



PARKES SHIRE COUNCIL

Our Mission: To Deliver Progress and Value to our Community

Our Communities Vision:

*In 2022 the Parkes Shire will be a progressive regional centre,
embracing a national logistics hub with vibrant communities,
diverse opportunities, learning and healthy lifestyles.*

Ordinary Council Meeting AGENDA

Tuesday, 18 October 2022

Notice is hereby given that an Ordinary Council Meeting of Parkes Shire Council will be held at the Tullamore Bowling Club, 2 Haylock Street Tullamore, commencing at 2:00 PM for the purpose of considering the items included on the Agenda.

GENERAL MANAGER: KENT BOYD PSM

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- 1. OPENING OF MEETING**
- 2. ACKNOWLEDGEMENT OF COUNTRY**
- 3. PRAYER**
- 4. APOLOGIES AND APPLICATIONS FOR A LEAVE OF ABSENCE**
- 5. APPLICATIONS TO ATTEND BY AUDIO-VISUAL LINK**
- 6. CONFIRMATION OF MINUTES**
- 7. DECLARATIONS OF INTERESTS**
- 8. LATE BUSINESS**

9. MAYORAL MINUTE(S)

9.1. Mayoral Minute - Functions Attended by Mayor and Councillors

Executive Summary

A report on functions recently attended by the Mayor, Councillors and Senior Staff in relation to community events or civic matters.

Recommendation

That Council:

1. Receive and note this Mayoral Minute detailing the functions attended by the Mayor, Councillors and Senior Staff in September 2022.

Report

DATE	FUNCTION ATTENDED
Wednesday 21 September 2022	Parkes Forbes Community Housing Meeting Councillor WP Jayet and Councillor ME Applebee
Wednesday 21 September 2022	Central West Lachlan Landcare Meeting Councillor ME Applebee and Councillor WP Jayet
Thursday 22 September 2022	Welcome Rotary Caravan Musters Mayor KJ Keith and Deputy Mayor NC Westcott
Thursday 22 September 2022	Trundle & District Progress Association Committee meeting Councillor Glenn Wilson
Friday 23 November 2022V	Regional Health Ministerial Advisory Group - Inaugural meeting Mayor KJ Keith
Saturday 24 September 2022	NAIDOC Get Up! Stand Up! Show Up! Welcome Mayor KJ Keith
Monday 26 September 2022	Arts Advisory Council Meeting Mayor KJ Keith, Deputy Mayor NC Westcott, Councillor WP Jayet and Councillor JP Cass
Monday 26 September 2022	Peak Hill Community Consultative Committee meeting Councillor LA O'Leary

DATE	FUNCTION ATTENDED
Tuesday 27 September 2022	Henry Parkes Centre Management Committee meeting Mayor KJ Keith, Deputy Mayor NC Westcott and Councillor ME Applebee Director Customer, Corporate Services and Economy C Middleton
Tuesday 04 October 2022	Parkes Delivery Plus Workshop All Councillors and Senior Staff Meetings prior: Councillor tree planting day Development Approval Site visit
Wednesday 05 October 2022	Official opening of Pet Care Kitchen by The Hon Paul Toole MP Mayor KJ Keith, Deputy Mayor NC Westcott. General Manager K Boyd and Director Infrastructure and Strategic Futures A Francis Official Launch of 2023 Parkes Elvis Festival Mayor KJ Keith, Councillor ME Applebee, Councillor WP Jayet, Councillor GS Wilson General Manager K Boyd and Director Customer, Corporate Services and Economy C Middleton
Thursday 06 October 2022	Parkes Motor Museum 50th Anniversary Mayor KJ Keith
Thursday 07 October 2022	Bogan Gate in Verse and Vision Mayor KJ Keith
Saturday 08 October 2022	Bogan Gate Celebrations Release of Gateway to Bogan Gate Books 3 Mayor KJ Keith and Councillor WP Jayet
Saturday 08 October 2022	Best In Show Exhibition Opening Mayor KJ Keith, Deputy Mayor NC Westcott and Councillor WP Jayet
Sunday 09 October 2022	Bogan Gate War Memorial 100 Year Celebrations Mayor KJ Keith

DATE	FUNCTION ATTENDED
Monday 10 October 2022	CNSW-ITG - Central NSW Integrated Transport Group Mayor KJ Keith
Monday 10 October 2022	Bogan Gate Community Memorial Hall Inc. Committee meeting Councillor GW Pratt
Tuesday 11 October 2022	Meeting with Grants Commission Mayor KJ Keith, Deputy Mayor NC Westcott, Councillor ME Applebee, Councillor WP Jayet, Councillor GS Wilson,
Tuesday 11 October 2022	Not a Statistic - Mock Crash Launch Councillor GW Pratt
Tuesday 11 October 2022	Lachlan Health Council meeting Mayor KJ Keith and Councillor ME Applebee
Tuesday 11 October 2022	Parkes Sports Council meeting Mayor KJ Keith, Councillor JP Cass and Councillor ME Applebee
Tuesday 11 October 2022	Sunrise Energy Metals Community Consultative Committee Councillor WP Jayet
Wednesday 12 and 13 October 2022	CNSWJO Board meeting - Parliament House Sydney Mayor KJ Keith and General Manager K Boyd

Attachments

Nil.

9.2. Mayoral Minute - Official Opening of the Parkes Community Recycling Centre

Executive Summary

The official opening of the Parkes Community Recycling Centre ("CRC") was held on Tuesday, 4 October 2022. The Parkes CRC is the first to be established within the Parkes Shire local government area, and has been achieved with the support of a \$150,000 grant from the NSW Environmental Trust as part of the NSW Environmental Protection Authority's *Waste Less, Recycle More* initiative.

Recommendation

That Council:

1. Receive and note this Mayoral Minute.
2. Extend its congratulations to all Council Officers involved in planning the official opening of the Parkes Community Recycling Centre.

Report

The Parkes CRC is located at the Parkes Waste Facility at 104 Brolgan Road, Parkes and has been purpose-built for residential customers.

The CRC will help residents to dispose of certain problem waste, free of charge, including:

- Water-based and oil-based paints
- Used motor oils and other oils
- Lead-acid and hand-held batteries
- Gas cylinders and fire extinguishers
- Conventional tube and compact fluorescent lamps
- Smoke detectors
- Aerosols

The Parkes CRC joins a network of 97 other facilities across NSW that have to date collected more than 17 thousand tonnes of problem waste. The CRC is open from 8.30am to 4.30pm Monday to Friday, and from 10.00am to 4.30pm Saturday and Sunday.

Attachments

1. **Image (L-R):** Brendan Hayes (Director Planning and Community Services, Parkes Shire Council), Cr Bill Jayet (Councillor, Parkes Shire Council), Cr Neil Westcott (Deputy Mayor, Parkes Shire Council), Ben Howard (Director Operations, Parkes Shire Council), Charlie Orah (Parkes Waste Facility Operator), Mayor Ken Keith OAM (Mayor, Parkes Shire Council), Noel Smede (Parkes Waste Facility Manager), Cr Glenn Wilson (Councillor, Parkes Shire Council), Cr Ken McGrath (Councillor, Parkes Shire Council), Cr Marg Applebee (Councillor, Parkes Shire Council) and Cr George Pratt (Councillor, Parkes Shire Council).



9.3. Mayoral Minute - Official Opening of Pet Care Kitchen, Parkes Special Activation Precinct

Executive Summary

The official opening of the Masterpet manufacturing facility was held on Wednesday, 5 October 2022. Masterpet is the first new business to officially open its doors in the Parkes Special Activation Precinct ("SAP").

Recommendation

That Council:

1. Receive and note this Mayoral Minute.

Report

At the conclusion of the event, Deputy Premier and Minister for Regional NSW, Paul Toole announced that the Stevens Group will invest \$18 million to develop the Northern Gateway Precinct.

On Wednesday, 5 October 2022, Pet Care Kitchen was officially opened. The \$82 million state-of-the-art pet food manufacturing facility has become the first new business in the Parkes SAP to officially open its doors.

Masterpet's 12,800 square metre Pet Care Kitchen uses the latest technology and locally sourced ingredients to produce premium Black Hawk kibble in house for the first time. This facility will boost the economy in the Central West by creating 60 local jobs, with opportunities for the business to expand even further to meet future demand.

At the conclusion of the event, Deputy Premier and Minister for Regional NSW, the Hon. Paul Toole MP, announced that the Stevens Group will invest \$18 million to develop the Northern Gateway Precinct in the Parkes SAP.

Stage 1 of the Northern Gateway development is set to coincide with the completion of the Parkes Bypass in late 2024 and will include a new highway service centre and site infrastructure work, such as roads, water, sewer and other utilities.

Attachments

1. **Image (L-R):** John Cullity (Chief Executive Officer, EBOS Group), Cr Ken Keith OAM (Mayor, Parkes Shire Council), the Hon. Paul Toole MP (Deputy Premier and Minister for Regional NSW), Elizabeth Coutts (Independent Chair, EBOS Group), Julie Dillon (Chief Executive Officer, Masterpet), and Lean Garrett (Team Leader - Pet Care Kitchen).



9.4. Mayoral Minute - Official Launch of the 2023 Parkes Elvis Festival

Executive Summary

The official launch of the 2023 Parkes Elvis Festival was held on Tuesday, 4 October 2022 at the Cooke Park Pavilion. Celebrating its thirtieth year, the 2023 Parkes Elvis Festival is themed *Blue Hawaii* and will feature hundreds of events, including a Feature Concert Series headlined by Dean Z and Victor Trevino Jr., from Wednesday, 4 to Sunday, 8 January 2023.

Recommendation

That Council:

1. Receive and note this Mayoral Minute.
2. Extend its congratulations to all Council Officers, sponsors, partners and volunteers involved in planning and executing the official launch of the 2023 Parkes Elvis Festival.

Report

Celebrating its thirtieth year, the Parkes Elvis Festival will return from Wednesday, 4 to Sunday, 8 January 2023. The theme for the 2023 Parkes Elvis Festival is *Blue Hawaii*, the 1961 musical comedy regarded as one of Elvis' most beloved films.

The official launch of the 2023 Parkes Elvis Festival was held on Tuesday, 4 October 2022, with Council's Elvis Festival Director, Tiffany Steel, unveiling the spectacular 2023 program, which features hundreds of events, including returning favourites Goodsell Machinery Miss Priscilla Dinner, Northparkes Mines Street Parade, Renewal of Vows Ceremony, Festival Markets, and a stellar line-up of entertainment on the Cooke Park Main Stage and Memphis Stage.

Tickets to all events are on sale now, including the Feature Concert Series. In 2023, the Feature Concert Series will see Dean Z and Victor Trevino Jr., two of the world's best Elvis Tribute Artists, entertain crowds across each day of the festival. Further information on the event program is appended at *Attachment 1*.

The launch was attended by Council's Mayor and Councillors, as well as the Deputy Premier and Minister for Regional NSW, the Hon. Paul Toole MP, and the Mayor of Forbes Shire Council, Cr Phyllis Miller OAM.

Sponsors, partners and supporters in attendance included representatives from:

- Bogan Gate Pub
- Broadway Hotel
- Bushmans Motor Inn
- Central West Funerals
- Central West Tours
- Charisma Hair 2870
- CMO Northparkes Mine
- Colouby Creations

- Department of Regional NSW
- Elvis Revival Inc.
- Forbes Shire Council
- Goodsell Machinery & Hire
- Langlands Hanlon
- McDonald's Young Parkes Forbes
- Parkes Camera Club
- Parkes Chamber of Commerce
- Parkes Dragon Boat Club
- Parkes Leagues Club
- Parkes Service Club
- Railway Hotel
- Ray White Parkes
- Seven Network
- Woolworths

The 2023 Parkes Elvis Festival will be officially supported by the NSW Government via its tourism and major events agency, Destination NSW.

Further information on the 2023 Parkes Elvis Festival, including event details and tickets, is available from parkeselvisfestival.com.au.

Attachments

1. **Image (L-R):** Al Gersbach (Parkes Shire Council), Anthony McGrath (Parkes Shire Council), Tiffany Steel (Elvis Festival Director, Parkes Shire Council), the Hon. Paul Toole MP (Deputy Premier and Minister for Regional NSW), Cr Ken Keith OAM (Mayor, Parkes Shire Council) and Paul Fenech (2022 Parkes Ultimate Elvis Tribute Artist).



Attachment 2 - 2023 Elvis Festival Programme



Feature CONCERT

SERIES 2023

VICTOR TREVINO JR. + DEAN Z



8PM WED
4TH JAN.

BLUE HAWAII BIRTHDAY BASH
STARRING DEAN Z + VICTOR TREVINO JR. & UETA WINNERS



8PM THU
5TH JAN.

A-Z OF ELVIS
STARRING DEAN Z + VICTOR TREVINO JR.



8PM FRI
6TH JAN.

ELVIS RE-IMAGINED
STARRING VICTOR TREVINO JR.



8PM SAT
7TH JAN.

ELVIS THE ROCKER
STARRING DEAN Z



2PM SUN
8TH JAN.

ELVIS UNPLUGGED
STARRING DEAN Z & VICTOR TREVINO JR.



TICKETS
\$75.00*
(02) 6881 8632
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VENUE
PARKES LEAGUES CLUB
194 CLARINDA ST
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9AM-6PM THU, FRI & SAT
10AM-4PM SUN
Elvis Central is your one stop shop for Festival information and official merchandise.

HENRY PARKES CENTRE • NEWELL HIGHWAY
9AM-5PM WED, THU, FRI, SAT & SUN
Home of the famous Kings Castle exhibit of Elvis memorabilia, display of antique cars and motorbikes, the Moat Cottage Henry Parkes experience, Henry Parkes Historical Museum plus Festival information, merchandise and tickets.



TICKETS FOR SHOWS
123TIX.COM.AU / (02) 6881 8632
FULL PROGRAM OF EVENTS
PARKESSELVIFESTIVAL.COM.AU
* PRICES EXCLUDING BOOKING FEES

WEDNESDAY 04.01.23

<8AM	9AM	10AM	11AM	12PM	1PM	2PM	3PM	4PM	5PM	6PM	7PM	8PM	9PM	10PM>
DAILY EVENTS: PHOTO EXHIBITION 10AM - 5PM PARKES SHIRE LIBRARY • ART EXHIBITION 9AM - 5PM UNITING CHURCH • KINGS CASTLE EXHIBIT 9AM - 5PM HENRY PARKES CENTRE														
		WALL OF FAME 10AM KELLY RESERVE			ROSS WILSON 1PM PARKES LEAGUES CLUB		SONS OF SUN 3PM LITTLE THEATRE		ELVIS BY ANTHONY PETRUCCI 5PM SERVICES CLUB			FEATURE CONCERT SERIES: BLUE HAWAII BIRTHDAY BASH FT. DEAN Z & VICTOR TREVINO JR., UETA WINNERS 8PM LEAGUES CLUB		
PARKES AIRPORT 8AM ELVIS SKYDIVING														
RAILWAY BOWLING CLUB 7AM ELVIS BREAKY • 9AM BARRY BISHOP, STEVE HEAD • GUESTS • 1PM RICK MACKAWAY • 2PM JOE OZZIMO • 3PM RICKY FORD • 4PM MICHAEL HOGAN • 5PM ANDY B • 6PM LOUNGE														
ELVIS • 8:30PM ELVIS MEETS TOM • 10PM ONWARDS BARRY BISHOP, STEVE HEAD • GUEST ARTISTS														
		HOLY FAMILY SCHOOL ROCK'N'ROLL DANCE LESSONS: SHAREE WILSON 10AM BEGINNERS • 11.5AM L2 BEGINNERS • 12.30PM LINE DANCE							LAKE ENDEAVOUR 5.30PM ROCK-A-HULA DRAGON BOATING		COACHMAN HOTEL 7PM MUSIC BINGO ELVIS STYLE			
PARKES SERVICES CLUB: ROCK A HULA LOUNGE 10AM ELVIS BINGO • 11:30AM NIGEL STANLEY • 12:45PM GEIR BORHOLM • 2PM ANDREW BITHELL • 3:15PM MATT BIRSE • 4:30PM ELVIS SINGER • 5:45PM RICK CHARLES • 7PM AMITIE • 9:15PM GEORGE NADILE • 10:30PM MIKE COLE														
		PCYC TIAM YOU GAVE ME A MOUNTAIN ROCK WALL CLIMBING							SHOWGROUND PACEWAY 6PM ELVIS AT THE TROTS FT. DAMIAN MULLIN					
		CAMBRIDGE HOTEL 12PM ALAN WRIGHT • 6PM ALAN WRIGHT • 8PM MEMPHIS COWBOYS						PARKES LEAGUES CLUB 2:45PM JOE OZZIMO • 4PM SEAN LEEDHAM • 5:15PM DEON SYMO • 6:15PM MIKE TSAMA: THE ELVIS STORY • 7:30PM THE CROFTS • 9PM JOE PIASTRINO						
								RAILWAY HOTEL 6.30PM ELVIS TRIVIA						

THURSDAY 05.01.23

<8AM	9AM	10AM	11AM	12PM	1PM	2PM	3PM	4PM	5PM	6PM	7PM	8PM	9PM	10PM>
DAILY EVENTS: DAILY EVENTS: PHOTO EXHIBITION 10AM - 5PM PARKES SHIRE LIBRARY • ART EXHIBITION 9AM - 5PM UNITING CHURCH • KINGS CASTLE EXHIBIT 9AM - 5PM HENRY PARKES CENTRE • FESTIVAL MARKETS 11AM - 10PM COOKE PARK														
COOKE PARK MAIN STAGE 11AM PAUL FENECH • 11.30AM GEORGE NADILE • 12PM TERRY LEONARD • 12.30PM DEON SYMO • 1PM VINCE • 1.30PM AMITIE • 2PM BIG MUSIC ALL STARS • 3PM NIGEL STANLEY • 3.30PM JOE PIASTRINO • 4PM SHELVIS • 5PM BIG MUSIC BANDITS • 6PM STUEY V • 6.30PM BRODY FINLAY • 7PM BLUES BROS • 8PM ALEXANDER MITCHELL														
SONS OF SUN 1PM LITTLE THEATRE					HOUND DOG EXP.ARRIVAL 3PM PARKES AIRPORT						GOODSELL MACHINERY MISS PRISCILLA DINNER 6.30PM PARKES SERVICES CLUB			
					ELVIS EXP. ARRIVAL 3PM RAILWAY STATION						SONS OF SUN 6PM LITTLE THEATRE		FEATURE CONCERT SERIES: A-Z OF ELVIS FT. DEAN Z & VICTOR TREVINO JR. 8PM LEAGUES CLUB	
PARKES AIRPORT 8AM ELVIS SKYDIVING														
RAILWAY BOWLING CLUB 7AM ELVIS BREAKY • 9AM BARRY BISHOP, STEVE HEAD • GUESTS • 1PM RICK MACKAWAY • 2PM JOE OZZIMO • 3PM RICKY FORD • 4PM MICHAEL HOGAN • 5PM ANDY B • 6PM LOUNGE ELVIS • 7PM MIKE COLE • 8.30PM ELVIS MEETS TOM • 10PM BARRY BISHOP & STEVE HEAD • GUEST ARTISTS														
PARKES GOLF CLUB 10AM STRETCH TO ELVIS														
SDA CHURCH 10AM GAVIN CHATELIER: MORNING MELODIES														
SDA CHURCH 3PM GAVIN CHATELIER: ELVIS & LEGENDS SHOW														
CLUB FORBES 7PM NIGEL STANLEY														
PARKES GOLF CLUB 8PM BLUE CABARET PRESENTS A NIGHT IN BLUE														
HOLY FAMILY SCHOOL ROCK'N'ROLL DANCE LESSONS: SHAREE WILSON 10AM BEGINNERS • 11.15AM L2 BEGINNERS • 12.30PM LINE DANCE • 1.45PM BEGINNERS SWING DANCE														
PARKES SERVICES CLUB: ROCK A HULA LOUNGE 10AM ELVIS BINGO • 11.30AM GABE PHOENIX • 12.45PM MATT BIRSE • 2PM RICK CHARLES • 3.15PM LENARD CONNOLLY • 4.30PM GEIR JONES • 5.45PM MIKE COLE • 7PM SHERYL SHARKIE • 8.15PM ROSS MANCINI • 9.30PM GERARD MASCARENHAS • 10.45PM ANDREW BITHEL														
PARKES BOWLING & SPORTS CLUB 6PM ROCK AND BOWL DINNER SHOW HOSTED BY JOHN COLLINS														
PARKES LEAGUES CLUB: LOUNGE 11AM SEAN LEEDHAM • 11.45AM JOE OZZIMO • 1PM JOE PIASTRINO • 2.45PM THE CROFTS • 4PM MIKE TSAMA & BRODERICK LLOYD JONES • 5.15PM DEON SYMO • 6.30PM GABE PHOENIX • 7.45PM THE CROFTS • 9PM DAMIAN MULLIN AND BAND														
PCYC 11AM YOU GAVE ME A MOUNTAIN ROCK WALL CLIMBING														
RAILWAY HOTEL 7PM ELVIS AT PEARL HARBOR: RICK HUDSON														
CAMBRIDGE HOTEL 12PM ALAN WRIGHT • 2PM MEMPHIS COWBOYS • 4PM LOCK N LOAD • 6PM ALAN WRIGHT • 8PM MEMPHIS COWBOYS														
BROADWAY HOTEL 1.30PM VIC DUNSTAN • 7.30PM JOE PIASTRINO • 9PM SEAN LEEDHAM • 9.30PM JOE PIASTRINO														
COACHMAN HOTEL 3PM RICKY FORD & ALAN WRIGHT • 5PM KIWI ELVIS • 8PM ELVIS SINGER														
<8AM	9AM	10AM	11AM	12PM	1PM	2PM	3PM	4PM	5PM	6PM	7PM	8PM	9PM	10PM>

FRIDAY 06.01.23

<8AM	9AM	10AM	11AM	12PM	1PM	2PM	3PM	4PM	5PM	6PM	7PM	8PM	9PM	10PM>
DAILY EVENTS: PHOTO EXHIBITION 10AM - 5PM PARKES SHIRE LIBRARY • ART EXHIBITION 9AM - 5PM UNITING CHURCH • KINGS CASTLE EXHIBIT 9AM - 5PM HENRY PARKES CENTRE • FESTIVAL MARKETS 10AM - 10PM COOKE PARK														
COOKE PARK MAIN STAGE 9:30AM ROSS MANCINI • 10AM JOHN COLLINS • 10.30AM LEONARD CONNELLY • 11AM RICK CHARLES • 11:30AM AARON MANSFIELD • 12PM BLUES BROS • 1PM BIG MUSIC BANDITS • 2PM BRENDON CHASE • 2:30PM KINGSLEY ROCK • 3PM BRODERICK LLOYD JONES • 3:30PM JOHNNY ANGEL • 4PM SEAN SPITERI • 5PM BIG MUSIC BANDITS • 6PM ISSY DYE • 7PM DAMIAN MULLEN • 8PM MARK ANDREW • 9PM ALEXANDER MITCHELL														
MEMPHIS STAGE NON-STOP ENTERTAINMENT														
CLASSIC & HERITAGE VEHICLE SHOW 10AM FESTIVAL BOULEVARD														
PHOTO COMP. WINNERS 4PM PARKES LIBRARY														
ADAM HARVEY 4PM LEAGUES CLUB														
FEATURE CONCERT SERIES: ELVIS RE-IMAGINED VICTOR TREVINO JR. 8PM LEAGUES CLUB														
PARKES AIRPORT 8AM ELVIS SKYDIVING														
RAILWAY BOWLING CLUB 7AM ELVIS BREAKY • 9AM BARRY BISHOP, STEVE HEAD • GUESTS • 11AM TENNESSEE TAJC • 11:30PM RICK MACKAWAY • 12:30PM MICHAEL HOGAN • 1:30PM RICKY FORD • 2:30PM IN THE SHADOW OF THE KING • 4PM ANDY B • 5:30PM ELVIS MEETS TOM • 7PM LOUNGE ELVIS • 8:30PM MIKE COLE • 10PM BARRY BISHOP, STEVE HEAD • GUEST ARTISTS														
PARKES SERVICES CLUB: STARLIGHT LOUNGE 12.30PM ELVIS LEAVES HIS MARK: MARK ANDREW • 4PM A TRIBUTE TO ELVIS & BUDDY FT. MARILYN MONROE: STUEY V • 8PM VEGAS, THE BEGINNING: JOHNNY LEE MEMPHIS ROCK A HULA LOUNGE 10AM ELVIS BINGO • 11:30AM LENARD CONNOLLY • 12:45PM GEORGE NADILE • 2PM ELVIS SINGER • 3:15PM MIKE COLE • 4:30PM MATT BIRSE • 5:45PM ROSS MANCINI • 7PM TBA • 8:15PM SHERYL SHARKIE • 9:30PM GEIR BORHOLM • 10:45PM TO CLOSE GERARD MASCARENHAS HAWAIIAN SUNSET STAGE 7PM ANDREW BITHELL • 8:15PM ELVIS SINGER • 10:15PM RICKY FORD														
PARKES GOLF CLUB 10AM STRETCH TO ELVIS • 11:30AM VINTAGE SHOWGIRL BURLESQUE WORKSHOP • 6PM BLUES BROS REBOOTED WITH KINGSLEY ROCK														
TEMPLAR ST.FORBES 7AM AMAZING FORBES STREET BREAKFAST RAY OF ELVIS, SHAKIN' RICK & SYDNEY SWING KATZ														
HOLY FAMILY SCHOOL ROCK'N'ROLL DANCE LESSONS: SHAREE WILSON 10AM BEGINNERS • 11.15AM L2 BEGINNERS • 12.30PM LINE DANCE • 1.45PM BEGINNERS SWING DANCE														
SDA CHURCH 3PM GAVIN CHATELIER: GOSPEL FAVOURITES														
LITTLE THEATRE 6PM SEAN LUKE SPITERI & NIC KING: BLUE HAWAII TO VEGAS														
RAILWAY HOTEL 8PM BLACK HEARTS														
CAMBRIDGE HOTEL 11AM ALAN WRIGHT • 1:30PM MEMPHIS COWBOYS • 3:30PM LOCK N LOAD • 5:30PM AMITIE • 7PM ALAN WRIGHT • 8PM SPLASHPHILL														
PARKES LEAGUES CLUB: LOUNGE 11:00AM ANTHONY TENACE • 11:45AM MIKE TSAMA & BRODERICK LLOYD JONES • 1PM JOE PIASTRINO • 2:45PM THE CROFTS • 4PM BILL CROFT AS ROY ORBISON • 5:15PM CHE ORTON • 6:30PM GABE PHOENIX • 7:45PM THE CROFTS • 9PM DAMIAN MULLIN AND BAND														
PCYC 11AM YOU GAVE ME A MOUNTAIN ROCK WALL CLIMBING														
FORBES GOLF & SPORTSMANS HOTEL 6:30PM BERNIE PERRI														
COACHMAN 12PM KIWI ELVIS • 3PM JOE OZZIMO • 5PM RICKY FORD & ALAN WRIGHT • 8PM KIWI ELVIS • 9PM GARRARD MASQUARD • 10PM ROYDEN DONOHUE OUTSIDE 8PM LEONARD CONNELLY														
BROADWAY HOTEL 1:30PM VIC DUNSTAN • 7:30PM JOE PIASTRINO • 9PM MIKE VALENTINE • 9:30PM JOE PIASTRINO														
PARKES BOWLING & SPORTS CLUB 1.30PM THE VEGAS LEGENDS ELVIS, CHER, TINA & TOM TRIBUTE • 6PM ELVIS IN CONCERT WORLDWIDE DINNER SHOW FT. JOHN COLLINS & 6 ETAS														
BUSHMAN'S ENTERTAINMENT VENUE 7PM ALOHA FROM HAWAII DINNER FT. PAUL FENECH & BRENDON CHASE														
CLUB FORBES 7PM RICK CHARLES														
<8AM	9AM	10AM	11AM	12PM	1PM	2PM	3PM	4PM	5PM	6PM	7PM	8PM	9PM	10PM>

SATURDAY 07.01.23

<8AM	9AM	10AM	11AM	12PM	1PM	2PM	3PM	4PM	5PM	6PM	7PM	8PM	9PM	10PM>
DAILY EVENTS: PHOTO EXHIBITION 10AM - 5PM PARKES SHIRE LIBRARY • ART EXHIBITION 9AM - 5PM UNITING CHURCH • KINGS CASTLE EXHIBIT 9AM - 5PM HENRY PARKES CENTRE • FESTIVAL MARKETS 10AM - 10PM COOKE PARK														
COOKE PARK MAIN STAGE 9:30AM SHELVIS • 11.30AM OFFICIAL OPENING • 12PM PAUL FENECH • 12.30PM JNR ELVIS & PRISCILLA LOOK-A-LIKES • 1PM JUNIOR ETAS • 1:30PM DEAN VEGAS • 1:50PM JUNIOR COMP WINNERS ANNOUNCED • 2PM LOOK-A-LIKE ELVIS SENIOR PRISCILLA • 2:45PM SENIOR COMP WINNERS ANNOUNCED • 3PM SYDNEY SWING KATZ • 3:15PM MCDONALD'S ROCK N ROLL COMP: JNR/ SNR/ ALL STARS • 4PM BIG MUSIC ALL STARS • 4:05PM MCDONALD'S ROCK N ROLL COMP SHOWCASE • 4:35 PM SYDNEY SWING KATZ • 4:55PM ROCK N ROLL COMP WINNERS ANNOUNCED • 5:15PM BIG MUSIC BANDITS • 6PM AMITIE • 6:30PM ANTHONY PETRUCCI • 7:30PM BRODY FINLAY • 8:15PM JACK GATTO														
MEMPHIS STAGE 9.30AM - 4PM NON-STOP ENTERTAINMENT ON THE MEMPHIS STAGE														
NORTH PARKES MINES STREET PARADE 10AM FESTIVAL BOULEVARD		CARS OF THE ERA 11.30AM SHORT STREET				PRESLEY & ORBISON 5PM LEAGUES CLUB				FEATURE CONCERT SERIES: THE ROCKY FT. DEAN 7 3PM LEAGUES CLUB				
		KOMBI DISPLAY 11.30AM FESTIVAL BOULEVARD												
				UETA CONTEST FINAL 1.30PM LEAGUES CLUB										
PARKES AIRPORT 8AM ELVIS SKYDIVING														
RAILWAY BOWLING CLUB 7AM ELVIS BREAKY • 9AM BARRY BISHOP, STEVE HEAD • GUESTS • 11AM TENNESSEE TAJC • 11:30PM MICHAEL HOGAN • 12:30PM JOE OZZIMO • 1:30PM RICK MACKAWAY • 2:30PM RICKY FORD • 3:30PM IN THE SHADOW OF THE KING • 4:30PM ELVIS MEETS TOM • 6PM MIKE COLE • 7:30PM LOUNGE ELVIS • 8:30PM ANDY B • 10PM BARRY BISHOP & STEVE HEAD • GUEST ARTISTS														
PARKES SERVICES CLUB: STARLIGHT LOUNGE 12:30PM THREE DECADES OF THE KING: NIGEL STANLEY, RICK CHARLES & TERRY LEONARD • 4PM KING & CASH SHOW: STUEY V, MARK & JOANNE CALIGIURI • 8PM ALOHA JOHNNY LEE MEMPHIS ROCK A HULA LOUNGE 11AM SHERYL SHARKIE • 12:15PM ELVIS SINGER • 1:30PM ROSS MANCINI • 2:45PM LENARD CONNOLLY • 4PM MIKE COLE 5:15PM MATT BIRSE • 6:30PM RICK CHARLES • 7:45PM NIGEL STANLEY • 9PM GABE PHOENIX • 10:15PM GEIR BORHOLM HAWAIIAN SUNSET STAGE 7PM ANDREW BITHELL • 8:15PM JOE OZZIMO • 9:30PM GERARD MASCARENHAS • 10:45PM GABE PHOENIX														
LEAGUES CLUB 11AM EMILIO PRINCE • 11:45AM MIKE TSAMA & BRODERICK LLOYD JONES • 1PM JOE PIASTRINO • 2:45PM THE CROFTS • 4PM DAMIAN MULLIN • 5:15PM EMILIO PRINCE • 6:30PM GABE PHOENIX • 7:45PM THE CROFTS • 9PM DAMIAN MULLIN AND BAND														
CAMBRIDGE HOTEL 11AM MEMPHIS COWBOYS • 1PM ALAN WRIGHT • 2PM LOCK N LOAD • 4PM AMITIE • 5:30PM ALAN WRIGHT • 6:30PM MEMPHIS COWBOYS • 8PM SPLASHPOL • 12AM MAD SOUNDS														
COACHMAN 1PM KIWII ELVIS • 2PM ANDREW BITHELL • 5PM JOE OZZIMO • 6PM ROYDEN DONOHUE • 8PM TO 12AM RICKY FORD & ALAN WRIGHT OUTDOOR STAGE 4PM LEONARD CONNELLY • 5PM KIWII ELVIS • 6PM ELVIS SINGER • 8PM GARRARD MASQUARD														
LIONS PARK, FORBES 6PM LAKESIDE LUAU: HAWAIIAN FEAST, DANCE LIKE A DIVA, PACIFIC ELVIS, BEACH BOYS SHOW														
HOLY FAMILY SCHOOL ROCK 'N' ROLL DANCE LESSONS: SHARIE WILSON 12PM BEGINNERS • 1.15PM LVL 2 BEGINNERS														
TENNIS COURTS 6PM SLICIN' SAND CROQUET														
CLUB FORBES 7PM SHELVIS														
BUSHMAN'S ENTERTAINMENT VENUE 7PM THE GREATEST HITS CONCERT & DINNER FT. AARON W MANSFIELD & ANTHONY FENECH														
PARKES BOWLING & SPORTS CLUB 1PM ELVIS BY REQUEST • 6PM MEMPHIS TO MOODY BLUE DINNER SHOW: CHE ORTON														
BROADWAY HOTEL 1PM VIC DUNSTAN • 7:30PM JOE PIASTRINO • 9PM MIKE VALENTINE • 9:30PM JOE PIASTRINO														
ST GEORGE'S ANGLICAN CHURCH GAVIN CHATELIER: 3PM THE ELVIS GOSPEL SHOW • 7PM A TRIBUTE TO ELVIS GOSPEL & LOVE SONGS														
LITTLE THEATRE 6PM SEAN LUKE SPITERI & NIC KING: THEATRE OF LEGENDS														
PARKES GOLF CLUB 6PM ISSY DYE IN 'THE WILD ONES': A TRIBUTE TO THE GREATS J O'K AND ELVIS														
FORBES GOLF & SPORTSMANS HOTEL 6:30PM BERNIE PERRI														
<8AM	9AM	10AM	11AM	12PM	1PM	2PM	3PM	4PM	5PM	6PM	7PM	8PM	9PM	10PM>

SUNDAY 08.01.23

<8AM	9AM	10AM	11AM	12PM	1PM	2PM	3PM	4PM	5PM	6PM	7PM	8PM	9PM	10PM>
DAILY EVENTS: PHOTO EXHIBITION 10AM - 5PM PARKES SHIRE LIBRARY • ART EXHIBITION 9AM - 5PM UNITING CHURCH • KINGS CASTLE EXHIBIT 9AM - 5PM HENRY PARKES CENTRE • FESTIVAL MARKETS 10AM - 4PM COOKE PARK														
COOKE PARK MAIN STAGE 9AM ELVIS GOSPEL SERVICE • 10:45AM ALEX MITCHELL • 11:35AM SNR TRIBUTE TO ELVIS COMP • 12:35PM TOKI TOYOKAZU • 12:55PM SNR TRIBUTE WINNERS ANNOUNCED • 1:05PM BUSHING FINALS • 1:35PM CHE ORTON • 2PM 2023 UETA WINNER • 2:15PM JACK GATTO, BRENDON CHASE, ANTHONY PETRUCCI, BRODY FINLAY, TOKI TOYOKAZU & PAUL FENECH														
RENEWAL OF VOWS CEREMONY 11:30AM GENEROCITY CHURCH														
FEATURE CONCERT SERIES: ELVIS UNPLUGGED FT. DEAN Z & VICTOR TREVINO JR. 2PM PARKES LEAGUES CLUB														
THE 'OFFICIAL' PARKES ELVIS FESTIVAL AFTERPARTY HOSTED BY AARON W MANSFIELD 9:30PM BUSHMAN'S ENTERTAINMENT VENUE														
PARKES AIRPORT 8AM ELVIS SKYDIVING														
PARKES RAILWAY BOWLING CLUB 7AM ELVIS BREAKY • 9AM-11AM BAREFOOT BOWLS • 11AM BARRY BISHOP & STEVE HEAD • GUESTS • 12PM TENNESSEE TAJC • 12:30PM RICKY FORD • 1:30PM RICK MACKAWAY • 2:30PM IN SHADOW OF THE KING • 3:30PM MICHAEL HOGAN • 4:30PM ANDY B • 5:30PM LOUNGE ELVIS • 7PM ELVIS MEETS TOM • 8:30PM MIKE COLE • 10PM BARRY BISHOP, STEVE HEAD • GUEST ARTISTS														
PARKES SERVICES CLUB: STARLIGHT LOUNGE 12:30PM GOSPEL EXPRESS • 4PM ELVIS LEAVES HIS MARK: MARK ANDREW • 8PM ELVIS ON TOUR: JOHNNY LEE MEMPHIS ROCK A HULA LOUNGE 11AM GEORGE NADILE • 12:15PM GABE PHOENIX • 1:30PM AMITIE • 3:45PM MATT BIRSE • 5PM ROSS MANCINI • 6:15PM RICK CHARLES • 7:30PM SHERYL SHARKIE • 8:45PM GEIR BORHOLM • 10PM GERARD MASCARENHAS • 11:15PM FINALE														
LEAGUES CLUB 11AM DEAN SYMO • 11:45AM JOE OZZIMO • 1PM JOE PIASTRINO • 2:45PM THE CROFTS • 4PM MIKE TSAMA & BRODERICK LLOYD JONES • 5:15PM GABE PHOENIX • 6:30PM EMILIO PRINCE • 7:45PM THE CROFTS • 9PM DAMIAN MULLIN AND BAND														
CAMBRIDGE HOTEL 12PM ALLAN WRIGHT • 2PM MEMPHIS COWBOYS														
COACHMAN 12PM ANDREW BITHELL • 3PM TO 6PM LIP SYNC BATTLE														
BROADWAY HOTEL 1PM VIC DUNSTAN • 7:30PM JOE PIASTRINO • 9PM SEAN LEEDHAM • 9:30PM JOE PIASTRINO														
PARKES GOLF CLUB 2PM JUKEBOX HEAVEN FT. ISSY DYE BLUES BROS														
LITTLE THEATRE 6PM SEAN LUKE SPITERI & NIC KING: WAY DOWN IN THE 70'S														
PARKES BOWLING & SPORTS CLUB 3PM ELVIS & FRIENDS SHOW • 6PM ROCK 'N' ROLL DANCE PARTY WITH GRIZZLY ADAMS														
RAILWAY HOTEL 3PM ELVIS AT PEARL HARBOR: RICK HUDSON														
<8AM	9AM	10AM	11AM	12PM	1PM	2PM	3PM	4PM	5PM	6PM	7PM	8PM	9PM	10PM>

9.5. Mayoral Minute - Best In Show Exhibition Official Opening

Executive Summary

The Best In Show Art Exhibition was opened by Cr Neil Westcott, Deputy Mayor of Parkes Shire Council, in the Coventry Room at the Parkes Library and Cultural Centre on Saturday, 08 October 2022. Councillor Bill Jayet also attended the event.

Recommendation

That Council:

1. Receive and note this Mayoral Minute.

Report

On Saturday, 8 June 2022, Deputy Mayor Cr Neil Westcott officially opened the Best in Show Exhibition in the Coventry Room of the Parkes Library and Cultural Centre, commencing the Spring Fling Festival. Margot Jolly, Chair of the Parkes Community Arts Inc., welcomed the 70 people in attendance and thanked CMOC Northparkes Community Investment Program for the funding support for the exhibition.

Councillor Westcott commended the contributors to the exhibition with more than 400 entries submitted across a wide variety of mediums from artists of all ages. He also commented on how pleasing it was to see so many young people and school children involved, having the goal of contributing their art to an exhibition of this quality. Councillor Westcott's speech encouraged residents to get involved in the Spring Fling Festival, coining the new phrase "Fling into Spring with a spring fling thing", before declaring the exhibition officially open.

Following the official presentation guests enjoyed a morning tea as they mingled among the art works. The exhibition will be on display during the Spring Fling Festival.

Attachments

1. **Image:** Cr Neil Westcott (Deputy Mayor, Parkes Shire Council)
2. **Image:** Attendees at the event.



9.6. Mayoral Minute - Bogan Gate in Verse & Vision Official Launch

Executive Summary

Councillors Marg Applebee, Jacob Cass and Bill Jayet attended the launch of the film Bogan Gate in Verse & Vision at the Parkes Library. Councillor Applebee spoke on behalf of Parkes Shire Council at the official launch.

Recommendation

That Council:

1. Receive and note this Mayoral Minute.

Report

On Friday 7 October 2022, the Rotary Club of Parkes launched the film Bogan Gate in Verse & Vision at the Parkes Library. This special 20-minute film, in celebration of Bogan Gate's 125th Anniversary, has been produced by Parkes Rotary Club and Animated Living and funded by a Parkes Shire Council Cultural Grant. 20 residents from Parkes and Bogan Gate attended the event.

Councillor Marg Applebee congratulated Bogan Gate on their 125th Year Anniversary and said how pleased Parkes Shire Council was to have assisted the creation of a film that celebrates Bogan Gate giving a glimpse into life in a small community.

Ian Freestone, the film maker from Animated Living, thanked all the contributors to the film who attended the launch. Of the more than 60 poems written about Bogan Gate, Ian settled on six poems that gave a broad picture of Bogan Gate's rich history from drought, floods, sending young men off to war, growing crops, shearing sheep, school in a small community, and the local pub.

Robert Shore, President of the Parkes Rotary Club, said this film is the latest production which will be available to view on their YouTube channel.

Councillors Bill Jayet and Jacob Cass also attended the event, along with Brendan Hayes (Director Planning and Community), Kerry Jones (Manager Cultural, Library and Education Services) and Jenny Short (Library and Information Services Team Leader).

Attachments

1. **Image:** Cr Marg Applebee addressing the audience at the event.
2. **Image:** Various attendees at the event.



9.7. Mayoral Minute - Coming Known Events for Mayor and Councillors

Executive Summary

Known upcoming functions requiring the attendance of the Mayor, Councillors or Senior Staff in relation to civic matters or community events as at 14 October 2022.

Recommendation

That Council:

1. Receive and note the Mayoral Minute detailing the known upcoming functions for the Mayor, Councillors or Senior Staff.

Report

Date	Function
Wednesday, 12 October 2022	<p>Tullamore and District Consultative Committee meeting</p> <p><i>held on the second Wednesday of every month at the Tullamore Bowling Club on the even month and the Tullamore Hotel on the odd month at 7.00pm</i></p> <p>Councillor GS Wilson (Alternates are Cr ME Applebee, Cr WP Jayet and Cr LA O'Leary)</p>
Saturday, 15 October 2022	<p>Trundle ABBA Festival 2022 (Festival Cancelled)</p> <p>Bjorn Again Concert organised for Saturday Evening at Parkes Leagues Club</p> <p>All Councillors invited</p>
Monday, 17 October 2022	<p>Meeting with Central NSW JO and council to discuss Macquarie-Bogan Water Sharing Plan Review</p> <p>Mayor KJ Keith</p>
Monday, 17 October 2022	<p>Australia Day 2023 Committee meeting</p> <p>Mayor KJ Keith, Councillor LA O'Leary, Councillor ME Applebee</p>
Tuesday, 18 October 2022	<p>Ordinary Council Meeting, Tullamore</p> <p>All Councillors and Senior Staff</p> <p>Year End Financial and Audit Review</p> <p>All Councillors and Senior Staff</p>

Date	Function
Friday, 21 October 2022	Northparkes Mines Community Consultative Committee meeting Mayor KJ Keith, Councillors WP Jayet, JP Cass and GS Wilson
Saturday, 22 October 2022	Oxley Group's 93rd Annual Conference Mayor KJ Keith
Sunday, 23 October to Tuesday, 25 October 2022	Local Government NSW Annual Conference Mayor KJ Keith, Deputy Mayor NC Westcott, Councillors, ME Applebee and JP Cass, and General Manager Kent Boyd
Monday, 24 October 2022	Peak Hill Community Consultative Committee meeting <i>held on the fourth Monday of every month at the Peak Hill AIF Hall at 4pm</i> Councillor LA O'Leary (Alternate Deputy Mayor NC Westcott)
Wednesday, 26 October 2022	Bushfire Management Committee meeting at Forbes Fire Control Centre Councillor D Weber
Thursday, 27 October 2022	Trundle & District Progress Association Committee meeting <i>held on the fourth Thursday of each month at the Trundle Memorial Hall at 6.30pm.</i> Councillor Glenn Wilson (Alternate Cr O'Leary, Cr Jayet, Cr Applebee)
Thursday, 27 October 2022	GMAC Meeting, Orange General Manager K Boyd
Friday, 28 October 2022	Regional Health Ministerial Advisory Panel Meeting Mayor KJ Keith
Friday, 28 October 2022	LGNSW - Country Mayors' MoU meeting Mayor KJ Keith
Tuesday, 01 November 2022	Parkes Delivery Plus Workshop All Councillors and Senior Staff
Tuesday, 01 November 2022	National Local Roads Congress Deputy Mayor NC Westcott and Director Operations Ben Howard
Tuesday, 08 November 2022	Newell Highway Taskforce Committee Meeting Mayor KJ Keith OAM

Date	Function
Tuesday, 08 November 2022	Parkes, Forbes and Lachlan Shire Councils' Road Safety Steering Committee Meeting Councillor GW Pratt
Tuesday, 08 November 2022	Lachlan Health Council Meeting Mayor KJ Keith and Councillor ME Applebee
Wednesday, 09 November 2022	Elvis Festival Committee Meeting Mayor KJ Keith and Councillors ME Applebee and WP Jayet
Wednesday, 09 November 2022	Tullamore and District Consultative Committee meeting <i>held on the second Wednesday of every month at the Tullamore Bowling Club on the even month and the Tullamore Hotel on the odd month at 7.00pm</i> Councillor GS Wilson (Alternates are Cr ME Applebee, Cr WP Jayet and Cr LA O'Leary)
Friday, 11 November 2022	Remembrance Day Services in Cooke Park Councillor GW Pratt
Friday, 11 November 2022	Ronald McDonald House Charities Morning Tea All Councillors invited
Friday, 11 November 2022	Parkes High School Graduation Deputy Mayor NC Westcott and Mrs Alison Westcott
Monday, 14 November 2022	Central West Police District Community Safety Precinct Committee Meeting Mayor KJ Keith, Deputy Mayor NC Westcott and General Manager Kent Boyd
Monday, 14 November 2022	Bogan Gate Community Memorial Hall Inc. Committee meeting <i>held on the second Monday of each month at the Bogan Gate Community Memorial Hall at 7.00pm</i> Councillor GW Pratt (Alternate Councillor ME Applebee)

Attachments

Nil.

10. REPORTS OF COMMITTEES

10.1. Committee Minutes - Audit, Risk and Improvement Committee Meeting held 30 September 2022

Prepared By:

Director Customer, Corporate Services and Economy

Executive Summary

This report recommends that Parkes Shire Council ("Council") receive and note the Minutes of the Audit, Risk and Improvement Committee meeting held on 30 September 2022, appended at *Attachment 1*.

Background Information

At its Ordinary Meeting held 15 March 2022, Parkes Shire Council resolved to reconstitute its Audit, Risk and Improvement Committee. The Committee's objective is to provide independent assurance to Council by monitoring, reviewing and providing advice about Council's governance processes, compliance, risk management and control frameworks, external accountability obligations and overall performance.

The Committee comprises of an Independent Chair and two Independent Members appointed in accordance with the draft *Guidelines for Risk Management and Internal Audit for Local Councils in NSW*, as well as a Nonvoting Councillor Delegate.

Cr Jacob Cass serves as the Non-voting Councillor Delegate, with Cr Marg Applebee serving as Alternate.

Legislative Information

[Local Government Act 1993, Section 428A - Audit, Risk and Improvement Committee](#)

Project Delivery Program Implications

COUNCIL AND CORPORATE - *Governance and Strategy*

Risk Assessment

An assessment of the challenge posed to Council implementing the action/s contained in this report, in the current environment with available resources: Low

Budget and Financial Aspects

There are no financial implications for Council associated with this report.

Recommendation

That Council,

1. Receive and note the Minutes of the Audit, Risk and Improvement Committee meeting held on 30 September 2022, appended at Attachment 1.

Attachments

1. Minutes of the Audit, Risk and Improvement Committee meeting held 30 September 2022.

Attachment 1 - DRAFT Minutes for Audit, Risk and Improvement Committee Friday, 30 September 2022



PARKES SHIRE COUNCIL

Our Mission: To Deliver Progress and Value to our Community

Our Communities Vision:

Connected, vibrant and sustainable. Parkes Shire 2035, it all adds up.

Audit, Risk and Improvement Committee MINUTES

Friday, 30 September 2022

Minutes of the Audit, Risk and Improvement Committee of Parkes Shire Council held at the Committee Room, Parkes Shire Council Administration Building, commencing at 11.00 AM for the purpose of considering the items included on the Agenda.

GENERAL MANAGER: KENT BOYD PSM

Audit, Risk and Improvement Committee - Friday, 30 September 2022

MINUTES

Audit, Risk and Improvement Committee

**Minutes of the Audit, Risk and Improvement Committee
held in the Committee Room, Parkes Shire Council Administration Building,
on Friday, 30 September 2022 at 1100 AM.**

MEETING COMMENCEMENT

The Meeting commenced at 11.00am.

1. ATTENDANCE

Members

Mr Stephen Horne (Independent Chair (Voting) - Online
Dr Meredith Caelli (Independent Member (Voting) - Online
Mr Tony Harb (Independent Member (Voting) - Online
Cr Jacob Cass (Councillor, Parkes Shire Council Non-Voting) - Online
Cr Marg Applebee (Councillor, Parkes Shire Council Non-Voting alternate)

Together with

Mr Ben Howard (Acting General Manager)
Mr Cian Middleton (Director Customer, Corporate Services & Economy)
Mr Jaco Barnard (Chief Financial Officer)
Mr Luke Nash (Management Accountant)
Mr Anthony McGrath (Executive Manager Corporate Services) - Online

Guests

Karen Taylor Director Financial Audits, NSW Audit Office - Online
Leanne Smith Director, Intentus Chartered Accountants - Online
Phil Swaffield Assurance and Advisory Manager, National Audits Group - Online

2. ACKNOWLEDGEMENT OF INDIGENOUS HERITAGE

An acknowledgment of Country and indigenous heritage of the Parkes Shire, as well as the heritage of the areas of those attending on-line was given.

3. APOLOGIES / LEAVE OF ABSENCE

That the apology of Mr Kent Boyd (General Manager) be noted.

4. DECLARATIONS OF PECUNIARY AND NON PECUNIARY INTERESTS

Nil.

Audit, Risk and Improvement Committee - Friday, 30 September 2022

MINUTES

5. ACCEPTANCE OF PREVIOUS MEETING MINUTES

That the Minutes of the Audit, Risk and Improvement Committee meeting held on 28 July 2022, copies of which have been forwarded to Councillors, be accepted.

6. OUTSTANDING ACTIONS

Nil.

7. REPORTS**7.1. Committee Meeting Plan**

Executive Summary

In accordance with the terms of reference for the newly established Audit, Risk and Improvement Committee ("the Committee") a meeting plan was prepared and adopted at the first meeting of the Committee held on 28 July 2022.

The Meeting Plan will be a standing report to each meeting of the Committee for reference and review.

Recommendation

That the Audit, Risk and Improvement Committee:

1. Review and endorse the Meeting Plan

Action

It was the consensus of the Committee that

1. The Recommendation be accepted.
2. The scheduling of meeting be realigned to consider the tabling of financial statements.

7.2. External Audit - Review of 2021/2022 Audited Financial Statements

Executive Summary

The Audit, Risk and Improvement Committee ("the Committee") is required to satisfy itself that Council's annual financial reports comply with applicable Australian Accounting Standards, and review the External Audit Opinion, including whether appropriate action has been taken in response to audit recommendations and adjustments. As at the time of this Business Paper being distributed, Council had yet to receive its audited Financial Statements for the Year Ended 30 June 2022. However, these will be circulated to the Committee as soon as they are received.

At this stage Karen Taylor NSW Audit Office and Leanne Smith Intentus attended the meeting online.

Audit, Risk and Improvement Committee - Friday, 30 September 2022**MINUTES**

The Committee were advised the completion of closing reports for a few Councils, including Parkes , were a bit behind although it would be likely that Council's Closing report on its Financial Statements for the Year Ended 30 June 2022 should be available by the tail end of next week (ie Week ending 7.10.22).

The Auditors acknowledged the level of preparation undertaken by Council staff in readiness for the Audit and commended the staff involved.

Recommendation

That the Audit, Risk and Improvement Committee:

1. Review the audited Financial Statements for the Year Ended 30 June 2022, which will be distributed once received.

Action

It was the consensus of the Committee that the Recommendation be accepted.

7.3. Internal Audit Report - Contract Management

Executive Summary

The Audit, Risk and Improvement Committee ("the Committee") is responsible for oversight of Council's internal audit function, which is designed to improve the organisation's operations through the provision of independent, objective assurance and the systemic evaluation of Council's risk management, control and governance processes. As per the Internal Audit Strategic Plan endorsed by the former Council, an internal audit of Council's Contract Management function had been completed and was provided to the Committee for information.

The Internal Auditor Phil Swaffield from National Audits Groups was in attendance - online - to speak on the findings and recommendations of the audit.

Recommendation

That the Audit, Risk and Improvement Committee:

1. Receive the report on the Contract Management Audit and note the findings and recommendations from the Internal Audit and actions to be undertaken.

Action

It was the consensus of the Committee that the Recommendation be accepted.

Audit, Risk and Improvement Committee - Friday, 30 September 2022

MINUTES

7.4. Internal Audit Report - WHS Management System Audit Report

Executive Summary

Parkes Shire Council ("Council") holds formal accreditation under the International Standard for Occupational Health & Safety Management Systems ISO 45001 by SAI Global. A review the conformance to, and implementation of, Council's WHSMS against the requirements of ISO 45001 for the purpose of providing advice on strategies for improvement where gaps are identified was undertaken in April/May 2022. The final report was provided to the Committee for information.

Recommendation

That the Audit, Risk and Improvement Committee:

1. Receive the information on the WHS Management System Audit.
2. Note the findings from the Audit and the actions to be undertaken.

Action

It was the consensus of the Committee that the Recommendation be accepted.

7.5. Service Review - Customer Service Review Briefing

Executive Summary

Since the last meeting of the Audit, Risk and Improvement Committee ("the Committee"), Council Officers have finalised the Request for Quotation ("RFQ") process to identify a suitable contractor to undertake the planned Service Review of Parkes Shire Council's Customer Service function. Following conclusion of the RFQ process, the University of Technology, Sydney ("UTS") Institute for Public Policy and Governance ("IPPG") has been engaged to undertake the Service Review. This report provided the Committee with a briefing on the project.

Recommendation

That the Audit, Risk and Improvement Committee:

1. Receive the briefing on the Service Review of Customer Service, as detailed in this report.

Action

It was the consensus of the Committee that the Recommendation be accepted.

10.2. Committee Minutes - Parkes Shire Arts Advisory Council Meeting 26 September 2022

Prepared By:

Director Planning and Community Services

Executive Summary

The Parkes Shire Arts Advisory Council held a meeting on 26 September 2022. The Minutes of this meeting, appended at *Attachment 1*, are provided to Council for information.

Background Information

The Parkes Shire Arts Advisory Council was established in 2018 and acts as a representative voice for various arts/cultural groups and organisations within the Shire. It provides advice to Council on the arts and cultural needs of the community and the implementation of Arts related policies.

Legislative Information

There are no legislative requirements for Council associated with this report.

Project Delivery Program Implications

LIBRARY, CULTURE AND SOCIAL JUSTICE - *Library Services*

LIBRARY, CULTURE AND SOCIAL JUSTICE - *Arts and Culture*

Risk Assessment

An assessment of the challenge posed to Council implementing the action/s contained in this report, in the current environment with available resources: Low

Budget and Financial Aspects

Nil

Recommendation

That Council:

1. Receive and note the Minutes of the Parkes Shire Arts Advisory Council meeting held on 26 September 2022, appended at *Attachment 1*.

Attachments

1. Minutes of the Parkes Shire Arts Advisory Council meeting held 26 September 2022.

Attachment 1 - 26 September 2022 Meeting Minutes PSAC**Parkes Shire Arts Advisory Council**

Meeting 23 September 2022 @ 11am

Location: Marramarra Makerspace

Attendance: Sonia Tilley, Ronda Sharpe, Irene Ridgeway, Cr Bill Jayet, Duncan Clement, Cr Ken Keith, Roxanne Gallacher, Kerry Jones, Margot Jolly, Neil Westcott (arrived at 11:25am)

1. Welcome and apologies

Margot welcomed everyone to the meeting and acknowledged meeting on Wiradjuri Country. Congratulations to Irene Ridgeway and to Ronda Sharpe on their awards at the NAIDOC Week event and Ronda being recognised as a Wiradjuri Elder.

Apologies: Rhonda Redenbach, Bev Rowe

2. Declarations of Interest

Nil

3. Acceptance of minutes of previous meeting, held 1 August 2022

Moved: Kerry Jones

Second: Roxanne

4. Business arising from minutes of previous meetings

Action	Assigned To	Start Date	Description
Australia Day Cultural Awards application form consultation	Kerry Jones	16 May	A request has been made to Jenny Kingham for the application form. Bill suggested form be ready to be handed out at events (possibly on the PSC webpage all the time)
Opportunities for Public Art in the Shire	Kerry Jones Public Art sits with Customer, Corporate Services & Economy team	16 May	Investigation of a cheaper illumination option for Parkes Silos. Could be an option for Tullamore for painting - to bring visitors to the township. Question to Tullamore Inc if interested in Silo Art. Investigation existing assets such as the Western side of the water tower and public art trail on the water track. Also

			<p>painting public toilets and space between Dwyers and Hong Loch.</p> <p>Kerryn to follow up with Cr Cass about progress with the Water Tower and art trail.</p> <p>A grant has been applied for to develop a masterplan for the Bushman Hill that will include the water tower.</p> <p>Alicia Longsdale at Arts OutWest has a light illumination hard-ware that we may be able to access.</p>
Honour Boards location	Kerryn Jones	16 May	Ongoing negotiation CR Cass suggested digital honour boards currently being investigated. Would be accessible online.
Arts contribution to Cooke Park Pavilion	Tania Iffland	1 August	<p>Recently introduced booking system procedure requires details of organisation booking and purpose of booking.</p> <p>Important that as a community asset of Council that they can call on metrics of community use.</p> <p>The space needs to be promoted for community use. Media Release promoting the venue for community use.</p> <p>There is a brief overview of spaces on Council's website. With the council website upgrade could events be promoted and places where people can book in (and Library events and spaces) - updated monthly (with contact names).</p> <p>Be able to book a space for an event.</p> <p>Open day for the pavilion didn't happen - didn't happen due to COVID. Could this happen on the Community Fun Day where people can have a tour (flyers at the Council tent including all Council venues) of the venue.</p>
Box Office outlet	Kerryn Jones	1 August	<p>Request made to Events team and VIC team for consideration. Letter to Council suggesting a Box Office at PSC - with limited hour availability. Possibly at the Library and Cultural Centre.</p> <p>Cr Keith recommends that PSC establishes a Box Office outlet with existing spaces and staffing</p> <p>Second : Cr WEstcott</p>
Parkes East Primary School invitation to attend marimbas performance	Councillors	1 August	Cr Westcott and Kerryn Jones attended the event

5. Updated priorities for 2022

Priority	Actions
Arts contribution to Cooke Park Pavilion program	Discussed earlier
Promotion of arts through current events & arts group participation	125th Anniversary at Bogan Gate holding an art fair. ELVIS movie will be at the Little Theatre during Spring Fling All groups to be promoting the Spring Fling and attendance Need better promotion of events - in Parkes (Ronda mentioned that Facebook seems to be the only place where promotion is happening). Monthly newsletter needs to be reinstated - community groups asked to send through information of events to Roxanne for the monthly newsletter. Notify COMMS team and Events team. Suggestion of flyers and letterbox drops. Send through link to online events form.
Creative Workshops	Very successful AUSLAN workshops held in the Library with a waiting list. Upcoming workshops in Makerspace: Resin Pouring Make A Model Inventing Insects Home Flowers Festival Community Drumming
Increased engagement with artists & groups	Groups sending in reports prior to meeting
Opportunities for public art in the Shire	Discussed earlier

6. Cultural Centre update

Roxanne discussed the report provided. Currently averaging 17 people per open space session and consistent intergenerational use of machinery.

Rebecca Wilson and Pol Cruz both very happy with the exhibition space and organisation/curation of their exhibitions.

(Rebecca Wilson has offered the Henry Parkes painting from the Kate Kelly collection to Parkes Shire Council. This will be taken to the CEL Committee.

Bill asked whether the exhibitions can be open longer. Roxanne explained it is set as a minimum of two weeks. Preference is 3 - 4 week exhibition to give people the opportunity to see the exhibition. Council funding is for 4 exhibitions per year. Need to seek funding for any travelling art exhibitions.

Ronda asked about a dedicated gallery and the possibility of travelling exhibitions. Future plan of a possible dedicated gallery - currently demonstrating the demand. Currently don't

have storage required for a Regional Gallery in the Coventry Room. Coventry Room is a flexible art and community events space rather than a dedicated gallery.

PSCB accommodation is also still a priority.

Parkes Arts collection - Margot raised issue of selection of art-work - a complaint from community member about transparency of selection process. Suggestion of selection committee - this has previously been decided by Councillors who supported art of local artists with a small art acquisition budget.

Kerryn Jones recommended an Art Acquisition and De-acquisition Policy.

CR Keith and CR Westcott left the meeting.

7. Updates from Cultural Groups

Parkes Shire Concert Band report presented by Duncan Clement. Possibility of a grant for disability access to the existing building. Council provides annual funding to the band and is supportive of the PSCB.

Cr Jayet left the meeting

Margot moved a recommended that Council looks at the Parkes Swimming Centre building with the possibility of a lift.

Second: Sonia Tilley

Ronda Recommendation that if the CUC is to expand and move, the CUC space is utilised for cultural pursuits as part of the cultural centre.

Second: Sonia Tilley

6. Parkes Community Arts Inc update

Kerryn presented the report. All arts and cultural groups to support the events and promote them widely.

The next PCA Inc meeting is Tuesday 27 September, 2022.

9. Next Meeting

28 November 2022 at 11am

Marramarra Makerspace

10.3. Committee Minutes - Parkes Sports Council Meeting held on 11 October 2022

Prepared By:

Anthony McGrath, Secretary of the Parkes Sports Council.

Executive Summary

This report recommends that Parkes Shire Council ("Council") receive and note the Minutes of the Parkes Sports Council Committee Meeting held on 11 October 2022, which includes the Parkes Masters Games Sub-Committee Minutes, and endorse the Committee's recommendations contained therein.

Background Information

The Parkes Sports Council engages with the sporting groups in the Shire on the booking, use and development of sports fields and facilities. Council's usage fees raised from member groups are used to subsidise the cost of maintenance of grounds and plant replacement. Council has two nominated representatives on the Sports Council including Councillors O'Leary and Cass.

The group also facilitates the Ron Harrison Bursary, Shire Sports Awards, the Life Members board, the Sporting Legends gallery and the Northparkes / Parkes Shire Council Sports Grants scheme.

As a Section 355 Committee, the minutes of its meetings must be presented to Council.

Legislative Information

The Parkes Sports Council operates under [Section 355 of the Local Government Act](#).

Project Delivery Program Implications

OPEN SPACE AND RECREATION - *Sports Fields*

OPEN SPACE AND RECREATION - *Open Space Facilities, Amenities and Public Toilets*

Risk Assessment

An assessment of the challenge posed to Council implementing the action/s contained in this report, in the current environment with available resources: Low.

Budget and Financial Aspects

Nil.

Recommendation

That Council:

1. Receive and note the Minutes of the Parkes Sports Council Meeting and the Parkes Masters Games Sub-Committee Meeting held on 11 October 2022, appended at *Attachment 1*.

Attachments

1. Minutes of the Parkes Sports Council meeting, including the minutes of the Parkes Masters Games Sub-Committee meeting, held on 11 October 2022.

Attachment 1 - Committee Minutes - Parkes Sports Council 11 October 2022 including Masters Games sub-committee minutes

11 Oct 2022 Sports Council Minutes

Tuesday, 11 October 2022 7:31 PM

Meeting Structure

Meeting Purpose

To consider the items on the Agenda and provide recommendations to Council for decision-making.

Chair

Chairperson as elected, or Vice Chairperson in their absence. If either away then elected from the floor at the meeting.

Invited Attendees

Each affiliated sporting group (2), Sports Council Executive (Al Gersbach, Anthony McGrath & Luke Nash), Councilor representatives (Mayor Ken Keith, Cr Louise O'Leary & Cr Jacob Cass), Community Representatives (Michael Greenwood & Gail Bartley).

Minutes

Secretary of the Parkes Sports Council.

Context

The Parkes Sports Council engages with the sporting groups in the Shire on the use and development of sports fields and facilities. Fees raised from member groups are used to subsidise the cost of maintenance of grounds and plant replacement. Council has three nominated representatives on the Sports Council including Cr O'Leary, Keith and Cass. The group also facilitates the Ron Harrison Bursary, Life Member Honour Board, Parkes Shire Sports Awards, the Legends of Sport and the Northparkes/Parkes Shire Council Sports Grants scheme.

Outcomes

Information and Action plan in report to the next Council Meeting.

Meeting Formalities

Chairperson

Cr Louise O'Leary was elected chairperson as Al Gersbach was called out to work and unable to attend.

Commencement and Location

7:40pm in the Committee Room at Parkes Shire Council and online via Microsoft Teams

Welcome

Chair Cr Louise O'Leary

Attendance

Anthony McGrath (Secretary), Greg Morrissey (Cricket), Michael Greenwood (Community Representative), Rachael Rice (Touch), Cr Louise O'Leary (Chair, Peak Hill), Bill & Beth Thomas (Dragon Boating & Croquet),

Online

Gail Richardson (Community Representative), Graeme Bayliss (cricket), Allan Ryan (Rugby), Geoff Finn, Leanne Arndell (Tennis)

Guests: Geoff Finn (Parkes Shire Council Open Space Supervisor)

Apologies

Andrew Thomas (Junior League), Luke Nash (Treasurer), Jay Cross, Mayor Ken Keith, Scott Knights (Cricket), Jim Daley (Hockey), Alan Gersbach, Michael Greenwood (Senior League)

PREVIOUS Minutes.

Moved for confirmation by Anthony McGrath. Seconded by Andrew Thomas. Carried.

Next Meeting Date

08 November 2022

Meeting Close

The meeting closed at 8:40pm.

Meeting Minutes

Notable Sporting Performances

Cricket

- 4 Lachlan Representatives in stage wide competition 3 from Parkes in the Outlaws team. Zac and Harry Bayliss and Miles Smith.

Rugby

- Aust Rugby Shield from each state in Adelaide. Dan Ryan & Joe Nash made the final for NSW Country but were defeated.

Review of Outstanding Actions

11/09/2018	1	That a draft version of the new constitution be put to a meeting of the Executive and Patrons before it is tabled at a future Sports Council meeting.	Anthony McGrath
13/8/2019	2	Sports Legends Board at Parkes Leagues Club to be relocated prior to their renovations in November	
14/10/2020	3	Dedication ceremony for the Cheney family trophy to be conducted before the first Grinsted Cup match this season	Luke Nash
8/12/2021	4	Sports Council recommends that council publish a media release to advise local residents of what is permitted and not permitted on local sporting grounds. Sporting groups can then share the media release on their social media pages.	Anthony McGrath
8/02/2022	6	That the possibility of a new social channel for Sporting groups to use to publicize their events and matches be discussed with Councils Comms team. The channel would allow contributions from sporting groups and be administered by a group of sports council members.	Anthony McGrath
8/3/2022	7	Parker-Stone light out on North West end. Geoff to investigate next week. Works to be scheduled when fields become accessible for contractor.	Geoff
14/09/2022	8	Arrange for light mowing of Harrison soccer fields ahead of grand finals.	Geoff Finn
14/09/2022	9	Investigate damage to light pole on tennis Court 5 and report incident.	Geoff Finn
14/09/2022	10	Check with project manager and advise Parkes Tennis when contractors will return to tennis club works.	Geoff Finn
14/09/2022	11	Touch to discuss option to use all of Harrison with more fields	Geoff

		marked out with Geoff, Tim and Parkes Soccer.	Finn
14/09/2022	12	Investigate need for 4 additional grass netball courts for use when synthetic courts are too wet.	Geoff Finn
14/09/2022	13	Request that the netball courts be marked out at Lindner Oval for Peak Hill sports day.	Geoff Finn
14/09/2022	14	Request that a contractor be engaged to conduct a review of sports field lighting and audit the facilities installed, including light fixtures, poles, etc.	Geoff Finn

Discussion

8. Mowing at Harrison was undertaken
9. Geoff advised that he could not get access with Council key as the locks had been changed at the courts
10. Geoff said that they will be talking to the contractor again soon but thinks the weather has again delayed.
11. Could only get 7 fields on Harrison. Rest on Parker-Stone
12. Too difficult to set up wooden posts at the last minute, needs to be pre-arranged in the week prior.
13. Netball courts marked out at Peak Hill
14. Geoff engaged a contractor to complete a light audit.

Correspondence

The following items of correspondence was received or sent

1. Email notice of meeting sent to groups
2. Several emails to groups about the sports grants

Action

1,2 For information

Sports Projects Update

Geoff Finn presented a report on the current status of the [sports related projects](#)

- New turf to be laid at Spicer Grandstand
- Parker-Stone fence being replaced to the West and Eastern sides
- Need to work with cricket on availability of fields. Keast synthetic will need pressure clean
- Have obtained turf soil for repairing wickets
- Looking to have a turf wicket ready for 22 October 2022. Geoff to work with the clubs on availability of fields

Around the Grounds**Rugby (Allan Ryan)**

- Wants to install a container at Spicer. Al to submit a site plan to Geoff for discussion
- Presentation held last weekend. Jason Lowe B&F + Players player.
- 3 new life members Ed Lowe, Bronwyn Lowe and Kevin Oliver.
- AGM at the end of the month.

Junior Cricket (Gail Richardson)

- Starting on 22 October until 10 Dec. Resumes on 5 February. Including a side from Trundle this year

Peak Hill (Louise O'Leary)

- Mould growing on artificial court. Geoff to investigate pressure clean and possible mould treatment. Anthony advised that this was entered into the CRM system for Geoff.

Senior Cricket (Graeme Bayliss)

- Competition starting on 22 October, 4 teams in Lachlan Premier Cricket. Unlikely to have B-Grade this year

Tennis (Leanne Arndell)

- Rafa Event went well on Sept 24-26. 5 players move on to Melbourne to the Rafa Masters where they'll meet Rafa and play for a place at his academy for 2 weeks.
- Now running all tennis from the main clubhouse which has a welcoming environment and brings the families together to sit and watch.
- Night comps started. Monday Night ladies with 30 ladies playing. Tuesday night mixed with 12 teams using 12 courts.
- Croquet Club now using lower Clubhouse and Courts 13-15 full time.
- Calling for junior comp nominations next week. Might have to change to Thursdays as Under 12 cricket training on Tuesdays 4-5.30pm which will involve a lot of tennis players. No problem in changing.
- Thanks to Geoff for organising the removal of rubbish from around the tree and setting up a barrier for the flooded area by the old cricket nets to prevent people from walking through the area.
- Follow up on hole in concrete next to Court 5 light post.

Croquet (Beth Thomas)

- Now based on the lower tennis courts and using the old club house
- Playing 2 days per week
- Chair of NSW Croquet has run a training session
- Access to the club house between gates and club house
- Public toilets at Woodward Oval are left unlocked during the day. Geoff to check if the toilet can be locked at all

Touch (Rachael Rice)

- Season starts Wednesday
- Fields have been marked and bins distributed
- Geoff to arrange pickup of old fridge at Cheney Park amenities.

Junior Sport (Greg Morrissey)

- Harry Yelland represented Western at PSSA carnival, performing well scoring 46 runs
- Les Daley NSW League convenor repeated the wonderful impression he held for Parkes and was prepared to nominate Parkes for a National school sport event. Especially mentioned the Civic Reception held by Parkes Council during the NSW PSSA Rugby League championships.

Senior League (Michael Greenwood)

- AGM well attended, healthy finances and big plans for next season.
- Same executive - Tony Dwyer, chairman for third term
- Paul Clyburn and Joseph Dwyer, vice chair
- Dee Hansen, excellent treasurer with turnover in excess of \$215,000 for season
- Secretary, Tony Todd.
- Very positive vibes from close knit and focused admin group, cheers

Financial Report - Operational and Capital Works Projects

Report provided by Luke for distribution at this meeting by Anthony was tabled and moved that it be accepted, which was seconded by Rachael Rice. Anthony mentioned that the invoices for Winter sports and lighting fees have been sent out. Carried.

Louise mentioned that the Master plans are due for review. Anthony stated that the sporting fields

masterplans are due for review this financial year. Beth Thomas asked if there was a plan for Lake Endeavour. Bill had contacted Council two weeks ago but had not had a reply. Louise will follow up with Director Infrastructure regarding a master plan for Lake Endeavour.

General Business

Opening of Spicer Grandstand

Greg Morrissey asked when will the Spicer Grandstand be officially opened. Al Ryan said the carpark wasn't finished but he did not know when the opening would be held. Cr Louise O'Leary stated that any opening was largely guided by the politician's timetable.

Naming of Spicer Grandstand

Greg asked if the motion to name the grandstand after Ken Keith was carried by Council. Cr O'Leary stated that Mayor Keith was humbled by the offer but in the end had declined the honor.

Sports Grants

Anthony stated that he had received 15 applications for the sports grants. The committee will review next week.

Meeting Actions

11/08/2022	1	Mould and water inundation problem at Peak Hill synthetic tennis court. Instigate issue and advise best course of action (CRM)	Geoff Finn
11/08/2022	2	Check to see whether toilets at Woodward can be locked for Parkes Croquet	Geoff Finn
11/08/2022	3	Check access from croquet court to old club house for trip hazards, including blocks used to cover holes in the ground.	Geoff Finn
11/08/2022	4	Arrange pick up of old fridge from kerb at Cheney Park Amenities block	Geoff Finn

11 October 2022 Masters Games Sub-Committee Minutes

Tuesday, 11 October 2022 6:39 PM

The Masters Games Sub-Committee meeting held online and in person at the Parkes Shire Council Committee Room on 11 October 2022 commenced at 6:40pm

Present

Anthony McGrath (Sports Council), Beth Thomas (Croquet), Bill Thomas (Dragon Boat Racing), Rachael Rice (Touch),

Online

Cr Louise O'Leary, Leanne Arndell (Tennis)

Apologies

Al Gersbach, Peter Bristol (Golf), Jay Kross (Squash), Paul Lewin (Bowls), Geoff Rice (Swimming), Helen Magill (Tennis), Andrew Daley (Hockey)

Background and Decisions to Date

Information on the Barellan and Lismore masters games (links below).

- [Barellan Welcomes You... It's Never Too Late to Participate! Always Last Weekend in February - Home \(barellanmastersgames.com.au\)](#)
- [Lismore - MASTERS GAMES - Lismore & Nimbin Tourism LISMORE MASTERS GAMES](#)

Sports committed

The following sports have committed to be a part of 2023 Masters

Tennis, golf, touch, squash, croquet, hockey, dragon boating, swimming and bowls

Events

The program of sports events is as follows

Sport	Contact	Events	Teams	Players	Friday	Saturday	Sunday	Sport Fee
Squash	Jay Kross	Hopman Cup Style	25	75		X		
Tennis	Helen Magill	Doubles				x	x	\$25?
Golf	Jacob O'Brien Peter Bristol	Stableford		144	X			
Bowls	Paul Lewis	4s	56	224		X	X	
Hockey	Jim Daley	Masters	24	360		X		
Croquet	Beth Thomas	O35s Mixed	10	80	9am-5pm			\$5
Dragon Boating	Bill Thomas	2km Turn 200m Sprints	12	300			8am-5pm	\$25
Touch	Rachael Rice	O35's Mixed O45's Mixed	10 10	280		9am-4pm	9:30am - 12:30pm	\$50
Swimming	Geoff Rice	Races + Relay		75		4pm - 7pm		

Schedule of social events and functions

Suggested social events discussed and updated were as follows

- Welcome event at the Golf Club on Friday
 - Ambassadors for the event are used at other games and sports are asked approach their own ambassadors
 - Michael Greenwood or Bob Aitken as MC for the event
 - Involve 'local legends' e.g. John Van der Ryden, Noel Johnstone
- Closing ceremony on Sunday
 - Last event finish by 3pm?
 - Suggest medal presentation
 - Suggest at Cook Park Pavilion
 - Suggest breakfast on Sunday morning

Date

The date will be 24 - 26 March 2023.

Fees and Fundraising

\$25 per person plus sport fee. Merchandising to be discussed at a later meeting.

Name of the Event

Parkes Masters Games

"You're never too old to win gold"

Meeting Notes 13 September 2022

Updates (Newsletters) 4

Was distributed today by Anthony

Committee

The following committee roles were nominated and accepted from those present at the meeting

1. President - Rachael Rice
2. Secretary - Louise O'Leary
3. Treasurer - Beth Thomas
4. Public Officer - Louise O'Leary

Other committee members include

Jay Kross, Helen Magill, Peter Bristol, Paul Lewis, Jim Daley, Beth Thomas, Bill Thomas, Rachael Rice, Geoff Rice, Tony Latter

Carried.

Rachael to see the Parkes Credit Union about opening an account. Louise to incorporate the group:

[Associations | NSW Fair Trading](#).

Budget

Income type

Grant requested	\$10,000		
Participation Fee	\$25 x 1700 = \$42,500		
Sponsorship	Gold \$ 5000	x 1 =	\$5,000
	Silver \$ 2000	x 3 =	\$6,000

	Bronze \$ 1000 x 6 = \$6,000
Total	\$69,500

Expenditure:

Branding/Logo/Advertising	\$ 3,000 (Quote)
Event Promotion	\$ 5,000 (estimated - Social Media Frame, Feather Banners, Vinyl Banners)
St Johns First Aid	\$ 11,000 (Quote)
Trophies	\$ 3,000 (Gold/Silver/Bronze)
Participation Bag	\$ 25,000 (Bag x 1700)
Additional toilets/cleaning	\$ 5,000 (estimated)
Insurance	\$ 15,000 (estimated)
Social function	\$ 2,500 (estimated)
Total	\$ 69,500

Logo

Contacted Jac Clark, who has provided a quote and is happy to proceed.
Her quote being \$575 – please refer to attached document from Jac Clark
Louise will donate the cost of the logo development to the value of \$575.

Merchandise

A selection of useful items that are resalable at future events.

Barellan Masters Games

Waiting for Carl Chirgwin (Barellan Games) to get back to me regarding access to their Google drive for Anthony to access.

Contingency Plan

In the event that there is a need to cancel this event then sporting groups should have a plan as to whether their sporting event will take place as a standalone event.

Meeting closed at 7:30pm.

Action List

Louise to see Jac about a web site
Louise to distribute the budget spreadsheet
Anthony to confirm whether social event is included under the insurance policy
Louise to approach Rotary club for catering of the Sunday breakfast
Anthony to upgrade forms for sponsors
Rachael to open a bank account
Louise to send out nomination requests for committee executive membership
Anthony will approach Council comms team for assistance with web site events page.
Sports to check on an alternative date as a contingency plan
Louise to approach Barellan for documents they use to run their event.
Louise to ask Lisa about accommodation and availability of beds
~~Form a committee~~
~~Committee to finalise Budget~~
~~Louise to check with Tennis regarding the event they plan to run.~~
~~Rachel to contact Kate regarding work on the logo.~~

11. REPORTS OF THE GENERAL MANAGER

11.1. (GM) Investments and Borrowings as at 30 September 2022

Prepared By:

Chief Financial Officer

Executive Summary

The carrying value of Parkes Shire Council's cash and investments at 30 September 2022 was \$41,698,730 and the principal outstanding on Council's borrowings was \$17,852,496. This report recommends that Council receive and note the monthly report on cash and investments, as detailed in this report.

Background Information

In accordance with Clause 212 of the *Local Government (General) Regulation 2021*, the following details are provided for Council's investments under section 625 of the *Local Government Act 1993*. The carrying values of the investments outlined in this report have been those advised to Council by the arrangers, brokers, or custodian of those securities.

Legislative or Policy Implications

- Parkes Shire Council Investment Policy, Clause 212 of the *Local Government (General) Regulation 2021* and Section 625 of the *Local Government Act 1993*.
- DLG Circular 10-11 - Investment Policy Guidelines
- DLG Circular 11-01 Ministerial Investment Order

Project Delivery Implications

COUNCIL AND CORPORATE - *Finance*

Risk Assessment

An assessment of the challenge posed to Council implementing the action/s contained in this report, in the current environment with available resources: Low

Budget and Financial Implications

All returns on investments are included in Council's Operating Budget. Any amendment to budgeted interest income is effected through the Quarterly Budget Review process. Both the average level of funds invested, and the rate of return determine returns.

In accordance with the Australian equivalent of International Accounting Standards, securities that are classified as held for trading are required to be valued at market value at each balance date. Investments in the form of cash or cash equivalents and held to maturity investments are valued at cost. Floating Rate Notes acquired on the secondary market are valued at cost. Where the purchase consideration is different to face value, the resulting premium or discount are amortised on a straight-line basis over the life of the Note.

Recommendation

That Council:

1. Receive and note the information in relation to Council's investments held and borrowings as at 30 September 2022, as detailed in this report.

Report

Below is the Summary of Cash & Investments, Investment Register Portfolio Report and Summary of Borrowings for Parkes Shire Council as at 30 September 2022.

The movement in Cash & Investments for the month ending 30 September 2022 were as follows:

Opening Balance as at 1 September 2022	\$ 37,613,536
Net - Cash, Grants Received & Investments Redeemed	\$ 4,085,194
Closing Balance as at 30 September 2022	\$ 41,698,730

Currently, pre-paid grants total \$11.65 million and externally restricted reserves for water and sewer funds approximately total \$19.06m. Therefore, it remains paramount that council continues to place a strong emphasis on financial sustainability objectives to enable the organisation to work towards increasing unrestricted cash reserves.

The movement in Borrowings for the month ending 30 September 2022 were as follows:

Opening Balance as at 1 July 2022	\$ 18,164,037
<u>Plus</u> , New Borrowings Drawn down - July to September 2022	\$
<u>Less</u> , Borrowing Repayments - July to September 2022	(\$ 311,541)
Closing Balance as at 30 September 2022	\$ 17,852,496

Council currently has a total of eight loans across various lenders. These loans were drawn to assist with funding significant capital expenditure projects across the shire, including the Parkes Regional Airport, Parkes Water & Sewer Treatment Plants.

