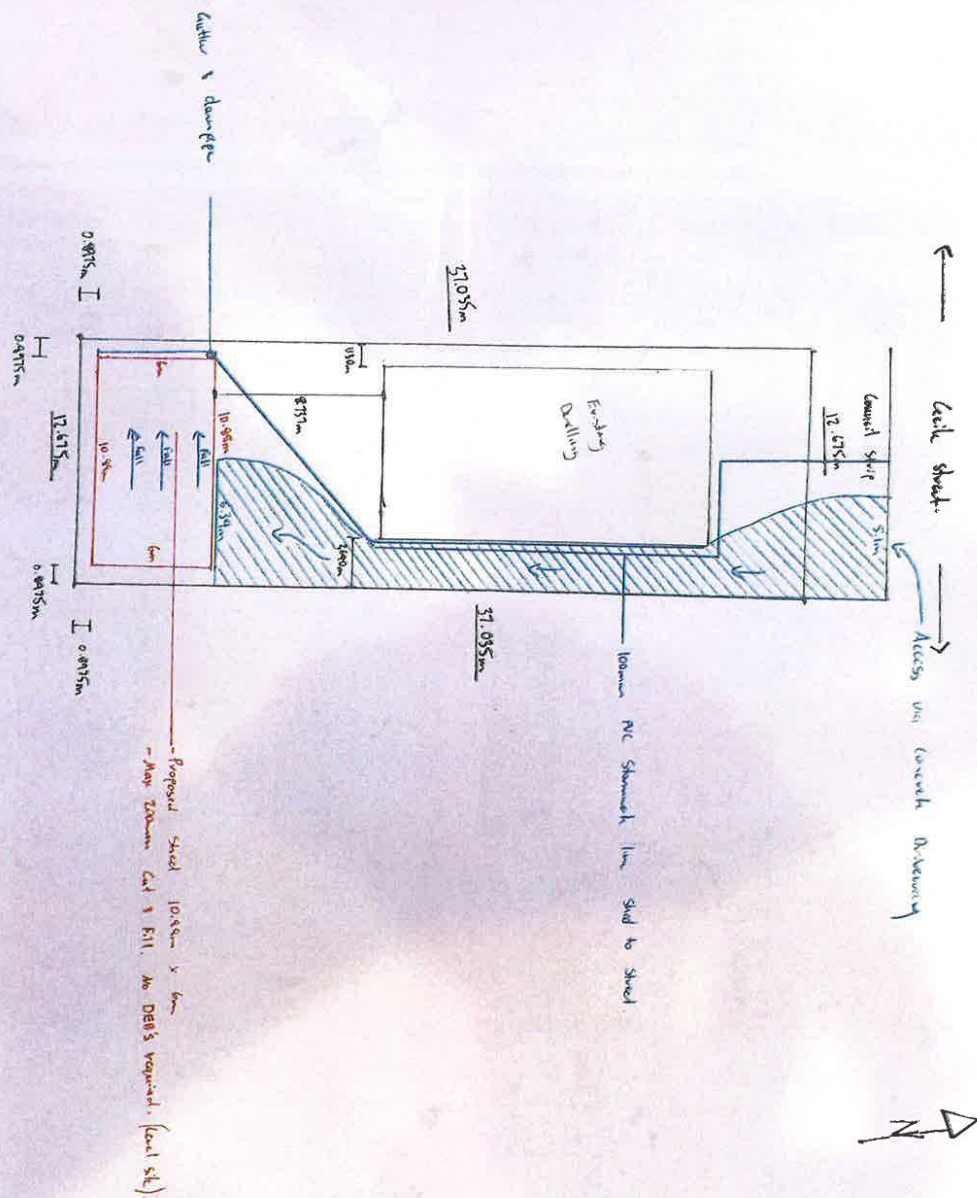
Our concerns are with the height of the shed
and the shadowing it may cause to our yard.

Yours faithfully

D & A. Jones.

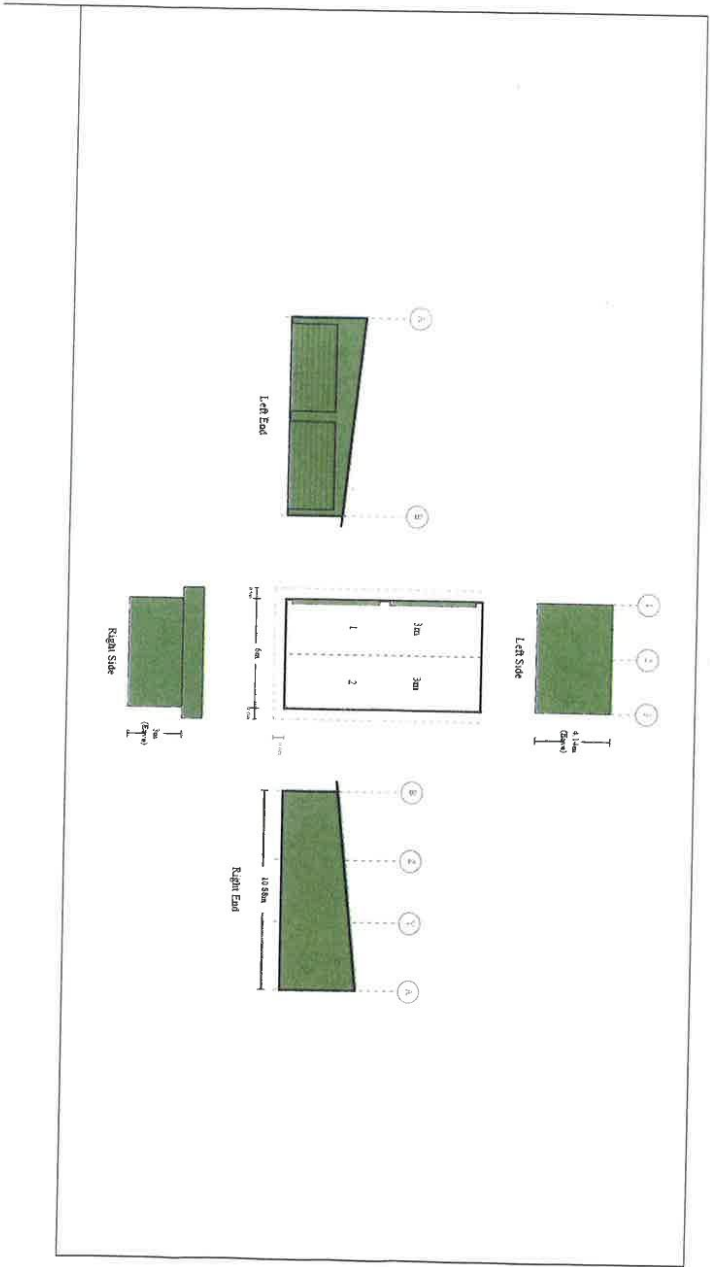
55 Leile Street, P.O. Box 2870
Shird Damage: Site Plan

Lot 1 DP 14924



Page 1 of 2 - Full Site Plan

Scale 1:200



11.5. (DPCS) Cultural, Education & Library Service Update June 2022

Prepared By:

Cultural Education & Library Services Manager Kerry Jones

Executive Summary

Recent activities of the cultural, education and library services for the information of Councillors.

Background Information

Nil

Legislative or Policy Implications

Nil

Project Delivery Implications

LCOMMUNITY+ *Public Libraries*
COMMUNITY+ *Education*
COMMUNITY+ *Culture*

Risk Assessment

An assessment of the challenge posed to Council implementing the action/s contained in this report, in the current environment with available resources: Low

Budget and Financial Implications

Nil

Recommendation

1. That the report be received and noted

Report

Parkes Shire Library

The Parkes Shire Library welcomed Veronica Shaw to our team who commenced in late March as our Library Officer: Community Programs and Engagement. Veronica is coordinating our Book Clubs, Movie nights, Author-Rised Writers group, Author Talks and the Local and Family History collection.

Statistics for the first 6 months of 2022:

5716 active members
254 new members
11,156 visitors to the library
1057 new acquisitions
856 public computer bookings

Regular Programs

- **Monthly Movies** - these have continued to be screened on the last Friday of each month with a total of 83 people attending the following films: Miss Fisher & the Crypt of Tears; House of Gucci; Belfast; & West Side Story (the latest version). We have also trialled a number of Cult Movie Nights but these have been less popular.
- **Author-Rised Writers group** - This group meets monthly to learn about writing techniques, practice writing and share their work, with an average of 9 members regularly attending.
- **Book Clubs** - the 2 Parkes Library Book Clubs have an average of 5 people regularly attending each. Book clubs are also held at the branches. Peak Hill Library's Book Club meet monthly with an average of 8 people attending. Trundle's Social Book Club have started meeting at the Trundle Branch with 14 people attending.
- **Storytime & Rhyme Time** - at Parkes Library Storytime this year has had 184 attendees and Rhyme time has had 351 attendees. The high attendance and popularity of Rhyme time is probably due to there being more limited activities for this younger age group. Our first week of Rhyme time this year included a sensory play session and on 24 May a special Road Safety Storytime with special guests from *Kids and Traffic*. Rhyme Time is also held weekly at the Peak Hill branch for Mums and Bubs with an average of 6 attending regularly.
- **Author Talks** - Meredith Jaffe presented an Author talk on Friday 10 June at Parkes Library and Saturday 11 June at the Peak Hill Arts & Craft Fair with 25 people attending. We are currently arranging an author talk with Bruce Pascoe (author of *Dark Emu*) for the 26 July in conjunction with the official opening of the Wiradjuri Ngurambang Exhibition.
- **School and Child Care Visits** - This year we have had regular visits from:
 - **PECC** - 5 visits involving 75 children plus staff and parent volunteers (additional visit for NSS). At these visits library staff develop an educational program including reading stories aloud, songs and activities.
 - **Parkes Christian School** - 3 visits involving 60 students and 9 staff. At these visits library staff develop an educational program including reading stories aloud, activities and library tours.
 - **Parkes High School** - An enrichment workshop for High Potential Gifted & Talented year 9 & 10 students was conducted across the Marramarra Makerspace Studio, the Country Universities Centre, and the Parkes Library was held on 7 April 2022 with 45 students attending.
 - **St Patricks School (Trundle)** - weekly visits to Trundle branch averaging 20 students per visit

Events & Activities

- **Youth survey & consultation, Library Lock-Ins and Youth Week activities** - Library Lock-In (14 March), Youth Week activities included: with 140 young people attending the events including a Pizza & movie night, Totem Skate Collective, Library Lock-in, Bluescope Youth Orchestra performances, and DIY workshops in the Marramarra Makerspace. Parkes Library staff have conducted an online surveyed
- **Ø National Simultaneous Storytime (NSS)** - This year featured Josh Pyke's book *Family Tree* and Parkes library staff built a tree and set and performed the book to an audience of 100 (60 children and 40 adults) - pictured below. NSS was also celebrated at Peak Hill Library with 24 attendees from the local preschool.

- **Library Ambassadors** - This year we have 12 Library Ambassadors representing each of the primary schools in Parkes as well as the Home School Community. An afternoon tea for our ambassadors, their families and school representatives was held on 8 June with 42 people attending including Councillors Appleby and Cass. Our ambassadors are:

Holy Family school - Zahli Gillingham and Lila Thompson

Parkes Public school - Asher Gould and Rhys Hutchins

Middleton - Addison Wild and Aliza Roberts

Parkes East Public School - Breanna Powell and Sienna Hewett

Parkes Christian School - Peggy Swift and Grace Mayo

Home school community - Curdie Butler and Eiora Leach

- **Raising Healthy Boories Day** at Peak Hill during Reconciliation Week where Jodi Sant read "Somebody's Land" by Adam Goodes to approximately 60 children from the local schools, preschool and young babies.
- **New Parent Classes** - NSW Health are continuing to hold new parent classes in the Parkes Library meeting rooms. This year we have had 8 classes with 18 families and 2 staff attending. This includes an introduction to Rhyme Time session conducted by Library staff.