Parkes Shire Council Investment Register as at 30 September 2022					
ADI	Investment Type	Face Value (Including FV Adj)	Settlement Date	Maturity Date	Interest Rate
Westpac - Maxi	At Call Cash	9,215,000	At Call	At Call	0.85%
NAB	Term Deposit	1,000,000	6/01/2022	16/10/2022	0.62%
NAB	Term Deposit	1,000,000	14/07/2022	14/11/2022	2.81%
AMP Bank	Term Deposit	3,500,000	20/01/2022	16/12/2022	1.10%
National Australia Bank	Term Deposit	2,000,000	30/06/2022	30/12/2022	3.00%
BOQ	Term Deposit	500,000	2/01/2018	3/01/2023	3.45%
National Australia Bank	Term Deposit	1,000,000	6/01/2022	6/01/2023	0.70%
National Australia Bank	Term Deposit	1,000,000	6/01/2022	6/01/2023	0.70%
Suncorp	Term Deposit	3,000,000	30/06/2022	30/01/2023	3.42%
BOQ	Term Deposit	4,000,000	29/04/2022	30/01/2023	2.36%
AMP	Term Deposit	500,000	18/08/2022	14/02/2023	3.65%
Bendigo & Adelaide Bank	Term Deposit	1,500,000	29/06/2022	29/03/2023	3.50%
NAB	Term Deposit	3,000,000	18/08/2022	19/06/2023	3.76%
Suncorp	Term Deposit	2,500,000	14/07/2022	14/07/2023	4.08%
AMP	Term Deposit	1,000,000	5/08/2021	8/08/2023	0.75%
AMP Bank	Term Deposit	500,000	18/08/2022	18/08/2023	4.15%
Rabobank Australia	Term Deposit	500,000	23/11/2018	22/11/2023	3.43%
BOQ	Term Deposit	1,000,000	30/07/2021	30/07/2024	0.79%
CBA	Floating Rate Note	503,140	16/08/2018	16/08/2023	3.23%
CBA	Floating Rate Note (Fixed)	998,770	18/08/2022	18/08/2025	4.20%
BOQ	Floating Rate Note	1,996,880	21/04/2022	29/10/2025	3.22%
CBA	Floating Rate Note	1,484,940	11/01/2022	14/01/2027	2.74%
Investments - Term Deposits		27,500,000			
Investments - Floating Rate Notes		4,983,730			
Investments - Cash At Call		9,215,000			
Total Investments & Floating Rate Notes		41,698,730			

Loan Movements 2022-23							
Borrower (by Purpose)	Lender	System Loan No.	Loan Term Years	Date of Maturity	Interest Rate	Original Amount Borrowed \$	Principal Outstanding as at 30 September 2022
General Fund							
Airport Runway Rehabilitation	NAB	1	20	2030	8.21%	\$ 2,000,000	1,132,558
30 Welcome Street	NAB	3	20	2030	8.21%	\$ 500,000	283,139
Henry Parkes Centre	NAB	4	20	2030	8.01%	\$ 950,000	559,595
Parkes Swimming Pool Upgrade	ANZ	5	10	2022	5.60%	\$ 2,000,000	-
Renewable Energy	NAB	6	10	2022	3.922%	\$ 700,000	-
Parkes Regional Airport Redevelopment	CBA	8	10	2024	5.91%	\$ 1,000,000	192,709
Community Infrastructure, Drainage	TCorp	10	10	2026	3.485%	\$ 2,220,000	2,220,000
Transport Infrastructure	TCorp	11	10	2028	3.670%	\$ 3,000,000	3,000,000
Total General Fund						\$ 12,370,000	7,388,001
Sewer Fund							
Parkes Sewer Treatment Plant	TCorp	7	10	2026	2.90	\$ 4,000,000	4,000,000
Total Sewer Fund						\$ 4,000,000	4,000,000
Water Fund							
Parkes Water Treatment Plant	TCorp	9	20	2036	3.045	\$ 8,500,000	6,464,495
Total Water Fund						\$ 8,500,000	6,464,495
Total All Funds						\$ 24,870,000	17,852,496

Attachments

Nil.

11.2. (GM) Adoption of the 2021/2022 Financial Statements

Prepared By:

Chief Financial Officer

Director Customer, Corporate Services and Economy

Executive Summary

The Auditor-General of New South Wales ("NSW Audit Office") and its audit service provider firm, Intentus Chartered Accountants, completed the External Audit of Council's Financial Statements for the year ended 30 June 2022. The 2021/22 Financial Statements were signed by the Mayor, Deputy Mayor, General Manager and Responsible Accounting Officer prior to being submitted to the Office of Local Government on 8 October. This report recommends that Council formally adopt and exhibit the Financial Statements, in accordance with its legislative obligations.

Background Information

Section 416(1) of the Local Government Act 1993 ("the Act") provides that Council's Financial Statements for a year must be prepared and audited within four (4) months of the end of the reporting period concerned (being 31 October).

Legislative or Policy Implications

As detailed above, section 413 the Act requires Council to prepare and audit its Financial Statements within four (4) months of the end of the reporting period concerned. Section 413 also provides that Council's audited Financial Statements must include a General Purpose Financial Report, which must be prepared in accordance with the Act and Regulations as well as the applicable publications issued by the Australian Accounting Standards Board.

Section 418 of the Act provides that Council must fix a date for the meeting at which it proposes to present its audited Financial Statements, together with the Auditor's reports, to the public, and provide public notice of that meeting. As noted in clause (3) of the Officer's recommendation, this meeting will be held on 15 November 2021.

Section 420 of the Act provides that any member of the public may make a submission with respect to Council's audited Financial Statements. Such submissions must be made in writing and, once lodged with Council, referred to the Auditor.

Project Delivery Implications

COUNCIL AND CORPORATE - *Finance*

Risk Assessment

An assessment of the challenge posed to Council implementing the action/s contained in this report, in the current environment with available resources: Moderate.

Budget and Financial Implications

Council achieved a positive net operating result before grants and contributions provided for capital purposes in 2022 of \$5.3 million, compared to \$3.7 million in the previous year. This result was attributable to \$3.84 million within the General Fund, \$1.47 million within Sewer Fund and a minor operating deficit of \$0.09 million within the Water Fund.

Council has external restrictions of \$22.26 million, up from \$17.77 million in 2020/21, and internal restrictions of \$3.40 million, down from \$4.50 million in 2020/21.

A summary of Council's financial performance is outlined below.

Financial Performance Summary	2022 \$'000	2021 \$'000
Income Statement		
Total Income from Continuing Operations	70,192	63,334
Total Expenses from Continuing Operations	53,675	50,058
Operating Result from Continuing Operation	16,517	13,276
Net Operating Result for the Year	16,517	13,276
Net Operating Result before Grants and Contributions provided for Capital Purposes	5,301	3,692
Statement of Financial Position		
Total Current Assets	44,907	39,883
Total Current Liabilities	(19,512)	(19,511)
Total Non-Current Assets	846,433	743,627
Total Non-Current Liabilities	(23,920)	(25,310)
Total Equity	847,908	738,689
Other Financial Information		
Operating Performance Ratio (%)	8.67%	6.61%
Own Source Operating Revenue Ratio (%)	61.57%	60.66%
Unrestricted Current Ratio (times)	2.65	1.73
Debt Service Cover Ratio (times)	10.90	10.07
Rates & Annual Charges Outstanding Ratio	11.41%	11.76%
Cash Expense Cover Ratio (months)	8.92	9.57
Infrastructure Renewals Ratio (%)	81.87%	155.07%

In 2021/22, Council received \$11.22 million in grants and contributions provided for capital purposes, an increase from the \$9.58 million received in 2020/21. These grants assisted in funding an extensive capital expenditure program totalling \$21.19 million (compared to \$26.03 million in 2020/21).

Rates and annual charges income grew by \$0.96 million (4.5 per cent) to \$22.39 million, compared with \$21.42 million in 2021. User charges and fees income increased by \$2.96 million (19.0 per cent) to \$18.57 million from \$15.61 million in 2020/21. This was mainly due to an increase in ordered works for Transport for NSW and private works undertaken.

Employee benefits and on-costs grew by \$0.16 million (1.0 per cent) on the previous year. This minor increase was lower than budget and previous years, due to Council having a significantly reduced workforce. The current labour market has resulted in difficulties and delays in recruiting and retaining employees across the organisation.

Materials and contract expenses increased by \$2.59 million to \$22.03 (13.3 per cent) from \$19.43 million in 2021. This was a significant increase in comparison with the previous year and was a result of road related expenditure. The increase in road expenditure was attributed to RMCC ordered works, private works delivered for Regional Growth Development Corporation and flood damage restoration works.

Council's depreciation expense increased from the previous year by \$0.99 million following the commissioning and capitalisation of new assets. Interest and investment revenue increased in 2022 by \$0.19 million. The increase in interest and investment revenue was attributed to higher interest rates and an increase in the value of investments held by Council.

Council's total equity increased to \$847.91 million (2021/22) from \$738.69 million (2020/21). The significant increase was attributed by the revaluation of water and sewerage infrastructure assets, \$33.95 million and the indexation of other infrastructure asset classes, \$58.75 million. The indexation of these asset classes will impact council's depreciation expense in future years and is not recognised in the Long-Term Financial Plan. Council's liquidity continues to be well managed as indicated through the unrestricted current ratio of 2.65x (1.73x 2021), well above the benchmark of 1.5x.

Council did not draw down any additional borrowings during 2021/22. The debt service cover ratio which is measured by the cost of repaying principal and interest and expresses that cost as a percentage of revenue from ordinary activities. The debt service cover ratio was recorded as 10.90x (10.07x 2021) and remains above the industry benchmark of 2.0x and indicates that council has a manageable level of debt.

Council's operating performance ratio indicated a positive result of 8.67 per cent as compared with a positive result of 6.61 per cent in the previous year. Council's infrastructure backlog ratio of 1.98 per cent (compared to 2.53 per cent 2020/21) remains just within the industry benchmark of less than 2 per cent. Council has placed a strong focus on reducing infrastructure backlogs and continued asset maintenance will be required to enable levels to remain sustainable.

Council's overall cash and investment position increased during the year and indicates that the financial sustainability outlook of Council continues to improve.

Recommendation

That Council:

1. Receive and adopt the Financial Statements for the Year Ended 30 June 2022, incorporating the General-Purpose Financial Statements, Special Purpose Financial Statements and Special Schedules.
2. Exhibit the Financial Statements and Auditor's Report and invite public submissions on those documents, pursuant to section 420 of the *Local Government Act 1993*.
3. Note that the audited Financial Statements and Auditor's Reports will be presented to the public at the Ordinary Meeting of Council scheduled to be held 15 November 2022, in accordance with section 418(1) of the *Local Government Act 1993*.

Report

The Auditor-General of New South Wales ("NSW Audit Office") and its audit service provider firm, Intentus Chartered Accountants, have completed the External Audit of Council's Financial Statements for the year ended 30 June 2022. The audited Financial Statements are contained at *Attachment 1*.

The audited Financial Statements were provided to Council's Audit, Risk and Committee as an out-of-session item, and the Committee has advised that it is comfortable with the Financial Statements being referred to Council for adoption, subject to:

- (a) No further adjustments of any significance being identified; and
- (b) No post-balance date events of significance being identified before signing.

The Financial Statements comprise three components, being:

1. General Purpose Financial Statements;
2. Special Purpose Financial Statements; and
3. Special Schedules.

Brief explanations of each component follows:

General Purpose Financial Statements

These Statements provide an overview of the operating result, financial position, changes in equity and cash flow movement of Council as at 30 June 2022 on a consolidated basis. The notes included within these reports provide details of major items of income and expenditure with comparisons to the previous financial year. The notes also highlight the cash position of Council and indicate which funds are externally restricted (i.e., may be used for a specific purpose only), and those that may be used at Council's discretion.

Special Purpose Financial Statements

These Statements are a result of the implementation of the National Competition Policy and relate to those aspects of Council's operations that are business orientated and compete with other businesses with similar operations outside the Council. Mandatory disclosures in the Special Purpose Financial Reports are Water and Sewerage. Additional disclosure relates to Council business units that Council deems 'commercial'. In this regard, commercial business units must also be classified into the following categories:

- Category 1 – operating turnover is greater than \$2 million
- Category 2 – operating turnover is less than \$2 million

During the reporting period, Council had no other commercial business units operating. Another feature of the Special Purpose Financial Reports is to build in taxes and charges where not physically incurred into the financial results to measure the results in the sense of a level playing field with other organisations operating similar businesses, who are required to pay these additional taxes and charges. These taxes and charges include:

- Land tax: Council is normally exempt from this tax so notional land tax is applied.
- Income tax: Council is exempt from income tax and in regard to these reports, company tax. Any surplus generated has a notional company tax applied to it.

- Debt guarantee fees: Generally due to the low credit risk associated with local councils; councils can often borrow loan funds at lower interest rates than the private sector. A debt guarantee fee inflates the borrowing costs by incorporating a notional cost between interest payable on loans at the interest rate borrowed by councils and one that would apply commercially. In regard to the Special Purpose Financial Reports, these are prepared on a non-consolidated basis (in other words, grossed up to include any internal transactions with the General Fund).

Special Schedules

These Schedules are prepared essentially for use by the ABS, NSW Grants Commission and the OLG and are primarily used to gather information for comparative purposes. The Schedules comprise:

- **Special Schedule – Permissible Income for General Rates**, which is a disclosure regarding Council's compliance with General Rate revenue raising and rate pegging. It is also subject to separate external audit aside from the financial statements.
- **Special Schedule – Report on Infrastructure Assets**, which provides an approximate value of what funds are needed for the maintenance and renewal of Council assets in comparison to what is currently allocated in the Budget.

Attachments

1. Parke Shire Council - Annual Financial Statements for the Year Ended 30 June 2022

Attachment 1 - Parkes Shire Council - Annual Financial Statements - Year Ended 30 June 2022..

Parkes Shire Council

ANNUAL FINANCIAL STATEMENTS
for the year ended 30 June 2022



Parkes Shire Council

GENERAL PURPOSE FINANCIAL STATEMENTS
for the year ended 30 June 2022



Parkes Shire Council

General Purpose Financial Statements

for the year ended 30 June 2022

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Overview

Parkes Shire Council is constituted under the Local Government Act 1993 (NSW) and has its principal place of business at:

2 Cecile Street
PARKES NSW 2870

Council's guiding principles are detailed in Chapter 3 of the LGA and includes:

- principles applying to the exercise of functions generally by council,
- principles to be applied when making decisions,
- principles of community participation,
- principles of sound financial management, and
- principles for strategic planning relating to the development of an integrated planning and reporting framework.

A description of the nature of Council's operations and its principal activities are provided in Note B1-2.

Through the use of the internet, we have ensured that our reporting is timely, complete and available at minimum cost. All press releases, financial statements and other information are publicly available on our website: www.parkes.nsw.gov.au.

Parkes Shire Council

General Purpose Financial Statements

for the year ended 30 June 2022

Statement by Councillors and Management made pursuant to Section 413 (2c) of the Local Government Act 1993 (NSW)

The attached general purpose financial statements have been prepared in accordance with:

- the Local Government Act 1993 and the regulations made thereunder,
- the Australian Accounting Standards and other pronouncements of the Australian Accounting Standards Board
- the Local Government Code of Accounting Practice and Financial Reporting.

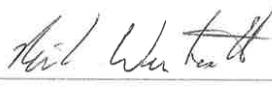
To the best of our knowledge and belief, these statements:

- present fairly the Council's operating result and financial position for the year
- accord with Council's accounting and other records.

We are not aware of any matter that would render these statements false or misleading in any way.

Signed in accordance with a resolution of Council made on 16 August 2022.


 Ken Keith
 Mayor
 09 September 2022


 Neil Westcott
 Councillor
 09 September 2022


 Kent Boyd
 General Manager
 09 September 2022


 Jacqui Barnard
 Responsible Accounting Officer
 09 September 2022

Parkes Shire Council | Income Statement | for the year ended 30 June 2022

Parkes Shire Council

Income Statement

for the year ended 30 June 2022

Original unaudited budget 2022	\$ '000	Notes	Actual 2022	Actual 2021
	Income from continuing operations			
22,363	Rates and annual charges	B2-1	22,386	21,422
14,092	User charges and fees	B2-2	18,565	15,606
919	Other revenues	B2-3	1,577	902
12,007	Grants and contributions provided for operating purposes	B2-4	15,651	15,221
39,411	Grants and contributions provided for capital purposes	B2-4	11,216	9,584
103	Interest and investment income	B2-5	290	100
–	Other income	B2-6	227	235
–	Net gain from the disposal of assets	B4-1	280	264
88,895	Total income from continuing operations		70,192	63,334
	Expenses from continuing operations			
16,929	Employee benefits and on-costs	B3-1	15,797	15,637
19,041	Materials and services	B3-2	22,025	19,433
723	Borrowing costs	B3-3	820	805
14,335	Depreciation, amortisation and impairment of non-financial assets	B3-4	14,285	13,291
599	Other expenses	B3-5	748	892
51,627	Total expenses from continuing operations		53,675	50,058
37,268	Operating result from continuing operations		16,517	13,276
37,268	Net operating result for the year attributable to Council		16,517	13,276
(2,143)	Net operating result for the year before grants and contributions provided for capital purposes		5,301	3,692

The above Income Statement should be read in conjunction with the accompanying notes.

Parkes Shire Council | Statement of Comprehensive Income | for the year ended 30 June 2022

Parkes Shire Council

Statement of Comprehensive Income

for the year ended 30 June 2022

\$ '000	Notes	2022	2021
Net operating result for the year – from Income Statement		16,517	13,276
Other comprehensive income:			
Amounts which will not be reclassified subsequently to the operating result			
Gain (loss) on revaluation of infrastructure, property, plant and equipment	C1-7	92,702	7,034
Total items which will not be reclassified subsequently to the operating result		92,702	7,034
Total other comprehensive income for the year		92,702	7,034
Total comprehensive income for the year attributable to Council		109,219	20,310

The above Statement of Comprehensive Income should be read in conjunction with the accompanying notes.

Parkes Shire Council | Statement of Financial Position | for the year ended 30 June 2022

Parkes Shire Council

Statement of Financial Position

as at 30 June 2022

\$ '000	Notes	2022	2021
ASSETS			
Current assets			
Cash and cash equivalents	C1-1	8,754	20,569
Investments	C1-2	21,501	7,500
Receivables	C1-4	10,020	7,481
Inventories	C1-5	2,431	2,244
Contract assets and contract cost assets	C1-6	1,735	1,682
Other	C1-9	466	407
Total current assets		44,907	39,883
Non-current assets			
Investments	C1-2	6,485	2,014
Inventories	C1-5	3,234	3,198
Infrastructure, property, plant and equipment (IPPE)	C1-7	833,410	735,020
Intangible assets	C1-8	3,304	3,395
Total non-current assets		846,433	743,627
Total assets		891,340	783,510
LIABILITIES			
Current liabilities			
Payables	C3-1	4,130	5,382
Contract liabilities	C3-2	9,887	7,705
Borrowings	C3-3	685	988
Employee benefit provisions	C3-4	4,512	5,156
Provisions	C3-5	298	280
Total current liabilities		19,512	19,511
Non-current liabilities			
Borrowings	C3-3	17,479	18,208
Employee benefit provisions	C3-4	248	303
Provisions	C3-5	6,193	6,799
Total non-current liabilities		23,920	25,310
Total liabilities		43,432	44,821
Net assets		847,908	738,689
EQUITY			
Accumulated surplus	C4-1	565,687	549,170
IPPE revaluation reserve	C4-1	282,221	189,519
Council equity interest		847,908	738,689
Total equity		847,908	738,689

The above Statement of Financial Position should be read in conjunction with the accompanying notes.

Parkes Shire Council | Statement of Changes in Equity | for the year ended 30 June 2022

Parkes Shire Council

Statement of Changes in Equity for the year ended 30 June 2022

\$ '000	Notes	2022			2021		
		Accumulated surplus	IPPE revaluation reserve	Total equity	Accumulated surplus	IPPE revaluation reserve	Total equity
Opening balance at 1 July		549,170	189,519	738,689	535,894	182,485	718,379
Opening balance		549,170	189,519	738,689	535,894	182,485	718,379
Net operating result for the year		16,517	–	16,517	13,276	–	13,276
Net operating result		16,517	–	16,517	13,276	–	13,276
Other comprehensive income							
Gain (loss) on revaluation of infrastructure, property, plant and equipment	C1-7	–	92,702	92,702	–	7,034	7,034
Other comprehensive income		–	92,702	92,702	–	7,034	7,034
Total comprehensive income		16,517	92,702	109,219	13,276	7,034	20,310
Closing balance at 30 June		565,687	282,221	847,908	549,170	189,519	738,689

The above Statement of Changes in Equity should be read in conjunction with the accompanying notes.

Parkes Shire Council | Statement of Cash Flows | for the year ended 30 June 2022

Parkes Shire Council

Statement of Cash Flows

for the year ended 30 June 2022

Original unaudited budget 2022	\$ '000	Notes	Actual 2022	Actual 2021
Cash flows from operating activities				
<i>Receipts:</i>				
22,363	Rates and annual charges		22,444	21,745
14,092	User charges and fees		15,964	15,337
104	Interest received		262	106
51,418	Grants and contributions		29,401	30,957
-	Bonds, deposits and retentions received		-	43
919	Other		2,335	2,221
<i>Payments:</i>				
(16,929)	Payments to employees		(16,433)	(16,021)
(19,041)	Payments for materials and services		(23,148)	(18,033)
(723)	Borrowing costs		(725)	(771)
-	Bonds, deposits and retentions refunded		(56)	-
(599)	Other		(2,005)	(689)
51,604	Net cash flows from operating activities	G1-1	28,039	34,895
Cash flows from investing activities				
<i>Receipts:</i>				
-	Sale of investments		34,091	23,044
-	Sale of real estate assets		200	278
-	Proceeds from sale of IPPE		422	796
<i>Payments:</i>				
-	Purchase of investments		(37,577)	(21,512)
-	Acquisition of term deposits		(15,000)	(3,350)
(54,783)	Payments for IPPE		(20,660)	(26,026)
-	Purchase of real estate assets		(180)	-
-	Purchase of intangible assets		(118)	(608)
(54,783)	Net cash flows from investing activities		(38,822)	(27,378)
Cash flows from financing activities				
<i>Payments:</i>				
(1,032)	Repayment of borrowings		(1,032)	(946)
(1,032)	Net cash flows from financing activities		(1,032)	(946)
(4,211)	Net change in cash and cash equivalents		(11,815)	6,571
20,569	Cash and cash equivalents at beginning of year		20,569	13,998
16,358	Cash and cash equivalents at end of year	C1-1	8,754	20,569
23,938	plus: Investments on hand at end of year	C1-2	27,986	9,514
40,296	Total cash, cash equivalents and investments		36,740	30,083

The above Statement of Cash Flows should be read in conjunction with the accompanying notes.

Parkes Shire Council

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Parkes Shire Council

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A About Council and these financial statements

A1-1 Basis of preparation

These financial statements were authorised for issue by Council on 16 August 2022.

Council has the power to amend and reissue these financial statements.

The principal accounting policies adopted in the preparation of these consolidated financial statements are set out below.

These policies have been consistently applied to all the years presented, unless otherwise stated.

These general purpose financial statements have been prepared in accordance with Australian Accounting Standards and Australian Accounting Interpretations, the *Local Government Act 1993* (Act) and *Local Government (General) Regulation 2005* (Regulation), and the Local Government Code of Accounting Practice and Financial Reporting.

Council is a not for-profit entity.

The financial statements are presented in Australian dollars and are rounded to the nearest thousand dollars.

Historical cost convention

These financial statements have been prepared under the historical cost convention, as modified by the revaluation of certain financial assets and liabilities and certain classes of infrastructure, property, plant and equipment and investment property.

Significant accounting estimates and judgements

The preparation of financial statements requires the use of certain critical accounting estimates. It also requires management to exercise its judgement in the process of applying the Council's accounting policies.

Estimates and judgements are continually evaluated and are based on historical experience and other factors, including expectations of future events that may have a financial impact on the Council and that are believed to be reasonable under the circumstances.

Critical accounting estimates and assumptions

Council makes estimates and assumptions concerning the future. The resulting accounting estimates will, by definition, seldom equal the related actual results. The estimates and assumptions that have a significant risk of causing a material adjustment to the carrying amounts of assets and liabilities within the next financial year include:

- (i) estimated fair values of infrastructure, property, plant and equipment – refer Note C1-7
- (ii) estimated tip remediation provisions – refer Note C3-5
- (iii) employee benefit provisions – refer Note C3-4

Covid 19 Impacts

Covid 19 has caused a disruption to council's business practices with a number of staff working remotely from home or at other council facilities away from the main administration building. Whilst this has caused some inconvenience it has not resulted in significant additional cost.

Council has provided some rent relief to compensate for lost income due to the compulsory lockdown and some additional costs have been incurred in cleaning of council facilities.

Rate collections are marginally less than the previous year's however it is not known if this is a consequence of Covid or attributable to the prolonged drought. Other receivables have not been impacted.

Overall the financial impact has not been significant and is not anticipated to increase in future years.

Council is of the view that physical non-current assets will not experience substantial declines in value due to covid. Fair value for the majority of Council's non-current assets is determined by replacement cost where there is no anticipated material change in value due to covid. For assets where fair value is determined by market value Council has no evidence of material changes to these values.

Significant judgements in applying the Council's accounting policies

- (i) Impairment of receivables

continued on next page ...

Page 11 of 87

A1-1 Basis of preparation (continued)

Council has made a significant judgement about the impairment of a number of its receivables – refer Note C1-4.

Monies and other assets received by Council

The Consolidated Fund

In accordance with the provisions of Section 409(1) of the Local Government Act 1993 (NSW), all money and property received by Council is held in the Council's Consolidated Fund unless it is required to be held in the Council's Trust Fund.

Cash and other assets of the following entities have been included as part of the Consolidated Fund:

- General purpose operations
- Water service
- Sewerage service

The Trust Fund

In accordance with the provisions of Section 411 of the *Local Government Act 1993 (NSW)* (as amended), a separate and distinct Trust Fund is maintained to account for all money and other assets received by the council in trust which must be applied only for the purposes of, or in accordance with, the trusts relating to those monies.

A separate statement of monies held in the Trust Fund is available for inspection at the council office by any person free of charge

Goods and Services Tax (GST)

Revenues, expenses and assets are recognised net of the amount of associated GST, unless the GST incurred is not recoverable from the taxation authority. In this case it is recognised as part of the cost of acquisition of the asset or as part of the expense.

Receivables and payables are stated inclusive of the amount of GST receivable or payable. The net amount of GST recoverable from, or payable to the taxation authority is included with other receivables or payables in the Statement of Financial Position.

Cash flows are presented on a gross basis. The GST components of cash flows arising from investing or financing activities that are recoverable from, or payable to, the taxation authority are presented as operating cash flows.

Volunteer services

In accordance with AASB 1058, Parkes Shire Council does not record volunteer services as revenue as it cannot be reliably measured and the services would not be purchased or externally contracted if not donated to council.

New accounting standards and interpretations issued but not yet effective

New accounting standards and interpretations issued but not yet effective

Certain new accounting standards and interpretations (ie. pronouncements) have been published by the Australian Accounting Standards Board that are not mandatory for the 30 June 2022 reporting period.

Council has elected not to apply any of these pronouncements in these financial statements before their operative dates.

As at the date of authorisation of these financial statements Council does not consider that any of these new (and still to be applied) standards and interpretations are likely to have a material impact on the Council's future financial statements, financial position, financial performance or cash flows.

New accounting standards adopted during the year

During the year Council adopted all accounting standards and interpretations (as issued by the Australian Accounting Standards Board) which were mandatorily effective from the first time at 30 June 2022.

None of these standards had an impact on the reported position or performance.

B Financial Performance

B1 Functions or activities

B1-1 Functions or activities – income, expenses and assets

Income, expenses and assets have been directly attributed to the following functions or activities. Details of those functions or activities are provided in Note B1-2.

\$ '000	Income		Expenses		Operating result		Grants and contributions		Carrying amount of assets	
	2022	2021	2022	2021	2022	2021	2022	2021	2022	2021
Functions or activities										
Governance	293	283	1,341	2,261	(1,048)	(1,978)	–	506	–	–
Administration	1,405	1,316	9,586	8,772	(8,181)	(7,456)	578	167	13,602	13,243
Public order and safety	724	567	1,076	1,153	(352)	(586)	706	545	6,070	5,529
Health	53	60	789	800	(736)	(740)	52	59	837	8,367
Environment	3,854	3,527	4,230	3,994	(376)	(467)	106	93	351	326
Community services and education	3,121	2,789	1,952	2,003	1,169	786	2,831	2,546	13,744	9,466
Housing and community amenities	510	541	1,060	952	(550)	(411)	175	155	34,055	31,769
Water supplies	11,577	13,055	10,322	9,544	1,255	3,511	1,287	1,478	198,831	179,655
Sewerage services	4,154	3,823	2,577	3,442	1,577	381	112	145	69,831	62,061
Recreation and culture	2,728	3,149	5,493	5,570	(2,765)	(2,421)	2,514	2,890	68,335	60,769
Mining, manufacturing and construction	324	342	483	457	(159)	(115)	–	–	24	23
Transport and communication	16,759	10,344	11,395	7,825	5,364	2,519	9,909	6,465	437,876	388,844
Economic affairs	4,311	5,000	3,371	3,275	940	1,725	2,714	4,280	9,064	6,944
General purpose income	20,379	18,538	–	10	20,379	18,528	5,883	5,476	38,720	16,514
Total functions and activities	70,192	63,334	53,675	50,058	16,517	13,276	26,867	24,805	891,340	783,510

B1-2 Components of functions or activities

Details relating to the Council's functions or activities as reported in B1-1 are as follows:

Governance

Includes costs relating to Council's role as a component of demographic government, including elections, members' fees and expenses, subscriptions to local authority associations, meetings of Council and policymaking committees, area representation and public disclosures, and legislative compliance.

Administration

Includes corporate support and other support services (not otherwise attributed to the listed functions / activities).

Public order and safety

Includes Council's fire and emergency service levy, fire protection, emergency services, enforcement of regulation and animal control.

Health

Includes immunisation, food control, health centres and related administration.

Environment

Includes noxious plants and insect/vermin control; other environmental protection; solid waste management, including domestic waste; other waste management; other sanitation; and garbage, street cleaning, drainage and stormwater management.

Community services and education

Includes administration, family day care, youth services, other family and children, aged and disabled.

Housing and community amenities

Includes housing, town planning, street lighting, other sanitation and garbage, and public cemeteries.

Water supplies

Water supply network for Parkes - Peak Hill - Cookamidgera townships and rural network (B-Section Line) servicing townships of Bogan Gate, Trundle, and Tullamore.

Sewerage services

Sewerage network consisting of four treatment plants servicing Parkes, Peak Hill, Trundle and Tullamore.

Recreation and culture

Includes public libraries; museums; art galleries; community centres and halls, sporting grounds and venues, swimming pools, parks and gardens, lakes, and other sporting recreational and other cultural services.

Mining, manufacturing and construction

Includes building control, quarries and pits and mineral resources.

Transport and communication

Urban roads, sealed rural roads, unsealed rural roads, bridges, footpaths, aerodromes, parking areas, bus shelters and services, water transport, RMS works, and ancillary roadworks.

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B1-2 Components of functions or activities (continued)

Economic affairs

Includes camping areas and caravan parks, tourism and area promotion; industrial development promotion; sale yards and markets; real estate development; commercial nurseries; Parkes Elvis Festival and other business Undertakings.

B2 Sources of income

B2-1 Rates and annual charges

\$ '000	2022	2021
Ordinary rates		
Residential	6,129	5,869
Farmland	4,115	4,038
Mining	1,489	1,453
Business	3,003	2,942
Less: pensioner rebates (mandatory)	(199)	(206)
Less: pensioner rebates (Council policy)	(81)	(85)
Rates levied to ratepayers	14,456	14,011
Pensioner rate subsidies received	72	152
Total ordinary rates	14,528	14,163
Annual charges		
(pursuant to s.496, s.496A, s.496B, s.501 & s.611)		
Domestic waste management services	2,392	2,318
Stormwater management services	175	175
Water supply services	1,509	1,418
Sewerage services	3,455	3,122
Waste management services (non-domestic)	404	391
Less: pensioner rebates (mandatory)	(252)	(263)
Annual charges levied	7,683	7,161
Pensioner subsidies received:		
– Water	50	52
– Sewerage	44	45
– Domestic waste management	81	1
Total annual charges	7,858	7,259
Total rates and annual charges	22,386	21,422

Council has used 2019 year valuations provided by the NSW Valuer General in calculating its rates.

Accounting policy

Rates and annual charges are recognised as revenue when the Council obtains control over the assets comprising these receipts which is the beginning of the rating period to which they relate. Prepaid rates are recognised as a financial liability until the beginning of the rating period.

Pensioner rebates relate to reductions in rates and certain annual charges for eligible pensioners' place of residence in the local government council area that are not subsidised by the NSW Government.

Pensioner rate subsidies are received from the NSW Government to provide a contribution towards the pensioner rebates and are in substance a rates payment.

B2-2 User charges and fees

\$ '000	Timing	2022	2021
Specific user charges			
(per s.502 - specific 'actual use' charges)			
Sewerage services	2	437	474
Waste management services (non-domestic)	2	567	541
Water supply services	2	8,276	9,954
Total specific user charges		9,280	10,969
Other user charges and fees			
(i) Fees and charges – statutory and regulatory functions (per s.608)			
Planning and building regulation	2	477	490
Private works – section 67	2	2,632	160
Section 10.7 certificates (EP&A Act)	2	44	42
Section 603 certificates	2	47	43
Total fees and charges – statutory/regulatory		3,200	735
(ii) Fees and charges – other (incl. general user charges (per s.608))			
Aerodrome	2	61	71
Caravan park	2	488	562
Cemeteries	2	137	196
Elvis festival revenue (excl sponsorships)	2	708	6
Leaseback fees – Council vehicles	2	107	109
Library and art gallery	2	13	9
Transport For NSW (formerly RMS) charges (state roads not controlled by Council)	2	4,086	2,445
Tourism	2	34	56
Waste disposal tipping fees	2	14	10
Swimming centres & recreation	2	153	240
Water connection fees	2	30	25
Family day care	2	254	173
Total fees and charges – other		6,085	3,902
Total other user charges and fees		9,285	4,637
Total user charges and fees		18,565	15,606
Timing of revenue recognition for user charges and fees			
User charges and fees recognised over time (1)		–	–
User charges and fees recognised at a point in time (2)		18,565	15,606
Total user charges and fees		18,565	15,606

Accounting policy

Revenue arising from user charges and fees is recognised when or as the performance obligation is completed and the customer receives the benefit of the goods / services being provided.

The performance obligation relates to the specific services which are provided to the customers and generally the payment terms are within 30 days of the provision of the service or in some cases such as caravan parks, the customer is required to pay on arrival. There is no material obligation for Council in relation to refunds or returns.

B2-3 Other revenues

\$ '000	Timing	2022	2021
Fines	2	11	13
Parental Leave	2	36	—
Legal fees recovery – other	2	78	100
Large Scale Generation Certificate - Solar Credits	2	49	—
Diesel rebate	2	99	107
Recycling income	2	188	—
Sales of inventories	2	71	80
Sales – general	2	69	19
Elvis festival	2	153	66
Employment scheme	2	2	4
Insurance rebate	2	39	—
Workers compensation	2	91	—
Other	2	278	172
Insurance Claims	2	222	290
WHS Incentive	2	56	51
Professional Services Recovery (Parkes Special Activation Precinct)	2	135	—
Total other revenue		1,577	902
Timing of revenue recognition for other revenue			
Other revenue recognised over time (1)		—	—
Other revenue recognised at a point in time (2)		1,577	902
Total other revenue		1,577	902

Accounting policy for other revenue

Where the revenue is earned for the provision of specified goods / services under an enforceable contract, revenue is recognised when or as the obligations are satisfied.

Statutory fees and fines are recognised as revenue when the service has been provided, the payment is received or when the penalty has been applied, whichever occurs first.

Other revenue is recorded when the payment is due, the value of the payment is notified, or the payment is received, whichever occurs first.

Parkes Shire Council | Notes to the Financial Statements 30 June 2022

B2-4 Grants and contributions

\$ '000	Timing	Operating 2022	Operating 2021	Capital 2022	Capital 2021
General purpose grants and non-developer contributions (untied)					
General purpose (untied)					
Current year allocation					
Financial assistance – general component	2	2,318	2,108	–	–
Financial assistance – local roads component	2	1,196	1,086	–	–
Payment in advance - future year allocation					
Financial assistance – general component	2	3,566	2,257	–	–
Financial assistance – local roads component	2	1,837	1,164	–	–
Amount recognised as income during current year		8,917	6,615	–	–
Special purpose grants and non-developer contributions (tied)					
Cash contributions					
Water supplies	1	24	–	921	1,059
Bushfire and emergency services	1	95	95	–	–
Child care	2	70	–	324	939
Community care	2	1,437	1,652	–	–
Community centres	2	–	–	–	100
Economic development	1	181	1,260	2,011	2,570
Environmental programs	2	11	–	–	–
Heritage and cultural	2	–	15	13	–
Library	2	103	100	27	334
LIRS subsidy	2	16	32	–	–
Noxious weeds	2	57	57	–	–
NSW rural fire services	2	24	46	224	–
Recreation and culture	1	128	8	1,062	266
Storm/flood damage	2	1,281	656	–	–
Road safety	2	189	214	–	90
Tourism	2	242	–	–	–
Waste recycling	2	–	–	30	30
Street lighting	2	57	57	–	–
Footpaths	1	–	–	226	–
Health Centres	1	–	–	–	50
Other specific grants	2	584	127	–	366
Transport (roads to recovery)	2	113	2,006	–	–
Transport (other roads and bridges funding)	1	–	–	3,151	1,119
Drought Communities	1	–	250	100	650
Local Roads & Community Infrastructure (LRCI)	1	–	–	600	1,245
Drainage	2	8	–	–	–
Town Planning	1	–	–	121	9
Recreation and culture	2	30	–	570	27
Business development	2	100	102	–	–
Aerodromes	2	–	–	6	22
Other contributions	2	174	198	–	–
Roads and bridges	2	71	71	600	–
Transport for NSW contributions (regional roads, block grant)	2	1,362	1,362	–	–
Tourism	2	16	48	–	–
Community services	2	361	84	680	–
Economic affairs	2	–	166	–	–
Total special purpose grants and non-developer contributions – cash		6,734	8,606	10,666	8,876
Total special purpose grants and non-developer contributions (tied)		6,734	8,606	10,666	8,876

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B2-4 Grants and contributions (continued)

\$ '000	Timing	Operating 2022	Operating 2021	Capital 2022	Capital 2021
Total grants and non-developer contributions		15,651	15,221	10,666	8,876
Comprising:					
– Commonwealth funding		9,084	8,998	3,174	3,685
– State funding		6,172	5,735	6,877	4,539
– Other funding		395	488	615	652
		15,651	15,221	10,666	8,876

Developer contributions

\$ '000	Notes	Timing	Operating 2022	Operating 2021	Capital 2022	Capital 2021
Developer contributions: (s7.4 & s7.11 - EP&A Act, s64 of the LGA):	G4					
Cash contributions						
S 7.4 – contributions using planning agreements		2	–	–	95	144
S 64 – water supply contributions		2	–	–	343	419
S 64 – sewerage service contributions		2	–	–	112	145
Total developer contributions – cash			–	–	550	708
Total developer contributions			–	–	550	708
Total contributions			–	–	550	708
Total grants and contributions			15,651	15,221	11,216	9,584
Timing of revenue recognition for grants and contributions						
Grants and contributions recognised over time (1)			358	1,613	8,192	6,560
Grants and contributions recognised at a point in time (2)			15,293	13,608	3,024	3,024
Total grants and contributions			15,651	15,221	11,216	9,584

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B2-4 Grants and contributions (continued)

Unspent grants and contributions

Certain grants and contributions are obtained by Council on the condition they be spent in a specified manner or in a future period but which are not yet spent in accordance with those conditions are as follows:

\$ '000	Operating 2022	Operating 2021	Capital 2022	Capital 2021
Unspent grants and contributions				
Unspent funds at 1 July	1,431	3,369	7,705	–
Add: Funds recognised as revenue in the reporting year but not yet spent in accordance with the conditions	685	1,431	–	–
Add: Funds received and not recognised as revenue in the current year	–	–	4,236	7,705
Less: Funds recognised as revenue in previous years that have been spent during the reporting year	(1,431)	(3,369)	–	–
Less: Funds received in prior year but revenue recognised and funds spent in current year	–	–	(2,054)	–
Unspent funds at 30 June	685	1,431	9,887	7,705

Accounting policy

Grants and contributions – enforceable agreement with sufficiently specific performance obligations

Grant and contribution revenue from an agreement which is enforceable and contains sufficiently specific performance obligations is recognised as or when control of each performance obligations is transferred.

The performance obligations vary according to the agreement but include evidence of the event taking place or satisfactory achievement of milestones. Payment terms vary depending on the terms of the grant, cash is received upfront for some grants and on the achievement of certain payment milestones for others.

Performance obligations may be satisfied either at a point in time or over time and this is reflected in the revenue recognition pattern. Point in time recognition occurs when the beneficiary obtains control of the goods / services at a single time (e.g. completion of the project when a report / outcome is provided), whereas over time recognition is where the control of the services is ongoing throughout the project (e.g. provision of community health services through the year).

Where control is transferred over time, generally the input methods being either costs or time incurred are deemed to be the most appropriate methods to reflect the transfer of benefit.

Capital grants

Capital grants received by Council under an enforceable contract for the acquisition or construction of infrastructure, property, plant and equipment to identified specifications which will be under Council's control on completion are recognised as revenue as and when the obligation to construct or purchase is completed.

For construction projects, this is generally as the construction progresses in accordance with costs incurred since this is deemed to be the most appropriate measure of the completeness of the construction project.

For acquisitions of assets, the revenue is recognised when the asset is acquired and controlled by the Council.

Developer contributions

Council has obligations to provide facilities from contribution revenues levied on developers under the provisions of sections 7.4, 7.11 and 7.12 of the *Environmental Planning and Assessment Act 1979* (EP&A Act).

While Council generally incorporates these amounts as part of a Development Consents Order, such developer contributions are only recognised as income upon receipt by Council, due to the possibility that individual development consents may not be acted upon by the applicant and, accordingly, would not be payable to Council.

Developer contributions may only be expended for the purposes for which the contributions were required, but Council may apply contributions according to the priorities established in work schedules for the contribution plan.

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B2-4 Grants and contributions (continued)**Other grants and contributions**

Assets, including cash, received from other grants and contributions are recognised at fair value when the asset is received. Council considers whether there are any related liability or equity items associated with the asset which are recognised in accordance with the relevant accounting standard.

Once the assets and liabilities have been recognised then income is recognised for any remaining asset value at the time that the asset is received.

B2-5 Interest and investment income

\$ '000	2022	2021
Interest on financial assets measured at amortised cost		
– Overdue rates and annual charges (incl. special purpose rates)	75	–
– Overdue user fees and charges	66	–
– Cash and investments	149	100
Total interest and investment income	290	100
Interest and investment income is attributable to:		
Unrestricted investments/financial assets:		
General Council cash and investments	137	68
Restricted investments/funds – external:		
Development contributions		
- S7.12 Levies under a plan	2	2
– Section 64: water	24	13
– Section 64: sewer	2	1
Water fund operations	82	12
Sewerage fund operations	27	3
Domestic waste management operations	16	1
Total interest and investment income	290	100

Accounting policy

Interest income is recognised using the effective interest rate at the date that interest is earned.

B2-6 Other income

\$ '000	Notes	2022	2021
Fair value increment on investments			
Fair value increment on investments through profit and loss		–	19
Total Fair value increment on investments		–	19
Rental income			
Other lease income			
Commercial Buildings		140	109
Aerodrome Hangers		23	20
Health Centres		14	17
Road Reserves		17	9
Dining Platform		2	1
Council Land		31	60
Total other lease income		227	216
Total rental income	C2-2	227	216
Total other income		227	235

B3 Costs of providing services

B3-1 Employee benefits and on-costs

\$ '000	2022	2021
Salaries and wages	12,970	13,686
Employee termination costs (where material – other than vested leave paid)	38	156
Travel expenses	1	1
Employee leave entitlements (ELE)	1,589	1,838
Superannuation	1,771	1,638
Workers' compensation insurance	290	419
Fringe benefit tax (FBT)	31	44
Payroll tax	34	102
Training costs (other than salaries and wages)	19	26
Protective clothing	1	60
Other	117	76
Total employee costs	16,861	18,046
Less: capitalised costs	(1,064)	(2,409)
Total employee costs expensed	15,797	15,637
Number of 'full-time equivalent' employees (FTE) at year end	199	197
Number of 'full-time equivalent' employees (FTE) at year end (incl. vacancies)	221	211

Accounting policy

Employee benefit expenses are recorded when the service has been provided by the employee.

All employees of the Council are entitled to benefits on retirement, disability or death. Council contributes to various defined benefit plans and defined contribution plans on behalf of its employees.

Contributions to defined contribution plans are recognised as an expense as they become payable. Prepaid contributions are recognised as an asset to the extent that a cash refund or a reduction in the future payments is available.

Council participates in a defined benefit plan under the Local Government Superannuation Scheme, however, sufficient information to account for the plan as a defined benefit is not available and therefore Council accounts for its obligations to defined benefit plans on the same basis as its obligations to defined contribution plans, i.e. as an expense when it becomes payable – refer to Note E3-1 for more information.

Parkes Shire Council | Notes to the Financial Statements 30 June 2022

B3-2 Materials and services

\$ '000	Notes	2022	2021
Raw materials and consumables		15,507	13,315
Contractor and consultancy costs:			
– Caravan park		184	219
– Contractor and consultancy costs (Centroc)		102	265
– Garbage collection contract		1,483	1,381
– Investment advisory service		10	10
Audit Fees ¹	F2-1	61	63
Previously other expenses:			
Councillor and Mayoral fees and associated expenses	F1-2	174	175
Advertising		163	135
Bank charges		110	112
Cleaning		112	166
Computer software charges		864	654
Election expenses		136	–
Electricity and heating		1,482	1,491
Insurance		789	588
Postage		63	63
Printing and stationery		110	187
Street lighting		168	168
Telephone and communications		272	287
Valuation fees		90	74
Audit committee costs		4	26
Events & Marketing		48	31
Memberships & Subscriptions		188	131
Training Costs		160	197
Travel Expenses		146	30
Water licences		67	76
Legal expenses:			
– Legal expenses: planning and development		72	80
– Legal expenses: debt recovery		80	103
– Legal expenses: other		42	84
Total materials and services		22,687	20,111
Less: capitalised costs		(662)	(678)
Total materials and services		22,025	19,433

Accounting policy

Expenses are recorded on an accruals basis as the council receives the goods or services.

B3-3 Borrowing costs

\$ '000	Notes	2022	2021
(i) Interest bearing liability costs			
Interest on loans		712	758
Total interest bearing liability costs		712	758
Total interest bearing liability costs expensed		712	758
(ii) Other borrowing costs			
Remediation liabilities	C3-5	108	47
Total other borrowing costs		108	47
Total borrowing costs expensed		820	805

Accounting policy

Borrowing costs incurred for the construction of any qualifying asset are capitalised during the period of time that is required to complete and prepare the asset for its intended use or sale. Other borrowing costs are expensed as incurred.

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B3-4 Depreciation, amortisation and impairment of non-financial assets

\$ '000	Notes	2022	2021
Depreciation and amortisation			
Plant and equipment		1,287	1,366
Office equipment		289	267
Furniture and fittings		88	70
Infrastructure:	C1-7		
– Buildings – non-specialised		489	441
– Buildings – specialised		353	296
– Roads		4,066	4,006
– Bridges		116	115
– Footpaths		170	166
– Stormwater drainage		361	240
– Water supply network		3,777	3,042
– Sewerage network		655	1,414
– Swimming pools		204	181
– Airport assets		346	187
– Other open space/recreational assets		948	701
Other assets:			
– Library books		98	138
Reinstatement, rehabilitation and restoration assets:			
– Tip assets	C3-5, C1-7	41	39
Present Closure Obligation Assets		788	420
Intangible assets	C1-8	209	202
Total depreciation and amortisation costs		14,285	13,291
Total depreciation, amortisation and impairment for non-financial assets		14,285	13,291

Accounting policy**Depreciation and amortisation**

Depreciation and amortisation are calculated using the straight line method to allocate their cost, net of their residual values, over their estimated useful lives.

Impairment of non-financial assets

Intangible assets that have an indefinite useful life, or are not yet available for use, are tested annually for impairment, or more frequently if events or changes in circumstances indicate that they might be impaired. Other assets that do not meet the criteria above are tested for impairment whenever events or changes in circumstances indicate that the carrying amount may not be recoverable. An impairment loss is recognised for the amount by which the asset's carrying amount exceeds its recoverable amount. The recoverable amount is the higher of an asset's fair value less costs to sell and value in use.

For the purposes of assessing impairment, assets are grouped at the lowest levels for which there are separately identifiable cash inflows that are largely independent of the cash inflows from other assets or groups of assets (cash-generating units). Non-financial assets that suffered an impairment are reviewed for possible reversal of the impairment at each reporting date.

Impairment losses for revalued assets are firstly offset against the amount in the revaluation surplus for the class of asset, with only the excess to be recognised in the Income Statement.

Parkes Shire Council | Notes to the Financial Statements 30 June 2022

B3-5 Other expenses

\$ '000	Notes	2022	2021
Impairment of receivables			
Other		54	126
Total impairment of receivables	C1-4	54	126
Fair value decrement on investments			
Fair value decrement on investments through profit and loss		14	—
Total Fair value decrement on investments	C1-2	14	—
Other			
Contributions/levies to other levels of government			
– Emergency services levy (includes FRNSW, SES, and RFS levies)		22	29
– LGNSW subscription		38	35
– NSW fire brigade levy		45	48
– NSW rural fire service levy		398	546
Donations, contributions and assistance to other organisations (Section 356)		25	10
– Donations, contributions and assistance		90	47
– Sports council contribution		62	51
Total other expenses		748	892

Accounting policy

Other expenses are recorded on an accruals basis when Council has an obligation for the expenses. Impairment expenses are recognised when identified.

B4 Gains or losses**B4-1 Gain or loss from the disposal, replacement and de-recognition of assets**

\$ '000	Notes	2022	2021
Gain (or loss) on disposal of plant and equipment	C1-7		
Proceeds from disposal – plant and equipment		422	333
Less: carrying amount of plant and equipment assets sold/written off		(126)	(268)
Gain (or loss) on disposal		296	65
Gain (or loss) on disposal of infrastructure	C1-7		
Proceeds from disposal – infrastructure		–	463
Less: carrying amount of infrastructure assets sold/written off		(72)	(417)
Gain (or loss) on disposal		(72)	46
Gain (or loss) on disposal of real estate assets held for sale	C1-5		
Proceeds from disposal – real estate assets		200	278
Less: carrying amount of real estate assets sold/written off		(144)	(125)
Gain (or loss) on disposal		56	153
Gain (or loss) on disposal of investments	C1-2		
Proceeds from disposal/redemptions/maturities – investments		34,091	23,044
Less: carrying amount of investments sold/redeemed/matured		(34,091)	(23,044)
Gain (or loss) on disposal		–	–
Net gain (or loss) from disposal of assets		280	264

Accounting policy

Gains and losses on disposals are determined by comparing proceeds with carrying amount. The gain or loss on sale of an asset is determined when control of the asset has irrevocably passed to the buyer and the asset is de-recognised.

B5 Performance against budget**B5-1 Material budget variations**

Council's original budget was adopted by the Council on 15/06/2021 and is not required to be audited. The original projections on which the budget was based have been affected by a number of factors. These include state and federal government decisions, including new grant programs, changing economic activity, environmental factors, and by decisions made by Council.

While these General Purpose Financial Statements include the original budget adopted by Council, the Act requires Council to review its financial budget on a quarterly basis, so it is able to manage the variation between actuals and budget that invariably occur during the year.

Material variations of more than 10% between original budget and actual results or where the variance is considered material by nature are explained below.

Variation Key: **F** = Favourable budget variation, **U** = Unfavourable budget variation.

\$ '000	2022 Budget	2022 Actual	2022 ----- Variance -----	
Revenues				
User charges and fees	14,092	18,565	4,473	32% F
Council undertook increased works associated with RMCC & private works which were not originally included in the operational budget for the 2021-22 FY.				
Other revenues	919	1,577	658	72% F
Council received significant funds for the sale of recyclable materials and increased income from the 2022 Elvis Festival. Both sources of income significantly exceeded original budget estimates.				
Operating grants and contributions	12,007	15,651	3,644	30% F
Council received an increased advance payment allocation for Financial Assistance Grants (FAGS) along with Storm Damage Restoration works which were not initially included in the operational budget.				
Interest and investment revenue	103	290	187	182% F
The variance was due to a substantial increase associated with the improving interest rate environment. Council's cash and investment holdings have also increased in line with improved financial performance which has enabled additional funds to be invested.				
Net gains from disposal of assets	—	280	280	∞ F
Council recorded gains on several assets which disposed during the 2021-22 FY. The current environment for selling of Plant & Equipment enabled council to increase sale proceeds. Net gains from the sale of assets are not usually budgeted as council aims to record a break-even position for this income statement line item.				
Other income	—	227	227	∞ F
Council recorded increased rental income which was not originally budget. The on-going impacts of Covid-19 when the budget was formulated resulted in council reducing budget estimates around residential & commercial building rental income.				

Expenses

Materials and services	19,041	22,025	(2,984)	(16)% U
Expenses associated with materials and services increased due to additional storm damage works, increased private works and works on the shire unsealed road network. The value of these works exceeded \$2.5m which was not originally included in the operational budget for the 2021-22 FY.				
Borrowing costs	723	820	(97)	(13)% U
An incorrect budget assumption was used in calculating the borrowing costs. The budget was based off actual costs and did not consider the accrued interest expenses on borrowings on 30 June 2022. The accrued interest on loans was \$141k for the year ending 30 June 2022.				

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B5-1 Material budget variations (continued)

\$ '000	2022 Budget	2022 Actual	2022 ----- Variance -----	
Other expenses	599	748	(149)	(25)% U
Council provided additional community donations, rebates and contributions which exceeded the budget by \$35k. Council also increased the provision for impairment of receivables by \$54k. The increased provision was not originally included in the 2021-22 operational budget.				

Statement of cash flows

Cash flows from operating activities	51,604	28,039	(23,565)	(46)% U
Reduction in the value of capital grants received to construct water security infrastructure across the LGA.				
Cash flows from investing activities	(54,783)	(38,822)	15,961	(29)% F
Reduction in capital expenditure incurred due to delays in securing capital grant funding to construct new water security infrastructure.				

C Financial position

C1 Assets we manage

C1-1 Cash and cash equivalents

\$ '000	2022	2021
Cash assets		
Cash on hand and at bank	989	504
Cash equivalent assets		
– Deposits at call	7,765	20,065
Total cash and cash equivalents	8,754	20,569

Reconciliation of cash and cash equivalents

Total cash and cash equivalents per Statement of Financial Position	8,754	20,569
Balance as per the Statement of Cash Flows	8,754	20,569

Accounting policy

For Statement of Cash Flow presentation purposes, cash and cash equivalents include: cash on hand; deposits held at call with financial institutions; other short-term, highly liquid investments with original maturities of three months or less that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value; and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities on the Statement of Financial Position.

Parkes Shire Council | Notes to the Financial Statements 30 June 2022

C1-2 Financial investments

\$ '000	2022 Current	2022 Non-current	2021 Current	2021 Non-current
Financial assets at fair value through the profit and loss				
NCD's, FRN's (with maturities > 3 months)	501	3,985	–	1,014
Total	501	3,985	–	1,014
Debt securities at amortised cost				
Long term deposits	21,000	2,500	7,500	1,000
Total	21,000	2,500	7,500	1,000
Total financial investments	21,501	6,485	7,500	2,014
Total cash assets, cash equivalents and investments	30,255	6,485	28,069	2,014

Accounting policy

Financial instruments are recognised initially on the date that the Council becomes party to the contractual provisions of the instrument.

On initial recognition, all financial instruments are measured at fair value plus transaction costs (except for instruments measured at fair value through profit or loss where transaction costs are expensed as incurred).

Financial assets

All recognised financial assets are subsequently measured in their entirety at either amortised cost or fair value, depending on the classification of the financial assets.

Classification

On initial recognition, Council classifies its financial assets into the following categories – those measured at:

- amortised cost
- fair value through profit and loss (FVTPL)
- fair value through other comprehensive income – equity instrument (FVOCI-equity)

Financial assets are not reclassified subsequent to their initial recognition.

Amortised cost

Assets measured at amortised cost are financial assets where:

- the business model is to hold assets to collect contractual cash flows, and
- the contractual terms give rise on specified dates to cash flows that are solely payments of principal and interest on the principal amount outstanding.

Council's financial assets measured at amortised cost comprise trade and other receivables, term deposits and cash and cash equivalents in the Statement of Financial Position. Term deposits with an initial term of more than 3 months are classified as investments rather than cash and cash equivalents.

Subsequent to initial recognition, these assets are carried at amortised cost using the effective interest rate method less provision for impairment.

Interest income, impairment and gains or loss on de-recognition are recognised in profit or loss.

Financial assets through profit or loss

All financial assets not classified as measured at amortised cost or fair value through other comprehensive income as described above are measured at fair value through profit or loss.

Net gains or losses, including any interest or dividend income, are recognised in profit or loss. Council's financial assets measured at fair value through profit or loss comprise investments in FRNs and NCDs in the Statement of Financial Position.

C1-3 Restricted and allocated cash, cash equivalents and investments

\$ '000	2022	2021
(a) Externally restricted cash, cash equivalents and investments		
Total cash, cash equivalents and investments	36,740	30,083
Cash, cash equivalents and investments not subject to external restrictions	4,590	4,610
External restrictions		
External restrictions – included in liabilities		
External restrictions included in cash, cash equivalents and investments above comprise:		
Specific purpose unexpended grants – general fund	8,887	7,705
Specific purpose unexpended grants – water fund	1,000	–
External restrictions – included in liabilities	9,887	7,705
External restrictions – other		
External restrictions included in cash, cash equivalents and investments above comprise:		
Developer contributions – general	578	481
Developer contributions – water fund	3,962	4,908
Developer contributions – sewer fund	383	269
Specific purpose unexpended grants (recognised as revenue) – general fund	685	1,431
Water fund	9,464	6,196
Sewer fund	5,252	3,045
Domestic waste management	1,362	1,036
Stormwater Management	577	402
External restrictions – other	22,263	17,768
Total external restrictions	32,150	25,473

Cash, cash equivalents and investments subject to external restrictions are those which are only available for specific use by Council due to a restriction placed by legislation or third-party contractual agreement.

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Parkes Shire Council | Notes to the Financial Statements 30 June 2022

C1-3 Restricted and allocated cash, cash equivalents and investments (continued)

\$ '000	2022	2021
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(b) Internal allocations

Cash, cash equivalents and investments not subject to external restrictions

4,590	4,610
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Internal allocations

At 30 June, Council has internally allocated funds to the following:

Employees leave entitlement	2,306	579
Risk Management Fund	–	100
Shire development	–	2,367
Parkes Plus	–	916
Town Improvement Fund	849	517
Special Infrastructure Fund	247	20
Total internal allocations	3,402	4,499

Cash, cash equivalents and investments not subject to external restrictions may be internally allocated by resolution or policy of the elected Council.

Parkes Shire Council | Notes to the Financial Statements 30 June 2022

C1-4 Receivables

\$ '000	2022 Current	2022 Non-current	2021 Current	2021 Non-current
Rates and annual charges	3,172	–	3,160	–
User charges and fees	5,549	–	2,877	–
Accrued revenues				
– Interest on investments	100	–	70	–
Government grants and subsidies	616	–	1,021	–
Net GST receivable	548	–	454	–
Other debtors	533	–	343	–
Total	10,518	–	7,925	–
Less: provision for impairment				
Rates and annual charges	(211)	–	(230)	–
Interest and extra charges	(53)	–	(51)	–
User charges and fees	(234)	–	(163)	–
Total provision for impairment – receivables	(498)	–	(444)	–
Total net receivables	10,020	–	7,481	–

Accounting policy

Receivables are recognised initially at fair value and subsequently measured at amortised cost using the effective interest method, less provision for impairment. Receivables are generally due for settlement within 30 days.

Impairment

Impairment of financial assets measured at amortised cost is recognised on an expected credit loss (ECL) basis.

When estimating ECL, Council considers reasonable and supportable information that is relevant and available without undue cost or effort. This includes both quantitative and qualitative information and analysis based on Council's historical experience and informed credit assessment, and including forward-looking information.

Council uses the simplified approach for trade receivables where the expected lifetime credit losses are recognised on day 1.

When considering the ECL for rates and annual charges debtors, Council takes into account that unpaid rates represent a charge against the rateable property that will be recovered when the property is next sold.

Credit losses are measured at the present value of the difference between the cash flows due to the entity in accordance with the contract, and the cash flows expected to be received. This is applied using a probability weighted approach.

Council writes off a receivable when there is information indicating that the debtor is in severe financial difficulty and there is no realistic prospect of recovery.

Where Council renegotiates the terms of receivables due from certain customers, the new expected cash flows are discounted at the original effective interest rate and any resulting difference to the carrying value is recognised in profit or loss.

Parkes Shire Council | Notes to the Financial Statements 30 June 2022

C1-5 Inventories

\$ '000	2022 Current	2022 Non-current	2021 Current	2021 Non-current
(i) Inventories at cost				
Real estate for resale	1,079	3,234	1,079	3,198
Stores and materials	1,293	–	1,096	–
Trading stock	59	–	69	–
Total inventories at cost	2,431	3,234	2,244	3,198
Total inventories	2,431	3,234	2,244	3,198

(i) Other disclosures

\$ '000	Notes	2022 Current	2022 Non-current	2021 Current	2021 Non-current
(a) Details for real estate development					
Residential		–	1,825	–	1,613
Industrial/commercial		1,079	1,409	1,079	1,585
Total real estate for resale		1,079	3,234	1,079	3,198

(Valued at the lower of cost and net realisable value)

Represented by:

Acquisition costs	923	277	923	65
Development costs	156	2,957	156	3,133
Total costs	1,079	3,234	1,079	3,198
Total real estate for resale	1,079	3,234	1,079	3,198

Movements:

Real estate assets at beginning of the year	1,079	3,198	156	4,246
– Purchases and other costs	–	180	–	–
– WDV of sales (expense)	–	(144)	(125)	–
– Transfer between current/non-current	–	–	1,048	(1,048)
Total real estate for resale	1,079	3,234	1,079	3,198

Accounting policy**Raw materials and stores, work in progress and finished goods**

Raw materials and stores, work in progress and finished goods are stated at the lower of cost and net realisable value. Costs are assigned to individual items of inventory on the basis of weighted average costs. Costs of purchased inventory are determined after deducting rebates and discounts. Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

Land held for resale

Land held for resale is stated at the lower of cost and net realisable value. Cost is assigned by specific identification and includes the cost of acquisition, and development and borrowing costs during development. When development is completed, borrowing costs and other holding charges are expensed as incurred.

Borrowing costs included in the cost of land held for resale are those costs that would have been avoided if the expenditure on the acquisition and development of the land had not been made. Borrowing costs incurred while active development is interrupted for extended periods are recognised as expenses.

C1-6 Contract assets and Contract cost assets

\$ '000	2022 Current	2022 Non-current	2021 Current	2021 Non-current
Contract assets	1,735	—	1,682	—
Total contract assets and contract cost assets	1,735	—	1,682	—

Contract assets

Work relating to infrastructure grants	814	—	—	—
Roadworks	105	—	360	—
Construction of Community Infrastructure	—	—	1,010	—
Construction of Logistics Hub	736	—	109	—
Water Infrastructure	—	—	203	—
ICT Equipment	80	—	—	—
Total contract assets	1,735	—	1,682	—

Changes in contract assets

Council has undertaken works to construct assets associated with Main Road 350, Parkes National Logistics Hub & Trundle Main Street. Council is awaiting payment to be processed for the works undertaken in accordance with the funding agreement.

Accounting policy

Contract assets

Contract assets represent Council's right to payment in exchange for goods or services the Council has transferred to a customer when that right is conditional on something other than the passage of time.

Contract assets arise when the amounts billed to customers are based on the achievement of various milestones established in the contract and therefore the amounts recognised as revenue in a given period do not necessarily coincide with the amounts billed to or certified by the customer. Once an invoice or payment claim is raised or the relevant milestone is reached, Council recognises a receivable.

Impairment of contract assets is assessed using the simplified expected credit loss model where lifetime credit losses are recognised on initial recognition.

C1-7 Infrastructure, property, plant and equipment

By aggregated asset class	At 1 July 2021			Asset movements during the reporting period						At 30 June 2022		
	Gross carrying amount	Accumulated depreciation and impairment	Net carrying amount	Additions renewals ⁽¹⁾	Additions new assets	Carrying value of disposals	Depreciation expense	Adjustments and transfers	Revaluation increments to equity (ARR)	Gross carrying amount	Accumulated depreciation and impairment	Net carrying amount
\$ '000												
Capital work in progress	8,452	–	8,452	2,754	5,272	–	–	(5,525)	–	10,953	–	10,953
Plant and equipment	23,938	(13,430)	10,508	–	1,248	(126)	(1,287)	3	–	24,456	(14,110)	10,346
Office equipment	5,889	(4,666)	1,223	122	132	–	(289)	53	–	6,181	(4,940)	1,241
Furniture and fittings	1,083	(715)	368	28	132	–	(88)	9	–	1,252	(803)	449
Land:												
– Operational land	15,267	–	15,267	–	–	–	–	–	3,958	19,225	–	19,225
– Community land	13,529	–	13,529	–	–	–	–	–	1,045	14,574	–	14,574
– Land under roads (post 30/6/08)	105	–	105	–	–	–	–	–	6	111	–	111
Infrastructure:												
– Buildings – non-specialised	26,091	(8,957)	17,134	281	61	–	(489)	7	2,910	30,980	(11,076)	19,904
– Buildings – specialised	37,468	(12,616)	24,852	60	164	–	(353)	1,557	6,166	48,462	(16,016)	32,446
– Roads	428,068	(79,622)	348,446	5,846	2,556	(33)	(4,066)	2,465	37,149	483,983	(91,620)	392,363
– Bridges	15,750	(4,213)	11,537	167	4	(5)	(116)	6	1,234	17,619	(4,792)	12,827
– Footpaths	11,864	(3,469)	8,395	16	644	(5)	(170)	118	891	13,919	(4,030)	9,889
– Stormwater drainage	35,756	(11,115)	24,641	88	–	(8)	(361)	222	1,392	38,104	(12,130)	25,974
– Water supply network	232,243	(87,687)	144,556	–	231	–	(3,777)	1,723	26,456	274,120	(104,931)	169,189
– Sewerage network	89,025	(34,064)	54,961	4	70	–	(655)	(1,202)	7,493	86,193	(25,522)	60,671
– Swimming pools	8,808	(3,768)	5,040	12	–	(21)	(204)	7	470	9,627	(4,323)	5,304
– Airport assets	16,395	(3,375)	13,020	23	–	–	(346)	–	1,232	18,011	(4,082)	13,929
– Other open space/recreational assets	35,459	(10,245)	25,214	651	504	–	(948)	23	2,300	39,918	(12,174)	27,744
Other assets:												
– Library books	979	(606)	373	77	–	–	(98)	–	–	1,056	(704)	352
Reinstatement, rehabilitation and restoration assets (refer Note C3-5):												
– Tip assets	2,755	(347)	2,408	–	47	–	(41)	–	–	2,802	(388)	2,414
– Present Closure Obligations (Landfills, Treatment Plants & Gravel Quarries)	5,823	(832)	4,991	–	–	–	(788)	(698)	–	5,126	(1,621)	3,505
Total infrastructure, property, plant and equipment	1,014,747	(279,727)	735,020	10,129	11,065	(198)	(14,076)	(1,232)	92,702	1,146,672	(313,262)	833,410

(1) Renewals are defined as the replacement of existing assets (as opposed to the acquisition of new assets).

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C1-7 Infrastructure, property, plant and equipment (continued)

By aggregated asset class	At 1 July 2020			Asset movements during the reporting period								At 30 June 2021		
	Gross carrying amount	Accumulated depreciation and impairment	Net carrying amount	Additions renewals ¹	Additions new assets	Carrying value of disposals	Depreciation expense	WIP transfers	Adjustments and transfers	Revaluation decrements to equity (ARR)	Revaluation increments to equity (ARR)	Gross carrying amount	Accumulated depreciation and impairment	Net carrying amount
\$ '000														
Capital work in progress	14,736	–	14,736	–	–	–	–	(6,284)	–	–	–	8,452	–	8,452
Plant and equipment	23,714	(12,732)	10,982	–	1,160	(268)	(1,366)	–	–	–	–	23,938	(13,430)	10,508
Office equipment	5,711	(4,406)	1,305	179	6	–	(267)	–	–	–	–	5,889	(4,666)	1,223
Furniture and fittings	1,075	(855)	220	206	12	–	(70)	–	–	–	–	1,083	(715)	368
Land:														
– Operational land	12,244	–	12,244	–	2,200	(99)	–	–	922	–	–	15,267	–	15,267
– Community land	11,039	–	11,039	–	128	–	–	–	(963)	–	3,325	13,529	–	13,529
– Land under roads (post 30/6/08)	64	–	64	–	–	–	–	–	41	–	–	105	–	105
Infrastructure:														
– Buildings – non-specialised	21,926	(8,515)	13,411	1,480	–	–	(441)	2,684	–	–	–	26,091	(8,957)	17,134
– Buildings – specialised	30,454	(12,505)	17,949	1,135	3,365	(250)	(296)	2,949	–	–	–	37,468	(12,616)	24,852
– Roads	420,658	(76,977)	343,681	7,711	988	(35)	(4,006)	107	–	–	–	428,068	(79,622)	348,446
– Bridges	15,731	(4,098)	11,633	–	19	–	(115)	–	–	–	–	15,750	(4,213)	11,537
– Footpaths	11,710	(3,303)	8,407	37	117	–	(166)	–	–	–	–	11,864	(3,469)	8,395
– Stormwater drainage	31,072	(7,008)	24,064	144	147	–	(240)	–	303	–	223	35,756	(11,115)	24,641
– Water supply network	225,560	(83,872)	141,688	962	3,090	–	(3,042)	544	–	–	1,314	232,243	(87,687)	144,556
– Sewerage network	88,067	(32,341)	55,726	133	16	(1)	(1,414)	–	–	–	501	89,025	(34,064)	54,961
– Swimming pools	7,838	(3,008)	4,830	6	–	–	(181)	–	(10)	–	395	8,808	(3,768)	5,040
– Other open space/recreational assets	34,175	(10,601)	23,574	1,579	669	(30)	(701)	–	(303)	–	426	35,459	(10,245)	25,214
– Airport assets	15,011	(3,335)	11,676	34	241	–	(187)	–	–	–	1,256	16,395	(3,375)	13,020
Other assets:														
– Library books	1,377	(861)	516	44	–	–	(138)	–	–	(49)	–	979	(606)	373
Reinstatement, rehabilitation and restoration assets (refer Note 15):														
– Tip assets	2,944	(366)	2,578	–	226	–	(39)	–	–	(357)	–	2,755	(347)	2,408
– Present Closure Obligations (Landfills, Treatment Plants & Gravel Quarries)	3,890	(412)	3,478	–	–	–	(420)	–	1,933	–	–	5,823	(832)	4,991
Total infrastructure, property, plant and equipment	978,996	(265,195)	713,801	13,650	12,384	(683)	(13,089)	–	1,923	(406)	7,440	1,014,747	(279,727)	735,020

(1) Renewals are defined as the replacement of existing assets (as opposed to the acquisition of new assets).

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C1-7 Infrastructure, property, plant and equipment (continued)

Accounting policy

Infrastructure, property, plant and equipment are held at fair value. Independent comprehensive valuations are performed at least every five years, however the carrying amount of assets is assessed by Council at each reporting date to confirm that it is not materially different from current fair value.

Water and sewerage network assets are indexed at each reporting period in accordance with the Rates Reference Manual issued by Department of Industry (DoI) – Water.

Increases in the carrying amounts arising on revaluation are credited to the revaluation reserve. To the extent that the increase reverses a decrease previously recognising profit or loss relating to that asset class, the increase is first recognised as profit or loss. Decreases that reverse previous increases of assets in the same class are first charged against revaluation reserves directly in equity to the extent of the remaining reserve attributable to the class; all other decreases are charged to the Income Statement.

Subsequent costs are included in the asset's carrying amount or recognised as a separate asset, as appropriate, only when it is probable that future economic benefits associated with the item will flow to Council and the cost of the item can be measured reliably. All other repairs and maintenance are charged to the Income Statement during the financial period in which they are incurred.

Land is not depreciated. Depreciation on other assets is calculated using the straight-line method to allocate their cost, net of their residual values, over their estimated useful lives as follows:

Plant and equipment	Years	Other equipment	Years
Office equipment	5 to 10	Playground equipment	5 to 15
Office furniture	10 to 20	Benches, seats etc.	10 to 20
Computer equipment	4		
Vehicles	5 to 15	Buildings	
Heavy plant/road making equipment	5 to 15	Buildings: masonry	40 to 60
Other plant and equipment	6 to 50	Buildings: other	5 to 40
Water and sewer assets		Stormwater assets	
Dams and reservoirs	80 to 100	Drains	100
Bores	30	Culverts	100
Reticulation pipes: PVC	60 to 80		
Reticulation pipes: other	40 to 100	Other Assets	
Pumps and telemetry	25 to 75	Library Books	10
Transportation assets		Other infrastructure assets	
Sealed roads: surface	15 to 30	Bulk earthworks	Infinite
Sealed roads: structure	50	Swimming pools	20 to 50
Unsealed roads	10 to 30	Unsealed roads	10 to 30
Bridge: concrete	100	Other open space/recreational assets	20 to 50
Bridge: other	60 to 80	Other infrastructure	20 to 50
Road pavements	45 to 90		
Kerb, gutter and footpaths	50 to 100		

The assets' residual values and useful lives are reviewed, and adjusted if appropriate, at each reporting date. Gains and losses on disposals are determined by comparing proceeds with carrying amount. These are included in the Income Statement.

Land under roads

Land under roads is land under roadways and road reserves including land under footpaths, nature strips and median strips.

Council has elected not to recognise land under roads acquired before 1 July 2008 in accordance with AASB 1051 Land Under Roads.

Land under roads acquired after 1 July 2008 is recognised in accordance with AASB 116 Property, Plant and Equipment.

Crown reserves

Crown reserves under Council's care and control are recognised as assets of the Council. While ownership of the reserves remains with the Crown, Council retains operational control of the reserves and is responsible for their maintenance and use in accordance with the specific purposes to which the reserves are dedicated. Improvements on Crown reserves are also recorded as assets, while maintenance costs incurred by Council and revenues relating to the reserves are recognised within Council's Income Statement.

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C1-7 Infrastructure, property, plant and equipment (continued)

Rural Fire Service assets

Under Section 119 of the *Rural Fire Services Act 1997 (NSW)*, "all firefighting equipment purchased or constructed wholly or from money to the credit of the Fund is to be vested in the council of the area for or on behalf of which the firefighting equipment has been purchased or constructed".

Until such time as discussions on this matter have concluded and the legislation changed, Council will recognise rural fire service assets including land, buildings, plant and vehicles.

C1-8 Intangible assets

Intangible assets are as follows:

\$ '000	2022	2021
Software		
Opening values at 1 July		
Gross book value	1,896	1,884
Accumulated amortisation	(682)	(480)
Net book value – opening balance	1,214	1,404
Movements for the year		
Purchases	118	12
Amortisation charges	(209)	(202)
Closing values at 30 June		
Gross book value	2,014	1,896
Accumulated amortisation	(891)	(682)
Total software – net book value	1,123	1,214
Water Licences		
Opening values at 1 July		
Gross book value	2,181	1,585
Net book value – opening balance	2,181	1,585
Movements for the year		
Purchases	–	596
Closing values at 30 June		
Gross book value	2,181	2,181
Total Water Licences – net book value	2,181	2,181
Total intangible assets – net book value	3,304	3,395

Accounting policy

Intangible assets

IT development and software

Costs incurred in developing products or systems and costs incurred in acquiring software and licenses that will contribute to future period financial benefits through revenue generation and/or cost reduction are capitalised to software and systems.

Costs capitalised include external direct costs of materials and service, direct payroll, and payroll related costs of employees' time spent on the project. Amortisation is calculated on a straight line basis over periods generally ranging from three to five years.

IT development costs include only those costs directly attributable to the development phase and are only recognised following completion of technical feasibility, and where Council has an intention and ability to use the asset.

Water Licences

Costs capitalised include external direct costs associated with the purchase of the licence. These rights are valued each year and any associated impairment or fair revaluation increment are included.

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C1-9 Other

Other assets

\$ '000	2022	2022	2021	2021
	Current	Non-current	Current	Non-current
Prepayments	466	—	407	—
Total other assets	466	—	407	—

C2 Leasing activities

C2-1 Council as a lessee

Council has no leases associated with assets.

Leases at significantly below market value – concessionary / peppercorn leases

Council has a number of leases at significantly below market for land and buildings which are used for:

- community centres/groups
- cultural centre
- health services

The leases are generally between 1 and 5 years and require payments of a maximum amount of \$1,000 per year. The use of the right-to-use asset is restricted by the lessors to specified community services which Council must provide, these services are detailed in the leases.

None of the leases in place are individually material from a Statement of Financial Position or performance perspective.

C2-2 Council as a lessor

Operating leases

Council leases out a number of properties for community groups and emergency services; these leases have been classified as operating leases for financial reporting purposes and the assets are included as IPP&E.

The amounts recognised in the Income Statement relating to operating leases where Council is a lessor are shown below:

\$ '000	2022	2021
---------	------	------

(i) Assets held as property, plant and equipment

Council provides operating leases on Council buildings for a variety of purposes including Commercial Buildings, Council Land, Aerodrome Hangars and Health Centres, the table below relates to operating leases on assets disclosed in C1-7.

Lease income	227	216
Total income relating to operating leases for Council assets	227	216

Amount of IPPE leased out by Council under operating leases

Buildings Specialised	2,341	1,164
Buildings Non-Specialised	5,194	2,131
Other Open Space/Recreational Assets	176	144
Total amount of IPPE leased out by Council under operating leases	7,711	3,439

(ii) Maturity analysis of contractual lease income

Maturity analysis of future lease income receivable showing the undiscounted lease payments to be received after reporting date for operating leases:

< 1 year	218	135
1–2 years	126	47
2–3 years	87	17
3–4 years	9	8
Total undiscounted lease payments to be received	440	207

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C2-2 Council as a lessor (continued)

Accounting policy

When Council is a lessor, the lease is classified as either an operating or finance lease at inception date, based on whether substantially all of the risks and rewards incidental to ownership of the asset have been transferred to the lessee. If the risks and rewards have been transferred then the lease is classified as a finance lease, otherwise it is an operating lease.

When Council has a sub-lease over an asset and is the intermediate lessor then the head lease and sub-lease are accounted for separately. The classification of the sub-lease is based on the right-of-use asset which arises from the head lease rather than the useful life of the underlying asset.

If the lease contains lease and non-lease components, the non-lease components are accounted for in accordance with AASB 15 *Revenue from Contracts with Customers*.

The lease income is recognised on a straight-line basis over the lease term for an operating lease and as finance income using amortised cost basis for finance leases.

C3 Liabilities of Council**C3-1 Payables**

\$ '000	2022 Current	2022 Non-current	2021 Current	2021 Non-current
Goods and services – operating expenditure	2,750	–	3,686	–
Accrued expenses:				
– Borrowings	141	–	154	–
– Salaries and wages	227	–	164	–
– Other expenditure accruals	109	–	508	–
Prepaid rates & receivables	870	–	781	–
Security bonds, deposits and retentions	33	–	89	–
Total payables	4,130	–	5,382	–

Accounting policy

Council measures all financial liabilities initially at fair value less transaction costs, subsequently financial liabilities are measured at amortised cost using the effective interest rate method.

Payables

Payables represent liabilities for goods and services provided to Council prior to the end of financial year that are unpaid. The amounts are unsecured and are usually paid within 30 days of recognition.

C3-2 Contract Liabilities

\$ '000	Notes	2022 Current	2022 Non-current	2021 Current	2021 Non-current
Grants and contributions received in advance:					
Unexpended capital grants (to construct Council controlled assets)	(i)	9,887	–	7,705	–
Total grants received in advance		9,887	–	7,705	–
Total contract liabilities		9,887	–	7,705	–

Notes

(i) Council has received funding to construct assets including roads, community infrastructure & water infrastructure. The funds received are under an enforceable contract which require Council to construct an identified asset which will be under Council's control on completion. The revenue is recognised as Council constructs the asset and the contract liability reflects the funding received which cannot yet be recognised as revenue. The revenue is expected to be recognised in the next 12 months.

Revenue recognised that was included in the contract liability balance at the beginning of the period

\$ '000	2022	2021
Grants and contributions received in advance:		
Capital grants (to construct Council controlled assets)	2,055	1,304
Total revenue recognised that was included in the contract liability balance at the beginning of the period	2,055	1,304

Significant changes in contract liabilities

Council recorded a significant increase in contract liabilities as grant funding was received in advance. The grant funding will be used to upgrade roads and construct community infrastructure.

Significant contract liabilities are associated with the following:

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C3-2 Contract Liabilities (continued)

- Currajong Street Rehabilitation, Cookamidgera Road Upgrade, Peak Hill & Baldry Road Upgrade & East Street Rehabilitation (Fixing Local Roads)
- Trundle Main Street Upgrade (Your High Street)
- Trundle Pool Upgrade (Crown Land Reserves)
- Community Infrastructure & Roads (Round 3 - LRCL)
- Parkes Water Security - Stage 2 (Department Planning, Industry & Environment)

The recognition of this income will occur once the performance obligations are satisfied.

Accounting policy

Contract liabilities are recorded when consideration is received from a customer / fund provider prior to Council transferring a good or service to the customer, Council presents the funds which exceed revenue recognised as a contract liability.

C3-3 Borrowings

\$ '000	2022 Current	2022 Non-current	2021 Current	2021 Non-current
Loans – secured ¹	685	17,479	988	18,208
Total borrowings	685	17,479	988	18,208

(1) Loans are secured over the general rating income of Council.

Disclosures on liability interest rate risk exposures, fair value disclosures and security can be found in Note 20.

(a) Changes in liabilities arising from financing activities

\$ '000	2021		Non-cash movements			2022
	Opening Balance	Cash flows	Acquisition	Acquisition due to change in accounting policy	Other non-cash movement	Closing balance
Loans – secured	19,196	(1,032)	–	–	–	18,164
Total liabilities from financing activities	19,196	(1,032)	–	–	–	18,164

\$ '000	2020		Non-cash movements			2021
	Opening Balance	Cash flows	Acquisition	Acquisition due to change in accounting policy	Other non-cash movement	Closing balance
Loans – secured	20,142	(946)	–	–	–	19,196
Total liabilities from financing activities	20,142	(946)	–	–	–	19,196

continued on next page ...

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C3-3 Borrowings (continued)**(b) Financing arrangements**

\$ '000	2022	2021
Total facilities		
Bank overdraft facilities ¹	100	100
Credit cards/purchase cards	150	150
Total financing arrangements	250	250
Drawn facilities		
– Credit cards/purchase cards	32	28
Total drawn financing arrangements	32	28
Undrawn facilities		
– Bank overdraft facilities	100	100
– Credit cards/purchase cards	118	122
Total undrawn financing arrangements	218	222

Additional financing arrangements information**Breaches and defaults**

During the current and prior year, there were no defaults or breaches on any of the loans.

(1) The bank overdraft facility may be drawn at any time and may be terminated by the bank without notice.

Accounting policy

Council measures all financial liabilities initially at fair value less transaction costs, subsequently financial liabilities are measured at amortised cost using the effective interest rate method.

Fees paid on the establishment of loan facilities are recognised as transaction costs of the loan to the extent that it is probable that some or all of the facility will be drawn down.

Borrowings are removed from the Statement of Financial Position when the obligation specified in the contract is discharged, cancelled or expired. The difference between the carrying amount of a financial liability that has been extinguished or transferred to another party and the consideration paid, including any non-cash assets transferred or liabilities assumed, is recognised in other income or borrowing costs.

C3-4 Employee benefit provisions

\$ '000	2022 Current	2022 Non-current	2021 Current	2021 Non-current
Annual leave	1,409	–	1,402	–
Long service leave	2,852	248	3,487	303
RDO's & ELE WC On-Costs	251	–	267	–
Total employee benefit provisions	4,512	248	5,156	303

Current employee benefit provisions not anticipated to be settled within the next twelve months

\$ '000	2022	2021
The following provisions, even though classified as current, are not expected to be settled in the next 12 months.		
Provisions – employees benefits	2,784	3,099
	2,784	3,099

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C3-4 Employee benefit provisions (continued)

Description of and movements in provisions

Accounting policy

Employee benefit provisions are presented as current liabilities in the Statement of Financial Position if Council does not have an unconditional right to defer settlement for at least 12 months after the reporting date, regardless of when the actual settlement is expected to occur and therefore all annual leave and vested long service leave (or that which vests within 12 months) is presented as current.

Short-term obligations

Liabilities for wages and salaries (including non-monetary benefits, annual leave and accumulating sick leave expected to be wholly settled within 12 months after the end of the period in which the employees render the related service) are recognised in respect of employees' services up to the end of the reporting period and are measured at the amounts expected to be paid when the liabilities are settled. The liability for annual leave and accumulating sick leave is recognised in the provision for employee benefits. All other short-term employee benefit obligations are presented as payables.

Other long-term employee benefit obligations

The liability for long-service leave and annual leave that is not expected to be wholly settled within 12 months after the end of the period in which the employees render the related service is recognised in the provision for employee benefits and measured as the present value of expected future payments to be made in respect of services provided by employees up to the end of the reporting period using the projected unit credit method. Consideration is given to expected future wage and salary levels, experience of employee departures, and periods of service. Expected future payments are discounted using market yields at the end of the reporting period on national government bonds with terms to maturity and currency that match, as closely as possible, the estimated future cash outflows.

On-costs

The employee benefit provisions include the aggregate on-cost liabilities that will arise when payment of current employee benefits is made in future periods.

These amounts include superannuation, payroll tax and workers compensation expenses which will be payable upon the future payment of certain leave liabilities which employees are entitled to at the reporting period.

C3-5 Provisions

\$ '000	2022 Current	2022 Non-Current	2021 Current	2021 Non-Current
Asset remediation/restoration:				
Asset remediation/restoration (future works)	298	6,193	280	6,799
Sub-total – asset remediation/restoration	298	6,193	280	6,799
Total provisions	298	6,193	280	6,799

Description of and movements in provisions

\$ '000	Other provisions	
	Asset remediation	Net carrying amount
2022		
At beginning of year	7,079	7,079
Unwinding of discount	108	108
Present Closure Obligation (Assets)	(696)	(696)
Total other provisions at end of year	6,491	6,491
2021		
At beginning of year	5,099	5,099
Unwinding of discount	47	47
Present Closure Obligation (Assets)	1,933	1,933
Total other provisions at end of year	7,079	7,079

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C3-5 Provisions (continued)

Nature and purpose of provisions

Asset remediation

Council has a legal/public obligation to make, restore, rehabilitate and reinstate the council tip and quarry.

Accounting policy

Provisions are recognised when Council has a present legal or constructive obligation as a result of past events, it is probable that an outflow of resources will be required to settle the obligation, and the amount has been reliably estimated.

Where there are a number of similar obligations, the likelihood that an outflow will be required in settlement is determined by considering the class of obligations as a whole. A provision is recognised even if the likelihood of an outflow with respect to any one item included in the same class of obligations may be small.

Provisions are measured at the present value of management's best estimate of the expenditure required to settle the present obligation at the reporting date. The discount rate used to determine the present value reflects current market assessments of the time value of money and the risks specific to the liability. The increase in the provision due to the passage of time is recognised as interest expense.

Asset remediation – tips and quarries

Close-down and restoration costs include the dismantling and demolition of infrastructure, and the removal of residual materials and remediation of disturbed areas. Estimated close-down and restoration costs are provided for in the accounting period when the obligation arising from the related disturbance occurs, whether this occurs during the development or during the operation phase, based on the net present value of estimated future costs. Provisions for close-down and restoration costs do not include any additional obligations which are expected to arise from future disturbance. The cost estimates are calculated annually during the life of the operation to reflect known developments, e.g. updated cost estimates and revisions to the estimated lives of operations, and are subject to formal review at regular intervals.

The ultimate cost of environmental remediation is uncertain and cost estimates can vary in response to many factors, including changes to the relevant legal requirements, the emergence of new restoration techniques, or experience at other locations. The expected timing of expenditure can also change, for example in response to changes in quarry reserves or production rates. As a result, there could be significant adjustments to the provision for close down and restoration and environmental clean-up, which would affect future financial results.

Other movements in the provisions for close-down and restoration costs, including those resulting from new disturbance, updated cost estimates, changes to the estimated lives of operations, and revisions to discount rates, are capitalised within infrastructure, property, plant and equipment. These costs are then depreciated over the lives of the assets to which they relate.

C4 Reserves

C4-1 Nature and purpose of reserves

IPPE Revaluation reserve

The infrastructure, property, plant and equipment (IPPE) revaluation reserve is used to record increments and decrements in the revaluation of infrastructure, property, plant and equipment.

D Council structure**D1 Results by fund**

General fund refers to all Council activities other than water and sewer. All amounts disclosed in this note are gross i.e. inclusive of internal charges and recoveries made between the funds. Assets and liabilities shown in the water and sewer columns are restricted for use for these activities.

D1-1 Income Statement by fund

\$ '000	General 2022	Water 2022	Sewer 2022
Income from continuing operations			
Rates and annual charges	17,329	1,559	3,498
User charges and fees	9,500	8,615	450
Interest and investment revenue	175	87	28
Other revenues	1,500	28	49
Grants and contributions provided for operating purposes	15,627	24	–
Grants and contributions provided for capital purposes	9,840	1,264	112
Net gains from disposal of assets	280	–	–
Other income	209	–	18
Total income from continuing operations	54,460	11,577	4,155
Expenses from continuing operations			
Employee benefits and on-costs	13,630	1,617	550
Materials and services	16,879	4,141	1,005
Borrowing costs	425	234	161
Depreciation, amortisation and impairment of non-financial assets	9,525	3,910	850
Other expenses	318	420	10
Total expenses from continuing operations	40,777	10,322	2,576
Operating result from continuing operations	13,683	1,255	1,579
Net operating result for the year	13,683	1,255	1,579
Net operating result attributable to each council fund	13,683	1,255	1,579
Net operating result for the year before grants and contributions provided for capital purposes	3,843	(9)	1,467

D1-2 Statement of Financial Position by fund

\$ '000	General 2022	Water 2022	Sewer 2022
ASSETS			
Current assets			
Cash and cash equivalents	3,973	3,439	1,342
Investments	9,762	8,441	3,298
Receivables	5,817	2,984	1,219
Inventories	2,384	42	5
Contract assets and contract cost assets	1,735	—	—
Other	466	—	—
Total current assets	24,137	14,906	5,864
Non-current assets			
Investments	2,944	2,546	995
Inventories	3,234	—	—
Infrastructure, property, plant and equipment	591,287	179,151	62,972
Intangible assets	1,076	2,228	—
Total non-current assets	598,541	183,925	63,967
Total assets	622,678	198,831	69,831
LIABILITIES			
Current liabilities			
Payables	3,796	321	13
Contract liabilities	8,887	1,000	—
Borrowings	314	371	—
Employee benefit provision	3,823	581	108
Provisions	140	61	97
Total current liabilities	16,960	2,334	218
Non-current liabilities			
Borrowings	7,201	6,278	4,000
Employee benefit provision	210	32	6
Provisions	2,002	1,621	2,570
Total non-current liabilities	9,413	7,931	6,576
Total liabilities	26,373	10,265	6,794
Net assets	596,305	188,566	63,037
EQUITY			
Accumulated surplus	410,396	116,786	38,505
Revaluation reserves	185,909	71,780	24,532
Council equity interest	596,305	188,566	63,037
Total equity	596,305	188,566	63,037

E Risks and accounting uncertainties

E1-1 Risks relating to financial instruments held

Council's overall risk management program focuses on the unpredictability of financial markets and seeks to minimise potential adverse effects on the financial performance of the Council.

Council's objective is to maximise its return on cash and investments whilst maintaining an adequate level of liquidity and preserving capital. The finance team manages the cash and Investments portfolio with the assistance of independent advisors. Council has an investment policy which complies with the s 625 of the Act and the Ministerial Investment Order. The policy is regularly reviewed by Council and a monthly investment report is provided to Council setting out the make-up performance of the portfolio as required by local government regulations.

Council does not engage in transactions expressed in foreign currencies and is therefore not subject to foreign currency risk.

Financial risk management is carried out by the finance team under policies approved by the Councillors.

The fair value of Council's financial assets and financial liabilities approximates their carrying amount.

The risks associated with the financial instruments held are:

- interest rate risk – the risk that movements in interest rates could affect returns
- liquidity risk – the risk that Council will not be able to pay its debts as and when they fall due.
- credit risk – the risk that a contracting entity will not complete its obligations under a financial instrument, resulting in a financial loss to the Council.

Council manages these risks by diversifying its portfolio and only purchasing investments with high credit ratings or capital guarantees. Council also seeks advice from independent advisers before placing any cash and investments.

(a) Market risk – interest rate and price risk

\$ '000	2022	2021
The impact on result for the year and equity of a reasonably possible movement in the price of investments held and interest rates is shown below. The reasonably possible movements were determined based on historical movements and economic conditions in place at the reporting date.		
Impact of a 1% movement in interest rates		
– Equity / Income Statement	123	10
Impact of a 10% movement in price of investments		
– Equity / Income Statement	449	101

(b) Credit risk

Council's major receivables comprise (i) rates and annual charges and (ii) user charges and fees.

The major risk associated with these receivables is credit risk - the risk that debts due and payable to Council may not be repaid in full.

Council manages the credit risk associated with these receivables by monitoring outstanding debt and employing stringent debt recovery procedures.

Credit risk on rates and annual charges is minimised by the ability of Council to secure a charge over the land relating to the debts - that is, the land can be sold to recover the debt. Council is also able to charge interest on overdue rates and annual charges at higher than market rates which further encourages the payment of debt.

There are no significant concentrations of credit risk, whether through exposure to individual customers, specific industry sectors and/or regions.

The level of outstanding receivables is reported to Council monthly and benchmarks are set and monitored for acceptable collection performance.

Council makes suitable provision for doubtful receivables as required and carries out credit checks on most non-rate debtors.

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E1-1 Risks relating to financial instruments held (continued)

There are no material receivables that have been subjected to a re-negotiation of repayment terms.

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E1-1 Risks relating to financial instruments held (continued)

Credit risk profile

Receivables – rates and annual charges

Credit risk on rates and annual charges is minimised by the ability of Council to recover these debts as a secured charge over the land; that is, the land can be sold to recover the debt. Council is also able to charge interest on overdue rates and annual charges at higher than market rates which further encourages payment.

\$ '000	Not yet overdue	overdue rates and annual charges < 5 years	≥ 5 years	Total
2022				
Gross carrying amount	1,066	1,992	114	3,172
2021				
Gross carrying amount	974	2,109	77	3,160

Receivables - non-rates and annual charges and contract assets

Council applies the simplified approach for non-rates and annual charges debtors and contract assets to provide for expected credit losses, which permits the use of the lifetime expected loss provision at inception. To measure the expected credit losses, non-rates and annual charges debtors and contract assets have been grouped based on shared credit risk characteristics and the days past due.

The loss allowance provision is determined as follows. The expected credit losses incorporate forward-looking information.

\$ '000	Not yet overdue	0 - 30 days	31 - 60 days	61 - 90 days	> 91 days	Total
2022						
Gross carrying amount	7,381	248	9	487	956	9,081
Expected loss rate (%)	0.00%	0.00%	0.00%	8.00%	25.90%	3.16%
ECL provision	—	—	—	39	248	287
2021						
Gross carrying amount	5,559	2	5	34	847	6,447
Expected loss rate (%)	0.00%	0.00%	0.00%	7.00%	25.00%	3.32%
ECL provision	—	—	—	2	212	214

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E1-1 Risks relating to financial instruments held (continued)**(c) Liquidity risk**

Payables, lease liabilities and borrowings are both subject to liquidity risk; that is, the risk that insufficient funds may be on hand to meet payment obligations as and when they fall due.

Council manages this risk by monitoring its cash flow requirements and liquidity levels, and by maintaining an adequate cash buffer. Payment terms can be extended, and overdraft facilities drawn upon in extenuating circumstances.

Borrowings are also subject to interest rate risk: the risk that movements in interest rates could adversely affect funding costs. Council manages this risk through diversification of borrowing types, maturities and interest rate structures.

The finance team regularly reviews interest rate movements to determine if it would be advantageous to refinance or renegotiate part or all of the loan portfolio.

The timing of cash flows presented in the table below to settle financial liabilities reflects the earliest contractual settlement dates. The timing of expected outflows is not expected to be materially different from contracted cashflows.

The amounts disclosed in the table are the undiscounted contracted cash flows for non-lease liabilities (refer to Note C2-1(b) for lease liabilities) and therefore the balances in the table may not equal the balances in the Statement of Financial Position due to the effect of discounting.

\$ '000	Weighted average interest rate	Subject to no maturity	≤ 1 Year	payable in: 1 - 5 Years	> 5 Years	Total cash outflows	Actual carrying values
2022							
Payables	0.00%	33	4,097	–	–	4,130	4,130
Borrowings	3.78%	–	1,364	11,107	9,589	22,060	18,164
Total financial liabilities		33	5,461	11,107	9,589	26,190	22,294
2021							
Payables	0.00%	89	5,293	–	–	5,382	5,382
Borrowings	3.85%	–	1,708	9,222	12,881	23,811	19,196
Total financial liabilities		89	7,001	9,222	12,881	29,193	24,578

Loan agreement breaches

There were no breaches to loan agreements during the reporting period.

E2-1 Fair value measurement

The Council measures the following asset and liability classes at fair value on a recurring basis:

- Infrastructure, property, plant and equipment
- Financial assets and liabilities

The fair value of assets and liabilities must be estimated in accordance with various accounting standards for either recognition and measurement requirements or for disclosure purposes.

AASB 13 Fair Value Measurement requires all assets and liabilities measured at fair value to be assigned to a 'level' in the fair value hierarchy as follows:

Level 1: Unadjusted quoted prices in active markets for identical assets or liabilities that the entity can access at the measurement date.

Level 2: Inputs other than quoted prices included within level 1 that are observable for the asset or liability, either directly or indirectly.

Level 3: Inputs for the asset or liability that are not based on observable market data (unobservable inputs).

		Fair value measurement hierarchy					
\$ '000	Notes	Level 2 Significant observable inputs		Level 3 Significant unobservable inputs		Total	
		2022	2021	2022	2021	2022	2021
Recurring fair value measurements							
At fair value through profit or loss		–	–	4,486	1,014	4,486	1,014
Infrastructure, property, plant and equipment	C1-7						
Plant and equipment		–	–	10,346	10,508	10,346	10,508
Office equipment		–	–	1,241	1,223	1,241	1,223
Furniture and fittings		–	–	449	368	449	368
Operational land		–	–	19,225	15,267	19,225	15,267
Community land		913	913	13,661	12,616	14,574	13,529
Land under roads		–	–	111	105	111	105
Buildings non-specialised		–	–	19,904	17,134	19,904	17,134
Buildings specialised		–	–	32,446	24,852	32,446	24,852
Roads		–	–	392,363	348,446	392,363	348,446
Bridges		–	–	12,827	11,537	12,827	11,537
Footpaths		–	–	9,889	8,395	9,889	8,395
Tips		–	–	2,414	2,408	2,414	2,408
Library books		–	–	352	373	352	373
Storm water drainage		–	–	25,974	24,641	25,974	24,641
Water supply network		–	–	169,189	144,556	169,189	144,556
Capital work in progress		–	–	10,953	8,452	10,953	8,452
Sewerage network		–	–	60,671	54,961	60,671	54,961
Swimming pools		–	–	5,304	5,040	5,304	5,040
Airport assets		–	–	13,929	13,020	13,929	13,020
Other open space / recreational assets		–	–	27,744	25,214	27,744	25,214
Present Closure Obligations		–	–	3,505	4,991	3,505	4,991
Total infrastructure, property, plant and equipment		913	913	832,497	734,107	833,410	735,020

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E2-1 Fair value measurement (continued)

Valuation techniques

Where Council is unable to derive fair valuations using quoted market prices of identical assets (ie. level 1 inputs) Council instead utilises a spread of both observable inputs (level 2 inputs) and unobservable inputs (level 3 inputs).

The fair valuation techniques Council has employed while utilising level 2 and level 3 inputs are as follows:

Infrastructure, property, plant and equipment (IPPE)

Plant & Equipment, Office Equipment and Furniture and Fittings are valued at cost but are disclosed at fair value in the notes. The carrying amount of these assets is assumed to approximate fair value due to the nature of the items. Examples of assets within these classes are as follows:

- Plant & Equipment Trucks, Utilities, Graders, Excavators, street sweepers, Garbage trucks, motor vehicles and minor items.
- Office Equipment Computer equipment, Whiteboards, Fax machines, Photocopiers
- Furniture & Fittings Chairs, desks, Kitchen appliances etc.

The key unobservable inputs to the valuations are the remaining useful life and residual value. Council reviews the value of these assets against quoted prices for the current replacement cost of similar assets and by taking account of the pattern of consumption, estimate remaining useful life and the residual value. There has been no change to the valuation during the reporting period. A stocktake was completed of Council's Plant and Equipment, and the register was amended to be the complete record.

Operational Land

This asset class comprises of all council's land classified as Operational Land under the NSW Local Government Act 1993. The key unobservable input to the valuation is the price per square metre. The last valuation was undertaken by" (Elise Wallace C.P.V. Registered Valuer AAPI #66461) from Australis Asset Advisory Group in June 2018 using Fair Value methodology. In June 2022, council has undertaken a fair value assessment to index this asset class to ensure the carrying value approximates the fair value.

The valuation of Operational Land assets have been completed in accordance with guidance notes and background papers issued by the NSW Treasury, Local Government Code of Accounting and Finance Reporting and the International Assets Valuation Standards Committee of which the Australian Property Institute is a member. Operational Land Values have been determined based on sales of land in the locality and standard valuation principles have been adopted whereby the direct comparison method for each individual parcel has been utilised. Due regard has been given to zoning, physical and non-physical constraints, size, shape, location topography and exposure characteristics for each lot, as well as overall market conditions as at the date of valuation. The land values are considered to sit within level 3 of the AASB 13 Fair Value Hierarchy.

Community Land

Community Land were valued by" AssetVal" (Heinza Lindemann C.P.V. Registered Valuer) in April 2021 using Fair Value methodology. The valuation of Community Land assets have been completed in accordance with guidance notes and background papers issued by the NSW Treasury, Local Government Code of Accounting and Finance Reporting and the International Assets Valuation Standards Committee of which the Australian Property Institute is a member. Community Land Values have been determined based on sales of land in the locality and standard valuation principles have been adopted whereby the direct comparison method for each individual parcel has been utilised. Due regard has been given to zoning, physical and non-physical constraints, size, shape, location topography and exposure characteristics for each lot, as well as overall market conditions as at the date of valuation. The land values are considered to sit within level 2 & 3 of the AASB 13 Fair Value Hierarchy. In June 2022, council has undertaken a fair value assessment to index this asset class to ensure the carrying value approximates the fair value.

Land Under Roads

Council has elected to recognise Land Under Roads where the road was acquired on or after 1 July 2008. 'Land under roads' have been valued using the square metres rates applicable for nearby or adjacent Community Land having regard to the highest and best use for this land. In June 2022, council has undertaken a fair value assessment to index this asset class to ensure the carrying value approximates the fair value.

Buildings – Non specialised and Specialised

Buildings were valued by" Australia Asset Advisory Group " (Elise Wallace C.P.V. Registered Valuer AAPI #66461) from Australis Asset Advisory Group in June 2018 using the market and cost approach. The approach estimated the replacement cost for each building by componentising the buildings into significant parts with different useful lives and taking into account a range of factors. Any buildings that were inaccessible, remaining useful life was based on commissioning dates supplied in

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E2-1 Fair value measurement (continued)

the asset register. The buildings that were physically inspected and the unit rates based on square metres could be supported from market evidence (Level 2) other inputs (such as estimates of pattern of consumption) required extensive professional judgement and impacted significantly on the final determination of fair value. As such these assets were classified as having been valued using Level 3 valuation inputs. In June 2022, council has undertaken a fair value assessment to index this asset class to ensure the carrying value approximates the fair value.

Roads, Bridges & Footpaths

This asset class comprises the Road Carriageway, Bridges, Footpaths, Bus Shelters, Carparks, Guardrails, Kerb and Gutter, Retaining walls, Suburb Markers and Traffic facilities. The road carriageway is defined as the trafficable portion of a road, between but not including the kerb and gutter. The 'Cost Approach' using Level 3 inputs was used to value the road carriageway and other road infrastructure in June 2020. Talis Consulting were engaged to provide a condition assessment for sealed roads, footpaths and kerb and gutter. Condition rating has been based on the IPWEA Practice Note 9 2016 (IPWEA PN9). Pitt & Sherry were engaged a consultant to undertake thorough conditions assessment of all bridge structures as per RMS Bridge Inspection Procedures. Condition assessment and rating for other transport assets have been undertaken by trained Council staff as per council procedures.

The cost approach was utilised and while the unit rates based on square metres, linear metres or similar could be supported from market evidence (Level 2) other inputs (such as estimates pattern of consumption, asset condition and useful life) required extensive professional judgement and impacted significantly on the final determination of fair value. The inventory for Bridges, Bridge size culverts, Roads and associated infrastructure including Kerb and Channel, Footpaths and car parks has been verified through condition inspections conducted in 2019/20 encompassing 100% of the network. The assets have been given a condition index based on visual and measured data. In June 2022, council has undertaken a fair value assessment to index this asset class to ensure the carrying value approximates the fair value.

Drainage Infrastructure

Assets within this class comprise pits, pipes, open channels, headwalls and various types of water quality devices.

The 'Cost Approach' estimated the replacement cost for each asset by componentising the assets into significant parts with different useful lives and taking into account a range of factors. The Level of componentisation adopted by Council is in accordance with OLG Circular 09- 09 and the Institute of Public Works Engineers Australia's International Infrastructure Management Manual (IIMM). While the unit rates based on linear metres of certain diameter pipes and prices per pit or similar could be supported from market evidence, other inputs (such as estimates of pattern of consumption, asset condition and useful life) required extensive professional judgement and impacted significantly on the final determination of fair value. Additionally due to limitations in the historical records of very long lived assets there is uncertainty regarding the actual design, specifications and dimensions of some assets.

Drainage Infrastructure assets are indexed annually using the Modern Engineering Equivalent Assets (MEERA) rates provided by the NSW Office of Water. Valuations for the detention basins, open drains and grass swales (lined and un-lined), inlet and outlet structures, gross pollutant traps, kerb inlets and pits, and underground pipes (concrete and uPVC) were carried out internally by staff in 2019/20.

Water Supply Network Infrastructure

Assets within this class comprise bores, dams, pipeline & trunk mains, pumping stations, reservoirs, and water treatment plants.

Valuations were completed by Australis Asset Advisory Group in June 2022, under a group co-ordinated by the CNSWJO (Central NSW Joint Organisation) in accordance with "Fair Valuation" principles.

These principles lead to valuations being made on the basis of a depreciated replacement cost, using standard unit rates. This valuation was performed using physical inspections of the network. The valuation considers the nature of the assets, the current condition of the assets, strategic considerations which could influence asset life. The unit rates based on diameter of pipes, depth of pipes, construction difficulty, linear metres or similar could be supported from market evidence, other inputs (such as estimates pattern of consumption, asset condition and useful life) required extensive professional judgement and impacted significantly on the final determination of fair value.

Sewerage Network Infrastructure

Assets within this class comprise Sewer mains, sewage pumping stations, and sewage treatment plants.

Valuations were completed by Australis Asset Advisory Group in June 2022, under a group co-ordinated by the CNSWJO (Central NSW Joint Organisation) in accordance with "Fair Valuation" principles.

These principles lead to valuations being made on the basis of a depreciated replacement cost, using standard unit rates. This valuation was performed using physical inspections of the network. The valuation considers the nature of the assets, the current condition of the assets, strategic considerations which could influence asset life. The unit rates based on diameter of

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E2-1 Fair value measurement (continued)

pipes, depth of pipes, construction difficulty, linear metres or similar could be supported from market evidence, other inputs (such as estimates pattern of consumption, asset condition and useful life) required extensive professional judgement and impacted significantly on the final determination of fair value.

Swimming Pools

Assets within this class comprise Council's aquatic centres at Parkes, Trundle, Peak Hill and Tullamore. Swimming Pools were valued by "AssetVal" (Heinza Lindemann C.P.V. Registered Valuer) in April 2021 using a cost approach. The approach estimated the replacement cost for each pool by componentising its significant parts. In June 2022, council has undertaken a fair value assessment to index this asset class to ensure the carrying value approximates the fair value.

While some elements of gross replacement values could be supported from market evidence (Level 2 input) other inputs (such as estimates of pattern of consumption, asset condition and useful life) required extensive professional judgement and impacted significantly on the final determination of fair value.

Other Open Space/Recreational Assets

Other Open Space/Recreational Assets were valued by "AssetVal" (Heinza Lindemann C.P.V. Registered Valuer) in April 2021 using a cost approach. Assets within this class comprise Tennis Courts, Cricket Nets, Synthetic Surfaces, BBQs, Regional Sporting Facilities, Parkes and Gardens and Playgrounds. While some elements of gross replacement values could be supported from market evidence (Level 2 input) other inputs (such as estimates of pattern of consumption, asset condition and useful life) required extensive professional judgement and impacted significantly on the final determination of fair value. In June 2022, council has undertaken a fair value assessment to index this asset class to ensure the carrying value approximates the fair value.

Library Books

Library Books are valued at cost but are disclosed at fair value in the notes. The carrying amount of these assets is assumed to approximate fair value due to the nature of the items. The fair value has been based on the average purchase price over the period 2016/17 to 2020/21 multiplied by the current collection on hand.

Council reviews the value of these assets against quoted prices for the gross current replacement cost of similar assets and by taking account of the pattern of consumption, and estimated remaining useful life. The fair value has been based on the average purchase price over the period 2016/17 to 2020/21 multiplied by the current collection on hand. There has been no change to the valuation process during the reporting period.

Tip Remediation

Council's Tips are located in Parkes and villages across the shire. The Tips activities encompasses a landfilling operation as well as a wide range of waste disposal services, resource recovery services, recycled, and waste management educational activities. It has been recognised that there will be costs associated with the closure and post closure management of the landfill site.

The rehabilitation estimates have been included as a provision for the future with an estimate closure date of 2065 for Parkes and villages at various other times.

Closure of the landfill will involve a wide range of activities including preparation of a Landfill Closure and Management Plan, final capping of the landfill waste and site re-vegetation, installation of a final landfill gas management system, revision of the surface water management system and leachate management infrastructure to suit post-closure operation, decommissioning and removing infrastructure and equipment that will not be required post-closure, and fencing sensitive infrastructure. The key unobservable inputs are the discount rate, cost escalation rate, actual timing of costs and future environmental management requirements.

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E2-1 Fair value measurement (continued)

Fair value measurements using significant unobservable inputs (level 3)

Significant unobservable valuation inputs used (for level 3 asset classes) and their relationship to fair value.

The following table summarises the quantitative information relating to the significant unobservable inputs used in deriving the various level 3 asset class fair values.

	Valuation technique/s	Unobservable inputs
Infrastructure, property, plant and equipment		
Capital Works in Progress	Cost Approach - Current Replacement Cost - Costs used to approximate Fair Value (Refer Note E2-1)	<ul style="list-style-type: none"> • Gross Replacement Cost • Asset Condition • Remaining Useful Life
Operational Land	Market Approach - Land values obtained from the Valuers Report (Refer Note E2-1)	<ul style="list-style-type: none"> • Price /Sq. Metre • Impact of Restrictions
Community land	Market & Cost Approach - Land values obtained from the Valuers Report (Refer Note E2-1)	<ul style="list-style-type: none"> • Price /Sq. Metre • Impact of Restrictions
Land Under Roads	Market Approach - Adjoining blocks average m2 rate (Refer Note E2-1)	<ul style="list-style-type: none"> • Price /Sq. Metre • Impact of Restrictions
Buildings	Cost Approach - Unit Rates per m2 or length (Refer Note E2-1)	<ul style="list-style-type: none"> • Gross Replacement Cost • Asset Condition • Remaining Useful Life
Roads	Cost Approach - Unit Rates per m2 or length (Refer Note E2-1)	<ul style="list-style-type: none"> • Gross Replacement Cost • Asset Condition • Remaining Useful Life
Bridges	Cost Approach - Unit Rates per m2 or length (Refer Note E2-1)	<ul style="list-style-type: none"> • Gross Replacement Cost • Asset Condition • Remaining Useful Life
Footpaths	Cost Approach - Unit Rates per m2 or length (Refer Note E2-1)	<ul style="list-style-type: none"> • Gross Replacement Cost • Asset Condition • Remaining Useful Life
Tips	Cost Approach - (Refer Note E2-1)	<ul style="list-style-type: none"> • Discounted Rate • Cost escalation rate
Library Books	Cost Approach - Cost used to approximate Fair Value (Refer Note E2-1)	<ul style="list-style-type: none"> • Gross Replacement Cost • Asset Condition • Remaining Useful Life
Stormwater Drainage	Cost Approach - Unit rates per m2 or length (Refer Note E2-1)	<ul style="list-style-type: none"> • Gross Replacement Cost • Asset Condition • Remaining Useful Life
Water Supply Network	Cost Approach - Unit rates per m2 or length (Refer Note E2-1)	<ul style="list-style-type: none"> • Gross Replacement Cost • Asset Condition • Remaining Useful Life
Sewerage Network	Cost Approach - Unit rates per m2 or length (Refer Note E2-1)	<ul style="list-style-type: none"> • Gross Replacement Cost • Asset Condition • Remaining Useful Life
Airport Assets	Cost Approach - Unit rates per m2 or length (Refer Note E2-1)	<ul style="list-style-type: none"> • Gross Replacement Cost • Asset Condition • Remaining Useful Life
Other open space / recreational assets (Incl. Swimming Pools)	Cost Approach - Cost used to approximate Fair Value (Refer Note E2-1)	<ul style="list-style-type: none"> • Gross Replacement Cost • Asset Condition • Remaining Useful Life
Plant and Equipment / Office Equipment / Furniture and Fittings	Cost Approach - Current Replacement Cost - Costs used to approximate Fair Value (Refer Note E2-1)	<ul style="list-style-type: none"> • Gross replacement Cost • Asset Condition • Remaining Useful Life • Residual value

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E2-1 Fair value measurement (continued)

A reconciliation of the movements in recurring fair value measurements allocated to Level 3 of the hierarchy is provided below:

\$ '000	Office equipment		Furniture and fittings		Operational Land		Community Land	
	2022	2021	2022	2021	2022	2021	2022	2021
Opening balance	1,223	1,305	368	220	15,267	12,244	12,616	11,039
Total gains or losses for the period								
Other movements								
Transfers from/(to) level 2 FV hierarchy	-	-	-	-	-	-	-	(913)
Transfers from/(to) another asset class	-	-	-	-	-	922	-	(963)
Purchases (GBV)	307	185	169	218	-	2,200	-	128
Disposals (WDV)	-	-	-	-	-	(99)	-	-
Depreciation and impairment	(289)	(267)	(88)	(70)	-	-	-	-
Revaluation Adjustments	-	-	-	-	3,958	-	1,045	3,325
Closing balance	1,241	1,223	449	368	19,225	15,267	13,661	12,616

\$ '000	Land under Roads		Buildings non-specialised		Buildings specialised		Roads, bridges and footpaths	
	2022	2021	2022	2021	2022	2021	2022	2021
Opening balance	105	64	17,134	13,411	24,852	17,949	368,378	363,721
Total gains or losses for the period								
Other movements								
Transfers from/(to) another asset class	-	41	-	4,164	-	-	-	-
Purchases (GBV)	-	-	349	-	1,781	7,449	11,822	8,979
Disposals (WDV)	-	-	-	-	-	(250)	(43)	(35)
Depreciation and impairment	-	-	(489)	(441)	(353)	(296)	(4,352)	(4,287)
Revaluation Adjustments	6	-	2,910	-	6,166	-	39,274	-
Closing balance	111	105	19,904	17,134	32,446	24,852	415,079	368,378

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E2-1 Fair value measurement (continued)

\$ '000	Stormwater drainage		Water supply network		Sewerage network		Airport assets	
	2022	2021	2022	2021	2022	2021	2022	2021
Opening balance	24,641	24,064	144,556	141,688	54,961	55,726	13,020	11,676
Total gains or losses for the period								
Other movements								
Transfers from/(to) another asset class	–	303	1,353	–	(1,353)	–	–	–
Purchases (GBV)	310	291	601	4,596	225	149	23	275
Disposals (WDV)	(8)	–	–	–	–	(1)	–	–
Depreciation and impairment	(361)	(240)	(3,777)	(3,042)	(655)	(1,414)	(346)	(187)
Revaluation Adjustments	1,392	223	26,456	1,314	7,493	501	1,232	1,256
Closing balance	25,974	24,641	169,189	144,556	60,671	54,961	13,929	13,020

\$ '000	Library books		Other assets		Swimming pools		Tip assets	
	2022	2021	2022	2021	2022	2021	2022	2021
Opening balance	373	516	25,214	23,574	5,040	4,830	2,408	2,578
Total gains or losses for the period								
Other movements								
Transfers from/(to) another asset class	–	–	–	(303)	–	(10)	–	–
Purchases (GBV)	77	44	1,178	2,248	19	6	47	226
Disposals (WDV)	–	–	–	(30)	(21)	–	–	–
Depreciation and impairment	(98)	(138)	(948)	(701)	(204)	(181)	(41)	(39)
Revaluation Adjustments	–	(49)	2,300	426	470	395	–	(357)
Closing balance	352	373	27,744	25,214	5,304	5,040	2,414	2,408

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E2-1 Fair value measurement (continued)

\$ '000	Plant and equipment		Capital Works in Progress		Present Closure Obligations		Total	
	2022	2021	2022	2021	2022	2021	2022	2021
Opening balance	10,508	10,982	8,452	14,736	4,991	3,478	734,107	713,801
Transfers from/(to) level 2 FV hierarchy	—	—	—	—	—	—	—	(913)
Transfers from/(to) another asset class	—	—	—	—	—	—	—	4,154
Purchases (GBV)	1,251	1,160	2,501	(6,284)	—	1,933	20,660	23,803
Disposals (WDV)	(126)	(268)	—	—	—	(420)	(198)	(1,103)
Depreciation and impairment	(1,287)	(1,366)	—	—	(788)	—	(14,076)	(12,669)
Revaluation Adjustments	—	—	—	—	(698)	—	92,004	7,034
Closing balance	10,346	10,508	10,953	8,452	3,505	4,991	832,497	734,107

Highest and best use

All of Council's non-financial assets are considered as being utilised for their highest and best use was established in consideration of the criteria of physical possibility, legal permissibility, financial feasibility and maximum profitability. Implied within these criteria is the recognition of that specific use to community environment or the community strategic objectives.

E3-1 Contingencies

The following assets and liabilities do not qualify for recognition in the Statement of Financial Position, but their knowledge and disclosure is considered relevant to the users of Council's financial report.

LIABILITIES NOT RECOGNISED

1. Guarantees

(i) Defined benefit superannuation contribution plans

Council is party to an Industry Defined Benefit Plan under the Local Government Superannuation Scheme, named The Local Government Superannuation Scheme – Pool B (the Scheme) which is a defined benefit plan that has been deemed to be a 'multi-employer fund' for purposes of AASB119 Employee Benefits for the following reasons:

- Assets are not segregated within the sub-group according to the employees of each sponsoring employer.
- The contribution rates have been the same for all sponsoring employers. That is, contribution rates have not varied for each sponsoring employer according to the experience relating to the employees of that sponsoring employer.
- Benefits for employees of all sponsoring employers are determined according to the same formulae and without regard to the sponsoring employer.
- The same actuarial assumptions are currently used in respect of the employees of each sponsoring employer.

Given the factors above, each sponsoring employer is exposed to the actuarial risks associated with current and former employees of other sponsoring employers, and hence shares in the associated gains and losses (to the extent that they are not borne by members).

Description of the funding arrangements.

Pooled Employers are required to pay future service employer contributions and past service employer contributions to the Fund.

The future service employer contributions were determined using the new entrant rate method under which a contribution rate sufficient to fund the total benefits over the working life-time of a typical new entrant is calculated. The current future service employer contribution rates are::

Division B	1.9 times member contributions for non-180 Point Members; Nil for 180 Point Members*
Division C	2.5% salaries
Division D	1.64 times member contributions

* For 180 Point Members, Employers are required to contribute 7% of salaries for the year ending 30 June 2022 (increasing to 7.5% in line with the increase in the Superannuation Guarantee) to these members' accumulation accounts, which are paid in addition to members' defined benefits.

The past service contribution for each Pooled Employer is a share of the total past service contributions of \$40.0 million for 1 July 2020 to 30 June 2022, apportioned according to each employer's share of the accrued liabilities as at 30 June 2020. These past service contributions are used to maintain the adequacy of the funding position for the accrued liabilities.

The adequacy of contributions is assessed at each triennial actuarial investigation and monitored annually between triennials.

Description of the extent to which Council can be liable to the plan for other Council's obligations under the terms and conditions of the multi-employer plan

As stated above, each sponsoring employer (Council) is exposed to the actuarial risks associated with current and former employees of other sponsoring employers and hence shares in the associated gains and losses.

However, there is no relief under the Fund's trust deed for employers to walk away from their defined benefit obligations. Under limited circumstances, an employer may withdraw from the plan when there are no active members, on full payment of outstanding additional contributions. There is no provision for allocation of any surplus which may be present at the date of withdrawal of the Council.

There are no specific provisions under the Fund's trust deed dealing with deficits or surplus on wind-up.

There is no provision for allocation of any surplus which may be present at the date of withdrawal of an employer.

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E3-1 Contingencies (continued)

The amount of Council employer contributions to the defined benefit section of the Local Government Superannuation Scheme and recognised as an expense for the year ending 30 June 2022 was \$ 284,913.06. The last valuation of the Scheme was performed by fund actuary, Richard Boyfield, FIAA as at 30 June 2021.

Council's expected contribution to the plan for the next annual reporting period is \$228,155.64.

The estimated employer reserves financial position for the Pooled Employers at 30 June 2022 is:

Employer reserves only *	\$millions	Asset Coverage
Assets	2,376.6	
Past Service Liabilities	2,380.7	99.8%
Vested Benefits	2,391.7	99.4%

* excluding member accounts and reserves in both assets and liabilities.

The share of any funding surplus or deficit that can be attributed to Council is .57%

Council's share of that deficiency cannot be accurately calculated as the Scheme is a mutual arrangement where assets and liabilities are pooled together for all member councils. For this reason, no liability for the deficiency has been recognised in Council's accounts. Council has a possible obligation that may arise should the Scheme require immediate payment to correct the deficiency.

The key economic long term assumptions used to calculate the present value of accrued benefits are:

Investment return	5.5% per annum
Salary inflation *	3.5% per annum
Increase in CPI	2.5% per annum

* Plus promotional increases

The contribution requirements may vary from the current rates if the overall sub-group experience is not in line with the actuarial assumptions in determining the funding program; however, any adjustment to the funding program would be the same for all sponsoring employers in the Pooled Employers group.

Please note that the estimated employer reserves financial position above is a preliminary calculation, and once all the relevant information has been received by the Funds Actuary, the final end of year review, which will be a triennial actuarial investigation will be completed by December 2022

(ii) StateCover Limited

Council is a member of StateCover Mutual Limited and holds a partly paid share in the entity.

StateCover is a company providing workers compensation insurance cover to the NSW local government industry and specifically Council.

Council has a contingent liability to contribute further equity in the event of the erosion of the company's capital base as a result of the company's past performance and/or claims experience or as a result of any increased prudential requirements from APRA.

These future equity contributions would be required to maintain the company's minimum level of net assets in accordance with its licence requirements.

(iii) CivicRisk Mutual Limited (CRML)

Council is a member of CivicRisk Mutual, a mutual pool scheme providing liability insurance to local government. Membership includes the potential to share in either the net assets or liabilities of the fund depending on its past performance.

Council's share of the net assets or liabilities reflects Council's contributions to the pool and the result of insurance claims within each of the fund years.

The future realisation and finalisation of claims incurred but not reported to 30 June this year may result in future liabilities or benefits as a result of past events that Council will be required to fund or share in respectively.

(iv) Other guarantees

Council has provided no other guarantees other than those listed above.

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E3-1 Contingencies (continued)

2. Other liabilities

(i) Third party claims

The Council is involved from time to time in various claims incidental to the ordinary course of business including claims for damages relating to its services.

Council believes that it is appropriately covered for all claims through its insurance coverage and does not expect any material liabilities to eventuate.

(ii) Potential land acquisitions due to planning restrictions imposed by Council

Council has classified a number of privately owned land parcels as local open space or bushland.

As a result, where notified in writing by the various owners, Council will be required to purchase these land parcels.

At reporting date, reliable estimates as to the value of any potential liability (and subsequent land asset) from such potential acquisitions has not been possible.

ASSETS NOT RECOGNISED

(i) Land under roads

As permitted under AASB 1051, Council has elected not to bring to account land under roads that it owned or controlled up to and including 30/6/08.

(ii) Infringement notices/fines

Fines and penalty income, the result of Council issuing infringement notices is followed up and collected by the Infringement Processing Bureau.

Council's revenue recognition policy for such income is to account for it as revenue on receipt.

Accordingly, at year end, there is a potential asset due to Council representing issued but unpaid infringement notices.

Due to the limited information available on the status, value and duration of outstanding notices, Council is unable to determine the value of outstanding income.

F People and relationships

F1 Related party disclosures

F1-1 Key management personnel (KMP)

Key management personnel (KMP) of the council are those persons having the authority and responsibility for planning, directing and controlling the activities of the council, directly or indirectly.

The aggregate amount of KMP compensation included in the Income Statement is:

\$ '000	2022	2021
Compensation:		
Short-term benefits	1,054	999
Post-employment benefits	101	92
Other long-term benefits	133	124
Total	1,288	1,215

Other transactions with KMP and their related parties

Council has determined that transactions at arm's length between KMP and Council as part of Council delivering a public service objective (e.g. access to library or Council swimming pool by KMP) will not be disclosed.

Nature of the transaction	Ref	Transactions during the year	Outstanding balances including commitments	Terms and conditions	Impairment provision on outstanding balances	Impairment expense
\$ '000						
2022						
Supplier of Goods	1	17	–	Normal payment terms in accordance with council's procurement process (50 transactions)	–	–
Supplier of Goods	2	66	–	Normal payment terms in accordance with council's procurement process (194 transactions)	–	–
Supplier of Services	3	3	–	Normal payment terms in accordance with council's procurement process (2 transactions)	–	–
2021						
Supplier of Goods	1	76	–	Normal payment terms in accordance with council's procurement process (76 transactions)	–	–
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F1-1 Key management personnel (KMP) (continued)

Nature of the transaction			Outstanding balances including		Impairment provision on outstanding balances	Impairment expense
\$ '000	Ref	Transactions during the year	commitments	Terms and conditions		
Supplier of Goods	2	82	–	Normal payment terms in accordance with council's procurement process (82 transactions)	–	–
Supplier of Services	3	19	–	Normal payment terms in accordance with council's procurement process (19 transactions)	–	–
1	Council entered into a contract with TWW Pty Ltd , a company jointly owned and controlled by a member and close family member of the KMP . The contract was won be open tender based on fixed price quotation for the provision of clothing for a twelve month period commencing 1 October 2015 with an option of a 12 month extension.					
2	Parkes Stationary and Office Supplies is a company on Council's Preferred Supplier List as a company to supply Stationery and Office Furniture on an as required basis. The company is jointly owned by a Council KPM and a close family member.					
3	Council entered into a commercial lease agreement with Shon Pty Ltd for 257 Clarinda Street, Parkes. The company is jointly owned and controlled by a Council KPM and a close family member					

F1-2 Councillor and Mayoral fees and associated expenses

\$ '000	2022	2021
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The aggregate amount of Councillor and Mayoral fees and associated expenses included in materials and services expenses in the Income Statement are:

Mayoral fee	25	28
Councillors' fees	118	125
Other Councillors' expenses (including Mayor)	31	22
Total	174	175

F2 Other relationships

F2-1 Audit fees

\$ '000	2022	2021
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During the year, the following fees were incurred for services provided by the auditor of Council, related practices and non-related audit firms

Auditors of the Council - NSW Auditor-General:

(i) Audit and other assurance services

Audit and review of financial statements

Remuneration for audit and other assurance services	61	63
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Total Auditor-General remuneration	61	63
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Total audit fees	61	63
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G Other matters

G1-1 Statement of Cash Flows information

Reconciliation of net operating result to cash provided from operating activities

\$ '000	2022	2021
Net operating result from Income Statement	16,517	13,276
Add / (less) non-cash items:		
Depreciation and amortisation	14,285	13,291
(Gain) / loss on disposal of assets	(280)	(264)
Losses/(gains) recognised on fair value re-measurements through the P&L:		
– Investments classified as 'at fair value' or 'held for trading'	14	(19)
Unwinding of discount rates on reinstatement provisions	108	47
Movements in operating assets and liabilities and other cash items:		
(Increase) / decrease of receivables	(2,593)	422
Increase / (decrease) in provision for impairment of receivables	54	126
(Increase) / decrease of inventories	(187)	139
(Increase) / decrease of other current assets	(59)	(183)
(Increase) / decrease of contract asset	(53)	370
Increase / (decrease) in payables	(936)	1,261
Increase / (decrease) in accrued interest payable	(13)	(13)
Increase / (decrease) in other accrued expenses payable	(336)	309
Increase / (decrease) in other liabilities	33	165
Increase / (decrease) in contract liabilities	2,182	6,401
Increase / (decrease) in employee benefit provision	(699)	(433)
Increase / (decrease) in other provisions	2	–
Net cash flows from operating activities	28,039	34,895

G2-1 Commitments

Capital commitments (exclusive of GST)

\$ '000	2022	2021
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Capital expenditure committed for at the reporting date but not recognised in the financial statements as liabilities:

Property, plant and equipment

Buildings	779	337
Plant and equipment	1,345	634
Transport (Roads, Footpaths & Street Lighting)	991	395
Water	404	919
Sewer	69	80
Open Space & Recreation	238	240
Other - Economic Affairs	—	943
Total commitments	3,826	3,548

These expenditures are payable as follows:

Within the next year	3,826	3,548
Total payable	3,826	3,548

Sources for funding of capital commitments:

Unrestricted general funds	1,343	39
Unexpended grants	1,497	2,450
Externally restricted reserves	297	304
Internally restricted reserves	689	755
Total sources of funding	3,826	3,548

Details of capital commitments

Capital commitments for at the reporting date but not recognised in the financial statements as liabilities included works on the Spicer Oval Clubhouse, LED Street Lighting Upgrade, Trundle Pool Upgrade, Trundle Main Street Revitalisation, Upgrades of Shire Roads & Plant Replacement Program.

G3-1 Events occurring after the reporting date

Council is unaware of any material or significant 'non-adjusting events' that should be disclosed.

G4 Statement of developer contributions as at 30 June 2022

G4-1 Summary of developer contributions

\$ '000	Opening balance at 1 July 2021	Contributions received during the year		Interest and investment income earned	Amounts expended	Internal borrowings	Held as restricted asset at 30 June 2022	Cumulative balance of internal borrowings (to)/from
		Cash	Non-cash					
S7.12 levies – under a plan	481	95	–	2	–	–	578	–
Total S7.11 and S7.12 revenue under plans	481	95	–	2	–	–	578	–
S64 contributions	5,177	455	–	26	(1,313)	–	4,345	–
Total contributions	5,658	550	–	28	(1,313)	–	4,923	–

Under the Environmental Planning and Assessment Act 1979, Council has significant obligations to provide Section 7.11 (contributions towards provision or improvement of amenities or services) infrastructure in new release areas. It is possible that the funds contributed may be less than the cost of this infrastructure, requiring Council to borrow or use general revenue to fund the difference.

S7.12 Levies – under a plan

	Opening balance at 1 July 2021	Contributions received during the year		Interest and investment income earned	Amounts expended	Internal borrowings	Held as restricted asset at 30 June 2022	Cumulative balance of internal borrowings (to)/from
\$ '000		Cash	Non-cash					
CONTRIBUTION PLAN NUMBER S94A - Established 5 August 2016								
Active Movement	185	28	–	1	–	(19)	195	–
Community facilities	4	19	–	–	–	2	25	–
Open space	202	29	–	–	–	(17)	214	–
Parking	90	19	–	1	–	34	144	–
Total	481	95	–	2	–	–	578	–

G5 Statement of performance measures

G5-1 Statement of performance measures – consolidated results

\$ '000	Amounts 2022	Indicator 2022	Indicator 2021	Benchmark
1. Operating performance ratio				
Total continuing operating revenue excluding capital grants and contributions less operating expenses ^{1,2}	5,089	8.67%	6.61%	> 0.00%
Total continuing operating revenue excluding capital grants and contributions ¹	58,696			
2. Own source operating revenue ratio				
Total continuing operating revenue excluding all grants and contributions ¹	43,045	61.57%	60.66%	> 60.00%
Total continuing operating revenue ¹	69,912			
3. Unrestricted current ratio				
Current assets less all external restrictions	13,913	2.65x	1.73x	> 1.50x
Current liabilities less specific purpose liabilities	5,247			
4. Debt service cover ratio				
Operating result before capital excluding interest and depreciation/impairment/amortisation ¹	20,194	10.90x	10.07x	> 2.00x
Principal repayments (Statement of Cash Flows) plus borrowing costs (Income Statement)	1,852			
5. Rates and annual charges outstanding percentage				
Rates and annual charges outstanding	2,891	11.41%	11.76%	< 10.00%
Rates and annual charges collectable	25,340			
6. Cash expense cover ratio				
Current year's cash and cash equivalents plus all term deposits	32,254	8.92	9.57	> 3.00
Monthly payments from cash flow of operating and financing activities	3,617	mths	mths	mths

(1) Excludes fair value increments on investment properties, reversal of revaluation decrements, reversal of impairment losses on receivables, net gain on sale of assets and net share of interests in joint ventures and associates using the equity method and includes pensioner rate subsidies

(2) Excludes impairment/revaluation decrements of IPPE, fair value decrements on investment properties, net loss on disposal of assets and net loss on share of interests in joint ventures and associates using the equity method

G5-2 Statement of performance measures by fund

\$ '000	General Indicators ³		Water Indicators		Sewer Indicators		Benchmark
	2022	2021	2022	2021	2022	2021	
1. Operating performance ratio							
Total continuing operating revenue excluding capital grants and contributions less operating expenses ^{1,2}	8.13%	3.04%	0.09%	18.46%	36.53%	6.44%	> 0.00%
Total continuing operating revenue excluding capital grants and contributions ¹							
2. Own source operating revenue ratio							
Total continuing operating revenue excluding capital grants and contributions ¹	52.95%	48.90%	89.08%	91.76%	97.30%	96.21%	> 60.00%
Total continuing operating revenue ¹							
3. Unrestricted current ratio							
Current assets less all external restrictions	2.65x	1.73x	11.17x	8.70x	26.90x	12.01x	> 1.50x
Current liabilities less specific purpose liabilities							
4. Debt service cover ratio							
Operating result before capital excluding interest and depreciation/impairment/amortisation ¹	12.40x	9.69x	6.93x	9.42x	15.33x	16.67x	> 2.00x
Principal repayments (Statement of Cash Flows) plus borrowing costs (Income Statement)							
5. Rates and annual charges outstanding percentage							
Rates and annual charges outstanding	6.77%	7.98%	30.85%	23.27%	30.10%	30.09%	< 10.00%
Rates and annual charges collectable							
6. Cash expense cover ratio							
Current year's cash and cash equivalents plus all term deposits	5.03	6.31	22.45	19.76	34.39	21.37	> 3.00
Monthly payments from cash flow of operating and financing activities	mths	mths	mths	mths	mths	mths	mths

(1) - (2) Refer to Notes at Note G6-1 above.

(3) General fund refers to all of Council's activities except for its water and sewer activities which are listed separately.

End of the audited financial statements

H Additional Council disclosures (unaudited)

H1-1 Council information and contact details

Principal place of business:

2 Cecile Street
PARKES NSW 2870

Contact details

Mailing Address:

PO Box 337
PARKES NSW 2870

Opening hours:

8:30am - 5:00pm
Monday to Friday

Telephone: 02 6861 2333

Facsimile: 02 6862 3946

Internet: www.parkes.nsw.gov.au

Email: council@parkes.nsw.gov.au

Officers

General Manager

Kent Boyd

Responsible Accounting Officer

Jaco Barnard

Public Officers

Cian Middleton

Auditors

Audit Office of New South Wales
Level 15
1 Margaret Street
GPO Box 12
SYDNEY NSW 2000

Elected members

Mayor

Cr Ken Keith

Councillors

Cr Ken Keith (Mayor)
Cr Neil Westcott (Deputy Mayor)
Cr Marg Applebee
Cr Jacob Cass
Cr Bill Jayet
Cr Kenny McGrath
Cr Louise O'Leary
Cr George Pratt
Cr Daniel Weber
Cr Glenn Wilson

Other information

ABN: 96 299 629 630



INDEPENDENT AUDITOR'S REPORT

Report on the general purpose financial statements

Parkes Shire Council

To the Councillors of Parkes Shire Council

Opinion

I have audited the accompanying financial statements of Parkes Shire Council (the Council), which comprise the Statement by Councillors and Management, the Income Statement and Statement of Comprehensive Income for the year ended 30 June 2022, the Statement of Financial Position as at 30 June 2022, the Statement of Changes in Equity and Statement of Cash Flows for the year then ended and notes comprising a summary of significant accounting policies and other explanatory information. The financial statements include the consolidated financial statements of the Council and the entities it controlled at the year's end or from time to time during the year.

In my opinion:

- the Council's accounting records have been kept in accordance with the requirements of the *Local Government Act 1993*, Chapter 13, Part 3, Division 2 (the Division)
- the financial statements:
 - have been prepared, in all material respects, in accordance with the requirements of this Division
 - are consistent with the Council's accounting records
 - present fairly, in all material respects, the financial position of the Council as at 30 June 2022, and of its financial performance and its cash flows for the year then ended in accordance with Australian Accounting Standards
- all information relevant to the conduct of the audit has been obtained
- no material deficiencies in the accounting records or financial statements have come to light during the audit.

My opinion should be read in conjunction with the rest of this report.

Basis for Opinion

I conducted my audit in accordance with Australian Auditing Standards. My responsibilities under the standards are described in the 'Auditor's Responsibilities for the Audit of the Financial Statements' section of my report.

I am independent of the Council in accordance with the requirements of the:

- Australian Auditing Standards
- Accounting Professional and Ethical Standards Board's APES 110 'Code of Ethics for Professional Accountants (including Independence Standards)' (APES 110).

I have fulfilled my other ethical responsibilities in accordance with APES 110.

Parliament promotes independence by ensuring the Auditor-General and the Audit Office of New South Wales are not compromised in their roles by:

- providing that only Parliament, and not the executive government, can remove an Auditor-General
- mandating the Auditor-General as auditor of councils
- precluding the Auditor-General from providing non-audit services.

I believe the audit evidence I have obtained is sufficient and appropriate to provide a basis for my audit opinion.

Other Information

The Council's annual report for the year ended 30 June 2022 includes other information in addition to the financial statements and my Independent Auditor's Report thereon. The Councillors are responsible for the other information. At the date of this Independent Auditor's Report, the other information I have received comprise the special purpose financial statements and Special Schedules (the Schedules).

My opinion on the financial statements does not cover the other information. Accordingly, I do not express any form of assurance conclusion on the other information. However, as required by the *Local Government Act 1993*, I have separately expressed an opinion on the special purpose financial statements and Special Schedule - Permissible income for general rates.

In connection with my audit of the financial statements, my responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or my knowledge obtained in the audit, or otherwise appears to be materially misstated.

If, based on the work I have performed, I conclude there is a material misstatement of the other information, I must report that fact.

I have nothing to report in this regard.

The Councillors' Responsibilities for the Financial Statements

The Councillors are responsible for the preparation and fair presentation of the financial statements in accordance with Australian Accounting Standards and the *Local Government Act 1993*, and for such internal control as the Councillors determine is necessary to enable the preparation and fair presentation of the financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the Councillors are responsible for assessing the Council's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting.

Auditor's Responsibilities for the Audit of the Financial Statements

My objectives are to:

- obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error
- issue an Independent Auditor's Report including my opinion.

Reasonable assurance is a high level of assurance, but does not guarantee an audit conducted in accordance with Australian Auditing Standards will always detect material misstatements. Misstatements can arise from fraud or error. Misstatements are considered material if, individually or in aggregate, they could reasonably be expected to influence the economic decisions users take based on the financial statements.

A description of my responsibilities for the audit of the financial statements is located at the Auditing and Assurance Standards Board website at: www.auasb.gov.au/auditors_responsibilities/ar3.pdf. The description forms part of my auditor's report.

The scope of my audit does not include, nor provide assurance:

- that the Council carried out its activities effectively, efficiently and economically
- on the Original Budget information included in the Income Statement, Statement of Cash Flows, and Note B5-1 Material budget variations
- on the Special Schedules. A separate opinion has been provided on Special Schedule - Permissible income for general rates
- about the security and controls over the electronic publication of the audited financial statements on any website where they may be presented
- about any other information which may have been hyperlinked to/from the financial statements.



Karen Taylor
Delegate of the Auditor-General for New South Wales

7 October 2022
SYDNEY



Cr Ken Keith
Mayor
Parkes Shire Council
PO Box 337
Parkes NSW 2870

Contact: Karen Taylor
Phone no: 02 9275 7311
Our ref: D2028447/1775

7 October 2022

Dear Mayor

**Report on the Conduct of the Audit
for the year ended 30 June 2022
Parkes Shire Council**





I have audited the general purpose financial statements (GPFS) of the Parkes Shire Council (the Council) for the year ended 30 June 2022 as required by section 415 of the *Local Government Act 1993* (the Act).

I expressed an unmodified opinion on the Council's GPFS.

This Report on the Conduct of the Audit (the Report) for the Council for the year ended 30 June 2022 is issued in accordance with section 417 of the Act. This Report should be read in conjunction with my audit opinion on the GPFS issued under section 417(2) of the Act.

INCOME STATEMENT

Operating result

	2022	2021	Variance
	\$m	\$m	%
Rates and annual charges revenue	22.4	21.4	 4.7
Grants and contributions revenue	26.9	24.8	 8.5
Operating result from continuing operations	16.5	13.3	 24.1
Net operating result before capital grants and contributions	5.3	3.7	 43.2

The Council's operating result from continuing operations (\$16.5 million including depreciation and amortisation expense of \$14.3 million) was \$3.2 million higher than the 2020–21 result.

The net operating result before capital grants and contributions (\$5.3 million) was \$1.6 million higher than the 2020–21 result (\$3.7 million).

Rates and annual charges revenue (\$22.4 million) increased by \$1.0 million (4.7 per cent) in 2021–22. This was the result of the approved rate pegging of 2.0 per cent plus a 10 per cent increase to sewerage charges compared to the prior year.

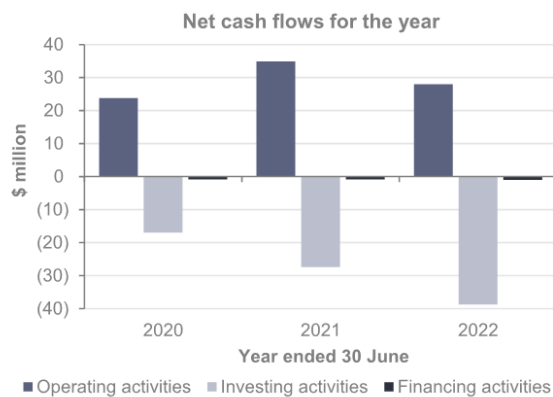
Revenue from user charges and fees increased by \$3 million to \$18.6 million. There was a reduction in revenue from water user charges due to the prevailing wet weather in the region seeing lower levels of water consumption. This was more than offset by an increase in works conducted on non-Council owned roads within the Shire.

Grants and contributions revenue (\$26.9 million) increased by \$2.1 million in 2021–22. This was mainly due to:

- receiving 75 per cent of 2022-23 financial year allocation of financial assistance grants in advance (\$2.3 million increase)
- increase funding for works on roads and bridges
- increased funding for storm and flood damage due to weather events during the year
- reduced activity in areas such as Roads to Recovery.

STATEMENT OF CASH FLOWS

Cash payments for materials and services during the year were \$5.1 million higher than the previous year, resulting in lower cashflows from operating activities.



FINANCIAL POSITION

Cash and investments

Cash and investments	2022	2021	Commentary
	\$m	\$m	
Total cash, cash equivalents and investments	36.7	30.1	Externally restricted balances included water and sewer fund and unexpended grants.
Restricted and allocated cash and investments:			Balances are internally allocated due to Council policy or decisions for forward plans including work programs
• External restrictions	32.1	25.5	
• Internal allocations	3.4	4.5	

Debt

At 30 June 2022, Council had external borrowings of \$18.2 million (2021: \$19.2 million). The loans are secured against Council's general rating income.

At 30 June 2022, Council also had access to a \$100,000 (30 June 2021: \$100,000) bank overdraft facility and \$150,000 credit card facility. At 30 June 2022, the overdraft facility was unused and the credit card facility had an unused balance of \$118,000.

PERFORMANCE

Performance measures

The following section provides an overview of the Council's performance against the performance measures and performance benchmarks set by the Office of Local Government (OLG) within the Department of Planning and Environment.

Operating performance ratio

Council continues to exceed the benchmark.

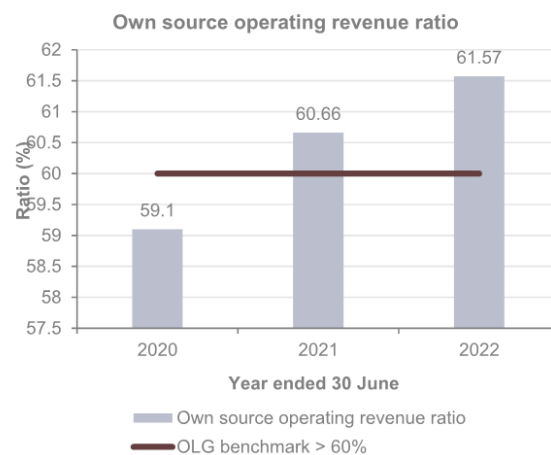
The 'operating performance ratio' measures how well council contained operating expenditure within operating revenue (excluding capital grants and contributions, fair value adjustments, and reversal of revaluation decrements). The benchmark set by OLG is greater than zero per cent.



Own source operating revenue ratio

Council has exceeded the benchmark for the last two financial years.

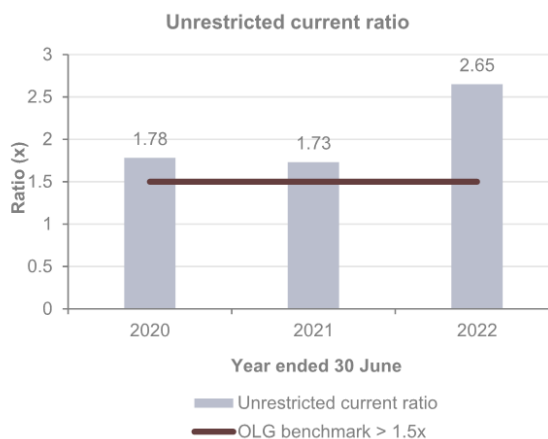
The 'own source operating revenue ratio' measures council's fiscal flexibility and the degree to which it relies on external funding sources such as operating grants and contributions. The benchmark set by OLG is greater than 60 per cent.



Unrestricted current ratio

Council continues to meet the benchmark.

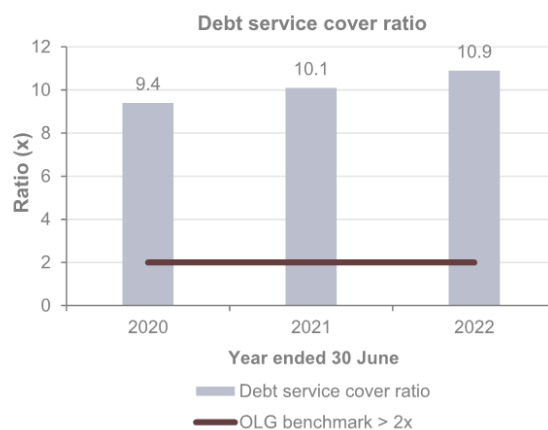
The 'unrestricted current ratio' is specific to local government and represents council's ability to meet its short-term obligations as they fall due. The benchmark set by OLG is greater than 1.5 times.



Debt service cover ratio

Council continued to exceed the benchmark.

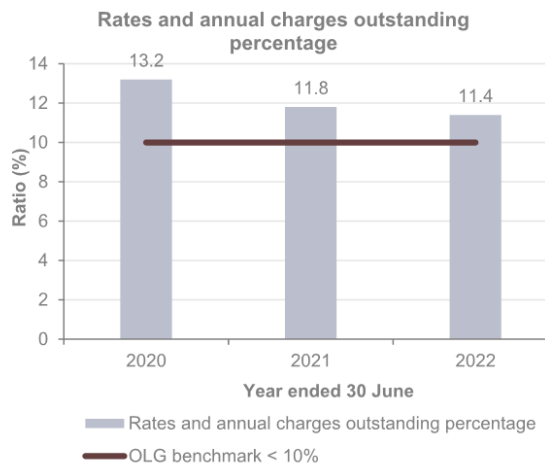
The 'debt service cover ratio' measures the operating cash to service debt including interest, principal and lease payments. The benchmark set by OLG is greater than two times.



Rates and annual charges outstanding percentage

Whilst the ratio has continued to improve, it remains above the benchmark. Both COVID-19 and the preceding drought conditions saw an intentional reduction in recovery proceedings by Council.

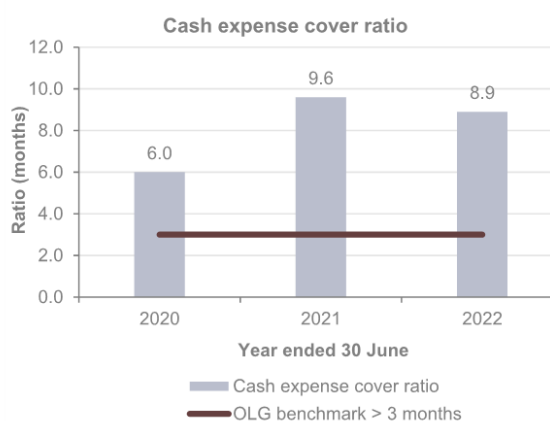
The 'rates and annual charges outstanding percentage' assesses the impact of uncollected rates and annual charges on council's liquidity and the adequacy of debt recovery efforts. The benchmark set by OLG is less than 10 per cent for regional and rural councils.



Cash expense cover ratio

Council continues to exceed the benchmark.

This liquidity ratio indicates the number of months the council can continue paying for its immediate expenses without additional cash inflow. The benchmark set by OLG is greater than three months.



Infrastructure, property, plant and equipment renewals

Council has renewed \$10.1 million of infrastructure assets in the 2021–22 financial year compared to \$13.6 million in the 2020–21 financial year. Road infrastructure was the main asset class renewed during both financial years. A further \$11.1 million was spent on new assets during the 2021–22 financial year.

OTHER MATTERS

Legislative compliance

My audit procedures did not identify any instances of non-compliance with legislative requirements or a material deficiency in the Council's accounting records or financial statements. The Council's:

- accounting records were maintained in a manner and form to allow the GPFS to be prepared and effectively audited
- staff provided all accounting records and information relevant to the audit.



Karen Taylor
Director, Financial Audit

Delegate of the Auditor-General for New South Wales

Parkes Shire Council

SPECIAL PURPOSE FINANCIAL STATEMENTS
for the year ended 30 June 2022



Parkes Shire Council

Special Purpose Financial Statements

for the year ended 30 June 2022

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Background

- i. These Special Purpose Financial Statements have been prepared for the use by both Council and the Office of Local Government in fulfilling their requirements under National Competition Policy.
- ii. The principle of competitive neutrality is based on the concept of a 'level playing field' between persons/entities competing in a market place, particularly between private and public sector competitors.

Essentially, the principle is that government businesses, whether Commonwealth, state or local, should operate without net competitive advantages over other businesses as a result of their public ownership.
- iii. For Council, the principle of competitive neutrality and public reporting applies only to declared business activities.

These include **(a)** those activities classified by the Australian Bureau of Statistics as business activities being water supply, sewerage services, abattoirs, gas production and reticulation, and **(b)** those activities with a turnover of more than \$2 million that Council has formally declared as a business activity (defined as Category 1 activities).
- iv. In preparing these financial statements for Council's self-classified Category 1 businesses and ABS-defined activities, councils must **(a)** adopt a corporatisation model and **(b)** apply full cost attribution including tax-equivalent regime payments and debt guarantee fees (where the business benefits from Council's borrowing position by comparison with commercial rates).

Parkes Shire Council**Special Purpose Financial Statements**
for the year ended 30 June 2022**Statement by Councillors and Management made pursuant to the Local Government Code of Accounting Practice and Financial Reporting**

The attached Special Purpose Financial Statements have been prepared in accordance with:



- the NSW Government Policy Statement 'Application of National Competition Policy to Local Government',
- the Division of Local Government Guidelines 'Pricing and Costing for Council Businesses – A Guide to Competitive Neutrality',
- the Local Government Code of Accounting Practice and Financial Reporting,
- the NSW Office of Water Best-Practice Management of Water and Sewerage Guidelines.

To the best of our knowledge and belief, these statements:

- present fairly the operating result and financial position for each of Council's declared business activities for the year, and
- accord with Council's accounting and other records.
- present overhead reallocation charges to the water and sewerage businesses as fair and reasonable.

We are not aware of any matter that would render these statements false or misleading in any way.

Signed in accordance with a resolution of Council made on 16 August 2022.


Ken Keith
Mayor
09 September 2022
Neil Westcott
Councillor
09 September 2022
Kent Boyd
General Manager
09 September 2022
Jaco Barnard
Responsible Accounting Officer
09 September 2022

Parkes Shire Council | Income Statement of water supply business activity | for the year ended 30 June 2022

Parkes Shire Council

Income Statement of water supply business activity
for the year ended 30 June 2022

\$ '000	2022	2021
Income from continuing operations		
Access charges	1,559	1,470
User charges	8,615	10,046
Interest and investment income	87	25
Grants and contributions provided for operating purposes	24	–
Net gain from the disposal of assets	–	17
Other income	28	19
Total income from continuing operations	10,313	11,577
Expenses from continuing operations		
Employee benefits and on-costs	1,617	1,397
Borrowing costs	234	218
Materials and services	4,141	4,254
Depreciation, amortisation and impairment	3,910	3,148
Water purchase charges	399	447
Other expenses	21	80
Total expenses from continuing operations	10,322	9,544
Surplus (deficit) from continuing operations before capital amounts	(9)	2,033
Grants and contributions provided for capital purposes	1,264	1,478
Surplus (deficit) from continuing operations after capital amounts	1,255	3,511
Surplus (deficit) from all operations before tax	1,255	3,511
Less: corporate taxation equivalent (25%) [based on result before capital]	–	(529)
Surplus (deficit) after tax	1,255	2,982
Plus accumulated surplus	115,531	112,020
Plus adjustments for amounts unpaid:		
– Corporate taxation equivalent	–	529
Closing accumulated surplus	116,786	115,531
Return on capital %	0.1%	1.5%
Subsidy from Council	6,332	–
Calculation of dividend payable:		
Surplus (deficit) after tax	1,255	2,982
Less: capital grants and contributions (excluding developer contributions)	(921)	(1,059)
Surplus for dividend calculation purposes	334	1,923
Potential dividend calculated from surplus	167	962

Parkes Shire Council | Income Statement of sewerage business activity | for the year ended 30 June 2022

Parkes Shire Council

Income Statement of sewerage business activity for the year ended 30 June 2022

\$ '000	2022	2021
Income from continuing operations		
Access charges	3,498	3,167
User charges	363	444
Liquid trade waste charges	87	32
Interest and investment income	28	4
Other income	67	31
Total income from continuing operations	4,043	3,678
Expenses from continuing operations		
Employee benefits and on-costs	550	588
Borrowing costs	161	116
Materials and services	1,005	1,156
Depreciation, amortisation and impairment	850	1,581
Net loss from the disposal of assets	—	1
Other expenses	10	—
Total expenses from continuing operations	2,576	3,442
Surplus (deficit) from continuing operations before capital amounts	1,467	236
Grants and contributions provided for capital purposes	112	145
Surplus (deficit) from continuing operations after capital amounts	1,579	381
Surplus (deficit) from all operations before tax	1,579	381
Less: corporate taxation equivalent (25%) [based on result before capital]	(367)	(61)
Surplus (deficit) after tax	1,212	320
Plus accumulated surplus	36,926	36,545
— Corporate taxation equivalent	367	61
Closing accumulated surplus	38,505	36,926
Return on capital %	2.6%	0.6%
Subsidy from Council	677	505
Calculation of dividend payable:		
Surplus (deficit) after tax	1,212	320
Surplus for dividend calculation purposes	1,212	320
Potential dividend calculated from surplus	606	160

Parkes Shire Council | Statement of Financial Position of water supply business activity | for the year ended 30 June 2022

Parkes Shire Council

Statement of Financial Position of water supply business activity

as at 30 June 2022

\$ '000	2022	2021
ASSETS		
Current assets		
Cash and cash equivalents	3,439	7,593
Investments	8,441	3,142
Receivables	2,984	2,302
Inventories	42	51
Contract assets and contract cost assets	—	203
Total current assets	14,906	13,291
Non-current assets		
Investments	2,546	369
Infrastructure, property, plant and equipment	179,151	148,610
Intangible assets	2,228	2,181
Total non-current assets	183,925	151,160
Total assets	198,831	164,451
LIABILITIES		
Current liabilities		
Payables	321	563
Contract liabilities	1,000	—
Borrowings	371	360
Employee benefit provisions	581	532
Provisions	61	73
Total current liabilities	2,334	1,528
Non-current liabilities		
Borrowings	6,278	6,649
Employee benefit provisions	32	32
Provisions	1,621	1,776
Total non-current liabilities	7,931	8,457
Total liabilities	10,265	9,985
Net assets	188,566	154,466
EQUITY		
Accumulated surplus	116,786	115,531
Revaluation reserves	71,780	38,935
Total equity	188,566	154,466

Parkes Shire Council | Statement of Financial Position of sewerage business activity | for the year ended 30 June 2022

Parkes Shire Council

Statement of Financial Position of sewerage business activity

as at 30 June 2022

\$ '000	2022	2021
ASSETS		
Current assets		
Cash and cash equivalents	1,342	2,267
Investments	3,298	937
Receivables	1,219	1,136
Inventories	5	6
Total current assets	5,864	4,346
Non-current assets		
Investments	995	110
Infrastructure, property, plant and equipment	62,972	57,509
Total non-current assets	63,967	57,619
Total assets	69,831	61,965
LIABILITIES		
Current liabilities		
Payables	13	25
Employee benefit provisions	108	221
Provisions	97	116
Total current liabilities	218	362
Non-current liabilities		
Borrowings	4,000	4,000
Employee benefit provisions	6	13
Provisions	2,570	2,815
Total non-current liabilities	6,576	6,828
Total liabilities	6,794	7,190
Net assets	63,037	54,775
EQUITY		
Accumulated surplus	38,505	36,926
Revaluation reserves	24,532	17,849
Total equity	63,037	54,775

Note – Significant Accounting Policies

A statement summarising the supplemental accounting policies adopted in the preparation of the special purpose financial statements (SPFS) for National Competition Policy (NCP) reporting purposes follows.

These financial statements are SPFS prepared for use by Council and the Office of Local Government. For the purposes of these statements, the Council is a non-reporting not-for-profit entity.

The figures presented in these special purpose financial statements have been prepared in accordance with the recognition and measurement criteria of relevant Australian Accounting Standards, other authoritative pronouncements of the Australian Accounting Standards Board (AASB) and Australian Accounting Interpretations.

The disclosures in these special purpose financial statements have been prepared in accordance with the *Local Government Act 1993* (Act), the *Local Government (General) Regulation 2005* (Regulation) and the Local Government Code of Accounting Practice and Financial Reporting.

The statements are prepared on an accruals basis. They are based on historic costs and do not take into account changing money values or, except where specifically stated, fair value of non-current assets. Certain taxes and other costs, appropriately described, have been imputed for the purposes of the National Competition Policy.

The Statement of Financial Position includes notional assets/liabilities receivable from/payable to Council's general fund. These balances reflect a notional intra-entity funding arrangement with the declared business activities.

National Competition Policy

Council has adopted the principle of 'competitive neutrality' in its business activities as part of the National Competition Policy which is being applied throughout Australia at all levels of government. The framework for its application is set out in the June 1996 NSW Government Policy statement titled 'Application of National Competition Policy to Local Government'. *The Pricing and Costing for Council Businesses – A Guide to Competitive Neutrality* issued by the Office of Local Government in July 1997 has also been adopted.

The pricing and costing guidelines outline the process for identifying and allocating costs to activities and provide a standard for disclosure requirements. These disclosures are reflected in Council's pricing and/or financial reporting systems and include taxation equivalents, Council subsidies, and returns on investments (rate of return and dividends paid).

Declared business activities

In accordance with Pricing and Costing for Council Businesses – A Guide to Competitive Neutrality, Council has declared that the following are to be considered as business activities:

Category 1

(where gross operating turnover is over \$2 million)

a. Parkes Shire Combined Water Supplies

Comprising the whole of the Water Supply System operations and net assets servicing the towns of Parkes, Peak Hill, Trundle, Tullamore, Alectown & Bogan Gate.

b. Parkes Shire Sewerage Service

Comprising the whole of the Sewerage Reticulation & Treatment operations and net assets servicing the towns of Parkes, Peak Hill & the village of Tullamore

Category 2

(where gross operating turnover is less than \$2 million)

Council has no Category 2 business activities

continued on next page ...

Page 8 of 13

Note – Significant Accounting Policies (continued)

Taxation equivalent charges

Council is liable to pay various taxes and financial duties. Where this is the case, they are disclosed as a cost of operations just like all other costs. However, where Council does not pay some taxes, which are generally paid by private sector businesses, such as income tax, these equivalent tax payments have been applied to all Council-nominated business activities and are reflected in special purpose financial statements. For the purposes of disclosing comparative information relevant to the private sector equivalent, the following taxation equivalents have been applied to all Council-nominated business activities (this does not include Council's non-business activities):

Notional rate applied (%)

Corporate income tax rate – 25% (20/21 26%)

Land tax – the first \$822,000 of combined land values attracts 0%. For the combined land values in excess of \$822,000 up to \$5,026,000 the rate is \$100 + 1.6%. For the remaining combined land value that exceeds \$5,026,000 a premium marginal rate of 2.0% applies.

Payroll tax – 4.85% on the value of taxable salaries and wages in excess of \$1,200,000.

In accordance with the Department of Planning, Industry & Environment – Water guidelines, a payment for the amount calculated as the annual tax equivalent charges (excluding income tax) must be paid from water supply and sewerage business activities.

The payment of taxation equivalent charges, referred to in the Best Practice Management of Water Supply and Sewer Guidelines as a 'dividend for taxation equivalent', may be applied for any purpose allowed under the Act.

Achievement of substantial compliance to the DPIE – Water guidelines is not a prerequisite for the payment of the tax equivalent charges; however the payment must not exceed \$3 per assessment.

Income tax

An income tax equivalent has been applied on the profits of the business activities. Whilst income tax is not a specific cost for the purpose of pricing a good or service, it needs to be taken into account in terms of assessing the rate of return required on capital invested. Accordingly, the return on capital invested is set at a pre-tax level – gain/(loss) from ordinary activities before capital amounts, as would be applied by a private sector competitor. That is, it should include a provision equivalent to the relevant corporate income tax rate, currently 25% (20/21 26%).

Income tax is only applied where a gain from ordinary activities before capital amounts has been achieved. Since the taxation equivalent is notional – that is, it is payable to the 'Council' as the owner of business operations – it represents an internal payment and has no effect on the operations of the Council.

Accordingly, there is no need for disclosure of internal charges in the SPFS. The rate applied of 25% is/is not the equivalent company tax rate prevalent at reporting date. No adjustments have been made for variations that have occurred during the year.

Local government rates and charges

A calculation of the equivalent rates and charges for all Category 1 businesses has been applied to all assets owned, or exclusively used by the business activity.

Loan and debt guarantee fees

The debt guarantee fee is designed to ensure that Council business activities face 'true' commercial borrowing costs in line with private sector competitors. In order to calculate a debt guarantee fee, Council has determined what the differential borrowing rate would have been between the commercial rate and Council's borrowing rate for its business activities.

(i) Subsidies

Government policy requires that subsidies provided to customers, and the funding of those subsidies, must be explicitly disclosed.

Subsidies occur when Council provides services on a less-than-cost-recovery basis. This option is exercised on a range of services in order for Council to meet its community service obligations.

Accordingly, 'subsidies disclosed' (in relation to National Competition Policy) represents the difference between revenue generated from 'rate of return' pricing and revenue generated from prices set by Council in any given financial year.

continued on next page ...

Page 9 of 13

Note – Significant Accounting Policies (continued)

The overall effect of subsidies is contained within the Income Statement of each reported business activity.

(ii) Return on investments (rate of return)

The NCP policy statement requires that councils with Category 1 businesses 'would be expected to generate a return on capital funds employed that is comparable to rates of return for private businesses operating in a similar field'.

Funds are subsequently available for meeting commitments or financing future investment strategies. The rate of return is disclosed for each of Council's business activities on the Income Statement.

The rate of return is calculated as follows:

Operating result before capital income + interest expense

Written down value of I,PP&E as at 30 June

As a minimum, business activities should generate a return equal to the Commonwealth 10 year bond rate which is 3.66% at 30/6/22.

(iii) Dividends

Council is not required to pay dividends to either itself as owner of a range of businesses, or to any external entities.

A local government water supply and sewerage business is permitted to pay annual dividends from their water supply or sewerage business surpluses. Each dividend must be calculated and approved in accordance with the DPIE – Water guidelines and must not exceed 50% of the relevant surplus in any one year, or the number of water supply or sewerage assessments at 30 June 2022 multiplied by \$30 (less the payment for tax equivalent charges, not exceeding \$3 per assessment).

In accordance with the Best Practice Management of Water Supply and Sewer Guidelines, a Dividend Payment form, Statement of Compliance, Unqualified Independent Financial Audit Report and Compliance Audit Report are submitted to DPIE – Water.



INDEPENDENT AUDITOR'S REPORT

Report on the special purpose financial statements

Parkes Shire Council

To the Councillors of Parkes Shire Council

Opinion

I have audited the accompanying special purpose financial statements (the financial statements) of Parkes Shire Council's (the Council) Declared Business Activities, which comprise the Statement by Councillors and Management, the Income Statement of each Declared Business Activity for the year ended 30 June 2022, the Statement of Financial Position of each Declared Business Activity as at 30 June 2022 and the Significant accounting policies note.

The Declared Business Activities of the Council are:

- water supply
- sewerage.

In my opinion, the financial statements present fairly, in all material respects, the financial position of the Council's Declared Business Activities as at 30 June 2022, and their financial performance for the year then ended, in accordance with the Australian Accounting Standards described in the Significant accounting policies note and the Local Government Code of Accounting Practice and Financial Reporting 2021–22 (LG Code).

My opinion should be read in conjunction with the rest of this report.

Basis for Opinion

I conducted my audit in accordance with Australian Auditing Standards. My responsibilities under the standards are described in the 'Auditor's Responsibilities for the Audit of the Financial Statements' section of my report.

I am independent of the Council in accordance with the requirements of the:

- Australian Auditing Standards
- Accounting Professional and Ethical Standards Board's APES 110 'Code of Ethics for Professional Accountants (including Independence Standards)' (APES 110).

I have fulfilled my other ethical responsibilities in accordance with APES 110.

Parliament promotes independence by ensuring the Auditor-General and the Audit Office of New South Wales are not compromised in their roles by:

- providing that only Parliament, and not the executive government, can remove an Auditor-General
- mandating the Auditor-General as the auditor of councils
- precluding the Auditor-General from providing non-audit services.

I believe the audit evidence I have obtained is sufficient and appropriate to provide a basis for my audit opinion.

Emphasis of Matter - Basis of Accounting

Without modifying my opinion, I draw attention to the Significant accounting policies note to the financial statements which describes the basis of accounting. The financial statements have been prepared for the purpose of fulfilling the Council's financial reporting responsibilities under the LG Code. As a result, the financial statements may not be suitable for another purpose.