Cultural Centre

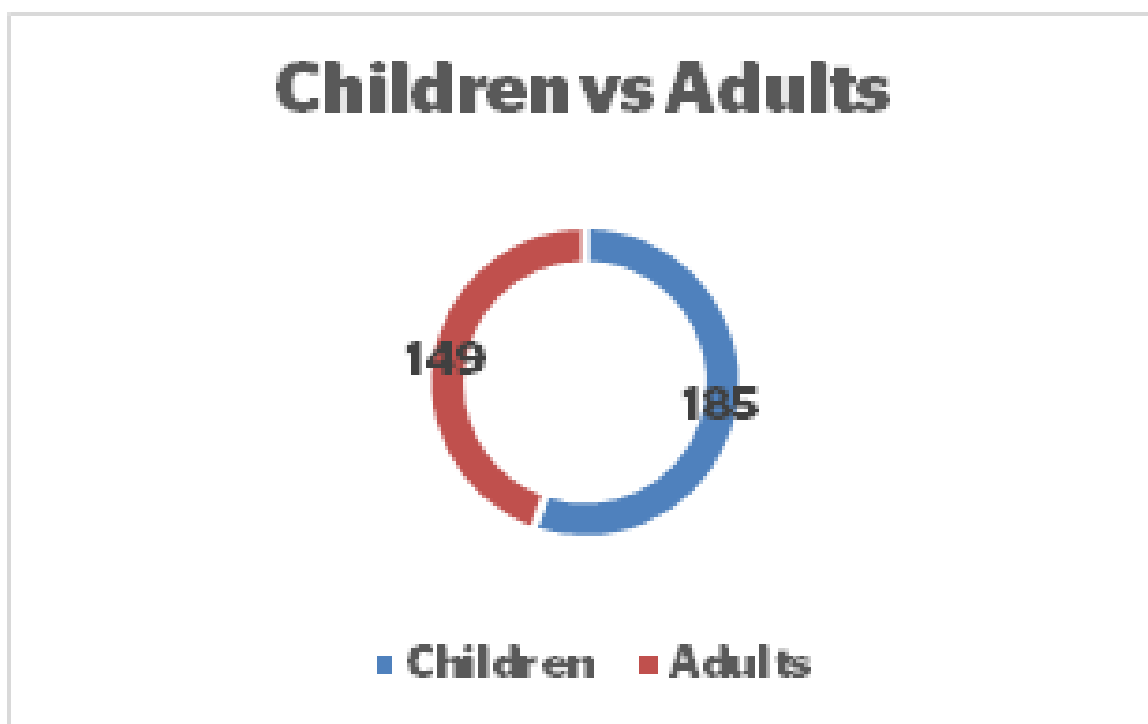
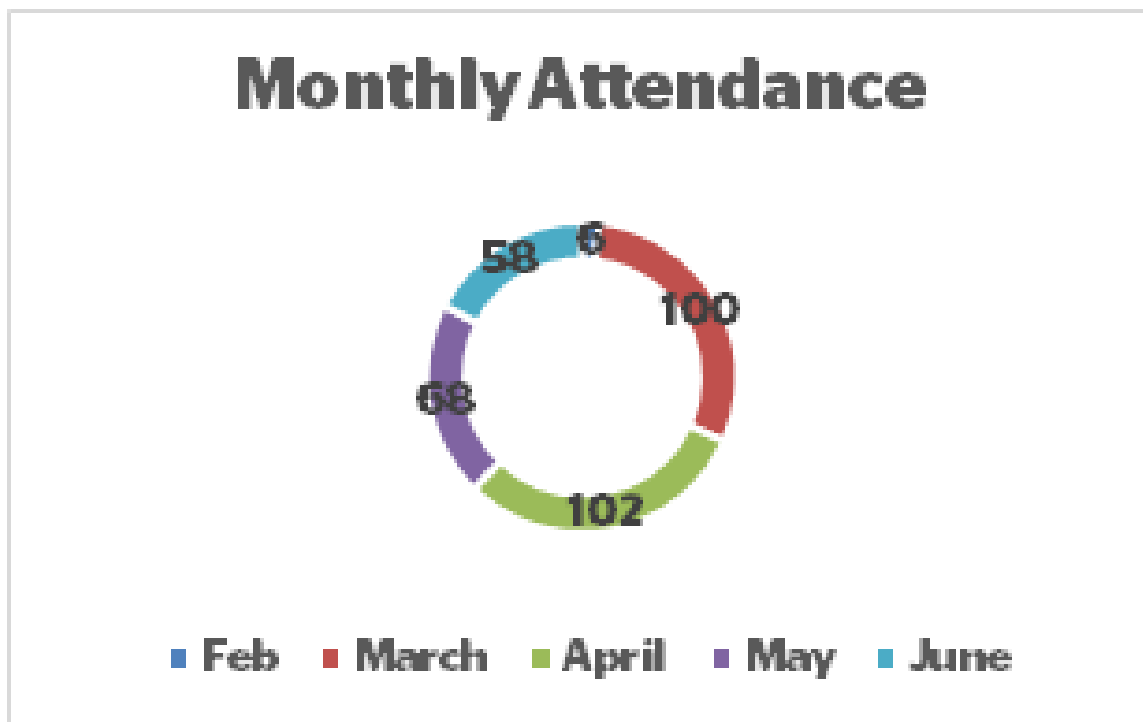
Marramarra Makerspace Studio

At 6pm on February 14, Library Lover's Day, Mayor Ken Keith officially opened the Marramarra Makerspace Studio in the Parkes Shire Library and Cultural Centre. Those present heard from Manager Library, Education and Culture Kerryn Jones about the inception of the project and its development over the past few years. Geoff Anderson, local Wiradjuri elder, welcomed those present to Wiradjuri land and spoke about the genesis of the name Marramarra, which means making/creating with your hands (Marra being the word for five, like the fingers on your hand, the repletion speaking of using both hands to make). Mayor Keith congratulated those involved in the program, particularly acknowledging the work of Creative Learning Programs Coordinator Roxanne Gallacher under the leadership of Kerryn Jones. A brief demonstration of the 3D printers was given to those present and a tour of the available resources.

- The opening hours were trialled as Monday 3pm-7pm and Wednesday 3pm-5:30pm.
- We also trialled the move of the Creative Learning Programs Officer's workspace from the Library office to the Marramarra Makerspace.
- Since February we have had a total of 334 users of the Makerspace during these opening hours. We were open a total of 33 days, with an average attendance of 10 people per session.
- We were closed due to illness or staffing for a total of five days.
- We were involved in the planning and delivery of Youth Week Activities in the Parkes Shire. This included DIY sessions in the Makerspace during opening hours, as well as the organisation of events outside of the Makerspace, including the Wollongong Conservatorium of Music's Bluescope Youth Orchestra with an attendance of 90 across two performances, and \$40 raised for LGBTQIA+ Youth Charity Minus 18.
- Gross income currently received is \$3545
 - Gross Income including current classes is \$5520
- Workshop and event bookings have been using the Humanitix platform with great success.

MAKERSPACE USAGE

The breakdown of use by month and age for the community open hours is shown below.



Marramarra has seen consistent usage by shire residents of all ages, and we have a consistent group of people attending each week. We are also seeing an exciting increase of new patrons as a direct result of the Library Ambassador Program- huge thank you to Deb and Emma for their efforts with this program.

WORKSHOPS/EVENTS/BOOKINGS

- Meetings- 9
- Parkes Community Arts Festival
- Wiradjuri Ngurambang Project
- Networking
- Community Bookings
- Parkes Games Group- Monthly Games Club
- PHS Enrichment Day
- Council bookings
- 1 planning meeting
- Corporate Bookings
- Transport NSW
- NorthParkes CMOC
- Workshops
- Term 1- Journaling (8 attendees for 8 weeks)
- Term 1- Adult Art Classes (sold out- 12 per session- 8 weeks)
- Term 2- Kids Art Classes- weekly classes 4 regular attendees.
- Term 2- Adult Art Sessions- weekly averaging 6 per session
- Programs
- Terms 1 and 2- Lego Club- one hour weekly for students in school years 5 to 8.
- This program has 4 regular attendees, but up to 8.
- Currajong Disability Services Parkes- weekly art/stem program with 4 clients and their support workers.

Planning is underway for semester two (July-Dec) and upcoming workshops may include:

- Sewing
- Book Binding
- Candle Making
- 3D Printing
- Further Art Classes

Coventry Room

We have a full program of exhibitions across the year, including:

- **Parkes Potters belated 50th Anniversary Exhibition** (March) - 1300 attended with a sold out opening night
- **Wiradjuri Ngurambang Behind the Scenes Showcase** exhibit (April). Officially opened by Cr Jayet
- **Elvis Festival Photography Competition & Exhibition** (April) - 1300 attended these two exhibitions across the two week period with 45 people at the official opening. Officially opened by Cr Jayet
- **Waste to Art** (May/June). Officially opened by Deputy Mayor Westcott.
- **Kate Kelly Exhibition** - Rebecca Wilson (July)
- **'From Here'** - Apolinario Cruz (September)
- **Best in Show** - Part of the Spring Fling Festival (October). A grant from CMOC Northparkes Community Investment program was secured by Parkes Community Arts Inc to support this exhibition.

Coventry Room Refurbishment - LRCI project funding

This refurbishment is now complete with the gallery lighting installed. The refurbishment included:

Repainting and Carpeting
 Modular Gallery Walls
 Gallery Hanging System Installed
 Audio-visual Assessment
 Purchase and Installation of Gallery Lighting.

Wiradjuri Ngurambang Exhibition - LRCI project funding

This project is now financially completed. The final work to be completed prior to the official opening is the digital component by Ub Ubbo which is in the final editing stage and the launch of the QR code platform which Ali Standen and myself are designing. An official opening of this exhibition is scheduled for 26 July, 2022.

Attachments

Nil

12. DIRECTOR OPERATIONS**12.1. (DO) Major Projects & Current Works - Progress Report as at 28 June 2022**

Prepared By:

Director Operations Ben Howard

Executive Summary

This report presents an update on the current major projects within the Shire being managed or undertaken by Council's Operations Department. The report outlines work that has been carried out over the past month and is provided for the information of Councillors.

Background Information

Monthly status report to keep Councillor's abreast of projects being undertaken within the Shire

Project Delivery Program Implications

The resolution in this report will primarily affect the Delivery Program Future Direction relating to: COUNCIL+ *Council*

Risk Assessment

An assessment of the challenge posed to Council implementing the action/s contained in this report, in the current environment with available resources: Low

Budget and Financial Aspects

Projects have been allocated funding either from grants or Council funds as provided in the Operational Budget.

Recommendation

1. That the information be received and noted.

Attachments

1. Major Projects & Current Works - Progress Report as at 28 June 2022

MAJOR PROJECT - JUNE 2022

Location	Project Description	Due Date	Budget	Actuals	Status
Parkes Shire	Spicer Oval Amenities	20/10/22	\$2,615,000	\$1,379,592.11	In Progress
	Comments	<ul style="list-style-type: none"> Seating and concourse works formed and poured - 75% complete Structural steel completed Light weight framing completed ARC panel roofing completed, flashings and roof stormwater 85% completed Rough in of mechanical, electrical and hydraulic services 100% completed External Drainage works completed - gatic drain remaining Sheeting and setting walls and ceilings is 80% complete Install of steel handrails and balustrades is 85% complete Bricklaying is 100% complete <p>Next Steps:</p> <ul style="list-style-type: none"> Installation of windows and glazing External Cladding Lining of internal walls and suspended ceilings Completion tiered seating and concourse Carpark works to commence 18 July Award contracts for installation of kitchen and bar equipment and joinery 			
Trundle	Trundle Pool Refurbishment	30/06/22	\$387,570	\$116,144.15	In Progress
	Comments	<ul style="list-style-type: none"> Contractor commenced occupation of the site from 4 April 2022. Request for extension sent to Crown Lands due to latent condition of pool floor at the joint and wet weather delays. 			
Trundle/ Tullamore/ Bogan	The Bogan Way Upgrades - MR350	31/03/23	\$15,000,000	\$1,626,874	In Progress
	Comments	<ul style="list-style-type: none"> 14.1km section from Kundungle to Tullamore survey finalised and design sitting at 85% complete awaiting feedback from the environmental consultant for impacts from the Review of Environmental Factors (REF). Council has completed and sealed the 600m section of road from the Forbes Shire Boundary. Design of MR57 & MR354 intersection at 90% awaiting final drafting amendments. MR57 & MR354 intersection construction works scheduled for mid July 2022, weather permitting. Awaiting quotations for design works to commence on 4.0km section near Crooked Creek on MR350S 			
Parkes Shire	Currajong Street Rehabilitation – Church to Mitchell Street	9/12/22	\$3,693,000	\$43,135	In Progress
	Comments	<ul style="list-style-type: none"> Concrete works commenced with installation of median island in Mitchell Street, on the eastern side of the Mitchell and Currajong Street intersection. <p>Next Steps:</p> <ul style="list-style-type: none"> Demolition of existing kerb and gutter along the eastern side of Currajong Street, between Mitchell and Victoria Street scheduled 23 June 22. 			

Location	Project Description	Due Date	Budget	Actuals	Status
		<ul style="list-style-type: none"> Excavation of new kerb alignment with road profiler scheduled for 24 June /22. Design plans have been issued in stages, Stage 1 Currajong Street between Mitchell and Victoria Further design review required at the Currajong and Victoria Street intersection with respect to road profiles and overland flow paths. 			
Parkes Shire	Trundle Main Street	20/12/22	\$1,000,050	\$297,136.06	In Progress
	Comments	<ul style="list-style-type: none"> Site establishment and Works to commence 22/06/2022 with trenching of irrigation and power, services connections Removal of existing trees and cages along Forbes Street Demolition and installation of median in Parkes Street, construction of garden beds at the Intersection Forbes and Parkes Streets 			

13. DIRECTOR INFRASTRUCTURE & STRATEGIC FUTURES**13.1. (DISF) Major Projects & Current Works - Progress Report as at 28 June 2022**

Prepared By:

Director Infrastructure & Strategic Futures

Executive Summary

This report presents an update on the current major projects within the Shire being managed or undertaken by Council's Infrastructure & Strategic Futures Department. The report outlines work that has been carried out over the past month and is provided for the information of Councillors.