Other Information

The Council's annual report for the year ended 30 June 2022 includes other information in addition to the financial statements and my Independent Auditor's Report thereon. The Councillors are responsible for the other information. At the date of this Independent Auditor's Report, the other information I have received comprise the general purpose financial statements and Special Schedules (the Schedules).

My opinion on the financial statements does not cover the other information. Accordingly, I do not express any form of assurance conclusion on the other information. However, as required by the *Local Government Act 1993*, I have separately expressed an opinion on the general purpose financial statements and Special Schedule 'Permissible income for general rates'.

In connection with my audit of the financial statements, my responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or my knowledge obtained in the audit, or otherwise appears to be materially misstated.

If, based on the work I have performed, I conclude there is a material misstatement of the other information, I must report that fact.

I have nothing to report in this regard.

The Councillors' Responsibilities for the Financial Statements

The Councillors are responsible for the preparation and fair presentation of the financial statements and for determining that the accounting policies, described in the Significant accounting policies note to the financial statements, are appropriate to meet the requirements in the LG Code. The Councillors' responsibility also includes such internal control as the Councillors determine is necessary to enable the preparation and fair presentation of the financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the Councillors are responsible for assessing the Council's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting.

Auditor's Responsibilities for the Audit of the Financial Statements

My objectives are to:

- obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error
- issue an Independent Auditor's Report including my opinion.

Reasonable assurance is a high level of assurance, but does not guarantee an audit conducted in accordance with Australian Auditing Standards will always detect material misstatements. Misstatements can arise from fraud or error. Misstatements are considered material if, individually or in aggregate, they could reasonably be expected to influence the economic decisions users take based on the financial statements.

A description of my responsibilities for the audit of the financial statements is located at the Auditing and Assurance Standards Board website at: www.auasb.gov.au/auditors_responsibilities/ar4.pdf. The description forms part of my auditor's report.

The scope of my audit does not include, nor provide assurance:

- that the Council carried out its activities effectively, efficiently and economically
- about the security and controls over the electronic publication of the audited financial statements on any website where they may be presented
- about any other information which may have been hyperlinked to/from the financial statements.



Karen Taylor
Delegate of the Auditor-General for New South Wales

7 October 2022
SYDNEY

Parkes Shire Council

SPECIAL SCHEDULES
for the year ended 30 June 2022



Parkes Shire Council

Special Schedules

for the year ended 30 June 2022

Contents	Page
Special Schedules:	
Permissible income for general rates	3
Report on infrastructure assets as at 30 June 2022	7

Background

These Special Schedules have been designed to meet the requirements of special users such as;

- the NSW Grants Commission
- the Australian Bureau of Statistics (ABS),
- the NSW Office of Water (NOW), and
- the Office of Local Government (OLG)

The financial data is collected for various uses including;

- the allocation of Financial Assistance Grants,
- the incorporation of Local Government financial figures in national statistics,
- the monitoring of loan approvals,
- the allocation of borrowing rights, and
- the monitoring of the financial activities of specific services.

Parkes Shire Council | Permissible income for general rates | for the year ended 30 June 2022

Parkes Shire Council

Permissible income for general rates

\$ '000	Notes	Calculation 2021/22	Calculation 2022/23
Notional general income calculation ¹			
Last year notional general income yield	a	14,435	14,785
Plus or minus adjustments ²	b	(24)	50
Notional general income	c = a + b	14,411	14,835
Permissible income calculation			
Or rate peg percentage	e	2.00%	2.50%
Or plus rate peg amount	i = e x (c + g)	288	371
Sub-total	k = (c + g + h + i + j)	14,699	15,206
Plus (or minus) last year's carry forward total	l	24	(34)
Less valuation objections claimed in the previous year	m	—	(27)
Sub-total	n = (l + m)	24	(61)
Total permissible income	o = k + n	14,723	15,145
Less notional general income yield	p	14,785	15,156
Catch-up or (excess) result	q = o – p	(62)	(11)
Plus income lost due to valuation objections claimed ⁴	r	27	7
Carry forward to next year ⁶	t = q + r + s	(35)	(5)

Notes

- (1) The notional general income will not reconcile with rate income in the financial statements in the corresponding year. The statements are reported on an accrual accounting basis which include amounts that relate to prior years' rates income.
- (2) Adjustments account for changes in the number of assessments and any increase or decrease in land value occurring during the year. The adjustments are called 'supplementary valuations' as defined in the *Valuation of Land Act 1916 (NSW)*.
- (4) Valuation objections are unexpected changes in land values as a result of land owners successfully objecting to the land value issued by the Valuer General. Councils can claim the value of the income lost due to valuation objections in any single year.
- (6) Carry-forward amounts which are in excess (an amount that exceeds the permissible income) require Ministerial approval by order published in the *NSW Government Gazette* in accordance with section 512 of the Act. The OLG will extract these amounts from Council's Permissible income for general rates Statement in the financial data return (FDR) to administer this process.



Parkes Shire Council | Special Schedules 2022

INDEPENDENT AUDITOR'S REPORT

Special Schedule – Permissible income for general rates

Parkes Shire Council

To the Councillors of Parkes Shire Council

Opinion

I have audited the accompanying Special Schedule – Permissible income for general rates (the Schedule) of Parkes Shire Council (the Council) for the year ending 30 June 2023.

In my opinion, the Schedule is prepared, in all material respects in accordance with the requirements of the Local Government Code of Accounting Practice and Financial Reporting 2021–22 (LG Code) and is in accordance with the books and records of the Council.

My opinion should be read in conjunction with the rest of this report.

Basis for Opinion

I conducted my audit in accordance with Australian Auditing Standards. My responsibilities under the standards are described in the 'Auditor's Responsibilities for the Audit of the Schedule' section of my report.

I am independent of the Council in accordance with the requirements of the:

- Australian Auditing Standards
- Accounting Professional and Ethical Standards Board's APES 110 'Code of Ethics for Professional Accountants (including Independence Standards)' (APES 110).

I have fulfilled my other ethical responsibilities in accordance with APES 110.

Parliament promotes independence by ensuring the Auditor-General and the Audit Office of New South Wales are not compromised in their roles by:

- providing that only Parliament, and not the executive government, can remove an Auditor-General
- mandating the Auditor-General as auditor of councils
- precluding the Auditor-General from providing non-audit services.

I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my audit opinion.

Emphasis of Matter - Basis of Accounting

Without modifying my opinion, I draw attention to the special purpose framework used to prepare the Schedule. The Schedule has been prepared for the purpose of fulfilling the Council's reporting obligations under the LG Code. As a result, the Schedule may not be suitable for another purpose.

Other Information

The Council's annual report for the year ended 30 June 2022 includes other information in addition to the Schedule and my Independent Auditor's Report thereon. The Councillors are responsible for the other information. At the date of this Independent Auditor's Report, the other information I have received comprise the general purpose financial statements, special purpose financial statements and Special Schedule 'Report on infrastructure assets as at 30 June 2022'.

My opinion on the Schedule does not cover the other information. Accordingly, I do not express any form of assurance conclusion on the other information. However, as required by the *Local Government Act 1993*, I have separately expressed an opinion on the general purpose financial statements and the special purpose financial statements.

In connection with my audit of the Schedule, my responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the Schedule or my knowledge obtained in the audit, or otherwise appears to be materially misstated.

If, based on the work I have performed, I conclude there is a material misstatement of the other information, I must report that fact.

I have nothing to report in this regard.

The Councillors' Responsibilities for the Schedule

The Councillors are responsible for the preparation of the Schedule in accordance with the LG Code. The Councillors' responsibility also includes such internal control as the Councillors determine is necessary to enable the preparation of the Schedule that is free from material misstatement, whether due to fraud or error.

In preparing the Schedule, the Councillors are responsible for assessing the Council's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting.

Auditor's Responsibilities for the Audit of the Schedule

My objectives are to:

- obtain reasonable assurance whether the Schedule as a whole is free from material misstatement, whether due to fraud or error
- issue an Independent Auditor's Report including my opinion.

Reasonable assurance is a high level of assurance, but does not guarantee an audit conducted in accordance with Australian Auditing Standards will always detect material misstatements. Misstatements can arise from fraud or error. Misstatements are considered material if, individually or in aggregate, they could reasonably be expected to influence the economic decisions users take based on the Schedule.

A description of my responsibilities for the audit of the Schedule is located at the Auditing and Assurance Standards Board website at: www.auasb.gov.au/auditors_responsibilities/ar8.pdf. The description forms part of my auditor's report.

The scope of my audit does not include, nor provide assurance:

- that the Council carried out its activities effectively, efficiently and economically
- about the security and controls over the electronic publication of the audited Schedule on any website where it may be presented
- about any other information which may have been hyperlinked to/from the Schedule.



Karen Taylor
Delegate of the Auditor-General for New South Wales

7 October 2022
SYDNEY

Parkes Shire Council | Report on infrastructure assets as at 30 June 2022 | for the year ended 30 June 2022

Parkes Shire Council

Report on infrastructure assets as at 30 June 2022

Asset Class	Asset Category	Estimated cost to bring assets to satisfactory standard		Estimated cost to bring assets to agreed level of service set by Council		2021/22 Required maintenance ^a	2021/22 Actual maintenance	Net carrying amount	Gross replacement cost (GRC)	Assets in condition as a percentage of gross replacement cost				
		\$ '000	\$ '000	\$ '000	\$ '000	\$ '000	\$ '000	\$ '000	\$ '000	1	2	3	4	5
Buildings	Buildings	1,450	1,450	452	384	52,350	79,442			55.0%	28.0%	9.0%	6.0%	2.0%
	Sub-total	1,450	1,450	452	384	52,350	79,442			55.0%	28.0%	9.0%	6.0%	2.0%
Roads	Roads	5,522	5,522	2,193	4,917	392,363	483,983			65.0%	12.0%	19.0%	3.0%	1.0%
	Bridges	86	86	12	1	12,827	17,619			35.0%	50.0%	14.0%	1.0%	0.0%
	Footpaths	123	123	86	106	9,889	13,919			45.0%	35.0%	18.0%	1.0%	1.0%
	Sub-total	5,731	5,731	2,291	5,024	415,079	515,521			63.4%	13.9%	18.8%	2.9%	1.0%
Water supply network	Water supply network	2,645	2,645	900	1,040	169,189	274,120			33.0%	7.0%	53.0%	6.0%	1.0%
	Sub-total	2,645	2,645	900	1,040	169,189	274,120			33.0%	7.0%	53.0%	6.0%	1.0%
Sewerage network	Sewerage network	2,361	2,361	643	406	60,671	86,193			26.0%	41.0%	23.0%	9.0%	1.0%
	Sub-total	2,361	2,361	643	406	60,671	86,193			26.0%	41.0%	23.0%	9.0%	1.0%
Stormwater drainage	Stormwater drainage	2,261	2,261	215	182	25,974	38,104			22.0%	60.0%	6.0%	1.0%	11.0%
	Sub-total	2,261	2,261	215	182	25,974	38,104			22.0%	60.0%	6.0%	1.0%	11.0%
Open space / recreational assets	Swimming pools	277	277	210	101	5,304	9,636			23.0%	46.0%	20.0%	11.0%	0.0%
	Other Open Space / Recreational Assets	351	351	285	341	27,744	39,918			47.0%	35.0%	15.0%	3.0%	0.0%
	Sub-total	628	628	495	442	33,048	49,554			42.3%	37.1%	16.0%	4.6%	0.0%
Other infrastructure assets	Parkes Airport Infrastructure	92	92	75	120	13,929	18,011			82.0%	0.0%	16.0%	1.0%	1.0%
	Sub-total	92	92	75	120	13,929	18,011			82.0%	0.0%	16.0%	1.0%	1.0%
Total – all assets		15,168	15,168	5,071	7,598	770,240	1,060,945			49.7%	17.9%	26.6%	4.4%	1.4%

(a) Required maintenance is the amount identified in Council's asset management plans.

Infrastructure asset condition assessment 'key'

#	Condition	Integrated planning and reporting (IP&R) description
1	Excellent/very good	No work required (normal maintenance)
2	Good	Only minor maintenance work required
3	Satisfactory	Maintenance work required

continued on next page ...

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Parkes Shire Council

Report on infrastructure assets as at 30 June 2022 (continued)

4	Poor	Renewal required
5	Very poor	Urgent renewal/upgrading required

Parkes Shire Council | Report on infrastructure assets as at 30 June 2022 | for the year ended 30 June 2022

Parkes Shire Council

Report on infrastructure assets as at 30 June 2022

Infrastructure asset performance indicators (consolidated) *

\$ '000	Amounts 2022	Indicator 2022	Indicator 2021	Benchmark
Buildings and infrastructure renewals ratio				
Asset renewals ¹	9,119	81.87%	155.07%	>= 100.00%
Depreciation, amortisation and impairment	11,139			
Infrastructure backlog ratio				
Estimated cost to bring assets to a satisfactory standard	15,168	1.98%	2.53%	< 2.00%
Net carrying amount of infrastructure assets	767,264			
Asset maintenance ratio				
Actual asset maintenance	7,598	149.83%	105.48%	> 100.00%
Required asset maintenance	5,071			
Cost to bring assets to agreed service level				
Estimated cost to bring assets to an agreed service level set by Council	15,168	1.43%	1.46%	
Gross replacement cost	1,060,945			

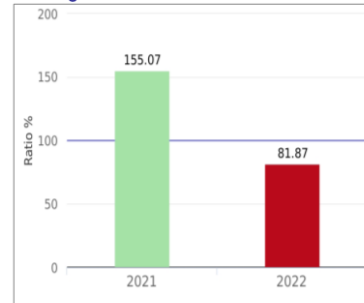
(*) All asset performance indicators are calculated using classes identified in the previous table.

(1) Asset renewals represent the replacement and/or refurbishment of existing assets to an equivalent capacity/performance as opposed to the acquisition of new assets (or the refurbishment of old assets) that increases capacity/performance.

Parkes Shire Council

Report on infrastructure assets as at 30 June 2022

Buildings and infrastructure renewals ratio



Benchmark: — $\geq 100.00\%$

Source of benchmark: Code of Accounting Practice and Financial Reporting

Buildings and infrastructure renewals ratio

To assess the rate at which these assets are being renewed relative to the rate at which they are depreciating.

Commentary on result

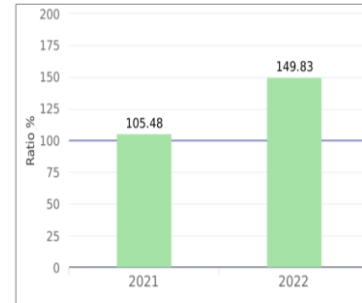
21/22 ratio 81.87%

The Building & Infrastructure Renewal Ratio was unable to achieve the benchmark required for 2021/22. Council has constructed a significant amount of new assets during the year. The increased expenditure on new assets was in line with the aspirations of the community.

Ratio achieves benchmark

Ratio is outside benchmark

Asset maintenance ratio



Benchmark: — $> 100.00\%$

Source of benchmark: Code of Accounting Practice and Financial Reporting

Asset maintenance ratio

Compares actual vs. required annual asset maintenance. A ratio above 1.0 indicates Council is investing enough funds to stop the infrastructure backlog growing.

Commentary on result

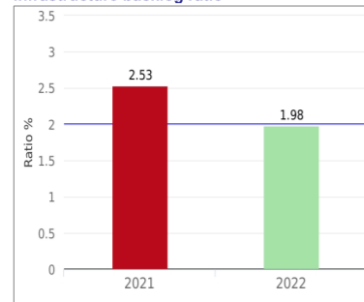
21/22 ratio 149.83%

In 2021/22, council has maintained the amount of maintenance required to be spent on Council's Infrastructure. This helps to ensure that the infrastructure backlog can be maintained and not increasing at unsustainable levels.

Ratio achieves benchmark

Ratio is outside benchmark

Infrastructure backlog ratio



Benchmark: — $< 2.00\%$

Source of benchmark: Code of Accounting Practice and Financial Reporting

Infrastructure backlog ratio

This ratio shows what proportion the backlog is against the total value of a Council's infrastructure.

Commentary on result

21/22 ratio 1.98%

Council's Infrastructure Backlog Ratio is currently inside the desired level. Council has placed a strong focus on reducing infrastructure backlogs across the shire aligned with the financial sustainability objectives of the organisation.

Ratio achieves benchmark

Ratio is outside benchmark

Cost to bring assets to agreed service level



Cost to bring assets to agreed service level

This ratio provides a snapshot of the proportion of outstanding renewal works compared to the total value of assets under Council's care and stewardship.

Commentary on result

21/22 ratio 1.43%

Council continues to undertake considerable community consultation of its delivery program which assists in outlining and determining the level of service which is anticipated from council's available funding sources.

Ratio achieves benchmark

Ratio is outside benchmark

Parkes Shire Council | Report on infrastructure assets as at 30 June 2022 | for the year ended 30 June 2022

Parkes Shire Council

Report on infrastructure assets as at 30 June 2022

Infrastructure asset performance indicators (by fund)

\$ '000	General fund		Water fund		Sewer fund		Benchmark
	2022	2021	2022	2021	2022	2021	
Buildings and infrastructure renewals ratio							
Asset renewals ¹	135.90%	249.69%	0.00%	31.62%	0.61%	9.41%	>= 100.00%
Depreciation, amortisation and impairment							
Infrastructure backlog ratio							
Estimated cost to bring assets to a satisfactory standard	1.91%	1.35%	1.53%	3.47%	3.89%	10.44%	< 2.00%
Net carrying amount of infrastructure assets							
Asset maintenance ratio							
Actual asset maintenance	174.38%	103.37%	115.56%	114.67%	63.14%	104.20%	> 100.00%
Required asset maintenance							
Cost to bring assets to agreed service level							
Estimated cost to bring assets to an agreed service level set by Council	1.45%	1.07%	0.96%	0.59%	2.74%	6.45%	
Gross replacement cost							

⁽¹⁾ Asset renewals represent the replacement and/or refurbishment of existing assets to an equivalent capacity/performance as opposed to the acquisition of new assets (or the refurbishment of old assets) that increases capacity/performance.

12. REPORTS OF THE DIRECTOR CUSTOMER, CORPORATE SERVICES AND ECONOMY

12.1. (DCCSE) Annual Tabling of Disclosure of Pecuniary Interest Returns

Prepared By:

Director Customer, Corporate Services and Economy

Executive Summary

The Code of Conduct requires all Councillors, Senior Staff and designated persons of Parkes Shire Council ("Council") to complete a written return of pecuniary interests by 30 September each year, and submit to Council's General Manager, who must then table such returns at an Ordinary Meeting of the Council. With this process having been completed for the current year; this report recommends that Council formally note the annual tabling of the Disclosure of Pecuniary Interest Returns by Councillors, Senior Staff and designated persons.

Background Information

At its Ordinary Meeting held 19 July 2022, Council resolved to adopt its current Code of Conduct ("the Code") [res. 22-238]. Part 4 of the Code requires all Councillors and designated persons to complete and submit a written return of pecuniary interests to the General Manager by 30 September each year.

Under the Code, "designated persons" include:

- (a) the General Manager;*
- (b) other Senior Staff of the Council for the purposes of section 332 of the Act;*
- (c) a person (other than a member of the senior staff of the Council) who is a member of staff of the Council or a delegate of the Council and who holds a position identified by the Council as the position of a designated person because it involves the exercise of functions (such as regulatory functions or contractual functions) that, in their exercise, could give rise to a conflict between the person's duty as a member of staff or delegate and the person's private interest; and*
- (d) a person (other than a member of the senior staff of the Council) who is a member of a Committee of the Council identified by the Council as a Committee whose members are designated persons because the functions of the Committee involve the exercise of the Council's functions (such as regulatory functions or contractual functions) that, in their exercise, could give rise to a conflict between the member's duty as a member of the Committee and the member's private interest.*

The General Manager is required to keep a Register of Pecuniary Interest Returns and to table the returns at the first Council meeting after the last day of lodgement of returns.

Legislative or Policy Implications

As detailed above, Councillors, Senior Staff and those staff and Committee members occupying positions that have been formally identified as designated persons are legally required under the Code to complete an annual return written return of pecuniary interests and disclose certain pecuniary interests to the General Manager.

The Register of Pecuniary Interest Returns is categorised as open access information for the purposes of the *Government Information (Public Access) Act 2009* and *Government Information (Public Access) Regulation 2018* and is available for inspection from Council's website at www.parkes.nsw.gov.au and in person at Council's Administration and Customer Service Centre at 2 Cecile Street, Parkes.

Consistent with the Office of Local Government's *Circular 19/21 – Release of IPC Guideline 1 Returns of Interests* (refer *Attachment A*), the signatures and residential addresses of all Councillors, Senior Staff and designated persons will be redacted prior to publication.

Project Delivery Implications

COUNCIL AND CORPORATE - *Governance and Strategy*

COUNCIL AND CORPORATE - *Civic*

Risk Assessment

An assessment of the challenge posed to Council implementing the action/s contained in this report, in the current environment with available resources: Low.

Budget and Financial Implications

There no financial implications for Council associated with this report.

Recommendation

That Council:

1. Note the annual tabling of the Disclosure of Pecuniary Interest Returns by Councillors, Senior Staff and designated persons.

Report

As detailed in *Tables 1, 2 and 3*, below, all Councillors, Senior Staff and designated persons duly completed and lodge their returns within the prescribed period:

Table A: Councillors

Position	Incumbent	Date Lodged
Councillor (Mayor)	KEITH, Ken	10 August 2022
Councillor (Deputy Mayor)	WESTCOTT, Neil	04 August 2022
Councillor	APPLEBEE, Margaret	15 August 2022
Councillor	CASS, Jacob	15 August 2022
Councillor	JAYET, Bill	04 August 2022
Councillor	MCGRATH, Ken	16 August 2022
Councillor	O'LEARY, Louise	12 August 2022
Councillor	PRATT, George	09 August 2022
Councillor	WEBER, Daniel	12 August 2022
Councillor	WILSON, Glenn	15 August 2022

Table B: Senior Staff

Position	Incumbent	Date Lodged
General Manager	BOYD, Kent	11 August 2022
Director Customer, Corporate Services and Economy	MIDDLETON, Cian	08 September 2022
Director Infrastructure and Strategic Futures	FRANCIS, Andrew	05 September 2022
Director Operations	HOWARD, Ben	06 September 2022
Director Planning and Community Services	HAYES, Brendan	05 September 2022

Table C: Members of Council's Audit, Risk and Improvement Committee

Position	Incumbent	Date Lodged
Independent Voting Prequalified Chair	HORNE, Stephen	19 August 2022
Independent Voting Member	CAELLI, Meredith	16 September 2022
Independent Voting Member	HARB, Tony	24 August 2022

Attachments

1. Circular 19-21 - Release of IPC Guideline 1 Returns of Interest (Office of Local Government, 26 September 2019)

Attachment 1 - Circular 19-21

Office of
Local Government

Circular to Councils

Circular Details	Circular No 19-21 / 26 September 2019 / A664471
Previous Circular	19-08 Consultation on revised IPC Guideline 1 Returns of Interests
Who should read this	Councillors / General Managers / Governance staff
Contact	Council Governance / olg@olg.nsw.gov.au / (02) 4428 4100
Action required	Information

Release of IPC Guideline 1 Returns of Interests

What's new or changing?

- The Information and Privacy Commission (IPC) has finalised and issued *Guideline 1: For local councils on the disclosure of information contained in the returns disclosing the interests of councillors and designated persons* (Guideline 1).
- Councils should review the positions they currently identify as designated persons in light of Guideline 1 by applying the principles set out in the attachment to this circular.

What this will mean for your council

- Guideline 1 states that councillors' and designated persons' returns of interests must be made publicly available free of charge on councils' websites, unless there is an overriding public interest against disclosure of the information contained in them or to do so would impose unreasonable additional costs on the council.
- Where a council decides that there is an overriding public interest against the disclosure of some of the information contained in a return, consideration should be given to releasing an edited copy of the return (for example redacting the individual's signature and residential address).
- Where information is deleted from a return, councils should keep a record indicating, in general terms, the nature of the information redacted from the return in accordance with section 6(5) of the *Government Information (Public Access) Act 2009* (GIPA Act).
- Councils should be mindful when identifying a position as the position of a designated person or a committee as a committee whose members are designated persons, that the consequence of this is that the council will be required to publish information contained in those persons' returns of interests on their websites.
- The Office of Local Government (OLG) would encourage councils to review the positions and committee memberships that they currently identify as those of designated persons with this consequence in mind.
- OLG would encourage councils to apply the principles set out in the attachment to this circular when identifying positions and committee memberships as those of designated persons.

Key points

- Section 6 of the GIPA Act provides for the mandatory proactive release by NSW public sector agencies (including councils) of open access information. The GIPA Act provides that open access information must be made publicly available free of charge on a website maintained by the agency.
- Councillors' and designated persons' returns of interests are prescribed as open access information for local government under Schedule 1 to the *Government Information (Public Access) Regulation 2018*.

Where to go for further information

- Guideline 1 and further information on open access information requirements for local government is available on the IPC's website at www.ipc.nsw.gov.au.
- The attachment to this circular provides guidance on the principles councils should apply when identifying positions and committee memberships as those of designated persons.
- See the [Guide to Completing Returns of Interests](#) which is available on OLG's website, for information on how to complete returns of interests and what information to include.
- Contact the IPC at 1800 472 679.
- Contact OLG's Council Governance Team on 02 4428 4100.



Tim Hurst
Deputy Secretary
Local Government, Planning and Policy

Office of Local Government
5 O'Keefe Avenue NOWRA NSW 2541
Locked Bag 3015 NOWRA NSW 2541
T 02 4428 4100 F 02 4428 4199 TTY 02 4428 4209
E olg@olg.nsw.gov.au W www.olg.nsw.gov.au ABN 44 913 630 046

3
ATTACHMENT

Identifying “designated persons”

The obligation to complete returns of interests

Under the *Model Code of Conduct for Local Councils in NSW* (the Model Code of Conduct), councillors and designated persons are required to complete and submit returns of interests within 3 months of:

- becoming a councillor or designated person
- 30 June of each year, and
- becoming aware of a new interest that must be disclosed in the return.

Who is a “designated person”?

Under clause 4.8 of the Model Code of Conduct, designated persons include:

- the general manager
- senior staff of councils for the purposes of section 332 of the *Local Government Act 1993*
- any other member of staff or delegate of the council who holds a position identified by the council as the position of a designated person because it involves the exercise of a function that could give rise to a conflict of interest, and
- a member of a committee of the council identified by the council as a committee whose members are designated persons because the functions of the committee involve the exercise of functions that could give rise to a conflict of interest.

Identifying “designated persons”

The requirement to publish returns of interests is designed to operate as a transparency mechanism to ensure that key decision makers in councils appropriately disclose and manage pecuniary interests they may have in matters they are dealing with.

Councils should be mindful when identifying a position as the position of a designated person or a committee as a committee whose members are designated persons, that the consequence of this is that the council will be required to publish personal information about those persons on their websites.

Councils should weigh this consequence against the risk that the requirement to publish returns of interests is designed to address to ensure that this is a proportionate mitigation of that risk. This assessment should be based on a consideration of the nature, responsibilities and functions of a role or a committee and the type and level of delegations it exercises.

Positions or committee memberships involving the performance of low-level administrative or regulatory functions that carry limited or no discretion or financial delegations, should not be identified as positions of designated persons.

The types of positions or committee memberships that should be identified as designated persons are those that exercise functions or decision-making that involve the potential for significant risk to the council, including of damage to the council’s reputation, where conflicts of interest are not disclosed and appropriately managed.

12.2. (DCCSE) Request for Financial Assistance - Christmas Events 2022

Prepared By:

Director Customer, Corporate Services and Economy

Executive Summary

Parkes Shire Council ("Council") has received requests from the Parkes Action Club, Parkes Country Women's Association ("CWA") and Parkes Minister Association to provide financial assistance by way of in-kind support to support the delivery of three separate Christmas events to be held in December. This report recommends that Council resolve to provide the requested financial assistance, estimated to total \$9,800.00, subject to the provisions of section 356 of the *Local Government Act 1993* ("the Act").

Background Information

Council can only approve financial assistance (cash or in-kind) in accordance with section 356 of the *Local Government Act 1993* ("the Act"). Where the proposed financial assistance has not been included in Council's adopted Operational Plan for the year; the proposed financial assistance must be publicly exhibited prior to being provided. Council must consider any public submissions received, prior to providing the assistance requested.

Legislative or Policy Implications

[Local Government Act 1993, Section 356 - Can a Council Financially Assist Others?](#)

Budget and Financial Aspects

The combined cost of the financial assistance requested for all Christmas Events, is estimated to total \$9,500.00. This sum has not been budgeted for, and if approved, would need to be allocated from the Community Events Budget.

Recommendation

That Council:

1. Provide public notice of it's intention to provide \$9,800.00 in financial assistance to the Parkes Action Club, Parkes Country Women's Association and Parkes Minister Association by way of in-kind support, as detailed in this report, to support the delivery of the upcoming 2022 Christmas Parade and Carnival, Christmas Markets and Christmas Carols.
2. Subject to no formal submissions being received, approve the provision of \$9,800.00 in financial assistance, by way of in-kind support, to support the delivery of the upcoming 2022 Christmas Parade and Carnival, Christmas Markets and Christmas Carols.

Report

Three separate organisations are proposing to host separate Christmas events in December; the Christmas Parade and Carnival on Friday, 02 December 2022 and the Christmas Markets and Christmas Carols on Sunday, 11 December 2022. All three events are family friendly with each providing their own style of entertainment.

The Christmas Parade and Carnival, scheduled to be held on Friday, 02 December 2022, will activate Cooke Park with live entertainment, market stalls and food vendors in conjunction with a parade travelling around the park via Short Street, Welcome Street, and Clarinda Street.

On Sunday, 11 December 2022, the Christmas Markets will feature a large array of local and regional market stalls holders whilst incorporating food vendors. The food vendors will remain in Cooke Park whilst the Christmas Carols take place at Cooke Park Pavilion later that evening.

The integration of three community events is beneficial as it provides the opportunity for members of the community to come together and socialise in the lead-up to Christmas. Following the cancellation and postponement of such events over the past two years due to the ongoing Novel Coronavirus ("COVID-19") pandemic and associated Public Health Orders, social distancing requirements and travel restrictions; it is anticipated that the three events will help reignite the Christmas spirit in the Parkes Shire community.

All three events, plus a Parkes Shire Council-run 'Latin Sounds' event on Saturday, 03 December 2022, will occur over a two-week timeframe. As such, the costings associated with the operational set-up can be shared, which reduces the total of financial assistance from \$12,800.00 to \$9,800.00.

In order to facilitate the successful staging of the festival, the organising committee has requested that Council provide:

Event and Organiser	Date	Expected attendees	Cost	Requirements
Christmas Parade and Carnival - The Parkes Action Club	Friday 02 December 2022	1,500	<ul style="list-style-type: none"> Provision of assistance and equipment, including signs and bunting, for Work Control to setup as required for the Christmas Parade, estimated to cost \$3,500; 	<ul style="list-style-type: none"> That the Road Closure recommendations made by the August 2022 Traffic Committee Meeting for the Christmas Parade be adhered to; That the Parkes

Event and Organiser	Date	Expected attendees	Cost	Requirements
			<ul style="list-style-type: none"> Printed material and social media advertising, estimated to cost \$100 Council Parks and Gardens crew to install the Shade Sails, estimated to cost \$600; Council Operational Team to install the Cooke Park Pavilion stage, estimated to cost \$700; Council Parks & Gardens crew to install Shade Dome Structure, estimated to cost \$1700; PA and Sound technician, \$1200; Internal and external clean of Pavilion, 	<p>Action Club provide Council with written approval from Parkes Chamber of Commence for the Parade route;</p> <ul style="list-style-type: none"> That Council Parks and Gardens crew mark out ground power and water pipes for the Carnival; That Council design and print posters for the Parade and Carnival; Council waive the Cooke Park Pavilion hire fee & absorb the cleaning cost of Cooke Park Pavilion; Marketing and promotional support from Council's Visitor Economy

Event and Organiser	Date	Expected attendees	Cost	Requirements
			estimated to cost \$200.	and Events team.
Christmas Markets - The Country Women's Association	Sunday 11 December 2022	600	<ul style="list-style-type: none"> Marketing materials and admin fees, estimated to cost Council \$500; Council staff assist with the marketing out of stall holders, bump-in and bump-out, estimated to cost \$1000; Council Parks and Gardens crew to install Shade Dome Structure, estimated to cost \$1700; Council Parks and Gardens crew to install the Shade Sails, estimated to cost \$600. 	<ul style="list-style-type: none"> That Council Parks and Gardens crew mark out ground power and water pipes for the Carnival; That Council design and print posters for the Christmas Markets; Marketing and promotional support from Council's Visitor Economy and Events team.
Christmas Carols - The Parkes Minister Association	Sunday 11 December 2022	700	<ul style="list-style-type: none"> Printed material and social media advertising, 	<ul style="list-style-type: none"> Council waive the Cooke Park Pavilion hire fee and absorb the

Event and Organiser	Date	Expected attendees	Cost	Requirements
			estimated to cost \$200; <ul style="list-style-type: none"> • Council Parks and Gardens crew to install the Shade Sails, estimated to cost \$600; • Internal and external clean of Pavilion, estimated to cost \$200. 	cleaning cost of Cooke Park Pavilion; <ul style="list-style-type: none"> • That Council design and print posters for the Christmas Carols; • Marketing and promotional support from Council's Visitor Economy and Events team.

In exchange for the provision of this support, Council will require appropriate sponsorship recognition and acknowledgement from organisers of the event via social media platforms, logo inclusion on marketing collateral and website and the use of Council tear drop banners at all events.

The three organisations have invited the Mayor and Councillors to attend the Christmas Parade and Carnival on Friday, 02 December 2022, and the Christmas Markets and Christmas Carols on Sunday, 11 December 2022, if calendar permits.

Attachments

1. Correspondence from Parkes Action Club (01 September 2022)

Attachment 1 - Letter to PSC Kent Boyd re Christmas Pde



Incorporated Y9891877

P.O. Box 142, PARKES, N.S.W. 2870

PRESIDENT Ian Brown Email: ianb103@bigpond.com	SECRETARY Mark Olson Email: mark@matthewswilliams.com.au (0428) 624 135	TREASURER David Knights AH 6862 3850
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1st September, 2022.

Mr. Kent Boyd,
General Manager,
Parkes Shire Council,
2 Cecile Street,
PARKES NSW 2870.

URGENT

Dear Sir

RE: Parkes Christmas Parade 2022

We understand that the Traffic Committee had a recent meeting to consider what safety features will be necessary for this year's Christmas Parade and that the cost of same would be in the order of \$2600 approximately.

To put it quite bluntly, are Club (being a service club to the Community of Parkes) has not the funds to pay such sum and we would ask that at the Council meeting on Tuesday next consider waiving and/or subsidising such cost so that this beloved event may proceed.

For many years the Children and their families of Parkes have enjoyed the annual Christmas Parade and we would dearly like to organise the Parade again in December 2022.

We await your Council's deliberations.

Yours faithfully,

Mark Olson
Secretary.

Grow, learn, make friends, have fun, while helping others

13. REPORTS OF THE DIRECTOR INFRASTRUCTURE AND STRATEGIC FUTURES

13.1. (DISF) Major Projects & Current Works - Progress as at 18 October 2022

Prepared By:

Director Infrastructure and Strategic Futures

Executive Summary

This report presents an update on the current major projects within the Parkes Shire being managed or undertaken by Council's Infrastructure and Strategic Futures Department. The report outlines work that has been carried out over the past month and is provided for the information of Councillors.

Background Information

Monthly status report to keep Councillor's abreast of projects being undertaken within the Shire.

Project Delivery Program Implications

COUNCIL AND CORPORATE - *Council*

Risk Assessment

An assessment of the challenge posed to Council implementing the action/s contained in this report, in the current environment with available resources: Low

Budget and Financial Aspects

Projects have been allocated funding either from grants or Council funds as provided in the Operational Budget.

Recommendation

That Council:

1. Receive and note the report.

Report

The Major Projects Report is appended at *Attachment 1* to this report.

Attachments

1. Major Projects & Current Works - Progress Report

Attachment 1 - (DISF) Major Projects & Current Works - Progress Report - October

MAJOR PROJECTS UPDATE - OCTOBER 2022

Project Description	Due Date	Budget	Forecast	Actuals	Status
Water Supply Drought Relief Program Parkes - Peak Hill	31/03/2023	\$4,270,000	\$4,270,000	\$1,475,078	In Progress
Comments	Bore refurbishment works continuing, completed upgrade of Bores 1, 3, 4, 5. Working on renewal options for Bore 2. Pipeline under bores are being developed as the final scope packages. Multiple EoT's have been processed with the grant body in relation to the prolonged wet weather.				
Town Water Security Business Case	28/02/2021	\$2,032,075	\$2,032,075	\$2,042,198	Closing grant
Comments	Funding has been approved for projects to commence. A close out meeting for the business case was completed with the Department of Planning and Environment. Formal confirmation of close-out is being processed.				
BBRF – Water Security Project	31/12/2023	\$14,402,488	\$14,402,488	\$205,406	In Progress
Comments	Pre-procurement activities are underway, including design development / environmental & planning approvals / survey & geotechnical investigations for the WTP storage lagoon, Lachlan River Pre-treatment and Lachlan River pump station augmentation.				
RRP – Water Security Project	31/12/2023	\$9,063,012	\$9,063,012	\$18,000	In Progress
Comments	Pre-procurement activities are underway, including design development / environmental & planning approvals for two new pump stations.				
Safe & Secure – Water Security Project	31/12/2023	\$38,269,979	\$38,269,979	\$31,192	In Progress
Comments	Pre-procurement activities are underway, including design development / environmental & planning approvals for duplication pipeline. Communications plan has been enacted and landholder negotiations are underway.				

14. REPORTS OF THE DIRECTOR OPERATIONS

14.1. (DO) Major Projects & Current Works - Progress as at 18 October 2022

Prepared By:

Director Operations

Executive Summary

This report presents an update on the current major projects within the Parkes Shire being managed or undertaken by Council's Operations Department. The report outlines work that has been carried out over the past month and is provided for the information of Councillors.

Background Information

Monthly status report to keep Councillor's abreast of projects being undertaken within the Shire.

Project Delivery Program Implications

TRANSPORT AND DRAINAGE - *Sealed Roads*

TRANSPORT AND DRAINAGE - *Unsealed Roads*

Risk Assessment

An assessment of the challenge posed to Council implementing the action/s contained in this report, in the current environment with available resources: Low

Budget and Financial Aspects

Projects have been allocated funding either from grants or Council funds as provided in the Operational Budget.

Recommendation

That Council:

1. Receive and note the report.

Report

The Major Projects and Current Works Report is appended at *Attachment 1* to this report.

Attachments

1. Major Projects & Current Works - Progress Report

Attachment 1 - Operations - Major Projects - October 2022(1)

OPERATIONS MAJOR PROJECTS - OCTOBER 2022

Project Description	Due Date	Budget	Forecast	Actuals	Status
The Bogan Way Upgrades - MR350	31/03/23	\$15,000,000	\$15,000,000	\$2,008,469	In Progress
Comments	<ul style="list-style-type: none"> Severe weather patterns continue to cause further damage to Parkes Council Road network. A decision has been made to cease all physical works on capital grant projects and focus on ensuring access is maintained to residents with Parkes Council being recently declared a natural disaster area within event AGRN 1025. Council has progressed the DRAFT REF for Kadungle and the intersection of MR354 and MR57 to final which will enable progression of works once emergency works are completed across the local road network. Council has received and made payment on design plans for both the Kadungle section and the MR350S crooked creek stages with designs increasing from 75% to 100% and plans at Crooked creek reaching the 50% milestone (progress payments paid to consultants). <p>Next Steps:</p> <ul style="list-style-type: none"> Pavement design finalised Excavate and locate any adjacent services Re-fencing of land acquisition with affected properties Pouring insitu base slabs for culvert extensions 				
Tullamore - Pool		\$100,000.00			
Comments	<ul style="list-style-type: none"> Remove existing fibreglass liner from entire main pool Undertake concrete repair to pre-existing cracks and make good Infill all tiled ladders (6) Supply and install new fibreglass liner and repaint including line marking Replace all end wall tiles Replace all stainless steel ladders Repair missing tiles and grout to toddler pool Refill, test and commission <p>Next Steps:</p> <p>Awaiting dry weather to allow truck access to the pool surrounds to commence stripping of the existing liner Ladders have been ordered.</p>				
Tullamore - Toilet Block		\$160,000			Applied for Funding
	<p>The Memorial Park in Tullamore is a central meeting place for our community and is frequented by travellers as a place to stop and refresh. The upgrading of the existing amenities block with disability access will make Tullamore a desirable place for travellers to stop and will increase the functionality of the Park for our whole community regardless of level of mobility. The project scope has several aspects. Upgrade of the existing amenities block will include:</p> <ul style="list-style-type: none"> Painting of some surfaces to refresh the interior of the amenity, including painting of some exterior panels. Replacement of fittings and fixtures such as new toilet roll dispensers, soap dispenser. Installation of a new larger basin with more bench space. <p>Construction of new footpath between current amenities block and new modular toilet block.</p> <p>Installing a new modular disabled toilet includes:</p> <ul style="list-style-type: none"> Construct concrete pad for new amenities Connecting all utilities needed (electrical, stormwater, sewer, water) <p>Next Steps:</p> <ul style="list-style-type: none"> Waiting on confirmation of funding application 				

Project Description	Due Date	Budget	Forecast	Actuals	Status
Unsealed Roads Maintenance & Forecast	30/06/2023	\$1,382,000	TBC	\$248,338	In Progress
Comments	<ul style="list-style-type: none"> Maintenance budgets under duress given current weather conditions across sealed and unsealed road network and will not be sufficient based off the current spending. Grader crews continuing maintenance within zones to facilitate better resource allocation, CRM management and coordination. Parkes Council recently has completed disaster damage pickup using consultants and Council Technical officers. The data is currently being processed and a program of works developed for the Emergency Works Period. Office of Local Government has made \$1M available for support of the Natural Disaster Claim. Council staff working on provision of a program of works for approval in spending these monies. COuncil seeking inclusion in the most recent storm event, AGRN 1034 which if successful, will extend the Emergency Works and Immediate Restoration Works (EW, IRW) period. <p>Next Steps:</p> <ul style="list-style-type: none"> Apply for inclusion with the AGRN 1034 (damage from 14 September 2022). Complete Emergency Works (EW) & Immediate Restoration Works (IRW) until December 2022. Commence Restorative Works (RW) claim from January 2023. 				

OPERATIONS MAJOR PROJECTS - GRANT APPLICATIONS

Project Description	Funding Application	Submitted Date	Estimate
Graddle Creek Bridge	Fixing Country Roads	13/10/2022	\$8,143,655
Application Scope	Construction of new bridge and road alignment to improve road safety and freight efficiency		
Unsealed Maintenance resheet program	Fixing Local Roads	09/09/2022	\$1,794,000
Application Scope	Back Trundle Road - Turners Lane to Day Lane \$306,000 McClintocks Lane - Five Chain Lane to sealed section 1.3km east of Hopetoun Lane \$155,000 Treweekes Gap Lane - Henry Parkes Way to Middle Trundle Road \$62,000 Monumea Gap Road - Bedgerbong Road to The Bogan Way \$279,000 Wyatts Lane - Bogan Road to Hopetoun Lane \$155,000 Yethra Road - Middlefield Road to Newpark Lane \$248,000 Newpark Lane - Yethra Road to Alagala Road \$124,000 Taweni Road - Robertson Road to Trewilga Road \$155,000 Freebairn Road - Middle Trundle Road to Back Trundle Road \$155,000 Crowley Road - The Bogan Way to Back Peak Hill; The Crowley Road end at Peak Hill Tullamore Road \$155,000		
Flood Damage 2020	Natural Disaster	2020	\$2,7000,000
Application Scope	Flood damage claim approved for completion of works in disaster affected assets shire wide		
Flood Damage June/July 2022	Natural Disaster	2022	Estimated excess of \$6,000,000
Application Scope	Flood damage claim approved for completion of works in disaster affected assets shire wide. Council have been declared for this funding and final estimate of damage is currently being compiled.		
Flood Damage September 2022	Natural Disaster	2022	\$0.00 (unassessed)
Application Scope	Flood damage claim approved for completion of works in disaster affected assets shire wide. Council have not been declared for this funding however have applied and are awaiting advice. Upon confirmation of declaration the final estimate of damage will be compiled.		

14.2. (DO) Acquisition of Easement for Access to Lots 159 and 160 Molong Road, Parkes

Prepared By:

Director Operations

Executive Summary

Parkes Shire Council ("Council") has received a request from the owners of Lots 159 and 160 DP 750179 Molong Road, Parkes to assist them with the acquisition of an easement through Crown Land, so that they can lodge a Development Application for a house. An easement for access would be required over Lot 7301 DP 1147341. This report recommends that Council resolve to acquire the easement for the stated purpose.

Background Information

The owners of Lots 159 and 160 DP 750179 Molong Road Parkes have been liaising with Council's Planning Department to lodge a Development Application to construct a house. During the investigation period, it was revealed that the subject land is "landlocked" with no legal access to Molong Road or Nash Street, Parkes. Crown Land known as Lot 7301 DP 1147341 is between the subject land and the road.

Meetings have been held with Crown Lands, Orange. Council Officers have been advised that the only way to obtain a legal tenure over the land is to apply to acquire an easement for access.

Legislative or Policy Implications

Land Acquisition (Just Terms Compensation) Act 1991

Project Delivery Implications

PLANNING, CERTIFICATION AND COMPLIANCE - *Local Strategic Land Use Planning*

Risk Assessment

An assessment of the challenge posed to Council implementing the action/s contained in this report, in the current environment with available resources: Low

Budget and Financial Implications

All costs associated with the proposed acquisition to be borne by the owners of Lot 159 and 160 DP 750179.

Recommendation

That Council:


1. Acquire an easement for access through land being Lot 7301 DP 1147341 for access purposes by compulsory process in accordance with the *Land Acquisition (Just Terms Compensation) Act 1991* and make the necessary application to the Minister and/or Governor.
2. Upon acquisition, determine the land to be classified as Operational.
3. Authorise the General Manager and Mayor to sign and affix the Council Seal to all documentation to facilitate the acquisition.

Attachments

1. Site Plan of the Crown Land that landlocks the subject parcels
2. Letter from RMB Matthews Williams requesting Council assistance.


Attachment 1 - Arnott Molong Road Easement Access





PARKES SHIRE COUNCIL
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 2 Castle Street
 PARKES NSW 2870
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Important Notice!
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Projection: GDA2020 / MGA zone 55
 Date: 10/10/2022
 Drawn By: Sharon Ross

Map Scale: 1:3382 at A4

Attachment 2 - RE: Easement access for landlocked lands - Arnott

Our Ref: MO:ARNO003-1

30 September 2022

Mr. Kent Boyd
General Manager
Parkes Shire Council
2 Cecile Street
PARKES NSW 2870

Attention: Sharon Ross, Manager Facilities

Dear Sir,

**Re: Troy Arnott – Proposed Easement & Dwelling on Lots 159 & 160 DP 750179,
Molong Road, Parkes**

We have received instructions to act for Mr & Mrs Arnott who have shown us your correspondence and that of the Crown Lands Department.

Crown Lands advised that a private person or persons cannot apply for an easement across Crown land but suggested that Parkes Shire Council could with Mr and Mrs Arnott paying the costs of same. Your suggestion that our clients approach other adjoining owners for an easement is unfortunately impractical or has been outrightly refused by some of the adjoining owners.

It is an unfortunate set of circumstances that these lands now owned by our clients are landlocked and that they need permanency of access to enable a Development Application to proceed.

We trust the Council will consider this request favourably and await to hear from you.

Yours faithfully

Mark Olson
Senior Consultant Solicitor
Email: marko@rmbmw.com.au

Legal Assistant: Carla Peden
Direct Line:
Email: carlap@rmblawyers.com.au

14.3. (DO) Acquisition of Land off Fisher Street, Parkes

Prepared By:

Director Operations

Executive Summary

Parkes Shire Council ("Council") is currently publicly exhibiting the draft Middleton Masterplan, which proposes the development of a residential subdivision off Fisher Street, Parkes. The current concept of the Masterplan is for a road to be constructed along the northern boundary of the Crown Land known as Lot 4 DP 1201892, from Fisher Street to Park Street, along with the construction of a stormwater retention basin of approximately 2000 squared metres within Lot 4 DP 1204892. This report recommends that Council resolve to the affected land.

Background Information

Council has previously submitted a Development Application for Subdivision which expired in 2019. Council investigated options to modify this application however refrained from this due to wholesale changes.

Legislative or Policy Implications

Land Acquisition (Just Terms Compensation) Act 1991

Project Delivery Implications

COUNCIL AND CORPORATE - *Civic*

PLANNING, CERTIFICATION AND COMPLIANCE - *Local Strategic Land Use Planning*

TRANSPORT AND DRAINAGE - *Sealed Roads*

TRANSPORT AND DRAINAGE - *Urban Stormwater*

Risk Assessment

An assessment of the challenge posed to Council implementing the action/s contained in this report, in the current environment with available resources: Low

Budget and Financial Implications

Land acquisition processing costs will be covered by the Project Development Fund. Fees will include application to crown lands, legal fees and compensation to crown for the acquisition of the land. The value of the purchase will be based on a Valuer General-supplied Market Valuation. The purchase of land is currently unfunded.

Recommendation

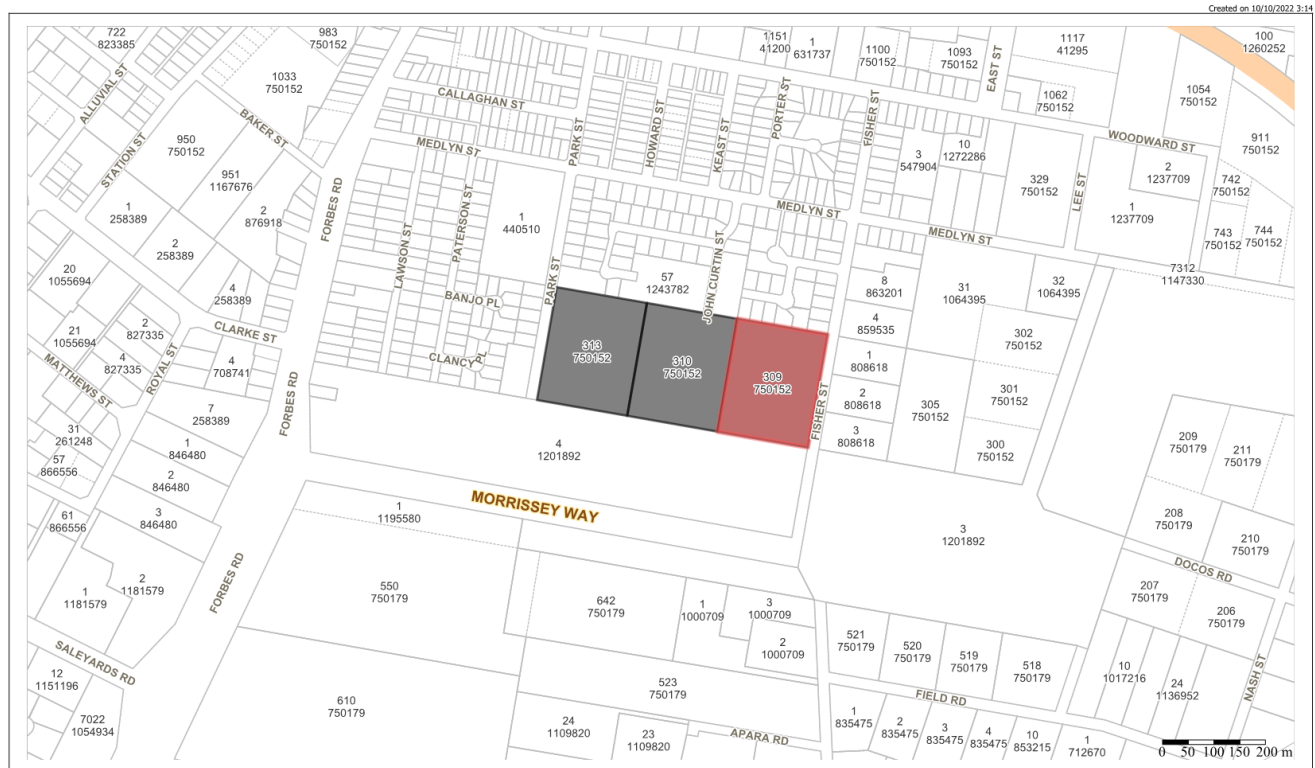
That Council:


1. Acquire land identified as part of Lot 4 DP 1204892 for construction of road and stormwater detention basin by compulsory process in accordance with the *Land Acquisition (Just Terms Compensation) Act 1992* and make the necessary application to the Minister and/or Governor.
2. Upon acquisition, determine that the land be classified as Operational.
3. Authorise the General Manager and Mayor to sign and affix the Council Seal to all documentation to facilitate the acquisition.

Attachments

1. Site Plan of Fisher Street area.
2. Page 32 Middleton Master Plan

Attachment 1 - fisher street land






**PARKES
SHIRE
COUNCIL**

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Projection: GDA2020 / MGA zone 55

Date: 10/10/2022

Drawn By: Sharon Ross

Map Scale: 1:8258 at A4

Attachment 2 - page 32 middleton master plan

7.1.1 Lot size mix and location

The Masterplan aims to provide a mix of lot sizes and typologies to deliver a diverse range of housing opportunities. In preparing the masterplan, the following guiding principles have been adopted to help achieve the right balance between lot size, mix and location:

- + Smaller lots in locations that benefit from close proximity to existing and planned areas of active and passive open space.
- + Larger lots in areas that are environmentally constrained and where lower residential densities would assist Council and landowners in achieving environmentally sustainable development outcomes.
- + A mix of lot sizes generally on the urban edge where lifestyle and residential amenity considerations are likely to be key attractors for new residential development.

The proposed masterplan layout shows that it may be possible to achieve a total yield of approximately 500 new lots from the expansion of Middleton.

A breakdown of the approximate lot yields achieved by the masterplan is included as follows:

- + 44 lots between 500-600m².
- + 28 lots between 600-700m².
- + 157 lots between 700-800m².
- + 130 lots between 800-1000m².
- + 79 lots between 1000-2000m².
- + 51 lots with areas over 2000m².

MAP NO. 29 - LOT SIZE MIX MAP



CURRAJONG
PLANNING & DESIGN - PROJECT MANAGEMENT

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15. REPORTS OF THE DIRECTOR PLANNING AND COMMUNITY SERVICES**15.1. (DPCS) Rangers Quarterly Report - July, August, September 2022**

Prepared By:

Director Planning and Community Services

Executive Summary

A summary of Ranger activities for the quarter ending September 2022 is provided for Council's information.

Background Information

Nil.

Legislative or Policy Implications

Activities are carried out within legislative and Council policy.

Project Delivery Implications

PLANNING, CERTIFICATION AND COMPLIANCE - *Environmental Health and Ranger Services*

Risk Assessment

An assessment of the challenge posed to Council implementing the action/s contained in this report, in the current environment with available resources: Moderate

Budget and Financial Implications

Activities are carried out within annual operation budget.

Recommendation

That Council:

1. Receive and note the report.

Report

Parkes Shire Council's responsibilities carried out by Ranger staff have been discharged effectively during the quarter.

An overview of the activities carried out by the Rangers is provided for Council's information.

Companion Animals Act

The table provides a breakdown of the companion animal impounding activities over the quarter. Please note that some animals seized in this quarter may be released in the following quarter.

DOGS	Parkes	Peak Hill	Tullamore	Trundle	Bogan Gate	Alectown	Cookamidgera	TOTAL
Seized	31	2						33
Dumped at Pound	30							30
Surrendered by owner								
Released to owner	26							26
Euthanised	27	2						29
Sold								
Released for rehoming	8							8
Died at Pound								
Stolen/escaped								
Holding pending Court								
Still in Pound								

CATS	Parkes	Peak Hill	Tullamore	Trundle	Bogan Gate	Alectown	Cookamidgera	TOTAL
Seized	14	4		3				21
Dumped at Pound	42							42
Surrendered by owner								
Released to owner	2							2
Euthanised	27	4		3				34
Sold								
Released for rehoming	27							27
Died at Pound								
Stolen/escaped								
Holding pending Court								
Still in Pound								

Impounding Act

The table provides a breakdown of the large Impounding Act activities over the quarter.

Area Impounded	Parkes	Peak Hill	Tullamore	Trundle	Bogan Gate	Alectown	Cookamidgera	Disposal Method
Cattle								
Sheep								
Horses								
Trolleys	20							

Shire Patrols Program

Small towns are regularly patrolled including both scheduled patrols and response to complaint actions.

The table provides a breakdown of small town patrols during the quarter.

Small Towns Patrolled								
	Yarrabandai	Peak Hill	Tullamore	Trundle	Bogan Gate	Alectown	Cookamidgera	Gunningbland
Number of Patrols	2	15	4	9	11	17	6	7
Approx. kms travelled	232	1740	800	1494	1056	986	312	455

Parking

Parking patrols focussing on safety issue such as no stopping and school zones have been conducted during the period.

The table provides an overview of the patrols and Penalty Infringement Notices issued during the quarter.

Parking Patrol Parkes	
Full Day Patrols CBD & Disabled	
Random Number of Patrols CBD & Disabled	6
Number of Patrols School Zones	4
Number of Penalty Infringement Notices Issued	
Number of Court Appeals	

Overgrown Untidy Block Program

The table provides an overview of the complaints received during the quarter.

Overgrown/Untidy Blocks Program								
	Parkes	Peak Hill	Tullamore	Trundle	Bogan Gate	Alectown	Cookamidgera	Gunningbland
Number of Complaints Received	16			2	2			
Number of Patrols and Monitoring of blocks (including previous complaints)	60			3	6			
Number of Blocks Mown during quarter	1							

A large spike in overgrown land has been reported during September and early October.

Attachments

Nil

15.2. (DPCS) Councillor Attendance at the NSW Public Libraries Annual Conference

Prepared By:

Director Planning and Community Services

Executive Summary

NSW Public Libraries Association Annual SWITCH Conference is being held at the Albury Entertainment Centre, Albury from Tuesday, 8 to Friday, 11 November 2022. Council has previously sent three staff representatives and one Councillor delegate.

Background Information

NSW Public Libraries Association is the peak body for public libraries in New South Wales. Parkes Shire Council is a member of NSWPLA and representation is made at the Central West Zone meeting by library management staff and one Councillor. Currently, Cr Jayet attends these zone meetings.

Legislative or Policy Implications

Parkes Shire Council - Councillors Expenses and Facilities Policy

Project Delivery Implications

LIBRARY, CULTURE AND SOCIAL JUSTICE - *Library Services*

Risk Assessment

An assessment of the challenge posed to Council implementing the action/s contained in this report, in the current environment with available resources: Low

Budget and Financial Implications

Registration for the Conference, associated attendance costs including accommodation has been allocated in the Parkes Shire Library budget.

Recommendation

That Council:

1. Endorse the attendance of to the NSW Public Libraries Association Annual SWITCH Conference to be held in Albury from Tuesday, 8 to Friday, 11 November 2022, and approve the payment of expenses incurred by the Councillor in attending and travelling to the event, consistent with Council's *Councillor Expenses and Facilities Policy*.

Report

The NSW Public Libraries Association Annual Conference which includes the Annual General Meeting, has not been held for the past couple of years due to COVID but is happening again this year. Council staff and Councillor representatives have attended for the many years deriving great benefit and networking opportunities. The Conference Program is attached for information.

Deputy Mayor Cr Neil Westcott and Councillor Bill Jayet are Councillor delegates to the Culture, Education and Library Committee and it is requested that the attendance of one of the delegates be approved.

Consistent with the requirements of the Office of Local Government's *Guidelines for the Payment of Expenses and the Provision of Facilities for Mayors and Councillors in NSW* and Council's *Councillor Expenses and Facilities Policy*, approval for a Councillor to attend a conference or event should occur at a full meeting of the Council.

Attachments

1. 2022 NSW Public Libraries Association Annual Conference Program

Attachment 1 - SWITCH2022_Conference_Program



Program as of 12-Oct-2022

REGISTRATION (Tue Nov 8)	
5.00pm – 7.00pm	Registration
5.30pm – 7.30pm	Welcome Reception & Opening of Trade Exhibition A great way to begin SWITCH 2022 <i>Sponsored by JAMES BENNETT</i> Venue: Albury Entertainment Centre
6.00pm	Awards Presentations: TBC

PLATINUM SPONSOR



DAY 1 (Wed Nov 9)	
8.30am – 9.00am	Coffee and Registration
CONFERENCE OPENING	
9.00am – 9.05am	Welcome to Country Wiradjuri Elder TBC
9.05am – 9.10am	Welcome to Albury Cr David Thurley, Albury City Council
9.10am – 9.15am	Welcome to SWITCH 2022 Cr Dallas Tout, NSWPLA President
THEME: Setting the Scene	
9.15am – 10.15am	KEYNOTE SPEAKER: UGR's (unwritten ground rules) Steve Simpson, UGR's
10.15am – 10.45am	MORNING TEA & NETWORKING <i>Sponsored by ALS Library Services</i>
THEME: Collaborate	
10.45am – 11.30am	TOPIC: (title TBC) Annie Hensley, FMJT Architects
11.30am – 12.00pm	TOPIC: Increased NSW Government Funding for public libraries: what has been achieved and where to from here? Cameron Morley, SLNSW
12.00am – 12.30pm	TOPIC: What have Human Rights got to do with Public Libraries? Hugh Kingsley, Director, The Brainary Lorraine Finlay, Australian Human Rights Commissioner
12.30pm – 1.30pm	LUNCH <i>Sponsored by The Book House</i> Councillor Lunch
THEME: Connect	
1.30pm – 1.45pm	TOPIC: Leveling the Playing Field: Country Libraries, Backyard Cricket and FOLA Jack Goodman, National Backyard Cricket Program
1.45pm – 2.45pm	TOPIC: The Power of Teams Harry Moffitt
2.45pm – 3.15pm	AFTERNOON TEA & NETWORKING <i>Sponsored by NewsBank</i>
THEME: Community	
3.15pm – 3.35pm	Colin Mills Scholar: The Memory Room Kay Pisel
3.35pm – 4.05pm	TOPIC: Retreat into a library, escape into a book Michella McIntosh, Library Technician Pittwater House
4.05pm – 4.50pm	TOPIC: (title TBC) Shay Hare, BATYR State Manager
4.45pm – 5.00pm	Summation of the Day and Announcements Sean Brady, Orange City Librarian, Central West Libraries
6.30pm until late	Conference Dinner <i>Sponsored by Knosys' Libero</i> 6.30pm: Pre dinner cocktails • 7.00pm: Conference dinner Theme: "Wednesday Night Fever" • Venue: SS&A Club

DAY 2 (Thu Nov 10)	
8.30am – 9.00am	Coffee and Registration
THEME: Connect	
9.00am – 9.05am	Welcome Back
9.05am – 10.00am	KEYNOTE SPEAKER: How to STAND OUT and make an IMPACT with video Rebecca Saunders
10.00am – 10.45am	PANEL SESSION: Reading and Writing Festivals in NSW Libraries <i>Sponsored by Jan Richards Consulting</i> Ann-maree Ellis, Coordinator Write Around the Murray Festival, AlburyCity Council Jasmine Vidler, Reading Writing Coordinator, Central West Libraries Christina Robberds, Library Partnerships Facilitator, City of Newcastle Michelle Maunder, Manager, Library Services, Mid-Western Regional Council
10.45am – 11.00am	MORNING TEA & NETWORKING
THEME: Community	
11.15am – 11.35am	State Library Address Dr John Vallance, State Librarian, State Library of NSW
11.35am – 12.20pm	TOPIC: Literacy Programs Michael Campbell, Westwords
12.20pm – 1.00pm	Reading and Literacy Framework Anita Planchon, Director Strategy and Engagement Libraries Tasmania Belinda Spry, Director, Professional Learning, Raising Literacy Australia Amelia Beatty, Project Officer, Public Library Services, South Australia
1.00pm – 2.00pm	LUNCH
THEME: Community	
2.00pm – 2.30pm	Bolinda – Platinum Sponsor Session
2.30pm – 3.00pm	TOPIC: Thank You Covid! Margaret Redrup-May, Coordinator Outreach Programs, Blacktown City Council
3.00pm – 3.30pm	AFTERNOON TEA & NETWORKING
THEME: Collaborate	
3.30pm – 4.00pm	TOPIC: ALIA and Professional Pathways ALIA CEO
4.00pm – 4.45pm	KEYNOTE SPEAKER: (Topic TBC) James O'Loughlin, Radio Presenter, Author, Comedian and Speaker
4.45pm – 4.50pm	Summation of the Day and Announcements Sean Brady, Orange City Librarian, Central West Libraries
4.50pm – 5.00pm	Conference Acknowledgements and Farewell Cr Dallas Tout, NSWPLA President
6.30pm until late	Farewell Reception Venue: SS&A Club

DAY 3 (Fri Nov 11)	
ANNUAL GENERAL MEETING	
8.30am – 9.00am	Registration
9.00am – 11.00am	AGM Commence

15.3. (DPCS) September 2022 Building Statistics

Executive Summary

During the month of September 2022 there were thirteen (13) Development Applications received totalling \$2,244,437.00 and eight (8) consents were issued. Three (3) Complying Development Certificates were received totalling \$863,705.00 and three (3) consents were issued.

Recommendation

That Council:

1. Receive and note the Building Statistics for September 2022 as detailed in this report.

Report

The figures shown in the table below are for Development Applications received during September 2022 with respect to the specified building types and a comparison to the September 2021 figures.

Development Category	September 2022		September 2021	
	No.	Estimated Value	No.	Estimated Value
Commercial	-	-	-	-
Community Facilities	1	\$12,000.00	-	-
Industrial	1	\$850,000.00	3	\$345,650.00
Infrastructure	-	-	-	-
Tourist Development	1	\$0.00	-	-
Single Dwelling-house	1	\$477,400.00	4	\$1,090,757.00
Residential Alterations and Additions inc ancillary / outbuildings	8	\$468,037.00	6	\$389,775.00
Residential Other	-	-	-	-
Multi-Residential	1	\$437,000.00	-	-
Seniors Living	-	-	-	-
Subdivision only	-	-	-	-
Secondary Dwelling	-	-	2	\$519,700.00
Other inc demolition, earthworks, advertising structure	-	-	-	-
Mixed Development	-	-	-	-
Totals	13	\$2,244,437.00	15	\$2,345,882.00
FYTD Totals	44	\$13,112,937.82	39	\$8,443,058.50

The following list of Development Consents were issued in the month of September 2022.

Application No.	Address	Description
DA2022/0074	90 Bogan Street, Parkes	Outbuilding - Shed
DA2022/0078	53 High Street, Parkes	Outbuilding - Shed
DA2022/0093	Spicer Caravan Park, 1 Victoria Street, Parkes	Temporary Use of Land (Camp Ground)
DA2022/0095	Elgan Way, 137 Maguire Road, Parkes	Outbuilding - Shed
DA2022/0097	28 Saleyards Road, Parkes	Change of Use (Vehicle Repair Station)
DA2022/0098	Foy Street, Trundle	Temporary Use of Land (Temporary Caravan & Camping Ground for Trundle ABBA Festival)
DA2022/0101	28 Boyd Circuit, Parkes	Recreation Facility - Indoor Gymnasium (Extension of Operating House & Identification Signage)
DA2022/0102	15 Noonan Street, Parkes	Outbuilding - Shed

The figures shown in the table below are for Complying Development Certificates received during September 2022 with respect to the specified building types and a comparison to the September 2021 figures.

Development Category	September 2022		September 2021	
	No.	Estimated Value	No.	Estimated Value
Commercial	-	-	-	-
Community Facilities	-	-	-	-
Industrial	-	-	-	-
Infrastructure	-	-	-	-
Tourist Development	-	-	-	-
Single Dwelling-house	3	\$863,705.00	5	\$1,459,975.00
Residential Alterations and Additions inc ancillary/outbuildings	-	-	-	-
Residential Other	-	-	-	-
Multi-Residential	-	-	-	-
Seniors Living	-	-	-	-
Subdivision	-	-	-	-
Secondary Dwelling	-	-	-	-
Other inc demolition, earthworks, advertising structures	-	-	-	-
Totals	3	\$863,705.00	5	\$1,459,975.00
FYTD Totals	9	\$3,208,790.00	6	\$1,709,975.00

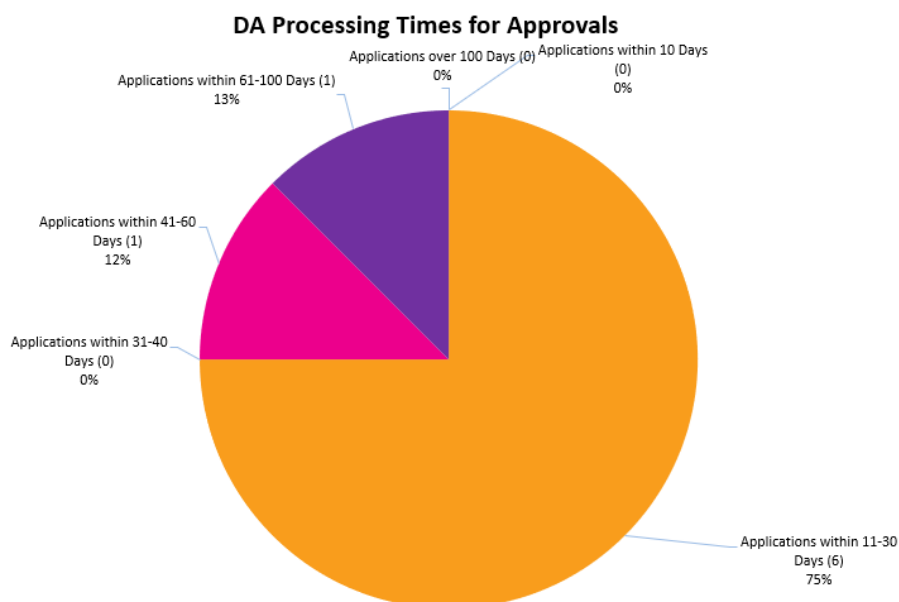
The following is a list of Complying Development Certificates which were issued in the month of September 2022.

Application No.	Address	Description	Certifying Authority
CDC2022/0033	10 Cedar Crescent, Parkes	Single Storey Dwelling with Attached Double Garage, Alfresco & Porch	Private Certifier
CDC2022/0034	10 Yuwambi Close, Parkes	Single Storey Dwelling with Attached Garage	Private Certifier
CDC2022/0037	38 Warragrah Place, Parkes	Single Storey Dwelling with Attached Double Garage, Porch & Alfresco	Private Certifier

DA Processing Times for Approvals

The information shown in the pie chart below is Development Application approvals issued for the period 1 September 2022 to 31 September 2022.

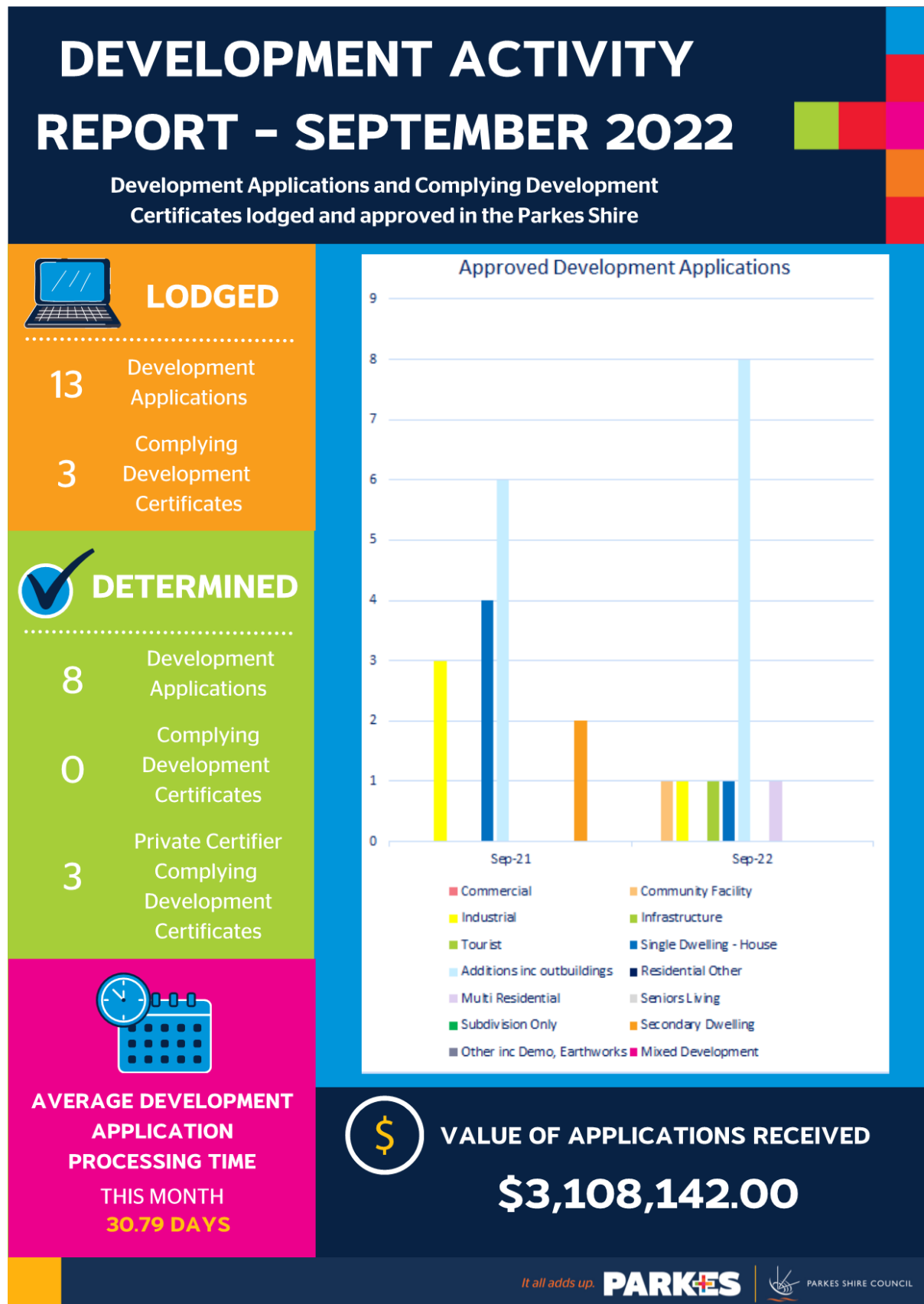
It should be noted that a total of eight (8) Development Applications have been approved with an average of 30.79 days.



Attachments

Nil.

Attachment 1 - DEVELOPMENT ACTIVITY REPORT - SEPTEMBER 2022



15.4. (DPCS) DA2022/0057 - Centre Based Child Care Facility at 77 Woodward Street, Parkes

Prepared By:

Director Planning and Community Services

Development Application Information

Application No: DA2022/0057

Applicant: Child Care Specialist Australia Pty Limited

Property: Lot 3 DP 547904, 77 Woodward Street, Parkes

Proposal: Centre Based Childcare Facility, Retaining Walls and Ancillary Signage

Executive Summary

Development Application No. DA2022/0057 proposes the construction of a Centre Based Child Care Facility at 77 Woodward Street, Parkes. The development comprises two detached childcare buildings, each with the capacity to provide child care services for one 152 children (304 total), seven days a week between the hours of 6am to 7pm. The development will include ancillary car parking, retaining walls, internal and boundary fencing, landscaping and rainwater tanks.

The subject land is currently vacant of all built infrastructure and vegetation. The site was formerly subdivided in 1971 for residential purposes. The land has slope to the north, with approximately 10 metres fall across the site. The land is accessible from Woodward Street via a battle-axe handle.

The proposed development was notified to adjoining landowners and publicly exhibited in accordance with the Parkes Shire Community Engagement Strategy 2021-2025 from 5 January 2021 to 19 January 2021. During the notification period eleven (11) objections were received. The objections raised concerns in relation to; noise pollution, specifically on weekends, from traffic manoeuvring the site and the quantity of occupants, inadequate boundary fencing, potential for overlooking and impacts on privacy, restriction of a vehicular access to a neighbouring allotment, management of stormwater from car parking areas, emergency procedures and pedestrian safety.

The objections have been considered and the proposal has been assessed against the qualitative and quantitative NSW Planning Principles for general impacts, noise and privacy. Given the proponent has provided a Noise Assessment Report containing measures to attenuate noise from the development by providing adequate separation distances and via the use of noise attenuating materials it is assessed there will be no adverse impacts. The design of the development requires significant cut which will reduce the height of the building limiting the potential for overlooking and new boundary fencing will be proposed to improve occupant safety. Sufficient car parking has been provided in accordance with the relevant statutory provisions and plans have been provided demonstrating the proposed layout is suitable to enable vehicle circulation. A stormwater management plan has been provided in which post development stormwater runoff does not exceed the pre-development runoff quantity and all stormwater will be directed to Council's stormwater infrastructure network.

The proposal has also been assessed against the NSW Department of Planning and Environment Childcare Planning Guidelines and appropriate conditions have been included from their recommended conditions of consent. It is noted that the Department of Planning and Environment advise that restricting hours of operation in a development consent is not appropriate.

A comprehensive review of the submissions is included in the attached Assessment Report on pages 15-19.

The Plans of the development proposal are included in Attachment 1. The Statement of Environmental Effects in support of the development proposal is included in Attachment 2. A Development Assessment Report, dealing with all aspects of the proposal is included in Attachment 3.

Background Information

Nil

Recommendation

It is recommended that the application be approved subject to the conditions contained in the report.

Conditions

Conditions

Approved Plans and Documents

1. The development shall be carried out in accordance with:

- The approved stamped plans prepared by Shane Duck, Job Number: 211480 (Drawing Number: A0.00, A1.00, A1.01, A1.02, A1.03, A1.04, A1.05, A1.06, A1.07, A1.08, A1.09, A1.10, A1.11, A1.12, A1.13, A1.14, F1.00), Issue B, dated 3 December 2021.
- The approved stamped plans prepared by Triaxial Consulting, Project Number TX16656.00, Drawing Number: C1.00, C1.01, C2.00, C3.01, C4.00, C5.00, Issue B.
- The approved stamped DA Landscape Concept plan prepared by Monaco Designs PL.
- The approved stamped Statement of Environmental Effects, prepared by ATLAS Environment and Planning, dated May 2022.
- The approved stamped DA Noise Assessment, prepared by Renzo Tonin & Associates, dated 19 May 2022.
- The approved stamped Traffic and Parking Statement, prepared by Traffic Solutions Pty Ltd, dated 17 May 2022.

except where amended by any of the following conditions.

Prior to the Commencement of Work

2. The Applicant is to obtain a Construction Certificate from either Council or a Principal Certifying Authority (PCA). The plans submitted with the Construction Certificate are to demonstrate compliance with the National Quality Framework.

3. The Applicant is to obtain all relevant approvals to carry out sewerage work, to carry out stormwater drainage work and to carry out water supply work from Parkes Shire Council prior to commencing works. All work shall be carried out by a licensed plumber and drainer and to the requirements of the Plumbing Code of Australia.

4. Prior to the commencement of any work within the public road reserve, a Section 138 Approval must be obtained from Parkes Shire Council for the driveway, and any other works that are to occur in the road reserve. The application must include:

- A Traffic Control Plan prepared by an accredited designer (PWZTMP) in accordance with the TfNSW Traffic Control at Works Sites Manual – version 4,
- \$20 Million Public Liability, Dial Before You Dig infrastructure check,
- Driveway levels,
- Nominated location and;
- Driveway construction details prepared in accordance with Parkes Shire Council minimum standards.

5. All fencing and associated footings are to be located on the property boundary. Prior to the commencement of construction, the property boundaries are to be set out by a registered surveyor to ensure the fences are located on the boundary and there is no encroachment onto neighbouring land.

6. Erosion and sedimentation controls must be in place prior to the commencement of site works and maintained throughout construction activities until the site is landscaped and/or suitably re-vegetated. The controls shall be in accordance with latest publication of Managing Urban Stormwater – Soils and Construction produced by Landcom.

Prior to the issue of a Construction Certificate

7. The design, construction and fit-out of the kitchen must be constructed in accordance with the relevant requirements of the:

- The Food Act 2003;
- Food Regulation 2015;
- Food Standards Australia and New Zealand – Food Standards Code 2003;
- AS 4674-2004 for Design, Construction and Fit out of Food Premises
- AS 1668.2-2012 – The use of ventilation and air conditioning in buildings;

Full details are to be submitted with the Construction Certificate.

8. Details of the mechanical plant associated with the childcare centre is to be provided with the Construction Certificate application which demonstrates the noise levels they emit either singularly or in total does not exceed the noise limits specified in Section 4.1.2 of the stamped approved DA Noise Assessment.

9. Pursuant to Section 7.12 of the Environmental Planning and Assessment Act 1979, the monetary contribution set out in the following table is to be paid to Parkes Shire Council prior to the issue of a Construction Certificate. The contribution is current as at the date of this consent and is levied in accordance with the Parkes Shire Section 94A Contributions Plan 2016, in force from 5 August 2016, which may be viewed during office hours at Council's Customer Service Centre, 2 Cecile Street, Parkes, or on Council's website www.parkes.nsw.gov.au. The contribution payable will be calculated in accordance with the contributions plan current at the time of payment, and will be adjusted at the time of payment in accordance with the Consumer Price Index (CPI) (All Groups Index for Sydney) published by the Australian Bureau of Statistic (ABS). Contribution amounts will be adjusted by Council each quarter.



10. Prior to the issue of a Construction Certificate details of the management and disposal of fill from the site are to be provided to Parkes Shire Council's Director Planning and Community Services.

During Work

11. Clearing of land, excavation and/or earthworks, building works, and the delivery of building materials shall be carried out between the following hours:

- 7.00 am and 6.00 pm on weekdays,
- 8.00 am and 1.00 pm on Saturdays, and
- No work on Sundays or Public Holidays is permitted.

12. Building and construction materials, plant, equipment and the like must not be stored nor construction work carried out on the road reserve, footpath or roadway, unless associated with a separate approval under the *Road Act 1993*.

13. All building rubbish and debris, including that which can be wind blown, shall be contained onsite in a suitable container for disposal at an approved Parkes Waste Facility. The container shall be erected on the building site prior to work commencing and shall be maintained for the term of the construction to the completion of the project.

14. Any damage caused to footpaths, roadways, utility installations and the like by reason of construction operations shall be made good and repaired to a standard equivalent to that existing prior to commencement of construction. The full cost of restoration/repairs of property or services damaged during the works shall be met by the Applicant.

15. Throughout the course of building operations on the land, toilet facilities are to be provided, at or in the vicinity of the work site on which work involved in the erection or demolition of a building is being carried out. Toilet facilities are to be provided at a rate of one toilet for every 20 persons or part of 20 persons employed at the site.

16. Should any contaminated, scheduled, hazardous or asbestos material be discovered before or during construction works, the applicant and contractor shall ensure the appropriate regulatory authority (eg Office of Environment and Heritage (OEH), WorkCover Authority, Council, Fire and Rescue NSW etc) is notified, and that such material is contained, encapsulated, sealed, handled or otherwise disposed of to the requirements of such Authority.

17. During earthworks and construction activities dust is to be suppressed with appropriate controls.

Prior to the issue of an Occupation Certificate

18. No contaminated waste water or liquid waste is to be discharged into Parkes Shire Council's stormwater system or sewerage without the prior submission of a trade waste application to Parkes Shire Council and a Trade Waste Agreement being entered into with Parkes Shire Council and the Applicant.

Note: The design and operation of the premises shall comply with Parkes Shire Council's Trade Waste policy and all requirements of the NSW Governments Liquid Trade Waste Regulation Guidelines 2009 related to the operation of the development.

19. Prior to the issue of an occupation certificate the physical mitigation measures outlined in section 4.4.1 of the stamped approved DA Noise Assessment shall be completed.

20. Prior to the issue of an occupation certificate the principal certifier must be satisfied all landscaping have been completed in accordance with the approved plans and documents.

21. Application for an Occupation Certificate must be submitted to and approved by the Principal Certifying Authority prior to occupation or use of the whole or part of the new building/works.

22. A Fire Safety Certificate shall be furnished to the Principal Certifying Authority for all the Essential Fire or Other Safety Measures forming part of this approval prior to the issue of any Occupation Certificate. A copy of the Fire Safety certificate must be submitted to Council by the PCA with the Occupation Certificate. An electronic copy of the Final Fire Safety Certificate (together with a copy of the current Fire Safety Schedule) shall also be forwarded to the Fire Commissioner via the following dedicated email address: afss@fire.nsw.gov.

23. The applicant is to construct a new concrete driveway from the back of kerb of existing layback to boundary in accordance with the following Parkes Shire Council minimum standards:

- a) Driveway 3-6 metres wide
- b) Concrete slab shall be 150mm thick, 32MPa GP concrete, founded on 75mm of compacted gravel.
- c) Concrete slab shall be dowelled into the existing kerb and gutter using R12 Galvanised dowels (250 grade) spaced at 300mm centres, 400mm long and centrally placed.
- d) At grade of existing verge/footway (must be between +2% and +4% grade from top of kerb to boundary)
- e) Design levels of driveway to be submitted with Section 138 Permit for approval.

All works must be completed prior to the issue of occupation certificate

24. All internal driveways, hardstand areas and parking areas shall be constructed and finished in concrete in accordance with the following:

- a) The approved stamped plans.
- b) Parkes Shire Council/AUSPEC#2.
- c) Parkes Shire Council Development Control Plan 2021.
- d) AS 2890.1-2004 Off-Street Car Parking.

The work must be completed prior to the issue of an Occupation Certificate.

25. Prior to the occupation or use of any dwelling, the Applicant is required to obtain written evidence from Parkes Shire Council, pursuant to Division 5 of Part 2 of Chapter 6 of the Water Management Act 2000, certifying that all charges associated with Section 64 of the Local Government Act 1993 have been paid in full for both water and sewer.

Note. Water ET's for the development have been calculated to be 18.2ETs.

Note. Sewer ET's for the development have been calculated to be 30.4ETs.

Note. \$13,375.00 is the current Section 64 water developer charge per ET set out in Council's published fees and charges for 2022/23. This charge is reviewed each financial year. The current contribution rate is to be confirmed prior to payment.

Note. \$4,995 is the current Section 64 sewer developer charge per ET set out in Council's published fees and charges for 2022/23. These charges are reviewed each financial year. The current contribution rate is to be confirmed prior to payment.

26. The Applicant is required to obtain a Final Inspection Record from Parkes Shire Council in relation to the 138 Road Act Approval, certifying that all works, fees and charges required in connection with the provision of roads and access to the development have been undertaken and complied with in full.

Note: Parkes Shire Council as the consent authority requires inspection of works at the following stages:

- 1) Prior to concrete pour
- 2) At completion of works, when access has been suitably surfaced and forms a smooth junction with the existing layback, and the verge area on either side of the access.

Occupation and ongoing use

27. The approved hours of operation are seven days per week, 6am to 7pm.

28. Prior to commencing the service, the applicant must obtain a Service Approval from the Regulatory Authority.

29. The Management Measures outlined in Section 4.4.2 of the stamped approved DA Noise Assessment are to be adhered to.

30. An Annual Fire Safety Statement shall be furnished to the Principal Certifying Authority for all the Essential Fire or Other Safety Measures forming part of this approval within twelve (12) months after the Fire Safety Certificate was issued. A copy of the Annual Fire Safety Statement must be submitted to Council. An electronic copy of the Annual Fire Safety Statement shall also be forwarded to the Fire Commissioner via the following dedicated email address: afss@fire.nsw.gov.

31. All vehicles must enter and exit the site in a forward direction. There shall be no reversing of vehicles onto the public roadway system. All vehicles must be parked legally, and no vehicles are permitted to be parked over the public footpath.

32. All loading and unloading of delivery vehicles, is to take place off-street and must not inhibit the free flow of vehicles accessing the site or other premises in the area.

33. External lights shall be operated and maintained in accordance with the Australian Standard AS4282 - Control of the Obtrusive Effects of Outdoor Lighting so as not to cause a nuisance or adverse impact on the amenity of residents of the surrounding area or to motorists on nearby roads.

34. During occupation and ongoing use of the building, all wastewater and stormwater treatment devices (including drainage systems, sumps and traps, and on-site detention) must be regularly maintained to remain effective.

35. The development shall be carried out in such a manner so as to not interfere with the amenity of the locality by reason of the emission of noise, vibration, smell, fumes, smoke, vapour, steam, soot, ash, dust, waste water, waste products, grit, oil or otherwise.

Prescribed Conditions

36. The work must be carried out in accordance with the requirements of the *Building Code of Australia*.

37. A sign must be erected in a prominent position on any site on which building work, subdivision work or demolition work is being carried out:

- showing the name, address and telephone number of the principal certifying authority for the work, and
- showing the name of the principal contractor (if any) for any building work and a telephone number on which that person may be contacted outside working hours, and
- stating that unauthorised entry to the site is prohibited.

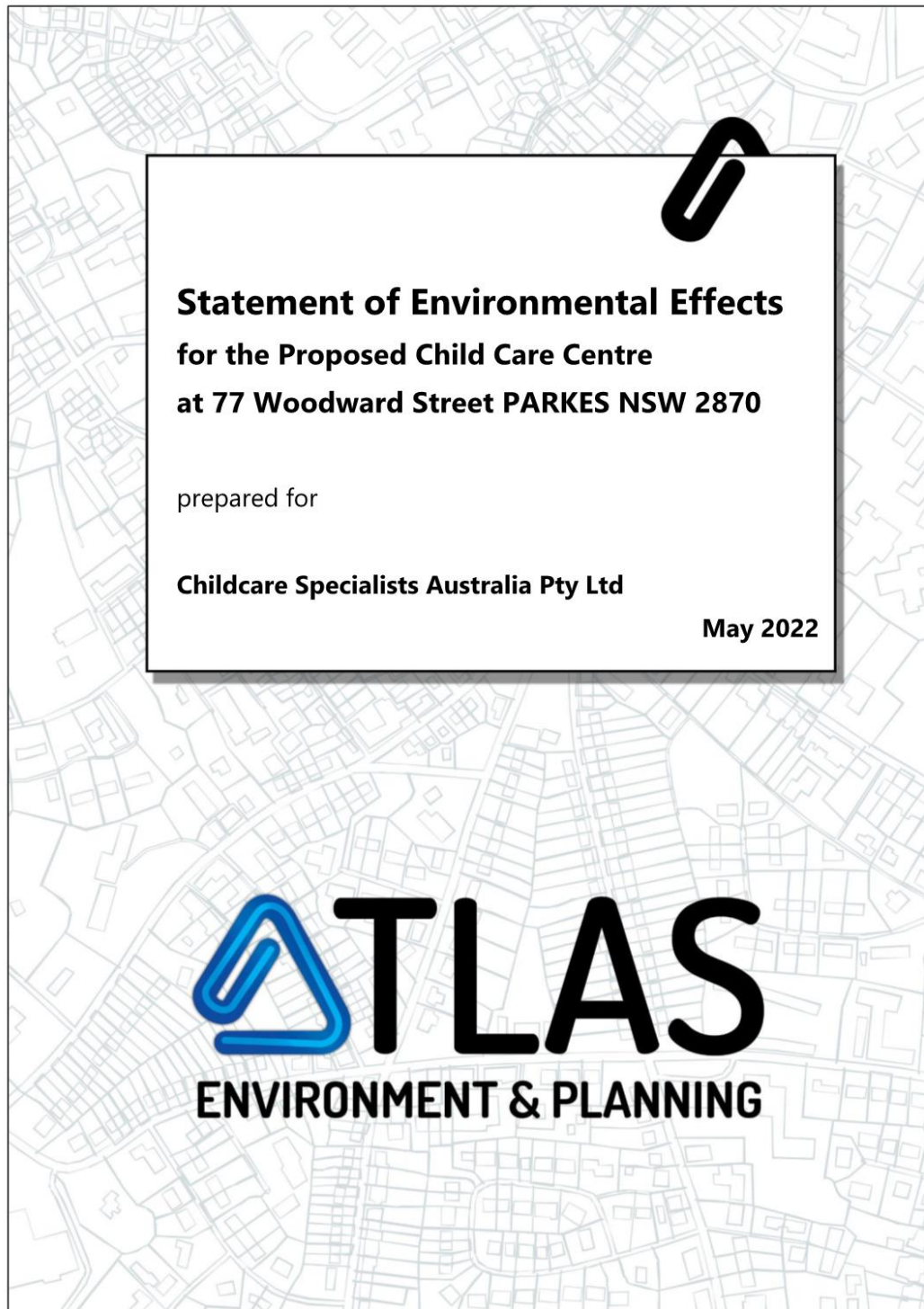
Any such sign is to be maintained while the building work, subdivision work or demolition work is being carried out, but must be removed when the work has been completed.

38. Where development involves an excavation that extends below the level of the base of the footings of a building on adjoining land, the person having the benefit of the certificate must at the person's own expense:

- protect and support the adjoining premises from possible damage from the excavation, and
- where necessary, underpin the adjoining premises to prevent any such damage.

Attachments

**Attachment 1 - Statement of Environmental Effects - 77 Woodward Street, Parkes
(DA2022_0057)**



Emma Yule t/a Atlas Environment and Planning (Atlas), responsible for the preparation and contents and information provided within this report declare that there is no current benefit nor expect to have a beneficial interest in the study area of this project and will not benefit from any of the recommendations outlined in this report.

The preparation of this report has been in accordance with the project brief provided by the client and has relied upon the information, data and results provided or collected from the sources and under the conditions outlined in the report.

Atlas accepts no liability for the accuracy or completeness of the data and information provided to it by, or obtained by it, from any third parties, even if that data has been incorporated into or relied upon for generating this report.

This report has been produced by Atlas using information that is available to the client as at the date stated within this report and cannot be relied upon in any way if situations at the subject site changes. Atlas is under no obligation to update the information contained within the report at any time.

This report has been prepared in behalf of and for the exclusive use of the Atlas client, and is subject to and issued in connection with the provisions of the agreement between Atlas and its client. All information contained within this report are prepared for the exclusive use of the client to accompany this report for the land described herein and are not to be used for any other purpose or by any other person or entity. No reliance should be placed on the information contained in this report for any purposes apart from those stated therein. Atlas accepts no responsibility for any loss, damage suffered or inconveniences arising from, any person or entity using the plans or information in this study for purposes other than those stated above.

VERSION AND AMENDMENT CONTROL HISTORY

VERSION	DATE	DESCRIPTION	QA/QC
001	MAY 2022	DRAFT FOR CLIENT REVIEW	CLIENT
002	MAY 2022	FINAL	EY



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Appendix A – AHIMS Search Results

Statement of Environmental Effects



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1 INTRODUCTION

1.1 OVERVIEW

Atlas Environment and Planning has been engaged by Childcare Specialists Australia Pty Ltd to prepare a Statement of Environmental Effects to describe the proposed development concept for a new centre-based child care centre at 77 Woodward Street PARKES and assess the potential impacts of the proposal. Centre-based child care facilities are permitted with development consent in the R1 General Residential zone pursuant to the Parkes Local Environmental Plan 2012 (PLEP 2012). The existing land is vacant with existing residential development adjoining. The proposed development involves a purpose built complex in two key buildings and the development will involve new services, driveway, landscaping, car parking areas, playground areas and service areas.

The plans supporting this application demonstrate how the proposed layout relates to the lot boundaries, existing built infrastructure, and interaction with the neighbouring residential land. The land has frontage to Woodward Street, which currently has kerb and gutter and single crossover. The existing Lot 3 DP547904 is sloping and will require cut/fill earthworks with retaining walls to accommodate the development design. The land has no significant tall vegetation requiring clearing. This R1 General Residential zoned land is proposed to be developed with access proposed directly from existing road frontage.

Other future approvals to be sought separately from Parkes Shire Council, in addition to Development Consent include:

s138 pursuant to the Roads Act for works in the road reserve; and

s68 approval pursuant to the Local Government Act for water supply and sewerage and stormwater drainage work.

Supporting Documents relied upon for the preparation of the SEE:

- Plans of the Proposal: Architectural plans prepared by Shane Duck; and Civil Drawings prepared by Triaxial Consulting Pty Ltd.
- Acoustic assessment prepared by Renzo Tonin and Associates.
- Traffic and Parking Statement prepared by Traffic Solutions Pty Ltd.



2 BACKGROUND

2.1 SITE IDENTIFICATION

The site is located approximately 1.7km from the Parkes Post Office (3 min drive) and is well accessed via Woodward Street. The location of the subject land is shown below in **Figure 1**.

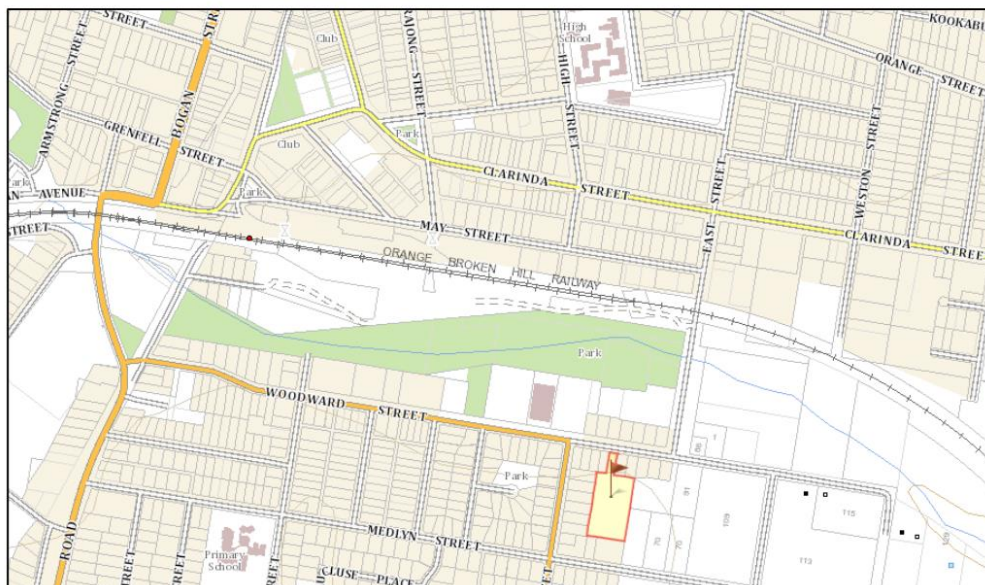


Figure 1: Site Location – 77 Woodward Street, PARKES

Source: (NSW Government Land and Property Information- six maps viewer).

Property Description: The subject land includes approximately 8920m². The lot is battle-axe /rectangular in shape with – approx. 18.29m frontage to Woodward Street.

Site address: 77 Woodward Street PARKES NSW 2870

Land description: Lot 3 DP547904.



3 EXISTING SITE CONDITIONS

The immediate area is characterised by typical general residential lots developed with single dwellings. The wider setting takes on an added mixed-use environment; with land to the west of the subject land zoned B4 Mixed Use (with existing commercial development) on the northern side of Woodward Street, and the land further to the east on Woodward Street zoned R5 Large Lot Residential with vacant land available for development.

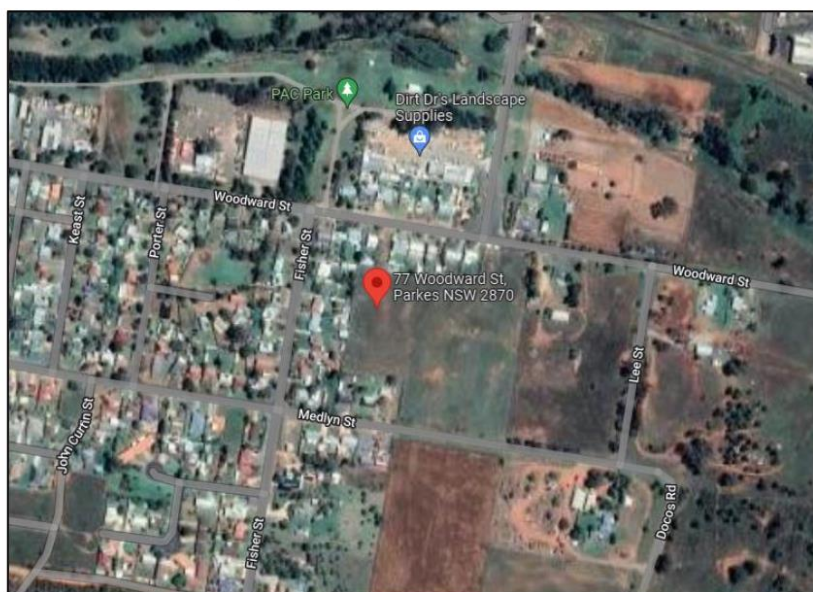


Figure 2: Aerial – 77 Woodward St, PARKES

Source: (Google maps imagery).

Prior to progression of the proposed development concept, a site survey and site analysis were carried out to identify any site issues. Photos of current site conditions are provided below.



Plate 2: Existing driveway access to 77 Woodward St at northern boundary – shows existing neighbouring dwellings

Plate 1: View from within Lot 3 towards south east at rear of 79 Woodward St



Plate 3: View to north of lot 'handle' (entry/exit proposed driveway/ car parking area)



Plate 4: View nearest existing electricity pole & overhead electricity in frontage of 79 Woodward St.



In summary the following is noted:

- The land is zoned R1 General Residential pursuant to the Parkes Local Environmental Plan 2012. Land area of 8920m² available for development.
- The development land is not subject to any known restrictive easements or covenants.
- The development site is sloping towards Woodward St and cut/fill will be required for development. Survey plan prepared by Arndell Surveying (registered surveyors) shows existing contours.
- The residential zoned land does not contain any mapped watercourse. The site drains to constructed street drainage.
- The land does not have any rocky outcrops.
- The site is not mapped Bushfire Prone Land.
- The site is not in vicinity to any other known environmentally sensitive areas.
- Potential for land use conflict is minimal, with increase to traffic and change to noise amenity identified for further consideration.

There are no dominant natural site features, with low potential for wildlife habitat and no sensitive environments. Searches for known heritage items has cleared the land from any known artefact recordings (refer to search findings in this report).



4 THE PROPOSAL

4.1 DESCRIPTION OF THE DEVELOPMENT

This SEE aims to support the plans in the description of the proposed development and architectural plans prepared by Designer Shane Duck for Childcare Specialists Australia Pty Ltd. The centre-based child care centre can occur with development consent in accordance with the provisions of the Parkes Local Environmental Plan 2012 (PLEP 2012).

As defined in the PLEP 2012:

“centre-based child care facility means—

(a) a building or place used for the education and care of children that provides any one or more of the following—

- (i) long day care,
- (ii) occasional child care,
- (iii) out-of-school-hours care (including vacation care),
- (iv) preschool care, or

(b) an approved family day care venue (within the meaning of the *Children (Education and Care Services) National Law (NSW)*),

Note—

An approved family day care venue is a place, other than a residence, where an approved family day care service (within the meaning of the *Children (Education and Care Services) National Law (NSW)*) is provided.

but does not include—

- (c) a building or place used for home-based child care or school-based child care, or
- (d) an office of a family day care service (within the meanings of the *Children (Education and Care Services) National Law (NSW)*), or
- (e) a babysitting, playgroup or child-minding service that is organised informally by the parents of the children concerned, or
- (f) a child-minding service that is provided in connection with a recreational or commercial facility (such as a gymnasium) to care for children while the children's parents are using the facility, or
- (g) a service that is concerned primarily with providing lessons or coaching in, or providing for participation in, a cultural, recreational, religious or sporting activity, or providing private tutoring, or
- (h) a child-minding service that is provided by or in a health services facility, but only if the service is established, registered or licensed as part of the institution operating in the facility.”

The subject development meets the definition of a **centre-based child care facility**. The proposal includes a complex (2 centre buildings) that:

- Is to be used for the education and care of children that provides long day care, occasional child care, and out-of-school-hours care (including vacation care), and preschool care services.
- Is designed to be licensed for 304 children.
- Operate 7 days a week from 6am-7pm (to accommodate shift workers).

Development Aims

The key focusses of Childcare Specialists Australia are incorporated into the proposed development:

Purpose-built child care centre design – the proposed development has focussed on needs relevant to the Parkes town and will seek to operate with best meeting the demand for services, while



Statement of Environmental Effects

minimising impacts through innovative design. The unique challenges of the site topography have been utilised to create separate environments for each of the separate buildings and related outdoor play spaces.

Engaging environments – The proposed plans show details on the set out and play areas. Both centres are provided with a variety of sensory and productive play areas.

Compliant designs - Experienced designers are engaged for Childcare Specialist Australia projects to ensure an application is compliant with the relevant physical requirements in the National Regulation.

Focus on children's safety / Focus on maximising supervision – The centre buildings have been designed with good internal walkways and movement to separate areas accessed by children to other functional areas. The sleep areas and nappy changing areas are designed, and able to be managed for best practice.

Modern design and features / Aesthetically pleasing designs – The roof design allows passive solar access and ventilation; the external finishes proposed will contribute to the overall design aesthetics. The development and play equipment areas are able to be fenced to meet acoustic amenity levels and incorporate landscaping to minimise impact to existing residential receivers.

Functional design / Maximise space utilisation – The design aims to maximise the use of the land, however, does not compromise on DCP compliance to achieve the scale of development. The accessibility of open space to play rooms is well achieved. The separation from pedestrian access areas to the vehicular/service/functional areas (e.g.: car parks and waste storage areas) is supportive of minimising the use of management measures to achieve operational goals. Good functional design measures (especially for service vehicles) will minimise impact to surrounding existing residential occupants. For example: the street should not be affected with overflow car parking, with ample space on site for drop off/pickups to occur off-street. Waste storage areas are adequate for the needs of the facility and is unlikely to cause any issue of noise and odour (adjoins the rear of 1 Fisher St, with domestic shedding also shielding the waste storage area).

4.1.1 Key aspects of the development

Design parameters

Each Childcare Centre building will accommodate the following children if occupied at maximum design capacity:

- 32 x 0-2 years old
- 40 x 2-3 years old
- 80 x 3-5 years old.

The internal areas of each proposed childcare centre building will consist of seven (7) indoor playrooms, two (2) cot rooms, staff room, storerooms, kitchen, laundry, office and amenities. The site will accommodate four (4) outdoor play areas – two (2) play areas per childcare building – with scheduled periods each day (weather permitted) of free play.

Earthworks are proposed with retaining walls proposed, for the design to be implemented. Finished ground levels are shown on the civil drawings.



Statement of Environmental Effects

Acoustic fencing types and allocation are specified in the report by Renzo Tonin and Associates. The construction certificate will be accompanied by a section J report and the expected requirements of this assessment process has been included in the development design.

Traffic summary

Manoeuvring pathways for a small rigid vehicle (6.4m long) are shown on plans (refer to the report prepared by Traffic Solutions Pty Ltd). Total car space calculations are shown on the Plans.

Increased traffic generation is a potential area of impact and minimising impact to the existing road network was a key focus of the design. The site includes sufficient car spaces to ensure that on-street parking is not likely and plans of the proposed development demonstrate that service vehicles likely to be required, are similarly accommodated. The traffic assessment notes that the existing traffic flows on Woodward Street would not be significant and though the forecast traffic flow data is assumed, no unacceptable traffic impacts are anticipated (including peak hour assessment).

Services

The land will be serviced to Council standards. In this regard proposed servicing plans have been prepared by Triaxial Consulting Pty Ltd and included with the development application. The land will be able to connect to reticulated town water and sewer services. Details of existing servicing and proposed details are provided on the plans.

Stormwater is managed through rainwater tank storage and overland storage (car park retention areas) to ensure post development discharge is no greater than existing (one new s.w. outlet to Woodward Street to be constructed with new works).

The development requires a new water main extension to provide a fire service. The Triaxial Consulting plans provide details (refer to TX16656.00 C5.00).

Staging & the design

The proposed child care centre design has been considered with an overall impact, in terms of servicing, noise amenity and compliance aspects. However, outside the shared driveway and waste storage areas, most aspects of the two buildings and child care functions are not dependent on the other (as depicted in the centre 1 and centre 2 floor layouts (plans A1.01 and A1.04) the buildings have separate office and reception areas. This will facilitate the future staging of construction (cc issue and occupation) if required by the developer.



5 LEGISLATIVE CONTEXT

5.1 NATIONAL QUALITY FRAMEWORK

The National Law and National Regulations outline the legal obligations of approved providers, nominated supervisors, and educators and explain the powers and functions of the state and territory regulatory authorities and ACECQA. The National Quality Framework (NQF) is Australia's system for regulating early childhood education and care. It provides a national approach to regulation, assessment and quality improvement. The Australian Children's Education and Care Quality Authority (ACECQA) is an independent national authority that helps administer the NQF.

Though a National Quality Framework Assessment checklist is outside the scope of this SEE, the General Notes provided on the plans and design aspects are to ensure physical aspects and future operational aspects are in compliance with the National Regulations (see A0.00 General Notes prepared by Shane Duck). The NSW Department of Education may need to assess whether to give concurrence to a development application. It is expected that the conditions of approval will require compliance with NQF.

5.2 BIODIVERSITY CONSERVATION ACT 2016

The *Biodiversity Conservation Act 2016*, together with the *Biodiversity Conservation Regulation 2017*, outlines the framework for addressing impacts on biodiversity from development and clearing. The Biodiversity Offsets Scheme applies to local development (assessed under Part 4 of the Environmental Planning and Assessment Act 1979) that triggers the Biodiversity Offsets Scheme threshold or is likely to significantly affect threatened species based on the test of significance in section 7.3 of the *Biodiversity Conservation Act 2016*.

The Biodiversity Assessment Method (BAM) is the assessment manual that outlines how an accredited person assesses impacts on biodiversity at development sites. The assessor documents the results of the biodiversity assessment in a Biodiversity Development Assessment Report (BDAR). A proponent must provide the BDAR to the approval authority as part of their development, major project proposal, or clearing application.

The Biodiversity Offsets Scheme Threshold is a test used to determine when is necessary to engage an accredited assessor to apply the Biodiversity Assessment Method (the BAM) to assess the impacts of a proposal.

The threshold has two elements:

1. Whether the amount of native vegetation being cleared exceeds a threshold area set out below.
2. Whether the impacts occur on an area mapped on the Biodiversity Values map published by the Minister for the Environment.

If clearing and other impacts exceeds either trigger, the Biodiversity Offset Scheme applies to the proposed development.

No remnant native vegetation occurs on the development land and the biodiversity offset scheme is not triggered.



5.3 ENVIRONMENTAL PLANNING AND ASSESSMENT ACT

In determining a development application, a consent authority is to take into consideration such of the following matters as are of relevance to the development pursuant to Section 4.15 of the Environmental Planning and Assessment Act 1976.

This Statement of Environmental Effects aims to assist in this consideration. Further assessment of relevant LEP and SEPPs are addressed below.

5.3.1 Integrated Development

Part 4 Division 4.8 Section 4.46 of the *Environmental Planning and Assessment Act 1979* (EP&A Act) outlines what is 'Integrated Development'. This development is not 'integrated' as referred in the Act.

It is noted that the land falls outside of mapped bush fire prone land, flood prone land and does not contain riparian or biodiversity sensitive mapped land. New stormwater and road works (piped stormwater, kerb guttering/crossover) are proposing site s/water to be discharged into Woodward Street; this system is not natural and does not trigger integrated development approvals. The s138 approval for any works in the Road reserve will be submitted separately to Parkes Shire Council as the local roads' authority

5.3.2 Evaluation- Part 4 Division 4.3 Section 4.15

The following sections refer to relevant matters:

Section 6 refers to Part 4 Division 4.3 Section 4.15:

Part 4 Division 4.3 Section 4.15 (1) (a) the provisions of:

- (i) any environmental planning instrument, and*
- (ii) any proposed instrument that is or has been the subject of public consultation under this Act and that has been notified to the consent authority (unless the Secretary has notified the consent authority that the making of the proposed instrument has been deferred indefinitely or has not been approved), and*
- (iii) any development control plan, and*
- (iii) any planning agreement that has been entered into under section 93F, or any draft planning agreement that a developer has offered to enter into under section 93F, and*
- (iv) the regulations (to the extent that they prescribe matters for the purposes of this paragraph), and*
- (v) any coastal zone management plan (within the meaning of the Coastal Protection Act 1979), that apply to the land to which the development application relates,*

Section 7 refers to Section 4.15 (1)(b) to (e)

- (b) the likely impacts of that development, including environmental impacts on both the natural and built environments, and social and economic impacts in the locality,*
- (c) the suitability of the site for the development,*
- (d) any submissions made in accordance with this Act or the regulations,*
- (e) the public interest.*



6 EVALUATION - LEGISLATION

6.1 STATE ENVIRONMENTAL PLANNING POLICIES

6.1.1 State Environmental Planning Policy (Exempt and Complying Development Codes) 2008

Provisions of the SEPP (Exempt and Complying Development Codes) have been considered. In relevance to the proposal and in respect of any components that may be exempt development.

The proposed development does not meet development specified for this code and hence a development application is required.

6.1.2 State Environmental Planning Policy (Resilience and Hazards) 2021

State Environmental Planning Policy (Resilience and Hazards) requires planning authorities to consider potential for contamination at a site prior to planning decisions being made. Clause 4.6 requires Council as the consent authority to consider prior to determination of a development application, whether the site is contaminated and suitable for the proposal (see excerpt of clause below). No detail of site history has been indicated on maps that would suggest previous incompatible land use. The land has is zoned for the purpose of residential use.

The construction plans and contractors will be made aware that any imported fill must be certified Virgin Excavated Natural Material (VENM). Based on these aspects, the development should not be hindered for reasons of potential for site contamination.

Clause 4.6 Contamination and remediation to be considered in determining development application

- (1) A consent authority must not consent to the carrying out of any development on land unless—
- (a) it has considered whether the land is contaminated, and
 - (b) if the land is contaminated, it is satisfied that the land is suitable in its contaminated state (or will be suitable, after remediation) for the purpose for which the development is proposed to be carried out, and
 - (c) if the land requires remediation to be made suitable for the purpose for which the development is proposed to be carried out, it is satisfied that the land will be remediated before the land is used for that purpose.....

6.1.3 State Environmental Planning Policy (Biodiversity and Conservation) 2021

The subject land is considered applicable to provisions of this SEPP, being R1 General Residential zoned land (non-rural land).

Clause 2.6 Clearing that requires permit or approval

- (1) A person must not clear vegetation in a non-rural area of the State to which Part 3 applies without the authority conferred by a permit granted by the council under that Part.
- (2) A person must not clear native vegetation in a non-rural area of the State that exceeds the biodiversity offsets scheme threshold without the authority conferred by an approval granted by the Native Vegetation Panel under Part 2.4.



- (3) Subsection (2) does not apply to clearing on biodiversity certified land under the Biodiversity Conservation Act 2016, Part 8.*
- (4) Clearing of vegetation is not authorised under this section unless the conditions to which the authorisation is subject are complied with.*
- (5) Subsection (4) extends to a condition that imposes an obligation on the person who clears the vegetation that must be complied with before or after the clearing is carried out.*
- (6) For the purposes of the Act, section 4.3, clearing vegetation that requires a permit or approval under this Chapter is prohibited if the clearing is not carried out in accordance with the permit or approval.*

No significant mapped native vegetation is proposed to be cleared to facilitate the development. There is no 'biodiversity certified land associated with the site. No vegetation is noted within the Parkes DCP as requiring a permit to clear.

6.1.4 State Environmental Planning Policy (Transport and Infrastructure) 2021

The Traffic and Parking Statement prepared by Traffic Solutions Pty Ltd does not indicate the development would qualify as 'Traffic -generating development to be referred to Transport for NSW', as referred to in Schedule 3 of the SEPP.

The vicinity of electricity infrastructure has been considered and existing infrastructure is depicted on the survey plan showing existing site features.

2.48 Determination of development applications—other development

- (1) This section applies to a development application (or an application for modification of a consent) for development comprising or involving any of the following—*
 - (a) the penetration of ground within 2m of an underground electricity power line or an electricity distribution pole or within 10m of any part of an electricity tower,*
 - (b) development carried out—*
 - (i) within or immediately adjacent to an easement for electricity purposes (whether or not the electricity infrastructure exists), or*
 - (ii) immediately adjacent to an electricity substation, or*
 - (iii) within 5m of an exposed overhead electricity power line,*
 - (c) installation of a swimming pool any part of which is—*
 - (i) within 30m of a structure supporting an overhead electricity transmission line, measured horizontally from the top of the pool to the bottom of the structure at ground level, or*
 - (ii) within 5m of an overhead electricity power line, measured vertically upwards from the top of the pool,*
 - (d) development involving or requiring the placement of power lines underground, unless an agreement with respect to the placement underground of power lines is in force between the electricity supply authority and the council for the land concerned.*
- (2) Before determining a development application (or an application for modification of a consent) for development to which this section applies, the consent authority must—*
 - (a) give written notice to the electricity supply authority for the area in which the development is to be carried out, inviting comments about potential safety risks, and*
 - (b) take into consideration any response to the notice that is received within 21 days after the notice is given.*



Statement of Environmental Effects

Pursuant to the provisions of section 2.48 of the SEPP, Council should refer the application to Essential Energy and take into consideration their comments in consideration of section 2.48(b)(i) and 2.48(b)(iii), noting in particular:

- The existing electricity pole (associated with 68 Medlyn St Parkes being Lot 3 DP1196002) and vicinity of earthworks (retaining wall and new fencing); and
- Existing overhead powerline and pole in Woodward Street frontage (new driveway, services and signage within 5m of existing pole located at dividing boundary of the subject land and 79 Woodward Street Parkes being Lot 1 DP547904).
- Safety of the existing driveway and proposed driveway access and/or exits should be demonstrated with future s138 approval to include details to demonstrate clearance satisfactory to Essential Energy from any electricity infrastructure (power pole, streetlight) always, to prevent accidental damage.

It is recommended to the developer that they inform any contracted builder in the future:

1. Prior to carrying out any works, a "Dial Before You Dig" enquiry should be undertaken in accordance with the requirements of *Part 5E (Protection of Underground Electricity Power Lines)* of the *Electricity Supply Act 1995* (NSW).
2. Given there is electricity infrastructure in the area, it is the responsibility of the person/s completing any works around powerlines to understand their safety responsibilities. SafeWork NSW (www.safework.nsw.gov.au) has publications that provide guidance when working close to electricity infrastructure. These include the *Code of Practice – Work near Overhead Power Lines* and *Code of Practice – Work near Underground Assets*.

Further it is recommended in this regard that the construction plans be drafted to include requirements of Essential Energy and should refer to ***ISSC 20 Guideline for the Management of Activities within Electricity Easements and Close to Infrastructure***.

This development should be able to comply, with any proposed acoustic/security fencing to maintain minimum safety clearance requirements to the existing overhead powerlines.

6.2 PARKES LOCAL ENVIRONMENTAL PLAN

The Parkes LEP 2012 applies to the subject site. The subject land is zoned R1 General Residential.

Zone R1 General Residential

1 Objectives of zone

- To provide for the housing needs of the community.
- To provide for a variety of housing types and densities.
- To enable other land uses that provide facilities or services to meet the day to day needs of residents.
- To provide attractive, affordable, well located and market-responsive residential land.
- To ensure that any non-residential land uses permitted within the zone are compatible with the amenity of the area.



- *To ensure that housing densities are broadly concentrated in locations accessible to public transport, employment, services and facilities.*

The proposed centre-based child care facilities are permissible with development, and specific design consideration has been made to ensure the impact on amenity of existing residential development is minimised. The noise assessment has included recommendations that will ensure noise amenity is not deteriorated. The visual amenity is addressed by good modern building design and landscaping. The fencing (with no gaps) and low scale internal security lighting will minimise impacts in the evening with cars relying upon headlights. Overall, the design measures have considered the objectives of the zone and though the scale of development is relatively large in terms of traffic generation in the setting, the proposed measures overall will ensure impact to residential amenity is acceptable.

The relevant provisions of the Parkes LEP 2012 are discussed below:

Clause 2.6 Subdivision—consent requirements

COMMENT – This SEE supports a development application for centre-based child care facility – no subdivision of the centre's land is proposed. An existing encroachment by 79 Woodward St (Lot 1 DP547904) is identified into the subject land, with the dividing fence and mailbox located in the subject land. Reclamation of this land will be investigated by the developer for future footpath access, landscaping/signage & to remove any obstacle for sight distance in consultation with the landowner. No boundary adjustment is proposed.

6.1 Earthworks

- (1) *The objective of this clause is to ensure that earthworks for which development consent is required will not have a detrimental impact on environmental functions and processes, neighbouring uses, cultural or heritage items or features of the surrounding land.*
- (2) *Development consent is required for earthworks unless—*
 - (a) *the earthworks are exempt development under this Plan or another applicable environmental planning instrument, or*
 - (b) *the earthworks are ancillary to development that is permitted without consent under this Plan or to development for which development consent has been given.*
- (3) *Before granting development consent for earthworks (or for development involving ancillary earthworks), the consent authority must consider the following matters—*
 - (a) *the likely disruption of, or any detrimental effect on, drainage patterns and soil stability in the locality of the development,*
 - (b) *the effect of the development on the likely future use or redevelopment of the land,*
 - (c) *the quality of the fill or the soil to be excavated, or both,*
 - (d) *the effect of the development on the existing and likely amenity of adjoining properties,*
 - (e) *the source of any fill material and the destination of any excavated material,*
 - (f) *the likelihood of disturbing relics,*
 - (g) *the proximity to, and potential for adverse impacts on, any waterway, drinking water catchment or environmentally sensitive area,*
 - (h) *any appropriate measures proposed to avoid, minimise or mitigate the impacts of the development.*



COMMENT – Development as proposed, includes ancillary cut and fill earthworks. The civil drawings address the potential for impact on drainage and demonstrate the post development drainage will not increase discharge to Woodward St or direct stormwater to other uncontrolled areas. This SEE addresses the likelihood of exposing any artefacts. Adequate erosion and sediment control measures, in the construction period, will be required to be implemented to reduce risk of sedimentation off site.

6.7 Essential services

Development consent must not be granted to development unless the consent authority is satisfied that any of the following services that are essential for the development are available or that adequate arrangements have been made to make them available when required—

- (a) the supply of water,*
- (b) the supply of electricity,*
- (c) the disposal and management of sewage,*
- (d) stormwater drainage or on-site conservation,*
- (e) suitable vehicular access.*

COMMENT – The land can be serviced to Council standards (subject to conditions of approval). Refer to proposed civil/servicing plans prepared by Triaxial Consulting Pty Ltd. Post consent stages will trigger the design for electricity and telecommunication design processes; all services are available in close proximity, as shown on the existing site survey plan.

Suitable vehicular access has been demonstrated (refer to the Traffic and Parking Statement prepared by Traffic Solutions Pty Ltd). It is expected that the development can be conditioned to comply with this section.



6.2.1 COMPLIANCE WITH PARKES SHIRE COUNCIL DEVELOPMENT CONTROL PLAN 2021

Part E.1 Commercial Development of the Parkes Development Control Plan (2013) is applicable to the B2 Local Centre, B4 Mixed use and RU5 Village zones and does not apply to this development site – however the part includes car parking requirements for certain land uses and is most useful for consideration of design standards/controls.

For child care centres – 1 space for every 4 children in attendance is required (pg. 15) – COMPLIED.

Table 1: Compliance with the DCP Part E.1 Commercial Development

DCP Provisions	Comments
EARTHWORKS, RETAINING WALLS, STRUCTURAL SUPPORT AND SITE DRAINAGE	Plans show that retaining walls are proposed and drainage is contained within the site boundaries. Stormwater is proposed to finally drain to the street system in Woodward St. Construction plans to nominate that any imported fill must be certified Virgin Excavated Natural Material (VENM).
STREETSCAPE	Development does not necessitate the removal of any existing street trees. The existing lot has a battle-axe arrangement and setbacks are acceptable.
SETBACKS	The buildings will comply with the requirements of the Building Code of Australia. Ensuring the building layout and car parking arrangement provides adequate room for the servicing of the development, including loading and unloading operations, vehicle manoeuvrability and waste storage was key to the design. A small rigid truck will be able to access the site and the max design vehicle should be conditioned and a small sign placed at the entry to ensure larger vehicles do not enter the site.
BUILDING DESIGN	The visual amenity of the development has been assessed in this SEE. Landscaping and fencing will be prominent features. External building materials are comprised of neutral colours appropriate to the site and surrounding environment – the development will clearly present as a commercial development in the residential setting, with small signage and driveway access to be notable due to the topography. Obstructed views of the centre will occur due to existing residential lots and new fencing proposed. The buildings will meet design requirements for the provision of safe child care environments as per the NQF. The design has accommodated footpath for separated safer pedestrian access into the site as well as good vehicular access.
OUTDOOR ADVERTISING /SIGNAGE DESIGN	One free standing sign as shown on the plan (A1.03) 2.2m high to be located on the front landscape area. Other signage will be for directional purposes only. The signage will not be internally illuminated.



Statement of Environmental Effects

DCP Provisions	Comments
LANDSCAPE DESIGN	The landscape design has been primarily focussed on the outdoor play areas. The landscaping outside these areas is kept low maintenance and to define car parking areas and pedestrian access locations.
DRIVEWAYS, ACCESS AND CAR PARKING	Refer to the Traffic and Parking Statement prepared by Traffic Solutions Pty Ltd. Car park design allows vehicles to enter and leave the site in a forward- facing direction and minimises travel distance for service vehicles accessing the development. Turning spaces will be adequately signposted.
STORMWATER MANAGEMENT AND UTILITIES	<p>Stormwater management has been addressed in the proposed civil/servicing plans prepared by Triaxial Consulting Pty Ltd. Noted on plans:</p> <ul style="list-style-type: none"> • Rainwater tank sizes. • Pipes up to 300mm diameter shall be sewer grade UPVC with solvent welded joints. • All "internal works" within property boundaries shall comply with the requirements of AS/NZS 3500.3 (current edition). • All stormwater pipes shall be provided with minimum pipe cover to comply with the requirements of AS/NZS 3500.3 (current edition). • Installation of all buried concrete stormwater pipes shall comply with the requirements of AS/NZS 3725 (current edition) design for installation of buried concrete pipes. • All stormwater drainage lines shall have a minimum fall of 1% unless noted otherwise on the drawings. • Grates and covers shall comply with the requirements of as 3996 (current edition). (Refer to notes and plans prepared by Triaxial Consulting Pty Ltd). <p>Connection to reticulated services is proposed in accordance with the DCP.</p>



7 EVALUATION - ENVIRONMENTAL IMPACTS

7.1 ENVIRONMENTAL IMPACTS AND MITIGATION MEASURES

This section considers the likely impacts of the proposed development, including environmental impacts on both the natural and built environments.

7.2 SOIL AND SURFACE WATER

7.2.1 Potential Impacts – Soil and Surface Water

The proposed subdivision development does not trigger integrated development provisions due to works within 40m of a waterway. Under the Water Management Act 2000 (WM Act) an approval is required to undertake controlled activities on waterfront land. The nearest mapped watercourse is over 200m to the north of Woodward Street.

Potential soil impacts due to the development of the land may include: exposure of soils to increased erosion and offsite sediment transport through vegetation stripping and general site disturbance for future service installation. Substantial soil movement due to the cut earthworks proposed, and risk of movement of soil due to the topography in the construction period. This limited disturbance is not expected to have any long-term impact outside the construction period.

7.2.2 Mitigation Measures – Soil and Surface Water

Overall, review of the proposed and the location of new retaining walls in relation to existing infrastructure, indicates that the site should not be hindered for development based on soil and water management issues and proposed piped stormwater system. Ensuring construction plans specifically address erosion and sedimentation risk in the construction period is required.

Mitigation measures should be adopted to minimise potential for impacts to soil and water – construction period.

- Erosion and sediment controls are to be established prior to any site disturbance.
- Construction plans to address temporary drain design.
- Methods within the *'Managing Urban Stormwater: Soils and Construction Volume 1'* (Landcom 2004) are to be employed where relevant.
- Removal of groundcover must be minimised where possible to provide natural soil protection.
- The provisions of the construction erosion and sedimentation plan should be employed with diversions and sediment fence to be installed prior to any clearing.

7.3 HERITAGE

7.3.1 Potential Impacts – Heritage

The proposed child care centre development will not have any detrimental impact on heritage items or the setting of listed items – i.e. no locally listed items are within close vicinity to the development site.



Statement of Environmental Effects

Due Diligence Code of Practice for the Protection of Aboriginal Objects in New South Wales published by Department of Environment, Climate Change and Water has been referred to for the preparation of this report. The site is within a developing urban/rural residential environment that has been disturbed for residential curtilage. The likelihood of undisturbed indigenous heritage to occur is minimal.

In accordance with Section 1 *Do you need to use this Due Diligence Code*, the development is required to follow the Generic Due Diligence Code of Practice outlined in Section 8. This has been provided:

- **Step 1**, *Will the activity disturb the ground surface*,

Yes. The development has potential to require land disturbance.

- **Step 2a**, *Search the AHIMS database and use any other sources of information of which you are already aware*,

An AHIMS search was conducted on 14 May 2022 with a buffer of 1000m and returned 3 Aboriginal sites within or near the location and no declaration of aboriginal place within the site or buffer area. The search was refined to a buffer of 200m – this returned 0 Aboriginal sites within or near the location. In accordance with the Due Diligence guidelines, you must do an extensive search if AHIMS has shown that there are Aboriginal sites or places recorded in the search area.

(Refer to **Appendix A – AHIMS search results**).

- **Step 2b**, *Activities in areas where landscape features indicate the presence of Aboriginal objects*

Aboriginal objects are often associated with particular landscape features as a result of Aboriginal people's use of those features in their everyday lives and for traditional cultural activities. Examples of such landscape features are rock shelters, sand dunes, waterways, waterholes and wetlands. Therefore, it is essential to determine whether the site contains landscape features that indicate the likely existence of Aboriginal objects. It has been considered whether the land and proposed activity is:

- within 200m of waters, or
- located within a sand dune system, or
- located on a ridge top, ridge line or headland, or
- located within 200m below or above a cliff face, or
- within 20m of or in a cave, rock shelter, or a cave mouth
- and is on land that is not disturbed land (defined in guidelines, see below) then you must go to step 3.

If after completing steps 2a and 2b it is reasonable to conclude that there are no known Aboriginal objects or a low probability of objects occurring in the area of the proposed activity, you can proceed with caution without applying for an AHIP.

- **Step 3**, *Can you avoid harm to the object or disturbance of the landscape feature?*



All features are either not occurring or avoided in this development site.

- **Step 4: Desktop assessment and visual inspection**

This step only applies if your activity is on land that is not disturbed land or contains known Aboriginal objects.

7.3.2 Mitigation Measures – Heritage

No known items of Aboriginal heritage are identified within the site. Direct impacts are considered to be nil in the absence of heritage items. No further Aboriginal heritage site survey is warranted at this site. No further mitigation measures are proposed for DA.

7.4 VISUAL AMENITY

7.4.1 Potential Impacts - Visual

The proposed subdivision will lead to significant changes to the visual amenity of the area with the built aspects of the area to increase due to the proposed child care centres. The change in setting is expected with the general take up of residential land in the wider residential area, however the commercial nature of the proposed development will include other visual elements such as fences of increased height, signage, and lighting.

7.4.1 Mitigation Measures – Heritage

The subject lot orientation and dimensions will minimise the visual impacts, due the setback from the Street. Softening of the development through landscaping, minimal use of signage and use of natural-coloured materials is proposed to mitigate visual impacts. However, overall, it is acknowledged that a change to the visual amenity will result. Considering the design elements proposed, the impact is considered to be adequately mitigated and acceptable.

7.5 ACOUSTIC AMENITY

7.5.1 Potential Impacts - Noise

The development has been the subject of a Noise Assessment for the Proposed Childcare Centre prepared by Renzo Tonin and Associates. The report focusses on operational noise issues. The report identifies the following:

“It is anticipated that noise will essentially emanate from the following sources:

- *Operational noise from the use of the proposed childcare centre including:*
 - *Intermittent noise from the outdoor play areas and indoor areas*
 - *Noise generated during the hours of operation by mechanical plant*
 - *Noise generated by vehicle activities within the carpark areas.*
- *Road traffic noise on public roads generated by additional vehicles associated with the childcare centre. It is noted that the proposed childcare centre building will be mechanically ventilated through*



the use of air conditioners. Consequently, all windows and doors will be closed during the use of indoor areas of the centre. Noise emission from internal playrooms with all windows and doors closed is not considered to be a significant noise source and is therefore, not further addressed..” (section 2.3 of the noise assessment)

Residential properties were identified as sensitive receivers of noise. The report does not focus on the construction period, however the construction noise will be temporary and limited to daylight hours.

Road traffic noise was assessed as being acceptable with no mitigation required.

7.5.2 Mitigation Measures – Noise

Mitigation during the construction period - It is assumed that the consent authority will apply standard conditions to ensure the timing and impacts of the construction period are minimised.

Mitigation for the Operational noise impacts predicted through modelling carried out by Renzo Tonin and Associates, include:

Physical measures - Acoustic solid fencing at various heights on boundaries (refer to plans). Internal acoustic solid screen on top of the retaining wall between the Centre 1 and Centre 2 (1.5m high).

Management measures – (signage and outdoor carer responsibilities)

- Signs should be erected at appropriate, prominent locations, to advise the following: - that staff and parents converse at a very low volume / that parents not call out to their children when delivering or collecting their children & / that gates not be slammed.
- Children who are loudly crying outdoors should be comforted by staff and if the child continues to cry loudly then they should be taken inside.
- No music should be played in any outdoor areas at any time.

Future choices for air-conditioning units etc should also consider the potential for noise production (refer to the Noise Assessment report for complete description of mitigation measures).

7.6 CUMULATIVE ISSUES

No significant potential cumulative issues have been identified as a result of the proposed subdivision.

7.7 SOCIAL AND ECONOMIC IMPACTS

This section considers the likely social and economic impacts of the development in the locality. Socially, the proposal will have positive impact with increasing need to provide child care services in the LGA. In a site-specific social context, the development could increase foot traffic and children walking with parents to the Centre, in an areas where pedestrian activity is minimal.

The development facilitates development that supports the provision of needed services within Parkes LGA that may have positive economic flow on effects. Overall, the development is not of a scale to



warrant specific social and economic development analysis. The traffic and flow on impacts of locating the centre in a residential area are overall positive, with the design features considered.

7.8 SITE SUITABILITY

REVIEW OF SITE ISSUES - An overview of site issues is provided:

The proposed child care centre use will not cause unacceptable conflict with the land use of adjoining properties. Surrounding land is either developed for residential use or zoned for similar residential development. The development has aimed to reduce all areas of potential impact on the amenity of existing residents.

ZONING AND PERMISSIBILITY OF THE PROPOSED DEVELOPMENT - Development for the purpose of a centre-based child care facility will support the growth of the Parkes LGA, being consistent with the zone objectives, and having minimal environmental impacts.

SIZE AND SHAPE OF THE LAND - The shape of the land and topography presents a unique opportunity for development and cut and fill is proposed. The battle-axe shape of the lot has provided an opportunity to minimise the impact on the streetscape.

COMPATIBILITY WITH ADJOINING DEVELOPMENT - The proposed subdivision is in line with the surrounding land uses which are primarily residential in nature. Design measures (such as acoustic fencing) is proposed to minimise noise amenity impacts.

Overall, no issue has been identified that would indicate that the land is unsuitable for a centre-based child care facility development.

7.9 PUBLIC SUBMISSIONS

Any submissions made in accordance with the EP&A Act or the regulations received during the notification period for the development application would be required to be considered by Council in the assessment of the application.

7.10 PUBLIC INTEREST

Section 4.15(1)(e) requires consideration of the public interest in assessing the proposed development. The proposal is not likely to have significant wider public implications. However overall, the type of development would be positive for the town and supports growth in other employment areas.

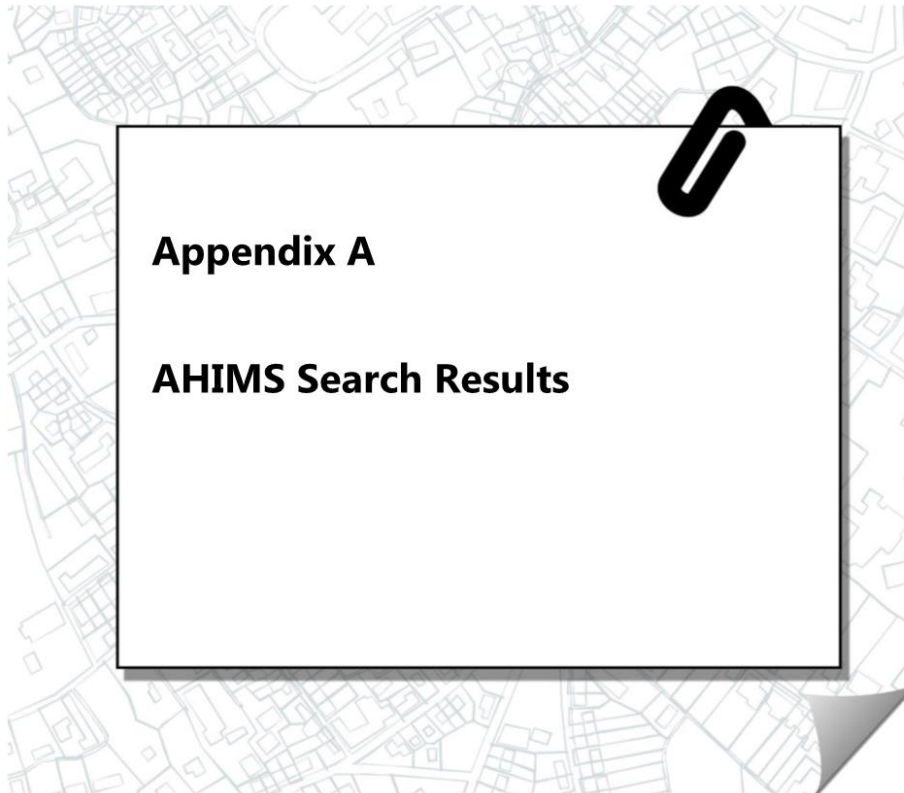


8 CONCLUSION

This Statement of Environmental Effects assessed the impact of the proposed development and where relevant provides the supporting information and outlines proposed actions that demonstrate measures to be undertaken to ensure consistency with the objectives of the zone, and outline what plans are in place to ensure mitigation of any potential environmental impacts.

Interactions with neighbouring residential development has been considered. Key issues relate to traffic, drainage, and reticulated services design. All potential impacts identified likely to result from the project can be mitigated by the implementation of appropriate building design and compliance with the DCP. Overland drainage catchment has been adequately managed with car parking area detention and rainwater tanks. Overall, the development will meet the development standards expected for the location, with increase to traffic and change to noise amenity specifically focussed on assessment with separate specialist assessments incorporating recommended mitigation measures.

Referral to Essential Energy pursuant to SEPP (Transport and Infrastructure) 2021 is recommended. In accordance with the *Environmental Planning & Assessment Act 1979* an Environmental Impact Statement is not required and Parkes Shire Council is able to undertake assessment and subsequent determination of a development application for development of a centre-based child car facility based on this SEE and other supporting studies; the plans prepared by Shane Duck and servicing details prepared by Triaxial Consulting Pty Ltd.



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AHIMS Web Services (AWS) Search Result

Your Ref/PO Number : A184 Woodward (1km)
Client Service ID : 682960

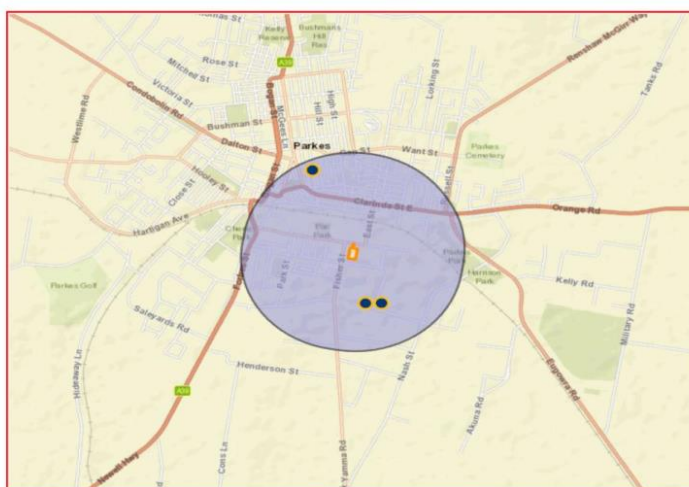
Atlas Environment & Planning
46 Market Street
Mudgee New South Wales 2850
Attention: Emma Yule
Email: yule.atlas@gmail.com

Date: 14 May 2022

Dear Sir or Madam:

AHIMS Web Service search for the following area at Lot : 3, DP:DP547904, Section : - with a Buffer of 1000 meters, conducted by Emma Yule on 14 May 2022.

The context area of your search is shown in the map below. Please note that the map does not accurately display the exact boundaries of the search as defined in the paragraph above. The map is to be used for general reference purposes only.



A search of Heritage NSW AHIMS Web Services (Aboriginal Heritage Information Management System) has shown that:

3	Aboriginal sites are recorded in or near the above location.
0	Aboriginal places have been declared in or near the above location.*



AHIMS Web Services (AWS)
Search Result

Your Ref/PO Number : A184 Woodward 200m
Client Service ID : 682961

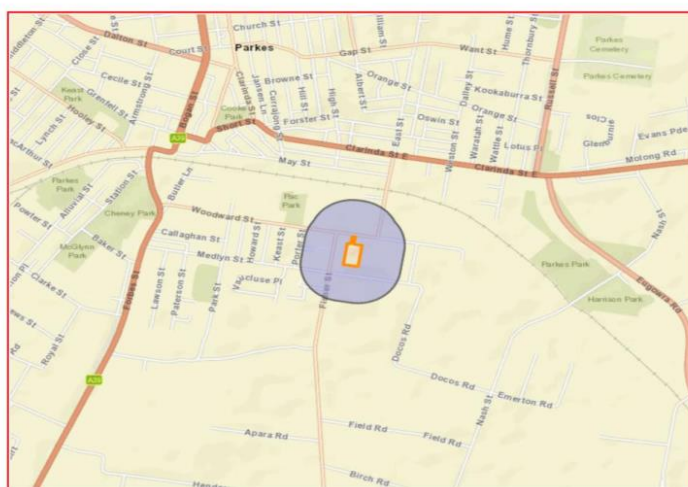
Atlas Environment & Planning
46 Market Street
Mudgee New South Wales 2850
Attention: Emma Yule
Email: yule.atlas@gmail.com

Date: 14 May 2022

Dear Sir or Madam:

AHIMS Web Service search for the following area at Lot : 3, DP:DP547904, Section : - with a Buffer of 200 meters, conducted by Emma Yule on 14 May 2022.

The context area of your search is shown in the map below. Please note that the map does not accurately display the exact boundaries of the search as defined in the paragraph above. The map is to be used for general reference purposes only.



A search of Heritage NSW AHIMS Web Services (Aboriginal Heritage Information Management System) has shown that:

0	Aboriginal sites are recorded in or near the above location.
0	Aboriginal places have been declared in or near the above location. *

If your search shows Aboriginal sites or places what should you do?

- You must do an extensive search if AHIMS has shown that there are Aboriginal sites or places recorded in the search area.
- If you are checking AHIMS as a part of your due diligence, refer to the next steps of the Due Diligence Code of practice.
- You can get further information about Aboriginal places by looking at the gazettal notice that declared it. Aboriginal places gazetted after 2001 are available on the [NSW Government Gazette](https://www.legislation.nsw.gov.au/gazette) (<https://www.legislation.nsw.gov.au/gazette>) website. Gazettal notices published prior to 2001 can be obtained from Heritage NSW upon request

Important information about your AHIMS search

- The information derived from the AHIMS search is only to be used for the purpose for which it was requested. It is not to be made available to the public.
- AHIMS records information about Aboriginal sites that have been provided to Heritage NSW and Aboriginal places that have been declared by the Minister;
- Information recorded on AHIMS may vary in its accuracy and may not be up to date. Location details are recorded as grid references and it is important to note that there may be errors or omissions in these recordings,
- Some parts of New South Wales have not been investigated in detail and there may be fewer records of Aboriginal sites in those areas. These areas may contain Aboriginal sites which are not recorded on AHIMS.
- Aboriginal objects are protected under the National Parks and Wildlife Act 1974 even if they are not recorded as a site on AHIMS.
- This search can form part of your due diligence and remains valid for 12 months.

Level 6, 10 Valentine Ave, Parramatta 2150
Locked Bag 5020 Parramatta NSW 2124
Tel: (02) 9585 6345

ABN 34 945 244 274
Email: ahims@environment.nsw.gov.au
Web: www.heritage.nsw.gov.au

End of report.

Attachment 2 - DA2022-0057 - Development Assessment Report

**Application Details:**

Development Application No: DA2022/0057
 Description of Development: Centre Based Childcare Centre
 Applicant: Child Care Specialists Australia Pty Limited
 Landowner(s): L H Williams Pty Ltd
 Landowners consent provided: ☒ Yes ☐ No (All Landowners must give consent to the proposed development)

Property Description:

Legal Description: Lot 3 DP 547904, 77 Woodward Street PARKES NSW 2870
 Existing Improvements: Vacant Land
 Current land-use: R1 General Residential

Locality and Site Context Map:

**Site Location:**

Has the subject land been correctly identified on DA Plans and SEE?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> N/A
Is the land freehold title with all owners consent?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> N/A
Is the site vacant of buildings?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> N/A
Are there other buildings / structures located on the subject land?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	<input type="checkbox"/> N/A
Has the proposed building location been confirmed on the subject land?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> N/A
Do the provided plans, specifications and supporting documents accurately depict the site conditions?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> N/A

Comments: The subject site is currently vacant of all built infrastructure and vegetation. In 1971 the site was created by subdivision from the adjoining lot fronting Woodward Street.

Site Inspection:

Date:	2 September 2022	
Was the Applicant present?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Was the owner present?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No

Comments: Parkes Shire Council Land Use Planning Specialist, Brent Tucker and Executive Manager Planning and Certification, Annalise Cummings undertook a site inspection to review the proposal with respect to the locality and site context. From the site inspection the following points were noted and supported by the images below:

- The subject site is located south of Pac Park, within a mixed use area comprising general residential housing, large lot residential housing and commercial / business premises including a landscape supplies yard, depots and general industries. Dwellings within the locality are typical single storage detached structures with larger commercial buildings.
- The site did not reveal any signs of contamination.
- The site of the development is clear of significant vegetation.
- The site has access from Woodward Street which is a sealed road with formed kerb and gutter
- The subject allotment is connected to reticulated water and reticulated sewerage services.
- The site has consistent fall to the north.
- Overhead powerlines are located within the Woodward Street frontage.

Images of the site (taken 2 September 2022) are shown below:





View of the site looking north from the southern boundary.



View looking west showing slope of the land.





View looking east showing existing boundary fencing.



View from the property looking north showing the existing access location.

Internal Referral Advice:

Has an Internal Engineering Referral been received?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> N/A
Has an Internal Building Referral been received?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	<input type="checkbox"/> N/A
Has an Internal Heritage Advice Referral been received?	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input checked="" type="checkbox"/> N/A

Comments: The proposed development has been referred to Council's Development Engineer, Nathan McWilliam and Manager of Building Services, Michelle Bicket who provided the following comments:

Engineering Comments

Traffic

- Traffic counts are available for Woodward Street are available, where 1708 ADT was recorded for February 2020. Parkes Shire Councils Development control plan - Part E - Commercial Development lists the parking requirement



for Child Care Centres as 1 car space for every 4 children in attendance. Since there are 304 places, 76 car spaces would be required to be provided. In the submission 78 car spaces have been provided, the proposal meets the minimum requirement for parking under the DCP.

Reticulated Water

- A water main is available at the lot frontage along Woodward Street. Infrastructure has advised that there is more than enough capacity to facility to service the development. A hydraulics design will be required that details all fixtures and prescribes a service sizing that will adequately service the development.
- Contributions - NSW Water Directorates Section 64 Determinations of Equivalent Tenements Guidelines has a category for childcare centres/Preschools where 0.06ETs is assigned per child. 0.06ETs/child X 304 places = 18.2ETs

Reticulated Sewerage

- A sewer line is available at the property frontage, for reference a manhole is located 6.5m from the most western boundary, with a depth to invert of 1.9m. The lot has approximately 10m fall from the rear of the lot to the frontage.
- Contributions - NSW Water Directorates Section 64 Determinations of Equivalent Tenements Guidelines has a category for childcare centres/Preschools where 0.1ETs is assigned per child. 0.1ETs/child X 304 places = 30.4ETs

Stormwater

- The site stormwater plan has been provided, and from the information provided appears that the layout and proposal could ensure that post development peak discharge does not exceed predevelopment peak discharge.

Easement(s):

Are there any easements applying to the subject land?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	<input type="checkbox"/> N/A
Is the proposed development clear of easements?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> N/A
Are there any proposed easements?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	<input type="checkbox"/> N/A
Are easements required?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	<input type="checkbox"/> N/A

Comments: There are no easements applying to the land. No easements are proposed or required.

Consolidation of Lots:

Are there more than one lot owned by the landowner in same holding?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	<input type="checkbox"/> N/A
Is there a need to consolidate lots?	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input checked="" type="checkbox"/> N/A

Comments: The subject development will be wholly located on a single allotment.

Section 1.17 Biodiversity Conservation Act 2016 / Fisheries Management Act 1994

Biodiversity:

Is the land identified on the Biodiversity Land Values Map?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	<input type="checkbox"/> N/A
Does the development include clearing/disturbance of vegetation above the relevant threshold? (as identified in 7.2 of the Biodiversity Conservation Regulation 2017)?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	<input type="checkbox"/> N/A



Is the development otherwise likely to affect threatened species? (as identified in Clause 7.1 and 7.2 of the Biodiversity Conservation Regulation 2017)?

☐ Yes ☒ No ☐ N/A

Is the development proposed on land identified as an area of outstanding biodiversity value?

☐ Yes ☒ No ☐ N/A

Comments: The subject site is not identified on the Biodiversity Land Values Map. The site is located within an urban area of the Parkes Township and no clearing is proposed as part of the proposed development. The site has been subdivided and subsequently cleared for general residential zoned purposes for many years and does not contain any threatened species.

Fisheries:

Is the proposed development or activity likely to have an adverse effect on the life cycle of a threatened species such that a viable local population of the species is likely to be placed at risk of extinction?

☐ Yes ☒ No ☐ N/A

Is the proposed development or activity likely to have an adverse effect on the life cycle of the species that constitutes the endangered population such that a viable local population of the species is likely to be placed at risk of extinction?

☐ Yes ☒ No ☐ N/A

In relation to a threatened species, population or ecological community will the proposed development lead to the removal or fragmentation of a habitat and does the habitat have an important role in the ongoing survival of the species?

☐ Yes ☒ No ☐ N/A

Is the proposed development or activity likely to have an adverse effect on any critical habitat (either directly or indirectly)?

☐ Yes ☒ No ☐ N/A

Comments: The subject site is not located within proximity of a watercourse. It is assessed the proposed development will not have any adverse impacts on any threatened species, endangered population or ecological community.

Section 4.13 Consultation and development consent—certain bush fire prone land

Is the site identified on the Bushfire Prone Land Map?

☐ Yes ☒ No ☐ N/A

Does the development comply with "Planning for Bushfire Protection" or a certificate provided by a person who is recognised by the NSW Rural Fire Service as a qualified consultant in bush fire risk assessment stating that the development conforms to the relevant specifications and requirement?

☐ Yes ☐ No ☒ N/A

If no, has consultation been done Commissioner for Rural Fire Service?

☐ Yes ☐ No ☒ N/A

Comments: The land is not identified on the Parkes Shire Bushfire Prone Landmap 2006.

Contributions:

Does the Section 7.11 Contributions Plan apply?

☐ Yes ☒ No

- Are Section 7.11 Contributions payable?

☐ Yes ☒ No

Does the Section 7.12 Contributions Plan apply?

☒ Yes ☐ No

- Are Section 7.12 Contributions payable?

☐ Yes ☒ No

Were Section 7.11 Contributions paid on the land under previous applications?

☒ Yes ☐ No

Does the Developer Services Plan apply?

☐ Yes ☒ No ☐ N/A

- Are Water Contributions payable?

☐ Yes ☒ No

- Are Sewer Contributions payable?

☐ Yes ☒ No





Comments: The proposed development is valued over \$200,000.00 and therefore will be subject to the Section 7.12 Contributions. The development is subject to Section 64 contributions quantified in the NSW Water Directorate Section 64 Determination of Equivalent Tenements Guideline as follows:

	ET Guideline Rate	ET Value (2022/2023)	Total Contribution
Water	0.06ET per Child x 304 = 18.2 ET	\$13,375.00	\$236,327.00
Sewer	0.1ET per Child x 304 = 30.4 ET	\$4,995.00	\$147,379.20

Section 4.15(1) Assessment

S4.15(1)(a)(i) The provisions of any environmental planning instrument

Local Environmental Plans

The Parkes Local Environmental Plan 2012 applies to all land within the Parkes Local Government Area. The site of the proposed development is zoned R1 General Residential under the Parkes Local Environmental Plan 2012. The Land Use Table for the R1 General Residential zone permits Centre-based child care facilities with consent of Council.

Clause 2.3(2) of Parkes Local Environmental Plan 2012 provides that the Council shall have regard to the objectives for development in a zone when determining a development application in respect of land within the zone. The objectives of the R1 General Residential zone are:

- To provide for the housing needs of the community.
- To provide for a variety of housing types and densities.
- To enable other land uses that provide facilities or services to meet the day to day needs of residents.
- To provide attractive, affordable, well located and market-responsive residential land.
- To ensure that any non-residential land uses permitted within the zone are compatible with the amenity of the area.
- To ensure that housing densities are broadly concentrated in locations accessible to public transport, employment, services and facilities.

The proposal is for the construction of a centre-based child care facility with ancillary retaining walls, car parking areas, landscaping and signage. The development will provide a land use that will service the day to day needs of residents in the locality, by way of providing a child care facility nearby residential properties that will utilise the service. The applicant has submitted a number of specialist studies relating to noise, traffic and stormwater, demonstrating that any potential adverse impacts will be appropriately mitigated to ensure there are no adverse impacts on residential dwellings.

The following provisions of the Parkes Local Environmental Plan 2012 have been especially considered in the assessment of the proposal:

- **Clause 6.1 Earthworks** - Clause 6.1 ensures that earthworks for which development consent is required will not have a detrimental impact on environmental functions and processes, neighbouring uses, cultural or heritage items or features of the surrounding land. The development will include substantial earthworks to create a level building site. Earthworks will include cutting into the site to create a two tier platform with associated retaining walls. The retaining walls will range in height from 500 millimetres to 4300 millimetres in height. All retaining walls and earthworks will be required to be undertaken in accordance with the National Construction Code (NCC) and conditions of development consent. The earthworks will not change drainage patterns with the land still sloping to the north and appropriate stormwater drainage provided with the proposed retaining walls, undermine adjoining buildings or impact on any item of cultural or heritage significance. No adverse impacts are assessed.
- **Clause 6.7 Essential Services** - The subject lot is connected to Council's reticulated water system and reticulated sewerage management system. Electricity and telecommunications are available at the site. Access to the site is available from Woodward Street. No additional connections to reticulated services are required.

State Environmental Planning Policies





The following State Environmental Planning Instruments (SEPPs) apply to the Parkes Local Government Area:

- SEPP (Biodiversity and Conservation) 2021
- SEPP (Building Sustainability Index: BASIX) 2004
- SEPP (Exempt and Complying Development Codes) 2008
- SEPP (Housing) 2021
- SEPP (Industry and Employment) 2021
- SEPP 65 - Design Quality of Residential Apartment Development
- SEPP (Planning Systems) 2021
- SEPP (Precincts - Regional) 2021
- SEPP (Primary Production) 2021
- SEPP (Resilience and Hazards) 2021
- SEPP (Resources and Energy) 2021
- SEPP (Transport and Infrastructure) 2021

The following SEPPs are specifically relevant to the assessment of the proposed development:

- **SEPP (Biodiversity and Conservation) 2021** - SEPP Biodiversity and Conservation applies to the site given that it exceeds 1ha in size and is located within the Parkes Local Government Area to which the SEPP applies

Chapter 4 of the SEPP requires Council to consider the whether the land, the subject of the application is a core koala habitat.

A site inspection revealed that there is not enough feed trees in the area as listed in Schedule 3 of the SEPP, to be considered a core habitat for koalas. There were no signs of the presence of Koalas in the immediate area and is therefore considered unnecessary to proceed further with a SEPP assessment.

- **SEPP Industry and Employment 2021** - The objectives of the policy aim to ensure that the proposed signage is compatible with the desired amenity and visual character of the locality, provides effective communication and is of high quality having regards to both design and finishes.

Clauses 3.6 and 3.11 of SEPP 64 require Council to determine consistency with the objectives stipulated under Clause 3.11(1)(a) of the aforementioned SEPP and to assess the proposal against the assessment criteria of Schedule 1. In accordance with the provisions stipulated under Schedule 5 of the SEPP, the assessment below is provided.

Matters for Consideration	Comment	Compliance	
1. Character of the area Is the proposal compatible with the existing or desired future character of the area or locality in which it is proposed to be located?	The proposed signage will be constructed of new high quality materials and will be consistent with the size and scale of the building, as well as signage in the locality.	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Is the proposal consistent with a particular theme for outdoor advertising in the area or locality?	Yes. The proposed signage will be of a similar bulk and scale to other business identification signage in the locality.	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
2. Special areas Does the proposal detract from the amenity or visual quality of any environmentally sensitive areas, heritage areas, natural or other conservation areas, open space areas, waterways, rural landscapes or residential areas?	The proposed signage will not detract from the visual quality of environmentally sensitive areas, heritage areas, natural or other conservation areas, open space areas, waterways, rural landscapes or residential areas. The building is not a heritage listed item, nor are there any in the locality. The signage will be on building faces and will not impact on any special areas	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
3. Views and vistas Does the proposal obscure or compromise important views?	Given the size and position of the signage the proposal does not obscure important views from neighbouring land uses.	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No





Does the proposal dominate the skyline and reduce the quality of vistas?	The proposed signage will be located at the entry to the premises and will not protrude above the peak building line established by adjoining buildings.	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Does the proposal respect the viewing rights of other advertisers?	No viewing rights of other advertisers will be affected by the proposed signage.	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
4. Streetscape, setting or landscape Is the scale, proportion and form of the proposal appropriate for the streetscape, setting or landscape?	The scale of the proposed signage is appropriate for the setting.	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Does the proposal contribute to the visual interest of the streetscape, setting or landscape?	The signage will contribute to the visual interest of the premises and Woodward Street.	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Does the proposal reduce clutter by rationalising and simplifying existing advertising?	The subject site does not contain any existing advertising. The proposed signage will be of an appropriate scale and will not be excessive.	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Does the proposal screen unsightliness?	The signage will add to the visual appeal of the site and will provide screening to a vehicle access and parking location.	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Does the proposal protrude above buildings, structures or tree canopies in the area or locality?	No.	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
5. Site and building Is the proposal compatible with the scale, proportion and other characteristics of the site or building, or both, on which the proposed signage is to be located?	The proposed signage is of suitable scale for the site and the surrounding land uses. It is not considered to be out of proportion with the surrounding locality. The design of the signage will be consistent with existing signage in the locality.	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Does the proposal respect important features of the site or building, or both?	The proposed signage compliments the site features. The signage will not be visually prominent however will achieve its purpose and will not negatively impact on the building or site.	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Does the proposal show innovation and imagination in its relationship to the site or building, or both?	The proposed signage will be constructed using new materials with a contemporary finish.	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
6. Associated devices and logos with advertisement and advertisement structures Have any safety devices, platforms, lighting devices or logos been designed as an integral part of the signage or structure on which it is to be displayed?	There are no specific safety devices required to be provided in association with the signage. The sign will not be illuminated.	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
7. Illumination Would illumination result in unacceptable glare, affect safety for pedestrians, vehicles or aircraft, detract from the amenity of any residence or other form of accommodation?	No illumination is proposed.	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Can the intensity of the illumination be adjusted, if necessary?	No illumination is proposed.	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Is the illumination subject to a curfew?	No illumination is proposed.		





		<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
8. Safety Would the proposal reduce the safety for any public road, pedestrians or bicyclists?	The proposed signage will not reduce the safety of surrounding public roads due to the minor scale of the signage.	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Would the proposal reduce the safety for pedestrians, particularly children, by obscuring sightlines from public areas?	The signage will be parallel to the roadway and will not be illuminated therefore limiting any risk to pedestrians or road users.	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No

- **SEPP (Resilience and Hazards) 2021** - Clause 4.6 of SEPP Resilience and Hazards requires that a consent authority must consider the contamination potential of the land, and if the land is contaminated, it is satisfied that the land is suitable for the development in its contaminated state, or that appropriate arrangements have been made to remediate the site prior to the development being carried out. Investigation of past use, Council's Contaminated Sites Register and visual inspect of the property does not reveal any evidence of contamination.
- **SEPP (Transport and Infrastructure) 2021** - Clause 2.58 of SEPP Transport and Infrastructure requires a Consent Authority to consider any development application (or an application for modification of consent) for any development carried out:
 - within or immediately adjacent to an easement for electricity purposes (whether or not the electricity infrastructure exists),
 - immediately adjacent to an electricity substation,
 - within 5m of an overhead power line,
 - includes installation of a swimming pool any part of which is: within 30m of a structure supporting an overhead electricity transmission line and/or within 5m of an overhead electricity power line, or
 - placement of power lines underground.

The proposal is nearby to an overhead power supply line and as such was referred to the local energy authority. No response was received to the referral and as such subject application is considered to satisfy the provisions of Clause 2.58 SEPP Infrastructure.

Chapter 3 of SEPP Transport and Infrastructure sets out the relevant considerations for a consent authority in relation to child care facilities. Section 3.23 specifies a consent authority is to take into consideration the provides of the Child Care Planning Guideline. An assessment has been made against the guideline as follows:

- 3.1 Site selection and location: The subject land is zoned R1 General Residential in which Centre Based Child Care Facilities are permitted with consent. The facility has been designed to reduce the likelihood of any potential adverse impacts, particularly regarding noise. The development is not within proximity of any restricted premises or commercial/industrial uses which would adversely impact on children or staff at the facility. The site is within proximity of a school and employment areas.
- 3.2 Local character, streetscape and public domain: The development will be single storey and will not be out of character for the locality in relation to its bulk and scale. The development is located on a battle-axe allotment and will not be visually prominent from the public realm, therefore not impacting on the streetscape.
- 3.3 Building orientation, envelope and design: the development has been designed with consideration of local conditions to ensure solar access to outdoor play areas whilst limiting impacts on adjoining allotments. The size and scale of the development is appropriate for the site with the premises complying with all development controls including car parking ratio's, unencumbered spaces.
- 3.4 Landscaping: Appropriate landscaping has been proposed to reduce any potential impacts as well as provide appropriate shade for outdoor play areas.
- 3.5 Visual and acoustic privacy: The location and siting of the buildings will limit and potential for impacts on visual and acoustic privacy. The development includes significant cut preventing any overlooking and additional internal (noise attenuation) fencing to separate outdoor play areas from neighbouring allotments.
- 3.6 Noise and air pollution: The noise assessment report identifies appropriate noise mitigation strategies for adoption that will be included as conditions of consent. Supporting landscaping will provide soft noise attenuation.
- 3.7 Hours of operation: The guideline recommends hours of operation from 7am - 7pm in residential areas. The development application proposes that the facility be open from 6am to provide a service for shift and mining industry workers in the Parkes area. It is not expected that the service would operate at full capacity on the weekends. Given the proposed management controls for noise, separation of the facility from neighbouring





dwellings and likely low attendance number and outdoor activities between 6am and 7am, it is assessed 6am operations would not lead to any adverse impacts.

- 3.8 Traffic parking and pedestrian circulation: The facility is required to provide 76 car parking spaces and provides a total of 78 which is compliant with the guideline. The facility includes a delineated pedestrian pathway from the street frontage to each building with appropriate linemarking and signage in parking areas or pedestrian safety.

Clause 3.26 outlines non-discretionary development standards for centre based childcare facilities. Proposals which comply with the following standards cannot be imposed more onerous controls from the consent authority:

- (a) **location**—the development may be located at any distance from an existing or proposed early education and care facility,
- (b) **indoor or outdoor space**
 - (i) for development to which regulation 107 (indoor unencumbered space requirements) or 108 (outdoor unencumbered space requirements) of the Education and Care Services National Regulations applies—the unencumbered area of indoor space and the unencumbered area of outdoor space for the development complies with the requirements of those regulations, or
 - (ii) for development to which clause 28 (unencumbered indoor space and useable outdoor play space) of the Children (Education and Care Services) Supplementary Provisions Regulation 2012 applies—the development complies with the indoor space requirements or the useable outdoor play space requirements in that clause,
- (c) **site area and site dimensions**—the development may be located on a site of any size and have any length of street frontage or any allotment depth,
- (d) **colour of building materials or shade structures**—the development may be of any colour or colour scheme unless it is a State or local heritage item or in a heritage conservation area.

The proposed development complies with the indoor and outdoor unencumbered spaces as prescribed by the Education and Care Services National Regulations.

S4.15(1)(a)(ii) The provisions of any proposed environmental planning instrument

There are no draft LEPs or draft SEPPs that apply to the subject land.

S4.15(1)(a)(iii) The provisions of any development control plan

Parkes Shire Council Development Control Plan 2021 (DCP) applies to the land. There are no specific development controls that apply to Centre-based child care facilities in the DCP. The proposal has been assessed against the relevant provisions of the State Environmental Planning Policy (Transport and Infrastructure) 2021, the NSW Planning Principles and it is determined the development will not generate any adverse impacts that cannot be mitigated via the imposition of appropriate conditions of consent.

S4.15(1)(a)(iiia) any planning agreement that has been entered into under section 7.4, or any draft planning agreement that a developer has offered to enter into under section 7.4

There are no planning agreements relating to the site. The applicant has not requested Council to enter into any form of planning agreement.