Background Information

Monthly status report to keep Councillor's abreast of projects being undertaken within the Shire

Project Delivery Program Implications

The resolution in this report will primarily affect the Delivery Program Future Direction relating to: COUNCIL+ *Council*

Risk Assessment

An assessment of the challenge posed to Council implementing the action/s contained in this report, in the current environment with available resources: Low

Budget and Financial Aspects

Projects have been allocated funding either from grants or Council funds as provided in the Operational Budget.

Recommendation

1. That the information be received and noted.

Attachments

1. Major Projects & Current Works - Progress Report as at 28 June 2022

Major Project Update - June 2022

Location	Project Description	Due Date	Budget	Actuals	Status
Parkes - Peak Hill	Water Supply Drought Relief Program	30/06/2022	4,070,000	\$1,177,380	In Progress
	Comments	Bore refurbishment works continuing, completed upgrade of Bores 1, 3, 4, 5. Working on upgrade options for Bore 2. Alternate route for connecting pipeline awaiting further negotiations with landholders.			
Parkes - Peak Hill	Town Water Security Program	28/02/2021	\$2,032,075	\$1,901,938	Awaiting Feedback
	Comments	Business Case has progressed to INSW Gate 2b review, awaiting feedback for final gate review.			

14. CONSIDERATION OF COMMITTEE MINUTES**14.1. Committee Minutes - Parkes Sports Council Meeting 10 May 2022**

Prepared By:

Secretary of the Parkes Sports Council, Anthony McGrath.

Executive Summary

This report recommends that Council receive and note the Minutes of the Parkes Sports Council Committee Meeting held on 10 May 2022, and endorse the the Committee's recommendations.

Background Information

The Parkes Sports Council engages with the sporting groups in the Shire on the booking, use and development of sports fields and facilities. Council's usage fees raised from member groups are used to subsidise the cost of maintenance of grounds and plant replacement. Council has two nominated representatives on the Sports Council including Councillors O'Leary and Cass. The group also facilitates the Ron Harrison Bursary, Shire Sports Awards, the Life Members board, the Sporting Legends gallery and the Northparkes / Parkes Shire Council Sports Grants scheme. As a Section 355 committee, the minutes of its meetings must be presented to Council.

Legislative Information

The Parkes Sports Council operates under [Section 355 of the Local Government Act](#).

Project Delivery Program Implications

ACTIVITY+ *Active Recreation*

Risk Assessment

An assessment of the challenge posed to Council implementing the action/s contained in this report, in the current environment with available resources: Low.

Budget and Financial Aspects

Nil

Recommendation

That Council,

1. Receive and note the minutes of the Parkes Sports Council Meeting held on 10 May 2022.

Attachments

1. Parkes Sports Council Meeting Minutes - 10 May 2022

Attachment 1 - Committee Minutes – Parkes Sports Council Meeting held on 10 May 2022

Minutes – 10/5/22

Tuesday, May 10, 2022 7:32 PM

Meeting Structure

Meeting Purpose

To consider the items on the Agenda and provide recommendations to Council for decision-making.

Chair

Chairperson as elected, or Vice Chairperson in their absence. If either away then elected from the floor at the meeting.

Invited Attendees

Each affiliated sporting group (2), Sports Council Executive (Al Gersbach, Anthony McGrath & Luke Nash), Councilor representatives (Mayor Ken Keith, Cr Louise O'Leary & Cr Jacob Cass), Community Representatives (Michael Greenwood & Gail Bartley).

Minutes

Secretary of the Parkes Sports Council.

Context

The Parkes Sports Council engages with the sporting groups in the Shire on the use and development of sports fields and facilities. Fees raised from member groups are used to subsidise the cost of maintenance of grounds and plant replacement. Council has three nominated representatives on the Sports Council including Crs O'Leary, Keith and Cass. The group also facilitates the Ron Harrison Bursary, Life Member Honour Board, Parkes Shire Sports Awards, the Legends of Sport and the Northparkes/Parkes Shire Council Sports Grants scheme.

Outcomes

Information and Action plan in report to the next Council Meeting.

Meeting Formalities

Chairperson

Al Gersbach

Commencement and Location

7:30pm in the Committee Room at Parkes Shire Council and online via Microsoft Teams

Welcome

Chair Al Gersbach

Attendance

Alan Gersbach (Chair), Luke Nash (Treasurer), Cr Louise O'Leary (Peak Hill), Andrew Thomas (Junior League), Michael Greenwood (Community Representative), Leanne Arndell (Tennis), Geoff Rice (Swimming), Wayne Osbourne (Soccer) & Noel Huggett (Touch Football)

Online

Jim Daley (Hockey), Al Ryan (Rugby), Bill & Beth Thomas (Dragon Boating & Croquet)

Guests: Geoff Finn (Parkes Shire Council Open Space Supervisor)

Apologies

Anthony McGrath (Secretary), Mayor Ken Keith, Scott Knights (Cricket) & Greg Morrissey (Cricket), Gail Richardson (Community Representative)

PREVIOUS Minutes

Moved for confirmation by Michael Greenwood. Seconded by Leanne Arndell. Carried.

Next Meeting Date

14 June 2022

Meeting Close

The meeting closed at 8:35pm.

Meeting Minutes

Notable Sporting Performances

- Meagan Kempson added to Junior Matildas coaching team to attend World Cup in Costa Rica
- Touch Football representatives, Oakey Feidler & Paige Hay (Suns), Michelle Somers, Dave Porter, Sue McGrath (Hornets).
- Cliff Green selected for Over 55's – Veteran's Hockey Team
- Ella McColl selected in Central West U'14 Team to contest State Championships in Gosford (May 2022)
- Maddison McCormick selected in TennisNSW Youth Advisory Group (YAG)

- Acknowledging passing of Mrs Morrissey (mother of Greg) & Brian Sullivan

Review of Outstanding Actions

11/09/2018	1	That a draft version of the new constitution be put to a meeting of the Executive and Patrons before it is tabled at a future Sports Council meeting.	Anthony McGrath
13/8/2019	2	Sports Legends Board at Parkes Leagues Club to be relocated prior to their renovations in November	
14/10/2020	3	Dedication ceremony for the Cheney family trophy to be conducted before the first Grinsted Cup match this season	Luke Nash
8/12/2021	4	Sports Council recommends that council publish a media release to advise local residents of what is permitted and not permitted on local sporting grounds. Sporting groups can then share the media release on their social media pages.	Anthony McGrath
8/12/2021	5	Information to be circulated for the PSC after-hours contact number so sporting groups can report information when residents are not adhering to ground rules. Suggest that a sticker be placed on the existing signage.	Anthony McGrath
8/02/2022	6	Soccer are considering plans for a backstop fence at Harrison to prevent balls from being kicked into trees. Wayne to meet with Geoff to discuss options	Geoff Finn
8/02/2022	7	That the possibility of a new social channel for Sporting groups to use to publicize their events and matches be discussed with Councils Comms team. The channel would allow contributions from sporting groups and be administered by a group of sports council members.	Anthony McGrath
8/3/2022	8	Parker-Stone light out on North West end. Geoff to investigate next week. Works to be scheduled when fields become accessible for contractor.	Geoff
8/3/2022	9	Request that Council staff provide a report back to the Sports Council on the condition of Cheney Park and the proposed remedy	Anthony
8/3/2022	10	Broken window at corporate boxes on Jock Colley field. Anthony to ask Bart to investigate	Anthony
8/3/2022	11	Shade structure at front of the canteen at Lindner Oval is filling up with water and dirt. Geoff to investigate. Works to be undertaken by Geoff and team to divert water.	Geoff
13/4/2022	12	That Council be advised that Committee's preferred option regarding the Northparkes BBQ area is to scale the project back to include a covered area, with some wind shielding on a concrete slab. The inclusion of a built-in BBQ is preferred.	Anthony
13/4/2022	13	Recommend to Council that the Spicer Oval Amenities and Grandstand building be named the Ken Keith Pavilion.	Anthony

Discussion

- Item 6 - meeting held with Geoff to discuss back stop fence and grant application submitted.
- Item 8 - inspection to be carried out next week.
- Item 9 - report not yet complete but Ken reported from SFDC that drainage work must be done first.
- Item 10 - broken window on corporate box at Jock Colley field repaired.
- Item 11 - needs some storm water drainage to take water away. Geoff advised that the next step is to get some levels.
- Item 12 - passed on to Ben
- Item 13 - reported to Council and referred to the Road and Place Naming Committee.

Correspondence

The following items of correspondence was received or sent

- Minutes of the last meeting distributed to members
- Email notice of meeting sent to groups

Action

1, 2 For information

Sports Projects Update

Geoff Finn presented a report on the current status of the [sports related projects](#)

- Harrison Park & Linder Oval – works have been scheduled, experiencing delays due in inclement weather
- Cheney Park – have re-commenced pumping of water from brick pit and the current water level remains well above the stormwater pipe. Action to be undertaken prior to U'13s State Hockey Carnival
- Tennis Court Project – contractor has been engaged and scheduled to start on-site week commencing 22/5 (weather permitting).

Around the Grounds

Louise O'Leary (Peak Hill)

- Peak Hill Tennis Club Official Opening Day for the new courts/upgraded clubhouse to be held on Saturday 28th May.

Geoff Rice (Swimming)

- No update with the sport currently in recess over the winter period.

Wayne Osbourne (Soccer)

- Nash St - Road & Drainage works are continuing, sealing works along Nash St have not yet commenced.
- Difficulties for parents and elderly to walk and access between Parker/Stone Field & Harrison Park.
- Alternative Plan to be developed for accessing fields/carparking for training purposes. **Luke to discuss with Logan/Ben**
- Limited ability for waste contractor to access Harrison Park due to on-going roadworks. **Luke to discuss with Raj**

Leanne Arndell (Tennis)

- Court resurfacing project is still sitting dormant with no end date in site.
- Tennis Australia Tournaments rescheduled to 13/14 August, 9/11 September and 24/26 September.
- TennisNSW Management Team meeting with Executive in Parkes on 19th May.
- Parkes Tennis Clubhouse in need of repairs (holes in ceiling, large cracks & internal/external painting)

Andrew Thomas (Junior League)

- Competition has commenced for all grades.
- Training will be held on different nights to reduce impact on sporting fields.
- Middle section of Cheney Park can't be used for training.
- Set-up lighting codes for Spicer Oval and this will enable the ground to be used for training purposes
- Struggled with round 1 fixtures due to rain/wet playing fields, ground inspections to be carried out with committee/sports council reps. In future, closure of sporting fields to be called earlier to prevent towns travelling long distances to Parkes.

Mick Greenwood (Parkes Community)

- Senior league season is underway
- Parkes and Forbes scheduled to play in Parkes on June long-weekend

Jim Daley (Hockey)

- Sweeping of fields and additional bins required at the hockey facility
- U'13 State Hockey Carnival will be held in Parkes from 27-29th May, 40 teams have currently nominated for the carnival.
- Concerns that the Covid Testing Clinic will not be relocated from Cheney Park Carpark before the carnival commences.

Bill & Beth Thomas (Dragon Boating)

- 4th Birthday celebration at Lake Endeavour on Sunday 15th May. Thanks to council for grading Lake Endeavour road recently.

Financial Report - Operational and Capital Works Projects

Presented as Attachment 1 and moved by Luke Nash Seconded by Andrew Thomas. Carried.

General Business

Sports Grants

9 Applications received and 5 awarded grants as follows:

Title	Project Type	Project Title	Request	Granted	Partial *
Parkes Sporting Shooters Association of Australia	Facilities	Fit covers over the top of the 25m shooting frames so no bullet could go over the 8m stop butt (mound).	\$ 4,999.00	4,400.00	*
Peak Hill Bowling Club	Facilities	Replace worn out shade cloth and worn out plinths in the ditches around the bowling greens.	\$ 5,108.30	4,400.00	*
Parkes & District Amateur Soccer Club	Facilities	Erect a goal backstop fencing behind current practice goals at Parker/Stone Field	\$ 11,000.00	6,200.06	*
Parkes Marist Junior Rugby League	Participation	Purchase the latest training equipment	\$ 8,387.00	7,387.00	*
Trundle Amateur Swimming Club	Participation	Purchase training equipment for members and the wider community.	\$ 2,300.00	925.00	*

Master Games

Clr Louise O'Leary provided an update on the current status of the Master Games to be held in Parkes in March 2023.

Meeting Actions

Meeting	Item	What	Who	By When
May 2022	1	Discuss road access to Nash Street/Harrison Park with Ben & Logan	Luke	13/5/22
May 2022	2	Discuss waste bin collection at Harrison Park with Raj to ensure bins are collected	Luke	13/5/22
May 2022	3	Discuss with council senior executive the relocation of the Covid	Luke &	13/5/22

	Testing Clinic from Cheney Park to an alternative site during the State Hockey Carnival	Anth	
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Meeting Closed: 14 June at 7:30pm

14.2. Committee Minutes - Parkes Shire Floodplain Risk Management Committee 12 May 2022

Prepared By:

Andrew Francis

Executive Summary

The Parkes Shire Floodplain Risk Management Committee held their meeting on 12 May 2022. The Minutes of that meeting are attached the information of Council.