S4.15(a)(iv) the regulations (to the extent that they prescribe matters for the purposes of this paragraph

Division 1 of Part 4 of the Environmental Planning and Assessment Regulation 2000 specifies additional matters that must be taken into consideration by a consent authority in determining a development application. Consideration of these matters is included below:

Clause	Comment	Compliance
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Clause 61(1) - Building Demolition	Not relevant to the proposal.	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Clause 61(2) - Subdivision Order	Not relevant to the proposal.	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Clause 61(3) - Dark Sky Planning Guideline	Not relevant to the proposal.	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Clause 61(4) - Low rise housing diversity design guide.	Not relevant to the proposal.	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Clauses 62 - Change of Use Fire Safety and Structural Capacity Considerations	Not relevant to the proposal.	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Clause 63 - Temporary Structures	Not relevant to the proposal.	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Clauses 64 - Fire Safety Upgrades	Not relevant to the proposal.	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Clause 65 - Conservation Plan Opera House	Not relevant to the proposal.	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Clause 66 - Contributions Plan (Sydney)	Not relevant to the proposal.	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Clause 67 - Modification or surrender of existing use	Not relevant to the proposal.	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Clause 68 - Modification or surrender of development consent	Not relevant to the proposal.	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No

S4.15(1)(b) the likely impact on the natural and built environment(s) and the likely social and/or economic impact on the locality

- Context and Setting** – The subject site is a R1 General Residential zoned allotment. The subject land is currently vacant of all built structures. The subject land is rectangular in shape with a total area of 8920m² and features a battle-axe access. The proposal is for the erection of childcare facility (comprising 2 detached buildings capable of servicing 152 children per building), retaining walls and ancillary signage. Adjoining properties to the north, south and west contain single storey detached dwellings. Land to the east contains large lot dwellings. The broader locality comprises a mixed use of developments including public recreation land (Pac Park), a landscape supplies yard, education facility agricultural yard and depots. The site has consistent slope to the north and is clear of significant vegetation. The land does not contain any watercourses, rocky outcrops or significant environmental features. The site has a mixture of 1.5m and 1.8m high colourbond fencing and standard rural fencing. Subject to the imposition of conditions the development is not expected to create significant impacts on the context and setting of the area.
- Land Use Conflict** – The proposal is for the erection of childcare facility (comprising 2 detached buildings capable of servicing 152 children per building), retaining walls and ancillary signage. Given the significant quantity of earthworks (cut) the bulk and scale of the proposal is appropriate to ensure that the development will not create any issues to adjoining properties regarding overshadowing, overlooking, vibration or stormwater management with the imposition of appropriate conditions of consent. Objections to the proposal have been received with concerns relating to noise, hours of operations, impacts on privacy, traffic management, stormwater management and emergency management. The proponent has submitted a number of specialist studies outlining noise mitigation measures and stormwater control measures to mitigate any potential adverse impacts. As detailed under each specific likely impact it is assessed the development on the site will not detrimentally affect adjoining land and is unlikely to lead to land use conflict.
- Access and Traffic** – Vehicular access is existing to the site from Woodward Street, which is a sealed road with kerb and gutter. Council's Development Engineer has assessed the likely traffic impacts (see below), concluding the proposal is not above or beyond the local road networks capability. No adverse impacts are assessed.
 - Traffic counts are available for Woodward Street are available, where 1708 Average Daily Trips (ADT) was recorded for February 2020. Parkes Shire Councils Development control plan - Part E - Commercial Development lists the parking requirement for Child Care Centres as 1 car space for every 4 children in attendance. Since there are 304 places, 76 car spaces would be required to be provided. In the submission 78 car spaces have been provided, the proposal meets the minimum requirement for parking under the DCP.*





- **Public Domain** – The proposed development will not compromise the availability and enjoyment of public recreational opportunities in the locality. It is assessed that minimal impact will result on the existing public domain.
- **Utilities** – The subject lot is connected to Council's reticulated water system and reticulated sewerage management system. Electricity and telecommunications are available at the site. Access to the site is available from Woodward Street. The proposed development will connect to existing reticulated services and will be subject to associated developer charges. The proposal has been assessed to not be above or beyond the capabilities or the reticulated networks. No adverse impacts are assessed.
- **Heritage** – The subject site is not listed in the Parkes Local Environmental Plan 2012 as containing any items of Local or State significance. Site inspection did not identify any sites, items, or places of heritage significance. The information supplied by the applicant did not identify any heritage sites, items, or places. No adverse impacts are assessed.
- **Other land resources** – The development will not have detrimental effects of conserving and using valuable land resources and water supply catchments.
- **Bushfire** – The site is not identified on the bushfire prone land map. No adverse impacts are assessed.
- **Surface Water and Groundwater** – The site is not identified on the groundwater vulnerable land map. Council's engineering department have reviewed the proposal and advised that the submitted stormwater management plan is sufficient to ensure that post development flow rates are not in excess of the pre-development scenario. Conditions of consent will be imposed ensuring that the stormwater from the site is conveyed to Council's trunk stormwater drainage network. Given stormwater flows can be adequately detained onsite prior to release at the same or a reduced run-off rate no adverse impacts are assessed.
- **Soils** – The development will include substantial earthworks to create a level building site. Earthworks will include cutting into the site to create a two tier platform with associated retaining walls. The retaining walls will range in height from 500 millimetres to 4300 millimetres in height. All retaining walls and earthworks will be required to be undertaken in accordance with the National Construction Code (NCC) and conditions of development consent. The earthworks will not change drainage patterns with the land still sloping to the north and appropriate stormwater drainage provided with the proposed retaining walls, undermine adjoining buildings or impact on any item of cultural or heritage significance. No adverse impacts are assessed.
- **Air & Microclimate** – During construction there is the potential for disturbances to the site creating potential dust impacts. To ensure there are no impacts to the air or microclimate throughout construction conditions of consent will be imposed requiring the applicant to maintain dust suppression measures. No impacts upon the air quality or microclimate are assessed throughout operational activities; however suitable conditions of consent will be imposed.
- **Noise and Vibration** – The development is located close enough to neighbouring properties that construction noise and operational could be a potential problem without appropriate management strategies. It is considered appropriate to limit the times of construction activities by way of condition of consent.

To address the potential for noise impacts during operations the applicant has provided a Noise Assessment Report from Renzo Tonin & Associates. The Noise Assessment Report identified that potential noise impacts may arise from intermittent use of outdoor and indoor play areas, operation of mechanical plant and vehicles within car parking areas, as well as vehicular traffic on public roads accessing the site. In lieu of there being no regulatory noise controls in the Parkes Shire Development Control Plan 2021 or the NSW Planning and Environment Child Care Planning Guideline the acoustic consultant has used the Association of Australasian Acoustical Consultants (AAAC) Guideline for Child Care Centre Acoustic Assessment.

The noise report concludes that the noise impact from the facility and car parking area generally complies with a minor exceedance of 3 dB(A) and 2 dB(A) for sensitive receivers 2 and 3 respectively. Accordingly the noise assessment determines that noise mitigation measures are to be implemented to ensure compliance. Proposed noise mitigation measures include hard physical treatments, operational management and procedures for the use of mechanical plant, including:

- Implement a minimum 2.4m high solid cantilevered fence (made up of a 1.8 m high vertical section and a 0.6 m high cantilevered section) along the (northern) common boundaries with Receivers R2 and R3, as shown





- in Figure 2. Note that the height of the fence is referenced to the existing (natural) ground level directly under the corresponding fence.
- Implement a minimum 2.1 m high solid fence along the (northern) common boundary with Receiver R4, as shown in Figure 2. Note that the height of the fence is referenced to the existing (natural) ground level directly under the corresponding fence.
 - Maintain 1.8 m high solid fences along the eastern, southern and western boundaries of the site, as shown in Figure 2. Note that the heights of the fences are referenced to the existing (natural) ground level directly under the corresponding fence.
 - Implement a minimum 1.5 m high solid screen along the top of the retaining wall separating Childcare Centre 1 from the car park area of Childcare Centre 2, as shown in Figure 2. Note that the height of the screen is referenced to the ground level on top of the retaining wall directly under the screen.
 - Signs should be erected at appropriate, prominent locations, to advise the staff and parents to converse at low volume, that gates not be slammed and parents not call out to children when picking up / dropping off.
 - Children who are crying outside should be comforted appropriately and taken inside if crying continues.
 - No music is to be played outside.

Subject to the imposition of conditions of consent and erection of appropriate physical measures as detailed in the noise assessment report it is assessed the potential for noise impacts is limited and can be appropriately mitigated.

- **Flora and Fauna** – The subject allotment is a residential allotment that has been cleared for many years, vacant of all built structures and vegetation. The site is not identified on the terrestrial biodiversity land map. A site inspection did not reveal any significant vegetation onsite. No vegetation is required to be removed as part of the proposed development. No adverse impacts are assessed.
- **Waste** – Construction waste can be disposed of at approved landfill site. Ongoing waste will be disposed of via arrangements with the local waste contractor and appointed private waste contractors. The applicant will need to enter into a trade waste agreement. Council's engineering department have reviewed the proposal and advised the development will not be above or beyond the reticulated networks capacity. No adverse impacts are assessed.
- **Natural Hazards** – The site is not flood prone nor is it identified on the Bushfire Prone Land Map. No adverse impacts assessed.
- **Technological Hazards** – The information supplied by the applicant does not indicate any past land contamination. Site inspection and a check of Council records does not reveal any evidence of any contamination or any other land use activities that may give rise to concerns about soil contamination in relation to State Environmental Planning Policy (Resilience and Hazards) 2021.
- **Safety Security and Crime Prevention** – It is assessed that the proposed development will not create any significant adverse impacts given the building design includes upgrades to boundary fencing to limit access and provide limited potential for overlooking. The undertaking of activities on the site and associated operating hours will limit any potential for loitering on an existing vacant allotment. Appropriate lighting will be provided, access will be limited and active surveillance will be available.
- **Social Impact in the Locality** – The proposed development will provide a child care facility in south Parkes, with all child care facilities currently located north of the railway line. The operation of a child care facility will provide a daily service to people living within the area. The social impacts of the development are not significant. No adverse impacts are assessed.
- **Economic Impact in the Locality** – The proposed development will have a positive economic impact through the creation of jobs during construction and operations. No adverse impacts are assessed.
- **Site Design and Internal Design** – The proposal is consistent with the Parkes Local Environmental Plan 2012 and the Parkes Shire Development Control Plan 2021. The design of the proposed development will comply with the State Environmental Planning Policy (Transport and Infrastructure) 2021, specifically for unencumbered indoor and outdoor spaces, as well as the NSW Department of Planning and Environment Child Care Planning Guideline. The design of the development will provide a high visual aesthetic, will activate the frontage and will not adversely impact on adjoining allotments subject to appropriate conditions of consent.
- **Cumulative Impacts** – The proposal is consistent with the Parkes Local Environmental Plan 2012 and the Parkes Shire Development Control Plan 2021. The proposal is surrounded by residential and commercial properties of a similar





size, shape, and density. The development will not be above or beyond the capacity of the local road network or reticulated utility networks. It is assessed that the cumulative impacts of the proposed development are not such that the application should be refused.

S4.15(1)(c) the suitability of the site for the development,

The suitability of the site for development is a two part test:

1. Does the proposal fit in the locality?

The subject land is zoned R1 General Residential and is permissible with consent in the zone. The proposed development is consistent with the objectives of the R1 General Residential dwelling-houses, public recreation land and commercial premises including depots and a landscaping supply yard. The built form is predominantly single storey detached dwelling-houses, with commercial buildings single storey and larger in size. The site was formerly part of a larger allotment which was subdivided with two general residential allotments to the north and the subject land remaining as residual land. The development is not beyond the capabilities of the reticulated network and will not require the uneconomic extension of reticulated services. It is assessed the development is consistent with the locality.

2. Are the site attributes conducive to development?

The location of the proposed carwash is clear of vegetation. The development is not within proximity of a watercourse or any other environmental sensitive feature. The subject site has consistent slope to the north and will require the construction of retaining walls. The construction of retaining walls will reduce the building height, bulk and scale, whilst limiting impacts on privacy, overlooking and the like. The site is conducive to the development with all appropriate measures implemented.

S4.15(1)(d) any submissions made in accordance with this Act or the regulations,

The proposed development was notified to neighbouring land owners and advertised from 1 June 2022 to 15 June 2022 in accordance with the Parkes Shire Community Engagement Strategy 2021 - 2025. During the notification/advertising period eleven (11) objections to the proposal were received. The table below outlines the objection received in relation to the proposal.

Submissions received from neighbour notification/advertising of DA2022/0057 Centre Based Childcare Facility from 1 June 2022 to 15 June 2022:

Ms D Freeman and Mr M Lennox
72 Medlyn Street, Parkes

Freeman and Lennox Submission / Issue: We believe the operating hours of 6am to 7pm, seven days a week are unsuitable for a business located in a residential area.

Assessment Response:

The applicant has proposed seven day per week operation to provide a service to shift workers in the Parkes community who are required to work weekends; however, it is unlikely that the service would operate at capacity on the weekend and therefore there would be less impacts related to traffic and noise.

The design of the proposal has been undertaken with consideration of potential impacts on neighbouring owners and implementation of design features such as noise attenuation walls and significant earthworks to reduce building levels to mitigate the potential impacts of noise and overlooking.

The New South Wales Department of Planning and Environment *Conditions of Consent: Advice for Consent Authorities* outlines matters which are not appropriate as conditions of consent. The publication states:

Provisions in DCP's which seek to apply a requirement, standard or control in relation to the following matters should not be included as conditions of consent:





- caps on numbers of places and references to ages, age ratios, groupings, or the like, of children;
- operational or management plans or arrangements (including hours of operation);

Given the building complies with the NSW Department of Planning and Environment Child Care Planning Guidelines and includes suitable noise mitigation and management measures Council is unable to restrict hours or days of operations.

Freeman and Lennox Submission / Issue: There is insufficient information of the proposed boundary fencing. We request consideration of a 1.8m high acoustic fence.

Assessment Response: The submitted documentation including the noise assessment report stipulates a 1.8m high solid boundary fence along the western boundary of the site. Conditions of consent will be imposed requiring the construction of fencing as per the submitted documentation.

Freeman and Lennox Submission / Issue: We are concerned with the potential for noise impacts from the premises.

Assessment Response: The potential for noise impacts has been assessed against the relevant noise criteria in the noise assessment report submitted from Renzo Tonin & Associates. The report identifies two minor exceedances of the noise criteria thresholds; however with appropriate mitigation compliance can be achieved. The report also identifies a number of mitigation strategies to ensure that compliance is maintained, which will be imposed as conditions of consent.

Freeman and Lennox Submission / Issue: The development surrounded by residential developments and is inconsistent with adjacent development. All other child care facilities in Parkes have a business or recreation facility on at least one side.

Assessment Response: The development of a centre based child care facility is permissible with consent in the R1 General Residential zone, as specified in the Parkes Shire Local Environmental Plan 2012. The design of the proposal complies with the NSW Department of Planning and Environment Child Care Planning Guideline and the Parkes Shire Development Control Plan 2021. The documentation submitted with the report identifies that any potential impacts are suitably remediated to limit land use conflicts and therefore is appropriate for the locality.

Ms M Jolly
1 Fisher Street, Parkes

Jolly Submission / Issue: The child care facility will operate seven days a week and will not be conducive to the zoned residential area.

Assessment Response:

The applicant has proposed seven day per week operation to provide a service to shift workers in the Parkes community who are required to work weekends; however, it is unlikely that the service would operate at capacity on the weekend and therefore there would be less impacts related to traffic and noise.

The New South Wales Department of Planning and Environment *Conditions of Consent: Advice for Consent Authorities* outlines matters which are not appropriate as conditions of consent. The publication states:

Provisions in DCP's which seek to apply a requirement, standard or control in relation to the following matters should not be included as conditions of consent:

- caps on numbers of places and references to ages, age ratios, groupings, or the like, of children;
- operational or management plans or arrangements (including hours of operation);

Given the building complies with the NSW Department of Planning and Environment Child Care Planning Guidelines and includes suitable noise mitigation measures it is not considered appropriate to restrict hours of operations.

The objectives of the R1 General Residential zone includes the undertaking of land uses or facilities that meet the day to day needs of residents. The erection of the childcare facility will provide a daily service for residents in the Middleton area,





which has been design to comply with the NSW Department of Planning and Environment Child Care Planning Guideline and will include appropriate noise mitigation measures.

Jolly Submission / Issue: The proposed noise mitigation is inadequate and the traffic to and from the premises will be disruptive.

Assessment Response: The potential for noise impacts has been assessed against the relevant noise criteria in the noise assessment report submitted from Renzo Tonin & Associates. The noise assessment report considers operational noise from the facility as well as car parking and manoeuvring across the site. The report identifies two minor exceedances of the noise criteria thresholds; however with appropriate mitigation compliance can be achieved. The report also identifies a number of mitigation strategies to ensure that compliance is maintained, which will be imposed as conditions of consent.

Jolly Submission / Issue: A single access point seems inadequate for emergency management procedures.

Assessment Response: Part 3 of the State Environmental Planning Policy (Transport and Infrastructure) 2021 outlines development standards for education facilities. Section 3.26(2)(c) states that a centre based child care facility "may be located on a site of any size and have any length of street frontage or any allotment depth". The submitted documentation demonstrates the proposed access is suitable for vehicle access and egress with manoeuvring through internal car parking areas. The applicant has provided an emergency evacuation plan for operational procedures.

Jolly Submission / Issue: The increase in traffic will impact on pedestrian safety as there are no footpaths and will be a significant increase in vehicles.

Assessment Response: The proposed development complies with the NSW Department of Planning and Environment Child Planning Guideline and Parkes Shire Development Control Plan, providing sufficient onsite car parking, therefore reducing the likelihood of on-street parking. The facility includes a delineated pathway from each building to Woodward Street for any patrons who do not utilise the car parking area.

Mrs T & Mr Davies
89 Woodward Street, Parkes

Davies Submission / Issue: Our adjoining yard only has a typical rural fence which will create risks with children adjacent to our rear yard and companion animals.

Assessment Response: The submitted documentation and noise assessment report identifies the construction of new boundary fencing. Boundary fencing adjacent to the subject land will include 1.8m high boundary fencing. There will also be retaining walls and internal partition fencing which will prevent children from interacting with animals on adjoining properties.

Davies Submission / Issue: Our property is adjacent to the outdoor play yards which will lead to noise impacts on our residents and family members who undertake shift work. We request upgrades to our dwelling to eliminate noise impacts.

Assessment Response: The potential for noise impacts has been assessed against the relevant noise criteria in the noise assessment report submitted from Renzo Tonin & Associates. The report identifies two minor exceedances of the noise criteria thresholds (the subject premises is not identified); however with appropriate mitigation compliance can be achieved. The report also identifies a number of mitigation strategies to ensure that compliance is maintained, which will be imposed as conditions of consent.

Ms M Eshman
73 Woodward Street, Parkes

Eshman Submission / Issue: I object to the child care centre operating on weekends. I am particularly concerned about noise levels from cars arriving and leaving on weekends. Weekend operations will impact on our privacy and peace. The noise mitigation measures in the Renzo Tonin and Associates report are inadequate.





Assessment Response: The potential for noise impacts has been assessed against the relevant noise criteria in the noise assessment report submitted from Renzo Tonin & Associates. The report identifies two minor exceedances of the noise criteria thresholds; however with appropriate mitigation compliance can be achieved. The report also identifies a number of mitigation strategies to ensure that compliance is maintained, which will be imposed as conditions of consent.

Mr B Mapperson
7 Fisher Street, Parkes

Mapperson Submission / Issue: I object to the child care centre operating on weekends. I am particularly concerned about noise levels from cars arriving and leaving on weekends. Weekend operations will impact on our privacy and peace. The noise mitigation measures in the Renzo Tonin and Associates report are inadequate.

Assessment Response:

The applicant has proposed seven day per week operation to provide a service to shift workers in the Parkes community who are required to work weekends; however, it is unlikely that the service would operate at capacity on the weekend and therefore there would be less impacts related to traffic and noise.

The design of the proposal has been undertaken with consideration of potential impacts upon neighbouring owners and implementation of design features to mitigate the potential impacts. The New South Wales Department of Planning and Environment *Conditions of Consent: Advice for Consent Authorities* outlines matters which are not appropriate as conditions of consent. The publication states:

Provisions in DCP's which seek to apply a requirement, standard or control in relation to the following matters should not be included as conditions of consent:

- caps on numbers of places and references to ages, age ratios, groupings, or the like, of children;
- operational or management plans or arrangements (including hours of operation);

Given the building complies with the NSW Department of Planning and Environment Child Care Planning Guidelines and includes suitable noise mitigation measures it is not considered appropriate to restrict hours of operations.

The potential for noise impacts has been assessed against the relevant noise criteria in the noise assessment report submitted from Renzo Tonin & Associates. The report identifies two minor exceedances of the noise criteria thresholds; however with appropriate mitigation compliance can be achieved. The report also identifies a number of mitigation strategies to ensure that compliance is maintained, which will be imposed as conditions of consent.

Ms J and Mr P Crutcher
79 Woodward Street, Parkes

Crutcher Submission / Issue: We are concerned of the privacy impacts on our home, particularly our rear yard and fence.

Assessment Response: The proposed development includes significant cut which will reduce the building height and limit the potential for overlooking. To mitigate potential noise impacts the proposal will include a 2.4m high solid boundary fence to the subject land which will eliminate any potential overlooking.

Crutcher Submission / Issue: We have a gate on our western boundary fence which provides access from the adjoining allotment. The proposed car parks on the eastern boundary fence will restrict access to our existing gate.

Assessment Response: The subject land was subdivided and registered on 31 March 1971. The subject title DP 547904 does not include any easements benefiting the owners/occupants of Lot 1 for access to their premises across Lot 3. As such there is no legal requirement for the proponent to provide access to Lot 1. The applicant has nominated the proposed location as car parking area to comply with the car parking requirements.

Crutcher Submission / Issue: The development will have noise impacts on our premises and a sound proof wall should be provided.





Assessment Response: The potential for noise impacts has been assessed against the relevant noise criteria in the noise assessment report submitted from Renzo Tonin & Associates. The report identifies two minor exceedances of the noise criteria thresholds; however with appropriate mitigation compliance can be achieved. Mitigation measures include the erection of a 2.4m high solid boundary fence to the subject premises for noise mitigation purposes. The report also identifies a number of operational mitigation strategies to ensure that compliance is maintained, which will be imposed as conditions of consent.

Crutcher Submission / Issue: The development will lead to an increase in traffic adjacent to our property which will have noise and safety impacts.

Assessment Response: The potential for noise impacts has been assessed against the relevant noise criteria in the noise assessment report submitted from Renzo Tonin & Associates. The noise assessment report considers operational noise from the facility as well as car parking and manoeuvring across the site. The report identifies two minor exceedances of the noise criteria thresholds; however with appropriate mitigation compliance can be achieved. The report also identifies a number of mitigation strategies to ensure that compliance is maintained, which will be imposed as conditions of consent.

Ms C Stone and Mr L Swindle
72 Medlyn Street, Parkes

Stone and Swindle Submission / Issue: I object to the child care centre operating on weekends. I am particularly concerned about noise levels from cars arriving and leaving on weekends. Weekend operations will impact on our privacy and peace. The noise mitigation measures in the Renzo Tonin and Associates report are inadequate.

Assessment Response: The design of the proposal has been undertaken with consideration of potential impacts upon neighbouring owners and implementation of design features to mitigate the potential impacts. The New South Wales Department of Planning and Environment *Conditions of Consent: Advice for Consent Authorities* outlines matters which are not appropriate as conditions of consent. The publication states:

Provisions in DCP's which seek to apply a requirement, standard or control in relation to the following matters should not be included as conditions of consent:

- caps on numbers of places and references to ages, age ratios, groupings, or the like, of children;
- operational or management plans or arrangements (including hours of operation);

Given the building complies with the NSW Department of Planning and Environment Child Care Planning Guidelines and includes suitable noise mitigation measures it is not considered appropriate to restrict hours of operations.

The potential for noise impacts has been assessed against the relevant noise criteria in the noise assessment report submitted from Renzo Tonin & Associates. The report identifies two minor exceedances of the noise criteria thresholds; however with appropriate mitigation compliance can be achieved. The report also identifies a number of mitigation strategies to ensure that compliance is maintained, which will be imposed as conditions of consent.

Ms R Parker
1 East Street, Parkes

Parker Submission / Issue: I am concerned about the water that will run off the car parks into Woodward Street. The development will increase stormwater runoff and impacts in Woodward Street.

Assessment Response: The applicant has submitted a stormwater management plan supported with calculations demonstrating that post development stormwater flow runoff will not exceed pre-development flows. The report has been reviewed by Council's engineering department who have confirmed the stormwater management plan is satisfactory and can be drained to Council's trunk stormwater drainage system under Woodward Street and into Pac Park.

Mr P Pearson
71 Woodward Street, Parkes





Pearson Submission / Issue: I object to the child care centre operating on weekends. I am particularly concerned about noise levels from cars arriving and leaving on weekends. Weekend operations will impact on our privacy and peace. The noise mitigation measures in the Renzo Tonin and Associates report are inadequate.

Assessment Response: The design of the proposal has been undertaken with consideration of potential impacts upon neighbouring owners and implementation of design features to mitigate the potential impacts. The New South Wales Department of Planning and Environment *Conditions of Consent: Advice for Consent Authorities* outlines matters which are not appropriate as conditions of consent. The publication states:

Provisions in DCP's which seek to apply a requirement, standard or control in relation to the following matters should not be included as conditions of consent:

- caps on numbers of places and references to ages, age ratios, groupings, or the like, of children;
- operational or management plans or arrangements (including hours of operation);

Given the building complies with the NSW Department of Planning and Environment Child Care Planning Guidelines and includes suitable noise mitigation measures it is not considered appropriate to restrict hours of operations.

The potential for noise impacts has been assessed against the relevant noise criteria in the noise assessment report submitted from Renzo Tonin & Associates. The report identifies two minor exceedances of the noise criteria thresholds; however with appropriate mitigation compliance can be achieved. The report also identifies a number of mitigation strategies to ensure that compliance is maintained, which will be imposed as conditions of consent.

S4.15(1)(e) the public interest

The proposal is assessed to pose no significant impacts on the public interest.

Assessment Conclusion / Recommendation

Consent be granted subject to condition(s) detailed in Annexure 'A' attached.

11 October 2022

Assessment Officer

Brent Tucker –

Date

Reviewing Officer

Date



Attachment 3 - Submissions Received - DA2022_0057 - 77 Woodward Street, Parkes

D Freeman & M Lennox
72 Medlyn Street
NSW Parkes 2870

Parkes Shire Council
PO Box 337
Parkes NSW 2870

Development Application for Lot 3 DP 547904, 77 Woodward Street, Parkes

Dear Brent Tucker,

We are writing in reference to the letter sent on 31 May 2022, regarding the Centre Based Childcare development at 77 Woodward Street in Parkes, Council's reference is DA2022/0057. We're concerned with the noise it would create and its compatibility with the surrounding residential area.

In the information provided by council the facility plans to operate from 6am to 7pm, resulting in noise starting from 6am with staff and children arriving. The facility will operate 7 days a week with no break from noise generated even on weekends. We believe these operating hours are unsuitable for a business that will be operating within a residential area and object to the operating hours proposed. Our preference would be the operating hours are reduced to 7am-6pm Monday to Friday, which is similar to most other childcare centres in Parkes.

In the information we have been provided, there is minimal information on the boundary fencing proposed, to reduce noise we request Council consider an acoustic fence at least 1.8m high to maintain the residential feel of the area. Although our property isn't adjacent to the development, we are concerned the noise will travel as our area is zoned rural residential and we aren't permitted to install a type of fencing that would cut out noise.

Given the centre will be surrounded by residential area on all four sides, this proposed childcare centre is inconsistent with adjacent development. All other childcare centres in Parkes have a business or recreational facility on at least one boundary and are not completely surrounded by residential area, for this reason we believe the proposed development is unsuitable for this location.

Regards

Michael Lennox & Deanne Freeman

1 Fisher St

Parkes NSW 2870

27 June 2022

Objections to DA 2022/0057 77 Woodward St Parkes

Dear Mr Tucker

Re DA 2022/0057 77 Woodward St Parkes

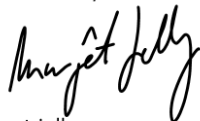
We would like to make several objections to the above DA

1. The proposed childcare centre will operate for 7 days per week. We are zoned residential, and this would not be conducive to a residential area.
2. Proposed Noise mitigation is laughable. What sort of childcare centre insists children be quiet? Middleton is a quiet neighbourhood - the traffic alone coming to and from the site will be disruptive.
3. The site has only one entry exit point. From an emergency services perspective this hardly seems adequate for a facility proposed to eventually house up to 300 plus children and the request staff to look after them.
4. Middleton is a quiet neighbourhood - the traffic alone coming to and from the site will be disruptive. There will be staff then drop offs for up to 300 children, so that would possibly be over 150 movements morning and evening (conservative). There are no footpaths in the surrounding streets, so hardly safe for parents to drop children off on foot especially if using a stroller. Parents already use the road, which is hardly desirable with increased car movements.

My husband and I have lived at 1 Fisher St for 18 years. My husband has lived here since 1994. We are owner occupiers.

We feel the area should be used for residential housing.

Yours faithfully



Margot Jolly



Trudie and Craig Davies
89 Woodward St
Parkes NSW 2870
0409982762

To Brent Tucker,

I am writing to you in regards to the application for 77 Woodward Street Parkes NSW 2870 development of Childcare Centre, we received this on Friday 03/05/2022 via the mail.

We have some concerns being that this is a residential area, these are as follows:

* Our yard only has a rural fence and we have 2 dogs that are allowed to roam our premises on a daily basis, we are concerned the children will try and interact with these dogs (not that they are aggressive in any way at all) I just know from working in childcare previously dogs are something the children cannot interact with at a centre.

So we are proposing that the child care centre will have to put up a fence that the children cannot get their hands or fingers through and or cannot climb at no cost towards us.

Also whilst this fence is being constructed the guarantee of another fence to be established so our dogs do not get out from our property.

* Our next concern is my husband is a Train driver (Shift worker), and our bedroom is down the side of the house that they are proposing the playground will be in, therefore we will require some sort of sound proofing being supplied to our home as when we built our home we were not anticipating such a service would be next door to us.

We are suggesting double glazed windows to the 3 windows in our bedroom as well as roller shutters, so that when my husband is trying to sleep during the day due to having to go to work all night his sleep will not be disturbed from the sound of the children playing. This again is at no cost to us as we have not long completed our build and moved into our home.

This is also being requested as this is going to be a 7 day a week establishment and again weekends we would not like to be awoken in the mornings by the sound of children playing.

Again this is at no cost to us.

Happy for anyone to contact us and discuss our concerns and we would like some sort of communication regarding our requests please before any further approval is given.

Regards

Trudie and Craig Davies

0409982762 or 0428303760

4 June 2022

Mr Brent Tucker
Land Use Planning Specialist
PO Box 337
PARKES NSW 2870

By email only: council@parkes.nsw.gov.au

Development Application: DA2022/0057
Development: Centre Based Childcare
Property: Lot 3 DP 547904, 77 Woodward Street, Parkes

Dear Brent

We refer to Child Care Specialists Australia Pty Limited's development application lodged on 30 May 2022 (DA) and to the Statement of Environmental Effects for the Proposed Child Care Centre dated May 2022 (Statement).

We are the property owners situated at 73 Woodward St, an adjoining property to 77 Woodward Street, Parkes.

Objections

We object to scope of the DA allowing the child care centre to operate on weekends.

We are particularly concerned about noise levels on the weekend, both from cars arriving and leaving during opening and closing hours and from up to 304 children using the child care centre.

Further, if the child care centre is to run 7 days a week instead of Monday to Friday, the residents would have no break from the noise.

We will use our backyard throughout the weekend and should be able to have a break from the noise that will no doubt occur daily throughout the week.

We would like our privacy and peace at our property on the weekends to be respected, especially as the child care centre is surrounded on all sides by other residential properties who also would want the same.

Noise Assessment

The Statement proposes the Child Care Centre will "operate 7 days a week from 6am to 7pm". The Statement refers to a Noise Assessment prepared by Renzo Tonin and Associates. Whilst the report acknowledges "residential properties were identified as sensitive receivers of noise", we do not consider the mitigation measures adequate. The report does not properly consider the noise pollution of a centre with capacity for up to 304 children. In addition, the noise pollution of children playing outdoor activities would certainly impede our right to the enjoyment of our property.

On this basis, we do not consider the Noise Assessment has properly considered the ramifications of the noise pollution on the residents.

Thank you



DA objections

4 June 2022

Mr Brent Tucker
Land Use Planning Specialist
PO Box 337
PARKES NSW 2870

By email only: council@parkes.nsw.gov.au

Development Application: DA2022/0057
Development: Centre Based Childcare
Property: Lot 3 DP 547904, 77 Woodward Street, Parkes

Dear Brent

We refer to Child Care Specialists Australia Pty Limited's development application lodged on 30 May 2022 (DA) and to the Statement of Environmental Effects for the Proposed Child Care Centre dated May 2022 (Statement).

We are the property owners situated at 7 Fister Street, an adjoining property to 77 Woodward Street, Parkes.

Objections

We object to scope of the DA allowing the child care centre to operate on weekends.

We are particularly concerned about noise levels on the weekend, both from cars arriving and leaving during opening and closing hours and from up to 304 children using the child care centre.

Further, if the child care centre is to run 7 days a week instead of Monday to Friday, the residents would have no break from the noise.

We will use our backyard throughout the weekend and should be able to have a break from the noise that will no doubt occur daily throughout the week.

We would like our privacy and peace at our property on the weekends to be respected, especially as the child care centre is surrounded on all sides by other residential properties who also would want the same.

Noise Assessment

The Statement proposes the Child Care Centre will "operate 7 days a week from 6am to 7pm". The Statement refers to a Noise Assessment prepared by Renzo Tonin and Associates. Whilst the report acknowledges "residential properties were identified as sensitive receivers of noise", we do not consider the mitigation measures adequate. The report does not properly consider the noise pollution of a centre with capacity for up to 304 children. In addition, the noise pollution of children playing outdoor activities would certainly impede our right to the enjoyment of our property.

On this basis, we do not consider the Noise Assessment has properly considered the ramifications of the noise pollution on the residents.

Thank you

Brady Maggs
7 Fister Street

DA objections

8th June 2022

Parke Shire Council
2 Cecile Street
Parke NSW 2870

Dear Mr. Tucker,

In response to your letter, re: development application no. 2020/0057, development centre based child care, property lot 3 DP 547904 of 77 Woodward Street Parke.

We are concerned of the privacy matter of our home due to the plans of the buildings, car parks as well as the lighting.

On the map, the entry way into 77 Woodward block has a carpark on our fence line. We have a gate on that fence line that we enter our garage through, it is also a fire escape. This seems to be blocked by car parks. We also have an issue with the view from the dwelling and the surrounding areas of the centre.

It is placed on a slight hill which will encroach on our privacy to our backyard and pool area.

We are asking if a sound proof high fence can be built on the southern and western side of our block, also the gate to remain where it is for our access to our garage, at the developer's expense.

Would it be easier to have the car park on the 77-block moved to the other side of the block as that person does not have a gate of entry to their block.

Our other concern is the amount of traffic in the block, the noise is so close to our home, dust, etc.

We moved to Parke in 2019 to retire, at that time this home was in a fairly quiet area. Since road works, etc., we have noticed a large number of heavy vehicles, machinery and fast cars have been using Woodward Street as a diversion.

We have reported to the police of the speeds that people are doing, but it has made no difference. Very large trucks are the biggest factor.

With the approach to 77 Woodward Street, this would be considered a hazard for vehicles gaining access and exits from that block. A big safety issue.

The other concern is the lighting of street lights around the car park areas and buildings may be an issue to us at night time.

We can see this is progress for Parke People, plus jobs for many. Please consider our privacy as well.

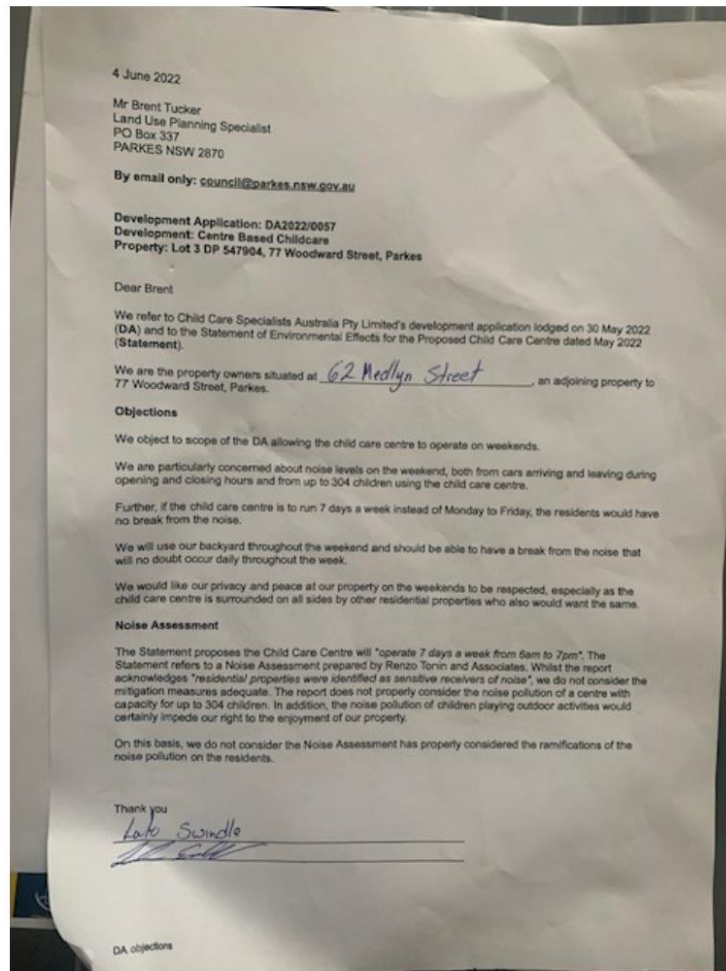
Thank you for attending to our issues

Yours Sincerely,

Jennifer and Phillip Crutcher

79 Woodward Street
Parke NSW 2870





4 June 2022
Mr Brent Tucker
Land Use Planning Specialist
PO Box 337
PARKES NSW 2870

By email only: council@parkes.nsw.gov.au

Development Application: DA2022/0057
Development: Centre Based Childcare
Property: Lot 3 DP 547904, 77 Woodward Street, Parkes

Dear Brent

We refer to Child Care Specialists Australia Pty Limited's development application lodged on 30 May 2022 (**DA**) and to the Statement of Environmental Effects for the Proposed Child Care Centre dated May 2022 (**Statement**).

We are the property owners situated at 68 Medlyn St, an adjoining property to 77 Woodward Street, Parkes.

Objections

We object to scope of the DA allowing the child care Centre to operate on weekends.

We are particularly concerned about noise levels on the weekend, both from cars arriving and leaving during opening and closing hours and from up to 304 children using the child care Centre. Further, if the child care Centre is to run 7 days a week instead of Monday to Friday, the residents would have no break from the noise.

We will use our backyard throughout the weekend and should be able to have a break from the noise that will no doubt occur daily throughout the week. We would like our privacy and peace at our property on the weekends to be respected, especially as the child care Centre is surrounded on all sides by other residential properties who also would want the same.

Noise Assessment

The Statement proposes the Child Care Centre will "*operate 7 days a week from 6am to 7pm*". The Statement refers to a Noise Assessment prepared by Renzo Tonin and Associates. Whilst the report acknowledges "*residential properties were identified as sensitive receivers of noise*", we do not consider the mitigation measures adequate. The report does not properly consider the noise pollution of a Centre with capacity for up to 304 children on our property, where the majority of our property will now run alongside the boundary of the childcares outdoor play and carparks. In addition, the noise pollution of children playing outdoor activities would certainly impede our right to the enjoyment of our property.

NSW Environmental Protection Authority wrote about noise: <https://www.epa.nsw.gov.au/your-environment/noise>

" *Short-term effects of noise can be annoying, as it can*

- *interfere with speech*

DA objections

- *disturb sleep*
- *interrupt work*

Prolonged exposure to loud noise can result in

- *anxiety*
- *other health effects*"

On this basis, we do not consider the Noise Assessment has properly considered the ramifications of the noise pollution on the residents, particularly on weekends.

Adjustments we want made

- The Centre to only operate Monday to Friday
- A fence paid for by the Centre (double brick or something of similar acoustic properties).
Built at a height (higher than 1.5m) to give for our entire block sound and visual privacy as both a carpark and playground will be directly alongside out block.

Thank you

Luke and Chloe Turner
68 Medlyn St

1 Fisher St

Parkes NSW 2870

27 June 2022

Objections to DA 2022/0057 77 Woodward St Parkes

Dear Mr Tucker

Re DA 2022/0057 77 Woodward St Parkes

We would like to make several objections to the above DA

1. The proposed childcare centre will operate for 7 days per week. We are zoned residential, and this would not be conducive to a residential area.
2. Proposed Noise mitigation is laughable. What sort of childcare centre insists children be quiet? Middleton is a quiet neighbourhood - the traffic alone coming to and from the site will be disruptive.
3. The site has only one entry exit point. From an emergency services perspective this hardly seems adequate for a facility proposed to eventually house up to 300 plus children and the request staff to look after them.
4. Middleton is a quiet neighbourhood - the traffic alone coming to and from the site will be disruptive. There will be staff then drop offs for up 300 children, so that would possibly be over 150 movements morning and evening (conservative). There are no footpaths in the surrounding streets, so hardly safe for parents to drop children of on foot especially if using a stroller. Parents already use the road, which is hardly desirable with increased car movements.

My husband and I have lived at 1 Fisher St for 18 years. My husband has lived here since 1994. We are owner occupiers.

We feel the area should be used for residential housing.

Yours faithfully



Margot Jolly


 DAVID JOLLY

D Freeman & M Lennox
72 Medlyn Street
NSW Parkes 2870

Parkes Shire Council
PO Box 337
Parkes NSW 2870

Development Application for Lot 3 DP 547904, 77 Woodward Street, Parkes

Dear Brent Tucker,

We are writing in reference to the letter sent on 31 May 2022, regarding the Centre Based Childcare development at 77 Woodward Street in Parkes, Council's reference is DA2022/0057. We're concerned with the noise it would create and its compatibility with the surrounding residential area.

In the information provided by council the facility plans to operate from 6am to 7pm, resulting in noise starting from 6am with staff and children arriving. The facility will operate 7 days a week with no break from noise generated even on weekends. We believe these operating hours are unsuitable for a business that will be operating within a residential area and object to the operating hours proposed. Our preference would be the operating hours are reduced to 7am-6pm Monday to Friday, which is similar to most other childcare centres in Parkes.

In the information we have been provided, there is minimal information on the boundary fencing proposed, to reduce noise we request Council consider an acoustic fence at least 1.8m high to maintain the residential feel of the area. Although our property isn't adjacent to the development, we are concerned the noise will travel as our area is zoned rural residential and we aren't permitted to install a type of fencing that would cut out noise.

Given the centre will be surrounded by residential area on all four sides, this proposed childcare centre is inconsistent with adjacent development. All other childcare centres in Parkes have a business or recreational facility on at least one boundary and are not completely surrounded by residential area, for this reason we believe the proposed development is unsuitable for this location.

Regards

Michael Lennox & Deanne Freeman

TO
BRENT TUCKER



8/6/2022

I'M WRITING ABOUT THE DEVELOPMENT
CENTRE BASED CHILDCARE LOT 3 DP 547904
77 WOODWARD ST PARKES APPLICATION NO
DA2022/0057

I'M CONCERNED ABOUT THE WATER THAT
WILL RUN OFF CAR PARKS INTO
WOODWARD ST

THE COUNCIL HAVE REALISED WE HAVE
A PROBLEM THAT PUT A BANK DOWN
THE SIDE OF 86 WOODWARD ST

I LIVE AT 1 EAST ST A LOT
OF WATER STILL COMES DOWN THE
FRONT OF MY PLACE

THERE WILL BE A LOT MORE COMING
DOWN OFF THE CAR PARKS.

WE HAVE NO CURB & CUTTER TO
DIVERT THE WATER, AS ITS A BIG
DROP FROM THE ROAD

COULD YOU PLEASE LOOK INTO
THIS PROBLEM FOR ME AND LET
ME KNOW

THANK YOU

ROBYN PARKER 1 EAST ST PARKES

4 June 2022

Mr Brent Tucker
Land Use Planning Specialist
PO Box 337
PARKES NSW 2870

By email only: council@parkes.nsw.gov.au

Development Application: DA2022/0057
Development: Centre Based Childcare
Property: Lot 3 DP 547904, 77 Woodward Street, Parkes

Dear Brent

We refer to Child Care Specialists Australia Pty Limited's development application lodged on 30 May 2022 (DA) and to the Statement of Environmental Effects for the Proposed Child Care Centre dated May 2022 (Statement).

We are the property owners situated at 71 Woodward St, an adjoining property to 77 Woodward Street, Parkes.

Objections

We object to scope of the DA allowing the child care centre to operate on weekends.

We are particularly concerned about noise levels on the weekend, both from cars arriving and leaving during opening and closing hours and from up to 304 children using the child care centre.

Further, if the child care centre is to run 7 days a week instead of Monday to Friday, the residents would have no break from the noise.

We will use our backyard throughout the weekend and should be able to have a break from the noise that will no doubt occur daily throughout the week.

We would like our privacy and peace at our property on the weekends to be respected, especially as the child care centre is surrounded on all sides by other residential properties who also would want the same.

Noise Assessment

The Statement proposes the Child Care Centre will "operate 7 days a week from 6am to 7pm". The Statement refers to a Noise Assessment prepared by Renzo Tonin and Associates. Whilst the report acknowledges "residential properties were identified as sensitive receivers of noise", we do not consider the mitigation measures adequate. The report does not properly consider the noise pollution of a centre with capacity for up to 304 children. In addition, the noise pollution of children playing outdoor activities would certainly impede our right to the enjoyment of our property.

On this basis, we do not consider the Noise Assessment has properly considered the ramifications of the noise pollution on the residents.

Thank you

Philip Pearson

DA objections

Attention Mr Brent Tucker

15/6/2022

Land Use Planning Specialist

Parkes Shire Council

Re DA 2022/0057

Development Centre Based Childcare

Property Lot DP 547904

77 Woodward Street Parkes.

Dear Sir,

Further to your correspondence we wish to ask for consideration in respect to access to and from our property. Our access and the previous owner's access via vacant land off wood ward street to the side of our property has been used by ourselves and previous owners of our house for our car where a carport has been built and our large lawnmower which is used to cut our grass and ours and our neighbours nature strip.

We acknowledge this has just been a friendly arrangement which existed via 77 Woodward st and no right of way exists. If the developers could consider a very marginal change to the plans, we would be able to continue use without affecting the amenity or activity of the childcare centre. Please see comments from Solicitor.

It appears on the plans proposed for parking that a planter box or something takes up a small part of our access to our carport /fence where we would normally drive in and out of the new proposed car park. If this intended planter box could be moved as you face our fence just slightly to the right, we would be able to continue access as it stands. We do not use access via this point every day of course but it would then make it possible for our lives to remain very much the same.

Given the hours to be worked at the childcare centre we could easily work around what ever our neighbour required. For example, I would understand that the Centre will not be open Saturdays or Sundays and therefore movement in or out affects no one. We are happy that something is finally happening to the vacant land and we understand that there will be disruption in the next year to all our lives with building but we will work with the developer as this is naturally passing.

WE would just ask for this small adjustment as we are old and this would make our lives much harder and I believe a small adjustment could make it fine for all.

Thank You



Mr and MRS Crutcher

79 Woodward st

Parkes.

Terry Rowney

From: Matthew Shad - Shad Partners <mshad@shadpartners.com.au> on behalf of Matthew Shad - Shad Partners
Sent: Wednesday, 15 June 2022 9:40 AM
To: Terry Rowney
Subject: RE: ES5473 MFP

A continued use of the accessway to the rear of 79 Woodward Street Parkes (lot 1 in DP547904) along the property at 77 Woodward St Parkes.

Whilst the owners of 79 Woodward acknowledge there is no existing legal easement, in order to ensure harmony with the neighbours, we request that the developer agrees to a right of way be marked on the proposed plan. The owners of 79 Woodward St Parkes continue to access the rear of their property via the accessway 77 Woodward St Parkes.

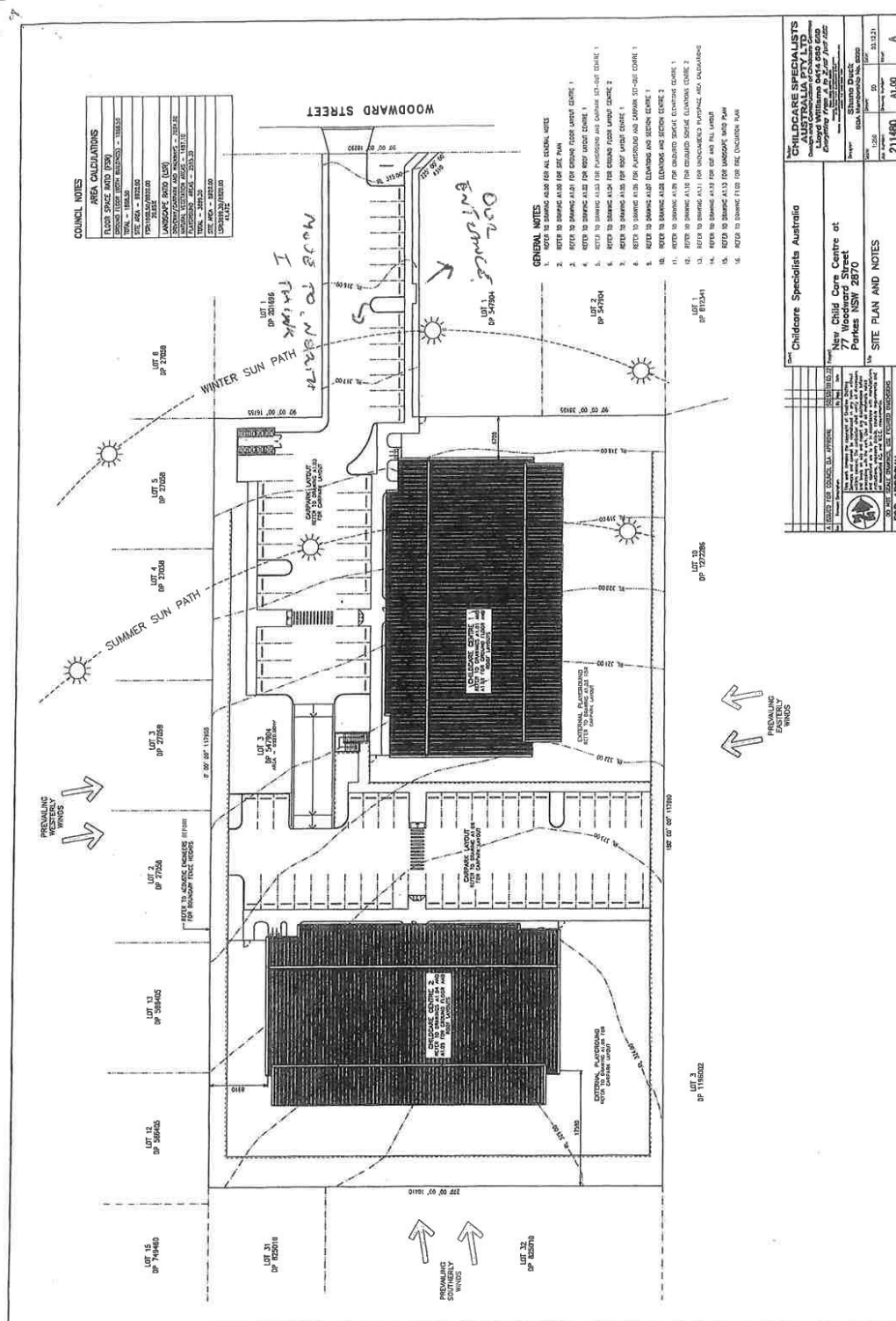
The access is to enable the owners of 79 Woodward St Parkes be able to access the rear of their property including lawnmowers and other equipment which is stored on their land.

From: Matthew Shad - Shad Partners
Sent: Tuesday, 14 June 2022 3:09 PM
To: Terry Rowney <terry@labelplus.com.au>
Subject: RE: ES5473 MFP

Hi Terry
There is no right of way registered.

They should raise the concerns with council and discuss with the owners of the adjoining land. They may agree to some form of right of way

Regards
Matthew



Attachment 4 - Applicants Response to Submissions - DA2022_0057 - 77 Woodward Street, Parkes

From: "Bianca Hinton" <Bianca.Hinton@parkes.nsw.gov.au>
Sent: Fri, 1 Jul 2022 08:14:32 +1000
To: "T1Connect" <T1Connect@parkes.nsw.gov.au>
Subject: DA2022/0057 Proposed Child Care Centre at 77 Woodward Street Parkes - Response to Submissions
Attachments: A184 RTS June 22.pdf

#ECMBODY
#QAP 3
#SILENT

From: yule.atlas@gmail.com <yule.atlas@gmail.com>
Sent: Thursday, 30 June 2022 10:20 PM
To: Council <Council@parkes.nsw.gov.au>
Subject: DA2022/0057 Proposed Child Care Centre at 77 Woodward Street Parkes - Response to Submissions

Dear Brent

Please find attached a letter in response to the 10 submissions received by Council in the notification period.
The issues were summarised into 9 key aspects and comment made in response.
If you need further clarification on any development aspects please do not hesitate to contact me to discuss.
The letter was also uploaded to the NSW Planning Portal.
Thank you for your assistance with this matter.

Kind regards,

Emma Yule

BAppSc, Grad Dip URP

ph **0439 724 980**
6 Treverrow Ct, DUBBO NSW 2830

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6 Treverrow Ct
DUBBO NSW 2830
Mob: 0439 724 980
yule.atlas@gmail.com

ABN: 79718726016

30 June 2022

Attn: Mr Brent Tucker
Land Use Planning Specialist

The General Manager
Parkes Shire Council
PO Box 337
PARKES NSW 2870

Dear Sir,

RESPONSE TO SUBMISSIONS

DA 2022/0057 PROPOSED CENTRE-BASED CHILD CARE CENTRE AT LOT 3 DP547904 – 77 WOODWARD STREET, PARKES (PAN-228757)

Please accept this correspondence as a response to the submissions made in reference to the abovementioned development application. On behalf of the developers, Child Care Specialist Australia Pty Limited, the matters are acknowledged and have been considered and summarised to nine (9) key issues. Overall, it is believed that the submissions have primarily raised matters that were considered in the pre-lodgement design phase & site analysis. No built details of the development are proposed to be amended directly as a response to submissions. However, the hours of operation are to be managed, with a proposal for the restriction of any outdoor play before 7am and/or only staff are to arrive before 7am, to minimise potential impacts. We would request that Council discuss this further with the developer.

Should you require further information in relation to this matter, please do not hesitate to contact the undersigned on mob 0439 724 980. Thankyou for the opportunity to provide a response to these matters.

A handwritten signature in blue ink, appearing to read 'E Yule'.

EMMA YULE
BAppSc, Grad Dip URP
t/a Atlas Environment and Planning

A1184 RTS Woodward

Page | 1

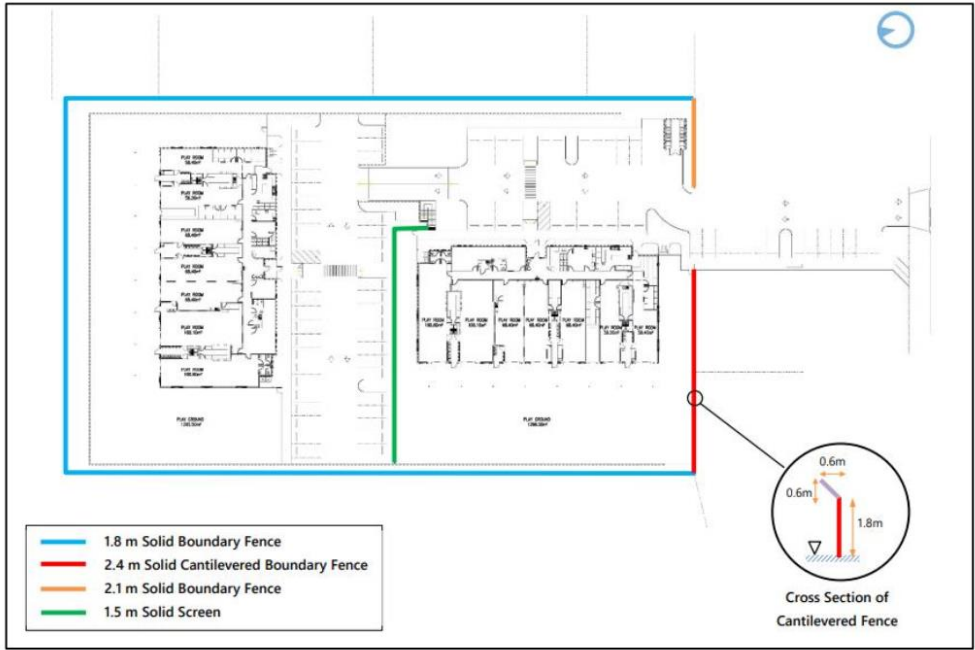


RESPONSE TO SUBMISSIONS

	Issue Raised	Comments and Response
1	Existing rural style fencing and potential child interactions with dogs.	<p>The General Notes on the DA plans (dwg A0.00) clarifies there is fencing to be provided to the development outdoor play areas to ensure all sides of the areas is fenced to a height to prevent children from scaling or crawling under or through it.</p> <p>Due to the cut earthworks required, the outdoor areas will be surrounded by a buffer landscaped area and retaining wall, also forming a barrier to any likely interaction between children in care and animals land external to the development.</p> <p>Further the noise assessment required the fencing to be solid, with acceptable materials outlined in the report by Renzo Tonin & Associates.</p>
2	Noise amenity - concern for shift worker and request for double glazing to windows etc	The developer has engaged an acoustic specialist to prepare an assessment and advice to ensure potential impacts were addressed. The developer is not expecting that these types of measures would be necessary as the design and barriers on the site will mitigate noise sufficiently.
3	Noise amenity - Concern regarding being awoken in the mornings by children playing (esp. weekends)	This is proposed to be addressed with a management plan to ensure no outdoor play is permitted in early operating hours.
4	Noise amenity – concern for traffic noise due to the 7 days a week operation proposed. Weekend break from use to provide relief from noise. Request to reduce hours to week days only.	<p>The noise assessment considers the noise impacts during the weekend period. Car park activities and road traffic noise on Woodward Street were specifically considered in the Noise Assessment. Mitigation and barriers are proposed.</p> <p>The developer is seeking to provide a Child Care Centre that addresses a need in the Parkes local area to cover the demand for child care generated by shift workers/miners etc. In practicality the number of children on a weekend and in particular a Sunday would likely be greatly reduced to the weekdays enrolments due to demand and cost. The reduction to 5 operating days is not supported.</p>
5	Noise assessment did not adequately consider residential properties as sensitive receivers.	The methods and noise criteria adopted are in accordance with current requirements. AAAC noise guidelines for childcare centres and Council requirements were considered in the assessment with particular attention to the setting and residential receivers.



6	Fencing request for neighbours occupying 68 Medlyn Street to height of min 1.5m	<p>The application specified a 1.8m solid fence in the mentioned location, as such, this request has already been exceeded by the developer.</p> <p>For clarity the fencing overview below is colour coded and as proposed in the DA as submitted.</p> <p>Although not indicated in the report, the boundary fences along the driveway and parking area leading from Woodward St will also be solid 1.8m high fences.</p>
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(Excerpt from Acoustic assessment prepared by Renzo Tonin and Associates)



7	Stormwater management and existing issues in Woodward Street.	The development was supported by civil design by Triaxial Consulting Pty Ltd. The stormwater runoff post development calculations show the site will not exceed pre- development flows. There is cut and fill earthworks and piped stormwater system with tanks proposed. The developers would collaborate with Council engineers to ensure the stormwater design appropriately ties into the street drainage system, without increasing runoff.
8	Request for access to neighbouring property, 79 Woodward Street.	The provision of access in the requested location is not considered practical due to the ground leveling, the desire to provide a secure site and acoustic barrier (1.8m fence proposed) and the pedestrian pathway that is proposed. The submission incorrectly assumed the centre was not seeking weekend opening hours.
9	Minimal information on boundary fencing.	This response aims to clarify that all sides of the development are to be fenced and 1.8m solid fencing was the minimum proposed.

GENERAL CONSTRUCTION NOTES

SECTION J COMPLIANCE

THE SECTION J REPORT IS TO BE READ IN CONJUNCTION WITH THE ARCHITECTURAL AND ENGINEERING DOCUMENTATION WITH ALL ELEMENTS TO BE INCORPORATED INTO THE BUILD STRUCTURE AS REQUIRED.

BUILDING MATERIALS

BUILDING CONSTRUCTION IS TO CONSIST OF REINFORCED CONCRETE SLABS, WALLS AND COLUMNS (IF REQUIRED), (TO ENGINEERS DETAILS), WITH BRICK CLADDING. ALL BRICKWORK IS TO BE CONSTRUCTED IN ACCORDANCE WITH N.C.C. AND AS3700. ALL LIGHT WEIGHT CLADDING TO BE CONSTRUCTED IN ACCORDANCE WITH N.C.C. CLAUSE C1.8-C1.10 AND AS2908.

ALL LIGHT WEIGHT WALL FINISHES TO BE CONSTRUCTED IN ACCORDANCE WITH N.C.C. AND AS1684 OR AS3523 REQUIREMENTS
ALL STRUCTURAL, STEEL TO DESIGNED AND CONSTRUCTED IN ACCORDANCE WITH N.C.C. AND AS/NZS4100
ROOF TO BE FABRICATED ACCORDANCE WITH N.C.C. AND AS1684 OR AS3523 REQUIREMENTS
ALL LININGS, MATERIALS AND ASSEMBLY TO COMPLY WITH C1.10 OF THE N.C.C. REQUIREMENTS
ALL CONSTRUCTION AND BUILDING MATERIALS TO COMPLY WITH RELEVANT N.C.C. REQUIREMENTS AND AUSTRALIAN STANDARD REGULATIONS
ALL CONSTRUCTION AND BUILDING MATERIALS TO COMPLY WITH COUNCIL'S 'BUILDING IN SILENT ENVIRONMENTS POLICY'.

TERMITE PROTECTION

TO PROTECT THE BUILDING FROM ATTACK BY TERMITES OR OTHER PESTS, TERMITE SHIELDS OR OTHER SUITABLY APPROVED PHYSICAL BARRIERS COMPLYING WITH AS3660 ARE TO BE INSTALLED

INSULATION

INSULATION TO BE R3.5 FOR CEILING BATS WITH SARKING BETWEEN ROOF BATTENS AND COLORBOND ROOF SHEETING
ALL EXTERNAL WALLS TO HAVE R2.5 BATS IN WALL CAVITY
ALL SARKING MATERIAL TO COMPLY WITH AS/NZS 4200 PART 1 AND 2
JOINTS OF SUSPENDING JOISTS WITH CONDITIONING SPACES ABOVE TO HAVE R2.0 INSULATION INSTALLED (IF REQUIRED)

WEATHERPROOFING REQUIREMENTS

INSTALL AIR SEALS ON ALL OPENABLE EXTERNAL WINDOWS AND DOORS
OR INSTALL WINDOWS COMPLYING WITH AS2047
INSTALL AIR LOCK SELF CLOSING MECHANISM, REVOLVING DOOR OR THE LIKE TO LOBBY/ENTRY DOOR

WATERPROOFING REQUIREMENTS

ALL WET AREAS ARE TO HAVE AN APPROVED WATERPROOFING MEMBRANE IN ACCORDANCE WITH N.C.C. REQUIREMENTS, AS53740 AND AS45641-1 FOR 2 FOR EXTERNAL AREAS

EXTERNAL FINISHES

ROOFING TO BE COLORBOND WOODLAND GREY COLOUR
FACIA BOARDING, GUTTERS AND DOWNPIPES TO BE POWDER COATED/PAINTED BLACK
RENDERED/PAINTED WALLS TO HAVE PAINTED FINISH 'COLORBOND SHALE GREY' BY DULUX
GLASS ROOF CLADDING TO BE EASTLAP PANEL BY JAMES HARDIE WITH COLOUR FINISH 'SHELL HONEY' BY DULUX
ALL WINDOWS, SLIDING DOORS AND DOOR FRAMES TO BE POWDER COATED BLACK
SPARKER CONCRETE SLAB TO HAVE WHITE LINE MARKINGS AND YELLOW CROSSING MARKINGS (IF REQUIRED)
ALL POOLSTYLE AND PALAUDE FENCING TO BE POWDER COATED BLACK
COLORBOND FENCING TO BE POWDER COATED COLORBOND PRIMER
ALL EXTERNAL STRUCTURAL STEELWORK TO HAVE PAINTED FINISH 'COLORBOND WOODLAND GREY' BY DULUX

DOOR AND HANDLE REQUIREMENTS

ALL EXTERNAL DOORS TO BE 40mm SOLID CORE DOORS WITH RAVEN DOOR SEALS RPI (FRAMES) AND RPI (BOTTOM SEAL) AND TO HAVE R20 INSULATION RATING
LATCH OPERATING DEVICES FOR ALL EXTERNAL DOORS AND DOORS IN THE PATH OF TRAVEL TO AN EXIT DOOR TO COMPLY WITH N.C.C. CLAUSE D2.21
ALL EXIT DOORS MUST BE ABLE TO BE OPENED BY A FORCE NO GREATER THAN 110N IN ACCORDANCE WITH N.C.C. CLAUSE 2.19
ALL EXTERNAL AND INTERNAL DOOR FURNITURE TO BE LEVER HANDLES FOR EASY ACCESS THAT ARE DEPENDANT ON THE DOOR TYPE
DOORWAYS AND DOOR HARDWARE TO COMPLY WITH CLAUSE 13 OF AS15218-1-2009 UNLESS AREA EXEMPT BY CLAUSE D3.4

DISABLED ACCESS REQUIREMENTS

PROVIDE DISABLED ACCESS IN ACCORDANCE WITH N.C.C. CLAUSE D3.2 & D3.3 AND AS1428
PROVIDE IDENTIFICATION ACCESSIBLE FACILITIES, SERVICES AND FEATURES IN ACCORDANCE WITH N.C.C. D3.6 & D3.8 AND AS1428
IF HEARING AUGMENTATION SYSTEM IS REQUIRED, DESIGN AND INSTALL SYSTEM TO MEET N.C.C. D3.7 AND AS1428
BRAILLE AND TACTILE SIGNAGE TO COMPLY WITH DESIGN CLAUSE D3.3

SYMBOLOLOGY LEGEND

RB	RUBBISH STORAGE	DP	DOWN PIPES
H/W	HOT WATER UNIT	FSL	FINISHED SURFACE LEVEL
FB	FIRE BLANKET	NGL	NATURAL GROUND LEVEL
FE	FIRE EXTINGUISHER	FGL	FINISHED GROUND LEVEL
FR	FIRE HOSE REEL	ECU	ELECTRICAL CLOUPBOARD
AC	AIR-CONDITIONER UNIT	EXTI	EMERGENCY EXIT SIGNS

COUNCIL AND DEED NOTES

SPACE REQUIREMENTS

THIS CENTRE WILL INCLUDE:
AN AMBULANCE ROOM FOR SERVICE AND PRIVATE CONSULTATION
BETWEEN STAFF AND PATIENTS - INDICATED ON PLANS AS OFFICE
A RESPIRE ROOM FOR STAFF - INDICATED ON PLANS AS STAFF ROOM
ALL INTERNAL PLAY AREAS HAVE BEEN DESIGNED TO EXCEED A CLEAR UNOCCUPIED PLAY SPACE OF 3.25 SQUARE METRES PER CHILD
ALL EXTERNAL PLAY AREAS HAVE BEEN DESIGNED TO EXCEED A CLEAR USABLE PLAY SPACE OF 3.25 SQUARE METRES PER CHILD
SHADED AREAS FOR THE OUTDOOR PLAY AREAS HAVE BEEN PROVIDED AND EXCEED THE REQUIREMENTS PUBLISHED BY THE NEW SOUTH WALES CANCER COUNCIL UNDER THE TITLE 'THE SHADE HANDBOOK'.

LAUNDRY

THIS CENTRE HAS A LAUNDRY ROOM ON THE PREMISES FOR THE PURPOSE OF CLEANING SOILED CLOTHES AND THE LIKE
ALSO PROVIDED ARE SAFE, SANITARY FACILITIES FOR THE STORAGE OF ITEMS BEFORE LAUNDRING
THE WASHING MACHINE AND TUBS IN THE LAUNDRY ARE BOTH CONNECTED TO THE HOT AND COLD WATER

CRAFT PREPARATION FACILITIES

CRAFT AREAS WILL INCLUDE A PREP TUB, BENCH SPACE AND CUPBOARDS WITH CHILD PROOF LOCKS
THESE HAVE BEEN LOCATED AWAY FROM ANY FOOD PREPARATION AREAS AND NAPPY CHANGING FACILITIES.

FOOD PREPARATION FACILITIES

A KITCHEN AND PANTRY FACILITY, SEPARATE TO ALL CHILD PLAY AREAS HAS BEEN PROVIDED FOR FOOD PREPARATION INCLUDING ARE: STOVE, MICROWAVE, SINKS (HOT AND COLD WATER), REFRIGERATOR, FREEZER, PANTRY AND WATER WASHING FACILITIES WITH THE KITCHEN DOOR HAVING CHILD PROOF HANDLE INSTALLED TO PREVENT ACCESS TO ANY HARMFUL SUBSTANCE TO BE IN ACCORDANCE OR ADJUTANT BY THE CHILDREN
ALL CONSTRUCTION, FITOUT AND FINISHES OF THE KITCHEN TO BE IN ACCORDANCE WITH AS4674 AND STANDARD 3.2.3 OF THE AUSTRALIAN AND NEW ZEALAND FOOD STANDARDS CODE UNDER THE FOOD ACT OF 2003
BOTTLE PREPARATION AREAS HAVE BEEN PROVIDED WITH A CHILD PROOF DOOR AND HANDLE TO PREVENT ACCESS BY CHILDREN, THESE AREAS ARE AWAY FROM THE NAPPY-CHANGING FACILITIES
ALL CONSTRUCTION, FITOUT AND FINISHES TO BE IN ACCORDANCE WITH AS4674 AND STANDARD 3.2.3 OF THE AUSTRALIAN AND NEW ZEALAND FOOD STANDARDS CODE UNDER THE FOOD ACT OF 2003

TOILET AND WASHING FACILITIES

ALL SANITARY FACILITIES WILL COMPLY WITH THE REQUIREMENTS FOR A CLASS 9b BUILDING (EARLY CHILDHOOD CENTRE) OF THE N.C.C. CLAUSE F2.3
ALL DISABLED W.C. AREAS TO COMPLY WITH AS1428 PARTS 1-3
CHILDHOOD STREET DESIGN COMPLIANCE IS 10, FOR 1 ACCESSIBLE AND 1 AMBULANT, A MAX OF 30 STAFF PERMISSIBLE

NAPPY CHANGING FACILITIES

NAPPY CHANGING FACILITIES WILL BE PROVIDED IN A SEPARATE AREA NOT ACCESSIBLE TO CHILDREN UNLESS SUPERVISED AND WILL INCLUDE SOLID BENCHES (200mm WIDE), IMPERVIOUS WASHABLE MATS (1 PER 10 CHILDREN), HAND WASHING FOR STAFF, SANITARY FACILITIES FOR SOILED NAPPIES, STORAGE FOR CLEAN NAPPIES, AND A CONTAINATED WASTE DISPOSAL UNIT
ALSO PROVIDED IS AN AGE APPROPRIATE WASHING FACILITY WITH TEMPERATURE REGULATED HOT AND COLD RUNNING WATER IN THE NAPPY CHANGING AREA.

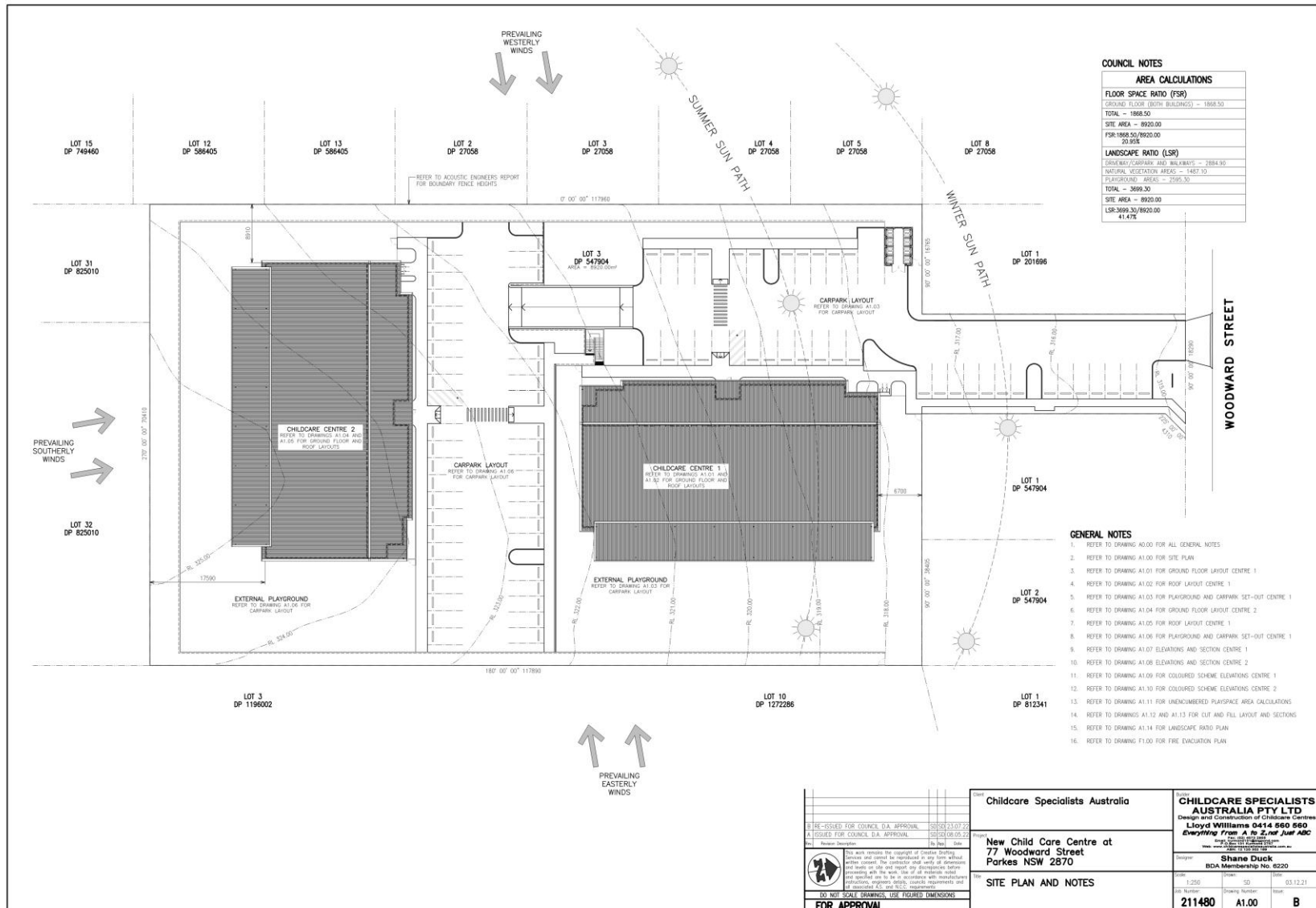
SLEEPING FACILITIES

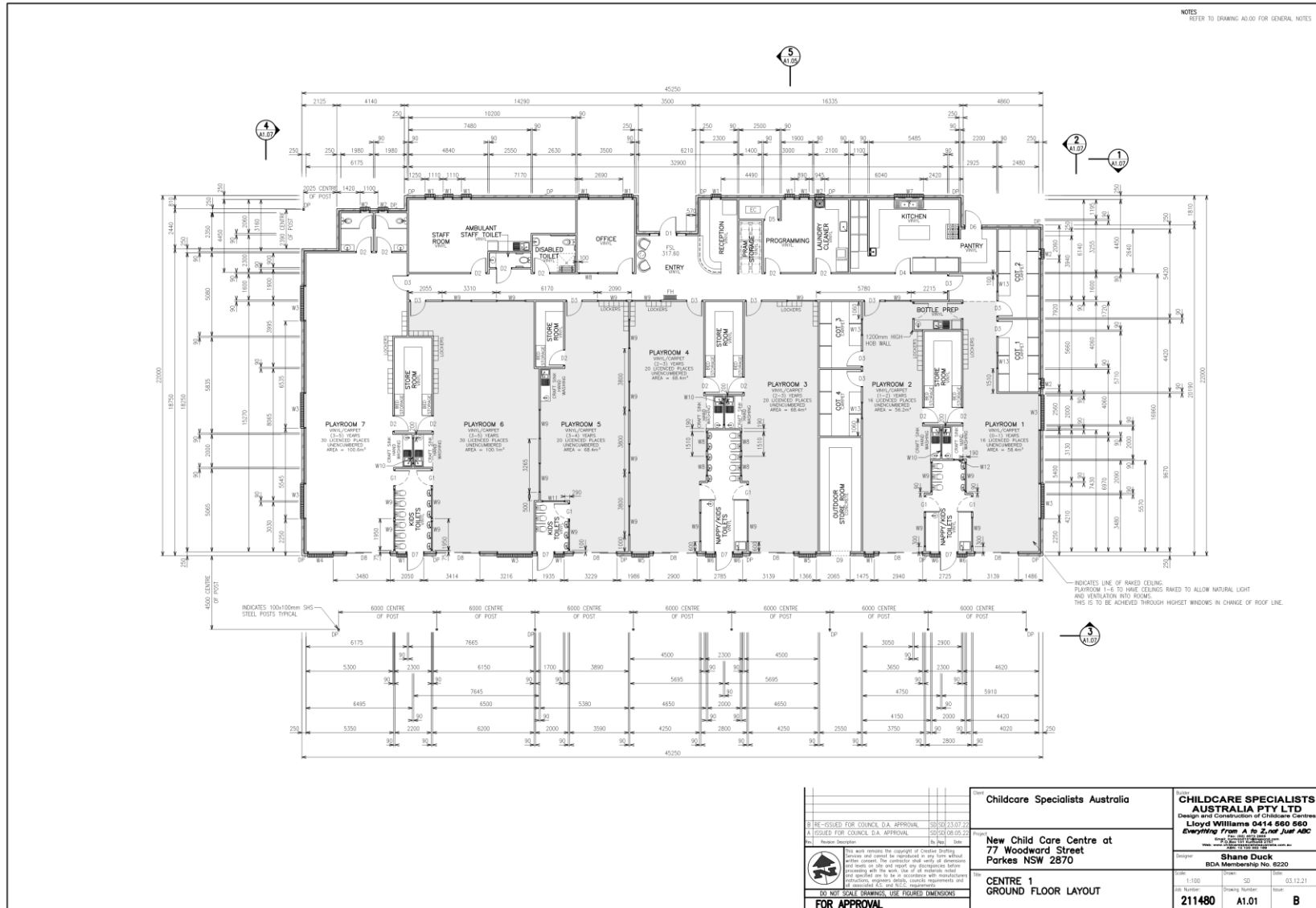
THE DEDICATED COT ROOMS ARE DESIGNED TO ALLOW EASY ACCESS BETWEEN EACH COT - COTS TO COMPLY WITH AS/NZS1272 OR AS/NZS2195
THERE WILL BE ADEQUATE NUMBERS OF COTS/SLEEPING MATS FOR EACH CHILD AND CLEAN BEDDING FOR EACH CHILD EACH TIME
NO CHILD OVER THE AGE OF 2 (EXCEPT WITH WRITTEN CONSENT FROM PARENTS) SLEEPS IN A ROOM WITH AN ADULT SLEEPING
NO CHILD OVER THE AGE OF 7 WILL SLEEP IN THE SAME ROOM AS ANOTHER CHILD OF THE OPPOSITE SEX WHO IS NOT A RELATIVE.

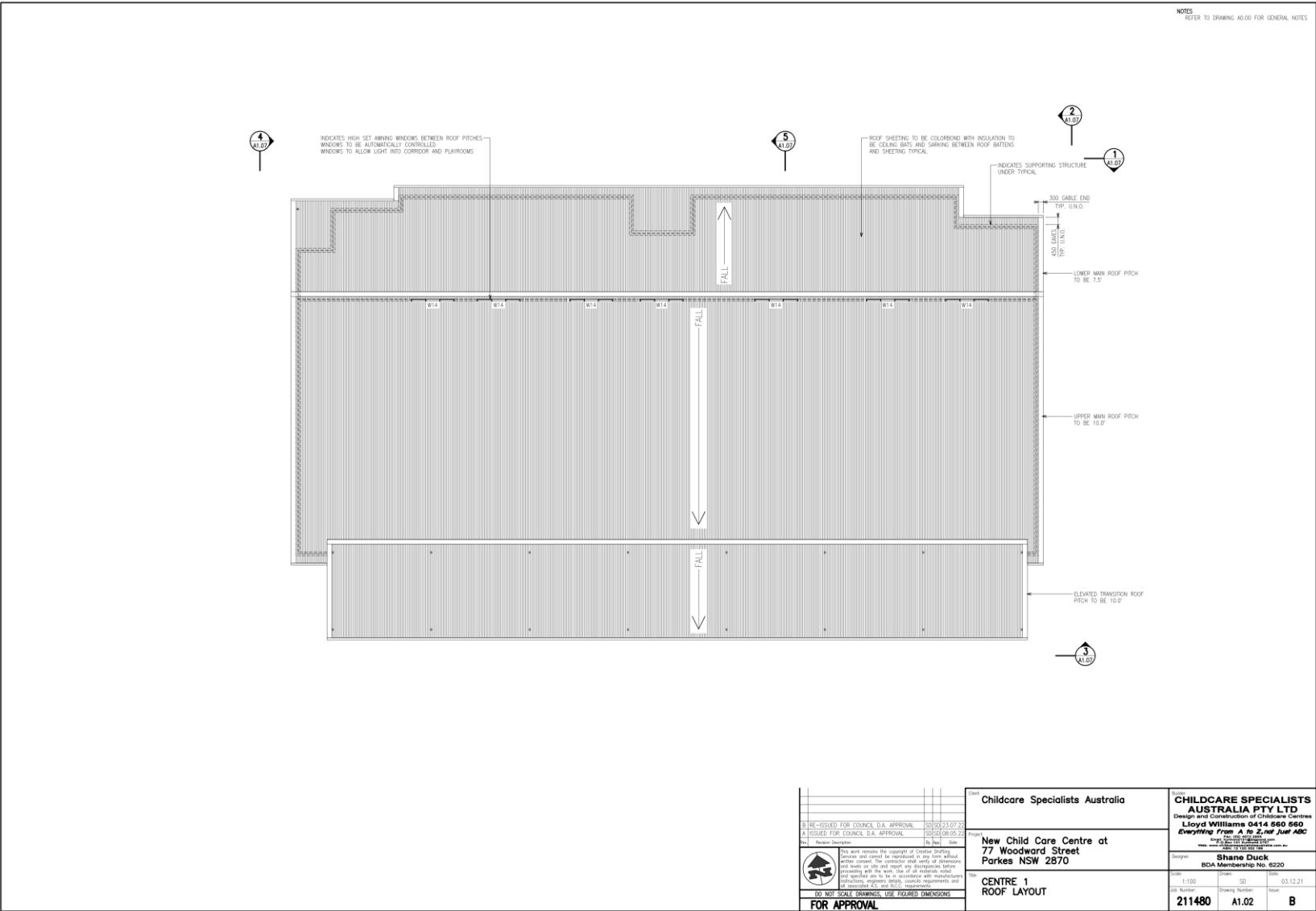
DEVELOPMENT AND PLAY EQUIPMENT

ALL PLAY EQUIPMENT, BOTH INDOR AND OUTDOOR, MUST NOT BE ABLE TO INJURE ANY CHILD BY EITHER FALL FROM A HEIGHT, SHARP EDGES, PINCHING, CRUSHING OR TRAPPING.
ALL EQUIPMENT MUST BE IN GOOD WORKING ORDER AT ALL TIMES
ALL SURFACES IN THE PLAYGROUND AREAS MUST COMPLY WITH AS4422 REQUIREMENTS.