Background Information

The Parkes Shire Floodplain Risk Management Committee was established in 2020 to provide advice on the development and implementation of floodplain risk management studies relating to the Parkes Shire, in accordance with the NSW Floodplain Development Manual 2005.

Legislative Information

Local Government Act, 1993

Project Delivery Program Implications

ENVIRONMENT+ *Natural*

Risk Assessment

An assessment of the challenge posed to Council implementing the action/s contained in this report, in the current environment with available resources: Low

Budget and Financial Aspects

Nil

Recommendation

1. That the Minutes of the Parkes Shire Floodplain Risk Management Committee Meeting held on 12 May 2022 be received and any actions endorsed.

Attachments

1. Minutes of the Parkes Shire Floodplain Risk Management Committee Meeting held on 12 May 2022

Attachment 1 - 12 May 2022 Minutes Floodplain



Parkes Shire Floodplain Risk Management Committee Minutes of the Parkes Shire Floodplain Risk Management Meeting held on Thursday 12 May 2022 at 2:00pm, via Microsoft Teams

PRESENT

Andrew Francis
Craig Ronan
Cr George Pratt
Cr Marg Applebee
James Buchanan
Kristine Thacker
Robert Haddin

Meeting commenced at 2:05pm

1 APOLOGIES

2 CONFIRMATION OF MINUTES OF PREVIOUS MEETING

That the Minutes of the Parkes Shire Floodplain Risk Management Committee Meeting held on Thursday 17 February 2022, copies of which have been forwarded to Committee members, be confirmed.

Confirmed.

Support for recommendation: Unanimous

Moved: Cr George Pratt Second: James Buchanan

Parkes Shire Council
Parkes Shire Floodplain Risk Management Meeting – 12 May 2022

Minutes

3 BUSINESS ARISING

Outstanding Actions

Action	Responsible member	Completed
Andrew Francis to engage with James Buchanan regarding Bushfire enquiry, continue to push for engagement with ARTC & JHG.	Andrew Francis / James Buchanan	Closed out by Bushfire Committee
Andrew Francis to write formal letter to SES to nominate operational individuals to be involved.	Andrew Francis	Planned to be discussed at May's LEMC meeting
Gully across from hall in Bogan Gate is always blocked up.	Raised by Cr George Pratt	This issue was looked at when the Council Meeting was held in Bogan Gate.
Shire road 12A concerns with flooding	Raised by Robert Haddin	To be discussed with Logan Hignett and Ben Howard.
Parkes Council secured funding for planning and design projects in Trundle, Cookamidgera, Gunningbland and Bogan Gate	Parkes Shire Council	Community consultation to kick off the week of 16 May 2022. Pamphlets and surveys to be sent during the week, with two dates within a two week timeframe (31 May and 1 June) for members to sit at Cookamidgera and Bogan Gate Halls to help the community fill out surveys.

4 DECLARATION OF INTERESTS

Nil.

5 ITEMS OF BUSINESS

- 5.1 Kristine to email all committee members to request their unavailability for a 4-week period over June/July.

Parkes Floodplain Management Committee November 2021

Parkes Shire Council
Parkes Shire Floodplain Risk Management Meeting – 12 May 2022

Minutes

6. GENERAL BUSINESS

- 6.1 Craig Ronan has said that the area is expected to receive an above average rainfall for Autumn and Winter.
- 6.2 The state has received La Niña weather twice so far, with a third expected to happen in January.

Meeting closed at 2:50pm

Parkes Floodplain Management Committee November 2021

14.3. Committee Minutes - Waste Facilities Committee Meeting 17 May 2022

Prepared By:

Environmental Waste Lead - P Parmar (Raj)

Executive Summary

The Waste Facilities Committee Meeting was held on 17 May 2022.

Background Information

The Waste Facilities Committee is a "Councillor Only" Committee and meets when necessary to discuss issues relating to the Shire landfill sites.

Legislative Information

Nil

Project Delivery Program Implications

ENVIRONMENT+ *Waste*

Risk Assessment

An assessment of the challenge posed to Council implementing the action/s contained in this report, in the current environment with available resources: Moderate

Budget and Financial Aspects

Domestic Waste Management and other waste long term financial plan

Recommendation

1. That the Minutes of the Waste Facilities Committee Meeting held on 17 May 2022, be received and any actions endorsed including the following:
 - The Waste & Recycling App be developed as part of Council's ongoing public education and notification platform.
 - The proposed cost and the ongoing maintenance fee for Waste and Recycling App be funded through the Waste operational budget.
 - The Waste Committee adopt the proposed introduction of changes that includes the standard asbestos fee of \$250.00 per tonne.
 - A standard fee of \$50.00 per tonne for clean fill/ soil disposal for commercial waste (limited to skip bins and businesses).
 - That Council require the submission of monthly reports on the number of sharps collected and disposed for Ron Dunford and Parkes Pharmacy on Clarinda Street, Parkes.

Attachments

1. Minutes of the Waste Facilities Committee Meeting on 17 May 2022

Attachment 1 - 17 May 2022 Meeting Minutes Waste Facilities Committee



PARKES SHIRE COUNCIL

Our Mission: To Deliver Progress and Value to our Community

WASTE FACILITIES COMMITTEE MEETING

Our Communities Vision:

*In 2022 the Parkes Shire will be a progressive regional centre,
embracing a national logistics hub with vibrant communities,
diverse opportunities, learning and healthy lifestyles.*

AGENDA

TUESDAY 17 MAY 2022

Notice is hereby given that a meeting of the Parkes Shire Council's Waste Facilities Committee will be held at the Council Chambers, Parkes Shire Council, commencing at 11:30am for the purpose of considering the items included on the Agenda.

GENERAL MANAGER: Kent Boyd

1. Welcome

Mayor KJ Keith,
Deputy Mayor Neil Westcott
Councillor KM McGrath,
Councillor GW Pratt,
Councillor LA O'Leary (enter 12:00pm)
Councillor ME Applebee
Councillor GS Wilson (enter 11:50am)

IN ATTENDANCE

GM Kent Boyd
Director Planning and Community Services - B Hayes
Environmental Waste Lead - P Parmar (Raj)
Chief Financial Officer - J Barnard

MEETING COMMENCEMENT

The meeting commenced on time at 11:30am.

Apologies

Nil

2. Confirmation of previous meeting minutes

Recommendation

That the Minutes of the Waste Committee Meeting of Parkes Shire Council held on Tuesday 15 February 2022, copies of which have been forwarded to Councillors, be confirmed.

Moved Councillor McGrath, seconded Councillor Applebee

CARRIED

3. Declarations of interest

Nil

4. Agenda Items

4.1 Waste and Recycling App for PSC

Report

Council has reviewed the Waste and Recycling App benefits that is offered by Impact Apps. The apps provide following benefits:

- Push Notification (Alerts)
- Bin presentation reminder
- Recycle different materials
- Drop Off & Recycling Facilities & Disposal Costs
- Custom Built Forms (for stolen, damaged, and missed collection bins)
- Content of app available on Council's website (A-Z, More info etc)
- Bin Collection Calendars
- Digital Waste Voucher (if require)
- Special Events (Chemical Cleanout, Kerbside Clean Up, Elvis Festival etc.)

Initial cost to launch the app is expected to be \$15,000 with annual maintenance cost of minimum \$5,000.

Recommendation

1. The Waste and Recycling App be developed as part of Council's ongoing public education and notification platform.
2. The proposed cost and the ongoing maintenance fee for the Waste and Recycling App be funding through the Waste operational budget.

Moved Councillor McGrath, seconded Councillor Wilson.

4.2 Parkes Waste Facility - Environmental Monitoring, Asbestos and Cleanfill Waste

Report

The committee were advised that PSC do not charge for cleanfill or natural soil, however, still manages approx. 13,000 tonne per year.

With Parkes SAP project, council has been requested to take high volume of waste, especially asbestos and cleanfill at the Parkes Waste Facility. Council stockpiles the cleanfill and use it for daily cover, however, it is challenging to categorize its quality.

Introducing fees for the management of cleanfill will assist in its control and the control of associated groundwater quality, stockpiling of waste, minimising environmental risk, and manage the waste operation funds.

In relation to the asbestos waste stream, disposal is charged as below:

Current Fees and Charge (per tonne)			Recommended (per tonne)	
Asbestos Friable	Asbestos Non-Friable	Asbestos contaminated soil	Standard Asbestos (Including friable and non-friable)	Asbestos contaminated Soil
\$372.80	\$168.20	No option currently	\$250.00	\$250.00

Standardising the asbestos fee is to maintain the consistency for waste data recording, reporting, and limiting the selection of the waste type option based on the fee for business. This gives council an opportunity to maintain the consistency in fees and charges for the asbestos waste, as the operational and management of both waste types is similar.

In relation to onsite monitoring, NSW EPA has followed-up with council for the extension of the Dam D4 for the surface water management at the Parkes Waste Facility. Council is in discussion with NSW EPA and will be taking appropriate measures as requested for the Parkes Waste Facility.

Recommendation

1. The waste committee adopt the proposed introduction of charges that includes the standard asbestos fee of \$250.00 per tonne
2. A standard fee of \$50.00 per tonne for clean fill/soil disposal for commercial waste (limited to skip bins and businesses)

Moved Councillor Marg Applebee, seconded Councillor McGrath

4.3 Bio-waste collection service contract (Cleanaway Daniels)

Report

Council is currently providing service for delivery and pick up of 120L Clinical Waste Bin at the below addresses. The service is costing between \$8,000 - \$12,000 annually to council.

Service Year	Cost
2020 - 2021	\$12,359.19
Current (till date 01.05.2022)	\$ 4,404.21

Council would like to review the ongoing service and would recommend taking appropriate measures to track the record of this service. Currently, the

pharmacy is not providing any reports of the service, however, council is receiving monthly invoicing from Cleanaway Daniels.

Tracking of service will enhance the performance of the contractor and will also benefit council in waste reporting and management of bio-hazard waste.

Recommendation

That Council require the submission of monthly reports on the number of sharps collected and disposed for:

1. Ron Dunford: 279-283 Clarinda St Parkes NSW 2870
2. Parkes Pharmacy: 279/283 Clarinda St Parkes NSW 2870

Moved Councillor O'Leary, seconded Councillor McGrath

5. General Business

5.1 Scrappy Food Waste Grant

The waste committee was notified that council has received a \$10,000.00 grant in conjunction with Netwaste and other councils. This grant will assist with a social media-based waste education campaign will be running on PSC platforms educating community with FOGO bin usage and processes.

5.2 Tullamore tip cell work

The DP&CS has confirmed and notified waste committee with completion of work of new Tullamore tip cell.

5.3 Household Chemical Cleanout 2022

The committee were advised of the Household Chemical Cleanout 2022 event and confirmed that all the advertising campaigns were run on the council social media page.

More than 35 residents used the service on the event day 19-May-2022

5.4 Other

- Cr Marg Applebee recommended to advertise waste audit data on council webpage.
- Cr O' Leary discussed the feasibility of ventilated FOGO bins.
- Cr Daniel Weber requested the review the feasibility of Bio-bag (caddy bin liners) that can be used for FOGO bins.

6. Next Meeting Date

Next meeting date will be scheduled in consultation with the Chair and DP&CS.

7. Closure

The meeting closed at 12:30pm.

14.4. Committee Minutes - Parkes Sports Council Meeting 14 June 2022

Prepared By:

Secretary of the Parkes Sports Council, Anthony McGrath.

Executive Summary

This report recommends that Council receive and note the Minutes of the Parkes Sports Council Committee Meeting held on 14 June 2022, and endorse the Committee's recommendations.

Background Information

The Parkes Sports Council engages with the sporting groups in the Shire on the booking, use and development of sports fields and facilities. Council's usage fees raised from member groups are used to subsidise the cost of maintenance of grounds and plant replacement. Council has two nominated representatives on the Sports Council including Councillors O'Leary and Cass. The group also facilitates the Ron Harrison Bursary, Shire Sports Awards, the Life Members board, the Sporting Legends gallery and the Northparkes / Parkes Shire Council Sports Grants scheme. As a Section 355 committee, the minutes of its meetings must be presented to Council.

Legislative Information

The Parkes Sports Council operates under [Section 355 of the Local Government Act](#).

Project Delivery Program Implications

ACTIVITY+ *Active Recreation*

Risk Assessment

An assessment of the challenge posed to Council implementing the action/s contained in this report, in the current environment with available resources: Low.

Budget and Financial Aspects

Nil

Recommendation

That Council,

1. Receive and note the minutes of the Parkes Sports Council Meeting held on 14 June 2022.

Attachments

1. Parkes Sports Council Meeting Minutes - 14 June 2022

Attachment 1 - Committee Minutes – Parkes Sports Council Meeting held on 14 June 2022

Minutes 14/06/2022

Tuesday, 14 June 2022 6:37 PM

Meeting Structure

Meeting Purpose

To consider the items on the Agenda and provide recommendations to Council for decision-making.

Chair

Chairperson as elected, or Vice Chairperson in their absence. If either away then elected from the floor at the meeting.

Invited Attendees

Each affiliated sporting group (2), Sports Council Executive (Al Gersbach, Anthony McGrath & Luke Nash), Councilor representatives (Mayor Ken Keith, Cr Louise O'Leary & Cr Jacob Cass), Community Representatives (Michael Greenwood & Gail Bartley).

Minutes

Secretary of the Parkes Sports Council.

Context

The Parkes Sports Council engages with the sporting groups in the Shire on the use and development of sports fields and facilities. Fees raised from member groups are used to subsidise the cost of maintenance of grounds and plant replacement. Council has three nominated representatives on the Sports Council including Cr O'Leary, Keith and Cass. The group also facilitates the Ron Harrison Bursary, Life Member Honour Board, Parkes Shire Sports Awards, the Legends of Sport and the Northparkes/Parkes Shire Council Sports Grants scheme.

Outcomes

Information and Action plan in report to the next Council Meeting.

Meeting Formalities

Chairperson

Al Gersbach

Commencement and Location

7:30pm in the Committee Room at Parkes Shire Council and online via Microsoft Teams

Welcome

Chair Al Gersbach

Attendance

Alan Gersbach (Chair), Anthony McGrath (Secretary), Luke Nash (Treasurer), Car Louise O'Leary (Peak Hill), Andrew Thomas (Junior League), Al Ryan (Rugby), Wayne Osbourne (Soccer) & Greg Morrissey (Cricket)

Online

Bill & Beth Thomas (Dragon Boating & Croquet), Jay Cross, Gail Richardson (Community Representative), Kerry Edwards (Little As & Peak Hill Soccer)

Guests: Geoff Finn (Parkes Shire Council Open Space Supervisor)

Apologies

Jim Daley (Hockey), Michael Greenwood (Community Representative), Mayor Ken Keith, Scott Knights (Cricket) & Leanne Arndell (Tennis),

PREVIOUS Minutes

Not all could open the previous minutes. The secretary will distribute the May and June minutes as separate attachments. Moved for confirmation by Anthony McGrath. Seconded by Andrew Thomas. Carried.

Next Meeting Date

9 August 2022 - AGM

Meeting Close

The meeting closed at 8:50pm.

Meeting Minutes

Notable Sporting Performances

- CHS Squash Harry Bligh & Henry Kross, 4th in Western Teams event. Henry achieved U15 State Champion.
- Parkes Little As awarded Zone Carnival in November. Date to be advised.
- Rugby - Jocelyn Folau captain of CW Side. Jordy Duncan selected NSW U16 side. Central West Bulls missed by 3 points to make it 3 in a row. Dan Ryan and Joe Nash from Parkes Boars were in the side.
- Geoff advised that there was a lot of very good feedback following the U15 Hockey and U11 League state carnivals held recently
- Hockey:
 - Under 18 BOYS NSW AAP SQUAD - Tom Searl, Cody Kirk, Ted Murry, Kane MacFarlane, Ryan Dunford, Toby Collins and Nathan Marshall.
 - Under 18 GIRLS NSW AAP SQUAD - Chloe Carty, Molly Orr and Jazlyn Greenwood.
 - WESTERN CHS BOYS AND GIRLS - Jazlyn Greenwood, Molly Orr, Molly Brown, Chloe Brown, Jordan Moody. Toby Collins, Ted Murry, Flynn Thompson, Ryan Dunford, Joseph Tanswell, Alexandra Chambers, Archie Rix and Liam Moody.
 - BOYS CHS OPENS NSW - Joseph Tanswell, Ted Murray and Ryan Dunford (shadow).
 - BOYS CHS UNDER 16 NSW - Toby Collins
 - CCC NSW OPENS - Cody Kirk
 - CCC NSW UNDER 16 - Archie Daley
 - Red Bend opens and under 16 teams took out gold medals at the CCC carnival in Bathurst and also the under 16 team entered in the opens section taking home bronze medal.
 - Parkes Under 18 boys won gold medal in division 2 state championships at Moorebank going through undefeated.
 - UNDER 15 GIRLS NSW SQUAD - Chloe Brown, Lily Collins and Juliette Mills.
 - WESTERN PSSA BOYS - Max MacGregor, Harry Yelland, Cooper Kelly, Rhys Hutchins, PJ McPherson, Mak Hornery, Charlie Rix, Boyd Hutchins, Hughie Orr, Max Harrison and Taj Harrison.
 - GIRLS POLDING- Alyra Williams
 - Western Boys won silver at PSSA carnival at Tamworth.
 - PSSA NSW TEAM - Harry Yelland
 - UNDER 21 MENS STATE - Coby Johnstone
 - UNDER 21 GIRLS BLUES - Abigail Simpson
 - WOMENS MASTERS - 35s Louise Witherow (shadow) 50s Denise Gersbach, Jane Rogers, Mandy Westcott and Sue McGrath(shadow) 65s BLUES Fran Dixon, Maureen Massey and Donna Payne (manager)
 - MENS MASTERS - 45 1s Ian Westcott 2s Stuart Milne (vc), Darren Tanswell. 65s Barry Reeves

- Mariah Williams won the Trans-Tasman against NZ with 2 draws and 2 wins scoring 2 goals, She has been selected in the World Cup team to play in the World Cup between 1-17 July in Spain and the Netherlands. Then will head to Birmingham at the end of July to compete in the Commonwealth Games.

Review of Outstanding Actions

11/09/2018	1	That a draft version of the new constitution be put to a meeting of the Executive and Patrons before it is tabled at a future Sports Council meeting.	Anthony McGrath
13/8/2019	2	Sports Legends Board at Parkes Leagues Club to be relocated prior to their renovations in November	
14/10/2020	3	Dedication ceremony for the Cheney family trophy to be conducted before the first Grinsted Cup match this season	Luke Nash
8/12/2021	4	Sports Council recommends that council publish a media release to advise local residents of what is permitted and not permitted on local sporting grounds. Sporting groups can then share the media release on their social media pages.	Anthony McGrath
8/12/2021	5	Information to be circulated for the PSC after-hours contact number so sporting groups can report information when residents are not adhering to ground rules. Suggest that a sticker be placed on the existing signage.	Anthony McGrath
8/02/2022	6	That the possibility of a new social channel for Sporting groups to use to publicize their events and matches be discussed with Councils Comms team. The channel would allow contributions from sporting groups and be administered by a group of sports council members.	Anthony McGrath
8/3/2022	7	Parker-Stone light out on North West end. Geoff to investigate next week. Works to be scheduled when fields become accessible for contractor.	Geoff
8/3/2022	8	Request that Council staff provide a report back to the Sports Council on the condition of Cheney Park and the proposed remedy	Anthony
8/3/2022	9	Shade structure at front of the canteen at Lindner Oval is filling up with water and dirt. Geoff to investigate. Works to be undertaken by Geoff and team to divert water.	Geoff
May 2022	10	Discuss road access to Nash Street/Harrison Park with Ben & Logan	Luke
May 2022	11	Discuss waste bin collection at Harrison Park with Raj to ensure bins are collected	Luke
May 2022	12	Discuss with council senior executive the relocation of the Covid Testing Clinic from Cheney Park to an alternative site during the State Hockey Carnival	Luke & Anth

Discussion

Item 7: Lights at Parker-Stone field. 60ft Boom was too short. Needs a very high boom lift to replace the bulbs. Geoff to investigate use of crane or larger boom

Item 9: Lindner Oval shade structure ongoing

Item 10: Ongoing discussions around access during road works. Concrete footpaths were added to the project by moving fence in two meters

Item 11: For discussion in General Business

Item 12: Covid testing clinic moved to WTP parking area in Webb Street

Correspondence

The following items of correspondence was received or sent

1. Email notice of meeting sent to groups

Action

- 1, For information

Sports Projects Update

Geoff Finn presented a report on the current status of the [sports related projects](#)

- Tennis Club works are progressing
- Some keys have issues with the older locks. Sporting groups to contact Geoff or Bart if they have further issues.

Around the Grounds

Alan Ryan (Rugby)

- Asked about process for keys. Anthony advised that groups will book the grounds and are then advised to contact the current seasonal sporting body for access to PA, canteen or sports equipment. Geoff advised that Council will often open up in the mornings.
- Country Championships - Al has contacted Megan about putting in a bid to host, however being on the long weekend in June may pose some logistics issues with clashes with Parkes v Forbes match and Races.
- Spicer Clubhouse is progress. Pouring concrete for seating and are lining the building. Some timber will be sourced from the old grandstand for a bar top. Building is reasonably weather proof but Carpark is still being used as a hardstand area. Hoping to have building finished by the end of the home and away season. Maybe a final could be played there!
- Would like to see the playground at the Caravan Park be accessible by kids attending the Rugby matches at Spicer. Al will contact Sharon Ross and Duncan to discuss.

Louise O'Leary (Peak Hill)

- Peak Hill Rosters and League tag going well
- Peak Hill tennis club opened their clubhouse with 60 people in attendance.

Kerry Edwards (Peak Hill Soccer)

- Peak Hill Soccer U12 & U15 Girls selected for trials.

Wayne Osbourne (Soccer)

- Advised that works are progressing slowly on the carpark and drainage works. Advised that a new footpath will be built and the fence line moved in 2 meters to accommodate. Was contacted by Logan about sealing works and advised that the weekends during soccer season were not the best time to do that work.
- Soccer are experiencing issues with waste management including missing bins, bins being filled by the general public.

Andrew Thomas (Junior League)

- Has sourced extra lights for Cheney Park however cannot get onto ground to put them up because the ground is too wet.
- Working around the wet fields for training including using Spicer for some grades
- PSSA U11s event was well received and praised by all. Appreciated the work done by Council in preparing the fields, especially for the U11s state carnival where the staff marked the fields again on Wednesday.

- Signage set up at Spicer for the U11s event but has since gone missing including hats. Geoff will chase up.
- Lock in the 'away' dressing shed has a problem with the barrel. Anthony to follow up with a CRM request.

Andrew Daley (Hockey)

- Would like to thank council and their staff for all their support for our very successful under 15 girls state championships. We had a very successful weekend taking \$23000 in canteen sales. This was followed by another successful carnival the following Sunday with under 13 Western Conference carnival.
- We would also like to thank council in assisting us with machine hire, to replace lights on Mariah Williams field. We replaced all 7 lights but unfortunately 3 went out the first time we turned them on which is quite annoying as a lot of work went into organising this to happen plus these lights are not that old.
- Parkes sent a MENS side to the opens NSW Championships in Tamworth last weekend which is the first time in quite a few years. They were second in their pool but went down in the semi-finals.

Financial Report - Operational and Capital Works Projects

Presented as Attachment 1 and moved by Luke Nash Seconded by Andrew Thomas. Carried.

General Business**Waste Collection**

Geoff has had a meeting with Raj to discuss the number of bins and the frequency of collections. Bins are going missing around town and showing up at the cash collection center. Drivers haven't been emptying yellow bins at sports grounds.

At Harrison, Wayne mentioned that if bins are left out they become filled again through the general public filling them up through the week. Bins are also going missing. Asked about what to do about fixed bins now that the carpark has been redone. Asked about a caged area to store bins. Issue with Harrison is that it is not locked up. Geoff to follow up with Raj. Sporting groups can request replacement bins by contacting Council. Anthony to distribute the set number of bins for each ground.

Master Games

Cr Louise O'Leary provided an update on the current status of the Master Games to be held in Parkes in March 2023. See minutes below.

Primary Schools League Carnival

Moved by Greg Morrissey that the Sports Council write to Paul Faulkner to congratulate him on his organisation of the U11s PSSA state carnival, despite the lack of any local press coverage of the event. Andrew Thomas supported the motion and suggested that Parkes was also a chance of hosting the U12 carnival next July. Carried.

Greg also thanked the Rugby League community for their wonderful efforts in running the carnival. Visitors were loud in their praise of the canteen and the food that was available over the three days.

Loss of Local Sports Coverage

The meeting heard that the sports editor at the Champion Post has resigned and a replacement has not been found. Al Ryan mentioned that there was some coverage of the U11s event by TV.

Sports Co-ordinator

Louise O'Leary again mentioned that she has previously raised the need for a sports co-ordinator for the Shire. Louise moved that the Sports Council make a submission to Council's Delivery Plan and Operational Plan to support the inclusion of a position in Council's workforce plan. Seconded by Al Ryan. Carried.

Masterplans

Cr Louise O'Leary asked that sporting groups could review their sporting precinct masterplan. Wayne mentioned that he would be happy to discuss the masterplan for Harrison Park however, without any commitment in terms of budget or date to review the masterplans from Council, it would be a pointless exercise. He would like to see Council to be more proactive in setting aside resources to complete the plans. He felt that a lot of work has been done across the shire but the current plans are out of date. Louise to check the Delivery Program and discuss when they will be included in the Operational Plans with Council.