FIRST AID KITS

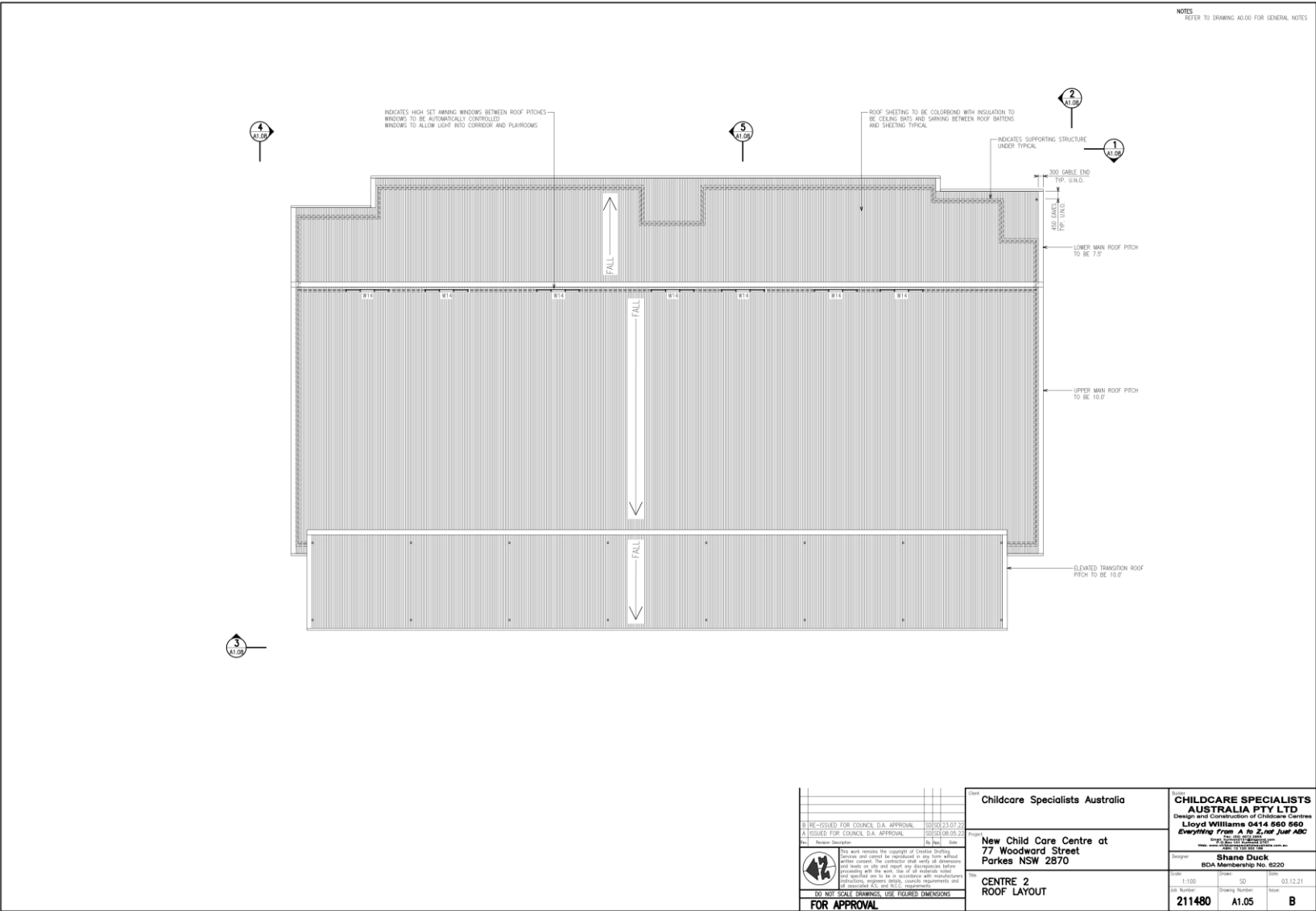




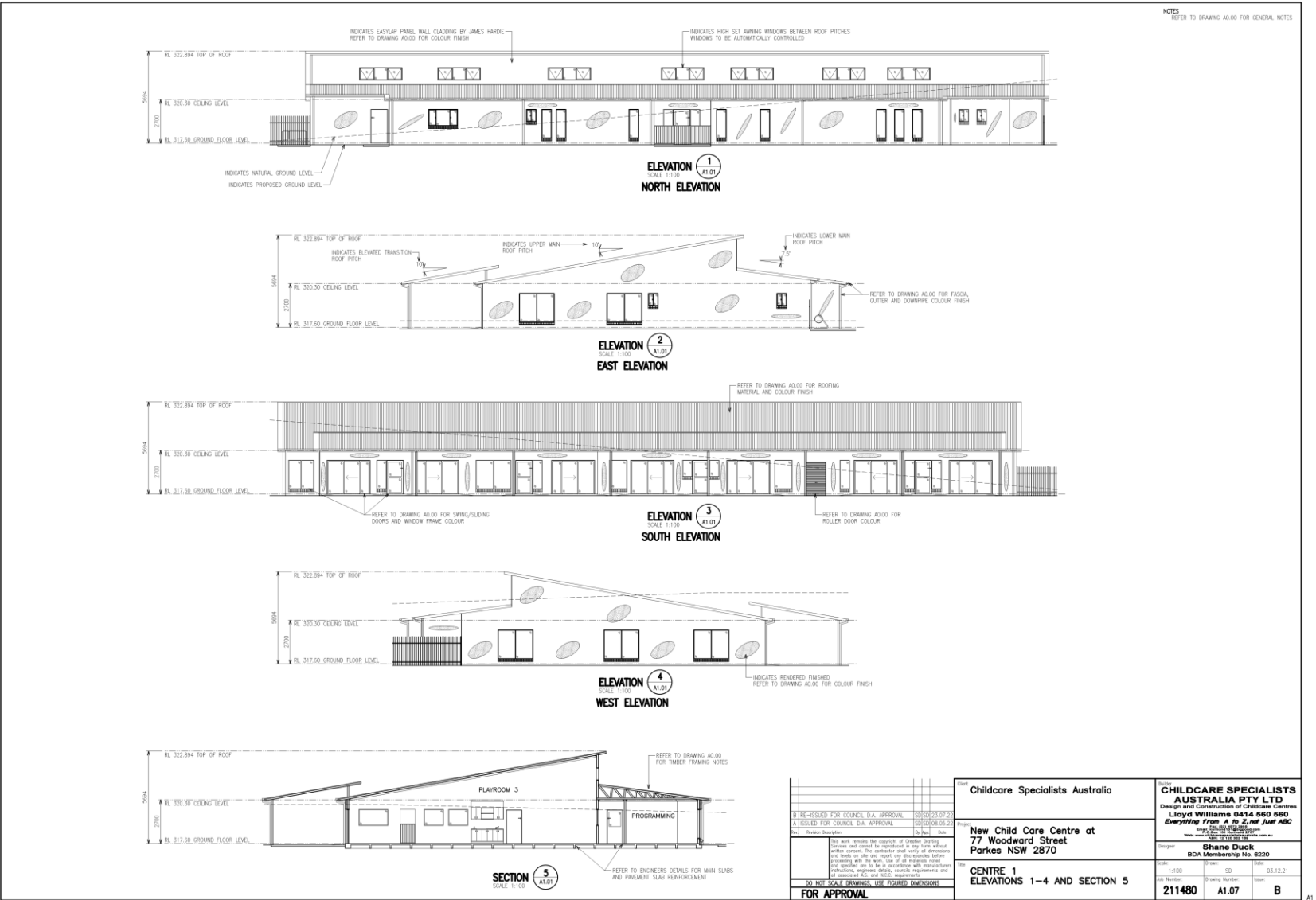


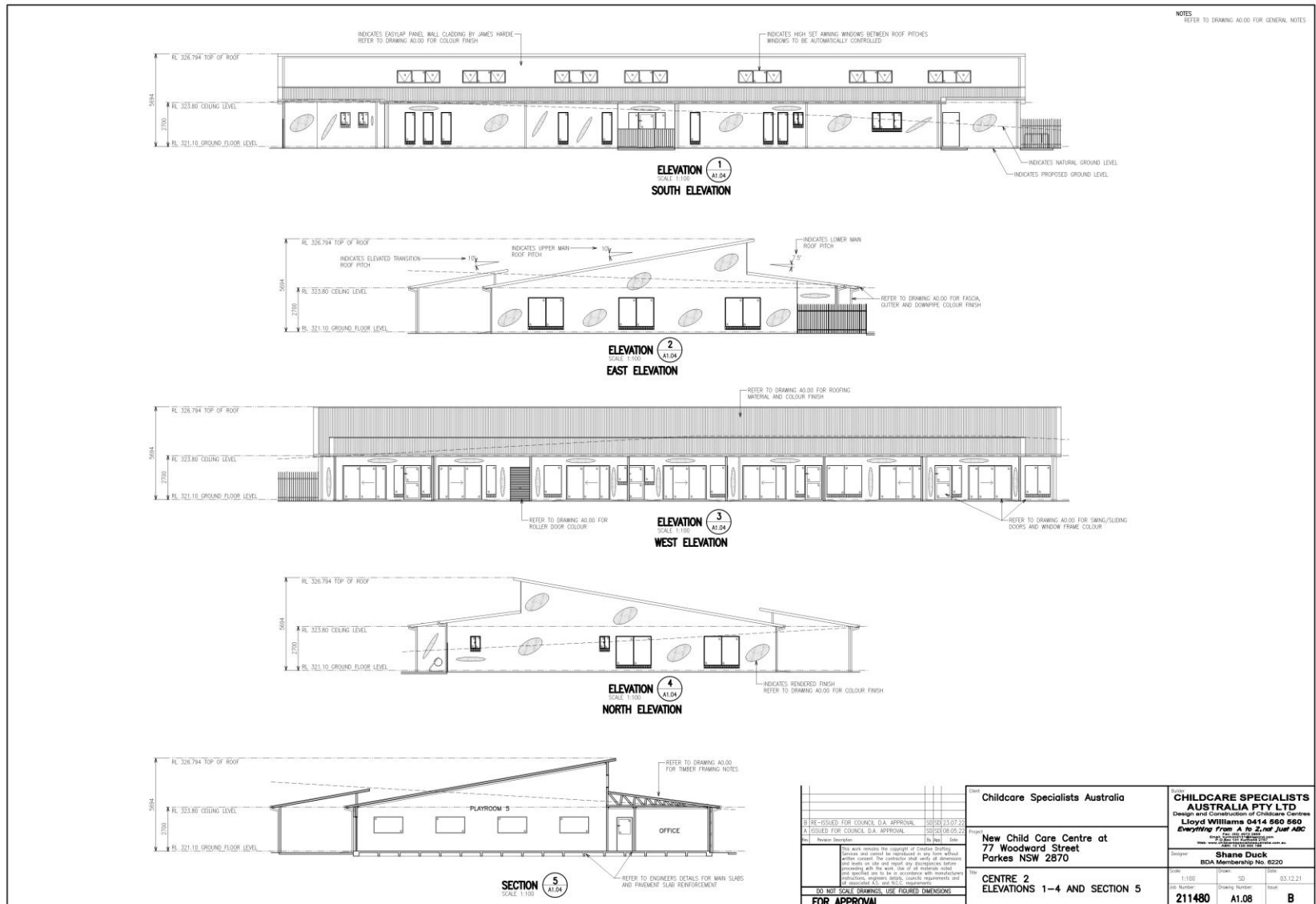










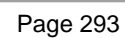




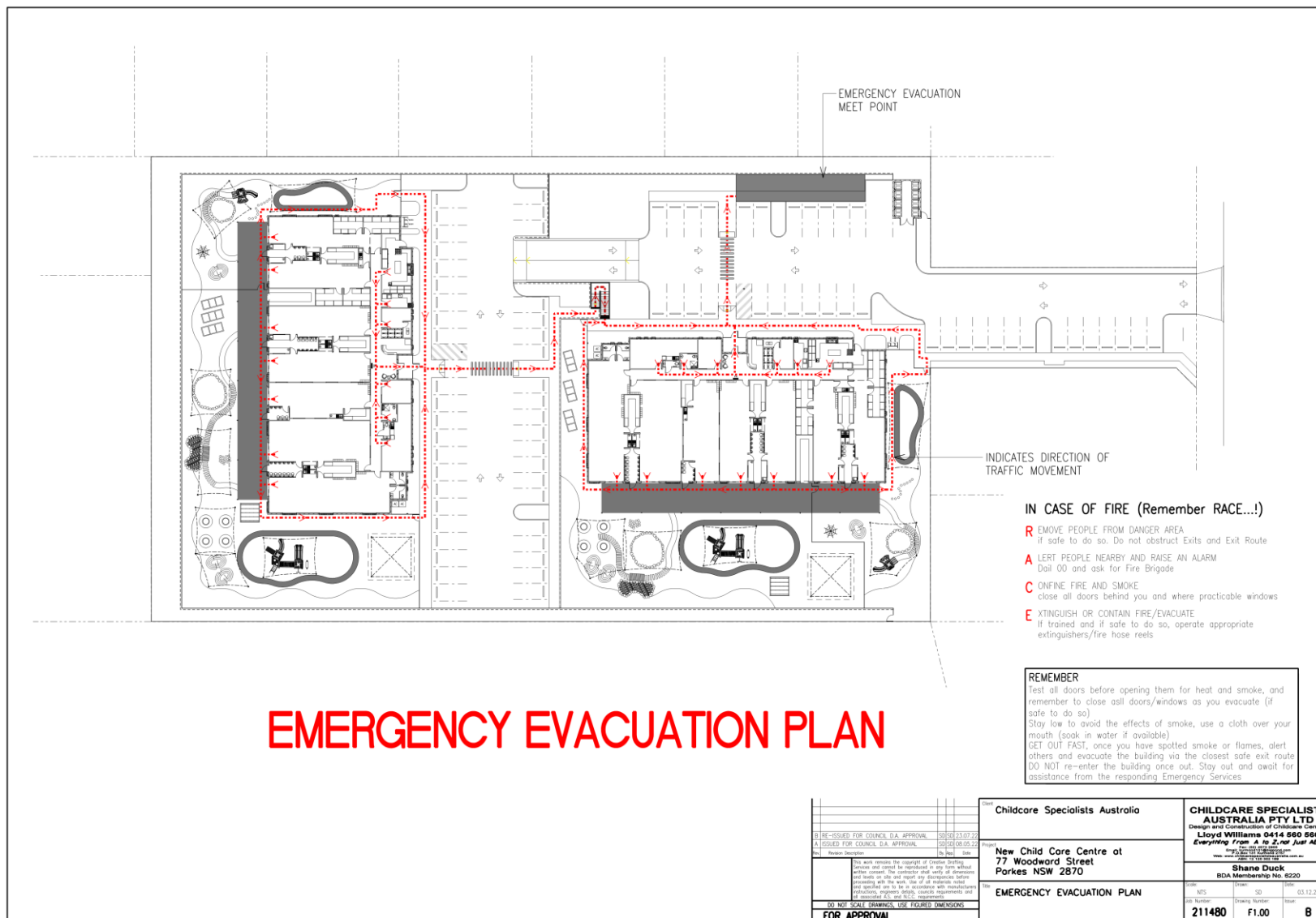


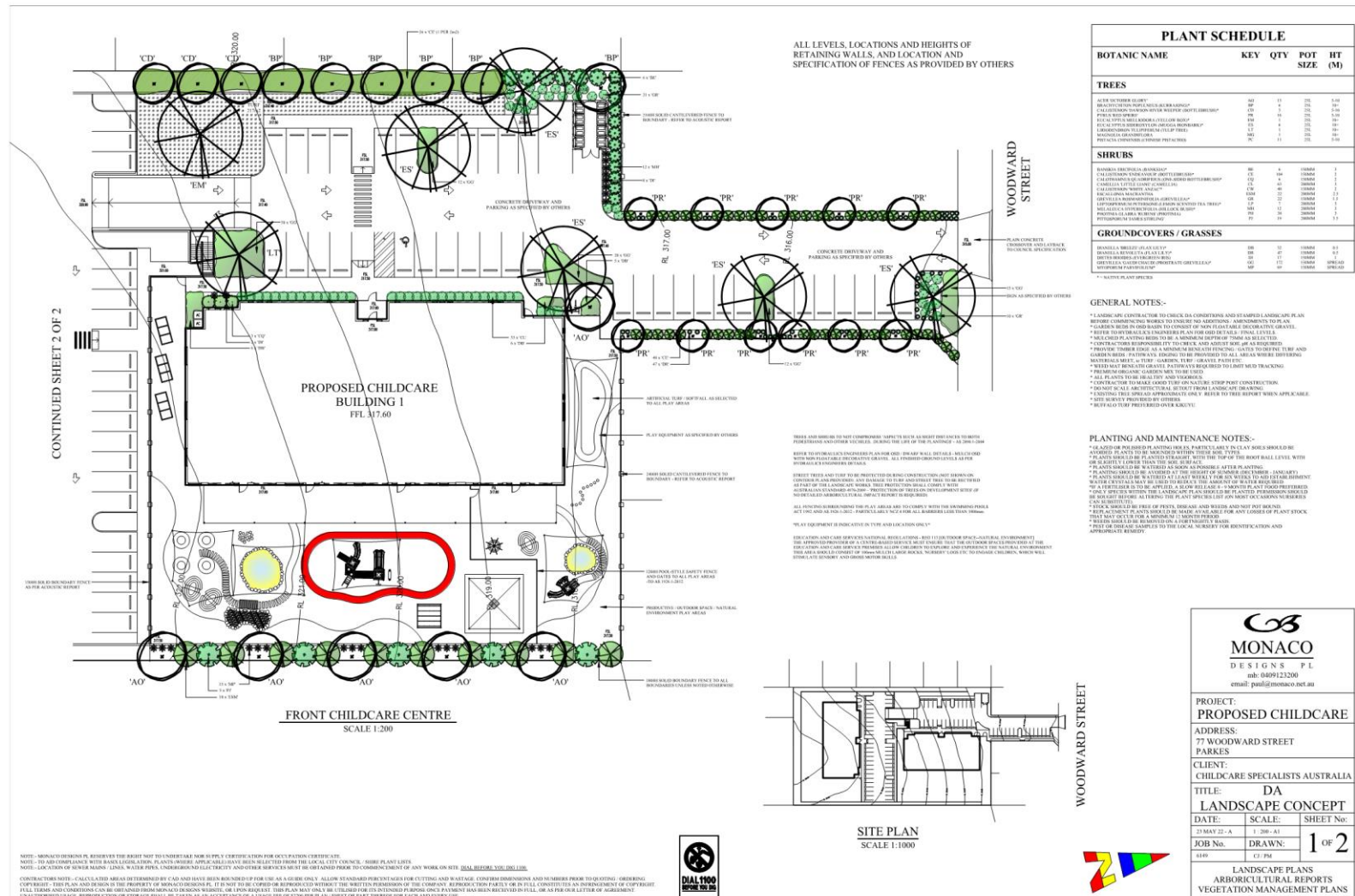


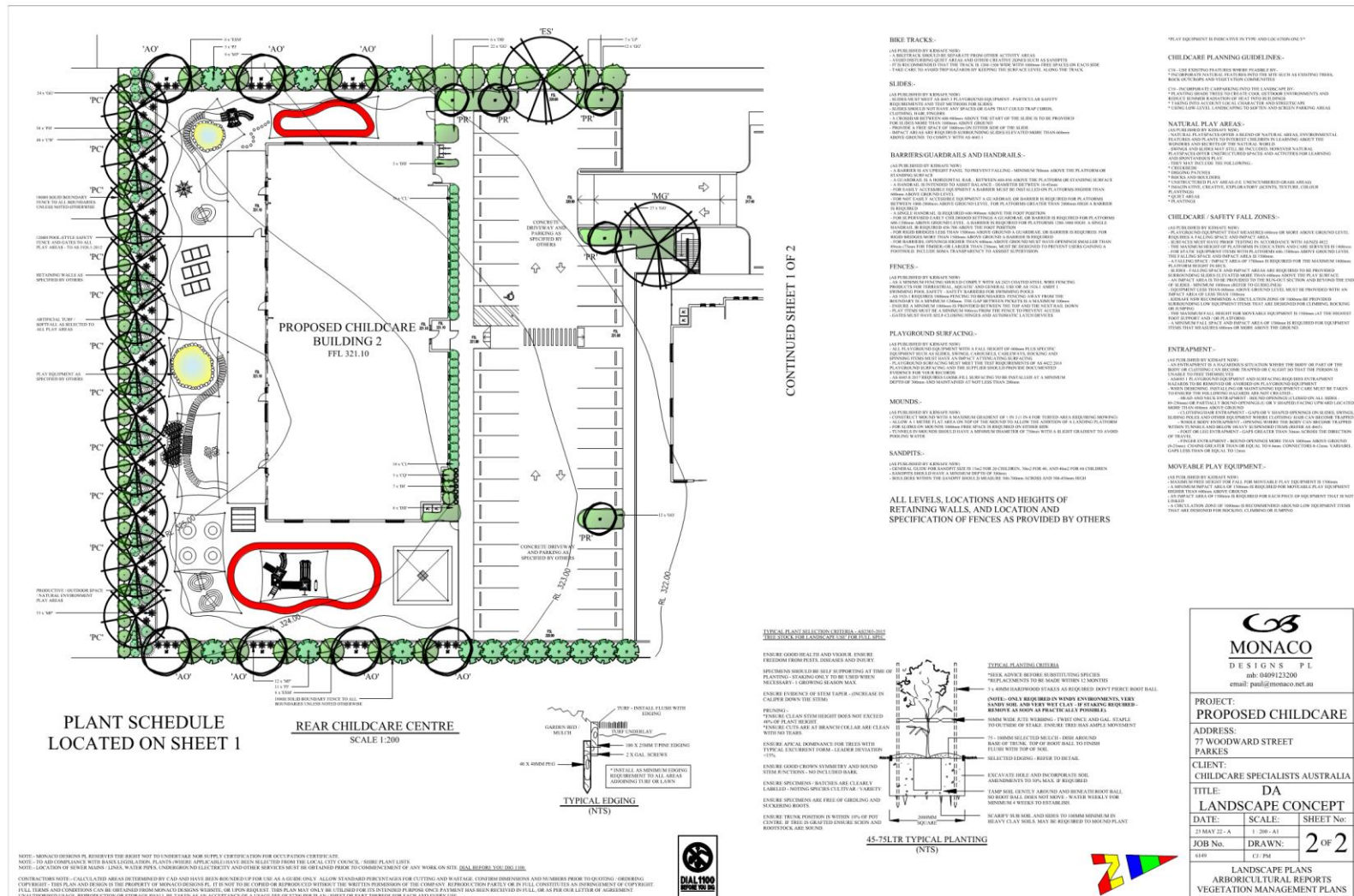














**Statement of Environmental Effects
for the Proposed Child Care Centre
at 77 Woodward Street PARKES NSW 2870**

prepared for

Childcare Specialists Australia Pty Ltd

May 2022

 **ATLAS**
ENVIRONMENT & PLANNING

Emma Yule t/a Atlas Environment and Planning (Atlas), responsible for the preparation and contents and information provided within this report declare that there is no current benefit nor expect to have a beneficial interest in the study area of this project and will not benefit from any of the recommendations outlined in this report.

The preparation of this report has been in accordance with the project brief provided by the client and has relied upon the information, data and results provided or collected from the sources and under the conditions outlined in the report.

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VERSION AND AMENDMENT CONTROL HISTORY

VERSION	DATE	DESCRIPTION	QA/QC
001	MAY 2022	DRAFT FOR CLIENT REVIEW	CLIENT
002	MAY 2022	FINAL	EY



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Appendix A – AHIMS Search Results

Statement of Environmental Effects



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1 INTRODUCTION

1.1 OVERVIEW

Atlas Environment and Planning has been engaged by Childcare Specialists Australia Pty Ltd to prepare a Statement of Environmental Effects to describe the proposed development concept for a new centre-based child care centre at 77 Woodward Street PARKES and assess the potential impacts of the proposal. Centre-based child care facilities are permitted with development consent in the R1 General Residential zone pursuant to the Parkes Local Environmental Plan 2012 (PLEP 2012). The existing land is vacant with existing residential development adjoining. The proposed development involves a purpose built complex in two key buildings and the development will involve new services, driveway, landscaping, car parking areas, playground areas and service areas.

The plans supporting this application demonstrate how the proposed layout relates to the lot boundaries, existing built infrastructure, and interaction with the neighbouring residential land. The land has frontage to Woodward Street, which currently has kerb and gutter and single crossover. The existing Lot 3 DP547904 is sloping and will require cut/fill earthworks with retaining walls to accommodate the development design. The land has no significant tall vegetation requiring clearing. This R1 General Residential zoned land is proposed to be developed with access proposed directly from existing road frontage.

Other future approvals to be sought separately from Parkes Shire Council, in addition to Development Consent include:

s138 pursuant to the Roads Act for works in the road reserve; and

s68 approval pursuant to the Local Government Act for water supply and sewerage and stormwater drainage work.

Supporting Documents relied upon for the preparation of the SEE:

- Plans of the Proposal: Architectural plans prepared by Shane Duck; and Civil Drawings prepared by Triaxial Consulting Pty Ltd.
- Acoustic assessment prepared by Renzo Tonin and Associates.
- Traffic and Parking Statement prepared by Traffic Solutions Pty Ltd.



2 BACKGROUND

2.1 SITE IDENTIFICATION

The site is located approximately 1.7km from the Parkes Post Office (3 min drive) and is well accessed via Woodward Street. The location of the subject land is shown below in **Figure 1**.

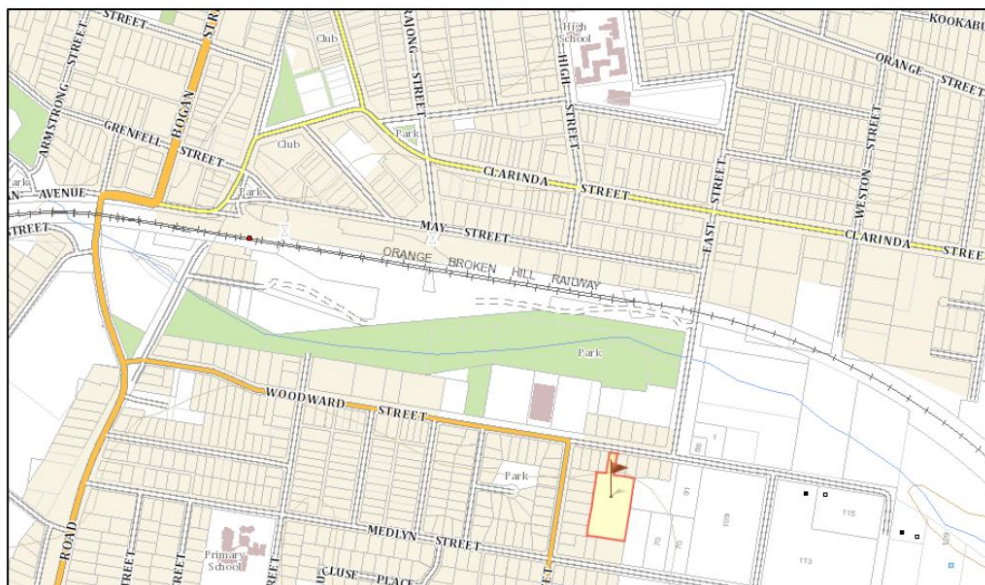


Figure 1: Site Location – 77 Woodward Street, PARKES

Source: (NSW Government Land and Property Information- six maps viewer).

Property Description: The subject land includes approximately 8920m². The lot is battle-axe /rectangular in shape with – approx. 18.29m frontage to Woodward Street.

Site address: 77 Woodward Street PARKES NSW 2870

Land description: Lot 3 DP547904.



3 EXISTING SITE CONDITIONS

The immediate area is characterised by typical general residential lots developed with single dwellings. The wider setting takes on an added mixed-use environment; with land to the west of the subject land zoned B4 Mixed Use (with existing commercial development) on the northern side of Woodward Street, and the land further to the east on Woodward Street zoned R5 Large Lot Residential with vacant land available for development.

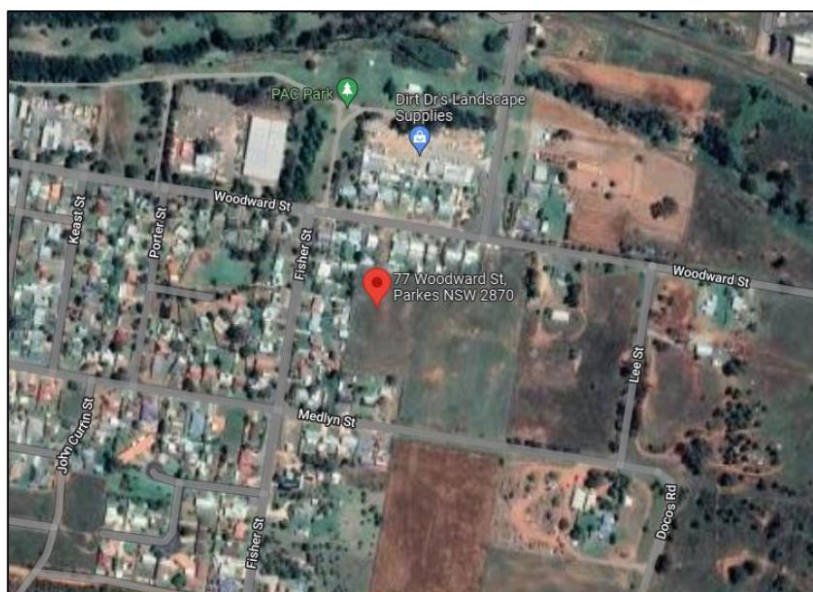


Figure 2: Aerial – 77 Woodward St, PARKES

Source: (Google maps imagery).

Prior to progression of the proposed development concept, a site survey and site analysis were carried out to identify any site issues. Photos of current site conditions are provided below.



Plate 2: Existing driveway access to 77 Woodward St at northern boundary – shows existing neighbouring dwellings

Plate 1: View from within Lot 3 towards south east at rear of 79 Woodward St

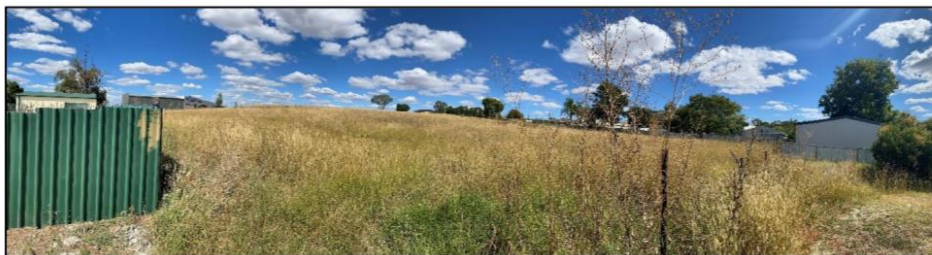


Plate 3: View to north of lot 'handle' (entry/exit proposed driveway/ car parking area)



Plate 4: View nearest existing electricity pole & overhead electricity in frontage of 79 Woodward St.



In summary the following is noted:

- The land is zoned R1 General Residential pursuant to the Parkes Local Environmental Plan 2012. Land area of 8920m² available for development.
- The development land is not subject to any known restrictive easements or covenants.
- The development site is sloping towards Woodward St and cut/fill will be required for development. Survey plan prepared by Arndell Surveying (registered surveyors) shows existing contours.
- The residential zoned land does not contain any mapped watercourse. The site drains to constructed street drainage.
- The land does not have any rocky outcrops.
- The site is not mapped Bushfire Prone Land.
- The site is not in vicinity to any other known environmentally sensitive areas.
- Potential for land use conflict is minimal, with increase to traffic and change to noise amenity identified for further consideration.

There are no dominant natural site features, with low potential for wildlife habitat and no sensitive environments. Searches for known heritage items has cleared the land from any known artefact recordings (refer to search findings in this report).



4 THE PROPOSAL

4.1 DESCRIPTION OF THE DEVELOPMENT

This SEE aims to support the plans in the description of the proposed development and architectural plans prepared by Designer Shane Duck for Childcare Specialists Australia Pty Ltd. The centre-based child care centre can occur with development consent in accordance with the provisions of the Parkes Local Environmental Plan 2012 (PLEP 2012).

As defined in the PLEP 2012:

“centre-based child care facility means—

(a) a building or place used for the education and care of children that provides any one or more of the following—

- (i) long day care,*
- (ii) occasional child care,*
- (iii) out-of-school-hours care (including vacation care),*
- (iv) preschool care, or*

(b) an approved family day care venue (within the meaning of the [Children \(Education and Care Services\) National Law \(NSW\)](#)),

Note—

An approved family day care venue is a place, other than a residence, where an approved family day care service (within the meaning of the [Children \(Education and Care Services\) National Law \(NSW\)](#)) is provided. but does not include—

- (c) a building or place used for home-based child care or school-based child care, or*
- (d) an office of a family day care service (within the meanings of the [Children \(Education and Care Services\) National Law \(NSW\)](#)), or*
- (e) a babysitting, playgroup or child-minding service that is organised informally by the parents of the children concerned, or*
- (f) a child-minding service that is provided in connection with a recreational or commercial facility (such as a gymnasium) to care for children while the children's parents are using the facility, or*
- (g) a service that is concerned primarily with providing lessons or coaching in, or providing for participation in, a cultural, recreational, religious or sporting activity, or providing private tutoring, or*
- (h) a child-minding service that is provided by or in a health services facility, but only if the service is established, registered or licensed as part of the institution operating in the facility.”*

The subject development meets the definition of a **centre-based child care facility**. The proposal includes a complex (2 centre buildings) that:

- Is to be used for the education and care of children that provides long day care, occasional child care, and out-of-school-hours care (including vacation care), and preschool care services.
- Is designed to be licensed for 304 children.
- Operate 7 days a week from 6am-7pm (to accommodate shift workers).

Development Aims

The key focusses of Childcare Specialists Australia are incorporated into the proposed development:

Purpose-built child care centre design – the proposed development has focussed on needs relevant to the Parkes town and will seek to operate with best meeting the demand for services, while



minimising impacts through innovative design. The unique challenges of the site topography have been utilised to create separate environments for each of the separate buildings and related outdoor play spaces.

Engaging environments – The proposed plans show details on the set out and play areas. Both centres are provided with a variety of sensory and productive play areas.

Compliant designs - Experienced designers are engaged for Childcare Specialist Australia projects to ensure an application is compliant with the relevant physical requirements in the National Regulation.

Focus on children's safety / Focus on maximising supervision – The centre buildings have been designed with good internal walkways and movement to separate areas accessed by children to other functional areas. The sleep areas and nappy changing areas are designed, and able to be managed for best practice.

Modern design and features / Aesthetically pleasing designs – The roof design allows passive solar access and ventilation; the external finishes proposed will contribute to the overall design aesthetics. The development and play equipment areas are able to be fenced to meet acoustic amenity levels and incorporate landscaping to minimise impact to existing residential receivers.

Functional design / Maximise space utilisation – The design aims to maximise the use of the land, however, does not compromise on DCP compliance to achieve the scale of development. The accessibility of open space to play rooms is well achieved. The separation from pedestrian access areas to the vehicular/service/functional areas (e.g.: car parks and waste storage areas) is supportive of minimising the use of management measures to achieve operational goals. Good functional design measures (especially for service vehicles) will minimise impact to surrounding existing residential occupants. For example: the street should not be affected with overflow car parking, with ample space on site for drop off/pickups to occur off-street. Waste storage areas are adequate for the needs of the facility and is unlikely to cause any issue of noise and odour (adjoins the rear of 1 Fisher St, with domestic shedding also shielding the waste storage area).

4.1.1 Key aspects of the development

Design parameters

Each Childcare Centre building will accommodate the following children if occupied at maximum design capacity:

- 32 x 0-2 years old
- 40 x 2-3 years old
- 80 x 3-5 years old.

The internal areas of each proposed childcare centre building will consist of seven (7) indoor playrooms, two (2) cot rooms, staff room, storerooms, kitchen, laundry, office and amenities. The site will accommodate four (4) outdoor play areas – two (2) play areas per childcare building – with scheduled periods each day (weather permitted) of free play.

Earthworks are proposed with retaining walls proposed, for the design to be implemented. Finished ground levels are shown on the civil drawings.



Acoustic fencing types and allocation are specified in the report by Renzo Tonin and Associates. The construction certificate will be accompanied by a section J report and the expected requirements of this assessment process has been included in the development design.

Traffic summary

Manoeuvring pathways for a small rigid vehicle (6.4m long) are shown on plans (refer to the report prepared by Traffic Solutions Pty Ltd). Total car space calculations are shown on the Plans.

Increased traffic generation is a potential area of impact and minimising impact to the existing road network was a key focus of the design. The site includes sufficient car spaces to ensure that on-street parking is not likely and plans of the proposed development demonstrate that service vehicles likely to be required, are similarly accommodated. The traffic assessment notes that the existing traffic flows on Woodward Street would not be significant and though the forecast traffic flow data is assumed, no unacceptable traffic impacts are anticipated (including peak hour assessment).

Services

The land will be serviced to Council standards. In this regard proposed servicing plans have been prepared by Triaxial Consulting Pty Ltd and included with the development application. The land will be able to connect to reticulated town water and sewer services. Details of existing servicing and proposed details are provided on the plans.

Stormwater is managed through rainwater tank storage and overland storage (car park retention areas) to ensure post development discharge is no greater than existing (one new s.w. outlet to Woodward Street to be constructed with new works).

The development requires a new water main extension to provide a fire service. The Triaxial Consulting plans provide details (refer to TX16656.00 C5.00).

Staging & the design

The proposed child care centre design has been considered with an overall impact, in terms of servicing, noise amenity and compliance aspects. However, outside the shared driveway and waste storage areas, most aspects of the two buildings and child care functions are not dependent on the other (as depicted in the centre 1 and centre 2 floor layouts (plans A1.01 and A1.04) the buildings have separate office and reception areas. This will facilitate the future staging of construction (cc issue and occupation) if required by the developer.



5 LEGISLATIVE CONTEXT

5.1 NATIONAL QUALITY FRAMEWORK

The National Law and National Regulations outline the legal obligations of approved providers, nominated supervisors, and educators and explain the powers and functions of the state and territory regulatory authorities and ACECQA. The National Quality Framework (NQF) is Australia's system for regulating early childhood education and care. It provides a national approach to regulation, assessment and quality improvement. The Australian Children's Education and Care Quality Authority (ACECQA) is an independent national authority that helps administer the NQF.

Though a National Quality Framework Assessment checklist is outside the scope of this SEE, the General Notes provided on the plans and design aspects are to ensure physical aspects and future operational aspects are in compliance with the National Regulations (see A0.00 General Notes prepared by Shane Duck). The NSW Department of Education may need to assess whether to give concurrence to a development application. It is expected that the conditions of approval will require compliance with NQF.

5.2 BIODIVERSITY CONSERVATION ACT 2016

The *Biodiversity Conservation Act 2016*, together with the *Biodiversity Conservation Regulation 2017*, outlines the framework for addressing impacts on biodiversity from development and clearing. The Biodiversity Offsets Scheme applies to local development (assessed under Part 4 of the Environmental Planning and Assessment Act 1979) that triggers the Biodiversity Offsets Scheme threshold or is likely to significantly affect threatened species based on the test of significance in section 7.3 of the *Biodiversity Conservation Act 2016*.

The Biodiversity Assessment Method (BAM) is the assessment manual that outlines how an accredited person assesses impacts on biodiversity at development sites. The assessor documents the results of the biodiversity assessment in a Biodiversity Development Assessment Report (BDAR). A proponent must provide the BDAR to the approval authority as part of their development, major project proposal, or clearing application.

The Biodiversity Offsets Scheme Threshold is a test used to determine when is necessary to engage an accredited assessor to apply the Biodiversity Assessment Method (the BAM) to assess the impacts of a proposal.

The threshold has two elements:

1. Whether the amount of native vegetation being cleared exceeds a threshold area set out below.
2. Whether the impacts occur on an area mapped on the Biodiversity Values map published by the Minister for the Environment.

If clearing and other impacts exceeds either trigger, the Biodiversity Offset Scheme applies to the proposed development.

No remnant native vegetation occurs on the development land and the biodiversity offset scheme is not triggered.



5.3 ENVIRONMENTAL PLANNING AND ASSESSMENT ACT

In determining a development application, a consent authority is to take into consideration such of the following matters as are of relevance to the development pursuant to Section 4.15 of the Environmental Planning and Assessment Act 1976.

This Statement of Environmental Effects aims to assist in this consideration. Further assessment of relevant LEP and SEPPs are addressed below.

5.3.1 Integrated Development

Part 4 Division 4.8 Section 4.46 of the *Environmental Planning and Assessment Act 1979* (EP&A Act) outlines what is 'Integrated Development'. This development is not 'integrated' as referred in the Act.

It is noted that the land falls outside of mapped bush fire prone land, flood prone land and does not contain riparian or biodiversity sensitive mapped land. New stormwater and road works (piped stormwater, kerb guttering/crossover) are proposing site s/water to be discharged into Woodward Street; this system is not natural and does not trigger integrated development approvals. The s138 approval for any works in the Road reserve will be submitted separately to Parkes Shire Council as the local roads' authority

5.3.2 Evaluation- Part 4 Division 4.3 Section 4.15

The following sections refer to relevant matters:

Section 6 refers to Part 4 Division 4.3 Section 4.15:

Part 4 Division 4.3 Section 4.15 (1) (a) the provisions of:

- (i) any environmental planning instrument, and*
- (ii) any proposed instrument that is or has been the subject of public consultation under this Act and that has been notified to the consent authority (unless the Secretary has notified the consent authority that the making of the proposed instrument has been deferred indefinitely or has not been approved), and*
- (iii) any development control plan, and*
- (iii) any planning agreement that has been entered into under section 93F, or any draft planning agreement that a developer has offered to enter into under section 93F, and*
- (iv) the regulations (to the extent that they prescribe matters for the purposes of this paragraph), and*
- (v) any coastal zone management plan (within the meaning of the Coastal Protection Act 1979), that apply to the land to which the development application relates,*

Section 7 refers to Section 4.15 (1)(b) to (e)

- (b) the likely impacts of that development, including environmental impacts on both the natural and built environments, and social and economic impacts in the locality,*
- (c) the suitability of the site for the development,*
- (d) any submissions made in accordance with this Act or the regulations,*
- (e) the public interest.*



6 EVALUATION - LEGISLATION

6.1 STATE ENVIRONMENTAL PLANNING POLICIES

6.1.1 State Environmental Planning Policy (Exempt and Complying Development Codes) 2008

Provisions of the SEPP (Exempt and Complying Development Codes) have been considered. In relevance to the proposal and in respect of any components that may be exempt development.

The proposed development does not meet development specified for this code and hence a development application is required.

6.1.2 State Environmental Planning Policy (Resilience and Hazards) 2021

State Environmental Planning Policy (Resilience and Hazards) requires planning authorities to consider potential for contamination at a site prior to planning decisions being made. Clause 4.6 requires Council as the consent authority to consider prior to determination of a development application, whether the site is contaminated and suitable for the proposal (see excerpt of clause below). No detail of site history has been indicated on maps that would suggest previous incompatible land use. The land has is zoned for the purpose of residential use.

The construction plans and contractors will be made aware that any imported fill must be certified Virgin Excavated Natural Material (VENM). Based on these aspects, the development should not be hindered for reasons of potential for site contamination.

Clause 4.6 Contamination and remediation to be considered in determining development application

- (1) A consent authority must not consent to the carrying out of any development on land unless—
- (a) it has considered whether the land is contaminated, and
 - (b) if the land is contaminated, it is satisfied that the land is suitable in its contaminated state (or will be suitable, after remediation) for the purpose for which the development is proposed to be carried out, and
 - (c) if the land requires remediation to be made suitable for the purpose for which the development is proposed to be carried out, it is satisfied that the land will be remediated before the land is used for that purpose.....

6.1.3 State Environmental Planning Policy (Biodiversity and Conservation) 2021

The subject land is considered applicable to provisions of this SEPP, being R1 General Residential zoned land (non-rural land).

Clause 2.6 Clearing that requires permit or approval

- (1) A person must not clear vegetation in a non-rural area of the State to which Part 3 applies without the authority conferred by a permit granted by the council under that Part.
- (2) A person must not clear native vegetation in a non-rural area of the State that exceeds the biodiversity offsets scheme threshold without the authority conferred by an approval granted by the Native Vegetation Panel under Part 2.4.



- (3) Subsection (2) does not apply to clearing on biodiversity certified land under the Biodiversity Conservation Act 2016, Part 8.*
- (4) Clearing of vegetation is not authorised under this section unless the conditions to which the authorisation is subject are complied with.*
- (5) Subsection (4) extends to a condition that imposes an obligation on the person who clears the vegetation that must be complied with before or after the clearing is carried out.*
- (6) For the purposes of the Act, section 4.3, clearing vegetation that requires a permit or approval under this Chapter is prohibited if the clearing is not carried out in accordance with the permit or approval.*

No significant mapped native vegetation is proposed to be cleared to facilitate the development. There is no 'biodiversity certified land associated with the site. No vegetation is noted within the Parkes DCP as requiring a permit to clear.

6.1.4 State Environmental Planning Policy (Transport and Infrastructure) 2021

The Traffic and Parking Statement prepared by Traffic Solutions Pty Ltd does not indicate the development would qualify as 'Traffic -generating development to be referred to Transport for NSW', as referred to in Schedule 3 of the SEPP.

The vicinity of electricity infrastructure has been considered and existing infrastructure is depicted on the survey plan showing existing site features.

2.48 Determination of development applications—other development

- (1) This section applies to a development application (or an application for modification of a consent) for development comprising or involving any of the following—*
 - (a) the penetration of ground within 2m of an underground electricity power line or an electricity distribution pole or within 10m of any part of an electricity tower,*
 - (b) development carried out—*
 - (i) within or immediately adjacent to an easement for electricity purposes (whether or not the electricity infrastructure exists), or*
 - (ii) immediately adjacent to an electricity substation, or*
 - (iii) within 5m of an exposed overhead electricity power line,*
 - (c) installation of a swimming pool any part of which is—*
 - (i) within 30m of a structure supporting an overhead electricity transmission line, measured horizontally from the top of the pool to the bottom of the structure at ground level, or*
 - (ii) within 5m of an overhead electricity power line, measured vertically upwards from the top of the pool,*
 - (d) development involving or requiring the placement of power lines underground, unless an agreement with respect to the placement underground of power lines is in force between the electricity supply authority and the council for the land concerned.*
- (2) Before determining a development application (or an application for modification of a consent) for development to which this section applies, the consent authority must—*
 - (a) give written notice to the electricity supply authority for the area in which the development is to be carried out, inviting comments about potential safety risks, and*
 - (b) take into consideration any response to the notice that is received within 21 days after the notice is given.*



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Pursuant to the provisions of section 2.48 of the SEPP, Council should refer the application to Essential Energy and take into consideration their comments in consideration of section 2.48(b)(i) and 2.48(b)(iii), noting in particular:

- The existing electricity pole (associated with 68 Medlyn St Parkes being Lot 3 DP1196002) and vicinity of earthworks (retaining wall and new fencing); and
- Existing overhead powerline and pole in Woodward Street frontage (new driveway, services and signage within 5m of existing pole located at dividing boundary of the subject land and 79 Woodward Street Parkes being Lot 1 DP547904).
- Safety of the existing driveway and proposed driveway access and/or exits should be demonstrated with future s138 approval to include details to demonstrate clearance satisfactory to Essential Energy from any electricity infrastructure (power pole, streetlight) always, to prevent accidental damage.

It is recommended to the developer that they inform any contracted builder in the future:

1. Prior to carrying out any works, a "Dial Before You Dig" enquiry should be undertaken in accordance with the requirements of *Part 5E (Protection of Underground Electricity Power Lines)* of the *Electricity Supply Act 1995* (NSW).
2. Given there is electricity infrastructure in the area, it is the responsibility of the person/s completing any works around powerlines to understand their safety responsibilities. SafeWork NSW (www.safework.nsw.gov.au) has publications that provide guidance when working close to electricity infrastructure. These include the *Code of Practice – Work near Overhead Power Lines* and *Code of Practice – Work near Underground Assets*.

Further it is recommended in this regard that the construction plans be drafted to include requirements of Essential Energy and should refer to ***ISSC 20 Guideline for the Management of Activities within Electricity Easements and Close to Infrastructure***.

This development should be able to comply, with any proposed acoustic/security fencing to maintain minimum safety clearance requirements to the existing overhead powerlines.

6.2 PARKES LOCAL ENVIRONMENTAL PLAN

The Parkes LEP 2012 applies to the subject site. The subject land is zoned R1 General Residential.

Zone R1 General Residential

1 Objectives of zone

- To provide for the housing needs of the community.
- To provide for a variety of housing types and densities.
- To enable other land uses that provide facilities or services to meet the day to day needs of residents.
- To provide attractive, affordable, well located and market-responsive residential land.
- To ensure that any non-residential land uses permitted within the zone are compatible with the amenity of the area.



Statement of Environmental Effects

- *To ensure that housing densities are broadly concentrated in locations accessible to public transport, employment, services and facilities.*

The proposed centre-based child care facilities are permissible with development, and specific design consideration has been made to ensure the impact on amenity of existing residential development is minimised. The noise assessment has included recommendations that will ensure noise amenity is not deteriorated. The visual amenity is addressed by good modern building design and landscaping. The fencing (with no gaps) and low scale internal security lighting will minimise impacts in the evening with cars relying upon headlights. Overall, the design measures have considered the objectives of the zone and though the scale of development is relatively large in terms of traffic generation in the setting, the proposed measures overall will ensure impact to residential amenity is acceptable.

The relevant provisions of the Parkes LEP 2012 are discussed below:

Clause 2.6 Subdivision—consent requirements

COMMENT – This SEE supports a development application for centre-based child care facility – no subdivision of the centre's land is proposed. An existing encroachment by 79 Woodward St (Lot 1 DP547904) is identified into the subject land, with the dividing fence and mailbox located in the subject land. Reclamation of this land will be investigated by the developer for future footpath access, landscaping/signage & to remove any obstacle for sight distance in consultation with the landowner. No boundary adjustment is proposed.

6.1 Earthworks

- (1) *The objective of this clause is to ensure that earthworks for which development consent is required will not have a detrimental impact on environmental functions and processes, neighbouring uses, cultural or heritage items or features of the surrounding land.*
- (2) *Development consent is required for earthworks unless—*
 - (a) *the earthworks are exempt development under this Plan or another applicable environmental planning instrument, or*
 - (b) *the earthworks are ancillary to development that is permitted without consent under this Plan or to development for which development consent has been given.*
- (3) *Before granting development consent for earthworks (or for development involving ancillary earthworks), the consent authority must consider the following matters—*
 - (a) *the likely disruption of, or any detrimental effect on, drainage patterns and soil stability in the locality of the development,*
 - (b) *the effect of the development on the likely future use or redevelopment of the land,*
 - (c) *the quality of the fill or the soil to be excavated, or both,*
 - (d) *the effect of the development on the existing and likely amenity of adjoining properties,*
 - (e) *the source of any fill material and the destination of any excavated material,*
 - (f) *the likelihood of disturbing relics,*
 - (g) *the proximity to, and potential for adverse impacts on, any waterway, drinking water catchment or environmentally sensitive area,*
 - (h) *any appropriate measures proposed to avoid, minimise or mitigate the impacts of the development.*



COMMENT – Development as proposed, includes ancillary cut and fill earthworks. The civil drawings address the potential for impact on drainage and demonstrate the post development drainage will not increase discharge to Woodward St or direct stormwater to other uncontrolled areas. This SEE addresses the likelihood of exposing any artefacts. Adequate erosion and sediment control measures, in the construction period, will be required to be implemented to reduce risk of sedimentation off site.

6.7 Essential services

Development consent must not be granted to development unless the consent authority is satisfied that any of the following services that are essential for the development are available or that adequate arrangements have been made to make them available when required—

- (a) the supply of water,*
- (b) the supply of electricity,*
- (c) the disposal and management of sewage,*
- (d) stormwater drainage or on-site conservation,*
- (e) suitable vehicular access.*

COMMENT – The land can be serviced to Council standards (subject to conditions of approval). Refer to proposed civil/servicing plans prepared by Triaxial Consulting Pty Ltd. Post consent stages will trigger the design for electricity and telecommunication design processes; all services are available in close proximity, as shown on the existing site survey plan.

Suitable vehicular access has been demonstrated (refer to the Traffic and Parking Statement prepared by Traffic Solutions Pty Ltd). It is expected that the development can be conditioned to comply with this section.



6.2.1 COMPLIANCE WITH PARKES SHIRE COUNCIL DEVELOPMENT CONTROL PLAN 2021

Part E.1 Commercial Development of the Parkes Development Control Plan (2013) is applicable to the B2 Local Centre, B4 Mixed use and RU5 Village zones and does not apply to this development site – however the part includes car parking requirements for certain land uses and is most useful for consideration of design standards/controls.

For child care centres – 1 space for every 4 children in attendance is required (pg. 15) – COMPLIED.

Table 1: Compliance with the DCP Part E.1 Commercial Development

DCP Provisions	Comments
EARTHWORKS, RETAINING WALLS, STRUCTURAL SUPPORT AND SITE DRAINAGE	Plans show that retaining walls are proposed and drainage is contained within the site boundaries. Stormwater is proposed to finally drain to the street system in Woodward St. Construction plans to nominate that any imported fill must be certified Virgin Excavated Natural Material (VENM).
STREETSCAPE	Development does not necessitate the removal of any existing street trees. The existing lot has a battle-axe arrangement and setbacks are acceptable.
SETBACKS	The buildings will comply with the requirements of the Building Code of Australia. Ensuring the building layout and car parking arrangement provides adequate room for the servicing of the development, including loading and unloading operations, vehicle manoeuvrability and waste storage was key to the design. A small rigid truck will be able to access the site and the max design vehicle should be conditioned and a small sign placed at the entry to ensure larger vehicles do not enter the site.
BUILDING DESIGN	The visual amenity of the development has been assessed in this SEE. Landscaping and fencing will be prominent features. External building materials are comprised of neutral colours appropriate to the site and surrounding environment – the development will clearly present as a commercial development in the residential setting, with small signage and driveway access to be notable due to the topography. Obstructed views of the centre will occur due to existing residential lots and new fencing proposed. The buildings will meet design requirements for the provision of safe child care environments as per the NQF. The design has accommodated footpath for separated safer pedestrian access into the site as well as good vehicular access.
OUTDOOR ADVERTISING /SIGNAGE DESIGN	One free standing sign as shown on the plan (A1.03) 2.2m high to be located on the front landscape area. Other signage will be for directional purposes only. The signage will not be internally illuminated.



Statement of Environmental Effects

DCP Provisions	Comments
LANDSCAPE DESIGN	The landscape design has been primarily focussed on the outdoor play areas. The landscaping outside these areas is kept low maintenance and to define car parking areas and pedestrian access locations.
DRIVEWAYS, ACCESS AND CAR PARKING	Refer to the Traffic and Parking Statement prepared by Traffic Solutions Pty Ltd. Car park design allows vehicles to enter and leave the site in a forward- facing direction and minimises travel distance for service vehicles accessing the development. Turning spaces will be adequately signposted.
STORMWATER MANAGEMENT AND UTILITIES	<p>Stormwater management has been addressed in the proposed civil/servicing plans prepared by Triaxial Consulting Pty Ltd. Noted on plans:</p> <ul style="list-style-type: none"> • Rainwater tank sizes. • Pipes up to 300mm diameter shall be sewer grade UPVC with solvent welded joints. • All "internal works" within property boundaries shall comply with the requirements of AS/NZS 3500.3 (current edition). • All stormwater pipes shall be provided with minimum pipe cover to comply with the requirements of AS/NZS 3500.3 (current edition). • Installation of all buried concrete stormwater pipes shall comply with the requirements of AS/NZS 3725 (current edition) design for installation of buried concrete pipes. • All stormwater drainage lines shall have a minimum fall of 1% unless noted otherwise on the drawings. • Grates and covers shall comply with the requirements of as 3996 (current edition). (Refer to notes and plans prepared by Triaxial Consulting Pty Ltd). <p>Connection to reticulated services is proposed in accordance with the DCP.</p>



7 EVALUATION - ENVIRONMENTAL IMPACTS

7.1 ENVIRONMENTAL IMPACTS AND MITIGATION MEASURES

This section considers the likely impacts of the proposed development, including environmental impacts on both the natural and built environments.

7.2 SOIL AND SURFACE WATER

7.2.1 Potential Impacts – Soil and Surface Water

The proposed subdivision development does not trigger integrated development provisions due to works within 40m of a waterway. Under the Water Management Act 2000 (WM Act) an approval is required to undertake controlled activities on waterfront land. The nearest mapped watercourse is over 200m to the north of Woodward Street.

Potential soil impacts due to the development of the land may include: exposure of soils to increased erosion and offsite sediment transport through vegetation stripping and general site disturbance for future service installation. Substantial soil movement due to the cut earthworks proposed, and risk of movement of soil due to the topography in the construction period. This limited disturbance is not expected to have any long-term impact outside the construction period.

7.2.2 Mitigation Measures – Soil and Surface Water

Overall, review of the proposed and the location of new retaining walls in relation to existing infrastructure, indicates that the site should not be hindered for development based on soil and water management issues and proposed piped stormwater system. Ensuring construction plans specifically address erosion and sedimentation risk in the construction period is required.

Mitigation measures should be adopted to minimise potential for impacts to soil and water – construction period.

- Erosion and sediment controls are to be established prior to any site disturbance.
- Construction plans to address temporary drain design.
- Methods within the *Managing Urban Stormwater: Soils and Construction Volume 1* (Landcom 2004) are to be employed where relevant.
- Removal of groundcover must be minimised where possible to provide natural soil protection.
- The provisions of the construction erosion and sedimentation plan should be employed with diversions and sediment fence to be installed prior to any clearing.

7.3 HERITAGE

7.3.1 Potential Impacts – Heritage

The proposed child care centre development will not have any detrimental impact on heritage items or the setting of listed items – i.e. no locally listed items are within close vicinity to the development site.



Due Diligence Code of Practice for the Protection of Aboriginal Objects in New South Wales published by Department of Environment, Climate Change and Water has been referred to for the preparation of this report. The site is within a developing urban/rural residential environment that has been disturbed for residential curtilage. The likelihood of undisturbed indigenous heritage to occur is minimal.

In accordance with Section 1 *Do you need to use this Due Diligence Code*, the development is required to follow the Generic Due Diligence Code of Practice outlined in Section 8. This has been provided:

- **Step 1**, *Will the activity disturb the ground surface*,

Yes. The development has potential to require land disturbance.

- **Step 2a**, *Search the AHIMS database and use any other sources of information of which you are already aware*,

An AHIMS search was conducted on 14 May 2022 with a buffer of 1000m and returned 3 Aboriginal sites within or near the location and no declaration of aboriginal place within the site or buffer area. The search was refined to a buffer of 200m – this returned 0 Aboriginal sites within or near the location. In accordance with the Due Diligence guidelines, you must do an extensive search if AHIMS has shown that there are Aboriginal sites or places recorded in the search area.

(Refer to **Appendix A – AHIMS search results**).

- **Step 2b**, *Activities in areas where landscape features indicate the presence of Aboriginal objects*

Aboriginal objects are often associated with particular landscape features as a result of Aboriginal people's use of those features in their everyday lives and for traditional cultural activities. Examples of such landscape features are rock shelters, sand dunes, waterways, waterholes and wetlands. Therefore, it is essential to determine whether the site contains landscape features that indicate the likely existence of Aboriginal objects. It has been considered whether the land and proposed activity is:

- within 200m of waters, or
- located within a sand dune system, or
- located on a ridge top, ridge line or headland, or
- located within 200m below or above a cliff face, or
- within 20m of or in a cave, rock shelter, or a cave mouth
- and is on land that is not disturbed land (defined in guidelines, see below) then you must go to step 3.

If after completing steps 2a and 2b it is reasonable to conclude that there are no known Aboriginal objects or a low probability of objects occurring in the area of the proposed activity, you can proceed with caution without applying for an AHIP.

- **Step 3**, *Can you avoid harm to the object or disturbance of the landscape feature?*



All features are either not occurring or avoided in this development site.

- **Step 4: Desktop assessment and visual inspection**

This step only applies if your activity is on land that is not disturbed land or contains known Aboriginal objects.

7.3.2 Mitigation Measures – Heritage

No known items of Aboriginal heritage are identified within the site. Direct impacts are considered to be nil in the absence of heritage items. No further Aboriginal heritage site survey is warranted at this site. No further mitigation measures are proposed for DA.

7.4 VISUAL AMENITY

7.4.1 Potential Impacts - Visual

The proposed subdivision will lead to significant changes to the visual amenity of the area with the built aspects of the area to increase due to the proposed child care centres. The change in setting is expected with the general take up of residential land in the wider residential area, however the commercial nature of the proposed development will include other visual elements such as fences of increased height, signage, and lighting.

7.4.1 Mitigation Measures – Heritage

The subject lot orientation and dimensions will minimise the visual impacts, due the setback from the Street. Softening of the development through landscaping, minimal use of signage and use of natural-coloured materials is proposed to mitigate visual impacts. However, overall, it is acknowledged that a change to the visual amenity will result. Considering the design elements proposed, the impact is considered to be adequately mitigated and acceptable.

7.5 ACOUSTIC AMENITY

7.5.1 Potential Impacts - Noise

The development has been the subject of a Noise Assessment for the Proposed Childcare Centre prepared by Renzo Tonin and Associates. The report focusses on operational noise issues. The report identifies the following:

“It is anticipated that noise will essentially emanate from the following sources:

- *Operational noise from the use of the proposed childcare centre including:*
 - *Intermittent noise from the outdoor play areas and indoor areas*
 - *Noise generated during the hours of operation by mechanical plant*
 - *Noise generated by vehicle activities within the carpark areas.*
- *Road traffic noise on public roads generated by additional vehicles associated with the childcare centre. It is noted that the proposed childcare centre building will be mechanically ventilated through*



the use of air conditioners. Consequently, all windows and doors will be closed during the use of indoor areas of the centre. Noise emission from internal playrooms with all windows and doors closed is not considered to be a significant noise source and is therefore, not further addressed..” (section 2.3 of the noise assessment)

Residential properties were identified as sensitive receivers of noise. The report does not focus on the construction period, however the construction noise will be temporary and limited to daylight hours.

Road traffic noise was assessed as being acceptable with no mitigation required.

7.5.2 Mitigation Measures – Noise

Mitigation during the construction period - It is assumed that the consent authority will apply standard conditions to ensure the timing and impacts of the construction period are minimised.

Mitigation for the Operational noise impacts predicted through modelling carried out by Renzo Tonin and Associates, include:

Physical measures - Acoustic solid fencing at various heights on boundaries (refer to plans). Internal acoustic solid screen on top of the retaining wall between the Centre 1 and Centre 2 (1.5m high).

Management measures – (signage and outdoor carer responsibilities)

- Signs should be erected at appropriate, prominent locations, to advise the following: - that staff and parents converse at a very low volume / that parents not call out to their children when delivering or collecting their children & / that gates not be slammed.
- Children who are loudly crying outdoors should be comforted by staff and if the child continues to cry loudly then they should be taken inside.
- No music should be played in any outdoor areas at any time.

Future choices for air-conditioning units etc should also consider the potential for noise production (refer to the Noise Assessment report for complete description of mitigation measures).

7.6 CUMULATIVE ISSUES

No significant potential cumulative issues have been identified as a result of the proposed subdivision.

7.7 SOCIAL AND ECONOMIC IMPACTS

This section considers the likely social and economic impacts of the development in the locality. Socially, the proposal will have positive impact with increasing need to provide child care services in the LGA. In a site-specific social context, the development could increase foot traffic and children walking with parents to the Centre, in an areas where pedestrian activity is minimal.

The development facilitates development that supports the provision of needed services within Parkes LGA that may have positive economic flow on effects. Overall, the development is not of a scale to



warrant specific social and economic development analysis. The traffic and flow on impacts of locating the centre in a residential area are overall positive, with the design features considered.

7.8 SITE SUITABILITY

REVIEW OF SITE ISSUES - An overview of site issues is provided:

The proposed child care centre use will not cause unacceptable conflict with the land use of adjoining properties. Surrounding land is either developed for residential use or zoned for similar residential development. The development has aimed to reduce all areas of potential impact on the amenity of existing residents.

ZONING AND PERMISSIBILITY OF THE PROPOSED DEVELOPMENT - Development for the purpose of a centre-based child care facility will support the growth of the Parkes LGA, being consistent with the zone objectives, and having minimal environmental impacts.

SIZE AND SHAPE OF THE LAND - The shape of the land and topography presents a unique opportunity for development and cut and fill is proposed. The battle-axe shape of the lot has provided an opportunity to minimise the impact on the streetscape.

COMPATIBILITY WITH ADJOINING DEVELOPMENT - The proposed subdivision is in line with the surrounding land uses which are primarily residential in nature. Design measures (such as acoustic fencing) is proposed to minimise noise amenity impacts.

Overall, no issue has been identified that would indicate that the land is unsuitable for a centre-based child care facility development.

7.9 PUBLIC SUBMISSIONS

Any submissions made in accordance with the EP&A Act or the regulations received during the notification period for the development application would be required to be considered by Council in the assessment of the application.

7.10 PUBLIC INTEREST

Section 4.15(1)(e) requires consideration of the public interest in assessing the proposed development. The proposal is not likely to have significant wider public implications. However overall, the type of development would be positive for the town and supports growth in other employment areas.

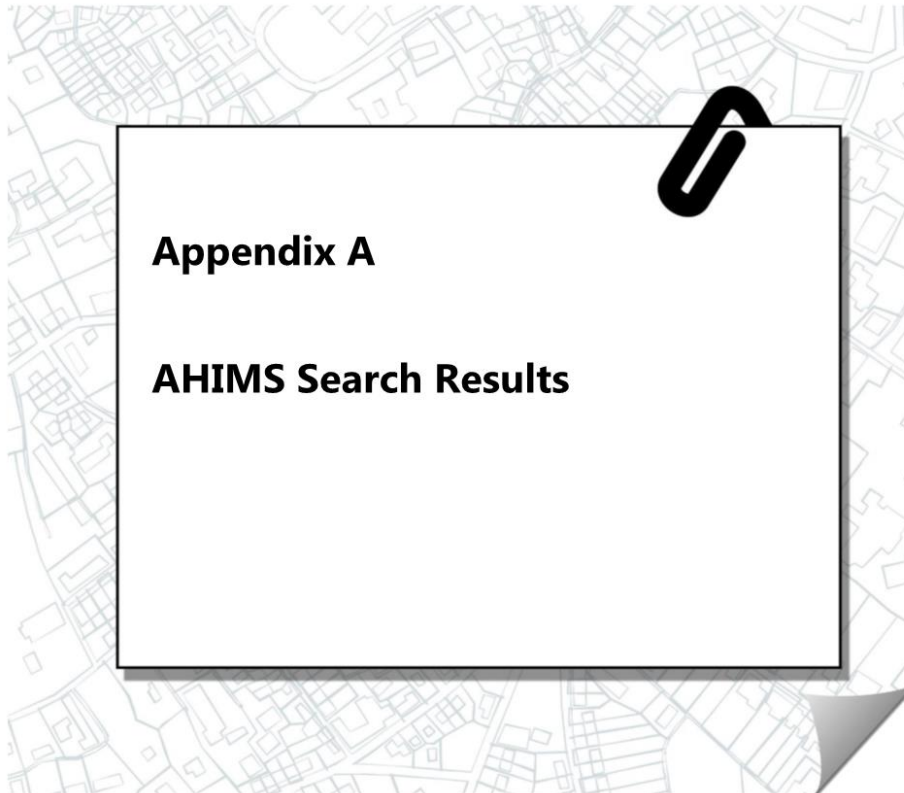


8 CONCLUSION

This Statement of Environmental Effects assessed the impact of the proposed development and where relevant provides the supporting information and outlines proposed actions that demonstrate measures to be undertaken to ensure consistency with the objectives of the zone, and outline what plans are in place to ensure mitigation of any potential environmental impacts.

Interactions with neighbouring residential development has been considered. Key issues relate to traffic, drainage, and reticulated services design. All potential impacts identified likely to result from the project can be mitigated by the implementation of appropriate building design and compliance with the DCP. Overland drainage catchment has been adequately managed with car parking area detention and rainwater tanks. Overall, the development will meet the development standards expected for the location, with increase to traffic and change to noise amenity specifically focussed on assessment with separate specialist assessments incorporating recommended mitigation measures.

Referral to Essential Energy pursuant to SEPP (Transport and Infrastructure) 2021 is recommended. In accordance with the *Environmental Planning & Assessment Act 1979* an Environmental Impact Statement is not required and Parkes Shire Council is able to undertake assessment and subsequent determination of a development application for development of a centre-based child car facility based on this SEE and other supporting studies; the plans prepared by Shane Duck and servicing details prepared by Triaxial Consulting Pty Ltd.



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AHIMS Web Services (AWS)
Search Result

Your Ref/PO Number : A184 Woodward (1km)
Client Service ID : 682960

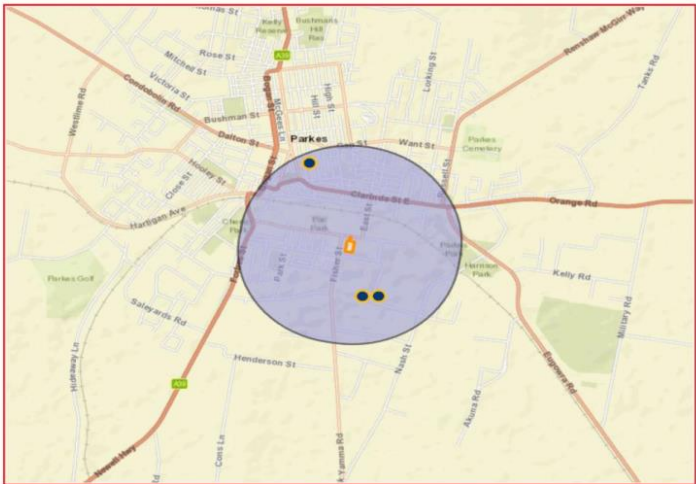
Atlas Environment & Planning
46 Market Street
Mudgee New South Wales 2850
Attention: Emma Yule
Email: yule.atlas@gmail.com

Date: 14 May 2022

Dear Sir or Madam:

AHIMS Web Service search for the following area at Lot : 3, DP:DP547904, Section : - with a Buffer of 1000 meters, conducted by Emma Yule on 14 May 2022.

The context area of your search is shown in the map below. Please note that the map does not accurately display the exact boundaries of the search as defined in the paragraph above. The map is to be used for general reference purposes only.



A search of Heritage NSW AHIMS Web Services (Aboriginal Heritage Information Management System) has shown that:

3	Aboriginal sites are recorded in or near the above location.
0	Aboriginal places have been declared in or near the above location.*



AHIMS Web Services (AWS)
Search Result

Your Ref/PO Number : A184 Woodward 200m
Client Service ID : 682961

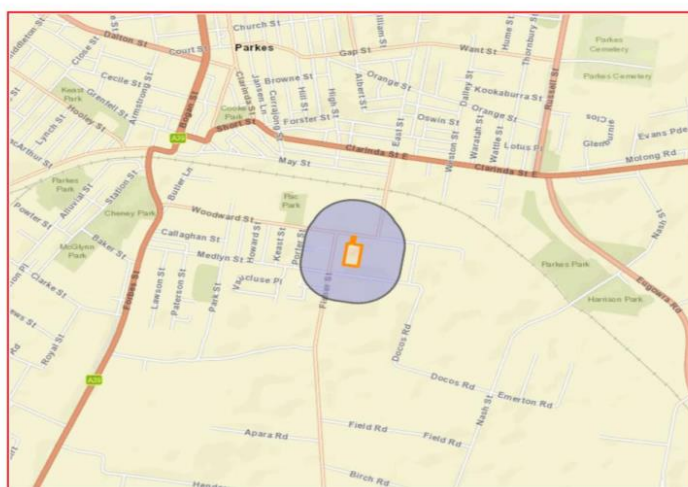
Atlas Environment & Planning
46 Market Street
Mudgee New South Wales 2850
Attention: Emma Yule
Email: yule.atlas@gmail.com

Date: 14 May 2022

Dear Sir or Madam:

AHIMS Web Service search for the following area at Lot : 3, DP:DP547904, Section : - with a Buffer of 200 meters, conducted by Emma Yule on 14 May 2022.

The context area of your search is shown in the map below. Please note that the map does not accurately display the exact boundaries of the search as defined in the paragraph above. The map is to be used for general reference purposes only.



A search of Heritage NSW AHIMS Web Services (Aboriginal Heritage Information Management System) has shown that:

0	Aboriginal sites are recorded in or near the above location.
0	Aboriginal places have been declared in or near the above location. *

If your search shows Aboriginal sites or places what should you do?

- You must do an extensive search if AHIMS has shown that there are Aboriginal sites or places recorded in the search area.
- If you are checking AHIMS as a part of your due diligence, refer to the next steps of the Due Diligence Code of practice.
- You can get further information about Aboriginal places by looking at the gazettal notice that declared it. Aboriginal places gazetted after 2001 are available on the [NSW Government Gazette \(https://www.legislation.nsw.gov.au/gazette\)](https://www.legislation.nsw.gov.au/gazette) website. Gazettal notices published prior to 2001 can be obtained from Heritage NSW upon request

Important information about your AHIMS search

- The information derived from the AHIMS search is only to be used for the purpose for which it was requested. It is not to be made available to the public.
- AHIMS records information about Aboriginal sites that have been provided to Heritage NSW and Aboriginal places that have been declared by the Minister;
- Information recorded on AHIMS may vary in its accuracy and may not be up to date. Location details are recorded as grid references and it is important to note that there may be errors or omissions in these recordings,
- Some parts of New South Wales have not been investigated in detail and there may be fewer records of Aboriginal sites in those areas. These areas may contain Aboriginal sites which are not recorded on AHIMS.
- Aboriginal objects are protected under the National Parks and Wildlife Act 1974 even if they are not recorded as a site on AHIMS.
- This search can form part of your due diligence and remains valid for 12 months.

Level 6, 10 Valentine Ave, Parramatta 2150
Locked Bag 5020 Parramatta NSW 2124
Tel: (02) 9585 6345

ABN 34 945 244 274
Email: ahims@environment.nsw.gov.au
Web: www.heritage.nsw.gov.au

End of report.

PROPOSED CHILD CARE CENTRE
LOT 3 DP547904
77 WOODWARD STREET, PARKES NSW 2870
CIVIL DRAWINGS

DRAWINGS LIST

- | | |
|-------|----------------------------|
| C1.00 | COVER SHEET |
| C1.01 | GENERAL NOTES |
| C2.00 | EXISTING SITE PLAN |
| C3.01 | FINISHED LEVELS PLAN |
| C4.00 | STORMWATER MANAGEMENT PLAN |
| C5.00 | FIRE SERVICES PLAN |



NOTE:
THIS IS A PLANNING DRAWING ONLY, FOR THE PURPOSE OF
CONCEPTUAL DESIGN AND/OR PLANNING. FURTHER DETAILED
ENGINEERING DESIGN INCLUDING SPECIFICATIONS, SIZING
AND STORMWATER INVERTS TO BE PROVIDED PRIOR TO
CONSTRUCTION CERTIFICATE AND FOR CONSTRUCTION ISS.