Meeting Actions

Meeting	Item	What	Who	By When
14/06/2022	1	Anthony to distribute the set number of bins for each ground and usual pickup date	Anthony	12 July 2022
14/06/2022	2	Sports Council write to Paul Faulkner to congratulate him on his organisation of the U11s PSSA state carnival,	Anthony	12 July 2022
14/06/2022	3	Sports Council make a submission to Council's Delivery Plan and Operational Plan to support the inclusion of a sports co-ordinator position in Council's future workforce plan.	Anthony	12 July 2022
14/06/2022	4	The event signage and hats set up at Spicer oval by Junior League are missing. Geoff to see if he can find them	Geoff	12 July 2022
14/06/2022	5	Lock in the 'away' dressing shed at Pioneer Oval has a problem with the barrel.	Anthony	12 July 2022

Masters Games Sub-Committee Meeting Minutes

The Masters Games Sub-Committee meeting held online and in person at the Parkes Shire Council Committee Room on 14/06/2022 commenced at 6:38pm

Present

Cr Louise O'Leary, Al Gersbach (Sports Council), Anthony McGrath (Sports Council), Rachael Rice (Touch),

Online

Bill & Beth Thomas (Dragon Boating & Croquet), Paul Lewin (Bowls), Jay Kross (Squash)

Apologies

Geoff Rice (Swimming), Andrew Daly (Hockey)

Background and Decisions to Date

Information on the Barellan and Lismore masters games (links below).

- [Barellan Welcomes You... It's Never Too Late to Participate! Always Last Weekend in February - Home \(barellanmastersgames.com.au\)](#)
- [Lismore - MASTERS GAMES - Lismore & Nimbin Tourism LISMORE MASTERS GAMES](#)

Sports committed

The following sports have committed to be a part of 2023 Masters

Tennis, golf, touch, squash, croquet, hockey, dragon boating, swimming and bowls

Events

The program of sports events is as follows

Sport	Contact	Events	Teams	Players	Friday	Saturday	Sunday	Sport Fee
Squash	Jay Kross	Hopman Cup Style	25	75		X		
Tennis	Leanne Arndell							
Golf	Mark Kelly			144	X			
Bowls	Paul Lewis	4s	56	224		X	X	
Hockey	Jim Daley	Masters				X		
Croquet	Beth Thomas	O35s Mixed	10	80	1pm-5pm			\$10
Dragon Boating	Bill Thomas	2km Turn 200m Sprints	12	240			8:30am-2pm	\$25
Touch	Rachael Rice	O35's Mixed O45's Mixed	10 10	280		9am-4pm	9:30am - 12:30pm	TBA
Swimming	Geoff Rice							

Schedule of social events and functions

Suggested social events discussed and updated were as follows

- Welcome event at the Pavilion in Cooke Park on Friday
 - Ambassadors for the event are used at other games and sports are asked approach their own ambassadors
 - Michael Greenwood or Bob Aitken as MC for the event
 - Involve 'local legends' e.g. John Van der Ryden, Noel Johnstone
- Saturday night sit down event with dinner and entertainment
 - Suggest Services club (260)
 - Suggest guest speaker
 - Consider multiple venues (sport based) over the Sat night.
- Closing ceremony on Sunday
 - Last event finish by 3pm?
 - Suggest medal presentation
 - Suggest at Cook Park Pavilion
 - Suggest breakfast on Sunday morning

Date

The date will be 24 - 26 March 2023.

Fees and Fundraising

\$25 per person plus sport fee. Merchandising to be discussed at a later meeting.

Name of the Event

Parkes Masters Games

Notes 14/6/2022

Grant Funding

Louise applied for a grant to fund the Masters Games event. Funds were sought to cover expenses for the event including the combined events. Louise contacted Rod Bradley (Aust Masters Games) who confirmed that there were no problems with Parkes using the Master Games name. Attempts were made to contact Lismore with no response as yet. Also attempted to contact Barellan - just waiting to follow up.

Organisation

Bill felt that each sporting group could support each other in staging their events. For example, volunteers for a sport on Saturday could help out on the Sunday.

Budget

Anthony provided the budget that was set for the Local Government Touch Carnival as a reference for the Games. Also provided the Sponsorship prospectus. Bill asked whether each group provide trophies (medallions). Louise suggested that the overall organising committee would organise the medallions. Bill suggested that Nangar Gems be approached to provide medallions. Bill also offered to approach Nangar for further advice.

First Aid

Sporting groups to advise they are unable to provide an AED for the event. Each precinct to organise their own First Aid provider. In addition, a risk assessment is to be completed by each sport. Sports are to contact their peak body about insurance coverage.

Marketing - Facebook & Web Page

Paul advised that a dedicated web page costs around \$3,000 with a payment gateway. A Facebook page can also be set up to start marketing the event. Paul to follow up with web page creator. Rachael offered to start a Parkes Master's Games Facebook page. Louise suggested that marketing and advertising should start by October 2022.

14.5. Committee Minutes - Cultural Education & Library Committee Meeting 16 June 2022

Prepared By:

Cultural Education & Library Services Manager Kerryn Jones

Executive Summary

A Cultural, Education & Library (CEL) Committee meeting was held on 16 June 2022. The Minutes of that meeting are provided for endorsement.

The Minutes of the Parkes Shire Arts Advisory Council meeting on 16 May 2022 are also attached.

Background Information

The Cultural Advisory Committee was established in 2004 as a key outcome of the original Cultural Plan. In 2016, this Committee was merged with the Education & Library Committee, forming the Cultural, Education & Library Committee.

This Committee advises Council on cultural and library activities with the Shire or affecting the Shire, assists in determining the best uses of and improvements to community cultural/library assets and resources, makes recommendations for the annual cultural awards, cultural rants and the annual Jack Scoble Scholarship. It also is chartered with selecting works of art for Council's collection.

The Committee meets on as needs basis.

Legislative Information

Nil

Project Delivery Program Implications

COMMUNITY+ *Public Libraries*
COMMUNITY+ *Education*
COMMUNITY+ *Culture*

Risk Assessment

An assessment of the challenge posed to Council implementing the action/s contained in this report, in the current environment with available resources: Low

Budget and Financial Aspects

Nil except for allocations of the Cultural Grant program in the attached Minutes.

Recommendation

1. That the Minutes of the Cultural, Education & Library Committee held on 16 June 2022 be received and any actions endorsed including the following allocations of the Cultural Grant program
 - Parkes East Public School - \$2,550
 - Rotary Club of Parkes - \$5,450
 - Parkes Painting Group - \$2,000
2. That the Minutes of the Parkes Shire Arts Advisory Council meeting 16 May 2022 be received and any actions endorsed.

Attachments

1. Minutes of Cultural, Education & Library Committee meeting 16 June 2022
2. Minutes of the Parkes Shire Arts Advisory Committee meeting 16 May 2022.
3. Parkes Shire Concert Band report June 2022.

Attachment 1 - CEL Minutes 16 June 2022 (002)

**PARKES SHIRE CULTURAL, EDUCATION & LIBRARY
ADVISORY COMMITTEE MEETING MINUTES**

16 June 2022 @12pm
Council Chambers / TEAMS

PRESENT

Deputy Mayor N Westcott
Cr W Jayet
Cr J Cass
Brendan Hayes
Cathy Treasure (via TEAMS)
Kerryn Jones

APOLOGIES

Mayor K Keith
Cr L O'Leary
Margot Jolly

MEETING COMMENCEMENT

The meeting commenced at 12:05 pm with Deputy Mayor Neil Wescott chairing the meeting

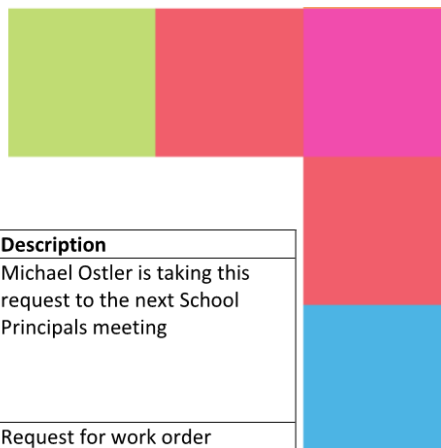
Declarations of Interest

Nil to declare

3. Minutes of previous meetings, held 10 February 2022

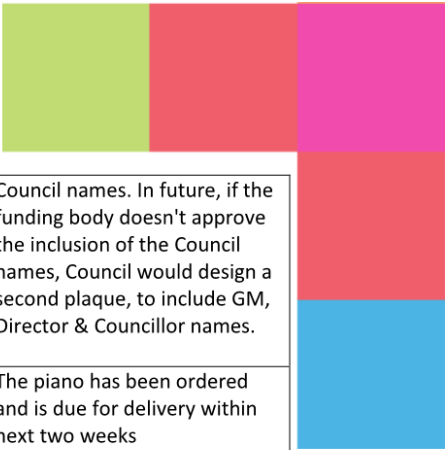
Moved: Cr Jayet Second: Cr Cass

CARRIED



4. Business arising from the minutes

Action	Assigned To	Start Date	Description
Public School Principals representative to attend a CEL meeting regarding music in public schools	Kerryn Jones	Nov 2021	Michael Ostler is taking this request to the next School Principals meeting
Peak Hill Library Disability Access project	Sharon Ross	2022	Request for work order submitted to engage builder
Wiradjuri Language Group workshop	Kerryn Jones	Nov 2021	Language workshop completed on 3 May 2022. Phonetic translations being provided
New CEL committee representatives	Kerryn Jones	10 Feb 2022	Cathy Treasure will replace the Destination Development Manager Margot Jolly will represent the Arts Advisory Council
Cooke Park Pavilion rooms be given Wiradjuri names	Kerryn Jones & Sharon Ross	10 June 2022	Representatives from the Parkes Aboriginal Language Group and the Wiradjuri Ngurambang Curatorium recommend the following names: Main room Mudhirra - to gather OR Babirra.bu waganha - song & dance Small Green Room Wandowa - green wattle
3 Flag Poles are permanently erected near the Cooke Park Pavilion stage	Kerryn Jones & Sharon Ross	10 Feb 2022	Flag poles already exist in Cooke Park. There are moveable flag poles in the Cooke Park Pavilion that can be placed onto the stage for events when required.
A second plaque on a rock is erected at the front of Cooke Park Pavilion recognising Council & Councillors	Kerryn Jones, Sharon Ross & Ali Standen	10 Feb 2022	The plaque has not yet been ordered. Sharon recommends the plaque is placed on the building (see below)
All plaques on major projects be formatted with Councillors, General Manager and associated Director names.	Ali Standen	10 Feb 2022	Depending on the project and the funding arrangements, Council is required to seek approval from the relevant funding body. In some cases, the funding body provides a template for the plaque, which can't be altered to include the



			Council names. In future, if the funding body doesn't approve the inclusion of the Council names, Council would design a second plaque, to include GM, Director & Councillor names.
A second piano is purchased to be based in Cook Park Pavilion	Cathy Treasure	10 Feb 2022	The piano has been ordered and is due for delivery within next two weeks
Housing of PSCB	Kerryn Jones & Sharon Ross	Nov 2021	Investigating possible site with Transport NSW and UGL Regional Linx

Motion that Council requests further investigation of costings for installation of a temporary flag pole.

Moved: Cr Jayet Second: Cr Cass

CARRIED

5. CEL Manager Report

Manager report attached to these minutes.

Cr Jayet requested a clearer indication of the income and expenditure of the Makerspace be provided at next meeting. Cr Jayet also commended the Library and Cultural Centre for their work.

Moved: Cr Jayet Second: Cr Cass

CARRIED

6. Cultural Grant Program

Cr Jayet raised that the Bogan Gate Hall application has already successfully received \$1000 from the Council Community Grant program and have applied for the same funding from the CEP grant. Cr Westcott also indicated they will use TI funds to fund the publication of the book for the anniversary celebrations. Committee believes the event has already been adequately funded and will not be considered in this program.

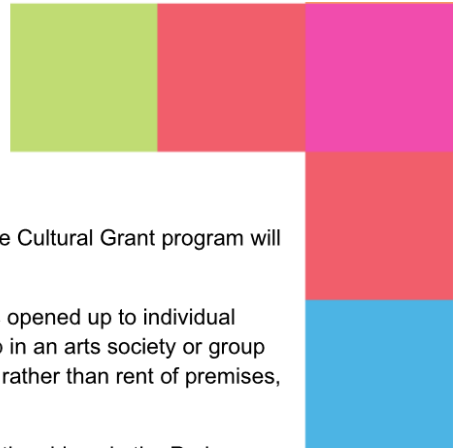
Moved: Cr Cass Second: Bill Jayet

CARRIED

The following allocations of the Cultural Grant program are recommended:

Parkes East Public School - \$2550

Rotary Club of Parkes - \$5450



Parkes Painting Group - \$2000

Conditional funding to fit within the theme and emphasis of the Cultural Grant program will apply as follows:

Parkes Painting Group - that the exhibition and competition is opened up to individual painters from across the shire regardless of their membership in an arts society or group and that the grant money will be used for future development rather than rent of premises, insurance or prize money.

Rotary Club of Parkes: that Council work with them to launch the videos in the Parkes Library

Correspondence to recipients will clarify that recipients acknowledge Parkes Shire Council funding support through this grant at events, promotions and products and that Councillors are invited to any official events.

7. Parkes Country Universities Centre Update

Jacob Cass presented a report with the latest statistics from the Parkes CUC.

72 registered students - exceeding both NSW State Government KPI (55 students) and CUC Central KPI (66 students).

Students outside of 2870 postcode: Forbes (4), Trundle (5), Peak Hill (2).

Gender breakdown: 71% female / 29% male

Study Mode: 67% Part Time / 33% Full Time

First in Family: 53% Yes / 47% No

Indigenous Heritage: 9% identify as ATSI

Top 3 providers: Charles Sturt University, University of New England, University of Sydney

Top 3 Fields of Study: Education, Business, Law & Criminology

Current focus on community-based events that support male wellbeing and expanding young professionals networking group. 22 expressions of interest received from local businesses.

Other CUC centres to be opened in Cowra, Mudgee and potentially Lithgow.

Jacob Cass has offered to provide an update on CSU activities in the local region at the next CEL Meeting.

Report received and noted.

8. Correspondence:

Parkes Potters 50 Year Exhibition thank you and acquittal



Cr Westcott commended the Parkes Potters on an excellent exhibition and acquisitions made by Council.

Parkes Shire Concert Band Grant Funding Report

Cr Westcott commented that the Music Development Grant is money well spent with the as the PSCB have an important role in the community conducting a significant number of performances.

Cr Jayet agreed and commented that without the grant funding the PSCB were going to have to start charging to play at community events.

Report to be tabled to Council.

Moved: Cr Westcott Second: Cr Jayet

CARRIED

9. General Business

Correspondence to band to confirm the ongoing annual payment of the Music Development Grant.

Noted that the ABBA Festival is going ahead and wish Cathy Treasure and her team well with the event. A community consultation meeting will be held on Monday 20 June to engage the local community. Noted that a new position is currently being recruited to support with the planning of the festival as well as a position to support CEP funded events.

Cr Westcott commented that it is good to see there is a new employee at the Parkes Shire Library. He also commented that it is good to see Council supporting and upholding so many community groups and events despite limited staffing and thanked all Council employees involved.

Attachment 2 - Arts Advisory Council Meeting Minutes 16 May 2022

Parkes Shire Arts Advisory Council

Meeting 16 May 2022 @ 11am

Location: Marramarra Makerspace

1. Welcome and apologies

Attendance: Cr Westcott, Cr Keith, Cr Jayet, Annette Witherow, Pat Talbot, Rhonda Redenbach, Margot Jolly, Kerryn Jones, Judi Unger, Roxanne Gallacher, Lisa Ramsey, Bev Rowe

Apologies: Elly Tom

Chair: Margot Jolly

Margot Jolly welcomed everyone including new members and acknowledged we are meeting on Wiradjuri Country

2. Declarations of Interest

Nil

3. Acceptance of minutes of previous meeting, held 14 February 2022

Moved: Cr Neil Westcott

Second: Ken Keith

4. Business arising from minutes of previous meetings

Australia Day Cultural Awards. Suggested to re-word the criteria. The existing criteria will be sent through to the chairpeople of the various cultural and arts groups for suggestions regarding the criteria. Australia Day committee will be approached about commencing the application process earlier in the year and the possibility of a draft template form to be used during the year.

Moved: Roxanne Gallacher

Second: Ken Keith

Kerryn to follow-up actions of Honour Boards in the Council foyer and Silo Art with Grain Corp.

Second piano is on its way possibly arriving at the end of month.

5. Updated priorities for 2022

Priority 1: Arts contribution to Cooke Park Pavilion program

Recommended that regular dates are set aside regular date for the Cooke Park Pavilion for free community events eg one day per month every third Saturday.

Action: Kerryn and Roxanne to action a meeting by end of May with Cathy Treasure, Tania Iffland, and Megan Morrison to suggest regular events calendar. Logistics such as costs need to be considered and how that would be funded (eg, sound, lighting, performers) and who would be responsible for overseeing and planning events.

Rhonda raised the issue of power supply in the park as the PSCBand have experienced issues such as for Anzac Day. Parks & Gardens are aware of the issue.

Priority 2: Promotion of the arts through current events & arts groups participation

Request that all arts/cultural groups send through their upcoming /annual events to Kerryn and Roxanne to go on the events calendar and newsletter. Currently there are 145 people on the mailing list.

Information needs to be forwarded in advance to Ali Standen for the Mayor's newsletter and radio program.

Training in Social Media and promotional channels will be provided in the Makerspace for arts, cultural and community groups. Roxanne will organise and promote.

Judi recommended that the Discovery magazine is good for promotions and Bev suggested Phoenix What's On Calendar.

Cr Jayet also discussed the importance of providing both online and in-person options for ticketing of events.

Some people have experienced difficulties in getting events onto the PSC website. Action: Kerryn to follow up with events/COMMs team.

Priority 3: Creative workshops (in the Marramarra Makerspace Studio and across Shire)

A dedicated set of volunteers for the door at exhibitions and to assist with events is being explored.

At workshops we currently seek input after each workshop for future ideas. All arts, cultural and community groups are encouraged to make suggestions of workshops they would like to see provided. Send these ideas to Roxanne.

Judi advised that in Peak Hill workshops are held regularly.

Priority 4: Increased engagement with artists and groups

All groups asked to update Roxanne with the contact person to send promotional materials to so she can update her data-base.

Suggested that hard copies of newsletter and events calendar are provided (along with minutes).

Priority 5: Opportunities for public art in the Shire

Roxanne is the Council rep on Arts Outwest. Groups can send information to her regarding events for Arts OutWest. Judi is a media rep for Arts OutWest as well. Recommended that if you have an upcoming event to submit it to Roxanne, Council and also to Arts OutWest.

Question: have the ideas/suggestions gathered through the online Community Consultation been sorted into areas or themes that can inform this group? Action: Kerry and Roxanne to investigate (COMMs team, Anthony McGrath).

6. Cultural Centre update

Since previous meeting there have been 3 exhibitions:

- Potters Exhibition - attendance of 1300 with the opening event sold out.
- Wiradjuri Ngurambang Showcase & ElvisFestival photography exhibition - over 1300 attended across the two week period with 45 attending the opening night.

Bluescope Youth Orchestra - held 2 concerts which were sold out.

Youth Week events: Movie night with 40 attending (it is noted that Cooke Park Pavilion worked well for a cinema event - possibly good for the community events previously mentioned); Skate Park event with Totem Skating Collective with 50 children and youth attending and a focus on mental health; and, a Library Lock-In event with 15 youth attending.

Coventry Room lighting upgrade is underway and to be completed within 2 weeks.

Marramarra Makerspace events:

- Art workshops for kids (an afternoon series with Karen Ritchie)
- Adult art classes (evening series with Karen Ritchie).
- Nikky May will be running a series of sewing workshops next term.
- Community use of the space Makerspace Mondays 3-7pm and Wednesdays 3:30 - 5:30pm is currently averaging 100 people using the space per month.

7. Parkes Community Arts (PCA) Inc update

PCA Inc is organising the Spring Fling Festival to be held 8-23 October (minutes attached). They are working with a number of community groups on this including Que, PSCB, M&D, Peak Hill Arts & Crafts, and Bogan Gate 125th Anniversary committee.

Community mural suggestion. There is a masterplan to redevelop the space between Dwyers Butchery and Hong Loch Restaurant from Clarinda Street through to Welcome Street.

Motion: Margot proposes that this committee write a letter to (or meet with) Ben Howard requesting this group having input into the incorporation of art into the design of the space.

Seconded: Roxanne

The Spring Fling Festival will involve the villages as well as Parkes - Judi Unger (Peak Hill), Barb Newton (Tullamore).

Judi has enquired about the Carrington Building in Peak Hill as a venue for a photography exhibition and workshops for the festival.

Kerryn and Margot have started to write a grant application for the Spring Fling festival.

8. Grants available

- PSC Cultural Grants are currently open and close June 3rd.
- Everyone is encouraged to sign up to the Parkes Shire Council Mailchimp Grants Newsletter:

<https://www.parkes.nsw.gov.au/your-council/grants-funding/applying-for-grants/grants-guide/>

When you click on the above link, you will be able to do a few things:

* Signup to the Mailchimp Grants Newsletter that is a monthly email.

* Access two different Grants Guides:

- Grants - Ongoing Opportunities (grants don't have closing dates - continuous funding)
- Grants - With Closing Dates (These guides are produced monthly and all have closing dates for applications)

(These two guides are also attached to the Mailchimp Newsletter you will receive in your emails if you sign up)

- NSW Regional Reconnection Community Events funding - for community events to be held by March 2023. Up to \$17,000 can be applied for by community groups. To complete an Expression of Interest form, please [click here](#). For more information, please contact Council's Grants Officer Natalie Mayberry on [\(02\) 6862 9127](tel:0268629127) or via [email](#). Expressions of Interest close **Wednesday 25 May 2022**.

Bev emphasised grant applications should stress the importance of events for community mental health and well-being.

9. Updates from cultural groups

- Parkes M&D - BIG opening last weekend and has shows over the next two weekends. Turning Tables starts in July and tickets on sale now. Planning spring sessions - small events and an all abilities concert/performance, musical trivia night and a Christmas event. The ticketing system has been difficult. To manage an open box office requires volunteers. Bill suggested it would be good to have an outlet for collection of tickets. Visitor Information Centre to be approached.
- Peak Hill Arts & Crafts/ Country Crafts - The Country Crafts weekend to be held on the June long weekend at 3 venues: Leisure Centre, Carrington Hotel and Peak Hill Country Arts & Crafts. The weekend will include stalls, workshops and demonstrations. August will celebrate 30 years of Country Arts & Crafts.
- Parkes Shire Concert Band - Report by Elly Tom tabled and presented by Rhonda Redenbach outlining many performance plans in progress and networking with a lot of other bands.
- Garden Club - Pat Talbot is President of Garden Club which concentrates on friendship through gardening. They meet monthly every second Saturday. Advertise meetings through Phoenix and have a 12 month plan. Pat expressed interested in the social media workshop. Pat is also on the committee for Que Open gardens.
- Parkes Painting Group - Annette reported a very successful art exhibition during the ELVIS festival with over 700 people through the door from Wednesday to Sunday. Would like a venue on the main street for the next festival - suggestion of approaching the Masonic Lodge. Paintings to be displayed at the Carrington Hotel in Peak Hill.
- Potters - Bev reported the kiln is currently inoperative due to rust. They have a long waiting list and currently developing safety handbook for new members. Meet on Tuesdays and Saturdays and can safely accommodate 6-8 people in the workshops at a time.
- Community Choir - has recommenced meeting every Thursday night at the Rose Street Community Centre (7-8:30pm) with 25 - 30 attending regularly.

10. General Business

- The Australian Theatre Live and Sydney Festival 2022 regional cinema tour (Best of the Fest) is coming to Parkes. To be held weekend of 18 June (Friday and Saturday) in the Cooke Park Pavilion. 4 productions: Stay; Prehistoric Picnic; The Pulse; Italian Baroque with Circa.
- Overture - a follow-up meeting is yet to be held. Bev mentioned there was a generator on the side of the stage with fumes. Lights went down.

11. Future meeting dates and times

Meeting every two months. Monday Mornings at 11am is preferred by all in attendance. Suggested to hold the meetings in the villages eg Peak Hill, Trundle, etc.

Next meeting 18 July 11am with venue to be confirmed.

Minutes from this meeting are usually forwarded to Council via the Cultural Education & Library Services Committee. Cr Jayet requested whether these minutes (and those of the Parkes Community Arts Inc) go directly to Council Meetings to be tabled. Action: Kerryn to check with Marie Wyatt.

Attachment 3 - Parkes Shire Concert Band Report June 2022**Parkes Shire Concert Band Inc****ABN: 32 049 028 011****Deductible Gift Recipient****Central West credit Union-BSB 802394 Account No- 33782****Address - 48 Thomas Street Parkes 2870**

13/6/22

Attention-Kerryn Jones

Manager of Cultural Education and Library Services

Dear Kerryn

Parkes Shire Concert Band MD Support Grant Reporting

Please find attached documents as requested in relation to this grant

PSCB very much appreciates the support of Council in allowing us to pay the Musical Director for at least a proportion of the work he does for the band.

We are aware this report was due on May 1, 2022. It will be easier in terms of the band's planning and accounting if we can report expenditure and progress 6 monthly based on a calendar year, that is in June and December, and request your understanding in this.

The Strategic Plan review document highlights the directions and actions that the band is committed to in 2022

PSCB activities in rehearsals, tuition of beginner band members (2 young people) and 3 Adults, 2 from out of town working in this area. Playing at community events has occurred in the first half of 2022 much as the pre COVID normal.

Performing at Packed Cones, Australia Day, Overture, Elvis Street Parade and Stage at Star Hotel (with members from Cowra and Grenfell joining with us) and Anzac Day.

The 2 areas of activity that the MD can now focus on more closely are musical development and engagement with primary schools. As at the beginning of the year schools were not accessible to outsiders due to covid.

In relation to musical development a workshop will be held on the 26th of June with PSCB and members of Leeton Town Band. Other Bands have been invited with the aim of combining to participate in workshop and public concert, following workshop either at Cook Park Pavilion or if raining at the Services Club. To showcase what we can achieve.