LOCATION PLAN
SCALE 1:88888888

ISSUED FOR APPROVAL 03.08.22 9 JO 11.05.22 A JO DATE ISSUE BY		NORTH POINT LAND SHANE DUCK BDA MEMBERSHIP No. 6220		CLIENT LLOYD WILLIAMS CHILDCARE SPECIALISTS AUSTRALIA PTY LTD		PROJECT CHILD CARE CENTRE 77 WOODWARD STREET PARKES NSW 2870		 TRIAXIAL CONSULTING 1300 874 294 TRIAXIAL.COM.AU UNIT 1, 28 MARKET STREET, LODDICE NSW 2850 PO BOX 1015, LODDICE NSW 2850 TO BE PRINTED IN COLOUR		DRAWING FILE COVER SHEET PROJECT NO. TX16656-00 - C1.00	
NOT FOR CONSTRUCTION											

<p>GENERAL</p> <p>C01 THESE DRAWINGS SHALL BE READ IN CONJUNCTION WITH ALL ARCHITECTURAL AND OTHER CONSULTANTS' DRAWINGS AND SPECIFICATIONS AND SUCH OTHER WRITTEN INSTRUCTIONS AS MAY BE ISSUED DURING THE COURSE OF THE CONTRACT. ANY DISCREPANCY SHALL BE REFERRED TO THE ENGINEER BEFORE PROCEEDING WITH THE WORK.</p> <p>C02 ALL MATERIALS AND WORKMANSHIP SHALL BE IN ACCORDANCE WITH THE RELEVANT AND CURRENT STANDARDS AUSTRALIA CODES AND WITH THE BY-LAWS AND ORDINANCES OF THE RELEVANT BUILDING AUTHORITIES EXCEPT WHERE VARYED BY THE PROJECT SPECIFICATION.</p> <p>C03 ALL DIMENSIONS SHOWN SHALL BE VERIFIED BY THE BUILDER/CONTRACTOR ON SITE. ENGINEERS DRAWINGS SHALL NOT BE SCALED FOR DIMENSIONS. ENGINEERS DRAWINGS ISSUED IN ANY ELECTRONIC FORMAT MUST NOT BE USED FOR DIMENSIONAL SETOUT.</p> <p>C04 UNLESS NOTED OTHERWISE ALL LEVELS ARE IN METRES AND ALL DIMENSIONS ARE IN MILLIMETRES.</p> <p>C05 ALL WORKS SHALL BE UNDERTAKEN IN ACCORDANCE WITH ACCEPTABLE SAFETY STANDARDS & APPROPRIATE SAFETY SIGNS SHALL BE INSTALLED AT ALL TIMES DURING THE PROGRESS OF THE JOB.</p> <p>SURVEY</p> <p>S01 THE EXISTING SITE CONDITIONS SHOWN ON THE DRAWINGS HAVE BEEN INVESTIGATED BY OTHERS. THE INFORMATION IS SHOWN TO PROVIDE A BASIS FOR DESIGN.</p> <p>S02 THE FOLLOWING ENGINEERING SURVEY SHALL NOT BE TAKEN AS A CADASTRAL OR BOUNDARY IDENTIFICATION SURVEY. BOUNDARY DATA SHALL BE TAKEN AS A GUIDE ONLY UNLESS NOTED OTHERWISE.</p> <p>S03 SPOOLED DISCREPANCIES FOUND BETWEEN THE SURVEY DATA AND ACTUAL FIELD DATA THE CONTRACTOR SHALL NOTIFY TRIAXIAL CONSULTING PRIOR TO COMMENCEMENT OF THE WORKS. THE CONTRACTOR SHALL ACCEPT ALL RESPONSIBILITY FOR ERRORS MADE DURING CONSTRUCTION WHERE SURVEY DISCREPANCIES WERE NOT RELATED AND RESOLVED BY TRIAXIAL CONSULTING PRIOR TO COMMENCEMENT OF THE WORKS.</p> <p>EXCAVATION</p> <p>E01 REFER TO REPORT ON GEOTECHNICAL STABILITY ASSESSMENT FOR INFORMATION PERTAINING TO EXISTING SITE STABILITY, EXCAVATION AND GEOTECHNICAL ISSUES.</p> <p>E02 ALL SITE EXCAVATION TO BE PERFORMED IN ACCORDANCE WITH ITEMS NOTED IN THE ABOVE LISTED REPORT.</p> <p>E03 THE EARTHWORKS CONTRACTOR IS TO CONTACT OR MEET WITH THE GEOTECHNICAL ENGINEER PRIOR TO COMMENCEMENT OF ANY EXCAVATION TO DETERMINE APPROPRIATE TECHNIQUES AND HOLD POINTS.</p> <p>E04 TEMPORARY BATTER CUT TO ROCK TO BE FORMED AT NO STEEPER THAN 1 V : 1 H. PERMANENT BATTER TO BE CONFIRMED ON SITE IN CONSULTATION WITH THE GEOTECHNICAL ENGINEER.</p> <p>EXISTING UNDERGROUND SERVICES</p> <p>U01 THE EXISTING UNDERGROUND SERVICES INDICATED ON THESE DRAWINGS HAVE BEEN OBTAINED FROM SURVEY AND SERVICE AUTHORITY INFORMATION. THE SERVICES INFORMATION SHOWN ARE THOSE OF KNOWN SERVICES ONLY. THE LOCATIONS SHOWN ON THE DRAWINGS ARE APPROXIMATE ONLY AND MAY NOT BE AS CONSTRUCTED OR ACCURATE. THE PRESENCE OR ABSENCE OF SERVICES SHALL BE CONFIRMED BY THE CONTRACTOR PRIOR TO COMMENCEMENT OF CONSTRUCTION.</p> <p>U02 THE CONTRACTOR SHALL TAKE ALL DUE CARE WHEN EXCAVATING ON SITE INCLUDING HAND EXCAVATION WHERE NECESSARY.</p> <p>U03 THE CONTRACTOR SHALL CONTACT ALL RELEVANT SERVICE AUTHORITIES PRIOR TO THE COMMENCEMENT OF ANY EXCAVATION WORKS.</p> <p>U04 THE CONTRACTOR SHALL UNDERTAKE A THOROUGH SERVICES SEARCH PRIOR TO THE COMMENCEMENT OF ANY EXCAVATION WORKS. THE RESULTS OF SERVICES SEARCHES SHALL BE RECORDED AND KEPT ON SITE AT ALL TIMES.</p> <p>U05 THE CONTRACTOR IS RESPONSIBLE FOR PERFORMING POT-HOLING TO ESTABLISH AND CONFIRM LOCATIONS AND DEPTHS OF EXISTING UNDERGROUND SERVICES/UTILITIES PRIOR TO COMMENCEMENT OF WORK ON SITE.</p>	<p>SITE PREPARATION</p> <p>GENERAL</p> <p>S01 ALL EARTHWORKS, SITE PREPARATION AND MATERIALS TO BE IN ACCORDANCE WITH AS3798 AND THE GEOTECHNICAL ENGINEERS REPORT U.0.0.</p> <p>S02 SLOPMENT AND EROSION CONTROL MEASURES AS DOCUMENTED MUST BE IN PLACE PRIOR TO THE COMMENCEMENT OF WORK.</p> <p>SUBGRADE</p> <p>S03 STRIP EXISTING AREA AS REQUIRED TO CONSTRUCT NEW WORKS. REMOVE ANY TOP SOIL, ALL ORGANIC & DELETERIOUS MATERIAL FROM SITE WORKS AREA.</p> <p>S04 THE CUT AND FILL SURFACE SHALL BE PROOF ROLLED TO ENSURE THAT THE FILL AND NATURAL GROUND FORMING THE SUBGRADE TO SUB-BASE G AT A SUITABLE DENSITY AND MOISTURE CONTENT.</p> <p>S05 PRIOR TO THE COMMENCEMENT OF ANY CIVIL OR STRUCTURAL CONSTRUCTION THE RELEVANT SITE AREA IS TO BE COMPACTED AND TESTED IN ACCORDANCE WITH AS1289.5.1.1 OR A.1.2 - 1993 TO PRODUCE THE FOLLOWING - RIGID STANDARD COMPACTION AT THE SURFACE AND AT 300MM BELOW SURFACE LEVEL. FREQUENCY OF FIELD DENSITY TESTS SHALL BE CARRIED OUT IN ACCORDANCE WITH AS3798 - 2007 TABLE 8.1 TESTING SHALL BE EVENLY SPACED OVER THE ENTIRE SITE AND AT RANDOM LOCATIONS. TEST RESULTS SHALL BE FORWARDED TO THE ENGINEER FOR APPROVAL PRIOR TO COMMENCEMENT OF WORKS.</p> <p>S06 PROOF ROLLING SHALL BE CARRIED OUT UNDER THE DIRECTION OF THE CONTRACTOR. A MINIMUM 10 TONNE STATIC MASS SMOOTH DRAINED ROLLER SHALL BE USED. WHERE THERE IS MOVEMENT UNDER THE ROLLER INDICATING SOFT, WET OR DISTURBED SUBGRADE, THE AREA OF MOVEMENT SHALL BE IDENTIFIED AND POOR SUBGRADE MATERIAL REMOVED. ANY REPLACEMENT MATERIAL SHALL BE BACKFILLED WITH APPROVED FILL PLACED IN LAYERS NOT EXCEEDING 200mm LOOSE MEASUREMENT AND IN ACCORDANCE WITH FILLING NOTE S07 TO RISE OF 500 AND WITHIN ±2% OF STANDARD OPTIMUM MOISTURE CONTENT.</p> <p>S07 WHERE THERE HAS BEEN AN EXTENDED DRY PERIOD THE SUBGRADE SURFACE MAY EXHIBIT DISCONTINUITY CRACKS CONSISTENT WITH NEAR SURFACE DRYING OUT. IF SIGNIFICANT DRYING OUT HAS OCCURRED, MOISTURE CONTENT OF THE UPPER 200mm OF THE SURGRADE, THE MATERIAL SHOULD THEN BE COMPACTED IN ACCORDANCE WITH THE ABOVE REQUIREMENTS FOR DENSITY AND MOISTURE CONTENT.</p> <p>FILL/SUB-BASE</p> <p>S08 COMPACTION TESTING IS THE RESPONSIBILITY OF THE CONTRACTOR AND MUST BE ALLOWED FOR BY THE TENDER FOR THE PROJECT. THE CONTRACTOR SHALL ALLOW FOR SOIL COMPACTION TESTING TO ALL FILL FORMATIONS WHICH SUPPORT CONCRETE SLAB ON GROUND TYPE FLOORS AND EXTERNAL PAVEMENTS. TESTS SHALL BE CARRIED OUT BY AN INDEPENDENT NATA REGISTERED LABORATORY IN ACCORDANCE WITH THE REQUIREMENTS OF AS1289. SUBMIT TEST REPORTS TO THE ENGINEER FOR REVIEW.</p> <p>S09 IMPORTED FILL IS TO BE WELL GRADED CRUSHED SANDSTONE, RIPPED SHALE OR APPROVED ALTERNATIVE, WITH A MINIMUM CBR OF 30% IN P.8 AND A MAX PARTICLE SIZE OF 75mm.</p> <p>S10 ALL FILL MATERIAL SHALL BE UNIFORMLY PLACED IN LAYERS NOT EXCEEDING 200mm LOOSE MEASUREMENT.</p> <p>S11 ALL FILL SHALL BE COMPACTED TO RIGID STANDARD DRY DENSITY DETERMINED BY METHODS IN ACCORDANCE WITH AS1289. THE MOISTURE CONTENT OF THE FILL MATERIAL SHALL BE ADJUSTED TO WITHIN 1% OF THE OPTIMUM MOISTURE CONTENT DURING COMPACTION TO ENSURE THAT THE SPECIFIED COMPACTION IS OBTAINED.</p>	<p>STORMWATER DRAINAGE</p> <p>S01 PIPES UP TO 300mm DIAMETER SHALL BE SEWER GRADE UPVC WITH SOLVENT WELDED JOINTS.</p> <p>S02 ALL "INTERNAL WORKS" WITHIN PROPERTY BOUNDARIES SHALL COMPLY WITH THE REQUIREMENTS OF AS/NZS3500.3 (CURRENT EDITION).</p> <p>S03 ALL STORMWATER PIPES SHALL BE PROVIDED WITH MINIMUM PIPE COVER 10. COMPLY WITH THE REQUIREMENTS OF AS/NZS3500.3 (CURRENT EDITION).</p> <p>S04 INSTALLATION OF ALL BURIED CONCRETE STORMWATER PIPES SHALL COMPLY WITH THE REQUIREMENTS OF AS/NZS3725 (CURRENT EDITION) DESIGN FOR INSTALLATION OF BURIED CONCRETE PIPES.</p> <p>S05 BUNGALERS, CONNECTORS AND JUNCTIONS SHALL BE PREFABRICATED FITTINGS WHERE PIPES ARE LESS THAN 300mm DIAMETER.</p> <p>S06 ALL STORMWATER DRAINAGE LINES SHALL HAVE A MINIMUM FALL OF 1% UNLESS NOTED OTHERWISE ON THE DRAWINGS. CARE SHALL BE TAKEN WITH SETTING LEVELS OF STORMWATER DRAINAGE LINES. GRADIES SHOWN ON THE DRAWINGS SHALL NOT BE REDUCED WITHOUT THE WRITTEN CONSENT OF TRIAXIAL CONSULTING.</p> <p>S07 GRATES AND COVERS SHALL COMPLY WITH THE REQUIREMENTS OF AS3796 (CURRENT EDITION).</p> <p>S08 AT ALL TIMES DURING THE CONSTRUCTION OF STORMWATER PITS, ADEQUATE SAFETY PROCEDURES SHALL BE DOCUMENTED AND EXERCISED TO MITIGATE THE RISK OF PERSONAL INJURY AS A RESULT OF FALLS INTO PITS.</p> <p>S09 ALL EXISTING STORMWATER LOCATIONS, INCLUDING INVERTS, TO BE CONFIRMED BY THE BUILDER/CONTRACTOR PRIOR TO THE COMMENCEMENT OF CIVIL WORKS ON SITE.</p> <p>S10 ALL EXISTING STORMWATER DRAINAGE LINES AND PITS THAT ARE TO REMAIN SHALL BE INSPECTED AND CLEANED DURING THIS PROCESS ANY PART OF THE STORMWATER DRAINAGE SYSTEM THAT WARRANTS REPAIR SHALL BE REPORTED TO THE SUPERINTENDANT/ENGINEER FOR FURTHER DIRECTIONS.</p> <p>SITEWORKS</p> <p>S01 ALL CONNECTIONS WITH EXISTING WORKS SHALL BE MADE SMOOTH.</p> <p>S02 ALL TRENCH BACKFILL MATERIAL SHALL BE COMPACTED TO ACHIEVE A DENSITY EQUIVALENT TO THE ADJACENT MATERIAL.</p> <p>S03 ALL SERVICE TRENCHES SHALL BE BACKFILLED WITH SAND TO A LEVEL 100mm ABOVE THE PIPE, WHERE SERVICE TRENCHES ARE CONSTRUCTED UNDER VEHICULAR PAVEMENT, BACKFILL THE REMAINDER OF THE TRENCH (TO UNDERSIDE OF PAVEMENT) WITH SAND OR APPROVED GRAVEL OR MATERIAL COMPACTED IN LAYERS NOT EXCEEDING 150mm DEPTH. BACKFILL MATERIAL SHALL BE COMPACTED TO A MINIMUM RIGID MODIFIED MAXIMUM DRY DENSITY IN ACCORDANCE WITH AS1289.5.2.1 (CURRENT EDITION) OR A DENSITY INDEX OF NOT LESS THAN 75.</p> <p>S04 PROVIDE A 10mm wide EXPANSION JOINT BETWEEN ALL BUILDINGS AND CONCRETE OR CURB PAVEMENTS.</p> <p>SEDIMENT AND EROSION CONTROL</p> <p>S01 CONTROLS SHALL BE INSTALLED IN ACCORDANCE WITH THE MANUAL "MANAGING URBAN STORMWATER: SOILS AND CONSTRUCTION" (2004) (THE BLUE BOOK).</p> <p>S02 DISTURBANCE SHALL BE KEPT TO A MINIMUM AND WITHIN THE LIMITS OF THE CONSTRUCTION SITE.</p> <p>S03 ADDITIONAL CONTROLS SHALL BE INSTALLED AS REQUIRED AND IN ACCORDANCE WITH THE BLUE BOOK.</p> <p>S04 ALL INSTALLED CONTROLS SHALL BE INSPECTED AT LEAST WEEKLY AND IMMEDIATELY FOLLOWING A RAIN EVENT. MAINTENANCE SHALL BE UNDERTAKEN AS REQUIRED.</p> <p>S05 COMPLETED AREAS SHALL BE PROGRESSIVELY VEGETATED.</p> <p>S06 CONTROL DEVICES, AS DETAILED, SHALL BE INSTALLED TO STORMWATER PITS IMMEDIATELY FOLLOWING THEIR CONSTRUCTION.</p>	<p>CONCRETE</p> <p>C1 ALL WORKMANSHIP AND MATERIAL SHALL BE IN ACCORDANCE WITH AS3600 CURRENT EDITION WITH THE AMENDMENTS, EXCEPT WHERE VARYED BY THE CONTRACT DOCUMENTS.</p> <p>C2 READY-MIX CONCRETE SUPPLY SHALL COMPLY WITH AS1379.</p> <p>C3 CONCRETE QUALITY. ALL THE REQUIREMENTS OF THE AC308 SPECIFICATION DOCUMENT 1 (EDITION 4), SHALL APPLY TO THE FORMWORK, REINFORCEMENT AND CONCRETE UNLESS NOTED OTHERWISE. CONCRETE QUALITY SPECIFICATIONS AS SHOWN ON PLAN.</p> <p>C4 PROJECT CONTROL TESTING SHALL BE CARRIED OUT IN ACCORDANCE AS1379.</p> <p>C5 NO ADMIXTURES SHALL BE USED IN CONCRETE UNLESS APPROVED IN WRITING.</p> <p>C6 CLEAR CONCRETE COVER TO ALL REINFORCEMENT FOR DURABILITY SHALL BE AS PER CONCRETE COVER SCHEDULE UNLESS SHOWN OTHERWISE.</p> <p>DURABILITY REQUIREMENTS FOR CONCRETE:</p> <table><thead><tr><th>EXPOSURE CLASS</th><th>MINIMUM CEMENT AS3600</th><th>MAXIMUM W/C RATIO</th></tr></thead><tbody><tr><td>A1 & A2</td><td>300</td><td>0.54</td></tr><tr><td>B1</td><td>300</td><td>0.58</td></tr><tr><td>B2</td><td>390</td><td>0.46</td></tr><tr><td>C</td><td>450</td><td>0.40</td></tr></tbody></table> <p>C7 ALL REINFORCEMENT SHALL BE FIRMLY SUPPORTED ON MILD STEEL PLASTIC, TYPED CHAIRS, PLASTIC CHAIRS OR CONCRETE CHAIRS AT 1m MAX. CENTRE BOTH WAYS U.N.O. BARS SHALL BE TIED AT ALL INTERSECTIONS. USE PLASTIC CHAIRS IN EXPOSURE CONDITION GREATER THAN B1. MINIMUM BAR CHAIR SPACING FOR HIGH REINFORCEMENT SHALL BE:</p> <p>SU2, S1.02, S3.81, RLY18: 100 CTS. SU7, S3.82, RLY18: 400 CTS.</p> <p>C9 NO HOLES, CHASES OR EMBEDMENT OF PIPES OTHER THAN THOSE SHOWN ON THE STRUCTURAL DRAWINGS SHALL BE MADE IN CONCRETE MEMBERS WITHOUT THE PRIOR WRITTEN APPROVAL OF THE ENGINEER.</p> <p>C10 CONSTRUCTION JOINTS WHERE NOT SHOWN SHALL BE LOCATED TO THE APPROVAL OF THE ENGINEER.</p> <p>C11 ALL CONCRETE SHALL BE COMPACTED WITH MECHANICAL VIBRATORS.</p> <p>C12 THE ENGINEER SHALL BE GIVEN 24 HOURS NOTICE FOR REINFORCEMENT INSPECTIONS AND CONCRETE SHALL NOT BE DELIVERED UNTIL ENGINEERS APPROVAL IS OBTAINED.</p> <p>C13 WELDING OF REINFORCEMENT SHALL NOT BE PERMITTED UNLESS SHOWN ON THE STRUCTURAL DRAWINGS OR APPROVED BY THE ENGINEER.</p> <p>C14 REINFORCEMENT BARS AND LOCATIONS:</p> <p>N. HOT ROLLED DEFORMED BAR, GRADE 500, NORMAL DUCTILITY A54671-DN500.</p> <p>R. HOT ROLLED ROUND BAR, GRADE 250, NORMAL DUCTILITY A54671-R250N.</p> <p>W. COLD DRAWN ROUND WIRE, GRADE 500, LOW DUCTILITY A54671-R500L.</p> <p>S. POOL STEEL, HOT ROLLED DEFORMED BAR, GRADE 250, NORMAL DUCTILITY A54671-D250N.</p> <p>NOTE: THE UNDERSCORE REPRESENTS NOMINAL BAR DIAMETER IN ACCORDANCE WITH A54671.</p> <p>REINFORCEMENT FABRIC:</p> <p>SL. SQUARE MESH, COLD DRAWN RIBBED WIRE, GRADE 500, LOW DUCTILITY A54671-0500L.</p> <p>RL. RECTANGULAR MESH, COLD DRAWN RIBBED WIRE, GRADE 500, LOW DUCTILITY A54671-0500L.</p> <p>JLTM. TRENCH MESH, COLD DRAWN RIBBED WIRE, GRADE 500, LOW DUCTILITY A54671-0500L.</p> <p>NOTE: THE UNDERSCORE REPRESENTS VARYING SPECIFICATIONS IN ACCORDANCE WITH A54671.</p> <p>C15 REINFORCEMENT IS REPRESENTED DIAGRAMMATICALLY AND NOT NECESSARY IN TRUE PROJECTION.</p> <p>C16 SPLICES IN REINFORCEMENT SHALL BE MADE ONLY IN POSITIONS SHOWN OR OTHERWISE APPROVED IN WRITING BY THE ENGINEER. LAPS SHALL BE IN ACCORDANCE WITH AS3600 AND NOT LESS THAN THE DEVELOPMENT LENGTH FOR EACH BAR.</p> <p>C17 STANDARD LAP AND COG LENGTHS UNLESS NOTED OTHERWISE ON DRAWINGS.</p>	EXPOSURE CLASS	MINIMUM CEMENT AS3600	MAXIMUM W/C RATIO	A1 & A2	300	0.54	B1	300	0.58	B2	390	0.46	C	450	0.40	<p>CONCRETE (CONTINUED)</p> <p>C18 CONCRETE SITES DO NOT INCLUDE THICKNESSES OF APPLIED FINISHES.</p> <p>C19 DEPTHS OF BEAMS ARE GIVEN FIRST AND INCLUDE SLAB THICKNESS.</p> <p>C20 REFER TO ARCHITECT'S DETAILS FOR CHAMBERS, DRIP GROOVES, REGISTS, ETC. MANHOLE COVER TO REINFORCEMENT AT THESE DETAILS.</p> <p>C21 USE ALIPHATIC ALCOHOLS SPRAYED OVER THE SURFACE PRIOR TO AND AFTER FINISHING TO REDUCE RATE OF EVAPORATION FROM THE SURFACE AND HELP CONTROL PLASTIC SHRINKAGE CRACKING. NOTE THAT THE USE OF ALIPHATIC ALCOHOLS IS NOT A SUBSTITUTE FOR CURING.</p> <p>C22 COMMENCE CURING OPERATIONS PROMPTLY AFTER SURFACE FINISHING IS COMPLETE. CURING COMPOUNDS ARE TO BE INSTALLED IN STRICT ACCORDANCE WITH MANUFACTURERS RECOMMENDATIONS AND ARE TO BE CHECKED FOR COMPATIBILITY WITH PROPOSED FLOOR FINISHES. SOME COMPOUNDS MAY REQUIRE REMOVAL FOR GLESED DOWN FLOOR COVERINGS OR WET CURING AS DESCRIBED BELOW.</p> <p>CONCRETE IS TO BE CURED BY KEEPING THE SURFACES CONTINUOUSLY WET FOR A PERIOD OF 3 DAYS, AND PREVENTING THE LOSS OF MOISTURE FOR A FURTHER 7 DAYS FOLLOWED BY A GRADUAL DRYING OUT.</p> <p>C23 FORMING WHICH SUPPORTS CONSTRUCTION OVER IS TO BE LEFT IN PLACE AS REQUIRED TO AVOID OVER STRESSING THE STRUCTURE DUE TO CONSTRUCTION LOADING.</p> <p>C24 CONDUITS, PIPES ETC. SHALL ONLY BE LOCATED IN THE MIDDLE ONE THIRD OF SLAB DEPTH AND SPACED AT NOT LESS THAN 3 DIAMETERS OF THE CONDUIT. PIPES ETC. PIPES OR CONDUITS SHALL NOT BE PLACED WITHIN THE COVER TO REINFORCEMENT.</p> <p>C25 MINIMUM MESH LAPS:</p> <p>C26 A 0.2mm POLYETHYLENE MEMBRANE SHALL BE CONTINUOUS UNDER SLAB LAPPED 200mm MIN. WHERE REQUIRED AND TAPPED AT ALL SERVICE PENETRATIONS, LAPS AND PUNCTURES. THE MEMBRANE IS TO EXTEND UNDER AND TO THE SIDES OF SLABS, BEAMS AND THICKENINGS.</p>
EXPOSURE CLASS	MINIMUM CEMENT AS3600	MAXIMUM W/C RATIO																	
A1 & A2	300	0.54																	
B1	300	0.58																	
B2	390	0.46																	
C	450	0.40																	

BAR DIA.

MIN LAP LENGTH (mm)

MIN COG LENGTH (mm)

N12	350	180
N16	750	210
N20	1000	240
N24	1375	310
N28	1560	360
N32	1810	400

NOTE:

THIS IS A PLANNING DRAWING ONLY. FOR THE PURPOSE OF CONCEPTUAL DESIGN AND/OR PLANNING. FURTHER DETAILED ENGINEERING DESIGN INCLUDING SPECIFICATIONS, SIZING AND STORMWATER INVERTS TO BE PROVIDED PRIOR TO CONSTRUCTION CERTIFICATE AND FOR CONSTRUCTION ISSUE.

500mm

0 1 2 3 4 5m

SCALE 1:50 AT A1 SHEET | 1:100 AT A3 SHEET

DESIGNED FOR APPROVAL

03.08.22

8

JD

DESIGNED FOR APPROVAL

11.05.22

8

JD

ASSIGNED

2016

2016

21

NOT FOR CONSTRUCTION

NORTH POINT UNCL.

DESIGNER

SHANE DUCK

CLIENT

LLOYD WILLIAMS

CHILDCARE SPECIALISTS AUSTRALIA PTY LTD

PROJECT

CHILD CARE CENTRE

77 WOODWARD STREET

PARKES NSW 2870

DESIGNED

JO.M.

DRAWN

JO.M.

DATE

AUG 22

S28

A1

CAD REF

TX16656.00 - C01

1300 874 294 | TRIAXIAL.COM.AU

UNIT 1, 28 MARKET STREET, MUDGOE NSW 2850

PO BOX 1076, MUDGOE NSW 2850

COMPLEX PROBLEMS
RESOLVED SIMPLY

TO BE PRINTED IN COLOUR

PROJECT NO.

TX16656.00 -

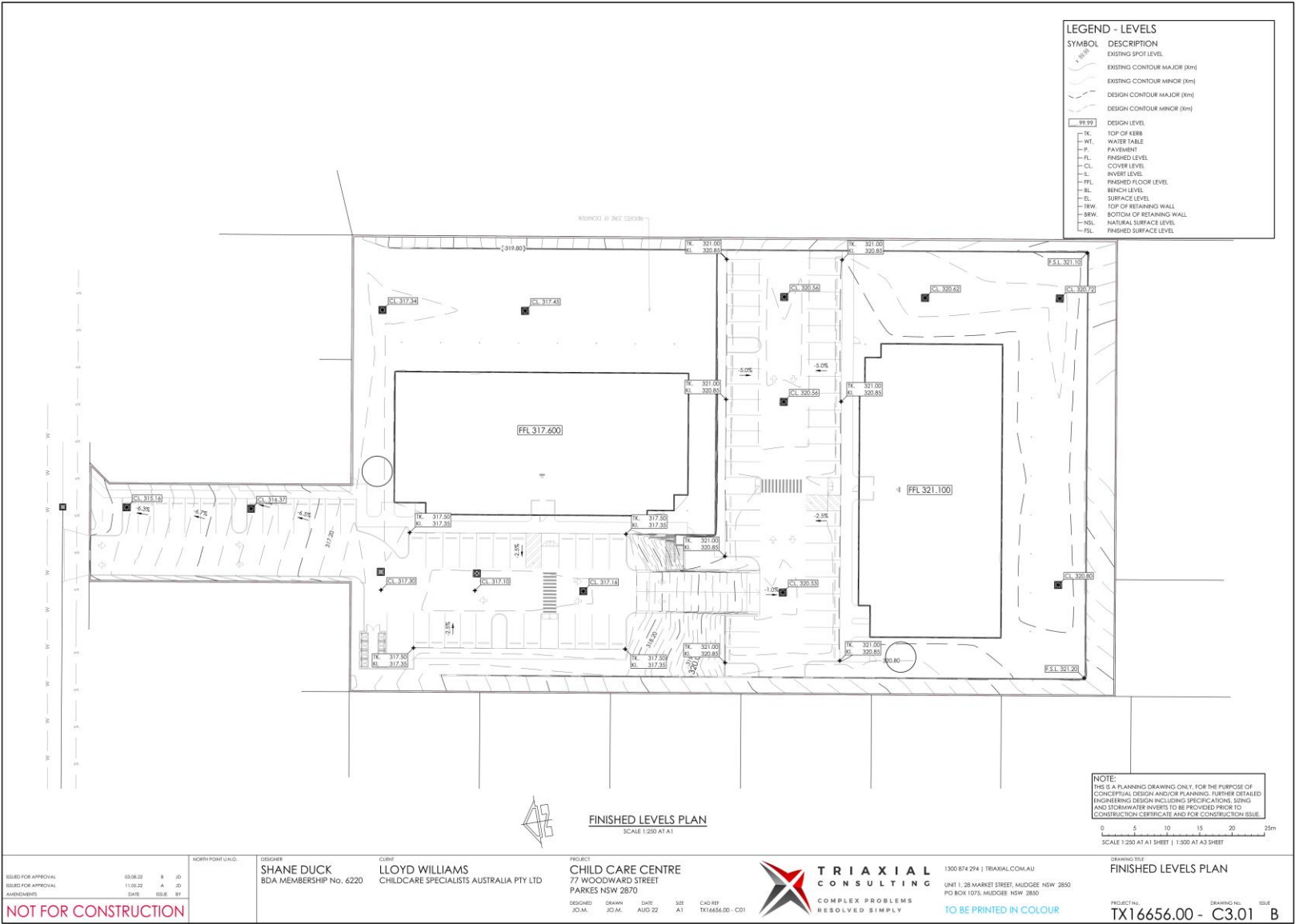
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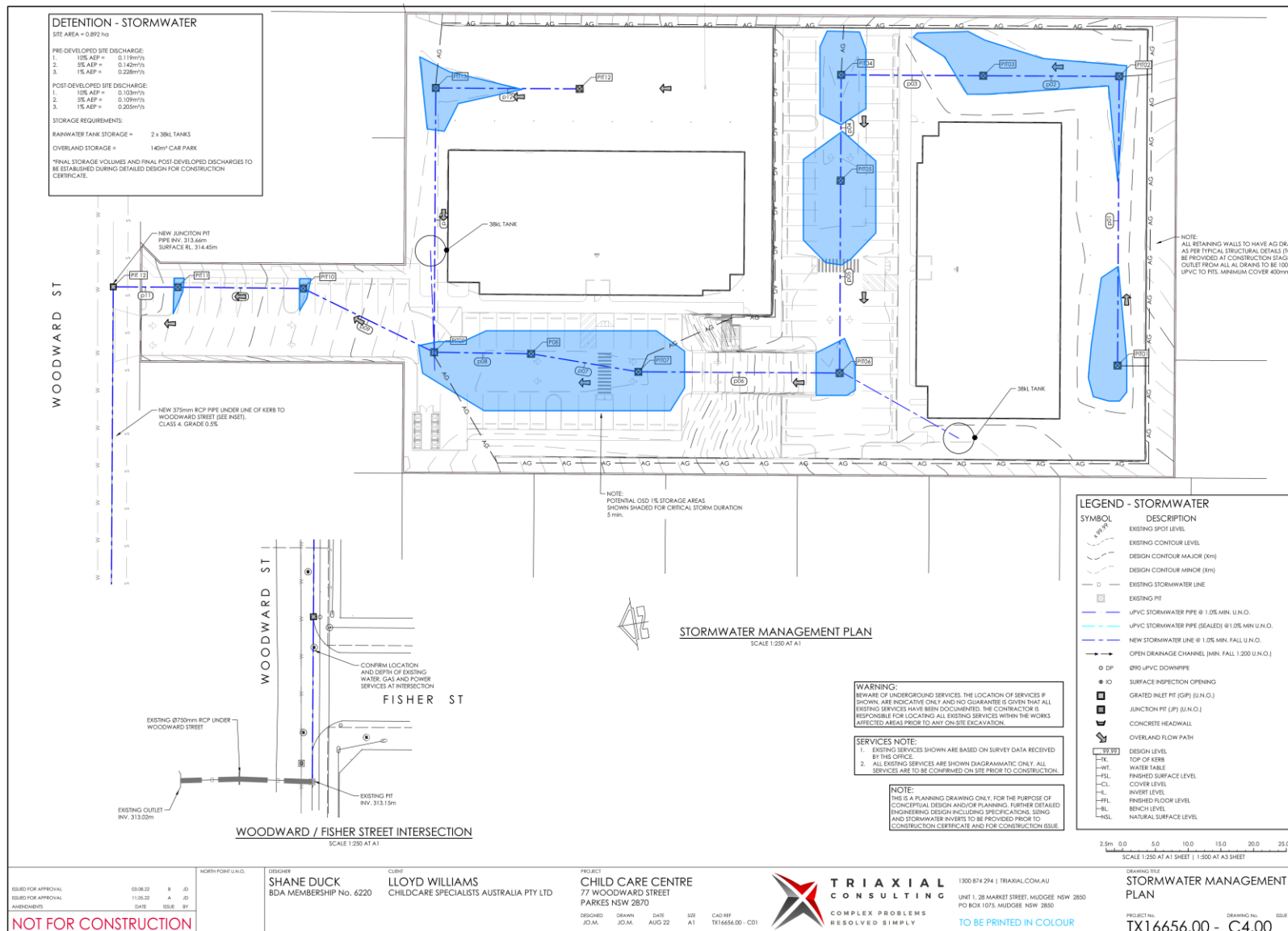
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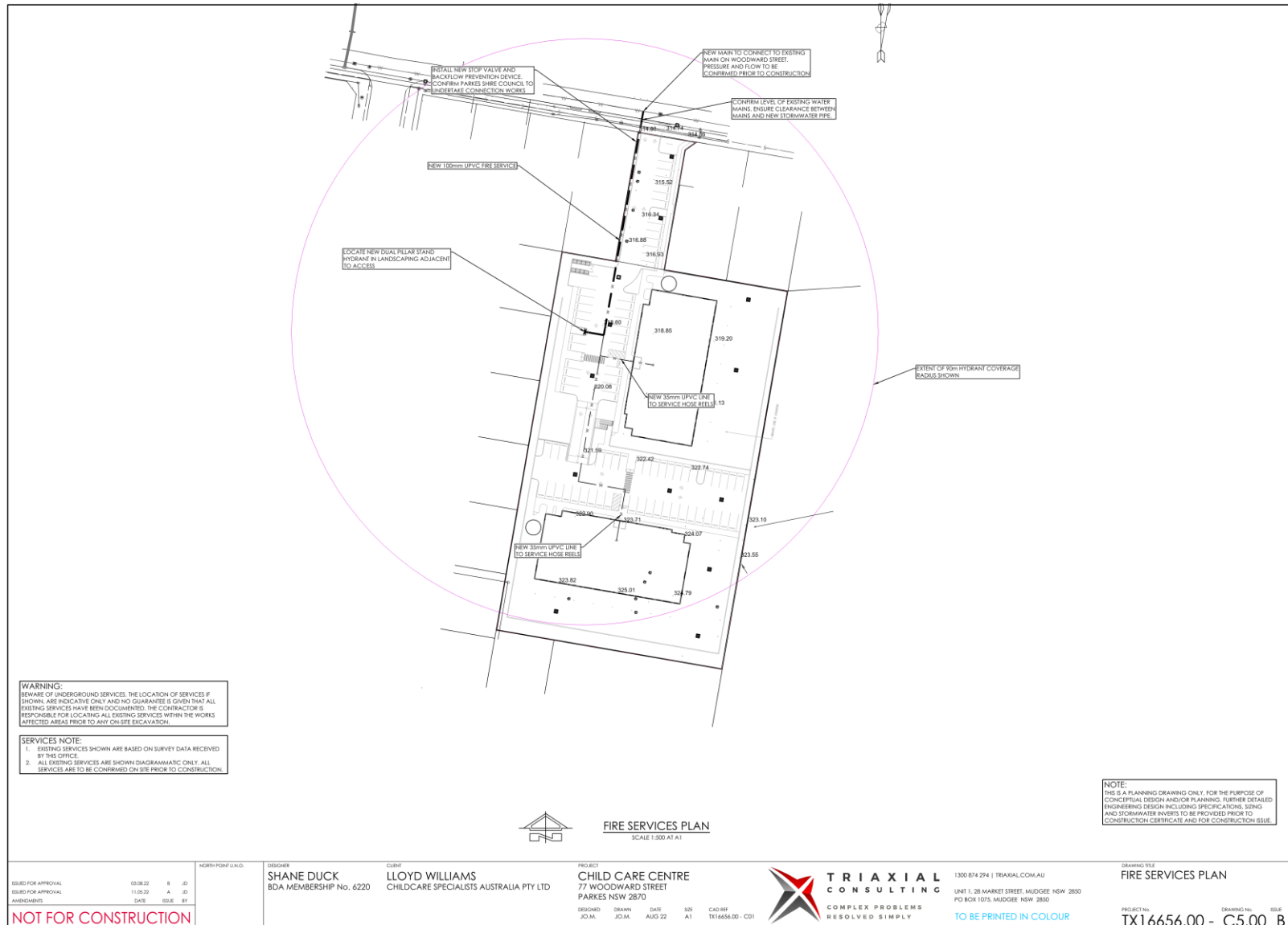
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Acoustics
Vibration
Structural Dynamics

77 WOODWARD STREET, PARKES

DA Noise Assessment for Proposed Childcare Centre

19 May 2022

Childcare Specialist Australia

TM549-01F02 Noise Assessment (r1).docx



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RENZO TONIN & ASSOCIATES

19 MAY 2022

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Important Disclaimers:

The work presented in this document was carried out in accordance with the Renzo Tonin & Associates Quality Assurance System, which is based on Australian/New Zealand Standard AS/NZS ISO 9001.

This document is issued subject to review and authorisation by the suitably qualified and experienced person named in the last column above. If no name appears, this document shall be considered as preliminary or draft only and no reliance shall be placed upon it other than for information to be verified later.

This document is prepared for the particular requirements of our Client referred to above in the 'Document details' which are based on a specific brief with limitations as agreed to with the Client. It is not intended for and should not be relied upon by a third party and no responsibility is undertaken to any third party without prior consent provided by Renzo Tonin & Associates. The information herein should not be reproduced, presented or reviewed except in full. Prior to passing on to a third party, the Client is to fully inform the third party of the specific brief and limitations associated with the commission.

In preparing this report, we have relied upon, and presumed accurate, any information (or confirmation of the absence thereof) provided by the Client and/or from other sources. Except as otherwise stated in the report, we have not attempted to verify the accuracy or completeness of any such information. If the information is subsequently determined to be false, inaccurate or incomplete then it is possible that our observations and conclusions as expressed in this report may change.

We have derived data in this report from information sourced from the Client (if any) and/or available in the public domain at the time or times outlined in this report. The passage of time, manifestation of latent conditions or impacts of future events may require further examination and re-evaluation of the data, findings, observations and conclusions expressed in this report.

We have prepared this report in accordance with the usual care and thoroughness of the consulting profession, for the sole purpose described above and by reference to applicable standards, guidelines, procedures and practices at the date of issue of this report. For the reasons outlined above, however, no other warranty or guarantee, whether expressed or implied, is made as to the data, observations and findings expressed in this report, to the extent permitted by law.

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1 Introduction

Renzo Tonin & Associates was engaged to assess environmental noise impacts from the proposed childcare centre development to be located at 77 Woodward Street, Parkes impacting on nearby affected sensitive receivers. Noise impact from the proposed childcare centre development is assessed in accordance with the requirements of Parkes Shire Council.

Appendix A contains a glossary of acoustic terms used in this report.

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2 Project Description

2.1 Background Information

Development consent is required for the proposed childcare centre development to be located at 77 Woodward Street, Parkes. The childcare centre development will consist of two (2) childcare centre buildings. Each childcare centre building will accommodate up to 152 children each, with the breakup of children in each age group as follows:

Childcare Centre 1

- 32 x 0-2 years old
- 40 x 2-3 years old
- 80 x 3-5 years old

Childcare Centre 2

- 32 x 0-2 years old
- 40 x 2-3 years old
- 80 x 3-5 years old

The internal areas of each proposed childcare centre building will consist of seven (7) indoor playrooms, two (2) cot rooms, staff room, storerooms, kitchen, laundry, office and amenities.

The site will accommodate four (4) outdoor play areas – two (2) play areas per childcare building – with scheduled periods each day (weather permitted) of free play.

For noise modelling purposes and for a conservative assessment, the worst-case scenario would be based on the following number of children playing in each of the outdoor play areas at the same time:

Childcare Centre 1

- 32 x 0-2 years old in Playground 1
- 40 x 2-3 years old AND 80 x 3-5 years old in Playground 2

Childcare Centre 2

- 32 x 0-2 years old in Playground 1
- 40 x 2-3 years old AND 80 x 3-5 years old in Playground 2

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Two (2) car parking areas will service the proposed childcare centre development with a total of 36 visitor / parent car parking spaces, two (2) disabled parking spaces, two (2) shared car spaces, one (1) loading space, one (1) turning bay and 39 staff car parking spaces. The carparks will be accessed from Woodward Street.

2.2 Hours of Operation

The proposed operating hours of the childcare centre will be as follows:

- 6:00am to 7:00pm, seven days a week

Outdoor play is expected to occur at any time during the daytime operating hours of the childcare centre.

2.3 Noise Issues

It is anticipated that noise will essentially emanate from the following sources:

- Operational noise from the use of the proposed childcare centre including:
 - Intermittent noise from the outdoor play areas and indoor areas
 - Noise generated during the hours of operation by mechanical plant
 - Noise generated by vehicle activities within the carpark areas.
- Road traffic noise on public roads generated by additional vehicles associated with the childcare centre.

It is noted that the proposed childcare centre building will be mechanically ventilated through the use of air conditioners. Consequently, all windows and doors will be closed during the use of indoor areas of the centre. Noise emission from internal playrooms with all windows and doors closed is not considered to be a significant noise source and is therefore, not further addressed in this report.

2.4 Noise Sensitive Receivers

Residential properties potentially impacted upon by noise emissions from the proposed childcare centre development were identified as follows:

Table 2.1 – Receiver Locations

Receiver ID	Address	Description
R1	83 Woodward Street	Rear yard ground floor receiver location of the single storey residential property located to the northeast of the site. Receiver location potentially impacted by noise from the outdoor play areas.
R2	81 Woodward Street	Rear yard ground floor receiver location of the single storey residential property located to the north and sharing a common boundary with the site. Receiver location potentially impacted by noise from the outdoor play areas.

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Receiver ID	Address	Description
R3	79 Woodward Street	Rear yard ground floor receiver location of the single storey residential property located to the north and sharing a common boundary with the site. Receiver location potentially impacted by noise from the car park and outdoor play areas.
R4	75 Woodward Street	Rear yard ground floor receiver location of the single storey residential property located to the north and sharing a common boundary with the site. Receiver location potentially impacted by noise from the car park and outdoor play areas.
R5	73 Woodward Street	Rear yard ground floor receiver location of the single storey residential property located to the northwest of the site. Receiver location potentially impacted by noise from the car park area.
R6	1 Fisher Street	Rear yard ground floor receiver location of the single storey residential property located to the west and sharing a common boundary with the site. Receiver location potentially impacted by noise from the car park area.
R7	3 Fisher Street	Rear yard ground floor receiver location of the single storey residential property located to the west and sharing a common boundary with the site. Receiver location potentially impacted by noise from the car park area.
R8	5 Fisher Street	Rear yard ground floor receiver location of the single storey residential property located to the west and sharing a common boundary with the site. Receiver location potentially impacted by noise from the car park and outdoor play areas.
R9	7 Fisher Street	Rear yard ground floor receiver location of the single storey residential property located to the west and sharing a common boundary with the site. Receiver location potentially impacted by noise from the car park and outdoor play areas.
R10	9 Fisher Street	Rear yard ground floor receiver location of the single storey residential property located to the west and sharing a common boundary with the site. Receiver location potentially impacted by noise from the car park and outdoor play areas.
R11	11 Fisher Street	Rear yard ground floor receiver location of the single storey residential property located to the west and sharing a common boundary with the site. Receiver location potentially impacted by noise from the outdoor play areas.
R12	13 Fisher Street	Rear yard ground floor receiver location of the single storey residential property located to the southwest of the site. Receiver location potentially impacted by noise from the outdoor play areas.
R13	60 Medlyn Street	Rear yard ground floor receiver location of the single storey residential property located to the south and sharing a common boundary with the site. Receiver location potentially impacted by noise from the outdoor play areas.
R14	62 Medlyn Street	Rear yard ground floor receiver location of the single storey residential property located to the south and sharing a common boundary with the site. Receiver location potentially impacted by noise from the outdoor play areas.

Figure 1 shows the site, surrounds and the receiver locations.

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Figure 1 – Site, Surrounds and Receiver Locations



3 Acoustic Environment

Background noise varies over the course of any 24 hour period, typically from a minimum at 3am in the morning to a maximum during morning and afternoon traffic peak hours. Therefore, the NSW 'Noise Policy for Industry' (NPfI, Environment Protection Authority 2017) requires that the level of background and ambient noise be assessed separately for the daytime, evening and night-time periods. The NPfI defines these periods as follows:

- **Day** is defined as 7:00am to 6:00pm, Monday to Saturday and 8:00am to 6:00pm Sundays & Public Holidays.
- **Evening** is defined as 6:00pm to 10:00pm, Monday to Sunday & Public Holidays.
- **Night** is defined as 10:00pm to 7:00am, Monday to Saturday and 10:00pm to 8:00am Sundays & Public Holidays.

It is noted that due to the childcare centre site currently being vacant and no safe and secure location was available for the noise monitoring equipment to be installed on the site, noise monitoring was not conducted.

Nevertheless, reference is made to the NPfI to obtain representative background noise levels. Table 2.1 of the NPfI provides minimum assumed rating background levels (RBLs) for the day, evening and night periods as follows.

Table 3.1 – Minimum Rating Background Levels (RBL), dB(A)

Day	Evening	Night
35	30	30

Notes: 1. Based on minimum RBLs presented in Table 2.1 of the NPfI

Given that the proposed childcare centre will generally operate during the day period, only the day period will be assessed from herein.

4 Operational Noise Assessment

4.1 Operational Noise Criteria

Parkes Shire Council does not have specific noise criteria or limits for the emission of noise from the operation of childcare centres. Reference is made to the following guidelines and regulations specific to the operation of childcare centres within NSW.

- NSW Department of Planning & Environment's 'Child Care Planning Guideline' (August 2017)
- NSW Department of Planning & Environment's 'NSW Code of Practice Part 5 Activities' (August 2017)
- 'NSW Education and Care Services National Regulations' (December 2016)

It noted that the above guidelines and regulations do not specifically nominate noise criteria for the operation of childcare centres. Therefore, in the absence of specific noise criteria, operational noise impact from the proposed childcare centre to the surrounding residential receivers will be assessed in accordance with the noise criteria stipulated in the Association of Australasian Acoustical Consultants (AAAC) 'Guideline for Child Care Centre Acoustic Assessment' (Version 3.0, September 2020).

4.1.1 Outdoor Play Areas

The following noise criteria as presented in the AAAC Guideline have been adopted for the operation of the outdoor play areas of the proposed childcare centre.

"Base Criteria – With the development of child care centres in residential areas, the background noise level within these areas can at certain times, be low. Thus, a base criterion of a contributed $L_{Aeq,15min}$ 45 dB(A) for the assessment of outdoor play is recommended in locations where the background noise level is less than 40 dB(A).

Background Greater Than 40 dB(A) – The contributed $L_{Aeq,15min}$ noise level emitted from an outdoor play and internal activity areas shall not exceed the background noise level by more than 5 or 10 dB at the assessment location, depending on the usage of the outdoor play area. AAAC members regard that a total time limit of approximately 2 hours outdoor play per morning and afternoon period should allow an emergence above the background of 10 dB (ie background + 10dB if outdoor play is limited to 2 hours in the morning and 2 hours in the afternoon).

Up to 4 hours (total) per day – if outdoor play is limited to no more than 2 hours in the morning and 2 hours in the afternoon, the contributed $L_{Aeq,15min}$ noise level emitted from the outdoor play shall not exceed the background noise level by more than 10 dB at the assessment location.

More than 4 hours (total) per day – If outdoor play is not limited to no more than 2 hours in the morning and 2 hours in the afternoon, the contributed $L_{Aeq,15min}$ noise level emitted from the outdoor play area shall not exceed the background noise level by more than 5 dB at the assessment location.

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The assessment location is defined as the most affected point on or within any residential receiver property boundary. Examples of this location may be:

- 1.5 m above ground level;
- On a balcony at 1.5 m above floor level;
- Outside a window on the ground or higher floors."

Based on the AAAC noise criteria presented above, the absence of noise monitoring data and for a conservative assessment, the 'base criteria' has been applied for the assessment of noise from the proposed outdoor play areas.

Therefore, the applicable noise limit for each receiver location is presented in Table 4.1 below.

Table 4.1 – Noise Criteria for Outdoor Play Areas, dB(A)

Receiver Location	Applicable Noise Criteria – $L_{Aeq,15\ min}$
Receiver R1 - 83 Woodward Street	45 ¹
Receiver R2 - 81 Woodward Street	
Receiver R3 - 79 Woodward Street	
Receiver R4 - 75 Woodward Street	
Receiver R5 - 73 Woodward Street	
Receiver R6 - 1 Fisher Street	
Receiver R7 - 3 Fisher Street	
Receiver R8 - 5 Fisher Street	
Receiver R9 - 7 Fisher Street	
Receiver R10 - 9 Fisher Street	
Receiver R11 - 11 Fisher Street	
Receiver R12 - 13 Fisher Street	
Receiver R13 - 60 Medlyn Street	
Receiver R14 - 62 Medlyn Street	

Note: 1. AAAC Guideline "Base Criteria"

4.1.2 Mechanical Plant and Car Park

The following noise criteria as presented in the AAAC Guideline have been adopted for noise from mechanical plant and the car park area servicing the proposed childcare centre.

"The cumulative $L_{eq,15\ min}$ noise emission level resulting from the use and operation of the child care centre, with the exception of noise emission from outdoor play discussed above, shall not exceed the background noise level by more than 5 dB at the assessment location as defined above. This includes the noise emission resulting from:

- Indoor play;
- Mechanical plant;

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- *Drop off and pick up;*
- *Other activities/operations (not including outdoor play)."*

Therefore, based on the above requirement and the minimum day time background noise levels presented in Table 3.1, the applicable noise limits for each receiver location are as follows.

Table 4.2 – Noise Criteria for Mechanical Plant and Car Park, dB(A)

Receiver Location	Applicable Noise Criteria – $L_{Aeq,15\text{ min}}$
Receiver R1 - 83 Woodward Street	$35 + 5 = 40$
Receiver R2 - 81 Woodward Street	
Receiver R3 - 79 Woodward Street	
Receiver R4 - 75 Woodward Street	
Receiver R5 - 73 Woodward Street	
Receiver R6 - 1 Fisher Street	
Receiver R7 - 3 Fisher Street	
Receiver R8 - 5 Fisher Street	
Receiver R9 - 7 Fisher Street	
Receiver R10 - 9 Fisher Street	
Receiver R11 - 11 Fisher Street	
Receiver R12 - 13 Fisher Street	
Receiver R13 - 60 Medlyn Street	
Receiver R14 - 62 Medlyn Street	

4.2 Noise Sources

4.2.1 Outdoor Play Areas

As previously stated, each childcare centre building and associated outdoor play areas will cater for up to 152 children each, comprising of:

Childcare Centre 1

- 32 x 0-2 years old in Playground 1
- 40 x 2-3 years old AND 80 x 3-5 years old in Playground 2

Childcare Centre 2

- 32 x 0-2 years old in Playground 1
- 40 x 2-3 years old AND 80 x 3-5 years old in Playground 2

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The sound power levels recommended in the AAAC Guideline have been used in the noise calculations for the outdoor play areas. Table 1 of the AAAC Guideline provides source noise levels for different age groups of children playing and is reproduced in Table 4.3. It is noted that the AAAC Guideline recommends a correction of -6 dB to the source noise levels when children are involved in passive play. However, for modelling purposes and for a conservative assessment, it is assumed that passive play would not occur in the outdoor play areas.

Table 4.3 – AAAC Sound Power Levels ($L_{Aeq,15\text{ min}}$) for Groups of 10 Children Playing

Number and Age of Children	Sound Power Level (dB re. 1pW)								
	Overall dB(A)	Octave Band Centre Frequencies (Hz)							
		63	125	250	500	1k	2k	4k	8k
10 children ages 0 to 2 years	78	54	60	66	72	74	71	67	64
10 children aged 2 to 3 years	85	61	67	73	79	81	78	74	70
10 children aged 3 to 6 years	87	64	70	75	81	83	80	76	72

Notes: 1. If applicable, an adjustment to the above sound power levels of -6 dB could be applied in each age group for children involved in passive play.
2. For simplicity, based upon a review of World Health Organization (WHO) data, a single recommended height of 1 metre is suggested as the source heights.

By way of explanation the "sound power level" is not the same as the "sound pressure level". The "sound power level" is the source emission strength analogous to the wattage of a light bulb (a higher wattage producing a higher light intensity at any distance). Having established the sound power level of children at play, the sound pressure level then decreases with distance and is further reduced by interposed acoustic barriers.

The sound power levels presented in Table 4.3 are scaled to take into consideration the actual number of children at the proposed childcare centre in each age group to enable prediction of noise levels to receiver locations.

Table 4.4 shows the sound power levels used in the calculations, when converted for the appropriate number of children in each age group.

Table 4.4 – $L_{Aeq,15\text{ min}}$ Sound Power Level of Children Playing Outside at Each Childcare Centre

Number and Age of Children	Sound Power Level (dB re. 1pW)								
	Overall			Octave Band Centre Frequencies (Hz)					
	dB(A)	63	125	250	500	1k	2k	4k	8k
Playground 1									
32 children aged 0 to 2 years	83	59	65	71	77	79	76	72	69
Playground 2									
40 children aged 2 to 3 years	91	67	73	79	85	87	84	80	76
80 children aged 3 to 5 years	96	73	79	84	90	92	89	85	81
TOTAL									
Total noise for all 152 children	97	75	81	86	92	94	91	87	83

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4.2.2 Car Park Vehicle Movement

Two car park areas are proposed for the childcare centre development, one adjoined to Childcare Centre 1 and located on the western side of the site; and one adjacent to Childcare Centre 2 in the centre of the site. The car parking areas are to accommodate staff vehicles as well as parents and visitors, with driveway access to and from Woodward Road.

Noise generated by car park activities that typically contribute to the overall L_{Aeq} noise level emission from the site includes vehicle doors closing, vehicle engines starting and vehicles moving. To assess the impact of these noises, the L_{Aeq} noise levels were determined for the relevant time period based on the number of vehicle activities expected to occur during that period at the nearest affected residential premises. Sound power level measurements from our database and library files were used for the purpose of this assessment.

The sound power levels of the car park activities which are anticipated to impact the nearest affected receivers are shown in Table 4.5 below.

Table 4.5 – Sound Power Levels of Car Park Activities

Activity	Sound Power Level, dB(A)
Vehicle door closing	86
Vehicle engine starting	92
Vehicle moving (10km/h) per metre	79

The number of vehicle movements for the proposed childcare centre development was based on future traffic generation data presented in the Traffic & Parking Statement (17 May 2022) prepared by Traffic Solutions Pty Ltd. The provided data predicts the peak number of vehicle movements from parents dropping off / picking up children (i.e. not staff vehicles) occurring during the 7:00am to 9:00am morning peak period, to be **243 trips (122 in / 121 out)**. For a conservative assessment, the vehicle movements during the morning peak one hour period have been assumed to be all 243 trips (122 in / 121 out).

4.2.3 Mechanical Plant

The details and noise emission levels of mechanical plant items to be installed are yet to be finalised at this early DA stage of the project. Therefore, noise emissions from these sources are dealt with in a general manner in the following sections of this report.

4.3 Predicted Noise Level

Noise emissions were predicted by modelling the noise sources, receiver locations, topographical features of the intervening area, and possible noise control treatments using Cadna-A (version 2021 MR2) noise modelling computer program. The modelling program calculates the contribution of each noise source at each specified receiver point and allows for the prediction of the total noise from a site.

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The noise prediction model takes into account:

- Location of noise sources and receiver locations
- Height of sources and receivers
- Separation distances between sources and receivers
- Ground type between sources and receivers (hard/soft)
- Attenuation from barriers (natural and purpose built).

The noise predictions are based on the following architectural drawings prepared by Creative Drafting Services.

Table 4.6 – Architectural Drawings

Drawing Number	Revision	Date
211480-A0.00	A	08/05/2022
211480-A1.00	A	08/05/2022
211480-A1.01	A	08/05/2022
211480-A1.02	A	08/05/2022
211480-A1.03	A	08/05/2022
211480-A1.04	A	08/05/2022
211480-A1.05	A	08/05/2022
211480-A1.06	A	08/05/2022
211480-A1.07	A	08/05/2022
211480-A1.08	A	08/05/2022
211480-A1.09	A	08/05/2022
211480-A1.10	A	08/05/2022
211480-A1.11	A	08/05/2022
211480-A1.12	A	08/05/2022

For noise modelling purposes, 1.8 m high solid boundary fences (acting as acoustic fences) are located along the northern, eastern, southern and western boundaries of the site.

The noise predictions include the losses due to the shielding provided by the fences, buildings (e.g. garages, childcare centre building, etc) and roof coverings (e.g. awnings), as well as attenuation due to distances between the childcare centre and the nominated receiver locations.

4.3.1 Outdoor Play Areas

Predicted noise levels for the outdoor play areas are based on the worst-case scenario presented in Section 4.2.1 above, where all children are playing in all the outdoor play areas at the same time.

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Table 4.7 below presents the predicted noise levels from children playing in the outdoor play areas impacting on the nearby affected receiver locations.

Table 4.7 – Predicted $L_{Aeq,15\text{ min}}$ Noise Levels from Outdoor Play Areas, dB(A)

Receiver Location	Noise Criteria	Predicted Noise Levels	Comply?
Receiver R1 - 83 Woodward Street	45	42	Yes
Receiver R2 - 81 Woodward Street	45	48	No, exceed by 3 dB(A)
Receiver R3 - 79 Woodward Street	45	43	Yes
Receiver R4 - 75 Woodward Street	45	38	Yes
Receiver R5 - 73 Woodward Street	45	35	Yes
Receiver R6 - 1 Fisher Street	45	36	Yes
Receiver R7 - 3 Fisher Street	45	36	Yes
Receiver R8 - 5 Fisher Street	45	37	Yes
Receiver R9 - 7 Fisher Street	45	38	Yes
Receiver R10 - 9 Fisher Street	45	39	Yes
Receiver R11 - 11 Fisher Street	45	43	Yes
Receiver R12 - 13 Fisher Street	45	38	Yes
Receiver R13 - 60 Medlyn Street	45	42	Yes
Receiver R14 - 62 Medlyn Street	45	45	Yes

Notes: 1. Bold font indicates exceedance of the applicable noise criterion

Results presented in Table 4.7 above indicate that the noise impacts from the outdoor play areas of the proposed childcare centre development are predicted to generally comply at the nominated receiver locations. However, an exceedance of up to 3 dB(A) is predicted at Receiver R2.

Therefore, further noise mitigation measures would be required to reduce noise impacts to acceptable levels.

4.3.2 Car Park Vehicle Movement on Site

Noise levels from car park vehicle activities have been predicted to the nominated residential receivers. The predictions are based on 243 movements (122 in / 121 out) in and out of the car park used by visitors / parents' during the morning peak one hour period.

Table 4.8 – Predicted $L_{Aeq,15\text{ min}}$ Noise Levels from Car Park Activities, dB(A)

Receiver Location	Noise Criteria	Predicted Noise Levels	Comply?
Receiver R1 - 83 Woodward Street	40	29	Yes
Receiver R2 - 81 Woodward Street	40	31	Yes
Receiver R3 - 79 Woodward Street	40	37	Yes
Receiver R4 - 75 Woodward Street	40	42	No, exceed by 2 dB(A)
Receiver R5 - 73 Woodward Street	40	37	Yes
Receiver R6 - 1 Fisher Street	40	39	Yes

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Receiver Location	Noise Criteria	Predicted Noise Levels	Comply?
Receiver R7 - 3 Fisher Street	40	39	Yes
Receiver R8 - 5 Fisher Street	40	39	Yes
Receiver R9 - 7 Fisher Street	40	38	Yes
Receiver R10 - 9 Fisher Street	40	34	Yes
Receiver R11 - 11 Fisher Street	40	29	Yes
Receiver R12 - 13 Fisher Street	40	27	Yes
Receiver R13 - 60 Medlyn Street	40	27	Yes
Receiver R14 - 62 Medlyn Street	40	27	Yes

Notes: 1. Bold font indicates exceedance of the applicable noise criterion

Results presented above indicate that the noise impact from car park activities are predicted to generally comply with the nominated criterion. However, an exceedance of 2 dB(A) is predicted at Receiver R4.

Therefore, further noise mitigation measures are required to reduce noise from the car park activities.

4.4 Recommendation

The following recommendations provide in-principle noise management solutions to maintain noise compliance at the noise sensitive receivers. This information is presented for the purpose of Council approvals process and cost planning and shall not be used for construction unless otherwise approved in writing by the acoustic consultant. Assistance of an acoustic consultant must be sought at the detailed design phase of these works to provide the necessary design details and specifications.

Before committing to any form of construction or committing to any contractor, advice should be sought from an acoustic consultant to ensure that adequate provisions are made for any variations which may occur as a result of changes to the design and form of construction.

The advice provided here is in respect of acoustics only. Supplementary professional advice may need to be sought in respect of fire ratings, structural design, buildability, fitness for purpose and the like.

4.4.1 Physical Mitigation

The boundary fences, as depicted in Figure 2, should be as follows:

- Implement a minimum **2.4m** high solid cantilevered fence (made up of a 1.8 m high vertical section and a 0.6 m high cantilevered section) along the (northern) common boundaries with Receivers R2 and R3, as shown in Figure 2. Note that the height of the fence is referenced to the existing (natural) ground level directly under the corresponding fence.
- Implement a minimum **2.1 m** high solid fence along the (northern) common boundary with Receiver R4, as shown in Figure 2. Note that the height of the fence is referenced to the existing (natural) ground level directly under the corresponding fence.

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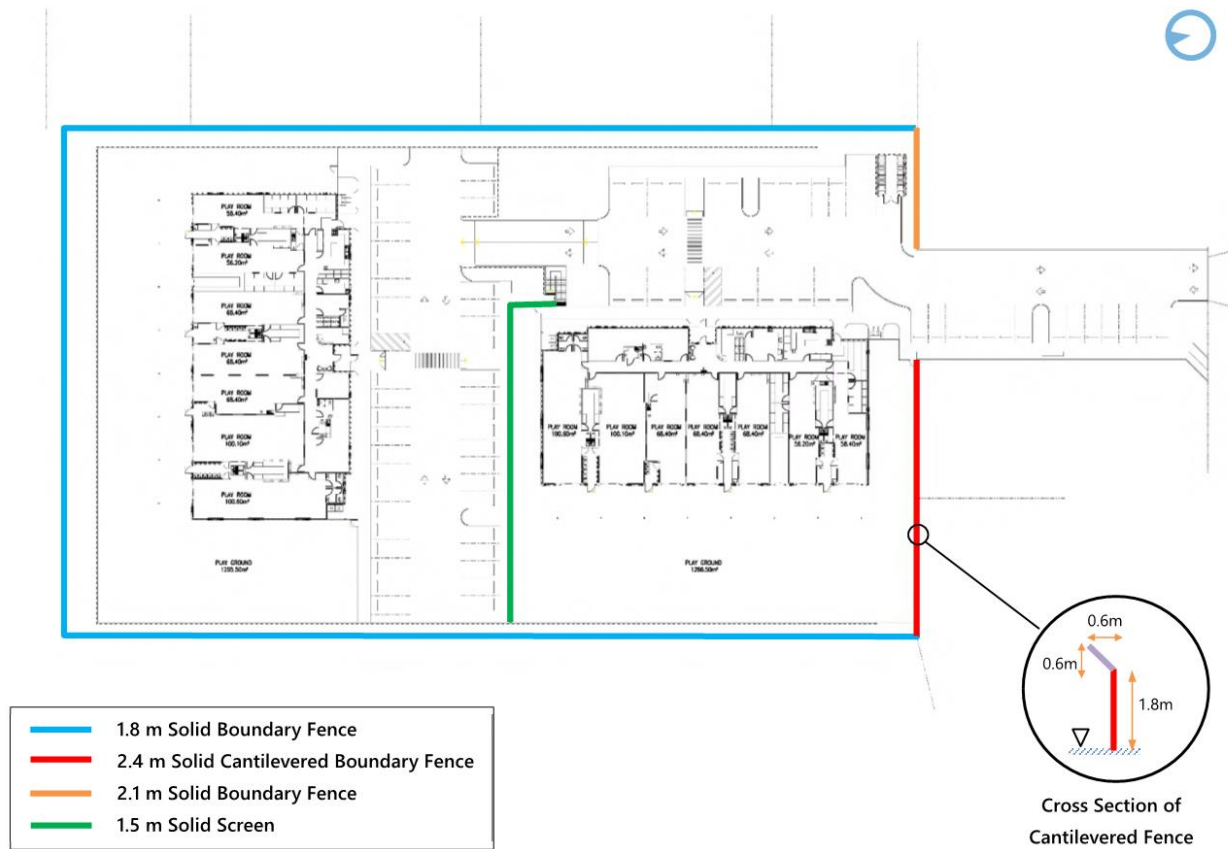
- Maintain **1.8 m** high solid fences along the eastern, southern and western boundaries of the site, as shown in Figure 2. Note that the heights of the fences are referenced to the existing (natural) ground level directly under the corresponding fence.
- Implement a minimum **1.5 m** high solid screen along the top of the retaining wall separating Childcare Centre 1 from the car park area of Childcare Centre 2, as shown in Figure 2. Note that the height of the screen is referenced to the ground level on top of the retaining wall directly under the screen.

The construction of the fences / screens can be from any durable material with sufficient mass to prevent direct noise transmission e.g. masonry, steel, fibrous-cement, timber, acrylic or polycarbonate, selected to withstand the weather elements. A double-skinned profiled sheet steel construction with a cavity between the sheets and each sheet having 0.6 mm minimum base metal thickness (e.g. 'Colorbond' fence or similar) or 1 layer of 9 mm Fibrous Cement (FC) sheeting is adequate for use as a noise screen. A treated timber lapped and capped fence could be used, provided it has no gaps so that it can perform as an effective noise screen.

In addition to the above, all boundary fences / screens should give regard to the following to maintain acoustic integrity and for the fences to perform as noise screens:

- Any penetrations through the fabric of the fence / screen should be sealed air tight
- All joints and gaps between fence planks / screen panels should be sealed air tight
- Any gaps between fences / screens and the ground should be filled to ensure that the fence / screen provides appropriate noise attenuation.

Figure 2 – Recommended Boundary Fences and Screens



4.4.2 Management Measures

The following management measures should be implemented as part of the operation of the proposed childcare centre:

- Signs should be erected at appropriate, prominent locations, to advise the following:
 - that staff and parents converse at a very low volume
 - that parents not call out to their children when delivering or collecting their children
 - that gates not be slammed.
- Children who are loudly crying outdoors should be comforted by staff and if the child continues to cry loudly then they should be taken inside.
- No music should be played in any outdoor areas at any time.

4.4.3 Predicted Noise Levels with Management Measures

Based on the recommended the recommended boundary fences and screen, the predicted noise levels from children playing in the outdoor play areas impacting on the nominated receiver locations are presented in the table below.

Table 4.9 – Predicted $L_{Aeq,15\text{ min}}$ Noise Levels from Outdoor Play Areas with Mitigation, dB(A)

Receiver Location	Noise Criteria	Predicted Noise Levels	Comply?
Receiver R1 - 83 Woodward Street	45	42	Yes
Receiver R2 - 81 Woodward Street	45	45	Yes
Receiver R3 - 79 Woodward Street	45	40	Yes
Receiver R4 - 75 Woodward Street	45	38	Yes
Receiver R5 - 73 Woodward Street	45	34	Yes
Receiver R6 - 1 Fisher Street	45	35	Yes
Receiver R7 - 3 Fisher Street	45	35	Yes
Receiver R8 - 5 Fisher Street	45	36	Yes
Receiver R9 - 7 Fisher Street	45	37	Yes
Receiver R10 - 9 Fisher Street	45	39	Yes
Receiver R11 - 11 Fisher Street	45	43	Yes
Receiver R12 - 13 Fisher Street	45	38	Yes
Receiver R13 - 60 Medlyn Street	45	42	Yes
Receiver R14 - 62 Medlyn Street	45	45	Yes

Notes: 1. Noise predictions based on ALL children in the outdoor play areas and the boundary fences and screen recommended in Section 4.4.1.

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From the prediction results presented in Table 4.9 above, it can be concluded that the noise emissions from the outdoor play areas will comply with the applicable noise criteria at all the receiver locations when all the children are play outdoors and the recommended boundary fences and screen are implemented.

Furthermore, the predicted noise levels from activities within the car parking areas impacting on the nominated receiver locations with the recommended boundary fences and screen are presented in the table below.

Table 4.10 – Predicted $L_{Aeq,15\text{ min}}$ Noise Levels from Carpark Areas with Mitigation, dB(A)

Receiver Location	Noise Criteria	Predicted Noise Levels	Comply?
Receiver R1 - 83 Woodward Street	40	29	Yes
Receiver R2 - 81 Woodward Street	40	31	Yes
Receiver R3 - 79 Woodward Street	40	37	Yes
Receiver R4 - 75 Woodward Street	40	40	Yes
Receiver R5 - 73 Woodward Street	40	36	Yes
Receiver R6 - 1 Fisher Street	40	39	Yes
Receiver R7 - 3 Fisher Street	40	39	Yes
Receiver R8 - 5 Fisher Street	40	39	Yes
Receiver R9 - 7 Fisher Street	40	38	Yes
Receiver R10 - 9 Fisher Street	40	34	Yes
Receiver R11 - 11 Fisher Street	40	29	Yes
Receiver R12 - 13 Fisher Street	40	27	Yes
Receiver R13 - 60 Medlyn Street	40	27	Yes
Receiver R14 - 62 Medlyn Street	40	27	Yes

Notes: 1. Noise predictions based on the boundary fences and screen recommended in Section 4.4.1.

From the prediction results presented in Table 4.10 above, it can be concluded that the noise emissions from activities within the car parking areas will comply with the applicable noise criteria at all the receiver locations when the recommended boundary fences and screen are implemented.

4.4.4 Mechanical Plant

Mechanical plant associated with the childcare centre development has the potential to impact on nearby residential properties. However, as details for mechanical plant are not available at this stage of the development, the following in-principle noise management measures are provided for mechanical plant servicing the proposed development.

- Acoustic assessment of mechanical services equipment will need to be undertaken during the detail design phase of the development to ensure that they shall not either singularly or in total emit noise levels which exceed the noise limits specified in Section 4.1.2.

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- Mechanical plant noise emission can be controllable by appropriate mechanical system design and implementation of common engineering methods that may include any of the following:
 - procurement of 'quiet' plant
 - strategic positioning of plant away from sensitive neighbouring premises, maximising the intervening shielding between the plant and sensitive neighbouring premises
 - commercially available silencers or acoustic attenuators for air discharge and air intakes of plant
 - acoustically lined and lagged ductwork
 - acoustic screens and barriers between plant and sensitive neighbouring premises
 - partially enclosed or fully enclosed acoustic enclosures over plant.
- Mechanical plant shall have their noise specifications and their proposed locations checked prior to their installation on site.

5 Road Traffic Noise Assessment

Noise impact from the potential increase in traffic on Woodward Street due to the childcare centre's operation is assessed against the NSW 'Road Noise Policy' (RNP, 2011). The RNP sets out criteria to be applied to particular types of roads and land uses. These noise criteria are to be applied when assessing noise impact and determining mitigation measures for receivers that are potentially affected by road traffic noise associated with the proposed childcare centre development, with the aim of preserving the amenity appropriate to the land use.

For a conservative assessment, Woodward Street is classified as a local road. Therefore, for "existing residences affected by additional traffic on existing local roads generated by land use development" the following road traffic noise criterion applies:

- Day (7:00am to 10:00pm) – $L_{Aeq,1\text{ hr}}$ 55 dB(A)

Furthermore, the RNP states the following regarding increase in traffic noise due to the proposed childcare centre:

"For existing residences and other noise sensitive land uses affected by additional traffic on existing roads generated by land use development, any increase in the total traffic noise level should be limited to 2dB above that of the corresponding 'no build option'."

As discussed previously, traffic generation due to the proposed childcare centre was estimated to be up to 243 trips (122 in / 121 out) during the morning peak period. Furthermore, it is noted that existing traffic flows along Woodward Street are unknown; therefore, the assessment of road traffic noise along Woodward Street has been based on traffic generated by the proposed childcare centre development.

Therefore, based on all the proposed 243 vehicle movements to occur along Woodward Street during the morning peak period, road traffic noise on public roads as a result of the proposed childcare centre was predicted for the residences along Woodward Street and results are presented in Table 5.1 below.

Table 5.1 – Predicted $L_{Aeq,1\text{ hr}}$ Road Traffic Noise Levels along Melton Road, dB(A)

Receiver	Criteria	Peak Hour Movements	Distance to Road	Predicted Noise Level	Comply?
Residences on Woodward Street	55	243	18 m ¹	55	Yes

Notes: 1. Based on typical average distance from facade of dwellings to road

From the table above, the road traffic noise generated from vehicle movements along Woodward Street associated with the proposed childcare centre development will comply with the applicable RNP criterion.

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6 Conclusion

Renzo Tonin & Associates has completed an assessment of environmental noise impact from the proposed childcare centre development to be located at 77 Woodward Street, Parkes. Noise impact from the proposed childcare centre development upon potentially affected receivers have been quantified and compared to relevant Council requirements and the AAAC noise guidelines for childcare centres.

Operational noise from the outdoor play areas of the proposed childcare centre development was predicted to exceed the applicable noise criteria at one of the nearest affected receiver locations, while noise from car park activities was also predicted to exceed the applicable noise criteria at another receiver location. Therefore, noise mitigation measures were recommended including in-principle physical and management noise mitigation measures to reduce noise from the outdoor play areas and the car parking areas to acceptable levels at the impacted receiver locations.

Furthermore, traffic noise on public roads due to traffic generated by the proposed childcare centre was also predicted to comply with the relevant RNP noise requirements for residences along Woodward Street.

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APPENDIX A Glossary of Terminology

The following is a brief description of the technical terms used to describe noise to assist in understanding the technical issues presented.

Adverse weather	Weather effects that enhance noise (that is, wind and temperature inversions) that occur at a site for a significant period of time (that is, wind occurring more than 30% of the time in any assessment period in any season and/or temperature inversions occurring more than 30% of the nights in winter).																																																	
Ambient noise	The all-encompassing noise associated within a given environment at a given time, usually composed of sound from all sources near and far.																																																	
Assessment period	The period in a day over which assessments are made.																																																	
Assessment Point	A point at which noise measurements are taken or estimated.																																																	
Background noise	Background noise is the term used to describe the underlying level of noise present in the ambient noise, measured in the absence of the noise under investigation, when extraneous noise is removed. It is described as the average of the minimum noise levels measured on a sound level meter and is measured statistically as the A-weighted noise level exceeded for ninety percent of a sample period. This is represented as the L90 noise level (see below).																																																	
Decibel [dB]	<p>The units that sound is measured in. The following are examples of the decibel readings of common sounds in our daytime environment:</p> <table> <tr> <td>threshold of hearing</td><td>0 dB</td><td>The faintest sound we can hear</td></tr> <tr> <td></td><td>10 dB</td><td>Human breathing</td></tr> <tr> <td></td><td>20 dB</td><td></td></tr> <tr> <td>almost silent</td><td>30 dB</td><td>Quiet bedroom or in a quiet national park location</td></tr> <tr> <td></td><td>40 dB</td><td>Library</td></tr> <tr> <td>generally quiet</td><td>50 dB</td><td>Typical office space or ambience in the city at night</td></tr> <tr> <td></td><td>60 dB</td><td>CBD mall at lunch time</td></tr> <tr> <td>moderately loud</td><td>70 dB</td><td>The sound of a car passing on the street</td></tr> <tr> <td></td><td>80 dB</td><td>Loud music played at home</td></tr> <tr> <td>loud</td><td>90 dB</td><td>The sound of a truck passing on the street</td></tr> <tr> <td></td><td>100 dB</td><td>Indoor rock band concert</td></tr> <tr> <td>very loud</td><td>110 dB</td><td>Operating a chainsaw or jackhammer</td></tr> <tr> <td></td><td>120 dB</td><td>Jet plane take-off at 100m away</td></tr> <tr> <td></td><td>130 dB</td><td></td></tr> <tr> <td>extremely loud</td><td>140 dB</td><td>Military jet take-off at 25m away</td></tr> <tr> <td>threshold of pain</td><td></td><td></td></tr> </table>		threshold of hearing	0 dB	The faintest sound we can hear		10 dB	Human breathing		20 dB		almost silent	30 dB	Quiet bedroom or in a quiet national park location		40 dB	Library	generally quiet	50 dB	Typical office space or ambience in the city at night		60 dB	CBD mall at lunch time	moderately loud	70 dB	The sound of a car passing on the street		80 dB	Loud music played at home	loud	90 dB	The sound of a truck passing on the street		100 dB	Indoor rock band concert	very loud	110 dB	Operating a chainsaw or jackhammer		120 dB	Jet plane take-off at 100m away		130 dB		extremely loud	140 dB	Military jet take-off at 25m away	threshold of pain		
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dB(A)	A-weighted decibels. The A- weighting noise filter simulates the response of the human ear at relatively low levels, where the ear is not as effective in hearing low frequency sounds as it is in hearing high frequency sounds. That is, low frequency sounds of the same dB level are not heard as loud as high frequency sounds. The sound level meter replicates the human response of the ear by using an electronic filter which is called the "A" filter. A sound level measured with this filter switched on is denoted as dB(A). Practically all noise is measured using the A filter.																																																	
dB(C)	C-weighted decibels. The C-weighting noise filter simulates the response of the human ear at relatively high levels, where the human ear is nearly equally effective at hearing from mid-low frequency (63Hz) to mid-high frequency (4kHz), but is less effective outside these frequencies.																																																	

RENZO TONIN & ASSOCIATES

19 MAY 2022

Frequency	Frequency is synonymous to pitch. Sounds have a pitch which is peculiar to the nature of the sound generator. For example, the sound of a tiny bell has a high pitch and the sound of a bass drum has a low pitch. Frequency or pitch can be measured on a scale in units of Hertz or Hz.
Impulsive noise	Having a high peak of short duration or a sequence of such peaks. A sequence of impulses in rapid succession is termed repetitive impulsive noise.
Intermittent noise	The level suddenly drops to that of the background noise several times during the period of observation. The time during which the noise remains at levels different from that of the ambient is one second or more.
L _{Max}	The maximum sound pressure level measured over a given period.
L _{Min}	The minimum sound pressure level measured over a given period.
L ₁	The sound pressure level that is exceeded for 1% of the time for which the given sound is measured.
L ₁₀	The sound pressure level that is exceeded for 10% of the time for which the given sound is measured.
L ₉₀	The level of noise exceeded for 90% of the time. The bottom 10% of the sample is the L90 noise level expressed in units of dB(A).
L _{eq}	The "equivalent noise level" is the summation of noise events and integrated over a selected period of time.
Reflection	Sound wave changed in direction of propagation due to a solid object obscuring its path.
SEL	Sound Exposure Level (SEL) is the constant sound level which, if maintained for a period of 1 second would have the same acoustic energy as the measured noise event. SEL noise measurements are useful as they can be converted to obtain L _{eq} sound levels over any period of time and can be used for predicting noise at various locations.
Sound	A fluctuation of air pressure which is propagated as a wave through air.
Sound absorption	The ability of a material to absorb sound energy through its conversion into thermal energy.
Sound level meter	An instrument consisting of a microphone, amplifier and indicating device, having a declared performance and designed to measure sound pressure levels.
Sound pressure level	The level of noise, usually expressed in decibels, as measured by a standard sound level meter with a microphone.
Sound power level	Ten times the logarithm to the base 10 of the ratio of the sound power of the source to the reference sound power.
Tonal noise	Containing a prominent frequency and characterised by a definite pitch.



TRAFFIC SOLUTIONS PTY LTD

Reference No: 21.22.040
26 July 2022

Parkes Shire Council
PO Box 337
Parkes NSW 2870

Attention: Mr. Brent Tucker, Land Use Planning Specialist

Dear Sir,

**Traffic and Parking Statement - Proposed Child Care Centre,
77 Woodward Street, Parkes. DA2022/0057**

Traffic Solutions Pty Ltd has been requested by Child Care Developments Specialists Australia Pty Ltd to respond to Council's request for swept path analysis for the car parking area associated with Building 2 in Council's letter dated 18 July 2022.

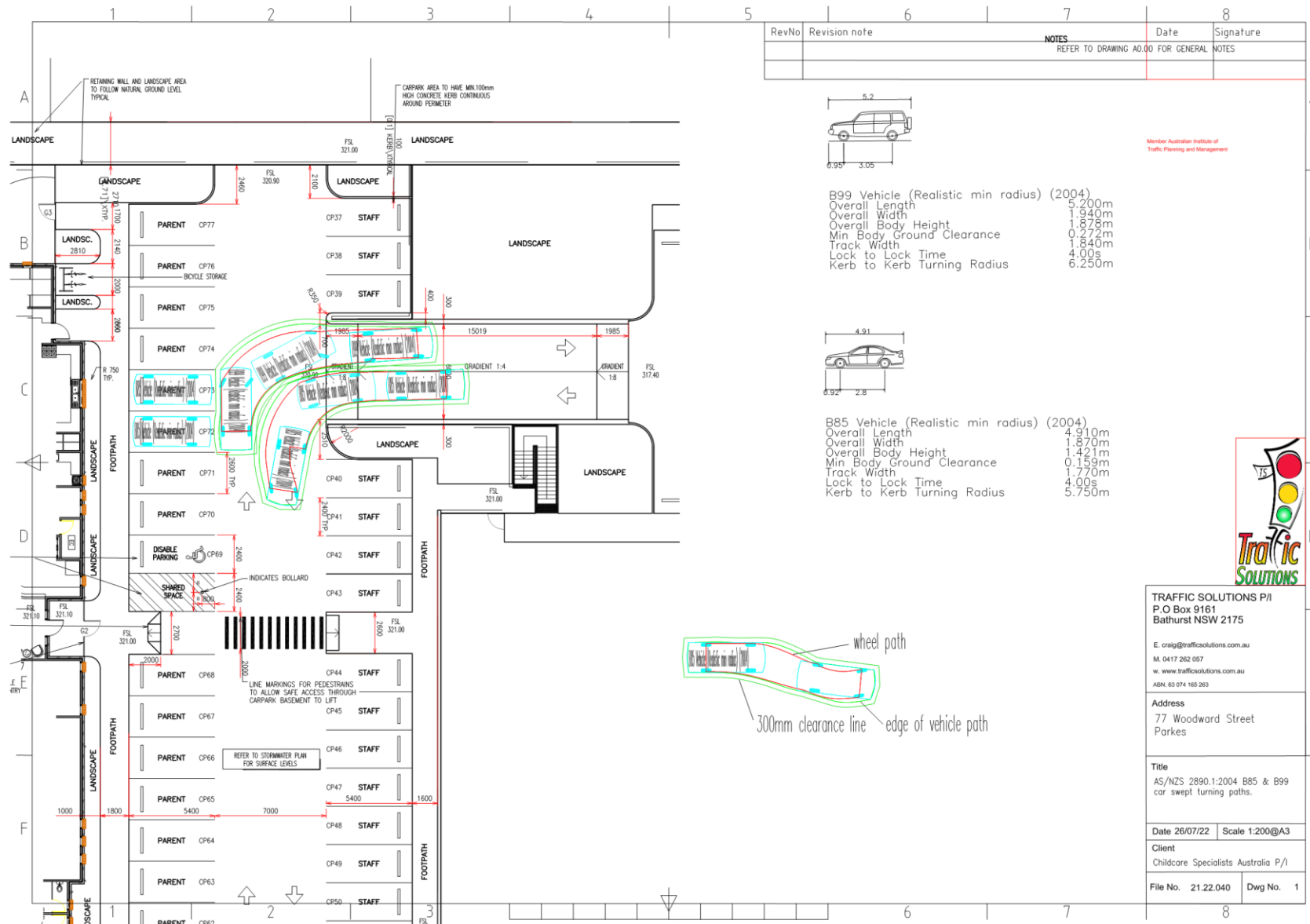
Attached are two swept path drawings at the top of the ramp and Building 2 aisle which is considered to be the concern of Council. The remaining parking exceeds the minimum dimension requirements of AS/NZS 2890.1:2004 by providing a turning bay at the dead end aisle (aisle is 7m wide exceeding the standard minimum by 1.2m) and blind aisle extension of 2.46m which exceeds the standard by 1.64m.

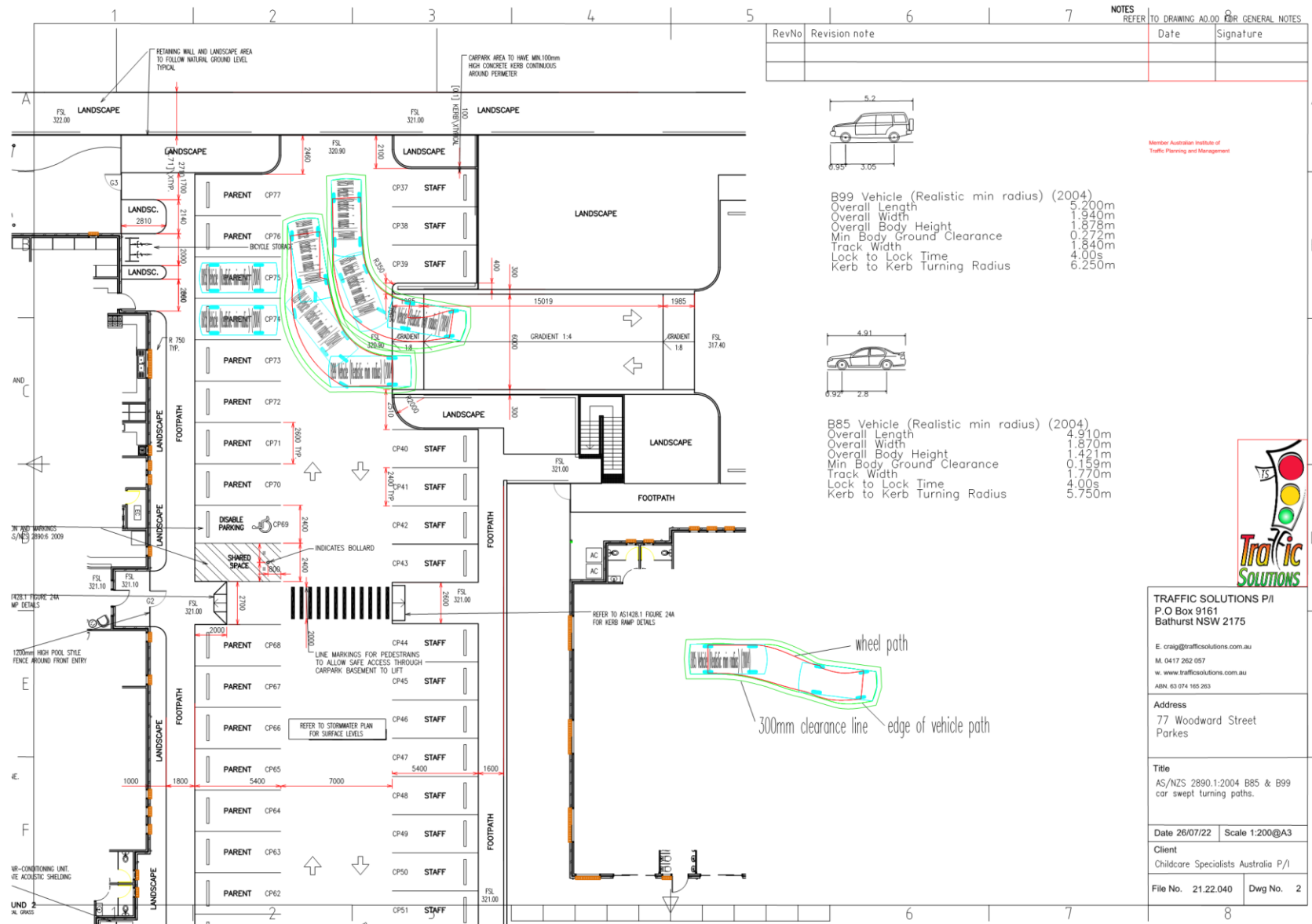
Should you require any additional information or clarification of the contents of this letter please contact me on the numbers provided.

Yours sincerely

Craig Hazell
Director

Traffic Solutions Pty Ltd, PO Box 9161, Bathurst NSW 2795
M: 0417 262 057 • Email: craig@trafficsolutions.com.au
ABN 63 074 165 263





16. NOTICES OF MOTIONS/QUESTIONS WITH NOTICE

16.1. (QWN) Question with Notice - Swimming Pool Costs (Cr K McGrath)

Submitted by

Councillor Ken McGrath

Report

The following Question with Notice was received from Cr McGrath on 12 October 2022:

"I have been requested by people as to the allocation and pool pricing"

Cr McGrath subsequently advised that he is seeking further information regarding:

- Pricing for the use of the Parkes Aquatic Centre by members of the public, community groups, and schools;
- The costs of chlorine and chemicals the pool requires; and
- Ticket pricing for the Village pools.

Comments from General Manager or Director

Consistent with the requirements of the *Local Government Act 1993*, all fees and charges levied by Parkes Shire Council ("Council") must be set by the Council's governing body. This process occurs through the adoption of Council's annual Operational Plan, which incorporates Council's Statement of Revenue Policy, Budget and Schedule of Fees and Charges for the financial year covered by the Operational Plan.

Council's 2022/23 Operational Plan, including the Fees and Charges for the current 2022/23 financial year, was adopted at the Ordinary Meeting held 28 June 2022 [**res. 22-205**].

The Operational Plan is available from Council's website at parkes.nsw.gov.au. An extract (pp. 150-151) detailing the public swimming pools fees and charges is appended at *Attachment 1* for reference.

The contractor engaged by Council to manage the Parkes Aquatic Centre and Peak Hill, Trundle and Tullamore public swimming pools, Belgravia Leisure, charges the admission fees set by Council. As per Council request Village Pool entry remains free.

Belgravia Leisure has been engaged under a full service contract. As such, the contractor provides their own chlorine and chemicals and pays for utility expenses such as water, electricity and waste collection costs.

Recommendation

That Council:

1. Receive and note the response to the Question with Notice submitted by Cr Ken McGrath, as detailed in this report.

Attachment

Extract - Operational Plan 2022-23 Fees and Charges

Attachment 1 - Operational Plan 2022-23 - Fees and Charges Extract

SWIMMING POOL - PARKES

Fee Name	Fee Description	GST	2022-23 Fee
Admissions			
Adults (18 years +)	Charges applied to users of the swimming pool facility	Y	\$4.50
Child (5 to 17 Years)	Charges applied to users of the swimming pool facility	Y	\$2.50
Child (under 5 years)	Charges applied to users of the swimming pool facility	Y	No Charge
Child (School based activities incl Learn to Swim)	Charges applied to users of the swimming pool facility	Y	\$2.00
Concession (Concession Card Holder) Excludes Senior Card	Charges applied to users of the swimming pool facility	Y	\$2.50
Family Admission Ticket	Charges applied to users of the swimming pool facility	Y	\$12.00
Family Season Ticket	Charges applied to users of the swimming pool facility	Y	\$350.00
Adult Season Ticket	Charges applied to users of the swimming pool facility	Y	\$220.00
Child Season Ticket (5 to 17 Years)	Charges applied to users of the swimming pool facility	Y	\$120.00
Concession Season Ticket (Concession Card Holder) Excludes Senior Card	Charges applied to users of the swimming pool facility	Y	\$95.00
Books of 20 Admission Tickets - Parkes Swimming Pool	Charges applied to users of the swimming pool facility	Y	\$80.00
Books of 10 Admission Tickets - Parkes Swimming Pool	Charges applied to users of the swimming pool facility	Y	\$42.00
Spectator	Charges applied to users of the swimming pool facility	Y	\$2.00
Reduced Season Tickets from 1 January			
Family	Charges applied to users of the swimming pool facility	Y	\$250.00
Adults (18 years +)	Charges applied to users of the swimming pool facility	Y	\$150.00
Child (5 to 17 Years)	Charges applied to users of the swimming pool facility	Y	\$95.00
Concession (Concession Card) Excludes Senior Card	Charges applied to users of the swimming pool facility	Y	\$75.00
Parkes Elvis Festival Unlimited Pool Access Pass			
Per person	Charges applied to users of the swimming pool facility - Allow for unlimited access during the festival	Y	\$20.00
Swimming Pool Lane Hire			
Exclusive Use Per lane per hour	Charge is applied for the exclusive use for the purpose of private lessons	Y	\$12.00
Parkes Swimming Club	No charge is applicable to Parkes Swimming Club	N	No charge
Swimming Lessons			
Learn to Swim Program (per lesson - includes entry for one parent and the student)	Fee to cover cost of service	Y	\$11.00
Learn to Swim - Private Session (per 30 minute lesson)	Fee to cover cost of service	Y	\$33.00

17. CONFIDENTIAL MATTERS

Nil

18. REPORT OF CONFIDENTIAL RESOLUTIONS

19. CONCLUSION OF MEETING