The focus of work with primary schools is to look at ways in which any music program within the school can be provided/supported to encourage a pathway for young musicians into the town band or other musical activity. The impacts of COVID continue to be felt in schools and there have been other priorities for principals in keeping up staffing levels and limiting external visitors. However, this work is now beginning with negotiations with Middleton Public School in progress, and a small group instrument demonstration scheduled for Middleton on the 24th of June. The budget that has been drawn up and attached provides for 49 hours of music program support, and it is anticipated this will mostly be undertaken in the second half of the year.

We have just revised a contract with the Music Director for review to back pay him. So far we have paid 2 instalments of \$2066 which we need revised itemised invoices for term 1 and 2 to conform with our revised budget of \$14000.

Enclosed - Strategic plan update for 2022

- Calculations for Music Director 2022-23

- Invoices paid

Yours Sincerely

Rhonda Redenbach

(President Parkes Shire Concert Band Inc)

Phone - 0459373624

Parkes Shire Concert Band 2022 Strategy update

Mission statement (from Constitution)

To maintain the proud history and traditions of Parkes Shire Concert Band in contributing to community spirit and the musical and cultural life of Parkes Shire

Aims and Objectives (from Constitution)

- offer musical partnerships with schools, musical and performance organisations and community groups, in Parkes and smaller townships in the Shire; and band/musical groups in other regions
- develop musicians of all standards and ages to increase musical standards and expectations within the Shire
- provide performance opportunities for band musicians of all ages in entertainment, civic and community events
- welcome newcomers to the Shire providing opportunity to mix with members of the Parkes Shire Concert Band and become part of the community
- provide a safe, supportive environment for children to develop musical skills within the Parkes Shire
- build cross age associations and friendships within a nurturing and supportive environment

Context

Strengths Committed band members MD with range of musical skills who is prepared to work well beyond any paid hours Pool of instruments and music acquired/donated over many years Pool of players willing to be called on for special events as guests Reserve funds	Weaknesses Relatively small core band membership Low rates of recruitment of new adult or young learner players Limited income to fully support all essential expenditure
Opportunities Parkes Shire Council financial and other support Community goodwill and appreciation of band activities A range of local and regional musical groups open to working with the band Mobile workforce with high turnover bringing new people looking for musical community links Online teaching and performance equipment and resources acquired in pandemic lockdown	Threats Future accommodation challenges Uncertain continuing pandemic impacts Lack of specific support from Dept of Education for music in primary schools, few if any school bands to foster flow on to PSCB Low interest/lack time amongst local musicians to join the band

Strategic Directions 2022

<p>PARTNERSHIPS</p> <ul style="list-style-type: none"> where possible support the formation and running of primary school bands <p>ACTIONS 2022</p> <p>MD to follow up with Middleton and Parkes Public School, contact principals of other schools to offer support, one off performance/workshop sessions to inform/engage students</p> <ul style="list-style-type: none"> create or take up opportunities for PSCB band members to be involved in Parkes M&D productions <p>ACTIONS 2022</p> <p>MD invite all band members to be part of band for Big the Musical</p> <ul style="list-style-type: none"> develop and extend links with other regional bands <p>Actions 2022: Open invitation to any external band members to be part of Elvis band</p> <p>MD to run a workshop/concert with Leeton Town Band in Parkes in June</p> <p>Develop links with Wellington Town Band, Forbes Town Band with members attending each others events and rehearsals periodically</p> <ul style="list-style-type: none"> continue band representation and contribution to Parkes Arts Council/Advisory Group <p>Actions 2022: Ellen Tom/Rhonda Redenbach PSCB representatives, contribute to planning and local events as possible</p>	<p>PERFORMANCE</p> <ul style="list-style-type: none"> Plan at least one annual concert with local musical groups such as Tapestry, the Community Choir, small local ensembles <p>ACTIONS 2022</p> <p>Plan and run a concert to recognise the contribution of Lindsay Moorehouse to music in Parkes</p> <ul style="list-style-type: none"> Continue to play at recurrent civic and community events <p>ACTIONS 2022</p> <p>Events to include Australia Day, ANZAC Day, Elvis Festival, Carols and other end of year events, small town festivals such as ABBA, Bush Tucker Day, local shows</p> <ul style="list-style-type: none"> Create new informal performance opportunities such as in main street, Cooke Park Pavilion <p>ACTIONS 2022</p> <p>Playout at Packed Cones, Leeton workshop concert in June at Cooke Park Pavilion</p> <ul style="list-style-type: none"> Take opportunities to be involved in events/festivals organised by others <p>ACTIONS 2022</p> <p>Be involved in Spring Fling Arts Festival</p>
<p>MUSICAL DEVELOPMENT</p> <ul style="list-style-type: none"> plan one annual workshop run by MD or external facilitators to extend band members skills <p>Actions 2022: MD to run a workshop/concert with Leeton Town Band in Parkes in June</p> <ul style="list-style-type: none"> MD offer tuition and beginner band opportunities <p>Actions 2022: one on one tuition offered immediately prior to band and at other times by arrangement</p> <ul style="list-style-type: none"> Use opportunities to play in Band NSW competitions, Forbes Eistedfodd <p>Actions 2022: enter PSCB in 2 sections at Forbes Eistedfodd in June and in Band NSW State Championships at Penrith in August</p> <ul style="list-style-type: none"> Encourage band members to attend regional development workshop opportunities 	<p>RESOURCING</p> <ul style="list-style-type: none"> actively seek alternative band room premises <p>ACTIONS 2022</p> <p>Follow up on any feasible opportunities, make enquiries, spread the word of the need for new space</p> <ul style="list-style-type: none"> Develop a repair and maintenance schedule for band owned instruments <p>ACTIONS 2022</p> <p>Audit instruments, determine priorities for repair/maintenance</p> <ul style="list-style-type: none"> Apply for /accept any appropriate grants or funds, expend and acquit as required <p>ACTIONS 2022</p> <p>Acquit Parkes Shire Council MD support grant</p> <p>Expend and acquit remaining portion of New Harmonies grant, Parkes Council 2021 Cultural Grant for instrument purchase</p>

<p>Actions 2022: promote Leeton Outback Band Festival November 2022 to PSCB members</p> <ul style="list-style-type: none"> • Support and create opportunities for concerts from visiting musicians <p>Actions 2022: Publicity Officer as contact person with both Orange and Bathurst Regional Conservatoria, and groups supporting touring musicians such as Music in the Regions, Allianz assisting with venues and promotion as required</p> <ul style="list-style-type: none"> • Support young people's musical opportunities through M&D <p>ACTIONS 2022 Duncan Clement MD for Big</p>	<ul style="list-style-type: none"> • Prepare annual budgets and monitor expenditure against them <p>ACTIONS 2022 Treasurer/assistant treasurer to action</p> <ul style="list-style-type: none"> • Continue to review membership fees to cover essential organisational costs <p>ACTIONS 2022 Treasurer to report on fees income against Association essential costs</p> <ul style="list-style-type: none"> • Develop a fund -raising strategy <p>ACTIONS 2023</p>
<p>PUBLICITY</p> <ul style="list-style-type: none"> • Regular promotion through social media, print and digital media, school and community avenues • Special event promotion as required <p>ACTIONS 2022 Ongoing</p>	<p>GOVERNANCE</p> <ul style="list-style-type: none"> • Maintain awareness of changing legal or advice requirements around policies and procedures and respond as necessary eg COVID and child safety protocols, governance <p>ACTIONS 2022 Secretary to action, monitor Non Profit Law newsletters and advice, follow up on issues flagged by Band NSW etc</p> <ul style="list-style-type: none"> • Draw up a contract for MD remuneration <p>ACTIONS 2022</p> <ul style="list-style-type: none"> • Secretary to action

(Strategic Plan 2022 adopted at meeting of Executive June 12 2022)

Calculations for payment for PSCB MD 2022-23 Source: Live Performance Award 2021 FairWork Ombudsman

Casual rates for Conductor – leader (for MD roles)

Base rate \$68.45 pr hr

+ 3 or more musicians allowance \$7.28 = \$75.73

Public holiday rates \$123.21 + 7.28 = \$130.49

Music lessons: it appears there is no set award for music teaching in Australia, the range quoted in relevant websites is \$36 – 70 phr.

Rate proposed here is the casual rate for a musician from the Live Performance Award = \$53.71

Support/preparation work involved in concerts and face to face hours:

- Event planning work, communication with players, guest musicians, event organisers, logistics
- Music selection and at times arranging, scoring new parts, personal rehearsal of new music

The time involved in this work will generally far exceed any allowance built into the hourly face to face pay rate

Activity			Totals
PSCB weekly rehearsals 2 hrs x \$75.73 pr hr	151.46	X 40 weeks	6058.40
Teaching rate 53.71pr hr 2 x half hour one on one sessions pw	53.71	X 40 weeks	2148.40
Performances Conductor rates \$75.73			
January – June see below	75.73	Say 15 hrs	1135.95
Anzac, Australia Day Public holiday rates \$130.49	130.49	Say 4 hrs	521.96
July – December See below		Say 20 hrs	1514.60
Hours for school programs as classroom or one on one lessons Teaching rate \$53.71	For example 2 schools x 1 hour x 23 weeks teaching 1.5 hours admin per school	49 hours	2631.79
			14,011.10

Performances: January – June 2022

Australia Day

ANZAC Day

Elvis

Packed Cones payout

Overture April

Forbes Eistedfodd – June 19

Middleton PS Meet the band June 24

Regional Concert Band workshop/rehearsal/concert Saturday/Sunday June 25-26

July – December 2022

Tullamore Show

Paint the Town Read

NSW Band Championships Penrith

Bushtucker Day

Bogan Gate Book launch

Open Gardens

Lindsay Moorehouse Memorial Concert

Leeton Outback Band Spectacular

Carols in the street

New initiative:

Negotiation with school principals and music teachers where there is one around ways in which music in primary schools such as one on one, small group or classroom lessons or a school band may be supported.

Allowance for school visits at \$53.71 to remainder of \$\$

Duncan Clement

9 Kendall Street
PARKES NSW 2870
Phone: 0405 035 164

INVOICE

INVOICE 00008
DATE: 30 MAR 2022

TO:
Parkes Shire Concert Band Inc.
PO Box 400
PARKES NSW 2870

QUANTITY	DESCRIPTION	UNIT PRICE	TOTAL
1	Rehearsals, tutoring, attending/conducting engagements and play outs, preparation of music. Preparation for playouts Term 1 2022. 31 January 2022 to 8 April 20221.	\$2066.25 per 10-week term	\$2066.25

SUBTOTAL	\$2066.25
SALES TAX	
SHIPPING & HANDLING	
TOTAL DUE	\$2066.25

THANK YOU FOR YOUR BUSINESS!*Paid*

Duncan Clement

9 Kendall Street
PARKES NSW 2870
Phone: 0405 035 164

INVOICE

INVOICE 00009
DATE: 26 MAY 2022

TO:
Parkes Shire Concert Band Inc.
Dalton Street
PARKES NSW 2870

QUANTITY	DESCRIPTION	UNIT PRICE	TOTAL
1	Rehearsals, tutoring, attending/conducting engagements and play outs, preparation of music. Preparation for playouts Term 2 2022, including Anzac Day, Forbes Eisteddfod 26 April 2022 to 1 July 2022.	\$2066.25 per 10-week term	\$2066.25

SUBTOTAL	\$2066.25
SALES TAX	
SHIPPING & HANDLING	
TOTAL DUE	\$2066.25

THANK YOU FOR YOUR BUSINESS!*Paid*

15. QUESTIONS AND MATTERS OF URGENCY

16. CONSIDERATION OF CONFIDENTIAL ITEMS

16.1. (DCCSE) Appointment of Independent Prequalified Voting Chair to Audit, Risk and Improvement Committee

Prepared By:

Director Customer, Corporate Services and Economy

Reason for Confidentiality

This report is CONFIDENTIAL in accordance with Section 10A(2)(c) of the Local Government Act 1993 and Council's Code of Meeting Practice, which permits the meeting to be closed to the public for business relating to the following: -

(a) personnel matters concerning particular individuals (other than Councillors).

16.2. (DCCSE) Network Servers and Storage Infrastructure Upgrade - Contract - PSC2022/001

Prepared By:

Executive Manager Corporate Services

Reason for Confidentiality

This report is CONFIDENTIAL in accordance with Section 10A(2) of the Local Government Act 1993 and Council's Code of Meeting Practice, which permits the meeting to be closed to the public for business relating to the following: -

(d) commercial information of a confidential nature that would, if disclosed

(i) prejudice the commercial position of the person who supplied it.

16.3. Committee Minutes - Plant Procurement and Replacement Committee Meeting 28 June 2022

Prepared By:

Ben Howard

Reason for Confidentiality

This report is CONFIDENTIAL in accordance with Section 10A(2)(c) of the Local Government Act 1993 and Council's Code of Meeting Practice, which permits the meeting to be closed to the public for business relating to the following: -

(d) commercial information of a confidential nature that would, if disclosed:

(i) prejudice the commercial position of the person who supplied it.

Tender details, should they be revealed, may result in commercial disadvantage to parties involved in the tender process. Tenderers have provided sensitive information about their operations in the confidence that their details will not be made public by Council. The practice of publication of sensitive information provided by tenderers could result in the withholding of such information by tenderers and reduction in the provision of information relevant to Council's decision.